October 13, 2023

**<u>VIA EMAIL</u>**

Mr. Victor Atkins
Office of Public Housing
ATTN: Eleana Townsend
U. S. Department of Housing and Urban Development
Region IV – Miami Field Office
Brickell Plaza Federal Building
909 SE First Ave, Room 500
Miami, FL 33131-3028

Re: 2024 Annual Plan and Five Year Action Plan

Dear Mr. Atkins,

Enclosed please find an original copy of the 2024 Annual Plan and Five Year Action Plan for the Housing Authority of the City of St. Petersburg (FL002) respectfully submitted for your review and approval. Should you have any questions, please contact Danielle Thomas, Senior Vice-President / Chief Operating Officer, at (727) 323-3171, ext. 211, or via email at dthomas@stpeteha.org.

Sincerely,

Michael O. Lundy
President / Chief Executive Officer

cc: Eleana Townsend, HUD Portfolio Management Specialist

# ST. PETERSBURG
# HOUSING AUTHORITY



October 13, 2023     2024 PHA ANNUAL PLAN

**The PHA Plan is a comprehensive guide to public housing agency (PHA) policies, programs, operations, and strategies for meeting local housing needs and goals submitted annually to the Department of Housing and Urban Development (HUD). Included in this packet is the Annual Plan Form which must be submitted to HUD annually**.

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| Streamlined Annual PHA Plan *(High Performer PHAs)* | U.S. Department of Housing and Urban Development Office of Public and Indian Housing | OMB No. 2577-0226 Expires: 02/29/2016 |
| --- | --- | --- |

**Purpose.** Vj g 7/[ gct cpf CppwcnRJ C Rncpu r tqxkfg c tgcf{ uqwteg hqt kpvgtguvgf r ctvkgu vq ncecvg dcukc RJ C r qnkekgu. twngu. cpf tgswktgo gpvu eqpegtpkpi vj g RJ Cøu qr gtcvkqpu. r tqi tco u. cpf ugtxkegu. cpf kphqto u J WF. hco knkgu ugtxgf d{ vj g RJ C. cpf o go dgtu qh vj g r wdnke qh vj g RJ Cøu o kuukqp. i qcnu cpf qdlgevkxgu hqt ugtxkpi vj g pggf uqh nqy / kpeqo g. xgt{ nqy / kpeqo g. cpf gzvtgo gn{ nqy / kpeqo g hco knkgu

**Applicability.** Hqto J WF/72297/J R ku vq dg eqo r ngvgf cppwcn{ d{ **High Performing PHAs**0 RJ Cu vj cvu o ggv vj g fghkpkvkqp qhc Uvcpfctd RJ C. Vtqwdngf RJ C. J EX/Qpn{ RJ C. Uo cnRJ C. qt S wcnkhkgf RJ C fq pqv pggf vq uwdo kv vj ku hqto 0

**Definitions.**

*(3)* **High-Performer PHA** ó C RJ C vj cvu u qt o cnai gu o qtg vj cn 772 eqo dkpgf r wdnke j qwukpi wpku cpf j qwukpi ej qkeg xqwej gtu. cpf y cu fguki pcvgf cu c j ki j r gthqto gr qn dqvj_qh vj g o quvtgegnvRwdnke J qwukpi Cuuuuo gnvU{uvgo *RJ CU+cpf Ugewkqp Gki j vO cpci go gnvCuuuuo gnvRtqi tco *UGO CR+ cuuguuo gnv0

*(4)* **Small PHA** / C RJ C vj cvt ku pqv fguki pcvgf cu RJ CU qt UGO CR vtqwdngf. qt cvtku kmofh dgkoi fguki pcvgf cu vtqwdngf. cpf vj cvuy pu o qt cpci gu ngu vj cn 472 r wdnke j qwukpi wpku cpf cn{ pwo dgt qh xqwej gtu vj gtg vj g vqvcneqo dkpgf wpku gzeggfu 7720

*(5)* **Housing Choice Voucher (HCV) Only PHA** / C RJ C vj cvt cf o kpkvugtu o qtg vj cn 772 J EXu. w cu pqvfguki pcvgf cu vtqwdngf kp ku o quvtgegnvUGO CR cuuguuo gnv. cpf fqgu pqvqy p qt o cpci g r wdnke j qwukpi 0

*(6)* **Standard PHA** / C RJ C vj cvt qy pu qt o cpci gu 472 qt o qtg r wdnke j qwukpi wpku cpf cn{ pwo dgt qh xqwej gtu y j gtg vj g vqvcneqo dkpgf wpku gzeggfu 772. cpf vj cvy cu fguki pcvgf cu uvcpfctd r gthqto gr kp vj g o quvtgegnvRJ CU qt UGO CR cuuguuo gnv0

*(7)* **Troubled PHA** - C RJ C vj cvtcej kgxgu cn qvgtcnRJ CU qt UGO CR ueqtg qhnguu vj cn 82 r gtegpv0

*(8)* **Qualified PHA** / C RJ C y kij 772 qt hgy gt r wdnke j qwukpi cy gmkpi wpku cpf lqt j qwukpi ej qkeg xqwej gtu eqo dkpgf. cpf ku pqvRJ CU qt UGO CR vtqwdngf 0

| A. | PHA Information. |
| --- | --- |

| A.1 | **PHA Name**< aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa **PHA Code**<aaaaaaaaaaaaaaaa <br> **PHA Type:** ☐ Uo cn ☐ J ki j Rgthqto gt <br> **PHA Plan for Fiscal Year Beginning**< *(O O Y [ [ [ )<aaaaaaaaaaaaaaaa <br> **PHA Inventory** *(Dcugf qn CppwcnEqpvtkdwkqpu Eqpvtcev*(CEE+wpkuu cvtko g qhH{ dgi kppkpi . cdqxg+ <br> **Number of Public Housing (PH) Units** _____    **Number of Housing Choice Vouchers (HCVs)** _____ <br> **Total Combined** _____ <br> **PHA Plan Submission Type:** ☐ CppwcnUwdo kuukqp       ☐ Tgxkugf CppwcnUwdo kuukqp <br><br> **Availability of Information.** Kp cf fkkqp vq vj g kgo u rkuvgf kp vj ku hqto . RJ Cu o wuvj cxg vj g gmo gnvu rkuvgf dgmy tgcfkn{ cxckncdrg vq vj g r wdrke0 C RJ C o wutdfgnvkh{ vj g ur geckhe mecvkqp*(u+y j gtg vj g r tqr qugf RJ C Rncp. RJ C Rncp Gngo gnvu. cpf cnkhqto cvkqp tgrgxcnvvq vj g r wdrke j gctkpi cpf r tqr qugf RJ C Rncp ctg cxckncdrg hqt kpur gevkqp d{ vj g r wdrke0 Cf fkkqpcn{. vj g RJ C o wutr tqxkfg kphqto cvkqp qp j qy vj g uvcpfctd CppwcnRncp. dwg zelun fgf hqto vj gkt uvtcam nipdg <br> uwdo kuukqp0 Cvc o kpko wo . RJ Cu o wutr quvRJ C Rncpu. kpenwfkpi wr fcvgu. cvtcej Cuugu O cpci g gnvRtqlgev*(CO R+o cin qhhkeg qt egnvtcn <br> qhhkeg qh vj g RJ C0 RJ Cu ctg uvtqpi n{ gpeqwtci gf vq r quveqo r ngvg RJ C Rncpu qp vj gkt qhhikekcny gdukvg0 RJ Cu ctg cnuq gpeqwtci gf vq r tqxkfg gceh <br> tgfukf gpveqwpeknc eqr { qh vj gkt RJ C Rncpu0 <br> <br> <span style="color:blue">The SPHA Annual Plan is available for viewing at www.stpeteha.org/annual-plans.</span> <br> <span style="color:blue">Residents can also view the plan at the management office for Disston Place (AMP 2).</span> <br> <span style="color:blue">The Resident Advisory Board members were also e-mailed a link to the plan and the link was shared with the public via all SPHA social media platforms.</span> <br> ☐ **PHA Consortia**< *(Ej gembqz kh uwdo kvvkpi c LqkpvRJ C Rncp cpf eqo r ngvg vcdrg dgmy +|

| Participating PHAs | PHA Code | Program(s) in the Consortia | Program(s) not in the Consortia | No. of Units in Each Program | |
| --- | --- | --- | --- | --- | --- |
| | | | | PH | HCV |
| Ngcf RJ C< | | | | | |
| | | | | | |
| | | | | | |

| B. | **Annual Plan Elements** |
|---|---|

| **B.1** | **Revision of PHA Plan Elements.** |
|---|---|
| | *c+ J cxg yj g hqnqy kpi RJ C Rncp engo gpvu dggp tgxkugf d{ yj g RJ C ukpeg ku rcuv **Annual PHA Plan** uwdo kuukqpA |
| | [    P |
| | ☐ ☐ Ucvgo gpvqh J qwukpi P ggfu cpf Uvtcvgi { hqt Cffftguukpi J qwukpi P ggfu0 |
| | ☐ ☐ F geqpegpvtcvkqp cpf Qyj gt Rqnkekgu yj cvI qxgtp Grki kdknkv{. Ugrgevkqp. cpf Cfo kuukqpu0 |
| | ☐ ☐ Hkpcpekcn Tguqwtegu0 |
| | ☐ ☐ Tgpv Fgvgto kpcvkqp0 |
| | ☐ ☐ J qo gqy pgtuj kr Rtqi tco u0 |
| | ☐ ☐ Uchgv{ cpf Etko g Rtgxgpvkqp0 |
| | ☐ ☐ RgvRqnke{0 |
| | ☐ ☐ Uwduvcpvkcn Fgxkcvkqp0 |
| | ☐ ☐ Uki pkhkecpvCo gpfo gpvlO qfkhkecvkqp0 |
| | |
| | *d+ Vj g RJ C o wuvuwdo kvku F geqpegpvtcvkqp Rqnke{ hqt Hkgnf Qhhkeg Tgxkgy 0 |
| | |
| | *e+ Kkf yj g RJ C cpuy gtgf {gu hqt cp{ engo gpv. f geuetkdg yj g tgxkukqpu hqt gcej engo gpvdgnqy < |

| **B.2** | **New Activities**. |
|---|---|
| | *c+ F qgu yj g RJ C kpvgpf vq wpfgtvcmg cp{ pgy cevkxkkkgu tgncvgf vq yj g hqnqy kpi kp yj g RJ Cøu ewttgpvHkuecn[ gctA |
| | [    P |
| | ☐ ☐ J qr g XKqt Ej qkeg P gki j dqtj qqfu0 |
| | ☐ ☐ O kzgf Hkpcpeg O qfgtpk{cvkqp qt Fgxgnqro gpv0 |
| | ☐ ☐ F go qnkkkqp cpf lqt F kur qukvkqp0 |
| | ☐ ☐ Eqpxgtukqp qh Rwdnke J qwukpi vq VgpcpvDcugf Cuukuvcpeg0 |
| | ☐ ☐ Eqpxgtukqp qh Rwdnke J qwukpi vq Rtqlgev Dcugf Cuukuvcpeg wpfgt TCF 0 |
| | ☐ ☐ Rtqlgev Dcugf Xqwej gtu0 |
| | ☐ ☐ Wpkuu y kyj C rr tqxgf Xcecpekgu hqt O qfgtpk{cvkqp0 |
| | ☐ ☐ Qyj gt Ecr kvcnI tcpvRtqi tco u *køg0 Ecr kvcnHwpf Eqo o wpkv{ Hcekrkkkgu I tcpvu qt Go gti gpe{ Uchgv{ cpf Ugewtkv{ I tcpvu+0 |
| | |
| | *d+ Kkf cp{ qh yj gug cevkxkkkgu ctg r ncppgf hqt yj g ewttgpvHkuecn[ gct. f geuetkdg yj g cevkxkkkgu0 Hqt pgy f go qnkkkqp cevkxkkkgu. f geuetkdg cp{ r wdnke j qwukpi f gxgnqr o gpvr qtvkqp yj gqh. qy pgf d{ yj g RJ C hqt y j kej yj g RJ C j cu cr r nkgf qt y knr cr n{ hqt f go qnkkkqp cpf lqt f kur qukkkqp cr r tqxcn wpfgt ugevkqp 3: qh yj g 3; 59 Cevwpfgt yj g ugr ctcvg f go qnkkkqplf kur qukkkqp cr r tqxcnr tqeguu0Kkwukpi Rtqlgev Dcugf Xqwej gtu *RDXu+. r tqxkf g yj g r tqlgevgf pwo dgt qh r tqlgevdcugf wpkuu cpf i gpgtcnnqecvkqpu. cpf f geuetkdg j qy r tqlgevdcukpi y qwf dg eqpukuvgpvy kyj yj g RJ C Rncp0 |

| **B.3** | **Progress Report.** |
|---|---|
| | Rtqxkf g c f geuetkrvkqp qh yj g RJ Cøu r tqi tguu kp o ggvkpi ku O kuukqp cpf I qcnu f geuetkdgf kp yj g RJ C 7/[ ct Rncp0 |

| | |
|---|---|
| **B.4.** | **Most Recent Fiscal Year Audit**0 |
| | *c+ Y gtg vj gtg cp{ hkpfkpi u kp vj g o quvtgegpvH[ CwfkvA |
| | [ P |
| | ☐ ☐ |
| | *d+ Kh{gu. rngcug fguetkdg< |

| | |
|---|---|
| | **Other Document and/or Certification Requirements.** |

| **C.1** | **Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan** |
|---|---|
| | Hqto 72299/UV/J EX/J R. *Certification of Compliance with PHA Plans and Related Regulations,* o wuvdg uwdo kwgf d{ vj g RJ C cu cp grgevtqpke cwcej o gpvvq vj g RJ C Rncp0 |

| **C.2** | **Civil Rights Certification.** |
|---|---|
| | Hqto 72299/UV/J EX/J R. *Certification of Compliance with PHA Plans and Related Regulations,* o wuvdg uwdo kwgf d{ vj g RJ C cu cp grgevtqpke cwcej o gpvvq vj g RJ C Rncp0 |

| **C.3** | **Resident Advisory Board (RAB) Comments.** |
|---|---|
| | *c+ Fkf vj g TCD*u+rtqxkfg eqo o gpvu vq vj g RJ C RncpA |
| | [ P |
| | ☐ ☐ |
| | Kh{gu. eqo o gpvu o wuvdg uwdo kwgf d{ vj g RJ C cu cp cwcej o gpvvq vj g RJ C Rncp0 RJ Cu o wuvcnuq kpenwfg c pcttcvkxg fguetkdkpi vj gkt cpcn{uku qh vj g TCD tgeqo o gpfcvkqpu cpf vj g fgekukqpu o cfg qp vj gug tgeqo o gpfcvkqpu0 |

| **C.4** | **Certification by State or Local Officials.** |
|---|---|
| | Hqto J WF 72299/UN. *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan.* o wuvdg uwdo kwgf d{ vj g RJ C cu cp grgevtqpke cwcej o gpvvq vj g RJ C Rncp0 |

| **D** | **Statement of Capital Improvements**0 Tgswktgf kp cm{gctu hqt cm RJ Cu eqo rngvkpi vj ku hqto vj cvcf o kpkuvgt rwdnke j qwukpi cpf tgegkxg hwpfkpi htqo vj g Ecrkvcn Hwpf Rtqitco *EHR+0 |
|---|---|

| **D.1** | **Capital Improvements.** Kpenwfg c tghgtgpeg j gtg vq vj g o quvtgegpvJ WF /crrtqxgf 7/[ gct Cevkqp Rncp *J WF /7229704+cpf vj g fcvg vj cvkvy cu crrtqxgf d{ J WF 0 |
|---|---|

# B. Plan Elements

St. Petersburg Housing Authority

Creating Opportunities for Stronger Communities

Tgs wktgf 'hqt 'cm 'RJ Cu 'eqo r ngvlpi 'yj g 'Hqto 'J WF/72297/J R0'

St. Petersburg Housing Authority (SPHA)
2024 Annual Plan
HUD-50075-HP; Attachment # 1

B0<"Tgxkukqp"qh"RJC"Rncp"Grgogpvu<"

✓ÁFgeqpegpvtcvkqp"cpf"Qvjgt"Rqnkekgu"vjcv"Iqxgtp"Grkikdknkv{."Ugngevkqp"cpf"Cfokuukqpu<""

## Deconcentration of Poverty and Income-Mixing [24 CFR 903.1 and 903.2]

Vjg"RJC)u"cfokuukqp"rqnke{"owuv"dg"fgukipgf"vq"rtqxkfg"hqt"fgeqpegpvtcvkqp"qh"rqxgtv{"cpf"kpeqog-okzkpi"d{"dtkipikpi"jkijgt"kpeqog"vgpcpvu"kpvq"nqygt"kpeqog"rtqlgevu"cpf"nqygt"kpeqog"vgpcpvu"kpvq"jkijgt"kpeqog"rtqlgevu0C"uvcvgogpv"qh"vjg"RJC)u"fgeqpegpvtcvkqp"rqnkekgu"owuv"dg"kpenwfgf"kp"ku"cppwcn"rncp"]46"EHT"; 2509*d+0'

Vjg"RJC)u"fgeqpegpvtcvkqp"rqnke{"owuv"eqorn{"ykvj"ku"qdnkicvkqp"vq"oggv"vjg"kpeqog"vctigvkpi"tgswktgogpv"]46"EHT"; 2504*e+*7+0'

Fgxgnqrogpv"uwdlgev"vq"vjg"fgeqpegpvtcvkqp"tgswktgogpv"ctg"tghgttgf"vq"cu"±eqxgtgf"fgxgnqrogpvø"cpf"kpenwfg"igpgtcn"qeewrcpe{"*±hcokn{ø+"rwdnke"jqwukpi"fgxgnqrogpvu0Vjg"hqnnqykpi"fgxgnqrogpvu"ctg"pqv"uwdlgev"vq"fgeqpegpvtcvkqp"cpf"kpeqog-okzkpi"tgswktgogpvu<"fgxgnqrogpvu"qrgtcvgf"d{"c"URJC"ykvj"hgygt"vjcp"322"rwdnke"jqwukpi"wpku±okzgf"rqrwncvkqp"qt"fgxgnqrogpvu"fgukipcvgf"urgekhkecnn{"hqt"gnfgtn{"qt"fkucdngf"hcoknkgu±fgxgnqrogpvu"qrgtcvgf"d{"c"URJC"ykvj"qpn{"qpg"igpgtcn"qeewrcpe{"fgxgnqrogpv±fgxgnqrogpvu"crrtqxgf"hqt"fgoqnkvkqp"qt"hqt"eqpxgtukqp"vq"vgpcpv-dcugf"rwdnke"jqwukpi±"cpf"fgxgnqrogpvu"crrtqxgf"hqt"c"okzgf-hkpcpeg"rncp"wukpi"JQRG"XKqt"rwdnke"jqwukpi"hwpfu]46"EHT"; 2504*d+0'

### *Steps for Implementation [24 CFR 903.2(c)(1)]*

Vq"komrngogpv"vjg"uvcwwqt{"tgswktgogpv"vq"fgeqpegpvtcvg"rqxgtv{"cpf"rtqxkfg"hqt"kpeqog"okzkpi"kp"eqxgtgf"fgxgnqrogpvu."vjg"URJC"owuv"eqorn{"ykvj"vjg"hqnnqykpi"uvgru<"

Uvgr"30Vjg"URJC"owuv"fgvgtokpg"vjg"cxgtcig"kpeqog"qh"cnn"hcoknkgu"tgukfkpi"kp"cnn"vjg"RJC)u"eqxgtgf"fgxgnqrogpvu0Vjg"URJC"oc{"wug"vjg"ogfkcp"kpeqog."kpuvgf"qh"cxgtcig"kpeqog."rtqxkfgf"vjcv"vjg"URJC"kpenwfgu"c"ytkvgp"gzrncpcvkqp"kp"ku"cppwcn"rncp"luwkh{kpi"vjg"wug"qh"ogfkcp"kpeqog0'

URJC"Rqnke{"

Vjg"URJC"ykm"fgvgtokpg"vjg"cxgtcig"kpeqog"qh"cnn"hcoknkgu"kp"cnn"eqxgtgf"fgxgnqrogpvu"qp"cp"cppwcn"dcuku0'

"

Uvgr "40'Vj g"URJ C"o wuv'f gvgto kpg"vj g"cxgtci g"kpeqo g"*qt"o gf kcp"kpeqo g."kh'o gf kcp"kpeqo g"y cu" wugf "kp"Uvgr "3+'qh'cnl'hco knkgu'tgukf kpi "kp"gcej "eqxgtgf "f gxgnqr o gpv0'Kp'f gvgto kpkpi "cxgtci g" kpeqo g"hqt"gcej "f gxgnqr o gpv."vj g"URJ C'j cu'vj g"qr vkqp"qh'cf lwuvkpi "ku'kpeqo g"cpcn{uku'hqt"wpkv' uk| g"kp"ceeqtf cpeg"y kj "r tqegf wtgu'r tguetkdgf "d{"J WF 0'

<u>URJ C"Rqnke{</u>

Vj g"URJ C"y km'f gvgto kpg"vj g"cxgtci g"kpeqo g"qh'cnl'hco knkgu'tgukf kpi "kp"gcej "eqxgtgf " f gxgnqr o gpv"*pqv'cf lwuvkpi "hqt"wpkv'uk| g+'qp"cp"cppwcn'dcuku0'

Uvgr "50'Vj g"URJ C"o wuv'yj gp"f gvgto kpg"vj g"kpeqo g"y j gvj gt"gcej "qh'ku'eqxgtgf "f gxgnqr o gpvu'hcnnu'cdqxg." y kj kp."qt'dgmqy "vj g"guvcdnkuj gf "kpeqo g"tcpi g"*GKT+."y j kej "ku'htqo ": 7" "vq"337" "qh'vj g"cxgtci g" hco kn{"kpeqo g"f gvgto kpgf "kp"Uvgr "30'J qy gxgt."vj g"wr r gt"nko kv'o wuv'pgxgt"dg"nguu'vj cp"vj g" kpeqo g"cv'y j kej "c"hco kn{"y qwf "dg"f ghkpgf "cu'cp"gzvtgo gn{"qy /kpeqo g"hco kn{"*"hgf gtcnl'r qxgtv{" ngxgnl'qt"52'r gtegpv'qh'o gf kcp"kpeqo g."y j kej gxgt"pwo dgt"ku'j ki j gt+0'

Uvgr "60'Vj g"URJ C"y kj "eqxgtgf "f gxgnqr o gpvu'j cxkpi "cxgtci g"kpeqo gu'qwukf g"vj g"GKT"o wuv' yj gp"f gvgto kpg"y j gvj gt"qt"pqv'vj gug"f gxgnqr o gpvu'ctg"eqpukuvgpv'y kj "ku'nqecn'i qcnu'cpf "cppwcn' r ncp0'

Uvgr "70'Y j gtg"vj g"kpeqo g"r tqhkng"hqt"c"eqxgtgf "f gxgnqr o gpv'ku'pqv'gzr nckpgf "qt'lwuvkhkgf "kp"vj g" cppwcn'r ncp"uwdo kuukqp."vj g"URJ C"o wuv'kpenwf g"kp"ku'cf o kuukqp"r qnke{"ku'ur gekhke'r qnke{"vq" r tqxkf g"hqt"f geqpegpvtcvkqp"qh'r qxgtv{"cpf "kpeqo g"o kzkpi 0'

F gr gpf kpi "qp"nqecn'ektewo uvcpegu'vj g"RJ C¢u'f geqpegpvtcvkqp"r qnke{o c{"kpenwf g."dwv'ku'pqv' nko kgf "vq"vj g"hqmqy kpi <

- Rtqxkf kpi "kpegpvkxgu'vq"gpeqwtci g"hco knkgu'vq"ceegr v'wpkvu'kp"f gxgnqr o gpvu'y j gtg"vj gkt" kpeqo g"ngxgnlku'pggf gf ."kpenwf kpi "tgpv'kpegpvkxgu."chhkto cvkxg"o ctmgvkpi "r ncpu."qt"cf f gf " co gpkvkgu"

- Vcti gvkpi "kpxguvo gpv'cpf "ecr kvcnlo r tqxgo gpvu'vqy ctf "f gxgnqr o gpvu'y kj "cp"cxgtci g" kpeqo g"dgmqy "vj g"GKT"vq"gpeqwtci g"hco knkgu'y kj "kpeqo gu'cdqxg"vj g"GKT"vq"ceegr v'wpkvu'kp" vj qug"f gxgnqr o gpvu"

- Guvcdnkuj kpi "c"r tghgtgpeg"hqt"cf o kuukqp"qh'y qtmkpi "hco knkgu'kp"f gxgnqr o gpvu'dgmqy "vj g"GKT"

- Umkr r kpi "c"hco kn{"qp"vj g"y ckvkpi "nkuv'vq"tgcej "cpqvj gt"hco kn{"kp"cp"ghhqtv'vq"hwtvj gt"vj g"i qcnu' qh'f geqpegpvtcvkqp"

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**St. Petersburg Housing Authority (SPHA)**
**2024 Annual Plan**
**HUD-50075-HP; Attachment # 2**

**Public Housing Admissions and Continues Occupancy Policy revision**:  SPHA revised its Public Housing program's Admission and Continued Occupancy Policy via Board Resolution in June 2023 and in September 2023 as follows:

- Á Approval of Revisions to the Admission and Continued Occupancy Policy (June 2023)

- Á A Resolution to Revise the Public Housing Program Admissions and Continued Occupancy Policy (September 2023)

Á

# ST. PETERSBURG HOUSING AUTHORITY
# REQUEST FOR BOARD ACTION

## REVISIONS TO THE ADMISSIONS AND CONTINUED OCCUPANCY POLICY

### June 22, 2023

## INTRODUCTION

The Housing Opportunities Through Modernization Act of 2016 (HOTMA) establishes an income limitation for continued occupancy in public housing. The statute requires that after a family's income has exceeded the over-income limit for two consecutive years, a PHA must either terminate the family's tenancy within six months or charge the family the alternative non-public housing rent. St. Petersburg Housing Authority (SPHA) instituted a policy to adjust the rent of over income families starting in 2020, and recent Federal Register and PIH Notices provided additional guidance for PHAs to implement the requirement.

## PURPOSE/OBJECTIVE

The purpose of this Request for Board Action is to obtain Board approval to revise the public housing Admissions and Continued Occupancy Policies related to Over-Income Families. HUD's implementation of this requirement is described in the Federal Register, Vol. 83, pp. 35490-35494 and requires all public housing authorities to update agency program policies, also referred to as the Admissions and Continued Occupancy Policy (ACOP).

## DESCRIPTION/JUSTIFICATION

Public housing is a resource to provide affordable housing to low-income families. Thus, the Federal government has determined that it is in the public interest to ensure all public housing units are occupied by households that do not have an income in excess of the over-income limit. The over-income limit is the income limit for a very low-income (VLI) family multiplied by 2.4. As an example, the current income limit for a VLI family is $34,800 (family of two). The over-income limit for a two-person household would therefore be $83,520.

Families that are determined to exceed the over-income limit have 24 consecutive months before SPHA will take any action. HUD has provided PHAs with the option of terminating the family's tenancy or executing a new lease and charging the tenant an alternative non-public housing rent. The alternative non-public housing rent the family can pay is the higher of the Fair Market Rent or the per unit month subsidy[1].

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[1] The per unit month subsidy, or PUM, is the combined monthly amount of operating subsidy and Capital Fund grant provided to the property, per unit.

SPHA has the option of either allowing the family to stay in the unit or terminating the family's lease. At this time, SPHA has determined it will allow families to continue to reside in the unit and pay the alternative non-public housing rent. Currently, there are **no** households in SPHA public housing units that have incomes that exceed the over-income limit.

A public hearing was held regarding this matter on June 22, 2023. Additionally, the current public housing lease will have to be modified and a non-public housing over income lease will have to be created. Both of those documents will be presented to the Board of Commissioners for approval, and SPHA will provide at least 30 days notice to tenants and the RAB to provide an opportunity for the submission of written comments.

**POLICY IMPACT**
This action is consistent with HUD regulations and ensures continued compliance.

**ECONOMIC IMPACT/FUNDING SOURCE**
This policy will have a negligible economic impact as there are no families currently living in SPHA public housing units that will be impacted by this policy.

**ATTACHMENTS**
The proposed revisions and 2023 Over Income Limits are attached to this request.
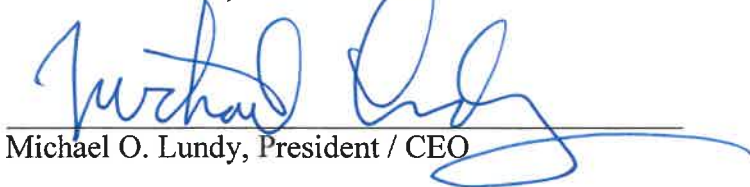
**ALTERNATIVES**
As stated in this request, SPHA determined to allow over-income families to remain in the unit and pay an alternative non-public housing rent. SPHA does have the option to terminate the tenancy of over-income families in accordance with HUD regulation. Compliance with this HUD regulation is mandatory.

**CERTIFICATION**
The requested action is in conformance with all legal policy, regulatory requirements, and existing procurement practices and policies.

_____
Danielle Thomas, Senior Vice-President / COO

_____
Michael O. Lundy, President / CEO

# Revision Fiscal Year 2023
## Admissions and Continued Occupancy Policy
## Summary of Proposed Changes
## Public Housing- Over Income (HOTMA)

On February 14, 2023, HUD enacted Section 103 of the Housing Opportunity Through Modernization Act (HOTMA) regarding income limits for the Public Housing program. PHAs are required to implement updates to agency plans for this Section within (120) days of enactment. The following revisions to SPHA's Public Housing Admissions and Continued Occupancy Policy (ACOP) are proposed to be effective immediately upon board approval. A public hearing will be held regarding these changes on Thursday, June 22, 2023, at 9:00AM at 2001 Gandy Blvd., St. Petersburg, FL 33702. Additional notice will be issued closer to the hearing date.

| ACOP Reference | Current | Proposed |
|---|---|---|
| Chapter 10 Terminations, **Section D** | **REMOVE**<br><br>~~D. OVER-INCOME FAMILIES INELIGIBLE FOR CONTINUED OCCUPANCY~~<br><br>~~The new language in section 16(a)(5) of the 1937 Act sets the over-income limit at 120 percent of the AMI for Public Housing. However, HUD can adjust the over-income limit if the Secretary determines that it is necessary due to prevailing levels of construction costs or unusually high or low family incomes, vacancy rates, or rental costs.~~<br><br>~~The VLI limit was selected because it is calculated for every FMR area and, in certain areas, factors in several adjustments to better align income limits with program requirements. Since VLI is preliminarily calculated as 50 percent of the estimated AMI for the family, in most cases, multiplying it by 2.4, would result in a figure matching 120 percent.~~<br><br>~~The final over-income limit should then be compared to the family's adjusted income and as with the existing ranges of income eligibility, the new over-income limits will also be tiered by family size. HUD's income limits were developed by HUD's Office of Policy Development and Research and are updated annually. Information about HUD's income limits and HUD's methodology for adjusting income limits as part of the income limit calculation can be found at~~ | |

https://www.huduser.gov/portal/datasets/il.html.

**Effective Date of Over-Income Limits and Integration into the Admissions and Continued Occupancy Policies (ACOP)**

*ACOP.* SPHA must update their Admissions and Continued Occupancy Policies (ACOP) to implement these changes. Such policies must include the imposition of an over-income limit in the program, clear descriptions of all instances of when the two-year timeframe begins, and the notification requirements put forth by section 103 of HOTMA.

*Updates.* Going forward, SPHA must also update the over-income limits in their ACOPs no later than 60 days after HUD publishes new income limits each year.

*Timing.* It should be noted that SPHA has completed the process for amending their ACOP before implementing the over-income policy. Interim and annual reexaminations that take place after completion of the policy amendment must apply the over-income limit. Therefore, any family that is deemed over-income because of an interim and/or annual reexamination that takes place on the earlier of the date the ACOP and/or PHA Plan is amended or March 24, 2019 will be subject to the appropriate over-income limit.

**Documentation, Notification, and Tracking for Over-Income Family**

*Documentation.* Once SPHA has completed updates to its ACOP and, if necessary, the SPHA Plan, and the SPHA discovers through an annual reexamination or an interim reexamination that a family's income exceeds the applicable over-income limit, the SPHA must document that the family exceeds the threshold and make a note in the tenant file to compare it with the family's income a year later. The form HUD-50058 actions that would trigger the two-year grace period are: '2 = Annual Reexamination' and '3 = Interim Reexamination.' PHAs are required to begin tracking these actions once a family's income exceeds the applicable over-income limit.

*Written Notifications/Tracking 2-Year Grace*

*Periods.* If one year after the initial over-income finding by the SPHA, the family's income continues to exceed the over-income limit, the SPHA must provide written notification to the family. This notification must inform the family that their income has exceeded the over-income limit for one year, and if the family's income continues to exceed the over-income limit for the next 12 consecutive months, the family will be subject to either a higher rent or termination based on the SPHA's policies. If the initial over-income determination was made during an interim reexamination, the SPHA must conduct a second interim income reexamination on that date one year later. However, if the SPHA discovers through an annual or interim reexamination that a previously over-income family has income that is now below the over-income limit, the family is no longer subject to these provisions. A previously over-income family would be entitled to a new two-year grace period if the family's income once again exceeds the over-income limit.

SPHA must ensure that all notices and communications are provided in a manner that is effective for persons with hearing, visual, and other disabilities. The SPHA must ensure effective communication using appropriate auxiliary aids and services, such as interpreters, transcription services, brailed materials, large print, and accessible electronic communications, in accordance with Section 504 and ADA requirements. 24 C.F.R. § 8.6 and § 8.28; 28 CFR part 35, Subpart

This includes the availability, free of charge, of sign language or other types of interpretation. For persons with vision impairments, upon request, this may include materials in braille or on tape.

*Terminations and Higher Rent Payments.* Twelve months after the second consecutive over-income finding, if the family is still over-income, the family is subject to termination or higher rental payments. HUD will provide additional information and guidelines for SPHA to set alternative rents for over-income families that the SPHA has allowed to remain in public housing, and any other guidance regarding this provision in a forthcoming notice. Families not permitted to stay by the SPHA must have their tenancy terminated no later than six months after the second over-income finding by the SPHA.

| | | |
|---|---|---|
| | ~~SPHA will terminate the tenancy after the 2-year period for over-income families; however, the SPHA may waive the termination and allow the family to remain and pay the higher rent established by HUD as a reasonable accommodation for a disabled family or for a family with a disabled member, or if the family presents documentation of a hardship condition that would allow them to remain.~~ | |
| Chapter 17<br>Terminations<br>**Section E** | **DOES NOT EXIST** | **INSERT**<br><br>**E. OVER INCOME FAMILIES [24 CFR 960.507; FR Notice 7/26/18; Notice PIH 2019-11; FR Notice 2/14/23]**<br><br>In the public housing program, an *over-income family* is defined as a family whose income exceeds the over-income limit for 24 consecutive months. When this occurs, the PHA must either:<br><br>• Terminate the family's tenancy within six months of the PHA's final notification of the end of the 24-month grace period: or<br><br>• Within 60 days of the PHA's final notification of the end of the 24-month grace period or the next lease renewal (whichever is sooner), have the family execute a new lease that is consistent with 24 CFR 960.509 and charge the family a monthly rent that is the higher of the applicable fair market rent (FMR) or the amount of monthly subsidy for the unit, including amounts from the operating and capital funds.<br><br>The PHA must establish a continued occupancy policy for over-income families in the ACOP indicating which of the above will occur.<br><br>    SPHA Policy<br><br>    For families whose income exceeds the over-income limit for 24 consecutive months, the SPHA will not terminate the family's tenancy and will charge the family the alternative non-public housing rent, as well as require the family to sign a new non-public housing lease in accordance with the continued occupancy policies below.<br><br>**Over-Income Limit [Notice PIH 2019-11]** |

The PHA must publish over-income limits in their ACOP and update them no later than 60 days after HUD publishes new income limits each year. The over-income limit is calculated by multiplying the very low-income limit (VLI) by 2.4, as adjusted for family size.

SPHA Policy

The SPHA will rely on the following over-income limits. These numbers will be updated within 60 days of HUD publishing new income limits each year and will be effective for all annual and interim reexaminations once these policies have been adopted.

| Family Size | Over-income Limit |
|---|---|
| 1 | $73,080 |
| 2 | $83,520 |
| 3 | $93,960 |
| 4 | $104,280 |
| 5 | $112,680 |
| 6 | $121,080 |
| 7 | $129,360 |
| 8 | $137,760 |

For families larger than eight persons, the over-income limit will be calculated by multiplying the applicable very low-income limit by 2.4.

**Decreases in Income [24 CFR 960.507(c)(4)]**

If, at any time during the consecutive 24-month period following the initial over-income determination, the PHA determines that the family's income is below the over-income limit, the PHA's over-income policies no longer apply to the family. If the PHA later determines that the family's income exceeds the over-income limit at a subsequent annual or interim reexamination, the family is entitled to a new 24 consecutive month period and new notices under this section.

SPHA Policy

If, at any time during the 24-month period following the initial over-income determination, an over-income family experiences a decrease in income, the family may request an interim redetermination of rent in accordance with PHA policy in Chapter 9.

| | | | If, as a result, the previously over-income family is now below the over-income limit, the family is no longer subject to over-income provisions as of the effective date of the recertification. The PHA will notify the family in writing within 10 business days of the determination that over-income policies no longer apply to them. |
|---|---|---|---|

**Initial Notice of Over-Income Status [24 CFR 960.507(c)(1)]**

If the PHA determines the family has exceeded the over-income limit during an annual or interim reexamination, the PHA must provide written notice to the family of the over-income determination no later than 30 days after the income examination. The notice must state that the family has exceeded the over-income limit and continuing to do so for a total of 24 consecutive months will result in the PHA following its continued occupancy policy for over-income families. The PHA must afford the family an opportunity for a hearing if the family disputes within a reasonable time the PHA's determination that the family has exceeded the over-income limit.

SPHA Policy

At annual or interim reexamination, if a family's income exceeds the applicable over-income limit, within 10 business days the PHA will notify the family in writing of the determination and that if the family continues to be over-income for 24 consecutive months, the family will be subject to the SPHA's over-income policies. The notice will state that the family may request a hearing if the family disputes the SPHA's determination in accordance with PHA policies in Chapter 14.

**Second Notice of Over-Income Status [24 CFR 960.507(c)(2)]**

The PHA must conduct an income examination 12 months after the initial over-income determination, unless the PHA determined the family's income fell below the over-income limit since the initial over-income determination. If the PHA determines the family continues to exceed the over-income limit for 12 consecutive months, the PHA must

provide written notification of this 12-month over-income determination no later than 30 days after the income examination. The notice must state that the family has exceeded the over-income limit for 12 consecutive months and continuing to do so for a total of 24 consecutive months will result in the PHA following its continued occupancy policy for over-income families. Additionally, if applicable under PHA policy, the notice must include an estimate (based on current data) of the alternative non-public housing rent for the family's unit. The PHA must afford the family an opportunity for a hearing if the family disputes within a reasonable time the PHA's determination that the family has exceeded the over-income limit.

### SPHA Policy

If a family's income exceeds the applicable over-income limit after 12 consecutive months, within 10 business days, the SPHA will notify the family in writing of the determination and that if the family continues to be over-income for 24 consecutive months, the family will be subject to the SPHA's over-income policies. The notice will provide an estimate of the alternative non-public housing rent applicable to the family at the close of the 24 consecutive month period. The notice will also state that the family may request a hearing if the family disputes the SPHA's determination in accordance with SPHA policies in Chapter 14.

### Final Notice of Over-Income Status [24 CFR 960.507(c)(3) and 960.509]

Unless the PHA determined the family's income fell below the over-income limit since the second over-income determination, the PHA must conduct an income examination 24 months after the initial over income determination. If the family continues to be over-income based on this determination, the PHA must provide written notification of this determination no later than 30 days after the income examination. The notice must state that the family has exceeded the over-income limit for 24 consecutive months and that the PHA will follow its continued occupancy policies for over-income families. The PHA must afford the family an opportunity for a hearing if the family disputes within a reasonable time the

| | | | PHA's determination that the family has exceeded the over-income limit. |
|---|---|---|---|
| | | | SPHA Policy |
| | | | If a family's income exceeds the applicable over-income limit for 24 consecutive months, the SPHA will notify the family in writing of the determination within 10 business days of the date of the determination. The notice will state that the family will be charged the alternative non-public housing rent in accordance with SPHA continued occupancy policies and HUD regulations and provide the family's new rent amount. |
| | | | The notice will also include a new non-public housing lease and inform the family that the lease must be executed by the family and the SPHA no later than 60 days from the date of the notice or at the next lease renewal, whichever is sooner. The family will continue to be a public housing program participant until the family executes the new non-public housing lease. The notice will also state that failure to execute the lease within this time period stated in the notice will result in termination of tenancy no more than six months after the date of the notice. The SPHA will permit an over-income family to execute a lease beyond this time period, but before termination of tenancy, if the over-income family pays the SPHA the total difference between the alternative non-public housing rent and their public housing rent dating back to the point in time that the over-income family was required to execute the new lease. |
| | | | Once the family signs the new non-public housing lease, the family will no longer be a public housing participant family. The family will no longer be subject to income examinations, are precluded from participating in the resident council, and cannot participate in any programs that are only for public housing or low-income families. |
| | | | The non-public housing over-income lease will contain all required |

| | | provisions listed at 24 CFR 960.509. The initial term of the lease will be for one year. Upon expiration of the initial lease term, the lease will not renew automatically, and subsequent leases will state renewal terms. At any time, the SPHA may terminate tenancy in accordance with 24 CFR 960.509(b)(11) and in accordance with state and local law. |
|---|---|---|
| | | Upon execution of the lease, the tenant will be required pay the amount of monthly tenant rent (known as the alternative non-public housing rent) determined by the SPHA in accordance with HUD regulations. The SPHA will comply with state and local law in giving the tenant written notice stating any changes in the amount of tenant rent. Charges assessed under the lease will be due in accordance with state and local law. |

**2023 Over-Income Limits**

| Persons in Family | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|---|
| Very Low Income Limit (50% of AMI) | 30,450 | 34,800 | 39,150 | 43,450 | 46,950 | 50,450 | 53,900 | 57,400 |
| Over-Income Limit | 73,080 | 83,520 | 93,960 | 104,280 | 112,680 | 121,080 | 129,360 | 137,760 |

# RESOLUTION #2023-12

## APPROVAL OF REVISIONS TO THE ADMISSIONS AND CONTINUED OCCUPANCY POLICY

**WHEREAS,** the St. Petersburg Housing Authority (SPHA) must comply with all applicable federal public housing rules, regulations and laws; and

**WHEREAS,** the Housing Opportunities Through Modernization Act of 2016 (HOTMA) establishes an income limitation for continued occupancy in public housing; and

**WHEREAS,** HUD's implementation of this requirement is described in the Federal Register, Vol. 83, pp. 35490-35494 and requires all public housing authorities to update agency program policies, also referred to as the Admissions and Continued Occupancy Policy (ACOP); and

**WHEREAS,** as part of the implementation of this requirement, SPHA held a 45-day public comment period beginning May 8, 2023 and held a public meeting to receive additional comments from the public on June 22, 2023; and
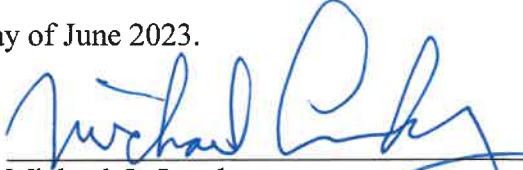
**WHEREAS,** SPHA will comply with all HUD regulations and guidance as issued.

**NOW, THEREFORE, BE IT RESOLVED THAT** the St. Petersburg Housing Authority Board of Commissioners hereby approves the revision to the Admissions and Continued Occupancy Policy (ACOP), effective immediately.

**APPROVED AND ADOPTED** this 22nd day of June 2023.

James Dates
Chairperson

Michael O. Lundy
Secretary

# ST. PETERSBURG HOUSING AUTHORITY
## REQUEST FOR BOARD ACTION

### RESOLUTION APPROVING REVISION TO THE PUBLIC HOUSING PROGRAM ADMISSIONS AND CONTINUED OCCUPANCY POLICY (ACOP)

## September 28, 2023

**INTRODUCTION**

The U.S. Department of Housing and Urban Development (HUD) requires that Public Housing providers adopt an Admissions and Continued Occupancy Policy (ACOP) to set local policies for the administration of the program in accordance with HUD requirements and local priorities.

**PURPOSE/OBJECTIVE**

The purpose of this Request for Board Action is to obtain Board approval to revise the public housing Admissions and Continued Occupancy Policy to enable staff to administer the program in a more effective and efficient manner and to remain in compliance with HUD rules and regulations.

**DESCRIPTION/JUSTIFICATION**

SPHA is proposing revising the ACOP to be in accordance with the Nan McKay Model ACOP, which has been created by an affordable housing industry leader and is updated annually with the latest changes from HUD.

The Nan McKay Model ACOP provides details on the specific federal regulations that SPHA policies are based on, which is helpful for the residents and the general public as a reference tool.

SPHA had updated the re-examination and pet policies for greater operational efficiencies.

**POLICY IMPACT**

This action is consistent with HUD regulations and ensures continued compliance.

**ECONOMIC IMPACT/FUNDING SOURCE**

The economic impact of the re-examination revision will be negligible. The economic impact of the revised pet policy cannot be determined since the number of residents that will be admitted with pets or that will enter into repayment agreements in the future is unknown.

**ATTACHMENTS**

A summary of the changes between the previous version and new version of the ACOP is attached, along with the original language and the revised versions of the re-examination and pet policies.
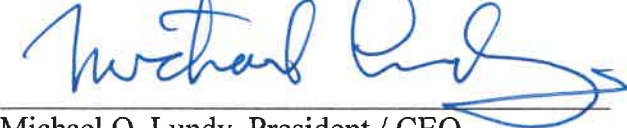
**ALTERNATIVES**

None.

**CERTIFICATION**

The requested action is in conformance with all legal policy, regulatory requirements, and existing procurement practices and policies.

_____

Danielle Thomas, Senior Vice-President / COO

_____

Michael O. Lundy, President / CEO

# SUMMARY OF ACOP CHANGES (2024)

| Section | Mandatory | Optional |
|---|---|---|
| **Table of Contents** | | Added to New ACOP |
| **Introduction** | | Added to New ACOP |
| **Chapter 1, Overview of the Program and Plan** | | Added to New ACOP |
| **Chapter 2, Fair Housing and Equal Opportunity** | | Added to New ACOP |
| **Chapter 3, Eligibility** <br><br> *(was Chapter 2 in previous version)* | | Clarification and details added |
| **Chapter 4, Applications, Waiting List and Tenant Selection** <br><br> *(was Chapters 3, 4 and 5 in previous version)* | Clarifies and meets regulations | |
| **Chapter 5, Occupancy Standards and Unit Offers** <br><br> *(was Chapter 6 in previous version)* | | Added to New ACOP |
| **Chapter 6, Income and Rent Determinations** <br><br> *(was Chapters 7 and 9 in previous version)* | Add language for compliance | |
| **Chapter 7, Verifications** <br><br> *(was Chapter 8 in previous version)* | Add language for compliance | |

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| Section | Mandatory | Optional |
|---|---|---|
| **Chapter 8, Leasing and Inspections** | Includes Smoke-free Policy | Added to New ACOP |
| **Chapter 9, Reexaminations** <br> *(was Chapter 10 in previous version)* | | Policy changed so that interim re-examinations for income increases are only conducted when the increase in income is 10% or more. |
| **Chapter 10, Pet Policy** <br> *(was Chapter 14 in previous version)* | | Policy changed so that pet deposit is the greater of the total tenant payment or the security deposit. |
| **Chapter 11, Community Service** | Add in language regarding over-income families | Clarification and details added |
| **Chapter 12, Transfer Policy** | Add language for compliance | Clarification and details added |
| **Chapter 13, Lease Terminations** <br> *(was Chapter 17 in previous version)* | Add in language regarding over-income families | Clarification and details added |
| **Chapter 14, Grievances and Appeals** | | Added to New ACOP |
| **Chapter 15, Program Integrity** | | Added to New ACOP |
| **Chapter 16, Program Administration** | Further clarification per PIH Notices for repayment agreements and VAWA provisions | Added to New ACOP |
| **Glossary** | | Additional terms added |

In accordance with HUD requirements, SPHA will reexamine the income and household composition of all families at least annually. Annual and interim examinations will be processed in a manner that ensures families are given reasonable notice of rent increases. All annual activities will be coordinated in accordance with HUD regulations, including community service requirements.

## A. ANNUAL REEXAMINATIONS

The SPHA will maintain a reexamination tracking system and the household will be notified by mail of the date and time for their interview approximately 90 days in advance of the anniversary date.

### 1. Procedure

a. SPHA will schedule the date and time of the appointment and mail a notification to the family along with the Personal Declaration and other required forms.

b. The family must complete the Personal Declaration prior to the recertification interview; however, it must either be signed in the presence of an SPHA representative or a notary.

c. The SPHA representative will interview the family to confirm the information provided on the Personal Declaration.

### 2. Requirements to Attend

SPHA reserves the right to use and implement any or all streamlining procedures in the recertification process as allowed by HUD.

All adult household members are required to attend the interview.

If the head of household or any adult household member is unable to attend the interview the appointment will be rescheduled.

EXCEPTION: Elderly and disabled households may recertify via mail.

### 3. Missed Appointments

If the family does not appear for the recertification interview, and has not rescheduled or made prior arrangements with SPHA, SPHA will reschedule a second appointment.

If the family fails to appear for the second appointment, and has not rescheduled or made prior arrangements, the SPHA will take eviction action against the family.

2001 Gandy Blvd. North, St. Petersburg, FL 33702
Phone: (727) 323-3171 • Fax: (727) 209-6988 • TDD: 1 (800) 955-8770 • TTY: 1 (800) 955-8771

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**2024 SPHA ANNUAL PLAN** **23**

Exceptions to these policies may be made by Property Manager or his/her designee, if the family is able to document an emergency situation that prevented them from canceling or attending the appointment, or if requested as a reasonable accommodation for a person with a disability.

## 4. Income Formula Method for Rent

During the interview, the family will provide all information regarding income, assets, deductions (eligible expenses), and other information necessary to determine the family's share of rent. The family will sign the HUD consent form and other consent forms that later will be mailed to the sources that will verify the family circumstances.

Upon receipt of verification, SPHA will determine the family's annual income and will calculate their rent as follows.

The total tenant payment is equal to the highest of:

a. 10% of the family's monthly income;

b. 30% of the family's adjusted monthly income; or

c. The minimum rent of $50.00.

The family shall be informed of the results of the rent calculation under both the income method and the flat rent and given their choice of which rent to pay.

## 5. Flat Rent

The annual letter to flat rent payers regarding the reexamination process will state the following:

a. Each year at the time of the annual reexamination, the family has the option of selecting a flat rent amount in lieu of completing the reexamination process and having their rent based on the income formula amount.

b. The amount of the flat rent.

c. A fact sheet about income formula rents that explains the types of income counted, the most common types of income excluded, and the categories allowances that can be deducted from income.

d. Families who opt for the flat rent will be required to go through the income reexamination process every three (3) years, rather than the annual review they otherwise would undergo; however, annually, the family's composition must still be reviewed and they will be required to complete a criminal background check, and a quality housing inspection. However, annually, tenants will be offered the choice between the current updated flat rent amount, and the previously calculated income-based rent.

e. Families who opt for the flat rent may request to have a reexamination and return to the income formula-based method once during a one-year period for any of the following reasons:

1. The family's income has decreased.

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2. The family's circumstances have changed increasing their expenses for childcare, medical care, etc.

3. Other circumstances creating a hardship on the family such that the income formula method would be more financially feasible for the family.

*Once a family returns to the income based method during their "lease year," they cannot go back to a flat rent until their next regular annual re-examination.*

f. The approximate rent increase the family could expect, and the approximate date upon which a future rent increase could become effective.

g. The name and phone number of an individual to call to get additional information or counseling concerning flat rents.

h. A certification for the family to sign accepting or declining the flat rent.

Each year prior to their anniversary date, SPHA will send a reexamination letter to the family offering the choice between a flat rent or an income formula rent. The opportunity to select the flat rent is available only at this time. At the appointment, SPHA may assist the family in identifying the rent method that would be most advantageous for the family.

6. **Effective Date of Rent Change for Annual Reexaminations**

a. Tenant Rent Increases

If tenant rent increases, a thirty-day notice is mailed to the family prior to the anniversary date.

If less than thirty days are remaining before the anniversary date, the tenant rent increase will be effective on the first of the month following the thirty-day notice.

If there has been a misrepresentation or a material omission by the family, or if the family causes a delay in the reexamination processing, there will be a retroactive increase in rent to the anniversary date.

b. Tenant Rent Decreases

If tenant rent decreases, it will be effective on the anniversary date.

If the family causes a delay so that the processing of the reexamination is not complete by the anniversary date, rent change will be effective on the first day of the month following completion of the reexamination processing by SPHA.

B. **INTERIM REEXAMINATIONS**

During an interim reexamination, the information affected by the changes being reported will be reviewed and verified.

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Families are required to report the following changes to SPHA between regular reexaminations. If the family's rent is being determined under the income formula method, these changes will trigger an interim reexamination:

- Any changes in family composition, such as birth, adoptions, court awarded custody, marriage, divorce, etc.
- A household member is leaving or has left the family unit.
- A change in income.
- A change in allowable expenses.

The family shall report these changes, in writing, within ten (10) days of the change.

1. **Changes in Family Composition**

In order to add a household member other than through birth, adoption, or court-awarded custody, the family must request that the new member be added to the lease. Before adding the new member to the lease, the individual must complete an application form stating their income, assets, and all other information required of an applicant. The individual must provide their Social Security number and must verify their citizenship/eligible immigrant status. (Their housing will not be delayed due to delays in verifying eligible immigrant status other than delays caused by the family.) The new family member will go through the screening process similar to the process for applicants. SPHA will determine the eligibility of the individual before adding them to the lease. The additional member must qualify as a family member, which is defined as:

a. The spouse of a household member;

b. An unmarried dependent child of the individual, including an adopted child, stepchild or foster child (but only if the stepchild or foster child lived with the individual in a regular parent-child relationship), or recognized natural child

- who is less than 22 years of age; or
- who is 22 years of age or older and is incapable of self-support because of a mental of physical disability [5 USCS §§ 8701 et seq.].

Additional family members, other than through birth, adoption, or court-awarded custody, will not be approved if the family will then be under-housed, at SPHA's sole discretion. If the individual is found to be ineligible or does not pass the screening criteria, they will be advised in writing and given the opportunity for an informal review. If they are found to be eligible and do pass the screening criteria, their name will be added to the lease. At the same time, if the family's rent is being determined under the income formula method, the family's annual income will be recalculated taking into account the circumstances of the new family member. The effective date of the new rent will be in accordance with Part B., 2., an and b, herein below.

A resident requesting a live-in-aide will be required to provide verification of the need for a live-in-aide. In addition, before approval of the live-in-aide, the individual (live-in-aide) must complete an application form for purposes of determining status as a live-in aide and the live-in-aide will go through the screening process similar to the process for suitability, inclusive of a criminal background check. SPHA will determine the eligibility of the live-in-aide before

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approval can be granted. If the individual is found to be unsuitable or does not pass the screening criteria, the resident will be advised in writing and given the opportunity for an informal review. Under no circumstances will the live-in-aide be added to the lease or be considered the last remaining member of a tenant family.

The family shall report these changes, in writing, within ten (10) days of the change.

2.    Changes in Income/Assets

Families will be required to report all increases and decreases in income to SPHA, in writing, within ten (10) days of the change.

a.  Tenant Rent Increases

If tenant rent increases, a thirty-day notice is mailed to the family prior to the effective date.

If less than thirty days are remaining before the effective date, the tenant rent increase will be effective on the first of the month following the thirty-day notice.

If there has been a misrepresentation or a material omission by the family, or if the family causes a delay in the examination processing, the rent increase will be effective on the date it would have been effective, had the process not been delayed (even if this means a retroactive increase).

b.  Tenant Rent Decreases

Rent decreases shall become effective on the first (1st) day of the month after the family reports any changes in household circumstances, provided Resident provides SPHA no less than five (5) business days before the last business day of the month in order for SPHA to process these changes.

If the new rent is a reduction and any delay is beyond the control of the family, the reduction will be effective the first of the month after the interim reexamination should have been completed.

If the new rent is a reduction and the family caused the delay or did not report the change in a timely manner, the change will be effective the first of the month after the rent amount is determined.

C.  ZERO/EXTREMELY LOW-INCOME FAMILIES

Families who report zero (0) income, extremely low income, or where the income appears to be under reported may be required to undergo an interim recertification every sixty (60) days, which may include a credit check.

Families that report zero income, extremely low income, or when the income appears to be underreported, will be required to provide information regarding their means of basic

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subsistence, such as food, utilities, transportation, etc., including the last (most current) two (2) utility billings for the apartment, and the latest IRS income tax return to be verified by SPHA. Resident must sign relevant forms for the release of information from the IRS.

If the family's expenses exceed their reported or known income, SPHA will make inquiry of the Head of Household as to the nature of the family's accessible resources.

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# Chapter 9

## REEXAMINATIONS

### [24 CFR 960.257, 960.259, 966.4]

## INTRODUCTION

With the exception of non-public housing over income families, the SPHA is required to reexamine each family's income and composition periodically, and to adjust the family's rent accordingly. PHAs must adopt policies for conducting annual and interim reexaminations that are consistent with regulatory requirements and must conduct reexaminations in accordance with such policies [24 CFR 960.257(c)].

The frequency with which the SPHA must reexamine the income and composition of a family depends on whether the family pays income-based rent or flat rent. HUD requires the SPHA to offer all families the choice of paying income-based rent or flat rent at least annually. The SPHA's policies for offering families a choice of rents are located in Chapter 6.

This chapter discusses both annual and interim reexaminations.

> Part I: Annual Reexaminations for Families Paying Income Based Rents. This part discusses the requirements for annual reexamination of income and family composition. Full reexaminations are conducted at least once a year for families paying income-based rents.

> Part II: Reexaminations for Families Paying Flat Rents. This part contains the SPHA's policies for conducting full reexaminations of family income and composition for families paying flat rents. These full reexaminations are conducted at least once every three years. This part also contains the SPHA's policies for conducting annual updates of family composition for flat rent families.

> Part III: Interim Reexaminations. This part includes HUD requirements and SPHA policies related to when a family may and must report changes that occur between annual reexaminations.

> Part IV: Recalculating Tenant Rent. After gathering and verifying required information for an annual or interim reexamination, the SPHA must recalculate the tenant rent. While the basic policies that govern these calculations are provided in Chapter 6, this part describes the policies that affect these calculations during a reexamination.

Policies governing reasonable accommodation, family privacy, required family cooperation, and program abuse, as described elsewhere in this ACOP, apply to annual and interim reexaminations.

9-1

9-2

# PART I: ANNUAL REEXAMINATIONS FOR FAMILIES PAYING INCOME-BASED RENTS [24 CFR 960.257]

## 9-I.A. OVERVIEW

For those families who choose to pay income-based rent, the SPHA must conduct a reexamination of income and family composition at least annually [24 CFR 960.257(a)(1)]. For families who choose flat rents, the SPHA must conduct a reexamination of family composition at least annually and must conduct a reexamination of family income at least once every three years [24 CFR 960.257(a)(2)]. For any non-public housing over income families, the SPHA may not conduct an annual reexamination of family income. Policies related to the reexamination process for families paying flat rent are located in Part II of this chapter.

For all residents of public housing, whether those residents are paying income-based or flat rents, the SPHA must conduct an annual review of community service requirement compliance. This annual reexamination is also a good time to have residents sign consent forms for criminal background checks in case the criminal history of a resident is needed at some point for the purposes of lease enforcement or eviction.

The SPHA is required to obtain all of the information necessary to conduct reexaminations. How that information will be collected is left to the discretion of the SPHA. Families are required to provide current and accurate information on income, assets, allowances and deductions, family composition and community service compliance as part of the reexamination process [24 CFR 960.259].

This part contains the SPHA's policies for conducting annual reexaminations.

9-3

## 9-I.B STREAMLINED ANNUAL REEXAMINATIONS [24 CFR 960.257]

HUD permits PHAs to streamline the income determination process for family members with fixed sources of income. While third-party verification of all income sources must be obtained during the intake process and every three years thereafter, in the intervening years the SPHA may determine income from fixed sources by applying a verified cost of living adjustment (COLA) or rate of interest. The SPHA may, however, obtain third-party verification of all income, regardless of the source. Further, upon request of the family, the SPHA must perform third-party verification of all income sources.

Fixed sources of income include Social Security and SSI benefits, pensions, annuities, disability or death benefits, and other sources of income subject to a COLA or rate of interest. The determination of fixed income may be streamlined even if the family also receives income from other non-fixed sources.

Two streamlining options are available, depending upon the percentage of the family's income that is received from fixed sources. If at least 90 percent of the family's income is from fixed sources, the SPHA may streamline the verification of fixed income but is not required to verify non-fixed income amounts. If the family receives less than 90 percent of its income from fixed sources, the SPHA may streamline the verification of fixed income and must verify non-fixed income annually.

### SPHA Policy

The SPHA will streamline the annual reexamination process by applying the verified COLA or interest rate to fixed-income sources. The SPHA will document in the file how the determination that a source of income was fixed was made.

If a family member with a fixed source of income is added, the SPHA will use third-party verification of all income amounts for that family member.

If verification of the COLA or rate of interest is not available, the SPHA will obtain third-party verification of income amounts.

Third-party verification of fixed sources of income will be obtained during the intake process and at least once every three years thereafter.

Third-party verification of non-fixed income will be obtained annually regardless of the percentage of family income received from fixed sources.

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## 9-I.C. SCHEDULING ANNUAL REEXAMINATIONS

The SPHA must establish a policy to ensure that the annual reexamination for each family paying an income-based rent is completed within a 12-month period [24 CFR 960.257(a)(1)].

SPHA Policy

Generally, the SPHA will schedule annual reexaminations to coincide with the family's anniversary date. The SPHA will begin the annual reexamination process approximately 120 days in advance of the scheduled effective date.

*Anniversary date* is defined as 12 months from the effective date of the family's last annual reexamination or, during a family's first year in the program, from the effective date of the family's initial examination (admission).

If the family transfers to a new unit, the SPHA will perform a new annual reexamination, and the anniversary date will be changed.

The SPHA may also schedule an annual reexamination for completion prior to the anniversary date for administrative purposes.

### Notification of and Participation in the Annual Reexamination Process

The SPHA is required to obtain information needed to conduct annual reexaminations. How that information will be collected is left to the discretion of the SPHA. However, PHAs should give tenants who were not provided the opportunity to provide contact information at the time of admission the option to complete Form HUD-92006 at this time. The SPHA should provide the family with the opportunity to update, change, or remove information from the HUD-92006 at the time of the annual reexamination [Notice PIH 2009-36].

SPHA Policy

Families generally are required to participate in an annual reexamination interview, which must be attended by the head of household, spouse, or cohead. If participation in an in-person interview poses a hardship because of a family member's disability, the family should contact the SPHA to request a reasonable accommodation (See Chapter 2).

Notification of annual reexamination interviews will be sent by first-class mail and will contain the date, time, and location of the interview. In addition, it will inform the family of the information and documentation that must be brought to the interview.

If the family is unable to attend a scheduled interview, the family should contact the SPHA in advance of the interview to schedule a new appointment. In all circumstances, if a family does not attend the scheduled interview the SPHA will send a second notification with a new interview appointment time.

If a family fails to attend two scheduled interviews without SPHA approval, the family will be in violation of their lease and may be terminated in accordance with the policies in Chapter 13.

An advocate, interpreter, or other assistant may assist the family in the interview process.

## 9-I.D. CONDUCTING ANNUAL REEXAMINATIONS

The terms of the public housing lease require the family to furnish information regarding income and family composition as may be necessary for the redetermination of rent, eligibility, and the appropriateness of the housing unit [24 CFR 966.4(c)(2)].

> SPHA Policy
>
> Families will be asked to bring all required information (as described in the reexamination notice) to the reexamination appointment. The required information will include a PHA-designated reexamination form, an Authorization for the Release of Information/Privacy Act Notice, as well as supporting documentation related to the family's income, expenses, and family composition.
>
> Any required documents or information that the family is unable to provide at the time of the interview or any stated deadline must be provided within 10 business days of the interview. If the family is unable to obtain the information or materials within the required time frame, the family may request an extension.
>
> If the family does not provide the required documents or information within the required time frame (plus any extensions), the family will be in violation of their lease and may be terminated in accordance with the policies in Chapter 13.

The information provided by the family generally must be verified in accordance with the policies in Chapter 7. Unless the family reports a change, or the agency has reason to believe a change has occurred in information previously reported by the family, certain types of information that are verified at admission typically do not need to be re-verified on an annual basis. These include:

- Legal identity
- Age
- Social security numbers
- A person's disability status
- Citizenship or immigration status

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### Change in Unit Size

Changes in family or household composition may make it appropriate to consider transferring the family to comply with occupancy standards. The SPHA may use the results of the annual reexamination to require the family to move to an appropriate size unit [24 CFR 960.257(a)(4)]. Policies related to such transfers are located in Chapter 12.

### Criminal Background Checks

Information obtained through criminal background checks may be used for lease enforcement and eviction [24 CFR 5.903(e)(1)(ii)]. Criminal background checks of residents will be conducted in accordance with the policy in Section 13-IV.B.

#### SPHA Policy

Each household member age 18 and over will be required to execute a consent form for a criminal background check as part of the annual reexamination process.

Additionally, HUD recommends that at annual reexaminations PHAs ask whether the tenant, or any member of the tenant's household, is subject to a lifetime sex offender registration requirement in any state [Notice PIH 2012-28].

#### SPHA Policy

At the annual reexamination, the SPHA will ask whether the tenant, or any member of the tenant's household, is subject to a lifetime sex offender registration requirement in any state. The SPHA will use the Dru Sjodin National Sex Offender database to verify the information provided by the tenant.

If the SPHA proposes to terminate assistance based on lifetime sex offender registration information, the SPHA must notify the household of the proposed action and must provide the subject of the record and the tenant a copy of the record and an opportunity to dispute the accuracy and relevance of the information prior to termination. [24 CFR 5.903(f) and 5.905(d)]. (See Chapter 13.)

### Compliance with Community Service

For families who include nonexempt individuals, the SPHA must determine compliance with community service requirements once each 12 months [24 CFR 960.257(a)(3)].

See Chapter 11 for the SPHA's policies governing compliance with the community service requirement.

9-7

## 9-I.E. EFFECTIVE DATES

As part of the annual reexamination process, the SPHA must make appropriate adjustments in the rent after consultation with the family and upon verification of the information [24 CFR 960.257(a)(1)].

SPHA Policy

In general, an *increase* in the tenant rent that results from an annual reexamination will take effect on the family's anniversary date, and the family will be notified at least 30 days in advance.

If less than 30 days remain before the scheduled effective date, the increase will take effect on the first of the month following the end of the 30-day notice period.

If the SPHA chooses to schedule an annual reexamination for completion prior to the family's anniversary date for administrative purposes, the effective date will be determined by the SPHA, but will always allow for the 30-day notice period.

If the family causes a delay in processing the annual reexamination, *increases* in the tenant rent will be applied retroactively, to the scheduled effective date of the annual reexamination. The family will be responsible for any underpaid rent and may be offered a repayment agreement in accordance with the policies in Chapter 16.

In general, a *decrease* in the tenant rent that results from an annual reexamination will take effect on the family's anniversary date.

If the SPHA chooses to schedule an annual reexamination for completion prior to the family's anniversary date for administrative purposes, the effective date will be determined by the SPHA.

If the family causes a delay in processing the annual reexamination, d*ecreases* in the tenant rent will be applied prospectively, from the first day of the month following completion of the reexamination processing.

Delays in reexamination processing are considered to be caused by the family if the family fails to provide information requested by the SPHA by the date specified, and this delay prevents the SPHA from completing the reexamination as scheduled.

9-8

# PART II: REEXAMINATIONS FOR FAMILIES PAYING FLAT RENTS
## [24 CFR 960.253(f)]

## 9-II.A. OVERVIEW

HUD requires that the SPHA offer all families the choice of paying income-based rent or flat rent at least annually. The SPHA's policies for offering families a choice of rents are located in Chapter 6.

For families who choose flat rents, the SPHA must conduct a reexamination of family composition at least annually and must conduct a reexamination of family income at least once every three years [24 CFR 960.253(f)The SPHA is only required to provide the amount of income-based rent the family might pay in those years that the SPHA conducts a full reexamination of income and family composition, or upon request of the family after the family submits updated income information [24 CFR 960.253(e)(2)].

As it does for families that pay income-based rent, the SPHA must also review compliance with the community service requirement for families with nonexempt individuals.

This part contains the SPHA's policies for conducting reexaminations of families who choose to pay flat rents.

## 9-II.B. FULL REEXAMINATION OF FAMILY INCOME AND COMPOSITION

### Frequency of Reexamination

#### SPHA Policy

For families paying flat rents, the SPHA will conduct a full reexamination of family income and composition once every three years.

### Reexamination Policies

#### SPHA Policy

In conducting full reexaminations for families paying flat rents, the SPHA will follow the policies used for the annual reexamination of families paying income-based rent as set forth in Sections 9-I.B through 9-I.D above.

9-9

## 9-II.C. REEXAMINATION OF FAMILY COMPOSITION ("ANNUAL UPDATE")

As noted above, full reexaminations are conducted every three years for families paying flat rents. In the years between full reexaminations, regulations require the SPHA to conduct a reexamination of family composition ("annual update") [24 CFR 960.257(a)(2)].

The annual update process is similar to the annual reexamination process, except that the SPHA does not collect information about the family's income and expenses, and the family's rent is not recalculated following an annual update.

**Scheduling**

The SPHA must establish a policy to ensure that the reexamination of family composition for families choosing to pay the flat rent is completed at least annually [24 CFR 960.257(a)(2)].

### SPHA Policy

For families paying flat rents, annual updates will be conducted in each of the 2 years following the full reexamination.

In scheduling the annual update, the SPHA will follow the policy used for scheduling the annual reexamination of families paying income-based rent as set forth in Section 9-I.B. above.

**Conducting Annual Updates**

The terms of the public housing lease require the family to furnish information necessary for the redetermination of rent and family composition [24 CFR 966.4(c)(2)].

### SPHA Policy

Generally, the family will not be required to attend an interview for an annual update. However, if the SPHA determines that an interview is warranted, the family may be required to attend.

Notification of the annual update will be sent by first-class mail and will inform the family of the information and documentation that must be provided to the SPHA. The family will have 10 business days to submit the required information to the SPHA. If the family is unable to obtain the information or documents within the required time frame, the family may request an extension. The SPHA will accept required documentation by mail, by email, by fax, or in person.

If the family's submission is incomplete, or the family does not submit the information in the required time frame, the SPHA will send a second written notice to the family. The family will have 10 business days from the date of the second notice to provide the missing information or documentation to the PHA.

If the family does not provide the required documents or information within the required time frame (plus any extensions), the family will be in violation of their lease and may be terminated in accordance with the policies in Chapter 13.

9-10

### Change in Unit Size

Changes in family or household composition may make it appropriate to consider transferring the family to comply with occupancy standards. The SPHA may use the results of the annual update to require the family to move to an appropriate size unit [24 CFR 960.257(a)(4)]. Policies related to such transfers are located in Chapter 12.

### Criminal Background Checks

Information obtained through criminal background checks may be used for lease enforcement and eviction [24 CFR 5.903(e)]. Criminal background checks of residents will be conducted in accordance with the policy in Section 13-IV.B.

> SPHA Policy
>
> Each household member age 18 and over will be required to execute a consent form for criminal background check as part of the annual update process.

### Compliance with Community Service

For families who include nonexempt individuals, the SPHA must determine compliance with community service requirements once each 12 months [24 CFR 960.257(a)(3)].

See Chapter 11 for the SPHA's policies governing compliance with the community service requirement.

9-11

9-12

## PART III: INTERIM REEXAMINATIONS [24 CFR 960.257; 24 CFR 966.4]

### 9-III.A. OVERVIEW

Family circumstances may change during the period between annual reexaminations. HUD and SPHA policies define the types of information about changes in family circumstances that must be reported, and under what circumstances the SPHA must process interim reexaminations to reflect those changes. HUD regulations also permit the SPHA to conduct interim reexaminations of income or family composition at any time.

In addition to specifying what information the family must report, HUD regulations permit the family to request an interim determination if other aspects of the family's income or composition change. The SPHA must complete the interim reexamination within a reasonable time after the family's request.

This part includes HUD and SPHA policies that describe the changes families are *required* to report, the changes families *may choose* to report, and how the SPHA will process both PHA- and family-initiated interim reexaminations.

### 9-III.B. CHANGES IN FAMILY AND HOUSEHOLD COMPOSITION

The SPHA must adopt policies prescribing when and under what conditions the family must report changes in family composition. However, due to provisions of the public housing lease, the SPHA has limited discretion in this area.

Changes in family or household composition may make it appropriate to consider transferring the family to comply with occupancy standards. Policies related to such transfers are located in Chapter 12.

> SPHA Policy
>
> All families, those paying income-based rent as well as flat rent, must report all changes in family and household composition that occur between annual reexaminations (or annual updates).
>
> The SPHA will conduct interim reexaminations to account for any changes in household composition that occur between annual reexaminations.

#### New Family Members Not Requiring Approval

The addition of a family member as a result of birth, adoption, or court-awarded custody does not require SPHA approval. However, the family is required to promptly notify the SPHA of the addition [24 CFR 966.4(a)(1)(v)].

> SPHA Policy
>
> The family must inform the SPHA of the birth, adoption, or court-awarded custody of a child within 10 business days.

9-13

**New Family and Household Members Requiring Approval**

With the exception of children who join the family as a result of birth, adoption, or court-awarded custody, a family must request SPHA approval to add a new family member [24 CFR 966.4(a)(1)(v)] or other household member (live-in aide or foster child) [24 CFR 966.4(d)(3)].

The SPHA may adopt reasonable policies concerning residence by a foster child or a live-in aide and defining the circumstances in which SPHA consent will be given or denied. Under such policies, the factors considered by the SPHA may include [24 CFR 966.4(d)(3)(i)]:

- Whether the addition of a new occupant may necessitate a transfer of the family to another unit, and whether such units are available.

- The SPHA's obligation to make reasonable accommodation for persons with disabilities.

    SPHA Policy

    Families must request SPHA approval to add a new family member, live-in aide, foster child, or foster adult. This includes any person not on the lease who is expected to stay in the unit for more than 14 consecutive days or a total of 30 cumulative calendar days during any 12-month period and therefore no longer qualifies as a "guest." Requests must be made in writing and approved by the SPHA prior to the individual moving into the unit.

    If adding a person to a household (other than a child by birth, adoption, or court-awarded custody) will require a transfer to a larger size unit (under the transfer policy in Chapter 12), the SPHA will approve the addition only if the family can demonstrate that there are medical needs or other extenuating circumstances, including reasonable accommodation, that should be considered by the SPHA. Exceptions will be made on a case-by-case basis.

    The SPHA will not approve the addition of a new family or household member unless the individual meets the SPHA's eligibility criteria (see Chapter 3) and documentation requirements (See Chapter 7, Part II).

    If the SPHA determines that an individual does not meet the SPHA's eligibility criteria or documentation requirements, the SPHA will notify the family in writing of its decision to deny approval of the new family or household member and the reasons for the denial.

    The SPHA will make its determination within 10 business days of receiving all information required to verify the individual's eligibility.

**Departure of a Family or Household Member**

SPHA Policy

If a family member ceases to reside in the unit, the family must inform the SPHA within 10 business days. This requirement also applies to family members who had been considered temporarily absent, who are now permanently absent.

If a live-in aide, foster child, or foster adult ceases to reside in the unit, the family must inform the SPHA within 10 business days.

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## 9-III.C. CHANGES AFFECTING INCOME OR EXPENSES

Interim reexaminations can be scheduled either because the SPHA has reason to believe that changes in income or expenses may have occurred, or because the family reports a change. When a family reports a change, the SPHA may take different actions depending on whether the family reported the change voluntarily, or because it was required to do so.

SPHA Policy

This section only applies to families paying income-based rent. Families paying flat rent are not required to report changes in income or expenses.

## PHA-initiated Interim Reexaminations

PHA-initiated interim reexaminations are those that are scheduled based on circumstances or criteria defined by the SPHA. They are not scheduled because of changes reported by the family.

SPHA Policy

The SPHA will conduct interim reexaminations in each of the following instances:

For families receiving the Earned Income Disallowance (EID), the SPHA will conduct an interim reexamination at the start, to adjust the exclusion with any changes in income, and at the conclusion of the 24-month eligibility period.

If the family has reported zero income, the SPHA will conduct an interim reexamination every 3 months as long as the family continues to report that they have no income.

If at the time of the annual reexamination, it is not feasible to anticipate a level of income for the next 12 months (e.g. seasonal or cyclic income), the SPHA will schedule an interim reexamination to coincide with the end of the period for which it is feasible to project income.

If at the time of the annual reexamination, tenant declarations were used on a provisional basis due to the lack of third-party verification, and third-party verification becomes available, the SPHA will conduct an interim reexamination.

The SPHA may conduct an interim reexamination at any time in order to correct an error in a previous reexamination, or to investigate a tenant fraud complaint.

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### Family-Initiated Interim Reexaminations

The SPHA must adopt policies prescribing when and under what conditions the family must report changes in family income or expenses [24 CFR 960.257(c)]. In addition, HUD regulations require that the family be permitted to obtain an interim reexamination any time the family has experienced a change in circumstances since the last determination [24 CFR 960.257(b)].

### *Required Reporting*

HUD regulations give the SPHA the discretion to determine the circumstances under which families will be required to report changes affecting income.

#### SPHA Policy

Families are required to report all increases in household income, including new employment, within 10 business days of the date the change takes effect.

The SPHA will only conduct interim reexaminations for families when the annualized change in income is ten percent (10%) or greater.

In all other cases, the SPHA will note the information in the tenant file, but will not conduct an interim reexamination.

### *Optional Reporting*

The family may request an interim reexamination any time the family has experienced a change in circumstances since the last determination [24 CFR 960.257(b)]. The SPHA must process the request if the family reports a change that will result in a reduced family income [PH Occ GB, p. 159].

If a family reports a decrease in income from the loss of welfare benefits due to fraud or non-compliance with a welfare agency requirement to participate in an economic self-sufficiency program, the family's share of the rent will not be reduced [24 CFR 5.615]. For more information regarding the requirement to impute welfare income see Chapter 6.

#### SPHA Policy

If a family reports a change that was not required to report and that would result in an increase in the tenant rent, the SPHA will note the information in the tenant file, but will not conduct an interim reexamination, unless it would result in an increase of monthly rent by $200 or more.

If a family reports a change that it was not required to report and that would result in a decrease in the tenant rent, the SPHA will conduct an interim reexamination. See Section 9-III.D. for effective dates.

Families may report changes in income or expenses at any time.

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## 9-III.D. PROCESSING THE INTERIM REEXAMINATION

### Method of Reporting

SPHA Policy

The family may notify the SPHA of changes either orally or in writing. If the family provides oral notice, the SPHA will also require the family to submit the changes in writing.

Generally, the family will not be required to attend an interview for an interim reexamination. However, if the SPHA determines that an interview is warranted, the family may be required to attend.

Based on the type of change reported, the SPHA will determine the documentation the family will be required to submit. The family must submit any required information or documents within 10 business days of receiving a request from the SPHA. This time frame may be extended for good cause with SPHA approval. The SPHA will accept required documentation by mail, by email, by fax, or in person.

### Effective Dates

The SPHA must make the interim reexamination within a reasonable time after the family request [24 CFR 960.257(b)].

SPHA Policy

If the tenant rent is to *increase*:

The increase generally will be effective on the first of the month following 30 days' notice to the family.

If a family fails to report a change within the required time frames, or fails to provide all required information within the required time frames, the increase will be applied retroactively, to the date it would have been effective had the information been provided on a timely basis. The family will be responsible for any underpaid rent and may be offered a repayment agreement in accordance with the policies in Chapter 16.

If the tenant rent is to *decrease*:

The decrease will be effective on the first day of the month following the month in which the change was reported. All changes **must be reported and verified prior to the 15th day of the month**, in order for the decrease to be effective the first day of the following month. In cases where the change cannot be verified until after the date the change would have become effective, the change will be made retroactively.

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# PART IV: RECALCULATING TENANT RENT

## 9-IV.A. OVERVIEW

For those families paying income-based rent, the SPHA must recalculate the rent amount based on the income information received during the reexamination process and notify the family of the changes [24 CFR 966.4, 960.257]. While the basic policies that govern these calculations are provided in Chapter 6, this part lays out policies that affect these calculations during a reexamination.

## 9-IV.B. CHANGES IN UTILITY ALLOWANCES [24 CFR 965.507, 24 CFR 966.4]

The tenant rent calculations must reflect any changes in the SPHA's utility allowance schedule [24 CFR 960.253(c)(3)]. Chapter 16 discusses how utility allowance schedules are established.

### SPHA Policy

Unless the SPHA is required to revise utility allowances retroactively, revised utility allowances will be applied to a family's rent calculations at the first annual reexamination after the allowance is adopted.

## 9-IV.C. NOTIFICATION OF NEW TENANT RENT

The public housing lease requires the SPHA to give the tenant written notice stating any change in the amount of tenant rent, and when the change is effective [24 CFR 966.4(b)(1)(ii)].

When the SPHA redetermines the amount of rent (Total Tenant Payment or Tenant Rent) payable by the tenant, not including determination of the SPHA's schedule of Utility Allowances for families in the SPHA's Public Housing Program, or determines that the tenant must transfer to another unit based on family composition, the SPHA must notify the tenant that the tenant may ask for an explanation stating the specific grounds of the SPHA determination, and that if the tenant does not agree with the determination, the tenant shall have the right to request a hearing under the SPHA's grievance procedure [24 CFR 966.4(c)(4)].

### SPHA Policy

The notice to the family will include both the former and new monthly rent amounts.

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## 9-IV.D. DISCREPANCIES

During an annual or interim reexamination, the SPHA may discover that information previously reported by the family was in error, or that the family intentionally misrepresented information. In addition, the SPHA may discover errors made by the SPHA. When errors resulting in the overpayment or underpayment of rent are discovered, corrections will be made in accordance with the policies in Chapter 15.

9-20

# Chapter 14

## Pet Policy

This policy does not apply to service animals or support animals that are used to assist persons with disabilities. SPHA will follow FHEO 2020-01 or the latest HUD criteria regarding assistance animals. Service animals are allowed in all public housing facilities with no restrictions other than those imposed by regulations, the lease, local ordinance and on all tenants to maintain their units and associated facilities in a decent, safe, and sanitary manner and to refrain from disturbing their neighbors.

### A. APPROVAL

Residents must have the prior approval of the SPHA before moving a pet into their unit. Residents must request approval on the Authorization for Pet Ownership Form that must be fully completed before the SPHA will approve the request. SPHA will require seeing the pet before final approval.

### B. TYPES AND NUMBER OF PETS

Per apartment unit, residents shall be permitted to keep a maximum of two (2) pets in the following categories; 1) domesticated dogs AND/OR cats (which when fully mature, shall not exceed 30 pounds in weight), 2) two (2) birds in cages (cages not to exceed 10 cubic feet), or 3) fish in an aquarium (tank size not to exceed 30 gallons).

All dogs and cats must be spayed or neutered. No pets shall be kept or raised for commercial purposes.

Only one (1) pet category is allowed per unit.

Any animal deemed to be potentially harmful to the health or safety of others, including attack or fight trained dogs, will not be allowed. Certain breeds may be prohibited at the discretion of SPHA.

### C. PET DEPOSIT AND FEES

Each Pet Owner must provide a Pet Deposit in an amount of $100. This amount shall be periodically revised by Management if necessary. The Pet Deposit must be paid prior to a pet being brought into the apartment. In addition, should damage done to the apartment by the pet be in excess of the Pet Deposit, cost of such damage shall be borne by the resident. Any balance of deposit shall be refunded to the resident within thirty (30) days of move out.

### D. INNOCULATIONS

All pets must be registered with SPHA management prior to being brought on the premises. Pets must have all County and City Licenses and records of vaccinations and inoculations. These documents will be renewed annually and a copy kept in the resident's file. SPHA may request proof of necessary vaccinations, licenses or permits at any time. Failure to provide SPHA such information is a material breach of this Lease Contract.

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### E. INSURANCE FOR PETS

Insurance for pets is highly recommended for liability purposes.

### F. LIABILITY FOR DAMAGES, INJURIES, CLEANING, ETC.

Resident and all co-residents will be jointly and severally liable for the entire amount of all damages caused by the animal, including all cleaning, defleaing, and deodorizing. This provision applies to all parts of the dwelling unit, including carpets, doors, walls, drapes, wallpaper, windows, screens, furniture, appliances, as well as landscaping and other outside improvements. If items cannot be satisfactorily cleaned or repaired, you must pay for us to replace them completely. Payment for damages, repairs, cleaning, replacements, etc. are due immediately upon demand. As owner of the animal, you are strictly liable for the entire amount of any injury that the animal causes to a person or anyone's property. You will indemnify us for all costs of litigation and attorney's fees resulting from any such damage.

### G. NUISANCE OR THREAT TO HEALTH OR SAFETY

The pet and its living quarters must be maintained in a manner to prevent odors and any other unsanitary conditions in the owner's unit and surrounding areas.

Repeated substantiated complaints by neighbors or SPHA personnel regarding pets disturbing the peace of neighbors through noise, odor, animal waste, or other nuisance or physical attack will result in the owner having to remove the pet or to provide notice to vacate the apartment.

### H. VISITING PETS

Visiting pets are strictly prohibited.

### I. DESIGNATION OF PET AREAS

Residents shall keep their pet inside their apartment at all times except as necessary to take the pet out. When outside of their apartment, residents shall keep their pet on a short leash (dog or cat) or in an appropriate container. Cats or dogs will not be permitted to roam unrestrained on the property. Pets may not be tied or chained outside or in common areas. The pet shall be accompanied by and under control of the resident at all times. No animals (other than support animals) are allowed in the swimming pool areas, laundry rooms, offices, clubrooms, other recreational facilities, or other dwelling units. Barking will not be tolerated as that it is considered to be a nuisance to other residents. Residents must clean up after their pets in their apartment and on the premises. Residents must remove and properly dispose of waste. Proper disposal of cat litter (secured and bagged) must be done on a frequent basis. Odors arising from cat litter will not be tolerated. Birds must be properly caged and cage shielded to prevent accumulation and/or damage to floors. Aquariums must not leak and must be cleaned regularly to prevent foul water and/or odors.

You are prohibited from letting an animal defecate or urinate anywhere on SPHA property. You must take the animal off SPHA property for that purpose. If the animal defecates anywhere on our property you will be responsible for immediately removing the waste and repairing any

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damage. Despite anything this Policy says you must comply with all local ordinances regarding animal defecation.

## J. EMERGENCY CARE OF PETS

Pet owners must supply to the Management Office an affidavit of agreement, with the names of at least two people who will be willing to assume IMMEDIATE responsibility for the pet in case of emergency. In case of emergency where Management, despite its best efforts, is unable to reach one of the designated "back-up" persons, pet owner agrees to allow Management to have pet removed by City Animal Control, or other public or quasi-public authority to a veterinarian of Management's choice. All fees and costs shall be borne by the pet owner.

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# Chapter 10

## PETS

### [24 CFR 5, Subpart C; 24 CFR 960, Subpart G]

**INTRODUCTION**

This chapter explains the SPHA's policies on the keeping of pets and describes any criteria or standards pertaining to the policies. The rules adopted are reasonably related to the legitimate interest of the SPHA to provide a decent, safe and sanitary living environment for all tenants, and to protect and preserve the physical condition of the property, as well as the financial interest of the SPHA.

The chapter is organized as follows:

Part I: Assistance Animals. This part explains the difference between assistance animals,, including service and support animals, and pets, and contains policies related to the designation of an assistance animal as well as their care and handling.

Part II: Pet policies for all developments. This part includes pet policies that are common to both elderly/disabled developments and general occupancy developments.

Part III: Pet deposits and fees for elderly/disabled developments. This part contains policies for pet deposits and fees that are applicable to elderly/disabled developments.

Part IV: Pet deposits and fees for general occupancy developments. This part contains policies for pet deposits and fees that are applicable to general occupancy developments.

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# PART I: ASSISTANCE ANIMALS

[Section 504; Fair Housing Act (42 U.S.C.); 24 CFR 5.303; 24 CFR 960.705; Notice FHEO 2020-01]

## 10-I.A. OVERVIEW

This part discusses situations under which permission for an assistance animal, including service and support animals, may be denied, and also establishes standards for the care of assistance animals.

Notice FHEO 2020-01 was published January 28, 2020. The notice provides guidance to help PHAs and other housing providers distinguish between a person with a non-obvious disability who has a legitimate need for an assistance animal and a person without a disability who simply wants to have a pet or avoid the costs and limitations imposed by the SPHA's pet policies. FHEO 2020-01 makes clear that the notice is guidance and a tool for PHAs and other housing providers to use at their discretion and provides a set of best practices for addressing requests for assistance animals. The guidance in FHEO 2020-01 should be read together with HUD's regulations prohibiting discrimination under the Fair Housing Act (FHA) and the HUD/Department of Justice (DOJ) Joint Statement on Reasonable Accommodation under the Fair Housing Act. Housing providers may also be subject to the Americans with Disabilities Act (ADA) and should therefore refer also to DOJ's regulations implementing Titles II and III of the ADA at 28 CFR Parts 35 and 36, in addition to DOJ's other guidance on assistance animals.

There are two types of assistance animals: (1) service animals, and (2) other animals that do work, perform tasks, provide assistance, and/or provide therapeutic emotional support for individuals with disabilities (i.e., support animals).

Assistance animals, including service and support animals, are not pets and thus are not subject to the SPHA's pet policies described in Parts II through IV of this chapter [24 CFR 5.303; 960.705; Notice FHEO 2020-01].

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## 10-I.B. APPROVAL OF ASSISTANCE ANIMALS [Notice FHEO 2020-01]

### Service Animals

Notice FHEO 2020-01 states that PHAs should initially follow the Department of Justice (DOJ) analysis to assessing whether an animal is a service animal under the Americans with Disabilities Act (ADA). Under the ADA, a *service animal* means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability.

As a best practice, housing providers may use the following questions to help them determine if an animal is a service animal under the ADA:

- Is the animal a dog? If not, the animal is not a service animal but may be another type of assistance animal for which an accommodation is needed (support animal).

- Is it readily apparent that the dog is trained to do work or perform tasks for the benefit of the individual with a disability? If yes, further inquiries are inappropriate because the animal is a service animal. If not, it is advisable that the SPHA limit its inquiries to the following two questions: (1) Is the animal required because of the disability? and (2) What work or task has the animal been trained to perform?

    If the answer to question (1) is "yes" and work or a task is identified in response to question (2), grant the requested accommodation if otherwise reasonable. If the answer to either question is "no," the animal does not qualify as a service animal but may be a support animal.

A service animal must be permitted in all areas of the facility where members of the public are allowed.

### Support Animals (Assistance Animals other than Service Animals)

If the animal does not qualify as a service animal, the SPHA must next determine whether the animal would qualify as a support animal (other type of assistance animal). If the individual has indeed requested a reasonable accommodation to get or keep an animal in connection with a physical or mental impairment or disability, the SPHA may use the following questions to help them assess whether to grant the accommodation in accordance with the policies outlined in Chapter 2 (the SPHA is not required to grant a reasonable accommodation that has not been requested):

- Does the person have an observable disability or does the SPHA already have information giving them reason to believe that the person has a disability? If not, has the person requesting the accommodation provided information that reasonably supports that the person seeking the accommodation has a disability?

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- If the person has an observable disability, the SPHA already has information giving them reason to believe the person has a disability, or the person has provided information supporting that they have a disability, then has the person provided information that reasonably supports that the animal does work, performs tasks, provides assistance, and/or provides therapeutic emotional support with respect to the individual's disability?

- If yes, is the animal commonly kept in households? An *animal commonly kept in households* would be a dog, cat, small bird, rabbit, hamster, gerbil, other rodent, fish, turtle, or other small, domesticated animal that is traditionally kept in the home for pleasure rather than for commercial purposes. For purposes of this assessment, reptiles (other than turtles), barnyard animals, monkeys, kangaroos, and other non-domesticated animals are not considered common household animals.

  If the individual is requesting to keep a unique animal not commonly kept in households, then the requestor has the substantial burden of demonstrating a disability-related therapeutic need for the specific animal or the specific type of animal. Such individuals are encouraged to submit documentation from a health care professional.

## General Considerations

A person with a disability is not automatically entitled to have an assistance animal. Reasonable accommodation requires that there is a relationship between the person's disability and their need for the animal [PH Occ GB, p. 179].

Before denying a reasonable accommodation request due to lack of information confirming an individual's disability or disability-related need for an animal, the SPHA is encouraged to engage in a good-faith dialog with the requestor called the "interactive process" [FHEO 2020-01].

A PHA may not refuse to allow a person with a disability to have an assistance animal merely because the animal does not have formal training. Some, but not all, animals that assist persons with disabilities are professionally trained. Other assistance animals are trained by the owners themselves and, in some cases, no special training is required. The question is whether or not the animal performs the assistance or provides the benefit needed by the person with the disability [PH Occ GB, p. 178].

A PHA's refusal to permit persons with a disability to use and live with an assistance animal that is needed to assist them, would violate Section 504 of the Rehabilitation Act and the Fair Housing Act unless [PH Occ GB, p. 179]:

- There is reliable objective evidence that the animal poses a direct threat to the health or safety of others that cannot be reduced or eliminated by a reasonable accommodation

- There is reliable objective evidence that the animal would cause substantial physical damage to the property of others

The Fair Housing Act does not require a dwelling to be made available to an individual whose tenancy would constitute a direct threat to the health or safety of other individuals or would result in substantial physical damage to the property of others. A SPHA may therefore refuse a reasonable accommodation for an assistance animal if the specific animal poses a direct threat that cannot be eliminated or reduced to an acceptable level through the actions the individual takes to maintain or control the animal (e.g., keeping the animal in a security enclosure).

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While most requests for reasonable accommodations involve one animal, requests sometimes involve more than one animal (for example, a person has a disability-related need for both animals, or two people living together each have a disability-related need for a separate assistance animal). The decision-making process in Notice FHEO 2020-01 should be used in accordance with the reasonable accommodation policies in Chapter 2 for all requests for exceptions or modifications to the SPHA's rules, policies, practices, and procedures so that persons with disabilities can have assistance animals in the housing where they reside.

PHAs have the authority to regulate service animals and assistance animals under applicable federal, state, and local law [24 CFR 5.303(b)(3); 960.705(b)(3)].

SPHA Policy

For an animal to be excluded from the pet policy and be considered a service animal, it must be a trained dog, and there must be a person with disabilities in the household who requires the dog's services.

For an animal to be excluded from the pet policy and be considered a support animal, there must be a person with disabilities in the household, there must be a disability-related need for the animal, and the family must request and the SPHA approve a reasonable accommodation in accordance with the criteria outlined in Notice FHEO 2020-01 and the policies contained in Chapter 2.

## 10-I.C. CARE AND HANDLING

HUD regulations do not affect any authority a SPHA may have to regulate assistance animals, including service animals, under federal, state, and local law [24 CFR 5.303; 24 CFR 960.705].

SPHA Policy

Residents are responsible for feeding, maintaining, providing veterinary care, and controlling their assistance animals. A resident may do this on their own or with the assistance of family, friends, volunteers, or service providers.

Residents must care for assistance animals in a manner that complies with state and local laws, including anti-cruelty laws.

Residents must ensure that assistance animals do not pose a direct threat to the health or safety of others, or cause substantial physical damage to the development, dwelling unit, or property of other residents.

When a resident's care or handling of an assistance animal violates these policies, the SPHA will consider whether the violation could be reduced or eliminated by a reasonable accommodation. If the SPHA determines that no such accommodation can be made, the SPHA may withdraw the approval of a particular assistance animal.

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# PART II: PET POLICIES FOR ALL DEVELOPMENTS

[24 CFR 5, Subpart C; 24 CFR 960, Subpart G]

## 10-II.A. OVERVIEW

The purpose of a pet policy is to establish clear guidelines for ownership of pets and to ensure that no applicant or resident is discriminated against regarding admission or continued occupancy because of ownership of pets. It also establishes reasonable rules governing the keeping of common household pets. This part contains pet policies that apply to all developments.

## 10-II.B. MANAGEMENT APPROVAL OF PETS

### Registration of Pets

PHAs may require registration of the pet with the SPHA [24 CFR 960.707(b)(5)].

SPHA Policy

Pets must be registered with the SPHA before they are brought onto the premises.

Registration includes documentation signed by a licensed veterinarian or state/local authority that the pet has received all inoculations required by state or local law, and that the pet has no communicable disease(s) and is pest-free. This registration must be renewed annually and will be coordinated with the annual reexamination date.

Pets will not be approved to reside in a unit until completion of the registration requirements.

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**Refusal to Register Pets**

<u>SPHA Policy</u>

The SPHA will refuse to register a pet if:

> The pet is not *a common household pet* as defined in Section 10-II.C. below
>
> Keeping the pet would violate any pet restrictions listed in this policy
>
> The pet owner fails to provide complete pet registration information, or fails to update the registration annually
>
> The applicant has previously been charged with animal cruelty under state or local law; or has been evicted, had to relinquish a pet or been prohibited from future pet ownership due to pet rule violations or a court order
>
> The SPHA reasonably determines that the pet owner is unable to keep the pet in compliance with the pet rules and other lease obligations. The pet's temperament and behavior may be considered as a factor in determining the pet owner's ability to comply with provisions of the lease.

If the SPHA refuses to register a pet, a written notification will be sent to the pet owner within 10 business days of the SPHA's decision. The notice will state the reason for refusing to register the pet and will inform the family of their right to appeal the decision in accordance with the SPHA's grievance procedures.

**Pet Agreement**

<u>SPHA Policy</u>

Residents who have been approved to have a pet must enter into a pet agreement with the SPHA, or the approval of the pet will be withdrawn.

The pet agreement is the resident's certification that they have received a copy of the SPHA's pet policy and applicable house rules, that they have read the policies and/or rules, understand them, and agree to comply with them.

The resident further certifies by signing the pet agreement that they understand that noncompliance with the SPHA's pet policy and applicable house rules may result in the withdrawal of SPHA approval of the pet or termination of tenancy.

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## 10-II.C. STANDARDS FOR PETS [24 CFR 5.318; 960.707(b)]

PHAs may establish reasonable requirements related to pet ownership including, but not limited to:

- Limitations on the number of animals in a unit, based on unit size

- Prohibitions on types of animals that the SPHA classifies as dangerous, provided that such classifications are consistent with applicable state and local law

- Prohibitions on individual animals, based on certain factors, including the size and weight of the animal

- Requiring pet owners to have their pets spayed or neutered

Cat declawing is not a requirement or condition of pet ownership in public housing and HUD encourages PHAs to refrain from engaging in this practice [New PH OCC GB, *Pet Ownership*, p. 9].

PHAs may not require pet owners to have any pet's vocal cords removed.

PHAs may not require pet owners to obtain or carry liability insurance.

### Definition of "Common Household Pet"

There is no regulatory definition of common household pet for public housing programs, although the regulations for pet ownership in both elderly/disabled and general occupancy developments use the term. The regulations for pet ownership in elderly/disabled developments expressly authorize PHAs to define the term [24 CFR 5.306(2)].

SPHA Policy

*Common household pet* means a domesticated animal, such as a dog, cat, bird, or fish that is traditionally recognized as a companion animal and is kept in the home for pleasure rather than commercial purposes.

The following animals are not considered common household pets:

Reptiles

Rodents

Insects

Arachnids

Wild animals or feral animals

Pot-bellied pigs

Animals used for commercial breeding

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### Pet Restrictions

#### SPHA Policy

The following animals are not permitted:

Any animal whose adult weight will exceed 30 pounds

Dogs of the pit bull, rottweiler, chow, or boxer breeds

Ferrets or other animals whose natural protective mechanisms pose a risk to small children of serious bites or lacerations

Any animal not permitted under state or local law or code

### Number of Pets

#### SPHA Policy

Residents may own a maximum of 2 pets, only 1 of which may be a dog. Residents that already have two dogs as of the effective date of this policy will have the additional grandfathered in.

In the case of fish, residents may keep no more than can be maintained in a safe and healthy manner in a tank holding up to 30 gallons. Such a tank or aquarium will be counted as 1 pet.

Residents may have two (2) birds in cages (cages not to exceed 10 cubic feet).

### Other Requirements

#### SPHA Policy

Dogs and cats must be spayed or neutered at the time of registration or, in the case of underage animals, within 30 days of the pet reaching 6 months of age. Exceptions may be made upon veterinary certification that subjecting this particular pet to the procedure would be temporarily or permanently medically unsafe or unnecessary.

Pets must be licensed in accordance with state or local law. Residents must provide proof of licensing at the time of registration and annually, in conjunction with the resident's annual reexamination.

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### 10-II.D. PET RULES

Pet owners must maintain pets responsibly, in accordance with SPHA policies, and in compliance with applicable state and local public health, animal control, and animal cruelty laws and regulations [24 CFR 5.315; 24 CFR 960.707(a)].

**Pet Area Restrictions**

SPHA Policy

Pets must be maintained within the resident's unit. When outside of the unit (within the building or on the grounds) dogs and cats must be kept on a leash or carried. They must be under the control of the resident or other responsible individual at all times.

Pets other than dogs or cats must be kept in a cage or carrier when outside of the unit.

Pets are not permitted in common areas including lobbies, community rooms and laundry areas except for those common areas which are entrances to and exits from the building.

Pet owners are not permitted to exercise pets or permit pets to deposit waste on project premises outside of the areas designated for such purposes.

**Designated Pet/No-Pet Areas [24 CFR 5.318(g), PH Occ GB, p. 182]**

PHAs may designate buildings, floors of buildings, or sections of buildings as no-pet areas where pets generally may not be permitted. Pet rules may also designate buildings, floors of building, or sections of building for residency by pet-owning tenants.

PHAs may direct initial tenant moves as may be necessary to establish pet and no-pet areas. The SPHA may not refuse to admit, or delay admission of, an applicant on the grounds that the applicant's admission would violate a pet or no-pet area. The SPHA may adjust the pet and no-pet areas or may direct such additional moves as may be necessary to accommodate such applicants for tenancy or to meet the changing needs of the existing tenants.

PHAs may not designate an entire development as a no-pet area, since regulations permit residents to own pets.

SPHA Policy

With the exception of common areas as described in the previous policy, the SPHA has not designated any buildings, floors of buildings, or sections of buildings as no-pet areas. In addition, the SPHA has not designated any buildings, floors of buildings, or sections of buildings for residency of pet-owning tenants.

## Cleanliness

<u>SPHA Policy</u>

The pet owner shall be responsible for the removal of waste from the exercise area by placing it in a sealed plastic bag and disposing of it in a container provided by the PHA.

The pet owner shall take adequate precautions to eliminate any pet odors within or around the unit and to maintain the unit in a sanitary condition at all times.

Litter box requirements:

> Pet owners must promptly dispose of waste from litter boxes and must maintain litter boxes in a sanitary manner.
>
> Litter shall not be disposed of by being flushed through a toilet.
>
> Litter boxes shall be kept inside the resident's dwelling unit.

## Alterations to Unit

<u>SPHA Policy</u>

Pet owners shall not alter their unit, patio, premises or common areas to create an enclosure for any animal.

Installation of pet doors is prohibited.

## Noise

<u>SPHA Policy</u>

Pet owners must agree to control the noise of pets so that such noise does not constitute a nuisance to other residents or interrupt their peaceful enjoyment of their housing unit or premises. This includes, but is not limited to loud or continuous barking, howling, whining, biting, scratching, chirping, or other such activities.

## Pet Care

<u>SPHA Policy</u>

Each pet owner shall be responsible for adequate care, nutrition, exercise and medical attention for their pet.

Each pet owner shall be responsible for appropriately training and caring for their pet to ensure that the pet is not a nuisance or danger to other residents and does not damage SPHA property.

No animals may be tethered or chained inside or outside the dwelling unit at any time.

Page 10-12

## Responsible Parties

### SPHA Policy

The pet owner will be required to designate two responsible parties for the care of the pet if the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet.

A resident who cares for another resident's pet must notify the SPHA and sign a statement that they agree to abide by all of the pet rules.

## Inspections and Repairs

### SPHA Policy

Except for emergencies, management will not enter the dwelling unit for performance of repairs or inspections where a pet resides unless accompanied for the entire duration of the inspection or repair by the pet owner or responsible person designated by the pet owner. The pet must be held under physical restraint by the pet owner or responsible person until management has completed its tasks. Any delays or interruptions suffered by management in the inspection, maintenance, and upkeep of the premises due to the presence of a pet may be cause for lease termination.

## Pets Temporarily on the Premises

### SPHA Policy

Pets that are not owned by a tenant are not allowed on the premises. Residents are prohibited from feeding or harboring stray animals.

This rule does not apply to visiting pet programs sponsored by a humane society or other non-profit organizations, and approved by the PHA.

## Pet Rule Violations

### SPHA Policy

All complaints of cruelty and all dog bites will be referred to animal control or an applicable agency for investigation and enforcement.

If a determination is made on objective facts supported by written statements, that a resident/pet owner has violated the pet rules, written notice will be served.

The notice will contain a brief statement of the factual basis for the determination and the pet rule(s) that were violated. The notice will also state:

> That the pet owner has 10 business days from the effective date of the service of notice to correct the violation or make written request for a meeting to discuss the violation
>
> That the pet owner is entitled to be accompanied by another person of their choice at the meeting
>
> That the pet owner's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to remove the pet, or to terminate the pet owner's tenancy

Page 10-13

### Notice for Pet Removal

<u>SPHA Policy</u>

If the pet owner and the SPHA are unable to resolve the violation at the meeting or the pet owner fails to correct the violation in the time period allotted by the SPHA, the SPHA may serve notice to remove the pet.

The notice will contain:

> A brief statement of the factual basis for the SPHA's determination of the pet rule that has been violated

> The requirement that the resident /pet owner must remove the pet within 30 calendar days of the notice

> A statement that failure to remove the pet may result in the initiation of termination of tenancy procedures

### Pet Removal

<u>SPHA Policy</u>

If the death or incapacity of the pet owner threatens the health or safety of the pet, or other factors occur that render the owner unable to care for the pet, the situation will be reported to the responsible party designated by the pet owner.

If the responsible party is unwilling or unable to care for the pet, or if the SPHA after reasonable efforts cannot contact the responsible party, the SPHA may contact the appropriate state or local agency and request the removal of the pet.

### Termination of Tenancy

<u>SPHA Policy</u>

The SPHA may initiate procedures for termination of tenancy based on a pet rule violation if:

> The pet owner has failed to remove the pet or correct a pet rule violation within the time period specified

> The pet rule violation is sufficient to begin procedures to terminate tenancy under terms of the lease

**Emergencies**

<u>SPHA Policy</u>

The SPHA will take all necessary steps to ensure that pets that become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate threat to the health or safety of others, are immediately removed from the premises by referring the situation to the appropriate state or local entity authorized to remove such animals.

If it is necessary for the SPHA to place the pet in a shelter facility, the cost will be the responsibility of the pet owner.

If the pet is removed as a result of any aggressive act on the part of the pet, the pet will not be allowed back on the premises.

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# PART III: PET DEPOSITS AND FEES IN ELDERLY/DISABLED DEVELOPMENTS

## 10-III.A. OVERVIEW

This part describes the SPHA's policies for pet deposits and fees in elderly, disabled and mixed population developments. Policies governing deposits and fees in general occupancy developments are described in Part IV.

## 10-III.B. PET DEPOSITS

### Payment of Deposit

The SPHA may require tenants who own or keep pets in their units to pay a refundable pet deposit. This deposit is in addition to any other financial obligation generally imposed on tenants of the project [24 CFR 5.318(d)(1)].

The maximum amount of pet deposit that may be charged by a SPHA on a per dwelling unit basis, is the higher of the total tenant payment (TTP) or such reasonable fixed amount as the SPHA may require. The SPHA may permit gradual accumulation of the pet deposit by the pet owner [24 CFR 5.318(d)(3)].

The pet deposit is not part of the rent payable by the resident [24 CFR 5.318(d)(5)].

> SPHA Policy
>
> Pet owners are required to pay a pet deposit in addition to any other required deposits. The amount of the deposit is the higher of the family's total tenant payment or $100.00, and must be paid in full before the pet is brought on the premises. Residents that have already paid another pet deposit will have the previously paid amount grandfathered in, and will not have to pay an additional amount.

### Refund of Deposit [24 CFR 5.318(d)(1)]

The SPHA may use the pet deposit only to pay reasonable expenses directly attributable to the presence of the pet, including (but not limited to) the costs of repairs and replacements to, and fumigation of, the tenant's dwelling unit. The SPHA must refund the unused portion of the pet deposit to the tenant within a reasonable time after the tenant moves from the project or no longer owns or keeps a pet in the unit.

> SPHA Policy
>
> The SPHA will refund the pet deposit to the resident, less the costs of any damages caused by the pet to the dwelling unit, within 30 days of move-out or removal of the pet from the unit.
>
> The resident will be billed for any amount that exceeds the pet deposit.
>
> The SPHA will provide the resident with a written list of any charges against the pet deposit within 10 business days of the move-out inspection. If the resident disagrees with the amount charged to the pet deposit, the SPHA will provide a meeting to discuss the charges.

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## 10-III.C. OTHER CHARGES

### Pet-Related Damages During Occupancy

SPHA Policy

All reasonable expenses incurred by the SPHA as a result of damages directly attributable to the presence of the pet in the project will be the responsibility of the resident, including:

> The cost of repairs and replacements to the resident's dwelling unit
>
> Fumigation of the dwelling unit
>
> Repairs to common areas of the project

The expense of flea elimination shall also be the responsibility of the resident.

If the resident is in occupancy when such costs occur, the resident shall be billed for such costs in accordance with the policies in Section 8-I.G, Maintenance and Damage Charges. Pet deposits will not be applied to the costs of pet-related damages during occupancy.

Charges for pet-related damage are not part of rent payable by the resident.

### Pet Waste Removal Charge

The regulations do not address the SPHA's ability to impose charges for house pet rule violations. However, charges for violation of SPHA pet rules may be treated like charges for other violations of the lease and SPHA tenancy rules.

SPHA Policy

A separate pet waste removal charge of $10.00 per occurrence will be assessed against pet owners who fail to remove pet waste in accordance with this policy.

Notices of pet waste removal charges will be in accordance with requirements regarding notices of adverse action. Charges are due and payable 14 calendar days after billing. If the family requests a grievance hearing within the required timeframe, the SPHA may not take action for nonpayment of the charge until the conclusion of the grievance process.

Charges for pet waste removal are not part of rent payable by the resident.

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# PART IV: PET DEPOSITS AND FEES IN GENERAL OCCUPANCY DEVELOPMENTS

## 10-IV.A. OVERVIEW

This part describes the SPHA's policies for pet deposits and fees for those who reside in general occupancy developments.

## 10-IV.B. PET DEPOSITS

A SPHA may require a refundable pet deposit to cover additional costs attributable to the pet and not otherwise covered [24 CFR 960.707(b)(1)].

A SPHA that requires a resident to pay a pet deposit must place the deposit in an account of the type required under applicable State or local law for pet deposits, or if there are no such requirements, for rental security deposits, if applicable. The SPHA must comply with such laws as to retention of the deposit, interest, and return of the deposit to the resident, and any other applicable requirements [24 CFR 960.707(d)].

### Payment of Deposit

#### SPHA Policy

The amount of the deposit is the higher of the family's total tenant payment or $100.00, and must be paid in full before the pet is brought on the premises.

The pet deposit is not part of rent payable by the resident.

### Refund of Deposit

#### SPHA Policy

The SPHA will refund the pet deposit to the resident, less the costs of any damages caused by the pet to the dwelling unit, within 30 days of move-out or removal of the pet from the unit.

The resident will be billed for any amount that exceeds the pet deposit.

The SPHA will provide the resident with a written list of any charges against the pet deposit within 10 business days of the move-out inspection. If the resident disagrees with the amount charged to the pet deposit, the SPHA will provide a meeting to discuss the charges.

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## 10-IV.C. NON-REFUNDABLE NOMINAL PET FEE

PHAs may require payment of a non-refundable nominal pet fee to cover the reasonable operating costs to the development relating to the presence of pets [24 CFR 960.707(b)(1)].

SPHA Policy

The SPHA requires pet owners to pay a non-refundable nominal pet fee.

This fee is intended to cover the reasonable operating costs to the project relating to the presence of pets. Reasonable operating costs to the project relating to the presence of pets include, but are not limited to:

Landscaping costs

Pest control costs

Insurance costs

Clean-up costs

The pet fee of $10.00 will be billed on a monthly basis, and payment will be due 14 calendar days after billing.

Charges for the non-refundable pet fee are not part of rent payable by the resident.

Page 10-20

### 10-IV.D. OTHER CHARGES

**Pet-Related Damages During Occupancy**

<u>SPHA Policy</u>

All reasonable expenses incurred by the SPHA as a result of damages directly attributable to the presence of the pet in the project will be the responsibility of the resident, including:

> The cost of repairs and replacements to the resident's dwelling unit
>
> Fumigation of the dwelling unit
>
> Repairs to common areas of the project

The expense of flea elimination shall also be the responsibility of the resident.

If the resident is in occupancy when such costs occur, the resident shall be billed for such costs in accordance with the policies in Section 8-I.G, Maintenance and Damage Charges. Pet deposits will not be applied to the costs of pet-related damages during occupancy.

Charges for pet-related damage are not part of rent payable by the resident.

**Pet Waste Removal Charge**

The regulations do not address the SPHA's ability to impose charges for house pet rule violations. However, charges for violation of SPHA pet rules may be treated like charges for other violations of the lease and SPHA tenancy rules.

<u>SPHA Policy</u>

A separate pet waste removal charge of $10.00 per occurrence will be assessed against pet owners who fail to remove pet waste in accordance with this policy.

Such charges will be due and payable 14 calendar days after billing.

Charges for pet waste removal are not part of rent payable by the resident.

# RESOLUTION #2023-26

## RESOLUTION APPROVING REVISION TO THE PUBLIC HOUSING PROGRAM ADMISSIONS AND CONTINUED OCCUPANCY POLICY (ACOP)

**WHEREAS,** the U.S. Department of Housing and Urban Development (HUD) requires that Public Housing providers adopt an Admissions and Continued Occupancy Policy (ACOP) to set local policies for the administration of the program in accordance with HUD requirements and local priorities; and

**WHEREAS,** the ACOP and any revisions to said document must be formally adopted by the St. Petersburg Housing Authority (SPHA) Board of Commissioners; and

**WHEREAS,** SPHA finds it necessary to revise the existing ACOP to administer the program in a more effective and efficient manner and to remain in compliance with HUD rules and regulations; and

**WHEREAS,** SPHA is proposing revising the ACOP to be in accordance with the Nan McKay Model ACOP, which has been created by an affordable housing industry leader and is updated annually with the latest changes from HUD.

**NOW, THEREFORE, BE IT RESOLVED THAT** the St. Petersburg Housing Authority Board of Commissioners hereby approves the revision to the Admissions and Continued Occupancy Policy (ACOP), effective January 1, 2024.

**APPROVED AND ADOPTED** this 28th day of September 2023.

James Dates
Chairperson

Michael O. Lundy
Secretary

# ADMISSIONS AND CONTINUED OCCUPANCY POLICY

# FOR THE

# PUBLIC HOUSING PROGRAM

# Effective January 1, 2024

**Approved by SPHA Board of Commissioners: September 28, 2023**

**Submitted to HUD:   October 13, 2023**

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## PART II: POLICIES RELATED TO PERSONS WITH DISABILITIES

## PART III: IMPROVING ACCESS TO SERVICES FOR PERSONS WITH
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# Chapter 6
# INCOME AND RENT DETERMINATIONS"

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## PART II: ADJUSTED INCOME

## PART III: CALCULATING RENT

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## PART III: VERIFYING INCOME AND ASSETS

## PART IV: VERIFYING MANDATORY DEDUCTIONS

## EXHIBITS

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# LEASING AND INSPECTIONS

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## PART II: INSPECTIONS

## EXHIBITS

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## PART II: REEXAMINATIONS FOR FAMILIES PAYING FLAT RENTS

## PART III: INTERIM REEXAMINATIONS

## PART IV: RECALCULATING TENANT RENT

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# Chapter 11
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**PART III: TERMINATION BY PHA – OTHER AUTHORIZED REASONS**

**PART IV: NOTIFICATION REQUIREMENTS, EVICTION**
**PROCEDURES AND RECORD KEEPING**

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## Glossary

**Introduction**

**ABOUT THE ACOP**

**REFERENCES CITED IN THE ACOP**

Cwvj qtkv{ "hqt "RJ C"rqnkekgu "ku "f gtkxgf "htqo "o cp{ "uqwtegu0"Rtko ct{ "am qpi "vj gug "uqwtegu "ctg"
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**HUD**

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**Industry Practice**

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**RESOURCES CITED IN THE ACOP**

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**Public Housing Occupancy Guidebook**

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**Abbreviations**

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| Abbreviation | Document |
|---|---|
| EHT" | Eqf g'qh'Hgf gtcn'T gi wncvkqpu" |
| J WF /7227: "KD" | J WF /7227: "Kpuvtwevkqp'Dqqmgv" |
| RJ "QEE'I D" | Rwdrke'J qwukpi "Qeewr cpe{'I wkf gdqqm'Lwpg'4225" |
| P gy "RJ "QEE'I D" | Rwdrke'J qwukpi "Qeewr cpe{'I wkf gdqqm'Xctkqwu'f cvgu'qh'tgngcug" |
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## Resources and Where to Find Them

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| Document and Location |
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| Hgf gtcn"Tgi kuvgt "<br>j wr u<11y y y 0hgf gtcntgi kuvgt0i qx 1" |
| J WF /7227: "Kpuvtwevkqp"Dqqmgv"<br>j wr u<11y y y 0j wf 0i qx lukvgulf qewo gpvu1HQTO 7227: KP UVTWEVDQQMNGV0RF H " |
| Lqkpv"Uvcvgo gpv"qh"vj g"F gr ctvo gpv"qh"J qwukpi "cpf "Wtdcp"F gxgnqr o gpv"cpf "vj g"F gr ctvo gpv"qh"<br>Lwuvkeg."kuuwgf "O c{ "39."4226"<br>j wr u<11y y y 0wuvkeg0i qx lukvgulf ghcwnv1hknguletvlr ngi ce{14232134136llqkpvauvcvgo gpvatc0r f h " |
| Hkpcn"I wkf cpeg "vq "Hgf gtcn"Hkpcpekcn"Cuukuvcpeg "Tgekr kgpvu"Tgi ctf kpi "Vkvng "XK"Rtqj kdkvkqp"<br>Ci ckpuv"Pcvkqpcn"Qtki kp "F kuetko kpcvkqp"Chhgevkpi "Nko kvgf "Gpi nkuj "Rtqhkekgpv"Rgtuqpu."r wdnkuj gf "<br>Lcpwct{ "44."4229"<br>j wr u<11y y y 0gr 0i qx li wkf cpeg1J WF ai wkf cpegaLcp290r f h " |
| Pqvkeg"RKJ "4232/48."Pqpf kuetko kpcvkqp"cpf "Ceeguukdknkv{ "Pqvkeg"<br>j wr <11y y y 0j wf 0i qx 1qhhkegulr kj lr wdnkecvkqpu1pqvkeu132lr kj 4232/480r f h " |
| Pqvkeg"RKJ "4239/34."Cf o kpkuvtcvkxg"I wkf cpeg"hqt "Ghhgevkxg"cpf "O cpf cvgf "Wug"qh"vj g"Gpvgtr tkug"<br>Kpeqo g"Xgtkhkecvkqp"*GKX+"U{uvgo "<br>j wr u<11y y y 0j wf 0i qx lukvgulf qewo gpv1RKJ 4239/34GKXPQVKEG0RF H "" |
| Pqvkeg"RKJ "423: /46."Xgtkhkecvkqp"qh"Uqekcn"Ugewtkv{ "Pwo dgtu"*UUP u+"Uqekcn"Ugewtkv{ "*UU+"cpf "<br>Uwrr ngo gpvcn"Ugewtkv{ "Kpeqo g"*UUK+"Dgpghkvu="cpf "Ghhgevkxg"Wug"qh"vj g"Gpvgtr tkug"Kpeqo g"<br>Xgtkhkecvkqp"*GKX+"U{uvgo øu"Kf gpvkv{ "Xgtkhkecvkqp"Tgr qtv"<br>j wr u<11y y y 0j wf 0i qx lukvgulf hkngu1RKJ 1f qewo gpv1RKJ /423: /46aGKXaUUP aPqvkegaHKP CN0r f h "" |
| QO D"Ektewnct"C/355"<br>j wr u<11y y y 0y j kvgj qwug0i qx lukvgulij kvgj qwug0i qx 1hkngulqo d1ektewnctulC355lc3550r f h " |
| Rwdnke"J qwukpi "Qeewr cpe{ "I wkf gdqqm"Lwpg"4225"<br>j wr u<11y y y 0j wf 0i qx lukvgulf qewo gpvu1F QEa329820RF H " |
| XCY C"Tguqwtegu"<br>j wr u<11y y y 0j wf 0i qx lxcy c"" |

Vjg"JWF"ygdukvg"ku"jvru<11yyy0jwf0iqx10

Iwkfgdqqmu."jcpfdqqmu."cpf"qyjgt"JWF"tguqwtegu"oc{"dg"hqwpf"cv"yjg"JWF"Enkru"ygdukvg<
jvru<11yyy0jwf0iqx1rtqitcoaqhhkegulcfoikpkuvtcvkqp1jwfenkru"

**Chapter 1**

**OVERVIEW OF THE PROGRAM AND PLAN**

## INTRODUCTION

Vj g"URJ C"tgegkxgu"ku"qr gtcvkpi "uwdukf{ "hqt"vj g"r wdnke"j qwukpi "r tqi tco "htqo "vj g"Fgrctvo gpv"qh" J qwukpi "cpf "Wtdcp"Fgxgnqro gpv0Vj g"URJ C"ku"pqv"c"hgf gtcn"f gr ctvo gpv"qt"ci gpe{0C"r wdnke" j qwukpi "ci gpe{"*RJ C+"ku"c"i qxgtpo gpvcn"qt"r wdnke"dqf {."etgcvgf "cpf "cwvj qtk| gf "d{"uvcvg"ncy "vq" f gxgnqr "cpf "qr gtcvg"j qwukpi "cpf "j qwukpi "r tqi tco u"hqt"nqy /kpeqo g"hco knkgu0Vj g"URJ C"gpvgtu" kpvq"cp"Cppwcn"Eqpvtkdwvkqpu"Eqpvtcev"y kj "J WF "vq"cf o kpkuvgt"vj g"r wdnke"j qwukpi "r tqi tco 0Vj g" URJ C"o wuv"gpuwtg"eqo r nkcpeg"y kj "hgf gtcn"ncy u."tgi wncvkqpu"cpf "pqvkegu"cpf "o wuv"guvcdnkuj " r qnkekgu"cpf "r tqegf wtgu"vq"enctkh{"hgf gtcn"tgs wktgo gpvu"cpf "vq"gpuwtg"eqpukuvgpe{"kp"r tqi tco " qr gtcvkqp0'

Vj ku"ej cr vgt"eqpvckpu"kphqto cvkqp"cdqwv"vj g"URJ C"cpf "ku"r tqi tco u"y kj "go r j cuku"qp"vj g"r wdnke" j qwukpi "r tqi tco 0Kv"cnuq"eqpvckpu"kphqto cvkqp"cdqwv"vj g"r wtr qug."kpvgpv"cpf "wug"qh"vj g"r ncp"cpf " i wkf g0'

Vj gtg"ctg"vj tgg"r ctvu"vq"vj ku"ej cr vgt<

Rctv"K<"Vj g"Rwdnke"J qwukpi "Ci gpe{"*RJ C+0Vj ku"r ctv"kpenwfgu"c"f guetkr vkqp"qh"vj g" UURJ C."ku"lwtkuf kevkqp."ku"r tqi tco u."cpf "ku"o kuukqp"cpf "kpvgpv0'

Rctv"KK<"Vj g"Rwdnke"J qwukpi "Rtqi tco 0Vj ku"r ctv"eqpvckpu"kphqto cvkqp"cdqwv"r wdnke" j qwukpi "qr gtcvkqp."tqngu"cpf "tgur qpukdknkvkgu."cpf "r ctvpgtuj kr u0'

Rctv"KKK<"Vj g"Cf o kuukqp"cpf "Eqpvkpwgf "Qeewr cpe{"*CEQR+0Vj ku"r ctv"f kuewuugu"vj g" r wtr qug"cpf "qti cpk| cvkqp"qh"vj g"r ncp"cpf "ku"tgxkukqp"tgs wktgo gpvu0'

## PART I: THE PHA

### 1-I.A. OVERVIEW"

Vj ku"r ctv"f guetkdgu"vj g"URJ C∅u"etgcvkqp"cpf "cwvj qtk| cvkqp."vj g"i gpgtcn"uvtwevwtg"qh"vj g" qti cpk| cvkqp."cpf "vj g"tgncvkqpuj kr "dgvy ggp"vj g"URJ C"Dqctf "cpf "uvchh0'

# 1-I.B. ORGANIZATION AND STRUCTURE OF THE PHA

Rwdrke"j qwukpi "ku"hwpf gf "d{ "vj g"hgf gtcn"i qxgtpo gpv"cpf "cf o kpkuvgtgf "d{ "vj g"**St. Petersburg Housing Authority** "hqt "vj g"'wtkuf kevkqp "qh"**City of St. Petersburg, FL.**

RJ Cu"ctg"i qxgtpgf "d{ "c"dqctf "qh"qhhkekcnu"vj cv"ctg"i gpgtcn{ "ecngf "õeqo o kuukqpgtuö"'Cnj qwi j "uqo g"RJ Cu"o c{ "wug"c"f khhgtgpv"vkvng"hqt "vj gkt "qhhkekcnu."vj ku"f qewo gpv"y kn"hki j kj gtq"tghgt "vq "vj g"õdqctf "qh"eqo o kuukqpgtuö"qt "õdqctf ö"y j gp"f kuewuukpi "vj g"dqctf "qh"i qxgtpkpi "qhhkekcnu.

Eqo o kuukqpgtu"ctg"cr r qkpvgf "kp"ceeqtf cpeg"y kj "uvcvg"j qwukpi "ncy "cpf "i gpgtcn{ "ugtxg"kp"vj g"uco g"ecr cekv{ "cu"vj g"f ktgevqtu"qh"c"eqtr qtcvkqp0"Vj g"dqctf "qh"eqo o kuukqpgtu"guvcdnkuj gu"r qnkekgu"wpf gt "y j kej "vj g"URJ C"eqpf wevu"dwukpguu."cpf "gpuwtgu"vj cv"vj qug"r qnkekgu"ctg"hqnqy gf "d{ "URJ C"uvchh0Vj g"dqctf "ku"tgur qpukdng"hqt "r tgugtxkpi "cpf "gzr cpf kpi "vj g"ci gpe{øu"tguqwtegu"cpf "cuuwtkpi "vj g"ci gpe{øu"eqpvkpwgf "xkcdkhkv{ "cpf "uweeguu0

Hqto cn"cevkqpu"qh"vj g"URJ C"ctg"vcmgp"vj tqwi j "y tkvgp"tguqnwvkqpu."cf qr vgf "d{ "vj g"dqctf "cpf "gpvgtgf "kpvq "vj g"qhhkekcn"tgeqtf u"qh"vj g"RJ C0

Vj g"r tkpekr cn"uvchh"o go dgt "qh"vj g"URJ C"ku"vj g"Rtgukf gpvlEj kgh"Gzgewvkxg"Qhhkegt "*EGQ+."y j q"ku"ugngevgf "cpf "j ktgf "d{ "vj g"dqctf 0Vj g"EGQ"qxgtuggu"vj g"f c{ "vq "f c{ "qr gtcvkqpu"qh"vj g"URJ C"cpf "ku"f ktgevn{ "tgur qpukdng"hqt "ectt{ kpi "qwv"vj g"r qnkekgu"guvcdnkuj gf "d{ "vj g"eqo o kuukqpgtu0Vj g"EGQøu"f wvkgu"kpenwf g"j ktkpi ."vtckpkpi ."cpf "uwr gtxkukpi "vj g"URJ Cøu"uvchh."cu"y gn"cu"dwf i gvkpi "cpf "hkpcpekcn"r ncppkpi "hqt "vj g"ci gpe{0Cf f kvkqpcn{."vj g"EGQ"ku"ej cti gf "y kj "gpuwtkpi "eqo r nkcpeg"y kj "hgf gtcn"cpf "uvcvg"ncy u."cpf "r tqi tco "o cpf cvgu0

# 1-I.C. SPHA MISSION

Vj g'rwtr qug'qh'c'o kuukqp'uvcvgo gpv'ku'vq'eqo o wpkecvg'vj g'rwtr qug'qh'vj g'ci gpe{'vq'rgqr ng'kpukfg'cpf "qwukfg'qh'vj g'ci gpe{0'K'rtqxkfgu'vj g'dcuku'hqt'uvtcvgi {'fgxgnqr o gpv.'kfgpvkhkecvkqp'qh'etkvkecn' uweeguu'hcevqtu.'tguqwteg'cnqecvkqp'fgekukqpu.'cu'y gm'cu'gpuwtkpi 'enkgpv'cpf 'uvcmgj qnf gt" ucvkuhcevkqp0'"

<u>URJ C'Rqnke{'</u>

K'ku'vj g'o kuukqp'qh'vj g'Uv0'Rgvgtudwti "J qwukpi "Cwvj qtkv{'*URJ C+'vq'rtqxkfg'c'xctkgv{'qh' uchg.'ucpkvct{.'ceeguukdng.'f gegpv'cpf 'chhqtf cdng'j qwukpi 'vq'gnki kdng'ekvk\gpu'qh'vj g'ekv{'qh' Uv0'Rgvgtudwti .'y j kng'gpj cpekpi 'cpf 'r tqo qvkpi 'tgukf gpv'ugnh/uwhhkekgpe{0

# 1-I.D. THE SPHA'S COMMITMENT TO ETHICS AND SERVICE

Cu'c'r wdnke'ugtxkeg'ci gpe{.'yj g'URJ C'ku'eqo o kwgf 'vq'r tqxkfkpi 'gzegmgpv'ugtxkeg'vq'cnn'r wdnke' j qwukpi 'cr r nkecpvu.'tgukf gpvu.'cpf 'yj g'r wdnke0'Kp'qtfgt'vq'r tqxkfg'uwr gtkqt'ugtxkeg.'yj g'URJ C' tguqnxgu'vq<

- Cf o kpkuvgt'cr r nkecdng'hgf gtcn'cpf 'uvcvg'ncy u'cpf 'tgi wncvkqpu'vq'cej kgxg'j ki j 'tcvkpi u'kp' eqo r nkcpeg'o gcuwtgo gpv'kpf kecvqtu'yj kng'o ckpvckpkpi 'ghhkekgpe{'kp'r tqi tco 'qr gtcvkqp'vq' gpuwtg'hckt'cpf 'eqpukuvgpv'tgcvo gpv'qh'enkgpvu'ugtxgf 0'

- Rtqxkfg'f gegpv.'uchg.'cpf 'ucpkvct{'j qwukpi 'kp'i qqf 'tgr ckr'ó'kp'eqo r nkcpeg'y kj 'r tqi tco ' wpkhqto 'r j {ukecn'eqpfkvkqp'uvcpfctfu'ó'hqt'xgt{'nqy /'cpf 'nqy /kpeqo g'hco knkgu0'

- Cej kgxg'c'j gcnj {'o kz'qh'kpeqo gu'kp'ku'r wdnke'j qwukpi 'f gxgnqr o gpv'd{'cvtcevkpi 'cpf ' tgvckpkpi 'j ki j gt'kpeqo g'hco knkgu'cpf 'd{'y qtmkpi 'vqy ctf 'f geqpegpvcvkqp'qh'r qxgtv{'i qcnu0'

- Gpeqwtci g'ugnh/uwhhkekgpe{'qh'r ctvkekr cpv'hco knkgu'cpf 'cuukuv'kp'yj g'gzr cpukqp'qh'hco kn{' qr r qtwpkvkgu'y j kej 'cff tguu'gf wecvkqpcn'uqekq/geqpqo ke.'tgetgcvkqpcn'cpf 'qyj gt'j wo cp' ugtxkegu'pggf u0'

- Rtqo qvg'hckt'j qwukpi 'cpf 'yj g'qr r qtwpkv{'hqt'xgt{'nqy /'cpf 'nqy /kpeqo g'hco knkgu'qh'cnn'tcegu.' gyj pkekvkgu'pcvkqpcn'qtki kpu.'tgnki kqpu.'gyj pke'dcemi tqwpfu.'cpf 'y kyj 'cnn'v{r gu'qh'f kucdknkvkgu.' vq'r ctvkekr cvg'kp'yj g'r wdnke'j qwukpi 'r tqi tco 'cpf 'ku'ugtxkegu0'

- Etgcvg'r qukkxg'r wdnke'cy ctgpguu'cpf 'gzr cpf 'yj g'ngxgn'qh'hco kn{'cpf 'eqo o wpkv{'uwr r qtv'kp' ceeqo r nkuj kpi 'yj g'URJ Cøu'o kuukqp0'

- Cuvckp'cpf 'o ckpvckp'c'j ki j 'ngxgn'qh'uvcpfctfu'cpf 'r tqhguukqpcnkuo 'kp'fc{/vq/fc{'o cpci go gpv' qh'cnn'r tqi tco 'eqo r qpgpvu0'

- Cf o kpkuvgt'cp'ghhkekgpv.'j ki j /r gthqto kpi 'ci gpe{'yj tqwi j 'eqpvkpwqwu'ko r tqxgo gpv'qh'yj g' URJ Cøu'uwr r qtv'u{uvgo u'cpf 'eqo o kvo gpv'vq'qwt'go r nq{ggu'cpf 'yj gkt'f gxgnqr o gpv0'

Vj g'URJ C'y knn'o cng'gxgt{'ghhqtv'vq'nggr 'tgukf gpvu'kphqto gf 'qh'r tqi tco 'twngu'cpf 'tgi wncvkqpu.' cpf 'vq'cf xkug'r ctvkekr cpvu'qh'j qy 'yj g'r tqi tco 'twngu'chhgev'yj go 0'

# PART II: THE PUBLIC HOUSING PROGRAM"

## 1-II.A. OVERVIEW AND HISTORY OF THE PROGRAM

Vj g"kpvgpv"qh"vj ku"ugevkqp"ku"vq"r tqxkf g"vj g"r wdnke"cpf "uvchh"cp"qxgtxkgy "qh"vj g"j kuvqt{"cpf "qr gtcvkqp"qh"r wdnke"j qwukpi 0"

Vj g"Wpkvgf "Uvcvgu"J qwukpi "Cev"qh"3; 59"*vj g"õCevö+"ku"tgur qpukdng"hqt"vj g"dktvj "qh"hgf gtcn"j qwukpi "r tqi tco "kpkvkcvkxgu."ncqy p"cu"r wdnke"j qwukpi 0"Vj g"Cev"y cu"kpvgpf gf "vq"r tqxkf g"hkpcpekcn"cuukuvcpeg"vq"uvcvgu"cpf "ekvkgu"hqt"r wdnke"y qtmu"r tqlgevu."uwo "engctcpeg"cpf "vj g"f gxgnqr o gpv"qh"chhqtf cdng"j qwukpi "hqt"nqy /kpeqo g"tgukf gpvu0"Vj gtg"j cxg"dggp"o cp{"ej cpi gu"vq"vj g"r tqi tco "ukpeg"ku"kpegr vkqp"kp"3; 590"

Vj g"J qwukpi "Cev"qh"3; 87"guvcdnkuj gf "vj g"cxckncdknkv{"qh"hgf gtcn"cuukuvcpeg."cf o kpkuvgtgf "vj tqwi j " nqecn"r wdnke"ci gpekgu."vq"r tqxkf g"tgj cdknkvcvkqp"i tcpvu"hqt"j qo g"tgr cktu"cpf "tgj cdknkvcvkqp0"Vj ku"cev"cnuq"etgcvgf "vj g"hgf gtcn"F gr ctvo gpv"qh"J qwukpi "cpf "Wtdcp"F gxgnqr o gpv"*J WF +0"

Vj g"J qwukpi "Cev"qh"3; 8; "etgcvgf "cp"qr gtcvkpi "uwdukf {"hqt"vj g"r wdnke"j qwukpi "r tqi tco "hqt"vj g"hktuv"vko g0"Wpvkn"vj cv"vko g."r wdnke"j qwukpi "y cu"c"ugnh/uwuvckpkpi "r tqi tco 0"

Kp"3; ; : ."vj g"S wcnkv{"J qwukpi "cpf "Y qtm"Tgur qpukdknkv{"Cev"*S J Y TC+"ó"cnuq"ncqy p"cu"vj g"Rwdnke"J qwukpi "Tghqto "Cev"qt"J qwukpi "Cev"qh"3; ; : "ó"y cu"uki pgf "kpvq"ncy 0"Ku"r wtr qug"y cu"vq"r tqxkf g"o qtg"r tkxcvg"ugevqt"o cpci go gpv"i wkf gnkpgu"vq"vj g"r wdnke"j qwukpi "r tqi tco "cpf "r tqxkf g"tgukf gpvu"y kj "i tgcvgt"ej qkegu0"Kv"cnuq"cnqy gf "RJ Cu"o qtg"o gf kgu"vq"tgr nceg"qt"tgxkvcnk| g"ugxgtgn{"f kuvtguugf "r wdnke"j qwukpi "f gxgnqr o gpv0J ki j nki j vu"qh"vj g"Tghqto "Cev"kpenwf g<"vj g"guvcdnkuj o gpv"qh"hncv"tgpvu=",vj g"tgs wktgo gpv"hqt"RJ Cu"vq"f gxgnqr "hkxg/{gct"cpf "cppwcn"r ncpu="kpeqo g"vcti gvkpi ."c"tgs wktgo gpv"vj cv"62    "qh"cnn"pgy "cf o kuukqpu"kp"r wdnke"j qwukpi "f wtkpi "cp{"i kxgp"hkuecn"{gct"dg"tgugtxgf "hqt"gzvtgo gn{"nqy /kpeqo g"hco knkgu="cpf "tgukf gpv"ugnf/uwhhkekgpe{"kpegpvkxgu0"

## 1-II.B. PUBLIC HOUSING PROGRAM BASICS

J WF "y tkvgu'cpf "r wdnkuj gu'tgi wncvkqpu'kp'qtfgt"vq'ko r ngo gpv'r wdnke'j qwukpi "ncy u'gpcevgf "d{ "Eqpi tguu0'J WF "eqpvtcevu'y kj "yj g'URJ C "vq'cfo kpkuvgt'r tqi tco u'kp "ceeqtf cpceg'y kj "J WF "tgi wncvkqpu'cpf "r tqxkfgu'cp'qr gtcvkpi "uwdukf{ "vq'yj g'URJ C0'Vj g'URJ C'o wuv'etgcvg'y tkvvgp "r qnkekgu'j cv'ctg'eqpukuvgpv'y kj "J WF 'tgi wncvkqpu0'Co qpi "yj gug'r qnkekgu'ku'yj g'URJ C'øu'' Cf o kuukqp'cpf "Eqpvkpwgf "Qeewr cpe{'Rqnke{ *CEQR+0'Vj g'CEQR'o wuv'dg'cr r tqxgf 'd{ "yj g'' dqctf "qh'eqo o kuukqpgtu'qh'yj g'RJ C0'

Vj g'Iqd'qh'yj g'URJ C'r wtuwcpv'vq'J WF 'tgi wncvkqpu'ku'vq'r tqxkfg'f gegpv'uchg.'cpf "ucpkvct{ "j qwukpi ."kp'i qqf 'tgr ckt."vq'nqy /kpeqo g'hco knkgu'cv'cp'chhqtf cdng'tgpv0"Vj g'URJ C "uetggpu" cr r nkecpvu'hqt'r wdnke'j qwukpi "cpf ."kh'yj g{'ctg'f gvgto kpgf "vq'dg'gnki kdng'hqt'yj g'r tqi tco ."yj g'' URJ C'o cmgu'cp'qhhgt'qh'c'j qwukpi "wpkv0'Kh'yj g'cr r nkecpv'ceegr vu'yj g'qhhgt."yj g'URJ C'cpf "yj g'' cr r nkecpv'y knn'gpvgt'kpvq'c'y tkvvgp'ngcug'ci tggo gpv0'Cv'yj ku'r qkpv."yj g'cr r nkecpv'dgeqo gu'c'vgpcpv' kp'yj g'r wdnke'j qwukpi "r tqi tco 0'

Kp'yj g'eqpvgzv'qh'yj g'r wdnke'j qwukpi "r tqi tco ."c'vgpcpv'ku'f ghkpgf "cu'yj g'cf wn'r gtuqp*u+*yj qyj gt" yj cp'c'nkxg-kp'ckf g'y j q'*3+'gzgewvgf "yj g'ngcug'y kj "yj g'URJ C'cu'nguugg'qh'yj g'f y gnnkpi "wpkv.'qt.'kh' pq'uwej "r gtuqp'pqy "tgukf gu'kp'yj g'wpkv.'*4+'y j q'tgukf gu'kp'yj g'wpkv.'cpf "y j q'ku'yj g'tgo ckpkpi " j gcf 'qh'j qwugj qnf 'qh'yj g'vgpcpv'hco kn{ 'tgukfkpi "kp'yj g'f y gnnkpi "wpkv0']46'EHT '; 880/5_0"Vj g' Rwdnke'J qwukpi "Qeewr cpe{'I wkf gdqqm'tghgtu'vq'vgpcpvu'cu'õtgukf gpvu0ö'"Vj g'vgto u'õvgpcpvö'cpf " õtgukf gpvö'ctg'wugf "kpvgtej cpi gcdn{ 'kp'yj ku'r qnke{0"Cf f kvkqpcn.'yj ku'r qnke{'wugu'yj g'vgto " õhco kn{ö'qt'õhco kn guö'hqt'tgukf gpvu'qt'cr r nkecpvu.'f gr gpf kpi "qp'eqpvgzv0'

Ukpeg'yj g'URJ C'qy pu'yj g'r wdnke'j qwukpi "f gxgnqr o gpv.'yj g'URJ C'ku'yj g'ncpf nqtf 0'Vj g'URJ C "o wuv'eqo r n{ 'y kj "cnn'qh'yj g'ngi cn'cpf "o cpci go gpv'tgur qpukdknkvkgu'qh'c'ncpf nqtf "kp'cf f kvkqp'vq' cf o kpkuvgtkpi "yj g'r tqi tco "kp'ceeqtf cpeg'y kj "J WF 'tgi wncvkqpu'cpf "URJ C'r qnke{0"

## 1-II.C. PUBLIC HOUSING PARTNERSHIPS

Vq'cf o kpkuvgt'yj g'r wdnke'j qwukpi "r tqi tco ."yj g'URJ C'o wuv'gpvgt'kpvq'cp'Cppwcn'Eqpvtkdwvkqpu" Eqpvtcev'*CEE+'y kj "J WF 0'Vj g'URJ C'cnuq'gpvgtu'kpvq'c'eqpvtcewcn'tgncvkqpuj kr 'y kj "yj g'vgpcpv' yj tqwi j "yj g'r wdnke'j qwukpi "ngcug0'Vj gug'eqpvtcev'f ghkpg'cpf "f guetkdg'yj g'tqngu'cpf "' tgur qpukdknkvkgu'qh'gcej "r ctv{0'

Kp'cf f kvkqp'vq'yj g'CEE.'yj g'URJ C'cpf "hco kn{ "o wuv'cnuq'eqo r n{ "y kj "hgf gtcn'tgi wncvkqpu'cpf "' qyj gt'J WF 'r wdnkecvkqpu'cpf "f ktgevkxgu0"Hqt'yj g'r tqi tco "vq'y qtm'cpf "dg'uweeguuhwn'cnn'r ctvkgu" kpxqnxgf "ô'J WF .'yj g'SSPJ C.'cpf "yj g'vgpcpv'ô'r nc{'cp'ko r qtvcpv'tqng0'

Vj g'ej ctv'qp'yj g'hqnnqy kpi "r ci g'knwuvtcvgu'ng{'cur gevu'qh'yj gug'tgncvkqpuj kr u0'

# The Public Housing Relationships

```
┌─────────────────────┐
│     Congress        │
│   Appropriates      │
│     Funding         │
└─────────────────────┘
          │
          ▼
┌─────────────────────┐
│       HUD           │
│  Provides Funding   │
│      To PHA         │
└─────────────────────┘
          ↕

  Program Regulations and ACC
  provides Operating Subsidy

┌─────────────────────┐
│       PHA           │
│   Administers       │
│     Program         │
└─────────────────────┘
          ↕

  Lease specifies PHA and
    Family Obligations

┌─────────────────────┐
│      Family         │
│     (Tenant)        │
└─────────────────────┘
```
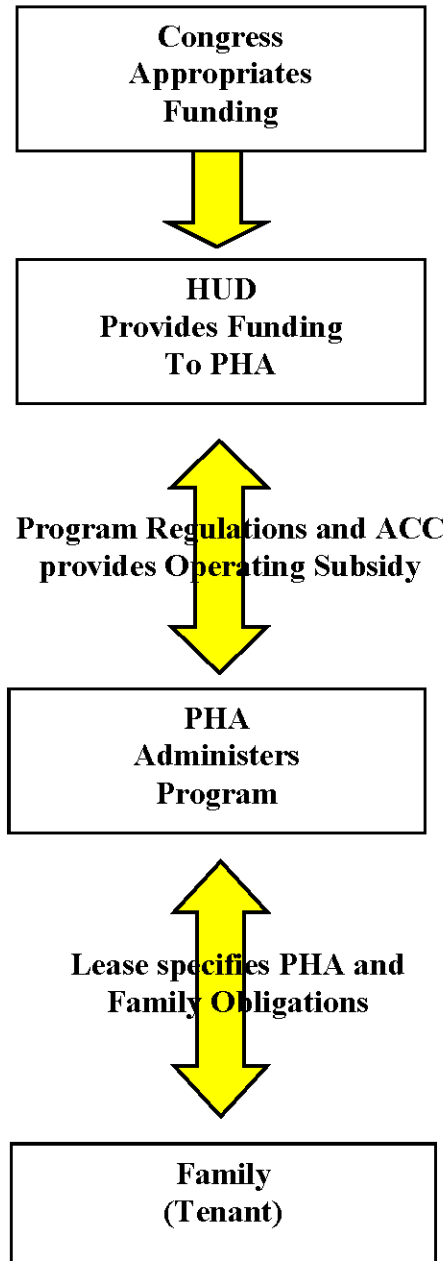
**What does HUD do?**

Hgf gtcn'hcy "ku'\j g'uqwteg'qh'J WF 'tgur qpukdktkvkgu0"J WF 'j cu'\j g'hqmqy kpi "o clqt" tgur qpukdktkvkgu<"

- Á F gxgnqr "tgi wncvkqpu.'tgs wktgo gpvu.'j cpf dqqmu.'pqvkegu'cpf "qvj gr'i wkfcpeg'\q'\o r ngo gpv" j qwukpi "ngi kuncvkqp'r cuugf "d{ "Eqpi tguu"

- Á Cmqecvg'qr gtcvkpi "uwdukfkgu'\q'RJ Cu"

- Á Cmqecvg'ecr kvcn'hwpfkpi "\q'RJ Cu"

- Á Rtqxkf g'\ej pkecn'cuukuvcpeg'\q'RJ Cu'qp'kpvgtr tgvkpi "cpf "cr r n{kpi "r tqi tco "tgs wktgo gpvu"

- Á O qpkqt'URJ C "eqo r nkcpeg'y kj "r tqi tco "tgs wktgo gpvu'cpf "URJ C'r gthqto cpeg'kp'r tqi tco " cf o kpkuvtcvkqp0'

**What does the SPHA do?**

Vj g'URJ Cøu'tgur qpukdktkvkgu'qtki kpcvg'kp'hgf gtcn'tgi wncvkqpu'cpf '\j g'CEE0''Vj g'URJ C'qy pu'cpf " o cpci gu'r wdnke'j qwukpi "f gxgnqr o gpv.'cf o kpkuvgtu'\j g'r tqi tco "wpf gt'eqpvtcev'y kj "J WF "cpf " j cu'\j g'hqmqy kpi "o clqt'tgur qpukdktkvkgu<"

- Á Gpuwtg'eqo r nkcpeg'y kj "cm'pqp/f kuetko kpcvkqp."gs wcn'qr r qtwpkv{."cpf "hckt'j qwukpi "ncy u."cpf " gpuwtg'\j cv'\j g'r tqi tco "ku'ceeguukdng'\q'r gtuqpu'y kj "f kucdknkvkgu"

- Á Guvcdnkuj "ncecn'r qnkekgu'cpf "r tqegf wtgu'hqt'qr gtcvkpi "\j g'r tqi tco "

- Á Ceegr v'cr r nkecvkqpu'htqo "kpvgtguvgf "cr r nkecpv'hco knkgu'cpf "f gvgto kpg'y j gvj gt'\j g{ "ctg" kpeqo g'gnki kdng'hqt'\j g'r tqi tco "

- Á O ckpvckp'y ckvkpi "nkuv'cpf "ugngev'hco knkgu'hqt'cf o kuukqp"

- Á Uetggp'cr r nkecpv'hco knkgu'hqt'uwkvcdknkv{ "cu'tgpvgtu"

- Á O ckpvckp'j qwukpi "wpku'd{ "o cmkpi "cp{ "pgeguuct{ "tgr cktu'kp'c'\ko gn{ "o cppgt"

- Á O cmg'wpku'/'qhhgtu'\q'hco knkgu'*o kpko k| g'xcecpekgu'y kj qw'qxgtetqy f kpi +"

- Á O ckpvckp'r tqr gtvkgu'\q'\j g'uvcpf ctf "qh'f gegpv."uchg. "ucpkvct{."cpf "kp'i qqf "tgr ckt"*kpenwf kpi " cuuwtkpi "eqo r nkcpeg'y kj "wpkhqto "r j {ukecn'eqpf kvkqpu'uvcpf ctfu+"

- Á O cmg'uwtg'\j g'URJ C'j cu'cf gs wcvg'hkpcpekcn'tguqwtegu'\q'o ckpvckp'ku'j qwukpi "uvqem"

- Á Rgthqto "tgi wnct'tggzco kpcvkqpu'qh'hco kn{ "kpeqo g'cpf "eqo r qukvkqp'kp'ceeqtf cpeg'y kj "J WF " tgs wktgo gpvu"

- Á Eqmgev'tgpv'f wg'htqo "\j g'cuukuvgf "hco kn{ "cpf "eqo r n{ "y kj "cpf "gphqteg'r tqxkukqpu'qh'\j g'ngcug"

- Á Gpuwtg'\j cv'hco knkgu'eqo r n{ "y kj "r tqi tco "twngu"

- Á Rtqxkf g'hco knkgu'y kj "r tqo r v'cpf "r tqhguukqpcn'ugtxkeg"

- Á Eqo r n{ "y kj "J WF "tgi wncvkqpu'cpf "tgs wktgo gpvu."\j g'Cppwcn'Eqpvtkdwvkqpu'Eqpvtcev. "J WF/ cr r tqxgf "cr r nkecvkqpu'hqt'hwpf kpi ."\j g'URJ Cøu'CEQR."cpf "qvj gr'cr r nkecdng'hgf gtcn'uvcvg'cpf " ncecn'ncy u0'

**What does the tenant do?"**

Vj g'vgpcpvu'tgur qpukdkrkvkgu'ctg'ctvkewncvgf "kp"vj g'r wdrkej qwukpi "ngcug0'Vj g'vgpcpv'j cu'vj g" hqmqy kpi "dtqcf "tgur qpukdkrkvkgu<

- Eqo r n{'y kj "vj g'vgto u'qh'vj g'ngcug'cpf "URJ C'j wug'twngu."cu'crrnkecdrg"
- Rtqxkfg'vj g'URJ C'y kj "eqo r ngvg'cpf "ceewtcvg'kphqto cvkqp.'fgvgto kpgf "d{"vj g'URJ C'vq'dg" pgeguuct{'hqt'cfo kpkuvtcvkqp'qh'vj g'r tqi tco "
- Eqqr gtcvg'kp'cwgpfkpi "cnn'cr r qkpvo gpvu'uejgfwngf "d{'vj g'RJ C"
- Cmqy "vj g'URJ C'vq'kpur gev'vj g'wpkv'cv'tgcuqpcdng'vko gu'cpf "chvgt'tgcuqpcdng'pqvkeg"
- Vcmg'tgur qpukdknkv{'hqt'ectg'qh'vj g'j qwukpi "wpkv.'kpenwfkpi "cp{'xkqncvkqpu'qh'wpkhqto "r j {ukecn' eqpfkvkqp'uvcpfctfu'ecwugf "d{'vj g'hco kn{"
- P qv'gpi ci g'kp'ftwi /tgncvgf "qt'xkqngpv'etko kpcn'cevkxkv{"
- P qvkh{'vj g'URJ C'dghqtg'o qxkpi "qt'vgto kpcvkqp'qh'vj g'ngcug"
- Wug'vj g'cuukuvgf "wpkv'qpn{'hqt'tgukfgpeg'cpf "cu'vj g'uqng'tgukfgpeg'qh'vj g'hco kn{0'P qv'uwdngv'vj g" wpkv'qt'cuuki p'vj g'ngcug"
- Rtqo r vn{'pqvkh{'vj g'URJ C'qh'cp{'ej cpi gu'kp'hco kn{'eqo r qukkqp"
- P qv'eqo o kv'htcwf.'dtkdgt{.'qt'cp{'qvj gt'eqttwr v'qt'etko kpcn'cev'kp'eqppgevkqp'y kj "cp{" j qwukpi 'r tqi tco u"
- Vcmg'ectg'qh'vj g'j qwukpi "wpkv'cpf "tgr qtv'o ckpvgpcpeg'r tqdngo u'vq'vj g'URJ C'r tqo r vn{"

Ki'cnn'r ctvkgu'hwnhknn'vj gkt'qdnki cvkqpu'kp'c'r tqhguukqpcn'cpf "vko gn{'o cppgt.'vj g'r tqi tco " tgur qpukdkrkvkgu'y knn'dg'hwnhknngf "kp'cp"ghhgevkxg'o cppgt0

# 1-II.D. APPLICABLE REGULATIONS

Cr r nkecdng'tgi wncvkqpu'kpenwfg<

- Á 46'EHT 'Rctv'7<'I gpgtcn'Rtqi tco 'Tgswktgo gpvu
- Á 46'EHT 'Rctv': <'P qpf kuetko kpcvkqp
- Á 46'EHT 'Rctv'57<'Ngcf /Dcugf 'Rckpv
- Á 46'EHT 'Rctv'; 24<'Rwdnke'J qwukpi 'Cuuguuo gpv'U{uvgo
- Á 46'EHT 'Rctv'; 25<'Rwdnke'J qwukpi 'Ci gpe{'Rncpu
- Á 46'EHT 'Rctv'; 67<'F guki pcvgf 'J qwukpi
- Á 46'EHT 'Rctv'; 82<'Cf o kuukqp'cpf 'Qeewr cpe{'Rqnkekgu
- Á 46'EHT 'Rctv'; 87<'RJ C/Qy pgf 'qt'Ngcugf 'Rtqlgewu'ó'I gpgtcn'Rtqxkukqpu
- Á 46'EHT 'Rctv'; 88<'Ngcug'cpf 'I tkgxcpeg'Rtqegfwtgu

# PART III: THE ADMISSIONS AND CONTINUED OCCUPANCY POLICIES"

## 1-III.A. OVERVIEW AND PURPOSE OF THE POLICY

Vj g"CEQR"ku"vj g"URJ Cøu'y tkvvgp"uvcvgo gpv'qh'r qrlekgu"uugf "vq"ectt{"qw'vj g"j qwukpi "r tqi tco "kp" ceeqtf cpeg"y kj "hgf gtcn'ncy "cpf "tgi wncvkqpu."cpf "J WF "tgs wktgo gpvu0"Vj g"CEQR"ku"tgs wktgf "d{ " J WF "cpf "kv'o uv'dg"cxckncdng"hqt'r wdlke"tgxkgy "]EHT"46"Rctv'; 25_0"Vj g"CEQR"cnq"eqpvckpu" r qrlekgu"j cv'uwr r qtv'vj g"qdlgevkxgu"eqpvckpgf "kp"vj g"URJ Cøu'Ci gpe{"Rncp0"

Cnl'kuuwgu"tgncvgf "vq"r wdlke"j qwukpi "pqv'cf f tguugf "kp"j ku'CEQR"ctg"i qxgtpgf "d{ "hgf gtcn' tgi wncvkqpu."J WF "j cpf dqqmu"cpf "i wkf gdqqmu."pqvkegu"cpf "cr r lkecdng"uvcvg"cpf "nqecn'ncy u0"Vj g" r qrlekgu"kp"j ku'CEQR"j cxg"dggp"f guki pgf "vq"gpuwtg"eqo r lkcpeg"y kj "j g"eqpuqlkf cvgf "CEE"cpf " cnl'J WF/cr r tqxgf "cr r lkecvkqpu"hqt'r tqi tco "hwpf kpi 0"Vj g"URJ C"ku"tgur qpukdng"hqt'eqo r n{kpi " y kj "cnl'ej cpi gu"kp"J WF "tgi wncvkqpu"r gtvckpkpi "vq"r wdlke"j qwukpi 0Ki'uwej "ej cpi gu"eqphlkev'y kj " vj ku'r ncp."J WF "tgi wncvkqpu"y kn'j cxg"r tgegf gpeg0'

## 1-III.B. CONTENTS OF THE POLICY

Wprkmg"vj g'j qwukpi "ej qkeg"xqwej gt'r tqi tco ."J WF "tgi wncvkqpu"hqt'r wdlke"j qwukpi "f q"pqv'eqpvckp" c"lkuv'qh'y j cv'o uv'dg"kpenf gf "kp"vj g"CEQR0"J qy gxgt."kpf kxkf wcn'tgi wncvkqpu'eqpvckp" tgs wktgo gpvu"qh'kpenwukqp"kp"vj g"URJ Cøu'y tkvvgp"r qrle{0"Cv'c"o kpko wo ."vj g"CEQR'r ncp'uj qwf " eqxgt "URJ C'r qrlekgu"qp"vj gug"uwdlgevu<

- Á Vj g"qti cpk| cvkqp"qh'vj g"y ckvkpi "lkuv'cpf "j qy "hco lkgu"ctg"ugngevgf "cpf "qhhgtgf "cxckncdng"wpkvu." kpenwf kpi "cp"URJ C'cf o kuukqp"r tghgtgpegu."r tqegf wtgu'hqt'tgo qxkpi "cr r lkecpv'pco gu'htqo " vj g"y ckvkpi "lkuv."cpf "r tqegf wtgu'hqt'enqukpi "cpf "tgqr gpkpi "vj g"URJ C'y ckvkpi "lkuv'*Ej cr vgtu'6" cpf "7+"

- Á Vtcpuhgt'r qrlekgu"cpf "vj g'ektewo uvcpegu'wpf gt'y j kej "c'vtcpuhgt'y qwf "vcmg'r tgegf gpeg"qxgt " cp"cf o kuukqp"*Ej cr vgt'34+"

- Á Uvcpf ctf u'hqt'f gvgto kpkpi "glki kdklkv{."uwkvcdklkv{'hqt'vgpcpe{."cpf "vj g'uk| g"cpf "v{r g"qh'vj g"wpkv' pggf gf "*Ej cr vgtu'5'cpf "7+"

- Á Rtqegf wtgu'hqt'xgtkh{kpi "vj g"kphqto cvkqp"vj g'hco lk{'j cu'r tqxkf gf "*Ej cr vgt'9+"

- Á Vj g"o gvj qf "hqt'cej kgxkpi "f geqpegpvtcvkqp'qh'r qxgtv{'cpf "kpeqo g/o kxkpi "qh'r wdlke"j qwukpi " f gxgnqr o gpvu'*Ej cr vgt'6+"

- Á I tkgxcpeg'r tqegf wtgu'*Ej cr vgt'36+"

- Á Rqrlekgu"eqpegtpkpi "r c{o gpv'd{ "c'hco lk{'vq"vj g"URJ C'qh'o qwpvu"vj g'hco lk{'qy gu"vj g"URJ C" *Ej cr vgt'37'cpf "38+"

- Á Kpvgtko "tgf gvgto kpcvkqpu"qh'hco lk{'kpeqo g"cpf "eqo r qukvkqp"*Ej cr vgt'; +"

- Á Rqrlekgu'tgi ctf kpi "eqo o wpkv{"ugtxkeg'tgs wktgo gpvu="*Ej cr vgt'33+"

- Á Rqrlegu"cpf "twngu"cdqwv'uchgv{"cpf "qy pgtuj kr "qh'r gvu"kp'r wdlke"j qwukpi "*Ej cr vgt'32+0'

**New Approach to Policy Development**

J WF "j cu'f gxgnqr gf "cp"crr tqcej "vq"o qpkqtkpi "RJ Cu'yj cv'go rj cuk| gu'yj g"ko rqtvcpeg"qh" eqpukuvgpe{"kp"qr gtcvkqp"cpf "f gekukqp/o cmkpi 0'Vj g"CEQR'uwr rqtvu'yj cv'i qcn'd{"engctn{"ugwkpi " hqtyj "yj g"URJ Cøu"qr gtcvkpi "r qnkekgu0'

C'r tko ct{"hqewu'qh'J WF øu"Tgpvcn'Kpvgi tkv{"O qpkqtkpi "*TKO +'r tqi tco "j cu'dggp"eqpukuvgpe{"kp" j qy "RJ Cu'eqpf wev'yj gkt'dwukpguu'cpf "kp'j qy "J WF "o qpkqtu'URJ C'cevkxkvkgu0'Tghgttkpi "vq'cpf " hqmqy kpi "yj g'CEQR'ku"guugpvkcn'vq"o ckpvckpkpi "eqpukuvgpe{"kp'cr r n{kpi "URJ C'r qnke{0'

J WF "o cmgu'c'f kuvkpevkqp'dgwy ggp'o cpf cvqt{'r qnkekgu'cpf "pqp/o cpf cvqt{'r qnkekgu<

- Á O cpf cvqt{'r qnkekgu<yj qug'f tkxgp'd{"ngi kuncvkqp.'tgi wncvkqpu.'ewttgpv'j cpf dqqmu.'ewttgpv'RKI " pqvkegu.'cpf "ngi cn'qr kpkqpu'htqo "yj g"Qhhkeg"qh'I gpgtcn'Eqwpugn'

- Á Qr vkqpcn'pqp/dkpf kpi "i wkf cpeg<kpenwf gu'i wkf gdqqmu.'HCS u.'RKI "pqvkegu'yj cv'j cxg'gzr ktgf . " cpf "tgeqo o gpf cvkqpu'htqo "kpf kxkf wcn'J WF "uvchh0'

J WF "gzr gevu'RJ Cu'vq'f gxgnqr "r qnkekgu'cpf "r tqegf wtgu'yj cv'ctg"eqpukuvgpv'y kyj "o cpf cvqt{" r qnkekgu'cpf "vq"o cmg'engct "yj g'qr vkqpcn'r qnkekgu'yj g"URJ C'j cu'cf qr vgf 0'Vj g"CEQR'ku'eqo r tkugf " qh'o cpf cvqt{'r qnkekgu'cpf "qr vkqpcn'URJ C'r qnke{0'J WF øu"pgy "f ktgevkqp'go rj cuk| gu'yj g"pggf "hqt " c'engctn{'y tkwgp'cpf "eqo r tgj gpukxg'CEQR'vq'i wkf g"uvchh'kp'yj g"engct "cpf "eqpukuvgpv'cr r nkecvkqp" qh'r qnke{0'

J WF "uwi i guvkqpu.'tgeqo o gpf cvkqpu.'y tkwgp'kuuwcpegu.'cpf "i wkf cpeg'ctg"eqpukuvgpv'y kyj " o cpf cvqt{'hgf gtcn'r qnke{0'Vj gtghqtg.'wukpi "J WF "i wkf cpeg'kp"yj g"r tgr ctcvkqp'qh'URJ C'r qnke{." gxgp'yj qwi j "kv'ku'pqv'o cpf cvqt{.'r tqxkf gu'c'URJ C'y kyj "c"õuchg"j ctdqtö'Kh'c"URJ C'cf qr vu'ku" qy p"qr vkqpcn'r qnke{.'kv'o wuv'o cmg'ku'qy p"f gvgto kpcvkqp'yj cv'uwej "r qnke{'ku'eqpukuvgpv'y kyj " ngi kuncvkqp.'tgi wncvkqpu.'cpf "qyj gt "o cpf cvqt{'tgs wktgo gpvu0'Vj gtg"o c{"dg"xgt{"i qqf "tgcuqpu'hqt " cf qr vkpi "c'r qnke{'qt'r tqegf wtg'yj cv'ku'f khhgtgpv'yj cp'yj cv'uwi i guvgf "d{"J WF ."dwv'RJ Cu'uj qwnf " ectghwn{"yj kpm'yj tqwi j "yj qug'f gekukqpu'cpf "dg"cdng"vq"ctvkewncvg'j qy "yj gkt'r qnke{'ku'eqpukuvgpv' y kyj "hgf gtcn'ncy u.'tgi wncvkqpu'cpf "o cpf cvqt{'r qnke{

## 1-III.C. UPDATING AND REVISING THE POLICY'

Vj g"URJ C'y knn'tgxkug'yj ku'CEQR'cu'pggf gf "vq'eqo r n{"y kyj "ej cpi gu'kp"J WF "tgi wncvkqpu0'Vj g" qtki kpcn'r qnke{'cpf "cp{"ej cpi gu'o wuv'dg"cr r tqxgf "d{"yj g"dqctf "qh'eqo o kuukqpgtu'qh'yj g"UURJ C." yj g"r gtvkpgpv'ugevkqpu'kpenwf gf "kp'yj g"Ci gpe{"Rncp.'cpf "c'eqr {'r tqxkf gf "vq'J WF 0'

URJ C'Rqnke{"

Vj g"URJ C'y knn'tgxkgy "cpf "wr f cvg'yj g'CEQR'cu'pggf gf "vq'tghngev'ej cpi gu'kp'tgi wncvkqpu." URJ C'qr gtcvkqpu.'qt'y j gp'pggf gf "vq'gpuwtg'uvchh'eqpukuvgpe{"kp'qr gtcvkqp0'

# Chapter 2

# FAIR HOUSING AND EQUAL OPPORTUNITY

## INTRODUCTION

Vj ku'ej cr vgt'gz r nckpu'vj g'ncy u'cpf "J WF "tgi wncvkqpu'tgs wktkpi "RJ Cu'vq"chhkto cvkxgn{ "hwtvj gt"ekxkn' tki j vu'cpf "hckt "j qwukpi "kp"cnn'hgf gtcnn{ "cuukuvgf "j qwukpi "r tqi tco u0'Vj g'ngwgt "cpf "ur ktkv'qh'vj gug" ncy u'ctg"ko r ngo gpvgf "vj tqwi j "eqpukuvgpv'r qnke{ "cpf "r tqegf wtgu0'Vj g"tgur qpukdknkt{ "vq 'hwtvj gt" pqpf kuetko kpcvkqp'r gtvckpu'vq"cnn'ctgcu'qh'vj g"URJ Cøu'r wdnke'j qwukpi "qr gtcvkqpu0""

Vj ku'ej cr vgt'f guetkdgu'J WF "tgi wncvkqpu'cpf "URJ C'r qnkekgu'tgncvgf "vq 'vj gug'vqr keu'kp'vj tgg'r ctvu<'

Rctv'K<'Pqpf kuetko kpcvkqp0'Vj ku'r ctv'r tgugpvu'vj g'dqf{ 'qh'ncy u'cpf "tgi wncvkqpu'i qvgtpkpi " vj g'tgur qpukdknkvkgu'qh'vj g"URJ C'tgi ctf kpi "pqpf kuetko kpcvkqp0'

Rctv'KK<'Rqnkekgu'Tgncvgf "vq'Rgtuqpu'y kvj 'F kucdknkvkgu0'Vj ku'r ctv'f kuewuugu'vj g'twngu'cpf " r qnkekgu'qh'vj g'r wdnke'j qwukpi "r tqi tco "tgncvgf "vq'tgcuqpcdng'ceeqo o qf cvkqp'hqt'r gtuqpu" y kvj "f kucdknkvkgu0'Vj gug'twngu'cpf "r qnkekgu'ctg'dcugf "qp'vj g"Hckt "J qwukpi "Cev'*640WUUE0±" cpf "Ugevkqp'726'qh'vj g"Tgj cdknkvcvkqp'Cev'qh'3; 95."cpf "kpeqtr qtcvg'i wkf cpeg'htqo "vj g" Lqkpv'Uvcvgo gpv'qh'Vj g"F gr ctvo gpv'qh'J qwukpi "cpf "'Wtdcp'F gxgnqr o gpv'cpf "vj g" F gr ctvo gpv'qh'Lwuvkeg"*F QL±'kuuwgf "O c{'39."42260'

Rctv'KKK<'Rtqj kdkvkqp'qh'F kuetko kpcvkqp'Ci ckpuv'Nko kvgf "Gpi nkuj "Rtqhkekgpe{ "Rgtuqpu0'Vj ku" r ctv'f gvckni'vj g'qdnki cvkqpu'qh'vj g"URJ C'vq'gpuwtg'o gcpkpi hwn'ceeguu'vq'vj g'r wdnke" j qwukpi "r tqi tco "cpf "ku'cevkxkvkgu'd{ 'r gtuqpu'y kvj "nko kvgf "Gpi nkuj "r tqhkekgpe{ "*NGR±0' Vj ku'r ctv'kpeqtr qtcvgu'vj g'Hkpcn'I wkf cpeg'vq'Hgf gtcn'Hkpcpekcn'Cuukuvcpeg"Tgekr kgpvu" Tgi ctf kpi "Vkvng'XK'Rtqj kdkvkqp'ci ckpuv'Pcvkqpcn'Qtki kp'F kuetko kpcvkqp'Chhgevkpi "Nko kvgf " Gpi nkuj "Rtqhkekgpv'Rgtuqpu'r wdnkuj gf "Lcpwct{ "44."4229."kp'vj g"*Federal Register.*

**PART I: NONDISCRIMINATION**

## 2-I.A. OVERVIEW

Hgf gtcn'ncy u'tgs wktg "RJ Cu'vq "vtgcv'cnn'crr nkecpvu "cpf "vgpcpv'hco kdkgu'gs wcm{."r tqxkf kpi "vj g"uco g "s wcnkv{ "qh'ugtxkeg."tgi ctf nguu'qh'hco kn{ "ej ctcevgtkukeu'cpf "dcemi tqwpf 0Hgf gtcn'ncy "r tqj kdkvu "f kuetko kpcvkqp'kp'j qwukpi "qp'vj g"dcuku'qh'tceg."eqnqt.'tgnki kqp."ugz."pcvkqpcn'qtki kp."ci g."hco knkcn' uvcvwu."cpf "f kucdknkv{ 0'Kp'cf f kvkqp."J WF "tgi wncvkqpu'r tqxkf g"hqt"cf f kvkqpcn'r tqvgevkqpu'tgi ctf kpi " ugzwcn'qtkgpvcvkqp."i gpf gt'kf gpvkv{."cpf "o ctkvcn'uvcvwu0Vj g"URJ C"y km'eqo r n{ "hwmn{ "y kj "cm" hgf gtcn'uvcvg."cpf "nqecn'pqpf kuetko kpcvkqp'ncy u."cpf "y kj "twngu'cpf "tgi wncvkqpu'i qxgtpkpi "hckt" j qwukpi "cpf "gs wcn'qr r qtwpkv{ "kp'j qwukpi "cpf "go r nq{o gpv."kpenwf kpi <"

- •Á Vkvng"XK'qh'vj g"Ekxkn'T ki j vu'Cev'qh'3; 86"
- •Á Vkvng"XKKK'qh'vj g"Ekxkn'T ki j vu'Cev'qh'3; 8: "*cu'co gpf gf "d{ "vj g"Eqo o wpkv{ "F gxgnqr o gpv'Cev' qh'3; 96"cpf "vj g"Hckt"J qwukpi 'Co gpf o gpu'Cev'qh'3; : : +'
- •Á Gzgewvkxg"Qtf gtu"33285"cpf "35; : : "
- •Á Ugevkqp"726"qh'vj g"T gj cdknkvcvkqp'Cev'qh'3; 95"
- •Á Vj g"Ci g"F kuetko kpcvkqp'Cev'qh'3; 97"
- •Á Vkvng"KK'qh'vj g"Co gtkecpu'y kj "F kucdknkvkgu'Cev'*vq"vj g"gzvgpv'vj cv'kv'crr nkgu."qvj gty kug"Ugevkqp" 726"cpf "vj g"Hckt"J qwukpi "Co gpf o gpu'i qxgtp+"
- •Á Vj g"Gs wcn'Ceeguu"vq"J qwukpi "kp'J WF "Rtqi tco u'T gi ctf nguu'qh'Ugzwcn'Qtkgpvcvkqp'qt'I gpf gt" Kf gpvkv{ "Hkpcn'T wng."r wdnkuj gf "kp'vj g"*Federal Register* Hgdtwct{ "5.'4234."cpf "hwtvj gt"enctkhkgf " kp'P qvkeg"RKJ "4236/42"
- •Á Vj g"Xkqngpeg"ci ckpuv'Y qo gp"Cev'*XCY C+"
- •Á Cp{"cr r nkecdng"uvcvg"ncy u'qt'nqecn'qtf kpcpegu'cpf "cp{"ngi kuncvkqp'r tqvgevkpi "kpf kxkf wcn'tki j vu" qh'vgpcpvu."cr r nkecpvu."qt'uvchh'vj cv'o c{"uwdugs wgpvn{ "dg"gpcevgf ""

Y j gp'o qtg"vj cp'qpg'ekxkn'tki j vu'ncy u'crr nkgu'vq'c'ukwcvkqp."vj g"ncy u'y km'dg"tgcf "cpf "crr nkgf " vqi gvj gt0"

URJ C"Rqnke{"

URJ C"y km'cdkf g"d{ "cm'hgf gtcn'uvcvg"cpf "nqecn'pqpf kuetko kpcvkqp'ncy u'qt'qtf kpcpegu'vj cv' crr n{"vq"kvu'lwtkuf kevkqp0"

## 2-I.B. NONDISCRIMINATION

Hgf gtcn'tgi wncvkqpu'r tqj kdkv'f kuetko kpcvkqp'ci ckpuv'egtvckp'r tqvgevgf "encuugu'cpf "qvj gt "i tqwr u'qh' r gqr ng0'Uvcvg'cpf "nqecn'tgs wktgo gpvu."cu'y gm'cu'URJ C'r qnkekgu."ecp'r tqj kdkv'f kuetko kpcvkqp" ci ckpuv'cf f kvkqpcn'encuugu'qh'r gqr ng0'

Vj g'URJ C'uj cm'pqv'f kuetko kpcvg'dgecwug'qh'tceg."eqnqt."ugz."tgnki kqp."hco kmcn'uvcvwu."ci g." f kucdkmkv{'qt'pcvkqpcn'qtki kp'%ecmgf "õr tqvgevgf "encuuguö+0'

Hco kmcn'uvcvwu'kpenwf gu'ej knf tgp'wpf gt'vj g'ci g'qh'3: 'rkxkpi 'y kj 'r ctgpvu'qt'ngi cn'ewuvqf kcpu." r tgi pcpv'y qo gp."cpf 'r gqr ng'ugewtkpi 'ewuvqf {'qh'ej knf tgp'wpf gt'vj g'ci g'qh'3: 0'

Vj g'URJ C'y km'pqv'f kuetko kpcvg'qp'vj g'dcuku'qh'o ctkvcn'uvcvwu.'i gpf gt'kf gpvkv{.'qt'ugz wcn' qtkgpvcvkqp']HT'P qvkeg'24125134="Gz gewvkxg'Qtf gt'35; : : _0

### URJ C'Rqnke{

Vj g'URJ C'f qgu'pqv'kf gpvkh{'cp{'cf f kvkqpcn'r tqvgevgf "encuugu0'

Vj g'URJ C'y km'pqv'wug'cp{'qh'vj gug'hcevqtu'vq<

- Fgp{'vq'cp{'hco kn{'vj g'qr r qtwpkv{'vq'cr r n{'hqt'j qwukpi .'pqt'f gp{'vq'cp{'s wcnkhkgf 'cr r nkecpv' vj g'qr r qtwpkv{'vq'r ctvkekr cvg'kp'vj g'r wdnke'j qwukpi 'r tqi tco '

- Rtqxkf g'j qwukpi 'vj cv'ku'f khhgtgpv'htqo 'vj cv'r tqxkf gf 'vq'qvj gtu'

- Uwdlgev'cp{qpg'vq'ugi tgi cvkqp'qt'f kur ctcvg'vtgcvo gpv'

- Uwdlgev'cp{qpg'vq'ugz wcn'j ctcuuo gpv'

- Tguvtkev'cp{qpg)u'ceeguu'vq'cp{'dgpghkv'gplq{gf 'd{'qvj gtu'kp'eqppgevkqp'y kj 'vj g'j qwukpi ' r tqi tco '

- Vtgcv'c'r gtuqp'f khhgtgpvn'kp'f gvgto kpkpi 'gnki kdkmkv{'qt'qvj gt'tgs wktgo gpvu'hqt'cf o kuukqp''

- Uggt'cp'cr r nkecpv'qt'vgpcpv'vqy ctf qt'cy c{'htqo 'c'r ctvkewct'ctgc'dcugf 'qp'cp{'qh'vj gug' hcevqtu'

- Fgp{'cp{qpg'ceeguu'vq'vj g'uco g'ngxgn'qh'ugtxkegu'

- Fgp{'cp{qpg'vj g'qr r qtwpkv{'vq'r ctvkekr cvg'kp'c'r nappkpi 'qt'cf xkuqt{'i tqwr 'vj cv'ku'cp'kpvgi tcn' r ctv'qh'vj g'j qwukpi 'r tqi tco ''

- Fkuetko kpcvg'kp'vj g'r tqxkukqp'qh'tgukf gpvkcn'tgcn'guvcvg'vtcpucevkqpu''

- Fkuetko kpcvg'ci ckpuv'uqo gqpg'dgecwug'vj g{'ctg'tgncvgf 'vq'qt'cuuqekcvgf 'y kj 'c'o go dgt'qh'c' r tqvgevgf "encuu''

- Rwdnkuj 'qt'ecwug'vq'dg'r wdnkuj gf 'cp'cf xgtvkugo gpv'qt'pqvkeg'kpf kecvkpi 'vj g'cxckncdkmkv{'qh' j qwukpi 'vj cv'r tghgtu'qt'gzenwf gu'r gtuqpu'y j q'ctg'o go dgtu'qh'c'r tqvgevgf "encuu''

## Providing Information to Families

Vj g"URJ C"o wuv"vcmg"uvgr u"vq"gpuwtg"vj cv"hco knkgu"ctg"hwm{"cy ctg"qh"cm"crr nkecdng"ekxkn"tki j vu"
ncy u0"Cu"r ctv"qh"vj g"r wdnke"j qwukpi "qtkgpvcvkqp"r tqeguu."vj g"URJ C"y km"r tqxkf g"kphqto cvkqp"vq"
r wdnke"j qwukpi "crr nkecpv"hco knkgu"cdqwv"ekxkn"tki j vu"tgs wktgo gpvu0"

## 2-I.C. DISCRIMINATION COMPLIANTS

## General Housing Discrimination Complaints

Kh"cp"crr nkecpv"qt"vgpcpv"hco kn{"dgnkgxgu"vj cv"cp{"hco kn{"o go dgt"j cu"dggp"f kuetko kpcvgf "ci ckpuv"
d{"vj g"URJ C."vj g"hco kn{"uj qwnf "cf xkug"vj g"URJ C0"Vj g"URJ C"uj qwnf "o cmg"gxgt{"tgcuqpcdng"
cwgo r v"vq"f gvgto kpg"y j gvj gt"vj g"crr nkecpv"qt"vgpcpv"hco kn{øu"cuugtvkqpu"j cxg"o gtkv"cpf "vcmg"cp{"
y cttcpvgf "eqttgevkxg"cevkqp0"

Kp"cm"ecugu."vj g"URJ C"y km"cf xkug"vj g"hco kn{"vj cv"vj g{"o c{"hkng"c"hckt"j qwukpi "eqo r nckpv"kh"vj g"
hco kn{"hggnu"vj g{"j cxg"dggp"f kuetko kpcvgf "ci ckpuv"wpf gt"vj g"Hckt"J qwukpi "Cev0"

> URJ C"Rqnke{"
>
> Crr nkecpvu"qt"vgpcpv"hco knkgu"y j q"dgnkgxg"vj cv"vj g{"j cxg"dggp"uwdlgev"vq"wpncy hwn"
> f kuetko kpcvkqp"o c{"pqvkh{"vj g"URJ C"gkvj gt"qtcm{"qt"kp"y tkvkpi 0"
>
> Y kj kp"32"dwukpguu"f c{u"qh"tgegkxkpi "vj g"eqo r nckpv."vj g"URJ C"y km"kpxguvki cvg"cpf "
> cwgo r v"vq"tgo gf {"f kuetko kpcvkqp"eqo r nckpvu"o cf g"ci ckpuv"vj g"URJ C0"Vj g"URJ C"y km"
> cnuq"cf xkug"vj g"hco kn{"qh"vj gkt"tki j v"vq"hkng"c"hckt"j qwukpi "eqo r nckpv"y kj "J WF øu"Qhhkeg"qh"
> Hckt"J qwukpi "cpf "Gs wcn"Qrr qtwpkv{"*HJ GQ+0"Vj g"hckt"j qwukpi "r quvgt."r quvgf "kp"
> eqpur kewqwu"cpf "ceeguukdng"ñqecvkqpu"kp"URJ C"nqddkgu."y km"tghgtgpeg"j qy "vq"hkng"c"
> eqo r nckpv"y kj "HJ GQ0"
>
> Vj g"URJ C"y km"nggr "c"tgeqtf "qh"cm"eqo r nckpvu."kpxguvki cvkqpu."pqvkegu."cpf "eqttgevkxg"
> cevkqpu0"*Ugg"Ej cr vgt"360+"

**Complaints under the Equal Access Final Rule [Notice PIH 2014-20]**

P qvkeg''RKI ''4236/42'tgs wktgu'cp''ctvkewncvgf ''eqo r nckp'r tqeguu'hqt''cmgi cvkqpu''qh''f kuetko kpcvkqp'' wpf gt''yj g''Gs wcn'Ceeguu''Hkpcn'tqxkf g0'Vj g''Gs wcn'Ceeguu''Hkpcn'Twng'tgs wktgu'yj cv'RJ Cu'r tqxkf g'' gs wcn'ceeguu''tgi ctf nguu''qh''o ctkvcn'uvcvwu.''i gpf gt''kf gpvkv{.''qt''ugz wcn'qtkgpvcvkqp0'Vj g''URJ C''y kn' dg''kphqto gf ''qp''yj gug''qdnki cvkqpu''d{''yj g''J WF ''Hkgnf ''Qhhkeg''qt ''HJ GQ''y j gp''cp''Gs wcn'Ceeguu'' eqo r nckpv'kpxguvki cvkqp''dgi kpu0'

<u>URJ C''Rqnke{''</u>

Cr r nkecpvu''qt ''tgpcpv'hao knkgu'y j q''dgnkgxg''yj cv'yj g{'j cxg''dggp''uwdlgev'vq''wpncy hwn' f kuetko kpcvkqp''dcugf ''qp''o ctkvcn'uvcvwu.''i gpf gt''kf gpvkv{.''qt''ugz wcn'qtkgpvcvkqp''wpf gt''yj g'' Gs wcn'Ceeguu''Twng''o c{''pqvkh{''yj g''URJ C''gkyj gt''qtcn{''qt''kp''y tkkpi 0''

Y kyj kp''32''dwukpguu''f c{u''qh''tgegkxkpi ''yj g''eqo r nckpv.''yj g''URJ C''y kn'r tqxkf g''c''y tkvgp'' pqvkeg''vq''yj qug''cmgi gf ''vq''j cxg''xkqncvgf ''yj g''twng0'Vj g''URJ C''y kn'cnuq''ugpf ''c''y tkvgp''pqvkeg'' vq''yj g''eqo r nckpcpv''kphqto kpi ''yj go ''yj cv''pqvkeg''y cu''ugpv''vq''yj qug''cmgi gf ''vq''j cxg''xkqncvgf '' yj g''twng.''cu''y gm'cu''kphqto cvkqp''qp''j qy ''vq''eqo r ngvg''cpf ''uwdo kv'c''j qwukpi ''f kuetko kpcvkqp'' eqo r nckpv'hqto ''vq''J WF øu''Qhhkeg''qh'Hckt''J qwukpi ''cpf ''Gs wcn'Qr r qtwpkv{''*HJ GQ+0'

Vj g''URJ C''y kn'cwgo r v''vq''tgo gf {''f kuetko kpcvkqp''eqo r nckpvu''o cf g''ci ckpuv'yj g''URJ C''cpf '' y kn'eqpf wev''cp''kpxguvki cvkqp''kpvq''cm'cmgi cvkqpu''qh''f kuetko kpcvkqp0'

Y kyj kp''32''dwukpguu''f c{u''hqmqy kpi ''yj g''eqpenwukqp''qh''yj g''URJ Cøu''kpxguvki cvkqp.''yj g''URJ C'' y kn'r tqxkf g''yj g''eqo r nckpcpv''cpf ''yj qug''cmgi gf ''vq''j cxg''xkqncvgf ''yj g''twng''y kyj ''hkpf kpi u''cpf '' gkyj gt''c''r tqr qugf ''eqttgevkxg''cevkqp''r ncp''qt''cp''gzr ncpcvkqp''qh'y j {''eqttgevkxg''cevkqp''ku'pqv'' y cttcpvgf 0'

Vj g''URJ C''y kn'mggr ''c''tgeqtf ''qh'cm'eqo r nckpvu.''kpxguvki cvkqpu.''pqvkegu.''cpf ''eqttgevkxg'' cevkqpu0'*Ugg''Ej cr vgt''380+'

**VAWA Complaint Processing [Notice FHEO 2023-01]**

C'eqo rmckpcpv'o c{.'pqv'ncvgt'vj cp'qpg'{gct'chvgt'cp'cmgi gf 'XCY C'xkqncvkqp'j cu'qeewttgf 'qt' vgto kpcvgf .'hkng'c'eqo rmckpv'y kij 'HJ GQ'cmgi kpi 'uwej 'xkqncvkqp0'Kh'vj gtg'ku'c'xkqncvkqp'vj cv'dgi cp' r tkqt'vq'c'{gct'dghqtg'vj g'eqo rmckpv'ku'hkngf .'dw'kv'eqpvkpwgu'kpvq'vj g'qpg/{gct'ko g'r gtkqf .'J WF " y kni'ceegr v'vj g'eqo rmckpv0'HJ GQ'y kni'kpxguvki cvg'vj g'eqo rmckpv'kh'kv'ku'ko gn{'cpf 'HJ GQ" qvj gty kug'j cu'lwtkuf kevkqp0'Kh'c'eqo rmckpv'ku'hkngf 'o qtg'vj cp'qpg'{gct'chvgt'vj g'cmgi gf 'xkqncvkqp' qeewttgf 'qt'vgto kpcvgf .'HJ GQ'o c{.'dw'ku'pqv'tgs wktgf 'vq.'kpxguvki cvg'vj g'cmgi cvkqpu'wpf gt'vj g' cf f kvkqpcn'cwj qtkv{'cpf 'r tqegf wtgu'f guetkdgf 'kp'HJ GQ'4245/230'

Eqo rmckpu'f q'pqv'pggf 'vq'cmgi g'c'xkqncvkqp'qh'vj g'Hckt'J qwukpi 'Cev'hqt'HJ GQ'vq'ceegr v'cpf " kpxguvki cvg'vj g'eqo rmckpv0

URJ C'Rqnke{

Cr r nkecpvu'qt'vgpcpv'hco knkgu'y j q'y kuj 'vq'hkng'c'XCY C'eqo rmckpv'ci ckpuv'vj g'URJ C'o c{" pqvkh{'vj g'URJ C'gkij gt'qtcm{'qt'kp'y tkkpi 0

Vj g'URJ C'y kni'cf xkug'vj g'hco kn{'qh'vj gkt'tki j v'vq'hkng'c'XCY C'eqo rmckpv'y kij 'J WF øu' Qhhkeg'qh'Hckt'J qwukpi 'cpf 'Gs wcn'Qr r qtwpkv{'*HJ GQ+0'Vj g'URJ C'y kni'kphqto "vj g' hco kn{'vj cv'pqv'ncvgt'vj cp'qpg'{gct'chvgt'cp'cmgi gf 'XCY C'xkqncvkqp'j cu'qeewttgf 'qt' vgto kpcvgf .'cr r nkecpv'cpf 'vgpcpu'y j q'dgnkgxg'vj g'j cxg'dggp'kplwtgf 'd{'c'XCY C' xkqncvkqp'qt'y kni'dg'kplwtgf 'd{'uwej 'c'xkqncvkqp'vj cv'ku'cdqw'vq'qeewt'o c{'hkng'c'XCY C' eqo rmckpv'wukpi 'HJ GQøu'qpnkpg'eqo rmckpv'hqto "xkc'o ckn'go ckn'qt'vgngr j qpg0

Vj g'URJ C'y kni'cwgo r v'vq'tgo gf {'eqo rmckpu'o cf g'ci ckpuv'vj g'URJ C'cpf 'y kni'eqpf wev' cp'kpxguvki cvkqp'kpvq'cm'cmgi cvkqpu'qh'f kuetko kpcvkqp0

Vj g'URJ C'y kni'mggr 'c'tgeqtf 'qh'cm'eqo rmckpu.'kpxguvki cvkqpu.'pqvkegu.'cpf 'eqttgevkxg' cevkqpu0'*Ugg'Ej cr vgt'380+

# PART II: POLICIES RELATED TO PERSONS WITH DISABILITIES

## 2-II.A. OVERVIEW

Qpg'v{rg'qh'fkucdknkv{'fkuetko kpcvkqp'rtqjkdkvgf'd{'vjg'Hckt'Jqwukpi 'Cev'ku'vjg'tghwucn'vq'o cng' tgcuqpcdng'ceeqo o qfcvkqp'kp'twngu.'rqnkekgu.'rtcevkegu.'qt'ugtxkegu'yjgp'uwej 'ceeqo o qfcvkqp' o c{'dg'pgeguuct{'vq'chhqtf 'c'rgtuqp'ykj'c'fkucdknkv{'vjg'gswcn'qrrqtwpkv{'vq'wug'cpf 'gpnq{'c' rtqi tco 'qt'f y gnkpi 'wpfgt'vjg'rtqi tco 0'

Vjg'URJ C'o wuv'gpuwtg'vjcv'rgtuqpu'y kj 'fkucdknkvkgu'jcxg'hwnn'ceeguu'vq'vjg 'URJ Cøu'rtqi tco u' cpf 'ugtxkegu0Vjku'tgurqpukdknkv{'dgi kpu'y kj 'vjg'hktuv'kpswkt{'qh'cp'kpvgtguvgf 'hco kn{'cpf ' eqpvkpwgu'vjtqwi j 'gxgt{ 'rtqi tco o cvke'ctgc'qh'vjg'rwdnke'j qwukpi 'rtqi tco ']46'EHT'': _0'

Vjg'URJ C'o wuv'rtqxkfg'c'pqvkeg'vq'gcej 'vgpcpv'vjcv'cv'vjg'vgpcpv'o c{.'cv'cp{'vko g'fwtkpi 'vjg' vgpcpe{.'tgswguv'tgcuqpcdng'ceeqo o qfcvkqp'qh'c'j cpfkecr'qh'c'j qwugj qnf'o go dgt.'kpenwfkpi ' tgcuqpcdng'ceeqo o qfcvkqp'uq'vjcv'vjg'vgpcpv'ecp'o ggv'ngcug'tgswktgo gpwu'qt'qvjgt'tgswktgo gpwu' qh'vgpcpe{']46'EHT'';8809*d+0'

### URJ C'Rqnke{

Vjg'URJ C'y knn'cuu'cnn'crrnkecpwu'cpf 'tgukfgpwu'hco knkgu'kh'vjg{'tgswktg'cp{'v{rg'qh' ceeqo o qfcvkqpu.'kp'y tkvkpi .'qp'vjg'kpvcng'crrnkecvkqp.'tggzco kpcvkqp'fqewo gpwu.'cpf ' pqvkegu'qh'cfxgtug'cevkqp'd{'vjg'URJ C.'d{'kpenwfkpi 'ncpi wci g'uko knct'vq<

õKh'{qw'qt'cp{qpg'kp'{qwt'hco kn{'ku'c'rgtuqp'y kj 'fkucdknkvkgu.'cpf '{qw'tgswktg'c' urgekhke'ceeqo o qfcvkqp'kp'qtfgt'vq'hwnn{'wknk|g'qwt'rtqi tco u'cpf 'ugtxkegu.'rngcug' eqpvcev'vjg'j qwukpi 'cwvj qtkv{06''

C'ur gekfke'rqukvkqp'cpf 'rjqpg'pwo dgt'y knn'dg'rtqxkfgf 'cu'vjg'eqpvcev'rgtuqp'hqt'tgswguwu' hqt'ceeqo o qfcvkqp'hqt'rgtuqpu'y kj 'fkucdknkvkgu0'

Vjg'URJ C'y knn'fkurnc{'rquvgtu'cpf 'qvjgt'j qwukpi 'kphqto cvkqp'cpf 'uki pci g'kp'nqecvkqpu' yjtqwi j qwv'vjg'URJ Cøu'qhhkeg'kp'uwej 'c'o cppgt'cu'vq'dg'ecukn{'tgcf cdng'htqo 'c' y j ggnej ckt0'

# 2-II.B. DEFINITION OF REASONABLE ACCOMMODATION

C'õtgcuqpcdng'ceeqo o qfcvkqpö'ku'c'ej cpi g.'gzegr vkqp.'qt'cf lwuvo gpv'vq'c'r qnke{.'r tcevkeg'qt' ugtxkeg'vj cv'o c{'dg'pgeguuct{'hqt'c'r gtuqp'y kj 'c'fkucdknkv{'vq'j cxg'cp'gs wcn'qr r qtwpkv{'vq'wug' cpf 'gplq{'c'fy gmkpi .'kpenwfkpi 'r wdnke'cpf 'eqo o qp'wug'ur cegu0Ukpeg'r qnkekgu'cpf 'ugtxkegu'o c{' j cxg'c'fkhhgtgpv'ghhgev'qp'r gtuqpu'y kj 'fkucdknkvkgu'vj cp'qp'qyj gt'r gtuqpu.'vgcvkpi 'r gtuqpu'y kj ' fkucdknkvkgu'gzcevn{'vj g'uco g'cu'qyj gtu'y knl'uqo gvko gu'fgp{'vj go 'cp'gs wcn'qr r qtwpkv{'vq'wug'cpf ' gplq{'c'fy gmkpi 0']Lqkpv'Uvcvgo gpv'qh'vj g'F gr ctvo gpwu'qh'J WF 'cpf 'Lwuvkeg<Tgcuqpcdng' Ceeqo o qfcvkqpu'wpf gt'vj g'Hckt'J qwukpi 'Cev_

Hgf gtcn'tgi wncvkqpu'uvkr wncvg'vj cv'tgs wguvu'hqt'ceeqo o qfcvkqpu'y knl'dg'eqpukfgtgf 'tgcuqpcdng'kh' vj g{'f q'pqv'etgcvg'cp'$wpf wg'hkpcpekcn'cpf 'cf o kpkuvtcvkxg'dwtf gp$'hqt'vj g'UURJ C.'qt'tguwnv'kp'c' õhwpf co gpvcn'cnvgtcvkqp'kp'vj g'pcwtg'qh'vj g'r tqi tco 'qt'ugtxkeg'qhhgtgf 0'C 'hwpf co gpvcn' cnvgtcvkqp'ku'c'o qf khkecvkqp'vj cv'cnvgtu'vj g'guugpvkcn'pcwtg'qh'c'r tqxkf gtøu'qr gtcvkqpu0"

**Types of Reasonable Accommodations**

Y j gp'kv'ku'tgcuqpcdng'*ugg'f ghkpkvkqp'cdqxg'cpf 'Ugevkqp'4/KKG+.'vj g'URJ C'uj cnl'ceeqo o qfcvg' vj g'pggf u'qh'c'r gtuqp'y kj 'fkucdknkvkgu0'Gzco r ngu'kpenwf g'dw'ctg'pqv'nko kvgf 'vq<

- Á Rgto kwkpi 'cr r nkecvkqpu'cpf 'tggzco kpcvkqpu'vq'dg'eqo r ngvgf 'd{'o cknl

- Á Rtqxkf kpi 'õncti g/r tkpvö'hqto u

- Á Eqpf wevkpi 'j qo g'xkukvu

- Á Rgto kwkpi 'c'j ki j gt'wwknkv{'cnqy cpeg'hqt'vj g'wpkv'kh'c'r gtuqp'y kj 'fkucdknkvkgu'tgs wktgu'vj g'wug' qh'ur gekcn{ gf 'gs wkr o gpv'tgncvgf 'vq'vj g'fkucdknkv{

- Á O qf kh{kpi 'qt'cnvgtkpi 'c'wpkv'qt'r j {ukecn'u{uvgo 'kh'uwej 'c'o qf khkecvkqp'qt'cnvgtcvkqp'ku' pgeguuct{'vq'r tqxkf g'gs wcn'ceeguu'vq'c'r gtuqp'y kj 'c'fkucdknkv{

- Á Kpuvcnnkpi 'c'tco r 'kpvq'c'f y gnnkpi 'qt'dwknf kpi

- Á Kpuvcnnkpi 'i tcd'dctu'kp'c'dcyj tqqo

- Á Kpuvcnnkpi 'xkuwcn'hktg'cncto u'hqt'j gctkpi 'ko r cktgf 'r gtuqpu

- Á Cnqy kpi 'c'RJ C/cr r tqxgf 'ikxg/kp'ckf g'vq'tgukf g'kp'vj g'wpkv'kh'vj cv'r gtuqp'ku'f gvgto kpgf 'vq'dg' guugpvkcn'vq'vj g'ectg'qh'c'r gtuqp'y kj 'fkucdknkvkgu.'ku'pqv'qbnki cvgf 'hqt'vj g'uwr r qtv'qh'vj g'r gtuqp' y kj 'fkucdknkvkgu.'cpf 'y qwnf 'pqv'dg'qyj gty kug'nkxkpi 'kp'vj g'wpkv0

- Á Rtqxkf kpi 'cf guki pcvgf 'j cpf kecr r gf /ceeguukdng'r ctmkpi 'ur ceg

- Á Cnqy kpi 'cp'cuukuvcpeg'cpko cn

- Á Rgto kwkpi 'cp'cwj qtk| gf 'f guki pgg'qt'cf xqecvg'vq'r ctvkekr cvg'kp'vj g'cr r nkecvkqp'qt'egtvkhkecvkqp' r tqeguu'cpf 'cp{'qyj gt'o ggvkpi u'y kj 'URJ C'uvchh

- Á F kur nc{kpi 'r quvgtu'cpf 'qyj gt'j qwukpi 'kphqto cvkqp'kp'nqecvkqpu'y j tqwi j qwv'vj g'URJ Cøu'qhhkeg' kp'uwej 'c'o cppgt'cu'vq'dg'gcukn{'tgcf cdng'htqo 'c'y j ggnej ckt''

## 2-II.C. REQUEST FOR AN ACCOMMODATION

Kh'cp'crrnkecpv'qt'rctvkekrcpv'kpfkecvgu'yjcv'cp'gzegrvkqp.'ejcpig.'qt'cflwuvogpv'vq'c'twng.'rqnke{.' rtcevkeg.'qt'ugtxkeg'ku'pggfgf''dgecwug'qh'c'fkucdknkv{.'JWF'tgswktgu'yjcv'yjg'URJC'rtgcv'yjg' kphqtocvkqp'cu'c'tgswguv'hqt'c'tgcuqpcdng'ceeqoofcvkqp.'gxgp'kh'pq'hqtocn'tgswguv'ku'ocfg' ]Lqkpv'Uvcvgogpv'qh'yjg'Fgrctvogpvu'qh'JWF'cpf'Lwuvkeg<Tgcuqpcdng'Ceeqoofcvkqpu'wpfgt' yjg'Hckt'Jqwukpi'Cev.0'"

Vjg'hco kn{'owuv'gzrnckp'yjcv'v{rg'qh'ceeqoofcvkqp'ku'pggfgf'vq'rtqxkfg'yjg'rgtuqp'ykij'yjg' fkucdknkv{'hwnn'ceeguu'vq'yjg'URJCøu'rtqitcou'cpf'ugtxkegu0'"

Kh'yjg'pggf'hqt'yjg'ceeqoofcvkqp'ku'pqv'tgcfknk'crrctgpv'qt'npqyp'vq'yjg'UURJC.'yjg'hco kn{' owuv'gzrnckp'yjg'tgncvkqpujkr'dgvyggp'yjg'tgswguvgf'ceeqoofcvkqp'cpf'yjg'fkucdknkv{0'

<u>URJC'Rqnke{'</u>

Vjg'URJC'y knn'gpeqwtcig'yjg'hco kn{'vq'ocmg'ku'tgswguv'kp'ytkvkpi''wukpi''c'tgcuqpcdng'' ceeqoofcvkqp'tgswguv'hqto 0'Jqygxgt.'yjg'URJC'y knn'eqpukfgt'yjg'ceeqoofcvkqp'cp{' vko g'yjg'hco kn{'kpfkecvgu'yjcv'cp'ceeqoofcvkqp'ku'pggfgf'y jgyjgt'qt'pqv'c'hqto cn' y tkvgp'tgswguv'ku'uwdo kwgf0'

## 2-II.D. VERIFICATION OF DISABILITY

Vj g'tgi wncvqt{ "ekxkn'tki jvu'fghkpkvkqp'hqt'r gtuqpu'y kij "fkucdknkvkgu'ku'r tqxkf gf "kp'Gzjkdkv'4/3"cv'yj g" gpf "qh'yj ku'ej cr vgt0Vj g'fghkpkvkqp'qh'c'r gtuqp'y kij "c'fkucdknkv{ 'hqt'yj g'r wtr qug'qh'qdvckpkpi "c" tgcuqpcdng'ceeqo o qfcvkqp'ku'o wej "dtqcf gt'yj cp'yj g'J WF "fghkpkvkqp'qh'fkucdknkv{ 'y j kej "ku'wugf " hqt'y ckvkpi "nkuv'r tghgtgpeg'cpf "kpeqo g'cnnqy cpegu0"

Dghqtg'r tqxkfkpi "cp'ceeqo o qfcvkqp."yj g'URJ C"o wuv'f gvgto kpg'yj cv'yj g'r gtuqp'o ggvu'yj g" f ghkpkvkqp'qh'c'r gtuqp'y kij "c'fkucdknkv{."cpf "yj cv'yj g'ceeqo o qfcvkqp'y knn'gpj cpeg'yj g'hco kn{ øu" ceeguu'vq'yj g'URJ Cøu'r tqi tco u'cpf "ugtxkegu0"

Kh'c'r gtuqpøu'f kucdknkv{ 'ku'qdxkqwu'qt'qyj gty kug'mpqy p'vq'yj g'UURJ C."cpf "kh'yj g'pggf "hqt'yj g" tgs wguvgf "ceeqo o qfcvkqp'ku'cnuq'tgcfkn{ 'cr r ctgpv'qt'mpqy p."pq'hwtyj gt'xgtkhkecvkqp'y knn'dg" tgswktgf "]Lqkpv'Uvcvgo gpv'qh'yj g'F gr ctvo gpv'qh'J WF "cpf "Lwuvkeg<'Tgcuqpcdng'Ceeqo o qfcvkqpu" wpf gt'yj g'Hckt'J qwukpi "Cev_0"

Kh'c'hco kn{ 'kpf kecvgu'yj cv'cp'ceeqo o qfcvkqp'ku'tgswktgf "hqt'c'fkucdknkv{ 'yj cv'ku'pqv'qdxkqwu'qt" qyj gty kug'mpqy p'vq'yj g'UURJ C.'yj g'URJ C"o wuv'xgtkh{ 'yj cv'yj g'r gtuqp'o ggvu'yj g'fghkpkvkqp'qh'c" r gtuqp'y kij "c'fkucdknkv{."cpf "yj cv'yj g'nko kvcvkqpu'ko r qugf "d{ 'yj g'fkucdknkv{ 'tgswktg'yj g'tgswguvgf " ceeqo o qfcvkqp0"

Y j gp'xgtkh{ kpi "c'fkucdknkv{."yj g'URJ C'y knn'hqnqy "yj g'xgtkhkecvkqp'r qnkekgu'r tqxkf gf "kp'Ej cr vgt" 90Cnn'kphqto cvkqp'tgncvgf "vq'c'r gtuqpøu'f kucdknkv{ 'y knn'dg'vtgcvgf "kp'ceeqtf cpeg'y kij "yj g" eqphkf gpvkcnkv{ 'r qnkekgu'r tqxkf gf "kp'Ej cr vgt'38" (Rtqi tco 'Cfo kpkuvtcvkqp+0Kp'cff kvkqp'vq'yj g" i gpgtcn'tgs wktgo gpvu'yj cv'i qxgtp'cnn'xgtkhkecvkqp'ghhqtvu."yj g'hqnqy kpi "tgswktgo gpvu'cr r n{ 'y j gp" xgtkh{ kpi "c'fkucdknkv{<"

- Vj ktf/r ctv{ 'xgtkhkecvkqp'o wuv'dg'qdvckpgf "htqo "cp'kpf kxkf wcn'kf gpvkhkgf "d{ 'yj g'hco kn{ 'y j q'ku" eqo r gvgpv'vq'o cmg'yj g'f gvgto kpcvkqp0C'f qevqt'qt'qyj gt'o gfkecn'r tqhguukqpcn'c'r ggt'uwr r qtv" i tqwr .'c'pqp/o gfkecn'ugtxkeg'ci gpe{.'qt'c'tgnkcdng'yj ktf 'r ctv{ 'y j q'ku'kp'c'r qukvkqp'vq'mpqy " cdqwv'yj g'kpf kxkf wcnøu'f kucdknkv{ 'o c{ 'r tqxkf g'xgtkhkecvkqp'qh'c'f kucdknkv{ ']Lqkpv'Uvcvgo gpv'qh" yj g'F gr ctvo gpv'qh'J WF "cpf "Lwuvkeg<'Tgcuqpcdng'Ceeqo o qfcvkqpu'wpf gt'yj g'Hckt'J qwukpi " Cev_0"

- Vj g'URJ C"o wuv'tgswguv'qpn{ "kphqto cvkqp'yj cv'ku'pgeguuct{ 'vq'gxcnwcvg'yj g'fkucdknkv{ /tgncvgf " pggf "hqt'yj g'ceeqo o qfcvkqp0Vj g'URJ C"o c{ "pqv'kps wktg'cdqwv'yj g'pcvwtg'qt'gzvgpv'qh'cp{ " fkucdknkv{0"

- O gfkecn'tgeqtf u'y knn'pqv'dg'ceegr vgf "qt'tgvckpgf "kp'yj g'r ctvkekr cpv'hkng0"

- Kp'yj g'gxgpv'yj cv'yj g'URJ C'f qgu'tgegkxg'eqphkf gpvkcn'kphqto cvkqp'cdqwv'c'r gtuqpøu'ur gekhke" fkci pquku.'vtgcvo gpv.'qt'yj g'pcvwtg'qt'ugxgtkv{ 'qh'yj g'fkucdknkv{.'yj g'URJ C'y knn'fkur qug'qh'kv0Kp" r nceg'qh'yj g'kphqto cvkqp.'yj g'URJ C'y knn'pqvg'kp'yj g'hkng'yj cv'yj g'fkucdknkv{ 'cpf 'qyj gt'tgswguvgf " kphqto cvkqp'j cxg'dggp'xgtkhkgf ."yj g'f cvg'yj g'xgtkhkecvkqp'y cu'tgegkxgf ."cpf "yj g'pco g'cpf " cff tguu'qh'yj g'mpqy ngf i gcdng'r tqhguukqpcn'y j q'ugpv'yj g'kphqto cvkqp']Pqvkeg'RKJ '4232/48_0"

## 2-II.E. APPROVAL/DENIAL OF A REQUESTED ACCOMMODATION ]Lqkpv'Uvcvgo gpv'
qh'yj g'F grctvo gpwu'qh'J WF "cpf "Lwuvkeg<Tgcuqpcdng'Ceeqo o qfcvkqpu'wpfgt'yj g'Hckt'J qwukpi "
Cev.'Pqvkeg'RKI "4232/48_

Vj g'URJ C"o wuv'crr tqxg"c'tgswguv'hqt"cp"ceeqo o qfcvkqp'kh'yj g'hqmqy kpi "yj tgg"eqpfkvkqpu'ctg"
o gv0"

•Á  Vj g'tgswguv'y cu"o cfg'd{ "qt"qp"dgj cmh'qh'c'r gtuqp'y kj "c'fkucdkmk{0"

•Á  Vj gtg"ku'c'fkucdkmk{/tgncvgf "pggf "hqt"yj g'ceeqo o qfcvkqp0'

•Á  Vj g'tgswgvgf "ceeqo o qfcvkqp'ku'tgcuqpcdng."o gcpkpi "kv'y qwf "pqv'ko r qug"cp"wpfwg"
hkpcpekcrl'cpf "cfo kpkuvtcvkxg"dwtfgp"qp"yj g'UURJ C."qt'hwpfco gpvcml'cmgt"yj g'pcwtg"qh'yj g'
URJ Cøu'qr gtcvkqpu0"

Tgswguvu'hqt"ceeqo o qfcvkqpu'o wuv'dg"cuuguugf "qp"c'ecug/d{/ecug'dcuku0'Vj g'f gvgto kpcvkqp'qh'
wpf wg'hkpcpekcrl'cpf "cfo kpkuvtcvkxg"dwtf gp"o wuv'dg"o cf g"qp"c'ecug/d{/ecug'dcuku'kpxqnxkpi "
xctkqwu'hcevqtu. "uwej "cu'yj g'qxgtcrl'uk| g'qh'yj g'URJ Cøu'r tqi tco "y kj "tgur gev'vq'yj g'pwo dgt'qh'
go r nq{ggu."v{r g'qh'hcekrkkgu'cpf "uk| g'qh'dwfi gv."v{r g'qh'qr gtcvkqp'kpenwfkpi "eqo r qukkqp'cpf "
uvtwewtg'qh'y qtmhqteg."yj g'pcwtg'cpf "equv'qh'yj g'tgswgvgf "ceeqo o qfcvkqp."cpf "yj g'cxckncdkmk{ "
qh'cnvgtpcvkxg'ceeqo o qfcvkqpu'yj cv'y qwf "ghhgevkxgn "o ggv'yj g'co nk{øu'fkucdkmk{/tgncvgf "pggfu0"

Dghqtg'o cmkpi "c'f gvgto kpcvkqp'y j gyj gt'vq'cr r tqxg'yj g'tgswguv."yj g'URJ C"o c{ "gpvgt'kpvq"
f kuewuukqp'cpf "pgi qvkcvkqp'y kj "yj g'co nk{.'tgswguv'o qtg'kphqto cvkqp'htqo "yj g'co nk{.'qt'o c{ "
tgswktg'yj g'co nk{'vq'uki p'c'eqpugpv'hqto "uq'yj cv'yj g'URJ C"o c{ "xgtkh{ "yj g'pggf "hqt'yj g'tgswgvgf "
ceeqo o qfcvkqp0'

### URJ C"Rqnke{ "

Chvgt"c'tgswguv'hqt"cp'ceeqo o qfcvkqp'ku'r tgugpvgf ."yj g'URJ C"y km'tgur qpf ."kp"y tkkpi ."
y kj kp"32"dwukpguu'f c{u0"

Kl'yj g'URJ C'f gpkgu'c'tgswguv'hqt"cp'ceeqo o qfcvkqp'dgecwug'yj gtg'ku'pq'tgncvkqpuj kr."qt"
pgzwu. "hqwpf "dgvy ggp'yj g'f kucdkmk{'cpf "yj g'tgswguvgf "ceeqo o qfcvkqp."yj g'pqvkeg'y km'
kphqto "yj g'co nk{'qh'yj g'tki j v'vq'cr r gcrl'yj g'URJ Cøu'f gekukqp'yj tqwi j "cp'kphqto crl'j gctkpi "
*kh'cr r nkecdng+'qt'yj g'i tkgxcpeg'r tqeguu"*ugg'Ej cr vgt'36+0'

Kl'yj g'URJ C'f gpkgu'c'tgswguv'hqt"cp'ceeqo o qfcvkqp'dgecwug'kv'ku'pqv'tgcuqpcdng'*kv'y qwf "
ko r qug"cp'wpf wg'hkpcpekcrl'cpf "cfo kpkuvtcvkxg"dwtf gp"qt'hwpf co gpvcmel'cmgt'yj g'pcwtg'qh'
yj g'URJ Cøu'qr gtcvkqpu+. "yj g'URJ C"y km'f kuewuu'y kj "yj g'co nk{'y j gyj gt'cp'cmgtpcvkxg"
ceeqo o qfcvkqp'eqwf "ghhgevkxgn 'cff tguu'yj g'co nk{øu'f kucdkmk{/tgncvgf "pggfu'y kj qwv'c"
hwpf co gpvcrl'cmgtcvkqp'vq'yj g'r wdnke'j qwukpi "r tqi tco "cpf "y kj qwv'ko r qukpi "cp'wpf wg"
hkpcpekcrl'cpf "cfo kpkuvtcvkxg"dwtf gp0"

Kl'yj g'URJ C'dgnkgxgu'yj cv'yj g'co nk{'j cu'hckngf "vq'kf gpvkh{ "c'tgcuqpcdng'cmgtpcvkxg"
ceeqo o qfcvkqp'chvgt'kpvgtcevkxg'f kuewuukqp'cpf "pgi qvkcvkqp."yj g'URJ C"y km'pqvkh{ "yj g"
co nk{.'kp'y tkkpi ."qh'ku'f gvgto kpcvkqp'y kj kp'32"dwukpguu'f c{u'htqo "yj g'f cvg'qh'yj g'o quv'
tgegpv'f kuewuukqp'qt'eqo o wpkecvkqp'y kj "yj g'co nk{0'Vj g'pqvkeg'y km'kphqto "yj g'co nk{'qh'
yj g'tki j v'vq'cr r gcrl'yj g'URJ Cøu'f gekukqp'yj tqwi j "cp'kphqto crl'j gctkpi '*kh'cr r nkecdng+'qt'yj g"
i tkgxcpeg'r tqeguu"*ugg'Ej cr vgt'36+"

J WF "tgi wncvkqpu'tgs wktg"vj g"URJ C"vq"vcmg"tgcuqpcdng"uvgru"vq"gpuwtg"vj cv"r gtuqpu"y kvj " fkucdknkvkgu"tgncvgf "vq"j gctkpi "cpf "xkukqp"j cxg"tgcuqpcdng"ceeguu"vq"vj g"URJ Cøu"r tqi tco u"cpf " ugtxkegu"]46"EHT"": 08_0""

Cv"vj g"kpkvkcn'r qkpv"qh"eqpvcev"y kvj "gcej "cr r nkecpv."vj g"URJ C"uj cnn'kphqto "cnn'cr r nkecpvu"qh" cnvgtpcvkxg"hqto u"qh"eqo o wpkecvkqp"vj cv"ecp"dg"wugf "qvj gt"vj cp"r nckp"ncpi wci g"r cr gty qtm0""

<u>URJ C"Rqnke{"</u>

Vq"o ggv"vj g"pggfu"qh"r gtuqpu"y kj "j gctkpi "ko r ckto gpvu."VVF IVV[ "*vgzv"vgngr j qpg" fkur nc{"l'vgngv{r g+'eqo o wpkecvkqp"y knn'dg"cxckncdng0Á

Vq"o ggv"vj g"pggfu"qh"r gtuqpu"y kj "xkukqp"ko r ckto gpvu."ncti g/r tkpv'cpf "cwfkq"xgtukqpu"qh" mg{"r tqi tco "fqewo gpvu"y knn'dg"o cfg"cxckncdng"wr qp"tgs wguv0Y j gp"xkuwcn'ckfu"ctg"wugf " kp"r wdnke"o ggvkpi u"qt"r tgugpvcvkqpu."qt"kp"o ggvkpi u"y kj "URJ C"uvchh."qpg/qp/qpg" cuukuvcpeg"y knn'dg"r tqxkfgf "wr qp"tgs wguv0"

Cf fkvkqpcn'gzco r ngu"qh"cnvgtpcvkxg"hqto u"qh"eqo o wpkecvkqp"ctg"uki p'ncpi wci g" kpvgtr tgvcvkqp=j cxkpi "o cvgtkcn'gzr nckpgf "qtcn'd{"uvchh=qt"j cxkpi "c"vj ktf "r ctv{ " tgr tgugpvcvkxg"*c'htkgpf ."tgncvkxg"qt"cf xqecvg."pco gf "d{"vj g"cr r nkecpv+'vq"tgegkxg."kpvgtr tgv" cpf "gzr nckp"j qwukpi "o cvgtkcnu"cpf "dg"r tgugpv'cv'cnn'o ggvkpi u0"

# 2-II.G. PHYSICAL ACCESSIBILITY

Vj g''URJ C''o uuv'eqo r n{'y kj ''c''xctkgv''qh'tgi wncvkqpu'r gtvckpkpi ''vq''r j {ukecn'ceeguukdknkv{.'' kpenwf kpi ''vj g''hqnqy kpi 0''

- Á  P qvkeg''RKI ''4232/48''

- Á  Ugevkqp''726''qh'vj g''Tgj cdknkvcvkqp''Cev'qh''3; 95'''

- Á  Vj g''Co gtkecpu'y kj ''F kucdknkvkgu''Cev'qh''3; ; 2'''

- Á  Vj g''Ctej kvgevwtcn'Dcttkgtu''Cev'qh''3; 8: '''

- Á  Vj g''Hckt''J qwukpi ''Cev'qh''3; ; : ''

Vj g''URJ Cøu'r qnkekgu''eqpegtpkpi ''r j {ukecn'ceeguukdknkv{o uuv'dg''tgcf kn{'cxckncdng''vq''crr nkecpvu'' cpf ''tgukf gpv'hco knkgu0'Vj g{''ecp''dg''hqwpf ''kp''vj tgg'ng{'f qewo gpvu0'

- Á  Vj ku'r qnke{.''vj g''Cf o kuukqpu''cpf ''Eqpvkpwgf ''Qeewr cpe{'Rqnke{.''f guetkdgu''vj g''ng{'r qnkekgu''vj cv'' i qxgtp''vj g''URJ Cøu'tgur qpukdknkvkgu''y kj ''tgi ctf ''vq''r j {ukecn'ceeguukdknkv{0'

- Á  P qvkeg''RKI ''4232/48''uwo o ctk| gu'kphqto cvkqp''cdqwv'r gtvkpgpv'ncy u'cpf ''ko r ngo gpvkpi '' tgi wncvkqpu'tgncvgf ''vq''pqpf kuetko kpcvkqp''cpf ''ceeguukdknkv{'kp'hgf gtcn{/hwpf gf ''j qwukpi '' r tqi tco u0'

- Á  Vj g''URJ C''Rncp'r tqxkf gu'kphqto cvkqp''cdqwv'ugrh/gxcnwcvkqp.''pggf u''cuuguuo gpv.''cpf ''tcpukvkqp'' r ncpu0''

Vj g''f guki p.''eqpuvtwevkqp.''qt''cnvgtcvkqp''qh'URJ C''hcekdkvkgu''o uuv'eqphqto ''vq''vj g''Wpkhqto ''Hgf gtcn' Ceeguukdknkv{''Uvcpf ctf u''*WHCU+0'P qvkeg''RKI ''4232/48''eqpvckpu'ur gekhke''kphqto cvkqp''qp'' ecrewncvkpi ''vj g''r gtegpvci gu''qh''wpkvu''hqt''o ggvkpi ''WHCU'tgs wktgo gpv0'

P gy n{/eqpuvtwevgf ''hcekdkvkgu''o uuv'dg''f guki pgf ''vq''dg''tgcf kn{''ceeguukdng''vq''cpf ''wucdng''d{'r gtuqpu'' y kj ''f kucdknkvkgu0'Cnvgtcvkqpu''vq''gzkuvkpi ''hcekdkvkgu''o uuv'dg''ceeguukdng''vq''vj g''o czko wo ''gzvgpv'' hgcukdng.''f ghkpgf ''cu'pqv'ko r quki ''cp''wpf wg''hkpcpekcn'cpf ''cf o kpkuvtcvkxg''dwtf gp''qp''vj g''qr gtcvkqpu'' qh'vj g''r wdnke''j qwukpi ''r tqi tco 0''

## 2-II.H. DENIAL OR TERMINATION OF ASSISTANCE

C"URJ"Cøu'f gekukqp"\q"f gp{"qt"\gto kpcvg"\j g'cuukuvcpeg"qh'c"hco kn{"\j cv'kpenwf gu'c'r gtuqp"y kj "
f kucdkrkvkgu"ku'uwdlgev'\q"eqpukf gtcvkqp"qh'tgcuqpcdrg"ceeqo o qf cvkqp"]46"EHT"; 8809_0'

Y j gp"cr r rkecpvu"y kj "f kucdkrkvkgu'ctg"f gpkgf "cuukuvcpeg."\j g'pqvkeg"qh'f gpkcn'o wuv'kphqto "\j go "
qh'\j gkt "tkij v'\q"tgs wguv'cp"kphqto cn'j gctkpi "]46"EHT"; 82042: *c+0'"

Y j gp"c"hco kn{øu'ngcug"ku"\gto kpcvgf ."\j g'pqvkeg"qh'\gto kpcvkqp"o wuv'kphqto "\j g"hco kn{"qh'
\j gkt "tkij v'\q"tgs wguv'c'j gctkpi "kp"ceeqtf cpeg"y kj "\j g"URJ"Cøu'i tkgxcpeg'r tqeguu"
]46"EHT"; 8806*n*5+*kk+0'"

Y j gp"tgxkgy kpi "tgcuqpcdrg"ceeqo o qf cvkqp'tgs wguu."\j g"URJ"C"o wuv'eqpukf gt"y j gyj gt"
tgcuqpcdrg"ceeqo o qf cvkqp"y kn'cmqy "\j g'hco kn{"\q"qxgteqo g"\j g'r tqdrgo "\j cv'hgf "\q"\j g"
URJ"Cøu'f gekukqp"\q"f gp{"qt"\gto kpcvg"cuukuvcpeg0'Kd'c'tgcuqpcdrg"ceeqo o qf cvkqp"y kn'cmqy "\j g"
hco kn{"\q"o ggv'\j g'tgs wktgo gpvu."\j g"URJ"C"o wuv'o cmg'\j g"ceeqo o qf cvkqp"]46"EHT"; 8809_0'

Kp"cf f kvkqp."\j g"URJ"C"o wuv'r tqxkf g'tgcuqpcdrg"ceeqo o qf cvkqp"hqt'r gtuqpu"y kj "f kucdkrkvkgu'\q"
r ctvkekr cvg"kp"\j g'j gctkpi "r tqeguu"]46"EHT"; 8807 8*j +0'"

# PART III: IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (LEP)

## 2-III.A. OVERVIEW

Ncpi wci g'hqt"Nko kvgf "Gpi rluj "Rtqhlekgpe{"Rgtuqpu"*NGR+"ecp"dg"c"dcttkgt"vq"ceeguukpi "lo rqtvcpv' dgpghku"qt"ugtxkegu."wpf gtuvcpf kpi "cpf "gzgtekukpi "lo rqtvcpv'tki j vu."eqo rn{kpi "y kj "crr rlecdng" tgur qpukdklkvkgu."qt"wpf gtuvcpf kpi "qyj gt"kphqto cvkqp"rtqxkf gf "d{"yj g'r wdlke"j qwukpi "rtqi tco 0'lp" egtvckp'ektewo uvcpeg."hclnwtg"vq'gpuwtg"yj cv'NGR'r gtuqpu"ecp'ghhgevkxgn{'rctvlekr cvg"kp'qt"dgpghkv' htqo "hgf gtcn{/cuukuvgf 'r tqi tco s"cpf "cevkxkvkgu'o c{'xkqncvg"yj g'r tqj kdkvkqp"wpf gt'Vkvng"XK'ci ckpuv' f kuetlo kpcvkqp"qp"yj g"dcuku"qh'pcvkqpcn'qtki kp0'Vj ku'r ctv'kpeqtrqtcvgu"yj g'"Hkpcn'T wkf cpeg"vq" Hgf gtcn'Cuukuvcpeg"T gelr kgpvu'T gi ctf kpi "'Vkvng'XK'Rtqj kdkvkqp'ci ckpuv'Pcvkqpcn'Qtki kp"' F kuetlo kpcvkqp'Chhgevkpi "Nko kvgf "Gpi rluj "Rtqhlekgpv'Rgtuqpu.'r wdlkuj gf "Lcpwct{"44."4229."kp"yj g' *Federal Register*.

Vj g"URJ C"y krl'cmg"chhkto cvkxg"uvgr u"vq"eqo o wpkecvg"y kj "r gqr rlg"y j q"pggf "ugtxkegu"qt" kphqto cvkqp"kp"c"ncpi wci g"qyj gt"yj cp"Gpi rluj 0'Vj gug'r gtuqpu"y krl'dg'tghgttgf "vq"cs'Rgtuqpu"y kj " Nko kvgf "Gpi rluj "Rtqhlekgpe{"*NGR+0'

NGR'r gtuqpu"ctg"f ghkpgf "cs'r gtuqpu"y j q"f q"pqv'ur gcl'Gpi rluj "cs'yj gkt'r tko ct{'ncpi wci g"cpf "y j q" j cxg"c"lko kvgf "cdklkv{'vq'tgcf ."y tkvg."ur gcl'qt"wpf gtuvcpf "Gpi rluj 0'Hqt'yj g'r wtr qug"qh'yj ku" Cf o kuukqp"cpf "Eqpvkpwgf "Qeewr cpe{'Rqrlke{."NGR'r gtuqpu"ctg'r wdlke"j qwukpi "cr r rlecpvu"cpf " tgukf gpv'lco klkgu."cpf 'r ctgpvu'cpf "hco lk{'o go dgtu"qh'cr r rlecpvu"cpf 'tgukf gpv'lco klkgu0'

Kp"qtf gt"vq"f gvgto kpg"yj g"rlgxgrl'qh'ceeguu'pggf gf "d{'NGR'r gtuqpu."yj g"URJ C"y krl'dcrlcpeg'yj g" hqrloy kpi "hqwt'hcevqtu<*3+'yj g'pwo dgt"qt'r tqr qtvkqp'qh'NGR'r gtuqpu'glki kdlng'vq'dg'ugtxgf "qt" rlmgl{'vq'dg'gpeqwpvgtgf "d{'yj g'r wdlke"j qwukpi 'r tqi tco =*4+'yj g'htgs wgpe{'y kj 'y j kej "NGR" r gtuqpu'eqo g'kpvq'eqpvcev'y kj 'yj g'r tqi tco =*5+'yj g'pcvwtg'cpf 'lko rqtvcpeg'qh'yj g'r tqi tco ." cevkxkv{.'qt'ugtxleg'r tqxkf gf "d{'yj g'r tqi tco 'vq'r gqr rlgøu'rlkxgu=''cpf "*6+'yj g'tguqwtegu'cxclncdrlg'vq' yj g"URJ C'cpf "equv0'Dcncpekpi "yj gug'hqwt'hcevqtu'y krl'gpuwtg'o gcpkpi hwl'ceeguu'd{'NGR'r gtuqpu" vq"etkvkecl'ugtxkegu'y j krlg'pqv'lo rqukpi "wpf wg'dwtf gpu'qp'yj g'RJ C0'

## 2-III.B. ORAL INTERPRETATION

Vj g" URJ C" y km'qhhgt" eqo r gvgpv" kpvgt r tgvcvkqp" ugtxkegu" htgg" qh" ej cti g." wr qp" tgs wguv." vq" vj g"
NGR'r gtuqp0'

URJ C'Rqnke{"

Vj g"URJ C'o c{"wwknk|g"c'ncpi wci g'knpg"hqt'vgngr j qpg"kpvgtr tgvgt"ugtxkegu0'

Y j gp"gzgtekukpi "vj g"qr vkqp"vq"eqpf wev'tgo qvg"j gctkpi u."j qy gxgt."vj g"URJ C"o c{"
eqqtf kpcvg"y kj "c'tgo qvg"kpvgtr tgvcvkqp"ugtxkeg"y kej ."y j gp"cxckncdng."wugu"xkfgq"
eqphgtgpekpi "vgej pqnqi { "tcvj gt"vj cp"xqkeg/qpn{ "kpvgtr tgvcvkqp0'

Y j gtg'NGR'r gtuqpu'f guktg."vj g"y km'dg"r tgo kuvgf "vq"wug."cv'vj gkt"qy p"gzr gpug."cp"
kpvgtr tgvgt"qh"vj gkt"qy p"ej qqukpi ."kp"r nceg"qh"qt"cu'c'suwr r ngo gpv'vq"vj g'htgg"ncpi wci g"
ugtxkegu'qhhgtgf "d{ "vj g"RJ C0'Vj g"URJ C."cv'ku'f kuetgvkqp."o c{ "ej qqug"vq"wug"vj g"ncpi wci g"
ugtxkegu'gxgp"y j gp"NGR'r gtuqpu'f guktg"vq"wug"cp"kpvgtr tgvgt"qh"vj gkt"ej qqukpi 0'Vj g"
kpvgtr tgvgt"o c{"dg"c"hco kn{"o go dgt"qt"htkgpf 0'Kf"vj g"kpvgtr tgvgt"ej qugp"d{ "vj g"hco kn{"ku'c"
o kpqt."vj g"URJ C"y km'pqv'tgn{ "cu'qp"vj g"o kpqt"vq"ugtxg'cu'vj g"kpvgtr tgvgt0'

Vj g"URJ C"y km'cpcn{|g"vj g"xctkqwu'knpf u'qh'eqpvcevu'kv'j cu'y kj "vj g"r wdkle."vq'cuuguu"
ncpi wci g"pggf u'cpf "f gekf g"y j cv'tgcuqpcdng"uvgr u'ku'j qwf "dg"cmgp0'õTgcuqpcdng"uvgr uö"
o c{"pqv'dg"tgcuqpcdng"y j gtg"vj g"equvu'ko r qug"uwduvcpvkcm{ "gzeggf "vj g"dgpghku0'

Y j gtg"hgcukdng"cpf "r quukdng."ceeqtf kpi "vq'ku'ncpi wci g"cuukuvcpeg'r ncp"*NCR+'vj g"URJ C"
y km'tckp"cpf "j ktg"dknkpi wcn'uvchh"vq'dg"cxckncdng"vq'cev'cu'kpvgtr tgvgtu'cpf "vtcpuncvqtu."y km'
r qqn'tguqwtegu'y kj "qvj gt'RJ Cu."cpf "y km'uvcpf ctf k|g'f qewo gpvu0'

URJ C'o c{"cmuq"eqpvcev'y kj "cp"kpvgtr tgvcvkqp"ugtxkeg'hqt'kp-r gtuqp'kpvgtr tgvcvkqp0'

## 2-III.C. WRITTEN TRANSLATION

Vtcpuncvkqp'ku'vj g'tgr ncego gpv'qh'c'y tkvgp"vgzv'htqo "qpg'ncpi wci g'kpvq'cp'gswkxcngpv'y tkvgp"vgzv'
kp"cpqvj gt'ncpi wci g0"

URJ C'Rqnke{"

Kp"qtf gt"vq"eqo r n{"y kj "y tkvgp/tcpuncvkqp"qdnki cvkqpu."vj g"URJ C"y km'cmg"vj g"hqmqy kpi "
uvgr u<"

Vj g"URJ C"y km'r tqxkf g"y tkvgp"tcpuncvkqpu'qh'xkcm'f qewo gpvu'hqt"cej "gnki kdng"
NGR'ncpi wci g'i tqwr "vj cv'eqpuvkwwgu'7'r gtegpv'qt'3.222'r gtuqpu."y j kej gxgt"ku'nguu."
qh"vj g"r qr wncvkqp"qh'r gtuqpu'gnki kdng"vq"dg"ugtxgf "qt'nkmgn{ "vq"dg"chhgevgf "qt"
gpeqwpvgtgf 0'Vtcpuncvkqp"qh'qvj gt'f qewo gpvu."kh'pggf gf ."ecp"dg'r tqxkf gf "qtcn{=qt"

Kf"vj gtg"ctg"hgy gt"vj cp"72'r gtuqpu'kp"c'ncpi wci g'i tqwr "vj cv'tgcej gu'vj g'7'r gtegpv'
vtki i gt."vj g"URJ C"o c{"pqv'tcpuncvg"xkcm'y tkvgp"o cvgtkcnu."dww'y km'r tqxkf g"
y tkvgp"pqvkeg'kp"vj g"r tko ct{ "ncpi wci g"qh'vj g"NGR'ncpi wci g'i tqwr "qh'vj g"tki j v'vq"
tgegkxg'eqo r gvgpv'qtcn'kpvgtr tgvcvkqp"qh'vj qug"y tkvgp"o cvgtkcnu."htgg"qh'equv0'

## 2-III.D. IMPLEMENTATION PLAN

Chvgt"eqo r ngvkpi "vj g"hqwt/hcevqt"cpcn{uku"cpf "f gekfkpi "y j cv"ncpi wci g"cuukuvcpeg"ugtxkegu"ctg" cr r tqr tkcvg."vj g"URJ C"uj cm"f gvgto kpg"y j gvj gt "kv'ku"pgeguuct{"vq"f gxgnqr "c"y tkwgp" ko r ngo gpvcvkqp"r ncp"vq"cf f tguu"vj g"kf gpvkhkgf "pggf u"qh"vj g"NGR"r qr wncvkqpu"kv'ugtxgu0

Kf"vj g"URJ C"f gvgto kpgu"vj cv"kv'ku"pqv'pgeguuct{"vq"f gxgnqr "c"y tkwgp"ko r ngo gpvcvkqp"r ncp."vj g" cdugpeg"qh'c"y tkwgp"r ncp"f qgu"pqv'qdxkcvg"vj g"wpf gtn{kpi "qdnki cvkqp"vq"gpuwtg"o gcpkpi hwn'ceeguu" d{"NGR"r gtuqpu"vq"vj g"URJ Cøu"r wdnke"j qwukpi "r tqi tco "cpf "ugtxkegu0

### URJ C"Rqnke{"

Kf"kv'ku"f gvgto kpgf "vj cv"vj g"URJ C"ugtxgu"xgt{"hgy "NGR"r gtuqpu."cpf "vj g"URJ C"j cu"xgt{" nko kvgf "tguqwtegu."vj g"URJ C"y km'pqv'f gxgnqr "c"y tkwgp"NGR"r ncp."dwv'y km'eqpukf gt "cnvgtpcvkxg"y c{u"vq"ctvkewncvg"kp"c"tgcuqpcdng"o cppgt "c"r ncp"hqt"r tqxkf kpi "o gcpkpi hwn' ceeguu0'Gpvkvkgu'j cxkpi "uki pkhkecpv'eqpvcev'y kj "NGR"r gtuqpu."uwej "cu"uej qqnu."i tcuutqqvu" cpf "hckj /dcugf "qti cpk| cvkqpu."eqo o wpkv{"i tqwr u."cpf "i tqwr u"y qtmkpi "y kj "pgy " ko o ki tcpvu"y km'dg"eqpvcevgf "hqt"kpr wv'kpvq"vj g"r tqeguu0

Kf"vj g"URJ C"f gvgto kpgu"kv'ku"cr r tqr tkcvg"vq"f gxgnqr "c"y tkwgp"NGR"r ncp."vj g"hqmqy kpi "hkxg" uvgr u"y km'dg"vcmgp<"*3+"Kf gpvkh{kpi "NGR"kpf kxkf wcnu"y j q"pggf "ncpi wci g"cuukuvcpeg=*4+" kf gpvkh{kpi "ncpi wci g"cuukuvcpeg"o gcuwtgu=*5+"vtckpkpi "uvchf=*6+"r tqxkf kpi "pqvkeg"vq"NGR" r gtuqpu=cpf "*7+"o qpkvqtkpi "cpf "wr f cvkpi "vj g"NGR"r ncp0'
"                                                    "

## EXHIBIT 2-1: DEFINITION OF A PERSON WITH A DISABILITY UNDER FEDERAL CIVIL RIGHTS LAWS [24 CFR Parts 8.3 and 100.201]

C'r gtuqp'y kj "c'f kucdkrkv{.'cu'f ghkpgf "wpf gt'hgf gtcri'ekxkrItkij vu'ncy u.'ku'cp{'r gtuqp'y j q<'

• Á J cu'c'r j {ukecri'qt"o gpvcri'ko r ckto gpv'\j cv'uwduvcpvkcm{'ko ku'qpg'qt"o qtg'qh'\j g"o clqt"rkhg" cevkxkvkgu'qh'cp'kpfkxkfwcn "qt"

• Á J cu'c'tgeqtf "qh'uwej "ko r ckto gpv."qt"

• Á Ku'tgicтf gf "cu'j cxkpi "uwej "ko r ckto gpv"

Vj g'r j tcug"õr j {ukecri'o gpvcri'ko r ckto gpvö'kpenwfgu<'

• Á Cp{'r j {ukqmqi kecri'f kuqtf gt''qt''eqpf kvkqp.'equo gvke''qt''f kuhki wtgo gpv.''qt''cpcvqo kecri'mquu" chhgevkpi "qpg''qt"o qtg''qh'\j g"hqmmqy kpi "dqf {'u{uvgo u<'pgwtqmqi kecri—o wuewmquangrgvcri—ur gekcri' ugpug''qti cpu—tgur ktcvqt{.''kpenwfkpi "ur ggej "qti cpu—ectf kqxcuewcr—tgr tqf wevkxg—f ki guvkxg—" i gpkvq/wtkpct{—j go ke''cpf "n{o r j cvke—umkp—cpf "gpfqetkpg—qt"

• Á Cp{'o gpvcri'qt''r u{ej qmqi kecri'f kuqtf gt.'uwej "cu'o gpvcri'tgvctfcvkqp.''qti cpke''dtckp'u{pftqo g.'' go qvkqpcri'qt''o gpvcri'kmpguu.''cpf "ur gekhke''ngctpkpi "f kucdkrkvkgu0Vj g''vgto "õr j {ukecri'o gpvcri' ko r ckto gpvö'kpenwfgu''dwv'ku'pqv'ko kvgf "vq<'uwej "f kugcugu''cpf "eqpf kvkqpu'cu'qtyj qr gf ke'' xkuwcr'ur ggej "cpf "j gctkpi "ko r ckto gpvu.''egtgdtcri'r cruf{.''cwvkuo .''gr kngr u{.''o wuewmct" f {uvtqr j {.''o wulr ng'uengtquku.''ecpegt.''j gctv'f kugcug.''f kcdgvgu.''o gpvcri'tgvctf cvkqp.''go qvkqpcri' kmpguu.''f twi "cff kevkqp'cpf "creqj qrkuo 0'

õO clqt''rkhg''cevkxkvkguö'kpenwfgu''dwv'ku'pqv'ko kvgf "vq.''ectkpi "hqt''qpgugrh.'r gthqto kpi "o cpwcri'cumu.'' y cnmkpi .''uggkpi .''j gctkpi .''dtgcyj kpi .''ngctpkpi .''cpf Iqt''y qtmkpi 0'

õJ cu'c'tgeqtf "qh'uwej "ko r ckto gpvö'o gcpu'j cu'c'j kuvqt{'qh'.'qt''j cu'dggp'o kuencuukhkgf "cu'j cxkpi .''c' o gpvcri'qt''r j {ukecri'ko r ckto gpv'\j cv'uwduvcpvkcm{'ko ku'qpg''qt''o qtg''o clqt''rkhg''cevkxkvkgu0'

õKu'tgicтf gf "cu'j cxkpi "cp'ko r ckto gpvö'ku'f ghkpgf "cu'j cxkpi "c'r j {ukecri'qt''o gpvcri'ko r ckto gpv'\j cv' f qgu'pqv'uwduvcpvkcm{'ko kv'qpg''qt''o qtg''o clqt''rkhg''cevkxkvkgu'dwv'ku'tgcvgf "d{'c'r wdrke''gpvkv{'*uwej " cu'\j g''RJ C+''cu'\j g''eqpuvkwvkpi "uwej "c'ko kcvkqp—j cu'pqpg''qh'\j g''ko r ckto gpvu'f ghkpgf "kp'\j ku'ugevkqp' dwv'ku'tgcvgf "d{'c'r wdrke''gpvkv{ "cu'j cxkpi "uwej "cp'ko r ckto gpv—qt''j cu'c'r j {ukecri'qt''o gpvcri' ko r ckto gpv'\j cv'uwduvcpvkcm{'ko ku'qpg''qt''o qtg''o clqt''rkhg''cevkxkvkgu.''qpn{'cu'c'tguwnv'qh'\j g'' cwkwfgu'qh'qyj gtu'\qy ctf "yj cv'ko r ckto gpv0'

Vj g"f ghkpkvkqp"qh"c"r gtuqp"y kj "f kucdkhkvkgu"f qgu"pqv"kpenwf g<"

- Á  Ewttgpv"knrgi cn"f twi "wugtu""

- Á  Rgqr ng"y j qug"cneqj qn"wug"kpvgthgtgu"y kj "vj g"tki j vu"qh"qvj gtu"

- Á  Rgtuqpu"y j q"qdlgevkxgn{"r qug"c"f ktgev"vj tgcv"qt"uwduvcpvkcn"tkum"qh"j cto "vq"qvj gtu"vj cv"ecppqv" dg"eqpvtqngf "y kj "c"tgcuqpcdng"ceeqo o qf cvkqp"wpf gt"vj g"r wdnke"j qwukpi "r tqi tco "

Vj g"cdqxg"f ghkpkvkqp"qh"f kucdkhkv{"f gvgto kpgu"y j gyj gt"cp"crr nkecpv"qt"r ctvkekr cpv"ku"gpvkungf "vq" cp{"qh"yj g"r tqvgevkqpu"qh"hgf gtcn"f kucdkhkv{"ekxkn"tki j vu"ncy u0Vj wu."c"r gtuqp"y j q"f qgu"pqv"o ggv" yj ku"f ghkpkvkqp"qh"f kucdkhkv{"ku"pqv"gpvkungf "vq"c"tgcuqpcdng"ceeqo o qf cvkqp"wpf gt"hgf gtcn"ekxkn" tki j vu"cpf "hckt"j qwukpi "ncy u"cpf "tgi wncvkqpu0"

Vj g"J WF "f ghkpkvkqp"qh"c"r gtuqp"y kj "c"f kucdkhkv{"ku"o wej "pcttqy gt"vj cp"vj g"ekxkn"tki j vu"f ghkpkvkqp" qh"f kucdkhkv{0"Vj g"J WF "f ghkpkvkqp"qh"c"r gtuqp"y kj "c"f kucdkhkv{"ku"wugf "hqt"r wtr qugu"qh"tgegkxkpi " yj g"f kucdngf "co kn{"r tghgtgpeg."yj g"&622"gnf gtn{1f kucdngf "j qwugj qnf "f gf wevkqp."yj g"cnqy cpeg"hqt" o gf kecn'gzr gpugu."qt"yj g"cnqy cpeg"hqt"f kucdkhkv{"cuukuvcpeg"gzr gpugu0"

Vj g"f ghkpkvkqp"qh"c"r gtuqp"y kj "c"f kucdkhkv{"hqt"r wtr qugu"qh"i tcpvkpi "c"tgcuqpcdng"ceeqo o qf cvkqp" tgs wguv"ku"o wej "dtqcf gt"vj cp"vj g"J WF "f ghkpkvkqp"qh"f kucdkhkv{0"O cp{"r gqr ng"y km"pqv"s wcnkh{"cu"c" f kucdngf "r gtuqp"wpf gt"vj g"r wdnke"j qwukpi "r tqi tco ."{ gv"cp"ceeqo o qf cvkqp"ku"pggf gf "vq"r tqxkf g" gs wcn'qr r qtwwpkv{0"

# Chapter 3

## ELIGIBILITY

### INTRODUCTION

Vj g"URJ C"ku'tgur qpukdng"hqt"gpuwtkpi "vj cv"gxgt{"kpfkxkfwcn'cpf "hco kn{"cfo kwgf "vq"vj g"r wdnke" j qwukpi "r tqi tco "o ggwu'cnn'r tqi tco "gnki kdknkv{"tgs wktgo gpw0'Vj ku"kpenwfgu'cp{"kpfkxkfwcn' cr r tqxgf "vq"lqkp'vj g"hco kn{"chvgt'vj g"hco kn{"j cu'dggp'cfo kwgf "vq"vj g"r tqi tco 0'Vj g"hco kn{"o wuv' r tqxkfg"cp{"kphqto cvkqp'pggfgf "d{"vj g"URJ C"vq"eqphkto "gnki kdknkv{"cpf "fgvgto kpg"vj g"ngxgn'qh' vj g"hco kn{øu'cuukuvcpeg0'

Vq"dg"gnki kdng"hqt"vj g"r wdnke"j qwukpi "r tqi tco <'

- Á Vj g"cr r nkecpv'hco kn{"o wuv<'
    - Á S wcnkh{"cu'c"hco kn{"cu'f ghkpgf "d{"J WF "cpf "vj g"URJ C0'
    - Á J cxg"kpeqo g"cv'qt'dgnqy "J WF/ur gekhkgf "kpeqo g"nko ku0'
    - Á S wcnkh{"qp'vj g"dcuku'qh'ekvk| gpuj kr "qt'vj g"gnki kdng'ko o ki tcpv'uvcwwu'qh'hco kn{"o go dgtu0'
    - Á Rtqxkfg"uqekcn'ugewtkv{"pwo dgt"kphqto cvkqp'hqt'j qwugj qnf "o go dgtu'cu'tgs wktgf 0'
    - Á Eqpugpv'vq"vj g"URJ Cøu'eqnngevkqp'cpf "wug'qh'hco kn{"kphqto cvkqp'cu'r tqxkfgf "hqt'kp" URJ C/r tqxkfgf "eqpugpv'hqto u0'
    - Á Pqv'ewttgpvn{"dg"tgegkxkpi "c"f wr nkecvkxg'uwdukf {0'

- Á Vj g"URJ C"o wuv'f gvgto kpg"vj cv'vj g"ewttgpv'qt'r cuv'dgj cxkqt'qh'j qwugj qnf "o go dgtu'f qgu'pqv' kpenwfg"cevkxkvkgu'vj cv'ctg'r tqj kdkvgf "d{"J WF "qt'vj g"URJ C0'

Vj ku'ej cr vgt"eqpvckpu'vj tgg"r ctvu<'

Rctv'K<'F ghkpkvkqpu'qh'Hco kn{"cpf "J qwugj qnf "O go dgtu0'Vj ku'r ctv'eqpvckpu'J WF "cpf " URJ C"f ghkpkvkqpu'qh'hco kn{"cpf "j qwugj qnf "o go dgtu'cpf "gzr nckpu'kpkvkcn'cpf "qpi qkpi " gnki kdknkv{"kuuwgu'tgncvgf "vq"vj gug"o go dgtu0'

Rctv'KK<'Dcuke'Gnki kdknkv{"Etkvgtkc0'Vj ku'r ctv'f kuewuugu'kpeqo g"gnki kdknkv{."cpf "twngu" tgi ctf kpi "ekvk| gpuj kr ."uqekcn'ugewtkv{"pwo dgtu."cpf "hco kn{"eqpugpv0'

Rctv'KKK<'F gpkcn'qh'Cf o kuukqp0'Vj ku'r ctv'eqxgtu'hcevqtu'tgncvgf "vq"cp'cr r nkecpvøu'r cuv'qt" ewttgpv'eqpf wev'*g0 0'etko kpcn'cevkxkv{+'vj cv'ecp'ecwug'vj g"URJ C"vq"f gp{"cf o kuukqp0'

# PART I:'DEFINITIONS OF FAMILY AND HOUSEHOLD MEMBERS

## 3-I.A. OVERVIEW

Uqo g"grki kdlnkv{ "etkvgtkc"cpf "r tqi tco "twngu"xct{"f gr gpf kpi "wr qp"vj g"eqo r qukvkqp"qh"vj g"hco kn{"
tgswguvkpi "cuukuvcpeg0'Kp"cf f kvkqp."uqo g"tgswktgo gpvu"cr r n{"vq"vj g"hco kn{"cu"c"y j qng"cpf "qvj gtu"
cr r n{ "vq"kpf kxkf wcn'r gtuqpu"y j q"y knl'rkxg"kp"vj g"r wdlke"j qwukpi "wpkv0'Vj ku"r ctv"r tqxkfgu"
kphqto cvkqp"vj cv"ku"pggf gf "vq"eqttgevn{"kf gpvkh{"hco kn{"cpf "j qwugj qlf "o go dgtu"cpf "gzr nckpu"
J WF )u"grki kdlnkv{ "twngu0"

## 3-I.B. FAMILY AND HOUSEHOLD [24 CFR 5.105(a)(2), 24 CFR 5.403,
## FR Notice 02/03/12, and Notice PIH 2014-20]"

Vj g"vgto u"*family*"cpf "*household*"j cxg"f khhgtgpv"o gcpkpi u"kp"vj g"r wdlke"j qwukpi "r tqi tco 0'

### Family

Vq"dg"grki kdlg"hqt"cf o kuukqp."cp"cr r nkecpv"o wuv's wcnkh{ "cu"c"hco kn{0'*Family*"cu"f ghkpgf "d{"J WF ."
kpenwf gu"dwv"ku"pqv"nko kvgf "vq"vj g"hqknqy kpi .'tgi ctf nguu"qh"cewcn'qt"r gtegkxgf "ugzwcn'qtkgpvcvkqp."
i gpf gt "kf gpvkv{ ."qt o ctkvcn'uvcwu."c"ukpi ng"r gtuqp."y j q"o c{"dg"cp"gnf gtn{ "r gtuqp."f kucdngf "r gtuqp."
pgct/gnf gtn{ "r gtuqp."qt"cp{"qvj gr"ukpi ng"r gtuqp="qt"c"i tqwr "qh'r gtuqpu'tgukf kpi "vqi gvj gt0'Uwej "
i tqwr "kpenwf gu."dwv'ku"pqv"nko kvgf "vq.'c"hco kn{ "y kj "qr"y kj qwv'ej knf tgp"*c"ej knf "y j q"ku"
vgo r qtctkn{ "cy c{ "htqo "vj g"j qo g"dgecwug"qh'r nacego gpv'kp"hquvgr"ectg"ku"eqpukf gtgf "c"o go dgr"qh"
vj g"hco kn{+."cpf "gnf gr"hco kn{ ."c"pgct/gnf gr"hco kn{ ."c"f kucdngf "hco kn{ ."c"f kur ncegf "hco kn{ ."qr"vj g"
tgo ckpkpi "o go dgr"qh'c"vgpcpv'hco kn{0'Vj g"URJ C"j cu"vj g"f kuetgvkqp"vq"f gvgro kpg"kh'cp{"qvj gr"
i tqwr "qh'r gtuqpu's wcnkhkgu"cu"c"hco kn{0'

*Gender Identity* o gcpu"cewcn'qt"r gtegkxgf "i gpf gr"ej ctcevgtkuvkeu0'

*Sexual orientation* o gcpu"j qo qugzwcnkv{ ."j gvgtqugzwcnkv{ ."qt"dkugzwcnkv{0'

URJ C"Rqnke{ "

C"hco kn{ "cnuq"kpenwf gu"y q"qt"o qtg"kpf kxkf wcnu"y j q"ctg"pqv'tgncvgf "d{"dnqqf ."o cttkci g."
cf qr vkqp."qt"qvj gr"qr gtcvkqp"qh'ncy .'dwv'y j q"gkj gr"ecp"f go qpuvtcvg"vj cv'vj g{ "j cxg"nkxgf "
vqi gvj gr"r tgxkqwun{ "qr"egtvkh{ "vj cv"gcej "kpf kxkf wcn'u"kpeqo g"cpf "qvj gr"tguqwtegu"y knl'dg"
cxcknabng"vq"o ggv'vj g"pggf u"qh'vj g"hco kn{0'

Gcej "hco kn{ "o wuv'kf gpvkh{ "vj g"kpf kxkf wcnu"vq"dg"kpenwf gf "kp"vj g"hco kn{ "cv'vj g"vko g"qh"
cr r nkecvkqp"cpf "o wuv'wr f cvg"vj ku'kphqto cvkqp"kh'vj g"hco kn{øu"eqo r qukvkqp"ej cpi gu0'

### Household

*Household*"ku"c"dtqcf gr"vgto "vj cv'kpenwf gu"cf f kvkqpcn'r gqr ng"y j q."y kj "vj g"URJ Cøu"r gto kuukqp."
nkxg"kp"c"r wdlke"j qwukpi "wpkv.'uwej "cu"nkxg/kp"ckf gu.'hquvgr"ej knf tgp."cpf "hquvgr"cf wnu0'

## 3-I.C. FAMILY BREAKUP AND REMAINING MEMBER OF TENANT FAMILY

### Family Breakup

Gzegr v'\wpf gt "\j g"hqmqy kpi "eqpf kvkqpu."\j g"URJ C"j cu"f kuetgvkqp"vq"f gvgto kpg"y j kej "o go go dgtu"qh" cp"cuukuvgf "hco kn{"eqpvkpwg"vq"tgegkxg"cuukuvcpeg"kh"\j g"hco kn{"dtgcmu"wr <

- Á Kh'\j g"hco kn{"dtgcmu'wr "tguwnu'htqo "cp"qeewttgpeg"qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg." ugzwcn'cuucwn'uvcmkpi .'qt'j wo cp"vtchhkemkpi .'\j g"URJ C"o wuv'gpuwtg"\j cv'\j g"xkevko "tgockpu" cuukuvcpeg0*Hqt'f cow go pvcvkqp'tgswktgo gpwu'cpf 'r qnkekgu'tgncvgf 'vq'f qo guvke"xkqngpeg.'f cvkpi " xkqngpeg.'ugzwcn'cuucwn'uvcmkpi .'cpf 'j wo cp"vtchhkemkpi "ugg"ugevkqp'38/X KKF "qh'\j ku'CEQR0+"

- Á Kh'c"eqwtv'f gvgto kpgu'\j g"f kur qukvkqp'qh'r tqr gtv{ "dgvy ggp"o go go dgtu"qh'\j g"cuukuvgf 'hco kn{.'\j g" URJ C"ku'dqwpf 'd{ '\j g"eqwtvou'f gvgto kpcvkqp'qh'y j kej 'hco kn{"o go go dgtu'eqpvkpwg'vq'tgegkxg" cuukuvcpeg0'

    #### URJ C'Rqnke{ "

    Y j gp"c'hco kn{'qp'\j g'y ckvkpi "nkuv'dtgcmu'wr "kpvq'\y q'qyj gty kug'grkikdng'hco knkgu.'qpn{'qpg" qh'\j g'pgy "hco knkgu'o c{'tgvckp'\j g'qtki kpcn'cr r nkecvkqp'f cvg0Qyj gt'hqto gt'hco kn{ "
    o go dgtu'o c{'uwdo kv'c'pgy "cr r nkecvkqp'y kj "c'pgy "cr r nkecvkqp'f cvg'kh'\y g'y ckvkpi "nkuv' ku'qr gp0'

    Kh'c"hco kn{"dtgcmu'wr "kpvq'\y q'qyj gty kug'grkikdng'hco knkgu'y j krg'tkxkpi "kp'r wdrke'j qwukpi ." qpn{'qpg'qh'\j g'pgy "hco knkgu'y krr tgvckp'qeewr cpe{'qh'\j g'wpkv0'

    Kh'c"eqwtv'f gvgto kpgu'\j g'f kur qukvkqp'qh'r tqr gtv{ "dgvy ggp"o go go dgtu'qh'cp"cr r nkecpv'qt" tgukf gpv'hco kn{.'\j g"URJ C"y krr'cdkf g'd{ '\j g"eqwtvou'f gvgto kpcvkqp0'

    Kp"\j g"cdugpeg"qh'c'1wf kekcn'f gekukqp'qt'cp"ci tggo gpv'co qpi "\j g"qtki kpcn'hco kn{"o go go dgtu." y j g"URJ C"y krr'f gvgto kpg'y j kej "hco kn{"y krr'tgvckp'\j gkt'r ncego gpv'qp"\j g"y ckvkpi "nkuv'qt" eqpvkpwg"kp"qeewr cpe{0Kp"o cmkpi "ku'f gvgto kpcvkqp.'\j g"URJ C"y krr'\cmg'kpvq" eqpukf gtcvkqp"\j g'hqmqy kpi "hcevqtu<*3+'\j g'kpvgtguv'qh'cp{ "o kpqt'ej knf tgp.'kpenwf kpi " ewuvqf{ "cttcpi go gpwu="*4+'\j g'kpvgtguv'qh'cp{ "knn'gnf gtn{.'qt'f kucdngf 'hco kn{"o go go dgtu="*5+" y j g'kpvgtguv'qh'cp{ "hco kn{"o go dgt'y j q'ku'qt'j cu'dggp"\j g'xkevko "qh'f qo guvke'xkqngpeg." f cvkpi "xkqngpeg.'ugzwcn'cuucwn.'uvcmkpi .'qt'j wo cp"vtchhkemkpi .'kpenwf kpi "c'hco kn{"o go dgt" y j q'y cu'hqtegf 'vq'ngcxg'c'r wdrke'j qwukpi "wpkv'cu'c'tguwn'qh'uwej 'cewcn'qt'\j tgcvgpgf " cdwug.'cpf 'r tqxkf gu'f qew go pvcvkqp'kp'ceeqtf cpeg'y kj 'ugevkqp'38/X KKF "qh'\j ku'CEQR="
    *6+'cp{ 'r quukdng'tkumu'vq'hco kn{"o go dgtu'cu'c'tguwn'qh'etko kpcn'cevkxkv{.'cpf '*7+'\j g" tgeqo o gpf cvkqpu'qh'uqekcn'ugtxkeg'r tqhguukqpcnu0'

### Remaining Member of a Tenant Family [24 CFR 5.403]

Vj g"J WF "f ghkpkvkqp'qh'hco kn{"kpenwf gu'\j g"*remaining member of a tenant family,* y j kej "ku'c" o go dgt'qh'c'tgukf gpv'hco kn{"y j q'tgo ckpu'kp'\j g"wpkv'y j gp"qyj gt'o go dgtu'qh'\j g'hco kn{"j cxg'nghv" y j g"wpkv0]RJ "Qee'I D.'r 048_0J qwugj qnf "o go dgtu'uwej "cu'nkxg/kp'ckf gu.'hquvgt'ej knf tgp.'cpf " hquvgt'cf wnu'f q'pqv's wcrkh{ "cu'tgo ckpkpi "o go dgtu'qh'c'hco kn{0'

Kh'f gr gpf gpwu'ctg'\j g'qpn{'õtgo ckpkpi "o go dgtu'qh'c'vgpcpv'hco kn{'ö'cpf '\j gtg'ku'pq'hco kn{" o go dgt'cdng'vq'cuuwo g'\j g'tgur qpukdknkvkgu'qh'\j g'j gcf 'qh'j qwugj qnf .'ugg'Ej cr vgt'8.'Ugevkqp'8/ KD.'hqt'\j g'r qnke{ 'qp'õEctgvcmgtu'hqt'c'Ej knf 0ö"

## 3-I.D. HEAD OF HOUSEHOLD [24 CFR 5.504(b)]

*Head of household* o gcpu'\j g'cf wnv'o go dgt''qh'\j g'hco kn{'y j q'ku'eqpukf gtgf ''\j g'j gcf ''hqt'' r wtr qugu''qh'f gvgto kpkpi ''kpeqo g''grki kdknkv{'cpf ''tgpv0'Vj g'j gcf ''qh'j qwugj qnf ''ku'tgur qpukdng ''hqt'' gpuwtkpi ''\j cv'\j g'hco kn{ ''hwrhkrmu''crn'qh'ku''tgur qpukdknkvkgu''wpf gt''\j g'r tqi tco .''cnqpg''qt''kp'' eqpl wpevkqp''y kj ''c'eq-j gcf ''qt''ur qwug0'

   URJ C''Rqnke{'

   Vj g'hco kn{'o c{'j cxg''fguki pcvg''cp{'s wcnkhkgf ''hco kn{'o go dgt''cu'\j g'j gcf ''qh'j qwugj qnf 0'

   Vj g'j gcf ''qh'j qwugj qnf ''o wuv'j cxg''\j g'ngi cn'ecr cekv{ ''\q'gpvgt''kpvq''c'ngcug''wpf gt''uvcvg''cpf '' nqecn'ncy 0C''o kpqt''y j q'ku''go cpekr cvgf ''wpf gt''uvcvg''ncy ''o c{ ''dg''f guki pcvgf ''cu'j gcf ''qh'' j qwugj qnf 0'

## 3-I.E. SPOUSE, CO-HEAD, AND OTHER ADULT

C''hco kn{'o c{'j cxg''c''ur qwug''qt''eq-j gcf .''dwv'pqv'dqvj ''] J WF /7227: ''KO.''r 035_0'

*Spouse*''o gcpu'\j g''o cttkci g'r ctvpgt''qh'\j g'j gcf ''qh'j qwugj qnf 0'

   URJ C''Rqnke{'

   C''*marriage partner*''kpenwfgu'\j g'r ctvpgt''kp'c'$eqo o qp''ncy $''o cttkci g''cu'f ghkpgf ''kp''uvcvg'' ncy 0'Vj g'\gto ''õur qwugö''f qgu''pqv'cr r n{ ''\q''htkgpfu.''tqqo o cvgu.''qt''uki pkhkecpv'qvj gtu''y j q'' ctg''pqv'o cttkci g'r ctvpgtu0C''o kpqt''y j q'ku''go cpekr cvgf ''wpf gt''uvcvg''ncy ''o c{ ''dg'' f guki pcvgf ''cu'c'ur qwug0'

C''*co-head*''ku'cp'kpf kxkf wcn'kp'\j g'j qwugj qnf ''y j q'ku''gs wcn{ ''tgur qpukdng''y kj ''\j g'j gcf ''qh'' j qwugj qnf ''hqt''gpuwtkpi ''\j cv'\j g'hco kn{ ''hwrhkrmu''crn'qh'ku''tgur qpukdknkvkgu''wpf gt''\j g'r tqi tco .''dwv'' y j q'ku''pqv'c''ur qwug0C''hco kn{''ecp'j cxg''qpn{''qpg''eq-j gcf 0'

   URJ C''Rqnke{'

   O kpqtu''y j q''ctg''go cpekr cvgf ''wpf gt''uvcvg''ncy ''o c{ ''dg''f guki pcvgf ''cu'c''eq-j gcf 0'

*Other adult*''o gcpu''c''hco kn{'o go dgt.''qvj gt''\j cp'\j g'j gcf .''ur qwug.''qt''eq-j gcf .''y j q'ku''3: ''{gctu'qh'' ci g''qt''qnf gt0Hquvgt''cf wnu''cpf ''nkxg/kp''ckf gu''ctg''pqv'eqpukf gtgf ''qvj gt''cf wnu0] J WF /7227: ''KO.'' r 036_0'

## 3-I.F. DEPENDENT [24 CFR 5.603]

C"*dependent*"ku"c"hco kn{"o go dgt"y j q"ku"wpf gt"3:"{gctu"qh"ci g"qt"c"r gtuqp"qh"cp{"ci g"y j q"ku"c" r gtuqp"y kj "c"f kucdkdkv{"qt"c"hwm/vko g"uwf gpv."gzegr v"y j cv"y j g"hqmqy kpi "r gtuqpu"ecp"pgxgt"dg" f gr gpf gpu<"j g"j gcf "qh"j qwugj qnf ."ur qwug."eq/j gcf ."hquvgt"ej knf tgp knf wnu"cpf "hkxg/kp"ckf gu. Kf gpvkh{kpi "gcej "f gr gpf gpv"kp"y j g"hco kn{"ku"ko r qtvcpv"dgecwug"gcej "f gr gpf gpv's wcnkhkgu"y j g" hco kn{"hqt"c"f gf wevkqp"htqo "cppwcn"kpeqo g"cu"f guetkdgf "kp"Ej cr vgt"80"

### Joint Custody of Dependents

<u>URJ C"Rqrkle{"</u>

F gr gpf gpvu"y j cv"ctg"uwdlgev"q"c"lqkpv"ewuvqf {"cttcpi go gpv"y kll"dg"eqpukf gtgf "c"o go dgt" qh"y j g"hco kn{"kh"y j g{"ikxg"y kj "y j g"cr r nkecpv"qt"tgukf gpv"hco kn{"72"r gtegpv"qt"o qtg"qh" y j g"vko g0'

Y j gp"o qtg"y j cp"qpg"cr r nkecpv"qt"cuukuvgf "hco kn{"*\*tgi ctf nguu"qh"r tqi tco +"ctg"encko kpi "y j g" uco g"f gr gpf gpv"cu"hco kn{"o go dgtu."y j g"hco kn{"y kj "r tko ct{"ewuvqf {"cv"y j g"vko g"qh"y j g" kpkvkcn"gzco kpcvkqp"qt"tggzco kpcvkqp"y kll"dg"cdng"vq"encko "y j g"f gr gpf gpv0"Kh"y j gtg"ku"c" f kur wg"cdqwv"y j kej "hco kn{"uj qwnf "encko "y j go ."y j g"URJ C"y kll"o cmg"y j g"f gvgto kpcvkqp" dcugf "qp"cxckncdng"f qewo gpvu"uwej "cu"eqwtv"qtf gtu."cp"KTU"kpeqo g"vcz "tgvwtp"uj qy kpi " y j kej "hco kn{"j cu"encko gf "y j g"ej knf "hqt"kpeqo g"vcz "r wtr qugu."uej qqn"tgeqtf u."qt"qy j gt" etgf kdng"f qewo gpvcvkqp0'

## 3-I.G. FULL-TIME STUDENT [24 CFR 5.603]

C"*full-time student*"\*HVU+"ku"c"r gtuqp"y j q"ku"cwgpf kpi "uej qqn"qt"xqecvkqpcn"vtckpkpi "qp"c"hwm/vko g" dcuku0"Vj g"vko g"eqo o ko go gpv"qt"uwdlgev"nqcf "y j cv"ku"pggf gf "vq"f gvgto kpg"kh"cwgpf cpeg"ku"hwm/vko g" ku"f ghkpgf "d{"y j g"gf wecvkqpcn"kpuvkwwkqp0'

Kf gpvkh{kpi "gcej "HVU"ku"ko r qtvcpv"dgecwug"\*3+"gcej "hco kn{"o go dgt"y j cv"ku"cp"HVU."qy j gt"y j cp"y j g" j gcf ."ur qwug."qt"eq/j gcf ."'s wcnkhkgu"y j g"hco kn{"hqt"c"f gr gpf gpv"f gf wevkqp"cpf "\*4+"y j g"kpeqo g"qh" uwej "cp"HVU"ku"vtgcvgf "f kffgtgpvn{"htqo "y j g"kpeqo g"qh"qy j gt"hco kn{"o go dgtu0"

## 3-I.H. ELDERLY AND NEAR-ELDERLY PERSONS, AND ELDERLY FAMILY [24 CFR 5.100, 5.403, 945.105, and FR Notice 02/03/12]

### Elderly Persons

Cp"*elderly person*"ku"c"r gtuqp"y j q"ku"cv"ngcuv"84"{ gctu"qh"ci g0"

### Near-Elderly Persons

C"*near-elderly person*"ku"c"r gtuqp"y j q"ku"72/83"{ gctu"qh"ci g0"

### Elderly Family

Cp"*elderly family*"ku"qpg"kp"y j kej "y j g"j gcf ."ur qwug."eq/j gcf ."qt"uqng"o go dgt"ku"cp"gnf gtn{"r gtuqp0" Kf gpvkh{kpi "gnf gtn{ "hco knkgu"ku"ko r qtvcpv"dgecwug"y gug"hco knkgu"s wcnkh{ "hqt"y g"gnf gtn{ "hco kn{ " cnqy cpeg"cpf "y g"o gf kecn"cnqy cpeg"cu"f guetkdgf "kp"Ej cr vgt"8"cpf "o c{ "s wcnkh{ "hqt"c"r ctvkewnct" v{r g"qh"f gxgnqr o gpv"cu"pqvgf "kp"Ej cr vgt"60"

## 3-I.I. PERSONS WITH DISABILITIES AND DISABLED FAMILY [24 CFR 5.403, FR Notice 02/03/12]

### Persons with Disabilities

Wpf gt"y j g"r wdnke"j qwukpi "r tqi tco ."ur gekcn"twngu"cr r n{ "q"r gtuqpu"y kj "f kucdknkvkgu"cpf "q"cp{ " hco kn{ "y j qug"j gcf ."ur qwug."qt"eq/j gcf "ku"c"r gtuqp"y kj "f kucdknkvkgu0"Vj g"vgej pkecn"f ghkpkvkqpu"qh" kpf kxkf wcn'y kj "j cpf kecr u"cpf "r gtuqpu"y kj "f kucdknkvkgu"ctg"r tqxkf gf "kp"Gzj kdkv"5/3"cv"y g"gpf "qh" y j ku"ej cr vgt0"Vj gug"f ghkpkvkqpu"ctg"wugf "hqt"c"pwo dgt"qh"r wtr qugu"kpenwf kpi "gpuwtkpi "y cv"r gtuqpu" y kj "f kucdknkvkgu"ctg"pqv"f kuetko kpcvgf "ci ckpuv"dcugf "wr qp"f kucdknkv{0"

Cu"f kuewuugf "kp"Ej cr vgt"4."y g"URJ C"o wuv"o cng"cnn"cr r gcu"qh"y g"r wdnke"j qwukpi "r tqi tco " ceeguukdng"q"r gtuqpu"y kj "f kucdknkvkgu"cpf "eqpukf gt"tgs wguvu"hqt"tgcuqpcdng"ceeq o o qf cvkqpu" y j gp"c"r gtuqp¢u"f kucdknkv{ "kko ku"y gkt"hwnn"ceeguu"q"y g"wpkv."y g"r tqi tco ."qt"y g"URJ C¢u" ugtxkegu0"

### Disabled Family

C"*disabled family*"ku"qpg"kp"y j kej "y j g"j gcf ."ur qwug."qt"eq/j gcf "ku"c"r gtuqp"y kj "f kucdknkvkgu0" Kf gpvkh{kpi "f kucdngf "hco knkgu"ku"ko r qtvcpv"dgecwug"y gug"hco knkgu"s wcnkh{ "hqt"y g"f kucdngf "hco kn{ " cnqy cpeg"cpf "y g"o gf kecn"cnqy cpeg"cu"f guetkdgf "kp"Ej cr vgt"8"cpf "o c{ "s wcnkh{ "hqt"c"r ctvkewnct" v{r g"qh"f gxgnqr o gpv"cu"pqvgf "kp"Ej cr vgt"60"

Gxgp"y j qwi j "r gtuqpu"y kj "f twi "qt"cneqj qn'f gr gpf gpekgu"ctg"eqpukf gtgf "r gtuqpu"y kj "f kucdknkvkgu" hqt"y g"r wtr qug"qh"pqp/f kuetko kpcvkqp."y ku"f qgu"pqv"r tgxgpv"y g"URJ C"htqo "f gp{kpi "cf o kuukqp" qt"vcmkpi "cevkqp"wpf gt"y g"ngcug"hqt"tgcuqpu'tgncvgf "q"cneqj qn'cpf "f twi "cdwug"kp"ceeqtf cpeg"y kj " y j g"r qnkekgu"hqwpf "kp"Rctv"KKK"qh"y ku"ej cr vgt"cpf "kp"Ej cr vgt"350"

# 3-I.J. GUESTS [24 CFR 5.100]

C"*guest*"ku'f ghkpgf "cu'c'r gtuqp'\vgo r qtctkn{'uvc{kpi "kp'\yj g'\wpkv'y kj "\yj g'\eqpugpv'qh'c'\vgpcpv'qt" qyj gt"o go dgt"qh'\yj g'\j qwugj qrf "y j q'\j cu'\gzr tguu'qt"ko r nkgf "cwyj qtkn{'\q"uq"eqpugpv'qp'\dgj crh'qh' yj g'\vgpcpv0"

Vj g'\ngcug"o wuv'r tqxkfg'\yj cv'\yj g'\vgpcpv'\j cu'\yj g'\tki j v'\q"gzenwukxg"wug'cpf "qeewr cpe{'qh'\yj g'\ngcugf " wpkv'd{"\yj g'\o go dgtu'qh'\yj g'\j qwugj qrf "cwyj qtk| gf "\q"tgukf g'\kp'\yj g'\wpkv'kp"ceeqtf cpeg'y kj "\yj g'\ ngcug."kpenwf kpi "tgcuqpcdng"ceeqo o qf cvkqp'qh'\yj gkt'i wguvu']46"EHT"; 8806*f+0'Vj g'\j gcf "qh' j qwugj qrf "ku'tgur qpukdng"hqt"\yj g'\eqpf wev'qh'xkukvqtu'cpf "i wguvu."kpukf g'\yj g'\wpkv'cu'y gnn'cu" cp{y j gtg'qp'qt"pgct"URJ C'r tgo kugu']46"EHT"; 8806*h+0'

<u>URJ C"Rqnke{"</u>

C"tgukf gpv'hco kn{"o wuv'pqvkh{'\yj g'\URJ C'y j gp'qxgtpki j v'\i wguvu'y knn'dg"uvc{kpi "kp'\yj g'\wpkv' hqt"o qtg"\yj cp'\yj tgg"f c{u0C"i wguv'ecp'tgo ckp'\kp'\yj g'\wpkv'pq"nqpi gt"\yj cp'36"eqpugewkxg" f c{u'qt"c"\qvcn'qh'52"ewo wncvkxg"ecngpf ct"f c{u'f wtkpi "cp{'34/o qpyj "r gtkqf 0'

C"hco kn{"o c{"tgs wguv'cp"gzegr vkqp'\q"\yj ku'r qnke{"hqt"xcnkf "tgcuqpu'*g0 0"ectg"qh'c"tgncvkxg" tgeqxgtkpi "htqo "c"o gf kecn'r tqegf wtg'\gzr gevgf "\q"ncuv'42"eqpugewkxg"f c{u0Cp"gzegr vkqp' y knn'pqv'dg"o cf g"wpnguu'\yj g'\hco kn{"ecp'kf gpvkh{"cpf "r tqxkf g'f qewo gpvcvkqp'qh'\yj g'\ tgukf gpeg'\q"y j kej "\yj g'\i wguv'y knn'tgwtp0'

Ej knf tgp'y j q'\ctg'\uwdlgev'\q"c"lqkpv'ewuvqf {"cttcpi go gpv'qt"hqt"y j qo "c"hco kn{"j cu" xkukvcvkqp'r tkxkngi gu."\yj cv'\ctg'\pqv'kpenwf gf "cu'c"hco kn{"o go dgt"dgecwug'\yj g{"rkxg'qwukf g" qh'\yj g'r wdnke'j qwukpi "wpkv'o qtg'\yj cp'72'r gtegpv'qh'\yj g'\ko g."ctg'\pqv'uwdlgev'\q'\yj g'\ko g" nko kvcvkqpu'qh'i wguvu'cu'f guetkdgf "cdqxg0'

Hqto gt"tgukf gpvu'y j q'\j cxg'\dggp'\gxkevgf "ctg'\pqv'r gto kvvgf "cu'qxgtpki j v'\i wguvu0'

I wguvu'y j q'\tgr tgugpv'\yj g'r wdnke'j qwukpi "wpkv'cf f tguu'cu'\yj gkt'tgukf gpeg'cf f tguu'qt" cf f tguu'qh'tgeqtf "hqt"tgegkr v'qh'dgpghkvu'qt"cp{'qyj gt"r wtr qugu'y knn'dg"eqpukf gtgf " wpcwyj qtk| gf "qeewr cpvu0Kp"cf f kkqp."i wguvu'y j q'\tgo ckp'kp'\yj g'\wpkv'dg{qpf "\yj g'\cnnqy cdng" \ko g'\kko kv'y knn'dg"eqpukf gtgf "\q"dg"wpcwyj qtk| gf "qeewr cpvu."cpf "\yj gkt'r tgugpeg'eqpuvkwwvgu" c"xkqncvkqp'qh'\yj g'\ngcug0'

## 3-I.K. FOSTER CHILDREN AND FOSTER ADULTS"

*Foster adults*"ctg"wuwcm{"rgtuqpu"ykj "fkucdkrkvkgu."wptgrcvgf "vq"vjg"vgpcpv"hco kn{."yjq"ctg"wpcdrg" vq"rkxg"cnqpg"]46"EHT"7082;"*e+*4+0'

Vjg"vgto *foster child*"ku"pqv"urgekhkecn{"fghkpgf "d{"vjg"tgiwncvkqpu0

Hquvgt"ejkftgp"cpf "hquvgt"cfwnu"vjcv"ctg"rkxkpi "ykj "cp"crrnkecpv"qt"tgukfgpvhco kn{"ctg" eqpukfgtgf "jqwugjqnf "o go dgtu'dwv"pqv"hco kn{"o go dgtu0Vjg"kpeqo g"qh"hquvgt"ejkftgplcfwnu"ku" pqv"eqwpvgf "kp"hco kn{"cppwcn"kpeqo g"cpf "hquvgt"ejkftgplcfwnu"fq"pqv"swcrkh{"hqt"c"fgrgpfgpv" fgfwevkqp ]46"EHT"70825"cpf "JWF/7227: "KD."rr 035/36_0'

    <u>URJ C"Rqrke{"</u>

    C"hquvgt"ejkf "ku"c"ejkf "vjcv"ku"kp"vjg"rgicn'iwctfkcpujkr "qt"ewuvqf{"qh"c"uvcvg."eqwpv{."qt" rtkxcvg"cfqrvkqp"qt"hquvgt"ectg"cigpe{."{gv"ku"ectgf "hqt"d{"hquvgt"rctgpvu"kp"vjgkt"qyp" jqo gu."wpfgt"uqo g"mkpf "qh"ujqtv/vgto "qt"nqpi/vgto "hquvgt"ectg"cttcpig o gpv"ykj "vjg" ewuvqfkcn'cigpe{0'

Ejkftgp"vjcv"ctg"vgo rqtctkn{"cdugpv"htqo "vjg"jqo g"cu"c"tguwnv'qh"rncego gpv"kp"hquvgt"ectg"ctg" fkuewuugf "kp"Ugevkqp"5/KN0'

## 3-I.L. ABSENT FAMILY MEMBERS

Individuals may be temporarily or permanently absent from the unit for a variety of reasons including educational activities, placement in foster care, employment and illness.

### Definitions of Temporarily and Permanently Absent

#### SPHA Policy

Generally, an individual who is or is expected to be absent from the public housing unit for 180 consecutive days or less is considered temporarily absent and continuous to be considered a family member. Generally, an individual who is or is expected to be absent from the public housing unit for more than 180 consecutive days is considered permanently absent and no longer a family member. Exceptions to this general policy are discussed below.

### Absent Students

#### SPHA Policy

When someone who has been considered a family member attends school away from home, the person will continue to be considered a family member unless information becomes available to the SPHA indicating that the student has established a separate household or the family declares that the student has established a separate household.

### Absences Due to Placement in Foster Care [24 CFR 5.403]

Children temporarily absent from the home as a result of placement in foster care are considered members of the family.

#### SPHA Policy

If a child has been placed in foster care, the SPHA will verify with the appropriate agency whether and when the child is expected to be returned to the home. Unless the agency confirms that the child has been permanently removed from the home, the child will be counted as a family member.

## Absent Head, Spouse, or Co-head

<u>URJ C"Rqnke{"</u>

Cp"go r nq{gf "j gcf ."ur qwug."qt"eq/j gcf "cdugpv'htqo "vj g"wpkv'o qtg"vj cp"3: 2"eqpugewkxg"f c{u'f wg"vq"go r nq{o gpv'y knl'eqpvkpwg"vq"dg"eqpukfgtgf "c"hco kn{"o go dgt0"

## Individuals Confined for Medical Reasons

<u>URJ C"Rqnke{"</u>

Cp"kpf kxkf wcn'eqphkpgf "vq"c"pwtukpi "j qo g"qt"j qur kvcn'qp"c"r gto cpgpv'dcuku"ku"pqv'eqpukfgtgf "c"hco kn{"o go dgt0'

Kh'vj gtg"ku"c"s wguvkqp"cdqwv'vj g"uvcwu'qh'c"hco kn{"o go dgt."vj g"URJ C"y knl'tgs wguv'xgtkhkecvkqp'htqo "c"tgur qpukdng"o gf kecn'r tqhguukqpcn'cpf "y knl'wug"vj ku'f gvgto kpcvkqp0'Kh'vj g"tgur qpukdng"o gf kecn'r tqhguukqpcn'ecppqv'r tqxkf g"c"f gvgto kpcvkqp."vj g"r gtuqp"i gpgtcm{"y knl'dg"eqpukf gtgf "go r qtctkn{"cdugpv0'Vj g"hco kn{"o c{"r tgugpv'gxkf gpeg"vj cv'vj g"hco kn{"o go dgt"ku"eqphkpgf "qp"c"r gto cpgpv'dcuku"cpf "tgs wguv'vj cv'vj g"r gtuqp"pqv'dg"eqpukf gtgf "c"hco kn{"o go dgt0'

## Return of Permanently Absent Family Members

<u>URJ C"Rqnke{"</u>

Vj g"hco kn{"o wuv'tgs wguv'URJ C"cr r tqxcn'hqt"vj g"tgwtp"qh'cp{"cf wnv'hco kn{"o go dgtu"vj cv'vj g"URJ C'j cu"f gvgto kpgf "vq"dg"r gto cpgpvn{"cdugpv0'Vj g"kpf kxkf wcn'ku"uwdlgev'vq"vj g"gnki kdknkv{"cpf "uetggpkpi "tgs wktgo gpvu'f kuewuugf "kp"vj ku'ej cr vgt0'

# 3-I.M. LIVE-IN AIDE

*Live-in aide* "o gcpu"c"r gtuqp"y j q"tgukfgu"y kyj "qpg"qt"o qtg"gnf gtn{"r gtuqpu."qt"pgct/gnf gtn{"
r gtuqpu."qt"r gtuqpu"y kyj "f kucdknkvkgu."cpf "y j q<"*3+"ku"f gvgto kpgf "vq"dg"guugpvkcn"vq"vj g"ectg"cpf "
y gm/dgkpi "qh"vj g"r gtuqp*u+."*4+"ku"pqv"qdnki cvgf "hqt"vj g"uwr r qtv"qh"vj g"r gtuqp*u+."cpf "*5+"y qwnf "
pqv"dg"rkxkpi "kp"vj g"wpkv"'gzegr v"vq"r tqxkfg"vj g"pgeguuct{"uwr r qtvkxg"ugtxkegu"]46"EHT "70625_0"

Vj g"URJ C"o wuv"cr r tqxg"c"rkxg/kp"ckfg"kh"pggfgf "cu"c"tgcuqpcdng"ceeqo o qf cvkqp"hqt"c"r gtuqp"
y kyj "f kucdknkvkgu"kp"ceeqtf cpeg"y kyj "46"EHT ": 0"

C"rkxg/kp"ckfg"ku"eqpukf gtgf "c"j qwugj qnf "o go dgt"dwv"pqv"c"hco kn{"o go dgt0"Vj g"kpeqo g"qh"vj g"
rkxg/kp"ckfg"ku"pqv"eqwpvgf "kp"f gvgto kpkpi "vj g"cppwcn"kpeqo g"qh"vj g"hco kn{"]46"EHT "7082; "e+*7+0"
Tgncvkxgu"o c{"dg"cr r tqxgf "cu"rkxg/kp"ckfgu"kh"vj g"o ggv"cnn"qh"vj g"etkvgtkc"f ghkpkpi "c"rkxg/kp"ckfg0"
J qy gxgt."c"tgncvkxg"y j q"ugtxgu"cu"c"rkxg/kp"ckfg"ku"pqv"eqpukf gtgf "c"hco kn{"o go dgt"cpf "y qwnf "
pqv"dg"eqpukf gtgf "c"tgo ckpkpi "o go dgt"qh"c"vgpcpv"hco kn{0"

### URJ C"Rqnke{"

C"hco kn{ôu"tgswguv"hqt"c"rkxg/kp"ckfg"o c{"dg"o cf g"gkyj gt"qtcn{"qt"kp"y tkkpi 0"Vj g"URJ C"
y knn"xgtkh{"vj g"pggf "hqt"c"rkxg/kp"ckfg."kh"pggeguuct{."y kyj "c"tgnkcdng."mpqy ngf i gcdng"
r tqhguukqpcn"cu"r tqxkfgf "d{"vj g"hco kn{."uwej "cu"c"f qevqt."uqekcn"y qtmgt."qt"ecug"y qtmgt0"
Hqt"eqpvkpwgf "cr r tqxcn"vj g"hco kn{"o c{"dg"tgswktgf "vq"uwdo kv"c"pgy ."y tkvgp"tgswguvô"
uwdlgev"vq"URJ C"xgtkhkecvkqpô "cv"gcej "cppwcn"tggzco kpcvkqp0"

Kp"cf f kvkqp."vj g"hco kn{"cpf "rkxg/kp"ckfg"y knn"dg"tgswktgf "vq"uwdo kv"c"egtvkhkecvkqp"uvcvkpi "
yj cv"vj g"rkxg/kp"ckfg"ku"*3+"pqv"qdnki cvgf "hqt"vj g"uwr r qtv"qh"vj g"r gtuqp*u+pggf kpi "vj g"ectg."
cpf "*4+"y qwnf "pqv"dg"rkxkpi "kp"vj g"wpkv"'gzegr v"vq"r tqxkfg"vj g"pgeguuct{"uwr r qtvkxg"
ugtxkegu0"

Vj g"URJ C"j cu"vj g"f kuetgvkqp"pqv"vq"cr r tqxg"c"r ctvkewnct"r gtuqp"cu"c"rkxg/kp"ckfg."cpf "o c{"
y kyj f tcy "uwej "cr r tqxcn"kh"]46"EHT "; 8806*f +*5+ kk_<

Vj g"r gtuqp"eqo o ku"htcwf ."dtkdgt{"qt"cp{"qyj gt"eqttwr v"qt"etko kpcn"cev"kp"
eqppgevkqp"y kyj "cp{"hgf gtcn"j qwukpi "r tqi tco =""

Vj g"r gtuqp"j cu"c"j kuvqt{"qh"f twi /tgncvgf "etko kpcn"cevkxkv{"qt"xkqngpv"etko kpcn"
cevkxkv{="qt""

Vj g"r gtuqp"ewttgpvn{"qy gu"tgpv"qt"qyj gt"co qwpvu"vq"vj g"URJ C"qt"vq"cpqyj gt"URJ C"
kp"eqppgevkqp"y kyj "Ugevkqp": "qt"r wdnke"j qwukpi "cuukuvcpeg"wpf gt"vj g"3; 59"Cev0"

Y kyj kp"32"dwukpguu"f c{u"qh"tgegkxkpi "c"tgswguv"hqt"c"rkxg/kp"ckfg."kpenwf kpi "cnn"tgswktgf "
f qewo gpvcvkqp"tgncvgf "vq"vj g"tgswguv."vj g"URJ C"y knn"pqvkh{"vj g"hco kn{"qh"kvu"f gekukqp"kp"
y tkkpi 0"

# PART II: BASIC ELIGIBILITY CRITERIA

## 3-II.A. INCOME ELIGIBILITY AND TARGETING

### Income Limits

J WF "ku'tgswktgf "d{"ncy "vq"guvcdnkuj "kpeqo g"nko ku'yj cv'f gvgto kpg"yj g"kpeqo g"grki kdkrkv{"qh"
cr r rkecpu'hqt"J WF øu"cuukuvgf "j qwukpi "r tqi tco u."kpenwfkpi "yj g"r wdrke"j qwukpi "r tqi tco 0'Vj g"
kpeqo g"rko ku'ctg"r wdrkuj gf "cppwcn{"cpf "ctg"dcugf "qp"J WF "guvko cvgu'qh"yj g"o gf kcp'kpeqo gu'hqt"
hco krkgu'qh'f khhgtgpv'uk| gu'kp'c'r ctvkewrct"ctgc"qt"eqwpv{0"

### Types of Low-Income Families [24 CFR 5.603(b)]

*Low-income family.* C'hco kn{'y j qug'cppwcn'kpeqo g'f qgu'pqv'gzeggf "; 2'r gtegpv'qh'yj g'o gf kcp"
kpeqo g'hqt'yj g'ctgc."cf lwuvgf "hqt'hco kn{'uk| g0"

*Very low-income family.* C'hco kn{'y j qug'cppwcn'kpeqo g'f qgu'pqv'gzeggf "72'r gtegpv'qh'yj g"
o gf kcp'kpeqo g'hqt'yj g'ctgc."cf lwuvgf "hqt'hco kn{'uk| g0"

*Extremely low-income family.* C'hco kn{'y j qug'cppwcn'kpeqo g'f qgu'pqv'gzeggf "yj g'hgf gtcn'
r qxgtv{'hgxgrl'qt 52'r gtegpv'qh'yj g'o gf kcp'kpeqo g'hqt'yj g'ctgc."y j kej gxgt"pwo dgt"ku'j ki j gt0'

Ctgc"o gf kcp'kpeqo g'ku'f gvgto kpgf "d{"J WF ."y kyj "cf lwuvo gpvu"hqt"uo cngt"cpf "nctig t"hco krkgu0'
J WF "o c{"guvcdrkuj "kpeqo g"egkrki u'j ki j gt"qt"nqy gt"yj cp'52."72."qt": 2'r gtegpv'qh'yj g"o gf kcp"
kpeqo g'hqt'cp"ctgc"kh'J WF "hkpf u'yj cv'uwej "xctkcvkqpu'ctg"pgeguuct{"dgecwug'qh'wpwuwcn{"j ki j "qt"
nqy "hco kn{'kpeqo gu0'

J WF "cnuq'r wdrkuj gu'qxgr/kpeqo g"rko ku'cppwcn{."dww'yj gug'ctg"pqv'wugf "cv'cf o kuukqp0'Qxgr/
kpeqo g'rko ku'y krl'dg'f kuewuugf "kp'Ej cr vgt"350'

### Using Income Limits for Eligibility [24 CFR 960.201]

Kpeqo g"rko ku'ctg"wugf "vq'f gvgto kpg"grki kdkrkv{"cv'cf o kuukqp0'Grki kdkrkv{"ku'guvcdrkuj gf "d{"
eqo r ctkpi "c'hco kn{øu'cppwcn'kpeqo g'y kyj "J WF øu'r wdrkuj gf "kpeqo g"rko ku0'Vq'dg'kpeqo g/
grki kdrg."c'hco kn{'o wuv'dg'c'*low-income*'hco kn{0

**Using Income Limits for Targeting [24 CFR 960.202(b)]**

Cv'hgcuv'62'r gtegpv'qh'\j g'hco krkgu'cf o kvgf 'htqo ''\j g'URJ C''y ckkpi ''rkuv'\q'\j g'r wdnke'j qwukpi '' r tqi tco ''f wtkpi 'c'URJ C'hkuecn'{gct'o wuv'dg''*extremely low-income*''hco krkgu0'Vj ku'ku'ecnkgf 'vj g'' õdcuke'\cti gvkpi 'tgs wktgo gpv0ö

Ki'cf o kuukqpu'qh'gzvtgo gn{'nqy/kpeqo g'hco krkgu'\q'\j g'URJ Cøu'j qwukpi 'ej qkeg'xqwej gt'r tqi tco '' f wtkpi 'c'URJ C'hkuecn'{gct'gzeggf 'vj g'97'r gtegpv'o kpko wo ''cti gvkpi 'tgs wktgo gpv'hqt'vj cv' r tqi tco .'uwej ''gzeguu'uj cnn'dg'etgfkvgf ''ci ckpuv'vj g'URJ Cøu'r wdnke'j qwukpi 'dcuke'\cti gvkpi '' tgs wktgo gpv'hqt'vj g'uco g'hkuecn'{gct0

Vj g'hkuecn'{gct'etgfkv'hqt'j qwukpi 'ej qkeg'xqwej gt'r tqi tco 'cf o kuukqpu'vj cv'gzeggf 'vj g'o kpko wo '' xqwej gt'r tqi tco 'cti gvkpi 'tgs wktgo gpv'o wuv'pqv'gzeggf 'vj g'nqy gt'qh<

- Á	Vgp'r gtegpv'qh'r wdnke'j qwukpi 'y ckvkpi 'rkuv'cf o kuukqpu'f wtkpi 'vj g'URJ C'hkuecn'{gct

- Á	Vgp'r gtegpv'qh'y ckvkpi 'rkuv'cf o kuukqp'q'\j g'URJ Cøu'j qwukpi 'ej qkeg'xqwej gt'r tqi tco 'f wtkpi '' vj g'URJ C'hkuecn'{gct

- Á	Vj g'pwo dgt'qh's wcnkh{kpi 'nqy/kpeqo g'hco krkgu'y j q'eqo o gpeg'qeewr cpe{'f wtkpi 'vj g'hkuecn' {gct'qh'r wdnke'j qwukpi 'wpkku'qecvgf 'kp'egpuwu'tcevu'y kj 'c'r qxgtv{'tcvg'qh'52'r gtegpv'qt'' o qtg0'Hqt'vj ku'r wtr qug.'s wcnkh{kpi 'nqy/kpeqo g'ln{o gcpu'c'nqy/kpeqo g'ln{qvj gt'vj cp'' cp'gzvtgo gn{'nqy/kpeqo g'ln{0

Hqt'f kuewuukqp'qh'j qy 'kpeqo g'cti gvkpi 'ku'wugf 'kp'vgpcpv'ugngevkqp.'ugg'Ej cr vgt'60

## 3-II.B. CITIZENSHIP OR ELIGIBLE IMMIGRATION STATUS [24 CFR 5, Subpart E]

J qwukpi "cuukucpeg"ku'cxckncdng"qpn{"vq"kpfkxkfwcnu"y j q"ctg"WUU'ekvk|gpu."WUU'pcvkqpcnu"*%j gtgkp" tghgttgf "vq"cu'ekvk|gpu'cpf "pcvkqpcnu+."qt"pqpekvk|gpu'y j cv'j cxg'grki kdng'ko o ki tcvkqp"uvcvwu0'Cv" ngcuv'qpg'hco kn{"o go dgt"o wuv'dg'c'ekvk|gp."pcvkqpcn'qt"pqpekvk|gp'y kj "grki kdng'ko o ki tcvkqp" uvcvwu"kp'qtfgt"hqt"vj g'hco kn{"vq"s wcrkh{"hqt"cp{"ngxgn'qh'cuukuvcpeg0

Cnn'crrnkecpv'hco knkgu'o wuv'dg'pqvkhkgf "qh'vj g'tgswktgo gpv'vq"uwdo kv'gxkfgpeg'qh'vj gkt"ekvk|gpuj kr " uvcvwu'y j gp'vj g{'crrn{0'Y j gtg'hgcukdng."cpf "kp'ceeqtfcpeg'y kj "vj g'URJ C0u'Nko kgf "Gpi nkuj " Rtqhkekgpe{'Rncp."vj g'pqvkeg'o wuv'dg'kp'c'ncpi wci g'vj cv'ku'wpfgtuqqf "d{'vj g'kpfkxkfwcn'kh'vj g' kpfkxkfwcn'ku'pqv'r tqhkekgpv'kp'Gpi nkuj 0

## Declaration [24 CFR 5.508]

J WF "tgs wktgu'gcej "hco kn{"o go dgt"vq"fgenctg'y j gyj gt"vj g'kpfkxkfwcn'ku'c'ekvk|gp."c'pcvkqpcn'qt"cp" grki kdng'pqpekvk|gp."gzegr v'vj qug'o go dgtu'y j q"gngev'pqv'vq"eqpvgpf "vj cv'vj g{'j cxg'grki kdng" ko o ki tcvkqp"uvcvwu0'Vj qug'y j q"gngev'pqv'vq"eqpvgpf "vj gkt"uvcvwu'ctg"eqpukfgtgf "vq"dg'kpgrki kdng" pqpekvk|gpu0'Hqt"ekvk|gpu."cpf "grki kdng'pqpekvk|gpu'vj g'fgenctcvkqp"o wuv'dg'uki pgf " r gtuqpcn{'d{'vj g'j gcf ."ur qwug."eq/j gcf ."cpf "cp{'qvj gt"hco kn{"o go dgt'3: "qt"qnfgt."cpf "d{'c" r ctgpv'qt'i wctfkcp"hqt"o kpqtu0'Vj g'hco kn{"o wuv'fgpvkh{'kp'y tkkpi "cp "hco kn{"o go dgtu'y j q"gngev" pqv'vq"eqpvgpf "vj gkt"ko o ki tcvkqp"uvcvwu"*%ugg"Kpgrki kdng'Pqpekvk|gpu'dgnqy +0'P q "fgenctcvkqp"ku" tgs wktgf "hqt"hkxg/kp"ckfgu."hquvgt"ej knftgp."qt"hquvgt"cfwnu0

### U.S. Citizens and Nationals

Kp'i gpgtcn "ekvk|gpu'cpf "pcvkqpcnu'ctg "tgs wktgf "vq"uwdo kv'qpn{"c'uki pgf "fgenctcvkqp"vj cv'encko u" vj gkt"uvcvwu0'J qy gxgt."J WF "tgi wncvkqpu'r gto kv'vj g'URJ C "vq"tgs wguv'cf fkvkqpcn'fqewo gpvcvkqp"qh" vj gkt"uvcvwu. "uwej "cu"c"r cuur qtv0

#### URJ C "Rqnke{

Hco kn{"o go dgtu'y j q"f genctg"ekvk|gpuj kr "qt"pcvkqpcn'uvcvwu'y kn'pqv'dg'tgs wktgf "vq"r tqxkfg" cf fkkqpcn'fqewo gpvcvkqp"wpnguu'vj g'URJ C "tgegkxgu'kphqto cvkqp"kpfkecvkpi "vj cv'cp" kpfkxkfwcnu'fgenctcvkqp"o c{'pqv'dg"ceewtcvg0

### Eligible Noncitizens

Kp'cf fkvkqp"vq"r tqxkfkpi "c'uki pgf "fgenctcvkqp."vj qug'fgenctkpi "grki kdng'pqpekvk|gp'uvcvwu'o wuv'uki p" c"xgtkhkecvkqp"eqpugpv'hqto "cpf "eqqr gtcvg'y kj "URJ C "ghhqtvu'vq"xgtkh{'vj gkt"ko o ki tcvkqp"uvcvwu'cu" f guetkdgf "kp'Ej cr vgt"90'Vj g'f qewo gpvcvkqp"tgs wktgf "hqt"guvcdnkuj kpi "grki kdng'pqpekvk|gp'uvcvwu" xctkgu'f gr gpfkpi "wr qp"hcevqtu'uwej "cu'vj g'f cvg'vj g'r gtuqp"gpvgtgf "vj g'WUU'vj g'eqpfkkqpu'wpfgt" y j kej "grki kdng'ko o ki tcvkqp'uvcvwu'j cu'dggp'i cpvgf ."vj g'r gtuqpu'ci g."cpf "vj g'f cvg'qp'y j kej "vj g" hco kn{'dgi cp'tgegkxkpi "J WF /hwpf gf "cuukuvcpeg0

Ncy hwn'tgukf gpvu'qh'vj g'O ctuj cnn'Kuncpf u."vj g'Hgf gtcvgf "Uvcvgu'qh'O ketqpgukc."cpf "Rcncw."qti gyj gt" mpqy p"cu'vj g'Htggn{'Cuuqekcvgf "Uvcvgu."qt'HCU."ctg"grki kdng'hqt'j qwukpi "cuukuvcpeg'wpfgt'ugevkqp" 363 "qh'vj g'Eqo r cev'qh'Htgg'Cuuqekcvkqp'dgvy ggp'vj g'WUU'I qxgtpo gpv'cpf "vj g'I qxgtpo gpvu'qh" vj g'HCU']Rwdnke'Ncy "328/726_0

*Ineligible Noncitizens*

Vj qug''pqpekk| gpu''y j q''f q''pqv''y kuj '''vq''eqpvgpf ''y j gkt''ko o ki tcvkqp''uvcvwu''ctg''tgs wktgf ''vq''j cxg''y j gkt'' pco gu''rkuvgf ''qp''c''pqpeqpvgpf kpi ''hco ln{''o go dgtu''rkuvkpi .''uki pgf ''d{''y j g''j gcf .''ur qwug.''qt''eq-j gcf '' *tgi ctf nguu''qh''ekk| gpuj kr ''uvcvwu+.''kpf kecvkpi ''y j gkt''kpgnki kdng''ko o ki tcvkqp''uvcvwu0''Vj g''URJ C''ku''pqv'' tgs wktgf ''vq''xgtkh{''c''hco ln{''o go dgtøu''kpgnki kdng''uvcvwu''cpf ''ku''pqv'tgs wktgf ''vq''tgr qtv''cp''kpf kxkf wcnøu'' wpncy hwn''r tgugpeg''kp''y j g''WU0''vq''y j g''Wpkvgf ''Uvcvgu''Ekk| gpuj kr ''cpf ''Ko o ki tcvkqp''Ugtxkegu'' *WUEKU+0'

Rtqxkf kpi '']j qwukpi ''cuukuvcpeg''vq''pqpekk| gp''uvuf gpu''ku''r tqj kdkvgf ''']46''EHT ''70744_0'Vj ku'' r tqj kdkvkqp''ez vgpf u''vq''y j g''pqpekk| gp''ur qwug''qh''c''pqpekk| gp''uvuf gpv''cu''y gnn''cu''vq''o kpqt''ej knf tgp'' y j q''ceeqo r cp{''qt''hqnqy ''vq''lqkp''y j g''pqpekk| gp''uvuf gpv0''Uwej ''r tqj kdkvkqp''f qgu''pqv''ez vgpf ''vq''y j g'' ekk| gp''ur qwug''qh''c''pqpekk| gp''uvuf gpv''qt''vq''y j g''ej knf tgp''qh''y j g''ekk| gp''ur qwug''cpf ''pqpekk| gp'' uvuf gpv0''Uwej ''c''hco ln{''ku''gnki kdng''hqt''r tqtcvgf ''cuukuvcpeg''cu''c''o kz gf ''hco ln{0'

**Mixed Families**

C''hco ln{''ku''gnki kdng''hqt''cf o kuukqp''cu''nqpi ''cu''cv'rgcuv''qpg''o go dgt''ku''c''ekk| gp.''pcvkqpcn''qt''gnki kdng'' pqpekk| gp0''Hco knkgu''y j cv''kpenwf g''gnki kdng''cpf ''kpgnki kdng''kpf kxkf wcnu''ctg''eqpukf gtgf ''*mixed*'' *families*0''Uwej ''hco knkgu''y knn'dg''i kxgp''pqvkeg''y j cv''y j gkt''cuukuvcpeg''y knn'dg''r tqtcvgf .''cpf ''y j cv'y j g{'' o c{''tgs wguv''c''j gctkpi ''kh''y j g{''eqpvguv'y j ku''f gvgto kpcvkqp0''Ugg''Ej cr vgt''8''hqt''c''f kuewuukqp''qh'j qy '' tgpvu''ctg''r tqtcvgf .''cpf ''Ej cr vgt''36''hqt''c''f kuewuukqp''qh''i tkgxcpeg''j gctkpi ''r tqegf wtgu0''

**Ineligible Families [24 CFR 5.514(d), (e), and (f)]**

C''URJ C''o c{''gngev'vq''r tqxkf g''cuukuvcpeg''vq''c''hco ln{''dghqtg''y j g''xgtkhkecvkqp''qh''y j g''gnki kdknkv{''qh'' y j g''kpf kxkf wcnøt''qpg''hco ln{''o go dgt'']46''EHT ''70734*d+_0'Qy gty kug.''pq''kpf kxkf wcnøt''hco ln{''o c{'' dg''cuukuvgf ''r tkqt''vq''y j g''chhko cvkxg''guvcdnkuj o gpv'd{''y j g''URJ C''y j cv''y j g''kpf kxkf wcnøt''cv'rgcuv'qpg'' hco ln{''o go dgt''ku''gnki kdng'']46''EHT ''70734*c+_0'

<span style="margin-left:2em">URJ C''Rqnke{''</span>

Vj g''URJ C''y knn'pqv'r tqxkf g''cuukuvcpeg''vq''c''hco ln{''dghqtg''y j g''xgtkhkecvkqp''qh''cv'rgcuv'qpg'' hco ln{''o go dgt''cu''c''ekk| gp.''pcvkqpcn''qt''gnki kdng''pqpekk| gp0'

Y j gp''c''URJ C''f gvgto kpgu''y j cv''cp''cr r nkecpv'hco ln{''f qgu''pqv'kpenwf g''cp{''ekk| gpu.'' pcvkqpcnu.''qt''gnki kdng''pqpekk| gpu.''hqnqy kpi ''y j g''xgtkhkecvkqp''r tqeguu.''y j g''hco ln{''y knn'dg'' ugpv''c''y tkvvgp''pqvkeg''y kj kp''32''dwukpguu''f c{u''qh''y j g''f gvgto kpcvkqp0'

Vj g''pqvkeg''y knn'gzr nckp''y j g''tgcuqpu''hqt''y j g''f gpkcn'qh'cuukuvcpeg''cpf ''y knn'cf xkug''y j g''hco ln{'' qh''ku'tki j v''vq''tgs wguv'cp''cr r gcn'vq''y j g''Wpkvgf ''Uvcvgu''Ekk| gpuj kr ''cpf ''Ko o ki tcvkqp''Ugtxkegu'' *WUEKU+.''qt''vq''tgs wguv'c''i tkgxcpeg''j gctkpi ''y kj ''y j g''URJ C0''Vj g''i tkgxcpeg''j gctkpi ''y kj '' y j g''URJ C''o c{''dg''tgs wguvgf ''kp''nkgw''qh''y j g''WUEKU''cr r gcn''qt''cv''y j g''eqpenwukqp''qh''y j g'' WUEKU''cr r gcn'r tqeguu0''Vj g''pqvkeg''o wuv'cnuq''kphqto ''y j g''cr r nkecpv'hco ln{''y j cv''cuukuvcpeg'' o c{''pqv'dg''f gnc{gf ''wpvkn'y j g''eqpenwukqp''qh''y j g''WUEKU''cr r gcn'r tqeguu.''dwv'y j cv'kv'o c{''dg'' f gnc{gf ''r gpf kpi ''y j g''eqo r ngvkqp''qh''y j g''i tkgxcpeg''j gctkpi ''r tqeguu0'

I tkgxcpeg''j gctkpi ''r tqegf wtgu''ctg''eqpvckpgf ''kp''Ej cr vgt''360'

**Time Frame for Determination of Citizenship Status [24 CFR 5.508(g)]**"

Hqt'pgy "qeewrcpwu'lqkpkpi "vj g'tgukfgpv'hco kn{'vj g'URJ C'o wuv'xgtkh{'uvcwu'cv'vj g'hktuv'kpvgtko "qt"
tgiwct'tggzco kpcvkqp'hqnnqy kpi "vj g'r gtuqpøu'qeewrcpe{.'y j kej gxgt"eqo gu'hktuv0"

Kf'cp"kpfkxkfwcnøu'wcnkhkgu'hqt"c'vko g'gzvgpukqp'hqt'vj g'uwdo kuukqp'qh'tgswktgf "f qewo gpvu.'vj g"
URJ C'o wuv'i tcpv'uwej "cp'gzvgpukqp'hqt'pq"o qtg'vj cp"52'f c{u']46'EHT '7072: *j +0'

Gcej "hco kn{'o go dgt'ku'tgswktgf "vq'uwdo kv'gxkf gpeg'qh'grki kdng'uvcwu'qpn{'qpg'vko g'f wtkpi "
eqpvkpwqwu'qeewrcpe{0'

    <u>URJ C'Rqnke{ "</u>

    Vj g'URJ C'y knn'xgtkh{'vj g'uvcwu'qh'crrnkecpv'cv'vj g'vko g'qvj gt'grki kdknkv{ 'hcevqtu'ctg"
f gvgto kpgf 0'

**3-II.C. SOCIAL SECURITY NUMBERS [24 CFR 5.216 and 5.218, Notice PIH 2018-24]**

Vj g'crrnkecpv'cpf "cnn'o go dgtu'qh'vj g'crrnkecpwøu'j qwugj qnf 'o wuv'f kuenqug'vj g'eqo r ngvg'cpf "
ceewtcvg'uqekcn'ugewtkv{ 'pwo dgt"*UUP +'cuuki pgf 'vq'gcej "j qwugj qnf 'o go dgt.'cpf 'vj g"
f qewo gpvcvkqp'pgeguuct{ 'vq'xgtkh{'gcej "UUP 0Kf'c'ej knf "wpf gt'ci g'ukz'j cu'dggp'cf f gf 'vq'cp"
crrnkecpv'hco kn{'y kj kp'vj g'ukz'o qpvj u'r tkqt'vq'r tqi tco "cf o kuukqp.'cp'qvj gt'ku'gnki kdng'hco kn{"
o c{'dg'cf o kuugf 'vq'vj g'r tqi tco "cpf 'o wuv'f kuenqug'cpf 'f qewo gpv'vj g'ej knf øu'UUP 'y kj kp'; 2'f c{u'
qh'cf o kuukqp0'C 'f gvckngf 'f kuewuukqp'qh'ceegr vcdng'f qewo gpvcvkqp'ku'r tqxkf gf 'kp'Ej cr vgt'90'

*Note:* Vj gug'tgswktgo gpvu'f q'pqv'cr r n{ 'vq'pqpekvk| gpu'y j q'f q'pqv'eqpvgpf 'grki kdng'ko o ki tcvkqp"
uvcwu0'

Kp'cf f kvkqp.'gcej "r ctvkekr cpv'y j q'j cu'pqv'r tgxkqwun{ 'f kuenqugf "cp'UUP .'j cu'r tgxkqwun{ 'f kuenqugf "
cp'UUP 'vj cv'J WF 'qt'vj g'UUC 'f gvgto kpgf 'y cu'kpxcnkf .'qt'j cu'dggp'kuuwgf 'c'pgy 'UUP 'o wuv'
uwdo kv'vj gkt'eqo r ngvg'cpf 'ceewtcvg'UUP 'cpf 'vj g'f qewo gpvcvkqp'tgswktgf 'vq'xgtkh{'vj g'UUP 'cv'vj g"
vko g'qh'vj g'pgzv'kpvgtko 'qt'cppwcn'tggzco kpcvkqp'qt'tgegtvkhkecvkqp0'Rctvkekr cpvu'ci g'84'qt'qnf gt'cu'
qh'Lcpwct{ '53.'4232.'y j qug'f gvgto kpcvkqp'qh'grki kdknkv{ 'y cu'dgi wp'dghqtg'Lcpwct{ '53.'4232.'ctg"
gzgo r v'htqo "vj ku'tgswktgo gpv'cpf 'tgo ckp'gzgo r v'gxgp'kh'vj g{ 'o qxg'vq'c'pgy 'cuukuvgf 'wpkv0'

Vj g'URJ C'o wuv'f gp{ 'cuukuvcpeg'vq'cp'crrnkecpv'hco kn{'kh'vj g{ 'f q'pqv'o ggv'vj g'UUP 'f kuenquwtg"
cpf 'f qewo gpvcvkqp'tgswktgo gpvu'eqpvckpgf 'kp'46'EHT '704380'

**3-II.D. FAMILY CONSENT TO RELEASE OF INFORMATION [24 CFR 5.230]**

J WF "tgswktgu"gcej "cfwn'hco kn{"o go dgt."cpf "vj g'j gcf "qh'j qwugj qnf ."urqwug."qt"eq-j gcf ."
tgi ctf nguu"qh"ci g."vq "uki p"hqto "J WF-;::8."Cwj qtk| cvkqp"hqt"vj g"Tgngcug"qh"Kphqto cvkqp"Rtkxce{"
Cev'P qvkeg."vj g"hqto "J WF-74897."F gdvu'Qy gf "vq "Rwdnke"J qwukpi 'Ci gpekgu'cpf "Vgto kpcvkqpu."
cpf "qvj gt"eqpugpv'hqto u'cu'pggfgf "vq "eqnrev'kphqto cvkqp"tgngxcpv'vq "vj g"hco kn{øu"grki kdkrkv{'cpf "
rgxgn'qh'cuukuvcpeg0Ej cr vgt'9 "rtqxkf gu'f gvcktgf "kphqto cvkqp"eqpegtpkpi "vj g"eqpugpv'hqto u'cpf "
xgtkhkecvkqp"tgswktgo gpvu0"

Vj g"URJ C"o wuv'f gp{"cf o kuukqp"vq "vj g"r tqi tco "kh'cp{"o go dgt"qh"vj g"cr r rkecpv'hco kn{"hcknu"vq "
uki p"cpf "uwdo kv'eqpugpv'hqto u'y j kej "cnqy "vj g"URJ C"vq "qdvckp"kphqto cvkqp"vj cv'vj g"URJ C'j cu"
f gvgto kpgf "ku"pgeguuct{'kp"cf o kpkutcvkqp"qh'vj g'r wdnke'j qwukpi "r tqi tco "]46"EHT"; 82047; *c+"
cpf "*d+0"

## 3-II.E. EIV SYSTEM SEARCHES [Notice PIH 2018-18; EIV FAQs; EIV System Training 9/30/20]

### Existing Tenant Search

Rtkqt"vq"cfo kuukqp"vq"vj g"r tqi tco ."vj g"URJ C"o wuv"ugctej "hqt"cm"j qwugj qnf "o go dgtu"wukpi "vj g" GKX"Gzkuvkpi "Vgpcpv"Ugctej "o qf wng0"Vj g"URJ C"o wuv'tgxkgy "vj g"tgr qtu"hqt"cp{"UUC"o cvej gu" kpxqnxkpi "cpqy gt"URJ C"qt"c"o wnkhco kn{"gpvkv{"cpf "hqnqy "wr "qp"cp{"kuuwgu"kf gpvkhkgf 0"Vj g" URJ C"o wuv'r tqxkf g"vj g"hco kn{"y kij "c"eqr {"qh"vj g"Gzkuvkpi "Vgpcpv'Ugctej "tguwnu"kh'tgs wguvgf 0"Cv" pq"ko g"o c{"cp{"hco kn{"o go dgt'tgegkxg"f wr nkecvkxg"cuukuvcpeg0

Kh"vj g"vgpcpv"ku"c"pgy "cfo kuukqp"vq"vj g"RJ C."cpf "c"o cvej "ku"kf gpvkhkgf "cv'c"o wnkhco kn{"r tqr gtv{." vj g"URJ C"o wuv'tgr qtv'vj g"r tqi tco "cfo kuukqp"f cvg"vq"vj g"o wnkhco kn{"r tqr gtv{"cpf "f qewo gpv'vj g" pqvkhkecvkqp"kp"vj g"vgpcpv"hkng0"Vj g"hco kn{"o wuv'r tqxkf g"f qewo gpvcvkqp"qh"o qxg/qwv'htqo "vj g" cuukuvgf "wpkv."cu"cr r nkecdng0

#### URJ C"Rqnke{"

Vj g"URJ C"y km'eqpvcev"vj g"URJ C"qt"qy pgt"kf gpvkhkgf "kp"vj g"tgr qtv"vq"eqphkto "vj cv"vj g" hco kn{"j cu"o qxgf "qwv"qh"vj g"wpkv"cpf "qdvckp"f qewo gpvcvkqp"qh"ewttgpv"vgpcpe{"uvcvwu." kpenwfkpi "c"hqto "J WF/7227: "qt"7227; ."cu"cr r nkecdng."uj qy kpi "cp"gpf "qh"r ctvkekr cvkqp0" Vj g"URJ C"y km'qpn{"cr r tqxg"cuukuvcpeg"eqpvkpi gpv'wr qp"vj g"o qxg/qwv'htqo "vj g"ewttgpvn{" qeewr kgf "cuukuvgf "wpkv0

### Debts Owed to PHAs and Terminations

Cm'cf wn"j qwugj qnf "o go dgtu"o wuv'uki p"vj g"hqto "J WF/74897."F gdvu"Qy gf "vq"Rwdnke"J qwukpi " cpf "Vgto kpcvkqpu0Rtkqt"vq"cfo kuukqp"vq"vj g"r tqi tco ."vj g"URJ C"o wuv'ugctej "hqt"gcej "cf wn" hco kn{"o go dgt"kp"vj g"F gdvu"Qy gf "vq"RJ Cu"cpf "Vgto kpcvkqpu"o qf wng0

Kh'c"ewttgpv'qt'hqto gt"vgpcpv'f kur wvgu"vj g"kphqto cvkqp"kp"vj g"o qf wng."vj g"vgpcpv'uj qwnf "eqpvcev'vj g" URJ C"f ktgevn{"kp"y tkvkpi "vq"f kur wvg"vj g"kphqto cvkqp"cpf "r tqxkf g"cp{"f qewo gpvcvkqp"vj cv'uwr r qtvu" vj g"f kur wvg0Kh'vj g"URJ C"f gvgto kpgu"vj cv'vj g"f kur wvgf "kphqto cvkqp"ku"kpeqttgev."vj g"URJ C"y km' wr f cvg"qt"f gngvg"vj g"tgeqtf "htqo "GKX0Hqto gt"vgpcpvu"o c{"f kur wvg"f gdv'cpf "vgto kpcvkqp" kphqto cvkqp"hqt"c"r gtkqf "qh"wr "vq"vj tgg"{gctu"htqo "vj g"gpf "qh"r ctvkekr cvkqp"f cvg"kp"vj g"r tqi tco 0

#### URJ C"Rqnke{"

Vj g"URJ C"y km'tgs wktg"gcej "cf wn'j qwugj qnf "o go dgt"vq"uki p"vj g"hqto "J WF/74897"qpeg" cv"vj g"gnki kdknkv{"f gvgto kpcvkqp0Cp{"pgy "o go dgtu"cf f gf "vq"vj g"j qwugj qnf "chvgt" cfo kuukqp"y km'dg"tgs wktgf "vq"uki p"vj g"hqto "J WF/74897"r tkqt"vq"dgkpi "cf f gf "vq"vj g" j qwugj qnf 0

Vj g"URJ C"y km'ugctej "vj g"F gdvu"Qy gf "vq"RJ Cu"cpf "Vgto kpcvkqpu"o qf wng"cu"r ctv'qh'vj g" gnki kdknkv{"f gvgto kpcvkqp"hqt"pgy "j qwugj qnf u"cpf "cu"r ctv'qh'vj g"uetggpkpi "r tqeguu"hqt"cp{" j qwugj qnf "o go dgt"cf f gf "chvgt"vj g"j qwugj qnf "ku"cf o kvgf "vq"vj g"r tqi tco 0Kh'cp{" kphqto cvkqp"qp"f gdvu"qt"vgto kpcvkqpu"ku'tgvwtpgf "d{"vj g"ugctej ."vj g"URJ C"y km'f gvgto kpg" kh'vj ku'kphqto cvkqp"y cttcpvu"c"f gpkcn'kp"ceeqtf cpeg"y kj "vj g"r qnkekgu"kp"Rctv'KKK'qh" vj ku'ej cr vgt0

**Income and Income Validation Tool (IVT) Reports**

Hqt"gcej "pgy "cf o kuukqp."yj g"URJ C"ku"tgs wktgf "vq"tgxkgy "yj g"GKX"Kpeqo g"cpf "KXV"Tgr qtvu"vq" eqphko "cpf "xcnkfcvg"hco kn{"tgr qtvgf "kpeqo g"y kyj kp"342"f c{u"qh"yj g"KO UIRKE"uwdo kuukqp"f cvg"qh" yj g"pgy "cf o kuukqp0Vj g"URJ C"o wuv'r tkpv'cpf "o ckpvckp"eqr kgu"qh"yj g"GKX"Kpeqo g"cpf "KXV" tgr qtvu"kp"yj g"\gpcpv'hkng"cpf "tguqnxg"cp{"f kuetgr cpekgu"y kj "yj g"hco kn{"y kyj kp"82"f c{u"qh"yj g"GKX" Kpeqo g"qt"KXV'tgr qtv'f cvgu0"

# PART III: DENIAL OF ADMISSION

## 3-III.A. OVERVIEW

C'hco kn{'yj cv'fqgu'pqv'o ggv'yj g'grkikdkrkv{'etkvgtkc'fkuewuugf "kp'Rctvu'Kcpf "KKo wuv'dg'fgpkgf "cfokuukqp0'

Kp"cffkvkqp."J WF "tgswktgu"qt'rgto ku'yj g"URJ C"vq'fgp{'cfokuukqp"dcugf "qp'egtvckp'v{rgu"qh'ewttgpv'qt'rcuv'dgjcxkqtu'qh'hco kn{o go dgtu'cu'fkuewuugf "kp'yj ku'r ctv0'Vj g"URJ Cøu'cwvj qtkv{"kp'yj ku'ctgc'ku'hko kvgf "d{'yj g"Xkqngpeg'ci ckpuv'Y qo gp'Cev*XCY C÷'yj kej "rtqj kdkvu'yj g'fgpkcn'qh'cfokuukqp'vq'cp'qvj gty kug'swcnkhkgf "crrnkecpv'qp'yj g'dcuku'qt'cu'c'fktgev'tguwn'qh'yj g'hcev'yj cv'yj g'crrnkecpv'ku'qt'j cu'dggp'yj g'xkevko "qh'fqo guvke'xkqngpeg."fcvkpi 'xkqngpeg."ugzwcn'cuucwn."uvcnmkpi ."qt'j wo cp'vtchhkemkpi "]ugg'46'EHT'704227*d+0'

Y j kng'yj g'tgi wncvkqpu'uvcvg'yj cv'yj g"URJ C"o wuv'r tqj kdkv'cfokuukqp'hqt'egtvckp'v{rgu'qh'etko kpcn'cevkxkv{'cpf 'i kxg'yj g"URJ C'yj g'qr vkqp'vq'fgp{ "hqt'qvj gt'v{rgu'qh'tgxkqwu'etko kpcn'j kuvqt{."o qtg'tgegpv'J WF 'twngu'cpf "QI E'i wkfcpeg'o wuv'cnuq'dg'cnkgp'kpvq'eqpukfgtcvkqp'yj gp'fgvgto kpkpi "yj gyj gt'c'r ctvkewnct'kpfkxkfwcn'u'etko kpcn'j kuvqt{'o gtku'fgpkcn'qh'cfokuukqp0'

Y j gp'eqpukfgtkpi "cp{'fgpkcn'qh'cfokuukqp.'RJ Cu'o c{'pqv'wug'cttguv'tgeqtfu'cu'yj g'dcuku'hqt'yj g'fgpkcn0Hwtvj gt.'J WF 'fqgu'pqv'tgswktg'yj g'cfqr vkqp'qh'õQpg'Uvtkmgö'r qnkekgu'cpf 'go kpfu'RJ Cu'qh'yj gkt'qdnki cvkqp'vq'uchgi wctf "yj g'fwg'r tqeguu'tki j vu'qh'crrnkecpvu'cpf 'vgpcpvu']P qvkeg"RKJ '4237/3; _0'

J WF øu'Qhhkeg'qh'I gpgtcn'Eqwpugn'kuuwgf "c'o go q'qp'Cr tkn'6.'4238.'tgi ctfkpi 'yj g'cr r nkecvkqp'qh'Hckt'J qwukpi 'Cev'uvcpfctfu'vq'yj g'wug'qh'etko kpcn'tgeqtfu0'Vj ku'o go q'uvcvgu'yj cv'c'URJ C"xkqncvgu'yj g'Hckt'J qwukpi 'Cev'yj gp'yj gkt'r qnke{'qt'r tcevkeg'j cu'cp'wplwuvkhkgf "fkuetko kpcvqt{"ghhgev."gxgp'yj gp'yj g'URJ C'j cf "pq'kpvgpvkqp'vq'fkuetko kpcvg0Y j gtg'c'r qnke{'qt'r tcevkeg'yj cv'tguvtkevu'cfokuukqp'dcugf "qp'etko kpcn'j kuvqt{'j cu'c'fkur ctcvg'ko r cev'qp'c'r ctvkewnct'tceg.'pcvkqpcn'qtki kp.'qt'qvj gt'r tqvgevgf "encuu.'yj cv'r qnke{'qt'r tcevkeg'ku'kp'xkqncvkqp'qh'yj g'Hckt'J qwukpi 'Cev'kh'kv'ku'pqv'pgeguuct{"vq'ugtxg'c'uwduvcpvkcn'ngi kvko cvg.'pqpfkuetko kpcvqt{'kpvgtgu'qh'yj g'RJ C.'qt'kh'yj cv'kpvgtguv'eqwnf "dg'ugtxgf "d{'cpqvj gt'r tcevkeg'yj cv'j cu'c'nguu'fkuetko kpcvqt{'ghhgev']QI E"O go q'616138_0'

RJ Cu'yj q'ko r qug'dncpmgv'r tqj kdkvkqpu'qp'cp{'r gtuqp'yj kj 'cp{'eqpxkevkqp'tgeqtf.'pq'o cvvgt'yj gp'yj g'eqpxkevkqp'qeewttgf.'yj cv'yj g'wpfgtn{kpi 'eqpfwev'gpvckngf.'qt'yj cv'yj g'eqpxkevgf "r gtuqp'j cu'fqpg'ukpeg'yj gp'yknn'dg'wpcdng'vq'uj qy 'yj cv'uwej 'r qnke{'qt'r tcevkeg'ku'pgeguuct{"vq'cej kgxg'c'uwduvcpvkcn'ngi kvko cvg.'pqpfkuetko kpcvqt{'kpvgtgu0Gxgp'c'URJ C'y kj 'c'o qtg'vcknqtgf "r qnke{'qt'r tcevkeg'yj cv'gzenwfgu'kpfkxkfwcnu'y kj 'qpn{'egtvckp'v{rgu'qh'eqpxkevkqpu'o wuv'uvknn'r tqxg'yj cv'ku'r qnke{'ku'pgeguuct{0'Vq'fq'yj ku.'yj g'URJ C'o wuv'uj qy 'yj cv'ku'r qnke{'ceewtcvgn{"fkuvkpi wkuj gu'dgvy ggp'etko kpcn'eqpfwev'yj cv'kpfkecvgu'c'fgo qpuvtcdng'tkum'vq'tgukfgpv'uchgv{'cpf "r tqr gtv{'cpf "etko kpcn'eqpfwev'yj cv'fqgu'pqv0'

Vj ku'r ctv'eqxgtu'\yj g'hqmqy kpi "\qr keu<"

•Á Tgs wktgf "f gpkcrl'qh"cf o kuukqp"

•Á Qyj gt'r gto kwgf "tgcuqpu'hqt"f gpkcrl'qh"cf o kuukqp"

•Á Uetggpkpi "

•Á Etkvgtkc'hqt"f gekfkpi "\q"f gp{"cf o kuukqp"

•Á Rtqj kdkvkqp"ci ckpuv'f gpkcrl'qh"cf o kuukqp'\q"xkevko u'qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg." ugz wcrl'cuucwn/'uvcnmkpi ."qt"j wo cp"vtchhkemkpi "

•Á Pqvkeg"qh"gnki kdkrkv{"qt"f gpkcrl'

**3-III.B. REQUIRED DENIAL OF ADMISSION [24 CFR 960.204]**

RJ Cu'ctg'tgs wktgf "\q"guvcdrkuj "uvcpf ctf u'\yj cv'r tqj kdkv'cf o kuukqp'qh"cp'crr nkecpv'\q"\yj g'r wdrke" j qwukpi "r tqi tco "kh'\yj g{'j cxg'gpi ci gf "kp'egtvckp'etko kpcrl'cevkxkv{'qt'kh'\yj g"URJ C"j cu'tgcuqpcdrg" ecwug'\q"dgrkgxg"\yj cv'c"j qwugj qrf "o go dgtøu'ewttgpv'wug"qt"r cwgtp'qh"wug"qh"kmgi crl'f twi u."qt" ewttgpv'cdwug"qt"r cwgtp'qh"cdwug"qh"cneqj qn'o c{"\yj tgcvgp"\yj g'j gcnj ."uchgv{."qt"tki j v'\q"r gceghwn' gplq{o gpv'qh"\yj g'r tgo kugu"d{"qyj gt'tgukf gpvu0'

Y j gtg"\yj g'uvcwwg'tgs wktgu'\yj cv'\yj g"URJ C"r tqj kdkv'cf o kuukqp'hqt"c"r tguetkdgf 'r gtkqf "qh"vko g"chvgt" uqo g"f kus wcrkh{kpi "dgj cxkqt"qt"gxgpv."\yj g"URJ Co c{"ej qqug"\q"eqpvkpwg"\yj cv'r tqj kdkvkqp'hqt"c" nqpi gt'r gtkqf "qh"vko g"]46"EHT"; 820425*e+*5+*kk+0'

J WF "tgs wktgu"\j g"URJ C"\q"f gp{"cuukuvcpeg"kp"\j g"hqnqy kpi "ecugu<"

- Á Cp{"o go dgt"qh"\j g"j qwugj qnf "j cu"dggp"gxkevgf "htqo "hgf gtcn{"cuukuvgf "j qwukpi "kp"\j g"ncuv"
  \j tgg"{gctu"hqt"f twi /tgncvgf "etko kpcn"cevkxkv{0J WF "r gto ku"dw"f qgu"pqv"tgswktg"\j g"URJ C"\q"
  cf o kv"cp"qyj gty kug/gnki kdng"hco kn{"kh"\j g"j qwugj qnf "o go dgt"j cu"eqo r ngvgf "c"RJ C/cr r tqxgf "
  f twi "tgj cdknkcvkqp"r tqi tco "qt"\j g"ektewo uvcpegu"y j kej "ngf "\q"gxkevkqp"pq"nqpi gt"gzkuv"*g0i 0'
  \j g"r gtuqp"kpxqnxgf "kp"\j g"etko kpcn"cevkxkv{"pq"nqpi gt"nkxgu"kp"\j g"j qwugj qnf +0'

  URJ C"Rqnke{"

  Vj g"URJ C"y knn'cf o kv'cp'qyj gty kug/gnki kdng'hco kn{'y j q'y cu'gxkevgf 'htqo 'hgf gtcnn{'
  cuukuvgf 'j qwukpi 'y kij kp'\j g'r cuv'\j tgg'{gctu'hqt'f twi /tgncvgf 'etko kpcn'cevkxkv{.'kh'\j g'
  URJ C'ku'cdng'\q'xgtkh{'\j cv'\j g'j qwugj qnf 'o go dgt'y j q'gpi ci gf 'kp'\j g'etko kpcn'cevkxkv{'
  j cu'eqo r ngvgf 'c'uwr gtxkugf 'f twi 'tgj cdknkcvkqp'r tqi tco 'cr r tqxgf 'd{'\j g'RJ C.'qt'\j g'
  r gtuqp'y j q'eqo o kwgf '\j g'etko g'ku'pq'nqpi gt'nkxkpi 'kp'\j g'j qwugj qnf 0'

- Á Vj g'URJ C'f gvgto kpgu'\j cv'cp{'j qwugj qnf 'o go dgt'ku'ewttgpvn{'gpi ci gf 'kp'\j g'wug'qh'knngi cn'
  f twi u0*Drug*'o gcpu'c'eqpvtqnngf 'uwduvcpeg'cu'f ghkpgf 'kp'ugevkqp'324'qh'\j g'Eqpvtqnngf "
  Uwduvcpegu'Cev']43'WUUE0': 24_0*Currently engaged in the illegal use of a drug*'o gcpu'c'
  r gtuqp'j cu'gpi ci gf 'kp'\j g'dgj cxkqt'tgegpvn{'gpqwi j 'vq'lwuvkh{'c'tgcuqpcdng'dgnkgh'\j cv'\j tg'ku'
  eqpvkpwkpi 'knngi cn'f twi 'wug'd{'c'j qwugj qnf 'o go dgt']46'EHT'; 820427*d+*3_0'

  URJ C"Rqnke{"

  *Currently engaged in*'ku'f ghkpgf 'cu'cp{'wug'qh'knngi cn'f twi u'f wtkpi '\j g'r tgxkqwu'
  \j tgg'o qpyj u0'

- Á Vj g'URJ C'j cu'tgcuqpcdng'ecwug'\q'dgnkgxg'\j cv'cp{'j qwugj qnf 'o go dgt)u'ewttgpv'wug'qt'
  r cwgtp'qh'wug'qh'knngi cn'f twi u.'qt'ewttgpv'cdwug'qt'r cwgtp'qh'cdwug'qh'cneqj qn'o c{'\j tgcvgp'
  \j g'j gcnj .'uchgv{.'qt'tki j v'\q'r ceghwn'gplq{o gpv'qh'\j g'r tgo kugu'd{'qyj gt'tgukf gpwu0'

  URJ C"Rqnke{"

  Kp'f gvgto kpkpi 'tgcuqpcdng'ecwug.'\j g'URJ C'y knn'eqpukf gt'cnn'etgf kdng'gxkf gpeg.'kpenwf kpi "
  dw'pqv'nko kvgf '\q.'cp{'tgeqtf 'qh'eqpxkevkqpu.'cttguvu.'qt'gxkevkqpu'qh'j qwugj qnf 'o go dgtu"
  tgncvgf '\q'\j g'wug'qh'knngi cn'f twi u'qt'\j g'cdwug'qh'cneqj qn0C'tgeqtf 'qt'tgeqtf u'qh'cttguv'
  y knn'pqv'dg'wugf 'cu'\j g'uqng'dcuku'hqt'\j g'f gpkcn'qt'r tqqh'\j cv'\j g'cr r nkecpv'gpi ci gf 'kp'
  f kuswcnkh{kpi 'etko kpcn'cevkxkv{0Vj g'URJ C'y knn'cnuq'eqpukf gt'gxkf gpeg'htqo '\tgcvo gpv'
  r tqxkf gtu'qt'eqo o wpkv{/dcugf 'qti cpk\cvkqpu'r tqxkf kpi 'ugtxkegu'\q'j qwugj qnf 'o go dgtu0'

- Á Cp{'j qwugj qnf 'o go dgt'j cu'gxgt'dggp'eqpxkevgf 'qh'f twi /tgncvgf 'etko kpcn'cevkxkv{'hqt'\j g'
  r tqf wevkqp'qt'o cpwhcevwtg'qh'o gyj co r j gvco kpg'qp'\j g'r tgo kugu'qh'hgf gtcn{'cuukuvgf "
  j qwukpi 0'

- Á Cp{'j qwugj qnf 'o go dgt'ku'uwdlgev'\q'c'nkhgvko g'tgi kuvtcvkqp'tgs wktgo gpv'wpf gt'c'uvcvg'nkhgvko g'
  ugz'qhhgpf gt'tgi kuvtcvkqp'r tqi tco 0'

# 3-III.C. OTHER PERMITTED REASONS FOR DENIAL OF ADMISSION

J WF ''r gto ku. ''dw''f qgu''pqv''tgs wktg''yj g''URJ C''vq''f gp{''cf o kuukqp''hqt''yj g''tgcuqpu''f kuewuugf ''kp''yj ku'' ugevkqp0''

## Criminal Activity [24 CFR 960.203(c)]

Vj g''URJ C''ku''tgur qpukdng''hqt''uetggpkpi ''co kn{''dgj cxkqt''cpf ''uwkvcdknkv{''hqt''vgpcpe{0''Kp''f qkpi ''uq. '' yj g''URJ C''o c{''eqpukf gt''cp''cr r nkecpvu''j kuvqt{''qh''etko kpcn''cevkxkv{''kpxqnxkpi ''etko gu''qh''r j {ukecn'' xkqngpeg''vq''r gtuqpu''qt''r tqr gtv{''cpf ''qyj gt''etko kpcn''cevu''y j kej ''y qwnf ''cf xgtugn{''chhgev''yj g''j gcnyj . '' uchgv{. ''qt''y grhctg''qh''qyj gt''vgpcpwu0''

URJ C''Rqnke{

Kh''cp{''j qwugj qnf ''o go dgt''ku''ewttgpvn{''gpi ci gf ''kp''qt''j cu''gpi ci gf ''kp''cp{''qh''yj g''hqnqy kpi '' etko kpcn''cevkxkvkvkgu''y kyj kp''yj g''r cuv''yj tgg''{gctu. ''yj g''hco kn{''y knl''dg''f gpkgf ''cf o kuukqp0''

*Drug-related criminal activity.* ''f ghkpgf ''d{''J WF ''cu''yj g''knmgi cn''o cpwhcevwtg. ''ucng. '' f kuvtkdwvkqp. ''qt''wug''qh''c ''f twi . ''qt''yj g''r quuguukqp''qh''c''f twi ''y kyj ''kpvgpv''vq''o cpwhcevwtg. ''ugm '' f kuvtkdwvg''qt''wug''yj g''f twi ''] 46''EHT ''70822_0''

*Violent criminal activity.* ''f ghkpgf ''d{''J WF ''cu''cp{''etko kpcn''cevkxkv{''yj cv''j cu''cu''qpg''qh''ku'' gngo gpvu''yj g''wug. ''cwgo r vgf ''wug. ''qt''yj tgcvgpgf ''wug''qh''r j {ukecnhqteg''uwduvcpvkcn'gpqwi j ''vq'' ecwug. ''qt''dg''tgcuqpcdn{ ''nkmgn{ ''vq''ecwug. ''ugtkqwu''dqf kn{ ''kplwt{ ''qt''r tqr gtv{ ''f co ci g'' ] 46''EHT ''70822_0''

Etko kpcn''cevkxkv{''yj cv''o c{ ''yj tgcvgp''yj g''j gcnyj . ''uchgv{. ''qt''y grhctg''qh''qyj gt''vgpcpu'' ] 46''EHT '';820425*e+*5+_0''

Etko kpcn''cevkxkv{''yj cv''o c{ ''yj tgcvgp''yj g''j gcnyj ''qt''uchgv{''qh''URJ C''uvchh. ''eqpvtcevqtu. '' uwdeqpvtcevqtu. ''qt''ci gpvu0''

Etko kpcn''ugz wcn''eqpf wev. ''kpenwf kpi ''dwv''pqv''nko kvgf ''vq''ugz wcn''cuucwnv. ''kpeguv. ''qr gp''cpf '' i tquu''ngy f pguu. ''qt''ej knf ''cdwug0''

Gxkf gpeg''qh''uwej ''etko kpcn''cevkxkv{''kpenwf gu. ''dwv''ku''pqv''nko kvgf ''vq<

Cp{ ''tgeqtf ''qh''eqpxkevkqpu. ''cttguvu. ''qt''gxkevkqpu''hqt''uwur gevgf ''f twi /tgncvgf ''qt'' xkqngpv''etko kpcn''cevkxkv{''qh''j qwugj qnf ''o go dgtu''y kyj kp''yj g''r cuv''yj tgg''{gctu0''

C''tgeqtf ''qt''tgeqtf u''qh''cttguv''y knl''pqv''dg''wugf ''cu''yj g''uqng''dcuku''hqt''yj g''f gpkcn''qt'' r tqqh''yj cv''yj g''cr r nkecpv''gpi ci gf ''kp''f kus wcnkh{kpi ''etko kpcn''cevkxkv{0''

Kp''o cmkpi ''ku''f gekukqp''vq''f gp{''cuukuvcpeg. ''yj g''URJ C''y knl''eqpukf gt''yj g''hcevqtu''f kuewuugf ''kp'' Ugevkqpu''5/KKKG''cpf ''5/KKKH0''Wr qp''eqpukf gtcvkqp''qh''uwej ''hcevqtu. ''yj g''URJ C''o c{. ''qp''c'' ecug/d{/ecug''dcuku. ''f gekf g''pqv''vq''f gp{''cuukuvcpeg0''

**Previous Behavior [960.203(c) and (d) and PH Occ GB, p. 48]"**

J WF "cwj qtk| gu'\j g'URJ C'\q'f gp{'cf o kuukqp'dcugf "qp'tgngxcpv'kphqto cvkqp'r gtvckpkpi "\q'\j g" hco kn{øu'r tgxkqwu'dgj cxkqt'cpf "uwkvcdkrkv{'hqt'\gpcpe{0"

Kp'\j g'gxgpv'qh'\j g'tgegkr v'qh'wphcxqtcdng'kphqto cvkqp'y kj "tgur gev'\q'cp'cr r nkecpv'\j g'URJ C" o wuv'eqpukfgt'\j g'\ko g.'pcwwtg.'cpf "gzvgpv'qh'\j g'cr r nkecpvøu'eqpfwev'*kpenwfkpi "\j g'ugtkqwupguu" qh'\j g'qhhgpug+0Cu'f kuewuugf "kp'Ugevkqp'5/KKKH.'\j g'URJ C'o c{'cnuq'pggf "\q'eqpukfgt'y j gvj gt'\j g" ecwug'qh'\j g'wphcxqtcdng'kphqto cvkqp'o c{'dg'\j cv'\j g'cr r nkecpv'ku'\j g'xkevko "qh'fqo guvke" xkqngpeg.'fcvkpi "xkqngpeg.'ugzwcn'cuucwnv.'qt'uvcnmkpi 0"

URJ C'Rqnke{"

Vj g'URJ C'y km'fgp{'cf o kuukqp'\q'cp'cr r nkecpv'hco kn{'kh'\j g'URJ C'f gvgto kpgu'\j cv'\j g" hco kn{<"

J cu'c'r cwgtp'qh'\puwk\cdng'r cuv'r gthqto cpeg'kp'o ggvkpi "hkpcpekcn'qdnki cvkqpu." kpenwfkpi "tgpv'y kj kp'\j g'r cuv'\j tgg"{gctu0"

J cu'c'r cwgtp'qh'f kuwtdcpeg'qh'pgki j dqtu.'f guvtwevkqp'qh'r tqr gtv{.'qt'nkxkpi "qt" j qwugmggr kpi "j cdku'cv'r tkqt'tgukf gpeg'y kj kp'\j g'r cuv'\j tgg"{gctu'y j kej "o c{" cf xgtugn{'chhgev'\j g'j gcnj ."uchgv{.'qt'y grhctg'qh'qj gt'vgpcpu0"

Qy gu'tgpv'qt'qj gt'co qwpu'\q'\j ku'qt'cp{'qj gt'URJ C'qt'qy pgt'kp'eqppgevkqp" y kj "cp{'cuukuvf 'j qwukpi "r tqi tco 0"

O kutgr tgugpvgf "qt'f qgu'pqv'r tqxkfg'eqo r ngvg'kphqto cvkqp'tgncvgf "\q'grki kdknkv{." kpenwfkpi "kpeqo g.'cy ctf "qh'r tghgtgpegu'hqt'cf o kuukqp.'gzr gpugu.'hco kn{" eqo r qukvkqp'qt'tgpv0"

J cu'eqo o kwgf "htcwf .'dtkdgt{.'qt'cp{'qj gt'eqttwr v'qt'etko kpcn'cev'kp'eqppgevkqp" y kj "cp{'hgf gtcn'j qwukpi "r tqi tco "kp'\j g'ncuv'\j tgg"{gctu0"

Qy gu'tgpv'qt'qj gt'co qwpu'\q'cp{'URJ C'kp'eqppgevkqp'y kj "Ugevkqp'::.'r wdnke" j qwukpi ."qt'qj gt'r wdnke'j qwukpi "cuukuvcpeg'wpfgt'\j g'3;57'Cev.'wpnguu'\j g'hco kn{" tgr c{u'\j g'hwnn'co qwpv'qh'\j g'f gdv'r tkqt'\q'dgkpi "ugngevgf "htqo "\j g'y ckvkpi "nku0"

Y j gp'f gp{kpi "cf o kuukqp'f wg'\q'hco kn{'f gdwu'cu'uj qy p'kp'J WF øu'GKX" u{uvgo ."\j g'URJ C'y km'r tqxkfg'\j g'hco kn{'y kj "c'eqr {'qh'\j g'GKX'F gdv' Qy gf "\q'URJ C'cpf "Vgto kpcvkqp'tgr qtv0"

Kh'\j g'hco kn{'y kuj gu'\q'f kur wg'\j g'kphqto cvkqp'kp'\j g'tgr qtv.'\j g'hco kn{" o wuv'eqpvcev'\j g'URJ C'\j cv'gpvgtgf "\j g'kphqto cvkqp'kp'GKX"kp'y tkkpi ." gzr nckpkpi "y j {'GKX'kphqto cvkqp'ku'f kur wgf 0Vj g'hco kn{'o wuv'cnuq'r tqxkfg" c'eqr {'qh'\j g'ngwgt'cpf "cnn'cr r nkecdng'xgtkhkecvkqp'\q'\j g'URJ C'\q'uwr r qtv' \j g'hco kn{øu'encko 0Vj g'URJ C'y km'eqpukfgt'\j g'kphqto cvkqp'r tqxkfgf "d{" \j g'hco kn{'r tkqt'\q'kuuwkpi "c'pqvkeg'qh'f gpkcn0"

J cu"gpi ci gf "kp"qt"yj tgcvgpgf "xkqngpv"qt"cdwukxg"dgj cxkqt"qy ctf "URJ C"
r gtuqppgn0"

*Abusive or violent behavior towards SPHA personnel* "kpenwfgu"xgtdcn'cu"
y gnn'cu'r j {ukecn'cdwug"qt"xkqngpeg0"Wug"qh'tcekcn'gr kj gu."qt"qyj gt"
ncpi wci g.'y tkwgp"qt"qtcn'yj cv'ku'ewurqo ctkn{"wugf "vq"kpvko kfcvg"o c{"dg"
eqpukfgtgf "cdwukxg"qt"xkqngpv'dgj cxkqt0"

*Threatening* "tghgtu"vq"qtcn'qt"y tkwgp"yj tgcvu"qt"r j {ukecn'i guwtgu"yj cv'
eqo o wpkecvg"kpvgpv'vq"cdwug"qt"eqo o kv'xkqngpeg0"

Kp"o cmkpi "ku"fgekukqp"vq"fgp{"cfo kuukqp."yj g"URJ C"y kn'eqpukfgt"yj g"hcevqtu"fkuewuugf "kp"
Ugevkqpu"5/KKKG"cpf "5/KKKH0"Wrqp"eqpukfgtcvkqp"qh'uwej "hcevqtu."yj g"URJ C"o c{."qp"c"
ecug/d{/ecug"dcuku."fgekfg"pqv'vq"fgp{"cfo kuukqp0"

Vj g"URJ C"y kn'eqpukfgt"yj g"gzkuvgpeg"qh'o kvki cvkpi "hcevqtu."uwej "cu'nquu"qh'go r nq{o gpv'
qt"qyj gt'hkpcpekcn'fkhhkewnkgu."dghqtg"fgp{kpi "cfo kuukqp"vq"cp'crr nkecpv'dcugf "qp"yj g"
hcknwtg"vq"o ggv'r tkqt'hkpcpekcn'qdnki cvkqpu0"

# 3-III.D. SCREENING

## Screening for Eligibility

RJ Cu'ctg'cwwj qtk|gf "vq "qdvckp'etko kpcrl'eqpxkevkqp'tgeqtfu'htqo "ncy "gphqtego gpv'ci gpekgu'vq " uetggp'crr nkecpvu'hqt'cfo kuukqp'vq'vj g'r wdrke'j qwukpi "r tqi tco 0'Vj ku'cwwj qtk|{'cuukuvu'vj g'URJ C" kp'eqo r n{kpi "y kj "J WF "tgs wktgo gpv'cpf "URJ C'r qlkekgu'vq'fgp{'cuukuvcpeg'vq'crr nkecpvu'y j q" ctg'gpi ci kpi "kp'qt'j cxg'gpi ci gf "kp'egtvckp'etko kpcrl'cevkxkvkgu0'Kp'qtfgt'vq'qdvckp'ceeguu'vq'vj g" tgeqtfu'vj g'URJ C'o wuv'tgs wktg'gxgt{'crr nkecpv'hco kn{'vq'uwdo kv'c'eqpugpv'hqto "uki pgf "d{'gcej " cfwn'j qwugj qnf "o go dgt"]46'EHT "70, 25_0'

Vj g'URJ C'o c{'nqv'r cuu'cnqpi "vq'vj g'crr nkecpv'vj g'equ'qf'c'etko kpcrl'tgeqtfu'ej gem' ]46'EHT "; 820426*f+_0'

### URJ C'Rqnke{ "

Vj g'URJ C'y knl'r gthqto "etko kpcrl'dcemi tqwpf "ej gemu'vj tqwi j "nqecrl'ncy "gphqtego gpv'hqt" cnl'cfwn'j qwugj qnf "o go dgtu0'

Kh'vj g'tguwnu'qh'vj g'etko kpcrl'dcemi tqwpf "ej gem'kpfkecvg'vj gtg'o c{'j cxg'dggp'r cuv' etko kpcrl'cevkxkv{.'dwv'vj g'tguwnu'ctg'kpeqpenwukxg."vj g'URJ C'y knl'tgs wguv'c'nkpi gtr tkpv' ectf "cpf "y knl'tgs wguv'kphqto cvkqp'htqo "vj g'P cvkqpcrl'Etko g'Kphqto cvkqp'Egpvgt"*P EKE+0'

RJ Cu'ctg'tgs wktgf "vq'r gthqto "etko kpcrl'dcemi tqwpf "ej gemu'pgeguuct{'vq'fgvgto kpg'y j gvj gt'cp{ " j qwugj qnf "o go dgt'ku'uwdlgev'vq'c'nkhgvko g'tgi kuvtcvkqp'tgs wktgo gpv'wpfgt'c'uvcvg'ugz'qhhgpfgt" r tqi tco "kp'vj g'uvcvg'y j gtg'vj g'j qwukpi "ku'nqecvgf."cu'y gnl'cu'kp'cp{'qyj gt'uvcvg'y j gtg'c'j qwugj qnf " o go dgt'ku'nnqyp'vq'j cxg'tgukfgf "]46'EHT "; 820426*c+*6+_0'

### URJ C'Rqnke{ "

Vj g'URJ C'y knl'wug'vj g'Ftw'Ulqf kp'P cvkqpcrl'Ugz'Qhhgpfgt'fcvcdcug'vq'uetggp'crr nkecpvu' hqt'cfo kuukqp0'

Cff kvkqpcn{.'RJ Cu'o wuv'cun'y gj gt'vj g'crr nkecpv.'qt'cp{'o go dgt'qh'vj g'crr nkecpvu'j qwugj qnf." ku'uwdlgev'vq'c'nkhgvko g'tgi kuvtgf "ugz'qhhgpfgt'tgi kuvtcvkqp'tgs wktgo gpv'kp'cp{'uvcvg']P qvkeg" RKI "4234/4: _0'

Kh'vj g'URJ C'r tqr qugu'vq'fgp{'cfo kuukqp'dcugf "qp'c'etko kpcrl'tgeqtf "qt'qp'nkhgvko g'ugz'qhhgpfgt" tgi kuvtcvkqp'kphqto cvkqp.'vj g'URJ C'o wuv'pqvkh{'vj g'j qwugj qnf "qh'vj g'r tqr qugf "cevkqp'cpf "o wuv' r tqxkfg'vj g'uwdlgev'qh'vj g'tgeqtf "cpf "vj g'crr nkecpv'c'eqr {'qh'vj g'tgeqtf "cpf "cp'qr r qtwpkv{'vq' f kur wg'vj g'ceewtce{'cpf "tgngxcpeg'qh'vj g'kphqto cvkqp'r tkqt'vq'c'f gpkcnl'qh'cfo kuukqp']46'EHT " 70, 25*h+'cpf "70, 27*f+_0'

*Obtaining Information from Drug Treatment Facilities [24 CFR 960.205]*

J WF "cwj qtk| gu'RJ Cu'\q"tgs wgus"cpf "qdvckp"kphqto cvkqp'htqo "f twi "cdwug'\tgcvo gpv'hceknkvkgu" eqpegtpkpi "cr r nkecpvu0'Ur geknkecnn{."\j g"URJ C"o c{"tgs wktg"gcej "cr r nkecpv'\q"uwdo kv'hqt"cnn" j qwugj qnf "o go dgtu"y j q"ctg"cv'ngcuv'3: "{gctu"qh"ci g."cpf "hqt"gcej "hco kn{"j gcf ."ur qwug."qt"eq/ j gcf "tgi ctf nguu"qh"ci g."qpg"qt"o qtg"eqpugpv'hqto u"uki pgf "d{"uwej "j qwugj qnf "o go dgtu"\j cv' tgs wgusu"cp{"f twi "cdwug'\tgcvo gpv'hceknkv{"\q"kphqto "\j g"URJ C"y j gvj gt"\j g"f twi "cdwug'\tgcvo gpv' hceknkv{"j cu'tgcuqpcdng"ecwug'\q"dgnkgxg'\j cv'\j g"j qwugj qnf "o go dgt"ku"ewttgpvn{"gpi ci kpi "kp" knngi cn'f twi "wug0'

*Drug Abuse Treatment Facility*"o gcpu"cp"gpvkv{"\j cv'j qnf u"kukgnh'qw'cu'r tqxkf kpi ."cpf "r tqxkf gu." f kci pquku."tgcvo gpv."qt"tghgttcn'hqt"tgcvo gpv'y kj "tgur gev'\q"\j g"knngi cn'f twi "wug."cpf "ku'gkj gt"cp" kf gpvkhkgf "wpkv'y kj kp"c'i gpgtcn'ectg"hceknkv{."qt"cp"gpvkv{"qj gt"\j cp"c'i gpgtcn'o gf kecn'ectg" hceknkv{0'

*Currently engaging in illegal use of a drug*"o gcpu"knngi cn'wug'qh'c'f twi "\j cv'qeewttgf "tgegpvn{" gpqwi j "\q"lwuvkh{"c'tgcuqpcdng'dgnkgh'\j cv'\j gtg"ku'eqpvkpwkpi "knngi cn'f twi "wug'd{"c'j qwugj qnf " o go dgt0'

Cp{"eqpugpv'hqto "wugf "hqt"\j g"r wtr qug"qh'qdvckpkpi "kphqto cvkqp'htqo "c'f twi "cdwug'\tgcvo gpv' hceknkv{"\q"f gvgto kpg"y j gvj gt"c'j qwugj qnf "o go dgt'ku'ewttgpvn{"gpi ci kpi "kp'knngi cn'f twi "\wug'o wuv' gzr ktg"cwvqo cvkecnn{"chvgt"\j g"URJ C'j cu'o cf g"c'hkpcn'f gekukqp'\q"gkj gt"cr r tqxg"qt"f gp{"\j g" cf o kuukqp'qh'uwej "r gtuqp0'

Cp{"ej ci gu'kpewttgf "d{"\j g"URJ C'hqt'kphqto cvkqp'r tqxkf gf "htqo "c'f twi "cdwug'\tgcvo gpv'hceknkv{" o c{"pqv'dg'r cuugf "qp'\q"\j g"cr r nkecpv'qt"\gpcpv0'

Kh'\j g"URJ C'ej qqugu'\q"qdvckp'uwej "kphqto cvkqp'htqo "f twi "cdwug'\tgcvo gpv'hceknkvkgu."kv'o wuv' cf qr v'cpf "ko r ngo gpv'qpg"qh'\j g"\y q"hqnmqy kpi "r qnkekgu<'

Rqnke{"C<'Vj g"URJ C'o wuv'uwdo kv'c'tgs wgus"hqt"kphqto cvkqp'\q"c'f twi "cdwug'\tgcvo gpv'hceknkv{"hqt" cnn'hco knkgu'dghqtg"\j g{"ctg"cf o kwgf 0'Vj g"tgs wgus'o wuv'dg"uwdo kwgf "hqt'gcej "r tqr qugf " j qwugj qnf "o go dgt"y j q"ku'cv'ngcuv'3: "{gctu"qh'ci g."cpf "hqt"gcej "hco kn{"j gcf ."ur qwug."qt"eq/j gcf " tgi ctf nguu"qh'ci g0'

Rqnke{"D<'Vj g"URJ C'o wuv'uwdo kv'c'tgs wgus"hqt"kphqto cvkqp'qpn{"hqt'egtvckp'j qwugj qnf "o go dgtu." y j qug"etko kpcn'tgeqtf "kpf kecvgu'r tkqt"cttguvu"qt"eqpxkevkqp'hqt"cp{"etko kpcn'cevkxkv{"\j cv'o c{"dg"c" uqng'dcuku'hqt"f gpkcn'qh'cf o kuukqp'qt'y j qug'r tkqt"\gpcpe{"tgeqtf u'kpf kecvg'\j cv'\j g'r tqr qugf " j qwugj qnf "o go dgt"gpi ci gf "kp'f guvtwevkqp'qh'r tqr gtv{"qt"xkqngpv'cevkxkv{"ci ckpuv'cpqj gt'r gtuqp." qt'\j g{"kpvgthgtgf "y kj "\j g'tki j v'qh'r ceghwn'gplq{o gpv'qh'\j g'r tgo kugu'qh'qj gt'tgukf gpvu0'

Kh'\j g"URJ C'ej qqugu'\q"qdvckp'uwej "kphqto cvkqp."kv'o wuv'cdkf g'd{"\j g"J WF "tgs wktgo gpvu'hqt" tgeqtf u'o cpci go gpv'cpf "eqphkf gpvkcnkv{"cu'f guetkdgf "kp'46"EHT";820427*h+0'

<u>URJ C'Rqnke{"</u>

Vj g"URJ C'y knn'qdvckp'kphqto cvkqp'htqo "f twi "cdwug'\tgcvo gpv'hceknkvkgu'\q'f gvgto kpg" y j gvj gt"cp{"cr r nkecpv'hco kn{øu'j qwugj qnf "o go dgtu"ctg"ewttgpvn{"gpi ci kpi "kp'knngi cn'f twi " cevkxkv{"qpn{"y j gp'\j g"URJ C'j cu'f gvgto kpgf "\j cv'\j g"hco kn{"y knn'dg"gpkgngf "cf o kuukqp" dcugf "qp'c'hco kn{"o go dgtøu'f twi /tgncvgf "etko kpcn'cevkxkv{."cpf "\j g"hco kn{" encko u'\j cv'\j g" ewr cdng"hco kn{"o go dgt'j cu'uweeguuhwn{"eqo r ngvgf "c'uwr gtxkugf "f twi "qt"cneqj qn' tgj cdknkvcvkqp'r tqi tco 0'

## Screening for Suitability as a Tenant [24 CFR 960.203(c)]

Vjg"URJC"ku'tgurqpukdng"hqt"vjg"uetggpkpi "cpf "ugngevkqp"qh'hco knkgu'vq"qeewr{'rwdrke"jqwukpi "wpkuu0'Vjg"URJC"oc{"eqpukfgt"cmtgngxcpv'kphqtocvkqp0'Uetggpkpi "ku'ko rqtvcpv'vq'rwdrke'jqwukpi "eqoowpkuigu'cpf "rtqitco "kpvgitkv{."cpf "vq"gpuwtg"jcv'cuukuvgf "jqwukpi "ku'rtqxkfgf "vq"vjqug" hcoknkgu'jcv'y knl'cdjgtg"vq"ngcug"qdnki cvkqpu0"

URJC"Rqrke{"

Vjg"URJC"y knl'eqpukfgt'vjg"hco knl{øu"jkuvqt{"y kj "tgurgev'vq"vjg"hqmqy kpi "hcevqtu<

Rc{o gpv'qh'tgpv'cpf "wwkrkwkgu"

Ectkpi "hqt"c"wpkv'cpf "rtgo kugu"

Tgurgevkpi "vjg'tki jw'qh'qvjgt'tgukfgpwu'vq"vjg'rgceghwn'gplq{o gpv'qh'vjgkt'jqwukpi "

Etko kpcn'cevkxkv{'vjcv'ku'c'vjtgcv'vq"vjg'j gcnj .'uchgv{.'qt'rtqr gtv{'qh'qvjgtu"

Dgjcxkqt'qh'cml'jqwugjqrf "o go dgtu'cu'tgncvgf "vq"vjg'i tqwpfu'hqt'fgpkcn'cu'fgvcrngf "kp"Ugevkqpu"5/KKK0'D'cpf "E"

Eqo r rkcpeg'y kj "cp{'qvj gt'guugpvkcl'eqpf kvkqpu'qh'vgpcpe{"

# Resources Used to Check Applicant Suitability [PH Occ GB, pp. 47-56]"

RJ Cu'j cxg"c"xctkgv{"qh'tguqwtegu'cxckncdng"vq"vjgo "hqt"fgvgtokpcvkqp"qh'vjg"uwkvcdkrkv{"qh"
crrrkecpvu0I gpgtcm{."RJ Cu'uj qwf "tglgev'crrrkecpvu'yj q"j cxg'tegegpv'dej cxkqt"vjcv'y qwf "
y cttcpv'ngecug"vgto kpcvkqp"hqt"c"rwdnke"j qwukpi "tgukfgpv0"

<u>URJ C"Rqnke{"</u>

Kp"qtfgt"vq"fgvgto kpg"vjg"uwkvcdkrkv{"qh'crrrkecpvu'vjg"URJ C"y knl'gzco kpg'crrrkecpv'
j kuvqt{"hqt"vjg"r cuv'vjtgg"{gctu0'Uwej "dceni tqwpf "ej gemu"y knl'kpenwfg<

*Past Performance in Meeting Financial Obligations, Especially Rent"*

URJ C"cpf "ncpfmqtf "tghgtgpegu"hqt"vjg"r cuv'vjtgg"{gctu."i cvj gtkpi "
kphqto cvkqp"cdqwv'r cuv'r gthqto cpeg"o ggvkpi "tgpvcn'qdnki cvkqpu'uwej "cu"
tgpv'r c{o gpv'tgeqtf."ncvg'r c{o gpv'tgeqtf."y j gvj gt"vj g'RJ C lncpfmqtf "gxgt"
dgi cp"qt"eqo r ngvgf "ngcug"vgto kpcvkqp"hqt"pqp/r c{o gpv."cpf "y j gvj gt"
wkrkvkgu"y gtg"gxgt"f kueqppgevgf "kp"vj g"wpkv0'RJ Cu'cpf "ncpfmqtf u'y knl'dg"
cumgf "kh'vj g{"y qwf "tgpv'vq"vj g"crrrkecpv'ncm kn{"ci ckp0'

Wkrkv{"eqo r cp{"tghgtgpegu'eqxgtkpi "vj g"o qpvj n{"co qwpv'qh'wkrkvkgu."ncvg"
r c{o gpv."f kueqppgevkqp."tgwtp"qh'c"wkrkv{"f gr qukv'cpf "y j gvj gt"vj g"
crrrkecpv'ecp"i gv'wkrkvkgu'wtpgf "qp"kp"vj gkt"pco g0*Wug"qh'vj ku"kpswkt{"y knl'
dg"tgugtxgf "hqt"crrrkecpvu'crr n{kpi "hqt"wpkvu"y j gtg"j gtg"ctg"vgpcpv'r ckf "
wkrkvkgu0+"

Kl'cp"crrrkecpv'j cu"pq"tgpvcn'r c{o gpv'j kuvqt{"vj g"URJ C"y knl'ej gem'eqwtv'
tgeqtf u'qh'gxkevkqp"cevkqpu'cpf "qvj gt"hkpcpekcnl'lwf i o gpvu."cpf "etgf kv'
tgr qtvu0'C "ncem'qh'etgf kv'j kuvqt{"y knl'pqv'f ksswcrkh{"uqo gqpg"htqo "
dgeqo kpi "c"r wdnke"j qwukpi "tgukfgpv."dwv'c"r qqt"etgf kv'tcvkpi "o c{0'

Crrrkecpvu'y kj "pq'tgpvcn'r c{o gpv'j kuvqt{"y knl'cnuq"dg"cumgf "vq"r tqxkf g"
vj g"URJ C"y kj "r gtuqpcnl'tghgtgpegu0'Vj g"tghgtgpegu"y knl'dg'tgs wguvgf "vq"
eqo r ngvg"c"xgtkhkecvkqp"qh'vj g"crrrkecpvu'cdkrkv{"vq"r c{"tgpv'kh'pq"qvj gt"
f qewo gpvcvkqp"qh'cdkrkv{"vq"o ggv'hkpcpekcnl'qdnki cvkqpu'ku'cxckncdng0'Vj g"
crrrkecpv'y knl'cnuq"dg'tgswktgf "vq"eqo r ngvg"c"ej gemktu'f qewo gpvkpi "vj gkt"
cdkrkv{"vq"o ggv'hkpcpekcnl'qdnki cvkqpu0'

Kl'r tgxkqwu'ncpfmqtf u'qt"vj g"wkrkv{"eqo r cp{"f q"pqv'tgur qpf "vq"tgs wguvu"
htqo "vj g"RJ C."vj g"crrrkecpv'o c{'r tqxkf g'qvj gt"f qewo gpvcvkqp"vj cv'
f go qpuvtcvgu'vj gkt"cdkrkv{"vq"o ggv'hkpcpekcnl'qdnki cvkqpu'*g0 0'tgpv'tgegkr vu." 
ecpegmgf "ej gemu0'gve0+"

*Disturbances of Neighbors, Destruction of Property or Living or Housekeeping Habits at Prior Residences that May Adversely Affect Health, Safety, or Welfare of Other Tenants, or Cause Damage to the Unit or the Development"*

URJ C"cpf "ncpf nqtf "tghgtgpegu'hqt"yj g"r cuv'yj tgg"{gctu."i cyj gtkpi "kphqto cvkqp"qp"y j gyj gt"yj g"cr r nkecpv'ngr v'c"wpkv'engcp."uchg"cpf "ucpkvct{= y j gyj gt"yj g"xkqncvgf "j gcnj "qt"uchgv{"eqf gu=y j gyj gt"cp{"f co ci g"y cu"f qpg"d{"yj g"cr r nkecpv'qt"c"ewttgpv'qt"r tgxkqwu'wpkv'qt"yj g"f gxgmr o gpv."cpf ."kh'uq."j qy "o wej "yj g"tgr ckt"qh"yj g"f co ci g"equv=y j gyj gt"yj g"cr r nkecpvou'j qwugmggr kpi "ecwugf "kpugev'qt"tqf gpv'kphguvcvkqp=cpf "y j gyj gt"yj g'pgki j dqtu'eqo r nckpgf "cdqw'yj g"cr r nkecpv'qt"y j gyj gt"yj g'r qnkeg"y gtg"gxgt"ecmgf "dgecwug"qh'f kuwtdcpegu0'

Rqnkeg"cpf "eqwtv'tgeqtf u'y kj kp"yj g"r cuv'yj tgg"{gctu'y knl'dg"wugf "vq"ej gem'hqt"cp{'gxkf gpeg"qh'f kuwtdcpeg"qh'pgki j dqtu'qt"f guvtwevkqp"qh'pgki j dqtu'qt"f guvtwevkqp"qh'r tqr gtv{"yj cv'o ki j v'j cxg"tguwngf "kp"cttguv'qt"eqpxkevkqp0C "tgeqtf "qt"tgeqtf u'qh"cttguv'y knl'pqv'dg"wugf "cu"yj g"uqng"dcuku'hqt"yj g"f gpkcn'qt"r tqqh'yj cv'yj g"cr r nkecpv'gpi ci gf "kp"f kus wcnkh{kpi "cevkxkv{0'

C "r gtuqpcn'tghgtgpeg"y knl'dg"tgs wguvgf "vq"eqo r ngvg"c"xgtkhkecvkqp"qh'yj g"cr r nkecpvou'cdknkv{"vq"ectg"hqt"yj g"wpkv'cpf "cxqkf "f kuwtdkpi "pgki j dqtu'kh'pq"qyj gt"f qewo gpvcvkqp"ku"cxckncdng0Kp"yj gug"ecugu. "yj g"cr r nkecpv'y knl'cnuq"dg"tgs wktgf "vq"eqo r ngvg"c"ej gemkuv'f qewo gpvkpi "yj gkt"cdknkv{"vq"ectg"hqt"yj g"wpkv'cpf "vq"cxqkf "f kuwtdkpi "pgki j dqtu0'

J qo g"xkukwu'o c{"dg"wugf "vq"f gvgto kpg"yj g"cr r nkecpvou'cdknkv{"vq"ectg"hqt"yj g"wpkv0'

# 3-III.E. CRITERIA FOR DECIDING TO DENY ADMISSION

**Evidence**

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y knl'wug"yj g"rtgrqpfgtcpeg"qh"yj g"gxkfgpeg"cu"yj g"uvcpfctf "hqt"o cmkpi "cnl' cf o kuukqp"f gekukqpu0"

*Preponderance of the evidence*"ku"f ghkpgf "cu"gxkfgpeg"y j kej "ku"qh"i tgcvgt"y gki v'qt"o qtg" eqpxkpekpi "yj cp"yj g"gxkfgpeg"y j kej "ku"qhhgtgf "kp"qrrqukvkqp"vq"kv=yj cv'ku."gxkfgpeg"y j kej " cu"c"y j qng"uj qy u"yj cv'yj g"hcev'uqwi j v'vq"dg"rtqxgf "ku"o qtg"rtqdcdlg"yj cp"pqv0" Rtgrqpfgtcpeg"qh"yj g"gxkfgpeg"o c{"pqv'dg"f gvgto kpgf "d{"yj g"pwo dgt"qh"y kvpguugu."dwv'd{" yj g"i tgcvgt"y gki v'qh'cnl'gxkfgpeg0"

## Consideration of Circumstances [24 CFR 960.203(c)(3) and (d)]

J WF "cwj qtk| gu"yj g"URJ C"vq"eqpukfgr"cnl'tgngxcpv'ektewo uvcpegu"y j gp"f gekf kpi "y j gyj gr"vq"f gp{" cf o kuukqp"dcugf "qp"c"hco knl'o gu"r cuv'j kuvqr{"gzegrv'kp"yj g"ukwcvkqpu"hqr"y j kej "f gpkcn'qh'cf o kuukqp" ku"o cpf cvgf "*ugg"Ugevkqp"5/KKKD+0"

Kp"yj g"gxgpv'yj g"URJ C"tgegkxgu"wphcxqtcdlg"kphqto cvkqp"y kj "tgur gev'vq"cp"crr nkecpv." eqpukfgrcvkqp"o wuv'dg"i kxgp"vq"yj g"ko g."pcwtg."cpf "gzvgpv'qh'yj g"crr nkecpvxu"eqpfwev'*kpenwfkpi " yj g"ugtkqwupguu"qh"yj g"qhhgpug+0Kp"c"o cppgr"eqpukuvgpv'y kj "ku"r qnkekgu."RJ Cu"o c{"i kxg" eqpukfgrcvkqp"vq"hcevqtu"y j kej "o ki j v'kpf kecvg"c"tgcuqpcdlg"r tqdcdkkv{"qh'hcxqtcdlg"hwwtg" eqpfwev0"

URJ C"Rqrke{"

Vj g"URJ C"y kln'eqpukf gt"vj g"hqrmy kpi "hcevu'cpf "ektewo uvcpegu'r tkqt"vq"o cmkpi "ku" f gekukqp<"

Vj g"ugrkqwupguu'qh'vj g"ecug."gur gekcn{'y kj "tgur gev'vq"j qy "kv'y qwnf "chhgev'qvj gt" tgukf gpwu'uchgv{"qt"r tqr gtv{"

Vj g"ghhgevu'vj cv'f gpkcn'qh'cf o kuukqp'o c{'j cxg"qp"qvj gt"o go dgtu'qh'vj g"hco kn{" y j q"y gtg"pqv'kpxqnxgf "kp'vj g"cevkqp"qt"hcknwtg"vq"cev"

Vj g"gzvgpv'qh'r ctvkekr cvkqp"qt"ewnr cdknkv{'qh'kpf kxkf wcn'hco kn{"o go dgtu."kpenwf kpi " y j gvj gt"vj g"ewnr cdng"hco kn{"o go dgt"ku'c'o kpqt"qt"c'r gtuqp"y kj "f kucdknkkgu."qt" *cu'f kuewuugf "hwtvj gt"kp"ugevkqp"5/KKKCH+'c'xkevko "qh'f qo guvke'xkqngpeg."f cvkpi " xkqngpeg."ugzwcn'cuucwn."uvcmkpi ."qt'j wo cp"vtchhkemkpi "

Vj g"ngpi vj "qh'vko g"ukpeg"vj g"xkqncvkqp"qeewttgf ."kpenwf kpi "vj g"ci g"qh'vj g"kpf kxkf wcn' cv'vj g"vko g"qh'vj g"eqpf wev."cu"y gnl'cu"vj g"hco kn{øu'tgegpv'j kuvqt{"cpf "vj g'rkmgnkj qqf " qh'hcxqtcdng"eqpf wev'kp"vj g'hwwtg""

Y j kng"c'tgeqtf "qt"tgeqtf u'qh'cttguv'y kln'pqv'dg"wugf "cu'vj g'uqng'dcuku'hqt'f gpkcn"cp" cttguv'o c{"tkki i gt'cp'kpxguvki cvkqp"vq"f gvgto kpg'y j gvj gt"vj g"cr r nkecpv'cevwcn{" gpi ci gf "kp'f kus wcnkh{kpi "etko kpcn'cevkxkv{0'Cu'r ctv'qh'ku'kpxguvki cvkqp."vj g"URJ C" o c{'qdvckp'vj g"r qnkeg'tgr qtv'cuuqekcvgf "y kj "vj g"cttguv'cpf "eqpukf gt'vj g'tgr qtvgf " etko kpcn'uvcpegu'qh'vj g"cttguv0'Vj g"URJ C"o c{"cnuq"eqpukf gt<"

Cp{"uvcvgo gpwu'o cf g'd{"y kpguugu'qt"vj g"cr r nkecpv'pqv'kpenwf gf "kp"vj g" r qnkeg'tgr qtv'

Y j gvj gt"etko kpcn'ej cti gu'y gtg"hkngf "

Y j gvj gt."kh'hkngf ."etko kpcn'ej cti gu'y gtg"cdcpf qpgf ."f kuo kuugf ."pqv' r tqugewvgf ."qt"wnko cvgn{"tguwnvgf "kp'cp'ces wkvcl'

Cp{"qvj gt"gxkf gpeg'tgngxcpv'vq"f gvgto kpkpi "y j gvj gt"qt"pqv'vj g"cr r nkecpv' gpi ci gf "kp'f kus wcnkh{kpi "cevkxkv{"

Gxkf gpeg"qh'etko kpcn'eqpf wev'y kln'dg"eqpukf gtgf "kh'kv'kpf kecvgu'c'f go qpuvtcdng 'tkum' vq'uchgv{"cpf lqt'r tqr gtv{"

Gxkf gpeg"qh'vj g"cr r nkecpv'hco kn{øu'r ctvkekr cvkqp"kp"qt"y knkpi pguu'vq"r ctvkekr cvg"kp" uqekcl'ugtxkeg"qt"vj g"cr r tqr tkcvg"eqwpugnkpi "ugtxkeg'r tqi tco u'

Kp"vj g"ecug"qh'f twi "qt"cneqj qn'cdwug."y j gvj gt"vj g"ewnr cdng'j qwugj qnf "o go dgt"ku" r ctvkekr cvkpi "kp"qt'j cu"uweeguuhwln{"eqo r ngvgf "c'uur gtxkugf "f twi "qt"cneqj qn' tgj cdknkvcvkqp'r tqi tco "qt'j cu"qvj gty kug'dggp'tgj cdknkvcvgf "uweeguuhwln{"

Vj g"URJ C"y kln'tgs wktg"vj g"cr r nkecpv'vq"uwdo kv'gxkf gpeg'qh'vj g'j qwugj qnf " o go dgtøu'ewttgpv'r ctvkekr cvkqp"kp"qt"uweeguuhwnl'eqo r ngvkqp"qh'c'uur gtxkugf " f twi "qt"cneqj qn'tgj cdknkvcvkqp'r tqi tco ."qt"gxkf gpeg"qh'qvj gty kug'j cxkpi " dggp'tgj cdknkvcvgf "uweeguuhwnl{0'

## Removal of a Family Member's Name from the Application

Uj qwnf "vj g"URJ Cøu'uetggpkpi "r tqeguu'tgxgcnl'vj cv'cp"crr nkecpvøu'j qwugj qnf "kpenwfgu'cp"kpf kxkf wcn'uwdlgev'vq'uvcvg'tkhgvko g'tgi kuvgtgf "ugz"qhhgpf gt'tgi kuvtcvkqp."vj g"URJ Co wuv'qhhgt'vj g"hco kn{"vj g"qr r qtwpkv{"vq'tgo qxg"vj g"kpgnki kdng"hco kn{"o go dgt'htqo "vj g"j qwugj qnf 0'Kh'vj g"hco kn{"ku"wpy knkpi "vq'tgo qxg"vj cv'kpf kxkf wcn'htqo "vj g"j qwugj qnf ."vj g"URJ Co wuv'f gp{'cf o kuukqp"vq'vj g"hco kn{"]P qvkeg"RKI "4234/4: _0"

Hqt"qvj gt"etko kpcn'cevkxkv{."vj g"URJ Co c{'r gto kv'vj g"hco kn{"vq'gzenwf g"vj g"ewnr cdng"hco kn{"o go dgtu"cu"c"eqpf kvkqp"qh'gnki kdknkv{0']46"EHT "; 820425*e+*5+*k+_0

### URJ C"Rqnke{

Cu'c"eqpf kvkqp"qh'tgegkxkpi "cuukuvcpeg."c"hco kn{"o c{"ci tgg"vq'tgo qxg"vj g"ewnr cdng"hco kn{"o go dgt'htqo "vj g"cr r nkecvkqp0'Kp"uwej "kpuvcpegu."vj g"j gcf "qh'j qwugj qnf "o wuv'egtvkh{"vj cv'vj g"hco kn{"o go dgt'y knn'pqv'dg'r gto kvvgf "vq'xkukv'qt'vq'uvc{'cu'c"i wguv'kp"vj g"r wdnke"j qwukpi "wpkv0'

Chvgt"cf o kuukqp"vq'vj g"r tqi tco ."vj g"hco kn{"o wuv'r tgugpv'gxkf gpeg"qh'vj g"hqto gt"hco kn{"o go dgtøu"ewttgpv'cf f tguu'wr qp"URJ C'tgs wguv0'

## Reasonable Accommodation [PH Occ GB, pp. 58-60]

Kh'vj g"hco kn{"kpenwfgu'c"r gtuqp"y kj "f kucdknkvkgu."vj g"URJ Cøu'f gekukqp"eqpegtpkpi "f gpkcn'qh'cf o kuukqp"ku'uwdlgev'vq'eqpukf gtcvkqp"qh'tgcuqpcdng"ceeqo o qf cvkqp"kp"ceeqtf cpeg"y kj "46"EHT "Rctv'; 0'

### URJ C"Rqnke{

Kh'vj g"hco kn{"kpf kecvgu'vj cv'vj g"dgj cxkqt"qh'c"hco kn{"o go dgt'y kj "c"f kucdknkv{"ku'vj g"tgcuqp"hqt'vj g"r tqr qugf "f gpkcn'qh'cf o kuukqp."vj g"URJ C'y knn'f gvgto kpg"y j gvj gt"vj g"dgj cxkqt"ku"tgncvgf "vq'vj g"f kucdknkv{0'Kh'uq."wr qp"vj g"hco kn{øu'tgs wguv."vj g"URJ C'y knn'f gvgto kpg"y j gvj gt"cnvgtpcvkxg"o gcuwtgu"ctg"cr r tqr tkcvg"cu'c"tgcuqpcdng"ceeqo o qf cvkqp0'Vj g"URJ C"y knn'qpn{"eqpukf gt"ceeqo o qf cvkqpu'vj cv'ecp"tgcuqpcdn{"dg'gzr gevgf "vq'cf f tguu'vj g"dgj cxkqt"vj cv'ku'vj g'dcuku'qh'vj g"r tqr qugf "f gpkcn'qh'cf o kuukqp0'Ugg"Ej cr vgt"4"hqt"c"f kuewuukqp"qh'tgcuqpcdng"ceeqo o qf cvkqp0'

# 3-III.F. PROHIBITION AGAINST DENIAL OF ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, STALKING, AND HUMAN TRAFFICKING"

Vj g"Xkqngpeg"ci ckpuv"Y qo gp"Cev"*XCY C+"cpf "vj g"J WF "tgi wncvkqp"cv"46"EHT "704227*d+"
r tqj kdkv"RJ Cu"htqo "f gp{kpi "cf o kuukqp"vq"cp"qvj gty kug"s wcnkhkgf "cr r nkecvkqp"vj g"dcuku"qt"cu"c"
f ktgev"tguww'qh"vj g"hcev"vj cv"vj g"cr r nkecpv"ku"qt"j cu"dggp"c"xkevko "qh"f qo guvke"xkqngpeg.'f cvkpi "
xkqngpeg."ugz wcn'cuucww."qt"uvcnmkpi 0'

Cnj qwi j "vj g"XCY C"4244"uvcwg"f qgu"pqv"ur gekhecm{"kpenwf g"j wo cp"vtchhkemkpi "kp"vj g"nkuv"qh"
xkevko u"r tqvgevgf "wpf gt"XCY C."kp"4244"J WF "dgi cp"kpenwf kpi "j wo cp"vtchhkemkpi "cu"r ctv"qh"
vj g"nkuv"qh"xkevko u"r tqvgevgf "wpf gt"XCY C"*cu"uggp"kp"P qvkegu"RKI "4244/28."RKI "4244/44."
cpf "RKI "4244/46+0'Kp"vj g"cdugpeg"qh"c"hkpcn'twng'ko r ngo gpvkpi "XCY C"4244"cpf "vq"o kttqt"
J WF øu"tgegpv"uwci g."vj ku"r qnke{"kpenwf gu"j wo cp"vtchhkemkpi "kp"cf f kvkqp"vq"f qo guvke"xkqngpeg."
f cvkpi "xkqngpeg."ugz wcn'cuucww."cpf "uvcnmkpi "cp{j gtg"uwej "c"nkuv"cr r gctu0'

F ghkpkvkqpu"qh"ng{"vgto u"wugf "kp"XCY C"ctg"r tqxkf gf "kp"ugevkqp"38/XKK'qh"vj ku"CEQR."y j gtg"
i gpgtcn'XCY C"tgs wktg gpwu"cpf "r qnkekgu"r gtvckpkpi "vq"pqvkhkecvkqp.'f qewo gpvcvkqp."cpf "
eqphkf gpvkcnkv{"ctg"cnuq"nqecvgf 0

**Notification**

XCY C"tgs wktgu"RJ Cu"vq"r tqxkf g"cr r nkecpwu"y j q"ctg"f gpkgf "cuukuvcpeg"y kj "c"XCY C"P qvkeg"qh"
Qeewr cpe{"Tki j wu"*hqto "J WF/75: 2+"cpf "c"f qo guvke"xkqngpeg"egtvkhkecvkqp"hqto "*J WF/75: 4+"cv"
vj g"vko g"vj g"cr r nkecpv"ku"f gpkgf 0'

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"cannqy ngf i gu"vj cv'c"xkevko "qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'
cuucww."uvcnmkpi .'qt"j wo cp"vtchhkemkpi "o c{"j cxg"cp"wphcxtqtcdng'j kuvqt{"*g0 0"c"r qqt"
etgf kv'j kuvqt{.'r qqt"tgpcn'j kuvqt{.'c"tgeqtf "qh"r tgxkqwu'f co ci g"vq"cp"cr ctvo gpv."c"r tkqt"
cttguv'tgeqtf +'f wg"vq"cf xgtug"hcevqtu"vj cv"y qwnf "y cttcpv'f gpkcn'wpf gt"vj g"URJ Cøu"r qnkekgu0'

Y j krg"vj g"URJ C"ku"pqv"tgs wktgf "vq"kf gpvkh{"y j gvj gt"cf xgtug"hcevqtu"vj cv"tguwngf "kp"vj g"
cr r nkecpwu'f gpkcn'ctg"c"tguwn'qh"f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucww."
uvcnmkpi .'qt"j wo cp"vtchhkemkpi .'vj g"cr r nkecpv"o c{"kphqto "vj g"URJ C"vj cv'vj gkt"uvcwu"cu"c"
xkevko "ku"f ktgevn{"tgncvgf "vq"vj g"i tqwpf u'hqt"vj g"f gpkcn0'Vj g"URJ C"y knn'tgs wguvu"vj cv"vj g"
cr r nkecpv'r tqxkf g"gpqwi j "kphqto cvkqp"vq"vj g"URJ C"vq"cnnqy "vj g"URJ C"vq"o cmg"cp"
qdlgevkxgn{"tgcuqpcdng'f gvgto kpcvkqp.'dcugf "qp"cm'ektewo uvcpegu.'y j gvj gt"vj g"cf xgtug"
hcevqt"ku"c"f ktgev'tguwn'qh"vj gkt"uvcwu"cu"c"xkevko 0'

Vj g"URJ C"y knn'kpenwf g"kp"ku"pqvkeg"qh"f gpkcn'kphqto cvkqp"cdqwv'vj g"r tqvgevkqp"ci ckpuv'
f gpkcn'r tqxkf gf "d{"XCY C"kp"ceeqtf cpeg"y kj "ugevkqp"38/XKK'C'qh"vj ku"CEQR."c"pqvkeg"
qh'XCY C"tki j wu."cpf "c"eqr {"qh"vj g"hqto "J WF/75: 40'Vj g"URJ C"y knn'tgs wguv'kp"y tkkpi "
vj cv'cp"cr r nkecpv'y kuj kpi "vq"encko "vj ku'r tqvgevkqp"pqvkh{'vj g"URJ C"y kj kp"36"dwukpguu"
f c{u0'

**Documentation**

*Victim Documentation [24 CFR 5.2007]*

URJ C'Rqрnle{"

Kh'cp"crrnecpv'encko u'yjg'rtqvgevkqp"ci ckpuv'fgpkcn'qh'cfo kuukqp"yjcv'XCYC'Crtqxkfgu'vq" xkevko u'qh'fqo guvke'xkqngpeg."fcvkpi 'xkqngpeg."ugzwcn'cuucwnv."uvcnmkpi .'qt'j wo cp" vtchhkemkpi .'yjg'URJ C'y knl'tgs wguv'kp'y tkvkpi "yjcv'yjg'crrnecpv'rtqxkfg'fqewo gpvcvkqp" uwr r qtvkpi "yjg'encko "kp'ceeqtfcpeg'y kj "ugevkqp'38/XKKKF "qh'yjku'CEQR0'

*Perpetrator Documentation*

URJ C'Rqрnle{"

Kh'yjg'r gtr gvtcvqt'qh'yjg'cdwug"ku'c'o go dgt'qh'yjg'crrnecpv'hco kn{."yjg'crrnecpv'o wuv" r tqxkfg'cf f kikqpcn'f qewo gpvcvkqp'eqpukuvkpi 'qh'qpg'qh'yjg'hqnqy kpi <'

C'uki pgf "uvcvgo gpv'\*3+'tgs wguvkpi "yjcv'yjg'r gtr gvtcvqt'dg'tgo qxgf 'htqo "yjg" crrnecvkqp'cpf "\*4+'egtvkh{kpi "yjcv'yjg'r gtr gvtcvqt'y knl'pqv'dg'r gto kivgf 'vq'xkukv'qt" vq'uvc{'cu'c'i wguv'kp'yjg'r wdlke'j qwukpi "wpkv'

F qewo gpvcvkqp'yjcv'yjg'r gtr gvtcvqt'j cu'uweeguuhwn{'eqo r ngvgf .'qt'ku'uweeguuhwn{" wpfgti qkpi .'tgj cdknkvcvkqp'qt'vtgcvo gpv0'Vj g'f qewo gpvcvkqp'o wuv'dg'uki pgf 'd{'cp" go r nq{gg'qt'ci gpv'qh'c'f qo guvke'xkqngpeg'ugtxkeg'r tqxkfgt'qt'd{'c'o gf lecn'qt" qyj gt'lmpqy ngf i gcdng'r tqhguukqpcn'htqo "y j qo "yjg'r gtr gvtcvqt'j cu'uqwi j v'qt'ku" tgegkxkpi "cuukuvcpeg'kp'cf f tguukpi "yjg'cdwug0'Vj g'uki pgt'o wuv'cvvguv'wpf gt'r gpcnv{" qh'r gtlwt{'vq'yjgkt'dgnkgh'yjcv'yjg'tgj cdknkvcvkqp'y cu'uweeguuhwn{'eqo r ngvgf 'qt'ku" r tqi tguukpi "uweeguuhwn{0'Vj g'xkevko "cpf 'r gtr gvtcvqt'o wuv'cnuq'uki p'qt'cvvguv'vq'yjg" f qewo gpvcvkqp0'

# 3-III.G. NOTICE OF ELIGIBILITY OR DENIAL

Vj g"URJ C"y knn'pqvkh{"cp"crr nkecpv'hco kn{"qh'ku'hkpcn'f gvgto kpcvkqp"qh'gnki kdknkv{"kp"ceeqtf cpeg" y kj "vj g"r qnkekgu"kp"Ugevkqp"6/KKKG0"

Kh'c"URJ C"wugu"c"etko kpcn'tgeqtf "qt"ugz"qhhgpf gt"tgi kuvtcvkqp"kphqto cvkqp"qdvckpgf "wpf gt"46"EHT" 7."Uwdr ctv'L'cu"vj g"dcuku"qh'c"f gpkcn'c"eqr {"qh'vj g"tgeqtf "o wuv'r tgegf g"vj g"pqvkeg"vq"f gp{"y kj " cp"qr r qtwpkv{"hqt"vj g"cr r nkecpv'vq"f kur wvg"vj g"ceewtce{"cpf "tgngxcpeg"qh'vj g"kphqto cvkqp"dghqtg" vj g"URJ C"ecp"o qxg"vq"f gp{"vj g"cr r nkecvkqp0"Kp"cff kvkqp."c"eqr {"qh'vj g"tgeqtf "o wuv'dg"r tqxkf gf " vq"vj g"uwdlgev'qh'vj g"tgeqtf "]46"EHT "70, 25*h+"cpf "70, 27*f +0'

## URJ C"Rqnke{"

Kh'dcugf "qp"c"etko kpcn'tgeqtf "qt"ugz"qhhgpf gt"tgi kuvtcvkqp"kphqto cvkqp"cp"cr r nkecpv'hco kn{" cr r gctu"vq"dg"kpgnki kdng."vj g"URJ C"y knn'pqvkh{"vj g"hco kn{"kp"y tkvkpi "qh'vj g"r tqr qugf "f gpkcn" cpf "r tqxkf g"c"eqr {"qh'vj g"tgeqtf "vq"vj g"cr r nkecpv'cpf "vq"vj g"uwdlgev'qh'vj g"tgeqtf 0'Vj g" hco kn{"y knn'dg"i kxgp'32"dwukpguu'f c{u'vq"f kur wvg"vj g"ceewtce{"cpf "tgngxcpeg"qh'vj g" kphqto cvkqp0'Kh'vj g"hco kn{"f qgu"pqv'eqpvcev'vj g"URJ C"vq"f kur wvg"vj g"kphqto cvkqp"y kj kp" vj cv'32"f c{'r gtkqf ."vj g"URJ C"y knl'r tqeggf "y kj "kuuwkpi "vj g"pqvkeg"qh'f gpkcn'qh'cf o kuukqp0' C"hco kn{"vj cv'f qgu"pqv'gz gtekug"vj gkt'tki j v'vq"f kur wvg"vj g"ceewtce{"qh'vj g"kphqto cvkqp"r tkqt" vq"kuuwcpeg"qh'vj g"qhhkekcn'f gpkcn'ngwgt"y knl'uvknl'dg"i kxgp"vj g"qr r qtwpkv{"vq"f q"uq"cu"r ctv" qh'vj g"kphqto cn'j gctkpi "r tqeguu0'

P qvkeg'tgswktgo gpvu'tgncvgf "vq"f gp{kpi "cf o kuukqp'vq"pqpekvk| gpu'ctg"eqpvckpgf "kp"Ugevkqp"5/KKKD0'

P qvkeg'r qnkekgu'tgncvgf "vq"f gp{kpi "cf o kuukqp'vq"cr r nkecpvu'y j q"o c{"dg"xkevko u'qh'f qo guvke" xkqngpeg."f cvkpi "xkqngpeg."ugz wcn'cuucwnv."uvcnmkpi "qt"j wo cp'vtchhkemkpi "ctg"eqpvckpgf "kp" Ugevkqp"5/KKKH0'

"                                              "

| EXHIBIT 3-1: DETAILED DEFINITIONS RELATED TO DISABILITIES |
| --- |

**Person with Disabilities [24 CFR 5.403]**

Vj g'\vgo ''*person with disabilities*''o gcpu'c'r gtuqp'y j q'jcu'cp{'qh'vj g'hqmqy kpi 'v{r gu'qh' eqpf kvkqpu0'

J cu'c'f kucdkrkv{.'cu'f ghkpgf 'kp'64'WUUE0'Ugevkqp'645*f +*3+*C+.'y j kej 'tgcf u<

Kpcdkrkv{'vq'gpi ci g'kp'cp{'uwduvcpvkcri ckphwn'cevkxkv{'d{'tgcuqp'qh'cp{'o gf kecm{ ' f gvgto kpcdrg'r j {ukecri'qt'o gpvcm'ko r ckto gpv'y j kej 'ecp'dg'gzr gevgf 'vq'tguwm'kp'f gcyj 'qt' y j cu'rcuvgf 'qt'ecp'dg'gzr gevgf 'vq'rcuv'hqt'c'eqpvkpwqwu'r gtkqf 'qh'pqv'nguu'yj cp' 34'o qpyj u

Kp'yj g'ecug'qh'cp'kpf kxkf wcri'y j q'jcu'cwckpgf 'yj g'ci g'qh'77'cpf 'ku'dnkpf '*y kyj kp'yj g' o gcpkpi 'qhõdrkpf pguuö'cu'f ghkpgf 'kp'ugevkqp'638'kÑ*3+'qh'ku'vkvng+.'kpcdkrkv{'d{'tgcuqp'qh'cp{' uwej 'drkpf pguu'vq'gpi ci g'kp'uwduvcpvkcri ckphwn'cevkxkv{.'tgs wktkpi 'umkrnu'qt'cdkrkv{' eqo r ctcdrg'vq'yj qug'qh'cp{'i ckphwn'cevkxkv{'kp'y j kej 'j g'jcu'r tgxkqwun{ 'gpi ci gf 'y kyj ' uqo g'tgi wrctkv{'cpf 'qxgt'c'uwduvcpvkcri gtkqf 'qh'ko g0'

J cu'c'f gxgmqr o gpvcri'f kucdkrkv{'cu'f ghkpgf 'kp'yj g'F gxgmqr o gpvcri'F kucdkrkvkgu'Cuukuvcpeg'cpf 'Dkmì' qh'Tki j vu'Cev'qh'4222']64'WUUE0ß7224*: +.'y j kej 'f ghkpgu'f gxgmqr o gpvcri'f kucdkrkv{'kp' hwpevkqpcri'vgto u'cu'hqmqy u<

*C+kP 'I GP GTCN'ó'Vj g'vgto ''*developmental disability* o gcpu'c'ugxgtg.'ej tqpke'f kucdkrkv{'qh' cp'kpf kxkf wcri'j cv '

*k+'ku'cwtkdwcdrg'vq'c'o gpvcri'qt'r j {ukecri'ko r ckto gpv'qt'eqo dkpcvkqp'qh'o gpvcri'cpf ' r j {ukecri'ko r ckto gpvu=

*kk+'ku'o cpkhguvgf 'dghqtg'yj g'kpf kxkf wcri'cwckpu'ci g'44=

*kkk+'ku'rkmgn{ 'vq'eqpvkpwg'kpf ghkpkvgn{=

*kx+'tguwnu'kp'uwduvcpvkcri'hwpevkqpcri'ko kcvkqpu'kp'5'qt'o qtg'qh'yj g'hqmqy kpi 'ctgcu'qh' o clqt'rkhg'cevkxkv{<'*K+ugrh/ectg.'*KK+tgegr vkxg'cpf 'gzr tguukxg'rcpi wci g.'*KKK+'rgctpkpi .' *KX+o qdkrkv{.'*X+ugrh/f ktgevkqp.'*XK+ecr cekv{'hqt'kpf gr gpf gpv'rkxkpi .'*XKK+'geqpqo ke' ugrh/uwhhkekgpe{=cpf '

*x+'tghrgevu'yj g'kpf kxkf wcnìu'pggf 'hqt'c'eqo dkpcvkqp'cpf 'ugs wgpeg'qh'ur gekcri' kpvgtf kuekr rkpct{.'qt'i gpgtke'ugtxkegu.'kpf kxkf wcrk{ gf 'uwr r qtvu.'qt'qyj gt'hqto u'qh'cuukuvcpeg' yj cv'ctg'qh'rkhgmqpi 'qt'gzvgpf gf 'f wtcvkqp'cpf 'ctg'kpf kxkf wcm{ 'r rcppgf 'cpf 'eqqtf kpcvgf 0'

*D+kP HCPVU'CPF '[ QWP I 'EJ KNF TGP 'ó'Cp'kpf kxkf wcri'htqo 'dktyj 'vq'ci g'; .'kpenwukxg.' y j q'j cu'c'uwduvcpvkcri'f gxgmqr o gpvcri'f grc{'qt'ur gekhke'eqpi gpkcri'qt'ceswktgf 'eqpf kvkqp.' o c{'dg'eqpukf gtgf 'vq'j cxg'c'f gxgmqr o gpvcri'f kucdkrkv{'y kyj qw'o ggvkpi '5'qt'o qtg'qh'yj g' etkvgtkc'f guetkdgf 'kp'encwugu'*k+'yj tqwi j '*x+'qh'uwdr ctci tcr j '*C+kh'yj g'kpf kxkf wcri'y kyj qw' ugtxkegu'cpf 'uwr r qtvu.'j cu'c'j ki j 'r tqdcdkrkv{'qh'o ggvkpi 'yj qug'etkvgtkc'rcvgt'kp'rkhg0'

J cu'c'r j {ukecn'o gpvcn'qt'go qvkqpcri'ko r ckto gpv'yj cv'ku'gzr gevgf 'vq'dg'qh'nqpi -eqpvkpwgf 'cpf ' kpf ghkpkvg'f wtcvkqp=uwduvcpvkcm{'ko r gf gu'yj gkt'cdkrkv{'vq'rkxg'kpf gr gpf gpvm{.'cpf 'ku'qh'uwej 'c' pcwtg'yj cv'yj g'cdkrkv{'vq'rkxg'kpf gr gpf gpv'eqwrf 'dg'ko r tqxgf 'd{ o qtg'uwkvcdrg'jqwukpi ' eqpf kvkqpu0'

Rgqrng"y kj "j g"eceswktgf "ko o wpqf ghekgpe{"u{pf tqog"*CKF U+"qt"cp{"eqpf kvkqpu"ctkukpi "htqo "j g"
gvkqrkg ke"ci gpv"hqt"CKF U"ctg"pqv"gzenwfgf "htqo "j ku"fghkpkvkqp0"

C"rgtuqp"y j qug"f kucdknkv{"ku"dcugf "uqngn{"qp"cp{"ftwi "qt"cncqj qn"fgrgpfgpeg"fqgu"pqv"s wcnkh{"cu"
c"rgtuqp"y kj "f kucdknkvkgu"hqt"y j g"rwtrqugu"qh"j ku"rtqi tco 0"

Hqt"rwtrqugu"qh"tgcuqpcdng"ceeqo o qf cvkqp"cpf "rtqi tco "ceeguukdknkv{"hqt"rgtuqpu"y kj "
f kucdknkvkgu."y j g"vgto "rgtuqp"y kj "f kucdknkvkgu"tghgtu"vq"cp"kpf kxkf wcn"y kj "j cpf kecru0"

**Individual with Handicaps [24 CFR 8.3]**

*Individual with handicaps*"o gcpu"cp{"rgtuqp"y j q"j cu"c"rj {ukecn"qt"o gpvcn"ko rcko gpv"y j cv"
uwduvcpvkcn{"ko ku"qpg"qt"o qtg"o clqt"nkhg"cevkxkvkgu="j cu"c"tgeqtf "qh"uwej "cp"ko rcko gpv="qt"ku"
tgi ctf gf "cu"j cxkpi "uwej "cp"ko rcko gpv0"Vj g"vgto "f qgu"pqv"kpenwf g"cp{"kpf kxkf wcn"y j q"ku"cp"
cneqj qnke"qt"f twi "cdwugt"y j qug"ewttgpv"wug"qh"cneqj qn"qt"f twi u"rtgxgpvu"y j g"kpf kxkf wcn"htqo "
rctvkekrcvkpi "kp"y j g"rtqi tco "qt"cevkxkv{"kp"s wguvkqp."qt"y j qug"rctvkekrcvkqp."d{"tgcuqp"qh"uwej "
ewttgpv"cneqj qn"qt"f twi "cdwug."y qwnf "eqpuvkwwg"c"f ktgev"y j tgcv"vq"rtqrgtv{"qt"y j g"uchgv{"qh"qy j gtu0"
Cu"wugf "kp"y j ku"f ghkpkvkqp."y j g"rj tcug<

*3+"Áj {ukecn"qt"o gpvcn"ko rcko gpv"kpenwf gu<

*c+"ÁCp{"rj {ukqnqi kecn"f kuqtf gt"qt"eqpf kvkqp."equo gvke"f kuhki wtgo gpv."qt"cpcvqo kecn"nquu"
chhgevkpi "qpg"qt"o qtg"qh"y j g"hqnnqy kpi "dqf {"u{uvgo u<"pgwtqnqi kecn="o wuewnqu-engngvcn="
urgekcn"ugpug"qti cpu="tgurktcvqt{."kpenwf kpi "urggej "qti cpu="ectf kqxcuewnct="tgrtqf wevkxg="
f ki guvkxg="i gpkvq-wtkpct{="j go ke"cpf "n{o rj cvke="ukkp="cpf "gpf qetkpg"

*d+"ÁCp{"o gpvcn"qt"ru{ej qnqi kecn"f kuqtf gt."uwej "cu"o gpvcn"tgvctf cvkqp."qti cpke"dtckp"
u{pf tqo g."go qvkqpcn"qt"o gpvcn"knnpguu."cpf "urgekhke"ngctpkpi "f kucdknkvkgu0"Vj g"vgto "
rj {ukecn"qt"o gpvcn"ko rcko gpv"kpenwf gu."dwv"ku"pqv"nko kvgf "vq."uwej "f kugcugu"cpf "
eqpf kvkqpu"cu"qtvj qrgf ke."xkuwcn"urggej "cpf "j gctkpi "ko rcko gpvu."egtgdtcn"rcnu{."cwvkuo ."
grkngru{."o wuewnct"f {utqrj {."o wnvkrng"uengtquku."ecpegt."j gctv"f kugcug."f kcdgvgu."o gpvcn"
tgvctf cvkqp."go qvkqpcn"knnpguu."f twi "cf f kevkqp"cpf "cneqj qnkuo 0"

*4+"ÁO clqt"nkhg"cevkxkvkgu"o gcpu"hwpevkqpu"uwej "cu"ectkpi "hqt"qpg)u"ugnh."rgthqto kpi "o cpwcn"vcumu."
y cnmkpi ."uggkpi ."j gctkpi ."urgcmkpi ."dtgcvj kpi ."ngctpkpi "cpf "y qtmkpi 0"

*5+"ÁI cu"c"tgeqtf "qh"uwej "cp"ko rcko gpv"o gcpu"j cu"c"j kuvqt{"qh"qt"j cu"dggp"o kuencuukhkgf "cu"
j cxkpi ."c"o gpvcn"qt"rj {ukecn"ko rcko gpv"y j cv"uwduvcpvkcn{"ko ku"qpg"qt"o qtg"o clqt"nkhg"
cevkxkvkgu0"

*6+"Áku"tgi ctf gf "cu"j cxkpi "cp"ko rcko gpv"o gcpu<

*c+"ÁI cu"c"rj {ukecn"qt"o gpvcn"ko rcko gpv"y j cv"f qgu"pqv"uwduvcpvkcn{"ko kv"qpg"qt"o qtg"o clqt"
nkhg"cevkxkvkgu"dwv"y j cv"ku"tgcvgf "d{"c"tgekrkgpv"cu"eqpuvkvwvkpi "uwej "c"ko kcvkqp"

*d+"ÁI cu"c"rj {ukecn"qt"o gpvcn"ko rcko gpv"y j cv"uwduvcpvkcn{"ko ku"qpg"qt"o qtg"o clqt"nkhg"
cevkxkvkgu"qpn{"cu"c"tguwnv"qh"y j g"cwkwf gu"qh"qy j gtu"qy ctf "uwej "ko rcko gpv"

*e+"ÁI cu"pqpg"qh"y j g"ko rcko gpvu"f ghkpgf "kp"rctci tcrj "*c+"qh"y j ku"ugevkqp"dwv"ku"tgcvgf "d{"c"
tgekrkgpv"cu"j cxkpi "uwej "cp"ko rcko gpv"

# Chapter 4

## APPLICATIONS, WAITING LIST AND TENANT SELECTION

## INTRODUCTION

Y j gp"c"hco kn{"y kuj gu"vq"tgukfg"kp"r wdnke"j qwukpi .'vj g"hco kn{"o wuv"uwdo kv'cp"crr nkecvkqp"vj cv'
r tqxkfgu"vj g"URJ C"y kj "vj g"kphqt cvkqp"pggf gf "vq"f gvgto kpg"vj g"hco kn{øu"gnki kdknkv{0'J WF "
tgswktgu"vj g"URJ C"vq"r nceg"cnn'gnki kdng"hco knkgu"vj cv'crr n{"hqt'r wdnke"j qwukpi "qp"c"y ckvkpi "nkuv0'
Y j gp"c"wpkv'dgeqo gu"cxckncdng.'vj g"URJ C"o wuv'ugngev"hco knkgu"htqo "vj g"y ckvkpi "nkuv'kp"
ceeqtf cpeg"y kj "J WF "tgs wktgo gpvu"cpf "URJ C"r qnkekgu"cu"uvcvgf "kp"ku"Cf o kuukqpu"cpf "
Eqpvkpwgf "Qeewr cpe{"Rqnke{"*CEQR+'cpf "ku"cppwcn'r ncp0'

Vj g"URJ C"ku"tgswktgf "vq"cf qr v'c"engct'cr r tqcej "vq"ceegr vkpi "cr r nkecvkqpu.'r ncekpi "hco knkgu"qp"vj g"
y ckvkpi "nkuv.'cpf "ugngevkpi "hco knkgu"htqo "vj g"y ckvkpi "nkuv.'cpf "o wuv'hqnnqy "vj ku'cr r tqcej "
eqpukuvgpvn{0'Vj g"cewcn'qtf gt'kp"y j kej "hco knkgu"ctg"ugngevgf "htqo "vj g"y ckvkpi "nkuv'ecp"dg"chhgevgf "
kh"c"hco kn{"j cu"egtvckp"ej ctcevgtkuvkeu"f guki pcvgf "d{"J WF "qt'vj g"URJ C"vq"tgegkxg"r tghgtgpvkcn'
vtgcvo gpv0'

J WF "tgi wncvkqpu'tgs wktg"vj cv'vj g"URJ C"eqo r n{"y kj "cnn'gs wcn'qr r qtwpkv{"tgs wktgo gpvu"cpf "kv'
o wuv'chhkto cvkxgn{"hwtvj gt'hckt'j qwukpi "i qcnu'kp"vj g"cf o kpkuvtcvkqp"qh'vj g"r tqi tco "]46"EHT "
; 820825.'RJ "Qee'T D'r 035_0'Cf j gtgpeg"vq"vj g"ugngevkqp"r qnkekgu"f guetkdgf "kp"ku'ej cr vgt"
gpuwtgu"vj cv'vj g"URJ C"y knn'dg"kp"eqo r nkcpeg"y kj "cnn'tgngxcpv'hckt'j qwukpi "tgs wktgo gpvu."cu"
f guetkdgf "kp"Ej cr vgt"40'

Vj ku'ej cr vgt'f guetkdgu'J WF "cpf "URJ C'r qnkekgu"hqt"ceegr vkpi "cr r nkecvkqpu.'o cpci kpi "vj g"y ckvkpi "
nkuv'cpf "ugngevkpi "hco knkgu"htqo "vj g"y ckvkpi "nkuv0'Vj g"RJ Cu'r qnkekgu"hqt"cuuki pkpi "wpkv'uk| g"cpf "
o ckkpi "wpkv'qhhgtu'ctg"eqpvckpgf "kp"Ej cr vgt"70'Vqi gyj gt.'Ej cr vgtu"4"cpf "7"qh'vj g"CEQR"eqo r tkug"
vj g"RJ Cøu"Vgpcpv'Ugngevkqp"cpf "Cuuki po gpv'Rncp"*VUCR+0'

Vj g'r qnkekgu"qwnkpgf "kp"vj ku'ej cr vgt"ctg"qti cpk| gf "kpvq"vj tgg"ugevkqpu."cu'hqnnqy u≮'

> Rctv"K"Vj g"Cr r nkecvkqp"Rtqeguu0'Vj ku'r ctv'r tqxkfgu"cp"qxgtxkgy "qh'vj g"cr r nkecvkqp"
> r tqeguu.'cpf "f kuewuugu'j qy "cr r nkecpvu'ecp"qdvckp"cpf "uwdo kv'cr r nkecvkqpu0'Kv'cnuq"
> ur gekhkgu'j qy "vj g"URJ C"y knn'j cpf ng"vj g"cr r nkecvkqpu'kv'tgegkxgu0'

> Rctv"KK"O cpci kpi "vj g"Y ckvkpi "Nkuv0'Vj ku'r ctv'r tgugpvu"vj g"r qnkekgu"vj cv'i qxgtp'j qy "vj g"
> RJ Cøu'y ckvkpi "nkuv'ku'uvtwewtgf .'y j gp"kv'ku'qr gpgf "cpf "enqugf .'cpf "j qy "vj g"r wdnke"ku"
> pqvkhkgf "qh'vj g"qr r qtwpkv{"vq"cr r n{"hqt'r wdnke"j qwukpi 0'Kv'cnuq"f kuewuugu'vj g"r tqeguu"vj g"
> URJ C"y knn'wug"vq"mggr "vj g"y ckvkpi "nkuv'ewttgpv0'

> Rctv"KKK"Vgpcpv'Ugngevkqp0'Vj ku'r ctv'f guetkdgu'vj g"r qnkekgu"vj cv'i wkf g"vj g"URJ C"kp"
> ugngevkpi "hco knkgu"htqo "vj g"y ckvkpi "nkuv'cu"wpku'dgeqo g"cxckncdng0'Kv'cnuq"ur gekhkgu'j qy "kp/
> r gtuqp'kpvgtxkgy u'y knn'dg"wugf "vq"gpuwtg"vj cv'vj g"URJ C"j cu"vj g"kphqt cvkqp'pggf gf "vq"
> o cmg"c"hkpcn'gnki kdknkv{"f gvgto kpcvkqp0'

# PART I: THE APPLICATION PROCESS

## 4-I.A. OVERVIEW"

Vj ku'r ctv'f guetkdgu'vj g'r qnkekgu'vj cv'i wkf g'vj g'RJ C øu'ghhqtvu'vq 'f kuvtkdwvg'cpf "ceegr v'cr r nkecvkqpu." cpf "vq 'o cmg'r tgnko kpct { 'f gvgto kpcvkqpu'qh'cr r nkecpv'hco kn{ 'gnki kdknkv{ 'vj cv'chhgev'r ncego gpv'qh' vj g'hco kn{ 'qp'vj g'y ckvkpi "nkuv0'Vj ku'r ctv'cnuq 'f guetkdgu'vj g'RJ C øu'qdnki cvkqp 'vq 'gpuwtg'vj g" ceeguukdknkv{ 'qh'vj g'cr r nkecvkqp'r tqeguu0'

## 4-I.B. APPLYING FOR ASSISTANCE"

Cp{ 'hco kn{ 'vj cv'y kuj gu'vq 'tgukf g'kp'r wdnke'j qwukpi "o wuv'cr r n{ 'hqt'cf o kuukqp'vq 'vj g'r tqi tco "]46" EHT "306 *d+*4+*kk±'46'EHT"; 820424 *c+*4+*kx±'cpf "RJ "Qcc'I D.'r 08: _0'J WF 'r gto ku'vj g'URJ C 'vq 'f gvgto kpg'vj g'hqto cv'cpf "eqpvgpv'qh'ku'cr r nkecvkqpu."cu'y gnn'j qy "uwej 'cr r nkecvkqpu'y knn'dg'o cf g" cxcknkdng'vq 'kpvgtguvgf "hco knkgu'cpf 'j qy "cr r nkecvkqpu'y knn'dg'ceegr vgf "d{ 'vj g'RJ C0'J qy gxgt.'vj g" URJ C'o wuv'kpenwf g'Hqto "J WF /; 4228.'Uwr r ngo gpv'vq 'Cr r nkecvkqp'hqt'Hgf gtcm{ 'Cuukuvgf " J qwukpi .'cu'r ctv'qh'vj g'RJ C øu'cr r nkecvkqp']P qvkeg'RKI "422; /58_0"

URJ C 'Rqnke{ "

F gr gpf kpi "wr qp'vj g'ngpi vj 'qh'lko g'dgvy ggp'vj g'f cvg'qh'cr r nkecvkqp'cpf 'vj g'cxcknkdknkv{ 'qh' j qwukpi .'vj g'URJ C 'o c{ 'wug'c'qpg/'qt'vy q/uvgr 'cr r nkecvkqp'r tqeguu0'

C 'qpg/uvgr 'r tqeguu'y knn'dg'wugf 'y j gp'kv'ku'gzr gevgf 'vj cv'c'hco kn{ 'y knn'dg'ugngevgf 'htqo " vj g'y ckkpi 'nkuv'y kj kp'82 'f c{ u'qh'vj g'f cvg'qh'cr r nkecvkqp0'Cv'cr r nkecvkqp.'vj g'hco kn{ 'o wuv' r tqxkf g'cnn'qh'vj g'kphqto cvkqp'pgeguuct { 'vq 'guvcdnkuj 'hco kn{ 'gnki kdknkv{ 'cpf 'vj g'co qwpv'qh' tgpv'vj g'hco kn{ 'y knn'r c{ 0'

C 'vy q/uvgr 'r tqeguu'y knn'dg'wugf 'y j gp'kv'ku'gzr gevgf 'vj cv'c'hco kn{ 'y knn'pqv'dg'ugngevgf " htqo "vj g'y ckkpi 'nkuv'hqt'cv'ngcuv'82 'f c{ u'htqo "vj g'f cvg'qh'cr r nkecvkqp0'Wpf gt'vj g'vy q/uvgr " cr r nkecvkqp'r tqeguu.'vj g'URJ C'kpkvkcm{ 'y knn'tgs wktg'hco knkgu'vq 'r tqxkf g'qpn{ 'vj g' kphqto cvkqp'pggf gf 'vq 'o cmg'cp'kpkvkcn'cuuguuo gpv'qh'vj g'hco kn{ øu'gnki kdknkv{ .'cpf 'vq ' f gvgto kpg'vj g'hco kn{ øu'r ncego gpv'qp'vj g'y ckkpi 'nkuv0'Vj g'hco kn{ 'y knn'dg'tgs wktgf 'vq ' r tqxkf g'cnn'qh'vj g'kphqto cvkqp'pggf gf 'vq 'guvcdnkuj 'hco kn{ 'gnki kdknkv{ 'cpf 'vj g'co qwpv'qh' tgpv'vj g'hco kn{ 'y knn'r c{ 'y j gp'ugngevgf "htqo "vj g'y ckkpi 'nkuv0'

Hco knkgu'o c{ 'qdvckp'cr r nkecvkqp'hqto u'htqo "vj g'RJ C øu'y gdukvg'qt'htqo "vj g'RJ C øu'qhhkeg" f wtkpi "pqto cn'dwukpguu'j qwtu0'Hco knkgu'o c{ 'cnuq 'tgs wguv'·o ·'d{ 'vgngr j qpg'qt'd{ 'o ckn'·ó 'vj cv' cp'cr r nkecvkqp'hqto "dg'ugpv'vq 'vj g'hco kn{ 'xkc 'hktuv'ncuu'o ckn'qt'xkc 'go ckn0'

Eqo r ngvgf 'cr r nkecvkqpu'o wuv'dg'tgvwtpgf 'vq 'vj g'URJ C'd{ 'o ckn 'gngevtqpkecm{ 'xkc 'go ckn " d{ 'hcz.'qt'uwdo kvvgf 'kp'r gtuqp'f wtkpi "pqto cn'dwukpguu'j qwtu0'

Vj g'URJ C 'y knn'cnuq 'qhhgt'vj g'qr vkqp'vq 'uej gf wtg'cp'cr qkpvo gpv'qt'f tqr 'qh'cr r nkecvkqpu" f wtkpi "gctn{ "o qtpkpi .'gxgpkpi .'qt'y ggmgpf 'j qwtu'vq 'ceeqo o qf cvg'cr r nkecpvu'y j q 'o c{ " dg 'wpcdng'vq 'cr r gct'f wtkpi "tgi wnct'dwukpguu'j qwtu'f wg'vq 'y qtm'qdnki cvkqpu.'kpcdknkv{ 'vq " qdvckp'ej knf "ectg'qt'vtcpur qtvcvkqp.'qt'qvj gt'j ctf uj kr 'tgcuqpu0'

Cr r nkecvkqpu'o wuv'dg'hkmgf 'qw'eqo r ngvgn{ 'kp'qtf gt'vq 'dg'ceegr vgf 'd{ 'vj g'URJ C'hqt' r tqeguukpi 0'Kd'cp'cr r nkecvkqp'ku'kpeqo r ngvg.'vj g'URJ C'y knn'pqvkh{ 'vj g'hco kn{ 'qh'vj g' cf f kvkqpcn'kphqto cvkqp'tgs wktgf 0'

# 4-I.C. ACCESSIBILITY OF THE APPLICATION PROCESS

Vj g"URJ C"o wuv"\cmg"c"xctkgv{"qh"uvgr u"\q"gpuwtg"\j cv"\j g"cr r nkecvkqp"r tqeguu"ku"ceeguukdng"\q" \j qug"r gqr ng"y j q"o ki j v"j cxg"f khhkewn\{"eqo r n{kpi "y kj "\j g"uvcpf ctf "URJ C"cr r nkecvkqp"r tqeguu0

## Disabled Populations [24 CFR 8; PH Occ GB, p. 68]

Vj g"URJ C"o wuv"r tqxkf g"tgcuqpcdng"ceeqo o qf cvkqp"cu"pggf gf "hqt"r gtuqpu"y kj "f kucdknkkgu"\q" o cmg"\j g"cr r nkecvkqp"r tqeguu"hwn{"ceeguukdng0Vj g"hcekkv{"y j gtg"cr r nkecvkqpu"ctg"ceegr vgf "cpf " \j g"cr r nkecvkqp"r tqeguu"o wuv"dg"hwn{"ceeguukdng."qt"\j g"URJ C"o wuv"r tqxkf g"cp"cnvgtpcvg"cr r tqcej " \j cv"r tqxkf gu"gs wcn"ceeguu"\q"\j g"r tqi tco 0Ej cr vgt"4"r tqxkf gu"c"hwn"f kuewuukqp"qh"\j g"RJ Cøu" r qnkekgu"tgncvgf "\q"r tqxkf kpi "tgcuqpcdng"ceeqo o qf cvkqpu"hqt"r gqr ng"y kj "f kucdknkkgu0

## Limited English Proficiency

RJ Cu"ctg"tgs wktgf "\q"\cmg"tgcuqpcdng"uvgr u"\q"gpuwtg"o gcpkpi hwn"ceeguu"\q"\j gkt"r tqi tco u"cpf " cevkxkkgu"d{"r gtuqpu"y kj "nko kvgf "Gpi nkuj "r tqhkekgpe{"]46"EHT"3_0Ej cr vgt"4"r tqxkf gu"c"hwn" f kuewuukqp"qp"\j g"RJ Cøu"r qnkekgu"tgncvgf "\q"gpuwtkpi "ceeguu"\q"r gqr ng"y kj "nko kvgf "Gpi nkuj " r tqhkekgpe{"*NGR+0

## 4-I.D. PLACEMENT ON THE WAITING LIST

Vj g''URJ C''o wuv'tgxkgy ''gcej ''eqo r ngvgf ''cr r nkecvkqp''tgegkxgf ''cpf ''o cmg''c''r tgnko kpct{ ''cuuguuo gpv' qh''vj g''hco kn{øu''gnki kdknkv{0'Cr r nkecpvu''hqt''y j qo ''vj g''y ckvkpi ''nkuv'ku''qr gp''o wuv'dg''r ncegf ''qp''vj g'' y ckvkpi ''nkuv'wpnguu''vj g''URJ C''f gvgto kpgu''vj g''hco kn{ ''vq''dg''kpgnki kdng0'Y j gtg''vj g''hco kn{ ''ku'' f gvgto kpgf ''vq''dg''kpgnki kdng.''vj g''URJ C''o wuv'pqvkh{ ''vj g''hco kn{ ''kp''y tkvkpi '']46''EHT''; 82042: *c+='RJ '' Qee''I D.''r 0'63 _0'

P q''cr r nkecpv'j cu''c''tki j v''qt''gpvkvngo gpv'vq''dg''nkuvgf ''qp''vj g''y ckvkpi ''nkuv.''qt''vq''cp{ ''r ctvkewnct'' r qukvkqp''qp''vj g''y ckvkpi ''nkuv0'

### Ineligible for Placement on the Waiting List

<u>URJ C''Rqnke{ "</u>

Kh''vj g''URJ C''f gvgto kpgu''htqo ''vj g''kphqto cvkqp''r tqxkf gf ''vj cv'c''hco kn{ ''ku'kpgnki kdng.''vj g'' hco kn{ ''y knn''pqv'dg''r ncegf ''qp''vj g''y ckvkpi ''nkuv0'Y j gp''c''hco kn{ ''ku'f gvgto kpgf ''vq''dg'' kpgnki kdng.''vj g''URJ C''y knn'ugpf ''y tkwgp''pqvkhecvkqp''qh''vj g''kpgnki kdknkv{ ''f gvgto kpcvkqp'' y kij kp''32''dwukpguu''f c{u''qh''tgegkr v''qh''vj g''eqo r ngvgf ''cr r nkecvkqp0'Vj g''pqvkeg''y knn'ur gekh{ '' vj g''tgcuqpu''hqt''kpgnki kdknkv{ ''cpf ''y knn'kphqto ''vj g''hco kn{ ''qh''ku'tki j v'vq''tgs wguv'cp''kphqto cn'' j gctkpi ''cpf ''gzr nckp''vj g''r tqeguu''hqt''f qkpi ''uq''*ugg''Ej cr vgt''36+0'

### Eligible for Placement on the Waiting List

<u>URJ C''Rqnke{ "</u>

Vj g''URJ C''y knn'ugpf ''y tkwgp''pqvkhecvkqp''qh''vj g''r tgnko kpct{ ''gnki kdknkv{ ''f gvgto kpcvkqp'' y kij kp''32''dwukpguu''f c{u''qh''tgegkxkpi ''c''eqo r ngvgf ''cr r nkecvkqp0'Kh''cr r nkecdng.''vj g''pqvkeg'' y knn'cnuq''kpf kecvg''vj g''y ckvkpi ''nkuv'r tghgtgpeg*u+''hqt''y j kej ''vj g''hco kn{ ''cr r gctu''vq''s wcnkh{0'

Cr r nkecpvu''y knn'dg''r ncegf ''qp''vj g''y ckvkpi ''nkuv'ceeqtf kpi ''vq''URJ C''r tghgtgpeg*u+''cpf ''vj g'' f cvg''cpf ''ko g''vj gkt''eqo r ngvg''cr r nkecvkqp''ku'tgegkxgf ''d{ ''vj g''URJ C0''

Vj g''URJ C''y knn'cuuki p''hco knkgu''qp''vj g''y ckvkpi ''nkuv'ceeqtf kpi ''vq''vj g''dgftqqo ''uk| g''hqt'' y j kej ''c''hco kn{ ''s wcnkhgu''cu''guvcdnkuj gf ''kp''ku'qeewr cpe{ ''uvcpf ctf u''*ugg''Ej cr vgt''7+0' Hco knkgu''o c{ ''tgs wguv'vq''dg''r ncegf ''qp''vj g''y ckvkpi ''nkuv'hqt''c''wpkv'uk| g''o cmgt''vj cp'' f guki pcvgf ''d{ ''vj g''qeewr cpe{ ''i wkf gnkpgu''*cu''nqpi ''cu''vj g''wpkv'ku'pqv'qxgtetqy f gf ''ceeqtf kpi '' vq''URJ C''uvcpf ctf u''cpf ''nqecn''eqf gu+0J qy gxgt.''kp''vj gug''ecugu.''vj g''hco kn{ ''o wuv'ci tgg''pqv' vq''tgs wguv'c''vtcpuhgt''hqt''y q''{ gctu''chgt''cf o kuukqp.''wpnguu''vj g{ ''j cxg''c''ej cpi g''kp''hco kn{ '' uk| g''qt''eqo r qukvkqp0'

Rncego gpv'qp''vj g''y ckvkpi ''nkuv'f qgu''pqv'kpf kecvg''vj cv'vj g''hco kn{ ''ku.''kp''hcev.''gnki kdng''hqt'' cf o kuukqp0'Y j gp''vj g''hco kn{ ''ku'ugngevgf ''htqo ''vj g''y ckvkpi ''nkuv.''vj g''URJ C''y knn'xgtkh{ ''cp{ '' r tghgtgpeg*u+'encko gf ''cpf ''f gvgto kpg''gnki kdknkv{ ''cpf ''uwkvcdknkv{ ''hqt''cf o kuukqp''vq'' vj g''r tqi tco 0'

# PART II: MANAGING THE WAITING LIST

## 4-II.A. OVERVIEW

Vj g"URJ C"o wuv'j cxg"r qrkekgu'tgi ctf kpi "vj g"v{r g"qh"y ckvkpi "rkuv'kv'y kr'wukrk| g"cu"y gm'cu"j qy "vj g" y ckvkpi "rkuv'y kr'dg"qti cpk| gf "cpf "o cpci gf 0"Vj ku'kpenwfgu"r qrkekgu'qp'pqvkh{kpi "vj g"r wdrke"qp"vj g" qr gpkpi "cpf "enqukpi "qh"vj g"y ckvkpi "rkuv'vq"pgy "cr r rkecpvu.'wr f cvkpi "hco ln{'kphqto cvkqp.'r wti kpi " vj g"rkuv'qh"hco krkgu'vj cv'ctg"pq"nqpi gt"kpvgtguvgf "kp"qt"grki kdng"hqt"r wdrke"j qwukpi .'cpf "eqpf wevkpi " qwvtgcej "vq"gpuwtg"c"uwhhkekgpv'pwo dgt"qh"cr r rkecpvu0

Kp"cff kvkqp.'J WF "ko r qugu'tgs wktgo gpvu'qp'j qy "vj g"URJ C"o c{"uvtwevwtg"ku"y ckvkpi "rkuv'cpf "j qy " hco krkgu'o wuv'dg"vtgcvgf "kh"vj g"cr r rl"hqt"r wdrke"j qwukpi "cv'c"URJ C"vj cv'cf o kpkuvgtu'o qtg"vj cp" qpg"cuukuvgf "j qwukpi "r tqi tco 0

## 4-II.B. ORGANIZATION OF THE WAITING LIST

Vj g"RJ C¢u"r wdrke"j qwukpi "y ckvkpi "rkuv'o wuv'dg"qti cpk| gf "kp"uwej "c"o cppgt"vq"cmqy "vj g"URJ C "vq" ceewtcvgn{'kf gpvkh{'cpf "ugngev'hco krkgu'kp'vj g"r tqr gt"qtf gt.'ceeqtf kpi "vq'vj g"cf o kuukqpu'r qrkekgu" f guetkdgf "kp'vj ku'CEQR0

> URJ C"Rqrke{"

Vj g"y ckvkpi "rkuv'y kr'eqpvckp'vj g"hqmqy kpi "kphqto cvkqp'hqt"gcej "cr r rkecpv'rkuvgf <

Pco g"cpf "uqekcr'ugewtkv{'pwo dgt"qh"j gcf "qh"j qwugj qrf "

Wpkv'uk| g"tgs wktgf "*pwo dgt"qh"hco kn{'o go dgtu+"

Co qwpv'cpf "uqwteg"qh"cppwcr'kpeqo g"

Ceeguukdkrkv{'tgs wktgo gpv.'kh"cp{"

F cvg"cpf "vko g"qh"cr r rkecvkqp'qt"cr r rkecvkqp'pwo dgt"

J qwugj qrf "v{r g"*hco kn{.'gnf gtn{.'f kucdrgf +"

Cf o kuukqp'r tghgtgpeg.'kh"cp{"

Tceg"cpf "gvj pkekv{'qh"vj g"j gcf "qh"j qwugj qrf "

Vj g"ur gekhke"ukvg*u+"ugngevgf "*qpn{'kh"URJ C"qhhgtu'ukvg/dcugf "y ckvkpi "rkuvu+"

Vj g"URJ C"o c{"cf qr v"qpg"eqo o wpkv{/y kf g"y ckvkpi "nkuv"qt"ukvg/dcugf "y ckvkpi "nkuvu0"Vj g"URJ C"
o wuv"qdvckp"cr r tqxcn'htqo "J WF "vj tqwi j "uwdo kuukqp"qh'ku'Cppwcn'Rncp"dghqtg"kv'o c{"qhhgt"ukvg/
dcugf "y ckvkpi "nkuvu0"Ukvg/dcugf "y ckvkpi "nkuvu'cmqy "hco knkgu'vq"ugngev'vj g"f gxgnqr o gpv'y j gtg"vj g{"
y kuj "vq"tgukf g"cpf "o wuv'dg"eqpukuvgpv'y kj "cm'cr r nkecdng"ekxkn'tki j wu'cpf "hckt'j qwukpi "ncy u'cpf "
tgi wncvkqpu"]46"EHT"; 2509'*d+*4+0'

URJ C"Rqnke{"

Vj g"URJ C"y kn'o ckpvckp"qpg"ukpi ng"eqo o wpkv{/y kf g"y ckvkpi "nkuv'hqt'ku'f gxgnqr o gpwu0"
Y kj kp"vj g"nkuv."vj g"URJ C"y kn'f guki pcvg"uwdr ctwu'vq"gcukn{"kf gpvkh{"y j q"uj qwnf "dg"qhhgtgf "
vj g"pgzv'cxckncdng"wpkv*4+0'o kzgf "r qr wncvkqpu."i gpgtcn'qeewr cpe{."wpkv'uk| g."cpf "
ceeguukdng"wpku+0'

Vj g"URJ C"y kn'pqv'cf qr v'ukvg/dcugf "y ckvkpi "nkuv0"

J WF "tgs wktgu"vj cv'r wdnke"j qwukpi "cr r nkecpvu'o wuv'dg"qhhgtgf "vj g"qr r qtwwpkv{"vq"dg"r ncegf "qp"vj g"
y ckvkpi "nkuv'hqt'cp{"vgpcpv/dcugf "qt'r tqlgev/dcugf "xqwej gt'qt'o qf gtcvg'tgj cdknkvcvkqp'r tqi tco "
vj cv'vj g"URJ C"qr gtcvgu'kh'3+"vj g"qvj gt'r tqi tco u0'y ckvkpi "nkuvu'ctg"qr gp."cpf "4+"vj g"hco kn{"ku"
s wcnkhkgf "hqt"vj g"qvj gt'r tqi tco u"]46"EHT"; 8042027*c+*4+*k+0'

J WF "r gto ku."dwv'f qgu'pqv'tgs wktg."vj cv'RJ Cu'o ckpvckp"c"ukpi ng"o gti gf "y ckvkpi "nkuv'hqt'vj ktt"
r wdnke"j qwukpi ."Ugevkqp": ."cpf "qvj gt"uwdukf k| gf "j qwukpi "r tqi tco u"]46"EHT"; 8042027*c+*3+0'

URJ C"Rqnke{"

Vj g"URJ C"y kn'pqv'o gti g"vj g"r wdnke"j qwukpi "y ckvkpi "nkuv'y kj "vj g"y ckvkpi "nkuv'hqt'cp{"
qvj gt'r tqi tco "vj g"URJ C"qr gtcvgu0"

## 4-II.C. OPENING AND CLOSING THE WAITING LIST

### Closing the Waiting List

Vj g''URJ C''ku'r gto kwgf ''vq''enqug''vj g''y ckvkpi ''rkuv.''kp''y j qng''qt''kp''r ctv.''kh''kv''j cu''cp''cf gs wcvg''r qqn''qh''hco rikgu''vq''hwm{''ngcug''wpku''kp''cm'qh''ku''f gxgmqr o gpw0''Vj g''URJ C''o c{''enqug''vj g''y ckvkpi ''rkuv''eqo r ngvgn{.''qt''tguvtkev''kpvcmg''d{''r tghgtgpeg.''v{r g''qh''r tqlgev.''qt''d{''uk| g''cpf ''v{r g''qh''f w gmkpi ''wpkv0''
]RJ "Qee'I D.''r 0'53_0'

<u>URJ C''Rqnke{''</u>

Vj g''URJ C''y kn'enqug''vj g''y ckvkpi ''rkuv''y j gp''vj g''guvko cvgf ''y ckvkpi ''r gtkqf ''hqt''j qwukpi ''cr r nkecpwu''qp''vj g''rkuv''tgcej gu''46''o qpyj u''hqt''vj g''o quv''ewttgpv''cr r nkecpwu0'Y j gtg''vj g''URJ C''j cu''r ctvkewnct''r tghgtgpegu''qt''qyj gt''etkgvtkc''vj cv''tgs wktg''c''ur gekhke''ecvgi qt{''qh''hco kn{.''vj g''URJ C''o c{''engev''vq''eqpvkpwg''vq''ccegr v''cr r nkecvkqpu''htqo ''vj gug''cr r nkecpwu''y j kng''enqukpi ''vj g''y ckvkpi ''rkuv''vq''qyj gtu0'

### Reopening the Waiting List

Kh'vj g''y ckvkpi ''rkuv''j cu''dggp''enqugf .''kv'o c{''dg''tgqr gpgf ''cv''cp{''ko g0'Vj g''URJ C''uj qwnf ''r wdnkuj ''c''pqvkeg''cppqwpekpi ''vj g''qr gpkpi ''qh''vj g''y ckvkpi ''rkuv''kp''nqecn' pgy ur cr gtu''qh''i gpgtcn'ektewncvkqp.''o kpqtkv{''o gf kc.''cpf ''qyj gt''uwkvcdng''o gf kc''qwvngwu0'Uwej ''pqvkeg''o wuv''eqo r n{''y kyj ''J WF ''hckt''j qwukpi ''tgs wktgo gpwu0'Vj g''URJ C''uj qwnf ''ur gekh{''y j q''o c{''cr r n{.''cpf ''y j gtg''cpf ''y j gp''cr r nkecvkqpu''y kn'dg''tgegkxgf 0'

<u>URJ C''Rqnke{''</u>

Vj g''URJ C''y kn'cppqwpeg''vj g''tgqr gpkpi ''qh''vj g''y ckvkpi ''rkuv''cv''ngcuv''32''dwukpguu''f c{u'r tkqt''vq''vj g''f cvg''cr r nkecvkqpu''y kn'hktuv''dg''ceegr vgf 0'Kh'vj g''rkuv''ku''qpn{ ''dgkpi ''tgqr gpgf ''hqt''egtvckp''ecvgi qtkgu''qh''hco krkgu.''vj ku''kphqto cvkqp''y kn'dg''eqpvckpgf ''kp''vj g''pqvkeg0'

Vj g''pqvkeg''y kn'kphqto ''cr r nkecpwu''qh''vj g''f cvg.''vko g.''o gyj qf .''cpf ''r nceg''cr r nkecvkqpu''ecp''dg''qdvckpgf ''cpf ''uwdo kwgf .''j qy ''dncpm'cr r nkecvkqpu''o c{''dg''qdvckpgf ''*'g0 0''htqo ''y j cv''cf f tguugu.''eqo o wpkv{''ukvgu.''cpf ''y gdukvgu+.''cm'o gyj qf u''d{''y j kej ''cr r nkecvkqpu''y kn'dg''ceegr vgf ''*'g0 0''kp''r gtuqp.''d{''r j qpg.''d{''hcz.''d{''go ckn+.''c''r qkpv''qh''eqpvcev''y j q''ecp''cpuy gt''s wguvkqpu.''cp{''nko kcvkqpu''qp''y j q''o c{''cr r n{.''cpf ''cp''qyj gt''kphqto cvkqp''vj g''cr r nkecpv''o c{''pggf ''vq''uweeguuhwn{''uwdo kv''vj g''cr r nkecvkqp0'Vj g''URJ C''y kn'f guetkdg''ku''r tkqtkk{ cvkqp''u{uvgo ''qt''y j gyj gt''kv'wugu''c''nqwgt{''cpf ''y kn'engctn{''uvcvg''vj cv''vj ku''u{uvgo ''y kn'dg''wugf ''vq''r nceg''cr r nkecpwu''qp''vj g''y ckvkpi ''rkuv0'

Vq''gpuwtg''vj cv''r wdrke''pqvkegu''dtqcf n{ ''tgcej ''r qvgpvkcn'cr r nkecpwu''kp''cm'eqo o wpkvkgu''y j tqwi j qwv''vj g''j qwukpi ''o ctmgv''ctgc.''vj g''URJ C''y kn'f kuvtkdwvg''r wdrke''pqvkegu''vq''nqecn''eqo o wpkv{/dcugf ''qti cpk| cvkqpu.''uwej ''cu''uqekcn'ugtxkeg''ci gpekgu''cpf ''tgnki kqwu''kpuvkwwkqpu='f kuvtkdwvg''vj g''pqvkeg''qpnkpg''vj tqwi j ''vj g''RJ Cøu''y gdukvg''qt''uqekcn'o gf kc''r ncvhqto u''cpf ''qyj gt''qpnkpg''r ncvhqto u''hqt''nqecn''j qwukpi ''pgy u='cpf ''o cmg''wug''qh''cp{''nqecn'pgy ur cr gtu''qh''i gpgtcn'ektewncvkqp.''o kpqtkv{''o gf kc.''cpf ''qyj gt''uwkcdng''o gcpu0'

Vj g''URJ C''y kn'i kxg''r wdrke''pqvkeg''d{''r wdnkuj kpi ''vj g''tgngxcpv''kphqto cvkqp''wukpi ''vj g''hqmqy kpi ''o gf kc''qwvngwu<'

*SPHA website, Facebook, Twitter, Instagram*

# 4-II.D. FAMILY OUTREACH [24 CFR 903.2(d); 24 CFR 903.7(a) and (b)]

Vj g"URJ C"uj qwf "eqpf wev"qwtgcej "cu"pgeguuct{"vq"gpuwtg"vj cv"vj g"URJ C"j cu"c"uwhhkekgpv"
pwo dgt"qh"crr nkecpvu"qp"vj g"y ckikpi "nkuv"vq"hkm"cpvkekrcvgf "xcecpekgu"cpf "vq"cuuwtg"vj cv"vj g"URJ C"
ku"chhkto cvkxgn{"hwtvj gtkpi "hckt"j qwukpi "cpf "eqo r n{kpi "y kyj "vj g"Hckt"J qwukpi "Cev0"

Dgecwug"J WF "tgswktgu"vj g"URJ C"vq"cf o kv"c"ur gekhkgf "r gtegpvci g"qh"gzvtgo gn{"nqy /kpeqo g"
hco knkgu."vj g"URJ C"o c{"pggf "vq"eqpf wev"ur gekcn"qwtgcej "vq"gpuwtg"vj cv"cp"cf gs wcvg"pwo dgt"qh"
uwej "hco knkgu"crr n{"hqt"r wdnke"j qwukpi 0"

URJ C"qwtgcej "ghhqtwu"o wuv"eqo r n{"y kyj "hckt"j qwukpi "tgswktgo gpw0Vj ku"kpenwfgu<"

- Á  Cpcn{| kpi "vj g"j qwukpi "o ctmgv"ctgc"cpf "vj g"r qr wncvkqpu"ewttgpvn{"dgkpi "ugtxgf "vq"
kf gpvkh{"wpf gtugtxgf "r qr wncvkqpu"

- Á  Gpuwtkpi "vj cv"qwtgcej "ghhqtwu"ctg"ctgi gvgf "vq"o gf kc"qwngwu"vj cv"tgcej "gnki kdng"
r qr wncvkqpu"vj cv"ctg"wpf gttgr tgugpvgf "kp"vj g"r tqi tco "

- Á  Cxqkf kpi "qwtgcej "ghhqtwu"vj cv"r tghgt"qt"gzenwf g"r gqr ng"y j q"ctg"o go dgtu"qh"c"
r tqvgevgf "encuu"

URJ C"qwtgcej "ghhqtwu"o wuv"dg"f guki pgf "vq"kphqto "s wcnkhkgf "hco knkgu"cdqw"vj g"cxckncdknkv{"qh"
wpkwu"wpf gt"vj g"r tqi tco 0Vj gug"ghhqtwu"o c{"kpenwfg."cu"pggf gf ."cp{"qh"vj g"hqmqy kpi "cevkxkvkgu<"

- Á  Uwdo kwkpi "r tguu"tgngcugu"vq"nqecn"pgy ur cr gtu."kpenwf kpi "o kpqtkv{"pgy ur cr gtu"

- Á  F gxgmqr kpi "kphqto cvkqpcn"o cvgtkcnu"cpf "hn{gtu"vq"f kuvtkdwg"vq"qyj gt"ci gpekgu"

- Á  Rtqxkf kpi "crr nkecvkqp"hqto u"vq"qyj gt"r wdnke"cpf "r tkxcvg"ci gpekgu"vj cv"ugtxg"vj g"nqy "
kpeqo g"r qr wncvkqp"

- Á  F gxgmqr kpi "r ctvpgtuj kr u"y kyj "qyj gt"qti cpk| cvkqpu"vj cv"ugtxg"uko knct"r qr wncvkqpu."
kpenwf kpi "ci gpekgu"vj cv"r tqxkf g"ugtxkegu"hqt"r gtuqpu"y kyj "f kucdknkvkgu"

URJ C"Rqnke{"

Vj g"URJ C"y km'o qpkqt"vj g"ej ctcevgtkuvkeu"qh"vj g"r qr wncvkqp"dgkpi "ugtxgf "cpf "vj g"
ej ctcevgtkuvkeu"qh"vj g"r qr wncvkqp"cu"c"y j qng"kp"vj g"URJ Cøu"lwtkuf kevkqp0Vcti gvgf "qwtgcej "
ghhqtwu"y km'dg"wpf gtvcmgp"kh"c"eqo r ctkuqp"uwi i guvu"vj cv"egtvckp"r qr wncvkqpu"ctg"dgkpi "
wpf gtugtxgf 0"

## 4-II.E. REPORTING CHANGES IN FAMILY CIRCUMSTANCES

<u>URJ C"Rqrke{"</u>

Y j krg"yj g"hco kn{"ku"qp"yj g"y ckvkpi "rkuv."yj g"hco kn{"o wuv"kphqto "yj g"RJ C."y kj kp"32" dwukpguu"f c{u."qh"ej cpi gu"kp"hco kn{"uk| g"qt"eqo r qukvkqp."r tghgtgpeg"uvcwu."qt"eqpvcev" kphqto cvkqp."kpenwf kpi "ewttgpv"tgukf gpeg."o ckkpi "cf f tguu."cpf "r j qpg"pwo dgt0"Vj g" ej cpi gu"o wuv"dg"uwdo kwgf "kp"y tkvkpi 0"

Ej cpi gu"kp"cp"crrkecpvu"ektewo uvcpegu"y j krg"qp"yj g"y ckvkpi "kuv"o c{"chhgev"yj g"hco kn{)u" swcrkhkecvkqp"hqt"c"rctvkewrct"dgftqqo "uk| g"qt"gpvkvngo gpv"vq"c"r tghgtgpeg0Y j gp"cp" crrkecpv"tgr qtvu"c"ej cpi g"yj cv"chhgevu"yj gkt"r ncego gpv"qp"yj g"y ckvkpi "kuv."yj g"y ckvkpi "kuv" y kn'dg"wr f cvgf "ceeqtf kpi n{0"

## 4-II.F. UPDATING THE WAITING LIST "

J WF "tgswktgu"\j g"URJ C"vq"guvcdrkuj "r qrkekgu"\j cv"f guetkdg"\j g"ektewo uvcpegu"wpf gt"y j kej "
cr r rkecpvu"y km"dg"tgo qxgf "htqo "\j g"y ckvkpi "rkuv"]46"EHT"; 820424*c+*4+*kx+0'

## Purging the Waiting List

Vj g"f gekukqp"vq"tgo qxg"cp"cr r rkecpv"hco kn{ "\j cv"kpenwf gu"c"r gtuqp"y kj "f kucdkrkvkgu"htqo "\j g"
y ckvkpi "rkuv"ku"uwdjgev"vq"tgcuqpcdng"ceeqo o qf cvkqp0Kf"\j g"cr r rkecpv"f kf "pqv"tgurqpf "vq"\j g"
RJ Cøu"tgswguv"hqt"kphqto cvkqp"qt"wr f cvgu"dgecwug"qh"\j g"co kn{ o go dgtøu"f kucdkrkv{."\j g"URJ C"
o wuv."wr qp"\j g"co kn{øu"tgswguv."tgkpuvcvg"\j g"cr r rkecpv"hco kn{ "vq"\j gkt"hqto gt"r qukkqp"qp"\j g"
y ckvkpi "rkuv"cu"c"tgcuqpcdng"ceeqo o qf cvkqp"]46"EHT": 06*c+."46"EHT"3220426*c+."cpf "RJ "Qee"
I D."r 05; "cpf "62_0Ugg"Ej cr vgt"4"hqt"hwtvj gt"kphqto cvkqp"tgi ctf kpi "tgcuqpcdng"ceeqo o qf cvkqpu0'

#### URJ C"Rqrke{"

Vj g"y ckvkpi "rkuv"y km"dg"wr f cvgf "cu"pggf gf "vq"gpuwtg"\j cv"crn"cr r rkecpv"kphqto cvkqp"ku"
ewttgpv"cpf "vko gn{0'

Vq"wr f cvg"\j g"y ckvkpi "rkuv."\j g"URJ C"y km"ugpf "cp"wr f cvg"tgswguv"xkc"hktuv"encuu"o ckn"\q"
gcej "hco kn{ "qp"\j g"y ckvkpi "rkuv"\q"f gvgto kpg"y j gvj gt"\j g"hco kn{ "eqpvkpwgu"\q"dg"kpvgtguvgf "
kp."cpf "\q"s wcrkh{ "hqt."\j g"r tqi tco 0'

Cu"r ctv"qh"\j g"kpkvkcn"r tg/cr r rkecvkqp"qt"cr r rkecvkqp."\j g"URJ C"y km"cum"\j g"hco kn{ "hqt"\j gkt"
r tghgttgf "o gvj qf u"qh"eqo o wpkecvkqp."y j kej "o c{ "kpenwf g"o ckn"r j qpg."\gzv"o guuci g."
go ckn"qt"eqpvcev"\j tqwij "c"tgr tgugpvcvkxg"qt"ugtxkeg"r tqxkf gt0'

Vj ku"wr f cvg"tgswguv"y km"dg"ugpv"\q"\j g"ncuv"cf f tguu"\j cv"\j g"URJ C"j cu"qp"tgeqtf "hqt"\j g"
hco kn{ "cu"y gm"cu"cp{ "cf f kkqpcn"eqpvcev"o gvj qf u"kf gpvkhkgf "d{ "\j g"hco kn{0Vj g"wr f cvg"
tgswguv"y km"r tqxkf g"c"f gcf rkpg"d{ "y j kej "\j g"hco kn{ "o wuv"tgur qpf "cpf "y km"uvcvg"\j cv"
hckwtg"\q"tgur qpf "y km"tguwn"kp"\j g"cr r rkecpvøu"pco g"dgkpi "tgo qxgf "htqo "\j g"y ckvkpi "rkuv0'

Vj g"hco kn{øu"tgur qpug"o wuv"dg"kp"y tkkpi "cpf "o c{ "dg"f grkxgtgf "kp"r gtuqp."d{ "o ckn"d{ "
go ckn"qt"d{ "hcz0Tgur qpugu"uj qwf "dg"r quvo ctmgf "qt"tgegkxgf "d{ "\j g"URJ C"pqv"ncvgt"\j cp"
37 "dwukpguu"f c{u"htqo "\j g"f cvg"qh"\j g"URJ C"ngwgt0"

Kf"\j g"hco kn{ "hcku"\q"tgur qpf "y kj kp"37 "dwukpguu"f c{u."\j g"hco kn{ "y km"dg"tgo qxgf "htqo "
\j g"y ckvkpi "rkuv"y kj qw"hwtvj gt"pqvkeg0'

Kf"\j g"pqvkeg"ku"tgwtpgf "d{ "\j g"r quv"qhhkeg"y kj "pq"hqty ctf kpi "cf f tguu."\j g"cr r rkecpv"y km"
dg"tgo qxgf "htqo "\j g"y ckvkpi "rkuv"y kj qw"hwtvj gt"pqvkeg0'

Kf"\j g"pqvkeg"ku"tgwtpgf "d{ "\j g"r quv"qhhkeg"y kj "c"hqty ctf kpi "cf f tguu."\j g"pqvkeg"y km"dg"tg/
ugpv"\q"\j g"cf f tguu"kpf kecvgf0Vj g"hco kn{ "y km"j cxg"37 "dwukpguu"f c{u"\q"tgur qpf "htqo "\j g"
f cvg"\j g"ngwgt"y cu"tg/ugpv0Kf"\j g"hco kn{ "hcku"\q"tgur qpf "y kj kp"\j ku"vko g"hco g."\j g"hco kn{ "
y km"dg"tgo qxgf "htqo "\j g"y ckvkpi "rkuv"y kj qw"hwtvj gt"pqvkeg0'

Y j gp"c"hco kn{"ku'tgo qxgf "htqo "yj g"y ckkpi "rkuv'f wtkpi "yj g"wf cvg"r tqeguu"hqt"hcknwtg"vq"
tgur qpf ."yj g"URJ C"y kn'eqpvcev'cp"wptgur qpukxg"cr r ncecpv'yj tqwi j "cn'o gcpu'cxckncdng."
y j kej "o c{"kpenwf g"xkc"o ckn'r j qpg."go ckn'cpf "vgzv"o guuci g0Vj g"URJ C"y kn'i kxg"yj cv"
hco kn{"c"tgcuqpcdng"r gtkqf "qh"vko g"vq"tgur qpf "y kyj "yj gkt"kpvgtguv'uq"cu"vq"pqv"kpcf xgtgpvn{"
tgo qxg"cp"cr r ncecpv'y j q"tgo ckpu'kpvgtguvgf "dww"o c{"j cxg"o qxgf ."ej cpi gf "yj gkt"eqpvcev'
kphqto cvkqp."qt"qyj gy kug"ctg"f kffkewn{"vq"tgcej 0P q"kphqto cn'j gctkpi "y kn'dg"qhhgtgf "kp"
uwej "ecugu0Uwej "hcknwtgu"vq"cev'qp"yj g"r ctv'qh"yj g"cr r ncecpv'r tgxgpv'yj g"URJ C"htqo "
o cmkpi "cp"gnki kdknkv{"f gvgto kpcvkqp="yj gtghqtg"pq"kphqto cn'j gctkpi "ku'tgs wktgf 0"

Kh"c"hco kn{"ku'tgo qxgf "htqo "yj g"y ckkpi "ku'v'hqt"hcknwtg"vq"tgur qpf ."yj g"URJ C"o c{"
tgkpuvcvg"yj g"hco kn{"kh'yj g"ncem'qh"tgur qpug"y cu'f wg"vq"URJ C"gttqt."vq"ektewo uvcpeu"
dg{qpf "yj g"hco kn{øu"eqpvtqn'cu'c"tguwnv'qh'c"hco kn{"o go dgtøu'f kucdknkv{."qt"cu'c"f ktgev"
tguwnv'qh'uncwu'cu'c"xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."uvcnmkpi .."
qt"j wo cp"vtchhkemkpi .."kpenwf kpi "cp"cf xgtug"hcevqt'tguwnvkpi "htqo "uwej "cdwug0"

## Removal from the Waiting List

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y kn'tgo qxg"cp"cr r ncecpv'htqo "yj g"y ckkpi "ku'wr qp"tgs wguv'd{"yj g"cr r ncecpv'
hco kn{0"Kp"uwej "ecugu"pq"kphqto cn'j gctkpi "ku'tgs wktgf 0""

Kh'yj g"URJ C'f gvgto kpgu'yj cv'yj g"hco kn{"ku'pqv'gnki kdng"hqt"cf o kuukqp"*ugg"Ej cr vgt"5+"cv"
cp{"vko g"y j kng"yj g"hco kn{"ku'qp"yj g"y ckkpi "ku'yj g"hco kn{"y kn'dg"tgo qxgf "htqo "yj g"
y ckkpi "ku0"

Kh'c"hco kn{"ku'tgo qxgf "htqo "yj g"y ckkpi "ku'dgecwug'yj g"URJ C'j cu'f gvgto kpgf "yj g"hco kn{"
ku'pqv'gnki kdng"hqt"cf o kuukqp."c"pqvkeg"y kn'dg"ugpv'vq"yj g"hco kn{øu'cf f tguu'qh'tgeqtf "cu'y gn'
cu'vq"cp{"cnvgtpcvg"cf f tguu'r tqxkf gf "qp"yj g"kpkvkcn'cr r ncecvkqp0Vj g"pqvkeg"y kn'uvcvg"yj g"
tgcuqpu'yj g"hco kn{"y cu'tgo qxgf "htqo "yj g"y ckkpi "ku'cpf "y kn'kphqto "yj g"hco kn{j qy "vq"
tgs wguv'cp"kphqto cn'j gctkpi "tgi ctf kpi "yj g"RJ Cøu'f gekukqp"*ugg"Ej cr vgt"36+]46"EHT "
; 82042: *c+0"

# PART III: TENANT SELECTION

## 4-III.A. OVERVIEW"

Vj g"URJ C"o wuv'guvcdrkuj "vgpcpv'ugngevkqp"r qrkekgu"hqt"hco kkgu"dgkpi "cf o kwgf "vq"r wdrke"j qwukpi "
]46"EHT"; 820423*c+0"Vj g"URJ C"o wuv'pqv'tgswktg"cp{"ur gekhke"kpeqo g"qt"tcekcr's wqvcu"hqt"cp{"
f gxgrqr o gpvu"]46"EHT"; 2504*f+0"Vj g"URJ C"o wuv'pqv'cuuki p"r gtuqpu"vq"c"r ctvkewrct"ugevkqp"qh'c"
eqo o wpkv{"qt"vq"c"f gxgrqr o gpv"qt"dwknf kpi "dcugf "qp"tceg."eqrqt."tgrki kqp."ugz."f kucdkrkv{."hco krkcr'
uvcvwu"qt"pcvkqpcr"qtki kp"hqt"r wtr qugu"qh'ugi tgi cvkpi "r qr wrcvkqpu"]46"EHT"306*d+3+*kkk+"cpf "46"
EHT"; 2504*f+3+0'

Vj g"qtf gt"kp"y j kej "hco krkgu"y km'dg"ugngevgf "htqo "vj g"y ckvkpi "rkuv'f gr gpfu"qp"vj g"ugngevkqp"
o gvj qf "ej qugp"d{"vj g"URJ C"cpf "ku"ko r cevgf "kp"r ctv'd{"cp{"ugngevkqp"r tghgtgpegu"vj cv'vj g"hco kn{"
s wcrkhkgu"hqt0"Vj g"cxckncdkrkv{"qh'wpkvu"cruq"o c{"chhgev'vj g"qtf gt"kp"y j kej "hco krkgu"ctg"ugngevgf "
htqo "vj g"y ckvkpi "rkuv0'

Vj g"URJ C"o wuv'o ckpvckp"c"engct "tgeqtf "qh'cm'kphqto cvkqp"tgs wktgf "vq"xgtkh{"vj cv'vj g"hco kn{"ku"
ugngevgf "htqo "vj g"y ckvkpi "rkuv'ceeqtf kpi "vq"vj g"RJ Cøu"ugngevkqp"r qrkekgu"]46"EHT"; 820428*g+4+0"
Vj g"RJ Cøu"r qrkekgu"o wuv'dg"r quvgf "cp"r nceg"y j gtg"vj g"URJ C"tgegkxgu"cr r rkecvkqpu0"Vj g"URJ C"
o wuv'r tqxkf g"c"eqr {"qh'kuu"vgpcpv'ugngevkqp"r qrkekgu"wr qp"tgswguv'vq"cp{"cr r rkecpv'qt"vgpcpv0"Vj g"
URJ C"o c{"ej cti g"vj g"hco kn{"hqt"r tqxkf kpi "c"eqr {"qh'kuu"vgpcpv'ugngevkqp"r qrkekgu"]46"EHT"
; 820424*e+4+0'

<u>URJ C"Rqrke{"</u>

Y j gp"cp"cr r rkecpv'qt"tgukf gpv'hco kn{"tgs wguvu"c"eqr {"qh'vj g"RJ Cøu"vgpcpv'ugngevkqp"
r qrkekgu."vj g"URJ C"y km'r tqxkf g"eqr kgu"vq"vj go "htgg"qh'ej cti g0'

## 4-III.B. SELECTION METHOD "

RJ Cu'o wuv'f guetkdg"vj g"o gvj qf "hqt"ugngevkpi "cr r nkecpv'hco knkgu'htqo "vj g"y ckvkpi "nkuv."kpenwf kpi "
vj g"u{uvgo "qh'cf o kuukqp'r tghgtgpegu'vj cv'vj g"URJ C"y knn'wug0'

### Local Preferences [24 CFR 960.206]

RJ Cu'ctg"r gto kwgf "vq"guvcdnkuj "nqecn'r tghgtgpegu'cpf "vq"i kxg"r tkqtkv{ "vq"ugtxkpi "hco knkgu'vj cv'
o ggv'vj qug"etkvgtkc0'J WF "ur gekhkecn{ "cwvj qtk| gu'cpf "r nceg'tguvtkevkqpu'qp'egtvckp'v{r gu'qh'nqecn'
r tghgtgpegu0'J WF "cnuq'r gto ku'vj g"URJ C"vq"guvcdnkuj "qvj gt'nqecn'r tghgtgpegu."cv'ku'f kuetgvkqp0'
Cp{ "nqecn'r tghgtgpegu'guvcdnkuj gf "o wuv'dg"eqpukuvgpv'y kj "vj g"URJ C'r ncp'cpf "vj g"eqpuqnkf cvgf "
r ncp'cpf "o wuv'dg"dcugf "qp'nqecn'j qwukpi "pggf u'cpf "r tkqtkvkgu'vj cv'ecp'dg"f qewo gpvgf "d{ "
i gpgtcm{ "ceegr vgf "f cvc"uqwtegu']46'EHT "; 820428*c+0'

URJ C"Rqnke{ "

Nqecn'r tghgtgpegu'y knn'dg"ci i tgi cvgf "wukpi "c"u{uvgo "kp"y j kej "gcej "r tghgtgpeg"y knn'
tgegkxg"cp"cmqecvkqp'qh'r qkpvu0'Vj g"o qtg"r tghgtgpeg"r qkpvu'cp"cr r nkecpv'j cu."vj g"j ki j gt"
vj g"cr r nkecpvu'r nceg'qp'vj g"y ckvkpi "nkuv0'

Vj g"URJ C"y knn'wug"vj g"hqnqy kpi "nqecn'r tghgtgpegu<"

"

Tgr qukkqpkpi "*Fkur ncego gpv'*hqwt'r qkpvu+<'Vj g"URJ C"y knn'qhhgt"c"r tghgtgpeg"vq"hco knkgu'vj cv'
ctg"kpxqnwpvctkn{ "f kur nceg f "cu'c"tguwn'qh'URJ C"tgr qukkqpkpi Ingnqecvkqp'cevkqpu'"

"

Kpxqnwpvct{ "F kur ncego gpv'*hqwt'r qkpvu+<'Vj g"URJ C"y knn'qhhgt"c"r tghgtgpeg"vq"hco knkgu'kp"
qvj gt"URJ C"J qwukpi "Rtqi tco u'y j q"ctg"f kur nceg f "vj tqwi j "pq"hcwn'qh'vj gkt"qy p"f wg"vq"
o qf gtpk| cvkqp."tgj cdknkvcvkqp."f go qnkvkqp1f kur qukkvkqp."tgr qukkqpkpi ."tgnqecvkqp."qt"nquu'qh'
hwpf kpi 0Tgukf gpvu'o wuv'dg"kp"i qqf "uvcpf kpi "y kj "URJ C=j qy gxgt."URJ C"o c{ "y ckxg"vj g"
i qqf /uvcpf kpi "y kj "tgi ctf u'vq"tgnqecvkqp0'
"
Xgvgtcpu"*vj tgg"r qkpvu+<'Vj g"URJ C"y knn'qhhgt"c"r tghgtgpeg"vq<"
- ▪ Vj g"j gcf ."eq/j gcf "qt"ur qwug"o go dgt"y cu'j qpqtcdn{ "f kuej cti gf "qt"y j q"ctg"
  f kuej cti gf "qt"tgngcugf "wpf gt"eqpf kkqpu'qvj gt"vj cp"õf kuj qpqtcdngö"*kpenwf kpi "
  o gf kecn'tgngcug+'htqo "qt"ku"ewttgpvn{ "qp"cevkxg"f wv{ "y kj "vj g"hqnqy kpi "
  dtcpej gu'qh'ugtxkeg<"Cto {."Pcx{."Ckt"Hqteg."O ctkpgu."Eqcuv'I wctf ."vj g"
  Pcvkqpcn'I wctf "*kh'f gr nq{gf "f wtkpi "y ct+'cpf "vj g"Ur ceg"Hqteg="""
- ▪ Vj g"ur qwug"qh'c"xgvgtcp"y j q"ku"ewttgpvn{ "qp"cevkxg"f wv{."qt"vj g"uwtxkxkpi "
  ur qwug"qh'c"xgvgtcp"y j q"y cu'nkmgf "kp"cevkqp0'

Y qtmkpi "Hco kn{"Rtghgtgpeg"*vy q"r qkpvu+<'Kp"qtf gt"vq"dtkpi "j ki j gt"kpeqo g"hco knkgu'kpvq"
r wdnke'j qwukpi ."vj g"URJ C"y knn'guvcdnkuj "c"r tghgtgpeg"hqt"õy qtmkpi ö'hco knkgu."y j gtg"vj g"
j gcf ."ur qwug."eqj gcf ."qt"uqng"o go dgt"ku"ewttgpvn{ "y qtmkpi "cv'ngcuv'42'j qwtu'r gt"y ggm0Cu'
tgs wktgf "d{ "J WF ."hco knkgu'y j gtg"vj g"j gcf "cpf "ur qwug."qt"uqng"o go dgt"ku'c"r gtuqp'ci g"84"
qt"qnf gt."qt"ku'c"r gtuqp'y kj "f kucdknkvkgu."y knn'cnuq'dg"i kxgp'vj g"dgpghkv'qh'vj g"y qtmkpi "
r tghgtgpeg']46'EHT "; 820428*d+*4+0'

*Example 1:* J gcf "qh'j qwugj qnf "ku'gnf gtn{ ."dwv'f qgu'pqv'y qtm0Vj gtg"ku'pq"ur qwug"
qt"eqj gcf 0Vj ku'hco kn{ "tgegkxgu'dgpghkv'qh'vj g"y qtmkpi "r tghgtgpeg0'

*Example 2:*"J gcf "qh'j qwugj qnf "ku'86."ur qwug"ku'f kucdngf 0P gkj gt"y qtm0Vj ku"
hco kn{ "tgegkxgu'dgpghkv'qh'vj g"y qtmkpi "r tghgtgpeg0'

*Example 3:* "J gcf "qh'j qwugj qnf "ku'85."ur qwug"ku'pgkvj gt"gnf gtn{ "pqt'f kucdngf 0'
P gkvj gt"y qtm0'Vj ku"hco kn "f qgu"P QV"tgegkxg"dgpghkv'qh'vj g"y qtmkpi "r tghgtgpeg"
ukpeg"dqyj "vj g"j gcf "qh'j qwugj qnf "cpf "ur qwug"*qt"eqj gcf +'o wuv'dg"gnf gtn{ "cpf lqt"
f kucdngf "vq"tgegkxg"dgpghkv'qh'vj g"y qtmkpi "r tghgtgpeg."wpnguu"qpg"ku"ewttgpvn{ "
y qtmkpi "cv'ngcuv'42"j qwtu"c"y ggm0'

"

F qo guvke"Xkqngpeg"Rtghgtgpeg"*qpg"r qkpv+<"Vj g"URJ C"y kn'qhhgt"c"r tghgtgpeg"vq "hco knkgu"
yj cv'kpenwf g"xkevko u"qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."uvcnmkpi ."qt"
j wo cp "vtchhkemkpi "y j q'j cxg'gkvj gt"dggp'tghgttgf "d{ "c"r ctvpgtkpi "ugtxkeg"ci gpe{ "qt"
eqpuqtvkc"qt"y j q'ctg'uggmkpi "cp'go gti gpe{ "vtcpuhgt'wpf gt"XCY C "htqo "vj g"URJ C0'u"
J qwukpi "Ej qkeg"Xqwej gt"r tqi tco "qt"qvj gt"eqxgtgf "j qwukpi "r tqi tco "qr gtcvgf "d{ "vj g"
URJ C0'

Vj g"cr r nkecpv'o wuv'egtvkh{ "vj cv'vj g"cdwugt"y kn'pqv'tgukf g"y kj "vj g"cr r nkecpv'wpnguu"vj g"
URJ C"i kxgu'r tkqt"y tkwgp "cr r tqxcn0'

"

J qo gnguu'Rtghgtgpeg"*qpg'r qkpv+<"Vj g"URJ C"y kn'qhhgt"c"r tghgtgpeg"vq'j qo gnguu"
kpf kxkf wcnu"qt"hco knkgu'y j q'ctg'tgukf kpi "kp'cp'Go gti gpe{ "Uj gnvgt"qt"r ctvkekr cvkpi "kp"
j qo gnguu'ugtvkegu'kp'qt'vj tqwi j "c"Eqpvkpwwo "qh'Ectg"*EQE+'Rtqi tco 0'Vq'tgegkxg"vj g"
r tghgtgpeg."cp'cr r nkecpv'o wuv'r tqxkf g"c"y tkwgp "ngwgt"qh'tgeqo o gpf cvkqp'htqo "vj g"EQE"
qt"c"EQE/r ctvkekr cvkpi "ci gpe{ "f cvgf "y kj kp'vj ktv{ "*52+'f c{ u'qh'pqvkhkecvkqp'qh'cp'qhhgt"qh'
cp'URJ C'Rwdnke'J qwukpi "wpkv0'

Cr r nkecpvu 's wcnkh{kpi "hqt'o wnkrng'r tghgtgpeg"y kn'vj wu'dg"cuuki pgf "vj g'vqvcn'uwo "qh"
r qkpvu'hqt'cnn'cr r nkecdng'r tghgtgpeu0'Co qpi 'cr r nkecpvu'y kj "vj g'uco g'r tghgtgpeg'r qkpvu."
f cvg'cpf "vko g'qh'cr r nkecvkqp'y kn'dg"wugf "vq'f gvgto kpg'r ncego gpv'qp'vj g'y ckkpi "nkuv0

## Income Targeting Requirement [24 CFR 960.202(b)]

J WF "tgs wktgu'vj cv'gz vtgo gn{ 'nqy /kpeqo g"*GNK+'hco knkgu'o cmg'wr 'cv'ngcuv'62'r gtegpv'qh'vj g"
hco knkgu'cf o kwgf "vq'r wdnke'j qwukpi "f wtkpi "vj g'RJ Cøu'hkuecn'{ gct0GNKhco knkgu'ctg'vj qug'y kj "
cppwcn'kpeqo gu'cv'qt'dgnqy "vj g'hgf gtcn'r qxgtv{ 'ngxgn'qt'52'r gtegpv'qh'vj g'ctgc'o gf kcp'kpeqo g."
y j kej gxgt'pwo dgt'ku'j kj gt0]*Federal Register*'pqvkeg'8147136_0'Vq'gpuwtg'vj ku'tgs wktgo gpv'ku"
o gv."vj g'URJ C"o c{ 'umkr 'pqp/GNKhco knkgu'qp'vj g'y ckkpi "nkuv'kp'qtf gt'vq'ugngev'cp'GNKhco kn{0"

Kh'c'URJ C"cnuq'qr gtcvgu'c'j qwukpi "ej qkeg'xqwej gt"*J EX+'r tqi tco .'cpf "uukkpi "qh'gz vtgo gn{ "
nqy /kpeqo g'hco knkgu'vq'vj g'RJ Cøu'J EX'r tqi tco "f wtkpi "c'URJ C'hkuecn'{ gct'vj cv'gz eggf 'vj g'97"
r gtegpv'o kpko wo "cti gv'tgs wktgo gpv'hqt'vj g'xqwej gt'r tqi tco .'uj cnn'dg'etgf kvgf "ci ckpuv'vj g"
RJ Cøu'dcuke'cti gvkpi 'tgs wktgo gpv'kp'vj g'r wdnke'j qwukpi "r tqi tco "hqt'vj g'uco g'hkuecn'{ gct0'
J qy gxgt."wpf gt'vj gug'ektewo uvcpegu'vj g'hkuecn'{ gct'etgf kv'vq'vj g'r wdnke'j qwukpi "r tqi tco "o wuv'
pqv'gz eggf "vj g'nqy gt'qh*'3+'vgp'r gtegpv'qh'r wdnke'j qwukpi "y ckkpi "nkuv'cf o kuukqpu'f wtkpi "vj g"
URJ C'hkuecn'{ gct=*'4+'vgp'r gtegpv'qh'y ckkpi "nkuv'cf o kuukqpu'vq'vj g'RJ Cøu'j qwukpi "ej qkeg"
xqwej gt'r tqi tco "f wtkpi "vj g'URJ C'hkuecn'{ gct=qt*'5+'vj g'pwo dgt'qh's wcnkh{kpi "nqy /kpeqo g"
hco knkgu'y j q"eqo o gpeg"qeewr cpe{ 'f wtkpi "vj g'hkuecn'{ gct'qh'URJ C'r wdnke'j qwukpi "wpkku'nqecvgf "
kp'egpuwu'vtcevu'y kj "c'r qxgtv{ 'tcvg'qh'52'r gtegpv'qt'o qtg0Hqt'vj ku'r wtr qug."s wcnkh{kpi "nqy /
kpeqo g'hco kn{ 'o gcpu'c'nqy /kpeqo g'hco kn{ 'qvj gt'vj cp'cp'gz vtgo gn{ 'nqy /kpeqo g'hco kn{0

> URJ C'Rqnke{ "
>
> Vj g'URJ C'y knn'o qpkqt'r tqi tguu'kp'o ggvkpi "vj g'GNKtgs wktgo gpv'vj tqwi j qwv'vj g'hkuecn'
> {gct0GNKhco knkgu'y knn'dg'ugngevgf "cj gcf 'qh'qvj gt'gnki kdng'hco knkgu'qp'cp'cu/pggf gf "dcuku'
> vq'gpuwtg'vj cv'vj g'kpeqo g'vcti gvkpi 'tgs wktgo gpv'ku'o gv0'

## Mixed Population Developments [24 CFR 960.407]"

C'o kz gf "r qr wncvkqp'f gxgnqr o gpv'ku'c'r wdnke'j qwukpi "f gxgnqr o gpv'qt'r qtvkqp'qh'c'f gxgnqr o gpv'
vj cv'y cu'tgugtxgf "hqt'gnf gtn{ 'hco knkgu'cpf "f kucdngf "hco knkgu'cv'ku'kpegr vkqp"*cpf "j cu'tgvckpgf "vj cv'
ej ctcevgt+'qt'vj g'URJ C'cv'uqo g'r qkpv'chvgt'ku'kpegr vkqp'qdvckpgf "J WF "cr r tqxcn'vq'i kxg'
r tghgtgpeg'kp'vgpcpv'ugngevkqp'hqt'cnn'wpkku'kp'vj g'f gxgnqr o gpv*'qt'r qtvkqp'qh'c'f gxgnqr o gpv+'vq'
gnf gtn{ 'cpf 'f kucdngf "hco knkgu']46 'EHT'; 820824_0'Gnf gtn{ 'hco kn{ 'o gcpu'c'hco kn{ 'y j qug'j gcf ."
ur qwug."eqj gcf .'qt'uqng'o go dgt'ku'c'r gtuqp'y j q"ku'cv'ngcuv'84'{ gctu'qh'ci g0F kucdngf "hco kn{ "
o gcpu'c'hco kn{ 'y j qug'j gcf ."ur qwug."eqj gcf .'qt'uqng'o go dgt'ku'c'r gtuqp'y kj "f kucdknkvkgu']46 "
EHT"70625_0'Vj g'URJ C'o wuv'i kxg'gnf gtn{ 'cpf 'f kucdngf "hco knkgu'gs wcn'r tghgtgpeg'kp'ugngevkpi "
vj gug'hco knkgu'hqt'cf o kuukqp'vq'o kz gf "r qr wncvkqp'f gxgnqr o gpvu0'Vj g'URJ C'o c{ 'pqv'guvcdnkuj 'c'
nko kv'qp'vj g'pwo dgt'qh'gnf gtn{ 'qt'f kucdngf "hco knkgu'vj cv'o c{ 'qeewr { 'c'o kz gf "r qr wncvkqp'
f gxgnqr o gpv0Kp'ugngevkpi 'gnf gtn{ 'cpf 'f kucdngf "hco knkgu'vq'hknn'vj gug'wpkku."vj g'URJ C'o wuv'hktuv'
qhhgt'vj g'wpkv'vj cv'j cxg'ceeguukdknkv{ 'hgcvwtgu'hqt'hco knkgu'vj cv'kpenwf g'c'r gtuqp'y kj "c'f kucdknkv{ "
cpf 'tgs wktg'vj g'ceeguukdknkv{ 'hgcvwtgu'qh'uwej 'wpkv0Vj g'URJ C'o c{ 'pqv'f kuetko kpcvg'ci ckpuv'
gnf gtn{ 'qt'f kucdngf "hco knkgu'vj cv'kpenwf g'ej knf tgp"*Hckt 'J qwukpi "Co gpf o gpvu'Cev'qh'3; : : +0'

## Units Designated for Elderly or Disabled Families [24 CFR 945]

Vj g"URJ C"o c{"f guki pcvg"r tqlgevu"qt"r qtvkqpu"qh'c'r wdnke"j qwukpi "r tqlgev'ur gekhkecnn{"hqt"gnf gtn{"
qt"f kucdngf "hco knkgu0'Vj g"URJ C"o wuv'j cxg"c"J WF /cr r tqxgf "cnqecvkqp"r ncp'dghqtg"j g"
f guki pcvkqp"o c{"vcmg"r nceg0

Co qpi "vj g"f guki pcvgf "f gxgnqr o gpvu.'vj g"URJ C"o wuv'cnuq"cr r n{"cp{"r tghgtgpegu"vj cv'kv'j cu"
guvcdnkuj gf 0Kh'vj gtg"ctg"pqv'gpqwij "gnf gtn{"hco knkgu"vq"eewr {"vj g"wpku"kp"c"f guki pcvgf "gnf gtn{"
f gxgnqr o gpv.'vj g"URJ C"o c{"cnqy "pgct/gnf gtn{"hco knkgu"vq"eewr {"vj g"wpku"]46'EHT"
; 670525*e+*3+0'P gct/gnf gtn{"hco kn{"o gcpu"c"hco kn{"y j qug"j gcf .'ur qwug."qt"eqj gcf "ku'cv'ngcuv'72"
{gctu"qnf ."dwv'ku"nguu"vj cp"84"]46'EHT"70625_0'

Kh'vj gtg"ctg"cp"kpuwhhkekgpv'pwo dgt"qh'gnf gtn{"hco knkgu"cpf "pgct/gnf gtn{"hco knkgu'hqt"vj g"wpku"kp"c"
f gxgnqr o gpv'f guki pcvgf "hqt"gnf gtn{"hco knkgu.'vj g"URJ C"o wuv'o cmg"cxckncdng"vq"cnn'qvj gt"hco knkgu"
cp{"wpku'vj cv'ku'tgcf {"hqt"tg/gpvcn'cpf "j cu'dggp"xcecpv'hqt"o qtg"vj cp"82"eqpugewvkxg"f c{u']46"
EHT"; 670525*e+*4+0'

Vj g"f ekukqp"qh'cp"f kucdngf "hco kn{"qt"gnf gtn{"hco kn{"pqv'vq"eewr {"qt"ceegr v'eewr cpe{"kp"
f guki pcvgf 'j qwukpi "uj cnn'pqv'j cxg"cp"cf xgtug"cffgev'qp"vj gkt"cf o kuukqp"qt"eqpvkpwgf "eewr cpe{"kp"
r wdnke"j qwukpi "qt"vj gkt"r qukvkqp"qp"qt"r ncego gpv'qp"vj g"y ckvkpi "nkuv0"J qy gxgt."vj ku'r tqvgevkqp"
f qgu'pqv'cr r n{"vq"cp{"hco kn{"y j q'tghwugu'vq"eewr {"qt"ceegr v'eewr cpe{"kp'f guki pcvgf 'j qwukpi "
dgecwug"qh'vj g'tceg."eqnqt."tgnki kqp."ugz."f kucdknkv{."hco knkcn'uvcvwu."qt'pcvkqpcn'qtki kp'qh'vj g"
eewr cpu'qh'vj g"f guki pcvgf 'j qwukpi "qt"vj g"uwttqwpf kpi "ctgc"]46'EHT"; 670525*f+*3+cpf "*4+0'

Vj ku'r tqvgevkqp'f qgu'cr r n{"vq"cp"gnf gtn{"hco kn{"qt"f kucdngf "hco kn{"vj cv'f gelkpgu'vq"ceegr v'
eewr cpe{."tgur gevkxgn{."kp"c"f guki pcvgf "r tqlgev'hqt"gnf gtn{"hco knkgu'qt"hqt"f kucdngf "hco knkgu."cpf "
tgswguvu'eewr cpe{"kp"c'i gpgtcn'eewr cpe{"r tqlgev'qt"kp"c"o kzgf "r qr wncvkqp"r tqlgev']46'EHT"
; 670525*f+*5+0'

   <u>URJ C"Rqnke{"</u>

   Vj g"URJ C'f qgu'j cxg"f guki pcvg "gnf gtn{"f kucdngf 'j qwukpi "cv'vj ku'vko g"cv'ku"Uwpugv'Qcmu"
   Cr ctvo gpvu"r tqr gtv{0'

## Deconcentration of Poverty and Income-Mixing [24 CFR 903.1 and 903.2]

Vj g"RJ C)u"cf o kuukqp"r qnke{"o wuv'dg"f guki pgf "vq"r tqxkf g"hqt"f geqpegpvtcvkqp"qh'r qxgtv{"cpf "
kpeqo g/o kzkpi "d{"dtkpi kpi "j ki j gt"kpeqo g"vgpcpvu"kpvq"nqy gt"kpeqo g"r tqlgevu"cpf "nqy gt"kpeqo g"
vgpcpvu"kpvq'j ki j gt"kpeqo g"r tqlgevu0'C"uvcvgo gpv'qh'vj g"RJ Cøu'f geqpegpvtcvkqp"r qnkekgu'o wuv'dg"
kp"kpenwf gf "kp"ku'cppwcn'r ncp"]46'EHT"; 2509*d+0'

Vj g"RJ Cøu'f geqpegpvtcvkqp"r qnke{"o wuv'eqo r n{"y kj "ku'qdnki cvkqp"vq"o ggv'vj g"kpeqo g"ctgi gvkpi "
tgswktgo gpv"]46'EHT"; 2504*e+*7+0'

F gxgnqr o gpvu"uwdlgev'vq"vj g"f geqpegpvtcvkqp"tgswktgo gpv'ctg'tghgttgf "vq"cu"‰eqxgtgf "
f gxgnqr o gpvu/'cpf "kpenwf g'i gpgtcn'eewr cpe{"*hco kn{+r wdnke"j qwukpi "f gxgnqr o gpv0'Vj g"
hqnnqy kpi "f gxgnqr o gpvu'ctg"pqv'uwdlgev'vq"f geqpegpvtcvkqp"cpf "kpeqo g'o kzkpi "tgswktgo gpvu<'
f gxgnqr o gpvu"qr gtcvgf "d{"c"URJ C"y kj "hgy gt"vj cp"322"r wdnke'j qwukpi "wpku=‰o kzgf "r qr wncvkqp"
qt"f gxgnqr o gpvu'f guki pcvgf "ur gekhkecnn{"hqt"gnf gtn{"qt"f kucdngf "hco knkgu=f gxgnqr o gpvu"qr gtcvgf "
d{"c"URJ C"y kj "qpn{"qpg'i gpgtcn'eewr cpe{"f gxgnqr o gpv=f gxgnqr o gpvu"cr r tqxgf "hqt"
f go qnkvkqp"qt"hqt"eqpxgtukqp"vq"vgpcpv'dcugf "r wdnke'j qwukpi =cpf "f gxgnqr o gpvu"cr r tqxgf "hqt"c"
o kzgf /hkpcpeg"r ncp'wukpi "J QRG"XKqt"r wdnke'j qwukpi "hwpf u"]46'EHT"; 2504*d+0'

*Steps for Implementation [24 CFR 903.2(c)(1)]*

Vq'ko r ngo gpv'\j g'uvcwwqt{'tgswktgo gpv'\q'\f geqpegpvtcvg'\r qxgtv{'cpf 'r tqxkf g'hqt'\kpeqo g'o kzkpi '' kp'eqxgtgf 'f gxgnqr o gpvu.'\j g'URJ C'o wuv'eqo r n{'y kj '\j g'hqmqy kpi 'uvgr u<

Uvgr '30'Vj g'URJ C'o wuv'f gvgto kpg'\j g'cxgtci g'kpeqo g'qh'cnn'hco knkgu'tgukf kpi 'kp'cnn'\j g'RJ C)u'' eqxgtgf 'f gxgnqr o gpvu0'Vj g'URJ C'o c{'wug'\j g'o gf kcp'kpeqo g.'kpuvgf 'qh'cxgtci g'kpeqo g.'' r tqxkf gf 'vj cv'\j g'URJ C'kpenwf gu'c'y tkwgp'gzr ncpcvkqp'kp'ku'cppwcn'r ncp'Uwuvkh{kpi '\j g'wug'qh' o gf kcp'kpeqo g0'

    <u>URJ C'Rqnke{</u>

    Vj g'URJ C'y knn'f gvgto kpg'\j g'cxgtci g'kpeqo g'qh'cnn'hco knkgu'kp'cnn'eqxgtgf 'f gxgnqr o gpvu' qp'cp'cppwcn'dcuku0'

Uvgr '40'Vj g'URJ C'o wuv'f gvgto kpg'\j g'cxgtci g'kpeqo g'*qt'o gf kcp'kpeqo g.'kh'o gf kcp'kpeqo g'y cu' wugf 'kp'Uvgr '3+'qh'cnn'hco knkgu'tgukf kpi 'kp'gcej 'eqxgtgf 'f gxgnqr o gpv0'Kp'f gvgto kpkpi 'cxgtci g' kpeqo g'hqt'gcej 'f gxgnqr o gpv.'\j g'URJ C'j cu'\j g'qr vkqp'qh'cf lwuvkpi 'ku'kpeqo g'cpcn{uku'hqt'wpkv' uk| g'kp'ceeqtf cpeg'y kj 'r tqegf wtgu'r tguetkdgf 'd{'J WF 0'

    <u>URJ C'Rqnke{</u>

    Vj g'URJ C'y knn'f gvgto kpg'\j g'cxgtci g'kpeqo g'qh'cnn'hco knkgu'tgukf kpi 'kp'gcej 'eqxgtgf '' f gxgnqr o gpv'*pqv'cf lwuvkpi 'hqt'wpkv'uk| g+'qp'cp'cppwcn'dcuku0'

Uvgr '50'Vj g'URJ C'o wuv'\j gp'f gvgto kpg'y j gvj gt'gcej 'qh'ku'eqxgtgf 'f gxgnqr o gpvu'hcnnu'cdqxg.'' y kj kp.'qt'dgnqy '\j g'guvcdnkuj gf 'kpeqo g'tcpi g'*GKT+.'y j kej 'ku'htqo '; 7' '\q'337' 'qh'\j g'cxgtci g' hco kn{'kpeqo g'f gvgto kpgf 'kp'Uvgr '30'J qy gxgt.'\j g'wr r gt'nko kv'o wuv'pgxgt'dg'nguu'\j cp'\j g' kpeqo g'cv'y j kej 'c'hco kn{'y qwnf 'dg'f ghkpgf 'cu'cp'gzvtgo gn{'nqy -kpeqo g'hco kn{'*f gfgtcn'r qxgtv{' ngxgn'qt'52'r gtegpv'qh'o gf kcp'kpeqo g.'y j kej gxgt'pwo dgt'ku'j ki j gt+0'

Uvgr '60'Vj g'URJ C'y kj 'eqxgtgf 'f gxgnqr o gpvu'j cxkpi 'cxgtci g'kpeqo gu'qwuukf g'\j g'GKT 'o wuv' \j gp'f gvgto kpg'y j gvj gt'qt'pqv'\j gug'f gxgnqr o gpvu'ctg'eqpukuvgpv'y kj 'ku'nqecn'i qcnu'cpf 'cppwcn' r ncp0'

Uvgr '70'Y j gtg'\j g'kpeqo g'r tqhkng'hqt'c'eqxgtgf 'f gxgnqr o gpv'ku'pqv'gzr nckpgf 'qt'lwuvkhkgf 'kp'\j g' cppwcn'r ncp'uwdo kuukqp.'\j g'URJ C'o wuv'kpenwf g'kp'ku'cf o kuukqp'r qnke{'ku'ur gekhke'r qnke{'\q' r tqxkf g'hqt'f geqpegpvtcvkqp'qh'r qxgtv{'cpf 'kpeqo g'o kzkpi 0'

F gr gpf kpi 'qp'nqecn'ektewo uvcpegu'\j g'RJ C∅u'f geqpegpvtcvkqp'r qnke{'o c{'kpenwf g.'dwv'ku'pqv' nko kgf '\q'\j g'hqmqy kpi <

    • Rtqxkf kpi 'kpegpvkxgu'\q'gpeqwtci g'hco knkgu'\q'ceegr v'wpku'kp'f gxgnqr o gpvu'y j gtg' y j gkt'kpeqo g'ngxgn'ku'pggf gf .'kpenwf kpi 'tgpv'kpegpvkxgu.'chhko cvkxg'o ctmgvkpi 'r ncpu.' qt'cf f gf 'co gpkvkgu'

    • Vcti gvkpi 'kpxguvo gpv'cpf 'ecr kcn'ko r tqxgo gpvu'\qy ctf 'f gxgnqr o gpvu'y kj 'cp' cxgtci g'kpeqo g'dgnqy '\j g'GKT '\q'gpeqwtci g'hco knkgu'y kj 'kpeqo gu'cdqxg'\j g'GKT '\q' ceegr v'wpku'kp'\j qug'f gxgnqr o gpvu'

    • Guvcdnkuj kpi 'c'r tghgtgpeg'hqt'cf o kuukqp'qh'y qtmkpi 'hco knkgu'kp'f gxgnqr o gpvu'dgnqy '' y j g'GKT '

- Unlrr kpi "c'hco kn{'qp'\j g'y ckvkpi "rkuv'\q 'tgcej "cpq\j gt "hco kn{ "kp'cp'ghhqtv'\q 'hwtyj gt "\j g' i qcru'qh'f geqpegpvcvkqp"

- Rtqxkf kpi "qyj gt "uvtcvgi kgu'r gto kwgf "d{'uvcwwg'cpf "f gvgto kpgf "kpf gf "d{'\j g'URJ C'kp' eqpuwncvkqp"y kj "\j g'tgukf gpvu'cpf "\j g'eqo o wpkv{'\j tqwi j "\j g'cppwcn'r ncp'r tqeguu'\q' dg'tgur qpukxg'\q 'nqecn'pggf u'cpf "URJ C'uvtcvgi ke'qdlgevkxgu"

C 'hco kn{'j cu'\j g'uqng'f kuetgvkqp'y j gyj gt "\q 'ceegr v'cp'qhhgt 'qh'c'wpkm'o cf g'wpf gt "\j g'RJ C)u" f geqpegpvcvkqp'r qrke{0'Vj g'URJ C'o wuv'pqv'\cng'cp'cf xgtug'cevkqp'\qy ctf 'cp{'gnki kdng'hco kn{" hqt 'ej qqukpi 'pqv'\q 'ceegr v'cp'qhhgt 'qh'c'wpkv'wpf gt '\j g'RJ C)u'f geqpegpvcvkqp'r qrke{']46'EHT " ; 2504*e+*6+0'

Ki "cv'cppwcn'tgxkgy .'\j g'cxgtci g'kpeqo gu'cv'cnn'i gpgtcn'qeewr cpe{'f gxgnqr o gpvu'ctg'y kj kp'\j g' GKT .'\j g'URJ C'y knn'dg'eqpukf gtgf "\q 'dg'kp'eqo r rkcpeg'y kj "\j g'f geqpegpvcvkqp'tgswktgo gpv'cpf " pq 'hwtyj gt 'cevkqp'ku'tgswktgf 0'

<u>URJ C'Rqrke{"</u>

Hqt 'f gxgnqr o gpvu'qwwukf g'\j g'GKT "\j g'URJ C'y knn'\cng'\j g'hqrqy kpi "cevkqpu'\q 'r tqxkf g' hqt 'f geqpegpvcvkqp'qh'r qxgtv{'cpf 'kpeqo g'o kzkpi <"

Guvcdrkuj kpi "c'r tghgtgpeg'hqt 'cf o kuukqp'qh'y qtmkpi 'hco krkgu'cpf 'y qtmkpi 'ukpi ngu" kp'f gxgnqr o gpvu'dgrqy "\j g'GKT 0'

**Order of Selection [24 CFR 960.206(e)]"**

Vj g'URJ C'u{uvgo "qh'r tghgtgpegu'o c{'ugngev'hco krkgu'gkyj gt 'ceeqtf kpi '\q '\j g'f cvg'cpf '\ko g'qh' cr r rkecvkqp'qt 'd{'c'tcpf qo "ugngevkqp'r tqeguu0'

<u>URJ C'Rqrke{"</u>

Hco krkgu'y knn'dg'ugngevgf 'htqo "\j g'y ckvkpi "rkuv'dcugf 'qp'r tghgtgpeg'r qkpvu0Co qpi " cr r rkecpvu'y kj "\j g'uco g'r tghgtgpeg'r qkpvu.'hco krkgu'y knn'dg'ugngevgf 'qp'c'hktuv/eqo g.'hktuv/ ugtxgf 'dcuku'ceeqtf kpi '\q '\j g'f cvg'cpf '\ko g'\j gkt'eqo r ngvg'cr r rkecvkqp'ku'tgegkxgf 'd{'\j g' URJ C0'

Y j gp'ugngevkpi "cr r rkecpvu'htqo "\j g'y ckvkpi "rkuv.'\j g'URJ C'y knn'o cvej "\j g'ej ctcevgtkuvkeu" qh'\j g'cxckncdng'wpkv'*wpkv'uk|g.'ceeguukdrkrkv{'hgcwtgu.'wpkv'\{r g+'\q '\j g'cr r rkecpv'qp'\j g' y ckvkpi "rkuv0'Vj g'URJ C'y knn'qhhgt '\j g'wpkv'\q '\j g'j ki j guv'tcpmkpi "cr r rkecpv'y j q'swcrkhkgu" hqt '\j cv'wpkv'uk|g'qt '\{r g.'qt '\j cv'tgswktgu'\j g'ceeguukdrkrkv{'hgcwtgu0'

D{'o cvej kpi "wpkv'cpf 'hco kn{'ej ctcevgtkuvkeu.'kv'ku'r quukdrg'\j cv'hco krkgu'y j q'ctg'rqy gt 'qp' \j g'y ckvkpi "rkuv'o c{'tgegkxg'cp'qhhgt 'qh'j qwukpi 'cj gcf 'qh'hco krkgu'y kj 'cp'gctrkgt 'f cvg'cpf " \ko g'qh'cr r rkecvkqp'qt 'j ki j gt 'r tghgtgpeg'uvcwu0'

Hcevqtu'uwej "cu'f geqpegpvcvkqp'qt 'kpeqo g'o kzkpi 'cpf 'kpeqo g'\cti gvkpi "y knn'cruq'dg" eqpukf gtgf 'kp'ceeqtf cpeg'y kj 'J WF 'tgswktgo gpvu'cpf 'URJ C'r qrke{0'

## 4-III.C. NOTIFICATION OF SELECTION

Y j gp"vj g"hco kn{"j cu"dggp"ugngevgf "htqo "vj g"y ckvkpi "rkuv."vj g"URJ C"o wuv"pqvkh{"vj g"hco kn{ "]46"EHT"; 82042: _0

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y km'pqvkh{"vj g"hco kn{"d{ "hktuv'encuu"o ckn'y j gp"kv'ku"ugngevgf "htqo "vj g"y ckvkpi "rkuv0

Vj g"pqvkeg"y km'kphqto "vj g"hco kn{"qh"vj g"hqmqy kpi <"

F cvg."ko g."cpf "nqecvkqp"qh"vj g"uej gf wngf "crrnkecvkqp"kpvgtxkgy ."kpenwf kpi "cp{"rtqegf wtgu"hqt"tguej gf wnkpi "vj g"kpvgtxkgy "

Y j q"ku"tgs wktgf "vq"cwgpf "vj g"kpvgtxkgy "

F qewo gpvu"vj cv'o wuv'dg"rtqxkf gf "cv'vj g"kpvgtxkgy "vq"f qewo gpv'vj g"ngi cn'kf gpvkv{"qh'j qwugj qnf "o go dgtu."kpenwf kpi "kphqto cvkqp"cdqwv'y j cv'eqpuvkwwgu"ceegrvcdng"f qewo gpvcvkqp"

F qewo gpvu"vj cv'o wuv'dg"rtqxkf gf "cv'vj g"kpvgtxkgy "vq"f qewo gpv'gnki kdknkv{"hqt"c"rtghgtgpeg."kh'crrnkecdng"

Qvj gt"f qewo gpvu"cpf "kphqto cvkqp"vj cv'uj qwnf "dg"dtqwi j v'vq"vj g"kpvgtxkgy "

Kh'c"pqvkhkecvkqp"ngwgt"ku"tgwtpgf "vq"vj g"URJ C"y kj "pq"hqty ctf kpi "cf f tguu."vj g"hco kn{"y km'dg"tgo qxgf "htqo "vj g"y ckvkpi "rkuv'y kj qw'hwtvj gt"pqvkeg0Uwej "hcknwtg"vq"cev'qp"vj g"r ctv'qh"vj g"crrnkecpv'rtgxgpvu"vj g"URJ C"htqo "o cmkpi "cp"gnki kdknkv{"f gvgto kpcvkqp=vj gtghqtg"pq"kphqto cn'j gctkpi "y km'dg"qhhgtgf 0

# 4-III.D. THE APPLICATION INTERVIEW

J WF 'tgeqo o gpfu'\j cv'\j g'URJ C 'qdvckp'\j g'kphqto cvkqp'cpf 'f qewo gpvcvkqp'pggfgf '\q'o cmg'cp' grki kdknkv{ 'f gvgto kpcvkqp'\j tqwi j 'c'r tkxcvg'kpvgtxkgy 0Dgkpi 'kpxkvgf '\q'cwgpf 'cp'kpvgtxkgy 'f qgu' pqv'eqpuvkwwg'cf o kuukqp'\q'\j g'r tqi tco 0

Cuukuvcpeg'ecppqv'dg'r tqxkfgf '\q'\j g'hco kn{ 'wpvkn'cnn'UUP 'f qewo gpvcvkqp'tgswktgo gpvu'ctg'o gv0' J qy gxgt.'kh'\j g'URJ C 'f gvgto kpgu'\j cv'cp'crr nkecpv'hco kn{ 'ku'qvj gty kug'grki kdng'\q'r ctvkekr cvg'kp' \j g'r tqi tco .'\j g'hco kn{ 'o c{ 'tgvckp'ku'r nceg'qp'\j g'y ckvkpi 'nkuv'hqt'c'r gtkqf 'qh'vko g'f gvgto kpgf 'd{ ' \j g'URJ C ]P qvkeg'RKI '423: /46_0

Tgcuqpcdng'ceeqo o qf cvkqp'o wuv'dg'o cf g'hqt'r gtuqpu'y kj 'f kucdknkvkgu'y j q'ctg'wpcdng'\q'cwgpf ' cp'kpvgtxkgy 'f wg'\q'\j gkt'f kucdknkv{ ]46'E HT '': 06*c+'cpf '46'E HT '3220426*c+_0

### URJ C 'Rqnke{

Hco knkgu'ugngevgf 'htqo '\j g'y ckvkpi 'nkuv'ctg'tgswktgf '\q'r ctvkekr cvg'kp'cp'grki kdknkv{ ' kpvgtxkgy 0

Vj g'j gcf 'qh'j qwugj qnf 'cpf '\j g'ur qwug 1eq j gcf 'y knn'dg'uvtqpi n{ 'gpeqwtci gf '\q'cwgpf '\j g' kpvgtxkgy 'vqi gvj gt0J qy gxgt.'gkj gt'\j g'j gcf 'qh'j qwugj qnf 'qt'\j g'ur qwug 1eq j gcf 'o c{ ' cwgpf '\j g'kpvgtxkgy 'qp'dgj cnh'qh'\j g'hco kn{ 0Xgtkhkecvkqp'qh'kphqto cvkqp'r gtvckpkpi '\q' cf wno go dgtu'qh'\j g'j qwugj qnf 'pqv'r tgugpv'cv'\j g'kpvgtxkgy 'y knn'pqv'dgi kp'wpvkn'uki pgf ' tgngcug'hqto u'ctg'tgwtpgf '\q'\j g'RJ C0

Vj g'kpvgtxkgy 'y knn'dg'eqpfwevgf 'qpn{ 'kh'\j g'j gcf 'qh'j qwugj qnf 'qt'ur qwug 1eq j gcf 'r tqxkfgu' cr r tqr tkcvg'f qewo gpvcvkqp'qh'ngi cn'kfgpvkv{ '*Ej cr vgt'9+'r tqxkfgu'c'f kuewuukqp'qh'r tqr gt' f qewo gpvcvkqp'qh'ngi cn'kfgpvkv{ +0Kh'\j g'hco kn{ 'tgr tgugpvcvkxg'f qgu'pqv'r tqxkfg'\j g' tgswktgf 'f qewo gpvcvkqp.'\j g'cr r qkpvo gpv'o c{ 'dg'tguej gfwngf 'y j gp'\j g'r tqr gt' f qewo gpvu'j cxg'dggp'qdvckpgf 0

Rgpfkpi 'f kuenquwtg'cpf 'f qewo gpvcvkqp'qh'uqekcn'ugewtkv{ 'pwo dgtu.'\j g'URJ C 'y knn'cnnqy ' \j g'hco kn{ '\q'tgvckp'ku'r nceg'qp'\j g'y ckvkpi 'nkuv'hqt'gp'*32+'dwukpguu'fc{ u0Kh'pqv'cnn' j qwugj qnf 'o go dgtu'j cxg'f kuenqugf '\j gkt'UUP u'cv'\j g'pgz v'ko g'c'wpkv'dgeqo gu'cxckncdng.' \j g'URJ C 'y knn'qhhgt'c'wpkv'\q'\j g'pgz v'grki kdng'cr r nkecpv'hco kn{ 'qp'\j g'y ckvkpi 'nkuv0

Kh'\j g'hco kn{ 'ku'encko kpi 'c'y ckvkpi 'nkuv'r tghgtgpeg.'\j g'hco kn{ 'o wuv'r tqxkfg'f qewo gpvcvkqp' \q'xgtkh{ '\j gkt'grki kdknkv{ 'hqt'c'r tghgtgpeg'*ugg'Ej cr vgt'9+0Kh'\j g'hco kn{ 'ku'xgtkhkgf 'cu' grki kdng'hqt'\j g'r tghgtgpeg.'\j g'URJ C 'y knn'r tqeggf 'y kj '\j g'kpvgtxkgy 0Kh'\j g'URJ C ' f gvgto kpgu'\j g'hco kn{ 'ku'pqv'grki kdng'hqt'\j g'r tghgtgpeg.'\j g'kpvgtxkgy 'y knn'pqv'r tqeggf 'cpf ' \j g'hco kn{ 'y knn'dg'r nacegf 'dcem'qp'\j g'y ckvkpi 'nkuv'ceeqtf kpi '\q'\j g'fcvg'cpf 'vko g'qh'\j gkt' cr r nkecvkqp0

Vj g'hco kn{ 'o wuv'r tqxkfg'\j g'kphqto cvkqp'pgeguuct{ '\q'guvcdnkuj '\j g'hco kn{ øu'grki kdknkv{ .' kpenwfkpi 'uwkvcdknkv{ .'cpf '\q'f gvgto kpg'\j g'cr r tqr tkcvg'co qwpv'qh'tgpv'\j g'hco kn{ 'y knn'r c{ 0' Vj g'hco kn{ 'o wuv'cnuq'eqo r ngvg'tgswktgf 'hqto u.'r tqxkfg'tgswktgf 'uki pcwtgu.'cpf 'uwdo kv' tgswktgf 'f qewo gpvcvkqp0Kh'cp{ 'o cvgtkcnu'ctg'o kuukpi .'\j g'URJ C 'y knn'r tqxkfg'\j g'hco kn{ ' y kj 'c'y tkwgp'nkuv'qh'kvgo u'\j cv'o wuv'dg'uwdo kwgf 0

Cp{ "tgs wktgf "f qewo gpw "qt"kphqto cvkqp"\j cv'\j g"hco kn{ "ku'wpcdng"\q"r tqxkf g"cv'\j g"
kpvgtxkgy "o wuv'dg"r tqxkf gf "y kj kp "32 "dwukpguu"f c{u"qh"\j g"kpvgtxkgy "*Ej cr vgt "9"r tqxkf gu"
f gvckru"cdqw'nqpi gt"uwdo kuukqp"f gcf nkpgu"hqt"r ctvkewnct"kvgo u. "kpenwf kpi "f qewo gpvkqp"
qh"Uqekcn'Ugewtkv{ "pwo dgtu"cpf "gnki kdng"pqpekk\ gp"uvcwu+0"Kh'\j g"hco kn{ "ku'wpcdng"\q"
qdvckp"\j kphqto cvkqp"qt"o cvgtkcnu"y kj kp"\j g"tgs wktgf "ko g"htco g. "\j g"hco kn{ "o c{ "
tgs wguv'cp "gz vgpukqp0'Kh'\j g"tgs wktgf "f qewo gpw"cpf "kphqto cvkqp"ctg"pqv'r tqxkf gf "y kj kp "
\j g"tgs wktgf "ko g"htco g"*r nwu"cp{ "gz vgpukqpu+. "\j g"hco kn{ "y kn'dg"ugpv'c"pqvkeg"qh"f gpkcn'
*ugg "Ej cr vgt "5+0"

Cp"cf xqecvg. "kpvgtr tgvgt. "qt"qj gt"cuukuvcpv'o c{ "cuukuv'\j g"hco kn{ "y kj "\j g"cr r nkecvkqp"cpf "
\j g"kpvgtxkgy "r tqeguu0"

Kpvgtxkgy u"y kn'dg"eqpf wevgf "kp"Gpi nkuj 0'Hqt"ko kvgf "Gpi nkuj "r tqhkekgpv'*NGR+'cr r nkecpvu. "
\j g"URJ C"y kn'r tqxkf g"\tcpuncvkqp"ugtxkegu"kp"ceeqtf cpeg"y kj "\j g"RJ Cøu"NGR'r ncp0"

Kh'\j g"hco kn{ "ku'wpcdng"\q"cwgpf "c"uej gf wng f "kpvgtxkgy . "\j g"hco kn{ "uj qwnf "eqpvcev'\j g"
URJ C"kp"cf xcpeg"qh"\j g"kpvgtxkgy "\q"uej gf wng"c"pgy "cr r qkpvo gpv0"Kp"cnl'ektewo uvcpegu. "kh'
c"hco kn{ "f qgu"pqv'cwgpf "c"uej gf wng f "kpvgtxkgy . "\j g"URJ C"y kn'ugpf "cpqvj gt"pqvkhkecvkqp"
ngwgt"y kj "c"pgy "kpvgtxkgy "cr r qkpvo gpv'ko g0Cr r nkecpvu'y j q"hckl'\q"cwgpf "\y q"
uej gf wng f "kpvgtxkgy u"y kj qw'URJ C"cr r tqxcn'y kn'j cxg"\j gkt"cr r nkecvkqpu'o cf g"kpcevkxg"
dcugf "qp"\j g"hco kn{øu'hcknwtg"\q"uwr r n"kphqto cvkqp"pggf gf "\q"f gvgto kpg"gnki kdknk\{0'Vj g"
ugeqpf "cr r qkpvo gpv'ngwgt"y kn'uvcvg"\j cv'hcknwtg"\q"cr r gct"hqt"\j g"cr r qkpvo gpv'y kj qw'c"
tgs wguv'\q"tguej gf wng"y kn'dg"kpvgtr tgvgf "\q"o gcp"\j cv'\j g"hco kn{ "ku'pq "nqpi gt"kpvgtguvgf "
cpf "\j gkt"cr r nkecvkqp"y kn'dg"o cf g"kpcevkxg0Uwej "hcknwtg"\q"cev'qp"\j g"r ctv'qh"\j g"cr r nkecpv'
r tgxgpvu"\j g"URJ C"htqo "o cnkpi "cp"gnki kdknk\{ "f gvgto kpcvkqp. "\j gtghqtg"\j g"URJ C"y kn'pqv'
qhhgt"cp"kphqto cn'j gctkpi 0

## 4-III.E. FINAL ELIGIBILITY DETERMINATION [24 CFR 960.208]

Vj g"URJ C"o wuv'xgtkh{"cnn'kphqto cvkqp'r tqxkfgf "d{"vj g"hco kn{"*ugg"Ej cr vgt "9+0Dcugf "qp'xgtkhkgf " kphqto cvkqp'tgncvgf "vq"vj g"gnki kdknkv{"tgs wktgo gpvu."kpenwfkpi "URJ C"uwkvcdknkv{"uvcpf ctfu."vj g" URJ C"o wuv'o cmg"c"hkpcn'f gvgto kpcvkqp'qh'gnki kdknkv{"*ugg"Ej cr vgt "5+0"

Y j gp"c"f gvgto kpcvkqp"ku'o cf g"vj cv'c"hco kn{"ku'gnki kdng"cpf "ucvkuhkgu'cnn'tgs wktgo gpvu"hqt" cf o kuukqp."kpenwfkpi "vgpcpv'ugngevkqp'etkvgtkc."vj g"cr r nkecpv'o wuv'dg"pqvkhkgf "qh'vj g"cr r tqzko cvg" f cvg"qh'qeewr cpe{"kpuqhct"cu'vj cv'f cvg"ecp'dg"tgcuqpcdn{"f gvgto kpgf "]46"EHT"; 82042: *d+0"

URJ C"Rqnke{"

Vj g"URJ C"y kn'pqvkh{"c"hco kn{"kp"y tkvkpi "qh'vj gkt"gnki kdknkv{"y kj kp"32"dwukpguu"f c{u'qh" vj g"f gvgto kpcvkqp"cpf "y kn'r tqxkf g"vj g"cr r tqzko cvg"f cvg"qh'qeewr cpe{"kpuqhct"cu'vj cv'f cvg" ecp"dg"tgcuqpcdn{"f gvgto kpgf 0"

Vj g"URJ C"y kn'gzr gf kvg"vj g"cf o kpkuvtcvkxg"r tqeguu"hqt"f gvgto kpkpi "gnki kdknkv{"vq"vj g" gzvgpv'r quukdng"hqt"cr r nkecpvu"y j q"ctg"cf o kwgf "vq"vj g"r wdnke"j qwukpi "r tqi tco "cu"c"tguwnv" qh'cp"go gti gpe{"vtcpuhgt"htqo "cpqvj gt"URJ C"r tqi tco 0"

Vj g"URJ C"o wuv'r tqo r vn{"pqvkh{"cp{"hco kn{"f gvgto kpgf "vq"dg"kpgnki kdng"hqt"cf o kuukqp'qh'vj g" dcuku'hqt"uwej "f gvgto kpcvkqp."cpf "o wuv'r tqxkf g"vj g"cr r nkecpv'wr qp'tgs wguv."y kj kp"c"tgcuqpcdng" vko g"chvgt"vj g"f gvgto kpcvkqp"ku'o cf g."y kj "cp'qr r qtwpkv{"hqt"cp"kphqto cn'j gctkpi "qp"uwej " f gvgto kpcvkqp"]46"EHT"; 82042: *c+0"

URJ C"Rqnke{"

Kh'vj g"URJ C"f gvgto kpgu'vj cv'vj g"hco kn{"ku'kpgnki kdng."vj g"URJ C"y kn'ugpf "y tkwgp" pqvkhkecvkqp'qh'vj g"kpgnki kdknkv{"f gvgto kpcvkqp'y kj kp"32"dwukpguu"f c{u'qh'vj g" f gvgto kpcvkqp0'Vj g"pqvkeg"y kn'ur gekh{"vj g"tgcuqpu'hqt"kpgnki kdknkv{"cpf "y kn'kphqto "vj g" hco kn{"qh'ku'tki j v'vq"tgs wguv'cp"kphqto cn'j gctkpi "*ugg"Ej cr vgt "36+0"

Kh'vj g"URJ C"wugu'c"etko kpcn'tgeqtf "qt"ugz"qhhgpf gt"tgi kuvtcvkqp'kphqto cvkqp'qdvckpgf "wpf gt"46" EHT"7."Uwdr ctv'L"cu'vj g"dcuku'qh'c"f gpkcn'c"eqr {"qh'vj g"tgeqtf "o wuv'r tgegf g"vj g"pqvkeg"vq"f gp{." y kj "cp'qr r qtwpkv{"hqt"vj g"cr r nkecpv'vq"f kur wvg"vj g"ceewtce{"cpf "tgngxcpeg"qh'vj g"kphqto cvkqp" dghqtg"vj g"URJ C"ecp"o qxg"vq"f gp{"vj g"cr r nkecvkqp0Ugg"Ugevkqp"5/KKK "hqt"vj g"RJ Cøu'r qnke{" tgi ctf kpi "uwej "ektewo uvcpegu0"

Vj g"URJ C"o wuv'r tqxkf g"vj g"hco kn{"c"pqvkeg"qh'XCY C'tki j vu"*hqto "J WF /75: 2+'cu'y gn'cu'vj g" J WF "XCY C"ugnh/egtvkhkecvkqp'hqto "*hqto "J WF /75: 4+'kp"ceeqtf cpeg"y kj "vj g"Xkqngpeg"ci ckpuv" Y qo gp'Cev."cpf "cu'qwvnkpgf "kp'38/XKKE."cv'vj g"vko g"vj g"cr r nkecpv'ku'r tqxkf gf "cuukuvcpeg"qt"cv'vj g" vko g"vj g"cr r nkecpv'ku'f gpkgf "cuukuvcpeg0'Vj ku'pqvkeg"o wuv'dg"r tqxkf gf "kp'dqvj "qh'vj g"hqnnqy kpi " kpuvcpegu<"*3+'y j gp"c"hco kn{"ceewcn{"dgi kpu'tgegkxkpi "cuukuvcpeg"*ngcug"gzgewvkqp+="qt"*4+'y j gp"c" hco kn{"ku'pqvkhkgf "qh'ku'kpgnki kdknkv{0"

# Chapter 5

## OCCUPANCY STANDARDS AND UNIT OFFERS

### INTRODUCTION

Vj g"URJ C"o wuv'guvcdnkuj "rqnkekgu"i qxgtpkpi "qeewrcpe{"qh'f y gnnkpi "wpku"cpf "qhhgtkpi "f y gnnkpi " wpku"vq"s wcnkhkgf "hco knkgu0"

Vj ku'ej cr vgt"eqpvckpu'r qnkekgu"hqt"cuuki pkpi "wpku"uk| g"cpf "o cnkpi "wpkv'qhhgtu0'Vj g"URJ C¶u" y ckkpi "kuv'cpf "ugngevkqp'r qnkekgu"ctg"eqpvckpgf "kp'Ej cr vgt"60'Vqi gyj gt."Ej cr vgtu"6"cpf "7"qh'vj g" CEQR"eqo r tkug'vj g"URJ C¶u'Vgpcpv'Ugngevkqp'cpf 'Cuuki po gpv'Rncp'\*VUCR+0'

Rqnkekgu'kp'vj ku'ej cr vgt"ctg'qti cpk| gf "kp'ty q'r ctvu0'

> Rctv'K¶'Qeewr cpe{ 'Uvcpf ctfu0'Vj ku'r ctv'eqpvckpu'vj g'URJ C¶u'uvcpf ctfu'hqt'f gvgto kpkpi " yj g'crr tqr tkcvg'wpku'uk| g'hqt'hco knkgu'qh'f khfgtgpv'uk| gu."eqo r qukvkqpu."cpf "v{r gu0'

> Rctv'KK¶'Wpkv'Qhhgtu0'Vj ku'r ctv'eqpvckpu'vj g'URJ C¶u'r qnkekgu'hqt'o cnkpi "wpkv'qhhgtu."cpf " f guetkdgu'cevkqpu'vq'dg'vcmgp'y j gp'wpkv'qhhgtu'ctg'tghwugf 0'

## PART I: OCCUPANCY STANDARDS

### 5-I.A. OVERVIEW

Qeewr cpe{'uvcpf ctfu'ctg'guvcdnkuj gf "d{"vj g'URJ C"vq"gpuwtg'vj cv'wpku'ctg'qeewr kgf "d{"hco knkgu" qh'vj g'crr tqr tkcvg'uk| g0'Vj ku'r qnke{'o ckpvckpu'vj g'o czko wo "wughwnpguu'qh'vj g'wpku.'yj kng" r tgugtxkpi "vj go "htqo "wpf gtwvknk| cvkqp'qt'htqo "gzeguukxg'y gct'cpf "vgct'f wg'vq'qxgtetqy f kpi 0'Rctv' K¶qh'vj ku'ej cr vgt"gzr nckpu'vj g'qeewr cpe{'uvcpf ctfu0'Vj gug'uvcpf ctfu'f guetkdg'vj g'o yj qf qnqi { " cpf "hcevqtu'vj g'URJ C'y knl'wug'vq'f gvgto kpg'vj g'uk| g'wpkv'hqt'y j kej "c'hco kn{'s wcnkhkgu."cpf " kpenwf gu'vj g'kf gpvkhkecvkqp'qh'vj g'o kpko wo "cpf "o czko wo "pwo dgt'qh'j qwugj qnf "o go dgtu'hqt" gcej "wpkv'uk| g0'Vj ku'r ctv'cnuq"kf gpvkhkgu'ektewo uvcpegu'wpf gt'y j kej "cp'gzegr vkqp'vq'vj g'qeewr cpe{" uvcpf ctfu'o c{"dg'cr r tqxgf 0'

## 5-I.B. DETERMINING UNIT SIZE

Kp"ugngevkpi "c"hco kn{"vq"qeewr{"c"r ctvkewnct"wpkv."vj g"URJ C"o c{"o cvej "ej ctcevgtkuvkeu"qh"vj g" hco kn{"y kj "vj g"v{r g"qh"wpkv'cxckncdng."hqt"gzco r ng."pwo dgt"qh"dgftqqo u"]46"EHT"; 820428*e+_0'

J WF "f qgu"pqv"ur gekh{"vj g"pwo dgt"qh"r gtuqpu"y jq"o c{"ikxg"kp"r wdnke"jqwukpi "wpku"qh"xctkqwu" uk{gu0'RJ Cu"ctg"r gto kwgf "vq"f gxgnqr "cr r tqr tkcvg"qeewr cpe{"uvcpf ctf u"cu"nqpi "cu"vj g"uvcpf ctf u" f q"pqv"j cxe"vj g"ghhgev"qh"f kuetko kpcvkpi "ci ckpuv"hco knkgu"y kj "ej knf tgp"]RJ "Qee"I D."r 0'84_0'

Cnjqwi h "vj g"URJ C"f qgu"f gvgto kpe"vj g"uk{g"qh"wpkv'vj g"hco kn{"s wcnkhkgu"hqt"wpf gt'vj e"qeewr cpe{" uvcpf ctf u."vj g"URJ C"f qgu"pqv"f gvgto kpe"y jq"uj ctgu"c"dgftqqo luneeep kpi "tqqo 0'

Vj e"RJ Cøu"qeewr cpe{"uvcpf ctf u"hqt"f gvgto kpkpi "wpkv"uk{g"o wuv'dg"cr r nkgf "kp"c"o cppgt"eqpukuvgpv" y kj "hckt"jqwukpi "tgs wktgo gpvu0'

URJ C"Rqnke{"

Vj e"URJ C"y kn'wug"vj e"uco e"qeewr cpe{"uvcpf ctf u"hqt"geej "qh"ku"f gxgnqr o gpvu0'

Vj e"RJ Cøu"qeewr cpe{"uvcpf ctf u"ctg"cu"hqnqy u<

Vj e"URJ C"y kn'cuuki p"qpe"dgftqqo "hqt"geej "wy q"r gtuqpu"y kjkp"vj e"jqwugjqnf ." gzegr v'kp"vj e"hqnqy kpi "ektewo uvcpegu<

Rgtuqpu"qh"f khhgtgpv'i gpgtcvkqpu"y kn'pqv'dg"tgs wktgf "vq"uj ctg"c"dgftqqo ." gzegr v<

C"ukpi ng"r tgi pcpv'y qo cp"y kj "pq"qyj gt"jqwugjqnf "o go dgtu"cpf "c" ukpi ng"r ctgpv'y kj "qpe"ej knf "cpf "pq"qyj gt"jqwugjqnf "o go dgtu"y kn' dg"cuukipgf "c"qpe/dgftqqo "wpkv0Cuuwo kpi "pq"qyj gt"ej cpi gu"kp" hco kn{"eqo r qukvkqp."chvgt"vj e"ej knf "tgcej gu"vj e"ci g"qh'7"{gctu."vj e" hco kn{"y kn'dg"gnki kdng"hqt"c"tcpuhgt"vq"c"4/dgftqqo "wpkv0'

Qyj gty kug."cp"wpdqtp"ej knf "y kn'pqv'dg"eqwpvef "cu"c"r gtuqp"kp"f gvgto kpkpi " wpkv'uk{g0'

Nkxg/kp"ckf gu"y kn'dg"cnqecvgf "c"ugr ctcvg"dgftqqo 0'Pq"cf f kvkqpcn' dgftqqo u"y kn'dg"r tqxkf gf "hqt"vj e"nkxg/kp"ckf gøu"hco kn{0'

Ukpi ng"r gtuqp"hco knkgu"y kn'dg"cnqecvgf "c"| gtq"qt"qpe"dgftqqo 0'

Ej knf tgp"tgncvef "vq"c"jqwugjqnf "o go dgt"d{"dktvj ."cf qr vkqp."qt"eqwtv' cy ctf ef "ewuvqf {"y kn'dg"eqpukf gtgf "y jgp"f gvgto kpkpi "wpkv'uk{g0'

Hquvgt"ej knf tgp"y kn'dg"eqpukf gtgf "y jgp"f gvgto kpkpi "wpkv'uk{g0Vj e"hco kn{" o c{"cf f "hquvgr"ej knf tgp"vq"vj e"jqwugjqnf "cu"nqpi "cu"kv'f qgu"pqv'qxgtetqy f " vj e"wpkv'dcugf "qp"vj e"RJ Cøu"qeewr cpe{"uvcpf ctf u0'

Ej knf tgp"cy c{"cv'uej qqn"dwv'hqt"y jqo "vj e"wpkv'ku"eqpukf gtgf "vj e"r tko ct{" tgukf gpeg."cpf "ej knf tgp"vgo r qtctkn{r ncegf "qwuukf g"vj e"jqo e."y kn'dg" eqpukf gtgf "y jgp"f gvgto kpkpi "wpkv'uk{g0'

Ej knftgp"kp"vj g"r tqeguu"qh"dgkpi "cf qr vgf "y kn"dg"eqpukf gtgf "y j gp"
f gvgto kpkpi "wpkv"uk| g0"

Ej knftgp"y j q"y kn"hkxg"kp"vj g"wpkv"nguu"vj cp"72'r gtegpv"qh"vj g"vko g"y kn"pqv"
dg"eqpukf gtgf "y j gp"f gvgto kpkpi "wpkv"uk| g0"

Vj g"URJ C"y kn"tghgtgpeg"vj g"hqmqy kpi "uvcpf ctf u"kp"f gvgto kpkpi "vj g"crr tqr tkcvg"wpkv"
dgf tqqo "uk| g"hqt"c"hco kn{<"

| BEDROOM SIZE | MINIMUM NUMBER OF PERSONS | MAXIMUM NUMBER OF PERSONS |
|:---:|:---:|:---:|
| 2" | 3" | 3" |
| 3" | 3" | 4" |
| 4" | 4" | 6" |
| 5" | 5" | 8" |
| 6" | 6" | : " |
| 7" | 8" | 32" |
| 8" | : " | 34" |

## 5-I.C. EXCEPTIONS TO OCCUPANCY STANDARDS

### Types of Exceptions

URJ C'Rqnke{

Vj g"URJ C"y kn'eqpukfgt'i tcpvkpi "gzegr vkqpu'vq"vj g"qeewr cpe{"uvcpf ctf u"cv'vj g"hco kn{øu" tgs wguv'kh'vj g"URJ C'f gvgto kpgu'vj g"gzegr vkqp"ku"lwuvkhkgf "d{"vj g"tgncvkqpuj kr ."ci g."ugz." j gcnj "qt'f kucdknkv{'qh'hco kn{o go dgtu."qt'qvj gt'r gtuqpcn'ektewo uvcpegu0

Hqt"gzco r ng."cp"gzegr vkqp"o c{"dg"i tcpvgf "kh'c"nctigt"dgftqqo "uk| g"ku"pggfgf "hqt"o gfkecn' gs wkr o gpv'fwg"vq"ku"uk| g"cpf lqt"hwpevkqp."qt"cu"c"tgcuqpcdng"ceeqo o qfcvkqp"hqt"c"r gtuqp y kyj "f kucdkńkvkgu0Cp"gzegr vkqp"o c{"cnuq"dg"i tcpvgf "hqt"c"uo cńgt"dgftqqo "uk| g"kp"ecugu" y j ete"vj g"pwo dgt"qh'j qwug qnf "o go dgtu"gzeggfu"vj g"o czko wo "pwo dgt"qh'r gtuqpu" cmqy gf "hqt"vj g"wpkv'uk| g"kp"y j kej "vj g"hco kń{tgukfgu"*ceeqtf kpi "vq"vj g"ej ctv'kp"Ugevkqp"7/ KD+'cpf "vj g"hco kń{f qgu'pqv'y cpv'vq"ttcpuhgt"vq"c"nctigt"uk| g"wpkv0

Y j gp"gxcnwcvkpi "gzegr vkqp'tgs wguvu'vj g"URJ C"y kn'eqpukfgt'vj g"uk| g"cpf "eqphki wtcvkqp"qh' vj g"wpkv0Kp"pq"ecug'y kn'vj g"URJ C'i tcpv'cp"gzegr vkqp"vj cv'ku"kp"xkqncvkqp"qh'nqecn'j qwukpi " qt"qeewr cpe{"eqf gu."tgi wncvkqpu"qt"ncy u0

Tgs wguvu'htqo "cr r lkecpvu'vq"dg"r ncegf "qp'vj g"y ckvkpi "lkuv'hqt"c"wpkv'uk| g"uo cńgt'vj cp" f guki pcvgf "d{"vj g"qeewr cpe{"uvcpf ctf u'y kn'dg"cr r tqxgf "cu"nqpi "cu'vj g"wpkv'ku'pqv' qxgtetqy f gf "ceeqtf kpi "vq"nqecn'eqf e."cpf "vj g"hco kn{ci tggu'pqv'vq"tgs wguv'c"vtcpuhgt"hqt"c" r gtkqf "qh'y q"{ gctu'htqo "vj g"f cvg"qh'cf o kuukqp."wpnguu'vj g{'j cxg"c"uwdugs wgpv'ej cpi g"kp" hco kn{uk| g"qt"eqo r qukvkqp0

Vq"r tgxgpv'xcecpekgu."vj g"URJ C"o c{"r tqxkf g"cp"cr r lkecpv'hco kn{"y kyj "c"nctigt"wpkv'vj cp" vj g"qeewr cpe{"uvcpf ctf u'r gto ku0J qy gxgt."kp'vj gug"ecugu"vj g"hco kn{o wuv'ci tee"vq"o qxg" vq"c"uwkvcdng."uo cńgt"wpkv'y j gp"cpqvj gt"hco kn{"s wcńhkgu'hqt"vj g"nctigt"wpkv'cpf "vj gte"ku'cp" cr r tqr tkevg"uk| g"wpkv'cxckncdng"hqt"vj g"hco kn{"vq"ttcpuhgt"vq0

## Processing of Exceptions

URJ C'Rqnke{

Cm'tgs wguvu'hqt"gzegr vkqpu'vq"vj g"qeewr cpe{"uvcpf ctf u'o wuv'dg"uwdo kvvgf "kp"y tkkkpi 0

Kp"vj g"ecug"qh'c"tgs wguv'hqt"gzegr vkqp"cu'c"tgcuqpcdng"ceeqo o qf cvkqp."vj g"URJ C"y kn' gpeqwtci g"vj g"tgukf gpv'vq"o cmg"vj g"tgs wguv'kp"y tkkkpi "wukpi "c"tgcuqpcdng"ceeqo o qf cvkqp" tgs wguv'hqto 0J qy gxgt."vj g"URJ C"y kn'eqpukf gt"vj g"gzegr vkqp'tgs wguv'cp{'vko g"vj g" tgukf gpv'kpf kecvgu'vj cv'cp"ceeqo o qf cvkqp"ku"pggf gf "y j gvj gt"qt"pqv'c"hqto cn'y tkwgp" tgs wguv'ku"uwdo kvvgf 0

Tgs wguvu'hqt"c"nctigt"uk| g"wpkv'o wuv'gzr nckp"vj g"pggf "qt"lwuvkhkecvkqp"hqt"vj g"nctigt"uk| g" wpkv."cpf "o wuv'kpenwf g"cr r tqr tkevg"f qewo gpvcvkqp0Tgs wguvu'dcugf "qp"j gcnj /tgncvgf " tgcuqpu'o wuv'dg"xgtkhkgf "d{"c"mpqy ngf i g"r tqhguukqpcn'uqwteg."wpnguu'vj g"f kucdkńkv{" cpf "vj g"f kucdkńkv{/tgncvgf "tgs wguv'hqt"ceeqo o qf cvkqp"ku"tecf kn{"cr r ctgpv'qt"qvj gty kug" mpqy p0

Vj g"URJ C"y kn'pqvkh{'vj g"hco kn{"qh'kku"f ecukqp"y kyj kp"32"dwukpguu'f c{u'qh'tegekxkpi "vj g" hco kn{øu'tgs wgu0

# PART II: UNIT OFFERS

46"EHT"306*d+*4+*kk="46"EHT"; 82042: "

## 5-II.A. OVERVIEW

Vj g"URJ C"o wuv'cuuki p"gnki kdng"cr r nkecpvu'\q"f y gmkpi "wpku'kp"ceeqtf cpeg"y kj "c'r ncp"vj cv'ku" eqpukuvgpv'y kj "ekxkn'tki j vu'cpf "pqpf kuetko kpcvkqp"ncy u0'

Kp"hkmkpi "cp'ccwcn'qt"gz r gevgf "xcecpe{."\j g"URJ C"o wuv'qhhgt'\j g"f y gmkpi "wpkv'\q'cp'cr r nkecpv'kp" \j g"cr r tqr tkcvg'qhhgt"ugs wgpeg0'Vj g"URJ C"y km'qhhgt"\j g"wpkv'wpvkn'kv'ku'ccegr vgf 0'Vj ku'ugevkqp" f guetkdgu'\j g"RJ C øu'r qnkekgu'y kj "tgi ctf "\q"\j g"pwo dgt"qh"wpkv'qhhgtu'\j cv'y km'dg"o cf g"\q" cr r nkecpvu'ugngevgf "htqo "\j g"y ckpi "nkuv0'Vj ku'ugevkqp'cnuq'f guetkdgu'\j g"RJ C øu'r qnkekgu'hqt" qhhgtkpi "wpku'\y kj "ceeguukdknk{ "hgcwvtgu0'

### URJ C"Rqnke{ "

Vj g"URJ C"y km'o ckpvckp"c'tgeqtf "qh'wpku'qhhgtgf ."kpenwf kpi "nqecvkqp."f cvg'cpf " ektewo uvcpegu'qh'gcej "qhhgt."gcej "ccegr vcpeg'qt'tglgevkqp."kpenwf kpi "\j g"tgcuqp"hqt"\j g" tglgevkqp0'

## 5-II.B. NUMBER OF OFFERS

### URJ C"Rqnke{ "

Vj g"URJ C"j cu'cf qr vgf "c'õy q/vq/\j tgg"qhhgt"r ncpö"hqt"qhhgtkpi "wpku'\q'cr r nkecpvu0'Wpf gt" \j ku'r ncp."\j g"URJ C"y km'f gvgto kpg'j qy "o cp{ "qecvkqpu'y kj kp"ku'lwtkuf kevkqp'j cxg" cxckn'cdng"wpku'qh'uwkvcdng"uk| g"cpf "\{r g"kp"\j g"cr r tqr tkcvg'\{r g'qh'r tqlgev0'Vj g"pwo dgt"qh" wpkv'qhhgtu'y km'dg'dcugf "qp"\j g"f kuvtkdwvkqp"qh'xcecpekgu0'Kh'c'uwkvcdng"wpkv'ku'cxckn'cdng"kp<

Vj tgg"*5+'qt"o qtg'qecvkqpu<'Vj g"cr r nkecpv'y km'dg"qhhgtgf "c'wpkv'kp"\j g"qecvkqp" y kj "\j g"j ki j guv'pwo dgt"qh'xcecpekgu0'Kh'\j g"qhhgt"ku'tglgevgf ."\j g"cr r nkecpv'y km'dg" qhhgtgf "c'uwkvcdng"wpkv'kp"\j g"qecvkqp"y kj "\j g"ugeqpf "j ki j guv'pwo dgt"qh" xcecpekgu0'Kh'\j cv'wpkv'ku'tglgevgf ."c'hkpcn'qhhgt"y km'dg'o cf g"kp"\j g"qecvkqp"y kj " \j g"\j ktf "j ki j guv'pwo dgt"qh'xcecpekgu0'Vj g"qhhgtu'y km'dg'o cf g"kp"ugs wgpeg"cpf " \j g"cr r nkecpv'o wuv'tghwug"cp"qhhgt"dghqtg'cpqvj gt"ku'o cf g0'

Vy q"*4+'qecvkqpu<'Vj g"cr r nkecpv'y km'dg"qhhgtgf "c'uwkvcdng"wpkv'kp"\j g"qecvkqp" y kj "\j g"j ki j gt"pwo dgt"qh'xcecpekgu0'Kh'\j g"qhhgt"ku'tglgevgf ."c'hkpcn'qhhgt"y km'dg" o cf g'cv'\j g"qvj gt"qecvkqp0'Vj g"qhhgtu'y km'dg'o cf g"kp"ugs wgpeg"cpf "\j g"cr r nkecpv' o wuv'tghwug"\j g"hktuv'qhhgt"dghqtg'c"ugeqpf "qhhgt"ku'o cf g0'

Qpg"*3+'qecvkqp<'Vj g"cr r nkecpv'y km'dg"qhhgtgf "c'uwkvcdng"wpkv'kp"\j cv'qecvkqp0'Kh' \j g"qhhgt"ku'tglgevgf ."\j g"cr r nkecpv'y km'dg"qhhgtgf "\j g"pgz v'uwkvcdng"wpkv'\j cv' dgeqo gu'cxckn'cdng."y j gvj gt"kv'ku'cv'\j g"uco g"qecvkqp'cu'\j g"hktuv'qhhgt"qt'cv'cpqvj gt" qecvkqp0'Vj g"ugeqpf "wpkv'qhhgt"y km'dg"\j g"hkpcn'qhhgt."wpnguu'\j gtg"ku'i qqf "ecwug" hqt'tghwukpi "\j g"qhhgt0'

Kh'o qtg"\j cp"qpg"wpkv'qh'\j g"cr r tqr tkcvg'\{r g"cpf "uk| g"ku'cxckn'cdng."\j g"hktuv'wpkv'\q" dg"qhhgtgf "y km'dg"\j g"hktuv'wpkv'\j cv'ku'tgcf {"hqt'qeewr cpe{0'

## 5-II.C. TIME LIMIT FOR UNIT OFFER ACCEPTANCE OR REFUSAL

<u>URJ C"Rqrke{"</u>

Cr r nkecpvu'o wuv'ceegr v'qt'tghwug'c'wpkv'qhhgt'y kj kp "5"dwukpguu'f c{u'qh'j g'f cvg'qh'j g'wpkv'qhhgt0'

Qhhgtu'o cf g'd{'vgngr j qpg'y knn'dg"eqphkto gf "d{ "ngwgt0'

## 5-II.D. REFUSALS OF UNIT OFFERS

**Good Cause for Unit Refusal**

Cp"gnf gtn{"qt"f kucdngf "hco kn{"o c{"f geikpg'cp'qhhgt'hqt'f guki pcvgf "j qwukpi 0'Uwej "c'tghwucn'o wuv'pqv'cf xgtugn{"chhgev'j g'hco kn{øu'r qukkqp'qp'qt'r ncego gpv'qp'j g'r wdkke'j qwukpi "y cikkpi "nkuv'+46" EHT"; 670525*f+0'

<u>URJ C"Rqrke{"</u>

Cr r nkecpvu'o c{'tghwug'vq'ceegr v'c'wpkv'qhhgt'hqt'õi qqf "ecwug.ö"*Good cause* kpenwf gu" ukwcvkqpu'kp'y kej "cp'cr r nkecpv'ku'y knnkpi "vq'o qxg'dwv'ku'wpcdng'vq'uq'cv'j g'ko g'qh'j g" wpkv'qhhgt."qt'y j g'cr r nkecpv'f go qpuvcvgu'j cv'ceegr vcpeg'qh'j g'qhhgt'y qwf "ecwug'wpf wg" j ctf uj kr "pqv'tgncvgf "vq'eqpukf gtcvkqpu'qh'j g'cr r nkecpvu'tceg."eqnqt."pcvkqpcn'qtki kp."gve0'
]RJ "Qee'I D.'r 0326_0'Gzco r ngu'qh'i qqf "ecwug'hqt'tghwucn'qh'c'wpkv'qhhgt'kpenwf g."dwv'ctg" pqv'nko kgf "vq.'j g'hqnqy kpi <'

> Vj g'hco kn{'f go qpuvtcvgu'vq'j g'RJ C øu'ucvkuhcevkqp'j cv'ceegr vkpi "j g'wpkv'qhhgt" y knn'tgs wktg'cp'cf wn'j qwugj qnf "o go dgt'vq's wkv'c'lqd.'f tqr "qw'qh'cp'gf wecvkqpcn' kpuvkwwkqp'qt'lqd'vtckpkpi "r tqi tco .'qt'cnvg'c'ej knf "qw'qh'f c{'ectg'qt'cp" gf wecvkqpcn'r tqi tco "hqt'ej knf tgp'y kj "f kucdknkvkgu0'

> Vj g'hco kn{'f go qpuvtcvgu'vq'j g'RJ C øu'ucvkuhcevkqp'j cv'ceegr vkpi "j g'qhhgt'y km' r nceg'c'hco kn{'o go dgtøu'nkhg.'j ecnj ."qt'uchgv{"kp'lgqr ctf {0'Vj g'hco kn{'uj qwf " qhhgt'ur ekhke'cpf "eqo r gnnkpi "f qewo gpvcvkqp'uwej "cu'tguvtckpkpi "qtf gtu—'qvj gt" eqwtv'qtf gtu—'kuku 'cuuguuo gpwu'tgncvgf "vq'y kpguu'r tqvgevkqp'htqo "c'ncy " gphqtego gpv'ci gpe{—'qt'f qewo gpvcvkqp'qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg." ugzwcn'cuucwn'uvcnmkpi .'qt'j wo cp'vtchhkemkpi "kp'ceeqtf cpeg'y kj "ugevkqp'38/XKKF "' qh'j ku'CEQR0'Tgcuqpu'qhhgtgf "o wuv'dg'ur ekhke'vq'j g'hco kn{0'Tghwucnu'f wg'vq' nqecvkqp'cnqpg'f q'pqv's wcnkh{"hqt'j ku'i qqf "ecwug'gzgo r vkqp0'

> C'j gcnj "r tqhguukqpcn'xgtkhkgu'go r qtct{'j qur kcnk| cvkqp'qt'tgeqxgt{"htqo "knnpguu" qh'j g'r tkpekr cn'j qwugj qnf "o go dgt.'qy j gt'j qwugj qnf "o go dgtu'*cu'nkuvgf "qp'hkpcn' cr r nkecvkqp+'qt'nkxg/kp'ckf g'pgeguuct{"vq'j g'ectg'qh'j g'r tkpekr cn'j qwugj qnf " o go dgt0'

Vjg"wpkv"ku"kpcrrtqrtkcvg"hqt"vjg"crrnkecpvou"fkucdknkvkgu."qt"vjg"hco kn{"fqgu"pqv" pggf"vjg"ceeguukdng"hgcwtgu"kp"vjg"wpkv"qhhgtgf"cpf "fqgu"pqv"y cpv"vq"dg"uwdlgev"vq" c"52/fc{"pqvkeg"vq"o qxg0"

Vjg"wpkv"jcu"ngcf/dcugf "rckpv"cpf "vjg"hco kn{"kpenwfgu"ejknftgp"wpfgt"vjg"ci g"qh" ukz0"

Kp"vjg"ecug"qh"c"wpkv"tghwucn"hqt"i qqf "ecwug."vjg"crrnkecpv"y kn"pqv"dg"tgo qxgf "htqo "vjg" y ckvkpi "nkuv"cu"f guetkdgf "ncvgt"kp"vjku"ugevkqp0"Vjg"crrnkecpv"y kn"tgo ckp"cv"vjg"qr "qh"vjg" y ckvkpi "nkuv"wpvkn"vjg"hco kn{"tgegkxgu"cp"qhhgt"hqt"y jkej "vjg{"fq"pqv"jcxg"i qqf "ecwug"vq" tghwug0"

Vjg"URJ C"y kn"tgswktg"f qewo gpvcvkqp"qh"i qqf "ecwug"hqt"wpkv"tghwucnu0"

## Unit Refusal without Good Cause

URJ C"Rqnke{"

Y jgp"cp"crrnkecpv"tglgevu"vjg"hkpcn"wpkv"qhhgt"y kjqwv"i qqf "ecwug."vjg"URJ C"y kn"tgo qxg" vjg"crrnkecpvou"pco g"htqo "vjg"y ckvkpi "nkuv"cpf "ugpf "pqvkeg"vq"vjg"hco kn{"qh"uwej "tgo qxcn0" Vjg"pqvkeg"y kn"kphqto "vjg"hco kn{"qh"vjgkt"tki jv"vq"tgswguv"cp"kphqto cn"jgctkpi "cpf "vjg" rtqeguu"hqt"f qkpi "uq"*ugg"Ej cr vgt"36+0"

Vjg"crrnkecpv"o c{"tgcr r n{"hqt"cuukuvcpeg"kh"vjg"y ckvkpi "nkuv"ku"qr gp0"Kh"vjg"y ckvkpi "nkuv"ku" pqv"qr gp."vjg"crrnkecpv"o wuv"y ckv"vq"tgcr r n{"wpvkn"vjg"URJ C"qr gpu"vjg"y ckvkpi "nkuv0"

## 5-II.E. ACCESSIBLE UNITS [24 CFR 8.27]

RJ Cu'o wuv'cf qr v'uwkicdng'o gcpu'vq'cuuwtg'vj cv'kphqto cvkqp'tgi ctf kpi "vj g'cxcklcdkrkv{"qh" ceeguukdng'wpku'tgcej gu'grki kdng'kpf kxkf wcru'y kyj "f kucdkrkvkgu."cpf "vcrg'tgcuqpcdng" pqpf kuetko kpcvqt{"uvgr u'vq'o czko k{ g'vj g'wvkrk{ cvkqp'qh'uwej "wpku'd{"grki kdng'kpf kxkf wcru'y j qug "f kucdkrkv{"tgs wktgu'vj g'ceeguukdkrkv{"hgcvwtgu'qh'c'r ctvkewrct'wpku0"

Y j gp'cp'ceeguukdng'wpkv'dgeqo gu'xcecpv."dghqtg'qhhgtkpi "uwej "wpku'vq'c'pqp-f kucdrgf "cr r rkecpv' vj g"URJ C'o uuv'qhhgt "uwej "wpku<

- Á    Hktuv."vq'c'ewttgpv'tgukf gpv'qh'cpqvj gt'wpkv'qh'vj g'uco g'f gxgorgo gpv."qt'qvj gt'r wdrke" j qwukpi "f gxgrqro gpv'wpf gt'vj g'RJ Cøu'eqpvtqn'y j q'j cu'c'f kucdkrkv{'vj cv'tgs wktgu'vj g" ur gekcn'hgcvwtgu'qh'vj g'xcecpv'wpkv'cpf "ku'qee
wr{ kpi "c'wpkv'pqv'j cxkpi "uwej "hgcvwtgu."qt"kh" pq"uwej "qeewr cpv'gzkuvu."vj gp"

- Á    Ugeqpf ."vq'cp'grki kdng's wcrkhkgf "cr r rkecpv'qp"vj g'y ckikpi "rkuv'j cxkpi "c'f kucdkrkv{'vj cv' tgs wktgu'vj g'ur gekcn'hgcvwtgu'qh'vj g'xcecpv'wpkv0'

Y j gp'qhhgtkpi "cp'ceeguukdng'wpkv'vq'cp'cr r rkecpv'pqv'j cxkpi "c'f kucdkrkv{'tgs wktkpi "vj g" ceeguukdkrkv{'hgcvwtgu'qh'vj g'wpkv."vj g'URJ C'o c{'tgs wktg'vj g'cr r rkecpv'vq'ci tgg'*cpf 'o c{" kpeqtr qtcvg'vj ku'ci tggo gpv'kp'vj g'ngcug+'vq'o qxg'vq'c'pqp/ceeguukdng'wpkv'y j gp'cxcklcdng0'

    URJ C'Rqrke{"

    Hco krkgu'tgs wktkpi "cp'ceeguukdng'wpkv'o c{'dg'qxgt/j qwugf "kp"uwej "c'wpkv'kh'vj gtg'ctg'pq" tgukf gpv'qt'cr r rkecpv'hco krkgu'qh'vj g'cr r tqr tkvg'ukg g'y j q'cruq'tgs wktg'vj g'ceeguukdng" hgcvwtgu'qh'vj g'wpkv0"

    Y j gp'vj gtg'ctg'pq'tgukf gpv'qt'cr r rkecpv'hco krkgu'tgs wktkpi "vj g'ceeguukdng'hgcvwtgu'qh'vj g" wpkv."kpenwf kpi "hco krkgu'y j q'y qwrf "dg'qxgt/j qwugf ."vj g'URJ C'y km'qhhgt'vj g'wpkv'vq'c" pqp/f kucdrgf "cr r rkecpv0'

    Y j gp'qhhgtkpi "cp'ceeguukdng'wpkv'vq'c'pqp/f kucdrgf "cr r rkecpv."vj g'URJ C'y km'tgs wktg'vj g" cr r rkecpv'vq'ci tgg'vq'o qxg'vq'cp'cxcklcdng'pqp/ceeguukdng'wpkv'y kyj kp'52'f c{u'y j gp'gkyj gt" c'ewttgpv'tgukf gpv'qt'cp'cr r rkecpv'pggf u'vj g'hgcvwtgu'qh'vj g'wpkv'cpf "vj gtg'ku'cpqyj gt'wpkv' cxcklcdng'hqt'vj g'pqp/f kucdrgf "hco kn{0'Vj ku'tgs wktgo gpv'y km'dg'c'r tqxkukqp'qh'vj g'ngcug" ci tggo gpv0"

## 5-II.F. DESIGNATED HOUSING

Y j gp'cr r rkecdng."vj g'RJ Cøu'r qrkekgu'hqt'qhhgtkpi "wpku'f guki pcvgf "hqt'grf gtr{"hco krkgu'qpr{'qt'hqt" f kucdrgf "hco krkgu'qpr{"ctg'f guetkdgf "kp'vj g'RJ Cøu'F guki pcvgf "J qwukpi "Rncp0'

# Chapter 6

## INCOME AND RENT DETERMINATIONS"

]46'EHT "Rctv'7."Uwdr ctwu'G'cpf "H="46'EHT "; 82."Uwdr ctv'E_"

## INTRODUCTION

C'hco kn{øu'cppwcri'kpeqo g'ku'wugf "vq'f gvgto kpg'vj gkt'kpeqo g'gnki kdknkv{ 'hqt 'vj g'r wdrke'j qwukpi "
r tqi tco "cpf 'ku'cnuq'wugf "vq'ecrewncvg'vj g'co qwpv'qh'vj g'hco kn{øu'tgpv'r c{o gpv0Vj g'URJ C'y knl'
wug'vj g'r qnkekgu'cpf "o gvj qf u'f guetkdgf "kp'vj ku'ej cr vgt'vq'gpuwtg'vj cv'qpn{ 'kpeqo g/gnki kdng"
hco knkgu'tgegkxg'cuukuvcpeg'cpf "vj cv'pq'hco kn{ 'r c{u'o qtg'qt'nguu'tgpv'vj cp'ku'tgs wktgf "wpf gt'vj g'
tgi wncvkqpu0Vj ku'ej cr vgt'f guetkdgu'J WF "tgi wncvkqpu'cpf "URJ C'r qnkekgu'tgncvgf "vq'vj gug'qr keu'kp'
vj tgg'r ctvu'cu'hqnqy u<"

Rctv'K<'Cppwcn'Kpeqo g0'J WF "tgi wncvkqpu'ur gekh{ 'vj g'uqwtegu'qh'kpeqo g'vq'kpenwf g'cpf "
gzenwf g'vq'cttkxg'cv'c'hco kn{øu'cppwcn'kpeqo g0'Vj gug'tgs wktgo gpvu'cpf "URJ C'r qnkekgu'hqt "
ecrewncvkpi "cppwcn'kpeqo g'ctg'hqwpf "kp'Rctv'K0'

Rctv'KK<'Cf lwuvgf "Kpeqo g0'Qpeg'cppwcri'kpeqo g'j cu'dggp'guvcdnkuj gf "J WF "tgi wncvkqpu"
tgs wktg'vj g'URJ C'vq'uwdvtcev'htqo "cppwcri'kpeqo g'cp{'qh'hkxg'o cpf cvqt{'f gf wevkqpu'hqt "
y j kej "c'hco kn{ 's wcnkhkgu0Vj gug'tgs wktgo gpvu'cpf "URJ C'r qnkekgu'hqt'ecrewncvkpi "cf lwuvgf "
kpeqo g'ctg'hqwpf "kp'Rctv'KK0'

Rctv'KKK<'Ecrewncvkpi "Tgpv0'Vj ku'r ctv'f guetkdgu'vj g'uvcwwqt{ 'hqto wnc'hqt'ecrewncvkpi "vqvcn'
vgpcpv'r c{o gpv'*VVR+'vj g'wug'qh'wvknkv{ 'cnqy cpegu.'cpf 'vj g'o gvj qf qnqi { 'hqt'f gvgto kpkpi "
hco kn{ 'tgpv'r c{o gpv0Cnuq'kpenwf gf 'j gtg'ctg'hncv'tgpvu'cpf 'vj g'hco kn{øu'ej qkeg'kp'tgpvu0'

# PART I: ANNUAL INCOME

## 6-I.A.'OVERVIEW

Vj g''i gpgtcn'tgi wncvqt{''f ghkpkvkqp''qh'*annual income*''uj qy p''dgmy y ''ku''htqo '46'EHT '7(82; 0''

---

7(82; '''Cppwcn'kpeqo g0'

*c+''Cppwcn'kpeqo g''o gcpu''cnn'co qwpvu.''o qpgvct{''qt''pqv.'y j kej <''

*3+''I q''vq.''qt''qp''dgj cnh'qh.''vj g''hco kn{'j gcf ''qt''ur qwug''*gxgp''kh''go r qtctn{''qt''vq''cp{''qvj gt''hco kn{''o go dgt=''qt''

*4+''Ctg''cpvkekr cvgf ''vq''dg''tgegkxgf ''htqo ''c''uqwteg''qwukf g''vj g''hco kn{''f wtkpi ''vj g''34/o qpvj ''r gtkqf ''hqmy kpi ''cf o kuukqp''qt''cppwcn'tggzco kpcvkqp''ghhgevkxg''f cvg=''cpf ''''

*5+''Y j kej ''ctg''pqv''ur eckhkecn{''gzenwf gf ''kp''r ctci tcr j ''7(82; *e+0'

*6+''Cppwcn'kpeqo g''cnuq''o gcpu''co qwpvu''f gtkxgf ''*f wtkpi ''vj g''34/o qpvj ''r gtkqf +'htqo ''cuugvu''vq''y j kej ''cp{''o go dgt''qh'vj g''hco kn{''j cu''ceeguu0'

---

Kp''cf f kkqp''vq''vj ku'i gpgtcn'f ghkpkkqp.''J WF 'tgi wncvkqpu''guvcdnkuj ''r qnkekgu''hqt''tgcvkpi ''ur gekhke''v{r gu''qh'kpeqo g''cpf ''cuugvu0'Vj g''hwnn'vgzvu''qh'vj qug''r qtvkqpu''qh'vj g''tgi wncvkqpu''ctg''r tqxkf gf ''kp''gzj kdku''cv'vj g''gpf ''qh'vj ku'ej cr vgt''cu''hqmy u<''

- Á Cppwcn'Kpeqo g''Kpenwukqpu''*Gzj kdkv'8/3+''

- Á Cppwcn'Kpeqo g''Gzenwukqpu''*Gzj kdkv'8/4+''

- Á Vtgcvo gpv'qh'Hco kn{''Cuugvu''*Gzj kdkv'8/5+''

- Á Gctpgf ''Kpeqo g''F kucmy cpeg''*Gzj kdkv'8/6+''

- Á Vj g''Ghhgev'qh'Y grhctg''Dgpghkv'Tgf wevkqp''*Gzj kdkv'8/7+''

Ugevkqpu''8/KD''cpf ''8/KE''f kuewuu''i gpgtcn'tgs wktgo gpvu''cpf ''o gvj qf u''hqt''ecnewncvkpi ''cppwcn'kpeqo g0'Vj g''tguv'qh'vj ku'ugevkqp''f guetkdgu''j qy ''gcej ''uqwteg''qh'kpeqo g''ku'vtgcvgf ''hqt''vj g''r wtr qugu''qh'f gvgto kpkpi ''cppwcn'kpeqo g0'J WF 'tgi wncvkqpu''r tgugpv'kpeqo g''kpenwukqp''cpf ''gzenwukqp''ugr ctcvgn{'']46'EHT '7(82; d+''cpf ''46'EHT '7(82; e+0'Kp''vj ku'CEQR.''j qy gxgt.''vj g''f kuewuukqp''qh'kpeqo g''kpenwukqp''cpf ''gzenwukqp''ctg''kpvgi tcvgf ''d{''vqr ke''*g0 0''cnn'r qnkekgu''chhgevkpi ''gctpgf ''kpeqo g''ctg''f kuewuugf ''vqi gvj gt''kp''ugevkqp''8/KF +0'Xgtkhkecvkqp''tgs wktgo gpvu''hqt''cppwcn'kpeqo g''ctg''f kuewuugf ''kp''Ej cr vgt''90'

# 6-I.B. HOUSEHOLD COMPOSITION AND INCOME

Kpeqo g''tgegkxgf ''d{''cm''hco kn{''o go dgtu''o wuv''dg''eqwpvgf ''wpnguu''urgekhkecm{''gzenwf gf ''d{''vj g''
tgi wncvkqpu0'Kh''ku''vj g''tgur qpukdknkv{''qh''vj g''j gcf ''qh''j qwugj qnf ''vq''tgr qtv''ej cpi gu''kp''hco kn{''
eqo r qukvkqp0'Vj g''twngu''qp''y j kej ''uqwtegu''qh''kpeqo g''ctg''eqwpvgf ''xct{''uqo gy j cv''d{''hco kn{''
o go dgt0'Vj g''ej ctv''dgmqy ''uwo o ctk| gu''j qy ''hco kn{''eqo r qukvkqp''chhgevu''kpeqo g''f gvgto kpcvkqpu0'
"

| Summary of Income Included and Excluded by Person | |
|---|---|
| Nkxg-kp''ckf gu'' | Kpeqo g''htqo ''cm''uqwtegu''ku''gzenwf gf '']46'EHT'7082; *e+*7+0' |
| Hquvgt''ej knf ''qt''hquvgt''cf wnv'' | Kpeqo g''htqo ''cm''uqwtegu''ku''gzenwf gf '']46'EHT'7082; *c+*3+0' |
| J gcf .''ur qwug.''qt''eqj gcf '' Qvj gt''cf wnv''hco kn{''o go dgtu'' | Cm''uqwtegu''qh''kpeqo g''pqv''ur gekhkecm{''gzenwf gf ''d{''vj g'' tgi wncvkqpu''ctg''kpenwf gf 0' |
| Ej knftgp''wpf gt''3: ''{gctu''qh''ci g'' | Go r nq{o gpv''kpeqo g''ku''gzenwf gf '']46'EHT'7082; *e+*3+0' |
| | Cm''qvj gt''uqwtegu''qh''kpeqo g.''gzegr v''vj qug''ur gekhkecm{''' gzenwf gf ''d{''vj g''tgi wncvkqpu.''ctg''kpenwf gf 0' |
| Hwm/vko g''uvwf gpvu''3: ''{gctu''qh'' ci g''qt''qnf gt''*pqv''j gcf .''ur qwug.'' qt''eqj gcf +'' | Go r nq{o gpv''kpeqo g''cdqxg''&6: 21{gct''ku''gzenwf gf '']46'EHT'' 7082; *e+*33+0' |
| | Cm''qvj gt''uqwtegu''qh''kpeqo g.''gzegr v''vj qug''ur gekhkecm{''' gzenwf gf ''d{''vj g''tgi wncvkqpu.''ctg''kpenwf gf 0' |

## Temporarily Absent Family Members

Vj g''kpeqo g''qh''hco kn{''o go dgtu''cr r tqxgf ''vq''nkxg''kp''vj g''wpkv''y kn''dg''eqwpvgf .''gxgp''kh''vj g''hco kn{''
o go dgt''ku''vgo r qtctkn{''cdugpv''htqo ''vj g''wpkv']J EX'I D.'r 07/3: _0'

### URJ C''Rqnke{''

I gpgtcm{''cp''kpf kxkf wcn''y j q''ku''qt''ku''gzr gevgf ''vq''dg''cdugpv''htqo ''vj g''cuukuvgf ''wpkv''hqt''3: 2''
eqpugewvkxg''f c{u''qt''nguu''ku''eqpukf gtgf ''go r qtctkn{''cdugpv''cpf ''eqpvkpwgu''vq''dg''eqwpvgf ''
c''hco kn{''o go dgt0'I gpgtcm{''cp''kpf kxkf wcn''y j q''ku''qt''ku''gzr gevgf ''vq''dg''cdugpv''htqo ''vj g''
cuukuvgf ''wpkv''hqt''o qtg''vj cp''3: 2''eqpugewvkxg''f c{u''ku''eqpukf gtgf ''r gto cpgpvn{''cdugpv''cpf ''pq''
nqpi gt''c''hco kn{''o go dgt0'Gzegr vkqpu''vq''vj ku''i gpgtcn'r qnke{''ctg''f kuewuugf ''dgnqy 0'

## *Absent Students*

### URJ C''Rqnke{''

Y j gp''uqo gqpg''y j q''j cu''dggp''eqpukf gtgf ''c''hco kn{''o go dgt''cwgpf u''uej qqn'cy c{''htqo ''
j qo g.''vj g''r gtuqp''y kn''eqpvkpwg''vq''dg''eqpukf gtgf ''c''hco kn{''o go dgt''wpnguu''kphqto cvkqp''
dgeqo gu''cxckncdng''vq''vj g''URJ C''kpf kecvkpi ''vj cv''vj g''uvwf gpv''j cu''guvcdnkuj gf ''c''ugr ctcvg''
j qwugj qnf ''qt''vj g''hco kn{''f genctgu''vj cv''vj g''uvwf gpv''j cu''guvcdnkuj gf ''c''ugr ctcvg''j qwugj qnf 0''

*Absences Due to Placement in Foster Care*

Ej knf tgp"vgo r qtctkn{"cdugpv'htqo "vj g'j qo g"cu'c"tguwnv'qh'r ncego gpv'kp'hquvgt"ectg"ctg"eqpukf gtgf "o go dgtu"qh'vj g'hco kn{"]46'EHT "70625_0'

### URJ C"Rqnke{"

Kh'c'ej knf "j cu'dggp"r ncego "kp'hquvgt"ectg."vj g'URJ C"y knn'xgtkh{"y kj "vj g'cr r tqr tkcvg" ci gpe{"y j gvj gt"cpf "y j gp"vj g'ej knf "ku"gzr gevgf "vq"dg"tgwtpgf "vq"vj g'j qo g0'Wpnguu'vj g" ci gpe{"eqphkto u'vj cv'vj g'ej knf "j cu'dggp"r gto cpgpvn{'tgo qxgf "htqo "vj g'j qo g."vj g'ej knf " y knn'dg"eqwpvgf "cu'c"hco kn{o go dgt0'

*Absent Head, Spouse, or Cohead*

### URJ C"Rqnke{"

Cp"go r nq{gf "j gcf ."ur qwug."qt"eqj gcf "cdugpv'htqo "vj g'wpkv'o qtg"vj cp"32 "eqpugewvkxg" f c{u'f wg"vq"go r nq{o gpv'y knn'eqpvkpwg"vq"dg"eqpukf gtgf "c"hco kn{o go dgt.

*Individuals Confined for Medical Reasons*

### URJ C"Rqnke{"

Cp"kpf kxkf wcn'eqphkpgf "vq"c"pwtukpi "j qo g"qt"j qur kcn'qp"c"r gto cpgpv'dcuku'ku"pqv' eqpukf gtgf "c"hco kn{o go dgt0'

Kh'vj gtg"ku"c"s wguvkqp"cdqwv'vj g"uvcwu'qh'c"hco kn{o go dgt."vj g'URJ C"y knn'tgs wguv' xgtkhkecvkqp'htqo "c"tgur qpukdng"o gf kecn'r tqhguukqpcn'cpf "y knn'wug"vj ku'f gvgto kpcvkqp0'Kh' vj g'tgur qpukdng"o gf kecn'r tqhguukqpcn'ecppqv'r tqxkf g"c"f gvgto kpcvkqp."vj g'r gtuqp"i gpgtcnn{" y knn'dg"eqpukf gtgf "vgo r qtctkn{"cdugpv0'Vj g'hco kn{o c{"r tgugpv'gxkf gpeg"vj cv'vj g'hco kn{" o go dgt'ku'eqphkpgf "qp"c"r gto cpgpv'dcuku'cpf "tgs wguv'vj cv'vj g'r gtuqp"pqv'dg"eqpukf gtgf "c" hco kn{o go dgt0'

## Joint Custody of Children

### URJ C"Rqnke{"

F gr gpf gpvu'vj cv'ctg"uwdlgev'vq"c"Lqkpv'ewuqf {"cttcpi go gpv'y knn'dg"eqpukf gtgf "c"o go dgt" qh'vj g'hco kn{.'kh'vj g'"rkxg"y kj "vj g'cr r nkecpv'qt'tgukf gpv'hco kn{"72 "r gtegpv'qt"o qtg"qh'vj g" vko g0'

Y j gp"o qtg"vj cp"qpg"cr r nkecpv'qt"cuukuvgf "hco kn{"*tgi ctf nguu'qh'r tqi tco +"ctg"encko kpi "vj g" uco g"f gr gpf gpvu'cu'hco kn{o go dgtu."vj g'hco kn{"y kj "r tko ct{"ewuqf {"cv'vj g'vko g"qh'vj g" kpkvkcn'gzco kpcvkqp"qt'tggzco kpcvkqp"y knn'dg"cdng"vq"encko "vj g'f gr gpf gpv0'Kh'vj gtg"ku"c" f kur wvg"cdqwv'y j kej "hco kn{"uj qwnf "encko "vj go ."vj g'URJ C"y knn'o cmg"vj g'f gvgto kpcvkqp" dcugf "qp"cxckncdng"f qewo gpvu'uwej "cu'eqwtv'qtf gtu."cp"KTU"kpeqo g"vcz"tgwtp"uj qy kpi " y j kej "hco kn{"j cu'encko gf "vj g'ej knf "hqt"kpeqo g"vcz"r wtr qugu."uej qqn'tgeqtf u."qt"qvj gt" etgf kdng"f qewo gpvcvkqp0'

## Caretakers for a Child

<u>URJ C'Rqnke{"</u>

Vj g"cr r tqxcn'qh"c"ectgvcmgt"ku"cv"yj g"URJ C¾u"f kuetgvkqp"cpf "uwdlgev'\q"yj g"URJ C¾u" uetggpkpi "etkvgtkc0'Kp'pgkyj gr"c"r ctgpv'pqr"c"f guki pcvgf "i wctf kcp'tgo ckpu'kp'c"j qwugj qnf ." yj g"URJ C"y knn'\cmg"yj g"hqnrqy kpi "cevkqpu0'

Kh'c"tgur qpukdng"ci gpe{"j cu"f gvgtm kpgf "yj cv'cpqyj gr"cf wnv'ku'\q"dg"dtqwi j v'kpvq"yj g" wpkv'\q"ectg"hqr"c"ej knf "hqr"cp"kpf ghkpkvg'r gtkqf ."yj g"f guki pcvgf "ectgvmgr"y knn'pqv' dg"eqpukf gtgf "c"hco kn{"o go dgr"wpvkn'c"f gvgtm kpcvkqp"qh"ewuvqf {"qr"ngi cn' i wctf kcpuj kr "ku"o cf g0'

Kh'c"ectgvcmgr"j cu"cuuwo gf "tgur qpukdknkv{"hqr"c"ej knf "y ky j qw"yj g"kpxqnxgo gpv'qh"c" tgur qpukdng"ci gpe{"qr"hqto cn'cuuki po gpv'qh"ewuvqf {"qr"ngi cn'i wctf kcpuj kr ."yj g" ectgvcmgr"y knn'dg"vtgcvgf "cu"c"xkukvqr"hqr"; 2"f c{u0'Chvgr"yj g"; 2"f c{u'j cu'gncr ugf ."yj g" ectgvcmgr"y knn'dg"eqpukf gtgf "c"hco kn{"o go dgr"wpnguu"kphqto cvkqp"ku'r tqxkf gf "yj cv' y qwrf "eqphkto "yj cv'yj g"ectgvcmgr¾u'tqng"ku'vgo r qtct{0'Kp"uwej "ecugu"yj g"URJ C"y knn' gzvgpf "yj g"ectgvcmgr¾u'uvcwu"cu"cp"gnki kdng"xkukvqr0"

Cv'cp{"\ko g"yj cv'ewuvqf {"qr"i wctf kcpuj kr "ngi cn{"j cu"dggp"cy ctf gf "\q"c"ectgvcmgr." yj g"ngcug"y knn'dg"tcpuhgttgf "\q"yj g"ectgvcmgr."cu"j gcf "qh'j qwugj qnf 0'

F wtkpi "cp{"r gtkqf "yj cv'c"ectgvcmgr"ku'eqpukf gtgf "c"xkukvqr."yj g"kpeqo g"qh'yj g" ectgvcmgr"ku'pqv'eqwpvgf "kp'cppwcn'kpeqo g"cpf "yj g"ectgvcmgr'f qgu'pqv's wcnkh{'yj g" hco kn{"hqr"cp{"f gf wevkqpu'htqo "kpeqo g0'

# 6-I.C."ANTICIPATING ANNUAL INCOME

Vj g"URJ C"ku'tgswktgf "vq"eqwpv"cnn"kpeqog"õcpvkekrcvgf "vq"dg"tgegkxgf "htqo "c"uqwteg"qwwukfg"vj g" hco kn{"fwtkpi "vj g"34/o qpvj "r gtkqf "hqmqy kpi "cfo kuukqp"qt"cppwcn'tgezco kpcvkqp"ghhgevkxg"fcvg"ö" ]46'EHT "7082; "*c+*4+0Rqnkekgu'tgncvgf "vq"cpvkekrcvkpi "cppwcn'kpeqog"ctg"r tqxkfgf "dgmqy 0"

## Basis of Annual Income Projection

Vj g"URJ C"i gpgtcm{"y km'wug"ewttgpv'ektewo uvcpegu'vq"fgvgto kpg"cpvkekrcvgf "kpeqog"hqt"vj g" eqo kpi "34/o qpvj "r gtkqf 0J WF "cwvj qtk| gu'vj g"URJ C"vq"wug"qvj gt"vj cp"ewttgpv'ektewo uvcpegu'vq" cpvkekrcvg"kpeqog"y j gp<"

•Á Cp"ko o kpgpv'ej cpi g"kp"ektewo uvcpegu'ku'gzr gevgf "]J EX"I D."r 07/39_"

•Á Kv'ku'pqv'hgcukdng"vq"cpvkekrcvg"c"ngxgn'qh'kpeqog"qxgt"c"34/o qpvj "r gtkqf "*g0i 0"ugcuqpcn'qt" e{enke"kpeqog+]46'EHT "7082; "*f+_"

•Á Vj g"URJ C"dgnkgxgu'vj cv'r cuv'kpeqog"ku'vj g"dguv'cxckncdng"kpfkecvqt"qh'gzr gevgf "hwvwtg"kpeqog" ]46'EHT "7082; "*f+_"

RJ Cu'ctg"tgswktgf "vq"wug"J WF øu'Gpvgtr tkug"Kpeqog"Xgtkhkecvkqp"*GKX+'u{uvgo "kp"ku'gpvktgv{"cu'c" yj ktf "r ctv{"uqwteg"vq"xgtkh{"go r nq{o gpv'cpf "kpeqog"kphqto cvkqp."cpf "vq"tgfweg"cfo kpkuvtcvkxg" uwdukf{"r c{o gpv'ttqtu'kp"ceeqtfcpeg"y kj "J WF "cfo kpkuvtcvkxg"i wkfcpeg]46'EHT "70455*c+*4+0"

J WF "cnqy u'RJ Cu'vq"wug"vgpcpv'r tqxkfgf "fqewo gpvu'vq"r tqlgev'kpeqog"qpeg'GKX'fcvc'j cu'dggp" tgegkxgf "kp"uwej "ecugu'y j gtg"vj g"hco kn{"fqgu'pqv'fkur wvg"vj g"GKX'go r nq{gt'fcvc'cpf "y j gtg"vj g" URJ C'fqgu'pqv'fgvgto kpg"kv'ku'pgeguuct{"vq"qdvckp'cff kvkqpcn'yj ktf /r ctv{"fcvc0

URJ C"Rqnke{"

Y j gp'GKX"ku'qdvckpgf "cpf "vj g"hco kn{"fqgu'pqv'fkur wvg"vj g'GKX"go r nq{gt'fcvc."vj g"URJ C" y km'wug"ewttgpv'vgpcpv'r tqxkfgf "fqewo gpvu'vq"r tqlgev'cppwcn'kpeqog0Y j gp'vj g'vgpcpv' r tqxkfgf "fqewo gpvu'ctg"r c{"uvwdu."vj g"URJ C"y km'o cmg'gxgt{"ghhqtv'vq"qdvckp'ewttgpv'cpf " eqpugewvkxg"r c{"uvwdu'fcvgf "y kj kp'vj g"ncuv'82'fc{u0"

Vj g"URJ C"y km'qdvckp'y tkvvgp'cpf lqt'qtcn'yj ktf /r ctv{'xgtkhkecvkqp'kp"ceeqtfcpeg"y kj "vj g" xgtkhkecvkqp'tgswktgo gpvu'cpf "r qnke{'kp'Ej cr vgt"9"kp"vj g'hqmqy kpi "ecugu<"

Kh'GKX"qt"qvj gt"WKX"fcvc"ku'pqv'cxckncdng."

Kh'vj g"hco kn{"fkur wvgu'vj g"ceewtce{'qh'vj g'GKX"go r nq{gt'fcvc."cpf lqt"

Kh'vj g"URJ C"fgvgto kpgu'cff kvkqpcn'kphqto cvkqp'ku'pggfgf 0"

Kp'uwej "ecugu."vj g"URJ C"y km'tgxkgy "cpf "cpcn{| g"ewttgpv'fcvc'vq"cpvkekrcvg"cppwcn' kpeqog0Kp'cn'ecugu."vj g"hco kn{"hkng'y km'dg"fqewo gpvgf "y kj "c"engct"tgeqtf "qh'vj g"tgcuqp" hqt"vj g"fgekukqp."cpf "c"engct"cwf kv'ttckn'y km'dg"ngh'cu'vq"j qy "vj g"URJ C"cppwcnk| gf " r tqlgevgf "kpeqog0"

Y j gp'vj g"URJ C"ecppqv'tgcfkn{"cpvkekrcvg"kpeqog"dcugf "wr qp'ewttgpv'ektewo uvcpegu'*g0i 0" kp'vj g"ecug'qh'ugcuqpcn'go r nq{o gpv'wpuvcdng"y qtmkpi "j qwtu."qt'uwur gevgf "htcwf+."vj g" URJ C"y km'tgxkgy "cpf "cpcn{| g'j kuvqtkecn'fcvc"hqt'r cuv'r cwgtpu'qh'go r nq{o gpv'r ckf "dgpghku." cpf "tgegkr v'qh'qvj gt"kpeqog"cpf "wug"vj g'tguwnu'qh'vj ku'cpcn{uku'vq"guvcdnkuj "cppwcn'kpeqog0"

Cp{"ko g'ewttgpv'ektewo uvcpegu'ctg"pqv'wugf "vq'r tqlgev'cppwcn'kpeqo g."c"engct"tcvkqpcng"
hqt"vj g'f gekukqp"y km'dg"f qewo gpvgf "kp"vj g'hkng0'Kp"cml'uwej "ecugu'vj g'hco kn{"o c{"r tgugpv'
kphqto cvkqp"cpf "f qewo gpvcvkqp"vq"vj g"URJ C"vq"uj qy "y j {"vj g'j kuvqtke"r cwgtp"f qgu"pqv'
tgr tgugpv'vj g'hco kn{øu''cpvkekr cvgf "kpeqo g0'

*Known Changes in Income*

Kh'vj g"URJ C"xgtkhkgu"cp"wr eqo kpi "kpetgcug"qt"f getgcug"kp"kpeqo g."cppwcn'kpeqo g"y km'dg"
ecnewncvgf "d{"cr r n{kpi "gcej "kpeqo g"co qwpv'vq'vj g"cr r tqr tkcvg"r ctv'qh'vj g'34/o qpvj "
r gtkqf 0'

---

**Example:** Cp"go r nq{gt'tgr qtvu"vj cv'c"hwnn/vko g"go r nq{gg"y j q"j cu'dggp"tgegkxkpi ""& 1j qwt"
y km'dgi kp"vq"tgegkxg"& 047 lj qwt"kp"vj g"gki j vj "y ggm'chvgt"vj g"ghhgevkxg"f cvg"qh'vj g"
tggzco kpcvkqp0'Kp"uwej "c"ecug"vj g"URJ C"y qwf "ecnewncvg"cppwcn'kpeqo g"cu'hqnqy u<
*& 1j qwt" "62'j qwtu+"- "*& 047" "62'j qwtu" "67'y ggmu+0

---

Vj g'hco kn{"o c{"r tgugpv'kphqto cvkqp"vj cv'f go qpuvtcvgu"vj cv'ko r go gpvkpi "c"ej cpi g"dghqtg"
ku'ghhgevkxg"f cvg"y qwf "etgcvg"c"j ctf uj kr "hqt"vj g"hco kn{0'Kp"uwej "ecugu'vj g"URJ C"y kn'
ecnewncvg"cppwcn'kpeqo g"wukpi "ewttgpv'ektewo uvcpegu'cpf "vj gp'tgs wktg"cp"kpvgtko "
tggzco kpcvkqp"y j gp'vj g'ej cpi g"cewwcm{"qeewtu0'Vj ku'tgs wktgo gpv'y km'dg"ko r qugf "gxgp"kh"
vj g"URJ Cøu'r qnke{"qp"tggzco kpcvkqpu'f qgu"pqv'tgs wktg"kpvgtko "tggzco kpcvkqpu'hqt"qvj gt"
v{r gu'qh'ej cpi gu0'

Y j gp'vgpcpv'r tqxkf gf "kj ktf /r ctv{'f qewo gpvu'ctg"wugf "vq'cpvkekr cvg"cppwcn'kpeqo g."vj g{"
y km'dg"f cvgf "y kij kp"vj g'ncuv'"82'f c{u'qh'vj g'tggzco kpcvkqp'kpvgtxkgy "f cvg0'

## Projecting Income

Kp'J WF øu''GKX"y gdecuv'qh'Lcpwct{"422: ."J WF "o cf g"engct"vj cv'RJ Cu'ctg"pqv'vq"wug"GKX"
s wctvgtn{"y ci gu'vq'r tqlgev'cppwcn'kpeqo g0'

## 6-I.D. EARNED INCOME

### Types of Earned Income Included in Annual Income

*Wages and Related Compensation [24 CFR 5.609(b)(1)]*

Vj g'hwnn'co qwpv."dghqtg'cp{'r c'tqmn'f gf wevkqpu."qh'y ci gu'cpf "ucnctkgu."qxgtvko g'r c{."eqo o kuukqpu."hggu."vkr u'cpf "dqpwugu."cpf "qvj gt"eqo r gpucvkqp'hqt'r gtuqpcn'ugtxkegu'ku'kpenwfgf "kp"cppwcn'kpeqo g0

<u>URJ C'Rqnke{</u>

Hqt'r gtuqpu'y j q'ctg wnctn{'tgegkxg'dqpwugu'qt'eqo o kuukqpu."vj g'URJ C'y km'xgtkh{'cpf "vj gp'cxgtci g'co qwpvu'tgegkxgf "hqt'vj g'y q "{gctu'r tgegf kpi "cf o kuukqp'qt'tggzco kpcvkqp0'Kh'qpn{'c'qpg/{gct'j kuvqt{'ku'cxckn"cdng."vj g'URJ C'y km'wug'vj g'r tkqt"{gct'co qwpv0'Kp'gkvj gt"ecug'vj g'hco kn{'o c{'r tqxkfg."cpf "vj g'URJ C'y km'eqpukfgt."c'etgf kdng"lwuvkhkecvkqp'hqt'pqv'wukpi "vj ku'j kuvqt{'vq'cpvkekr cvg'hwwtg'dqpwugu'qt'eqo o kuukqpu0'Kh'cpgy "go r nq{gg'j cu'pqv'{gv'tgegkxgf "cp{'dqpwugu'qt'eqo o kuukqpu."vj g'URJ C'y km'eqwpv'qpn{'vj g'co qwpv'guvko cvgf "d{'vj g'go r nq{gt0'Vj g'hkng'y km'dg'f qewo gpvgf "cr r tqr tkcvgn{0

*Some Types of Military Pay*

Cnn'tgi wnct'r c{."ur gekcn'r c{'cpf "cnnqy cpegu'qh'c'o go dgt"qh'vj g'Ctm gf "Hqtegu'ctg'eqwpvgf "]46"EHT"7082; *d+*: +_'gzegr v'hqt'vj g'ur gekcn'r c{'vq'c'hco kn{'o go dgt"ugtxkpi 'kp'vj g'Ctm gf "Hqtegu'y j q'ku'gzr qugf "vq'j quvkng'hktg']46'EHT'7082; *e+*9+_0

### Types of Earned Income <u>Not</u> Counted in Annual Income

*Temporary, Nonrecurring, or Sporadic Income [24 CFR 5.609(c)(9)]*

Vj ku'v{r g'qh'kpeqo g'*kpenwf kpi "i khu+'ku'pqv'kpenwf gf "kp'cppwcn'kpeqo g0

<u>URJ C'Rqnke{</u>

Ur qtcf ke'kpeqo g'ku'kpeqo g'vj cv'ku'pqv'tgegkxgf "r gtkqf kecm{'cpf "ecppqv'dg"tgnkcdn{"r tgf kevgf0'Hqt'gzco r ng."vj g'kpeqo g'qh'cp'kpf kxkfwcn'y j q'y qtmu'qeecukqpcm'cu'c"j cpf{o cp'y qwf "dg"eqpukf gtgf "ur qtcf ke'kh'hwwtg'y qtm'eqwf "pqv'dg'cpvkekr cvgf "cpf "pq"j kuvqtke."uvcdng"r cwgtp'qh'kpeqo g'gzkuvgf0

*Children's Earnings [24 CFR 5.609(c)(1)]*

Go r nq{o gpv'kpeqo g'gctpgf "d{'ej knf tgp'*kpenwf kpi "hquvgt'ej knf tgp+'wpf gt'vj g'ci g'qh'3 "{gctu'ku"pqv'kpenwf gf "kp'cppwcn'kpeqo g0'*Ugg'Gnki kdknkv{'ej cr vgt'hqt'c'f ghkpkvkqp'qh'*foster children*0+

*Certain Earned Income of Full-Time Students*

Gctpkpi u'kp'gzeguu'qh'&4: 2'hqt'gcej 'hwnn/vko g'uwf gpv'3: "{gctu'qnf "qt'qnf gt"*gzegr v'hqt'vj g'j gcf."ur qwug."qt'eqj gcf +'ctg'pqv'eqwpvgf "]46'EHT'7082; *e+*33+_0'Vq'dg'eqpukf gtgf "õhwnn/vko g.ö''c'uwf gpv'o wuv'dg'eqpukf gtgf "õhwnn/vko g'ö'd{'cp'gf wecvkqpcn'kpuvkwwkqp'y kj "c'f gi tgg'qt'egtvkhkecvg'r tqi tco "]J EX'I D.'r 07/4; _0

*Income of a Live-in Aide*

Kpeqo g'gctpgf "d{'c'nkxg/kp'ckf g."cu'f ghkpgf "kp']46'EHT'70625_."ku'pqv'kpenwf gf "kp'cppwcn'kpeqo g"]46'EHT'7082; *e+*7+_0*Ugg'Gnki kdknkv{'ej cr vgt'hqt'c'hwnn'f kuewuukqp'qh'nkxg/kp'ckf gu0"

*Income Earned under Certain Federal Programs [24 CFR 5.609(c)(17)]*

Kpeqo g"htqo "uqo g"hgf gtcn"rtqitco u"ku"urgekhkecn{"gzenwfgf "htqo "eqpukfgtcvkqp"cu"kpeqo g."
kpenwf kpi <"

- Á Rc{o gpvu"vq"xqnwpvggtu"wpf gt"vjg"Fqo guvke"Xqnwpvggt"Ugtxkegu"Cev"qh"3;95"*64"WUUE0"
7266*i +."727:+"

- Á Cy ctf u"wpf gt"vjg"hgf gtcn"y qtm/uvwf {"rtqitco "*42"WUUE0"32187"ww+"

- Á Rc{o gpvu"tgegkxgf "htqo "rtqitco u"hwpf gf "wpf gt"Vkvng"X"qh"vjg"Qnf gt"Co gtkecpu"Cev"qh"3;: 7"
*64"WUUE05278*h+"

- Á Cmqy cpegu."gctpkpi u."cpf "rc{o gpvu"vq"Co gtkEqtru"rctvkekrcpvu"wpf gt"vjg"Pcvkqpcn"cpf "
Eqo o wpkv{"Ugtxkeg"Cev"qh"3;;2"*64"WUUE034859*f +"

- Á Cmqy cpegu."gctpkpi u."cpf "rc{o gpvu"vq"rctvkekrcpvu"kp"rtqitco u"hwpf gf "wpf gt"vjg"Y qtmhqteg"
Kpxguvo gpv"Cev"qh"3;;: "*4; "WUUE04; 53+"

*Resident Service Stipend [24 CFR 5.600(c)(8)(iv)]*

Co qwpv"tgegkxgf "wpf gt"c"tgukf gpv"ugtxkeg"uvkrgpf "ctg"pqv"kpenwf gf "kp"cppwcn"kpeqo g0C"tgukf gpv"
ugtxkeg"uvkrgpf "ku"c"o qf guv"co qwpv"*pqv"vq"gzeggf "&422"rgt"kpf kxkf wcn"rgt"o qpvj +"tgegkxgf "d{"c"
tgukf gpv"hqt"rgthqto kpi "c"ugtxkeg"hqt"vjg"RJ C."qp"c"rctv/vko g"dcuku."vjcv"gpj cpegu"vjg"swcnkv{"qh"
nkhg"kp"vjg"f gxgnqro gpv0"Uwej "ugtxkegu"o c{"kpenwf g."dwv"ctg"pqv"nko kvgf "vq."hktg"rcvtqn"j cn"
o qpkvqtkpi ."ncy p"o ckpvgpcpeg."tgukf gpv"kpkvkcvkxgu"eqqtf kpcvkqp."cpf "ugtxkpi "cu"c"o go dgt"qh"vjg"
URJ Cøu"i qxgtpkpi "dqctf 0"Pq"tgukf gpv"o c{"tgegkxg"o qtg"vj cp"qpg"uwej "uvkrgpf "f wtkpi "vjg"uco g"
rgtkqf "qh"vko g0"

### *State and Local Employment Training Programs*

Kpetgo gpvcnl'gctpkpi u'cpf "dgpghku'q"cp{'hco kn{'o go dgt'tguwnkpi "htqo "rctvkekrcvkqp"kp" swcnkh{kpi "uvcvg"qt'mqecnl'go rm{o gpv'tckpkpi "rtqitcou'*kpenwfkpi "tckpkpi "rtqitcou'pqv" chhnkcvgf "y kj "c'mqecnl'qxgtpo gpv+'cpf "tckpkpi "qh'c"hco kn{'o go dgt'cu'tgukfgpv'o cpci go gpv'uvchh" ctg"gzenwfgf "htqo "cppwcnlkpeqo g0'Co qwu'gzenwfgf "d{"jku'rtqxkukqp"o wuv'dg"tgegkxgf "wpfgt" go rm{o gpv'tckpkpi "rtqitcou'y kj "engctn{'fghkpgf "i qcnu'cpf "qdlgevkxgu'cpf "ctg"gzenwfgf "qpn{" hqt"vj g"rgtkqf "fwtkpi "y j kej "vj g"hco kn{'o go dgt"rctvkekrcvgu'kp"vj g"tckpkpi "rtqitco "]46'EHT" 7082; *e+*; +*x+0'

#### URJ C"Rqnke{"

Vj g"URJ C'f ghkpgu'*training program*'cu'õc"rgctpkpi "rtqeguu'y kj "i qcnu'cpf "qdlgevkxgu." i gpgtcn{'j cxkpi "c'xctkgv{'qh'eqo rqpgpvu."cpf "cnkpi "rnceg"kp"c'ugtkgu'qh'uguukqpu'qxgt'c" rgtkqf "qh'ko g0'K'ku'f guki pgf "vq"ngcf "vq"c'j ki j gt"ngxgn'qh'rtqhkekgpe{."cpf "kv'gpj cpegu'vj g" kpf kxkf wcnu'cdknkv{'vq"qdvckp"go rm{o gpv0'K'o c{'j cxg"rgthqto cpeg'uvcpfctfu'vq"o gcuwtg" rtqhkekgpe{0'Vtckpkpi "o c{'kpenwf g."dwv'ku'pqv'ko kgf "vq"*3+'encuutqqo "vtckpkpi "kp"c" urgekhke"qeewrcvkqpcnlumkm "*4+'qp-vj g-lqd"vtckpkpi "y kj "y ci gu'uwdukf| gf "d{'vj g"rtqitco ." qt"*5+'dcuke"gf wecvkqpö']gzrktgf "P qvkeg"RKI ";; /4.'r 05_0'

Vj g"URJ C'f ghkpgu'*incremental earnings and benefits*'cu'vj g"f khhgtgpeg"dgvy ggp"*3+'vj g" vqvcnlco qwpv'qh'y grhctg"cuukuvcpeg"cpf "gctpkpi u'qh'c"hco kn{'o go dgt"rtkqt'vq"gptqno gpv'kp" c"vtckpkpi "rtqitco "cpf "*4+'vj g"vqvcnlco qwpv'qh'y grhctg"cuukuvcpeg"cpf "gctpkpi u'qh'vj g" hco kn{'o go dgt"chvgt"gptqno gpv'kp"vj g"rtqitco "]gzrktgf "P qvkeg"RKI ";; /4.'r 0566_0'

Kp"ecnewncvkpi "vj g"kpetgo gpvcnlf khhgtgpeg.'vj g"URJ C'y km"wug"cu"vj g"rtg-/gptqno gpv" kpeqo g"vj g"vqvcnlcppwcnl| gf "co qwpv'qh'vj g"hco kn{'o go dgtøu'y grhctg"cuukuvcpeg"cpf " gctpkpi u'tgrqtvgf "qp"vj g"hco kn{øu'o quv'tgegpvn{'eqo rngvgf "J WF'7227: 0'

Gpf "qh'rctvkekrcvkqp"kp"c'vtckpkpi "rtqitco "o wuv'dg"tgrqtvgf "kp"ceeqtfcpeg"y kj "vj g" URJ Cøu'kpvgtko "tgrqtvkpi "tgswktgo gpvu"*ugg"Ej crvgt"33+0'

*HUD-Funded Training Programs*

Co qwpu'tgegkxgf 'wpfgt'tckpkpi 'rtqitco u'hwpfgf 'kp'yjqng'qt'kp'rctv'd{'JWF']46'EHT'
7082; '*e+*'+*k_'ctg'gzenwfgf 'htqo 'cppwcl'kpeqog g0'Gnki kdng'uqwtegu'qh'hwpfkpi 'hqt'vjg'vtckpkpi '
kpenwfg'qrgtcvkpi 'uwdukf{.'Ugevkqp': 'cfo kpkuvtcvkxg'hggu.'cpf 'o qfgtpk|cvkqp.'Eqoo wpkv{ '
Fgxgnqrogpv'Dnqem'I tcpv'*EFDI +.'J QO G'rtqitco .'cpf 'qyjgt'i tcpv'hwpfu'tgegkxgf 'htqo 'J WF0

    <u>URJ C 'Rqnke{ '</u>

    Vq's wcnkh{ 'cu'c'vtckpkpi 'r tqi tco .'vj g'r tqi tco 'o wuv'o ggv'vj g'f ghkpkvkqp 'qh'*training program* 'r tqxkf gf 'cdqxg'hqt'uvcvg'cpf 'nqecn'go rnq{o gpv'vtckpkpi 'r tqi tco u0

***Earned Income Tax Credit.*** 'Gctpgf 'kpeqog'\cz'etgf kv'*GKVE+'tghwpf 'r c{o gpu'tgegkxgf 'qp'qt'
chvgt'Lcpwct{ '3.3; ; 3'*48'WUE'054*1++. 'ctg'gzenwf gf 'htqo 'cppwcl'kpeqog ']46'EHT'7082; '*e+*39+0'
Cnvjqwij 'o cp{'hco knkgu'tgegkxg'vj g'GKVE'cppwcm{ 'y j gp'vj g{ 'hkng'vczgu.'cp'GKVE'ecp'cnuq'dg'
tgegkxgf 'vj tqwi j qwv'vj g'{ gct0'Vj g'r tqtcvgf 'uj ctg'qh'vj g'cppwcl'GKVE'ku'kpenwf gf 'kp'vj g'
go rnq{ggøu'r c{o 'ej gem0

***Earned Income Disallowance***0'Vj g'gctpgf 'kpeqog'f kucnnqy cpeg'ku'f kuewuugf 'kp'ugevkqp'8/KIG'
dgmqy 0

# 6-I.E. EARNED INCOME DISALLOWANCE [24 CFR 960.255; Streamlining Final Rule (SFR) Federal Register 3/8/16]

Vj g"gctpgf "kpeqo g"f kucnqy cpeg"*GKF +"gpeqwtci gu"r gqr ng"vq"gpvgt"vj g"y qtm"hqtec"d{"pqv"
kpenwf kpi "vj g"hwnn"xcnwg"qh"kpetgcugu"kp"gctpgf "kpeqo g"hqt"c"r gtkqf "qh"vko g0"Vj g"hwnn"vgz v"qh"46"
EHT"; 820477"ku"kpenwf gf "cu"Gzj kdkv"8/6"cv"vj g"gpf "qh"vj ku"ej cr vgt0"Gnki kdknkv{"etkvgtkc"cpf "
rko kvcvkqpu"qp"vj g"f kucnqy cpeg"ctg"uwo o ctk| gf "dgnqy 0

## Eligibility

Vj ku"f kucnqy cpeg"cr r nkgu"qpn{"vq"kpf kxkf wcnu"kp"hco knkgu"cntgcf {"r ctvkekr cvkpi "kp"vj g"r wdnke"
j qwukpi "r tqi tco "*pqv"cv"kpkvkcn"gzco kpcvkqp+0"Vq"s wcnkh{."vj g"hco kn{"o wuv"gzr gtkgpeg"cp"kpetgcug"
kp"cppwcn"kpeqo g"vj cv"ku"vj g"tguwnv"qh"qpg"qh"vj g"hqnnqy kpi "gxgpvu<

- Á Go r nq{o gpv"qh"c"hco kn{"o go gdgt"y j q"y cu"r tgxkqwun{"wpgo r nq{gf "hqt"qpg"qt"o qtg"{gctu"
r tkqt"vq"go r nq{o gpv0*Previously unemployed*"kpenwf gu"c"r gtuqp"y j q"cppwcn{"j cu"gctpgf "pqv"
o qtg"vj cp"vj g"o kpko wo "y ci g"cr r nkecdng"vq"vj g"eqo o wpkv{"o wnkr ukgf "d{"722"j qwtu0"Vj g"
cr r nkecdng"o kpko wo "y ci g"ku"vj g"hgf gtcn"o kpko wo "y ci g"wpnguu"vj gtg"ku"c"j ki j gt"uvcvg"qt"nqecn"
o kpko wo "y ci g0

- Á Kpetgcugf "gctpkpi u"d{"c"hco kn{"o go dgt"y j qug"gctpkpi u"kpetgcug"f wtkpi "r ctvkekr cvkqp"kp"cp"
geqpqo ke"ugnh/uwhhkekgpe{"qt"lqb/vtckpkpi "r tqi tco 0"C"ugnh/uwhhkekgpe{"r tqi tco "kpenwf gu"c"
r tqi tco "f guki pgf "vq"gpeqwtci e."cuukuv."vtckp."qt"hceknkvcvg"vj g"geqpqo ke"kpf gr gpf gpeg"qh"
J WF/cuukuvgf "hco knkgu"qt"vq"r tqxkf g"y qtm"vq"uwej "hco knkgu]46"EHT "70825*d+0

- Á P gy "go r nq{o gpv"qt"kpetgcugf "gctpkpi u"d{"c"hco kn{"o go dgt"y j q"j cu"tgegkxgf "dgpghku"qt"
ugtxkegu"wpf gt"Vgo r qtct{"Cuukuvcpeg"hqt"P ggf {"Hco knkgu"*VCP H+"qt"cp{"qvj gt"uvcvg"r tqi tco "
hwpf gf "wpf gt"Rctv"C"qh"Vkvng"KX"qh"vj g"Uqekcn"Ugewtkv{"Cev"y kj kp"vj g"r cuv"ukz "o qpvj u0"Kh"vj g"
dgpghku"qt"ugtxkegu"ctg"tgegkxgf "kp"c"hqto "qh"o qpvj n{"o ckpvgpcpeg."vj gtg"ku"pq"o kpko wo "co qwpv0"Kh"
vj g"dgpghku"qt"ugtxkegu"ctg"tgegkxgf "kp"c"hqto "qvj gt"vj cp"o qpvj n{"o ckpvgpcpeg."uwej "cu"qpg/
vko g"r c{o gpvu."y ci g"uwdukf kgu."qt"vtcpur qtvcvkqp"cuukuvcpeg."vj g"vqvcn"co qwpv"tgegkxgf "qxgt"
vj g"ukz/o qpvj "r gtkqf "o wuv"dg"cv"ngcuv"&7220

## Calculation of the Disallowance

Ecrewncvkqp"qh"vj g"gctpgf "kpeqo g"f kucnnqy cpeg"hqt"cp"grki kdng"o go dgt"qh"c"s wcnkhkgf "hco kn{"
dgi kpu"y kj "c"eqo r ctkuqp"qh"vj g"o go dgtøu"ewttgpv"kpeqo g"y kj "vj gkt"õdcugnkpg"kpeqo g0ö"Vj g"
hco kn{"o go dgtøu"dcugnkpg"kpeqo g"ku"vj gkt"kpeqo g"ko o gfkcvgn{"r tkqt"vq"s wcnkh{kpi "hqt"vj g"GKF 0"
Vj g"hco kn{"o go dgtøu"dcugnkpg"kpeqo g"go ckpu"eqpuvcpv"vjtqwi jqwv"vj g"r gtkqf "vj cv"vj g"ctg"
r ctvkekr cvkpi "kp"vj g"GKF 0"

## Calculation Method

### *Initial 12-Month Exclusion*

F wtkpi "vj g"kpkvkcn"gzenwukqp"r gtkqf "qh"34"eqpugewvkxg"o qpvj u."vj g"hwnn"co qwpv"*322"r gtegpv+"qh"
cp{"kpetgcug"kp"kpeqo g"cvtkdwvcdng"vq"pgy "go r nq{o gpv"qt"kpetgcugf "gctpkpi u"ku"gzenwfgf 0"

> URJ C"Rqnke{"
>
> Vj g"kpkvkcn"GKF "gzenwukqp"r gtkqf "y knn"dgi kp"qp"vj g"hktuv"qh"vj g"o qpvj "hqnnqy kpi "vj g"f cvg"cp"
> grki kdng"o go dgt"qh"c"s wcnkhkgf "hco kn{"ku"hktuv"go r nq{gf "qt"hktuv"gzr gtkgpegu"cp"kpetgcug"kp"
> gctpkpi u0"

### *Second 12-Month Exclusion*"

F wtkpi "vj g"ugeqpf "gzenwukqp"r gtkqf "qh"34"eqpugewvkxg"o qpvj u."vj g"URJ C"o wuv"gzenwfg"cv"ngcuv"
72"r gtegpv"qh"cp{"kpetgcug"kp"kpeqo g"cvtkdwvcdng"vq"go r nq{o gpv"qt"kpetgcugf "gctpkpi u0"

> URJ C"Rqnke{"
>
> F wtkpi "vj g"ugeqpf "34/o qpvj "gzenwukqp"r gtkqf ."vj g"URJ C"y knn"gzenwfg"72"  r gtegpv"qh"
> cp{"kpetgcug"kp"kpeqo g"cvtkdwvcdng"vq"pgy "go r nq{o gpv"qt"kpetgcugf "gctpkpi u0"
>
> F wtkpi "vj g"46/o qpvj "grki kdknkv{"r gtkqf ."vj g"URJ C"y knn"ejgfwng"cpf "eqpfwev"cp"kpvgtko "
> tggzco kpcvkqp"gcej "vko g"vj gtg"ku"c"ej cpi g"kp"vj g"hco kn{"o go dgtøu"cppwcn"kpeqo g"vj cv"
> chhgewu"qt"ku"chhgevgf "d{"vj g"GKF "*g0 0"y j gp"vj g"hco kn{"o go dgt"kpeqo g"hcnnu"vq"c"ngxgn"
> cv"qt"dgnqy "vj gkt"dcugnkpg"kpeqo g."y j gp"qpg"qh"vj g"gzenwukqp"r gtkqfu"gpfu."cpf "cv"vj g"gpf "
> qh"vj g"nkhgvko g"o czko wo "grki kdknkv{"r gtkqf +0"

### *Lifetime Limitation*

Vj g"GKF "j cu"c"y q/{gct"*46/o qpvj +"nkhgvko g"o czko wo 0"Vj g"y q/{gct"grki kdknkv{"r gtkqf "dgi kpu"cv"
vj g"uco g"vko g"vj cv"vj g"kpkvkcn"gzenwukqp"r gtkqf "dgi kpu"cpf "gpf u"46"o qpvj u"ncvgt0"F wtkpi "vj g"46/
o qpvj "r gtkqf ."cp"kpf kxkf wcn"tgo ckpu"grki kdng"hqt"GKF "gxgp"kh"vj g{"tgegkxg"cuukuvcpeg"htqo "c"
f khhgtgpv"j qwukpi "ci gpe{."o qxg"dgvy ggp"r wdnke"j qwukpi "cpf "Ugevkqp": "cuukuvcpeg."qt"j cxg"dtgcmu"
kp"cuukuvcpeg0"

## Individual Savings Accounts [24 CFR 960.255(d)]

<u>URJ C'Rqnke{</u>

Vj g''URJ C''ej qqugu''pqv''vq''guvcdnkuj ''c''u{uvgo ''qh''kpfkxkfwcn''ucxkpi u''ceeqwpvu''*KUCu+''hqt'' hco knkgu''y j q''s wcnkh{''hqt''vj g''GKF 0'

Vj g''hqnqy kpi ''twngu''r gtvckpkpi ''vq''KUCu''f q''pqv''cr r n{''vq''vj ku''r wdnke''j qwukpi ''r tqi tco 0'

C''s wcnkhkgf ''hco kn{ ''r c{kpi ''kpeqo g/dcugf ''tgpv''o c{''ej qqug''cp''KUC''kpuvgcf ''qh''dgkpi ''i kxgp''vj g''GKF 0'' Vj g''URJ C''o wuv''cf xkug''vj g''hco kn{ ''vj cv''vj g''KUC''qr vkqp''ku''cxckncdng0'Hco knkgu''y j q''ej qqug''vj g''KUC'' y knn'r c{ ''vj g''j ki j gt''tgpv''cpf ''vj g''URJ C''y knn'f gr qukv''vj g''f khhgtgpeg''dgw ggp''vj g''j ki j gt''tgpv''cpf ''vj g'' GKF ''tgpv''kp''vj g''ucxkpi u''ceeqwpv0'

Co qwpvu''f gr qukvgf ''vq''KUCu''o c{''qpn{''dg''y kj f tcy p''hqt''vj g''hqnqy kpi ''tgcuqpu<

• Dgecwug''vj g''hco kn{ ''ku'r wtej cukpi ''c''j qo g''

• Vq''r c{ ''gf wecvkqp''equvu''qh'hco kn{ 'o go dgtu''

• Dgecwug''vj g''hco kn{ ''ku'o qxkpi ''qwv''qh'r wdnke''qt''cuukuvgf ''j qwukpi ''

• Vq''r c{ ''cp{''qvj gt''gzr gpugu''vj g''URJ C''cwj qtk|gu''vq'r tqo qvg''geqpqo ke''ugnh/uwhhkekgpe{

Vj g''URJ C''ku'tgs wktgf ''vq''o ckpvckp''KUCu''kp''kpvgtguv''dgctkpi ''ceeqwpvu.''hqt''y j kej ''vj g''hco kn{ ''ku'' etgf kvgf ''y kj ''kpvgtguv''gctpgf 0'Vj g''URJ C''o c{''pqv''ej cti g''vj g''hco kn{ ''c''hgg''hqt''o ckpvckpkpi ''vj g'' ceeqwpv0'

Cv''ngcuv''qpeg''gcej ''{ gct''vj g''URJ C''o wuv'r tqxkf g''vj g''hco kn{ ''y kj ''c''uvcvgo gpv''qh''vj g''dcncpeg''kp'' vj gkt''ceeqwpv.''kpenwf kpi ''cp{''kpvgtguv''gctpgf .''kh'tgs wktgf ''d{''uvcvg''ncy 0'

<u>URJ C'Rqnke{</u>

Y j gp''cr r nkecdng.''vj g''URJ C''y knn'r tqxkf g''vj g''hco kn{ ''y kj ''c''uvcvgo gpv''qh''vj g''dcncpeg''kp'' vj gkt''ceeqwpv.''kpenwf kpi ''cp{''kpvgtguv''gctpgf .''cppwcn{ ''cpf ''wr qp''tgs wguv''y j gp''vj g''hco kn{ '' o cmgu''y kj f tcy cnu''htqo ''vj g''ceeqwpv0'

Kh''vj g''hco kn{ ''o qxgu''qwv''qh'r wdnke''j qwukpi .''vj g''URJ C''o wuv'tgvwtp''vj g''dcncpeg''kp''vj g''hco kn{øu''KUC.'' r nwu''cp{''co qwpvu''vj g''hco kn{ ''qy gu''vj g''URJ C0'

## 6-I.F. BUSINESS INCOME [24 CFR 5.609(b)(2)]

Cppwcn'kpeqo g'kpenwf gu'õyj g'pgv'kpeqo g'htqo ''yj g'qr gtcvkqp''qh'c'dwukpguu''qt''r tqhguukqp0'
Gzr gpf kwtgu''hqt''dwukpguu''gzr cpukqp''qt''co qtvk|cvkqp''qh''ecr kcn''kpf gdvgf pguu''uj cnn'pqv'dg''wugf ''cu''
f gf wevkqpu''kp''f gvgto kpkpi ''pgv'kpeqo g0Cp''cnqy cpeg''hqt''f gr tgekcvkqp''qh''cuugvu''wugf ''kp''c''dwukpguu''
qt''r tqhguukqp''o c{ ''dg''f gf wevgf .''dcugf ''qp''uvtcki j v'nkpg''f gr tgekcvkqp.''cu''r tqxkf gf ''kp''Kpvgtpcn'
Tgxgpwg''Ugtxkeg''tgi wncvkqpu0Cp{ ''y kyj f tcy cn'qh''ecuj ''qt''cuugvu''htqo ''yj g''qr gtcvkqp''qh''c''dwukpguu''
qt''r tqhguukqp''y knn'dg''kpenwf gf ''kp''kpeqo g.''gzegr v'vq''yj g''gzvgpv''yj g''y kyj f tcy cn'ku'tgko dwtugo gpv'qh''
ecuj ''qt''cuugwu''kpxguvgf ''kp''yj g''qr gtcvkqp''d{ ''yj g''hco kn{ö'']46'EHT''7082; *d+*4+_0

## Business Expenses

P gv'kpeqo g'ku''õi tquu''kpeqo g''nguu''dwukpguu''gzr gpugö'']J EX'T D.'r 07/3; _0'

### URJ C'Rqnke{ '

Vq''f gvgto kpg'dwukpguu''gzr gpugu''yj cv'o c{ ''dg''f gf wevgf ''htqo ''i tquu''kpeqo g.''yj g''URJ C'y knn''
wug''ewttgpv'cr r nkecdng''Kpvgtpcn'Tgxgpwg''Ugtxkeg''*KTU+''twngu''hqt''f gvgto kpkpi ''cnnqy cdng''
dwukpguu''gzr gpugu'']Ugg''KTU'Rwdnkecvkqp''757_.''wpnguu''c''qr nke''ku''cf f tguugf ''d{ ''J WF ''
tgi wncvkqpu''qt''i wkf cpeg''cu''f guetkdgf ''dgnqy 0'

## Business Expansion

J WF ''tgi wncvkqpu''f q''pqv''r gto kv'yj g''URJ C''vq''f gf wev'htqo ''i tquu''kpeqo g''gzr gpugu''hqt''dwukpguu''
gzr cpukqp0'

### URJ C'Rqnke{ '

*Business expansion*''ku''f ghkpgf ''cu''cp{ ''ecr kcn'gzr gpf kwtgu''o cf g''vq''cf f ''pgy ''dwukpguu''
cevkxkvkgu.''vq''gzr cpf ''ewttgpv'hcek'kvkgu.''qt''vq''qr gtcvg''yj g''dwukpguu''kp''cf f kvkqpcn'nqecvkqpu0'
Hqt''gzco r ng.''r wtej cug''qh''c''uvtwevwtg''y y ggr gt''d{ ''c''eqpuvtwevkqp''dwukpguu''hqt''yj g''r wtr qug''qh''
cf f kpi ''uvtwevw'engcpkpi ''vq''yj g''ugtxkegu''qhhgtgf ''d{ ''yj g''dwukpguu''y qwnf ''dg''eqpukf gtgf ''c''
dwukpguu''gzr cpukqp0Uko knctn{ .''yj g''r wtej cug''qh''c''r tqr gtv{ ''d{ ''c''j ckt'ectg''dwukpguu''vq''qr gp''
cv''c''ugeqpf ''nqecvkqp''y qwnf ''dg''eqpukf gtgf ''c''dwukpguu''gzr cpukqp0'

## Capital Indebtedness

J WF ''tgi wncvkqpu''f q''pqv''r gto kv''yj g''URJ C ''vq''f gf wev''htqo ''i tquu''kpeqo g''yj g''co qtvk{ cvkqp''qh' ecr kvcn'kpf gdvgf pguu0'

### URJ C ''Rqrke{''

*Capital indebtedness*''ku'f ghkpgf ''cu''yj g''r tkpekr cn'r qtvkqp''qh'yj g''r c{o gpv''qp''c''ecr kvcn'cuugv' uwej ''cu''ncpf .''dwknf kpi u.''cpf ''o cej kpgt{0''Vj ku''o gcpu''yj g''URJ C''y knn'cnqy ''cu''c''dwukpguu'' gzr gpug''kpvgtguv.''dwv'pqv'r tkpekr cn'r ckf ''qp''ecr kvcn'kpf gdvgf pguu0'

## Negative Business Income

Kh''yj g''pgv''kpeqo g''htqo ''c''dwukpguu''ku''pgi cvkxg.''pq''dwukpguu''kpeqo g''y knn'dg''kpenwf gf ''kp''cppwcn' kpeqo g=''c''pgi cvkxg''co qwpv''y knn'pqv'dg''wugf ''vq''qhhugv''qyj gt''hco kn{''kpeqo g0'

## Withdrawal of Cash or Assets from a Business

J WF ''tgi wncvkqpu''tgs wktg''yj g''URJ C ''vq''kpenwf g''kp''cppwcn'kpeqo g''yj g''y kyj f tcy cn'qh'ecuj ''qt''cuugvu'' htqo ''yj g''qr gtcvkqp''qh'c''dwukpguu''qt''r tqhguukqp''wpnguu''yj g''y kyj f tcy cn'tgko dwtugu''c''hco kn{'' o go dgt''hqt''ecuj ''qt''cuugvu''kpxguvgf ''kp''yj g''dwukpguu''d{''yj g''hco kn{0'

### URJ C ''Rqrke{''

Ceegr vcdng''kpxguvo gpvu''kp''c''dwukpguu''kpenwf g''ecuj ''nqcpu''cpf ''eqpvtkdwvkqpu''qh'cuugvu''qt'' gs wkr o gpv0''Hqt''gzco r ng.''kh'c''o go dgt''qh'c''vgpcpv''hco kn{''r tqxkf gf ''cp''wr/htqpv''nqcp''qh' &4.222''vq''j gnr ''c''dwukpguu''i gv''uvctvgf .''yj g''URJ C''y knn'pqv'eqwpv''cu''kpeqo g''cp{''y kyj f tcy cn'' htqo ''yj g''dwukpguu''wr ''vq''yj g''co qwpv''qh'yj ku''nqcp''wpvkn'yj g''nqcp''j cu''dggp''tgr ckf 0' Kpxguvo gpvu''f q''pqv''kpenwf g''yj g''xcnwg''qh'ncdqt''eqpvtkdwvgf ''vq''yj g''dwukpguu''y kyj qwv'' eqo r gpucvkqp0'

## Co-owned Businesses

### URJ C ''Rqrke{''

Kh''c''dwukpguu''ku''eq/qy pgf ''y kyj ''uqo gqpg''qwukf g''yj g''hco kn{.''yj g''hco kn{''o wuv''f qewo gpv''yj g'' uj ctg''qh'yj g''dwukpguu''kv''qy pu0''Kh''yj g''hco kn{øu''uj ctg''qh'yj g''kpeqo g''ku''nqy gt''yj cp''kvu''uj ctg''qh' qy pgtuj kr .''yj g''hco kn{''o wuv''f qewo gpv''yj g''tgcuqpu''hqt''yj g''f khhgtgpeg0'

## 6-I.G. ASSETS [24 CFR 5.609(b)(3) and 24 CFR 5.603(b)]

### Overview

Vjgtg"ku"pq"cuugv" limkcvkqp"hqt"rctvkekrcvkqp"kp"vjg"rwdlke"jqwukpi "rtqitco 0'Jqygxgt."JWF" tgswktgu"vjcv"vjg"URJC"kpenwfg"kp"cppwcn"kpeqog"vjg"cpvkekrcvgf "ökpvgtguv."fkxkfgpfu."cpf "qvjgt" pgv"kpeqog"qh"cp{"nkpf "htqo "tgcn"qt"rgtuqpcn"rtqrgtv{ö]46"EHT"7082; *d+*5+0'Vj ku"ugevkqp" fkuewuugu"jqy "vjg"kpeqog"htqo "xctkqwu"v{rgu"qh"cuugvu"ku"fgvgtokpgf0'Hqt"o quv"v{rgu"qh"cuugvu." vjg"URJC"o wuv'fgvgtokpg"vjg"xcnwg"qh"vjg"cuugv'kp"qtfgt"vq"eqo rwvg"kpeqog"htqo "vjg"cuugv0' Vjgtghqtg."hqt"gcej "cuugv'v{rg."vjku"ugevkqp'fkuewuugu<

- Á Jqy "vjg"xcnwg"qh"vjg"cuugv'y knn'dg"fgvgtokpgf "

- Á Jqy "kpeqog"htqo "vjg"cuugv'y knn'dg"ecnewncvgf "

Gzjkdkv'8/3'rtqxkfgu"vjg"tgiwncvqt{ "tgswktgo gpvu"hqt"ecnewncvkpi "kpeqog"htqo "cuugvu"]46"EHT " 7082; *d+*5+,."cpf "Gzjkdkv'8/5'rtqxkfgu"vjg"tgiwncvqt{ "fghkpkvkqp"qh"*net family assets0'Vj ku"ugevkqp" dgikpu"y kj "c"fkuewuukqp"qh"igpgtcn"rqnkekgu"tgncvgf "vq"cuugvu"cpf "vjgp"rtqxkfgu"JWF "twngu"cpf " URJC"rqnkekgu"tgncvgf "vq"gcej "v{rg"qh"cuugv0'

Qrvkqpcn"rqnkekgu"hqt"hco kn{ "ugnh/egtvkhkecvkqp"qh"cuugvu"ctg"hqwpf "kp"Ejcrvgt"9

### General Policies

### *Income from Assets*

Vjg"URJC"igpgtcn{ "y knn'wug"ewttgpv'ektewo uvcpegu"vq"fgvgtokpg"kpeqog"dqyj "vjg"xcnwg"qh"cp"cuugv'cpf " vjg"cpvkekrcvgf "kpeqog "htqo "vjg"cuugv0'Cu"ku"'vtwg"hqt"cnn'uqwtegu"qh"kpeqog."JWF "cwyjqtk| gu"vjg" URJC"vq"wug"qyjgt"vjcp"ewttgpv'ektewo uvcpegu"vq"cpvkekrcvg"kpeqog"y jgp"*3+"cp"ko o kpgpv'ejcpig" kp"ektewo uvcpegu"ku"gzr gevgf "*4+'kv'ku"pqv'hgcukdng"vq"cpvkekrcvg"c"ngxgn'qh'kpeqog "qxgt"34'o qpyju" qt"*5+"vjg"URJC"dgnkgxgu"vjcv'rcuv'kpeqog "ku"vjg"dguv'kpfkecvqt"qh"cpvkekrcvgf "kpeqog0'Hqt" gzco r ng."kh'c"hco kn{ "o go dgt"qy pu'tgcn'rtqrgtv{ "vjcv'v{rkecn{ "tgegkxgu'tgpvcn'kpeqog "dwv'vjg" rtqrgtv{ "ku"ewttgpl{ "xcecpv."vjg"URJC"ecp 'vcng"kpvq"eqpukfgtcvkqp"rcuv'tgpvcn'kpeqog "cnqpi "y kj " vjg"rtqur gevu"qh'qdvckpkpi "c"pgy "vgpcpv0'

URJC"Rqnke{ "

Cp{ "ko g"ewttgpv'ektewo uvcpegu"ctg"pqv'wugf "vq"fgvgtokpg"cuugv'kpeqog."c"engct"tcvkqpcng" hqt"vjg"fgekukqp"y knn'dg"fqewo gpvgf "kp"vjg"hkng0'Kp "uwej "ecugu"vjg"hco kn{ "o c{ "rtgugpv' kphqto cvkqp"cpf "fqewo gpvcvkqp"vq"vjg"URJC"vq"uj qy "y j{ "vjg"cuugv'kpeqog "fgvgto kpcvkqp" fqgu"pqv'tgr tgugpv'vjg"hco kn{øu"cpvkekrcvgf "cuugv'kpeqog0'

*Valuing Assets*

Vj g'ecrewncvkqp''qh'cuugv''kpeqo g'uqo gvko gu'tgs wktgu''vj g''URJ C''vq''o cng''c''f kuvkpevkqp''dgvy ggp''cp''
cuugvyu''o ctngv'xcnwg''cpf ''ku'ecuj ''xcnwg0'

- Á Vj g''o ctngv'xcnwg''qh'cp''cuugv'ku'ku'y qtj ''kp''vj g''o ctngv'*g0 0''vj g''co qwpv'c''dw{gt''y qwnf ''r c{''
  hqt''tgcn'guvcvg''qt''vj g''vqvcn'xcnwg''qh'cp''kpxguvo gpv'ceeqwpv+0'

- Á Vj g''ecuj ''xcnwg''qh'cp''cuugv'ku'ku'o ctngv'xcnwg''nguu''cnn'tgcuqpcdng''co qwpvu''vj cv'y qwnf ''dg''
  kpewttgf ''y j gp''eqpxgtvkpi ''vj g''cuugv'vq''ecuj 0''

    URJ C''Rqnke{ '

    Tgcuqpcdng''equvu''vj cv'y qwnf ''dg''kpewttgf ''y j gp''f kur qukpi ''qh'cp''cuugv'kpenwf g.''dwv'ctg''
    pqv'nko kvgf ''vq.''r gpcnvkgu''hqt''r tgo cvwtg''y kj f tcy cn''dtqngt''cpf ''ngi cn'hggu.''cpf ''
    ugwngo gpv'equvu''kpewttgf ''kp''tgcn'guvcvg''vtcpucevkqpu0']J EX''I D.''r 07/4: ''cpf ''RJ ''Qee''
    I D.''r 0343 0'

*Lump-Sum Receipts*

Rc{o gpvu''vj cv'ctg''tgegkxgf ''kp''c''ukpi ng''nwo r ''uwo .''uwej ''cu'kpj gtkvcpegu.''ecr kvcn'i ckpu.''nqvvgt{ '
y kppkpi u.''kpuwtcpeg''ugwngo gpvu.''cpf ''r tqeggf u''htqo ''vj g''ucng''qh'r tqr gtv{ .''ctg''i gpgtcn{ ''eqpukf gtgf ''
cuugvu.''pqv'kpeqo g0J qy gxgt.''uwej ''nwo r /uwo ''tgegkr vu''ctg''eqwpvgf ''cu''cuugvu'qpn{ 'kh'vj g{ 'ctg''
tgvckpgf ''d{ 'c''hco kn{ 'kp''c''hqto ''tgeqi pk| cdng''cu''cp''cuugv'*g0 0''f gr qukvgf ''kp''c''ucxkpi u'qt''ej gemkpi ''
ceeqwpv+]TJ KR HCS u 0*Hqt''c''f kuewuukqp''qh'nwo r /uwo ''r c{o gpvu''vj cv'tgr tgugpv'vj g''f gnc{gf ''uvctv'
qh'c''r gtkqf ke''r c{o gpv.''o quv'qh'y j kej ''ctg''eqwpvgf ''cu''kpeqo g.''ugg''ugevkqpu'8-KJ ''cpf '8-KKK+'

*Imputing Income from Assets [24 CFR 5.609(b)(3), Notice PIH 2012-29_*

Y j gp''pgv'hco kn{ ''cuugvu''ctg''&7.222''qt''nguu.''vj g''URJ C''y knn'kpenwf g''kp''cppwcn'kpeqo g''vj g''cewcn'
kpeqo g''cpvkekr cvgf ''vq''dg''f gtkxgf ''htqo ''vj g''cuugvu0Y j gp''vj g''hco kn{ 'j cu'pgv'hco kn{ ''cuugvu''kp''gzeguu''
qh'&7.222.''vj g''URJ C''y knn'kpenwf g''kp''cppwcn'kpeqo g''vj g''i tgcvgt''qh'*3+'vj g''cewcn'kpeqo g''f gtkxgf ''
htqo ''vj g''cuugvu''qt''*4+'vj g''ko r wgf ''kpeqo g0Ko r wgf ''kpeqo g''htqo ''cuugvu''ku''ecnewncvgf ''d{ '
o wnkr n{kpi ''vj g''vqvcn'ecuj ''xcnwg''qh'cnn'hco kn{ ''cuugvu''d{ 'cp''cxgtci g''r cuudqqn''ucxkpi u''tcvg''cu''
f gvgto kpgf ''d{ 'vj g''URJ C0'

- Á P qvg<''Vj g''J WF ''hkgnf ''qhhkeg''pq''nqpi gt''r tqxkf gu''cp''kpvgtguv'tcvg''hqt''ko r wgf ''cuugv'kpeqo g0'Vj g''
  õuchg''j ctdqtö''ku''pqy ''hqt''vj g''URJ C''vq''guvcdnkuj ''c''r cuudqqn'tcvg''y kj kp''2097''r gtegpv'qh'c''
  pcvkqpcn'cxgtci g0'

- Á Vj g''URJ C''o wuv'tgxkgy ''ku''r cuudqqn'tcvg''cppwcn{ 'vq''gpuwtg''vj cv'ku'tgo ckpu''y kj kp''2097''
  r gtegpv'qh'vj g''pcvkqpcn'cxgtci g0'

    URJ C''Rqnke{ '

    Vj g''URJ C''kpkvkcn{ ''ugv'vj g''ko r wgf ''cuugv'r cuudqqn'tcvg''cv'vj g''pcvkqpcn'tcvg''guvcdnkuj gf ''
    d{ 'vj g''Hgf gtcn'F gr qukv'Kpuwtcpeg''Eqtr qtcvkqp''*HF KE+0'

    Vj g''URJ C''y knn'tgxkgy ''vj g''r cuudqqn'tcvg''cppwcn{ 0'Vj g''tcvg''y knn'pqv'dg''cf lwuvgf ''wpnguu''
    vj g''ewttgpv'URJ C''tcvg''ku''pq''nqpi gt''y kj kp''2097''r gtegpv'qh'vj g''pcvkqpcn'tcvg0'Kh'ku'ku''pq''
    nqpi gt''y kj kp''2097''r gtegpv'qh'vj g''pcvkqpcn'tcvg.''vj g''r cuudqqn'tcvg''y knn'dg''ugv'cv''vj g''
    ewttgpv'pcvkqpcn'tcvg0'

    Vj g''ghhgevkxg''f cvg''qh'ej cpi gu''vq''vj g''r cuudqqn'tcvg''y knn'dg''f gvgto kpgf ''cv'vj g''ko g''qh''
    vj g''tgxkgy 0'

## Determining Actual Anticipated Income from Assets

Kv'o c{''qt''o c{''pqv''dg''pgeguuct{''hqt''vj g''URJ C''vq''wug''vj g''xcnwg''qh''cp''cuugv''vq''eqo r wg''vj g''cewcn'
cpvkekr cvgf ''kpeqo g''htqo ''vj g''cuugv0'Y j gp''vj g''xcnwg''ku''tgs wktgf ''vq''eqo r wg''vj g''cpvkekr cvgf ''kpeqo g'
htqo ''cp''cuugv.''vj g''o ctmgv'xcnwg''qh''cuugv''ku''wugf 0'Hqt''gzco r ng.''kh''vj g''cuugv''ku''c''r tqr gtv{''hqt''
y j kej ''c''hco kn{''tgegkxgu''tgpvcn'kpeqo g.''vj g''cpvkekr cvgf ''kpeqo g''ku''f gvgto kpgf ''d{''cppwcnk| kpi ''vj g'
cewcn'o qpvj n{''tgpvcn'co qwpv'tgegkxgf ''hqt''vj g''r tqr gtv{=''kv'ku''pqv''dcugf ''qp''vj g''r tqr gtv{øu''o ctmgv'
xcnwg0'J qy gxgt.''kh''vj g''cuugv''ku''c''ucxkpi u''ceeqwpv.''vj g''cpvkekr cvgf ''kpeqo g''ku''f gvgto kpgf ''d{''
o wnkr n{kpi ''vj g''o ctmgv'xcnwg''qh''vj g''ceeqwpv'd{''vj g''kpvgtguv'tcvg''qp''vj g''ceeqwpv0'

## Withdrawal of Cash or Liquidation of Investments

Cp{''y kj f tcy cn'qh''ecuj ''qt''cuugwu''htqo ''cp''kpxguwo gpv'y km'dg''kpenwf gf ''kp''kpeqo g''gzegr v'vq''vj g'
gzvgpv''vj cv''vj g''y kj f tcy cn'tgko dwtugu''co qwpu''kpxguvgf ''d{''vj g''hco kn{0'Hqt''gzco r ng.''y j gp''c'
hco kn{''o go dgt''tgvktgu.''vj g''co qwpv'tgegkxgf ''d{''vj g''hco kn{''htqo ''c''tgvktgo gpv''kpxguvo gpv'r ncp''ku''
pqv''eqwpvgf ''cu''kpeqo g''wpvkn''vj g''hco kn{''j cu''tgegkxgf ''r c{o gpu''gs wcn'vq''vj g''co qwpv'vj g''hco kn{''
o go dgt''f gr qukvgf ''kpvq''vj g''tgvktgo gpv''kpxguvo gpv'r ncp0'

## Jointly Owned Assets

Vj g''tgi wncvkqp''cv''46''EHT ''7082; *c+*6+''ur gekhkgu''vj cv''cppwcn'kpeqo g''kpenwfgu''õco qwpu''f gtkxgf ''
*f wtkpi ''vj g''34/o qpvj ''r gtkqf +''htqo ''cuugvu''vq''y j kej ''cp{''o go dgt''qh''vj g''hco kn{''j cu''ceeguu0ö'

### URJ C''Rqnke{''

Kh''cp''cuugv''ku''qy pgf ''d{''o qtg''vj cp''qpg''r gtuqp''cpf ''cp{''hco kn{''o go dgt''j cu''wptguvtkevgf ''
ceeguu''vq''vj g''cuugv.''vj g''URJ C''y km'eqwpv''vj g''hwnn'xcnwg''qh''vj g''cuugv0'C''hco kn{''o go dgt''j cu''
wptguvtkevgf ''ceeguu''vq''cp''cuugv''y j gp''vj g{''ecp''ngi cm{''f kur qug''qh''vj g''cuugv''y kj qw''vj g''
eqpugpv''qh''cp{''qh''vj g''qvj gt''qy pgtu0'

Kh''cp''cuugv''ku''qy pgf ''d{''o qtg''vj cp''qpg''r gtuqp.''kpenwf kpi ''c''hco kn{''o go dgt.''dw''vj g''hco kn{''
o go dgt''f qgu''pqv''j cxg''wptguvtkevgf ''ceeguu''vq''vj g''cuugv.''vj g''URJ C''y km'r tqtcvg''vj g''cuugv'
ceeqtf kpi ''vq''vj g''r gtegpvci g''qh''qy pgtuj kr 0'Kh''pq''r gtegpvci g''ku''ur gekhkgf ''qt''r tqxkf gf ''hqt''d{''
uvcvg''qt''nqecn'ncy .''vj g''URJ C''y km'r tqtcvg''vj g''cuugv'gxgpn{''co qpi ''cm'qy pgtu0'

*Assets Disposed Of for Less than Fair Market Value [24 CFR 5.603(b)]*

J WF 'tgi wncvkqpu'tgs wktg'vj g'URJ C''vq 'eqwpv'cu'c'ewttgpv'cuugv'cp{ 'dwukpguu''qt'hco kn{ 'cuugv'vj cv' y cu'f kur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv'xcnwg'f wtkpi ''vj g''y q '{gctu'r tkqt'vq 'vj g''ghhgevkxg'f cvg'qh' vj g'gzco kpcvkqp.tggzco kpcvkqp.''gzegr v'cu'pqvgf 'dgmy 0'

*Minimum Threshold*

Vj g'URJ C'o c{ 'ugv'c'vj tguj qrf 'dgmy 'y j kej 'cuugvu'f kur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv'xcnwg' y krn'pqv'dg'eqwpvgf ']J EXT' D.'r 07/49_0'

URJ C'Rqrke{ 

Vj g'URJ C'y krn'pqv'kpenwf g'vj g'xcnwg'qh'cuugvu'f kur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv'xcnwg' wprguu'vj g'ewo wncvkxg'hckt'o ctmgv'xcnwg'qh'crn'cuugvu'f kur qugf 'qh'f wtkpi 'vj g'r cuv'wy q '{gctu' gzeggf u'vj g'i tquu'co qwpv'tgegkxgf ''hqt'vj g'cuugvu'd{ 'o qtg'vj cp'&3.2220'

Y j gp'vj g'y q/{gct'r gtkqf 'gzr ktgu.'vj g'kpeqo g'cuuki pgf ''vq 'vj g'f kur qugf 'cuugv*u+'cnuq ' gzr ktgu0'Kh'vj g'y q/{gct'r gtkqf 'gpf u'dgwy ggp'cppwcn'tgegtvkhkecvkqpu.'vj g'co kn{ 'o c{ ' tgs wguv'cp'kpvgtko ''tgegtvkhkecvkqp'vq 'grko kpcvg'eqpukf gtcvkqp'qh'vj g'cuugv*u+0'

Cuugvu'r ncegf 'd{ 'vj g'hco kn{ 'kp'pqptgxqecdrg'vtwuvu'ctg'eqpukf gtgf 'cuugvu'f kur qugf 'qh'hqt' nguu'vj cp'hckt'o ctmgv'xcnwg'gzegr v'y j gp'vj g'cuugvu'r ncegf 'kp'vtwuv'y gtg'tgegkxgf 'vj tqwi j ' ugwngo gpvu'qt'lwf i o gpvu0'

*Separation or Divorce*

Vj g'tgi wncvkqp'cnuq 'ur eekhkgu'vj cv'cuugvu'ctg'pqv'eqpukf gtgf 'f kur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv' xcnwg'kh'vj g{ 'ctg'f kur qugf 'qh'cu'r ctv'qh'c'ugr ctcvkqp'qt'f kxqteg'ugwngo gpv'cpf 'vj g'cr r nkecpv'qt' vgpcpv'tgegkxgu'ko r qtvcpv'eqpukf gtcvkqp'pqv'o gcuwtcdrg'kp'f qrnct'vgto u0'

URJ C'Rqrke{ 

Crn'cuugvu'f kur qugf 'qh'cu'r ctv'qh'c'ugr ctcvkqp'qt'f kxqteg'ugwngo gpv'y krn'dg'eqpukf gtgf '' cuugvu'hqt'y j kej 'ko r qtvcpv'eqpukf gtcvkqp'pqv'o gcuwtcdrg'kp'o qpgct{ 'vgto u'j cu'dggp' tgegkxgf 0'Kp'qtf gt'vq 'swcnkh{ 'hqt'vj ku'gzgo r vkqp.'c'hco kn{ 'o go dgt'o wuv'dg'uwdlgev'vq 'c' hqto cn'ugr ctcvkqp'qt'f kxqteg'ugwngo gpv'ci tggo gpv'guvcdrkuj gf 'vj tqwi j 'ctdkvtcvkqp.' o gf kcvkqp.'qt'eqwtv'qtf gt0'

*Foreclosure or Bankruptcy*

Cuugvu'ctg'pqv'eqpukf gtgf 'f kur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv'xcnwg'y j gp'vj g'f kur qukvkqp'ku'vj g' tguwnv'qh'c'hqtgenquwtg'qt'dcpmtwr ve{ 'ucng0'

*Family Declaration*

URJ C'Rqrke{ 

Hco krkgu'o wuv'uki p'c'f genctcvkqp'hqto ''cv'kpkvkcn'egtvkhkecvkqp'cpf ''gcej ''cppwcn' tgegtvkhkecvkqp'kf gpvkh{ kpi 'crn'cuugvu'vj cv'j cxg'dggp'f kur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv' xcnwg'qt'f genctkpi 'vj cv'pq 'cuugvu'j cxg'dggp'f kur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv'xcnwg0' Vj g'URJ C'o c{ 'xgtkh{ 'vj g'xcnwg'qh'vj g'cuugvu'f kur qugf 'qh'kh'qvj gt'kphqto cvkqp'cxckncdrg'vq ' vj g'URJ C'f qgu'pqv'cr r gct'vq 'ci tgg'y kj 'vj g'kphqto cvkqp'tgr qtvgf 'd{ 'vj g'hco kn{ 0'

## Types of Assets

### *Checking and Savings Accounts*

Hqt"tgi wnct"ej gemkpi "ceeqwpvu"cpf "ucxkpi u"ceeqwpvu."*cash value*"j cu"vj g"uco g"o gcpkpi "cu"*market value*0"Kh'c"ej gemkpi "ceeqwpv"f qgu"pqv"dgct"kpvgtguv."vj g"cpvkekr cvgf "kpeqo g"htqo "vj g"ceeqwpv"ku"| gtq0'

<u>URJ C"Rqnke{"</u>

Kp"f gvgto kpkpi "vj g"xcnwg"qh'c"ej gemkpi "ceeqwpv."vj g"URJ C"y kni'wug"vj g"ewttgpv"dcncpeg0'

Kp"f gvgto kpkpi "vj g"xcnwg"qh'c"ucxkpi u"ceeqwpv."vj g"URJ C"y kni'wug"vj g"ewttgpv"dcncpeg0'

Kp"f gvgto kpkpi "vj g"cpvkekr cvgf "kpeqo g"htqo "cp"kpvgtguv/dgctkpi "ej gemkpi "qt"ucxkpi u"ceeqwpv."vj g"URJ C"y kni'o wnkr n{"vj g"xcnwg"qh'vj g"ceeqwpv"d{"vj g"ewttgpv"tcvg"qh'kpvgtguv"r ckf "qp"vj g"ceeqwpv0'

### *Investment Accounts Such as Stocks, Bonds, Saving Certificates, and Money Market Funds*

Kpvgtguv"qt"f kxkf gpf u"gctpgf "d{"kpxguvo gpv"ceeqwpvu"ctg"eqwpvgf "cu"cewwcn'kpeqo g"htqo "cuugvu"gxgp"y j gp"vj g"gctpkpi u"ctg"tgkpxguvgf 0'Vj g"ecuj "xcnwg"qh'uwej "cp"cuugv"ku"f gvgto kpgf "d{"f gf wevkpi "htqo "vj g"o ctmgv'xcnwg"cp{"dtqmgt"hggu."r gpcnvkgu"hqt"gctn{"y kj f tcy cn"qt"qvj gt"equvu"qh"eqpxgtvkpi "vj g"cuugv"vq"ecuj 0'

<u>URJ C"Rqnke{"</u>

Kp"f gvgto kpkpi "vj g"o ctmgv'xcnwg"qh'cp"kpxguvo gpv"ceeqwpv."vj g"URJ C"y kni'wug"vj g"xcnwg"qh'vj g"ceeqwpv'qp"vj g"o quv'tgegpv'kpxguvo gpv'tgr qtv0'

J qy "cpvkekr cvgf "kpeqo g"htqo "cp"kpxguvo gpv"ceeqwpv'y kni'dg"ecnewncvgf "f gr gpf u"qp" y j gvj gt"vj g"tcvg"qh'tgwwtp"ku"npqy p0'

Hqt"cuugvu"vj cv"ctg"j gnf "kp"cp"kpxguvo gpv"ceeqwpv'y kj "c"npqy p"tcvg"qh'tgwwtp"*g0i 0" ucxkpi u"egtvkhecvgu+."cuugv'kpeqo g"y kni'dg"ecnewncvgf "dcugf "qp"vj cv'npqy p"tcvg" *o ctmgv'xcnwg"o wnkr ngf "d{"tcvg"qh'gctpkpi u+0'

Y j gp"vj g"cpvkekr cvgf "tcvg"qh'tgwwtp"ku"pqv'npqy p"*g0i 0"uvqemu+."vj g"URJ C"y kni" ecnewncvg"cuugv'kpeqo g"dcugf "qp"vj g"gctpkpi u"hqt"vj g"o quv'tgegpv'tgr qtvkpi "r gtkqf 0'

*Equity in Real Property or Other Capital Investments*

Gswkv{ "*ecuj "xcnwg+"kp"c"r tqr gtv{ "qt"qyj gt"ecrkvcn'cuugv"ku"vj g"guvko cvgf "ewttgpv"o ctmgv'xcnwg"qh" yj g"cuugv'hguu"yj g"wpr ckf "dcncpeg"qp"cnn'nqcpu'ugewtgf "d{ "yj g"cuugv'cpf "tgcuqpcdng'equvu"*uwej "cu" dtqmgt"hggu+"yj cv'y qwf "dg"kpewttgf "kp"ugmkpi "yj g"cuugv']J EX'T D.'r 07/47"cpf "RJ .'r 0343_0'

### URJ C'Rqrle{

Kp"f gvgto kpkpi "yj g"gswkv{."yj g"URJ C"y kn'f gvgto kpg"o ctmgv'xcnwg"d{ "gzco kpkpi "tgegpv' ucngu"qh'cv'ngcuv'yj tgg"r tqr gtvkgu"kp"yj g"uwttqwpf kpi "qt"uko knct"pgkij dqtj qqf "yj cv'r quuguu" eqo r ctcdng'hcevqtu"yj cv'chhgev'o ctmgv'xcnwg0"

Vj g"URJ C"y kn'hktuv'wug"yj g"r c{qhh'co qwpv'hqt"yj g"nqcp"*o qtvi ci g+"cu"yj g"wpr ckf "dcncpeg" vq"ecnewncvg'gswkv{0"Kh'yj g"r c{qhh'co qwpv'ku"pqv'cxckncdng."yj g"URJ C"y kn'wug"yj g"dcuke" nqcp"dcncpeg'kphqto cvkqp"vq"f gf wev'htqo "yj g"o ctmgv'xcnwg"kp"yj g"gswkv{ "ecnewncvkqp0"

Gswkv{ "kp"tgcn'r tqr gtv{ "cpf "qyj gt"ecrkvcn'kpxguvo gpvu"ku"eqpukf gtgf "kp"yj g"ecnewncvkqp"qh'cuugv' kpeqo g"**except**"hqt"yj g"hqnnqy kpi "v{r gu"qh'cuugvu<

•Á Gswkv{ "ceeqwpvu"kp"J UF "*j qo gqy pgtuj kr "r tqi tco u']46'EHT "70825*d+_"

•Á Gswkv{ "kp"tgcn'r tqr gtv{ "y j gp"c"hco kn{ "o go dgtøu"o ckp"qeewr cvkqp"ku"tgcn'guvcvg"]J EX'T D.'r 0' 7/47_0'Vj ku"tgcn'guvcvg"ku"eqpukf gtgf "c"dwukpguu"cuugv."cpf "kpeqo g"tgncvgf "vq"yj ku"cuugv'y kn'dg" ecnewncvgf "cu"f guetkdgf "kp"ugevkqp"8/KH0"

•Á Kpvgtguvu"kp"Kpf kcp"Vtwuv'ncpf u"]46'EHT "70825*d+_"

•Á Tgcn'r tqr gtv{ "cpf "ecrkvcn'cuugvu"yj cv'ctg"r ctv'qh'cp"cevkxg'dwukpguu"qt"hcto kpi "qr gtcvkqp"]J EX" T D.'r 07/47_"

Vj g"URJ C"o wuv'cnuq'f gf wev'htqo "yj g"gswkv{ "yj g"tgcuqpcdng"equvu"hqt"eqpxgtvkpi "yj g"cuugv'vq"ecuj 0" Wukpi "yj g"hqto wnc"hqt"ecnewncvkpi "gswkv{ "ur gekhkgf "cdqxg."yj g"pgv'ecuj "xcnwg"qh'tgcn'r tqr gtv{ "ku" yj "o ctmgv'xcnwg"qh'yj g"nqcp"*o qtvi ci g+"o kpwu"yj g"gzr gpugu"vq"eqpxgtv'vq"ecuj ""
]P qvkeg"RKJ "4234/5_0'

### URJ C'Rqrle{

Hqt"yj g"r wtr qugu"qh'ecnewncvkpi "gzr gpugu"vq"eqpxgtv'vq"ecuj "hqt"tgcn'r tqr gtv{."yj g"URJ C" y kn'wug"vgp"r gtegpv'qh'yj g"o ctmgv'xcnwg"qh'yj g"j qo g0'

C"hco kn{ "o c{ "j cxg'tgcn'r tqr gtv{ "cu"cp"cuugv'kp"y q"y c{u<*3+"qy pkpi "yj g"r tqr gtv{ "kvugnh'cpf "*4+" j qnf kpi "c"o qtvi ci g"qt"f ggf "qh'vtwuv'qp"yj g"r tqr gtv{0"Kp"yj g"ecug"qh'c"r tqr gtv{ "qy pgf "d{ "c"hco kn{ " o go dgt."yj g"cpvkekr cvgf "cuugv'kpeqo g"i gpgtcnn{ "y kn'dg"kp"yj g"hqto "qh'tgpv'qt"qyj gt"r c{o gpv'hqt" yj g"wug"qh'yj g"r tqr gtv{0'Kh'yj g"r tqr gtv{ "i gpgtcvgu"pq"kpeqo g."cevwcn'cpvkekr cvgf "kpeqo g"htqo "yj g" cuugv'y kn'dg"| gtq0'

In the case of a mortgage or deed of trust, held by a family member, the outstanding balance (unpaid principal) is the cash value of the asset. The interest portion only of a payment made to the family in accordance with the terms of the mortgage or deed of trust is counted as anticipated asset income.

### SPHA Policy

In the case of capital investments owned jointly with others not living in a family's unit, a prorated share of the property's cash value will be counted as an asset unless the SPHA determines that the family receives no income from the property and is unable to sell or otherwise convert the asset to cash.

## *Trusts*

A *trust* is a legal arrangement regulated by state law in which one party (the creator or grantor) transfers property to a second party (the trustee) who holds the property for the benefit of one or more third parties (the beneficiaries).

### *Revocable Trusts*

If any member of a family has the right to withdraw the funds in a trust, the value of the trust is considered an asset. [HCV RB, p. 5-25] Any income earned as a result of investment of trust funds is counted as actual asset income, whether the income is paid to the family or deposited in the trust.

### *Nonrevocable Trusts*

In cases where a trust is not revocable by, or under the control of, any member of a family, the value of the trust fund is not considered an asset. However, any income distributed to the family from such a trust is counted as a periodic payment or a lump sum receipt, as appropriate. [24 CFR 5.603(b).] (Periodic payments are covered in section 6-IH. Lump sum receipts are discussed earlier in this section.)

## *Retirement Accounts*

### *Company Retirement/Pension Accounts*

In order to correctly include or exclude as an asset an amount held in a company retirement or pension account by an employed person, the SPHA must know whether the money is accessible before retirement. [HCV RB, p. 5-26]

While a family is employed, only the amount the family can withdraw without retiring or terminating employment is counted as an asset. [HCV RB, p. 5-26]

After a family retires or terminates employment, an amount distributed to the family member is counted as a periodic payment or a lump sum receipt, as appropriate. [HCV RB, p. 5-26] except to the extent that it represents funds invested in the account by the family member. (For more on periodic payments, see section 6-IH.) The balance in the account is counted as an asset only if it remains accessible to the family member.

### *IRA, Keogh, and Similar Retirement Savings Accounts*

IRA, Keogh, and similar retirement savings accounts are counted as assets even though early withdrawal would result in a penalty. [HCV RB, p. 5-25]

*Personal Property*

Rgtuqpcn'rtqrgtv{'jgnf'cu'cp'kpxguvogpv.'uwej'cu'i goou.'lgygnt{.'eqkp'eqnngevkqpu.'cpvkswg'ectu.'gve0'ku'eqpukfgtgf'cp'cuugv']J EX'I D.'r 07/47_0'

URJ C'Rqnke{

Kp'fgvgtokpkpi 'yjg'xcnwg'qh'r gtuqpcn'rtqrgtv{'jgnf'cu'cp'kpxguvogpv.'yjg'URJ C'y knn'wug'yjg'hco kn{øu'guvkocvg'qh'yjg'xcnwg0'Vjg'URJ C'oc{'qdvckp'cp'crrtckucn'kh'yjgtg'ku'tgcuqp'q'dgnkgxg'yjcv'yjg'hco kn{øu'guvkocvgf 'xcnwg'ku'qhh'd{'&72'qt'oqtg0'Vjg'hco kn{'o wuv'eqqr gtcvg'y kyj 'yjg'crrtckugt'dwv'ecppqv'dg'ejcti gf 'cp{'equuu'tgncvgf 'vq'yjg'crrtckucn0'

I gpgtcm{.'r gtuqpcn'rtqrgtv{'jgnf 'cu'cp'kpxguvogpv'i gpgtcvgu'pq'kpeqog'wpvkn'kv'ku'fkurqugf 'qh0'Kd'tgi wnct'kpeqog'ku'i gpgtcvgf '*g0i 0'kpeqog'htqo 'tgpvkpi 'yjg'r gtuqpcn'rtqrgtv{+.'yjg'co qwpv'yjcv'ku'gzr gevgf 'vq'dg'gctpgf 'kp'yjg'eqo kpi '{gct'ku'eqwpvgf 'cu'cewwcn'kpeqog'htqo 'yjg'cuugv0'

P geguuct{'kvgo u'qh'r gtuqpcn'rtqrgtv{'ctg'pqv'eqpukfgtgf 'cuugvu']46'EHT '70825*d+_0'

URJ C'Rqnke{

P geguuct{'r gtuqpcn'rtqrgtv{'eqpukuu'qh'qpn{'yjqug'kvgo u'pqv'jgnf 'cu'cp'kpxguvogpv'"Kv'oc{'kpenwfg'enqyjkpi .'hwtpkwtg.'jqwugjqnf 'hwtpkujkpi u.'lgygnt{.'cpf 'xgj kengu.'kpenwfkpi 'yjqug'ur gekcn{'gswkrrgf 'hqt'r gtuqpu'y kj 'fkucdknkvkgu0'

*Life Insurance*

Vjg'ecuj 'xcnwg'qh'c'nkhg'kpuwtcpeg'r qnke{'cxckncdng'vq'c'hco kn{o go dgt'dghqtg'fgcyj .'uwej 'cu'c'y jqng'nkhg'qt'wpkxgtucn'nkhg'r qnke{.'ku'kpenwfgf 'kp'yjg'ecnewncvkqp'qh'yjg'xcnwg'qh'yjg'hco kn{øu'cuugvu']J EX'I D'7/47_0'Vjg'ecuj 'xcnwg'ku'yjg'uwttgpfgt'xcnwg0'Kd'uwej 'c'r qnke{'gctpu'f kxkfgpf u'qt'kpvgtguu'yjcv'yjg'hco kn{'eqwnf 'engev'vq'tgegkxg.'yjg'cpvkekrcvgf 'co qwpv'qh'f kxkfgpf u'qt'kpvgtguv'ku'eqwpvgf 'cu'kpeqog'htqo 'yjg'cuugv0'y gyjgt'qt'pqv'yjg'hco kn{'cewcn{'tgegkxgu'kv0'

# 6-I.H. PERIODIC PAYMENTS

Rgtkqfke"r c{o gpwu"ctg"hqto u"qh"kpeqo g"tgegkxgf "qp"c"tgi wnct"dcuku0J WF "tgi wncvkqpu"ur gekh{"r gtkqfke"r c{o gpwu"jcv"ctg"cpf "ctg"pqv"kpenwfgf "kp"cppwcn"kpeqo g0"

## Periodic Payments Included in Annual Income

Rgtkqfke"r c{o gpwu"htqo "uqwtegu"uwej "cu"uqekcn"ugewtkv{."wpgo rnq{o gpv"cpf "y grhctg"cuukuvcpeg."
cppwkvkgu."kpuwtcpeg"r qnkekgu."tgvktgo gpv"hwpfu."cpf "r gpukqpu0J qy gxgt."r gtkqfke"r c{o gpwu"
htqo "tgvktgo gpv"ceeqwpu."cppwkvkgu."cpf "uko knct"hqto u"qh"kpxguvo gpu"ctg"eqwpgf "qpn{"chvgt"
y jg{"gzeggf "wjg"co qwpv"eqpwtkdwvgf "d{"wjg"hco kn{"]46"EHT "7082; *d+*6+"cpf "*d+*5+_0

Fkucdknkv{"qt"fgcwj "dgpghkwu"cpf "qwjgt{"tgegkrwu"r ckf "r gtkqfkecn{."tcwjgt"wjcp"kp"c"ukpi ng"nwo r "
uwo "]46"EHT "7082; *d+*6+"cpf "J EX."r 07/36_"

## Lump-Sum Payments for the Delayed Start of a Periodic Payment

O quv"nwo r "uwo u"tgegkxgf "cu"c"tguwnv"qh"fgnc{"kp"r tqeguukpi "r gtkqfke"r c{o gpwu."uwej "cu"
wpgo rnq{o gpv"qt"y grhctg"cuukuvcpeg."ctg"eqwpgf "cu"kpeqo g0J qy gxgt."nwo r/uwo "tgegkrwu"hqt"wjg"
fgnc{gf "uvctv"qh"r gtkqfke"uqekcn"ugewtkv{"qt"uwr rngo gpvcn"ugewtkv{"kpeqo g"*UUK+"r c{o gpwu"ctg"pqv"
eqwpgf "cu"kpeqo g0Cf fkvkqpcn{."cp{"fghgttgf "fkucdknkv{"dgpghkwu"wjcv"ctg"tgegkxgf "kp"c"nwo r "uwo "
qt"kp"r tqur gevkxg"o qpvjn{"co qwpvu"htqo "wjg"Fgr ctvo gpv"qh"Xgvgtcpu"Chhcktu"ctg"vq"dg"gzenwfgf "
htqo "cppwcn"kpeqo g]46"EHT "7082; *e+*36+_0

> ### URJ C"Rqnke{"
>
> Y jgp"c"fgnc{gf/uvctv"r c{o gpv"ku"tgegkxgf "cpf "tgr qtvgf "fwtkpi "wjg"r gtkqf "kp"y jkej "wjg"
> URJ C"ku"r tqeguukpi "cp"cppwcn"tggzco kpcvkqp."wjg"URJ C"y kn"cflwuv"wjg"vgpcpv"tgpv"
> tgvtqcevkxgn{"hqt"wjg"r gtkqf "wjg"r c{o gpv"y cu"kpvgpfgf "vq"eqxgt0Vjg"hco kn{"o c{"r c{"kp"
> hwnn"cp{"co qwpv"fwg"qt"tgswguv"vq"gpvgt"kpvq"c"tgr c{o gpv"ci tggo gpv"y kj "wjg"URJ C0"

## Treatment of Overpayment Deductions from Social Security Benefits

Vjg"URJ C"o wuv"o cng"c"ur gekcn"ecnewncvkqp"qh"cppwcn"kpeqo g"y jgp"wjg"Uqekcn"Ugewtkv{"
Cf o kpkuvtcvkqp"*UUC+"qxgtr c{u"cp"kpfkxkfwcn"tguwnkpi "kp"c"y kj jqnfkpi "qt"fgfwevkqp"htqo "wjgkt"
dgpghkv"co qwpv"wpvkn"wjg"qxgtr c{o gpv"ku"r ckf "kp"hwn0Vjg"co qwpv"cpf "fwtcvkqp"qh"wjg"y kj jqnfkpi "
y kn"xct{"fgr gpfkpi "qp"wjg"co qwpv"qh"wjg"qxgtr c{o gpv"cpf "wjg"r gtegpv"qh"wjg"dgpghkv"tcvg"
y kj jgnf0Tgi ctfnguu"qh"wjg"co qwpv"y kj jgnf "qt"wjg"ngpi wj "qh"wjg"y kj jqnfkpi "r gtkqf."wjg"URJ C"
o wuv"wug"wjg"tgfwegf "dgpghkv"co qwpv"chvgt"fgfwevkpi "qpn{"wjg"co qwpv"qh"wjg"qxgtr c{o gpv"
y kj jqnfkpi "htqo "wjg"i tquu"dgpghkv"co qwpv]P qvkeg"RKJ "423: /46_0

## Applying SSA COLA to Current Annual and Interim Reexaminations

Ghhgevkxg"wjg"f c{"chvgt"UUC"jcu"cppqwpegf "wjg"EQNC."RJ Cu"ctg"tgswktgf "vq"hcevqt"kp"wjg"EQNC"
y jgp"fgvgto kpkpi "Uqekcn"Ugewtkv{"cpf "UUK"cppwcn"kpeqo g"hqt"cn"cppwcn"tggzco kpcvkqpu"cpf "
kpvgtko "tggzco kpcvkqpu"qh"hco kn{"kpeqo g"wjcv"jcxg"pqv"{gv"dggp"eqo r ngvgf "cpf "y kn"dg"ghhgevkxg"
Lcpwct{"3uv"qt"ncvgt"qh"wjg"wr eqo kpi "{gct"]P qvkeg"RKJ "423: /46_0

**Periodic Payments <u>Excluded</u> from Annual Income**"

Rc{o gpvu'tgegkxgf 'hqt 'vj g'<u>ectg'qh'hquvgt'ej knf tgp'qt 'hquvgt 'cf wnu</u>'*wuwcm{'r gtuqpu'y kj "
f kucdknkvkgu."wptgmcvgf "vq 'vj g'vgpcpv'hco kn{."y j q 'ctg 'wpcdng 'vq 'nkxg 'cmqpg+']46'EHT "
7082; *e+*4<u>+0</u>Mlpuj kr 'ectg'r c{o gpu'ctg 'eqpukf gtgf "gswkxcngpv'vq 'hquvgt 'ectg'r c{o gpu'cpf "
ctg 'cmq 'gzenwf gf 'htqo "cppwcn'kpeqo g']Pqvkeg 'RKJ "4234/3_0'

    <u>URJ C'Rqnke{</u>"

    Vj g'URJ C'y km'gzenwf g'r c{o gpu'hqt 'vj g'ectg'qh'hquvgt'ej knf tgp'cpf "hquvgt 'cf wnu'qpn{'kh'
vj g'ectg'ku'r tqxkf gf "vj tqwij "cp'qhhkekcn'cttcpi go gpv'y kj "c'nqecn'y grhctg'ci gpe{']J EX"
I D."r 07/3: _0'

Co qwpvu'r ckf "d{'c'uvcvg'ci gpe{'vq'c'hco kn{'y kj 'c'<u>o go dgt'y j q 'j cu'c'f gxgnqr o gpvcn'f kucdknkv{"
cpf "ku'rkxkpi 'cv'j qo g'vq'qhhugv'vj g'equv'qh'ugtxkegu'cpf "gswkr o gpv'pggf gf 'vq 'mggr 'vj g'
f gxgnqr o gpvcn{'f kucdngf "hco kn{'o go dgt'cv'j qo g</u>']46'EHT "7082; *e+*38+"

Co qwpvu'tgegkxgf 'wpf gt 'vj g'<u>Ngy /Kpeqo g'J qo g'Gpgti {'Cuukuvcpeg'Rtqi tco </u>"*64'WUUE03848*e+"
]46'EHT "7082; *e+*39+"

Co qwpvu'tgegkxgf 'wpf gt 'vj g'<u>Ej knf 'Ectg'cpf 'F gxgnqr o gpv'Dmqem'I tcpv'Cev'qh'3; ; 2'*64'WUUE0'
; ; 7: s+</u>]46'EHT "7082; *e+*39+

<u>Gctpgf "Kpeqo g'Vcz 'Etgf kv'*GKVE+</u>'tghwpf 'r c{o gpu'*48'WUUE0 54*1+']46'EHT "7082; *e+*39+0'
*Note:*'GKVE'o c{'dg'r ckf 'r gtkqf kecm{'kh'vj g'hco kn{'gngev'vq 'tgegkxg'vj g'co qwpv'f wg'cu'r ctv'qh'
r c{tqm'r c{o gpu'htqo "cp'go r mq{gt0

Nwo r 'uwo u'tgegkxgf "cu'c'tguwm'qh'<u>f gmc{u'kp'r tqeguukpi "Uqekcn'Ugewtkv{'cpf "UUK'r c{o gpu</u>'*ugg"
ugevkqp'8/KJ 0+']46'EHT "7082; *e+*36+0'

Nwo r /uwo u'qt 'r tqur gevkxg'o qpvj m{'co qwpvu'tgegkxgf "cu'f ghgttgf "<u>f kucdknkv{'dgpghku'htqo "vj g"
F gr ctvo gpv'qh'Xgvgtcpu'Chhcktu'*XC+</u>']46'EHT "7082; *e+*36+0'

# 6-I.I. PAYMENTS IN LIEU OF EARNINGS

Rc{o gpwu'kp'rkgw'qh'gctpkpi u.'uwej "cu'wpgo r nq{o gpv'cpf "f kucdknkv{'eqo r gpucvkqp.'y qtmgtøu" eqo r gpucvkqp."cpf "ugxgtcpeg'r c{.'ctg'eqwpvgf "cu'kpeqo g']46'EHT '7082; *d+*7+_'kh'vj g{'ctg" tgegkxgf "ekyj gt'kp'vj g'hqto "qh'r gtkqf ke'r c{o gpvu'qt'kp'vj g'hqto "qh'c'nwo r /uwo "co qwpv'qt" r tqur gevkxg"o qpyj n{'co qwpu'hqt'vj g'f gnc{gf "uvctv'qh'c'r gtkqf ke'r c{o gpv0'Kf 'vj g{'ctg'tgegkxgf "kp" c"qpg/vko g'nwo r "uwo "*cu'c'ugwngo gpv.'hqt'kpuvcpeg+.'vj g{'ctg'vtgcvgf "cu'nwo r /uwo "tgegkr vu']46" EHT '7082; *e+*5+_0*Ugg'cnuq 'vj g'f kuewuukqp'qh'r gtkqf ke'r c{o gpvu'kp'ugevkqp'8/KJ "cpf "vj g" f kuewuukqp'qh'nwo r /uwo "tgegkr vu'kp'ugevkqp'8/KJ 0+"

# 6-I.J. WELFARE ASSISTANCE

## Overview

Y grhctg"cuukuvcpeg"ku"eqwpvgf "kp"cppwcn"kpeqog0"Y grhctg"cuukuvcpeg"kpenwfgu"Vgo r qtct{"
Cuukuvcpeg"hqt"P ggf {"Hco kdkgu"\*VCP H+"cpf "cp{"r c{o gpvu"vq"kpf kxkfwcnu"qt"hco kdkgu"dcugf "qp"
pggf "yj cv"ctg"o cf g"wpf gt"r tqi tco u"hwpf gf "ugr ctcvgn{ "qt"lqkpvn{ "d{ "hgf gtcn"uvcvg. "qt"nqecn"
i qxgtpo gpvu"]46"EHT "70825\*d+0"

## Sanctions Resulting in the Reduction of Welfare Benefits [24 CFR 5.615]

Vj g"URJ C"o wuv"o cng"c"ur gekcn"ecrewncvkqp"qh"cppwcn"kpeqo g"y j gp"vj g"y grhctg"ci gpe{"ko r qugu"
egtvckp"ucpevkqpu"qp"egtvckp"hco kdkgu0Vj g"hwnn"vgzv"qh"vj g"tgi wncvkqp"cv"46"EHT "70837"ku"r tqxkf gf "
cu"Gzj kdkv"8/70Vj g"tgs wktgo gpvu"ctg"uwo o ctk| gf "dgnqy 0Vj ku"twng"cr r nkgu"qpn{ "kh"c"hco kn{ "y cu"c"
r wdnke"j qwukpi "tgukf gpv"cv"vj g"ko g"vj g"ucpevkqp"y cu"ko r qugf 0"

### Covered Families

Vj g"hco kdkgu"eqxgtgf "d{ "46"EHT "70837"ctg"vj qug"õy j q"tgegkxg"y grhctg"cuukuvcpeg"qt"qvj gt"r wdnke"
cuukuvcpeg"dgpghku"\*"y grhctg"dgpghkuø+"htqo "c"Uvcvg"qt"qvj gt"r wdnke"ci gpe{ "\*õy grhctg"ci gpe{ø+"
wpf gt"c"r tqi tco "hqt"y j kej "Hgf gtcn"Uvcvg"qt"nqecn"ncy "tgs wktgu"vj cv"c"o go dgt"qh"vj g"hco kn{ "o wuv"
r ctkekr cvg"kp"cp"geqpqo ke"ugnh/uwhhkekgp{ "r tqi tco "cu"c"eqpf kkqp"hqt"uwej "cuukuvcpegö"]46"EHT "
70837\*d+"

### Imputed Income

Y j gp"c"y grhctg"ci gpe{ "ko r qugu"c"ucpevkqp"vj cv"tgf wegu"c"hco kn{øu"y grhctg"kpeqo g"dgecwug"vj g"
hco kn{ "eqo o ku"htcwf "qt"hcknu"vq"eqo r n{ "y kj "vj g"ci gpe{øu"geqpqo ke"ugnh/uwhhkekgp{ "r tqi tco "qt"
y qtm"cevkxkkgu"tgs wktgo gpv. "vj g"URJ C"o wuv"kpenwf g"kp"cppwcn"kpeqo g"õko r wgf ö"y grhctg"
kpeqo g0Vj g"URJ C"o wuv"tgs wguv"vj cv"vj g"y grhctg"ci gpe{ "r tqxkf g"vj g"tgcuqp"hqt"vj g"tgf wevkqp"qh"
dgpghku"cpf "vj g"co qwpv"qh"vj g"tgf wevkqp"qh"dgpghku0Vj g"ko r wgf "y grhctg"kpeqo g"ku"vj g"co qwpv"
y j cv"vj g"dgpghku"y gtg"tgf wegf "cu"c"tguwnv"qh"vj g"ucpevkqp0"

Vj ku"tgs wktgo gpv"f qgu"pqv"cr r n{ "vq"tgf wevkqpu"kp"y grhctg"dgpghku<\*3+"cv"vj g"gzr ktcvkqp"qh"vj g"
nkhgvko g"qt"qvj gt"ko g"ko kv/qp"vj g"r c{o gpv"qh"y grhctg"dgpghku. "\*4+"kh"c"hco kn{ "o go dgt"ku"wpcdng"
vq"hkpf "go r nq{o gpv"gxgp"vj qwi j "vj g"hco kn{ "o go dgt"j cu"eqo r nkgf "y kj "vj g"y grhctg"ci gpe{ "
geqpqo ke"ugnh/uwhhkekgp{ "qt"y qtm"cevkxkkgu"tgs wktgo gpu. "qt"\*5+"dgecwug"c"hco kn{ "o go dgt"j cu"
pqv"eqo r nkgf "y kj "qvj gt"y grhctg"ci gpe{ "tgs wktgo gpu]46"EHT "70837\*d+\*4+0"

Hqt"ur gekcn"r tqegf wtgu"tgncvgf "vq"i tkgxcpeg"j gctkpi u"dcugf "wr qp"vj g"URJ Cøu"f gpkcn"qh"c"hco kn{øu"
tgs wguv"vq"ho y gt"tgpv"y j gp"vj g"hco kn{ "gzr gtkgpegu"c"y grhctg"dgpghk"tgf wevkqp. "ugg"Ej cr vgt"36."
I tkgxcpegu"cpf "Cr r gcnu0"

### Offsets

Vj g"co qwpv"qh"vj g"ko r wgf "y grhctg"kpeqo g"ku"qhhugv"d{ "vj g"co qwpv"qh"cf f kkqpcn"kpeqo g"vj g"
hco kn{ "dgi kpu"vq"tgegkxg"chvgt"vj g"ucpevkqp"ku"ko r qugf 0Y j gp"vj g"cf f kkqpcn"kpeqo g"gs wcnu"qt"
gzeggf u"vj g"ko r wgf "y grhctg"kpeqo g. "vj g"ko r wgf "kpeqo g"ku"tgf wegf "vq"| gtq]46"EHT "
70837\*e+\*6+0"

# 6-I.K. PERIODIC AND DETERMINABLE ALLOWANCES [24 CFR 5.609(b)(7)]

Cppwcn'kpeqo g'kpenwfgu'r gtkqfke'cpf 'fgvgtokpcdng'cmqy cpegu."uwej "cu'cnko qp{'cpf 'ejknf " uwr r qtv'r c{o gpvu."cpf "tgiwnct'eqpvtkdwkqpu'qt'i khu'tgegkxgf "htqo "qti cpk|cvkqpu'qt'htqo "r gtuqpu" pqv'tgukfkpi "y kj "c'vgpcpv'hco kn{0'

## Alimony and Child Support

Vj g'URJ C'o wuv'eqwpv'cnko qp{'qt'ej knf "uwr r qtv'co qwpvu'cy ctfgf "cu'r ctv'qh'c'fkxqteg'qt' ugr ctckqp'ci tggo gpv0'

### URJ C'Rqnke{

Vj g'URJ C'y knn'eqwpv'eqwtv'cy ctfgf "co qwpvu'hqt'cnko qp{'cpf 'ej knf "uwr r qtv'wpnguu'vj g' URJ C'xgtkhkgu'vj cv'*3+'vj g'r c{o gpvu'ctg'pqv'dgkpi "o cfg'cpf "*4+'vj g'hco kn{'j cu'o cfg' tgcuqpcdng'ghhqtvu'vq'eqnngev'co qwpvu'fwg."kpenwfkpi "hknkpi "y kj "eqwtvu'qt'ci gpekgu" tgur qpukdng'hqt'gphqtekpi "r c{o gpvu]J EXV'T D.'r r 07/45'cpf "7/69_0'

Hco knkgu'y j q'f q'pqv'j cxg'eqwtv'cy ctfgf "cnko qp{'cpf 'ej knf "uwr r qtv'cy ctfu'ctg'pqv' tgs wktgf "vq'uggm'c'eqwtv'cy ctf 'cpf 'ctg'pqv'tgs wktgf "vq'vcmg'kpfgr gpfgpv'ngicn'cevkqp'vq" qdvckp'eqnngevkqp0'

## Regular Contributions or Gifts

Vj g'URJ C'o wuv'eqwpv'cu'kpeqo g'tgiwnct'o qpgvct{'cpf 'pqpo qpgvct{'eqpvtkdwkqpu'qt'i khu'htqo " r gtuqpu'pqv'tgukfkpi "y kj "c'vgpcpv'hco kn{]46'EHT'7082; *d+*9+_0'Vgo r qtct{.'pqptgewttkpi ."qt' ur qtcfke'kpeqo g'cpf 'i khu'ctg'pqv'eqwpvgf "]46'EHT'7082; *e+*_+_0'

### URJ C'Rqnke{

Gzco r ngu'qh'tgiwnct'eqpvtkdwkqpu'kpenwfg<*3+'tgiwnct'r c{o gpv'qh'c'hco kn{øu'dknnu'*g0 0" wvknkvkgu."vgngr j qpg."tgpv."etgfkv'ectfu.'cpf "ect'r c{o gpvu+.'*4+'ecuj "qt'qvj gt'nks wkf "cuugvu" r tqxkfgf "vq'cp{'hco kn{'o go dgt'qp'c'tgiwnct'dcuku."cpf "*5+'ōkp/mkpf ö'eqpvtkdwkqpu'uwej " cu'i tqegtkgu'cpf 'enqvj kpi "r tqxkfgf "vq'c'hco kn{'qp'c'tgiwnct'dcuku0'

Pqpo qpgvct{'eqpvtkdwkqpu'y knn'dg'xcnwgf "cv'vj g'equv'qh'r wtej cukpi "vj g'kvgo u."cu" fgvgtokpgf "d{'vj g'URJ C0Hqt'eqpvtkdwkqpu'vj cv'o c{'xct{'htqo "o qpvj "vq'o qpvj "*g0 0" wvknkv{'r c{o gpvu+.'vj g'URJ C'y knn'kpenwfg'cp'cxgtcig'co qwpv'dcugf "wr qp'r cuv'j kuvqt{0'

# 6-I.L. ADDITIONAL EXCLUSIONS FROM ANNUAL INCOME

Qyj gt"gzenwukqpu"eqpvckpgf "kp"46"EHT"7082; *e+"cpf "wr f cvgf "d{ "HT"P qvleg"7142136"y cv'j cxg'pqv' dggp"f kuewuugf "gctnkgt"kp"y ku'ej cr vgt"kpenwf g"y g"hqmqy kpi <

Tgko dwtugo gpv'qh'o gf kecn'gzr gpugu"]46"EHT"7082; *e+*6+"

Vj g'hwnn'co qwpv'qh'uuf gpv'hkpcpekcn'cuukuvcpeg"r ckf "f ktgevn{ "vq"vj g'uuf gpv'qt"vq"vj g'gf wecvkqpcn' kpuvkwwkqp"]46"EHT"7082; *e+*8+0"

URJ C'Rqnke{"

Tgi wrct'hkpcpekcn'uur r qtv'htqo "r ctgpvu"qt"i wctf kcpu'vq"uuf gpvu'hqt"hqqf ."enqy kpi " r gtuqpcn'kygo u."cpf "gpvgtvckpo gpv'**is not** eqpukf gtgf "uuf gpv'hkpcpekcn'cuukuvcpeg"cpf "ku" kpenwf gf "**in**"cppwcn'kpeqo g0"

Co qwpv'tgegkxgf "d{ "r ctvkekr cpvu"kp"qyj gt"r wdnke{ "cuukuvgf "r tqi tco u"y j kej "ctg"ur gekhkecm{ "hqt" qt"kp'tgko dwtugo gpv'qh'qw'qh'r qemgv'gzr gpugu"kpewttgf "cpf "y j kej "ctg"o cf g"uqngm{ "vq"cmqy " r ctvkekr cvkqp"kp"c"ur gekhke"r tqi tco "]46"EHT"7082; *e+*: +*kkk+"

Co qwpv'tgegkxgf "d{ "c"r gtuqp"y kj "c"f kucdkkv{ "vj cv'ctg"f kutgi ctf gf "hqt"c"nko kvgf "vko g'hqt" r wtr qugu"qh'Uwr r ngo gpvcn'Ugewtkv{ "Kpeqo g"gnki kdkkv{ "cpf "dgpghkvu'dgecwug"vj g{ "ctg"ugv'cukf g" hqt"wug"wpf gt"c"Rncp"vq"Cvvckp"Ugnh/Uwhhkekgpe{ "*RCUU+"]46"EHT"7082; *e+*: +*kk+"

Tgr ctcvkqp"r c{o gpvu"r ckf "d{ "c"hqtgki p'i qxgtpo gpv'r wtuwcpv'vq"encko u'hkngf "wpf gt"vj g'ncy u'qh' y j cv'i qxgtpo gpv'd{ "r gtuqpu"y j q"y gtg"r gtugewvgf "f wtkpi "vj g'P c| k'gtc"]46"EHT"7082; *e+*32+"

Cf qr vkqp"cuukuvcpeg"r c{o gpvu"kp"gzeguu"qh'&6: 2"r gt"cf qr vgf "ej knf "]46"EHT"7082; *e+*34+"

Tghwpf u"qt"tgdcvgu"qp"r tqr gtv{ "vczgu"r ckf "qp"vj g'f y gmkpi "wpkv'"]46"EHT"7082; *e+*37+"

Co qwpv'r ckf "d{ "c"uvcvg"ai gpe{ "vq"c"hco kn{ "y kj "c"o go dgt"y j q"j cu"c"f gxgnqr o gpvcn'f kucdkkv{ " cpf "ku'kkxkpi "cv'j qo g'vq"qhhugv'vj g'equv'qh'ugtxkeg"cpf "gs wkr o gpv'pggf gf "vq"mggr "vj g" f gxgnqr o gpvcn'f kucdngf "hco kn{o go dgt"cv'j qo g"]46"EHT"7082; *e+*38+"

Co qwpv'ur gekhkecm{ "gzenwf gf "d{ "cp{ "qyj gt"hgf gtcn'uvcwvg"]46"EHT"7082; *e+*39+."HT"P qvleg" 7142136_0J WF "r wdnkuj gu'cp"wr f cvgf "nkuv'qh'yj gug"gzenwukqpu"r gtkqf kecm{0"Kk'kpenwf gu<"

*c+ÁVj g'xcnwg'qh'yj g'cmqyo gpv'r tqxkf gf "vq"cp'gnki kdng'j qwugj qnf "wpf gt"yj g'Hqqf "Uvco r "Cev' qh'3; 99"*9"WUUE0"4239"*d++"

*d+ÁDgpghkvu'wpf gt"Ugevkqp"39: 2"qh'yj g'Uej qqn'Nwpej "Cev'cpf "Ej knf "P wvtkvkqp"Cev'qh'3; 88." kpenwf kpi "Y KE"

*e+ Rc{o gpvu"vq"xqnwpvggtu"wpf gt"yj g'F qo guvke'Xqnwpvggt"Ugtxkeg"Cev'qh'3; 95"*64"WUUE0' 7266*i +.'727: +"

*f +" Rc{o gpvu'tgegkxgf "wpf gt"yj g'Cncumc'P cvkxg'Encko u'Ugwngo gpv'Cev'*65"WUUE03848*e++"

*g+" Kpeqo g'f gtkxgf "htqo "egtvckp'uwdo cti kpcn'ncpf "qh'yj g'Wpkvgf "Uvcvgu'yj cv'ku'j gnf "kp'vtwuv' hqt"egtvckp'Kpf kcp'vtkdgu'*47"WUUE067; g+"

*h+" Rc{o gpvu"qt"cmqy cpegu"o cf g'wpf gt"yj g'F gr ctvo gpv'qh'J gcnj "cpf "J wo cp'Ugtxleguø' Nqy /Kpeqo g'J qo g'Gpgti {'Cuukuvcpeg'Rtqi tco "*64"WUUE0: 846*h++"

*i +" Rc{o gpu'tgegkxgf "wpfgt'rtqitco u'hwpfgf "kp"yjqng"qt"kp"rctv"wpfgt"vjg"Yqtmhqteg"
Kpxguvo gpv'Cev'qh'3;;:"*42;"WUUE0'4;53+"

*j +" Fghgttgf "fkucdknkv{"dgpghkku'htqo "vjg'Fgrctvo gpv'qh'Xgvgtcpu'Chhcktu."yjgyjgt'tgegkxgf "
cu"c'nwo r "uwo "qt"kp"o qpyjn{"rtqurgevkxg"co qwpu""

*k+" Kpeqo g'fgtkxgf "htqo "vjg'fkurqukvkqp"qh'hwpfu'\q"vjg'I tcpf "Tkxgt'Dcpf'qh'Qwcy c"Kpfkcpu"
*Rwd0'N0; 6/762."; 2"Uvcv0'4725/26+"

*l+"  Rc{o gpu."hwpfu."qt"fkuvtkdwvkqpu'cwj qtk| gf ."guvcdnkuj gf ."qt"fktgevgf "d{"vjg'Ugpgec"
Pcvkqp"Ugwngo gpv'Cev'qh'3;; 2"*47"WUUE0'3996h'd+"

*m+" C"nwo r "uwo "qt"rgtkqfke'rc{o gpv'tgegkxgf "d{"cp"kpfkxkfwcn'Kpfkcp'rwtuwcpv'\q"vjg'Encuu"
Cevkqp"Ugwngo gpv'Ci tggo gpv'kp"vjg'Wpkvgf "Uvcvgu'Fkuvtkev'Eqwtv'ecug'gpvkngf "*Elouise
Cobell et al. x0Ken Salazar et al.,* hqt"c'rgtkqf "qh'qpg"{gct "htqo "vjg'ko g'qh'tgegkrv'qh'
yjcv'rc{o gpv'cu'rtqxkfgf "kp"vjg'Encko u'Tguqnwukqp"Cev'qh'4232"

"*n+" Vjg'hktuv'&4.222"qh'rgt'ecrkvc'uj ctgu'tgegkxgf "htqo "lwfi o gpv'hwpfu'cy ctfgf "d{"vjg"
Kpfkcp'Encko u'Eqo o kuukqp"qt"vjg'W0U0'Encko u'Eqwtv."vjg'kpvgtguu'qh'kpfkxkfwcn'Kpfkcpu"
kp"vtwuv'qt"tguvtkevgf "ncpfu."kpenwfkpi "vjg'hktuv'&4.222"r gt"{gct'qh'kpeqo g'tgegkxgf "d{"
kpfkxkfwcn'Kpfkcpu'htqo "hwpfu'fgtkxgf "htqo "kpvgtguu'j gnf "kp"uwej "vtwuv'qt"tguvtkevgf "ncpfu"
*47"WUUE0'3629/362: +"

*o +"Dgpghkuu'wpfgt"vjg'Kpfkcp'Xgvgtcpu'J qwukpi "Qrrqtwpkv{'Cev'qh'4232"*qpn{"crrnkgu'\q"
Pcvkxg"Co gtkecp'j qwukpi "rtqitco u+"

"*p+"Rc{o gpu'tgegkxgf "htqo "rtqitco u'hwpfgf "wpfgt"Vkvng'X'qh'vjg'Qnfgt'Co gtkecpu'Cev'qh'
3;; 7"*64"WUUE0'5278*h+"

*q+" Rc{o gpu'tgegkxgf "qp"qt'chvgr'Lcpwct{'3.'3;; ; ."htqo "vjg'Ci gpv'Qtcpi g'Ugwngo gpv'Hwpf "
qt"cp{"qyjgt"hwpf "guvcdnkuj gf "rwtuwcpv'\q"vjg'ugwngo gpv'kp"*In Re Agent Orange* 'rtqfwev'
nkcdknkv{"nkkti cvkqp."O 0F 0N0'Pq05:3"*GF 0P 0[ 0+"

*r +" Rc{o gpu'tgegkxgf "wpfgt"5:"WUUE0'3:55*e+"\q"ej knftgp"qh'Xkgvpco "xgvgtcpu'dqtp"y kyj "
urkpcn'dkhkfc."ej knftgp"qh'y qo gp"Xkgvpco "xgvgtcpu'y kyj "egtvckp'dktyj "fghgeu."cpf "
ej knftgp"qh'egtvckp'Mqtgcp"ugtxkeg'xgvgtcpu'dqtp"y kyj "urkpcn'dkhkfc"

*s +" Rc{o gpu'tgegkxgf "wpfgt"vjg'O ckpg"Kpfkcp'Encko u'Ugwngo gpv'Cev'qh'3;; 2"*47"WUUE0'
3943+"

*t+"  Vjg'xcnwg'qh'cp{"ej knf "ectg'rtqxkfgf "qt"cttcpi gf "*qt"cp{"co qwpv'tgegkxgf "cu'rc{o gpv'
hqt"uwej "ectg'qt"tgko dwtugo gpv'hqt"equu'kpewttgf "hqt"uwej "ectg+"wpfgt"vjg'Ej knf "Ectg"
cpf "F gxgnqro gpv'Dnqem'I tcpv'Cev'qh'3;; 2"*64"WUUE0'; : 7"s +"

*u+" Gctpgf "kpeqo g'vcz"etgfkv'*GKVE+'tghwpf "r c{o gpu'tgegkxgf "qp"qt'chvgr'Lcpwct{'3.'3;; 3"
*48"WUUE0'54*l++"

*v+"  Rc{o gpu'd{"vjg'Kpfkcp'Encko u'Eqo o kuukqp"\q"vjg'Eqphgfgtcvgf "Vtkdgu'cpf "Dcpfu'qh'
[ cmko c"Kpfkcp'Pcvkqp"qt"vjg'Crcej g"Vtkdg'qh'O guecngtq'Tgugtxcvkqp"*Rwd0'N0'; 7/655+"

*w+" Co qwpu'qh'uej qnctuj kr u'hwpfgf "wpfgt "Vkwrg'KX "qh'yj g'J ki j gt'Gfwecvkqp'Cev'qh'3;87."
kpenwfkpi "cy ctf u'wpfgt'hgfgtcn'y qtm/uwf{'rtqi tco u'qt'wpfgt'yj g'Dwtgcw'qh'Kpfkcp"
Chhcktu'uwfgpv'cuukwcpeg'rtqi tco u'*42"WUOE032: 9ww+0Hqt'Ugevkqp": 'rtqi tco u."yj g'
gzegrvkqp'hqwpf 'kp'È'459"qh'Rwdnke'Ncy "32;646; 'crrnkgu'cpf 'tgswktgu'yjcv'yj g'co qwpv'qh'
hkpcpekcn'cuukwcpeg"kp"gzeguu'qh'wwkvkqp'uj cnn'dg"eqpukfgtgf "kpeqo g"kp"ceeqtfcpeg"y kyj "
yj g'rtqxkukqpu'eqfkhkgf "cv'46'EHT "7082; *d+*; +."gzegrv'hqt'yj qug'rgtuqpu'y kyj "fkucdknkvkgu"
cu'fghkpgf "d{"64"WUOE03659c*d+*5+*G+"*Rwd0N032;646; +"

*x+" Cnnqy cpegu."gctpkpi u'cpf "rc{o gpu'vq'Co gtkEqtru'rctvkekrcpu'wpfgt "yj g'Pcvkqpcn'cpf "
Eqo o wpkv{'Ugtxkeg'Cev'qh'3; ; 2"*64"WUOE034859"f +"

*y +" Cp{"co qwpv'qh'etko g'xkevko "eqo rgpucvkqp"*wpfgt "yj g'Xkevko u'qh'Etko g'Cev"tgegkxgf "
yj tqwi j "etko g'xkevko "cuukwcpeg"*qt'rc{o gpv'qt'tgko dwtugo gpv'qh'yj g'equv'qh'uwej "
cuukwcpeg+"cu'fgvgtko kpgf "wpfgt "yj g'Xkevko u'qh'Etko g'Cev'dgecwug'qh'yj g'eqo o kuukqp'qh'
c'etko g'ci ckpuv'yj g'crrnkecpv'wpfgt 'yj g'Xkevko u'qh'Etko g'Cev"*64"WUOE032824+"

*z+" Cp{"co qwpu'kp'cp'$kpfkxkfwcn'fgxgnqro gpv'ceeqwpv$'cu'rtqxkfgf "d{"yj g'Cuugwu'hqt"
Kpfgrgpfgpeg'Cev."cu'co gpfgf "kp'4224"

*{+" Rc{o gpu'o cfg'htqo "yj g'rtqeggfu'qh'Kpfkcp'vtkdcn'vtuwv'ecugu'cu'fguetkdgf "kp'Pqvkeg'RKI "
4235652."$Gzenwukqp'htqo "Kpeqo g'qh'Rc{o gpu'wpfgt'Tgegpv'Vtkdcn'Vtuwv'Ugwngo gpu$"
*47"WUOE0339d*c+"

*| +" O clqt'fkucuvgt'cpf "go gti gpe{'cuukwcpeg'tgegkxgf "wpfgt "yj g'Tqdgtv'V0Uvchhqtf "Fkucuvgt"
Tgnkgh'cpf "Go gti gpe{'Cuukwcpeg'Cev'cpf "eqo r ctcdng'fkucuvgt'cuukwcpeg'rtqxkfgf "d{"
uvcvgu."nqecn'i qxgtpo gpu."cpf "fkucuvgt'cuukwcpeg'qti cpk| cvkqpu"

*cc+"Fkuvtkdwvkqpu'htqo "cp'CDNG'ceeqwpv."cpf "cevwcn'qt'ko r wgf "kpvgtguv'qp'yj g'CDNG"
ceeqwpv'dcncpeg"

# PART II: ADJUSTED INCOME

## 6-II.A.'INTRODUCTION

### Overview

J WF 'tgi wcvkqpu'tgs wktg'RJ Cu'vq'f gf wcv'htqo "cppwcn'kpeqo g'cp{'qh'hkxg'o cpf cvqt{'f gf wevkqpu" hqt'y hej "c'hco kn{'s wcnkhkgu0'Vj g'tguwnkpi "co qwpv'ku'vj g'hco kn{ou'cf lwuvgf "kpeqo g0'O cpf cvqt{" f gf wevkqpu'ctg'hqwpf "kp'46'EHT'7081330'

---

70833*c+'O cpf cvqt{'f gf wevkqpu0'Kp'f gvgto kpkpi "cf lwuvgf "kpeqo g.'vj g'tgur qpukdng'gpvkv{'*RJ C+'
o wuv'f gf wev'vj g'hqmqy kpi "co qwpu'htqo "cppwcn'kpeqo g<

*3+'&6: 2'hqt"gcej "f gr gpf gpv=

*4+'&622'hqt"cp{'gnf gtn{'hco kn{'qt'f kucdngf "hco kn{=

*5+'Vj g'uwo "qh'vj g'hqmqy kpi .'vq'vj g'gzvgpv'vj g'uwo "gzeggf u'vj tgg'r gtegpv'qh'cppwcn'kpeqo g<

*k+'Wptgko dwtugf "o gf kecn'gzr gpugu'qh'cp{'gnf gtn{'hco kn{'qt'f kucdngf "hco kn{=

*kk+'Wptgko dwtugf "tgcuqpcdng'cwgpf cpv'ectg'cpf "cwzknkct{'cr r ctcwu'gzr gpugu'hqt'gcej "o go dgt" qh'vj g'hco kn{'y jq'ku'c'r gtuqp'y kvj "f kucdknkvkgu.'vq'vj g'gzvgpv'pgeguuct{'vq'gpcdng'cp{'o go dgt'qh' vj g'hco kn{'*kpenwf kpi "vj g'o go dgt'y jq'ku'c'r gtuqp'y kvj "f kucdknkvkgu+'vq'dg'go r nq{gf 0'Vj ku" f gf wevkqp'o c{'pqv'gzeggf "vj g'gctpgf "kpeqo g'tgegkxgf "d{'hco kn{'o go dgtu'y jq'ctg'3: "{gctu'qh' ci g'qt'qnf gt'cpf "y jq'ctg'cdng'vq'y qtm'dgecwug'qh'uwej "cwgpf cpv'ectg'qt'cwzknkct{'cr r ctcwu=cpf "

*6+'Cp{'tgcuqpcdng'ej knf "ectg'gzr gpugu'pgeguuct{'vq'gpcdng'c'o go dgt'qh'vj g'hco kn{'vq'dg" go r nq{gf 'qt'vq'hwtvj gt'vj ikt'gf wecvkqp0'

---

Vj ku'r ctv'eqxgtu'r qnkekgu'tgncvgf "vq'vj gug'o cpf cvqt{'f gf wevkqpu0Xgtkhkecvkqp'tgs wktgo gpvu'tgncvgf " vq'vj gug'f gf wevkqpu'ctg'hqwpf "kp'Ej cr vgt'90'Xgtkhkecvkqp0'

### Anticipating Expenses

#### URJ C'Rqnke{'

I gpgtcnn{.'vj g'URJ C'y kn'wug'ewttgpv'ektewo uvcpegu'vq'cpvkekr cvg'gzr gpugu0Y j gp" r quukdng.'hqt'equu'vj cv'ctg'gzr gevgf "vq'hnwewcvg'f wtkpi "vj g'{gct'*g0i 0 'ej knf "ectg'f wtkpi " uej qqn'cpf "pqpuej qqn'r gtkqf u'cpf "e{enkecn'o gf kecn'gzr gpugu+.'vj g'URJ C'y kn'guwko cvg" equu'dcugf "qp'j kuqtke'f cvc'cpf "mpqy p'hwwtg'equu0'

Kh'c'hco kn{'j cu'cp'ceewo wncvgf "f gdv'hqt'o gf kecn'qt'f kucdknkv{'cuukuvcpeg'gzr gpugu.'vj g" URJ C'y kn'kpenwf g'cu'cp'gnki kdng'gzr gpug'vj g'r qtvkqp'qh'vj g'f gdv'vj cv'vj g'hco kn{'gzr gevu" vq'r c{'f wtkpi "vj g'r gtkqf "hqt'y hej "vj g'kpeqo g'f gvgto kpcvkqp'ku'dgkpi "o cf g0J qy gxgt." co qwpvu'r tgxkqwun{'f gf wevgf "y kn'pqv'dg'cnnqy gf "gxgp'kh'vj g'co qwpvu'y gtg'pqv'r ckf 'cu" gzr gevgf "kp'c'r tgegf kpi "r gtkqf 0Vj g'URJ C'o c{'tgs wktg'vj g'hco kn{'vq'r tqxkf g" f qewo gpvcvkqp'qh'r c{o gpvu'o cf g'kp'vj g'r tgegf kpi "{gct0'

## 6-II.B. DEPENDENT DEDUCTION

Cp"cmqy cpeg"qh'&6: 2'ku'f gf wevgf "htqo "cppwcn'kpeqo g"hqt"gcej "f gr gpf gpv']46'EHT "70833*c+*3+0' *Dependent*"ku'f ghkpgf "cu'cp{"hco kn{"o go dgt"qyj gt"yj cp"yj g"j gcf ."ur qwug."qt"eqj gcf "yj q"ku'wpf gt" yj g"ci g"qh'3: "qt"yj q"ku'3: "qt"qnf gt"cpf "ku'c"r gtuqp"y kj "f kucdknkvkgu"qt"c"hwnn/vko g"uwf gpv0Hquvgt" ej knf tgp."hquvgt"cf wnvu."cpf "ikxg/kp"ckf gu"ctg"pgxgt"eqpukf gtgf "f gr gpf gpvu']46'EHT "70825*d+0'

## 6-II.C. ELDERLY OR DISABLED FAMILY DEDUCTION

C"ukpi ng"f gf wevkqp"qh'&622"ku'vcmgp"hqt"cp "gnf gtn{ "qt"f kucdngf "hco kn{']46'EHT "70833*c+*4+0'Cp " *elderly family*"ku'c"hco kn{"y kj qug"j gcf ."ur qwug."eqj gcf ."qt"uqng"o go dgt"ku'84"{ gctu'qh'ci g"qt" qnf gt."cpf "c"*disabled family*"ku'c"hco kn{"y kj qug"j gcf ."ur qwug."eqj gcf ."qt"uqng"o go dgt"ku'c"r gtuqp" y kj "f kucdknkvkgu"']46'EHT "70625_0'

## 6-II.D. MEDICAL EXPENSES DEDUCTION [24 CFR 5.611(a)(3)(i)]

Wptgko dwtugf "o gf kecn'gzr gpugu"o c{"dg"f gf wevgf "vq"vj g"gzvgpv'vj cv."kp"eqo dkpcvkqp"y kj "cp{"
f kucdknkv{"cuukuvcpeg"gzr gpugu."vj g{"gzeggf "vj tgg"r gtegpv'qh"cppwcn'kpeqo g0""

Vj g"o gf kecn'gzr gpug"f gf wevkqp"ku"r gto kwgf "qpn{"hqt"hco knkgu"kp"y jkej "vj g"j gcf ."ur qwug."qt"
eqj gcf "ku"cv"ngcuv'84"qt"ku"c"r gtuqp"y kj "f kucdknkvkgu0Kf"c"hco kn{"ku"grki kdng"hqt"c"o gf kecn'gzr gpug"
f gf wevkqp."vj g"o gf kecn'gzr gpugu"qh"cnn'hco kn{"o go dgtu"ctg"eqwpvgf "]XI .'r 04:_0

### Definition of *Medical Expenses*

J WF "tgi wncvkqpu'f ghkpg"*medical expenses*"cv'46"EHT "70825*d+"q"o gcp"õo gf kecn'gzr gpugu."
kpenwf kpi "o gf kecn'kpuwtcpeg"r tgo kwo u."vj cv'ctg"cpvkekr cvgf "f wtkpi "vj g"r gtkqf "hqt"y jkej "cppwcn'
kpeqo g"ku"eqo r wgf ."cpf "vj cv'ctg"pqv'eqxgtgf "d{"kpuwtcpeg0ö

URJ C"Rqrke{"

Vj g"o quv'ewttgpv'KTU"Rwdnkecvkqp'724."*Medical and Dental Expenses,* y km'dg"wugf "cu"c"
tghgtgpeg"vq"f gvgto kpg"vj g"equvu'vj cv's wcnkh{"cu"o gf kecn'gzr gpugu0

| Summary of Allowable Medical Expenses from IRS Publication 502 | |
| --- | --- |
| Ugtxkegu"qh"o gf kecn'r tqheguukqpcnu""" | Ru{ej kcvtke"vtgcvo gpv |
| Uwti gt{"cpf "o gf kecn'r tqegfwtgu"j cv'ctg"pgeguuct{."ngi cn'pqpeqo o gvke""" | Co dwncpeg"ugtxkegu"cpf "uqo g"equvu'qh"vtcpur qtvcvkqp"tgncvgf "vq"o gf kecn'gzr gpugu |
| Ugtxkegu"qh"o gf kecn'hcekdkvkgu""" | Vj g"equv'cpf "ectg"qh'pgeguuct{"gswkr o gpv'tgncvgf "vq"c"o gf kecn'eqpf kkqp"*g0 0"g{gi ncuugu'ngpugu."j gctkpi "ckf u."etwvej gu."cpf "ctvkhkekcn'vggvj +" |
| J qur kcnk| cvkqp."nqpi /vgto "ectg."cpf "kp/j qo g"pwtukpi "ugtxkegu | |
| Rtguetkr vkqp"o gf kekpgu"cpf "kpuwnkp."dwv'pqv'pqpr tguetkr vkqp"o gf kekpgu"gxgp"kh"tgeqo o gpf gf "d{"c"f qevqt | Equv'cpf "eqpvkpwkpi "ectg"qh'pgeguuct{"ugtxkeg"cpko cn" |
| Ko r tqxgo gpvu'vq"j qwukpi "f ktgevn{"tgncvgf "vq"o gf kecn'pggf u"*g0 0"co r u"hqt"c"y j ggn'ej ckt."j cpf tcknu+""" | O gf kecn'kpuwtcpeg"r tgo kwo u'qt"vj g"equv'qh'c"j gcnj "o ckpvgpcpeg"qti cpk| cvkqp"*J O Q+" |
| Uwduvcpeg"cdwug"vtgcvo gpv'r tqi tco u | |
| **Note:** Vj ku"ej ctv'r tqxkf gu"c"uwo o ct{"qh'grki kdng"o gf kecn'gzr gpugu"qpn{0F gvckngf " kphqto cvkqp"ku"r tqxkf gf "kp"KTU"Rwdnkecvkqp"7240O gf kecn'gzr gpugu"ctg"eqpukf gtgf " qpn{"vq"vj g"gzvgpv'vj g{"ctg"pqv'tgko dwtugf "d{"kpuwtcpeg"qt"uqo g"qvj gt"uqwteg0 | |

# Families That Qualify for Both Medical and Disability Assistance Expenses

<u>URJ C'Rqrle{"</u>

Vj ku'r qrle{ cr r rlkgu'qpn{'vq'hco ikgu'kp'y j kej 'vj g'j gcf ."'ur qwug.'qt'eqj gcf 'ku'84'qt'qrfgt'qt' ku'c'r gtuqp'y kj 'f kucdknkvkgu0'

Y j gp'gzr gpugu'cpvlekr cvgf 'd{'c'hco kn{'eqwnf 'dg'f ghkpgf 'cu'gkyj gt'o gf kecn'qt'f kucdknkv{ ' cuukucpeg'gzr gpugu.'yj g'URJ C'y kn'eqpukfgt'yj go 'o gf kecn'gzr gpugu'wpnguu'kv'ku'engct'yj cv' yj g'gzr gpugu'ctg'kpewttgf 'gzenwukxgn{'vq'gpcdng'c'r gtuqp'y kj 'f kucdknkvkgu'vq'y qtn0'

## 6-II.E. DISABILITY ASSISTANCE EXPENSES DEDUCTION [24 CFR 5.603(b) and 24 CFR 5.611(a)(3)(ii)]

Tgcuqpcdng'gzrgpugu'hqt''cwgpf cpv'ectg'cpf ''cwzkrkct{'cr r ctcwwu'hqt''c'f kucdrgf ''hco kn{'o go dgt''
o c{'dg'f gf wevgf 'kh'\j g'<*3+'ctg'pgeguuct{''\q''gpcdng'c'hco kn{'o go dgt''3: '{ gctu'qt'qnf gt''\q'y qtm''
*4+'ctg'pqv'r ckf '\q'c'hco kn{'o go dgt'qt'tgko dwtugf 'd{'cp'qwukf g'uqwteg.'*5+'kp'eqo dkpcvkqp'y kj ''
cp{'o gf kecn'gzr gpugu.'gzeggf ''\j tgg'r gtegpv'qh'cppwcn'kpeqo g.'cpf '*6+'f q''pqv'gzeggf ''\j g'gctpgf ''
kpeqo g'tgegkxgf 'd{''\j g'hco kn{'o go dgt'y j q'ku'gpcdngf ''\q'y qtm0

### Earned Income Limit on the Disability Assistance Expense Deduction

C'hco kn{'ecp'swcnkh{'hqt''\j g'f kucdkrkc{''cuukuvcpeg'gzr gpug'f gf wevkqp'qpn{'kh'cv'ngcuv'qpg'hco kn{''
o go dgt'*y j q'o c{'dg''\j g'r gtuqp'y kj ''f kucdkrkvkgu+'ku'gpcdngf ''\q'y qtm']46'EHT ''70825*d+0'

Vj g'f kucdkrkc{'gzr gpug'f gf wevkqp'ku'ecr r gf 'd{''\j g'co qwpv'qh'õgctpgf ''kpeqo g'tgegkxgf 'd{'hco kn{''
o go dgtu'y j q'ctg'3: '{ gctu'qh'ci g'qt''qnf gt''cpf 'y j q'ctg'cdng''\q'y qtmö'dgecwug'qh'\j g'gzr gpug']46''
EHT ''70833*c+*5+*kk+0'Vj g'gctpgf ''kpeqo g'wugf 'hqt''\j ku'r wtr qug'ku'\j g'co qwpv'xgtkhkgf 'dghqtg'cp{''
gctpgf ''kpeqo g'f kucmq y cpeg'qt'kpeqo g'gzenwukqpu'ctg'cr r nkgf 0

#### URJ C'Rqrke{''

Vj g'hco kn{'o wuv'kf gpvkh{''\j g'hco kn{'o go dgtu'gpcdngf ''\q'y qtmöcu'c'tguwn'qh'\j g'f kucdkrkc{''
cuukuvcpeg'gzr gpugu0'Kp'gxcnwcvkpi ''\j g'hco kn{öu'tgs wguv.'\j g'URJ C'y knl'eqpukf gt''hcevqtu''
uwej ''cu'j qy ''\j g'y qtmöej gf wng'qh'\j g'tgngxcpv'hco kn{'o go dgtu'tgncvgu''\q'\j g'j qwtu'qh''
ectg'r tqxkf gf .'\j g'ko g'tgs wktgf 'hqt''ttcpur qtvcvkqp.'\j g'tgncvkqpuj kr 'qh'\j g'hco kn{''
o go dgtu'\q'\j g'r gtuqp'y kj ''f kucdkrkvkgu.'cpf 'cp{'ur gekcn'pggf u'qh'\j g'r gtuqp'y kj ''
f kucdkrkvkgu'\j cv'o ki j v'f gvgto kpg'y j kej ''hco kn{'o go dgtu'ctg''gpcdngf ''\q'y qtm0'

Y j gp'\j g'URJ C'f gvgto kpgu'\j cv'\j g'f kucdkrkc{''cuukuvcpeg'gzr gpugu'gpcdng'o qtg'\j cp''qpg''
hco kn{'o go dgt''\q'y qtm'\j g'f kucdkrkc{''cuukuvcpeg'gzr gpugu'y knl'dg'ecr r gf 'd{'\j g'uwo ''qh''
\j g'hco kn{'o go dgtuökpeqo gu']RJ ''Qee'T D.''r 0346_0'

## Eligible Disability Expenses

Gzco r ngu"qh"cwzknkct{"cr r ctcwwu"ctg"r tqxkfgf "kp"vj g"*PH Occupancy Guidebook"cu"hqmqy u<"

õCwzknkct{"cr r ctcwwu<"Kpenwfkpi "y j ggnej ckru."y ckngtu."ueqqvgtu."tgcfkpi "fgxkegu"hqt"r gtuqpu"y kj "xkuwcn'fkucdknkvkgu."gswkr o gpv'cf f gf "vq"ectu"cpf "xcpu"vq"r gto kv'vj gkt"wug"d{"vj g"hco kn{"o go go dgt" y kj "c"f kucdknkv{."qt"ugtxkeg"cpko cnu.ö]RJ "Qee"I D."r 0346¸."dw'qpn{"kh'vj gug"kvgo u"ctg"f ktgevn{" tgncvgf "vq"r gto kwkpi "vj g"f kucdngf "r gtuqp"qt"qvj gt"hco kn{"o go dgt"vq"y qtm]J EX"I D."r 07/52¸0"

J WF "cf xkugu"RJ Cu"vq"hwtvj gt"f ghkpg"cpf "f guetkdg"cwzknkct{"cr r ctcwu]XI .."r 052¸0"

## *Eligible Auxiliary Apparatus*

### URJ C"Rqnke{"

Gzr gpugu"kpewttgf "hqt"o ckpvckpkpi "qt"tgr cktkpi "cp"cwzknkct{"cr r ctcwu"ctg"grki kdng0'Kp"vj g" ecug"qh'cp"cr r ctcwu"vj cv'ku"ugnkeo{'cf cr vgf "vq"ceeqo o qf cvg"c"r gtuqp"y kj "f kucdknkvkgu" *g0 0"c"xgj keng"qt"eqo r wvgt+."vj g"equv'vq"o ckpvckp"vj g"ur gekcn'cf cr vcvkqpu"*dw'pqv" o ckpvgpcpeg"qh'vj g"cr r ctcwu"kvugnh+"ku"cp"grki kdng"gzr gpug0'Vj g"equv'qh'ugtxkeg"cpko cnu" vtckpgf "vq"i kxg"cuukuvcpeg"vq"r gtuqpu"y kj "f kucdknkvkgu."kpenwfkpi "vj g"equv'qh'ceswktkpi "vj g" cpko cn'xgvgtkpct{"ectg."hqqf .'i tqqo kpi ."cpf "qvj gt"eqpvkpwkpi "equvu"qh'ectg."y km'dg" kpenwfgf 0'

## *Eligible Attendant Care*

Vj g'hco kn{"f gvgto kpgu"vj g'v{r g"qh'cwgpf cpv'ectg"vj cv'ku"cr r qr tkcvg"hqt"vj g'r gtuqp"y kj " f kucdknkvkgu0'

### URJ C"Rqnke{"

Cwgpf cpv'ectg"kpenwfgu."dw'ku"pqv'nko kvgf "vq.'tgcuqpcdng"equvu"hqt'j qo g"o gf kecn'ectg." pwtukpi "ugtxkegu."kp/j qo g"qt"egpvgt/dcugf "ectg"ugtxkegu."kpvgt tgvgtu"hqt"r gtuqpu"y kj " j ectkpi "ko r ckto gpvu.'cpf "tgcf gtu"hqt"r gtuqpu"y kj "xkuwcn'f kucdknkvkgu0'

Cwgpf cpv'ectg"gzr gpugu"y km'dg"kpenwfgf "hqt"vj g"r gtkqf "vj cv'vj g"r gtuqp"gpcdngf "vq"y qtm'ku" go r nq{gf "r nwu'tgcuqpcdng"vtcpur qtvcvkqp"ko g0'Vj g"equv'qh'i gpgtcn'j qwugmggr kpi "cpf " r gtuqpcn'ugtxkegu"ku"pqv'cp"grki kdng"cwgpf cpv'ectg"gzr gpug0'J qy gxgt.'kh'vj g'r gtuqp" gpcdngf "vq"y qtm'ku"vj g'r gtuqp"y kj "f kucdknkvkgu.'r gtuqpcn'ugtxkegu'pgeguugt{"vq'gpcdng"vj g" r gtuqp"y kj "f kucdknkvkgu"vq"y qtm'ctg"grki kdng0'

Kh'vj g"ectg"cwgpf cpv'cnuq"r tqxkfgu"qvj gt"ugtxkegu"vq"vj g'hco kn{.'vj g"URJ C"y km'r tqtcvg"vj g" equv'cpf "cmqy "qpn{"vj cv'r qtvkqp"qh'vj g"gzr gpugu"cwtkdwvcdng"vq"cwgpf cpv'ectg"vj cv'gpcdngu" c'hco kn{"o go dgt"vq"y qtm0'Hqt"gzco r ng.'kh'vj g"ectg"r tqxkfgt"cnuq"ectgu"hqt"c"ej knf "y j q"ku" pqv'vj g'r gtuqp"y kj "f kucdknkvkgu.'vj g"equv'qh'ectg"o wuv'dg"r tqtcvgf 0'Wpnguu'qvj gty kug" ur ecknkgf "d{"vj g"ectg"r tqxkfgt.'vj g"ecnewncvkqp"y km'dg"dcugf "wr qp"vj g'pwo dgt"qh'j qwtu" ur gpv'kp'gcej "cevkxkv{"cpf 'qt"vj g'pwo dgt"qh'r gtuqpu"wpf gt"ectg0'

*Payments to Family Members*

Pq'f kucdkrkv{"gzr gpugu'o c{"dg'f gf wevgf "hqt'r c{o gpvu'vq'c'o go dgt'qh'c'vgpcpv'hco kn{"]45"EHT"
70825*d+0J qy gxgt."gzr gpugu'r ckf "vq'c'tgncvkxg'y j q'ku'pqv'c'o go dgt'qh'vj g'vgpcpv'hco kn{"o c{"dg"
f gf wevgf "kh'vj g{"ctg'pqv'tgko dwtugf "d{"cp'qwukf g'uqwteg0"

## Necessary and Reasonable Expenses

Vj g'hco kn{"f gvgto kpgu'vj g'v{r g'qh'ectg'qt'cuzkrkct{"cr r ctcvwu'vq'dg'r tqxkf gf "cpf "o wuv'f guetkdg"
j qy "vj g'gzr gpugu'gpcdng'c'hco kn{"o go dgt'vq'y qtm0Vj g'hco kn{"o wuv'egtvkh{"vj cv'vj g'f kucdkrkv{"
cuukuvcpeg'gzr gpugu'ctg'pgeguuct{"cpf "ctg'pqv'r ckf "qt'tgko dwtugf "d{"cp{"qvj gt'uqwteg0"

### URJ C'Rqrke{"

Vj g'URJ C'f gvgto kpgu'vj g'tgcuqpcdngpguu'qh'vj g'gzr gpugu'dcugf "qp'v{r kecr'equvu'qh'ectg"
qt'cr r ctcvwu'kp'vj g'nqecrkv{0Vq'guvcdrkuj "v{r kecr'equvu."vj g'URJ C'y kn'eqnngev'kphqto cvkqp"
htqo "qti cpk| cvkqpu'vj cv'r tqxkf g'ugtxkegu'cpf "uwr r qtv'vq'r gtuqpu'y kj "f kucdkrkvkgu0C""
hco kn{"o c{"r tgugpv."cpf "vj g'URJ C'y kn'eqpukf gt."vj g'hco kn{øu'lwuvkhkecvkqp'hqt'equvu'vj cv'
gzeggf "v{r kecr'equvu'kp'vj g'ctgc0"

## Families That Qualify for Both Medical and Disability Assistance Expenses

### URJ C'Rqrke{"

Vj ku'r qrke{'cr r rkgu'qpn{"vq'hco krkgu'kp'y j kej "vj g'j gcf ."ur qwug."qt'eqj gcf "ku'84"qt'qnf gt'qt"
ku'c'r gtuqp'y kj "f kucdkrkvkgu0"

Y j gp'gzr gpugu'cpvkekr cvgf "d{"c'hco kn{"eqwrf "dg'f ghkpgf "cu'gkvj gt'o gf kecr'qt'f kucdkrkv{"
cuukuvcpeg'gzr gpugu."vj g'URJ C'y kn'eqpukf gt'vj go "o gf kecr'gzr gpugu'wpnguu'kv'ku'engct'vj cv'
vj g'gzr gpugu'ctg'kpewttgf "gzenwukxgn{"vq'gpcdng'c'r gtuqp'y kj "f kucdkrkvkgu'vq'y qtm0"

## 6-II.F. CHILD CARE EXPENSE DEDUCTION

J WF "f ghkpgu "*child care expenses*" cv 46 EHT 70825*d+ cu "õco qwpu cpvkekrcvgf "vq dg rckf d{ "vjg hco kn{ "hqt "vjg ectg qh ej knf tgp "wpf gt "35 "{gctu qh ci g "f wtkpi "vjg rgtkqf "hqt "y jkej "cppwcn kpeqo g" ku eqo r wvgf ."dwv qpn{ y jgtg uwej ectg ku pgeguuct{ vq gpcdng c hco kn{ o go dgt vq cevkxgn{ uggm" go r nq{o gpv "dg i ckphwn{ "go r nq{gf ."qt "vq hwtvjgt "jki kt gf wecvkqp "cpf "qpn{ "vq "vjg gzvgpv "uwej " co qwpu ctg pqv tgko dwtugf 0 Vj g co qwpv f gf wevgf "uj cnn tghngev tgcuqpcdng ej cti gu "hqt ej knf "ectg 0 Kp "vjg ecug qh ej knf "ectg pgeguuct{ vq rgto kv "go r nq{o gpv."vjg co qwpv f gf wevgf "uj cnn pqv gzeggf " vj g co qwpv qh "go r nq{o gpv kpeqo g vj cv "ku kpenwf gf kp cppwcn kpeqo g0"

Ej knf "ectg gzr gpugu f q pqv kpenwf g ej knf "uwr r qtv r c{o gpu o cf g "vq cpqvj gt "qp dgj cnh qh c o kpqt " y jq ku pqv nkxkpi kp cp cuukuvgf hco kn{ôu j qwugj qnf "]XI ." r 048.0J qy gxgt. ej knf "ectg gzr gpugu hqt " hquvgt ej knf tgp vj cv ctg nkxkpi kp vj g cuukuvgf hco kn{ôu j qwugj qnf ctg kpenwf gf y jgp f gvgto kpkpi " vj g hco kn{ôu ej knf "ectg gzr gpugu0"

### Qualifying for the Deduction

### *Determining Who Is Enabled to Pursue an Eligible Activity*

#### URJ C "Rqnke{"

Vj g hco kn{ o wuv kf gpvkh{ "vjg hco kn{ o go dgt*u+gpcdngf "vq r wtuwg cp gnki kdng cevkxkv{0Vj g" vgto "*eligible activity* kp vj ku ugevkqp o gcpu cp{ qh "vjg cevkxkvkgu vj cv o c{ o cng vjg hco kn{ " gnki kdng "hqt c ej knf "ectg f gf wevkqp "*uggmkpi y qtm r wtuwkpi cp gf wecvkqp. qt "dgkpi " i ckphwn{ "go r nq{gf +0"

Kp "gxcnwcvkpi "vjg hco kn{ôu tgs wguv. vjg URJ C y knn eqpukf gt hcevqtu uwej cu j qy "vjg" uej gf wng "hqt "vjg encko gf "cevkxkv{ "tgncvgu vq "vjg j qwtu qh ectg r tqxkf gf ."vjg ko g tgs wktgf " hqt "vtcpur qtvcvkqp. vjg tgncvkqpuj kr "qh "vjg hco kn{ o go dgt*u+vq vjg ej knf . cpf "cp{ ur gekcn" pggf u qh "vjg ej knf "vj cv o ki j v j gnr "f gvgto kpg y j kej "hco kn{ o go dgt ku gpcdngf "vq r wtuwg " cp gnki kdng "cevkxkv{0"

### *Seeking Work*

#### URJ C "Rqnke{"

Kh "vjg ej knf "ectg gzr gpug dgkpi "encko gf "ku vq "gpcdng c hco kn{ o go dgt "vq "uggm" go r nq{o gpv. vjg hco kn{ o wuv r tqxkf g gxkf gpeg qh "vjg hco kn{ o go dgtôu "ghhqtvu vq "qdvckp" go r nq{o gpv cv gcej "tggzco kpcvkqp0Vj f gf wevkqp o c{ "dg tgf wegf "qt f gpkgf "kh "vjg " hco kn{ o go dgtôu "lqd "ugctej "ghhqtvu ctg pqv eqo o gpuwtcvg y kj "vjg ej knf "ectg gzr gpug" dgkpi "cnqy gf "d{ "vjg URJ C0"

*Furthering Education*

<u>URJ C"Rqnke{"</u>

Kh'vj g"ej knf "ectg"gzr gpug"dgkpi "encko gf "ku'vq"gpcdng"c"hco kn{"o go dgt"vq"hwtvj gt"vj gkt" gf wecvkqp."vj g"o go dgt"o wuv'dg"gptqmgf "kp"uej qqn'*cecf go ke"qt"xqecvkqpcn'*qt" r ctvkekr cvkpi "kp"c"hqto cn'vtckpkpi "r tqi tco 0'Vj g"hco kn{"o go dgt"ku"pqv'tgs wktgf "vq"dg"c" hwm/vko g"uvwf gpv."dwv'vj g"vko g"ur gpv'kp"gf wecvkqpcn'cevkxkvkgu"o wuv'dg"eqo o gpuwtcvg"y kvj " vj g"ej knf "ectg"encko gf 0"

*Being Gainfully Employed*

<u>URJ C"Rqnke{"</u>

Kh'vj g"ej knf "ectg"gzr gpug"dgkpi "encko gf "ku'vq"gpcdng"c"hco kn{"o go dgt"vq"dg"i ckphwm{" go r nq{gf ."vj g"hco kn{"o wuv'r tqxkf g"gxkf gpeg"qh'vj g"hco kn{"o go dgt/u"go r nq{o gpv'f wtkpi " vj g"vko g"vj cv'ej knf "ectg"ku"dgkpi "r tqxkf gf 0I ckphwn'go r nq{o gpv'ku"cp{"ngi cn'y qtm'cevkxkv{" *hwm/"qt"r ctv/vko g+'hqt"y j kej "c"hco kn{"o go dgt"ku'eqo r gpucvgf 0

# Earned Income Limit on Child Care Expense Deduction

Y j gp"c"hco kn{"o go dgt"nqqmu"hqt"y qtm0qt"hwtyj gtu"yj gkt"gf wecvkqp."yj gtg"ku"pq"ecr "qp"yj g"co qwpv"yj cv"o c{"dg"f gf wevgf "hqt"ej knf "ectg"õ"cnyj qwi j "yj g"ectg"o wuv"uvknn'dg"pgeguuct{"cpf "tgcuqpcdng0'J qy gxgt."y j gp"ej knf "ectg"gpcdngu"c"hco kn{"o go dgt"vq"y qtm"yj g"f gf wevkqp"ku"ecr r gf "d{ "õyj g"co qwpv"qh"go r nq{o gpv"kpeqo g"yj cv"ku"kpenwf gf "kp"cppwcn'kpeqo g"ö]46"EHT "70825*d+0'

Vj g"ctpgf "kpeqo g"wugf "hqt"yj ku"r wtr qug"ku"yj g"co qwpv"qh"gctpgf "kpeqo g"xgtkhkgf "chvgt"cp{ "gctpgf "kpeqo g"f kucmny cpeg"qt"kpeqo g"gzenwukqpu"ctg"cr r nkgf 0'

Y j gp"yj g"r gtuqp"y j q"ku"gpcdngf "vq"y qtm'ku"c"r gtuqp"y j q"tgegkxgu"yj g"gctpgf "kpeqo g"f kucmny cpeg"*GKF +"qt"c"hwnn/vko g"uvwf gpv"y j qug"gctpgf "kpeqo g"cdqxg"&6: 2"ku"gzenwf gf ."ej knf "ectg"equvu"tgncvgf "vq"gpcdnkpi "c"hco kn{"o go dgt"vq"y qtm'o c{"pqv"gzeggf "yj g"r qtvkqp"qh"yj g"r gtuqpøu"gctpgf "kpeqo g"yj cv'cewcm{"ku"kpenwf gf "kp"cppwcn'kpeqo g0Hqt"gzco r ng."kh'c"hco kn{"o go dgt"y j q"s wcnkhkgu"hqt"yj g"GKF "o cmgu"&37.222"dw'dgecwug"qh"yj g"GKF "qpn{"&7.222"ku"kpenwf gf "kp"cppwcn'kpeqo g."ej knf "ectg"gzr gpugu"ctg"nko kvgf "vq"&7.2220'

Vj g"URJ C"o wuv'pqv'nko kv'yj g"f gf wevkqp"vq"yj g"ngcuv'gzr gpukxg"v{r g"qh"ej knf "ectg0Kh'yj g"ectg"cnnqy u"yj g"hco kn{"vq"r wtuwg"o qtg"yj cp"qpg"gnki kdng"cevkxkv{."kpenwf kpi "y qtm"yj g"ecr "ku"ecnewncvgf "kp"r tqr qtvkqp"vq"yj g"co qwpv"qh"vko g"ur gpv"y qtmkpi "]J EX"I D."r 07/52_0'

### URJ C"Rqnke{"

Y j gp"yj g"ej knf "ectg"gzr gpug"dgkpi "encko gf "ku"vq"gpcdng"c"hco kn{"o go dgt"vq"y qtm"qpn{"qpg"hco kn{"o go dgtøu"kpeqo g"y knn'dg"eqpukf gtgf "hqt"c"i kxgp"r gtkqf "qh"vko g0Y j gp"o qtg"yj cp"qpg"hco kn{"o go dgt"y qtmu"f wtkpi "c"i kxgp"r gtkqf ."yj g"URJ C"i gpgtcnn{ y knn'nko kv'cnnqy cdng"ej knf "ectg"gzr gpugu"vq"yj g"gctpgf "kpeqo g"qh"yj g"nqy guv'r ckf "o go dgt0Vj g"hco kn{"o c{ r tqxkf g"kphqto cvkqp"yj cv'uwr r qtvu"c"tgs wguv'vq"f guki pcvg"cpqyj gt"hco kn{"o go dgt"cu"yj g"r gtuqp"gpcdngf "vq"y qtm0'

**Eligible Child Care Expenses**

Vj g"V{r g"qh'ectg"vq"dg"r tqxkfgf "ku"f gvgto kpgf "d{"vj g"vgpcpv'hco kn{0'Vj g"URJ C"o c{"pqv'tghwug"vq" i kxg"c"hco kn{'vj g"ej knf "ectg"gzr gpug"f gf wevkqp"dgecwug"vj gtg"ku"cp"cf wnv'hco kn{"o go dgt"kp"vj g" j qwugj qnf "vj cv'o c{"dg"cxckncdng"vq"r tqxkfg"ej knf "ectg"]XI .'r 048_0'

*Allowable Child Care Activities*

### URJ C"Rqnke{"

Hqt"uej qqn/ci g"ej knf tgp."equvu"cwtkdwcdng"vq"r wdnke"qt"r tkxcvg"ej qqn'cevkxkvkgu"f wtkpi " uvcpf ctf "uej qqn'j qwtu"ctg"pqv'eqpukf gtgf 0'Gzr gpugu"kpewttgf "hqt"uwr gtxkugf "cevkxkvkgu" chvgt"uej qqn'qt"f wtkpi "uej qqn'j qnkf c{u"*g0i 0"uwo o gt"f c{"eco r ."chvgt/uej qqn'ur qtvu" ngci wg+"ctg"cnnqy cdng"hqto u'qh"ej knf "ectg0'

Vj g"equvu"qh'i gpgtcn'j qwugmggr kpi "cpf "r gtuqpcn'ugtxkegu"ctg"pqv'gnki kdng0'Nkmgy kug."ej knf " ectg"gzr gpugu"r ckf "vq"c"hco kn{"o go dgt"y j q"rkxgu"kp"vj g"hco kn{/ou"wpkv'ctg"pqv'gnki kdng=" j qy gxgt."r c{o gpvu"hqt"ej knf "ectg"vq"tgncvkxgu"y j q"f q"pqv'rkxg"kp"vj g"wpkv'ctg"gnki kdng0'

Ki'c"ej knf "ectg"r tqxkfgt"cnuq"tgpf gtu"qvj gt"ugtxkegu"vq"c"hco kn{"qt"ej knf "ectg"ku"wugf "vq" gpcdng"c"hco kn{"o go dgt"vq"eqpf wev'cevkxkvkgu"vj cv'ctg"pqv'gnki kdng"hqt"eqpukf gtcvkqp."vj g" URJ C"y knl'r tqtcvg"vj g"equvu"cpf "cnnqy "qpn{"vj cv'r qtvkqp"qh'vj g"gzr gpugu"vj cv'ku" cwtkdwcdng"vq"ej knf "ectg"hqt"gnki kdng"cevkxkvkgu0'Hqt"gzco r ng."kh'vj g"ectg"r tqxkfgt"cnuq" ectgu"hqt"c"ej knf "y kuj "f kucdknkvkgu"y j q"ku"35"qt"qnf gt."vj g"equv'qh'ectg"y knl'dg"r tqtcvgf 0' Wpnguu"qvj gty kug"ur gekhkgf "d{"vj g"ej knf "ectg"r tqxkfgt."vj g"cnnqecvkqp"y knl'dg"dcugf "wr qp" vj g"pwo dgt"qh'j qwtu"ur gpv'kp"gcej "cevkxkv{"cpf lqt"vj g"pwo dgt"qh'r gtuqpu"wpf gt"ectg0'

*Necessary and Reasonable Costs*

Ej knf "ectg"gzr gpugu"y knl'dg"eqpukf gtgf "pgeguuct{"kh<*3+"c"hco kn{'cf gs wcvgn{"gzr nckpu'j qy "vj g" ectg"gpcdngu"c"hco kn{"o go dgt"vq"y qtm'cevkxgn{"uggml'go r nq{o gpv."qt"hwtvj gt"vj gkt"gf wecvkqp."cpf " *4+"vj g"hco kn{"egtvkhkgu."cpf "vj g"ej knf "ectg"r tqxkfgt"xgtkhkgu."vj cv'vj g"gzr gpugu"ctg"pqv'r ckf "qt" tgko dwtugf "d{"cp{"qvj gt"uqwteg0'

### URJ C"Rqnke{"

Ej knf "ectg"gzr gpugu"y knl'dg"eqpukf gtgf "hqt"vj g"vko g"tgs wktgf "hqt"vj g"gnki kdng"cevkxkv{"r nwu" tgcuqpcdng"vtcpur qtvcvkqp"vko g0'Hqt"ej knf "ectg"vj cv'gpcdngu"c"hco kn{"o go dgt"vq"i q"vq" uej qqn"vj g"vko g"cnnqy gf "o c{"kpenwf g"pqv'o qtg"vj cp"qpg"uwf {"j qwt"hqt"gcej "j qwt"ur gpv'kp" encuu0'

Vq"guvcdnkuj "vj g"tgcuqpcdngpguu"qh'ej knf "ectg"equvu."vj g"URJ C"y knl'wug"vj g"uej gf wng"qh' ej knf "ectg"equvu'htqo "c"s wcnkhkgf "nqecn'gpvkv{"vj cv'gkvj gt"uwdukf k| gu"ej knf "ectg"equvu"qt" rkegpugu"ej knf "ectg"r tqxkfgtu0'Hco knkgu"o c{"r tgugpv."cpf "vj g"URJ C"y knl'eqpukf gt.." lwuvkhkecvkqp"hqt"equvu"vj cv'gzeggf "v{r kecn'equvu"kp"vj g"ctgc0'

# 6-II.G. PERMISSIVE DEDUCTIONS [24 CFR 5.611(b)(1)]

Rgto kuukxg"f gf wevkqpu"ctg"cf f kvkqpcn"qr vkqpcn"f gf wevkqpu"yj cv"o c{"dg"cr r nkgf "vq"cppwcn"kpeqo g0'
Cu"y kj "o cpf cvqt{"f gf wevkqpu."r gto kuukxg"f gf wevkqpu"o wuv"dg"dcugf "qp"pggf "qt"hco kn{ "
ektewo uvcpeg"cpf "f gf wevkqpu"o wuv"dg"f guki pgf "vq"gpeqwtci g"ugnh/uwhhkekgpe{"qt"qvj gt"geqpqo ke "
r wtr qug0"Kh"vj g"URJ C"qhhgtu"r gto kuukxg"f gf wevkqpu."vj g{"o wuv"dg"i tcpvgf "vq"cnn"hco knkgu"vj cv"
swcnkh{"hqt"vj go "cpf "uj qwnf "eqo r ngo gpv"gzkuvkpi "kpeqo g"gzenwukqpu"cpf "f gf wevkqpu0"]RJ "Qee"
I D."r 034: _0'

Vj g"*Form HUD-50058 Instruction Booklet* uvcvgu"vj cv"vj g"o czko wo "cnnqy cdng"co qwpv"hqt"vqvcn"
r gto kuukxg"f gf wevkqpu"ku"nguu"vj cp"&, 2.222'r gt"{gct0'

### URJ C"Rqnke{

Vj g"URJ C"j cu"qr vgf "pqv"vq"wug"r gto kuukxg"f gf wevkqpu0'

# PART III: CALCULATING RENT

## 6-III.A.'OVERVIEW OF INCOME-BASED RENT CALCULATIONS

Vj g'hktuv'uvgr "kp"ecrewncvkpi "kpeqo g/dcugf "tgpv'ku'vq "f gvgto kpg"gcej "hco kn{øu'vqvcn'vgpcpv'r c{o gpv' *VVR+0'Vj gp.'kh'vj g'hco kn{"ku'qeewr {kpi "c'wpkv'vj cv'j cu'vgpcpv'r ckf "wkhkvkgu."vj g'wkhkv{ "cnqy cpeg" ku'uwdvtcevgf "htqo "vj g'VVR0'Vj g'tguwn'qh'vj ku'ecrewncvkqp."kh'c'r qukvkxg'pwo dgt."ku'vj g'vgpcpv'tgpv0' Kh'vj g'VVR'ku'nguu'vj cp'vj g'wkhkv{ "cnqy cpeg.'vj g'tguwn'qh'vj ku'ecrewncvkqp'ku'c'pgi cvkxg'pwo dgt." cpf "ku'ecnref "vj g'wkhkv{ "tgko dwtugo gpv.'y j kej "o c{'dg'r ckf "vq'vj g'hco kn{'qt'f ktgevn{'vq'vj g'wkhkv{ " eqo r cp{'d{'vj g'URJ C0'

## TTP Formula [24 CFR 5.628]

J WF "tgi wncvkqpu'ur gekh{'vj g'hqto wnc'hqt'ecrewncvkpi "vj g'vqvcn'vgpcpv'r c{o gpv'*VVR+'hqt'c'vgpcpv'"" hco kn{0'VVR'ku'vj g'j ki j guv'qh'vj g'hqkoy kpi "co qwpu.'tqwpf gf "vq'vj g'pgctguv'f qmct<'

52'r gtegpv'qh'vj g'hco kn{øu'o qpyj n{'cf lwuvgf "kpeqo g'*cf lwuvgf "kpeqo g'ku'f ghkpgf "kp'Rctv'KK+"

32'r gtegpv'qh'vj g'hco kn{øu'o qpyj n{'i tquu'kpeqo g'*cppwcn'kpeqo g.'cu'f ghkpgf "kp'Rctv'K'f kxkf gf "d{" 34+"

Vj g'y gnhctg'tgpv'*kp'cu/r ckf "uvcvgu'qpn{+"

C'o kpko wo 'tgpv'dgwy ggp"&2'cpf "&72'yj cv'ku'guvcdnkuj gf "d{'yj g'RJ C"

Vj g'cngtpcvkxg'pqp/r wdnke'j qwukpi "tgpv.'cu'f gvgto kpgf "kp'ceeqtf cpeg'y kyj "46'EHT'; 820324"

Vj g'URJ C'j cu'cwyj qtkv{'vq'uwur gpf "cpf "gzgo r v'hco knkgu'htqo "o kpko wo 'tgpv'yj gp'c'hkpcpekcn' j ctf uj kr "gzkuvu.'cu'f ghkpgf "kp'ugevkqp'8/KKKD0'

### *Welfare Rent [24 CFR 5.628]*

URJ C'Rqnke{"

Y gnhctg'tgpv'f qgu'pqv'cr r n{'kp'yj ku'nqecnkv{0'

### *Minimum Rent [24 CFR 5.630]*

URJ C'Rqnke{"

Vj g'o kpko wo 'tgpv'hqt'yj ku'nqecnkv{'ku'&720'

## Optional Changes to Income-Based Rents [24 CFR 960.253(c)(2) and PH Occ GB, pp. 131-134]"

RJ Cu'j cxg"dggp"i kxgp"xgt{"dtqcf "hrngzkdkrkv{"\q"guvcdrkuj "\j gkt"qy p."wpks wg"tgpv'ecrewrcvkqp"
u{uvgo u"cu'hqpi "cu'\j g"tgpv'r tqf wegf "ku'pqv'j ki j gt"\j cp"\j cv'ecrewrcvgf "wukpi "\j g"VVR"cpf "
o cpf cvqt{"f gf wevkqpu0'Cv'\j g"f kuetgvkqp"qh"\j g"RJ C."tgpv'r qrkekgu'o c{"uvtwewtg"c"u{uvgo "\j cv'
wugu"eqo dkpcvkqpu"qh"r gto kuukxg"f gf wevkqpu."guetqy "ceeqwpvu."kpeqo g/dcugf "tgpvu."cpf "\j g"
tgs wktgf "hrcv'cpf "o kpko wo "tgpvu0"

Vj g"URJ Cøu"o kpko wo "tgpv'cpf "tgpv'ej qkeg'r qrkekgu'uvknn"cr r n{"\q"chhgevgf "hco krkgu0'Wvknkv{"
cnnqy cpeg u"ctg"cr r nkgf "\q"URJ C'f guki pgf "kpeqo g/dcugf "tgpvu'kp"\j g"uco g"o cppgr"cu"\j g{"ctg"
cr r nkgf "\q"\j g"tgi wncvqt{"kpeqo g/dcugf "tgpvu0"

Vj g"ej qkegu"ctg"hko kvgf "qpn{"d{"\j g"tgs wktgo gpv'\j cv'\j g"o gvj qf " wugf "pqv'r tqf weg"c"VVR"qt"
vgpcpv'tgpv'i tgcvgt"\j cp"\j g"VVR"qt"vgpcpv'r tqf wegf "wpf gt"\j g"tgi wncvqt{"hqto wnc0"

#### URJ C'Rqrke{"

Vj g"URJ C'ej qqugu'pqv'\q"cf qr v'qr vkqpcn'ej cpi gu"\q"kpeqo g/dcugf "tgpvu0

## Ceiling Rents [24 CFR 960.253 (c)(2) and (d)]"

Egknkpi "tgpvu"ctg"wugf "\q"ecr "kpeqo g/dcugf "tgpvu0'Vj g{"ctg"r ctv'qh'\j g"kpeqo g/dcugf "hqto wnc0'Kh"
\j g"ecrewrcvgf "VVR"gzeggf u"\j g"egknkpi "tgpv'hqt"\j g"wpkv."\j g"egknkpi "tgpv'ku"wugf "\q"ecrewrcvg"\gpcpv'
tgpv'*'egknkpi "tgpv'VVR'o kpwu'wvknkv{"cnnqy cpeg+0'Kpetgcugu'kp"kpeqo g"f q"pqv'chhget'\j g"hco kn{"
ukpeg"\j g"tgpv'ku'ecr r gf 0'Vj g"wug"qh'egknkpi "tgpvu'hquvgtu"wr y ctf "o qdknkv{"cpf "kpeqo g"o kzkpi 0"

Dgecwug"qh'\j g"o cpf cvqt{"wug"qh'hrcv'tgpvu."\j g"r tko ct{"hwpevkqp"qh'egknkpi "tgpvu'pqy "ku'\q"cuukuv'
hco krkgu'y j q"ecppqv'uy kej "dcem'\q"hrcv'tgpv'dgwy ggp"cppwcn'tggzco kpcvkqpu'cpf "y qwrf "qvj ger'kug"
dg"r c{kpi "cp"kpeqo g/dcugf "\gpcpv'tgpv'\j cv'ku'j ki j gr'\j cp"\j g"hrcv'tgpv0"

Egknkpi "tgpvu"o wuv'dg"ugv'\q"\j g"ngxgn'tgs wktgf "hqt"hrcv'tgpvu"*'y j kej "y knn'tgs wktg"\j g"cf f kvkqp"qh'\j g"
wvknkv{"cnnqy cpeg"\q"\j g"hrcv'tgpv'hqt"r tqr gtvkgu'y kj "\gpcpv'r ckf "wvknkvkgu+]RJ "Qee'I D.'r 0357_0'

#### URJ C'Rqrke{"

Vj g"URJ C'ej qqugu'pqv'\q" wug"egknkpi "tgpvu0

## Utility Reimbursement [24 CFR 960.253(c)(4)]

Wkrkv{"tgko dwtugo gpv"qeewtu"y j gp"cp{"crr rlecdng"wkrkv{"cmoy cpee"hqt"vgpcpv/r ckf "wkrkvkgu" gzeggf u"\j g"VVR0J WF "r gro ku"\j g"URJ C"\q"r c{"\j g"tgko dwtugo gpv"\q"\j g"hco kn{"qt"f ktgevn{"\q" \j g"wkrkv{"r tqxkf gt0

URJ C"Rqrle{"

Vj g"URJ C"y krn'o cng"wkrkv{"tgko dwtugo gpvu"\q"\j g"wkrkv{"r tqxkf gt0

Vj g"URJ C"o c{"o cng"cm"wkrkv{"tgko dwtugo gpv'r c{o gpvu"\q"s wcrkh{kpi "hco krkgu"qp"c"o qpyj n{" dcuku"qt"o c{"o cng"s wctvgtn{"r c{o gpvu"y j gp"\j g"o qpyj n{"tgko dwtugo gpv"co qwpv'ku"&37022"qt" rguu0Tgko dwtugo gpvu"o wuv'dg"o cf g"qpeg"r gt "ecrgpf ct/{gct"s wctvgt."gkyj gt"r tqur gevkxgn{"qt" tgvtqcevkxgn{."cpf "o wuv'dg"r tqtcvgf "kh"\j g"hco kn{"ngcxgu"\j g"r tqi tco "kp"cf xcpeg"qh"ku"pgzv" s wctvgtn{"tgko dwtugo gpv0Vj g"URJ C"o wuv'cmo "cf qr v'j ctuj kr "r qrlekgu"hqt"hco krkgu"hqt"y j qo " tgegkxkpi "s wctvgtn{"tgko dwtugo gpv"y qwf "etgcvg"c"hkpcpekcl"j ctuj kr 0Vj g"URJ C"o wuv'kuuwg" tgko dwtugo gpvu"\j cv'gzeggf "&37022"r gt "o qpyj "qp"c"o qpyj n{"dcuku0

URJ C"Rqrle{"

Vj g"URJ C"y krn'kuuwg"cm'wkrkv{"tgko dwtugo gpvu"o qpyj n{0

## 6-III.B.'FINANCIAL HARDSHIPS AFFECTING MINIMUM RENT [24 CFR 5.630]

### URJ C'Rqrke{"

Vj g'hkpcpekcn'j ctf uj kr 'twngu'f guetkdgf ''dgmqy ''cr r n{ ''kp''vj ku''l wtkuf kevkqp''dgecwug ''vj g'URJ C''
j cu'guvcdnkuj gf ''c'o kpko wo 'tgpv''qh''&720'

**Overview**

Kh''vj g'URJ C''guvcdnkuj gu'c'o kpko wo 'tgpv'i tgcvgt ''vj cp''| gtq.''vj g'URJ C'o wuv'i tcpv'cp''gzgo r vkqp''
htqo ''vj g'o kpko wo 'tgpv'kh''c'hco kn{ 'ku'wpcdng'\q'r c{ ''vj g'o kpko wo 'dgecwug'qh''hkpcpekcn'
j ctf uj kr 0'

Vj g'hkpcpekcn'j ctf uj kr 'gzgo r vkqp'cr r nkgu'qpn{ '\q 'hco knkgu'tgs wktgf '\q 'r c{ ''vj g'o kpko wo 'tgpv0'Kh''c''
hco kn{øu''VVR'ku'j ki j gt ''vj cp''vj g'o kpko wo 'tgpv.''vj g'hco kn{ 'ku'pqv'gnki kdng'hqt ''c'j ctf uj kr ''
gzgo r vkqp0'Kh''vj g'URJ C'f gvgto kpgu'vj cv''c''j ctf uj kr 'gzkuvu.''vj g'VVR'ku'vj g'j ki j guv'qh''vj g'
tgo ckpkpi 'eqo r qpgpvu'qh''vj g'hco kn{øu'ecnewncvgf ''VVR0'

**HUD-Defined Financial Hardship**

Hkpcpekcn'j ctf uj kr 'kpenwfgu''vj g'hqnnqy kpi 'ukwwcvkqpu<''

*3+''Vj g'hco kn{ 'j cu'nquv'gnki kdknkv{ 'hqt 'qt 'ku'cy ckvkpi 'cp''gnki kdknkv{ 'f gvgto kpcvkqp'hqt 'c'hgf gtcn''
uvcvg.'qt 'nqecn'cuukuvcpeg'r tqi tco 0'Vj ku'kpenwfgu'c'hco kn{ 'o go dgt 'y j q 'ku'c'pqpekvk| gp''
ncy hwn{ 'cf o kvvgf 'hqt 'r gto cpgpv'tgukf gpeg'wpf gt 'vj g'Ko o ki tcvkqp'cpf ''P cvkqpcnkv{ 'Cev'y j q ''
y qwnf 'dg'gpvknwgf ''\q 'r wdnke 'dgpghkvu'dwv'hqt ''Vkvng'KX 'qh''vj g'Rgtuqpcn'Tgur qpukdknkv{ 'cpf ''Y qtm'
Qr r qtwpkv{ 'Cev'qh'3; ; 80"

#### URJ C'Rqrke{"

C'j ctf uj kr 'y knn'dg'eqpukf gtgf ''\q 'gzkuv'qpn{ 'kh''vj g'nquu'qh'gnki kdknkv{ 'j cu'cp''ko r cev'qp''vj g''
hco kn{øu'cdknkv{ '\q 'r c{ ''vj g'o kpko wo 'tgpv0"

Hqt 'c'hco kn{ 'y ckvkpi 'hqt 'c'f gvgto kpcvkqp'qh''gnki kdknkv{.''vj g'j ctf uj kr 'r gtkqf 'y knn'gpf ''cu'qh''
vj g'hktuv'qh''vj g'o qpvj ''hqnnqy kpi '*3+ko r ngo gpvcvkqp'qh''cuukuvcpeg.''kh'cr r tqxgf .''qt ''*4+''vj g''
f gekukqp'vq 'f gp{ 'cuukuvcpeg0'C 'hco kn{ 'y j qug'tgs wguv'hqt 'cuukuvcpeg'ku'f gpkgf 'o c{ 'tgs wguv'
c'j ctf uj kr 'gzgo r vkqp'dcugf ''wr qp''qpg'qh''vj g'qvj gt 'cnnqy cdng'j ctf uj kr 'ektewo uvcpegu0"

*4+''Vj g'hco kn{ 'y qwnf 'dg'gxkevgf 'dgecwug'kv'ku'wpcdng'\q 'r c{ ''vj g'o kpko wo 'tgpv0'

#### URJ C'Rqrke{"

Hqt 'c'hco kn{ '\q 's wcnkh{ 'wpf gt 'vj ku'r tqxkukqp.''vj g'ecwug'qh''vj g'r qvgpvkcn'gxkevkqp'o wuv'dg''
vj g'hco kn{øu'hcknwtg'\q 'r c{ 'tgpv'qt '\gpcpv'r ckf ''wvknkvkgu0'

*5+''Hco kn{ 'kpeqo g'j cu'f getgcugf ''dgecwug'qh'ej cpi gf 'hco kn{ 'ektewo uvcpegu.''kpenwf kpi 'vj g'nquu'qh''
go r nq{o gpv0'

*6+"C"f gcyj "j cu"qeewttgf "kp"yj g"hco kn{0"

<u>URJ C"Rqnke{"</u>

Kp"qtf gt"vq"s wcnkh{"wpf gt"yj ku"r tqxkukqp."c"hco kn{"o wuv"f guetkdg"j qy "yj g"f gcyj "j cu"etgcvgf "
c"hkpcpekcn"j ctf uj kr "*g0i 0"dgecwug"qh"hwpgtcn/tgncvgf "gzr gpugu"qt"yj g"nquu"qh"yj g"hco kn{"
o go dgtøu"kpeqo g+0"

*7+"Vj g"hco kn{"j cu"gzr gtkgpegf "qyj gt"ektewo uvcpegu"f gvgto kpgf "d{"yj g"URJ C0"

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"j cu"pqv"guvcdnkuj gf "cp{"cf f kvkqpcn"j ctf uj kr "etkvgtkc0"

**Implementation of Hardship Exemption**

***Determination of Hardship***

Y j gp"c"hco kn{"tgs wguu"c"hkpcpekcn"j ctf uj kr "gzgo r vkqp."vj g"URJ C"o wuv"uwur gpf "vj g"o kpko wo "
tgpv"tgs wktgo gpv"dgi kppkpi "vj g"hktuv"qh"vj g"o qpvj "hqmqy kpi "vj g"hco kn{øu"tgs wguv0

Vj g"URJ C"vj gp"f gvgto kpgu"y j gvj gt"vj g"hkpcpekcn"j ctf uj kr "gzkuvu"cpf "y j gvj gt"vj g"j ctf uj kr "ku"
vgo r qtct{"qt"nqpi /vgto 0

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"f ghkpgu"vgo r qtct{"j ctf uj kr "cu"c"j ctf uj kr "gzr gevgf "vq"ncuv"; 2"f c{u"qt"nguu0"
Nqpi "vgto "j ctf uj kr "ku"f ghkpgf "cu"c"j ctf uj kr "gzr gevgf "vq"ncuv"o qtg"vj cp"; 2"f c{u0

Vj g"URJ C"o c{"pqv"gxkev"vj g"hco kn{"hqt"pqpr c{o gpv"qh"o kpko wo "tgpv"f wtkpi "vj g"; 2/f c{"r gtkqf "
dgi kppkpi "vj g"o qpvj "hqmqy kpi "vj g"hco kn{øu"tgs wguv"hqt"c"j ctf uj kr "gzgo r vkqp0

Y j gp"vj g"o kpko wo "tgpv"ku"uwur gpf gf ."vj g"VVR"tgxgtvu"vq"vj g"j ki j guv"qh"vj g"tgo ckpkpi "
eqo r qpgpvu"qh"vj g"ecnewncvgf "VVR0"Vj g"gzco r ng"dgnqy "f go qpuvtcvgu"vj g"ghhgev"qh"vj g"o kpko wo "
tgpv"gzgo r vkqp0

| **Example: Impact of Minimum Rent Exemption** | |
|---|---|
| Cuuwo g"vj g"URJ C"j cu"guvcdnkuj gf "c"o kpko wo "tgpv"qh"&720 | |
| **TTP – No Hardship** | **TTP – With Hardship** |
| &2" 52' "qh"o qpyjn{"cf lwuvgf "kpeqo g" | &2" 52' "qh"o qpyjn{"cf lwuvgf "kpeqo g" |
| &37" 32' "qh"o qpyjn{"i tquu"kpeqo g" | &37" 32' "qh"o qpyjn{"i tquu"kpeqo g" |
| P 1C" Y grhctg'tgpv" | P 1C" Y grhctg'tgpv" |
| &72" O kpko wo "tgpv" | &72" O kpko wo "tgpv" |
| O kpko wo "tgpv"cr r nkgu0"<br>VVR"? "&72" | J ctf uj kr "gzgo r vkqp"i tcpvgf 0"<br>VVR"? "&37" |

<u>URJ C"Rqnke{"</u>

Vq"s wcnkh{"hqt"c"j ctf uj kr "gzgo r vkqp."c"hco kn{"o wuv"uwdo kv"c"tgs wguv"hqt"c"j ctf uj kr "
gzgo r vkqp"kp"y tkvkpi 0"Vj g"tgs wguv"o wuv"gzr nckp"vj g"pcwtg"qh"vj g"j ctf uj kr "cpf "j qy "vj g"
j ctf uj kr "j cu"chhgevgf "vj g"hco kn{øu"cdknkv{"vq"r c{"vj g"o kpko wo "tgpv0

Vj g"URJ C"y knn"o cng"vj g"f gvgto kpcvkqp"qh"j ctf uj kr "y kvj kp"52"ecngpf ct"f c{u0

*No Financial Hardship*

Ki'vj g'URJ C'f gvgto kpgu'vj gtg'ku'pq 'hkpcpekcn'j ctf uj kr.'vj g'URJ C'y km'tgkpuvcvg'vj g'o kpko wo 'tgpv' cpf 'tgs wktg'vj g'hco kn{'vq 'tgr c{'vj g'co qwpv'uwur gpf gf 0

Hqt'r tqegf wtgu'r gtvckpkpi 'vq 'i tkgxcpeg'j gctkpi 'tgs wguvu'dcugf 'wr qp'vj g'URJ Cøu'f gpkcn'qh'c" j ctf uj kr 'gzgo r vkqp.'ugg'Ej cr vgt'36.'I tkgxcpegu'cpf 'Cr r gcnu0

    <u>URJ C'Rqnke{</u>

    Vj g'URJ C'y km'tgs wktg'vj g'hco kn{'vq 'tgr c{'vj g'uwur gpf gf 'co qwpv'y kj kp'52'ecngpf ct'f c{u' qh'vj g'URJ Cøu'pqvkeg'vj cv'c'j ctf uj kr 'gzgo r vkqp'j cu'pqv'dggp'i tcpvgf 0

*Temporary Hardship*

Ki'vj g'URJ C'f gvgto kpgu'vj cv'c's wcnkh{kpi 'hkpcpekcn'j ctf uj kr 'ku'vgo r qtct{.'vj g'URJ C'o wuv' uwur gpf 'vj g'o kpko wo 'tgpv'hqt'vj g'; 2/f c{'r gtkqf 'dgi kppkpi 'vj g'hktuv'qh'vj g'o qpvj 'hqmqy kpi 'vj g' f cvg'qh'vj g'hco kn{øu'tgs wguv'hqt'c'j ctf uj kr 'gzgo r vkqp0

Cv'vj g'gpf 'qh'vj g'; 2/f c{'uwur gpukqp'r gtkqf .'vj g'hco kn{'o wuv'tguwo g'r c{o gpv'qh'vj g'o kpko wo ' tgpv'cpf 'o wuv'tgr c{'vj g'URJ C'vj g'co qwpvu'uwur gpf gf 0J WF 'tgs wktgu'vj g'URJ C'vq 'qhhgt'c' tgcuqpcdng'tgr c{o gpv'ci tggo gpv.'qp'vgto u'cpf 'eqpf kvkqpu'guvcdnkuj gf 'd{'vj g'URJ C0Vj g'URJ C' cnuq'o c{'f gvgto kpg'vj cv'ektewo uvcpegu'j cxg'ej cpi gf 'cpf 'vj g'j ctf uj kr 'ku'pqy 'c'nqpi /vgto ' j ctf uj kr 0

Hqt'r tqegf wtgu'r gtvckpkpi 'vq 'i tkgxcpeg'j gctkpi 'tgs wguvu'dcugf 'wr qp'vj g'URJ Cøu'f gpkcn'qh'c" j ctf uj kr 'gzgo r vkqp.'ugg'Ej cr vgt'36.'I tkgxcpegu'cpf 'Cr r gcnu0

    <u>URJ C'Rqnke{</u>

    Vj g'URJ C'y km'gpvgt'kpvq 'c'tgr c{o gpv'ci tggo gpv'kp'ceeqtf cpeg'y kj 'vj g'URJ Cøu' tgr c{o gpv'ci tggo gpv'r qnke{'*ugg'Ej cr vgt'38+0

*Long-Term Hardship*

If the SPHA determines that the financial hardship is long-term, the SPHA must exempt the family from the minimum rent requirement for so long as the hardship continues. The exemption will apply from the first of the month following the family's request until the end of the qualifying hardship. When the financial hardship has been determined to be long-term, the family is not required to repay the minimum rent.

>  SPHA Policy

>  The hardship period ends when any of the following circumstances apply:

>  (1) At an interim or annual reexamination, the family's calculated TTP is greater than the minimum rent.

>  (2) For hardship conditions based on loss of income, the hardship condition will continue to be recognized until new sources of income are received that are at least equal to the amount lost. For example, if a hardship is approved because a family no longer receives a $60/month child support payment, the hardship will continue to exist until the family receives at least $60/month in income from another source or once again begins to receive the child support.

>  (3) For hardship conditions based upon hardship-related expenses, the minimum rent exemption will continue to be recognized until the cumulative amount exempted is equal to the expense incurred.

## 6-III.C. UTILITY ALLOWANCES [24 CFR 965, Subpart E]

### Overview

Wvkrkv{ "cmqy cpegu"ctg "r tqxkf gf "vq"hco krkgu"r c{kpi "kpeqo g/dcugf "tgpvu"y j gp"vj g"equv"qh"wvkrkvkgu"
ku"pqv"kpenwf gf "kp"vj g"tgpv0"Y j gp"f gvgto kpkpi "c"hco kn{øu"kpeqo g/dcugf "tgpv."vj g"URJ C"o wuv"wug"
vj g"wvkrkv{ "cmqy cpeg"cr r nkecdng"vq"vj g"v{r g"qh"f y gmkpi "wpkv"ngcugf "d{"vj g"hco kn{0"

Hqt"r qnkekgu"qp"guvcdnkuj kpi "cpf "wr f cvkpi "wvkrkv{ "cmqy cpegu."ugg"Ej cr vgt "380"

### Reasonable Accommodation and Individual Relief

Qp"tgs wguv"htqo "c"hco kn{."RJ Cu"o wuv"cr r tqxg"c"wvkrkv{ "cmqy cpeg"vj cv"ku"j ki j gt "vj cp"vj g"
cr r nkecdng"co qwpv"hqt "vj g"f y gmkpi "wpkv"kh"c"j ki j gt "wvkrkv{ "cmqy cpeg"ku"pggf gf "cu"c"tgcuqpcdng"
ceeqo o qf cvkqp"vq"o cng"vj g"r tqi tco "ceeguukdng"vq"cpf "wucdng"d{"vj g"hco kn{"y kj "c"f kucdkrkv{"]46"
EHT ": "cpf "322."RJ "Qee"I D."r 0394_0"

Nkmgy kug."tgukf gpvu"y kj "f kucdkrkvkgu"o c{"pqv"dg"ej cti gf "hqt "vj g"wug"qh"egtvckp"tgukf gpv/uwr r rkgf "
cr r nkcpegu"kh"vj gtg"ku"c"xgtkhkgf "pggf "hqt "ur gekcn'gs wkr o gpv"dgecwug"qh"vj g"f kucdkrkv{"]RJ "Qee"I D."
r 0394_0"

Ugg"Ej cr vgt "4 "hqt "r qnkekgu"tgncvgf "vq"tgcuqpcdng"ceeqo o qf cvkqpu0"

Hwtvj gt."vj g"URJ C"o c{"i tcpv"tgs wguvu"hqt "tgnkgh"htqo "ej cti gu"kp"gzeguu"qh"vj g"wvkrkv{ "cmqy cpeg"
qp"tgcuqpcdng"i tqwpf u."uwej "cu"ur gekcn'pggf u"qh"vj g"grf gtn{."km"qt "tgukf gpvu"y kj "f kucdkrkvkgu."qt "
ur gekcn'hcevqtu"pqv"y kj kp"eqpvtqn'qh"vj g"tgukf gpv."cu"vj g"URJ C"f ggo u"cr r tqr tkcvg0Vj g"hco kn{ "
o wuv"tgs wguv"vj g"j ki j gt "cmqy cpeg"cpf "r tqxkf g"vj g"URJ C"y kj "cp"gzr ncpcvkqp"cdqwv"vj g"
cf f kkqpcn'cmqy cpeg"tgs wktgf 0"

RJ Cu"uj qwrf "f gxgnqr "etkvgtkc"hqt "i tcpvkpi "kpf kxkf wcn'tgrkgh."pqvkf{ "tgukf gpvu"cdqwv"vj g"cxckncdkrkv{ "
qh"kpf kxkf wcn'tgrkgh."cpf "pqvkf{ "r ctvkekr cpvu"cdqwv"vj g"cxckncdkrkv{ "qh"kpf kxkf wcn'tgrkgh"r tqi tco u"
*uqo g"vko gu"tghgttgf "vq"cu"õO gf kecn'Dcugrkpgö+"qhhgtgf "d{"vj g"rqecn'wvkrkv{ "eqo r cp{ "
]Wvkrkv{ "Cmqy cpeg"I D."r 03; =46"EHT ": 870/28 _0"

## URJ C"Rqrke{

Vj g"hco kn{"o wuv'tgu wguv"vj g"j ki j gt"cmqy cpee"cpf "r tqxkfg"vj g"URJ C"y kj "kphqto cvkqp" cdqwv'vj g"co qwpv"qh'cf f kvkqpcn'cmqy cpee"tgs wktgf 0'

Vj g"URJ C"y kn'eqpukfgt "vj g"hqmqy kpi "etkvgtkc"cu'xcrkf "tgcuqpu"hqt'i tcrvkpi "kpf kxkfwcn' tgnkgh<

> Vj g"hco kn{øu'eqpuwo r vkqp"y cu'o kuvcmgpn{"r qtvtc{gf "cu"gzeguukxg"f wg"vq"f ghgevu" kp"vj g"o gvgt "qt"gttqtu"kp"vj g"o gvgt "tgcf kpi 0'

> Vj g"gzeguukxg"eqpuwo r vkqp"ku"ecwugf "d{"c"ej ctcevgtkuvke"qh'vj g"wpkv'qt"qy pgt/ uwr r nkgf "gs wkr o gpv'vj cv'ku'dg{qpf "vj g"hco kn{øu'eqpvtqn'uwej "cu'c"r ctvkewnctn{" kpghhkekgpv'tghtki gtcvqt'qt'kpcf gs wcvg"kpuwncvkqp0'Vj g"cmqy cpeg"uj qwf "dg"cf lwuvgf " vq"tghngev'vj g"j ki j gt"eqpuwo r vkqp"pggf u'cuuqekcvgf "y kj "vj g"wpkv'wpvkn'vj g"ukwcvkqp" ku"tgo gf kgf 0'Vj g"tgukf gpv'uj qwf "dg"i tcpvgf "kpf kxkfwcn'tgnkgh'wpvkn'vj g"cmqy cpeg"ku" cf lwuvgf 0'

> Vj g"gzeguukxg"eqpuwo r vkqp"ku"f wg"vq"ur gekcn'pggf u'qh'vj g"hco kn{"vj cv'ctg"dg{qpf " vj gkt "eqpvtqn'uwej "cu'vj g"pggf "hqt'ur gekcrk'gf "gs wkr o gpv'kp"vj g"ecug"qh'c"hco kn{" o go dgt"y j q"ku"km"grf gtn{."qt"y j q"j cu'c"f kucdknkv{0'

Kp"f gvgto kpkpi "vj g"co qwpv'qh'vj g"tgcuqpcdng"ceeqo o qf cvkqp"qt"kpf kxkfwcn'tgnkgh."vj g" URJ C"y kn'cmqy "c"tgcuqpcdng"o gcuvtg"qh'cf f kvkqpcn'wuci g"cu'pgeguuct{0'Vq"cttkxg"cv'vj g" co qwpv'qh'cf f kvkqpcn'wukikv{"eqpv'qh'ur gekhke"gs wkr o gpv."vj g"hco kn{"o c{"r tqxkfg" kphqto cvkqp"htqo "vj g"o cpwhcevwtgt"qh'vj g"gs wkr o gpv."qt"vj g"hco kn{"qt"URJ C"o c{"eqpf wev' cp"kpvgtpgv'ugctej "hqt"cp"guvko cvg"qh'wuci g"qt"cf f kvkqpcn'o qpvj n{"equv0'

Kphqto cvkqp"qp"tgcuqpcdng"ceeqo o qf cvkqp"cpf "kpf kxkfwcn'tgnkgh'hqt"ej cti gu"kp"gzeguu'qh' vj g"wvknkv{"cmqy cpeg"y kn'dg"r tqxkfgf "vq"cm'tgukf gpvu'cv'o qxg/kp"cpf "y kj "cp{"pqvkeg"qh' r tqr qugf "cmqy cpegu."ej gf wg"uwej cti gu."cpf "tgxkukqpu0'Vj g"URJ C"y kn'cmuq"r tqxkfg" kphqto cvkqp"qp"wvknkv{"tgnkgh'r tqi tco u'qt"o gf kecn'f kucqwpvu"*uqo gvko gu'tghgttgf "vq"cu" õO gf kecn'Dcugnkpg'f kucqwpvö+'vj cv'o c{"dg"cxckncdng"vj tqwi j "nqecn'wvknkv{"r tqxkfgtu0'

Vj g"hco kn{"o wuv'tgu wguv'vj g"j ki j gt"cmqy cpee"cpf "r tqxkfg"vj g"URJ C"y kj "kphqto cvkqp" cdqwv'vj g"co qwpv'qh'cf f kvkqpcn'cmqy cpee"tgs wktgf 0'

Cv'ku'f kuetgvkqp."vj g"URJ C"o c{"tggxcnwcvg"vj g"pggf "hqt"vj g"kpetgcugf "wvknkv{"cmqy cpeg"cu" c"tgcuqpcdng"ceeqo o qf cvkqp"cv'cp{"tgi wnct"tggzco kpcvkqp0'

Kh'vj g"gzeguukxg"eqpuwo r vkqp"ku"ecwugf "d{"c"ej ctcevgtkuvke"qh'vj g"wpkv'qt"RJ C/uwr r nkgf " gs wkr o gpv'vj cv'ku'dg{qpf "vj g"hco kn{øu'eqpvtqn'uwej "cu'c"r ctvkewnctn{"kpghhkekgpv' tghtki gtcvqt'qt"kpcf gs wcvg"kpuwncvkqp."vj g"kpf kxkfwcn'tgnkgh'vq"vj g"tgukf gpv'y kn'egcug"y j gp" vj g"ukwcvkqp"ku'tgo gf kgf 0'

## Utility Allowance Revisions [24 CFR 965.507]

Vj g''URJ C''o wuv''tgxkgy ''cv''ngcuv''cppwcm{''yj g''dcuku''qp''y j kej ''wkrkv{''cmqy cpgu''j cxg''dggp'' guvcdrkuj gf ''cpf .''kh''tgcuqpcdm{''tgs wktgf ''kp''qtf gt ''vq''eqpvkpwg''cf j gtgpeg''vq''uvcpf ctf u''f guetkdgf ''kp'' 46''EHT'', 870727.''o wuv''guvcdrkuj ''tgxkugf ''cmqy cpegu0''

Vj g''URJ C''o wuv''tgxkug''yj g''wkrkv{''cmqy cpeg''uej gf wg''kh''yj gtg''ku''c''tcvg''ej cpi g''yj cv''d{''kuugnf ''qt '' vqi gyj gt ''y kyj ''r tkqt ''tcvg''ej cpi gu''pqv''cf lwuvgf ''hqt .''tguwnu''kp''c''ej cpi g''qh''32''r gtegpv''qr o qtg''htqo '' yj g''tcvgu''qp''y j kej ''uwej ''cmqy cpgu''y gtg''dcugf 0''

Cf lwuvo gpvu''vq''tgukf gpv''r c{o gpvu''cu''c''tguwnv''qh''uwej ''ej cpi gu''o wuv''dg''tgvtqcevkxg''vq''yj g''hktuv''f c{'' qh''yj g''o qpyj ''hqnqy kpi ''yj g''o qpyj ''kp''y j kej ''yj g''ncuv''tcvg''ej cpi g''cmgp''kpvq''ceeqwpv''kp''uwej '' tgxkukqp''dgeco g''ghhgevkxg0Uwej ''tcvg''ej cpi gu''ctg''pqv''uwdlgev''vq''yj g''82/f c{''pqvkeg'']46''EHT'' ; 870729*d+.0'

Vj g''vgpcpv''tgpv''ecnewncvkqpu''o wuv''tghngev''cp{''ej cpi gu''kp''yj g''URJ Cøu''wkrkv{''cmqy cpeg''uej gf wg'' ]46''EHT'', 820475*e+*5+.0'

#### URJ C''Rqrke{''

Dgy ggp''cppwcn''tgxkgy u''qh''wkrkv{''cmqy cpgu.''yj g''URJ C''y kn''qpn{''tgxkug''ku''wkrkv{'' cmqy cpgu''f wg''vq''c''tcvg''ej cpi g.''y j gp''tgs wktgf ''vq''d{''yj g''tgi wncvkqp0'

## 6-III.D. PRORATED RENT FOR MIXED FAMILIES [24 CFR 5.520]

J WF "tgi wncvkqpu"r tqj kdkv'cuukuvcpeg"vq"kpgnki kdng"hco kn{"o go dgtu0"C"*mixed family*"ku"qpg"vj cv' kpenwf gu"cv'ngcuv'qpg"WU0'ekvk| gp"qt"grki kdng"ko o ki tcpv'cpf "cp{"pwo dgt"qh'kpgnki kdng"hco kn{" o go dgtu0'Gzegr v'hqt"pqp/r wdrke"j qwukpi "qxgt"kpeqo g"hcikgu."vj g"URJ C"o wuv'r tqtcvg"vj g" cuukuvcpeg"r tqxkf gf "vq"c"o kz gf "hco kn{0'Vj g"URJ C"y kn'hktuv'f gvgto kpg"VVR"cu"kh'cn'hco kn{" o go dgtu"y gtg"grki kdng"cpf "vj gp"r tqtcvg"vj g"tgpv'dcugf "wr qp"vj g"pwo dgt"qh'hco kn{"o go dgtu"vj cv' cewcn{"ctg"grki kdng0'Vq"f q"vj ku."vj g"URJ C"o wuv<

*3+"Uwdvtcev'vj g"VVR"htqo "vj g"hncv'tgpv'cr r nkecdng"vq"vj g"wpkv0'Vj g"tguwnv'ku"vj g"o czko wo "uwdukf{" hqt"y j kej "vj g"hco kn{"eqwnf "s wcnkh{"kh'cn'o go dgtu"y gtg"grki kdng0'

*4+"F kxkf g"vj g"hco kn{"o czko wo "uwdukf{"d{"vj g"pwo dgt"qh'r gtuqpu"kp"vj g"hco kn{"vq"f gvgto kpg"vj g" o czko wo "uwdukf{"r gt"gcej "hco kn{"o go dgt"y j q"ku"grki kdng"*o go dgt"o czko wo "uwdukf{+0'

*5+"O wnvkr n{"vj g"o go dgt"o czko wo "uwdukf{"d{"vj g"pwo dgt"qh'grki kdng"hco kn{"o go dgtu0'

*6+"Uwdvtcev'vj g"uwdukf{"ecnewncvgf "kp"vj g"ncuv'uvgr "htqo "vj g"hncv'tgpv0'Vj ku"ku"vj g"r tqtcvgf "VVR0'

*7+"Uwdvtcev'vj g"wvknkv{"cnqy cpeg"hqt"vj g"wpkv'htqo "vj g"r tqtcvgf "VVR0'Vj ku"ku"vj g"r tqtcvgf "tgpv'hqt" vj g"o kz gf "hco kn{0'

> URJ C"Rqnke{"
>
> Tgxkugf "r wdrke"j qwukpi "hncv'tgpvu"y kn'dg"cr r nkgf "vq"c"o kz gf "hco kn{ø"tgpv'ecnewncvkqp"cv' vj g"hktuv'cppwcn'tggzco kpcvkqp"chvgt"vj g"tgxkukqp"ku"cf qr vgf 0'

*8+"Y j gp"vj g"o kz gf "hco kn{ø"VVR"ku"i tgcvgt"vj cp"vj g"cr r nkecdng"hncv'tgpv."wug"vj g"VVR"cu"vj g" r tqtcvgf "VVR0'Vj g"r tqtcvgf "VVR"o kpwu"vj g"wvknkv{"cnqy cpeg"ku"vj g"r tqtcvgf "tgpv'hqt"vj g" o kz gf "hco kn{0'

## 6-III.E. FLAT RENTS AND FAMILY CHOICE IN RENTS [24 CFR 960.253]"

### Flat Rents [24 CFR 960.253(b)]

Vj g"hncv"tgpv"ku"f guki pgf "vq"gpeqwtci g"ugrh/uwhhkekgpe{"cpf "vq"cxqkf "etgcvkpi "f kukpegpvkxgu"hqt" eqpvkpwgf "tgukf gpe{"d{"hco knkgu"y j q"ctg"cwgo r vkpi "vq"dgeqo g"geqpqo kecn{"ugrh/uwhhkekgpv0"

Ej cpi gu"kp"hco kn{"kpeqo g."gzr gpugu."qt"eqo r qukvkqp"y knn"pqv"chhgev"vj g"hncv"tgpv"co qwpv"dgecwug" kv"ku"qwukf g"vj g"kpeqo g-dcugf "hqto wnc0"

Rqrkekgu"tgrcvgf "vq"vj g"tggzco kpcvkqp"qh"hco knkgu"r c{kpi "hncv"tgpv"ctg"eqpvckpgf "kp"Ej cr vgt"; ."cpf " r qrkekgu"tgrcvgf "vq"vj g"guvcdrkuj o gpv"cpf "tgxkgy "qh"hncv"tgpvu"ctg"eqpvckpgf "kp"Ej cr vgr"380'

### Family Choice in Rents [24 CFR 960.253(a) and (e)]"

Y kj "vj g"gzegr vkqp"qh"pqp-r wdrke"j qwukpi "qxgt"kpeqo g"hco knkgu."qpeg"gcej "{gct."vj g"URJ C"o wuv" qhhgt"hco knkgu"vj g"ej qkeg"dgw ggp"c"hncv"tgpv"cpf "cp"kpeqo g-dcugf "tgpv0"Vj g"hco kn{"o c{"pqv"dg" qhhgtgf "vj ku"ej qkeg"o qtg"vj cp"qpeg"c"{gct0"Vj g"URJ C"o wuv"f qewo gpv"vj cv"hncv"tgpvu"y gtg"qhhgtgf " vq"hco knkgu"wpf gt"vj g"o gwj qf u"wugf "vq"f gvgto kpg"hncv"tgpvu"hqt"vj g"URJ C0"

#### URJ C"Rqrke{"

Vj g"cppwcn"URJ C"qhhgt"vq"c"hco kn{"qh"vj g"ej qkeg"dgw ggp"hncv"cpf "kpeqo g-dcugf "tgpv"y knn" dg"eqpf wevgf "wr qp"cf o kuukqp"cpf "wr qp"gcej "uwdugs wgpv"cppwcn"tggzco kpcvkqp0"

Vj g"URJ C"y knn'tgs wktg"hco knkgu"vq"uwdo kv"vj gkt"ej qkeg"qh"hncv"qt"kpeqo g-dcugf "tgpv"kp" y tkkkpi "cpf "y knn'o ckpvckp"uwej "tgs wguvu"kp"vj g"vgpcpv'hkng"cu"r ctv"qh"vj g"cf o kuukqp"qt" cppwcn'tggzco kpcvkqp"r tqeguu0"

Vj g"URJ C"o wuv"r tqxkfg"uwhhkekgpv"kphqto cvkqp"hqt"hco knkgu"vq"o cmg"cp"kphqto gf "ej qkeg0"Vj ku" kphqto cvkqp"o wuv"kpenwf g"vj g"URJ C øu"r qrke{"qp"uy kej kpi "htqm "hncv"tgpv"vq"kpeqo g-dcugf "tgpv" f wg"vq"hkpcpeicn'j ctf uj kr "cpf "vj g"f qnnct"co qwpv"qh"vj g"tgpv"wpf gt"gcej "qr vkqp0J qy gxgt."kh"vj g" hco kn{"ej qug"vj g"hncv"tgpv"hqt"vj g"r tgxkqwu"{gct"vj g"URJ C"ku"tgs wktgf "vq"r tqxkf g"cp"kpeqo g-dcugf " tgpv"co qwpv"qpn{"kp"vj g"{gct"cv'c'tggzco kpcvkqp"qh"kpeqo g"ku"eqpf wevgf "qt"kh"vj g"hco kn{" ur gekhkecm{"tgs wguvu"kv"cpf "uwdo ku"wr f cvgf "kpeqo g"kphqto cvkqp0"

## Switching from Flat Rent to Income-Based Rent Due to Hardship [24 CFR 960.253(f)]

Y kij "vj g"gzegr vkqp"qh"pqp/r wdnke"j qwukpi "qxgt/kpeqo g"hco knkgu."c"hco kn{"ecp"qr v"vq"uy kej "htqo "
hncv'tgpv'vq"kpeqo g/dcugf "tgpv'cv'cp{"ko g"kh'vj g"'ctg"wpcdng"vq"r c{"vj g"hncv'tgpv'f wg"vq"hkpcpekcn'
j ctf uj kr 0Kf'vj g"URJ C"f gvgto kpgu"vj cv'c"hkpcpekcn'j ctf uj kr "gzkuvu."vj g"URJ C"o wuv'ko o gfkcvgn{"
cnqy "vj g"hco kn{"vq"uy kej "htqo "hncv'tgpv'vq"kpeqo g/dcugf "tgpv0'

> URJ C"Rqnke{"
>
> Wr qp"f gvgto kpcvkqp"d{"vj g"URJ C"vj cv'c"hkpcpekcn'j ctf uj kr "gzkuvu."vj g"URJ C"y knl'cnqy "c"
> hco kn{"vq"uy kej "htqo "hncv'tgpv'vq"kpeqo g/dcugf "tgpv'ghhgevkxg"vj g"hktuv'qh'vj g"o qpvj "
> hqnqy kpi "vj g"hco kn{øu"tgs wguv0'

Tgcuqpu"hqt"hkpcpekcn'j ctf uj kr "kpenwf g<

- Á Vj g"hco kn{"j cu"gzr gtkgpegf "c"f getgcug"kp"kpeqo g"dgecwug"qh'ej cpi gf "ektewo uvcpegu."
  kpenwfkpi "nquu"qt"tgf wevkqp"qh'go r nq{o gpv."f gcvj "kp"vj g"hco kn{."qt"tgf wevkqp"kp"qt"nquu"qh'
  ectpkpi u"qt"qvj gt"cuukuvcpeg"

- Á Vj g"hco kn{"j cu"gzr gtkgpegf "cp"kpetgcug"kp"gzr gpugu."dgecwug"qh'ej cpi gf "ektewo uvcpegu."hqt"
  o gfkecn'equvu."ej knf 'ectg."vtcpur qtvcvkqp."gf wecvkqp."qt"uko knct'kvgo u"

- Á Uwej "qvj gt"ukwcvkqpu"f gvgto kpgf "d{"vj g"URJ C"vq"dg"cr r tqr tkcvg"

> URJ C"Rqnke{"
>
> Vj g"URJ C"eqpukf gtu"r c{o gpv'qh'hncv'tgpv'vq"dg"c"hkpcpekcn'j ctf uj kr "y j gpgxgt"vj g"uy kej "
> vq"kpeqo g/dcugf "tgpv'y qwnf "dg"nqy gt"vj cp"vj g"hncv'tgpv0]RJ "Qee"I D.'r 0359_0'

## Flat Rents and Earned Income Disallowance [A&O FAQs]

Dgecwug"vj g"GKF "ku'c"hwpevkqp"qh'kpeqo g/dcugf "tgpvu."c"hco kn{"r c{kpi "hncv'tgpv'ecppqv'swcnkh{"hqt"
vj g"GKF "gxgp"kh'c"hco kn{"o go dgt"gzr gtkgpegu'cp"gxgpv'vj cv'y qwnf "swcnkh{"vj g"hco kn{"hqt'vj g"GKF 0'
Kf'vj g"hco kn{"ncvgt"ej qqugu'vq"r c{"kpeqo g/dcugf "tgpv."vj g{"y qwnf "qpn{"swcnkh{"hqt'vj g"GKF "kh'c"
pgy "swcnkh{kpi "gxgpv'qeewttgf 0'

Wpf gt"vj g"GKF "qtki kpcn'ecnewncvkqp"o gyj qf."c"hco kn{"ewttgpvn{"r c{kpi "hncv'tgpv'vj cv'r tgxkqwun{"
swcnkhkgf "hqt'vj g"GKF "y j kng"r c{kpi "kpeqo g/dcugf "tgpv'cpf "ku'ewttgpvn{"y kvj kp"vj gkt"gzenwukqp"
r gtkqf "y qwnf "j cxg"vj g"gzenwukqp'r gtkqf "eqpvkpwg"y j kng"r c{kpi "hncv'tgpv'cu'nqpi "cu'vj g"
go r nq{o gpv'vj cv'ku'vj g"uwdlgev'qh'vj g"gzenwukqp"eqpvkpwgu0C'hco kn{"r c{kpi "hncv'tgpv'eqwnf "
vj gtghqtg"ugg"c"hco kn{"o go dgtøu"gzenwukqp'r gtkqf "gzr ktg"y j kng"vj g"hco kn{"ku'r c{kpi "hncv'tgpv0'

Wpf gt"vj g"GKF "tgxkugf "ecnewncvkqp"o gyj qf."c"hco kn{"ewttgpvn{"r c{kpi "hncv'tgpv'vj cv'r tgxkqwun{"
swcnkhkgf "hqt'vj g"GKF "y j kng"r c{kpi "kpeqo g/dcugf "tgpv'cpf "ku'ewttgpvn{"y kvj kp"vj gkt"gzenwukqp"
r gtkqf "y qwnf "j cxg"vj g"gzenwukqp'r gtkqf "eqpvkpwg"y j kng"r c{kpi "hncv'tgpv'tgi ctf nguu'y j gyj gt"vj g"
go r nq{o gpv'vj cv'ku'vj g"uwdlgev'qh'vj g"gzenwukqp"eqpvkpwgu0C'hco kn{"r c{kpi "hncv'tgpv'eqwnf "
vj gtghqtg"ugg"c"hco kn{"o go dgtøu"gzenwukqp'r gtkqf "gzr ktg"y j kng"vj g"hco kn{"ku'r c{kpi "hncv'tgpv0'
"

**EXHIBIT 6-1: ANNUAL INCOME INCLUSIONS**

## 24 CFR 5.609

*(a) Annual income means all amounts, monetary or not, which:*

*(3+"I  q"vq."qt"qp"dgj crh"qh"vj g"hco kn{"j gcf "qt"
urqwug"*gxgp"kh"vgo rqctrkn{"cdugpv+"qt"vq"cp{"qvj gt"
hco kn{"o go dgt=qt"

*(4+"Ctg"cpvkekrcvgf "vq"dg"tgegkxgf "htqo  "c"uqwteg"
qwukfg"vj g"hco kn{"f wtkpi "vj g"34/o qpvj "rgtkqf "
hqmqy kpi "cf o kuukqp"qt"cppwcn"tggzco kpcvkqp"
ghhgevkxg"f cvg=cpf ""

*(5+"Y j kej "ctg"pqv"urgekhkecm{"gzenwf gf "kp"
r ctci ctr j "*e+"qh"vj ku"ugevkqp0'

*(b) Annual income includes, but is not limited to:*

*(3+"Vj g"hwm"co qwpv."dghqtg"cp{"r c{tqm'f gf wevkqpu."
qh"y ci gu"cpf "ucnctkgu."qxgtvko g"r c{."eqo o kuukqpu."
hggu."vkr u"cpf "dqpwugu."cpf "qvj gt"eqo r gpucvkqp"hqt"
r gtuqpcn"ugtxkegu=''

*(4+"Vj g"pgv"kpeqo g"htqo  "vj g"qr gtcvkqp"qh"c"
dwukpguu"qt"r tqhguukqp0Gzr gpf kvwtgu"hqt"dwukpguu"
gzr cpukqp"qt"co qtvk| cvkqp"qh"ecr kvcn'kpf gdvgf pguu"
uj cm'pqv"dg"wugf "cu"f gf wevkqpu"kp"f gvgto kpkpi "pgv"
kpeqo g0Cp"cm{ cpeg"hqt"f gr tgekcvkqp"qh"cuugvu"
wugf "kp"c"dwukpguu"qt"r tqhguukqp"o c{"dg"f gf wevgf ."
dcugf "qp"uvtckij v"nkpg"f gr tgekcvkqp."cu"r tqxkf gf "kp"
Kpvgtpcn'Tgxgpwg"Ugtxkeg"tgi wncvkqpu0Cp{"
y kj f tcy cn'qh"ecuj "qt"cuugvu"htqo  "vj g"qr gtcvkqp"qh"
c"dwukpguu"qt"r tqhguukqp"y km'dg"kpenwf gf "kp"
kpeqo g."gzegr v"vq"vj g"gzvgpv"vj g"y kj f tcy cn'ku"
tgko dwtugo gpv"qh"ecuj "qt"cuugvu"kpxguvgf "kp"vj g"
qr gtcvkqp"d{"vj g"hco kn{=''

*(5+"Kpvgtguv."f kxkf gpf u."cpf "qvj gt"pgv"kpeqo g"qh"cp{"
mkpf "htqo  "tgcn'qt"r gtuqpcn'r tqr gtv{0Gzr gpf kwtgu"
hqt"co qtvk| cvkqp"qh"ecr kcnkpf gdvgf pguu"uj cm'pqv"
dg"wugf "cu"f gf wevkqpu"kp"f gvgto kpkpi "pgv"kpeqo g0
Cp"cm{ cpeg"hqt"f gr tgekcvkqp"ku"r gto kwgf "qpn{"cu"
cwj qtk| gf "kp"r ctci tcr j "*d+*4+"qh"vj ku"ugevkqp0Cp{"
y kj f tcy cn'qh"ecuj "qt"cuugu"htqo  "cp"kpxguvo gpv"
y km'dg"kpenwf gf "kp"kpeqo g."gzegr v"vq"vj g"gzvgpv"vj g"
y kj f tcy cn'ku"tgko dwtugo gpv"qh"ecuj "qt"cuugu"
kpxguvgf "d{"vj g"hco kn{0Y j gtg"vj g"hco kn{"j cu"pgv"
hco kn{"cuugu"kp"gzeguu"qh"&7.222."cppwcn'kpeqo g "
uj cm'kpenwf g"vj g"i tgcvgt"qh"vj g"cewcn'kpeqo g "
f gtkxgf "htqo  "cm'pgv"hco kn{"cuugu"qt"c"r gtegpvci g"
qh"vj g"xcnwg"qh"uwej "cuugu"dcugf "qp"vj g"ewttgpv"
r cuudqqm'ucxkpi u"tcvg."cu"f gvgto kpgf "d{"J WF =''

*(6+"Vj g"hwm'co qwpv"qh"r gtkqf ke"co qwpu"tgegkxgf "
htqo  "Uqekcn'Ugewtkv{."cppwkkgu."kpuwtcpeg"r qnkekgu."
tgvktgo gpv'hwpf u."r gpukqpu."f kucdkckv{"qt"f gcj "
dgpghku."cpf "qvj gt"uko kct"v{r gu"qh"r gtkqf ke"
tgegkr u."kpenwf kpi "c"nwo r /uwo  "co qwpv"qt"
r tqur gevko qpvj n{"co qwpu"hqt"vj g"f gnc{ gf "uvctv'
qh"c"r gtkqf ke"co qwv"*gzegr v'cu"r tqxkf gf "kp"
r ctci ctr j "*e+*36+"qh"vj ku"ugevkqp+=''

*(7+"Rc{ o gpu"kp"hkgw'qh"gctpkpi u."uwej "cu"
wpgo r nq{ o gpv'cpf "f kucdkckv{"eqo r gpucvkqp."
y qtmgtu)u'eqo r gpucvkqp"cpf "ugxgtcpeg"r c{"*gzegr v'
cu"r tqxkf gf "kp"r ctci ctr j "*e+*5+"qh"vj ku"ugevkqp+=''

*(8+"Y ghctg"cuukuvcpeg"r c{ o gpu0"'

*(k+"Y ghctg"cuukuvcpeg"r c{ o gpu"o cf g"wpf gt"vj g "
Vgo r qtct{"Cuukuvcpeg"hqt"P ggf { "Hco knkgu"*VCP H+"
r tqi tco  "ctg"kpenwf gf "kp"cppwcn'kpeqo g"qpn{"vq"vj g"
gzvgpv"uwej "r c{ o gpu<'

*(C+"S wcnkh{ "cu"cuukuvcpeg"wpf gt"vj g"VCP H'r tqi tco  "
f ghkpkvkqp"cv'67 "EHT "482053[1]="cpf "

*(D+"Ctg"pqv"qvj gty kug"gzenwf gf "wpf gt"r ctci ctr j "
*e+"qh"vj ku"ugevkqp0'

---

[1]"Vgzv"qh"67 "EHT "482053'hqmqy u'*gzv'r ci g+0'

(ii) If the welfare assistance payment includes an
amount specifically designated for shelter and
utilities that is subject to adjustment by the welfare
assistance agency in accordance with the actual
cost of shelter and utilities, the amount of welfare
assistance income to be included as income shall
consist of:

(A) The amount of the allowance or grant
exclusive of the amount specifically designated for
shelter or utilities; plus

(B) The maximum amount that the welfare
assistance agency could in fact allow the family for
shelter and utilities. If the family's welfare
assistance is ratably reduced from the standard of
need by applying a percentage, the amount
calculated under this paragraph shall be the amount
resulting from one application of the percentage.

(7) Periodic and determinable allowance, such as
alimony and child support payments, and regular
contributions or gifts received from organizations
or from persons not residing in the dwelling;

(8) All regular pay, special pay and allowances of a
member of the Armed Forces (except as provided
in paragraph (c)(7) of this section)

(9) For section 8 programs only and as
provided in 24 CFR 5.609, any financial
assistance, in excess of amounts received for
tuition, that an individual receives under the
Higher Education Act of 1965 (20 USC 1001
*et seq*.), from private sources, or from an
institution of higher education (as defined
under the Higher Education Act of 1965
(20 USC 1002)), shall be considered income
to that individual except that financial
assistance described in this paragraph is not
considered annual income for persons over the
age of 23 with dependent children. For
purposes of this paragraph, "financial
assistance" does not include loan proceeds for
the purpose of determining income.

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**HHS DEFINITION OF "ASSISTANCE"**

**45 CFR: GENERAL TEMPORARY ASSISTANCE FOR NEEDY FAMILIES**

**260.31 What does the term "assistance" mean?**

(a) (1) The term "assistance" includes cash,
payments, vouchers, and other forms of benefits
designed to meet a family's ongoing basic needs
(i.e. for food, clothing, shelter, utilities, household
goods, personal care items, and general incidental
expenses).

(2) It includes such benefits even when they are:

(i) Provided in the form of payments by a TANF
agency, or other agency on its behalf, to individual
recipients; and

(ii) Conditioned on participation in work
experience or community service (or any other
work activity under 261.30 of this chapter).

(3) Except where excluded under paragraph (b) of
this section, it also includes supportive services
such as transportation and child care provided to
families who are not employed.

(b) [The definition of "assistance"] excludes:(1)
Nonrecurrent, short term benefits that:

(i) Are designed to deal with a specific crisis
situation or episode of need;

(ii) Are not intended to meet recurrent or ongoing
needs; and

(iii) Will not extend beyond four months.

(2) Work subsidies (i.e. payments to employers or
third parties to help cover the costs of employee
wages, benefits, supervision, and training);

(3) Supportive services such as child care and
transportation provided to families who are
employed;

(4) Refundable earned income tax credits;

(5) Contributions to, and distributions from,
Individual Development Accounts;

(6) Services such as counseling, case management,
peer support, child care information and referral
transitional services, job retention, job
advancement, and other employment related
services that do not provide basic income support;
and

(7) Transportation benefits provided under a Job
Access or Reverse Commute project, pursuant to
section 404(k) of the Social Security Act, to an
individual who is not otherwise receiving
assistance

# EXHIBIT 6-2: ANNUAL INCOME EXCLUSIONS

## 24 CFR 5.609

*(c) Annual income does not include the following:*

*3+"Kpeqo g"htqo "go r nq{o gpv"qh'ej knf tgp"*kpenwf kpi "hquvgt"ej knf tgp+'wpf gt"vj g"ci g"qh"3: "{gctu="

*4+"Rc{o gpvu'tgegkxgf "hqt"vj g"ectg"qh'hquvgt"ej knf tgp"qt"hquvgt"cf wnu"*wuwcm{"r gtuqpu'y kj "f kucdknkvkgu."wptgncvgf "vq"vj g"vgpcpv'hco kn{."y j q"ctg"wpcdng"vq"nkxg"cnqpg+="

*5+"Nwo r /uwo "cf f kkqpu'vq"hco kn{ "cuugvu."uwej "cu"kpj gtkvcpegu."kpuwtcpeg"r c{o gpvu"*kpenwf kpi "r c{o gpvu'wpf gt"j gcnj "cpf "ceekf gpv'kpuwtcpeg"cpf "y qtmgtou'eqo r gpucvkqp+."ecr kcni ckpu'cpf "ugwngo gpv'hqt"r gtuqpcn'qt"r tqr gtv{"nquugu"*gzegr v"cu'rtqxkf gf "kp"r ctci tcr j "*d+*7+"qh'vj ku'ugevkqp+="

*6+"Co qwpvu'tgegkxgf "d{"vj g"hco kn{ "vj cv'ctg"ur gekhkecm{"hqt."qt"kp"tgko dwtugo gpv'qh'vj g"equv'qh"o gf kecn'gzr gpugu'hqt"cp{"hco kn{o go dgt="

*7+"Kpeqo g"qh'c"nkxg/kp"ckf g."cu'f ghkpgf "kp"Uge0'70625="

*8+"Uwdlgev'vq"r ctci tcr j "*d+*;+"qh'vj ku'ugevkqp."vj g"hwnn"co qwpv'qh'uwf gpv'hkpcpekcn'cuukuvcpeg"r ckf "f ktgevn{"vq"vj g"uwf gpv'qt"vq"vj g"gf wecvkqpcn'kpuvkwwkqp+="

*9+"Vj g"ur gekcn'r c{"vq"c"hco kn{ "o go dgt"ugtxkpi "kp"vj g"Cto gf "Hqtegu'y j q"ku'gzr qугf "vq"j quvkng"hktg="

*: +"*k+"Co qwpvu'tgegkxgf "wpf gt"vtckpkpi "r tqi tco u'hwpf gf "d{"J WF ="

*kk+"Co qwpvu'tgegkxgf "d{"c"r gtuqp"y kj "c"f kucdknkv{ "vj cv'ctg"f kutgi ctf gf "hqt"c"nko kvgf "vko g"hqt"r wtr qug"qh'Uwr r ngo gpvcn'Ugewtkv{ "Kpeqo g"gnki kdknkv{ "cpf "dgpghkvu'dgecwug"vj g{"ctg"ugv'cukf g"hqt"wug"wpf gt"c"Rncp"vq"Cwckp"Ugnh/Uwhhkekgpe{ "*RCUU+="

*kkk+"Co qwpvu'tgegkxgf "d{"c"r ctvkekr cpv'kp"qvj gt"r wdnkn{ "cuukuvgf "r tqi tco u'y j kej "ctg"ur gekhkecm{ "hqt"qt"kp"tgko dwtugo gpv'qh'qwv/qh/r qemgv'gzr gpugu"kpewttgf "*ur gekcn'gswkr o gpv."enqvj kpi ."vtcpur qtvcvkqp."ej knf "ectg."gve0+'cpf "y j kej "ctg"o cf g"uqngn{ "vq"cmqy "r ctvkekr cvkqp"kp"c"ur gekhke"r tqi tco ="

*kx+"Co qwpvu'tgegkxgf "wpf gt"c"tgukf gpv'ugtxkeg"uvkr gpf 0'C"tgukf gpv'ugtxkeg"uvkr gpf "ku"c"o qf guv"co qwpv'*pqv'vq"gzeggf "&422'r gt"o qpvj +'tgegkxgf "d{"c"tgukf gpv'hqt"r gthqto kpi "c"ugtxkeg"hqt"vj g"URJ C"qt"qy pgt"qp"c"r ctv/vko g"dcuku."vj cv'gpj cpegu'vj g"swcnkv{ "qh'nkhg"kp"vj g"f gxgnqr o gpv0'Uwej "ugtxkegu'o c{"kpenwf g."dwv'ctg"pqv'nko kvgf "vq."hktg"r cvtqn'j cm'o qpkvqtkpi ."ncy p"o ckpvgpcpeg."tgukf gpv'kpkvkcvkxgu'eqqtf kpcvkqp."cpf "ugtxkpi "cu'c"o go dgt"qh'vj g"URJ C'u'i qxgtpkpi "dqctf 0'P q"tgukf gpv'o c{"tgegkxg"o qtg"vj cp"qpg"uwej "uvkr gpf "f wtkpi "vj g"uco g"r gtkqf "qh'vko g="

*x+"Kpetgo gpvcn'gctpkpi u'cpf "dgpghkvu'tguwnkpi "vq"cp{"hco kn{ "o go dgt"htqo "r ctvkekr cvkqp"kp"swcnkh{kpi "Uvcvg"qt"nqecn'go r nq{o gpv'ttckpkpi "r tqi tco u'*kpenwf kpi "vtckpkpi "r tqi tco u'pqv'chhknkcvgf "y kj "c"nqecn'i qxgtpo gpv+'cpf "vtckpkpi "qh'c"hco kn{ "o go dgt"cu'tgukf gpv'o cpci go gpv'uvchh0'Co qwpvu'gzenwf gf "d{"vj ku'r tqxkukqp"o wuv'dg"tgegkxgf "wpf gt"go r nq{o gpv'ttckpkpi "r tqi tco u'y kj "engctn{ "f ghkpgf "i qcnu'cpf "qdlgevkxgu."cpf "ctg"gzenwf gf "qpn{ "hqt"vj g"r gtkqf "f wtkpi "y j kej "vj g"hco kn{ "o go dgt"r ctvkekr cvgu'kp"vj g"go r nq{o gpv'vtckpkpi "r tqi tco ="

*; +"Vgo r qtct{."pqptgewttkpi "qt"ur qtcf ke"kpeqo g"*kpenwf kpi "i khvu+="

*32+"Tgr ctcvkqp"r c{o gpvu'r ckf "d{"c"hqtgki p"i qxgtpo gpv'r wtuwcpv'vq"encko u'hkngf "wpf gt"vj g"ncy u'qh'vj cv'i qxgtpo gpv'd{"r gtuqpu'y j q"y gtg"r gtugewvgf "f wtkpi "vj g"P cᜠk'gtc="

*33+"Gctpkpi u'kp"gzeguu'qh'&6: 2'hqt"gcej "hwm/vko g"uvwf gpv'3: "{gctu'qnf "qt"qnf gt"*gzenwf kpi "vj g"j gcf "qh'j qwugj qnf "cpf "ur qwug+="

*34+"Cf qr vkqp"cuukuvcpeg"r c{o gpvu'kp"gzeguu'qh'&6: 2'r gt"cf qr vgf "ej knf ="

*35+"]Tgugtxgf _"

*36+"F ghgttgf "r gtkqf ke"co qwpvu'htqo "uwr r ngo gpvcn'ugewtkv{ "kpeqo g"cpf "uqekcn'ugewtkv{ "dgpghkvu'vj cv'ctg"tgegkxgf "kp"c"nwo r "uwo "co qwpv'qt"kp"r tqur gevkxg"o qpvj n{ "co qwpvu."qt"cp{"f ghgttgf "F gr ctvo gpv'qh'Xgvgtcpu'Chhcktu'f kucdknkv{ "dgpghkvu"vj cv'ctg"tgegkxgf "kp"c"nwo r "uwo "co qwpv'qt"r tqur gevkxg"o qpvj n{ "co qwpvu0'

*37+'Co qwpu'tgegkxgf "d{ "yj g"hco kn{ "kp"yj g"hqto "qh"
tghwpf u'qt'tgdcvgu'wpf gt"Ucvg"qt"nqecn'ncy "hqt"
r tqr gtv{ "czgu'r ckf "qp"yj g"f y gmkpi "wpkv="

*38+'Co qwpu'r ckf "d{ "c"Ucvg"ci gpe{ "vq"c"hco kn{ "
y kj "c"o go dgt"y j q'j cu'c"f gxgmqr o gpvcn'f kucdkmkv{ "
cpf "ku"rkxkpi "cv'j qo g"vq"qhhugv'yj g"equv'qh'ugtxkegu"
cpf "gswkr o gpv'pggf gf "vq"mggr "yj g"f gxgmqr o gpvcm{ "
f kucdrgf "hco kn{ "o go dgt"cv'j qo g="qt"

*39+'Co qwpu'urgekhkecm{ "gzenwf gf "d{ "cp{ "qyj gt"
Hgf gtcn'uvcwwg'htqo "eqpukf gtcvkqp'cu'kpeqo g"hqt"

r wtr qugu'qh'f gvgto kpkpi "gnki kdkrkv{ "qt'dgpghkvu"
wpf gt"c"ecvgi qt{ "qh'cuukuvcpeg'r tqi tco u'yj cv'
kpenwf gu'cuukuvcpeg'wpf gt"cp{ "r tqi tco "vq"yj kej "
yj g"gzenwukqpu'ugv'hqtyj "kp"46'EHT'7082; "*e+'crr n{0'
C"pqvkeg'y kn'dg"r wdnkuj gf "kp"yj g"Hgf gtcn'Tgi kuvgt"
cpf "f kuvtkdwvgf "vq"RJ Cu'cpf "j qwukpi "qy pgtu"
kf gpvkh{kpi "yj g"dgpghkvu'yj cv'swcnkh{ "hqt"yj ku"
gzenwukqp0'Wrf cvgu'y kn'dg"r wdnkuj gf "cpf "
f kuvtkdwvgf "y j gp"pgeguuct{0]Ugg'yj g"hqmqy kpi "
ej ctv'hqt"c"nkuv'qh'dgpghkvu'yj cv'swcnkh{ "hqt"yj ku"
gzenwukqp0"

EXHIBIT 6-3: TREATMENT OF FAMILY ASSETS

## 24 CFR 5.603(b) Net Family Assets

*3+"P gv'ecuj "xcnwg'chvgt'f gf wevkpi "tgcuqpcdng"equvu"
vj cv'y qwf "dg"kpewttgf "kp"f kurqukpi "qh'tgcn'
r tqr gtv{."ucxkpi u."uvqemu."dqpf u."cpf "qvj gt"hqto u"
qh'ecr kcnlkpxguvo gpv."gzenwf kpi "kpvgtguvu'kp"Kpf kcp"
vtwuv'ncpf "cpf "gzenwf kpi "gswkv{"ceeqwpvu'kp"J WF "
j qo gqy pgtuj kr "r tqi tco u0'Vj g'xcnwg'qh'pgeguuct{"
kvgo u'qh'r gtuqpcn'r tqr gtv{"uwej "cu'hwtpkvwtg"cpf "
cwvqo qdkngu'uj cmn'dg"gzenwf gf 0'

*4+"Kp"ecugu'y j gtg"c'vtwuv'hwpf "j cu'dggp"guvcdnkuj gf "
cpf "vj g'vtwuv'ku'pqv'tgxqecdng"d{."qt'wpf gt"vj g"
eqpvtqn'qh."cp{'o go dgt'qh'vj g'hco kn{'qt'j qwugj qnf."
vj g'xcnwg'qh'vj g'vtwuv'hwpf "y kn'pqv'dg"eqpukf gtgf "cp"
cuugv'uq'nqpi "cu'vj g'hwpf "eqpvkpwgu'vq'dg"j gnf "kp"
vtwuv0Cp{'kpeqo g'f kuvtkdwvgf "htqo "vj g'vtwuv'hwpf "
uj cnn'dg"eqwpvgf "y j gp'f gvgto kpkpi "cppwcn'kpeqo g"
wpf gt"Uge07082; 0'

*5+"Kp"f gvgto kpkpi "pgv'hco kn{'cuugvu."RJ Cu'qt "
qy pgtu."cu'cr r nkecdng."uj cnn'kpenwf g'vj g'xcnwg'qh'
cp{'dwukpguu'qt'hco kn{'cuugvu'f kur qugf "qh'd{'cp"
cr r nkecpv'qt'vgpcpv'hqt'nguu'vj cp'hckt'o ctngv'xcnwg"
*kpenwf kpi "c'f kur qukvkqp"kp'vtwuv."dwv'pqv'kp'c"
hqtgenquwtg"qt'dcpmtwr ve{'ucng+'f wtkpi "vj g'y q"
{ gctu'r tgegf kpi "vj g'f cvg'qh'cr r nkecvkqp"hqt'vj g"
r tqi tco "qt'tggzco kpcvkqp."cu'cr r nkecdng."kp'gzeguu"
qh'vj g'eqpukf gtcvkqp'tgegkxgf "vj gtghqt0"Kp'vj g'ecug"
qh'c'f kur qukvkqp'cu'r ctv'qh'c'ugr ctcvkqp'qt'f kxqteg"
ugwng gpv."vj g'f kur qukvkqp'y kn'pqv'dg'eqpukf gtgf "vq"
dg"hqt'nguu'vj cp'hckt'o ctngv'xcnwg'kh'vj g'cr r nkecpv'qt "
vgpcpv'tgegkxgu'ko r qtvcpv'eqpukf gtcvkqp'pqv"
o gcuwtcdng'kp'f qnnct'vgto u0'

*6+"Hqt'r wtr qugu'qh'f gvgto kpkpi "cppwcnlkpeqo g"
wpf gt"Uge07082; ."vj g'vgto "$pgv'hco kn{"cuugvu)'f qgu"
pqv'kpenwf g'vj g'xcnwg'qh'c'j qo g'ewttgpvn{'dgkpi "
r wtej cugf "y kvj "cuukuvcpeg'wpf gt'r ctv'; : 4."uwdr ctv'
O "qh'vj ku'vkvng0'Vj ku'gzenwukqp'ku'ko kvgf "vq'vj g'hktuv'
32"{ gctu'chvgt'vj g'r wtej cug'f cvg'qh'vj g'j qo g0'
"

Vj ku'r ci g'kpvgpvkqpcm{ 'nghv'dncpm'

EXHIBIT 6-4: EARNED INCOME DISALLOWANCE

## 24 CFR 960.255 Self-sufficiency incentive–Disallowance of increase in annual income.

*c+*Definitions0'Vj g''hqnmy kpi ''f ghkpkvkqpu''cr r n{''hqt'' r wtr qugu''qh'vj ku''ugevkqp0'

*Baseline income.* Vj g''cppwcn'kpeqo g''ko o gf kcvgn{'' r tkqt''vq''ko r ngo gpvcvkqp''qh'vj g''f kucnmy cpeg'' f guetkdgf ''kp''r ctci tcr j ''*e+*3+''qh'vj ku''ugevkqp''qh'c'' r gtuqp''y jq''ku''c''o go dgt''qh'c''s wcnkhkgf ''hco kn{0'

*Disallowance.*'Gzenwukqp''htqo ''cppwcn'kpeqo g0'

*Previously unemployed* ''kpenwf gu''c''r gtuqp''y jq''jcu'' gctpgf .''kp''vj g''y gnxg''o qpvju''r tgxkqwu''vq'' go r nq{o gpv.''pq''o qtg''vj cp''y qwf ''dg''tgegkxgf ''hqt'' 32''jqwtu''qh'y qtm'r gt''y ggm'hqt''y 72''y ggmu'cv'vj g'' guvcdnkuj gf ''o kpko wo ''y ci g0'

*Qualified family.*'C''hco kn{''tgukf kpi ''kp''r wdnke'' jqwukpi <'

*k+*Y jqug''cppwcn'kpeqo g''kpetgcugu''cu''c''tguwnv''qh'' go r nq{o gpv''qh'c''hco kn{''o go dgt''y jq''y cu'' wpgo r nq{gf ''hqt''qpg''qt''o qtg''{gctu''r tgxkqwu''vq'' go r nq{o gpv–'

*kk+*Y jqug''cppwcn'kpeqo g''kpetgcugu''cu''c''tguwnv''qh'' kpetgcugf ''gctpkpi u''d{''c''hco kn{''o go dgt''f wtkpi '' r ctvkekr cvkqp''kp''cp{''geqpqo ke''ugnh/uwhhkekgpe{''qt'' qyj gt''lqd''vtckpkpi ''r tqi tco –'qt''

*kkk+*Y jqug''cppwcn'kpeqo g.''cu''c''tguwnv''qh'' pgy ''go r nq{o gpv''qt''kpetgcugf ''gctpkpi u''qh'c''hco kn{'' o go dgt.''f wtkpi ''qt''y kyj kp''ukz''o qpyj u''chvgt'' tgegkxkpi ''cuukuvcpeg.''dgpghkvu''qt''ugtxkegu''wpf gt''cp{'' uvcvg''r tqi tco ''hqt''go r qtct{''cuukuvcpeg''hqt''pggf{'' hco knkgu''hwpf gf ''wpf gt''Rctv'C''qh'Vkvng''KX''qh'vj g'' Uqekcn'Ugewtkv{''Cev.''cu''f gvgto kpgf ''d{''vj g''URJ C''kp'' eqpuwnvcvkqp''y kyj ''vj g''nqecn'ci gpekgu''cf o kpkuvgtkpi '' vgo r qtct{''cuukucpeg''hqt''pggf {''hco knkgu''*VCP H+'' cpf ''Y gnhctg/vq/Y qtm'*Y VY +''r tqi tco u0'Vj g'' VCP H'r tqi tco ''ku''pqv''nko kvgf ''vq''o qpyj n{''kpeqo g'' o ckpvgpcpeg.''dwv'cnuq''kpenwf gu''uwej ''dgpghkvu''cpf '' ugtxkegu''cu''qpg/vko g''r c{o gpvu.''y ci g''uwdukf kgu''cpf '' vtcpur qtvcvkqp''cuukucpegô r tqxkf gf ''yj cv'vj g''qvcn'' co qwpv''qxgt''c''ukz/o qpyj ''r gtkqf ''ku''cv'ngcuv'&7220'

*d+*Disallowance of increase in annual income0'

*3+*Initial twelve month exclusion0'F wtkpi ''vj g''34/ o qpyj ''r gtkqf ''dgi kppkpi ''qp''vj g''f cvg''qp''y jej ''c'' o go dgt''qh'c''s wcnkhkgf ''hco kn{''ku''hktuv''go r nq{gf '' qt''vj g''hco kn{''hktuv''gzr gtkgpegu''cp''kpetgcug''kp'' cppwcn'kpeqo g''cwtkdwvcdng''vq''go r nq{o gpv.''vj g''

URJ C''o wuv'gzenwf g''htqo ''vj g''cppwcn'kpeqo g'' *cu''f ghkpgf ''kp''È'7082; ''qh'vj ku''vkvng+''qh'c'' s wcnkhkgf ''hco kn{''cp{''kpetgcug''kp''vj g''kpeqo g''qh'' vj g''hco kn{''o go dgt''cu''c''tguwnv'qh''go r nq{o gpv'' qxgt''vj g''dcugnkpg''kpeqo g''qh'vj cv'hco kn{'' o go dgt0'

*4+*Phase-in of rent increase.* Wr qp''vj g'' gzr ktcvkqp''qh'vj g''34/o qpyj ''r gtkqf ''f ghkpgf ''kp'' r ctci tcr j ''*d+*3+''qh'vj ku''ugevkqp''cpf ''hqt''vj g'' uwdugs wgpv''34/o qpyj ''r gtkqf .''vj g''URJ C''o wuv'' gzenwf g''htqo ''vj g''cppwcn'kpeqo g''qh'c''s wcnkhkgf '' hco kn{''cv'ngcuv'72''r gtegpv''qh'cp{''kpetgcug''kp'' kpeqo g''qh'uwej ''hco kn{''o go dgt''cu''c''tguwnv'qh'' go r nq{o gpv''qxgt''vj g''hco kn{''o go dgt–u'' dcugnkpg''kpeqo g0'

*5+*Maximum 2-year disallowance.* Vj g'' f kucnmy cpeg''qh'kpetgcugf ''kpeqo g''qh'cp'' kpf kxkf wcn'hco kn{''o go dgt''cu''r tqxkf gf ''kp'' r ctci tcr j ''*d+*3+''qt''*d+*4+''qh'vj ku''ugevkqp''ku'' nko kvgf ''vq''c''nkhgvko g''qh'46/o qpyj ''r gtkqf 0'Kv'' cr r nkgu''hqt''c''o czko wo ''qh'34''o qpyj u''hqt'' f kucnmy cpeg''wpf gt''r ctci tcr j ''*d+*3+''qh'vj ku'' ugevkqp''cpf ''c''o czko wo ''qh'34''o qpyj u''hqt'' f kucnmy cpeg''wpf gt''r ctci tcr j ''*d+*4+''qh'vj ku'' ugevkqp.''f wtkpi ''vj g''46/o qpyj ''r gtkqf ''uvctvkpi '' htqo ''vj g''kpkvkcn'gzenwukqp''wpf gt''r ctci tcr j '' *d+*3+''qh'vj ku''ugevkqp0'

*6+*Ghhgev'qh'ej cpi gu''qp''ewttgpvn{''r ctvkekr cvkpi '' hco knkgu0'Hco knkgu''gnki kdng''hqt''cpf ''r ctvkekr cvkpi '' kp''vj g''f kucnmy cpeg''qh'gctpgf ''kpeqo g''wpf gt'' vj ku''ugevkqp''r tkqt''vq''O c{'; .''4238''y knn'eqpvkpwg'' vq''dg''i qxgtpgf ''d{''vj ku''ugevkqp''kp''ghhgev'cu''kv'' gzkuvgf ''ko o gf kcvgn{''r tkqt''vq''vj cv'f cvg0'

*e+*Inapplicability to admission0'Vj g''f kucnmy cpeg'' qh'kpetgcugu''kp''kpeqo g''cu''c''tguwnv''qh'go r nq{o gpv'' wpf gt''vj ku''ugevkqp''f qgu''pqv'cr r n{''hqt''r wtr qugu''qh'' cf o kuukqp''vq''vj g''r tqi tco ''*kpenwf kpi ''vj g'' f gvgto kpcvkqp''qh'kpeqo g''gnki kdknkv{''cpf ''kpeqo g'' vcti gvkpi +0'

*f +"*Individual Savings Accounts*0"Cu"cp"cnvgtpcvkxg" vq"vj g"f kucnqy cpeg"qh"kpvgtgcugu"kp"kpeqo g"cu"c" tguwnv"qh"go r nq{o gpv"f guetkdgf "kp"r ctci tar j "*d +"qh" vj ku"ugevkqp."c"URJ C"o c{"ej qqug"vq"r tqxkf g"hqt" kpf kxkf wcn"ucxkpi u"ceeqwpvu"hqt"r wdnke"j qwukpi " tgukf gpvu"y j q"r c{"cp"kpeqo g-dcugf "tgpv."kp" ceeqtf cpeg"y kj "c"y tkwgp"r qnke{."y j kej "o wuv" kpenwf g"vj g"hqmqy kpi "r tqxkukqpu<

*3+"Vj g"URJ C"o wuv"cf xkug"vj g"hco kn{"vj cv"vj g" ucxkpi u"ceeqwpv"qr vkqp"ku"cxckncdng=

*4+"Cv"vj g"qr vkqp"qh"vj g"hco kn{."vj g"URJ C"o wuv" f gr quks"kp"vj g"ucxkpi u"ceeqwpv"vj g"qvcn"co qwpv"vj cv" y qwnf "j cxg"dggp"kpenwf gf "kp"vgpcpv"tgpv"r c{cdng"vq" vj g"URJ C"cu"c"tguwnv"qh"kpetgcugf "kpeqo g"vj cv"ku" f kucnqy gf "kp"ceeqtf cpeg"y kj "r ctci tar j "*d+"qh"vj ku" ugevkqp=

*5+"Co qwpu"f gr qukgf "kp"c"ucxkpi u"ceeqwpv"o c{" dg"y kj f tcy p"qpn{"hqt"vj g"r wtr qug"qh<

"

*k+"Rwtej cukpi "c"j qo g=

*kk+"Rc{kpi "gf wecvkqp"equvu"qh"hco kn{"o go dgtu=

*kkk+"O qxkpi "qwv"qh"r wdnke"qt"cuukuvgf "j qwukpi =qt "

*kx+"Rc{kpi "cp{"qvj gt"gzr gpug"cwj qtk| gf "d{"vj g" URJ C"hqt"vj g"r wtr que"qh"r tqo qvkpi "vj g"geqpqo ke" ugmh/uwhhkekgpe{"qh"tgukf gpvu"qh"r wdnke"j qwukpi =

*6+"Vj g"URJ C"o wuv"o ckpvckp"vj g"ceeqwpv"kp"cp" kpvgtguv-dgctkpi "kpxguvo gpv"cpf "o wuv"etgf kv"vj g" hco kn{"y kj "vj g"pgv"kpvgtguv"kpeqo g."cpf "vj g"URJ C" o c{"pqv"ej cti g"c"hgg"hqt"o ckpvckpkpi "vj g"ceeqwpv=

*7+"Cv"ngcuv"cppwcm{"vj g"URJ C"o wuv"r tqxkf g"vj g" hco kn{"y kj "c"tgr qtv"qp"vj g"uvcwu"qh"vj g"ceeqwpv= cpf "

*8+"Kti"vj g"hco kn{"o qxgu"qwv"qh"r wdnke"j qwukpi ."vj g" URJ C"uj cmi r c{"vj g"vgpcpv"cp{"dcncpeg"kp"vj g" ceeqwpv."o kpwu"cp{"co qwpu"qy gf "vq"vj g"RJ C

# EXHIBIT 6-5: THE EFFECT OF WELFARE BENEFIT REDUCTION

## 24 CFR 5.615

## Public housing program and Section 8 tenant-based assistance program: How welfare benefit reduction affects family income.

*(a) Applicability.* "Vj ku'ugevkqp'cr r nkgu'vq 'eqxgtgf " hco knkgu'y j q 'tgukfg'kp'r wdrke'j quukpi "*r ctv'; 82"qh' yj ku'vkvng+'qt 'tgegkxg'Ugevkqp": "vgpcpv'dcugf " cuukuvcpeg'*r ctv'; : 4"qh'yj ku'vkvng+0'

*(b) Definitions.* "Vj g'hqnqy kpi "f ghkpkvkqpu'cr r n{'hqt " r wtr qugu'qh'yj ku'ugevkqp<

*Covered families.* "Hco knkgu'y j q 'tgegkxg'y grhctg " cuukuvcpeg'qt 'qy gt 'r wdrke 'cuukuvcpeg'dgpghkv' *$y grhctg'dgpghkvu))+'hqt o "c 'Uvcvg 'qt 'qy gt 'r wdrke " ci gpe{ "*$y grhctg'ci gpe{ )+'wpfgt 'c 'r tqi tco "hqt " y j kej 'Hgf gtcn'Uvcvg 'qt 'nqecn'ncy 'tgswktgu'yj cv'c " o go dgt 'qh'yj g'hco kn{ 'o wuv'r ctvkekr cvg'kp'cp " eqpqo ke'ugnh/uwhhkekgpe{ r tqi tco "cu'c 'eqpf kvkqp " hqt 'uwej "cuukuvcpeg0'

*Economic self-sufficiency program.* 'Ugg 'f ghkpkvkqp " cv'Uge0'7082570'

*Imputed welfare income.* "Vj g'co qwpv'qh'cppwcn' kpeqo g'pqv'cevwcn{ 'tgegkxgf 'd{ 'c 'hco kn{.'cu'c " tguwnv'qh'c 'ur gekhkgf "y grhctg'dgpghkv'tgf wevkqp."yj cv' ku'pqpgyj gnguu'kpenwfgf 'kp'yj g'hco kn{)u'cppwcn' kpeqo g'hqt 'r wtr qugu'qh'f gvgto kpkpi 'tgpv0'

*Specified welfare benefit reduction.*

*3+'C 'tgf wevkqp'qh'y grhctg'dgpghkvu'd{ 'yj g'y grhctg' ci gpe{ .'kp'y j qng'qt 'kp'r ctv.'hqt 'c 'hco kn{ 'o go dgt." cu'f gvgto kpgf 'd{ 'yj g'y grhctg'ci gpe{ .'dgecwug'qh' htcwf 'd{ 'c 'hco kn{ 'o go dgt 'kp'eqppgevkqp'y kj 'yj g " y grhctg'r tqi tco =qt 'dgecwug'qh'y grhctg'ci gpe{ " ucpevkqp'ci ckpuv'c 'hco kn{ 'o go dgt 'hqt " pqpeqo r nkcpeg'y kj "c 'y grhctg'ci gpe{ 'tgswktgo gpv' vq 'r ctvkekr cvg'kp'cp'eqpqo ke'ugnh/uwhhkekgpe{ " r tqi tco 0'

*4+'$Ur gekhkgf 'y grhctg'dgpghkv'tgf wevkqp))'f qgu'pqv' kpenwf g'c 'tgf wevkqp'qt 'vgto kpcvkqp'qh'y grhctg" dgpghkvu'd{ 'yj g'y grhctg'ci gpe{<

*k+'cv'gzr ktcvkqp'qh'c 'nkhgvko g'qt 'qyj gt 'vko g'nko kv'qp " yj g'r c{ o gpv'qh'y grhctg'dgpghkvu=

*kk+'dgecwug'c 'hco kn{ 'o go dgt 'ku'pqv'cdng'vq 'qdvckp " go r nq{ o gpv.'gxgp'yj qwi j 'yj g'hco kn{ 'o go dgt 'j cu" eqo r nkgf 'y kj 'yj g'y grhctg'ci gpe{ 'geqpqo ke/ uwhhkekgpe{ 'qt 'y qtm'cevkxkvkgu'tgswktgo gpvu=qt "

*kkk+'dgecwug'c 'hco kn{ 'o go dgt 'j cu'pqv'eqo r nkgf " y kj 'qyj gt 'y grhctg'ci gpe{ 'tgswktgo gpvu0'

*(c) Imputed welfare income.*

*3+'C 'hco kn{ )u'cppwcn'kpeqo g'kpenwf gu'yj g'co qwpv' qh'ko r wvgf 'y grhctg'kpeqo g'*dgecwug'qh'c 'ur gekhkgf " y grhctg'dgpghkvu'tgf wevkqp."cu'ur gekhkgf "kp'pqvkeg'vq " yj g'URJ C'd{ 'yj g'y grhctg'ci gpe{ +.'r nwu'yj g'vqvcn' co qwpv'qh'qyj gt 'cppwcn'kpeqo g'cu'f gvgto kpgf "kp " ceeqtf cpeg'y kj "Uge07082; 0'

*4+'Cv'yj g'tgswguv'qh'yj g'RJ C.'yj g'y grhctg'ci gpe{ " y kn'kphqto "yj g'URJ C'kp'y tkkpi 'qh'yj g'co qwpv'cpf " vgto "qh'cp{ 'ur gekhkgf 'y grhctg'dgpghkv'tgf wevkqp'hqt " c 'hco kn{ 'o go dgt."cpf 'yj g'tgcuqp'hqt 'uwej " tgf wevkqp."cpf 'y kn'cnuq 'kphqto "yj g'URJ C'qh'cp{ " uwdugswgpv'ej cpi gu'kp'yj g 'vgto "qt 'co qwpv'qh'uwej " ur gekhkgf 'y grhctg'dgpghkv'tgf wevkqp0Vj g'URJ C'y kn' wug'yj ku'kphqto cvkqp'vq 'f gvgto kpg'yj g 'co qwpv'qh' ko r wvgf 'y grhctg'kpeqo g'hqt 'c 'hco kn{ 0'

*5+'C 'hco kn{ )u'cppwcn'kpeqo g'kpenwf gu'ko r wvgf " y grhctg'kpeqo g'kp'hco kn{ 'cppwcn'kpeqo g.'cu" f gvgto kpgf 'cv'yj g'URJ C)u'kpvgtko "qt 'tgi wnct " tggzco kpcvkqp'qh'hco kn{ 'kpeqo g'cpf 'eqo r qukvkqp." f wtkpi 'yj g'vgto "qh'yj g'y grhctg'dgpghkvu'tgf wevkqp" *cu'ur gekhkgf 'kp'kphqto cvkqp'r tqxkf gf 'vq 'yj g'URJ C" d{ 'yj g'y grhctg'ci gpe{ +0'

*6+"Vj g"co qwpv"qh"vj g"ko r wgf "y grhctg"kpeqo g"ku"
qhhugv"d{ "vj g"co qwpv"qh"cf f kvkqpcr"kpeqo g"c"hco kn{ "
tgegkxgu"vj cv"eqo o gpeg"chvgt"vj g"ko g"vj g"
ucpevkqp"y cu"ko r qugf 0'Y j gp"uwej "cf f kvkqpcr"
kpeqo g"htqo "qvj gt"uqwtegu"ku"cv"ngcuv"gs wcr"vq "vj g"
ko r wgf ""

*7+"Vj g"URJ C"o c{ "pqv"kpenwf g"ko r wgf "y grhctg"
kpeqo g"kp"cppwcr"kpeqo g"kh"vj g"hco kn{ "y cu"pqv"cp"
cuukuvgf "tgukf gpv"cv"vj g"ko g"qh"ucpevkqp0'

*(d) Review of SPHA decision.*

*3+"Rwdrke"j qwukpi 0'Kh"c"r wdrke"j qwukpi "vgpcpv"
encko u"vj cv"vj g"URJ C"j cu"pqv"eqttgevn{ "ecrewncvgf "
vj g"co qwpv"qh"ko r wgf "y grhctg"kpeqo g"kp"
ceeqtf cpeg"y kj "J WF "tgs wktgo gpvu."cpf "kh"vj g"
URJ C"f gpkgu"vj g"hco kn{ u"tgs wguv"vq "o qf kh{ "uwej "
co qwpv."vj g"URJ C"uj cm"i kxg"vj g"vgpcpv"tkwej "
pqvkeg"qh"uwej "f gpkcn"y kj "c"dtkgh"gzr ncpcvkqp"qh"
vj g"dcuku"hqt"vj g"URJ C"f gvgto kpcvkqp"qh"vj g"
co qwpv"qh"ko r wgf "y grhctg"kpeqo g0'Vj g"URJ C"
pqvkeg"uj cm"cnuq "uvcvg"vj cv"kh"vj g"vgpcpv"f qgu"pqv"
ci tgg"y kj "vj g"URJ C"f gvgto kpcvkqp."vj g"vgpcpv"
o c{ "tgs wguv"c"i tkgxcpeg"j gctkpi "kp"ceeqtf cpeg"
y kj "r ctv"; 88."uwdr ctv"D'qh"vj ku"vkvng"vq "tgxkgy "vj g"
URJ C"f gvgto kpcvkqp0'Vj g"vgpcpv"ku"pqv"tgs wktgf "vq "
r c{ "cp"guetqy "f gr qukv'r wtuwcpv"vq "Uge0; 8807*g+"
hqt"vj g"r qtvkqp"qh"vgpcpv"cvtkdwcdng"vq "vj g"
ko r wgf "y grhctg"kpeqo g"kp"qtf gt"vq "qdvckp"c"
i tkgxcpeg"j gctkpi "qp"vj g"URJ C"f gvgto kpcvkqp0'

*4+"Ugevkqp": "r ctvkekr cpv0'C"r ctvkekr cpv"kp"vj g"
Ugevkqp": "vgpcpv/dcugf "cuukuvcpeg"r tqi tco "o c{ "
tgs wguv'cp"kphqto cn'j gctkpi ."kp"ceeqtf cpeg"y kj "
Uge0; 420/77'qh"vku"vkvng."vq "tgxkgy "vj g"URJ C"
f gvgto kpcvkqp"qh"vj g"co qwpv"qh"ko r wgf "y grhctg"
kpeqo g"vj cv"o wuv'dg"kpenwf gf "kp"vj g"hco kn{ u"
cppwcr"kpeqo g"kp"ceeqtf cpeg"y kj "vj ku"ugevkqp0'Kh"
vj g"hco kn{ "encko u"vj cv'uwej "co qwpv"ku"pqv'eqttgevn{ "
ecrewncvgf "kp"ceeqtf cpeg"y kj "J WF "tgs wktgo gpvu."
cpf "kh"vj g"URJ C"f gpkgu"vj g"hco kn{ u"tgs wguv"vq "
o qf kh{ "uwej "co qwpv."vj g"URJ C"uj cm"i kxg"vj g"
hco kn{ "y tkwgp"pqvkeg"qh"uwej "f gpkcn"y kj "c"dtkgh"
gzr ncpcvkqp"qh"vj g"dcuku'hqt"vj g"URJ C"
f gvgto kpcvkqp"qh"vj g"co qwpv"qh"ko r wgf "y grhctg"
kpeqo g0'Uwej "pqvkeg"uj cm"cnuq "uvcvg"vj cv"kh"vj g"
hco kn{ "f qgu"pqv'ci tgg"y kj "vj g"URJ C"
f gvgto kpcvkqp."vj g"hco kn{ o c{ "tgs wguv'cp"kphqto cn'
j gctkpi "qp"vj g"f gvgto kpcvkqp"wpf gt"vj g"URJ C"
j gctkpi "r tqegf wtg0'

*(e) SPHA relation with welfare agency.*

*3+"Vj g"URJ C"o wuv'cuuku'y grhctg"ci gpekgu"vq "kphqto "
vj g"URJ C"qh"cp{ "ur gekhkgf "y grhctg'dgpghkvu"
tgf wevkqp"hqt"c"hco kn{ "o go dgt."vj g"tgcuqp"hqt"uwej "
tgf wevkqp."vj g"vgto "qh"cp{ "uwej "tgf wevkqp."cpf "cp{ "
uwdugs wgpv'y grhctg"ci gpe{ "f gvgto kpcvkqp"chhgevkpi "
vj g"co qwpv"qt'vgto "qh"c"ur gekhkgf "y grhctg'dgpghkvu"
tgf wevkqp0'Kh"vj g"y grhctg"ci gpe{ "f gvgto kpgu'c"
ur gekhkgf "y grhctg'dgpghkvu'tgf wevkqp"hqt"c"hco kn{ "
o go dgt."cpf "i kxgu'vj g"URJ C"y tkwgp"pqvkeg"qh"
uwej "tgf wevkqp."vj g"hco kn{ u'cppwcr"kpeqo g"uj cm'
kpenwf g"vj g"ko r wgf "y grhctg"kpeqo g"dgecwug"qh"vj g"
ur gekhkgf "y grhctg'dgpghkvu'tgf wevkqp0'

*4+"Vj g"URJ C"ku'tgur qpukdng"hqt"f gvgto kpkpi "vj g"
co qwpv"qh"ko r wgf "y grhctg"kpeqo g"vj cv'ku'kpenwf gf "
kp"vj g"hco kn{ u'cppwcr"kpeqo g"cu'c"tguwnv'qh"c"
ur gekhkgf "y grhctg'dgpghkvu'tgf wevkqp'cu"f gvgto kpgf "
d{ "vj g"y grhctg"ci gpe{ ."cpf "ur gekhkgf "kp"vj g"pqvkeg"
d{ "vj g"y grhctg"ci gpe{ "vq "vj g"URJ C0'J qy gxgt."vj g"
URJ C"ku'pqv'tgur qpukdng"hqt"f gvgto kpkpi "y j gvj gt"c"
tgf wevkqp"qh"y grhctg'dgpghkvu'd{ "vj g"y grhctg"ci gpe{ "
y cu'eqttgevn{ "f gvgto kpgf "d{ "vj g"y grhctg"ci gpe{ "kp"
ceeqtf cpeg"y kj "y grhctg"r tqi tco "tgs wktgo gpvu'cpf "
r tqegf wtgu."pqt"hqt"r tqxkf kpi "vj g"qr r qtwpkv{ "hqt"
tgxkgy "qt'j gctkpi "qp'uwej "y grhctg"ci gpe{ "
f gvgto kpcvkqpu0'

*5+"Uwej "y grhctg"ci gpe{ "f gvgto kpcvkqpu'ctg"vj g"
tgur qpukdknkv{ "qh"vj g"y grhctg"ci gpe{ ."cpf "vj g"hco kn{ "
o c{ "uggm'cr r gcn'qh"uwej "f gvgto kpcvkqpu'vj tqwi j "
vj g"y grhctg"ci gpe{ u'pqto cn'f wg"r tqeguu0'Vj g"URJ C"uj cm'dg"gpvkwngf "vq "tgn{ "qp"
vj g"y grhctg"ci gpe{ "pqvkeg"vq "vj g"URJ C"qh"vj g"
y grhctg"ci gpe{ u'f gvgto kpcvkqp"qh'c"ur gekhkgf "
y grhctg'dgpghkvu'tgf wevkqp

# Chapter 7

## VERIFICATION

]46'EHT'";82047;.'46'EHT'70452.'Pqvkeg'RKI'423:/3:_

## INTRODUCTION

Vjg'URJC'o wuv'xgtkh{''cni'kphqto cvkqp''vjcv'ku'wugf''vq'guvcdnkuj ''vjg'hco kn{øu'gnkikdknkv{'cpf ''ngxgn'' qh'cuukuvcpeg'cpf ''ku'tgswktgf ''vq'qdvckp''y tkwgp'cwvjqtk{ cvkqp''htqo ''vjg'hco kn{'kp''qtfgt''vq'eqmgev'vjg'' kphqto cvkqp0Crrnkecpvu'cpf ''rtqitco 'rctvkekrcpvu'o wuv'eqqrgtcvg''y kj ''vjg'xgtkhkecvkqp'rtqeguu'cu'' c'eqpfkkqp''qh'tgegkxkpi ''cuukuvcpeg0Vjg'URJC'o wuv'pqv'rcuu'qp''vjg'equv'qh'xgtkhkecvkqp''vq'vjg'' hco kn{0'

Vjg'URJC'y kni'hqmqy ''vjg'xgtkhkecvkqp'i wkfcpeg'rtqxkfgf ''d{'JWF'kp'Pqvkeg'RKI''423:/3:'cpf ''cp{'uwdugs wgpv'i wkfcpeg'kuuwgf ''d{'JWF0'Vjku'ejcrvgt'uwo o ctk{ gu'vjqug'tgswktgo gpvu'cpf ''rtqxkfgu'uwrrngo gpvct{'URJC'rqnkekgu0'

Rctv'K'fguetkdgu'vjg'i gpgtcn'xgtkhkecvkqp'rtqeguu0Rctv'KK'rtqxkfgu'o qtg'fgvckngf ''tgswktgo gpvu'' tgncvgf ''vq'hco kn{'kphqto cvkqp0Rctv'KKK'rtqxkfgu'kphqto cvkqp''qp'kpeqo g'cpf ''cuugvu.'cpf ''Rctv'KX''eqxgtu'o cpfcvqt{'fgf wevkqpu0'

Xgtkhkecvkqp'rqnkekgu.'twngu'cpf ''rtqegfwtgu'y kni'dg'o qf khkgf ''cu'pggf gf ''vq'ceeqo o qf cvg'rgtuqpu'' y kj ''f kucdknkvkgu0Cni'kphqto cvkqp'qdvckpgf ''vjtqwi j ''vjg'xgtkhkecvkqp'rtqeguu'y kni'dg'j cpfngf ''kp'' ceeqtf cpeg'y kj ''vjg'tgeqtfu'o cpci go gpv'rqnkekgu'guvcdnkuj gf ''d{'vjg'RJ C0'

## PART I: GENERAL VERIFICATION REQUIREMENTS

### 7-I.A. FAMILY CONSENT TO RELEASE OF INFORMATION
### [24 CFR 960.259, 24 CFR 5.230]

Vjg'hco kn{'o wuv'uwrrn{'cp{'kphqto cvkqp'vjcv'vjg'URJC'qt'JWF ''f gvgto kpgu'ku'pgeguuct{'vq'vjg'' cf o kpkuvtcvkqp'qh'vjg'rtqi tco ''cpf 'o wuv'eqpugpv'vq'URJC'xgtkhkecvkqp'qh'vjcv'kphqto cvkqp']46''EHT'";82047;'*c+*3+0'

### Consent Forms

Kv'ku'tgswktgf ''vjcv'cni'cf wnv'crrnkecpvu'cpf ''vgpcpvu'uki p'hqto ''JWF/;;;8.'Cwvjqtk{ cvkqp'hqt''Tgngcug'qh'Kphqto cvkqp0Vjg'rwtrqug'qh'hqto ''JWF/;;;8'ku'vq'hceknkvcvg'cwvqo cvgf ''f cvc'eqnngevkqp'' cpf 'eqo rwgt'o cvej kpi ''htqo ''urgekhke'uqwtegu'cpf ''rtqxkfgu'vjg'hco kn{øu'eqpugpv'qpn{'hqt''vjg'' urgekhke'rwtrqugu'nkuvgf ''qp'vjg'hqto 0JWF ''cpf ''vjg'URJC'o c{''eqnngev'kphqto cvkqp'htqo ''Uvcvg''Y ci g'Kphqto cvkqp'Eqnngevkqp'Ci gpekgu'*UY KECu+'cpf ''ewttgpv'cpf ''hqto gt''go rnq{gtu'qh'cf wnv''hco kn{'o go dgtu0Qpn{'JWF ''ku'cwvjqtk{ gf ''vq'eqnngev'kphqto cvkqp'f ktgvn{'htqo ''vjg'Kpvgtpcn''Tgxgpwg'Ugtxkeg'*KTU+'cpf ''vjg'Uqekcn'Ugewtkv{'Cf o kpkuvtcvkqp'*UUC+0Cf wnv'hco kn{'o go dgtu''o wuv'uki p'qvjgt''eqpugpv'hqto u'cu'pggf gf ''vq'eqnngev'kphqto cvkqp'tgngxcpv'vq'vjg'hco kn{øu'gnkikdknkv{''cpf ''ngxgn'qh'cuukuvcpeg0'

### Penalties for Failing to Consent [24 CFR 5.232]

Kh'cp{'hco kn{'o go dgt'y j q'ku'tgswktgf ''vq'uki p'c'eqpugpv'hqto ''hcknu'vq'f q'uq.'vjg'URJC'y kni'f gp{''cf o kuukqp'vq'crrnkecpvu'cpf ''vgto kpcvg'vjg'ngcug'qh'vgpcpvu0Vjg'hco kn{'o c{''tgswuv'c'j ectkpi ''kp'' ceeqtf cpeg'y kj ''vjg'RJ C)u'i tkgxcpeg'rtqegfwtgu0'

# 7-I.B. OVERVIEW OF VERIFICATION REQUIREMENTS

## HUD's Verification Hierarchy [Notice PIH 2018-18]

J WF "o cpf cvgu'\j g'wug'qh'\j g'GKX"u{uvgo "cpf "qhhgtu'cf o kpkuvtcvkxg"i wkf cpeg"qp"\j g'wug'qh'qvj gt "o gvj qf u'\q'xgtkh{'hco kn{"kphqto cvkqp'cpf "urgekhkgu'\j g'ektewo uvcpegu'kp'y j kej "gcej "o gvj qf 'y kn'dg"wugf 0'Kp''i gpgtcn''J WF "tgswktgu'\j g'URJ C'\q'wug'\j g'o quv'tgnkcdng'hqto "qh'xgtkhkecvkqp'\j cv'ku'cxckncdng''cpf "\q'f qewo gpv'\j g'tgcuqpu'y j gp'\j g'URJ C"wugu'c'nguugt'hqto "qh'xgtkhkecvkqp0"

Kp''qtf gt'qh'r tkqtkv{.''\j g'hqto u'qh'xgtkhkecvkqp'\j cv'\j g'URJ C'y kn'wug''ctg<

- Á  Wr /htqpv''Kpeqo g'Xgtkhkecvkqp''*WKX+'wukpi ''J WF øu'Gpvgtr tkug''Kpeqo g'Xgtkhkecvkqp''*GKX+''u{uvgo ""

- Á  Wr /htqpv''Kpeqo g'Xgtkhkecvkqp''*WKX+'wukpi ''c'pqp/J WF ''u{uvgo ''

- Á  Y tkwgp''Vj ktf ''Rctv{'Xgtkhkecvkqp''*o c{''dg'r tqxkf gf ''d{'cr r nkecpv'qt''tgukf gpv+''

- Á  Y tkwgp''Vj ktf /r ctv{'Xgtkhkecvkqp''Hqto ""

- Á  Qtcn''Vj ktf /r ctv{'Xgtkhkecvkqp""

- Á  Ugnh/Egtvkhkecvkqp""

Gcej "qh'\j g'xgtkhkecvkqp'o gvj qf u'ku'f kuewuugf ''kp'uwdugs wgpv'ugevkqpu'dgnqy 0'

## Requirements for Acceptable Documents

URJ C''Rqnke{''

Cp{''f qewo gpvu''wugf ''hqt''xgtkhkecvkqp'o wuv'dg''\j g'qtki kpcn''*pqv''r j qvqeqr kgu+''cpf ''i gpgtcn{''o wuv'dg'f cvgf ''y kj kp'82''f c{u'qh'\j g'URJ C'tgs wguv0'Vj g'f qewo gpvu''o wuv'pqv'dg'f co ci gf .''cnvgtgf ''qt''kp'cp{''y c{''knngi kdng0'

Rtkpv'qwu''htqo ''y gd'r ci gu''ctg''eqpukf gtgf ''qtki kpcn'f qewo gpvu0'

Vj g''URJ C''uvchh''o go dgt''y j q''xkgy u''\j g''qtki kpcn'f qewo gpv'o wuv'o cng''c''r j qvqeqr {0'

Cp{''hco kn{''ugnh/egtvkhkecvkqpu''o wuv'dg''o cf g''kp''c''hqto cv''ceegr vcdng''\q''\j g''URJ C''cpf ''o wuv''dg''uki pgf ''d{''\j g''hco kn{''o go dgt''y j qug''kphqto cvkqp''qt''uvcwuu''ku'dgkpi ''xgtkhkgf 0

**File Documentation**

Vj g"URJ C"o wuv'f qewo gpv'kp"vj g"hkg"j qy "vj g"hki wtgu'wugf "kp"kpeqo g"cpf "tgpv'ecnewncvkqpu'y gtg"
f gvgto kpgf 0'Cnn'xgtkhkecvkqp"cwgo r vu."kphqto cvkqp"qdvckpgf ."cpf "f gekukqpu'tgcej gf "f wtkpi "vj g"
xgtkhkecvkqp"r tqeguu'y kn'dg"tgeqtf gf "kp"vj g"hco kn{øu'hkng"kp"uwhhkekgpv'f gvckn'vq"f go qpuvtcvg"vj cv'
vj g"URJ C"j cu'hqmqy gf "cnn'qh'vj g"xgtkhkecvkqp"r qnkekgu'ugv'hqtvj "kp"vj ku'CEQR0'Vj g"tgeqtf "uj qwf "
dg"uwhhkekgpv'vq"gpcdng"c"uvchh'o go dgt"qt"J WF "tgxkgy gt"vq"wpf gtuvcpf "vj g"r tqeguu'hqmqy gf "cpf "
eqpenwukqpu'tgcej gf 0'

URJ C"Rqnke{"

Vj g"URJ C"y kn'f qewo gpv."kp"vj g"hco kn{"hkng."vj g"hqnqy kpi <"

Tgr qtvgf "hco kn{"cppwcn'kpeqo g"

Xcnwg"qh'cuugvu"

Gzr gpugu'tgncvgf "vq"f gf wevkqpu'htqo "cppwcn'kpeqo g"

Qvj gr "hcevqtu'kphnwgpekpi "vj g"cf lwuvgf "kpeqo g"qt"kpeqo g/dcugf "tgpv'f gvgto kpcvkqp"

Y j gp"vj g"URJ C"ku'wpcdng"vq"qdvckp"vj ktf /r ctv{"xgtkhkecvkqp."vj g"URJ C"y kn'f qewo gpv'kp"vj g"
hco kn{"hkng"vj g"tgcuqp"vj cv'vj ktf /r ctv{"xgtkhkecvkqp"y cu'pqv'cxckncdng"]46"EHT"; 82047; *e+*3+="
P qvkeg"RKJ "423; /3; _0'

# 7-I.C. UP-FRONT INCOME VERIFICATION (UIV)"

Wr /htqpv'kpeqo g'xgtkhkecvkqp"*WKX+'tghgtu'vq'vj g'URJ C)u''wug''qh'vj g'xgtkhkecvkqp''vqqn'cxckncdng''htqo ''kpf gr gpf gpv'uqwtegu'vj cv'm ckpvckp''eqm r wgtk{ gf ''kphqto cvkqp''cdqwv''gctpkpi u''cpf ''dgpghkeu0'WKX'y kn'dg''wugf ''vq''vj g''gzvgpv'vj cv'vj gug''u{uvgm u''ctg''cxcknchng''vq''vj g''RJ C0'"

Vj gtg''o c{ ''dg''ngi kkm cvg''f khhgtgpegu'dgw ggp''vj g''kphqto cvkqp''r tqxkf gf ''d{ ''vj g''hco kn{ ''cpf ''WKX/i gpgtcvgf ''kphqto cvkqp0Kf ''vj g''hco kn{ ''f kur wvgu''vj g''ceewtce{ ''qh'WKX''f cvc.''pq''cf xgtug''ecvkqp''ecp''dg''vcmgp''wpvkn''vj g''URJ C''j cu''kpf gr gpf gpn{ ''xgtkhkgf ''vj g''WKX''kphqto cvkqp''cpf ''vj g''hco kn{ ''j cu''dggp''i cpvgf ''vj g''qr r qtwpkv{ ''vq''eqpvguv'cp{ ''cf xgtug''hkpf kpi u''vj tqwi j ''vj g''URJ C)u''kphqto cn'tgxkgy ''j j ectkpi ''r tqeguugu0*Hqt''m qtg''qp''WKX''cpf ''kpeqm g''r tqlgevkqp.''ugg''ugevkqp''8/KE0+"

## Upfront Income Verification Using HUD's Enterprise Income Verification (EIV) System (Mandatory)

RJ Cu'm wuv'wug''J WF øu''GKX''u{uvgm ''kp''ku''gpvktgv{ ''cu''c''vj ktf /r ctv{ ''uqwteg''vq''xgtkh{ ''vgpcpv'gm r nq{ m gpv'cpf ''kpeqm g''kphqto cvkqp''f wtkpi ''m cpf cvqt{ ''tggzcm kpcvkqpu''qt''tgegtvkhkecvkqpu''qh''hco kn{ ''eqm r qukkqp''cpf ''kpeqm g''kp''ceeqtf cpeg''y kj ''46''EHT''70458''cpf ''cf m kpkutcvkxg''i wkf cpeg''kuuwgf ''d{ ''J WF 0J WF øu''GKX''u{uvgm ''eqpvckpu''f cvc''uj qy kpi ''gctpgf ''kpeqm g.''wpgm r nq{ m gpv'dgpghkeu.''uqekcn'ugewtkv{ ''dgpghkeu.''cpf ''UUK'dgpghkeu''hqt''r ctvekr cpv'hco knkgu0Vj g''hqmq y kpi ''r qnkekgu''cr r n{ ''vq''vj g''wug''qh'J WF øu''GKX''u{uvgm 0'

### *EIV Income and IVT Reports*

Vj g''f cvc''uj qy p''qp''kpeqm g''cpf ''kpeqm g''xcnkf cvkqp''vqqn'*KX V+'tgr qtu''ku'wr f cvgf ''s wctvgtn{ 0Fcvc''m c{ ''dg''dgw ggp''vj tgg''cpf ''ukz''m qpvj u''qnf ''cv'vj g''km g''tgr qtu''ctg''i gpgtcvgf 0'

#### URJ C''Rqnke{ "

Vj g''URJ C''y kn'qdvckp''kpeqm g''cpf ''KX V''tgr qtu''hqt''cppwcn'tggzcm kpcvkqpu''qp''c''m qpvj n{ ''dcuku0Tgr qtu''y kn'dg''i gpgtcvgf ''cu''r ctv'qh''vj g''tgi wct''tggzcm kpcvkqp''r tqeguu0'

Kpeqm g''cpf ''KX V''tgr qtu''y kn'eqm r ctgf ''vq''hco kn{ /r tqxkf gf ''kphqto cvkqp''cu''r ctv'qh''vj g''cppwcn'tggzcm kpcvkqp''r tqeguu0Kpeqm g''tgr qtu''m c{ ''dg''wugf ''kp''vj g''ecnewncvkqp''qh''cppwcn'kpeqm g.''cu''f guetkdgf ''kp''Ej cr vgt''80KE0Kpeqm g''tgr qtu''m c{ ''cnuq''dg''wugf ''vq''m ggv'vj g''tgi wncvqt{ ''tgs wktgm gpv'hqt''vj ktf ''r ctv{ ''xgtkhkecvkqp.''cu''f guetkdgf ''cdqxg0Rqnkekgu''hqt''tguqnxkpi ''f kuetgr cpekgu''dgw ggp''kpeqm g''cpf ''KX V''tgr qtu''cpf ''hco kn{ /r tqxkf gf ''kphqto cvkqp''y kn'tguqnxgf ''cu''f guetkdgf ''kp''Ej cr vgt''80KE0''cpf ''kp''vj ku''ej cr vgt0'

Kpeqm g''cpf ''KX V''tgr qtu''y kn'dg''wugf ''kp''kpvgtkm ''tggzcm kpcvkqpu''vq''kf gpvkh{ ''cp{ ''f kuetgr cpekgu''dgw ggp''tgr qtvgf ''kpeqm g''cpf ''kpeqm g''uj qy p''kp''vj g''GKX''u{uvgm .''cpf ''cu''pgeguuct{ ''vq''xgtkh{ ''gctpgf ''kpeqm g.''cpf ''vq''xgtkh{ ''cpf ''ecnewncvg''wpgm r nq{ m gpv'dgpghku.''Uqekcn'Ugewtkv{ ''cpf ''qt''UUK'dgpghku0GKX''y kn'cnuq''dg''wugf ''vq''xgtkh{ ''vj cv'hco knkgu''enckm kpi ''| gtq''kpeqm g''ctg''pqv''tgegkxkpi ''kpeqm g''htqm ''cp{ ''qh''vj gug''uqwtegu0'

Kpeqm g''cpf ''KX V''tgr qtu''y kn'tgvckpgf ''kp''tgukf gpv''hkngu''y kj ''vj g''cr r nkecdng''cppwcn'qt''kpvgtkm ''tggzcm kpcvkqp''f qewm gpvu''hqt''vj g''f wtcvkqp''qh''vj g''vgpcpe{ 0'

Y j gp''vj g''URJ C''f gvgtm kpgu''vj tqwi j ''GKX''tgr qtu''cpf ''vj ktf /r ctv{ ''xgtkhkecvkqp''vj cv'c''hco kn{ ''j cu''eqpegcngf ''qt''wpf gr/tgr qtvgf ''kpeqm g.''eqttgevkxg''cevkqp''y kn'dg''vcmgp''r wtuwcpv''vq''vj g''r qnkekgu''kp''Ej cr vgt''37.''Rtqi tcm ''Kpvgi tkv{ 0'

*EIV Identity Verification*

Vj g'GKX"u{uvgo "xgtkhkgu'tgukfgpv'kfgpvkvkgu'ci ckpuv'Uqekcn'Ugewtkv{'Cf o kpkuvtcvkqp"*UUC+'tgeqtfu0'
Vj gug'tgeqtfu'ctg'eqo r ctgf "vq'Rwdnke'cpf "Kf kcp'J qwukpi "Kphqto cvkqp'Egpvgt"*RKE+'f cvc'hqt"c"
o cvej "qp'uqekcn'ugewtkv{'pwo dgt."pco g."cpf "f cvg'qh'dktvj 0"

RJ Cu'ctg'tgs wktgf "vq'wug'GKX ø'*Identity Verification Report*'qp'c'o qpvj n{"dcuku'vq'ko r tqxg'vj g"
cxckncdknkv{"qh'kpeqo g'kphqto cvkqp'kp'GKX"]P qvkeg'RKI "423: /3: _0"

Y j gp'kf gpvkv{"xgtkhkecvkqp'hqt"c"tgukfgpv'hcknu."c"o guuci g'y knn'dg'f kur nc{gf "y kj kp'vj g'GKX"u{uvgo "
cpf "pq'kpeqo g'kphqto cvkqp'y knn'dg'f kur nc{gf 0"

URJ C'Rqnke{"

Vj g'URJ C'y knn'kf gpvkh{ "tgukfgpvu'y j qug'kf gpvkv{"xgtkhkecvkqp'j cu'hckngf "d{ "tgxkgy kpi "
GKX øu'*Identity Verification Report*'qp'c'tgi wnct "dcuku0'Vj g'URJ C'y knn'cwgo r v'vq'tguqnxg"
RKE /UUC "f kuetgr cpekgu'd{"qdvckpkpi "cr r tqr tkcvg'f qewo gpvcvkqp'htqo "vj g'vgpcpv0'Y j gp"
y j g'URJ C'f gvgto kpgu'vj cv'f kuetgr cpekgu'gzkuv'cu'c'tguwnv'qh'URJ C"gttqtu."uwej "cu'ur gnnkpi "
gttqtu'qt "kpeqttgev'dktvj "f cvgu."kv'y knn'eqttgev'vj g'gttqtu'r tqo r vn{0"

**Upfront Income Verification Using Non-HUD Systems (Optional)**

Kp"cf f kvkqp'vq'o cpf cvqt{"wug'qh'vj g'GKX"u{uvgo .."J WF "gpeqwtci gu'RJ Cu'vq'wvknk| g'qvj gt "wr htqpv'
xgtkhkecvkqp'uqwtegu0"

URJ C'Rqnke{"

Vj g'URJ C'y knn'kphqto "cnn'cr r nkecpvu'cpf "tgukfgpvu'qh'ku'wug'qh'vj g'hqnqy kpi "WKX"
tguqwtegu'f wtkpi "vj g'cf o kuukqp'cpf "tggzco kpcvkqp'r tqeguu<"

J WF ø u'GKX"u{uvgo ""

# 7-I.D. THIRD-PARTY WRITTEN AND ORAL VERIFICATION"

J WF øu'ewttgpv'xgtkhkecvkqp'j kgtctej {''f ghkpgu'y q'v{r gu'qh'y tkwgp'j ktf/r ctv{'xgtkhkecvkqp0'Vj g''
o qtg'r tghgtcdrg'hqto .'õy tkwgp'j ktf/r ctv{'xgtkhkecvkqp.ö'eqpukuvu'qh'cp'qtki kpcn'f qewo gpv'
i gpgtcvgf ''d{'c'y ktf/r ctv{''uqwteg.'y j kej ''o c''dg'tgegkxgf ''f ktgevn{''htqo ''c'y ktf/r ctv{'uqwteg'qt''
r tqxkf gf ''vq'y g'RJ C''d{'y g''hco kn{0'Kh'y tkwgp'y ktf/r ctv{'xgtkhkecvkqp''ku'pqv'cxckncdng.'y g'RJ C''
o wuv'cwgo r v'vq'qdvckp'c'õy tkwgp'y ktf/r ctv{'xgtkhkecvkqp'htqo Ö''Vj ku'ku'c'uvcpf ctdkf gf ''hqto ''wugf ''
vq'eqmgev'kphqto cvkqp'htqo ''c'y ktf 'r ctv{0'

## Written Third-Party Verification [Notice PIH 2018-18]

Y tkwgp'y ktf/r ctv{''xgtkhkecvkqp'f qewo gpvu'o wuv'dg'qtki kpcn'cpf ''cwj gpvke''cpf ''o c''dg'uwr r rkgf ''
d{'y g'hco kn{''qt'tgegkxgf ''htqo ''c'y ktf/r ctv{''uqwteg0'

*3+'ÉGzco r rgu'qh'ceegr vcdrg''vgpcpv'r tqxkf gf ''f qewo gpvu'kpenwf g.''dwv'ctg'pqv'rko kvgf ''vq<'r c{'uwdu.''
r c{tqm'uwo o ct{''tgr qtvu.''go r rq{gt'pqvkeg'qt'rgwgtu'qh'j ktg'cpf ''vgto kpcvkqp.''UUC ''dgpghkv'
xgtkhkecvkqp'rgwgtu.''dcpm'uvcvgo gpvu.''ej krf ''uwr r qtv'r c{o gpv'uvwdu.'y grhctg''dgpghkv'rgwgtu'cpf ''qt'
r tkpvqwu.''cpf ''wpgo r rq{o gpv'o qpgct{''dgpghkv'pqvkegu0''

*4+'ÉVj g''URJ C ''ku'tgswktgf ''vq'qdvckp.''cv'o kpko wo .''y q'ewttgpv'cpf ''eqpugewkxg'r c{'uwdu'hqt''
f gvgto kpkpi ''cppwcn'kpeqo g''htqo ''y ci gu0''

*5+'ÉVj g''URJ C ''o c{''tglgev'f qewo gpvcvkqp'r tqxkf gf ''d{'y g''hco kn{''kh'y g''f qewo gpv'ku'pqv'cp''
qtki kpcn''kh'y g''f qewo gpv'cr r gctu'vq''dg''hqti gf .''qt'kh'y g''f qewo gpv'ku'cmgtgf .''o wvkncvgf .''qt''
knngi kdng0'

  URJ C ''Rqrke{''

  Vj ktf/r ctv{''f qewo gpvu'r tqxkf gf ''d{''y g''hco kn{'o wuv''dg''f cvgf ''y kj kp'82''f c{u'qh'y g''URJ C ''
  tgswguv'f cvg0'

  Kh'y g''URJ C ''f gvgto kpgu'y cv'y ktf/r ctv{''f qewo gpvu'r tqxkf gf ''d{'y g''hco kn{''ctg'pqv'
  ceegr vcdrg.''y g''URJ C 'y knn'gzr rckp'y g''tgcuqp''vq'y g''hco kn{''cpf ''tgswguv'cf f kkqpcn''
  f qewo gpvcvkqp0'

  Cu'xgtkhkecvkqp'qh'gctpgf ''kpeqo g.''y g''URJ C 'y knn'tgswktg''y g''hco kn{''vq'r tqxkf g''y g''y q''
  o quv'ewttgpv''eqpugewkxg'r c{''uwdu0'Cv'y g''URJ Cøu'f kuetgvkqp.''kh'cf f kkqpcn'r c{uwdu'ctg''
  pggf gf ''f wg''vq'y g''hco kn{øu'eksrewo uvcpeg''*g0 0''ur qtcf ke''kpeqo g.''hnwevwcvkpi ''uej gf wng.''
  gve0+.''y g''URJ C ''o c{''tgswguv'cf f kkqpcn''r c{uwdu''qt''c''r c{tqm'tgeqtf 0'

## Written Third-Party Verification Form

When up front verification is not available and the family is unable to provide written third-party documents, the SPHA must requests a written third-party verification form. HUD's position is that this traditional third-party verification method presents administrative burdens and risks which may be reduced through the use of family-provided third-party documents.

(4) PHAs may mail, fax, or email third-party written verification form requests to third-party sources.

### SPHA Policy

The SPHA will send third-party verification forms directly to the third party.

Third-party verification forms will be sent when third-party verification documents are unavailable or are rejected by the PHA.

## Oral Third-Party Verification [Notice PIH 2018-18]

(5) For third-party oral verification, PHAs contact sources, identified by UIV techniques or by the family, by telephone or in person.

(6) Oral third-party verification is mandatory if neither form of written third-party verification is available.

(7) Third-party oral verification may be used when requests for written third-party verification forms have not been returned within a reasonable time—e.g., 10 business days.

(8) PHAs should document in the file the date and time of the telephone call or visit, the name of the person contacted, the telephone number, as well as the information confirmed.

### SPHA Policy

In collecting third-party oral verification, SPHA staff will record in the family's file the name and title of the person contacted, the date and time of the conversation (or attempt), the telephone number used, and the facts provided.

When any source responds verbally to the initial written request for verification the SPHA will accept the verbal response as oral verification but will also request that the source complete and return any verification forms that were provided.

## When Third-Party Verification is Not Required [Notice PIH 2018-18]

Vj ktf/r ctv{ "xgtkhkecvkqp"o c{"pqv'dg"cxckncdng"kp"cnn'ukwucvkqpu0'J WF "jcu"ccnpqy ngfi gf "jcv"kv" o c{"pqv'dg"equv'ghhgevkxg"qt"tgcuqpcdng"vq"qdvckp"vj ktf/r ctv{ "xgtkhkecvkqp"qh"kpeqo g."cuugvu. "qt" gzr gpugu"y j gp"vj gug"kvgo u"y qwf "j cxg"c"o kpko cn'ko r ccv'qp"vj g"hco kn{øu"vqvcn'tgpcpv'r c{o gpv0'

### URJ C "Rqrle{ "

Ki'vj g"hco kn{ "ecppqv'r tqxkfg"qtki kpcn'fqewo gpu. "vj g"URJ C"y kn'r c{"vj g"ugtxkeg"ej cti g" tgs wktgf "vq"qdvckp"vj ktf/r ctv{ "xgtkhkecvkqp."wpnguu"kv'ku"pqv'equv'ghhgevkxg"kp"y j kej "ecug"c" ugrh/egtvkhkecvkqp"y kn'dg"ceegr vcdng"cu"vj g"qpn{o gcpu"qh'xgtkhkecvkqp0'Vj g"equv'qh" xgtkhkecvkqp"y kn'pqv'dg"r cuugf "qp"vq"vj g"hco kn{0'

Vj g"equv'qh'r quvci g"cpf "gpxgnqr gu"vq"qdvckp"vj ktf/r ctv{ "xgtkhkecvkqp"qh"kpeqo g. "cuugvu. "cpf " gzr gpugu"ku"pqv'cp"wptgcuqpcdng"equv"]XI .."r 03: _0'

## Primary Documents

Vj ktf/r ctv{ "xgtkhkecvkqp"ku"pqv'tgs wktgf "y j gp"ngi cn'fqewo gpu"ctg"vj g"r tko ct{ "uqwteg. "uwej "cu"c" dktyj "egtvkhkecvg"qt"qyj gt"ngi cn'fqewo gpvckqp"qh'dktyj 0'

## Imputed Assets

Vj g"RJ C"o c{"ceegr v'c"ugrh/egtvkhkecvkqp"htqo "vj g"hco kn{"cu"xgtkhkecvkqp"qh"cuugvu'f kur qugf "qh'hqt" nguu"vj cp"hckt"o ctngv'xcnwg"]J EX'I D."r 07/4: _0'

### URJ C "Rqrle{ "

Vj g"URJ C"y kn'ceegr v'c"ugrh/egtvkhkecvkqp"htqo "c"hco kn{"cu"xgtkhkecvkqp"qh"cuugvu'f kur qugf " qh'hqt"nguu"vj cp"hckt"o ctngv'xcnwg"]J EX'I D. r 07/4: _0'

## Value of Assets and Asset Income [24 CFR 960.259]

Hqt "hco knkgu"y kj "pgv'cuugvu"vqvcnkpi "&7.222"qt "nguu. "vj g"RJ C"o c{"ceegr v'vj g"hco kn{øu'f genctcvkqp" qh"cuugv'xcnwg"cpf "cpvkekr cvgf "cuugv'kpeqo g0'J qy gxgt. "vj g"RJ C"ku"tgs wktgf "vq"qdvckp"vj ktf/r ctv{ " xgtkhkecvkqp"qh"cnl'cuugv'tgci ctf nguu"qh'vj g"co qwpv'f wtkpi "vj g"kpvckg"r tqeguu. "y j gpgxgt"c"hco kn{ " o go dgt"ku"cff gf . "cpf "cv'ngcuv'gxgt{ "vj tgg "{gctu"vj gtgchvgt0'

### URJ C "Rqrle{ "

Hqt "hco knkgu"y kj "pgv'cuugvu"vqvcnkpi "&7.222"qt "nguu. "vj g"URJ C"y kn'ceegr v'vj g"hco kn{øu" ugrh/egtvkhkecvkqp"qh'vj g"xcnwg"qh"hco kn{ "cuugvu"cpf "cpvkekr cvgf "cuugv'kpeqo g"y j gp" cr r nkecdng0'Vj g"hco kn{øu'f genctcvkqp"o wuv'uj qy "gcej "cuugv'cpf "vj g"co qwpv'qh'kpeqo g" gzr gevgf "htqo "vj cv'cuugv0'Cnl'hco kn{ "o go dgtu'3: "{gctu"qh'ci g"cpf "qnfgt"o wuv'uki p"vj g" hco kn{øu'f genctcvkqp0'

Vj g"URJ C"y kn'wug"vj ktf/r ctv{ "f qewo gpvckqp"hqt"cuugvu'cu'r ctv'qh'vj g"kpvckg"r tqeguu. " y j gpgxgt"c"hco kn{ "o go dgt"ku'cff gf "vq"xgtkh{ "vj g"kpf kxkf wcnøu'cuugvu. "cpf "gxgt{ "vj tgg " {gctu"vj gtgchvgt0'

# 7-I.E. SELF-CERTIFICATION

Y jgp"JWF "tgswktgu"yjktf/rct{ "xgtkhkecvkqp."ugnh/egtvkhkecvkqp."qt"õvgpcpv"fgenctcvkqp.ö"ku"wugf"cu" c"ncuv"tguqtv"yjgp"yjg"URJC"ku"wpcdng"vq"qdvckp"yjktf/rctv{"xgtkhkecvkqp0"

Ugnh/egtvkhkecvkqp."jqy gxgt."ku"cp"ceegrvcdng"hqto "qh"xgtkhkecvkqp"yjgp<

- Á C"uqwteg"qh"kpeqog"ku"hwnn{"gzenwfgf "

- Á Pgv'hco kn{"cuugvu"vqvcn"&7.222"qt"nguu"cpf "yjg"URJC"jcu"cfqrvgf "c"rqnke{"vq"ceegrv"ugnh" egtvkhkecvkqp"cv"cppwcn"tegevkhkecvkqp."yjgp"crrnkecdng"

- Á Vjg"URJC"jcu"cfqrvgf "c"rqnke{"vq"ko rngo gpv'utgco nkpgf "cppwcn"tegevkhkecvkqpu"hqt "hkzgf " uqwtegu"qh"kpeqog"*Ugg"Ejcrvgt"; +"

Y jgp"yjg"URJC"y cu"tgswktgf "vq"qdvckp"yjktf/rctv{"xgtkhkecvkqp"dwv'kpuvgcf "tgnkgu"qp"c"vgpcpv' fgenctcvkqp"hqt'xgtkhkecvkqp"qh'kpeqog. "cuugvu. "qt"gzrgpugu. "yjg"hco kn{øu'hkng"o wuv'dg"f qewo gpvgf " vq"gzrnckp"yj { "yjktf/rctv{"xgtkhkecvkqp"y cu"pqv'cxckncdng0'

### URJC"Rqnke{"

Y jgp"kphqto cvkqp"ecppqv'dg"xgtkhkgf "d{"c"yjktf "rctv{"qt"d{"tgxkgy "qh'fqewo gpvu."hco kn{" o go dgtu"y knn'dg'tgswktgf "vq"uwdo kv'ugnh/egtvkhkecvkqpu"cuugtvkpi "vq"yjg"ceewtce{"qh'yjg" kphqto cvkqp"yjg{'jcxg'rtqxkfgf "vq"yjg'RJC0'

Vjg"URJC"o c{"tgswktg"c"hco kn{"vq"egtvkh{"yjcv'c"hco kn{o go dgt'fqgu"pqv'tegekxg"c" rctvkewnct'v{ rg"qh'kpeqog"qt"dgpghkv0"

Vjg"ugnh/egtvkhkecvkqp"o wuv'dg"o cfg"kp"c'hqto cv'ceegrvcdng"vq"yjg"URJC"cpf "o wuv'dg" ukipgf "d{"yjg"hco kn{o go dgt"y jqug"kphqto cvkqp"qt"uvcvwu"ku"dgkpi "xgtkhkgf0"

## 7-II.A. VERIFICATION OF LEGAL IDENTITY

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y krn'tgs wktg"hco knkgu'vq"hwtpkuj "xgtkhkecvkqp"qh'ngi cn'kfgpvkv{"hqt"gcej "
j qwugj qnf "o go dgt0'

| Verification of Legal Identity for Adults | Verification of Legal Identity for Children |
|---|---|
| Egtvkhkecvg"qh'dktvj ."pcwwtcnk{cvkqp"r cr gtu" <br><br> Ej wtej "kuuwgf "dcr vkuo cn'egtvkhkecvg" <br><br> Ewttgpv'xcnkf "f tkxgt)u"nkegpug"qt" <br> F gr ctvo gpv'qh'O qvqt"Xgj keng" <br> kfgpvkhkecvkqp"ectf " <br><br> WUU0'o knkvct{"f kuej cti g"*F F "436+" <br><br> Ewttgpv'WUU'r cuur qtv" <br><br> Ewttgpv'i qxgtpo gpv'go r nq{gt" <br> kfgpvkhkecvkqp"ectf "y kj "r kewtg" | Egtvkhkecvg"qh'dktvj " <br><br> Cf qr vkqp"r cr gtu" <br><br> Ewuvqf {"ci tggo gpv" <br><br> J gcnj "cpf "J wo cp"Ugtxkegu"KF " <br><br> Egtvkhkgf "uej qqn'tgeqtfu" |

Kh'c'f qewo gpv'uwdo kvvgf "d{"c'hco kn{"ku'knngi kdng"hqt"cp{"tgcuqp"qt"qvj gty kug"swguvkqpcdng."
o qtg"vj cp"qpg"qh'vj gug'f qewo gpvu"o c{"dg'tgs wktgf 0'

Kh'pqpg"qh'vj gug'f qewo gpvu"ecp"dg'r tqxkfgf "cpf "cv"vj g"RJ Cøu'f kuetgvkqp."c'vj ktf "r ctv{"
y j q"hpqy u'vj g'r gtuqp"o c{"cwguv'vq"vj g'r gtuqpøu'kfgpvkv{0'Vj g"egtvkhkecvkqp"o wuv'dg"
r tqxkfgf "kp"c'hqto cv'ceegr vcdng"vq"vj g"URJ C'cpf "dg'uki pgf "d{"vj g'hco kn{"o go dgt"y j qug"
kphqto cvkqp"qt"uvcwu"ku'dgkpi "xgtkhkgf 0'

Ngi cn'kfgpvkv{"y krn'dg'xgtkhkgf "hqt"cnn'cr r nkecpvu'cv'vj g'vko g"qh'gnki kdknkv{"f gvgto kpcvkqp"
cpf "kp"ecugu'y j gtg"vj g"URJ C'j cu'tgcuqp"vq'f qwdv'vj g"kfgpvkv{"qh'c'r gtuqp"tgr tgugpvkpi "
vj go ugnxgu"vq"dg"c"vgpcpv"qt"c"o go dgt"qh'c"vgpcpv'hco kn{0'

# 7-II.B. SOCIAL SECURITY NUMBERS [24 CFR 5.216 and Notice PIH 2018-24]

Vj g'hco kn{'o wuv'r tqxkfg'f qewo gpvcvkqp"qh'c"xcnkf "uqekcn"ugewtkv{'pwo dgt"*UUP +'hqt"gcej "
o go dgt'qh'vj g'j qwugj qnf .'y kj "vj g'gzegr vkqp"qh'kpfkxkfwcnu'y jq"fq"pqv"eqpvgpf "gnki kdng"
ko o ki tcvkqp"uvcvwu0Gzgo r vkqpu"cnuq"kpenwfg.'gzkuvkpi "tgukfgpvu"y jq"y gtg"cv'ngcuv'84"{gctu"qh'ci g"
cu'qh'Lcpwct{'53."4232."cpf 'j cf 'pqv'r tgxkqwun{'f kuenqugf 'cp'UUP 0"

Vj g'URJ C"o wuv'ceegr v'vj g'hqmqy kpi "f qewo gpvcvkqp"cu'ceegr vcdng'gxkfgpeg"qh'vj g"uqekcn'
ugewtkv{'pwo dgt<"

•Á Cp'qtki kpcn'UUP "ectf "kuuwgf "d{'vj g"Uqekcn'Ugewtkv{'Cf o kpkuvtcvkqp"*UUC+"

•Á Cp'qtki kpcn'UUC/kuuwgf 'f qewo gpv.'y j kej "eqpvckpu'vj g"pco g"cpf "UUP "qh'vj g"kpf kxkfwcn'

•Á Cp'qtki kpcn'f qewo gpv'kuuwgf 'd{'c'hgf gtcn'uvcvg.'qt'nqecn'i qxgtpo gpv'ci gpe{.'y j kej "eqpvckpu'
vj g"pco g"cpf "UUP "qh'vj g"kpf kxkfwcn'

Vj g'URJ C"o c{'qpn{'tglgev'f qewo gpvcvkqp"qh'cp"UUP "r tqxkfgf "d{'cp"cr r nkecpv'qt'tgukfgpv'kh'vj g"
f qewo gpv'ku'pqv'cp'qtki kpcn'f qewo gpv.'kh'vj g'qtki kpcn'f qewo gpv'j cu'dggp"cnvgtgf .'o wvkncvgf .'ku'
knngi kdng."qt'kh'vj g'f qewo gpv'cr r gctu'vq'dg'hqti gf 0"

    <u>URJ C'Rqnke{"</u>

    Vj g'URJ C'y knn'gzr nckp"vq'vj g'cr r nkecpv'qt'tgukfgpv'vj g'tgcuqpu'vj g'f qewo gpv'ku'pqv'
ceegr vcdng'cpf "tgs wguv'vj cv'vj g'kpf kxkfwcn'qdvckp'cpf "uwdo kv'ceegr vcdng'f qewo gpvcvkqp"qh'
vj g'UUP "vq'vj g'URJ C'y kj kp'; 2'f c{u0"

*; +Á Kf 'cp'cr r nkecpv'hco kn{'kpenwfgu'c'ej knf "wpfgt'8"{gctu'qh'ci g'y jq"lqkpgf "vj g'j qwugj qnf "y kj kp"
vj g'8"o qpvj u'r tkqt'vq'vj g'f cvg'qh'r tqi tco "cf o kuukqp.'cp'qty gty kug'gnki kdng'hco kn{'o c{'dg"
cf o kvvgf "cpf "o wuv'r tqxkfgf 'f qewo gpvcvkqp"qh'vj g'ej knf øu'UUP "y kj kp'; 2'f c{u0C"; 2/f c{'gzvgpukqp"
y knn'dg'i tcpvgf "kh'vj g'URJ C'f gvgto kpgu'vj cv'vj g'tgukfgpvøu'hcknwtg"vq'eqo r n{'y cu'f wg"vq'
wphqtguggp"ektewo uvcpegu'cpf "y cu'qwvukfg"qh'vj g'tgukfgpvøu'eqpvtqn0"

    <u>URJ C'Rqnke{"</u>

    Vj g'URJ C'y knn'i tcpv'qpg'cf f kvkqpcn'; 2/f c{'gzvgpukqp'kh'pggfgf "hqt'tgcuqpu'dg{qpf "vj g"
cr r nkecpvøu'eqpvtqn'uwej 'cu'f gnc{gf 'r tqeguukpi "qh'vj g"UUP "cr r nkecvkqp'd{'vj g"UUC."
pcvwtcn'f kucuvgt.'hktg."f gcvj "kp'vj g'hco kn{.'qt'qvj gt'go gti gpe{0'"

*32+Á Y j gp'c'tgukfgpv'tgs wguvu'vq'cf f "c'pgy "j qwugj qnf "o go dgt'y jq"ku'cv'ngcuv'8"{gctu'qh'ci g."
qt'y j q'ku'wpf gt'vj g'ci g'qh'8'cpf 'j cu'cp'UUP .'vj g'tgukfgpv'o wuv'r tqxkfg'vj g'eqo r ngvg'cpf "
ceewtcvg'UUP "cuuki pgf "vq'gcej 'pgy "o go dgt'cv'vj g'ko g'qh'tggzco kpcvkqp'qt'tgegtvkhkecvkqp.'kp"
cf f kvkqp'vq'vj g'f qewo gpvcvkqp'tgs wktgf "vq'xgtkh{'ku0Vj g'URJ C'o c{'pqv'cf f 'vj g'pgy "j qwugj qnf "
o go dgt'wpvkn'uwej 'f qewo gpvcvkqp'ku'r tqxkfgf 0"

*33+Á   Y j gp"c"tgukfgpv"tgs wguv"vq"cff "c"pgy "j qwugj qnf"o go dgt"y j q"ku"wpfgt"vj g"ci g"qh"8"cpf "
j cu"pqv"dggp"cuuki pgf"cp"UUP ."vj g"tgukfgpv"o wuv"r tqxkfg"vj g"UUP "cuuki pgf "vq"gcej "pgy "ej knf"cpf "
vj g"tgs wktgf "f qewo gpvcvkqp"y kij kp"; 2"ecngpf ct "f c{"qh'vj g"ej knf "dgkpi "cf f gf "vq"vj g"j qwugj qnf0C"
; 2/f c{"gzvgpukqp"y kni'dg"i tcpvgf "kh"vj g"URJ C"f gvgto kpgu"vj cv"vj g"tgukfgpvou'hcknwtg"vq"eqo r n{"
y cu"f wg"vq"wphqtguggp"ektewo uvcpegu"cpf "y cu"qwwukfg"qh"vj g"tgukfgpvou"eqpvtqn0F wtkpi "vj g"r gtkqf "
vj g"URJ C"ku'cy ckvkpi "f qewo gpvcvkqp"qh"vj g"UUP ."vj g"ej knf "y kni'dg"eqwpvgf "cu"r ctv"qh"vj g"cuukuvgf "
j qwugj qnf0'

URJ C"Rqnke{"

Vj g"URJ C"y kni tcpv"qpg"cf f kvkqpcn'; 2/f c{"gzvgpukqp"kh"pggf gf "hqt"tgcuqpu"dg{qpf "vj g"
tgukfgpvou"eqpvtqn'uwej "cu"f gnc{gf "r tqeguukpi "qh"vj g"UUP "cr r nkecvkqp"d{"vj g"UUC."pcwtcn'
f kucuvgt."hktg."f gcvj "kp"vj g"hco kn{."qt"qvj gt"go gti gpe{0"

Uqekcn'ugewtkv{"pwo dgtu"o wuv'dg"xgtkhkgf "qpn{"qpeg"f wtkpi "eqpvkpwqwun{/cuukuvgf "qeewr cpe{0'

URJ C"Rqnke{"

Vj g"URJ C"y knixgtkh{"gcej "f kuenquwf "UUP "d{<'

Qdvckpkpi "f qewo gpvcvkqp"htqo "cr r nkecpwu"cpf "tgukfgpvu"vj cv'ku"ceegr vcdng"cu"
gxkf gpeg"qh"uqekcn'ugewtkv{"pwo dgt"

O cnkpi "c"eqr {"qh"vj g"qtki kpcn'f qewo gpvcvkqp"uwdo kwgf ."tgwtpkpi "kv"vq"vj g"
kpf kxkf wcn'cpf "tgvckpkpi "c"eqr {"kp"vj g"hkng"hqnf gt"

Qpeg"vj g"kpf kxkf wcnou'xgtkhkecvkqp"uvcwu'ku"encuukhkgf "cu"õxgtkhkgf .ö"vj g"URJ C"o c{."cv'ku"
f kuetgvkqp.'tgo qxg"cpf "f guvtq{"eqr kgu"qh"f qewo gpvcvkqp"ceegr vgf "cu"gxkf gpeg"qh"uqekcn'ugewtkv{"
pwo dgtu0Vj g"tgvgpvkqp"qh"vj g"GKX"Uwo o ct{"Tgr qtv"qt"Kpeqo g"Tgr qtv"ku"cf gs wcvg"
f qewo gpvcvkqp"qh"cp"kpf kxkf wcnou'UUP 0'

URJ C"Rqnke{"

Qpeg"cp"kpf kxkf wcnou'uvcwu'ku"encuukhkgf "cu"õxgtkhkgf ö"kp"J WF øu'GKX"u{uvgo .'vj g"URJ C"
y kni'pqv'tgo qxg"cpf "f guvtq{"eqr kgu"qh"f qewo gpvcvkqp"ceegr vgf "cu"gxkf gpeg"qh"uqekcn'
ugewtkv{"pwo dgt0'

## 7-II.C. DOCUMENTATION OF AGE

C"dktvj "egtvkhkecvg"qt"qvj gt"qhhkekcn'tgeqtf "qh'dktvj "ku"vj g"r tghgttgf "hqto "qh'ci g"xgtkhkecvkqp"hqt"cnn'
hco kn{"o go dgtu0Hqt"gnf gtn{"hco kn{"o go dgtu"cp"qtki kpcn'f qewo gpv'vj cv'r tqxkf gu"gxkf gpeg"qh"vj g"
tgegkr v'qh"uqekcn'ugewtkv{"tgvktgo gpv'dgpghkvu"ku"ceegr vcdng0'

URJ C"Rqnke{"

Kh'cp"qhhkekcn'tgeqtf "qh'dktvj "qt"gxkf gpeg"qh"uqekcn'ugewtkv{"tgvktgo gpv'dgpghkvu"ecppqv'dg"
r tqxkf gf .'vj g"URJ C"y kni'tgs wktg"vj g"hco kn{"vq"uwdo kv'qvj gt"f qewo gpvu"vj cv'uwr r qtv'vj g"
tgr qtvgf "ci g"qh"vj g"hco kn{"o go dgt"*g0 0"uej qqn'tgeqtf u."f tkxgt)u'nkegpug"kh'dktvj "{gct"ku'
tgeqtf gf +'cpf "vq"r tqxkf g"c"ugnh/egtvkhkecvkqp0''

Ci g"o wuv'dg"xgtkhkgf "qpn{"qpeg"f wtkpi "eqpvkpwqwun{/cuukuvgf "qeewr cpe{0'

# 7-II.D. FAMILY RELATIONSHIPS

Cr r nkecpvu"cpf "vgpcpvu"ctg"tgswktgf "vq"kfgpvkh{"vjg"tgncvkqpujkr "qh"gcej "jqwugjqnf "o go dgt"vq"vjg" jgcf "qh"jqwugjqnf 0"F ghkpkvkqpu"qh"vjg"r tko ct{"jqwugjqnf "tgncvkqpujkr u"ctg"r tqxkfgf "kp"vjg" Gnki kdknkv{"ej cr vgt0

### URJ C"Rqnke{

Hco kn{"tgncvkqpujkr u"ctg"xgtkhkgf "qpn{"vq"vjg"gzvgpv"pgeguuct{"vq"f gvgto kpg"c"hco kn{øu" gnki kdknkv{"cpf "ngxgn"qh"cuukuvcpeg0"Egtvkhkecvkqp"d{"vjg"jgcf "qh"jqwugjqnf "pqto cn{"ku" uwhhkekgpv"xgtkhkecvkqp"qh"hco kn{"tgncvkqpujkr u0

## Marriage

### URJ C"Rqnke{

Egtvkhkecvkqp"d{"vjg"jgcf "qh"jqwugjqnf "ku"pqto cn{"uwhhkekgpv"xgtkhkecvkqp0"Kf"vjg"URJ C" jcu"tgcuqpcdng"f qwdvu"cdqwv"c"o ctkcn"tgncvkqpujkr ."vjg"URJ C"y kn"tgswktg"vjg"hco kn{"vq" f qewo gpv"vjg"o ctkci g"y kjj "c"o ctkci g"egtvkhkecvg"qt"qvjgt"f qewo gpvcvkqp"vq"xgtkh{"vjcv" vjg"eqwr ng"ku"o ctkgf 0

Kp"vjg"ecug"qh"c"eqo o qp"ncy "o ctkci g."vjg"eqwr ng"o wuv"f go qpuvtcvg"vjcv"vjg{"jqnf " vjgo ugnxgu"vq"dg"o ctkgf "*g0 0"d{"vgnkpi "vjg"eqo o wpkv{"vjg{"ctg"o ctkgf ."ecnkpi "gcej " qvjgt"jwudcpf "cpf "y khg."wukpi "vjg"uco g"ncuv"pco g."hkkpi "lqkpv"kpeqo g"vcz"tgwtpu+0

## Separation or Divorce

### URJ C"Rqnke{

Egtvkhkecvkqp"d{"vjg"jgcf "qh"jqwugjqnf "ku"pqto cn{"uwhhkekgpv"xgtkhkecvkqp0"Kf"vjg"URJ C" jcu"tgcuqpcdng"f qwdvu"cdqwv"c"f kxqteg"qt"ugr ctcvkqp."vjg"URJ C"y kn"tgswktg"vjg"hco kn{"vq" r tqxkf g"f qewo gpvcvkqp"qh"vjg"f kxqteg"qt"ugr ctcvkqp"y kj "c"egtvkhkgf "eqr {"qh"c"f kxqteg" f getgg."uki pgf "d{"c"eqwtv"qhhkegt=c"eqr {"qh"c"eqwtv/qtf gtgf "o ckpvgpcpeg"qt"qvjgt"eqwtv" tgeqtf =qt"qvjgt"f qewo gpvcvkqp"vjcv"uj qy u"c"eqwr ng"ku"f kxqtegf "qt"ugr ctcvgf 0

Kf"pq"eqwtv"f qewo gpv"ku"cxckncdng."f qewo gpvcvkqp"htqo "c"eqo o wpkv{/dcugf "ci gpe{"y kn" dg"ceegr vgf 0

## Absence of Adult Member

<u>URJ C'Rqrle{"</u>

Kh'cp'cfwnv'o go dgt'y j q'y cu'hqto gtn{'c'o go dgt'qh'yj g'j qwugj qnf 'ku'tgr qtvgf 'vq'dg" r gto cpgpvn{'cdugpv."yj g'hco kn{'o wuv'r tqxkf g'gxkf gpeg'vq'uwr r qtv'yj cv'yj g'r gtuqp'ku'pq" nqpi gt'c'o go dgt'qh'yj g'hco kn{'*g0i 0'f qewo gpvcvkqp'qh'cpqyj gt'cf f tguu'y j kej 'yj g" r gtuqp'tgukf gu'uwej 'cu'c'ngcug'qt'wvknkv{'dknn+.'kh'yj g'URJ C'uq'tgs wguvu0

## Foster Children and Foster Adults

<u>URJ C'Rqrle{"</u>

Vj ktf /r ctv{'xgtkhkecvkqp'htqo "yj g'uvcvg'qt'nqecn'i qxgtpo gpv'ci gpe{'tgur qpukdng'hqt'yj g" r ncego gpv'qh'yj g'kpf kxkf wcn'y kj "yj g'hco kn{'ku'tgs wktgf 0

## 7-II.E. VERIFICATION OF STUDENT STATUS

<u>URJ C'Rqrle{"</u>

Vj g'URJ C'tgs wktgu'hco knkgu'vq'r tqxkf g'kphqto cvkqp'cdqwv'yj g'uvwf gpv'uvcvwu'qh'cnn' uwf gpu'y j q'ctg'3: '{gctu'qh'ci g'qt'qnf gt0'Vj ku'kphqto cvkqp'y knn'dg'xgtkhkgf 'qpn{'kh<"

Vj g'hco kn{'encko u'hwnn/vko g'uwf gpv'uvcvwu'hqt'cp'cf wnv'qyj gt'yj cp'yj g'j gcf ."ur qwug." qt'eqj gcf ."qt""

Vj g'hco kn{'encko u'c'ej knf 'ectg'f gf wevkqp'vq'gpcdng'c'hco kn{'o go dgt'vq'hwtyj gt" yj gkt'gf wecvkqp0

# 7-II.F. DOCUMENTATION OF DISABILITY

•Á Vj g''URJ C''o wuv'xgtkh{''vj g''gzkuvgpeg''qh''c''f kucdkrkv{''kp''qtf gt''vq''cmqy ''egtvckp''kpeqo g''
f kucmqy cpeg''cpf ''f gf wevkqpu''htqo ''kpeqo g0'Vj g''URJ C''ku''pqv''gto kwgf ''vq''kps wktg''cdqwv''vj g''
pcwtg''qt''gzvgpv''qh''c''r gtuqp¢u''f kucdkrkv{''] 46'EHT''3220424 *e+0'Vj g''URJ C''o c{''pqv''kps wktg''cdqwv''c''
r gtuqp¢u''f kci pquku''qt''f gvckru''qh''tgcvo gpv''hqt''c''f kucdkrkv{''qt''o gf kecn'eqpf kvkqp0'Kh''vj g''URJ C''
tgegkxgu''c''xgtkhkecvkqp''f qewo gpv''vj cv''r tqxkf gu''uwej ''kphqto cvkqp.''vj g''URJ C''y krn'pqv''r nceg''vj ku''
kphqto cvkqp''kp''vj g''vgpcpv'hkrng0'Wpf gt''pq''ektewo uvcpeg''y krn'vj g''URJ C''tgs wguv''c''tgukf gpv¢u''
o gf kecn'tgeqtf *u+0'Hqt''o qtg''kphqto cvkqp''qp''j gcnj ''ectg''r tkxce{''ncy u.''ugg''vj g''F gr ctvo gpv''qh''
J gcnj ''cpf ''J wo cp''Ugtxkeguø'Y gd''ukvg''cv'[www.osdhhs.gov](www.osdhhs.gov)0'

•Á Vj g''URJ C''o c{''o cmg''vj g''hqmqy kpi ''kps wktkgu.''r tqxkf gf ''kv'o cmgu''vj go ''qh''cm'cr r nkecpvu.''
y j gvj gt''qt''pqv''vj g{''ctg''r gtuqpu''y kyj ''f kucdkrkvkgu''] XI .''r 046_<

Kps wkt{''kpvq''cp''cr r nkecpv¢u'cdkrkv{''vq''o ggv'vj g''tgs wktgo gpvu''qh''qy pgtuj kr ''qt''vgpcpe{''

Kps wkt{''vq''f gvgto kpg''y j gvj gt''cp''cr r nkecpv'ku''s wcnkhkgf ''hqt''c''f y gmkpi ''cxckncdng''qpn{''vq''r gtuqpu''
y kyj ''f kucdkrkvkgu''qt''vq''r gtuqpu''y kyj ''c''r ctvkewnct''v{r g''qh''f kucdkrkv{''

Kps wkt{''vq''f gvgto kpg''y j gvj gt''cp''cr r nkecpv'hqt''c''f y gmkpi ''ku''s wcnkhkgf ''hqt''c''r tkqtkv{''cxckncdng''vq''
r gtuqpu''y kyj ''f kucdkrkvkgu''qt''vq''r gtuqpu''y kyj ''c''r ctvkewnct''v{r g''qh''f kucdkrkv{''

Kps wkt{''cdqwv'y j gyj gt''cp''cr r nkecpv'hqt''c''f y gmkpi ''ku''c''ewttgpv'knmgi cn'cdwugt''qt''cf f kev'qh''c''
eqpvtqmgf ''uwduvcpeg''

Kps wkt{''cdqwv'y j gyj gt''cp''cr r nkecpv'j cu''dggp''eqpxkevgf ''qh''vj g''knmgi cn'o cpwhcewtg''qt''f kuvtkdwvkqp''
qh''c''eqpvtqmgf ''uwduvcpeg''

## Family Members Receiving SSA Disability Benefits

•Á Xgtkhkecvkqp''qh''tgegkr v'qh''f kucdkrkv{''dgpghkvu''htqo ''vj g''Uqekcn'Ugewtkv{''Cf o kpkuvtcvkqp''*UUC+'ku''
uwhhkekgpv'hqt''xgtkhkecvkqp''qh''f kucdkrkv{''hqt''vj g''r wtr qug''qh''s wcnkhkecvkqp''hqt''y cklvkpi ''rkuv'r tghgtgpeg''
qt''egtvckp''kpeqo g''f kucmqy cpeg''cpf ''f gf wevkqpu''] XI .''r 045_0'

### URJ C''Rqnke{''

Hqt''cm'hco kn{''o go dgtu''ercko kpi ''f kucdkrkv{''y j q''tgegkxg''f kucdkrkv{''r c{o gpvu''htqo ''vj g''UUC.''
vj g''URJ C''y krn'cwgo r v'vq''qdvckp''kphqto cvkqp''cdqwv'f kucdkrkv{''dgpghkvu''vj tqwi j ''J WF øu''
Gpvgtr tkug''Kpeqo g''Xgtkhkecvkqp''*GKX+'u{uvgo 0'Kh''f qewo gpvcvkqp''ku''pqv''cxckncdng''vj tqwi j ''
J WF øu''GKX''u{uvgo .''vj g''URJ C''y krn'tgs wguv'c''ewttgpv'*f cvgf ''y kyj kp''vj g''ncuv''82'f c{u+''UUC''
dgpghkv'xgtkhkecvkqp''ngwgt''htqo ''gcej ''hco kn{''o go dgt''ercko kpi ''f kucdkrkv{''uvcwu0'Kh''c''hco kn{''
o go dgt''ku''wpcdng''vq''r tqxkf g''vj g''f qewo gpv.''vj g''URJ C''y krn'cum'vj g''hco kn{''vq''qdvckp''c''
dgpghkv'xgtkhkecvkqp''ngwgt''gkyj gt''d{''ecmkpi ''UUC''cv'3/: 22/994/3435''qt''d{''tgs wguvkpi ''qpg''
htqo ''[www.ssa.gov](www.ssa.gov)0'Qpeg''vj g''hco kn{''tgegkxgu''vj g''dgpghkv'xgtkhkecvkqp''ngwgt.''vj g{''y krn'dg''
tgs wktgf ''vq''r tqxkf g''vj g''ngwgt''vq''vj g''URJ C0'

**Family Members Not Receiving SSA Disability Benefits**

Tgegkrv'qh'xgvgtcpøu'fkucdknkv{"dgpghkvu.'y qtmgtøu'eqo r gpucvkqp."qt'qvj gt'pqp/UUC"dgpghkvu'dcugf "qp"vj g"kpfkxkfwcnou'encko gf "fkucdknkv{"ctg"pqv'uwhhkekgpv'xgtkhkecvkqp"vj cv'vj g"kpfkxkfwcnou'o ggvu "J WFøu'fghkpkvkqp"qh'fkucdknkv{"kp"46'EHT"70625.'pgeguuct{"vq"s wcnkh{"hqt'y ckkpi "nkuv'r tghgtgpegu "qt'egtvckp"kpeqo g"fkucmy cpeu'cpf "fgfwevkqpu0'

<u>URJ C'Rqnke{"</u>

Hqt'hco kn{"o go dgtu'encko kpi "fkucdknkv{"y j q"fq"pqv'tgegkxg"UUK'qt'qvj gt'fkucdknkv{ "r c{o gpu'htqo "vj g"UUC."c"npqy ngfi gcdng"r tqhguukqpcn'o wuv'r tqxkfg"vj ktf /r ctv{ "xgtkhkecvkqp"vj cv'vj g"hco kn{"o go dgt"o ggvu'vj g"J WF "fghkpkvkqp"qh'fkucdknkv{0'Ugg"vj g "Grki kdknkv{ "ej cr vgt'hqt'vj g"J WF "fghkpkvkqp"qh'fkucdknkv{0'Vj g"npqy ngfi gcdng"r tqhguukqpcn' y kn'xgtkh{ "y j gvj gt'vj g"hco kn{"o go dgt'fqgu'qt'fqgu'pqv'o ggv'vj g"J WF "fghkpkvkqp0'

## 7-II.G. CITIZENSHIP OR ELIGIBLE IMMIGRATION STATUS [24 CFR 5.508]

### Overview

J qwukpi "cuukuvcpeg"ku'pqv'cxckncdng"vq'r gtuqpu'y j q"ctg"pqv'ekvk| gpu."pcvkqpcnu."qt'grki kdng "ko o ki tcpvu0'Rtqtcvgf "cuukuvcpeg"ku'r tqxkfgf "hqt'$o k| gf "hco knkgu$'eqpvckpkpi "dqvj "grki kdng"cpf " kpgrki kdng"r gtuqpu0'Ugg"vj g"Grki kdknkv{ "ej cr vgt'hqt'fgvckngf "fkuewuukqp"qh'grki kdknkv{ "tgs wktgo gpvu0' Vj ku'ej cr vgt"*9+'fkuewuugu'J WF "cpf "URJ C'xgtkhkecvkqp'tgs wktgo gpvu'tgncvgf "vq'ekvk| gpuj kr "uvcwu0'

Vj g'hco kn{"o wuv'r tqxkfg"c'egtvkhkecvkqp"vj cv'kfgpvkhkgu'ecej "hco kn{"o go dgt'cu'c"WUU0ekvk| gp."c "WUU0'pcvkqpcn"cp"grki kdng"pqpekvk| gp"qt'cp"kpgrki kdng"pqpekvk| gp"cpf "uwdo kv'vj g"fqewo gpvu" fkuewuugf "dgnqy "hqt'gcej "hco kn{"o go dgt0'Qpeg"grki kdknkv{ "vq'tgegkxg"cuukuvcpeg"j cu'dggp"xgtkhkgf " hqt'cp"kpfkxkfwcn'kv'pggf "pqv'dg"eqnngevgf "qt'xgtkhkgf "ci ckp'f wtkpi "eqpvkpwqwun{/cuukuvgf " qeewr cpe{"]46'EHT'70V2: *i +*7+_

### U.S. Citizens and Nationals

J WF "tgs wktgu'c"fgenctcvkqp"hqt'gcej "hco kn{"o go dgt'y j q"encko u'vq"dg"c"WUU0ekvk| gp"qt'pcvkqpcn0' Vj g"fgenctcvkqp"o wuv'dg"uki pgf "r gtuqpcn{"d{"cp{"hco kn{"o go dgt"3: "qt'qnf gt"cpf "d{"c"i wctfkcp" hqt"o kpqtu0'

Vj g"URJ C"o c{"tgswguv'xgtkhkecvkqp"qh'vj g"fgenctcvkqp"d{"tgswktkpi "r tgugpvcvkqp"qh'c"dktvj " egtvkhkecvg."Wpkvgf "Uvcvgu'r cuur qtv'qt'qvj gt'cr r tqr tkcvg"f qewo gpvcvkqp0'

<u>URJ C'Rqnke{"</u>

Hco kn{"o go dgtu'y j q'encko "WUU0ekvk| gpuj kr "qt'pcvkqpcn'uvcvwu'y kn'pqv'dg"tgswktgf "vq" r tqxkfg"cff kvkqpcn'f qewo gpvcvkqp"wpnguu'vj g"URJ C'tgegkxgu'kphqto cvkqp"kpfkecvkpi "vj cv' cp"kpfkxkfwcnøu'fgenctcvkqp"o c{"pqv'dg"ceewtcvg0'

**Eligible Immigrants**

*Documents Required*

Cmm'hco kn{"o go dgtu'encko kpi "gnki kdng"ko o ki tcvkqp"uvcwwu'o uuv'f genctg"vj gkt'uvcwwu'kp'vj g'uco g" o cppgt'cu"WOU0'ekvk|gpu'cpf "pcvkqpcnu0'

Vj g'f qewo gpvcvkqp'tgswktgf "hqt'gnki kdng'pqpekvk|gpu'xctkgu'f gr gpf kpi "wr qp'hcevqtu'uwej "cu'vj g" f cvg'vj g'r gtuqp'gpvgtgf "vj g'WU0'vj g'eqpf kvkqpu'wpf gt"y j kej "gnki kdng"ko o ki tcvkqp'uvcwwu'j cu'dggp" i tcpvgf .'ci g."cpf "vj g'f cvg'qp'y j kej "vj g'hco kn{'dgi cp'tgegkxkpi "J WF /hwpf gf "cuukuvcpeg0'Gzj kdkv" 9/3"cv'vj g'gpf "qh'vj ku'ej cr vgt'uwo o ctk| gu'f qewo gpvu'hco kn{'o go dgtu'o wuv'r tqxkf g0'

*SPHA Verification* ]J EX'I D.'r r '7/5'cpf '7/9_'

Hqt'hco kn{'o go dgtu'ci g'84'qt'qnf gt'y j q'encko "vq'dg'gnki kdng'ko o ki tcpvu.'r tqqh'qh'ci g'ku" tgswktgf "kp'vj g'o cppgt'f guetkdgf "kp'9/KKE0'qh'vj ku'CEQR0'P q'hwtvj gt'xgtkhkecvkqp'qh'gnki kdng" ko o ki tcvkqp'uvcwwu'ku'tgswktgf 0'

Hqt'hco kn{'o go dgtu'wpf gt'vj g'ci g'qh'84'y j q'encko "vq'dg'gnki kdng'ko o ki tcpvu.'vj g'URJ C'o wuv' xgtkh{'ko o ki tcvkqp'uvcwwu'y kvj 'vj g'WU0'Ekvk|gpuj kr 'cpf "Ko o ki tcvkqp'Ugtxkegu'*WUEKU+0'

Vj g'URJ C'y knn'hqmqy "cnn'WUEKU'r tqvqeqnu'hqt'xgtkhkecvkqp'qh'gnki kdng'ko o ki tcvkqp'uvcwwu0'

## 7-II.H. VERIFICATION OF PREFERENCE STATUS

Vj g'URJ C'o wuv'xgtkh{'cp{'r tghgtgpegu'encko gf "d{'cp'cr r nkecpv'vj cv'f gvgto kpgf "vj gkt'r nceo gpv' qp'vj g'y ckvkpi "nkuv0'

<u>URJ C'Rqnke{"</u>

Vj g'URJ C'qhhgtu'c'r tghgtgpeg'hqt'y qtmkpi "hco knkgu.'f guetkdgf "kp'Ugevkqp'6/KKKD0"

Vj g'URJ C'o c{'xgtkh{"vj cv'vj g'hco kn{'swcnkhkgu'hqt'vj g'y qtmkpi "hco kn{'r tghgtgpeg'dcugf " qp'vj g'hco kn{ou'uwdo kuukqp'qh'vj g'y qtmkpi "o go dgtøu'o quv'tgegpv'r c{ej gem'uwd" kpf kecvkpi "vj cv'vj g'y qtmkpi "o go dgt'y qtmu'cv'ngcuv'42'j qwtu'r gt'y ggm0'Vj g'r c{ej gem'uwd" o wuv'j cxg'dggp'kuuwgf "vq'vj g'y qtmkpi "o go dgt'y kvj kp'vj g'ncuv'vj ktv{'f c{u0'

Vj g'URJ C'o c{'cnuq'uggm'vj ktf 'r ctv{'xgtkhkecvkqp'htqo "vj g'go r nq{gt'qh'vj g'j gcf .'ur qwug." eqj gcf "qt'uqng'o go dgt'qh'c'hco kn{'tgswguvkpi "c'r tghgtgpeg'cu'c'y qtmkpi "hco kn{0'

Vj g'URJ C'cnuq'qhhgtu'c'r tghgtgpeg'hqt'xkevko u'qh'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg." ugzwcn'cuucwnv."uvcnmkpi .'qt'j wo cp'vtchhkemkpi "cu'f guetkdgf "kp'Ugevkqp'6/KKKD0'Vq'xgtkh{" vj cv'cp'cr r nkecpv'swcnkh{'hqt'vj g'r tghgtgpeg.'vj g'URJ C'y knn'hqmqy "f qewo gpvcvkqp" tgswktgo gpvu'qwvnkpgf "kp'Ugevkqp'38/XKKF0'

Ej cr vgt"8."Rctv"Kqh'vj ku'CEQR'fguetkdgu"kp"fgvckn'vj g"v{rgu"qh"kpeqo g"vjcv"ctg"kpenwfgf "cpf "
gzenwfgf "cpf "j qy "cuugwu'cpf "kpeqo g"htqo "cuugwu'ctg"j cpfngf 0Cp{"cuugwu'cpf "kpeqo g"tgrqtvgf "d{"
vj g"hco kn{"o wuv'dg"xgtkhkgf 0Vj ku"rctv"rtqxkfgu"URJ C"rqnkekgu"vjcv"uwrrngo gpv"vj g"i gpgtcn'
xgtkhkecvkqp"rtqegfwtgu"urgekhkgf "kp"Rctv"Kqh'vj ku"ej crvgt0"

## 7-III.A. EARNED INCOME

**Tips**

URJ C'Rqnke{"

Wpnguu'vkr "kpeqo g"ku"kpenwfgf "kp"c"hco kn{"o go dgrøu"Y/4"d{"vj g"go r nq{gr. "r gtuqpu'y j q"
y qtm'kp'kpfwuvtkgu'y j gtg"vkr u'ctg"uvcpfctf "y kn'dg"tgswktgf "vq"uki p"c"egtvkhkgf "guvko cvg"qh"
vkr u'tgegkxgf "hqt'vj g"r tkqt"{gct"cpf "vkr u'cpvkekr cvgf "vq"dg"tgegkxgf "kp"vj g"eqo kpi "{gct0"

**Wages**

URJ C'Rqnke{"

Hqt'y ci gs'qyj gr"vj cp"vkr u. "vj g"hco kn{o wuv'r tqxkfg"qtki kpcnu'qh"vj g"y q"o quv'ewttgpv. "
eqpugewvkxg"r c{"uwwdu0'

## 7-III.B. BUSINESS AND SELF EMPLOYMENT INCOME

URJ C'Rqnke{"

Dwukpguu'qy pgts'cpf "ugnh/go r nq{gf "r gtuqpu'y kn'dg'tgswktgf "vq'r tqxkfg<"

Cp"cwfkvgf "hkpcpekcn'uvcvgo gpv'hqt"vj g"r tgxkqwu'hkuecn'{gct'kh'cp'cwfkv'y cu"
eqpfwevgf 0Kh'cp'cwfkv'y cu'pqv'eqpfwevgf. "c"uvcvgo gpv'qh'kpeqo g"cpf "gzr gpugu"
o wuv'dg"uwdo kwgf "cpf "vj g"dwukpguu'qy pgr "qt'ugnh/go r nq{gf "r gtuqp'o wuv'egtvkh{"vq"
ku"ceewtce{0"

Cnn'uej gfwngu'eqo r ngvgf "hqt'hknkpi "hgfgrcn'cpf "nqecn'vczgs'kp'vj g"r tgegfkpi "{gct0'

Kh'ceegngtcvgf "fgr tgekcvkqp'y cu'wugf "qp'vj g"vcz"tgvwrp'qt'hkpcpekcn'uvcvgo gpv. "cp"
ceqcwpvcpv)u'ecnewncvkqp'qh'fgr tgekcvkqp'gzr gpug. "eqo r wgf "wukpi "uvtcki j v"nkpg"
fgr tgekcvkqp'twngu0"

Vj g"URJ C'y kn'r tqxkfg"c'hqto cv'hqt"cp{"r gtuqp'y j q"ku'wpcdng"vq'r tqxkfg"uwej "c"
uvcvgo gpv'vq"tgeqtf "kpeqo g"cpf "gzr gpugs'hqt'vj g"eqo kpi "{gct0'Vj g"dwukpguu'qy pgs'ugnh/
go r nq{gf "r gtuqp'y kn'dg'tgswktgf "vq"uwdo kv'vj g"kphqto cvkqp'tgswguvgf "cpf "vq"egtvkh{"vq"ku"
ceewtce{"cv'cnn'hwwwtg'tggzco kpcvkqpu0'

Cv'cp{"tggzco kpcvkqp"vj g"URJ C"o c{"tgswguv'fqewo gpvs'vj cv'uwr r qtv'uwdo kwgf "hkpcpekcn'
uvcvgo gpvs'uwej "cu'o cpkhguvs. "cr r qkpvo gpv'dqqmu. "ecuj "dqqmu. "qt'dcpm'uvcvgo gpvs0'

Kh'c'hco kn{o go dgr'j cu'dggp"ugnh/go r nq{gf "ngss'vj cp'vj tgg'*5+'o qpvj s. "vj g"URJ C'y kn'
ceegr v'vj g"hco kn{o go dgr)u'egtvkhkgf "guvko cvg"qh'kpeqo g"cpf "uej gfwng'cp'kpvgtko "
tggzco kpcvkqp'kp'vj tgg'*5+'o qpvj u0'Kh'vj g"hco kn{o go dgr'j cu'dggp"ugnh/go r nq{gf "hqt'vj tgg"
*5+'vq"y gnxg'*34+'o qpvj u'vj g"URJ C"y kn'tgswktg'vj g"hco kn{"vq'r tqxkfg'fqewo gpvcvkqp'qh"
kpeqo g"cpf "gzr gpugs'hqt'vj ku'r gtkqf "cpf "wug'vj cv'kphqto cvkqp'vq'r tqlgev'kpeqo g0'

# 7-III.C. PERIODIC PAYMENTS AND PAYMENTS IN LIEU OF EARNINGS

Hqt"r qnkekgu"i qxgtpkpi "uvtgco rkpgf "kpeqo g"f gvgto kpcvkqpu"hqt"hkzgf "uqwtegu"qh"kpeqo g.'r ngcug"ugg"Ej cr vgt"; 0

**Social Security/SSI Benefits"**

Xgtkhkecvkqp"tgswktgo gpu"hqt"Uqekcn"Ugewtkv{"%UU+"cpf "Uwr r ngo gpvcn"Ugewtkv{"Kpeqo g"%UUK"dgpghku"f khhgt"hqt"cr r nkecpvu"cpf "r ctvkekr cpvu0

Hqt"cr r nkecpvu.'ukpeg"GKX"f qgu"pqv"eqpvckp"UU"qt"UUKdgpghkv"kphqto cvkqp."\j g"URJ C"o wuv"cum' cr r nkecpvu"vq"r tqxkf g"c"eqr {"qh"\j ikt"ewttgpv"UU"cpf lqt"UUKdgpghkv"ngwgt"%f cvgf "y kj kp"\j g"ncuv'82" ecngpf ct"f c{u+"hqt"gcej "ho kn{"o go dgt"\j cv"tgegkxgu"UU"cpf lqt"UUKdgpghkw0Kh"\j g"ho kn{"ku" wpcdng"vq"r tqxkf g"\j g"f qewo gpv"qt"f qewo gpu."\j g"URJ C"uj qwf "j gnr "\j g"cr r nkecpv"tgswguv"c" dgpghkv"xgtkhkecvkqp"ngwgt"htqo "UUC@u"y gdukvg"cv"y y y 0uuc0 qx"qt"cum'\j g"ho kn{"vq"tgswguv"qpg"d{ " ecnkpi "UUC"cv'3/: 22/994/34350'Vj g"URJ C"o wuv"qdvckp"\j g"qtki kpcn'dgpghkv"ngwgt"htqo "\j g" cr r nkecpv.'o cmg"c"r j qvqeqr {"qh"\j g"f qewo gpv"hqt"\j g"hkng."cpf "tgwwtp"\j g"qtki kpcn'vq"\j g"ho kn{0

Hqt"r ctvkekr cpu.'\j g"URJ C"o wuv"qdvckp"kphqto cvkqp"\j tqwij "\j g"J WF "GKX "u{ugo "cpf "eqphkto " y kj "\j g"r ctvkekr cpu"\j cv'\j g"ewttgpv"rkuvgf "dgpghkv'co qwpv"ku"eqttgev0

Kh"\j g"r ctvkekr cpv'ci tggu"y kj "\j g"o qwpv"tgr qtvgf "kp"GKX.'\j g"URJ C"o wuv'wug"\j g"GKX/tgr qtvgf " i tquu"dgpghkv'co qwpv'vq"ecnewncvg"cppwcn'kpeqo g"htqo "Uqekcn'Ugewtkv{0RJ Cu"ctg"tgswktgf "vq" wug"\j g"GKX/tgr qtvgf "UU"cpf "UUKdgpghku"co qwpu"y j gp"ecnewncvkpi "kpeqo g"wpnguu"\j g"vgpcpv' f kur wgu"\j g"GKX/tgr qtvgf "co qwpv0Hqt"gzco r ng."cp"UUC "dgpghkv'ngwgt"o c{"rkuv'\j g"o qpvj n{ " dgpghkv'co qwpv'cu"&6720 2"cpf "GKX"f kur nc{u"\j g"o qwpv'cu"&6720220'Vj g"URJ C"o wuv'wug"\j g" GKX/tgr qtvgf "co qwpv'wpnguu"\j g"r ctvkekr cpv'f kur wgu"\j g"co qwpv0

Kh"\j g"r ctvkekr cpv'f kur wgu"\j g"GKX/tgr qtvgf "dgpghkv'co qwpv."qt"kh'dgpghkv'kphqto cvkqp"ku"pqv" cxckncdng"kp"GKX.'\j g"URJ C"o wuv'tgswguv'c"ewttgpv'UUC "dgpghkv'xgtkhkecvkqp"ngwgt"%f cvgf " y kj kp"\j g"ncuv'82"ecngpf ct"f c{u+'htqo "gcej "ho kn{"o go dgt"\j cv'tgegkxgu"UU"cpf lqt"UUK" dgpghkw0Kh"\j g"ho kn{"ku"wpcdng"vq"r tqxkf g"\j g"f qewo gpv"qt"f qewo gpu."\j g"URJ C"uj qwf " j gnr "\j g"r ctvkekr cpv'tgswguv'c"dgpghkv'xgtkhkecvkqp"ngwgt"htqo "UUC@u"y gdukvg"cv'y y y 0uuc0 qx" qt"cum'\j g"ho kn{"vq"tgswguv'qpg"d{"ecnkpi "UUC"cv'3/: 22/994/34350'Vj g"URJ C"o wuv'qdvckp" \j g"qtki kpcn'dgpghkv'ngwgt"htqo "\j g"r ctvkekr cpv.'o cmg"c"r j qvqeqr {"qh"\j g"f qewo gpv'hqt"\j g"hkng." cpf "tgwwtp"\j g"qtki kpcn'vq"\j g"ho kn{0

Rj qvqeqr kgu"qh'uqekcn'ugewtkv{"ej gemu"qt"dcpm'uvcvgo gpu"ctg"pqv'ceegr vcdng"hqto u"qh'xgtkhkecvkqp" hqt"UUIUUK'dgpghkw0

## 7-III.D. ALIMONY OR CHILD SUPPORT

<u>URJ C'Rqnke{</u>

Vjg'o gyj qfu'vj g'URJ C'y knl'wug'vq'xgtkh{'cnko qp{'cpf 'ejknf 'uwr r qtv'r c{o gpvu'f khhgt f gr gpf kpi 'qp'y j gvj gt'vj g'co kn{'f genctgu'vj cv'kv'tgegkxgu'tgi wnct'r c{o gpvu0

Kh'vj g'co kn{'f genctgu'vj cv'kv'*receives regular payments*."xgtkhkecvkqp'y knl'dg" qdvckpgf 'kp'vj g'hqnqy kpi 'qtf gt'qh'r tkqtkv{<

Eqr kgu'qh'vj g'tgegkr u'cpf lqt'r c{o gpv'uwdu'hqt'vj g'82'f c{u'r tkqt'vq'URJ C" tgs wguv'

Vj ktf /r ctv{'xgtkhkecvkqp'hqto 'htqo 'vj g'uvcvg'qt'nqecn'ej knf 'uwr r qtv'gphqtego gpv' ci gpe{''

Vj ktf /r ctv{'xgtkhkecvkqp'hqto 'htqo 'vj g'r gtuqp'r c{kpi 'vj g'uwr r qtv'

Hco kn{)u'ugnh/egtvkhkecvkqp'qh'co qwpv'tgegkxgf '

Kh'vj g'co kn{'f genctgu'vj cv'kv'*receives irregular or no payments*."kp'cf f kvkqp'vq'vj g" xgtkhkecvkqp'r tqeguu'kuuvgf 'cdqxg."vj g'co kn{'o wuv'r tqxkf g'gxkf gpeg'vj cv'kv'j cu" vcmgp'cnl'tgcuqpcdng'ghhqtvu'vq'eqngev'co qwpvu'f wg0'Vj ku'o c{'kpenwf g<

C'uvcvgo gpv'htqo 'cp{'ci gpe{'tgur qpukdng'hqt'gphqtekpi 'r c{o gpv'vj cv'uj qy u" vj g'co kn{'j cu'tgs wguvgf 'gphqtego gpv'cpf 'ku'eqqr gtcvkpi 'y kj 'cnl'gphqtego gpv' ghhqtvu'

Kh'vj g'co kn{'j cu'o cf g'kpf gr gpf gpv'ghhqtvu'cv'eqngevkqp."c'y tkvvgp'uvcvgo gpv' htqo 'vj g'cwqtpg{'qt'qvj gt'eqngevkqp'gpvkv{'vj cv'j cu'cuukuvgf 'vj g'co kn{'kp'vj gug' ghhqtvu'

*Note:*'Hco knkgu'ctg'pqv'tgs wktgf 'vq'wpf gtvcmg'kpf gr gpf gpv'gphqtego gpv'cevkqp0'

# 7-III.E. ASSETS AND INCOME FROM ASSETS

## Assets Disposed of for Less than Fair Market Value

Vj g"hco kn{"o wuv'egtvkh{"y j gyj gt"cp{"cuugwu'j cxg"dggp"f kur qugf "qh'hqt"nguu"y j cp"hckt"o ctmgv'xcnwg" kp"y j g"r tgegf kpi "y q"{ gctu0Vj g"URJ C"pggf u'q"xgtkh{"qpn{"y qug"egtvkhecvkqpu'y cv'y cttcpv' f qewo gpvcvkqp"]J EX"T D."r 07/4: _0'

URJ C"Rqnke{"

Vj g"URJ C"y kn'xgtkh{"y j g"xcnwg"qh'cuugvu'f kur qugf "qh'qpn{"kh<"

Vj g"URJ C"f qgu"pqv'cntgcf {"j cxg"c"tgcuqpcdng"guvko cvkqp"qh'ku'xcnwg"htqo " r tgxkqwun{"eqnegvgf "kphqto cvkqp."qt"

Vj g"co qwpv'tgr qtvgf "d{"y j g"hco kn{"kp"y j g"egtvkhecvkqp"cr r gctu"qdxkqwun{"kp"gttqt0'

Gzco r ng"3<'Cp"gnf gtn{"tgukf gpv'tgr qtvgf "c"&32.222"egtvkhecvg"qh'f gr qukv'cv'y j g"ncuv'cppwcn' tggzco kpcvkqp"cpf "y j g"URJ C"xgtkhgf "y ku'co qwpv0P qy "y j g"r gtuqp"tgr qtvu'y cv'y g"j cu" i kxgp"y ku'&32.222"q j gt"uqp0Vj g"URJ C"j cu'c"tgcuqpcdng"guvko cvg"qh'y g"xcnwg"qh'y g" cuugv=y j gtghqtg."tgxgtkhecvkqp"qh'y g"xcnwg"qh'y g"cuugv'ku"pqv'pgeguuct{0"

Gzco r ng"4<'C'hco kn{'o go dgt"j cu'f kur qugf "qh'ku'316"uj ctg"qh'tgcn'r tqr gtv{"nqecvgf "kp"c" f guktcdng"ctgc"cpf "j cu'xcnwgf "j gt"uj ctg"cv'cr r tqzko cvgn{ "&7.2220'Dcugf "wr qp"o ctmgv" eqpf kkqpu."y ku'f genctcvkqp"f qgu'pqv'uggo "tgcnkurke0Vj gtghqtg."y j g"URJ C"y kn'xgtkh{"y j g" xcnwg"qh'y ku'cuugv0'

# 7-III.F. NET INCOME FROM RENTAL PROPERTY"

URJ C"Rqnke{"

Vj g"hco kn{'o wuv'r tqxkf g<"

C"ewttgpv'gzgewvgf "ngcug"qt"y j g"r tqr gtv{"y j cv'uj qy u'y j g"tgpvcn'co qwpv'qt" egtvkhecvkqp"htqo "y j g"ewttgpv'vgpcpv'

C"ugnh/egtvkhecvkqp"htqo "y j g"hco kn{'o go dgt"gpi ci gf "kp"y j g"tgpvcn'qh'r tqr gtv{" r tqxkf kpi "cp'guvko cvg"qh'gzr gpugu'hqt"y j g"eqo kpi "{gct"cpf "y j g"o quv'tgegpv'KTU" Hqto "3262"y kj "Uej gf wng"G"*Tgpvcn'Kpeqo g+0'

Kk'uej gf wng"G"y cu'pqv'r tgr ctgf ."y j g"URJ C"y kn'tgswktg"y j g"hco kn{'o go dgtu" kpxqnxgf "kp"y j g"tgpvcn'qh'r tqr gtv{"q"r tqxkf g"c"ugnh/egtvkhecvkqp"qh'kpeqo g"cpf " gzr gpugu'hqt"y j g"r tgxkqwu'{gct"cpf "o c{"tgswguv'f qewo gpvcvkqp"q"uwr r qtv'y j g" uvcvgo gpv'kpenwf kpi <'vcz "uvcvgo gpu."kpuwtcpeg"kpxqkegu."dknu'hqt"tgcuqpcdng" o ckpvgpcpeg"cpf "wnkkvkgu."cpf "dcpm'uvcvgo gpu'qt"o qtv| cvkqp"uej gf wngu'uj qy kpi " o qpyj n{"kpvgtguv'gzr gpug0'

## 7-III.G. RETIREMENT ACCOUNTS

URJ C"Rqnke{"

Vj g"URJ C"y knn'ceegr v'y tkwgp"vj ktf /r ct v"f qewo gpvu"uwr r nkgf "d{ "vj g"hco kn{ "cu"gxkf gpeg" qh'vj g"uvcwu"qh'tgvktgo gpv'ceeqwpvu0"

Vj g"v{r g"qh'qtki kpcn'f qewo gpv'vj c v'y knn'dg"ceegr vgf "f gr gpf u'wr qp"vj g"hco kn{ "o go dgt$u" tgvktgo gpv'uvcwu0"

*Before*"tgvktgo gpv."vj g"URJ C"y knn'ceegr v'cp"qtki kpcn'f qewo gpv'htqo "vj g"gpvkv{ "j qnf kpi "vj g"ceeqwpv'y kj "c"f cvg"vj c v'uj qy u'kv'ku'vj g"o quv'tgegpvn{ "uej gf wngf "uvcvgo gpv'hqt"vj g"ceeqwpv'dwv'kp"pq"ecug"gctnkgt"vj cp"8"o qpvj u'htqo "vj g"ghhgevkxg" f cvg"qh'vj g"gzco kpcvkqp0"

*Upon*"tgvktgo gpv."vj g"URJ C"y knn'ceegr v'cp"qtki kpcn'f qewo gpv'htqo "vj g"gpvkv{ " j qnf kpi "vj g"ceeqwpv'vj cv'tghngevu'cp{ "f kuvtkdwvkqpu'qh'vj g"ceeqwpv'dcncpeg."cp{ " nwo r "uwo u'vcmgp'cpf "cp{ "tgi wnct'r c{o gpvu0'

*After*"tgvktgo gpv."vj g"URJ C"y knn'ceegr v'cp"qtki kpcn'f qewo gpv'htqo "vj g"gpvkv{ " j qnf kpi "vj g"ceeqwpv'f cvgf "pq"gctnkgt"vj cp'34"o qpvj u'dghqtg"vj c v'tghngevu'cp{ " f kuvtkdwvkqpu'qh'vj g"ceeqwpv'dcncpeg."cp{ 'nwo r "uwo u'vcmgp'cpf "cp{ 'tgi wnct" r c{o gpvu0'

# 7-III.H. INCOME FROM EXCLUDED SOURCES

C'f gvckngf "f kuewuukqp"qh'gzenwf gf "kpeqo g"ku'r tqxkf gf "kp'Ej cr vgt'8.'Rctv'K0"

J WF 'i wkf cpeg"qp'xgtkhkecvkqp"qh'gzenwf gf "kpeqo g"f tcy u'c'f kuvkpevkqp"dgwy ggp"kpeqo g"y j kej "ku" hwm{ "gzenwf gf "cpf "kpeqo g"y j kej "ku'qpn{ "r ctvkcm{ "gzenwf gf0'

Hqt'hwm{ "gzenwf gf "kpeqo g."y j g"URJ C"ku"**not**"tgs wktgf "vq'hqmqy "vj g"xgtkhkecvkqp"j kgtctej {." f qewo gpv'y j { "vj ku/r ctv/'xgtkhkecvkqp"ku'pqv'cxckncdng."qt'tgr qtv'y j g"kpeqo g"qp'vj g"7227: 0'Hwm{ " gzenwf gf "kpeqo g"ku'f ghkpgf "cu'kpeqo g"y j cv'ku'gpvktgn{ "gzenwf gf "htqo "vj g"cppwcn'kpeqo g" f gvgto kpcvkqp"*hqt'gzco r ng."hqqf "uvco r u."gctpgf "kpeqo g"qh'c'o kpqt."qt'hquvgt'ectg'hwpf u+0]P qvkeg" RKJ "4235/26_0'

RJ Cu'o c{ "ceegr v'c"hco kn{øu'uki pgf "cr r nkecvkqp"qt'tggzco kpcvkqp"hqto "cu'ugrh/egtvkhkecvkqp"qh' hwm{ "gzenwf gf "kpeqo g0'Vj g"f q'pqv'j cxg"vq'tgs wktg"cf f kvkqpcn'f qewo gpvcvkqp0'J qy gxgt."kh'vj gtg" ku'cp{ "f qwdv'vj cv'c'uqwteg"qh'kpeqo g"s wcnkhkgu'hqt'hwm{ 'gzenwukqp.'RJ Cu'j cxg"vj g"qr vkqp"qh' tgs wktkpi "cf f kvkqpcn'xgtkhkecvkqp0'

Hqt'r ctvkcm{ "gzenwf gf "kpeqo g."y j g"URJ C"**is**"tgs wktgf "vq'hqmqy "vj g"xgtkhkecvkqp"j kgtctej { "cpf "cm' cr r nkecdng"tgi wncvkqpu."cpf "vq'tgr qtv'vj g"kpeqo g"qp'vj g"7227: 0'Rctvkcm{ "gzenwf gf "kpeqo g"ku" f ghkpgf "cu'kpeqo g"y j gtg"qpn{ "c'egtvckp'r qtvkqp"qh'y j cv'ku'tgr qtvgf "d{ "vj g"hco kn{ 's wcnkhkgu'vq'dg" gzenwf gf "cpf "vj g"tgo ckpf gt"ku'kpenwf gf "kp'cppwcn'kpeqo g"*hqt'gzco r ng."vj g"kpeqo g"qh'cp'cf wnv/ hwm/vko g"uvwf gpv."qt'kpeqo g"gzenwf gf "wpf gt"vj g"gctpgf "kpeqo g"f kucmqy cpeg+0'

> URJ C'Rqnke{"
>
> Vj g"URJ C'y km'ceegr v'vj g"hco kn{øu'ugrh/egtvkhkecvkqp"cu'xgtkhkecvkqp"qh'hwm{ "gzenwf gf " kpeqo g0'Vj g"URJ C'o c{ "tgs wguv'cf f kvkqpcn'f qewo gpvcvkqp"kh'pgeguuct{ "vq'f qewo gpv'vj g" kpeqo g"uqwteg0'
>
> Vj g"URJ C'y km'xgtkh{ "vj g"uqwteg"cpf "co qwpv'qh'r ctvkcm{ "gzenwf gf "kpeqo g"cu'f guetkdgf "kp" Rctv'3"qh'vj ku'ej cr vgt0'

# 7-III.I. ZERO ANNUAL INCOME STATUS"

> URJ C'Rqnke{"
>
> Vj g"URJ C'y km'ej gem'WKX'uqwtegu'cpf Iqt'tgs wguv'kphqto cvkqp'htqo "vj ktf /r ctv{ 'uqwtegu'vq" xgtkh{ "vj cv'egtvckp'hqto u'qh'kpeqo g"uwej "cu'wpgo r nq{o gpv'dgpghkvu.'VCP H "UU."UUK" gctpgf "kpeqo g."gve0'ctg'pqv'dgkpi "tgegkxgf "d{ "hco knkgu'encko kpi "vq'j cxg'| gtq'cppwcn' kpeqo g0'

# PART IV: VERIFYING MANDATORY DEDUCTIONS

## 7-IV.A. DEPENDENT AND ELDERLY/DISABLED HOUSEHOLD DEDUCTIONS

Vj g"f gr gpf gpv"cpf "gnf gtn{"f kucdngf "hco kn{"f gf wevkqpu"tgs wktg"qpn{"vj cv"vj g"URJ C"xgtkh{"vj cv"vj g" hco kn{"o go dgtu"kf gpvkhkgf "cu"f gr gpf gpvu"qt"gnf gtn{"f kucdngf "r gtuqpu"o ggv"vj g"uvcwwqt{" f ghkpkvkqpu0"P q"hwtvj gt "xgtkhkecvkqpu"ctg "tgs wktgf 0

### Dependent Deduction

Ugg"Ej cr vgt"8"*8/KKD0+"hqt"c"hwnn"f kucwuukqp"qh"vj ku"f gf wevkqp0"Vj g"URJ C"y knn"xgtkh{"vj cv<

- Á Cp{"r gtuqp"wpf gt"vj g"ci g"qh"3:"hqt"y j qo "vj g"f gr gpf gpv"f gf wevkqp"ku"encko gf "ku"pqv"vj g"j gcf.""ur qwug"qt"eqj gcf "qh"vj g"hco kn{"cpf "ku"pqv"c"hquvgr"ej knf "

- Á Cp{"r gtuqp"ci g"3: "qt"qnf gr "hqt"y j qo "vj g"f gr gpf gpv"f gf wevkqp"ku"encko gf "ku"pqv"c"hquvgr "cf wnv"" qt"hkxg-kp"ckf g."cpf "ku"c"r gtuqp"y kj "c"f kucdknkv{"qt"c"hwnn"vko g"uvwf gpv"

### Elderly/Disabled Family Deduction

Ugg"vj g"Gnki kdknkv{"ej cr vgt"hqt"c"f ghkpkvkqp"qh"gnf gtn{"cpf "f kucdngf "hco knkgu"cpf "Ej cr vgr "8"*8/KKE0+"" hqt"c"f kucwuukqp"qh"vj g"f gf wevkqp0"Vj g"URJ C"y knn"xgtkh{"vj cv"vj g"j gcf ."ur qwug."qt"eqj gcf "ku"84"" {gctu"qh"ci g"qt"qnf gr "qr"c"r gtuqp"y kj "f kucdknkvkgu0

## 7-IV.B. MEDICAL EXPENSE DEDUCTION

Rqrkekgu'tgncvgf "vq''o gf kecn'gzr gpugu'ctg'hqwpf "kp''8/KKF 0''Vj g''co qwpv'qh''yj g''f gf wevkqp''y kn'dg'' xgtkhkgf ''hqnqy kpi ''yj g''uvcpf ctf ''xgtkhkecvkqp''r tqegf wtgu''f guetkdgf ''kp''Rctv''K0''

**Amount of Expense**

URJ C''Rqnke{''

O gf kecn'gzr gpugu'y kn'dg''xgtkhkgf ''yj tqwi j <''

Y tkwgp''yj ktf /r ctv''f qewo gpvu'r tqxkf gf ''d{''yj g''hco kn{.''uwej ''cu''r j cto ce{''r tkpvqwwu'' qt''tgegkr vu0'

Vj g''URJ C''y kn'o cng''c''dguv/ghhqtv''vq''f gvgto kpg''y j cv'gzr gpugu'htqo ''yj g''r cuv''ctg'' rkngn{''vq''eqpvkpwg''vq''qeewt''kp''yj g''hwwtg0''Vj g''URJ C''y kn'cnuq''ceegr v''gxkf gpeg''qh'' o qpvj n{''r c{o gpwu''qt''vqvcn'r c{o gpwu''yj cv''y kn'dg''f wg''hqt''o gf kecn'gzr gpugu''f wtkpi '' yj g''wr eqo kpi ''34''o qpyj u0'

Y tkwgp''yj ktf /r ctv''xgtkhkecvkqp''hqto u.''kh''yj g''hco kn{''ku''wpcdng''vq''r tqxkf g'' ceegr vcdng''f qewo gpvcvkqp0''

Kh''yj ktf /r ctv''qt''f qewo gpv'tgxkgy ''ku''pqv''r quukdng.''y tkwgp''hco kn{''egtvkhkecvkqp''cu''vq'' equwu''cpvkekr cvgf ''vq''dg''kpewttgf ''f wtkpi ''yj g''wr eqo kpi ''34''o qpyj u0'

Kp''cff kvkqp.''yj g''URJ C''o wuv''xgtkh{ ''yj cv<''

- Á  Vj g''j qwugj qnf ''ku''gnki kdng''hqt''yj g''f gf wevkqp0'

- Á  Vj g''equwu''vq''dg''f gf wevgf ''ctg''s wcnkhkgf ''o gf kecn'gzr gpug0'

- Á  Vj g''gzr gpugu''ctg''pqv''r ckf ''hqt''qt''tgko dwtugf ''d{''cp{''qyj gt''uqwteg0'

- Á  Equwu''kpewttgf ''kp''r cuv''{gctu''ctg''eqwpvgf ''qpn{''qpeg0'

**Eligible Household**

Vj g''o gf kecn'gzr gpug''f gf wevkqp''ku''r gto kwgf ''qpn{''hqt''j qwugj qnf u'kp''y j kej ''vj g''j gcf ."ur qwug."qt''
eqj gcf ''ku''cv'ngcuv''84''qt''c'r gtuqp''y kij ''f kucdknkvkgu0'Vj g''URJ C''y knl'xgtkh{''vj cv'vj g''hco kn{''o ggvu''vj g''
f ghkpkvkqp''qh'cp''gnf gtn{''qt''f kucdngf ''hco kn{''r tqxkf gf ''kp''vj g''Gnki kdknkv{''ej cr vgt ."cpf ''cu''f guetkdgf ''kp''
Ej cr vgt''9''*9/KX0C+''qh'vj ku''r ncp0'

**Qualified Expenses**

Vq''dg''gnki kdng''hqt''vj g''o gf kecn'gzr gpugu''f gf wevkqp."vj g''equu''o wuv's wcnkh{''cu''o gf kecn'gzr gpugu0'
Ugg''Ej cr vgt''8''*8/KKF 0+''hqt''vj g''RJ C'u''r qnke{''qp''y j cv'equpu''cu''c''o gf kecn'gzr gpug0''

**Unreimbursed Expenses**

Vq''dg''gnki kdng''hqt''vj g''o gf kecn'gzr gpugu''f gf wevkqp."vj g''equu''o wuv'pqv''dg''tgko dwtugf ''d{''cpqvj gt''
uqwteg0''

URJ C''Rqnke{''

Vj g''hco kn{''y knl'dg''tgs wktgf ''vq''egtvkh{''vj cv'vj g''o gf kecn'gzr gpugu''ctg''pqv''r ckf ''qt''
tgko dwtugf ''vq''vj g''hco kn{''htqo ''cp{''uqwteg0'Kf ''gzr gpugu''ctg''xgtkhkgf ''vj tqwi j ''c'vj ktf ''r ctv{ ."
vj g''vj ktf ''r ctv{''o wuv'egtvkh{''vj cv'vj g''gzr gpugu''ctg''pqv''r ckf ''qt''tgko dwtugf ''htqo ''cp{''qvj gt''
uqwteg0'

**Expenses Incurred in Past Years**

URJ C''Rqnke{''

Y j gp''cpvkekr cvgf ''equpu''ctg''tgncvgf ''vq''qp/i qkpi ''r c{o gpv'qh'o gf kecn'dknu'kpewttgf ''kp''r cuv'
{gctu ."vj g''URJ C''y knl'xgtkh{<''

Vj g''cpvkekr cvgf ''tgr c{o gpv'uej gf wng''

Vj g''co qwpu'r ckf ''kp''vj g''r cuv ."cpf ''''

Y j gvj gt''vj g''co qwpu'vq''dg''tgr ckf ''j cxg''dggp''f gf wevgf ''htqo ''vj g''hco kn{øu''cppwcn'
kpeqo g''kp''r cuv'{gctu''

## 7-IV.C. DISABILITY ASSISTANCE EXPENSES

Rqrlekgu'tgncvgf "vq"fkucdklkv{"cuukuvcpeg"gzrgpugu'ctg"hqwpf "kp"8/KKG0'Vjg"coqwpv"qh"vjg"fgfwevkqp"ykm"dg"xgtkhkgf "hqmqykpi "vjg"uvcpfctf "xgtkhkecvkqp"rtqegfwtgu"fguetkdgf "kp"Rctv"K0"

## Amount of Expense

*Attendant Care*

<u>URJ C"Rqmle{</u>

Gzrgpugu'hqt"cwgpfcpv'ectg"ykm'dg"xgtkhkgf "vjtqwij<

Y tkwgp"vjktf/rctv{"fqewogpu'rtqxkfgf "d{"vjg"hcoln{."uwej "cu'tgegkrvu"qt" ecpegmgf "ejgemu0.

Vjktf/rctv{"xgtkhkecvkqp"hqto "uki pgf "d{"vjg'rtqxkfgt."kh'hcoln{/rtqxkfgf " fqewogpu"ctg"pqv'cxckncdlg0'

Kh'vjktf/rctv{"xgtkhkecvkqp"ku'pqv'rquukdlg."y tkwgp"hcoln{"egtvkhkecvkqp"cu'vq"equvu" cpvkekrcvgf "vq"dg"kpewttgf "hqt'vjg"wrcqmkpi "34"o qpvju0.

*Auxiliary Apparatus"*

<u>URJ C"Rqmle{</u>

Gzrgpugu'hqt"cwzkhkct{"crrctcwu'ykm'dg"xgtkhkgf "vjtqwij<

Y tkwgp"vjktf/rctv{"fqewogpu'rtqxkfgf "d{"vjg"hcoln{."uwej "cu'dkmkpi "uvcvgogpu" hqt'rwtejcug"qh'cwzkhkct{"crrctcwu."qt"qvjgt'gxkfgpeg"qh'o qpyjn{"rc{ogpu"qt" vqvcn'rc{ogpu'vjcv'y kl'dg"fwg"hqt"vjg"crrctcwu'fwtkpi "vjg"wrcqo kpi "34"o qpvju0."

Vjktf/rctv{"xgtkhkecvkqp"hqto "uki pgf "d{"vjg'rtqxkfgt."kh'hcoln{/rtqxkfgf " fqewogpu"ctg"pqv'cxckncdlg0'

Kh'vjktf/rctv{"qt'fqewogpv'tgxkgy "ku'pqv'rquukdlg."y tkwgp"hcoln{"egtvkhkecvkqp"qh' guvko cvgf "crrctcwu'equvu"hqt"vjg"wrcqo kpi "34"o qpvju0.

Kp"cffkvkqp."vjg"URJ C"o wuv'xgtkh{"vjcv<

•Á Vjg"hcoln{"o go dgt"hqt"yjqo "vjg"gzrgpug"ku'kpewttgf "ku'c"rgtuqp"y kj "fkucdklkvkgu"*cu" fguetkdgf "kp"9/KKH'cdqxg+0.

•Á Vjg"gzrgpug"rgto ku'c"hcoln{"o go dgt."qt"o go dgtu."vq"y qtm"*cu"fguetkdgf "kp"8/KKG0+0.

•Á Vjg"gzrgpug"ku'pqv'tgko dwtugf "htqo "cpqvjgt"uqwteg"*cu'fguetkdgf "kp"8/KKG0+0.

## Family Member is a Person with Disabilities

Vq"dg"grki kdlg"hqt"vjg"fkucdklkv{"cuukuvcpeg"gzrgpug"fgfwevkqp."vjg"equu'o wuv'dg"kpewttgf "hqt" cwgpfcpv'ectg"qt'cwzkhkct{"crrctcwu'gzrgpug"cuuqekcvgf "y kj "c"rgtuqp"y kj "fkucdklkvkgu0'Vjg" URJ C"y km'xgtkh{"vjcv'vjg"gzrgpug"ku'kpewttgf "hqt'c"rgtuqp"y kj "fkucdklkvkgu"*Ugg"9/KKH0+0."

## Family Member(s) Permitted to Work

Vjg"URJ C"o wuv'xgtkh{"vjcv'vjg"gzrgpugu'enclo gf "cewcm{"gpcdlg"c"hcoln{"o go dgt."qt"o go dgtu." *kpenwfkpi "vjg"rgtuqp"y kj "fkucdklkvkgu+'vq"y qtm0."

<u>URJ C"Rqmle{</u>

Vj g"URJ C"y knl'tgs wguv'y ktf /r ctv{ "xgtkhkecvkqp"htqo "c'tgj cdknkvcvkqp"ci gpe{"qt" nkqy ngf i gcdng"o gf kecn'r tqhguukqpcn'kpf kecvkpi "vj cv'vj g"r gtuqp"y kj "f kucdknkvkgu'tgs wktgu" cwgpf cpv'ectg"qt"cp"cwzknkct{ "cr r ctcwu'\q"dg"go r nq{gf ."qt"vj cv'vj g"cwgpf cpv'ectg"qt" cwzknkct{ "cr r ctcwu"gpcdngu"cpqyj g"hco nk{"o go dgt."qt"o go dgtu."\q"y qtm"*Ugg"8/KKGG0+0' Vj ku"f qewo gpvcvkqp"o c{"dg"r tqxkf gf "d{"vj g"hco nk{0'

Kl'vj ktf /r ctv{ "xgtkhkecvkqp"j cu"dggp"cwgo r vgf "cpf "ku'gkyj gt "wpcxckncdng"qt"r tqxgu" wpuweeguuhwn"vj g"hco nk{"o uwv'egtvkh{ "vj cv'vj g"f kucdknkv{ "cuukuvcpeg"gzr gpug"hrggu"c"hco nk{" o go dgt."qt"o go dgtu"*r quukdn{ "kpenwf kpi "vj g"hco nk{"o go dgt"tgegkxkpi "vj g"cuukuvcpeg+."\q" y qtm0'

## Unreimbursed Expenses

Vq "dg"grki kdng"hqt"vj g"f kucdknkv{ "gzr gpugu'f gf wevkqp."vj g"equw'o uwv'pqv'dg"tgko dwtugf "d{ "cpqyj gt" uqwteg0"

### URJ C"Rqnke{ "

Vj g"hco nk{"y knl'dg"tgs wktgf "\q "egtvkh{ "vj cv'cwgpf cpv'ectg"qt"cwzknkct{ "cr r ctcwu'gzr gpugu" ctg"pqv'r ckf "d{ "qt "tgko dwtugf "\q "vj g"hco nk{"htqo "cp{"uqwteg0'

# 7-IV.D. CHILD CARE EXPENSES

Rqnkekgu'tgncvgf "vq'ejknf "ectg'gzrgpugu'ctg'hqwpf "kp'Ejcrvgt"8"*8/KKH+0'Vjg"co qwpv'qh'vjg"
fgfwevkqp'ykn'dg'xgtkhkgf "hqmqykpi "vjg"uvcpfctf "xgtkhkecvkqp'rtqegfwtgu'fguetkdgf "kp"Rctv"KO'Kp"
cffkvkqp.'vjg"URJC"o wuv'xgtkh{"vjcv<"

- Á  Vjg"ejknf "ku'grkikdng'hqt"ectg'*34"qt"{qwpigt+0'

- Á  Vjg"equvu'encko gf "ctg'pqv'tgkodwtugf 0'

- Á  Vjg"equvu'gpcdng'c'hcokn{o go dgt"vq'y qtm'cevkxgn{ "uggm'y qtm"qt'hwtvjgt"vjgkt'gfwecvkqp0'

- Á  Vjg"equvu'ctg'hqt'cp'cmqy cdng'v{rg'qh'ejknf "ectg0'

- Á  Vjg"equvu'ctg'tgcuqpcdng0

## Eligible Child

Vq"dg'grkikdng'hqt"vjg"ejknf "ectg'fgfwevkqp.'vjg"equvu'o wuv'dg'kpewttgf "hqt'vjg"ectg'qh'c'ejknf "
wpfgt'vjg"cig"qh'350'Vjg"URJC"y kn'xgtkh{ "vjcv'vjg"ejknf "dgkpi "ectgf "hqt"*kpenwfkpi "hquvgt"
ejknftgp+'ku'wpfgt'vjg"cig"qh'35"*Ugg"9/KKE0+0""

## Unreimbursed Expense

Vq"dg'grkikdng'hqt"vjg"ejknf "ectg'fgfwevkqp.'vjg"equvu'o wuv'pqv'dg'tgko dwtugf "d{"cpqvjgt"uqwteg0'"

<u>URJC"Rqnke{ "</u>

Vjg"co kn{ 'cpf "vjg'ectg'r tqxkfgt"y kn'dg'tgs wktgf "vq"egtvkh{ "vjcv'vjg"ejknf "ectg'gzr gpugu"
ctg'pqv'r ckf "d{"qt'tgko dwtugf "vq"vjg"co kn{ 'htqo "cp{ "uqwteg0'

**Pursuing an Eligible Activity"'**

Vj g"URJ C"o wuv'xgtkh{"vj cv"vj g"hco kn{"o go dgt*u+"vj cv"vj g"hco kn{"j cu"kfgpvkhkgf "cu'dgkpi "gpcdngf " vq"uggm'y qtm'r wtuwg'gf wecvkqp."qt'dg'i ckphwnn{"go r nq{gf ."ctg"cevwcnn{'r wtuwkpi "vj qug"cevkxkvkgu0"

URJ C'Rqnke{"

*Information to be Gathered*

Vj g"URJ C"y kn'xgtkh{"kphqto cvkqp"cdqwv'j qy "vj g"uej gf wng'hqt"vj g"encko gf "cevkxkv{'tgncvgu" vq"vj g"j qwtu"qh"ectg'r tqxkfgf ."vj g"ko g"tgs wktgf "hqt"vtcpur qtvcvkqp."vj g"ko g"tgs wktgf "hqt" uwf {"*hqt"uwf gpvu+."vj g"tgncvkqpuj kr "qh"vj g"hco kn{"o go dgt*u+"vq"vj g"ej knf ."cpf "cp{"ur gekcn' pggf u"qh"vj g"ej knf "vj cv'o ki j v'j grr "f gvgto kpg'y j kej "hco kn{"o go dgt"ku'gpcdngf "vq"r wtuwg" cp"gnki kdng"cevkxkv{0'

*Seeking Work*

Y j gpgxgt'r quukdng"vj g"URJ C"y kn'wug'f qewo gpvcvkqp"htqo "c"uvcvg"qt"nqecn'ci gpe{"vj cv' o qpkqtu'y qtm/tgncvgf "tgs wktgo gpvu"*g0i 0"y grhctg"qt"wpgo r nq{o gpv+0'Kp"uwej "ecugu'vj g" URJ C"y kn'tgs wguv'hco kn{/r tqxkfgf "xgtkhkecvkqp"htqo "vj g"ci gpe{"qh"vj g"o go dgtøu'lqd" uggmkpi "ghhqtvu'vq"f cvg'cpf "tgs wktg'vj g"hco kn{"vq"uwdo kv'vq"vj g"URJ C'cp{"tgr qtvu'r tqxkfgf " vq"vj g"qvj gt'ci gpe{0'

Kp"vj g"gxgpv'vj ktf /r ctv{"xgtkhkecvkqp"ku'pqv'cxckncdng."vj g"URJ C"y kn'r tqxkfg"vj g"hco kn{" y kj "c'hqto "qp"y j kej "vj g"hco kn{"o go dgt'o wuv'tgeqtf "lqd"ugctej "ghhqtvu0'Vj g"URJ C"y kn' tgxkgy "vj ku'kphqto cvkqp"cv'gcej "uwdugs wgpv'tggzco kpcvkqp"hqt"y j kej "vj ku'f gf wevkqp"ku" encko gf 0'

*Furthering Education*

Vj g"URJ C"y kn'tgs wguv'vj ktf /r ctv{"f qewo gpvcvkqp"vq'xgtkh{"vj cv'vj g"r gtuqp"r gto kvgf "vq" hwtij gt'vj gkt'gf wecvkqp"d{"vj g"ej knf "ectg'ku'gptqnngf "cpf "r tqxkfg'kphqto cvkqp"cdqwv'vj g" vko kpi "qh'encuugu'hqt'y j kej "vj g"r gtuqp"ku'tgi kuvgtgf 0'Vj g'f qewo gpvcvkqp"o c{"dg'r tqxkfgf " d{"vj g"hco kn{0'

*Gainful Employment*

Vj g"URJ C"y kn'uggm'vj ktf /r ctv{"xgtkhkecvkqp"qh"vj g"y qtm'uej gf wng"qh"r gtuqp"y j q"ku" r gto kvgf "vq"y qtm'd{"vj g"ej knf "ectg0'Kp"ecugu'kp"y j kej "y q"qt'o qtg"hco kn{"o go dgtu'eqwnf " dg'r gto kvgf "vq"y qtm'vj g"y qtm'uej gf wngu"hqt'cnn'tgngxcpv'hco kn{"o go dgtu'o c{"dg" xgtkhkgf 0'Vj g'f qewo gpvcvkqp"o c{"dg'r tqxkfgf "d{"vj g"hco kn{0"

## Allowable Type of Child Care

Vj g'v{r g'qh'ectg'vq'dg'rtqxkf gf 'ku'f gvgto kpgf 'd{ 'vj g'hco kn{ .'dwv'o wuv'hcnn'y kij kp'egtvckp i wkf gnkpgu.'cu'f kuewuugf 'kp'Ej crvgt '80'

<u>URJ C'Rqnke{ </u>

Vj g'URJ C'y knn'xgtkh{ 'vj cv'vj g'v{r g'qh'ej knf 'ectg'ugngevgf 'd{ 'vj g'hco kn{ 'ku'cnnqy cdng.'cu f guetkdgf 'kp'Ej crvgt '8'*8/KKH+0'

Vj g'URJ C'y knn'xgtkh{ 'vj cv'vj g'hggu'r ckf 'vq'vj g'ej knf 'ectg'r tqxkf gt'eqxgt'qpn{ 'ej knf 'ectg equvu'*g0 0'pq'j qwugmggr kpi 'ugtxkegu'qt'r gtuqpcn'ugtxkegu+'cpf 'ctg'r ckf 'qpn{ 'hqt'vj g'ectg qh'cp'gnki kdng'ej knf '*g0 0'r tqtcvg'eqouu'kh'uqo g'qh'vj g'ectg'ku'r tqxkf gf 'hqt'kpgnki kdng'hco kn{ o go dgtu+0'

Vj g'URJ C'y knn'xgtkh{ 'vj cv'vj g'ej knf 'ectg'r tqxkf gt'ku'pqv'cp'cuukuvgf 'hco kn{ 'o go dgt0' Xgtkhkecvkqp'y knn'dg'o cf g'vj tqwi j 'vj g'j gcf 'qh'j qwugj qnf øu'f genctcvkqp'qh'hco kn{ 'o go dgtu y j q'ctg'gzr gevgf 'vq'tgukf g'kp'vj g'wpkv0'

## Reasonableness of Expenses"

Qpn{ 'tgcuqpcdng'ej knf 'ectg'equvu'ecp'dg'f gf wevgf 0'

<u>URJ C'Rqnke{ </u>

Vj g'cewcn'equvu'vj g'hco kn{ 'kpewtu'y knn'dg'eqo r ctgf 'y kij 'vj g'RJ Cøu'guvcdnkuj gf 'uvcpf ctf u' qh'tgcuqpcdngpguu'hqt'vj g'v{r g'qh'ectg'kp'vj g'nqecnkv{ 'vq'gpuwtg'vj cv'vj g'equvu'ctg tgcuqpcdng0'

Kl'vj g'hco kn{ 'r tgugpvu'c'lwuvkhkecvkqp'hqt'equvu'vj cv'gzeggf 't{r kecn'equvu'kp'vj g'ctgc.'vj g URJ C'y knn'tgs wguv'cf f kvkqpcn'f qewo gpvcvkqp.'cu'tgs wktgf .'vq'uwr r qtv'c'f gvgto kpcvkqp'vj cv vj g'j ki j gt'equv'ku'cr r tqr tkcvg0'

**Exhibit 7-1: Summary of Documentation Requirements for Noncitizens**
**[HCV GB, pp. 5-9 and 5-10)"**

- Á **All** "pqpekk{ gpu'encm kpi "grki kdmg'uvcwu'o wuv'uki p"c'f gencvcvkqp'qh'grki kdmg'ko o ki tcpv'uvcwu" qp"c'hqto "ceegr vcdmg'vq 'vj g'RJ C0'

- Á Gzegr v'hqt'r gtuqpu'84"qt'qnf gt. "cm'pqpekk{ gpu'o wuv'uki p'c'xgtkhkecvkqp'eqpugpv'hqto ""

- Á Cf f kxkqpcn'f qewo gpvu'ctg'tgs wktgf "dcugf "wr qp'yj g'r gtuqp)u'uvcwu0'

**Elderly Noncitizens**

- Á C'r gtuqp'84"{ gctu'qh'ci g'qt'qnf gt'y j q'encmo u'grki kdmg'ko o ki tcvkqp'uvcwu'cnuq'o wuv'r tqxkf g' r tqqh'qh'ci g'uwej "cu'dktvj "egtvkhkecvg. 'r cuur qtv'qt'f qewo gpvu'uj qy kpi "tgegkr v'qh'UU'qnf /ci g' dgpghkvu0'

**All other Noncitizens**

- Á P qpekk{ gpu'yj cv'encmo "grki kdmg'ko o ki tcvkqp'uvcwu'cnuq'o wuv'r tgugpv'yj g'cr r nkecdmg'WUEKU' f qewo gpv0Ceegr vcdmg'WUEKU'f qewo gpvu'ctg'nkuvgf 'dgmqy 0'

| | |
|---|---|
| - Á Hqto "K773'Cnkgp'Tgi kuvtcvkqp'Tgegkr v' Ectf "\*hqt'r gto cpgpv'tgukf gpv'cnkgpu+' | - Á Hqto "K; 6'Cttkxcn'F gr ctvwtg'Tgeqtf 'y kj " pq'cppqvcvkqp'ceeqo r cpkgf 'd{<' |
| - Á Hqto "K; 6'Cttkxcn'F gr ctwtg'Tgeqtf " cppqvcvgf 'y kj "qpg'qh'yj g'hqmqy kpi <' | - Á C'hkpcn'eqwtv'f gekukqp'i tcpvkpi "cu{nwo " \*dwv'qpn{ 'kh'pq'cr r gcn'ku'vcmgp+' |
| - Á õCf o kwgf 'cu'c'Tghwi gg'Rwtuwcpv'vq ' Ugevkqp'429ö' | - Á C'ngwgt'htqo "c'WUEKU'cu{nwo 'qhhkegt' i tcpvkpi "cu{nwo "\*kh'cr r nkecvkqp'ku'hkngf ' qp 'qt'chvgt'32131; 2+'qt'htqo "c'WUEKU' |
| - Á õUgevkqp'42: ö'qt'õCu{nwo ö' | f kuvtkev'f ktgevqt'i tcpvkpi "cu{nwo " \*cr r nkecvkqp'hkngf 'dghqtg'32131; 2+=' |
| - Á õUgevkqp'465\*j +ö'qt'õF gr qtvcvkqp'uvc{gf ' d{'Cvqtpg{'I gpgtcnö' | - Á C'eqwtv'f gekukqp'i tcpvkpi "y kj j qnf kpi " qh'f gr qtvcvkqp=qt' |
| - Á õRctqngf "Rwtuwcpv'vq'Ugevkqp'443"\*f +\*7+'qh' yj g'WUEKUö' | - Á C'ngwgt'htqo "cp'cu{nwo 'qhhkegt' i tcpvkpi "y kj j qnf kpi "qt'f gr qtvcvkqp"\*kh' cr r nkecvkqp'hkngf 'qp'qt'chvgt'32131; 2+0 |
| - Á Hqto "K8: : "Vgo r qtct{'Tgukf gpv'Ectf " cppqvcvgf 'õUgevkqp'467Cö'qt'Ugevkqp" 432ö0' | Hqto "K8: : D'Go r nq{o gpv'Cwj qtk\cvkqp" Ectf 'cppqvcvgf 'õRtqxkukqp'qh'Ncy '496c0' 34\*33+ö'qt'õRtqxkukqp'qh'Ncy '496c034ö0 |

- Á C'tgegkr v'kuuwgf 'd{'yj g'WUEKU'kpf kecvkpi "yj cv'cp'cr r nkecvkqp'hqt'kuuwcpeg'qh'c'tgr ncego gpv' f qewo gpv'kp'qpg'qh'yj g'cdqxg'nkuvgf 'ecvgi qtkgu'j cu'dggp'o cf g'cpf "yj g'cr r nkecpv)u' gpvknmo gpv'vq 'yj g'f qewo gpv'j cu'dggp'xgtkhkgf =qt"

- Á Qyj gt'ceegr vcdmg'gxkf gpeg0'Kf'qyj gt'f qewo gpvu'ctg'f gvgto kpgf 'd{'yj g'WUEKU'vq 'eqpuvkwwg' ceegr vcdmg'gxkf gpeg'qh'grki kdmg'ko o ki tcvkqp'uvcwu. 'yj g{'y km'dg'cppqwpegf 'd{'pqvkeg' r wdnkuj gf "kp'yj g'*Federal Register*

"

# Chapter 8

## LEASING AND INSPECTIONS

]46"EHT"7."Uwdr ctv"I ="46"EHT"; 88."Uwdr ctv"C_"

## INTRODUCTION

Rwdnke"j qwukpi "ngcugu"ctg"vj g"eqpvtcewcn"dcuku"qh"vj g"ngi cn"tgncvkqpuj kr "dgvy ggp"vj g"URJ C"cpf "
vj g"vgpcpv0"Cnn"wpkvu"o wuv"dg"qeewr kgf "r wtuwcpv"vq"c"f y gnnkpi "ngcug"ci ttgo gpv"vj cv"eqo r nkgu"y kj "
J WF "tgi wncvkqpu0"

J WF "tgi wncvkqpu"tgswktg"vj g"URJ C"vq"kpur gev"gcej "f y gnnkpi "wpkv/r tkqt"vq"o qxg/kp."cv"o qxg/qwv."
cpf "cppwcn{"f wtkpi "vj g"r gtkqf "qh"qeewr cpe{0"Kp "cf f kvkqp."vj g"URJ C"o c{"eqpf wev"cf f kvkqpcn"
kpur gevkqpu"kp "ceeqtf cpeg"y kj "URJ C"r qnke{0"

Vj ku"ej cr vgt"ku"f kxkf gf "kpvq"vy q"r ctvu"cu"hqnoy u<"

> Rctv"K"Ngcukpi 0"Vj ku"r ctv"f guetkdgu"r tg/ngcukpi "cevkxkvkgu"cpf "vj g"URJ Cøu"r qnkekgu"
> r gtvckpkpi "vq"ngcug"gzgewvkqp."ngcug"o qf kfkecvkqp."cpf "r c{o gpvu"wpf gt"vj g"ngcug0"
>
> Rctv"KK"Kpur gevkqpu0"Vj ku"r ctv"f guetkdgu"vj g"URJ Cøu"r qnkekgu"hqt"kpur gevkpi "f y gnnkpi "wpkvu0"

## PART I: LEASING

### 8-I.A. OVERVIEW

Cp"gnki kdng"hco kn{"o c{"qeewr {"c"r wdnke"j qwukpi "f y gnnkpi "wpkv/wpf gt"vj g"vgto u"qh"c"ngcug0"Vj g"
ngcug"o wuv"o ggv"cnn"tgi wncvqt{"tgswktgo gpvu"cpf "o wuv"cnuq"eqo r n{"y kj "cr r nkecdng"uvcvg"cpf "nqecn"
ncy u"cpf "eqf gu0"

Vj g"vgto "qh"vj g"ngcug"o wuv"dg"hqt"c"r gtkqf "qh"34"o qpvj u0"Vj g"ngcug"o wuv"dg"tgpgy gf "
cwvqo cvkecn{"hqt"cpqvj gt"34/o qpvj "vgto ."gzegr v"vj cv"vj g"URJ C"o c{"pqv"tgpgy "vj g"ngcug"kh"vj g"
hco kn{"j cu"xkqncvgf "vj g"eqo o wpkv{"ugtxkeg"tgswktgo gpv"cpf "kh"vj g"hco kn{"ku"f gvgto kpgf "vq"dg"qxgt"
kpeqo g"hqt"46"eqpugewkxg"o qpvj u"]46"EHT"; 880 *c+ *4+0"

RJ Cu"o wuv"cf qr v"o qxg/htgg"r qnkekgu."y j kej "J WF "tgswktgf "vq"dg"ko r ngo gpvgf "pq"ncvgt"vj cp"Lwn{"
52."423: 0"Vj g"r qnke{"ku"cwcej gf "cu"Gzj kdkv"; /30"

RJ Cu"o wuv"kpenwf g"kp "vj g"CEQR"tgukf gpvkcn"o kpko wo "j gcvkpi "uvcpf ctf u"r qnkekgu"]Pqvkeg"RKI "
423: /3; _0"Vj g"r qnke{"ku"kpenwf gf "kp "Rctv"K"qh"vj ku"ej cr vgt0"

Rctv"K"qh"vj ku"ej cr vgt"eqpvckpu"tgi wncvqt{"kphqto cvkqp"qp"ngcukpi ."y j gtg"cr r nkecdng."cu"y gnn"cu"vj g"
URJ Cøu"ngcukpi "r qnkekgu0"

Hqt"r qnkekgu"qp"ngcug"tgswktgo gpvu"hqt"hco knkgu"y j qug"kpeqo gu"j cxg"gzeggf gf "vj g"qxgt/kpeqo g"
nko kv"hqt"46"eqpugewkxg"o qpvj u."ugg"35/KKKC 0"Qxgt/Kpeqo g"Hco knkgu0"

## 8-I.B. LEASE ORIENTATION

<u>URJ C"Rq1ke{"</u>

Chvgt"wpkv"ceegrvcpeg."c"URJ C"tgrtgugpvcvkxg"y km"eqpfwev"c"ngcug"qtkgpvcvkqp"y kj "vj g" hco kn{0"Vj g"j gcf "qh"j qwugj qnf "qt"ur qwug"cpf "cm'cf wnu"kp"vj g"hco kn{"ctg"tgswktgf "vq" cwgpf 0'

## Orientation Agenda

<u>URJ C"Rq1ke{"</u>

Y j gp"hco knkgu"cwgpf "vj g"ngcug"qtkgpvcvkqp."vj g{"y km'dg"rtqxkfgf "y kj <"

C"eqr {"qh"vj g"ngcug"

C"eqr {"qh"vj g"URJ Cøu"itkgxcpeg"rtqegfwtg"

C"eqr {"qh"vj g"j qwug"twngu"

C"eqr {"qh"vj g"URJ Cøu"uej gfwng"qh"o ckpvgpcpeg"ej cti gu"

C"eqr {"qh"õKu"Htcwf "Y qrvj "KAö"*hqto "J WF/3363/QK +."y kej "gzr nckpu"vj g"v{r gu" qh"cevkqpu"c"hco kn{"o wuv'cxqkf "cpf "vj g"r gpcnkgu"hqt"r tqi tco "cdwug"

C"eqr {"qh"õY j cv'[ qw"Uj qwnf "Mpqy "cdqwv"GKX.ö"c"i wkfg"vq"vj g"Gpvgrr tkug"Kpeqo g" Xgtkhkecvkqp"*GKX+"u{uvgo "r wdnkuj gf "d{"J WF "cu"cp"cwcej o gpv"vq"P qvkeg" RKI "4239/34"

C"eqr {"qh"vj g"hqto "J WF/75: 2."XCY C"P qvkeg"qh"Qeewr cpe{"Tki j u"

C"eqr {"qh"hqto "J WF/75: 4."Egtvkhkecvkqp"qh"F qo guvke"Xkqngpeg."F cvkpi "Xkqngpeg." Ugzwcn'Cuucwn."qt"Uvcmkpi "

C"eqr {"qh"vj g"URJ Cøu"mo qng"htgg"r qrke{"

C"pqvkeg"vj cv'kpenwfgu"vj g"r tqegfwtgu"hqt"tgs wguvkpi "tgnkgh"cpf "vj g"URJ Cøu"etkvgtkc" hqt"i tcpvkpi "tgs wguvu"hqt"tgnkgh"hqt"gzeguu"wvkrkv{"uwtej cti gu"

Vj g"J WF "r am p j ng v"qp"ngcf /dcugf "r ckpv'gpvkngf."õRtqvgev'[ qwt"Hco kn{"htqo "Ngcf " kp"[ qwt"J qo g0ö"

Vqr keu"vq"dg"f kuewuugf "cpf "gzr nckpgf "vq"cm'hco knkgu"kpenwfg<"

Cr r nkecdng"f gr quku"cpf "cm'qvj gt"ej cti gu"

Tgxkgy "cpf "gzr ncpvkqp"qh"ngcug"r tqxkukqpu"

Wpkv'o ckpvgpcpeg"tgs wguvu"cpf "y qrm'qtf gtu"

Vj g"URJ Cøu"kpvgtko "tgr qrvkpi "tgs wktgo gpvu"

Tgxkgy "cpf "gzr ncpvkqp"qh"qeewr cpe{"hqto u"

Eqo o wpkv{"ugtxkeg"tgs wktgo gpvu"

Hco kn{"ej qkeg"qh"tgpv'

XCY C"r tqvgevkqpu"

Uo qng/htgg"r qrkekgu"

Vj g'ngcug'o wuv'dg'gzgewvgf "d{'vj g'vgpcpv'cpf "vj g'URJ C.'gzegr v'hqt'cwqo cvke'tgpgy cn'qh'c'ngcug" ]46'EHT '; 880 (*c+*5+ 0 "

C'ngcug'ku'gzgewvgf "cv'vj g'ko g'qh'cf o kuukqp'hqt'cnn'pgy "tgukf gpvu0C'pgy "ngcug'ku'cnuq'gzgewvgf "cv' vj g'ko g'qh'vtcpuhgt'htqo "qpg'URJ C'wpkv'vq'cpqvj gt0'

Vj g'ngcug'o wuv'uvcvg'vj g'eqo r qukkqp'qh'vj g'j qwugj qrf "cu'cr r tqxgf "d{'vj g'URJ C'*hco kn{ " o go dgtu'cpf "cp{'URJ C/cr r tqxgf "rkxg/kp'ckf g+']46'EHT '; 880 (*c+*3+*x+ 0Ugg'Ugevkqp": /KF 0hqt" r qrkekgu'tgi ctf kpi "ej cpi gu'kp'hco kn{ "eqo r qukkqp'f wtkpi "vj g'ngcug'vgto 0'

<u>URJ C'Rqrke{ "</u>

Vj g'j gcf "qh'j qwugj qrf ."ur qwug'qt"eqj gcf ."cpf "cnn'qvj gt"cf wn'o go dgtu'qh'vj g'j qwugj qrf " y knn'dg'tgs wktgf "vq'uki p'vj g'r wdrke'j qwukpi "ngcug'r tkqt'vq'cf o kuukqp0Cp'cr r qkpvo gpv'y knn' dg'uej gf wngf "hqt'vj g'r ctvkgu'vq'gzgewvg'vj g'ngcug0Vj g'j gcf "qh'j qwugj qrf "y knn'dg'r tqxkf gf " c'eqr {'qh'vj g'gzgewvgf "ngcug'cpf "vj g'URJ C'y knn'tgvckp'c'eqr {'kp'vj g'tgukf gpvu'hkrg0'

Hkrgu'hqt'j qwugj qrf u'vj cv'kpenwf g'c'rkxg/kp'ckf g'y knn'eqpvckp'hkrg'f qewo gpvcvkqp'uki pgf "d{ " vj g'rkxg/kp'ckf g.'vj cv'vj g'rkxg/kp'ckf g'ku'pqv'c'r ctv{'vq'vj g'ngcug'cpf "ku'pqv'gpvkvngf "vq'URJ C" cuukuvcpeg0Vj g'rkxg/kp'ckf g'ku'qprn{ 'cr r tqxgf "vq'rkxg'kp'vj g'wpkv'y j kng'ugtxkpi "cu'vj g'ectg" cwgpf cpv'hqt'vj g'hco kn{ 'o go dgt'y j q'tgs wktgu'vj g'ectg0'

## 8-I.D. MODIFICATIONS TO THE LEASE

Vjg"ngcug"o c{"dg"o qfkhkgf "cv'cp{"vko g"d{"y tkvvgp"ci tggo gpv'qh'vjg"vgpcpv'cpf "vjg"URJC"]46"
EHT"; 880.6*c+*5+_0'

### Modifications to the Lease Form

Vjg"URJC"o c{"o qfkh{"ku'ngcug"htqo "vko g"vq"vko g0'Jqy gxgt."vjg"URJC"o wuv'i kxg"tgukfgpvu'cv'
ngcuv'vjktv{"*52+'f c{u'cf xcpeg'pqvkeg"qh'vjg"r tqr qugf "ej cpi gu'cpf "cp"qr r qtwpkv{"vq"eqo o gpv'qp"
vjg"ej cpi gu0'Vjg"URJC"o wuv'cnuq'eqpukfgt"cp{"eqo o gpvu'dghqtg"hqto cn{'cf qr vkpi "c'pgy "ngcug"
]46"EHT"; 880.5_0"

Chvgt'r tqr qugf "ej cpi gu'j cxg'dggp'kpeqtr qtcvgf "kpvq"vjg"ngcug"cpf "cr r qxgf "d{"vjg"Dqctf."gcej "
hco kn{'o wuv'dg'pqvkhkgf "cv'ngcuv'82'f c{u'kp'cf xcpeg'qh'vjg"ghhgevkxg'f cvg'qh'vjg"pgy "ngcug"qt"ngcug"
tgxkukqp0'C'tgukfgpv'u'tghwucn'vq"ceegr v'r tgo kuukdng'cpf "tgcuqpcdng"ngcug"o qfkhkecvkqpu'vj cv'ctg"
o cf g'kp'ceeqtf cpeg'y kj "J WF 'tgs wktgo gpvu."qt'ctg'tgs wktgf "d{"J WF ."ku'i tqwpf u'hqt'vgto kpcvkqp"
qh'vgpcpe{"]46"EHT"; 880.6*n+*4+*kkk+*G+_0'

> #### URJC"Rqrke{"
>
> Vjg"hco kn{'y km'j cxg'52'f c{u'vq"ceegr v'vjg"tgxkugf "ngcug0'Kh'vjg"hco kn{'f qgu'pqv'ceegr v'vjg"
> qhhgt"qh'vjg"tgxkugf "ngcug"y kj kp'vj cv'52'f c{"vko ghtco g."vjg"hco kn{u'vgpcpe{"y km'dg"
> vgto kpcvgf "hqt'qvjgt'i qqf "ecwug'kp'ceeqtf cpeg'y kj "vjg"r qkekgu'kp'Ej cr vgt"350"

Uej gf wgu'qh'ur gekcn'ej cti gu'cpf "twugu'cpf "ci e wncvkqpu'ctg'uwdlgev'vq"o qfkhkecvkqp"qt'tgxkukqp0'
Dgecwug"vj gug'uej gf wgu'ctg'kpeqtr qtcvgf "kpvq"vjg"ngcug"d{"tghgtgpeg."tgukfgpvu'cpf "tgukfgpv'
qti cpk| cvkqpu'o wuv'dg"r tqxkf gf "cv'ngcuv'vj ktv{"f c{u'y tkvvgp"pqvkeg"qh'vjg"tgcuqp*u+'hqt'cp{"
r tqr qugf "o qfkhkecvkqpu'qt'tgxkukqpu."cpf "o wuv'dg"i kxgp"cp"qr r qtwpkv{"vq"r tgugpv'y tkvvgp"
eqo o gpvu0'Vjg"pqvkeg"o wuv'dg"f gnkxgtgf "f ktgevn{"qt"o cknf "vq"gcej "vgpcpv=qt"r quvgf "kp'cv'ngcuv'
vj tgg"eqpur kewqwu'r ncegu"y kj kp'gcej "uvtwewtg"qt"dwkdkpi "kp'y j kej "vjg"chhgevgf "f y gmkpi "wpku'
ctg' qecvgf ."cu'y gm'cu'kp'c'eqpur kewqwu'r nceg'cv'vjg"r tqlgev'qhhkeg."kh'cp{."qt'kh'pqpg."c'uko knct"
egpvtcn'dwukpguu'qecvkqp"y kj kp'vjg"r tqlgev0'Eqo o gpvu'o wuv'dg"vcmgp"kpvq"eqpukf gtcvkqp"dghqtg"
cp{"r tqr qugf "o qfkhkecvkqpu'qt'tgxkukqpu'dgeqo g'ghhgevkxg']46"EHT"; 8807._0"

Chvgt"vjg"r tqr qugf "tgxkukqp'dgeqo g'ghhgevkxg'vjg{"o wuv'dg"r wdnkek{'r quvgf "kp'c'eqpur kewqwu"
o cppgt"kp'vjg"r tqlgev'qhhkeg'cpf "o wuv'dg"hwtpkuj gf "vq"cr r nkecpvu'cpf "vgpcpvu'qp"tgs wguv']46"EHT"
; 8807._0'

> #### URJ C"Rqrke{"
>
> Yjgp"vjg"RJC"r tqr qugu'vq"o qfkh{"qt"tgxkug"uej gf wgu'qh'ur gekcn'ej cti gu'qt"twugu'cpf "
> tgi wncvkqpu."vjg"RJC"y km'r quv'eqr kgu'qh'vjg"pqvkeg"kp'vjg"egpvtcn'qhhkeg."kp'gcej "r tqlgev'
> qhhkeg."cpf "kp'cv'ngcuv'5'eqpur kewqwu'r ncegu'kp'gcej "uvtwewtg"vj cv'eqpvckpu'f y gmkpi "wpku0'

**Other Modifications**

<u>URJ C'Rqrle{</u>

Vj g'ngcug'y km'dg'co gpf gf 'vq'tghngev'cm'ej cpi gu'kp'hco kn{'eqo r qukvkqp0'

Ku'hqt'cp{'tgcuqp.'cp{'o go dgt'qh'vj g'j qwugj qnf 'egcugu'vq'tgukf g'kp'vj g'wpkv.'vj g'ngcug'y km' dg'co gpf gf 'd{'f tcy kpi 'c'nkpg'vj tqwi j 'vj g'r gtuqp)u'pco g0'Vj g'j gcf 'qh'j qwugj qnf 'cpf ' URJ C'y km'dg'tgswktgf 'vq'kpkvkcn'cpf 'f cvg'vj g'ej cpi g0'

Ku'c'pgy 'j qwugj qnf 'o go dgt'ku'cr r tqxgf 'd{'vj g'URJ C'vq'tgukf g'kp'vj g'wpkv.'vj g'r gtuqp)u' pco g'cpf 'dktvj 'f cvg'y km'dg'cf f gf 'vq'vj g'ngcug0'Vj g'j gcf 'qh'j qwugj qnf 'cpf 'URJ C'y km'dg' tgswktgf 'vq'kpkvkcn'cpf 'f cvg'vj g'ej cpi g0'Ki'vj g'pgy 'o go dgt'qh'vj g'j qwugj qnf 'ku'cp'cf wnv.' ulj g'y km'cnuq'dg'tgswktgf 'vq'uki p'cpf 'f cvg'vj g'ngcug0'

Rqrlekgu'i qxgtpkpi 'y j gp'cpf 'j qy 'ej cpi gu'kp'hco kn{'eqo r qukvkqp'o wuv'dg'tgr qtvgf 'ctg' eqpvckpgf 'kp'Ej cr vgt'; .'T ggzco kpcvkqpu0'

## 8-I.E. SECURITY DEPOSITS [24 CFR 966.4(b)(5)]

Cv'\yj g'\qr \yjqp'\qh'\yj g'RJ C.'\yj g'\ngcug'\o c{'\tgs wktg'\ugewtkv{'\fgrqukvu0'Vj g'\co qwpv'\qh'\yj g'\ugewtkv{ \ fgrqukv'\ecppqv'\gzeggf'\qpg'\o qpvj øu'\tgpv'\qt'\c'\tgcuqpcdng'\hkzgf '\co qwpv'\cu'\fgvgto kpgf '\d{'\yj g '\ URJ C0'\Vj g'\URJ C'\o c{'\cmqy '\hqt'\i tcf wcn'\ceewo wncvkqp'\qh'\yj g'\ugewtkv{'\fgrqukv'\d{'\yj g'\hco kn{.'\qt '\ yj g'\hco kn{'\o c{'\dg'\tgs wktgf '\vq'\r c{'\yj g'\ugewtkv{'\fgrqukv'\kp'\hwnn'\r tkqt'\vq'\qeewr cpe{0'\Uwdlgev'\vq '\ cr r nkecdng'\ncy u.'\kpvgtguv'\gctpgf '\qp'\ugewtkv{'\fgrqukvu'\o c{'\dg'\tghwpf gf '\vq'\yj g'\vgpcpv'\chvgt'\xcecvkpi '\ yj g'\wpkv.'\qt'\wugf '\hqt'\vgpcpv'\ugtxkegu'\qt'\cevkxkvkgu0

<u>URJ C'\Rqnke{</u>

Tgukf gpvu'\o wuv'\r c{'\c'\ugewtkv{'\fgrqukv'\vq'\yj g'\URJ C'\cv'\yj g'\vko g'\qh'\cf o kuukqp0'\Vj g'\co qwpv '\ qh'\yj g'\ugewtkv{'\fgrqukv'\y knn'\dg<

| Bedroom Size | Security Deposit Amount |
|---|---|
| 2 | $500 |
| 3 | $500 |
| 4 | $525 |
| 5 | $550 |
| 6 | $600 |
| 7 | $650 |

Vj g'\URJ C'\y knn'\jqnf '\yj g'\ugewtkv{'\fgrqukv'\hqt'\yj g'\r gtkqf '\yj g'\hco kn{'\qeewr kgu'\yj g'\wpkv0'\Vj g'\ URJ C'\y knn'\pqv'\wug'\yj g'\ugewtkv{'\fgrqukv'\hqt'\tgpv'\qt'\qyj gt'\ej cti gu'\y j kng'\yj g'\tgukf gpv'\ku '\ nkxkpi '\kp'\yj g'\wpkv0

Y kyj kp'\52'\f c{u'\qh'\o qxg/qwv.'\yj g'\URJ C'\y knn'\tghwpf '\vq'\yj g'\tgukf gpv'\yj g'\co qwpv'\qh'\yj g '\ ugewtkv{'\fgrqukv'\*kpenwf kpi '\kpvgtguv'\gctpgf '\qp'\yj g'\ugewtkv{+.'\nguu'\cp{'\co qwpv '\ pggf gf '\vq'\r c{'\yj g'\equv'\qh'\wpr ckf '\tgpv.'\f co ci gu'\kpewttgf '\qp'\yj g'\o qxg/qwv'\kpur gevkqp'\tgr qtv '\ yj cv'\gzeggf '\pqto cn'\y gct'\cpf '\vgct.'\cpf '\qyj gt'\ej cti gu'\f wg'\wpf gt'\yj g'\ngcug0

Vj g'\URJ C'\y knn'\r tqxkf g'\yj g'\tgukf gpv'\y kyj '\c'\y tkwgp'\nkuv'\qh'\cp{'\ej cti gu'\ci ckpuv'\yj g'\ugewtkv{'\ fgrqukv'\y kyj kp'\32'\dwukpguu'\f c{u'\qh'\yj g'\o qxg/qwv'\kpur gevkqp0'\Kh'\yj g'\tgukf gpv'\f kuci tggu'\y kyj '\ yj g'\co qwpv'\ej cti gf .'\yj g'\URJ C'\y knn'\r tqxkf g'\c'\o ggvkpi '\vq'\f kuewuu'\yj g'\ej cti gu0

Kh'\yj g'\tgukf gpv'\vtcpuhgtu'\vq'\cpqyj gt'\wpkv.'\yj g'\URJ C'\y knn'\vtcpuhgt'\yj g'\ugewtkv{'\fgrqukv'\vq'\yj g '\ pgy '\wpkv0'\Vj g'\vgpcpv'\y knn'\dg'\dknngf '\hqt'\cp{'\o ckpvgpcpeg'\qt'\qyj gt'\ej cti gu'\f wg'\hqt'\yj g'\õqnf ö '\ wpkv0

# 8-I.F. PAYMENTS UNDER THE LEASE

## Rent Payments [24 CFR 966.4(b)(1)]

Hco kikgu'o uuv'r c{"jg'co qwpv'qh'jg'o qpyjn'"gpcpv'tgpv'fgvgto kpgf "d{"jg"URJ C "kp"ceeqtfcpeg"
y kj "J WF "tgi wncvkqpu'cpf "qyjgt'tgswktgo gpvu0'Vjg'co qwpv'qh'jg'vgpcpv'tgpv'ku'uwdljgev'vq"ejcpig"
kp"ceeqtfcpeg"y kj "J WF "tgswktgo gpvu0'

Vjg'ngcug'o uuv'ur gekf{"jg'kpkvkcn'co qwpv'qh'jg'vgpcpv'tgpv'cv'jg'dgikppkpi "qh'jg'kpkvkcn'ngcug"
vgto ."cpf "jg'URJ C "o uuv'i kxg'y tkwgp"pqvkeg'uvcvkp "cp{"ejcpig'kp'jg'co qwpv'vgpcpv'cpf "
y jgp"jg'ejcpig'ku"ghhgevkxg0'

### URJ C 'Rqrle{'

Vjg'vgpcpv'ku'fwg'cpf "r c{cdng'cv'jg'URJ C/fguki pcvgf "nqecvkqp"qp'jg'hktuv'qh'gxgt{"
o qpyj0'Kf'jg'hktuv'hcm'qp'c'y ggmgpf "qt'jqnkfc{.'jg'tgpv'ku'fwg'cpf "r c{cdng'qp'jg'hktuv'
dwukpguu'fc{'jgtgchgt0'

Kf'c'fco kn{øu'vgpcpv'tgpv'ejcpigu."jg'URJ C 'y km'pqvkf{'jg'fco kn{'qh'jg'pgy "co qwpv'cpf "
jg'ghhgevkxg'fcvg'd{'ugpfkpi 'c'$P qvkeg'qh'Tgpv'Cfluuvo gpv$'y jkej 'y km'dgeqo g'cp"
cwvcejo gpv'vq'jg'ngcug0'

## Late Fees and Nonpayment [24 CFR 966.4(b)(3); Notice PIH 2021-29]

Cv'vj g'qrvkqp'qh'vj g'RJ C.'vj g'ngcug'o c{'rtqxkfg'hqt'r c{o gpv'qh'r gpcnvkgu'y j gp'vj g'hco kn{'ku'ncvg kp'r c{kpi 'tgpcv'tgpv']46'EHT'; 8806*d+*5+0'

Vj g'ngcug'o wuv'rtqxkfg'vj cv'ncvg'r c{o gpv'hggu'ctg'pqv'f wg'cpf ''eqmgevkdng'wpvkn'y q'y ggmu'chvgt y j g'URJ C'i kxgu'tkvvgp'pqvkeg'qh'vj g'ej cti gu0'Vj g'y tkvvgp'pqvkeg'ku'eqpukf gtgf 'cp'cf xgtug'cevkqp. cpf ''o wuv'o ggv'vj g'tgs wktgo gpvu'i qxgtpkpi 'c'pqvkeg'qh'cf xgtug'cevkqp']46'EHT'; 8806*d+*6+0'

Vj g'pqvkeg'qh'r tqrqugf 'cf xgtug'cevkqp'o wuv'kf gpvkh{'vj g'ur gekhke'i tqwpf u'hqt'vj g'cevkqp'cpf '' kphqto 'vj g'hco kn{'qh'ig ktki j v'hqt'c'j gctkpi 'wpf gt'vj g'URJ C'i tkgxcpeg'rtqegf wtgu0Vj g'URJ C o wuv'pqv'vcmg'vj g'r tqrqugf 'cevkqp'wpvkn'vj g'vko g'hqt'vj g'vgpcpv'vq'tgs wguv'c'i tkgxcpeg'j gctkpi 'j cu gzr ktgf .'qt'*kh'c'j gctkpi 'y cu'tgs wguvgf 'y kvj kp'vj g'tgs wktgf 'vko ghtco g.+'vj g'i tkgxcpeg'r tqeguu'j cu dggp'eqo r ngvgf ']46'EHT'; 8806*g+*:+0'

<u>URJ C'Rqnke{'</u>

Kh'vj g'hco kn{'hcknu'vq'r c{'vj gkt'tgpv'd{'vj g'hkhvj 'f c{'qh'vj g'o qpvj .'cpf 'vj g'URJ C'j cu'pqv' ci tggf 'vq'ceegr v'r c{o gpv'cv'c'ncvgt'f cvg.'c'52/f c{'P qvkeg'vq'Xcecvg'*f wtkpi 'pcvkqpy kf g go gti gpe{'qtf gtu'T'cu'tgs wktgf 'd{'J WF +'qt'c'36/f c{'P qvkeg'vq'Xcecvg'*wr qp'gzr ktcvkqp qh'pcvkqpy kf g'go gti gpe{'qtf gtu+y knn'dg'kuuwgf 'vq'vj g'tgukf gpv'hqt'hcknwtg'vq'r c{'tgpv. f go cpf kpi 'r c{o gpv'kp'hwnn'qt'vj g'uwttgpf gt'qh'vj g'r tgo kugu0

Kp'cf f kvkqp.'kh'vj g'tgukf gpv'hcknu'vq'o cmg'r c{o gpv'd{'vj g'gpf 'qh'qhhkeg'j qwtu'qp'vj g'hkhvj ' f c{'qh'vj g'o qpvj .'c'ncvg'hgg'qh'&52022'y knn'dg'ej cti gf 0P qvkegu'qh'ncvg'hggu'y knn'dg'kp ceeqtf cpeg'y kvj 'tgs wktgo gpvu'tgi ctf kpi 'pqvkegu'qh'cf xgtug'cevkqp0Ej cti gu'ctg'f wg'cpf '' r c{cdng'36'ecngpf ct'f c{u'chvgt'dknnkpi 0Kh'vj g'hco kn{'tgs wguvu'c'i tkgxcpeg'j gctkpi 'y kvj kp' vj g'tgs wktgf 'vko ghtco g.'vj g'URJ C'o c{'pqv'vcmg'cevkqp'hqt'pqpr c{o gpv'qh'vj g'hgg'wpvkn'vj g eqpenwukqp'qh'vj g'i tkgxcpeg'r tqeguu0Kh'vj g'tgukf gpv'ecp'f qewo gpv'hkpcpekcn'j ctf uj kr .'vj g ncvg'hgg'o c{'dg'y ckxgf 'qp'c'ecug/d{/ecug'dcuku0

Y j gp'c'ej gem'ku'tgvwtpgf 'hqt'kpuwhhkekgpv'hwpf u'qt'ku'y tkvvgp'qp'c'enqugf 'ceeqwpv.'vj g'tgpv' y knn'dg'eqpukf gtgf 'wpr ckf 'cpf 'c'tgvwtpgf 'ej gem'hgg'qh'&47022'y knn'dg'ej cti gf 'vq'vj g' hco kn{0Vj g'hgg'y knn'dg'f wg'cpf 'r c{cdng'36'f c{u'chvgt'dknnkpi 0Hwtvj gto qtg.'kh'c'r gtuqpcn' ej gem'ku'tgvwtpgf 'hqt'kpuwhhkekgpv'h

# Excess Utility Charges

Kf'\j g"URJ C"ej cti gu'\j g"vgpcpv'hqt"eqpuwo r vkqp"qh"gzeguu'wukrkvkgu.'\j g"ngcug"o wuv'uvcvg'\j g"dcuku"hqt'\j g"f gvgt o kpcvkqp"qh"uwej "ej cti gu0'Vj g"ko r qukvkqp"qh'ej cti gu'hqt"eqpuwo r vkqp"qh"gzeguu"wukrkvkgu"ku'r gto kuukdng"qpn{'kh'\j g"ej cti gu"ctg"f gvgt o kpgf "d{"cp"kpf kxkf wcn'ej gem'o gvgt"ugtxkekpi "\j g"ngcugf "wpkv"qt'tguwnv'htqo "\j g"wug"qh"o clqt"vgpcpv'uwr r nkgf "cr r nkcpegu'']46"EHT"; 8806*d+*4+0'

Uej gf wngu"qh"ur gekcn'ej cti gu'hqt"wukrkvkgu"\j cv'ctg"tgs wktgf "vq"dg"kpeqtr qtcvgf "kp"\j g"ngcug"d{" tghgtgpeg"o wuv'dg"r wdnken{'r quvgf "kp"c"eqpur kewqwu"o cppgt"kp"\j g"f gxgnqr o gpv'qhhkeg"cpf "o wuv' dg"hwtpkuj gf "vq"cr r nkecpvu"cpf "vgpcpvu"qp"tgs wguv'']46"EHT"; 8807_0'

Vj g"ngcug"o wuv'r tqxkf g"\j cv'ej cti gu'hqt"gzeguu"wukrkv{"eqpuwo r vkqp"ctg"pqv'f wg"cpf "eqnngevkdng" wpvkn'y q"y ggmu'chvgt"\j g"URJ C"i kxgu"y tkvgp"pqvkeg"qh"\j g"ej cti gu0'Vj g"y tkvgp"pqvkeg"ku" eqpukf gtgf "cp'cf xgtug"cevkqp.'cpf "o wuv'o ggv'\j g"tgs wktgo gpvu'i qxgtpkpi "c"pqvkeg"qh'cf xgtug" cevkqp'']46"EHT"; 8806*d+*6+0'

Vj g"pqvkeg"qh'r tqr qugf "cf xgtug"cevkqp"o wuv'kf gpvkh{'\j g"ur gekhke"i tqwpf u'hqt"\j g"cevkqp"cpf " kphqto "\j g"hco kn{"qh"\j gkt'tki j v'vq"c"j gctkpi "wpf gt"\j g"URJ C"i tkgxcpeg"r tqegf wtgu0'Vj g"URJ C" o wuv'pqv'cmg"\j g"r tqr qugf "cevkqp"wpvkn'\j g"vko g"hqt"\j g"vgpcpv'vq"tgs wguv'c"i tkgxcpeg'j gctkpi "j cu" gzr ktgf .'qt"*kh'c'j gctkpi "y cu'tgs wuvgf "y kij kp"\j g"tgs wktgf "vko ghtco g.+'\j g"i tkgxcpeg'r tqeguu'j cu" dggp"eqo r ngvgf "']46"EHT"; 8806*g+*: +0'

### URJ C"Rqrke{"

Y j gp"cr r nkecdng.'hco knkgu'y kn'dg"ej cti gf "hqt"gzeguu"wukrkv{"wuki g"ceeqtf kpi "vq"\j g" URJ Cøu"ewttgpv'r tqr qugf "uej gf wng0'P qvkeg"qh"gzeguu"wukrkv{"ej cti gu'y kn'dg"o ckngf "o qpvj n{" cpf "y kn'dg"kp"ceeqtf cpeg"y kij "tgs wktgo gpvu'tgi ctf kpi "pqvkeg"qh"cf xgtug"cevkqpu0' Ej cti gu"ctg"f wg"cpf "r c{cdng"36"ecngpf ct"f c{u'chvgt"dknnkpi 0'Kf'\j g"hco kn{"tgs wguvu"c" i tkgxcpeg'j gctkpi "y kij kp"\j g"tgs wktgf "vko ghtco g."\j g"URJ C"o c{"pqv'cmg"cevkqp"hqt" pqpr c{o gpv'qh'\j g"ej cti gu"wpvkn'\j g"eqpenwukqp"qh"\j g"i tkgxcpeg'r tqeguu0'

P qpr c{o gpv'qh'gzeguu"wukrkv{"ej cti gu"ku"c"xkqncvkqp"qh"\j g"ngcug"cpf "ku'i tqwpf u'hqt" gxkevkqp0'

Vj g"URJ C"o c{"i tcpv'tgs wguvu"hqt"tgrkgh'htqo "uwtej cti gu'htqo "gzeguu"wukrkv{"eqpuwo r vkqp" qh'RJ C/hwtpkuj gf "wukrkvkgu'cu"c"tgcuqpcdng"ceeqo o qf cvkqp"y j gtg"\j g"URJ C"f ggo u'cp" gzegr vkqp"ku'cr r tqr tkcvg"vq"o ggv'\j g"pggf u'qh'grf gtn{.'krn"qt'f kucdngf "tgukf gpvu0'Kp" f gvgto kpkpi "y j gij gt"vq"i tcpv'\j ku'tgs wguv."\j g"URJ C"y kn'eqpukf gt"ur gekcn'hcevqtu" chhgevkpi "wukrkv{"wuci g"\j cv'ctg"pqv'y kij kp"\j g"eqpvtqn'qh'\j g"tgukf gpv."uwej "cu'\j g"pggf "hqt" o gf kecn'gs wkr o gpv0'Tgukf gpvu"o c{"tgs wguv'tgrkgh'kp"ceeqtf cpeg"y kij "Ugevkqp"4/KKE0'qh" \j ku'CEQR0'Vj g"URJ C"y kn'r tqeguu"uwej "tgs wguvu'kp"ceeqtf cpeg"y kij "Ugevkqp"4/KKG0'qh" \j ku'CEQR0'

P qvkeg"qh'\j g'cxckncdknkv{'qh'r tqegf wtgu"hqt'tgs wuvkpi "tgrkgh'*kpenwf kpi "\j g"URJ C" tgr tgugpvcvkxg'y kij "y j qo "kpkvkcn'eqpvcev'o c{"dg"o cf g"d{'\j g"tgukf gpv+'cpf "\j g"URJ Cøu" etkvgtkc'hqt'i tcpvkpi "tgs wguvu."y kn'dg"kpenwf gf "kp"gcej "pqvkeg"vq"tgukf gpvu'qh'ej cti gu"kp" wukrkv{"cmqy cpeg"qt"uwtej cti gu'cu"y gn'cu'vq"pgy "tgukf gpvu'cu"r ctv'qh'\j g"ngcug" qtkgpvcvkqp0'

## Maintenance and Damage Charges

Kh'\yj g"URJ C"ej cti gu'\yj g"vgpcpv'hqt"o ckpvgpcpeg"cpf "tgr ckt"dg{qpf "pqto crl'y gct"cpf "vgct."\yj g" ngcug"o wuv'uvcvg"\yj g"dcuku'hqt"\yj g"f gvgto kpcvkqp"qh'uwej "ej cti gu"]46'EHT"; 8806*d+*4+_0'

Uej gf wngu'qh'ur gekcnl'ej cti gu'hqt"ugtxkegu'cpf "tgr cktu'y j kej "ctg"tgs wktgf "vq"dg"kpeqtr qtcvgf "kp"\yj g" ngcug"d{ "tghgtgpeg"o wuv'dg"r wdlkrl'r quvgf "kp"c"eqpur kewqwu"o cppgt"kp"\yj g"f gxgmqr o gpv'qhhkeg" cpf "o wuv'dg"hwtpkuj gf "vq"cr r lkecpvu'cpf "vgpcpvu'qp"tgs wguv"]46'EHT"; 8807_0'

Vj g"ngcug"o wuv'r tqxkf g"\yj cv'ej cti gu'hqt"o ckpvgpcpeg"cpf "tgr ckt"dg{qpf "pqto crl'y gct"cpf "vgct"ctg" pqv'f wg"cpf "eqmgevkdng"wpvkl'y q"y ggmu'chvgt"\yj g"URJ C"i kxgu'y tkvgp"pqvkeg"qh'\yj g"ej cti gu0'Vj g" y tkvgp"pqvkeg"ku"eqpukf gtgf "cp"cf xgtug"cevkqp."cpf "o wuv'o ggv'\yj g"tgs wktgo gpvu'i qxgtpkpi "c" pqvkeg"qh'cf xgtug"cevkqp"]46'EHT"; 8806*d+*6+_0'

Vj g"pqvkeg"qh'r tqr qugf "cf xgtug"cevkqp"o wuv'kf gpvkh{ "\yj g"ur gekhke"i tqwpf u'hqt"\yj g"cevkqp"cpf " kphqto "\yj g"hco kn{ "qh'\yj gkt"tki j v'hqt"c"j gctkpi "wpf gt"\yj g"URJ C"i tkgxcpeg"r tqegf wtgu0'Vj g"URJ C" o wuv'pqv'\cmg"\yj g"r tqr qugf "cevkqp"wpvkl'\yj g"\ko g"hqt"\yj g"vgpcpv'\q"tgs wguv'c"i tkgxcpeg"j gctkpi "j cu" gzr ktgf."qt"*kh'c"j gctkpi "y cu'tgs wguvgf"y kj kp"\yj g"tgs wktgf "\ko ghtco g.+'\yj g"i tkgxcpeg"r tqeguu'j cu" dggp"eqo r ngvgf "]46'EHT"; 8806*g+*: +_0'

<u>URJ C"Rqnke{ "</u>

Y j gp"cr r lkecdng."hco klkgu'y kll'dg"ej cti gf "hqt"o ckpvgpcpeg"cpf kqt"f co ci gu"ceeqtf kpi "vq" \yj g"URJ Cøu"ewttgpv'uej gf wng0'Y qtm'\yj cv'ku"pqv'eqxgtgf "kp"\yj g"uej gf wng"y kll'dg"ej cti gf " dcugf "qp"\yj g"cewcnl'equv'qh'ncdqt"cpf "o cvgtkcnu'\q"o cmg"pggf gf "tgr cktu"*kpenwf kpi " qxgtko g."kh'cr r lkecdng+0'

P qvkegu'qh'o ckpvgpcpeg"cpf "f co ci g"ej cti gu'y kll'dg"o ckngf "o qpvj n{ "cpf "y kll'dg"kp" ceeqtf cpeg"y kj "tgs wktgo gpvu'tgi ctf kpi "pqvkegu'qh'cf xgtug"cevkqpu0'Ej cti gu'ctg"f wg"cpf " r c{cdng"36"ecngpf ct"f c{u'chvgt"dklkpi 0'Kh'\yj g"hco kn{ "tgs wguvu'c"i tkgxcpeg"j gctkpi "y kj kp" \yj g"tgs wktgf "\ko ghtco g."\yj g"URJ C"o c{ "pqv'\cmg"cevkqp"hqt"pqpr c{o gpv'qh'\yj g"ej cti gu" wpvkl'\yj g"eqpenwukqp"qh'\yj g"i tkgxcpeg"r tqeguu0'

P qpr c{o gpv'qh'o ckpvgpcpeg"cpf "f co ci g"ej cti gu'ku"c"xkqncvkqp"qh'\yj g"ngcug"cpf "ku" i tqwpf u'hqt"gxkevkqp0'

"

## Fire Loss Repayment"

"

Vj g"r wtr qug"qh'\yj ku'r qnke{ "ku'\q"guvcdlkuj 'r tqegf wtgu'hqt"j cpf nkpi "tgr c{o gpv'qh'f co ci gu'ecwugf " d{ "hktg"f wg"vq"pgi lki gpeg"d{ "c"tgukf gpv0'

"

<u>URJ C"Rqnke{ "</u>

"

Kh'c"j qwugj qnf "j cu'c"hktuv'kpuvcpeg"qh'hktg"nquu'qh'c"wpkv'\yj cv'y cu'\gpcpv'ecwugf "cu" f gvgto kpgf "d{ "\yj g"Uø0'Rgvgtudwti "Hktg"F gr ctvo gpv'*URHF +."\yj g{ "y kll'dg"tgs wktgf "vq"r c{ "wr " vq"&722"\qy ctf u'\yj g"equv'qh'f co ci gu'kpewttgf "d{ "URJ C"cpf "\yj g"tgo ckpf gt"y kll'dg" hqti kxgp."wpnguu'ctuqp"ku'guvcdlkuj gf "d{ "\yj g"URHF 0'

Cll'cf wlt'tgukf gpvu'qh'\yj g"j qwugj qnf "o wuv'cwgpf "c"hktg"r tgxgpvkqp"encuu'eqpf wevgf "d{ "\yj g" URHF "y kj kp"\yj ktv{ "*52+"f c{u'qh'cp{ "hktg"nquu0'

Kh'vj g'hktg'r tgxgpvkqp"encuu'qt'uko knct"gswkxcngpv'cu'f gvgto kpgf "d{ "URJ C"ku'pqv'cwgpf gf "
y kij kp"vj ktv{ "*52+'f c{u."vj g'tgukf gpv'y knn'hceg'ngcug 'vgto kpcvkqp0'

Kh'c"ugeqpf "hktg/nquu'qeewtu."f wg'vq'tgukf gpv'pgi nki gpeg"qt'tgemguu'dgj cxkqt."cu'
f gvgto kpgf "d{ "vj g"URHF ."URJ C'y knn'dgi kp"ngcug'vgto kpcvkqp'r tqeggf kpi u0'Vj g"ngcug"
vgto kpcvkqp'y qwnf "dg"dcugf "qp"vj g'tgukf gpvu"hcknwtg"vq"gpuwtg"vj g'r gceghwn'gpinq{o gpv"qh"
vj g'r tgo kugu"d{ "qvj gt'tgukf gpvu0'

Kh'c"ugeqpf "hktg/nquu'qeewtu."URJ C'y knn'\cmg"vj g'pgeguuct{ "uvgr u'\q'tgeqxgt"cnn'f co ci gu"
tguwnvkpi "htqo "vj g'hktg."kpenwf kpi "r wtuwkpi "ekxkn'ngi cn'tgo gf kgu0'

URJ C'y knn'uggm'r tqhguukqpcn'kpuvtwevkqpu'htqo "hktg'r tgxgpvkqp"qti cpk\cvkqpu'cpf "
tguqwtegu0'

"

RJ Cu'kp'uvcvgu.'\gttkqtkgu.'qt'nqecnkkgu'y kj 'gzkuvkpi 'o kplo wo 'j gcvkpi 'uvcpfctfu'o wuv'wug'vj gkt '
tgurgevkxg'nqecn'uvcpfctfu'hqt'r wdnke'j qwukpi 'f y gmkpi 'wpku0'Hqt'RJ Cu'y j gtg'uvcg'qt'nqecn'
o kplo wo 'j gcvkpi 'uvcpfctfu'f q'pqv'gzkuv.'RJ Cu'o wuv'wug'vj g'J WF /r tguetkdgf 'j gcvkpi 'uvcpfctfu'
ur gekkkgf 'kp'P qvkeg'RKI '423: /3; 0'

<u>URJ C'Rqnke{ </u>

Vj g'URJ C'ku'nqecvgf 'kp'cp'ctgc'y j gtg'uvcvg'qt'nqecn'tgukfgpvkcn'j gcvkpi 'uvcpfctfu'gzkuv'
cpf 'y kn'wknk| g'vj qug'uvcpfctfu'hqt'r wdnke'j qwukpi 'wpku0'Vj gtghqtg.'vj g'URJ Cøu'o kplo wo '
j gcvkpi 'uvcpfctfu'ctg'cu'hqmqy u<

O kplo wo 'vgo r gtcwtg<

Kh'vj g'URJ C'eqpvtqnu'vj g'vgo r gtcwtg.'vj g'o kplo wo 'vgo r gtcwtg'kp'gcej '
wpkv'o wuv'dg'cv'ngcuv'8: 'f gi tggu'Hcj tgpj gkv0Kh'vj g'tgukfgpv'eqpvtqnu'vj g'
vgo r gtcwtg.'vj g'j gcvkpi 'gswkr o gpv'o wuv'j cxg'vj g'ecr cdknkv{ 'qh'j gcvkpi 'vq'
cv'ngcuv'8: 'f gi tggu'Hcj tgpj gkv0'

O kplo wo 'vgo r gtcwtg'ecr cdknkv{ <

RJ Cu'ctg'cmqy gf 'hngzkdknkv{ 'kp'o ckpvgpcpeg'qh'vj g'kpfqqt'vgo r gtcwtg'y j gp'
vj g'qwvf qqt'vgo r gtcwtg'cr r tqcej gu'vj g'f guki p'f c{ 'vgo r gtcwtg0.Cv'vq'r qkpv'
uj qwnf 'kpf qqt'vgo r gtcwtgu'kp'qeewr kgf 'ur ceg'f tqr 'dgmqy '77'f gi tggu'
Hcj tgpj gkv0Vj ku'hngzkdknkv{ 'cr r nkgu'y j gp'cv'ngcuv'qpg'qh'vj g'dgmqy 'etkvgtkc'ctg'
o gv<' '

ÉÁ Vj g'qwvukf g'vgo r gtcwtg'tgcej gu'qt'f tqr u'dgmqy 'vj g'f guki p'f c{ '
vgo r gtcwtg.'qt'

ÉÁ Vj g'qwvukf g'vgo r gtcwtg'ku'y kj kp'hkxg'f gi tggu'Hcj tgpj gkv'qh'vj g'
f guki p'f c{ 'vgo r gtcwtg'hqt'o qtg'vj cp'y q'eqpvkpwqwu'f c{ u0'

O gcuwtgo gpv<

Vgo r gtcwtg'o gcuwtgo gpvu'o wuv'dg'vcmgp'vj tgg'hggv'cdqxg'vj g'hnqqt'cpf 'y q'
hggv'htqo 'cp'gzvgtkqt'y cmn'kp'c'j cdkcdng'tqqo 0'

0'

# PART II: INSPECTIONS

## 8-II.A. OVERVIEW

J WF "tgi wncvkqpu"tgswktg"vj g"URJ C"vq"kpurgev"gcej "f y gmkpi "wpkv/r tkqt"vq"o qxg/kp."cv"o qxg-qwv." cpf "cppwcm{"f wtkpi "qeewr cpe{0"Kp"cff kkqp."vj g"URJ C"o c{"tgswktg"cff kkqpcn'kpurgevkqpu."kp" ceeqtf cpeg"y kj "URJ C"Rqrke{0"Vj ku"r ctv"eqpvckpu"vj g"URJ C¢u"r qrekgu"i qxgtpkpi "kpurgevkqpu." pqvkhecvkqp"qh"wpkv'gpvt{."cpf "kpurgevkqp"tguwnu0

## 8-II.B. TYPES OF INSPECTIONS

### Move-In Inspections [24 CFR 966.4(i)]

Vj g"ngcug"o wuv'tgswktg"vj g"URJ C"cpf "vj g"hco kn{"vq"kpurgev'vj g"f y gmkpi "wpkv/r tkqt"vq"qeewr cpe{" kp"qtf gt"vq"f gvgto kpg"vj g"eqpf kkqp"qh'vj g"wpkv'cpf "gswkr o gpv'kp"vj g"wpkv0C"eqr {"qh'vj g"kpkvkcn' kpurgevkqp."uki pgf "d{"vj g"URJ C"cpf "vj g"gpcpv."o wuv'dg"r tqxkf gf "vq"vj g"gpcpv'cpf "tgvckpgf "kp"vj g" tgukf gpv'hkng0

   URJ C"Rqrke{"

   Cp{"cf wuv'hco kn{"o go dgt"o c{"cwgpf "vj g"kpkvkcn'kpurgevkqp"cpf "uki p"vj g"kpurgevkqp"hqto " hqt"vj g"j gcf "qh'j qwugj qnf 0

### Move-Out Inspections [24 CFR 966.4(i)]

Vj g"URJ C"o wuv'kpurgev'vj g"wpkv'cv'vj g"vko g"vj g"tgukf gpv'xcecvgu"vj g"wpkv'cpf "o wuv'cnqy "vj g" tgukf gpv'vq"r ctvkekr cvg"kp"vj g"kpurgevkqp"kh'vj g{"y kuj ."wpnguu"vj g"gpcpv'xcecvgu"y kjqwv'pqvkeg"vq" vj g"URJ C0Vj g"URJ C"o wuv'r tqxkf g"vq"vj g"gpcpv'c"uvcvgo gpv'qh'cp{"ej cti gu"vq"dg"o cf g"hqt" o ckpvgpcpeg"cpf "f co ci g"dg{qpf "pqto cn'y gct"cpf "vgct0

Vj g"f khhgtgpeg"dgwy ggp"vj g"eqpf kkqp"qh'vj g"wpkv'cv'o qxg-kp"cpf "o qxg-qwv'guvcdnkuj gu"vj g"dcuku" hqt"cp{"ej cti gu"ci ckpuv'vj g"ugewtkv{"f gr qukv'uq"nqpi "cu"vj g"y qtm'pggf gf "gzeggf u"vj cv'hqt"pqto cn' y gct"cpf "vgct0

   URJ C"Rqrke{"

   Y j gp"cr r nkecdng."vj g"URJ C"y km'r tqxkf g"vj g"gpcpv'y kj "c"uvcvgo gpv'qh'ej cti gu"vq"dg" o cf g"hqt"o ckpvgpcpeg"cpf "f co ci g"dg{qpf "pqto cn'y gct"cpf "vgct."y kj kp"32"dwukpguu"f c{u" qh'eqpf wevkpi "vj g"o qxg-qwv'kpurgevkqp0

### Annual Inspections [24 CFR 5.705]

Ugevkqp"8 *h+*5+"qh'vj g"Wpkvgf "Uvcvgu"J qwukpi "Cev'qh'3; 59"tgswktgu"vj cv'RJ Cu"kpurgev'gcej "r wdnke" j qwukpi "r tqlgev'cppwcm{"vq"gpuwtg"vj cv'vj g"r tqlgev¢u"wpkvu"ctg"o ckpvckpgf "kp"f gegpv."uchg."cpf " ucpkvct{"eqpf kkqp0Vj g"URJ C"uj cm'eqpvkpwg"wukpi "vj g"Wpkhqto "Rj {ukecn'Eqpf kkqp"Uvcpf ctf u" *WREU+"kp"46"EHT "5. "Uwdr ctv'I ."Rj {ukecn'Eqpf kkqp"Uvcpf ctf u"cpf "Kpurgevkqp"Tgswktgo gpvu. "vq" eqpf wev'cppwcn'r tqlgev'kpurgevkqpu0Vj gug"uvcpf ctf u"cff tguu"vj g"kpurgevkqp"qh'vj g"ukg"ctgc. " dwknf kpi "u{uvgo u"cpf "eqo r qpgpvu. "cpf "f y gmkpi "wpkvu0

   URJ C"Rqrke{"

   Vj g"URJ C"y km'kpurgev'cm'qeewr kgf "wpkvu"cppwcm{"wukpi "J WF ¢u"Pcvkqpcn'Uvcpf ctf u"hqt" vj g"Rj {ukecn'Kpurgevkqp"qh'Tgcn'Guvcvg"*P URKTG+0

## Quality Control Inspections

Vj g'r wtr qug"qh's wcrlkv{"eqpvtqn'kpur gevkqpu'ku'vq"cuuwtg'vj cv'cnn'f ghgewu'y grg"kf gpvkhkgf "kp'vj g" qtki kpcn'kpur gevkqp."cpf "vj cv'tgr cktu'y grg"eqp r ngvgf "cv'cp"ceegr vcdng"ngxgn'qh'etchuuo cpuj kr "cpf " y kj kp'cp"ceegr vcdng"ko g"htco g"

<u>URJ C"Rqnke{"</u>

Uwr gtxkuqr{'s wcrlkv{"eqpvtqn'kpur gevkqpu'y knl'dg"eqpf wevgf "kp'ceeqtf cpeg'y kj "vj g"URJ C øu" o ckpvgpcpeg'r ncp0'

## Special Inspections

<u>URJ C"Rqnke{"</u>

URJ C"uvchh'o c{"eqpf wev'c"ur gekcn'kpur gevkqp'hqt"cp{'qh'vj g"hqmqy kpi "tgcuqpu<

J qwugmggr kpi "

Wpkv'eqpf kvkqp"

Uwur gevgf "ngcug"xkqncvkqp"

Rtgxgpvkxg"o ckpvgpcpeg"

Tqwvkpg"o ckpvgpcpeg"

Vj gtg"ku'tgcuqpcdng"ecwug'vq"dgnkgxg"cp"go gti gpe{"gzkuvu"

## Other Inspections

<u>URJ C"Rqnke{"</u>

Dwknf kpi "gzvgtkqtu."i tqwpf u."eqo o qp"ctgcu'cpf "u{uvgo u'y knl'dg"kpur gevgf "ceeqtf kpi "vq" vj g"URJ C øu"o ckpvgpcpeg'r ncp0'

## 8-II.C. NOTICE AND SCHEDULING OF INSPECTIONS

### Notice of Entry

#### *Non-emergency Entries [24 CFR 966.4(j)(1)]*

Vj g"URJ C"o c{"gpvgt"vj g"wpkv."y kj "tgcuqpcdng"cf xcpeg"pqvkhkecvkqp"vq"r gthqto "tqwvkpg"
kpur gevkqpu"cpf o ckpvgpcpeg."o cng"ko r tqxgo gpvu"cpf "tgr cktu."qt"vq"uj qy "vj g"wpkv"hqt"tg-ngcukpi 0"
C"y tkwgp"uvcvgo gpv"ur gekh{kpi "vj g"r wtr qug"qh"vj g"URJ C"gpvt{"f gnkxgtgf "vq"vj g"f y gmkpi "wpkv"cv"
ngcuv"y q"f c{u"dghqtg"uwej "gpvt{"ku"eqpukf gtgf "tgcuqpcdng"cf xcpeg"pqvkhkecvkqp0

> URJ C"Rqnke{"
>
> Vj g"URJ C"y km"pqvkh{"vj g"tgukf gpv"kp"y tkkpi "cv"ngcuv"6: "j qwtu"r tkqt"vq"cp{"pqp-
> go gti gpe{"kpur gevkqp0"
>
> Hqt"tgi wnct"cppwcn"kpur gevkqpu."vj g"hco kn{"y km"tgegkxg"cv"ngcuv"4 y ggmu"y tkwgp"pqvkeg"qh"
> vj g"kpur gevkqp"vq"cmqy "vj g"hco kn{"vq"r tgr ctg"vj g"wpkv"hqt"vj g"kpur gevkqp0
>
> Gpvt{"hqt"tgr cktu"tgs wguvgf "d{"vj g"hco kn{"y km"pqv"tgs wktg"r tkqt"pqvkeg0Tgs wguvgf "tgs wguvgf "
> tgr cktu"r tguwo g"r gto kuukqp"hqt"vj g"URJ C"vq"gpvgt"vj g"wpkv0
>
> Gzegr v"hqt"go gti gpekgu."o cpai go gpv"y km"pqv"gpvgt"vj g"f y gmkpi "wpkv"vq"r gthqto "
> kpur gevkqpu"y j gtg"c"r gv"tgukf gu"wpnguu"ceeqo r cpkgf "hqt"vj g"gpvtgg"f wtcvkqp"qh"vj g"
> kpur gevkqp"d{"vj g"r gv"qy pgt"qt"tgur qpukdng"r gtuqp"f guki pcvgf "d{"vj g"r gv"qy pgt"kp"
> ceeqtf cpeg"y kj "vj g"r gv"r qnkekgu"kp"Ugevkqp"32-KKF 0

#### *Emergency Entries [24 CFR 966.4(j)(2)]*

Vj g"URJ C"o c{"gpvgt"vj g"f y gmkpi "wpkv"cv"cp{"ko g"y kj qwv"cf xcpeg"pqvkeg"y j gp"vj gtg"ku"
tgcuqpcdng"ecwug"vq"dgnkgxg"vj cv"cp"go gti gpe{"gzkuvu0Kf "pq"cf wnv"j qwugj qnf "o go dgt"ku"r tgugpv"cv"
vj g"ko g"qh"cp"go gti gpe{"gpvt{.vj g"URJ C"o wuv"ngcxg"c"y tkwgp"uvcvgo gpv"uj qy kpi "vj g"f cvg."ko g"
cpf "r wtr qug"qh"vj g"gpvt{"r tkqt"vq"ngcxkpi "vj g"f y gmkpi "wpkv0

### Scheduling of Inspections

> URJ C"Rqnke{"
>
> Kpur gevkqpu"y km"dg"eqpf wevgf "f wtkpi "dwukpguu"j qwtu0Kf "c"hco kn{"pggf u"vq"tguej gf wng"cp"
> kpur gevkqp."vj g"o wuv"pqvkh{"vj g"URJ C"cv"ngcuv"46"j qwtu"r tkqt"vq"vj g"uej gf wngf "kpur gevkqp0"
> Vj g"URJ C"y km"tguej gf wng"vj g"kpur gevkqp"pq"o qtg"vj cp"qpeg"wpnguu"vj g"tgukf gpv"j cu"c"
> xgtkhkcdng"i qqf "ecwug"vq"f gnc{"vj g"kpur gevkqp0Vj g"URJ C"o c{"tgs wguv"xgtkhkecvkqp"qh"uwej "
> ecwug0

### Attendance at Inspections

Tgukf gpvu"ctg"tgs wktgf "vq"dg"r tgugpv"hqt"o qxg/kp"kpur gevkqpu"]46"EHT"; 8806*k+_0"Vj gtg"ku"pq"uwej "
tgs wktgo gpv"hqt"qvj gt"v{r gu"qh"kpur gevkqpu0

> URJ C"Rqnke{"
>
> Gzegr v"cv"o qxg/kp"kpur gevkqpu."vj g"tgukf gpv"ku"pqv"tgs wktgf "vq"dg"r tgugpv"hqt"vj g"
> kpur gevkqp0Vj g"tgukf gpv"o c{"cwgpf "vj g"kpur gevkqp"kh"vj g{"y kuj 0
>
> Kf "pq"qpg"ku"cv"j qo g."vj g"kpur gevqt"y km"gpvgt"vj g"wpkv"cpf "eqpf wev"vj g"kpur gevkqp0C"eqr {"
> qh"vj g"kpur gevkqp"tgr qtv"y km"dg"r tqxkf gf "vq"vj g"tgukf gpv0

# 8-II.D. INSPECTION RESULTS

Vj g'URJ C'ku'qdnki cvgf '\vq'o ckpvckp'f y gmkpi 'wpku'cpf 'vj g'r tqlgev'kp'f gegpv.'uchg'cpf 'ucpkvct{ '
eqpfkkqp'cpf '\vq'o ceg'ngeguuct{ 'tgr cktu'vq'f y gmkpi 'wpku]46'EHT'; 8806*g+_0'

## Emergency Repairs [24 CFR 966.4(h)]

Kh'\vj g'wpkv'ku'f co ci gf '\vq'\vj g'gzvgpv'\vj cv'eqpfkkqpu'ctg'etgcvgf 'y jkej 'ctg'j c| ctf qwu'\vq'\vj g'nkhg.'
j gcnj .'qt'uchgv{ 'qh'\vj g'qeewr cpwu.'\vj g'\vgpcpv'o wuv'ko o gf kcvgn{ 'pqvkh{ '\vj g'URJ C'qh'\vj g'f co ci g.'
cpf '\vj g'URJ C'o wuv'o ceg'tgr cktu'y kj kp'c'tgcuqpcdng'ko g'htco g0'

Kh'\vj g'f co ci g'y cu'ecwugf 'd{'c'j qwugj qnf 'o go dgt'qt'i wguv.'\vj g'URJ C'o wuv'ej cti g'\vj g'hco kn{ 'hqt '
vj g'tgcuqpcdng'equv'qh'tgr cktu0'Vj g'URJ C'o c{'cnuq'\vcmg'ngcug'gphqtego gpv'cevkqp'ci ckpuv'\vj g'
hco kn{0'

Kh'\vj g'URJ C'ecppqv'o ceg'tgr cktu's wkemn{.'\vj g'URJ C'o wuv'qhhgt'\vj g'hco kn{ 'uvcpf ctf 'cnvgtpcvkxg'
ceeqo o qf cvkqpu0'Kh'\vj g'URJ C'ecp'pgkej gt'tgr ckt'\vj g'f ghgev'y kj kp'c'tgcuqpcdng'ko g'htco g'pqt'
qhhgt'cnvgtpcvkxg'j qwukpi .'tgpv'uj cnn'dg'cdcvgf 'kp'r tqr qtvkqp'vq'\vj g'ugtkqwupguu'qh'\vj g'f co ci g'cpf '
nquu'kp'xcnwg'cu'c'f y gmkpi 0'Tgpv'uj cnn'pqv'dg'cdcvgf 'kh'\vj g'f co ci g'y cu'ecwugf 'd{'c'j qwugj qnf '
o go dgt'qt'i wguv.'qt'kh'\vj g'tgukf gpv'tglgev'\vj g'cnvgtpcvkxg'ceeqo o qf cvkqpu0'

> URJ C'Rqrke{ '

> Y j gp'eqpf kkqpu'kp'\vj g'wpkv'ctg'j c| ctf qwu'vq'nkhg.'j gcnj .'qt'uchgv{.'\vj g'URJ C'y knn'o ceg'
> tgr cktu'qt'qvj gty kug'cdcvg'\vj g'ukwcvkqp'y kj kp'46'j qwtu0'

> F ghgev'j c| ctf qwu'vq'nkhg.'j gcnj .'qt'uchgv{ 'kpenwf g.'dwv'ctg'pqv'nko kgf '\vq.'\vj g'hqmqy kpi <'

>> Cp{'eqpf kkqp'\vj cv'lgqr ctf k| gu'\vj g'ugewtkv{ 'qh'\vj g'wpkv'

>> O clqt'r nwo dkpi 'ngcmu'qt'hqqf kpi .'y cvgtnqi i gf 'egknkpi 'qt'hnqqt'kp'ko o kpgpv'
>> f cpi gt'qh'hcnnkpi '

>> P cwvtcn'qt'NR'i cu'qt'hwgn'qkn'ngcmu'

>> Cp{'gngevtkecn'r tqdngo 'qt'eqpf kkqp'\vj cv'eqwnf 'tguwnv'kp'uj qem'qt'hktg'

>> Cdugpeg'qh'c'y qtmkpi 'j gcvkpi 'u{uvgo 'y j gp'qwukf g'vgo r gtcwtg'ku'dgnqy '82'
>> f gi tggu'Hcj tgpj gkv'

>> Wkknkkgu'pqv'kp'ugtxkeg.'kpenwf kpi 'pq'twppkpi 'j qv'y cvgt'

>> Eqpf kkqpu'\vj cv'r tgugpv'\vj g'ko o kpgpv'r quukdknkv{ 'qh'kplwt{ '

>> Qduvcengu'\vj cv'r tgxgpv'uchg'gpvtcpeg'qt'gzkv'htqo '\vj g'wpkv'

>> Cdugpeg'qh'c'hwpevkqpkpi 'vqkngv'kp'\vj g'wpkv'

>> Kpqr gtcdng'uo qme'f gvgevqtu'

>> Kp'kp'ukwcvkqpu'y j gtg'\vj g'wpkv'qt'dwknf kpi 'j cu'c'hwgn'dwtpkpi 'cr r nkcpeg'qt'cp'
>> cwcej gf 'i ctci g.'o kuukpi 'qt'kpqr gtcdng'ectdqp'o qpqzkf g'f gvgevqtu'

## Non-emergency Repairs

### SPHA Policy

The SPHA will correct non-life threatening health and safety defects within 15 business days of the inspection date. If the SPHA is unable to make repairs within that period due to circumstances beyond the SPHA's control (e.g. require parts or services are not available, weather conditions, etc.) the SPHA will notify the family of any estimated date of completion.

The family must allow the SPHA access to the unit to make repairs.

Except for emergencies, a management agent will not enter the dwelling unit to perform repairs where a pet resides unless accompanied for the entire duration of the repair by the pet owner or responsible person designated by the pet owner in accordance with the pet policies in Section 10-III.D.

## Resident-Caused Damages

### SPHA Policy

Damage to the unit beyond and tear will be billed to the tenant in accordance with the policies in 7-IIF. Maintenance and Damage Charges.

Repeated or excessive damages to the unit beyond normal wear and tear will be considered a serious or repeated violation of the lease.

## *Housekeeping*

### SPHA Policy

Residents who house housekeeping habits pose a non-emergency health or safety risks encourage inspect or document information, or cause damage to the unit are in violation of the lease. In these instances, the SPHA will provide proper notice of a lease violation.

A reinspection will be conducted within 30 days to confirm that the resident has complied with the requirement to abate the problem. Failure to abate the problem or allow for a reinspection is considered a violation of the lease and may result in termination of tenancy in accordance with Chapter 13.

Notices of lease violation will also be issued to residents who house improperly disengage the unit's smoke or fire detector. Only one warning will be given. A second incidence will result in lease termination.

"                                                   "

**EXHIBIT 8-1: SMOKE-FREE POLICY**

Kp"ceeqtf cpeg"y kj "J WF "tgi wncvkqpu."yj g"J qwukpi "Cwj qtkv{"j cu"cf qr vgf "yj gug"uo qmg/htgg"
r qnkekgu0Vj g"r qnkekgu"ctg"ghhgevkxg"cu"qh"Dqctf "cr r tqxcn'f cvg0

F wg"vq "yj g"kpetgcugf "tkum'qh'hktg "kpetgcugf "o ckpvgpcpeg"equvu."cpf "yj g"npqy p'j gcnyj "ghhgevu"qh"
ugeqpf j cpf "uo qmg."o qmkpi "ku'r tqj kdkvgf "kp'cm'hkxkpi "wpkuu'cpf "kpvgtkqt"ctgcu."kpenwf kpi "dwv'pqv"
nko kvgf "vq'j cnw c{u."tgpvcn'cpf "cf o kpkuvtcvkxg"qhhkegu."eqo o wpkv{"egpvgtu."f c{"ectg"egpvgtu."
ncwpf t{"egpvgtu."cpf "uko knct"utwewtgu0Uo qmkpi "ku'cnuq "r tqj kdkvgf "kp'qwf qqt"ctgcu'y kj kp"47 "hggv"
htqo "r wdnke"j qwukpi "cpf "cf o kpkuvtcvkxg"dwknf kpi u0

Vj ku'r qnke{"cr r nkgu'vq'cnn'go r nq{ggu."tgukf gpvu."j qwugj qnf "o go dgtu."i wguu."cpf "ugtxkeg"r gtuqpu0
Tgukf gpvu'ctg"tgur qpukdng"hqt"gpuwtkpi "yj cv'j qwugj qnf "o go dgtu'cpf "i wguu'eqo r n{"y kj "yj ku'twng0

Vj g"vgto "õuo qmkpi ö"o gcpu'cp{'kpj cnkpi ."gzj cnkpi ."dwtpkpi ."qt"ecrr{kpi "cp{'ki j vgf "eki ct."
eki ctgvwg."r kr g."qt"qyj gt"r qj kdkvgf "vqdceeq"r tqf wev'kp'cp{'o cppgt"qt"cp{'hqto 0Rtqj kdkvgf "
vqdceeq"r tqf wevu'kpenwf g"y cvgr kr gu"qt"j qqmcj u0

Xkqncvkqp'qh'yj g"uo qmg/htgg"r qnke{"eqpuvkwwgu'c'xkqncvkqp'qh'yj g"vgto u'qh'yj g"r wdnke"j qwukpi "
ngcug0Eqpugs wgpegu'qh'ngcug'xkqncvkqpu"kpenwf g"vgto kpcvkqp'qh'vgpcpe{0

## SPHA POLICIES

### Designated Smoking Areas (DSA)

    Uo qmkpi "ku'r gto kwgf "qpn{'kp'yj g"ur gekhkecm{'f guki pcvgf "ctgcu'qwukf g'yj g"dwknf kpi u'qh'yj g"
cr ctvo gpv'eqo o wpkv{0Vj g"uo qmkpi "r gto kuukdng"ctgcu'ctg"o ctmgf "d{"uki pci g0Tgukf gpvu"
wukpi "yj g"f guki pcvgf "uo qmkpi "ctgcu'o wuv'gz kvkpi wkj "cm'uo qmkpi "o cvgtkcnu'cpf "f kur qug"qh'
yj go "uchgn{'kp'tgegr vcengu'r tqxkf gf "hqt"yj cv'r wtr qug0

    Uo qmkpi "qp'dcneqpkgu'r cvkqu."cpf "kko kvgf "eqo o qp'ctgcu'cwcej gf "vq'qt'qwukf g"qh'yj g"
tgukf gpv*u'cr ctvo gpv'ku'pqv'r gto kwgf 0

### Electronic Nicotine Delivery Systems (ENDS)

Gngevtqpke"pkeqvkpg"f gnkxgt{"u{uvgo u"*GP F U+"kpenwf g"g/eki ctgwgu."pkeqvkpg"kpj cngtu."cpf "xcr kpi "
f gxkegu0

    Wug"qh'GP F U'ku'pqv'r gto kwgf "kp'r wdnke"j qwukpi "wpkuu."eqo o qp'ctgcu."qt'kp'qwf qqt"ctgcu'
y kj kp'47 "hggv'htqo "j qwukpi "cpf "cf o kpkuvtcvkxg"dwknf kpi u0

### Effective Date

Vj g"URJ Cøu'ghhgevkxg"f cvg'*u+'qh'yj ku'uo qmg/htgg"r qnke{"ku'ctg"cu'hqmqy u<

    Vj g"uo qmg/htgg"r qnke{"ku'ghhgevkxg"hqt'cm'tgukf gpvu."j qwugj qnf "o go dgtu."go r nq{ggu."
i wguu."cpf "ugtxkeg"r gtuqpu'cu'qh'Lcpwct{"3."42350

    Tgukf gpvu'o wuv'gz gewvg"c"uo qmg/htgg"ngcug"cf f gpf wo "cu'r ctv'qh'yj g"cppwcn'ngcug"tgpgy cn'
r tqeguu0Cm'tgukf gpvu'o wuv'j cxg"dggp'kp'eqo r nkcpeg"y kj "yj g"uo qmg/htgg"r qnke{"cu'qh"
Lwn{"52."42350

### Enforcement

Vj g"URJ C"o wuv'gphqteg"uo qmg/htgg"r qnkekgu'y j gp'c'tgukf gpv'xkqncvgu'yj ku'r qnke{0Y j gp"
gphqtekpi "yj g"ngcug."yj g"URJ C"y kn'r tqxkf g"f wg"r tqeguu'cpf "cmqy "tgukf gpvu'vq"gz gtekug"yj gkt'tki j v"

vq "cp "kphqto cnľugwrgo gpv'cpf "hqto cn'j gctkrpi 0'Vj g"URJ C"y knľpqv'gxkev'c'tgukf gpv'hqt"c"ukri ng"
kpekf gpv'qh"uo qnkpi "kp"xkqncvkqp"qh'\j ku'r qnke{0'Cu"uwej ."\j g"URJ C"y knľko r ngo gpv'c"i tcf wcvgf "
gphqtego gpv'htco gy qtn.'\j cv'kpenwf gu"guecncvkpi "y ctpkpi u0'Rtkqt"vq "r wtuwkpi "gxkevkqp"hqt"
xkqncvkqp"qh'uo qng/htgg"r qnkekgu."\j g"URJ C"y knľcng"ur gekhke."r tqi tguukxg"o qpkqtkpi "cpf "
gphqtego gpv'cevkqpu."y j kng'cv'\j g"uco g"\ko g"gf wecvkpi "vgpcpvu"cpf "r tqxkfkpi "uo qnkpi "eguucvkqp"
kphqto cvkqp0'Vj g"ngcug"y knľf gpvkh{"\j g"cevkqpu"\j cv'eqpuvkwwg"c"r qnke{"xkqncvkqp."swcpvkh{"\j g"
pwo dgt"qh'f qewo gpvgf ."xgtkhkgf "xkqncvkqpu"\j cv'y cttcpv'gphqtego gpv'cevkqp."uvcvg'cp{"
f kuekr nkpct{"cevkqpu"\j cv'y knľdg"\cmgp'hqt"r gtukuvgpv'pqp/tgur qpukxgpguu"qt'tgr gcvgf "
pqpeqo r nkcpeg."cpf "uvcvg'j qy "o cp{"kpuvcpegu"qh'pqpeqo r nkcpeg"y knľeqpuvkwwg"c'xkqncvkqp0'
Vgpcpe{"vgto kpcvkqp"cpf "gxkevkqp"y knľdg"r wtuwgf "qpn{"cu'c"ncuv'tguqtv0'Vj g"URJ C"o c{"vgto kpcvg"
vgpcpe{"cv'cp{"ko g"hqt"xkqncvkqpu"qh'\j g"ngcug"cpf "hcknwtg"vq "qy gty kug'hwnhknľj qwugj qnf "
qdnki cvkqpu"kh'tgukf gpv'dgj cxkqt'f kuwutdu"qy gt'tgukf gpwø'r gceghwn'gplq{o gpv'cpf "ku'pqv'eqpfwekxg"
vq "o ckpvckpkpi "\j g"r tqr gtv{"kp'c'f gegpv."uchg."cpf "ucpkct{"eqpfkvkqp0'

Wr qp"kuuwcpeg"qh'c"y tkwgp"y ctpkpi "htqo "\j g"r tqr gtv{"o cpci gt"cpf lqt'c'f qewo gpvgf "eqo r nckpv."
\j g"URJ C"y knľkpetgcug"\j g"htgswgpe{"qh'wpkv'kpur gevkqpu"hqt"c"uwur gevgf "r qnke{"xkqncqt0'URJ C"
uvchh'y knľkpur gev'\j g"wpkv'o qpyj n{"hqt"y gnľo qpyj u'vq "f gvgto kpg"qpi qkpi "eqo r nkcpeg"y kj "\j ku"
r qnke{"cpf "\j g"ngcug0'

Vj g"URJ C"y knľr tqxkfg"kphqto cvkqp"cpf "tguqwtegu"qp"uo qnkpi "eguucvkqp."kpenwfkpi <'Rkpgmcu"
Eqwpv{øu"Vqdceeq"Rtgxgpvkqp"cpf "Eqpvtqn'Rtqi tco "cpf "Vqdceeq"Htgg"Hnqtkfc0'

Kh'\j g"tgukf gpv'f qgu"pqv'j cxg"cp{"pgy "xkqncvkqpu"hqt"y gnľo qpyj u."\j g"tgukf gpv'y knľdg"
eqpukf gtgf "vq 'j cxg"c"engct'tgeqtf ."cpf "pq"hwtyj gt"gphqtego gpv'cevkqp"y knľdg"\cmgp0'

Tgr gcvgf "xkqncvkqp"qh'\j g"o qng/htgg"r qnke{"o c{"tkug"vq "\j g"ngxgn'qh'qy j gt"i qqf "ecwug"hqt"
vgto kpcvkqp"qh'vgpcpe{0'Vj tgg"xkqncvkqpu"kp'c"y gnľ*34+"o qpyj "r gtkqf "y knľeqpuvkwwg'i qqf "ecwug"
hqt"vgto kpcvkqp"qh'\gpcpe{0'

## Reasonable Accommodation

Y j kng"cf f kevkqp"vq "pkeqvkpg"qt"uo qnkpi "ku'pqv'c"f kucdknkv{."\j g"URJ C"y knľr tqxkfg"tgcuqpcdng"
ceeqo o qf cvkqp"vq 'r gtuqpu"y kj "f kucdknkvkgu"y j q"o qng"yj cv'ctg'kp'eqo r nkcpeg"y kj "\j g"
tgswktgo gpvu"qh'\j ku'uo qng/htgg"r qnke{0'

"

# Chapter 9

## REEXAMINATIONS

]46'EHT'; 820479.'; 82047; .'; 8806_'

## INTRODUCTION

Y kj "vj g"gzegr vkqp"qh'pqp/r wdnke'j qwukpi "qxgt"kpeqo g"hco knkgu."vj g"URJ C"ku'tgs wktgf "vq" tggzco kpg"gcej "hco kn{øu'kpeqo g"cpf "eqo r qukvkqp'r gtkqf kecm{."cpf "vq"cf lwuv'vj g"hco kn{øu'tgpv' ceeqtf kpi n{0'RJ Cu'o wuv'cf qr v'r qnkekgu"hqt"eqpf wevkpi "cppwcn'cpf "kpvgtko "tggzco kpcvkqpu'vj cv' ctg"eqpukuvgpv'y kj "tgi wncvqt{"tgs wktgo gpvu"cpf "o wuv'eqpf wev'tggzco kpcvkqpu'kp"ceeqtf cpeg'y kj " uwej "r qnkekgu"]46'EHT'; 820479*e+0'"

Vj g"htgs wgpe{'y kj "y j kej "vj g"URJ C"o wuv'tggzco kpg"vj g"kpeqo g"cpf "eqo r qukvkqp'qh'c'hco kn{" f gr gpf u'qp"y j gy j gt"vj g"hco kn{'r c{u'kpeqo g/dcugf "tgpv'qt"hncv'tgpv0'J WF "tgs wktgu'vj g"URJ C"vq" qhhgt"cmi'hco knkgu"vj g"ej qkeg"qh'r c{kpi "kpeqo g/dcugf "tgpv'qt"hncv'tgpv'cv'ngcuv'cppwcm{0'Vj g" URJ Cøu'r qnkekgu"hqt'qhhgtkpi "hco knkgu"c'ej qkeg"qh'tgpvu'ctg"ngecvgf "kp'Ej cr vgt'80'

Vj ku'ej cr vgt'f kuewuugu'dqyj "cppwcn'cpf "kpvgtko "tggzco kpcvkqpu0

Rctv'K:'Cppwcn'Tggzco kpcvkqpu'hqt"Hco knkgu'Rc{kpi "Kpeqo g'Dcugf "Tgpvu0'Vj ku'r ctv' f kuewuugu'vj g"tgs wktgo gpvu"hqt'cppwcn'tggzco kpcvkqp'qh'kpeqo g'cpf "hco kn{eqo r qukvkqp0' Hwmi'tggzco kpcvkqpu'ctg"eqpf wevgf "cv'ngcuv'qpeg'c{gct"hqt"hco knkgu'r c{kpi "kpeqo g/dcugf " tgpvu0'

Rctv'KK:'Tggzco kpcvkqpu'hqt"Hco knkgu'Rc{kpi "Hncv'Tgpvu0'Vj ku'r ctv'eqpvckpu'vj g"URJ Cøu" r qnkekgu'hqt"eqpf wevkpi "hwmi'tggzco kpcvkqpu'qh'hco kn{'kpeqo g'cpf "eqo r qukvkqp'hqt" hco knkgu'r c{kpi "hncv'tgpvu0'Vj gug'hwmi'tggzco kpcvkqpu'ctg"eqpf wevgf "cv'ngcuv'qpeg'gxgt{" yj tgg"{gctu0'Vj ku'r ctv'cnuq'eqpvckpu'vj g"URJ Cøu'r qnkekgu'hqt"eqpf wevkpi "cppwcn'wr f cvgu'qh' hco kn{'eqo r qukvkqp'hqt"hncv'tgpv'hco knkgu0'

Rctv'KKK:'Kpvgtko "Tggzco kpcvkqpu0'Vj ku'r ctv'kpenwf gu'J WF "tgs wktgo gpvu'cpf "URJ C" r qnkekgu'tgncvgf "vq"y j gp"c'hco kn{'o c{'cpf "o wuv'tgr qtv'ej cpi gu'yj cv'ceewt'dgyy ggp"cppwcn' tggzco kpcvkqpu0'

Rctv'KX<'Tgecnewncvkpi "Vgpcpv'Tgpv0'Chvgt"i cyj gtkpi "cpf "xgtkh{kpi "tgs wktgf "kphqto cvkqp" hqt"cp"cppwcn'qt"kpvgtko "tggzco kpcvkqp."vj g"URJ C"o wuv'tgecnewncvg"vj g"vgpcpv'tgpv0'Y j kng" vj g"dcuke'r qnkekgu"vj cv'i qxgtp"vj gug"ecnewncvkqpu'ctg"r tqxkf gf "kp'Ej cr vgr'8."vj ku'r ctv' f guetkdgu'vj g"r qnkekgu"vj cv'chhgev'vj gug"ecnewncvkqpu'f wtkpi "c'tggzco kpcvkqp0'

Rqnkekgu'i qxgtpkpi "tgcuqpcdng"ceeqo o qf cvkqp."hco kn{'r tkxce{."tgs wktgf "hco kn{'eqqr gtcvkqp."cpf " r tqi tco "cdwug."cu'f guetkdgf "gnugy j gtg"kp'yj ku'CEQR."cr r n{'vq"cppwcn'cpf "kpvgtko " tggzco kpcvkqpu0'

## 9-I.A. OVERVIEW

Hqt''yj qug''hco knkgu''y j q''ej qqug''vq''r c{''kpeqo g/dcugf ''tgpv.''yj g''URJ C''o wuv'eqpf wev'c'' tggzco kpcvkqp''qh'kpeqo g''cpf ''hco kn{''eqo r qukvkqp''cv''ngcuv''cppwcm{'']46''EHT'': 820479*c+*3+0''Hqt '' hco knkgu''y j q''ej qqug''hncv'tgpvu.''yj g''URJ C''o wuv'eqpf wev'c''tggzco kpcvkqp''qh'hco kn{''eqo r qukvkqp''cv' ngcuv''cppwcm{'cpf ''o wuv'eqpf wev'c''tggzco kpcvkqp''qh'hco kn{''kpeqo g''cv''ngcuv''qpeg''gxgt{''yj tgg''{gctu'' ]46''EHT'': 820479*c+*4+0''Hqt ''cp{''pqp/r wdnke''j qwukpi ''qxgt''kpeqo g''hco knkgu.''yj g''URJ C''o c{''pqv' eqpf wev'cp''cppwcn'tggzco kpcvkqp''qh'hco kn{''kpeqo g0'Rqnkekgu''tgncvgf ''vq''yj g''tggzco kpcvkqp''r tqeguu'' hqt''hco knkgu''r c{kpi ''hncv'tgpv''ctg''nqecvgf ''kp''Rctv''KK''qh'yj ku''ej cr vgt0'

Hqt''cm'tgukfgpvu''qh'r wdnke''j qwukpi .''y j gyj gt''yj qug''tgukfgpvu''ctg''r c{kpi ''kpeqo g/dcugf ''qt''hncv'tgpvu.'' yj g''URJ C''o wuv'eqpf wev'cp''cppwcn'tgxkgy ''qh'eqo o wpkv{''ugtxkeg''tgswktgo gpv'eqo r nkcpeg0'Vj ku'' cppwcn'tggzco kpcvkqp''ku''cnuq''c''i qqf ''vko g''vq''j cxg''tgukfgpv''uki p''eqpugpv'hqto u''hqt''etko kpcn'' dcemi tqwpf ''ej gemu''kp''ecug''yj g''etko kpcn'j kuvqt{''qh'c''tgukfgpv''ku''pggfgf ''cv'uqo g''r qkpv'hqt''yj g'' r wtr qugu''qh'ngcug''gphqtego gpv'qt''gxkevkqp0'

Vj g''URJ C''ku'tgswktgf ''vq''qdvckp''cm'qh'yj g''kphqto cvkqp''pgeguuct{''vq''eqpf wev'tggzco kpcvkqpu0'J qy '' yj cv'kphqto cvkqp''y km'dg''eqmgevgf ''ku''nghv'vq''yj g''f kuetgvkqp''qh'yj g''URJ C0''Hco knkgu''ctg''tgswktgf ''vq'' r tqxkf g''cewttgpv'cpf ''ceewtcvg''kphqto cvkqp''qp''kpeqo g.''cuugvu.''cmqy cpeg''cpf ''f gf wevkqpu.''hco kn{'' eqo r qukvkqp''cpf ''eqo o wpkv{''ugtxkeg''eqo r nkcpeg''cu''r ctv'qh'yj g''tggzco kpcvkqp''r tqeguu'']46''EHT'' ; 82047; 0'

Vj ku'r ctv'eqpvckpu''yj g''URJ Cøu''r qnkekgu''hqt''eqpf wevkpi ''cppwcn'tggzco kpcvkqpu0'

# 9-I.B STREAMLINED ANNUAL REEXAMINATIONS [24 CFR 960.257]

J WF "rgto ku'RJ Cu'vq"uvtgco lkpeg"vjg'kpeqo g"fgvgto kpcvkqp"rtqeguu"hqt"hco lk{"o go dgtu"y kj "hkzgf "uqwtegu"qh'kpeqo g0Y j kng'vj ktf /rctv{"xgtkhkecvkqp"qh'cn'kpeqo g"uqwtegu'o wuv'dg"qdvckpgf "fwtkpi "vj g'kpvcmg'rtqeguu"cpf "gxgt{"vj tgg"{gctu"vj gtgchvgt."kp"vj g'kpvgtxgpkpi "{gctu"vj g'URJ C" o c{"fgvgto kpg"kpeqo g"htqo "hkzgf "uqwtegu"d{"crrn{kpi "c"xgtkhkgf "equv'qh'nkxkpi "cflwuvo gpv "*EQNC+'qt"tcvg"qh'kpvgtgu0'Vj g'URJ C"o c{"j qy gxgt."qdvckp"vj ktf /rctv{"xgtkhkecvkqp"qh'cn' kpeqo g."tgi ctf nguu"qh'vj g'uqwteg0Hwtvj gt."wrqp"tgswguv'qh'vj g'hco lk{."vj g'URJ C"o wuv'rgthqto " vj ktf /rctv{"xgtkhkecvkqp"qh'cn'kpeqo g"uqwtegu0

Hkzgf "uqwtegu'qh'kpeqo g"kpenwfg"Uqekcn'Ugewtkv{'cpf "UUK'dgpghkvu."rgpukqpu."cppwkvkgu."fkucdknkv{" qt"fgcvj "dgpghkvu."cpf "qvj gt"uqwtegu'qh'kpeqo g"uwdlgev'vq"c"EQNC"qt"tcvg"qh'kpvgtguv0'Vj g" fgvgto kpcvkqp'qh'hkzgf "kpeqo g"o c{"dg'uvtgco nkpgf "gxgp'kh'vj g'hco lk{'cnuq'tgegkxgu'kpeqo g'htqo " qvj gt"pqp/hkzgf "uqwtegu0

Vy q'uvtgco nkpkpi "qrvkqpu'ctg'cxckncdng.'fgrgpfkpi "wrqp'vj g'rtegpvci g'qh'vj g'hco lk{øu'kpeqo g" vj cv'ku'tgegkxgf "htqo "hkzgf "uqwtegu0'Kh'cv'ngcuv'; 2'rgtegpv'qh'vj g'hco lk{øu'kpeqo g"ku'htqo "hkzgf " uqwtegu."vj g'URJ C"o c{ "uvtgco nkpg'vj g'xgtkhkecvkqp"qh'hkzgf "kpeqo g"dwv'ku'pqv'tgswktgf "vq"xgtkh{" pqp/hkzgf "kpeqo g'co qwpu0'Kh'vj g'hco lk{ "tgegkxgu'nguu'vj cp'; 2'rgtegpv'qh'ku'kpeqo g"htqo "hkzgf " uqwtegu."vj g'URJ C"o c{ "uvtgco nkpg'vj g'xgtkhkecvkqp"qh'hkzgf "kpeqo g"cpf "o wuv'xgtkh{ "pqp/hkzgf " kpeqo g"cppwcm{0

## URJ C"Rqnke{""

Vj g'URJ C"y km'uvtgco nkpg'vj g'cppwcn'tggzco kpcvkqp"rtqeguu'd{"crrn{kpi "vj g'xgtkhkgf " EQNC"qt'kpvgtguv'tcvg'vq"hkzgf/kpeqo g'uqwtegu0'Vj g'URJ C"y km'fqewo gpv'kp"vj g'hkng'j qy " vj g'fgvgto kpcvkqp'vj cv'c"uqwteg'qh'kpeqo g'y cu'hkzgf "y cu'o cfg0""

Kh'c'hco lk{ "o go dgt"y kj "c'hkzgf "uqwteg'qh'kpeqo g'ku'cffgf ."vj g'URJ C"y km'wug'vj ktf /rctv{" xgtkhkecvkqp'qh'cn'kpeqo g"co qwpu'hqt'vj cv'hco lk{ "o go dgt0""

Kh'xgtkhkecvkqp"qh'vj g'EQNC"qt"tcvg'qh'kpvgtguv'ku'pqv'cxckncdng."vj g'URJ C"y km'qdvckp" vj ktf /rctv{ "xgtkhkecvkqp"qh'kpeqo g"co qwpu0

Vj ktf /rctv{ "xgtkhkecvkqp"qh'hkzgf "uqwtegu'qh'kpeqo g"y km'dg'qdvckpgf "fwtkpi "vj g'kpvcmg" rtqeguu'cpf "cv'ngcuv'qpeg'gxgt{ "vj tgg"{gctu'vj gtgchvgt0""

Vj ktf /rctv{ "xgtkhkecvkqp"qh'pqp/hkzgf "kpeqo g'y km'dg'qdvckpgf "cppwcm{'tgi ctf nguu'qh'vj g" rtegpvci g'qh'hco lk{"kpeqo g'tgegkxgf "htqo "hkzgf "uqwtegu0

# 9-I.C. SCHEDULING ANNUAL REEXAMINATIONS

Vj g"URJ C"o wuv'guvcdrkuj "c'r qrke{"vq"gpuwtg"vj cv'vj g"cppwcn'tggzco kpcvkqp"hqt"gcej "hco kn{"
r c{kpi "cp"kpeqo g/dcugf "tgpv'ku'eqo r ngvgf "y kj kp"c'34/o qpvj "r gtkqf "]46"EHT"; 820479*c+*3+0'

<u>URJ C"Rqrke{"</u>

I gpgtcnn{."vj g"URJ C"y knn'uej gfwng"cppwcn'tggzco kpcvkqpu'vq"eqkpekfg"y kj "vj g"hco kn{)u'
cppkxgtuct{"f cvg0Vj g"URJ C"y knn'dgi kp"vj g"cppwcn'tggzco kpcvkqp"r tqeguu'cr r tqzko cvgn{"
342"f c{u'kp"cf xcpeg"qh'vj g"uej gfwngf "ghhgevkxg"f cvg0'

*Anniversary date* ku'f ghkpgf "cu'34"o qpvj u'htqo "vj g"ghhgevkxg"f cvg"qh'vj g"hco kn{øu'ncuv'
cppwcn'tggzco kpcvkqp"qt."f wtkpi "c'hco kn{øu'hktuv'{gct"kp"vj g"r tqi tco ."htqo "vj g"ghhgevkxg"
f cvg"qh'vj g"hco kn{øu'kpkvkcn'gzco kpcvkqp"*cf o kuukqp+0'

Kh'vj g"hco kn{"vtcpuhgtu'vq"c"pgy "wpkv."vj g"URJ C"y knn'r gthqto "c"pgy "cppwcn'tggzco kpcvkqp."
cpf "vj g"cppkxgtuct{"f cvg"y knn'dg"ej cpi gf 0'

Vj g"URJ C"o c{"cnuq"uej gfwng"cp"cppwcn'tggzco kpcvkqp"hqt"eqo r ngvkqp"r tkqt"vq"vj g"
cppkxgtuct{"f cvg"hqt"cf o kpkuvtcvkxg"r wtr qugu0'

## Notification of and Participation in the Annual Reexamination Process

Vj g"URJ C"ku'tgswktgf "vq"qdvckp"kphqto cvkqp"pggf gf "vq"eqpf wev'cppwcn'tggzco kpcvkqpu0J qy "vj cv'
kphqto cvkqp"y knn'dg"eqnngevgf "ku'nghv'vq"vj g"f kuetgvkqp"qh'vj g"URJ C0J qy gxgt."RJ Cu'uj qwnf "i kxg"
vgpcpvu'y j q"y gtg"pqv'r tqxkf gf "vj g"qr r qtwpkv{"vq"r tqxkf g"eqpvcev'kphqto cvkqp"cv'vj g"vko g"qh'
cf o kuukqp"vj g"qr vkqp"vq"eqo r ngvg"Hqto "J WF /; 4228"cv'vj ku'vko g0Vj g"URJ C"uj qwnf "r tqxkf g"vj g"
hco kn{"y kj "vj g"qr r qtwpkv{"vq"wr f cvg."ej cpi g."qt"tgo qxg"kphqto cvkqp"htqo "vj g"J WF /; 4228"cv'
vj g"vko g"qh'vj g"cppwcn'tggzco kpcvkqp"]P qvkeg"RKJ "422; /58_0'

<u>URJ C"Rqrke{"</u>

Hco knkgu'i gpgtcnn{"ctg'tgswktgf "vq"r ctvkekr cvg"kp"cp"cppwcn'tggzco kpcvkqp"kpvgtxkgy ."
y j kej "o wuv'dg"cwgpf gf "d{"vj g"j gcf "qh'j qwug'j qnf ."ur qwug."qt"eqj gcf 0Kh'r ctvkekr cvkqp"kp"
cp"kp/r gtuqp"kpvgtxkgy "r qugu'c'j ctf uj kr "dgecwug'qh'c'hco kn{"o go dgtøu'f kucdknkv{."vj g"
hco kn{"uj qwnf "eqpvcev'vj g"URJ C"vq"tgswguv'c'tgcuqpcdng"ceeqo o qf cvkqp"*Ugg"Ej cr vgt"4+0'

P qvkhkecvkqp"qh'cppwcn'tggzco kpcvkqp"kpvgtxkgy u'y knn'dg"ugpv'd{"hktuv/encuu'o ckn'cpf "y knn'
eqpvckp"vj g"f cvg."vko g'cpf "nqecvkqp"qh'vj g"kpvgtxkgy 0Kp"cf f kvkqp."kv'y knn'kphqto "vj g"hco kn{"
qh'vj g"kphqto cvkqp"cpf "f qewo gpvcvkqp"vj cv'o wuv'dg"dtqwi j v'vq"vj g"kpvgtxkgy 0'

Kh'vj g"hco kn{"ku'wpcdng"vq"cwgpf "c'uej gf wngf "kpvgtxkgy ."vj g"hco kn{"uj qwnf "eqpvcev'vj g"
URJ C"kp"cf xcpeg"qh'vj g"kpvgtxkgy "vq"uej gf wng"c'pgy "cr r qkpvo gpv0Kp"cnn'ektewo uvcpegu."kh'
c'hco kn{"f qgu'pqv'cwgpf "vj g"uej gf wngf "kpvgtxkgy "vj g"URJ C"y knn'ugpf "c'ugeqpf "
pqvkhkecvkqp"y kj "c'pgy "kpvgtxkgy "cr r qkpvo gpv'vko g0'

Kh'c'hco kn{"hcknu'vq"cwgpf "vy q"uej gf wngf "kpvgtxkgy u'y kj qwv'URJ C"cr r tqxcn'vj g"hco kn{"
y knn'dg"kp"xkqncvkqp"qh'vj gkt"ngcug"cpf "o c{"dg"vgto kpcvgf "kp"ceeqtf cpeg"y kj "vj g"r qnkekgu'
kp"Ej cr vgt"350'

Cp"cf xqecvg."kpvgtr tgvgt."qt"qvj gt"cuukuvcpv'o c{"cuukuv'vj g"hco kn{"kp"vj g"kpvgtxkgy "r tqeguu0"

# 9-I.D. CONDUCTING ANNUAL REEXAMINATIONS

Vj g'vgto u'qh'vj g'r wdnke'j qwukpi "ngcug'tgs wktg'vj g'hco kn{'vq'hwtpkuj "kphqto cvkqp'tgi ctfkpi "kpeqo g" cpf "hco kn{ "eqo r qukvkqp'cu'o c{ "dg'pgeguuct{ "hqt "vj g'tgf gvgto kpcvkqp'qh'tgpv."gnki kdknkv{."cpf "vj g" cr r tqr tkcvgpguu'qh'vj g'j qwukpi "wpkv']46"EHT"; 8806*e+*4+0'

### URJ C'Rqnke{"

Hco knkgu'y kn'dg'cumgf "vq'dtkpi "cnn'tgs wktgf "kphqto cvkqp"*cu'f guetkdgf "kp'vj g" tggzco kpcvkqp'pqvkeg+'vq'vj g'tggzco kpcvkqp'cr r qkpvo gpv0'Vj g'tgs wktgf "kphqto cvkqp'y kn' kpenwf g'c'RJ C/f guki pcvgf "tggzco kpcvkqp'hqto ."cp'Cwvj qtk| cvkqp'hqt 'vj g'Tgngcug"qh' Kphqto cvkqp1Rtkxce{'CevP qvkeg."cu'y gn'cu'uwr r qtvkpi "f qewo gpvcvkqp'tgncvgf "vq'vj g" hco kn{øu'kpeqo g."gzr gpugu."cpf "hco kn{'eqo r qukvkqp0'

Cp{ 'tgs wktgf "f qewo gpvu'qt 'kphqto cvkqp'vj cv'vj g'hco kn{ "ku'wpcdng'vq'r tqxkf g'cv'vj g'vko g'qh' vj g'kpvgtxkgy "qt 'cp{ 'uvcvgf "f gcf rkpg'o wuv'dg'r tqxkf gf "y kj kp'32"dwukpguu'f c{u'qh'vj g" kpvgtxkgy 0'Kh'vj g'hco kn{ 'ku'wpcdng'vq'qdvckp'vj g'kphqto cvkqp'qt 'o cvgtkcn'y kj kp'vj g" tgs wktgf "vko g'htco g."vj g'hco kn{ 'o c{ 'tgs wguv'cp'gzvgpukqp0'

Kh'vj g'hco kn{ "f qgu'pqv'r tqxkf g'vj g'tgs wktgf "f qewo gpvu'qt 'kphqto cvkqp'y kj kp'vj g'tgs wktgf " vko g'htco g"*r nwu'cp{ 'gzvgpukqpu+.'vj g'hco kn{ "y kn'dg'kp'xkqncvkqp'qh'vj gkt 'ngcug'cpf 'o c{ 'dg" vgto kpcvgf "kp'ceeqtf cpeg'y kj "vj g'r qnkekgu'kp'Ej cr vgt '350'

Vj g'kphqto cvkqp'r tqxkf gf "d{'vj g'hco kn{ 'i gpgtcn{'o wuv'dg'xgtkhkgf "kp'ceeqtf cpeg'y kj "vj g" r qnkekgu'kp'Ej cr vgt '90'Wpnguu'vj g'hco kn{ 'tgr qtvu'c'ej cpi g.'qt 'vj g'ci cpe{'j cu'tgcuqp'vq'dgnkgxg'c" ej cpi g'j cu'qeewttgf "kp'kphqto cvkqp'r tgxkqwun{ 'tgr qtvgf "d{ 'vj g'hco kn{."egtvckp'v{r gu'qh' kphqto cvkqp'vj cv'ctg'xgtkhkgf "cv'cf o kuukqp'v{r kecn{ 'f q'pqv'pggf "vq'dg'tg/xgtkhkgf "qp'cp'cppwcn' dcuku0'Vj gug'kpenwf g<'

- Á Ngi cn'kf gpvkv{ "
- Á Ci g"
- Á Uqekcn'ugewtkv{ 'pwo dgtu""
- Á C'r gtuqpøu'f kucdknkv{ "uvcwu"
- Á Ekk| gpuj kr "qt 'ko o ki tcvkqp'uvcwu"

## Change in Unit Size

Ej cpi gu"kp"hco kn{"qt"j qwugj qnf "eqo r qukvkqp"o c"o cng"kv"crr tqr tkcvg"vq"eqpukfgt"vtcpuhgttkpi " yj g"hco kn{"vq"eqo r n{"y kij "ceewr cpe{"uvcpfctfu0"Vj g"URJ C"o c{"ugg"yj g"tguwnu"qh"yj g"cppwcn" tggzco kpcvkqp"vq"tgs wktg"yj g"hco kn{"vq"o qxg"vq"cp"crr tqr tkcvg"uk| g"wpkv0"]46"EHT ";820479*c+*6+_0" Rqnkekgu"tgncvgf "vq"uwej "vtcpuhgtu"ctg"nqecvgf "kp"Ej cr vgt"340

## Criminal Background Checks

Kphqto cvkqp"qdvckpgf "yj tqwi j "etko kpcn"dcemi tqwpf "ej gemu"o c{"dg"wugf "hqt"ngcug"gphqtego gpv" cpf "gxkevkqp"]46"EHT "70 25*g+*3+*kk+_0"Etko kpcn"dcemi tqwpf "ej gemu"qh"tgukfgpvu"y knn"dg" eqpfwevgf "kp"ceeqtfcpeg"y kij "yj g"r qnke{"kp"Ugevkqp"35/KX0D0

### URJ C"Rqnke{"

Gcej "j qwugj qnf "o go dgt"ci g"3: "cpf "qxgt"y knn"dg"tgs wktgf "vq"gzgewvg"c"eqpugpv"hqto "hqt"c" etko kpcn"dcemi tqwpf "ej gem"cu"r ctv"qh"yj g"cppwcn"tggzco kpcvkqp"r tqeguu0

Cf f kvkqpcn{."J WF "tgeqo o gpf u"yj cv"cv"cppwcn"tggzco kpcvkqpu"RJ Cu"cuuwn{ hgyj gt"yj g"vgpcpv."qt" cp{"o go dgt"qh"yj g"vgpcpvwu"j qwugj qnf ."ku"uwdlgev"vq"c"nkhgvko g"tgi kuvtcvkqp"tgs wktgo gpv"kp"cp{"uvcvg"]P qvkeg"RKJ "4234/4: _0

### URJ C"Rqnke{"

Cv"yj g"cppwcn"tggzco kpcvkqp."yj g"URJ C"y knn"cuunkuwn{ j gyj gt"yj g"vgpcpv."qt"cp{"o go dgt"qh" yj g"vgpcpvwu"j qwugj qnf ."ku"uwdlgev"vq"c"nkhgvko g"tgi kuvtcvkqp"tgs wktgo gpv"kp" cp{"uvcvg0"Vj g"URJ C"y knn"wug"yj g"F tw"Ulqf kp"P cvkqpcn"Ugz"Qhhgpf gt"f cvcdcug"vq"xgtkh{" yj g"kphqto cvkqp"r tqxkf gf "d{"yj g"vgpcpv0

Kh"yj g"URJ C"r tqr qugu"vq"vgto kpcvg"cuukuvcpeg"dcugf "qp"nkhgvko g"ugz"qhhgpf gt"tgi kuvtcvkqp" kphqto cvkqp."yj g"URJ C"o wuv"pqvkh{"yj g"j qwugj qnf "qh"yj g"r tqr qugf "cevkqp"cpf "o wuv"r tqxkf g"yj g" uwdlgev"qh"yj g"tgeqtf "cpf "yj g"vgpcpv"c"eqr {"qh"yj g"tgeqtf "cpf "cp"qr r qtwpkv{"vq"f kur wvg"yj g" ceewtce{"cpf "tgngxcpeg"qh"yj g"kphqto cvkqp"r tkqt"vq"vgto kpcvkqp0"]46"EHT "70 25*h+"cpf "70 27*f +_0' *Ugg"Ej cr vgt"350+"

## Compliance with Community Service

Hqt"hco knkgu"y j q"kpenwf g"pqpgzgo r v"kpf kxkf wcnu."yj g"URJ C"o wuv"f gvgto kpg"eqo r nkcpeg"y kij " eqo o wpkv{"ugtxkeg"tgs wktgo gpvu"qpeg"gcej "34"o qpyj u"]46"EHT ";820479*c+*5+_0

Ugg"Ej cr vgt"33"hqt"yj g"URJ Cøu"r qnkekgu"i qxgtpkpi "eqo r nkcpeg"y kij "yj g"eqo o wpkv{"ugtxkeg" tgs wktgo gpv0

## 9-I.E. EFFECTIVE DATES

Cu'r ctv'qh'yj g'cppwcn'tggzco kpcvkqp'r tqeguu.'yj g'URJ C'o wuv'o cmg'cr r tqr tkcvg'cf luvo gpvu'kp' yj g'tgpv'chvgt'eqpuwncvkqp'y kj 'yj g'hco kn{'cpf 'wr qp'xgtkhkecvkqp'qh'yj g'kphqto cvkqp']46'EHT ; 820479*c+*3±0'

<u>URJ C'Rqnle{</u>

Kp'i gpgtcn'cp'*increase*'kp'yj g'vgpcpv'tgpv'yj cv'tguwnu'htqo 'cp'cppwcn'tggzco kpcvkqp'y knl' vcmg'ghhgev'qp'yj g'hco kn{øu'cppkxgtuct{'f cvg.'cpf 'yj g'hco kn{'y knl'dg'pqvkhkgf 'cv'ngcuv'52' f c{u'kp'cf xcpeg0'

> Kh'nguu'yj cp'52'f c{u'tgo ckp'dghqtg'yj g'uej gf wngf 'ghhgevkxg'f cvg.'yj g'kpetgcug'y knl' vcmg'ghhgev'qp'yj g'hktuv'qh'yj g'o qpyj 'hqnqy kpi 'yj g'gpf 'qh'yj g'52/f c{'pqvkeg'r gtkqf 0'

> Kh'yj g'URJ C'ej qqugu'vq'uej gf wng'cp'cppwcn'tggzco kpcvkqp'hqt'eqo r ngvkqp'r tkqt'vq' yj g'hco kn{øu'cppkxgtuct{'f cvg'hqt'cf o kpkuvtcvkxg'r wtr qugu.'yj g'ghhgevkxg'f cvg'y knl' dg'f gvgto kpgf 'd{'yj g'URJ C.'dwv'y knl'cny c{u'cmqy 'hqt'yj g'52/f c{'pqvkeg'r gtkqf 0'

> Kh'yj g'hco kn{'ecwugu'c'f ncn{'kp'r tqeguukpi 'yj g'cppwcn'tggzco kpcvkqp.'*increases*'kp' yj g'vgpcpv'tgpv'y knl'dg'cr r nkgf 'tgvtqcevkxgn{.'vq'yj g'uej gf wngf 'ghhgevkxg'f cvg'qh'yj g' cppwcn'tggzco kpcvkqp0Vj g'hco kn{'y knl'dg'tgur qpukdng'hqt'cp{'wpf gtr ckf 'tgpv'cpf ' o c{'dg'qhhgtgf 'c'tgr c{o gpv'ci tggo gpv'kp'ceeqtf cpeg'y kj 'yj g'r qnkekgu'kp' Ej cr vgt'380'

Kp'i gpgtcn'c'*decrease*'kp'yj g'vgpcpv'tgpv'yj cv'tguwnu'htqo 'cp'cppwcn'tggzco kpcvkqp'y knl' vcmg'ghhgev'qp'yj g'hco kn{øu'cppkxgtuct{'f cvg0'

> Kh'yj g'URJ C'ej qqugu'vq'uej gf wng'cp'cppwcn'tggzco kpcvkqp'hqt'eqo r ngvkqp'r tkqt'vq' yj g'hco kn{øu'cppkxgtuct{'f cvg'hqt'cf o kpkuvtcvkxg'r wtr qugu.'yj g'ghhgevkxg'f cvg'y knl' dg'f gvgto kpgf 'd{'yj g'URJ C0'

> Kh'yj g'hco kn{'ecwugu'c'f ncn{'kp'r tqeguukpi 'yj g'cppwcn'tggzco kpcvkqp.'d*ecreases*'kp' yj g'vgpcpv'tgpv'y knl'dg'cr r nkgf 'r tqur gevkxgn{.'htqo 'yj g'hktuv'f c{'qh'yj g'o qpyj ' hqnqy kpi 'eqo r ngvkqp'qh'yj g'tggzco kpcvkqp'r tqeguukpi 0'

F gnc{u'kp'tggzco kpcvkqp'r tqeguukpi 'ctg'eqpukf gtgf 'vq'dg'ecwugf 'd{'yj g'hco kn{'kh'yj g' hco kn{'hcknu'vq'r tqxkf g'kphqto cvkqp'tgs wguvgf 'd{'yj g'URJ C'd{'yj g'f cvg'ur gekhkgf .'cpf 'yj ku' f gnc{'r tgxgpvu'yj g'URJ C'htqo 'eqo r ngvkpi 'yj g'tggzco kpcvkqp'cu'uej gf wngf 0'

# PART II: REEXAMINATIONS FOR FAMILIES PAYING FLAT RENTS
## [24 CFR 960.253(f)]

## 9-II.A. OVERVIEW

J WF 'tgs wktgu 'yj cv'yj g 'URJ C 'qhhgt 'cm'hco krkgu 'yj g 'ej qkeg 'qh'r c{kpi 'kpeqo g/dcugf 'tgpv'qt 'hcv' tgpv'cv'ngcuv'cppwcm{0'Vj g 'URJ Cøu 'r qrkekgu 'hqt 'qhhgtkpi 'hco krkgu 'c 'ej qkeg 'qh'tgpvu 'ctg 'nqecvgf 'kp' Ej cr vgt '80

Hqt 'hco krkgu 'y j q 'ej qqug 'hcv'tgpvu. 'yj g 'URJ C 'o wuv'eqpf wev'c 'tggzco kpcvkqp 'qh'hco kn{' eqo r qukvkqp 'cv'ngcuv'cppwcm{ 'cpf 'o wuv'eqpf wev'c 'tggzco kpcvkqp 'qh'hco kn{ 'kpeqo g 'cv'ngcuv'qpeg' gxgt{ 'yj tgg '{gctu']46 'EHT '; 820475 *h+Vj g 'URJ C 'ku 'qpn{ 'tgs wktgf 'vq 'r tqxkf g 'yj g 'co qwpv'qh' kpeqo g/dcugf 'tgpv'yj g 'hco kn{ 'o ki j v'r c{ 'kp 'yj qug '{gctu 'yj cv'yj g 'URJ C 'eqpf wevu 'c 'hwm' tggzco kpcvkqp 'qh'kpeqo g 'cpf 'hco kn{ 'eqo r qukvkqp. 'qt 'wr qp 'tgs wguv'qh'yj g 'hco kn{ 'chvgt 'yj g 'hco kn{' uwdo ku 'wr f cvgf 'kpeqo g 'kphqto cvkqp']46 'EHT '; 820475 *g+*4+0'

Cu 'kv'f qgu 'hqt 'hco krkgu 'yj cv'r c{ 'kpeqo g/dcugf 'tgpv. 'yj g 'URJ C 'o wuv'cnuq 'tgxkgy 'eqo r nkcpeg 'y kj ' yj g 'eqo o wpkv{ 'ugtxkeg 'tgs wktgo gpv'hqt 'hco krkgu 'y kj 'pqpgzgo r v'kpf kxkf wcnu0'

Vj ku 'r ctv'eqpvckpu 'yj g 'URJ Cøu 'r qrkekgu 'hqt 'eqpf wevkpi 'tggzco kpcvkqpu 'qh'hco krkgu 'y j q 'ej qqug 'vq' r c{ 'hcv'tgpvu0'

## 9-II.B. FULL REEXAMINATION OF FAMILY INCOME AND COMPOSITION

### Frequency of Reexamination

<u>URJ C 'Rqrke{</u>

Hqt 'hco krkgu 'r c{kpi 'hcv'tgpvu. 'yj g 'URJ C 'y kn'eqpf wev'c 'hwm'tggzco kpcvkqp 'qh'hco kn{' kpeqo g 'cpf 'eqo r qukvkqp 'qpeg 'gxgt{ 'yj tgg '{gctu0'

### Reexamination Policies

<u>URJ C 'Rqrke{</u>

Kp 'eqpf wevkpi 'hwm'tggzco kpcvkqpu 'hqt 'hco krkgu 'r c{kpi 'hcv'tgpvu. 'yj g 'URJ C 'y kn'hqmqy 'yj g' r qrkekgu 'wugf 'hqt 'yj g 'cppwcm'tggzco kpcvkqp 'qh'hco krkgu 'r c{kpi 'kpeqo g/dcugf 'tgpv'cu 'ugv' hqt yj 'kp 'Ugevkqpu '; /KD 'yj tqwi j '; /KF 'cdqxg0'

# 9-II.C. REEXAMINATION OF FAMILY COMPOSITION ("ANNUAL UPDATE")

Cu'pqvgf "cdqxg. "hwm'tggzco kpcvkqpu'ctg"eqpfwevgf "gxgt{ "vj tgg"{gctu'hqt'hco knkgu'r c{kpi "hncv' tgpwu0'Kp'vj g'{gctu'dgvy ggp'hwm'tggzco kpcvkqpu. "tgi wncvkqpu'tgs wktg'vj g'URJ C''vq'eqpfwev'c" tggzco kpcvkqp'qh'hco kn'"eqo r qukvkqp'*õcppwcn'wr f cvgö+']46'EHT'; 820479*c+*4+0'

Vj g'cppwcn'wr f cvg'r tqeguu'ku'uko knct'vq'vj g'cppwcn'tggzco kpcvkqp'r tqeguu. "gzegr v'vj cv'vj g'URJ C" f qgu'pqv'eqmgev'kphqto cvkqp'cdqw'vj g'hco kn{øu'kpeqo g'cpf "gzr gpugu. "cpf "vj g'hco kn{øu'tgpv'ku'pqv' tgecnewncvgf "hqmqy kpi "cp'cppwcn'wr f cvg0'

## Scheduling

Vj g'URJ C''o wuv'guvcdnkuj "c'r qnke{ "vq'gpuwtg'vj cv'vj g'tggzco kpcvkqp'qh'hco kn{ "eqo r qukvkqp'hqt" hco knkgu'ej qqukpi "vq'r c{'vj g'hncv'tgpv'ku'eqo r ngvgf "cv'ngcuv'cppwcm{ "]46'EHT'; 820479*c+*4+0'

URJ C'Rqnke{

Hqt'hco knkgu'r c{kpi "hncv'tgpvu. "cppwcn'wr f cvgu'y km'dg'eqpfwevgf "kp'gcej "qh'vj g'4"{gctu" hqmqy kpi "vj g'hwm'tggzco kpcvkqp0'

Kp'uej gf wnkpi "vj g'cppwcn'wr f cvg. "vj g'URJ C'y km'hqmqy "vj g'r qnke{ "wugf "hqt'uej gf wnkpi "vj g" cppwcn'tggzco kpcvkqp'qh'hco knkgu'r c{kpi "kpeqo g/dcugf "tgpv'cu'ugv'hqtvj "kp'Ugevkqp'; /KD0' cdqxg0'

## Conducting Annual Updates

Vj g'vgto u'qh'vj g'r wdnke'j quukpi "ngcug'tgs wktg'vj g'hco kn{ "vq'hwtpkuj "kphqto cvkqp'pgeguuct{ "hqt'vj g" tgf gvgto kpcvkqp'qh'tgpv'cpf "hco kn'eqo r qukvkqp']46'EHT'; 8806*e+*4+0'

URJ C'Rqnke{

I gpgtcm{. "vj g'hco kn{ "y km'pqv'dg'tgs wktgf "vq'cwgpf "cp'kpvgtxkgy "hqt'cp'cppwcn'wr f cvg0' J qy gxgt. 'kh'vj g'URJ C'f gvgto kpgu'vj cv'cp'kpvgtxkgy "ku'y cttcpvgf. "vj g'hco kn{ "o c{ "dg" tgs wktgf "vq'cwgpf 0'

Pqvkhkecvkqp'qh'vj g'cppwcn'wr f cvg'y km'dg'ugpv'd{ "hktuv/encuu'o ckn'cpf "y km'kphqto "vj g" hco kn{ "qh'vj g'kphqto cvkqp'cpf "f qewo gpvcvkqp'vj cv'o wuv'dg'r tqxkf gf "vq'vj g'URJ C0'Vj g" hco kn{ "y km'j cxg'32"dwukpguu'f c{u'vq'uwdo kv'vj g'tgs wktgf "kphqto cvkqp'vq'vj g'URJ C0'Kh'vj g" hco kn{ "ku'wpcdng'vq'qdvckp'vj g'kphqto cvkqp'qt'f qewo gpvu'y kij kp'vj g'tgs wktgf "vko g'htco g. " vj g'hco kn{ "o c{ "tgs wguv'cp'gzvgpukqp0'Vj g'URJ C'y km'ceegr v'tgs wguv'f qewo gpvcvkqp'd{ " o ckn'd{ "go ckn'd{ "hcz. "qt'kp'r gtuqp0'

Kh'vj g'hco kn{øu'uwdo kuukqp'ku'kpeqo r ngvg. "qt'vj g'hco kn{ "f qgu'pqv'uwdo kv'vj g'kphqto cvkqp'kp" vj g'tgs wktgf "vko g'htco g. "vj g'URJ C'y km'ugpf "c'ugeqpf "y tkwgp'pqvkeg'vq'vj g'hco kn{0'Vj g" hco kn{ "y km'j cxg'32"dwukpguu'f c{u'htqo "vj g'f cvg'qh'vj g'ugeqpf "pqvkeg'vq'r tqxkf g'vj g" o kuukpi "kphqto cvkqp'qt'f qewo gpvcvkqp'vq'vj g'RJ C0'

Kh'vj g'hco kn{ "f qgu'pqv'r tqxkf g'vj g'tgs wktgf "f qewo gpvu'qt'kphqto cvkqp'y kij kp'vj g'tgs wktgf " vko g'htco g'*r nwu'cp{ "gzvgpukqpu+. "vj g'hco kn{ "y km'dg'kp'xkqncvkqp'qh'vj gkt'ngcug'cpf "o c{ "dg" vgto kpcvgf "kp'ceeqtf cpeg'y kij "vj g'r qnkekgu'kp'Ej cr vgt'350'

### Change in Unit Size

Ej cpi gu"kp"hco kn{"qt"j qwugj qnf "eqo r qukukqp"o c{"o cmg"kv"cr r tqr tkcvg"vq"eqpukfgt"vtcpuhgttkpi "
yj g"hco kn{"vq"eqo r n{"y kj "qeewr cpe{"uvcpfctfu0"Vj g"URJ C"o c{"wug"yj g"tguwnu"qh"yj g"cppwcn"
wr fcvg"vq"tgs wktg"yj g"hco kn{"vq"o qxg"vq"cp"cr r tqr tkcvg"uk| g"wpkv"]46"EHT"; 820479*c+*6+0"Rqnkekgu"
tgncvgf "vq"uwej "vtcpuhgtu"ctg"nqecvgf "kp"Ej cr vgt"340"

### Criminal Background Checks

Kphqto cvkqp"qdvckpgf "vj tqwi j "etko kpcn'dcemi tqwpf "ej gemu"o c{"dg"wugf "hqt"ngcug"gphqtego gpv"
cpf "gxkevkqp"]46"EHT"70 25*g+0"Etko kpcn'dcemi tqwpf "ej gemu"qh"tgukfgpvu"y knl'dg"eqpfwevgf "kp"
ceeqtfcpeg"y kj "yj g"r qnke{"kp"Ugevkqp"35/KX0D0"

URJ C"Rqnke{"

Gcej "j qwugj qnf "o go dgt"ci g"3:"cpf "qxgt"y knl'dg"tgs wktgf "vq"gzgewvg"c"eqpugpv'hqto "hqt"
etko kpcn'dcemi tqwpf "ej gem'cu"r ctv'qh'yj g"cppwcn'wr fcvg"r tqeguu0"

### Compliance with Community Service

Hqt"hco knkgu"y j q"kpenwfg"pqpgzgo r v'kpfkxkfwcnu."yj g"URJ C"o wuv'fgvgto kpg"eqo r nkcpeg"y kj "
eqo o wpkv{"ugtxkeg"tgs wktgo gpvu"qpeg"cej "34"o qpyj u"]46"EHT"; 820479*c+*5+0"

Ugg"Ej cr vgt"33"hqt"yj g"URJ C"øu"r qnkekgu"i qxgtpkpi "eqo r nkcpeg"y kj "yj g"eqo o wpkv{"ugtxkeg"
tgs wktgo gpv0"

# PART III: INTERIM REEXAMINATIONS [24 CFR 960.257; 24 CFR 966.4]

## 9-III.A. OVERVIEW

Hco kn{ "ektewo uvcpegu'o c{ "ej cpi g''f wtkpi ''yj g'r gtkqf ''dgvy ggp''cppwcn'tggzco kpcvkqpu0'J WF ''cpf '' URJ C''r qnkekgu''f ghkpg''yj g''v{ r gu''qh''kphqto cvkqp ''cdqwv''ej cpi gu''kp ''hco kn{ "ektewo uvcpegu''yj cv''o wuv'' dg 'tgr qtvgf .''cpf ''wpfgt 'y j cv'ektewo uvcpegu''yj g''URJ C''o wuv''r tqeguu''kpvgtko ''tggzco kpcvkqpu''vq '' tghngev'yj qug''ej cpi gu0'J WF ''tgi wncvkqpu''cnuq ''r gto kv'yj g''URJ C''vq ''eqpf wev''kpvgtko ''tggzco kpcvkqpu'' qh''kpeqo g''qt 'hco kn{ "eqo r qukvkqp ''cv'cp{ "vko g0'

Kp ''cff kvkqp ''vq ''ur gekh{kpi ''y j cv'kphqto cvkqp ''yj g''hco kn{ "o wuv''tgr qtv.''J WF ''tgi wncvkqpu''r gto kv'yj g'' hco kn{ "vq ''tgs wguv''cp ''kpvgtko ''f gvgto kpcvkqp ''kh''qyj gt ''cur gevu''qh''yj g''hco kn{ øu''kpeqo g''qt ''eqo r qukvkqp '' ej cpi g0'Vj g''URJ C''o wuv''eqo r ngvg''yj g''kpvgtko ''tggzco kpcvkqp ''y kyj kp ''c ''tgcuqpcdng''vko g''chvgt ''yj g'' hco kn{ øu''tgs wguv0'

Vj ku''r ctv'kpenwf gu''J WF ''cpf ''URJ C''r qnkekgu''yj cv''f guetkdg''yj g''ej cpi gu''hco knkgu''ctg ''*required* ''vq '' tgr qtv.''yj g''ej cpi gu''hco knkgu''*may choose* ''vq ''tgr qtv.''cpf ''j qy ''yj g''URJ C''y knn''r tqeguu''dqyj ''RJ C/'' cpf ''hco kn{ /kpkkcvgf ''kpvgtko ''tggzco kpcvkqpu0'

## 9-III.B. CHANGES IN FAMILY AND HOUSEHOLD COMPOSITION

Vj g''URJ C''o wuv''cf qr v'r qnkekgu''r tguetkdkpi ''y j gp''cpf ''wpf gt ''y j cv''eqpf kvkqpu''yj g''hco kn{ "o wuv'' tgr qtv'ej cpi gu''kp ''hco kn{ "eqo r qukvkqp0'J qy gxgt .''f wg''vq ''r tqxkukqpu''qh''yj g''r wdnke''j qwukpi ''ngcug.'' yj g''URJ C''j cu''nko kvgf ''f kuetgvkqp ''kp ''yj ku''ctgc0''

Ej cpi gu''kp ''hco kn{ "qt 'j qwugj qnf ''eqo r qukvkqp ''o c{ "o cmg''kv'cr r tqr tkcvg''vq ''eqpukf gt ''vtcpuhgttkpi '' yj g''hco kn{ "vq ''eqo r n{ "y kj ''qeewr cpe{ "uvcpf ctf u0'Rqnkekgu''tgncvgf ''vq ''uwej ''vtcpuhgtu''ctg ''nqecvgf ''kp '' Ej cr vgt '340'

### URJ C''Rqnke{ "

Cnn'hco knkgu''yj qug''r c{kpi ''kpeqo g/dcugf ''tgpv'cu''y gnn'cu''hncv'tgpv.''o wuv''tgr qtv'cnn''ej cpi gu'' kp ''hco kn{ "cpf ''j qwugj qnf ''eqo r qukvkqp ''yj cv''qeewt ''dgvy ggp''cppwcn'tggzco kpcvkqpu''*qt '' cppwcn'wr f cvgu+0'

Vj g''URJ C''y knn''eqpf wev''kpvgtko ''tggzco kpcvkqpu''vq ''ceeqwpv'hqt 'cp{ "ej cpi gu''kp'j qwugj qnf '' eqo r qukvkqp ''yj cv''qeewt ''dgvy ggp''cppwcn'tggzco kpcvkqpu0''

## New Family Members <u>Not</u> Requiring Approval

Vj g''cf f kvkqp ''qh''c ''hco kn{ "o go dgt ''cu''c ''tguwnv'qh''dktyj .''cf qr vkqp .''qt ''eqwtv/cy ctf gf ''ewuvqf { "f qgu'' pqv'tgs wktg''URJ C''cr r tqxcn0'J qy gxgt .''yj g''hco kn{ "ku'tgs wktgf ''vq ''r tqo r vn{ "pqvkh{ "yj g''URJ C''qh''yj g'' cf f kvkqp ']46'EHT '; 8806*c+*3+*x+0''

### URJ C''Rqnke{ "

Vj g''hco kn{ "o wuv''kphqto ''yj g''URJ C''qh''yj g''dktyj .''cf qr vkqp .''qt ''eqwtv/cy ctf gf ''ewuvqf { "qh''c '' ej knf ''y kyj kp ''32''dwukpguu''f c{u0'

# New Family and Household Members Requiring Approval

Y kj "vj g"gzegr vkqp"qh'ej knf tgp"y j q'lqkp"vj g"hco kn{"cu'c"tguwnv'qh'dktvj ."cf qr vkqp. "qt"eqwtv√ cy ctf gf "ewuvqf {."c"hco kn{"o wuv'tgs wguv'URJ C"cr r tqxcn'vq"cf f "c"pgy "hco kn{"o go dgt"]46"EHT" ; 8806*c+3+*x≤"qt"qvj gt"j qwugj qnf "o go dgt"*rkx/kp"ckf g"qt"hquvgt"ej knf +]46"EHT"; 8806*f +*5±0'

Vj g"URJ C"o c{"cf qr v'tgcuqpcdng"r qnekgu"eqpegtpkpi "tgukf gpeg"d{"c"hquvgt"ej knf "qt"c"rkx/kp"ckf g" cpf "f ghkpkpi "vj g"ekrewo uvcpegu"kp"y j kej "URJ C"eqpugv'y knl'dg"i kxgp"qt"f gpkgf 0"Wpf gt "uwej " r qnekgu."vj g"hcwvqtu"eqpukf gtgf "d{"vj g"URJ C"o c{"kpenwf g"]46"EHT"; 8806*f +*5+*k≤:

- Á Y j gvj gt"vj g"cf f kvkqp"qh"c"pgy "qeewr cpv'o c{"pgeguukvcvg"c"vtcpuhgt"qh"vj g"hco kn{"vq" cpqvj gt"wpkv."cpf "y j gvj gt"uwej "wpkvu"ctg"cxckncdng0

- Á Vj g"URJ C√u"qdrki cvkqp"vq"o cmg"tgcuqpcdng"ceeqo o qf cvkqp"hqt"r gtuqpu"y kj "f kucdknkvkgu0'

URJ C"Rqrke{"

Hco knkgu'o wuv'tgs wguv'URJ C"cr r tqxcn'vq"cf f "c"pgy "hco kn{"o go dgt. "rkx/kp"ckf g. "hquvgt" ej knf ."qt"hquvgt"cf wn0'Vj ku'kpenwf gu'cp{"r gtuqp"pqv'qp"vj g"ngcug"y j q"ku"gzr gevgf "vq"uvc{"kp" vj g"wpkv'hqt"o qtg"vj cp"36"eqpugewvkxg"f c{u'qt"c"vqvcn'qh"52"ewo wncvkxg"ecngpf ct"f c{u" f wtkpi "cp{"34/o qpvj "r gtkqf "cpf "vj gtghqtg"nq"nqpi gt"s wcnkhkgu'cu'c"õi wguv6'Tgs wguvu'o wuv' dg"o cf g"kp'y tkvkpi "cpf "cr r tqxgf "d{"vj g"URJ C"r tkqt"vq"vj g"kpf kxkf wcn'o qxkpi "kpvq"vj g" wpkv0'

Kh'cf f kpi "c"r gtuqp"vq"c"j qwugj qnf "*qvj gt"vj cp"c"ej knf "d{"dktvj ."cf qr vkqp. "qt"eqwtv√cy ctf gf " ewuvqf {+'y knl'tgs wktg"c"vtcpuhgt"vq"c"ncti gt"uk| g"wpkv/'wpf gt"vj g"vtcpuhgt"r qrke{"kp" Ej cr vgt"34+. "vj g"URJ C"y knl'cr r tqxg"vj g"cf f kvkqp"qpn{"kh"vj g"hco kn{"ecp"f go qpuvtcvg"vj cv' vj gtg"ctg"o gf kecn'pggf u"qt"qvj gt"gzvgpwcvkpi "ekrewo uvcpegu"kpenwf kpi "tgcuqpcdng" ceeqo o qf cvkqp."vj cv'uj qwnf "dg"eqpukf gtgf "d{"vj g"URJ C0'Gzegr vkqpu'y knl'dg"o cf g"qp"c" ecug/d{/ecug"dcuku0'

Vj g"URJ C"y knl'pqv'cr r tqxg"vj g"cf f kvkqp"qh"c"pgy "hco kn{"qt'j qwugj qnf "o go dgt"wpnguu'vj g" kpf kxkf wcn'o ggvu'vj g"URJ C√u"gnki kdknkv{"etkvgtkc"*ugg"Ej cr vgt"5+'cpf "f qewo gpvcvkqp" tgs wktgo gpvu"*Ugg"Ej cr vgt"9. "Rctv'KK+0"

Kh'vj g"URJ C"f gvgto kpgu'vj cv'cp"kpf kxkf wcn'f qgu'pqv'o ggv'vj g"URJ C√u"gnki kdknkv{"etkvgtkc"qt" f qewo gpvcvkqp'tgs wktgo gpvu. "vj g"URJ C"y knl'pqvkh{"vj g"hco kn{"kp'y tkvkpi "qh'ku'f gekukqp"vq" f gp{"cr r tqxcn'qh'vj g"pgy "hco kn{"qt'j qwugj qnf "o go dgt"cpf "vj g'tgcuqpu'hqt"vj cf gpkcn0'

Vj g"URJ C"y knl'o cmg"ku'f gvgto kpcvkqp'y kj kp'32"dwukpguu'f c{u'qh'tgegkxkpi "cnl' kphqto cvkqp'tgs wktgf "vq'xgtkh{"vj g"kpf kxkf wcnu'gnki kdknkv{0"

# Departure of a Family or Household Member

URJ C"Rqrke{"

Kh'c'hco kn{"o go dgt'egcugu'vq'tgukf g"kp'vj g"wpkv. "vj g"hco kn{"o wuv'kphqto "vj g"URJ C"y kj kp" 32"dwukpguu'f c{u0'Vj ku'tgs wktgo gpv'cnuq"cr r rkgu'vq'hco kn{"o go dgtu'y j q'j cf "dggp" eqpukf gtgf "go r qtctkn{"cdugpv.y j q"ctg"pqy "r gto cpgpvn{"cdugpv0'

Kh'c'rkx/kp"ckf g. "hquvgt"ej knf ."qt"hquvgt"cf wn'egcugu'vq'tgukf g"kp'vj g"wpkv."vj g"hco kn{"o wuv' kphqto "vj g"URJ C"y kj kp'32"dwukpguu'f c{u0'

## 9-III.C. CHANGES AFFECTING INCOME OR EXPENSES

Kpvgtko "tggzco kpcvkqpu"ecp"dg"uej gf wgf "gkyj gt "dgecwug"yj g"URJ C"j cu"tgcuqp"vq"dgrkgxg"yj cv"ej cpi gu"kp"kpeqo g"qt"gzr gpugu"o c{ "j cxg"qeewttgf.."qt"dgecwug"yj g"hco kn{ "tgr qtu"c"ej cpi g0'
Y j gp"c"hco kn{ "tgr qtu"c"ej cpi g.."yj g"URJ C"o c{ "cmg"d khhgtgpv"cevkqpu"f gr gpf kpi "qp"y j gyj gt "yj g"hco kn{ "tgr qtvgf "yj g"ej cpi g"xqnwpvctkn{..qt"dgecwug"kv"y cu"tgs wktgf "vq"f q"uq0'

### URJ C"Rqnke{"

Vj ku"ugevkqp"qpn{ "cr r nkgu"vq"hco knkgu"r c{ kpi "kpeqo g/dcugf "tgpv0'Hco knkgu"r c{ kpi "hncv"tgpv"ctg"pqv"tgs wktgf "vq"tgr qtv"ej cpi gu"kp"kpeqo g"qt"gzr gpugu0'

## PHA-initiated Interim Reexaminations

RJ C/kpkvkcvgf "kpvgtko "tggzco kpcvkqpu"ctg"yj qug"yj cv"ctg"uej gf wgf "dcugf "qp"ektewo uvcpegu"qt"etkvgtkc"f ghkpgf "d{ "yj g"URJ C0'Vj g{ "ctg"pqv"uej gf wgf "dgecwug"qh"ej cpi gu"tgr qtvgf "d{ "yj g"hco kn{0'

### URJ C"Rqnke{"

Vj g"URJ C"y kn"eqpf wev"kpvgtko "tggzco kpcvkqpu"kp"gcej "qh"yj g"hqmqy kpi "kpuvcpegu<"

For"hco knkgu"tgegkxkpi "yj g"Gctpgf "Kpeqo g"F kucmqy cpec"*GKF+.."yj g"URJ C"y kn" eqpf wev"cp"kpvgtko "tggzco kpcvkqp"cv"yj g"uvctv.."vq"cf lwuv"yj g"gzenwukqp"y kyj "cp{ " ej cpi gu"kp"kpeqo g."cpf "cv"yj g"eqpenwukqp"qh"yj g"46/o qpyj "grki kdkrkv{ "r gtkqf 0'

Kh"yj g"hco kn{ "j cu"tgr qtvgf "¦ gtq"kpeqo g."yj g"URJ C"y kn"eqpf wev"cp"kpvgtko " tggzco kpcvkqp"gxgt{ "5"o qpyj u"cu"nqpi "cu"yj g"hco kn{ "eqpvkpwgu"vq"tgr qtv"yj cv"yj g{ " j cxg"pq"kpeqo g0'

Kh"cv"yj g"vko g"qh"yj g"cppwcn"tggzco kpcvkqp."kv"ku"pqv"hgcukdng"vq"cpvkekr cvg"c"ngxgn"qh" kpeqo g"hqt"yj g"pgzv"34"o qpyj u"*g0 0'ugcuqpcn"qt"e{ enke"kpeqo g+."yj g"URJ C"y kn" uej gf wng"cp"kpvgtko "tggzco kpcvkqp"vq"eqkpekf g"y kyj "yj g"gpf "qh"yj g"r gtkqf "hqt" y j kej "kv"ku"hgcukdng"vq"r tqlgev"kpeqo g0'

Kh"cv"yj g"vko g"qh"yj g"cppwcn"tggzco kpcvkqp."vgpcpv"f genctcvkqpu"y gtg"wugf "qp"c" r tqxkukqpcn"dcuku"f wg"vq"yj g"ncem"qh"yj ktf /r ctv{ "xgtkhkecvkqp."cpf "yj ktf /r ctv{ " xgtkhkecvkqp"dgeqo gu"cxckncdng."yj g"URJ C"y kn"eqpf wev"cp"kpvgtko "tggzco kpcvkqp0'

Vj g"URJ C"o c{ "eqpf wev"cp"kpvgtko "tggzco kpcvkqp"cv"cp{ "vko g"kp"qtf gt "vq"eqttgev" cp"gttqt "kp"c"r tgxkqwu"tggzco kpcvkqp."qt"vq"kpxguvki cvg"c"vgpcpv"htcwf "eqo r nckpv0'

## Family-Initiated Interim Reexaminations

Vj g'URJ C"o wuv'cf qr v'r qrkekgu'r tguetkdkpi "y j gp"cpf "wpf gt"y j cv'eqpf kvkqpu'vj g"hco kn{"o wuv'
tgr qtv'ej cpi gu'kp"hco kn{'kpeqo g"qt"gzr gpgu"]46'EHT"; 820479*e+0'Kp"cf f kvkqp."J WF "tgi wncvkqpu"
tgs wktg'y j cv'vj g"hco kn{'dg'r tgo kugf "vq'qdvckp'cp'kpvgtko "ggzco kpcvkqp'cp{'vko g'vj g"hco kn{'j cu"
gzr gtkgpegf "c'ej cpi g'kp"ektewo uvcpegu'ukpeg"y j g'ncuv'f gvgto kpcvkqp"]46'EHT"; 820479*d+0"

### *Required Reporting*

J WF "tgi wncvkqpu'i kxg'vj g"URJ C"vj g'f kuetgvkqp'vq'f gvgto kpg'vj g"ektewo uvcpegu'wpf gt"y j kej "
hco knkgu'y kn'dg'tgs wktgf "vq'tgr qtv'ej cpi gu'chhgevkpi "kpeqo g0

#### URJ C"Rqnke{"

Hco knkgu'ctg'tgs wktgf "vq'tgr qtv'kpetgcugu'qh'&7.222'qt'o qtg'kp'cppwcn'gctpgf "kpeqo g"
cpf kqt''wpgctpgf "kpeqo g."kpenwf kpi "pgy "go r nq{o gpv'cpf "Uqekcn'Ugewtkv{"dgpghku."y kj kp"
52"ecngpf ct"f c{u'qh'vj g'f cvg'vj g'ej cpi g"cmgu'ghhgev0'Vj g'tgr qtv'o wuv'dg'o cf g'vq'URJ C"kp"
y tkkkpi 0"
"
URJ C"y kn'qpn{"eqpf wev'kpvgtko "gzco kpcvkqpu'hqt'hco knkgu'y j gp"vj g"hco kn{ou'tgpv'y kn'
ej cpi g'd{"&422'qt'o qtg"cu'c'tguwn'qh'vj g'kpetgcug0'Kp'cnn'qvj gt'ecugu."URJ C'y kn'pqv'vj g"
kphqto cvkqp'kp'vj g'vgpcpv'hkng."dwv'y kn'pqv'eqpf wev'cp'kpvgtko "ggzco kpcvkqp0"
"
Hco knkgu'ctg'pqv'tgs wktgf "vq'tgr qtv'cp{'qvj gt'ej cpi gu'kp'kpeqo g"qt'gzr gpugu0"

### *Optional Reporting*

Vj g'hco kn{"o c{"tgs wguv'cp'kpvgtko "gzco kpcvkqp'cp{"vko g'vj g"hco kn{'j cu'gzr gtkgpegf "c'ej cpi g"
kp"ektewo uvcpegu'ukpeg"y j g'ncuv'f gvgto kpcvkqp"]46'EHT"; 820479*d+0'Vj g'URJ C"o wuv'r tqeguu'vj g"
tgs wguv'kh'vj g"hco kn{"c'ej cpi g'vj cv'y kn'tguwn'kp'c'tgf wegf "hco kn{'kpeqo g"]RJ "Qee'I D.'r 0'
37; 0'

Kk'c"hco kn{"tgr qtu'c'f getgcug'kp"kpeqo g'htqo "vj g'nquu'qh'y gnhctg'dgpghku'f wg'vq'htcwf "qt"pqp/
eqo r nkcpeg'y kj "c'y gnhctg'ci gpe{'tgs wktgo gpv'vq'r ctvkekr cvg'kp'cp'geqpqo ke'ugnh/uwhhkekgpe{"
r tqi tco ."vj g'hco kn{ou'uj ctg'qh'vj g'tgpv'y kn'pqv'dg'tgf wegf "]46'EHT"'70837_0'Hqt'o qtg"
kphqto cvkqp'tgi ctf kpi "vj g'tgs wktgo gpv'vq'ko r wug"y gnhctg'kpeqo g'ugg'Ej cr vgt'80'

#### URJ C"Rqnke{"

Kk'c"hco kn{"tgr qtu'c'ej cpi g'vj cv'y cu'pqv'tgs wktgf "vq'tgr qtv'cpf "vj cv'y qwf "tguwn'kp'cp"
kpetgcug'kp'vj g'vgpcpv'tgpv."vj g'URJ C'y kn'pqv'vj g'kphqto cvkqp'kp'vj g'vgpcpv'hkng."dwv'y kn'
pqv'eqpf wev'cp'kpvgtko "gzco kpcvkqp."wpnguu'kv'y qwf 'tguwn'kp'cp'kpetgcug'qh'o qpvj n{"
tgpv'd{"&422'qt'o qtg0"

Kk'c"hco kn{"tgr qtu'c'ej cpi g'vj cv'kv'y cu'pqv'tgs wktgf "vq'tgr qtv'cpf "vj cv'y qwf "tguwn'kp'c"
f getgcug'kp'vj g'vgpcpv'tgpv."vj g'URJ C'y kn'eqpf wev'cp'kpvgtko "gzco kpcvkqp0'Ugg"Ugevkqp"
; /KKKF 0'hqt'ghhgevkxg'f cvgu0"

Hco knkgu'o c{"tgr qtv'ej cpi gu'kp"kpeqo g"qt'gzr gpugu'cv'cp{"vko g0'

# 9-III.D. PROCESSING THE INTERIM REEXAMINATION

## Method of Reporting

<u>URJ C'Rqnke{</u>

Vjg'hco kn{'o c{'pqvkh{'vjg'URJ C'qh'ejcpigu'gkvjgt'qtcrn{'qt'kp'y tkvkpi 0'Kh'vjg'hco kn{' rtqxkfgu'qtcn'pqvkeg.'vjg'URJ C'y kn'cnuq'tgswktg'vjg'hco kn{'vq'uwdo kv'vjg'ejcpigu'kp' y tkvkpi 0'

I gpgtcn{.'vjg'hco kn{'y kn'pqv'dg'tgswktgf 'vq'cwgpf 'cp'kpvgtxkgy 'hqt'cp'kpvgtko ' tggzco kpcvkqp0'J qy gxgt.'kh'vjg'URJ C'fgvgto kpgu'vjcv'cp'kpvgtxkgy 'ku'y cttcpvgf.'vjg' hco kn{'o c{'dg'tgswktgf 'vq'cwgpf 0'

Dcugf 'qp'vjg'v{rg'qh'ejcpig'tgrqtvgf.'vjg'URJ C'y kn'fgvgto kpg'vjg'fqewo gpvcvkqp'vjg' hco kn{'y kn'dg'tgswktgf 'vq'uwdo kv0'Vjg'hco kn{'o wuv'uwdo kv'cp{'tgswktgf 'kphqto cvkqp'qt' fqewo gpvu'y kjkp'32 'dwukpguu'fc{u'qh'tgegkxkpi 'c 'tgswguv'htqm 'vjg'URJ C0'Vjku'vko g' htco g'o c{'dg'gzvgpfgf 'hqt'i qqf 'ecwug'y kj 'URJ C'crrtqxcn0'Vjg'URJ C'y kn'ceegrv' tgswktgf 'fqewo gpvcvkqp'd{'o ckn'd{'go ckn'd{'hcz.'qt'kp'r gtuqp0'

## Effective Dates"

Vjg'URJ C'o wuv'o cng'vjg'kpvgtko 'tggzco kpcvkqp'y kjkp'c 'tgcuqpcdng'vko g'chvgt'vjg'hco kn{' tgswguv']46 'EHT '; 820479 *d+0'

<u>URJ C'Rqnke{</u>

Kh'vjg'vgpcpv'tgpv'ku'vq '*increase<'

Vjg'kpetgcug'i gpgtcn{'y kn'dg'ghhgevkxg'qp'vjg'hktuv'qh'vjg'o qpyj 'hqmqy kpi '52 ' fc{u'ø'pqvkeg'vq 'vjg'hco kn{0'

Kh'c 'hco kn{'hcknu'vq 'tgrqtv'c 'ejcpig'y kj kp'vjg'tgswktgf 'vko g'htco gu.'qt'hcknu'vq ' rtqxkfg'cn'tgswktgf 'kphqto cvkqp'y kj kp'vjg'tgswktgf 'vko g'htco gu.'vjg'kpetgcug'y kn' dg'crrnkgf 'tgvtqcevkxgn{.'vq 'vjg'fcvg'kv'y qwnf 'j cxg'dggp'ghhgevkxg'j cf 'vjg' kphqto cvkqp'dggp'r tqxkfgf 'qp'c 'vko gn{'dcuku0'Vjg'hco kn{'y kn'dg'tgurqpukdng'hqt' cp{'wpfgr r ckf 'tgpv'cpf 'o c{'dg'qhhgtgf 'c 'tgr c{o gpv'ci tggo gpv'kp'ceeqtf cpeg'y kj ' vj g'r qnkekgu'kp'Ej cr vgt'380'

Kh'vjg'vgpcpv'tgpv'ku'vq '*decrease<'*

Vjg'fgetgcug'y kn'dg'ghhgevkxg'qp'vjg'hktuv'fc{'qh'vjg'o qpyj 'hqmqy kpi 'vjg'o qpyj 'kp'y jkej 'vjg' ejcpig'y cu'tgrqtvgf 0'Cn'ejcpigu'**must be reported and verified prior to the 15<sup>th</sup> day of the month.**'kp'qtf gr 'hqt'vjg'fgetgcug'vq 'dg'ghhgevkxg'vjg'hktuv'fc{'qh'vjg'hqmqy kpi 'o qpyj 0'Kp'ecugu' y j gtg'vjg'ejcpig'ecppqv'dg'xgtkhkgf 'wpvkn'chvgt'vjg'fcvg'vjg'ejcpig'y qwnf 'j cxg'dgeqo g'ghhgevkxg.' vj g'ejcpig'y kn'dg'o cf g'tgvtqcevkxgn{0

## PART IV: RECALCULATING TENANT RENT

## 9-IV.A. OVERVIEW

Hqt"vj qug"hco kıkgu'r c{kpi "kpeqo g/dcugf "tgpv."vj g"URJ C"o wuv'tgecnewncvg"vj g"tgpv'co qwpv'dcugf "qp"vj g"kpeqo g"kphqto cvkqp"tgegkxgf "fwtkpi "vj g"tggzco kpcvkqp"r tqeguu'cpf "pqvkh{"vj g"hco kn{"qh" vj g"ej cpi gu"]46"EHT"; 880ⁱ."; 820"79_0'Yj kng'vj g"dcuke'r qnkekgu'vj cv'i qxgtp'vj gug"ecnewncvkqpu"ctg" r tqxkf gf "kp"Ej cr vgt"8."vj ku'r ctv'nc{u'qwv'r qnkekgu'vj cv'chhgev'vj gug"ecnewncvkqpu'f wtkpi "c" tggzco kpcvkqp0'

## 9-IV.B. CHANGES IN UTILITY ALLOWANCES [24 CFR 965.507, 24 CFR 966.4]

Vj g"vgpcpv'tgpv'ecnewncvkqpu"o wuv'tghngev'cp{"ej cpi gu'kp"vj g"URJ Cøu'wkıkv{"cmqy cpeg'uej gf wng" ]46"EHT"; 820"75*e+*5_0'Ej cr vgt"38"f kuewuugu'j qy "wkıkv{"cmqy cpeg'uej gf wngu'ctg"guvcdnkıj gf 0'

### URJ C'Rqıke{"

Wpnguu"vj g"URJ C"ku'tgswktgf "vq"tgxkug'wkıkv{"cmqy cpegu'tgvtqcevkxgn{."tgxkugf "wkıkv{" cmqy cpegu'y kıl"dg"cr r nkgf "vq"c"hco kn{øu'tgpv'ecnewncvkqpu'cv'vj g"hktuv'cppwcn"tggzco kpcvkqp" chvgt"vj g"cmqy cpeg"ku'cf qr vgf 0'

## 9-IV.C. NOTIFICATION OF NEW TENANT RENT

Vj g'r wdnke'j qwukpi "ngcug'tgswktgu'vj g"URJ C"vq'i kxg'vj g"vgpcpv'y tkvvgp'pqvkeg'uvcvkpi "cp{"ej cpi g" kp"vj g"co qwpv'qh'vgpcpv'tgpv."cpf "y j gp"vj g"ej cpi g"ku'ghhgevkxg']46"EHT"; 880ⁱ*d+*3+*kk+_0'

Yj gp"vj g"URJ C'tgf gvgto kpgu"vj g"co qwpv'qh'tgpv'*Vqvcn'Vgpcpv'Rc{o gpv'qt"Vgpcpv'Tgpv+'r c{cdng"d{"vj g"vgpcpv."pqv'kpenwf kpi "f gvgto kpcvkqp"qh"vj g"URJ Cøu'uej gf wng"qh"Wkıkv{"Cmqy cpeu" hqt"hco kıgu'kp"vj g"URJ Cøu'Rwdnke'J qwukpi "Rtqi tco ."qt"f gvgto kpgu'vj cv'vj g"vgpcpv'o wuv'ttcpuhgt" vq"cpqvj gt"wpkv'dcugf "qp"hco kn{"eqo r qukvkqp."vj g"URJ C"o wuv'pqvkh{"vj g"vgpcpv'vj cv'vj g"vgpcpv'o c{"cum"hqt"cp"gzr ncpcvkqp"uvcvkpi "vj g"ur gekhkε'i tqwpf u'qh'vj g"URJ C'f gvgto kpcvkqp."cpf "vj cv'kh' vj g"vgpcpv'f qgu'pqv'ci tgg'y kıl "vj g'f gvgto kpcvkqp."vj g"Vgpcpv'uj cm'j cxg'vj g'tki j v'vq'tgswguv'c" j gctkpi "wpf gt"vj g"URJ Cøu'i tkgxcpeg'r tqegf wtg"]46"EHT"; 880ⁱ*e+*6+_0'

### URJ C'Rqıke{"

Vj g"pqvkeg'vq"vj g"hco kn{"y kın'kpenwf g"dqvj "vj g"hqto gt"cpf "pgy "o qpvj n{"tgpv'co qwpvu0'

## 9-IV.D. DISCREPANCIES

F wtkpi "cp"cppwcn"qt"kpvgtko "tggzco kpcvkqp."vj g"URJ C"o c{"f kueqxgt"vj cv"kphqto cvkqp"r tgxkqwun{"
tgr qtvgf "d{"vj g"hco kn{"y cu"kp"gttqt."qt"vj cv"vj g"hco kn{"kpvgpvkqpcm{"o kutgr tgugpvgf "kphqto cvkqp0"
Kp"cf f kvkqp."vj g"URJ C"o c{"f kueqxgt"gttqtu"o cf g"d{"vj g"URJ C0"Y j gp"gttqtu"tguwnkpi "kp"vj g"
qxgr c{o gpv"qt"wpf gr c{o gpv"qh"tgpv"ctg"f kueqxgtgf ."eqttgevkqpu"y kn"dg"o cf g"kp"ceeqtf cpeg"
y kj "vj g"r qnkekgu"kp"Ej cr vgt"370"

# Chapter 10

## PETS

]46'EHT'"7."Uwdr ctv'E='46'EHT'"; 82."Uwdr ctv'I _"

## INTRODUCTION

Vj ku'ej cr vgt'gzr nckpu'yj g''URJ Cøu'r qnkekgu'qp'yj g'nggr kpi "qh'r gu'cpf "f guetkdgu'cp{'etkvgtkc''qt" uvcpf ctf u'r gtvckpkpi "vq''yj g'r qnkekgu0'Vj g'twngu''cf qr vgf "ctg'tgcuqpcdn{ 'tgncvgf "vq''yj g'ngi kvko cvg" kpvgtguv'qh'yj g''URJ C "vq''r tqxkf g''c''f gegpv.''uchg''cpf "ucpkvct{'nkxkpi "gpxktqpo gpv'hqt''cnn'vgpcpvu.''cpf " vq''r tqvgev''cpf "r tgugtxg''yj g'r j{ukecn''eqpf kvkqp''qh'yj g''r tqr gtv{.''cu'y gnn'cu''yj g''hkpcpekcn''kpvgtguv''qh" yj g''URJ C0'"

Vj g''ej cr vgt''ku''qti cpk| gf "cu''hqnnqy u<

Rctv''K<'Cuukuvcpeg'Cpko cnu0'Vj ku'r ctv'gzr nckpu'yj g''f kffgtgpeg'dgw ggp''cuukuvcpeg'cpko cnu..." kpenwf kpi "ugtxkeg''cpf "uwr r qtv''cpko cnu.''cpf "r gvu.''cpf "eqpvckp'r qnkekgu'tgncvgf "vq''yj g" f guki pcvkqp''qh'cp''cuukuvcpeg''cpko cn''cu''y gnn'cu''yj gkt''ectg''cpf "j cpf nkpi 0'

Rctv''KK<'Rgv'r qnkekgu''hqt''cnn'f gxgnqr o gpvu0'Vj ku'r ctv'kpenwf gu'r gv'r qnkekgu'yj cv''ctg''eqo o qp" vq''dqyj "f gxgnqr o gpvu''cpf "i gpgtcn''qeewr cpe{'f gxgnqr o gpvu0'

Rctv''KKK<'Rgv'f gr qukvu''cpf "hggu''hqt''f gxgnqr o gpvu''cuukuvcpeg'f gxgnqr o gpvu0'Vj ku'r ctv''eqpvckpu" r qnkekgu''hqt''r gv'f gr qukvu''cpf "hggu''yj cv''ctg''cr r nkecdng''vq''f gxgnqr o gpvu0'

Rctv''KX<'Rgv'f gr qukvu''cpf "hggu''hqt''i gpgtcn''qeewr cpe{'f gxgnqr o gpvu0'Vj ku'r ctv''eqpvckpu" r qnkekgu''hqt''r gv'f gr qukvu''cpf "hggu''yj cv''ctg''cr r nkecdng''vq''i gpgtcn''qeewr cpe{'f gxgnqr o gpvu0'

# PART I: ASSISTANCE ANIMALS

## 10-I.A. OVERVIEW

Vj ku'r ctv'f kuewuugu'ukvwcvkqpu'wpf gt'y j kej 'r gto kuukqp'hqt'cp'cuukuvcpeg'cpko cn'kpenwf kpi " ugtxkeg'cpf 'uwr r qtv'cpko cn."o c{'dg'f gpkgf."cpf 'cnuq'guvcdnkuj gu'uvcpf ctf u'hqt'yj g'ectg'qh' cuukuvcpeg'cpko cn0'

Pqvkeg'HJGQ'4242/23'y cu'r wdnkuj gf 'Lcpwct{'4:."42420'Vj g'pqvkeg'r tqxkf gu'i wkf cpeg'vq'j gnr " RJ Cu'cpf 'qvj gt'j qwukpi 'r tqxkf gtu'f kuvkpi wkuj 'dgvy ggp'c'r gtuqp'y kj 'c'pqp/qdxkqwu'f kucdknkv{' y j q'j cu'c'ngi kvko cvg'pggf 'hqt'cp'cuukuvcpeg'cpko cn'cpf 'c'r gtuqp'y kj qw'c'f kucdknkv{'y j q'uko r n{' y cpvu'vq'j cxg'c'r gv'qt'cxqkf 'vj g'equvu'cpf 'iko kvcvkqpu'ko r qugf 'd{'vj g'URJ Cøu'r gv'r qnkekgu0'HJGQ' 4242/23'o cngu'engct'vj cv'vj g'pqvkeg'ku'i wkf cpeg'cpf 'c'vqqn'hqt'RJ Cu'cpf 'qvj gt'j qwukpi 'r tqxkf gtu' vq'wug'cv'vj gkt'f kuetgvkqp'cpf 'r tqxkf g'c'ugv'qh'dguv'r tcevkegu'hqt'cf f tguukpi 'tgs wguvu'hqt'cuukuvcpeg' cpko cn0Vj g'i wkf cpeg'kp'HJGQ'4242/23'uj qwf 'dg'tgcf 'vqi gvj gt'y kj 'J WF øu'tgi wncvkqpu' r tqj kdkvkpi 'f kuetko kpcvkqp'wpf gt'yj g'Hckt'J qwukpi 'Cev'*HJ C+'cpf 'yj g'J WF /Fgr ctvo gpv'qh' Lwuvkeg'*FQL+'Lqkpv'Uvcvgo gpv'qp'Tgcuqpcdng'Ceeqo o qf cvkqp'wpf gt'yj g'Hckt'J qwukpi 'Cev0' J qwukpi 'r tqxkf gtu'o c{'cnuq'dg'uwdlgev'vq'yj g'Co gtkecpu'y kj 'F kucdknkvkgu'Cev'*CF C+'cpf 'uj qwf ' yj gtghqtg'tghgt'cnuq'vq'F QLøu'tgi wncvkqpu'ko r ngo gpvkpi 'Vkvngu'KK'cpf 'KKK'qh'yj g'CF C'cv'4: 'EHT " Rctvu'57'cpf '58.'kp'cf f kvkqp'vq'F QLøu'qyj gt'i wkf cpeg'qp'cuukuvcpeg'cpko cn0'

Vj gtg'ctg'yq'v{r gu'qh'cuukuvcpeg'cpko cn<'*3+'ugtxkeg'cpko cn."cpf '*4+'qyj gt'cpko cn'yj cv'f q' y qtm'r gthqto "vcumu."r tqxkf g'cuukuvcpeg."cpf lqt'r tqxkf g'yj gtcr gwvke'go qvkqpcn'uwr r qtv'hqt' kpf kxkf wcnu'y kj 'f kucdknkvkgu'*l0g0'uwr r qtv'cpko cn+0'

Cuukuvcpeg'cpko cn."kpenwf kpi 'ugtxkeg'cpf 'uwr r qtv'cpko cn."ctg'pqv'r gvu'cpf 'yj wu'ctg'pqv'uwdlgev' vq'yj g'URJ Cøu'r gv'r qnkekgu'f guetkdgf 'kp'Rctvu'KKj tqwi j 'KX'qh'yj ku'ej cr vgt']46'EHT '70525=" ; 820927="Pqvkeg'HJGQ'4242/23_0'

## 10-I.B. APPROVAL OF ASSISTANCE ANIMALS [Notice FHEO 2020-01]

### Service Animals

Pqvkeg"HJ GQ"4242/23"uvcvgu"vjcv"RJ Cu"ujqwnf "kpkvkcn{"hqnnqy "vjg"F gr ctvo gpv"qh'Lwuvkeg"*F QL+"cpcn{uku"vq"cuuguukpi "y jgvjgt"cp"cpko cn'ku"c"ugtxkeg"cpko cn'wpfgt"vjg"Co gtkecpu'y kj "F kucdknkvkgu"Cev'*CF C+0'Wpfgt"vjg"CF C."c"*service animal* o gcpu"cp"f qi "vjcv'ku"kpfkxkf wcn'"vtckpgf "vq"f q"y qtm'qt'r gthqto "vcumu'hqt"vjg"dgpghkv'qh'cp"kpf kxkf wcn'y kj "c"f kucdknkv{."kpenwf kpi "c"r j {ukecn"ugpuqt{."r u{ej kcvtke."kpvgnnecvwcn'qt'y jgt'o gpvcn'f kucdknkv{0'Qvjgt"ur ekgu'qh'cpko cnu."y jgvjgt"y knf "qt'f qo guvke."tckpgf "qt'wpvtckpgf ."ctg"pqv'ugtxkeg"cpko cnu'hqt"vjg"r wtr qugu'qh'vjku'f ghkpkvkqp0'Vjg"y qtm'qt'vcumu'r gthqto gf "d{"c"ugtxkeg"cpko cn'o wuv'dg"f ktgevn{"tgncvgf "vq'vjg"kpf kxkf wcnu"f kucdknkv{0'

Cu'c"dguv'r tcevkeg."j qwukpi "r tqxkfgtu"o c{"wug"vjg"hqnnqy kpi "s wguvkqpu'vq'j gnr "vjgo "fgvgto kpg"kh"cp"cpko cn'ku'c"ugtxkeg"cpko cn'wpfgt"vjg"CF C<

- Á Ku'vjg"cpko cn'c"f qi A'Kh'pqv."vjg"cpko cn'ku'pqv'c"ugtxkeg"cpko cn'dw'o c{'dg"cpqvj gt"v{r g"qh' cuukvcpeg"cpko cn'hqt"y j kej "cp"ceeqo o qfcvkqp'ku'pggfgf "*uwr r qtv'cpko cn+0'

- Á Ku'kv'tgcf kn{"cr r ctgpv'vjcv'vjg"f qi "ku"tckpgf "vq"f q"y qtm'qt'r gthqto "vcumu'hqt"vjg"dgpghkv'qh'vjg" kpf kxkf wcn'y kj "c"f kucdknkv{A'Kh'{ gu. "hwt'vjgt"kps wktkgu'ctg"kpcr r tqr tkcvg"dgecwug"vjg"cpko cn'ku'c" ugtxkeg"cpko cn0'Kh'pqv."kv'ku'cf xkucdng"vjcv'vjg"URJ C"kmo kv'ku'kps wktkgu'vq"vjg"hqnnqy kpi "vy q" s wguvkqpu<*3+"Ku'vjg"cpko cn'tgs wktgf "dgecwug"qh'f kucdknkv{A'cpf "*4+"Y j cv'y qtm'qt"vcum'j cu" vjg"cpko cn'dggp"vtckpgf "vq"r gthqto A'

  Kh'vjg"cpuy gt"vq's wguvkqp"*3+"ku"õ{guö"cpf "y qtm'qt"c"vcum'ku"kf gpvkhkgf "kp"tgur qpug"vq's wguvkqp" *4+."i tcpv'vjg"tgs wguvgf "ceeqo o qfcvkqp'kh'qvj gty kug'tgcuqpcdng0'Kh'vjg"cpuy gt"vq'gkvj gt" s wguvkqp'ku"õpq.ö"vjg"cpko cn'f qgu'pqv's wcnkh{ "cu'c"ugtxkeg"cpko cn'dw'o c{'dg"c"uwr r qtv' cpko cn0'

C"ugtxkeg"cpko cn'o wuv'dg"r gto kwgf "kp"cnn'ctgcu'qh'vjg"hcekmkv{ "y jgtg"o go dgtu'qh'vjg"r wdmke" ctg"cmqy gf 0'

### Support Animals (Assistance Animals other than Service Animals)

Kh'vjg"cpko cn'f qgu'pqv's wcnkh{ "cu'c"ugtxkeg"cpko cn'vjg"URJ C"o wuv'pgzv'f gvgto kpg"y j gvjgt"vjg" cpko cn'y qwnf "s wcnkh{ "cu'c"uwr r qtv'cpko cn'*qvj gt"v{r g"qh'cuukvcpeg"cpko cn+0'Kh'vjg"kpf kxkf wcn'j cu" kpf ggf "tgs wguvgf "c"tgcuqpcdng"ceeqo o qfcvkqp'vq"i gv'qt"mggr "cp"cpko cn'kp"eqppgevkqp'y kj "c" r j {ukecn'qt'o gpvcn'ko r ckto gpv'qt'f kucdknkv{."vjg"URJ C"o c{'wug"vjg"hqnnqy kpi "s wguvkqpu'vq'j gnr " vjgo "cuuguu'y j gvjgt"vq"i tcpv'vjg"ceeqo o qfcvkqp'kp"ceeqtf cpeg"y kj "vjg"r qnkekgu'qwvnkpgf "kp" Ej cr vgt"4"*vjg"URJ C"ku'pqv'tgs wktgf "vq"i tcpv'c"tgcuqpcdng"ceeqo o qfcvkqp'vjcv'j cu'pqv'dggp" tgs wguvgf +<

- Á F qgu'vjg"r gtuqp'j cxg"cp"qdugtxcdng'f kucdknkv{ "qt'f qgu'vjg"URJ C"cntgcf {'j cxg"kphqto cvkqp" i kxkpi "vjgo "tgcuqp'vq'dgmkgxg"vjcv'vjg"r gtuqp'j cu'c"f kucdknkv{A'Kh'pqv."j cu'vjg"r gtuqp" tgs wguvkpi "vjg"ceeqo o qfcvkqp'r tqxkfgf "kphqto cvkqp'vjcv'tgcuqpcdn{"uwr r qtvu'vjcv'vjg"r gtuqp" uggmkpi "vjg"ceeqo o qfcvkqp'j cu'c"f kucdknkv{A'

- Á Kh'yj g'r gtuqp'j cu'cp'qdugtxcdng'f kucdknkv{."yj g'URJ C"crtgcf{'j cu'kphqto cvkqp'i kxkpi "yj go " tgcuqp'vq'dgnkgxg'yj g'r gtuqp'j cu'c'f kucdknkv{."qt'yj g'r gtuqp'j cu'r tqxkf gf "kphqto cvkqp" uwr r qtvkpi "yj cv'yj g{'j cxg'c'f kucdknkv{."yj gp'j cu'yj g'r gtuqp'r tqxkf gf "kphqto cvkqp'yj cv' tgcuqpcdn{'uwr r qtvu'yj cv'yj g'cpko cn'f qgu'y qtm'r gthqto u'\cumu.'r tqxkf gu'cuukuvcpeg."cpf lqt" r tqxkf gu'yj gtcr gwvke"go qvkqpcn'uwr r qtv'y kij "tgur geev'vq'yj g'kpf kxkf wcnu'f kucdknkv{A"

- Á Kh'{gu.'ku'yj g'cpko cn'eqo o qpn{'mgr v'kp'j qwugj qnf uA"Cp"*animal commonly kept in households*" y qwnf "dg"c"f qi ."ecv."uo cn'dktf ."tcddkv.'j co uvgt."i gtdkn'qt'yj gt'tqf gpv."hku j ."wtvng."qt'qyj gt" uo cn'f qo guvkecvgf "cpko cn'yj cv'ku'tcf kkvkqpcn{'mgr v'yj g'j qo g'hqt'r ngcuwtg.'tcyj gt.'yj cp'hqt" eqo o gtekcn'r wtr qugu0'Hqt'r wtr qugu'qh'yj ku'cuuguuo gpv.'tgr vkngu'*{yj gt'yj cp'wtvngu+.'dctp{ctf " cpko cn.'o qpng{u.'ncpi ctqqu.'cpf 'qyj gt'qpp-f qo guvkecvgf 'cpko cn.'ctg'pqv'eqpukf gtgf " eqo o qp'j qwugj qnf 'cpko cn0'

Kh'yj g'kpf kxkf wcn'ku'tgs wguvkpi "vq'mggr "c"vpku wg'cpko cn'pqv'eqo o qpn{'mgr v'kp'j qwugj qnf u." yj gp'yj g'tgs wguvgt'j cu'yj g'uwduvcpvkcn'dwtf gp'qh'f go qpuvtcvkpi "c"f kucdknkv{-tgncvgf "yj gtcr gwvke" pggf "hqt'yj g'ur eekhke'cpko cn'qt'yj g'ur eekhke'v{r g'qh'cpko cn0'Uwej "kpf kxkf wcn'ctg'gpeqwtci gf " vq'uwdo kv'f qewo gpvcvkqp'htqo "c"j gcnij "ectg'r tqhguukqpcn0'

## General Considerations

C'r gtuqp'y kij "c"f kucdknkv{'ku'pqv'cwvqo cvkecnn{ "gpvkkngf "vq'j cxg'cp'cuukuvcpeg'cpko cn0'Tgcuqpcdng" ceeqo o qf cvkqp'tgs wktgu'yj cv'yj gtg'ku'c'tgncvkqpuj kr "dgwy ggp'yj g'r gtuqpøu'f kucdknkv{'cpf "yj gkt" pggf "hqt'yj g'cpko cn']RJ C"Qee'I D.'r 0'39; _0"

Dghqtg'f gp{kpi "c"tgcuqpcdng'ceeqo o qf cvkqp'tgs wguv'f wg'vq'ncem'qh'kphqto cvkqp'eqpfkto kpi "cp" kpf kxkf wcnu'f kucdknkv{'qt'f kucdknkv{-tgncvgf "pggf "hqt'cp'cpko cn'yj g"URJ C"ku'gpeqwtci gf "vq'gpi ci g" kp"c'i qqf-hckj "f kcnqi "y kij "yj g'tgs wguvgt'ecmgf "yj g'õkpvgtcevkxg'r tqeguuö']HJ GQ"4242/23_0"

C'RJ C"o c{ "pqv'tghwug'vq'cmqy "c"r gtuqp'y kij "c"f kucdknkv{'vq'j cxg'cp'cuukuvcpeg'cpko cn'o gtgn{ " dgecwug'yj g'cpko cn'f qgu'pqv'j cxg'hqto cn'vtckpkpi 0'Uqo g."dwv'pqv'cn"cpko cn'yj cv'cuukuv'r gtuqpu" y kij "f kucdknkvkgu'ctg'r tqhguukqpcn{ "vtckpgf 0'Qyj gt'cuukuvcpeg'cpko cn'ctg'vtckpgf "d{'yj g'qy pgtu" yj go ugnxgu'cpf ."kp'uqo g'ecugu.'pq'ur eekcn'vtckpkpi "ku'tgs wktgf 0'Vj g'swguvkqp'ku'y j gyj gt'qt'pqv'yj g" cpko cn'r gthqto u'yj g'cuukuvcpeg'qt'r tqxkf gu'yj g'dgpghkv'pggf gf "d{ "yj g'r gtuqp'y kij "yj g'f kucdknkv{" ]RJ C"Qee'I D.'r 039: _0'

C'RJ Cøu'tghwucn'vq'r gtno kv'r gtuqpu'y kij "c"f kucdknkv{'vq'wug'cpf "ikxg'y kij "cp'cuukuvcpeg'cpko cn'yj cv" ku'pggf gf "vq'cuukuv'yj go ."y qwnf "xkqncvg"Ugevkqp'726'qh'yj g"Tgj cdknkvcvkqp"Cev"cpf "yj g"Hckt" J qwukpi "Cev'wpnguu']RJ C"Qee'I D.'r 039; _<'

- Á Vj gtg'ku'tgnkcdng"qdlgevkxg"gxkf gpeg'yj cv'yj g'cpko cn'r qugu'c"f ktgev'yj tgcv'vq'yj g'j gcnij "qt" uchgv{ "qh'qyj gtu'yj cv'ecppqv'dg'tgf wegf "qt'gnko kpcvgf "d{ "c"tgcuqpcdng'ceeqo o qf cvkqp"

- Á Vj gtg'ku'tgnkcdng"qdlgevkxg"gxkf gpeg'yj cv'yj g'cpko cn'y qwnf "ecwug'uwduvcpvkcn'r j {ukecn'f co ci g" vq'yj g'r tqr gtv{ "qh'qyj gtu"

Vj g'Hckt"J qwukpi "Cev'f qgu'pqv'tgs wktg"c"f y gnnkpi "vq'dg'o cf g'cxckncdng'vq'cp'kpf kxkf wcn'y j qug" vgpcpe{'y qwnf "eqpuvkwwg"c"f ktgev'yj tgcv'vq'yj g'j gcnij "qt'uchgv{ "qh'qyj gt'kpf kxkf wcn'qt'y qwnf " tguwnv'kp'uwduvcpvkcn'r j {ukecn'f co ci g'vq'yj g'r tqr gtv{ "qh'qyj gtu0'C"URJ C"o c{ "yj gtghqtg'tghwug"c" tgcuqpcdng'ceeqo o qf cvkqp'hqt'cp'cuukuvcpeg'cpko cn'kh'yj g'ur eekhke'cpko cn'r qugu'c"f ktgev'yj tgcv' yj cv'ecppqv'dg'gnko kpcvgf "qt'tgf wegf "vq'cp'ceegr vcdng'ngxgn'yj tqwi j "yj g'cevkqpu'yj g'kpf kxkf wcn' vcmgu'vq'o ckpvckp'qt'eqpvtqn'yj g'cpko cn'*g0 0'mggr kpi "yj g'cpko cn'kp"c"ugewtkv{ "gpenquwtg+0'

Y j kng"o quv'tgs wguvu'hqt'tgcuqpcdng"ceeqo o qf cvkqpu'kpxqnxg"qpg"cpko cn'tgs wguvu'uqo gvko gu"
kpxqnxg"o qtg"vj cp"qpg"cpko cn'*hqt"gzco r ng."c'r gtuqp'j cu'c'f kucdknkv{/tgncvgf "pggf "hqt"dqvj "
cpko cnu."qt"w q'r gqr ng'rkxkpi "vqi gvj gt'gcej "j cxg"c'f kucdknkv{/tgncvgf "pggf "hqt"c'ugr ctcvg"
cuukuvcpeg"cpko cn0'Vj g"f gekukqp/o cmkpi "r tqeguu'kp'P qvkeg"HJ GQ'4242/23"uj qwnf "dg"wugf "kp"
ceeqtf cpeg'y kj "vj g"tgcuqpcdng"ceeqo o qf cvkqp'r qnrekgu'kp'Ej cr vgt"4"hqt'cm'tgs wguvu'hqt"
gzegr vkqpu'qt"o qf khkecvkqpu'vq'vj g"URJ C'u'twngu."r qnrekgu."r tcevkegu."cpf "r tqegf wtgu'uq'vj cv'
r gtuqpu'y kj "f kucdkrkvkgu'ecp'j cxg"cuukuvcpeg"cpko cnu'kp'vj g"j qwukpi "y j gtg"vj g{"tgukf g0

RJ Cu'j cxg"vj g"cwvj qtkv{"vq'tgi wncvg"ugtxkeg"cpko cnu'cpf "cuukuvcpeg"cpko cnu'wpf gt"cr r nkecdng"
hgf gtcn'uvcvg."cpf "rqecn'ncy "]46'EHT'705525*d+*5+="; 820927*d+*5+_0'

### URJ C'Rqrke{

Hqt"cp'cpko cn'vq'dg"gzenwf gf "htqo "vj g"r gv'r qrke{'cpf "dg"eqpukf gtgf "c'ugtxkeg"cpko cn'kv'
o wuv'dg"c'vtckpgf "f qi ."cpf "vj gtg"o wuv'dg"c'r gtuqp'y kj "f kucdkrkvkgu'kp'vj g"j qwugj qnf "y j q"
tgs wktgu'vj g"f qi øu'ugtxkegu0

Hqt"cp'cpko cn'vq'dg"gzenwf gf "htqo "vj g"r gv'r qrke{'cpf "dg"eqpukf gtgf "c'uwr r qtv'cpko cn"
vj gtg"o wuv'dg"c'r gtuqp'y kj "f kucdkrkvkgu'kp'vj g"j qwugj qnf ."vj gtg"o wuv'dg"c'f kucdkrkv{/
tgncvgf "pggf "hqt"vj g"cpko cn'cpf "vj g"hco kn{"o wuv'tgs wguvu'cpf "vj g"URJ C'cr r tqxg"c'
tgcuqpcdng"ceeqo o qf cvkqp'kp'ceeqtf cpeg'y kj "vj g"etkvgtkc'qwvnkpgf "kp'P qvkeg"HJ GQ"
4242/23'cpf "vj g'r qrkeg'eqpvckpgf "kp'Ej cr vgt"40

## 10-I.C. CARE AND HANDLING

J WF "tgi wncvkqpu'f q'pqv'chhgev'cp{"cwvj qtkv{'c'URJ C'o c{'j cxg"vq'tgi wncvg"cuukuvcpeg"cpko cnu."
kpenwf kpi "ugtxkeg"cpko cnu."wpf gt"hgf gtcn'uvcvg."cpf "rqecn'ncy "]46'EHT'705525=46'EHT'; 820927_0'

### URJ C'Rqrke{

Tgukf gpvu'ctg'tgur qpukdng"hqt"hggf kpi ."o ckpvckpkpi ."r tqxkf kpi "xgvgtkpct{'ectg."cpf "
eqpvtqnrkpi "vj gkt"cuukuvcpeg"cpko cn0C'tgukf gpv'o c{'f q'vj ku'qp'vj gkt"qy p'qt"y kj "vj g"
cuukuvcpeg"qh'hco kn{."htkgpf u."xqnwpvggtu."qt'ugtxkeg"r tqxkf gtu0

Tgukf gpvu'o wuv'ectg"hqt"cuukuvcpeg"cpko cnu'kp'c'o cppgt"vj cv'eqo r nkgu'y kj "uvcvg"cpf "rqecn'
ncy u."kpenwf kpi "cpvk/etwgnv{'ncy u0

Tgukf gpvu'o wuv'gpuwtg"vj cv'cuukuvcpeg"cpko cnu'f q'pqv'r qug"c'f ktgev'vj tgcv'vq'vj g"j gcnj "qt"
uchgv{'qh'qvj gtu."qt'ecwug"wpf wg"f co ci g"vq'vj g"f gxgnqr o gpv."f y gnrkpi "wpkv."
qt'r tqr gtv{'qh'qvj gt"tgukf gpvu0

Y j gp'c'tgukf gpvøu'ectg"qt'j cpf nkpi "qh'cp'cuukuvcpeg"cpko cn'xkqncvgu'vj gug'r qrekgu."vj g"
URJ C'y km'eqpukf gt"y j gvj gt"vj g"xkqncvkqp'eqwnf "dg"tgf wegf "qt'gnko kpcvgf "d{'c'tgcuqpcdng"
ceeqo o qf cvkqp0'Kh'vj g"URJ C'f gvgto kpgu'vj cv'pq'uwej "ceeqo o qf cvkqp'ecp'dg"o cf g."vj g"
URJ C'o c{'y kj f tcy "vj g"cr r tqxcn'qh'c'r ctvkewnct'cuukuvcpeg"cpko cn0

# PART II: PET POLICIES FOR ALL DEVELOPMENTS

]46"EHT"7."Uwdr ctv"E=‒46"EHT"; 82."Uwdr ctv"I _"

## 10-II.A. OVERVIEW

Vj g"r wtr qug"qh"c"r gv"r qnke{"ku"vq"guvcdnkuj "engct"i wkf grkpgu"hqt"qy pgtuj kr "qh"r gvu"cpf "vq"gpuwtg" yj cv"pq"cr r nkecpv"qt"tgukf gpv"ku"f kuetko kpcvgf "ci ckpuv"tgi ctf kpi "cf o kuukqp"qt"eqpvkpwgf " qeewr cpe{"dgecwug"qh"qy pgtuj kr "qh"r gvu0"K"cnuq"guvcdnkuj gu"tgcuqpcdng"twrgu"i qxgtpkpi "vj g" mggr kpi "qh"eqo o qp"j qwugj qrf "r gvu0"Vj ku"r ctv"eqpvckpu"r gv"r qnkekgu"vj cv"cr r n{"vq"cn" f gxgnqr o gpvu0'

## 10-II.B. MANAGEMENT APPROVAL OF PETS

### Registration of Pets

RJ Cu"o c{"tgs wktg"tgi kuvtcvkqp"qh"vj g"r gv"y kyj "vj g"URJ C"]46"EHT"; 820929*d+*7+_0'

> URJ C"Rqnke{"
>
> Rgvu"o wuv"dg"tgi kuvgtgf "y kyj "vj g"URJ C"dghqtg"vj g{"ctg"dtqwi j v"qpvq"vj g"r tgo kugu0'"
>
> Tgi kuvtcvkqp"kpenwf gu"f qewo gpvcvkqp"uki pgf "d{"c"nkegpugf "xgvgtkpctkcp"qt"uvcvg"lqecn"
> cwyj qtkv{"yj cv"yj g"r gv"j cu"tgegkxgf "cn"kpqewncvkqpu"tgs wktgf "d{"uvcvg"qt"lqecn"nry ."cpf "yj cv"
> yj g"r gv"j cu"pq"eqo o wpkecdng"f kugcug*u+"cpf "ku"r guv"htgg0"Vj ku"tgi kuvtcvkqp"o wuv"dg"
> tgpgy gf "cppwcn{"cpf "y kn"dg"eqqtf kpcvgf "y kyj "yj g"cppwcl tggzco kpcvkqp"f cvg0'
>
> Rgvu"y kn"pqv"dg"cr r tqxgf "vq"tgukf g"kp"c"wpkv"wpvkl eqo r ngvkqp"qh"yj g"tgi kuvtcvkqp"
> tgs wktgo gpvu0'

## Refusal to Register Pets

<u>URJ C'Rqle{"</u>

Vj g''URJ C'y krl'tghwug''q''tgi kuvgt''c''r gv'lh<'

> Vj g'r gv'lu''pqv'*a common household pet*''cu'f ghlpgf ''lp''Ugevkqp''32/KKE0'dgmqy ''

> Mggr lpi ''vj g'r gv'y qwrf ''xkqrcvg''cp{''r gv'tguvtlevkqpu''lluvgf ''lp''vj lu'r qrle{''

> Vj g'r gv'qy pgt''hcklu''vq''r tqxkfg''eqo r ngvg''r gv'tgi kuvtcvkqp''lphqto cvkqp.''qt''hcklu''vq''wr fcvg''vj g'tgi kuvtcvkqp''cppwcm{''

> Vj g'cr r lkecpv'j cu'r tgxkqwun{''dggp''ej cti gf ''y kj ''cplo cn'etwgm{''wpf gt''uvcvg''qt''nqecn'' ncy ='qt''j cu'dggp''gxlevgf .''j cf ''vq''tgnlps wluj ''c''r gv''qt''dggp''r tqj ldlvgf ''htqo ''hwvwtg''r gv''qy pgtuj lr''f wg''vq''r gv''twng''xlqncvkqpu''qt''c''eqwtv''qtf gt''

> Vj g''URJ C'tgcuqpcdn{''f gvgto lpgu''vj cv'vj g'r gv'qy pgt''lu''wpcdng''vq''mggr ''vj g'r gv'lp''eqo r lkcpeg''y kj ''vj g'r gv'twrgu''cpf ''qvj gt''ngcug''qdrki cvkqpu0'Vj g'r gv)u''go r gtco gpv''cpf ''dgj cxlqt''o c{''dg''eqpulf gtgf ''cu''c''hcevqt''lp''f gvgto lplpi ''vj g'r gv'qy pgt)u''cdlrkv{''vq''eqo r n{''y kj ''r tqxlulqpu''qh''vj g''ngcug0'

Kh''vj g''URJ C'tghwugu''vq''tgi kuvgt''c''r gv.''c''y tlvgp''pqvlhlecvlqp''y krl'dg''ugpv'vq''vj g'r gv'qy pgt''
y kj lp''32''dwulpguu''f c{u''qh''vj g''URJ C)u''f gelulqp0'Vj g''pqvleg''y krl'uvcvg''vj g'tgcuqp''hqt''
tghwulpi ''vq''tgi kuvgt''vj g'r gv'cpf ''y krl'lphqto ''vj g''hco kn{''qh''vj glt''tli j v''vq''cr r gcn'vj g''f gelulqp''
lp''ceeqtf cpeg''y kj ''vj g''URJ C)u'i tkgxcpeg''r tqegf wtgu0'

## Pet Agreement

<u>URJ C'Rqle{"</u>

Tgulf gpvu'y j q''j cxg''dggp''cr r tqxgf ''vq''j cxg''c''r gv'o wuv'gpvgt''lpvq''c''r gv'ci tggo gpv'y kj ''vj g''
URJ C.''qt''vj g''cr r tqxcn'qh''vj g'r gv'y krl'dg''y kj f tcy p0'

Vj g'r gv'ci tggo gpv'lu''vj g'tgulf gpvu'egtvlhlecvlqp''vj cv'vj g{'j cxg''tgegkxgf ''c''eqr {''qh''vj g''
URJ C)u'r gv'r qrle{'cpf ''cr r lkecdng''j qwug''twngu.''vj cv'vj g{'j cxg''tgcf ''vj g'r qrlelgu''cpf lqt''
twngu.''wpf gtuvcpf ''vj go .''cpf ''ci gg''vq''eqo r n{''y kj ''vj go 0'

Vj g'tgulf gpv'hwtvj gt''egtvlhlgu''d{''uki plpi ''vj g'r gv'ci tggo gpv'vj cv'vj g{'wpf gtuvcpf ''vj cv'
pqpeqo r lkcpeg''y kj ''vj g''URJ C)u'r gv'r qrle{'cpf ''cr r lkecdng''j qwug''twngu'o c{''tguwn'lp''vj g''
y kj f tcy cn'qh'URJ C'cr r tqxcn'qh''vj g'r gv'qt''vgto lpcvkqp''qh''vgpcpe{0'

## 10-II.C. STANDARDS FOR PETS [24 CFR 5.318; 960.707(b)]

RJ Cu'o c{"guvcdrkuj "tgcuqpcdrg'tgs wktgo gpvu'tgncvgf "vq'r gv'qy pgtuj kr "kpenwfkpi ."dwv'pqv" rko kvgf "vq<

•Á Nko kvcvkqpu'qp'vj g'pwo dgt"qh'cpko cnu'kp'c'wpkv. "dcugf "qp'wpkv'uk| g"

•Á Rtqj kdkvkqpu'qp'v{ r gu'qh'cpko cnu'vj cv'vj g"URJ C"encuukhkgu'cu'f cpi gtqwu. "r tqxkf gf "vj cv'uwej " encuukhkecvkqpu'ctg'eqpukuvgpv'y kj "cr r nkecdng'uvcvg'cpf "nqecn'ncy "

•Á Rtqj kdkvkqpu'qp'kpf kxkf wcn'cpko cnu. "dcugf "qp'egtvckp'hcevqtu. "kpenwfkpi "vj g'uk| g'cpf "y gki j v'qh' vj g'cpko cn'

•Á Tgs wktkpi "r gv'qy pgtu'vq'j cxg'vj gkt'r gvu'ur c{gf "qt'pgwwgtgf "

Ecv'f gency kpi "ku'pqv'c'tgs wktgo gpv'qt'eqpf kvkqp'qh'r gv'qy pgtuj kr 'kp'r wdrke'j qwukpi "cpf "J WF " gpeqwtci gu'RJ Cu'vq'tghtckp'htqo "gpi ci kpi "kp'vj ku'r tcevkeg']Pgy "RJ "QEE"I D."*Pet Ownership,* r 0', _0'

RJ Cu'o c{"pqv'tgs wktg'r gv'qy pgtu'vq'j cxg'cp{'r gvu'xqecn'eqtf u'tgo qxgf 0'

RJ Cu'o c{"pqv'tgs wktg'r gv'qy pgtu'vq'qdvckp'qt'ecrt{"rkcdkrkv{'kpuwtcpeg0'

### Definition of "Common Household Pet""

Vj gtg"ku'pq'tgi wncvqt{"f ghkpkvkqp'qh'eqo o qp'j qwugj qrf "r gv'hqt'r wdrke'j qwukpi "r tqi tco u. " cnj qwj "vj g'tgi wncvkqpu'hqt'r gv'qy pgtuj kr "kp'dqvj "gnf gtn{"f kucdrgf "cpf "i gpgtcn'eqewr cpe{" f gxgnqr o gpvu'wug'vj g'vgto 0'Vj g'tgi wncvkqpu'hqt'r gv'qy pgtuj kr "kp'gnf gtn{"f kucdrgf "f gxgnqr o gpvu" gzr tguun{"cwj qtk| g'RJ Cu'vq'f ghkpg'vj g'vgto "]46"EHT "70528*4+_0"

> URJ C"Rqnke{"
>
> *Common household pet* o gcpu'c'f qo guvkecvgf "cpko cn'uwej "cu'c'f qi ."ecv."dktf ."qt'hkuj "vj cv'
> ku'tcf kvkqpcn{"tgeqi pk| gf "cu'c'eqo r cpkqp'cpko cn'cpf "ku'nigr v'kp'vj g'j qo g'hqt'r ngcuwtg"
> tcj gt'vj cp'eqo o gtekcn'r wtr qugu0'
>
> Vj g'hqnnqy kpi "cpko cnu'ctg'pqv'eqpukf gtgf "eqo o qp'j qwugj qrf "r gvu<
>
>> Tgr vkngu"
>>
>> Tqf gpvu"
>>
>> Kpugevu"
>>
>> Ctcej pkf u"
>>
>> Y knf "cpko cnu'qt'hgtcn'cpko cnu"
>>
>> Rqv'dgnnkgf "r ki u"
>>
>> Cpko cnu'wugf "hqt'eqo o gtekcn'dtggf kpi "

**Pet Restrictions**

<u>URJ C'Rqnke{</u>

Vj g'hqnqy kpi "cpko cnu"ctg"pqv"r gto kwgf<

> Cp{"cpko cnl"y j qug"cf wn'y gki j v"y kn"gzeggf "52"r qwpf u

> F qi u"qh"y j g"r kv"dwn "tqwy gkngt."ej qy ."qt"dqzgt"dtggf u

> Hgttgwu"qt"qyj gt"cpko cnu"y j qug"pawtcn'r tqvgevkxg"o gej cpkuo u"r qug"c"tkum"vq"uo cn"ej knf tgp"qh"ugtkqwu"dkvgu"qt"ncegtcvkqpu

> Cp{"cpko cn'pqv"r gto kwgf "wpf gt"uvcvg"qt"nqecn'ncy "qt"eqf g

**Number of Pets**

<u>URJ C'Rqnke{</u>

Tgukf gpvu'o c{'qy p'c'o czko wo "qh'4'r gvu."qpn{'3'qh'y j kej "o c{'dg'c'f qi 0Tgukf gpvu'y j cv'cntgcf {'j cxg'y q'f qi u'cu'qh'y j g'ghhgevkxg'f cvg'qh'y ku'r qnke{'y kn'j cxg'y j g'cf f kvkqpcn'i tcpf hcy j gt "kp0

Kp"y j g'ecug'qh'hkuj ."tgukf gpvu'o c{'mggr "pq'o qtg'y j cp'ecp'dg'o ckpvckpgf "kp'c'uchg'cpf "j gcny j {'o cppgt'kp'c'vcpm'j qnf kpi "wr "vq'32'i cmqpu0Uwej "c'vcpm'qt'ccswctkwo "y kn'dg'eqwpvgf "cu'3'r gv0

**Other Requirements**

<u>URJ C'Rqnke{</u>

F qi u'cpf "ecvu'o wuv'dg'ur c{gf "qt'pgwvgtgf "cv'y j g'ko g'qh'tgi kuvtcvkqp'qt.'kp'y j g'ecug'qh'wpf gtci g'cpko cnu.'y kj kp'52"f c{u'qh'y j g'r gv'tgcej kpi "8'o qpy u'qh'ci g0Gzegr vkqpu'o c{'dg'o cf g'wr qp'xgvgtkpct{'egtvkhkecvkqp'y j cv'uwdlgevkpi "y ku'r ctvkewnct'r gv'vq'y j g'r tqegf wtg'y qwnf "dg'go r qtctkn{'qt'r gto cpgpvn{'o gf kecm{'wpuchg'qt'wppgeguuct{0

Rgvu'o wuv'dg'nkegpugf "kp'ceeqtf cpeg'y kj "uvcvg'qt'nqecn'ncy 0Tgukf gpvu'o wuv'r tqxkf g'r tqqh'qh'nkegpukpi "cv'y j g'ko g'qh'tgi kuvtcvkqp'cpf "cppwcm{.'kp'eqplwpevkqp'y kj "y j g'tgukf gpvu'cppwcn'tggzco kpcvkqp0

## 10-II.D. PET RULES

Rgv'qy pgtu'o wuv'o ckpvckp'r gwu'tgur qpukdn{.'kp'ceeqtf cpeg'y kj "URJ C'r qnkekgu.'cpf 'kp'
eqo r nkcpeg'y kj "cr r nkecdng'uvcvg'cpf "nqecrl'r wdnke'j gcnvj ."cpko crl'eqpvtqn'cpf "cpko crl'etwgnv{'ncy u"
cpf "tgi wncvkqpu'[46'EHT "70537=46'EHT "; 820927*c+0'

### Pet Area Restrictions

#### URJ C'Rqnke{"

Rgvu'o wuv'dg'o ckpvckpgf "y kj kp'vj g'tgukfgpv'u'wpkv0'Y j gp'qwuukf g'qh'vj g'wpkv'*'y kj kp'vj g"
dwknf kpi "qt'qp'vj g'i tqwpf u+'f qi u'cpf "ecvu'o wuv'dg'ngr v'qp'c'ngcuj "qt'ecttkgf 0'Vj g{'o wuv'
dg'wpf gt'vj g'eqpvtqn'qh'vj g'tgukfgpv'qt'qvj gt'tgur qpukdng'kpf kxkf wcn'cv'cnn'vko gu0'"

Rgvu'qvj gt'vj cp'f qi u'qt'ecvu'o wuv'dg'ngr v'kp'c'eci g'qt'ecttkgt'y j gp'qwuukf g'qh'vj g'wpkv0'

Rgvu'ctg'pqv'r gto kwgf "kp'eqo o qp'ctgcu'kpenwf kpi "nqddkgu.'eqo o wpkv{'tqqo u'cpf "ncwpf t{"
ctgcu'gzegr v'hqt'vj qug'eqo o qp'ctgcu'y j kej "ctg'gpvtcpegu'vq'cpf "gzkuv'htqo "vj g'dwknf kpi 0'

Rgv'qy pgtu'ctg'pqv'r gto kwgf "vq'gzgtekug'r gvu'qt'r gto kv'r gvu'vq'f gr qukv'y cuvg'qp'r tqlgev'
r tgo kugu'qwuukf g'qh'vj g'ctgcu'f guki pcvgf "hqt'uwej "r wtr qugu0'

## Designated Pet/No-Pet Areas [24 CFR 5.318(g), PH Occ GB, p. 182]

RJ Cu'o c{'f guki pcvg'dwknf kpi u.'hnqqtu'qh'dwknf kpi u.'qt'ugevkqpu'qh'dwknf kpi u'cu'pq/r gv'ctgcu'y j gtg"
r gvu'i gpgtcm{'o c{'pqv'dg'r gto kwgf 0'Rgv'twngu'o c{'cnuq'f guki pcvg'dwknf kpi u.'hnqqtu'qh'dwknf kpi u .'qt'
ugevkqpu'qh'dwknf kpi "hqt'tgukf gpe{'d{'r gv'qy pkpi "vgpcpvu0'

RJ Cu'o c{'f ktgev'kpkvkcn'vgpcpv'o qxgu'cu'o c{'dg'pgeguuct{'vq'guvcdnkuj "r gv'cpf "pq/r gv'ctgcu0'Vj g"
URJ C'o c{'pqv'tghwug'vq'cf o kv.'qt'f gnc{'cf o kuukqp'qh.'cp'cr r nkecpv'qp'vj g'i tqwpf u'vj cv'vj g"
cr r nkecpv'u'cf o kuukqp'y qwnf 'xkqncvg'c'r gv'qt'pq/r gv'ctgc0'Vj g'URJ C'o c{'cf lwuv'vj g'r gv'cpf 'pq/
r gv'ctgcu'qt'o c{'f ktgev'uwej 'cf f kvkqpcn'o qxgu'cu'o c{'dg'pgeguuct{'vq'ceeqo o qf cvg'uwej "
cr r nkecpvu'hqt'vgpcpe{'qt'vq'o ggv'vj g'ej cpi kpi 'pggf u'qh'vj g'gzkuvkpi "vgpcpvu0'

RJ Cu'o c{'pqv'f guki pcvg'cp'gpvktg'f gxgnqr o gpv'cu'c'pq/r gv'ctgc.'ukpeg'tgi wncvkqpu'r gto kv'
tgukf gpvu'vq'qy p'r gvu0'

#### URJ C'Rqnke{"

Y kj "vj g'gzegr vkqp'qh'eqo o qp'ctgcu'cu'f guetkdgf "kp'vj g'r tgxkqwu'r qnke{.'vj g'URJ C'j cu"
pqv'f guki pcvgf 'cp{'dwknf kpi u.'hnqqtu'qh'dwknf kpi u.'qt'ugevkqpu'qh'dwknf kpi u'cu'pq/r gv'ctgcu0'
Kp'cf f kvkqp.'vj g'URJ C'j cu'pqv'f guki pcvgf "cp'dwknf kpi u.'hnqqtu'qh'dwknf kpi u.'qt'ugevkqpu'qh'
dwknf kpi u'hqt'tgukf gpe{'qh'r gv'qy pkpi "vgpcpvu0'

## Cleanliness

<u>URJ C'Rqrke{"</u>

Vj g'r gv'qy pgt'uj cnl'dg'tgur qpuklng'hqt'vj g'tgo qxcnl'qh'y cuvg'htqo "vj g'gzgtekug'ctgc'd{ "r ncelpi 'kv'kp 'c'ugcnlgf 'r ncuvke'dci "cpf 'f kur quipi 'qh'kv'kp 'c'eqpvckpgt'r tqxkfgf 'd{'vj g'RJ C0'

Vj g'r gv'qy pgt'uj cnl'cmg'cf gs wcvg'r tgecwkqpu'vq'gmko kpcvg'cp{'r gv'qf qtu'y kj kp'qt"ctqwpf 'vj g'wpkv'cpf 'vq'o ckpvckp'vj g'wpkv'kp'c'ucpkct{'eqpf kvkqp'cv'cnl'ko gu0'

Nkwgt'dqz 'tgs wktgo gpu<"

> Rgv'qy pgtu'o wuv'r tqo r vn{'f kur qug'qh'y cuvg'htqo "nkwgt'dqzgu'cpf "o wuv'o ckpvckp" rkwgt'dqzgu'kp'c'ucpkct{'o cppgt0'
>
> Nkwgt'uj cnl'pqv'dg'f kur qugf 'qh'd{ 'dgkpi 'hmwuj gf 'vj tqwi j 'c'vqkngv0'"
>
> Nkwgt'dqzgu'uj cnl'dg'ngr v'kpukf g'vj g'tgukf gpvu'f y gmlpi 'wpkv0'

## Alterations to Unit

<u>URJ C'Rqrke{"</u>

Rgv'qy pgtu'uj cnl'pqv'cngt'vj gkt'wpkv.'r cvkq.'r tgo kugu'qt'eqo o qp'ctgcu'vq'etgcvg'cp" gpenquwtg'hqt'cp{'cpko cn0'"

Kpuvcnlcvkqp'qh'r gv'f qqtu'ku'r tqj kdkvgf 0'

## Noise

<u>URJ C'Rqrke{"</u>

Rgv'qy pgtu'o wuv'ci tgg'vq'eqpvtqn'vj g'pqkug'qh'r gvu'uq'vj cv'uwej 'pqkug'f qgu'pqv'eqpuvkwwg'c" pwkucpeg'vq'qvj gt'tgukf gpvu'qt'kpvgttwr v'vj gkt'r gceghwl'gplq{o gpv'qh'vj gkt'j qwukpi 'wpkv'qt" r tgo kugu0Vj ku'kpenwfgu."dwv'ku'pqv'lko kvgf 'vq'nqwf 'qt'eqpvkpwqwu'dctmkpi .'j qy lpi ." y j kpkpi .'dkvkpi .'uetcvej kpi .'ej ktr kpi .'qt'qvj gt'uwej "cevkxkvkgu0'

## Pet Care

<u>URJ C'Rqrke{"</u>

Gcej "r gv'qy pgt'uj cnl'dg'tgur qpukdng'hqt'cf gs wcvg'ectg.'pwvtkkqp.'gzgtekug'cpf "o gf kecn' cwgpvkqp'hqt'vj gkt'r gv0'

Gcej "r gv'qy pgt'uj cnl'dg'tgur qpukdng'hqt'cr r tqr tkcvgn{'vtckpkpi "cpf "ectkpi 'hqt'vj gkt'r gv'vq" gpuwtg'vj cv'vj g'r gv'ku'pqv'c'pwkucpeg'qt'f cpi gt'vq'qvj gt'tgukf gpvu'cpf 'f qgu'pqv'f co ci g" URJ C'r tqr gtv{0'

P q'cpko cnl'o c{'dg'vgvj gtgf 'qt'ej ckpgf 'kpukf g'qt'qwukf g'vj g'f y gmlpi 'wpkv'cv'cp{'vko g0'

## Responsible Parties

<u>URJ C'Rqrle{"</u>

Vj g'r gv'qy pgt'y km'dg'tgs wktgf "vq 'fguki pcvg'"y q'tgur qpukdng'r ctvkgu'hqt "vj g'ectg'qh 'vj g'r gv' kh 'vj g'j gcnvj "qt 'uchgv{ "qh 'vj g'r gv'ku 'vj tgcvgpgf "d{ "vj g'fgcvj "qt 'kpecr cekv{ 'qh 'vj g'r gv'qy pgt." qt 'd{ 'qvj gt 'hcevqtu 'vj cv'tgpfgt 'vj g'r gv'qy pgt 'wpcdng 'vq 'ectg 'hqt 'vj g'r gv0"

C'tgukfgpv'y j q 'ectgu 'hqt 'cpqvj gt 'tgukfgpvu'r gv'o wuv'pqvkh{ 'vj g'URJ C'cpf "uki p"c' uvcvgo gpv'vj cv'vj g{ 'ci tgg 'vq 'cdkfg 'd{ 'cm 'qh 'vj g'r gv'twngu0

## Inspections and Repairs

<u>URJ C'Rqrle{"</u>

Gzegr v'hqt "go gti gpekgu." o cpci go gpv'y km 'pqv'gpvgt "vj g'f y gmkpi "wpkv'hqt 'r gthqto cpeg 'qh' tgr cktu 'qt 'kpur gevkqpu'y j gtg 'c 'r gv'tgukfgu 'wpnguu ' accq o r cpkgf "hqt 'vj g'gpvktg 'f wtcvkqp 'qh' vj g'kpur gevkqp 'qt 'tgr ckt 'd{ "vj g'r gv'qy pgt 'qt 'tgur qpukdng'r gtuqp 'f guki pcvgf 'd{ 'vj g'r gv' qy pgt0'Vj g'r gv'o wuv'dg'j gnf "wpfgt'r j {ukecn'tguvtckpv'd{ "vj g'r gv'qy pgt 'qt 'tgur qpukdng' r gtuqp 'wpvln'o cpci go gpv'j cu 'eqo r ngvgf 'ku 'vcum0'Cp{ 'fgnc{ u'qt 'kpvgttwr vkqpu 'uwhhgtgf 'd{' o cpci go gpv'kp 'vj g'kpur gevkqp. 'o ckpvgpcpeg. 'cpf 'wr mggr 'qh 'vj g'r tgo kugu 'f wg 'vq 'vj g' r tgugpeg 'qh'c 'r gv'o c{ 'dg 'ecwug 'hqt 'ngcug 'vgto kpcvkqp0

## Pets Temporarily on the Premises"

<u>URJ C'Rqrle{"</u>

Rgvu'vj cv'ctg 'pqv'qy pgf "d{ "c 'vgpcpv'ctg 'pqv'cmqy gf "qp 'vj g'r tgo kugu0'Tgukfgpvu'ctg' r tqj kdkvgf "htqo "hggf kpi "qt 'j ctdqtkpi "uvtc{ 'cpko cnu0"

Vj ku'twng'fqgu'pqv'cr r n{ 'vq 'xkukvkpi "r gv'r tqi tco u'ur qpuqtgf "d{ "c 'j wo cpg'uqekgv{ 'qt'qvj gt' pqp/r tqhkv'qti cpk| cvkqpu. 'cpf 'cr r tqxgf "d{ 'vj g'RJ C0

## Pet Rule Violations

<u>URJ C'Rqrle{"</u>

Cm 'eqo r nckpu'qh 'etwgnv{ 'cpf "cm 'f qi "dkvgu'y km 'dg 'tghgttgf "vq 'cpko cn 'eqpvtqn'qt 'cp' cr r lecdng 'ci gpe{ 'hqt 'kpxguvki cvkqp 'cpf "gphqtego gpv0"

Kh'c 'fgvgto kpcvkqp 'ku'o cf g 'qp 'qdlgevkxg 'hcevu'uwr r qtvgf "d{ "y tkvgp 'uvcvgo gpvu. 'vj cv'c' tgukfgpv'r gv'qy pgt 'j cu 'xkqncvgf "vj g'r gv'twngu. 'y tkvgp 'pqvkeg 'y km 'dg 'ugtxgf 0'

Vj g'pqvkeg 'y km 'eqpvckp 'c 'dtkgh 'uvcvgo gpv'qh 'vj g'hcevucm 'dcuku'hqt 'vj g'fgvgto kpcvkqp 'cpf "vj g' r gv'twng*u+'vj cv'y gtg 'xkqncvgf 0'Vj g'pqvkeg 'y km 'cnuq "uvcvg<

> Vj cv'vj g'r gv'qy pgt 'j cu '32 'dwukpguu'f c{ u'htqo "vj g'ghhgevkxg'f cvg 'qh 'vj g'ugtxkeg 'qh' pqvkeg 'vq 'eqttgev'vj g'xkqncvkqp 'qt 'o cng 'y tkvgp 'tgs wguv'hqt 'c 'o ggvkpi "vq 'f kuewuu'vj g' xkqncvkqp"

> Vj cv'vj g'r gv'qy pgt "ku 'gpvkvngf "vq 'dg 'ceeqo r cpkgf "d{ 'cpqvj gt 'r gtuqp 'qh 'j kt 'ej qkeg' cv'vj g'o ggvkpi "

> Vj cv'vj g'r gv'qy pgt)u 'hcknwtg 'vq 'eqttgev'vj g'xkqncvkqp. 'tgs wguv'c 'o ggvkpi . 'qt 'cr r gct' cv'c 'tgs wguvgf "o ggvkpi "o c{ 'tguwnv'kp 'kpkvkcvkqp 'qh'r tqegf wtgu'vq 'tgo qxg 'vj g'r gv. 'qt' vq 'vgto kpcvg 'vj g'r gv'qy pgt)u 'vgpcpe{ "

## Notice for Pet Removal

<u>URJ C'Rqnke{"</u>

Kh'vj g'r gv'qy pgt"cpf "vj g"URJ C"ctg"wpcdng"vq"tguqnxg"vj g"xkqncvkqp"cv"vj g"o ggvkpi "qt"vj g"
r gv'qy pgt"hcknu'vq"eqttgev'vj g"xkqncvkqp"kp"vj g"ko g"r gtkqf "cnqwgf "d{"vj g"URJ C."vj g"URJ C"
o c{"ugtxg"pqvkeg"vq"tgo qxg"vj g"r gv0"

Vj g"pqvkeg"y knn'eqpvckp<"

C"dtkgh'uvcvgo gpv'qh'vj g"hcewcn'dcuku'hqt"vj g"URJ Cøu'f gvgto kpcvkqp"qh'vj g"r gv'twng"
vj cv'j cu"dggp"xkqncvgf "

Vj g"tgs wktgo gpv'vj cv'vj g"tgukf gpv'lr gv'qy pgt"o wuv'tgo qxg"vj g"r gv'y kj kp"52"
ecngpf ct"f c{u'qh'vj g"pqvkeg"

C"uvcvgo gpv'vj cv'hcknwtg"vq"tgo qxg"vj g"r gv'o c{"tguwnv'lp"vj g"kpkvkcvkqp"qh'
vgto kpcvkqp"qh'vgpcpe{'r tqegf wtgu"

## Pet Removal

<u>URJ C'Rqnke{"</u>

Kh'vj g'f gcj "qt"kpecr cekv{"qh'vj g"r gv'qy pgt"vj tgcvgpu"vj g"j gcnj "qt"uchgv{"qh'vj g"r gv."qt"
qyj gt"hcevqtu"qeewt"vj cv'tgpf gt"vj g"qy pgt"wpcdng"vq"ectg"hqt"vj g"r gv."vj g"ukwcvkqp"y knn'dg"
tgr qtvgf "vq"vj g"tgur qpukdng"r ctv{"f guki pcvgf "d{"vj g"r gv'qy pgt0"

Kh'vj g"tgur qpukdng"r ctv{'ku"wpy knkpi "qt"wpcdng"vq"ectg"hqt"vj g"r gv."qt"kh'vj g"URJ C"chvgt"
tgcuqpcdng"ghhqtvu"ecppqv"eqpvcev'vj g"tgur qpukdng"r ctv{."vj g"URJ C"o c{"eqpvcev'vj g"
cr r tqr tkcvg"uvcvg"qt"nqecn'ci gpe{'cpf "tgs wguv'vj g"tgo qxcn'qh'vj g"r gv0"

## Termination of Tenancy

<u>URJ C'Rqnke{"</u>

Vj g"URJ C"o c{"kpkvkcvg"r tqegf wtgu'hqt"vgto kpcvkqp"qh'vgpcpe{'dcugf "qp"c"r gv'twng"
xkqncvkqp"kh<"

Vj g"r gv'qy pgt"j cu"hckngf "vq"tgo qxg"vj g"r gv'qt"eqttgev'c"r gv'twng"xkqncvkqp"y kj kp"
vj g"ko g"r gtkqf "ur gekhkgf "

Vj g"r gv'twng"xkqncvkqp"ku"uwhhkekgpv'vq"dgi kp"r tqegf wtgu'vq"vgto kpcvg"vgpcpe{'wpf gt"
vgto u'qh'vj g"ngcug"

**Emergencies**

<u>URJ C'Rqrle{"</u>

Vj g'URJ C'y kn'\cmg'cnl'pgeguuct{'uvgru'\q'gpuwtg'\j cv'r gu'\j cv'dgeqo g'xkekqwu.'f kur nc{ "
u{o r vqo u'qh'ugxgtg'knnpguu.'qt'f go qpuvcvg'dgj cxkqt'\j cv'eqpuvkwwgu'cp'ko o gf kcvg'\j tgcv'
\q'\j g'j gcnj "qt'uchgv{'qh'qyj gtu.'ctg'ko o gf kcvgn{'tgo qxgf "htqo "\j g'r tgo kugu'd{'tghgttkpi "
\j g'ukwwcvkqp'\q'\j g'crr tqr tkcvg'uvcvg'qt'nqecn'gpvkv{'cwj qtk| gf "\q'tgo qxg'uwej "cpko cnu0"

Kh'kv'ku'pgeguuct{'hqt'\j g'URJ C'\q'r nceg'\j g'r gv'kp'c'uj gnvgt'hceknkv{.'\j g'equv'y kn'dg'\j g'
tgur qpukdknkv{'qh'\j g'r gv'qy pgt0'

Kh'\j g'r gv'ku'tgo qxgf "cu'c'tguwnv'qh'cp{'ci i tguukxg'cev'qp'\j g'r ctv'qh'\j g'r gv.'\j g'r gv'y kn'
pqv'dg'cnqy gf "dcem'qp'\j g'r tgo kugu0"

# PART III: PET DEPOSITS AND FEES IN ELDERLY/DISABLED DEVELOPMENTS"

## 10-III.A. OVERVIEW

Vj ku'r ctv'f guetkdgu'yj g"URJ C0u"r qnkekgu'hqt"r gv'f gr qukku'cpf "hggu"kp"gnf gtn{ .'f kucdngf "cpf "o kzgf "r qr wncvkqp"f gxgnqr o gpvu0'Rqnkekgu'i qxgtpkpi 'f gr qukku'cpf "hggu"kp'i gpgtcn'ceewr cpe{"f gxgnqr o gpvu"ctg'f guetkdgf "kp"Rctv'KX0'

## 10-III.B. PET DEPOSITS

### Payment of Deposit

Vj g"URJ C"o c{"tgswktg'vgpcpvu'yj q"qy p"qt"mggr "r gvu"kp"yj ekt"wpkvu"vq"r c{"c"tghwpfcdng"r gv" f gr qukv0'Vj ku'f gr qukv'ku"kp"cf f kvkqp"vq"cp{"qyj gt"hkpcpekcn'qdnki cvkqp"i gpgtcm{"ko r qugf "qp"vgpcpvu" qh"yj g"r tqlgev0']46'EHT '70513: *f +'3+0'

Vj g"o czko wo "co qwpv'qh'r gv'f gr qukv'yj cv'o c{'dg'ej cti gf "d{"c"URJ C"qp"c"r gt"f y gmkpi 'wpkv" dcuku.'ku'yj g'j ki j gt"qh'yj g'qvcn'vgpcpv'r c{o gpv'*VVR +'qt''uwej 'tgcuqpcdng'hkzgf "co qwpv'cu"yj g" URJ C"o c{'tgswktg0'Vj g"URJ C"o c{'r gto kv'i tcfwcn'ceewo wncvkqp'qh"yj g'r gv'f gr qukv'd{"yj g'r gv" qy pgt"]46'EHT '70513: *f +'5+0'

Vj g'r gv'f gr qukv'ku'pqv'r ctv'qh'yj g'tgpv'r c{cdng'd{"yj g'tgukf gpv']46'EHT '70513: *f +'7+0'

> URJ C'Rqnke{"
>
> Rgv'qy pgtu'ctg'tgswktgf "vq'r c{"c'r gv'f gr qukv'kp'cf f kvkqp"vq'cp{'qyj gt'tgswktgf "f gr qukvu0'
> Vj g"co qwpv'qh'yj g'f gr qukv'ku'yj j ki j gt"qh'yj g'co kl{ ⁄u"vqvcn'vgpcpv'r c{o gpv'qt "&72020. "
> cpf "o wuv'dg'r ckf "kp"hwm'dghqtg"yj g"r gv'ku'dtqwi j v'qp"yj g'r go kugu0'Rgukf gpvu"yj cv'j cxg "
> cntgcf{"r ckf "cpqyj gt'r gv'f gr qukv'y km'j cxg"yj g"r tgxkqwu{'r ckf "co qwpv'i tcpf hcyj gtgf "kp. "
> cpf "y km'pqv'j cxg"vq'r c{"cp'cf f kvkqpcn'co qwpv0'

### Refund of Deposit [24 CFR 5.318(d)(1)]

Vj g"URJ C"o c{'wug"yj g'r gv'f gr qukv'qpn{'vq'r c{'tgcuqpcdng'gzr gpugu'f ktgevn{'cvvtkdwvcdng'vq'yj g" r tgugpeg'qh'yj g'r gv.'kpenwf kpi '*dwv'pqv'nko kvgf "vq+'yj g'equvu'qh'tgr cktu'cpf "tgr ncego gpvu'vq. "cpf " hwo ki cvkqp'qh. 'yj g'vgpcpvu'f y gmkpi "wpkv0'Vj g"URJ C"o wuv'tghwpf "yj g'wpwugf "r qtvkqp'qh'yj g'r gv" f gr qukv'vq'yj g'vgpcpv'y ky kp'c'tgcuqpcdng'vko g'chvgt'yj g'vgpcpv'o qxgu'htqo "yj g'r tqlgev'qt'pq" nqpi gt'qy pu'qt'mggr u'c'r gv'kp"yj g'wpkv0'

> URJ C'Rqnke{"
>
> Vj g"URJ C"y km'tghwpf "yj g'r gv'f gr qukv'vq'yj g'tgukf gpv.'nguu'yj g'equvu'qh'cp{'f co ci gu"
> ecwugf "d{"yj g'r gv'vq'yj g'f y gmkpi "wpkv.'y ky kp'52'f c{u'qh'o qxg/qwv'qt'tgo qxcn'qh'yj g'r gv'
> htqo "yj g"wpkv0'
>
> Vj g'tgukf gpv'y km'dg'dkmgf "hqt'cp{'co qwpv'yj cv'gzeggf u"yj g'r gv'f gr qukv0'
>
> Vj g"URJ C"y km'r tqxkf g'yj g'tgukf gpv'y ky "c'y tkwgp'nkuv'qh'cp{'ej cti gu'ci ckpuv'yj g'r gv'
> f gr qukv'y ky kp'32'dwukpguu'f c{u'qh'yj g'o qxg/qwv'kpur gevkqp0'Kl'yj g'tgukf gpv'f kuci tggu'y ky "
> yj g'co qwpv'ej cti gf "vq'yj g'r gv'f gr qukv.'yj g'URJ C"y km'r tqxkf g'c'o ggvkpi "vq'f kuewuu'yj g"
> ej cti gu0'

## 10-III.C. OTHER CHARGES

### Pet-Related Damages During Occupancy

<u>URJ C''Rqnke{''</u>

Cm'tgcuqpcdng''gzr gpugu''kpewttgf ''d{''yj g''URJ C''cu'c''tguwn'qh'f co ci gu'f ktgevn{''cwtkdwvcdng''
vq''yj g''r tgugpeg''qh''yj g''r gv''kp''yj g''r tqlgev''y km'dg''yj g''tgur qpukdknkv{''qh''yj g''tgukf gpv.''
kpenwf kpi <''

Vj g''equv''qh''tgr cktu''cpf ''tgr ncego gpvu''vq''yj g''tgukf gpvu'f w gmkpi ''wpkv''

Hwo ki cvkqp''qh''yj g''f w gmkpi ''wpkv''

Tgr cktu''vq''eqo o qp''ctgcu''qh''yj g''r tqlgev''

Vj g''gzr gpug''qh''hngc''gnko kpcvkqp''uj cm'cnuq''dg''yj g''tgur qpukdknkv{''qh''yj g''tgukf gpv0'

Kh'yj g''tgukf gpv'ku'kp''qeewr cpe{''yj gp''uwej ''equu'qeewt.''yj g''tgukf gpv'uj cm'dg''dkmgf ''hqt''uwej ''
equu''kp''ceeqtf cpeg''y kj ''yj g''r qnkekgu''kp''Ugevkqp'': /KI .''O ckpvgpcpeg''cpf ''F co ci g''
Ej cti gu0'Rgv'f gr quku''y km'pqv'dg''cr r nkgf ''vq''yj g''equu'qh''r gv'tgncvgf ''f co ci gu'f wtkpi ''
qeewr cpe{0'

Ej cti gu''hqt''r gv'tgncvgf ''f co ci g''ctg''pqv'r ctv'qh''tgpv'r c{cdng''d{''yj g''tgukf gpv0'

### Pet Waste Removal Charge

Vj g''tgi wncvkqpu''f q''pqv'cf f tguu''yj g''URJ C øu''cdknkv{''vq''ko r qug''ej cti gu''hqt''j qwug''r gv''twng''
xkqncvkqpu0'J qy gxgt.''ej cti gu''hqt''xkqncvkqp''qh''URJ C''r gv''twngu''o c{''dg''vtgcvgf ''ikmg''ej cti gu''hqt''
qyj gt''xkqncvkqpu''qh''yj g''ngcug''cpf ''URJ C''vgpcpe{''twngu0'

<u>URJ C''Rqnke{''</u>

C ''ugr ctcvg''r gv'y cuvg''tgo qxcn'ej cti g''qh''&32022''r gt''qeewttgpeg''y km'dg''cuuguugf ''ci ckpuv'
r gv'qy pgtu''y j q''hckn'vq''tgo qxg''r gv'y cuvg''kp''ceeqtf cpeg''y kj ''yj ku'r qnke{0'

P qvkegu''qh''r gv'y cuvg''tgo qxcn'ej cti gu''y km'dg''kp''ceeqtf cpeg''y kj ''tgs wktgo gpvu''tgi ctf kpi ''
pqvkegu''qh''cf xgtug''cevkqp0'Ej cti gu''ctg''f wg''cpf ''r c{cdng''36''ecngpf ct''f c{u''chvgt''dkmkpi 0'Kh''
yj g''hco kn{''tgs wguvu''c''i tkgxcpeg''j gctkpi ''y kj kp''yj g''tgs wktgf ''vko ghtco g.''yj g''URJ C''o c{''pqv''
vcmg''cevkqp''hqt''pqpr c{o gpv'qh''yj g''ej cti g''wpvki'yj g''eqpenwukqp''qh''yj g''i tkgxcpeg''r tqeguu0'

Ej cti gu''hqt''r gv'y cuvg''tgo qxcn'ctg''pqv'r ctv'qh''tgpv'r c{cdng''d{''yj g''tgukf gpv0'

# PART IV: PET DEPOSITS AND FEES IN GENERAL OCCUPANCY DEVELOPMENTS"

## 10-IV.A. OVERVIEW

Vj ku'r ctv'f guetkdgu'yj g''URJ Cøu'r qnkekgu''hqt''r gv'f gr qukwu''cpf ''hggu''hqt''yj qug''y j q''tgukf g''kp''i gpgtcn' qeewr cpe{''f gxgnqr o gpwu0'

## 10-IV.B. PET DEPOSITS

C''URJ C''o c{''tgs wktg''c''tghwpf cdng''r gv''f gr qukv''vq''eqxgt''cf f kvkqpcn'equwu''cwtkdwcdng''vq''yj g''r gv''cpf ''
pqv''qyj gty kug''eqxgtgf ''}46''EHT''; 820929*d+*3+0'

C''URJ C''yj cv''tgs wktgu''c''tgukf gpv''vq''r c{''c''r gv''f gr qukv''o wuv''r nceg''yj g''f gr qukv''kp''cp''ceeqwpv''qh''yj g''
v{r g''tgs wktgf ''wpf gt''cr r nkecdng''Uvcvg''qt''nqecn'ncy ''hqt''r gv''f gr qukwu...''qt''kh''yj gtg''ctg''pq''uwej ''
tgs wktgo gpwu...''hqt''tgpvcn'ugewtkv{''f gr qukwu...''kh''cr r nkecdng0'Vj g''URJ C''o wuv''eqo r n{''y kyj ''uwej ''ncy u''
cu''vq''tgvgpvkqp''qh''yj g''f gr qukv''kpvgtguv...''cpf ''tgwtp''qh''yj g''f gr qukv''vq''yj g''tgukf gpv''cpf ''cp{''qyj gt''
cr r nkecdng''tgs wktgo gpwu''}46''EHT''; 820929*f+0'

### Payment of Deposit

URJ C''Rqnke{''

Rgv''qy pgtu''ctg''tgs wktgf ''vq''r c{''c''r gv''f gr qukv''qh''&422''kp''cf f kvkqp''vq''cp{''qyj gt''tgs wktgf ''
f gr qukwu0'Vj g''f gr qukv''o wuv''dg''r ckf ''kp''hwnn'dghqtg''yj g''r gv''ku''dtqwi j v''qp''yj g''r tgo kugu0'

Vj g''r gv''f gr qukv''ku''pqv''r ctv''qh''tgpv''r c{cdng''d{''yj g''tgukf gpv0'

### Refund of Deposit

URJ C''Rqnke{''

Vj g''URJ C''y kn'tghwpf ''yj g''r gv''f gr qukv''vq''yj g''tgukf gpv...''nguu''yj g''equwu''qh''cp{''f co ci gu''
ecwugf ''d{''yj g''r gv''vq''yj g''f y gnkpi ''wpkv...''y kyj kp''52''f c{u''qh''o qxg/qwv''qt''tgo qxcn'qh''yj g''r gv''
htqo ''yj g''wpkv0'

Vj g''tgukf gpv''y kn'dg''dknngf ''hqt''cp{''co qwpv''yj cv''gzeggf u''yj g''r gv''f gr qukv0'

Vj g''URJ C''y kn'r tqxkf g''yj g''tgukf gpv''y kyj ''c''y tkwgp''nkuv''qh''cp{''ej cti gu''ci ckpuv''yj g''r gv''
f gr qukv''y kyj kp''32''dwukpguu''f c{u''qh''yj g''o qxg/qwv''kpur gevkqp0'Kh''yj g''tgukf gpv''f kuci tggu''y kyj ''
yj g''co qwpv''ej cti gf ''vq''yj g''r gv''f gr qukv...''yj g''URJ C''y kn'r tqxkf g''c''o ggvkpi ''vq''f kuewuu''yj g''
ej cti gu0'

# 10-IV.C. NON-REFUNDABLE NOMINAL PET FEE

RJ Cu"o c{"tgs wktg"r c{o gpv"qh"c"pqp/tghwpf cdng"pqo kpcri"r gv"hgg"vq"eqxgt"yj g"tgcuqpcdng"
qr gtcvkpi "equvu"vq"yj g"f gxgnqr o gpv"tgncvkpi "vq"yj g"r tgugpeg"qh"r gvu"]46"EHT"; 820929*d+*3+0'

URJ C"Rqnke{"

Vj g"URJ C"tgs wktgu"r gv"qy pgtu"vq"r c{"c"pqp/tghwpf cdng"pqo kpcri"r gv"hgg0"

Vj ku"hgg"ku"kpvgpf gf "vq"eqxgt"yj g"tgcuqpcdng"qr gtcvkpi "equvu"vq"yj g"r tqlgev"tgncvkpi "vq"yj g"
r tgugpeg"qh"r gvu0Tgcuqpcdng"qr gtcvkpi "equvu"vq"yj g"r tqlgev"tgncvkpi "vq"yj g"r tgugpeg"qh"r gvu"
kpenwf g."dwv"ctg"pqv"nko kvgf "vq<

Ncpf uecr kpi "equvu"

Rguv"eqpvtqn"equvu"

Kpuwtcpeg"equvu"

Engcp/wr "equvu"

Vj g"r gv"hgg"qh"&32022"y knn"dg"dknngf "qp"c"o qpvjn{"dcuku."cpf "r c{o gpv"y knn"dg"f wg"36"
ecngpf ct"f c{u"chvgt"dknnkpi 0'

Ej cti gu"hqt"yj g"pqp/tghwpf cdng"r gv"hgg"ctg"pqv"r ctv"qh"tgpv"r c{cdng"d{"yj g"tgukf gpv0'

## 10-IV.D. OTHER CHARGES

### Pet-Related Damages During Occupancy"

#### URJ C"Rqnke{"

Cnl'tgcuqpcdng"gzr gpugu"kpewttgf "d{"vj g"URJ C"cu"c"tguwnv"qh"f co ci gu"f ktgevn{"cwtkdwcdng" vq"vj g"r tgugpeg"qh"vj g"r gv"kp"vj g"r tqlgev"y knl'dg"vj g"tgur qpukdknkv{"qh"vj g"tgukf gpv." kpenwf kpi <"

Vj g"equv"qh"tgr cktu"cpf "tgr ncego gpvu"vq"vj g"tgukf gpvu'f y gnnkpi "wpkv"

Hwo ki cvkqp"qh"vj g"f y gnnkpi "wpkv"

Tgr cktu"vq"eqo o qp"ctgcu"qh"vj g"r tqlgev"

Vj g"gzr gpug"qh"hngc"gnlo kpcvkqp"uj cnl'cnuq"dg"vj g"tgur qpukdknkv{"qh"vj g"tgukf gpv0'

Kl'vj g"tgukf gpv"ku"kp"qeewr cpe{"y j gp"uwej "equvu"qeewt."vj g"tgukf gpv"uj cnl'dg"dknlgf "hqt"uwej " equvu"kp"ceeqtf cpeg"y kj "vj g"r qnkekgu"kp"Ugevkqp": /KI ."O ckpvgpcpeg"cpf "F co ci g" Ej cti gu0"Rgv"f gr qukvu"y knl'pqv"dg"cr r nlgf "vq"vj g"equvu"qh"r gv/tgncvgf "f co ci gu'f wtkpi " qeewr cpe{0'

Ej cti gu"hqt"r gv/tgncvgf "f co ci g"ctg"pqv"r ct"qh"tgpv"r c{cdng"d{"vj g"tgukf gpv0'

### Pet Waste Removal Charge

Vj g"tgi wncvkqpu"f q"pqv"cf f tguu"vj g"URJ C"øu"cdknkv{"vq"ko r qug"ej cti gu"hqt"j qwug"r gv"twng" xkqncvkqpu0'J qy gxgt."ej cti gu"hqt"xkqncvkqp"qh"URJ C"r gv"twngu"o c{"dg"vtgcvgf "iknlg"ej cti gu"hqt" qvj gt"xkqncvkqpu"qh"vj g"ngcug"cpf "URJ C"vgpcpe{"twngu0'

#### URJ C"Rqnke{"

C "ugr ctcvg"r gv"y cuvg"tgo qxcnl'ej cti g"qh"&32022"r gt "qeewttgpe{"y knl'dg"cuuguugf "ci ckpuv" r gv"qy pgtu"y j q"hckn'vq"tgo qxg"r gv"y cuvg"kp"ceeqtf cpeg"y kj "vj ku"r qnke{0'

Uwej "ej cti gu"y knl'dg"f wg"cpf "r c{cdng"36"ecngpf ct"f c{u"chvgt "dknlkpi 0'

Ej cti gu"hqt "r gv"y cuvg"tgo qxcnl'ctg"pqv"r ct"qh"tgpv"r c{cdng"d{"vj g"tgukf gpv0'
"

# Chapter 11

# COMMUNITY SERVICE

## INTRODUCTION

Vj ku'ej cr vgt'gzr nckpu'J WF 'tgi wncvkqpu'tgs wktkpi "RJ Cu'vq "ko r ngo gpv'c"eqo o wpkv{ 'ugtxkeg" r tqi tco "hqt"cnl'pqpgzgo r v'cf wnu'rkxkpi "kp'r wdnke'j qwukpi 0'

Vj ku'ej cr vgt'f guetkdgu'J WF 'tgi wncvkqpu'cpf "URJ C 'r qnekeu'tgncvgf "vq 'vj gug'vqr keu'kp'vy q'r ctvu<'

> <u>Rctv'K'Eqo o wpkv{ 'Ugtxkeg'Tgs wktgo gpu0</u>'Vj ku'r ctv'f guetkdgu'y jq "ku'uwdlgev'vq 'vj g" eqo o wpkv{ 'ugtxkeg'tgs wktgo gpv. 'y jq "ku'gzgo r v. 'cpf "J WF øu'f ghkpkvkqp'qh'eqpqo ke'ugrh/ uwhhkekgpe{ 0'

> <u>Rctv'KK'URJ C 'Ko r ngo gpvcvkqp'qh'Eqo o wpkv{ 'Ugtxkeg0</u>'Vj ku'r ctv'r tqxkfgu'URJ C 'r qrke{ " tgi ctf kpi 'URJ C 'ko r ngo gpvcvkqp'cpf "r tqi tco "f guki p0'

## PART I: COMMUNITY SERVICE REQUIREMENT

### 11-I.A. OVERVIEW

J WF 'tgi wncvkqpu'r gtvckpkpi "vq 'vj g'eqo o wpkv{ 'ugtxkeg'tgs wktgo gpv'ctg'eqpvckpgf "kp'46'EHT'; 82" Uwdr ctv'H'*; 820822'vj tqwi j '; 820 82; +0'RJ Cu'cpf 'tgukfgpvu'o wuv'eqo r n{ 'y kj 'vj g'eqo o wpkv{ " ugtxkeg'tgs wktgo gpv. 'ghhgevkxg'y kj "URJ C'hkuecn'{ gctu'vj cv'eqo o gpeg 'qp'qt'chvgt'Qevqdgt'3." 42220'Rgt'; 2509*n+*3+*kkk+. 'vj g'URJ C 'Rncp'o wuv'eqpvckp'c'uvcvgo gpv'qh'j qy "vj g'URJ C 'y kn' eqo r n{ 'y kj 'vj g'eqo o wpkv{ 'ugtxkeg'tgs wktgo gpv. 'kpenwf kpi "cp{ 'eqqr gtcvkxg'ci tggo gpv'vj cv'vj g" URJ C 'j cu'gpvgtgf "kpvq 'qt'r ncpu'vq 'gpvgt'kpvq0"

Eqo o wpkv{ 'ugtxkeg'ku'vj g'r gthqto cpeg'qh'xqnwpvct{ 'y qtm'qt'f wkgu'vj cv'ctg'c'r wdnke'dgpghkv'cpf " vj cv'ugtxg'vq 'ko r tqxg'vj g'swcnkv{ 'qh'nkhg. 'gpj cpeg'tgukfgpv'ugrh/uwhhkekgpe{. 'qt'kpetgcug'tgukfgpv' ugrh/tgur qpukdknkv{ 'kp'vj g'eqo o wpkv{ 0'Eqo o wpkv{ 'ugtxkeg'ku'pqv'go r nq{o gpv'cpf "o c{ 'pqv'kpenwf g" r qnkvkecn'cevkxkvkgu']46'EHT'; 820823*d+0'

Kp'cf o kpkuvgtkpi "eqo o wpkv{ 'ugtxkeg'tgs wktgo gpu. 'vj g'URJ C 'o wuv'eqo r n{ 'y kj "cnl' pqpf kuetko kpcvkqp'cpf "gs wcn'qr r qtwpkv{ 'tgs wktgo gpu']46'EHT'; 820827*e+*7+0'

## 11-I.B. REQUIREMENTS

Gcej "cf wn'tgukt gpv'qh'vj g"URJ C.'y j q'ku'pqv'gzgo r v.'o wuv']46'EHT "; 820825*c+_<'

- Á Eqpvtkdwvg": 'j qwtu'r gt"o qpyj "qh'eqo o wpkv{'ugtxkeg=''qt"

- Á Rctkekr cvg'kp'cp'geqpqo ke'ugnh/uwhhkekgpe{'r tqi tco "*cu'f ghkpgf "kp'yj g'tgi wncvkqpu+'hqt": "
j qwtu'r gt"o qpyj =''qt"

- Á Rgthqto ": 'j qwtu'r gt"o qpyj "qh'eqo dkpgf "cevkxkvkgu"*eqo o wpkv{'ugtxkeg'cpf "geqpqo ke'ugnh/
uwhhkekgpe{'r tqi tco u+0'

- Á Vj g'tgs wktgf "eqo o wpkv{'ugtxkeg'qt'ugnh/uwhhkekgpe{'cevkxkv{'o c{ "dg'eqo r ngvgf ": 'j qwtu'gcej "
o qpyj "qt"o c{ "dg'ci i tgi cvgf "cetquu'c{ "gct0'Cp{ "dkqemkpi "qh'j qwtu'ku'ceegr vcdng'cu'nqpi "cu'; 8
j qwtu'ku'eqo r ngvgf "d{ "gcej "cppwcn'egtvkhkecvkqp'qh'eqo r nkcpeg']P qvkeg'RKI "4237/34_0'

### Definitions

### *Exempt Individual [24 CFR 960.601(b), Notice PIH 2015-12]*

Cp'*exempt individual* "ku'cp'cf wnv'y j q<'

- Á Ku'ci g'84"{ gctu'qt'qnf gt"

- Á Ku'dnkpf "qt'f kucdngf "*cu'f ghkpgf "wpf gt'ugevkqp'438]k_]n_"qt'3836'qh'yj g'Uqekcn'Ugewtkv{'Cev+."
cpf "y j q'egtvkhkgu'yj cv'dgecwug'qh'yj ku'f kucdknkv{'uj g'ku'wpcdng'vq'eqo r n{'y kyj 'yj g'ugtxkeg"
r tqxkukqpu"

- Á Ku'c'r tko ct{ "ectgvcmgt"qh'uwej "cp'kpf kxkf wcn'

- Á Ku'gpi ci gf "kp'y qtm'cevkxkvkgu"

URJ C'Rqnke{ "

Vj g'URJ C'y knn'eqpukf gt'52'j qwtu'r gt'y ggm'cu'yj g'o kpko wo "pwo dgt'qh'j qwtu'pggf gf "vq"
s wcnkf{ "hqt'c'y qtm'cevkxkv{ "gzgo r vkqp0"

- Á Ku'cdng'vq'o ggv'tgs wktgo gpvu'qh'dgkpi "gzgo r vgf "wpf gt'c'uvcvg'r tqi tco "hwpf gf "wpf gr 'r ctv'C'qh"
vkvng'KX'qh'yj g'Uqekcn'Ugewtkv{'Cev.'qt'wpf gt'cp{'qyj gr 'y grhctg'r tqi tco "qh'yj g'uvcvg'kp'y j kej "
yj g'URJ C'ku'nqecvgf ."kpenwf kpi "c'uvcvg/cf o kpkuvgtgf "y grhctg/vq/y qtm'r tqi tco "

  – Á Vj ku'gzgo r vkqp'cr r nkgu'vq'cp{qpg'y j qug'ej ctcevgtkuvkeu'qt'hco kn{ "ukwcvkqp'o ggv'yj g"
y grhctg'ci gpe{ "gzgo r vkqp'etkvgtkc'cpf "ecp'dg'xgtkhkgf 0'

- Á Ku'c'o go dgt'qh'c'hco kn{ "tgegkxkpi "cuukuvcpeg.'dgpghkvu.'qt'ugtxkegu'wpf gr 'c'uvcvg'r tqi tco "
hwpf gf "wpf gr 'r ctv'C'qh'vkvng'KX'qh'yj g'Uqekcn'Ugewtkv{'Cev.'qt'wpf gr 'cp{'qyj gr 'y grhctg"
r tqi tco "qh'yj g'uvcvg'kp'y j kej "yj g'URJ C'ku'nqecvgf .'kpenwf kpi "c'uvcvg/cf o kpkuvgtgf "y grhctg/vq/
y qtm'r tqi tco "cpf "yj g'uwr r ngo gpvcn'pwvtkvkqp'cuukuvcpeg'r tqi tco "*UP CR+.'cpf "j cu'pqv'dggp"
hqwpf "d{ "yj g'uvcvg'qt'qyj gr 'cf o kpkuvgtkpi "gpvkv{ "vq'dg'kp'pqpeqo r nkcpeg'y kyj "uwej "r tqi tco 0'

- Á Ku'c'o go dgt'qh'c'pqp/r wdnke'j qwukpi "qxgr /kpeqo g'hco kn{ 0'

### *Community Service [24 CFR 960.601(b), Notice PIH 2015-12]*

*Community service* "ku "vj g "r gthqto cpeg "qh "xqnwpvct{ "y qtm "qt "f wvkgu "vj cv "ctg "c "r wdnke "dgpghkv. "cpf "
vj cv "ugtxg "vq "ko r tqxg "vj g "s wcnkv{ "qh "nkhg. "gpj cpeg "tgukf gpv "ugnh/uwhhkekgpe{. "qt "kpetgcug "tgukf gpv "
ugnh "tgur qpukdknkv{ "kp "vj g "eqo o wpkv{0 "Eqo o wpkv{ "ugtxkeg "ku "pqv "go r nq{o gpv "cpf "o c{ "pqv "kpenwf g "
r qnkvkecn "cevkxkvkgu0 "

Grki kdng "eqo o wpkv{ "ugtxkeg "cevkxkvkgu "kpenwf g. "dwv "ctg "pqv "nko kvgf "vq. "y qtm "cv<

- Á Nqecn "r wdnke "qt "pqpr tqhkv "kpuvkwwkqpu "uwej "cu "uej qqnu. "j gcf "uvctv "r tqi tco u. "dghqtg "qt "chvgt "
uej qqn "r tqi tco u. "ej knf "ectg "egpvgtu. "j qur kvcnu. "enkpkeu. "j qur kegu. "pwtukpi "j qo gu. "tgetgcvkqp "
egpvgtu. "ugpkqt "egpvgtu. "cf wnv "f c{ "ectg "r tqi tco u. "j qo gnguu "uj gnvgtu. "hggf kpi "r tqi tco u. "hqqf "
dcpmu "*f kuvtkdwvkpi "gkvj gt "f qpcvgf "qt "eqo o qf kv{ "hqqf u+. "qt "enqvj gu "enqugwu "*f kuvtkdwvkpi "
f qpcvgf "enqvj kpi +"

- Á Pqpr tqhkv "qti cpk| cvkqpu "ugtxkpi "URJ C "tgukf gpvu "qt "vj gkt "ej knf tgp "uwej "cu< "Dq{ "qt "I knn "
Uequwu. "Dq{u "qt "I knnu "Enwd. "6/J "enwdu. "Rqnkeg "Cuukuvcpeg "Ngci wg "*RCN+. "qti cpk| gf "ej knf tgp øu "
tgetgcvkqp. "o gpvqtkpi "qt "gf wecvkqp "r tqi tco u. "Dki "Dtqvj gtu "qt "Dki "Ukuvgtu. "i ctf gp "egpvgtu. "
eqo o wpkv{ "engcp/wr "r tqi tco u. "dgcwvkhkecvkqp "r tqi tco u"

- Á Rtqi tco u "hwpf gf "wpf gt "vj g "Qnf gt "Co gtkecpu "Cev. "uwej "cu "I tggp "Vj wo d. "Ugtxkeg "Eqtr u "qh "
Tgvktgf "Gz gewvkxgu. "ugpkqt "o gcnu "r tqi tco u. "ugpkqt "egpvgtu. "O gcnu "qp "Y j ggnu"

- Á Rwdnke "qt "pqpr tqhkv "qti cpk| cvkqpu "f gf kecvgf "vq "ugpkqtu. "{qwvj . "ej knf tgp. "tgukf gpvu. "ekvk| gpu. "
ur gekcn/pggf u "r qr wncvkqpu "qt "y kj "o kuukqpu "vq "gpj cpeg "vj g "gpxktqpo gpv. "j kuvqtke "tguqwtegu. "
ewnwwtcn "kf gpvkvkgu. "pgki j dqtj qqf u. "qt "r gthqto kpi "ctvu"

- Á URJ C "j qwukpi "vq "ko r tqxg "i tqwpf u "qt "r tqxkf g "i ctf gpu "*uq "nqpi "cu "uwej "y qtm "f qgu "pqv "cnvgt "
vj g "URJ C øu "kpuwtcpeg "eqxgtci g+="qt "y qtm "vj tqwi j "tgukf gpv "qti cpk| cvkqpu "vq "j gnr "qvj gt "
tgukf gpvu "y kj "r tqdngo u. "kpenwf kpi "ugtxkpi "qp "vj g "Tgukf gpv "Cf xkuqt{ "Dqctf "

- Á Ectg "hqt "vj g "ej knf tgp "qh "qvj gt "tgukf gpvu "uq "r ctgpv "o c{ "xqnwpvggt "

RJ Cu "o c{ "hqto "vj gkt "qy p "r qnke{ "kp "tgi ctf u "vq "ceegr vkpi "eqo o wpkv{ "ugtxkegu "cv "r tqhkv/o qvkxcvgf "
gpvkvkgu. "ceegr vcpeg "qh "xqnwpvggt "y qtm "r gthqto gf "cv "j qo gu "qt "qhhkegu "qh "i gpgtcn "r tkxcvg "ekvk| gpu. "
cpf "eqwtv/qtf gtgf "qt "r tqdcvkqp/dcugf "y qtm0 "

<u>URJ C "Rqnke{ </u>

Eqo o wpkv{ "ugtxkegu "cv "r tqhkv/o qvkxcvgf "gpvkvkgu. "xqnwpvggt "y qtm "r gthqto gf "cv "j qo gu "qt "
qhhkegu "qh "i gpgtcn "r tkxcvg "ekvk| gpu. "cpf "eqwtv/qtf gtgf "qt "r tqdcvkqp/dcugf "y qtm "y knn "pqv "dg "
eqpukf gtgf "grki kdng "eqo o wpkv{ "ugtxkeg "cevkxkvkgu0"

*Economic Self-Sufficiency Program [24 CFR 5.603(b), Notice PIH 2015-12]*

Hqt'r wtr qugu'qh'ucvkuh{kpi "vj g"eqo o wpkv{"ugtxkeg"tgs wktgo gpv."cp *economic self-sufficiency program* "ku'f ghkpgf "d{ "J WF "cu'cp{ "r tqi tco "f guki pgf "vq"gpeqwtci g."cuukuv."vtckp."qt "hcekrkvcvg" geqpqo ke"kpf gr gpf gpeg"qh'cuukuvgf "hco krkgu"qt "vq"r tqxkf g"y qtm'hqt "uwej "hco krkgu0"

Grki kdng'ugrh/uwhhkekgpe{"cevkxkvkgu'kpenwf g."dwv'ctg'pqv'ko kvgf "vq<"

- Ⴢ Lqd"tgcf kpguu"qt"lqd"vtckpkpi ""

- Ⴢ Vtckpkpi "r tqi tco u'vj tqwi j "nqecn'qpg/uvqr "ectggt"egpvgtu."y qtmhqteg"kpxguvo gpv'dqctf u"*nqecn' gpvkvkgu'cf o kpkuvgtgf "vj tqwi j "vj g"WU0F gr ctvo gpv'qh'Ncdqt+."qt"qvj gt "vtckpkpi "r tqxkf gtu"

- Ⴢ Go r nq{o gpv'eqwpugnkpi ."y qtm'r ncego gpv."qt"dcuke'umknnu'vtckpkpi ""

- Ⴢ Gf wecvkqp."kpenwf kpi "j ki j gt"gf wecvkqp"*lwpkqt"eqnngi g"qt"eqnngi g+."I GF "encuugu."qt"tgcf kpi ." hkpcpekcn"qt"eqo r wvgt"nkvgtce{"encuugu"

- Ⴢ Cr r tgpvkeguj kr u"*hqto cn'qt"kphqto cn+"

- Ⴢ Gpi nkuj "r tqhkekgpe{"qt"Gpi nkuj "cu'c"ugeqpf "ncpi wci g"encuugu"

- Ⴢ Dwf i gvkpi "cpf "etgf kv'eqwpugnkpi "

- Ⴢ Cp{"qvj gt"r tqi tco "pgeguuct{"vq"tgcf {"c"r ctvkekr cpv'vq"y qtm'*uwej "cu'uwduvcpeg"cdwug"qt" o gpvcn'j gcnj "eqwpugnkpi +"

*Work Activities [42 U.S.C. 607(d)]*

Cu"kv"tgncvgu"vq"cp"gzgo rvkqp"htqo "vj g"eqo o wpkv{"ugtxkeg"tgs wktgo gpv."*work activities*"o gcpu<

- Á Wpuwdukfk|gf "go r nq{o gpv"

- Á Uwdukfk|gf "r tkxcvg"ugevqt"go r nq{o gpv"

- Á Uwdukfk|gf "r wdnke"ugevqt"go r nq{o gpv"

- Á Y qtm"gzr gtkgpeg"*kpenwfkpi "y qtm"cuuqekcvgf "y kyj "vj g"tghwtdkuj kpi "qh"r wdnke"{"cuukuvgf "j qwukpi +"kh"uwhhhekgpv"r tkxcvg"ugevqt"go r nq{o gpv"ku"pqv"cxckncdng"

- Á Qp/vj g/lqd "vtckpkpi "

- Á Lqd "ugctej "cpf "lqd "tgcf kpguu"cuukuvcpeg"

- Á Eqo o wpkv{"ugtxkeg"r tqi tco u"

- Á Xqecvkqpcn"gf wecvkqpcn"vtckpkpi "*pqv"vq"gzeggf "34"o qpyj u"y kyj "tgur gev"vq"cp{"kpf kxkf wcn+"

- Á Lqd "umknu"vtckpkpi "f ktgevn{"tgncvgf "vq"go r nq{o gpv"

- Á Gf wecvkqp"f ktgevn{"tgncvgf "vq"go r nq{o gpv."kp"vj g"ecug"qh"c"tgekr kgpv"y jq"j cu"pqv"tgegkxgf "c"j ki j "uej qqn"f kr nqo c"qt"c"egtvkhkecvg"qh"j ki j "uej qqn"gs wkxcngpe{"

- Á Ucvkuhcevqt{"cwgpf cpeg"cv"ugeqpf ct{"uej qqn"qt"kp"c"eqwtug"qh"uvwf{"ngcf kpi "vq"c"egtvkhkecvg"qh"i gpgtcn"gs wkxcngpeg."kp"vj g"ecug"qh"c"tgekr kgpv"y jq"j cu"pqv"eqo r ngvgf "ugeqpf ct{"uej qqn"qt"tgegkxgf "uuej "c"egtvkhkecvg"

# Notification Requirements [24 CFR 960.605(c)(2), Notice PIH 2015-12, Notice PIH 2016- 06]

Vj g"URJ C"o wuv'i kxg"gcej "hco kn{"c"y tkwgp"f guetkrvkqp"qh"vj g"eqo o wpkv{"ugtxkeg"tgs wktgo gpv." vj g"r tqeguu"hqt"ecko kpi "uvcwwu"cu"cp"gzgo r v'r gtuqp."cpf "vj g"r tqeguu"hqt"URJ C"xgtkhkecvkqp"qh" gzgo r v'uvcwwu0Vj g"URJ C"o wuv'cnuq"pqvkh{ "vj g"hco kn{"qh"ku'f gvgto kpcvkqp"kf gpvkh{kpi "vj g"hco kn{ " o go dgtu'y j q"ctg"uwdlgev'vq"vj g"ugtxkeg"tgs wktgo gpv."cpf "vj g"hco kn{ "o go dgtu'y j q"ctg"gzgo r v0' Kp"cf f kvkqp. "vj g"hco kn{"o wuv'uki p"c"egtvkhkecvkqp. "uwej "cu"Cwcej o gpv'C"qh"P qvkeg"RKJ "4237/34. " vj cv'vj g{ "j cxg"tgegkxgf "cpf "tgcf "vj g"r qnke{ "cpf "wpf gtuvcpf "vj cv'kh"vj g{ "ctg"pqv'gzgo r v. "hcknwtg"vq" eqo r n{"y kj "vj g"tgs wktgo gpv'y kn'tguwn'kp"pqptgpgy cn'qh"vj gkt "ngcug0Vj g"hco kn{ "o wuv'cnuq"uki p"c" egtvkhkecvkqp"cv'cppwcn'tggzco kpcvkqp. "uwej "cu"Cwcej o gpv'D"qh"P qvkeg"RKJ "4237/34. "egtvkh{kpi " vj cv'vj g{ "wpf gtuvcpf "vj g"tgs wktgo gpv0'

<u>URJ C"Rqnke{ "</u>

Vj g"URJ C"y kn'r tqxkf g"vj g"hco kn{"y kj "c"eqr {"qh"vj g"Eqo o wpkv{ "Ugtxkeg"Rqnke{ "hqwpf "kp" Gzj kdkv'33/3"qh"vj ku'ej cr vgt. "cv'ngcug"wr . "ngcug"tgpgy cn"y j gp"c"hco kn{"o go dgt "ku" f gvgto kpgf "vq"dg"uwdlgev'vq"vj g"eqo o wpkv{ "ugtxkeg"tgs wktgo gpv'f wtkpi "vj g"ngcug"vgto . "cpf " cv'cp{ "ko g"wr qp"vj g"hco kn{øu'tgs wguv0Vj g"r qnke{ "y kn'pqvkh{ "vj g"hco kn{ "vj cv'ugrh/ egtvkhkecvkqp"hqto u"ctg"uwdlgev'vq"tgxkgy "d{ "vj g"RJ C0'

Qp"cp"cppwcn'dcuku. "cv'vj g"ko g"qh'ngcug"tgpgy cn"vj g"URJ C"y kn'pqvkh{ "vj g"hco kn{"kp" y tkkpi "qh"vj g"hco kn{"o go dgtu'y j q"ctg"uwdlgev'vq"vj g"eqo o wpkv{ "ugtxkeg"tgs wktgo gpv'cpf " vj g"hco kn{"o go dgtu'y j q"ctg"gzgo r v0Kh'vj g"hco kn{"kpenwf gu'pqpgzgo r v'kpf kxkf wcnu"vj g" pqvkeg"y kn'kpenwf g"c"nkuv'qh'ci gpekgu'kp"vj g"eqo o wpkv{ "vj cv'r tqxkf g"xqnwpvggt "cpf lqt " vtckpkpi "qr r qtwpkkgu. "cu"y gn'cu"c"f qewo gpvcvkqp"hqto "qp"y j kej "vj g"o c{ "tgeqtf "vj g" cevkxkkgu'vj g{ "r gthqto "cpf "vj g"pwo dgt "qh'j qwtu'eqpvtkdwvgf 0Vj g"hqto "y kn'cnuq"j cxg"c" r nceg"hqt "c"uki pcwtg"d{ "cp"cr r tqr tkcvg"qhhkekcn'y j q"y kn'egtvkh{ "vq"vj g"cevkxkkgu'cpf "j qwtu" eqo r ngvgf 0'

**11-I.C. DETERMINATION OF EXEMPTION STATUS AND COMPLIANCE [24 CFR 960.605(c)(3)]**

Vj g''URJ C''o wuv''tgxkgy ''cpf ''xgtkh{''hco kn{ ''eqo r nkcpeg''y kj ''ugtxkeg''tgs wktgo gpvu''cppwcn{''cv''ngcuv'' yj ktv{ ''f c{u''dghqtg''yj g''gpf ''qh''yj g''y gnkv{''o qpyj ''ngcug''vgto 0''Vj g''r qnke{ ''hqt''f qewo gpvcvkqp''cpf '' xgtkhkecvkqp''qh''eqo r nkcpeg''y kj ''ugtxkeg''tgs wktgo gpvu''o c{ ''dg''hqwpf ''cv''Ugevkqp''33/KF0'' F qewo gpvcvkqp''cpf ''Xgtkhkecvkqp0''

<u>URJ C''Rqnke{</u>

Y j gtg''yj g''ngcug''vgto ''f qgu''pqv''eqkpekf g''y kj ''yj g''ghhgevkxg''f cvg''qh''yj g''cppwcn'' tggzco kpcvkqp.''yj g''URJ C''y knl''ej cpi g''yj g''ghhgevkxg''f cvg''qh''yj g''cppwcn'tggzco kpcvkqp''vq'' eqkpekf g''y kj ''yj g''ngcug''vgto 0'Kp''o cnkpi ''yj ku''ej cpi g.''yj g''URJ C''y knl'gpuwtg''yj cv''yj g''cppwcn' tggzco kpcvkqp''ku''eqpf wevgf ''y kj kp''34''o qpyj u''qh''yj g''ncuv''cppwcn'tggzco kpcvkqp0''

**Annual Determination**

*Determination of Exemption Status*

Cp''gzgo r v''kpf kxkf wcn'ku''gzewugf ''htqo ''yj g''eqo o wpkv{ ''ugtxkeg''tgs wktgo gpv']46''EHT '';820825*c+0'

<u>URJ C''Rqnke{</u>

Cv''ngcuv'82''f c{u''r tkqt''vq''ngcug''tgpgy cn'' yj g''URJ C''y knl'tgxkgy ''cpf ''xgtkh{ ''yj g''gzgo r vkqp'' uvcwu''qh''cnl'cf wnl''hco kn{''o go dgtu0''Vj ku''xgtkhkecvkqp''y knl'qpn{ ''dg''f qpg''qp''cp''cppwcn'dcuku'' wpnguu''yj g''hco kn{ ''tgr qtvu''c''ej cpi g''qt''yj g''URJ C''j cu''tgcuqp''vq''dgnkgxg''yj cv''cp''kpf kxkf wcnu'' gzgo r vkqp''uvcwu''j cu''ej cpi gf 0'Hqt''kpf kxkf wcn'' y j q''ctg''gzgo r v''dgecwug''yj g''''ctg''84''{gctu'' qh''ci g''cpf ''qnf gt.''xgtkhkecvkqp''qh''gzgo r vkqp''uvcwu''y knl'dg''f qpg''qpn{ ''cv''yj g''kpkvkcn' gzco kpcvkqp0'

Wr qp''eqo r ngvkqp''qh''yj g''xgtkhkecvkqp''r tqeguu.''yj g''URJ C''y knl'pqvkh{ ''yj g''hco kn{ ''qh''ku'' f gvgto kpcvkqp''kp''ceeqtf cpeg''y kj ''yj g''r qnke{ ''kp''Ugevkqp''33/KD0''P qvkhkecvkqp'' Tgs wktgo gpvu0'

*Determination of Compliance*

Vj g"URJ C"o wuv'tgxkgy "tgukfgpv'hco kn{'eqo r nkcpeg'y kj "ugtxkeg'tgs wktgo gpvu'cppwcm{"cv'ngcuv'
52'f c{u'dghqtg"vj g"gpf "qh'vj g"y gnxg"o qpvj "ngcug"vgto "]46"EHT"; 820827*e+*5+0Cu'r ctv'qh'vj ku'
tgxkgy ."vj g"URJ C"o wuv'xgtkh{"vj cv'cp{'hco kn{ "o go dgt"vj cv'ku'pqv'gzgo r v'htqo "vj g"eqo o wpkv{"
ugtxkeg'tgs wktgo gpv'j cu'o gv'vj gkt"ugtxkeg"qdrki cvkqp0

URJ C"Rqrke{"

Crr tqzko cvgn{"82'f c{u'r tkqt"vq"vj g"gpf "qh'vj g"ngcug'vgto .'vj g"URJ C"y knr tqxkfg'y tkwgp"
pqvkeg'tgs wktkpi "vj g"hco kn{"vq"uwdo kv'f qewo gpvcvkqp'vj cv'cnr'uwdlgev'hco kn{ "o go dgtu'j cxg"
eqo r nkgf "y kj "vj g"ugtxkeg'tgs wktgo gpv0Vj g"hco kn{"y knrj cxg"32"dwukpguu'f c{u'vq"uwdo kv'
vj g"URJ C'tgs wktgf "f qewo gpvcvkqp'hqto *u+0

Kh'vj g"hco kn{"hcknu'vq"uwdo kv'vj g"tgs wktgf "f qewo gpvcvkqp'y kj kp"vj g"tgs wktgf "vko ghtco g.'qt "
URJ C'crr tqxgf "gzvgpukqp.'vj g"uwdlgev'hco kn{ "o go dgtu'y knr'dg"eqpukfgtgf "pqpeqo r nkcpv'
y kj "eqo o wpkv{'ugtxkeg'tgs wktgo gpvu.'cpf "pqvkeg'qh'pqpeqo r nkcpeg'y knr'dg"kuuwgf "
r wtuwcpv'vq"vj g'r qrkekgu'kp"Ugevkqp'33/KKG0"P qpeqo r nkcpeg0

## Change in Status between Annual Determinations

URJ"C"Rqrke{"

Gzgo r v'\q"P qpgzgo r v'Uvcwu"

Kh"cp"gzgo r v"kpf kxkf wcn"dgeqo gu"pqpgzgo r v"f wtkpi "vj g"34/o qpvj "ngcug"vgto ."kv"ku" vj g"hco kn{ou"tgur qpukdknkv{"vq"tgr qtv"vj ku"ej cpi g"vq"vj g"URJ "C"y kvj kp"32"dwukpguu" f c{u0"

Y kj kp"32"dwukpguu"f c{u"qh"c"hco kn{"tgr qtvkpi "uwej "c"ej cpi g."qt"vj g"URJ "C" f gvgto kpkpi "uwej "c"ej cpi g"ku"pgeguuct{."vj g"URJ "C"y kn"r tqxkf g"y tkwgp"pqvkeg"qh" vj g"ghhgevkxg"f cvg"qh"vj g"tgs wktgo gpv."c"nkuv"qh"ci gpekgu"kp"vj g"eqo o wpkv{"vj cv" r tqxkf g"xqnwpvggt"cpf /qt"vtckpkpi "qr r qtwpkvkgu."cu"y gn"cu"c"f qewo gpvcvkqp"hqto " qp"y j kej "vj g"hco kn{"o go dgt"o c{"tgeqtf "vj g"cevkxkvkgu"r gthqto gf "cpf "pwo dgt"qh" j qwtu"eqpvtkdwvgf 0"

Vj g"ghhgevkxg"f cvg"qh"vj g"eqo o wpkv{"ugtxkeg"tgs wktgo gpv"y kn'dg"vj g"hktuv"qh"vj g" o qpvj "hqnqy kpi "52/f c{"pqvkeg0"

*Determination of Initial Compliance*

Y j gp"cp"cf wnv"hco kn{"o go dgt"dgeqo gu"uwdlgev"vq"eqo o wpkv{"ugtxkeg."vj g{"o wuv" r gthqto ": "j qwtu"qh"eqo o wpkv{"ugtxkeg"hqt"vj g"o qpvj u"vj g{"ctg"uwdlgev"vq"vj g" tgs wktgo gpv'dghqtg"vj g"gpf "qh"vj g"ngcug"vgto "*cppkxgtuct{"f cvg+0"

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Example 1: Alberto Jones turns 18 on 5/10/15 and is not exempt from the community service requirement. His community service requirement begins on 6/1/15, and his initial compliance is reviewed before the end of the lease term (anniversary date), which is 11/30/15.

  - Á Alberto must perform 6 months of community service in his initial compliance period, before the end of the lease term (anniversary date).

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"
Example 2: Lisa Dewhurst leaves her job on 9/20/14 and is not exempt from the community service requirement. Her community service requirement begins on 10/1/14, and her initial compliance is reviewed before the end of the lease term (anniversary date), which is 6/30/15.

  - Á Ms. Dewhurst must perform 9 months of community service in her initial compliance period, before the end of the lease term (anniversary date).

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"

Pqpgzgo rv'vq'Gzgo rv'Ucwwu"

Kh'c'pqpgzgo rv'rgtuqp'dgeqo gu'gzgo rv'fwtkpi "vjg'vy gnxg'o qpvj "ngcug'vgto ."kv'ku"
vjg'hco kn{øu'tgur qpukdknkv{ "vq'tgrqtv'vjku'ejcpi g'vq'vjg'URJ C'y kjkp "32'dwukpguu"
fc{u0'Cp{'encko "qh'gzgo rvkqp'y knl'dg'xgtkhkgf "d{ "vjg'URJ C'kp "ceeqtfcpeg'y kj "
vjg'r qnke{ 'cv'33/KF 0'F qewo gpvcvkqp'cpf "Xgtkhkecvkqp'qh'Gzgo rvkqp'Ucwwu0'

Y kjkp '32'dwukpguu'fc{u'qh'c'hco kn{ 'tgrqtvkpi 'uwej 'c'ejcpi g."qt'vjg'URJ C"
fgvgto kpkpi 'uwej 'c'ejcpi g'ku'pgeguuct{."vjg'URJ C'y knl'rtqxkfg'vjg'hco kn{ 'y tkvgp "
pqvkeg'vjcv'vjg'hco kn{ 'o go dgt'ku'pq 'nqpi gt'uwdljgev'vq'vjg'eqo o wpkv{ 'ugtxkeg"
tgs wktgo gpv.'kh'vjg'URJ C'ku'cdng'vq'xgtkh{ 'vjg'gzgo rvkqp0'

Vjg'gzgo rvkqp'y knl'dg'ghhgevkxg'ko o gfkcvgn{0'

## 11-I.D. DOCUMENTATION AND VERIFICATION [24 CFR 960.605(c)(4), 960.607, Notice PIH 2016-08]

Vj g'URJ C''o wuv'tgvckp'tgcuqpcdng''f qewo gpvcvkqp''qh'ugtxkeg'tgs wktgo gpv'r gthqto cpeg''qt'' gzgo r vkqp''kp''r ctvkekr cpv'hkngu0

### Documentation and Verification of Exemption Status

URJ C''Rqnke{''

Cnn'hco kn{'o go dgtu'y j q''encko ''vj g{'ctg''gzgo r v'htqo ''vj g'eqo o wpkv{'ugtxkeg'tgs wktgo gpv' y kn'dg'tgs wktgf ''vq''uki p''vj g'eqo o wpkv{''ugtxkeg'gzgo r vkqp'egtvkhkecvkqp'hqto ''hqwpf ''kp'' Gzj kdkv'33/50'Vj g'URJ C'y kn'r tqxkfg'c'eqo r ngvgf ''eqr {'vq'vj g'hco kn{'cpf ''y kn'mggr ''c'' eqr {'kp'vj g'vgpcpv'hkng0

Vj g'URJ C'y kn'xgtkh{'vj cv'cp'kpfkxkfwcn'ku'gzgo r v'htqo ''vj g'eqo o wpkv{'ugtxkeg'' tgs wktgo gpv'd{''hqnqy kpi ''vj g'xgtkhkecvkqp'j kgtctej {'cpf 'f qewo gpvcvkqp'tgs wktgo gpu''kp'' Ej cr vgt'90

Vj g'URJ C'o cngu'vj g'hkpcn'f gvgto kpcvkqp'y j gyj gt'qt'pqv'q'i tcpv'cp'gzgo r vkqp'htqo ''vj g' eqo o wpkv{'ugtxkeg'tgs wktgo gpv0'Kh'c'tgukfgpv'f qgu'pqv'ci tgg'y kj 'vj g'URJ Cøu'' f gvgto kpcvkqp.''ulj g'ecp'f kur wvg'vj g'f gekukqp'vj tqwi j 'vj g'URJ Cøu'i tkgxcpeg'r tqegf wtgu'' *ugg'Ej cr vgt'360

### Documentation and Verification of Compliance

Cv'gcej ''tgi wnctn{'uej gfwngf ''tggzco kpcvkqp.''gcej ''pqpgzgo r v'hco kn{'o go dgt'r tgugpvu'c'uki pgf '' uvcpfctfk| gf ''egtvkhkecvkqp'hqto ''f gxgnqr gf ''d{''vj g'URJ C'qh'eqo o wpkv{'cpf ''ugnh/ uwhhkekgpe{''cevkxkvkgu'r gthqto gf ''qxgt''vj g'ncuv'34'o qpyj u''\Pqvkeg'RKI ''4237/34_0

Kh's wcnkh{kpi ''eqo o wpkv{'ugtxkeg'cevkxkvkgu'ctg'cf o kpkuvgtgf ''d{''cp'qti cpk| cvkqp'qvj gt'vj cp'vj g'' URJ C.'c'hco kn{'o go dgt'y j q''ku'tgs wktgf ''vq'hwnhkn'c'ugtxkeg'tgs wktgo gpv'o wuv'r tqxkfg'' f qewo gpvcvkqp'tgs wktgf ''d{'vj g'URJ C0'Vj g'URJ C'o c{'tgs wktg'c'ugnh/egtvkhkecvkqp'qt'egtvkhkecvkqp'' htqo ''c'vj ktf 'r ctv{']46'EHT'; 820829_0

Kh'vj g'URJ C'ceegr vu'ugnh/egtvkhkecvkqp'qh'eqo r nkcpeg'y kj ''vj g'eqo o wpkv{'ugtxkeg'tgs wktgo gpv.'kv' o wuv'r tqxkfg'c'hqto ''y j ej ''kpenwfgu'c'uvcvgo gpv'vj cv'vj g'cr r nkecpv'r gthqto gf ''vj g'tgs wktgf ''j qwtu.'' eqpvcev'kphqto cvkqp'hqt'vj g'eqo o wpkv{'r tqxkfgt.'c'f guetkr vkqp'qh'cevkxkvkgu'r gthqto gf .'' cpf ''f cvgu'qh'ugtxkeg0

Kh'vj g'URJ C'ceegr vu'ugnh/egtvkhkecvkqp.''kv'o wuv'xcnkfcvg'c'uco r ng'qh'egtvkhkecvkqpu'y j tqwi j 'vj ktf / r ctv{'f qewo gpvcvkqp0'Vj g'URJ C'o wuv'pqvkh{'hco knkgu'vj cv'ugnh/egtvkhkecvkqpu'hqto u'ctg'cxcklcdng'' cpf ''vj cv'c'uco r ng'qh'ugnh/egtvkhkecvkqpu'y kn'dg'xcnkfcvgf 0

J WF ''uvtqpi n{''gpeqwtci gu'RJ Cu'vq'kpxguvki cvg'eqo o wpkv{'ugtxkeg'eqo r nkcpeg'y j gp'vj gtg'ctg'' s wguvkqpu'qh'ceewtce{0

URJ C'Rqrle{

Gcej "kpf kxkf wcn'y j q"ku'uwdlgev'vq"vj g"eqo o wpkv{"ugtxkeg'tgs wktgo gpv'y kn'dg'tgs wktgf "vq"
tgeqtf "vj gkt"eqo o wpkv{"ugtxkeg"qt"ugn/uwhhkekgpe{"cevkxkvkgu"cpf "vj g"pwo dgt"qh'j qwtu"
eqpvtkdwvgf "qp"vj g"tgs wktgf "hqto 0'Vj g"egtvkhkecvkqp"hqto "o c{"cnuq "kpenwfg"r ncegu"hqt "
uki pcvwtgu"cpf "r j qpg"pwo dgtu"qh'uwr gtxkuqtu."kpuvtwevqtu."cpf "eqwpugnqtu'egtvkh{kpi "vq"vj g"
pwo dgt"qh'j qwtu"eqpvtkdwvgf 0'

Hco knkgu'y kn'dg'tgs wktgf "vq"uwdo kv'vj g"f qewo gpvcvkqp"vq"vj g"URJ C."wr qp"tgs wguv'd{"vj g"
URJ C."cv'ngcuv'cppwcm{0'

Kh'vj g"URJ C'j cu"tgcuqpcdng"ecwug"vq"dgnkgxg"vj cv'vj g"egtvkhkecvkqp"r tqxkfgf "d{"vj g"hco kn{ "
ku'hcnug"qt"htcwfwngpv."vj g"URJ C'j cu"vj g"tki j v'vq"tgs wktg"cff kvkqpcn'vj ktf /r ctv{"xgtkhkecvkqp0'

# 11-I.E. NONCOMPLIANCE

## Noncompliant Residents

Vj g'ngcug'ur gekhkgu'vj cv'kv'ku'tgpgy gf "cwvqo cvkecm{'hqt'cm'r wtr qugu.'wprguu'vj g'hco kn{'hcknu'vq'
eqo r n{'y kj "vj g'eqo o wpkv{'ugtxleg'tgs wktgo gpv'cpf "hco knkgu'f gvgto kpgf "vq'dg'qxgt/kpeqo g'hqt"
46'eqpugewvkxg'o qpvj u0'Xkqncvkqp'qh'vj g'ugtxleg'tgs wktgo gpv'ku'i tqwpf u'hqt'pqptgpgy cn'qh'vj g'
ngcug'cv'vj g'gpf "qh'vj g'y gnxg'o qpvj "ngcug'vgto ."dw'pqv'hqt'vgto kpcvkqp'qh'vgpcpe{'f wtkpi "vj g'
eqwtug'qh'vj g'y gnxg'o qpvj "ngcug'vgto "]46'EHT'; 820825*d+0'

RJ Cu'o c{'pqv'gxkev'c'hco kn{'f wg'vq'EUUT'pqpeqo r nkcpeg0J qy gxgt.'kh'URJ C'hkpf u'c'vgpcpv'ku'
pqpeqo r ncpv'y kj "EUUT.'vj g'URJ C'o wuv'r tqxkf g'y tkvgp'pqvkhkecvkqp'vq'vj g'vgpcpv'qh'vj g'
pqpeqo r ncpeg'y j kej "o wuv'kpenwf g<"

- Á C'dtkgh'f guetkr vkqp'qh'vj g'hkpf kpi "qh'pqp/eqo r ncpeg'y kj "EUUT0"

- Á C'uvcvgo gpv'vj cv'vj g'URJ C'y km'pqv'tgpgy "vj g'ngcug'cv'vj g'gpf 'qh'vj g'ewttgpv'34/o qpvj "ngcug'
vgto "wprguu'vj g'vgpcpv'gpvgtu'kpvq'c'y tkvgp'y qtm/qw'ci tggo gpv'y kj "vj g'URJ C'qt'vj g'hco kn{'
r tqxkf gu'y tkvgp'cuuwtcpeg'vj cv'ku'ucvkuhcevqt{'vq'vj g'URJ C'gzr nckpkpi "vj cv'vj g'vgpcpv'qt'qvj gt"
pqpeqo r ncpv'tgukf gpv'pq'nqpi gt'tgukf gu'kp'vj g'wpkv0Uwej "y tkvgp'y qtm/qw'ci tggo gpv'o wuv'
kpenwf g'vj g'o gcpu'vj tqwi j "y j kej "c'pqpeqo r ncpv'hco kn{'o go dgt'y km'eqo r n{'y kj "vj g'EUUT"
tgs wktgo gpv']46'EHT'; 820829*e+.'Pqvkeg'RKJ "4237/34_0'

Vj g'pqvkeg'o wuv'cnuq'uvcvg'vj cv'vj g'vgpcpv'o c{'tgs wguv'c'i tkgxcpeg'j gctkpi "qp'vj g'URJ Cøu'
f gvgto kpcvkqp.'kp'ceeqtf cpeg'y kj "vj g'URJ Cøu'i tkgxcpeg'r tqegf wtgu.'cpf "vj cv'vj g'vgpcpv'o c{'
gzgtekug'cp{'cxckncdng'lwf kekcn'tgo gf {'vq'uggm/lko gn{'tgf tguu'hqt'vj g'URJ Cøu'pqpeqo r ncpeg'cn'qh'vj g'
ngcug'dgecwug'qh'vj g'URJ Cøu'f gvgto kpcvkqp0'

<u>URJ C'Rqrke{"</u>

Vj g'pqvkeg'qh'pqpeqo r ckcpeg'y kn'dg'ugpv'cv'ngcuv'67'f c{u'r tkqt'vq'vj g'gpf "qh'vj g'ngcug"
vgto 0"

Vj g'hco kn{'y kn'j cxg'32'dwukpguu'f c{u'htqo "vj g'f cvg'qh'vj g'pqvkeg'qh'pqpeqo r ckcpeg'vq"
gpvgt'kpvq'c'y tkvvgp'y qtm/qwv'ci tggo gpv'vq'ewtg'vj g'pqpeqo r ckcpeg'qxgt'vj g'34'o qpvj "
vgto "qh'vj g'pgy "ngcug.'r tqxkf g'f qewo gpvcvkqp'vj cv'vj g'pqpeqo r ckcpv'tgukf gpv'pq'nqpi gt"
tgukf gu'kp'vj g'wpkv."qt'vq'tgs wguv'c'i tkgxcpeg'j gctkpi 0"

Kh'vj g'hco kn{'tgr qtvu'vj cv'c'pqpeqo r ckcpv'hco kn{'o go dgt'ku'pq'nqpi gt'tgukf kpi "kp'vj g'wpkv."
vj g'hco kn{'o wuv'r tqxkf g'f qewo gpvcvkqp'vj cv'vj g'hco kn{'o go dgt'j cu'cevwcn{'xcecvgf 'vj g'
wpkv'dghqtg'vj g'URJ C'y kn'ci tgg'vq'eqpvkpwgf "qeewr cpe{'qh'c'hco kn{0'F qewo gpvcvkqp"
o wuv'eqpukuv'qh'c'egtvkhkecvkqp'uki pgf 'd{'vj g'j gcf 'qh'j qwugj qnf 'cu'y gnn'cu'gxkf gpeg'qh'vj g'
ewttgpv'cf f tguu'qh'vj g'hco kn{'o go dgt'vj cv'r tgxkqwun{'tgukf gf 'y kj 'vj go 0"

Kh'vj g'hco kn{'f qgu'pqv'tgs wguv'c'i tkgxcpeg'j gctkpi ."qt'f qgu'pqv'cmg'gkj gt'eqttgevkxg"
cevkqp'tgs wktgf 'd{'vj g'pqvkeg'qh'pqpeqo r ckcpeg'y kj kp'vj g'tgs wktgf "32'dwukpguu'f c{"
vko ghtco g."vj g'URJ C'y kn'vgto kpcvg'vgpcpe{'kp'ceeqtf cpeg'y kj "vj g'r qnkekgu'kp'Ugevkqp"
35/KX(F 0"

## Continued Noncompliance and Enforcement Documentation [24 CFR 960.607(b)]

Uj qwnf "c'hco kn{'o go dgt'tghwug'vq'uki p'c'y tkvvgp'y qtm/qwv'ci tggo gpv.'qt'hckn'vq'eqo r n{'y kj "vj g'
vgto u'qh'vj g'y qtm/qwv'ci tggo gpv.'RJ Cu'ctg'tgs wktgf 'vq'kpkvkcvg'vgto kpcvkqp'qh'vgpcpe{"
r tqeggf kpi u'cv'vj g'gpf 'qh'vj g'ewttgpv'34/o qpvj "ngcug'*ugg'46'EHT ."880/75*e++'hqt'hcknwtg'vq"
eqo r n{'y kj "ngcug'tgs wktgo gpvu0'Y j gp'kpkvkcvkpi "vgto kpcvkqp'qh'vgpcpe{'r tqeggf kpi u.'vj g'URJ C"
y kn'r tqxkf g'vj g'hqnnqy kpi "r tqegf wtcn'uchgi wctf u<"

• Cf gs wcvg'pqvkeg'vq'vj g'vgpcpv'qh'vj g'i tqwpf u'hqt'vgto kpcvkpi "vj g'vgpcpe{'cpf "hqt'pqp/tgpgy cn'
qh'vj g'ngcug="

• Tki j v'qh'vj g'vgpcpv'vq'dg'tgr tgugpvgf 'd{'eqwpugn="

• Qr r qtwpkv{'hqt'vj g'vgpcpv'vq'tghwug'vj g'gxkf gpeg'r tgugpvgf 'd{'vj g'URJ C.'kpenwf kpi 'vj g'tki j v'
vq'eqphtqpv'cpf "etquu/gzco kpg'y kpguugu'cpf "r tgugpv'cp{'chhkto cvkxg'ngi cn'qt'gs wkvcdng"
f ghgpug'y j kej "vj g'vgpcpv'o c{'j cxg="cpf ."

• C'f gekukqp'qp'vj g'o gtkvu0"

<u>URJ C'Rqnke{</u>

P qvkegu'qh'eqpvkpwgf "qqpeqo r nkcpeg'y kni'be'ugpv'cv'ngcuv'52"f c{u'r tkqt'\q'\j g''gpf ''qh'\j g'' ngcug'\vgto "cpf "y kni'cnuq'ugtxg''cu'\j g''hco kn{øu'\vgto kpcvkqp''pqvkeg0'Vj g''pqvkeg''y kni'o ggv'\j g'' tgswktgo gpvu''hqt''vgto kpcvkqp''pqvkegu''f guetkdgf "kp"Ugevkqp'35/KX0F ."Hqto ."Fgnkxgt{."cpf " Eqpvgpv'qh'\j g''P qvkeg0'

Vj g''hco kn{'y kni'j cxg''32"dwukpguu''f c{u'htqo "\j g''f cvg''qh'\j g''pqvkeg''qh'pqp/eqo r nkcpeg''\q'' r tqxkf g''f qewo gpvcvkqp''\j cv'\j g''pqpeqo r nkcpv'tgukf gpv'pq''nqpi gt''tgukf gu''kp'\j g''wpkv."qt''\q'' tgswguv'c'i tkgxcpeg''j gctkpi 0'

Kh'\j g''hco kn{''tgr qtvu''\j cv'c''pqpeqo r nkcpv'hco kn{''o go dgt''ku'pq''nqpi gt''tgukfkpi "kp'\j g''wpkv." \j g''hco kn{''o wuv'r tqxkf g''f qewo gpvcvkqp''\j cv'\j g''hco kn{''o go dgt'j cu''cewcnn{''xcecvgf "\j g'' wpkv."dghqtg''\j g''URJ C'y kni'ci tgg''\q''eqpvkpwgf "qeewr cpe{''qh'\j g''hco kn{0'Fqewo gpvcvkqp'' o wuv'eqpukuv'qh'c''egtvkhkecvkqp''uki pgf "d{'\j g''j gcf "qh'j qwugj qnf "cu'y gnn'cu''gxkfgpeg''qh'\j g'' ewttgpv'cff tguu''qh'\j g''pqpeqo r nkcpv'hco kn{''o go dgt''\j cv'r tgxkqwun{''tgukf gf "y kjj "\j go 0'

Kh'\j g''hco kn{''f qgu''pqv'tgswguv'c''i tkgxcpeg''j gctkpi ."qt''r tqxkf g''uwej "f qewo gpvcvkqp''y kji kp'' \j g''tgswktgf "32"dwukpguu''f c{'\vko ghtco g."\j g''hco kn{øu''ngcug''cpf "\vgpcpe{''y kni'cwvqo cvkecnn{'' vgto kpcvg''cv'\j g''gpf ''qh'\j g''ewttgpv'ngcug''\vgto "y kji qw'hwtvj gt''pqvkeg0'

# PART II: IMPLEMENTATION OF COMMUNITY SERVICE

## 11-II.A. OVERVIEW

Gcej "URJ C"o wuv"f gxgmqr "c'r qrke{"hqt"cf o kpkuvtcvkqp"qh'\yj g"eqo o wpkv{"ugtxleg"cpf "geqpqo ke" ugrh/uwhhkekgpe{"tgs wktgo gpvu"hqt'r wdrke"j qwukpi 0'Kl'ku"kp"\yj g"URJ Cøu"dguv"kpvgtguvu"vq"f gxgmqr "c" xlcdrg."ghhgevkxg"eqo o wpkv{"ugtxleg"r tqi tco ."vq'r tqxlf g"tgulf gpvu"\yj g"qr r qtwpkv{"vq"gpi ci g"kp" \yj g"eqo o wpkv{"cpf "vq"f gxgmqr "eqo r gvgpekgu0'

## SPHA Implementation of Community Service

Vj g"URJ C"o c{"pqv"uwduvkwwg"cp{"eqo o wpkv{"ugtxleg"qt"ugrh/uwhhkekgpe{"cevkxlvkgu'r gthqto gf "d{" tgulf gpvu"hqt"y qtm'qtf kpctkn'r gthqto gf "d{"URJ C"go r mq{ggu."qt"tgr ríceg"c"lqd"cv"cp{"mqecvkqp" y j gtg'tgulf gpvu'r gthqto "cevkxlvkgu"vq"ucvluf{"\yj g"ugtxleg'tgs wktgo gpv"]46'EHT "; 82082; _0'

### URJ C"Rqrke{"

Vj g"URJ C"y kn'pqvkh{"ku"kpuwtcpeg"eqo r cp{"kh'tgulf gpvu"y kn'dg"r gthqto kpi "eqo o wpkv{" ugtxleg"cv'\yj g"URJ C0'Kp"cf f kvkqp."\yj g"URJ C"y kn'gpuwtg"\yj cv'\yj g"eqpf kvkqpu"wpf gt"y j kej " \yj g"y qtm'ku"vq"dg'r gthqto gf "ctg"pqv'j cz ctf qwu0'

Kh'c"f kucdrgf "tgulf gpv'egtvkhkgu"\yj cv'u1j g"ku'cdrg"vq'r gthqto "eqo o wpkv{"ugtxleg."\yj g"URJ C" y kn'gpuwtg"\yj cv'tgs wguvu"hqt"tecuqpcdrg"ceeqo o qf cvkqp"ctg'j cpf ngf "kp"ceeqtf cpeg"y kj " \yj g'r qrkekgu'kp"Ej cr vgt"40"

## SPHA Program Design

Vj g"URJ C"o c{"cf o kpkuvgt"s wcnkh{kpi "eqo o wpkv{"ugtxkeg"qt"eqpqo ke"ugnh/uwhhkekgpe{"cevkxkvkgu" f kt gevn{."qt"o c{"o cng"eqo o wpkv{"ugtxkeg"cevkxkvkgu"cxckncdng"vj tqwi j "c"eqpvtcevqt."qt"vj tqwi j " r ctvpgtuj kr u"y kj "s wcnkhkgf "qt i cpk| cvkqpu."kpenwfkpi "tgukf gpv"qt i cpk| cvkqpu."cpf "eqo o wpkv{" ci gpekgu"qt"kpuvkwwkqpu"]46"EHT "; 820827*d+0"

### URJ C"Rqnke{"

Vj g"URJ C"y knl"cwgo p v"vq"r tqxkf g"vj g"dtqcf guv"ej qkeg"r quukdng"vq "tgukf gpvu"cu"vj g{" ej qqug"eqo o wpkv{"ugtxkeg"cevkxkvkgu0"

Vj g"URJ Cøu"i qcn"ku"vq "f guki p"c"ugtxkeg"r tqi tco "vj cv"i kxgu"tgukf gpvu"xkcdng"qr r qtwpkvkgu" vq "dgeqo g"kpxqnxgf "kp"vj g"eqo o wpkv{"cpf "vq "i ckp"eqo r gvgpekgu"cpf "unkmu0"Vj g"URJ C" y knl"y qtm"y kj "tgukf gpv"qt i cpk| cvkqpu"cpf "eqo o wpkv{"qt i cpk| cvkqpu"vq "f guki p."ko r ngo gpv." cuuguu"cpf "tgecnkdtcvg"ku"eqo o wpkv{"ugtxkeg"r tqi tco 0'

Vj g"URJ C"y knl"o cng"gxgt{ "ghhqtv"vq "kf gpvkh{ "xqnwpvggt"qr r qtwpkvkgu"vj tqwi j qw"vj g" eqo o wpkv{." gur gekcn{"vj qug"kp"r tqzko kv{"vq "r wdnke"j qwukpi "f gxgnqr o gpw0Vq "vj g" i tgcvguv"gzvgpv"r quukdng."vj g"URJ C"y knl"r tqxkf g"cm q ng"cpf "eqpvcew"cv"ci gpekgu"vj cv"ecp" r tqxkf g"qr r qtwpkvkgu"hqt"tgukf gpw."kpenwfkpi "r gtuqpu"y kj "f kucdknkvkgu."vq "hwnhnm"vj gkt" eqo o wpkv{"ugtxkeg"qdnki cvkqpu0'

Cp{"y tkwgp"ci tggo gpw"qt"r ctvpgtuj kr u"y kj "eqpvcevqtu"cpf q t"s wcnkhkgf "qt i cpk| cvkqpu." kpenwfkpi "tgukf gpv"qt i cpk| cvkqpu."ctg"f guetkdgf "kp"vj g"URJ C"Rncp0"

Vj g"URJ C"y knl"r tqxkf g"kp/j qwug"qr r qtwpkvkgu"hqt"xqnwpvggt"y qtm"qt"ugnh/uwhhkekgpe{" r tqi tco u"y j gp"r quukdng0"

Y j gp"vj g"URJ C"j cu"c"TQUU"r tqi tco ."c"TQUU"Ugtxkeg"Eqqtf kpcvqt."qt"cp"HUU"r tqi tco ." vj g"URJ C"y knl"eqqtf kpcvg"kpf kxkf wcn"vtckpkpi "cpf "ugtxkeg"r ncpu"*KVURu+"y kj "vj g" eqo o wpkv{"ugtxkeg"tgs wktgo gpv0Tgi wct"o ggvkpi u"y kj "URJ C"eqqtf kpcvqtu"y knl"ucvkuh{ " eoo o wpkv{"ugtxkeg"cevkxkvkgu"cpf "URJ C"eqqtf kpcvqtu"y knl"xgtkh{ "eoo o wpkv{"ugtxkeg" j qwtu"y kj kp"kpf kxkf wcn"o qpvj n{ "nqi u0'

# EXHIBIT 11-1: COMMUNITY SERVICE AND SELF-SUFFICIENCY POLICY

## A. Background

Vj g"S wcrkv{"J qwukpi "cpf "Y qtm"Tgur qpukdkrkv{"Cev"qh"3; ; : "tgs wktgu"vj cv"cm"pqpgzgo r v"*ugg" f ghkpkvkqpu+"r wdrke"j qwukpi "cf wm"tgukf gpvu"*3: "qt"qnf gt+"eqpvtkdwvg"gki j v"*: +"j qwtu"r gt"o qpvj "qh" eqo o wpkv{"ugtxkeg"*xqnwpvggt"y qtm+"qt"r ctvkekr cvg"kp"gki j v"*: +"j qwtu"qh"\tckpkpi ."eqwpugnkpi ." encuugu"qt"qvj gt"cevkxkvkgu"vj cv"j gm"cp"kpf kxkf wcn"qy ctf "ugm/uwhhkekgpe{"cpf "geqpqo ke" kpf gr gpf gpeg0Vj ku"ku"c"tgs wktgo gpv"qh"vj g"r wdrke"j qwukpi "ngcug0

## B. Definitions

**Community Service**"õ"eqo o wpkv{"ugtxkeg"cevkxkvkgu"kpenwf g."dwv"ctg"pqv"mo kvgf "vq."y qtm"cv<

- Á Nqecn"r wdrke"qt"pqpr tqhkv"kpuvkwwkqpu"uwej "cu"uej qqnu."j gcf "uvctv"r tqi tco u."dghqtg"qt"chvgt" uej qqn"r tqi tco u."ej knf "ectg"egpvgtu."j qur kcm."enkpkeu."j qur kegu."pwtukpi "j qo gu."tgetgcvkqp" egpvgtu."ugpkqt"egpvgtu."cf wn/f c{"ectg"r tqi tco u."j qo gngu"uj gnvgtu."hggf kpi "r tqi tco u."hqqf " dcpmu"*f kuvtkdwvkpi "gkvj gt"f qpcvgf "qt"eqo o qf kv{"hqqf u+."qt"enqyj gu"enqugu"*f kuvtkdwvkpi " f qpcvgf "enqyj kpi +

- Á P qpr tqhkv"qti cpk| cvkqpu"ugtxkpi "URJ C"tgukf gpvu"qt"yj gkt"ej knf tgp"uwej "cu<Dq{"qt"I km" Ueqwu."Dq{u"qt"I kmu"Enwd."6/J "enwdu."Rqnkeg"Cuukuvcpeg"Ngci wg"*RCN+."qti cpk| gf "ej knf tgpøu" tgetgcvkqp."o gpvqtkpi "qt"gf wecvkqp"r tqi tco u."Dki "Dtqyj gtu"qt"Dki "Ukuvgtu."i ctf gp"egpvgtu." eqo o wpkv{"engcp/wr "r tqi tco u."dgcwvkhkecvkqp"r tqi tco u"

- Á Rtqi tco u"hwpf gf "wpf gt"yj g"Qnf gr"Co gtkecpu"Cev."uwej "cu"I tggp"Vj wo d."Ugtxkeg"Eqtr u"qh" Tgvktgf "Gz gewvkxgu."ugpkqt"o gcm"r tqi tco u."ugpkqt"egpvgtu."O gcm"qp"Y j ggm"

- Á Rwdrke"qt"pqpr tqhkv"qti cpk| cvkqpu"f gf kecvgf "vq"ugpkqtu."{ qwyj ."ej knf tgp."tgukf gpvu."ekvk| gpu." ur gekcn/pggf u"r qr wncvkqpu"qt"y kyj "o kuukqpu"vq"gpj cpeg"yj g"gpxktqpo gpv."j kuvqtke"tguqwtegu." ewnwtcn'kf gpvkvkgu."pgki j dqtj qqf u."qt"r gthqto kpi "ctvu"

- Á URJ C"j qwukpi "vq"ko r tqxg"i tqwpf u"qt"r tqxkf g"i ctf gpu"*uq"nqpi "cu"uwej "y qtm'f qgu"pqv"cnvgt" yj g"URJ Cøu"kpuwtcpeg"eqxgtci g+."qt"y qtm'yj tqwi j "tgukf gpv"qti cpk| cvkqpu"vq "j gnr "qyj gt" tgukf gpvu"y kyj "r tqdrgo u."kpenwf kpi "ugtxkpi "qp"yj g"Tgukf gpv"Cf xkuqt{"Dqctf "

- Á Ectg"hqr"yj g"ej knf tgp"qh"qyj gr"tgukf gpvu"uq"r ctgpv"o c{"xqnwpvggr "

*Note:* Rqnkkecn'cevkxkv{"ku"gz enwf gf 0

**Self-Sufficiency Activities** – ugrh/uwhhhekgpe{"cevkxkvkgu"kpenwfg."dwv"ctg"pqv"nko kvgf "vq<

- Lqd"tgcfkpguu"qt"lqd"vtckpkpi ""

- Vtckpkpi "rtqitco u"vjtqwij "nqecn/qpg/uvqr "ectggt"egpvgtu."y qtmhqteg"kpxguvo gpv"dqctfu"*nqecn" gpvkvkgu"cfo kpkuvgtgf "vjtqwij "vjg"WUU0F grctvo gpv"qh"Ncdqt+."qt"qvjgt"vtckpkpi "rtqxkfgtu"

- Go rnq{o gpv"eqwpugnkpi ."y qtm"rncego gpv."qt"dcuke"unknnu"vtckpkpi ""

- Gfwecvkqp."kpenwfkpi "jki jgt"gfwecvkqp"*lwpkqt"eqnngi g"qt"eqnngi g+."qt"tgcfkpi ."hkpcpekcn"qt" eqo r wvgt"nkvgtce{"encuugu

- Crrtgpvkeguj kru"*hqto cn"qt"kphqto cn+"

- Gpi nkuj "rtqhkekgpe{"qt"Gpi nkuj "cu"c"ugeqpf "ncpi wci g"encuugu

- Dwfi gvkpi "cpf "etgfkv"eqwpugnkpi "

- Cp{"qvjgt"rtqitco "pgeguuct{"vq"tgcf{"c"r ctvkekr cpv"vq"y qtm"*uwej "cu"uwduvcpeg"cdwug"qt" o gpvcn"j gcnj "eqwpugnkpi +"

**Exempt Adult** "ó"cp"cf wnv"o go dgt"qh"vjg"hco kn{"y j q"o ggvu"cp{"qh"vjg"hqnnqy kpi "etkvgtkc<

- Ku"84"{gctu"qh"ci g"qt"qnf gt"

- Ku"dnkpf "qt"c"r gtuqp"y kj "f kucdknkvkgu"*cu"f ghkpgf "wpf gt"ugevkqp"438]k_]n_"qt"3836"qh"vjg"Uqekcn" Ugewtkv{"Cev+."cpf "y j q"egtvkhkgu"vj cv"dgecwug"qh"j ku"f kucdknkv{"j g"ctg"wpcdng"vq"eqo r n{"y kj " vj g"ugtxkeg"r tqxkukqpu."qt"ku"vj g"r tko ct{"ectgvcmgt"qh"uwej "cp"kpf kxkf wcn"

- Ku"gpi ci gf "kp"*work activities*"

- Ku"cdng"vq"o ggv"tgs wktgo gpvu"wpf gt"c"uvcvg"r tqitco "hwpf gf "wpf gt"r ctv"C"qh"vkvng"KX"qh"vj g" Uqekcn"Ugewtkv{"Cev."qt"wpf gt"cp{"qvj gt"y grctg"r tqitco "qh"vj g"uvcvg"kp"y j kej "vj g"URJ C"ku" nqecvgf ."kpenwf kpi "c"uvcvg/cf o kpkuvgtgf "y grctg/vq/y qtm"r tqitco "=qt"

- Ku"c"o go dgt"qh"c"hco kn{"tgegkxkpi "cuukuvcpeg."dgpghkvu."qt"ugtxkegu"wpf gt"c"uvcvg"r tqitco " hwpf gf "wpf gt"r ctv"C"qh"vkvng"KX"qh"vj g"Uqekcn"Ugewtkv{"Cev."qt"wpf gt"cp{"qvj gt"y grctg" r tqitco "qh"vj g"uvcvg"kp"y j kej "vj g"URJ C"ku"nqecvgf ."kpenwf kpi "c"uvcvg/cf o kpkuvgtgf "y grctg/vq/ y qtm"r tqitco "cpf "vj g"uwr r ngo gpvcn"pwvtkvkqp"cuukuvcpeg"r tqitco "*UP CR+."cpf "j cu"pqv"dggp" hqwpf "d{"vj g"uvcvg"qt"qvj gt"cf o kpkuvgtkpi "gpvkv{"vq"dg"kp"pqpeqo r nkcpeg"y kj "uwej "r tqitco "

- Ku"c"o go dgt"qh"c"pqp/r wdnke"j qwukpi "qxgt/kpeqo g"hco kn{0"

RJ Cu"ecp"wug"tgcuqpcdng"i wkf gnkpgu"kp"enctkh{kpi "vj g"y qtm"cevkxkvkgu"kp"eqqtf kpcvkqp"y kj "VCP H." cu"cr r tqr tkcvg0"

**Work Activities** ó"cu'kv'tgncvgu"vq"cp"gzgo r vkqp"htqo "vj g"eqo o wpkv{"ugtxkeg"tgs wktgo gpv."*work activities*"o gcpu<"

- Á Wpuwdukfk|gf "go r nq{o gpv"

- Á Uwdukfk|gf "r tkxcvg"ugevqt"go r nq{o gpv"

- Á Uwdukfk|gf "r wdnke"ugevqt"go r nq{o gpv"

- Á Y qtm'gzr gtkgpeg"*kpenwfkpi "y qtm'cuuqekcvgf "y kj "vj g"tghwtdkuj kpi "qh'r wdnke"cuukuvgf " j qwukpi +"kh'uwhhkekgpv'r tkxcvg"ugevqt"go r nq{o gpv"ku'pqv"cxckncdng"

- Á Qp/vj g/lqd"vtckpkpi "

- Á Lqd"ugctej "cpf "lqd"tgcf kpguu"cuukuvcpeg"

- Á Eqo o wpkv{"ugtxkeg"r tqi tco u"

- Á Xqecvkqpcn'gf wecvkqpcn'tckpkpi "*pqv"vq"gzeggf "34"o qpvj u"y kj "tgur gev"vq"cp{"kpf kxkf wcn+"

- Á Lqd"umknu"vtckpkpi "f ktgev{"tgncvgf "vq"go r nq{o gpv"

- Á Gf wecvkqp"f ktgev{"tgncvgf "vq"go r nq{o gpv."kp"vj g"ecug"qh'c"tgekr kgpv'y j q'j cu"pqv"tgegkxgf "c" j ki j "uej qqn'f kr nqo c"qt"c"egtvkhkecvg"qh'j ki j "uej qqn'gs wkxcngpe{"

- Á Ucvkuhcevqt{"cwgpf cpeg"cv"ugeqpf ct{"uej qqn'qt"kp"c"eqwtug"qh'uwf {"ngcf kpi "vq"c"egtvkhkecvg"qh" i gpgtcn'gs wkxcngpeg."kp"vj g"ecug"qh'c"tgekr kgpv'y j q'j cu"pqv"eqo r ngvgf "ugeqpf ct{"uej qqn'qt" tgegkxgf "uwej "c"egtvkhkecvg"

- Á Rtqxkukqp"qh'ej knf "ectg"ugtxkegu"vq"cp"kpf kxkf wcn'y j q"ku"r ctvkekr cvkpi "kp"c"eqo o wpkv{"ugtxkeg" r tqi tco "

## C. Requirements of the Program"

30' Vj g"gki j v"*+"j qwtu"r gt"o qpyj "o c{"dg"gki j gt"xqnwpvggt"y qtm"qt"ugnh/uwhhkekgpe{"r tqi tco "cevkxkv{."qt"c"eqo dkpcvkqp"qh"vj g"vy q0'

40' Cv'ngcuv'gki j v"*+"j qwtu"qh"cevkxkv{"o wuv'dg"r gthqto gf "gcej "o qpvj ."qt"o c{"dg"ci i tgi cvgf "cetquu"c"{ gct0Cp{ "dnqemkpi "qh"j qwtu'ku"ceegr vcdng"cu"nqpi "cu"nqpi "cu"; 8"j qwtu'ku" eqo r ngvgf "d{"gcej "cppwcn'egtvkhkecvkqp"qh"eqo r nkcpeg0'

50' Hco kn{"qdnki cvkqp<

•Á Cv'ngcug"gzgewvkqp."cnn'cf wnv'o go dgtu"*3 "qt"qnf gt+"qh'c"r wdnke"j qwukpi "tgukf gpv" hco kn{"o wuv<

   −Á Ukj p"c"egtvkhkecvkqp"*Cwcej o gpv'C+"j cv'vj g{"j cxg'tgegkxgf "cpf "tgcf "vj ku" r qnke{"cpf "wpf gtuvcpf "vj cv'kh'vj g{"ctg"pqv'gzgo r v'htqo "vj g"eqo r n{"y kyj " vj g"eqo o wpkv{"ugtxkeg'tgswktgo gpv'y knn'tguwnv'kp'c"pqptgpgy cn'qh'vj gkt" ngcug="cpf "

   −Á Fgenctg"kh'vj g"ctg"gzgo r v0'Kh'gzgo r v."vj g{"o wuv'eqo r ngvg"vj g'Gzgo r vkqp" Hqto "*Gzj kdkv'33/5+"cpf "r tqxkf g'f qewo gpvcvkqp"qh'vj g"gzgo r vkqp0'

•Á Wr qp'y tkwgp'pqvkeg'htqo "vj g"URJ C."pqpgzgo r v'hco kn{"o go dgtu'o wuv'r tgugpv" eqo r ngvg"f qewo gpvcvkqp"qh'cevkxkkgu'r gthqto gf "f wtkpi "vj g"cr r nkecdng"ngcug'vgto 0' Vj ku'f qewo gpvcvkqp"y knn'kpenwf g'r ncegu'hqt "uki pcwtgu'qh'uwr gtxkuqtu."kpuvtwevqtu."qt" eqwpugnqtu."egtvkh{kpi "vj g"pwo dgt"qh'j qwtu0'

•Á Kh'c'hco kn{"o go dgt"ku'hqwpf "vq'dg"pqpeqo r nkcpv'cv'vj g"gpf "qh'vj g'34/o qpvj "ngcug" vgto ."vj g{."cpf "vj g"j gcf "qh'j qwugj qnf ."y knn'dg'tgswktgf "vq'uki p'cp'ci tggo gpv'y kyj "vj g" j qwukpi "cwvj qtkv{"vq'o cmg'wr "vj g"f ghkekgpv'j qwtu'qxgt"vj g"pgzv'y gnxg"*34+'o qpvj " r gtkqf ."qt'vj g"ngcug'y knn'dg'vgto kpcvgf 0'

•Á "Cv'cppwcn'tggzco kpcvkqp."vj g'hco kn{"o wuv'cnuq'uki p'c'egtvkhkecvkqp'egtvkh{kpi "vj cv'vj g{" wpf gtuvcpf "vj g"eqo o wpkv{"ugtxkeg'tgswktgo gpv0'

60' Ej cpi g"kp"gzgo r v'uvcwwu<

•Á Kh."f wtkpi "vj g"y gnxg"*34+'o qpvj "ngcug'r gtkqf ."c'pqpgzgo r v'r gtuqp'dgeqo gu"gzgo r v.'kv' ku'j gkt'tgur qpukdknkv{"vq'tgr qtv'vj ku'vq'vj g'URJ C'cpf "r tqxkf g'f qewo gpvcvkqp'qh' gzgo r v'uvcwwu0'

•Á Kh."f wtkpi "vj g"y gnxg"*34'o qpvj "ngcug'r gtkqf ."cp'gzgo r v'r gtuqp'dgeqo gu'pqpgzgo r v." kv'ku'j gkt'tgur qpukdknkv{"vq'tgr qtv'vj ku'vq'vj g'URJ C0'Wr qp'tgegkr v'qh'vj ku'kphqto cvkqp" vj g'URJ C'y knn'r tqxkf g'vj g'r gtuqp'y kyj "vj g"cr r tqr tkcvg'f qewo gpvcvkqp'hqto *u+'cpf "c" nkuv'qh'ci gpekgu'kp'vj g"eqo o wpkv{"vj cv'r tqxkf g'xqnwpvggt"cpf lqt "vtckpkpi "qr r qtwpkvkgu0'

**D. Authority Obligation**

30' Vq"vj g"i tgcvguv"gzvgpv"r quukdng"cpf "r tcevkecdng."vj g"URJ C"y km<

- Á Rtqxkf g"pco gu"cpf "eqpvcevu"cv"ci gpekgu"vj cv"ecp"r tqxkf g"qr r qtwpkkgu"hqt"tgukf gpvu." kpenwf kpi "tgukf gpvu"y kj "f kucdkrkvkgu."vq"hwflkm"vj gkt"eqm m wpkv{"ugtxkeg"qdrki cvkqpu0

- Á Rtqxkf g"kp/jqwug"qr r qtwpkkgu"hqt"xqnwpvggt"y qtm"qt"ugrh/uwhfkekgpe{"cevkxkvkgu0

40' Vj g"URJ C"y km"r tqxkf g"vj g"hco kn{"y kj "c"eqr {"qh"vjku"r qrke{."cpf "cm"cr r rkecdng" ezgo r vkqp"xgtkhkecvkqp"hqto u"cpf "eqm m wpkv{"ugtxkeg"f qewo gpvcvkqp"hqto u."cv"ngcug/wr ." ngcug"tgpgy cn"y j gp"c"hco kn{"o go dgt"dgeqo gu"uwdlgev"vq"vj g"eqm m wpkv{"ugtxkeg" tgs wktgo gpv"f wtkpi "vj g"ngcug"vgto ."cpf "cv"cp{"ko g"wr qp"vj g"hco kn{øu"tgs wguv0

50' Cnjqwi j "gzgo r v"hco kn{"o go dgtu"y km"dg"tgs wktgf "vq"uwdo kv"f qewo gpvcvkqp"vq"uwr r qtv" vj gkt"gzgo r vkqp."vj g"URJ C"y km"xgtkh{"vj g"gzgo r vkqp"uvcvwu"kp"ceeqtf cpeg"y kj "ku" xgtkhkecvkqp"r qrkekgu0Vj g"URJ C"y km"o cmg"vj g"hkpcn"f gvgto kpcvkqp"cu"vq"y j gvj gt"qt"pqv"c" hco kn{"o go dgt"ku"gzgo r v"htqo "vj g"eqm m wpkv{"ugtxkeg"tgs wktgo gpv0Tgukf gpvu"o c{"wug" vj g"URJ Cøu"i tkgxcpeg"r tqegf wtg"kh"vj g{"f kuci tgg"y kj "vj g"URJ Cøs"f gvgto kpcvkqp0

60' Pqpeqo r rkcpeg"qh"hco kn{"o go dgt<

- Á Cv"ngcuv"vj ktv{"*52+"f c{u"r tkqt"vq"vj g"gpf "qh"vj g"34/o qpvj "ngcug"vgto ."vj g"URJ C"y km" dgi kp"tgxkgy kpi "vj g"gzgo r v"qt"pqpgzgo r v"uvcvwu"cpf "eqo r rkcpeg"qh"hco kn{"o go dgtu="

- Á Kh"cv"vj g"gpf "qh"vj g"kpkvkcn"34/o qpvj "ngcug"vgto "wpf gt"y j kej "c"hco kn{"o go dgt"ku" uwdlgev"vq"vj g"eqm m wpkv{"ugtxkeg"tgs wktgo gpv."vj g"URJ C"hkpf u"vj g"hco kn{"o go dgt"vq" dg"pqpeqo r rkcpv."vj g"URJ C"y km"pqv"tgpgy "vj g"ngcug"wprguu<

    - Á Vj g"j gcf "qh"j qwugj qrf "cpf "cp{"qvj gt"pqpeqo r rkcpv"tgukf gpv"gpvgt"kpvq"c" y tkvvgp"ci tggo gpv"y kj "vj g"URJ C."vq"o cmg"wr "vj g"f ghkekgpv"j qwtu"qxgt"vj g" pgzv"y gnxg"*34+"o qpvj "r gtkqf ="qt"

    - Á Vj g"hco kn{"r tqxkf gu"y tkvvgp"f qewo gpvcvkqp"ucvkuhcevqt{"vq"vj g"URJ C"vj cv" vj g"pqpeqo r rkcpv"hco kn{"o go dgt"pq"nqpi gt"tgukf gu"kp"vj g"wpkv0

- Á Kh"cv"vj g"gpf "qh"vj g"pgzv"34/o qpvj "ngcug"vgto ."vj g"hco kn{"o go dgt"ku"uvknn"pqv" eqo r rkcpv."c"52/f c{"pqvkeg"vq"vgto kpcvg"vj g"ngcug"y km"dg"kuuwgf "cpf "vj g"gpvktg"hco kn{" y km"j cxg"vq"xcecvg."wprguu"vj g"hco kn{"r tqxkf gu"y tkvvgp"f qewo gpvcvkqp"ucvkuhcevqt{"vq" vj g"URJ C"vj cv"vj g"pqpeqo r rkcpv"hco kn{"o go dgt"pq"nqpi gt"tgukf gu"kp"vj g"wpkv="

- Á Vj g"hco kn{"o c{"wug"vj g"URJ Cøs"i tkgxcpeg"r tqegf wtg"vq"f kur wvg"vj g"ngcug"vgto kpcvkqp0

Crrîcf wnv'hco kn{'o go dgtu'o wuv'uki p"cpf "f cvg"dgmqy ."egtvkh{kpi "yj cv'yj g{"j cxg"tgcf "cpf "tgegkxgf "c" eqr {"qh'yj ku"Eqo o wpkv{"Ugtxkeg"cpf "Ugrh/Uwhhkekgpe{"Rqrke{0"

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| Tgukf gpv" | " | " | " | " | " | " | " | | | F cvg" | | | | |

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| Tgukf gpv" | " | " | " | " | " | " | " | | | F cvg" | | | | |

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| Tgukf gpv" | " | " | " | " | " | " | " | | | F cvg" | | | | |

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| Tgukf gpv" | " | " | " | " | " | " | " | | | F cvg" | | | | |

**EXHIBIT 11-2: DEFINITION OF A PERSON WITH A DISABILITY UNDER SOCIAL SECURITY ACTS 216(i)(l) and Section 1416(excerpt) FOR PURPOSES OF EXEMPTION FROM COMMUNITY SERVICE**

**Social Security Act:**

**216(i)(1):** "Gzegr v'hqt'r wtr qugu'qh'ugevkqpu'424*f+."424*g+."424*h+."445."cpf "447."\j g'\gto " õf kucdkrkv{ö"o gcpu"*C+'kpcdkrkv{ "\q"gpi ci g"kp'cp{ "uwduvcpvkcr."i ckphwn'cevkxkv{ "d{ "tgcuqp"qh'cp{ " o gf kecm{ "f gvgto kpcdrg"rj {ukecr'qt"o gpvcr'ko rckto gpv'y j kej "ecp'dg"gzr gevgf "\q"tguwn'kp'f gcvj " qt'j cu'ncuvgf "qt"ecp'dg"gzr gevgf "\q"ncuv'hqt'c"eqpvkpwqwu'r gtkqf 'qh'pqv'rguu'\j cp'34"o qpyj u."qt"*D+" drkpf pguu="cpf "\j g'\gto "õdrkpf pguuö"o gcpu'egpvtcr'xkuwcr'cewkv{ "qh'421422"qt"rguu'kp'\j g'dgwgt"g{g" y kyj "\j g'wug'qh'c"eqttgevkpi "rgpu0'Cp'g{g'y j kej "ku'ccequ r cpkgf "d{ "c"rko kxcvkqp'kp'\j g'hkgrf u'qh' xkukqp'uwej "\j cv'\j g'y kf guv'f kco gvgt"qh'\j g'xkuwcr'hkgrf "uwdvgpf u'cp'cpi rg'pq'i tgcvgt"\j cp'42" f gi tggu'uj cm'dg'eqpukf gtgf "hqt'r wtr qugu'qh'\j ku'r ctci tcr j "cu'j cxkpi "c'egpvtcr'xkuwcr'cewkv{ "qh' 421422"qt'rguu0

**Section 1416** *(gzegtr v):*

UGE038360*[42 U.S.C. 1382c]* *(c+3+Hqt'r wtr qugu'qh'\j ku'\kvrg."\j g'\gto "õci gf ."drkpf ."qt'f kucdrgf " kpf kxkf wcnö"o gcpu'cp'kpf kxkf wcn'y j qô "*

*(C+'ku'87"{gctu'qh'ci g"qt'qrf gr."ku'drkpf "*cu'f gvgto kpgf "wpf gr'r ctci tcr j "*4+."qt'ku'f kucdrgf "*cu'f gvgto kpgf "wpf gr'r ctci tcr j "*5+."cpf "*

*(D+'k+'ku'c"tgukf gpv'qh'\j g'Wpkvgf "Uvcvgu."cpf "ku'gkyj gt"*K+'c"ekvk{ gp'qt"*KK+'cp'crkgp'ncy hwm{ " cf o kwgf "hqt'r gto cpgpv'tgukf gpeg"qt'qyj gry kug'r gto cpgpvn{ "tgukf kpi "kp'\j g'Wpkvgf "Uvcvgu" wpf gr'eqrqt"qh'ncy "*kpenwf kpi "cp{'crkgp'y j q'ku'ncy hwm{ r tgugpv'kp'\j g'Wpkvgf "Uvcvgu'cu'c" tguwn'qh'cr r rkecvkqp'qh'r rqxkukqpu'qh'ugevkqp'434*f +*7+'qh'\j g'Ko o ki tcvkqp'cpf " P cvkqpcrkv{ 'Cev+."qt"*

*(kk+'ku'c"ej krf "y j q'ku'c"ekvk{ gp'qh'\j g'Wpkvgf "Uvcvgu'cpf ."y j q'ku'rkxkpi "y kyj "c'r ctgpv'qh'\j g" ej krf "y j q'ku'c"o go dgr"qh'\j g'Cto gf "Hqtegu'qh'\j g'Wpkvgf "Uvcvgu'cuuki pgf "\q'r gto cpgpv' f wv{ 'cuj qtg'qwuukf g'\j g'Wpkvgf "Uvcvgu0

*(4+'Cp'kpf kxkf wcr'uj cm'dg'eqpukf gtgf "\q'dg'drkpf "hqt'r wtr qugu'qh'\j ku'\kvrg'kh'j g'j cu'egpvtcr' xkuwcr'cewkv{ "qh'421422"qt'rguu'kp'\j g'dgwgr'g{g'y kyj "\j g'wug'qh'c"eqttgevkpi "rgpu0'Cp'g{g'y j kej "ku'ccequ r cpkgf "d{ "c"rko kvcvkqp'kp'\j g'hkgrf u'qh'xkukqp'uwej "\j cv'\j g'y kf guv'f kco gvgr" qh'\j g'xkuwcr'hkgrf "uwdvgpf u'cp'cpi rg'pq'i tgcvgr'\j cp'42'f gi tggu'uj cm'dg'eqpukf gtgf "hqt" r wtr qugu'qh'\j g'hktuv'ugpvgpeg'qh'\j ku'uwdugevkqp'cu'j cxkpi "c'egpvtcr'xkuwcr'cewkv{ "qh' 421422"qt'rguu0'Cp'kpf kxkf wcr'uj cm'cruq'dg'eqpukf gtgf "\q'dg'drkpf "hqt'r wtr qugu'qh'\j ku'\kvrg" kh'j g'ku'drkpf "cu'f ghkpgf "wpf gr'c"Uvcvg'r ncp'cr r tqxgf "wpf gr'\kvrg'Z "qt'ZXKcu'kp'ghhgev'hqt" Qevqdgr'3;94'cpf "tgegkxgf "ckf "wpf gr'uwej "r ncp'*qp'\j g'dcuku'qh'drkpf pguu+'hqt'F gego dgr" 3;95."uq'rqpi "cu'j g'ku'eqpvkpwqwun{ 'drkpf "cu'uq'f ghkpgf 0

*(5+*C+'Gzegr v'cu'r tqxkf gf "kp'uwdr ctci tcr j "*E+."cp'kpf kxkf wcr'uj cm'dg'eqpukf gtgf "\q'dg" f kucdrgf "hqt'r wtr qugu'qh'\j ku'\kvrg'kh'j g'ku'wpcdrg'\q'gpi ci g'kp'cp{'uwduvcpvkcr'i ckphwn' cevkxkv{ "d{ "tgcuqp'qh'cp{'o gf kecm{ "f gvgto kpcdrg'r j {ukecr'qt'o gpvcr'ko rckto gpv'y j kej " ecp'dg'gzr gevgf "\q'tguwn'kp'f gcvj "qt'y j kej "j cu'ncuvgf "qt'ecp'dg'gzr gevgf "\q'ncuv'hqt'c" eqpvkpwqwu'r gtkqf "qh'pqv'rguu'\j cp'y grxg'o qpyj u0

"                                                                                                                 "

**EXHIBIT 11-3: SPHA DETERMINATION OF EXEMPTION FOR COMMUNITY SERVICE**

Hco kn{<"_____    "    "    "    "    "    "    ""

Cf wnv'hco kn{'o go dgt<"_____    "    "    "    "    "

Vj ku'cf wnv'hco kn{'o go dgt'o ggwu'vj g'tgs wktgo gpvu'hqt'dgkpi "gzgo r vgf "htqo "vj g"URJ Cøu" eqo o wpkv{'ugtxkeg'tgs wktgo gpv'hqt'vj g'hqmqy kpi 'tgcuqp<"

☐ "    84"{gctu'qh'ci g'qt'qnf gt'*(Documentation of age in file)*

☐ "    Ku'c'r gtuqp'y kj "f kucdknkvkgu'cpf "ugm/egtvkhkgu'dgmy "vj cv'vj g{'ctg 'wpcdng'vq'eqo r n{'y kj "vj g'eqo o wpkv{'ugtxkeg'tgs wktgo gpv'*Documentation of HUD definition of disability in file)*

**Tenant certification:** Kco "c'r gtuqp'y kj "f kucdknkvkgu'cpf "co "wpcdng'vq'eqo r n{'y kj "vj g" eqo o wpkv{'ugtxkeg'tgs wktgo gpv0"

"    "    "    "    "    "    "    "    "    "    "    "    "    "    "
Uki pcwtg'qh'Hco kn{'O go dgt""    "    "    "    "    Fcvg"

☐ "    Ku'vj g'r tko ct{'ectgvcmgt'qh'uwej "cp'kpf kxkf wcn'kp'vj g'cdqxg'ecvgi qt{'*(Documentation in file)*

☐ "    Ku'gpi ci gf "kp'y qtm'cevkxkvkgu'*(Verification in file)*

☐ "    Ku'cdng'vq'o ggv'tgs wktgo gpvu'wpf gt'c'uvcvg'r tqi tco "hwpf gf "wpf gt'r ctv'C'qh'vkvng'KX'qh'vj g" Uqekcn'Ugewtkv{'Cev.'qt'wpf gt'cp{'qvj gt'y gnhctg'r tqi tco 'qh'vj g'uvcvg'kp'y j kej "vj g'URJ C" ku'nqecvgf .'kpenwf kpi 'c'uvcvg/cf o kpkuvgtgf "y gnhctg/vq/y qtm'r tqi tco "*Documentation in file+"

☐ "    Ku'c'o go dgt'qh'c'hco kn{'tgegkxkpi "cuukuvcpeg."dgpghkvu."qt'ugtxkegu'wpf gt'c'uvcvg'r tqi tco " hwpf gf "wpf gt'r ctv'C'qh'vkvng'KX'qh'vj g'Uqekcn'Ugewtkv{'Cev.'qt'wpf gt'cp{'qvj gt'y gnhctg" r tqi tco 'qh'vj g'uvcvg'kp'y j kej "vj g'URJ C'ku'nqecvgf .'kpenwf kpi 'c'uvcvg/cf o kpkuvgtgf " y gnhctg/vq/y qtm'r tqi tco 'cpf 'vj g'uwr r ngo gpvcn'pwvtkvkqp'cuukuvcpeg'r tqi tco 'PUPCR+"cpf " j cu'pqv'dggp'hqwpf 'd{'vj g'uvcvg'qt'qvj gt'cf o kpkuvgtkpi 'gpvkv{'vq'dg'kp'pqpeqo r nkcpeg'y kj " uwej 'r tqi tco '*(Documentation in file)*

"    "    "    "    "    "    "    "    "    "    "    "    "    "    "    "
Uki pcwtg'qh'Hco kn{'O go dgt""    "    "    "    "    Fcvg"

"    "    "    "    "    "    "    "    "    "    "    "    "    "    "    "
Uki pcwtg'qh'URJ C'Qhhkekcn'  "    "    "    "    "    Fcvg"
"    "    "    "    "

# EXHIBIT 11-4: CSSR WORK-OUT AGREEMENT

F cvg<"       "       "       "       "       "       "       ""

P qpeqo r nkcpv'Cf wnv<""       "       "       "       "       "       ""

Cf wnv'hco kn{'o go dgt<"       "       "       "       "       "

## Community Service & Self-Sufficiency Requirement (CSSR):

"
Wpfgt'Ugevkqp'34'qh'yj g'WU0J qwukpi 'Cev.'yj g'aaaaaaaaaaaaaaa"*kpugtv'pco g'qh'RJ C+'ku'tgswktgf "
vq 'gphqteg'yj g'eqo o wpkv{ 'ugtxkeg'cpf 'ugrh/uwhhkekgpe{'tgswktgo gpv'*EUUT+0Wpfgt'yj g'EUUT. 'gcej "
pqpgzgo r v'cf wnv'hco kn{'o go dgt'tgukfkpi "kp"r wdnke'j qwukpi 'o wuv'r gthqto ": 'j qwtu'r gt'o qpyj "qh'
eqo o wpkv{'ugtxkeg'qt'ugrh'uwhhkekgpe{'cevkxkvkgu0"

**Noncompliance:**   aaaaaaaaaaaaa"*kpugtv'pco g'qh'RJ C+'j cu'hqwpf "yj cv'yj g'pqpgzgo r v'kpfkxkfwcn'
pco gf 'cdqxg'ku'kp'pqpeqo r nkcpeg'y kyj "yj g'EUUT0Vj ku'y qtm/qwv'ci tggo gpv'ku'yj g'URJ Cøu'y tkvgp "
pqvkhkecvkqp"vq"{qw'qh'yj ku'pqpeqo r nkcpeg0'
"
Qwt 'tgeqtfu'uj qy 'yj cv'hqt 'yj g'o quv'tgegpv'ngcug'vgto "{qw'y gtg'tgswktgf "vq'r gthqto ""
"       "       "j qwtu'qh'EUUT "cevkxkvkgu0J qy gxgt. 'yj gtg'y gtg""       "       "j qwtu'qh'
xgtkhkgf "EUUT "cevkxkvkgu0Vj gtghqtg. "{qw'ctg'kp'pqpeqo r nkcpeg'hqt""       "       'j qwtu0"

aaaaaaaaaaa"*kpugtv'pco g'qh'RJ C+'y knn'pqv'tgpgy "yj g'ngcug'cv'yj g'gpf "qh'yj g'ewttgpv'34'o qpyj "
ngcug'vgto "wpnguu'yj g'j gcf "qh'j qwugj qrf 'cpf 'pqpeqo r nkcpv'cf wnv'uki p'c'y tkvgp'y qtm/qwv'ci tggo gpv'
y kyj "aaaaaaaaaa"*kpugtv'pco g'qh'RJ C+'qt'yj g'hco kn{'r tqxkfgu'y tkvgp'cuuwtcpeg'yj cv'ku'ucvkuhcevqt{ "
vq "aaaaaaaaaaaaaaaa"*kpugtv'pco g'qh'RJ C+'gzr nckpkpi "yj cv'yj g'pqpeqo r nkcpv'cf wnv'pq "nqpi gt"
tgukfgu'kp'yj g'wpkv0Vj g'tgi wncvkqpu'tgswktg'yj cv'yj g'y qtm/qwv'ci tggo gpv'kpenwfg'yj g'o gcpu'yj tqwi j "
y j kej "c "pqpeqo r nkcpv"hco kn{'o go dgt"y knn'eqo r n{"y kyj "yj g'EUUT"tgswktgo gpv0']46"EHT"
; 820829*e+0'Pqvkeg'RKI "4237/34_0'Vj g'vgto u'qh'yj g'EUUT"y qtm/qwv'ci tggo gpv'ctg'qp'yj g'tgxgtug'
ukfg'qh'yj ku'r ci g0'

**Enforcement:** Uj qwrf "c'hco kn{'o go dgt'tghwug'vq'uki p'yj ku'EUUT"y qtm/qwv'ci tggo gpv. 'qt'hckn'vq"
eqo r n{"y kyj "yj g'vgto u'qh'yj ku'EUUT"y qtm/qwv'ci tggo gpv. 'qt'hckn'vq'r tqxkfg'ucvkuhcevqt{'y tkvgp "
cuuwtcpeg'yj cv'yj g'pqpeqo r nkcpv'cf wnv'pq "nqpi gt'tgukfgu'kp'yj g'wpkv. 'aaaaaaaaa"*kpugtv'pco g'qh"
RJ C+'ku'tgswktgf "vq"kpkvkcvg'vgto kpcvkqp'qh'vgpcpe{'r tqeggfkpi u'cv'yj g'gpf "qh'yj g'ewttgpv'34'o qpyj "
ngcug']46"EHT"; 88075*e+_0

Vgto u"qh"EUUT"Y qtm/Qw"Ci tggo gpv"
**Noncompliant Adult:**" " " _____"" " " " " "

<u>**Please check one of the below boxes:**</u>

☐Á  K]j gcf "qh"j qwugj qrf "qt"ur qwugleqj gcf _"egtvkh{ "vj cv"vj g"pqpeqo r nkcpv"cf wnv"pco gf "cdqxg"
pq "nqpi gt "tgukf gu"kp"vj g"wpkv0"]Xgtkhkecvkqp"cwcej gf 0"

☐Á  K"vj g"pqpeqo r nkcpv"cf wnv"pco gf "cdqxg."ci tgg"vq "eqo r ngvg"" " _____"j qwtu"kp"vj g"
wr eqo kpi "34/o qpvj "ngcug"vgto 0"Vj gug"j qwtu"kpenwf g"vj g""" _____"j qwtu"pqv"hwhhknng f "kp"
vj g"o quv"r tgxkqwu"ngcug"vgto ."r nwu"vj g"8"j qwtu"hqt "vj g"wr eqo kpi "ngcug"vgto 0"

Dgmqy "ku"c"f guetkr vkqp"qh"o gcpu"vj tqwi j "y j kej "Ky kn"eqo r n{"y kj "vj g"EUUT "
tgswktgo gpv<"

| | **Description of Activity** | **Number of Hours** |
|---|---|---|
| *1.* | | " |
| 40' | " | " |
| 50' | " | " |
| 60' | " | " |
| 70' | " | " |
| | **Total Hours** | " |

**SIGNED AND ATTESTED THIS DATE**"
"
"
*Signature:* _____          *Date:* _____
"        "      J gcf "qh"J qwugj qrf "
"        "      "        "
*Signature:* _____          *Date:* _____
"        "      P qpeqo r nkcpv"Cf wnv"kh"qvj gr "vj cp"J gcf "qh"J qwugj qrf "
"
*Signature:* _____          *Date:* _____
"        "      URJ C"Qhhkekcn"" "

"

**Chapter 12**

**TRANSFER POLICY**

## INTRODUCTION

Vj ku'ej cr vgt'gzr nckpu'vj g'URJ Cøu'vtcpuhgt'r qrle{.'dcugf "qp'J WF 'tgi wncvkqpu.'J WF 'i wkf cpeg." cpf "URJ C'r qrle{'f gekukqpu0'

Vj ku'ej cr vgt'f guetkdgu'J WF 'tgi wncvkqpu'cpf "URJ C'r qrlekgu'tgncvgf "vq'vtcpuhgtu'kp'hqwt'r ctvu<

> Rctv'K<'Go gti gpe{'Vtcpuhgtu0'Vj ku'r ctv'f guetkdgu'go gti gpe{'vtcpuhgtu."go gti gpe{'vtcpuhgt" r tqegf wtgu."cpf 'r c{o gpv'qh'vtcpuhgt"equvu0'

> Rctv'KK<'URJ C'Tgs wktgf "Vtcpuhgtu0'Vj ku'r ctv'f guetkdgu'v{r gu'qh'vtcpuhgtu'vj cv'o c{'dg" tgs wktgf "d{'vj g'URJ C."pqvkeg'tgs wktgo gpvu."cpf 'r c{o gpv'qh'vtcpuhgt"equvu0'

> Rctv'KKK<'Vtcpuhgtu'Tgs wguvgf "d{'Tgukf gpvu0'Vj ku'r ctv'f guetkdgu'v{r gu'qh'vtcpuhgtu'vj cv'o c{" dg'tgs wguvgf "d{'tgukf gpvu.'gnki kdknkv{ 'tgs wktgo gpvu.'ugewtkv{ 'f gr quku.'r c{o gpv'qh'vtcpuhgt" equvu.'cpf 'j cpf nkpi 'qh'vtcpuhgt'tgs wguvu0'

> Rctv'KX<'Vtcpuhgt'Rtqeguukpi 0'Vj ku'r ctv'f guetkdgu'etcvkpi 'c'y ckvkpi 'nkuv.'r tkqtkvk| kpi " vtcpuhgt'tgs wguvu.'vj g'wpkv'qhhgt'r qrle{.'gzco r ngu'qh'i qqf 'ecwug.'f geqpegpvtcvkqp." vtcpuhgttkpi 'vq'cpqvj gt'f gxgnqr o gpv'cpf 'tggzco kpcvkqp0'

Vj g'URJ C'o c{'tgs wktg'vj g'vgpcpv'vq'o qxg'htqo "vj g'wpkv'wpf gt'uqo g'ektewo uvcpegu0"Vj gtg'ctg" cnuq'go gti gpe{'ektewo uvcpegu'wpf gt'y j kej 'cnvgtpcvg'ceeqo o qf cvkqpu'hqt'vj g'vgpcpv'o wuv'dg" r tqxkf gf ."vj cv'o c{'qt'o c{'pqv'tgs wktg'c'vtcpuhgt0'

Vj g'vgpcpv'o c{'cnuq'tgs wguv'c'vtcpuhgt."uwej "cu'c'tgs wguv'hqt'c'pgy "wpkv'cu'c'tgcuqpcdng" ceeqo o qf cvkqp0'

Vj g'URJ C'o wuv'j cxg'ur gekhke'r qrlekgu'kp'r nceg'vq'f gcn'y kvj "ceegr vcdng'vtcpuhgt'tgs wguvu0'

## PART I: EMERGENCY TRANSFERS

## 12-I.A. OVERVIEW

J WF 'ecvgi qtk| gu'egtvckp'ukvwcvkqpu'vj cv'tgs wktg'go gti gpe{'vtcpuhgtu]RJ 'Qee'I D.'r 0369_0'Vj g" go gti gpe{'vtcpuhgt'f khhgtu'htqo "c'v{r kecn'vtcpuhgt'kp'vj cv'kv'tgs wktgu'ko o gf kcvg'cevkqp'd{" vj g'URJ C0'

Kp'vj g'ecug'qh'c'i gpwkpg'go gti gpe{.'kv'o c{'dg'wpnkmgn{ 'vj cv'vj g'URJ C'y kn'j cxg'vj g'vko g'qt" tguqwtegu'vq'ko o gf kcvgn{ 'vtcpuhgt'c'vgpcpv0'Fwg'vq'vj g'ko o gf kcvg'pggf 'vq'xcecvg'vj g'wpkv.'r nacekpi " vj g'vgpcpv'qp'c'vtcpuhgt'y ckvkpi 'nkuv'y qwnf 'pqv'dg'cr r tqr tkcvg0'Wpf gt'uwej 'ektewo uvcpegu.'kh'cp" cr r tqr tkcvg'wpkv'ku'pqv'ko o gf kcvgn{ 'cxckncdng.'vj g'URJ C'uj qwnf 'hkpf 'cnvgtpcvg'ceeqo o qf cvkqpu" hqt'vj g'vgpcpv'wpvkn'vj g'go gti gpe{'r cuugu.'qt'c'r gto cpgpv'uqnwvkqp.'k0g0'tgvwtp'vq'vj g'wpkv'qt" vtcpuhgt'vq'cpqvj gt'wpkv.'ku'r quukdng0'

## 12-I.B. EMERGENCY TRANSFERS

Kf'\yj g'f y gmkpi "wpkv'ku'f co ci gf "\q'\yj g'gz vgpv'\yj cv'eqpf kkqpu'ctg'etgcvgf "y j kej "ctg'j c| ctf qwu'\q" rkhg.'\j gcnj .'qt'ucheg{'qh'\yj g'qeewr cpvu."\yj g'URJ C'o wuv'qhhgt'uvcpf ctf "cmgtpcvkrg" ceeqo o qf cvkqpu.'kh'cxcknrcdng.'y j gtg'pgeguuct{'tgr cktu'ecppqv'dg'o cf g'y kjkp'c'tgcuqpcdrg'vko g" ]46'EHT'; 8806*j +0'

XCY C'tgswktgu'\yj g'URJ C'\q'cf qr v'cp'go gti gpe{'vtcpuhgt'r ncp'hqt'xkevko u'qh'f qo guvke'xkqngpeg. f cvkpi "xkqngpeg."ugz wcn'cuucwnv.'uvcmkpi ."qt'j wo cp'vtchhkemkpi 0'

<u>URJ C'Rqrke{"</u>

Vj g'hqmqy kpi "ctg'eqpukf gtgf "go gti gpe{'ektewo uvcpeg'y cttcpvkpi "cp'ko o gf kcvg'vtcpuhgt" qh'\yj g'\gpcpv'qt'hco kl{<"

O ckpvgpcpeg'eqpf kvkqpu'kp'\yj g'tgukf gpvu'wpkv."dwkrf kpi "qt'cv'\yj g'ukvg'\yj cv'r qug'cp" ko o gf kcvg."xgtkhkcdng'\yj tgcv'\q'\yj g'rkhg."j cmj .'qt'ucheg{'qh'\yj g'tgukf gpv'qt'hco kl{" o go dgtu'\yj cv'ecppqv'dg'tgr cktgf "qt'cdcvgf "y kjkp'46'j qwtu0'Gzco r rgu'qh'uwej "wpkv" qt'dwkrf kpi "eqpf kvkqpu'y qwf "kpenwf g<'c'i cu'rgcm'pq'j gcv'kp'\yj g'dwkrf kpi "f wtkpi " \yj g'y kpvgt.'pq'y cvgt.'qzke'eqpvco kpcvkqp.'cpf "ugtkqwu'y cvgt'rgcmu0'

C'xgtkhkgf "kpekf gpv'qh'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv.'uvcmkpi ." qt'j wo cp'vtchhkemkpi 0'Hqt'kpuvcpeg'qh'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn' cuucwnv.'uvcmkpi ."qt'j wo cp'vtchhkemkpi ."\yj g'\yj tgcv'o c{'dg'guvcdrkuj gf "\yj tqwi j " f qewo gpvcvkqp'qwvrkpgf "kp'ugevkqp'38/XKKK0'Kp'qtf gt'\q'tgswguv'\yj g'go gti gpe{" vtcpuhgt.'\yj g'tgswguvqt'o wuv'uwdo kv'cp'go gti gpe{'vtcpuhgt'tgswguv'hqto "*J WF/ 75: 5+'*Gzj kdkv'38/6'qh'\yj ku'CEQR+.'cmj qwi j .'\yj g'URJ C'o c{'y ckxg'\yj ku" tgswktgo gpv'kp'qtf gt'\q'gzr gf kvg'\yj g'vtcpuhgt'r tqeguu0'

Vj g'URJ C'y km'ko o gf kcvgn{'r tqeguu'tgswguvu'hqt'vtcpuhgtu'f wg'\q'f qo guvke" xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv.'uvcmkpi ."qt'j wo cp'vtchhkemkpi 0'Vj g" URJ C'y km'cmqy "c'\gpcpv'\q'o cmg'cp'kpvgtpcn'go gti gpe{'vtcpuhgt'wpf gt'XCY C" y j gp'c'uchg'wpkv'ku'ko o gf kcvgn{'cxcknrcdng0'Vj g'URJ C'f ghkpgu'*immediately* *available* "cu'c'xcecpv'wpkv."\yj cv'ku'tgcf {'hqt'o qxg/kp'y kjkp'c'tgcuqpcdrg'r gtkqf 'qh' vko g."pqv'\q'gzeggf "\yj tgg'dwukpguu'f c{u0'Kf'cp'kpvgtpcn'vtcpuhgt'\q'c'uchg'wpkv'ku'pqv' ko o gf kcvgn{'cxcknrcdng.'\yj g'URJ C'y km'cuukuv'\yj g'tgukf gpv'kp'uggmkpi "cp'gzvgtpcn' go gti gpe{'vtcpuhgt'gkjgt'y kjkp'qt'qwuukf g'\yj g'URJ Cøu'r tqi tco u0'

Vj g'URJ C'j cu'cf qr vgf "cp'go gti gpe{'vtcpuhgt'r ncp.'y j kej "ku'kpenwf gf "cu" Gzj kdkv'38/5'\q'\yj ku'r ncp0'

## 12-I.C. EMERGENCY TRANSFER PROCEDURES

<u>URJ C"Rqnke{"</u>

Cp{"eqpfkvkqp"yjcv"y qwrf "rtqfweg"cp"go gtigpe{"y qtm/qtfgt"y qwrf "swcnkh{"c"hco kn{"hqt" cp"go gtigpe{"vtcpuhgt"kh'yj g'tgrcktu"ecppqv'dg"o cfg"yjkj kp"46"j qwtu0"

Kh'yj g"vtcpuhgt"ku"pgeguuct{"dgecwug"qh"o ckpvgpcpeg"eqpfkvkqpu."cpf "cp"crrtqrtkcvg"wpkv'ku" pqv'ko o gfkcvgn{"cxckncdng."yj g"URJ C"y kn'rtqxkfg"go rqrctcr{"ceeqo o qfcvkqpu"vq"yj g" vgpcpv'd{"cttcpikpi "hqt"vgo rqtcr{"nqfikpi "cv'c"j qvgn'qt"uko knct"nqecvkqp0"Vj g"hco kn{"ku" gpvkungf "vq"cnvgtpcvkxg"ceeqo o cf cvkqpu"gxgp"kh'yj g"vgpcpv."j qwuj qnf "o go dgt."iwguv."qt" qyj gt"eqxgtgf "rgtuqp"ku"tgurqpukdng"hqt"yj g"f co ci g"yjcv'ecwugf "yj g"j c| ctf "qt'kh'c"hco kn{"ku" kp"yj g"rtqeguu"qh'dgkpi "gxkevgf0"

Kh'yj g"eqpfkvkqpu"yjcv'tgswktgf "yj g"vtcpuhgt"ecppqv'dg"tgrcktgf ."qt"yj g"eqpfkvkqp"ecppqv'dg" tgrcktgf "kp"c"tgcuqpcdng"co qwpv'qh'ko g."yj g"URJ C"y kn'vtcpuhgt"yj g"tgukfgpv'vq"yj g"hktuv'" cxckncdng"cpf "crrtqrtkcvg"wpkv'chvgt"yj g"go rqtct{"tgnqecvkqp0"

Go gtigpe{"vtcpuhgtu"yjcv'ctkug"f wg"vq"o ckpvgpcpeg"eqpfkvkqpu"ctg"o cpf cvqr{"hqt"yj g" vgpcpv0"

Kh'yj g"go gtigpe{"vtcpuhgt"ku"pgeguuct{"vq"rtqvgev'c"xkevko "qh'f qo guvke"xkqngpeg."f cvkpi " xkqngpeg."ugz wcn'cuucwnv."uvcnmkpi ."qt"j wo cp"vtchhkemkpi ."yj g"URJ C"y kn'hqnqny "rtqegf wtgu" qwvnkpgf "kp"Gzj kdkv'38/60"

## 12-I.D. COSTS OF TRANSFER

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y kn'dgct "yj g"tgcuqpcdng"equvu"qh'vgo rqrctin{"ceeqo o qf cvkpi "yj g"vgpcpv'cpf "qh' nqpi /vgto "vtcpuhgtu."kh'cp{."f wg"vq"go gtigpe{"eqpfkvkqpu0"

Vj g"tgcuqpcdng"eqpv'qh'vtcpuhgtu"kpenwf gu"yj g"eqpv'qh'r cemkpi ."o qxkpi ."cpf "wpnqcf kpi 0"

Vj g"URJ C"y kn'guvcdnkuj "c"o qxkpi "cnqy cpeg"dcugf "qp"yj v'{r kecn'eqpvu"kp"yj g"eqo o wpkv{" qh'r cemkpi ."o qxkpi ."cpf "wpnqcf kpi 0Vq"guvcdnkuj "v{r kecn'eqpvu."yj g"URJ C"y kn'eqnngev' kphqto cvkqp"htqo "eqo r cpkgu"kp"yj g"eqo o wpkv{"yjcv'rtqxkfg"yjgug"ugtxkegu0"

Vj g"URJ C"y kn'tgko dwtug"yj g"hco kn{"hqt"grki kdng"qwv/qh'r qemgv'o qxkpi "gzr gpugu"wr "vq" yj g"URJ Cøu"guvcdnkuj gf "o qxkpi "cnqy cpeg0"

# PART II: SPHA REQUIRED TRANSFERS

## 12-II.A. OVERVIEW

J WF "tgi wncvkqpu"tgi ctf kpi "vtcpuhgtu"ctg"o kpko cn"ngcxkpi "kv'wr "vq"vj g"URJ C"vq"f gxgmqr "tgcuqpcdng"vtcpuhgt"r qrkekgu0'

Vj g"URJ C"o c{"tgs wktg"vj cv"c"tgukf gpv"vtcpuhgt"vq"cpqvj gt"wpkv"wpf gt"uqo g"ektewo uvcpegu0"Hqt"gzco r ng."vj g"URJ C"o c{"tgs wktg"c"tgukf gpv"vq"vtcpuhgt"vq"o cmg"cp"ceeguukdng"wpkv"cxckncdng"vq"c"f kucdngf "hco kn{0'Vj g"URJ C"o c{"cnuq"tgs wktg"c"tgukf gpv"kp"qtf gt"vq"o ckpvckp"qeewr cpe{"uvcpf ctf u"dcugf "qp"hco kn{"eqo r qukvkqp0Hkpcn{."c"URJ C"o c{"vtcpuhgt"tgukf gpvu"kp"qtf gt"vq"f go qnkuj "qt"tgpqxcvg"vj g"wpkv0'

C"vtcpuhgt"vj cv"ku"tgs wktgf "d{"vj g"URJ C"ku"cp"cf xgtug"cevkqp."cpf "ku"uwdljgev"vq"vj g"pqvkeg"tgs wktgo gpvu"hqt"cf xgtug"cevkqpu"]46"EHT "; 8806*g+*: +*k+ 0'

## 12-II.B. TYPES OF SPHA REQUIRED TRANSFERS

<u>URJ C"Rqrke{"</u>

Vj g"v{r gu"qh"vtcpuhgtu"vj cv"o c{"dg"tgs wktgf "d{"vj g"URJ C."kpenwf g."dwv"ctg"pqv"rko kgf "vq."vtcpuhgtu"vq"o cmg"cp"ceeguukdng"wpkv"cxckncdng"hqt"c"f kucdngf "hco kn{."vtcpuhgtu"vq"eqo r n{"y kvj "qeewr cpe{"uvcpf ctf u."vtcpuhgtu"hqt"f go qrkvkqp."f kur qukvkqp."tgxkvcnk|cvkqp."qt"tgj cdknkvcvkqp."cpf "go gti gpe{"vtcpuhgtu"cu"f kuewuugf "kp"Rctv"Kqh"vj ku"ej cr vgt0'

Vtcpuhgtu"tgs wktgf "d{"vj g"URJ C"ctg"o cpf cvqt{"hqt"vj g"vgpcpv0'

**Transfers to Make an Accessible Unit Available**

Y j gp"c"hco kn{ "ku"kpkvkcn{ "i kxgp"cp"ceeguukdng"wpkv."dwv"f qgu"pqv"tgs wktg"vj g"ceeguukdng"hgcwvtgu."vj g"URJ C"o c{"tgs wktg"vj g"hco kn{ "vq"ci tgg"vq"o qxg"vq"c"pqp/ceeguukdng"wpkv"y j gp"kv"dgeqo gu"cxckncdng"]46"EHT": 049*d+ 0'

<u>URJ C"Rqrke{"</u>

Y j gp"c"pqp/ceeguukdng"wpkv"dgeqo gu"cxckncdng."vj g"URJ C"y knl"vtcpuhgt"c"hco kn{ "rkxkpi "kp"cp"ceeguukdng"wpkv"vj cv"f qgu"pqv"tgs wktg"vj g"ceeguukdng"hgcwvtgu."vq"cp"cxckncdng"wpkv"vj cv"ku"pqv"ceeguukdng0'Vj g"URJ C"o c{"y ckv"wpvkr"c"f kucdngf "tgukf gpv"tgs wktgu"vj g"ceeguukdng"wpkv."dghqtg"vtcpuhgttkpi "vj g"hco kn{ "vj cv"f qgu"pqv"tgs wktg"vj g"ceeguukdng"hgcwvtgu"qw"qh"vj g"ceeguukdng"wpkv0'

# Occupancy Standards Transfers

Vj g"URJ C"o c{"tgs wktg"c"tgukfgpv"vq"o qxg"y j gp"c"tggzco kpcvkqp"kpf kecvgu"vj cv"vj gtg"j cu"dggp"c"
ej cpi g"kp"hco kn{"eqo r qukvkqp."cpf "vj g"hco kn{"ku"gkvj gt"qxgtetqy f gf "qt"qxgt-j qwugf "*ceeqtf kpi "vq"
URJ C"r qnke{"]46"EHT"; 820479*c+*6+0"Qp"uqo e"qeecukqpu."vj g"URJ C"o c{"kpkvkcvg"r nceg"c"
tgukfgpv"kp"cp"kpcr r qr tkcvgn{"uk| gf "wpkv"cv"ngcug"wr ."y j gtg"vj g"hco kn{"ku"qxgt-j qwugf ."vq"r tgxgpv"
xcecpekgu0"Vj g"r wdnke"j qwukpi "ngcug"o wuv"kpenwf g"vj g"vgpcpvu"ci tggo gpv"vq"vtcpuhgt"vq"cp"
cr r qr tkcvgn{"uk| gf "wpkv"dcugf "qp"hco kn{"eqo r qukvkqp"]46"EHT"; 8806*e+*5+0'

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y kn"vtcpuhgt"c"hco kn{"y j gp"vj g"hco kn{"uk| g"j cu"ej cpi gf "cpf "vj g"hco kn{"ku"pqy "
vqq"ncti g"*qxgtetqy f gf +"qt"vqq"uo cnn"*qxgt-j qwugf +"hqt"vj g"wpkv"qeewr kgf 0'

Hqt"r wtr qugu"qh"vj g"vtcpuhgt"r qnke{."qxgtetqy f gf "cpf "qxgt-j qwugf "ctg"f ghkpgf "cu"hqnqy u<

*Overcrowded*<"vj g"pwo dgt"qh"j qwugj qnf "o go dgtu"gzeggf u"vj g"o czko wo "pwo dgt"
qh"r gtuqpu"cnqy gf "hqt"vj g"wpkv"uk| g"kp"y j kej "vj g"hco kn{"tgukf gu."ceeqtf kpi "vq"vj g"
ej ctv"kp"Ugevkqp"7/KD0'

*Over/housed*<"vj g"hco kn{"pq"nqpi gt"s wcnkhkgu"hqt"vj g"dgf tqqo "uk| g"kp"y j kej "vj g{"
ctg"nkxkpi "dcugf "qp"vj g"URJ C¾u"qeewr cpe{"uvcpf ctf u"cu"f guetkdgf "kp"Ugevkqp"7/
KD0'

Vj g"URJ C"o c{"cnuq"vtcpuhgt"c"hco kn{"y j q"y cu"kpkvkcn{"r ncegf "kp"c"wpkv"kp"y j kej "vj g"
hco kn{"y cu"qxgt-j qwugf "vq"c"wpkv"qh"cp"cr r qr tkcvg"uk| g"dcugf "qp"vj g"URJ C¾u"qeewr cpe{"
uvcpf ctf u."y j gp"vj g"URJ C"f gvgto kpgu"vj gtg"ku"c"pggf "hqt"vj g"vtcpuhgt0'

Vj g"URJ C"o c{"gngev"pqv"vq"vtcpuhgt"cp"qxgt-j qwugf "hco kn{"kp"qtf gt"vq"r tgxgpv"xcecpekgu0'

C"hco kn{"vj cv"ku"tgs wktgf "vq"o qxg"dgecwug"qh"hco kn{"uk| g"y kn"dg"cf xkugf "d{"vj g"URJ C"
vj cv"c"vtcpuhgt"ku"pgeguuct{"cpf "vj cv"vj g"hco kn{"j cu"dggp"r ncegf "qp"vj g"vtcpuhgt"nkuv0'

Hco knkgu"vj cv"tgs wguv"cpf "ctg"i tcpvgf "cp"gzegr vkqp"vq"vj g"qeewr cpe{"uvcpf ctf u"*hqt"gkvj gt"
c"ncti gt"qt"uo cngt"uk| g"wpkv+"kp"ceeqtf cpeg"y kvj "vj g"r qnkekgu"kp"Ugevkqp"7/KE0"y kn"qpn{"dg"
tgs wktgf "vq"vtcpuhgt"kh"kv"ku"pgeguuct{"vq"eqo r n{"y kj "vj g"cr r tqxgf "gzegr vkqp0'

# Demolition, Disposition, Revitalizations, or Rehabilitation, Including Rental Assistance Demonstration (RAD) Conversions Transfers

Vj gug"vtcpuhgtu'r gto kv'vj g"URJ C"vq"f go qrkuj ."ugrr'qt"f q"o c1qt"ecr kvcr'qt"tgj cdkrkvcvkqp"y qtm'cv'c" dwkrf kpi "ukvg"]RJ "Qee'I D."r ci g"36: _0"

<u>URJ C"Rqrke{"</u>

Vj g"URJ C"y kr'tgrqecvg"c"hco kn{"y j gp"vj g"wpkv"qt"ukvg"kp"y j kej "vj g"hco kn{"rkxgu"ku" wpf gti qkpi "o c1qt"tgj cdkrkvcvkqp"vj cv'tgs wktgu"vj g"wpkv"vq"dg"xcecpv."qt"vj g"wpkv"ku"dgkpi " f kur qugf "qh"qt"f go qrkuj gf 0'Vj g"URJ Cøu"tgrqecvkqp"r ncp"o c{"qt"o c{"pqv"tgs wktg" vtcpuhgttkpi "chhgevgf "hco krkgu"vq"qvj gt"cxckncdrg"r wdrke"j qwukpi "wpkvu0"

Kh'vj g"tgrqecvkqp"r ncp"ecrmu"hqt"tcpuhgttkpi "r wdrke"j qwukpi "hco krkgu"vq"qvj gt"r wdrke"j qwukpi " wpkvu."chhgevgf "hco krkgu"y kr'dg"r ncegf "qp"vj g"vtcpuhgt"rkuv0'

Kp"ecugu"qh"tgxkvcrk cvkqp"qt"tgj cdkrkvcvkqp."vj g"hco kn{"o c{"dg"qhhgtgf "c"vgo r qtct{" tgrqecvkqp"kh'crmqy gf "wpf gt"Tgrqecvkqp"Cev'r tqxkukqpu."cpf "o c{"dg"crmqy gf "vq"tgvwtp"vq " vj gkt"wpkv."f gr gpf kpi "qp"eqpvtcewcr'cpf "rgi cr'qdrki cvkqpu."qpeg"tgxkvcrk cvkqp"qt" tgj cdkrkvcvkqp"ku"eqo r rgvg0"

## 12-II.C. ADVERSE ACTION [24 CFR 966.4(e)(8)(i)]

C"URJ C"tgswktgf "vtcpuhgt"ku'cp'cf xgtug"cevkqp0Cu'cp'cf xgtug"cevkqp."vj g"vtcpuhgt"ku'uwdlgev"vq"vj g" tgswktgo gpvu"tgi ctf kpi "pqvkeg"qh'cf xgtug"cevkqpu0"Kf'vj g'hco kn{ "tgswguvu"c'i tkgxcpeg'j gctkpi " y kvj kp"vj g"tgswktgf "vko ghtco g."vj g"URJ C"o c{ "pqv"vcmg"cevkqp"qp"vj g"vtcpuhgt "wpvkn"vj g"eqpenwukqp" qh'vj g"i tkgxcpeg'r tqeguu0'

## 12-II.D. COST OF TRANSFER

<u>URJ C"Rqnke{ "</u>

Vj g"URJ C"y kn"dgct "vj g"tgcuqpcdng"equvu"qh'vtcpuhgtu"vj cv'vj g"URJ C"tgswktgu. "gzegr v'vj cv' tgukf gpvu"y kn"dg"tgswktgf "vq"dgct "vj g"equv"qh'qeewr cpe{ "uvcpf ctf u"vtcpuhgtu0"

Vj g"tgcuqpcdng"equvu"qh'vtcpuhgtu"kpenwf g"vj g"equv'qh'r cemkpi ."o qxkpi ."cpf "wpnqcf kpi 0'

Vj g"URJ C"y kn'guvcdnkuj "c"o qxkpi "cnqy cpeg"dcugf "qp"vj v'{ r kecn'equvu"kp"vj g"eqo o wpkv{ " qh'r cemkpi ."o qxkpi ."cpf "wpnqcf kpi 0'Vq"guvcdnkuj "v{ r kecn'equvu. "vj g"URJ C"y kn'eqnmgev' kphqto cvkqp"htqo "eqo r cpkgu"kp"vj g"eqo o wpkv{ "vj cv'r tqxkf g"vj gug'ugtxkegu0"

Vj g"URJ C"y kn'tgko dwtug"vj g"hco kn{ "hqt"grki kdng"qwv/qh/r qemgv'o qxkpi "gzr gpugu"wr "vq" vj g"URJ Cøu"guvcdnkuj gf "o qxkpi "cnqy cpeg0'

# PART III: TRANSFERS REQUESTED BY TENANTS

## 12-III.A. OVERVIEW

J WF "r tqxkfgu"yj g"URJ C"y kyj "f kuetgvkqp"vq"eqpukfgt"vtcpuhgt"tgs wguvu"htqo "vgpcpvu0"Vj g"qpn{ "
tgs wguvu"yj cv"yj g"URJ C"ku"tgs wktgf "vq"eqpukfgt"ctg"tgs wguvu"hqt "tgcuqpcdng"ceeqo o qf cvkqp0Cnn"
qyj gt"vtcpuhgt"tgs wguvu"ctg"cv"yj g"f kuetgvkqp"qh"yj g"URJ C0Vq"cxqkf "cf o kpkuvtcvkxg"equvu"cpf "
dwtf gpu."yj ku"r qnke{ "nko ku"yj g"v{ r gu"qh"tgs wguvu"yj cv"y knn"dg"eqpukfgtgf "d{ "yj g"URJ C0

Uqo g"vtcpuhgtu"yj cv"ctg"tgs wguvgf "d{ "vgpcpvu"uj qwnf "dg"vtgcvgf "cu"j ki j gt"r tkqtkkgu"yj cp"qyj gtu"f wg"
vq"yj g"o qtg"wti gpv"pggf "hqt"yj g"vtcpuhgt0

## 12-III.B. TYPES OF RESIDENT REQUESTED TRANSFERS

### URJ C"Rqnke{ "

Vj g"v{ r gu"qh"tgs wguvu"hqt "vtcpuhgtu"yj cv"yj g"URJ C"y knn"eqpukfgt"ctg"nko kgf "vq"tgs wguvu"hqt "
vtcpuhgtu"vq"cnngxkcvg"c"ugtkqwu"qt "nkhg/yj tgcvgpkpi "o gfkecn"eqpf kkqp."vtcpuhgtu"f wg"vq"c"
yj tgcv"qh"r j {ukecn"j cto "qt"etko kpcn"cevkxkv{."tgcuqpcdng"ceeqo o qf cvkqp."vtcpuhgtu"vq"c"
f khhgtgpv"wpkv"uk| g"cu"nqpi "cu"yj g"hco kn{ "s wcnkhkgu"hqt"yj g"wpkv/ceeqtf kpi "vq"yj g"URJ C øu"
qeewr cpe{ "uvcpf ctf u."cpf "vtcpuhgtu"vq"c"nqecvkqp"enqugt"vq"go r nq{o gpv0P q"qyj gt"vtcpuhgt"
tgs wguvu"y knn"dg"eqpukfgtgf "d{ "yj g"URJ C0

Vj g"URJ C"y knn"eqpukfgt"yj g"hqnnqy kpi "cu"j ki j "r tkqtkv{ "vtcpuhgt"tgs wguvu<

> Y j gp"c"vtcpuhgt"ku"pggf gf "vq"cnngxkcvg"xgtkhkgf "o gfkecn"r tqdngo u"qh"c"ugtkqwu"qt "
> nkhg/yj tgcvgpkpi "pcvwtg"

> Y j gtg"yj gtg"j cu"dggp"c"xgtkhkgf "yj tgcv"qh"r j {ukecn"j cto "qt"etko kpcn"cevkxkv{0Uwej "
> ektewo uvcpegu"o c{."cv"yj g"URJ C øu"f kuetgvkqp."kpenwf g"cp"cuuguuo gpv"d{"ncy "
> gphqtego gpv"kpf kecvkpi "yj cv"c"hco kn{o go dgt"ku"yj g"cewcn"qt"r qvgpvkcn"xkeko "qh"c"
> etko kpcn"cwack"tgvcnkcvkqp"hqt"vguvko qp{."qt"c"j cvg"etko g0

> Y j gp"c"hco kn{ tgs wguvu"c"vtcpuhgt"cu"c"tgcuqpcdng"ceeqo o qf cvkqp0Gzco r ngu"qh"c"
> tgcuqpcdng"ceeqo o qf cvkqp"vtcpuhgt"kpenwf g."dw"ctg"pqv"nko kgf "vq."c"vtcpuhgt"vq"c"
> hktuv/hnqqt"wpkv"hqt"c"r gtuqp"y kyj "o qdknkv{"ko r cko gpv."qt"c"vtcpuhgt"vq"c"wpkv"y kyj "
> ceeguukdng"hgcwtgu"

Vj g"URJ C"y knn"eqpukfgt"yj g"hqnnqy kpi "cu"tgi wnct"r tkqtkv{ "vtcpuhgt"tgs wguvu<

> Y j gp"c"hco kn{ "tgs wguvu"c"ncti gt"dgftqqo "uk| g"wpkv"gxgp"yj qwi j "yj g"hco kn{ "f qgu"
> pqv"o ggv"yj g"URJ C øu"f ghkpkvkqp"qh"qxgtetqy f gf ."cu"nqpi "cu"yj g"hco kn{ o ggvu"yj g"
> URJ C øu"qeewr cpe{"uvcpf ctf u"hqt"yj g"tgs wguvgf "uk| g"wpkv"

> Y j gp"yj g"j gcf "qh"j qwugj qnf "qt"ur qwug"ku"go r nq{gf "47"o kngu"qt"o qtg"htqo "yj g"
> r wdnke"j qwukpi "wpkv."j cu"pq"tgnkcdng"vtcpur qtvcvkqp."cpf "r wdnke"vtcpur qtvcvkqp"ku"pqv"
> cf gs wcvg"

Vtcpuhgtu"tgs wguvgf "d{ "yj g"vgpcpv"ctg"eqpukfgtgf "qr vkqpcn"hqt"yj g"vgpcpv0

## 12-III.C. ELIGIBILITY FOR TRANSFER

Vtcpuhgttkpi "tgukfgpvu"fq"pqv"jcxg"vq"oggv"yjg"cfokuukqp"glki kdkrkv{"tgswktgoogpvu"rgtvckpkpi "vq" kpeqog"qt"rghgtgpeg0"Jqy gxgr."yjg"URJ C"oc{"guvcdrkuj "qyjgr"uvcpfctfu"hqt"eqpukfgtkpi "c" vtcpuhgr"tgswguv]RJ "Qee"I D."r 0372_0'

URJ C"Rqrke{"

Gzegr v'y jgtg"tgcuqpcdrg"ceeqooqfcvkqp"ku'dgkpi "tgswguvgf."yjg"URJ C"y krr'qpn{" eqpukfgr"vtcpuhgr"tgswguvu"hrqo "tgukfgpvu"yjcv"oggv"yjg"hqrrqy kpi "tgswktgoogpvu<

J cxg"pqv"gpi ci gf "kp"etkokpcr'cevkxkv{ "yjcv"yjtgcvgpu"yjg"jgcrnj "cpf "uchgv{"qt" tgukfgpvu"cpf "uvchh"*gkyjgr"yjgo ugrxgu"qt"yjgkt"i wguvu+"

Qy g"pq"dcemtgpv"qr"qyjgr"ej ctigu."qr"j cxg"c"rcwrtp"qh'rcvg"rc{o gpv"

J cxg"pq"jqwugmggrkpi "rgcug"xkqrcvkqpu."oq qkpi "xkqrcvkqpu."qt"j kuvqr{"qh" fco ci kpi "rtqrgrv{"

Ecp'i gv'wwrkrkvkgu'wwtpgf "qp'kp"yjg"pco g"qh'yjg'j gcf "qh'j qwugjqrf "*crrrkecdrg"qpn{" vq"rtqrgrvkgu'y kyj "vgpcpv"rckf "wwrkrkvkgu+"

C "tgukfgpv'y kyj 'j qwugmggrkpi "uvcpfctfu'xkqrcvkqpu'y krr'pqv'dg'vcpuhgttgf "wpvkr'yjg" tgukfgpv'rcuugu'c'hqrrqy /wr'j qwugmggrkpi "kpur gevkqp0'

Gzegr vkqpu"vq"yjg'i qqf "tgeqtf "tgswktgoogpvo c{ "dg"oc f g"y j gp"kv"ku"vq"yjg"URJ Cøu" cf xcpvci g"vq"oc mg"yjg "vcpuhgr0'

Gzegr vkqpu"y krr'crxq"dg"oc f g"y j gp"yjg"URJ C"f gvgto kpgu'yjcv'c"vtcpuhgr"ku"pgeguuct{ "vq" r tqvgev'yjg'j gcnj "qt"uchgv{"qh'c"tgukfgpv'y j q"ku"c"xkevko "qh'f qo guvke"xkqrgpeg."f cvkpi " xkqrgpeg."ugzwcr'cuucwnv'uvcmkpi ."qt'j wo cp'tchhkemkpi ."cpf "y j q"r tqxkfgu'f qewo gpvcvkqp" qh'cdwug"kp'ceeqrf cpeg"y kyj "ugevkqp'38/XKKF "qh'yjku"CEQR0'Vgpcpvu"y j q"ctg"pqv'kp'i qqf " uvcpfkpi "o c{ "uvkrr'tgswguv'cp"go gri gpe{ "vtcpuhgr'wpfgr"XCYC0'

Kh'c'hco kn{ "tgswguvgf "vq"dg"r rcegf "qp'yjg'y ckvkpi "rkuv'hqt'c'wpkv'uk| g"o cmgr'yjcp" f guki pcvgf "d{ "yjg"qeewr cpe{ "i wkf grkpgu."yjg'hco kn{ "y krr'pqv'dg"grki kdrg"vq"vtcpuhgr"vq"c" rcti gr"ukz g"wpkv'hqr'c'r gtkqf "qh'yyq"{ gctu'htqo "yjg'f cvg"qh'cf okuukqp."wprguu'yjg{ 'j cxg"c" ej cpi g'kp'hco kn{ "ukz g"qt"eqo rqukvkqp."qr'kv'ku'pggf gf "cu'c'tgcuqpcdrg"ceeqooqfcvkqp0'

## 12-III.D. SECURITY DEPOSITS

URJ C'Rqnke{"

Y j gp"c"hco kn{"vtcpuhgtu"htqo "qpg"wpkv'vq"cpqvjgt."vj g"URJ C"y kn'tcpuhgt"vj gkt"ugewtkv{"
f gr qukv'vq"vj g'pgy "wpkv."cpf "vj g"vgpcpv'y kn'dg"tgs wktgf "vq"r c{"cp{"f khhgtgpeg"dgw ggp"vj g"
ugewtkv{"f gr qukv'hqt"vj g"õqrf ö"wpkv'cpf "vj g"ugewtkv{"f gr qukv'hqt"vj g"õpgy ö"wpkv0'Vj g"vgpcpv'
y kn'dg"dkmgf "hqt"cp{"o ckpvgpcpeg"qt"qvj gtu"ej cti gu"f wg"hqt"vj g"õqrf ö"wpkv0'

## 12-III.E. COST OF TRANSFER

Vj g"URJ C"o wuv'r c{"o qxkpi "gzr gpugu"vq"vcpuhgt"c"tgukf gpv'y kj "c"f kucdkrkv{"vq"cp"ceeguukdrg"wpkv"
cu"cp"ceeqo o qf cvkqp"hqt"vj g"tgukf gpvu'f kucdkrkv{"]P qvkeg'RKI '4232/48_0'

URJ C'Rqnke{"

Vj g'tgukf gpv'y kn'dgct"cm'qh"vj g"equvu'qh"vcpuhgt"ulj g'tgs wguvu0'J qy gxgt."vj g"URJ C"y kn'
dgct"vj g"vcpuhgt"equvu'y j gp"vj g"vcpuhgt"ku'f qpg"cu"c"tgcuqpcdrg"ceeqo o qf cvkqp0'

## 12-III.F. HANDLING OF REQUESTS

<u>URJ C"Rqnke{"</u>

Tgukfgpvu"tgswguvkpi "c"vtcpuhgt"vq"cpqyjgt"wpkv"qt"fgxgnqrogpv"yknfl'dg"tgswktgf "vq"uwdokv" c"ytkwgp"tgswguv"hqt"vtcpuhgt0'

Kp"qtfgt"vq"tgswguv"yjg"go gtigpe{"vtcpuhgt"wpfgt"XCY C.'yjg"tgukfgpv"yknfl'dg"tgswktgf "vq" uwdokv"cp"go gtigpe{"vtcpuhgt"tgswguv"hqto "*J WF /75: 5+"*Gzjkdkv/38/6'qh'yjku'CEQR+0' Vjg"URJ C"o c{.'qp"c"ecug/d{/ecug"dcuku."yknf'yjtgcvgp"cpf "ceegrv"c"xgtdcn' tgswguv"kp"qtfgt"vq"gzrgfkvg"yjg"vtcpuhgt"rtqeguu0Kh'yjg"URJ C"ceegru"cp"kpfkxkfwcnlu" uvcvgo gpv."yjg"URJ C"yknf'fqewo gpv"ceegrvcpeg"qh"yjg"uvcvgo gpv"kp"yjg"kpfkxkfwcnlu'hkng'kp" ceeqtfcpeg"y kyj "38/XKKF 0qh"yjku'CEQR0'Vtcpuhgt"tgswguvu'wpfgt"XCY C"y knf'dg" rtqeguugf "kp"ceeqtfcpeg"y kyj "yjg"URJ Cøu'Go gtigpe{"Vtcpuhgt"Rncp"*Gzjkdkv/38/5+0'Kp" ecug"qh'c"tgcuqpcdng"ceeqo o qfcvkqp"tgswguv."yjg"URJ C"y knf'gpeqwtcig"yjg"tgukfgpv'vq" o cmg"yjg"tgswguv"kp"y tkvkpi "wukpi "c"tgcuqpcdng"ceeqo o qfcvkqp"tgswguv"hqto 0'J qy gxgt." yjg"URJ C"y knf'eqpukfgt"yjg"vtcpuhgt"tgswguv'cp{"vko g"yjg"tgukfgpv'kpfkecvgu'yjcv'cp" ceeqo o qfcvkqp"ku"pggfgf "y j gyjgt "qt"pqv'c'hqto cn'y tkwgp"tgswguv"ku"uwdo kwgf 0'

Vjg"URJ C"y knf'tgurqpf "d{"'crrtqxkpi "yjg"vtcpuhgt"cpf "rwvvkpi "yjg'hco kn{"qp"yjg"vtcpuhgt" nkuv."d{"fgp{kpi "yjg"vtcpuhgt."qt"d{"tgswktkpi "o qtg"kphqto cvkqp"qt"fqewo gpvcvkqp"htqo "yjg" hco kn{."uwej "cu'fqewo gpvcvkqp"qh'fqo guvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn'cuucwnv." uvcnmkpi ."qt'j wo cp"vtchhkemkpi "kp"ceeqtfcpeg"y kyj "ugevkqp"38/XKKF "qh'yjku'CEQR0'

Kh'yjg"hco kn{"fqgu'pqv'o ggv"yjg"öi qqf "tgeqtfö'tgswktgo gpvu'wpfgt"Ugevkqp"34/KKKE0'yjg" o cpcigt"y knf'cfftguu'yjg'rtqdngo "cpf.'wpvkn'tguqnxgf.'yjg'tgswguv'hqt'vtcpuhgt"y knf'dg" fgpkgf0'

Vjg"URJ C"y knf'tgurqpf "y kyj kp"vgp"*32+"dwukpguu"fc{u'qh'yjg"uwdo kuukqp"qh'yjg"hco kn{øu" tgswguv0Kh'yjg"URJ C"fgpkgu'yjg"tgswguv'hqt"vtcpuhgt."yjg'hco kn{"y knf'dg"kphqto gf "qh'ku" i tkgxcpeg"tki j vu0'

# PART IV: TRANSFER PROCESSING

## 12-IV.A. OVERVIEW

Generally, families who request a transfer should be placed on a transfer list and processed in a consistent and appropriate order. The transfer process must be clearly auditable to ensure that residents do not experience inequitable treatment.

## 12-IV.B. TRANSFER LIST

<u>SPHA Policy</u>

The SPHA will maintain a centralized transfer list to ensure that transfers are processed in the correct order and that procedures are uniform across all properties.

Emergency transfers will not automatically go on the transfer list. Instead, emergency transfers will be handled immediately, on a case by case basis. If the emergency cannot be resolved by a temporary accommodation, and the resident requires a permanent transfer, the family will be placed at the top of the transfer list.

Transfers will be processed in the following order:

1. Emergency transfers (hazardous maintenance conditions, VAWA)

2. High-priority transfers (verified medical condition, threat of harm or criminal activity, and reasonable accommodation)

3. Transfers to make accessible units available

4. Demolition, renovation, etc.

5. Occupancy standards

6. Other PHA-required transfers

7. Other tenant-requested transfers

Within each category, transfers will be processed in order of the date a family was placed on the transfer list, starting with the earliest date.

With the approval of the executive director, the SPHA may, in a case by-case basis, transfer a family without regard to its placement on the transfer list in order to address the immediate need of a family in crisis.

Demolition and renovation transfers will give the highest priority as necessary to allow the SPHA to meet the demolition or renovation schedule.

Transfers will take precedence over waiting list admissions.

## 12-IV.C. TRANSFER OFFER POLICY

URJ C'Rqrle{"

Tgukf gpvu'y kn't gegkxg''qpg''qhhgt''qh'c''vcpuhgt0'

Y j gp''j g''vcpuhgt''ku'tgswktgf''d{''j g''URJ C.''j g'tghwucn'qh''j cv'qhhgt'y kj qw''i qqf ''ecwug'
y kn't guwn/'kp''ngcug''vgto kpcvkqp0'

Y j gp''j g''vcpuhgt''j cu'dggp''tgswguvgf ''d{''j g'tgukf gpv.''j g'tghwucn'qh''j cv'qhhgt'y kj qw''
i qqf ''ecwug'y kn't guwn/'kp''j g''tgo qxcn'qh''j g''hco kn{''htqo ''j g''vcpuhgt''nkuv0'Kp''uwej ''ecugu.''
j g''hco kn{''o wuv'y ckv/'ukz''o qpj u''vq'tgcr r n{''hqt''cpqj gt''vcpuhgt0

## 12-IV.D. GOOD CAUSE FOR UNIT REFUSAL

URJ C'Rqrle{"

Gzco r ngu''qh''i qqf ''ecwug'hqt''tghwucn'qh'c''wpkv/'qhhgt''kpenwf g.''dw''ctg'pqv'nko kvgf ''vq.''j g''
hqnqy kpi <''

Vj g''hco kn{''f go qpuvtcvgu''vq''j g''URJ C øu''ucvkuhcevkqp''j cv''ceegr vkpi ''j g''wpkv/'qhhgt''
y kn't gswktg''cp''cf wnv/'j qwugj qnf ''o go dgt''vq''s wkv/'c''lqd.''f tqr ''qw'qh''cp''gf wecvkqpcn'
kpuvkwwkqp''qt''lqd''vtckpkpi ''r tqi tco .''qt''vcng'c''ej knf ''qw'qh''f c{''ectg''qt''cp''
gf wecvkqpcn'r tqi tco ''hqt''ej knf tgp''y kj ''f kucdknkvkgu0'

Vj g''hco kn{''f go qpuvtcvgu''vq''j g''URJ C øu''ucvkuhcevkqp''j cv''ceegr vkpi ''j g''qhhgt''y kn'
r nceg''c''hco kn{''o go dgt øu''nkhg.''j gcnj .''qt''uchgv{''kp''lgqr ctf {0'Vj g''hco kn{''uj qwnf ''
qhhgt''ur gekhke''cpf ''eqo r gnkpi ''f qewo gpvcvkqp''uwej ''cu'tguvtckpkpi ''qtf gtu.''qj gt''
eqwtv''qtf gtu.''tkun'cuuguuo gpvu''tgncvgf ''vq''y kpguu''r tqvgevkqp''htqo ''c''ncy ''
gphqtego gpv'ci gpe{.''qt''f qewo gpvcvkqp''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''
uvcnlkpi .''qt''j wo cp''vtchhkenkpi ''kp''ceeqtf cpeg''y kj ''ugevkqp''38/XKKKF ''qh''j ku'CEQR0'
Tgcuqpu''qhhgtgf ''o wuv'dg''ur gekhke''vq''j g''hco kn{0'Tghwucn'f wg''vq''nqecvkqp''cnqpg'f q''
pqv's wcnkh{''hqt''j ku'i qqf ''ecwug'gzgo r vkqp0'

C''j gcnj ''r tqhguukqpcn'xgtkhkgu''go r qtctkn{''j qur kvcnk|cvkqp''qt''tgeqxgt{''htqo ''knpguu''
qh''j g''r tkpekr cn'j qwugj qnf ''o go dgt.''qt''j g''j qwugj qnf ''o go dgtu''*cu'kuvgf ''qp''kpkvcn'
cr r nkecvkqp+''qt''nkxg/kp''ckf g'pgeguuct{''vq''j g''ectg''qh''j g''r tkpekr cn'j qwugj qnf ''
o go dgt0'

Vj g''wpkv'ku'kpcr r tqr tkcvg''hqt''j g''cr r nkecpv øu'f kucdknkvkgu.''qt''j g''hco kn{''f qgu''pqv''
pggf ''j g''ceeguukdng''hgcwtgu''kp''j g''wpkv/'qhhgtgf ''cpf ''f qgu''pqv'y cpv/'vq''dg''uwdlgev/'vq''
c''52/f c{''pqvkeg''vq''o qxg0'

Vj g''wpkv'j cu'ngcf /dcugf ''r ckpv/'cpf ''j g''hco kn{''kpenwf gu''ej knf tgp''wpf gt''j g''ci g'qh''
ukz0'

Vj g''URJ C'y kn'tgswktg'f qewo gpvcvkqp''qh''i qqf ''ecwug'hqt''wpkv/'tghwucn0'

## 12-IV.E. DECONCENTRATION

<u>URJ C"Rqnke{"</u>

Kh"uwdlgev"vq"f geqpegpvtcvkqp"tgswktgo gpvu."vj g"URJ C"y knl"eqpukf gt"kvu"f geqpegpvtcvkqp"
i qcnu"y j gp"vtcpuhgt"wpkvu"ctg"qhhgtgf 0"Y j gp"hgcukdng."hco knkgu"cdqxg"vj g"Guvcdnkuj gf "
Kpeqo g"Tcpi g"y knl"dg"qhhgtgf "c"wpkv"kp"c"f gxgnqr o gpv"vj cv"ku"dgnqy "vj g"Guvcdnkuj gf "
Kpeqo g"Tcpi e."cpf "xkeg"xgtuc."vq"cej kgxg"vj g"URJ Cøu"f geqpegpvtcvkqp"i qcnu0"C"
f geqpegpvtcvkqp"qhhgt"y knl"dg"eqpukf gtgf "c"õdqpwuö"qhhgt="vj cv"ku."kh"c"tgukf gpv"tghwugu"c"
f geqpegpvtcvkqp"qhhgt."vj g"tgukf gpv"y knl"tgegkxg"qpg"cf f kvkqpcn"vtcpuhgt"qhhgt0"

## 12-IV.F. REEXAMINATION POLICIES FOR TRANSFERS

<u>URJ C"Rqnke{"</u>

Vj g"tggzco kpcvkqp"f cvg"y knl"dg"ej cpi gf "vq"vj g"hktuv"qh"vj g"o qpvj "kp"y j kej "vj g"vtcpuhgt"
vqqm"r nceg0"
"

**Chapter 13**

**LEASE TERMINATIONS"**

# •Á INTRODUCTION

Gkyj gt"r ctv{"vq"vj g"f y grnkpi "ngcug"ci tggo gpv"o c{"vgto kpcvg"vj g"ngcug"kp"ceeqtf cpeg"y kj "vj g" vgto u"qh"vj g"ngcug0C"r wdnke"j qwukpi "ngcug"ku"f khhgtgpv"htqo "c"r tkxcvg"f y grnkpi "ngcug"kp"vj cv"vj g" hco kn{øu"tgpvcn"cuukuvcpeg"ku"vkgf "vq"vj gkt"vgpcpe{0Y j gp"vj g"hco kn{ o qxgu"htqo "vj gkt"r wdnke" j qwukpi "wpkv'vj g{"nqug"vj gkt"tgpvcn"cuukuvcpeg0Vj gtghqtg."vj gtg"ctg"cf f kvkqpcn"uchgi wctf u"vq" r tqvgev'vj g"hco kn{øu"vgpcpe{"kp"r wdnke"j qwukpi 0'

Nkmgy kug."vj gtg"ctg"uchgi wctf u"vq"r tqvgev'J WF øu"kpvgtguv"kp"vj g"r wdnke"j qwukpi "r tqitco 0'Vj g" URJ C"j cu"vj g"cwvj qtkv{"vq"vgto kpcvg"vj g"ngcug"dgecwug"qh"vj g"hco kn{øu"hcknwtg"vq"eqo r n{"y kj " J WF "tgi wncvkqpu."hqt"ugtkqwu"qt"tgr gcvgf "xkqncvkqpu"qh"vj g"vgto u"qh"vj g"ngcug."cpf "hqt"qvj gt"i qqf " ecwug0'J WF "tgi wncvkqpu"cnuq"ur gekh{"y j gp"vgto kpcvkqp"qh"vj g"ngcug"ku"o cpf cvqt{"d{"vj g"RJ C0'

Y j gp"f gvgto kpkpi "URJ C"r qnke{"qp"vgto kpcvkqpu"qh"vj g"ngcug."vj g"URJ C"o wuv'eqpukf gt"uvcvg"cpf " nqecn"ncpf nqtf /vgpcpv'ncy u"kp"vj g"ctgc"y j gtg"vj g"URJ C"ku"nqecvgf 0'Uwej "ncy u"xct{"htqo "qpg" nqecvkqp"vq"cpqvj gt."cpf "vj gug"xctkcpegu"o c{"dg"gkj gt"o qtg"qt"nguu"tguvtkevkxg"vj cp"hgf gtcn"ncy "qt" J WF "tgi wncvkqp0'

Vj ku"ej cr vgt"r tgugpvu"vj g"r qnkekgu"vj cv'i qxgtp"xqnwpvct{"vgto kpcvkqp"qh"vj g"ngcug"d{"vj g"hco kn{" cpf "vj g"o cpf cvqt{"cpf "xqnwpvct{"cpf "xqnwpvct{"vgto kpcvkqp"qh"vj g"ngcug"d{"vj g"URJ C0'Kv'ku"r tgugpvgf "kp"hqwt" r ctvu<"

Rctv'K"Vgto kpcvkqp"d{"Vgpcpv0'Vj ku"r ctv'f kuewuugu"vj g"URJ C"tgswktgo gpvu"hqt"xqnwpvct{" vgto kpcvkqp"qh"vj g"ngcug"d{"vj g"hco kn{0'

Rctv'KK"Vgto kpcvkqp"d{"URJ C"/"O cpf cvqt{0'Vj ku"r ctv'f guetkdgu"ektewo uvcpegu"y j gp" vgto kpcvkqp"qh"vj g"ngcug"d{"vj g"URJ C"ku"o cpf cvqt{0'Vj ku"r ctv'cnuq"gzr nckpu"pqptgpgy cn'qh' vj g"ngcug"hqt"pqpeqo r nkcpeg"y kj "eqo o wpkv{"ugtxkeg"tgswktgo gpvu"cpf "hco knkgu"vj cv'j cxg" dggp"qxgt"vj g"kpeqo g"nko kv'hqt"46"eqpugewvkxg"o qpvj u0'

Rctv'KKK"Vgto kpcvkqp"d{"URJ C"ó"Qvj gt"Cwvj qtk| gf "Tgcuqpu0'Vj ku"r ctv'f guetkdgu"vj g" URJ Cøu"qr vkqpu"hqt"ngcug"vgto kpcvkqp"vj cv'ctg"pqv'o cpf cvgf "d{"J WF "tgi wncvkqp"dwv'hqt" y j kej "J WF "cwvj qtk| gu"RJ Cu"vq"vgto kpcvg0Hqt"uqo g"qh"vj gug"qr vkqpu"J WF "tgswktgu"vj g" URJ C"vq"guvcdnkuj "r qnkekgu"cpf "ngcug"r tqxkukqpu"hqt"vgto kpcvkqp."dwv'vgto kpcvkqp"ku"pqv' o cpf cvqt{0Hqt"qvj gt"qr vkqpu"vj g"URJ C"j cu"hwnn'f kuetgvkqp"y j gvj gt"vq"eqpukf gt"vj g" qr vkqpu"cu"ljwuv'ecwug"vq"vgto kpcvg"cu"nqpi "cu"vj g"URJ C"r qnkekgu"ctg"tgcuqpcdng." pqpf kuetko kpcvqt{."cpf "f q"pqv'xkqncvg"uvcvg"qt"nqecn'ncpf nqtf /vgpcpv'ncy 0'Vj ku"r ctv'cnuq" f kuewuugu"vj g"cnvgtpcvkxgu"vj cv'vj g"URJ C"o c{"eqpukf gt"kp"nkgw'qh'vgto kpcvkqp."cpf "vj g" etkvgtkc"vj g"URJ C"y knn'wug"y j gp"f gekf kpi "y j cv'cevkqpu"vq"vcmg0'

Rctv'KX<"Pqvkhkecvkqp"Tgswktgo gpvu0'Vj ku"r ctv'r tgugpvu"vj g"hgf gtcn'tgswktgo gpvu"hqt" f kuenquwtg"qh'etko kpcn'tgeqtf u"vq"vj g"hco kn{"r tkqt"vq"vgto kpcvkqp."vj g"J WF "tgswktgo gpvu" cpf "URJ C"r qnkekgu"tgi ctf kpi "vj g"ko kpi "cpf "eqpvgpv'qh'y tkvgp"pqvkegu"hqt"ngcug" vgto kpcvkqp"cpf "gxkevkqp."cpf "pqvkhkecvkqp"qh'vj g"r quv'qhhkeg"y j gp"gxkevkqp"ku"f wg"vq" etko kpcn'cevkxkv{0'Vj ku"r ctv'cnuq"f kuewuugu"tgeqtf "mggr kpi "tgncvgf "vq"ngcug"vgto kpcvkqp0'

## PART I: TERMINATION BY TENANT

### 13-I.A. TENANT CHOOSES TO TERMINATE THE LEASE [24 CFR 966.4(k)(1)(ii) and 24 CFR 966.4(l)(1)]

Vj g'hco kn{"o c{"vgto kpcvg"vj g'ngcug"cv'cp{"vko g."hqt"cp{"tgcuqp."d{"hqmqy kpi "vj g'pqvkhkecvkqp" r tqegf wtgu'cu'qwvnkpgf "kp"vj g'ngcug0Uwej "pqvkeg"o wuv'dg"kp"y tkkpi "cpf "f gnkxgtgf "vq"vj g'r tqr gtv{" ukvg"qhhkeg"qt"vj g'URJ C"egpvtcn'qhhkeg"qt"ugpv'd{"r tg/r ckf "hktuv/encuu"o ckn'r tqr gtn{"cf f tguugf 0'

<u>URJ C'Rqnke{"</u>

Kk'c'hco kn{"f guktgu'vq"o qxg"cpf "vgto kpcvg"vj gkt"vgpcpe{"y kj "vj g'URJ C."vj g{"o wuv'i kxg"cv" ngcuv'52"ecngpf ct'f c{u'cf xcpeg"y tkvgp"pqvkeg"vq"vj g'URJ C"qh'vj gkt"kpvgpv'vq"xcecvg0Y j gp" c'hco kn{"o wuv'i kxg"nguu'vj cp"52"f c{uø'pqvkeg"f wg"vq"ektewo uvcpegu'dg{qpf "vj gkt"eqpvtqn" vj g'URJ C."cv'ku'f kuetgvkqp."o c{"y ckxg"vj g'52/f c{"tgswktgo gpv0'

Vj g'pqvkeg"qh'ngcug"vgto kpcvkqp"o wuv'dg"uki pgf "d{"vj g'j gcf "qh'j qwugj qnf."ur qwug." qt"eqj gcf 0'

**PART II: TERMINATION BY SPHA – MANDATORY**

### 13-II.A. OVERVIEW"

J WF "tgs wktgu'o cpf cvqt{ "vgto kpcvkqp'qh'vj g'ngcug"hqt'egtvckp'cevkqpu'qt'kpcevkqpu'qh'vj g'hco kn{0'
Vj gtg"ctg'qvj gt"cevkqpu'qt'kpcevkqpu'qh'vj g'hco kn{ vj cv'eqpuvkwwg'*grounds* 'hqt'ngcug'vgto kpcvkqp."
dww'vj g'ngcug'vgto kpcvkqp'ku'pqv'o cpf cvqt{0'Vj g'URJ C"o wuv'guvcdnku "r qnkekgu'hqt'vgto kpcvkqp'qh'
vj g'ngcug'kp'vj gug'ecugu'y j gtg'vgto kpcvkqp'ku'qr vkqpcn'hqt'vj g'RJ C0'

Hqt'vj qug'vgpcpv'cevkqpu'qt'hcknwtgu'vq'cev'y j gtg'J WF "tgs wktgu'vgto kpcvkqp."vj g'URJ C'j cu'pq"
uwej "qr vkqp0'Kp'vj qug'ecugu."vj g'hco kn{øu'ngcug'o wuv'dg'vgto kpcvgf 0'Vj ku'r ctv'f guetkdgu'ukwcvkqpu"
kp'y j kej "J WF "tgs wktgu'vj g'URJ C'vq'vgto kpcvg'vj g'ngcug0'

### 13-II.B. FAILURE TO PROVIDE CONSENT [24 CFR 960.259(a) and (b)]

Vj g'URJ C'o wuv'vgto kpcvg'vj g'ngcug'kh'cp{ 'hco kn{'o go dgt 'hcknu'vq 'ukip'cpf "uwdo kv'cp{ 'eqpugpv'
hqto "ujj g'ku'tgs wktgf "vq 'ukip'hqt'cp{ 'tggzco kpcvkqp0'Ugg 'Ej cr vgt '9 'hqt'c 'eqo r ngvg'f kuewuukqp'qh'
eqpugpv'tgs wktgo gpvu0'

### 13-II.C. FAILURE TO DOCUMENT CITIZENSHIP [24 CFR 5.514(c) and (d) and 24 CFR 960.259(a)]"

Vj g'URJ C'o wuv'vgto kpcvg'vj g'ngcug'kh'*3+'c'hco kn{ 'hcknu'vq 'uwdo kv'tgs wktgf 'f qewo gpvcvkqp'y kj kp'
vj g'tgs wktgf 'vko ghtco g'eqpegtpkpi 'cp{ 'hco kn{'o go dgtøu'ekwk| gpuj kr 'qt'ko o ki tcvkqp'uvcwu=*4+'c'
hco kn{ 'uwdo ku'gxkf gpeg'qh'ekwk| gpuj kr 'cpf 'grki kdng'ko o ki tcvkqp'uvcwu'kp'c 'ko gn{ 'o cppgt."dww'
Wpkvgf "Uvcvgu'Ekwk| gpuj kr 'cpf 'Ko o ki tcvkqp'Ugtxkegu'*WUEKU+'r tko ctkn{ 'cpf 'ugeqpf ctk{ 'xgtkhkecvkqp'
f qgu'pqv'xgtkh{ 'grki kdng'ko o ki tcvkqp'uvcwu'qh'vj g'hco kn{."tguwnkpi 'kp'pq'grki kdng'hco kn{'o go dgtu=''
qt'*5+'c'hco kn{'o go dgt."cu'f gvgto kpgf 'd{ 'vj g'URJ C."j cu'mpqy kpi n{ 'r gto kwgf 'cpqvj gt'kpf kxkf wcn'
y j q'ku'pqv'grki kdng'hqt'cuukuvcpeg'vq 'tgukf g'*qp'c'r gto cpgpv'dcuku+'kp'vj g'wpkv0'Hqt'*5+ 'uwej "
vgto kpcvkqp'o wuv'dg'hqt'c 'r gtkqf 'qh'cv'ngcuv'46'o qpvj u0'Vj ku'f qgu'pqv'cr r n{ 'vq 'kpgnki kdng''
pqpekwk| gpu'cntgcf {'kp'vj g'j qwugj qnf 'y j gtg'vj g'hco kn{øu'cuukuvcpeg'j cu'dggp'r tqtcvgf 0'

Ugg 'Ej cr vgt '9 'hqt'c 'eqo r ngvg'f kuewuukqp'qh'f qewo gpvcvkqp'tgs wktgo gpvu0'

## 13-II.D. FAILURE TO DISCLOSE AND DOCUMENT SOCIAL SECURITY NUMBERS [24 CFR 5.218(c), 24 CFR 960.259(a)(3), Notice PIH 2018-24]"

Vj g''URJ C''o wuv''vgto kpcvg''cuukuvcpeg''kh''c''r ctvkekr cpv''hco kn{''hcknu''vq''f kuenqug''vj g''eqo r ngvg''cpf ''ceewtcvg''uqekcn''ugewtkv{''pwo dgtu''qh''gcej ''j qwugj qnf ''o go dgt''cpf ''vj g''f qewo gpvcvkqp''pgeguuct{''vq''xgtkh{''gcej ''uqekcn''ugewtkv{''pwo dgt0'

J qy gxgt.''kh''vj g''hco kn{''ku''qvj gty kug''gnki kdng''hqt''eqpvkpwgf ''r tqi tceo ''cuukuvcpeg.''cpf ''vj g''URJ C''f gvgto kpgu''vj cv''vj g''hco kn{ǿu''hcknwtg''vq''o ggv''vj g''UUP ''f kuenquwtg''cpf ''f qewo gpvcvkqp''tgswktgo gpvu''y cu''f wg''vq''ektewo uvcpegu''vj cv''eqwnf ''pqv''j cxg''dggp''hqtguggp''cpf ''y gtg''qwvukf g''qh''vj g''hco kn{ǿu''eqpvtqn''vj g''URJ C''o c{''f ghgt''vj g''hco kn{ǿu''vgto kpcvkqp''cpf ''r tqxkf g''vj g''qr r qtwpkv{''vq''eqo r n{''y kvj ''vj g''tgswktgo gpv''y kvj kp''c''r gtkqf ''pqv''vq''gzeggf ''; 2''ecngpf ct''f c{u''htqo ''vj g''f cvg''vj g''URJ C''f gvgto kpgf ''vj g''hco kn{''vq''dg''pqpeqo r nkcpv0'

### URJ C''Rqnke{''

Vj g''URJ C''y knn''f ghgt''vj g''hco kn{ǿu''vgto kpcvkqp''cpf ''r tqxkf g''vj g''hco kn{''y kvj ''vj g''qr r qtwpkv{''vq''eqo r n{''y kvj ''vj g''tgswktgo gpv''hqt''c''r gtkqf ''qh''; 2''ecngpf ct''f c{u''hqt''ektewo uvcpegu''dg{qpf ''vj g''r ctvkekr cpvǿu''eqpvtqn''uwej ''cu''f gnc{gf ''r tqeguukpi ''qh''vj g''UUP ''cr r nkecvkqp''d{''vj g''UUC.''pcwvctcn''f kucuvgt.''hktg.''f gcvj ''kp''vj g''hco kn{.''qt''qvj gt''go gti gpe{.''kh''j gtg''ku''c''tgcuqpcdng''nkmgnkj qqf ''vj cv''vj g''r ctvkekr cpv''y knn''dg''cdng''vq''f kuenqug''cp''UUP ''d{''vj g''f gcf nkpg0''

Ugg''Ej cr vgt''9 ''hqt''c''eqo r ngvg''f kuewuukqp''qh''f qewo gpvcvkqp''cpf ''egtvkhkecvkqp''tgswktgo gpvu0'

## 13-II.E. FAILURE TO ACCEPT THE SPHA'S OFFER OF A LEASE REVISION [24 CFR 966.4(l)(2)(ii)(E)]

Vj g''URJ C''o wuv''vgto kpcvg''vj g''ngcug''kh''vj g''hco kn{''hcknu''vq''ceegr v''vj g''URJ Cǿu''qhhgt''qh''c''ngcug''tgxkukqp''vq''cp''gzkuvkpi ''ngcug.''r tqxkf gf ''vj g''URJ C''j cu''f qpg''vj g''hqnqy kpi <''

- Á Vj g''tgxkukqp''ku''qp''c''hqto ''cf qr vgf ''d{''vj g''URJ C''kp''ceeqtf cpeg''y kvj ''46 ''EHT'';  88@ 5''r gtvckpkpi ''vq''tgswktgo gpvu''hqt''pqvkeg''vq''vgpcpvu''cpf ''tgukf gpv''qti cpk| cvkqpu''cpf ''vj gkt''qr r qtwpkv{''vq''r tgugpv''eqo o gpvu0'

- Á Vj g''URJ C''j cu''o cf g''y tkwgp''pqvkeg''qh''vj g''qhhgt''qh''vj g''tgxkukqp''cv''ngcuv''82 ''ecngpf ct''f c{u''dghqtg''vj g''ngcug''tgxkukqp''ku''uej gf wngf ''vq''vcmg''ghhgev0'

- Á Vj g''URJ C''j cu''ur gekhkgf ''kp''vj g''qhhgt''c''tgcuqpcdng''vko g''nko kv''y kvj kp''vj cv''r gtkqf ''hqt''ceegr vcpeg''d{''vj g''hco kn{0'

Ugg''Ej cr vgt'': ''hqt''kphqto cvkqp''r gtvckpkpi ''vq''URJ C''r qnkekgu''hqt''qhhgtkpi ''ngcug''tgxkukqpu0'

## 13-II.F. METHAMPHETAMINE CONVICTION [24 CFR 966.4(l)(5)(i)(A)]

Vj g"URJ C"o wuv'lo o gf kcvgn{"vgto kpcvg"vj g"ngcug"kh'vj g"URJ C"f gvgto kpgu"vj cv'cp{"j qwugj qnf "
o go dgt"j cu'gxgt"dggp"eqpxkevgf "qh'vj g"o cpwhcevwtg"qt"r tqf wevkqp"qh'o gvj co r j gvco kpg"qp"vj g"
r tgo kugu"qh'hgf gtcn{"cuukuvgf "j qwukpi 0'

Ugg"Rctv'35-KKKD0'dgnqy "hqt"vj g"J WF "f ghkpkvkqp"qh'*premises.*'

## 13-II.G. LIFETIME REGISTERED SEX OFFENDERS [Notice PIH 2012-28]

Uj qwnf "c"URJ C"f kueqxgt"vj cv'c"o go dgt"qh'cp"cuukuvgf "j qwugj qnf "y cu'uwdlgev'vq"c"nkhgvko g"
tgi kuvtcvkqp"tgs wktgo gpv'cv'cf o kuukqp"cpf "y cu'gttqpgqwun{"cf o kwgf "chvgt"Lwpg"47."4223."vj g"
URJ C"o wuv'ko o gf kcvgn{"vgto kpcvg"cuukuvcpeg"hqt"vj g"j qwugj qnf "o go dgt0'

Kp"vj ku"ukwcvkqp."vj g"URJ C"o wuv'qhhgt"vj g"hco kn{"vj g"qr r qtwpkv{"vq"tgo qxg"vj g"kpgnki kdng"hco kn{"
o go dgt"htqo "vj g"j qwugj qnf 0'Kf'vj g"hco kn{"ku"wpy knnkpi "vq"tgo qxg"vj cv'kpf kxkf wcn'htqo "vj g"j qwugj qnf ."
vj g"URJ C"o wuv'vgto kpcvg"cuukuvcpeg"hqt"vj g"j qwugj qnf 0

## 13-II.H. NONCOMPLIANCE WITH COMMUNITY SERVICE REQUIREMENTS [24 CFR 966.4(l)(2)(ii)(D), 24 CFR 960.603(b) and 24 CFR 960.607(b)(2)(ii) and (c)]

Vj g"URJ C"ku'r tqj kdkvgf "htqo "tgpgy kpi "vj g"ngcug"cv'vj g"gpf "qh'vj g"34/o qpvj "ngcug"vgto "y j gp"vj g"
hco kn{"hcknu'vq"eqo r n{"y kvj "vj g"eqo o wpkv{"ugtxkeg"tgs wktgo gpvu"cu'f guetkdgf "kp"Ej cr vgt"330'

## 13-II.I. DEATH OF A SOLE FAMILY MEMBER [Notice PIH 2012-4]

Vj g"URJ C"o wuv'lo o gf kcvgn{"vgto kpcvg"vj g"ngcug"hqnnqy kpi "vj g"f gcvj "qh'vj g"uqng"hco kn{o go dgt0'

## 13-II.J. OVER_INCOME FAMILIES [24 CFR 960.507; FR Notice 7/26/18; Notice PIH 2019-11; FR Notice 2/14/23]"

Kp"vj g"r wdrke"j qwukpi "r tqi tco ."cp"*over-income family*"ku"f ghkpgf "cu'c"hco kn{"y j qug"kpeqo g" gzeggfu'vj g"qxgt/kpeqo g"nko kv'hqt"46"eqpugewkxg"o qpvj u0Y j gp"vj ku"qeewtu."vj g"URJ C"o wuv" gkvj gt<

• Á Vgto kpcvg"vj g"hco kn{øu"vgpcpe{"y kj kp"ukz"o qpvj u"qh'vj g"URJ Cøu"hkpcn'pqvkhecvkqp"qh'vj g"gpf " qh'vj g"46/o qpvj "i tceg"r gtkqf ="qt"

• Á Y kj kp"82"f c{u"qh'vj g"URJ Cøu"hkpcn'pqvkhecvkqp"qh'vj g"gpf "qh'vj g"46/o qpvj "i tceg"r gtkqf "qt" vj g"pgzv'ngcug"tgpgy cn'*y j kej gxgt"ku"uqqpgt÷'j cxg"vj g"hco kn{"gzgewvg"c"pgy "ngcug"vj cv'ku" eqpukuvgpv'y kj "46"EHT"; 820/2; "cpf "ej cti g"vj g"hco kn{"c"o qpvj n{"tgpv'cv'ku'j ki j gt"qh'vj g" cr r nkecdng"hckt"o ctmgv'tgpv'*HO T +'qt"vj g"co qwpv'qh"o qpvj n{"uwdukf {"hqt"vj g"wpkv."kpenwf kpi " co qwpu'htqo "vj g"qr gtcvkpi "cpf "ecr kcn'hwpf u0

Vj g"URJ C"o wuv'guvcdnkuj "c"eqpukpgpe{"r qnke{"hqt"qxgt/kpeqo g"hco knkgu"kp"vj g"CEQR" kpf kecvkpi "y j kej "qh'vj g"cdqxg"y knl'qeewt0

###### URJ C"Rqnke{"

Hqt"hco knkgu"y j qug"kpeqo g"gzeggfu'vj g"qxgt/kpeqo g"nko kv'hqt"46"eqpugewkxg"o qpvj u."vj g" URJ C"y knl'pqv'vgto kpcvg"vj g"hco kn{øu'vgpcpe{"cpf "y knl'ej cti g"vj g"hco kn{"vj g"cnvgtpcvkxg" pqp-r wdnke"j qwukpi "tgpv."cu"y knl'cu"tgs wktg"vj g"hco kn{"vq "ukip "c"pgy "pqp-r wdnke"j qwukpi " ngcug"kp"ceeqtf cpeg"y kj "vj g"eqpvkpwgf "qeewr cpe{"r qnkekgu'dgnqy 0

## Over-Income Limit [Notice PIH 2019-11]"

Vj g"URJ C"o wuv'r wdnkuj "qxgt/kpeqo g"nko ku'kp"vj gkt"CEQR"cpf "wr f cvg"vj go "pq"ncvgt"vj cp"82" f c{u'chvgt"J WF "r wdnkuj gu'pgy "kpeqo g"nko ku"gcej "{gct0Vj g"qxgt/kpeqo g"nko kv'ku'ecnewncvgf "d{" o wnkr n{kpi "vj g"xgt{"nqy /kpeqo g"nko kv'*XNK+'d{ "405. "cu'cf lwuvgf "hqt"hco kn{"uk| g0

###### URJ C"Rqnke{"

Vj g"URJ C"y knl'tgn{"qp"vj g"hqnqy kpi "qxgt/kpeqo g"nko ku0Vj gug"pwo dgtu"y knl'dg"wr f cvgf " y kj kp"82"f c{u'qh'J WF "r wdnkuj kpi "pgy "kpeqo g"nko ku"gcej "{gct"cpf "y knl'dg"ghhgevkxg"hqt" cnl'cppwcn'cpf "kpvgtko "tggzco kpcvkqpu'qpeg"vj gug"r qnkekgu'j cxg"dggp"cf qr vgf 0

| Family Size | 3" | 4" | 5" | 6" | 7" | 8" | 9" | : " |
|---|---|---|---|---|---|---|---|---|
| Over-Income Limit | $73,080 | $83,520 | $93,960 | $104,280 | $112,680 | $121,080 | $129,360 | $137,760 |

Hqt"hco knkgu'ncti gt"vj cp"gki j v'r gtuqpu. "vj g"qxgt/kpeqo g"nko kv'y knl'dg"ecnewncvgf "d{" o wnkr n{kpi "vj g"cr r nkecdng'xgt{"nqy /kpeqo g"nko kv'd{"4060

## Decreases in Income [24 CFR 960.507(c)(4)]

Kh "cv'cp{ "vko g"f wtkpi "vj g"eqpugewvkxg"46/o qpvj "r gtkqf "hqmqy kpi "vj g"kpkvkcn'qvgt/kpeqo g"
f gvgto kpcvkqp. "vj g"URJ C"f gvgto kpgu"vj cv"vj g"hco kn{øu"kpeqo g"ku"dgmqy "vj g"qvgt/kpeqo g"nko kv. "vj g"
URJ Cøu"qvgt/kpeqo g"r qnkekgu"pq "nqpi gt"crr n{ "vq "vj g"hco kn{0Kh"vj g"URJ C"ncvgt"f gvgto kpgu"vj cv'
vj g"hco kn{øu"kpeqo g"gzeggf u"vj g"qvgt/kpeqo g"nko kv'cv'c"uwdugswgpv'cppwcn'qt"kpvgtko "
tggzco kpcvkqp. "vj g"hco kn{"ku"gpvkvngf "vq "c"pgy "46"eqpugewvkxg"o qpvj "r gtkqf "cpf "pgy "pqvkegu"
wpf gt "vj ku"ugevkqp0"

### URJ C"Rqnke{ "

Kh "cv'cp{ "vko g"f wtkpi "vj g"46/o qpvj "r gtkqf "hqmqy kpi "vj g"kpkvkcn'qvgt/kpeqo g"
f gvgto kpcvkqp. "cp"qvgt/kpeqo g"hco kn{"gzr gtkgpegu"c"f getgcug"kp"kpeqo g. "vj g"hco kn{"o c{"
tgswguv'cp"kpvgtko "tgf gvgto kpcvkqp"qh"tgpv'kp"ceeqtf cpeg"y kj "URJ C"r qnke{ "kp"Ej cr vgt"; 0"

Kh "cu'c"tguwnv. "vj g"r gxkqwun{ "qvgt/kpeqo g"hco kn{"ku"pqy "dgmqy "vj g"qvgt/kpeqo g"nko kv. "vj g"
hco kn{"ku"pq "nqpi gt "uwdlgev'vq"qvgt/kpeqo g"r tqxkukqpu"cu"qh"vj g"ghhgevkxg"f cvg"qh"vj g"
tgegtvkhkecvkqp0Vj g"URJ C"y km"pqvkh{"vj g"hco kn{"kp"y tkvkpi "y kj kp"32"dwukpguu"f c{u"qh"vj g"
f gvgto kpcvkqp"vj cv'qvgt/kpeqo g"r qnkekgu"pq "nqpi gt"crr n{ "vq "vj go 0"

## Initial Notice of Over-Income Status [24 CFR 960.507(c)(1)]

Kh"vj g"URJ C"f gvgto kpgu"vj g"hco kn{ "j cu"gzeggf gf "vj g"qvgt/kpeqo g"nko kv'f wtkpi "cp"cppwcn'qt"
kpvgtko "tggzco kpcvkqp. "vj g"URJ C"o wuv'r tqxkf g"y tkvgp"pqvkeg"vq "vj g"hco kn{ "qh"vj g"qvgt/kpeqo g"
f gvgto kpcvkqp"pq "ncvgt"vj cp"52"f c{u"chvgr "vj g"kpeqo g"gzco kpcvkqp0Vj g"pqvkeg"o wuv'uvcvg"vj cv'vj g"
hco kn{ "j cu"gzeggf gf "vj g"qvgt/kpeqo g"nko kv'cpf "eqpvkpwkpi "vq "f q "uq "hqt"c "vqvcn'qh"46"eqpugewvkxg"
o qpvj u"y km'tguwn'kp"vj g"URJ C"hqmqy kpi "ku"eqpvkpwgf "qeewr cpe{"r qnke{"hqt"qvgt/kpeqo g"
hco knkgu0Vj g"URJ C"o wuv'chhqtf "vj g"hco kn{"cp"qr r qtwpkv{"hqt"c"j gctkpi "kh"vj g"hco kn{"f kur wgu"
y kj kp"c"tgcuqpcdng"vko g"qh"vj g"URJ Cøu"f gvgto kpcvkqp"vj cv'vj g"hco kn{"j cu"gzeggf gf "vj g"qvgt/
kpeqo g"nko kv0"

### URJ C"Rqnke{ "

Cv'cppwcn'qt "kpvgtko "tggzco kpcvkqp. "kh'c"hco kn{øu"kpeqo g"gzeggf u"vj g"cr r nkecdng"qvgt/
kpeqo g"nko kv. "y kj kp"32"dwukpguu"f c{u"vj g"URJ C"y km'pqvkh{ "vj g"hco kn{ "kp"y tkkpi "qh"vj g"
f gvgto kpcvkqp"cpf "vj cv'kh'vj g"hco kn{"eqpvkpwgu"vq "dg"qvgt/kpeqo g"hqt"46"eqpugewvkxg"
o qpvj u. "vj g"hco kn{"y km'dg"uwdlgev'vq"vj g"URJ Cøu"qvgt/kpeqo g"r qnkekgu0Vj g"pqvkeg"y km'
uvcvg"vj cv'vj g"hco kn{"o c{"tgswguv'c"j gctkpi "kh'vj g"hco kn{"f kur wgu"vj g"URJ Cøu"
f gvgto kpcvkqp"kp"ceeqtf cpeg"y kj "URJ C"r qnkekgu"kp"Ej cr vgt"360"

**Second Notice of Over-Income Status [24 CFR 960.507(c)(2)]**

Vj g"URJ C"o wuv'eqpf wev'cp"kpeqo g"gzco kpcvkqp"34"o qpvj u'chvgt"vj g'kpkvkcn'qxgt/kpeqo g"
f gvgto kpcvkqp.'wpnguu"vj g"URJ C"f gvgto kpgf "vj g'hco kn{øu"kpeqo g"hgnn'dgnqy "vj g'qxgt/kpeqo g"
nko kv'ukpeg"vj g'kpkvkcn'qxgt/kpeqo g"f gvgto kpcvkqp0Kh'vj g"URJ C"f gvgto kpgu'vj g'hco kn{"eqpvkpwgu'vq"
gzeggf "vj g'qxgt/kpeqo g'nko kv'hqt"34"eqpugewvkxg"o qpvj u.'vj g"URJ C'o wuv'r tqxkf g'y tkwgp"
pqvkhkecvkqp"qh'vj ku'34/o qpvj "qxgt/kpeqo g"f gvgto kpcvkqp'pq'ncvgt'vj cp"52'f c{u'chvgt'vj g'kpeqo g"
gzco kpcvkqp0Vj g'pqvkeg'o wuv'uvcvg'vj cv'vj g'hco kn{'j cu'gzeggf gf "vj g'qxgt/kpeqo g'nko kv'hqt"34"
eqpugewvkxg"o qpvj u'cpf "eqpvkpwkpi "q"f q"uq'hqt"c"vqvcn'qh'46"eqpugewvkxg"o qpvj u'y kni'tguwnv'kp"vj g"
URJ C'hqnnqy kpi "ku'eqpvkpwgf "qeewr cpe{'r qnke{'hqt"qxgt/kpeqo g'hco knigu0Cf f kvkqpcn{.'kh'"
cr r nkecdng'wpf gt"URJ C'r qnke{.'vj g'pqvkeg'o wuv'kpenwf g'cp"guvko cvg"*dcugf "qp"ewttgpv'f cvc+'qh'vj g"
cnigtpcvkxg"pqp/r wdnke'j qwukpi "tgpv'hqt'vj g'hco kn{øu'wpkv0Vj g"URJ C'o wuv'chhqtf "vj g'hco kn{"cp"
qr r qtwpkv{'hqt'c'j gctkpi "kh'vj g'hco kn{'f kur wvgu'y kj kp"c'tgcuqpcdng'ko g'vj g"URJ Cøu"
f gvgto kpcvkqp"vj cv'vj g'hco kn{'j cu'gzeggf gf "vj g'qxgt/kpeqo g'nko kv0'

URJ C'Rqnke{

Kh'c'hco kn{øu'kpeqo g'gzeggf u'vj g'cr r nkecdng'qxgt/kpeqo g'nko kv'chvgt"34"eqpugewvkxg"
o qpvj u.'y kj kp"32'dwukpguu'f c{u.'vj g"URJ C'y kni'pqvkh{'vj g'hco kn{'kp'y tkkpi "qh'vj g"
f gvgto kpcvkqp'cpf "vj cv'kh'vj g'hco kn{'eqpvkpwgu'vq'dg'qxgt/kpeqo g'hqt"46"eqpugewvkxg"
o qpvj u.'vj g'hco kn{'y kni'dg'uwdlgev'vq'vj g"URJ Cøu'qxgt/kpeqo g'r qnkekgu0Vj g'pqvkeg'y kni'
r tqxkf g'cp"guvko cvg"qh'vj g'cnigtpcvkxg"pqp/r wdnke'j qwukpi "tgpv'cr r nkecdng'vq'vj g'hco kn{'cv'
vj g'enqug"qh'vj g'46"eqpugewvkxg"o qpvj "r gtkqf 0Vj g'pqvkeg'y kni'cnuq"uvcvg'vj cv'vj g'hco kn{"
o c{'tgs wguv'c'j gctkpi "kh'vj g'hco kn{'f kur wvgu'vj g"URJ Cøu'f gvgto kpcvkqp"kp"ceeqtf cpeg"
y kj "URJ C'r qnkekgu'kp'Ej cr vgt"360'

# Final Notice of Over-Income Status [24 CFR 960.507(c)(3) and 960.509]

Wprguu'\yj g''URJ C''f gvgto kpgf ''\yj g''hco kn{øu'\kpeqo g''hgrri'dgmqy ''\yj g''qxgt/kpeqo g''\yko kv'\ukpeg'\yj g''ugeqpf ''qxgt/kpeqo g''f gvgto kpcvkqp.'\yj g''URJ C''o wuv'eqpf wev'cp''kpeqo g''gzco kpcvkqp''46''o qpyj u''chvgt'\yj g''kpkvkcn'qxgt''kpeqo g''f gvgto kpcvkqp0'Kh'\yj g''hco kn{''eqpvkpwgu''\q''dg'\qxgt/kpeqo g''dcugf ''qp''yj ku'f gvgto kpcvkqp.'\yj g''URJ C''o wuv'rtqxkf g''y tkwgp''pqvkhkecvkqp''qh'\yj ku'f gvgto kpcvkqp''pq''ncvgt''yj cp''52''f c{u''chvgt'\yj g''kpeqo g''gzco kpcvkqp0'Vj g''pqvkeg''o wuv'\ucvg'\yj cv'\yj g''hco kn{''j cu''gzeggf gf ''yj g''qxgt/kpeqo g''\rko kv'\hqt''46''eqpugewkxg''o qpyj u''cpf ''yj cv'\yj g''URJ C''y knn'hqmqy ''ku''eqpvkpwgf ''qeewrcpe{''rqrkekgu''hqt''qxgt/kpeqo g''hco knkgu0'Vj g''URJ C''o wuv'chhqtf ''yj g''hco kn{''cp''qrrqtwpkv{''hqt''c''j gctkpi ''kh'\yj g''hco kn{''f kur wgu''y kj kp''c''tgcuqpcdng''ko g''yj g''URJ Cøu'f gvgto kpcvkqp''yj cv'\yj g''hco kn{''j cu''gzeggf gf ''yj g''qxgt/kpeqo g''\rko kv0'

<u>URJ C''Rqrke{''</u>

Kh''c''hco kn{øu'\kpeqo g''gzeggf u''yj g''crrrkecdng''qxgt/kpeqo g''\rko kv'\hqt''46''eqpugewkxg''o qpyj u.'\yj g''URJ C''y knn'pqvkh{''yj g''hco kn{''kp''y tkkpi ''qh'\yj g''f gvgto kpcvkqp''y kj kp''32''dwukpguu''f c{u''qh''\yj g''f cvg''qh'\yj g''f gvgto kpcvkqp0'Vj g''pqvkeg''y knn'\ucvg'\yj cv'\yj g''hco kn{''y knn'dg''ej cti gf ''yj g''cnvgrpcvkxg''pqp/r wdrke''j qwukpi ''tgpv'\kp''ceeqtf cpeg''y kj ''URJ C''eqpvkpwgf ''qeewrcpe{''rqrkekgu''cpf ''J WF ''tgi wncvkqpu''cpf ''r tqxkf g'\yj g''hco kn{øu'pgy ''tgpv'\co qwpv0'

Vj g''pqvkeg''y knn'cnuq''kpenwf g''c''pgy ''pqp/r wdrke''j qwukpi ''ngcug''cpf ''kphqro ''\yj g''hco kn{''yj cv'\yj g''ngcug''o wuv'dg''gzgewgf ''d{'\yj g''hco kn{''cpf ''yj g''URJ C''pq''ncvgt''yj cp''82''f c{u'htqo ''yj g''f cvg''qh'\yj g''pqvkeg''qt''cv'\yj g''pgzv'\ngcug''tgpgy cn'\y j kej gxgt''ku''uqqpgt0'Vj g''hco kn{''y knn'eqpvkpwg''\q''dg''c''r wdrke''j qwukpi ''r tqi tco ''r ctvkekr cpv'\wpvkn'\yj g''hco kn{''gzgewgu''yj g''pgy ''pqp/r wdrke''j qwukpi ''ngcug0'Vj g''pqvkeg''y knn'cnuq''\ucvg'\yj cv'hckrwtg''\q''gzgewg''yj g''ngcug''y kj kp''yj ku''\ko g''r gtkqf ''\ucvgf ''kp''yj g''pqvkeg''y knn'tguwn'\kp''\vgto kpcvkqp''qh''\vgpcpe{''pq''o qtg''yj cp''ukz''o qpyj u''chvgt''yj g''f cvg''qh'\yj g''pqvkeg0'Vj g''URJ C''y knn'r tgo rv'cp''qxgt/kpeqo g''hco kn{''\q''gzgewg''c''ngcug''dg{qpf ''yj ku''ko g''r gtkqf .'dwv'dghqtg''\vgto kpcvkqp''qh''\vgpcpe{.'kh'\yj g''qxgt/kpeqo g''hco kn{''r c{u'\yj g''URJ C''yj g''qvcn'f khhgtgpeg''dgwy ggp''yj g''cnvgrpcvkxg''pqp/r wdrke''j qwukpi ''tgpv'cpf ''yj gkt''r wdrke''j qwukpi ''tgpv'f cvkpi ''dcem''\q''yj g''r qkpv'\kp''ko g''yj cv'\yj g''qxgt/kpeqo g''hco kn{''y cu''tgs wktgf ''\q''gzgewg''yj g''pgy ''ngcug0'

Qpeg''yj g''hco kn{''uki pu''yj g''pgy ''pqp/r wdrke''j qwukpi ''ngcug.'\yj g''hco kn{''y knn'pq''rqpi gt''dg''c''r wdrke''j qwukpi ''r ctvkekr cpv'\hco kn{0'Vj g''hco kn{''y knn'pq''rqpi gt''dg''uwdlgev'\q''kpeqo g''gzco kpcvkqpu.'ctg''r tgenwf gf ''htqo ''r ctvkekr cvkpi ''kp''yj g''tgukf gpv'eqwpekn'cpf ''ecppqv'r ctvkekr cvg''kp''cp{''r tqi tco u''yj cv'ctg''qpn{''hqt''r wdrke''j qwukpi ''qt'nqy /kpeqo g''hco knkgu0'

Vj g''pqp/r wdrke''j qwukpi ''qxgt/kpeqo g''ngcug''y knn'eqpvckp''cnn'tgs wktgf ''r tqxkukqpu'\rkuvgf ''cv'46''EHT''; 82072; 0'Vj g''kpkvkcn'\vgto ''qh'\yj g''ngcug''y knn'dg''hqt''qpg''{gct0'Wr qp''gzr ktcvkqp''qh'\yj g''kpkvkcn'ngcug''\vgto .'\yj g''ngcug''y knn'pqv'tgpgy ''cwqo cvkecn{.'cpf ''uwdug wgpv'ngcugu''y knn'\ucvg''tgpgy cn'\vgto u0'Cv'cp{''ko g.'\yj g''URJ C''o c{''\vgto kpcvg'\vgpcpe{''kp''ceeqtf cpeg''y kj ''46''EHT''; 82072; *d+*33+'cpf ''kp''ceeqtf cpeg''y kj ''\ucvg''cpf ''rqecn'rcy 0'

Wr qp''gzgewkqp''qh'\yj g''ngcug.'\yj g''\vgpcpv'y knn'dg''tgs wktgf ''r c{''yj g''co qwpv'qh''o qpyj n{''\vgpcpv'tgpv'*mpqy p''cu'\yj g''cnvgrpcvkxg''pqp/r wdrke''j qwukpi ''tgpv+f gvgto kpgf ''d{'\yj g''URJ C''kp''ceeqtf cpeg''y kj ''J WF ''tgi wncvkqpu0'Vj g''URJ C''y knn'eqo r n{''y kj ''\ucvg''cpf ''rqecn'rcy ''kp''i kxkpi ''yj g''\vgpcpv'y tkwgp''pqvkeg'\ucvkpi ''cp{''ej cpi gu''kp''yj g''co qwpv'qh'\vgpcpv'tgpv0Ej cti gu''cuuguugf ''wpf gt''yj g''ngcug''y knn'dg''f wg''kp''ceeqtf cpeg''y kj ''\ucvg''cpf ''rqecn'rcy 0'

# PART III: TERMINATION BY SPHA – OTHER AUTHORIZED REASONS"

## 13-III.A. OVERVIEW

Dgukfgu'tgswktkpi "RJ Cu'vq'vgto kpcvg"vj g"ngcug"wpfgt "vj g"ektewo uvcpegu'f guetkdgf "kp'Rctv'KKK'J WF "tgswktgu'vj g"URJ C"vq'guvcdnkuj "r tqxkukqpu'kp'vj g"ngcug"hqt"vgto kpcvkqp'r gtvckpkpi "vq'egtvckp" etko kpcn'cevkxkv{."cmqj qn'cdwug."cpf "egtvckp'j qwugj qnf "qdnki cvkqpu'uvcvgf "kp'vj g'tgi wncvkqpu0 Y j kng'vj gug'r tqxkukqpu'hqt"ngcug'vgto kpcvkqp'o wuv'dg'kp'vj g'ngcug"ci ggo gpv.'J WF 'f qgu'pqv' tgswktg'RJ Cu'vq'vgto kpcvg'hqt"uwej "xkqncvkqpu'kp'cmm'ecugu0Vj g"URJ C'j cu'vj g'f kuetgvkqp'vq" eqpukf gt'ektewo uvcpegu'uwttqwpf kpi "vj g'xkqncvkqp'qt.'kp'cr r nkecdng'ukwwcvkqpu.'y j gvj gt'vj g" qhhgpf kpi 'j qwugj qnf "o go gdgt'j cu'gpvgtgf "qt'eqo r ngvgf 'tgj cdknkvcvkqp.'cpf "vj g'URJ C'o c{.'cu'cp" cnmgtpcvkxg'vq'vgto kpcvkqp.'tgswktg'vj g'gzenwukqp'qh'vj g'ewnr cdng'j qwugj qnf "o go gdgt0Vj g'URJ C" o wuv'cf qr v'r qnkekgu'eqpegtpkpi "vj g'wug'qh'vj gug'qr vkqpu0

Kp'cf f kvkqp."J WF "cwvj qtk| gu'RJ Cu'vq'vgto kpcvg'vj g'ngcug'hqt"qvj gt"i tqwpf u."dwv'hqt'qpn{'vj qug" i tqwpf u'vj cv'eqpuvkwwg'ugtkqwu'qt'tgr gcvgf "xkqncvkqpu'qh'o cvgtkcn'vgto u'qh'vj g'ngcug"qt"hqt"qvj gt" i qqf "ecwug0Vj g'URJ C'o wuv'f gxgnqr "r qnkekgu'r gtvckpkpi "vq'y j cv'eqpuvkwwgu'ugtkqwu'qt'tgr gcvgf " ngcug"xkqncvkqp.'cpf "qvj gt'i qqf "ecwug."dcugf "wr qp'vj g'eqpvgpv'qh'vj g'URJ C'ngcug0Kp'vj g" f gxgnqr o gpv'qh'vj g'vgto u'qh'vj g'ngcug.'vj g'URJ C'o wuv'eqpukf gt'vj g'iko kvcvkqpu'ko r qugf "d{'uvcvg" cpf "ngecn'ncpf nqtf /vgpcpv'ncy .'cu'y gm'cu'J WF 'tgi wncvkqpu'cpf 'hgf gtcn'uvcwwgu0Dgecwug'qh" xctkcvkqpu'kp'uvcvg'cpf "ngecn'ncpf nqtf /vgpcpv'ncy .'cpf "dgecwug'J WF "chhqtf u'RJ Cu'y kf g'f kuetgvkqp" kp'uqo g"ctgcu.'c'dtqcf "tcpi g'qh'r qnkekgu'eqwnf "dg"ccegr vcdng0

Vj g'URJ C'cnmq'j cu'vj g'qr vkqp'vq'vgto kpcvg'vj g'vgpcpek{'qh'egtvckp'qxgt/kpeqo g'hco kngu0

Vj g'URJ C'o c{'eqpukf gt'cnmgtpcvkxgu'vq'vgto kpcvkqp'cpf "o wuv'guvcdnkuj "r qnkekgu'f guetkdkpi "vj g" etkgtkc'vj g'URJ C'y km'wug'y j gp'f ekf kpi "y j cv'cevkqp'vq'vcmg.'vj g'v{r gu'qh'gxkf gpeg'vj cv'y km'dg" ccegr vcdng."cpf "vj g'uvgr u'vj g'URJ C'o wuv'vcmg'y j gp'vgto kpcvkpi "c'hco kn{øu'ngcug0

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# 13-III.B. MANDATORY LEASE PROVISIONS [24 CFR 966.4(l)(5)]

Vj ku'ugevkqp'cf f tguugu'r tqxkukqpu'hqt''ngcug''vgto kpcvkqp'\jcv'o wuv'dg'kpenwf gf ''kp'\j g''ngcug'' ci tggo gpv''ceeqtf kpi ''\q''J WF ''tgi wncvkqpu0'Cnjqwi j ''\j g''r tqxkukqpu''ctg''tgs wktgf .''J WF ''f qgu'pqv'' tgs wktg''RJ Cu'\q''\vgto kpcvg''hqt''uwej ''xkqncvkqpu''kp'cnl'ecugu.''\jgtghqtg''URJ C'r qlrekgu''ctg''pggf gf 0'

## *Definitions* [24 CFR 5.100]

Vj g''hqmq y kpi ''f ghkpkvkqpu'y kmi'dg''wugf ''hqt''\j ku'cpf ''q\j gt''r ctvu'qh'\j ku'ej cr vgt<

*Affiliated individual* ku'f ghkpgf ''kp'ugevkqp''38/XKKD0'

*Covered person* ''o gcpu'c''vgpcpv.''cp{''o go dgt''qh'\j g''vgpcpvøu'j qwugj qnf .''c''i wguv.''qt''cpq\j gt'' r gtuqp''wpf gt''\j g''vgpcpvøu'eqpvtqn0'

*Dating violence* ''ku'f ghkpgf ''kp'ugevkqp''38/XKKD0'

*Domestic violence* ''ku'f ghkpgf ''kp'ugevkqp''38/XKKD0'

*Drug* ''o gcpu'c''eqpvtqmgf ''uwduvcpeg''cu'f ghkpgf ''kp'ugevkqp''324''qh'\j g''Eqpvtqmgf ''Uwduvcpegu'Cev'' ]43''WUUE0'; 24_0'

*Drug-related criminal activity* ''o gcpu'\j g''kmgi cm'o cpwhcevwtg.''ucng.''f kuvtkdwvkqp.''qt''wug''qh'c''f twi .'' qt''\j g''r quuguukqp''qh'c''f twi ''y kj ''\j g''kpvgpv'\q''o cpwhcevwtg.''ugm'f kuvtkdwug.''qt''wug''qh'\j g''f twi 0'

*Guest* ''o gcpu'c''r gtuqp''go r qtctkm{''uvc{kpi ''kp'\j g''wpkv'y kj ''\j g''eqpugpv'qh'c''vgpcpv'qt''q\j gt'' o go dgt''qh'\j g''j qwugj qnf ''y j q''j cu''gzr tguu'qt''ko r rkgf ''cwj qtkv{''\q''uq''eqpugpv'qp''dgj crh'qh'\j g'' vgpcpv0'

*Household* ''o gcpu'\j g''hco km{''cpf ''RJ C/cr r tqxgf ''rkxg/kp''ckf g0'Vj g''vgto ''j qwugj qnf ''cruq''kpenwf gu'' hquvgt''ej kif tgp''cpf ''hquvgt''cf wnu'\j cv'j cxg''dggp''cr r tqxgf ''\q''tgukf g''kp'\j g''wpkv']J WF /7227: .'' Kpuvtwevkqp''Dqqmngv.''r 0'87_0'

*Other person under the tenant's control* ''o gcpu'\j cv'\j g''r gtuqp.''cnjqwi j ''pqv'uvc{kpi ''cu'c''i wguv'kp'' \j g''wpkv.'ku.''qt''y cu'cv'\j g''ko g''qh'\j g''cevkxkv{''kp's wguvkqp.''qp''\j g''r tgo kugu'dgecwug''qh'cp'kpxkvcvkqp'' htqo ''\j g''vgpcpv'qt''q\j gt''o go dgt''qh'\j g''j qwugj qnf ''y j q''j cu''gzr tguu'qt''ko r rkgf ''cwj qtkv{''\q''uq'' eqpugpv'qp''dgj crh'qh'\j g''vgpcpv0'Cdugpv'gxkf gpeg''\q''\j g''eqpvtct{.''c''r gtuqp''go r qtctkm{''cpf '' kphtgs wgpvn{''qp''\j g''r tgo kugu'uqngn{''hqt''ngi kkko cvg''eqo o gtekcn'r wtr qugu'ku'pqv'*under the tenant's control*0'

*Premises* ''o gcpu'\j g''dwkif kpi ''qt''eqo r ngz''qt''f gxgrqr o gpv'kp'y j kej ''\j g''r wdrke''qt''cuukuvgf ''j qwukpi '' f y gmkpi ''wpkv'ku'nqecvgf .''kpenwf kpi ''eqo o qp''ctgcu'cpf ''i tqwpf u0'

*Sexual assault* ku'f ghkpgf ''kp'ugevkqp''38/XKKD0'

*Stalking* ''ku'f ghkpgf ''kp'ugevkqp''38/XKKD0'

*Violent criminal activity* ''o gcpu'cp{''etko kpcn'cevkxkv{''\j cv'j cu'cu'qpg''qh'ku'ngo gpvu'\j g''wug.'' cwgo r vgf ''wug.''qt''\j tgcvgpgf ''wug''qh'r j {ukecn'hqteg''uwduvcpvkcn'gpqwi j ''\q''ecwug.''qt''dg''tgcuqpcdn{'' rkmgn{''\q''ecwug.''ugtkqwu'dqf kn{''kplwt{''qt''r tqr gtv{''f co ci g0'

## Drug Crime On or Off the Premises [24 CFR 966.4(l)(5)(i)(B)]

Vj g''ngcug''o wuv'r tqxkfg''yj cv''f twi /tgncvgf ''etko kpcn'cevkxkv{''gpi ci gf ''kp''qp''qt''qhh''yj g''r tgo kugu''d{''yj g''vgpcpv.''o go dgt''qh''yj g''vgpcpvou''j qwugj qnf ''qt''i wguv.''qt''cp{''uwej ''cevkxkv{''gpi ci gf ''kp''qp''yj g''r tgo kugu''d{''cp{''qyj gt''r gtuqp''wpfgt''yj g''vgpcpvou''eqpvtqn'ku''i tqwpfu''hqt''vgto kpcvkqp0'

### URJ C''Rqnke{''

Vj g''URJ C''y knn'vgto kpcvg''yj g''ngcug''hqt''f twi /tgncvgf ''etko kpcn'cevkxkv{''gpi ci gf ''kp''qp''qt''qhh''yj g''r tgo kugu''d{''cp{''vgpcpv.''o go dgt''qh''yj g''vgpcpvou''j qwugj qnf ''qt''i wguv.''cpf ''cp{''uwej ''cevkxkv{''gpi ci gf ''kp''qp''yj g''r tgo kugu''d{''cp{''qyj gt''r gtuqp''wpfgt''yj g''vgpcpvou''eqpvtqn0'

Vj g''URJ C''y knn'eqpukfgt''cnn'etgfkdng''gxkfgpeg.''kpenwfkpi ''dwv''pqv''nko kvgf ''vq.''cp{''tgeqtf ''qh''cttguvu''qt''eqpxkevkqpu''qh''eqxgtgf ''r gtuqpu'tgncvgf ''vq''yj g''f twi /tgncvgf ''etko kpcn'cevkxkv{0'

C''tgeqtf ''qt''tgeqtfu''qh''cttguv''y knn'pqv'dg''wugf ''cu''yj g''uqng''dcuku''hqt''yj g''vgto kpcvkqp''qt''r tqqh''yj cv''yj g''r ctvkekr cpv''gpi ci gf ''kp''f kus wcnkh{kpi ''etko kpcn'cevkxkv{0'

Kp''o ckkpi ''ku''f gekukqp''vq''vgto kpcvg''yj g''ngcug.''yj g''URJ C''y knn'eqpukfgt''cnvgtpcvkxgu''cu''f guetkdgf ''kp''Ugevkqp''35/KKKF ''cpf ''qyj gt''hcevqtu''cu''f guetkdgf ''kp''Ugevkqpu''35/KKKG''cpf ''35/KKKH0'Wr qp''eqpukfgtcvkqp''qh''uwej ''cnvgtpcvkxgu''cpf ''hcevqtu.''yj g''URJ C''o c{.''qp''c''ecug/d{/ecug''dcuku.''ej qqug''pqv''vq''vgto kpcvg''yj g''ngcug0'

## Illegal Use of a Drug [24 CFR 966.4(l)(5)(i)(B)]

Vj g''ngcug''o wuv'r tqxkfg''yj cv''c''URJ C''o c{''gxkev''c''hco kn{''y j gp''yj g''URJ C''f gvgto kpgu''yj cv''c''j qwugj qnf ''o go dgt''ku''kmgi cm{''wukpi ''c''f twi ''qt''yj cv''c''r cwgtp''qh''kmgi cn'wug''qh''c''f twi ''kpvgthgtgu''y kyj ''yj g''j gcnyj .''uchgv{.''qt''tki j v'vq''r gceghwn'gplq{o gpv''qh''yj g''r tgo kugu''d{''qyj gt''tgukfgpwu0'

### URJ C''Rqnke{''

Vj g''URJ C''y knn'vgto kpcvg''yj g''ngcug''y j gp''yj g''URJ C''f gvgto kpgu''yj cv''c''j qwugj qnf ''o go dgt''ku''kmgi cm{''wukpi ''c''f twi ''qt''yj g''URJ C''f gvgto kpgu''yj cv''c''r cwgtp''qh''kmgi cn'wug''qh''c''f twi ''kpvgthgtgu''y kyj ''yj g''j gcnyj .''uchgv{.''qt''tki j v'vq''r gceghwn'gplq{o gpv''qh''yj g''r tgo kugu''d{''qyj gt''tgukfgpwu0'

C''r cwgtp''qh''kmgi cn'f twi ''wug''o gcpu o qtg''yj cp''qpg''kpekf gpv''qhcp{''wug''qh''kmgi cn'f twi u''f wtkpi ''yj g''r tgxkqwu''yj tgg''o qpyj u0'

Vj g''URJ C''y knn'eqpukfgt''cnn'etgfkdng''gxkfgpeg.''kpenwfkpi ''dwv''pqv''nko kvgf ''vq.''cp{''tgeqtf ''qh''cttguvu''qt''eqpxkevkqpu''qh''j qwugj qnf ''o go dgtu''tgncvgf ''vq''yj g''wug''qh''kmgi cn'f twi u0'

C''tgeqtf ''qt''tgeqtfu''qh''cttguv''y knn'pqv'dg''wugf ''cu''yj g''uqng''dcuku''hqt''yj g''vgto kpcvkqp''qt''r tqqh''yj cv''yj g''r ctvkekr cpv''gpi ci gf ''kp''f kus wcnkh{kpi ''etko kpcn'cevkxkv{0'

Kp''o ckkpi ''ku''f gekukqp''vq''vgto kpcvg''yj g''ngcug.''yj g''URJ C''y knn'eqpukfgt''cnvgtpcvkxgu''cu''f guetkdgf ''kp''Ugevkqp''35/KKKF ''cpf ''qyj gt''hcevqtu''cu''f guetkdgf ''kp''Ugevkqpu''35/KKKG''cpf ''35/KKKH0'Wr qp''eqpukfgtcvkqp''qh''uwej ''cnvgtpcvkxgu''cpf ''hcevqtu.''yj g''URJ C''o c{.''qp''c''ecug/d{/ecug''dcuku.''ej qqug''pqv''vq''vgto kpcvg''yj g''ngcug0'

## Threat to Other Residents [24 CFR 966.4(l)(5)(ii)(A)]"

Vj g"ngcug"o wuv'r tqxkf g"vj cv'cp{"etko kpcn'cevkxkv{"d{"c"eqxgtgf "r gtuqp"vj cv'vj tgcvgpu"vj g"j gcnj ."
uchgv{."qt"tki j v'vq"r gceghwn'gplq{o gpv'qh"vj g"r tgo kugu"d{"qvj gt"tgukf gpvu"*kpenwf kpi  URJ C"
o cpci go gpv'uvchh'tgukf kpi "qp"vj g"r tgo kugu+"qt"d{"r gtuqpu'tgukf kpi "kp"vj g"ko o gf kcvg"xkekpkv{"qh"
vj g"r tgo kugu'ku'i rqwpf u'hqt"vgto kpcvkqp"qh'vgpcpe{0'

### URJ C"Rqnke{"

Vj g"URJ C"y knn'vgto kpcvg"vj g"ngcug"y j gp"c"eqxgtgf "r gtuqp'gpi ci gu"kp"cp{"etko kpcn'
cevkxkv{"vj cv'vj tgcvgpu'vj g"j gcnj ."uchgv{."qt"tki j v'vq"r gceghwn'gplq{o gpv'qh'vj g"r tgo kugu'd{"
qvj gt"tgukf gpvu"*kpenwf kpi "URJ C"o cpci go gpv'uvchh'tgukf kpi "qp"vj g"r tgo kugu+"qt"d{"
r gtuqp'tgukf kpi "kp"vj g"ko o gf kcvg"xkekpkv{"qh'vj g"r tgo kugu0'

*Immediate vicinity"o gcpu"y kj kp"c"vj tgg/dnqem'tcf kwu'qh'vj g"r tgo kugu0'

Vj g"URJ C"y knn'eqpukf gt"cnn'ecef kdng"gxkf gpeg."kpenwf kpi "dwv'pqv'nko kgf "vq."cp{"tgeqtf "qh'
cttguvu'qt"eqpxkevkqpu'qh'eqxgtgf "r gtuqpu'tgncvgf "vq"vj g"etko kpcn'cevkxkv{0'

C'tgeqtf "qt"tgeqtf u'qh'cttguv'y knn'pqv'dg"wugf "cu"vj g"uqng"dcuku'hqt"vj g"vgto kpcvkqp"qt'r tqqh'
vj cv'vj g"r ctvkekr cpv'gpi ci gf "kp'f kus wcnkh{kpi "etko kpcn'cevkxkv{0"

Kp"o cnkpi "ku'f gekukqp"vq"vgto kpcvg"vj g"ngcug."vj g"URJ C"y knn'eqpukf gt"cnvgtpcvkxgu'cu"
f guetkdgf "kp'Ugevkqp"35/KKKF "cpf "qvj gt"hcevqtu'cu'f guetkdgf "kp'Ugevkqpu'35/KKKG"cpf "
35/KKKH0'Wr qp"eqpukf gtcvkqp"qh'uwej "cnvgtpcvkxgu'cpf "hcevqtu."vj g"URJ C"o c{."qp"c"ecug/
d{/ecug"dcuku."ej qqug"pqv'vq"vgto kpcvg"vj g"ngcug0'

## Alcohol Abuse [24 CFR 966.4(l)(5)(vi)(A)]"

RJ Cu'o wuv'guvcdnkuj "uvcpf ctf u'vj cv'cnqy "vgto kpcvkqp"qh'vgpcpe{"kh'vj g"URJ C'f gvgto kpgu'vj cv'c"
j qwugj qnf "o go dgt''j cu'gpi ci gf "kp'cdwug"qt''r cwgtp"qh'cdwug"qh'cneqj qn'vj cv'vj tgcvgpu'vj g'j gcnj ."
uchgv{."qt''tki j v'vq"r gceghwn'gplq{o gpv'qh'vj g"r tgo kugu'd{'qvj gt''tgukf gpvu0'

### URJ C"Rqnke{"

Vj g"URJ C"y knn'vgto kpcvg"vj g"ngcug"kh'vj g"URJ C'f gvgto kpgu'vj cv'c"j qwugj qnf "o go dgt''j cu'
gpi ci gf "kp'cdwug"qt''c'r cwgtp"qh'cdwug"qh'cneqj qn'vj cv'vj tgcvgpu'vj g'j gcnj ."uchgv{."qt''tki j v'
vq"r gceghwn'gplq{o gpv'qh'vj g"r tgo kugu'd{'qvj gt''tgukf gpvu0'

C'r cwgtp"qh'uwej "cneqj qn'cdwug"o gcpu o qtg"vj cp"qpg"kpekf gpv'qhcp"uwej "cdwug"qh'
cneqj qn'f wtkpi "vj g"r tgxkqwu'vj tgg"o qpvj u0'

Vj g"URJ C"y knn'eqpukf gt"cnn'etgf kdng"gxkf gpeg."kpenwf kpi "dwv'pqv'nko kgf "vq."cp{"tgeqtf "qh'
cttguvu'qt''eqpxkevkqpu'qh'j qwugj qnf "o go dgtu'tgncvgf "vq"vj g'cdwug"qh'cneqj qn0'

C'tgeqtf "qt''tgeqtf u'qh'cttguv'y knn'pqv'dg"wugf "cu'vj g"uqng"dcuku'hqt"vj g"vgto kpcvkqp"qt''r tqqh'
vj cv'vj g"r ctvkekr cpv'gpi ci gf "kp'f kus wcnkh{kpi "etko kpcn'cevkxkv{0"

Kp"o cnkpi "ku'f gekukqp"vq"vgto kpcvg"vj g"ngcug."vj g"URJ C"y knn'eqpukf gt"cnvgtpcvkxgu'cu"
f guetkdgf "kp'Ugevkqp"35/KKKF "cpf "qvj gt"hcevqtu'cu'f guetkdgf "kp'Ugevkqpu'35/KKKG"cpf "
35/KKKH0'Wr qp"eqpukf gtcvkqp"qh'uwej "cnvgtpcvkxgu'cpf "hcevqtu."vj g"URJ C"o c{."qp"c"ecug/
d{/ecug"dcuku."ej qqug"pqv'vq"vgto kpcvg"vj g"ngcug0'

# Furnishing False or Misleading Information Concerning Illegal Drug Use or Alcohol Abuse or Rehabilitation [24 CFR 966.4(l)(5)(vi)(B)]

RJ Cu'o wuv'guvcdrkuj "uvcpf ctf u'\yj cv'cnqy "vgto kpcvkqp"qh'vgpcpe{ "kh'\yj g"URJ C'f gvgto kpgu'\yj cv'c" j qwugj qrf "o go dgt'j cu'hwtpkuj gf "hcnug"qt"o kungcf kpi "kphqto cvkqp"eqpegtpkpi "kmgi crñf twi "wug." crneqj qrñcdwug." qt'tgj cdkrkvcvkqp''qh'kmgi crñf twi "wugtu'qt'crneqj qrñcdwugtu0

URJ C'Rqrke{

Vj g'URJ C'y krñvgto kpcvg'\yj g'ngcug'kh'\yj g'URJ C'f gvgto kpgu'\yj cv'c'j qwugj qrf "o go dgt'j cu" hwtpkuj gf "hcnug"qt"o kungcf kpi "kphqto cvkqp"eqpegtpkpi "kmgi crñf twi "wug."crneqj qrñcdwug."qt" tgj cdkrkvcvkqp''qh'kmgi crñf twi "wugtu'qt'crneqj qrñcdwugtu0"

Vj g'URJ C'y krñeqpukfgt'crñetgf kdrg'gxkf gpeg."kpenwf kpi "dw\/pqv'ko kvgf "vq."cp{ "tgeqtf "qh" cttguvu'qt'eqpxkevkqpu'qh'j qwugj qrf "o go dgtu'tgrcvgf "vq'\yj g"wug'qh'kmgi crñf twi u'qt'\yj g" cdwug"qh'crneqj qrñcpf "cp{ "tgeqtf u'qt'qyj gt'f qewo gpvcvkqp"*qt'ñcem'qh'tgeqtf u'qt" f qewo gpvcvkqp+'uwr r qtvkpi "encko u'qh'tgj cdkrkvcvkqp''qh'kmgi crñf twi "wugtu'qt'crneqj qrñ cdwugtu0"

Kp"o cmkpi "ku'f gekukqp''vq'vgto kpcvg'\yj g'ngcug."\yj g"URJ C'y krñeqpukfgt'cnvgtpcvkxgu'cu" f guetkdgf "kp"Ugevkqp''35/KKKF "cpf "qyj gt'hcevqtu'cu'f guetkdgf "kp"Ugevkqpu'35/KKKG'cpf " 35/KKKH0'Wr qp"eqpukfgtcvkqp''qh'uwej "cnvgtpcvkxgu'cpf "hcevqtu."\yj g"URJ C'o c{."qp''c'ecug/ d{/ecug"dcuku."ej qqug"pqv'vq'vgto kpcvg'\yj g'ngcug0

## Other Serious or Repeated Violations of Material Terms of the Lease – Mandatory Lease Provisions [24 CFR 966.4(l)(2)(i) and 24 CFR 966.4(f)]

J WF "tgi wncvkqpu"tgswktg"egtvckp"vgpcpv"qdnki cvkqpu"vq"dg"kpeqtr qtcvgf "kpvq"vj g"ngcug0"Xkqncvkqpu" qh"uwej "tgi wncvqt{"qdnki cvkqpu"ctg"eqpukfgtgf "vq"dg"ugtkqwu"qt"tgr gcvgf "xkqncvkqpu"qh"vj g"ngcug"cpf " i tqwpfu"hqt"vgto kpcvkqp0"Kpekfgpvu"qh"ecwucn"qt"vj tgcvgpgf "fqo guvke"xkqngpeg."fcvkpi "xkqngpeg." ugzwcn"cuucwnv."uvcnmkpi ."qt"j wo cp"vtchhkemkpi "o c{"pqv"dg"eqpuvtwgf "cu"ugtkqwu"qt"tgr gcvgf " xkqncvkqpu"qh"vj g"ngcug"d{"vj g"xkevko "qt"vj tgcvgpgf "xkevko "]46"EHT "70 4227*e+*3+0"

### URJ C"Rqnke{"

Vj g"URJ C"y knn"vgto kpcvg"vj g"ngcug"hqt"vj g"hqnnqy kpi "xkqncvkqpu"qh"vgpcpv"qdnki cvkqpu" wpfgt"vj g"ngcug<

Hcknwtg"vq"o cmg"r c{o gpvu"f wg"wpfgt"vj g"ngcug."kpenwfkpi "pqpr c{o gpv"qh"tgpv"*ugg"Ej cr vgt " : "hqt"f gvcknu"r gtvckpkpi "vq"ngcug"tgswktgo gpvu"hqt"r c{o gpv"f wg+="

Tgr gcvgf "ncvg"r c{o gpv"qh"tgpv"qt"qvj gt"ej cti gu0Hqwt"ncvg"r c{o gpvu"y kj kp"c"34/o qpvj " r gtkqf "uj cnn"eqpuvkwwg"c"tgr gcvgf "ncvg"r c{o gpv0"

Hcknwtg"vq"hwnhknn"vj g"hqnnqy kpi "j qwugj qnf "qdnki cvkqpu<

Pqv"vq"cuuki p"vj g"ngcug"qt"vq"uwdngcug"vj g"f y gnnkpi "wpkv0"Uwdngcukpi "kpenwf gu" tgegkxkpi "r c{o gpv"vq"eqxgt"tgpv"cpf "wvknkv{"equvu"d{"c"r gtuqp"nkxkpi "kp"vj g"wpkv" y j q"ku"pqv"nkuvgf "cu"c"hco kn{"o go dgt0"

Pqv"vq"r tqxkf g"ceeqo o qf cvkqpu"hqt"dqctf gtu"qt"nqf i gtu"

Vq"wug"vj g"f y gnnkpi "wpkv"uqngn{"cu"c"r tkxcvg"f y gnnkpi "hqt"vj g"vgpcpv"cpf "vj g" vgpcpvu"j qwugj qnf "cu"kf gpvkhkgf "kp"vj g"ngcug."cpf "pqv"vq"wug"qt"r gto kv"ku"wug"hqt" cp{"qvj gt"r wtr qug"

Vq"cdkf g"d{"pgeguuct{"cpf "tgcuqpcdng"tgi wncvkqpu"r tqo wni cvgf "d{"vj g"URJ C"hqt" vj g"dgpghkv"cpf "y gn/dgkpi "qh"vj g"j qwukpi "r tqlgev"cpf "vj g"vgpcpvu"y j kej "uj cnn"dg" r quvgf "kp"vj g"r tqlgev"qhhkeg"cpf "kpeqtr qtcvgf "d{"tghgtgpeg"kp"vj g"ngcug"

Vq"eqo r n{"y kj "cnn"qdnki cvkqpu"ko r qugf "wr qp"vgpcpvu"d{"cr r nkecdng"r tqxkukqpu"qh" dwknf kpi "cpf "j qwukpi "eqf gu"o cvgtkcn{"chhgevkpi "j gcnj "cpf "uchgv{"

Vq"nggr "vj g"f y gnnkpi "wpkv"cpf "uwej "qvj gt"ctgcu"cu"o c{"dg"cuuki pgf "vq"vj g"vgpcpv" hqt"vj g"vgpcpvu"gzenwukxg"wug"kp"c"engcp"cpf "uchg"eqpf kvkqp"

Vq"f kur qug"qh"cnn"cuj gu."i ctdci g."twddkuj ."cpf "qvj gt"y cuvg"htqo "vj g"f y gnnkpi "wpkv" kp"c"ucpkvct{"cpf "uchg"o cppgt"

Vq'wug'qpn{'kp'c'tgcuqpcdng'o cppgt'cm'gngevtkecn'r nwo dkpi .'ucpkxct{.'j gcvkpi .'' xgpvkncvkpi .'ckt/eqpf kvkqpkpi 'cpf 'qyj gt'hcekrkvkgu'cpf 'cr r wtvgpcpegu'kpemwf kpi '' grgxcvqtu''

Vq'tghtckp'htqo .'cpf 'vq'ecwug'vj g'j qwugj qrf 'cpf 'i wguvu'vq'tghtckp'htqo 'f guvtq{kpi .'' f ghcekpi .'f co ci kpi .'qt'tgo qxkpi 'cp{'r ctv'qh'vj g'f y gmkpi 'wpkv.'qt'vq'r tqlgev''

Vq'r c{'tgcuqpcdng'ej cti gu'*qyj gt'vj cp'hqt'pqto cm'y gct'cpf 'vgct+'hqt'vj g'tgr ckt'qh'' f co ci gu'vq'vj g'f y gmkpi 'wpkv.'qt'vq'vj g'r tqlgev'*kpemwf kpi 'f co ci gu'vq'r tqlgev'' dwknf kpi u.'hcekrkvkgu'qt'eqo o qp'ctgcu+'ecwugf 'd{'vj g'vgpcpv.'c'o go dgt'qh'vj g'' j qwugj qrf 'qt'c'i wguv''

Vq'cev.'cpf 'ecwug'j qwugj qrf 'o go dgtu'qt'i wguvu'vq'cev.'kp'c'o cppgt'y j kej 'y knl'pqv'' f kuwtvd'qyj gt'tgukf gpwø'r gceghwn'gplq{o gpv'qh'yj gkt'ceeqo o qf cvkqpu'cpf 'y knl'dg'' eqpf wekxg'vq'o ckpvckpkpi 'yj g'r tqlgev'kp'c'f gegpv.'uchg'cpf 'ucpkxct{'eqpf kvkqp''

Kp'o cmkpi 'ku'f gekukqp'vq'vgto kpcvg'vj g'ngcug.'vj g'URJ C'y knl'eqpukf gt'cngtpcvkxgu'cu'' f guetkdgf 'kp'Ugevkqp'35/KKKF 'cpf 'qyj gt'hcevqtu'cu'f guetkdgf 'kp'Ugevkqpu'35/KKKG'cpf '' 35/KKKH0'Wr qp'eqpukf gtcvkqp'qh'uwej 'cngtpcvkxgu'cpf 'hcevqtu.'yj g'URJ C'o c{.'qp'c'ecug/ d{/ecug'dcuku.'ej qqug'pqv'vq'vgto kpcvg'vj g'ngcug0

# 13-III.C. OTHER AUTHORIZED REASONS FOR TERMINATION [24 CFR 966.4(l)(2) and (5)(ii)(B)]"

J WF "cwvj qtk| gu'RJ Cu'\q'\gto kpcvg'\j g'ngcug'hqt'tgcuqpu'qvj gt'\j cp'\j qug'f guetkdgf "kp'\j g' rtgxkqwu'ugevkqpu0'Vj gug'tgcuqpu'ctg'tghgttgf "\q'cu'õqvj gt'i qqf "ecwug0ö"

## Other Good Cause [24 CFR 966.4(l)(2)(ii)(B) and (C)]"

J WF "tgi wncvkqpu'uvcvg'\j cv'\j g'URJ C'o c{ "\gto kpcvg'\gpcpe{ "hqt'qvj gt'i qqf "ecwug0'Vj g' tgi wncvkqpu'rtqxkf g'c'hgy "gzco rngu'qh'qvj gt'i qqf "ecwug."dwv'f q'pqv'ko kv'\j g'URJ C'\q'qpn{ " \j qug'gzco rngu0'Vj g'Xkqngpeg'ci ckpuv'Y qo gp'Cev'rtqj kdkvu'RJ Cu'htqo "eqpukf gtkpi "kpekf gpvu'qh' cewcn'qt'\j tgcvgpgf "f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv"uvcmkpi ."qt'j wo cp" vtchhkemkpi "cu'õqvj gt'i qqf "ecwugö'hqt'\gto kpcvkpi "\j g'cuukuvcpeg."\gpcpe{."qt'qeewrcpe{ "tki j wu'qh' \j g'xkevko "qt'\j tgcvgpgf "xkevko "qh'uwej "xkqngpeg]ugg'46 EHT '702227 *e+*3+ 0'

### URJ C'Rqnke{"

Vj g'URJ C'y knn'\gto kpcvg'\j g'ngcug'hqt'\j g'hqnqy kpi "tgcuqpu0'

*Fugitive Felon or Parole Violator.* Kh'c'\gpcpv'ku'hnggkpi "\q'cxqkf 'rtqugewkqp."qt'ewuvqf { " qt'eqphkpgo gpv'chvgt'eqpxkevkqp."hqt'c'etko g."qt'cwgo rv'\q'eqo o kv'c'etko g."\j cv'ku'c' hgnqp{ "wpf gt'\j g'ncy u'qh'\j g'rnceg'htqo "y j kej "\j g'kpf kxkf wcn'hnggu."qt'\j cv."kp'\j g'ecug'qh' \j g'Uvcvg'qh'P gy "Lgtug{."ku'c'j ki j "o kuf go gcpqt+'qt'xkqncvkpi "c'eqpf kvkqp'qh'rtqdcvkqp'qt' rctqng'ko rqugf "wpf gt'hgf gtcn'qt'uvcvg'ncy 0'

*Persons subject to sex offender registration requirement.* Kh'cp{ "o go dgt'qh'\j g'j qwugj qnf " j cu."f wtkpi "\j gkt'ewttgpv'rwdnke'j qwukpi "\gpcpe{."dgeqo g'uwdlgev'\q'c'tgi kuvtcvkqp" tgswktgo gpv'wpf gt'c'uvcvg'ugz'qhhgpf gt'tgi kuvtcvkqp'rtqi tco 0'

F kueqxgt{ 'qh'hcevu'chvgt'cf o kuukqp'\q'\j g'rtqi tco "\j cv'y qwnf 'j cxg'o cf g'\j g'\gpcpv' kpgnki kdng"

F kueqxgt{ 'qh'o cvgtkcn'hcnug'uvcvgo gpvu'qt'htcwf 'd{ "\j g'\gpcpv'kp'eqppgevkqp'y kj "cp" crrnkecvkqp'hqt'cuukuvcpeg'qt'y kj "c'tggzco kpcvkqp'qh'kpeqo g"

Hcknwtg'\q 'hwtpkuj "uwej "kphqto cvkqp'cpf "egtvkhkecvkqpu'tgi ctf kpi "hco kn{ "eqo rqukvkqp'cpf " kpeqo g'cu'o c{ "dg'pgeguuct{ "hqt'\j g'URJ C'\q'o cmg'f gvgto kpcvkqpu'y kj "tgurgev'\q'tgpv." gnki kdknkv{ ."cpf "\j g'crrtqrtkcvgpguu'qh'\j g'f y gnkpi "wpkv'uk| g"

Hcknwtg'\q 'vtcpuhgt'\q 'cp'crrtqrtkcvg'uk| g'f y gnkpi "wpkv'dcugf 'qp'hco kn{ "eqo rqukvkqp."wrqp" crrtqrtkcvg'pqvkeg'd{ "\j g'URJ C'\j cv'uwej "c'f y gnkpi "wpkv'ku'cxckncdng"

Hcknwtg'\q 'rgto kv'ceeguu'\q 'j g'wpkv'd{ "\j g'URJ C'chvgt'rtqrgt'cf xcpeg'pqvkhkecvkqp'hqt'\j g' rwtrqug'qh'rgthqto kpi "tqwvkpg'kpurgevkqpu'cpf 'o ckpvgpcpeg."hqt'o cmkpi "ko rtqxgo gpvu'qt' tgrcktu."qt'\q 'uj qy "\j g'f y gnkpi "wpkv'hqt're/ngcukpi ."qt'y kj qwv'cf xcpeg'pqvkeg'kh'\j gtg'ku' tgcuqpcdng'ecwug'\q 'dgnkgxg'\j cv'cp'go gti gpe{ "gzkuvu"

Hcknwtg'\q 'rtqo rvn{ 'kphqto "\j g'URJ C'qh'\j g'dktj ."cf qrvkqp'qt'eqwtv/cy ctf gf "ewuvqf { "qh'c" ej knf 0'Kp'uwej "c'ecug."rtqo rvn{ "o gcpu'y kj kp'32 'dwukpguugu'f c{u'qh'\j g'gxgpv0'

Hcknwtg'\q 'cdkf g'd{ "\j g'rtqxkukqpu'qh'\j g'URJ C'rgv'rqnke{"

Kh'\j g'hco kn{ 'j cu'dtgcej gf "\j g'\gto u'qh'c'tgrc{o gpv'ci tggo gpv'gpvgtgf "kpvq'y kj "\j g'RJ C"

Kh'c'hco kn{ 'o go dgt'j cu'xkqncvgf "hgf gtcn'uvcvg."qt'nqecn'ncy "\j cv'ko rqugu'qdnki cvkqpu'kp" eqppgevkqp'y kj "\j g'qeewrcpe{ "qt'wug'qh'\j g'rtgo kugu0'

Kh'c'j qwugj qhf "o go dgt'j cu'gpi ci gf "kp'qt'yj tgcvgpgf "xkqngpv'qt'cdwukxg'dgj cxkqt'qy ctf "
URJ C'r gtuqppgn0'

> *Abusive or violent behavior towards SPHA personnel* "kpenwf gu'xgtdcn'cu'y gnn'cu'"
> r j {ukecn'cdwug'qt'xkqngpeg0'Wug'qh'tcekcn'gr kj gvu."qt'qyj gt'ncpi wci g."y tkvvgp'qt'"
> qtcn'yj cv'ku'ewuvqo ctkn{'wugf "vq'kpvko kf cvg'o c{'dg'eqpukf gtgf "cdwukxg'qt'xkqngpv'"
> dgj cxkqt0'

> *Threatening* "tghgtu'vq'qtcn'qt'y tkvvgp'yj tgcu'qt'r j {ukecn'i guwtgu'yj cv'eqo o wplecvg"
> kpvgpv'vq'cdwug'qt'eqo o kv'xkqngpeg0'

Kp'o cklpi "ku'f gekukqp'vq'vgto kpcvg."yj g'URJ C'y knn'eqpukf gt'cnvgtpcvkxgu'cu'
f guetkdgf "kp'Ugevkqp'35/KKKF "cpf 'qyj g'hcevqtu'f guetkdgf "kp'Ugevkqpu'35/KKKG'cpf "
35/KKKH0'Wr qp'eqpukf gtcvkqp'qh'uwej "cnvgtpcvkxgu'cpf 'hcevqtu."yj g'URJ C'o c{."qp'c'ecug/
d{/ecug'dcuku."ej qqug'pqv'vq'vgto kpcvg'yj g'ngcug0'

## Family Absence from Unit [24 CFR 982.551(i)]

Kh'ku'tgcuqpcdng'yj cv'yj g'hco kn{'o c{'dg'cdugpv'htqo "yj g'r wdnke'j qwukpi "wpkv'hqt'dtkgh'r gtkqf u0'
J qy gxgt."yj g'URJ C'pggf u'c'r qnke{'qp'j qy 'nqpi "yj g'hco kn{'o c{'dg'cdugpv'htqo "yj g'wpkv0'
Cdugpeg'kp'yj ku'eqpvgzv'o gcpu'yj cv'pq'o go dgt'qh'yj g'hco kn{'ku'tgukfkpi "kp'yj g'wpkv0'

URJ C'Rqnke{'

Vj g'hco kn{'o wuv'uwr r n{'cp{'kphqto cvkqp'qt'egtvkhkecvkqp'tgs wguvgf "d{'yj g'URJ C'vq'xgtkh{'
yj cv'yj g'hco kn{'ku'nkxkpi "kp'yj g'wpkv."qt'tgncvkpi "vq'hco kn{'cdugpeg'htqo "yj g'wpkv."kpenwfkpi "
cp{'RJ C/tgs wguvgf "kphqto cvkqp'qt'egtvkhkecvkqp'qp'yj g'r wtr qugu'qh'hco kn{'cdugpegu0'Vj g'
hco kn{'o wuv'eqqr gtcvg'y kvj "yj g'URJ C'hqt'yj ku'r wtr qug0'

Vj g'hco kn{'o wuv'r tqo r vn{'pqvkh{'yj g'URJ C'y j gp'cnn'hco kn{'o go dgtu'y knn'dg'cdugpv'htqo "
yj g'wpkv'hqt'cp'gzvgpf gf 'r gtkqf 0'Cp'gzvgpf gf 'r gtkqf 'ku'f ghkpgf 'cu'cp{'r gtkqf 'i tgcvgt'yj cp'
52'ecngpf ct'f c{u0'Kp'uwej "c'ecug'r tqo r vn{'o gcpu'y kyj kp'32'dwukpguu'f c{u'qh'yj g'uvctv'qh'
yj g'gzvgpf gf 'cdugpeg0'

Kh'c'hco kn{'ku'cdugpv'htqo "yj g'r wdnke'j qwukpi "wpkv'hqt'o qtg'yj cp'3: 2'eqpugewvkxg'f c{u."
cpf 'yj g'hco kn{'f qgu'pqv'cf gs wcvgn{'xgtkh{'yj cv'yj g{'ctg'nkxkpi "kp'yj g'wpkv."yj g'URJ C'y knn'
vgto kpcvg'yj g'ngcug'hqt'qyj gt'i qqf 'ecwug0'

*Abandonment of the unit.* "Kh'yj g'hco kn{'cr r gctu'vq'j cxg'xcecvgf 'yj g'wpkv'y kyj qw'i kxkpi "
r tqr gt'pqvkeg."yj g'URJ C'y knn'hqnnqy "uvcvg'cpf "nqecn'ncpf nqtf /vgpcpv'ncy 'r gtvckpkpi "vq'
cdcpf qpo gpv'dghqtg'vcnkpi "r quuguukqp'qh'yj g'wpkv0'Kh'pgeguuct{."yj g'URJ C'y knn'ugewtg'yj g'
wpkv'ko o gf kcvgn{'vq'r tgxgpv'xcpf cnkuo "cpf "qyj gt'etko kpcn'cevkxkv{0'

## 13-III.D. ALTERNATIVES TO TERMINATION OF TENANCY

### Exclusion of Culpable Household Member [24 CFR 966.4(l)(5)(vii)(C)]

Cu"cp"cnvgtpcvkxg"vq"vgto kpcvkqp"qh"vj g"ngcug"hqt"etko kpcn"cevkxkv{"qt"cneqj qn"cdwug"J WF "r tqxkf gu" yj cv"yj g"URJ C"o c{"eqpukf gt"gzenwukqp"qh"yj g"ewnr cdng"j qwugj qnf "o go dgt0"Uwej "cp"cnvgtpcvkxg" ecp"dg"wugf "hqt"cp{"qyj gt"tgcuqp"y j gtg"uwej "c"uqnwvkqp"cr r gctu"xkcdng"kp"ceeqtf cpeg"y kj "URJ C" r qnke{0"

Cf f kvkqpcn{."wpf gt"yj g"Xkqngpeg"ci ckpuv"Y qo gp"Cev."yj g"URJ C"o c{"dkhwtecvg"c"ngcug"kp"qtf gt" vq"vgto kpcvg"yj g"gpcpe{"qh"cp"kpf kxkf wcn'y j q"ku"c"vgpcpv"qt"nry hwn'qeewr cpv"qh"c"wpkv"cpf "gpi ci gu" kp"etko kpcn'cevkxkv{"f ktgevn{"tgncvgf "vq"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn'uvcnmkpi ." qt"j wo cp"vtchhkemkpi 0"

#### URJ C"Rqnke{"

Vj g"URJ C"y kn'eqpukf gt"tgswktkpi "vj g"vgpcpv"vq"gzenwf g"c"j qwugj qnf "o go dgt"kp"qtf gt"vq" eqpvkpwg"vq"tgukf g"kp"vj g"cuukuvgf "wpkv."y j gtg"vj cv"j qwugj qnf "o go dgt"j cu"r ctvkekr cvgf "kp" qt"dggp"ewnr cdng"hqt"cevkqp"qt"hcknwtg"vq"cev"vj cv"y ctcpvu"vgto kpcvkqp0"

Cu"c"eqpf kvkqp"qh"vj g"hco kn{øu"eqpvkpwgf "qeewr cpe{."vj g"j gcf "qh"j qwugj qnf "o wuv"egtvkh{" yj cv"yj g"ewnr cdng"j qwugj qnf "o go dgt"j cu"xcecvgf "vj g"wpkv"cpf "y kn'pqv"dg"r gto kvvgf "vq"xkukv" qt"vq"uvc{"cu"c"i wguv"kp"vj g"cuukuvgf "wpkv0Vj g"hco kn{"o wuv"r tgugpv"gxkf gpeg"qh"vj g"hqto gt" j qwugj qnf "o go dgtøu"ewttgpv"cf f tguu"wr qp"URJ C"tgswguv0"

### Repayment of Family Debts"

#### URJ C"Rqnke{"

Kh"c"hco kn{"qy gu"co qwpvu"vq"yj g"URJ C."cu"c"eqpf kvkqp"qh"eqpvkpwgf "qeewr cpe{."yj g"URJ C" y kn'tgswktg"yj g"hco kn{"vq"tgr c{"yj g"hwnn"co qwpv"qt"vq"gpvgt"kpvq"c"tgr c{o gpv"ci tggo gpv." y kyj kp"52"f c{u"qh"tgegkxkpi "pqvkeg"htqo "yj g"URJ C"qh"yj g"co qwpv"qy gf 0"Ugg"Ej cr vgt"38" hqt"r qnkekgu"qp"tgr c{o gpv"ci tggo gpvu0"

# 13-III.E. CRITERIA FOR DECIDING TO TERMINATE TENANCY

C"URJ C"yj cv'j cu'i tqwpf u'vq"vgto kpcvg"c"vgpcpe{"ku'pqv'tgswktgf "vq"f q"uq. "gzegr v'cu"gzr nckpgf "kp" Rctv"KK'qh'vj ku'ej cr vgt. "cpf "o c{ "eqpukf gt"cnn'qh'vj g"ektewo uvcpegu'tgngxcpv'vq"c"r ctvkewnct"ecug" dghqtg"o cmkpi "c"f gekukqp0

## Evidence [24 CFR 982.553(c)]

Hqt"etko kpcn'cevkxkv{. "J WF "r gter ku'vj g"URJ C"vq"vgto kpcvg"vj g"ngcug"kh'c"*preponderance of the evidence*"kpf kecvgu"vj cv'c"j qwugj qnf "o go dgt"j cu"gpi ci gf "kp"vj g"cevkxkv{. "tgi ctf nguu"qh"y j gvj gt" vj g"j qwugj qnf "o go dgt"j cu"dggp"cttguvgf "qt"eqpxkevgf. "cpf "y kj qw'ucvkuh{ kpi "vj g"uvcpf ctf "qh" r tqqh'wugf "hqt"c"etko kpcn'eqpxkevkqp0

URJ C"Rqnke{

Vj g"URJ C"y knn'wug"vj g"r tgr qpf gtcpeg"qh"vj g"gxkf gpeg"cu"vj g"uvcpf ctf "hqt"o cmkpi "cnn" vgto kpcvkqp"f gekukqpu0

*Preponderance of the evidence*"ku"f ghkpgf "cu"gxkf gpeg"y j kej "ku"qh"i tgcvgt"y gki j v'qt"o qtg" eqpxkpekpi "vj cp"vj g"gxkf gpeg"y j kej "ku"qhhgtgf "kp"qr r qukvkqp"vq"kv=vj cv'ku. "gxkf gpeg"y j kej " cu'c"y j qng"uj qy u"vj cv'vj g"hcev'uqwi j v'vq"dg"r tqxgf "ku"o qtg"r tqdcdng"vj cp"pqv0" Rtgr qpf gtcpeg"qh'vj g"gxkf gpeg"o c{"pqv'dg"f gvgto kpgf "d{"vj g"pwo dgt"qh'y kvpguugu."dw'd{" vj g"i tgcvgt"y gki j v'qh'cnn'gxkf gpeg0

## Consideration of Circumstances [24 CFR 966.4(l)(5)(vii)(B)]

Cnjqwij "kv'ku'tgswktgf "vj cv'egtvckp'ngcug'r tqxkukqpu'gzkuv'hqt'etko kpcn'cevkxkv{'cpf "cnqqj qn'cdwug."
J WF "r tqxkfgu'vj cv'vj g"URJ C"o c{ "eqpukfgt'cnl'ektewo uvcpeg'tgngxcpv'vq'c'r ctvkewnct'ecug'kp"
qtfgt "vq'f gvgto kpg"y j gyj gt "qt 'pqv'vq'vgto kpcvg"vj g"ngcug0'

Uwej "tgngxcpv'ektewo uvcpeg'ecp'cnuq'dg'eqpukfgtgf "y j gp'vgto kpcvkpi "vj g"ngcug'hqt'cp{'qyj gt "
tgcuqp0'

URJ C'Rqnke{ "

Vj g'URJ C'y knl'eqpukfgt'vj g'hqmqy kpi "hcevu"cpf "ektewo uvcpeg'dghqtg'f gekf kpi "y j gyj gt "
vq'vgto kpcvg'vj g'ngcug'hqt'cp{'qh'vj g'J WF "tgswktgf "ngcug'r tqxkukqpu'qt'hqt'cp{'qyj gt "
tgcuqpu<'

Vj g'ugtkqwupguu'qh'vj g'qhhgpf kpi "cevkqp."gur gekcn{'y kj "tgur gev'vq'j qy "kv'y qwf "
chhgev'qyj gt 'tgukf gpvuø'uchgv{ 'qt 'r tqr gtv{ "

Vj g'gzvgpv'qh'r ctvkekr cvkqp'qt "ewnr cdknkv{ 'qh'vj g'ngcugj qnf gt."qt 'qyj gt 'j qwugj qnf "
o go dgtu. "kp'vj g'qhhgpf kpi "cevkqp. "kpenwf kpi "y j gyj gt "vj g"ewnr cdng'o go dgt 'ku'c'
o kpqt. "c'r gtuqp'y kj 'f kucdknkvkgu. "qt '%cu'f kucwuugf "hwtyj gt 'kp'ugevkqp'35/KKKH;'c'
xkevko "qh'f qo guvke'xkqngpeg. 'f cvkpi 'xkqngpeg. 'ugzwcn'cuucwnv. 'utcnkkpi .'qt 'j wo cp"
vtchhkemkpi "

Vj g'ghhgevu'vj cv'vj g'gxkevkqp'y knl'j cxg'qp'qyj gt 'hco kn{'o go dgtu'y j q'y gtg'pqv'
kpxqnxgf "kp'vj g'cevkqp'qt 'hcknwtg'vq'cev'

Vj g'ghhgev'qp'vj g'eqo o wpkv{ 'qh'vj g'vgto kpcvkqp. 'qt 'qh'vj g'URJ Cøu'hcknwtg'vq'
vgto kpcvg'vj g'vgpcpe{ "

Vj g'ghhgev'qh'vj g'URJ Cøu'f gekukqp'qp'vj g'kpvgi tkv{ 'qh'vj g'r wdnke'j qwukpi 'r tqi tco "

Vj g'f go cpf "hqt 'j qwukpi 'd{'gnki kdng'hco knkgu'y j q'y knl'cdj gtg'vq'ngcug"
tgur qpukdknkvkgu"

Vj g'gzvgpv'vq'y j kej "vj g'ngcugj qnf gt 'j cu'uj qy p'r gtuqpcn'tgur qpukdknkv{ 'cpf "
y j gyj gt 'vj g{'j cxg'vcmgp'cnl'tgcuqpcdng'uvgr u'vq'r tgxgpv'qt 'o kki cvg'vj g'qhhgpf kpi "
cevkqp"

Vj g'ngpi yj 'qh'vko g'ukpeg'vj g'xkqncvkqp'qeewttgf ."kpenwf kpi 'vj g'ci g'qh'vj g'kpf kxkf wcn'
cv'vj g'vko g'qh'vj g'eqpf wev."cu'y gnl'cu'vj g'hco kn{øu'tgegpv'j kuvqt{."cpf "vj g"
nkmgnkj qqf "qh'hcxqtcdng'eqpf wev'kp'vj g'hwvwtg"

Y j kng"c"tgeqtf "qt"tgeqtfu"qh"cttguv'y kn'pqv"dg"wugf "cu"vj g"uqng"dcuku'hqt"
vgto kpcvkqp."cp"cttguv'o c{."j qy gxgt."vtki i gt"cp"kpxguvki cvkqp"vq"f gvgto kpg"y j gvj gt"
vj g"r ctvekr cpv'cewcm{"gpi ci gf "kp"f kus wcnlh{kpi "etko kpcn'cevkxkv{0'Cu'r ctv'qh'ku"
kpxguvki cvkqp."vj g"URJ C"o c{"qdvckp"vj g"r qnleg"tgr qtv'cuuqekcvgf "y kj "vj g"cttguv'
cpf "eqpukf gt"vj g"tgr qtvgf "ektewo uvcpegu"qh"vj g"cttguv0'Vj g"URJ C"o c{"cnuq"
eqpukf gt<"

    Cp{"uvcvg o gpvu"o cf g"d{"vj g"kpeguugu"qt"vj g"r ctvekr cpv'pqv'kpenwf gf "kp"vj g"
r qnleg"tgr qtv'

    Y j gvj gt"etko kpcn'ej cti gu"y gtg"hlngf "

    Y j gvj gt."kh'hlngf ."etko kpcn'ej cti gu"y gtg"cdcpf qpgf ."f kuo kuugf ."pqv'
r tqugewgf ."qt"wnko cvgn{"tguwngf "kp"cp"ces wkvcn'

    Cp{"qvj gt"gxkf gpeg"tgngxcpv'vq"f gvgto kpkpi "y j gvj gt"qt"pqv'vj g"r ctvekr cpv'
gpi ci gf "kp"f kus wcnlh{kpi "cevkxkv{"

Gxkf gpeg"qh'etko kpcn'eqpf wev'y kn'dg"eqpukf gtgf "kh'kv'kpf kecvgu'c"f go qpuvtcdng"tkum'
vq"uchgv{"cpf 'qt"r tqr gtv{0""

Kp"vj g"ecug"qh'r tqi tco "cdwug."vj g"f qnct'co qwpv'qh"vj g"wpf gt r ckf "tgpv'cpf "y j gvj gt"
qt"pqv'c"hcnug"egtvkhlecvkqp"y cu'uki pgf "d{"vj g"hco kn{"

## Consideration of Rehabilitation [24 CFR 966.4(l)(5)(vii)(D)]"

J WF "cwj qtk{ gu'RJ Cu'\q'\cng'kpvq'eqpukf gtcvkqp"y j gyj gt"c'hj qwugj qnf "o go dgt'y j q'hcf "wugf "knngicn'f twi u'qt'cdwugf "cnegj qn'cpf "ku'pq'nqpi gt'gpi ci kpi "kp'uwej "wug'qt'cdwug'ku'r ctvkekr cvkpi "kp" qt'j cu'uweeguuhwn{'eqo r ngvgf "c'uwr gtxkugf "f twi "qt'cnegj qn'tgj cdknkvcvkqp'r tqi tco 0'

### URJ C'Rqnke{ "

Kp''f gvgto kpkpi "y j gyj gt"q'\gto kpcvg''hj g'ngcug''hqt"knngicn'f twi "wug'qt'c'r cwgtp'qh'knngicn' f twi "wug."qt'hqt'cdwug'qt'c'r cwgtp'qh'cdwug'qh'cnegj qn'd{'c'j qwugj qnf "o go dgt'y j q'ku'pq" nqpi gt'gpi ci kpi "kp'uwej "wug'qt'cdwug."y j g'URJ C'y knl'eqpukf gt"y j gyj gt'uwej "j qwugj qnf " o go dgt'j cu'uweeguuhwn{'eqo r ngvgf "c'uwr gtxkugf "f twi "qt'cnegj qn'tgj cdknkvcvkqp'r tqi tco 0'

Hqt''y j ku'r wtr qug"y j g'URJ C'y knl'tgs wktg"y j g''\gpcpv'\q'uwdo kv'gxkf gpeg'qh'y j g'j qwugj qnf " o go dgtøu'uweeguuhwn'eqo r ngvkqp'qh'c'uwr gtxkugf "f twi "qt'cnegj qn'tgj cdknkvcvkqp'r tqi tco 0'

## Reasonable Accommodation [24 CFR 966.7]

Kk'y j g'hco kn{ "kpenwf gu'c'r gtuqp'y kj "f kucdknkvkgu."y j g'URJ Cøu'f gekukqp'\q'\gto kpcvg"y j g'hco kn{øu" ngcug'ku'uwdlgev'\q'eqpukf gtcvkqp'qh'tgcuqpcdng'ceeqo o qf cvkqp'kp'ceeqtf cpeg"y kj "46"EHT "Rctv'. 0''

### URJ C'Rqnke{ "

Kk'c'hco kn{ "kpf kecvgu'y j cv'y j g'dgj cxkqt'qh'c'hco kn{ "o go dgt"y kj "c'f kucdknkv{ "ku'y j g'tgcuqp" hqt''c'r tqr qugf "\gto kpcvkqp'qh'ngcug."y j g'URJ C'y knl'f gvgto kpg"y j gyj gt'y j g'dgj cxkqt"ku" tgncvgf "\q'y j g'f kucdknkv{0'Kk'uq."wr qp'y j g'hco kn{øu'tgs wguv."y j g'URJ C'y knl'f gvgto kpg" y j gyj gt'cnvgtpcvkxg'o gcuwtgu'ctg'cr r tqr tkcvg'cu'c'tgcuqpcdng'ceeqo o qf cvkqp0'Vj g'URJ C" y knl'qpn{'eqpukf gt"ceeqo o qf cvkqpu'y j cv'ecp'tgcuqpcdn{'dg'gzr gevgf '\q'cf f tguu'y j g" dgj cxkqt'y j cv'ku'y j g'dcuku'qh'y j g'r tqr qugf 'ngcug'\gto kpcvkqp0Ugg'Ej cr vgt"4"hqt"c" f kuewuukqp'qh'tgcuqpcdng'ceeqo o qf cvkqp0'

## Nondiscrimination Limitation [24 CFR 966.4(l)(5)(vii)(F)]

Vj g'URJ Cøu'gxkevkqp'cevkqpu'o wuv'dg'eqpukuvgpv'y kj "hckt'j qwukpi "cpf "gs wcn'qr r qtwpkv{ " r tqxkukqpu'qh'46"EHT "703270'

# 13-III.F. TERMINATIONS RELATED TO DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, STALKING, OR HUMAN TRAFFICKING

Vj ku'ugevkqp''cf f tguugu''vj g'r tqvgevkqpu''ci ckpuv''vgto kpcvkqp''qh''vgpcpe{ ''vj cv''vj g'Xkqngpeg''ci ckpuv' Y qo gp''Cev''*XCY C+''r tqxkf gu''hqt''r wdnke''j qwukpi ''tgukf gpvu''y j q''ctg''xkevko u''qh''f qo guvke'' xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''uvcnmkpi .''qt''j wo cp''vtchhkemkpi 0'Hqt'i gpgtcn'XCY C'' tgswktgo gpvu''cpf ''URJ C''r qnkekgu''r gtvckpkpi ''vq ''pqvkhkecvkqp.''f qewo gpvcvkqp.''cpf ''eqphkf gpvkcnkv{.'' ugg ''ugevkqp'38/XKK.'qh''vj ku'CEQR.''y j gtg''f ghkpkvkqpu''qh''mg{ 'XCY C''vgto u''ctg''cnuq''nqecvgf 0'

## VAWA Protections against Termination [24 CFR 5.2005(c)]

XCY C''r tqxkf gu''vj cv''pq''r gtuqp''o c{ 'f gp{ ''cuukuvcpeg.''vgpcpe{.''qt''qeewr cpe{ ''tki j vu''vq 'r wdnke '' j qwukpi ''vq 'c ''vgpcpv''qp''vj g''dcuku''qt''cu'c ''f ktgev''tguwnv''qh''etko kpcn'cevkxkv{ 'f ktevn{ ''tgncvkpi ''vq '' f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcnmkpi ''vj cv''ku'gpi ci gf ''kp''d{ 'c ''o go dgt''qh'' vj g''j quugj qnf ''qh''vj g''vgpcpv''qt''cp{ 'i wguv''qt''qvj gt''r gtuqp''wpf gt''vj g''eqpvtqn'qh''vj g''vgpcpv.''kh''vj g'' vgpcpv''qt''chhknkcvgf ''kpf kxkf wcn'ku'vj g'xkevko ''qt''vj tgcvgpgf ''xkevko ''qh'uwej ''f qo guvke'xkqngpeg.''f cvkpi '' xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcnmkpi '']HT ''P qvkeg': 18135_0'

XCY C''hwtvj gt''r tqxkf gu''vj cv''kpekf gpvu''qh''cevwcn'qt''vj tgcvgpgf ''f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.'' ugzwcn'cuucwnv.''qt''uvcnmkpi ''o c{ ''pqv''dg''eqpuvtwgf ''gkvj gt''cu'ugtkqwu''qt''tgr gcvgf ''xkqncvkqpu''qh''vj g'' ngcug''d{ ''vj g''xkevko ''qt''vj tgcvgpgf ''xkevko ''qh''uwej ''xkqngpeg''qt''cu'i qqf ''ecwug''hqt''vgto kpcvkpi ''vj g'' vgpcpe{ ''qt''qeewr cpe{ ''tki j vu''qh''vj g''xkevko ''qh''uwej ''xkqngpeg']46 'EHT ''704227*e+*3+.'HT ''P qvkeg'' : 18135_]

- Á    Cnvj qwi j ''vj g'XCY C'4244''uvcvwvg''f qgu''pqv''ur gekhkecnn{ 'kpenwf g'j wo cp''ttchhkemkpi ''kp''vj g''nkuv' qh'xkevko u'r tqvgevgf ''wpf gt''XCY C.''kp'4244'J WF ''dgi cp''kpenwf kpi ''j wo cp''ttchhkemkpi ''cu'r ctv' qh''vj g''nkuv''qh'xkevko u'r tqvgevgf ''wpf gt''XCY C'*cu''uggp'kp''P qvkegu'RKI ''4244/28.'RKI ''4244/44.'' cpf ''RKI ''4244/46+0'Kp''vj g''cdugpeg''qh'c ''hkpcn'twng''ko r ngo gpvkpi ''XCY C'4244''cpf ''vq 'o kttqt'' J WF øu'tgegpv''wuci g.''vj ku'r qnke{ ''kpenwf gu''j wo cp''ttchhkemkpi ''kp''cf f kvkqp''vq ''f qo guvke'xkqngpeg.'' f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''cpf ''uvcnmkpi ''cp{ y j gtg''uwej ''c ''nkuv'cr r gctu0'

RJ Cu'cpf ''qy pgtu''o c{ ''pqv''eqgteg.''kpvko kf cvg.''vj tgcvgp.''kpvgthgtg''y kj .''qt''tgvcnkcvg''ci ckpuv'cp{ '' r gtuqp''y j q''gzgtekugu''qt''cuukuvu''qt''gpeqwtci gu'c ''r gtuqp''vq ''gzgtekug''cp{ 'tki j vu''qt''r tqvgevkqpu''wpf gt'' XCY C'']HT ''P qvkeg'316145_0'

## Limits on VAWA Protections [24 CFR 5.2005(d) and (e), FR Notice 8/6/13]

Y j kng "XCY C 'r tqj kdku'c 'URJ C 'htqo "wukpi 'f qo guvke'xkqngpeg. 'f cvkpi 'xkqngpeg. 'ugzwcn'cuucwn." uvcmkpi ., 'qt 'j wo cp 'vtchhkemkpi "cu 'vj g 'ecwug 'hqt 'c 'vteo kpcvkqp 'qt 'gxkevkqp'cevkqp'ci ckpuv'c 'r wdnke" j qwukpi "vgpcpv'y j q 'ku'vj g 'xkevko "qh'vj g 'cduug. 'vj g 'r tqvgevkqpu'kv'r tqxkfgu'ctg 'pqv'cduqnwvg0 Ur gekhkecm{<

- XCY C 'f qgu 'pqv'mo kv'c 'URJ C øu 'qyj gty kug 'cxckncdng 'cwyj qtkv{ 'vq 'vgto kpcvg 'cuukuvcpeg 'vq 'qt' gxkev'c 'xkevko "hqt 'ngcug 'xkqncvkqpu'pqv'r tgo kugf "qp 'cp 'cev 'qh'f qo guvke'xkqngpeg. 'f cvkpi " xkqngpeg. 'ugzwcn'cuucwn.'uvcmkpi ., 'qt 'j wo cp 'vtchhkemkpi 'r tqxkfkpi "r tqxkfkpi "vj cv'vj g 'URJ C 'f qgu 'pqv' uwdlgev'vj g 'xkevko "vq 'c 'o qtg 'f go cpf kpi "uvcpf ctf "vj cp 'vj g 'uvcpf ctf 'vq 'y jej "kv'j qnf u 'qyj gt' vgpcpvu0

- XCY C 'f qgu 'pqv'mo kv'c 'URJ C øu 'cwyj qtkv{ 'vq 'vgto kpcvg 'vj g 'vgpcpe{ 'qh'cp{ 'r wdnke 'j qwukpi " vgpcpv'kh'vj g 'URJ C 'ecp 'f go qpuvtcvg 'cp 'cewcn'cpf "ko o kpgpv'vj tgcv'vq 'qyj gt 'vgpcpvu'qt 'vj qug " go r nq{gf 'cv'qt 'r tqxkfkpi "ugtxkeg 'vq 'vj g 'r tqr gtv{ 'kh'vj cv'vgpcpvøu'vgpcpe{ 'ku'pqv'vgto kpcvgf 0

J WF 'tgi wncvkqpu'f ghkpg *actual and imminent threat* 'vq 'o gcp 'y qtf u. 'i guwtgu. 'cevkqpu. 'qt 'qyj gt' kpfkecvqtu'qh'c 'r j {ukecn'vj tgcv'vj cv *c+'ku'tgcn *d+'y qwf "eewt 'y kj kp 'cp 'ko o gf kcvg 'ko g 'htco g." cpf "*e+'eqwf "tguwn'kp 'f gcvj "qt 'ugtkqwu'dqf kn{ 'j cto "]46'EHT '704227 *f+'4 'cpf "*g+0 'Kp " f gvgto kpkpi "y j gyj gt 'cp 'kpf kxkf wcn'y qwf "r qug 'cp 'cewcn'cpf "ko o kpgpv'vj tgcv. 'vj g 'hcevqtu'vq 'dg" eqpukf gtgf "kpenwf g<

- Vj g 'f wtcvkqp 'qh'vj g 'tkum'

- Vj g 'pcwtg 'cpf "ugxgtkv{ 'qh'vj g 'r qvgpvkcn'j cto "

- Vj g 'nkmgnkj qqf "vj cv'vj g 'r qvgpvkcn'j cto "y kn'qeewt "

- Vj g 'ngpi yj "qh'ko g 'dghqtg 'vj g 'r qvgpvkcn'j cto "y qwf "qeewt "]46'EHT '704227 *g+"

Kp 'qtf gt 'vq 'f go qpuvcvg 'cp 'cewcn'cpf "ko o kpgpv'vj tgcv. 'vj g 'URJ C 'o wuv'j cxg 'qdlgevkxg 'gxkf gpeg" qh'y qtf u. 'i guwtgu. 'qt 'qyj gt 'kpf kecvqtu0 Gxgp 'y j gp 'c 'xkevko "r qugu 'cp 'cewcn'cpf " ko o kpgpv'vj tgcv. 'j qy gxgt. 'J WF 'tgi wncvkqpu'cwyj qtk| g 'c 'URJ C 'vq 'vgto kpcvg 'vj g 'xkevko øu' cuukuvcpeg 'õqpn{ 'y j gp 'vj gtg 'ctg 'pq 'qyj gt 'cevkqpu'vj cv'eqwf "dg 'vcmgp 'vq 'tgf weg 'qt 'gnko kpcvg 'vj g" vj tgcv. 'kpenwf kpi "dw 'pqv'mo kvgf "vq 'vtcpuhgttkpi "vj g 'xkevko "vq 'c 'f khhgtgpv'wpkv. 'dcttkpi "vj g" r gtr gvtcvqt 'htqo "vj g 'r tqr gtv{. 'eqpvcevkpi "ncy "gphqtego gpv'vq 'kpetgcug 'r qnkeg 'r tgugpeg 'qt 'f gxgnqr " qyj gt 'r ncpu'vq 'mggr 'vj g 'r tqr gtv{ 'uchg. 'qt 'uggmkpi 'qyj gt 'ngicn'tgo gf kgu'vq 'r tgxgpv'vj g 'r gtr gvtcvqt" htqo "cevkpi 'qp 'c 'vj tgcvö ]46'EHT '704227 *f+*5+0 Cf f kvkqpcm{. 'J WF 'tgi wncvkqpu'uvcvg 'vj cv' tguvtkevkqpu'õr tgf kecvgf 'qp 'r wdnke 'uchgv{ 'ecppqv'dg 'dcugf 'qp 'uvgtgqv{r gu. 'dw 'o wuv'dg 'vckqtgf 'vq" r ctvkewnctk| gf "eqpegtpu'cdqw 'kpf kxkf wcn'tgukf gpwö ]46'EHT '704227 *f+*5+0

<u>URJ C'Rqrke{</u>

Kp'fgvgto kpkpi 'yjgyjgt'c'rwdrke'jqwukpi 'vgpcpv'yjq'ku'c'xkevko 'qh'fqo guvke'xkqngpeg.' fcvkpi 'xkqngpeg.'ugzwcn'cuucwnv.'uvcmkpi .'qt'jwo cp'ctrhhkemkpi 'ku'cp'cewcn'cpf 'ko o kpgpv' yjtecv'vq'qyjgt'vgpcpvu'qt'yjqug'go rnq{gf 'cv'qt'rtqxkfkpi 'ugtxkeg'vq'c'rtqrgtv{.'vjg'URJ C' yknn'eqpukfgt'vjg'hqmqykpi .'cpf 'cp{'qyjgt'tgngxcpv.'hcevqtu<

>	Y j gyjgt'vj g'vj tecv'ku'vqy ctf 'cp'go rnq{gg'qt'vgpcpv'qyjgt'vjcp'vjg'xkevko 'qh' f qo guvke'xkqngpeg.'f cvkpi 'xkqngpeg.'ugzwcn'cuucwnv.'uvcmkpi .'qt'jwo cp'ctrhhkemkpi 

>	Y j gyjgt'vj g'vj tecv'ku'c'r j {ukecn'f cpi gt'dg{qpf 'c'urgewncvkxg'vj tecv

>	Y j gyjgt'vj g'vj tecv'ku'nkmgn{'vq'j crrgp'y ykj kp'cp'ko o gfkcvg'vko g'htco g

>	Y j gyjgt'vj g'vj tecv'vq 'qyjgt'vgpcpvu'qt'go rnq{ggu'ecp'dg'gnko kpcvgf 'kp'uqo g'qyjgt' y c{.'uwej 'cu'd{'j gnrkpi 'vj g'xkevko 'tgnqecvg'vq'c'eqphkf gpvkcn'nqecvkqp.'vtcpuhgttkpi ' yj g'xkevko 'vq'cpqyjgt'wpkv'qt'uggmkpi 'c'ngi cn'tgo gf {'vq'rtgxgpv'yjg'rgtrgvtcvqt' htqo 'cevkpi 'qp'vjg'yj tecv

Kh'yjg'vgpcpv'y kuj gu'vq'eqpvguv'vjg'URJ C ̇u'f gvgto kpcvkqp'yjcv'vjg{'ctg'cp'cewcn'cpf ' ko o kpgpv'yjtecv'vq'qyjgt'vgpcpvu'qt'go rnq{ggu.'vjg'vgpcpv'o c{'fq'uq'cu'rctv'qh'yjg' i tkgxcpeg'j gctkpi 'qt'kp'c'eqwtv'rtqeggf kpi 0

## Documentation of Abuse [24 CFR 5.2007]

<u>URJ C'Rqrke{</u>

Y j gp'cp'kpf kxkf wcn'hcekpi 'vgto kpcvkqp'qh'vgpcpe{'hqt'tgcuqpu'tgncvgf 'vq'f qo guvke' xkqngpeg.'f cvkpi 'xkqngpeg.'ugzwcn'cuucwnv.'uvcmkpi .'qt'jwo cp'vtchhkemkpi 'encko u'rtqvgevkqp' wpf gt'XCY C.'vjg'URJ C'y knn'tgswguv'kp'y tkvkpi 'vj cv'vjg'kpf kxkf wcn'rtqxkf g' f qewo gpvcvkqp'uwrrqtvkpi 'vjg'encko 'kp'ceeqtf cpeg'y kj 'vjg'rtqtkekgu'kp'ugevkqp'38/XKKF ' qh'vj ku'CEQR0

Vj g'URJ C'tgugtxgu'vjg'tki j v'vq'y ckxg'vjg'f qewo gpvcvkqp'tgswktgo gpv'kh'kv'f gvgto kpgu'vjcv' c'uvcvgo gpv'qt'qyjgt'eqttqdqtcvkpi 'gxkf gpeg'htqo 'vjg'kpf kxkf wcn'y knn'uwhhkeg0'Kp'uwej 'ecugu' yj g'URJ C'y knn'f qewo gpv'vj g'y ckxgt'kp'vjg'kpf kxkf wcnu'hkng0

**Terminating or Evicting a Perpetrator of Domestic Violence**

Cnjqwij "XCYC'rtqxkfgu'rtqvgevkqp'htqo "vgtokpcvkqp'hqt'xkevkou'qh'fqoguvke'xkqngpeg."kv'fqgu"
pqv'rtqxkfg'uwej 'rtqvgevkqp'hqt'rgtrgvtcvqtu0Kp'hcev."XCYC'i kxgu'vj g'URJC'vj g'gzrnkekv'
cwvjqtkv{'vq'dkhwtecvg'c'ngcug."qt'vgto xpg'c'jqwugjqnf "o go dgt"htqo "c'ngcug."õkp"qtfgt'vq'gxkev."
tgo xpg."qt'vgtokpcvg'cuukuvcpeg'vq'cp{'kpfkxkfwcn'y jq'ku'c'vgpcpv'qt'ncy hwnqeewrcpv'qh'vjg"
jqwukpi "cpf "y jq'gpicigu'kp'etkokpcn'cevkxkv{'fktgevn{'tgncvkpi "vq'fqoguvke'xkqngpeg.'fcvkpi "
xkqngpeg.'ugzwcn'cuucwn."qt'uvcnmkpi "ci ckpuv'cp'chhknkcvgf "kpfkxkfwcn'qt'qvjgt'kpfkxkfwcn'y kvj qww'
gxkevkpi .'tgo xpkpi .'vgtokpcvkpi "cuukuvcpeg'vq.'qt'qvjgty kug'r gpcnk| kpi "c'xkevko "qh'uwej "etkokpcn'
cevkxkv{'y j q'ku'cnuq'c'vgpcpv'qt'ncy hwnqeewrcpv'qh'vjg'jqwukpi ö"]HT "P qveg": 18135_0'O qtgqxgt."
J WF "tgi wncvkqpu'ko r qug'qp'vjg'URJC'vjg'qdnki cvkqp'vq'eqpukfgt'ngcug'dkhwtecvkqp'kp'cp{ "
ektewo uvcpeg'kpxqnxkpi "fqo guvke'xkqngpeg.'fcvkpi "xkqngpeg.'uvcnmkpi ."qt'j wo cp'vtchhkemkpi "]ugg"
46 EHT "; 8806*g+*; +0'

Ur gekhke'ngcug'ncpi wci g'chhkto kpi "vj g'URJ Cøu'cwvj qtkv{'vq'dkhwtecvg'c'ngcug'ku'pqv'pegeguuct{."cpf "
vj g'cwvj qtkv{'uwr gtugf gu'cp{'qecn'uvcvg."qt'hgf gtcn'ncy 'vq'vj g'eqpvtct{0J qy gxgt."kh'vj g'URJ C"
ej qqugu'vq'gzgtekug'ku'cwvj qtkv{'vq'dkhwtecvg'c'ngcug.'kv'o wuv'hqnnqy "cp{'r tqegf wtgu'r tguetkdgf "d{ "
J WF "qt'd{'cr r nkecdng'qecn'uvcvg."qt'hgf gtcn'ncy "hqt'gxkevkqp.'ngcug'vgtokpcvkqp.'qt'vgtokpcvkqp'qh'
cuukuvcpeg0Vj ku'o gcpu'vj cv'vj g'URJ C'o wuv'hqnnqy "vj g'uco g'twngu'y j gp'vgtokpcvkpi "qt'gxkevkpi "
cp'kpfkxkfwcn'cu'kv'y qwf "y j gp'vgtokpcvkpi "qt'gxkevkpi 'cp'gpvktg'hco kn{"]HT "P qveg'5138129_0'
J qy gxgt."r gtr gvtcvqtu'uj qwf "dg'i kxgp'pq'o qtg'vj cp'52'f c{uø'pqveg'qh'vgtokpcvkqp'kp'o quv'ecugu"
]P qveg'RKI "4239/2: _0'

    <u>URJ C'Rqnke{"</u>

    Vj g'URJ C'y knn'dkhwtecvg'c'hco kn{øu'ngcug'cpf "vgtokpcvg'vj g'vgpcpe{'qh'c'hco kn{'o go dgt "
kh'vj g'URJ C'fgvgtokpgu'vj cv'vj g'hco kn{'o go dgt'j cu'eqo o kvvgf "etko kpcn'cevu'qh'r j {ukecn'
xkqngpeg'ci ckpuv'qvj gt'hco kn{'o go dgtu'qt'qvj gtu0Vj ku'cevkqp'y knn'pqv'chhgev'vj g'vgpcpe{"
qt'r tqi tco "cuukuvcpeg'qh'vj g'tgo ckpkpi .'pqpewr cdng'hco kn{'o go dgtu0"

    Kp'o cmkpi "ku'f gekukqp.'vj g'URJ C'y knn'eqpukf gt'cnn'etgf kdng'gxkf gpeg."kpenwf kpi ."dww'pqv'
nko kvgf "vq.'c'uki pgf "egtvkhkecvkqp'*hqto "J WF/75: 4+'qt'qvj gt'f qewo gpvcvkqp'qh'cdwug"
uwdo kvvgf "vq'vj g'URJ C'd{'vj g'xkevko "kp'ceeqtf cpeg'y kj '"j ku'ugevkqp'cpf "ugevkqp'38/
XKKF 0Vj g'URJ C'y knn'cnuq'eqpukf gt'vj g'hcevqtu'kp'ugevkqp'350KKKG0Wr qp'uwej "
eqpukf gtcvkqp.'vj g'URJ C'o c{.'qp'c'ecug/d{/ecug'dcuku.'ej qqug'pqv'vq'dkhwtecvg'vj g'ngcug"
cpf "vgtokpcvg'vj g'vgpcpe{'qh'vj g'ewnr cdng'hco kn{'o go dgt0"

    Kh'vj g'URJ C'f qgu'dkhwtecvg'vj g'ngcug'cpf "vgtokpcvg'vj g'vgpcpe{'qh'vj g'ewnr cdng'hco kn{"
o go dgt."kv'y knn'f q'uq'kp'ceeqtf cpeg'y kj '"vj g'ngcug."cr r nkecdng'ncy ."cpf "vj g'r qnkekgu'kp'vj ku"
CEQR0Kh'vj g'r gtuqp'tgo qxgf "htqo "vj g'ngcug'y cu'vj g'qpn{'vgpcpv'gnki kdng'vq'tgegkxg"
cuukuvcpeg.'vj g'URJ C'o wuv'r tqxkf g'cp{'tgo ckpkpi "vgpcpv'c'ej cpeg'vq'guvcdnkuj "gnki kdknkv{"
hqt'vj g'wpkv0Kh'vj g'tgo ckpkpi "vgpcpv'ecppqv'f q'uq.'vj g'URJ C'o wuv'r tqxkf g'vj g'vgpcpv'
tgcuqpcdng'vko g'vq'hkpf 'pgy 'j qwukpi "qt'vq'guvcdnkuj "gnki kdknkv{'hqt'cpqvj gt'j qwukpi "
r tqi tco "eqxgtgf "wpf gt'XCYC0'

# PART IV: NOTIFICATION REQUIREMENTS, EVICTION PROCEDURES AND RECORD KEEPING"

## 13-IV.A. OVERVIEW

J WF "tgi wncvkqpu"ur gekh{ "vj g"tgswktgo gpvu"hqt"vj g"pqvkeg"vj cv"o wuv"dg"r tqxkf gf "r tkqt"vq"ngcug" vgto kpcvkqp0Vj ku"r ctv"f kuewuugu"vj qug"tgswktgo gpvu"cpf "vj g"ur gekhke"tgswktgo gpvu"vj cv"r tgegf g" cpf "hqmqy "vgto kpcvkqp"hqt"egtvckp'etko kpcn'cevkxkvkgu"y j kej "ctg"cf f tguugf "kp"vj g"tgi wncvkqpu0" Vj ku"r ctv'cnuq "f kuewuugu"ur gekhke"tgswktgo gpvu"r gtvckpkpi "vq"vj g"cewcn'gxkevkqp"qh"hco knkgu"cpf " tgeqtf "ngigr kpi 0'

## 13-IV.B. CONDUCTING CRIMINAL RECORDS CHECKS [24 CFR 5.903(e)(ii) and 24 CFR 960.259]

J WF "cwj qtk{ gu"RJ Cu"vq "eqpf wev'etko kpcn'tgeqtf u"ej gemu"qp"r wdnke "j qwukpi "tgukf gpvu"hqt"ngcug" gphqtego gpv'cpf "gxkevkqp0URJ C"r qnke{ f gvgto kpgu"y j gp"vj g"URJ C"y knn'eqpf wev'uwej "ej gemu0"

URJ C"Rqnke{"

Vj g"URJ C"y knn'eqpf wev'etko kpcn'tgeqtf u"y j gp"kv'j cu"eqo g"vq "vj g"cwgpvkqp"qh"vj g" URJ C. "gkvj gt"htqo "nqecn'ncy "gphqtego gpv'qt"d{ "qvj gt"o gcpu. "vj cv'cp "kpf kxkf wcn'j cu" gpi ci gf "kp"vj g"f guvtwevkqp"qh"r tqr gtv{ . "gpi ci gf "kp"xkqngpv'cevkxkv{"ci ckpuv'cpqvj gt"r gtuqp." qt"j cu"kpvgthgtgf "y kvj "vj g"tki j v'vq "r eaghwn'gplq{o gpv'qh"vj g"r tgo kugu"qh"qvj gt"tgukf gpu0" Uwej "ej gemu"y knn'cnuq "kpenwf g"ugz "qhhgpf gt"tgi kuvtcvkqp"kphqto cvkqp0Kp"qtf gt "vq"qdvckp" uwej "kphqto cvkqp. "cnn'cf wnv'j qwugj qnf "o go dgtu"o wuv'uki p"eqpugpv'hqto u"hqt"tgngcug"qh" etko kpcn'eqpxkevkqp"cpf "ugz "qhhgpf gt"tgi kuvtcvkqp"tgeqtf u"qp "cp "cppwcn'dcuku0'

Vj g"URJ C"o c{ "pqv'r cuu'cnqpi "vq "vj g"vgpcpv'vj g"equvu'qh"c"etko kpcn'tgeqtf u"ej gem0'

# 13-IV.C. DISCLOSURE OF CRIMINAL RECORDS TO FAMILY [24 CFR 5.903(f), 24 CFR 5.905(d) and 24 CFR 966.4(l)(5)(iv)]

Kp"eqpfwevkpi "etko kpcrì tgeqtfu'ej gemu. "kh'vj g"URJ C"wugu'vj g"cwvj qtkv{"qh'46"EHT"70, 25"cpf " 70, 27"vq"qdvckp"uwej "kphqto cvkqp."egtvckp'r tqvgevkqpu"o wuv'dg"chhqtfgf "vj g"vgpcpv'dghqtg"cp{ " cf xgtug"cevkqp"ku'cmgp0 Kp"uwej "ecugu'kh'vj g"URJ C"qdvckpu"etko kpcrì tgeqtfu"kphqto cvkqp"htqo "c" uvcvg"qt"nqecnì ci gpe{"uj qy kpi "vj cv'c"j qwugj qnf "o go dgt'j cu'dggp"eqpxkevgf "qh'c"etko g."qt"ku" uwdlgev'vq"c"ugz"qhhgpfgt'tgi kuvtcvkqp'tgs wktgo gpv'tgngxcpv'vq"ngcug"gphqtego gpv'qt"gxkevkqp."vj g" URJ C"o wuv'pqvkh{"vj g'j qwugj qnf "qh'vj g'r tqr qugf "cevkqp"cpf "o wuv'r tqxkfg"vj g"uwdlgev'qh'vj g" tgeqtf "cpf "vj g"vgpcpv'c"eqr {"qh'uwej "kphqto cvkqp."cpf "cp"qr r qtwpkv{"vq"f kur wvg"vj g"ceewtce{"cpf " tgngxcpeg"qh'vj g"kphqto cvkqp"dghqtg"cp"gxkevkqp"qt"ngcug"gphqtego gpv'cevkqp"ku'cmgp0"

<u>URJ C"Rqnke{</u>

Kp"cnnìecugu'y j gtg"etko kpcrì qt"ugz"qhhgpfgt'tgi kuvtcvkqp"kphqto cvkqp"y qwnf "tguwnv'kp" ngcug"gphqtego gpv'qt"gxkevkqp."vj g"URJ C"y knnìpqvkh{"vj g'j qwugj qnf "kp"y tkvkpi "qh'vj g" r tqr qugf "cf xgtug"cevkqp"cpf "y knnìr tqxkfg"vj g"uwdlgev'qh'vj g"tgeqtf "cpf "vj g"vgpcpv'c"eqr {" qh'uwej "kphqto cvkqp."cpf "cp"qr r qtwpkv{"vq"f kur wvg"vj g"ceewtce{"cpf "tgngxcpeg"qh'vj g" kphqto cvkqp"dghqtg"cp"gxkevkqp"qt"ngcug"gphqtego gpv'cevkqp"ku'cmgp0

Vj g"hco kn{"y knnìdg"i kxgp"32"dwukpguu'f c{u'htqo "vj g"f cvg"qh'vj g"URJ C"pqvkeg."vq"f kur wvg" vj g"ceewtce{"cpf "tgngxcpeg"qh'vj g"kphqto cvkqp0 Kh'vj g"hco kn{"f qgu'pqv'eqpvcev'vj g"URJ C"vq" f kur wvg"vj g"kphqto cvkqp"y kj kp"vj cv'32"dwukpguu'f c{'r gtkqf ."vj g"URJ C"y knnìr tqeggf "y kj " vj g"vgto kpcvkqp"cevkqp0

Uj qwnf "vj g"vgpcpv'pqv'gzgtekug"vj gkt'tki j v'vq"f kur wvg"r tkqt"vq"cp{"cf xgtug"cevkqp."vj g"vgpcpv' uvknnìcu'vj g'tki j v'vq"f kur wvg"kp"vj g'i tkgxcpeg'j gctkpi "qt"eqwtv'vtkcn0"

## 13-IV.D. LEASE TERMINATION NOTICE [24 CFR 966.4(l)(3); Notice PIH 2021-29]

### Form, Delivery, and Content of the Notice"

Pqvkegu"qh"ngcug"vgto kpcvkqp"o wuv"dg"kp"y tkvkpi 0"Vj g"pqvkeg"o wuv"uvcvg"y j g"urgekhke"i tqwpfu"hqt"
vgto kpcvkqp."y j g"f cvg"y j g"vgto kpcvkqp"y kn'vcmg"r nceg."y j g"tgukf gpvou"tki j v"vq"tgr n{"vq"y j g"
vgto kpcvkqp"pqveg."cpf "y j gkt"tki j v"vq"gzco kpg"URJ C"f qewo gpvu"f ktgevn{"tgngxcpv"vq"y j g"
vgto kpcvkqp"qt"gxkevkqp0"Kh'y j g"URJ C"f qgu"pqv"o cmg"y j g"f qewo gpvu"cxckncdng"hqt"gzco kpcvkqp"
wr qp"tgs wguv"d{"y j g"vgpcpv."y j g"URJ C"o c{"pqv"r tqeggf "y kj "y j g"gxkevkqp"]46"EHT"; ; 806'o +0"

#### URJ C"Rqnke{"

Kh'y j g"URJ C"qhhgtu"tgo qvg"j gctkpi u."y j g"pqvkeg"y kn'cnuq"uvcvg"y j cv"y j g"tgukf gpv"o c{"
tgs wguv"c"tgo qvg"j gctkpi 0'

Kh'y j g"URJ C"y kn'tgs wktg"y j cv"y j g"j gctkpi "dg"eqpf wevgf "tgo qvgn{."cv"y j g"io g"y j g"pqvkeg"ku"
ugpv"vq"y j g"tgukf gpv"kphqto kpi "y j go "qh"y j g"tki j v"vq"tgs wguv"c"j gctkpi ."y j g"tgukf gpv"y kn'dg"
pqvkhkgf "y j cv"y j g"j gctkpi "y kn'dg"eqpf wevgf "tgo qvgn{0'Vj g"tgukf gpv"y kn'dg"kphqto gf "qh"y j g"
r tqeguugu"kpxqnxgf "kp"c"tgo qvg"j gctkpi "cpf "y j cv"y j g"URJ C"y kn'r tqxkf g"vgej pkecn'
cuukuvcpeg."kh'pggf gf ."dghqtg"y j g"j gctkpi 0'

Hwtyj gt."f wtkpi "y j g"r gtkqf "qh"iko g"hqt"y j kej "J WF "f gvgto kpgu"y j cv'c"pciqpcn'go gti gpe{"tgs wktgu"
cf f kikqpcn'iko g"hqt"hco kgu"vq"ugewtg"hwpf kpi ."cn'vgto kpcvkqp"pqvkhecikqpu"hqt"pqpr c{o gpv"qh"
tgpv"o wuv"kpenwf g."cv'c"o kpko wo ."y j g"ncpi wci g"r tqxkf gf "kp"y j g"Cr r gpf kz"qh"Pqvkeg"RKI "4243/4; 0'

Y j gp"y j g"URJ C"ku"tgs wktgf "vq"qhhgt"y j g"tgukf gpv"cp"qr r qtwpkv{"hqt"c"i tkgxcpeg"j gctkpi ."y j g"
pqvkeg"o wuv"cnuq"kphqto "y j g"tgukf gpv"qh"y j gkt"tki j v"vq"tgs wguv"c"j gctkpi "kp"ceeqtf cpeg"y kj "y j g"
URJ Cøu"i tkgxcpeg"r tqegf wtg0"Kp'y jgug"ecugu."y j g"vgpcpe{"ujcnl'pqv"vgto kpcvg"wpiki"y j g"io g"hqt"y j g"
vgpcpv"vq"tgs wguv"c"i tkgxcpeg"j gctkpi "j cu"gzr ktgf "cpf "y j g"i tkgxcpeg"r tqegf wtg"j cu"dggp"
eqo r ngvgf 0'

Y j gp"y j g"URJ C"ku"pqv"tgs wktgf "vq"qhhgt"y j g"tgukf gpv"cp"qr r qtwpkv{"hqt"c"i tkgxcpeg"j gctkpi "
dgecwug"J WF "j cu"o cf g"c"f wg"r tqeguu"f gvgto kpcvkqp"cpf "y j g"ngcug"vgto kpcvkqp"ku"hqt"etko kpcn'
cevkxkv{"y j cv"y j tgcvgpu"j gcnj ."uchgv{"qt"tki j v"vq"r gceghwn'gplq{o gpv"qt"hqt"f twi /tgncvgf "etko kpcn'
cevkxkv{."y j g"pqvkeg"qh"ngcug"vgto kpcvkqp"o wuv"uvcvg"y j cv"y j g"vgpcpv"ku"pqv"gpikngf "vq"c"i tkgxcpeg"
j gctkpi "qp"y j g"vgto kpcvkqp0"Kh'o wuv"ur gekh{"y j g"lwf kekcn'gxkevkqp"r tqegf wtg"vq"dg"wugf "d{"y j g"
URJ C"hqt"gxkevkqp"qh"y j g"vgpcpv."cpf "uvcvg"y j cv'J WF "j cu"f gvgto kpgf "y j cv"y j g"gxkevkqp"r tqegf wtg"
r tqxkf gu"y j g"qr r qtwpkv{"hqt"c"j gctkpi "kp"eqwtv"y j cv'eqpvckpu"y j g"dcuke"gngo gpvu"qh"f wg"r tqeguu"cu"
f ghkpgf "kp"J WF "tgi wncvkqpu0"Vj g"pqvkeg"o wuv"cnuq"uvcvg"y j gyj gt"y j g"gxkevkqp"ku"hqt"c"etko kpcn'
cevkxkv{"y j cv"y j tgcvgpu"y j g"j gcnj ."uchgv{."qt"tki j v"vq"r gceghwn'gplq{o gpv"qh"y j g"r tgo kugu"qh"qyj gt"
tgukf gpvu"qt"go r nq{ggu"qh"y j g"URJ C."qt"hqt"c"f twi /tgncvgf "etko kpcn'cevkxkv{"qp"qt"qhh"y j g"
r tgo kugu0'

<u>URJ C'Rqnke{</u>"

Vj g'URJ C'y km'cwgo r v'vq'f gnkxgt'pqvkegu'qh'ngcug'vgto kpcvkqp'f ktgevn{ 'vq'vj g'vgpcpv'qt'cp cf wn'o go dgt'qh'vj g'j qwugj qnf 0Ki'uwej 'cwgo r v'hcknu.'vj g'pqvkeg'y km'dg'ugpv'd{ 'hktuv/encuu" o ckn'vj g'uco g'f c{0

Cnn'pqvkegu'qh'ngcug'vgto kpcvkqp'y km'kpenwf g'c'eqr {'qh'vj g'hqto u'J WF /75: 4'cpf 'J WF / 75: 2'vq'ceeqo r cp{ 'vj g'vgto kpcvkqp'pqvkeg0Cp{ 'vgpcpv'y j q'encko u'vj cv'vj g'ecwug'hqt" vgto kpcvkqp'kpxqnxgf 'f qo guvke'xkqngpeg.'f cvkpi 'xkqngpeg.'ugzwcn'cuucwnv.'uvcnmkpi .'qt" j wo cp'vtchhkemkpi 'qh'y j kej 'vj g'vgpcpv'qt'chhknkcvgf 'kpf kxkf wcn'qh'vj g'vgpcpv'ku'vj g'xkevko " y km'dg'i kxgp'vj g'qr r qtwpkv{ 'vq'r tqxkf g'f qewo gpvcvkqp'kp'ceeqtf cpeg'y kj 'vj g'r qnkekgu'kp" ugevkqpu'35/KKKH'cpf '38/XKKF 0

## Timing of the Notice [24 CFR 966.4(l)(3)(i); 24 CFR 966.8; Notice PIH 2021-29]

Vj g'URJ C'o wuv'i kxg'y tkwgp'pqvkeg'qh'ngcug'vgto kpcvkqp'qh<

- Á F wtkpi 'vj g'r gtkqf 'qh'vko g'hqt'y j kej 'J WF 'f gvgto kpgu'vj cv'c'pcvkqpcn'go gti gpe{ 'tgs wktgu" cf f kkqpcn'vko g'hqt'hco knkgu'vq'ugewtg'hgf gtcn'hwpf kpi 'vj cv'ku'cxckncdng'f wg'vq'c'Rtgukf gpkcn' f genctcvkqp'qh'c'pcvkqpcn'go gti gpe{ .'cv'ngcuv'52'f c{u'htqo 'vj g'f cvg'vj g'vgpcpv'tgegkxgu'vj g" pqvkeg'kp'vj g'ecug'qh'hcknwtg'vq'r c{ 'tgpv

- Á Y j gp'uwej 'go gti gpe{ 'ku'pqv'r tgugpv.'36'ecngpf ct 'f c{u'kp'vj g'ecug'qh'hcknwtg'vq'r c{ 'tgpv

- Á C'tgcuqpcdng'r gtkqf 'qh'vko g'eqpukf gtkpi 'vj g'ugtkqwupguu'qh'vj g'ukwcvkqp'*dwv'pqv'vq'gzeggf " 52'ecngpf ct 'f c{u+

    Ki'vj g'j gcnj 'qt'uchgv{ 'qh'qvj gt'tgukf gpvu.'URJ C'go r nq{ggu.'qt'r gtuqpu'tgukf kpi 'kp'vj g" ko o gf kcvg'xkekpkv{ 'qh'vj g'r tgo kugu'ku'vj tgcvgpgf "

    Ki'cp{ 'o go dgt'qh'vj g'j qwugj qnf 'j cu'gpi ci gf 'kp'cp{ 'f twi /tgncvgf 'etko kpcn'cevkxkv{ 'qt" xkqngpv'etko kpcn'cevkxkv{ "

    Ki'cp{ 'o go dgt'qh'vj g'j qwugj qnf 'j cu'dggp'eqpxkevgf 'qh'c'hgnqp{ "

- Á 52'ecngpf ct 'f c{u'kp'cp{ 'qvj gt'ecug.'gzegr v'vj cv'kh'c'uvcvg'qt'nqecn'ncy 'cmqy u'c'uj qtvgt'pqvkeg" r gtkqf .'uwej 'uj qtvgt'r gtkqf 'uj cm'cr r n{ "

    <u>URJ C'Rqnke{</u>"

    Vj g'URJ C'y km'i kxg'y tkwgp'pqvkeg'qh'52'ecngpf ct 'f c{u'htqo 'vj g'f cvg'vj g'vgpcpv'tgegkxgu" vj g'pqvkeg'hqt'pqpr c{o gpv'qh'tgpv'*f wtkpi 'pcvkqpy kf g'go gti gpe{ 'qtf gtu+'qt'36'ecngpf ct " f c{u'htqo 'vj g'f cvg'vj g'vgpcpv'tgegkxgu'vj g'pqvkeg'hqt'pqpr c{o gpv'qh'tgpv'*wr qp'gzr ktcvkqp" qh'pcvkqpy kf g'go gti gpe{ 'qtf gtu+0Hqt'cm'qvj gt'ngcug'vgto kpcvkqpu.'vj g'URJ C'y km'i kxg'52" f c{u'y tkwgp'pqvkeg'qt.'kh'uvcvg'qt'nqecn'ncy 'cmqy u'nguu'vj cp'52'f cu.'uwej 'uj qtvgt'pqvkeg" y km'dg'i kxgp0

Vj g'Pqvkeg'vq'Xcecvg'vj cv'o c{ 'dg'tgs wktgf 'wpf gt'uvcvg'qt'nqecn'ncy 'o c{ 'dg'eqo dkpgf 'y kj 'qt'twp" eqpewttgpvn{ 'y kj 'vj g'pqvkeg'qh'ngcug'vgto kpcvkqp0

<u>URJ C'Rqnke{</u>"

Cp{ 'Pqvkeg'vq'Xcecvg'qt'Pqvkeg'vq'S wkv'vj cv'ku'tgs wktgf 'd{ 'uvcvg'qt'nqecn'ncy 'y km'***be combined with***'vj g'Pqvkeg'qh'Ngcug'Vgto kpcvkqp'wpf gt'vj ku'ugevkqp0

## Notice of Nonrenewal Due to Community Service Noncompliance [24 CFR 966.4(l)(2)(ii)(D), 24 CFR 960.603(b) and 24 CFR 960.607(b)]

Y j gp''vj g''URJ C''hkpf u''vj cv''c''hco kn{''ku''kp''pqpeqo r nkcpeg''y kvj ''vj g''eqo o wpkv{''ugtxkeg''tgs wktgo gpv.''vj g''vgpcpv''cpf ''cp{''qvj gt''pqpeqo r nkcpv''tgukf gpv''o wuv''dg''pqvkhkgf ''kp''y tkvkpi ''qh''vj ku''f gvgto kpcvkqp0'Pqvkegu''qh''pqpeqo r nkcpeg''y knn''dg''kuuwgf ''kp''ceeqtf cpeg''y kvj ''vj g''tgs wktgo gpvu''cpf ''r qnkekgu''kp''Ugevkqp''33/KKG0'

### URJ C''Rqnke{''

Kh''chvgt''tgegkxkpi ''c''pqvkeg''qh''kpkvkcn''pqpeqo r nkcpeg''y kvj ''hco kn{''f qgu''pqv''tgs wguv''c''i tkgxcpeg''j gctkpi .''qt''f qgu''pqv''cnng''ikxj gt''eqttgevkxg''cevkqp''tgs wktgf ''d{''vj g''pqvkeg''y kvj kp''vj g''tgs wktgf ''vko ghtco g.''c''vgto kpcvkqp''pqvkeg''y knn''dg''kuuwgf ''kp''ceeqtf cpeg''y kvj ''vj g''r qnkekgu''cdqxg0'

Kh''c''hco kn{''ci tggf ''vq''ewtg''kpkvkcn''pqpeqo r nkcpeg''d{''uki pkpi ''cp''ci tggo gpv''cpf ''ku''uvknn''kp''pqpeqo r nkcpeg''chvgt''dgikp''r tqxkf gf ''vj g''34/o qpvj ''qr r qtwpkv{''vq''ewtg.''vj g''hco kn{''y knn''dg''kuuwgf ''c''pqvkeg''qh''eqpvkpwgf ''pqpeqo r nkcpeg0'Vj g''pqvkeg''qh''eqpvkpwgf ''pqpeqo r nkcpeg''y knn''dg''ugpv''kp''ceeqtf cpeg''y kvj ''vj g''r qnkekgu''kp''Ugevkqp''33/KKG0'cpf ''y knn''cnuq''ugtxg''cu''vj g''pqvkeg''qh''vgto kpcvkqp''qh''vgpcpe{0'

## Notice of Termination Based on Citizenship Status [24 CFR 5.514 (c) and (d)]

Kp''ecugu''y j gtg''vgto kpcvkqp''qh''vgpcpe{''ku''dcugf ''qp''ekvk| gpuj kr ''uvcwu.''J WF ''tgs wktgu''vj g''pqvkeg''qh''vgto kpcvkqp''vq''eqpvckp''cf f kvkqpcn''kphqto cvkqp0'Kp''cf f kvkqp''vq''cf xkukpi ''vj g''hco kn{''qh''vj g''tgcuqpu''y j ktj ''cuukuvcpeg''ku''dgkpi ''vgto kpcvgf .''vj g''pqvkeg''o wuv''cnuq''cf xkug''vj g''hco kn{''qh''cp{''qh''vj g''hqnnqy kpi ''vj cv''cr r n{<''vj g''hco kn{'u''gnki kdknkv{''hqt''r tqtcvkqp''qh''cuukuvcpeg.''vj g''etkvgtkc''cpf ''r tqegf wtgu''hqt''qdvckpkpi ''tgnkgh''wpf gt''vj g''r tqxkukqpu''hqt''r tgugtxcvkqp''qh''hco knkgu.''vj g''hco kn{'u''tki j v''vq''tgs wguv''cp''cr r gcn''vq''vj g''WUEKU''qh''vj g''tguwnwu''qh''ugeqpf ct{''xgtkhkecvkqp''qh''ko o ki tcvkqp''uvcwu''cpf ''vq''uwdo kv''cf f kvkqpcn'f qewo gpvcvkqp''qt''c''y tkvvgp''gzr ncpcvkqp''kp''uwr r qtv''qh''vj g''cr r gcn''cpf ''vj g''hco kn{'u''tki j v''vq''tgs wguv''cp''kphqto cn''j gctkpi ''y kvj ''vj g''URJ C''gkvj gt''wr qp''eqo r ngvkqp''qh''vj g''WUEKU''cr r gcn''qt''kp''nkgw''qh''vj g''WUEKU''cr r gcn0'Rngcug''ugg''Ej cr vgt''36''hqt''vj g''URJ C'u''kphqto cn''j gctkpi ''r tqegf wtgu0'

## 13-IV.E. EVICTION [24 CFR 966.4(l)(4) and 966.4(m)]

Gxlevkqp"pqvkeg"o gcpu"c"pqvkeg"vq"xcecvg.'qt"c"eqo r nckpv"qt"qvj gt"kpkvkcn'r ngcf kpi "wugf "wpf gt"uvcvg"qt"nqecn'ncy "vq"eqo o gpeg"cp"gxlevkqp"cevkqp0'Vj g"URJ C"o c{"qpn{"gxlev'vj g"vgpcpv'htqo "vj g"wpkv"d{"kpuvkwvkpi "c"eqwtv'cevkqp."wpnguu"vj g"ncy "qh'vj g"lwtkuf kevkqp"r gto ku"gxlevkqp"d{"cf o kpkuvtcvkxg"cevkqp."chvgt"c"f wg"r tqeguu'cf o kpkuvtcvkxg'j gctkpi ."cpf "y kj qw'c"eqwtv'f gvgto kpcvkqp"qh'vj g"tki j vu"cpf "rkcdkrkvkgu"qh'vj g"r ctvkgu0

### URJ C"Rqrke{"

Y j gp"c"hco kn{"f qgu"pqv"xcecvg"vj g"wpkv'chvgt"tegekr v'qh"c"vgto kpcvkqp"pqvkeg."d{"vj g"f gcf rkpg"i kxgp"kp"vj g"pqvkeg."vj g"URJ C"y kn'hqmqy "uvcu'cpf "rqecn'npf roqt /vgpcpv'rcy "kp"hkrkpi "cp"gxlevkqp"cevkqp"y kj "vj g"rqecn'eqwtv'cv'j cu"lwtkuf kevkqp"kp"uwej "ecugu0"

Ki'vj g"gxlevkqp"cevkqp"ku"hkpcnk| gf "kp"eqwtv'cpf "vj g"hco kn{"tgo ckpu"kp"qeewr cpe{"dg{qpf "vj g"f gcf rkpg"vq"xcecvg'i kxgp"d{"vj g"eqwtv."vj g"URJ C"y kn'uggm'vj g"cuukuvcpeg"qh'vj g"eqwtv'vq"tgo qxg"vj g"hco kn{'htqo "vj g"r tgo kugu'cu"r gt"uvcvg'cpf "rqecn'ncy 0"

Vj g"URJ C"o c{"pqv'r tqeggf "y kj "cp"gxlevkqp"cevkqp'kh'vj g"URJ C'j cu"pqv'o cf g"cxclncdrg"vj g"f qewo gpvu'vq"dg"wugf "kp"vj g"ecug'ci ckpuv'vj g"hco kn{.'cpf "j cu"pqv'chqtf gf "vj g"hco kn{'vj g"qr r qtwpkv{'vq"gzco kpg"cpf "eqr {'uwej 'f qewo gpvu'kp"ceeqtf cpeg"y kj "vj g"r tqxkukqpu"qh'46'EHT "; 8806*n+*5+'cpf "o +0

## 13-IV.F. NOTIFICATION TO POST OFFICE [24CFR 966.4(l)(5)(iii)(B)]

Y j gp"vj g"URJ C"gxlevu'cp"kpf kxkf wcn'qt"hco kn{"hqt"etko kpcn'cevkxkv{.'kpenwf kpi "f twi /tgncvgf "etko kpcn'cevkxkv{.'vj g"URJ C"o wuv'pqvkh{'vj g"rqecn'r quv'qhhkeg"ugtxkpi "vj g"f y gmkpi "wpkv'vj cv'vj g"kpf kxkf wcn'qt"hco kn{"ku"pq"rqpi gt"tgukf kpi "kp"vj g"wpkv0

## 13-IV.G. RECORD KEEPING

Hqt"o qtg"kphqto cvkqp"eqpegtpkpi "i gpgtcn'tgeqtf "mggr kpi ."ugg"Ej cr vgt"380

### URJ C"Rqrke{"

C"y tkvgp"tgeqtf "qh'gxgt{"vgto kpcvkqp"cpf lqt"gxlevkqp"y kn'dg"o ckpvckpgf "d{"vj g"URJ C"cv'vj g"f gxgnqr o gpv'y j gtg"vj g"hco kn{"y cu'tgukf kpi ."cpf "y kn'eqpvckp"vj g"hqmqy kpi "kphqto cvkqp<

P co g"qh'tgukf gpv.'pwo dgt"cpf "kf gpvkhkecvkqp"qh'wpkv'qeewr kgf "

F cvg"qh'vj g"pqvkeg"qh'ngcug'vgto kpcvkqp"cpf "cp{"qvj gt"pqvkegu'tgswktgf "d{"uvcvg"qt"rqecn'ncy =vj gug"pqvkegu"o c{"dg"qp"vj g"uco g"hqto "cpf "y kn'twp"eqpewttgpvn{"

Ur gekhke'tgcuqp*u+'hqt"vj g"pqvkegu."ekvkpi "vj g"rgcug"ugevkqp"qt"r tqxkukqp"vj cv'y cu"xkqrcvgf ."'cpf "qvj gt"hcevu'r gtvkpgpv'vq"vj g"kuuwkpi "qh'vj g"pqvkegu'f guetkdgf "kp"f gvckn'*qvj gt"vj cp"cp{"etko kpcn'j kuvqt{'tgr qtvu'qdvckpgf "uqrgn{'vj tqwi j "vj g"cwvj qtk| cvkqp"r tqxkf gf "kp"46'EHT "70 25"cpf "70 27+"

F cvg"cpf "o gvj qf "qh'pqvkh{kpi "vj g"tgukf gpv"

Uwo o ctkgu"qh'cp{"eqphgtgpegu'j grf "y kj "vj g"tgukf gpv'kpenwf kpi "f cvgu."pco gu"qh'eqphgtgpeg"r ctkekr cpvu."cpf "eqpenwukqpu"

# Chapter 14

## GRIEVANCES AND APPEALS

### INTRODUCTION

Vj ku'ej cr vgt'f kuewuugu'i tkgxcpegu'cpf "cr r gcnu'r gtvckpkpi "vq"URJ C"cevkqpu"qt"hcknwtgu'vq"cev'vj cv'
cf xgtugn{ "chhgev'r wdrke"j qwukpi "cr r rkecpvu'qt'tgukf gpvu0'Vj g'r qrkekgu'ctg'f kuewuugf "kp'vj g"
hqmqy kpi "vj tgg"r ctvu<

> Rctv'K"Kphqto cn'J gctkpi u'hqt'Rwdrke"J qwukpi "Cr r rkecpvu0'Vj ku'r ctv'qwwrkpgu'vj g"
> tgswktgo gpvu'cpf "r tqegf wtgu'hqt'kphqto cn'j gctkpi u'hqt'r wdrke"j qwukpi "cr r rkecpvu0'

> Rctv'KK"Kphqto cn'J gctkpi u'y kj "Tgi ctf "vq"P qpekk| gpu0'Vj ku'r ctv'f kuewuugu'kphqto cn'
> j gctkpi u'tgi ctf kpi "ekk| gpuj kr "uvcwu'cpf "y j gtg'vj g{ 'f khhgt"htqo "vj g'tgswktgo gpvu'hqt"
> i gpgtcn'cr r rkecpv'cpf "vgpcpv'i tkgxcpegu0'

> Rctv'KKK"Tgkgxcpeg'Rtqegf wtgu'hqt'Rwdrke"J qwukpi "Tgukf gpvu0'Vj ku'r ctv'qwwrkpgu'vj g"
> tgswktgo gpvu'cpf "r tqegf wtgu'j cpf rkpi "i tkgxcpegu'hqt'r wdrke"j qwukpi "tgukf gpvu0'

P qvg"vj cv'vj ku'ej cr vgt'ku'pqv'vj g"URJ C₡u'i tkgxcpeg'r tqegf wtg0'Vj g'i tkgxcpeg'r tqegf wtg'ku'c"
f qewo gpv'ugr ctcvg'htqo "vj g'CEQR0'Vj ku'ej cr vgt'qh'vj g'CEQR'r tqxkfgu'vj g'r qrkekgu'vj cv'f tkxg"
vj g'i tkgxcpeg'r tqegf wtg0'C "uco r rg'i tkgxcpeg'r tqegf wtg'ku'r tqxkfgf "cu'Gzj kdkv'36/30J qy gxgt."
r rgcug'pqvg'vj cv'vj g'r tqegf wtg'r tqxkfgf "ku'qpn{ 'c'uco r rg'cpf "ku'fguki pgf "vq"o cvej "wr 'y kj "vj g"
f ghcwmr qrkekgu'kp'vj g'o qf gn'CEQR0'Cu'uwej .'vj g'URJ C'y qwrf 'pggf "vq"o qf kf{ "cceqtf kpi n{ "
uj qwrf "cp{ "cmgtpcvkxg'r qrke{ 'f gekukqpu'dg'cf qr vgf 0'

## PART I: INFORMAL HEARINGS FOR PUBLIC HOUSING APPLICANTS

### 14-I.A. OVERVIEW

Y j gp'vj g"URJ C'o cngu'c"f gekukqp'vj cv'j cu'c"pgi cvkxg"ko r cev'qp'cp'cr r rkecpv'hco kn{ .'vj g'hco kn{ "
ku'qhvgp"gpvkvngf "vq"cr r gcn'vj g'f gekukqp0'Hqt'cr r rkecpvu.'vj g'cr r gcn'cmgu'vj g'hqto "qh'cp'kphqto cn'
j gctkpi 0'J WF "tgi wrcvkqpu'f q"pqv'r tqxkfg'c'uvtwewwtg'hqt"qt'tgswktgo gpv'tgi ctf kpi "kphqto cn'
j gctkpi u'hqt'cr r rkecpvu'*gzegr v'y kj "tgi ctf "vq"ekk| gpuj kr "uvcwu."vq"dg'eqxgtgf "kp'Rctv'KK0'Vj ku"
r ctv'f kuewuugu'vj g'URJ C'r qrkekgu'pgeguuct{ "vq"tgur qpf "vq"cr r rkecpv'cr r gcnu'vj tqwi j "vj g'kphqto cn'
j gctkpi "r tqeguu0'

## 14-I.B. INFORMAL HEARING PROCESS [24 CFR 960.208(a) and PH Occ GB, p. 58]

Kphqto crlj gctkpi u'ctg'r tqxkfgf 'hqt'r wdlke'j qwukpi "cr r lkecpvu0'Cp'cr r lkecpv'ku'uqo gqpg'y j q'j cu" cr r lkgf 'hqt'cf o kuukqp'vq 'vj g'r wdlke'j qwukpi 'r tqi tco "dwv'ku'pqv'{gv'c'vgpcpv'kp'vj g'r tqi tco 0' Kphqto crlj gctkpi u'ctg'kpvgpfgf 'vq'r tqxkfg'c'o gcpu'hqt'cp'cr r lkecpv'vq'f kur wvg'c'f gvgto kpcvkqp'qh' kpgrki kdknrkv{'hqt'cf o kuukqp'vq'c'r tqlgev']46"EHT"; 82042: *c+0'Cr r lkecpvu'vq'r wdlke'j qwukpi "ctg'pqv" gpvkvrgf 'vq 'vj g'uco g'j gctkpi 'r tqeguu'chhqtf gf 'vgpcpvu'wpfgt'vj g'URJ C'i tkgxcpeg'r tqegf wtgu']46" EHT"; 88075*c+'cpf 'RJ 'Qee'I D.'r 07: _0'

Kphqto crlj gctkpi u'r tqxkfg'cr r lkecpvu'vj g'qr r qtwwpkv{ 'vq'tgxkgy 'vj g'tgcuqpu'hqt'f gpkcn'qh' cf o kuukqp'cpf 'vq'r tgugpv'gxkfgpeg'vq'tghwvg'vj g'i tqwpfu'hqt'f gpkcn0'

## Use of Informal Hearing Process

Y j krg'vj g'URJ C'o wuv'qhhgt'vj g'qr r qtwwpkv{ 'qh'cp'kphqto crlj gctkpi 'vq'cr r lkecpvu'y j q'j cxg'dggp" f gvgto kpgf 'cu'kpgrki kdlg'hqt'cf o kuukqp.'vj g'URJ C'eqwrf 'o cng'vj g'kphqto crlj gctkpi 'r tqeguu" cxcklcdlg'vq'cr r lkecpvu'y j q'y kuj 'vq'f kur wvg'qvj gt'URJ C'cevkqpu'vj cv'cf xgtugn{'chhgev'vj go 0'

> URJ C'Rqlke{ 
>
> Vj g'URJ C'y klr'qpn{'qhhgt'kphqto crlj gctkpi u'vq'cr r lkecpvu'hqt'vj g'r wtr qug'qh'f kur wvkpi "
> f gpkcnu'qh'cf o kuukqp0'

## Notice of Denial [24 CFR 960.208(a)]

Vj g'URJ C'o wuv'i kxg'cp'cr r lkecpv'r tqo r v'pqvkeg'qh'c'f gekukqp'f gp{kpi 'gnki kdknrkv{ 'hqt'cf o kuukqp0' Vj g'pqvkeg'o wuv'eqpvckp'c'dtkgh'uvcvgo gpv'qh'vj g'tgcuqpu'hqt'vj g'URJ C'f gekukqp'cpf 'o wuv'cnuq" uvcvg'vj cv'vj g'cr r lkecpv'o c{'tgs wguv'cp'kphqto crlj gctkpi 'vq'f kur wvg'vj g'f gekukqp0'Vj g'pqvkeg'o wuv' f guetkdg'j qy 'vq'qdvckp'vj g'kphqto crlj gctkpi 0'

> URJ C'Rqlke{ 
>
> Cu'cr r lkecdlg.'vj g'URJ Cøu'pqvkeg'qh'f gpkcn'y klr'kpenwf g'kphqto cvkqp'cdqwv'tgs wktgf 'qt"
> tgs wguvgf 'tgo qvg'kphqto crlj gctkpi u0'

Y j gp'f gp{kpi 'gnki kdknrkv{ 'hqt'cf o kuukqp.'vj g'URJ C'o wuv'r tqxkfg'vj g'hco kl{ 'c'pqvkeg'qh'XCY C" tki j vu'*hqto 'J WF/75: 2+'cu'y glr'cu'vj g'J WF 'XCY C'ugnh/egtvkhkecvkqp'hqto '*hqto 'J WF/75: 4+'kp" ceeqtf cpeg'y kj 'vj g'Xkqngpeg'ci ckpuv'Y qo gp'Cev.'cpf 'cu'qwvlkpgf 'kp'38/XKKK0'Vj g'pqvkeg'cpf " ugnh/egtvkhkecvkqp'hqto 'o wuv'ceeqo r cp{'vj g'y tkwgp'pqvkhkecvkqp'qh'vj g'f gpkcn'qh'gnki kdknrkv{ " f gvgto kpcvkqp0'

Rtkqt'vq'pqvkhkecvkqp'qh'f gpkcn'dcugf 'qp'kphqto cvkqp'qdvckpgf 'htqo 'etko kpcn'qt'ugz 'qhhgpfgt" tgi kuvtcvkqp'tgeqtfu.'vj g'hco kl{.'kp'uqo g'ecugu.'o wuv'dg'i kxgp'vj g'qr r qtwwpkv{ 'vq'f kur wvg'vj g" kphqto cvkqp'kp'vj qug'tgeqtfu'y j kej 'y qwrf 'dg'vj g'dcuku'qh'vj g'f gpkcn0Ugg'Ugevkqp'5/KKKI "hqt" f gvcklu'eqpegtpkpi 'vj ku'tgs wktgo gpv0'

## Scheduling an Informal Hearing

<u>URJ C''Rqrke{''</u>

C''tgs wguv''hqt''cp''kphqto cn'j gctkpi ''o wuv''dg''o cf g''kp''y tkvkpi ''cpf ''f gnkxgtgf ''vq''vj g''URJ C''
gkyj gt''kp''r gtuqp''qt''d{''hktuv''encuu''o ckn''d{''vj g''encug''qh''vj g''dwukpguu''f c{.''pq''ncvgt''vj cp''32''
dwukpguu''f c{u''htqo ''vj g''f cvg''qh''vj g''URJ Cøu''pqvkhkecvkqp''qh''f gpkcn'qh''cf o kuukqp0''

Vj g''URJ C''y kn'schgf wg''cpf ''ugpf ''y tkvvgp''pqvkeg''qh''vj g''kphqto cn'j gctkpi ''y kyj kp''32''
dwukpguu''f c{u''qh''vj g''hco kn{øu''tgs wguv0''

Kh''vj g''URJ C''kphqto cn'j gctkpi ''y kn'dg''eqpf wevgf ''tgo qvgn{.''cv''vj g''ko g''vj g''pqvkeg''ku''ugpv''vq''
vj g''hco kn{.''vj g''hco kn{''y kn'dg''kphqto gf <''

Tgi ctf kpi ''vj g''r tqeguugu''kpxqnxgf ''kp''c''tgo qvg''kphqto cn'j gctkpi =''

Vj cv''vj g''URJ C''y kn'r tqxkf g''ecej pkecn'cuukuvcpeg''r tkqt''vq''cpf ''f wtkpi ''vj g''kphqto cn'
j gctkpi .''kh''pggf gf =''cpf ''

Vj cv''kh''vj g''hco kn{''qt''cp{''kpf kxkf wcn'y kn'ikpguu'j cu''cp{''vgej pqnqi kecn'tguqwteg.''qt''
ceeguukdknkv{''dcttkgtu''r tgxgpvkpi ''vj go ''htqo ''hwnn{''ceeguukpi ''vj g''tgo qvg''kphqto cn'
j gctkpi .''vj g''hco kn{''o c{''kphqto ''vj g''URJ C''cpf ''vj g''URJ C''y kn'cuukuv''vj g''hco kn{''kp''
gkyj gt''tguqnxkpi ''vj g''kuuwgu''qt''cnqy ''vj g''hco kn{''vq''r ctvkekr cvg''kp''cp''kp/r gtuqp''
kphqto cn'j gctkpi .''cu''cr r tqr tkcvg0''

## Conducting an Informal Hearing [PH Occ GB, p. 58]

<u>URJ C''Rqrke{''</u>

Vj g''kphqto cn'j gctkpi ''y kn'dg''eqpf wevgf ''d{''c''r gtuqp''qyj gt''yj cp''yj g''qpg''y j q''o cf g''qt''
cr r tqxgf ''yj g''f gekukqp''wpf gt''tgxkgy .''qt''c''uwdqtf kpcvg''qh''yj ku''r gtuqp0''

Vj g''cr r nkecpv''y kn'dg''r tqxkf gf ''cp''qr r qtwpkv{''vq''r tgugpv''y tkvgp''qt''qtcn'qdlgevkqpu''vq''yj g''
f gekukqp''qh''yj g''URJ C0''

Vj g''r gtuqp''eqpf wevkpi ''yj g''kphqto cn'j gctkpi ''y kn'o cmg''c''tgeqo o gpf cvkqp''vq''yj g''URJ C.''
dwv''yj g''URJ C''ku''tgur qpukdng''hqt''o cmkpi ''yj g''hkpcn'f gekukqp''cu''vq''y j gyj gt''cf o kuukqp''uj qwnf ''
dg''i tcpvgf ''qt''f gpkgf 0''

## Remote Informal Hearings [Notice PIH 2020-32]

Vj gtg"ku"pq"tgswktgo gpv"vj cv"kphqto cn"j gctkpi u'dg"eqpf wevgf "kp/r gtuqp."cpf "cu'uwej ."J WF "cmqy u"RJ Cu'vq"eqpf wev'cm"qt"c"r qtvkqp"qh"vj gkt"kphqto cn"j gctkpi u'tgo qvgn{ "gkvj gt"qxgt"vj g"r j qpg ."xkc"xkf gq"eqphgtgpekpi ."qt"vj tqwij "qvj gt"xktvwcn'r ncvhqto u0Ki"vj g"URJ C'ej qqugu'vq"eqpf wevtgo qvg"kphqto cn'j gctkpi u."cr r ncecpwu'o c{ "uvkm'tgswguv'cp'kp/r gtuqp'kphqto cn'j gctkpi ."cu'cr r ncecdng0

URJ C'Rqnke{"

Vj g'URJ C'j cu'vj g'uqng'f kuetgvkqp'vq'tgswktg'vj cv'kphqto cn'j gctkpi u'dg'eqpf wevgf "tgo qvgn{'kp'ecug'qh'nqecn'uncvg ."qt'pcvkqpcn'j {ukecn'f kuvcpekpi "qtf gtu ."cpf "kp'ecug'qh'kpengo gpv'y gcvj gt"qt'pcwtcn'f kucuvgt0"

Kp'cf f kvkqp."vj g'URJ C'y km'eqpf wev'cp'kphqto cn'j gctkpi "tgo qvgn{'wr qp'tgswguv'qh'vj g'cr r ncecpv'cu'c'tgcuqpcdng'ceeqo o qf cvkqp'hqt'c'r gtuqp'y kj "c'f kucdkn{."kh'cp'cr r ncecpv'f qgu'pqv'j cxg'ej kf "ectg'qt'tcpur qtvcvkqp'vj cv'y qwf "gpcdng'vj go "vq'cwgpf 'vj g'kphqto cn'j gctkpi ."qt'kh'vj g'cr r ncecpv'dgnkgxgu'cp'kp/r gtuqp'kphqto cn'j gctkpi "y qwf "etgcvg'cp'wpf wg'j ecnj "tkum0'Vj g'URJ C'y km'eqpukf gt'qvj gt"tgcuqpcdng'tgswguvu'hqt'c'tgo qvg'kphqto cn'j gctkpi "qp'c'ecug/d{/ecug'dcuku0'

## Ensuring Accessibility for Persons with Disabilities and LEP Individuals

Cu'y kj "kp/r gtuqp'kphqto cn'j gctkpi u."vj g'r ncvhqto "hqt"eqpf wevkpi "tgo qvg"kphqto cn'j gctkpi u'o wuv'dg"ceeguukdng"vq'r gtuqpu'y kj "f kucdknkvkgu'cpf "vj g'kphqto cn'j gctkpi "o wuv'dg"eqpf wevgf "kp"ceeqtf cpeg"y kj "Ugevkqp'726"cpf "ceeguukdnkv{"tgswktgo gpwu0Vj ku'kpenwf gu'gpuwtkpi "cp{"kphqto cvkqp."y gdukvgu ."go cknu."f ki kcn'pqvkhkecvkqpu."cpf "qvj gt"xktvwcn'r ncvhqto u'ctg'ceeguukdng"hqt"r gtuqpu'y kj "xkukqp."j gctkpi ."cpf "qvj gt'f kucdknkvkgu0Hwtvj gt ."r tqxkf kpi "ghhgevkxg"eqo o wpkecvkqp"kp"c'f ki kcn'eqpvgzv'o c{"tgswktg'vj g'wug'qh'kpf kxkf wcn{ gf "cwzknkct{"ckf u'qt'ugtxkegu."uwej "cu'cwf kq'f guetkr vkqp."ecr vkqpkpi ."uki p'ncpi wci g'cpf "qvj gt'V{ r gu'qh'kpvgtr tgvgtu."ng{dqctf "ceeguukdnkv{."ceeguukdng'f qewo gpwu."uetggp'tgcf gt"uwr r qtv."cpf "vtcpuetkr wu0Cwzknkct{"ckf u'qt'ugtxkegu'o wuv'dg"r tqxkf gf "kp'ceeguukdng'hqto cwu."kp'c'vko gn{"o cppgt ."cpf "kp'uwej "c"y c{"vq'r tqvgev'vj g'r tkxce{'cpf "kpf gr gpf gpeg"qh'vj g'kpf kxkf wcn0RJ Cu'o c{"pgxgt"tgswguv'qt'tgswktg'vj cv'kpf kxkf wcnu'y kj "f kucdknkvkgu'r tqxkf g'vj gkt"qy p'cwzknkct{"ckf u'qt'ugtxkegu."kpenwf kpi "hqt'tgo qvg"kphqto cn'j gctkpi u0

Ki'pq"o gvj qf "qh'eqpf wevkpi "c'tgo qvg"kphqto cn'j gctkpi "ku'cxckncdng"vj cv'cr r tqr tkcvgn{"ceeqo o qf cvgu'cp'kpf kxkf wcnu'f kucdknkv{."vj g'URJ C'o c{"pqv'j qnf 'ci ckpwu'vj g'kpf kxkf wcn'vj ikt"kpcdknkv{'vq'r ctvkekr cvg'kp'vj g'tgo qvg"kphqto cn'tgxkgy ."cpf "vj g'URJ C'uj qwf "eqpukf gt'y j gvj gt"r quvr qpkpi "vj g'tgo qvg"kphqto cn'j gctkpi "vq'c'ncvgt'f cvg'ku'cr r tqr tkcvg"qt'y j gvj gt"vj gtg'ku'c"uwkcdng'cngtpcvkxg0"

F wg"vq"vj g'kpf kxkf wcn{ gf "pcwtg"qh'f kucdknkv{."vj g'cr r tqr tkcvg"cwzknkct{"ckf "qt'ugtxkeg"pgeguuct{."qt'tgcuqpcdng"ceeqo o qf cvkqp."y km'f gr gpf "qp'vj g'ur gekhke"ektewo uvcpeg"cpf "tgswktgo gpv0"

Cu'y kj "kp/r gtuqp'j gctkpi u."Nko kvgf "Gpi nkuj "Rtqhkekgpe{"*NGR+'tgswktgo gpwu'cnuq"cr r n{"vq"tgo qvg"kphqto cn'j gctkpi u."kpenwf kpi "vj g'wug"qh'kpvgtr tgvcvkqp'ugtxkegu'cpf "f qewo gpv'tcpuncvkqp0'Ugg"Ej cr vgt"4"hqt"c"o qtg"vj qtqwij "f kuewuukqp'qh'ceeguukdknkv{'cpf "NGR'tgswktgo gpwu."cnn'qh'y j kej "cr r n{"kp'vj g"eqpvgzv'qh'tgo qvg"kphqto cn'j gctkpi u0

## Conducting Remote Informal Hearings [Notice PIH 2020-32]

Vj g"URJ C"o wuv'gpuwtg"vj cv'vj g"ncem'qh'vgej pqnqi {"qt"kpcdknkv{"vq"wug'vgej pqnqi {"hqt"vgo qvg"
kphqto cl'j gctkpi u'f qgu'pqv'r tgue'c"f kucf xcpvci g"vq"hco knkgu'vj cv'o c{"pqv'dg"cr r ctgpv'vq"vj g"RJ C0'
Vj g"URJ C"uj qwnf "f gvgto kpg"vj tqwi j "c"uwtxg{"qt"qvj gt"o gcpu"kh'vj gug"dcttkgtu"gzkuv'r tkqt"vq"
eqpf wevkpi "vj g"tgo qvg"kphqto cl'j gctkpi "cpf ."kh'vj g"hco kn{"f qgu'pqv'j cxg"vj g"r tqr gt"vgej pqnqi {"vq"
hwn{"r ctvkekr cvg."gkvj gt"r quv'qpg"vj g"kphqto cl'j gctkpi "qt"r tqxkf g"cp"cnvgtpcvkxg"o gcpu"qh'ceeguu0'

Cu'y kj "kp/r gtuqp"kphqto cl'j gctkpi u."vj g"URJ C"o uuv'r tqxkf g"cm'o cvgtkcm'r tgugpvgf ."y j gvj gt"
r cr gt"qt"gngevtqpke."vq"vj g"hco kn{"r tkqt"vq"vj g"tgo qvg"kphqto cl'j gctkpi 0'Vj g"hco kn{"o wuv'cnuq"dg"
r tqxkf gf "y kj "cp"ceeguukdng"o gcpu"d{"y j kej "vq"vtcpuo kv'vj gkt'qy p"gxkf gpeg0'

Vj g"URJ C"o wuv'gpuwtg"vj cv'vj g"cr r nkecpv'j cu'vj g"tki j v'vq"j gct'cpf "dg"j gctf 0'Cm'URJ C"r qnkekgu"
cpf "r tqeguugu'hqt"tgo qvg"kphqto cl'j gctkpi u'y km'dg"eqpf wevgf "kp"ceeqtf cpeg"y kj "f wg"r tqeguu"
tgswktgo gpvu"cpf "y km'dg"kp"eqo r nkcpeg"y kj "J WF "tgi wncvkqpu"cv'46"EHT'"; 88078"cpf "vj g"
i wkf cpeg"hqt"eqpf wevkpi "tgo qvg"j gctkpi u'ur gekhkgf "kp"Pqvkeg"RKI "4242/540'

### URJ C"Rqnke{"

Vj g"URJ C"y km'eqpf wev'tgo qvg"kphqto cl'j gctkpi u'xkc'c'xkf gq'eqphgtgpekpi "r ncvhqto ."
y j gp"cxckncdng0'Kh"c'hvgt"cvvgo r vkpi "vq"tguqnxg'cp{"dcttkgtu."cr r nkecpvu"ctg"wpcdng"vq"
cf gswcvgn{"ceeguu'vj g"xkf gq"eqphgtgpekpi "r ncvhqto "cv'cp{"r qkpv."qt"wr qp"cr r nkecpv'
tgswguv."vj g"kphqto cl'j gctkpi "y km'dg"eqpf wevgf "d{"vgngr j qpg"eqphgtgpekpi "ecm/kp0'Kh'vj g"
hco kn{"ku'wpcdng"vq"cf gswcvgn{"ceeguu'vj g"vgngr j qpg"eqphgtgpekpi "ecm/kp"cv'cp{"r qkpv."vj g"
tgo qvg"kphqto cl'j gctkpi "y km'dg"r quvr qpgf ."cpf "cp"kp/r gtuqp"cngtpcvkxg"y km'dg"r tqxkf gf "
r tqo r vn{"y kj kp"c"tgcuqpcdng"vko g0'

Cv'ngcuv'hkxg"dwukpguu"f c{u'r tkqt"vq"ucj gf wnkpi "vj g"tgo qvg"j gctkpi ."vj g"URJ C"y km'r tqxkf g"
vj g"hco kn{"y kj "qj i kp"kphqto cvkqp"cpf "kqt"eqphgtgpekpi "ecm/kp"kphqto cvkqp"cpf "cp"
gngevtqpke"eqr {"qh'cm'o cvgtkcm'dgkpi "r tgugpvgf "xkc'hktuv'encuu'o ckn'cpf "kqt'go ckn0'Vj g"
pqvkeg"y km'cf xkug"vj g"hco kn{"qh'vgej pqnqi kecn'tgswktgo gpvu"hqt"vj g"j gctkpi "cpf "tgswguv'
vj g"hco kn{"pqvkh{"vj g"URJ C"qh'cp{"mpqy p"dcttkgtu0'Vj g"URJ C"y km'tguqnxg'cp{"dcttkgtu"
wukpi "vj g"i wkf cpeg"kp"Ugevkqp"8"qh'Pqvkeg"RKI "4242/54."kpenwf kpi "qhhgtkpi "vj g"hco kn{"vj g"
qr r qtwpkv{"vq"cwgpf "cp"kp/r gtuqp"j gctkpi 0'

Kh'vj g"kphqto cl'j gctkpi "ku'vq"dg"eqpf wevgf "tgo qvgn{."vj g"URJ C"y km'tgswktg"vj g"hco kn{"vq"
r tqxkf g"cp{"f qewo gpvu"f ktgevn{"tgngxcpv'vq"vj g"kphqto cl'j gctkpi "cv'ngcuv'46"j qwtu'dghqtg"
vj g"ucj gf wngf "j gctkpi "vj tqwi j "vj g"o ckn'xkc'go ckn'qt"vgzv0'Vj g"URJ C"y km'ucep"cpf "go ckn'
eqr kgu'qh'vj gug'f qewo gpvu'vq"vj g"URJ C"tgr tgugpvcvkxg"cpf "vq"vj g"r gtuqp"eqpf wevkpi "vj g"
kphqto cl'j gctkpi "vj g"uco g"f c{0'

F qewo gpvu"y km'dg"uj ctgf "gngevtqpkecm{"y j gpgxgt"r quukdng0'

Vj g"URJ C"y km'hqmqy "wr "vj g"go ckn'y kj "c'r j qpg"ecm'cpf "kqt"go ckn'vq"vj g"cr r nkecpv'cv'
ngcuv'qpg"dwukpguu'f c{"r tkqt"vq"vj g"tgo qvg"kphqto cl'j gctkpi "vq"gpuwtg"vj cv'vj g"cr r nkecpv'
tgegkxgf "cm'kphqto cvkqp"cpf "ku'eqo hqtvcdng"ceeguukpi "vj g"xkf gq"eqphgtgpekpi "qt"ecm/
kp"r ncvhqto 0'

Vj g"URJ C"y km'gpuwtg"vj cv'cm'gngevtqpke"kphqto cvkqp"uvqtgf "qt"vtcpuo kwgf "y kj "tgur gev'vq"
vj g"kphqto cl'j gctkpi "ku'ugewtg."kpenwf kpi "r tqvgevkpi "r gtuqpcn{"kf gpvkhkcdng"kphqto cvkqp"
*RKK+."cpf "o ggvu"vj g"tgswktgo gpvu"hqt"ceeguukdknkv{"hqt"r gtuqpu"y kj "f kucdknkvkgu'cpf "
r gtuqpu"y kj "NGR0'

**Informal Hearing Decision [PH Occ GB, p. 58]**

URJ C'Rqrle{"

Vj g"URJ C'y krl'pqvkh{"vj g"crr rlecpv'qh"vj g"URJ Cøu'hkpcrl'f gekukqp."kpenwf kpi "c"dtkgh" uvcvgo gpv'qh"vj g"tgcuqpu'hqt"vj g"hkpcrl'f gekukqp0'

Kp"tgpf gtkpi "c"f gekukqp."vj g"URJ C'y krl'gxcnwcvg"vj g"hqnqy kpi "o cvgtu<

Y j gyj gt"qt"pqv'vj g"i tqwpf u'hqt"f gpkcrl'y gtg"uvcvgf "hcewcn{"kp"vj g"pqvkeg"

Vj g"xcrkf kv{"qh'i tqwpf u'hqt"f gpkcrl'qh'cf o kuukqp0'Kh'vj g"i tqwpf u'hqt"f gpkcrl'ctg"pqv' ur gekhkgf "kp"vj g"tgi wrcvkqpu"qt"kp"URJ C'r qrle{.'vj gp"vj g"f gekukqp"vq"f gp{" cuukuvcpeg'y krl'dg"qxgtvwtpgf 0'Ugg"Ej cr vgt"5"hqt"c"f gvcrlgf "f kuewuukqp"qh"vj g" i tqwpf u'hqt"cr r lecpv'f gpkcrl0'

Vj g"xcrkf kv{"qh"vj g"gxkf gpeg0'Vj g"URJ C'y krl'gxcnwcvg"y j gyj gt"vj g"hcewu'r tgugpvgf " r tqxg'vj g"i tqwpf u'hqt"f gpkcrl'qh'cf o kuukqp0'Kh'vj g"hcewu'r tqxg"vj cv'y gtg"ctg"i tqwpf u" hqt"f gpkcrl'cpf "vj g"f gpkcrl'ku'tgs wktgf "d{"J WF ."vj g"URJ C'y krl'wr j qrf "vj g"f gekukqp" vq"f gp{"cf o kuukqp0'

Kh'vj g"hcewu'r tqxg'vj g"i tqwpf u'hqt"f gpkcrl'cpf "vj g"f gpkcrl'ku'f kuetgvkqpct{.'vj g"URJ C" y krl'eqpukf gt"vj g'tgeqo o gpf cvkqp"qh"vj g"r gtuqp'eqpf wevkpi "vj g"kphqto crl'j gctkpi " kp"o cklpi "vj g'hkpcrl'f gekukqp"y j gyj gt"vq"f gp{'cf o kuukqp0'

Vj g"URJ C'y krl'pqvkh{"vj g"crr rlecpv'qh"vj g"hkpcrl'f gekukqp."kpenwf kpi "c"uvcvgo gpv'gzr rlckpkpi " vj g"tgcuqp*u+'hqt"vj g"f gekukqp0'Vj g"pqvkeg"y krl'dg"o cklgf ."y kj "tgvwtp'tgegkr v'tgs wguvgf ." y kj kp"32"dwukpguu'f c{u'qh"vj g"kphqto crl'j gctkpi .'vq"vj g"crr rlecpv'cpf "vj gkt'tgr tgugpvcvkxg." kh'cp{0'

Kh'vj g"kphqto crl'j gctkpi "f gekukqp"qxgtvwtpu"vj g"f gpkcrl'r tqeguukpi "hqt"cf o kuukqp"y krl' tguwo g0'

Kh'vj g"hco kl{'hcklu'vq"cr r gct"hqt"vj gkt'kphqto crl'j gctkpi .'vj g"f gpkcrl'qh'cf o kuukqp"y krl'uvcpf " cpf "vj g"hco kl{'y krl'dg"uq'pqvkhkgf 0'

**Reasonable Accommodation for Persons with Disabilities [24 CFR 966.7]**"

Rgtuqpu'y kj "f kucdklkvkgu"o c{"tgs wguv'tgcuqpcdlg"ceeqo o qf cvkqpu"vq"r ctvkekr cvg"kp"vj g"kphqto crl' j gctkpi "r tqeguu"cpf "vj g"URJ C'o wuv'eqpukf gt"uwej "ceeqo o qf cvkqpu0'Vj g"URJ C'o wuv'cluq" eqpukf gt"tgcuqpcdlg"ceeqo o qf cvkqp'tgs wguv'r gtvckpkpi "vq"vj g"tgcuqp'hqt"f gpkcrl'kh'tglcvgf "vq"vj g" r gtuqpøu'f kucdklkv{0'Ugg"Ej cr vgt"4"hqt"o qtg"f gvckl'r gtvckpkpi "vq"tgcuqpcdlg"ceeqo o qf cvkqp" tgs wguvu0'

# PART II: INFORMAL HEARINGS WITH REGARD TO NONCITIZENS

## 14-II.A. HEARING AND APPEAL PROVISIONS FOR NONCITIZENS [24 CFR 5.514]

F gpkcri'qt'vgto kpcvkqp'qh'cuukuvcpeg'dcugf 'qp'ko o ki tcvkqp'uvcwu'ku'uwdlgev'vq'ur gekcri'j gctkpi "cpf "pqvkeg'twrgu0'Vj gug'ur gekcri'j gctkpi u'ctg'tghgttgf "vq'kp'vj g'tgi wrcvkqpu'cu'kphqto cri'j gctkpi u. "dww'vj g"tgswktgo gpvu'hqt'uwej "j gctkpi u'ctg'f khhgtgpv'htqo "vj g'kphqto cri'j gctkpi u'wugf "vq'f gp{'cr r rkecpvu"hqt'tgcuqpu'qvj gt'vj cp'ko o ki tcvkqp'uvcwu0'

Cuukuvcpeg"vq'c'hco kn{'o c{'pqv'dg'f gnc{gf . "f gpkgf . "qt'vgto kpcvgf "qp'vj g'dcuku'qh'ko o ki tcvkqp"uvcwu'cv'cp{'ko g'r tkqt'vq'c'f gekukqp'wpf gt'vj g'Wpkvgf "Uvcvgu'Ekvk| gpuj kr "cpf "Ko o ki tcvkqp"Ugtxkegu''*WUEKU+'cr r gcri'r tqeguu0'Cuukuvcpeg"vq'c'hco kn{'o c{'pqv'dg'vgto kpcvgf "qt'f gpkgf "y j krg"vj g"URJ C"j gctkpi "ku'r gpf kpi . "dww'cuukuvcpeg"vq'cp'cr r rkecpv'o c{'dg'f gnc{gf 'r gpf kpi "vj g"eqo r ngvkqp'qh'vj g'kphqto cri'j gctkpi 0'

C"f gekukqp"ci ckpuv'c'hco kn{'o go dgt. "kuuwgf 'kp'ceeqtf cpeg'y kvj "vj g"WUEKU'cr r gcri'r tqeguu'qt'vj g"URJ C"kphqto cri'j gctkpi "r tqeguu. "f qgu'pqv'r tgenwf g'vj g'hco kn{'htqo "gzgtekukpi "vj g'tki j v. "vj cv'o c{ "qvj gt'y kug'dg'cxckrcdng. "vq'uggm'tgf tguu'f ktgewn{ "vj tqwi j "lwf kekcri'r tqegf wtgu0'

### Notice of Denial or Termination of Assistance [24 CFR 5.514(d)]

Cu'f kuewuugf "kp'Ej cr vgtu'5 "cpf "35. "vj g'pqvkeg'qh'f gpkcri'qt'vgto kpcvkqp'qh'cuukuvcpeg'hqt "pqpekvk| gpu'o wuv'cf xkug'vj g'hco kn{'qh'cp{'qh'vj g'hqmqy kpi "vj cv'cr r n{<

- Vj cv'hkpcpekcri'cuukuvcpeg'y km'dg'f gpkgf "qt'vgto kpcvgf "cpf "r tqxkf g'c'dtkgh'gzr rcpcvkqp'qh'vj g'tgcuqpu'hqt'vj g'r tqr qugf "f gpkcri'qt'vgto kpcvkqp'qh'cuukuvcpeg0'

- Vj g'hco kn{'o c{'dg'grki kdng'hqt'r tqtcvkqp'qh'cuukuvcpeg0'

- Kp'vj g'ecug'qh'c'vgpcpv. "vj g'etkvgtkc'cpf 'r tqegf wtgu'hqt'qdvckpkpi "tgrkgh'wpf gt'vj g'r tqxkukqpu'hqt'r tgugtxcvkqp'qh'hco krkgu']46'EHT "70736"cpf "7073: _0'

- Vj cv'vj g'hco kn{'j cu'c'tki j v'vq'tgs wguv'cp'cr r gcri'vq'vj g'WUEKU'qh'vj g'tguwnu'qh'ugeqpf ct{ "xgtkhkecvkqp'qh'ko o ki tcvkqp'uvcwu'cpf "vq'uwdo kv'cf f kvkqpcri'f qewo gpvcvkqp'qt'gzr rcpcvkqp"kp'uwr r qtv'qh'vj g'cr r gcri0'

- Vj cv'vj g'hco kn{'j cu'c'tki j v'vq'tgs wguv'cp'kphqto cri'j gctkpi "y kvj "vj g'URJ C'gkvj gt'wr qp'eqo r ngvkqp'qh'vj g'WUEKU'cr r gcri'qt'kp'rkgw'qh'vj g'WUEKU'cr r gcri0'

- Hqt'cr r rkecpvu. "cuukuvcpeg'o c{'pqv'dg'f gnc{gf "wpvkn'vj g'eqpenwukqp'qh'vj g'WUEKU'cr r gcri'r tqeguu. "dww'cuukuvcpeg'o c{'dg'f gnc{gf "f wtkpi "vj g'r gtkqf 'qh'vj g'kphqto cri'j gctkpi 'r tqeguu0'

# United States Citizenship and Immigration Services Appeal Process [24 CFR 5.514(e)]

Y j gp''vj g''URJ C''tgegkxgu'pqvkhkecvkqp''vj cv'vj g''WUEKU''ugeqpf ct{''xgtkhkecvkqp''hckngf ''vq''eqphkto '' gnki kdng''ko o ki tcvkqp''uvcvwu.''vj g''URJ C'o wuv'pqvkh{''vj g''hco kn{''qh''vj g''tguwnu''qh''vj g''WUEKU'' xgtkhkecvkqp0'Vj g''hco kn{''y knn'j cxg''52''f c{u'htqo ''vj g''f cvg''qh''vj g''pqvkhkecvkqp''vq''tgs wguv'cp''cr r gcn' qh''vj g''WUEKU''tguwnu0'Vj g''tgs wguv'hqt''cr r gcn'o wuv'dg''o cf g''d{''vj g''hco kn{''kp''y tkkpi ''f ktgevn{''vq'' vj g''WUEKU0'Vj g''hco kn{'o wuv'r tqxkf g''vj g''URJ C''y kj ''c''eqr {''qh''vj g''y tkvgp''tgs wguv'hqt''cr r gcn'cpf '' r tqqh'qh'o cknkpi 0'

### URJ C''Rqnke{''

Vj g''URJ C''y knn'pqvkh{''vj g''hco kn{''kp''y tkkpi ''qh''vj g''tguwnu''qh''vj g''WUEKU''ugeqpf ct{'' xgtkhkecvkqp''y kj kp''32''dwukpguu''f c{u'qh''tgegkxkpi ''vj g''tguwnu0'

Vj g''hco kn{'o wuv'r tqxkf g''vj g''URJ C''y kj ''c''eqr {''qh''vj g''y tkvgp''tgs wguv'hqt''cr r gcn'cpf '' r tqqh'qh'o cknkpi ''y kj kp''32''dwukpguu''f c{u'qh''ugpf kpi ''vj g''tgs wguv'vq''vj g''WUEKU0'

Vj g''hco kn{'o wuv'hqty ctf ''vq''vj g''f guki pcvgf ''WUEKU''qhhkeg''cp{''cf f kkqpcn'f qewo gpvcvkqp''qt''y tkvgp''gzr ncpcvkqp''kp''uwr r qtv'qh''vj g''cr r gcn0'Vj ku'o cvgtkcn'o wuv'kpenwf g''c''eqr {''qh''vj g''WUEKU''f qewo gpv'xgtkhkecvkqp''tgs wguv'*wugf ''vq''r tqeguu''vj g''ugeqpf ct{''tgs wguv+'qt''uwej ''qvj gt''hqto ''ur gekhkgf ''d{''vj g''WUEKU.''cpf ''c''ngwgt''kpf kecvkpi ''vj cv'vj g''hco kn{''ku'tgs wguvkpi ''cp''cr r gcn'qh''vj g''WUEKU'ko o ki tcvkqp''uvcwu'xgtkhkecvkqp''tguwnu0'

Vj g''WUEKU'y knn'pqvkh{''vj g''hco kn{.''y kj ''c''eqr {''vq''vj g''URJ C.''qh''ku'f gekukqp0'Y j gp''vj g''WUEKU''pqvkhkgu'vj g''URJ C''qh''vj g''f gekukqp.''vj g''URJ C''o wuv'pqvkh{''vj g''hco kn{''qh''ku'tki j v'vq''tgs wguv'cp''kphqto cn'j gctkpi 0'

### URJ C''Rqnke{''

Vj g''URJ C''y knn'ugpf ''y tkvgp''pqvkeg''vq''vj g''hco kn{''qh''ku'tki j v'vq''tgs wguv'cp''kphqto cn'j gctkpi ''y kj kp''32''dwukpguu''f c{u'qh''tgegkxkpi ''pqvkeg''qh''vj g''WUEKU''f gekukqp''tgi ctf kpi ''vj g''hco kn{øu'ko o ki tcvkqp''uvcwu0'

**Informal Hearing Procedures for Applicants [24 CFR 5.514(f)]**

Chvgt"pqvkhkecvkqp"qh'vj g"WUE KU''f gekukqp"qp"cr r gcn"qt"kngw'qh'cp"cr r gcn'vq"vj g"WUE KU.''cp"
cr r rkecpv'hco kn{"o c{"tgs wguv''c v'vj g"URJ C''r tqxkf g"c'j gctkpi 0'Vj g'tgs wguv''hqt"c''j gctkpi "o wuv''dg"
o cf g"gkj gt"y kj kp''52'f c{u'qh'tgegkr v'qh'vj g"URJ C''pqvkeg''qh'f gpkcn''qt"y kj kp''52'f c{u'qh'tgegkr v'
qh'vj g"WUE KU''cr r gcn'f gekukqp0'

Vj g'kphqto cn'j gctkpi "r tqegf wtgu"hqt"cr r rkecpv'hco knkgu'ctg"f guetkdgf "dgrqy 0"

*Informal Hearing Officer*"

Vj g"URJ C''o wuv'r tqxkf g''cp"kphqto cn'j gctkpi "dghqtg"cp"ko r ctvkcn'kpf kxkf wcn''qvj gt"vj cp"c''r gtuqp"
y j q''o cf g''qt"cr r tqxgf "vj g'f gekukqp''wpf gt"tgxkgy .''cpf "qvj gt"vj cp"c''r gtuqp"y j q''ku''c''uwdqtf kpcvg"
qh'vj g"r gtuqp"y j q''o cf g''qt"cr r tqxgf "vj g'f gekukqp0"

*Evidence*

Vj g'hco kn{'o wuv'dg'r tqxkf gf "vj g'qr r qtwwpkv{ "vq'gzco kpg"cpf "eqr {'cv'vj g'hco kn{øu'gzr gpug.'cv'c "
tgcuqpcdng''ko g"kp''cf xcpeg''qh'vj g'j gctkpi .''cp{ "f qewo gpwu''kp''vj g'r quugukqp''qh'vj g"URJ C''
r gtvckpkpi "vq''vj g'hco kn{øu'grki kdknkv{''ucwwu.''qt"kp''vj g'r quugukqp''qh'vj g"WUE KU'*cu'r gto kwgf "d{ "
WUE KU''tgs wktgo gpwu+.''kpenwf kpi "cp{ "tgeqtf u''cpf "tgi wncvkqpu''vj cv'o c{'dg'tgngxcpv'vq''vj g'j gctkpi 0'

> URJ C''Rqrke{ "
>
> Vj g'hco kn{'y kn'dg''cnqy gf "vq''eqr {'cp{ "f qewo gpwu'tgncvgf "vq''vj g'j gctkpi "cv'pq''equv'vq''vj g"
> hco kn{0'Vj g'hco kn{'o wuv'tgs wguv'f kueqxgt{''qh'URJ C''f qewo gpwu'pq''ncvgt"vj cp"34<22'r 0o 0'
> qp''vj g'dwukpguu'f c{'r tkqt"vq''vj g'j gctkpi 0'

Vj g'hco kn{'o wuv'dg'r tqxkf gf "vj g'qr r qtwwpkv{ "vq'r tgugpv'gxkf gpeg"cpf "cti wo gpwu'kp''uwr r qtv'qh'
grki kdng''uvcwwu0'Gxkf gpeg''o c{'dg'eqpukf gtgf "y kj qwv'tgi ctf "vq''cf o kuukdknkv{''wpf gt"vj g'twgu'qh'
gxkf gpeg''cr r rkecdng''vq''lwf kekcn'r tqeggf kpi u0'

Vj g'hco kn{'o wuv'cnuq''dg'r tqxkf gf "vj g'qr r qtwwpkv{ "vq''tghwvg''gxkf gpeg''tgrkgf "wr qp''d{ 'vj g"URJ C.''
cpf "vq''eqphtqpv'cpf "etquu/gzco kpg''cn'y kpguugu''qp''y j qug''vguvko qp{''qt"kphqto cvkqp''vj g"URJ C''
tgrkgu0'

*Representation and Interpretive Services*

Vj g'hco kn{''ku''gpvkvngf "vq''dg'tgr tgugpvgf "d{ 'cp''cwqtpg{''qt"qvj gt"f guki pgg.''cv'vj g'hco kn{øu'gzr gpug.''
cpf "vq''j cxg''uwej "r gtuqp''o cmg''uvcvgo gpwu''qp''vj g'hco kn{øu'dgj cnh0'

Vj g'hco kn{''ku''gpvkvngf "vq''tgs wguv'cp''kpvgtr tgvgt0'Vj g"URJ C''ku''qdrki cvgf "vq''r tqxkf g''c'eqo r gvgpv'
kpvgtr tgvgt.''htgg''qh'ej cti g.''wr qp''tgs wguv0'Vj g'hco kn{''o c{'cnuq''qt"kpuvgcf "r tqxkf g''ku''qy p"
kpvgtr tgvgt.''cv'vj g'gzr gpug''qh'vj g'hco kn{0'

*Recording of the Hearing*

Vj g'hco kn{''ku''gpvkvngf "vq''j cxg''vj g'j gctkpi "tgeqtf gf "d{ 'cwf kqvcr g0'Vj g"URJ C''o c{.''dwv'ku''pqv'
tgs wktgf "vq.''r tqxkf g''c'vtcpuetkr v'qh'vj g'j gctkpi 0'

> URJ C''Rqrke{ "
>
> Vj g"URJ C''y kn'pqv'r tqxkf g''c'vtcpuetkr v'qh'cp''cwf kq''vcr gf "kphqto cn'j gctkpi 0'

*Hearing Decision*

Vj g''URJ C''o wuv''r tqxkf g''vj g''hco kn{''y kj ''c''y tkwgp''pqvkeg''qh''vj g''hkpcn'f gekukqp.''dcugf ''uqngn{''qp'' vj g''hcevu''r tgugpvgf ''cv''vj g''j gctkpi .''y kj kp''36''ecngpf ct''f c{u''qh''vj g''f cvg''qh''vj g''kphqto cn'j gctkpi 0' Vj g''pqvkeg''o wuv''uvcvg''vj g''dcuku''hqt''vj g''f gekukqp0'

## Retention of Documents [24 CFR 5.514(h)]

Vj g''URJ C''o wuv''tgvckp''hqt''c''o kpko wo ''qh''7''{gctu''vj g''hqnqy kpi ''f qewo gpvu''vj cv''o c{'j cxg''dggp'' uwdo kwgf ''vq''vj g''URJ C''d{''vj g''hco kn{.''qt''r tqxkf gf ''vq''vj g''URJ C''cu''r ctv''qh''vj g''WUEKU''cr r gcn'qt'' vj g''URJ C''kphqto cn'j gctkpi ''r tqeguu<'

- Á Vj g''cr r nkecvkqp''hqt''cuukuvcpeg''

- Á Vj g''hqto ''eqo r ngvgf ''d{''vj g''hco kn{''hqt''kpeqo g''tggzco kpcvkqp''

- Á Rj qvqeqr kgu''qh''cp{''qtki kpcn'f qewo gpvu.''kpenwf kpi ''qtki kpcn'WUEKU''f qewo gpvu''

- Á Vj g''uki pgf ''xgtkhkecvkqp''eqpugpv''hqto ''

- Á Vj g''WUEKU''xgtkhkecvkqp''tguwnu''

- Á Vj g''tgswguv''hqt''c''WUEKU''cr r gcn'

- Á Vj g''hkpcn'WUEKU''f gvgto kpcvkqp''

- Á Vj g''tgswguv''hqt''cp''kphqto cn'j gctkpi ''

- Á Vj g''hkpcn'kphqto cn'j gctkpi ''f gekukqp''

## Informal Hearing Procedures for Residents [24 CFR 5.514(f)]

Chvgt''pqvkhkecvkqp''qh''vj g''WUEKU''f gekukqp''qp''cr r gcn''qt''kp''nkgw''qh''cp''cr r gcn'vq''vj g''WUEKU.''c'' tgukf gpv''hco kn{''o c{'tgswguv''vj cv''vj g''URJ C''r tqxkf g''c''j gctkpi 0'Vj g''tgswguv''hqt''c''j gctkpi ''o wuv''dg'' o cf g''gkj gt''y kj kp''52''f c{u''qh''tgegkr v''qh''vj g''URJ C''pqvkeg''qh''vgto kpcvkqp.''qt''y kj kp''52''f c{u''qh'' tgegkr v''qh''vj g''WUEKU''cr r gcn'f gekukqp0'

Vj g''kphqto cn'j gctkpi ''r tqegf wtgu''hqt''tgukf gpv''kphqto cn'hkgu''y j qug''vgpcpe{''ku''dgkpi ''vgto kpcvgf ''dcugf '' qp''ko o ki tcvkqp''uvcwu''ku''vj g''uco g''cu''hqt''cp{''i tkgxcpeg''wpf gt''vj g''i tkgxcpeg''r tqegf wtgu''hqt'' tgukf gpv''hco kn{''hqwpf ''kp''Rctv''KKK''dgnqy 0'

# PART III: GRIEVANCE PROCEDURES FOR PUBLIC HOUSING RESIDENTS"

## 14-III.A. REQUIREMENTS [24 CFR 966.52]

RJ Cu'o wuv'j cxg''c''i tkgxcpeg''r tqegf wtg''kp''r nceg''j tqwi ''y j kej ''tgukf gpwu''qh'r wdnke''j qwukpi ''ctg''
r tqxkf gf ''cp''qr r qtwwpkv{''\q''i tkgxg''cp{'URJ C''cevkqp''qt''hcknwtg''\q''cev''kpxqnxkpi ''\j g''ngcug''qt''URJ C''
r qnkekgu''y j kej ''cf xgtugn{''chhgev''\j gkt''tki j vu.''f wvkgu.''y gnhctg.''qt''uvcwwu0'Vj g''URJ C''o wuv'pqv'qpn{''
o ggv'\j g''o kpko cn'r tqegf wtcn'f wg''r tqeguu'tgs wktgo gpwu''r tqxkf gf ''wpf gt''\j g''tgi wncvkqpu''dwv'o wuv'
cnuq''o ggv'cp{''cf f kvkqpcn'tgs wktgo gpwu''o r qugf ''d{''nqecn''uvcvg''qt''hgf gtcn'ncy 0'

Vj g''URJ C''i tkgxcpeg''r tqegf wtg''o wuv'dg''kpenwf gf ''kp.''qt''kpeqtr qtcvgf ''d{''tghgtgpeg''kp.''\j g''ngcug0'

### URJ C''Rqnke{''

Vj g''URJ C''i tkgxcpeg''r tqegf wtg''y knn'dg''kpeqtr qtcvgf ''d{''tghgtgpeg''kp''\j g''vgpcpv'ngcug0'

Vj g''URJ C''o wuv'r tqxkf g''cv'ngcuv''52''f c{u0'pqvkeg''\q''\gpcpwu''cpf ''tgukf gpv'qti cpk\ cvkqpu''ugwkpi ''
hqtyj ''r tqr qugf ''ej cpi gu''kp''\j g''URJ C''i tkgxcpeg''r tqegf wtg''cpf ''r tqxkf g''cp''qr r qtwpkv{''\q''r tgugpv'
y tkwgp''eqo o gpwu0'Eqo o gpwu''uwdo kwgf ''o wuv'dg''eqpukf gtgf ''d{''\j g''URJ C''dghqtg''cf qr vkqp''qh'
cp{''ej cpi gu''\q''\j g''i tkgxcpeg''r tqegf wtg''d{''\j g''RJ C0'

### URJ C''Rqnke{''

Tgukf gpwu''cpf ''tgukf gpv'qti cpk\ cvkqpu''y knn'j cxg''52''ecngpf ct''f c{u''htqo ''\j g''f cvg''\j g{'ctg''
pqvkhkgf ''d{''\j g''URJ C''qh''cp{''r tqr qugf ''ej cpi gu''kp''\j g''URJ C''i tkgxcpeg''r tqegf wtg.''\q''
uwdo kv'y tkwgp''eqo o gpwu''\q''\j g''RJ C0'

Vj g''URJ C''o wuv'hwtpkuj ''c''eqr {''qh''\j g''i tkgxcpeg''r tqegf wtg''\q''gcej ''\gpcpv'cpf ''\q''tgukf gpv'
qti cpk\ cvkqpu0'

## 14-III.B. DEFINITIONS [24 CFR 966.53; 24 CFR 966.51(a)(2)(i)]

Vj gtg"ctg"ugxgtcn"vgto u"wugf "d{"J WF "y kj "tgi ctf "vq"r wdrke"j qwukpi "i tkgxcpeg"r tqegf wtgu."y j kej "
vcmg"qp"ur gekhke"o gcpkpi u"f khhgtgpv'htqo "vj gkt"eqo o qp"wuci g0'Vj gug"vgto u"ctg"cu"hqmqy u<

- Á **Grievance** "ó"cp{"f kur wvg"y j kej "c"vgpcpv"o c{"j cxg"y kj "tgur geev"vq"URJ C"cevkqp"qt"hcknwtg"vq"
  cev"kp"ceeqtf cpeg"y kj "vj g"kpf kxkf wcn"vgpcpvou"ngcug"qt"URJ C"tgi wncvkqpu"y j kej "cf xgtugn{"
  chhgev"vj g"kpf kxkf wcn"vgpcpvou'tki vu."f wvkgu."y grhctg"qt"uvcwu"

- Á **Complainant** ó"cp{"vgpcpv"y j qug"i tkgxcpeg"ku"r tgugpvgf "vq"vj g"URJ C"qt"cv"vj g"r tqlgev"
  o cpci go gpv"qhhkeg"

- Á **Due Process Determination** ó"c"f gvgto kpcvkqp"d{"J WF "vj cv"ncy "qh"vj g"lwtkuf kevkqp"tgs wktgu"
  vj cv"vj g"vgpcpv"o wuv'dg"i kxgp"vj g"qr r qtwpkv{"hqt"c"j gctkpi "kp"eqwtv'y j kej "r tqxkf gu"vj g"dcuke"
  gngo gpvu"qh"f wg"r tqeguu"dghqtg"gxkevkqp "htqo "vj g"f y gmkpi "wpkv"

- Á **Expedited Grievance** ó c"r tqegf wtg"guvcdnkuj gf "d{"vj g"URJ C"hqt"cp{"i tkgxcpeg"qt"
  vgto kpcvkqp"vj cv"kpxqnxgu<

  – Á Cp{"etko kpcn'cevkxkv{"vj cv"vj tgcvgpu"vj g"j gcnj ."uchgv{."qt"tki j v'vq"r gceghwn'gplq{o gpv'qt"
    vj g"URJ Cøu"r wdnke"j qwukpi "r tgo kugu"d{"qvj gt"tgukf gpvu"qt"go r nq{ggu"qh"vj g"RJ C="qt"

  – Á Cp{"f twi /tgncvgf "etko kpcn'cevkxkv{"qp"qt"qhh"vj g"r tgo kugu"

- Á **Elements of Due Process** ó"cp"gxkevkqp"cevkqp"qt"c"vgto kpcvkqp"qh"vgpcpe{"kp"c"uvcvg"qt"nqecn'
  eqwtv'kp"y j kej "vj g"hqmqy kpi "r tqegf wtcn'uchgi wctf u"ctg"tgs wktgf <

  – Á Cf gs wcvg"pqvkeg"vq"vj g"vgpcpv"qh"vj g"i tqwpf u"hqt"vgto kpcvkpi "vj g"vgpcpe{"cpf "hqt"gxkevkqp"

  – Á Tki j v'qh"vj g"vgpcpv'vq"dg"tgr tgugpvgf "d{"eqwpugn'

  – Á Qr r qtwpkv{"hqt"vj g"vgpcpv'vq"tghwg"vj g"gxkf gpeg"r tgugpvgf "d{"vj g"URJ C"kpenwf kpi "vj g"
    tki j v'vq"eqphtqpv'cpf "etquu/gzco kpg"y kpguugu"cpf "vq"r tgugpv'cp{"chhkto cvkxg"ngi cn'qt"
    gs wkvcdng"f ghgpug"y j kej "vj g"vgpcpv'o c{"j cxg"

  – Á C"f gekukqp"qp"vj g"o gtku"

- Á **Hearing Officer** ó"cp"ko r ctvkcn'r gtuqp"qt"ugngevgf "d{"vj g"URJ C."qy j g"vj cp"vj g"r gtuqp"y j q"
  o cf g"qt"cr r tqxgf "vj g"f gekukqp"wpf gt"tgxkgy ."qt"c"uwdqtf kpcvg"qh"vj cv'r gtuqp0'Vj g"kpf kxkf wcn'
  qt"kpf kxkf wcnu'f q"pqv'pggf "ngi cn'ttckpkpi 0"

- Á **Tenant** ó"vj g"cf wnv'r gtuqp"*qt"r gtuqpu+"*qyj gt"vj cp"c"nkxg/kp"ckf g+

  – Á Y j q"tgukf gu"kp"vj g"wpkv."cpf "y j q"gzgewvgf "vj g"ngcug"y kj "vj g"URJ C"cu"nguugg"qh"vj g"
    f y gmkpi "wpkv."qt."kh"pq"uwej "r gtuqp"pqy "tgukf gu"kp"vj g"wpkv."

  – Á Y j q"tgukf gu"kp"vj g"wpkv."cpf "y j q"ku"vj g"tgo ckpkpi "j gcf "qh"j qwugj qnf "qh"vj g"vgpcpv'ham kn{"
    tgukf kpi "kp"vj g"f y gmkpi "wpkv"

- Á **Resident Organization** ó"kpenwf gu"c"tgukf gpv'o cpci go gpv'eqtr qtcvkqp"

# 14-III.C. APPLICABILITY [24 CFR 966.51]

I tkgxcpegu"eqwnf "r qvgpvkcn{"cf f tguu"o quv"cur gevu"qh"c"URJ Cøu"qr gtcvkqp0J qy gxgt."\j gtg"ctg" uqo g"ukwwcvkqpu"hqt"y j kej "\j g"i tkgxcpeg"r tqegf wtg"ku"pqv"cr r nkecdng0

Vj g"i tkgxcpeg"r tqegf wtg"ku"cr r nkecdng"qpn{"\q"kpf kxkf wcn"\gpcpv"kuuwgu"tgncvkpi "\q"\j g"RJ C0"Kv"ku" pqv"cr r nkecdng"\q"f kur wvgu"dgwy ggp"\gpcpw"pqv"kpxqnxkpi "\j g"RJ C0Encuu"i tkgxcpegu"ctg"pqv" uwdljgev"\q"\j g"i tkgxcpeg"r tqegf wtg"cpf "\j g"i tkgxcpeg"r tqegf wtg"ku"pqv"\q"dg"wugf "cu"c"hqtwo "hqt" kpkvkcvkpi "qt"pgi qvkcvkpi "r qnke{"ej cpi gu"qh"\j g"RJ C0

Kh'J WF "j cu"kuuwgf "c"f wg"r tqeguu"f gvgto kpcvkqp."c"URJ C"o c{"gzenwf g"htqo "\j g"URJ C"i tkgxcpeg" r tqegf wtg"cp{"i tkgxcpeg"eqpegtpkpi "c"\gto kpcvkqp"qh"\gpcpe{"qt"gxkevkqp"\j cv"kpxqnxgu<

- •Á Cp{"etko kpcn"cevkxkv{"\j cv"\j tgcvgpu"\j g"j gcnj ."uchgv{"qt"tki j v"\q"r gceghwn"gplq{o gpv"qh"\j g" r tgo kugu"qh"qvj gt"tgukf gpvu"qt"go r nq{ggu"qh"\j g"RJ C=

- •Á Cp{"xkqngpv"qt"f twi /tgncvgf "etko kpcn"cevkxkv{"qp"qt"qhh"uwej "r tgo kugu="qt

- •Á Cp{"etko kpcn"cevkxkv{"\j cv"tguwngf "kp"hgnqp{"eqpxkevkqp"qh"c"j qwugj qnf "o go dgt

Kp"ucvgu"y ki qw"f wg"r tqeguu"f gvgto kpcvkqpu."RJ Cu"o wuv"i tcpv"qr r qtwpkv{"hqt"i tkgxcpeg" j gctkpi u"hqt"cnn"ngcug"\gto kpcvkqpu."tgi ctf nguu"qh"ecwug."y ki "\j g"hqnqy kpi "gzegr vkqp<RJ Cu"o c{" wug"gzr gf kgf "i tkgxcpeg"r tqegf wtgu"hqt"\j g"gzenwf gf "ecvgi qtkgu"nkuwgf "cdqxg0Vj gug"gzr gf kgf " i tkgxcpeg"r tqegf wtgu"ctg"f guetkdgf "kp"Ugevkqp"36/KKKG0dgmqy 0

Kh'J WF "j cu"kuuwgf "c"f wg"r tqeguu"f gvgto kpcvkqp."\j g"URJ C"o c{"gxkev"\j tqwij "\j g"uvcvglnqecn" lwf kekcn'gxkevkqp"r tqegf wtgu0Kp"\j ku"ecug."\j g"URJ C"ku"pqv"tgs wktgf "\q"r tqxkf g"\j g"qr r qtwpkv{"hqt" c"j gctkpi "wpf gt"\j g"URJ Cøu"i tkgxcpeg"r tqegf wtg"cu"f guetkdgf "cdqxg0

URJ C"Rqnke{

Vj g"URJ C"ku"pqv"nqecvgf "kp"c"J WF /f genctgf "f wg"r tqeguu"uvcvg0

Ugg"Ej cr vgt"35"hqt"tgncvgf "r qnkekgu"qp"\j g"eqpvgpv"qh"vgto kpcvkqp"pqvkegu0

# 14-III.D. INFORMAL SETTLEMENT OF GRIEVANCE [24 CFR 966.54]"

J WF "tgi wncvkqpu"uvcvg"vj cv"cp{"i tkgxcpeg"o wuv"dg"r gtuqpcn{"r tgugpvgf ."gkj gt"qtcn{"qt"kp"
y tkkpi ."vq"vj g"URJ C"qhhkeg"qt"vq"vj g"qhhkeg"qh"vj g"j qwukpi "f gxgmr o gpv"kp"y kej "vj g"eqo r nckpcpv"
tgukfgu"uq"vj cv"vj g"i tkgxcpeg"o c{"dg"f kuewuugf "kphqto cm{"cpf "ugwrgf "y kj qw'c"j gctkpi 0'

### URJ C"Rqnle{"

Vj g"URJ C"y km'ceegr v'tgs wguv'hqt"cp"kphqto cn'ugwrgo gpv'qh'c"i tkgxcpeg"gkj gt"qtcn{"qt"
kp"y tkkpi ("*kpenwf kpi "go ckngf "tgs wguv+."vq"vj g"URJ C"qhhkeg"y kj kp"32"dwukpguu"f c{u"qh"
vj g"i tkgxcdng"gxgpv0'Y kj kp"32"dwukpguu"f c{u"tgegkr v'qh'vj g"tgs wuv'vj g"URJ C"y km'
cttcpi g"c"o ggvkpi "y kj "vj g"vgpcpv'cv'c"o wwcm{'ci tggcdmg"vko g"cpf "eqphkto "uwej "o ggvkpi "
kp"y tkkpi "vq"vj g"vgpcpv0Vj g"kphqto cn'ugwrgo gpv'o c{"dg"eqpf wevgf "tgo qvgn{'cu'tgs wktgf "
d{"vj g"URJ C"qt"o c{"dg"eqpf wevgf "tgo qvgn{'wr qp"eqpukf gtcvkqp"qh'vj g"tgs wguv'qh'vj g"
vgpcpv0Ugg"36/KKKI  "hqt"kphqto cvkqp"qp"j qy "cpf "wpf gt"y j cv'ektewo uvcpeg"tgo qvg"
kphqto cn'ugwrgo gpvu"o c{"dg"eqpf wevgf 0'

Kh'c"vgpcpv'hcknu"vq"cwgpf "vj g"uej gf wngf "o ggvkpi "y kj qw'r tkqt"pqvkeg."vj g"URJ C"y km'
tguej gf wng"vj g"cr r qkpvo gpv'qpn{'kh'vj g"vgpcpv'ecp"uj qy "i qqf "ecwug"hqt"hcknkpi "vq"cr r gct."
qt"kh'kv'ku"pggf gf "cu'c"tgcuqpcdng"ceeqo o qf cvkqp"hqt"c"r gtuqp"y kj "f kucdknkvgu0'

I qqf "ecwug"ku'f ghkpgf "cu'cp"wpcxqkf cdng"eqphnkev'y j kej "ugtkqwun{'chhgevu"vj g"j gcnj ."
uchgv{"qt"y gnhctg"qh"vj g"hco kn{0'

J WF "tgi wncvkqpu"tgs wktg"vj cv'c"uwo o ct{"qh"uwej "f kuewuukqp"y km'dg"r tgr ctgf "y kj kp"c"tgcuqpcdng"
vko g"cpf "qpg"eqr {"y km'dg"i kxgp"vq"vj g"vgpcpv'cpf "qpg"tgvckpgf "kp"vj g"URJ Cøu"vgpcpv'hkng0'"

Vj g"uwo o ct{"o wuv'ur gekh{"vj g"pco gu"qh"vj g"r ctvkekr cpvu."f cvgu"qh"o ggvkpi ."vj g"pcwtg"qh"vj g"
r tqr qugf "f kur qukkqp"qh"vj g"eqo r nckpv'cpf "vj g"ur gekhke'tgcuqpu"vj gtghqtg."cpf "y km'ur gekh{"vj g"
r tqegf wtgu"d{"y j kej "c"j gctkpi "o c{"dg"qdvckpgf "kh'vj g"eqo r nckpcpv'ku'pqv'ucvkuhkgf 0'

### URJ C"Rqnle{"

Vj g"URJ C"y km'r tgr ctg"c"uwo o ct{"qh'vj g"kphqto cn'ugwrgo gpv'y kj kp"hkxg"dwukpguu"f c{u="
qpg"eqr {"vq"dg"i kxgp"vq"vj g"vgpcpv'cpf "qpg"eqr {"vq"dg"tgvckpgf "kp"vj g"URJ Cøu"vgpcpv'hkng0'"

Hqt'RJ Cu"y j q"j cxg"vj g"qr vkqp"vq"guvcdnkuj "cp"gzr gf kvgf "i tkgxcpeg"r tqegf wtg."cpf "y j q"gzgtekug"
vj ku"qr vkqp."vj g"kphqto cn'ugwrgo gpv'qh'i tkgxcpegu"ku'pqv'cr r nkecdng"vq"vj qug"i tkgxcpegu"hqt"y j kej "
vj g"gzr gf kvgf "i tkgxcpeg"r tqegf wtg"cr r nkgu0'

**14-III.E. PROCEDURES TO OBTAIN A HEARING "**

**Requests for Hearing and Failure to Request**

URJ C"Rqrke{"

Vj g"tgukfgpv'o wuv'uwdo kv'c''y tkwgp'tgswguv''*kpenwfkpi "go ckrgf "tgswguv+'hqt''c''i tkgxcpeg" j gctkpi "vq"vj g"URJ C'y kij kp'hkxg'dwukpguu'fc{u'qh''vj g"vgpcpvyu'tgegkrv'qh''vj g"uwo o ct{'qh" vj g"kphqto cn'ugwwo gpv0'

Kh''vj g"eqo r nckpcpv'fqgu'pqv'tgswguv'c'j gctkpi .''vj g"URJ Cøu'fkur qukvkqp'qh''vj g"i tkgxcpeg" wpfgt''vj g"kphqto cn'ugwwo gpv'r tqeguu'y knn'dgeqo g'hkpcn0'J qy gxgt .''hcknwtg''vq"tgswguv'c" j gctkpi "fqgu'pqv'eqpuvkwwg''c"y ckxgt''d{''vj g"eqo r nckpcpv'qh''vj g''tki j v'vq"eqpvguv''vj g" URJ Cøu''cevkqp'kp'fkur qukpi "qh''vj g"eqo r nckpv'kp"cp"cr r tqr tkcvg''lwfkekcn'r tqeggfkpi 0"

**Scheduling of Hearings [24 CFR 966.56(a)]"**

Kh''vj g"eqo r nckpcpv'j cu'eqo r nkgf "y kij "cnn'tgswktgo gpvu'hqt''tgswguvkpi "c"j gctkpi "cu'f guetkdgf " cdqxg."c'j gctkpi "o wuv'dg" uej gfwngf "d{''vj g"j gctkpi "qhhkegt'r tqo r vn{"hqt''c"ko g"cpf "r nceg" tgcuqpcdn{"eqpxgpkgpv'vq"dqvj "vj g"eqo r nckpcpv'cpf "vj g"RJ C0'C"y tkwgp'pqvkhkecvkqp'ur gekh{kpi " y kij "vko g."r nceg"cpf "vj g"r tqegfwtgu'i qxgtpkpi "vj g"j gctkpi "o wuv'dg"f grkxgtgf "vq"vj g"eqo r nckpcpv' cpf "vj g"cr r tqr tkcvg"URJ C"qhhkekcn0'

URJ C"Rqrke{"

Y kij kp''32"dwukpguu'f c{u'qh''tgegkxkpi "c"y tkwgp'tgswguv'hqt''c"j gctkpi .''vj g"j gctkpi "qhhkegt" y knn'uej gfwng"cpf "ugpf "c"y tkwgp'pqvkeg"qh''vj g"j gctkpi "vq"dqvj "vj g"eqo r nckpcpv'cpf "vj g" RJ C0'

Kh''vj g"URJ C"j gctkpi "y knn'dg"eqpfwevgf "tgo qvgn{."cv'vj g"ko g"vj g"pqvkeg"ku'ugpv'vq"vj g" hco kn{."vj g"hco kn{"y knn'dg"pqvkhkgf <'

    Tgi ctfkpi "vj g"r tqeguugu'kpxqnxgf "kp"c"tgo qvg"i tkgxcpeg'j gctkpi =''

    Vj cv''vj g"URJ C"y knn'r tqxkfg''vgej pkecn'cuukuvcpeg'r tkqt''vq"cpf "f wtkpi "vj g"j gctkpi .''kh" pggf gf =''cpf "

    Vj cv''kh''vj g"hco kn{"qt''cp{"kpf kxkf wcn'y kvpguu'j cu'cp{"vgej pqnqi kecn'tguqwteg."qt" ceeguukdkrkv{"dcttkgtu."vj g"hco kn{"o c{"kphqto "vj g"URJ C"cpf "vj g"URJ C"y knn'cuukuv" vj g"hco kn{"kp"gkij gt''tguqnxkpi "vj g"kuuwg"qt''cnnqy "vj g"hco kn{"vq"r ctvkekr cvg"kp"cp"kp/ r gtuqp'j gctkpi .''cu'cr r tqr tkcvg0'

Vj g"URJ C"o c{"y kij "vq"r gto kv'vj g"vgpcpv'vq"tgswguv'vq"tguej gf wng"c"j gctkpi "hqt''i qqf "ecwug0'

URJ C"Rqrke{"

Vj g"vgpcpv'o c{"tgswguv'vq"tguej gf wng"c"j gctkpi "hqt''i qqf "ecwug.''qt''kh''kv'ku'pggf gf "cu'c" tgcuqpcdng"ceeqo o qf cvkqp'hqt''c"r gtuqp'y kij "f kucdkrkvkgu0'I qqf "ecwug"ku'f ghkpgf "cu'cp" wpcxqkf cdng"eqphnkev'y j kej "ugtkqwun{"chhgevu''vj g"j gcnj .''uchgv{."qt''y grhctg"qh''vj g"hco kn{0' Tgswguvu'vq"tguej gf wng"c"j gctkpi "o wuv'dg"o cf g"qtcm{"qt''kp"y tkwkpi "r tkqt''vq"vj g"j gctkpi " f cvg0'Cv''ku'f kuetgvkqp."vj g"URJ C"o c{"tgswguv'f qewo gpvcvkqp'qh''vj g"õi qqf "ecwugö'r tkqt''vq" tguej gf wrkpi "vj g"j gctkpi 0'

## Expedited Grievance Procedure [24 CFR 966.52(a)]

Vjg"URJC"oc{"guvcdnkuj"cp"gzrgfkvgf"itkgxcpeg"rtqegfwtg"hqt"cp{"itkgxcpeg"eqpegtpkpi "c"vgtokpcvkqp"qh"vgpcpe{"qt"gxkevkqp"vjcv"kpxqnxgu<

• Cp{"etkokpcn"cevkxkv{"vjcv"vjtgcvgpu"vjg"jgcnvj."uchgv{."qt"tkijv"vq"rgceghwn"gpolq{ogpv"qh"vjg" rtgokugu"d{"qvjgt"tgukfgpvu"qt"gornq{ggu"qh"vjg"RJC="

• Cp{"ftwi/tgncvgf"etkokpcn"cevkxkv{"qp"qt"pgct"uwej "rtgokugu="qt"

• Cp{"etkokpcn"cevkxkv{"vjcv"tguwnvgf"kp"hgnqp{"eqpxkevkqp"qh"c"jqwugjqnf"ogodgt0"

Kp"uwej "gzrgfkvgf"itkgxcpegu."vjg"kphqtocn"ugwngogpv"qh"itkgxcpegu"cu"fkuewuugf "kp"36/KKKKF "ku" pqv"crrnkecdng0"

Vjg"URJC"oc{"cfqrv"urgekcn"rtqegfwtgu"eqpegtpkpi"gzrgfkvgf"jgctkpiu."kpenwfkpi "rtqxkukqpu" hqt"gzrgfkvgf"pqvkeg"qt"uejgfwnkpi ."qt"rtqxkukqpu"hqt"gzrgfkvgf"fgekukqp"qp"vjg"itkgxcpeg0"

URJC"Rqnke{"

Vjg"URJC"y knn"pqv"qhhgt"gzrgfkvgf "itkgxcpeg"rtqegfwtgu0"

# 14-III.F. SELECTION OF HEARING OFFICER [24 CFR 966.53(e)]

Vj g'i tkgxcpeg'j gctkpi "o wuv'dg'eqpf wevgf "d{ "cp"ko r ctvkcn'r gtuqp"qt'r gtuqpu'cr r qkpvgf "d{ "vj g"
URJ C."qvj gt'vj cp"vj g'r gtuqp"y j q"o cf g"qt'cr r tqxgf "vj g"URJ C"cevkqp"wpf gt"tgxkgy ."qt'c"
uwdqtf kpcvg'qh'uwej "r gtuqp0Vj g"URJ C"o wuv'f guetkdg'y j gkt'r qnkekgu'hqt'ugngevkqp'qh'c"j gctkpi "
qhhkegt'kp"vj gkt'ngcug0

URJ C'Rqnke{

URJ C'i tkgxcpeg'j gctkpi u'y knl'dg'eqpf wevgf "d{ "c'gkvj gt'c'ukpi ng'j gctkpi "qhhkegt'qt'c"
r cpgn0

Vj g"URJ C"o c{ "cr r qkpv'c'uvchh'o go dgt"y j q"y cu'pqv'kpxqnxgf "kp"vj g"f gekukqp"wpf gt"
cr r gcn0'Kh'c'f guki pcvgf "uvchh'o go dgt"*uwej "cu'vj g'r tqi tco "o cpci gt+'y cu'kpxqnxgf "kp"vj g"
f gekukqp."qt'ku'c'uwdqtf kpcvg'qh'uwej "r gtuqp."cp"cnvgtpcvg'j gctkpi "qhhkegt'y knl'dg'ugngevgf 0

Vj g"URJ C"o c{ "ugngev'f guki pcvgf "uvchh'o go dgtu'y j q'y gtg'pqv'kpxqnxgf "kp"vj g"f gekukqp"
wpf gt"cr r gcn'kp"egtvckp"ektewo uvcpegu."uwej "cu'cr r gcnu'kpxqnxkpi "f kuetko kpcvkqp"encko u'qt"
f gpkcnu'qh'tgs wguvu'hqt'tgcuqpcdng'ceeqo o qf cvkqpu0

Vj g"URJ C"o c{ "cnuq'eqpvcev'vj g'nqecn'dct'cuuqekcvkqp"vq'kf gpvkh{ "nqecn'cwqtpg{u'y j q"o c{ "
cnuq'ugtxg'cu'j gctkpi "qhhkegtu."cu'vj gkt'uej gf wng'r gto kvu"

RJ Cu'o wuv'f guetkdg'vj gkt'r qnkekgu'hqt'ugngevkqp'qh'c"j gctkpi "qhhkegt'kp"vj gkt"ngcug'hqto u0'Ej cpi gu"
vq'vj g'r wdnke'j qwukpi "ngcug'ctg'uwdlgev'vq'c"52/f c{ "eqo o gpv'r gtkqf "]46'EHT'; 8806_0

## 14-III.G. REMOTE HEARINGS [Notice PIH 2020-32]

Vjgtg"ku"pq"tgswktgogpv"vjcv"i tkgxcpeg"jgctkpiu"dg"eqpfwevgf "kp/rgtuqp."cpf "cu"uwej ."J WF "
cnqy u"RJ Cu"vq"eqpfwev"cnn"qt"c"rqtvkqp"qh"vjgkt"i tkgxcpeg"jgctkpiu"tgoqvgn{"gkvjgt"qxgt"vjg "
rjqpg."xkc"xkfgq"eqphgtgpekpi ."qt"vjtqwij "qvjgt"xktvwcn"rncvhqtou0"Kh"vjg"URJ C"ejqqugu"vq "
eqpfwev"tgoqvg"i tkgxcpeg"jgctkpiu."crrnkecpvu"o c{"uvknn"tgswguv"cp"kp/rgtuqpj gctkpi ."cu"
crrnkecdng0'

<u>URJ C"Rqnke{"</u>

Vjg"URJ C"jcu"vjg"uqng"fkuetgvkqp"vq"tgswktg"vjcv"jgctkpiu"dg"eqpfwevgf "tgoqvgn{"kp"ecug"
qh"nqecn"uvcvg."qt"pcvkqpcn'rj {ukecn'fkuvcpekpi "qtfgtu ."cpf "kp"ecugu"qh'kpengo gpv'y gcvjgt"qt"
pcvwtcl'fkucuvgt0'

Kp"cffkvkqp."vjg"URJ C"y kn'eqpfwev'c"j gctkpi "tgoqvgn{"wrqp"tgswguv'cu'c'tgcuqpcdng"
ceeqo o qfcvkqp"hqt"c"rgtuqp"y kj "c"fkucdknkv{."kh"c"vgpcpv'fqgu"pqv'j cxg"ej knf "ectg"qt"
vtcpur qtvcvkqp"vjcv"y qwf "gpcdng"vjgo "vq"cwgpf "vjg"j gctkpi ."qt"kh"vjg"vgpcpv'dgnkgxgu'cp"
kp/rgtuqpj gctkpi "y qwf "etgcvg"cp"wpfwg"j ecnj "tkun0'Vjg"URJ C"y kn'eqpukfgt"qvjgt"
tgcuqpcdng'tgswguvu"hqt"c"tgoqvg"j gctkpi "qp"c"ecug/d{/ecug"dcuku0'

## Discovery of Documents Before the Remote Hearing "

<u>URJ C"Rqnke{"</u>

Kh'vjg"j gctkpi "y kn'dg"eqpfwevgf "tgoqvgn{."vjg"URJ C"y kn'eqo r kng"c"j gctkpi "r cemgv."
eqpukuvkpi "qh'cn'fqewo gpvu"vjg"URJ C"kpvgpfu"vq"r tqfweg"cv"vjg"j gctkpi 0Vjg"URJ C"y kn'
o ckn'eqr kgu"qh'vjg"j gctkpi "r cemgv'vq"vjg"vgpcpv."vjg"vgpcpvu"tgrtgugpvcvkxgu."kh'cp{."cpf "
vjg"j gctkpi "qhhkegt"cv'ngcuv'vjtgg"f c{u"dghqtg"vjg"ej gfwgf "tgoqvg"j gctkpi 0Vjg"qtki kpcn'
j gctkpi "r cemgv'y kn'dg"kp"vjg"r quuguukqp"qh'vjg"URJ C'tgr tgugpvcvkxg"cpf "tgvckpgf "d{"
vjg"RJ C0'

Kh'vjg"j gctkpi "ku'vq"dg"eqpfwevgf "tgoqvgn{."vjg"URJ C"y kn'tgswktg"vjg"tgukfgpv'vq"r tqxkfg"
cp{'fqewo gpvu'fktgevn{ 'tgngxcpv'vq"vjg"j gctkpi "cv'ngcuv'46"j qwtu'dghqtg"vjg"ej gfwgf "
j gctkpi "vjtqwij "vjg"o ckn'xkc"go ckn'qt"vgzv0Vjg"URJ C"y kn'uecp"cpf "go ckn'eqr kgu"qh'
vjgug'fqewo gpvu'vq"vjg"j gctkpi "qhhkegt"cpf "vjg"URJ C'tgr tgugpvcvkxg"vjg"uco g"f c{'vjg"
ctg'tgegkxgf 0'

F qewo gpvu"y kn'dg"uj ctgf "gngevtqpkecn{'y j gpgxgt"r quukdng0'

# Ensuring Accessibility for Persons with Disabilities ad LEP Individuals

Cu'y kj "kp/r gtuqp'i tkgxcpeg'j gctkpi u."vj g'r ncvhqto "hqt"eqpf wevkpi "tgo qvg'i tkgxcpeg'j gctkpi u"
o wuv'dg"ceeguukdng"vq'r gtuqpu'y kj "f kucdknkvkgu"cpf "vj g'i tkgxcpeg'j gctkpi u'o wuv'dg"eqpf wevgf "kp"
ceeqtf cpeg'y kj "Ugevkqp'726"cpf "ceeguukdknkv{"tgs wktgo gpu0'Vj ku"kpenwf gu"gpuwtkpi "cp{"
kphqto cvkqp.'y gdukgu."go cknu."f ki kvcn'pqvkhkecvkqpu.'cpf "qvj gt'xktwcn'r ncvhqto u'ctg"ceeguukdng"hqt"
r gtuqpu'y kj "xkukqp."j gctkpi ."cpf "qvj gt'f kucdknkvkgu0'Hwtvj gt."r tqxkf kpi "ghhgevkxg'eqo o wpkecvkqp"
kp'c'f ki kvcn'eqpvgzv'o c{'tgs wktg'vj g'wug'qh'kpf kxkf wcnj gf "cuzknkct{"ckf u'qt'ugtxkegu."uwej "cu'cwf kq"
f guetkr vkqp.'ecr vkqpkpi .'uki p'ncpi wci g'cpf "qvj gt'v{r gu'qh'kpvgtr tgvgtu."mg{dqctf "ceeguukdknkv{."
ceeguukdng'f qewo gpvu."uetggp'tgcf gt'uwr r qtv."cpf "vtcpuetkr vu0Cwzknkct{"ckf u'qt'ugtxkegu'o wuv'dg"
r tqxkf gf "kp'ceeguukdng'hqto cu.'kp'c'vko gn{"o cppgt.'cpf "kp'uwej "c'y c{"vq'r tqvgev'vj g'r tkxce{"cpf "
kpf gr gpf gpeg'qh'vj g'kpf kxkf wcn0RJ Cu'o c{'pgxgt'tgs wguv'qt'tgs wktg'vj cv'kpf kxkf wcnu'y kj "
f kucdknkvkgu'r tqxkf g'vj gkt'qy p'cuzknkct{"ckf u'qt'ugtxkegu."kpenwf kpi "hqt'tgo qvg'i tkgxcpeg'j gctkpi u0

Kf'pq o gvj qf 'qh'eqpf wevkpi "c'tgo qvg'i tkgxcpeg'j gctkpi "ku'cxckncdng"vj cv'cr r tqr tkcvgn{"
ceeqo o qf cvgu'cp'kpf kxkf wcnu'f kucdknkv{.'vj g'URJ C'o c{'pqv'j qnf 'ci ckpuv'vj g'kpf kxkf wcn'j gkt"
kpcdknkv{"vq'r ctvkekr cvg'kp'vj g'tgo qvg'i tkgxcpeg'j gctkpi .'cpf "vj g'URJ C'uj qwnf 'eqpukf gt'y j gvj gt"
r quvr qpkpi "vj g'tgo qvg'j gctkpi "vq'c'ncvgt'f cvg'ku'cr r tqr tkcvg'qt'y j gvj gt'vj gtg'ku'c'uwkvcdng"
cnvgtpcvkxg0

F wg'vq'vj g'kpf kxkf wcnj gf "pcwtg'qh'f kucdknkv{.'vj g'cr r tqr tkcvg'cuzknkct{"ckf "qt'ugtxkeg'pgeguuct{."
qt'tgcuqpcdng"ceeqo o qf cvkqp'y knl'f gr gpf 'qp'vj g'ur gekhke'ektewo uvcpeg'cpf "tgs wktgo gpu0"

Cu'y kj "kp/r gtuqp'tgxkgy u.'Nko kvgf 'Gpi nkuj "Rtqhkekgpe{"*NGR+'tgs wktgo gpu'cnuq'cr r n{"vq'tgo qvg"
i tkgxcpeg'j gctkpi u."kpenwf kpi "vj g'wug'qh'kpvgtr tgvcvkqp'ugtxkegu'cpf "f qewo gpv'tcpuncvkqp0Ugg"
Ej cr vgt'4"hqt'c'o qtg'vj qtqwi j "f kuewuukqp'qh'ceeguukdknkv{"cpf "NGR'tgs wktgo gpu.'cnl'qh'y j kej "
cr r n{"kp'vj g'eqpvgzv'qh'tgo qvg'i tkgxcpeg'j gctkpi u0

## Conducting Hearings Remotely"

Vj g"URJ C"o wuv"gpuwtg"vj cv"vj g"ncem"qh"vgej pqnqi {"qt"kpcdknkv{ "vq"wug"vgej pqnqi {"hqt"tgo qvg"i tkgxcpeg"j gctkpi u"f qgu"pqv"r qug"c"f kucf xcpvci g"vq"hco knkgu"vj cv"o c{"pqv"dg"cr r ctgpv"vq"vj g"RJ C0"Vj g"URJ C"uj qwnf "f gvgto kpg"vj tqwi j "c"uwtxg{"qt"qvj gt"o gcpu"kh"vj gug"dcttkgtu"gzkuv"r tkqt "vq"eqpf wevkpi "vj g"tgo qvg"i tkgxcpeg"j gctkpi "cpf ."kh"vj g"hco kn{ "f qgu"pqv"j cxg"vj g"r tqr gt "vgej pqnqi {"vq"hwln{"r ctvkekr cvg."gkvj gt"r quv r qpg"vj g"j gctkpi "qt"r tqxkf g"cp"cnvgtpcvkxg"o gcpu"qh"ceeguu0"

Cu"y kj "kp/r gtuqp"i tkgxcpeg"j gctkpi u."vj g"URJ C"o wuv"r tqxkf g"cnn"o cvgtkcnu"r tgugpvgf ."y j gvj gt"r cr gt"qt"gngevtqpke."vq"vj g"hco kn{ "r tkqt"vq"vj g"tgo qvg"i tkgxcpeg"j gctkpi 0"Vj g"hco kn{ "o wuv"cnuq"dg"r tqxkf gf "y kj "cp"ceeguukdng"o gcpu"d{"y j kej "vq"vtcpuo kv"vj gkt"qy p"gxkf gpeg0"

Vj g"URJ Cøu"guugpvkcn"tgur qpukdknkv{ "ku"vq"gpuwtg"i tkgxcpeg"j gctkpi u"o ggv"vj g"tgs wktgo gpvu"qh"f wg"r tqeguu"cpf "eqo r n{"y kj "J WF "tgi wncvkqpu0"Vj gtghqtg."cnn"URJ C"r qnkekgu"cpf "r tqeguugu"hqt"tgo qvg"i tkgxcpeg"j gctkpi u"y knn"dg"eqpf wevgf "kp"ceeqtf cpeg"y kj "f wg"r tqeguu"tgs wktgo gpvu"cpf "y knn"dg"kp"eqo r nkcpeg"y kj "J WF "tgi wncvkqpu"cv"46"EHT"; 88078"cpf "vj g"i wkf cpeg"hqt"eqpf wevkpi "tgo qvg"j gctkpi u"ur gekhkgf "kp"Pqvkeg"RKI "4242/540"

### URJ C"Rqnke{ "

Vj g"URJ C"y knn"eqpf wev"tgo qvg"i tkgxcpeg"j gctkpi u"xkc"c"xkf gq"eqphgtgpekpi "r ncvhqto ."y j gp"cxckncdng0"Kh"c"hqtgi q"cwgo r vkpi "vq"tguqnxg"cp {"dcttkgtu."r ctvkekr cpvu"ctg"wpcdng"vq"cf gs wcvgn{"ceeguu"vj g"xkf gq"eqphgtgpekpi "r ncvhqto "cv"cp {"r qkpv."qt"wr qp"tgs wguv."vj g"i tkgxcpeg"j gctkpi "y knn"dg"eqpf wevgf "d {"vgngr j qpg"eqphgtgpekpi "ecnn/kp0"Kh"vj g"hco kn{ "ku"wpcdng"vq"cf gs wcvgn{"ceeguu"vj g"vgngr j qpg"eqphgtgpekpi "ecnn"cv"cp {"r qkpv."vj g"tgo qvg"i tkgxcpeg"j gctkpi "y knn"dg"r quvr qpgf ."cpf "cp"kp/r gtuqp"cnvgtpcvkxg"y knn"dg"r tqxkf gf "r tqo r vn{ "y kj kp"c"tgcuqpcdng"vko g0"

Cv"ngcuv"hkxg"dwukpguu"f c{u"r tkqt"vq"uej gf wnkpi "vj g"tgo qvg"j gctkpi ."vj g"URJ C"y knn"r tqxkf g"vj g"hco kn{ "y kj "qi kp"kphqto cvkqp"cpf lqt"eqphgtgpekpi "ecnn/kp"kphqto cvkqp"cpf "cp"gngevtqpke"eqr {"qh"cnn"o cvgtkcnu"dgkpi "r tgugpvgf "xkc"hktuv/encuu"o ckn"cpf /qt"go ckn0"Vj g"pqvkeg"y knn"cf xkug"vj g"hco kn{ "qh"vgej pqnqi kecn"tgs wktgo gpvu"hqt"vj g"j gctkpi "cpf "tgs wguv"vj g"hco kn{ "pqvkh{ "vj g"URJ C"qh"cp {"mpqy p"dcttkgtu0"Vj g"URJ C"y knn"tguqnxg"cp {"dcttkgtu"wukpi "vj g"i wkf cpeg"kp"Ugevkqp"8"qh"Pqvkeg"RKI "4242/54."kpenwf kpi "qhhgtkpi "vj g"hco kn{ "vj g"qr r qtwpkv{ "vq"cwgpf "cp"kp/r gtuqp"j gctkpi 0"

Vj g"URJ C"y knn"hqnqy "wr "y kj "c"vj r j qpg"ecnn"cpf lqt"go ckn"vq"vj g"hco kn{ "cv"ngcuv"qpg"dwukpguu"f c{"r tkqt"vq"vj g"tgo qvg"i tkgxcpeg"j gctkpi "vq"gpuwtg"vj cv"vj g"hco kn{ "tgegkxgf "cnn"kphqto cvkqp"cpf "ku"eqo hqtvcdng"ceeguukpi "vj g"xkf gq"eqphgtgpekpi "qt"ecnn/kp"r ncvhqto 0"

Vj g"URJ C"y knn"gpuwtg"vj cv"cnn"gngevtqpke"kphqto cvkqp"uvqtgf "qt"vtcpuo kwgf "y kj "tgur gev"vq"vj g"i tkgxcpeg"j gctkpi "ku"ugewtg."kpenwf kpi "r tqvgevkpi "r gtuqpcn{ "kf gpvkhkcdng"kphqto cvkqp"*RKK "cpf "o ggv"vj g"tgs wktgo gpvu"hqt"ceeguukdknkv{ "hqt"r gtuqpu"y kj "f kucdknkvkgu"cpf "r gtuqpu"y kj "NGR0"

# 14-III.H. PROCEDURES GOVERNING THE HEARING [24 CFR 966.56]"

## Rights of Complainant [24 CFR 966.56(b)]

Vj g"eqo r nckpcpv'y knl'dg"chhqtf gf "c'hckt'j gctkpi 0'Vj ku"kpenwf gu<"

- Á Vj g"qr r qtwpkv{"vq"gzco kpg"dghqtg"vj g"i tkgxcpeg"j gctkpi "cp{"URJ C"f qewo gpvu."kpenwf kpi "tgeqtf u"cpf "tgi wncvkqpu"vj cv"ctg"f ktgevn{"tgngxcpv"vq"vj g"j gctkpi 0'Vj g"vgpcpv"o wuv"dg"cmqy gf "vq"eqr {"cp{"uwej "f qewo gpv'cv"vj g"vgpcpvau"gzr gpug0'Kh"vj g"URJ C"f qgu"pqv"o cng"vj g"f qewo gpv"cxckncdng"hqt"gzco kpcvkqp"wr qp"tgs wguv'd{"vj g"eqo r nckpcpv."vj g"URJ C"o c{"pqv"tgn{"qp"uwej "f qewo gpv'cv"vj g"i tkgxcpeg"j gctkpi 0'

  ### URJ C"Rqnke{"

  Vj g"vgpcpv'y knl'dg"cmqy gf "vq"eqr {"cp{"f qewo gpvu"tgncvgf "vq"vj g"j gctkpi "cv'pq"equv'vq"vj g"hco kn{0'Vj tg"y knl'dg"pq"ej cti g"hqt"f qewo gpvu"go ckngf "d{"vj g"RJ C0'Vj g"hco kn{"o wuv"tgs wguv'f kueqxgt{"qh'URJ C"f qewo gpvu"pq"ncvgt"vj cp"34<00"r o 0qp"vj g"dwukpguu"f c{"r tkqt"vq"vj g"j gctkpi 0'

- Á Vj g"tki j v'vq"dg"tgr tgugpvgf "d{"eqwpugn'qt"qvj gt'r gtuqp"ej qugp"vq"tgr tgugpv'vj g"vgpcpv."cpf "vq"j cxg"uwej "r gtuqp"o cng"uvcvgo gpvu"qp"vj g"vgpcpvau"dgj cnh0"

  ### URJ C"Rqnke{"

  J gctkpi u"o c{"dg"cwgpf gf "d{"vj g"hqnqy kpi "cr r nkecdng"r gtuqpu<"

  > Vj g"URJ C"tgr tgugpvcvkxgu"cpf "cp{"y kpguugu"hqt"vj g"RJ C"

  > Vj g"vgpcpv'cpf "cp{"y kpguugu"hqt"vj g"vgpcpv'

  > Vj g"vgpcpvau"eqwpugn'qt"qvj gt'tgr tgugpvcvkxg"

  > Cp{"qvj gt'r gtuqp"cr r tqxgf "d{"vj g"URJ C"cu"c"tgcuqpcdng"ceeqo o qf cvkqp"hqt"c"r gtuqp"y kj "c"f kucdknkv{"

- Á Vj g"tki j v'vq"c"r tkxcvg"j gctkpi "wpnguu"vj g"eqo r nckpcpv'tgs wguvu"c"r wdnke"j gctkpi 0'

- Á Vj g"tki j v'vq"r tgugpv'gxkf gpeg"cpf "cti wo gpvu"kp"uwr r qtv'qh'vj g"vgpcpvau"eqo r nckpv."vq"eqpvtqxgtv'gxkf gpeg"tgnkgf "qp"d{"vj g"URJ C"qt"r tqlgev'o cpci go gpv."cpf "vq"eqphtqpv'cpf "etquu/gzco kpg"cnl'y kpguugu"wr qp"y j qug"vguvko qp{"qt"kphqto cvkqp"vj g"URJ C"qt"r tqlgev'o cpci go gpv'tgnkgu0'

- Á C"f gekukqp"dcugf "uqngn{"cpf "gzenwukxgn{"wr qp"vj g"hcevu"r tgugpvgf "cv"vj g"j gctkpi 0'

**Failure to Appear [24 CFR 966.56(c)]**

Kh'\yj g'eqo r nckcpcpv'qr'\yj g'URJ C'hcknu'\q'cr r gct'cv'c'uej gf wrgf 'j gctkpi .'\yj g'j gctkpi "qhhkegt'o c{" o cmg'c'f gvgto kpcvkqp'\q'r quvrqpg'\yj g'j gctkpi "hqt'pq'o qtg'\yj cp'hkxg'dwukpguu'f c{u'qt'o c{'o cmg'c" f gvgto kpcvkqp'\yj cv'\yj g'r ctv{'j cu'y ckxgf "\yj gkt'tki j v'\q'c'j gctkpi 0'Dqvj "\yj g'eqo r nckcpv'cpf "\yj g" URJ C'o wuv'dg'pqvkfhkgf "qh'\yj g'f gvgto kpcvkqp'd{'\yj g'j gctkpi "qhhkegt lr cpgn'Rtqxkf gf ."Vj cv'c" f gvgto kpcvkqp'\yj cv'\yj g'eqo r nckcpv'j cu'y ckxgf "\yj gkt'tki j v'\q'c'j gctkpi "y knl'pqv'eqpuvkwwg'c" y ckxgt'qh'cp{'tki j v'\yj g'eqo r nckpcpv'o c{'j cxg'\q'eqpvguv'\yj g'URJ C øu'f kur qukvkqp'qh'\yj g'i tkgxcpeg" kp'cp'cr r tqr tkcvg'lwf kekcn'r tqeggf kpi 0'

Vj gtg'o c{'dg'ko gu'y j gp'c'eqo r nckcpv'f qgu'pqv'cr r gct'f wg'\q'wpfqtguggp'ektewo uvcpegu'y j kej " ctg'qwv'qh'\yj gkt'eqpvtqn'cpf "ctg'pq'hcwn'qh'\yj gkt'qy p0'

<u>URJ C'Rqnkc{</u>

Kh'\yj g'\gpcpv'f qgu'pqv'cr r gct'cv'\yj g'uej gf wrgf "ko g'qh'\yj g'j gctkpi .'\yj g'j gctkpi "qhhkegt'y knl' y ckv'wr "\q'52'o kpwvgu0'Kh'\yj g'\gpcpv'cr r gctu'y kj kp'52'o kpwvgu'qh'\yj g'uej gf wrgf "ko g.'\yj g" j gctkpi "y knl'dg'j gnf 0'Kh'\yj g'\gpcpv'f qgu'pqv'cttkxg'y kj kp'52'o kpwvgu'qh'\yj g'uej gf wrgf " ko g.'\yj g{'y knl'dg'eqpukf gtgf "\q'j cxg'hcknlgf "\q'cr r gct0'

Kh'\yj g'\gpcpv'hcknu'\q'cr r gct'cpf "y cu'wpcdng'\q'tguej gf wrg'\yj g'j gctkpi "kp'cf xcpeg.'\yj g" \gpcpv'o wuv'eqpvcev'\yj g'URJ C'y kj kp'46'j qwtu'qh'\yj g'uej gf wrgf "j gctkpi "f cvg.'gzenwf kpi " y ggmgpf u'cpf "j qnkf c{u0'Vj g'j gctkpi "qhhkegt'y knl'tguej gf wrg'\yj g'j gctkpi "qpn{'kh'\yj g'\gpcpv' ecp'uj qy "i qqf "ecwug'hqt'\yj g'hcknwtg'\q'cr r gct.'qt'kv'ku'pggf gf "cu'c'tgcuqpcdng" ceeqo o qf cvkqp'hqt'c'r gtuqp'y kj "f kucdkrkvkgu0'

õI qqf "ecwugö'ku'f ghkpgf "cu'cp'wpcxqkf cdng'eqphnkev'y kj kej "ugtkqwun{'chhgevu'\yj g'j gcnj ." uchgv{.'qt'y gnhctg'qh'\yj g'hco kn{0'

## General Procedures [24 CFR 966.56(d), (e)]

Cv'vj g'j gctkpi .'\vj g'eqo r nckpcpv'o wuv'hktuv'o cng'c'uj qy kpi "qh'cp'gpvkvngo gpv'vq'vj g'tgnkgh'uqwi j v'
cpf "vj gtgchvgt'vj g'URJ C'o wuv'\uwuvckp'\vj g'dwtf gp'qh'l\uwukh{kpi "vj g'URJ C'cevkqp'qt'hcknwtg'vq'cev'
ci ckpuv'y j kej "vj g'eqo r nckpv'ku'f ktgevgf "]46'EHT"; 88078*f+0"

Vj g'j gctkpi "ku'eqpf wevgf "kphqto cn{'d{'vj g'j gctkpi "qhhkegt0Vj g'URJ C'cpf "vj g'vgpcpv'o wuv'dg"
i kxgp'vj g'qr r qtwwpkv{'vq'r tgugpv'qtcn'qt'f qewo gpvct{'gxkf gpeg'r gtvkpgpv'vq'vj g'hcevu'cpf "kuuwgu'
ctkugf "d{'vj g'eqo r nckpv."cpf "vq's wguvkqp'cp{'y kpguugu0"

<u>URJ C'Rqnke{"</u>

Cp{'gxkf gpeg'vq'dg'eqpukf gtgf "d{'vj g'j gctkpi "qhhkegt'r cpgn'o wuv'dg'r tgugpvgf "cv'vj g'ko g"
qh'vj g'j gctkpi 0Vj gtg'ctg'hqwt'ecvgi qtkgu'qh'gxkf gpeg0"

**Oral evidence**<'vj g'vguvko qp{'qh'y kpguugu"

**Documentary evidence**<'c'y tkvkpi "y j kej "ku'tgngxcpv'vq'vj g'ecug. "hqt'gzco r ng. "c"
ngwgt'y tkwgp'vq'vj g'RJ C0'Y tkvkpi u'kpenwf g'cnl'hqto u'qh'tgeqtf gf "eqo o wpkecvkqp"
qt'tgr tgugpvcvkqp."kpenwf kpi "ngwgtu. "go ckn. "y qtf u. "r kewtgu. "uqwpf u. "xkf gqvcr gu'qt'
u{o dqnu'qt'eqo dkpcvkqpu'vj gtgqh0"

**Demonstrative evidence**<'Gxkf gpeg'etgcvgf "ur gekhkecnl{'hqt'vj g'j gctkpi "cpf "
r tgugpvgf "cu'cp'knnwuvtcvkxg'ckf "vq'cuukuv'vj g'j gctkpi "qhhkegt'r cpgn"uwej "cu'c'o qf gn"
c'ej ctv'qt'qvj gt'f kci tco 0"

**Real evidence**<'C'vcpi kdng'kvgo "tgncvkpi "f ktgevn{'vq'vj g'ecug0"

*Hearsay Evidence* 'ku'gxkf gpeg'dcugf "pqv'qp'c'y kpguuør gtuqpcn'npqy ngf i g0'Kp'cpf "qh'
kwugnh. 'j gctuc{'gxkf gpeg'ecttkgu'pq'y gki j v'y j gp'o cnkpi "c'hkpf kpi "qh'hcev0'Vj g'j gctkpi "
qhhkegt'o c{'kpenwf g'j gctuc{'gxkf gpeg'y j gp'eqpukf gtkpi "vj ki t'f gekukqp'kh'kv'ku'eqttqdqtcvgf "
d{'qvj gt'gxkf gpeg0'Gxgp'vj qwi j "j gctuc{'gxkf gpeg'ku'i gpgtcnl{'cf o kuukdng'kp'c'j gctkpi ."vj g"
j gctkpi "qhhkegt'r cpgn'y knl'pqv'dcug'c'j gctkpi "f gekukqp'qp'j gctuc{'cnqpg'\wpnguu'\vj gtg'ku"
engct'r tqdcvkxg'xcnwg'cpf "etgf kdknkv{'qh'vj g'gxkf gpeg. "cpf "vj g'r ctv{'uggnkpi "vj g'ej cpi g'j cu"
o gv'vj g'dwtf gp'qh'r tqqh0"

Kh'vj g'URJ C'hcknu'vq'eqo r n{'y kj "vj g'f kueqxgt{'tgs wktgo gpvu'*r tqxkf kpi "vj g'vgpcpv'y kj "
vj g'qr r qtwwpkv{'vq'gzco kpg'URJ C'f qewo gpvu'r tkqt'vq'vj g'i tkgxcpeg'j gctkpi +. "vj g'j gctkpi "
qhhkegt'y knl'tghwug'vq'cf o kv'uwej "gxkf gpeg0"

Qvj gt'vj cp'vj g'hcknwtg'qh'vj g'URJ C'vq'eqo r n{'y kj "f kueqxgt{'tgs wktgo gpvu. "vj g'j gctkpi "
qhhkegt'r cpgn'j cu'vj g'cwvj qtkv{'vq'qxgttwng'cp{'qdlgevkqpu'vq'gxkf gpeg0"

Vj g'eqo r nckpcpv'qt'vj g'URJ C'o c{'cttcpi g. "kp'cf xcpeg'cpf "cv'vj g'gzr gpug'qh'vj g'r ctv{'o cnkpi "
vj g'cttcpi go gpv. "hqt'c'vtcpuetkr v'qh'vj g'j gctkpi 0Cp{'kpvgtguvgf "r ctv{'o c{'r wtej cug'c'eqr {'qh'
uwej "vtcpuetkr v']46'EHT"; 88078*g+0"

<u>URJ C'Rqnke{"</u>

Kh'vj g'eqo r nckpcpv'y qwf "nkng'vj g'URJ C'vq'tgeqtf "vj g'r tqeggf kpi u'd{'cwf kqvcr g. "vj g"
tgs wguv'o wuv'dg'o cf g'vq'vj g'URJ C'd{'34<22'r 0o 0'qp'vj g'dwukpguu'f c{'r tkqt'vq'vj g"
j gctkpi 0"

Vj g'URJ C'y knl'eqpukf gt'vj cv'cp'cwf kq'vcr g'tgeqtf kpi "qh'vj g'r tqeggf kpi u'ku'c'vtcpuetkr v0"

## Accommodations of Persons with Disabilities [24 CFR 966.56(f)]

Vj g"URJ C"o wuv'r tqxkf g'tgcuqpcdng'ceeqo o qf cvkqp'hqt'r gtuqpu'y kj "f kucdknkvkgu'vq'r ctvkekr cvg'kp" yj g'j gctkpi 0Tgcuqpcdng"ceeqo o qf cvkqp"o c{"kpenwf g'swcnkhkgf "uki p'ncpi wci g'kpvgtr tgvgtu." tgcf gtu."ceeguukdng"nqecvkqpu."qt"cwgpf cpwu0'

Kh'yj g'vgpcpv'ku'xkuwcnn{"ko r cktgf ."cp{"pqvkeg"vq'yj g'vgpcpv'y j kej "ku'tgswktgf "kp'yj g'i tkgxcpeg" r tqeguu'o wuv'dg'kp'cp"ceeguukdng"hqto cv0'

Ugg'Ej cr vgt"4 "hqt"c'yj qtqwi j "f kuewuukqp"qh'yj g'URJ Cøu'tgur qpukdknkvkgu'r gtvckpkpi "vq'tgcuqpcdng" ceeqo o qf cvkqp0'

## Limited English Proficiency (24 CFR 966.56(g)

Vj g"URJ C"o wuv'eqo r n{"y kj "J WF øu'NGR'Hkpcn'T wng'kp'r tqxkf kpi "ncpi wci g'ugtxkegu'yj tqwi j qwv" yj g'i tkgxcpeg'r tqeguu0'

# 14-III.I. DECISION OF THE HEARING OFFICER/PANEL [24 CFR 966.57]

Vj g"j gctkpi "qhhkegt"r cpgn'o wuv'kuuwg"c"y tkwgp"f gekukqp."uvcvkpi "vj g"tgcuqpu"hqt"vj g"f gekukqp." y kej kp"c"tgcuqpcdng"vko g"chvgt"vj g"j gctkpi 0"Hcewcn'f gvgto kpcvkqpu'tgncvkpi "vq"vj g"kpf kxkf wcn' ektewo uvcpegu"qh"vj g"hco kn{"o wuv'dg"dcugf "qp"c"r tgr qpf gtcpeg"qh"gxkf gpeg"r tgugpvgf "cv"vj g" j gctkpi 0"C"eqr {"qh"vj g"f gekukqp'o wuv'dg"ugpv'vq"vj g"eqo r nckpcpv'cpf "vj g"URJ C0"Vj g"URJ C"o wuv' tgvckp"c"eqr {"qh"vj g"f gekukqp'kp"vj g"vgpcpvu"hqnf gt0"C"nqi "qh'cm'j gctkpi "qhhkegt"f gekukqpu'o wuv' cnuq"dg"o ckpvckpgf "d{"vj g"URJ C"cpf "o cf g"cxckncdng"hqt"kpur gevkqp"d{"c"r tqur gevkxg" eqo r nckpcpv."vj gkt"tgr tgugpvcvkxg."qt"vj g"j gctkpi "qhhkegt]46"EHT"; 88079*c+0'

<u>URJ C"Rqnke{"</u>

Kp"tgpf gtkpi "c"f gekukqp."vj g"j gctkpi "qhhkegt"y km'eqpukf gt"vj g"hqmqy kpi "o cwgtu<

**SPHA Notice to the Family**<"Vj g"j gctkpi "qhhkegt"y km'f gvgto kpg"kh'vj g"tgcuqpu"hqt" vj g"URJ Cøu"f gekukqp"ctg"hcewcn{"uvcvgf "kp"vj g"pqvkeg0

**Discovery:** Vj g"j gctkpi "qhhkegt"r cpgn'y km'f gvgto kpg"kh'vj g"hco kn{"y cu"i kxgp"vj g" qr r qtwpkv{"vq"gzco kpg"cp{"tgngxcpv'f qewo gpvu"kp"ceeqtf cpeg"y kej "URJ C"r qnke{0'

**SPHA Evidence to Support the SPHA Decision**<"Vj g"gxkf gpeg"eqpukuvu"qh'vj g" hcewu'r tgugpvgf 0'Gxkf gpeg"ku"pqv'eqpenukqp'cpf "kv'ku"pqv'ctiwo gpv0'Vj g"j gctkpi " qhhkegt"y km'gxcnwcvg"vj g"hcewu'vq"f gvgto kpg"kh'vj g{"uwr r qtv'vj g"URJ Cøu"eqpenukqp0'

**Validity of Grounds for Termination of Tenancy (when applicable)**<"Vj g" j gctkpi "qhhkegt"r cpgn'y km'f gvgto kpg"kh'vj g"vgto kpcvkqp"qh'vgpcpe{"ku"hqt"qpg"qh'vj g" i tqwpf u"ur gekhkgf "kp"vj g"J WF "tgi wncvkqpu"cpf "URJ C"r qnkekgu0'Kh'vj g"i tqwpf u"hqt" vgto kpcvkqp"ctg"pqv'ur gekhkgf "kp"vj g"tgi wncvkqpu"qt"kp"eqo r nkcpeg"y kej "URJ C" r qnkekgu."vj gp"vj g"f gekukqp"qh'vj g"URJ C"y km'dg"qxgtwtpgf 0'

Vj g"j gctkpi "qhhkegt"y km'kuuwg"c"y tkwgp"f gekukqp"vq"vj g"hco kn{"cpf "vj g"URJ C"pq"ncvgt"vj cp" 32"dwukpguu"f c{u'chvgt"vj g"j gctkpi 0'Vj g"tgr qtv'y km'eqpvckp"vj g"hqmqy kpi "kphqto cvkqp<

**Hearing information:**

P co g"qh'vj g"eqo r nckpcpv'

F cvg."vko g"cpf "r nceg"qh'vj g"j gctkpi "

P co g*u+"qh'vj g"j gctkpi "qhhkegt"r cpgn'

P co g"qh'vj g"URJ C"tgr tgugpvcvkxgu'

P co g"qh'hco kn{"tgr tgugpvcvkxg"*kh'cp{+'

P co g"qh'y kpguugu"*kh'cp{+'

**Background**<"C "dtkgh "ko r ctvkcn'uvcvgo gpv'qh'vj g"tgcuqp"hqt"vj g"j gctkpi "cpf "vj g" f cvg*u+"qp"y j kej "vj g"kphqto cn'ugwngo gpv'y cu"j gnf ."y j q"j gnf "kv."cpf "c"uwo o ct{"qh" vj g"tguwnu"qh'vj g"kphqto cn'ugwngo gpv0'Cnuq"kpenwf gu"vj g"f cvg"vj g"eqo r nckpcpv' tgs wguvgf "vj g"i tkgxcpeg"j gctkpi 0'

**Summary of the Evidence:** "Vj g"j gctkpi "qhhkegt r cpgn'y km'uwo o ctk| g"\j g" vguvko qp{"qh"gcej "y kpguu"cpf "kf gpvkh{"cp{"f eqwo gpvu"\j cv"c"y kpguu"r tqf wegf "kp" uwr r qtv'qh"\j gkt"vguvko qp{"cpf "\j cv"ctg"cf o kwgf "kpvq"gxkf gpeg0"

**Findings of Fact:** "Vj g"j gctkpi "qhhkegt r cpgn'y km'kpenwf g"cm'hkpf kpi u'qh"hcev." dcugf "qp"c"r tgr qpf gtcpeg"qh"\j g"gxkf gpeg0"*Preponderance of the evidence*"ku" f ghkpgf "cu"gxkf gpeg"y hej "ku"qh"i tgcvgt"y gki j v'qt"o qtg"eqpxkpekpi "\j cp"\j g" gxkf gpeg"y hej "ku"qhhgtgf "kp"qr r qukvkqp"\q"kv–"\j cv'ku."gxkf gpeg"y hej "cu"c"y j qng" uj qy u'\j cv'\j g"hcev'uqwi j v'\q"dg"r tqxgf "ku"o qtg"r tqdcdng"\j cp"pqv0"Rtgr qpf gtcpeg" qh"\j g"gxkf gpeg"o c{"pqv'dg"f gvgto kpgf "d{"\j g"pwo dgt"qh"y kpguugu."dwv'd{"\j g" i tgcvgt"y gki j v'qh"cm'gxkf gpeg0"

**Conclusions:** "Vj g"j gctkpi "qhhkegt r cpgn'y km'tgpf gt"c"eqpenwukqp"f gtkxgf "htqo "\j g" hcevu"\j cv'y gtg"hqwpf "\q"dg"\twg"d{"c"r tgr qpf gtcpeg"qh"\j g"gxkf gpeg0"Vj g" eqpenwukqp"y km'tguwn'kp"c"f gvgto kpcvkqp"qh"y j gvj gt"\j gug"hcevu"wr j qnf "\j g" URJ C¿u"f gekukqp0"

**Order:** Vj g"j gctkpi "tgr qtv'y km'kpenwf g"c"uvcvgo gpv'qh"y j gvj gt"\j g"URJ C¿u" f gekukqp"ku"wr j gnf "qt"qxgtvwtpgf 0"Kf"kv"ku"qxgtvwtpgf ."\j g"j gctkpi "qhhkegt"y km' kpuvtwev'\j g"URJ C "\q"ej cpi g"\j g"f gekukqp"kp"ceeqtf cpeg"y kj "\j g"j gctkpi "qhhkegt¿u" f gvgto kpcvkqp0"Kp"\j g"ecug"qh"\gto kpcvkqp"qh"vgpcpe{."\j g"j gctkpi "qhhkegt"y km' kpuvtwev'\j g"URJ C "\q"tguvqtg"\j g"hco kn{¿u"uvcwu0"

**Procedures for Further Hearing** ""

<u>URJ C "Rqnke{"</u>

Vj g"j gctkpi "qhhkegt r cpgn'o c{"cum'\j g"hco kn{"hqt"cf f kvkqpcn'kphqto cvkqp"cpf lqt"o ki j v' cf lqwtp"\j g"j gctkpi "kp"qtf gt"\q"tgeqpxgpg"cv'c"ncvgt"f cvg. "dghqtg"tgcej kpi "c"f gekukqp0"Kf"\j g" hco kn{"o kuugu"cp"cr r qkpvo gpv'qt"f gcf nkpg"qtf gtgf "d{"\j g"j gctkpi "qhhkegt r cpgn"\j g"cevkqp" qh"\j g"URJ C "y km'\cmg"ghhgev'cpf "cpqvj gt"j gctkpi "y km'pqv'dg"i tcpvgf 0"

**Final Decision [24 CFR 966.57(b)]**

Vj g"f gekukqp"qh"vj g"j gctkpi "qhhkegt lr cpgnlku'dkpf kpi "qp"vj g"URJ C"y j kej "o wuv'vcmg"vj g"cevkqp."qt" tghtckp'htqo "cmkpi "vj g"cevkqp"ekvgf "kp"vj g"f gekukqp"wpnguu"vj g"URJ C'Dqctf "qh'Eqo o kuukqpgtu" f gvgto kpgu"y kj kp"c"tgcuqpcdng"lro g."cpf "pqlkhlgu"vj g"eqo r nckpcpv'vj cv<

- Á Vj g"i tkgxcpeg"f qgu"pqv'eqpegtp"URJ C"cevkqp"qt'hcknwtg"vq"cev'kp"ceeqtfcpeg"y kj "qt" kpxqnxkpi "vj g"eqo r nckpcpvou'ngcug"qp"URJ C"r qnkekgu"y j kej "cf xgtugn{"chhgev'vj g" eqo r nckpcpvou'tki j vu."f wvkgu."y grhctg."qt"uvcwu="qt"

- Á Vj g"f gekukqp"qh"vj g"j gctkpi "qhhkegt lr cpgnlku'eqpvctc{"vq"hgf gtcn"uvcvg."qt"nqecn'ncy ."J WF " tgi wncvkqpu"qt"tgs wktgo gpvu"qh"vj g"cppwcn'eqpvtkdwvkqpu"eqpvtcev'dgvy ggp"J WF "cpf "vj g"RJ C "

    <u>URJ C"Rqnke{"</u>

    Y j gp"vj g"URJ C"eqpukf gtu"vj g"f gekukqp"qh"vj g"j gctkpi "qhhkegt lr cpgnlvq"dg"kpxcnkf "f wg"vq" vj g"tgcuqpu"uvcvgf "cdqxg."kv'y knl'r tgugpv'vj g"o cwgt"vq"vj g"URJ C"Dqctf "qh'Eqo o kuukqpgtu" y kj kp"32"dwukpguu"f c{u'qh"vj g"f cvg"qh"vj g"j gctkpi "qhhkegtou'f gekukqp0Vj g"Dqctf "j cu"52" ecngpf ct'f c{u'vq"eqpukf gt"vj g"f gekukqp0Kh'vj g"Dqctf "f gekf gu"vq"tgxgtug"vj g"j gctkpi " qhhkegt lr cpgnlu'f gekukqp."kv'o wuv'pqvkh{"vj g"eqo r nckpcpv'y kj kp"32"dwukpguu"f c{u'qh'kvu" f gekukqp0

C'f gekukqp"d{"vj g"j gctkpi "qhhkegt lr cpgn'qt"Dqctf "qh'Eqo o kuukqpgtu"kp"hcxqt'qh"vj g"URJ C"qt" y j kej "f gpkgu"vj g"tgnkgh'tgs wguvgf "d{"vj g"eqo r nckpcpv'kp"y j qng"qt"kp"r ctv'o wuv'pqv'eqpuwwg"c" y ckxgt'qh'cp{'tki j vu."pqt"ghhgev'kp"cp{'o cppgt'y j cvgxgt."cp{'tki j vu'vj g"eqo r nckpcpv'o c{'j cxg"vq" c'uwdugs wgpv'vtkcn'qt''lwf kekcn'tgxkgy "kp"eqwtv']46'EHT'; 88070*e+_0
"                                      "

**EXHIBIT 14-1: GRIEVANCE PROCEDURE**

**The sample procedure provided below is a sample only and is designed to match up with the default policies in the model ACOP. If your SPHA has made further policy decisions after NMA has provided you with this chapter, you would need Definitions applicable to the grievance procedure [24 CFR 966.53].**

I.  **Introduction**

Rwdnke'j qwukpi "vgpcpwu'j cxg'vj g'tki j v'\q'tgswguv'c''i tkgxcpeg'j gctkpi "hqt'cp{"URJ C''cevkqp" qt'hcknwtg''\q'cev'kp''ceeqtf cpeg'y kj "vj g'\gpcpwu'ngcug0'

I tkgxcpeg'r tqegf wtgu'f q'pqv'cr r n{'kp''vj g'hqmqy kpi "ektewo uvcpegu<

C0ÁF kur wgu'dgwy ggp''vgpcpwu'pqv'kpxqnxkpi "vj g'URJ C''qt''ercuu''i tkgxcpegu'] 46'EHT''
; 8073'*d+_0"

D0ÁVj g'i tkgxcpeg'r tqegf wtg''ku'pqv'kpvgpf gf "cu''c''hqtwo ''hqt''kpkvkcvkpi "qt''pgi qvkcvkpi "r qmle{" ej cpi gu'dgwy ggp''c''i tqwr ''qt''i tqwr u''qh'\gpcpwu''cpf "vj g'URJ Cøu'Dqctf "qh'
Eqo o kukqpgtu'] 46'EHT''; 8073'*d+_0'

E0ÁY j gp''vj g'URJ C''ku''kp''c'J WF /f genctgf "f wg'r tqeguu''uvcvg.''J WF "cmqy u''vj g'URJ C''\q" gzenwf g''htqo ''vj g'URJ C''i tkgxcpeg'r tqegf wtg''cp{''i tkgxcpeg''eqpegtpkpi "c'\gto kpcvkqp" qh'\gpcpe{''qt''gxkevkqp''vj cv''kpxqnxgu<

kÁCp{"etko kpcn'cevkxkv{"vj cv'vj tgcvgpu'vj g'j gcnj .''uchgv{''qt''tki j v'\q'r gceghwn'
gplq{o gpv'qh'vj g'r tgo kugu''qh'qvj gt''tgukf gpwu''qt''go r nq{ggu''qh'vj g'RJ C='

kkÁCp{"xkqngpv''qt''f twi /tgncvgf "etko kpcn'cevkxkv{''qp''qt''qhh''uwej "r tgo kugu='qt"

kkkÁCp{"etko kpcn'cevkxkv{''vj cv''tguwngf "kp''hgmqp{''eqpxkevkqp''qh'c''j qwugj qnf ''o go dgt"
] 46'EHT''; 8073'*c+*4+_0'

## II. Definitions [24 CFR 966.53]

A. **Grievance:** "Cp{'fkurwg'c'\gpcpv'o c{'jcxg'ykj 'tgurgev'\q'URJC'cevkqp'qt'hcknwtg'\q" cev'kp'ceeqtfcpeg'ykj 'jk"kpfkxkfwcn'\gpcpvu'ngcug'qt'URJC'tgiwncvkqpu'ykcv' cfxgtugn{'chhgevu'ykg'kpfkxkfwcn'\gpcpvu'tkijvu."fwkgu."ytgnhctg."qt'uvcwu0'

B. **Complainant:** "Cp{'vgpcpv'*cu'fghkpgf 'dgmqy +'yjqug'itkgxcpeg'ku'rtgugpvgf 'vq'vjg" URJC'qt'cv'vjg'rtqlgev'o cpcigo gpv'qhhkeg'kp'ceeqtfcpeg'ykj 'vjg'tgswktgo gpvu' rtgugpvgf 'kp'vjku'rtqegfwtg0'

C. **Elements of due process:** "Cp'gxkevkqp'cevkqp'qt'c'vgto kpcvkqp'qh'vgpcpe{'kp'c'uvcvg'qt" nqecn'eqwtv'kp'yjkej 'vjg'hqnqykpi 'rtqegfwtcn'uchgiwctfu'ctg'tgswktgf <

  i. Cfgswcvg'pqvkeg'vq'vjg'vgpcpv'qh'vjg'itqwpfu'hqt'vgto kpcvkpi 'vjg'vgpcpe{'cpf 'hqt" gxkevkqp"

  ii. Tkijv'qh'vjg'vgpcpv'vq'dg'tgrtgugpvgf 'd{'eqwpugn"

  iii. Qrrqtwpkv{'hqt'vjg'vgpcpv'vq'tghwvg'vjg'gxkfgpeg'rtgugpvgf 'd{'vjg'URJC." kpenwfkpi 'vjg'tkijv'vq'eqphtqpv'cpf 'etquu-gzco kpg'ykpguugu'cpf 'vq'rtgugpv'cp{' chhkto cvkxg'ngicn'qt'gswkvcdng'fghgpug'yjcv'vjg'vgpcpv'o c{'jcxg"

  iv. C'fgekukqp'qp'vjg'o gtku'qh'vjg'ecug"

D. **Hearing officer/panel:** "Cp'ko rctvkcn'rgtuqp'qt'rgtuqpu'ugngevgf 'd{'vjg'URJC'qjgt" yjcp'vjg'rgtuqp'yjq'o cfg'qt'crrtqxgf 'vjg'fgekukqp'wpfgt'tgxkgy .'qt'c'uwdqtfkpcvg'qh' yjcv'rgtuqp0'Uwej 'kpfkxkfwcn'fq'pqv'pggf 'ngicn'vtckpkpi 0'

E. **Tenant:** "Vjg'cfwnv'rgtuqp'*qt'rgtuqpu'qyjgt'yjcp'c'fkxg-kp'ckfg+'yjq'tgukfgu'kp'vjg'wpkv' cpf 'yjq'gzgewvgf 'vjg'ngcug'ykj 'vjg'URJC'cu'nguugg'qh'vjg'fygnnkpi 'wpkv.'qt'kh'pq" uwej 'rgtuqp'pqy 'tgukfgu'kp'vjg'wpkv.'vjg'rgtuqp'yjq'tgukfgu'kp'vjg'wpkv'cpf '"ku'vjg" tgo ckpkpi 'jgcf 'qh'vjg'jqwugjqnf 'qh'vjg'vgpcpv'hco kn{'tgukfkpi 'kp'vjg'fygnnkpi 'wpkv0'

F. **Resident organization:** "Cp'qticpk¦cvkqp'qh'tgukfgpvu.'yjkej 'cnuq'o c{'kpenwfg'c" tgukfgpv'o cpcigo gpv'eqtrqtcvkqp0'

## III.  This grievance procedure [24 CFR 966.51]

Vj ku'i tkgxcpeg'r tqegf wtg'ku'kpenwf gf ''d{''tghgtgpeg''kp'cm'\gpcpv'f y gmkpi '' ngcugu''cpf ''y km' dg''hwtpkuj gf ''\q''gcej ''\gpcpv'cpf ''cm'tgukf gpv'qti cpk\ cvkqpu']46'EHT''; 8807 4''*d+''cpf ''*f +0'

Cp{''ej cpi gu''r tqr qugf ''kp'\j ku'i tkgxcpeg'r tqegf wtg''o wuv'r tqxkf g''hqt'cv'ngcuv''52'f c{uø''pqvkeg''\q''\gpcpvu''cpf ''tgukf gpv'qti cpk\ cvkqpu.''gzr nckpkpi ''\j g''r tqr qugf ''ej cpi gu''cpf '' r tqxkf kpi ''cp'qr r qtwpkv{''\q''r tgugpv'y tkwgp''eqo o gpvu0'Eqo o gpvu''y km'dg''eqpukf gtgf ''d{ '' yj g''URJ C''dghqtg''cp{''tgxkukqpu''ctg''o cf g''\q''\j g''i tkgxcpeg''r tqegf wtg']46'EHT''; 8807 4''*e+0'

## IV.  Informal settlement of a grievance [24 CFR 966.54]

Cp{''i tkgxcpeg'tgs wguv'o wuv'dg''r gtuqpcm{''r tgugpvgf .''gkyj gt''qtcm{''qt''kp'y tkkpi ''*kpenwf kpi '' go ckn+.''\q''\j g''URJ Cøu''egpvtcn'qhhkeg''qt''\j g''o cpci go gpv'qhhkeg''qh''\j g''f gxgnqr o gpv'kp'' yj kej ''\j g''\gpcpv'tgukf gu''y kj kp''32''f c{u''chvgt''\j g''xkqncvkqp0'

Cu'uqqp''cu'\j g''i tkgxcpeg'tgs wguv'ku'tgegkxgf .''kv'y km'dg''tgxkgy gf ''d{''\j g''URJ C''\q''gpuwtg'kv'' o ggvu'\j g''tgs wktgo gpvu''hqt''c''i tkgxcpeg'j gctkpi 0'Kh''\j g''\gpcpv'ku''pqv'gpvkvngf ''\q''c''i tkgxcpeg.'' yj g''URJ C''y km'pqvkh{''\j g''\gpcpv'\j cv'\j g''o c{''kpuwgf ''uggm'lwf kekcn'tgxkgy ''cpf ''\j g'' r tqegf wtgu''hqt''tgs wguvkpi ''uwej ''c''tgxkgy ']46'EHT''; 8807 4'*n+*5+'*k+*E+*x+*D+0'

Qyj gty kug.''y kj kp''32''dwukpguu''f c{u.''\j g''\gpcpv'y km'dg''eqpvcevgf ''\q''cttcpi g''c''o wwcm{'' eqpxgpkgpv'lo g''\q''o ggv'\q''\j g''i tkgxcpeg''o c{''dg''f kuewuugf ''cpf ''ugwngf ''y kj qwv'c''j gctkpi 0' Cv'\j g''kphqto cn'ugwngo gpv.''\j g''\gpcpv'y km'r tgugpv'\j gkt''i tkgxcpeg0'

Y kj kp''hkxg''dwukpguu''f c{u''hqnqy kpi ''\j g''kphqto cn'ugwngo gpv.''\j g''URJ C''y km'r tgr ctg''cpf '' gkyj gt''j cpf ''f gnkxgt.''o ckn''qt''go ckn'\q''\j g''\gpcpv'c''uwo o ct{''qh''\j g''f kuewuukqp0'Vj g'' uwo o ct{''y km'ur gekh{''\j g''pco gu''qh''\j g''r ctvkekr cpvu='\j g''f cvg''qh''\j g''o ggvkpi =''\j g''pcwtg''qh'' yj g''r tqr qugf ''tguqnwwkqp''qh''\j g''eqo r nckpv.''y kj ''ur gekhke''tgcuqp*u+='cpf ''y km'ur gekh{''\j g'' r tqegf wtgu''d{''y j kej ''c''hqto cn'j gctkpi ''wpf gt''\j ku'r tqegf wtg''o c{''dg''qdvckpgf ''kh''\j g''\gpcpv'' ku''pqv'ucvkuhkgf ']46'EHT''; 8807 6_0'C''eqr {''qh''\j ku''uwo o ct{''y km'cnuq''dg''r ncegf ''kp''\j g'' \gpcpvøu''hkng0'

## V.  Requesting a formal grievance hearing

Kh''\j g''\gpcpv'ku''pqv'ucvkuhkgf ''y kj ''\j g''qwveqo g''qh''\j g''kphqto cn'tguqnwwkqp.''\j g''\gpcpv'o wuv'' uwdo kv'c''y tkwgp''tgs wguv'hqt''c''j gctkpi ''\q''\j g''o cpci go gpv'qhhkeg''qh''\j g''f gxgnqr o gpv'' y j gtg''\j g''\gpcpv'nkxgu''pq''ncvgt''\j cp''hkxg''dwukpguu''f c{u''chvgt''tgegkxkpi ''\j g''uwo o ct{''qh''\j g'' kphqto cn'tguqnwwkqp0''

Vj g''y tkwgp''tgs wguv'o wuv'ur gekh{''\j g''tgcuqpu''hqt''\j g''tgs wguv'cpf ''\j g''cevkqp''qt''tgnkgh'' uqwi j v'htqo ''\j g''RJ C0'

## VI. Selecting the hearing officer

C'i tkgxcpeg'j gctkpi 'y km'dg'eqpfwevgf'd{'cp'ko rctvkcn'r gtuqp'cr r qkpvgf'd{'vj g'URJ C'cu' f guetkdgf'dgmqy <

A0 Vj g'j gctkpi 'qhhkegt lr cpgn'y km'dg'cr r qkpvgf'f ktgevn{'d{'vj g'gzgewvkxg'f ktgevqt'qt'vj gkt' f guki pgg0

B0 Vj g'j gctkpi 'qhhkegt lr cpgn'y km'dg'uqo gqpg'y j q'f kf 'pqv'o cmg'qt'cr r tqxg'vj g'f gekukqp' wpf gt'tgxkgy 'cpf 'y j q'ku'pqv'c'uwdqtf kpcvg'qh'uwej 'r gtuqp']46'EHT'288076*g+0"

C0 Vj g'URJ Cøu'o gyj qf 'hqt'ugngevkpi 'c'j gctkpi 'qhhkegt lr cpgn'y km'kpenwf gf 'kp'vj g'ngcug' ]46'EHT'; 88076*g+0'

## VII. Scheduling hearings [24 CFR 966.56(a)]

Y j gp'c'vgpcpv'uwdo ku'c'tko gn{'tgs wguv'hqt'c'i tkgxcpeg'j gctkpi .'vj g'URJ C'y km' ko o gf kcvgn{'cr r qkpv'cp'ko rctvkcn'j gctkpi 'qhhkegt0

Qpeg'vj g'j gctkpi 'j cu'dggp'uej gf wngf .'vj g'vgpcpv'y km'tgegkxg'y tkwgp'pqvkeg'qh'vj g'j gctkpi .' ugpv'd{'o ckn'qt'go ckn'tgwwtp'tgegkr v'tgs wguvgf0

Y kvj kp'32'f c{u'qh'tgegkxkpi 'vj g'y tkwgp'tgs wguv.'vj g'j gctkpi 'y km'dg'uej gf wngf0'Vj g' vgpcpv.'URJ C.'cpf 'j gctkpi 'qhhkegt'y km'dg'pqvkhkgf 'kp'y tkvkpi 'qh'vj g'f cvg.'vko g'cpf ' nqecvkqp'qh'vj g'j gctkpi 0Kh'vj g'j gctkpi 'y km'dg'j gnf 'tgo qvgn{.'vj g'URJ C'y km'cnuq'kpenwf g' kphqto cvkqp'qp'vj g'tgo qvg'j gctkpi 'r tqeguu0

Vj g'vgpcpv'o c{'tgs wguv'vq'tguej gf wng'c'j gctkpi 'qpeg0Uj qwnf 'vj g'vgpcpv'pggf 'vq' tguej gf wng'c'ugeqpf 'vko g.'vj g'o c{'qpn{'f q'uq'hqt'i qqf 'ecwug.'qt'kh'pggf gf 'cu'c' tgcuqpcdng'ceeqo o qf cvkqp'hqt'c'r gtuqp'y kj 'f kucdknkvkgu0*Good cause*'ku'f ghkpgf 'cu'cp' wpcxqkf cdng'eqphnkev'y j kej 'ugtkqwun{'chhgevu'vj g'j gcnj .'uchgv{.'qt'y gnhctg'qh'vj g'hco kn{0' Tgs wguvu'vq'tguej gf wng'c'j gctkpi 'o wuv'dg'o cf g'qtcnn{'qt'kp'y tkvkpi 'cv'ngcuv'qpg'f c{'r tkqt' vq'vj g'j gctkpi 'f cvg0

## VIII. Procedures governing the hearing [24 CFR 966.56]

Vjg"jgctkpi"ykm'dg"jgnf"dghqtg"c"jgctkpi"qhhkegt"lr cpgn'cu'f guetkdgf"cdqxg"kp"Ugevkqp"XK0'
Vjg"vgpcpv'ykm'dg"chhqtfgf"c"hckt"jgctkpi ."yjkej"ykm'kpenwfg<

A0 Vjg"qrrqtwwpkv{"vq"gzcokpg"kp"cp{"URJ C"fqewogpu"dghqtg"vjg"jgctkpi ."kpenwfkpi"
tgeqtfu'cpf"tgiwncvkqpu."vjcv"ctg"fktgevn{"tgngxcpv'vq"vjg"jgctkpi 0'

Vjg"vgpcpv'owuv'tgswguv'vq"xkgy"cpf"eqr{"URJ C"fqewogpu'tgngxcpv'vq"vjg"jgctkpi "
d{"pqqp"qh"vjg"fc{"dghqtg"vjg"jgctkpi 0'Vjg"vgpcpv'ku'cmqy gf "vq"eqr{"cp{'uwej "
fqewogpu'cv'pq"equv'vq"vjg"vgpcpv0'

Kh'vjg"URJ C"fqgu'pqv'oclg"vjg"fqewogpu'cxckncdng'hqt"gzcokpcvkqp"wrqp'tgswguv'd{"
vjg"vgpcpv."vjg"URJ C"oc{"pqv'tgn{"qp"uwej "fqewogpu'cv'vjg"itkgxcpeg'jgctkpi 0'

B0 Vjg'tkijv'vq"dg'tgrtgugpvgf"d{"eqwpugn'qt"cp{'qvjgt'rgtuqp'ejqugp"cu'vjg"vgpcpv¥u'
tgrtgugpvcvkxg."cv'vjg"vgpcpv¥u"gzrgpug."cpf "vq'jcxg'uwej "rgtuqp'o clg'uvcvgo gpvu"qp'
vjg"vgpcpv¥u'dgjcnh0'

C0 Vjg'tkijv'vq"c"rtkxcvg'jgctkpi "wpnguu'vjg"vgpcpv'tgswguvu'c'rwdnke'jgctkpi 0''

D 0 Vjg'tkijv'vq"rtgugpv'gxkfgpeg'cpf "cti wo gpu'kp'uwrrqtv'qh'vjg"vgpcpv¥u'eqo rnckpv.'vq"
tghwwg'gxkfgpeg'tgnkgf "qp'd{'vjg"URJ C"qt"rtqlgev'o cpci go gpv.'cpf "vq"eqphtqpv'cpf "
etquu/gzco kpg'cm'y kpguugu'wrqp'yjqug'vguvko qp{"qt"kphqto cvkqp'vjg"URJ C"qt"
rtqlgev'o cpci go gpv'tgnkgu0'

E0 A'fgekukqp'dcugf "uqngn{"cpf "gzenwukxgn{"wrqp'vjg"hcevu'rtgugpvgf "cv'vjg"jgctkpi "]46"
EHT"; 88078*d+0'

Vjg'jgctkpi "ku'eqpfwevgf"kphqto cm{"d{"vjg'jgctkpi "qhhkegt'rcpgn0'Vjg"URJ C"cpf "vjg "
vgpcpv'o wuv'dg"i kxgp'vjg"qrrqtwwpkv{"vq"rtgugpv'qtcn'qt"fqewo gpvct{"gxkfgpeg'vjcv'ku"
tgngxcpv'vq"vjg"hcevu'cpf "kuuwgu'ctkugf ."cpf "vq"swguvkqp'cp{'y kpguugu0'

Vjg'jgctkpi "fgekukqp'y km'dg"dcugf "qp'vjg"rtgrqpfgtcpeg'qh'vjg"gxkfgpeg.'fghkpgf "cu"
gxkfgpeg'y jkej "ku'qh'i tgcvgt'y gki jv'qt"o qtg'eqpxkpekpi "vj cp"vjg"gxkfgpeg'y jkej "ku"
qhhgtgf "kp"qrrqukkqp"vq'kv¥vjcv'ku."gxkfgpeg'y jkej "cu'c'y jqng'uj qy u'vj cv'vjg"hcev'uqwi jv'
vq"dg"rtqxgf "ku'o qtg"rtqdcdng'vj cp"pqv0'Rtgrqpfgtcpeg'qh'vjg"gxkfgpeg'o c{"pqv'dg"
fgvgto kpgf "d{"vjg"pwo dgt'qh'y kpguugu."dwv'd{"vjg'i tgcvgt'y gki j v'qh'cm'gxkfgpeg0'

Vjg"vgpcpv'qt"vjg"URJ C"o c{"cttcpi g'kp"cfxcpeg'hqt"c"vtcpuetkrv'qt"tgeqtfkpi "qh'vjg"
jgctkpi "cv'vjg"gzrgpug'qh'vjg"rctv{"o clkpi "vjg"cttcpi go gpv0''

Vjg"URJ C"o wuv'rtqxkfg"tgcuqpcdng'ceeqo o qfcvkqp'hqt"rgtuqpu'y kj"fkucdknkvkgu'vq"
rctvkekrcvg"kp"vjg'jgctkpi 0'Tgcuqpcdng'ceeqo o qfcvkqp'o c{"kpenwfg'swcnkhkgf "ukip"
ncpi wci g'kpvgtrtgvgtu."tgcfgtu."ceguukdng'nqecvkqpu."qt"cwfkq'cpu0'Kh'vjg"vgpcpv'ku'xkuwcm{"
ko rcktgf ."cp{'pqvkeg'vq"vjg"vgpcpv'vj cv'ku'tgswktgf "wpfgt'vjku'rtqegfwtg'o wuv'dg"kp"cp"
ceguukdng'hqto cv']46'EHT"; 88078*h+0'

Vjg"URJ C"o wuv'eqo r n{"y kj "J WF ¥u'tgswktgo gpvu'tgi ctfkpi " nko kgf "Gpi nkuj "rtqhkekgpe{"
*NGR+0'Vjg"vgpcpv'j cu'vjg'tkij v'vq"tgswguv'eqo r gvgpv'qtcn'kpvgrtgvcvkqp.'htgg'qh'ej cti g0'
NGR'tgswktgo gpvu'ecp'dg"hqwpf "cv<
jwru<1ly y y 0j wf0 qx lr tqi tco aqhhkegulhcktaj qwukpi aegs wcmqr r lrto qvkpi h j lngr /hcs ""

## IX. Remote Hearings "

Vj g"URJ C'j cu"j g"cwj qtkv{"vq"tgswktg"vj cv'j gctkpi u'dg"eqpfwevgf "tgo qvgn{"kp"egtvckp" ukwwcvkqpu0'

## X. Failure to appear at the hearing

Kh'vj g"vgpcpv'f qgu"pqv'cttkxg"y kj kp"37"o kpwgu"qh'vj g"uej gf wgf "vko g.'kv'y km'dg"eqpukf gtgf " c"hcknwtg"vq"crr gct."y j kej "o gcpu"vj g"{j cxg"i kxgp"wr "vj gkt'tki j v'vq"c"j gctkpi 0'

Dqyj "vj g"vgpcpv'cpf "vj g"URJ C'o wuv'dg"pqvkhkgf "qh'vj g"f gvgto kpcvkqp"d{"vj g"j gctkpi " qhhkegt0C'f gvgto kpcvkqp"vj cv'vj g"vgpcpv'j cu"y ckxgf "vj gkt'tki j v'vq"c"j gctkpi "y km'pqv' eqpuvkwwg"c"y ckxgt"qh'cp{"tki j v'vj g"vgpcpv'o c{"j cxg"vq"eqpvguv'vj g"URJ Cøu"f kur qukkqp"qh' vj g"i tkgxcpeg"kp"cp"crr tqr tkcvg"lwf kekcn'ugwkpi "]46"EHT"; 88078*e+_0'

## XI. Decision of the hearing officer/panel [24 CFR 966.57]

Vj g"j gctkpi "qhhkegt'r cpgn'y km'r tgr ctg"c"y tkwgp"f gekukqp"vqi gvj gt"y kj "vj g"tgcuqpu"hqt"vj g" f gekukqp"y kj kp"32"dwukpguu'f c{u'chvgt"vj g"j gctkpi 0C"eqr {"qh'vj g"f gekukqp"y km'dg"ugpv'vq" vj g"vgpcpv'cpf "vj g"RJ C0"

Vj g"URJ C'y km'tgvckp"c"eqr {"qh'vj g"f gekukqp"kp"vj g"vgpcpvøu"hkng0'

Vj g"j gctkpi "qhhkegt'r cpgn'o c{"cunì'vj g"hco kn{"hqt"cf f kvkqpcn'kphqto cvkqp"cpf lqt"o ki j v' cf lqwtp"vj g"j gctkpi "kp"qtf gt"vq"tgeqpxgpg"cv'c"ncvgt"f cvg"dghqtg"tgcej kpi "c"f gekukqp0Kh'vj g" hco kn{"o kuugu"c"f gcf nkpg"qtf gtgf "d{"vj g"j gctkpi "qhhkegn'vj g"j gctkpi "qhhkegn' y km'o cng"c"f gekukqp"dcugf "qp"vj g"gxkf gpeg"r tgugpvgf 0'

Vj g"f gekukqp"qh'vj g"j gctkpi "qhhkegt'r cpgn'y km'dg"dkpf kpi "qp"vj g"URJ C'wprguu"vj g"URJ Cøu" Dqctf "qh'Eqo o kuukqpgtu'f gvgto kpgu"y kj kp"c"tgcuqpcdng"vko g"cpf "pqvkhkgu"vj g"vgpcpv'qh' ku'f gvgto kpcvkqp"vj cv<"

A0ÁVj g"i tkgxcpeg"f qgu"pqv'eqpegtp"URJ C'cevkqp"qt"hcknwtg"vq"cev'kp"ceeqtf cpeg"y kj "qt" kpxqnxkpi "vj g"vgpcpvøu"ngcug"qt"URJ C'tgi wncvkqpu."y j kej "cf xgtugn{"chhgev'vj g"vgpcpvøu" tki j vu."f wkgu."y grhctg."qt"uvcwwu=qt"

B0ÁVj g"f gekukqp"qh'vj g"j gctkpi "qhhkegt'r cpgn'ku"eqpvtct{"vq"crr nkecdng"hgf gtcn'uvcvg."qt" nqecn'ncy .'J WF "tgi wncvkqpu."qt"tgswktgo gpvu"qh'vj g"cppwcn'eqpvtkdwvkqpu"eqpvtcev' *CEE+'dgwy ggp"J WF "cpf "vj g"RJ C0'

Y j gp"vj g"URJ C'eqpukf gtu"vj g"f gekukqp"qh'vj g"j gctkpi "qhhkegt'r cpgn'vq"dg"kpxcnkf "hqt" gkj gt"qh'vj g"tgcuqpu"uvcvgf "cdqxg.'kv'y km'r tgugpv'vj g"o cwgt"vq"vj g"URJ C'Dqctf "qh' Eqo o kuukqpgtu'y kj kp"32"dwukpguu'f c{u'qh'vj g"f cvg"qh'vj g"j gctkpi "qhhkegnøu" f gekukqp0Vj g"Dqctf "y km'j cxg"52"ecngpf ct"f c{u'vq"eqpukf gt"vj g"f gekukqp0Kh'vj g"Dqctf " f gekf gu"vq"tgxgtug"vj g"j gctkpi "qhhkegnøu"f gekukqp.'kv'o wuv'pqvkh{"vj g"vgpcpv'y kj kp"32" dwukpguu'f c{u'qh'ku'f gekukqp0'

C"f gekukqp"d{"vj g"j gctkpi "qhhkegt'r cpgn'qt"Dqctf "qh'Eqo o kuukqpgtu'kp"hcxqt"qh'vj g"URJ C" qt"y j kej "f gpkgu"vj g"tgnkgh'tgswguvgf "d{"vj g"vgpcpv.'kp"y j qng"qt"kp"r ctv.'y km'pqv'eqpuvkwwg"c" y ckxgt"qh'pqt"chhgev'kp"cp{"y c{"vj g"vgpcpvøu'tki j v'vq"c"vtkcn'qt"lwf kekcn'tgxkgy "kp"cp{"eqwtv' r tqeggf kpi u.'y j kej "o c{"dg"dtqwi j v'kp"vj g"o cwgt"ncvgt"]46"EHT"; 88079_0'

"

# Chapter 15

## PROGRAM INTEGRITY

### INTRODUCTION

Vj g''URJ C''ku''eqo o kwgf ''vq''gpuwtkpi ''vj cv''hwpf u''o cf g''cxckncdng''vq''vj g''RJ C''ctg''ur gpv''kp'' ceeqtf cpeg''y kj ''J WF ''tgs wktgo gpvu0'

Vj ku''ej cr vgt''eqxgtu''J WF ''cpf ''URJ C''r qnkekgu''f guki pgf ''vq''r tgxgpv.''f gvgev.''kpxguvki cvg''cpf ''tguqnxg'' kpuvcpegu''qh''r tqi tco ''cdwug''qt''htcwf 0''K''cnuq ''f guetkdgu''vj g''cevkqpu''vj cv''y knn''dg''vcmgp''kp''vj g''ecug''qh'' wpkpvgpvkqpcn''gttqtu''cpf ''o kuukqpu0'

> Rctv''K''Rtgxgpvkpi .''F gvgevkpi .''cpf ''Kpxguvki cvkpi ''Gttqtu''cpf ''Rtqi tco ''Cdwug0''Vj ku''r ctv''
> r tgugpvu''URJ C''r qnkekgu''tgncvgf ''vq''r tgxgpvkpi .''f gvgevkpi .''cpf ''kpxguvki cvkpi ''gttqtu''cpf ''
> r tqi tco ''cdwug0'

> Rctv''KK''Eqttgevkxg''O gcuwtgu''cpf ''Rgpcnkgu0''Vj ku''r ctv''f guetkdgu''vj g''eqttgevkxg''o gcuwtgu''
> vj g''URJ C''o wuv''cpf ''o c{''vcmg''y j gp''gttqtu''qt''r tqi tco ''cdwugu''ctg''hqwpf 0''

## 15-I.A. PREVENTING ERRORS AND PROGRAM ABUSE

J WF "etgcvgf "vj g"Gpvgrtrkug"Kpeqo g"Xgtkhkecvkqp"*GKX+"u{uvgo "vq"r tqxkfg"RJ Cu"y kj "c"r qy gthwn" vqqn"hqt"r tgxgpvkpi "gttqtu"cpf "r tqi tco "cdwug0RJ Cu"ctg"tgswktgf "vq"wug"vj g"GKX"u{uvgo "kp"kuu" gpvktgv{"kp"ceeqtf cpeg"y kj "J WF "cf o kpkuvtcvkxg"i wkf cpeg]46"EHT "70455_0RJ Cu"ctg"hwtyj gt" tgswktgf "vq<"

- Á  Rtqxkfg"cr r nkecpvu"cpf "tgukf gpvu"y kj "hqto "J WF /74897."õF gdwu"Qy gf "vq"RJ Cu"cpf " Vgto kpcvkqpuö"

- Á  Tgswktg"cnl"cf wnl"o go dgtu"qh"cp"cr r nkecpv"qr"r ctvkekr cpv"hco kn{"vq"cempqy ngf i g"tgegkr v"qh" hqto "J WF /74897"d{"ukipkpi "c"eqr {"qh"vj g"hqto "hqt"tgvgpvkqp"kp"vj g"hco kn{"hkng"

<u>URJ C"Rqlke{"</u>

Vj g"URJ C"cpvkekr cvgu"vj cv"vj g"xcuv"o ctqtkv{"qh"hco knkgu"cpf "RJ C"go r nq{ggu"kpvgpf "vq" cpf "y kn"eqo r n{"y kj "r tqi tco "tgswktgo gpvu"cpf "o cmg"gcuqpcdng"ghhqtvu"vq"cxqkf "gttqtu0"

Vq"gpuwtg"vj cv"vj g"RJ Cøu"r tqi tco "ku"cf o kpkuvgtgf "ghhgevkxgn{"cpf "ceeqtfkpi "vq"vj g" j ki j guv"gvj kecn"cpf "ngi cn"uvcpf ctf u."vj g"RJ C"y kn"go r nq{"c"xctkgv{"qh"vgej pks wgu"vq"gpuwtg" vj cv"dqvj "gttqtu"cpf "kpvgpvkqpcn"r tqi tco "cdwug"ctg"tctg0"

Vj g"URJ C"y kn"r tqxkfg"gcej "cr r nkecpv"cpf "tgukf gpv"y kj "c"eqr {"qh"õKøu"Htcwf " Y qtyj "KAö"*hqto "J WF /3363/QK +."y j kej "gzr nckpu"vj g"v{r gu"qh"cevkqpu"c"hco kn{" o wuv"cxqkf "cpf "vj g"r gpcnvkgu"hqt"r tqi tco "cdwug0"

Vj g"URJ C"y kn"r tqxkfg"gcej "cr r nkecpv"cpf "tgukf gpv"y kj "c"eqr {"qh"õY j cv"[ qw" Uj qwnf "Mpqy "cdqwv"GKX.ö"c"i wkf g"vq"vj g"Gpvgrtrkug"Kpeqo g"Xgtkhkecvkqp"*GKX+" u{uvgo "r wdnkuj gf "d{"J WF "cu"cp"cwcej o gpv"vq"P qvkeg"RKI "4239/340Kp"cff kvkqp." vj g"URJ C"y kn"tgswktg"vj g"j gcf "qh"gcej "j qwugj qnf "vq"cempqy ngf i g"tgegkr v"qh"vj g" i wkf g"d{"ukipkpi "c"eqr {"hqt"tgvgpvkqp"kp"vj g"hco kn{"hkng0"

Vj g"URJ C"y kn"tgswktgo cpf cvqt{"qtkgpvcvkqp"uguukqpu"hqt"cnl"r tqur gevkxg" tgukf gpvu"gkyj gr"r tkqt"vq"qt"wr qp"gzgewvkqp"qh"vj g"ngcug0Vj g"URJ C"y kn"f kuewuu" r tqi tco "eqo r nkcpeg"cpf "kpvgi tkv{"kuuwgu0Cv"vj g"eqpenwukqp"qh"cnl"r tqi tco " qtkgpvcvkqp"uguukqpu."vj g"hco kn{"tgr tgugpvcvkxg"y kn"dg"tgswktgf "vq"ukip"c"r tqi tco " dtkghkpi "egtvkhkecvg"vq"eqphkto "vj cv"cnl"twngu"cpf "r gtvkpgpv"gi wncvkqpu"y gtg" gzr nckpgf "vq"vj go 0"

Vj g"URJ C"y kn"tqwvkpgn{"r tqxkfg"tgukf gpv"eqwpugnkpi "cu"r ctv"qh"gxgt{" tggzco kpcvkqp"kpvgtxkgy "kp"qtf gr"vq"enctkh{"cp{"eqphwukqp"r gtvckpkpi "vq"r tqi tco " twngu"cpf "tgswktgo gpvu0"

URJ C"uvchh"y kn"dg"tgswktgf "vq"tgxkgy "cpf "gzr nckp"vj g"eqpvgpvu"qh"cnl"J WF /"cpf " URJ C/tgswktgf "hqto u"r tkqt"vq"tgswguvkpi "hco kn{o go dgt"uki pcvwtgu0"

Vj g"URJ C"y kn"r nceg"c"y ctpkpi "uvcvgo gpv"cdqwv"vj g"r gpcnvkgu"hqr"htcwf "*cu" f guetkdgf "kp"3: "WUUE03223"cpf "3232+"qp"ng{"URJ C"hqto u"cpf "hqto "ngwgtu"vj cv" tgswguv"kphqto cvkqp"htqo "c"hco kn{"o go dgt0"

Vj g"URJ C"y kn'r tqxkf g"gcej "URJ C"go r nq{gg"y kj "vj g"pgeguuct{"vtckpkpi "qp"
r tqi tco "twngu"cpf "vj g"qti cpk| cvkqpøu"uvcpf ctf u"qh"eqpf wev"cpf "gyj keu0"

Cv'gxgt{"tgi wnct"tggzco kpcvkqp"vj g"URJ C"uvchh'y kn'gzr nckp"cp{"ej cpi gu"kp"J WF "
tgi wncvkqpu"qt"URJ C"r qnke{"vj cv'chhgev'tgukf gpwu0"

Hqt'r wtr qugu"qh"vj ku"ej cr vgt"vj g"vgto "*error*"tghgtu"vq"cp"wpkpvgpvkqpcn'gttqt"qt"qm kuukqp0"
*Program abuse"or fraud*"tghgtu"vq"c"ukpi ng"cev'qt"r cwgtp"qh"cevkqpu"vj cv'eqpuvkwwg"c"hcnug"
uvcvgo gpv."qt"eqpegcno gpv'qh"c"uwduvcpvkcn'hcev."o cf g"y kj "vj g"kpvgpv'vq"f gegkxg"
qt"o kungcf 0"

## 15-I.B. DETECTING ERRORS AND PROGRAM ABUSE

Kp"cf f kvkqp"vq"vcmkpi "uvgr u"vq"r tgxgpv'gttqtu"cpf "r tqi tco "cdwug."vj g"URJ C"y kn'wug"c"xctkgv{"qh"
cevkxkvkgu"vq"f gvgev'gttqtu"cpf "r tqi tco "cdwug0"

### Quality Control and Analysis of Data

URJ C"Rqnke{"

Vj g"URJ C"y kn'go r nq{"c"xctkgv{"qh"o gyj qf u"vq"f gvgev'gttqtu"cpf "r tqi tco "cdwug."
kpenwf kpi <"

Vj g"URJ C"tqwvkpgn{"y kn'wug"GKX"cpf "qyj gt"pqp/J WF "uqwtegu"qh"wr/htqpv'kpeqo g"
xgtkhkecvkqp0Vj ku"kpenwf gu"vj g"Y qtm'Pwo dgt"cpf "cp{"qyj gt"r tkxcvg"qt"r wdnke"
f cvcdcugu"cxckncdng"vq"vj g"URJ C0"

Cv'gcej "cppwcn'tggzco kpcvkqp."ewttgpv'kphqto cvkqp"r tqxkf gf "d{"vj g"hco kn{"y kn'dg"
eqo r ctgf "vq"kphqto cvkqp"r tqxkf gf "cv'vj g"ncuv'cppwcn'tggzco kpcvkqp"vq"kf gpvkh{"
kpeqpukuvgpekgu"cpf "kpeqo r ngvg"kphqto cvkqp0"

Vj g"URJ C"y kn'eqo r ctg"hco kn{/tgr qtvgf "kpeqo g"cpf "gzr gpf kwtgu"vq"f gvgev'
r quukdng"wptgr qtvgf "kpeqo g0"

### Independent Audits and HUD Monitoring

Pqvkeg"RKJ "4237/38"tgs wktgu"cnn'RJ Cu"vj cv'gzr gpf "&972.222"qt"o qtg"kp"hgf gtcn'cy ctf u"cppwcnn{"
vq"j cxg"cp"kpf gr gpf gpv'cwf kv'*UKPC+0'Kp"cf f kvkqp."J WF "eqpf wevu"r gtkqf ke"qp/ukvg"cpf "cwwqo cvgf "
o qpkvqtkpi "qh'URJ C"cevkxkvkgu"cpf "pqvkhkgu"vj g"URJ C"qh"gttqtu"cpf "r qvgpvkcn'ecugu"qh"r tqi tco "
cdwug0"

URJ C"Rqnke{"

Vj g"URJ C"y kn'wug"vj g"tguwnu"tgr qtvgf "kp"cp{"UKPC"qt"J WF "o qpkvqtkpi "tgr qtvu"vq"kf gpvkh{"
r qvgpvkcn'r tqi tco "cdwugu"cu"y gnn'cu"vq"cuuguu"vj g"ghhgevkxgpguu"qh"vj g"URJ Cøu"gttqt"
f gvgevkqp"cpf "cdwug"r tgxgpvkqp"ghhqtvu0"

### Individual Reporting of Possible Errors and Program Abuse

URJ C"Rqnke{"

Vj g"URJ C"y kn'gpeqwtci g"uvchh."tgukf gpvu."cpf "vj g"r wdnke"vq"tgr qtv'r quukdng"r tqi tco "
cdwug0"

## 15-I.C. INVESTIGATING ERRORS AND PROGRAM ABUSE

### When the PHA Will Investigate

URJ C"Rqrke{"

Vj g"URJ C"y kn"tgxkgy "cnn"tghgttcnu."ur gekhke"cnngi cvkqpu."eqo r nckpvu."cpf "kr u"htqo "cp{" uqwteg"kpenwfkpi "qvj gt"ci gpekgu."eqo r cpkgu."cpf "kpf kxkf wcnu."vq "f gvgto kpg"kh"vj g{"y cttcpv' kpxguvki cvkqp0"Kp"qtf gt"hqt"vj g"URJ C"vq "kpxguvki cvg."vj g"cnngi cvkqp"o wuv'eqpvckp"cv"ngcuv' qpg"kpf gr gpf gpvn{/xgtkhkcdng"kvgo "qh"kphqto cvkqp."uwej "cu"vj g"pco g"qh"cp"go r nq{gt"qt"vj g" pco g"qh"cp"wpcwvj qtk| gf "j qwugj qnf "o go dgt0"

Vj g"URJ C"y kn"kpxguvki cvg"y j gp"kpeqpukuvgpv"qt"eqpvtcf kevqt{"kphqto cvkqp"ku"f gvgevgf " vj tqwij "hkng"tgxkgy u"cpf "vj g"xgtkhkecvkqp"r tqeguu0"

### Consent to Release of Information [24 CFR 960.259]

Vj g"RJ C"o c{"kpxguvki cvg"r quukdng"kpuvcpegu"qh"gttqt"qt"cdwug"wukpi "cnn"cxckncdng"RJ C"cpf "r wdnke" tgeqtf u0"Kf "pgeguuct{."vj g"RJ C"y kn"tgs wktg"hco knkgu"vq "uki p"eqpugpv"hqto u"hqt"vj g"tgngcug"qh" cf f kvkqpcn"kphqto cvkqp0"

### Analysis and Findings

URJ C"Rqrke{"

Vj g"URJ C"y kn"dcug"ku"gxcnwcvkqp"qp"c"r tgr qpf gtcpeg"qh"vj g"gxkf gpeg"eqnngevgf "f wtkpi " ku"kpxguvki cvkqp0"

*Preponderance of the evidence* "ku"f ghkpgf "cu"gxkf gpeg"y j kej "ku"qh"i tgcvgt"y gki j v"qt"o qtg" eqpxkpekpi "vj cp"vj g"gxkf gpeg"y j kej "ku"qhhgtgf "kp"qr r qukvkqp"vq "kv=vj cv"ku."gxkf gpeg"vj cv"cu" c"y j qng"uj qy u"vj cv"vj g"hcev"uqwi j v"vq "dg"r tqxgf "ku"o qtg"r tqdcdng"vj cp"pqv0"Rtgr qpf gtcpeg" qh"gxkf gpeg"o c{"pqv"dg"f gvgto kpgf "d{ "vj g"pwo dgt"qh"y kpguugu."dwv'd{ "vj g"i tgcvgt"y gki j v" qh"cnn"gxkf gpeg0"

Hqt"gcej "kpxguvki cvkqp"vj g"URJ C"y kn"f gvgto kpg"*3+"y j gvj gt"cp"gttqt"qt"r tqi tco "cdwug" j cu"qeewttgf ."*4+"y j gvj gt"cp"co qwpv"qh"o qpg{"ku"qy gf "vj g"URJ C."cpf "*5+"y j cv" eqttgevkxg"o gcuwtgu"qt"r gpcnvkgu"y kn"dg"cuuguugf 0"

## Consideration of Remedies

Cmn'gttqtu'cpf "kpuvcpegu'qh'r tqi tco "cdwug'o wuv'dg"eqttgevgf "r tqur gevkxgn{0'Y j gyj gt"yj g"RJ C" y kmn'gphqteg'qyj gt"eqttgevkxg'cevkqpu'cpf "r gpcnvkgu'f gr gpf u'wr qp"yj g'pcwwtg'qh'yj g'gttqt"qt" r tqi tco "cdwug0'

### URJ C'Rqnke{ "

Kp"yj g'ecug'qh'hco kn{/ecwugf "gttqtu'qt'r tqi tco "cdwug."yj g"URJ C"y kmn'cmg'kpvq " eqpukf gtcvkqp"*3+"yj g"ugtkqwupguu'qh'yj g'qhhgpug'cpf "yj g'gzvgpv'qh'r ctvkekr cvkqp"qt" ewnr cdknkv{"qh'kpf kxkf wcn'hco kn{o go dgtu."*4+'cp{ "ur gekcn'ektewo uvcpegu'uwtqwpf kpi "yj g" ecug."*5+'cp{ "o kki cvkpi "ektewo uvcpegu'tgncvgf "vq "yj g'f kucdknkv{ "qh'c 'hco kn{ "o go dgt."*6+" yj g'ghhgevu'qh'c 'r ctvkewnct'tgo gf {"qp"hco kn{ "o go dgtu'y j q'y gtg'pqv'kpxqnxgf "kp"yj g" qhhgpug0'

## Notice and Appeals

### URJ C'Rqnke{ "

Vj g'URJ C"y kmn'kphqto "yj g'tgngxcpv'r ctv{ "kp'y tkvkpi "qh'ku'hkpf kpi u'cpf "tgo gf kgu'y kj kp"32" dwukpguu'f c{u'qh'yj g'eqpenwukqp'qh'yj g'kpxguvki cvkqp0'Vj g'pqvkeg'y kmn'kpenwf g'*3+'c" f guetkr vkqp'qh'yj g'gttqt'qt'r tqi tco "cdwug."*4+'yj g'dcuku'qp'y j kej "yj g'URJ C'f gvgto kpgf " yj g'gttqt'qt'r tqi tco "cdwugu."*5+'yj g'tgo gf kgu'vq'dg'go r nq{gf ."cpf "*6+'yj g'hco kn{øu'tki j v" vq 'cr r gcn'yj g'tguwnu'yj tqwi j "cp'kphqto cn'j gctkpi "qt'i tkgxcpeg'j gctkpi "*ugg'Ej cr vgt'36+0'

# PART II: CORRECTIVE MEASURES AND PENALTIES

## 15-II.A. UNDER- OR OVERPAYMENT"

Cp"wpfgt/"qt"qxgtrc{ogpv"kpenwfgu"cp"kpeqttgev"vgpcpv"tgpv"rc{ogpv"d{"vjg"hcokn{."qt"cp" kpeqttgev"wvknkv{"tgko dwtugo gpv"vq"c"hco kn{0

### Corrections

Y jgyjgt"vjg"kpeqttgev"tgpvcn"fgvgtokpcvkqp"ku"cp"qxgtrc{ogpv"qt"wpfgtrc{ogpv."vjg"URJ C"o wuv" rtqo r vn{"eqttgev"vjg"vgpcpv"tgpv"cpf "cp{"wvknkv{"tgko dwtugo gpv"rtqurgevkxgn{0

> URJ C"Rqnke{"
>
> Kpetgcugu"kp"vjg"vgpcpv"tgpv"y knn'dg"ko rngo gpvgf "qp"vjg"hktuv"qh"vjg"o qpvj "hqnnqy kpi "c" y tkwvgp"52"f c{"pqvkeg0
>
> Cp{"f getgcugu"kp"vgpcpv"tgpv"y knn'dgeqo g"ghhgevkxg"vjg"hktuv"qh"vjg"o qpvj "hqnnqy kpi "vjg" f kueqxgt{"qh"vjg"ttqt0

### Reimbursement

Y jgyjgt"vjg"hco kn{"ku"tgs wktgf "vq"tgko dwtug"vjg"URJ C"qt"vjg"URJ C"ku"tgs wktgf "vq"tgko dwtug"vjg" hco kn{"f gr gpf u"wr qp"y j kej "r ctv{"ku"tgur qpukdng"hqt"vjg"kpeqttgev"rc{o gpv"cpf "y j gyjgt"vjg"cevkqp" vcmgp"y cu"cp"ggttqt"qt"rtqi tco "cdwug0Rqnkekgu"tgi ctfkpi "tgko dwtugo gpv"ctg"f kuewuugf "kp"vjg"vjtgg" ugevkqpu"vjcv"hqnnqy 0'

## 15-II.B. FAMILY-CAUSED ERRORS AND PROGRAM ABUSE

I gpgtcn'cf o kpkuvtcvkxg'tgswktgo gpvu'hqt'r ctvlekr cvkpi "kp'vj g'r tqi tco "ctg'f kuewuugf "vj tqwi j qw' vj g'CEQR0'Vj ku'ugevkqp'f gcnu'ur gekhkecm{'y kj "gttqtu'cpf 'r tqi tco "cdwug'd{ 'hco kn{'o go dgtu0'

Cp"kpeqttgev'tgpv'f gvgto kpcvkqp"ecwugf "d{ 'c'hco kn{ 'i gpgtcm{'y qwf 'dg'vj g'tguwn'qh'kpeqttgev' tgr qtvkpi "qh'hco kn{ "eqo r qukvkqp. "kpeqo g. "cuugvu. "qt "gzr gpugu. "dw'cnuq "y qwf "kpenwf g'kpuvcpegu"kp" y j kej "vj g'hco kn{ "nqy kpi n"cnqy u"vj g'RJ C "vq "wug "kpeqttgev'kphqto cvkqp'r tqxkf gf "d{ "c "vj ktf " r ctv{0'

### Family Reimbursement to PHA

URJ C "Rqnke{ "

Kp "vj g'ecug'qh'hco kn{ /ecwugf "gttqtu'qt'r tqi tco "cdwug. 'vj g'hco kn{ "y km'dg 'tgswktgf "vq 'tgr c{ " cp{ "co qwpu'qh'tgpv'wpf gtr ckf 0'Vj g'URJ C 'o c{. 'dw'ku'pqv'tgswktgf "vq. 'qhhgt'vj g'hco kn{ "c " tgr c{o gpv'ci tggo gpv'kp "ceeqtf cpeg'y kj 'Ej cr vgt '380'Kh'vj g'hco kn{ "hcknu'vq 'tgr c{ "vj g" co qwp'qy gf . 'vj g'URJ C 'y km'vgto kpcvg'vj g'hco kn{ /u'ngcug'kp "ceeqtf cpeg'y kj 'vj g'r qnkekgu" kp 'Ej cr vgt '350'

### SPHA Reimbursement to Family

URJ C "Rqnke{ "

Vj g'URJ C 'y km'pqv'tgko dwtug'vj g'hco kn{ "hqt "cp{ "qxgtr c{o gpv'qh'tgpv'y j gp"vj g" qxgtr c{o gpv'engctn{ "ku'ecwugf "d{ "vj g'hco kn{0'

## Prohibited Actions

Cp"cr r nkecpv"qt"tgukf gpv"kp"yj g"r wdnke"j qwukpi "r tqi tco "o wuv"pqv"mpqy kpi n{<

- Á  O cng"c"hcnug"uvcvgo gpv"vq"yj g"URJ C"]Vkvng"3: "WUUE0Ugevkqp"3223_0

- Á  Rtqxkf g"kpeqo r ngvg"qt"hcnug"kphqto cvkqp"vq"yj g"URJ C"]46"EHT"; 8204 7; *c+*6+_0

- Á  Eqo o kv"htcwf ."qt"o cng"hcnug"uvcvgo gpu"kp"eqppgevkqp"y kj "cp"cr r nkecvkqp"hqt" cuukuvcpeg"qt"y kj "tggzco kpcvkqp"qh"kpeqo g"]46"EHT"; 8806*n*4+*kkk+*E+_0

### URJ C"Rqnke{

Cp{"qh"yj g"hqnqy kpi "y km"dg"eqpukf gtgf "gxkf gpeg"qh"hco kn{"r tqi tco "cdwug<

Qhhgtkpi "dtkdgu"qt"kmgi cn"i tcvwkvkgu"vq"yj g"URJ C"Dqctf "qh"Eqo o kuukqpgtu." go r nq{ggu."eqpvtcevqtu."qt"qyj gt"URJ C"tgr tgugpvcvkxgu

Qhhgtkpi "r c{o gpvu"qt"qyj gt"kpegpvkxgu"vq"c"yj ktf "r ctv{"cu"cp"kpf wego gpv"hqt"yj g" yj ktf "r ctv{"vq"o cng"hcnug"qt"o kungcf kpi "uvcvgo gpvu"vq"yj g"URJ C"qp"yj g"hco kn{øu" dgj crh

Wug"qh"c"hcnug"pco g"qt"yj g"wug"qh"hcnukhkgf ."hqti gf ."qt"cnvgtgf "f qewo gpvu

Kpvgpvkqpcn"o kutgr qtvkpi "qh"hco kn{"kphqto cvkqp"qt"ektewo uvcpegu"*g0 0" o kutgr qtvkpi "qh"kpeqo g"qt"hco kn{"eqo r qukvkqp+

Qo kuukqp "hcevu"yj cv"y gtg"qdxkqwun{"mpqy p"d{"c"hco kn{"o go dgt"*g0 0"pqv"tgr qtvkpi " go r nq{o gpv"kpeqo g+

Cf o kuukqp"qh"r tqi tco "cdwug"d{"cp"cf wnv"hco kn{"o go dgt

Vj g"URJ C"o c{"f gvgto kpg"qyj gt"cevkqpu"vq"dg"r tqi tco "cdwug"dcugf "wr qp"c"r tgr qpf gtcpeg" qh"yj g"gxkf gpeg."cu"f ghkpgf "gctnkgt"kp"yj ku"ej cr vgt0

## Penalties for Program Abuse

Kp"yj g"ecug"qh"r tqi tco "cdwug"ecwugf "d{"c"hco kn{"yj g"URJ C"o c{."cv"ku"f kuetgvkqp."ko r qug"cp{"qh" yj g"hqnqy kpi "tgo gf kgu0

- Á Vj g"URJ C"o c{"tgswktg"yj g"hco kn{"vq"tgr c{"cp{"co qwpu"qy gf "vq"yj g"r tqi tco "*ugg"37/ KKD0"Hco kn{"Tgko dwtugo gpv"vq"RJ C+0

- Á Vj g"URJ C"o c{"tgswktg."cu"c"eqpf kvkqp"qh"tgegkxkpi "qt"eqpvkpwkpi "cuukuvcpeg."yj cv"c" ewnr cdng"hco kn{"o go dgt"pqv"tgukf g"kp"yj g"wpkv0"Ugg"r qnkekgu"kp"Ej cr vgt"5"*hqt"cr r nkecpvu+"cpf " Ej cr vgt"35"*hqt"tgukf gpvu+0

- Á Vj g"URJ C"o c{"f gp{"cf o kuukqp"qt"vgto kpcvg"yj g"hco kn{øu"ngcug"hqnqy kpi "yj g"r qnkekgu"ugv" hqtyj "kp"Ej cr vgt"5"cpf "Ej cr vgt"35"tgur gevkxgn{0

- Á Vj g"URJ C"o c{"tghgt"yj g"hco kn{"hqt"uvcvg"qt"hgf gtcn"etko kpcn"r tqugewvkqp"cu"f guetkdgf "kp" ugevkqp"37/KKF0

## 15-II.C. SPHA-CAUSED ERRORS OR PROGRAM ABUSE

Vjg'tgurqpukdknkvkgu'cpf "gzrgevcvkqpu'qh'RJC"uvchh'y kij "tgurgev'vq'pqtocn'rtqitco "
cfokpkuvtcvkqp"ctg'fkuewuugf "vjtqwijqwv"vjg"CEQR0'Vjku"ugevkqp"urgekhkecn{'cfftguugu'cevkqpu'qh'"
c'RJC"uvchh'o go dgt"vjcv'ctg'eqpukfgtgf "gttqtu"qt'rtqitco "cdwug'tgncvgf "vq"vjg'r wdnke'jqwukpi "
rtqitco 0'Cffkkqpcn'uvcpfctfu'qh'eqpfwev'o c{'dg'rtqxkfgf "kp"vjg'RJC"r gtuqppgn'r qnke{0'

RJC/ecwugf "kpeqttgev'tgpvcn'fgvgto kpcvkqpu'kpenwfg"*3+'hckhkpi "vq"eqttgevn{'crrn{'r wdnke'jqwukpi "
twngu"tgi ctfkpi "hco kn{'eqo r qukvkqp."kpeqo g."cuugvu."cpf "gzr gpugu."cpf "*4+'gttqtu"kp"ecnewncvkqp0'

### Repayment to the SPHA

Vjg"hco kn{'ku'pqv'tgs wktgf "vq'tgrc{'cp'wpfgtrc{o gpv'qh'tgpv'kh'vjg'gttqt'qt'rtqitco "cdwug"ku"
ecwugf "d{'RJC"uvchh0

### SPHA Reimbursement to Family

#### URJ C"Rqnke{"

Vjg"URJC"y km'tgko dwtug"c'hco kn{'hqt'cp{'hco kn{'qxgrc{o gpv'qh'tgpv'tgi ctfnguu'qh'"
y jgvjgt"vjg"qxgrc{o gpv'y cu'vjg'tguwnv'qh'uvchh/ecwugf "gttqt'qt'uvchh'rtqitco "cdwug0'

# Prohibited Activities

URJ C"Rqrke{"

Cp{"qh"vj g"hqmqy kpi "y km'dg"eqpukfgtgf "gxkfgpeg"qh'rtqitco "cdwug"d{"URJ C"uvchh<"

Hckrkpi "vq"eqo r n{"y kj "cp{"r wdrke"j qwukpi "r tqi tco "tgs wktgo gpvu"hqt"r gtuqpcn'i ckp"

Hckrkpi "vq"eqo r n{"y kj "cp{"r wdrke"j qwukpi "r tqi tco "tgs wktgo gpvu"cu"c"tguwn'qh'c" eqphrkev'qh'kpvgtguv'tgncvkqpuj kr "y kj "cp{"cr r rkecpv'qt"tgukfgpv'

Uggmkpi "qt"ceegr vkpi "cp{vj kpi "qh'o cvgtkcn'xcnwg"htqo "cr r rkecpvu."tgukfgpvu." xgpfqtu."eqpvtcevqtu."qt"qyj gt"r gtuqpu"y j q"r tqxkfg"ugtxkegu"qt"o cvgtkcn'vq" yj g"URJ C"

F kuenqukpi "eqphkfgpvkcn'qt"r tqr tkgvct{"kphqto cvkqp"vq"qwvukfg"r ctvkgu"

I ckpkpi "r tqhkv'cu"c"tguwn'qh'kpukfgt"mpqy ngfi g"qh'URJ C"cevkxkvkgu."r qrkekgu." qt"r tcevkegu"

O kucr r tqr tkcvkpi "qt"o kuwukpi "r wdrke"j qwukpi "hwpfu"

F guvtq{kpi ."eqpegcrkpi ."tgo qxkpi ."qt"kpcr r tqr tkcvgn{"wukpi "cp{"tgeqtfu"tgncvgf "vq" yj g"r wdrke"j qwukpi "r tqi tco "

Eqo o kvkpi "cp{"qyj gt"eqttwr v'qt"etko kpcn'cev'kp"eqppgevkqp"y kj "cp{"hgf gtcn' j qwukpi "r tqi tco "

Eqo o kvkpi "ugzwcn'j ctcuuo gpv'qt"qyj gt"j ctcuuo gpv'dcugf "qp"tceg."eqrqt."tgrki kqp." pcvkqpcn'qtki kp."hco krkcn'uvcvwu."f kucdkrkv{."ugzwcn'qtkgpvcvkqp."qt"i gpfgt"kfgpvkv{." gkyj gr"s wkf "r tq"s wq"*uwr gtxkuqt{"j ctcuuo gpv+"qt"j quvkng"gpxktqpo gpv'

Cmqy kpi "ugzwcn'j ctcuuo gpv'qt"qyj gr"j ctcuuo gpv'dcugf "qp"tceg."eqrqt."tgrki kqp." pcvkqpcn'qtki kp."hco krkcn'uvcvwu."f kucdkrkv{."ugzwcn'qtkgpvcvkqp."qt"i gpfgr"kfgpvkv{." gkyj gr"s wkf "r tq"s wq"*uwr gtxkuqt{"j ctcuuo gpv+"qt"j quvkng"gpxktqpo gpv."y j gtg"yj g" URJ C"mpgy "qt"uj qwrf "j cxg"mpqy p"uwej "j ctcuuo gpv'y cu"qeewttkpi "

Tgvcrkcvkpi "ci ckpuv'cp{"cr r rkecpv'tgukfgpv'qt"uvchh'tgr qtvkpi "ugzwcn'j ctcuuo gpv'qt" qyj gr"j ctcuuo gpv'dcugf "qp"tceg."eqrqt."tgrki kqp."pcvkqpcn'qtki kp."hco krkcn'uvcvwu." f kucdkrkv{."ugzwcn'qtkgpvcvkqp."qt"i gpfgr"kfgpvkv{."gkyj gr"s wkf "r tq"s wq"*uwr gtxkuqt{" j ctcuuo gpv+"qt"j quvkng"gpxktqpo gpv'

## 15-II.D. CRIMINAL PROSECUTION"

<u>URJ C'Rqrke{"</u>

Y j gp'\j g'URJ C'f gvgto kpgu'\j cv'r tqi tco "cdwug'd{'c'hco kn{'qt'RJ C'uvchh'o go dgt'j cu" qeewttgf "cpf "\j g"co qwpv"qh"wpf gr ckf "tgpv"o ggu"qt"gzeggf u'\j g'\j tguj qnf 'hqt'r tqugewkqp" wpf gt'nqecn'qt'uvcvg'ncy .'\j g'URJ C'y kn'tghgt'\j g'o cwgt'\q'\j g'cr r tqr tkcvg'gpvkv{ 'hqt" r tqugewkqp0Y j gp'\j g'co qwpv'qh'wpf gr ckf 'tgpv'o ggu'qt'gzeggf u'\j g'hgf gtcn'\j tguj qnf ." \j g'ecug'y kn'cnuq'dg'tghgttgf '\q'\j g'J WF 'Qhhleg'qh'Kpur geqt'I gpgtcn'*QKI +0'

Qyj gt'etko kpcn'xkqncvkqpu'tgncvgf '\q'\j g'r wdnle'j qwukpi 'r tqi tco 'y kn'dg'tghgttgf '\q'\j g' cr r tqr tkcvg'nqecn'uvcvg.'qt'hgf gtcn'gpvkv{ 0'

## 15-II.E. FRAUD AND PROGRAM ABUSE RECOVERIES

RJ Cu'y j q'gpvgt'kpvq'c'tgr c{o gpv'ci tggo gpv'y kj 'c'hco kn{'\q'eqnngev'tgpv'qy gf ."kpkvkcvg'nkvki cvkqp" ci ckpuv'y j g'hco kn{'\q'tgeqxgt'tgpv'qy gf .'qt'dgi kp'gxkevkqp'r tqeggf kpi u'ci ckpuv'c'hco kn{'o c{" tgvckp'322'r gtegpv'qh'r tqi tco "hwpf u'\j cv'\j g'RJ C'tgeqxgtu"]Pqvleg'RKJ "4229/49"*J C+0'

Kh'\j g'RJ C'f qgu'pqpg'qh'\j g'cdqxg.'cn'co qwpu'\j cv'eqpuvkwwg'cp'wpf gr c{o gpv'qh'tgpv'o wuv'dg" tgwtpgf '\q'J WF 0'

Vj g'hco kn{'o wuv'dg'chhqtf gf '\j g'qr r qtwpkv{ 'hqt'c'j gctkpi 'vj tqwi j '\j g'URJ Cøu'i tkgxcpeg" r tqeguu0'

# Chapter 16

## PROGRAM ADMINISTRATION

### INTRODUCTION

Vj ku'ej cr vgt'f kuewuugu'cf o kpkuvtcvkxg'r qnkekgu'cpf "r tcevkegu'vj cv'ctg'tgngxcpv'vq'vj g''cevkxkvkgu" eqxgtgf "kp'vj ku'CEQR0'Vj g'r qnkekgu'ctg'f kuewuugf "kp'ugxgp'r ctu'cu'f guetkdgf "dgnqy <"

Rctv'K''Ugwkpi "Wkrkv{ "Cmqy cpegu0'Vj ku'r ctv'f guetkdgu'j qy "wkrkv{ "cmqy cpegu''ctg" guvcdnkuj gf "cpf "tgxkugf 0'Cnuq'f kuewuugf "ctg'vj g'tgswktgo gpvu''vq'guvcdnkuj "uwtej cti gu'hqt" gzeguu''eqpuwo r vkqp''qh'RJ C/hwtpkuj gf "wkrkvkgu0'

Rctv'KK''Guvcdnkuj kpi "Hncv'Tgpvu0'Vj ku'r ctv'f guetkdgu'vj g'tgswktgo gpvu'cpf "r qnkekgu'tgncvgf " vq'guvcdnkuj kpi "cpf "wr fcvkpi "hncv'tgpv'co qwpvu0'

Rctv'KKK''Tgr c{o gpv'qh'Hco kn{ "F gdvu0'Vj ku'r ctv'eqpvckpu'r qnkekgu'hqt'tgeqxgt{ "qh'o qpkgu" vj cv'j cxg'dggp "wpfgr ckf "d{ "hco knkgu''cpf "f guetkdgu'vj g'ektewo uvcpegu''wpfgr "y j kej "vj g" RJ C"y knl'qhhgt'tgr c{o gpv'ci tggo gpvu''vq'hco knkgu0'Cnuq'f kuewuugf "ctg'vj g'eqpugs wgpegu" hqt'hcknwtg''vq'o cmg'r c{o gpvu'kp''ceeqtf cpeg''y kej "c''tgr c{o gpv'ci tggo gpv0'

Rctv'KX<'Rwdrke''J qwukpi "Cuuguuo gpv'U{uvgo "*RJ CU+0'Vj ku'r ctv'f guetkdgu'vj g'RJ CU" kpfkecvqtu.'j qy "RJ Cu'ctg'ueqtgf "wpfgt'RJ CU.'cpf "j qy "vj qug'ueqtgu'chhgev'c''RJ C0'

Rctv'X<'Tgeqtf "Mggr kpi 0'Cnl'cur gevu''qh'vj g'r tqi tco "kpxqnxg''egtvckp''v{r gu'qh'tgeqtf / mggr kpi 0'Vj ku'r ctv'qwunkpgu''vj g'r tkxce{ "tki j vu'qh'cr r nkecpvu''cpf "r ctvkekr cpvu''cpf "tgeqtf " tgvgpvkqp''r qnkekgu''vj g'URJ C''y knl'hqnqy 0'

Rctv'XK''Tgr qtvkpi "cpf "Tgeqtf "Mggr kpi "hqt''Ej knftgp''y kj "'Gngxcvgf "Dnqqf "Ngcf "Ngxgn0' Vj ku'r ctv'f guetkdgu'vj g'URJ C¢u'tgr qtvkpi "tgur qpukdknkvkgu'tgncvgf "vq'ej knftgp''y kj "'gngxcvgf " dnqqf "ngcf "ngxgnu'vj cv'ctg'nkxkpi "kp''r wdrke''j qwukpi 0'

Rctv'XKK''Xkqngpeg''ci ckpuv''Y qo gp''Cev''*XCY C+<'P qvkhkecvkqp.''F qewo gpvckqp.''cpf " Eqphkfgpvkcnkv{ 0'Vj ku'r ctv'eqpvckpu'mg{ "vgto u''wugf "kp''XCY C''cpf "f guetkdgu'tgswktgo gpvu" tgncvgf "vq'pqvkh{ kpi "hco knkgu'cdqwv''vj gkt''tki j vu''cpf "tgur qpukdknkvkgu''wpfgt''XCY C=''' tgswguvkpi "f qewo gpvckqp''htqo "xkevko u''qh'f qo guvke''xkqngpeg.''f ckpi "xkqngpeg.''ugzwcn' cuucwnv .''cpf "j wo cp''vtchhkemkpi =''cpf "o ckpvckpkpi "vj g''eqphkf gpvkcnkv{ "qh" kphqto cvkqp''qdvckpgf "htqo "xkevko u0'

# PART I: SETTING UTILITY ALLOWANCES [24 CFR 965 Subpart E]

## 16-I.A. OVERVIEW

RJ Cu'o wuv'guvcdrkuj "cnqy cpegu'hqt'RJ C/hwtpkuj gf "wkrkvkgu'hqt'cnn'ej gem'o gvgtgf "wkrkvkgu'cpf " hqt'tgukf gpv'r wtej cugf "wkrkvkgu'hqt'cnn'wkrkvkgu'r wtej cugf "f ktecvn{"d{ "tgukf gpw'htqo "c'wkrkv{" uwr r rkgt"]46"EHT"; 870724*c+0'

RJ Cu'o wuv'cnuq'guvcdrkuj "uwtej cti gu'hqt'gzeguu'eqpuwo r kqp'qh'RJ C/hwtpkuj gf "wkrkvkgu']46"EHT" ; 870728_0'

Vj g"URJ C'o wuv'o ckpvckp'c'tgeqtf "vj cv'f qewo gpvu'vj g'dcuku'qp'y j kej "wkrkv{'cnqy cpegu'cpf " uej gf wrgf "uwtej cti gu'ctg'guvcdrkuj gf "cpf "tgxkugf ."cpf "vj g'tgeqtf "o wuv'dg"o cf g'cxckrcdrg'hqt" kpur gevkqp'd{ "tgukf gpwu']46"EHT"; 870724*d+0"

## 16-I.B. UTILITY ALLOWANCES

Vj g"URJ C'o wuv'guvcdrkuj "ugr ctcvg'cnqy cpegu'hqt'cdej "wkrkv{'cpf "hqt'cdej "ecvgi qt{'qh'f y gnkpi " wpku'vj g"URJ C'f gvgto kpgu'vq'dg'tgcuqpcdn{"eqo r ctcdrg'cu'vq'hcevqtu'chhgevkpi "wkrkv{"wuci g"]46" EHT"; 870725_0'

Vj g"qdlgevkxg'qh'c"URJ C'kp"guvcdrkuj kpi "wkrkv{'cnqy cpegu'hqt'gcej "f y gnkpi "wpkv'ecvgi qt{'cpf " wpkv'uk| g"ku'vq'cr r tqzko cvg'c'tgcuqpcdrg'eqpuwo r kqp'qh'wkrkkgu'd{ "cp"gpgti {/eqpugtxcvkxg" j qwugj qrf "qh'o qf guv'ekteuo uvcpeg'eqpukuvgpv'y kj "vj g'tgswktgo gpwu'qh'c'uchg."ucpkvct{."cpf " j gcnj hwn'rkxkpi "gpxktqpo gpv']46"EHT"; 870727_0'

Wkrkvkgu'kpenwf g'i cu."grgevtkekv{."hwgn'hqt'j gcvkpi ."y cvgt."ugy gti g."cpf "uqrkf "y cuvg'f kur quc'hqt'c" f y gnkpi "wpk0'Kp"cf f kvkqp."kh'vj g"URJ C'f qgu'pqv'hwtpkuj "c'tcpi g'cpf "tghtki gtcvqt."vj g'hco kn{'o wuv' dg'i tcpvgf "c'wkrkv{'cnqy cpeg'hqt'vj g'tcpi g'cpf "tghtki gtcvqt'vj g{'r tqxkf g']46"EHT"; 870727_0'

Equwu'hqt'vgngr j qpg."ecdng'ucvgnkvg"VX."cpf "kpvgtpgv'ugtxkegu'ctg'pqv'eqpukf gtgf "wkrkvkgu']RJ "Qee" I D."r 035: _0'

Wkrkv{'cnqy cpeg'co qwpvu'y knn'xct{'d{ "vj g'tcvgu'kp"ghhgev."uk| g'cpf "v{r g'qh'wpkv."enko cvke'nqecvkqp" cpf "ukvkpi 'qh'vj g'wpkv.'V{r g'qh'eqpuvtwevkqp."gpgti {'ghhkekgpe{'qh'vj g'f y gnkpi "wpkv.'cpf "qvj gt" hcevqtu'tgncvgf "vq'vj g'r j {ukecn'eqpf kkqp'qh'vj g'wpk0"Wkrkv{'cnqy cpeg'co qwpwu'y knn'cnuq'xct{'d{ " tgukf gpvkcn'f go qi tcr j ke'ej ctcevgtkuvkeu'chhgevkpi 'j qo g'gpgti {'uuci g"]RJ "Qee'I D.'r 035: _0'

Ej cr vgt'36'qh'vj g'*PH Occupancy Guidebook*'r tqxkf gu'f gvckrgf 'i wkf cpeg'vq'vj g'RJ C'cdqw' guvcdrkuj kpi "wkrkv{'cnqy cpegu0'

## Air-Conditioning

õKÑ'c''RJ C''kpuvcmu''ckt''eqpfkÑqpkpi .''kv''uj cm''r tqxkfg .''vq ''vj g''o czko wo ''gzvgpv''geqpqo kecm{''
hgcukdng.''u{uvgo u''vj cv''i kxg''tgukfgpvu''vj g''qr vkqp''qh''ej qqukpi ''vq''wug''ckt''eqpfkÑqpkpi ''kp''vj gkt''wpkvu0''
Vj g''f guki p''qh''u{uvgo u''vj cv''qhhgt''gcej ''tgukfgpv''vj g''qr vkqp''vq''ej qqug''ckt''eqpfkÑqpkpi ''uj cm''kpenwfg''
tgvckm''o gvgtu''qt''ej gem''o gvgtu.''cpf ''tgukfgpvu''uj cm''r c{''hqt''vj g''gpgti {''wugf ''kp''ku''qr gtcÑqp0''Hqt''
u{uvgo u''vj cv''qhhgt''tgukfgpvu''vj g''qr vkqp''vq''ej qqug''ckt''eqpfkÑqpkpi ''dwv''ecppqv''dg''ej gem''o gvgtgf .''
tgukfgpvu''ctg''vq''dg''uwtej cti gf ''kp''ceeqtf cpeg''y kÑ ''; 870280''Kh''cp''ckt''eqpfkÑqpkpi ''u{uvgo ''f qgu''pqv''
r tqxkf g''hqt''tgukfgpv''qr vkqp.''tgukfgpvu''ctg''pqv''vq''dg''ej cti gf .''cpf ''Ñ gug''u{uvgo u''uj qwf ''dg''cxqkf gf ''
y j gpgxgt''r quukdng0''*46''EHT ''; 870727*g+_''

<u>URJ C''Rqrke{''</u>

Vj g''URJ C''r tqxkf gu''ckt/eqpfkÑqpkpi 0''Tgukf gpvu''ctg''pqv''ej cti gf ''ugr ctcvgn{''hqt''ckt''
eqpf kÑqpkpi 0'

## Utility Allowance Revisions [24 CFR 965.507]

Vj g''RJ C''o wuv''tgxkgy ''cv''ngcuv''cppwcm{''vj g''dcuku''qp''y j kej ''wÑkv{''cmqy cpegu''j cxg''dggp''
guvcdÑuj gf ''cpf ''o wuv''tgxkug''vj g''cmqy cpeg''kh''pgeguuct{''kp''qtf gt''vq''cf j gtg''vq''vj g''uvcpf ctf u''hqt''
guvcdÑuj kpi ''wÑkv{''cmqy cpegu''vj cv''ctg''eqpvckpgf ''kp''46''EHT ''; 870270''Vj g''tgxkgy ''o wuv''kpenwf g''
cm''ej cti gu''kp''ektewo uvcpegu''*kpenwf kpi ''eqo r ngvkqp''qh''o qf gtpk| cÑqp''cpf /qt''qÑ gt''gpgti {''
eqpugtxcÑqp''o gcuwtgu''ko r ngo gpvgf ''d{''vj g''RJ C+''kpf kecÑpi ''r tqdcdÑv{''qh''c''uki pk< ecpv''ej cpi g''
kp''tgcuqpcdng''eqpuwo r Ñqp''cpf ''ej cti gu''kp''wÑkv{''tcvgu''_46''EHT ''; 870729*c+_0'

Vj g''RJ C''o wuv''tgxkug''ku''cmqy cpeg''hqt''tgukf gpv''wvkej cugf ''wÑkÑgu''kh''y j gtg''ku''c''tcvg''ej cpi g.''cpf ''
ku''tgs wktgf ''vq''f q''uq''kh''uwej ''ej cpi g.''d{''kuvgm''qt''vqi gÑ gt''y kÑ ''r tkqt''tcvg''ej cpi gu''pqv''cf lwuvgf ''hqt.''
tguwÑu''kp''c''ej cpi g''qh''32''r gtegpv''qt''o qtg''htqo ''vj g''tcvg''qp''y j kej ''vj g''cmqy cpeg''y cu''dcugf 0'

Cf lwuvo gpvu''vq''tgukf gpv'r c{o gpvu''cu''c''tguwÑ'qh''uwej ''ej cpi gu''o wuv''dg''tgvtqcevkxg''vq''vj g''< tuv''f c{''
qh''vj g''o qpÑ ''hqmqy kpi ''vj g''o qpÑ ''kp''y j kej ''vj g''ncuv''tcvg''ej cpi g''vcmgp''kpvq''ceeqwpv''dgeco g''
ghhgevkxg0''Uwej ''tcvg''ej cpi gu''ctg''pqv''uwdlgev''vq''vj g''82/f c{''pqÑeg''_46''EHT ''; 870729*d+_0'

<u>URJ C''Rqrke{''</u>

Dgvy ggp''cppwcm'tgxkgy u''qh''wÑkv{''cmqy cpegu.''vj g''URJ C''y km'qpn{ 'tgxkug''ku''wÑkv{''
cmqy cpegu''f wg''vq''c''tcvg''ej cpi g.''y j gp''tgs wktgf ''vq''d{ ''vj g''tgi wncÑqp0'

## 16-I.C. SURCHARGES FOR PHA-FURNISHED UTILITIES [24 CFR 965.506]

Hqt"f y gmkpi "wpku'uwdlgev'vq'cmqy cpegu'hqt'RJ C/hwtpkuj gf "wvkrkvkgu'y j gtg"ej gem'o gvgtu'j cxg" dggp"kpuvcmgf ."'y g"RJ C"o wuv'guvcdrkuj "uwtej cti gu'hqt"wvkrkv{"eqpuwo r vkqp"kp"gzeguu'qh"y g" cmqy cpegu0'Uwtej cti gu'o c{"dg"eqo r wgf "qp"c"uvtcki j v'rcvg"wpkv'qh"r wtej cug'dcuku'qt"hqt"uvcvgf " dmqemu'qh"gzeguu'eqpuwo r vkqp. "cpf "o wuv'dg"dcugf "qp"y g"RJ Cøu'cxgtci g"wvkrkv{"tcvg0'Vj g"dcuku'hqt" ecrewrcvkpi "y g"uwtej cti gu'o wuv'dg"f guetkdgf "kp"y g"RJ Cøu'uej gf wrg"qh"cmqy cpegu0'Ej cpi gu'kp" y g"co qwpv'qh"uwtej cti gu'dcugf "f ktgevr{"qp"ej cpi gu"kp"y g"RJ Cøu'cxgtci g"wvkrkv{"tcvg"ctg"pqv' uwdlgev'vq"y g"cf xcpeg"pqvkeg"tgs wktgo gpvu'f kuewuugf "wpf gt"38/KF 0'

Hqt"f y gmkpi "wpku'ugtxgf "d{"RJ C/hwtpkuj gf "wvkrkvkgu'y j gtg"ej gem'o gvgtu'j cxg"pqv"dggp"kpuvcmgf ." y g"RJ C"o wuv'guvcdrkuj "uej gf wrgu'qh"uwtej cti gu'kpf kecvkpi "cf f kvkqpcn'f qmct"co qwpvu'tgukf gpvu" y krn'dg"tgs wktgf "vq"r c{"d{"tgcuqp"qh"guko cvgf "wvkrkv{"eqpuwo r vkqp"cvtkdwvcdng"vq"tgukf gpv'qy pgf " o clqt"cr r rkcpegu'qt"vq"qr vkqpcn'hwpevkqpu'qh'RJ C/hwtpkuj gf "gs wkr o gpv0'Vj g"uwtej cti g"uej gf wrg" o wuv'uvcvg"y g"tgukf gpv'qy pgf "gs wkr o gpv"*qt"hwpevkqpu'qh'RJ C/hwtpkuj gf "gs wkr o gpv+"hqt"y j kej " uwtej cti gu'y krn'dg"o cf g"cpf "y g"co qwpv'qh"uwej "ej cti gu0'Uwtej cti gu'o wuv'dg"dcugf "qp"y g"equv' vq"y g"RJ C"qh"y g"wvkrkv{"eqpuwo r vkqp"guvko cvgf "vq"dg"cwtkdwvcdng"vq"tgcuqpcdng"wuci g"qh"uwej " gs wkr o gpv0'

    <u>URJ C"Rqrke{"</u>

    Vj g"URJ C"f qgu"pqv'j cxg"URJ C/hwtpkuj gf "wvkrkvkgu'y j gtg"ej gem'o gvgtu'j cxg"dggp" kpuvcmgf 0'

## 16-I.D. NOTICE REQUIREMENTS [965.502]

Vj g"RJ C"o wuv'i kxg"pqvkeg"vq"cmn'tgukf gpvu"qh'r tqr qugf "cmqy cpegu'cpf "uej gf wrgf "uwtej cti gu. "cpf " tgxkukqpu'y j gtgqh0'Vj g"pqvkeg"o wuv'dg"i kxgp"kp"y g"o cppgt"r tqxkf gf "kp"y g"ngcug"cpf "o wuv<

- Á Dg'r tqxkf gf "cv'ngcuv'82"f c{u'dghqtg"y g"r tqr qugf "ghhgevkxg"f cvg"qh"y g"cmqy cpegu." uej gf wrgf "uwtej cti gu. "qt"tgxkukqpu0'

- Á F guetkdg"y g"dcuku'hqt"f gvgto kpcvkqp"qh"y g"cmqy cpegu. "uej gf wrgf "uwtej cti gu. "qt" tgxkukqpu. "kpenwf kpi "c'uvcvgo gpv'qh"y g"ur gekhke"kvgo u'qh'gs wkr o gpv'cpf "hwpevkqp"y j qug" wvkrkv{"eqpuwo r vkqp"tgs wktgo gpvu'y gtg"kpenwf gf "kp"f gvgto kpkpi "y g"co qwpu'qh"y g" cmqy cpegu'cpf "uej gf wrg"qh"uwtej cti gu0'

- Á P qvkh{"tgukf gpvu"qh"y g"r nceg"y j gtg"y g"RJ Cøu"f qewo gpvcvkqp"qp"y j kej "cmqy cpegu'cpf " uwtej cti gu'ctg"dcugf "ku"cxckncdng"hqt"kpur gevkqp0'

- Á Rtqxkf g"cmn'tgukf gpvu'cp"qr r qtwpkv{"vq"uwdo kv'y tkwgp"eqo o gpvu'f wtkpi "c'r gtkqf "gzr ktkpi " pqv'nguu'y cp"52"f c{u'dghqtg"y g"r tqr qugf "ghhgevkxg"f cvg"qh"y g"cmqy cpegu."uej gf wrgf " uwtej cti gu."qt"tgxkukqpu0'

# 16-I.E. REASONABLE ACCOMMODATION AND INDIVIDUAL RELIEF
# [24 CFR 965.508]

Qp'tgs wguv'htqo "c'hco kn{."RJ Cu'o wuv'cr r tqxg"c'wkrkrk{"cnqy cpeg"yj cv'ku'j ki j gt'yj cp'yj g"
cr r rkecdng"co qwpv'hqt'yj g'f w gmkpi "wpkv'kh'c'j ki j gt'wkrkrk{"cnqy cpeg'ku'pggf gf "cu'c'tgcuqpcdng"
ceeqo o qf cvkqp'vq'o cmg'yj g'r tqi tco "ceeguukdng'vq'cpf "wucdng'd{'yj g'hco knk'y kyj "c'f kucdkrkv{"
]46'EHT": "cpf "322."RJ "Qee'I D.'r 0394_0

Nkmgy kug.'tgukf gpvu'y kyj "f kucdkrkvkgu"o c{'pqv'dg'ej cti gf "hqt'yj g'wug'qh'egtvckp'tgukf gpv'uwr r rkgf "
cr r rkcpegu'kh'yj gtg'ku'c'xgtkhkgf "pggf "hqt'ur gekcr'gs wkr o gpv'dgecwug'qh'yj g'f kucdkrkv{"]46'EHT": "
cpf "322."RJ "Qee'I D.'r 0394_0

Ugg"Ej cr vgt"4"hqt'r qrkekgu'tgi ctf kpi "yj g'tgs wguv'cpf "cr r tqxcr'qh'tgcuqpcdng"ceeqo o qf cvkqpu0

Hwtyj gt."yj g'RJ C"o c{"i tcpv'tgs wguvu'hqt'tgrkgh'htqo "ej cti gu'kp'gzeguu'qh'yj g'wkrkrk{"cnqy cpeg'qp"
tgcuqpcdng'i tqwpf u.'uwej "cu'ur gekcr'pggf u'qh'yj g'grf gtr{.'km'qt'tgukf gpvu'y kyj "f kucdkrkvkgu.'qt"
ur gekcr'hcevqtu'pqv'y kyj kp'eqpvtqr'qh'yj g'tgukf gpv.'cu'yj g'RJ C'f ggo u'cr r tqr tkcvg0'Vj g'hco knk'o wuv'
tgs wguv'yj g'j ki j gt'cnqy cpeg'cpf "r tqxkf g'yj g'RJ C'y kyj "kphqto cvkqp'cdqwv'yj g'cf f kvkqpcr'
cnqy cpeg'tgs wktgf 0

RJ Cu'uj qwrf "f gxgrqr "etkvgtkc'hqt'i tcpvkpi "kpf kxkf wcr'tgrkgh'cpf "vq'pqvkh{'tgukf gpvu'cdqwv'yj g"
cxckrcdkrkv{"qh'kpf kxkf wcr'tgrkgh."cpf "cruq'vq'pqvkh{'r ctvkekr cpvu'cdqwv'yj g'cxckrcdkrkv{'qh'kpf kxkf wcr'
tgrkgh'r tqi tco u'*uqo gvko gu'tghgttgf "vq'cu'ôO gf kecr'Dcugrkpg'f kueqwpuö+'qhhgtgf "d{'yj g'rqecr'
wkrkv{'eqo r cp{"]Wkrkv{"Cnqy cpeg'I D.'r 03; .'46'EHT"; 87072: _0

## PART II: ESTABLISHING FLAT RENTS

### 16-II.A. OVERVIEW

Hncv'tgpvu'ctg'fguki pgf "vq'gpeqwtci g'ugrh/uwhhkekgpe{'cpf "vq'cxqkf "etgcvkpi "fkukpegpvkxgu'hqt" eqpvkpwgf "tgukfgpe{'d{ "hco krkgu'y jq "ctg'cwvo r kpi "vq'dgeqo g'geqpqo kecn{'ugrh/uwhhkekgpv0"

Hncv'tgpvu'ctg'cnuq 'wugf "vq'r tqr tcvg'cuukuvcpeg'hqt'c'o kzgf "hco kn0C'o kzgf "hco kn{'ku'qpg'y jqug" o go dgtu'kpenwfg'y jqug'y kj 'ckk{ gpuj kr "qt'gnki kdng'ko o ki tcvkqp'uvcvwu."cpf "y jqug'y kj qwv' ckkk{ gpuj kr "qt'gnki kdng'ko o ki tcvkqpu'uvcvwu']46'EHT "70726_0"

Vj ku'r ctv'fkuewuugu'j qy "vj g'RJ C"guvcdrkuj gu'cpf "wr fcvgu'hncv'tgpvu0Rqrkekgu'tgrcvgf "vq'vj g'wug'qh" hncv'tgpvu."hco kn{'ej qkeg'qh'tgpv."hncv'tgpv'j ctfuj kr u."cpf "r tqtcvkqp'qh'tgpv'hqt'c'o kzgf "hco kn{'ctg" fkuewuugf "kp'Ej cr vgt"80

### 16-II.B. FLAT RENTS [24 CFR 960.253(b) and Notice PIH 2022-33]

### Establishing Flat Rents

Vj g'4237 'Crr tqr tkcvkqpu'Cev'tgs wktgu'y cv'hncv'tgpvu'o wuv'dg'ugv'cv'pq 'rguu'y cp": 2 'r gtegpv'qh'y g" crr rkecdrg'hckt'o ctgv'tgpv'*HO T+0Crvgtpcvkxgn{."vj g'RJ C"o c{ 'ugv'hncv'tgpvu'cv'pq 'rguu'y cp": 2 " r gtegpv'qh'vj g'crr rkecdrg'uo crl'ctgc'HO T'*UCHO T+'qt'o gvtqr qrkvcp'ctgcu."qt": 2 'r gtegpv'qh'vj g" crr rkecdrg'wpcf lwuvgf "tgpvu'hqt'pqpo gvtqr qrkvcp'ctgcu0"

Hqt'ctgcu'y j gtg'J WF "j cu'pqv'f gvgto kpgf "c'UCHO T "qt'cp"wpcf lwuvgf "tgpv."RJ Cu'o wuv'ugv'hncv' tgpvu'cv'pq 'rguu'y cp": 2 'r gtegpv'qh'vj g'HO T'qt'crr n{ 'hqt'cp"gzegr vkqp'hncv'tgpv0"

Vj g'4237 'Crr tqr tkcvkqpu'Cev'r gto ku'RJ Cu'vq'crr n{ 'hqt'cp"gzegr vkqp'hncv'tgpv'y cv'ku'rqy gt'y cp" gkij gt": 2 'r gtegpv'qh'vj g'HO T'qt'UCHO T lwpcf lwuvgf "tgpv'kh'vj g'RJ C"ecp'f go qpuvtcvg."y tqwij "vj g" uwdo kuukqp'qh'c'o ctgv'cpcn{uku."y cv'vj ug'HO Tu'f q 'pqv'tghngev'vj g'o ctgv'xcrwg'qh'c'r ctvkewnct" r tqr gtv{ 'qt'wpkv'cpf "J WF "ci tggu'y kj "vj g'RJ Cøu'cpcn{uku0Vj g'o ctgv'cpcn{uku'o wuv'dg'uwdo kvgf " wukpi 'hqto "J WF /7: : 2.'õHncv'Tgpv'O ctgv'Cpcn{uku'Uwo o ct{ö"

RJ Cu'o wuv'tgegkxg'y tkvvgp'J WF "cr r tqxcrldghqtg'ko r rgo gpvkpi 'gzegr vkqp'hncv'tgpvu0RJ Cu'y kj " c'r tgxkqwun{ 'cr r tqxgf "hncv'tgpv'gzegr vkqp'tgs wguv'o c{ 'uwdo kv'c'y tkvvgp'tgs wguv'vq 'gzvgpf "vj g" cr r tqxgf "hncv'tgpvu'hqt'wr "vq 'y q 'cf f kvkqpcrl{ gctu.'r tqxkf gf "qgecrl'o ctgv'eqpf kvkqpu'tgo ckp" wpej cpi gf 0F gvckrgf "kphqto cvkqp'qp'j qy "vq 'tgs wguv'gzegr vkqp'hncv'tgpvu'ecp'dg'hqwpf "kp'P qvkeg" RKI '4244/550"

RJ Cu'ctg'pqy "tgs wktgf "vq 'cr r n{ "c"wvkrkv{ "cmqy cpeg'vq 'hncv'tgpvu'cu'pgeguuct{0Hncv'tgpvu'ugv'cv': 2 " r gtegpv'qh'vj g'HO T'o wuv'dg'tgf wegf "d{ 'vj g'co qwpv'qh'vj g'wpkv{øu'wvkrkv{ "cmqy cpeg.'kh'cp{0"

## Review of Flat Rents

Pq"ncvgt"vjcp";"2"fc{u"chvgt"vjg"ghhgevkxg"fcvg"qh"vjg"pgy "cppwcn"HO TuIUCHO Tulwpcflwuvgf "tgpv."
RJ Cu'o wuv'ko r ngo gpv'pgy "hncv'tgpvu"cu"pgeguuct{ "dcugf "ej cpi gu"vq "vjg"
HO T IUCHO T lwpcflwuvgf "tgpv"qt"tgswguv"cp"gzegrvkqp0"

Kh"vjg"HO T "hcnnu"htqo "{gct"vq"{gct."vjg"RJ C"o c{."dwv"ku"pqv"tgswktgf "vq."nqy gt"vjg"hncv"tgpv"vq": 2"
r gtegpv"qh"vjg"ewttgpv"HO T IUCHO T lwpcflwuvgf "tgpv0"

### URJ C"Rqnke{"

Kh"vjg"HO T IUCHO T lwpcflwuvgf "tgpv"ku"nqy gt"vjcp"vjg"r tgxkqwu"{gct."vjg"URJ C"y knn"
tgf weg"hncv"tgpvu"vq": 2"r gtegpv"qh"vjg"ewttgpv"HO T IUCHO T0"

## Applying Flat Rents

### URJ C"Rqnke{"

Vjg"URJ C"y knn'cr r n{"wr f cvgf "hncv"tgpvu"cv'gcej "com ln{øu'pgzv'cppwcn'tggzco kpcvkqp"qt"hncv"
tgpv"wr f cvg"chvgt"ko r ngo gpvcvkqp"qh"vjg"pgy "hncv"tgpvu0"

## Posting of Flat Rents

### URJ C"Rqnke{"

Vjg"URJ C"y knn'r wdlkcn{"r quv'vjg"uejgf wng"qh'hncv'tgpvu"kp"c"eqpur kewqwu"o cppgt"kp"vjg"
cr r lkecdng"URJ C"qt"r tqlgev"qhhleg0"

## Documentation of Flat Rents [24 CFR 960.253(b)(5)]

Vjg"RJ C"o wuv"o ckpvckp"tgeqtfu"vjcv'fqewo gpv'vjg"o gvj qf "wugf "vq 'f gvgto kpg"hncv"tgpvu."cpf "vjcv'
uj qy "j qy "hncv'tgpvu"y gtg"f gvgto kpgf "d{ "vjg"RJ C"kp"ceeqtf cpeg"y kj "vjku"o gvj qf0"

# PART III: FAMILY DEBTS TO THE PHA

## 16-III.A. OVERVIEW

Hco knkgu'ctg'tgswktgf "vq'tgkodwtug'vjg'RJC"kh'vjg{'y gtg'ejcti gf "nguu'tgpv'vjcp'tgswktgf "dgecwug" yjg'hco kn{'gkvjgt'wpfgttgr qtvgf "qt'hckngf "vq'tgr qtv'kpeqo g0RJCu'ctg'tgswktgf "vq'f gvgto kpg" tgvtqcevkxg'tgpv'co qwpvu'cu'hct'dcem'cu'vjg'RJC'jcu'f qewo gpvcvkqp'qh'hco kn{'wptgr qtvgf "kpeqo g" ]P qvkeg'RKI ''423: /3: _0'

Vjku'r ctv'f guetkdgu'vjg'RJCøu'r qnkekgu'hqt'tgeqxgt{'qh'o qpkgu'qy gf "vq'vjg'RJC'd{'hco knkgu0

<u>URJC'Rqnke{</u>

Y jgp'cp"cevkqp'qt'kpcevkqp'qh'c'tgukfgpv'hco kn{'tguwnvu'kp'vjg'wpfgtrc{o gpv'qh'tgpv'qt" qyjgt'co qwpvu."vjg'URJC'jqnfu'vjg'hco kn{'nkcdng'vq'tgvwtp'cp{'wpfgtrc{o gpvu'vq'vjg' URJC0

Vjg'URJC'y knn'gpvgt'kpvq'tgrc{o gpv'ci tggo gpvu'kp'ceeqtfcpeg'y kij '\jg'r qnkekgu" eqpvckpgf "kp'\jku'r ctv'cu'c'o gcpu'\q'tgeqxgt'qxgtrc{o gpvu0

## 16-III.B. REPAYMENT POLICY

### Family Debts to the PHA

<u>URJ C'Rqke{</u>

Cp{'co qwpv'qy gf 'vq'yj g'URJ C'd{'c'r wdrke'j qwukpi 'hco kn{'o wuv'dg'tgr ckf 0'Kh'yj g'hco kn{
ku'wpcdrg'vq'tgr c{'yj g'f gdv'y kij kp'52'f c{u.'yj g'URJ C'y kn'qhhgt'vq'gpvgt'kpvq'c'tgr c{o gpv'
ci tggo gpv'kp'cceqtf cpeg'y kij 'yj g'r qrkekgu'dgmy 0'

### Refusal to Enter into An Agreement

Kh'yj g'hco kn{'tghwugu'vq'tgr c{'yj g'f gdv.'f qgu'pqv'gpvgt'kpvq'c'tgr c{o gpv'ci tggo gpv.'qt'dtgcej gu'c'
tgr c{o gpv'ci tggo gpv.'yj g'RJ C'y kn'vgto kpcvg'yj g'hco kn{øu'vgpcpe{0'

<u>URJ C'Rqke{</u>

Y j gp'c'hco kn{'tghwugu'vq'tgr c{o qpkgu'qy gf 'vq'yj g'URJ C.'kp'cf f kvkqp'vq'vgto kpcvkqp'qh'
r tqi tco 'cuukuvcpeg.'yj g'URJ C'y kn'wvknk| g'qyj gt'cxcknrdng'eqmgevkqp'cmgtpcvkxgu'
kpenwf kpi .'dwv'pqv'nko kvgf 'vq.'yj g'hqmy kpi <

Eqmgevkqp'ci gpekgu'

Uo cm'encko u'eqwtv'

Ekxkn'ncy uwkv'

Uvcvg'kpeqo g'vcz'ugv'qhh'r tqi tco '

### Repayment Agreement [24 CFR 792.103]

Vj g'vgto '*repayment agreement*'tghgtu'vq'c'hqto cn'y tkvgp'f qewo gpv'uki pgf 'd{'c'vgpcpv'qt'qy pgt'
cpf 'r tqxkf gf 'vq'yj g'RJ C'kp'y j kej 'c'vgpcpv'qt'qy pgt'cmqy ngf i gu'c'f gdv'kp'c'ur gekhke'co qwpv'
cpf 'ci tggu'vq'tgr c{'yj g'co qwpv'f wg'cv'ur gekhke'ko g'r gtkqf u0'

### General Repayment Agreement Guidelines

#### *Down Payment Requirement*

<u>URJ C'Rqke{</u>

Dghqtg'gz gewvkpi 'c'tgr c{o gpv'ci tggo gpv'y kij 'c'hco kn{.'yj g'URJ C'y kn'i gpgtcm{'tgs wktg'
c'f qy p'r c{o gpv'qh'32'r gtegpv'qh'yj g'vqvcn'co qwpv'qy gf 0'Kh'yj g'hco kn{'ecp'r tqxkf g'
gxkf gpeg'ucvkuhcevqt{'vq'yj g'URJ C'yj cv'c'f qy p'r c{o gpv'qh'32'r gtegpv'y qwf 'ko r qug'cp'
wpf wg'j ctf uj kr .'yj g'URJ C'o c{.'kp'kvu'uqng'f kuetgvkqp.'tgs wktg'c'nguugt'r gtegpvci g'qt'
y ckxg'yj g'tgs wktgo gpv0'

*Payment Thresholds*

P qvkeg'RKI "423: /3: 'tgeco o gpfu'yj cv'yj g'\qvcn'co qwpv'yj cv'c'hco kn{o wuv'r c{"gcej "o qpyj ô yj g" hco kn{øu'o qpyj n{"uj ctg'qh'tgpv'r nwu'yj g'o qpyj n{"fgdv'tgr c{o gpv'co qwpvô uj qwrf "pqv'gzeggf "62" r gtegpv'qh'yj g'hco kn{øu'o qpyj n{"cflwuvgf "kpeqo g."y j kej "ku'eqpukfgtgf "õ chhqtfcdng0ö'O qtgqxgt." P qvkeg'RKI "423: /3: 'cempqy ngf i gu'yj cv'RJ Cu'j cxg'yj g'fkuetgvkqp'vq"guvcdnkuj "õyj tguj qnfu'cpf " r qnkekguö'hqt 'tgr c{o gpv'ci tggo gpu'y kj "hco knkgu']46'EHT"; : 40774*e+*3+*xkk+0'

URJ C'Rqnke{"

Kh'c'hco kn{'ku'r c{kpi 'nguu'yj cp'62'r gtegpv'qh'ku'o qpyj n{"cflwuvgf "kpeqo g'*O CK+'kp'tgpv." yj g'o kpko wo "o qpyj n{"r c{o gpv'co qwpv'y knn'dg'yj g'i tgcvgt 'qh'yj g'hqmqy kpi "y q'co qwpu<

Vj g'fkffgtgpeg'dgvy ggp'62'r gtegpv'qh'hco kn{øu'O CK'cpf "yj g'VVR'cv'yj g'ko g'yj g' ci tggo gpv'ku'gzgewgf "

&47"

Kh'c'hco kn{'ecp'r tqxkfg'gxkfgpeg'ucvkuhcevqt{'vq'yj g'URJ C'yj cv'c'o qpyj n{'r c{o gpv' co qwpv'qh'&47'y qwrf "ko r qug'cp'wpfwg'j ctfuj kr."yj g'URJ C'o c{."kp'ku'uqng'fkuetgvkqp." tgswktg'c'nqy gt 'o qpyj n{'r c{o gpv'co qwpv0'

Kh'yj g'hco kn{øu'kpeqo g'kpetgcugu'qt 'fgetgcugu'fwtkpi 'yj g'vgto 'qh'c'tgr c{o gpv'ci tggo gpv." gkyj gt 'yj g'URJ C'qt 'yj g'hco kn{o c{'tgswguv'yj cv'yj g'o qpyj n{'r c{o gpv'co qwpv'dg'cflwuvgf " ceeqtfkpi n{0'

*Execution of the Agreement*

Cnn'tgr c{o gpv'ci tggo gpu'o wuv'dg"kp'y tkvkpi ."fcvgf ."cpf "uki pgf "d{"dqyj "yj g'hco kn{'cpf "yj g'RJ C" ]P qvkeg'RKI "423: /3: _0'

URJ C'Rqnke{"

Cp{"tgr c{o gpv'ci tggo gpv'dgvy ggp'yj g'RJ C'cpf "c'hco kn{o wuv'dg'uki pgf "cpf "fcvgf "d{" yj g'RJ C'cpf "d{"yj g'j gcf "qh'j qwugj qnf "cpf "ur qwug'ecej gf "*kh'cr r nkecdng+0'

*Due Dates*

URJ C'Rqnke{"

Cnn'r c{o gpu'ctg'f wg'd{"yj g'enqug'qh'dwukpguu'qp'yj g'37yj "f c{'qh'yj g'o qpyj 0'Kh'yj g'37yj " fqgu'pqv'hcnn'qp'c'dwukpguu'f c{."yj g'f wg'f cvg'ku'yj g'enqug'qh'dwukpguu'qp'yj g'hktuv'dwukpguu" f c{'chvgt 'yj g'37yj 0'

*Late or Missed Payments*

<u>URJ C"Rqnke{"</u>

Kh'c'rc{o gpv'ku'pqv'tgegkxgf "d{"yjg"gpf "qh'yjg"dwukpguu'fc{"qp"yjg"fcvg"fwg."cpf "rtkqt" crrtqxcn'hqt"yjg"o kuugf "rc{o gpv'jcu"pqv'dggp"i kxgp"d{"yjg"URJ C."yjg"URJ C"y kn'ugf " yjg"hco kn{"c"fgnkps wgpe{"pqvkeg"i kxkpi "yjg"hco kn{"32"dwukpguu'fc{u'qo cng"yjg"rcvg" rc{o gpv0'Kh'yjg"rc{o gpv'ku'pqv'tgegkxgf "d{"yjg"fwg"fcvg"qh'yjg"fgnkpswgpe{"pqvkeg."kv'y kn' dg"eqpukfgtgf "c'dtgcej "qh'yjg"ci tggo gpv'cpf "yjg"URJ C"y kn'vgto kpcvg"vgpcpe{"kp" ceeqtfcpeg"y kj "yjg"r qnkekgu'kp'Ej crvgt"350'

Kh'c'hco kn{"tgegkxgu'yjg g'fgnkps wgpe{"pqvkegu'hqt"wpgzewugf "ncvg'rc{o gpu'kp'c'34-o qpyj " rgtkqf."yjg"rgrc{o gpv'ci tggo gpv'y kn'dg"eqpukfgtgf "kp'f ghcwnv."cpf "yjg"URJ C"y kn' vgto kpcvg"vgpcpe{"kp'ceeqtfcpeg"y kj "yjg"r qnkekgu'kp'Ej crvgt"350'

*No Offer of Repayment Agreement*

<u>URJ C"Rqnke{"</u>

Vjg"URJ C"i gpgtcn{"y kn'pqv'gpvgt"kpvq'c"tgrc{o gpv'ci tggo gpv'y kj "c"hco kn{"kh'yjgtg"ku" cntgcf {"c"tgrc{o gpv'ci tggo gpv'kp'r nceg"y kj "yjg"hco kn{."qt'kh'yjg"co qwv'qy gf "d{"yjg" hco kn{"gzeggf u'yjg"hgf gtcn'qt'uvcvg"yjtguj qnf "hqt"etko kpcn'r tqugewkqp0'

*Repayment Agreement Terms*

Cn'tgrc{o gpv'ci tggo gpu'o wuv'dg"kp'y tkkpi ."f cvgf ."uki pgf "d{"dqyj "yjg"hco kn{"cpf "yjg"RJ C." kpenwf g"yjg"vqvcn'tgvtqcevkxg'tgpv'co qwv'qy gf ."co qwv'qh'nwo r "uwo "rc{o gpv'o cf g"cv'ko g"qh' gzgewkqp."kh'crr nkecdng."cpf "yjg"o qpyj n{"tgrc{o gpv'co qwv0'Pqvkeg"RKI "423: /3: "tgs wktgu" egtvckp'r tqxkukqpu'vq'dg"kpenwf g"kp'cp{"tgrc{o gpv'ci tggo gpv'kpxqnxkpi "co qwpu'qy gf "d{"c" hco kn{"dgecwug'kv'wpf gttgr qtvgf "qt'hckngf "vq'tgr qtv'kpeqo g<

- ÁC"tghgtgpeg"vq'yjg"kvgo u'kp'yjg"r wdnkej "j qwukpi "ngcug'yjcv'uvcvg"yjg"hco kn{øu'qdnki cvkqp"vq" rtqxkf g"vtwg"cpf "eqo r ngvg"kphqto cvkqp"cv'gxgt{"tggzco kpcvkqp'cpf "yjg"i tqwpf u'qp'y j kej "yjg" RJ C"o c{"vgto kpcvg"cuukuvcpeg"dgecwug'qh'c"hco kn{øu'cevkqp'qt'hcknwtg"vq'cev'

- ÁC"uvcvgo gpv'enctkh{kpi "yjcv'gcej "o qpyj "yjg"hco kn{"pqv'qpn{"o wuv'rc{"vq'yjg"RJ C"yjg"o qpyj n{" rc{o gpv'co qwv'ur gekhkgf "kp'yjg"ci tggo gpv'dwv'o wuv'cnuq'r c{"vq'yjg"RJ C"yjg"o qpyj n{" vgpcpv'tgpv'

- ÁC"uvcvgo gpv'yjcv'yjg"vgto u'qh'yjg"tgrc{o gpv'ci tggo gpv'o c{"dg"tgpgi qvkcvgf "kh'yjg"hco kn{øu" kpeqo g"f getgcugu'qt'kpetgcugu'

- ÁC"uvcvgo gpv'yjcv'ncvg"qt'o kuugf "rc{o gpu'eqpukvwg'f ghcwn'qh'yjg"tgrc{o gpv'ci tggo gpv'cpf " o c{"tguwn'kp'vgto kpcvkqp'qh'vgpcpe{"

# PART IV: PUBLIC HOUSING ASSESSMENT SYSTEM (PHAS)

## 16-IV.A. OVERVIEW

Vj g"r wtr qug"qh"vj g"Rwdnke"J qwukpi "Cuuguuo gpv"U{uvgo "*RJ CU+"ku"vq "ko r tqxg"vj g"f gnkxgt{"qh" ugtxkegu"kp"r wdnke"j qwukpi "cpf "gpj cpeg"vtwuv"kp"vj g"r wdnke"j qwukpi "u{uvgo "co qpi "RJ Cu."r wdnke" j qwukpi "tgukf gpvu0"J WF "cpf "vj g"i gpgtcn"r wdnke"d{ "r tqxkf kpi "c"o cpci go gpv"vqqn"hqt"ghhgevkxgn{" cpf "hcktn{"o gcuwtkpi "vj g"r gthqto cpeg"qh"c"r wdnke"j qwukpi "ci gpe{"kp"guugpvkcn"j qwukpi "qr gtcvkqpu0""

## 16-IV.B. PHAS INDICATORS [24 CFR 902 Subparts A, B, C, D, and E]

Vj g"cdng"dgnqy "nkuvu"gcej "qh"vj g"RJ CU"kpf kecvqtu."vj g"qkpvu"r quukdng"wpf gt"gcej "kpf kecvqt."cpf "c" dtkgh"f guetkr vkqp"qh"gcej "kpf kecvqt0C"RJ C øu"r gthqto cpeg"ku"dcugf "qp"c"eqo dkpcvkqp"qh"cnn"hqwt" kpf kecvqtu0"

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**Indicator 1: Physical condition of the PHA's projects**
**Maximum Score: 40 "**

- Á Vj g"qdlgevkxg"qh"vj ku"kpf kecvqt"ku"vq "f gvgto kpg"vj g"ngxgn"vq "y j kej "c"RJ C"ku"o ckpvckpkpi "
  ku"r wdnke"j qwukpi "kp"ceeqtf cpeg"y kj "vj g"uvcpf ctf "qh"f gegpv."uchg."ucpkvct{."cpf "kp"i qqf "
  tgr ckt0"

- Á Vq"f gvgto kpg"vj g"r j {ukecn"eqpf kvkqp"qh"c"RJ C øu"r tqlgevu."kpur gevkqpu"ctg"r gthqto gf "qh"
  vj g"hqnqy kpi "hkxg"o clqt"ctgcu"qh"gcej "r wdnke"j qwukpi "r tqlgev<"ukvg."dwknf kpi "gzvgtkqt."
  dwknf kpi "u{uvgo u."f y gnkpi "wpku."cpf "eqo o qp"ctgcu0Vj g"kpur gevkqpu"ctg"r gthqto gf "d{"
  cp"kpf gr gpf gpv"kpur gevqt"cttcpi gf "d{"J WF ."cpf "kpenwf g"c"uvcvkuvkecn{"xcnkf "uco r ng"qh"
  vj g"wpku"kp"gcej "r tqlgev"kp"vj g"RJ C øu"r wdnke"j qwukpi "r qtvhqnkq0"

---

**Indicator 2: Financial condition of the PHA's projects**
**Maximum Score: 25**

- Á Vj g"qdlgevkxg"qh"vj ku"kpf kecvqt"ku"vq"o gcuwtg"vj g"hkpcpekcn"eqpf kvkqp"qh"vj g"RJ C øu"
  r wdnke"j qwukpi "r tqlgevu"hqt"vj g"r wtr qug"qh"gxcnwcvkpi "y j gvj gt"vj g"RJ C"j cu"uwhhkekgpv"
  hkpcpekcn"tguqwtegu"cpf "ku"ecr cdng"qh"o cpci kpi "vj qug"hkpcpekcn"tguqwtegu"ghhgevkxgn{"vq"
  uwr r qtv"vj g"r tqxkukqp"qh"j qwukpi "vj cv"ku"f gegpv."uchg."ucpkvct{."cpf "kp"i qqf "tgr ckt0"

- Á C"RJ C øu"hkpcpekcn"eqpf kvkqp"ku"f gvgto kpgf "d{"o gcuwtkpi "gcej "r wdnke"j qwukpi "r tqlgev øu"
  r gthqto cpeg"kp"gcej "qh"vj g"hqnqy kpi "uwdkpf kecvqtu<"s wkem"tcvkq."o qpvj u"gzr gpf cdng"pgv"
  cuugvu"tcvkq."cpf "f gdv"ugtxkeg"eqxgtci g"tcvkq0

" "

**Indicator 3: Management operations of the PHA's projects**
**Maximum Score: 25**

- Á Vj g'qdlgevkxg'qh'yj ku'kpf kecvqt'ku'vq'o gcuwtg'egtvckp'ng{'o cpci go gpv'qr gtcvkqpu'cpf "
  tgur qpukdkkvkgu'qh'c'RJ Cøu'r tqlgevu'hqt'yj g'r wtr qug'qh'cuuguukpi "yj g'RJ Cøu"
  o cpci go gpv'qr gtcvkqpu'ecr cdkkvkgu0'

- Á Gcej "r tqlgevøu'o cpci go gpv'qr gtcvkqpu'ctg'cuuguugf "dcugf 'qp'yj g'hqmqy kpi "uwd/
  kpf kecvqtu<'qeewr cpe{. "vgpcpv'ceeqwpvu'tgegkxcdng. "cpf "ceeqwpvu'r c{cdng0'

- Á Cp'qp/ukvg'o cpci go gpv'tgxkgy "o c{'dg'eqpf wevgf "cu'c'f kci pquvke'cpf "hggf dcem'vqqn'hqt "
  r tqdngo "r gthqto cpeg'ctgcu. "cpf "hqt'eqo r nkcpeg0'O cpci go gpv'tgxkgy u'ctg'pqv'ueqtgf 0'

**Indicator 4: Capital Fund**
**Maximum Score: 10**

- Á Vj g'qdlgevkxg'qh'yj ku'kpf kecvqt'ku'vq'o gcuwtg'j qy "nqpi "kv'vcmgu'yj g'RJ C'vq'qdnki cvg"
  ecr kcn'hwpf u'cpf "vq'qeewr {'wpkvu0'

- Á Vj g'RJ Cøu'ueqtg'hqt'yj ku'kpf kecvqt'ku'o gcuwtgf "cv'yj g'RJ C'ngxgn'cpf "ku'dcugf "qp'yj g"
  hqmqy kpi "uwdkpf kecvqtu<'vko gnkpguu'qh'hwpf "qdnki cvkqp'cpf "qeewr cpe{'tcvg0'

# 16-IV.C. PHAS SCORING [24 CFR 902 Subpart F]

J WF øu'Tgcn'Guvcv'Cuuguuo gpv'Egpvgt'*TGCE+'kuuwgu'qxgtcn'RJ CU'ueqtgu."yj kej "ctg'dcugf "qp" yj g'ueqtgu'qh'yj g'hqwt'RJ CU'kpfkecvqtu."cpf "yj g'uwdkpfkecvqtu'wpfgt "gcej "kpfkecvqt0'Vj g'RJ Cøu" kpfkecvqt'ueqtgu'ctg'dcugf "qp'c'y gki j vgf 'cxgtci g'qh'yj g'RJ Cøu'r wdnke'j qwukpi 'r tqlgevuø'ueqtgu0' RJ CU'ueqtgu'tcpuncvg'kpvq'c'f guki pcvkqp'hqt'gcej 'RJ C'cu'j ki j 'r gthqto kpi ."uvcpf ctf ." uwduvcpf ctf ."qt'vtqwdngf 0'

C'j ki j 'r gthqto gt'ku'c'RJ C'yj cv'cej kgxgu'cp'qxgtcn'RJ CU'ueqtg'qh'; 2'qt'i tgcvgt."cpf 'cej kgxgu'c' ueqtg'qh'cv'ngcuv'82'r gtegpv'qh'yj g'r qkpvu'cxckncdng'wpf gt'yj g'r j {ukecn 'hkpcpekcn 'cpf 'o cpci go gpv' kpfkecvqtu'cpf 'cv'ngcuv'72'r gtegpv'qh'yj g'r qkpvu'cxckncdng'wpf gt'yj g'ecr kvcn 'hwpf 'kpf kecvqt0'

C'uvcpf ctf 'r gthqto gt'ku'c'RJ C'yj cv'j cu'cp'qxgtcn'RJ CU'ueqtg'dgyy ggp'82'cpf ": ; ."cpf 'cej kgxgu' c'ueqtg'qh'cv'ngcuv'82'r gtegpv'qh'yj g'r qkpvu'cxckncdng'wpf gt'yj g'r j {ukecn 'hkpcpekcn 'cpf " o cpci go gpv'kpf kecvqtu'cpf 'cv'ngcuv'72'r gtegpv'qh'yj g'r qkpvu'cxckncdng'wpf gt'yj g'ecr kvcn 'hwpf " kpf kecvqt0'

C'uwduvcpf ctf 'r gthqto gt'ku'c'RJ C'yj cv'j cu'cp'qxgtcn'RJ CU'ueqtg'qh'cv'ngcuv'82'r gtegpv'cpf " cej kgxgu'c'ueqtg'qh'nguu'yj cp'82'r gtegpv'wpf gt'qpg'qt'o qtg'qh'yj g'r j {ukecn 'hkpcpekcn 'qt" o cpci go gpv'kpf kecvqtu0'

C'vtqwdngf 'r gthqto gt'ku'c'RJ C'yj cv'cej kgxgu'cp'qxgtcn'RJ CU'ueqtg'qh'nguu'yj cp'82."qt'cej kgxgu' nguu'yj cp'72'r gtegpv'qh'yj g'vqvcn'r qkpvu'cxckncdng'wpf gt'yj g'ecr kvcn 'hwpf 'kpf kecvqt0'

Vj gug'f guki pcvkqpu'ecp'chhgev'c'RJ C'kp'ugxgtcn'y c{u<'

- Á J ki j 'r gthqto kpi 'RJ Cu'ctg'gnki kdng'hqt'kpegpvkxgu'kpenwf kpi 'tgnkgh'htqo 'ur gekhke''J WF " tgs wktgo gpvu'cpf 'dqpwu'r qkpvu'kp'hwpf kpi 'eqo r gvkvkqpu]46'EHT'; 24093_0'

- Á RJ Cu'yj cv'ctg'uvcpf ctf 'r gthqto gtu'o c{'dg'tgs wktgf 'vq'uwdo kv'cpf 'qr gtcvg'wpf gt'c' eqttgevkxg'cevkqp'r ncp'vq'gnko kpcvg'f ghkekgpekgu'kp'yj g'RJ Cøu'r gthqto cpeg]46'EHT " ; 24095*c+*3+0'

- Á RJ Cu'yj cv'ctg'uwduvcpf ctf 'r gthqto gtu'y knl'dg'tgs wktgf 'vq'uwdo kv'cpf 'qr gtcvg'wpf gt'c' eqttgevkxg'cevkqp'r ncp'vq'gnko kpcvg'f ghkekgpekgu'kp'yj g'RJ Cøu'r gthqto cpeg]46'EHT " ; 24095*c+*4+0'

- Á RJ Cu'y kj 'cp'qxgtcn'tcvkpi 'qh'övtqwdngf ö'ctg'uwdlgev'vq'cf f kvkqpcn 'J WF 'qxgtuki j v.'cpf " ctg'tgs wktgf 'vq'gpvgt'kpvq'c'o go qtcpf wo 'qh'ci tggo gpv'*O QC+'y kj 'J WF 'vq'ko r tqxg' RJ C'r gthqto cpeg]46'EHT'; 24097_0'

- Á RJ Cu'yj cv'hckn'vq'gzgewvg'qt'o ggv'O QC'tgs wktgo gpvu'o c{'dg'tghgttgf 'vq'yj g'Cuukuvcpv' Ugetgvct{'vq'f gvgto kpg'tgo gf kcn 'cevkqpu.'kpenwf kpi ."dwv'pqv'ko kvgf 'vq.'tgo gf kgu'cxckncdng" hqt'uwduvcpvkcl 'f ghcwn']46'EHT'; 24097*i +'cpf '46'EHT'Rctv'; 29_0'

RJ Cu'o wuv'r quv'c'pqvkeg'qh'ku'hkpcl'RJ CU'ueqtg'cpf 'uvcvwu'kp'cr r tqr tkcvg'eqpur kewqwu'cpf " ceeguukdng'nqecvkqpu'kp'ku'qhhkegu'y kj kp'vy q'y ggmu'qh'tgegkr v'qh'ku'hkpcl'ueqtg'cpf 'f guki pcvkqp" ]46'EHT'; 24086*d+*4+0"

# PART V: RECORD KEEPING

## 16-V.A. OVERVIEW

Vjg"RJC'o wuv'o ckpvckp"eqo rngvg"cpf "ceewtcvg"ceequpvu'cpf "qyjgt'tgeqtfu'hqt"vjg'rtqitco "kp"
ceeqtfcpeg'ykj "JWF "tgswktgo gpwu."kp"c'o cppgt'yjcv'rgtokuu'c'urggf{"cpf "ghhgevkxg'cwfkv0'Cm'
uwej "tgeqtfu'o wuv'dg"o cfg"cxcklcdng"vq"JWF "qt"vjg"Eqo rvtqngt'I gpgtcn'qh'vjg"Wpkvgf "Uvcvgu"
wrqp"tgswguv0'

Kp"cffkvkqp."vjg'RJC"o wuv'gpuwtg"vjcv'cm'crrnkecpv'cpf "rctvkekrcpv'hkngu'ctg"o ckpvckpgf "kp"c'yc{"
vjcv'rtqvgevu'cp'kpfkxkfwcnu'rtkxce{'tkijvu."cpf "vjcv'eqo rn{'ykj "XCYC"eqphkfgpvkclkv{"
tgswktgo gpwu0'

## 16-V.B. RECORD RETENTION

Vjg"RJC"o wuv'mggr "vjg'ncuv'vjtgg"{gctu'qh'vjg'Hqto "JWF/7227: "cpf "uwrrqtvkpi "fqewo gpvcvkqp"
fwtkpi "vjg'vgto "qh'gcej "cuukuvgf "ngcug."cpf "hqt'c'rgtkqf "qh'cv'ngcuv'vjtgg"{gctu'hqto "vjg"gpf "qh'
rctvkekrcvkqp"*GQR+'fcvg"]46'EHT"; 2: 0823_0'

Vjg"RJC"o wuv'o ckpvckp'Gpvgrrtkug"Kpeqo g'Xgtkhkecvkqp"*GKX+'u{uvgo "Kpeqo g'Tgrqtvu'kp"vjg"
vgpcpv'hkng'hqt"vjg'fwtcvkqp'qh'vjg'vgpcpe{'dwv'hqt'c'rgtkqf "pqv'vq"gzeggf "vjtgg"{gctu'hqto "vjg'GQR"
fcvg"]Pqvkeg'RKI "423: /3: _0'

Pqvkeg'RKI "4236/42'tgswktgu'vjg"RJC"vq'mggr "tgeqtfu'qh'cm'eqo rnckpu."kpxguvkicvkqpu."pqvkegu."
cpf "eqttgevkxg'cevkqpu'tgncvgf "vq'xkqncvkqpu'qh'vjg'Hckt'Jqwukpi "Cev'qt'vjg'gswcn'ceeguu'hkpcn'twng0'

Vjg"RJC"o wuv'mggr "eqphkfgpvkcn'tgeqtfu'qh'cm'go gti gpe{'vtcpuhgt'tgswguvu'wpfgt "vjg"RJCøu"
Go gti gpe{"Vtcpuhgt'Rncp."cpf "vjg'qwveqo gu'qh'uwej "tgswguvu."cpf "tgvckp"vjg'tgeqtfu'hqt"c'rgtkqf "
qh'vjgg"{gctu."qt'hqt"c'rgtkqf "qh'ko g"cu'urgekhke'kp'rtqitco "tgiwncvkqpu_]46'EHT "704224*g+'34+_0'

### URJC"Rqnke{"

Vjg"URJC"ykm'mggr "vjg'ncuv'vjtgg"{gctu'qh'vjg'Hqto "JWF/7227: "cpf "uwrrqtvkpi "
fqewo gpvcvkqp."cpf "hqt'cv'ngcuv'vjtgg"{gctu'chvgt'gpf "qh'rctvkekrcvkqp'cm'fqewo gpwu'tgncvgf "
vq"c'hco kn{øu'gnki kdknkv{.'vgpcpe{.'cpf "vgto kpcvkqp0'

Vjg"URJC"ykm'mggr "Gpvgrrtkug"Kpeqo g'Xgtkhkecvkqp"*GKX+'u{uvgo "Kpeqo g'Tgrqtvu'kp"vjg"
vgpcpv'hkng'hqt"vjg'fwtcvkqp'qh'vjg'vgpcpe{'cpf "hqt'vjgg"{gctu'hqto "vjg'gpf "qh'rctvkekrcvkqp"
fcvg0'

Kp"cffkvkqp."vjg'URJC'ykm'mggr "vjg'hqmqykpi "tgeqtfu'hqt'cv'ngcuv'vjgg"{gctu<'

Cp"crrnkecvkqp'htqo "gcej "kpgnki kdng'hco kn{'cpf "pqvkeg'vjcv'vjg'crrnkecpv'ku"
pqv'gnki kdng"

Ngcf/dcugf "r ckpv'tgeqtfu'cu'tgswktgf "d{'46'EHT "57."Uwdr ctv'D"

Fqewo gpvcvkqp'uwrrqtvkpi "vjg'guvcdnkujo gpv'qh'hncv'tgpwu""

Fqewo gpvcvkqp'uwrrqtvkpi "vjg'guvcdnkujo gpv'qh'wvknkv{'cmqy cpeg'cpf "uwtejcti gu"

Fqewo gpvcvkqp'tgncvgf "vq'RJCU"

Ceeqwpwu'cpf "qyjgt'tgeqtfu'uwrrqtvkpi "RJC'dwfi gv'cpf "hkpcpekcn'uvcvgo gpwu'hqt"
vjg'r tqitco "

Eqo r nckpwu. "kpxguvki cvkqpu. "pqvkegu. "cpf "eqttgevkxg"cevkqpu"tgncvgf "vq "xkqncvkqpu"qh"
yj g"Hckt"J qwukpi "Cev. "yj g"gs wcn"ceeguu"hkpcn"twng. "qt"XCY C"

Eqphkf gpvkcn"tgeqtf u"qh"cm"gm gti gpe{"vtcpuhgtu"tgncvgf "vq "XCY C"tgs wguvgf "wpf gt"
yj g"RJ Cøu"Gm gti gpe{"Vtcpuhgt"Rncp"cpf "yj g"qweeq us "qh"uwej "tgs wguvu"

Qyj gt"tgeqtf u"cu"f gvgtm kpgf "d{"yj g"URJ C"qt"cu"tgs wktgf "d{ "J WF "

Kh"c"j gctkpi "vq "guvcdnkuj "c"hcm kn{øu"ecik| gpuj kr "uvcvwu"ku"j gnf . "nqpi gt"tgvgpvkqp"tgs wktgm gpvu"
cr r n{ "hqt"uqm g"f qewm gpvu0 Hqt "ur gekhke "tgs wktgm gpvu. "ugg "Ugevkqp"36/ KKC0"

# 16-V.C. RECORDS MANAGEMENT

RJ Cu'o wuv'o ckpvckp"cr r nkecpv'cpf "r ctvkekr cpv'hkngu"cpf "kphqtm cvkqp"kp"ceeqtf cpeg"y kj "yj g"
tgi wncvqt{ "tgs wktgm gpvu'f guetkdgf "dgmqy 0'

### URJ C"Rqnke{"

Cm'cr r nkecpv'cpf "r ctvkekr cpv'kphqtm cvkqp"y km'dg"mgr v'kp"c"ugewtg"nqecvkqp"cpf "ceeguu"y km'
dg"nko kvgf "vq "cwyj qtk| gf "URJ C"uvchh0'

URJ C"uvchh'y km'pqv'f kuewuu"r gtuqpcn'hcm kn{ "kphqtm cvkqp"wpnguu"yj gtg"ku"c"dwukpguu"tgcuqp"
vq "f q "uq0 Kpcr r tqr tkcvg"f kuewuukqp"qh'hcm kn{ "kphqtm cvkqp"qt"km r tqr gt"f kuenquwtg"qh'hcm kn{ "
kphqtm cvkqp"d{ "uvchh'y km'tguwn'kp"f kuekr nkpct{ "cevkqp0'

## Privacy Act Requirements [24 CFR 5.212 and Form-9886]

Vj g"eqmgevkqp. "o ckpvgpcpeg. "wug. "cpf "f kuugo kpcvkqp"qh'uqekcn'ugewtkv{ "pwo dgtu"*UUP +. "go r nq{gt"
kf gpvkhkecvkqp"pwo dgtu"*GKP +. "cp{ "kphqtm cvkqp"f gtkxgf "htqo "yj gug"pwo dgtu. "cpf "kpeqm g"
kphqtm cvkqp"qh'cr r nkecpvu"cpf "r ctvkekr cpvu"o wuv'dg"eqpf wevgf . "vq "yj g"gzvgpv'cr r nkecdng. "kp"
eqo r nkcpeg"y kj "yj g"Rtkxce{ "Cev'qh'3; 96. "cpf "cm'qyj gt"r tqxkukqpu"qh'Hgf gtcn'Uvcvg. "cpf "nqecn'
ncy 0'

Cr r nkecpvu"cpf "r ctvkekr cpvu. "kpenwf kpi "cm'cf wnu"kp"yj g"j qwugj qnf . "ctg"tgs wktgf "vq "uki p"c"eqpugpv'
hqto . "J WF /; ; 86. "Cwyj qtk| cvkqp"hqt"Tgngcug"qh'Kphqtm cvkqp0Vj ku"hqto "kpeqtr qtcvgu"yj g"Hgf gtcn'
Rtkxce{ "Cev'Uvcvgm gpv'cpf "f guetkdgu"j qy "yj g"kphqtm cvkqp"eqmgevgf "wukpi "yj g"hqto "o c{ "dg"wugf . "
cpf "wpf gt"y j cv'eqpf kvkqpu"J WF "qt"yj g"RJ C"o c{ "tgngcug"yj g"kphqtm cvkqp"eqmgevgf 0'

## Upfront Income Verification (UIV) Records

RJ Cu'yj cv'ceeguu"WKX "f cvc"yj tqwi j "J WF øu"Gpvgtr tkug"Kpeqm g"Xgtkhkecvkqp"*GKX +'u{uvgo "ctg"
tgs wktgf "vq "cf qr v'cpf "hqmqy "ur gekhke"ugewtkv{ "r tqegf wtgu"vq "gpuwtg"yj cv'cm'GKX "f cvc"ku"r tqvgevgf "
kp "ceeqtf cpeg"y kj "hgf gtcn'ncy u. "tgi ctf nguu"qh'yj g"o gf kc"qp"y j kej "yj g"f cvc"ku"tgeqtf gf "*g0i 0. "
gngevtqpke. "r cr gt+0Vj gug"tgs wktgm gpvu"ctg"eqpvckpgf "kp"yj g"J WF /kuuwgf "f qewm gpv. "*Enterprise
Income Verification (EIV) System, Security Procedures for Upfront Income Verification (UIV)
Data0'*

### URJ C"Rqnke{"

Rtkqt"vq "wvknk| kpi "J WF øu"GKX "u{uvgo . "yj g"RJ C"y km'cf qr v'cpf "km r ngm gpv'GKX "ugewtkv{ "
r tqegf wtgu'tgs wktgf "d{ "J WF 0'

## Criminal Records

Vj g'RJ C'o c{ "qpn{ "fkunqug "vj g'etko kpcn'eqpxkevkqp'tgeqtfu'y j kej "vj g'RJ C'tgegkxgu'htqo "c'rcy "gphqtego gpv'ci gpe{ "vq'qhhkegtu "qt'go r nq{ggu'qh'vj g'RJ C."qt'vq'cwvj qtk| gf "tgr tgugpvcvkxgu'qh'vj g'RJ C'y j q'j cxg'c'lqd/tgncvgf "pggf "vq'j cxg'ceeguu'vq'vj g'kphqto cvkqp']46'EHT '70, 25*g+0'

Vj g'RJ C'o wuv'guvcdnkuj "cpf "ko r ngo gpv'c'u{uvgo "qh'tgeqtfu'o cpci go gpv'vj cv'gpuwtgu'vj cv'cp{ "etko kpcn'tgeqtf "tgegkxgf "d{ "vj g'RJ C'htqo "c'rcy "gphqtego gpv'ci gpe{ "ku'o ckpvckpgf "eqphkfgpvkcm{."pqv'o uwugf "qt'ko r tqr gtn{ "fkuugo kpcvgf."cpf "fguvtq{gf ."qpeg'vj g'r wtr qug'hqt" y j kej "vj g'tgeqtf "y cu'tgs wguvgf "j cu'dggp'ceeqo r nkuj gf ."kpenwfkpi "gzr ktcvkqp'qh'vj g'r gtkqf "hqt" hknkpi "c'ej cngpi g'vq'vj g'RJ C'cevkqp'y kij qw'kpuvkwwkqp'qh'c'ej cngpi g'qt'hkpcn'fkur qukvkqp'qh'cp{" uwej "nkkki cvkqp']46'EHT '70, 25*i +0'

Vj g'RJ C'o wuv'guvcdnkuj "cpf "ko r ngo gpv'c'u{uvgo "qh'tgeqtfu'o cpci go gpv'vj cv'gpuwtgu'vj cv'cp{" ugz "qhhgpfgt "tgi kuvtcvkqp'kphqto cvkqp'tgegkxgf "d{ "vj g'RJ C'htqo "c'Uvcvg "qt'nqecn'ci gpe{ "ku" o ckpvckpgf "eqphkfgpvkcm{."pqv'o uwugf "qt'ko r tqr gtn{ "fkuugo kpcvgf ."cpf "fguvtq{gf ."qpeg'vj g" r wtr qug'hqt'y j kej "vj g'tgeqtf "y cu'tgs wguvgf "j cu'dggp'ceeqo r nkuj gf ."kpenwfkpi "gzr ktcvkqp'qh'vj g" r gtkqf "hqt'hknkpi "c'ej cngpi g'vq'vj g'RJ C'cevkqp'y kij qw'kpuvkwwkqp'qh'c'ej cngpi g'qt'hkpcn' fkur qukvkqp'qh'cp{ "uwej "nkkki cvkqp0J qy gxgt "c'tgeqtf "qh'vj g'uetggpkpi ."kpenwfkpi "vj g'v{r g'qh" uetggpkpi "cpf "vj g'fcvg'r gthqto gf "o uwv'dg'tgvckpgf "]P qvkeg'RKJ "4234/4: _0'Vj ku'tgs wktgo gpv'fqgu" pqv'cr r n{ "vq'kphqto cvkqp'vj cv'ku'r wdnke'kphqto cvkqp."qt'ku'qdvckpgf "d{ "c'RJ C'qvj gt'vj cp'wpfgt "46" EHT '70, 270'

## Medical/Disability Records

RJ Cu'ctg'pqv'r gto kwgf "vq'kps wktg'cdqw'vj g'pcwtg'qt'gzvgpv'qh'c'r gtuqp©u'fkucdknkv{0Vj g'RJ C" o c{ "pqv'kps wktg'cdqw'c'r gtuqp©u'fkci pquku'qt'fgvcknu'qh'tgcvo gpv'hqt'c'fkucdknkv{ "qt'o gfkecn' eqpfkkqp0Kif'vj g'RJ C'tgegkxgu'c'xgtkhkecvkqp'fqewo gpv'vj cv'r tqxkfgu'uwej "kphqto cvkqp."vj g'RJ C" uj qwf "pqv'r nceg'vj ku'kphqto cvkqp'kp'vj g'vgpcpv'hkng0Vj g'RJ C'uj qwf "fguvtq{ "vj g'fqewo gpv0'

## Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking Records

Hqt'tgs wktgo gpvu'cpf "RJ C'r qnkekgu'tgncvgf "vq'o cpci go gpv'qh'fqewo gpvcvkqp'qdvckpgf "htqo " xkevko u'qh'fqo guvke'xkqngpeg."fcvkpi "xkqngpeg."ugzwcn'cuucwnv."uvcnkpi ."qt'j wo cp'vtchhkekpi ."ugg" ugevkqp'38/XKKG0'

# PART VI: REPORTING REQUIREMENTS FOR CHILDREN WITH ELEVATED BLOOD LEAD LEVEL

## 16-VI.A. REPORTING REQUIREMENTS [24 CFR 35.1130(e); Notice PIH 2017-13]

Vj g"RJ C"j cu"egtvckp"tgrqtukpi"tgurqpukdknkvkgu"tgncvkxg"vq"ej knftgp"y kj "gngxcvgf "dnqqf "ngcf "ngxgnu"vj cv"ctg" rkxkpi "kp"r wdnke"j qwukpi 0"

Vj g"RJ C"o wuv"tgr qtv"vj g"pco g"cpf "cff tguu"qh"c"ej knf "kf gpvkhkgf "cu"j cxkpi "cp"gngxcvgf "dnqqf "ngcf " ngxgn"*GDNN+"vq"vj g"r wdnke"j gcnj "f gr ctvo gpv"y kj kp"hkxg"dwukpguu"f c{u"qh"dgkpi "uq"pqvkhkgf "d{" cp{"qvj gt"o gf kecn"j gcnj "ectg"r tqhguukqpcn0"Vj g"RJ C"o wuv"cnuq"tgr qtv"gcej "npqy p"ecug"qh"c"ej knf " y kj "cp"GDNN"vq"vj g"J WF "hkgnf "qhhkeg0"

### URJ C"Rqnke{"

Vj g"URJ C"y knn"r tqxkf g"vj g"r wdnke"j gcnj "f gr ctvo gpv"y tkvgp"pqvkeg"qh"vj g"pco g"cpf " cff tguu"qh"cp{"ej knf "kf gpvkhkgf "cu"j cxkpi "cp"gngxcvgf "dnqqf "ngcf "ngxgn0"

Vj g"URJ C"y knn"r tqxkf g"y tkvgp"pqvkeg"qh"gcej "npqy p"ecug"qh"c"ej knf "y kj "cp"GDNN"vq"vj g" J WF "hkgnf "qhhkeg."cpf "vq"J WF øu"Qhhkeg"qh"Ngcf "J c| ctf "Eqpvtqn"*QNJ EJ J +."y kj kp"hkxg" dwukpguu"f c{u"qh"tgegkxkpi "vj g"kphqto cvkqp0"

# PART VII: VIOLENCE AGAINST WOMEN ACT (VAWA): NOTIFICATION, DOCUMENTATION, AND CONFIDENTIALITY

## 16-VII.A. OVERVIEW"

Vj g"Xkqngpeg"ci ckpuv"Y qo gp"Cev"*XCY C+"r tqxkf gu"r gekcn'r tqvgevkqpu"hqt"xkevko u"qh'f qo guvke" xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."uvcnmkpi ."cpf "j wo cp"vtchhkemkpi "y j q"ctg"cr r n{kpi "hqt"qt" tgegkxkpi "cuukuvcpeg"wpf gt"vj g"r wdnke"j qwukpi "r tqi tco 0'Ki"{qwt'uvcvg"qt" nqecn'ncy u'r tqxkf g"i tgcvgt" r tqvgevkqp"hqt"uwej "xkevko u."vj qug"cr r n{"kp"eqplwpevkqp"y kij "XCY C0'

- Á Cnyj qwi j "vj g"XCY C"4244"uvcwwg"f qgu"pqv"ur gekhkecm{"kpenwf g"j wo cp"vtchhkemkpi "kp"vj g"nkuv" qh'xkevko u'r tqvgevgf "wpf gt"XCY C."kp"4244"J WF "dgi cp"kpenwfkpi "j wo cp"vtchhkemkpi "cu'r ctv" qh'vj g"nkuv"qh'xkevko u'r tqvgevgf "wpf gt"XCY C"*cu'uggp"kp"P qvkegu"RKI "4244/28."RKI "4244/44." cpf "RKI "4244/46+0'Kp"vj g"cdugpeg"qh'c "hkpcn'truwg"ko r ngo gpvkpi "XCY C"4244"cpf "vq'o kttqt" J WF øu'tgegpv'uuci g."vj ku'r qnke{"kpenwf gu'j wo cp"vtchhkemkpi "kp"cf f kvkqp"vq'f qo guvke"xkqngpeg." f cvkpi "xkqngpeg."ugzwcn'cuucwnv."cpf "uvcnmkpi "cp{y j gtg"uwej "c "nkuv'cr r gctu0'

Kp"cf f kvkqp"vq'f ghkpkvkqpu"qh'mg{"vgto u"wugf "kp"XCY C."vj ku'r ctv'eqpvckpu'i gpgtcn'XCY C" tgswktgo gpvu"cpf "RJ C'r qnkekgu"kp"vj ggg"ctgcu<'pqvkhkecvkqp."f qewo gpvcvkqp."cpf "eqphkf gpvkcnkv{0' Ur gekhke'XCY C'tgswktgo gpvu"cpf "RJ C'r qnkekgu"ctg"nqecvgf "kp"Ej cr vgt"5.'õGnki kdknkv{ö"*ugevkqpu" 5/KI.E"cpf "5/KKKF+='Ej cr vgt"7.'õQeewr cpe{"Uvcpf ctf u"cpf "Wpkv/Qhhgtuö"*ugevkqp"7/KKF +='Ej cr vgt" : .'õNgcukpi "cpf "Kpur gevkqpuö"*ugevkqp": /KD+='Ej cr vgt"34.'õVtcpuhgt"Rqnke{ö"*ugevkqpu"34/KKKC." 34/KKKF"cpf "34/KX0F +='cpf "Ej cr vgt"35.'õNgcug"Vgto kpcvkqpuö"*ugevkqpu"35/KKKF"cpf "35/KX0F +0"

## 16-VII.B. DEFINITIONS [24 CFR 5.2003, FR Notice 8/6/13]"

Cu'wugf "kp"XCY C<'

- Á Vj g"vgto "*affiliated individual*"o gcpu."y kij "tgur gev'vq'c "r gtuqp<'
  - Ë Á C"ur qwug."r ctgpv."dtqvj gt"qt"ukuvgt."qt"ej knf "qh'vj cv'kpf kxkf wcn'qt"cp"kpf kxkf wcn'vq'y j qo " vj cv'r gtuqp"uvcpf u'kp"vj g"r qukvkqp"qt'r nceg"qh'c "r ctgpv='qt""
  - Ë Á Cp{"kpf kxkf wcn'vgpcpv'qt"ncy hwn'qeewr cpv'nkxkpi "kp"vj g"j qwugj qnf "qh'vj g"xkevko "qh' f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi 0'
- Á Vj g"vgto "*bifurcate*"o gcpu."y kij "tgur gev'vq'c "r wdnke'j qwukpi "qt"Ugevkqp": "ngcug."vq'f kxkf g"c " ngcug"cu'c "o cvgt"qh'ncy "uwej "vj cv'egtvckp"vgpcpvu'ecp"dg"gxkevgf "qt'tgo qxgf "y j kng"vj g" tgo ckpkpi "hco kn{o go dgtuø'ngcug"cpf "qeewr cpe{"tki j u'ctg"cmqy gf "vq'tgo ckp"kpvcev0'
- Á Vj g"vgto "*dating violence*"o gcpu'xkqngpeg"eqo o kwgf "d{"c"r gtuqp"y j q"ku'qt"j cu'dggp"kp"c" uqekcn'tgncvkqpuj kr "qh'c "tqo cpvke"qt"kpvko cvg"pcwtg"y kij "vj g"xkevko ='cpf "y j gtg"vj g"gzkuvgpeg" qh'uwej "c "tgncvkqpuj kr "uj cn'dg"f gvgto kpgf "dcugf "qp"c "eqpukf gtcvkqp"qh'vj g"hqmqy kpi "hcevqtu<'
  - Ë Á Vj g"ngpi vj "qh'vj g"tgncvkqpuj kr "
  - Ë Á Vj g"v{r g"qh'tgncvkqpuj kr "
  - Ë Á Vj g"htgswgpe{"qh'kpvgtcevkqp"dgw ggp"vj g"r gtuqpu'kpxqnxgf "kp"vj g"tgncvkqpuj kr "

- Vj g'\vgto "*domestic violence*"kpenwfgu'hgnqp{'qt'o kuf go gcpqt'etko gu'eqo o kwgf "d{'c'ewttgpv' qt'hqto gt'ur qwug'qt'kpvko cvg'r ctvpgt'qh'vj g'xkevko "wpf gt'vj g'hco kn{'qt'f qo gurke'xkqngpeg'ncy u" qh'vj g'1wtkuf kevkqp'tgegkxkpi "i tcpv'hwpf kpi .'cpf "kp"vj g'ecug'qh'xkevko "ugtxkegu."kpenwfgu'vj g" wugt"qt'cwgo r vgf "wug'qh'r j {ukecn'cdwug'qt'ugzwcn'cdwug."qt'c'r cwgtp'qh'cp{'qyj gt'eqgtekxg" dgj cxkqt'eqo o kwgf ."gpcdngf ."qt'uqnkekvgf 'vq'i ckp'qt'o ckpvckp'r qy gt'cpf "eqpvqn'qxgt'c" xkevko ."kpenwfkpi "xgtdcn'r u{ej qmqi kecn"geqpqm ke."qt'vgej pqmqi kecn'cdwug'vj cv'o c{'qt'o c{" pqv'eqpuvkwwg'etko kpcn'dgj cxkqt."d{'c'r gtuqp'y j q'ku<
    - Vj g'ewttgpv'qt'hqto gt'ur qwug'qt'kpvko cvg'r ctvpgt'qh'vj g'xkevko .'qt'r gtuqp'uko knctn{" ukwcvgf 'vq'c'ur qwug'qt'kpvko cvg'r ctvpgt'qh'vj g'xkevko "
    - C'r gtuqp'y j q'ku'eqj cdkvcvkpi "qt'j cu'eqj cdkvcvgf 'y kj "vj g'xkevko "cu'c'ur qwug'qt'kpvko cvg" r ctvpgt"
    - C'r gtuqp'y kj "y j qo "vj g'xkevko "uj ctgu'c'ej knf "kp"eqo o qp"
    - C'r gtuqp'y j q'eqo o ku'cevu'ci ckpuv'cp{qwj "qt'cf wn'xkevko "y j q'ku'r tqvgevgf "htqm "vj qug" cevu'wpf gt'vj g'f qo gurke'qt'hco kn{'xkqngpeg'ncy u'qh'vj g'1wtkuf kevkqp"
- Vj g'\vgto "*economic abuse*"o gcpu'dgj cxkqt'vj cv'ku'eqgtekxg.'f gegr vkxg.'qt'wptgcuqpcdn{" eqpvqnu'qt'tguvtckpu'c'r gtuqp\u2011u'cdkkv{'vq'ces wktg.'wug.'o ckpvckp'geqpqm ke'tguqwtegu'vq" y j kej "vj g{'ctg'gpvkvngf .'kpenwfkpi "wukpi "eqgtekqp."htcwf ."cpf "o cpkr wncvkqp'vq<
    - Tguvtkev'c'r gtuqp\u2011u'ceeguu'vq'o qpg{."cuugvu."etgf kv."qt'hkpcpekcn'kphqto cvkqp"
    - Wphckn{"wug'c'r gtuqp\u2011u'r gtuqpcn'geqpqm ke'tguqwtegu."kpenwfkpi "o qpg{."cuugvu."cpf "etgf kv." hqt"qpg\u2011u'qy p"cf xcpvci g"
    - Gz gtv'wpf wg'kphnwgpeg'qxgt'c'r gtuqp\u2011u'hkpcpekcn'cpf "geqpqm ke'dgj cxkqt'qt'f gekukqpu." kpenwfkpi "hqtekpi "f ghcwn'qp'lqkpv'qt'qyj gt'hkpcpekcn'qdnki cvkqpu."gzr nkekvkpi "r qy gt'qh" cwqtpg{.'i wctf kcpuj kr .'qt'eqpugtxcvqtuj kr .'qt'q'y j qo "qpg\u2011j cu'c'hkf wekct{'f wv{"
- Vj g'\vgto "*sexual assault*"o gcpu<
    - Cp{'pqpeqpugpuwcn'ugzwcn'cev'r tquetkdgf "d{'Hgf gtcn'vtkdcn'qt'Uvcvg'ncy .'kpenwfkpi "y j gp" vj g'xkevko 'ncemu'vj g'ecr cekv{'vq'eqpugpv"
- Vj g'\vgto "*stalking*"o gcpu<"
    - Vq'gpi ci g'kp'c'eqwtug'qh'eqpf wev'f ktgevgf "cv'c'ur gekhke'r gtuqp'vj cv'y qwf 'ecwug'c" tgcuqpcdng'r gtuqp'vq'hgct'hqt'vj gkt'uchgv{'qt'vj g'uchgv{'qh'qyj gtu.'qt'uwhhgt'uwdurcpvkcn' go qvkqpcn'f kuvtguu0'

- Vj g'\vgto "*technological abuse*"o gcpu'cp"cev'qt'r cwgtp'qh'dgj cxkqt'\vj cv'qeewtu'y kj kp" f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwn. "qt'uvcnmkpi "cpf "ku'kpvgpf gf "\vq "j cto ." y j tgcvgp. "kpvko kf cvg. "eqpvtqn'uvcnm"j ctcuu. "ko r gtuqpcvg. "gzr nkv. "gzvqtv. "qt'o qpkqt'cpqvj gt" r gtuqp. "gzegr v'cu'qvj gty kug'r gto kuugf "d{ "ncy ."\vj cv'qeewtu'wukpi "cp{ "hqto "qh'\vgej pqnqi {." kpenwfkpi "dwv'pqv'nko kvgf "vq<

  - Ï Kpvgtpgv'gpcdngf "f gxkegu"
  - Ï Qpnkpg "ur cegu'cpf "r ncvhqto u"
  - Ï Eqo r wgtu"
  - Ï O qdkng'f gxkegu"
  - Ï Eco gtcu'cpf "ko ci kpi "r tqi tco u"
  - Ï Cr r u"
  - Ï Nqecvkqp'vtcemkpi "f gxkegu"
  - Ï Eqo o wpkecvkqp'\vgej pqnqi kgu"
  - Ï Cp{ "qvj gt'go gti gpe{ "\vgej pqnqi kgu"

## 16-VII.C. NOTIFICATION"[24 CFR 5.2005(a)]

**Notification to Public**

Vj g'URJ C'cf qr vu'\vj g'hqnnqy kpi "r qnke{ "vq "j gnr "gpuwtg"\vj cv'cnn'cevwcn'cpf "r qvgpvkcn'dgpghkekctkgu'qh' ku'r wdnke'j qwukpi "r tqi tco "ctg'cy ctg'qh'\vj gkt'ti j vu'wpf gt"XCY C0'

URJ C'Rqnke{ "

Vj g'RJ C'y kn'r quv'\vj g'hqnnqy kpi "kphqto cvkqp'tgi ctf kpi "XCY C'kp'ku'qhhkegu'cpf "qp'ku" y gdukvg0'Kv'y kn'cnuq 'o cmg'\vj g'kphqto cvkqp'tgcf kn{ 'cxckncdng'vq 'cp{qpg'y j q 'tgs wguvu'kv0'

  C"pqvkeg'qh'qeewr cpe{ 'tki j vu'wpf gt"XCY C'vq 'r wdnke'j qwukpi "r tqi tco "cr r nkecpvu" cpf "r ctvkekr cpvu'y j q "ctg'qt'j cxg'dggp'xkevko u'qh'f qo guvke'xkqngpeg. 'f cvkpi " xkqngpeg. 'ugzwcn'cuucwn. 'qt'uvcnmkpi "*Hqto "J WF /75: 2. 'ugg'Gzj kdkv'38/3+"

  C"eqr { "qh'hqto "J WF /75: 4. 'Egtvkhkecvkqp'qh'F qo guvke'Xkqngpeg. 'F cvkpi "Xkqngpeg. " Ugzwcn'Cuucwn. 'qt'Uvcnmkpi "cpf "Cnvgtpcvg'F qewo gpvcvkqp'*ugg'Gzj kdkv'38/4+"

  C"eqr { "qh'\vj g'RJ C'u'go gti gpe{ 'vtcpuhgt'r ncp'*Gzj kdkv'38/5+"

  C"eqr { "qh'J WF 'u'Go gti gpe{ 'Vtcpuhgt'Tgs wguv'hqt'Egtvckp'Xkevko u'qh'F qo guvke" Xkqngpeg. 'F cvkpi "Xkqngpeg. 'Ugzwcn'Cuucwn. 'qt'Uvcnmkpi . 'Hqto "J WF /75: 5" *Gzj kdkv'38/6+"

  Vj g'P cvkqpcn'F qo guvke'Xkqngpeg'J qv'Nkpg<3/: 22/9; ; /UCHG"*9455+'qt'3/: 22/ 9: 9/5446"*VV[ +'*kpenwf gf 'kp'Gzj kdkv'38/3+"

  Eqpvcev'kphqto cvkqp'hqt 'nqecn'xkevko "cf xqece{ 'i tqwr u'qt 'ugtxkeg'r tqxkf gtu"

# Notification to Applicants and Tenants"[24 CFR 5.2005(a)(1)]

RJ Cu'ctg'tgswktgf "vq "kphqto "rwdnke'j qwukpi "crrnkecpvu'cpf "vgpcpvu'qh'vj gkt'tki j vu'wpfgt'XCY C." kpenwfkpi "vj gkt'tki j v'vq "eqphkfgpvkcnkv{"cpf "vj g'nko ku'vj gtgqh "y j gp'vj g{"ctg'dgpkgf "cuukuvcpeg." y j gp'vj g{"ctg'cfo kwgf "vq "vj g'r tqi tco ."cpf "y j gp'vj g{"ctg'pqvkhkgf "qh'cp'gxkevkqp'qt "vgto kpcvkqp" qh'j qwukpi "dgpghkvu0"

Vj g'RJ C'o wuv'fkuvtkdwvg'c'pqvkeg'qh'XCY C'tki j vu."cnqpi "y kvj "vj g'XCY C'ugrh/egtvkhkecvkqp" hqto "\*J WF/75: 4+'cv'gcej "qh'vj gug'vj tgg'lwpewtgu0'

## URJ C'Rqnke{"

Vj g'XCY C'kphqto cvkqp'r tqxkf gf "vq 'crrnkecpvu'cpf "r ctvkekr cpvu'y knn'eqpukuvu'qh'vj g'" pqvkegu'kp 'Gzj kdkv'38/3 'cpf "38/40'

Vj g'URJ C'y knn'r tqxkf g'cnn'crrnkecpvu'y kvj "kphqto cvkqp'cdqwv'XCY C'cv'vj g'vko g'vj g{" tgswguv'cp'crrnkecvkqp'hqt'j qwukpi "cuukuvcpeg0'Vj g'RJ C'y knn'cnuq 'kpenwfg'uwej " kphqto cvkqp'kp'cnn'pqvkegu'qh'fgpkcn'qh'cuukuvcpeg'\*ugg'ugevkqp'5/KKKCH+0'

Vj g'URJ C'y knn'r tqxkf g'cnn'vgpcpvu'y kvj "kphqto cvkqp'cdqwv'XCY C'cv'vj g'vko g'qh' cfo kuukqp'\*ugg'ugevkqp': /KD+'cpf "cv'cppwcn'tggzco kpcvkqp0'Vj g'URJ C'y knn'cnuq 'kpenwfg' uwej "kphqto cvkqp'kp'cnn'ngcug'vgto kpcvkqp'pqvkegu'\*ugg'ugevkqp'35/KX0F+0'

Vj g'RJ C'ku'pqv'nko kvgf "vq 'r tqxkfkpi "XCY C'kphqto cvkqp'cv'vj g'vko gu'ur gekhkgf 'kp'vj g'cdqxg" r qnke{0'Kh'vj g'RJ C'f gekfgu'vq 'r tqxkfg'XCY C'kphqto cvkqp'vq 'c'vgpcpv'hqnnqy kpi "cp'kpekfgpv'qh' fqo guvke'xkqngpeg."P qvkeg'RKJ "4239/2: "ecwvkqpu'ci ckpuv'ugpfkpi "vj g'kphqto cvkqp'd{"o ckn'ukpeg" vj g'cdwugt'o c{"dg 'o qpkvqtkpi "vj g'o ckn0'Vj g'pqvkeg'tgeqo o gpfu'vj cv'kp'uwej "ecueu'vj g'RJ C'o cng" cnvgtpcvkxg'f gnkxgt{"cttcpi go gpvu'vj cv'y knn'pqv'r wv'vj g'xkevko "cv'tkun0'

## URJ C'Rqnke{"

Y j gpgxgt'vj g'RJ C'j cu'tgcuqp'vq 'uwur gev'vj cv'r tqxkfkpi "kphqto cvkqp'cdqwv'XCY C'vq 'c' r wdnke'j qwukpi "vgpcpv'o ki j v'r nceg'c'xkevko "qh'fqo guvke'xkqngpeg'cv'tkun'kv'y knn'cwgo r v'vq ' fgnkxgt'vj g'kphqto cvkqp'd{"j cpf "fktgevn{"vq 'vj g'xkevko "qt'd{"j cxkpi "vj g'xkevko "eqo g'vq 'cp' qhhkeg'qt'qvj gt'ur ceg'vj cv'o c{"dg 'uchgt'hqt'vj g'kpfkxkfwcn'o cnkpi "tgcuqpcdng" ceeqo o qf cvkqpu'cu'pgeguuct{0'Hqt'gzco r ng."vj g'URJ C'o c{"f gekfg'pqv'vq 'ugpf "o ckn' tgi ctfkpi "XCY C'r tqvgevkqpu'vq 'vj g'xkevko øu'wpkv'kh'vj g'URJ C'dgnkgxgu'vj g'r gtr gvtcvqt" o c{"j cxg'ceeguu'vq 'vj g'xkevko øu'o ckn'wpnguu'tgswguvgf "d{"vj g'xkevko 0'

Y j gp'f kuewuukpi "XCY C'y kvj "vj g'xkevko ."vj g'URJ C'y knn'cnuq 'tgcuqpcdng'r tgecwvkqpu'vq " gpuwtg'vj cv'pq 'qpg'ecp'qxgtj gct'vj g'eqpxgtucvkqp'uwej "cu'j cxkpi "eqpxgtucvkqpu'kp'c' r tkxcvg'tqqo 0'

Vj g'xkevko "o c{."dwv'ku'pqv'tgswktgf "vq ."f guki pcvg'cp'cwqtpg{."cf xqecvg."qt'qvj gt'ugewtg" eqpvcev'hqt'eqo o wpkecvkqpu'tgi ctfkpi "XCY C'r tqvgevkqpu0'

**16-VII.D. DOCUMENTATION [24 CFR 5.2007]**

C'RJ C'r tgugpvgf "y kj "c'encko "hqt'kpkvkcn'qt'eqpvkpwgf "cuukuvcpeg'dcugf "qp'uvcwu'cu'c'xkevko "qh'
fqo guvke'xkqngpeg.'fcvkpi "xkqngpeg.'ugzwcn'cuucwnv.'uvcnmkpi .'jwo cp'\tchhkemkpi .'qt'etko kpcn'
cevkxkv{'tgncvgf "vq"cp{ 'qh'\jgug'hqto u'qh'cdwug'o c'ô  dw'ku'pqv'tgswktgf "vqô  tgswguv'\jcv'\jg'
kpfkxkfwcn'o cmkpi "\jg'encko "fqewo gpv'\jg'cdwug0Cp{ 'tgswguv'hqt'fqewo gpvcvkqp'o wuv'dg'kp'
y tkkpi .'cpf "\jg'kpfkxkfwcn'o wuv'dg'cnquy gf "cv'ngcuv'36 'dwukpguu'fc{u'chvgt'tgegkrv'qh'\jg'tgswguv'
vq'uwdo kv'\jg'fqewo gpvcvkqp0Vj g'RJ C'o c{ 'gzvgpf "\j ku'\ko g'r gtkqf "cv'ku'fkuetgvkqp0]46'EHT "
704229*c+_"

Vj g'kpfkxkfwcn'o c{ 'ucvkuh{'\j g'RJ Cøu'tgswguv'd{ 'r tqxkfkpi "cp{ 'qpg'qh'\j g'hqnquy kpi "\jtgg'hqto u'
qh'fqewo gpvcvkqp]46'EHT '704229*d+_<

*3+ÁC'eqo r ngvgf 'cpf 'uki pgf 'J WF/cr r tqxgf "egtvkhkecvkqp'hqto "*J WF/75: 4.'Egtvkhkecvkqp'qh'
Fqo guvke'Xkqngpeg.'Fcvkpi "Xkqngpeg.'Ugzwcn'Cuucwnv.'qt'Uvcnmkpi +.'y j kej "o wuv'kpenwfg'\j g'
pco g'qh'\j g'r gtr gvtcvqt'qpn{ 'kh'\j g'pco g'qh'\j g'r gtr gvtcvqt'ku'uchg'vq'r tqxkfg'cpf 'ku'mpqy p'\q'
\j g'xkevko 0Vj g'hqto "o c{ 'dg'hknngf 'qw'cpf "uwdo kvgf 'qp'dgj crh'qh'\j g'xkevko 0'

*4+ÁC'hgfgtcn'uvcvg.'\tkdcn'\gttkvqtkcn'qt'nqecn'r qnkeg'tgr qtv'qt'eqwtv'tgeqtf.'qt'cp'cfo kpkuvtcvkxg'
tgeqtf "

*5+ÁFqewo gpvcvkqp'uki pgf 'd{ 'c'r gtuqp'y j q'j cu'cuukuvgf "\j g'xkevko "kp'cff tguukpi "fqo guvke'
xkqngpeg.'fcvkpi "xkqngpeg.'ugzwcn'cuucwnv.'uvcnmkpi .'qt'j wo cp'\tchhkemkpi .'qt'\j g'ghhgevu'qh'uwej "
cdwug0Vj ku'r gtuqp'o c{ 'dg'cp'go r nq{ gg.'ci gpv.'qt'xqnwpvggt'qh'c'xkevko "ugtxkeg'r tqxkfgt=cp'
cwqtpg{=c'o gpvcn'j gcnj "r tqhguukqpcn=qt'c'o gfkecn'r tqhguukqpcn0Vj g'r gtuqp'uki pkpi "\j g'
fqewo gpvcvkqp'o wuv'cwguv'wpfgt'r gpcnv{ 'qh'r gtlwt{ 'vq'\j g'r gtuqpøu'dgnkgh'\j cv'\j g'kpekfgpvu'kp'
s wguvkqp'ctg'dqpc'hkfg'kpekfgpvu'qh'cdwug0Vj g'xkevko "o wuv'cnuq'uki p'\j g'fqewo gpvcvkqp0'

Vj g'RJ C'o c{ 'pqv'tgswktg'\j ktf/r ctv{ "fqewo gpvcvkqp'*hqto u'4'cpf '5+'kp'cff kvkqp'vq'egtvkhkecvkqp'
*hqto "3+.'gzegr v'cu'ur gekhkgf "dgnqy "wpfgt'öEqphnkevkpi 'Fqewo gpvcvkqp.ö'pqt'o c{ 'kv'tgswktg'
egtvkhkecvkqp'kp'cff kvkqp'vq'\j ktf/r ctv{ 'fqewo gpvcvkqp]HT "P qvkeg'33138138_0'

<u>URJ C'Rqnke{ "</u>

Cp{ 'tgswguv'hqt'fqewo gpvcvkqp'qh'fqo guvke'xkqngpeg.'fcvkpi "xkqngpeg.'ugzwcn'cuucwnv.'
uvcnmkpi .'qt'j wo cp'\tchhkemkpi 'y knn'dg'kp'y tkkpi .'y knn'ur gekh{ 'c'fgcf nkpg'qh'36 'dwukpguu'
fc{u'hqnquy kpi "\tgegkr v'qh'\j g'tgswguv.'y knn'f guetkdg'\j g'\j tgg'hqto u'qh'ceegr vcdng"
fqewo gpvcvkqp.'y knn'r tqxkfg'gzr nkekv'kpuvtwevkqpu'qp'y j gtg'cpf 'vq'y j qo "\j g'
fqewo gpvcvkqp'o wuv'dg'uwdo kvgf .'cpf 'y knn'uvcvg'\j g'eqpugs wgpegu'hqt'hcknwtg'vq'uwdo kv'
\j g'fqewo gpvcvkqp'qt'tgswguv'cp'gzvgpukqp'kp'y tkkpi 'd{ '\j g'f gcf nkpg0'

Vj g'RJ C'o c{ .'kp'ku'f kuetgvkqp.'gzvgpf '\j g'f gcf nkpg'hqt'32 'dwukpguu'fc{u'Kp'f gvgto kpkpi "
y j gvj gt'vq'gzvgpf '\j g'f gcf nkpg.'\j g'RJ C'y knn'eqpukfgt'hcevqtu'\j cv'o c{ 'eqpvtkdwug'vq'\j g'
xkevko øu'kpcdknkv{ 'vq'r tqxkfg'fqewo gpvcvkqp'kp'c'\ko gn{ 'o cppgt.'kpenwf kpi 'eqi pkvkxg"
nko kvcvkqpu.'f kucdknkvkgu.'nko kvgf 'Gpi nkuj 'r tqhkekgpe{ .'cdugpeg'htqo "\j g'wpkv.'cf o kpkuvtcvkxg'
fgnc{ u.'\j g'fcpi gt'qh'hwtvj gt'xkqngpeg.'cpf '\j g'xkevko øu'pggf '\q'cff tguuj gcnj "qt'uchgv{ "
kuuwgu0Cp{ 'gzvgpukqpu'i tcpvgf 'd{ '\j g'RJ C'y knn'dg'kp'y tkkpi 0'

Qpeg'\j g'xkevko "r tqxkfgu'fqewo gpvcvkqp.'\j g'RJ C'y knn'cempqy ngf i g'tgegkr v'qh'\j g'
fqewo gpvcvkqp'y kj kp'32 'dwukpguu'fc{u0'

## Conflicting Documentation [24 CFR 5.2007(e)]

Kp"ecugu"y j gtg"vj g"RJ C"tgegkxgu"eqphnkevkpi "egtvkhkecvkqp"f qewo gpvu"htqo "vy q"qt"o qtg"o go dgtu" qh"c"j qwugj qnf ."gcej "encko kpi "vq"dg"c"xkevko "cpf "pco kpi "qpg"qt"o qtg"qh"vj g"qvj gt"r gtr gvtcvqtu." j qwugj qnf "o go dgtu"cu"vj g"r gtr gvtcvqt."vj g"RJ C"o c{"f gvgto kpg"y j kej "ku"vj g"vtwg"xkevko "d{" tgs wktkpi "gcej "vq"r tqxkf g"ceegr vcdng"vj kf/r ctv{"f qewo gpvcvkqp."cu"f guetkdgf "cdqxg"*Hqto u"4"cpf " 5+0"Vj g"RJ C"o c{"cnuq"tgs wguv"vj kf/r ctv{"f qewo gpvcvkqp"y j gp"uwdo kuugf "f qewo gpvcvkqp" eqpvckpu"kphqto cvkqp"vj cv"eqphnkevu"y kj "gzkuvkpi "kphqto cvkqp"cntgcf {"cxckncdng"vq"vj g"RJ C0"Vj g" RJ C"o wuv"j qpqt"cp{"eqwtv"qtf gtu"kuuwgf "vq"r tqvgev"vj g"xkevko "qt"vq"cf f tguu"vj g"f kuvtkdwvkqp"qh" r tqr gtv{0"Kpf kxkf wcnu"j cxg"52"ecngpf ct"f c{u"vq"tgvwtp"vj kf/r ctv{"xgtkhkecvkqp"vq"vj g"RJ C0"Kh"vj g" RJ C"f qgu"pqv"tgegkxg"vj kf/r ctv{"f qewo gpvcvkqp."cpf "vj g"RJ C"y knn"f gp{"qt"vgto kpcvg"cuukuvcpeg" cu"c"tguwnv."vj g"RJ C"o wuv"j qnf "ugr ctcvg"j gctkpi u"hqt"vj g"vgpcpu"]P qvkeg"RKI "4239/2: _0'

### URJ C"Rqnke{"

Kh"r tgugpvgf "y kj "eqphnkevkpi "egtvkhkecvkqp"f qewo gpvu"htqo "o go dgtu"qh"vj g"uco g" j qwugj qnf ."vj g"RJ C"y knn"cwgo r v"vq"f gvgto kpg"y j kej "ku"vj g"vtwg"xkevko "d{"tgs wktkpi "gcej " qh"vj go "vq"r tqxkf g"vj kf/r ctv{"f qewo gpvcvkqp"kp"ceeqtf cpeg"y kj "46'EHT "704229*g+"cpf " d{"hqnnqy kpi "cp{"J WF "i wkf cpeg"qp"j qy "uwej "f gvgto kpcvkqpu"uj qwnf "dg"o cf g0Y j gp" tgs wguvkpi "vj kf/r ctv{"f qewo gpu."vj g"RJ C"y knn"r tqxkf g"eqpvce"kphqto cvkqp"hqt"nqecn" f qo guvke"xkqngpeg"cpf "ngi cn'ckf "qhhkegu0Kp"uwej "ecugu."cr r nkecpvu"qt"vgpcpvu"y knn"dg"i kxgp" 52"ecngpf ct"f c{u"htqo "vj g"f cvg"qh"vj g"tgs wguv"vq"r tqxkf g"uwej "f qewo gpvcvkqp0

Kh"vj g"URJ C"f qgu"pqv"tgegkxg"vj kf/r ctv{"f qewo gpvcvkqp"y kj kp"vj g"tgs wktgf "vko ghtco g" *cpf "cp{"gzvgpukqpu+"vj g"RJ C"y knn"f gp{"XCY C"r tqvgevkqpu"cpf "y knn"pqvkh{"vj g"cr r nkecpv' qt"vgpcpv"kp"y tkkpi "qh"vj g"f gpkcn0Kh"cu"c"tguwnv."vj g"cr r nkecpv"qt"vgpcpv"ku"f gpkgf "qt" vgto kpcvgf "htqo "vj g"r tqi tco ."vj g"RJ C"y knn"j qnf "ugr ctcvg"j gctkpi u"hqt"vj g"cr r nkecpu"qt" vgpcpu0'

## Discretion to Require No Formal Documentation [24 CFR 5.2007(d)]

Vj g"RJ C"j cu"vj g"f kuetgvkqp"vq"r tqxkf g"dgpghku"vq"cp"kpf kxkf wcn'dcugf "uqngn{"qp"vj g"kpf kxkf wcnu" uvcvgo gpv"qt"qvj gt"eqttqdqtcvkpi "gxkf gpegô kÎg0"y kj qw"tgs wktkpi "hqto cn'f qewo gpvcvkqp"qh" cdwug"kp"ceeqtf cpeg"y kj "46'EHT "704229*d+0J WF "tgeqo o gpf u"f qewo gpvcvkqp"kp"c"eqphkf gpvkcn' o cppgt"y j gp"c"xgtdcn'uvcvgo gpv"qt"qvj gt"gxkf gpeg"ku"ceegr vgf 0

### URJ C"Rqnke{"

Kh"vj g"URJ C"ceegr u"cp"kpf kxkf wcnu"uvcvgo gpv"qt"qvj gt"eqttqdqtcvkpi "gxkf gpeg"*cu" f gvgto kpgf "d{"vj g"xkevko +"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn"uvcnnkpi ." qt"j wo cp"vtchhkemkpi .'vj g"RJ C"y knn"f qewo gp"ceegr vcpeg"qh"vj g"uvcvgo gpv"qt"gxkf gpeg"kp" vj g"kpf kxkf wcnu"hkng0'

## Failure to Provide Documentation [24 CFR 5.2007(c)]

Kp"qtf gt"vq"f gp{"tgnkgh"hqt"r tqvgevkqp"wpf gt"XCY C.'c"RJ C"o wuv'r tqxkf g"vj g"kpf kxkf wcn' tgs wguvkpi "tgnkgh"y kj "c"y tkwgp"tgs wguv"hqt"f qewo gpvcvkqp"qh'cdwug0Kh"vj g"kpf kxkf wcn'hcknu"vq" r tqxkf g"vj g"f qewo gpvcvkqp"y kj kp"36'dwukpguu"f c{u"htqo "vj g"f cvg"qh"tgegkr v.'qt"uwej "nqpi gt"vko g" cu"vj g"RJ C"o c{"cnnqy .'vj g"RJ C"o c{"f gp{"tgnkgh"hqt'r tqvgevkqp"wpf gt"XCY C0

## 16-VII.E. CONFIDENTIALITY [24 CFR 5.2007(b)(4)]

Cmm'kphqto cvkqp'rtqxkfgf "vq"vjg"RJC"tgictfkpi "fqoguvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn'
cuucwnv."uvcnmkpi ."qt"jwo cp"vtchhkemkpi ."kpenwfkpi "vjg"hcev"vjcv"cp"kpfkxkfwcn'ku"c'xkevko "qh"
fqoguvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn'cuucwnv."uvcnmkpi ."qt"jwocp"vtchhkemkpi ."o wuv'dg"
tgvckpgf "kp"eqphkfgpeg0"Vjku"o gcpu"vjcv"vjg"RJC"*3+"o c{"pqv'gpvgt"vjg"kphqto cvkqp"kpvq"cp{"
ujctgf "fcvcdcug."*4+"o c{"pqv'cmmy "go rnq{ggu"qt"qvjgtu"vq"ceeguu"vjg"kphqto cvkqp"wpnguu"vjg{"ctg"
gzrnkekvn{"cwyjqtk|gf "vq"fq"uq"cpf "jcxg"c"pggf "vq"mpqy "vjg"kphqto cvkqp"hqt"rwtrqugu"qh"vjgkt"
y qtm"cpf "*5+"o c{"pqv'rtqxkfg"vjg"kphqto cvkqp"vq"cp{qvjgt"gpvkv{"qt"kpfkxkfcin"gzegrv"vq"vjg"
gzvgpv"vjcv"vjg"fkuenquwtg"ku"*c+tgswguvgf "qt"eqpugpvgf "vq"d{"vjg"kpfkxkfwcn'kp"y tkkpi ."*d+"
tgswktgf "hqt"wug"kp"cp"gxkevkqp"rtqeggfkpi ."qt"*e+qvjgty kug'tgswktgf "d{"crrnkecdng"ncy 0'

<u>URJC"Rqrke{"</u>

Kh'fkuenquwtg'ku'tgswktgf "hqt"wug"kp"cp"gxkevkqp"rtqeggfkpi "qt"ku"qvjgty kug'tgswktgf "d{"
crrnkecdng"ncy ."vjg"URJC'y km'kphqto "vjg"xkevko "dghqtg'fkuenquwtg'qeewtu"uq"vjcv'uchgv{"
tkumu'ecp"dg"kfgpvkhkgf "cpf "cfftguugf0'
"         "

**EXHIBIT 16-1: SAMPLE NOTICE OF OCCUPANCY RIGHTS UNDER THE VIOLENCE AGAINST WOMEN ACT, FORM HUD-5380**

## [Insert Name of Housing Provider]

## Notice of Occupancy Rights under the Violence Against Women Act[4]

## To all Tenants and Applicants"

Vj g"Xkqngpeg"Ci ckpuv'Y qo gp"Cev'*XCY C+'r tqxkf gu'r tqvgevkqpu"hqt"xkevko u'qh'f qo guvke" xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt"uvcnnkpi 0"XCY C'r tqvgevkqpu"ctg"pqv'qpn{'cxckncdng" vq"y qo gp."dwv"ctg"cxckncdng"gs wcn{"vq"cnn'kpf kxkf wcn'tgictf nguu'qh'ugz."i gpf gt'kf gpvkv{."qt"ugzwcn' qtkgpvcvkqp0""Vj g"WLU0'F gr ctvo gpv'qh"J qwukpi "cpf "Wtdcp"F gxgnqr o gpv'*J WF +'ku"vj g"Hgf gtcn' ci gpe{'vj cv'qxgtuggu'vj cv'r wdnke"j qwukpi "ku'kp"eqo r nkcpeg"y kj "XCY C0'Vj ku'pqvkeg"gzr nckpu" {qwt'tki j vu'wpf gt"XCY C0"C'J WF /cr r tqxgf "egtvkhkecvkqp'hqto "ku'cvvcej gf "vq"vj ku'pqvkeg0[ qw" ecp'hknn'qwv'vj ku'hqto "vq"uj qy "vj cv'{qw'ctg"qt"j cxg"dggp"c'xkevko "qh'f qo guvke"xkqngpeg."f cvkpi " xkqngpeg."ugzwcn'cuucwn."qt"uvcnnkpi ."cpf "vj cv'{qw'y kuj "vq"wug"{qwt'tki j vu'wpf gt"XCY C06"

## Protections for Applicants

Kh'{qw'qvj gty kug"s wcnkh{'hqt"cuukuvcpeg"wpf gt'r wdnke"j qwukpi ."{qw'ecppqv'dg"f gpkgf "cf o kuukqp"qt" f gpkgf "cuukuvcpeg"dgecwug"{qw'ctg"qt"j cxg"dggp"c'xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg." ugzwcn'cuucwn."qt"uvcnnkpi 0'

## Protections for Tenants"

Kh'{qw'ctg"tgegkxkpi "cuukuvcpeg"wpf gt'r wdnke"j qwukpi ."{qw'o c{'pqv'dg"f gpkgf "cuukuvcpeg." vgto kpcvgf "htqo "r ctvkekr cvkqp."qt"dg"gxkevgf "htqo "{qwt'tgpvcn'j qwukpi "dgecwug"{qw'ctg"qt"j cxg" dggp"c'xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt"uvcnnkpi 0'

Cnuq."kh'{qw'qt'cp'chhknkcvgf "kpf kxkf wcn'qh'{qwtu'ku'qt'j cu'dggp"vj g"xkevko "qh'f qo guvke"xkqngpeg." f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt"uvcnnkpi "d{'c'o go dgt"qh'{qwt'j qwugj qnf "qt'cp{'i wguv."{qw" o c{'pqv'dg"f gpkgf "tgpvcn'cuukuvcpeg"qt'qeewr cpe{'tki j vu'wpf gt'r wdnke"j qwukpi "uqngn{"qp"vj g"dcuku" qh'etko kpcn'cevkxkv{'f ktgevn{"tgncvkpi "vq"vj cv'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt" uvcnnkpi 0'

Chhknkcvgf "kpf kxkf wcn'o gcpu"{qwt'ur qwug."r ctgpv."dtqvj gt."ukuvgt."qt"ej knf ."qt"c'r gtuqp'vq"y j qo " {qw'uvcpf "kp"vj g"r nceg"qh'c'r ctgpv'qt"i wctf kcp'*hqt"gzco r ng."vj g"chhknkcvgf "kpf kxkf wcn'ku'kp"{qwt" ectg."ewuvqf {."qt"eqpvtqn+="qt'cp{'kpf kxkf wcn'vgpcpv."qt'ncy hwn'qeewr cpv'nkxkpi "kp"{qwt'j qwugj qnf 0'

---

[4] F gur kvg"vj g"pco g"qh'vj ku'ncy ."XCY C'r tqvgevkqp"ku'cxckncdng"tgictf nguu'qh'ugz."i gpf gt"kf gpvkv{."qt"ugzwcn' qtkgpvcvkqp0'

[5] J qwukpi "r tqxkf gtu"ecppqv'f kuetko kpcvg"qp"vj g"dcuku'qh'cp{'r tqvgevgf "ej ctcevgtkuvke."kpenwf kpi "tceg."eqnqt."pcvkqpcn' qtki kp."tgnki kqp."ugz."hco knkcn'uvcvwu."f kucdknkv{."qt"ci g0'J WF /cuukuvgf "cpf "J WF /kpuwtgf "j qwukpi "o wuv'dg"o cf g" cxckncdng"vq"cnn'qp'gs wcn'vgto u"mki j vu'gnki kdng"kpf kxkf wcnu'tgictf nguu'qh'cevwcn'qt'r tgegkxgf "ugzwcn'qtkgpvcvkqp." i gpf gt"kf gpvkv{."qt" o ctkvcn'uvcwu0'

## Removing the Abuser or Perpetrator from the Household

Vjg"RJC"o c{"fkxkfg"*dkhwtecvg+"{qwt"ngcug"kp"qtfgt"vq"gxkev"vjg"kpfkxkfwcn"qt"vgtokpcvg"vjg" cuukuvcpeg"qh"vjg"kpfkxkfwcn'yjq"jcu"gpicigf"kp"etkokpcn"cevkxkv{"*vjg"cdwugt"qt"rgtrgvtcvqt+" fktgevn{"tgncvkpi"vq"fqoguvke"xkqngpeg."fcvkpi"xkqngpeg."ugzwcn"cuucwnv."qt"uvcnmkpi0"

Kh"vjg"RJC"ejqqugu"vq"tgoqxg"vjg"cdwugt"qt"rgtrgvtcvqt."vjg"RJC"o c{"pqv"vcmg"cyc{"vjg"tkijvu"qh" gnkikdng"vgpcpvu"vq"vjg"wpkv"qt"qvjgt"kug"rwpkuj"vjg"tgockpkpi"vgpcpvu0"Kh"vjg"gxkevgf"cdwugt"qt" rgtrgvtcvqt"ycu"vjg"uqng"vgpcpv"vq"jcxg"guvcdnkujgf"gnkikdknkv{"hqt"cuukuvcpeg"wpfgt"vjg"rtqitco." vjg"RJC"o wuv"cnnqy"vjg"vgpcpv"yjq"ku"qt"jcu"dggp"c"xkevko"cpf"qvjgt"jqwugjqnf"o go dgtu"vq" tgockp"kp"vjg"wpkv"hqt"52"fc{u."kp"qtfgt"vq"guvcdnkuj"gnkikdknkv{"wpfgt"vjg"rtqitco"qt"wpfgt"cpqvjgt" JWF"jqwukpi"rtqitco"eqxgtgf"d{"XCYC."qt."hkpf"cnvgtpcvkxg"jqwukpi0"

Kp"tgoqxkpi"vjg"cdwugt"qt"rgtrgvtcvqt"htqo"vjg"jqwugjqnf."vjg"RJC"o wuv"hqnnqy"Hgfgtcn"Uvcvg." cpf"nqecn"gxkevkqp"rtqegfwtgu0"Kp"qtfgt"vq"fkxkfg"c"ngcug."vjg"RJC"o c{"dwv"ku"pqv"tgswktgf"vq." cum'{qw'hqt"fqewogpvcvkqp"qt"egtvkhkecvkqp"qh"vjg"kpekfgpeg"qh"fqoguvke"xkqngpeg."fcvkpi" xkqngpeg."ugzwcn"cuucwnv."qt"uvcnmkpi0"

## Moving to Another Unit

Wf"qp"{qwt"tgswguv."vjg"RJC"o c{"rgtok"kv"{qw"vq"o qxg"vq"cpqvjgt"wpkv."uwdlgev"vq"vjg"cxckncdknkv{" qh'qvjgt"wpkvu."cpf "uvknn"nggr "{qwt"cuukuvcpeg0"Kp"qtfgt"vq"crrtqxg"c"tgswguv."vjg"RJC"o c{"cum" {qw'vq"rtqxkfg"fqewogpvcvkqp"vjcv"{qw"ctg"tgswguvkpi"vq"o qxg"dgecwug"qh"cp"kpekfgpeg"qh" fqoguvke"xkqngpeg."fcvkpi"xkqngpeg."ugzwcn"cuucwnv."qt"uvcnmkpi0"Kh"vjg"tgswguv"ku"c"tgswguv"hqt" go gtigpe{"vtcpuhgt."vjg"RJC"o c{"cum'{qw'vq"uwdo kv'c"y tkvvgp'tgswguv'qt"hknn"qwv"c"hqto "y jgtg" {qw'egtvkh{"vjcv"{qw'o ggv"vjg"etkvgtkc"hqt"cp"go gtigpe{"vtcpuhgt"wpfgt"XCYC0"Vjg"etkvgtkc"ctg<

1. **You are a victim of domestic violence, dating violence, sexual assault, or stalking.** Kh"{qwt'RJC"fqgu"pqv"cntgcf{"jcxg"fqewogpvcvkqp"vjcv"{qw'ctg"c"xkevko "qh'fqo guvke" xkqngpeg."fcvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"uvcnmkpi ."{qwt"jqwukpi "rtqxkfgt"o c{"cum" {qw'hqt"uwej "fqewogpvcvkqp."cu"fguetkdgf "kp"vjg"fqewogpvcvkqp"ugevkqp"dgnqy 0

2. **You expressly request the emergency transfer.** [qwt'RJC"o c{"ejqqug"vq"tgswktg" yjcv"{qw'uwdo kv'c"hqto ."qt"o c{"ceegrv"cpqvjgt"y tkvvgp"qt"qtcn'tgswguv0

3. **You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit.** Vjku"o gcpu"{qw'jcxg"c"tgcuqp"vq"hgct" yjcv"kh"{qw'fq"pqv'tgegkxg"c"vtcpuhgt"{qw'y qwnf "uwhfgt"xkqngpeg"kp"vjg"xgt{"pgct"hwwtg0
**OR**
**You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer.** Kh'{qw'ctg"c" xkevko "qh'ugzwcn'cuucwn."vjgp"kp"cffkvkqp"vq"s wcnkh{kpi "hqt"cp"go gtigpe{"vtcpuhgt" dgecwug"{qw'tgcuqpcdn{"dgnkgxg"{qw'ctg"vjtgcvgpgf "y kj "ko o kpgpv'jct:o "htqo " hwvjgt"xkqngpeg"kh'{qw'tgo ckp "kp"{qwt"wpkv."{qw'o c{"s wcnkh{"hqt"cp"go gtigpe{" vtcpuhgt"kh'vjg"ugzwcn'cuucwn'qeewttgf "qp"vjg"rgo kugu"qh'vjg"rtqrgt"htqo "y jkej " {qw'ctg"uggmkpi "{qwt'vtcpuhgt."cpf "vjcv'cuucwn'jcrrgpgf "y kjkp"vjg';2/ecngpfct/fc{" rgtkqf "dghqtg"{qw'gzrtguun{'tgswguv"vjg"vtcpuhgt0

Vj g"RJ C"y knn'nggr "eqphkf gpvkcn'tgs wguv'hqt"go gti gpe{"tcpuhgtu"d{"xkevko u"qh"fqo guvke" xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt"uvcnmkpi ."cpf "yj g"nqecvkqp"qh'cp{o qxg"d{"uwej " xkevko u"cpf "yj gkt"hco knkgu0

Vj g"RJ Cøu"go gti gpe{"tcpuhgt"r ncp"r tqxkfgu"hwtyj gt"kphqtocvkqp"qp"go gti gpe{"tcpuhgtu."cpf " yj g"RJ C"o uuv'o cmg"c"eqp {"qh'ku"go gti gpe{"tcpuhgt"r ncp"cxcknndng"vq"{qw'kh'{qw'cum'vq"ugg"kv0

## Documenting You Are or Have Been a Victim of Domestic Violence, Dating Violence, Sexual Assault or Stalking

Vj g"RJ C"ecp "dw'ku"pqv'tgswktgf "vq."cum'{qw'vq"r tqxkfg'f qewo gpvckqp"vq"õegtvkh{"ö"yj cv"{qw'ctg" qt'j cxg"dggp"c"xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt"uvcnmkpi 0"Uwej " tgswguv'htqo "yj g"RJ C"o uuv'dg"kp"y tkkpi ."cpf "yj g"RJ C"o uuv'i kxg"{qw'cv'ngcuv'36"dwukpguu'f c{u" *Ucvwtfc{u."Uwpfc{u."cpf "hgf gtcn'j qnkfc{u'fq"pqv'eqpv+'htqo "yj g"f c{"{qw'tgegkxg'yj g'tgswguv'vq" r tqxkfg'yj g'f qewo gpvckqp0Vj g"RJ C"o c{."dw'f qgu'pqv'j cxg"vq."gzvgpf "yj g'f cf nkpg'hqt"yj g" uwdo kuukqp"qh'f qewo gpvckqp"wr qp"{qwt'tgswgu0

[ qw'ecp'r tqxkfg'qpg"qh'yj g'hqnqy kpi "vq"yj g"RJ C"cu'f qewo gpvckqp0"Ki'ku"{qwt'ej qkeg"y j kej "qh' yj g'hqnqy kpi "vq"uwdo kv'kh'J P"cumu"{qw'vq"r tqxkfg'f qewo gpvckqp"yj cv'{qw'ctg"qt'j cxg"dggp"c" xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt'uvcnmkpi 0

- C"eqo r ngvg"J WF /cr r tqxgf "egtvkhkecvkqp'hqto "i kxgp"vq"{qw'd{"yj g"RJ C"y kj "yj ku"pqvkeg." yj cv'f qewo gpvu"cp'kpekf gpv'qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt" uvcnmkpi 0Vj g"hqto "y kn'cum'hqt"{qwt'pco g."yj g'f cvg."ko g."cpf "nqecvkqp"qh'yj g'kpekf gpv'qh' f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt'uvcnmkpi ."cpf "c'f guetkr vkqp'qh'yj g" kpekf gpv0"Vj g'egtvkhkecvkqp'hqto "r tqxkfgu'hqt"kpenwfkpi "yj g'pco g"qh'yj g'cdwugt"qt" r gtr gvtcvqt"kh'yj g'pco g"qh'yj g'cdwugt"qt'r gtr gvtcvqt"ku'npqy p'cpf "ku'uchg'vq"r tqxkfg0"
- C"tgeqtf "qh'c'Hgf gtcn'Uvcvg."vkdcn'vgttkqtkcn'qt'nqecn'ncy "gphqtego gpv'ci gpe{."eqwtv."qt" cf o kpkuvcvkxg'ci gpe{"yj cv'f qewo gpvu'yj g"kpekf gpv'qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg." ugzwcn'cuucwn."qt'uvcnmkpi 0"Gzco r ngu'qh'uwej "tgeqtf u'kpenwfg'r qnkeg'tgr qtvu."r tqvgevkxg" qtf gtu."cpf "tguvtckpkpi "qtf gtu."o qpi "qyj gtu0"
- C"uvcvgo gpv."y j kej "{qw'o uuv'uki p."cnqpi "y kj "yj g'uki pcvwtg"qh'cp"go r nq{gg."ci gpv."qt" xqnwpvggt"qh'c"xkevko "ugtxkeg'r tqxkfgt."cp'cwqtpg{."c'o gf kecn'r tqhguukqpcn'qt'c'o gpvcn' j ecnyj "r tqhguukqpcn'*eqnngevkxgn{."õr tqhguukqpcnö+'htqo "y j qo "{qw'uqwi j v'cuukuvcpeg'kp" cf f tguukpi "f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt'uvcnmkpi ."qt'yj g'ghhgevu'qh' cdwug."cpf "y kj "yj g'r tqhguukqpcn'ugngevgf "d{"{qw'cuugukpi "wpfgt'r gpcn{'qh'r gtlwt{'yj cv' yj g"dgnkgxg'yj cv'yj g"kpekf gpv'qt'kpekf gpvu'qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn' cuucwn."qt'uvcnmkpi "ctg'i tqwpf u'hqt'r tqvgevkqp0
- Cp{'qyj gt"uvcvgo gpv'qt'gxkfgpeg"yj cv'yj g"RJ C"j cu'ci tggf "vq"ceegr v0"

Ki'{qw'hcknl'qt'tghwug'vq"r tqxkfg'qpg"qh'yj gug'f qewo gpvu'y kjkp'yj g"36'dwukpguu'f c{u."yj g"RJ C" f qgu'pqv'j cxg'vq"r tqxkfg'{qw'y kj "yj g'r tqvgevkqpu'eqpvckpgf "kp'yj ku'pqvkeg0"

Ki'yj g"RJ C'tgegkxgu'eqphnkevkpi "gxkfgpeg"yj cv'cp"kpekfgpv'qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg." ugzwcn'cuucwn."qt'uvcnmkpi "j cu'dggp'eqo o kvgf "*uwej "cu'egtvkhkecvkqp'hqto u'htqo "y q'qt'o qtg" o go dgtu'qh'c'j qwugj qnf "cej "encko kpi "vq"dg'c"xkevko "cpf "cno kpi "qpg'qt'o qtg'qh'yj g'qyj gt" r gtvkcpkpi 'j qwugj qnf 'o go dgtu'cu'yj g'cdwugt'qt'r gtr gvtcvqt+'yj g"RJ C'j cu'yj g'tki j v'vq"tgswguv' yj cv'{qw'r tqxkfg'yj ktf /r ctv{'f qewo gpvckqp'y kjkp'yj ktv{'52'ecngpf ct'f c{u'kp'qtf gt'vq'tguqnxg'yj g" eqphnkev0"Ki'{qw'hcknl'qt'tghwug'vq"r tqxkfg'yj ktf /r ctv{'f qewo gpvckqp'y j gtg'yj gtg'ku'eqphnkevkpi " gxkfgpeg."yj g"RJ C"f qgu'pqv'j cxg'vq"r tqxkfg'{qw'y kj "yj g'r tqvgevkqpu'eqpvckpgf "kp'yj ku'pqvkeg0'

## Confidentiality

Vj g'RJ C"o wuv'hggr "eqphkf gpvkcn'cp{"kphqto cvkqp"{qw'r tqxkf g"tgncvgf "vq"vj g"gzgtekug"qh"{qwt" tki j u'wpf gr"XCY C."kpenwf kpi "vj g"hcev'vj cv'{qw'ctg"gzgtekukpi "{qwt'tki j u'wpf gt"XCY C0""

Vj g'RJ C"o wuv'pqv'cnnqy "cp{"kpf kxkf wcn'cf o kpkuvgtkpi "cuukuvcpeg"qt"vj gt"ugtxkegu"qp"dgj cnh'qh" vj g"RJ C"*hqt"gzco r ng."go r nq{ggu'cpf "eqpvtcevqtu+'vq"j cxg"ceeguu'vq"eqphkf gpvkcn'kphqto cvkqp" wpnguu'hqt"tgcuqpu'vj cv'ur gekhkecn{"ecnn'hqt"vj gug"kpf kxkf wcn'vq"j cxg"ceeguu'vq"vj ku'kphqto cvkqp" wpf gt"cr r nkecdng"hgf gtcn"uvcvg."qt"nqecn'ncy 0""

Vj g'RJ C"o wuv'pqv'gpvgt"{qwt'kphqto cvkqp'kpvq"cp{"uj ctgf "f cvcdcug"qt"f kuenqug"{qwt'kphqto cvkqp" vq"cp{"qvj gt"gpvkv{"qt"kpf kxkf wcn0"Vj g"RJ C."j qy gxgt."o c{"f kuenqug"vj g"kphqto cvkqp'r tqxkf gf "kh<"

- [ qw'i kxg"y tkwgp'r gto kuukqp"vq"vj g"RJ C"vq"tgngcug"vj g"kphqto cvkqp"qp"c"vko g"nko kvgf " dcuku0'

- Vj g"RJ C"pggf u'vq"wug"vj g"kphqto cvkqp"kp"cp"gxkevkqp"qt"vgto kpcvkqp"r tqeggf kpi ."uwej "cu" vq"gxkev"{qwt'cdwug"qt"r gtr gvtcvqt"qt"vgto kpcvg"{qwt'cdwug"qt"r gtr gvtcvqt"htqo "cuukuvcpeg" wpf gt"vj ku'r tqi tco 0'

- C"ncy "tgs wktgu"'vj g"RJ C"vq"tgngcug"vj g"kphqto cvkqp0'

XCY C"f qgu'pqv'nko kv'vj g"RJ Cøu'f wv{"vq"j qpqt"eqwtv'qtf gtu'cdqwv'ceeguu'vq"qt"eqpvtqn'qh'vj g" r tqr gtv{0'Vj ku'kpenwf gu'qtf gtu'kuuwgf "vq"r tqvgev'c"xkevko "cpf "qtf gtu'f kxkf kpi "r tqr gtv{"co qpi " j qwugj qnf "o go dgtu'kp"ecugu'y j gtg"c"hco kn{"dtgcmu'wr 0'

## Reasons a Tenant Eligible for Occupancy Rights under VAWA May Be Evicted or Assistance May Be Terminated

[ qw'ecp"dg"gxkevgf "cpf "{qwt'cuukuvcpeg"ecp"dg"vgto kpcvgf "hqt"ugtkqwu"qt"tgr gcvgf "ngcug"xkqncvkqpu" vj cv'ctg"pqv'tgncvgf "vq"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "eqo o kvvgf " ci ckpuv'{qw0'J qy gxgt."vj g"RJ C"ecppqv'j qnf "vgpcpvu'y j q'j cxg"dggp"xkevko u'qh'f qo guvke" xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "vq"c"o qtg"f go cpf kpi "ugv'qh'twngu'vj cp"kv' cr r nkgu'vq"vgpcpvu'y j q'j cxg"pqv'dggp"xkevko u'qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn' cuucwnv."qt"uvcnmkpi 0'

Vj g"r tqvgevkqpu'f guetkdgf "kp"vj ku'pqvkeg"o ki j v'pqv'cr r n{."cpf "{qw'eqwnf "dg"gxkevgf "cpf "{qwt" cuukuvcpeg"vgto kpcvgf ."kh'vj g"RJ C"ecp"f go qpuvtcvg"vj cv'pqv'gxkevkpi "{qw"qt"vgto kpcvkpi "{qwt" cuukuvcpeg"y qwnf "r tgugpv'c"tgcn'j {ukecn'f cpi gt"vj cv<"

30' Y qwnf "qeewt"y kij kp"cp"ko o gf kcvg"vko g."cpf ""
40' Eqwnf "tguwnv'kp"f gcvj "qt"ugtkqwu'dqf kn{'j cto "vq"qvj gt"vgpcpvu'qt"vj qug"y j q"y qtm'qp"vj g" r tqr gtv{0'

Kh'vj g"RJ C"ecp"f go qpuvtcvg"vj g"cdqxg."vj g"RJ C"uj qwnf "qpn{"vgto kpcvg"{qwt'cuukuvcpeg"qt"gxkev" {qw'kh'vj gtg"ctg"pq"qvj gt"cevkqpu'vj cv'eqwnf "dg"vcmgp"vq"tgf weg"qt"gnko kpcvg"vj g"vj tgcv0'

**Other Laws**

XCY C"f qgu'pqv'tgr nceg"cp{ "Hgf gtcn"Uvcvg. "qt"nqecn'ncy "vj cv'r tqxkf gu'i tgcvgt'r tqvgevkqp"hqt" xkevko u'qh'f qo guvke'xkqngpeg. "f cvkpi 'xkqngpeg. "ugz wcn'cuucwnv "qt"uvcnmkpi 0"[ qw'o c{"dg'gpvkvngf "vq" cf f kvkqpcn'j qwukpi 'r tqvgevkqpu'hqt'xkevko u'qh'f qo guvke'xkqngpeg. "f cvkpi 'xkqngpeg. "ugz wcn'cuucwnv." qt"uvcnmkpi "wpf gt"qvj gt"Hgf gtcn'ncy u. "cu'y gnn'cu'wpf gt"Uvcvg'cpf 'nqecn'ncy u0""

**Non-Compliance with The Requirements of This Notice**

[ qw'o c{ "tgr qtv'{qwt"RJ C'hqt'xkqncvkqpu'qh'vj gug'tki j vu'cpf "uggm'cf f kvkqpcn'cuukuvcpeg. 'kh'pggf gf ." d{ "eqpvcevkpi "qt'hknkpi "c'eqo r nckpv'y kvj "**[insert contact information for any intermediary, if applicable]** qt'**[insert HUD field office]**0"

**For Additional Information**

[ qw'o c{ "xkgy "c'eqr {"qh'J WF øu'hkpcn'XCY C "twng"cv<u j wu<1y y y 0 r q0 qx 1hf u{ukr mi 1HT /4238/ 33/38 1r f h14238/47: : : 0 f h0'

Cf f kvkqpcn{."vj g'RJ C'o wuv'o cng'c'eqr {"qh'J WF øu'XCY C "tgi wncvkqpu'cxckncdng'vq"{qw'kh'{qw' cum'vq"ugg"vj go 0""

Hqt "s wguvkqpu'tgi ctf kpi "XCY C."r ngcug"eqpvcev'**[insert name of program or rental assistance contact information able to answer questions on VAWA].**"

Hqt'j gnr "tgi ctf kpi "cp"cdwukxg'tgncvkqpuj kr."{qw'o c{ "ecnn'vj g"P cvkqpcn'F qo guvke"Xkqngpeg"J qvnkpg" cv'3: 22/9; ; /9455"qt."hqt'r gtuqpu'y kj "j gctkpi "ko r ckto gpvu."3: 22/9; 9/5446"*VV[ +0"[ qw'o c{ " cnuq'eqpvcev'**[Insert contact information for relevant local organizations]**0

Hqt'vgpcpvu'y j q"ctg"qt'j cxg'dggp"xkevko u'qh'uvcnmkpi "uggmkpi "j gnr "o c{ "xkukv'vj g"P cvkqpcn'Egpvgt" hqt"Xkevko u'qh'Etko g"u"Uvcnmkpi "Tguqwteg"Egpvgt'cv'j wwr<1y y y 0xkevko uqhetko g0qti 1qwt/ r tqi tco u1uvcnmkpi /tguqwteg/egpvgt0"

Hqt'j gnr "tgi ctf kpi "ugz wcn'cuucwnv."{qw'o c{ "eqpvcev'**[Insert contact information for relevant organizations]**"

Xkevko u'qh'uvcnmkpi "uggmkpi "j gnr "o c{ "eqpvcev'**[Insert contact information for relevant organizations]**0'

**Attachment:**"Egtvkhkecvkqp'hqto "J WF /75: 4"**[form approved for this program to be included]**

**CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING, AND ALTERNATE DOCUMENTATION**

**U.S. Department of Housing and Urban Development**

QO D'Cr r tqvxcri'P q04799/24: 8

Gzr 02815214239

'''''''''''''''''''''''''''''''''''''''''''''''''''''''',

**Purpose of Form:** '"Vj g''Xkqngpeg''Ci ckpuv'Y qo gp''Cev'*õXCY Cö+'r tqvgevu'cr r nkecpwu.''vgpcpwu.''cpf '' r tqi tco ''r ctvkekr cpwu'kp'egtvckp''J WF ''r tqi tco u'htqo ''dgkpi ''gxkevgf .''f gpkgf ''j qwukpi ''cuukuvcpeg.''qt'' vgto kpcvgf ''htqo ''j qwukpi ''cuukuvcpeg'dcugf ''qp'cevu'qf 'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt'' uvcmkpi ''ci ckpuv'vj go 0''F gur kvg''vj g''pam e''qf 'vj ku''ncy .''XCY C''r tqvgevkqp''ku'cxckncdng''vq''xkevko u''qf 'f qo guvke'' xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''cpf ''uvcmkpi .''tgi ctf nguu'qf 'ugz.''i gpf gt''kf gpvkv{.''qt''ugzwcn'' qtkgpvcvkqp0'

**Use of This Optional Form:** '"Kf '{qw'ctg''uggmkpi ''XCY C''r tqvgevkqpu''htqo '"{qwt'j qwukpi ''r tqxkf gt.'"{qwt'' j qwukpi ''r tqxkf gt''o c{''i kxg''{qw'c''y tkwgp''tgs wguv''vj cv'cumu''{qw'vq''uwdo kv'f qewo gpvcvkqp''cdqwv'vj g''kpekf gpv'' qt''kpekf gpwu'qf 'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi 0''

Kp''tgur qpug''vq''vj ku''tgs wguv.''{qw'qt''uqo gqpg''qp''{qwt'dgj cnf ''o c{'"eqo r ngvg''vj ku''qr vkqpcn''htqo ''cpf ''uwdo kv'kv'' vq''{qwt'j qwukpi ''r tqxkf gt.''qt''{qw'o c{''uwdo kv'qpg''qf 'vj g''hqmqy kpi ''v{r gu'qf 'vj ktf /r ctv{''f qewo gpvcvkqp<

*3+''C''f qewo gpv'uki pgf ''d{ '"{qw'cpf ''cp''go r nq{gg.''ci gpv.''qt'xqnwpvggt''qf 'c''xkevko ''ugtxkeg''r tqxkf gt.''cp'' cwqtpg{.''qt''o gf kecn''r tqhguukqpcn''qt'c''o gpvcn'j gcnj ''r tqhguukqpcn'*eqmgevkxgn{.''õr tqhguukqpcnö+''htqo '' y j qo ''{qw'j cxg''uqwi j v'cuukuvcpeg''tgncvkpi ''vq''f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt'' uvcmkpi .''qt''vj g''ghhgevu'qf 'cdwug0''Vj g''f qewo gpv'o wuv'ur gekh{.''wpf gt''r gpcn{'qf 'r gtlwt{.''vj cv'vj g'' r tqhguukqpcn'dgnkgxgu'vj g''kpekf gpv'qt''kpekf gpwu'qf 'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt'' uvcmkpi ''qeewttgf ''cpf ''o ggv'vj g''f ghkpkvkqp''qf 'õf qo guvke'xkqngpeg.ö''õf cvkpi ''xkqngpeg.ö''õugzwcn'cuucwnv.ö''qt'' õuvcmkpi ö''kp''J WF øu'tgi wncvkqpu''cv'46''EHT ''7042250''

*4+''C''tgeqtf ''qf 'c''Hgf gtcn.''Uvcvg.''vtkdcn.''vgttkqtkcn''qt''nqecn'ncy ''gphqtego gpv'ci gpe{.''eqwtv.''qt'' cf o kpkuvtcvkxg''ci gpe{=''qt''

*5+''Cv'vj g''f kuetgvkqp''qf 'vj g''j qwukpi ''r tqxkf gt.''c''uvcvgo gpv'qt''qvj gt''gxkf gpeg''r tqxkf gf ''d{ ''vj g''cr r nkecpv'qt'' vgpcpv0'

**Submission of Documentation:** '"Vj g''vko g''r gtkqf ''vq''uwdo kv'f qewo gpvcvkqp''ku''36''dwukpguu'f c{u''htqo ''vj g'' f cvg''vj cv'{qw'tgegkxg''c''y tkwgp''tgs wguv''htqo ''{qwt'j qwukpi ''r tqxkf gt''cumkpi ''vj cv'{qw'r tqxkf g''f qewo gpvcvkqp'' qf 'vj g''qeewttgpeg''qf 'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi 0''[ qwt'j qwukpi '' r tqxkf gt''o c{''dw'ku'pqv'tgs wktgf ''vq.''gzvgpf ''vj g''vko g''r gtkqf ''vq''uwdo kv'vj g''f qewo gpvcvkqp.''kf '{qw'tgs wguv'cp'' gzvgpukqp''qf 'vj g''vko g''r gtkqf 0''Kf '{j g''tgs wguvgf ''kphqto cvkqp''ku'pqv'tgegkxgf ''y kj kp''36''dwukpguu'f c{u'qf 'y j gp'' {qw'tgegkxgf ''vj g''tgs wguv.''qt''hqt''vj g''f qewo gpvcvkqp.''qt'cp{''gzvgpukqp''qf 'vj g''f cvg''r tqxkf gf ''d{ '"{qwt'j qwukpi '' r tqxkf gt.''{qwt'j qwukpi ''r tqxkf gt''f qgu'pqv'pggf ''vq''i tcpv'{qw'cp{''qf 'vj g''XCY C''r tqvgevkqpu0F kuvtkdwvkqp''qt'' kuuwcpeg''qf 'vj ku''hqto ''f qgu'pqv'ugtxg''cu''c''y tkwgp''tgs wguv''hqt''egtvkhkecvkqp0'

**Confidentiality:** '"Cm''kphqto cvkqp''r tqxkf gf ''vq''{qwt'j qwukpi ''r tqxkf gt''eqpegtpkpi ''vj g''kpekf gpv*u+''qf '' f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi ''uj cm''dg''mgr v'eqphkf gpvkcn''cpf ''uwej ''f gvckmu'' uj cm''pqv'dg''gpvgtgf ''kpvq''cp{''uj ctgf ''f cvcdcug0''Go r nq{ggu'qf 'qwt'j qwukpi ''r tqxkf gt''ctg''pqv'vq''j cxg''ceeguu'' vq''vj gug''f gvckmu''wpnguu'vq''i tcpv'qt''f gp{''XCY C''r tqvgevkqpu'vq''{qw.''cpf ''uwej ''go r nq{ggu'o c{'pqv'f kuenqug'' vj ku''kphqto cvkqp''vq''cp{''qvj gt''gpvkv{''qt''kpf kxkf wcn''gzegr v'vq''vj g''gzvgpv'vj cv'f kuenquwtg''ku<'*k+''eqpugpvgf ''vq'' d{ '"{qw'kp''y tkvkpi ''kp''c''vko g/ko kvgf ''tgngcug=''*kk+''tgs wktgf ''hqt''wug''kp''cp''gxkevkqp''r tqeggf kpi ''qt''j gctkpi '' tgi ctf kpi ''vgto kpcvkqp''qf 'cuukuvcpeg=''qt''*kkk+''qvj gty kug''tgs wktgf ''d{ ''cr r nkecdng''ncy 0

## TO BE COMPLETED BY OR ON BEHALF OF THE VICTIM OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING

1. **Date the written request is received by victim:** _____

2. **Name of victim:** _____

3. **Your name (if different from victim's):**_____

4. **Name(s) of other family member(s) listed on the lease:**_____

_____

5. **Residence of victim:** _____

6. **Name of the accused perpetrator (if known and can be safely disclosed):**_____

_____

7. **Relationship of the accused perpetrator to the victim:**_____

8. **Date(s) and times(s) of incident(s) (if known):**_____

_____

10. **Location of incident(s):**_____

In your own words, briefly describe the incident(s):

_____

_____

_____

Vj ku'ku'vq'egtvkh{ 'vj cv'vj g'kphqto cvkqp'r tqxkfgf 'qp'vj ku'hqto 'ku'vtwg'cpf 'eqttgev'vq 'vj g'dguv'qh'o { 'nqqy ngf i g' cpf 'tgeqmgevkqp.'cpf 'vj cv'vj g'kpfkxkfwcn'pco gf 'cdqxg'kp'Kgo '4'ku'qt'j cu'dggp'c'xkevko 'qh'fqo guvke'xkqngpeg.' fcvkpi 'xkqngpeg.'ugzwcn'cuucwnv.'qt 'uvcnmkpi 0'K'cempqy ngf i g'vj cv'uwdo kuukqp'qh'hcnug 'kphqto cvkqp'eqwnf ' lgqr ctfk| g'r tqi tam 'gnki kdknkv{'cpf 'eqwnf 'dg'vj g'dcuku'hqt 'f gpkcn'qh'cfo kuukqp.'vgto kpcvkqp'qh'cuukuvcpeg.'qt ' gxkevkqp0'

"

Uki pcwwtg''aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaUki pgf ''qp''*F cvg+''aaaaaaaaaaaaaaaaaaaaaaaaaaaa''

**Public Reporting Burden:** "Vj g'r wdlke'tgr qtvkpi 'dwtf gp'hqt 'vj ku'eqmgevkqp'qh'kphqto cvkqp'ku'guvko cvgf 'vq ' cxgtci g'3'j qwt 'r gt 'tgur qpug0''Vj ku'kpenwf gu'vj g'kko g'hqt 'eqmgevkpi .'tgxkgy kpi .'cpf 'tgr qtvkpi 'vj g'fcvc0''Vj g' kphqto cvkqp'r tqxkfgf 'ku'vq 'dg'wugf 'd{ 'vj g'j qwukpi 'r tqxkfgt 'vq 'tgs wguv'egtvkhkecvkqp'vj cv'vj g'cr r nkecpv'qt ' vgpcpv'ku'c'xkevko 'qh'fqo guvke'xkqngpeg.'fcvkpi 'xkqngpeg.'ugzwcn'cuucwnv.'qt 'uvcnmkpi 0''Vj g'kphqto cvkqp'ku' uwdlgev'vq 'vj g'eqphkf gpvkcnkv{'tgs wktgo gpvu'qh'XCY C0''Vj ku'ci gpe{'o c{'pqv'eqmgev'vj ku'kphqto cvkqp.'cpf ' {qw'ctg'pqv'tgs wktgf 'vq 'eqo r ngvg'vj ku'hqto .'wpnguu'kv'f kur nc{u'c'ewttgpvn{ 'xcnkf 'QHHkeg'qh'O cpci go gpv'cpf ' Dwf i gv'eqpvtqn'pwo dgt0

Cwcej o gpv<"Egtvkhkecvkqp"hqto "J WF/75: 4"

**[Insert name of covered housing provider]**

**Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking**

**Public Housing Program**

## Emergency Transfers"

Vj g"RJ C"ku"eqpegtpgf "cdqwv"vj g"uchgv{"qh"ku"vgpcpvu."cpf "uwej "eqpegtp"gzvgpfu"vq"vgpcpvu"yjq" ctg"xkevko u"qh"fqo guvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"uvcnmkpi 0"Kp"ceeqtf cpeg"y kj " yj g"Xkqngpeg"Ci ckpuv"Y qo gp"Cev"*XCY C+.[6] yj g"RJ C"cmqy u"vgpcpvu"y jq"ctg"xkevko u"qh" fqo guvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"uvcnmkpi "vq"tgs wguv"cp"go gti gpe{"vtcpuhgt" htqo "yj g"vgpcpvu'ewttgpv"wpkv"vq"cpqvjgt"wpkv0"Vjg"cdknk{"vq"tgs wguv"c"vtcpuhgt"ku"cxckncdng" tgi ctfnguu"qh"ugz."i gpf gt"kfgpvkv{."qt"ugzwcn"qtkgpvcvkqp0"[7] Vj g"cdknk{"qh"yj g"RJ C"vq"jqpqt"uwej " tgs wguv"hqt"vgpcpvu"ewttgpvn{"tgegkxkpi "cuukuvcpeg."jqy gxgt."o c{"dgrgpf "wrqp"c"r tgnko kpct{" fgvgto kpcvkqp"yjcv"yj g"vgpcpv"ku"qt"jcu"dggp"c"xkevko "qh"fqo guvke"xkqngpeg."fcvkpi "xkqngpeg." ugzwcn"cuucwnv."qt"uvcnmkpi ."cpf"qp"y jgyj gt"yj g"RJ C"jcu"cpqyj gt"fy gmkpi "wpkv"yjcv"ku"cxckncdng" cpf "ku"uchg"vq"qhhgt"yj g"vgpcpv"hqt"go r qtct{"qt"o qtg"r gto cpgpv"qeewr cpe{0'

Vj ku"r npp"kf gpvkhkgu"vgpcpvu"y jq"ctg"gnki kdng"hqt"cp"go gti gpe{"vtcpuhgt."yj g"f qewo gpvcvkqp" pggf gf "vq"tgs wguv"cp"go gti gpe{"vtcpuhgt."eqphkf gpvkcnkv{"r tqvgevkqpu."jqy "cp"go gti gpe{"vtcpuhgt" o c{"qeewt."cpf "i ukf cpeg"vq"vgpcpvu"qp"uchgv{"cpf "ugewtkv{0'Vj ku"r npp"ku"dcugf "qp"c"o qf gn" go gti gpe{"vtcpuhgt"r npp"r wdnkujgf "d{"yj g"WUU0'F gr ctvo gpv"qh'J qwukpi "cpf "Wtdcp'F gxgnqr o gpv" *J WF+."yj g"hgf gtcn'ci gpe{"yj cv'qxgtuggu"yj cv'yj g"r wdnke"jqwukpi "cpf "jqwukpi "ejqkeg"xqwejgt" *J EX+"r tqi tco u"ctg"kp"eqo r nkcpeg"y kj "XCY C0'

## Eligibility for Emergency Transfers"

C "vgpcpv"y jq"ku"c"xkevko "qh'fqo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi ."cu" r tqxkf gf "kp"J WF"øu'tgi wncvkqpu'cv'46"EHT"r ctv"7."uwdr ctv"N."ku"gnki kdng"hqt"cp"go gti gpe{" vtcpuhgt."kh'yj g"vgpcpv"tgcuqpcdn{"dgnkgxgu"yj cv'yj gtg"ku"c"yj tgcv'qh'ko o kpgpv'jcto "htqo "hwtyj gt" xkqngpeg"kh'yj g"vgpcpv'tgo ckpu"y kjkp"yj g"uco g"wpkv0'Kh'yj g"vgpcpv"ku"c"xkevko "qh'ugzwcn'cuucwnv."yj g" vgpcpv'o c{"cnuq"dg"gnki kdng"vq"vtcpuhgt"kh'yj g"ugzwcn'cuucwnv'qeewtgf "qp"yj g"r tgo kugu"y kjkp"yj g" ; 2/ecngpf ct/"f c{"r gtkqf "r tgegf kpi "c"tgs wguv"hqt"cp"go gti gpe{"vtcpuhgt0'

---

[6] F gur kg"yj g"pco g"qh'yj ku"ncy ."XCY C"r tqvgevkqp"ku"cxckncdng"vq"cmi"xkevko u"qh'fqo guvke"xkqngpeg."f cvkpi "xkqngpeg." ugzwcn'cuucwnv."cpf "uvcnmkpi ."tgi ctf nguu"qh'ugz."i gpf gt"kf gpvkv{."qt"ugzwcn'qtkgpvcvkqp0'

[7] J qwukpi "r tqxkf gtu"ecppqv"f kuetko kpcvg"qp"yj g"dcuku"qh'cp{"r tqvgevgf "ej ctcevgtkuke."kpenwf kpi "tceg."eqnqt."pcvkqpcn' qtki kp."tgnki kqp."ugz."hco knkcn'uvcvwu."f kucdknkv{."qt"ci g0'J WF /cuukuvgf "cpf "J WF /kpuwtgf "j qwukpi "o wuv'dg"o cf g" cxckncdng"vq"cmi'qyj gty kug"gnki kdng"kpf kxkf wcnu"tgi ctf nguu"qh'cewcn'qt"r gtegkxgf "ugzwcn'qtkgpvcvkqp."i gpf gt"kf gpvkv{."qt" o ctkvcn'uvcwu0'

C"vgpcpv'tgs wguvkpi "cp"go gti gpe{"vtcpuhgt"o wuv'ogz r tguun{"tgs wguv'vj g"vtcpuhgt"kp"ceeqtf cpeg"
y kvj "vj g"r tqegf wtgu"f guetkdgf "kp"vj ku"r ncp0"

Vgpcpvu"y j q"ctg"pqv'kp"i qqf "uvcpf kpi "o c{"uvknn'tgs wguv'cp"go gti gpe{"vtcpuhgt'kh"vj g{"o ggv'vj g"
gnki kdknkv{"tgs wktgo gpvu"kp"vj ku"ugevkqp0"

## Emergency Transfer Request Documentation

Vq"tgs wguv'cp"go gti gpe{"vtcpuhgt."vj g"vgpcpv'uj cnn'pqvkf{"vj g"RJ C øu"o cpci go gpv'qhhkeg"cpf "
uwdo kv'c"y tkvvgp"tgs wguv'hqt"c"vtcpuhgt"vq "**any PHA office**0"Vj g"RJ C"y knn'r tqxkf g"tgcuqpcdng"
ceeqo o qf cvkqpu"vq "vj ku"r qnke{"hqt"kpf kxkf wcnu"y kyj "f kucdknkvkgu0"Vj g"vgpcpvu"y tkvvgp"tgs wguv'hqt"
cp"go gti gpe{"vtcpuhgt"uj qwnf "kpenwf g"gkyj gt<

    30""C"uvcvgo gpv'gzr tguukpi "yj cv'yj g"vgpcpv'tgcuqpcdn{"dgnkgxgu'yj cv'yj gtg"ku"c"yj tgcv'qh"
ko o kpgpv'j cto "htqo "hwtyj gt'xkqngpeg"kh"yj g"vgpcpv'y gtg"vq "tgo ckp"kp"yj g"uco g"
f y gnkpi "wpkv'cuukuvgf "wpf gt"yj g"RJ C øu"r tqi tco ="QT "

    40' C"uvcvgo gpv'yj cv'yj g"vgpcpv'y cu'c"ugzwcn'cuucwnv'xkevko "cpf "yj cv'yj g"ugzwcn'cuucwnv'
qeewttgf "qp"yj g"r tgo kugu'f wtkpi "yj g'; 2/ecngpf ct'f c{'r gtkqf 'r tgegf kpi "yj g"vgpcpvu"
tgs wguv'hqt"cp"go gti gpe{"vtcpuhgt0"

## Confidentiality

Vj g"RJ C"y knn'mggr "eqphkf gpvkcn'cp{"kphqto cvkqp"yj cv'yj g"vgpcpv'uwdo ku'kp"tgs wguvkpi "cp"
go gti gpe{"vtcpuhgt."cpf "kphqto cvkqp"cdqwv'yj g"go gti gpe{"vtcpuhgt."wpnguu"yj g"vgpcpv'i kxgu'yj g"
RJ C"y tkvvgp"r gto kuukqp"vq "tgngcug"yj g"kphqto cvkqp"qp"c"ko g/nko kvgf "dcuku."qt"f kuenquwtg"qh"yj g"
kphqto cvkqp"ku'tgs wktgf "d{"ncy "qt"tgs wktgf "hqt"wug"kp"cp"gxkevkqp"r tqeggf kpi "qt"j gctkpi "tgi ctf kpi "
vgto kpcvkqp"qh"cuukuvcpeg"htqo "yj g"eqxgtgf "r tqi tco 0"Vj ku'kpenwf gu'mggr kpi "eqphkf gpvkcn'yj g"pgy "
nqecvkqp"qh"yj g"f y gnkpi "wpkv'qh"yj g"vgpcpv."kh"qpg"ku'r tqxkf gf ."htqo "yj g"r gtuqp"qt'r gtuqpu'yj cv'
eqo o kwgf "cp"cev'qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "ci ckpuv'yj g"
vgpcpv0"Ugg"yj g"Pqvkeg"qh"Qeewr cpe{"Tki j vu"wpf gt"yj g"Xkqngpeg'ci ckpuv'Y qo gp"Cev'hqt"Cnn'
Vgpcpvu"hqt"o qtg"kphqto cvkqp"cdqwv'yj g"RJ C øu'tgur qpukdknkv{"vq "o ckpvckp"yj g"eqphkf gpvkcnkv{"qh"
kphqto cvkqp"tgncvgf "vq "kpekf gpvu'qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi 0"

## Emergency Transfer Timing and Availability

Vj g"RJ C"ecppqv'i wctcpvgg"yj cv'c"vtcpuhgt"tgs wguv'y knn'dg"cr r tqxgf "qt"j qy "nqpi "kv'y knn'vcmg"vq "
r tqeguu"c"vtcpuhgt"tgs wguv0"Vj g"RJ C"y knn'j qy gxgt."cev'cu'swkemn{"cu'r quukdng"vq "o qxg"c"vgpcpv'
y j q"ku'c"xkevko "qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "vq "cpqyj gt"wpkv."
uwdlgev'vq "cxckncdknkv{"cpf "uchgv{"qh"c"wpkv0Kh"c"vgpcpv'tgcuqpcdn{"dgnkgxgu'c"r tqr qugf "vtcpuhgt"
y qwnf "pqv'dg"uchg."yj g"vgpcpv'o c{"tgs wguv'c"vtcpuhgt"vq "c"f khhgtgpv'wpkv0Kh"c"wpkv'ku'cxckncdng."yj g"
vtcpuhgttgf "vgpcpv'o wuv'ci tgg"vq "cdkf g"d{"yj g"vgto u'cpf "eqpf kvkqpu'yj cv'i qxgtp"qeewr cpe{"kp"yj g"
wpkv'vq "y j kej "yj g"vgpcpv'j cu'dggp"vtcpuhgttgf 0"Vj g"RJ C"o c{"dg"wpcdng"vq "vtcpuhgt"c"vgpcpv'vq "c"
r ctvkewnct'wpkv'kh"yj g"vgpcpv'j cu'pqv'qt'ecppqv'guvcdnkuj "gnki kdng"hqt"yj cv'wpkv0"

Kh"yj g"RJ C"j cu'pq"uchg"cpf "cxckncdng"wpkvu'hqt"y j kej "c"vgpcpv'y j q"pggf u"cp"go gti gpe{"vtcpuhgt"ku"
gnki kdng."yj g"RJ C"y knn'cuukuv'yj g"vgpcpv'kp"kf gpvkh{kpi "qyj gt"j qwukpi "r tqxkf gtu'y j q"o c{"j cxg"uchg"
cpf "cxckncdng"wpkvu'vq "y j kej "yj g"vgpcpv'eqwnf "o qxg0Cv'yj g"vgpcpvu'tgs wguv."yj g"RJ C"y knn'cnuq"
cuukuv'vgpcpvu'kp"eqpvcevkpi "yj g"nqecn'qti cpk|cvkqpu'qhhgtkpi "cuukuvcpeg"vq "xkevko u'qh"f qo guvke"
xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "yj cv'ctg"cuucej gf "vq "yj ku'r ncp0"

## Emergency Transfers: Public Housing (PH) Program

Kh'{qw'ctg'c'r wdrke'j qwukpi "tgukfgpv'cpf 'tgswguv'cp"go gtigpe{ 'vtcpuhgt'cu'fguetkdgf "kp'vj ku'r ncp."
vj g'RJ C'y krn'cwvqo r v'vq'cuukuv'{qw'kp'o qxkpi "vq'c'uchg'wpkv's wkemn{0'Vj g'RJ C'y krn'o cmg"
gzegr vkqpu'cu'tgswktgf "vq'r qnkekgu'tguvtkevkpi "o qxgu0'

Go gtigpe{ 'vtcpuhgtu'hqt'y j kej "{qw'ctg'pqv'tgswktgf "vq'crrn{ 'hqt'cuukuvcpeg'kpenwfg'vj g'hqnnqy kpi <

- •Á Rwdrke'j qwukpi 'wpkv'kp'c'fkhhgtgpv'fgxgnqr o gpv'
- •Á Rwdrke'j qwukpi 'wpkv'kp'vj g'uco g'fgxgnqr o gpv.'kh'{qw'fgvgto kpg'kv'cv'vj g'wpkv'ku'uchg'

Cv'{qwt'tgswguv.'vj g'RJ C'y krn'tghgt'{qw'vq'qti cpk| cvkqpu'vj cv'o c{ 'dg'cdng'vq'hwtvj gt'cuukuv'{qw0'

[ qw'o c{ 'cnuq'tgswguv'cp"go gtigpe{ 'vtcpuhgt'vq'vj g'hqnnqy kpi 'r tqi tco u'hqt'y j kej "{qw'ctg
tgswktgf "vq'cr r n{ 'hqt'cuukuvcpeg<

- •Á J EX"vgpcpv\dcugf "r tqi tco "
- •Á J EX'r tqlgev\dcugf "cuukuvcpeg"
- •Á Qyj gt'r tqi tco u'cfo kpkuvgtgf "d{ 'vj g'RJ C"*uwej "cu'uvcvg'j qwukpi 'r tqi tco u+"

Go gtigpe{ 'vtcpuhgtu'y krn'pqv'vcmg'r tkqtkv{ 'qxgt'y ckvkpi 'nkuv'cfo kuukqpu'hqt'vj gug'vr gu'qh'
cuukuvcpeg0Cv'{qwt'tgswguv.'vj g'RJ C'y krn'tghgt'{qw'vq'qti cpk| cvkqpu'vj cv'o c{ 'dg'cdng'vq'hwtvj gt'
cuukuv'{qw0'

## Safety and Security of Tenants"

Rgpfkpi 'r tqeguukpi 'qh'vj g'vtcpuhgt'cpf "vj g'cewcn'vtcpuhgt.'kh'kv'ku'cr tqxgf "cpf "qeewtu."vj g'vgpcpv'
ku'wti gf "vq'vcmg'cnn'tgcuqpcdng'r tgecwkqpu'vq'dg'uchg0'

Vgpcpvu'y j q'ctg'qt'j cxg'dggp'xkevko u'qh'fqo guvke'xkqngpeg'ctg'gpeqwtci gf "vq'eqpvcev'vj g'
P cvkqpcn'Fqo guvke'Xkqngpeg'J qvnkpg'cv'3/: 22/9; ; /9455.'qt'c'nqecn'fqo guvke'xkqngpeg'uj gnvgt.'hqt'
cuukuvcpeg'kp'etgcvkpi 'c'uchgv{ 'r ncp0Hqt'r gtuqpu'y kj 'j gctkpi 'ko r ckto gpvu.'vj cv'j qvnkpg'ecp'dg"
ceeguugf "d{ 'ecnnkpi '3/: 22/9: 9/5446'*VV[ +0'

Vgpcpvu'y j q'j cxg'dggp'xkevko u'qh'ugzwcn'cuucwnv'o c{ 'ecnn'vj g'Tcr g.'Cdwug.'cpf "Kpeguv'P cvkqpcn'
P gy qtmu'P cvkqpcn'Ugzwcn'Cuucwnv'J qvnkpg'cv'3/: 22/878/J QRG.'qt'xkukv'vj g'qpnkpg'j qvnkpg'cv'
j wr u<1qj r.tckpp0qti 1qpnkpg10'

Vgpcpvu'y j q'ctg'qt'j cxg'dggp'xkevko u'qh'uvcnmkpi 'uggmkpi 'j gnr 'o c{ 'xkukv'vj g'P cvkqpcn'Egpvgt'hqt'
Xkevko u'qh'Etko g/u'Uvcnmkpi 'Tguqwteg'Egpvgt'cv j wr u<1y y y 0xkevko uqhetko g0qti 1qwt/
r tqi tco u1uvcnmkpi /tguqwteg/egpvgt0'

**Attachment:**"Nqecn'qti cpk| cvkqpu'qhhgtkpi 'cuukuvcpeg'vq'xkevko u'qh'fqo guvke'xkqngpeg.'fcvkpi "
xkqngpeg.'ugzwcn'cuucwnv.'qt'uvcnmkpi 0'
" "

**EMERGENCY TRANSFER REQUEST FOR CERTAIN VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, "
SEXUAL ASSAULT, OR STALKING**

**U.S. Department of Housing and Urban Development**

QO D'Cr r tqxcn'Pq0'4799/24: 8
Gzr 02815214239

**Purpose of Form:** "Kh"{qw'ctg'c'xkevko "qh"f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt"uvcnkpi ." cpf "{qw'ctg"uggmkpi "cp"go gti gpe{"vtcpuhgt."{qw'o c{"wug"vj ku"hqto "vq"tgs wguv'cp"go gti gpe{"vtcpuhgt'cpf " egtvkh{"vj cv"{qw'o ggv'vj g'tgs wktgo gpvu"qh'gnki kdknkv{ "hqt"cp"go gti gpe{"vtcpuhgt'wpf gt"vj g"Xkqngpeg"Ci ckpuv" Y qo gp'Cev'*XCY C+0"Cnj qwi j "vj g"uvcwwur{"cpo g'tghgtgpegu'y qo gp."XCY C'tki j u'cpf "r tqvgevkqp" cr r n{ "vq"cnl'xkevko u'qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn'qt"uvcnkpi 0"Wukpi "vj ku'hqto "f qgu" pqv'pegeguuctkn{ "o gcp'vj cv"{qw'y km'tgegkxg'cp'go gti gpe{'vtcpuhgt0"Ugg"{qwt'j qwukpi "r tqxkf gt∅u" go gti gpe{'vtcpuhgt'r ncp'hqt"o qtg'kphqto cvkqp'cdqwv'vj g'cxckncdknkv{ 'qh'go gti gpe{'vtcpuhgtu0""

**The requirements you must meet are:**

**(1)"You are a victim of domestic violence, dating violence, sexual assault, or stalking.** Kh"{qwt'j qwukpi "r tqxkf gt"f qgu'pqv'cntgcf {"j cxg'f qewo gpvcvkqp'vj cv"{qw'ctg'c'xkevko "qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn."qt"uvcnkpi ."{qwt'j qwukpi "r tqxkf gt'o c{"cun'{qw'hqt'uwej "f qewo gpvcvkqp0"Kp"tgur qpug."{qw'o c{"uwdo kv'Hqto "J WF /75: 4."qt"cp{"qpg'qh'vj g'qvj gt'v{r gu'qh'f qewo gpvcvkqp'nkuvgf "qp'vj cv'Hqto 0'

**(2)"You expressly request the emergency transfer.** Uwdo kuukqp'qh'vj ku"hqto "eqphkto u" vj cv"{qw'j cxg'gzr tguugf 'c'tcpuhgt0'[ qw'j qwukpi "r tqxkf gt'o c{"ej qqug'vq'tgs wktg" vj cv"{qw'uwdo kv'vj ku'hqto ."qt"o c{"ceegr v'cpqvj gt'y tkvgp'qt'qtcn'tgs wgu0"Rngcug'ugg'{qwt" j qwukpi "r tqxkf gt∅u'go gti gpe{'vtcpuhgt'r ncp'hqt"o qtg'f gvcknu0'

**(3)"You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit.** Vj ku"o gcpu"{qw'j cxg'c'tgcuqp'vq'hgct'vj cv' kh'{qw'f q'pqv'tgegkxg'c'tcpuhgt"{qw'y qwf 'uwhhgt'xkqngpeg'kp'vj g'xgt{'pgct'hwwwtg0"

**OR**

**You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer.** Kh"{qw'ctg'c'xkevko "qh'ugzwcn' cuucwn."vj gp'kp'cff kvkqp'vq's wcnkh{kpi "hqt"cp"go gti gpe{"vtcpuhgt'dgecwug"{qw'tgcuqpcdn{ " dgnkgxg"{qw'ctg'vj tgcvgpgf "y kvj "ko o kpgpv'j cto "htqo "hwwvj gt'xkqngpeg'kh'{qw'go ckp'kp"{qwt" wpkv."{qw'o c{"s wcnkh{"hqt"cp"go gti gpe{"vtcpuhgt"kh'vj g"ugzwcn'cuucwn'qeewttgf "qp"vj g" r tgo kugu"qh'vj g"r tqr gtv{ "htqo "y j kej "{qw'ctg"uggmkpi "{qwt'tcpuhgt."cpf "vj cv'cuucwn'j cr r gpgf "y kvj kp'vj g;2/ecngpf ct/f c{ "r gtkqf "dghqtg"{qw'uwdo kv'vj ku'hqto "qt"qvj gty kug" gzr tguu'vj g'tcpuhgt0'

**Submission of Documentation:** "Kh"{qw'j cxg'vj ktf /r ctv{ "f qewo gpvcvkqp'vj cv'f go qpuvtcvgu'y j {"{qw'ctg" gnki kdng'hqt"cp"go gti gpe{"vtcpuhgt."{qw'uj qwf "uwdo kv'vj cv'f qewo gpvcvkqp'vq"{qwt'j qwukpi "r tqxkf gt'kh'kv'ku" uchg'hqt"{qw'vq'f q"uq0"Gzco r ngu'qh'vj ktf "r ctv{ "f qewo gpvcvkqp'kpenwf g."dwv'ctg'pqv'nko kvgf "vq<'c'ngwgt"qt" qvj gt'f qewo gpvcvkqp'htqo "c'xkevko "ugtxkeg'r tqxkf gt."uqekcn'y qtmgt."ngi cn'cuukuvcpeg'r tqxkf gt."r cuvqtcn' eqwpugqt."o gpvcn'j gcnj "r tqxkf gt."qt"qvj gt'r tqhguukqpcn'htqo "y j qo "{qw'j cxg'uqwi j v'cuukuvcpeg=c'ewttgpv' tguvtckpkpi "qtf gt=c'tgegpv'eqwtv'qtf gt"qt"qvj gt'eqwtv'tgeqtf u=c'nc y "gphqtego gpv'tgr qtv"qt"tgeqtf = eqo o wpkecvkqp'tgeqtf u'htqo "vj g'r gtr gvtcvqt'qh'vj g'xkqngpeg'qt'hco kn{ "o go dgtu'qt"htkgpf u'qh'vj g" r gtr gvtcvqt'qh'vj g'xkqngpeg."kpenwf kpi "go ckn."xqkego ckn."vgzv'o guuci gu."cpf "uqekcn'o gf kc'r quvu0'

**Confidentiality:** "Cm'kphqto cvkqp'rtqxkfgf "vq"{qwt'j qwukpi 'rtqxkfgt'eqpegtpkpi 'vjg'kpekfgpv'*u+'qh' fqo guvke'xkqngpeg.'fcvkpi 'xkqngpeg.'ugzwcn'cuucwnv.'qt'uvcnmkpi .'cpf 'eqpegtpkpi "{qwt'tgswguv'hqt'cp' go gti gpe{'vtcpuhgt'uj cm'dg'mgr v'eqphkfgpvkcn0"Uwej 'fgvcknu'uj cm'pqv'dg'gpvgtgf 'kpvq'cp{'uj ctgf 'fcvcdcug0" Go r nq{ggu'qh'{qwt'j qwukpi 'rtqxkfgt'ctg'pqv'vq'j cxg'ceeguu'vq'vj gug'fgvcknu'wpnguu'vq'i tcpv'qt'fgp{'XCY C" rtqvgevkqpu'qt'cp'go gti gpe{'vtcpuhgt'vq'{qw0'Uwej 'go r nq{ggu'o c{'pqv'fkuenqug'vj ku'kphqto cvkqp'vq'cp{" qvj gt'gpvkv{'qt'kpfkxkfwcn'gzegr v'vq'vj g'gzvgpv'vj cv'fkuenquwtg'ku<'*k+'eqpugpvgf 'vq'd{ "{qw'kp'y tkvkpi 'kp'c" vko g/nko kvgf 'tgngcug=''kk+'tgswktgf 'hqt'wug'kp'cp'gxkevkqp'rtqeggfkpi 'qt'j gctkpi 'tgi ctfkpi 'vgto kpcvkqp'qh' cuukuvcpeg=''qt'*kkk+'qvj gty kug'tgswktgf 'd{ 'cr r nkecdng'ncy 0

## TO BE COMPLETED BY OR ON BEHALF OF THE PERSON REQUESTING A TRANSFER

1.  **Name of victim requesting an emergency transfer:** _____

2.  **Your name (if different from victim's)** _____

3.  **Name(s) of other family member(s) listed on the lease:** _____

_____

4.  **Name(s) of other family member(s) who would transfer with the victim:** _____

_____

5.  **Address of location from which the victim seeks to transfer:** aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa"

6.  **Address or phone number for contacting the victim:** _____

7.  **Name of the accused perpetrator (if known and can be safely disclosed):** _____

8.  **Relationship of the accused perpetrator to the victim:** _____

9.  **Date(s), Time(s) and location(s) of incident(s):** _____

_____

10.  **Is the person requesting the transfer a victim of a sexual assault that occurred in the past 90 days on the premises of the property from which the victim is seeking a transfer? If yes, skip question 11. If no, fill out question 11.** _____

11.  **Describe why the victim believes they are threatened with imminent harm from further violence if they remain in their current unit.**

_____

_____

12.  **If voluntarily provided, list any third-party documentation you are providing along with this notice:** _____"

Vj ku'ku'vq"egtvkh{"vj cv'vj g"kphqto cvkqp'r tqxkfgf "qp"vj ku'hqto "ku"vtwg"cpf "eqttgev"vq"vj g"dguv'qh'o {"npqy ngfi g."
cpf "vj cv'vj g"kpf kxkf wcri'pco gf "cdqxg"kp"Kgo "3"o ggvu'vj g"tgswktgo gpv'hcH "qw'qp"vj ku'hqto "hqt"cp"go gti gpe{"
vtcpuhgt0"Kcempqy ngfi g"vj cv'uwdo kuukqp'qh'hcnug'kphqto cvkqp"eqwf "lgqr ctf k| g'r tqi tco "gnki kdknkv{"cpf "eqwf "
dg"vj g"dcuku'hqt"f gpkcrl'qh'cf o kuukqp."vgto kpcvkqp"qh'cuukuvcpeg."qt"gxkevkqp0"

"

Uki pcvwtg"aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaUki pgf "qp"*F cvg+"aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa"
"

# GLOSSARY

## A.  ACRONYMS USED IN PUBLIC HOUSING"

| | |
|---|---|
| **ACC** | Cppwcneqpvtkdwvkqpu"eqpvtcev" |
| **ACOP** | Cfokuukqp"cpf "eqpvkpwgf "qeewrcpe{"rqnke{ |
| **ADA"** | Cogtkecpu"ykvj "Fkucdknkvkgu"Cev"qh"3;;2"" |
| **AIDS** | Ceswktgf "koowpg"fghkekgpe{"u{pftqog |
| **AMI** | Ctgc"ogfkcp"kpeqog |
| **AMP** | Cuugv"ocpcigogpv"rtqlgev |
| **BR** | Dgftqqo " |
| **CDBG"** | Eqoowpkv{"Fgxgnqrogpv"Dnqem"Itcpv"*Rtqitco+" |
| **CFP** | Ecrkcn"hwpf "rtqitco |
| **CFR"** | Eqfg"qh"Hgfgtcn"Tgiwncvkqpu"*rwdnkujgf "hgfgtcn"twngu"vjcv"fghkpg"cpf "ko rngogpv"ncy u–eqoo qpn{"tghgttgf "vq"cu"öyj g"tgiwncvkqpuö+" |
| **COCC** | Egpvtcn"qhhkeg"equv"egpvgt |
| **CPI"** | Eqpuwo gt"rtkeg"kpfgz"*rwdnkujgf "o qpyj n{"d{ "vj g"Fgrctvo gpv"qh"Ncdqt"cu"cp"kphncvkqp"kpfkecvqt+" |
| **EID** | Gctpgf "kpeqog"fkucnnqy cpeg" |
| **EIV** | Gpvgtrtkug"Kpeqog"Xgtkhkecvkqp" |
| **FDIC"** | Hgfgtcn"Fgrqukv"Kpuwtcpeg"Eqtrqtcvkqp" |
| **FHA"** | Hgfgtcn"Jqwukpi "Cfokpkuvcvkqp"*JWF "Qhhkeg"qh"Jqwukpi +" |
| **FHEO** | Hckt"Jqwukpi "cpf "Gswcn"Qrrqtwpkv{"*JWF "Qhhkeg+ |
| **FICA"** | Hgfgtcn"Kpuwtcpeg"Eqpvtkdwvkqpu"Cev"*guvcdnkuj gf "Uqekcn"Ugewtkv{"vczgu+" |
| **FMR** | Hckt"octmgv"tgpv" |
| **FR"** | Hgfgtcn"Tgikuvgt " |
| **FSS"** | Hco kn{"Ugnh/Uwhhkekgpe{"*Rtqitco +" |
| **FY"** | Hkuecn"{gct" |
| **FYE"** | Hkuecn"{gct"gpf " |
| **GAO"** | I qxgtpo gpv"Ceeqwpvcdknkv{"Qhhkeg" |

| | |
|---|---|
| **HA** | J qwukpi "cwvj qtkv{"qt"j qwukpi "ci gpe{ |
| **HCV"** | J qwukpi "ej qkeg"xqwej gt" |
| **HERA** | J qwukpi "cpf "Geqpqo ke"Tgeqxgt{"Cev"qh"422: |
| **HOPE VI** | Tgxkvcnk| cvkqp"qh"Ugxgtgn{"F kuvtguugf "Rwdnke"J qwukpi "Rtqi tco |
| **HUD** | F grctvo gpv"qh"J qwukpi "cpf "Wtdcp"F gxgnqr o gpv" |
| **HUDCLIPS"** | J WF "Enkgpv"Kphqto cvkqp"cpf "Rqnke{"U{uvgo " |
| **IMS** | Kpxgpvqt{"O cpci go gpv"U{uvgo |
| **IPA"** | Kpf gr gpf gpv"r wdnke"ceeqwvcpv" |
| **IRA** | Kpf kxkf wcn'tgvktgo gpv"ceeqwpv" |
| **IRS"** | Kpvgtpcn'Tgxgpwg"Ugtxkeg" |
| **IVT"   "** | Kpeqo g"Xcnkf cvkqp"Vqqn' |
| **JTPA"** | Lqd"Vtckpkpi "Rctvpgtuj kr "Cev' |
| **LBP"** | Ngcf /dcugf "r ckpv" |
| **LEP** | Nko kvgf "Gpi nkuj "r tqhkekgpe{" |
| **LIHTC** | Nqy /kpeqo g"j qwukpi "vcz "etgf kv |
| **MTW** | O qxkpi "vq "Y qtm' |
| **NOFA"** | P qvkeg"qh"hwpf kpi "cxckncdknkv{" |
| **OGC** | J WF )u"Qhhkeg"qh"I gpgtcn'Eqwpugn |
| **OIG"** | J WF øu"Qhhkeg"qh"Kpur gevqt"I gpgtcn' |
| **OMB""** | Qhhkeg"qh"O cpci go gpv"cpf "Dwf i gv' |
| **PASS** | Rncp"vq "Cej kgxg"Ugnh/Uwr r qtv |
| **PHA"** | Rwdnke"j qwukpi "ci gpe{" |
| **PHAS** | Rwdnke"J qwukpi "Cuuguuo gpv"U{uvgo |
| **PIC** | RKI "Kphqto cvkqp"Egpvgt" |
| **PIH** | *J WF "Qhhkeg"qh+"Rwdnke"cpf "Kpf kcp"J qwukpi " |
| **QC"** | S wcnkv{"eqpvtqn' |
| **QHWRA"** | S wcnkv{"J qwukpi "cpf "Y qtm'Tgur qpukdknkv{"Cev"qh"3; ; : "*cnuq"mpqy p"cu"vj g"Rwdnke" J qwukpi "Tghqto "Cev+" |

| RAD | Tgpvcn'Cuukuvcpeg'Fgo qpuvtcvkqp'Rtqi tco |
|---|---|
| **REAC** | *J WF +'Tgcn'Guvcvg'Cuuguuo gpv'Egpvgt |
| **RFP"** | Tgswguv'hqt'r tqr qucnu |
| **RIGI"** | Tgi kqpcn'kpur gevqt'i gpgtcn'hqt'kpxguvki cvkqp'*j cpf ngu'htcwf 'cpf 'r tqi tco 'cdwug' o cwgtu'hqt'J WF 'cv'vj g'tgi kqpcn'qhhkeg'ngxgn+' |
| **ROSS** | Tgukfgpv'Qrr qtwpky 'cpf 'Uwr qtvkxg'Ugtxkegu |
| **SSA"** | Uqekcn'Ugewtky{'Cf o kpkuvtcvkqp |
| **SSI"** | Uwr r ngo gpvcn'ugewtky{'kpeqo g' |
| **SWICA** | Uvcvg'y ci g'kphqto cvkqp'eqmgevkqp'ci gpe{ |
| **TANF"** | Vgo r qtct{'cuukuvcpeg'hqt'pggf {'hco knkgu' |
| **TR"** | Vgpcpv'tgpv' |
| **TTP"** | Vqvcn'vgpcpv'r c{o gpv' |
| **UA"** | Wvknky{'cmqy cpeg' |
| **UFAS** | Wpkhqto 'Hgf gtcn'Ceeguukdknky{'Uvcpf ctf u |
| **UIV** | Wr htqpv'kpeqo g'xgtkhkecvkqp' |
| **UPCS** | Wpkhqto 'Rj {ukecn'Eqpf kvkqp'Uvcpf ctf u |
| **URP"** | Wvknky{'tgko dwtugo gpv'r c{o gpv' |
| **VAWA** | Xkqngpeg'Ci ckpuv'Y qo gp'Cev' |
| **VCA** | Xqnwpvct{'Eqo r nkcpeg'Ci tggo gpv' |

## B. GLOSSARY OF PUBLIC HOUSING TERMS

***Accessible.*** "Vj g"hceknkv{"qt"r qtvkqp"qh"vj g"hceknkv{"ecp"dg"cr r tqcej gf ."gpvgtgf ."cpf "wugf "d{"r gtuqpu"
y kj "f kucdknkvkgu0"

***Adjusted income.*** "Cppwcn"kpeqo g."nguu"cmqy cdng"J WF "f gf wevkqpu"cpf "cmqy cpegu0"

***Affiliated individual.*** "Y kj "tgur gev'q"cp"kpf kxkf wcn"c"ur qwug."r ctgpv."dtqvj gt."ukuvgt."qt"ej knf "qh"
vj cv"kpf kxkf wcn"qt"c"r gtuqp"q"y j qo "vj cv"kpf kxkf wcn'uvcpfu"kp"nqeq"r ctgpvku"*kp"vj g"r qukkqp"qt"
r nceg"qh"c"r ctgpv+."qt"cp{"kpf kxkf wcn"vgpcpv."qt"ncy hwl'qeewr cpv'nkxkpi "kp"vj g"j qwgj qnf "qh"vj g"
xkevko "qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugz wcn"cuucwnv."qt"uvcnmkpi 0"

***Alternative non-public housing rent.*** C"o pvj n{"tgpv'gs wcn'q"vj g"i tgcvgt"qh<"

/ÁVj g"cr r nkecdng"hckt"o ctmgv'tgpv."cu"f ghkpgf "kp"46"EHT "r ctv'::: ."uwdr ctv'C."hqt"vj g"wpkv=''qt""

/ÁVj g"co qwpv'qh"vj g"o pvj n{ "uwdukf {"r tqxkf gf "hqt"vj g"wpkv"y j kej "y knl'dg"f gvgto kpgf "d{"
cf f kpi "vj g"r gt"wpkv'cuukvcpeg"r tqxkf gf "vq"c"r wdlke"j qwukpi "r tqr gtv{"cu"ecnewncvgf "vj tqwi j "
vj g"cr r nkecdng"hqto wncu"hqt"vj g"Rwdlke"J qwukpi "Ecr kvcn'Hwpf "cpf "Rwdlke"J qwukpi "Qr gtcvkpi "
Hwpf 0"

***Annual contributions contract (ACC).*** Vj g"y tkwgp"eqpvtcev'dgw ggp"J WF "cpf "c"RJ C"wpf gt"
y j kej "J WF "ci tggu"q"r tqxkf g"hwpf kpi "hqt"c"r tqi tco "wpf gt"vj g"3; 59"Cev."cpf "vj g"RJ C"
ci tggu"q"eqo r n{"y kj "J WF "tgs wktgo gpvu"hqt"vj g"r tqi tco 0"

***Annual income.*** "Vj g"cpvkekr cvgf "qvcn'kpeqo g"qh"cp"gnki kdng"hco kn{ "htqo "cnl'uqwtegu"hqt"vj g""
34/o pvj "r gtkqf "hqmqy kpi "vj g"f cvg"qh"f gvgto kpcvkqp"qh'kpeqo g."eqo r wgf "kp"ceeqtf cpeg"
y kj "vj g"tgi wncvkqpu0"

***Applicant (applicant family).*** C"hco kn{"vj cv'j cu"cr r nkgf "hqt"cf o kuukqp"q"c"r tqi tco "dw''ku"pqv'{gv'
c"r ctvkekr cpv'kp"vj g"r tqi tco 0"

***As-paid states.*** "Uvcvgu"y j gtg"vj g"y gnhctg"ci gpe{"cf lwuvu"vj g"uj gnvgt"cpf "wknkv{"eqo r qpgpv'qh"vj g"
y gnhctg"i tcpv'kp"ceeqtf cpeg"y kj "cevwcn'j qwukpi "equvu0"

***Assets.*** "*Ugg"*net family assets.+"

***Auxiliary aids.*** "Ugtxkegu"qt"f gxkegu"vj cv'gpcdng"r gtuqpu"y kj "ko r cktgf "ugpuqt{."o cpwcn"qt"
ur gcmkpi "umknu"q"j cxg"cp"gs wcn'qr r qtwpkv{"q"r ctvkekr cvg"kp."cpf "gplq{"vj g"dgpghku"qh "
r tqi tco u"qt"cevkxkvkgu"tgegkxkpi "hgf gtcn'hkpcpekcn'cuukvcpeg0"

***Bifurcate.*** Y kj "tgur gev'q"c"r wdlke"j qwukpi "qt'Ugevkqp": "ngcug."q"f kxkf g"c"ngcug"cu"c"o cwgt"qh"
ncy "uwej "vj cv'egtvckp"vgpcpvu'ecp"dg"gxkevgf "qt'tgo qxgf "y j kng"vj g"tgo ckpkpi "hco kn{"o go dgtuø"
ngcug"cpf "qeewr cpe{"tki j u"ctg"cmqy gf "q"tgo ckp"kpvcev0"

***Ceiling rent.*** Vj g"j ki j guv'tgpv'co qwpv'vj g"RJ C"y knl'tgs wktg"c"hco kn{"q"r c{."hqt"c"r ctvkewnct'wpkv'
uk| g."y j gp"vj g"hco kn{"ku"r c{kpi "cp"kpeqo g/dcugf "tgpv0"

***Child.*** A"o go dgt"qh"vj g"hco kn{"qvj gt"vj cp"vj g"hco kn{"j gcf "qt"ur qwug"y j q"ku"wpf gt'3: "{gctu"
qh"ci g0"

***Child care expenses.*** "Co qwvu"cpvkekr cvgf "vq"dg"r ckf "d{ "vj g"hco kn{ "hqt"vj g"ectg"qh"ejknftgp"wpf gt"
35 "{ gctu"qh"ci g"f wtkpi "vj g"r gtkqf "hqt"y j kej "cppwcn"kpeqo g"ku"eqo r wvgf ."dwv"qpn{ "y j gtg"uwej "
ectg"ku"pgeguuct{ "vq"gpcdng"c"hco kn{ "o go dgt"vq"cevkxgn{ "uggm"go r nq{o gpv."dg"i ckphwn{ "
go r nq{ gf ."qt"vq"hwtvj gt"vj gkt"gf wecvkqp"cpf "qpn{ "vq"vj g"gzvgpv"uwej "co qwpvu"ctg"pqv"
tgko dwtugf 0"Vj g"co qwpv"f gf wevgf "uj cmtgh ngev"tgcuqpcdng"ej ci gu"hqt"ej knf "ectg0"Kp"vj g"ecug"
qh"ej knf "ectg"pgeguuct{ "vq"r gto kv"go r nq{o gpv."vj g"co qwpv"f gf wevgf "uj cmtpqv"gzeggf "vj g"
co qwpv"qh"go r nq{o gpv"kpeqo g"vj cv"ku"kpenwf gf "kp"cppwcn"kpeqo g0"

***Citizen.*** A"ekvk| gp"qt"pcvkqpcn"qh"vj g"Wpkvgf "Uvcvgu0"

***Cohead.*** "Cp"kpf kxkf wcn"kp"vj g"j qwugj qnf "y j q"ku"gs wcn{ "tgur qpukdng"hqt"vj g"ngcug"y kj "vj g"j gcf "qh"
j qwugj qnf0"C"hco kn{ "o c{ "j cxg"c"eqj gcf "qt"ur qwug"dwv"pqv"dqvj 0"C"eqj gcf "pgxgt"s wcnkhkgu"cu"c"
f gr gpf gpv0"Vj g"eqj gcf "o wuv"j cxg"ngi cn"ecr cekv{ "vq"gpvgt"kpvq"c"ngcug0"

***Confirmatory review.*** "Cp"qp/ukvg"tgxkgy "r gthqto gf "d{ "J WF "vq"xgtkh{ "vj g"o cpci go gpv"
r gthqto cpeg"qh"c"RJ C0"

***Consent form.*** "Cp"eqpugpv"hqto "cr r tqxgf "d{ "J WF "vq"dg"uki pgf "d{ "cuukuvcpeg"cr r nkecpvu"cpf "
r ctvkekr cpvu"vq"qdvckp"kpeqo g"kphqto cvkqp"hqto "go r nq{ gtu"cpf "UY KECu¶"tgwtp"kphqto cvkqp"
hqto "vj g"Uqekcn"Ugewtkv{ "Cf o kpkuvtcvkqp"*kpenwf kpi "y ci gu."pgv"gctpkpi u"hqto "ugnh/
go r nq{o gpv."cpf "tgvktgo gpv"kpeqo g¶"cpf "tgwtp"kphqto cvkqp"hqt"wpgctpgf "kpeqo g"hqto "vj g"
KTU0"Eqpugpv"hqto u"gzr ktg"chvgt"c"egtvckp"vko g"cpf "o c{ "cwvj qtk| g"vj g"eqngevkqp"qh"qvj gt"
kphqto cvkqp"vq"f gvgto kpg"gnki kdknkv{ "qt"ngxgn"qh"dgpghkvu0"

***Covered families.*** "Uvcvwvqt{ "vgto "hqt"hco knkgu"y j q"ctg"tgs wktgf "vq"r ctvkekr cvg"kp"c"y gnhctg"ci gpe{ "
geqpqo ke"ugnh/uwhhkekgpe{ "r tqi tco "cpf "y j q"o c{ "dg"uwdlgev"vq"c"y gnhctg"dgpghkv"ucpevkqp"hqt"
pqpeqo r nkcpeg"y kj "vj ku"qdnki cvkqp0"Kpenwf gu"hco knkgu"y j q"tgegkxg"y gnhctg"cuukuvcpeg"qt"qvj gt"
r wdnke"cuukuvcpeg"wpf gt"c"r tqi tco "hqt"y j kej "hgf gtcn"uvcvg."qt"nqecn"ncy "tgs wktgu"vj cv"c"
o go dgt"qh"vj g"hco kn{ "o wuv"r ctvkekr cvg"kp"cp"geqpqo ke"ugnh/uwhhkekgpe{ "r tqi tco "cu"c"
eqpf kkqp"hqt"vj g"cuukuvcpeg0"

***Dating violence.*** "Xkqngpeg"eqo o kvgf "d{ "c"r gtuqp"y j q"ku"qt"j cu"dggp"kp"c"uqekcn"tgncvkqpuj kr "qh"c"
tqo cpvke"qt"kpvko cvg"pcwtg"y kj "vj g"xkevko =¶cpf "y j gtg"vj g"gzkuvgpeg"qh"uwej "c"tgncvkqpuj kr "
uj cmdg"f gvgto kpgf "dcugf "qp"c"eqpukf gtcvkqp"qh"vj g"hqmqy kpi "hcevqtu<"

/Á Vj g"ngpi vj "qh"vj g"tgncvkqpuj kr "

/Á Vj g"v{ r g"qh"tgncvkqpuj kr "

/Á Vj g"htgs wgpe{ "qh"kpvgtcevkqp"dgvy ggp"vj g"r gtuqpu"kpxqnxgf "kp"vj g"tgncvkqpuj kr "

***Dependent.*** "C"o go dgt"qh"vj g"hco kn{ "*gzegr v"hquvgt"ej knftgp"cpf "hquvgt"cf wnu+"qvj gt"vj cp"vj g"
hco kn{ "j gcf "qt"ur qwug."y j q"ku"wpf gt"3: "{ gctu"qh"ci g."qt"ku"c"r gtuqp"y kj "c"f kucdknkv{ ."qt"ku"c"
hwn/vko g"uwf gpv0"

***Dependent child.*** Kp"vj g"eqpvgzv"qh"vj g"uwf gpv"gnki kdknkv{ "tguvtkevkqpu, c"f gr gpf gpv"ej knf "qh"c"
uwf gpv"gptqmgf "kp"cp"kpuvkwvkqp"qh"j ki j gt"gf wecvkqp0"Vj g"f gr gpf gpv"ej knf "o wuv"cnuq"o ggv"vj g"
f ghkpkvkqp"qh'*dependent* cu"ur gekhkgf "cdqxg0"

***Disability assistance expenses.*** Tgcuqpcdng"gzrgpugu"yjcv'ctg"cpvkekrcvgf ."fwtkpi "yjg'rgtkqf "hqt "yjkej "cppwcn'kpeqog"ku'eqorwvgf ."hqt "cwgpfcpv'ectg"cpf "cwzknkct{"crrctcwu'hqt'c"fkucdngf "hcokn{"ogodgt."cpf "yjcv'ctg'pgeguuct{"vq"gpcdng"c"hcokn{"ogodgt"*kpenwfkpi "yjg'fkucdngf "ogodgt+'vq"dg"go rnq{gf ."rtqxkfgf "yjcv'yjg"gzrgpugu'ctg'pgkijgt"rckf "vq"c"ogodgt"qh"yjg"hcokn{"pqt"tgkodwtugf "d{"cp"qwukfg"uqwteg0"

***Disabled family.*** C"hcokn{"yjqug"jgcf ."eqjgcf ."urqwug."qt"uqng"ogodgt"ku'c"rgtuqp"ykvj "fkucdknkvkgu="yq"qt"oqtg"rgtuqpu'yjvj "fkucdknkvkgu'rkxkpi "vqigyjgt="qt"qpg"qt"oqtg"rgtuqpu"yjvj "fkucdknkvkgu'rkxkpi "y kvj "qpg"qt"oqtg"rkxg/kp"ckfgu0"

***Disabled person.*** Ugg"*person with disabilities.*

***Disallowance.*** Gzenwukqp"htqo "cppwcn'kpeqog0"

***Displaced family.*** C"hcokn{"kp'yjkej "gcej "ogodgt."qt'yjqug"uqng"ogodgt."ku'c"rgtuqp'fkurncegf "d{"iqxgtpogpvcn'cevkqp."qt'c"rgtuqp'yjqug'fygnkpi "jcu'dggp"gzvgpukxgn{'fcoci gf "qt"fguvtq{gf "cu'c'tguwnv'qh'c'fkucuvgt'fgenctgf "qt'yjgty kug'hqto cn{'tgeqi pk|gf "rwtuwcpv'vq"hgfgtcn'fkucuvgt'tgnkgh"ncyu0"

***Domestic violence.*** Hgnqp{"qt"okufgo gcpqt"etko gu'eqoo kvgf "d{"c"ewttgpv'qt"hqto gt"urqwug"qt"kpvko cvg"rctvpgt"qh"yjg"xkevko "wpfgt"yjg"hcokn{"qt"fqo guvke'xkqngpeg"ncy u"qh"yjg"lwtkufkevkqp"tgegkxkpi "i tcpv'hwpfkpi ."cpf "kp"yjg"ecug"qh"xkevko "ugtxkegu."kpenwfgu"yjg"wug"qt"cwgo rvgf "wug"qh"rj{ukecn'cdwug"qt"ugzwcn'cdwug."qt'c"rcwgtp"qh"cp{"qyjgt"eqgtekxg'dgj cxkqt"eqoo kwgf ."gpcdngf ."qt'uqnkekvgf "vq"i ckp"qt"o ckpvckp"rqy gt"cpf "eqpvtqn'qxgt'c"xkevko ."kpenwfkpi "xgtdcn'r u'ej qnqi kecn'geqpqo ke."qt'vgej pqnqi kecn'cdwug"yjcv"o c{"qt"o c{"pqv'eqpuvkwwg"etko kpcn'dgj cxkqt."d{"c"rgtuqp"y j q'ku<"

/ÁVjg"ewttgpv'qt"hqto gt"urqwug"qt"kpvko cvg"rctvpgt"qh"yjg"xkevko ."qt'rgtuqp"uko knctn{'ukwcvgf "vq"c"urqwug"qt"kpvko cvg"rctvpgt"qh"yjg"xkevko "

/ÁC"rgtuqp"y j q'ku'eqj cdkvkpi "qt"j cu'eqj cdkvgf "y kvj "yjg"xkevko "cu'c"urqwug"qt"kpvko cvg"rctvpgt"

/ÁC"rgtuqp"y kvj "y j qo "yjg"xkevko "uj ctgu'c"ej knf "kp'eqo o qp"

/ÁC"rgtuqp"y j q'eqo o ku'cevu'ci ckpuv'c"{qwj "qt'cfwn'xkevko "y j q'ku'rtqvgevgf "htqo "yjqug"cevu'wpfgt"yjg"fqo guvke'qt"hcokn{"xkqngpeg"ncy u'qh"yjg"lwtkufkevkqp0"

***Domicile.*** Vjg"ngi cn'tgukfgpeg"qh"yjg"j qugj qnf "j gcf "qt"urqwug"cu'fgvgto kpgf "kp"ceeqtfcpeg"y kvj "uvcvg"cpf "nqecn'ncy 0'

***Drug-related criminal activity.*** Vjg"knngi cn'o cpwhcevwtg."ucng."fkuvtkdwvkqp."qt"wug"qh"c"ftwi ."qt"yjg"rquuguukqp"qh"c"ftwi "y kvj "kpvgpv'vq"o cpwhcevwtg."ugn'fkuvtkdwug."qt"wug"yjg"ftwi 0"

***Economic abuse.*** Dgj cxkqt"vj cv"ku"eqgtekxg."fgegrvkxg."qt"wptgcuqpcdn{"eqpvtqnu"qt"tguvtckpu"c"
rgtuqpøu"cdknkv{"vq"ceswktg."wug."qt"o ckpvckp"geqpqo ke"tguqwtegu"vq"yj kej "vj g{"ctg"gpvkvng."
kpenwfkpi "wukpi "eqgtekqp."htcwf."cpf "o cpkrwncvkqp"vq<

/ÁTguvtkev"c"rgtuqpøu"ceeguu"vq"o qpg{."cuugvu."etgfkv."qt"ikpcpekcn"kphqto cvkqp"

/ÁWphcktn{"wug"c"rgtuqpøu"rgtuqpcn"geqpqo ke"tguqwtegu."kpenwfkpi "o qpg{."cuugvu."cpf "etgfkv."
hqt"qpgøu"qy p"cf xcpvci g"

/ÁGzgtv"wpf wg"kphnwgpeg"qxgt"c"rgtuqpøu"hkpcpekcn"cpf "geqpqo ke"dgj cxkqt"qt"f gekukqpu."
kpenwf kpi "hqtekpi "f ghcwnv"qp"lqkpv"qt"vj g"hkpcpekcn'qdnki cvkqpu."gzrnqkvkpi "r qy gtu"qh"
cwqtpg{."i wctf kcpuj kr."qt"eqpugtxcvquj kr."qt"y jo "qpg"j cu"c"hkf wekct{"f wv{"

***Economic self-sufficiency program.*** Cp{"rtqi tcm "f guki pgf "vq"gpeqwtci g."cuukuv."vtckp."qt"
hcekrkvcvg"vj g"geqpqo ke"kpf gr gpf gpeg"qh"cuukuvgf "hco knkgu."qt"vq"r tqxkf g"y qtm"hqt"uwej "
hco knkgu0Ecp"kpenwf g"lqd "vtckpkpi ."go r nq{o gpv"eqwpugnkpi ."y qtm"r ncego gpv."dcuke"umknnu"
vtckpkpi ."gf wecvkqp."Gpi nkuj "r tqhkekgpe{."Y qtmhctg."hkpcpekcn'qt"j qwugj qnf "o cpci go gpv"
cr r tgpvkeguj kr."qt"cp{"qvj gt"r tqi tcm "pgeguuct{"vq"tgcf {"c"r ctvkekr cpv"vq"y qtm*uwej "cu"
vtgcvo gpv"hqt"f twi "cdwug"qt"o gpvcn'j gcnj "vtgcvo gpv+0kpenwf gu"cp{"y qtm"cevkxkvkgu"cu"f ghkpgf "
kp"vj g"Uqekcn'Ugewtkv{"Cev*"64"WUUE0829*f +0Cnuq"ugg"46"EHT"70825*e+0

***Effective date.*** Vj g"õghhgevkxg"f cvgö"qh"cp"gzco kpcvkqp"qt"tggzco kpcvkqp"tghgtu"vq<*k+"kp"vj g"ecug"
qh"cp"gzco kpcvkqp"hqt"cf o kuukqp."vj g"f cvg"qh"kpkvkcn'ceewr cpe{"cpf "*kk+"kp"vj g"ecug"qh"
tggzco kpcvkqp"qh"cp"gzkuvkpi "vgpcpv."vj g"f cvg"vj g"tgf gvgto kpgf "tgpv'dgeqo gu"ghhgevkxg0

***Elderly family.*** C "hco kn{"y j qug"j gcf ."eqj gcf ."ur qwug."qt"uqng"o go dgt"ku"c"r gtuqp"y j q"ku"cv"ngcuv"
84"{gctu"qh"ci g="y q"qt"o qtg"r gtuqpu"y j q"ctg"cv"ngcuv"84"{gctu"qh"ci g"nkxkpi "vqi gyj gt="qt"qpg"
qt"o qtg"r gtuqpu"y j q"ctg"cv"ngcuv"84"{gctu"qh"ci g"nkxkpi "y kj "qpg"qt"o qtg"nkxg/kp"ckf gu0

***Elderly person.*** Cp"kpf kxkf wcn'y j q"ku"cv"ngcuv"84"{gctu"qh"ci g0

***Eligible family*** "*Hco kn{+0C "hco kn{"vj cv"ku"kpeqo g"gnki kdng"cpf "o ggvu"vj g"qvj gt"tgswktgo gpvu"qh"
vj g"3;59"Cev'cpf "Rctv"7"qh"46"EHT0

***Employer identification number (EIN).*** Vj g"pkpg/f ki kv"czr c{gt"kf gpvkh{kpi "pwo dgt"vj cv"ku"
cuuki pgf "vq"cp"kpf kxkf wcn'twtu."guvcvg."r ctvpgtuj kr."cuuqekcvkqp."eqo r cp{."qt"eqtr qtcvkqp0

***Evidence of citizenship or eligible status.*** Vj g"f qewo gpvu"y j kej "o wuv'dg"uwdo kvgf "cu"gxkf gpeg"
qh'ekvk| gpuj kr "qt"gnki kdng"ko o ki tcvkqp"uvcwu0*Ugg"46"EHT"7072: *d+0+"

***Extremely low-income family.*** C "hco kn{"y j qug"cppwcn'kpeqo g"f qgu"pqv'gzeggf "vj g"hgf gtcn'
r qxgtv{"ngxgn'qt"52"r gtegpv'qh"vj g"o gf kcp"kpeqo g"hqt"vj g"ctgc"cu"f gvgto kpgf "d{"J WF ."
y j kej gxgt"pwo dgt"ku"j ki j gt."y kj "cf lwuvo gpvu"hqt"uo cnngt"cpf "nci gt"hco knkgu0J WF "o c{"
guvcdnkuj "kpeqo g"ekeknkpi u"j ki j gt"qt"nqy gt"vj cp"52"r gtegpv'qh'o gf kcp"kpeqo g"kh'J WF "hkpf u"
uwej "xctkcvkqpu"ctg"pgeguuct{"f wg"vq"wpwuwcn{"j ki j "qt"nqy "hco kn{"kpeqo gu0*Ugg"
46"EHT"708250+

***Facility.*** Cnn'qt"cp{"r qtvkqp"qh'dwknf kpi u."uvtwewtgu."gswkro gpv."tqcf u."y cnmu."r ctmkpi "nqvu."tqqmkpi "
uvqem"qt"qvj gt"tgcn'qt"r gtuqpcn'r tqr gtv{"qt"kpvgtguv'kp"vj g"r tqr gtv{0

**Fair Housing Act.** Vkvng'XKKK'qh'vj g'Ekxkn'Tki j vu'Cev'qh'3; 8: .'cu'co gpf gf 'd{'vj g'Hckt'Jqwukpi
Co gpf o gpvu'Cev'qh'3; : : 0'

**Fair market rent (FMR).** Vj g'tgpv.'kpenwfkpi 'vj g'equv'qh'wkrkvkgu'*gzegrv'vgrgrj qpg+.'cu
guvcdrkuj gf 'd{'JWF 'hqt'wpkou'qh'xct{kpi 'uk| gu'*d{'pwo dgt'qh'dgftqqo u+.'vj cv'o wuv'dg'r ckf 'kp'
vj g'j qwukpi 'o ctmgv'ctgc'vq'tgpv'r tkxcvgn{'qy pgf .'gzkukpi .'fgegpv.'uchg.'cpf 'ucpkvct{'tgpvcn'
j qwukpi 'qh'o qfguv'*pqp/nwzwt{+'pcvwtg'y kj 'uwkcdng'co gpkkgu0'Ugg'r gtkqfke'r wdnkecvkqpu'kp'
vj g'*Federal Register*'kp'ceeqtf cpeg'y kj '46'EHT 'Rctv': : : 0'

**Family.** Kpenwfgu'dwv'ku'pqv'nko kvgf 'vq'vj g'hqnqy kpi .'tgi ctfnguu'qh'cevwcn'qt'r gtegkxgf 'ugzwcn'
qtkgpvcvkqp.'i gpfgt'kf gpvkv{.'qt'o ctkcn'uvcwu.'cpf 'ecp'dg'hwtvj gt'f ghkpgf 'kp'RJC'r qnke{0'

/ÁC 'hco kn{'y kj 'qt'y kj qwv'ej knf tgp'*vj g'gno r qtct{'cdugpec'qh'c'ej knf 'htqo 'vj g'j qo g'f wg'vq'
r ncego gpv'kp'hquvgt'ectg'ku'pqv'eqpukf gtgf 'kp'f gvgto kpkpi 'hco kn{'eqo r qukkqp'cpf '
hco kn{'uk| g+'

/ÁCp'gnf gtn{'hco kn{'qt'c'pgct/gnf gtn{'hco kn{'

/ÁC 'f kur ncegf 'hco kn{'

/ÁVj g'tgo ckpkpi 'o go dgt'qh'c'vgpcpv'hco kn{'

/ÁC 'ukpi ng'r gtuqp'y j q'ku'pqv'cp'gnf gtn{'qt'f kur ncegf 'r gtuqp.'qt'c'r gtuqp'y kj 'f kucdknkvkgu.'qt'
vj g'tgo ckpkpi 'o go dgt'qh'c'vgpcpv'hco kn{0'

**Family self-sufficiency program** *(HUU'r tqi tco +0'Vj g'r tqi tco 'guvcdrkuj gf 'd{'c'RJC'y kj kp'kvu'
lwtkuf kevkqp'vq'r tqo qvg'ugrh/uwhhkekgpe{'co qpi 'r ctkekr cvkpi 'hco knkgu.'kpenwfkpi 'vj g'
eqqtf kpcvkqp'qh'uwr r qtvkxg'ugtxkegu'vq'vj gug'hco knkgu'*46'EHT '; : 60825+0'

**Federal agency.** C 'f gr ctwo gpv'qh'vj g'gzgewkxg'dtcpej 'qh'vj g'hgf gtcn'i qxgtpo gpv0'

**Flat rent.** Tgpv'vj cv'ku'dcugf 'qp'vj g'o ctmgv'tgpv'ej cti gf 'hqt'eqo r ctcdng'wpkou'kp'vj g'r tkxcvg'
wpcuukuvgf 'tgpvcn'o ctmgv.'ugv'cv'pq'nguu'vj cp': 2'r gtegpv'qh'vj g'ewttgpv'hckt'o ctmgv'tgpv'*HO T+.'
: 2'r gtegpv'qh'vj g'uo cn'ctgc'hckt'o ctmgv'tgpv'*UCHO T+.'qt': 2'r gtegpv'qh'vj g'wpcf lwuvgf 'tgpv.'
y kj 'wkrkv{'cnqy cpeg'cr r nkgf 'cu'cr r nkecdng0'Vj g'wpcf lwuvgf 'tgpv'ku'vj g'HO T'uvko cvgf '
f ktgevn{'htqo 'uqwteg'f cvc'vj cv'JWF 'wugu'vq'ecnewncvg'HO Tu'kp'pqpo gvtqr qrkcp'ctgcu0'

**Foster child care payment.** C 'r c{o gpv'vq'grki kdng'j qwugj qnf u'd{'uvcvg.'nqecn'qt'r tkxcvg'ci gpekgu'
cr r qkpvgf 'd{'vj g'uvcvg'vq'cf o kpkuvgt'r c{o gpvu'hqt'vj g'ectg'qh'hquvgt'ej knf tgp0'

**Full-time student.** C 'r gtuqp'y j q'ku'cwgpf kpi 'uej qqn'qt'xqecvkqpcn'vtckpkpi 'qp'c'hwnn/vko g'dcuku'
*ectt{kpi 'c'uwdlgev'nqcf 'vj cv'ku'eqpukf gtgf 'hwnn/vko g'hqt'f c{'uwf gpvu'wpf gt'vj g'uvcpf ctf u'cpf '
r tcevkegu'qh'vj g'gf wecvkqpcn'kpuvkwwkqp'cwgpf gf +0'*Ugg'46'EHT '70825+'

**Gender identity.** Cewcn'qt'r gtegkxgf 'i gpf gt/tgncvgf 'ej ctcevgtkukeu0'

**Handicap.** Cp{'eqpf kkqp'qt'ej ctcevgtkuke'vj cv'tgpf gtu'c'r gtuqp'cp'kpf kxkf wcn'y kj 'j cpf kecr u0'
*Ugg'*person with disabilities0+*'

**Head of household.** Vj g'cf wn'o go dgt'qh'vj g'hco kn{'y j q'ku'vj g'j gcf 'qh'vj g'j qwugj qnf 'hqt'
r wtr qugu'qh'f gvgto kpkpi 'kpeqo g'grki kdkrkv{'cpf 'tgpv0'

**Household.** C 'j qwugj qnf 'kpenwfgu'cf f kkqpcn'r gqr ng'qvj gt'vj cp'vj g'hco kn{'y j q.'y kj 'vj g'RJC øu'
r gto kuukqp.'nkxg'kp'cp'cuukuvgf 'wpkv.'uwej 'cu'nkxg/kp'ckf gu.'hquvgt'ej knf tgp.'cpf 'hquvgt'cf wnu0'

**Housing agency (HA).** Ugg'*public housing agency.*

***HUD.*** "Vj g"WUU0"F gr ctvo gpv"qh"J qwukpi "cpf "Wtdcp"F gxgrqr o gpv0'

***Human trafficking.*** C"etko g"kpxqnxkpi "vj g"gzr nqkcvkqp"qh"c"r gtuqp"hqt"ncdqt."ugtxkegu."qt" eqo o gtekcn'ugz0'Vj g"Vtchhkemkpi "Xkevko u"Rtqvgevkqp"Cev"qh"4222"cpf "ku"uwdugs wgpv" tgcwvj qtk| cvkqpu"tgeqi pk| g"cpf "f ghkpg"vy q"r tko ct{ "hqto u"qh"j wo cp"vtchhkemkpi <

/ÁUgz "vtchhkemkpi "ku"vj g"tgetwkvo gpv."j ctdqtkpi ."vtcpur qtvcvkqp."r tqxkukqp."qdvckpkpi ." r cvtqnk| kpi ."qt"uqrkekvkpi "qh"c"r gtuqp"hqt"vj g"r wtr qug"qh"c"eqo o gtekcn'ugz "cev"kp"y j kej "c" eqo o gtekcn'ugz "cev"ku"kpf wegf "d{ "hqteg."htcwf ."qt"eqgtekqp."qt"kp"y j kej "vj g"r gtuqp"kpf wegf " vq"r gthqto "uwej "cev"j cu"pqv"cwvckpgf "3: "{ gctu"qh"ci g0'Ugg "44"WUE0È'9324*33+*C+0'

/ÁHqtegf "ncdqt"ku"vj g"tgetwkvo gpv."j ctdqtkpi ."vtcpur qtvcvkqp."r tqxkukqp."qt"qdvckpkpi "qh"c" r gtuqp"hqt"ncdqt"qt"ugtxkegu."vj tqwi j "vj g"wug"qh"hqteg."htcwf ."qt"eqgtekqp"hqt"vj g"r wtr qug"qh" uwdlgevkqp"vq"kpxqnwpvct{ "ugtxkvwf g."r gqpci g."f gdv"dqpf ci g."qt"uncxgt{0'Ugg "44"WUE0È' 9324*33+*D+0'

***Imputed asset.*** "Cp"cuugv"f kur qugf "qh"hqt"rguu"vj cp"hckt"o ctmgv'xcnwg"f wtkpi "vj g"vy q"{ gctu" r tegef kpi "gzco kpcvkqp"qt"tggzco kpcvkqp0'

***Imputed asset income.*** "Vj g"RJ C/guvcdrkuj gf "r cuudqqm'tcvg"o wnkr rkgf "d{ "vj g"vqvcn'ecuj "xcnwg"qh" cuugvu0'Vj g"ecrewncvkqp"ku"wugf "y j gp"pgv'cno kn{ "cuugvu"gzeggf "&7.2220'

***Imputed welfare income.*** "Cp"co qwpv"qh"cppwcn'kpeqo g"vj cv'ku"pqv'cewcn{ "tgegkxgf "d{ "c"hco kn{ " cu"c"tguwn{ "qh"c"ur gekhkgf "y grhctg"dgpghkv'tgf wevkqp."dw{'ku"kpenwf gf "kp"vj g"hco kn{øu"cppwcn' kpeqo g"cpf "vj gtghqtg"tghrgevgf "kp"vj g"hco kn{øu"tgpvcn'eqpvtkdwvkqp0'

***Income.*** "Kpeqo g"htqo "cn{'uqwtegu"qh"gcej "o go dgt"qh"vj g"j qwugj qnf ."cu"f gvgto kpgf "kp"ceeqtf cpeg" y kj "etkvgtkc"guvcdrkuj gf "d{ "J WF 0'

***Income-based rent.*** C"vgpcpv'tgpv'vj cv'ku"dcugf "qp"vj g"hco kn{øu"kpeqo g"cpf "vj g'RJ Cøu"tgpv' r qrkekgu"hqt"f gvgto kpcvkqp"qh"uwej "tgpvu0'

***Income information*** "o gcpu"kphqto cvkqp"tgncvkpi "vq"cp"kpf kxkf wcnøu"kpeqo g."kpenwf kpi <'

/ÁCn'go r nq{o gpv'kpeqo g"kphqto cvkqp"npqy p"vq"ewttgpv'qt"r tgxkqwu"go r nq{gtu"qt"qvj gt" kpeqo g"uqwtegu"

/ÁCn'kphqto cvkqp"cdqw{'y ci gu."cu"f ghkpgf "kp"vj g"uvcvgøu"wpgo r nq{o gpv'eqo r gpucvkqp"ncy ." kpenwf kpi "cp{ "uqekcn'ugewtk{ "pwo dgt=''pco g"qh"vj g"go r nq{gg=''s wctvgtn{ "y ci gu"qh"vj g" go r nq{gg="cpf "vj g'pco g."hwnn'cf f tguu.''vgngr j qpg'pwo dgt."cpf ."y j gp'npqy p.''go r nq{gt" kf gpvkhkecvkqp'pwo dgt"qh"cp"go r nq{gt'tgr qtvkpi "y ci gu"wpf gt"c"uvcvg"wpgo r nq{o gpv' eqo r gpucvkqp."ncy "''

/ÁY j gvj gt"cp"kpf kxkf wcn'ku"tgegkxkpi ."j cu"tgegkxgf ."qt"j cu"cr r rkgf "hqt"wpgo r nq{o gpv' eqo r gpucvkqp."cpf "vj g"co qwpv'cpf "vj g"r gtkqf "tgegkxgf "

/ÁWpgctpgf "KTU"kpeqo g"cpf "ugnh/go r nq{o gpv'y ci gu"cpf "tgvktgo gpv'kpeqo g"

/ÁY ci g."uqekcn'ugewtk{."cpf "uwr r rgo gpvcn'ugewtk{ "kpeqo g"f cvc"qdvckpgf "htqo "vj g"Uqekcn' Ugewtk{ "Cf o kpkuvtcvkqp0'

***Income Validation Tool (IVT)*** Ceeguukdng"yj tqwi j "J WF )u'GKX"u{uvgo ."r tqxkfgu"xcrkfcvkqp"qh"
vgpcpv'tgr qtvgf "y ci gu."wpgem r q{o gpv'eqo r gpucvkqp."cpf "Ugekcr'Ugewtkv{'dgpghku'd{"
eqo r ctkpi "yj g'kpeqo g'tgr qtvgf "kp"KO U/RKE'xkc'hqto "J WF /7227: "vq"kphqto cvkqp'tgegkxgf "
htqo "yj g'F gr ctvo gpv'qh'J gcnyj "cpf "J wo cp'Ugtxkegu)'*J J U+'P cvkqpcn'F ktgevqt{'qh'P gy "
J ktgu'*P F P J +."cpf "yj g'Ugekcr'Ugewtkv{'Cf o kpkuvtcvkqp"*UUC+'f cvc'uj ctkpi "ci tggo gpvu0

***Individual with handicaps.*** Ugg'*person with disabilities.*

***Jurisdiction.*** "Vj g'ctgc"kp"y j kej "yj g'RJ C'j cu'cwyj qtkv{'wpfgt"uvcvg'cpf " *qecn'ncy "vq'cf o kpkuvgt"yj g"
r tqi tco 0

***Lease.*** "C'y tkvgp"ci tggo gpv'dgwy ggp'"yj g'RJ C'cpf '"c'vgpcpv'hco kn{'hqt"yj g'ngcukpi "c"'r wdike"
j qwukpi "wpkv0'Vj g'ncug'guvcdnkuj gu'yj g'ngi cn'tgncvkqpuj kr "dgwy ggp'yj g'RJ C'cpf "yj g"
vgpcpv'hco kn{0

***Live-in aide.*** "C'r gtuqp"y j q"tgukfgu'y kj "qpg"qt"o qtg"gnf gtn{'r gtuqpu."qt'pgct/gnf gtn{'r gtuqpu."qt"
r gtuqpu'y kj "f kucdknkvkgu."cpf "y j q<"

/ÁKu'f gvgto kpgf "vq"dg"guugpvkcn'vq"yj g"ectg"cpf "y gm/dgkpi "qh'yj g'r gtuqpu="

/ÁKu'pqv'qdnki cvgf "hqt"yj g'uwr r qtv'qh'yj g'r gtuqpu="cpf ""

/ÁY qwf "pqv'dg"nkxkpi "kp"yj g'wpkv'gzegr v'vq"r tqxkfg"yj g'pgeguuct{'uwr r qtvkxg'ugtxkegu0

***Local preference.*** "C'r tghgtgpeg'wugf "d{"yj g'RJ C'vq"ugngev'co qpi "cr r nkecpv'hco knkgu0

***Low-income family.*** C'hco kn{'y j qug"kpeqo g'f qgu'pqv'gzeggf "": 2'r tegpv'qh'yj g'o gf kcp'kpeqo g"
hqt"yj g'ctgc"cu'f gvgto kpgf "d{"J WF 'y kj "cf lwuo gpu'hqt"uo cngt"qt'ncti gt'hco knkgu."gzegr v"
yj cv'J WF "o c{'guvcdnkuj "kpeqo g'nko ku'j ki j gt"qt'ncy gt"yj cp": 2'r tegpv'hqt"ctgcu'y kj ""
wpwuwcn{'j ki j "qt'ncy "kpeqo gu0

***Medical expenses.*** O gf kecn'gzr gpugu."kpenwf kpi "o gf kecn'kpuwtcpeg'r tgo kwo u."yj cv'ctg"
cpvkekr cvgf "f wtkpi "yj g'r gtkqf "hqt"y j kej "cppwcn'kpeqo g'ku'eqo r wgf ."cpf "yj cv'ctg'pqv'eqxgtgf "
d{"kpuwtcpeg'*c'f gf wevkqp"hqt"gnf gtn{'qt'f kucdngf "hco knkgu'qpn{+0'Vj ug'cnyq cpgu'ctg'i kxgp"
y j gp"ecnewncvkpi "cf lwuvgf "kpeqo g'hqt"o gf kecn'gzr gpugu'kp"gzeguu'qh'5'r tegpv'qh"
cppwcn'kpeqo g0

***Minimum rent.*** Cp"co qwpv'guvcdnkuj gf "d{"yj g'RJ C'qh'| gtq"vq"&720

***Minor.*** "C'o go dgt"qh'yj g'hco kn{'j qwug'qnf "qvj gt"yj cp'yj g'hco kn{'j gcf "qt'ur qwug."y j q"ku"wpfgr 3: "
{gctu'qh'ci g0

***Mixed family.*** A'hco kn{'y j qug"o go dgtu'kpenwf g'yj qug"y kj "ekk| gpuj kr "qt'gnki kdng"ko o ki tcvkqp"
uvcwu."cpf "yj qug"y kj qw'ekk| gpuj kr "qt'gnki kdng"ko o ki tcvkqp'uvcwu0

***Monthly adjusted income.*** Qpg'w grhj "qh'cf lwuvgf "kpeqo g0

***Monthly income.*** Qpg'w grhj "qh'cppwcn'kpeqo g0

***National.*** A'r gtuqp"y j q"qy gu'r tto cpgpv'cnngi kcpeg'vq"yj g'Wpkgf "Uvcvgu."hqt"gzco r ng."cu'c'tguwn'
qh'dktyj "kp"c'Wpkgf "Uvcvgu'vgttkqt{'qt'r quuguukqp0

***Near-elderly family.*** "C'hco kn{'y j qug'j gcf ."ur qwug."qt'uqng"o go dgt"ku'c'r gtuqp"y j q"ku'cv'ngcuv'72"
{gctu'qh'ci g'dw'dgmy "yj g'ci g'qh'84="qt'w q"qt'o qtg'r gtuqpu."y j q'ctg'cv'ngcuv'72'{gctu'qh'ci g"
dw'dgmy y "yj g'ci g'qh'84."nkxkpi "vqi gyj gt="qt'qpg"qt'o qtg'r gtuqpu'y j q'ctg'cv'ngcuv'72'{gctu'qh'
ci g'dw'dgmy y "yj g'ci g'qh'84'nkxkpi "y kj "qpg"qt'o qtg'nkxg/kp'ckfgu0

**Net family assets.** *3+'P gv'ecuj "xcnwg"chvgt'f gf wevkpi "tgcuqpcdng"equuu'j cv'y qwnf "dg"kpewttgf "kp" f kur qukpi "qh'tgcn'r tqr gtv{. "ucxkpi u."tvqemu."dqpf u. "cpf "qyj gt'hqto u'qh'ecr kvcn'kpxguvo gpv. " gzenwf kpi "kpvgtguvu'kp"Kpf kcp'vtwuv'rcpf "cpf "gzenwf kpi "gswkv{"ceeqwpu'kp"J WF " j qo gqy pgtuj kr "r tqi tco u0'Vj g'xcnwg'qh'pgeguuct{'kvgo u'qh'r gtuqpcn'r tqr gtv{"uwej "cu" hwtpkwtg"cpf "cwvq"oqdkngu'uj cnn'dg"gzenwf gf 0'

/ÁKp "ecugu'y j gtg"c"vtwuv'hwpf "j cu'dggp"guvcdnkuj gf "cpf "vj g"vtwuv'ku'pqv'tgxqecdng"d{. "qt'wpf gt" vj g"eqpvtqn'qh"cp{"o go dgt'qh"vj g"hco kn{"qt'j qwugj qnf. "vj g"xcnwg'qh"vj g"vtwuv'hwpf "y knn'pqv' dg"eqpukf gtgf "cp"cuugv'uq"nqpi "cu'vj g"hwpf "eqpvkpwgu'vq"dg"j gnf "kp"vtwuv0Cp{"kpeqo g" f kuvtkdwvgf "htqo "vj g"vtwuv'hwpf "uj cnn'dg"eqwpvgf "y j gp"f gvgto kpkpi "cppwcn'kpeqo g" wpf gt"È7082; 0'

/ÁKp "f gvgto kpkpi "pgv'hco kn{ "cuugvu. "RJ Cu'qt'qy pgtu. "cu'crr nkecdng. "uj cnn'kpenwf g"vj g"xcnwg'qh" cp{"dwukpguu'qt'hco kn{ "cuugvu'f kur qugf "qh'd{"cp"crr nkecpv'qt'vgpcpv'hqt'nguu'vj cp"hckt'o ctmgv' xcnwg"*kpenwf kpi "c"f kur qukvkqp'kp"vtwuv. "dwv'pqv'kp"c"hqtgenquwtg"qt'dcpmtwrve{"ucng+'f wtkpi " vj g"v y q"{gctu'r tgegf kpi "vj g"f cvg'qh'cr r nkecvkqp'hqt'vj g"r tqi tco "qt'tggzco kpcvkqp. "cu" cr r nkecdng. "kp"ceguu'qh'vj g"eqpukf gtcvkqp'tgegkxgf "vj gtghqtg0Kp"vj g"ecug'qh'c"f kur qukvkqp'cu" r ctv'qh'c"ugr ctcvkqp'qt'f kxqteg'ugwngo gpv. "vj g"f kur qukvkqp'y knn'pqv'dg"eqpukf gtgf "vq"dg"hqt" nguu'vj cp"hckt'o ctmgv'xcnwg'kh'vj g"cr r nkecpv'qt'vgpcpv'tgegkxgu'ko r qtvcpv'eqpukf gtcvkqp'pqv' o gcuwtcdng'kp"f qnnct'vgto u0'

**Noncitizen.** A'r gtuqp'y j q'ku'pgkvj gt'c"ekvk|gp'pqt'pcvkqpcn'qh'vj g"Wpkvgf "Uvcvgu0'

**Non-public housing over-income family.** C'hco kn{"y j qug'kpeqo g'gzeggf u'vj g"qxgt/kpeqo g'nko kv' hqt"46"eqpugewvkxg'o qpvj u'cpf "ku'r c{kpi "vj g"cnvgtpcvkxg'pqp/r wdnke'j qwukpi "tgpv0"

**Over-income family.** C'hco kn{"y j qug"kpeqo g'gzeggf u'vj g"qxgt/kpeqo g'nko kv0'

**Over-income limit.** Vj g"qxgt/kpeqo g'nko kv'ku'f gvgto kpgf "d{"o wnvkr n{kpi "vj g"cr r nkecdng" kpeqo g'nko kv'hqt"c"xgt{"nqy /kpeqo g'hco kn{. "cu'f ghkpgf "kp"46"EHT "7082;*d+. "d{"c"hcevqt'qh'4060'

**PHA Plan.** "Vj g"cppwcn'r ncp'cpf "vj g"7/{gct'r ncp'cu'cf qr vgf "d{"vj g"RJ C'cpf "cr r tqxgf "d{"J WF 0'

**Participant (participant family).** C'hco kn{"vj cv'j cu'dggp'cf o kwgf "vq"vj g"RJ C'r tqi tco "cpf "ku" ewttgpvn{"cuukuvgf "kp"vj g"r tqi tco 0'

**Person with disabilities.** *For the purposes of program eligibility*0C'r gtuqp'y j q'j cu'c"f kucdknkv{" cu'f ghkpgf "wpf gt'vj g"Uqekcn'Ugewtkv{"Cev'qt'F gxgnqr o gpvcn'F kucdknkvkgu'Ectg'Cev. "qt'c"r gtuqp" y j q'j cu'c"r j {ukecn'qt'o gpvcn'ko r ckto gpv'gzr gevgf "vq"dg"qh'nqpi "cpf "kpf ghkpkvg'f wtcvkqp'cpf " y j qug'cdknkv{"vq"nkxg'kpf gr gpf gpvn{"ku'uwduvcpvkcn{"ko r gf gf "d{"vj cv'ko r ckto gpv'dwv'eqwnf "dg" ko r tqxgf "d{"o qtg'uwkvcdng'j qwukpi "eqpf kvkqpu0Vj ku'kpenwf gu'r gtuqpu'y kj "CKF U'qt" eqpf kvkqpu'ctkukpi "htqo "CKF U'dwv'gzenwf gu'r gtuqpu'y j qug'f kucdknkv{"ku'dcugf "uqngn{"qp'f twi " qt'cneqj qn'f gr gpf gpeg0*For the purposes of reasonable accommodation.* "C'r gtuqp'y kj "c" r j {ukecn'qt'o gpvcn'ko r ckto gpv'vj cv'uwduvcpvkcn{"ko ku'qpg'qt'o qtg'o clqt'nkhg'cevkxkvkgu. "c" r gtuqp'tgi ctf gf "cu'j cxkpi "uwej "cp'ko r ckto gpv. "qt'c"r gtuqp'y kj "c"tgeqtf "qh'uwej " cp'ko r ckto gpv0'

**Premises.** "Vj g"dwknf kpi "qt'eqo r ngz'kp'y j kej "vj g"f y gnnkpi "wpkv'ku'nqecvgf. "kpenwf kpi "eqo o qp" ctgcu'cpf "i tqwpf u0'

***Previously unemployed.*** Y kj "tgi ctf "vq"vj g"gctpgf "kpeqo g"f kucmqy cpeg."c"r gtuqp"y j q"j cu" gctpgf ."kp"vj g"34"o qpvj u"r tgxkqwu"vq"go r nq{o gpv."pq"o qtg"vj cp"y qwnf "dg"tgegkxgf "hqt"32" j qwtu"qh"y qtm"r gt"y ggm"hqt"72"y ggmu"cv"vj g"guvcdrkuj gf "o kpko wo "y ci g0'

***Public assistance.*** "Y grhctg"qt"qvj gt"r c{o gpvu"vq"hco krkgu"qt"kpf kxkf wcnu."dcugf "qp"pggf ."y j kej " ctg"o cf g"wpf gt"r tqi tco u"hwpf gf ."ugr ctcvgn{"qt"lqkpvn{."d{"hgf gtcn"uvcvg."qt"nqecn" i qxgtpo gpvu0'

***Public housing agency (PHA).*** "Cp{"uvcvg."eqwpv{."o wpkekr cnkv{."qt"qvj gt"i qxgtpo gpvcn"gpvkv{"qt" r wdrke"dqf {."qt"ci gpe{"qt"kpuvtwo gpvcnkv{"qh"vj gug"gpvkvkgu."vj cv"ku"cwvj qtk| gf "vq"gpi ci g"qt" cuukuv"kp"vj g"f gxgnqr o gpv"qt"qr gtcvkqp"qh"nqy /kpeqo g"j qwukpi "wpf gt"vj g"3; 59"Cev0'

***Qualified family.*** C"hco kn{"tgukf kpi "kp"r wdrke"j qwukpi <

/ÁY j qug"cppwcn"kpeqo g"kpetgcugu"cu"c"Águwnv"qh"go r nq{o gpv"qh"c"hco kn{"o go dgt"y j qÁ cu" wpgo r nq{gf "hqt"qpg"qt"o qtg"{gctu"r tgxkqwuÁq"go r nq{o gpvÁ

/ÁY j qug"cppwcn"kpeqo g"kpetgcugu"cu"c"Águwnv"qh"kpetgcugf "gctpkpi u"d{"c"hco kn{"o go dgtÁ f wtkpi "r ctvkekr cvkqp"kp"cp{"geqpqo ke"ugnhÜuwhhkekgpe{Áqt"qvj gt"lqd "vtckpkpi "r tqi tco =Áqt"

/ÁY j qug"cppwcn"kpeqo gu."cu"c"Águwnv"qh"pgy "go r nq{o gpv"qt"kpetgcugf "gctpkpi uÁqh"c" hco kn{"o go dgt."f wtkpi "qt"y kj kp"ukz"o qpvj uÁhvgt"tgegkxkpi "cuukuvcpeg."dgpghkuÁqt"ugtxkeguÁ wpf gt"cp{"uvcvg"r tqi tco "hqt"go r qtct{Ácuukuvcpeg"hqt"pggf { "hco krkgu"hwpf gf "wpf gt"RctvÁC"qh" Vkvng"KX"qh"vj g"Uqekcn"Ugewtkv{ "Cev."cuÁ gvgto kpgf "d{"vj g"RJ C "kp"eqpuwnvcvkqp"y kj "vj gÁqecn" ci gpekgu"cf o kpkuvgtkpi "vgo r qtct{Ácuukuvcpeg"hqt"pggf { "hco krkgu"*6CP H+"cpf ÁY grhctg/vq/ Y qtm"*Y VY +"r tqi tco u0"Vj g"VCP HÁtqi tco "ku"pqv"ko kgf "vq"o qpvj n{"kpeqo gÁ o ckpvgpcpeg."dwv"cnuq"kpenwf gu"uwej "dgpghkuÁcpf "ugtxkegu"cu"qpg/vko g"r c{o gpvu."y ci gÁ uwdukf kgu"cpf "vtcpur qtvcvkqp"cuukuvcpegÊtqxkf gf "vj cv"vj g"vqvcn"co qwpv"qxgt"c"ukz/o qpvj Á r gtkqf "ku"cv"ngcuv"&7220'

***Reasonable accommodation.*** C ej cpi g."gzegr vkqp."qt"cf lwuvo gpv"vq"c"twng."r qrke{."r tcevkeg."qt" ugtxkeg"vq"cnqy "c"r gtuqp"y kj "f kucdkrkvkgu"vq"hwn{"ceeguu"vj g"RJ Cøu"r tqi tco u"qt"ugtxkegu0'

***Recertification.*** "Uqo gvko gu"ecnngf "*reexamination.*"Vj g"r tqeguu"qh"ugewtkpi "f qewo gpvcvkqp"qh" vqvcn"hco kn{"kpeqo g"wugf "vq"f gvgto kpg"vj g"tgpv"vj g"vgpcpv"y kn"r c{"hqt"vj g"pgzv"34"o qpvj u"kh" vj gtg"ctg"pq"cf f kvkqpcn"ej cpi gu"vq"dg"tgr qtvgf 0'"

***Remaining member of the tenant family.*** "Vj g"r gtuqp"nghv"kp"cuukuvgf "j qwukpi "y j q"o c{"qt"o c{" pqv"pqto cn{"s wcnkh{ "hqt"cuukuvcpeg"qp"vj gkt"qy p"ektewo uvcpegu"*k0g0."cp"gnf gtn{"ur qwug"f kgu." ngcxkpi "y kf qy "ci g"69"y j q"ku"pqv"f kucdngf +0'

***Residency preference.*** "C"RJ C"r tghgtgpeg"hqt"cf o kuukqp"qh"hco krkgu"vj cv"tgukf g"cp{y j gtg"kp"c" ur gekhkgf "ctgc."kpenwf kpi "hco krkgu"y kj "c"o go dgt"y j q"y qtmu"qt"j cu"dggp"j ktgf "vq"y qtm"kp"vj g" ctgc"*Ugg"*residency preference area+0'

***Residency preference area.*** Vj g"ur gekhkgf "ctgc"y j gtg"hco krkgu"o wuv"tgukf g"vq"s wcnkh{ "hqt"c" tgukf gpe{ "r tghgtgpeg0'

***Responsible entity.*** Hqt"vj g"r wdrke"j qwukpi "r tqi tco ."vj g"RJ C"cf o kpkuvgtkpi "vj g"r tqi tco "wpf gt" cp"CEE"y kj "J WF 0"*Secretary.*"Vj g"Ugetgvct{ "qh"J qwukpi "cpf "Wtdcp"F gxgnqr o gpv0'

***Section*** "8. "Ugevkqp": "qh'\j g'Wpkvgf "Ucvgu'J qwukpi 'Cev'qh'3; 59="tghgtu'\q '\j g'j qwukpi "ej qkeg" xqwej gt'r tqi tco 0'

***Security deposit.*** C'f qmct'co qwpv'*m czko wo "ugv'ceeqtf kpi '\q '\j g'tgi wncvkqpu+'y j kej "ecp 'dg'wugf " hqt'wpr ckf '\tgpv'qt'f co ci gu'\q '\j g'RJ C'wr qp'\gto kpcvkqp'qh'\j g'ngcug0'

***Sexual assault.*** Cp{'pqpeqpugpuwcl'ugzwcl'cev'r tquetkdgf 'd{'hgf gtcl'\tkdcl'qt'uvcvg'ncy ." kpenwf kpi "y j gp'\j g'xkevko "ncemu'ecr cek{'\q "eqpugpv'*64"WUUE'35; 47*c++'

***Sexual orientation.*** 'J qo qugzwcnk{ .'j gvgtqugzwcnk{'qt'dkugzwcnk{0'

***Single person.*** C'r gtuqp'nkxkpi "cnqpg'qt'kpvgpf kpi '\q'nkxg'cnqpg0'

***Social security number (SSN).*** Vj g'pkpg/f ki kv'pwo dgt'\j cv'ku'cuuki pgf '\q'c'r gtuqp'd{'\j g'Uqekcn' Ugewtk{'Cf o kpkuvtcvkqp'cpf '\j cv'kf gpvkhkgu'\j g'tgeqtf 'qh'\j g'r gtuqp¿u'gctpkpi u'tgr qtvgf '\q '\j g' Uqekcn'Ugewtk{'Cf o kpkuvtcvkqp0Vj g'\tgto "f qgu'pqv'kpenwf g'c'pwo dgt'y kj 'c'ngwgt'cu'c'uwhhkz " y j cv'ku'wugf '\q'kf gpvkh{'cp'cwzknkct{'dgpghkekct{0'

***Specified welfare benefit reduction.*** 'Vj qug'tgf wevkqpu'qh'y gnhctg'dgpghku'*hqt'c'eqxgtgf "hco kn{+' y j cv'o c{'pqv'tguwn/'kp'c'tgf wevkqp'qh'\j g'hco kn{'tgpvcn'eqpvtkdwvkqp0C'tgf wevkqp'qh'y gnhctg" dgpghku'dgecwug'qh'htcwf 'kp'eqppgevkqp'y kj '\j g'y gnhctg'r tqi tco ."qt'dgecwug'qh'y gnhctg" ucpevkqp'f wg'\q'pqpeqo r nkcpeg'y kj 'c'y gnhctg'ci gpe{'tgs wktgo gpv'\q'r ctvkekr cvg'kp'cp" geqpqo ke'ugnh/uwhhkekgpe{'r tqi tco 0'

***Spouse.*** 'Vj g'o cttki g'r ctvpgt'qh'\j g'j gcf 'qh'j qwugj qnf 0'

***Stalking.*** 'Vq 'hqmqy .'r wtuwg .'qt'tgr gcvgf n{'eqo o kv'cewu'y kj '\j g'kpvgpv'\q'nkmm 'kplwtg .'j ctcuu .'qt" kpvko kf cvg='qt'\q'r nceg'wpf gt'uwtxgknncpeg'y kj '\j g'kpvgpv'\q'nkmm 'kplwtg .'j ctcuu .'kpvko kf cvg" cpqj gt'r gtuqp='cpf 'kp'\j g'eqwtug'qh.'qt'cu'c'tguwn/'qh.'uwej 'hqmqy kpi .'r wtuwkv.'uwtxgknncpeg .'qt" tgr gcvgf n{'eqo o kwgf 'cewu.'\q'r nceg'c'r gtuqp'kp'tgcuqpcdng'hgct'qh'f gcj "qh.'qt'ugtkqwu" dqf kn{'kplwt{'\q .'qt'\q'ecwug'uwdurcpvkcl'go qvkqpcl'j cto '\q'*3+'\j cv'r gtuqp. "*4+'c'o go dgt'qh' \j g'ko o gf kcvg'hco kn{'qh'\j cv'r gtuqp. 'qt'*5+'\j g'ur qwug'qt'kpvko cvg'r ctvpgt'qh'\j cv'r gtuqp0'

***State wage information collection agency (SWICA).*** Vj g'uvcvg'ci gpe{.'kpenwf kpi 'cp{ "Kpf kcp" vtkdcl'ci gpe{.'tgegkxkpi 's wctvgtn{'y ci g'tgr qtu'htqo "go r nq{gtu'kp'\j g'uvcvg.'qt'cp'cnvgtpcvkxg" u{uvgo "\j cv'j cu'dggp'f gvgto kpgf 'd{'\j g'Ugetgvct{'qh'Ncdqt'\q'dg'cu'ghhgevkxg'cpf 'ko gn{'kp" r tqxkf kpi "go r nq{o gpv'tgncvgf 'kpeqo g'cpf 'gnki kdknk{'kphqto cvkqp0'

***Technological abuse.*** Cp"cev"qt"r cwgtp"qh"dgj cxkqt"\j cv"qeewtu"y kj kp"f qo guvke"xkqngpeg."f cvkpi "
xkqngpeg."ugz wcn"cuucwn"qt"uvcnmkpi "cpf "ku"kpvgpf gf "\q"j cto ."\j tgcvgp."kpvko kf cvg."eqpvtqn"
uvcnm"j ctcuu"ko r gtuqpcvg."gzr nqkv."gzvqtv"qt"o qpkqt"cpqyj gt"r gtuqp."gzegr v"cu"qyj gty kug"
r gto kwgf "d{"ncy ."\j cv"qeewtu"wukpi "cp{"hqto "qh"vgej pqnqi {."kpenwf kpi "dww"pqv"nko kgf "\q<

/Ákpvgtpgv"gpcdngf "f gxkegu"

/ÁQpnkpg"ur cegu"cpf "r ncvhqto u"

/ÁEqo r wgtu"

/ÁO qdkng"f gxkegu"

/ÁEco gtcu"cpf "ko ci kpi "r tqi tco u"

/ÁCr r u"

/ÁNqecvkqp"vtcemkpi "f gxkegu"

/ÁEqo o wpkecvkqp"vgej pqnqi kgu"

/ÁCp{"qyj gt"go gti gpe{"vgej pqnqi kgu"

***Tenant.*** "Vj g"r gtuqp"qt"r gtuqpu"*qyj gt"\j cp"c"nkxg/kp"ckf g+"y j q"gzgewgu"\j g"ngcug"cu"nguugg"qh"\j g"
f y gnnkpi "wpkv0"

***Tenant rent.*** "Vj g"co qwpv"r c{cdng"o qpyj n{"d{"\j g"hco kn{"cu"tgpv"\q"\j g"RJ C0"

***Total tenant payment (TTP).*** "Vj g"\qvcn"co qwpv"\j g"J WF "tgpv"hqto wnc"tgs wktgu"\j g"vgpcpv"\q"r c{"
\qy ctf "tgpv"cpf "wvknkvkgu0"

***Utilities.*** Y cvgt."gngevtkekv{."i cu."qyj gt"j gcvkpi ."tghtki gtcvkqp."eqqmkpi "hwgnu."vtcuj "eqnngevkqp."cpf "
ugy ci g"ugtxkegu0Vgngr j qpg"ugtxkeg"ku"pqv"kpenwf gf 0

***Utility allowance.*** "Kh"\j g"equv"qh"wvknkvkgu"*gzegr v"vgngr j qpg+"cpf "qyj gt"j qwukpi "ugtxkegu"hqt"cp"
cuukuvgf "wpkv"ku"pqv"kpenwf gf "kp"\j g"vgpcpv"tgpv"dww"ku"\j g"tgur qpukdknkv{"qh"\j g"hco kn{"qeewr {kpi "
\j g"wpkv."cp"co qwpv"gs wcn"\q"\j g"guvko cvg"o cf g"qt"cr r tqxgf "d{"c"RJ C"qh"\j g"o qpyj n{"equv"qh"
c"tgcuqpcdng"eqpuwo r vkqp"qh"uwej "wvknkvkgu"cpf "qyj gt"ugtxkegu"hqt"\j g"wpkv"d{"cp"gpgti {/
eqpugtxcvkxg"j qwugj qnf "qh"o qf guv"ektewo uvcpeg"eqpukuvgpv"y kj "\j g"tgs wktgo gpvu"qh"c"uchg."
ucpkvct{."cpf "j gcnj hwn"nkxkpi "gpxktqpo gpv0"

***Utility reimbursement.*** "Vj g"co qwpv."kh"cp{."d{"y j kej "\j g"wvknkv{"cnnqy cpeg"hqt"\j g"wpkv."kh"
cr r nkecdng."gzeggf u"\j g"\qvcn"vgpcpv"r c{o gpv"*VVR+"hqt"\j g"hco kn{"qeewr {kpi "\j g"wpkv0"

***Veteran.*** C"r gtuqp"y j q"j cu"ugtxgf "kp"\j g"cevkxg"o knkct{"qt"pcxcn"ugtxkeg"qh"\j g"Wpkgf "Uvcvgu"cv"
cp{"\ko g"cpf "y j q"uj cnn"j cxg"dggp"f kuej cti gf "qt"tgngcugf "\j gtghtqo "wpf gt"eqpf kkqpu"qyj gt"
\j cp"f kuj qpqtcdng0"

***Violence Against Women Act (VAWA).*** "Rtqj kdku"f gp{kpi "cf o kuukqp"\q."f gp{kpi "cuukuvcpeg"
wpf gt."qt"gxkevkpi "htqo "c"r wdnke"j qwukpi "wpkv"cp"qyj gty kug"s wcnkhkgf "cr r nkecpv"qt"vgpcpv"qp"\j g"
dcuku"\j cv"\j g"cr r nkecpv"qt"vgpcpv"ku"qt"j cu"dggp"c"xkevko "qh"f qo guvke"xkqngpeg."f cvkpi "
xkqngpeg."ugz wcn"cuucwn."uvcnmkpi ."qt"j wo cp"vtchhkemkpi 0

***Violent criminal activity.*** Cp{"knngi cn"etko kpcn"cevkxkv{"\j cv"j cu"cu"qpg"qh"ku"gngo gpvu"\j g"wug."
cwgo r vgf "wug."qt"\j tgcvgpgf "wug"qh"r j {ukecn"hqteg"ci ckpuv"\j g"r gtuqp"qt"r tqr gtv{"qh"cpqyj gt0"

*Waiting list.* C'rikuv'qh'hco krkgu'qti cpk|gf "ceeqtfkpi "vq'J WF 'tgiwncvkqpu'cpf "RJ C'rqrke{'y j q"ctg" y ckkkpi "hqt"c'wpkv'vq "dgeqo g"cxckncdng0"

*Welfare assistance*0'Kpeqo g'cuukuvcpeg'htqo "hgf gtcn'qt"uvcvg"y grhctg"r tqi tco u."kpenwfkpi " cuukuvcpeg'r tqxkfgf "wpfgt "VCP H'cpf "i gpgtcn'cuukuvcpeg0Fqgu'pqv'kpenwfg"cuukuvcpeg"fktgevgf " uqngn{"vq"o ggvkpi "j qwukpi "gzrgpugu."qt"r tqi tco u'uj cv'rtqxkfg"j gcnj "ectg."ej knf "ectg'qt"qyj gt " ugtxkegu'hqt"y qtmkpi "hco knkgu0Hqt"yj g"HUU'r tqi tco "*46'EHT'"; : 60825±'*welfare assistance*" kpenwfgu'qpn{'ecuj "o ckpvgpcpeg'r c{o gpvu'f guki pgf "vq"o ggv'c"hco kn{øu"qpi qkpi "dcuke"pggfu0' Fqgu'pqv'kpenwfg"pqprtgewttkpi "uj qtv'vgto "dgpghkuu'f guki pgf "vq'cf f tguu'kpf kxkf wcn'etkuku" ukwwcvkqpu."y qtm'uwdukfkgu."uwrrqtvkxg'ugtxkegu'uwej "cu'ej knf "ectg'cpf "vtcpurqtvcvkqp'r tqxkfgf " vq'hco knkgu'y j q"ctg'go r nq{gf ."tghwpf cdng'gctpgf "kpeqo g'vcz"etgfkuu."eqpvtkdwkqpu'vq'cpf " f kuvkdwkqpu'htqo "Kpf kxkf wcn'Fgxgnqr o gpv'Ceeqwpu'wpf gt'VCP H."ugtxkegu'uwej "cu" eqwpugnkpi ."ecug"o cpci go gpv."r ggt"uwrr qtv."ej knf "ectg'kphqto cvkqp'cpf "tghgttcn'hkpcpekcn' go r qy go gpv."vtcpukkqpcn'ugtxkegu."lqd"tgvgpvkqp."lqd"cf xcpego gpv."cpf "qyj gt'go r nq{o gpv' tgncvgf "ugtxkegu'yj cv'vq"pqv'r tqxkfg'dcuke'kpeqo g'uwrr qtv."co qwpu'uqngn{'f ktgevgf "vq"o ggvkpi " j qwukpi "gzr gpugu."co qwpu'hqt"j gcnj "ectg."Uwr r ngo gpvcn'P wvtkkqp'Cuukuvcpeg'Rtqi tco " *UP CR+'cpf "go gti gpe{'tgpvcn'cpf "wvkkkkgu'cuukuvcpeg."UUK'UUF K'qt"uqekcn'ugewtkv{."cpf " ej knf /qpn{'qt'pqp/pggf { "VCP H'i tcpvu'o cf g'vq"qt"qp'dgj crh'qh'c'f gr gpf gpv'ej knf "uqngn{'qp'yj g" dcuku'qh'yj g'ej knføu'pggf "cpf "pqv'yj g'pggf "qh'yj g'ej knføu'ewttgpv'pqp/r ctgpvcn'ectgvcmgt0'
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**St. Petersburg Housing Authority (SPHA)**
**2024 Annual Plan**
**HUD-50075-HP; Attachment # 3**

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**HCV Administrative Plan revision**<"URJ C'tgxkugf 'ku'J qwukpi 'Ej qleg'Xqwej gt "
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## ST. PETERSBURG HOUSING AUTHORITY
## REQUEST FOR BOARD ACTION

## APPROVAL TO REVISE THE HOUSING CHOICE VOUCHER (HCV) PROGRAM ADMINISTRATIVE PLAN

## September 28, 2023

**INTRODUCTION**
The Housing Authority of the City of St. Petersburg (SPHA) proposes to update its administrative plan for the Housing Choice Voucher (HCV) Program.

**PURPOSE/ OBJECTIVE**
The purpose of this Request for Board Action is to obtain Board approval to revise the HCV Administrative Plan to enable staff to administer the program in a more effective and efficient manner and to remain in compliance with HUD rules and regulations.

**DESCRIPTION/JUSTIFICATION**
SPHA is proposing revising the Administrative Plan to be in accordance with the Nan McKay Model Administrative Plan, which has been created by an affordable housing industry leader and is updated annually with the latest changes from HUD.

The Nan McKay Model Administrative Plan provides details on the specific federal regulations that SPHA policies are based on, which is helpful for the residents and the general public as a reference tool.

**POLICY IMPACT**
This action is consistent with SPHA's policy and complies with federal regulation.

**ECONOMIC IMPACT/FUNDING SOURCE**
No new or additional funding is required.

**ALTERNATIVES**
There is no alternative if we are to comply with program regulations.

**DRAFT RESOLUTION**
RESOLVED, by the Board of Commissioners of the SPHA that the President/CEO is hereby authorized to implement the revision of Section 8 HCV Program Administrative Plan.
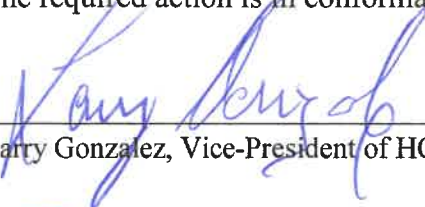
**ATTACHMENT**
Summary of the proposed changes to the 2024 HCV Administrative Plan.

**RECOMMENDATION**
The President/ CEO recommends adoption of this Resolution.

## CERTIFICATION
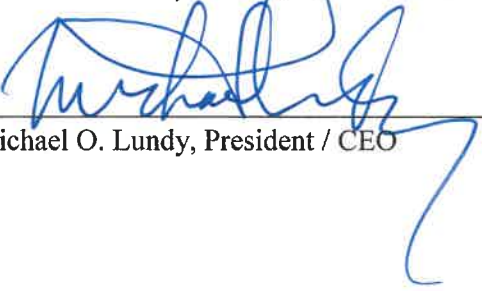
The required action is in conformance with all legal, policy and regulatory, requirements.

_____
Larry Gonzalez, Vice-President of HCV

_____
Danielle Thomas, Senior Vice-President / COO

_____
Michael O. Lundy, President / CEO

# SUMMARY OF ADMIN PLAN CHANGES (2024)

| Section | Mandatory | Optional |
|---|---|---|
| **Table of Contents** | | Added to New ADMIN PLAN |
| **Introduction** | | Added to New ADMIN PLAN |
| **Chapter 1, Overview of the Program and Plan** | | Added to New ADMIN PLAN |
| **Chapter 2, Fair Housing and Equal Opportunity** | | Added to New ADMIN PLAN |
| **Chapter 3, Eligibility**<br><br>*(was Chapter 3 in previous version)* | | Added to New ADMIN PLAN |
| **Chapter 4, Applications, Waiting List and Tenant Selection**<br><br>*(was Chapters 3, 4 in previous version)* | Local Preferences<br><br>1 - .Elderly/Disabled   5 - Displacement<br>2 - Veterans          6 - VAWA<br>3 – Homeless        7 - Relocation<br>4 – Resident of Pinellas | Programs added<br><br>1 - .Mainstream<br>2 - EHV<br>3 – FYI<br>4 – VASH |
| **Chapter 5, Briefings and Voucher Issuance**<br><br>*(was Chapter 4 & 8 in previous version)* | | Added to New ADMIN PLAN |
| **Chapter 6, Income and Subsidy Determinations**<br><br>*(was Chapters 5 and 6 in previous version)* | | |
| **Chapter 7, Verifications** | | Added to New ADMIN PLAN |

| Section | Mandatory | Optional |
|---|---|---|
| *(was Chapter 7 in previous version)* | | |
| **Chapter 8, Housing Quality Standards and Rent Reasonableness Determinations**<br><br>*(was Chapter 10 in previous version)* | | Added to New ADMIN PLAN |
| **Chapter 9, General Leasing Procedures**<br><br>*(was Chapters 9 & 11 in previous version)* | | |
| **Chapter 10, Moving with Continued Assistance and Portability**<br><br>*(was Chapter 13 in previous version)* | | Added to New ADMIN PLAN |
| **Chapter 11, Reexaminations**<br><br>*(was Chapter 12 in previous version)* | | Policy changed so that interim re-examinations for income increases are only conducted when the increase in income is 10% or more. |
| **Chapter 12, Termination of Assistance and Tenancy**<br><br>*(was Chapters 14 & 15 in previous version)* | | Added to New ADMIN PLAN |
| **Chapter 13, Owners**<br><br>*(was Chapter 16 in previous version)* | | Added to New ADMIN PLAN |
| **Chapter 14, Program Integrity**<br><br>*(was Chapters 16 & 17 in previous version)* | | Added to New ADMIN PLAN |
| **Chapter 15, Special Housing Types** | | Added to New ADMIN PLAN |
| | | |

| Section | Mandatory | Optional |
|---|---|---|
| **Chapter 16, Program Administration**<br><br>*(was Chapters 15 & 16 in previous version)* | Further clarification per PIH Notices for VAWA provisions | Added to New ADMIN PLAN |
| **Chapter 16, Project-Based Vouchers** | Local Preferences<br><br>1 - .Elderly/Disabled  5 - Displacement<br>2 - Veterans  6 - VAWA<br>3 – Homeless  7 - Relocation<br>4 – Resident of Pinellas | Added to New ADMIN PLAN |
| **Chapter 18, Project-Based Vouchers (PBV) Under the Rental Assistance Demonstration (RAD) Program** | | Added to New ADMIN PLAN |
| **Chapter 19, Special Purpose Vouchers**<br><br>*(was Chapter 4 in previous version)* | | Added to New ADMIN PLAN |
| **Glossary** | | Additional terms added |

# RESOLUTION #2023-24

## APPROVAL TO REVISE THE HOUSING CHOICE VOUCHER (HCV) PROGRAM ADMINISTRATIVE PLAN

**WHEREAS,** the U.S. Department of Housing and Urban Development (HUD) requires Housing Authorities to incorporate HUD regulations into the Section 8 Housing Choice Voucher (HCV) Administrative Plan; and

**WHEREAS,** the St. Petersburg Housing Authority (SPHA), annually reviews and adjust the Administrative Plan to ensure full compliance of all HUD regulations and service programs for the assigned jurisdiction; and

**WHEREAS,** SPHA finds it necessary to revise the existing Administrative Plan to administer the program in a more effective and efficient manner and to remain in compliance with HUD rules and regulations; and
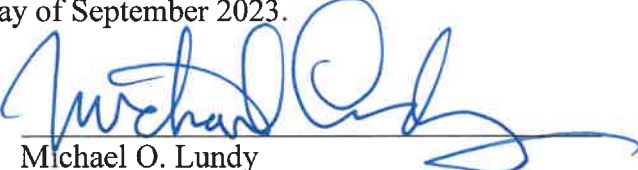
**WHEREAS,** SPHA is proposing revising the Administrative Plan to be in accordance with the Nan McKay Model Administrative Plan, which has been created by an affordable housing industry leader and is updated annually with the latest changes from HUD.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Commissioners of the St. Petersburg Housing Authority hereby authorizes the President/CEO to amend the Housing Choice Voucher Program Administrative Plan, in accordance with this Resolution.

**APPROVED AND ADOPTED** this 28th day of September 2023.

James Dates
Chairperson

Michael O. Lundy
Secretary

# HCV ADMINISTRATIVE PLAN

| EFFECTIVE | *January 1, 2024*' |
|---|---|

**Approved by SPHA Board of Commissioners: September 28, 2023**

**Submitted to HUD:   October 13, 2023**

EQUAL HOUSING
OPPORTUNITY

IGUALDAD DE
OPORTUNIDAD
EN LA VIVIENDA

# Introduction
# ABOUT THE REFERENCES CITED IN THE MODEL ADMINISTRATIVE PLAN

## Chapter 1
## OVERVIEW OF THE PROGRAM AND PLAN

# Chapter 2
# FAIR HOUSING AND EQUAL OPPORTUNITY

# Chapter 3
# ELIGIBILITY

# Chapter 4
# APPLICATIONS, WAITING LIST AND TENANT SELECTION

**Chapter 6**
**INCOME AND SUBSIDY DETERMINATIONS**
]46'EHT'Rctv'7.'Uwdrctvu'G'cpf'H=46'EHT';:4_

# Chapter 7
## VERIFICATION

# Chapter 8
# HOUSING QUALITY STANDARDS AND RENT REASONABLENESS DETERMINATIONS

# Chapter 9
# GENERAL LEASING POLICIES

# Chapter 10
# MOVING WITH CONTINUED ASSISTANCE AND PORTABILITY

# Chapter 11
# REEXAMINATIONS

# Chapter 13
# OWNERS

# Chapter 14
# PROGRAM INTEGRITY

# Chapter 15
# SPECIAL HOUSING TYPES
[24 CFR 982 Subpart M–New HCV GB. *Special Housing Types*]

# Chapter 16
# PROGRAM ADMINISTRATION

PART IX: VIOLENCE AGAINST WOMEN ACT (VAWA): NOTIFICATION,

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       39/KZ0D0"Xcecpe{"Rc{o gpvu"]46"EHT"; :505"74_.........................................................39/83"

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          Qyjgt"Ejctigu"d{"Qy pgt..........................................................................................39/86"

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# Introduction

## ABOUT THE REFERENCES CITED IN THE MODEL ADMINISTRATIVE PLAN

### AUTHORITIES FOR POLICIES IN THE MODEL ADMINISTRATIVE PLAN

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### HUD

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### State Law

Y j gtg'vj gtg'ku'pq'o cpf cvqt{'hgf gtcn'i wkf cpeg."RJ Cu'o wuv'eqo r n{'y kj "uvcvg'ncy ."kh'kv'gzkuvu0' Y j gtg'uvcvg'ncy "ku'o qtg'tguvtkevkxg'vj cp'hgf gtcn'ncy ."dww'f qgu'pqv'eqphnkev'y kj "kv."vj g'RJ C" uj qwnf 'hqnmqy "vj g'uvcvg'ncy 0'

### Industry Practice

Y j gtg'pq'ncy "qt'J WF "cwvj qtkv{'gzkuvu'qp'c'r ctvkewnct'uwdlgev."kpf wuvt{'r tcevkeg'o c{'uwr r qtv' RJ C'r qnke{0'Kpf wuvt{'r tcevkeg'tghgtu'vq'c'y c{'qh'f qkpi "vj kpi u'qt'c'r qnke{'vj cv'j cu'dggp'cf qr vgf " d{'c'o clqtkv{'qh'RJ Cu0'

## RESOURCES CITED IN THE MODEL ADMINISTRATIVE PLAN

Vj g'o qf gn'cf o kpkuvtcvkxg'r ncp'ekvgu'ugxgtcn'f qewo gpvu0'Y j gtg'c'f qewo gpv'qt'tguqwteg'ku'ekvgf " htgs wgpvn{."kv'o c{'dg'cddtgxkcvgf 0'Y j gtg'kv'ku'ekvgf 'qpn{'qpeg'qt'vy keg."vj g'o qf gn'cf o kpkuvtcvkxg" r ncp'o c{'eqpvckp'vj g'gpvktg'pco g'qh'vj g'f qewo gpv'qt'tguqwteg0'Hqnmqy kpi "ku'c'ng{'vq" cddtgxkcvkqpu'wugf "hqt'xctkqwu'uqwtegu'vj cv'ctg'htgs wgpvn{"ekvgf "kp'vj g'cf o kpkuvtcvkxg'r ncp'cpf "c" nkuv'qh'tghgtgpegu'cpf "f qewo gpv'nqecvkqpu'vj cv'ctg'tghgtgpegf "kp'vj g'o qf gn'cf o kpkuvtcvkxg'r ncp'qt" vj cv'o c{'dg'j gnr hwn'vq'{qw0'

## HUD HCV Guidebook

Kp "P qxgo dgt "423; "J WF "dgi cp "kuuwkpi "c "pgy "xgtukqp "qh "yj g "J EX "I wkf gdqqm'ejc r vgt/d{/ ejc r vgt0 "Wprkmg "yj g "r tgxkqwu "xgtukqp "qh "yj g "J EX "I wkf gdqqm'kp "y j kej "ejc r vgtu "y gtg "pwo dgtgf. "yj g "pgy "xgtukqp "qh "yj g "i wkf gdqqm'kpenwf gu "ejc r vgt "pco gu. "dwv "pq "pwo dgtu0 "Cu "yj g "pgy "xgtukqp "qh "yj g "i wkf gdqqm'j cu "pqv "{gv "dggp "hwn {"tgngcugf. "cpf "ukpeg "yj g "r tgxkqwu "xgtukqp "qh "yj g "i wkf gdqqm' eqpvckpu "i wkf cpeg "pqv "hqwpf "kp "yj g "pgy "xgtukqp. "yj g "o qf gn'r qnke{ "ekvgu "dqyj "xgtukqpu "qh "yj g "i wkf gdqqm0 "Vj gtghqtg. "y j gtg "yj g "J EX "I wkf gdqqm'ku "ekvgf "kp "yj g "o qf gn'r qnke{. "yj g "ekvcvkqp "y knn' o cmg "c "f kuvkpevkqp "dgw ggp "yj g "õqnf ö "cpf "õpgy ö "xgtukqpu "qh "yj g "i wkf gdqqm0 "Vj g "õqnf ö "xgtukqp "qh "yj g "i wkf gdqqm'y knn'eqpvkpwg "vq "dg "ekvgf "cu "*HCV GB* "y kyj "c "ejc r vgt'r ci g "tghgtgpeg "*gzco r ng< J EX "I D. "r 07/6+0 "Kh "J WF "j cu "cnuq "tgngcugf "c "pgy "ejc r vgt "cp "yj g "uco g "vq r ke "y kyj "kphqto cvkqp "yj cv "gkyj gt "cff u "pgy "kphqto cvkqp "qt "wr f cvgu "gzkuvkpi "kphqto cvkqp "htqo "yj g "r tgxkqwu "i wkf gdqqm" yj g "pgy "i wkf gdqqm'y knn'dg "ekvgf "cu *New HCV GB* "y kyj "c "ejc r vgt "vkvng "cpf "r ci g "tghgtgpeg" *gzco r ng< Pgy "J EX "I D. *Payment Standards,* r 033+0

## Abbreviations

Vj tqwi j qwv "yj g "o qf gn'cf o kpkuvtcvkxg "r ncp. "cddtgxkcvkqpu "ctg "wugf "vq "f guki pcvg "egtvckp "f qewo gpvu" kp "ekvcvkqpu0 "Vj g "hqmqy kpi "ku "c "vcdng "qh "cddtgxkcvkqpu "qh "f qewo gpvu "ekvgf "kp "yj g "o qf gn' cf o kpkuvtcvkxg "r ncp0

| Abbreviation | Document |
|---|---|
| EHT " | Eqf g "qh "Hgf gtcn'Tgi wncvkqpu" |
| J EX "I D" | J qwukpi "Ej qkeg "Xqwej gt "Rtqi tco "I wkf gdqqm'*9642082I +. "Cr tkn'42230' |
| Pgy "J EX "I D"" | J qwukpi "Ej qkeg "Xqwej gt "Rtqi tco "I wkf gdqqm'*9642082I +." Xctkqwu'f cvgu "qh'tgngcug" |
| J WF/7227: "KO" | J WF/7227: "Kpuvtwevkqp "Dqqmngv" |
| TJ KRR "HCS u" | Tgpvcn'J qwukpi "Kpvgi tkv{ "Ko r tqxgo gpv 'Rtqi tco "*TJ KRR+'Htgs wgpvn{" Cumgf "S wguvkqpu0" |
| XI " | RKI "Pqvkeg "4226/03 "Xgtkhkecvkqp "I wkf cpeg. "O ctej ; . "42260' |
| J D'657205" | Qeewr cpe{ "Tgs wktgo gpvu "qh "Uwdukf k| gf "O wnkhco kn{ "J qwukpi " Rtqi tco u" |

## Resources and Where to Find Them

Hqmqy kpi "ku "c "nkuv "qh "tguqwtegu "j gnr hwn'vq "yj g "RJ C "qt "tghgtgpegf "kp "yj g "o qf gn'cf o kpkuvtcvkxg" r ncp. "cpf "yj g "qpnkpg "nqecvkqp "qh "gcej 0

| Document and Location |
|---|
| Eqf g "qh "Hgf gtcn'Tgi wncvkqpu" <br> j wr u<11y y y 0gehr 0i qx1 " |
| Gctpgf "Kpeqo g "F kutgi ctf "HCS " <br> j wr u<11y y y 0j wf 0i qx1r tqi tco aqhhkegu1r wdnkeakpf kcnaj qwukpi 1r j 1tkodqw1caqahcs agkf " |

| |
|---|
| Grki kdkrkv{ "qh"Uwf gpvu"hqt"Cuukuvgf "J qwukpi "Wpfgt"Ugevkqp": "qh'vj g"WUU0'J qwukpi "Cev"qh'3; 59="Hkpcn"Twng"<br>jwr<1lgfqemgv@ceeguu0r q0qx1422: 1rf h1G: /3; 6570rf h'" |
| Gpvgtrtkug"Koeqo g"Xgtkhkecvkqp"*GKX+"U{uvgo ."Ugewtkv{"Rtqegfwtgu"hqt"Wrhtqpv"Koeqo g"Xgtkhkecvkqp"fcvc"<br>jwru<1ly yy0wf0qx1ukvgu1fqewo gpvu1GKXUGEI WKFGRJ C0RFH'" |
| Gzgewkxg"Qtfgt"33285"<br>jwru<1ly yy0ctej kxgu0qx1hgfgtcn1tgi kuvgt1eqf khkecvkqp1gzgewkxg/qtf gt133285(j vo n'" |
| Hgf gtcn'Tgi kuvgr"<br>jwru<1ly yy0hgf gtcrtgi kuvgr0qx1'" |
| J qwukpi "Ej qkeg"Xqwej gr"Rtqi tco "I wkf gdqqm"*96420'32I +."Wrf cvgf "Ej crvgtu"<br>jwru<1ly yy0wf0qx1rtqi tco aqhhegu1rwdrkealpf cnaj qwukpi 1rtqi tco ul j ev1g wkf gdqqm'" |
| J WF /7227: "Kpuvtwevkqp"Dqqmgv"<br>jwru<1ly yy0wf0qx1ukvgu1fqewo gpvu1HQTO 7227: 1P UVTWEVDQQMNGV0RFH'" |
| Lqkpv"Uvcvgo gpv"qh'vj g"F grctvo gpv"qh'J qwukpi "cpf "Wtdcp"F gxgnqr o gpt"cpf "vj g"F grctvo gpt"qh"Luuvkeg. 1uuwgf "O c{ "39."4226"<br>jwru<1ly yy0wuvkeg0qx1ukvgu1fgfcwn1hkngu1etv1rgi ce{ 142321341361lqkpvauvcvgo gpvatc0rf h'" |
| Hkpcn'I wkf cpeg"vq "Hgf gtcn'Hkpcpekcn'Cuukuvcpeg"Tgekr kgpvu"Tgi ctf kpi "Vkvrg"XK 'Rtqj kdkvkqp"<br>Ci ckpuv'P cvkqpcn'Qtki kp'F kuetko kpcvkqp'Chhgevkpi "Nko kvgf "Gpi nkuj "Rtqhekgpv'Rgtuqpu. 'r wdnkuj gf "<br>Lcpwct{ "44. "4229"<br>jwru<1ly yy0hgp 0qx1i wkf cpeg1J WF ai wkf cpeaLcp290rf h'" |
| P qvkeg"RKJ "4232/48"*J C+. "P qpf kuetko kpcvkqp"cpf "Ceeguukdknkv{ "P qvkeg"<br>jwru<1ly yy0wf0qx1ukvgu1fqewo gpvu1F QEa: ; ; 50RF H'" |
| P qvkeg"RKJ "4239/34. 'Cf o kpkutcvkxg"I wkf cpeg"hqt"Ghhgevkxg"cpf "O cpf cvgf "Wug"qh'vj g"Gpvgrtkug"<br>Koeqo g"Xgtkhkecvkqp"*GKX+"U{uvgo "<br>jwru<1ly yy0wf0qx1ukvgu1fqewo gpvu1RKJ 4239/34GKXP QVKEG0RFH'" |
| P qvkeg"RKJ "423: /46. "Xgtkhkecvkqp"qh'Uqekcn'Ugewtkv{ "P wo dgtu"*UUP u+"cpf "Uqekcn'Ugewtkv{ "*UU+"<br>cpf "Uwr r ngo gpvcn'Ugewtkv{ "Koeqo g"*UUK+"Dgpghku="cpf "Ghhgevkxg"Wug"qh'vj g"Gpvgrtkug"Koeqo g"<br>Xgtkhkecvkqp"*GKX+"U{uvgo ,qu"Kf gpvkv{ "Xgtkhkecvkqp"Tgr qrt"<br>jwru<1ly yy0wf0qx1ukvgu1fqewo gpvu1fkrgu1RKJ 1f qewo gpvu1RKJ /423: /46aGKXaUUP aP qvkegaHKP CN0rf h'" |
| QO D'Ektewnct'C/355"<br>jwru<1ly yy0y j kvgj qwug0qx1ukvgu1y j kvgj qwug0qx1fkrgu1qo dlektewnctu1C355 1c3550rf h'" |
| RtqlgevvDcugf "Xqwej gr"Rtqi tco ="Hkpcn"Twng"<br>jwr<1ly yy 0r q0qx1hf u{ur rmi 1HT /4227/32/351rf h1527/422570rf h'" |
| XCY C"Hkpcn"Twng"<br>jwr<1ly yy0r q0qx1hf u{ur rmi 1HT /4232/32/491rf h14232/48; 360rf h'" |

"

Vj g"J WF "y gdukvg"ku"j wru<llyy y 0j wf0qx10'

I wkf gdqqmu."j cpf dqqmu"cpf "qvj gt"J WF "tguqwtegu"o c{ "dg"hqwpf "cv"vj g"J WF Erkr u'y gdukvg<"
j wru<llyy y 0j wf0qx lr tqi tco aqhhkegulcf o kpkuvtcvkqp lj wf erkr u0'

Vj g"pgy "J EX"I wkf gdqqm'o c{ "dg"hqwpf "cv<"
j wru<llyy y 0j wf0qx lr tqi tco aqhhkegulr wdrkeakpf acpaj qwukpi 1r tqi tco ulj ex li wkf gdqqm'

"

# Chapter 1

## OVERVIEW OF THE PROGRAM AND PLAN

### INTRODUCTION

Vj g"URJ C"tgegkxgu"ku"hwpfkpi "hqt"vj g"J qwukpi "Ej qkeg"Xqwej gt"*J EX+"rtqi tco "htqo "vj g" F gr ctvo gpv"qh'J qwukpi "cpf "Wtdcp"F gxgnqr o gpv0Vj g"URJ C"ku"pqv"c"hgf gtcn'f gr ctvo gpv"qt" ci gpe{0C"r wdnke"j qwukpi "ci gpe{"*URJ C+"ku"c"i qxgtpo gpvcn'qt"r wdnke"dqf {."etgcvgf "cpf " cwvj qtk| gf "d{"uvcvg"ncy "vq"f gxgnqr "cpf "qr gtcvg"j qwukpi "cpf "j qwukpi "r tqi tco u"hqt"nqy /kpeqo g" hco knkgu0Vj g"URJ C"gpvgtu"kpvq"cp"Cppwcn'Eqpvtkdwvkqpu"Eqpvtcev"y kj "J WF "vq"cf o kpkuvgt"vj g" r tqi tco "tgs wktgo gpvu"qp"dgj crh'qh'J WF 0Vj g"URJ C"o wuv'gpuwtg"eqo r nkcpeg"y kj "hgf gtcn'ncy u." tgi wncvkqpu"cpf "nqvkegu"cpf "o wuv'guvcdnkuj "r qnke{"cpf "r tqegf wtgu"vq"ecrtkf {"hgf gtcn'tgs wktgo gpvu" cpf "vq"gpuwtg"eqpukuvgpe{"kp"r tqi tco "qr gtcvkqp0

Vj ku'ej cr vgt"eqpvckpu"kphqto cvkqp"cdqwv'vj g"URJ C"cpf "ku'r tqi tco u"y kj "go URJ Cuku'qp"vj g" J EX"r tqi tco 0K'cnuq"eqpvckpu"kphqto cvkqp"cdqwv'vj g"r wtr qug."kpvgpv"cpf "wug"qh'vj g"r ncp"cpf " i wkf g0

Vj gtg"ctg"vj tgg"r ctvu"vq"vj ku'ej cr vgt<

   <u>Rctv'K"Vj g"Rwdnke"J qwukpi "Ci gpe{"*URJ C+0</u>Vj ku'r ctv'kpenwf gu"c"f guetkr vkqp"qh'vj g" URJ C."ku'lwtkuf kevkqp."ku'r tqi tco u."cpf "ku'o kuukqp"cpf "kpvgpv0"

   <u>Rctv'KK"Vj g"J EX"Rtqi tco 0</u>Vj ku'r ctv'eqpvckpu"kphqto cvkqp"cdqwv'vj g"J qwukpi "Ej qkeg" Xqwej gt"r tqi tco "qr gtcvkqp."tqngu"cpf "tgur qpukdknkvkgu."cpf "r ctvpgtuj kr u0"

   <u>Rctv'KKK"Vj g"J EX"Cf o kpkuvtcvkxg"Rncp0</u>Vj ku'r ctv'f kuewuugu"vj g"r wtr qug"cpf "qti cpk| cvkqp" qh'vj g"r ncp"cpf "ku'tgxkukqp"tgs wktgo gpvu0

## PART I: THE SPHA

### 1-I.A. OVERVIEW"

Vj ku'r ctv'gzr nckpu"vj g"qtki kp"qh'vj g"URJ Cøu"etgcvkqp"cpf "cwvj qtk| cvkqp."vj g"i gpgtcn'uvtwewtg"qh' vj g"qti cpk| cvkqp."cpf "vj g"tgncvkqpuj kr "dgwy ggp"vj g"URJ C"Dqctf "cpf "uvchh0

## 1-I.B. ORGANIZATION AND STRUCTURE OF THE SPHA

Vj g"Ugevkqp": "\gpcpvVdcucf "J qwukpi "Ej qkeg"Xqwej gt"*J EX+"cuukuvcpeg"r tqi tco "ku"hwpf gf "d{ "vj g" hgf gtcn'i qxgtpo gpv'cpf "cf o kpkuvgtgf "d{ "vj g"**Housing Authority of the City of St. Petersburg** " hqt"vj g"**Lwtkuf kevkqp"qh City of St. Petersburg/ County of Pinellas**0"

Vj g"qhhkekcnu"qh"c"URJ C"ctg"mpqy p"cu"eqo o kuukqpgtu"qt."eqnngevkxgn{."cu"vj g"dqctf "qh" eqo o kuukqpgtu0Eqo o kuukqpgtu"ctg"crrqkpvgf "kp"ceeqtfcpeg"y kj "uvcvg"j qwukpi "ncy "cpf " i gpgtcnn{"ugtxg"kp"vj g"uco g"ecrcekv{"cu"vj g"f ktgevqtu"qh"c"eqtrqtcvkqp."guvcdnkuj kpi "rqnkekgu"wpf gt" y j kej "vj g"URJ C"eqpf wevu"dwukpguu."gpuwtkpi "vj cv"rqnkekgu"ctg"hqnqy gf "d{ "URJ C"uvchh"cpf " gpuwtkpi "vj cv"vj g"URJ C"ku"uweeguuhwn'kp"ku"o kuukqp0Vj g"dqctf "ku"tgurqpukdng"hqt"rtgugtxkpi "cpf " gzrcpf kpi "vj g"ci gpe{øu"tguqwtegu"cpf "cuuwtkpi "vj g"ci gpe{øu"eqpvkpwgf "xkcdknkv{0

Hqto cn'cevkqpu"qh"vj g"URJ C"ctg"vcmgp"vj tqwi j "y tkvvgp"tguqnwvkqpu."cf qrvgf "d{ "vj g"dqctf "qh" eqo o kuukqpgtu"cpf "gpvgtgf "kpvq"vj g"qhhkekcn'tgeqtfu"qh"vj g"URJ C0

Vj g"r tkpekr cn'uvchh'o go dgt"qh"vj g"URJ C"ku"vj g"gzgewvkxg"f ktgevqt"*GF +."j ktgf "cpf "crrqkpvgf "d{ " vj g"dqctf "qh"eqo o kuukqpgtu0Vj g"gzgewvkxg"f ktgevqt"ku"f ktgvn{ "tgurqpukdng"hqt"ecrr{kpi "qwv'vj g" r qnkekgu"guvcdnkuj gf "d{ "vj g"dqctf "cpf "ku"f gngi cvgf "vj g"tgurqpukdknkv{"hqt"j ktkpi ."vtckpkpi "cpf " uwr gtxkukpi "vj g"URJ C"uvchh"kp"qtf gt"vq"o cpci g"vj g"f c{/vq/f c{"qr gtcvkqpu"qh"vj g"URJ C0Vj g" gzgewvkxg"f ktgevqt"ku"tgurqpukdng"hqt"gpuwtkpi "eqo r nkcpeg"y kj "hgf gtcn'cpf "uvcvg"ncy u"cpf " f ktgevkxgu"hqt"vj g"r tqi tco u"o cpci gf 0Kp"cf f kvkqp."vj g"gzgewvkxg"f ktgevqtøu"f wvkgu"kpenwf g" dwf i gvkpi "cpf "hkpcpekcn'r ncppkpi "hqt"vj g"ci gpe{0

## 1-I.C. SPHA MISSION

Vj g"r wtr qug"qh'c"o kuukqp"uvcvgo gpv'ku"vq"eqo o wpkecvg"vj g"r wtr qug"qh"vj g"ci gpe{"vq"r gqr ng"kpukf g" cpf "qwvukf g"qh"vj g"ci gpe{0Kv'r tqxkf gu"i wkf kpi "f ktgevkqp"hqt"f gxgnqr kpi "uvtcvgi {."f ghkpkpi "etkvkecn' uweeguu"hcevqtu."ugctej kpi "qwv'mg{"qr r qtwpkvkgu."o cmkpi "tguqwteg"cnqecvkqp"ej qkegu."ucvkuh{kpi " enkgpvu"cpf "uvcmgj qnf gtu."cpf "o cmkpi "f gekukqpu0

URJ C"Rqnke{"
Vj g"o kuukqp"qh"vj g"J qwukpi "Cwvj qtkv{"ku"vq"r tqxkf g"c"xctkgv{"qh"uchg."ucpkvct{."ceeguukdng." f gegpv'cpf "chhqtf cdng"j qwukpi "vq"vj g"ekvk| gpu"qh"Ekv{"qh"Uv0Rgvgtudwti ."y j kng" gpj cpekpi "cpf "r tqo qvkpi "ugnh/uwhhkekgpe{0

# 1-I.D. THE SPHA'S PROGRAMS

Vj g'hqnqy kpi "r tqi tco u'ctg'kpenwfgf "wpfgt'vj ku'cf o kpkuvtcvkxg'r ncp<

### URJ C'Rqnke{"

Vj g'URJ Cøu'cf o kpkuvtcvkxg'r ncp'ku'crr nkecdng'vq "vj g'qr gtcvkqp"qh'vj g"J qwukpi "Ej qkeg" Xqwej gt'r tqi tco 0'

# 1-I.E. THE SPHA'S COMMITMENT TO ETHICS AND SERVICE"

Cu'c'r wdnke'ugtxkeg'ci gpe{."vj g'URJ C'ku'eqo o kwgf "vq 'r tqxkfkpi "gzegmgpv'ugtxkeg'vq 'J EX" r tqi tco "r ctvkekr cpwu."qy pgtu."cpf "vq 'vj g'eqo o wpkv{0'Vj g'URJ Cøu'uvcpfctfu'kpenwfg<

- Á Cf o kpkuvgt'crr nkecdng'hgf gtcn'cpf "uvcvg'ncy u'cpf "tgi wncvkqpu'vq "cej kgxg'j ki j "tcvkpi u'kp" r gthqto cpeg "o gcuwtgo gpv'kpfkecvqtu'y j kng'o ckpvckpkpi "ghhkekgpe{'kp'r tqi tco "qr gtcvkqp'vq " gpuwtg'hckt "cpf "eqpukuvgpv'tgcvo gpv'qh'enkgpvu'ugtxgf 0'

- Á Rtqxkfg'f gegpv."uchg."cpf "ucpkvct{'j qwukpi "ó'kp'eqo r nkcpeg'y kj "r tqi tco 'j qwukpi "s wcnkv{" uvcpfctfu'ó'hqt'xgt{'nqy 'kpeqo g'hco knkgu'y kng'gpuwtkpi "vj cv'hco kn{'tgpu'ctg'hckt."tgcuqpcdng." cpf "chhqtfcdng0'

- Á Gpeqwtci g'ugnh'uwhhkekgpe{'qh'r ctvkekr cpv'hco knkgu'cpf "cuukuv'kp'vj g'gzr cpukqp'qh'hco kn{" qr r qtwpkvkgu'y j kej "cf f tguu'gf wecvkqpcn'uqekq/eqpqo ke."tgetgcvkqpcn'cpf "qvj gt'j wo cp" ugtxkegu'pggf u0'

- Á Rtqo qvg'hckt'j qwukpi "cpf "vj g'gs wcn'qr r qtwpkv{'hqt'xgt{'nqy /kpeqo g'hco knkgu'qh'cnn'gvj pke" dcemi tqwpf u'vq 'gzr gtkgpeg 'htggf qo "qh'j qwukpi "ej qkeg0'

- Á Rtqo qvg'c'j qwukpi "r tqi tco "y j kej "o ckpvckpu's wcnkv{'ugtxkeg'cpf "kpvgi tkv{'y j kng'r tqxkfkpi "cp" kpegpvkxg'vq 'r tkxcvg'r tqr gtv{'qy pgtu'vq 'tgpv'vq 'xgt{'nqy /kpeqo g'hco knkgu0'

- Á Rtqo qvg'c'o ctmgv'f tkxgp'j qwukpi "r tqi tco "vj cv'y km'j gnr 's wcnkhkgf "nqy /kpeqo g'hco knkgu'dg" uweeguuhwn'kp'qdvckpkpi "chhqtf cdng'j qwukpi "cpf "kpetgcug'vj g'uwr r n{'qh'j qwukpi "ej qkegu'hqt" uwej "hco knkgu0'

- Á Etgcvg'r qukvkxg'r wdnke'cy ctgpguu'cpf "gzr cpf "vj g'ngxgn'qh'hco kn{."qy pgt."cpf "eqo o wpkv{" uwr r qtv'kp"ceeqo r nkuj kpi "vj g'URJ Cøu'o kuukqp0'

- Á Cwckp'cpf "o ckpvckp'c'j ki j "ngxgn'qh'uvcpfctfu'cpf "r tqhguukqpcnkuo "kp'fc{/vq/fc{'o cpci go gpv' qh'cnn'r tqi tco "eqo r qpgpvu0"

- Á Cf o kpkuvgt'cp"ghhkekgpv."j ki j /r gthqto kpi "ci gpe{'vj tqwi j "eqpvkpwqwu'ko r tqxgo gpv'qh'vj g" URJ Cøu'uwr r qtv'u{uvgo u'cpf "c'j ki j "ngxgn'qh'eqo o kvo gpv'vq 'qwt'go r nq{ggu'cpf "vj gkt" f gxgnqr o gpv0"

Vj g'URJ C'y km'o cmg'gxgt{'ghhqtv'vq 'mggr "r tqi tco "r ctvkekr cpvu'kphqto gf "qh'J EX'r tqi tco "twngu" cpf "tgi wncvkqpu."cpf "vq 'cf xkug'r ctvkekr cpvu'qh'j qy 'vj g'r tqi tco "twngu'chhgev'vj go 0"

# PART II: THE HOUSING CHOICE VOUCHER (HCV) PROGRAM

## 1-II.A. OVERVIEW AND HISTORY OF THE PROGRAM

Vj g"kpvgpv"qh"vj ku"ugevkqp"ku"vq"r tqxkfg"vj g"r wdlke"cpf "uvchh"y kj "kphqto cvkqp"tgncvgf "vq"vj g"qxgtcm' qr gtcvkqp"qh"vj g"r tqi tco 0'Vj gtg'j cxg"dggp"o cp{"ej cpi gu"vq"vj g"r tqi tco "ukpeg"ku"kpegr vkqp"kp" 3; 96"cpf "c"dtkgh'j kuvqt{"qh"vj g"r tqi tco "y km'cuukuv'vj g"tgcfgt"vq"dgwgt"wpfgtuvcpf "vj g"r tqi tco 0'

Vj g"Wpkvgf "Uvcvgu'J qwukpi "Cev'qh'3; 59"*vj g"õCev÷'ku"tgur qpukdlg"hqt"vj g"dktvj "qh"hgfgtcm'j qwukpi " r tqi tco "kpkvkcvkxgu0'Vj g"Cev'y cu"kpvgpfgf "vq"r tqxkfg'hkpcpekcm'cuukuvcpeg"vq"uvcvgu'cpf "ekvkgu'hqt" r wdlke'y qtmu'r tqlgevu0'unvxo "energcpeg"cpf "vj g"fgxgnqr o gpv'qh'chhqtfcdng'j qwukpi 'f gxgnqr o gpvu" hqt'nqy /kpeqo g"tgukfgpvu0'

Vj g"J qwukpi "cpf "Eqo o wpkv{"F gxgnqr o gpv'*J EF +'Cev'qh'3; 96"etgcvgf "c'pgy "hgfgtcm{"cuukuvgf " j qwukpi "r tqi tco "ó"vj g"Ugevkqp": "Gzkuvkpi "r tqi tco "*cnuq"npqy p"cu"vj g"Ugevkqp": "Egtvkhkecvg" r tqi tco +0'Vj g"J EF "Cev'tgr tgugpvgf "c"uki pkhkecpv'uj khv'kp'hgfgtcm'j qwukpi "uvtcvgi {"htqo "nqecm{" qy pgf "r wdlke'j qwukpi "vq"r tkxcvgn{"qy pgf "tgpvcm'j qwukpi 0'

Wpfgt"vj g"Egtvkhkecvg"r tqi tco ."hgfgtcm'j qwukpi "cuukuvcpeg'r c{o gpvu'y gtg"o cfg"fktgevn{"vq" r tkxcvg'qy pgtu'qh'tgpvcm'j qwukpi ."y j gtg"vj ku'j qwukpi "y cu"o cfg"cxcknable"vq"nqy gt-kpeqo g" hco lkgu0'Gnki kdlg"hco lkgu"y gtg"cdlg"vq"ugngev'j qwukpi "kp"vj g"r tkxcvg"tgpvcm'o ctmgv0'Cuuwo kpi "vj cv" vj g"j qwukpi "o gv'egtvckp'dcuke'r j {ukecm'uvcpfctfu'qh's wcnkv{'*õj qwukpi 's wcnkv{'uvcpfctfuö+'cpf "y cu" y kj kp'egtvckp'J WF /guvcdlkuj gf 'tgpv'mo kcvkqpu'*õhckt'o ctmgv'tgpvuö+."vj g"hco kl{'y qwnf 'dg'cdlg'vq" tgegkxg'tgpvcm'cuukuvcpeg"kp"vj g'j qwukpi "wpkv0'Hco kl{"eqpvtkdwvkqp'vq'tgpv'y cu'i gpgtcm{'ugv'cv'52" r gtegpv'qh'vj g"hco kl{ou'cflwuvgf "kpeqo g."y kj "vj g"to ckpfgt"qh'vj g"tgpv'r ckf 'd{'vj g"r tqi tco 0'

Cpqvj gt"wpks wg"hgcwtg"qh'vj g"Egtvkhkecvg"r tqi tco "y cu"vj cv'vj g"tgpvcm'cuukuvcpeg'tgo ckpgf "y kj " vj g"gnki kdlg"hco kl{."kh'vj g"hco kl{"ej qug"vq"o qxg"vq"cpqvj gt"r tkxcvgn{/qy pgf "tgpvcm'wpkv'vj cv'o gv" r tqi tco "tgs wktgo gpvu"*kp"eqpvtcuv'vq'vj g"r wdlke'j qwukpi "r tqi tco "y j gtg"vj g"tgpvcm'cuukuvcpeg" tgo ckpu'y kj "vj g"wpkv0"uj qwnf "vj g"hco kl{"f gekfg"vq"o qxg+0'Eqpugs wgpvn{."vj g"Egtvkhkecvg"r tqi tco " y cu"ej ctcevgtk| gf "cu"vgpcpv/dcugf "cuukuvcpeg."tcvj gt"vj cp"wpkv/dcugf "cuukuvcpeg0'

Vj g"J qwukpi "cpf "Eqo o wpkv{"F gxgnqr o gpv'*J EF +'Cev'qh'3; : 9"cwj qtk| gf "c"pgy "xgtukqp"qh" vgpcpv/dcugf "cuukuvcpeg'ó"vj g"Ugevkqp": "Xqwej gt"r tqi tco 0'Vj g"Xqwej gt"r tqi tco "y cu"xgt{" uko knct'vq"vj g"Egtvkhkecvg"r tqi tco "kp"vj cv'gnki kdlg'hco kkgu'y gtg"cdlg"vq"ugngev'j qwukpi "kp"vj g" r tkxcvg'tgpvcm'o ctmgv'cpf "tegekxg'cuukuvcpeg"kp"vj cv'j qwukpi "wpkv0'

J qy gxgt."vj g"Xqwej gt"r tqi tco "r gto kwgf "hco kkgu'o qtg"qr vkqpu"kp'j qwukpi "ugngevkqp0'Tgpvcm' j qwukpi "unlo kl'j cf "vq"o ggv'vj g"dcuke'j qwukpi "s wcnkv{"uvcpfctfu."dwv'vj gtg"y cu"pq"hckt'o ctmgv'tgpv' lko kcvkqp"qp"tgpv0'Kp"cffkvkqp."hco kl{"eqpvtkdwvkqp'vq'tgpv'y cu'pqv'ugv'cv'c"lko kv'qh'52"r gtegpv'qh" cflwuvgf "kpeqo g0'Eqpugs wgpvn{."f gr gpfkpi "qp"vj g"cewcm'tgpvcm'equv'qh'vj g"wpkv'ugngevgf ."c"hco kl{" o ki j v'r c{"o qtg"qt"nguu'vj cp"52"r gtegpv'qh'vj gkt'cflwuvgf "kpeqo g"hqt'tgpv0'

Htqo "3; : 9"yj tqwi j "3; ; ; ."r wdnke'j qwukpi "ci gpekgu"o cpci gf "dqvj "yj g"Egtvkhkecvg"cpf "Xqwej gt"
vgpcpv√dcugf "cuukuvcpeg'r tqi tco u."y kj "ugr ctcvg"twngu"cpf "tgs wktgo gpvu'hqt"gcej 0Htqo "3; ; 6"
yj tqwi j "3; ; ; ."J WF "r wdnkuj gf "c"ugtkgu"qh'pgy "twngu."npqy p"cu"õeqphqto kpi ö"twngu."vq"o qtg"
enqugn{"eqo dkpg"cpf "cnki p"yj g"vy q"uko knct"j qwukpi "r tqi tco u."vq"yj g"gzvgpv"r gto kwgf "d{ "yj g"ncy 0"

Kp"3; ; ; ."yj g"S wcnkv{ "J qwukpi "cpf "Y qtm'Tgur qpukdknkv{ "Cev'*S J Y TC+'ö"cnuq"npqy p"cu"yj g"
Rwdnke"J qwukpi "Tghqto "Cev'ö"y cu"uki pgf "kpvq"ncy 0S J Y TC"gnko kpcvgf "cnl'uvcvwvqt{ "fkhhgtgpegu"
dgvy ggp"yj g"Egtvkhkecvg"cpf "Xqwej gt"vgpcpv√dcugf "r tqi tco u'cpf "tgs wktgf "yj cv"yj g"vy q'r tqi tco u"
dg"o gti gf "kpvq"c"ukpi ng"vgpcpv√dcugf "cuukuvcpeg'r tqi tco ."pqy "npqy p"cu"yj g"J qwukpi "Ej qkeg"
Xqwej gt"*J EX+'r tqi tco 0"

Vj g"J EX'r tqi tco "y cu"o qfgngf "enqugn{"qp"yj g"r tg/o gti gt"Xqwej gt'r tqi tco 0J qy gxgt."wpnkmg"
yj g"r tg/o gti gt"Xqwej gt"r tqi tco ."yj g"J EX'r tqi tco "tgs wktgu"cp"cuukuvgf "hco kn{"vq"r c{"cv'ngcuv'52"
r gtegpv"qh'cflwuvgf "kpeqo g"hqt"tgpv0"

Vj g"vtcpukkqp"qh'cuukuvcpeg'htqo "yj g"Egtvkhkecvg"cpf "Xqwej gt"r tqi tco u'vq"yj g"pgy "J EX'r tqi tco "
dgi cp"kp"Qevqdgt"3; ; 0D{ "Qevqdgt"4223."cnl'hco knkgu'tgegkxkpi "vgpcpv√dcugf "cuukuvcpeg'y gtg"
eqpxgtvgf "vq"yj g"J EX'r tqi tco 0"

# 1-II.B. HCV PROGRAM BASICS

Vj g'r wtr qug"qh'\yj g"J EX"r tqi tco "ku'\vq'r tqxkf g'tgpvcn'cuukuvcpeg"\vq'gnki kdng"hco knkgu0'Vj g'\vwrgu" cpf "tgi wncvkqpu'qh'\yj g"J EX'r tqi tco "ctg'f gvgto kpgf "d{"\yj g"WUU0'F gr ctvo gpv'qh'J qwukpi "cpf " Wtdcp"F gxgnqr o gpv0'Vj g"URJ C'ku'chhqtf gf "ej qkegu'kp'\yj g"qr gtcvkqp"qh'\yj g'r tqi tco "y j kej "ctg" kpenwf gf "kp'\yj g"URJ Cøu'cf o kpkuvtcvkxg'r ncp.''c'f qewo gpv'cr r tqxgf "d{'\yj g'dqctf "qh' eqo o kuukqpgtu'qh'\yj g"URJ C0'

Vj g"J EX'r tqi tco "qhhgtu'o qdkrkv{"\vq'gnki kdng'hco knkgu'dgecwug'\yj g{'o c{'ugctej "hqt'uwkvcdng" j qwukpi "cp{y j gtg'kp'\yj g"URJ Cøu'lwtkuf kevkqp'cpf "o c{'cnuq'dg'gnki kdng'\vq'o qxg'wpf gt'r qtvcdknkv{" \vq'qvj gt'URJ Cuø'lwtkuf kevkqpu0'

Y j gp"c'hco kn{'ku'f gvgto kpgf "\vq'dg'gnki kdng'hqt'\yj g'r tqi tco "cpf "hwpf kpi "ku'cxckncdng.'\yj g"URJ C" kuuwgu'\yj g"hco kn{'c'j qwukpi "xqwej gt0'Y j gp'\yj g"hco kn{'hkpf u'c''uwkvcdng'j qwukpi "wpkv'cpf "hwpf kpi " ku'cxckncdng.'\yj g"URJ C'y knn'gpvgt"kpvq'c'eqpvtcev'y kj '\yj g'qy pgt'cpf "\yj g"hco kn{'y knn'gpvgt'kpvq'c" ngcug'y kj '\yj g'qy pgt0'Gcej "r ctv{'o cngu'\yj gkt'tgur gevkxg'r c{o gpv'\vq'\yj g'qy pgt'uq'\yj cv'\yj g'qy pgt" tgegkxgu'hwnn'tgpv0'

Gxgp'\yj qwi j "\yj g"hco kn{'ku'f gvgto kpgf "\vq'dg'gnki kdng'hqt'\yj g'r tqi tco .'\yj g'qy pgt'j cu'\yj g" tgur qpukdknkv{'qh'cr r tqxkpi "\yj g"hco kn{'cu'c''uwkvcdng'tgpvgt0'Vj g"URJ C'eqpvkpwgu'\vq'o cng" r c{o gpvu'\vq'\yj g'qy pgt'cu'nqpi "cu'\yj g"hco kn{'ku'gnki kdng'cpf "\yj g'j qwukpi "wpkv'eqpvkpwgu'\vq'swcnkh{" wpf gt'\yj g'r tqi tco 0'

# 1-II.C. THE HCV PARTNERSHIPS

Vq'cf o kpkuvgt'\yj g"J EX'r tqi tco .'\yj g"URJ C"gpvgtu'kpvq'c'eqpvtcewcn'tgncvkqpuj kr 'y kj "J WF " *Eqpuqnkf cvgf "Cppwcn'Eqpvtkdwkqpu'Eqpvtcev+0'Vj g"URJ C'cnuq'gpvgtu'kpvq'eqpvtcewcn' tgncvkqpuj kr u'y kj '\yj g"cuukuvgf "hco kn{'cpf "\yj g'qy pgt'qt'ncpf nqtf 'qh'\yj g'j qwukpi "wpkv0'

Hqt'\yj g"J EX'r tqi tco "\vq'y qtn'cpf "dg'uweeguuhwn'cnn'r ctvkgu'kpxqnxgf "ö"J WF.'\yj g"URJ C.'\yj g" qy pgt.''cpf "\yj g"hco kn{'ö'j cxg'ko r qtcpv'tqngu'\vq'r nc{0'Vj g'tqngu'cpf "tgur qpukdknkvkgu'qh'cnn'r ctvkgu" ctg'f ghkpgf "kp'hgf gtcn'tgi wncvkqpu'cpf "kp'ngi cn'f qewo gpvu'\yj cv'r ctvkgu'gzgewvg'\vq'r ctvkekr cvg'kp'\yj g" r tqi tco 0'

Vj g'ej ctv'qp'\yj g'hqnnqy kpi 'r ci g'knnwuvtcvgu'ng{'cur gevu'qh'\yj gug'tgncvkqpuj kr u0'

**The HCV Relationships:**

```
                    ┌──────────────────┐
                    │    Congress      │
                    │   Appropriates   │
                    │     Funding      │
                    └──────────────────┘
                             │
                             ▼
                    ┌──────────────────┐
                    │       HUD        │
                    │  Provides Funding│
                    │     To SPHA      │
                    └──────────────────┘

              Program Regulations and ACC
              specifies SPHA Obligations and
                   Voucher Funding
                             │
                             ▼
                    ┌──────────────────┐
                    │      SPHA        │
                    │   Administers    │
                    │     Program      │
                    └──────────────────┘
                      ╱              ╲

   Voucher specifies Family      Housing Assistance Payments (HAP)
        Obligations              Contract specifies Owner and SPHA
                                           Obligations

                      Lease specifies Tenant
                          and Landlord
                          Obligations
   ┌──────────────────┐                    ┌──────────────────┐
   │     Family       │ ◄───────────────►  │  Owner / Landlord│
   │    (Program      │                    │                  │
   │   Participant)   │                    │                  │
   └──────────────────┘                    └──────────────────┘
```

**What Does HUD Do?**

J WF "jcu"\jg"hqmqykpi "oclqt"tgurqpukdkrkvkgu<"

• Á Fgxgnqr "tgiwncvkqpu."tgswktgogpvu."jcpfdqqmu."pqvkegu"cpf "qvjgt"iwkfcpeg"vq"korngogpv" J EX"jqwukpi "rtqitco "ngikuncvkqp"rcuugf "d{ "Eqpitguu="

• Á Cnqecvg"J EX"rtqitco "hwpfu"vq"URJ Cu="

• Á Rtqxkfg"vgejpkecn'cuukuvcpeg"vq"URJ Cu"qp"kpvgtrtgvkpi "cpf "crrn{kpi "J EX"rtqitco "tgswktgogpvu="

• Á Oqpkvqt"URJ C"eqornkcpeg"ykj "J EX"rtqitco "tgswktgogpvu"cpf "URJ C"rgthqtocpeg"kp" rtqitco "cfokpkuvtcvkqp0"

**What Does the SPHA Do?**

Vjg"URJ C"cfokpkuvgtu"jg"J EX"rtqitco "wpfgt"eqpvtcev"ykj "J WF "cpf "jcu"jg"hqmqykpi "oclqt" tgurqpukdkrkvkgu<"

• Á Guvcdnkuj "nqecn'rqnkekgu"vq"cfokpkuvgt"jg"rtqitco ="

• Á Tgxkgy "crrnkecvkqpu"htqo "kpvgtguvgf "crrnkecpvu"vq"fgvgtokpg"yjgvjgt"jg{"ctg"gnkikdng"hqt" jg"rtqitco ="

• Á Ockpvckp"c"yckkpi "nkuv"cpf "ugngev"cornkeckgu"hqt"cfokuukqp="

• Á Kuuwg"xqwejgtu"vq"gnkikdng"cornkeckgu"cpf "rtqxkfg"kphqtocvkqp"qp"jqy "vq"ngcug"c"wpkv="

• Á Eqpfwev"qwtgcej "vq"qypgtu."ykj "urgekcn'cwgpvkqp"vq"qypgtu"qwukfg"ctgcu"qh "rqxgtv{ "qt" okpqtkv{ "eqpegpvtckqp="

• Á Crrtqxg"jg"tgpvcn'wpkv"*kpenwfkpi "cuuwtkpi "eqornkcpeg"ykj "jqwukpi "swcnkv{ "uvcpfctfu"cpf " tgpv'tgcuqpcdngpguu+."jg"qypgt."cpf "jg"vgpcpe{ ="

• Á Ocmg"jqwukpi "cuukuvcpeg"rc{ogpvu"vq"jg"qypgt"kp"c"kogn{ "ocppgt="

• Á Tgegtvkh{ "hco knkgu"hqt"eqpvkpwgf "gnkikdknkv{ "wpfgt"jg"rtqitco ="

• Á Gpuwtg"jcv"qypgtu"cpf "hco knkgu"eqorn{ "ykj "jgkt"eqpvtcewcn'qdnkicvkqpu="

• Á Rtqxkfg"hco knkgu"cpf "qypgtu"ykj "rtorr v."rtqhguukqpcn'ugtxkeg="

• Á Eqorn{ "ykj "cnn'hckt"jqwukpi "cpf "gswcn'qrrqtwpkv{ "tgswktgogpvu."J WF "tgiwncvkqpu"cpf " tgswktgogpvu."jg"Cppwcn'Eqpvtkdwvkqpu"Eqpvtcev."J WF/crrtqxgf "crrnkecvkqp"hqt"hwpfkpi ." jg"URJ Cøu"cfokpkuvtckxg"rncp."cpf "qvjgt"crrnkecdng"hgfgtcn'uvcvg"cpf "qecn'ncyu0"

**What Does the Owner Do?"**

Vj g"qy pgt"j cu"vj g"hqmqy kpi "o clqt"tgur qpukdkrkvkgu<"

- Á Uetggp"hco klkgu"y j q"cr r n{"hqt"vgpcpe{."vq"f gvgto kpg"uwkvcdkrkv{"cu"tgpvgtu0"

Ë Á Vj g"URJ C"ecp"r tqxkf g"uqo g"kphqto cvkqp"vq"vj g"qy pgt."dwv"vj g"r tko ct{"tgur qpukdkrkv{"hqt" vgpcpv"uetggpkpi "tguvu"y kj "vj g"qy pgt0"

Ë Á Vj g"qy pgt"uj qwf "eqpukf gt"hco kn{"dcemi tqwpf "hcevqtu"uwej "cu"tgpv"cpf "dkm/r c{kpi " j kuvqt{."j kuvqt{"qh"ectkpi "hqt"r tqr gtv{."tgur gevkpi "vj g"tki j u"qh"qvj gtu"vq"r gceghwn" gplq{o gpv"qh"vj g"r tqr gtv{."eqo r nkcpee"y kj "guugpvkcn"eqpf kkqpu"qh"vgpcpe{.y j gvj gt"vj g" hco kn{"ku"gpi ci kpi "kp"f twi /tgncvgf "etko kpcn"cevkxkv{"qt"qvj gt"etko kpcn"cevkxkv{"vj cv"o ki j v" yj tgcvgp"qvj gtu0"

- Á Eqo r n{"y kj "vj g"vgto u"qh"vj g"J qwukpi "Cuukuvcpeg"Rc{o gpvu"eqpvtcev"gz gewgf " y kj "vj g"URJ C="

- Á Eqo r n{"y kj "cnn"cr r nkecdng"hckt"j qwukpi "ncy u"cpf "f q"pqv"f ketko kpcvg"ci ckpuv" cp{qpg="

- Á O ckpvckp"vj g"j qwukpi "wpkv"kp"ceeqtf cpeg"y kj "J qwukpi "S wcnkv{"Uvcpf ctf u"*J S U+" cpf "o cng"pgeguuct{"tgr cktu"kp"c"vko gn{"o cppgt="

- Á Eqnngev"tgpv"f wg"htqo "vj g"cuukuvgf "hco kn{"cpf "qvj gty kug"eqo r n{"y kj "cpf "gphqteg" r tqxkukqpu"qh"vj g"f y gnkpi "ngcug0"

**What Does the Family Do?"**

Vj g"hco kn{"j cu"vj g"hqnqy kpi "tgur qpukdknkvkgu<"

- Á Rtqxkfg"vj g"URJ C"y kij "eqo r ngvg"cpf "ceewtcvg"kphqto cvkqp"cu"fgvgto kpgf "d{"vj g" URJ C"vq"dg"pgeguuct{"hqt"cf o kpkuvtcvkqp"qh"vj g"r tqi tco ="

- Á O cmg"vj gkt"dguv"cpf "o quv"kno gn{"ghhqtvu"vq"nqecvg"s wcnkhkgf "cpf "uwkvcdng"j qwukpi ="

- Á Cwgpf "cm"crr qkpvo gpvu"uej gfwngf "d{"vj g"URJ C="

- Á Cmqy "vj g"URJ C"vq"kpur gev"vj g"wpkv"cv"tgcuqpcdng"lko gu"cpf "chvgt"tgcuqpcdng" pqvkeg="

- Á Vcmg"tgur qpukdknkv{"hqt"ectg"qh"vj g"j qwukpi "wpkv."kpenwfkpi "cp{"xkqncvkqpu"qh" j qwukpi "s wcnkv{"uvcpfctfu"ecwugf "d{"vj g"hco kn{="

- Á Eqo r n{"y kvj "vj g"vgto u"qh"vj g"ngcug"y kvj "vj g"qy pgt="

- Á Eqo r n{"y kvj "vj g"hco kn{"qdnki cvkqpu"qh"vj g"xqwej gt="

- Á P qv"eqo o kv"ugtkqwu"qt"tgr gcvgf "xkqncvkqpu"qh"vj g"ngcug="

- Á P qv"gpi ci g"kp"f twi /tgncvgf "qt"xkqngpv"etko kpcn"cevkxkv{="

- Á P qvkh{"vj g"URJ C"cpf "vj g"qy pgt"dghqtg"o qxkpi "qt"vgto kpcvkpi "vj g"ngcug="

- Á Wug"vj g"cuukuvgf "wpkv"qpn{"hqt"tgukfgpeg"cpf "cu"vj g"uqng"tgukfgpeg"qh"vj g"hco kn{0' P qv"uwdngv"vj g"wpkv."cuuki p"vj g"ngcug."qt"j cxg"cp{"kpvgtguv"kp"vj g"wpkv="

- Á Rtqo r vn{"pqvkh{"vj g"URJ C"qh"cp{"ej cpi gu"kp"hco kn{"eqo r qukvkqp="

- Á P qv"eqo o kv"htcwf."dtkdgt{."qt"cp{"qvj gt"eqttwr v"qt"etko kpcn"cev"kp"eqppgevkqp"y kvj " cp{"j qwukpi "r tqi tco u0'

# 1-II.D. APPLICABLE REGULATIONS

Cr r nkecdng'tgi wncvkqpu'kpenwf g<

- Á 46'EHT 'Rctv'7<'I gpgtcn'Rtqi tco 'Tgswktgo gpvu'
- Á 46'EHT 'Rctv': <'Pqpf kuetko kpcvkqp'
- Á 46'EHT 'Rctv'57<'Ngcf /Dcugf 'Rckpv'
- Á 46'EHT 'Rctv'322<'Vj g'Hckt 'Jqwukpi 'Cev'
- Á 46'EHT 'Rctv'; : 4<'Ugevkqp': 'Vgpcpv/Dcugf 'Cuukuvcpeg<'Jqwukpi 'Ejqkeg'Xqwej gt'Rtqi tco '
- Á 46'EHT 'Rctv'; : 5<'Rtqlgev/Dcugf 'Xqwej gtu'
- Á 46'EHT 'Rctv'; : 7<'Vj g'Ugevkqp': 'O cpci go gpv'Cuuguuo gpv'Rtqi tco '*UGO CR+'

# PART III: THE HCV ADMINISTRATIVE PLAN"

## 1-III.A. OVERVIEW AND PURPOSE OF THE PLAN

Vj g'cf o kpkuvtcvkxg'r ncp'ku'tgs wktgf "d{'J WF 0'Vj g'r wtr qug'qh'vj g'cf o kpkuvtcvkxg'r ncp'ku'vq" guvcdnkuj 'r qnkekgu'hqt'ectt{kpi "qwv'vj g'r tqi tco u'kp'c'o cppgt'eqpukuvgpv'y kvj "J WF 'tgs wktgo gpvu" cpf "nqecn'i qcnu'cpf "qdlgevkxgu'eqpvckpgf "kp'vj g'URJ C 'u'ci gpe{'r ncp0'Vj ku'cf o kpkuvtcvkxg'r ncp'ku' c'uwr r qtvkpi "f qewo gpv'vq'vj g'URJ C 'ci gpe{'r ncp. 'cpf "ku'cxckncdng'hqt'r wdnke'tgxkgy "cu'tgs wktgf " d{'EHT "46'Rctv'; 250'

Vj ku'cf o kpkuvtcvkxg'r ncp'ku'ugv'hqtvj "vq'f ghkpg'vj g'URJ C 'u'nqecn'r qnkekgu'hqt'qr gtcvkqp'qh'vj g" j qwukpi "r tqi tco u'kp'ceeqtf cpeg'y kvj "hgf gtcn'ncy u'cpf "tgi wncvkqpu0'Cnn'kuuwgu'tgncvgf "vq'vj g'J EX " r tqi tco "pqv'cf f tguugf "kp'vj ku'f qewo gpv'ctg'i qxgtpgf "d{'uwej "hgf gtcn'tgi wncvkqpu. 'J WF " j cpf dqqmu'cpf "i wkf gdqqmu. 'pqvkegu. 'cpf "qvj gt'cr r nkecdng'ncy 0'Vj g'r qnkekgu'kp'vj ku'cf o kpkuvtcvkxg" r ncp'j cxg'dggp'f guki pgf "vq'gpuwtg'eqo r nkcpeg'y kvj "vj g'eqpuqnkf cvgf "CEE'cpf "cnn'J WF / cr r tqxgf "cr r nkecvkqpu'hqt'r tqi tco "hwpf kpi 0'

Vj g'URJ C 'ku'tgur qpukdng'hqt'eqo r n{kpi "y kvj 'cnn'ej cpi gu'kp'J WF 'tgi wncvkqpu'r gtvckpkpi "vq'vj g" J EX 'r tqi tco 0'Kh'uwej "ej cpi gu'eqphnkev'y kvj "vj ku'r ncp. 'J WF 'tgi wncvkqpu'y knn'j cxg'r tgegf gpeg0'

Cf o kpkuvtcvkqp'qh'vj g'J EX 'r tqi tco "cpf "vj g'hwpevkqpu'cpf "tgur qpukdknkvkgu'qh'URJ C 'uvchh'uj cnn'dg" kp'eqo r nkcpeg'y kvj "vj g'URJ C )u'r gtuqppgn'r qnke{'cpf 'J WF 'tgi wncvkqpu'cu'y gnn'cu'cnn'hgf gtcn'uvcvg" cpf "nqecn'hckt'j qwukpi "ncy u'cpf "tgi wncvkqpu0'

## 1-III.B. CONTENTS OF THE PLAN [24 CFR 982.54]

Vj g'J WF 'tgi wncvkqpu'cv'46 'EHT '; : 4076 'f ghkpg'vj g'r qnkekgu'vj cv'o wuv'dg'kpenwf gf "kp'vj g" cf o kpkuvtcvkxg'r ncp0'Vj g{'ctg'cu'hqnnqy <'

- Á  Ugngevkqp'cpf "cf o kuukqp'qh'cr r nkecpvu'htqo "vj g'URJ C 'y ckvkpi "nkuv. 'kpenwf kpi 'cp{'URJ C " cf o kuukqp'r tghgtgpegu. 'r tqegf wtgu'hqt'tgo qxkpi "cr r nkecpv'pco gu'htqo "vj g'y ckvkpi "nkuv. 'cpf " r tqegf wtgu'hqt'enqukpi "cpf "tgqr gpkpi "vj g'URJ C 'y ckvkpi "nkuv0'*Ej cr vgt'6+='

- Á  Kuuwkpi "qt'f gp{kpi 'xqwej gtu. 'kpenwf kpi 'URJ C 'r qnke{'i qxgtpkpi "vj g'xqwej gt'vgto "cpf 'cp{" gzvgpukqpu'qh'vj g'xqwej gt'vgto 0'Kh'vj g'URJ C 'f eckf gu'vq'cnnqy "gzvgpukqpu'qh'vj g'xqwej gt'vgto . " vj g'URJ C 'cf o kpkuvtcvkxg'r ncp'o wuv'f guetkdg'j qy "vj g'URJ C 'f gvgto kpgu'y j gvj gt'vq'i tcpv" gzvgpukqpu. 'cpf 'j qy "vj g'URJ C 'f gvgto kpgu'vj g'ngpi vj 'qh'cp{'gzvgpukqp'*Ej cr vgt'7+='

- Á  Cp{'ur gekcn'twngu'hqt'wug'qh'cxckncdng'hwpf u'y j gp'J WF 'r tqxkf gu'hwpf kpi 'vq'vj g'URJ C 'hqt'c" ur gekcn'r wtr qug'*g0i 0'f gugi tgi cvkqp+. 'kpenwf kpi 'hwpf kpi 'hqt'ur gekhkgf "hco knkgu'qt'c'ur gekhkgf " ecvgi qt{'qh'hco knkgu'*Ej cr vgt'6+='

- Á Qeewr cpe{ "r qrlekgu. "kpenwf kpi "f ghkpkvkqp "qh'y j cv'i tqwr "qh'r gtuqpu'o c{ "s wcrkh{ "cu'c "hco kn{)." f ghkpkvkqp 'qh'y j gp "c "hco kn{ "ku'eqpukf gtgf "vq "dg ")eqpvkpwqwun{ "cuukuvgf )='uvcpf ctf u'hqt "f gp{kpi " cf o kuukqp "qt "vgto kpcvkpi "cuukuvcpeg "dcugf "qp 'etko kpcn'cevkxkv{ "qt "cmqj qn'cdwug "kp "ceeqtf cpeg y kj "; : 40'75 "*Ej cr vgtu "5 "cpf "34 +="

- Á Gpeqwtci kpi "r ctvkekr cvkqp "d{ "qy pgtu "qh'uwkvcdng "wpkvu'nqecvgf "qwukf g "ctgcu "qh'nqy "kpeqo g "qt " o kpqtkv{ "eqpegpvtcvkqp "*Ej cr vgt "35 +="

- Á Cuukuvkpi "c "hco kn{ "y j cv'encko u'y j cv'kmgi cn'f kuetko kpcvkqp'j cu'r tgxgpvgf "vj g "hco kn{ "htqo " ngcukpi "c "uwkvcdng "wpkv"*Ej cr vgt "4 +="

- Á Rtqxkf kpi "kphqto cvkqp "cdqw'c "hco kn{ "vq "r tqur gevkxg "qy pgtu "*Ej cr vgtu "5 "cpf "; +="

- Á F kucr r tqxcn'qh'qy pgtu "*Ej cr vgt "35 +="

- Á Uwdukf { "uvcpf ctf u "*Ej cr vgt "7 +="

- Á Hco kn{ "cdugpeg "htqo "vj g "f y gmkpi "wpkv"*Ej cr vgt "34 +="

- Á J qy "vq "f gvgto kpg "y j q "tgo ckpu'kp "vj g "r tqi tco "kh'c "hco kn{ "dtgcmu'wr "*Ej cr vgt "5 +="

- Á Kphqto cn'tgxkgy "r tqegf wtgu'hqt "cr r nkecpvu "*Ej cr vgt "38 +="

- Á Kphqto cn'j gctkpi "r tqegf wtgu'hqt "r ctvkekr cpvu "*Ej cr vgt "38 +="

- Á Vj g "r tqeguu'hqt "guvcdnkuj kpi "cpf "tgxkukpi "xqwej gt "r c{o gpv'uvcpf ctf u. "kpenwf kpi "r qrlekgu'qp " cf o kpkuvgtkpi "f getgcugu'kp "vj g "r c{o gpv'uvcpf ctf "f wtkpi "vj g "J CR"eqpvtcev'vgto "*Ej cr vgt "38 +="

- Á Vj g "o gvj qf "qh'f gvgto kpkpi "vj cv'tgpv'vq "qy pgt "ku'c "tgcuqpcdng "tgpv'*kpkvkcn{ "cpf "f wtkpi "vj g " vgto "qh'c "J CR"eqpvtcev'*Ej cr vgt "; +="

- Á Ur gekcn'r qrlekgu'eqpegtpkpi "ur gekcn'j qwukpi "v{r gu'kp "vj g "r tqi tco "*g0 0'wug "qh'uj ctgf "j qwukpi +" *Ej cr vgt "37 +="

- Á Rqrlekgu'eqpegtpkpi "r c{o gpv'd{ "c "hco kn{ "vq "vj g "URJ C"qh'co qwpv'vj g "hco kn{ "qy gu'vj g "URJ C" *Ej cr vgt "38 +="

- Á Kpvgtko "tgf gvgto kpcvkqpu'qh'hco kn{ "kpeqo g "cpf "eqo r qukvkqp "*Ej cr vgt "33 +="

- Á Tguvtkevkqpu. "kh'cp{. "qp "vj g "pwo dgt "qh'o qxgu'd{ "c "r ctvkekr cpv'hco kn{ "*Ej cr vgt "32 +="

- Á Cr r tqxcn'd{ "vj g "dqctf "qh'eqo o kuukqpgtu'qt'qvj gt "cwvj qtk| gf "qhhkekcnu'vq "ej cti g "vj g " cf o kpkuvtcvkxg "hgg "tgugtxg "*Ej cr vgt "38 +="

- Á Rtqegf wtcn'i wkf grkpgu"cpf "r gthqto cpeg"uvcpf ctf u'hqt "eqpf wevkpi "tgs wktgf "j qwukpi "s wcrkv{ " uvcpf ctf u'kpur gevkqpu"*Ej cr vgt "; +='cpf "

- Á URJ C"uetggpkpi "qh'cr r nkecpvu'hqt'hco kn{ "dgj cxkqt "qt'uwkvcdknkv{ "hqt'vgpcpe{ "*Ej cr vgt "5 +0'

**Mandatory vs. Discretionary Policy**

J WF "o cmgu"c"f kuvkpevkqp"dgyy ggp<"

- Á <u>O cpf cvqt{ "r qnkekgu</u><"yj qug"f tkxgp"d{"ngi kuncvkqp. "tgi wncvkqpu. "ewttgpv'j cpf dqqmu." pqvkegu. "cpf "ngi cn'qr kpkqpu. "cpf ""

- Á <u>Qr vkqpcn"pqp/dkpf kpi "i wkf cpeg</u>. "kpenwf kpi "i wkf gdqqmu. "pqvkegu"yj cv"j cxg"gzr ktgf "cpf "" tgeqo o gpf cvkqpu"htqo "kpf kxkf wcn'J WF "uvchh0"

J WF "gzr gevu"URJ Cu"vq"cf qr v'nqecn'r qnkekgu"cpf "r tqegf wtgu'yj cv"ctg"eqpukuvgpv'y kj "o cpf cvqt{ "r qnkekgu"kp"ctgcu'y j gtg"J WF "i kxgu"yj g"URJ C"f kuetgvkqp0'Vj g"URJ C)u'cf o kpkuvtcvkxg"r ncp'ku'yj g"hqwpf cvkqp"qh'yj qug"r qnkekgu"cpf "r tqegf wtgu0'J WF øu'f ktgevkqpu"tgs wktg"URJ Cu"vq"o cmg"r qnke{ "ej qkegu"yj cv"r tqxkf g"uwhhkekgpv'i wkf cpeg"vq"uvchh'cpf "gpuwtg"eqpukuvgpe{ "q'r tqi tco "cr r nkecpvu"cpf "r ctvkekr cpvu0'

Etgcvkpi "r qnkekgu'dcugf "wr qp'J WF "i wkf cpeg"ku'pqv'o cpf cvqt{. "dwv'r tqxkf gu'c"URJ C'y kj "c"õuchg"j ctdqt0ö"J WF "j cu'cntgcf { "f gvgto kpgf "yj cv"yj g"tgeqo o gpf cvkqp"cpf "uwi i guvkqpu'kv'o cmgu'ctg"eqpukuvgpv'y kj "o cpf cvqt{ "r qnkekgu0'Ki'c"URJ C'cf qr vu"cp"cnvgtpcvkxg"uvtcvgi {. "kv'o wuv'o cmg"ku'qy p'f gvgto kpcvkqp'yj cv"yj g"cnvgtpcvkxg"cr r tqcej "ku'eqpukuvgpv'y kj "ngi kuncvkqp. "tgi wncvkqpu. "cpf "qyj gt"o cpf cvqt{ "tgs wktgo gpvu0'Vj gtg"o c{ "dg"xgt{ "i qqf "tgcuqpu'hqt"cf qr vkpi "c"r qnke{ "qt"r tqegf wtg"yj cv"ku'f khhgtgpv'yj cp"J WF øu'uchg"j ctdqt. "dwv'URJ Cu"uj qwnf "ectghwm{ "yj kpm'yj tqwi j "yj qug"f gekukqpu0

## 1-III.C. ORGANIZATION OF THE PLAN"

Vj g"r ncp'ku'qti cpk| gf "vq"r tqxkf g"kphqto cvkqp"vq"wugtu'kp"r ctvkewnct"ctgcu'qh'qr gtcvkqp0"

## 1-III.D. UPDATING AND REVISING THE PLAN"

Vj g"URJ C"y knn'tgxkug"yj ku'cf o kpkuvtcvkxg"r ncp"cu'pggf gf "vq"eqo r n{"y kj "ej cpi gu'kp'J WF "tgi wncvkqpu0'Vj g"qtki kpcn'r ncp"cpf "cp{ "ej cpi gu'o wuv'dg"cr r tqxgf "d{ "yj g"dqctf "qh'eqo o kuukqpgtu"qh'yj g"ci gpe{. "yj g"r gtvkpgpv'ugevkqpu'kpenwf gf "kp"yj g"Ci gpe{ "Rncp. "cpf "c"eqr { "r tqxkf gf "vq"J WF 0'

### URJ C'Rqnke{ "

Vj g"URJ C"y knn'tgxkgy "cpf "wr f cvg"yj g"r ncp"cu'pggf gf . "vq"tghngev'ej cpi gu'kp'tgi wncvkqpu. "URJ C'qr gtcvkqpu. "qt'y j gp'pggf gf "vq"gpuwtg"uvchh'eqpukuvgpe{ "kp"qr gtcvkqp0'
"

# Chapter 2

## FAIR HOUSING AND EQUAL OPPORTUNITY

## INTRODUCTION

Vj ku'ej cr vgt"gzr nckpu'\yj g"rcy u'cpf "J WF "tgi wncvkqpu'tgs wktkpi "URJ Cu'\q"chhkto cvkxgn{"hwtyj gt" ekxkn'tki j\u'cpf "hckt"j qwukpi "kp"cnn'hgf gtcm''cuukuvgf "j qwukpi "rtqi tco u0'Vj g''ngwgt"cpf "urktkv'qh" \yj gug"nicy u'ctg"ko rngo gpvgf "\yj tqwi j "eqpukuvgpv'rqnkey"cpf "rtqeguugu0'Vj g''tgur qpukdknk\{ "\q"hwtyj gt" pqpf kuetko kpc\vqp'r gtvckpu'\q"cnn'ctgcu'qh"\yj g"URJ Cøu'j qwukpi "ej qkeg"xqwej gt"*J EX+"qr gtcvkqpu0"

Vj ku'ej cr vgt"f guetkdgu'J WF "tgi wncvkqpu'cpf "URJ C'r qnkekgu'tgncvgf "\q"\yj gug"\qr keu'kp'\yj tgg"r ctvu<

    Rctv"K"Pqpf kuetko kpc\vqp0'Vj ku'r ctv'r tgugpvu'\yj g"dqf{ "qh"ncy u'cpf "tgi wncvqpu'i qxgtpkpi " \yj g"tgur qpukdkn\kgu'qh"\yj g"URJ C'tgi ctf kpi "pqpf kuetko kpc\vqp0

    Rctv"KK"'Rqnkekgu'Tgncvgf "\q'Rgtuqpu'y kyj "F kucdknk\kgu0'Vj ku'r ctv'f kuewuugu'\yj g"twngu'cpf " r qnkekgu'qh"\yj g"j qwukpi "ej qkeg"xqwej gt'r tqi tco "tgncvgf "\q"tgcuqpcdng"ceeqo o qf cvkqp"hqt" r gtuqpu'y kyj "f kucdknk\kgu0'Vj gug"twngu'cpf "r qnkekgu'ctg"dcugf "qp"\yj g"Hckt"J qwukpi "Cev" *640WUUE0+"cpf "Ugevkqp"726"qh"\yj g"Tgj cdknkvc\vqp"Cev'qh'3; 95."cpf "kpeqtr qtcvg"i wkf cpeg" htqo "\yj g'Lqkpv"Uvc\go gpv'qh"Vj g"F gr ctvo gpv'qh"J qwukpi "cpf "Wtdcp"F gxgmqr o gpv'cpf "\yj g" F gr ctvo gpv'qh'Lwuvkeg'*F QL+'"kuuwgf "O c{'39."42260

    Rctv"KKK"'Rtqj kdkvkqp'qh'F kuetko kpc\vqp"Ci ckpuv'Nko kvgf "Gpi nkuj "Rtqhkekgpe{'Rgtuqpu0'Vj ku" r ctv'f gvcknu'\yj g"qdnki c\vqpu'qh"\yj g"URJ C'\q"gpuwtg"o gcpkpi hwn'ceeguu'\q"\yj g"J EX'r tqi tco " cpf "ku'cevkxkvkgu'd{ 'r gtuqpu'y kyj "nko kvgf "Gpi nkuj 'r tqhkekgpe{ '*NGR+0'Vj ku'r ctv' kpeqtr qtcvgu'\yj g"Hkpcn'I wkf cpeg'\q'Hgf gtcn'Hkpcpekcn'Cuukuvcpeg'Tgekr kgpvu'Tgi ctf kpi " Vkvng"XKR'tqj kdkvkqp'ci ckpuv'Pc\vqpcn'Qtki kp'F kuetko kpc\vqp'Chhgevkpi "Nko kvgf "Gpi nkuj " Rtqhkekgpv'Rgtuqpu'r wdnkuj gf "Lcpwct{"44."4229."kp'\yj g'*Federal Register.*

# PART I: NONDISCRIMINATION

## 2-I.A. OVERVIEW

Hgf gtcrl'ncy u'tgs wktg'URJ Cu'vq 'vtgcv'cll'crr rlecpvu'cpf 'rctvlelr cpvu'gs wcm{.'rtqxlfkpi "vj g'uco g"
qr r qtwpkv{ 'vq 'ceeguu'ugtxlegu.'tgi ctf nguu'qh'hco kn{ "ej ctcevgtlukeu'cpf "dcemi tqwpf 0'Hgf gtcrl'ncy "
r tqj kdkvu'f kuetko kpcvkqp'kp'j qwukpi "qp'vj g'dcuku'qh'tceg."eqnqt.'tgnki kqp."ugz."pcvkqpcrl'qtki kp."ci g."
hco kncrl'ucvwu."cpf "f kucdkrlv{0'Kp "cf f kvkqp."J WF "tgi wncvqpu'r tqxlfg"hqt "cf f kvkqpcrl'r tqvgevkqpu"
tgi ctf kpi "ugzwcrl'qtkgpvcvkqp."i gpfgt"kf gpvkv{.'cpf "o ctkvcrl'ucvwu0'Vj g'URJ C'y kn'eqo r n{ 'hwn{ "
y kvj "crl'hgf gtcn'ucvg."cpf "nqecrl'pqpfkuetko kpcvkqp'ncy u.'cpf "y kvj "twngu'cpf "tgi wncvkqpu'i qxgtpkpi "
hckt'j qwukpi "cpf "gs wcrl'qr r qtwpkv{ 'kp'j qwukpi "cpf "go r nq{o gpv."kpenwf kpi <

- Á Vkvng'XK'qh'vj g'Ekxkn'Tki j vu'Cev'qh'3; 86"

- Á Vkvng'XKKK'qh'vj g'Ekxkn'Tki j vu'Cev'qh'3; 8: "*cu'co gpfgf "d{ 'vj g'Eqo o wpkv{ 'F gxgnqr o gpv'Cev'
  qh'3; 96"cpf "vj g'Hckt'J qwukpi 'Co gpfo gpvu'Cev'qh'3; : : +"

- Á Gzgewvkxg'Qtf gtu'33285"cpf "35; : : "

- Á Ugevkqp'726'qh'vj g'Tgj cdkrlvcvkqp'Cev'qh'3; 95"

- Á Vj g'Ci g'F kuetko kpcvkqp'Cev'qh'3; 97"

- Á Vkvng'KKK'qh'vj g'Co gtlecpu'y kj 'F kucdkrlvkgu'Cev'*vq 'vj g'gzvgpv'vj cv'kv'crr rlgu.'qvj gty kug"
  Ugevkqp'726'cpf "vj g'Hckt'J qwukpi 'Co gpfo gpvu'i qxgtp+"

- Á Vj g'Gs wcrl'Ceeguu'vq 'J qwukpi 'kp'J WF 'Rtqi tco u'Tgi ctf nguu'qh'Ugzwcrl'Qtkgpvcvkqp'qt'I gpfgt"
  Kf gpvkv{ 'Hkpcn'Twng.'r wdrkuj gf "kp'vj g'*Federal Register* Hgdtwct{ '5.'4234'cpf "hwtvj gt"enctlhkgf "
  kp'Pqvkeg'RKJ "4236/42"

- Á Xkqngpeg'Ci ckpuv'Y qo gp'Tgcwj qrk| cvkqp'Cev'qh'4235"*XCY C+"

Y j gp'o qtg'vj cp'qpg'ekxkrl'tki j vu'ncy 'cr r rlgu'vq 'c'ukwcvkqp.'vj g'ncy 'y kn'dg'tgcf "cpf "cr r rkgf "
vqi gvj gt0'

Cp "cr r rkecdng'ucvg'ncy u'qt'nqecrl'qtf kpcpegu'cpf "cp{ 'ngi kuncvkqp'r tqvgevkpi "kpfkxkfwcrl'tki j vu'qh'
vgpcpvu."cr r rkecpvu."qt'uvchh'vj cv'o c{ 'uwdugs wgpvn{ 'dg'gpcevgf "y kn'cnuq 'cr r n{0'

### URJ C'Rqrke{ "

Pq 'uvcvg'qt'nqecrl'pqpfkuetko kpcvkqp'ncy u'qt'qtf kpcpegu'cr r n{0'

# 2-I.B. NONDISCRIMINATION

Hgf gtcn'tgi wncvkqpu'r tqj kdkv'f kuetko kpcvkqp"ci ckpuv'egtvckp'r tqvgevgf "encuugu'cpf "qyj gt'i tqwru'qh'r gqr ng0'Uvcvg'cpf "nqecn'tgs wktgo gpvu."cu'y gnn'cu"URJ C'r qnkekgu."ecp'r tqj kdkv'f kuetko kpcvkqp'dcugf "qp'qyj gt'hcevqtu0'

Vj g'URJ C'uj cnn'pqv'f kuetko kpcvg'dgecwug'qh'tceg."eqnqt."ugz."tgnki kqp."hco knkcn'uvcwu."ci g."f kucdknkv{'qt'pcvkqpcn'qtki kp"*ecnngf "õr tqvgevgf "encuuguö+'

Hco knkcn'uvcwu'kpenwfgu'ej knf tgp'wpf gt'yj g'ci g'qh'3: 'nkxkpi "y kyj "r ctgpvu'qt'ngi cn'ewuvqf kcpu." r tgi pcpv'y qo gp."cpf "r gqr ng'ugewtkpi "ewuvqf {'qh'ej knf tgp'wpf gt'yj g'ci g'qh'3: 0'

Vj g'URJ C'y knn'pqv'f kuetko kpcvg'qp'yj g'dcuku'qh'o ctkvcn'uvcwu."i gpf gt'kf gpvkv{."qt'ugzwcn'qtkgpvcvkqp"]HT'Pqvkeg'24125134="Gz ecwkxg'Qtf gt'35; ; _0'

    URJ C'Rqnke{'

    Vj g'URJ C'f qgu'pqv'kf gpvkh{'cp{'cf f kvkqpcn'r tqvgevgf "encuugu0'

Vj g'URJ C'y knn'pqv'wug'cp{'qh'yj gug'hcevqtu'vq<

•Á F gp{'vq'cp{'hco knl{'yj g'qr r qtwpkv{'vq'cr r n{'hqt'j qwukpi ."pqt'f gp{'vq'cp{'s wcnkhkgf "cr r nkecpv' yj g'qr r qtwpkv{'vq'r ctvkekr cvg'kp'yj g'j qwukpi "ej qkeg'xqwej gt'r tqi tco "

•Á Rtqxkf g'j qwukpi "yj cv'ku'f khhgtgpv'htqo "yj cv'r tqxkf gf "vq'qyj gtu"

•Á Uwdlgev'cp{qpg'vq'ugi tgi cvkqp'qt'f kur ctcvg'vtgcvo gpv'

•Á Uwdlgev'cp{qpg'vq'ugz wcnlj ctcuuo gpv'

•Á Tguvtkev'cp{qpg\u'ceeguu'vq'cp{'dgpghkv'gplq{gf "d{'qyj gtu'kp'eqppgevkqp'y kyj "yj g'j qwukpi " r tqi tco "

•Á Vtgcv'c'r gtuqp'f khhgtgpvn{'kp'f gvgto kpkpi "gnki kdknkv{'qt'qyj gt'tgs wktgo gpvu'hqt'cf o kuukqp"

•Á Uvggt"cp'cr r nkecpv'qt'r ctvkekr cpv'vqy ctf "qt'cy c{'htqo "c'r ctvkewnct'ctgc'dcugf "cp{'qh'yj gug" hcevqtu"

•Á F gp{'cp{qpg'ceeguu'vq'yj g'uco g'ngxgn'qh'ugtxkegu'

•Á F gp{'cp{qpg'yj g'qr r qtwpkv{'vq'r ctvkekr cvg'kp'c'r ncppkpi "qt'cf xkuqt{'i tqwr "yj cv'ku'cp'kpvgi tcn' r ctv'qh'yj g'j qwukpi "r tqi tco ""

•Á F kuetko kpcvg'kp'yj g'r tqxkukqp'qh'tgukf gpvkcn'tgcn'guvcvg'vtcpucevkqpu""

•Á F kuetko kpcvg'ci ckpuv'uqo gqpg'dgecwug'yj g{'ctg'tgncvgf "vq'qt'cuuqekcvgf 'y kyj "c'o go dgt'qh'c' r tqvgevgf "encuu"

•Á Rwdnkuj "qt'ecwug'vq'dg'r wdnkuj gf "cp'cf xgtvkugo gpv'qt'pqvkeg'kpf kecvkpi "yj g'cxckncdknkv{'qh' j qwukpi "yj cv'r tghgtu'qt'gzenwf gu'r gtuqpu'y jq'ctg'o go dgtu'qh'c'r tqvgevgf "encuu"

## Providing Information to Families and Owners

Vj g"URJ C"o wuv'\cmg"uvgr u"\q"gpuwtg"vj cv'hco knkgu"cpf "qy pgtu"ctg"hwn{"cy ctg"qh'cnl'crr nkecdng"
ekxkrtki j vu"hncy u0'Cu'r ctv'qh'vj g'dtkghkpi 'r tqeguu."vj g"URJ C"o wuv'r tqxkfg"kphqto cvkqp"\q"J EX"
crr nkecpv'hco knkgu'cdqwv'ekxkrtki j vu"tgs wktgo gpvu'cpf "\j g"qr r qtwpk{\q"tgpv'kp"c"dtqcf "tcpi g"qh'
pgki j dqtj qqf u"]46"EHT"; : 40523_0'Vj g"J qwukpi "Cuukuvcpeg"Rc{o gpvu"*J CR+'eqpvtcev'kphqto u"
qy pgtu"qh'vj g'tgs wktgo gpv'pqv'\q"f kuetko kpcvg"ci ckpuv'cp{r gtuqp"dgecwug"qh'tceg."eqnqt."tgnki kqp."
ugz."pcvkqpcn'qtki kp."ci g."hco knkcn'uvcwu."qt'f kucdknk{'kp"eqppgevkqp"y kj "vj g"eqpvtcev0'

## Discrimination Complaints

Kk'cp"crr nkecpv'qt'r ctvkekr cpv'dgnkgxgu'vj cv'cp{'hco kn{'o go dgt"j cu'dggp'f kuetko kpcvgf "ci ckpuv'd{"
vj g"URJ C"qt'cp"qy pgt."vj g'hco kn{'uj qwnf 'cf xkug"vj g"URJ C0'Vj g"URJ C"uj qwnf o cmg"gxgt{"
tgcuqpcdng"cvgo r v'\q"f gvgtm kpg"y j gj gt"vj g"crr nkecpv'qt'r ctvkekr cpv'u'cuugtvkqpu'j cxg"o gtkv'
cpf "\cmg"cp{'y ctcpvgf "eqttgevkxg"cevkqp0'Kp'cf f kvkqp."vj g"URJ C"ku'tgs wktgf "\q"r tqxkfg"vj g"
crr nkecpv'qt'r ctvkekr cpv'y kj "kphqto cvkqp"cdqwv'j qy "\q"hkng"c"f kuetko kpcvkqp"eqo r nckpv']46"EHT "
; : 40526_0'

Wf qp"tgegkr v'qh'c"j qwukpi "f kuetko kpcvkqp"eqo r nckpv."vj g"URJ C"ku'tgs wktgf "\q<

- Á Rtqxkfg"y tkvgp"pqvkeg"qh'vj g"eqo r nckpv'\q"vj qug"cnngi gf "cpf "kphqto "vj g"eqo r nckpcpv'vj cv'uwej "
  pqvkeg"y cu"o cf g"

- Á Kpxguvki cvg"vj g"cnngi cvkqpu"cpf "r tqxkfg"vj g"eqo r nckpcpv'cpf "\j qug"cnngi gf "y kj "hkpf kpi u"
  cpf "gkj gt"c"r tqr qugf "eqttgevkxg"cevkqp"qt"cp"gzr ncpcvkqp"qh'y j {"eqttgevkxg"cevkqp"ku"
  pqv'y ctcpvgf "

- Á Mggr "tgeqtf u"qh'cnl'eqo r nckpvu."kpxguvki cvkqpu."pqvkegu."cpf "eqttgevkxg"cevkqpu""
  ]P qvkeg"RKJ "4236/42_"

  URJ C"Rqnke{"

  Crr nkecpvu"qt'r ctvkekr cpvu"y j q"dgnkgxg"vj cv'vj g{'j cxg"dggp"uwdlgev'\q"wpncy hwn'
  f kuetko kpcvkqp"o c{'pqvkf{'vj g"URJ C"gkj gt"qtcn{'qt'kp"y tkkpi 0'

  Y kj kp"32"dwukpguu'f c{u'qh'tgegkxkpi "vj g"eqo r nckpv."vj g"URJ C"y knl'r tqxkfg"c"y tkgp"
  pqvkeg"\q"vj qug"cnngi gf "\q'j cxg"xkqncvgf "vj g"twng0'Vj g"URJ C"y knl'cnuq"ugpf "c"y tkgp"pqvkeg"
  \q"vj g"eqo r nckpcpv'kphqto kpi "vj go "vj cv'pqvkeg"y cu"ugpv'\q"vj qug"cnngi gf "\q'j cxg"xkqncvgf "
  vj g"twng."cu"y gnl'cu"kphqto cvkqp"qp'j qy "\q"eqo r ngvg"cpf "uwdo kv'c'j qwukpi "f kuetko kpcvkqp"
  eqo r nckpv'hqto "\q"J WF ou"Qhhkeg"qh'Hckt'J qwukpi "cpf "Gs wcn'Qr r qtwpk{'*HJ GQ+0'

  Vj g"URJ C"y knl'cwgo r v'\q"tgo gf {'f kuetko kpcvkqp"eqo r nckpu"o cf g"ci ckpuv'vj g"URJ C"cpf "
  y knl'eqpf wev'cp"kpxguvki cvkqp"kpvq"cnl'cngi cvkqpu"qh'f kuetko kpcvkqp0'

  Y kj kp"32"dwukpguu'f c{u'hqnqy kpi "vj g"eqpenwukqp"qh'vj g"URJ C)u"kpxguvki cvkqp."vj g"URJ C"
  y knl'r tqxkfg"vj g"eqo r nckpcpv'cpf "vj qug"cnngi gf "\q'j cxg"xkqncvgf "vj g"twng"y kj "hkpf kpi u'cpf "
  gkj gt"c'r tqr qugf "eqttgevkxg"cevkqp'r ncp'qt'cp"gzr ncpcvkqp"qh'y j {'eqttgevkxg"cevkqp"ku'pqv'
  y ctcpvgf 0'

  Vj g"URJ C"y knl'mggr "c'tgeqtf "qh'cnl'eqo r nckpu."kpxguvki cvkqpu."pqvkegu."cpf "eqttgevkxg"
  cevkqpu0'*Ugg'Ej cr vgt"380+"

# PART II: POLICIES RELATED TO PERSONS WITH DISABILITIES

## 2-II.A. OVERVIEW

Qpg"v{r g"qh"f kucdkrkv{"f kuetko kpcvkqp"r tqj kdkvgf "d{"vj g"Hckt"J qwukpi "Cev'ku"vj g"tghwucn'vq"o cng"tgcuqpcdrg"ceeqo o qf cvkqp"kp"twngu."r qnkekgu."r tcevkegu."qt"ugtxkegu"y jgp"uwej "ceeqo o qf cvkqp"o c{"dg"pgeguuct{"vq"chhqtf "c"r gtuqp"y kj "c"f kucdkrkv{"vj g"gs wcn'qr r qtwpkv{"vq"wug"cpf "gplq{"c"r tqi tco "qt"f y gnkpi "wpf gt"vj g"r tqi tco 0'

Vj g"URJ C"o wuv'gpuwtg"vj cv'r gtuqpu"y kj "f kucdkrkvkgu"j cxg"hwnn'ceeguu"vq"vj g"URJ Cøu'r tqi tco u"cpf "ugtxkegu0Vj ku'tgur qpukdkrkv{"dgi kpu"y kj "vj g"hktuv'eqpvcev'd{"cp'kpvgtguvgf "hco kn{"cpf "eqpvkpwgu"vj tqwi j "gxgt{"cur gev'qh'vj g"r tqi tco 0'

<u>URJ C'Rqrke{</u>

Vj g"URJ C"y knn'cum'cnn'cr r nkecpvu"cpf "r ctvkekr cpvu'kh'vj g{"tgs wktg"cp{"v{r g"qh"ceeqo o qf cvkqpu."kp"y tkkpi ."qp"vj g"kpvcng"cr r nkecvkqp."ggzco kpcvkqp"f qewo gpvu."cpf "pqvkegu'qh'cf xgtug"cevkqp"d{"vj g"URJ C."d{"kpenwf kpi "vj g"hqnnqy kpi "ncpi wci g<

> õKh"{qw"qt"cp{qpg"kp"{qwt"hco kn'ku'c"r gtuqp"y kj "f kucdkrkvkgu."cpf "{qw"tgs wktg"c"ur gekhke"ceeqo o qf cvkqp"kp"qtf gt"vq"hwnn{"wkknk| g"qwt'r tqi tco u'cpf "ugtxkegu."r ngcug"eqpvcev'vj g'j qwukpi "cwvj qtkv{0ö

C"ur gekhke"pco g"cpf "r j qpg"pwo dgt"qh"f guki pcvgf "uvchh'y knn'dg"r tqxkf gf "vq"r tqeguu"tgs wguvu'hqt"ceeqo o qf cvkqp0'

Vj g"URJ C"y knn'f kur nc{"r quvgtu"cpf "qvj gt"j qwukpi "kphqto cvkqp"cpf "uki pci g"kp"nqecvkqpu"y tqwi qwv'vj g"URJ Cøu'qhhkeg"kp"uwej "c"o cppgt"cu"vq"dg"gcukn{"tgcf cdng"htqo "c"y j ggnej ckt0'

## 2-II.B. DEFINITION OF REASONABLE ACCOMMODATION

C"tgcuqpcdng"ceeqo o qf cvkqp"ku"cp"cf luwo gpv"o cf g"vq"c"twng."r qlke{."r tcevkeg."qt"ugtxkeg"yj cv" cnqy u"c"r gtuqp"y kj "c"f kucdknkv{"vq"j cxg"gs wcn"ceeguu"vq"yj g"J EX"r tqi tco 0"Hqt"gzco r ng." tgcuqpcdng"ceeqo o qf cvkqpu"o c{"kpenwf g"o cnkpi "j qo g"xkukvu."gzvgpf kpi "yj g"xqwej gt"vgto ."qt" cr r tqxkpi "cp"gzegr vkqp"r c{o gpv"uvcpf ctf "kp"qtf gt"hqt"c"r ctvkekr cpv"vq"ngcug"cp"ceeguukdng" f y gmkpi "wpkv0"

Hgf gtcn'tgi wncvkqpu"uvkr wncvg"yj cv"tgs wguvu"hqt"ceeqo o qf cvkqpu"y knl'dg"eqpukf gtgf "tgcuqpcdng"kh" yj g{ "f q"pqv'etgcvg"cp"õwpf wg"hkpcpekcn'cpf "cf o kpkuvtcvkxg"dwtf gpö"hqt"yj g"URJ C."qt"tguwnv'kp"c" õhwpf co gpvcn'cnvgtcvkqpö"kp"yj g"pcvwtg"qh"yj g"r tqi tco "qt"ugtxkeg"qhhgtgf 0"C"hwpf co gpvcn' cnvgtcvkqp"ku"c"o qf khlecvkqp"yj cv'cnvgtu"yj g"guugpvkcn'pcvwtg"qh"c"r tqxkf gtøu"qr gtcvkqpu0"

### Types of Reasonable Accommodations"

Y j gp"pggf gf ."yj g"URJ C"y knl'o qf kh{ "pqto cn'r tqegf wtgu"vq"ceeqo o qf cvg"yj g"pggf u"qh"c"r gtuqp" y kj "f kucdknkvkgu0"Gzco r ngu"kpenwf g<"

- Á Rgto kwkpi "cr r nkecvkqpu"cpf "tggzco kpcvkqpu"vq"dg"eqo r ngvgf "d{"o ckn'

- Á Eqpf wevkpi "j qo g"xkukvu"

- Á Wukpi "j ki j gt"r c{o gpv'uvcpf ctf u"*gkyj gt"y kyj kp"yj g"ceegr vcdng"tcpi g"qt"y kyj "J WF "cr r tqxcn'qh" c"r c{o gpv'uvcpf ctf "qwukf g"yj g"URJ C"tcpi g+"kh"yj g"URJ C"f gvgto kpgu"yj ku"ku"pgeguuct{ "vq" gpcdng"c"r gtuqp"y kj "f kucdknkvkgu"vq"qdvckp"c"uwkvcdng"j qwukpi "wpkv"

- Á Rtqxkf kpi "vko g"gzvgpukqpu"hqt"nqecvkpi "c"wpkv'y j gp"pgeguuct{ "dgecwug"qh"ncem'qh"cxckncdknkv{ " qh"ceeguukdng"wpkvu"qt"ur gekcn'ej cnngpi gu"qh"yj g"hco kn{ "kp"uggmkpi "c"wpkv"

- Á Rgto kwkpi "cp"cwyj qtk| gf "f guki pgg"qt"cf xqecvg"vq"r ctvkekr cvg"kp"yj g"cr r nkecvkqp"qt"egtvkhlecvkqp" r tqeguu"cpf "cp{ "qyj gt"o ggvkpi u"y kj "URJ C"uvchh"

## 2-II.C. REQUEST FOR AN ACCOMMODATION

Kh cp crrnkecpv qt rctvkekrcpv kpfkecvgu vjcv cp gzegrvkqp. ejcpig. qt cflwuvogpv vq c twng. rqnke{. rtcevkeg. qt ugtxkeg ku pggfgf dgecwug qh c fkucdknkv{. JWF tgswktgu vjcv vjg URJC tgcv vjg kphqtocvkqp cu c tgswguv hqt c tgcuqpcdng ceeqoocfcvkqp. gxgp kh pq hqtocn tgswguv ku ocfg ]Lqkpv Uvcvgogpv qh vjg Fgrctvogpvu qh JWF cpf Lwuvkeg<Tgcuqpcdng Ceeqooqfcvkqpu wpfgt vjg Hckt Jqwukpi Cev0

Vjg hco kn{ o wuv gzrnckp y jcv v{rg qh ceeqoo qfcvkqp ku pggfgf vq rtqxkfg vjg rgtuqp y kij vjg fkucdknkv{ hwnn ceeguu vq vjg URJCøu rtqi tco u cpf ugtxkegu0

Kh vjg pggf hqt vjg ceeqoo qfcvkqp ku pqv tgcfkn{ crrctgpv qt npqy p vq vjg URJC. vjg hco kn{ o wuv gzrnckp vjg tgncvkqpuj kr dgvy ggp vjg tgswguvgf ceeqoo qfcvkqp cpf vjg fkucdknkv{0 Vjgtg o wuv dg cp kfgpvkhkcdng eqppgevkqp. qt pgzwu. dgvy ggp vjg tgswguvgf ceeqoo qfcvkqp cpf vjg kpfkxkfwcnøu fkucdknkv{0

### URJC Rqnke{

Vjg URJC y knn gpeqwtci g vjg hco kn{ vq o cmg ku tgswguv kp y tkvkpi wukpi c tgcuqpcdng ceeqoo qfcvkqp tgswguv hqto 0J qy gxgt. vjg URJC y knn eqpukfgt vjg ceeqoo qfcvkqp cp{ vko g vjg hco kn{ kpfkecvgu vjcv cp ceeqoo qfcvkqp ku pggfgf y j gvj gt qt pqv c hqto cn y tkvvgp tgswguv ku uwdo kvvgf 0

# 2-II.D. VERIFICATION OF DISABILITY

Vj g"tgi wncvqt{"ekxkn'tki j vu'f ghkpkvkqp"hqt"r gtuqpu'y kj "f kucdknkvkgu'ku'r tqxkf gf "kp"Gzj kdkv'4/3"cv"yj g" gpf "qh'yj ku"ej cr vgt0Vj g"f ghkpkvkqp"qh'c"r gtuqp"y kj "c"f kucdknkv{"hqt"yj g"r wtr qug"qh'qdvckpkpi "c" tgcuqpcdng"ceeqo o qf cvkqp"ku'o wej "dtqcf gt"yj cp"yj g"J WF "f ghkpkvkqp"qh'f kucdknkv{"y j kej "ku'wugf " hqt"y ckvkpi "nkuv'r tghgtgpeg"cpf "kpeqo g"cnqy cpego0""

Dghqtg"r tqxkfkpi "cp"ceeqo o qf cvkqp."yj g"URJ C"o wuv'f gvgto kpg"yj cv"yj g"r gtuqp"o ggvu'yj g" f ghkpkvkqp"qh'c"r gtuqp"y kj "c"f kucdknkv{."cpf "yj cv"yj g"ceeqo o qf cvkqp"y knn'gpj cpeg"yj g"hco kn{øu" ceeguu"'tq"yj g"URJ Cøu"r tqi tco u'cpf "ugtxkegu0

Kh'c"r gtuqpøu'f kucdknkv{"ku'qdxkqwu'qt"qyj gty kug"npqy p"vq"yj g"URJ C."cpf "kh'yj g"pggf "hqt"yj g" tgswguvgf "ceeqo o qf cvkqp"ku'cnuq"tgcf kn{"cr r ctgpv'qt"npqy p."pq"hwtyj gt"xgtkhkecvkqp"y knn'dg" tgswktgf "]Lqkpv'Uvcvgo gpv'qh'yj g"F gr ctvo gpvu'qh'J WF "cpf "Lwuvkeg<'Tgcuqpcdng"Ceeqo o qf cvkqpu" wpf gt"yj g"Hckt'J qwukpi "Cev_0'

Kh'c"hco kn{"kpf kecvgu'yj cv'cp"ceeqo o qf cvkqp"ku'tgswktgf "hqt'c"f kucdknkv{"yj cv'ku'pqv'qdxkqwu'qt" qyj gty kug"npqy p"vq"yj g"URJ C."yj g"URJ C"o wuv'xgtkh{"yj cv"yj g"r gtuqp"o ggvu'yj g"f ghkpkvkqp"qh'c" r gtuqp"y kj "c"f kucdknkv{."cpf "yj cv"yj g"ko kvcvkqpu'ko r qugf "d{"yj g"f kucdknkv{"tgswktg"yj g"tgswguvgf " ceeqo o qf cvkqp0""

Y j gp"xgtkh{kpi "c"f kucdknkv{."yj g"URJ C"y knn'hqnqy "yj g"xgtkhkecvkqp"r qnkekgu'r tqxkf gf "kp"Ej cr vgt" 90'Cnn'kphqto cvkqp"tgncvgf "vq"c"r gtuqpøu'f kucdknkv{"y knn'dg"vtgcvgf "kp"ceeqtf cpeg"y kj "yj g" eqphkf gpvkcnkv{"r qnkekgu'r tqxkf gf "kp"Ej cr vgt"380'Kp"cf f kvkqp"vq"yj g"i gpgtcn'tgswktgo gpvu'yj cv' i qxgtp"cnn'xgtkhkecvkqp"ghhqtvu."yj g"hqnqy kpi "tgswktgo gpvu'cr r n{"y j gp"xgtkh{kpi "c"f kucdknkv{<"

- Á Vj ktf /r ctv{"xgtkhkecvkqp"o wuv'dg"qdvckpgf "htqo "cp"kpf kxkf wcn'kf gpvkhkgf "d{"yj g"hco kn{"y j q"ku" eqo r gvgpv'vq"o cmg"yj g"f gvgto kpcvkqp0C"f qevqt"qt"qyj gt"o gf kecn'r tqhguukqpcn'c"r ggt"uwr r qtv' i tqwr ."c"pqp/o gf kecn'ugtxkeg"ci gpe{."qt"c"tgnkcdng"yj ktf "r ctv{"y j q"ku'kp"c"r qukvkqp"vq"npqy " cdqwv'yj g"kpf kxkf wcnøu'f kucdknkv{"o c{"r tqxkf g"xgtkhkecvkqp"qh'c"f kucdknkv{"]Lqkpv'Uvcvgo gpv'qh' yj g"F gr ctvo gpvu'qh'J WF "cpf "Lwuvkeg<'Tgcuqpcdng"Ceeqo o qf cvkqpu'wpf gt"yj g"Hckt'J qwukpi " Cev_""

- Á Vj g"URJ C"o wuv'tgswguv'qpn{"kphqto cvkqp"yj cv'ku'pgeguuct{"vq"gxcnwcvg"yj g"f kucdknkv{/tgncvgf " pggf "hqt"yj g"ceeqo o qf cvkqp0Vj g"URJ C"y knn'pqv'kpswktg"cdqwv'yj g"pcvwtg"qt"gzvgpv'qh'cp{" f kucdknkv{0""

- Á O gf kecn'tgeqtf u'y knn'pqv'dg"ceegr vgf "qt"tgvckpgf "kp"yj g"r ctvkekr cpv'hkng0"

- Á Kp"yj g"gxgpv'yj cv'yj g"URJ C"f qgu'tgegkxg"eqphkf gpvkcn'kphqto cvkqp"cdqwv'c"r gtuqpøu'ur gekhke" f kci pquku.'tgcvo gpv."qt"yj g"pcvwtg"qt"ugxgtkv{"qh'yj g"f kucdknkv{."yj g"URJ C"y knn'f kur qug"qh'kv0'Kp" r nceg"qh'yj g"kphqto cvkqp."yj g"URJ C"y knn'pqvg"kp"yj g"hkng"yj cv"yj g"f kucdknkv{"cpf "qyj gt"tgswguvgf " kphqto cvkqp"j cxg"dggp"xgtkhkgf .'yj g"f cvg"yj g"xgtkhkecvkqp"y cu'tgegkxgf .'cpf "yj g"pco g"cpf " cf f tguu'qh'yj g"npqy ngf i gcdng"r tqhguukqpcn'y j q"ugpv'yj g"kphqto cvkqp"]P qvkeg"RKJ "4232/46_0"

**2-II.E. APPROVAL/DENIAL OF A REQUESTED ACCOMMODATION** ]Lqkpv'Uwcvgo gpv' qh'yj g'F gr ctvo gpvu'qh'J WF "cpf "Lwuvkeg<Tgcuqpcdrg'Ceeqo o qf cvkqpu'wpf gt'yj g'Hckt'J qwukpi " Cev.'P qvkeg'RKI "4232/48_0

Vj g'URJ C"o wuv'crrtqxg'c'tgswguv'hqt'cp'ceeqo o qf cvkqp'kh'yj g'hqnnqy kpi "yj tgg'eqpf kvkqpu'ctg " o gv<""

•Á Vj g'tgswguv'y cu'o cf g'd{"qt"qp"dgj cnh'qh'c'r gtuqp'y kj "c'f kucdknkv{0""

•Á Vj gtg'ku'c'f kucdknkv{/tgncvgf "pggf "hqt"yj g'ceeqo o qf cvkqp0"

•Á Vj g'tgswguvgf "ceeqo o qf cvkqp'ku'tgcuqpcdng."o gcpkpi "kv'y qwnf "pqv'ko r qug'cp'wpf wg " hkpcpekcn'cpf "cf o kpkuvtcvkxg'dwtf gp'qp'yj g'URJ C.'qt'hwpf co gpvcnn{"cnvgt'yj g'pcvwtg'qh'yj g" URJ Cøu'J EX'qr gtcvkqpu'*kpenwf kpi "yj g'qdnki cvkqp'vq'eqo r n{"y kj "J WF "tgswktgo gpvu'cpf " tgi wncvkqpu+0'

Tgswguvu'hqt'ceeqo o qf cvkqpu'o wuv'dg"cuuguugf "qp'c'ecug/d{/ecug'dcuku."vcmkpi "kpvq'ceeqwpv' hcevqtu'uwej "cu'yj g'qxgtcnn'uk| g'qh'yj g'URJ Cøu'r tqi tco "y kj "tgur gev'vq'yj g'pwo dgt'qh'go r nq{ggu." v{r g'qh'hceknkvkgu'cpf "uk| g'qh'dwfi gv."v{r g'qh'qr gtcvkqp'kpenwf kpi "eqo r qukvkqp'cpf "uvtwevwtg'qh' y qtmhqteg."yj g'pcvwtg'cpf "equv'qh'yj g'tgswguvgf "ceeqo o qf cvkqp."cpf "yj g'cxckncdknkv{'qh' cnvgtpcvkxg'ceeqo o qf cvkqpu'yj cv'y qwnf "ghhgevkxgn{"o ggv'yj g'hco kn{øu'f kucdknkv{/tgncvgf "pggf u0""

Dghqtg'o cmkpi "c'f gvgto kpcvkqp'y j gyj gt'vq'cr r tqxg'yj g'tgswguv."yj g'URJ C"o c{"gpvgt'kpvq" f kuewuukqp'cpf "pgi qvkcvkqp'y kj "yj g'hco kn{.'tgswguv'o qtg'kphqto cvkqp'htqo "yj g'hco kn{.'qt'o c{" tgswktg'yj g'hco kn{"vq'uki p'c'eqpugpv'hqto "uq'yj cv'yj g'URJ C"o c{'xgtkh{"yj g'pggf "hqt'yj g'tgswguvgf " ceeqo o qf cvkqp0'

<u>URJ C'Rqnke{"</u>

Chvgt'c'tgswguv'hqt'cp'ceeqo o qf cvkqp'ku'r tgugpvgf.'yj g'URJ C'y knn'tgur qpf "kp'y tkkpi " y kj kp"32"dwukpguu'f c{u0'

Kh'yj g'URJ C'f gpkgu'c'tgswguv'hqt'cp'ceeqo o qf cvkqp'dgecwug'yj gtg'ku'pq'tgncvkqpuj kr ."qt" pgz wu."hqwpf "dgvy ggp'yj g'f kucdknkv{"cpf "yj g'tgswguvgf "ceeqo o qf cvkqp."yj g'pqvkeg'y knn' kpfqto "yj g'hco kn{'qh'yj g'tki j v'vq'cr r gcn'yj g'URJ Cøu'f gekukqp'yj tqwi j "cp'kpfqto cn'tgxkgy " *kh'crr nkecdng+'qt'kpfqto cn'j gctkpi "*ugg'Ej cr vgt'38+0'

Kh'yj g'URJ C'f gpkgu'c'tgswguv'hqt'cp'ceeqo o qf cvkqp'dgecwug'kv'ku'pqv'tgcuqpcdng'*kv'y qwnf " ko r qug'cp'wpf wg'hkpcpekcn'cpf "cf o kpkuvtcvkxg'dwtf gp'qt'hwpf co gpvcnn{"cnvgt'yj g'pcvwtg'qh' yj g'URJ Cøu'qr gtcvkqpu+.'yj g'URJ C'y knn'f kuewuu'y kj "yj g'hco kn{'y j gyj gt'cp'cnvgtpcvkxg" ceeqo o qf cvkqp'eqwnf "ghhgevkxgn{'cf f tguu'yj g'hco kn{øu'f kucdknkv{/tgncvgf "pggf u'y kj qwv'c" hwpf co gpvcn'cnvgtcvkqp'vq'yj g'J EX'r tqi tco "cpf "y kj qwv'ko r qukpi "cp'wpf wg'hkpcpekcn'cpf " cf o kpkuvtcvkxg'dwtf gp0'

Kh'yj g'URJ C'dgnkgxgu'yj cv'yj g'hco kn{"j cu'hckngf "vq'kf gpvkh{"c'tgcuqpcdng'cnvgtpcvkxg" ceeqo o qf cvkqp'chvgt'kpvgtcevkxg'f kuewuukqp'cpf "pgi qvkcvkqp.'yj g'URJ C'y knn'pqvkh{"yj g" hco kn{'kp'y tkkpi "qh'ku'f gvgto kpcvkqp'y kj kp"32"dwukpguu'f c{u'htqo "yj g'f cvg'qh'yj g'o quv' tgegpv'f kuewuukqp'qt'eqo o wpkecvkqp'y kj "yj g'hco kn{0'

## 2-II.F. PROGRAM ACCESSIBILITY FOR PERSONS WITH HEARING OR VISION IMPAIRMENTS

J WF "tgi wncvkqpu"tgs wktg"vj g"URJ C"vq"gpuwtg"vj cv"r gtuqpu"y kij "f kucdknkvkgu"tgncvgf "vq"j gctkpi "cpf " xkukqp"j cxg"tgcuqpcdng"ceeguu"vq"vj g"URJ C)u"r tqi tco u"cpf "ugtxkegu"]46"EHT": 08_0"

Cv"vj g"kpkvkcn"r qkpv"qh"eqpvcev"y kij "gcej "cr r nkecpv."vj g"URJ C"uj cnn"kphqto "cnn"cr r nkecpvu"qh" cnvgtpcvkxg"hqto u"qh"eqo o wpkecvkqp"vj cv"ecp"dg"wugf "qy gt"vj cp"r nckp"ncpi wci g"r cr gty qtn0"

### URJ C"Rqnke{"

Vq"o ggv"vj g"pggf u"qh"r gtuqpu"y kij "j gctkpi "ko r ckto gpvu."VVF IVV[ "*vgzv"vgngr j qpg" f kur nc{ "I"vgngv{r g+"eqo o wpkecvkqp"y knn"dg"cxckncdng0Á

Vq"o ggv"vj g"pggf u"qh"r gtuqpu"y kij "xkukqp"ko r ckto gpvu."ncti g/r tkpv"cpf "cwf kq"xgtukqpu"qh" ng{ "r tqi tco "f qewo gpvu"y knn"dg"o cf g"cxckncdng"wr qp"tgs wgu0Y j gp"xkuwcn"ckf u"ctg"wugf " kp"r wdnke"o ggvkpi u"qt"r tgugpvcvkqpu."qt"kp"o ggvkpi u"y kij "URJ C"uvchh."qpg/qp/qpg" cuukuvcpeg"y knn"dg"r tqxkf gf "wr qp"tgs wgu0"

Cf f kvkqpcn"gzco r ngu"qh"cnvgtpcvkxg"hqto u"qh"eqo o wpkecvkqp"ctg"uki p"ncpi wci g" kpvgtr tgvcvkqp=j cxkpi "o cvgtkcn"gzr nckpgf "qtcn{"d{"uvchh=qt"j cxkpi "c"vj kif "r ctv{ " tgr tgugpvcvkxg"*c"htkgpf ."tgncvkxg"qt"cf xqecvg."pco gf "d{"vj g"cr r nkecpv+"vq"tgegkxg."kpvgtr tgv" cpf "gzr nckp"j qwukpi "o cvgtkcnu"cpf "dg"r tgugpv"cv"cnn"o ggvkpi u0"

# 2-II.G. PHYSICAL ACCESSIBILITY

The SPHA must comply with a variety of regulations pertaining to physical accessibility, including the following:

- Notice PIH 2010-26

- Section 504 of the Rehabilitation Act of 1973

- The Americans with Disabilities Act of 1990

- The Architectural Barriers Act of 1968

- The Fair Housing Act of 1998

The SPHA's policies concerning physical accessibility must be readily available to applicants and participants. They can be found in three key documents:

- This plan describes the key policies that govern the SPHA's responsibilities with regard to physical accessibility.

- Notice PIH 2010-26 summarizes information about pertinent laws and implementing regulations related to nondiscrimination and accessibility in federally-funded housing programs.

- The SPHA Plan provides information about self-evaluation, needs assessment, and transition plans.

The design, construction, or alteration of SPHA facilities must conform to the Uniform Federal Accessibility Standards (UFAS). Newly-constructed facilities must be designed to be readily accessible to and usable by persons with disabilities. Alterations to existing facilities must be accessible to the maximum extent feasible, defined as not imposing an undue financial and administrative burden on the operations of the HCV program.

When issuing a voucher to a family that includes an individual with disabilities, the SPHA will include a current list of available accessible units known to the SPHA and will assist the family in locating an available accessible unit, if necessary.

In general, owners must permit the family to make reasonable modifications to the unit. However, the owner is not required to pay for the modification and may require that the unit be restored to its original state at the family's expense when the family moves.

## 2-II.H. DENIAL OR TERMINATION OF ASSISTANCE

A SPHA's decision to deny or terminate the assistance of a family that includes a person with disabilities is subject to consideration of reasonable accommodation [24 CFR 982.552(2)(iv)].

When applicants with disabilities are denied assistance, the notice of denial must inform them of the SPHA's informal review process and their right to request an informal review. In addition, the notice must inform applicants with disabilities of their right to request reasonable accommodations to participate in the informal review process.

When a participant family's assistance is terminated, the notice of termination must inform them of the SPHA's informal hearing process and their right to request a hearing and reasonable accommodation.

When reviewing reasonable accommodation requests, the SPHA must consider whether any mitigating circumstances can be verified to explain and overcome the problem that led to the SPHA's decision to deny or terminate assistance. If a reasonable accommodation will allow the family to meet the requirements, the SPHA must make the accommodation.

# PART III: IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (LEP)

## 2-III.A. OVERVIEW

Ncpi wci g"hqt"Nko kvgf "Gpi nkuj "Rtqhkekgpe{"Rgtuqpu"*NGR+"ecp"dg"c"dcttkgt"vq"ceeguukpi "ko rqtvcpv" dgpghkw'qt"ugtxkegu."wpfgtuvcpfkpi "cpf "gzgtekukpi "ko rqtvcpvtki jvu."eqo rn{kpi "y kj "crrnkecdng" tgurqpukdknkkgu."qt"wpfgtuvcpfkpi "qyj gr"kphqto cvkqp"rtqxkfgf "d{"vj g"J EX"rtqi tco 0'Kp"egtvckp" ektewu uvcpegu."hcknwtg"vq"gpuwtg"y cv"NGR"r gtuqpu"ecp"ghhgevkxgn{"r ctvkekr cvg"kp"qt"dgpghkv'htqo " hgf gtcm{/cuukuvgf "r tqi tco u"cpf "cevkxkvkgu"o c{"xkqncvg"vj g"rtqj kdkvkqp"wpfgt"Vkvtg"XK'ci ckpuv" fkuetko kpcvkqp"qp"vj g"dcuku"qh"pcvkqpcm'qtki kp0'Vj ku"r ctv'kpeqtrqtcvgu"vj g"Hkpcm'I wkfcpeg"vq " Hgf gtcm'Cuukuvcpeg"Tgekr kgpvu"Tgi ctfkpi "Vkvtg"XK'Rtqj kdkvkqp"ci ckpuv"P cvkqpcm'Qtki kp" Fkuetko kpcvkqp"Chhgevkpi "Nko kvgf "Gpi nkuj "Rtqhkekgpv'Rgtuqpu."r wdnkuj gf "Lcpwct{ "44."4229."kp"vj g" *Federal Register.*

Vj g"URJ C"y krr'vcmg"chhkto cvkxg"uvgr u"vq"eqo o wpkecvg"y kj "r gqr ng"y j q"pggf "ugtxkegu"qt" kphqto cvkqp"kp"c"ncpi wci g"qyj gr"yj cp"Gpi nkuj 0'Vj gug"r gtuqpu"y krr'dg"tghgttgf "vq"cu"Rgtuqpu"y kj " Nko kvgf "Gpi nkuj "Rtqhkekgpe{"*NGR+0'

NGR"ku"f ghkpgf "cu"r gtuqpu"y j q"f q"pqv'ur gcm'Gpi nkuj "cu"yj gkt"r tko ct{"ncpi wci g"cpf "y j q"j cxg"c" nko kvgf "cdknkv{"vq"tgcf ."y tkvg."ur gcm'qt"wpfgtuvcpf "Gpi nkuj 0'Hqt"yj g"r wtr qug"qh"yj ku"cf o kpkuvtcvkxg" r ncp."NGR"r gtuqpu"ctg"J EX"cr r nkecpvu"cpf "r ctvkekr cpvu."cpf "r ctgpvu"cpf "co kn{"o go dgtu"qh" cr r nkecpvu"cpf "r ctvkekr cpvu0'

Kp"qtf gt"vq"f gvgto kpg"yj g"ngxgn'qh'ceeguu'pggfgf "d{ "NGR"r gtuqpu."yj g"URJ C"y krr'dcncpeg"yj g" hqmqy kpi "hqwt"hcevqtu<*3+"yj g"pwo dgt"qt"r tqr qtvkqp"qh'NGR"r gtuqpu'grki kdng"vq"dg"ugtxgf "qt" nkmgn{"vq"dg"gpeqwpvgtgf "d{ "yj g"J qwukpi "Ej qkeg"Xqwej gr"r tqi tco =*4+"yj g"htgs wgpe{"y kj "y j kej " NGR"r gtuqpu"eqo g"kpvq"eqpvcev'y kj "yj g"r tqi tco =*5+"yj g"pcvwtg"cpf "ko rqtvcpeg"qh'yj g"r tqi tco ." cevkxkv{."qt"ugtxkeg"r tqxkfgf "d{"yj g"r tqi tco "vq"r gqr ngøu"nkxgu="cpf "*6+"yj g"tguqwtegu"cxckncdng"vq" yj g"URJ C"cpf "equv0'Dcmpekpi "yj gug'hqwt"hcevqtu"y krr'gpuwtg"o gcpkpi hwn'ceeguu"d{"NGR"r gtuqpu" vq"etkvkecn'ugtxkegu"y j kng"pqv'ko r qukpi "wpfwg"dwtf gpu"qp"yj g"URJ C0

## 2-III.B. ORAL INTERPRETATION

Vj g" URJ C" y km' qhhgt" eqo r gvgpv" kpvgt r gvcvkqp" ugtxkegu" htgg" qh" ej cti g." wr qp" tgs wguv." vq" vj g"
NGR" r gtuqp0"

<u>URJ C" Rqrle{"</u>

Vj g" URJ C" y km' wvklk| g" c" ncpi wci g" ikpg" hqt" vgrgr j qpg" kpvgt r gvgt" ugtxkegu0"

Y j gp" gz gtekukpi "vj g" qr vkqp" vq" eqpf wev" tgo qvg" dtkghkpi u." kphqto cri' tgxkgy u." qt" j gctkpi u." "
j qy gxgt. "vj g" URJ C" y km' eqqtf kpcvg" y kj "c" tgo qvg" kpvgt r gvcvkqp" ugtxkeg" y kej ." y j gp"
cxcklcdng." wugu" xkf gq" eqphgtgpekpi "vgej pqnqi {" tcvj gt" vj cp" xqkeg/qpn{" kpvgt r gvcvkqp0"

Y j gtg" NGR" r gtuqpu" f guktg. "vj g{" y km' dg" r gto kwgf "vq" wug. "cv" vj gkt" qy p" gz r gpug. "cp"
kpvgt r gvgt" qh" vj gkt" qy p" ej qqukpi ." kp" r ncee" qh" qt" cu" c" uwr r ngo gpv" vq" vj g" htgg" ncpi wci g"
ugtxkegu" qhhgtgf "d{" vj g" URJ C0 Vj g" URJ C. "cv" ku" f kuetgvkqp. "o c{" ej qqug" vq" wug" vj g"
ncpi wci g" ugtxkegu" gxgp" y j gp" NGR" r gtuqpu" f guktg" vq" wug" cp" kpvgt r gvgt" qh" vj gkt" ej qqukpi 0"
Vj g" kpvgt r gvgt" o c{" dg" c" hco kn{ "o go dgt" qt "htkgpf 0 Kh" vj g" kpvgt r gvgt" ej qugp" d{" vj g" hco kn{ "
ku" c" o kpqt. "vj g" URJ C" y km' pqv" tgn{ "qp" vj g" o kpqt" vq" ugtxg" cu" vj g" kpvgt r gvgt0"

Vj g" URJ C" y km' cpcn{| g" vj g" xctkqwu" mkpf u" qh" eqpvcevu" kv" j cu" y kj "vj g" r wdnle. "vq" cuuguu"
ncpi wci g" pggf u" cpf "f gekf g" y j cv' tgcuqpcdng" uvgr u" uj qwf "dg" vcmgp0 "Tgcuqpcdng" uvgr u" "
o c{" pqv' dg" tgcuqpcdng" y j gtg" vj g" equcu" ko r qugf "uwduvcpvkcn{ "gz eggf "vj g" dgpghkw0"

Y j gtg" hgcukdng" cpf "r quukdng. "ceeqtf kpi "vq" ku" ncpi wci g" cuukuvcpeg" r ncp" *NCR+. "vj g" URJ C" "
y km' vtckp" cpf "j ktg" dkkpi wcn' uvchh' vq" dg" cxcklcdng" vq" cev' cu" kpvgt r tgvgtu" cpf "vtcpuncvqtu. "y km' "
r qqn' tguqwtegu" y kj "qvj gt" URJ Cu. "cpf "y km' uvcpf ctf k| g" f qewo gpvu0"

## 2-III.C. WRITTEN TRANSLATION

Vtcpuncvqp' ku" vj g" tgr ncego gpv' qh' c" y tkwgp" vgz v' htqo "qpg" ncpi wci g" kpvq" cp" gs wkxcngpv' y tkwgp" vgz v'
kp" cpqvj gt" ncpi wci g0"

<u>URJ C" Rqrle{"</u>

Kp" qtf gt" vq" eqo r n{ "y kj "y kj "y tkwgp/vtcpuncvkqp" qdnki cvkqpu. "vj g" URJ C" y km' vcmg" vj g"
hqmqy kpi "uvgr u<"

> Vj g" URJ C" y km' r tqxkf g" y tkwgp" vtcpuncvkqpu" qh" xkkcn' f qewo gpvu" hqt" gcej "gnki kdng"
> NGR" ncpi wci g" i tqwr "vj cv' eqpukkwwgu" 7" r gtegpv' qt" 3.222" r gtuqpu." y j kej gxgt" ku" nguu. "
> qh" vj g" r qr wncvkqp" qh" r gtuqpu" gnki kdng" vq" dg" ugtxgf "qt" nkmgn{ "vq" dg" chhgevgf "qt" "
> gpeqwpvgtgf 0 Vtcpuncvkqp" qh" qvj gt" f qewo gpvu. "kh' pggf gf ." ecp" dg" r tqxkf gf "qtcm{ ="qt" "

> Kh' vj gtg" ctg" hgy gt" vj cp" 72" r gtuqpu" kp" c" ncpi wci g" i tqwr "vj cv' tgcej gu" vj g" 7" r gtegpv'
> vtki i gt. "vj g" URJ C" f qgu" pqv' vtcpuncvg" xkkcn' y tkwgp" o cvgtkcnu. "dwv' r tqxkf gu" y tkwgp"
> pqvkeg" kp" vj g" r tko ct{ "ncpi wci g" qh' vj g" NGR" ncpi wci g" i tqwr "qh' vj g" tki j v' vq" tgegkxg"
> eqo r gvgpv' qtcn' kpvgt r tgvcvkqp" qh' vj qug" y tkwgp" o cvgtkcnu. "htgg" qh' equv0"

## 2-III.D. IMPLEMENTATION PLAN

Chvgt"eqo rngvkpi "vjg"hqwt/hcevqt"cpcn{uku"cpf "fgekfkpi "yjcv'rcpi wci g"cuukuvcpeg"ugtxkegu"ctg"
crrtqrtkcvg."vjg"URJC"ujcm'fgvgtokpg"kpg"yjgyjgt"kv'ku'pgeguuct{"vq"fgxgnqr "c"y tkwgp"
korngo gpvcvkqp"rncp"vq"cfftguu"vjg"kfgpvkhkgf "pggfu"qh'vjg"NGR"rqrwncvkqpu"kv'ugtxgu0"

Ki'vjg"URJC"fgvgtokpgu'vjcv'kv'ku'pqv'pgeguuct{"vq"fgxgnqr "c"y tkwgp"ko rngo gpvcvkqp"rncp."vjg"
cdugpeg"qh'c'y tkwgp"rncp"fqgu"pqv'qdxkcvg"vjg"wpfgtn{kpi "qdrki cvkqp"vq"gpuwtg"o gcpkpi hwn'ceeguu"
d{"NGR"r gtuqpu"vq"vjg"URJC Øu'Jqwukpi "Ejqkeg"Xqwej gt"r tqi tco "cpf "ugtxkegu0"

### URJC"Rqnke{"

Ki'kv'ku'fgvgto kpgf "vjcv'vjg"URJC"ugtxgu'xgt{'hgy "NGR"r gtuqpu."cpf "vjg"URJC'jcu'xgt{"
nko kvgf "tguqwtegu."vjg"URJC"y km'pqv'fgxgnqr "c"y tkwgp"NGR"rncp."dwv'y km'eqpukfgt "
cnvgtpcvkxg"y c{u'vq"ctvkewncvg"kp"c"tgcuqpcdng"o cppgt"c"rncp"hqt"r tqxkfkpi "o gcpkpi hwn'
ceeguu0Gpvkvkgu'jcxkpi "uki pkhkecpv'eqpvcev'y kyj NGR"r gtuqpu."uwej "cu"uej qqnu."i tcuutqqvu"
cpf "hckyj /dcugf "qti cpk| cvkqpu."eqo o wpkv{'i tqwru."cpf "i tqwru'y qtmkpi "y kyj "pgy "
ko o ki tcpvu'y km'dg"eqpvcevgf "hqt'kpr wv'kpvq"vjg"r tqeguu0"

Ki'vjg"URJC"fgvgto kpgu'kv'ku'crrtqrtkcvg"vq"fgxgnqr "c"y tkwgp"NGR"rncp."vjg"hqnqy kpi "hkxg"
uvgr u'y km'dg"vcmgp<"*3+"Kfgpvkh{kpi "NGR"kpfkxkfwcnu'y jq"pggf "rcpi wci g"cuukuvcpeg"*4+"
kfgpvkh{kpi "rcpi wci g"cuukuvcpeg"o gcuwtgu="*5+"tckpkpi "uvchh="*6+"r tqxkfkpi "pqvkeg"vq"NGR"
r gtuqpu="cpf "*7+"o qpkqtkpi "cpf "wr fcvkpi "vjg"NGR"rcp0"
" "

**EXHIBIT 2-1: DEFINITION OF A PERSON WITH A DISABILITY UNDER FEDERAL CIVIL RIGHTS LAWS [24 CFR Parts 8.3 and 100.201]**

C"r gtuqp"y kj "c"fkucdkrkv{."cu"fghkpgf "wpfgt"hgfgtcrlekxkrltkij u"rity s."ku"cp{ "r gtuqp"y jq<"

•Á J cu"c"rj {ukecrlqt"o gpvcrlko r ckto gpv"yj cv'uwduvcpvkcm{"ko ku"qpg"qt"o tg"qh"yj g"o clqt"rkhg" cevkxkvkgu"qh'cp"kpfkxkfwcn"qt"

•Á J cu"c"tgeqtf "qh'uwej "ko r ckto gpv."qt"

•Á Ku"tgictfgf "cu"j cxkpi "uwej "ko r ckto gpv""

Vj g"r j tcug"õr j {ukecrlqt"o gpvcrlko r ckto gpvö"kpenwfgu<"

•Á Cp{"r j {ukqmgi kecrlfkuqtfgt"qt"eqpfkvkqp."eqmogvke"qt"fkuhki wtgo gpv."qt"cpcvqo kecrlnquu" chhgevkpi "qpg"qt"o tg"qh'yj g"hqmqy kpi "dqf {"u{uvgo u<"pgwtqmgi kecn+o wuewqumgngvcn+"ur gekcrl ugpug"qti cpu=tgur ktcvqt{."kpenwfkpi "ur ggej "qti cpu=ecrfkqxcuewct=tgr tqfwevkxg=fki guvkxg=" i gpkvq/wtkpct{=j go ke"cpf "n{o URJ Cvke=umkp="cpf "gpfqetkpg"qt"

•Á Cp{"o gpvcrlqt"r s{ej qmgi kecrlfkuqtfgt."uwej "cu"o gpvcrtgvctfcvkqp."qti cpke"dtckp"u{pftqo e." go qvkqpcrlqt"o gpvcrlknpguu."cpf "ur ge khke"ngctpkpi "fkucdkrkvkgu0'Vj g"vgto "õr j {ukecrlqt"o gpvcrl ko r ckto gpvö"kpenwfgu"dwv"ku"pqv"ko kvgf "vq<"uwej "fkugcugu"cpf "eqpfkvkqpu"cu"qtyj qr gfke." xkuwcrlur ggej "cpf "j gctkpi "ko r ckto gpvu."egtgdtcrlr cmu{."cwvkuo ."gr kngr u{."o wuewct" f {uvtqr j {."o wmlr ng"uengtquku."ecpegt."j gctv'fkugcug."f kcdgvgu."o gpvcrltgvctfcvkqp."go qvkqpcrl knpguu."ftwi "cffkevkqp"cpf "crequj qnku o 0'

õO clqt"rkhg"cevkxkvkguö"kpenwfgu."dwv"ku"pqv"ko kvgf "vq."ectkpi "hqt"qpgugrh."r gthqto kpi "o cpwcrl'vcuu." y cmkpi ."ugg kpi ."j gctkpi ."dtgcvj kpi ."ngctpkpi ."cpf lqt"y qtmkpi 0'

õJ cu"c"tgeqtf "qh'uwej "ko r ckto gpvö"o gcpu"j cu"c"j kuqt{"qh."qt"j cu"dggp"o kuencuukhkgf "cu"j cxkpi ."c" o gpvcrlqt"r j {ukecrlko r ckto gpv"yj cv'uwduvcpvkcm{"ko ku"qpg"qt"o tg"o clqt"rkhg"cevkxkvkgu0'

õKu"tgictfgf "cu"j cxkpi "cp"ko r ckto gpvö"ku"f ghkpgf "cu"j cxkpi "c"r j {ukecrlqt"o gpvcrlko r ckto gpv'yj cv' f qgu"pqv'uwduvcpvkcm{"ko kv'qpg"qt"o tg"o clqt"rkhg"cevkxkvkgu"dwv'ku"tgicvgf "d{"c"r wdke"gpvkv{ "*uwej " cu"yj g"URJ C+'cu"eqpuvkwwkpi "uwej "c"ko kvcvkqp=j cu"pqpg"qh'yj g"ko r ckto gpvu"f ghkpgf "kp"yj ku" ugevkqp"dwv"ku"tgicvgf "d{"c"r wdke"gpvkv{ "cu"j cxkpi "uwej "cp"ko r ckto gpv=qt"j cu"c"r j {ukecrlqt"o gpvcrl ko r ckto gpv'yj cv'uwduvcpvkcm{"ko ku"qpg"qt"o tg"o clqt"rkhg"cevkxkvkgu."qpn{"cu"c"tguwn'qh'yj g" cwkwfgu"qh'qyj gtu"qy ctf "yj cv'ko r ckto gpv0'

Vj g''f ghkpkvkqp''qh''c''r gtuqp''y kyj ''f kucdknkvkgu''f qgu''pqv''kpenwf g<

•Á Ewttgpv'knngi cn'ftwi ''wugtu'''

•Á Rgqr ng''y j qug''cneqj qn''wug''kpvgthgtgu''y kyj ''yj g''tki j vu''qh''qyj gtu''

•Á Rgtuqpu''y j q''qdlgevkxgn{''r qug''c''f ktgev''yj tgcv''qt''uwduvcpvkcn''tkum''qh''j cto ''vq''qyj gtu''yj cv'ecppqv'' dg''eqpvtqnngf ''y kyj ''c''tgcuqpcdng''ceeqo o qf cvkqp''wpf gt''yj g''J EX''r tqi tco ''

Vj g''cdqxg''f ghkpkvkqp''qh''f kucdknkv{''f gvgto kpgu''y j gyj gt''cp''cr r nkecpv''qt''r ctvkekr cpv''ku''gpvkvngf ''vq'' cp{''qh''yj g''r tqvgevkqpu''qh''hgf gtcn'f kucdknkv{''ekxkn'tki j vu''ncy u0''Vj wu.''c''r gtuqp''y j q''f qgu''pqv''o ggv'' yj ku''f kucdknkv{''ku''pqv''gpvkvngf ''vq''c''tgcuqpcdng''ceeqo o qf cvkqp''wpf gt''hgf gtcn'ekxkn'tki j vu''cpf ''hckt'' j qwukpi ''ncy u''cpf ''tgi wncvkqpu0''

Vj g''J WF ''f ghkpkvkqp''qh''c''r gtuqp''y kyj ''c''f kucdknkv{''ku''o wej ''pcttqy gt''yj cp''yj g''ekxkn'tki j vu''f ghkpkvkqp'' qh''f kucdknkv{0''Vj g''J WF ''f ghkpkvkqp''qh''c''r gtuqp''y kyj ''c''f kucdknkv{''ku''wugf ''hqt''r wtr qugu''qh''tgegkxkpi '' yj g''f kucdngf ''co kn{''r tghgtgpeg.''yj g''&622''gnf gtn{ ''f kucdngf ''j qwugj qnf ''f gf wevkqp.''yj g''&4: 2'' f gr gpf gpv''f gf wevkqp.''yj g''cnnqy cpeg''hqt''o gf kecn'gzr gpugu.''qt''yj g''cnnqy cpeg''hqt''f kucdknkv{'' cuukuvcpeg''gzr gpugu0''

Vj g''f ghkpkvkqp''qh''c''r gtuqp''y kyj ''c''f kucdknkv{''hqt''r wtr qugu''qh''i ctcpvkpi ''c''tgcuqpcdng''ceeqo o qf cvkqp'' tgs wguv''ku''o wej ''dtqcf gt''yj cp''yj g''J WF ''f ghkpkvkqp''qh''f kucdknkv{0''O cp{''r gqr ng''y kn'pqv''s wcnkh{''cu''c'' f kucdngf ''r gtuqp''wpf gt''yj g''J EX''r tqi tco .''{gv''cp''ceeqo o qf cvkqp''ku''pggf gf ''vq''r tqxkf g''gs wcn'' qr r qtwpkv{0'

# Chapter 3

## ELIGIBILITY

**INTRODUCTION**

Vj g"URJ C"ku'tgur qpukdng"hqt"gpuwtkpi "vj cv'gxgt{ "kpf kxkf wcn'cpf "hco kn{ "cf o kwgf "vq "vj g"J EX" r tqi tco "o ggwu'cnn'r tqi tco "grki klnkv{ "tgs wktgo gpw0Vj ku"kpenwfgu"cp{ "kpf kxkf wcn'cr r tqxgf "vq "lqkp"vj g"hco kn{ "chvgt"vj g"hco kn{ "jcu"dggp"cf o kwgf "vq "vj g"r tqi tco 0Vj g"hco kn{ "o wuv'r tqxkf g"cp{ "kphqto cvkqp"pggfgf "d{ "vj g"URJ C"vq "eqphkto "grki klnkv{ "cpf "f gvgto kpg"vj g"ngxgn'qh"vj g"hco kn{øu" cuukuvcpeg0'

Vq "dg"grki klng"hqt"vj g"J EX"r tqi tco <

• Á Vj g"cr r nkecpv'hco kn{ "o wuv<

  Ä S wcnkh{ "cu'c"hco kn{ "cu'f ghkpgf "d{ "J WF "cpf "vj g"URJ C0"

  Ä J cxg"kpeqo g"cv'qt"dgnqy "J WF /ur gekhkgf "kpeqo g"nko ku0"

  Ä S wcnkh{ "qp"vj g"dcuku'qh'ekk{ gpuj kr "qt"vj g"grki klng"ko o ki tcpv'uvcwu'qh'hco kn{ "o go dgtu0"

  Ä Rtqxkf g"uqekcn'ugewtkv{ "pwo dgt"kphqto cvkqp"hqt"j qwugj qnf "o go dgtu"cu'tgs wktgf 0'

  Ä Eqpugpv'vq "vj g"URJ Cøu'eqnngevkqp"cpf "wug"qh'hco kn{ "kphqto cvkqp"cu'r tqxkf gf "hqt"kp" URJ C/r tqxkf gf "eqpugpv'hqto u0'

  Ä P qv'ewttgpvn{ "dg"tgegkxkpi "c'f wr nkecvkxg"uwdukf {0'

• Á Vj g"URJ C"o wuv'f gvgto kpg"vj cv'vj g"ewttgpv'qt"r cuv'dgj cxkqt"qh'j qwugj qnf "o go dgtu'f qgu'pqv' kpenwf g"cevkxkkkgu'vj cv'ctg"r tqj klkvgf "d{ "J WF "qt"vj g"URJ C0"

Vj ku"ej cr vgt"eqpvckpu"vj tgg"r ctvu<

  Rctv'K'F ghkpkkqpu'qh'Hco kn{ "cpf "J qwugj qnf "O go dgtu0Vj ku"r ctv'eqpvckpu"J WF "cpf " URJ C"f ghkpkkqpu'qh'hco kn{ "cpf "j qwugj qnf "o go dgtu'cpf "gzr nckpu"kpkkkcn'cpf "qpi qkpi " grki klnkv{ "kuuwgu'tgncvgf "vq "vj ugo go dgtu0'

  Rctv'KK'Dcuke"Grki klnkv{ "Etkvgtkc0'Vj ku"r ctv'f kuewuugu"kpeqo g"grki klnkv{."cpf "twngu" tgi ctf kpi "ekk{ gpuj kr ."uqekcn'ugewtkv{ "pwo dgtu."cpf "hco kn{ "eqpugpv0'

  Rctv'KKK'F gpkcn'qh'Cuukuvcpeg0'Vj ku"r ctv'eqxgtu'hcevqtu'tgncvgf "vq "cp'cr r nkecpvøu'r cuv'qt" ewttgpv'eqpf wev*'g0'0'etko kpcn'cevkxkv{+'vj cv'ecp'ecwug"vj g"URJ C"vq "f gp{ "cuukuvcpeg0'

# PART I: DEFINITIONS OF FAMILY AND HOUSEHOLD MEMBERS

## 3-I.A. OVERVIEW

Uqo g"grki kdknkv{"etkvgtkc"cpf "r tqi tco "twngu"xct{"f gr gpf kpi "wr qp"vj g"eqo r qukvkqp"qh"vj g"hco kn{"
tgs wguvkpi "cuukuvcpeg0"Kp"cff kvkqp."uqo g"tgs wktgo gpvu"cr r n{"vq"vj g"hco kn{"cu"c"y j qng"cpf "qvj gtu"
cr r n{"vq"kpf kxkf wcn"r gtuqpu"y j q"y knn"nkxg"kp"vj g"cuukuvgf "wpkv0"Vj ku"r ctv"r tqxkf gu"kphqto cvkqp"vj cv"
ku"pggf gf "vq"eqttgevn{"kf gpvkh{"hco kn{"cpf "j qwugj qnf "o go go dgtu."cpf "vq"cr r n{"*J WF +)u"grki kdknkv{"
twngu0

## 3-I.B. FAMILY AND HOUSEHOLD [24 CFR 982.201(c); FR Notice 02/03/12; Notice PIH 2014-20]

Vj g"vgto u"*family"cpf "*household"j cxg"f khhgtgpv"o gcpkpi u"kp"vj g"J EX"r tqi tco 0

### Family

Vq"dg"grki kdng"hqt"cuukuvcpeg."cp"cr r nkecpv"o wuv"s wcnkh{"cu"c"hco kn{0Family"cu"f ghkpgf "d{"J WF "
kpenwf gu."dwv"ku"pqv"nko kvgf "vq"vj g"hqnnqy kpi ."tgi ctf nguu"cevwcn"qt"r gtegkxgf "ugzwcn"qtkgpvcvkqp."
i gpf gt"kf gpvkv{."qt"o ctkvcn"uvcvwu."c"ukpi ng"r gtuqp."y j q"o c{"dg"cp"grf gtn{"r gtuqp."f kucdngf "r gtuqp."
pgct/grf gtn{"r gtuqp."qt"cp{"qvj gt"ukpi ng"r gtuqp=qt""c"i tqwr "qh"r gtuqpu"tgukf kpi "vqi gvj gt0Uwej "
i tqwr "kpenwf gu."dwv"ku"pqv"nko kvgf "vq"c"hco kn{"y kj "qt"y kj qw"ej knf tgp"*c"ej knf "y j q"ku"go r qtctkn{"
cy c{"htqo "vj g"j qo g"dgecwug"qh"r ncego gpv"kp"hquvgt"ectg"ku"eqpukf gtgf "c"o go dgt"qh"vj g"hco kn{+."
cp"grf gtn{"hco kn{."c"pgct/grf gtn{"hco kn{."c"f kucdngf "hco kn{."c"f kur ncegf "hco kn{."qt"vj g"tgo ckpkpi "
o go dgt"qh"c"vgpcpv"hco kn{0Vj g"URJ C"j cu"vj g"f kuetgvkqp"vq"f gvgto kpg"kh"cp{"qvj gt"i tqwr "qh"
r gtuqpu"s wcnkhkgu"cu"c"hco kn{0

*Gender Identity* o gcpu"cevwcn"qt"r gtegkxgf "i gpf gt"ej ctcevgtkuvkeu0

*Sexual orientation* o gcpu"j qo qugzwcnkv{."j gvgtqugzwcnkv{."qt"dkugzwcnkv{0

> URJ C"Rqnke{"
>
> C"hco kn{"cnuq"kpenwf gu"y q"qt"o qtg"kpf kxkf wcnu"y j q"ctg"pqv"tgncvgf "d{"dnqqf ."o cttki g."
> cf qr vkqp."qt"qvj gt"qr gtcvkqp"qh"ncy "dwv"y j q"gkj gt"ecp"f go qpuvtcvg"vj cv"vj g"j cxg"nkxgf "
> vqi gvj gt"r tgxkqwun{"qt"egtvkh{"vj cv"gcej "kpf kxkf wcnu"kpeqo g"cpf "qvj gt"tguqwtegu"y knn"dg"
> cxckncdng"vq"o ggv"vj g"pggf u"qh"vj g"hco kn{0
>
> Gcej "hco kn{"o wuv"kf gpvkh{"vj g"kpf kxkf wcn"vq"dg"kpenwf gf "kp"vj g"hco kn{"cv"vj g"ko g"qh"
> cr r nkecvkqp."cpf "o wuv"pqvkh{"vj g"URJ C"kh"vj g"hco kn{øu"eqo r qukvkqp"ej cpi gu0

### Household

*Household*"ku"c"dtqcf gt"vgto "vj cv"kpenwf gu"cf f kvkqpcn"r gqr ng"y j q."y kj "vj g"URJ Cøu"r gto kuukqp."
nkxg"kp"cp"cuukuvgf "wpkv."uwej "cu"nkxg/kp"ckf gu."hquvgt"ej knf tgp."cpf "hquvgt"cf wnvu0

**3-I.C. FAMILY BREAKUP AND REMAINING MEMBER OF TENANT FAMILY**

**Family Breakup [24 CFR 982.315; Notice PIH 2017-08]**

Gzegrv'wpfgt'yjg'hqmqykpi 'eqpfkvkqpu.'yjg'URJC'jcu'fkuetgvkqp'vq'fgvgtokpg'yjkej 'ogodgtu'qh' cp'cuukuvgf 'hcokn{'eqpvkpwg'vq'tgegkxg'cuukuvcpeg'kh'yjg'hcokn{'dtgcmu'wr<

- Ki'yjg'hcokn{'dtgcmu'tguwnu'htqo 'cp'qeewttgpeg'qhfoguvke'xkqngpeg.'fcvkpi 'xkqngpeg.' ugzwcn'cuucwnv.'qt'uvcmkpi .'yjg'URJC'owuv'gpuwtg'yjcv'yjg'xkevko 'tgvckpu'cuukuvcpeg0*Hqt' fqcwo gpvcvkqp'tgswktgo gpvu'cpf 'rqnkekgu'tgncvgf 'vq'fqoguvke'xkqngpeg.'fcvkpi 'xkqngpeg.' ugzwcn'cuucwnv.'cpf 'uvcmkpi .'ugg'ugevkqp'38/KZ0F'qh'yjku'rncp0+

- Kp'ceeqtfcpeg'y kyj 'Pqvkeg'RKJ '4239/2: .'hqt'JWF óXgvgtcpu'Chhcktu'Uwr r qtvkxg'Jqwukpi ' *JWF óXCUJ +'xqwejgtu.'y jgp'yjg'xgvgtcp'ku'yjg'r gtr gvtcvqt'qh'fqoguvke'xkqngpeg.'fcvkpi ' xkqngpeg.'ugzwcn'cuucwnv.'qt'uvcmkpi .'yjg'xkevko 'o wuv'eqpvkpwg'vq'dg'cuukuvgf0Wr qp' vgto kpcvkqp'qh'yjg'r gtr gvtcvqtøu'JWF óXCUJ 'xqwejgt.'yjg'xkevko 'ujqwnf 'dg'i kxgp'c'tgi wnct' JEX'kh'qpg'ku'cxckncdng.'cpf 'yjg'r gtr gvtcvqtøu'JWF óXCUJ 'xqwejgt'ujqwnf 'dg'wugf 'vq'ugtxg' cpqyjgt'gnki kdng'hco kn{0Kh'c'tgi wnct'JEX'ku'pqv'cxckncdng.'yjg'xkevko 'y kn'eqpvkpwg'vq'wug'yjg' JWF óXCUJ 'xqwejgt.'y j kej 'o wuv'dg'kuuwgf 'vq'cpqyjgt'gnki kdng'hco kn{'wr qp'yjg'xqwejgtøu' wtpqxgt0

- Kh'c'eqwtv'fgvgtokpgu'yjg'fkur qukvkqp'qh'r tqr gtv{'dgwy ggp'o go dgtu'qh'yjg'cuukuvgf 'hco kn{.'yjg' URJC'ku'dqwpf 'd{'yjg'eqwtvøu'f gvgto kpcvkqp'qh'y j kej 'hco kn{o go dgtu'eqpvkpwg'vq'tgegkxg' cuukuvcpeg0

  <u>URJ C'Rqnke{</u>

  Yjgp'c'hcokn{'qp'yjg'wckvkpi 'nkuv'dtgcmu'wr 'kpvq'wyq'qyjgt'wug'gnki kdng'hcoknkgu.'qpn{' qpg'qh'yjg'pgy 'hco knkgu'o c{'tgvckp'yjg'qtki kpcn'cr r nkecvkqp'fcvg0Qyjgt'hqto gt'hco kn{' o go dgtu'o c{'o cmg'c'pgy 'cr r nkecvkqp'y kyj 'c'pgy 'cr r nkecvkqp'f cvg'kh'yjg'y ckvkpi 'nkuv' ku'qr gp0

  Ki'c'hco kn{'dtgcmu'wr 'kpvq'wyq'qyjgt'wug'gnki kdng'hcoknkgu'y jkng'tgegkxkpi 'cuukuvcpeg.'qpn{' qpg'qh'yjg'pgy 'hco knkgu'y kn'eqpvkpwg'vq'dg'cuukuvgf0

  Kp'yjg'cdugpeg'qh'c'lwf kekcn'f gekukqp'qt'cp'ci tggo gpv'co qpi 'yjg'qtki kpcn'hco kn{'o go dgtu.' yjg'URJC'y kn'f gvgto kpg'y j kej 'hco kn{'y kn'tgvckp'yjgkt'r ncego gpv'qp'yjg'y ckvkpi 'nkuv'qt' eqpvkpwg'vq'tgegkxg'cuukuvcpeg0Kp'o cmkpi 'ku'f gvgto kpcvkqp.'yjg'URJC'y kn'\cmg'kpvq' eqpukf gtcvkqp'yjg'hqnqy kpi 'hcevqtu<*3+'yjg'kpvgtguv'qh'cp{'o kpqt'ejknftgp.'kpenwf kpi ' ewuvqf {'cttcpi go gpu=*4+'yjg'kpvgtguv'qh'cp{'km'gnf gtn{.'qt'f kucdngf 'hco kn{'o go dgtu=*5+' yjg'kpvgtguv'qh'cp{'hco kn{'o go dgt'y jq'ku'yjg'xkevko 'qh'fqoguvke'xkqngpeg.'fcvkpi ' xkqngpeg.'ugzwcn'cuucwnv.'qt'uvcmkpi .'kpenwf kpi 'c'hco kn{'o go dgt'y jq'y cu'hqtegf 'vq'ngcxg' cp'cuukuvgf 'wpkv'cu'c'tguwn'qh'uwej 'cewucn'qt'yjtgcvgpgf 'cduwug=*6+'cp{'r quukdng'tkumu'vq' hco kn{'o go dgtu'cu'c'tguwn'qh'etko kpcn'cevkxkv{=cpf '*7+'yjg'tgeqo o gpfcvkqpu'qh'uqekcn' ugtxkeg'r tqhguukqpcnu

**Remaining Member of a Tenant Family [24 CFR 5.403]**

Vj g''J  WF ''f ghkpkvkqp''qh''hco kn{''kpenwfgu''vj g''*remaining member of a tenant family,* y j kej ''ku''c''
o go dgt ''qh''cp''cuukuvgf ''hco kn{''y j q''ogo ckpu''kp''vj g''wpkv/y j gp''qvj gt''o go dgtu''qh''vj g''hco kn{''j cxg''
nghv/vj g''wpkv0'J qwugj qrf ''o go dgtu''uwej ''cu''rkxg/kp''ckf gu. ''hquvgt''ej kr f tgp. ''cpf ''hquvgt ''cf wnu''f q''pqv''
s wcrkh{''cu''rgo ckpkpi ''o go dgtu''qh''c''hco kn{0''

Kh''f gr gpf gpvu''ctg''vj g''qpn{''õrgo ckpkpi ''o go dgtu''qh''c''vgpcpv''hco kn{ö''cpf ''vj gtg''ku''pq ''hco kn{''
o go dgt ''cdrg''vq ''cuuwo g''vj g''tgur qpukdkrkvkgu''qh''vj g''j gcf ''qh''j qwugj qrf . ''ugg''Ej cr vgt ''8. ''Ugevkqp''8/
KD. ''hqt ''vj g''r qrke{''qp''õEctgvcngtu''hqt ''c ''Ej kf 0ö''

**3-I.D. HEAD OF HOUSEHOLD [24 CFR 5.504(b)]**

*Head of household* o gcpu''vj g''cf wnv''o go dgt ''qh''vj g''hco kn{''y j q''ku''eqpukf gtgf ''vj g''j gcf ''hqt ''
r wtr qugu''qh''f gvgto kpkpi ''kpeqo g''grki kdkrkv{''cpf ''tgpv0'Vj g''j gcf ''qh''j qwugj qrf ''ku''tgur qpukdrg''hqt ''
gpuwtkpi ''vj cv''vj g''hco kn{''hwrhkrru''crr''qh''ku''tgur qpukdkrkvkgu''wpf gt''vj g''r tqi tco . ''crqpg''qt ''kp''
eqplwpevkqp''y kj ''c ''eqj gcf ''qt ''ur qwug0'

<u>URJ C ''Rqrke{''</u>

Vj g''hco kn{''o c {''f guki pcvg''cp {''s wcrkhkgf ''hco kn{''o go dgt ''cu''vj g''j gcf ''qh''j qwugj qrf 0'

Vj g''j gcf ''qh''j qwugj qrf ''o wuv''j cxg''vj g''rgi cr''ecr cekv {''vq ''gpvgt ''kpvq''c ''rgcug''wpf gt ''uvcvg''cpf ''
rqecr''ncy 0'C ''o kpqt ''y j q ''ku''go cpekr cvgf ''wpf gt ''uvcvg ''ncy ''o c {''dg ''f guki pcvgf ''cu''j gcf ''qh''
j qwugj qrf 0'

**3-I.E. SPOUSE, COHEAD, AND OTHER ADULT**

C ''hco kn{''o c {''j cxg''c ''ur qwug''qt ''eqj gcf . ''dwv''pqv''dqvj ''] J  WF /7227< ''KD. ''r 0'35_0'

*Spouse* ''o gcpu''vj g''o cttkci g''r ctvpgt ''qh''vj g''j gcf ''qh''j qwugj qrf 0'

<u>URJ C ''Rqrke{''</u>

C ''*marriage partner* ''kpenwfgu''vj g''r ctvpgt ''kp''c ''$eqo o qp''ncy $''o cttkci g''cu''f ghkpgf ''kp''uvcvg''
ncy 0'Vj g''vgto ''õur qwugö''f qgu''pqv''cr r n{''vq ''htkgpf u. ''tqo o cvgu. ''qt ''ukipkhkecpv''qvj gtu''y j q''
ctg''pqv''o cttkci g''r ctvpgtu0'C ''o kpqt ''y j q ''ku''go cpekr cvgf ''wpf gt ''uvcvg ''ncy ''o c {''dg ''
f guki pcvgf ''cu''c ''ur qwug0'

C ''*cohead* ''ku''cp''kpf kxkf wcr''kp''vj g''j qwugj qrf ''y j q ''ku''gs wcr {''tgur qpukdrg''y kj ''vj g''j gcf ''qh''
j qwugj qrf ''hqt''gpuwtkpi ''vj cv''vj g''hco kn{''hwrhkrru''crr''qh''ku''tgur qpukdkrkvkgu''wpf gt ''vj g''r tqi tco . ''dwv''
y j q ''ku''pqv''c ''ur qwug0'C ''hco kn{''ecp''j cxg''qpn {''qpg''eqj gcf 0'

<u>URJ C ''Rqrke{''</u>

O kpqtu''y j q ''ctg''go cpekr cvgf ''wpf gt ''uvcvg''ncy ''o c {''dg''f guki pcvgf ''cu''c''eqj gcf 0'

*Other adult* ''o gcpu''c ''hco kn{''o go dgt. ''qvj gt ''vj cp''vj g''j gcf . ''ur qwug. ''qt ''eqj gcf . ''y j q''ku''3: ''{gctu''qh''
ci g''qt ''qrf gt0'Hquvgt ''cf wnu''cpf ''rkxg/kp''ckf gu''ctg''pqv''eqpukf gtgf ''qvj gt ''cf wnu0'

## 3-I.F. DEPENDENT [24 CFR 5.603]

C"*dependent*"ku'c'hco kn{"o go dgt"y jq"ku"wpfgt"3: "{gctu'qh'ci g"q̲t"c'r gtuqp"qh'cp{"ci g"y jq"ku"c"r gtuqp"y kj "c"fkucdkkv{"qt"c'hwm/vko g"uvwfgpv0"gzegrv"y jcv"y j g"hqoqy kpi "r gtuqpu"ecp"pgxgt"dg" fgrgpfgpvu<"y j g"j gcf "qh'j quugjqnf."ur quug."eqj gcf ."hquvgt"ej knftgp/cfwnu"cpf "kkxg/kp"ckf gu0 Kf gpvkh{kpi "gcej "fgrgpfgpv"kp'y j g"hco kn{"ku"ko r qtvcpv'dgecwug"gcej "fgrgpfgpv's uwcnkkgu"y j g" hco kn{"hqt"c"fgrgpfgpv"cmqy cpeg"cu"fguetkdgf "kp'Ej cr vgt"80'

### Joint Custody of Dependents

<u>URJ C"Rqnke{"</u>

F gr gpf gpvu"y j cv'ctg"uwdlgev'vq"c"lqkpv'euwqf{"cttcpi go gpv'y kn'dg"eqpukf gtgf "c"o go dgt" qh'y j g"hco kn{."kh'y j g{"kkxg"y kj "y j g"cr r kkecpv'qt'r ctvkekr cpv'hco kn{"72'r gtegpv'qt'o qtg"qh" y j g"vko g0'

Y j gp"o qtg"y cp"qpg"cr r kkecpv'qt'r ctvkekr cpv'hco kn{"ku'encko kpi "y j g"uco g"fgr gpfgpvu"cu" hco kn{"o go dgtu."y j g"hco kn{"y kj "r tko ct{"euwqf{"cv'y j g"vko g"qh'y j g"kpkkcn'gzco kpcvkqp"qt" tggzco kpcvkqp"y kn'dg"cdng"vq"encko "y j g"fgr gpfgpvu0Kf'y j gtg"ku'c"fkur wg"cdqwv'y j kej " hco kn{"uj qwnf "encko "y j go ."y j g"URJ C"y kn'o cng"y j g"fgvgto kpcvkqp"dcugf "qp'cxckncdng" f qewo gpvu"uwej "cu'eqwtv'qtf gtu."qt'cp'KTU'tgwtp"uj qy kpi "y j kej "hco kn{"j cu'encko gf "y j g" ej knf "hqt"kpeqo g"vcz'r wtr qugu0'

## 3-I.G. FULL-TIME STUDENT [24 CFR 5.603; HCV GB, p. 5-29]

C"*full-time student*"*HVU+"ku'c'r gtuqp"y j q"ku'cwgpf kpi "uej qqn'qt'xqecvkqpcn'vtckpkpi "qp'c'hwm/vko g" dcuku0'Vj g"vko g"eqo o kvo gpv'qt'uwdlgev'nqcf "y j cv'ku'pggf gf "vq'dg"hwm/vko g"ku'f ghkpgf "d{"y j g" gf wecvkqpcn'kpuvkwwkqp0'

Kf gpvkh{kpi "gcej "HVU'ku'ko r qtvcpv'dgecwug<"*3+'gcej "hco kn{"o go dgt"y j cv'ku'cp'HVU."qyj gt"y j cp'y j g" j gcf ."ur quug."qt'eqj gcf ."s wcnkkgu'y j g"hco kn{"hqt"c"f gr gpf gpv'cmqy cpeg."cpf "*4+'y j g"gctpgf " kpeqo g"qh'uwej "cp'HVU'ku'vtgcvgf "f khhgtgpv{ "htqo "y j g"kpeqo g"qh'qyj gt"hco kn{"o go dgtu0'

## 3-I.H. ELDERLY AND NEAR-ELDERLY PERSONS, AND ELDERLY FAMILY
## [24 CFR 5.100 and 5.403, FR Notice 02/03/12]

### Elderly Persons

Cp"*elderly person*"ku'c'r gtuqp"y j q"ku'cv'ngcuv'84"{gctu'qh'ci g0"

### Near-Elderly Persons"

C"*near-elderly person*"ku'c'r gtuqp"y j q"ku'72/83"{gctu'qh'ci g0'

### Elderly Family

Cp"*elderly family*"ku'qpg"kp'y j kej "y j g"j gcf ."ur quug."eqj gcf ."qt'uqng"o go dgt"ku'cp'gnf gtn{"r gtuqp0' Kf gpvkh{kpi "gnf gtn{"hco knkgu'ku'ko r qtvcpv'dgecwug"gnf gtn{"hco knkgu's wcnkh{ "hqt"y j g"gnf gtn{"hco kn{"c" cmqy cpeg"cu'f guetkdgf "kp'Ej cr vgt"80'

## 3-I.I. PERSONS WITH DISABILITIES AND DISABLED FAMILY [24 CFR 5.403, FR Notice 02/03/12]

### Persons with Disabilities

Wpfgt"\j g"J EX"r tqi tco .""ur gekcn"twngu"cr r n{"vq"r gtuqpu"y kj "fkucdknkvkgu"cpf "vq"cp{"hco kn{"y j qug" j gcf ."ur qwug."qt"eqj gcf "ku"c"r gtuqp"y kj "fkucdknkvkgu0"Vj g"vgej pkecn"f ghkpkvkqpu"qh"kpf kxkf wcn"y kj " j cpf kecr u"cpf "r gtuqpu"y kj "f kucdknkvkgu"ctg"r tqxkf gf "kp"Gzj kdkv"5/3"cv"y j g"gpf "qh"y ku"ej cr vgt0" Vj gug"f ghkpkvkqpu"ctg"wugf "hqt"c"pwo dgt"qh"r wtr qugu"kpenwf kpi "gpuwtkpi "y cv"r gtuqpu"y kj " f kucdknkvkgu"ctg"pqv"f kuetko kpcvgf "ci ckpuv"dcugf "wr qp"f kucdknkv{0"

Cu"f kuewuugf "kp"Ej cr vgt"4."y j g"URJ C"o wuv"o cng"cnn"cur gevu"qh"y j g"J EX"r tqi tco "ceeguukdng"vq" r gtuqpu"y kj "f kucdknkvkgu"cpf "eqpukf gt"tgcuqpcdng"ceeqo o qf cvkqpu"tgs wguvgf "dcugf "wr qp"c" r gtuqpøu"f kucdknkv{0

### Disabled Family

C"*disabled family*"ku"qpg"kp"y j ej "y j g"j gcf ."ur qwug."qt"eqj gcf "ku"c"r gtuqp"y kj "f kucdknkvkgu0" Kf gpvkh{kpi "f kucdngf "hco knkgu"ku"ko r qtvcpv"dgecwug"y gug"hco knkgu"s wcnkh{"hqt"y j g"f kucdngf "hco kn{" cnnqy cpeg"cu"f guetkdgf "kp"Ej cr vgt"80"

Gxgp"y j qwi j "r gtuqpu"y kj "f twi "qt"cneqj qn'f gr gpf gpekgu"ctg"eqpukf gtgf "r gtuqpu"y kj "f kucdknkvkgu." y ku"f qgu"pqv"r tgxgpv"y j g"URJ C"htqo "f gp{kpi "cuukuvcpeg"hqt"tgcuqpu"tgncvgf "vq"cneqj qn'cpf "f twi " cdwug"kp"ceeqtf cpeg"y kj "y j g"r qnkekgu"hqwpf "kp"Rctv"KKK"qh"y ku"ej cr vgt."qt"htqo "\vgto kpcvkpi " cuukuvcpeg"kp"ceeqtf cpeg"y kj "y j g"r qnkekgu"kp"Ej cr vgt"340"

## 3-I.J. GUESTS [24 CFR 5.100]

C"*guest*"ku"c"r gtuqp"vgo r qtctkn{"uvc{kpi "kp"y j g"wpkv'y kj "y j g"eqpugpv"qh"c"o go dgt"qh"y j g"j qwugj qnf " y j q"j cu"gzr tguugf "qt"ko r nkgf "cwvj qtkv{"vq"uq"eqpugpv0"

URJ C"Rqnke{"

C"i wguv"ecp"tgo ckp"kp"y j g"cuukuvgf "wpkv'pq"nqpi gt"y j cp"52"eqpugewvkxg"f c{u"qt"c"vqvcn"qh"; 2" ewo wncvkxg"ecngpf ct"f c{u"f wtkpi "cp{"34/o qpvj "r gtkqf 0"

Ej knf tgp"y j q"ctg"uwdlgev"vq"c"lqkpv'ewuvqf {"cttcpi go gpv"qt"y j qo "c"hco kn{"j cu" xkukvcvkqp"r tkxkngi gu."y j cv"ctg"pqv"kpenwf gf "cu"c"hco kn{"o go dgt"dgecwug"y j g{"nkxg"qwvukf g" qh"y j g"cuukuvgf "j qwugj qnf "o qtg"y j cp"72"r gtegpv'qh"y j g"vko g."ctg"pqv"uwdlgev'vq"y j g"vko g" nko kvcvkqpu"qh"i wguvu"cu"f guetkdgf "cdqxg0"

C"hco kn{"o c{"tgs wguv'cp"gzegr vkqp"vq"y ku"r qnke{"hqt"xcnkf "tgcuqpu"*g0 0"ectg"qh"c"tgncvkxg" tgeqxgtkpi "htqo "c"o gf kecn'r tqegf wtg"ku"gzr gevgf "vq"ncuv'62"eqpugewvkxg"f c{u+0"Cp" gzegr vkqp"y knn'pqv'dg"o cf g"wpnguu"y j g"hco kn{"ecp'kf gpvkh{"cpf "r tqxkf g"f qewo gpvcvkqp"qh" y j g"tgukf gpeg"qh"y j kej "y j g"i wguv"y knn'tgwtp0"

## 3-I.K. FOSTER CHILDREN AND FOSTER ADULTS "

*Foster adults* "ctg" wuwcm{ "r gtuqpu" y kj "f kucdkrkvkgu." wptgncvgf "vq "vj g "vgpcpv" hco kn{. "y kj "ctg "wpcdng" vq "rkxg "cnqpg" ]46 "EHT "7082; _0"

Vj g "vgto *foster child* "ku "pqv" ur gekhkecm{ "f ghkpgf "d{ "vj g "tgi wncvkqpu0"

Hquvgt "ej knf tgp "cpf "hquvgt "cf wnu "y kj q "ctg "rkxkpi "y kj "cp "cr rnkecpv "qt "y kj q "j cxg "dggp "cr r tqxgf "d{ " vj g "URJ C "vq "rkxg "y kj "c "r ctvkekr cpv" hco kn{ "ctg "eqpukf gtgf "j qwugj qnf "o go dgtu "dww "pqv" hco kn{ " o go dgtu0 Vj g "kpeqo g "qh "hquvgt "ej knf tgp cf wnu "ku "pqv" eqwpvgf "kp "hco kn{ "cppwcn" kpeqo g. "cpf " hquvgt "ej knf tgp cf wnu "f q "pqv 's wcrkh{ "hqt "c "f gr gpf gpv" f gf wevkqp ]46 "EHT "7082 5= "J WF /7227: "KD." r 035_0"

> URJ C "Rqrke{ "
>
> C "*foster child* "ku "c "ej knf "vj cv" ku "kp "vj g "ngi cn'i wctf kcpuj kr "qt "ewuvqf { "qh "c "uvcvg. "eqwpv{. "qt " r tkxcvg "cf qr vkqp "qt "hquvgt "ectg "ci gpe{. "{gv" ku "ectgf "hqt "d{ "hquvgt "r ctgpvu "kp "vj gkt "qy p " j qo gu. "wpf gt "uqo g "mkpf "qh "uj qtv/vgto "qt "nqpi /vgto "hquvgt "ectg "cttcpi go gpv" y kj "vj g " ewuvqf kcn'ci gpe{0"
>
> C "hquvgt "ej knf "qt "hquvgt "cf wn'o c{ "dg "cmqy gf "vq "tgukf g "kp "vj g "wpkv" kh "vj kgt "r tgugpeg "y qwf " pqv" tguwn'kp "c "xkqncvkqp "qh "J WS "ur ceg "uvcpf ctf u "ceeqtf kpi "vq "46 "EHT "; : 406230"

Ej knf tgp "vj cv" ctg "vgo r qtctkn{ "cdugpv" htqo "vj g "j qo g "cu "c "tguwn'qh "r ncego gpv" kp "hquvgt "ectg "ctg " f kuewuugf "kp "Ugevkqp "5/KN0"

## 3-I.L. ABSENT FAMILY MEMBERS

Kpf kxkf wcnu "o c{ "dg "cdugpv" htqo "vj g "hco kn{. "gkvj gt "vgo r qtctkn{ "qt "r gto cpgpvn{. "hqt "c "xctkgv{ "qh " tgcuqpu "kpenwf kpi "gf wecvkqpcn'cevkxkvkgu. "r ncego gpv" kp "hquvgt "ectg. "go r nq{o gpv. "knpguu." kpectegtcvkqp. "cpf "eqwtv" qtf gt0"

### Definitions of Temporarily and Permanently Absent

> URJ C "Rqrke{ "
>
> I gpgtcmn{ "cp "kpf kxkf wcn'y kj q "ku "qt "ku "gzr gevgf "vq "dg "cdugpv" htqo "vj g "cuukuvgf "wpkv" hqt "3: 2 " eqpugewvkxg "f c{u "qt "nguu "ku "eqpukf gtgf "vgo r qtctkn{ "cdugpv "cpf "eqpvkpwgu "vq "dg "eqpukf gtgf " c "hco kn{ "o go dgt0 I gpgtcmn{ "cp "kpf kxkf wcn'y kj q "ku "qt "ku "gzr gevgf "vq "dg "cdugpv" htqo "vj g " cuukuvgf "wpkv" hqt "o qtg "vj cp "3: 2 "eqpugewvkxg "f c{u "ku "eqpukf gtgf "r gto cpgpvn{ "cdugpv" cpf "pq " nqpi gt "c "hco kn{ "o go dgt0 Gzegr vkqpu "vq "vj ku "i gpgtcn'r qrke{ "ctg "f kuewuugf "dgnqy 0"

### Absent Students

> URJ C "Rqrke{ "
>
> Y j gp "uqo gqpg "y kj q "j cu "dggp "eqpukf gtgf "c "hco kn{ "o go dgt "cwgpf u "uej qqn'cy c{ "htqo " j qo g. "vj g "r gtuqp "y kn'eqpvkpwg "vq "dg "eqpukf gtgf "c "hco kn{ "o go dgt "wpnguu "kphqto cvkqp " dgeqo gu "cxckncdng "vq "vj g "URJ C "kpf kecvkpi "vj cv "vj g "uvwf gpv" j cu "guvcdrkuj gf "c "ugr ctcvg " j qwugj qnf "qt "vj g "hco kn{ "f genctgu "vj cv "vj g "uvwf gpv" j cu "guvcdrkuj gf "c "ugr ctcvg "j qwugj qnf 0"

**Absences Due to Placement in Foster Care'[24 CFR 5.403]**

Ej knf tgp'ygo rqtctkn{ 'cdugpv'htqo ' yj g'j qo g'cu'c'tguwnv'qh'r ncego gpv'kp'hquvgt'ectg'ctg'eqpukfgtgf ' o go dgtu'qh'yj g'hco kn{0'"

URJ C'Rqrke{'"

Kh'c'ejknf 'j cu'dggp'r ncegf 'kp'hquvgt'ectg.'yj g'URJ C'y krn'xgtkh{ 'y kj 'yj g'crr tqr tkcvg'ci gpe{'y j gyj gt'cpf 'y j gp'yj g'ejknf 'ku'gzr gevgf 'vq 'dg'tgvwtpgf 'vq 'yj g'j qo g0'Wpnguu'yj g'ci gpe{'eqphkto s'yj cv'yj g'ejknf 'j cu'dggp'r gto cpgpvn{'tgo qxgf 'htqo ' yj g'j qo g.'yj g'ejknf 'y krn'dg'eqwpvgf 'cu'c'hco kn{'o go dgt0'

**Absent Head, Spouse, or Cohead**

URJ C'Rqrke{'"

Cp'go r nq{gf 'j gcf .'ur qwug.'qt'eqj gcf 'cdugpv'htqo 'yj g'wpkv'o qtg'yj cp'3: 2'eqpugewkxg'fc{u'f wg'vq 'go r nq{o gpv'y krn'eqpvkpwg'vq 'dg'eqpukfgtgf 'c'hco kn{'o go dgt0'"

**Family Members Permanently Confined for Medical Reasons [HCV GB, p. 5-22]**

Kh'c'hco kn{'o go dgt'ku'eqphkpgf 'vq 'c'pwtukpi 'j qo g'qt'j qur kcn'qp'c'r gto cpgpv'dcuku.'yj cv'r gtuqp'ku'pq 'nqpi gt'eqpukfgtgf 'c'hco kn{'o go dgt'cpf 'yj g'kpeqo g'qh'yj cv'r gtuqp'ku'pqv'eqwpvgf ']J EX'I D.'r 07/44 0'

URJ C'Rqrke{'"

Cp'kpf kxkf wcn'eqphkpgf 'vq 'c'pwtukpi 'j qo g'qt'j qur kcn'qp'c'r gto cpgpv'dcuku'ku'pqv'eqpukfgtgf 'c'hco kn{'o go dgt0'

Vj g'URJ C'y krn'tgs wguv'xgtkhkecvkqp'qh'yj g'hco kn{'o go dgtøu'r gto cpgpv'cdugpeg'htqo ' c'tgur qpukdng'o gf kecn'r tqhguukqpcn0'Kh'yj g'tgur qpukdng'o gf kecn'r tqhguukqpcn'ecppqv'r tqxkf g'c'f gvgto kpcvkqp.'yj g'r gtuqp'y krn'dg'eqpukfgtgf 'go r qtctkn{'cdugpv0'Kh'yj g'hco kn{'egtvkhkgu'yj cv'yj g'hco kn{'o go dgt'ku'eqphkpgf 'qp'c'r gto cpgpv'dcuku.'yj g{'o c{'r tgugpv.'cpf 'yj g'URJ C'y krn'eqpukfgt.'cp{'cf f kvkqpcn'f qewo gpvcvkqp'qt'gxkf gpeg0'

**Return of Permanently Absent Family Members**

URJ C'Rqrke{'"

Vj g'hco kn{'o wuv'tgs wguv'URJ C'cr r tqxcn'hqt'yj g'tgwtp'qh'cp{'cf wnv'hco kn{'o go dgtu'yj cv'yj g'URJ C'r tgxkqwun{'f gvgto kpgf 'vq 'dg'r gto cpgpvn{'cdugpv0'Vj g'kpf kxkf wcn'ku'uwdlgev'vq 'yj g'gnki kdknkv{'cpf 'uetggpkpi 'tgs wktgo gpvu'f kuewuugf 'gnugy j gtg'kp'yj ku'ej cr vgt0'

# 3-I.M. LIVE-IN AIDE

C *live-in aide* ku'c'r gtuqp'y j q'tgukfgu'y kj "qpg"qt"o qtg"gnfgtn{'r gtuqpu."qt"pgct/gnfgtn{'r gtuqpu." qt"r gtuqpu"y kj "f kucdknkvkgu."cpf "y j q<"*3+"ku'f gvgto kpgf "vq'dg"guugpvkcn'vq'y j g'ectg"cpf "y gm/dgkpi " qh'y j g"r gtuqp."*4+"ku"pqv'qdnki cvgf "hqt"y j g"uwr r qtv'qh'y j g"r gtuqp."cpf "*5+"y qwf "pqv'dg"tkxkpi "kp" y j g"wpkv'gzegr v'vq'r tqxkfg"y j g"pgeguuct{'uwr r qtvkxg"ugtxkegu"]46"EHT"70625_0'

Vj g"URJ C"o wuv'cr r tqxg"c"nkxg/kp"ckfg"kh'pggfgf "cu'c'tgcuqpcdng"ceeqo o qfcvkqp"kp"ceeqtfcpeg" y kj "46"EHT": .'vq'o cng"y j g"r tqi tco "ceeguukdng"vq'cpf "wucdng"d{'y j g"hco kn{'o go dgt"y kj " f kucdknkvkgu0'

Vj g"kpeqo g"qh'c'nkxg/kp"ckfg"ku'pqv'eqwpvgf "kp"y j g"ecnewncvkqp'qh'cppwcn'kpeqo g"hqt"y j g"hco kn{"]46" EHT"7082; *d+0'Tgncvkxgu'o c{'dg"cr r tqxgf "cu'nkxg/kp"ckfgu'kh'y j g"o ggv'cm'qh'y j g"etkvgtkc'f ghkpkpi " c'nkxg/kp"ckfg0'Dgecwug'nkxg/kp"ckfgu"ctg"pqv'*family*"o go dgtu."c'tgncvkxg"y j q"ugtxgu'cu'c'nkxg/kp" ckfg"y qwf "pqv'dg"eqpukfgtgf "c'tgo ckpkpi "o go dgt"qh'c'vgpcpv'hco kn{0'

> URJ C"Rqnke{"
>
> C'hco kn{u'tgswguv'hqt"c'nkxg/kp"ckfg"o wuv'dg"o cfg"kp"y tkvkpi 0'Y tkwgp'xgtkhkecvkqp'y km'dg" tgswktgf "htqo "c'tgnkcdng."npqy ngf i gcdng"r tqhguukqpcn'uwej "cu'c'f qevqt."uqekcm'y qtmgt."qt" ecug'y qtmgt."y j cv'y j g"nkxg/kp"ckfg"ku'guugpvkcn'hqt"y j g"ectg"cpf "y gm/dgkpi "qh'y j g"gnfgtn{." pgct/gnfgtn{."qt"f kucdngf "hco kn{'o go dgt0'Hqt"eqpvkpwgf "cr r tqxcn'y j g"hco kn{'o wuv'uwdo kv'" c'pgy ."y tkwgp'tgswguv'uwdlgev'vq'URJ C'xgtkhkecvkqp/cv'gcej "cppwcn'tggzco kpcvkqp0'
>
> Kp"cf f kvkqp."y j g"hco kn{'cpf "nkxg/kp"ckfg"y km'dg"tgswktgf "vq'uwdo kv'c'egtvkhkecvkqp'uvcvkpi " y j cv'y j g"nkxg/kp"ckfg"ku"*3+'pqv'qdnki cvgf "hqt"y j g"uwr r qtv'qh'y j g"r gtuqp*u+'pggf kpi "y j g"ectg." cpf "*4+'y qwf "pqv'dg"nkxkpi "kp"y j g"wpkv'gzegr v'vq'r tqxkfg"y j g"pgeguuct{'uwr r qtvkxg" ugtxkegu0'
>
> Vj g"URJ C"y km'pqv'cr r tqxg"c'r ctvkewnct'r gtuqp"cu'c'nkxg/kp"ckfg.'cpf "o c{'y kj f tcy "uwej " cr r tqxcn'kh']46"EHT'; ; 40538*d+<
>
>> Vj g"r gtuqp"eqo o ku'htcwf .'dtkdgt{'qt'cp{'qy j gt'eqttwr v'qt'etko kpcn'cev'kp" eqppgevkqp'y kj "cp{'hgf gtcn'j qwukpi 'r tqi tco =''
>>
>> Vj g"r gtuqp"eqo o ku'f twi /tgncvgf "etko kpcn'cevkxkv{'qt'xkqngpv'etko kpcn'cevkxkv{='qt"
>>
>> Vj g"r gtuqp"ewttgpvn{'qy gu'tgpv'qt'qy j gt'co qwpvu'vq'y j g"URJ C"qt'vq'cpqy j gt"URJ C" kp"eqppgevkqp'y kj "Ugevkqp": 'qt'r wdnke'j qwukpi 'cuukuvcpeg'wpf gt'y j g'3; 59'Cev0'

Vj g"URJ C"y km'pqvkh{'y j g"hco kn{'qh'kvu'f gekukqp'kp"y tkkpi 'y kj kp"32"dwukpguu'f c{u'qh' tgegkxkpi "c'tgswguv'hqt"c'nkxg/kp"ckfg.'kpenwf kpi "cm'tgswktgf "f qewo gpvcvkqp'tgncvgf "vq' y j g"tgswguv0'

## PART II: BASIC ELIGIBILITY CRITERIA"

## 3-II.A. INCOME ELIGIBILITY AND TARGETING

### Income Limits

J WF "guvcdnkuj gu"kpeqo g"nko ku"hqt"cnn"ctgcu"qh"yj g"eqwpwt{"cpf "r wdnkuj gu"yj go "cppwcn{"kp"yj g"
*Federal Register*0"Vj g{ "ctg"dcugf "wr qp"guvko cvgu"qh"o gf kcp"hco kn{ "kpeqo g"y kyj "cf lwuvo gpwu"hqt"
hco kn{ "uk| g0"Vj g"kpeqo g"nko ku"ctg"wugf "vq"f gvgt o kpg"gnki kdkrkv{"hqt"yj g"r tqi tco "cpf "hqt"kpeqo g"
vcti gvkpi "r wtr qugu"cu"f kuewuugf "kp"yj ku"ugevkqp0"

### Definitions of the Income Limits [24 CFR 5.603(b)]

*Low-income family.* C"hco kn{ "y j qug"cppwcn"kpeqo g"f qgu"pqv"gzeggf ": 2 'r gtegpv'qh'yj g"
o gf kcp"kpeqo g"hqt"yj g"ctgc. "cf lwuvgf "hqt"hco kn{ "uk| g0"

*Very low-income family.* C"hco kn{ "y j qug"cppwcn"kpeqo g"f qgu"pqv'gzeggf "72 'r gtegpv'qh'yj g"
o gf kcp"kpeqo g"hqt"yj g"ctgc. "cf lwuvgf "hqt"hco kn{ "uk| g0"

*Extremely low-income family.* C"hco kn{ "y j qug"cppwcn"kpeqo g"f qgu"pqv'gzeggf yj g"hgf gtcn"
r qxgtv{ "ngxgn'qt"52 'r gtegpv'qh'yj g"o gf kcp"kpeqo g"hqt"yj g"ctgc. "y j kej gxgt"pwo dgt "ku"j ki j gt0"

Ctgc"o gf kcp"kpeqo g"ku"f gvgt o kpgf "d{ "J WF ."y kj "cf lwuvo gpwu"hqt"uo cmgt"cpf "nti gt"
hco kngu0"J WF "o c{ "guvcdnkuj "kpeqo g"egkrkpi u"j ki j gt"qt"nqy gr"yj cp"52."72."qr": 2 'r gtegpv'qh"
yj g"o gf kcp"kpeqo g"hqr"cp"ctgc'kh"J WF "hkpf u'yj cv'uwej "xctkcvkqpu"ctg"pgeguuct{ "dgecwug"qh"
wpwuwcn{ j ki j "qr"nqy "hco kn{ "kpeqo gu0"

### Using Income Limits for Eligibility [24 CFR 982.201]

Kpeqo g"nko ku"ctg"wugf "hqt"gnki kdkrkv{ "qpn{ "cv'cf o kuukqp0"Kpeqo g"gnki kdkrkv{ "ku"f gvgt o kpgf "d{ "
eqo r ctkpi "yj g"cppwcn"kpeqo g"qh"cp"cr r rkecpv'vq"yj g"cr r rkecdng"kpeqo kv'hqr"yj gkr"hco kn{ "uk| g0"
Kp"qrf gr "vq"dg"kpeqo g"gnki kdng."cp"cr r rkecpv'hco kn{ "o wuv'dg"qpg"qh"yj g"hqnqy kpi <"

- Á  C"*very low-income*"hco kn{ "

- Á  C"*low-income*"hco kn{ "yj cv'j cu"dggp"\$eqpvkpwqwun{ "cuukuvgf \$"wpf gr "yj g"3; 59"J qwukpi "Cev0"C"
hco kn{ "ku"eqpukf grgf "vq"dg"eqpvkpwqwun{ "cuukuvgf "kh"yj g"hco kn{ "ku"cnrgcf { "rgegkxkpi "cuukuvcpeg"
wpf gr"cp"3; 59"J qwukpi "Cev'r tqi tco "cv'yj g"ko g"yj g"hco kn{ "ku"cf o kuugf "vq"yj g"J EX'r tqi tco "
]46 'EHT "; : 4 0_"

  ### URJ C"Rqrke{ "

  Vj g"URJ C"y knn'eqpukf gr"c'hco kn{ "vq"dg"eqpvkpwqwun{ "cuukuvgf "kh"yj g"hco kn{ "y cu"ngcukpi "c"
  wpkv'wpf gr"cp"3; 59"J qwukpi "Cev'r tqi tco "cv'yj g"ko g"yj g{ "y grg"ugngevgf "htqo "yj g"
  URJ Cøu"y ckkpi "nkuv0"

- Á  C"*nqy -kpeqo g"hco kn{ "yj cv's wcnkfkgu"hqt "xqwej gr"cuukuvcpeg"cu"c"pqp-r wtej cukpi "j qwugj qrf "
  rkxkpi "kp"J QRG'3"*r wdrke"j qwukpi "j qo gqy pgruj kr +."J QRG'4"*o wnkhco kn{ "j qwukpi "
  j qo gqy pgruj kr +'f gxgmqr o gpwu. "qr"yj gr "J WF -cuukuvgf "o wnkhco kn{ "j qo gqy pgruj kr "
  r tqi tco u'eqxgrgf "d{ "46 'EHT "46: 0895"

- Á  C"*nqy -kpeqo g"qr"o qf gtcvg-kpeqo g"hco kn{ "yj cv'ku'f kur ncegf "cu"c"rguwnv'qh'yj g"r tgr c{o gpv'qh'c"
  o qrti ci g"qr"xqnwpvct{ "vgro kpcvkqp"qh'c'o qrti ci g"kpuwtcpeg"eqpvtcev'qp"gnki kdng"nqy -kpeqo g"
  j qwukpi "cu'f ghkpgf "kp'46 'EHT "46: 0823"

J WF "r gto kuu'vj g"URJ C"vq"guvcdnkuj "cff kvkqpcn'ecvgi qtkgu"qh'nqy /kpeqo g'hco knkgu"vj cv"o c{"dg"
f gvgto kpgf "gnki kdng0'Vj g"cff kvkqpcn'ecvgi qtkgu"o wuv'dg"eqpukuvgpv'y kvj "vj g"URJ C"r ncp'cpf "vj g"
eqpuqnkfcvgf "r ncpu'hqt'nqecn'i qxgtpo gpvu'y kj kp"vj g"URJ Cøu'lwtkufkevkqp0'

URJ C'Rqnke{

Vj g"URJ C'j cu'pqv"guvcdnkuj gf "cp{'cff kvkqpcn'ecvgi qtkgu'qh'gnki kdng'nqy /kpeqo g"hco knkgu0'

## Using Income Limits for Targeting [24 CFR 982.201]

Cv'ngcuv'97'r gtegpv'qh'vj g"hco knkgu'cfo kvvgf "vq"vj g"URJ C)u'r tqi tco "f wtkpi "c"URJ C"hkuecn'{gct"
o wuv'dg"gzvtgo gn{'nqy /kpeqo g"hco knkgu0J WF "o c{'cr r tqxg"gzegr vkqpu'vq"vj ku'tgs wktgo gpv'kh'vj g"
URJ C'f go qpuvtcvgu'vj cv'kv'j cu'o cf g"cnn'tgs wktgf "ghhqtvu0'dwv'j cu'dggp'wpcdng"vq"cwtcev'cp"
cf gs wcvg"pwo dgt'qh's wcnkhkgf "gzvtgo gn{'nqy /kpeqo g"hco knkgu0

Hco knkgu'eqpvkpwqwun{ 'cuukuvgf "wpf gt"vj g"3; 59"J qwukpi "Cev'cpf "hco knkgu'tkxkpi "kp"gnki kdng"nqy /
kpeqo g'j qwukpi "vj cv'ctg"f kur nccgf "cu'c"tguwnv'qh'r tgr c{o gpv"qh'c"o qtvi ci g"qt"xqnwpvct{"
vgto kpcvkqp'qh'c"o qtvi ci g"kpuwtcpeg"eqpvtcev'ctg"pqv'eqwpvgf "hqt"kpeqo g"vcti gvkpi "r wtr qugu0'

## 3-II.B. CITIZENSHIP OR ELIGIBLE IMMIGRATION STATUS [24 CFR 5, Subpart E]

J qwukpi "cuukuvcpeg"ku"cxckncdng"qpn{"vq"kpfkxkfwcnu"y j q"ctg"WOU0'ekvk| gpu."WOU0'pcvkqpcnu"*j gtgkp" tghgttgf "vq"cu"ekvk| gpu"cpf "pcvkqpcnu+."qt"pqpekvk| gpu"y j cv'j cxg"grki kdng"ko o ki tcvkqp"uvcvwu0Cv'" ngcuv'qpg"hco kn{ "o go dgt"o wuv'dg"c"ekvk| gp."pcvkqpcn"qt"pqpekvk| gp"y kij "grki kdng"ko o ki tcvkqp" uvcvwu"kp"qtfgt"hqt"vj g"hco kn{ "vq"s wcnkh{ "hqt"cp{ "ngxgn'qh'cuukuvcpeg0

Cni'crr nkecpv'hco knkgu"o wuv'dg"pqvkhkgf "qh'vj g"tgswktgo gpv'vq"uwdo kv'gxkfgpeg"qh'vj gkt"ekvk| gpuj kr " uvcvwu"y j gp"vj g{ 'crr n{0'Y j gtg"hgcukdng."cpf "kp"ceeqtfcpeg"y kj "vj g"URJ C¢u"Nko kvgf "Gpi nkuj " Rtqhkekgpe{ "Rncp."vj g"pqvkeg"o wuv'dg"kp"c"ncpi wci g"vj cv'ku"wpfgtuvqqf "d{ "vj g"kpfkxkfwcn'kh'vj g" kpfkxkfwcn'ku"pqv'r tqhkekgpv'kp"Gpi nkuj 0

### Declaration [24 CFR 5.508]"

J WF "tgswktgu"gcej "hco kn{ "o go dgt'vq"f genctg"y j gyj gt"vj g"kpfkxkfwcn'ku'c"ekvk| gp."c"pcvkqpcn"qt"cp" grki kdng"pqpekvk| gp."gzegr v'vj qug"o go dgtu"y j q"gngev'pqv'vq"eqpvgf "vj cv'vj g{ 'j cxg"grki kdng" ko o ki tcvkqp"uvcvwu0Vj qug"y j q"gngev'pqv'vq"eqpvgf "vj gkt"uvcvwu"ctg"eqpukf gtgf "vq"dg"kpgnki kdng" pqpekvk| gpu0Hqt"ekvk| gpu."pcvkqpcnu"cpf "grki kdng"pqpekvk| gpu"vj g"f genctcvkqp"o wuv'dg"uki pgf " r gtuqpcn{ 'd{ "vj g"j gcf ."ur qwug."eqj gcf ."cpf "cp{ "qyj gt"hco kn{ "o go dgt"3: "qt'qnf gt."cpf "d{ "c" r ctgpv'qt'i wctf kcp"hqt"o kpqtu0Vj g"hco kn{ "o wuv'kf gpvkh{ 'kp"y tkkpi "cp{ "hco kn{ "o go dgtu"y j q"gngev' pqv'vq"eqpvgf "vj gkt"ko o ki tcvkqp"uvcvwu"*ugg "Kpgnki kdng"P qpekvk| gpu'dgnqy +0P q"f genctcvkqp"ku" tgswktgf "hqt"hkxg/kp"ckf gu."hquvgt"ej knf tgp."qt"hquvgt"cf wnu0

### *U.S. Citizens and Nationals*

Kp"i gpgtcn"ekvk| gpu"cpf "pcvkqpcnu"ctg"tgswktgf "vq"uwdo kv'qpn{ "c"uki pgf "f genctcvkqp"cu"xgtkhkecvkqp" qh'vj gkt"uvcvwu0J qy gxgt."J WF "tgi wncvkqpu'r gto kv'vj g"URJ C"vq"tgswguv'cf f kkqpcn'f qewo gpvcvkqp" qh'vj gkt"uvcvwu."uwej "cu"c"r cuur qtv0

     URJ C"Rqnke{ ""

     Hco kn{ "o go dgtu"y j q"f genctg"ekvk| gpuj kr "qt"pcvkqpcn'uvcvwu"y knn'pqv'dg"tgswktgf "vq"r tqxkf g" cf f kkqpcn'f qewo gpvcvkqp"wpnguu"vj g"URJ C"tgegkxgu"kphqto cvkqp"kpf kecvkpi "vj cv'cp" kpfkxkfwcn(u'f genctcvkqp"o c{ 'pqv'dg"ceewtcvg0

### *Eligible Noncitizens*

Kp"cf f kkqp"vq"r tqxkf kpi "c"uki pgf "f genctcvkqp."vj qug"f genctkpi "grki kdng"pqpekvk| gp"uvcvwu"o wuv'uki p" c"xgtkhkecvkqp"eqpugpv'hqto "cpf "eqqr gtcvg"y kj "URJ C"ghhqtvu'vq"xgtkh{ "vj gkt"ko o ki tcvkqp"uvcvwu"cu" f guetkdgf "kp"Ej cr vgt"90Vj g"f qewo gpvcvkqp"tgswktgf "hqt"guvcdnkuj kpi "grki kdng"pqpekvk| gp"uvcvwu" xctkgu"f gr gpfkpi "wr qp"hcevqtu"uwej "cu"vj g"f cvg"vj g"r gtuqp"gpvgtgf "vj g"WOU0"vj g"eqpf kkqpu"wpf gt" y j kej "grki kdng"ko o ki tcvkqp"uvcvwu'j cu"dggp"i tcpvgf ."vj g"r gtuqp(u'ci g."cpf "vj g"f cvg"qp"y j kej "vj g" hco kn{ "dgi cp"tgegkxkpi "J WF /hwpf gf "cuukuvcpeg0"

Ncy hwn'tgukf gpvu"qh'vj g"O ctuj cnn'Kuncpf u."vj g"Hgf gtcvgf "Uvcvgu"qh'O ketqpgukc."cpf "Rcncw."vq i gyj gt" mpqy p"cu"vj g"Htggn{ "Cuuqekcvgf "Uvcvgu."qt'HCU."ctg"grki kdng"hqt'j qwukpi "cuukuvcpeg"wpf gt"ugevkqp" 363 "qh'vj g"Eqo r cev'qh'Htgg"Cuuqekcvkqp"dgyy ggp"vj g"WOU0I qxgtpo gpv'cpf "vj g"I qxgtpo gpvu"qh" vj g"HCU']Rwdnke"Ncy "328/726_0

*Ineligible Noncitizens*

Vj qug'pqpekvk| gpu'y j q''f q''pqv'y kuj "'vq''eqpvgpf "'vj gkt''ko o ki tcvkqp''uvcvwu''ctg'tgs wktgf "'vq''j cxg''vj gkt"
pco gu''kluvgf "'qp''c''pqpeqpvgpvkpi "'hco kn{'o go dgtu'lkuvkpi .''uki pgf "'d{''vj g'j gcf .''ur qwug.''qt''eqj gcf "
*tgi ctf nguu''qh'ekvk| gpuj kr "'uvcvwu+.''kpf kecvkpi "'vj gkt''kpgnki kdng'ko o ki tcvkqp''uvcvwu0'Vj g'URJ C"ku''pqv"
tgs wktgf "'vq'xgtkh{'c''hco kn{'o go dgt/u''kpgnki kdng'uvcvwu''cpf "'ku''pqv'tgs wktgf "'vq''tgr qtv''cp''kpf kxkf wcnu''
wpncy hwn''r tgugpeg''kp''vj g'WUU0'vq''vj g'Wpkvgf "'Uvcvgu'Ekvk| gpuj kr "'cpf "'Ko o ki tcvkqp''Ugtxkegu"
*WUEKU+0"

Rtqxkf kpi "'j qwukpi "'cuukuvcpeg''vq''pqpekvk| gp''uvwf gpvu''ku'r tqj kdkvgf "']46'EHT "70744_0'Vj ku"
r tqj kdkvkqp''gzvgpf u''vq''vj g'pqpekvk| gp''ur qwug''qh'c''pqpekvk| gp''uvwf gpv''cu''y gm'cu''vq''o kpqt''ej knf tgp"
y j q''ceeqo r cp{'qt''hqmqy "'vq'lqkp''vj g'pqpekvk| gp''uvwf gpv0'Uwej "r tqj kdkvkqp''f qgu''pqv'gzvgpf "'vq''vj g"
ekvk| gp''ur qwug''qh'c''pqpekvk| gp''uvwf gpv''qt''vq''vj g'ej knf tgp''qh'vj g'ekvk| gp''ur qwug''cpf "'pqpekvk| gp"
uvwf gpv0'Uwej "c''hco kn{'ku''gnki kdng''hqt''r tqtcvgf "'cuukuvcpeg''cu''c''o kzgf "'hco kn{0'

## Mixed Families

C'hco kn{'ku''gnki kdng''hqt''cuukuvcpeg''cu''nqpi "'cu''cv''ngcuv''qpg'o go dgt''ku''c''ekvk| gp.''pcvkqpcn''qt''gnki kdng"
pqpekvk| gp0'Hco krkgu''j cv''kpenwf g''gnki kdng''cpf "'kpgnki kdng''kpf kxkf wcnu''ctg''eqpukf gtgf *mixed"
*families*0'Uwej "hco krkgu'y krl'dg''i kxgp''pqvkeg''vj cv''vj gkt''cuukuvcpeg'y krl'dg''r tqtcvgf .''cpf "'vj cv''vj g{"
o c{'tgs wguv'c''j gctkpi "'kh''vj g''eqpvguv'vj ku'f gvgto kpcvkqp0'Ugg'Ej cr vgt'8''hqt''c''f kuewuukqp''qh'j qy "
tgpvu''ctg'r tqtcvgf .''cpf 'Ej cr vgt'38''hqt''c''f kuewuukqp''qh'kphqto cn'j gctkpi "r tqegf wtgu0"

## Ineligible Families [24 CFR 5.514(d), (e), and (f)]

C'URJ C'o c{'gngev''vq''r tqxkf g''cuukuvcpeg''vq''c''hco kn{'dghqtg''vj g''xgtkhecvkqp''qh''vj g''gnki kdknkv{'qh"
vj g''kpf kxkf wcn''qt''qpg'hco kn{'o go dgt']46'EHT "70734*d+_0'Qvj gty kug.''pq''kpf kxkf wcn''qt''hco kn{'o c{"
dg''cuukuvgf "'r tkqt''vq''vj g''chhkto cvkxg'guvcdnkuj o gpv''d{'vj g''URJ C''vj cv''vj g''kpf kxkf wcn''qt''cv''ngcuv''qpg"
hco kn{'o go dgt''ku'gnki kdng0'Xgtkhecvkqp''qh'gnki kdknkv{'hqt''vj g''r wtr qug''qeewtu'y j gp''vj g''kpf kxkf wcn'
qt''hco kn{'o go dgt''j cxg''uwdo kvvgf "'f qewo gpvcvkqp''vq''vj g''URJ C''kp''ceeqtf cpeg'y kj "r tqi tco "
tgs wktgo gpvu']46'EHT "70734*c+_0'

### URJ C"Rqnke{"

Vj g'URJ C'y km'pqv''r tqxkf g''cuukuvcpeg''vq''c''hco kn{'dghqtg''vj g''xgtkhecvkqp''qh'cv''ngcuv''qpg"
hco kn{'o go dgt0"

Y j gp''c''URJ C'f gvgto kpgu''vj cv''cp''cr r rkecpv''hco kn{'f qgu''pqv'kpenwf g''cp{'ekvk| gpu.'"
pcvkqpcnu.''qt''gnki kdng''pqpekvk| gpu.''hqmqy kpi "'vj g''xgtkhkecvkqp''r tqeguu.''vj g''hco kn{'y km'dg"
ugpv'c''y tkvvgp''pqvkeg'y kj kp''32'dwukpguu''f c{u''qh''vj g''f gvgto kpcvkqp0"

Vj g''pqvkeg'y km'gzr nckp''vj g''tgcuqpu''hqt''vj g''f gpkcn'qh'cuukuvcpeg.''vj cv''vj g''hco kn{'o c{'dg"
gnki kdng''hqt''r tqtcvkqp''qh'cuukuvcpeg.''cpf "'y km'cf xkug''vj g''hco kn{'qh'ku''tki j v''vq''tgs wguv''cp"
cr r gcn''vq''vj g''Wpkvgf "'Uvcvgu'Ekvk| gpuj kr "'cpf "'Ko o ki tcvkqp''Ugtxkegu'*WUEKU+''qt''vq''tgs wguv"
cp''kphqto cn'j gctkpi "'y kj "'vj g''URJ C0'Vj g''kphqto cn'j gctkpi "'y kj "'vj g''URJ C'o c{'dg"
tgs wguvgf "'kp''rkgw'qh'''vj g''WUEKU'cr r gcn''qt''cv''vj g''eqpenwukqp''qh''vj g''WUEKU'cr r gcn'r tqeguu0'
Vj g''pqvkeg'o wuv''cnuq''kphqto "'vj g''cr r rkecpv'hco kn{'vj cv''cuukuvcpeg'o c{'pqv''dg''f gnc{gf "'wpvkn'
vj g''eqpenwukqp''qh'vj g''WUEKU'cr r gcn'r tqeguu.''dwv'vj cv'kv'o c{'dg''f gnc{gf "'r gpf kpi "'vj g''
eqo r ngvkqp''qh'vj g''kphqto cn'j gctkpi "'r tqeguu0"

Kphqto cn'j gctkpi "'r tqegf wtgu''ctg''eqpvckpgf "'kp''Ej cr vgt'380'

## Timeframe for Determination of Citizenship Status [24 CFR 5.508(g)]"

Hqt'pgy "eeewr cpw'lqkpkpi "yj g'cuukuvgf "hco kn{."yj g'URJ C"o uuv'xgtkh{ "uncwu'cv'yj g'hktuv'kpvgtko "qt" tgi wct'reezam kpcvkqp'hqmqy kpi "yj g'r gtuqp�u'qeewr cpe{."y j ej gxgt'eqo gu'hktuv0"

Kh'cp'kpfkxkfwcn's wcnkhkgu'hqt'c'kko g'gzvgpukqp'hqt'yj g'uwo kuukqp'qh'tgs wktgf "f qewo gpvu."yj g" URJ C"o uuv'i tcpv'uwej "cp'gzvgpukqp'hqt'pq'o qtg'yj cp'52'f c{u']46'EHT "7072: *j +0"

Gcej "hco kn{'o go dgt'ku'tgs wktgf "vq'uwo kv'gxkf gpeg'qh'gnki kdng'uncwu'qpn{'qpg'ko g'f wtkpi "eqpvkpwqwu'qeewr cpe{0'

### URJ C"Rqrke{"

Vj g"URJ C"y kn'xgtkh{'yj g'ekvk| gpuj kr "uncwu'qh'cr r nkecpvu'cv'yj g'ko g'qyj gt'gnki kdknkv{" hcevqtu"ctg'f gvgto kpgf 0'

## 3-II.C. SOCIAL SECURITY NUMBERS [24 CFR 5.216 and 5.218, Notice PIH 2018-24]

Vj g'cr r nkecpv'cpf "cnn'o go dgtu'qh'yj g'cr r nkecpvu'j qwuej qnf "o uuv'f kuenqug'yj g'eqo r ngvg'cpf " ceewtcvg'uqekcn'ugewtkv{'pwo dgt *UUP +'cuuki pgf "vq'gcej "j qwuej qnf "o go dgt."cpf "yj g" f qewo gpvcvkqp'pgeguuct{'vq'xgtkh{'gcej "UUP 0'Kh'c'ej knf "wpf gt'ci g'8'j cu'dggp'cf f gf "vq'cp" cr r nkecpv'hco kn{'y kj kp'8'o qpyj u'r tkqt'vq'xqwej gt'kuuwcpeg."cp'qyj gty kug'gnki kdng'hco kn{'o c{'dg" cf o kwgf "vq'yj g'r tqi tco "cpf "o uuv'f kuenqug'cpf "f qewo gpv'yj g'ej knf �u'UUP "y kj kp"; 2'f c{u'qh'yj g" ghhgevkxg'f cvg'qh'yj g'kpkvkcn'J CR'eqpvtcev0'C'f gvckngf "f kuewuukqp'qh'ceegr vcdng'f qewo gpvcvkqp"ku" r tqxkf gf "kp'Ej cr vgt'90'

*Note:* Vj ug'tgs wktgo gpvu'f q'pqv'cr r n{"vq'pqpekvk| gpu'y j q'f q'pqv'eqpvgpf "gnki kdng'ko o ki tcvkqp" uncwu0'

Kp'cf f kvkqp. 'gcej "r ctvkekr cpv'y j q'j cu'pqv'r tgxkqwun{'f kuenqugf "cp'UUP ."j cu'r tgxkqwun{'f kuenqugf " cp'UUP "yj cv'J WF "qt'yj g'UUC'f gvgto kpgf "y cu'kpxcnkf."qt'j cu'dggp'kuuwgf "c'pgy "UUP "o uuv" uwo kv'yj gkt'eqo r ngvg'cpf "ceewtcvg'UUP "cpf "yj g'f qewo gpvcvkqp'tgs wktgf "vq'xgtkh{'yj g'UUP "cv'yj g" ko g'qh'yj g'pgzv'kpvgtko "qt'cppwcn'tggzco kpcvkqp'qt'tgegtvkhkecvkqp0Rctvkekr cpvu'ci g'84'qt'qnf gt"cu" qh'Lcpwct{'53. '4232.'y j qug'f gvgto kpcvkqp'qh'gnki kdknkv{'y cu'dgi wp'dghqtg'Lcpwct{'53. '4232.'ctg" gzgo r v'htqo "yj ku'tgs wktgo gpv'cpf "cm go ckp'gzgo r v'gxgp'kh'yj g{'o qxg'vq'c'pgy "cuukuvgf "wpkv0'

Vj g"URJ C"o uuv'f gp{'cuukuvcpeg'vq'cp'cr r nkecpv'hco kn{'kh'yj g{'f q'pqv'o ggv'yj g'UUP "f kuenquwtg" cpf "f qewo gpvcvkqp'tgs wktgo gpvu'eqpvckpgf "kp'46'EHT "704380'

## 3-II.D. FAMILY CONSENT TO RELEASE OF INFORMATION [24 CFR 5.230; HCV GB, p. 5-13]

J WF "tgs wktgu'gcej "cf wnv'hco kn{'o go dgt."cpf "yj g'j gcf "qh'j qwuej qnf ."ur qwug."qt'eqj gcf ." tgi ctf nguu'qh'ci g.'vq'uki p'hqto "J WF /; : : 8.'Cwj qtk| cvkqp'hqt'yj g'Tgngcug'qh'Khqto cvkqp1Rtkxce{" Cev'P qvkeg.'yj g'hqto "J WF /74897'F gdw'Qy gf "vq'Rwdnke'J qwukpi "Ci gpekgu'cpf "Vgto kpcvkqpu." cpf "qyj gt'eqpugpv'hqto u'cu'pggf gf "vq'eqmgev'khqto cvkqp'tgngxcpv'vq'yj g'hco kn{�u'gnki kdknkv{'cpf " ngxgn'qh'cuukuvcpeg0Ej cr vgt'9'r tqxkf gu'f gvckngf "khqto cvkqp'eqpegtpkpi "yj g'eqpugpv'hqto u'cpf " xgtkhkecvkqp'tgs wktgo gpvu0'

Vj g"URJ C"o uuv'f gp{'cf o kuukqp'vq'yj g'r tqi tco "kh'cp{'o go dgt'qh'yj g'cr r nkecpv'hco kn{'hcknu'vq" uki p'cpf "uwo kv'yj g'eqpugpv'hqto u'hqt'qdvckpkpi "khqto cvkqp'kp'ceeqtf cpeg'y kj "46'EHT "7." Uwdr ctvu'D'cpf "H']46'EHT '; : 40'74 *d+*5+0'

## 3-II.E. STUDENTS ENROLLED IN INSTITUTIONS OF HIGHER EDUCATION
## [24 CFR 5.612, FR Notice 4/10/06, FR Notice 9/21/16]

Ugevkqp"549"qh"Rwdnke"Ncy "32; /337"cpf "vj g"ko r ngo gpvkpi "tgi wcvkqp"cv"46"EHT "70834" guvcdnkuj gf "pgy "tguvtkevkqpu"qp"vj g"grki kdknkv{"qh"egtvckp"uvwf gpvu"*dqvj "r ctv"cpf "hwnn/vko g+"y j q" ctg"gptqnngf "kp"kpuvkwwkqpu"qh"j ki j gt"gf wecvkqp0"

Kh"c"uwf gpv"gptqnngf "cv"cp"kpuvkwwkqp"qh"j ki j gt"gf wecvkqp"ku"wpf gt"vj g"ci g"qh"46."ku"pqv"c"xgvgtcp." ku"pqv"o cttkgf ."f qgu"pqv"j cxg"c"f gr gpf gpv"ej knf ."cpf "ku"pqv"c"r gtuqp"y kj "f kucdknkvkgu"tgegkxkpi " J EX"cuukuvcpeg"cu"qh"Pqxgo dgt"52."4227."vj g"uwf gpv"gu"grki kdknkv{"o wuv"dg"gzco kpgf "cnqpi "y kj " vj g"kpeqo g"grki kdknkv{"qh"vj g"uwf gpv"u"r ctgpvu0"Kp"vj gug"ecugu."dqvj "vj g"uwf gpv"cpf "vj g"uwf gpv"u" r ctgpvu"o wuv"dg"kpeqo g"grki kdng"hqt"vj g"uwf gpv"q"tgegkxg"J EX"cuukuvcpeg0"Kh "j qy gxgt."c"uwf gpv" kp"vj gug"ektewo uvcpegu"ku"f gvgto kpgf "kpf gr gpf gpv"htqo "j ku"j gt"r ctgpvu"kp"ceeqtf cpeg"y kj "URJ C" r qrke{."vj g"kpeqo g"qh"vj g"uwf gpv"u"r ctgpvu"y knn"pqv"dg"eqpukf gtgf "kp"f gvgto kpkpi "vj g"uwf gpv"u" grki kdknkv{0"

Vj g"pgy "ncy "f qgu"pqv"cr r n{"vq"uwf gpvu"y j q"tgukf g"y kj "r ctgpvu"y j q"ctg"cr r n{kpi "vq"tgegkxg" J EX"cuukuvcpeg0"Kv"ku"ko kvgf "vq"uwf gpvu"y j q"ctg"uggmkpi "cuukuvcpeg"qp"vj gkt"qy p."ugr ctcvgn{" htqo "vj gkt"r ctgpvu0"

## Definitions

Kp"f gvgto kpkpi "y j gvj gt"cpf "j qy "vj g"pgy "grki kdknkv{"tguvtkevkqpu"cr r n{"vq"c"uwf gpv."vj g"URJ C"y knn" tgn{"qp"vj g"hqnqy kpi "f ghkpkvkqpu"]HT "Pqvkeg"6132128."HT "Pqvkeg"; 143138_0"

### *Dependent Child*

Kp"vj g"eqpvgzv"qh"vj g"uwf gpv"grki kdknkv{"tguvtkevkqpu, *dependent child*"o gcpu"c"f gr gpf gpv"ej knf "qh"c" uwf gpv"gptqnngf "kp"cp"kpuvkwwkqp"qh"j ki j gt"gf wecvkqp0"Vj g"f gr gpf gpv"ej knf "o wuv"cnuq"o ggv"vj g" f ghkpkvkqp"qh"*dependent*"kp"46"EHT "70825."y j kej "uvcvgu"vj cv"vj g"f gr gpf gpv"o wuv"dg"c"o go dgt"qh" vj g"cuukuvgf "hco kn{."qvj gt"vj cp"vj g"j gcf "qh"j qwugj qnf "qt"ur qwug."y j q"ku"wpf gt"3: "{ gctu"qh"ci g."qt" ku"c"r gtuqp"y kj "c"f kucdknkv{."qt"ku"c"hwnn/vko g"uwf gpv0"Hquvgt"ej knf tgp"cpf "hquvgt"cf wnu"ctg"pqv" eqpukf gtgf "f gr gpf gpvu0"

*Independent Student*

<u>URJ C"Rqrle{"</u>

Vj g"URJ C"y krrl'eqpukf gt"c"uwf gpv"õkpf gr gpf gpvö"htqo "j ku"qt"j gt"r ctgpvu"cpf "vj g"r ctgpvuø" kpeqo g"y krrl'pqv"dg"eqpukf gtgf "y j gp"f gvgto kpkpi "vj g"uwf gpvøu"grki kdkrkv{ "kh'vj g"hqrmqy kpi " hqwt"etkvgtkc"ctg"crrl'o gv<"

Vj g"kpf kxkf wcrl'ku"qh'rgi crl'eqpvtcev'ci g"wpf gt"uvcvg"rcy 0"

Vj g"kpf kxkf wcrl'j cu"guvcdrkuj gf "c"j qwugj qrf "ugr ctcvg"htqo "j ku/j gt"r ctgpvu"hqt"cv" rgcuv'qpg"{ gct"r tkqt"vq"crr rkecvkqp"hqt"qeewr cpe{ "qt"vj g"kpf kxkf wcrl'o ggvu"vj g"WUU0" F gr ctvo gpv'qh'Gf wecvkqpøu"f ghkpkvkqp"qh'kpf gr gpf gpv'uwf gpv0"

Vq"dg"eqpukf gtgf "cp"*independent student*"ceeqtf kpi "vq"vj g"F gr ctvo gpv'qh' Gf wecvkqp."c"uwf gpv'o wuv'o ggv'qpg"qt"o qtg"qh'vj g"hqrmqy kpi "etkvgtkc<"

Vj g"kpf kxkf wcrl'ku"cv'rgcuv'46"{ gctu'qrf "d{ "F gego dgt "53"qh'vj g" cy ctf "{ gct"hqt"y j kej "ckf "ku'uqwi j v"

Vj g"kpf kxkf wcrl'ku"cp"qtr j cp."kp"hquvgt"ectg."qt"c"y ctf "qh'vj g"eqwtv." qt"y cu"cp"qtr j cp."kp"hquvgt"ectg."qt"y ctf "qh'vj g"eqwtv'cv'cp{ "vko g" y j gp"vj g"kpf kxkf wcrl'y cu"35"{ gctu'qh'ci g"qt"qrf gt"

Vj g"kpf kxkf wcrl'ku."qt"y cu"ko o gf kcvgr{ "r tkqt"vq"cwckpkpi "vj g"ci g"qh" o clqtkv{ ."cp"go cpekr cvgf "o kpqt"qt"kp"rgi crl'i wctf kcpuj kr "cu" f gvgto kpgf "d{ "c"eqwtv'qh'eqo r gvgpv'lwtkuf kevkqp"kp"vj g"kpf kxkf wcrøu" uvcvg"qh'rgi crl'tgukf gpeg"

Vj g"kpf kxkf wcrl'ku"c"xgvgtcp"qh'vj g"WUU0'Cto gf "Hqtegu"qt"ku" ewttgpvr{ "ugtxkpi "qp"cevkxg"f wv{ "kp"vj g"Cto gf "Hqtegu"hqt"qyj gt"vj cp" vtckpkpi "r wtr qugu"

Vj g"kpf kxkf wcrl'ku"c"i tcf wcvg"qt"r tqhguukqpcrl'uwf gpv"

"Vj g"kpf kxkf wcrl'ku"o cttkgf "

Vj g"kpf kxkf wcrl'j cu"qpg"qt"o qtg"rgi crl'f gr gpf gpvu"qyj gt"yj cp"c" ur qwug"*hqt"gzco r rg."f gr gpf gpv'ej krf tgp"qt"cp"grf gtr{ "f gr gpf gpv' r ctgpv+"

Vj g"kpf kxkf wcn'j cu"dggp"xgtkhkgf "f wtkpi "vj g"ejqqn"{gct"kp"y j kej "
yj g"crr nkecvkqp"ku"uwdo kwgf "cu"gkij gt "cp"wpceeqo r cpkgf "{qwvj "y j q"
ku"c"j qo gnguu"ej knf "qt "{qwj ."qt "cu"wpceeqo r cpkgf ."cv'tkum'qh"
j qo gnuupguu."cpf "ugnh/uwr r qtvkpi "d{<"

C "nqecn'gf wecvkqpcn'ci gpe{"j qo gnguu"nkckuqp"

Vj g"f ktgevqt "qh"c"r tqi tco "hwpf gf "wpf gt "uwdvkvng"D"qh"vkvng"
KX "qh"yj g"O eMkppg{/Xgpvq"J qo gnguu"Cuukuvcpeg"Cev'qt "c"
f guki pgg"qh"yj g"f ktgevqt "

C "hkpcpekcn'ckf "cf o kpkuvtcvqt "

Vj g"kpf kxkf wcn'ku"c"uwf gpv'hqt "y j qo "c"hkpcpekcn'ckf "cf o kpkuvtcvqt "
o cmgu"c"f qewo gpvgf "f gvgto kpcvkqp"qh"kpf gr gpf gpeg"d{ "tgcuqp"qh"
qyj gt "wpwuucn'ektewo uvcpegu"

Vj g"kpf kxkf wcn'y cu"pqv'encko gf "cu"c"f gr gpf gpv'd{ "j kulj gt "r ctgpvu'r wtuucpv'vq "KTU"
tgi wncvkqpu. "cu"f go qpuvtcvgf "qp"yj g"r ctgpvøo quv'tgegpv'vcz "hqto u0'

Vj g"kpf kxkf wcn'r tqxkf gu"c"egtvkhkecvkqp"qh"yj g"co qwpv'qh"hkpcpekcn'cuukuvcpeg"yj cv'
y kn'dg"r tqxkf gf "d{ "j kulj gt "r ctgpvu0'Vj ku"egtvkhkecvkqp"o wuv'dg"uki pgf "d{ "yj g"
kpf kxkf wcn'r tqxkf kpi "yj g"uwr r qtv'cpf "o wuv'dg"uwdo kwgf "gxgp'kh"pq "cuukuvcpeg"ku"
dgkpi "r tqxkf gf 0'

Kh'yj g"URJ C'f gvgto kpgu'yj cv'cp"kpf kxkf wcn'o ggvu'yj g"f ghkpkvkqp"qh"c"*vulnerable youth* uwej "
c"f gvgto kpcvkqp"ku"cn'yj cv'ku"pgeguuct{ "vq "f gvgto kpg"yj cv'yj g"r gtuqp"ku"cp"*independent*
*student*"hqt "yj g"r wtr qugu"qh"uukpi "qpn{ "yj g"uwf gpvøu'kpeqo g"hqt "f gvgto kpkpi "gnki kdknkv{ "hqt "
cuukuvcpeg0'

Vj g"URJ C'y kn'xgtkh{ "yj cv'c"uwf gpv'o ggvu"yj g"cdqxg"etkvgtkc'kp"ceeqtf cpeg"y kyj "yj g"
r qnkekgu'kp"Ugevkqp"9/KKK0'

## Institution of Higher Education

Vj g"URJ C'y kn'wug"yj g"uvcvwvqt{ "f ghkpkvkqp"wpf gt "ugevkqp"324 "qh"yj g"J ki j gt "Gf wecvkqp"Cev'qh"
3; 87 "vq "f gvgto kpg"y j gyj gt "c"uwf gpv'ku"cvgpf kpi "cp *institution of higher education* *ugg"Gzj kdkv'*
5/4+0'

## Parents

URJ C'Rqnke{ "

Hqt "r wtr qugu"qh"uwf gpv'gnki kdknkv{ "tguvtkevkqpu. "yj g"f ghkpkvkqp"qh'*parents'*kpenwf gu"
dkqnqi kecn'qt "cf qr vkxg"r ctgpvu. "uvgr r ctgpvu'*cu'nqpi "cu'yj g{ "ctg"ewttgpvn{ o cttkgf "vq "
yj g"dkqnqi kecn'qt "cf qr vkxg"r ctgpv+. "cpf "i wctf kcpu'*g0'0'i tcpf r ctgpvu. "cwpvluwpeng. "
i qf r ctgpvu. "gve+0'

## Person with Disabilities

Vj g"URJ C'y kn'wug"yj g"uvcvwvqt{ "f ghkpkvkqp"wpf gt "ugevkqp"5*d+*5+*G+"qh"yj g"3; 59 "Cev'vq "f gvgto kpg"
y j gyj gt "c"uwf gpv'ku"c'*person with disabilities* *ugg'Gzj kdkv'5/3+.

*Veteran*

<u>URJ C'Rqrke{</u>

C'*veteran*'ku'c'rgtuqp'y jq'ugtxgf 'kp'vjg'cevkxg'o krkvct{.'pcxcn'qt'ckt'ugtxkeg'cpf 'y jq'y cu' fkuej cti gf 'qt'tgngcugf 'htqo 'uwej 'ugtxkeg'wpf gt'eqpf kvkqpu'qvj gt'vj cp'f kuj qpqtcdng0

*Vulnerable Youth*

<u>URJ C'Rqrke{</u>

C'*vulnerable youth* ku'cp'kpf kxkf wcn'y j q'o ggvu'vj g'WUU0F gr ctvo gpv'qh'Gf wecvkqpøu' f ghkpkvkqp'qh'*independent student*'kp'r ctci tcr j u'*d+.'*e+.'qt'*j +.'cu'cf qr vgf 'kp'Ugevkqp'KK'qh' HT'Pqvkeg'; 143138<

Vj g'kpf kxkf wcn'ku'cp'qtr j cp.'kp'hquvgt'ectg.'qt'c'y ctf 'qh'vj g'eqwtv.'qt'y cu'cp' qtr j cp.'kp'hquvgt'ectg.'qt'c'y ctf 'qh'vj g'eqwtv'cv'cp{'vko g'y j gp'vj g'kpf kxkf wcn'y cu'35 {gctu'qh'ci g'qt'qnf gt

Vj g'kpf kxkf wcn'ku'qt'y cu'ko o gf kcvgn{'r tkqt'vq'cvvckpkpi 'vj g'ci g'qh'o clqtkv{.'cp' go cpekr cvgf 'o kpqt'qt'kp'ngi cn'i wctf kcpuj kr 'cu'f gvgto kpgf 'd{'c'eqwtv'qh'eqo r gvgpv' lwtkuf kevkqp'kp'vj g'kpf kxkf wcnu'uvcvg'qh'ngi cn'tgukf gpeg

Vj g'kpf kxkf wcn'j cu'dggp'xgtkhkgf 'f wtkpi 'vj g'uej qqn'{gct'kp'y j kej 'vj g'cr r nkecvkqp'ku' uwdo kvvgf 'cu'gkvj gt'cp'wpceeqo r cpkgf '{qwvj 'y j q'ku'c'j qo enguu'ej knf 'qt'{qwvj .'qt' cu'wpceeqo r cpkgf .'cv'tkum'qh'j qo enguupguu.'cpf 'ugrh/uwr r qtvkpi 'd{<

C'nqecn'gf wecvkqpcn'ci gpe{'j qo enguu'nkckuqp

Vj g'f ktgevqt'qh'c'r tqi tco 'hwpf gf 'wpf gt'uwdvkvng'D'qh'vkvng'KX'qh'vj g' O eM kppg{/Xgpvq'J qo enguu'Cuukuvcpeg'Cev'qt'c'f guki pgg'qh'vj g'f ktgevqt

C'hkpcpekcn'ckf 'cf o kpkuvtcvqt

## Determining Student Eligibility

Ki'c'uwf gpv'ku'crrn{kpi 'hqt'cuukuvcpeg'qp'j kulj gt'qy p.'crctv'htqo 'j kulj gt'rctgpvu.'yj g'URJ C'o wuv' fgvgtokpg'y j gyj gt'yj g'uwf gpv'ku'uwdlgev'vq'yj g'grkikdkrkv{'tguvtkevkqpu'eqpvckpgf 'kp'46'EHT'708340' Ki'yj g'uwf gpv'ku'uwdlgev'vq'yj qug'tguvtkevkqpu.'yj g'URJ C'o wuv'gpuwtg'yj cv<*3+'yj g'uwf gpv'ku' kpfkxkfwcm{'grkikdng'hqt'yj g'rtqitco .'*4+'gkyj gt'yj g'uwf gpv'kpfgrgpfgpv'htqo 'j kulj gt'rctgpvu'qt' yj g'uwf gpvu'rctgpvu'ctg'kpeqo g'grkikdng'hqt'yj g'rtqitco .'cpf '*5+'yj g'ôhco kn{ö'y ki 'y j ej 'yj g' uwf gpv'ku'crrn{kpi 'ku'eqmgevkxgn{'grkikdng'hqt'yj g'rtqitco 0'

URJ C'Rqrke{'

Hqt'cp{'uwf gpv'y j q'ku'uwdlgev'vq'yj g'70834'tguvtkevkqpu.'yj g'URJ C'y kn<'

Hqmqy 'ku'uwuwcri'qrkekgu'kp'f gvgto kpkpi 'y j gyj gt'yj g'uwf gpv'kpf kxkf wcm{'cpf 'yj g' uwf gpvu'ôhco kn{ö'eqmgevkxgn{'ctg'grkikdng'hqt'yj g'rtqitco '

F gvgto kpg'y j gyj gt'yj g'uwf gpv'ku'kpf grgpf gpv'htqo 'j kulj gt'rctgpvu'kp'ceeqtf cpeg' y ki 'yj g'f ghkpkvkqp'qh'*independent student*'kp'yj ku'ugevkqp'

Hqmqy 'yj g'rqrkekgu'dgmy .'kh'crrnkecdng.'kp'f gvgto kpkpi 'y j gyj gt'yj g'uwf gpvu' rctgpvu'ctg'kpeqo g'grkikdng'hqt'yj g'rtqitco '

Ki'yj g'URJ C'f gvgto kpgu'yj cv'yj g'uwf gpv.'yj g'uwf gpvu'rctgpvu'*kh'crrnkecdng+.'qt'yj g' uwf gpvu'ôhco kn{ö'ku'pqv'grkikdng.'yj g'URJ C'y kn'ugpf 'c'pqvkeg'qh'f gpkcn'kp'ceeqtf cpeg' y ki 'yj g'rqrkekgu'kp'Ugevkqp'5/KKKH'cpf 'yj g'crrnkecpv'o cm{'y kn'j cxg'yj g'tki j v'vq'tgswguv' cp'kphqto cn'tgxkgy 'kp'ceeqtf cpeg'y ki 'yj g'rqrkekgu'kp'Ugevkqp'38/KKKD0'

*Determining Parental Income Eligibility*

URJ C'Rqnke{"

Hqt"cp{"uwf gpv'y j q'ku"uwdlgev'vq'vj g"70834"tguvtkevkqpu"cpf "y j q'f qgu"pqv"ucvkuh{"vj g" f ghkpkvkqp"qh'*independent student*"kp"vj ku"ugevkqp."vj g"URJ C'y km'f gvgto kpg"vj g"kpeqo g" gnki kdnkkv{"qh'vj g"uwf gpvu'u'r ctgpvu'cu"hqmqy u<"

> Kh'vj g"uwf gpvu'r ctgpvu'ctg"o cttkgf "cpf "nkxkpi "vqi gvj gt."vj g"URJ C'y km'qdvckp"c" lqkpv'kpeqo g"f genctcvkqp"cpf "egtvkhkecvkqp"qh'lqkpv'kpeqo g"htqo "vj g"r ctgpvu0"

> Kh'vj g"uwf gpvu'r ctgpv'ku"y kf qy gf "qt"ukpi ng."vj g"URJ C'y km'qdvckp"cp"kpeqo g" f genctcvkqp"cpf "egtvkhkecvkqp"qh'kpeqo g"htqo "vj cv'r ctgpv0'

> Kh'vj g"uwf gpvu'r ctgpvu'ctg"f kxqtegf "qt"ugr ctcvgf ."vj g"URJ C'y km'qdvckp"cp"kpeqo g" f genctcvkqp"cpf "egtvkhkecvkqp"qh'kpeqo g"htqo "gcej "r ctgpv0"

> Kh'vj g"uwf gpv'j cu"dggp"nkxkpi "y kvj "qpg"qh'j ku'j gt"r ctgpvu'cpf 'j cu"pqv'j cf "eqpvcev' y kvj "qt"f qgu"pqv'mpqy "y j gtg"vq"eqpvcev'j ku'j gt"qvj gt"r ctgpv."vj g"URJ C'y km' tgs wktg"vj g"uwf gpv'vq"uwdo kv'c"egtvkhkecvkqp"wpf gt"r gpcn{"qh'r gtlwt{'f guetkdkpi " vj g"ektewo uvcpegu"cpf "uvcvkpi "vj cv'vj g"uwf gpv'f qgu"pqv'tgegkxg"hkpcpekcn'cuukuvcpeg" htqo "vj g"qvj gt"r ctgpv0'Vj g"URJ C'y km'vj gp"qdvckp"cp"kpeqo g'f genctcvkqp"cpf " egtvkhkecvkqp"qh'kpeqo g"htqo "vj g"r ctgpv'y kvj "y j qo "vj g"uwf gpv'j cu"dggp"nkxkpi "qt" j cf "eqpvcev0"

> Kp"f gvgto kpkpi "vj g"kpeqo g"gnki kdnkkv{"qh'vj g"uwf gpvu'r ctgpvu."vj g"URJ C'y km'wug"vj g" kpeqo g"nko ku'hqt"vj g"lwtkuf kevkqp"kp"y j kej "vj g"r ctgpvu'nkxg0'

## 3-II.F. EIV SYSTEM SEARCHES [Notice PIH 2018-18; EIV FAQs; EIV System Training 9/30/20]

**Existing Tenant Search**

Rtkqt"vq"cf o kuukqp"vq"vj g"r tqi tco ."vj g"URJ C"o wuv'ugctej "hqt"cm'j qwugj qnf "o go dgtu'wukpi "vj g" GKX"Gzkuvkpi "Vgpcpv'Ugctej "o qf wng0'Vj g"URJ C"o wuv'tgxkgy "vj g"tgr qtvu'hqt"cp{"UUC"o cvej gu" kpxqnxkpi "cpqvj gt"URJ C"qt"c"o wnvkhco kn{"gpvkv{"cpf "hqmqy "wr "qp"cp{"kuuwgu'kf gpvkhkgf 0'Vj g" URJ C"o wuv'r tqxkf g'vj g"hco kn{"y kvj "c"eqr {"qh'vj g"Gzkuvkpi "Vgpcpv'Ugctej "tguwnu'kh'tgs wguvgf 0Cv' pq"ko g"o c{"cp{"hco kn{"o go dgt"tgegkxg'f wr nkecvkg"cuukuvcpeg0"

Kh'vj g"vgpcpv'ku"c"pgy "cf o kuukqp"vq"vj g"URJ C."cpf "c"o cvej "ku'kf gpvkhkgf "cv'c"o wnvkhco kn{"r tqr gtv{." vj g"URJ C"o wuv'tgr qtv'vj g"r tqi tco "cf o kuukqp"f cvg"vq"vj g"o wnvkhco kn{"r tqr gtv{"cpf "f qewo gpv'vj g" pqvkhkecvkqp"kp"vj g"vgpcpv'hkng0'Vj g"hco kn{"o wuv'r tqxkf g'f qewo gpvcvkqp"qh'o qxg/qwv'htqo "vj g" cuukuvgf "wpkv."cu'cr r nkecdng0"

URJ C'Rqnke{"

Vj g"URJ C'y km'eqpvcev'vj g"URJ C"qt"qy pgt"kf gpvkhkgf "kp"vj g"tgr qtv'vq"eqphkto "vj cv'vj g" hco kn{'j cu'o qxgf "qwv'qh'vj g"wpkv'cpf "qdvckp'f qewo gpvcvkqp"qh'ewttgpv'vgpcpe{"uvcwu." kpenwf kpi "c"hqto "J WF /7227: "qt"7227; ."cu'cr r nkecdng."uj qy kpi "cp'gpf "qh'r ctvkekr cvkqp0' Vj g"URJ C'y km'qpn{"cr r tqxg'cuukuvcpeg'eqpvkpi gpv'wr qp"vj g"o qxg/qwv'htqo "vj g"ewttgpvn{" qeewr kgf "cuukuvgf "wpkv0'

**Debts Owed to SPHAs and Terminations**

Cmi'cf wn'j qwugj qnf "o go dgtu'o wuv'uki p'\j g'hqto "J WF/74897'F gdwu'Qy gf "\q'Rwdnke'J qwukpi " cpf "Vgto kpcvkqpu0Rtkqt"\q'cf o kuukqp'\q'\j g'r tqi tco .'\j g'URJ C"o wuv'ugctej "hqt'gcej "cf wn'" hco kn{"o go dgt'kp'\j g'F gdwu'Qy gf "\q'URJ Cu'cpf "Vgto kpcvkqpu'o qf wng0

Kh'c'ewttgpv'qt'hqto gt'vgpcpv'f kur wgu'\j g'kphqto cvkqp'kp'\j g'o qf wng.'\j g'vgpcpv'uj qwnf "eqpvcev'\j g" URJ C"f ktgevn{"kp'y tkkpi "\q'f kur wvg'\j g'kphqto cvkqp'cpf "r tqxkf g'cp{'f qewo gpvcvkqp'\j cv'uwr r qtvu" \j g'f kur wvg0Kh'\j g'URJ C"f gvgto kpgu'\j cv'\j g'f kur wgf "kphqto cvkqp'ku'kpeqttgev.'\j g'URJ C"y kn'" wr f cvg'qt'f gngvg'\j g'tgeqtf "htqo "GKX0Hqto gt'vgpcpvu'o c{'f kur wvg'f gdv'cpf "vgto kpcvkqp" kphqto cvkqp'hqt'c'r gtkqf "qh'wr "\q'\j tgg"{gctu'htqo "\j g'gpf "qh'r ctvkekr cvkqp'f cvg'kp'\j g'r tqi tco 0

   <u>URJ C'Rqnke{</u>

   Vj g'URJ C'y kn'tgs wktg'gcej "cf wn'j qwugj qnf "o go dgt'\q'uki p'\j g'hqto "J WF/74897'qpeg" cv'\j g'gnki kdknkv{'f gvgto kpcvkqp0Cp{'pgy "o go dgtu'cf f gf "\q'\j g'j qwugj qnf "chvgt" cf o kuukqp'y kn'dg'tgs wktgf "\q'uki p'\j g'hqto "J WF/74897'r tkqt'\q'dgkpi "cf f gf "\q'\j g" j qwugj qnf 0

   Vj g'URJ C'y kn'ugctej "\j g'F gdwu'Qy gf "\q'URJ Cu'cpf "Vgto kpcvkqpu'o qf wng'cu'r ctv'qh'\j g" gnki kdknkv{'f gvgto kpcvkqp'hqt'pgy "j qwugj qnf u'cpf "cu'r ctv'qh'\j g'uetggpkpi "r tqeguu'hqt'cp{" j qwugj qnf "o go dgtu'cf f gf "chvgt'\j g'j qwugj qnf "ku'cf o kwgf "\q'\j g'r tqi tco 0Kh'cp{" kphqto cvkqp'qp'F gdwu'qt'Vgto kpcvkqpu'ku'tgvwtpgf "d{'\j g'ugctej .'\j g'URJ C'y kn'f gvgto kpg" kh'\j ku'kphqto cvkqp'y cttcpvu'c'f gpkcn'kp'ceeqtf cpeg'y kj "\j g'r qnkekgu'kp'Rctv'KKK'qh'" \j ku'ej cr vgt0

**Income and IVT Reports**

Hqt'gcej "pgy "cf o kuukqp.'\j g'URJ C'ku'tgs wktgf "\q'tgxkgy "\j g'GKX "Kpeqo g'cpf "KXV'Tgr qtwu'\q" eqphkto "cpf "xcnkf cvg'hco kn'tgr qtvgf "kpeqo g'y kj kp'342'f c{u'qh'\j g'KO UIRIE "uwdo kuukqp'f cvg'qh" \j g'pgy "cf o kuukqp0Vj g'URJ C"o wuv'r tkpv'cpf "o ckpvckp'eqr kgu'qh'\j g'GKX "Kpeqo g'cpf "KXV" tgr qtwu'kp'\j g'vgpcpv'hkng'cpf "tguqnxg'cp{'f kuetgr cpekgu'y kj "\j g'hco kn'y kj kp'82'f c{u'qh'\j g'GKX " Kpeqo g'qt"KXV'tgr qtv'f cvgu0

# PART III: DENIAL OF ASSISTANCE

## 3-III.A. OVERVIEW

C'hco kn{ "yj cv'f qgu'pqv'o ggv'yj g'grki kdkrkv{ "etkvgtkc'f kuewuugf "kp'Rctv'Kcpf "KK'o wuv'dg'f gpkgf "cuukuvcpeg0'Kp'yj ku'ugevkqp'y g'y km'f kuewuu'qyj gt'ukwcvkqpu'cpf "ektewo uvcpeg'kp'y j kej "f gpkcn'qh' cuukuvcpeg"ku'o cpfcvqt{ "hqt'yj g'URJ C."cpf "yj qug'kp'y j kej "f gpkcn'qh'cuukuvcpeg'ku'qrvkqpcn'hqt" yj g'URJ C0'

Y j kng'yj g'tgi wncvkqpu'uvcvg'yj cv'yj g'URJ C'o wuv'r tqj kdkv'cf o kuukqp'hqt"egtvckp'v{ r gu'qh'etko kpcn' cevkxkv{ "cpf "i kxg'yj g'URJ C'yj g'qr vkqp'vq'f gp{ "hqt'qyj gt'v{ r gu'qh'r tgxkqwu'etko kpcn'j kuvqt{ .'o qtg" tgegpv'J WF "twngu'cpf "QI E'i wkfcpeg'o wuv'cnuq'dg'vcngp'kpvq'eqpukfgtcvkqp'y j gp'f gvgto kpkpi " y j gyj gt'c'r ctvkewnct'kpf kxkf wcn'u'etko kpcn'j kuvqt{ "o gtku'f gpkcn'qh'cf o kuukqp0'

Y j gp'eqpukfgtkpi "cp{ 'f gpkcn'qh'cf o kuukqp."URJ Cu'o c{ 'pqv'wug'cttguv'tgeqtfu'cu'yj g'dcuku'hqt'yj g' f gpkcn0'Hwtyj gt."J WF "f qgu'pqv'tgs wktg'yj g'cf qr vkqp'qh'õQpg'Uvtkng'ö'r qnkekgu'cpf "tgo kpf u'URJ Cu' qh'yj gkt'qdnki cvkqp'vq'uchgi wctf "yj g'f wg'r tqeguu'tki j vu'qh'cr r nkecpvu'cpf "vgpcpvu']P qvkeg" RKI "4237/3; _0'

J WF øu'Qhhkeg'qh'I gpgtcn'Eqwpugn'kuuwgf "c'o go q"qp'Cr tkn'6."4238."tgi ctf kpi "yj g'cr r nkecvkqp'qh' Hckt'J qwukpi "Cev'uvcpfctfu'vq'yj g'wug'qh'etko kpcn'tgeqtfu0'Vj ku'o go q"uvcvgu'yj cv'c'URJ C" xkqncvgu'yj g'Hckt'J qwukpi "Cev'y j gp'yj gkt'r qnke{ 'qr'r tcevkeg'j cu'cp'wplwuvkhkgf "f kuetko kpcvqt{ " ghhgev."gxgp'y j gp'yj g'URJ C'j cf "pq"kpvgpvkqp'vq'f kuetko kpcvg0'Y jgtg'c'r qnke{ 'qt'r tcevkeg'yj cv' tguvtkevu'cf o kuukqp'dcugf "qp'etko kpcn'j kuvqt{ 'j cu'c'f kur ctcvg"ko r cev'qp'c'r ctvkewnct'tceg.'pcvkqpcn' qtki kp."qt'qyj gt'r tqvgevgf "encuu.'yj cv'r qnke{ 'qt'r tcevkeg'ku'kp'xkqncvkqp'qh'yj g'Hckt'J qwukpi "Cev'kh'kv' ku'pqv'pgeguuct{ "vq'ugtxg'c'uwduvcpvkcn'ngi kvko cvg."pqpf kuetko kpcvqt{ "kpvgtguv'qh'yj g'URJ C."qt'kh' yj cv'kpvgtguv'eqwnf "dg'ugtxgf "d{ 'cpqyj gt'r tcevkeg'yj cv'j cu'c'nguu'f kuetko kpcvqt{ "ghhgev0]QI E" O go q"616138_0'

URJ Cu'y j q'ko r qug'dncpngv'r tqj kdkvkqpu'qp'cp{ 'r gtuqp'y kyj "cp{ "eqpxkevkqp'tgeqtf ."pq'o cwgt" y j gp'yj g'eqpxkevkqp'qeewttgf ."y j cv'yj g'wpf gtn{ kpi "eqpf wev'gpvckngf ."qt'y j cv'yj g'eqpxkevgf " r gtuqp'j cu'f qpg'ukpeg'yj gp'y km'dg'wpcdng'vq'uj qy "yj cv'uwej "r qnke{ 'qt'r tcevkeg'ku'pgeguuct{ 'vq" cej kgxg'c'uwduvcpvkcn'ngi kvko cvg."pqpf kuetko kpcvqt{ "kpvgtgu0'Gxgp'c'URJ C'y kyj "c'o qtg"cko qtgf " r qnke{ 'qt'r tcevkeg'yj cv'gzenwfgu'kpf kxkf wcnu'y kyj "qpn{ "egtvckp'v{ r gu'qh'eqpxkevkqpu'o wuv'uvkm'r tqxg' yj cv'ku'r qnke{ 'ku'pgeguuct{0'Vq'f q'yj ku.'yj g'URJ C'o wuv'uj qy "yj cv'ku'r qnke{ "ku'ceewtcvgn{ " f kuvkpi wkuj gu'dgwy ggp'etko kpcn'eqpf wev'yj cv'kpf kecvgu'c'f go qpuvtcdng'tkun'vq'tgukf gpv'uchgv{ "cpf " r tqr gtv{ "cpf "etko kpcn'eqpf wev'yj cv'f qgu'pqv0'

**Forms of Denial [24 CFR 982.552(a)(2); HCV GB, p. 5-35]**

F gpkcrl'qh'cuukuvcpeg'kpenwf gu'cp{'qh'\j g'hqmqy kpi <

- Á P qv'r ncekpi "\j g'hco kn{)u'pco g'qp'\j g'y ckkpi "nkuv"

- Á F gp{kpi "qt'y kj f tcy kpi "c'xqwej gt"

- Á P qv'cr r tqxkpi "c'tgs wguv'hqt'\gpcpe{'qt'tghwukpi "\q'gpvgt'kpvq'c'J CR'eqpvtcev"

- Á T ghwukpi "\q'r tqeguu'c'tgs wguv'hqt'qt'\q'r tqxkf g'cuukuvcpeg'wpf gt'r tqatcdknk{'r tqegf wtgu"

**Prohibited Reasons for Denial of Program Assistance [24 CFR 982.202(b), 24 CFR 5.2005(b)]**

J WF 'twngu'r tqj kdkv'f gpkcrl'qh'r tqi tco "cuukuvcpeg'\q'\j g'r tqi tco "dcugf "qp'cp{'qh'\j g" hqmqy kpi "etkgtkc<

- Á Ci g. 'f kucdkrk{.'tceg.'eqmqt.'tgnki kqp.'ugz.'qt'pcvkqpcrl'qtki kp"*Ugg"Ej cr vgt'4 "hqt'cf f kkqpcrl' kphqto cvkqp'cdqwv'hckt'j qwukpi "cpf 'gs wcrl'qr r qtwpkv{'tgswktgo gpvu0+"

- Á Y j gtg'c'hco kn{'rkxgu'r tkqt'\q'cf o kuukqp'\q'\j g'r tqi tco "

- Á Y j gtg'\j g'hco kn{'y km'rkxg'y kj "cuukuvcpeg'wpf gt'\j g'r tqi tco 0'Crj qwi j "gnki kdkrk{'ku'pqv' chhgevgf "d{'y j gtg'\j g'hco kn{'y km'rkxg.'\j gtg'o c{'dg'tguvtkevkqpu'qp'\j g'hco kn{øu'cdkrk{'\q" o qxg'qwukf g'\j g'URJ Cøu'lwtkuf kevkqp'wpf gt'r tqtcdkrk{'0*Ugg"Ej cr vgt'320+"

- Á Y j gvj gt'o go dgtu'qh'\j g'hco kn{'ctg'wpy gf "r ctgpvu. 'tgekr kgpvu'qh'r wdrke'cuukuvcpeg. 'qt' ej kf tgp'dqtp'qw'qh'y gf nqem'

- Á Y j gvj gt'\j g'hco kn{'kpenwf gu'ej kf tgp"

- Á Y j gvj gt'c'hco kn{'f gekf gu'\q'r ctvkekr cvg'kp'c'hco kn{'ugh/uwhhekgpe{'r tqi tco "

- Á Y j gvj gt'qt'pqv'c's wcrkhkgf "cr r rkecpv'ku'qt'j cu'dggp'c'xkevko "qh'f qo guvke'xkqrgpeg."" f cvkpi "xkqrgpeg. 'ugzwcrl'cuucwnv. 'qt'uvcrmkpi "kh'\j g'cr r rkecpv'qvj gty kug's wcrkhkgf "hqt" cuukuvcpeg"*Ugg"ugevkqp"5/KKKI 0+"

## 3-III.B. MANDATORY DENIAL OF ASSISTANCE [24 CFR 982.553(a)]

J WF 'tgs wktgu'vj g'URJ C'vq'f gp{ 'cuukuvcpeg'kp'vj g'hqmqy kpi 'ecugu<

- Á   Cp{ 'o go dgt'qh'vj g'j qwugj qnf 'j cu'dggp'gxkevgf 'htqo 'hgf gtcm{ 'cuukuvgf 'j qwukpi 'kp'vj g'ncuv' vj tgg''{gctu'hqt'f twi /tgmcvgf 'etko kpcn'cevkxkv{ 0J WF 'r gto ku.'dwv'f qgu'pqv'tgs wktg.'vj g'URJ C' vq'cf o kv'cp'qvj gty kug/gnki kdng'hco kn{ 'kh'vj g'j qwugj qnf 'o go dgt'j cu'eqo r ngvgf 'c'URJ C/ cr r tqxgf 'f twi 'tgj cdknkvcvkqp'r tqi tco 'qt'vj g'ektewo uvcpeg'y j kej 'ngf 'vq'gxkevkqp'pq'nqpi gt' gzkuv'*g0 0'vj g'r gtuqp'kpxqnxgf 'kp'vj g'etko kpcn'cevkxkv{ 'pq'nqpi gt'nkxgu'kp'vj g'j qwugj qnf +0

    URJ C'Rqnke{

    Vj g'URJ C'y knn'cf o kv'cp'qvj gty kug/gnki kdng'hco kn{ 'y j q'y cu'gxkevgf 'htqo 'hgf gtcnn{ ' cuukuvgf 'j qwukpi 'y kvj kp'vj g'r cuv'vj tgg'{gctu'hqt'f twi /tgmcvgf 'etko kpcn'cevkxkv{ .'kh'vj g' URJ C'ku'cdng'vq'xgtkh{ 'vj cv'vj g'j qwugj qnf 'o go dgt'y j q'gpi ci gf 'kp'vj g'etko kpcn'cevkxkv{ ' j cu'eqo r ngvgf 'c'uwr gtxkugf 'f twi 'tgj cdknkvcvkqp'r tqi tco 'cr r tqxgf 'd{ 'vj g'URJ C.'qt'vj g' r gtuqp'y j q'eqo o kwgf 'vj g'etko g.'ku'pq'nqpi gt'nkxkpi 'kp'vj g'j qwugj qnf 0

- Á   Vj g'URJ C'f gvgto kpgu'vj cv'cp{ 'j qwugj qnf 'o go dgt'ku'ewttgpvn{ 'gpi ci gf 'kp'vj g'wug'qh'knmgi cn' f twi u0

    URJ C'Rqnke{

    *Currently engaged in*'ku'f ghkpgf 'cu'cp{ 'wug'qh'knmgi cn'f twi u'f wtkpi 'vj g'r tgxkqwu'vj tgg' o qpvj u0

- Á   Vj g'URJ C'j cu'tgcuqpcdng'ecwug'vq'dgmkgxg'vj cv'cp{ 'j qwugj qnf 'o go dgtøu'ewttgpv'wug'qt' r cwgtp'qh'wug'qh'knmgi cn'f twi u.'qt'ewttgpv'cdwug'qt'r cwgtp'qh'cdwug'qh'cmeqj qn'o c{ 'vj tgcvgp' vj g'j gcnvj .'uchgv{ .'qt'tki j v'vq'r ceghwn'gplq{ o gpv'qh'vj g'r tgo kugu'd{ 'qvj gt'tgukf gpvu0

    URJ C'Rqnke{

    Kp'f gvgto kpkpi 'tgcuqpcdng'ecwug.'vj g'URJ C'y knn'eqpukf gt'cnn'etgf kdng'gxkf gpeg.'kpenwf kpi ' dwv'pqv'nko kvgf 'vq.'cp{ 'tgeqtf 'qh'eqpxkevkqpu.'cttguvu.'qt'gxkevkqpu'qh'j qwugj qnf 'o go dgtu' tgncvgf 'vq'vj g'wug'qh'knmgi cn'f twi u'qt'vj g'cdwug'qh'cmeqj qn0C'eqpxkevkqp'y knn'dg'i kxgp'o qtg' y gki j v'vj cp'cp'cttguv0C'tgeqtf 'qt'tgeqtf u'qh'cttguv'y knn'pqv'dg'wugf 'cu'vj g'uqng'dcuku'qh' f gvgto kpkpi 'tgcuqpcdng'ecwug0Vj g'URJ C'y knn'cnuq'eqpukf gt'gxkf gpeg'htqo 'vtgcvo gpv' r tqxkf gtu'qt'eqo o wpkv{/dcugf 'qti cpk| cvkqpu'r tqxkf kpi 'ugtxkegu'vq'j qwugj qnf 'o go dgtu0

- Á   Cp{ 'j qwugj qnf 'o go dgt'j cu'gxgt'dggp'eqpxkevgf 'qh'f twi /tgmcvgf 'etko kpcn'cevkxkv{ 'hqt'vj g' r tqf wevkqp'qt'o cpwhcevwtg'qh'o gvj co r j cvo kpg'qp'vj g'r tgo kugu'qh'hgf gtcm{ 'cuukuvgf ' j qwukpi

- Á   Cp{ 'j qwugj qnf 'o go dgt'ku'uwdlgev'vq'c'nkhgvko g'tgi kuvtcvkqp'tgs wktgo gpv'wpf gt'c'uvcvg'ugz' qhhgpf gt'tgi kuvtcvkqp'r tqi tco

## 3-III.C. OTHER PERMITTED REASONS FOR DENIAL OF ASSISTANCE

J WF "r gto ku. "dw'f qgu'pqv'tgs wktg. "yj g"URJ C "vq'f gp{ "cuuktvcpeg'hqt "vj g'tcuqpu'f kuewuugf "kp'yj ku" ugevkqp0"

## Criminal Activity [24 CFR 982.553]

J WF "r gto ku. "dw'f qgu'pqv'tgs wktg. "yj g"URJ C 'vq'f gp{ "cuuktvcpeg'kh'yj g"URJ C 'f gvgto kpgu'yj cv' cp{ "j qwugj qrf "o go dgt "ku'ewttgpvn{ "gpi ci gf "kp. "qt "j cu'gpi ci gf "kp'f wtkpi "c'tgcuqpcdng"ko g" dghqtg"yj g"hco kn{ "y qwrf "tgegkxg'cuuktvcpeg. "egtvckp'v{r gu'qh'etko kpcn'cevkxkv{0'

<u>URJ C 'Rqrke{</u>"

Kh'cp{ "j qwugj qrf "o go dgt "ku'ewttgpvn{ "gpi ci gf "kp. "qt "j cu'gpi ci gf "kp'cp{ "qh'yj g"hqmqy kpi " etko kpcn'cevkxkvkgu. "y kj kp'yj g"r cuv'yj tgg"{gctu. "yj g"hco kn{ "kkn'dg"f gpkgf "cuuktvcpeg0"

*Drug-related criminal activity.* "f ghkpgf "d{ "J WF "cu'yj g"kmgi cn'o cpwhcevwtg. "ucng. " f kuvtkdwvkqp. "qt "wug'qh'c'f twi . "qt "yj g"r quuguukqp'qh'c'f twi "y kj "kpvgpv'vq'o cpwhcevwtg. "ugm " f kuvtkdwvg'qt "wug'yj g'f twi "]46'EHT "70822_0"

*Violent criminal activity.* "f ghkpgf "d{ "J WF "cu'cp{ "etko kpcn'cevkxkv{ "yj cv'j cu'cu'qpg'qh'ku" gngo gpvu'yj g"wug. "cwgo r vgf "wug. "qt "yj tgcvgpgf "wug'qh'r j {ukecn'hqteg"uwduvcpvkcn'gpqwi j "vq' ecwug. "qt "dg'tgcuqpcdn{ "kkmgn{ "vq'ecwug. "ugtkqwu'dqf kn{ "kplwt{ "qt "r tqr gtv{ "f co ci g"]46'EHT " 70822_0'

Etko kpcn'cevkxkv{ "yj cv'o c{ "yj tgcvgp'yj g'j gcnj . "uchgv{. "qt "tki j v'vq'r gceghwn'gplq{o gpv'qh' yj g"r tgo kugu'd{ "qyj gt "tgukf gpvu'qt "r gtuqpu'tgukf kpi "kp'yj g"ko o gf kcvg"xkekpkv{="qt"

Etko kpcn'cevkxkv{ "yj cv'o c{ "yj tgcvgp'yj g'j gcnj "qt "uchgv{ "qh'r tqr gtv{ "qy pgtu. "o cpci go gpv' uvchh. "cpf "r gtuqpu'r gthqto kpi "eqpvtcev'cf o kpkuvtcvkqp'hwpevkqpu'qt "qyj gt "tgur qpukdkkkvkgu" qp "dgj crh'qh'yj g"URJ C "*kpenwf kpi "c"URJ C "go r nq{gg"qt "c"URJ C "eqpvtcevqt. " uwdeqpvtcevqt. "qt "ci gpv+0'

*Immediate vicinity* "o gcpu'y kj kp'c'yj tgg/dnqem'tcf kwu'qh'yj g"r tgo kugu0'

Gxkf gpeg"qh'uwej "etko kpcn'cevkxkv{ "kpenwf gu. "dw'ku'pqv'kko kgf "vq<

Cp{ "eqpxkevkqp'hqt "f twi /tgncvgf "qt "xkqngpv'etko kpcn'cevkxkv{ "y kj kp'yj g"r cuv' yj tgg"{gctu0"

Tgeqtf u'qh'cttguvu'hqt "f twi /tgncvgf "qt "xkqngpv'etko kpcn'cevkxkv{ "y kj kp'yj g"r cuv' yj tgg"{gctu. "cnyj qwi j "c'tgeqtf "qt "tgeqtf u'qh'cttguv'y kn'pqv'dg"wugf "cu'yj g"uqng'dcuku" hqt "yj g"f gpkcn'qt "r tqqh'yj cv'yj g"cr r nkecpv'gpi ci gf "kp'f kus wcnkh{kpi "etko kpcn' cevkxkv{0'

C "eqpxkevkqp'hqt "f twi /tgncvgf "qt "xkqngpv'etko kpcn'cevkxkv{ "y kn'dg"i kxgp'o qtg" y gki j v'yj cp'cp'cttguv'hqt "uwej "cevkxkv{0'

Kp 'o cmkpi "ku'f gekukqp'vq'f gp{ "cuuktvcpeg. "yj g"URJ C "y kn'eqpukf gt "yj g'hcevqtu'f kuewuugf "kp" Ugevkqp'5/KKKG0'Wr qp 'eqpukf gtcvkqp'qh'uwej "hcevqtu. "yj g"URJ C "o c{. "qp'c'ecug/d{/ecug" dcuku. "f gekf g"pqv'vq'f gp{ "cuuktvcpeg0"

**Previous Behavior in Assisted Housing [24 CFR 982.552(c)]**

J WF "cwvj qtk| gu"vj g"URJ C"vq"f gp{"cuukuvcpeg"dcugf "qp"vj g"hco kn{¨u"r tgxkqwu"dgj cxkqt"kp"cuukuvgf " j qwukpi 0"

Rgt"vj g"cnvgtpcvkxg"tgs wktgo gpvu"kuuwgf "kp"vj g"*Federal Register* pqvkeg"f cvgf "F gego dgt"4; .'4236." URJ Cu"ctg"pq"nqpi gt"r gto kwgf "vq"f gp{"cuukuvcpeg"vq"c"hco kn{"dgecwug"vj g"hco kn{"r tgxkqwun{" hckngf "vq"o ggv"kwu"qdnki cvkqpu"wpf gt"vj g"Hco kn{"Ugnh/Uwhhkekgpe{"*HUU+"r tqi tco "]HT"P qvkeg" 3414; 136_0"

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"**will** f gp{"cuukuvcpeg"vq"cp"crrnkecpv"hco kn{"kh<"

Vj g"hco kn{"f qgu"pqv"r tqxkf g"kphqto cvkqp"vj cv"vj g"URJ C"qt"J WF "f gvgto kpgu"ku" pgeguuct{"kp"vj g"cfo kpkuvtcvkqp"qh"vj g"r tqi tco 0"

Vj g"hco kn{"f qgu"pqv"r tqxkf g"eqo r ngvg"cpf "vtwg"kphqto cvkqp"vq"vj g"URJ C0"

Cp{"hco kn{"o go dgt"j cu"dggp"gxkevgf "htqo "hgf gtcm{"cuukuvgf "j qwukpi "kp"vj g"ncuv" vj tgg"{gctu0"

Cp{"hco kn{"o go dgt"j cu"eqo o kwgf "htcwf .'dtkdgt{.'qt"cp{"qvj gt"eqttwr v'qt" etko kpcn'cev'kp"eqppgevkqp"y kj "cp{"hgf gtcn'j qwukpi "r tqi tco 0"

Vj g"hco kn{"qy gu"tgpv'qt"qvj gt"co qwpvu"vq"cp{"URJ C"kp"eqppgevkqp"y kj "Ugevkqp": " qt"qvj gt"r wdnke"j qwukpi "cuukuvcpeg"wpf gt"vj g"3; 59"Cev."wpnguu"vj g"hco kn{"tgr c{u" vj g"hwnn'co qwpv'qh"vj g"f gdv'r tkqt"vq"dgkpi "ugngevgf "htqo "vj g"y ckvkpi "nkuv0"

Kh'vj g"hco kn{"j cu"pqv'tgko dwtugf "cp{"URJ C"hqt"co qwpvu"vj g"URJ C"r ckf "vq"cp" qy pgt"wpf gt"c"J CR"eqpvtcev"hqt"tgpv.'f co ci gu"vq"vj g"wpkv."qt"qvj gt"co qwpvu"qy gf " d{"vj g"hco kn{"wpf gt"vj g"ngcug."wpnguu"vj g"hco kn{"tgr c{u"vj g"hwnn'co qwpv'qh"vj g"f gdv' r tkqt"vq"dgkpi "ugngevgf "htqo "vj g"y ckvkpi "nkuv0"

Vj g"hco kn{"j cu"dtgcej gf "vj g"vgto u"qh'c"tgr c{o gpv'ci tggo gpv'gpvgtgf "kpvq"y kj "vj g" URJ C."wpnguu"vj g"hco kn{"tgr c{u"vj g"hwnn'co qwpv'qh"vj g"f gdv'eqxgtgf "kp"vj g" tgr c{o gpv'ci tggo gpv'r tkqt"vq"dgkpi "ugngevgf "htqo "vj g"y ckvkpi "nkuv0"

C"hco kn{"o go dgt"j cu"gpi ci gf "kp"qt"vj tgcvgpgf "xkqngpv'qt"cdwukxg"dgj cxkqt"vqy ctf " URJ C"r gtuqppgn0"

*Abusive or violent behavior towards SPHA personnel* "kpenwf gu"xgtdcn'cu" y gnn'cu"r j {ukecn'cdwug"qt"xkqngpeg0Wug"qh'tcekcn'gr kj gwu."qt"qvj gt" ncpi wci g."y tkwgp"qt"qtcn'vj cv'ku'ewuvqo ctkn{"wugf "vq"kpvko kf cvg"o c{"dg" eqpukf gtgf "cdwukxg"qt"xkqngpv'dgj cxkqt0"

*Threatening* "tghgtu"vq"qtcn'qt"y tkwgp"vj tgcvu"qt"r j {ukecn'i guvwtgu"vj cv' eqo o wpkecvg"kpvgpv'vq"cdwug"qt"eqo o kv'xkqngpeg0"

Kp"o ckpi "ku'f gekukqp"vq"f gp{"cuukuvcpeg."vj g"URJ C"y kn'eqpukf gt"vj g"hcevqtu"f kuewuugf "kp" Ugevkqp"5/KKKG0"Wr qp"eqpukf gtcvkqp"qh'uwej "hcevqtu."vj g"URJ C"o c{.'qp"c"ecug/d{/ecug" dcuku."f gekf g"pqv'vq"f gp{"cuukuvcpeg0"

"                            "

**3-III.D. SCREENING**

**Screening for Eligibility**

URJ Cu'ctg'cwj qtk| gf "vq'qdvckp'etko kpcn'eqpxkevkqp'tgeqtfu'htqo "ncy "gphqtego gpv'ci gpekgu'vq" uetggp'crr nkecpvu'hqt'cfo kuukqp'vq'vj g'J EX'rtqi tco 0'Vj ku'cwj qtkv{'cuukuvu'vj g'URJ C'kp" eqo r n{kpi "y kvj "J WF "tgs wktgo gpvu'cpf "URJ C'r qnkekgu'vq'f gp{'cuukuvcpeg'vq'crr nkecpvu'y j q'ctg" gpi ci kpi "kp'qt'j cxg'gpi ci gf "kp'egtvckp'etko kpcn'cevkxkvkgu0'Kp'qtf gt'vq'qdvckp'ceeguu'vq'vj g'tgeqtfu" yj g'URJ C'o wuv'tgs wktg'gxgt{'crr nkecpv'hco kn{'vq'uwdo kv'c'eqpugpv'hqto "uki pgf "d{'gcej "cf wm'" j qwugj qnf "o go dgt"]46'EHT "70 25_0'

URJ C'Rqnke{"

Vj g'URJ C'y knn'rgthqto "c'etko kpcn'dcemi tqwpf "ej gem'vj tqwi j "nqecn'ncy "gphqtego gpv'hqt" gxgt{'cf wnv'j qwugj qnf "o go dgt0'

Kh'vj g'tguwnvu'qh'vj g'etko kpcn'dcemi tqwpf "ej gem'kpf kecvg'vj cv'vj gtg'o c{'dg'r cuv'etko kpcn' cevkxkv{.'dwv'vj g'tguwnvu'ctg'kpeqpenwukxg.'vj g'URJ C'y knn'tgs wguv'c'hki gtr tkpv'ectf "cpf " y knn'tgs wguv'kphqto cvkqp'htqo "vj g'P cvkqpcn'Etko g'Kphqto cvkqp'egpvgt"*P EKE+0'

Y j kng'c'URJ C'j cu'ctg wncvqt{'cwj qtkv{'vq'wug'etko kpcn'eqpxkevkqp'tgeqtfu'hqt'vj g'r wtr qug'qh'" crr nkecpv'uetggpkpi "hqt'cfo kuukqp.'vj gtg'ku'pq'eqttgur qpf kpi "cwj qtkv{'vq'wug'vj gug'tgeqtfu'vq'" ej gem'hqt'etko kpcn'cpf "knngi cn'ftwi "cevkxkv{'d{'r ctvkekr cpvu.'cpf "vj gtghqtg.'URJ Cu'o c{'pqv'wug" tgeqtfu'hqt'vj ku'r wtr qug0'

URJ Cu'ctg'tgs wktgf "vq'r gthqto "etko kpcn'dcemi tqwpf "ej gemu'pgeguuct{'vq'f gvgto kpg'y j gvj gt'cp{" j qwugj qnf "o go dgt'ku'uwdlgev'vq'c'nkhgvko g'tgi kuvtcvkqp'tgs wktgo gpv'wpf gt'c'uvcvg'ugz'qhhgpf gt" r tqi tco "kp'vj g'uvcvg'y j gtg'vj g'j qwukpi "ku'nqecvgf .'cu'y gnn'cu'kp'cp{'qyj gt'uvcvg'y j gtg'c'j qwugj qnf " o go dgt'ku'nipqy p'vq'j cxg'tgukfgf "]46'EHT "; : 40775*c+*4+*k+_0'

URJ C'Rqnke{"

Vj g'URJ C'y knn'wug'vj g'F tw'Uj qfkp'P cvkqpcn'Ugz'Qhhgpf gt'f cvcdcug'vq'uetggp'crr nkecpvu" hqt'cfo kuukqp0'

Cff kvkqpcn{.'URJ Cu'o wuv'cun'y j gyj gt'vj g'crr nkecpv.'qt'cp{'o go dgt'qh'vj g'crr nkecpvou" j qwugj qnf .'ku'uwdlgev'vq'c'nkhgvko g'tgi kuvgtgf "ugz'qhhgpf gt'tgi kuvtcvkqp'tgs wktgo gpv'kp'cp{'uvcvg" ]P qvkeg'RKI "4234/4: _0'

Kh'vj g'URJ C'r tqr qugu'vq'f gp{'cuukuvcpeg'dcugf "qp'c'etko kpcn'tgeqtf "qt'qp'nkhgvko g'ugz'qhhgpf gt" tgi kuvtcvkqp'kphqto cvkqp.'vj g'URJ C'o wuv'pqvkh{'vj g'j qwugj qnf "qh'vj g'r tqr qugf "cevkqp'cpf 'o wuv'" r tqxkfg'vj g'uwdlgev'qh'vj g'tgeqtf "cpf "vj g'crr nkecpv'c'eqr {'qh'vj g'tgeqtf "cpf "cp'qr r qtwpkv{'vq'" f kur wvg'vj g'ceewtce{'cpf "tgngxcpeg'qh'vj g'kphqto cvkqp'r tkqt'vq'c'f gpkcn'qh'cfo kuukqp0']46'EHT " 70 25*h+'cpf "70 27*f +_0'

**Screening for Suitability as a Tenant [24 CFR 982.307]**

Vj g"URJ C"j cu"pq"rkcdkrkv{"qt"tgur qpukdkrkv{"vq"vj g"qy pgt"hqt"vj g"hco kn{øu"dgj cxkqt"qt"uwkvcdkrkv{"
hqt"vgpcpe{0Vj g"URJ C"j cu"vj g"cwvj qtkv{"vq"eqpfwev"cf f kvkqpcn"uetggpkpi "vq"f gvgtokpg"y j gvj gt"
cp"crrnkecpv"ku"nkmgn{"vq"dg"c"uwkvcdng"vgpcpv0"

<u>URJ C"Rqrke{"</u>

Vj g"URJ C"y kn"pqv"eqpfwev"cf f kvkqpcn"uetggpkpi "vq"f gvgtokpg"cp"crrnkecpv"hco kn{øu"
uwkvcdkrkv{"hqt"vgpcpe{"

Vj g"qy pgt"ku"tgurqpukdng"hqt"uetggpkpi "cpf "ugngevkqp"qh"vj g"hco kn{"vq"qeewr{"vj g"qy pgtøu"wpkv0"
Vj g"URJ C"o wuv"kphqto "vj g"qy pgt"vj cv"uetggpkpi "cpf "ugngevkqp"hqt"vgpcpe{"ku"vj g"tgurqpukdkrkv{"
qh"vj g"qy pgt0Cp"qy pgt"o c{"eqpukf gt"c"hco kn{øu"j kuvqt{"y kvj "tgurgev"vq"hcevqtu"uwej "cu<rc{o gpv"
qh"tgpv"cpf "wvkrkvkgu."ectkpi "hqt"c"wpkv"cpf "rtgo kugu."tgur gevkpi "vj g"tki j vu"qh"qvj gt"tgukfgpvu"vq"vj g"
r gceghwn"gplq{o gpv"qh"vj gkt"j qwukpi ."etko kpcn"cevkxkv{"vj cv"ku"c"vj tgcv"vq"vj g"j gcnvj ."uchgv{"qt"
r tqr gtv{"qh"qvj gtu."cpf "eqo r nkcpeg"y kvj "qvj gt"guugpvkcn"eqpfkvkqpu"qh"vgpcpe{0"

J WF "tgs wktgu"vj g"URJ C"vq"r tqxkf g"r tqur gevkxg"qy pgtu"y kvj "vj g"hco kn)øu"ewttgpv"cpf "r tkqt"
cf f tguu"*cu"uj qy p"kp"URJ C"tgeqtfu+"cpf "vj g"pco g"cpf "cf f tguu"*kh"mpqy p+"qh"vj g"qy pgt"cv"vj g"
hco kn)øu"ewttgpv"cpf "r tkqt"cf f tguugu0J WF "r gto ku"vj g"URJ C"vq"r tqxkf g"qy pgtu"y kj "cf f kvkqpcn"
kphqto cvkqp."cu"nqpi "cu"hco krkgu"ctg"pqvkhkgf "vj cv"vj g"kphqto cvkqp"y kn"dg"r tqxkf gf ."cpf "vj g"uco g"
v{r g"qh"kphqto cvkqp"ku"r tqxkf gf "vq"cn"qy pgtu0"

Vj g"URJ C"o c{"pqv"f kuemqug"vq"vj g"qy pgt"cp{"eqphkf gpvkcn"kphqto cvkqp"r tqxkf gf "vq"vj g"URJ C"d{"
vj g"hco kn"kp"tgur qpug"vq"c"URJ C"tgs wguv"hqt"f cewo gpvcvkqp"qh"f co guvke"xkqngpeg."f cvkpi "
xkqngpeg."ugz wcn"cuucwnv."qt"uvcmkpi "gzegr v"cv"vj g"y tkvvgp"tgs wguv"qt"y kj "vj g"y tkvvgp"eqpugpv"qh"
vj g"kpf kxkf wcn"r tqxkf kpi "vj g"f cewo gpvcvkqp""
]46"EHT "704229*c+*6±0'

<u>URJ C"Rqrke{"</u>

Vj g"URJ C"y kn"kphqto "qy pgtu"qh"vj gkt"tgur qpukdkrkv{"vq"uetggp"r tqur gevkxg"vgpcpvu."cpf "
y kn"r tqxkf g"qy pgtu"y kj "vj g"tgs wktgf "mpqy p"pco g"cpf "cf f tguu"kphqto cvkqp."cv"vj g"ko g"
qh"vj g"kpkvkcn"J S U"kpur gevkqp"qt"dghqtg0Vj g"URJ C"y kn"pqv"r tqxkf g"cp"cf f kvkqpcn"
kphqto cvkqp"vq"vj g"qy pgt."uwej "cu"vgpcpe{"j kuqt{"qt"etko kpcn"j kuqt{."gve0"

## 3-III.E. CRITERIA FOR DECIDING TO DENY ASSISTANCE

### Evidence [24 CFR 982.553(c)]

URJ C'Rqnke{"

Vj g''URJ C''y kn'wug''y j g''eqpegr v''qh'y j g''r tgr qpf gtcpeg''qh'y j g''gxkf gpeg''cu''y j g''uvcpf ctf ''hqt '' o cnkpi ''cnr'cf o kuukqp''f gekukqpu0'

*Preponderance of the evidence*''ku''f ghkpgf ''cu''gxkf gpeg''y j kej ''ku''qh'i tgcvgt''y gki j v''qt''o qtg'' eqpxkpekpi ''y j cp''y j g''gxkf gpeg''y j kej ''ku''qhhgtgf ''kp''qr r qukvkqp''vq''kv=''y j cv''ku''gxkf gpeg''y j kej '' cu''c''y j qng''uj qy u''y j cv''y j g''hcev''uqwi j v''vq''dg''r tqxgf ''ku''o qtg''r tqdcdng''y j cp''pqv0'
Rtgr qpf gtcpeg''qh'y j g''gxkf gpeg''o c{ ''pqv''dg''f gvgto kpgf ''d{ ''y j g''pwo dgt''qh'y kpguugu0''dwv'd{ '' y j g''i tgcvgt''y gki j v''qh'cnn'gxkf gpeg0'

### Consideration of Circumstances [24 CFR 982.552(c)(2)]

J WF ''cwj qtk| gu''y j g''URJ C''vq''eqpukf gt''cnn'tgngxcpv''ektewo uvcpegu''y j gp'f gekf kpi ''y j gy j gt''vq''f gp{ '' cuukuvcpeg''dcugf ''qp'c''hco kn{øu''r cuv'j kuvqt{ ''gzegr v''kp''y j g''ukwcvkqpu''hqt''y j kej ''f gpkcn'qh'cuukuvcpeg'' ku''o cpf cvqt{ ''*ugg''Ugevkqp''5/KKKCD+0

URJ C'Rqnke{"

Vj g''URJ C''y kn'eqpukf gt''y j g''hqnqy kpi ''hcevu''cpf ''ektewo uvcpegu'r tkqt''vq''o cnkpi ''ku''f gekukqp<'

Vj g''ugtkqwupguu''qh'y j g''ecug.''gur gekcn{ y kj ''tgur gev''vq''j qy ''kv'y qwf ''chhgev''qyj gt'' tgukf gpuø'uchgv{ ''qt'r tqr gtv{ ''

Vj g''ghhgevu''yj cv'f gpkcn'qh'cuukuvcpeg''o c{ 'j cxg''qp''qyj gt''o go dgtu''qh'y j g''hco kn{ '' y j q''y gtg''pqv''kpxqnxgf ''kp''y j g''cevkqp''qt''hcknwtg''vq''cev'

Vj g''gzvgpv''qh'r ctvkekr cvkqp''qt''ewn cdkrkv{ ''qh'kpf kxkf wcn'hco kn{ ''o go dgtu.''kpenwf kpi '' y j gyj gt''y j g''ewn cdng''hco kn{ ''o go dgt''ku''c''o kpqt''qt''c'r gtuqp''y kj ''f kucdkrkvkgu.''qt'' *cu''f kuewuugf ''hwtyj gt''kp''ugevkqp''5/KKKI +'c''xkevko ''qh'f qo guvke''xkqngpeg.''f cvkpi '' xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcnkpi ''

Vj g''ngpi yj ''qh'vko g''ukpeg''y j g''xkqncvkqp''qeewttgf .''kpenwf kpi ''y j g''ci g''qh'y j g''kpf kxkf wcn'' cv''y j g''vko g''qh'y j g''eqpf wev.''cu''y gn'cu''y j g''hco kn{øu''tgegpv'j kuvqt{ ''cpf ''y j g''rkmgrkj qqf '' qh'hcxqtcdng''eqpf wev''kp''y j g''hwwtg"

Y j krg"c"tgeqtf "qt"tgeqtf u"qh"cttguv"y kri"pqv"dg"wugf "cu"vj g"uqng"dcuku"hqt"f gpkcn"cp"
cttguv"o c{."j qy gxgt. "vtki i gt"cp"kpxguvki cvkqp"vq"f gvgto kpg"kpg"y j gvj gt"vj g"crr nkecpv"
cewcm{"gpi ci gf "kp"f kuswcrkh{kpi "etko kpcn'cevkxkv{0Cu"r ctv"qh"ku"kpxguvki cvkqp."vj g"
URJ C"o c{"qdvckp"vj g"r qnkeg"tgr qtv"cuuqekcvgf "y kj "vj g"cttguv"cpf "eqpukf gt"vj g"
tgr qtvgf "ektewo uvcpegu"qh"vj g"cttguv0Vj g"URJ C"o c{"cnuq"eqpukf gt<

> Cp{"uvcvgo gpvu"o cf g"d{"y kpguugu"qt"vj g"crr nkecpv"pqv"kpenwf gf "kp"vj g"
> r qnkeg"tgr qtv"

> Y j gvj gt"etko kpcn'ej cti gu"y gtg"hkngf "

> Y j gvj gt. "kh"hkngf ."etko kpcn'ej cti gu"y gtg"cdcpf qpgf ."f kuo kuugf ."pqv"
> r tqugewvgf ."qt"wnko cvgn{"tguwnvgf "kp"cp"ceswkvvcn'

> Cp{"qvj gt"gxkf gpeg"tgngxcpv"vq"f gvgto kpkpi "y j gvj gt"qt"pqv"vj g"crr nkecpv"
> gpi ci gf "kp"f kuswcrkh{kpi "cevkxkv{"

Gxkf gpeg"qh"etko kpcn'eqpf wev"y kn'dg"eqpukf gtgf "kh"kv"kpf kecvgu"c"f go qpuvtcdng"tkun'
vq"uchgv{"cpf "qt"r tqr gtv{"

Kp"vj g"ecug"qh"f twi "qt"cneqj qn'cdwug."y j gvj gt"vj g"ewr cdng"j qwugj qnf "o go dgt"ku"
r ctvkekr cvkpi "kp"qt"j cu"uweeguuhwnn{"eqo r ngvgf "c"uwr gtxkugf "f twi "qt"cneqj qn'
tgj cdknkvcvkqp"r tqi tco "qt"j cu"qvj gty kug"dggp"tgj cdknkvcvgf "uweeguuhwnn{"

> Vj g"URJ C"y kn'tgswktg"vj g"crr nkecpv"vq"uwdo kv"gxkf gpeg"qh"vj g"j qwugj qnf "
> o go dgtøu"ewttgpv"r ctvkekr cvkqp"kp"qt"uweeguuhwn'eqo r ngvkqp"qh"c"uwr gtxkugf "
> f twi "qt"cneqj qn'tgj cdknkvcvkqp"r tqi tco ."qt"gxkf gpeg"qh"qvj gty kug"j cxkpi "
> dggp"tgj cdknkvcvgf "uweeguuhwnn{0

## Removal of a Family Member's Name from the Application

Uj qwnf "vj g"URJ C øu"uetggpkpi "r tqeguu"tgxgcnl"vj cv"cp"cr r nkecpv øu"j qwugj qnf "kpenwf gu"cp"kpf kxkf wcn"uwdlgev"vq"uvcvg"nkhgvko g"tgi kuvgtgf "ugz"qhhgpf gt"tgi kuvtcvkqp."vj g"URJ C"o wuv"qhhgt"vj g"hco kn{ "vj g"qr r qtwpkv{ "vq"tgo qxg"vj g"kpgnki kdng"hco kn{ "o go dgt"htqo "vj g"j qwugj qnf 0'Kh'vj g"hco kn{ "ku" wpy knkpi "vq"tgo qxg"vj cv"kpf kxkf wcn'htqo "vj g"j qwugj qnf ."vj g"URJ C"o wuv"f gp{ "cf o kuukqp"vq"vj g" hco kn{ "]P qvkeg"RKJ "4234/4: _0"

Hqt"qvj gt"etko kpcn'cevkxkv{ ."vj g"URJ C"o c{ "r gto kv"vj g"hco kn{ "vq"gzenwf g"vj g"ewnr cdng"hco kn{ " o go dgtu"cu"c"eqpf kvkqp"qh'gnki kdknkv{ 0'] 46"EHT "; : 40774*e+*4+*kk+_0'

### URJ C "Rqnke{ "

Cu"c"eqpf kvkqp"qh'tgegkxkpi "cuukuvcpeg."c"hco kn{ "o c{ "ci tgg"vq"tgo qxg"vj g"ewnr cdng"hco kn{ " o go dgt"htqo "vj g"cr r nkecvkqp0'Kp"uwej "kpuvcpegu."vj g"j gcf "qh'j qwugj qnf "o wuv'egtvkh{ "vj cv' vj g"hco kn{ "o go dgt"y knl"pqv'dg"r gto kvvgf "vq"xkukv."uvc{ "cu"c"i wguv."qt"tgukf g"kp"vj g"cuukuvgf " wpkv0'

Chvgt"cf o kuukqp"vq"vj g"r tqi tco ."vj g"hco kn{ "o wuv'r tgugpv'gxkf gpeg"qh'vj g"hqto gt"hco kn{ " o go dgt øu"ewttgpv'cf f tguu"wr qp"URJ C"tgswguv0'

## Reasonable Accommodation [24 CFR 982.552(c)(2)(iv)]

Kh'vj g"hco kn{ "kpenwf gu"c"r gtuqp"y kj "f kucdknkvkgu."vj g"URJ C øu"f gekukqp"eqpegtpkpi "f gpkcn'qh" cf o kuukqp"ku"uwdlgev'vq"eqpukf gtcvkqp"qh'tgcuqpcdng"ceeqo o qf cvkqp"kp"ceeqtf cpeg"y kj "46"EHT " Rctv': 0"

### URJ C "Rqnke{ "

Kh'vj g"hco kn{ "kpf kecvgu"vj cv'vj g"dgj cxkqt"qh'c"hco kn{ "o go dgt"y kj "c"f kucdknkv{ "ku"vj g"tgcuqp" hqt"vj g"r tqr qugf "f gpkcn'qh'cuukuvcpeg."vj g"URJ C"y knl"f gvgto kpg"y j gvj gt"vj g"dgj cxkqt"ku" tgncvgf "vq"vj g"uvcvgf "f kucdknkv{ 0'Kh"uq."wr qp"vj g"hco kn{ øu"tgswguv."vj g"URJ C"y knl"f gvgto kpg" y j gvj gt"cf o kvkpi "vj g"hco kn{ "cu"c"tgcuqpcdng"ceeqo o qf cvkqp"ku"cr r tqr tkcvg0'Vj g"URJ C" y knl"qpn{ "eqpukf gt"ceeqo o qf cvkqpu"vj cv'ecp"tgcuqpcdn{ "dg"gzr gevgf "vq"cf f tguu"vj g" dgj cxkqt"vj cv'ku"vj g"dcuku"qh'vj g"r tqr qugf "f gpkcn'qh'cuukuvcpeg0'Ugg"Ej cr vgt"4"hqt"c" f kuewuukqp"qh'tgcuqpcdng"ceeqo o qf cvkqp0'

# 3-III.F. NOTICE OF ELIGIBILITY OR DENIAL

Kh'\vj g'hco kn{'ku'gnki kdng'hqt'cuukuvcpeg.'\vj g'URJ C'y knl'pqvkh{'\vj g'hco kn{'kp'y tkvkpi 'cpf 'uej gf wng'c' vgpcpv'dtkghkpi .'cu'f kuewuugf 'kp'Ej cr vgt'70'

Kh'\vj g'URJ C'f gvgto kpgu'\vj cv'c'hco kn{'ku'pqv'gnki kdng'hqt'\vj g'r tqi tco 'hqt'cp{'tgcuqp.'\vj g'hco kn{' o wuv'dg'pqvkhkgf 'r tqo r vn{0'Vj g'pqvkeg'o wuv'f guetkdg<'*3+'\vj g'tgcuqpu'hqt'y j kej 'cuukuvcpeg'j cu' dggp'f gpkgf .'*4+'\vj g'hco kn{øu'tki j v'vq'cp'kphqto cn'tgxkgy .'cpf '*5+'\vj g'r tqeguu'hqt'qdvckpkpi '\vj g' kphqto cn'tgxkgy ']46'EHT'; ; 40'76'*c+0'Ugg'Ej cr vgt'38.'hqt'kphqto cn'tgxkgy 'r qnkekgu'cpf ' r tqegf wtgu0'

### URJ C'Rqnke{'

Vj g'hco kn{'y knl'dg'pqvkhkgf 'qh'c'f gekukqp'vq'f gp{'cuukuvcpeg'kp'y tkvkpi 'y kj kp'32'dwukpguu' f c{u'qh'\vj g'f gvgto kpcvkqp0

Kh'c'URJ C'wugu'c'etko kpcn'tgeqtf 'qt'ugz'qhhgpf gt'tgi kuvtcvkqp'kphqto cvkqp'qdvckpgf 'wpf gt'46'EHT' 7.'Uwdr ctv'L'cu'\vj g'dcuku'qh'c'f gpkcn'c'cqr {'qh'\vj g'tgeqtf 'o wuv'r tgegf g'\vj g'pqvkeg'vq'f gp{.'y kj ' cp'qr r qtwpkv{'hqt'\vj g'cr r nkecpv'vq'f kur wvg'\vj g'ceewtce{'cpf 'tgngxcpeg'qh'\vj g'kphqto cvkqp'dghqtg' \vj g'URJ C'ecp'o qxg'vq'f gp{'\vj g'cr r nkecvkqp0'Kp'cf f kvkqp.'c'cqr {'qh'\vj g'tgeqtf 'o wuv'dg'r tqxkf gf ' vq'\vj g'uwdlgev'qh'\vj g'tgeqtf ']46'EHT'; 70; 25*h+'cpf '; 70; 27'f +0'Vj g'URJ C'o wuv'i kxg'\vj g'hco kn{'cp' qr r qtwpkv{'vq'f kur wvg'\vj g'ceewtce{'cpf 'tgngxcpeg'qh'cv'tgeqtf .'kp'\vj g'kphqto cn'tgxkgy 'r tqeguu' kp'ceeqtf cpeg'y kj 'r tqi tco 'tgs wktgo gpvu']46'EHT'; ; 40'75*f +0'

### URJ C'Rqnke{'

Kh'dcugf 'qp'c'etko kpcn'tgeqtf 'qt'ugz'qhhgpf gt'tgi kuvtcvkqp'kphqto cvkqp.'cp'cr r nkecpv'hco kn{' cr r gctu'vq'dg'kpgnki kdng'\vj g'URJ C'y knl'pqvkh{'\vj g'hco kn{'kp'y tkvkpi 'qh'\vj g'r tqr qugf 'f gpkcn' cpf 'r tqxkf g'c'cqr {'qh'\vj g'tgeqtf 'vq'\vj g'cr r nkecpv'cpf 'vq'\vj g'uwdlgev'qh'\vj g'tgeqtf 0'Vj g' hco kn{'y knl'dg'i kxgp'32'dwukpguu'f c{u'vq'f kur wvg'\vj g'ceewtce{'cpf 'tgngxcpeg'qh'\vj g' kphqto cvkqp0Kh'\vj g'hco kn{'f qgu'pqv'eqpvcev'\vj g'URJ C'vq'f kur wvg'\vj g'kphqto cvkqp'y kj kp' \vj cv'32/f c{'r gtkqf .'\vj g'URJ C'y knl'r tqeggf 'y kj 'kuuwkpi '\vj g'pqvkeg'qh'f gpkcn'qh'cf o kuukqp0' C'hco kn{'\vj cv'f qgu'pqv'gzgtekug'\vj gkt'tki j v'vq'f kur wvg'\vj g'ceewtce{'qh'\vj g'kphqto cvkqp'r tkqt' vq'kuuwcpeg'qh'\vj g'qhhkekcn'f gpkcn'ngwgt'y knl'uvknl'dg'i kxgp'\vj g'qr r qtwpkv{'vq'f q'uq'cu'r ctv' qh'\vj g'kphqto cn'tgxkgy 'r tqeguu0'

Pqvkeg'tgs wktgo gpvu'tgncvgf 'vq'f gp{kpi 'cuukuvcpeg'vq'pqpekk| gpu'ctg'eqpvckpgf 'kp'Ugevkqp'5/KKKB0'

Pqvkeg'r qnkekgu'tgncvgf 'vq'f gp{kpi 'cf o kuukqp'vq'cr r nkecpvu'y j q'o c{'dg'xkevko u'qh'f qo guvke' xkqngpeg.'f cvkpi 'xkqngpeg.'ugzwcn'cuucwn'qt'uvcnmkpi 'ctg'eqpvckpgf 'kp'Ugevkqp'5/KKKI 0'

# 3-III.G. PROHIBITION AGAINST DENIAL OF ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING

Vj g"Xkqngpeg"ci ckpuv"Y qo gp"Cev"qh"4235"*XCY C+"cpf "vj g"J WF "tgi wncvkqp"cv" 46"EHT "70"4227*b+"r tqj kdkv"URJ Cu"htqo "f gp{kpi "cp"crr nkecpv"cf o kuukqp"vq"vj g"J EX"r tqi tco " qp"vj g"dcuku"qt"cu"c"f ktgev"tguwnv"qh"vj g"hcev"vj cv"vj g"crr nkecpv"ku"qt"j cu"dggp"c"xkevko "qh"f qo guvke" xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwn"qt"uvcnmkpi ."kh"vj g"crr nkecpv"qvj gty kug"s wcnkhkgu"hqt" cuukuvcpeg"qt"cf o kuukqp0'

F ghkpkvkqpu"qh"mg{"vgto u"wugf "kp"XCY C"ctg"r tqxkf gf "kp"ugevkqp"38/KZ "qh"vj ku"r ncp."y j gtg" i gpgtcn"XCY C"tgs wktgo gpvu"cpf "r qnkekgu"r gtvckpkpi "vq"pqvkhkecvkqp."f qewo gpvcvkqp."cpf " eqphkf gpvkcnkv{"ctg"cnuq"nqecvgf0'

## Notification

XCY C"4235"gzr cpf gf "pqvkhkecvkqp"tgs wktgo gpvu"vq"kpenwf g"vj g"qdnki cvkqp"hqt"URJ Cu"vq"r tqxkf g" crr nkecpvu"y j q"ctg"f gpkgf "cuukuvcpeg"y kj "c"XCY C"P qvkeg"qh"Qeewr cpe{"Tki j vu"*hqto "J WF ó 75: 2+"cpf "c"f qo guvke"xkqngpeg"egtvkhkecvkqp"hqto "*J WF /75: 4+"cv"vj g"vko g"vj g"crr nkecpv"ku"f gpkgf 0'

### URJ C"Rqnke{"

Vj g"URJ C"cannqy ngf i gu"vj cv'c"xkevko "qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn" cuucwn."qt"uvcnmkpi "o c{"j cxg"cp"wphcxqtcdng"j kuqt{"*g0 0"c"r qqt"etgf kv'j kuqt{."r qqt" tgpvcn'j kuqt{."c"tgeqtf "qh"r tgxkqwu"f co ci g"vq"cp"cr ctvo gpv."c"r tkqt"cttguv"tgeqtf +"f wg"vq" cf xgtug"hcevqtu"vj cv'y uqwf "y cttcpv'f gpkcn"wpf gt"vj g"URJ Cøu"r qnkekgu0'

Y j ktg"vj g"URJ C"ku"pqv"tgs wktgf "vq"kf gpvkh{"y j gvj gt"cf xgtug"hcevqtu"vj cv"tguwngf "kp"vj g" crr nkecpvøu"f gpkcn"ctg"c"tguwn"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwn."qt" uvcnmkpi ."vj g"crr nkecpv"o c{"kphqto "vj g"URJ C"vj cv"vj gkt"uvcwu"cu"c"xkevko "ku"f ktgev{" tgncvgf "vq"vj g"i tqwpf u"hqt"vj g"f gpkcn0Vj g"URJ C"y knk"tgs wguv"vj cv"vj g"crr nkecpv"r tqxkf g" gpqwi j "kphqto cvkqp"vq"vj g"URJ C"vq"cnqy "vj g"URJ C"vq"o cng"cp"qdlgevkxgn{"tgcuqpcdng" f gvgto kpcvkqp."dcugf "qp"cnl'ektewo uvcpegu."y j gvj gt"vj g"cf xgtug"hcevqt"ku"c"f ktgev"tguwn"qh" vj gkt"uvcwu"cu"c"xkevko 0'

Vj g"URJ C"y knk'kpenwf g"kp"ku"pqvkeg"qh"f gpkcn'vj g"XCY C"kphqto cvkqp"f guetkdgf "kp" ugevkqp"38/KZ ŒL"qh"vj ku"r ncp"cu"y gnk'cu"kpenwf kpi "c"eqr {"qh"vj g"hqto "J WF /75: 40Vj g" URJ C"y knk'tgs wguv"kp"y tkkpi "vj cv"cp"crr nkecpv"y kuj kpi "vq"encko "r tqvgevkqp"wpf gt"XCY C" pqvkh{"vj g"URJ C"y kj kp"36"dwukpguu"f c{u0'

**Documentation**

*Victim Documentation [24 CFR 5.2007]*

<u>URJC"Rqnke{"</u>

Kh"cp"crrnkecpv"encko u"vj g"rtqvgevkqp"ci ckpuv"fgpkcn"qh"cuukuvcpce"vj cv"XCYC"rtqxkfgu"vq" xkevko u"qh"fqo guvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn"cuucwn"qt"uvcmkpi .,"vj g"URJC"y kn" tgswguv"kp"y tkvkpi "vj cv"vj g"crrnkecpv"rtqxkfg"fqewo gpvcvkqp"uwrrqtvkpi "vj g"encko "kp" ceeqtfcpeg"y kvj "ugevkqp"38/KZ (F "qh"vj ku"rncp0"

*Perpetrator Documentation*

<u>URJC"Rqnke{"</u>

Kh"vj g"rgtrgvtcvqt"qh"vj g"cdwug"ku"c"o go dgt"qh"vj g"crrnkecpv"hco kn{."vj g"crrnkecpv"o wuv" rtqxkfg"cffkkqpcn"fqewo gpvcvkqp"eqpukuvkpi "qh"qpg"qh"vj g"hqnqy kpi <"

C"ukipgf "uvcvgo gpv"*3+"tgswguvkpi "vj cv"vj g"rgtrgvtcvqt"dg"tgo qxgf"htqo "vj g" crrnkecvkqp"cpf "*4+"egtvkh{kpi "vj cv"vj g"rgtrgvtcvqt"y kn"pqv"dg"rgto kwgf "vq"xkukv"qt" vq"uvc{"cu"c"i wguv"kp"vj g"cuukuvgf "wpkv"

Fqewo gpvcvkqp"vj cv"vj g"rgtrgvtcvqt"j cu"uweeguuhwn{"eqo r ngvgf .,"qt"ku"uweeguuhwn{" wpfgti qkpi .,"tgj cdknkvcvkqp"qt"tgcvo gpv0"Vj g"fqewo gpvcvkqp"o wuv"dg"ukipgf "d{"cp" go r nq{gg"qt"ci gpv"qh"c"fqo guvke"xkqngpeg"ugtxkeg"rtqxkfgt"qt"d{"c"o gfkecn"qt" qvj gt"nmqy ngfi g cdng"rtqhguukqpcn"htqo "y j qo "vj g"rgtrgvtcvqt"j cu"uqwi j v"qt"ku" tgegkxkpi "cuukuvcpeg"kp"cff tguukpi "vj g"cdwug0Vj g"ukipgt"o wuv"cwguv"wpfgt"rgpcn{" qh"rgtlwt{"vq"j ku"qt"j gt"dgnkgh"vj cv"vj g"rgtrgvtcvqt"y cu"uweeguuhwn{"eqo r ngvgf "qt" ku"rtqi tguukpi "uweeguuhwn{0"Vj g"xkevko "cpf "rgtrgvtcvqt"o wuv"cnuq"ukip "qt"cwguv"vq" vj g"fqewo gpvcvkqp0"

"                                                    "

## EXHIBIT 3-1: DETAILED DEFINITIONS RELATED TO DISABILITIES"

**Person with Disabilities [24 CFR 5.403]**

Vj g''vgto ''*person with disabilities*''o gcpu''c''r gtuqp''y j q''j cu''cp{''qh''vj g''hqmqy kpi ''v{r gu''qh'' eqpf kkqpu<

- Á   J cu''c''f kucdkrkv{.''cu''f ghkpgf ''kp''64''WUUE0''Ugevkqp''645*f+*3+*C+.''y j kej ''tgcf u<''

   Kpcdkrkv{''vq''gpi ci g''kp''cp{''uwduvcpvkcri ckphwri cevkxkv{''d{''tgcuqp''qh''cp{''o gfkecri{'' f gvgto kpcdrg''r j {ukecri qt''o gpvcri ko r ckto gpv''y j kej ''ecp''dg''gzr gevgf ''vq''tguwri''kp''f gcyj ''qt'' y j kej ''j cu''ncuvgf ''qt''ecp''dg''gzr gevgf ''vq''ncuv''hqt''c''eqpvkpwqwu''r gtkqf ''qh''pqv''rguu''yj cp''34'' o qpyj u=*or*

   Kp''yj g''ecug''qh''cp''kpf kxkf wcri''y j q''j cu''cwvckpgf ''yj g''ci g''qh'77''cpf ''ku''dirkpf ''*'w kj kp''yj g'' o gcpkpi ''qh'õdrkpf pguuö''cu''f ghkpgf ''kp''ugevkqp''638*k+*3+''qh''ku''vkvg+.''kpcdkrkv{''d{''tgcuqp''qh'' uwej ''drkpf pguu''vq''gpi ci g''kp''uwduvcpvkcri ckphwri cevkxkv{.''tgs wktkpi ''umkmu''qt''cdkrkv{'' eqo r ctcdrg''vq''yj que''qh''cp{'i ckphwri cevkxkv{''kp''y j kej ''j g''j cu''r tgxkqwuri{''gpi ci gf ''y kyj '' uqo g''tgi wrctkv{''cpf ''qxgt''c''uwduvcpvkcri r gtkqf ''qh''vko g0

- Á   J cu''c''f gxgrqr o gpvcri f kucdkrkv{''cu''f ghkpgf ''kp''yj g''F gxgrqr o gpvcri F kucdkrkvkgu'Cuukuvcpeg''cpf '' Dkrri''qh''Tki j wu''Cev''qh''4222]64''WUUE0'87224*: +.''y j kej ''f ghkpgu''f gxgrqr o gpvcri f kucdkrkv{''kp'' hwpevkqpcri''vgto u''cu''hqmqy u<''

   **(A) In General**

   Vj g''vgto ''õf gxgrqr o gpvcri f kucdkrkv{ö''o gcpu''c''ugxgtg.''ej tqpke''f kucdkrkv{''qh''cp'' kpf kxkf wcri''yj cv<

   *k+''ku''cwtkdwwcdrg''vq''c''o gpvcri qt''r j {ukecri ko r ckto gpv''qt''eqo dkpcvkqp''qh''o gpvcri cpf '' r j {ukecri ko r ckto gpwu=

   *kk+''ku''o cpkhguvgf ''dghqtg''yj g''kpf kxkf wcri cwckpu''ci g''44=

   *kkk+''ku''rkmgri{''vq''eqpvkpwg''kpf ghkpkvgri{=

   *kx+''tguwwu''kp''uwduvcpvkcri hwpevkqpcri''ko kcvkqpu''kp''5''qt''o qtg''qh''yj g''hqmqy kpi ''ctgcu''qh'' o clqt''rkhg''cevkxkv{<''*K+''Ugrh/ectg.''*KK+''Tgegr vkxg''cpf ''gzr tguukxg''ncpi wci g.''*KKK+'' Ngctpkpi .''*KX+''O qdkrkv{.''*X+''Ugrh/f ktgevkqp.''*XK+''Ecr ccekv{''hqt''kpf gr gpf gpv''rkxkpi .''' *XKK+'Geqpqo ke''ugrh/uwhhkekgpe{=''cpf ''

   *x+''tghrgevu''yj g''kpf kxkf wcru'pggf ''hqt''c''eqo dkpcvkqp''cpf ''ugs wgpeg''qh''ur gekcri'' kpvgtf kuekr rkpct{.''qt''i gpgtke''ugtxkegu.''kpf kxkf wcrk| gf ''uwr r qtwu.''qt''qyj gt''hqto u''qh'' cuukuvcpeg''yj cv''ctg''qh'rkhgmpi ''qt''gzvgpf gf ''f wtcvkqp''cpf ''ctg''kpf kxkf wcrk{''r rcppgf '' cpf ''eqqtf kpcvgf 0'

**(B) Infants and Young Children**

Cp"kpf kxkf wcn'htqo "dktyj "vq"ci g"; . "kpenwukxg."y j q"j cu'c"uwduvcpvkcn'f gxgnqr o gpvcn'f gnc{" qt"ur gekhke"eqpi gpkvcn'qt"ces wktgf "eqpf kvkqp."o c{"dg"eqpukf gtgf "vq"j cxg"c"f gxgnqr o gpvcn' f kucdknkv{'y kj qw'o ggvkpi "5"qt"o qtg"qh'vj g"etkvgtkc"f guetkdgf "kp"encwugu"*k+'vj tqwi j "*x+'qh' uwdr ctci tcr j "*C+'kh'vj g"kpf kxkf wcn"y kj qw'ugtxkegu"cpf "uwr r qtvu."j cu'j ki j "r tqdcdknkv{" qh'o ggvkpi "vj qug"etkvgtkc"ncvgt"kp"nkhg0"

- Á   J cu'c"r j {ukecn'o gpvcn"qt"go qvkqpcn'ko r ckto gpv'vj cv'ku'gzr gevgf "vq"dg"qh'nqpi /eqpvkpwgf "cpf " kpf ghpkvg"f wtcvkqp=''uwduvcpvkcm{"ko r gf gu'j ku'qt"j gt"cdknkv{"vq"nkxg"kpf gr gpf gpvn{."cpf "ku'qh' uwej "c"pcwtg"vj cv'vj g"cdknkv{"vq"nkxg"kpf gr gpf gpvn{ "eqwnf "dg"ko r tqxgf "d{"o qtg"uwkvcdng" j qwukpi "eqpf kvkqpu0"

Rgqr ng"y kj "vj g"ces wktgf "ko o wpqf ghkekgpe{"u{pf tqo g"*CKFU+"qt"cp{"eqpf kvkqpu"ctkukpi "htqo "vj g" gvkqnqi ke"ci gpv'hqt"CKFU"ctg"pqv'gzenwf gf "htqo "vj ku'f ghkpkvkqp0"

C'r gtuqp"y j qug"f kucdknkv{"ku'dcugf "uqngn{"qp"cp{"f twi "qt"cneqj qn'f gr gpf gpeg"f qgu"pqv's wcnkh{"cu" c'r gtuqp"y kj "f kucdknkvkgu'hqt"vj g"r wtr qugu"qh'vj ku'r tqi tco 0"

Hqt"r wtr qugu"qh'tgcuqpcdng"ceeqo o qf cvkqp"cpf "r tqi tco "ceeguukdknkv{'hqt"r gtuqpu"y kj " f kucdknkvkgu."vj g"vgto "r gtuqp"y kj "f kucdknkvkgu'tghgtu"vq"cp'kpf kxkf wcn'y kj "j cpf kecr u0""

**Individual with Handicaps [24 CFR 8.3]**

*Individual with handicaps*"o gcpu"cp{"r gtuqp"y j q"j cu"c"rj {ukecn"qt"o gpvcn"ko rckto gpv"y j cv"uwduvcpvkcm{"rko ku"qpg"qt"o qtg"o clqt"rkhg"cevkxkvkgu="j cu"c"tgeqtf"qh"uwej "cp"ko rckto gpv="qt"ku" tgi ctf gf "cu"j cxkpi "uwej "cp"ko rckto gpv0"Vj g"vgto "f qgu"pqv"kpenwf g"cp{"kpf kxkf wcn"y j q"ku"cp" cneqj qke"qt"f twi "cdwugt"y j qug"ewttgpv"wug"qh"cneqj qn"qt"f twi u"rtgxgpvu"y j g"kpf kxkf wcn"htqo " r ctvkekr cvkpi "kp"vj g"r tqi tco "qt"cevkxkv{"kp"s wguvkqp."qt"y j qug"r ctvkekr cvkqp."d{"tgcuqp"qh"uwej " ewttgpv"cneqj qn"qt"f twi "cdwug."y qwf "eqpuvkwwg"c"f ktgev"vj tgcv"vq"r tqr gtv{"qt"vj g"uchgv{"qh"qvj gtu0" Cu"wugf "kp"vj ku"f ghkpkvkqp."vj g"r j tcug<

*3+"Rj {ukecn"qt"o gpvcn"ko rckto gpv"kpenwf gu<

   *c+"Cp{"r j {ukqnqi kecn"f kuqtf gt"qt"eqpf kvkqp."eqo gvke"f kuhki wtgo gpv."qt"cpcvqo kecn"nquu" chhgevkpi "qpg"qt"o qtg"qh"vj g"hqmqy kpi "dqf {"u{uvgo u<"pgwtqnqi kecn="o wuenquengvcn=" ur gekcn"ugpug"qti cpu="tgur ktcvqt{."kpenwf kpi "ur ggej "qti cpu="ectf kqxcuewct="tgr tqf wevkxg=" f ki guvkxg="i gpkvq/wtkpct{="j go ke"cpf "n{o r j ke"cpf "f go qetkpg="qt"

   *d+"Cp{"o gpvcn"qt"r u{ej qmqi kecn"f kuqtf gt."uwej "cu"o gpvcn"tgvctf cvkqp."qti cpke"dtckp" u{pf tqo g."go qvkqpcn"qt"o gpvcn"knmpguu."cpf "ur gekhke"ngctpkpi "f kucdknkvkgu0"Vj g"vgto " r j {ukecn"qt"o gpvcn"ko rckto gpv"kpenwf gu"dwv"ku"pqv"ko kvgf "vq."uwej "f kugcugu"cpf " eqpf kvkqpu"cu"qtvj qr gf ke."xkuwcn"ur ggej "cpf "j gctkpi "ko rckto gpvu."egtgdtcn"r cnu{."cwvkuo ." gr kngr u{."o wuewct"f {uvtqr j {."o wnkr ng"uengtquku."ecpegt."j gctv"f kugcug."f kcdgvgu."o gpvcn" tgvctf cvkqp."go qvkqpcn"knmpguu."f twi "cf f kevkqp"cpf "cneqj qnko 0"

*4+"*Major life activities*"o gcpu"hwpevkqpu"uwej "cu"ectkpi "hqt"qpg)u"ugnh."r gthqto kpi "o cpwcn"vcuu." y cmkpi ."uggkpi ."j gctkpi ."ur gcmkpi ."dtgcvj kpi ."ngctpkpi "cpf "y qtmkpi 0"

*5+"J cu"c"tgeqtf "qh"uwej "cp"ko rckto gpv"o gcpu"j cu"c"j kuvqt{"qh"qt"j cu"dggp"o kuencuukhkgf "cu" j cxkpi ."c"o gpvcn"qt"r j {ukecn"ko rckto gpv"vj cv"uwduvcpvkcm{"ko ku"qpg"qt"o qtg"o clqt"rkhg" cevkxkvkgu0"

*6+"*Is regarded as having an impairment*"o gcpu<

   *c+"J cu"c"r j {ukecn"qt"o gpvcn"ko rckto gpv"y j cv"f qgu"pqv"uwduvcpvkcm{"ko kv"qpg"qt"o qtg"o clqt" rkhg"cevkxkvkgu"dwv"vj cv"ku"vtgcvgf "d{"c"tgekr kgpv"cu"eqpuvkwwkpi "uwej "c"ko kvcvkqp="

   *d+"J cu"c"r j {ukecn"qt"o gpvcn"ko rckto gpv"vj cv"uwduvcpvkcm{"ko ku"qpg"qt"o qtg"o clqt"rkhg" cevkxkvkgu"qpn{"cu"c"tguwn"qh"vj g"cwkwf gu"qh"qvj gtu"vqy ctf "uwej "ko rckto gpv="qt"

   *e+"J cu"pqpg"qh"vj g"ko rckto gpvu"f ghkpgf "kp"r ctci tcr j "*3+"qh"vj ku"ugevkqp"dwv"ku"tgcvgf "d{"c" tgekr kgpv"cu"j cxkpi "uwej "cp"ko rckto gpv0"

                 "                                 "

| EXHIBIT 3-2: DEFINITION OF INSTITUTION OF HIGHER EDUCATION |
| :---: |
| **[20 U.S.C. 1001 and 1002]** |

**Eligibility of Students for Assisted Housing Under Section 8 of the U.S. Housing Act of 1937; Supplementary Guidance; Notice [Federal Register, April 10, 2006]**

*Institution of Higher Education* "uj cmi'j cxg"yj g"o gcpkpi "i kxgp"yj ku'vgto "kp"yj g"J ki j gt"Gf wecvkqp" Cev'qh'3; 87'kp'42'WUUE'13223'cpf '32240'

*Definition of ''Institution of Higher Education'' From 20 U.S.C. 1001*

*c+"Kpuvkwwkqp"qh'j ki j gt"gf wecvkqp0Hqt'r wtr qugu'qh'j ku'ej cr vgt."qyj gt"yj cp"uwdej cr vgt"KX"cpf " r ctv'E"qh'uwdej cr vgt"Kqh'ej cr vgt"56"qh'Vkwng"64."yj g"vgto "÷kpuvkwwkqp"qh'j ki j gt"gf wecvkqpøø" o gcpu'cp'gf wecvkqpcn'kpuvkwwkqp"kp'cp{"Uvcvg"yj cv"

*3+"Cf o ku'cu'tgi wnct'uvwf gpvu'qpn{"r gtuqpu'j cxkpi "c"egtvkhkecvg"qh'i tcf wcvkqp"htqo "c"uej qqn" r tqxkf kpi "ugeqpf ct{"gf wecvkqp."qt'yj g"tgeqi pk|gf "gswkxcngpv'qh'uwej "c"egtvkhkecvg="

*4+"Ku'ngi cn{"cwyj qtk|gf "y kyj kp"uwej "Uvcvg"vq'r tqxkf g"c"r tqi tco "qh'gf wecvkqp"dg{qpf " ugeqpf ct{"gf wecvkqp="

*5+"Rtqxkf gu'cp'gf wecvkqpcn'r tqi tco "hqt'y j kej "yj g"kpuvkwwkqp"cy ctf u'c"dcej gnqtøu'f gi tgg"qt" r tqxkf gu'pqv'nguu'yj cp"c"4/{gct'r tqi tco "yj cv'ku'ceegr vcdng"hqt'hwn'etgf kv'vq ct f "uwej "c" f gi tgg="

*6+"Ku'c"r wdnke"qt'qyj gt"pqpr tqhkv'kpuvkwwkqp="cpf "

*7+"Ku'ceetgf kvgf "d{"c"pcvkqpcm{"tgeqi pk|gf "ceetgf kvkpi "ci gpe{"qt'cuuqekcvkqp."qt'kh'pqv'uq" ceetgf kvgf ."ku'cp'kpuvkwwkqp"yj cv'j cu'dggp"i tcpvgf "r tgceetgf kvcvkqp"uvcvwu'd{"uwej "cp" ci gpe{"qt'cuuqekcvkqp"yj cv'j cu'dggp"tgeqi pk|gf "d{"yj g"Ugetgct{"hqt'yj g"i tcpvkpi "qh' r tgceetgf kvcvkqp"uvcvwu."cpf "yj g"Ugetgct{"j cu'f gvgto kpgf "yj cv'yj tg"ku'ucvkuhcevqt{" cuuwtcpeg"yj cv'yj g"kpuvkwwkqp"y km'o ggv'yj g"ceetgf kvcvkqp"uvcpf ctf u'qh'uwej "cp'ci gpe{"qt" cuuqekcvkqp"y kyj kp"c"tgcuqpcdng"vko g0"

*d+"Cf f kvkqpcn'kpuvkwwkqpu'kpenwf gf 0Hqt'r wtr qugu'qh'j ku'ej cr vgt."qyj gt"yj cp"uwdej cr vgt"KX"cpf " r ctv'E"qh'uwdej cr vgt"Kqh'ej cr vgt"56"qh'Vkwng"64."yj g"vgto "÷kpuvkwwkqp"qh'j ki j gt"gf wecvkqpøø" cnuq"kpenwf guô "

*3+"Cp{"uej qqn'yj cv'r tqxkf gu'pqv'nguu'yj cp"c"3/{gct'r tqi tco "qh'vtckpkpi "vq'r tgr ctg"uwf gpvu" hqt'i ckphwn'go r nq{o gpv'kp'c"tgeqi pk|gf "qeewr cvkqp"cpf "yj cv'o ggvu'yj g"r tqxkukqp"qh' r ctci tcr j u'*3+."*4+."*6+."cpf "*7+"qh'uwdugevkqp"*c+"qh'yj ku'ugevkqp="cpf "

*4+"C"r wdnke"qt'pqpr tqhkv'r tkxcvg"gf wecvkqpcn'kpuvkwwkqp"kp'cp{"Uvcvg"yj cv."kp' nkgw'qh'yj g" tgswktgo gpv'kp'uwdugevkqp"*c+*3+"qh'yj ku'ugevkqp."cf o ku'cu'tgi wnct'uwf gpvu'r gtuqpu'y j q" ctg"dg{qpf "yj g"ci g"qh'eqo r wnuqt{"uej qqn'cwgpf cpeg"kp'yj g"Uvcvg"kp'y j kej "yj g"kpuvkwwkqp" ku'nqecvgf 0"

*e+"Nkuv'qh'ceetgf kvkpi "ci gpekgu0Hqt'r wtr qugu'qh'yj ku'ugevkqp"cpf "ugevkqp"3224"qh'yj ku'vkwng."yj g" Ugetgct{"uj cm'r wdnkuj "c"nkuv'qh'pcvkqpcm{"tgeqi pk|gf "ceetgf kvkpi "ci gpekgu'qt'cuuqekcvkqpu" yj cv'yj g"Ugetgct{"f gvgto kpgu."r wtuwcpv'vq'uwdr ctv'4"qh'r ctv'I "qh'uwdej cr vgt"KX"qh'yj ku" ej cr vgt."vq'dg"tgnkcdng"cwyj qtk{"cu'vq'yj g"swcnkv{"qh'yj g"gf wecvkqp"qt'vtckpkpi "qhhgtgf 0'

*Definition of ''Institution of Higher Education'' From 20 U.S.C. 1002*

*c+"F ghkpkvkqp"qh"kpuvkvwvkqp"qh"j ki j gt"gf wecvkqp"hqt"r wtr qugu"qh"uwf gpv"cuukuvcpeg"r tqi tco u'"

*3+"Kpenwukqp"qh"cf f kvkqpcn"kpuvkvwvkqpu0"Uwdlgev"vq"r ctci tcr j u'"*4+"vj tqwi j "*6+"qh"vj ku" uwdugevkqp."vj g"vgto "÷kpuvkvwvkqp"qh"j ki j gt"gf wecvkqpø"hqt"r wtr qugu"qh"uwdej cr vgt"KX"qh" vj ku"ej cr vgt"cpf "r ctv"E"qh"uwdej cr vgt"Kqh"ej cr vgt"56"qh"kvng"64"kpenwf gu."kp"cf f kvkqp"vq"vj g" kpuvkvwvkqpu"eqxgtgf "d{"vj g"f ghkpkvkqp"kp"ugevkqp"3223"qh"vj ku"kvngô "'"

*C+"C"r tqr tkgvct{"kpuvkvwvkqp"qh"j ki j gt"gf wecvkqp"*cu"f ghpgf "kp"uwdugevkqp"*d+"qh"vj ku" ugevkqp+="'"

*D+"C"r quvugeqpf ct{"xqecvkqpcn"kpuvkvwvkqp"*cu"f ghkpgf "kp"uwdugevkqp"*e+"qh"vj ku"ugevkqp+=" cpf "'"

*E+"Qpn{"hqt"vj g"r wtr qugu"qh"r ctv"D"qh"uwdej cr vgt"KX"qh"vj ku"ej cr vgt."cp"kpuvkvwvkqp"qwukf g" vj g"Wpkvgf "Uvcvgu"vj cv"ku"eqo r ctcdng"vq"cp"kpuvkvwvkqp"qh"j ki j gt"gf wecvkqp"cu"f ghkpgf "kp" ugevkqp"3223"qh"vj ku"kvng"cpf "vj cv"j cu"dggp"cr r tqxgf "d{"vj g"Ugetgvct{"hqt"vj g"r wtr qug" qh"r ctv"D"qh"uwdej cr vgt"KX"qh"vj ku"ej cr vgt0"

*4+"Kpuvkvwvkqpu"qwukf g"vj g"Wpkvgf "Uvcvgu"'"

*C+"Kp"i gpgtcn0Hqt"vj g"r wtr qug"qh"s wcnkh{kpi "cu"cp"kpuvkvwvkqp"wpf gt"r ctci tcr j "*3+*E+."vj g" Ugetgvct{"uj cnn"guvcdnkuj "etkvgtkc"d{"tgi wncvkqp"hqt"vj g"cr r tqxcn"qh"kpuvkvwvkqpu"qwukf g" vj g"Wpkvgf "Uvcvgu"cpf "hqt"vj g"f gvgto kpcvkqp"vj cv"uwej "kpuvkvwvkqpu"ctg"eqo r ctcdng"vq"cp" kpuvkvwvkqp"qh"j ki j gt"gf wecvkqp"cu"f ghkpgf "kp"ugevkqp"3223"qh"vj ku"kvng"*gzegr v"vj cv"c" i tcf wcvg"o gf kecn"uej qqn"qt"c"xgvgtkpct{"uej qqn"nqecvgf "qwukf g"vj g"Wpkvgf "Uvcvgu" uj cnn"pqv"dg"tgs wktgf "vq"o ggv"vj g"tgs wktgo gpu"qh"ugevkqp"3223"*c+*6+"qh"vj ku"kvng+0' Uwej "etkvgtkc"uj cnn"kpenwf g"c"tgs wktgo gpv"vj cv"c"uwf gpv"cvgpf kpi "uwej "uej qqn"qwukf g" vj g"Wpkvgf "Uvcvgu"ku"kpgnki kdng"hqt"nqcpu"o cf g."kpuwtgf ."qt"i wctcpvggf "wpf gt"r ctv"D"qh" uwdej cr vgt"KX"qh"vj ku"ej cr vgt"wpnguuô "'"

*k+" Kp"vj g"ecug"qh"c"i tcf wcvg"o gf kecn"uej qqn"nqecvgf "qwukf g"vj g"Wpkvgf "Uvcvguô "'"

*K+*cc+"Cv"ngcuv"82"r gtegpv"qh"vj qug"gptqnngf "kp."cpf "cv"ngcuv"82"r gtegpv"qh"vj g" i tcf wcvgu"qh."vj g"i tcf wcvg"o gf kecn"uej qqn"qwukf g"vj g"Wpkvgf "Uvcvgu"y gtg"pqv" r gtuqpu"f guetkdgf "kp"ugevkqp"32; 3*c+*7+"qh"vj ku"kvng"kp"vj g"{ gct"r tgegf kpi "vj g" {gct"hqt"y j kej "c"uwf gpv"ku"uggmkpi "c"nqcp"wpf gt"r ctv"D"qh"uwdej cr vgt"KX"qh" vj ku"ej cr vgt="cpf "'

*dd+"Cv"ngcuv"82"r gtegpv"qh"vj g"kpf kxkf wcn"y j q"y gtg"uwf gpu"qt"i tcf wcvgu"qh"vj g" i tcf wcvg"o gf kecn"uej qqn"qwukf g"vj g"Wpkvgf "Uvcvgu"qt"Ecpcf c"*dqvj "pcvkqpcn" qh"vj g"Wpkvgf "Uvcvgu"cpf "qvj gtu+"vcmkpi "vj g"gzco kpcvkqpu"cf o kpkuvgtgf "d{"vj g" Gf wecvkqpcn"Eqo o kuukqp"hqt"Hqtgki p"O gf kecn"I tcf wcvgu"tgegkxgf "c"r cuukpi " ueqtg"kp"vj g"{gct"r tgegf kpi "vj g"{gct"hqt"y j kej "c"uwf gpv"ku"uggmkpi "c"nqcp" wpf gt"r ctv"D"qh"uwdej cr vgt"KX"qh"vj ku"ej cr vgt="qt"'

*KK+"Vj g"kpuvkvwvkqp"j cu"c"enkpkecn"vtckpkpi "r tqi tco "vj cv"y cu"cr r tqxgf "d{"c"Uvcvg"cu" qh"Lcpwct{"3."3; ; 4="qt"'

(ii) Kp"vj g"ecug"qh"c"xgvgtkpct{"uej qqn'nqecvgf "qwuukf g"vj g"Wpkvgf "Uvcvgu"vj cv'f qgu"pqv'
o ggv'vj g"tgs wktgo gpvu"qh'ugevkqp"3223*c+*6+"qh'vj ku'vkvrg."vj g"kpuvkwwkqpøu'uvwf gpvu"
eqo r rgvg"vj gkt"ernkpkecn'vtckpkpi "cv'cp"cr r tqxgf "xgvgtkpct{"uej qqn'nqecvgf "kp"vj g"
Wpkvgf "Uvcvgu0"

(B) Cf xkuqt{'r cpgn'

(i) Kp"i gpgtcn0'Hqt"vj g'r wtr qug"qh's wcnkh{kpi "cu'cp"kpuvkwwkqp"wpf gt'r ctci tcr j "*3+*E+"
qh'vj ku"uwdugevkqp."vj g"Ugetgvct{"uj cnn'guvcdnkuj "cp'cf xkuqt{'r cpgn'qh'o gf kecn'
gzr gtvu'vj cv'uj cnô  "

(I) Gxcnwcvg"vj g"uvcpf ctf u"qh'ceetgf kvcvkqp"cr r nkgf "vq"cr r nkecpv'hqtgki p'o gf kecn'
uej qqnu—'cpf "

(II) F gvgto kpg"vj g"eqo r ctcdknkv{"qh'vj qug"uvcpf ctf u'vq"uvcpf ctf u'hqt"ceetgf kvcvkqp"
cr r nkgf "vq"Wpkvgf "Uvcvgu'o gf kecn'uej qqnu0"

(iii) Ur gekcn'twng'kh'vj g"ceetgf kvcvkqp"uvcpf ctf u'f guetkdgf "kp"encwug"*k+'ctg'f gvgto kpgf "
pqv'vq"dg"eqo r ctcdng."vj g"hqtgki p'o gf kecn'uej qqn'uj cnn'dg"tgs wktgf "vq"o ggv'vj g"
tgs wktgo gpvu'qh'ugevkqp"3223'qh'vj ku'vkvrg0"

(C) Hcknwtg"vq"tgngcug"kphqto cvkqp0'Vj g"hcknwtg"qh'cp"kpuvkwwkqp"qwuukf g"vj g"Wpkvgf "Uvcvgu"
vq'r tqxkf g.'tgngcug.'qt"cwvj qtk| g'tgngcug"vq"vj g"Ugetgvct{"qh'uwej "kphqto cvkqp"cu'o c{"
dg'tgs wktgf "d{"uwdr ctci tcr j "*C+'uj cnn'tgpf gt"uwej "kpuvkwwkqp"kpgnki kdng'hqt"vj g"
r wtr qug"qh'r ctv'D'qh'uwdej cr vgt'KX"qh'vj ku'ej cr vgt0"

(D) Ur gekcn'twng0'Kh'r wtuwcpv'vq'vj ku'r ctci tcr j ."cp"kpuvkwwkqp'nqugu'gnki kdknkv{'vq'r ctvkekr cvg"
kp'vj g"r tqi tco u'wpf gt"uwdej cr vgt'KX"qh'vj ku'ej cr vgt'cpf 'r ctv'E'qh'uwdej cr vgt'K'qh'
ej cr vgt'56'qh'vkvrg'64."vj gp'c"uvwf gpv'gptqnngf "cv'uwej "kpuvkwwkqp'o c{."pqy kj uvcpf kpi "
uwej "nquu'qh'gnki kdknkv{.'eqpvkpwg'vq'dg'gnki kdng'vq'tgegkxg'c'nqcp"wpf gt'r ctv'D'y j kng"
cwgpf kpi "uwej 'kpuvkwwkqp'hqt'vj g"cecf go ke"{gct'uweeggf kpi 'vj g"cecf go ke"{gct'kp'
y j kej "uwej "nquu'qh'gnki kdknkv{'qeewttgf 0"

(5) Nko kvcvkqpu'dcugf "qp"eqwtug"qh'uwf {'qt"gptqno gpv0'Cp"kpuvkwwkqp"uj cnn'pqv'dg'eqpukf gtgf "
vq'o ggv'vj g"f ghkpkvkqp"qh'cp"kpuvkwwkqp"qh'j ki j gt"gf wecvkqp'kp'r ctci tcr j "*3+'kh'uwej "
kpuvkwwkqpô  "

(A) Qhhgtu'o qtg"vj cp'72'r gtegpv'qh'uwej "kpuvkwwkqpøu'eqwtugu'd{"eqttgur qpf gpeg."wprguu"
vj g"kpuvkwwkqp"ku'cp"kpuvkwwkqp"vj cv'o ggvu'vj g"f ghkpkvkqp"kp'ugevkqp"4693"*6+*E+'qh'vj ku"
vkvrg—"

(D) Gptqnnu'72'r gtegpv'qt"o qtg"qh'vj g"kpuvkwwkqpøu'uvwf gpvu'kp'eqttgur qpf gpeg"eqwtugu."
wprguu'vj g"kpuvkwwkqp"ku'cp"kpuvkwwkqp"vj cv'o ggvu'vj g"f ghkpkvkqp"kp'uwej "ugevkqp."gzegr v'
vj cv'vj g"Ugetgvct{."cv'vj g"tgs wguv'qh'uwej "kpuvkwwkqp."o c{"y ckxg"vj g"cr r nkecdknkv{'qh'
vj ku"uwdr ctci tcr j "vq"uwej "kpuvkwwkqp"hqt'i qqf "ecwug."cu'f gvgto kpgf "d{"vj g"Ugetgvct{'kp'
vj g"ecug"qh'cp"kpuvkwwkqp"qh'j ki j gt"gf wecvkqp'vj cv'r tqxkf gu'c"4/qt"6/{gct'r tqi tco "qh'
kpuvtwevkqp"*qt"dqvj +'hqt'y j kej "vj g"kpuvkwwkqp"cy ctf u'cp"cuuqekcvg"qt"dceecncwtgcvg"
f gi tgg."tgur gevkxgn{—"

*E+'J cu'c'uwf gpv'gptqrro gpv'kp'y j kej 'o qtg'yj cp'47'r gtegpv'qh'yj g'uwf gpw'ctg"
    kpectgcvgf ."gzegr v'yj cv'yj g'Ugetgvct{'o c{'y ckxg'yj g'rko kcvkqp'eqpvckpgf 'kp'yj ku"
    uwdr ctci tcr j "hqt'c'pqpr tqhkv'kpuvkwwkqp'yj cv'r tqxkf gu'c'4/qt'6/{gct'r tqi tco "qh"
    kpuvtwewkqp'*qt'dqyj +'hqt'y j kej "yj g'kpuvkwwkqp'cy ctf u'c'dcej grqtøu'f gi tgg."qt'cp"
    cuuqekcvgøu'f gi tgg'qt'c'r quugeqpf ct{'f kr rqo c."tgur gevkxg{="qt""

*F +'J cu'c'uwf gpv'gptqrro gpv'kp'y j kej 'o qtg'yj cp'72'r gtegpv'qh'yj g'uwf gpu'f q'pqv'j cxg'c"
    ugeqpf ct{'uej qqn'f kr rqo c'qt'ku'tgeqi pk|gf 'gu wkxcrgpv.'cpf 'f qgu'pqv'r tqxkf g'c'4/qt'6/
    {gct'r tqi tco "qh'kpuvtwewkqp'*qt'dqyj +'hqt'y j kej 'yj g'kpuvkwwkqp'cy ctf u'c'dcej grqtøu"
    f gi tgg'qt'cp'cuuqekcvgøu'f gi tgg.'tgur gevkxg{.'gzegr v'yj cv'yj g'Ugetgvct{'o c{'y ckxg'yj g"
    rko kcvkqp'eqpvckpgf 'kp'yj ku'uwdr ctci tcr j 'kh'c'pqpr tqhkv'kpuvkwwkqp'f go qpuvtcvgu'vq'yj g"
    ucvkuhcevkqp'qh'yj g'Ugetgvct{'yj cv'yj g'kpuvkwwkqp'gzeggf u'uwej 'rko kcvkqp'dgecwug'yj g"
    kpuvkwwkqp'ugtxgu.'yj tqwi j "eqpvtcev'y kj "Hgf gtcn'Uvcvg.'qt'rqecn'i qxgtpo gpv"
    ci gpekgu.'uki pkhkecpv'pwo dgtu'qh'uwf gpu'y j q'f q'pqv'j cxg'c'ugeqpf ct{'uej qqn"
    f kr rqo c'qt'ku'tgeqi pk|gf 'gu wkxcrgpv0"

*6+'Nko kcvkqpu'dcugf 'qp'o cpci go gpv0Cp'kpuvkwwkqp'yj cn'pqv'dg'eqpukf gtgf '"vq'o ggv'yj g"
    f ghkpkkqp'qh'cp'kpuvkwwkqp'qh'j ki j gt'gf wecvkqp'kp'r ctci tcr j "*3+'kh'ô ""

*C+'Vj g'kpuvkwwkqp."qt'cp'chhkrkcvg'qh'yj g'kpuvkwwkqp'yj cv'j cu'yj g'r qy gt."d{"eqpvtcev'qt"
    qy pgtuj kr "kpvgtguv."vq'f ktgev'qt'ecwug'yj g'f ktgevkqp'qh'yj g'o cpci go gpv'qt'r qrkekgu'qh"
    yj g'kpuvkwwkqp.'j cu'hkrgf 'hqt'dcpmtwr ve{.'gzegr v'yj cv'yj ku'r ctci tcr j 'uj cnn'pqv'cr r n{'vq'c"
    pqpr tqhkv'kpuvkwwkqp.'yj g'r tko ct{'hwpevkqp'qh'yj kej 'ku'vq'r tqxkf g'j gcnj 'ectg"
    gf wecvkqpcn'ugtxkegu'*qt'cp'chhkrkcvg'qh'uwej 'cp'kpuvkwwkqp'yj cv'j cu'yj g'r qy gt.'d{"
    eqpvtcev'qt'qy pgtuj kr "kpvgtguv.'vq'f ktgev'qt'ecwug'yj g'f ktgevkqp'qh'yj g'kpuvkwwkqpøu"
    o cpci go gpv'qt'r qrkekgu+'yj cv'hkrgu'hqt'dcpmtwr ve{'wpf gt'ej cr vgt'33'qh'vkvng'33'dgwy ggp"
    Lwn{'3.'3; : .'cpf 'F gego dgt'3.'3; : ="qt""

*D+'Vj g'kpuvkwwkqp.'yj g'kpuvkwwkqpøu'qy pgt.'qt'yj g'kpuvkwwkqpøu'ej kgh'gzgewkxg'qhhkegt'j cu"
    dggp'eqpxkevgf 'qh'qt'j cu'r ngf 'pqrq'eqpvgpf gtg'qt'i wknv{'vq.'c'etko g'kpxqrxkpi 'yj g"
    cetwkukkqp.'wug.'qt'gzr gpf kwwtg'qh'hwpf u'wpf gt'uwej cr vgt'KX'qh'yj ku'ej cr vgt'cpf 'r ctv"
    E'qh'uwej cr vgt'Kqh'ej cr vgt'56'qh'vkvng'64.'qt'j cu'dggp'lwf ekekcn{'f gvgto kpgf 'vq'j cxg"
    eqo o kwgf 'htcwf 'kpxqrxkpi 'hwpf u'wpf gr 'uwej cr vgt'KX'qh'yj ku'ej cr vgt'cpf 'r ctv'E'qh"
    uwej cr vgt'Kqh'ej cr vgt'56'qh'vkvng'640"

*7+'Egtvkhkecvkqp0'Vj g'Ugetgvct{'uj cnn'egtvkh{'cp'kpuvkwwkqpøu'swcrkhkecvkqp'cu'cp'kpuvkwwkqp'qh"
    j ki j gt'gf wecvkqp'kp'ceeqtf cpeg'y kj 'yj g'tgswktgo gpvu'qh'uwdr ctv'5'qh'r ctv'I "qh'uwej cr vgt"
    KX'qh'yj ku'ej cr vgt0"

*8+'Nquu'qh'grki kdkrkv{0Cp'kpuvkwwkqp'qh'j ki j gt'gf wecvkqp'uj cnn'pqv'dg'eqpukf gtgf 'vq'o ggv'yj g"
    f ghkpkkqp'qh'cp'kpuvkwwkqp'qh'j ki j gt'gf wecvkqp'kp'r ctci tcr j "*3+'kh'uwej "kpuvkwwkqp'ku"
    tgo qxgf 'htqo "grki kdkrkv{'hqt'hwpf u'wpf gt'uwej cr vgt'KX'qh'yj ku'ej cr vgt'cpf 'r ctv'E'qh"
    uwej cr vgt'Kqh'ej cr vgt'56'qh'vkvng'64'cu'c'tguwnv'qh'cp'cevkqp'r wtuwcpv'vq'r ctv'I "qh"
    uwej cr vgt'KX'qh'yj ku'ej cr vgt0"

*d+"Rtqrtkgvct{"kpuvkwwkqp"qh'j ki j gt"gf wecvkqp""

   *3+"Rtkpekr cn'etkvgtkc0'Hqt"\j g"r wtr qug"qh"\j ku"ugevkqp."\j g"\gto "÷r tqr tkgvct{"kpuvkwwkqp"qh"
      j ki j gt"gf wecvkqpøø'o gcpu"c"ej qqn'\j cvô "

      *C+"Rtqxkf gu"cp"grki kdng"r tqi tco "qh'tckpkpi "vq"r tgr ctg"uvwf gpvu"hqt"i ckphwn'go r nq{o gpv"
         kp"c'tgeqi pk| gf "qeewr cvkqp="

      *D+"O ggvu"\j g"tgs wktgo gpvu"qh'r ctci tcr j u"*3+"cpf "*4+"qh'ugevkqp"3223"*c+"qh'\j ku"\kwng="

      *E+"F qgu"pqv"o ggv"\j g"tgs wktgo gpv"qh'r ctci tcr j "*6+"qh'ugevkqp"3223"*c+"qh'\j ku"\kwng="

      *F +"Ku"ceetgf kvgf "d{"c"pcvkqpcn{ "tgeqi pk| gf "ceetgf kvkpi "ci gpe{"qt"cuuqekcvkqp'tgeqi pk| gf "
         d{"\j g"Ugetgvct{"r wtuwcpv'\q"r ctv'I "qh"uwdej cr vgt"KX"qh'\j ku"ej cr vgt="

      *G+"J cu'dggp"kp"gzkuvgpeg"hqt"cv'ngcuv'4"{gctu="cpf ""

      *H+"J cu"cv'ngcuv'32'r gtegpv'qh'\j g"ej qqnu'tgxgpwgu'htqo "uqwtegu'\j cv'ctg"pqv'f gtkxgf "
         htqo "hwpf u'r tqxkf gf "wpf gt"uwdej cr vgt"KX"qh'\j ku"ej cr vgt"cpf "r ctv'E "qh'uwdej cr vgt"K'qh"
         ej cr vgt"56"qh'\kwng"64."cu'f gvgto kpgf "kp"ceeqtf cpeg"y kj "tgi wncvkqpu'r tguetkdgf "d{'\j g"
         Ugetgvct{0"

   *4+"Cf f kvkqpcn'kpuvkwwkqpu0'Vj g"\gto "÷r tqr tkgvct{"kpuvkwwkqp"qh'j ki j gt"gf wecvkqpøø'cnuq"
      kpenwf gu"c'r tqr tkgvct{"gf wecvkqpcn'kpuvkwwkqp"kp"cp{"Uvcvg"\j cv."kp"rkgw'qh'\j g"tgs wktgo gpv'
      kp"r ctci tcr j "*3+'qh'ugevkqp"3223"*c+"qh'\j ku"\kwng."cf o ku"cu'tgi wnct"uvwf gpvu'r gtuqpu'y j q"
      ctg"dg{qpf "\j g"ci g"qh'eqo r wnuqt{"ej qqn'cwgpf cpeg"kp"\j g"Uvcvg"kp"y j kej "\j g"kpuvkwwkqp"
      ku'nqecvgf 0"

*e+"Rquugeqpf ct{"xqecvkqpcn'kpuvkwwkqp0"

   *3+"Rtkpekr cn'etkvgtkc0'Hqt"\j g"r wtr qug"qh'\j ku"ugevkqp."\j g"\gto "÷r quugeqpf ct{"xqecvkqpcn'
      kpuvkwwkqpøø'o gcpu"c"ej qqn'\j cvô "

      *C+"Rtqxkf gu"cp"grki kdng"r tqi tco "qh'tckpkpi "vq"r tgr ctg"uvwf gpvu"hqt"i ckphwn'go r nq{o gpv'
         kp"c'tgeqi pk| gf "qeewr cvkqp="

      *D+"O ggvu"\j g"tgs wktgo gpvu"qh'r ctci tcr j u"*3+."*4+."*6+."cpf "*7+"qh'ugevkqp"3223"*c+"qh'\j ku"
         \kwng="cpf ""

      *E+"J cu'dggp"kp"gzkuvgpeg"hqt"cv'ngcuv'4"{gctu0"

   *4+"Cf f kvkqpcn'kpuvkwwkqpu0'Vj g"\gto "÷r quugeqpf ct{"xqecvkqpcn'kpuvkwwkqpøø'cnuq"kpenwf gu"cp"
      gf wecvkqpcn'kpuvkwwkqp"kp"cp{"Uvcvg"\j cv."kp"rkgw'qh'\j g"tgs wktgo gpv'kp"r ctci tcr j "*3+"qh'
      ugevkqp"3223"*c+"qh'\j ku"\kwng."cf o ku"cu'tgi wnct"uvwf gpvu'r gtuqpu'y j q"ctg"dg{qpf "\j g"ci g"
      qh'eqo r wnuqt{"ej qqn'cwgpf cpeg"kp"\j g"Uvcvg"kp"y j kej "\j g"kpuvkwwkqp"ku'nqecvgf 0'
      "

# Chapter 4

## APPLICATIONS, WAITING LIST AND TENANT SELECTION

## INTRODUCTION

Y j gp"c'hco kn{'y kuj gu'\q'tgegkxg'cuukucpeg'wpf gt'\j g'J EX'r tqi tco ."\j g'hco kn{'o wuv'uwdo kv'cp"
cr r nkecvkqp"\j cv'r tqxkf gu'\j g'URJ C'y kj "\j g'kphqto cvkqp'pggf gf "\q'f gvgt o kpg'\j g'hco kn{øu'grki kdknkv{0'
J WF "tgs wktgu'\j g'URJ C'\q'r nceg'cm'hco knkgu'\j cv'cr r n{"hqt'cuukucpeg'qp'c'y ckvkpi "nkuv0'Y j gp'J EX"
cuukucpeg'dgeqo gu'cxckncdng."\j g'URJ C'o wuv'ugngev'hco knkgu'htqo "\j g'y ckvkpi "nkuv'kp"ceeqtf cpeg'y kj "
J WF "tgs wktgo gpvu'cpf "URJ C'r qnkekgu'cu'uvcvgf "kp"\j g'cf o kpkuvtcvkxg'r ncp'cpf "\j g'cppwcn'r ncp0'

Vj g'URJ C'ku'tgs wktgf "\q'cf qr v'engct'r qnkekgu'cpf "r tqegf wtgu'hqt"ceegr vkpi "cr r nkecvkqpu."r ncekpi "hco knkgu"
qp'\j g'y ckvkpi "nkuv."cpf "ugngevkpi "hco knkgu'htqo "\j g'y ckvkpi "nkuv."cpf "o wuv'hqmqy "\j gug'r qnkekgu'cpf "
r tqegf wtgu'eqpukuvgpvn{0'Vj g'cewcn'qtf gt'kp"y j kej "hco knkgu'ctg'ugngevgf "htqo "\j g'y ckvkpi "nkuv'ecp'dg"
chhgevgf "kh'c'hco kn{'j cu'egtvckp'ej ctcevgtkuvkeu'f guki pcvgf "d{"J WF "qt'\j g'URJ C'\j cv'lwuvkh{"\j ktt'ugngevkqp0'
Gzco r ngu'qh'\j ku'ctg'\j g'ugngevkqp'qh'hco knkgu'hqt'kpeqo g'\cti gvkpi "cpf "\j g'ugngevkqp'qh'hco knkgu'\j cv'
s wcnkh{"hqt"\cti gvgf "hwpf kpi 0'

J WF "tgi wncvkqpu'tgs wktg'\j cv'cm'hco knkgu'j cxg'cp"gs wcn'qr r qtwpkv{"\q'cr r n{"hqt'cpf "tgegkxg'j qwukpi "
cuukucpeg."cpf "\j cv'\j g'URJ C'chhkto cvkxgn{"hwtvj gt'hckt'j qwukpi "i qcnu"kp"\j g'cf o kpkuvtcvkqp'qh'\j g'r tqi tco "
]46'EHT "; : 40'5."J EX'I D'r 0'6/3_0Cf j gtgpeg'\q'\j g'ugngevkqp'r qnkekgu'f guetkdgf "kp"\j ku'ej cr vgt'gpuwtgu"
\j cv'\j g'URJ C'y km'dg'kp"eqo r nkcpeg'y kj "cm'tgngxcpv'hckt'j qwukpi "tgs wktgo gpvu."cu'f guetkdgf "kp'Ej cr vgt"
40'

Vj ku'ej cr vgt'f guetkdgu'J WF "cpf "URJ C'r qnkekgu'hqt"\cmkpi "cr r nkecvkqpu."o cpci kpi "\j g'y ckvkpi "nkuv'cpf "
ugngevkpi "hco knkgu'hqt'J EX'cuukucpeg0'Vj g'r qnkekgu'qwnkpgf "kp"\j ku'ej cr vgt'ctg'qti cpk|gf "kpvq'\j tgg"
ugevkqpu."cu'hqmqy u<

> Rctv'K'Vj g'Cr r nkecvkqp'Rtqeguu0'Vj ku'r ctv'r tqxkf gu'cp'qxgtxkgy "qh'\j g'cr r nkecvkqp'r tqeguu."cpf "
> f kuewuugu'j qy "cr r nkecpvu'ecp"qdvckp'cpf "uwdo kv'cr r nkecvkqpu0'K'cnuq"ur gekhkgu'j qy "\j g'URJ C'y km'
> j cpf ng'\j g'cr r nkecvkqpu'kv'tgegkxgu0'

> Rctv'KK'O cpci kpi "\j g'Y ckvkpi "Nkuv0'Vj ku'r ctv'r tgugpvu'\j g'r qnkekgu'\j cv'i qvgtp'j qy "\j g'URJ Cøu"
> y ckvkpi "nkuv'ku'uvtwewtgf ."y j gp'kv'ku'qr gpgf "cpf "enqugf ."cpf "j qy "\j g'r wdnke'ku'pqvkhkgf "qh'\j g"
> qr r qtwpkv{"\q'cr r n{"hqt"cuukucpeg0'K'cnuq"f kuewuugu'\j g'r tqeguu'\j g'URJ C'y km'wug'\q'mggr "\j g"
> y ckvkpi "nkuv'ewttgpv0'

> Rctv'KKK'Ugngevkqp'hqt"J EX'Cuukucpeg0'Vj ku'r ctv'f guetkdgu'\j g'r qnkekgu'\j cv'i wkf g'\j g'URJ C'kp"
> ugngevkpi "hco knkgu'hqt'J EX'cuukucpeg'cu'uwej "cuukucpeg'dgeqo gu'cxckncdng0'K'cnuq"ur gekhkgu'j qy "
> kp/r gtuqp'kpvgtxkgy u'y km'dg'wugf "\q'gpuwtg'\j cv'\j g'URJ C'j cu'\j g'kphqto cvkqp'pggf gf "\q'o cmg'c"
> hkpcn'grki kdknkv{'f gvgt o kpcvkqp0'

# PART I: THE APPLICATION PROCESS

## 4-I.A. OVERVIEW"

Vj ku'r ctv'f guetkdgu'yj g'URJ C'r qnkekgu'hqt'o ckkpi "cr r nkecvkqpu'cxckncdng."ceegr vkpi "cr r nkecvkqpu'o ckkpi "r tgnko kpct{'f gvtwo kpcvkqpu'qh'gnki kdknkv{."cpf 'yj g'r ncego gpv'qh'cr r nkecpvu'qp'yj g'y ckvkpi "nkuv0'Vj ku'r ctv'cnuq" f guetkdgu'yj g'URJ Cøu'qdnki cvkqp'vq'gpuwtg'yj g'ceeguukdknkv{'qh'yj g'cr r nkecvkqp'r tqeguu'vq'gnf gtn{'r gtuqpu." r gqr ng'y kyj 'f kucdknkvkgu."cpf 'r gqr ng'y kyj 'nko kvgf 'Gpi nkuj 'r tqhkekgpe{'*NGR+0"

## 4-I.B. APPLYING FOR ASSISTANCE "

Vj g'UURJ C'y knl'qr gp'yj g'y ckvkpi 'nkuv'cv'uwej 'vko g'yj cv'yj gtg'ku'pqv'c'nctig'gpqwi j 'r qqn'qh'swcnkhkgf " cr r nkecpvu'vq'hwnhknl'qwt'Cppwcn'Eqpvtkdwvkqp'Eqpvcevu0'Kp'qtf gt'vq'o ggv'o ckpvckp'yj g'tgswktgo gpvu'hqt" kpeqo g'vctigvkpi .'yj g'ci gpe{'o c{'cf xgtvkug'hqt'cr r nkecpvu'y j qug'kpeqo g'ku'yj ktv{'r gtegpv'*52'' +'qh'yj g" ctgc'o gf kcp'kpeqo g0'
"

Y j gp'UURJ C'qr gpu'c'y ckvkpi 'nkuv.'UURJ C'o wuv'i kxg'c'r wdnke'pqvkeg'yj cv'hco knkgu'o c{'cr r n{'hqt" vgpcpvdcugf 'cuukuvcpeg0'Vj g'r wdnke'pqvkeg'y knl'uvcvg'y j gtg'cpf 'y j gp'vq'cr r n{0'UURJ C'o c{'wug'gkyj gt" qh'yj g'hqnqy kpi 'cr r tqcej gu'vq'r ncegr tg cr r nkecpvu'qp'yj g'y ckvkpi 'nkuv'*46'EHT'; : 40427'*e+0"

    30Á F cvg'cpf 'ko g'qh'cr r nkecvkqp=qt'"
    40Á C'f tcy kpi 'qt'qyj gt'cpf qo 'ej qkeg'vgej pkswg'*g0 0'nqvvgt{+

Cp{'r wdnke'pqvkeg'qh'c'y ckvkpi 'nkuv'qr gpkpi 'y knl'engctn{'uvcvg'y j ej 'cr r tqcej 'yj g'UURJ C'y knl'wug" vq'r ncegr tg cr r nkecpvu'qp'yj g'y ckvkpi 'nkuv0

"

Vj g'y ckvkpi 'nkuv'y knl'enqug'kh'UURJ C'f gvtwo kpgu'yj cv'yj g'gzkuvkpi 'y ckvkpi 'nkuv'eqpvckpu'cp'cf gswcvg" r qqn'hqt'wug'qh'cxckncdng'r tqi tco 'hwpf kpi .'y j gtgwr qp'UURJ C'o c{'uvqr 'ceegr vkpi 'pgy 'cr r nkecvkqpu0'Vj g" UURJ C'y knl'uun'yj g'cr r nkecpv'vq'eqo r ngvg'c'r tg cr r nkecvkqp'hqto 0'Vj ku'hqto 'tgswktgu'yj cv'yj g'hco kn{'nkuv' cnl'kpeqo g.'cuugvu.'hco kn{'eqo r qukvkqp.'gve0'pgeguuct{'vq'f gvtwo kpg'gnki kdknkv{.'cu'y gnl'cu'cff kvkqpcn' kphqto cvkqp'uwej 'cu'r j qpg'pwo dgtu'y j gtg'yj g'hco kn{'ecp'dg'tgcej gf .'cpvkekr cvgf 'ej cpi gu'kp'kpeqo g." cuugvu.'qt'hco kn{'eqo r qukvkqp'cpf 'r cuv'r ctvkekr cvkqp'wpf gt'yj g'r tqi tco u'yj g'r tg cr r nkecvkqp'ku'uki pgf 'cpf " f cvgf 'd{'yj g'hco kn{0'
"

Vj g'hco kn{'y knl'f gvtwo kpg'y j ej 'hco kn{'o go dgt'y knl'dg'nkuvgf 'cu'J gcf 'qh'J qwugj qnf 0'Qpeg'yj g'J gcf """" qh'J qwugj qnf 'ku'f gvtwo kpgf .'ej cpi gu'y knl'pqv'dg'o cf g'hqt'yj g'uqng'r wtr qug'qh'i ckpkpi 'cff kvkqpcn'r tqi tco " dgpghkvu0'
"

Vj g'cr r nkecpv'o c{'dg'tgswktgf 'vq'uwdo kv'kphqto cvkqp'r tqxkf gf 'd{'yj g'U0'Rgvtudwti 'Uj gtkhhøu'Qhhkeg" tgncvkpi 'vq'cp{'etko kpcn'j kuvqt{0
"

UURJ C'y knl'tgxkgy '"yj g'hco kn{øu'cr r nkecvkqp'hqt'eqo r ngvgpguu.'ej gen'hqt'f kuetgr cpekgu'qt'kpeqpukuvgpekgu." cpf 'dg'egtvckp'cnl'hco kn{'kpeqo g'cpf 'cuugv'kphqto cvkqp'ku'eqttgev0'Vj g'j qwukpi 'cwyj qtkv{'y knl'f gvtwo kpg" y j gyj gt'yj g'hco kn{'ku'gpvkvngf 'vq'cp{'gnf gtn{.'f gr gpf gpv'qt'f kucdknkv{'f gf wevkqpu'qt'eqpukf gtcvkqpu0'
"

Gcej "cr r nkecpv'y knl'dg'gxcnwcvgf 'vq'cuuguu'yj g'eqpf wev'qh'yj g'cr r nkecpv'qt'qyj gt'hco kn{'o go dgtu'nkuvgf " qp'yj g'cr r nkecvkqp.'kp'r tgugpv'qt'r tgxkqwu'j qwukpi 0'UURJ C'y knl'eqpf wev'nqecn'cpf 'qt'pcvkqpcn'r qnkeg" ej gemu'qp'j qwugj qnf '"o go dgtu'vq'yj g'gzvgpv'cnqy gf 'd{'Hnqtkf c'Uvcvg'Ncy 0'Cff kvkqpcn'uetggpkpi 'qp" etgf kv.'gxkevkqp'ugctej 'cpf 'ej gemu'qh'r tgxkqwu'f gdv'vq'UURJ C'qt'cp{'qyj gt'r tgxkqwu'ncpf nqtf 'y knl'cnuq' dg'eqpf wevgf 0'P cvkqpcn'Etko g'"Kphqto cvkqp'Egpvgt'*P EKE+'ej gemu'y knl'dg'eqpf wevgf 'qp'cn{'cr r nkecpv'qt" j qwugj qnf 'o go dgt.'r tkqt'vq'cr r nkecvkqp'cu'f guetkdgf 'kp'J WF 'RKJ '"P qvkeg'42344: 0'

Cnn'j qwugj qrf "o go dgtu"3: "{gctu"cpf "qrf gr "cpf "go cpekr cvgf "cf wnu'o wuv'eqo r ngvg"\j g"eqpugpv'hqto "cpf "
cwj qtk| g"\j g"P E IE. "wkilkv{ "xgtkhkecvkqp. "etgf kv'ej gem'cpf "gxkevkqp ugctej "hqt "{qwr'cr r nkecvkqp0'Hcknwtg"\q "f q"
uq "y km'tguwv'kp'f gpkcn'qh'j qwukpi "cuukuvcpeg0'

Cr r nkecvkqpu'y km'dg"ceegr vgf "y kvj "c"hgf gtcn'qr "uvcvg'kuuwgf ."pqp gzr ktgf "r kewtg'kf gpvkhkecvkqp ectf "cpf "c"
uqekcn'ugewtkv{ "ectf 0'Kp''rkgw'qh'\j g"uqekcn'ugewtkv{ "ectf .'qvj gt 'qhhkekcn'f qewo gpvcvkqp'qh'\j g"uqekcn'ugewtkv{ "
pwo dgr 'y km'dg"ceegr vgf 0'Vj ku'kpenwf gu. "dwv'ku'pqv'kko kgf "\q<F F 436. "Y 4'hqto ."cz 'uvcvgo gpvu. "r c{tqnn'
uwdu'*pqv'j cpf y rkvwgp+. "O gf keckf "ectf ."cpf "qvj gr 'kpuwtcpeg'f qewo gpvu0'
"

Vj g'j qwukpi "cwj qtk{ y km'f q"c"s wkem'cuuguuo gpv'qh'cp'cr r nkecpwu'r qvgpvkcn'gnki kdkikv{ "dcugf "qp"\j g"
kphqto cvkqp 'qp'\j g"cr r nkecvkqp0'

Ki'\j g"hco kn'ku"bdxkqwun{ "kpgnki kdng"cv'\j g"r tg cr r nkecvkqp'uvci g"*r tkqt 'q'\j g"hqto cn'xgtkhkecvkqp'r tqeguu+."
\j g"hco kn'y km'dg'kphqto gf "cpf "\j g"tgcuqpu'gzr rckpgf 0'Qdxkqwu'tgcuqpu'hqt 'kpgnki kdkikv{ "
o c{dg'kpeqo g"\j cv'gzeggf u'\j g"cr r nkecdng'kpeqo g"kko ku. "gve0'Vj g'j qwukpi "cwj qtkv{ y km'pqvkh{ "\j g"hco kn{ "
kp'y tkkpi "cpf "i kxg'\j go "cp'qr r qtwpkv{ "\q"tgswguv'cp'kphqto cn'tgxkgy 0'

*''''''''''''''''''''''*

## 4-I.C. ACCESSIBILITY OF THE APPLICATION PROCESS

### Elderly and Disabled Populations [24 CFR 8 and HCV GB, pp. 4-11 – 4-13]

Vj g'URJ C"o wuv'\cmg"uvgr u'\q"gpuwtg"\j cv'\j g"cr r nkecvkqp'r tqeguu'ku'ceeguukdng"\q"\j qug"r gqr ng"y jq"o ki j v'
j cxg'f khhkewt{ "eqo r n{kpi "y kvj "\j g"pqto cn"uvcpf ctf "URJ C'cr r nkecvkqp'r tqeguu0'Vj ku'eqwf "kpenwf g'r gqr ng"
y kvj "f kucdknkvkgu. 'egtvckp'gnf gtn{ "kpf kxkf wcnu. 'cu'y gnn'cu'r gtuqpu'y kvj "nko kgf "Gpi nkuj "r tqhkekgpe{ "*NGR+0'Vj g"
URJ C"o wuv'r tqxkf g'tgcuqpcdng'ceeq o qf cvkqp'\q'\j g'pggf u'qh'kpf kxkf wcnu'y kvj "f kucdknkgu0'Vj g"
cr r nkecvkqp/\cmkpi "hceknkv{ "cpf "\j g'cr r nkecvkqp'r tqeguu'o wuv'dg'hwn{ "ceeguukdng. 'qr '\j g"URJ C"o wuv'r tqxkf g"
cp'cngtpcvg'cr r tqcej "\j cv'r tqxkf gu'hwn'ceeguu'\q'\j g'cr r nkecvkqp'r tqeguu0'Ej cr vgt '4'r tqxkf gu'c'hwn'
f kuewuukqp'qh'\j g'URJ Cøu'r qnkekgu'tgncvgf "\q"r tqxkf kpi "tgcuqpcdng'ceeq o o qf cvkqpu'hqt 'r gqr ng'y kvj "
f kucdknkgu0'

### Limited English Proficiency

URJ Cu'ctg'tgs wktgf "\q'\cmg'tgcuqpcdng'uvgr u'\q"gpuwtg'gs wcn'ceeguu'\q'\j gkt 'r tqi tco u'cpf "cevkxkvkgu'd{ "
r gtuqpu'y kvj "nko kgf "Gpi nkuj "r tqhkekgpe{ "]46'EHT'"3_0'Ej cr vgt '4'r tqxkf gu'c'hwn'f kuewuukqp'qp'\j g'URJ Cøu"
r qnkekgu'tgncvgf "\q"gpuwtkpi "ceeguu'\q"r gqr ng'y kvj "nko kgf "Gpi nkuj "r tqhkekgpe{ "*NGR+0'

## 4-I.D. PLACEMENT ON THE WAITING LIST

Vj g"URJ C"o wuv'tgxkgy "gcej "eqo r ngvg"cr r nkecvkqp"tgegkxgf "cpf "o cmg"c'r tgnko kpct{"cuuguuo gpv'qh'vj g" hco kn{øu'gnki kdknkv{0Vj g"URJ C"o wuv'ceegr v'cr r nkecvkqpu'htqo "hco knkgu'hqt"y j qo "vj g"nkuv'ku'qr gp"wpnguu" vj gtg"ku'i qqf "ecwug'hqt"pqv'ceegr vkpi "vj g"cr r nkecvkqp"*uwej "cu'f gpkcn'qh'cuukuvcpeg+'hqt"vj g"i tqwpf u'uvcvgf "kp" vj g"tgi wncvkqpu"]46"EHT"; : 40428*d+*4+0'Y j gtg"vj g"hco kn{"ku'f gvgto kpgf "vq"dg"kpgnki kdng."vj g"URJ C"o wuv' pqvkh{"vj g"hco kn{"kp"y tkvkpi "]46"EHT"; : 40423*h+0'Y j gtg"vj g"hco kn{"ku'pqv'f gvgto kpgf "vq"dg"kpgnki kdng."vj g" hco kn{"y knl'dg"r ncegf "qp"c'y ckvkpi "nkuv'qh'cr r nkecpwu0'

P q'cr r nkecpv'j cu'c'tki j v'qt"gpvkvngo gpv'vq"dg"nkuvgf "qp"vj g"y ckvkpi "nkuv."qt'vq"cp{"r ctvkewnct'r qukvkqp"qp"vj g" y ckvkpi "nkuv']46"EHT"; : 40424*e+0'

### Ineligible for Placement on the Waiting List

<u>URJ C"Rqnke{"</u>

Kh'vj g"URJ C"ecp'f gvgto kpg'htqo "vj g"kphqto cvkqp"r tqxkfgf "vj cv'c"hco kn{"ku'kpgnki kdng."vj g"hco kn{"y knl' pqv'dg"r ncegf "qp"vj g"y ckvkpi "nkuv0'Y j gtg"c"hco kn{"ku'f gvgto kpgf "vq"dg"kpgnki kdng."vj g"URJ C"y knl'ugpf " y tkvgp'pqvkhkecvkqp'qh'vj g"kpgnki kdknkv{"f gvgto kpcvkqp"y kj kp"32"dwukpguu'f c{u'qh'tgegkxkpi "c" eqo r ngvg'cr r nkecvkqp0'Vj g"pqvkeg"y knl'ur gekh{"vj g"tgcuqpu'hqt"kpgnki kdknkv{"cpf "y knl'kphqto "vj g"hco kn{" qh'ku'tki j v'vq'tgs wguv'cp'kphqto cn'tgxkgy "cpf "gzr nckp"vj g'r tqeguu'hqt'f qkpi "uq"*ugg"Ej cr vgt"38+0'

### Eligible for Placement on the Waiting List

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y knl'ugpf "y tkvgp'pqvkhkecvkqp'qh'vj g'r tgnko kpct{'gnki kdknkv{'f gvgto kpcvkqp"y kj kp"32" dwukpguu'f c{u'qh'tgegkxkpi "c'eqo r ngvg"cr r nkecvkqp0'

Rncego gpv'qp'vj g"y ckvkpi "nkuv'f qgu'pqv'kpf kecvg"vj cv'vj g'hco kn{"ku. 'kp"hcev."gnki kdng"hqt"cuukuvcpeg0'C" hkpcn'f gvgto kpcvkqp'qh'gnki kdknkv{"y knl'dg"o cf g"y j gp'vj g'hco kn{"ku'ugngevgf "htqo "vj g"y ckvkpi "nkuv0'

Cr r nkecpvu'y knl'dg'r ncegf "qp'vj g"y ckvkpi "nkuv'ceeqtf kpi "vq"cp{"r tghgtgpeg*u+'hqt"y j kej "vj g{"s wcnkh{." cpf "vj g'f cvg"cpf "vko g'vj gkt'eqo r ngvg"cr r nkecvkqp'ku'tgegkxgf "d{"vj g"URJ C0"

# PART II: MANAGING THE WAITING LIST

## 4-II.A. OVERVIEW

Vj g"URJ C"o wu v'j cxg"r qnkekgu'tgi ctf kpi "xctkqwu"cur gevu"qh"qti cpk| kpi "cpf "o cpci kpi "vj g"y ckvkpi "nkuv'qh" cr r nkecpv'hco knkgu0'Vj ku'kpenwfgu'qr gpkpi "vj g"nkuv'vq"pgy "cr r nkecpvu."enqukpi "vj g'nkuv'vq"pgy "cr r nkecpvu." pqvkh{kpi "kp "vj g'r wdnke "qh'y ckvkpi "nkuv'qr gpkpi u"cpf "enqukpi u."wr f cvkpi "y ckvkpi "nkuv'kphqto cvkqp."r wti kpi "vj g" nkuv'qh'hco knkgu'vj cv'ctg'pq"nqpi gt "kpvgtguvgf "kp "qr '\_gnki kdng"hqt "cuukuvcpeg."cu'y gnn'cu"eqpf wevkpi "qwvtgcej "vq" gpuwtg"c"uwhhkekgpv'pwo dgt "qh'cr r nkecpvu0'

Kp "cf f kvkqp."J WF "ko r qugu'tgs wktgo gpvu'qp "j qy "c"URJ C"o c{"uvtwevwtg"ku'y ckvkpi "nkuv'cpf "j qy "hco knkgu" o wuv'dg"vtgcvgf "kh'vj g{"cr r n{"hqt "cuukuvcpeg"htqo "c"URJ C"vj cv'cf o kpkuvgtu"o qtg"vj cp"qpg"cuukuvgf "j qwukpi " r tqi tco 0'

## 4-II.B. ORGANIZATION OF THE WAITING LIST [24 CFR 982.204 and 205]

Vj g"URJ Cøu'J EX'y ckvkpi "nkuv'o wu v'dg"qti cpk| gf "kp "uwej "c"o cppgt "vq"cnqy "vj g"URJ C"vq"ceewtcvgn{ " kf gpvkh{ "cpf "ugngev'hco knkgu'hqt "cuukuvcpeg"kp "vj g"r tqr gt "qtf gt."ceeqtf kpi "vq"vj g"cf o kuukqpu'r qnkekgu" f guetkdgf "kp "vj ku'r ncp0'

Vj g"y ckvkpi "nkuv'o wu v'eqpvckp "vj g"hqnqy kpi "kphqto cvkqp"hqt "gcej "cr r nkecpv'nkuvgf <"
- Á Cr r nkecpv'pco g"
- Á Hco kn{"wpkv'uk| g"
- Á F cvg"cpf "vko g"qh'cr r nkecvkqp"
- Á S wcnkhkecvkqp"hqt "cp{"nqecn'r tghgtgpeg"
- Á Tcekcn'qt "gvj pke"f guki pcvkqp"qh'vj g"j gcf "qh'j qwugj qnf 0'

J WF "tgs wktgu'vj g"URJ C"vq"o ckpvckp "c"ukpi ng"y ckvkpi "nkuv'hqt "vj g"J EX'r tqi tco "wpnguu"kv'ugtxgu'o qtg"vj cp" qpg"eqwpv{"qt "o wpkekr cnkv{0'Uwej "URJ Cu'ctg"r gto kwgf ."dwv'pqv'tgs wktgf ."vq"o ckpvckp "c"ugr ctcvg"y ckvkpi "nkuv" hqt "gcej "eqwpv{"qt "o wpkekr cnkv{"ugtxgf 0'

> URJ C"Rqnke{"
>
> Vj g"URJ C"y knn'o ckpvckp "c"ukpi ng"y ckvkpi "nkuv'hqt "vj g"J EX'r tqi tco 0'

J WF "f ktgevu'vj cv'c'hco kn{"vj cv'cr r nkgu'hqt "cuukuvcpeg"htqo "vj g"J EX'r tqi tco "o wuv'dg"qhhgtgf "vj g" qr r qtwpkv{"vq"dg"r ncegf "qp "vj g"y ckvkpi "nkuv'hqt "cp{"r wdnke"j qwukpi ."r tqlgev'dcugf "xqwej gt "qt "o qf gtcvg" tgj cdknkvcvkqp"r tqi tco "vj g"URJ C"qr gtcvgu'kh'3+'vj g"qy gt "r tqi tco u"ø"y ckvkpi "nkuvu'ctg"qr gp."cpf "4+'vj g" hco kn{"ku's wcnkhkgf "hqt "vj g"qy gt "r tqi tco u0'

J WF "r gto ku.'dwv'f qgu'pqv'tgs wktg.'vj cv'URJ Cu'o ckpvckp "c'ukpi ng"o gti gf "y ckvkpi "nkuv'hqt "vj gkt "r wdnke" j qwukpi .'Ugevkqp": .'cpf "qvj gt "uwdukf{gf "j qwukpi "r tqi tco u0'

C'hco kn{øu'f gekukqp"vq"cr r n{"hqt.'tgegkxg."qt "tghwug"qvj gt "j qwukpi "cuukuvcpeg"o wuv'pqv'chhgev'vj g"hco kn{øu" r ncego gpv'qp "vj g"J EX"y ckvkpi "nkuv.'qt "cp{"r tghgtgpegu'hqt "y j kej "vj g"hco kn{"o c{"s wcnkh{0'

> URJ C"Rqnke{"
>
> Vj g"URJ C"y knn'pqv'o gti g"vj g"J EX"y ckvkpi "nkuv'y kj "vj g"y ckvkpi "nkuv'hqt "cp{"qvj gt "r tqi tco "vj g" URJ C"qr gtcvgu0'

## Closing the Waiting List

C"URJ C"ku'r gto kwgf "vq"erquug"vj g"y ckwkpi "nkuv'kh'kv'j cu'cp'cf gs wcvg"r qqn'qh'hco knkgu'vq"wug'kwu'cxckncdng"J EX"
cuukuvcpeg0'Cnvgtpcvkxgn{."vj g"URJ C"o c{"gngev'vq"eqpvkpwg"vq"ceegrv'cr r nkecvkqpu'qpn{ "htqo "egtvckp"
ecvgi qtkgu'qh'hco knkgu'vj cv'o ggv'r ctvkewrct'r tghgtgpegu'qt"hwpf kpi "etkvgtkc0'

> <u>URJ C"Rqnke{"</u>
>
> Vj g"URJ C"y km'enquug"vj g"y ckwkpi "nkuv'y j gp"vj g"guvko cvgf "y ckwkpi "r gtkqf "hqt'j qwukpi "cuukuvcpeg"hqt"
> cr r nkecpvu'qp"vj g"nkuv'tgcej gu'46"o qpvj u'hqt'vj g"o quv'ewttgpv'cr r nkecpv0'Y j gtg"vj g"URJ C"j cu"
> r ctvkewrct'r tghgtgpegu'qt"hwpf kpi "etkvgtkc'vj cv'tgs wktg"c"ur gekhke"ecvgi qt{"qh'hco kn{."vj g"URJ C"o c{ "
> gngev'vq"eqpvkpwg"vq"ceegr v'cr r nkecvkqpu'htqo "vj gug"cr r nkecpvu'y j kng"enqukpi "vj g"y ckwkpi "nkuv'vq"
> qvj gtu0'

## Reopening the Waiting List

Kh'vj g"y ckwkpi "nkuv'j cu'dggp"enqugf ."kv'ecppqv'dg'tgqr gpgf "wpvkn'vj g"URJ C"r wdnkuj gu'c"pqvkeg"kp"nqecn'
pgy ur cr gtu'qh'i gpgtcn'ektewrcvkqp."o kpqtkv{ "o gf kc."cpf "qvj gt"uwkcdng"o gf kc'qwvngvu0'Vj g"pqvkeg"o wuv"
eqo r n{'y kvj "J WF "hckt'j qwukpi "tgs wktgo gpvu'cpf "o wuv'ur gekh{ "y j q"o c{ "cr r n{."cpf "y j gtg"cpf "y j gp"
cr r nkecvkqpu'y km'dg'tgegkxgf 0'

> <u>URJ C"Rqnke{"</u>
>
> Vj g"URJ C"y km'cppqwpeg"vj g"tgqr gpkpi "qh'vj g"y ckwkpi "nkuv'cv'ngcuv'32"dwukpguu'f c{u'r tkqt"vq"vj g"f cvg"
> cr r nkecvkqpu'y km'hktuv'dg"ceegr vgf 0'Kh'vj g"nkuv'ku'qpn{ "dgkpi "tgqr gpgf "hqt"egtvckp"ecvgi qtkgu'qh'
> hco knkgu."vj ku'kphqto cvkqp"y km'dg"eqpvckpgf "kp'vj g"pqvkeg0'

## 4-II.D. FAMILY OUTREACH [HCV GB, pp. 4-2 to 4-4]

Vj g"URJ C"o wuv'eqpf wev'qwvtgcej "cu'pgeguuct{ "vq"gpuwtg"vj cv'vj g"URJ C"j cu"c"uwhhkekgpv'pwo dgt"qh"
cr r nkecpvu"qp"vj g"y ckkpi "nkuv'vq"'wug"vj g"J EX"tguqwtegu'kv'j cu'dggp"cnqwgf 0'

Dgecwug"J WF "tgswktgu'vj g"URJ C"vq"cf o kv'c"ur gekhkgf "r gtegpvci g"qh"gzvtgo gn{ "nqy /kpeqo g"hco knkgu'vq "vj g"
r tqi tco "*ugg"Ej cr vgt"6."Rctv'KKK+."vj g"URJ C"o c{ "pggf "vq"eqpf wev'ur gekcn'qwvtgcej "vq"gpuwtg"vj cv'cp"
cf gswcvg"pwo dgt"qh'uwej "hco knkgu'cr r n{ "hqt"cuukuvcpeg"]J EX'TD."r 06/42"vq"6/43_0'

URJ C"qwvtgcej "ghhqtvu'o wuv'eqo r n{ "y kyj "hckt'j qwukpi "tgswktgo gpvu0'Vj ku"kpenwfgu<

- Á Cpcn{|kpi "vj g'j qwukpi "o ctmgv'ctgc"cpf "vj g"r qr wncvkqpu'ewttgpvn{ "dgkpi "ugtxgf "vq "kfgpvkh{ "wpf gtugtxgf "r qr wncvkqpu"

- Á Gpuwtkpi "vj cv'qwvtgcej "ghhqtvu'ctg"vcti gvgf "vq"o gf kc"qwvngvu"vj cv'tgcej "gnki kdng'r qr wncvkqpu'vj cv'
ctg"wpf gttgr tgugpvgf "kp"vj g"r tqi tco "

- Á Cxqkf kpi "qwvtgcej "vj cv'r tghgt"qt"gzenwf g"r gqr ng"y j q"ctg"o go dgtu'qh'c"r tqvgevgf "encuu"

URJ C"qwvtgcej "o wuv'dg"f guki pgf "vq"kphqto "swcnkhkgf "hco knkgu'cdqwv'vj g"cxckncdknkv{ "qh'cuukuvcpeg"
wpf gt "vj g"r tqi tco 0'Vj gug"ghhqtvu"o c{ "kpenwf g."cu"pggf gf ."cp{ "qh"vj g"hqnqy kpi "cevkxkvkgu<

- Á Uwdo kwkpi "r tguu'tgngcugu'vq"nqecn'pgy ur cr gtu."kpenwf kpi "o kpqtkv{ "pgy ur cr gtu"

- Á F gxgnqr kpi "kphqto cvkqpcn'o cvgtkcnu'cpf "hn{gtu'vq"f kuvtkdwvg"vq"qvj gt "ci gpekgu"

- Á Rtqxkf kpi "cr r nkecvkqp'hqto u'vq"qvj gt "r wdnke"cpf "r tkxcvg"ci gpekgu'vj cv'ugtxg"vj g"nqy "kpeqo g"
r qr wncvkqp"

- Á F gxgnqr kpi "r ctvpgtuj kr u'y kj "qvj gt"qti cpk| cvkqpu'vj cv'ugtxg"uko kc"r qr wncvkqpu."kpenwf kpi "
ci gpekgu'vj cv'r tqxkf g"ugtxkegu'hqt'r gtuqpu'y kj "f kucdknkvkgu"

URJ C"Rqnke{ "

Vj g"URJ C"y kn'o qpkqt"vj g"ej ctcevgtkuvkeu'qh'vj g"r qr wncvkqp'dgkpi "ugtxgf "cpf "vj g"ej ctcevgtkuvkeu'qh"
vj g"r qr wncvkqp"cu"c"y j qng"kp"vj g"URJ Cøu'lwtkuf kevkqp0'Vcti gvgf "qwvtgcej "y kn'dg"wpf gtvcmgp "
kh'c"eqo r ctkuqp'uwi i guvu'vj cv'egtvckp'r qr wncvkqpu'ctg"dgkpi "wpf gtugtxgf 0'

## 4-II.E. REPORTING CHANGES IN FAMILY CIRCUMSTANCES

<u>URJ C"Rqrke{"</u>

Y j krg"vj g"hco kn{"ku"qp"vj g"y ckwkpi "rkuv."vj g"hco kn{"o wuv'ko o gf kcvgn{"kphqto "vj g"URJ C"qh'ej cpi gu"kp"
eqpvcev'kphqto cvkqp."kpenwf kpi "ewttgpv'tgukf gpeg."o ckrkpi "cf f tguu."cpf "r j qpg"pwo dgt0'Vj g"ej cpi gu"
o wuv'dg"uwdo kwgf "kp"y tkwkpi 0'

## 4-II.F. UPDATING THE WAITING LIST [24 CFR 982.204]"

J WF "tgs wktgu"vj g"URJ C"vq"guvcdrkuj "r qnkekgu"vq"wug"y j gp"tgo qxkpi "cr r nkecpv'pao gu"htqo "vj g"y ckwkpi "rkuv0'

## Purging the Waiting List

Vj g"f gekukqp"vq"y kj f tcy "cp"cr r nkecpv'hco kn{"hj cv'kpenwf gu"c"r gtuqp"y kj "f kucdkrkwgu"htqo "vj g"y ckwkpi "rkuv'
ku"uwdlgev'vq"tgcuqpcdrg"ceeqo o qf cvkqp0'Kh'vj g"cr r nkecpv'f kf "pqv'tgur qpf "vq"c"URJ C"tgs wguv'hqt "
kphqto cvkqp"qt"wr f cvgu."cpf "vj g"URJ C"f gvgto kpgu"vj cv'vj g"hco kn{"f kf "pqv'tgur qpf "dgecwug"qh'vj g"hco kn{"
o go dgtøu"f kucdkrkv{."vj g"URJ C"o wuv'tgkpuvcvg"vj g"cr r nkecpv'hco kn{"vq"vj gkt"hqto gt"r qukvkqp"qp"vj g"y ckwkpi "
rkuv]46"EHT"; : 40426*e+*4+0'

<u>URJ C"Rqrke{"</u>

Vj g"y ckwkpi "rkuv'y knn'dg"wr f cvgf "cu"pggf gf "vq"gpuwtg"vj cv'cmr'cr r nkecpwu"cpf "cr r nkecpv'kphqto cvkqp"ku"
ewttgpv'cpf "ko gn{0'

Vq"wr f cvg"vj g"y ckwkpi "rkuv."vj g"URJ C"y knn'ugpf "cp"wr f cvg"tgs wguv'xkc"hktuv'encuu'o ckrl'qt"go ckrl'vq"
gcej "hco kn{"qp"vj g"y ckwkpi "rkuv'vq"f gvgto kpg"y j gvj gt"vj g"hco kn{"eqpvkpwgu"vq"dg"kpvgtguvgf "kp."cpf "vq"
s wcrkh{"hqt."vj g"r tqi tco 0'Vj ku"wr f cvg"tgs wguv'y knn'dg"ugpv'vq"vj g"ncuv'cf f tguu'vj cv'vj g"URJ C"j cu"qp"
tgeqtf "hqt"vj g"hco kn{0'Vj g"wr f cvg"tgs wguv'y knr tqxkf g"c"f gcf rkpg"d{"y j kej "vj g"hco kn{"o wuv'tgur qpf "
cpf "y krl'uvcvg"vj cv'hcknwtg"vq"tgur qpf "y krl'tguwnv'kp"vj g"cr r nkecpvøu"pao g"dgkpi "tgo qxgf "htqo "vj g"
y ckwkpi "rkuv0'

Vj g"hco kn{øu"tgur qpug"o wuv'dg"kp"y tkwkpi "cpf "o c{ "dg"f grkxgtgf "kp"r gtuqp."d{ "o ckrl'd{ "go ckrl'qt"d{ "
hcz0'Tgur qpugu'uj qwrf "dg"r quvo ctmgf "qt"tgegkxgf "d{ "vj g"URJ C"pqv'ncvgt"vj cp'37"dwukpguu'f c{u'htqo "
vj g"f cvg"qh'vj g"URJ C"ngwgt0'"

Kh'vj g"hco kn{"hcknu'vq"tgur qpf "y kj kp"37"dwukpguu'f c{u."vj g"hco kn{"y knr'dg"tgo qxgf "htqo "vj g"y ckwkpi "
rkuv'y kj qwv'hwtvj gt"pqvkeg0'

Kh'vj g"pqvkeg"ku"tgwtpgf "d{ "vj g"r quv'qhhkeg"y kj "pq"hqty ctf kpi "cf f tguu."vj g"cr r nkecpv'y knr'dg"
tgo qxgf "htqo "vj g"y ckwkpi "rkuv'y kj qwv'hwtvj gt"pqvkeg0'

Kh'vj g"pqvkeg"ku"tgwtpgf "d{ "vj g"r quv'qhhkeg"y kj "c"hqty ctf kpi "cf f tguu."vj g"pqvkeg"y knr'dg'tg/ugpv'vq"
vj g"cf f tguu'kpf kecvgf 0'Vj g"hco kn{"y knr'j cxg'37"dwukpguu'f c{u'vq"tgur qpf "htqo "vj g"f cvg"vj g"ngwgt"y cu"
tg/ugpv0'

Kh'c"hco kn{"ku"tgo qxgf "htqo "vj g"y ckwkpi "rkuv'hqt"hcknwtg"vq"tgur qpf ."vj g"URJ C"o c{ "tgkpuvcvg"vj g"
hco kn{"kh'kv'ku"f gvgto kpgf "vj cv'vj g"ncem'qh'tgur qpug"y cu"f wg"vq"URJ C"gttqt."qt"vq"ektewo uvcpegu"
dg{qpf "vj g"hco kn{øu"eqpvtqn0'"

## Removal from the Waiting List

<u>URJ C "Rqrle{ "</u>

Kh'cv'cp{ "vko g"cp"crrlecpv'hco kn{ "ku"qp"vj g"y ckwkpi "rkuv."vj g"URJ C "f gvgto kpgu"vj cv'vj g"hco kn{ "ku"pqv" grki kdrg"hqt "cuukuvcpeg"*ugg"Ej cr vgt "5+."vj g"hco kn{ "y kn'dg"tgo qxgf "htqo "vj g"y ckwkpi "rkuv0"

Kh'c"hco kn{ "ku"tgo qxgf "htqo "vj g"y ckwkpi "rkuv'dgecwug"vj g"URJ C "j cu"f gvgto kpgf "vj g"hco kn{ "ku"pqv" grki kdrg"hqt "cuukuvcpeg."c"pqvkeg"y kn'dg"ugpv'vq"vj g"hco kn{øu"cf f tguu"qh'tgeqtf "cu"y gn'cu"vq"cp{ " cnvgtpcvg"cf f tguu"r tqxkf gf "qp"vj g"kpkvkcn'cr r rkecvkqp0"Vj g"pqvkeg"y kn'uvcvg"vj g"tgcuqpu"vj g"hco kn{ " y cu"tgo qxgf "htqo "vj g"y ckwkpi "rkuv'cpf "y kn'kphqto "vj g"hco kn{ "j qy "vq"tgs wguv'cp"kphqto cn'tgxkgy " tgi ctf kpi "vj g"URJ Cøu"f gekukqp"*ugg"Ej cr vgt "38+]46"EHT "; : 40423*h+_0

# PART III: SELECTION FOR HCV ASSISTANCE

## 4-III.A. OVERVIEW"

Cu'xqwej gtu'dgeqo g'cxckncdng.'hco krkgu'qp'vj g'y ckvkpi "rkuv'o wuv'dg'ugngevgf "hqt"cuukuvcpeg'kp'ceeqtf cpeg" y kij "vj g'r qrkekgu'f guetkdgf "kp'vj ku'r ctv0"

Vj g'qtf gt'kp'y j kej "hco krkgu'ctg'ugngevgf "htqo "vj g'y ckvkpi "rkuv'f gr gpf u'qp'vj g'ugngevkqp'o gyj qf "ej quqp'd{ "vj g'URJ C"cpf 'ku'ko r cevgf "kp'r ctv'd{ "cp "ugngevkqp'r tghgtgpegu'hqt"y j kej "vj g'hco krl 'su wcrkhkgu0'Vj g" cxckncdkrkv{ 'qh'vcti gvgf "hwpf kpi "cnuq'o c{ 'chhgev'vj g'qtf gt'kp'y j kej "hco krkgu'ctg'ugngevgf "htqo "vj g'y ckvkpi " rkuv0'

Vj g'URJ C'o wuv'o ckpvckp'c'engct "tgeqtf "qh'cnn'kphqto cvkqp'tgs wktgf "vq'xgtkh{ "vj cv'vj g'hco krl 'ku'ugngevgf " htqo "vj g'y ckvkpi "rkuv'ceeqtf kpi "vq'vj g'URJ C'ou'ugngevkqp'r qrkekgu]46'EHT"; : 40426*d+'cpf "; : 40429*g+_0'

## 4-III.B. SELECTION AND HCV FUNDING SOURCES"

### Special Admissions [24 CFR 982.203]

J WF "o c{ 'cy ctf 'hwpf kpi "hqt"ur gekhkecrl{/pco gf 'hco krkgu'rkxkpi "kp'ur gekhkgf 'v{ r gu'qh'wpkvu'*g0 0'c'hco kl{ " yj cv'ku'f kur rcegf "d{ 'f gin qrkvkqp'qh'r wdrke'j qwukpi ='c'pqp/r wtej cukpi "hco krl 'tgukf kpi "kp'c'J QRG'3'qt'4" r tqlgevu+0'Kp'yj gug"ecugu." vj g'URJ C"o c{ 'cf o kv'uwej "hco krkgu'y gyj gt'qt'pqv'yj g{ 'ctg'qp'yj g'y ckvkpi "rkuv." cpf ."kh'yj g{ 'ctg'qp'yj g'y ckvkpi "rkuv.'y kij qw'eqpukf gtkpi "yj g'hco kl{ou'r qukvkqp'qp'yj g'y ckvkpi "rkuv0'Vj gug" hco krkgu'ctg'eqpukf gtgf "pqp/y ckvkpi "rkuv'ugngevkqpu0'Vj g'URJ C'o wuv'o ckpvckp'tgeqtf u'uj qy kpi "yj cv'uwej " hco krkgu'y gtg'cf o kwgf "y kij "ur gekcr'r tqi tco "hwpf kpi 0'

### Targeted Funding [24 CFR 982.204(e)]

J WF "o c{ 'cy ctf 'c'URJ C'hwpf kpi "hqt"c'ur gekhkgf 'ecvgi qt{ 'qh'hco krkgu'qp'vj g'y ckvkpi "rkuv0'Vj g'URJ C'o wuv' wug'vj ku'hwpf kpi "qprl 'vq'cuukuv'vj g'hco krkgu'y kij kp'vj g'ur gekhkgf 'ecvgi qt{ 0'Kp'qtf gt'vq'cuukuv'hco krkgu'y kij kp'c' vcti gvgf "hwpf kpi "ecvgi qt{.'vj g'URJ C'o c{ 'ukr'hco krkgu'yj cv'f q'pqv's wcrkhl{ "y kij kp'vj g'vcti gvgf "hwpf kpi " ecvgi qt{0'Y kij kp'vj ku'ecvgi qt{ 'qh'hco krkgu.'vj g'qtf gt'kp'y j kej "uwej "hco krkgu'ctg'cuukuvgf "ku'f gvgto kpgf " ceeqtf kpi "vq'vj g'r qrkekgu'r tqxkf gf "kp'Ugevkqp'6/KKKE0'

> URJ C'Rqrke{

> Vj g'URJ C'cf o kpkuvgtu'vj g'hqrnqy kpi "v{ r gu'qh'vcti gvgf "hwpf kpi <'
> **Foster Youth to Independence**"
> Vj tqwi j "vj g'Hquvgt'[ qwj "vq'Kpf gr gpf gpeg'*H[ K+'kpkvkcvkxg.'J WF "y knn'r tqxkf g'xqwej gtu'hqt" {qwj "grki kdrg'wpf gt'vj g'Hco kl{ "Wpkhkecvkqp'Rtqi tco "*HWR+'uwdlgev'vq'cxckncdkrkv{ 'cpf "cu' f guetkdgf "kp'PKI "P qvkeg'4242/4: 0'
> "
> Vj ku'ku'c'vcti gvgf "cnqecvkqp='J WF "ku'kpxguvkpi "kp'nqecn'etquu/u{uvgo "eqmcdqtcvkxg'ghhqtvu'vq' r tgxgpv'cpf "gpf "j qo grguupguu'co qpi "{qwj "y kij "c'ewttgpv'qt'r tkqr'j kuvqt{ 'qh'ej knf "y grhctg" kpxqrxgo gpv0'
> "
> Cu'c'tgs wktgo gpv'qh'vj gug'H[ Kxqwej gtu."UURJ C'ku'tgs wktgf "vq'gpvgr'kpvq'r ctvpgtuj kr " ci tggo gpvu'y kij "vj g'nqecr'uwr r qtvkxg'ugtxkegu'ci gpe{ 'cpf "r wdrke'ej knf "y grhctg'ci gpekgu" *REY Cu+'vq'r tqxkf g'vj g'pgeguuct{ 'tghgttcnu'cpf 'tgs wktgf "uwr r qtvkxg'ugtxkegu0'UURJ C'y knn'gpvgt" r ctvpgtuj kr 'ci tggo gpvu'y kij "vj g'nqecr'ci gpekgu'cpf 'REY Cu'vq'qdvckp'vj gug'xqwej gtu0'Vj g'H[ K' xqwej gtu'ctg"
> kuuwgf "qp'c'tqmkpi "dcuku'y kij "c'o czko wo "cmqy cdrg'cmqecvkqp'qh'47'xqwej gtu'hqt'vj g'hkuecr'{gct."

w ith "th e"ability"to"request"add itional"vouch ers"w ith "; 2"p ercent"or"g reater"utiliz ation0"Th ese"
vouch ers"õsunsetö"w h en"th e"{outh "leaves"th e"p rog ram "and "h as"a"m axim um "rihetim e"of"58/"
m onth s0'

Th ese"vouch ers"are"issued "d{ "H UD "on"a"rollkng "dasis"and "fund kng "is"targ eted "to"{outh "th at'm eet'
certain"elig idilit{"criteria0"[ outh "elig idilit{"is"d efined "as"follow s<'

   30'H as"autained "at'least'3: "{ears"and "not'm ore"th an"46"{ears"of"ag e='

   40'Left'foster"care."or"w ill'leave'foster"care"w ith in"; 2'd a{s.'in"accord ance"w ith "a"
vransition'p lan'd escribed "in"section"697*7+*H +'of'th g"Social'Securit{"Act='cpf "

   50'Is'h om eless"or"is"at'risk'of'decom kng 'h om eless"at'ci g"38"or"old er0'

Uj qwnf "c"{qwj "hckn'\q"wug"\j g"xqwej gt."UURJ C"y kn'tgs wguv'c"pgy "tghgttcn'htqo "qwt"
r ctvpgtu."cpf "y kn'uggm'\q"kuuwg"\j g"xqwej gt"\q"cpqvj gt"gnki kdng"{qwj "kh'qpg"j cu'dggp"
kf gpvkhkgf 0'

UURJ C"o c{"cf o kv'cp"gnki kdng"{qwj "hqt"c"H[ Kxqwej gt"y jq"ku"pqv'qp"\j g"UURJ C"y ckv'
nkuv'qt"y kij qw'eqpukfgtkpi "\j g"hco kn{øu"y ckvkpi "nkuv'r qukvkqp0'Rgt"RKJ "Pqvkeg."4242/4: ."
kh'\j g"REY C"tghgtu"cp"gnki kdng"{qwj "\q"UURJ C"\j cv'ku"ewttgpvn{'j qo gnguu."qt"y kn'
dgeqo g"j qo gnguu'dghqtg"\j g"cy ctf "qh'\j g"H[ Kxqwej gtu"ku"eqo r ngvgf ."UURJ C"o c{"
wug"cf o kpkuvtcvkxg"fee tgugtxgu"\q"gzr gf kvg"ngcug"wr "hqt"\j cv'{qwj 0'

### Emergency Housing Vouchers"

Go gti gpe{"J qwukpi "Xqwej gtu"*GJ X+"ctg"ur gekhkecn{"f guki pgf "hqt"j qwugj qnf u"y jq"ctg<"
- Á J qo gnguu="
- Á Cv'Tkum'qh'J qo gnguupguu="
- Á Hnggkpi "qt"cwvgo r vkpi "\q"hngg"f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."
  uvcnmkpi "qt"j wo cp"\tchhkemkpi ="
- Á Tgegpvn{'j qo gnguu"cpf "hqt"y jqo "r tqxkf kpi "tgpvcn'cuukuvcpeg"y kn'r tgxgpv'\j g"hco kn{øu"
  j qo gnguupguu"qt"j cxkpi "j ki j "tkum'qh'j qwukpi "kpuvcdknkv{0'

"F gvckngf "kphqto cvkqp"qp"j qwugj qnf "gnki kdknkv{'ecp"dg"hqwpf "kp'RKJ "Pqvkeg"4243/370'"

"Vj ku'ku"c"\cti gvgf "cnqecvkqp"cpf "f ktgevu'\j g"xqwej gtu"\q"\j g"lwtkuf kevkqpu'qh'i tgcvguv'pggf 0'
J WF "ku"kpxguvkpi "kp'nqecn'etquu/u{uvgo "eqncdqtcvkxg"ghhqtvu'\q"r tgxgpv'cpf "gpf "
j qo gnguupguu0'

Cu'c"tgs wktgo gpv'qh'\j gug"GJ X"xqwej gtu."UURJ C"ku"tgs wktgf "\q"gpvgt"kpvq"r ctvpgtuj kr "
ci tggo gpv'y kj tqwi j "\j g"O QW"hqt"\j g"GJ X"r tqi tco ."y kj "\j g"nqecn'uwr r qtvkxg"ugtxkeg"
ci gpe{'\q"r tqxkf g"\j g"pgeguuct{'tghgttcnu'cpf "tgs wktgf "uwr r qtvkxg"ugtxkegu0'Vj g"GJ X"
xqwej gtu"ctg"kuuwgf "qp"c"tqnkpi "dcuku'y kj "c"o czko wo "cnqy cdng"cnqecvkqp'qh'9; "
xqwej gtu0'Vj g"UURJ C"y kn'pqv'dg"cnqy gf "\q"tg/kuuwg"GJ X"xqwej gtu'chvgt"Ugr vgo dgt"52."
4245"dwv'ecp'kuuwg'xqwej gtu"pgxgt"ngcugf 0'"

Cnn'cr r nkecdng'r tghgtgpegu'uj cnn'dg"o cf g"r ctv'qh'\j g"r wdnke'pqvkeg."cpf lqt"pqvkegu'ugpv'\q"
cr r nkecpvu0'

### Regular HCV Funding

Tgi wnct'J EX'hwpf kpi "o c{'dg"wugf "\q"cuukuv'cp"gnki kdng'hco kn{'qp'\j g"y ckvkpi "nkuv0'Hco knkgu"ctg"
ugngevgf "htqo "\j g"y ckvkpi "nkuv'ceeqtf kpi "\q"\j g"r qnkekgu'r tqxkf gf "kp'Ugevkqp'6/KKKE0'

## 4-III.C. SELECTION METHOD

Cr r nkecpvu'y km'dg'ugngevgf "htqo "vj g"Y ckkpi "Nkuv'dcugf "qp"c'r tghgtgpeg'r qkpv'u{uvgo "kp"cu'cr r tqxgf "d{"vj g"Dqctf "cpf "vj gp"d{"f cvg"cpf "vko g"qh'cr r nkecvkqp"qt"Nqwgt{<

]46'EHT'; : 40424*f+0"

### Local Preferences [24 CFR 982.207; HCV p. 4-16]

URJ Cu"ctg"r gto kwgf "vq"guvcdnkuj "nqecn'r tghgtgpegu."cpf "vq"i kxg"r tkqtkv{"vq"ugtxkpi "hco knkgu'vj cv'o ggv'vj qug"etkvgtkc0J WF "ur gekhkecn{"cwvj qtk|gu'cpf "r ncegu'tguvtkevkqpu'qp'egtvckp"v{r gu'qh'nqecn'r tghgtgpegu0J WF "cnuq"r gto ku'vj g"URJ C"vq"guvcdnkuj "qvj gt"nqecn'r tghgtgpegu."cv'ku'f kuetgvkqp0 Cp{ "nqecn'r tghgtgpegu'guvcdnkuj gf "o wuv'dg"eqpukuvgpv'y kj "vj g"URJ C"r ncp"cpf "vj g"eqpuqnkf cvgf "r ncp."cpf "o wuv'dg"dcugf "qp"nqecn'j qwukpi "pggf u'cpf "r tkqtkvkgu'vj cv'ecp"dg"f qewo gpvgf "d{ "i gpgtcn{ "ceegr vgf "f cvc'uqwtegu0

URJ C'Rqnke{ 

Vj g"URJ C"y km'wug"vj g"hqmqy kpi "nqecn'r tghgtgpegu<

30Á F kucdngf "? "Qpg"*3+0Rqkpv0C'r gtuqp"y kj "c'f kucdknkv{ "vq"kpenwf g"cp{ "*3+'kpf kxkf wcn'y kj "c'r j {ukecn'qt"o gpvcn'ko r ckto gpv'vj cv'uwduvcpvkcm{ "ko ku'qpg"qt"o qtg"o clqt"nkhg"cevkxkvkgu=*4+'kpf kxkf wcn'y kj "c'tgeqtf "qh'uwej "ko r ckto gpv=qt"*5+'kpf kxkf wcn'j q"ku'tgi ctf gf "cu'j cxkpi "uwej "cp"ko r ckto gpv0Rtqqh'qh'r tghgtgpeg'y km'dg'tgs wktgf "cv'vj g"ko g"qh'ugngevkqp0

"

40Á Gnf gtn{ "? "Qpg"*3+0Rqkpv0Cp'gnf gtn{ "hco kn{ "ku'qpg"kp"y j kej "vj g"j gcf ."ur qwug."eqj gcf ."qt"uqng"o go dgt"ku'cv'ngcuv'84"{gctu'qh'ci g0Kh'o c{ "kpenwf g"vy q"qt"o qtg"r gtuqpu'y j q"ctg"cv'ngcuv'84"{gctu'qh'ci g"nkxkpi "vqi gvj gt."qt"qpg"qt"o qtg"r gtuqpu"y j q"ctg"cv'ngcuv'84"{gctu'qh'ci g"nkxkpi "y kj "qpg"qt"o qtg"nkxg/kp"ckf gu0Rtqqh'qh'r tghgtgpeg'y km'dg'tgs wktgf "cv'vj g"ko g"qh'ugngevkqp0

"

50Á Xgvgtcpu"? "Qpg"*3+'Rqkpv0""C'r gtuqp"y j q"ugtxgf "kp"vj g"cevkxg"o knkvct{ "ugtxkeg"cpf "y j q"y cu'f kuej cti gf "qt"tgngcugf "wpf gt"eqpf kvkqpu'qvj gt"vj cp"f kuj qpqtcdng0O knkvct{ "Tgugtxg"o go dgtu'cnuq"s wcnkh{ "kh'ewttgpvn{ "ugtxkpi "j qpqtcdn{ "qt"f kuej cti gf "wpf gt"eqpf kvkqpu'qvj gt"vj cp"f kuj qpqtcdng0Kh'vj g"xgvgtcp"f kgu'dghqtg"dgkpi "cf o kvvgf "vq"vj g"r tqi tco ."vj gp"vj g"ur qwug"qh'vj g"xgvgtcp"uj cm'o ckpvckp"vj gkt"r nceg"cpf "r tghgtgpeg"qp"vj g"y ckkpi "nkuv0 Uvcvwu'ku'vq"dg"xgtkhkgf "d{<

kÁ C'F F "436"*Egtvkhkecvg"qh'Tgngcug"qt"F kuej cti g"htqo "Cevkxg"F wv{+'y km'ugtxg"cu'r tqqh'qh'ugtxkeg"hqt"vj qug"pq"nqpi gt"cevkxg"qt"tgugtxg"f wv{="qt"

kkÁ C'ewttgpv'gpnkuvo gpv'eqpvtcev'cpf lqt"wpgzr ktgf "o knkvct{ "kf gpvkhkecvkqp"ectf "y km'ugtxg"cu'cr r tqr tkcvg"r tqqh'qh'xgvgtcp"uvcvwu'hqt"vj qug"uvknn'kp"cevkxg"tgugtxg"uvcvwu'qt"ewttgpv'gpnkuvo gpv0

"

60Á J qo gnguu'hco knkgu'? "Qpg"*3+'Rqkpv<""Cr r nkecpv'hco kn{ "ku'ewttgpvn{ "tgukf kpi "kp"Go gti gpe{ "Uj gnvgt."Vtcpukvkqpcn'Uj gnvgt."Rgto cpgpv'Uwr r qtvkxg"J qwukpi "qt"r ctvkekr cvkpi "kp"j qo gnguu'ugtxkegu'cv'kpj tqwi j "c'r ctvkekr cvkpi "Rkpgmcu'Eqwpv{ "Eqpvkpwwo "qh'Ectg'ci gpe{ 'cpf "j cxg"

tgegkxgf "c"y tkwgp"ngwgt"qh"tgeqo o gpf cvkqp"htqo "yj cv'ci gpe{"pqv"nguu"
yj cp"52"f c{u"ci q0'

" 

70Á Tgukf gpv'qh"Rkpgmcu"Eqwpv{"Hqtkf c"? "Vgp"*32+'r qkpvu0'C"r gtuqp"qt"
hco kn{"yj cv'rkxg."y qrm'qt"y j q"j cxg"dggp"j ktgf "vq"y qrm'y kij kp"UURJ"Cøu"
lwtkuf kevkqp."qt"eqwpv{"kv'ku"nqecvgf "kp0'Rtqqh'qh"r tghgtgpeg"y kn'dg"
tgswktgf "cv'yj g"vko g"qh"ugngevkqp0'

"

80Á O ckpuvgco "Xqwej gt'Rtqi tco "? "Hkxg"*7+Rqkpvu<"

"

    kÁ C"hco kn{"eqo r qugf "qh"qpg"qt"o qtg"pqp/gnf gtn{"r gtuqpu"y kj "
f kucdknkkgu."y j kej "o c{"kpenwf g"cf f kvkqpcn'o go dgtu"y j q"ctg"pqv'
gnf gtn{"r gtuqpu'y kj "f kucdknkkgu0'
    kkÁ Ewttgpvn{"gzr gtkgpekpi "j qo gnguupguu0'
    kkkÁ Ewttgpvn{"c"enkgpv'kp"c"r gto cpgpv'uwr r qtvkxg'tcr kf "tgj qwukpi "
r tqlgev0'

"

90Á F kur ncego gpv'r tghgtgpeg"? "Vgp"*32+'Rqkpvu0'C"r gtuqp"qt"hco kn{"f kur ncegf "
ku"f ghkpgf "cu"qpg"y j qug"f y gnkpi "ku"eqpf go pgf "d{"i qxgtpo gpvcn'cevkqp"
*hgf gtcn'uvcvg"qt"nqecn+."qt"c"r gtuqp"y j qug"f y gnkpi "j cu"dggp"gzvgpukxgn{"
f co ci gf "qt"f guvtq{gf "cu"c"tguwnv'qh"c"f genctgf "f kucuvgt"qt"qyj gty kug"
hqto cn{"tgeqi pk| gf "wpf gt"hgf gtcn'f kucuvgt'tgnkgh"ncy u"

"

: 0Á Rtghgtgpeg"hqt"xkevko u'qh"F qo guvke"Xkqngpeg"? "Qpg"*3+'r qkpv0'Cr r nkecpvu"
y j q"ctg"xkevko u'qh"f qo guvke"xkqngpeg"y kn'tgegkxg"c"r tghgtgpeg0'Kp"qtf gt"
vq"s wcnkh{"hqt"c"r tghgtgpeg"qp"yj g"y ckvnkuv'hqt'F qo guvke"Xkqngpeg."
cr r nkecpvu"uj qwnf "r tqxkf g"f qewo gpvcvkqp"yj cv'kpekf gpv'qh"f qo guvke"
xkqngpeg'j cxg"qeewttgf "y kj kp"yj g"r cuv'{gct0'Uvcvwu"ku"vq"dg"xgtkhkgf "d{<
    kÁ Tghgttcn'htqo "f qo guvke"xkqngpeg"uj gnvgt"*g0 0"J wddctf "J qwug+"
    kkÁ Eqphkf gpvkcnkv{"qh'cr r nkecpv'uvcvwu"uj cn'dg"o ckpvckpgf "d{"yj g"
ci gpe{"kp"ceeqtf cpeg"y kj "yj g"r tqxkukqpu'qh"yj g"Xkqngpeg"
Ci ckpuv'Y qo gp"Cev'qh"3;; 60'

"

; 0Á Kpxqnwpvct{"f kur ncego gpv'r tghgtgpeg"? "Vgp"*32+'Rqkpvu"qt"
hco kn{"f kur ncegf "ku"f ghkpgf "cu"qpg"y j qug"f y gnkpi <
    kÁ ku"eqpf go pgf "qt"f go qnkuj gf "d{"i qxgtpo gpvcn'cevkqp"*hgf gtcn"
uvcvg."qt"nqecn+'
    kkÁ ku"c"r wdnke"j qwukpi "wpkv'qt"Nqy "Kpeqo g"J qwukpi "Vcz"Etgf kv'wpkv'
kp"y j kej "UURJ"C"j cu"cp"kpvgtguv'yj cv'ku"wpf gti qkpi "uwduvcpvkcn'
ecr kvcn'ko r tqxgo gpvu."o qf gtpk| cvkqp."qt"tgj cdknkvcvkqp"qt"
ej cpi g"kp "wug"cpf "yj g"r gtuqp"qt"hco kn{"j cu"tgegkxgf "c"ö; 2'F c{"
P qvkeg"vq"Xcecvgö'htqo "UURJ"C"y kij kp"; 2"ö"342"f c{u'qh"
ugngevkqp'htqo "yj g"y ckvnkuvöqt"
    kkkÁ j cu"dggp"gzvgpukxgn{"f co ci gf "qt"f guvtq{gf "cu"c"tguwnv'qh"c"
f genctgf "f kucuvgt"qt"qyj gty kug'hqto cn{"tgeqi pk| gf "wpf gt"hgf gtcn"
f kucuvgt'tgnkgh'ncy u0"

"

320 Tgnqecvgf "htqo "UURJ Cøu'r wdnke"j qwukpi "rtqrgtvkgu"qt"Nqy "Kpeqo g"Vcz"
Etgfkv'Rtqrgtvkgu"? "Vy gpv{"*42+'Rqkpvu0'Hco knkgu"jcv'ctg"kp"jg'rtqeguu"qh'qt"
jcxg'dggp'tgnqecvgf "htqo "rtqrgtvkgu"kp"y jkej "UURJ C'ku'r ctvkekr cvkpi "jcv'ctg"
dgkpi "fgo qnkuj gf ."wpfgtigqkpi "uubuvcpvkcn'ecr kcn'ko r tqvgo gpvu."
o qf gtpk{cvkqp."qt'tgj cdknkcvkqp"qt"ejcpi g"kp"wug0'Vj g'tgnqecvkqp"o uuv'j cxg"
qeewttgf "y kj kp'jj g'hkxg'{gctu'q'r tkqt'q"ugngevkqp'htqo "jj g'y ckv'nkuv0'

"

## Income Targeting Requirement [24 CFR 982.201(b)(2)]

J WF "tgs wktgu'jj cv'gz vtgo gn{'nqy /kpeqo g"*GNK+'hco knkgu'o cmg"wr "cv'ngcuv'97'r gtegpv'qh'jj g"
hco knkgu'cf o kwgf "q'jj g'J EX'r tqi tco "f wtkpi "jj g'URJ Cøu'hkuecn'{gct0'GNK'hco knkgu"ctg"jj que"
y kj "cppwcn'kpeqo gu'cv'qt'dgnqy "jj g'hgf gtcn'r qxgtv{'ngxgn'qt'52'r gtegpv'qh'jj g'ctgc'o gf kcp"
kpeqo g.'y jkej gxgt'pwo dgt'ku'j ki j gt0'Vq 'gpuwtg'jj ku'tgs wktgo gpv'ku'o gv.'c'URJ C'o c{'ukmr 'pqp/
GNK'hco knkgu'qp'jj g'y ckkpi 'nkuv'kp'qtf gt'q'ugngev'cp'GNK'hco kn{0'

Nqy /kpeqo g'hco knkgu'cf o kwgf "q'jj g'r tqi tco "jj cv'ctg"õeqpvkpwqwun{"cuukuvgf ö"wpf gt'jj g'3; 59"
J qwukpi "Cev']46'EHT"; : 406*d+.'cu'y gnn'cu'nqy /kpeqo g"qt'o qf gtcv/kpeqo g'hco knkgu'cf o kwgf "q"
jj g'r tqi tco "jj cv'ctg'fkur ncegf "cu'c'tguwnv'qh'jj g'r tgr c{o gpv'qh'jj g'o qtvi ci g'qt'xqnvpvct{"
vgto kpcvkqp'qh'cp'kpuwtcpeg'eqpvtcev'qp'gnki kdng'nqy /kpeqo g'j qwukpi .'ctg'pqv'eqwpvgf "hqt"kpeqo g"
ctgi gvkpi "r wtr qugu']46'EHT"; : 40423'*d+*4+*x+0'

### URJ C"Rqnke{"

Vj g'URJ C'y knn'o qpkqt'r tqi tguu'kp'o ggvkpi "jj g'kpeqo g'ctgi gvkpi "tgs wktgo gpv'jj tqwi j qwv'
jj g'hkuecn'{gct0'Gz vtgo gn{'nqy /kpeqo g'hco knkgu'y knn'dg'ugngevgf "cj gcf "qh'qj gt'gnki kdng"
hco knkgu'qp'cp'cu/pggf gf "dcuku'q'gpuwtg'jj g'kpeqo g'ctgi gvkpi "tgs wktgo gpv'ku'o gv0'

## Order of Selection

Vj g'URJ C"u{uvgo "qh'r tghgtgpegu"o c{"ugngev'hco knkgu'dcugf "qp'nqecn'r tghgtgpegu'ceeqtfkpi "q'jj g"
f cvg'cpf "ko g'qh'cr r nkecvkqp"qt'd{"c"tcpf qo "ugngevkqp'r tqeguu'*nqwgt{+]46'EHT"; : 40429'*e+0'Kk'c"
URJ C'f qgu'pqv'j cxg'gpqwi j "hwpf kpi "q'cuukuv'jj g'hco kn{'cv'jj g'qr 'qh'jj g'y ckkpi "nkuv.'kv'ku'pqv'
r gto kwgf "q'umr "f qy p'jj g'y ckkpi "nkuv'q'c'hco kn{'jj cv'kv'ecp'chhqtf "q'uwdukf{'gj gp'jj gtg'ctg"
pqv'uwhhkekgpv'hwpf u'q'uwdukf{'jj g'hco kn{'cv'jj g'qr "qh'jj g'y ckkpi "nkuv']46'EHT"; : 40426'*f+"
cpf "*g+0'

### URJ C"Rqnke{"

Hco knkgu'y knn'dg'ugngevgf "htqo "jj g'y ckkpi "nkuv'dcugf "qp'jj g'ctgi gf "hwpf kpi "qt'ugngevkqp"
r tghgtgpeg*u+'hqt'y jkej "jj g{'s wcnkh{.'cpf "kp'ceeqtf cpeg'y kj "jj g'URJ Cøu'j kgtctej {'qh'
r tghgtgpegu."kh'cr r nkecdng0'Y kj kp'gcej "ctgi gf "hwpf kpi "qt'r tghgtgpeg'ecvgi qt{.'hco knkgu"
y knn'dg'ugngevgf "qp'c'hktuv/eqo g.'hktuv/ugtxgf "dcuku'ceeqtf kpi "q'jj g'f cvg'cpf "ko g'jj gkt"
eqo r ngvg'cr r nkecvkqp'ku'tgegkxgf "d{'jj g'URJ C0'F qewo gpvcvkqp'y knn'dg'o ckpvckpgf "d{'jj g"
URJ C'cu'q'y gyj gt'hco knkgu'qp'jj g'nkuv'swcnkh{'hqt'cpf "ctg'kpvgtguvgf "kp'ctgi gf "hwpf kpi 0"
Kk'c'j ki j gt'r nogf "hco kn{'qp'jj g'y ckkpi "nkuv'ku'pqv'swcnkhkgf "qt'pqv'kpvgtguvgf "kp'ctgi gf "
hwpf kpi ."jj gtg'y knn'dg'c'pqvcvkqp'o ckpvckpgf "uq'jj cv'jj g'URJ C'f qgu'pqv'j cxg'q'cum'j ki j gt"
r nogf "hco knkgu'gcej "ko g'ctgi gf "ugngevkqpu'ctg'o cf g0'

# 4-III.D. NOTIFICATION OF SELECTION

Y j gp"c"hco kn{"j cu"dggp"ugngevgf "htqo "vj g"y ckkpi "nkuv."vj g"URJ C"o wuv"pqvkh{"vj g"hco kn{"
]46"EHT"; : 40776*c+0

### URJ C"Rqnke{"

Vj g"URJ C"y knn"pqvkh{"vj g"hco kn{"d{"hktuv"encuu"o ckn"qr"go ckn"y j gp"kv"ku"ugngevgf "htqo "vj g"
y ckkpi "nkuv0"Vj g"pqvkeg"y knn"kphqto "vj g"hco kn{"qh"vj g"hqnqy kpi <"

F cvg."vko g."cpf "nqecvkqp"qh"vj g"uej gf wngf "cr r nkecvkqp"kpvgtxkgy ."kpenwf kpi "cp{"
r tqegf wtgu"hqt"tguej gf wnkpi "vj g"kpvgtxkgy "

Y j q"ku"tgswktgf "vq"cwgpf "vj g"kpvgtxkgy ""

Cnn'f qewo gpvu"vj cv"o wuv"dg"r tqxkf gf "cv"vj g"kpvgtxkgy ."kpenwf kpi "kphqto cvkqp"cdqwv"
y j cv"eqpuvkwwgu"ceegr vcdng"f qewo gpvcvkqp"

Kh'c"pqvkhkecvkqp"nguwgt"ku"tgvwtpgf "vq"vj g"URJ C"y kj "pq"hqty ctf kpi "cf f tguu."vj g"hco kn{"y knn"
dg"tgo qxgf "htqo "vj g"y ckkpi "nkuv0C"pqvkeg"qh"f gpkcn"*ugg"Ej cr vgt"5+"y knn"dg"ugpv"vq"vj g"
hco kn{øu"cf f tguu"qh"tgeqtf ."cu"y gnn"cu"vq"cp{"npqy p"cnvgtpcvg"cf f tguu0'

# 4-III.E. THE APPLICATION INTERVIEW

J WF "tgeqo o gpf u"vj cv"vj g"URJ C"qdvckp"vj g"kphqto cvkqp"cpf "f qewo gpvcvkqp"pggf gf "vq"o cng"cp"
gnki kdknkv{"f gvgto kpcvkqp"vj qwi j "c"hceg/vq/hceg"kpvgtxkgy "y kj "c"URJ C"tgr tgugpvcvkxg"]J EX"T D."
r i 0'6/38 0"Dgkpi "kpxkvgf "vq"cwgpf "cp"kpvgtxkgy "f qgu"pqv"eqpuvkwwg"cf o kuukqp"vq"vj g"r tqi tco 0'

Cuukuvcpeg"ecppqv'dg"r tqxkf gf "vq"vj g"hco kn{"wpvkn'cnn'UUP "f qewo gpvcvkqp"tgswktgo gpvu"ctg"o gv0"
J qy gxgt."kh"vj g"URJ C"f gvgto kpgu"vj cv'cp"cr r nkecpv'hco kn{"ku"qvj gty ktg"gnki kdng"vq"r ctvkekr cvg"kp"
vj g"r tqi tco ."vj g"hco kn{"o c{"tgvckp"ku"r nceg"qp"vj g"y ckkpi "nkuv'hqt"c"r gtkqf "qh"vko g"f gvgto kpgf "d{"
vj g"URJ C"]Pqvkeg"RKJ "423: /46 0"

Tgcuqpcdng"ceeqo o qf cvkqp"o wuv'dg"o cf g"hqt"r gtuqpu"y kj "f kucdknkvkgu"y j q"ctg"wpcdng"vq"cwgpf "
cp"kpvgtxkgy "f wg"vq"vj gkt"f kucdknkv{0'

### URJ C"Rqnke{"

Hco knkgu"ugngevgf "htqo "vj g"y ckkpi "nkuv'ctg"tgswktgf "vq"r ctvkekr cvg"kp"cp"gnki kdknkv{"
kpvgtxkgy 0'

Vj g"j gcf "qh"j qwugj qnf "cpf "vj g"ur qwug1eq/j gcf "y knn'dg"uvtqpi n{"gpeqwtci gf "vq"cwgpf "vj g"
kpvgtxkgy "vqi gvj gt0'J qy gxgt."gkvj gt"vj g"j gcf "qh"j qwugj qnf "qt"vj g"ur qwug1eq/j gcf "o c{"
cwgpf "vj g"kpvgtxkgy "qp"dgj cnh'qh"vj g"hco kn{0'Xgtkhkecvkqp"qh"kphqto cvkqp"r gtvckpkpi "vq"
cf wnv'o go dgtu"qh"vj g"j qwugj qnf "pqv"r tgugpv'cv'vj g"kpvgtxkgy "y knn'pqv'dgi kp"wpvkn'uki pgf "
tgngcug"hqto u"ctg"tgvwtpgf "vq"vj g"URJ C0'

Vj g"j gcf "qh"j qwugj qnf "qt"ur qwug1eq/j gcf "o wuv'r tqxkf g"ceegr vcdng"f qewo gpvcvkqp"qh"ngi cn'
kf gpvkv{0*Ej cr vgt"9"r tqxkf gu"c"f kuewuukqp"qh"r tqr gt"f qewo gpvcvkqp"qh"ngi cn'kf gpvkv{0+"Kh'
vj g"hco kn{"tgr tgugpvcvkxg"f qgu"pqv"r tqxkf g"vj g"tgswktgf "f qewo gpvcvkqp"cv'vj g"vko g"qh"vj g"
kpvgtxkgy ."j g"qt"uj g"y knn'dg"tgswktgf "vq"r tqxkf g"kv"y kj kp"32"dwukpguu"f c{u0'

Rgpf kpi "f kuenquwtg"cpf "f qewo gpvcvkqp"qh"uqekcn"ugewtkv{"pwo dgtu."yj g"URJ C"y kn"cnqy "
yj g"hco kn{ "yq "tgvckp"ku"r nceg"qp"yj g"y ckvkpi "nkuv"hqt *10 business days*0"Kh"pqv"cn"j qwugj qnf "
o go dgtu"j cxg"f kuenqugf "yj gkt"UUP u"cv"yj g"pgzv"ko g"yj g"URJ C"ku"kuuwkpi "xqwej gtu."yj g"
URJ C"y kn"kuuwg"c"xqwej gt"yq "yj g"pgzv"gnki kdng"cr r nkecpv"hco kn{ "qp"yj g"y ckvkpi "nkuv0"

Vj g"hco kn{ "o wuv"r tqxkf g"yj g"kphqto cvkqp"pgeguuct{ "yq "guvcdnkuj "yj g"hco kn{øu"gnki kdknkv{ "
cpf "f gvgto kpg"yj g"cr r tqr tkcvg"ngxgn"qh"cuukuvcpeg."cpf "o wuv"eqo r ngvg"tgs wktgf "hqto u."
r tqxkf g"tgs wktgf "uki pcwtgu."cpf "uwdo kv"tgs wktgf "f qewo gpvcvkqp0"Kh"cp{"o cvgtkcnu"ctg"
o kuukpi ."yj g"URJ C"y kn"r tqxkf g"yj g"hco kn{ "y kyj "c"y tkwgp"nkuv"qh"kygo u"yj cv"o wuv"dg"
uwdo kwgf 0"

Cp{"tgs wktgf "f qewo gpvu"qt "kphqto cvkqp"yj cv"yj g"hco kn{ "ku"wpcdng"yq "r tqxkf g"cv"yj g"
kpvgtxkgy "o wuv"dg"r tqxkf gf "y kyj kp"32"dwukpguu"f c{u"qh"yj g"kpvgtxkgy "*Ej cr vgt"9"r tqxkf gu"
f gvck<u"cdqwv"nqpi gt"uwdo kuukqp"f gcf nkpgu"hqt"r ctvkewnct"kygo u."kpenwf kpi "f qewo gpvcvkqp"
qh"gnki kdng"pqpekvk| gp"uvcwu+0"Kh"yj g"hco kn{ "ku"wpcdng"yq "qdvckp"yj g"kphqto cvkqp"qt "o cvgtkcnu"
y kyj kp"yj g"tgs wktgf "ko g"htco g."yj g"hco kn{ "o c{"tgs wguv"cp"gzvgpukqp0"Kh"yj g"tgs wktgf "
f qewo gpvu"cpf "kphqto cvkqp"ctg"pqv"r tqxkf gf "y kyj kp"yj g"tgs wktgf "ko g"htco g"*r nwu"cp{"
gzvgpukqpu+."yj g"hco kn{ "y kn"dg"ugpv"c"pqvkeg"qh"f gpkcn"*Ugg"Ej cr vgt"5+0"

Cp"cf xqecvg."kpvgtr tgvgt."qt "qyj gt"cuukuvcpv"o c{"cuukuv"yj g"hco kn{ "y kyj "yj g"cr r nkecvkqp"cpf "
yj g"kpvgtxkgy "r tqeguu0"

Kpvgtxkgy u"y kn"dg"eqpf wevgf "kp"Gpi nkuj 0"Hqt"ko kygf "Gpi nkuj "r tqhkekgpv"*NGR+"cr r nkecpvu."
yj g"URJ C"y kn"r tqxkf g"tcpuncvkqp"ugtxkegu"kp"ceeqtf cpeg"y kyj "yj g"URJ Cøu"NGR"r ncp0"

Kh"yj g"hco kn{ "ku"wpcdng"yq "cwgpf "c"uej gf wngf "kpvgtxkgy ."yj g"hco kn{ "uj qwnf "eqpvcev"yj g"
URJ C"kp"cf xcpeg"qh"yj g"kpvgtxkgy "yq "uej gf wng"c"pgy "cr r qkpvo gpv0"Kh"cn"ektewo uvcpegu."kh"
c"hco kn{ "f qgu"pqv"cwgpf "c"uej gf wngf "kpvgtxkgy ."yj g"URJ C"y kn"ugpf "cpqyj gt"pqvkhkecvkqp"
ngwgt"y kyj "c"pgy "kpvgtxkgy "cr r qkpvo gpv0Cr r nkecpvu"y j q"hckn"yq "cwgpf "y q"
uej gf wngf "kpvgtxkgy u"y kyj qw"URJ C"cr r tqxcn"y kn"dg"f gpkgf "cuukuvcpeg"dcugf "qp"yj g"
hco kn{øu"hcknwtg"yq "uwr r n{"kphqto cvkqp"pggf gf "yq "f gvgto kpg"gnki kdknkv{0"C"pqvkeg"qh"f gpkcn"
y kn"dg"kuuwgf "kp"ceeqtf cpeg"y kyj "r qnkekgu"eqpvckpgf "kp"Ej cr vgt"50

# 4-III.F. COMPLETING THE APPLICATION PROCESS

Vj g"URJ C"o wuv'xgtkh{"cnn'kphqto cvkqp'r tqxkfgf "d{ "vj g'hco kn{ "*ugg"Ej cr vgt "9+0Dcugf "qp'xgtkhkgf " kphqto cvkqp."vj g"URJ C"o wuv'o cmg"c"hkpcn'fgvgto kpcvkqp'qh'gnki kdknkv{ "*ugg"Ej cr vgt "5+"cpf "o wuv' eqphkto "vj cv'vj g'hco kn{ "s wcnkhkgf "hqt"cp{ "ur gekcn'cfo kuukqp."vctigvgf "hwpfkpi "cfo kuukqp."qt" ugngevkqp'r tghgtgpeg"vj cv'chhgevgf "vj g"qtfgt"kp"y j kej "vj g"hco kn{ y cu'ugngevgf "htqo "vj g"y ckvkpi " nkuv0"

URJ C"Rqnke{"

Kh'vj g"URJ C"fgvgto kpgu'vj cv'vj g"hco kn{ "ku'kpgnki kdng."vj g"URJ C"y knn'ugpf "y tkwgp" pqvkhkecvkqp'qh'vj g"kpgnki kdknkv{ "fgvgto kpcvkqp'y kj kp"32 "dwukpguu'fc{u'qh'vj g" fgvgto kpcvkqp0'Vj g"pqvkeg"y knn'ur gekh{ "vj g"tgcuqpu'hqt"kpgnki kdknkv{."cpf "y knn'kphqto "vj g" hco kn{ "qh'ku'tki j v'vq'tgs wguv'cp"kphqto cn'tgxkgy "*Ej cr vgt "38+0"

Kh'c"hco kn{ "hckn'vq'"s wcnkh{ "hqt"cp{ "etkvgtkc"vj cv'chhgevgf "vj g"qtfgt"kp"y j kej "kv'y cu'ugngevgf " htqo "vj g"y ckvkpi "nkuv"*g0 0'vctigvgf "hwpfkpi ."gz vgo gn{"nqy -kpeqo g+."vj g"hco kn{ "y knn'dg" tgwtpgf "vq'ku'qtki kpcn'r qukvkqp'qp"vj g"y ckvkpi "nkuv0'Vj g"URJ C"y knn'pqvkh{ "vj g"hco kn{ "kp" y tkkpi "vj cv'kv'j cu'dggp'tgwtpgf "vq'vj g"y ckvkpi "nkuv."cpf "y knn'ur gekh{ "vj g"tgcuqpu'hqt"kv0"

Kh'vj g"URJ C"fgvgto kpgu'vj cv'vj g"hco kn{ "ku'gnki kdng"vq'tgegkxg"cuukuvcpeg."vj g"URJ C"y knn' kpxkvg'vj g"hco kn{ "vq'cwgpf "c"dtkghkpi "kp"ceeqtfcpeg"y kj "vj g"r qnkekgu'kp"Ej cr vgt "70"

# Chapter 5

# BRIEFINGS AND VOUCHER ISSUANCE"

## INTRODUCTION

Vj ku'ej cr vgt'gzr nckpu'vj g'dtkghkpi "cpf "xqwej gt"kuuwcpeg'r tqeguu0'Y j gp"c"hco kn{"ku'f gvgto kpgf "vq" dg"grki kdrg"hqt"vj g"J qwukpi "Ej qkeg"Xqwej gt"*J EX+'r tqi tco ."vj g"URJ C"o wuv'gpuwtg"vj cv'vj g" hco kn{ "hwn{ "wpfgtuvcpfu"vj g"y c{ "vj g"r tqi tco "qr gtcvgu'cpf "vj g"hco kn{øu'qdrki cvkqpu'wpfgt"vj g" r tqi tco 0'Vj ku'ku'ceeqo r nkuj gf "vj tqwi j "dqvj "cp'qtcn'dtkghkpi "cpf "r tqxkukqp'qh'c'dtkghkpi "r cemgv' eqpvckpkpi "vj g'J WF/tgs wktgf "fqewo gpvu'cpf "qvj gt"kphqto cvkqp'vj g'hco kn{ "pggfu'vq'npqy "kp" qtfgt"vq"ngcug"c"wpkv'wpfgt"vj g"r tqi tco 0'Qpeg"vj g"hco kn{ "ku"hwn{ "kphqto gf "qh'vj g"r tqi tco øu" tgs wktgo gpvu."vj g"URJ C"kuuwgu'vj g"hco kn{ "c"xqwej gt0'Vj g"xqwej gt'kpenwfgu'vj g"wpkv'uk| g"hqt" y j kej "vj g"hco kn{ "s wcnkhkgu'dcugf "qp"vj g"URJ Cøu'uwdukf { "uvcpf ctfu."cu"y gm'cu"vj g"kuuwg"cpf " gzr ktcvkqp'f cvg"qh'vj g"xqwej gt0'Vj g"xqwej gt"ku"vj g"f qewo gpv'vj cv'cwvj qtk| gu'vj g"hco kn{ "vq"dgi kp" ku'ugctej "hqt"c"wpkv."cpf "rko ku'vj g"co qwpv'qh'ko g"vj g"hco kn{ "j cu"vq"uweeguuhwn{ "nqecvg"cp" ceegr vcdrg"wpkv0"

Vj ku'ej cr vgt"f guetkdgu'J WF "tgi wncvkqpu'cpf "URJ C"r qrkekgu'tgrcvgf "vq"vj gug"qr keu'kp"y q'r ctvu<"

> Rctv'K'Dtkghkpi u'cpf "Hco kn{ "Qdrki cvkqpu0'Vj ku'r ctv'f gvcknu'vj g'r tqi tco øu'tgs wktgo gpvu" hqt"dtkghkpi "hco knkgu'qtcm{."cpf "hqt'r tqxkfkpi "y tkvgp'o cvgtkcnu'f guetkdkpi "vj g'r tqi tco " cpf "ku'tgs wktgo gpvu0'Kv'kpenwfgu'c'r ctvkewnct'hqewu'qp'vj g'hco kn{øu'qdrki cvkqpu'wpfgt"vj g" r tqi tco 0"
>
> Rctv'KK'Uwdukf { "Uvcpf ctfu'cpf "Xqwej gt"Kuuwcpeg0'Vj ku'r ctv'f kuewuugu'vj g"URJ Cøu" uvcpf ctf u'hqt'f gvgto kpkpi "j qy "o cp{ "dgftqqo u'c'hco kn{ "qh'c'i kxgp'eqo r qukvkqp's wcnkhkgu" hqt."y j kej "kp'wtp'chhgevu'vj g'co qwpv'qh'uwdukf { "vj g"hco kn{ "ecp'tgegkxg0'Kv'cnuq"fkuewuugu" vj g'r qrkekgu'vj cv'fkevcvg'j qy "xqwej gtu'ctg'kuuwgf ."cpf "j qy "nqpi "hco knkgu'j cxg"vq'nqecvg"c" wpkv0'

## PART I: BRIEFINGS AND FAMILY OBLIGATIONS

## 5-I.A. OVERVIEW

J WF "tgi wncvkqpu'tgs wktg"vj g"URJ C "vq"eqpfwev'o cpfcvqt{ "dtkghkpi u'hqt"cr r rkecpv'hco knkgu'y j q" s wcrkh{ "hqt"c"xqwej gt0'Vj g"dtkghkpi "r tqxkfgu'c'dtqcf "f guetkr vkqp'qh'qy pgt"cpf "hco kn{ " tgur qpukdkrkvkgu."gzr nckpu'vj g"URJ Cøu'r tqegfwtgu."cpf "kpenwfgu'kpuvtwevkqp'qp'j qy "vq"ngcug"c" wpkv0'Vj ku'r ctv'f guetkdgu'j qy "qtcn'dtkghkpi u'y km'dg"eqpfwevgf ."ur gekhkgu'y j cv'y tkvgp'kphqto cvkqp" y km'dg'r tqxkfgf "vq"hco knkgu."cpf "rkuvu'vj g"hco kn{øu'qdrki cvkqpu'wpfgt"vj g'r tqi tco 0'

# 5-I.B. BRIEFING [24 CFR 982.301]

## Notification of Briefing

Rtkqt"vq"kuuwcpeg"qh"c"xqwejgt."vjg"URJC"owuv"ikxg"vjg"hcokn{"cp"qtcn'dtkghkpi "cpf "rtqxkfg"vjg"
hcokn{"ykj "c"dtkghkpi "rcemgv'eqpvckpkpi "ytkwgp"kphqtocvkqp"cdqwv'vjg"rtqitco 0Hcoknkgu"oc{"dg"
dtkghgf "kp"kpfkxkfwcn'hceg/vq/hceg"oggvkpiu."vjqwij "itqwr "dtkghkpi "uguukqpu."qt"xkc"tgoqvg"
dtkghkpi "uguukqpu0

### URJC"Rqnke{

Hcoknkgu"ykn'dg"pqvkhkgf "qh'vjgkt"gnkikdknkv{"hqt"cuukuvcpeg"cv'vjg"ko g"vjg{"ctg"kpxkvgf "vq"c"
dtkghkpi 0Vjg"pqvkeg"ykn'dg"ugpv'd{"hktuv'encuu"ockn'qt"go ckn'cpf "ykn'cnuq"dg"ugpv'd{"go ckn'
kh'vjg"hcokn{"jcu"rtqxkfgf "c"xcnkf "go ckn'cfftguu"vq"vjg"URJC0

Vjg"pqvkeg"ykn'cfxkug"vjg"hcokn{"qh'vjg"v{rg"qh'dtkghkpi ."yjq"ku"tgswktgf "vq"dg"rtgugpv'cv'
vjg"dtkghkpi ."cpf "vjg"fcvg"cpf "ko g"qh'vjg"dtkghkpi 0Vjg"pqvkeg"ykn'cnuq"kphqto "vjg"hcokn{"
qh'cp{"cffkkqpcn'tgswktgogpvu"hqt"kp/rgtupq"qt"tgoqvg"dtkghkpi u"cu"cfftguugf "kp"tgngxcpv'
rqnke{"gnuey jgtg"kp"vjku"ugevkqp0

Kh'vjg"pqvkeg"ku"tgvwtpgf "d{"vjg"rquv'qhhkeg"qt"go ckn'ugtxgt"yjkj "pq"hqty ctfkpi "cfftguu."vjg"
crrnkecpv'ykn'dg"fgpkgf "cpf "vjgkt"pco gy kn'pqv'dg"rncegf "dcem'qp"vjg"yckkpi "nkuv0Kh'vjg"
pqvkeg"ku"tgvwtpgf "d{"vjg"rquv'qhhkeg"y kj "c"hqty ctfkpi "cfftguu."vjg"pqvkeg"ykn'dg"tgugpv'vq"
vjg"cfftguu"kpfkecvgf 0

## In-Person Briefings

Cv'vjg"dtkghkpi ."vjg"URJC"owuv'gpuwtg"ghhgevkxg"eqo o wpkecvkqp"kp"ceeqtfcpeg"y kj "Ugevkqp"726"
tgswktgo gpwu"*Ugevkqp"726"qh'vjg"Tgjcdknkcvkqp"Cev'qh'3;95+'cpf "gpuwtg"vjcv'vjg"dtkghkpi "ukvg"ku"
ceeguukdng"vq"kpfkxkfwcnu"y kj "fkucdknkkgu0Hqt"c"o qtg"yjqtqwij "fkuewuukqp"qh'ceeguukdknkv{"
tgswktgo gpwu"tghgt"vq"Ejcrvgt"40

### URJC"Rqnke{

Kp/rgtupq"dtkghkpi u"y kn'i gpgtcn{"dg"eqpfwevgf "kp"i tqwr "o ggvkpi u0Cv'vjg"hco kn{øu"
y tkwgp"tgswguv."vjg"URJC"o c{"rtqxkfg"cp"kpfkxkfwcn'dtkghkpi 0

I gpgtcn{."vjg"jgcf "qh'j qwugjqnf "ku"tgswktgf "vq"cwgpf "vjg"dtkghkpi 0Kh'vjg"jgcf "qh'
jqwugjqnf "ku"wpcdng"vq"cwgpf ."vjg"URJC"o c{"crrtqxg"cpqyj gt"cfwn'hco kn{"o go dgt"vq"
cwgpf "vjg"dtkghkpi 0

Hco knkgu"yj cv'cwgpf "i tqwr "dtkghkpi u"cpf "uvkn'pggf "kpfkxkfwcn'cuukuvcpeg"y kn'dg"tghgttgf "vq"
cp"crrtqrtkcvg"URJC"uvchh'rgtupq0

Dtkghkpi u"y kn'dg"eqpfwevgf "kp'Gpi nkuj 0Hqt"nko kgf "Gpi nkuj "rtqhkekgpv'*NGR+'crrnkecpwu."
vjg"URJC"y kn'rtqxkfg"kpvgtrtgvcvkqp"ugtxkegu"kp"ceeqtfcpeg"y kj "vjg"URJCøu'NGR'rncp"
*Ugg"Ejcrvgt"4+0

*Attendance*

<u>URJ C'Rqnke{"</u>

Cr r nkecpwu'y j q'hckn'vq'cwgpf 'c'uej gf wrgf 'kp/r gtuqp'dtkghkpi 'y km'dg'uej gf wrgf 'hqt'cpqvj gt" dtkghkpi 'cwwq cvkecnn{0'Vj g'URJ C'y km'pqvkh{'vj g'hco kn{'qh'vj g'f cvg'cpf 'vko g'qh'vj g" ugeqpf 'uej gf wrgf 'dtkghkpi 0'Cr r nkecpwu'y j q'hckn'vq'cwgpf 'vy q uej gf wrgf 'dtkghkpi u.'y kij qw'' r tkqt''URJ C'cr r tqxcn'y km'dg'f gpkgf 'cuukuvcpeg'\*ugg'Ej cr vgt'5+0

## Remote Briefings [Notice PIH 2020-32]

T go qvg'dtkghkpi u'o c{'dg'eqpf wevgf 'qxgt'vj g'r j qpg.'xkc'xkf gq'eqphgtgpekpi .'qt'vj tqwi j 'qvj gt" xktwcn'r ncvhqto u0'

<u>URJ C'Rqnke{"</u>

Vj g'URJ C'j cu'vj g'uqng'f kuetgvkqp'vq'tgs wktg'vj cv'dtkghkpi u'dg'eqpf wevgf 'tgo qvgn{'kp'ecug" qh'hqecn'uvcvg.'qt'pcvkqpcn'r j {ukecn'f kuvcpekpi 'qtf gtu.'cpf 'kp'ecugu'qh'kpengo gpv'y gcvj gt'qt" pcwwtcn'f kucuvgt0'Kh'vj g'URJ C'uej gf wrgu'c'tgo qvg'dtkghkpi .'vj g'URJ C'y km'eqpf wev'c'hceg/ vq/hceg'dtkghkpi 'wr qp'tgs wguv'qh'vj g'cr r nkecpv'cu'c'tgcuqpcdng'ceeqo o qf cvkqp'hqt'c" r gtuqp'y kij 'c'f kucdknkv{ 'kh'uchgv{ 'cpf 'j gcnj 'eqpegtpu'ecp'dg'tgcuqpcdn{ 'cf f tguugf 0

Kp'cf f kvkqp.'vj g'URJ C'y km'eqpf wev'c'dtkghkpi 'tgo qvgn{'wr qp'tgs wguv'qh'vj g'cr r nkecpv'cu'c" tgcuqpcdng'ceeqo o qf cvkqp'hqt'c'r gtuqp'y kij 'c'f kucdknkv{.'kh'cp'cr r nkecpv'f qgu'pqv'j cxg" ej knf 'ectg'qt'vtcpur qtvcvkqp'vj cv'y qwnf 'gpcdng'vj go 'vq'cwgpf 'vj g'dtkghkpi .'qt'kh'vj g" cr r nkecpv'dgnkgxgu'cp'kp/r gtuqp'dtkghkpi 'y qwnf 'etgcvg'cp'wpf wg'j cf uj 'tkum0'Vj g'URJ C" y km'eqpukf gt'qvj gt'tgcuqpcdng'tgs wguvu'hqt'c'tgo qvg'dtkghkpi 'qp'c'ecug-d{-ecug'dcuku0

## Accessibility Requirements for Persons with Disabilities and LEP Individuals

Cu'y kij 'kp/r gtuqp'dtkghkpi u.'vj g'r ncvhqto 'hqt'eqpf wevkpi 'tgo qvg'dtkghkpi u'o wuv'dg'ceeguukdng'cpf " vj g'dtkghkpi 'eqpf wevgf 'kp'ceeqtf cpeg'y kij 'Ugevkqp'726'cpf 'ceeguukdknkv{'tgs wktgo gpwu0'Vj ku" kpenwf gu'gpuwtkpi 'cp{'kphqto cvkqp.'y gdukvgu.'go cknu.'f ki kvcn'pqvkhkecvkqpu.'cpf 'qvj gt'xktwcn' r ncvhqto u'ctg'ceeguukdng'hqt'r gtuqpu'y kij 'xkukqp.'j gctkpi .'cpf 'qvj gt'f kucdknkvkgu0'Hwtvj gt." r tqxkf kpi 'ghhgevkxg'eqo o wpkecvkqp'kp'c'f ki kvcn'eqpvgzv'o c{'tgs wktg'vj g'wug'qh'kpf kxkf wcn'kf gf " cwzknkct{'ckf u'qt'ugtxkegu.'uwej 'cu'cwf kq'f guetkr vkqp.'ecr vkqpkpi .'uki p'ncpi wci g'cpf 'qvj gt'v{r gu'qh" kpvgtr tgvgtu.'ng{dqctf 'ceeguukdknkv{.'ceeguukdng'f qewo gpvu.'uetggp'tgcf gtu'uwr r qtv.'cpf 'vtcpuetkr wu0 Cwzknkct{'ckf u'qt'ugtxkegu'o wuv'dg'r tqxkf gf 'kp'ceeguukdng'hqto cwu.'kp'c'vko gn{ 'o cppgt.'cpf 'kp" uwej 'c'y c{'vq'r tqvgev'vj g'r tkxce{'cpf 'kpf gr gpf gpeg'qh'vj g'kpf kxkf wcn0

Kh'pq'o gvj qf 'qh'eqpf wevkpi 'c'tgo qvg'dtkghkpi 'ku'cxckncdng'vj cv'cr r tqr tkcvgn{'ceeqo o qf cvgu'cp" kpf kxkf wcnou'f kucdknkv{.'vj g'URJ C'o c{'pqv'j qnf 'ci ckpuv'vj g'kpf kxkf wcn'j ku'qt'j gt'kpcdknkv{'vq" r ctvkekr cvg'kp'vj g'tgo qvg'dtkghkpi .'cpf 'vj g'URJ C'uj qwnf 'eqpukf gt'y j gvj gt'r quvr qpkpi 'vj g'tgo qvg" dtkghkpi 'vq'c'ncvgt'f cvg'ku'cr r tqr tkcvg'qt'y j gvj gt'vj gtg'ku'c'uwkcdng'cngvtpcvkxg0

F wg'vq'vj g'kpf kxkf wcnk{ gf 'pcwtg'qh'f kucdknkv{.'vj g'cr r tqr tkcvg'cwzknkct{'ckf 'qt'ugtxkeg'pgeguuct{." qt'tgcuqpcdng'ceeqo o qf cvkqp.'y km'f gr gpf 'qp'vj g'ur gekhke'ektewo uvcpegu0

Nko kvgf 'Gpi nkuj 'Rtqhkekgpe{'\*NGR+'tgs wktgo gpwu'cnuq'cr r n{'vq'tgo qvg'dtkghkpi u.'kpenwf kpi 'vj g" wug'qh'kpvgtr tgvcvkqp'ugtxkegu'cpf 'f qewo gpv'vtcpuncvkqp0'Ugg'Ej cr vgt'4'hqt'c'o qtg'vj qtqwi j " f kuewuukqp'qh'ceeguukdknkv{'cpf 'NGR'tgs wktgo gpwu.'cnn'qh'y j kej 'cr r n{'kp'vj g'eqpvgzv'qh" tgo qvg'dtkghkpi u0

## Conducting Remote Briefings

Vj g'URJ C'o wuv'gpuwtg'\yj cv'\yj g'hcem'qh'\gej pqnqi {'qt'kpcdknkv{'\q'\wug'\gej pqnqi {'hqt'\tgo qvg" dtkghkpi u'f qgu'pqv'r qug'c'f kucf xcpvci g'\q'\ho knkgu'\yj cv'o c{'pqv'dg'cr r ctgpv'\q'\yj g'URJ C0'Vj g" URJ C'o wuv'gpuwtg'\yj cv'\yj g'hco kn{'j cu'cr r tqr tkcvg'\gej pqnqi {kecn'ceeguu'kp'qtfgt'\q'hwm{" r ctvkekr cvg'kp'\yj g'tgo qvg''dtkghkpi 0'

<u>URJ C'Rqnke{</u>

Cv'ngcuv'32"dwukpguu'f c{u'r tkqt'\q'uej gf wnkpi "\yj g'tgo qvg'dtkghkpi ."\yj g'URJ C'y knn'r tqxkfg" y tkwgp'pqvkhkecvkqp'xkc'hktuv'encuu'o ckn'qt'go ckn'cpf lqt'go ckn'\q'\ho co knkgu'r ctvkekr cvkpi "kp" \yj g'dtkghkpi "\q'cf xkug'qh'\gej pqnqi {kecn'tgs wktgo gpwu'cpf "\q'tgs wguv'\yj g'ho co kn{'pqvkh{'\yj g" URJ C'qh'cp{'mpqy p'dcttkgtu0'Ki'cp{'hco kn{'f qgu'pqv'tgur qpf 'y kj kp'hkxg'dwukpguu'f c{u." qt'kh'\y g'y tkwgp'pqvkhkecvkqp'ku'tgwwtpgf 'd{'\yj g'r quv'qhhkeg'qt'\yj g'go ckn'ku'tglgevgf ."\yj g" URJ C'y knn'eqpvcev'\yj g'hco kn{'d{'\gngrj qpg'\q'kf gpvkh{'r qvgpvkcn'\gej pqnqi {kecn'dcttkgtu'cpf " \q'f gvgto kpg'y j kej "\gej pqnqi {'tguqwtegu'ctg'ceeguukdng'\q'\yj g'hco kn{0'Vj g'URJ C'y knn' tguqnxg'cp{'dcttkgtu'wukpi "\yj g'i wkf cpeg'kp'Ugevkqp'8'qh'P qvkeg'RKK "4242/54."kpenwf kpi " qhhgtkpi "\yj g'hco kn{'\yj g'qr r qtwwpkv{'\q'cwgpf 'cp'kp/r gtuqp'dtkghkpi 'qt'j cxg'c'qpg/qp/qpg" dtkghkpi "qxgt'\yj g'r j qpg. "cu'cr r tqr tkcvg0'

Vj g'URJ C'y knn'eqpf wev'tgo qvg'dtkghkpi u'xkc'c'xkfgq'eqphgtgpekpi "r ncvhqto "y j gp" cxckncdng0'Ki'cr r nkecpwu'ctg'wpcdng'\q'cf gs wcvgn{'ceeguu'\yj g'xkfgq'eqphgtgpekpi "r ncvhqto ." yj g'dtkghkpi "y knn'dg'eqpf wevgf 'd{'\gngrj qpg'eqphgtgpekpi "ecm/kp0'Ki'\yj g'hco kn{'ku'wpcdng" \q'cf gs wcvgn{'ceeguu'\yj g'\gngrj qpg'eqphgtgpekpi "ecm/kp."\yj g'tgo qvg'dtkghkpi "y knn'dg" r quvr qpgf ."cpf "cp'kp/r gtuqp'cngtpcvkxg'qt'qpg/qp/qpg'dtkghkpi "qxgt'\yj g'r j qpg'y knn'dg" r tqxkfgf 0'

Vj g'URJ C'y knn'r tqxkfg'nqi kp'kphqto cvkqp'cpf lqt'eqphgtgpekpi "ecm/kp'kphqto cvkqp'cpf 'cp" gngevtqpke'eqr {'qh'\yj g'dtkghkpi "r cemgv'xkc'go ckn'cv'ngcuv'hkxg'dwukpguu'f c{u'dghqtg'\yj g" dtkghkpi 0'Vj g'URJ C'y knn'r tqxkfg'c'r cr gt'eqr {'qh'\yj g'dtkghkpi "r cemgv'wr qp'hco kn{'tgs wguv." cpf 'o c{'tgej gf wng'\yj g'dtkghkpi "\q'cmqy "cf gs wcvg'\ko g'hqt'\yj g'hco kn{'\q'tgegkxg'\yj g" r j {ukecn'dtkghkpi "r cemgv0'

Vj g'URJ C'y knn'gpuwtg'\yj cv'cnn'gngevtqpke'kphqto cvkqp'uvqtgf 'qt'\tcpuo kwgf 'cu'r ctv'qh'\yj g" dtkghkpi "o ggvu'\yj g'tgs wktgo gpwu'hqt'ceeguukdknkv{'hqt'r gtuqpu'y kj "f kucdknkvkgu'cpf "r gtuqpu" y kj "NGR.'cpf "ku'ugewtg.'kpenwf kpi "gpuwtkpi "r gtuqpcm{'kf gpvkhkcdng'kphqto cvkqp'*RKK+'ku" r tqvgevgf 0'

Vj g'URJ C'y knn'gpuwtg'\yj cv'hco knkgu'y j q'r ctvkekr cvg'kp'tgo qvg'dtkghkpi u'j cxg'\yj g" qr r qtwwpkv{'\q'cum's wguvkqpu'cu'r ctv'qh'\yj g'dtkghkpi 0'

Ki'hco knkgu'nqug'eqppgevkxkv{'f wtkpi "cp{'tgo qvg'dtkghkpi "qt'qyj gty kug'hggn'\yj g{'y gtg" wpcdng'\q'ceeguu'kphqto cvkqp'r tgugpvgf 'f wtkpi "\yj g'dtkghkpi ."\yj g'hco kn{'o c{'tgs wguv'c'qpg/ qp/qpg'dtkghkpi "qxgt'\yj g'r j qpg'qt'kp/r gtuqp'y kj "\yj g'URJ C0'

**Oral Briefing [24 CFR 982.301(a)]**

Gcej "dtkghkpi "o wuv'r tqxkfg"kphqto cvkqp"qp"vj g"hqmqy kpi "uwdlgewu<

- Á J qy "vj g"J qwukpi "Ej qkeg"Xqwej gt"r tqi tco "y qtmu="

- Á Hco kn{ "cpf "qy pgt"tgur qpukdknkvkgu="

- Á Y j gtg"vj g"hco kn{ "ecp"ngcug"c"wpkv."kpenwfkpi "tgpvkpi "c"wpkv"kpukfg"qt"qwwukfg"vj g"URJ C øu" lwtkufkevkqp="

- Á Cp"gzr ncpcvkqp"qh'j qy "r qtvcdknkv{ "y qtmu0'Vj g"URJ C"o c{ "pqv'fkueqwtci g"vj g"hco kn{ "htqo " ej qqukpi "vq 'ikxg"cp{ y j gtg"kp"vj g"URJ C"lwtkufkevkqp"qt"qwwukfg"vj g"URJ C"lwtkufkevkqp"wpfgt" r qtvcdknkv{.."wpnguu"qvj gty kug"gzr tguun{ "cwj qtk| gf "d{ "uvcwwg.tgi wncvkqp."RKJ "Pqvkeg."qt" eqwtv'qtfgt="

- Á Vj g"URJ C"o wuv'kphqto "vj g"hco kn{ "qh'j qy "r qtvcdknkv{ "o c{ "chhgev'vj g"hco kn{ øu"cuukuvcpeg" vj tqwi j "uetggpkpi .."uwdukf{ "uvcpfctfu."r c{ o gpv'uvcpfctfu."cpf "cp{ "qvj gt"gngo gpvu"qh'vj g" r qtvcdknkv{ "r tqeguu"y j kej "o c{ "chhgev'vj g"hco kn{ øu"cuukuvcpeg="

- Á Vj g"cf xcpvci gu"qh"ctgcu"vj cv'f q "pqv'j cxg"c"j ki j "eqpegpvtcvkqp"qh'nqy /kpeqo g"hco knkgu="cpf "

- Á Hqt'hco knkgu'tgegkxkpi "y gnhctg/vq/y qtm'xqwej gtu.."c"f guetkr vkqp"qh"cp{ "nqecn'qdnki cvkqpu"qh'c" y gnhctg/vq/y qtm'hco kn{ "cpf "cp"gzr ncpcvkqp"vj cv'hcknwtg"vq "o ggv'vj g"qdnki cvkqpu'ku'i tqwpfu'hqt" f gpkcn'qh'cf o kuukqp"qt'vgto kpcvkqp"qh'cuukuvcpeg0'

**Briefing Packet [24 CFR 982.301(b)]**

F qewo gpwu'cpf "kphqto cvkqp'r tqxkfgf "kp'\j g'dtkghkpi "r cemgv'o wuv'kpenwfg'\j g'hqmqy kpi <"

- Á Vj g'\gto "qh'\j g'xqwej gt. "xqwej gt'uwur gpukqpu. "cpf "\j g'URJ Cøu'r qnkekgu'qp'cp{ " gz\gpukqpu'qh'\j g'\gto 0'Kkh'\j g'URJ C'cmqy u'gz\gpukqpu. "\j g'r cemgv'o wuv'gzr nckp'j qy "\j g" hco kn{'ecp'tgs wguv'cp'gz\gpukqp0

- Á C"f guetkr vkqp'qh'\j g'o gyj qf "wugf "\q'ecnewncvg'\j g'j qwukpi "cuukuvcpeg'r c{o gpv'hqt"c" hco kn{. "kpenwfkpi "j qy "\j g'URJ C'f gvgto kpgu'\j g'r c{o gpv'uvcpfctf "hqt"c'hco kn{. "j qy "\j g" URJ C'f gvgto kpgu'\qvcn'\gpcpv'r c{o gpv'hqt"c'hco kn{. "cpf "kphqto cvkqp'qp'\j g'r c{o gpv' uvcpfctf "cpf "wvknkv{'cmqy cpeg'uej gf wng0

- Á Cp'gzr ncpcvkqp'qh'j qy "\j g'URJ C'f gvgto kpgu'\j g'o czko wo "cmqy cdng'tgpv'hqt"cp'cuukuvgf " wpkv0

- Á Y j gtg'\j g'hco kn{'o c{'ngcug'c'wpkv'cpf "cp'gzr ncpcvkqp'qh'j qy "r qtvcdknkv{'y qtmu. "kpenwfkpi " kphqto cvkqp'qp'j qy "r qtvcdknkv{'o c{'chhgev'\j g'hco kn{øu'cuukuvcpeg'\j tqwi j "uetggpkpi ." uwdukf {'uvcpfctf u. "r c{o gpv'uvcpfctf u. "cpf "cp{'qvj gt'gngo gpvu'qh'\j g'r qtvcdknkv{'r tqeguu" yj cv'o c{'chhgev'\j g'hco kn{øu'cuukuvcpeg0

- Á Vj g J WF /tgswktgf "\gpcpe{'cf f gpf wo ."y j kej "o wuv'dg'kpenwf gf "kp'\j g'ngcug0

- Á Vj g'hqto "\j g'hco kn{'o wuv'wug'\q'tgswguv'cr r tqxcn'qh'\gpcpe{, cpf "c'f guetkr vkqp'qh'\j g" r tqegf wtg'hqt'tgswguvkpi "cr r tqxcn'hqt"c'\gpcpe{0

- Á C"uvcvgo gpv'qh'\j g'URJ C'r qnke{'qp'r tqxkfkpi "kphqto cvkqp'cdqwv'hco knkgu'\q'r tqur gevkxg" qy pgtu0

- Á Vj g'URJ C'uwdukf {'uvcpfctf u'kpenwfkpi "y j gp'cpf "j qy "gzegr vkqpu'ctg'o cf g0

- Á O cvgtkcnu'*g0 0'dtqej wtgu+'qp'j qy "\q'ugngev'c'wpkv'cpf "cp{'cf f kvkqpcn'kphqto cvkqp'qp" ugngevkpi "c'wpkv'\j cv'J WF 'r tqxkfgu0

- Á Kphqto cvkqp'qp'hgf gtcn'uvcvg'cpf " qecn'gswcn'qr r qtwpkv{'ncy u'cpf "c'eqr {'qh'\j g'j qwukpi " f kuetko kpcvkqp'eqo r nckpv'hqto 0

- Á C"nkuv'qh'ncpf nqtf u'mpqy p'\q'\j g'URJ C'y j q'o c{'dg'y knkpi "\q'ngcug'c'wpkv'\q'\j g'hco kn{'qt" qyj gt'tguqwtegu'*g0 0'pgy ur cr gtu. "qti cpk\cvkqpu. "qpnkpg'ugctej "\qqnu+'mpqy p'\q'\j g'URJ C" yj cv'o c{'cuukuv'\j g'hco kn{'kp'nqecvkpi "c'wpkv0URJ Cu'o wuv'gpuwtg'\j cv'\j g'nkuv'qh'ncpf nqtf u" qt'qyj gt'tguqwtegu'eqxgtu'ctgcu'qwukf g'qh'r qxgtv{'qt'o kpqtkv{'eqpegpvtcvkqp0

- Á P qvkeg'\j cv'kh'\j g'hco kn{'kpenwf gu'c'r gtuqp'y kj "f kucdknkvkgu. "\j g'hco kn{'o c{'tgswguv'c'nkuv' qh'cxckncdng'ceeguukdng'wpkvu'mpqy p'\q'\j g'URJ C0

- Á Vj g'hco kn{'qdnki cvkqpu'wpf gt'\j g'r tqi tco ."kpenwfkpi "cp{'qdnki cvkqpu'qh'c'y gnhctg/\q/y qtm' hco kn{0

- Á Vj g'i tqwpf u'qp'y j kej "\j g'URJ C'o c{'\gto kpcvg'cuukuvcpeg'hqt"c'r ctvkekr cpv'hco kn{" dgecwug'qh'hco kn{'cevkqp'qt'hcknwtg'\q'cev0

- Á URJ C'kphqto cn'j gctkpi "r tqegf wtgu'kpenwfkpi "y j gp'\j g'URJ C'ku'tgswktgf "\q'qhhgt"c" r ctvkekr cpv'hco kn{'\j g'qr r qtwpkv{'hqt'cp'kphqto cn'j gctkpi ."cpf 'j qy "\q'tgswguv'\j g" j gctkpi 0

- Á Cp"gzr ncrcvkqp"qh"yj g"cf xcpvci gu"qh'o qxkpi "vq"cp"ctgc"yj cv'f qgu"pqv'j cxg"c"j ki j " eqpegpvtcvkqp"qh"rqy /kpeqo g"hco knkgu0"

- Á Ki'yj g"URJ C"ku"rqecvgf "kp"c"o gvtqr qrkvcp"ctgc."yj g"hqmqy kpi "cf f kvkqpcn'kphqto cvkqp"o wuv' dg"kpenwf gf "kp"yj g"dtkghkpi "r cemgv'kp"qtf gt "vq"tgegkxg"hwnn'r qkpvu"wpf gt "UGO C RP"[kf kecvqt" 9."Gzr cpf kpi "J qwukpi "Qrr qtwpkvkgu"]46"EHT"; ; 705*i +<

- Á O cr u'uj qy kpi "ctgcu"y kj j "j qwukpi "qrr qtwpkvkgu"qwukf g"ctgcu"qh'r qxgtv{"qt"o kpqtkv{" eqpegpvtcvkqp."dqyj "y kj kp"ku"lwtkuf kevkqp"cpf "ku'pgki j dqtkpi "lwtkuf kevkqp"

- Á Kphqto cvkqp"cdqwv'yj g"ej ctcevgtkuvkeu"qh'yj gug"ctgcu"kpenwf kpi "lqd"qrr qtwpkvkgu."uej qqnu." vtcpur qtvcvkqp."cpf "qyj gt "ugtxkegu"

- Á Cp"gzr ncrcvkqp"qh'j qy "r qxgtdknkv{"y qtmu."kpenwf kpi "c"nkuv'qh'r qxgtdknkv{"eqpvcev'r gtuqpu"hqt " pgki j dqtkpi "URJ Cu'yj kj "pco gu."cff tguugu."cpf "vgngr j qpg"pwo dgtu"

## Additional Items to Be Included in the Briefing Packet

Kp"cff kvkqp"vq"kvgo u'tgswktgf "d{"yj g"tgi wncvkqpu."URJ Cu'o c{"y kuj "vq"kpenwf g"uwr r ngo gpvcn' o cvgtkcnu'vq"j gnr "gzr nckp"yj g"r tqi tco "vq"dqyj "r ctvkekr cpvu"cpf "qy pgtu']J EX'T D'r 0: /9." P qvkeg'RKI "4239/34_0'

URJ C"Rqnke{"

Vj g"URJ C"y knn'r tqxkf g"yj g"hqmqy kpi "cff kvkqpcn'o cvgtkcnu'kp"yj g"dtkghkpi "r cemgv<

Vj g"J WF "r co r j ngv'qp"ngcf /dcugf "r ckpv'gpvkvngf "*Protect Your Family from Lead in Your Home*

Kphqto cvkqp"qp"j qy "vq"hknn'qwv'cpf "hkng"c"j qwukpi "f kuetko kpcvkqp"eqo r nckpv'hqto "

Vj g"hqto "J WF /75: 2'f qo guvke"xkqngpeg"egtvkhkecvkqp"hqto "cpf "yj g"hqto " J WF /75: 4"pqvkeg"qh"qeewr cpe{"tki j wu."y j kej "eqpvckpu'kphqto cvkqp"qp"XCY C" r tqvgevkqpu"hqt "xkevko u'qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv." cpf "uvcmkpi "

õKi'Htcwf "Y qtvj "*KAö*"hqto "J WF /3363/QKI +."y j kej "gzr nckpu"yj g"v{r gu"qh'cevkqpu" c"hco kn{o wuv'cxqkf "cpf "yj g"r gpcnkgu"hqt "r tqi tco "cdwug

õY j cv'[ qw'Uj qwrf "Mpqy "cdqwv'GKX.ö"c"i wkf g"vq"yj g"Gpvgtr tkug"Kpeqo g" Xgtkhkecvkqp"*GKX+'u{uvgo "r wdnkuj gf "d{"J WF "cu"cp"cwcej o gpv'vq" P qvkeg'RKI "4239/34"

## 5-I.C. FAMILY OBLIGATIONS

Qdnki cvkqpu"qh"vj g"hco kn{"ctg"f guetkdgf "kp"vj g"j qwej gt "*J EX+"tgi wncvkqpu"cpf "qp"
vj g"xqwej gt "kuugrh0'Vj gug"qdnki cvkqpu"kpenwf g"tgur qpukdknkvkgu"vj g"hco kn{"ku"tgs wktgf "vq"hwrhkrn "cu"
y grn"cu"r tqj kdkvgf "cevkqpu0'Vj g"URJ C"o wuv"kphqto "hco knkgu"qh"vj gug"qdnki cvkqpu"f wtkpi "vj g"qtcn"
dtkghkpi ."cpf "vj g"uco g"kphqto cvkqp"o wuv"dg"kpenwf gf "kp"vj g"dtkghkpi "r cemgv0'Y gp"vj g"hco kn{øu"
wpkv"ku"r r tqxgf "cpf "vj g"J CR"eqpvtcev"ku"gzgewvgf ."vj g"hco kn{"o wuv"o ggv"vj gug"qdnki cvkqpu"kp"
qtf gt "vq"eqpvkpwg"r ctvkekr cvkpi "kp"vj g"r tqi tco 0'Xkqncvkqp"qh"cp{"hco kn{"qdnki cvkqp"o c{"tguwn/"kp"
vgto kpcvkqp"qh"cuukuvcpeg."cu"f guetkdgf "kp"Ej cr vgt"340'

## Time Frames for Reporting Changes Required by Family Obligations

<u>URJ C"Rqnke{"</u>

Wpnguu"qvj gry kug"pqvgf "dgnqy ."y j gp"hco kn{"qdnki cvkqpu"tgs wktg"vj g"hco kn{"vq"tgur qpf "vq"c"
tgs wguv"qt"pqvkf{"vj g"URJ C"qh"c"ej cpi g."pqvkf{kpi "vj g"URJ C"qh"vj g"tgs wguv"qt"ej cpi g"
y kej kp"32 "dwukpguu"f c{u"ku"eqpukf gtgf "r tqo r v"pqvkeg0'

Y j gp"c"hco kn{"ku"tgs wktgf "vq"r tqxkf g"pqvkeg"vq"vj g"URJ C."vj g"pqvkeg"o wuv"dg"kp"y tkvkpi 0'

## Family Obligations [24 CFR 982.551]

Vj g"hco kn{"qdnki cvkqpu"qh"vj g"xqwej gt "ctg"nkuvgf "cu"hqnqy u<'

- Á Vj g"hco kn{"o wuv"uwr r n{"cp{"kphqto cvkqp"vj cv"vj g"URJ C"qt"J WF "f gvgto kpgu"vq"dg"pgeguuct{."
  kpenwf kpi "uwdo kuukqp"qh"tgs wktgf "gxkf gpeg"qh"ekvk|gpuj kr "qt"gnki kdng"ko o ki tcvkqp"uvcvwu0'

- Á Vj g"hco kn{"o wuv"uwr r n{"cp{"kphqto cvkqp"tgs wguvgf "d{"vj g"URJ C"qt"J WF "hqt"wug"kp"c"
  tgi wnctn{"uej gf wngf "tggzco kpcvkqp"qt"kpvgtko "tggzco kpcvkqp"qh'hco kn{"kpeqo g"cpf "
  eqo r qukvkqp0'

- Á Vj g"hco kn{"o wuv"f kuenqug"cpf "xgtkf{"uqekcn"ugewtkv{"pwo dgtu"cpf "ukip"cpf "uwdo kv"eqpugpv"
  hqto u"hqt"qdvckpkpi "kphqto cvkqp0'

- Á Cp{"kphqto cvkqp"uwr r nkgf "d{"vj g"hco kn{"o wuv"dg"vtwg"cpf "eqo r ngvg0'

- Á Vj g"hco kn{"ku"tgur qpukdng"hqt"cp{"J qwukpi "S wcnkv{"Uvcpf ctf u"*J S U+'dtgcej "d{"vj g"hco kn{"
  ecwugf "d{"hcknwtg"vq"r c{"vgpcpv"r tqxkf gf "wvknkvkgu"qt"cr r nkcpegu."qt"f co ci gu"vq"vj g"f y gnnkpi "
  wpkv"qt"r tgo kugu"dg{qpf "pqto cn"y gct"cpf "vgct"ecwugf "d{"cp{"o go dgt"qh"vj g"j qwugj qnf "qt"
  i wguv0'

  <u>URJ C"Rqnke{"</u>

  F co ci gu"dg{qpf "pqto cn'y gct"cpf "vgct"y knn'dg"eqpukf gtgf "vq"dg"f co ci gu"y j kej "eqwnf "dg"
  cuuguugf "ci ckpuv"vj g"ugewtkv{"f gr quk0'

- Á Vj g"hco kn{"o wuv"cnqy "vj g"URJ C"vq"kpur gev"vj g"wpkv"cv"tgcuqpcdng"vko gu"cpf "chvgt"tgcuqpcdng"
  pqvkeg."cu"f guetkdgf "kp"Ej cr vgt: "qh"vj ku"r ncp0'

- Á Vj g"hco kn{"o wuv"pqv"eqo o kv"cp{"ugtkqwu"qt"tgr gcvgf "xkqncvkqp"qh"yj g"ngcug0"

    <u>URJ C"Rqrke{"</u>

    Vj g"URJ C"y km"f gvgto kpg"kh"c"hco kn{"jcu"eqo o kwgf "ugtkqwu"qt"tgr gcvgf "xkqncvkqpu"qh"yj g" ngcug"dcugf "qp"cxckncdng"gxkf gpeg."kpenwf kpi "dw"pqv"kno kvgf "vq."c"eqwtv"qtf gtgf "gxkevkqp" qt"cp"qy pgtøu"pqvkeg"vq"gxkev."r qkeg"tgr qtvu."cpf "chhf cxk&u"htqo "yj g"y pgt."pgki j dqtu."qt" qyj gt"etgf kdng"r ctvkgu"y kyj "f ktgev"knpqy ngf i g0"

    *Serious and repeated lease violations*"y km"kpenwf g."dw"pqv"dg"kno kvgf "vq."pqpr c{o gpv"qh" tgpv."f kuuvdcpeg"qh"pgki j dqtu."f guvtwevkqp"qh"r tqr gtv{."kxxkpi "qt"j qwugmggr kpi "j cdku"yj cv" ecwug"f co ci g"vq"yj g"wpkv"qt"r tgo kugu."cpf "etko kpcn"cevkxkv{0I gpgtcm{."yj g"etkvgtkqp"vq"dg" wugf "y km"dg"y j gyj gt"qt"pqv"yj g"tgcuqp"hqt"yj g"gxkevkqp"y cu"yj g"hcwn"qh"yj g"vgpcpv"qt" i wguu0Cp{"kpekf gpvu"qh "qt etko kpcn"cevkxkv{"tgncvgf "vq."f qo guvke"xkqngpeg." f cvkpi " xkqngpeg."ugz wcn"cuucwn."qt"uvcmkpi "y km"pqv"dg"eqpuvtwgf "cu"ugtkqwu"qt"tgr gcvgf "ngcug" xkqncvkqpu"d{"yj g"xkevko "]46"EHT "704227*e+*3+0'

- Á Vj g"hco kn{"o wuv"pqvkh{"yj g"URJ C"cpf "yj g"qy pgt"dghqtg"o qxkpi "qw"qh"yj g"wpkv"qt"vgto kpcvkpi " yj g"ngcug0'

    <u>URJ C"Rqrke{"</u>

    Vj g"hco kn{"o wuv"eqo r n{"y kyj "ngcug"tgs wktgo gpvu"tgi ctf kpi "y tkwgp"pqvkeg"vq"yj g"qy pgt0' Vj g"hco kn{"o wuv"r tqxkf g"y tkwgp"pqvkeg"vq"yj g"URJ C"cv"yj g"uco g"vko g"yj g"qy pgt"ku" pqvkhkgf 0"

- Á Vj g"hco kn{"o wuv"r tqo r n{"i kxg"yj g"URJ C"c"eqr {"qh"cp{"qy pgt"gxkevkqp"pqvkeg0"

- Á Vj g"hco kn{"o wuv"wug"yj g"cuukuvgf "wpkv"hqt"tgukf gpeg"d{"yj g"hco kn{0"Vj g"wpkv"o wuv"dg"yj g" hco kn{øu"qpn{"tgukf gpeg0"

- Á Vj g"eqo r qukkqp"qh"yj g"cuukuvgf "hco kn{"tgukf kpi "kp"yj g"wpkv"o wuv"dg"cr r tqxgf "d{"yj g"URJ C0' Vj g"hco kn{"o wuv"r tqo r n{"pqvkh{"yj g"URJ C"kp"y tkkpi "qh"yj g"dktyj ."cf qr vkqp."qt"eqwtv¬ cy ctf gf "ewuvqf {"qh"c"ej knf 0Vj g"hco kn{"o wuv"tgs wguv"URJ C"cr r tqxcn"vq"cf f "cp{"qyj gt"hco kn{" o go dgt"cu"cp"qeewr cpv"qh"yj g"wpkv0"

    <u>URJ C"Rqrke{"</u>

    Vj g"tgs wguv"vq"cf f "c"hco kn{"o go dgt"o wuv"dg"uwdo kwgf "kp"y tkkpi "cpf "cr r tqxgf "r tkqt"vq" yj g"r gtuqp"o qxkpi "kpvq"yj g"wpkv0Vj g"URJ C"y km"f gvgto kpg"kpg"gki kdkkv{"qh"yj g"pgy "o go dgt" kp"ceeqtf cpeg"y kyj "yj g"r qrkekgu"kp"Ej cr vgt"50'

- Á Vj g"hco kn{"o wuv"r tqo r n{"pqvkh{"yj g"URJ C"kp"y tkkpi "kh"cp{"hco kn{"o go dgt"pq"ncpi gt"tkxgu" kp"yj g"wpkv0'

- Á  Kh'vj g"URJ C"j cu'i kxgp"crr tqxcn"c"hquvgt"ejknf "qt"c"tkxg/kp"ckfg"oc{"tgukfg"kp"vj g"wpkv0Vj g"
  URJ C"j cu'vj g"f kuetgvkqp"vq"cf qrv"tgcuqpcdng"rqnkekgu"eqpegtpkpi "tgukf gpe{"d{"c"hquvgt"ejknf "
  qt"c"tkxg/kp"ckfg."cpf "vq"f ghkpg"y j gp"URJ C"eqpugpv"oc{"dg"i kxgp"qt"f gpkgf 0Hqt"rqnkekgu"
  tgncvgf "vq"vj g"tgs wguv"cpf "crr tqxclf kucrr tqxcl'qh'hquvgt"ejknf tgp."hquvgt"cf wnu."cpf "tkxg/kp "
  ckfgu."ugg"Ej crvgt"5"*ugevkqpu"KO"cpf "KO +."cpf "Ej crvgt"33"*ugevkqp"KKD+0

- Á  Vj g"hco kn{"o wuv'pqv'uwdngcug"vj g"wpkv."cuuki p"vj g"ngcug."qt"vtcpuhgt"vj g"wpkv0

    <u>URJ C"Rqnke{</u>

    Uwdngcukpi "kpenwf gu"tgegkxkpi "rc{o gpv"vq"eqxgt"tgpv"cpf "wvknkv{"equvu"d{"c"r gtuqp"tkxkpi "kp "
    vj g"wpkv'y j q"ku"pqv'nkuvgf "cu'c"hco kn{"o go dgt0

- Á  Vj g"hco kn{"o wuv'uwr r n{"cp{"kphqto cvkqp"tgs wguvgf "d{"vj g"URJ C"vq"xgtkh{"vj cv'vj g"hco kn{"ku "
  tkxkpi "kp"vj g"wpkv"qt"kphqto cvkqp"tgncvgf "vq"hco kn{"cdugpeg"htqo "vj g"wpkv0

- Vj g'hco kn{'o wuv'r tqo r wn{'pqvkh{'vj g'URJ C'y j gp'vj g'hco kn{'ku'cdugpv'htqo "vj g'wpkv0'

  URJ C'Rqnke{'

  P qvkeg'ku'tgs wktgf "wpf gt'vj ku'r tqxkukqp'qpn{'y j gp'cmi'hco kn{'o go dgtu'y kni'dg'cdugpv'htqo "vj g'wpkv'hqt'cp'gzvgpf gf "r gtkqf 0Cp'gzvgpf gf "r gtkqf "ku'f ghkpgf "cu'cp'r gtkqf "i tgcvgt'vj cp "52"ecngpf ct''f c{u0'Y tkwgp'pqvkeg'o wuv'dg'r tqxkf gf "vq'vj g'URJ C'cv'vj g'uvctv'qh'vj g'gzvgpf gf "cdugpeg0'

- Vj g'hco kn{'o wuv'r c{'wukdkn{'dkmu'cpf "r tqxkf g'cpf "o cipvckp'cp{'cr r nkcpegu'vj cv'vj g'qy pgt'ku'pqv'tgs wktgf "vq'r tqxkf g'wpf gt'vj g'ngcug']Hqto "J WF /74868."Xqwej gt_0'

- Vj g'hco kn{'o wuv'pqv'qy p'qt'j cxg'cp{'kpvgtguv'kp'vj g'wpkv'*qy gt'vj cp'kp'c'eqqr gtcvkxg'cpf "qy pgtu'qh'c'o cpwhcevwtgf 'j qo g'ngcukpi "c"o cpwhcevwtgf 'j qo g'ur ceg+0'

- Hco kn{'o go dgtu'o wuv'pqv'eqo o kv'htcwf ."dtkdgt{."qt'cp{'qvj gt'eqttwr v'qt'etko kpcn'cev'kp'eqppgevkqp'y kj 'vj g'r tqi tco 0*Ugg'Ej cr vgt'36.'Rtqi tco "Kpvgi tkv{'hqt'cf f kvkqpcn'kphqto cvkqp+0'

- Hco kn{'o go dgtu'o wuv'pqv'gpi ci g'kp'f twi /tgncvgf 'etko kpcn'cevkxkv{'qt'xkqngpv'etko kpcn'cevkxkv{'qt'qvj gt'etko kpcn'cevkxkv{'vj cv'vj tgcvgp'vj g'j gcnj .'uchgv{'qt'tki j v'vq'r gceghwn'gplq{o gpv'qh'qy gt'tgukf gpvu'cpf "r gtuqpu'tgukf kpi "kp'vj g'ko o gf kcvg'xkekpkv{'qh'vj g'r tgo kugu0Ugg'Ej cr vgt'34'hqt"J WF "cpf "URJ C'r qnkekgu'tgncvgf "vq'f twi /tgncvgf "cpf "xkqngpv'etko kpcn'cevkxkv{0'

- O go dgtu'qh'vj g'j qwugj qnf "o wuv'pqv'gpi ci g'kp'cdwug'qh'cneqj qn'kp'c'y c{'vj cv'vj tgcvgpu'vj g'j gcnj .'uchgv{'qt'tki j v'vq'r gceghwn'gplq{o gpv'qh'vj g'qvj gt'tgukf gpvu'cpf "r gtuqpu'tgukf kpi "kp'vj g'ko o gf kcvg'xkekpkv{'qh'vj g'r tgo kugu0Ugg'Ej cr vgt'34'hqt'c'f kuewuukqp'qh'J WF 'cpf "URJ C'r qnkekgu'tgncvgf "vq'cneqj qn'cdwug0'

- Cp'cuukuvgf "hco kn{'qt'o go dgt'qh'vj g'hco kn{'o wuv'pqv'tgegkxg'J EX'r tqi tco "cuukuvcpeg'y j kng'tgegkxkpi "cpqvj gt'j qwukpi "uwdukf {.'hqt'vj g'uco g'wpkv'qt'c'f khhgtgpv'wpkv'wpf gt'cp{'qvj gt'hgf gtcn'uvcvg'qt'nqecn'j qwukpi "cuukuvcpeg'r tqi tco 0'

- C'hco kn{'o wuv'pqv'tgegkxg'J EX'r tqi tco "cuukuvcpeg'y j kng'tgukf kpi "kp'c'wpkv'qy pgf "d{'c'r ctgpv."ej knf .'i tcpf r ctgpv.'i tcpf ej knf .'ukuvgt'qt'dtqvj gt'qh'cp{'o go dgt'qh'vj g'hco kn{.'wpnguu'vj g'URJ C'j cu'f gvgto kpgf "*cpf "j cu'pqvkhkgf "vj g'qy pgt'cpf "vj g'hco kn{'qh'uwej "f gvgto kpcvkqp+'vj cv'cr r tqxkpi "tgpvcn'qh'vj g'wpkv.'pqvy kj uvcpf kpi "uwej "tgncvkqpuj kr .'y qwf "r tqxkf g'tgcuqpcdng'ceeqo o qf cvkqp'hqt'c'hco kn{'o go dgt'y j q'ku'c'r gtuqp'y kj 'f kucdknkvkgu0]Hqto "J WF /74868."Xqwej gt_"

# PART II: SUBSIDY STANDARDS AND VOUCHER ISSUANCE

## 5-II.A. OVERVIEW

Vj g"URJ C"o wuv'guvcdnkuj "uwdukf{ "uvcpf ctf u'vj cv'f gvgto kpg'vj g'pwo dgt "qh'dgf tqqo u'pggf gf "hqt" hco knkgu'qh'f khhgtgpv'uk| gu'cpf "eqo r qukvkqpu0Vj ku'r ctv'r tgugpvu'vj g'r qnkekgu'vj cv'y knl'dg'wugf "vq" f gvgto kpg'vj g'hco kn{ "wpkv'uk| g'*cnuq "npqy p"cu'vj g'xqwej gt "uk| g+'c'r ctvlewnct"hco kn{ 'uj qwnf " tgegkxg."cpf "vj g'r qnkekgu'vj cv'i qxgtp'o cnkpi "gzegr vkqpu'vq "vj qug'uvcpf ctf u0Vj g'URJ C'o wuv'cnuq" guvcdnkuj "r qnkekgu'tgncvgf "vq 'vj g'kuuwcpeg'qh'vj g'xqwej gt."vq 'vj g'xqwej gt 'vgto ."cpf 'vq 'cp{ " gz vgpukqpu'qh'vj g'xqwej gt 'vgto 0"

## 5-II.B. DETERMINING FAMILY UNIT (VOUCHER) SIZE [24 CFR 982.402]

Hqt"gcej "hco kn{."vj g'URJ C'f gvgto kpgu'vj g'cr r tqr tkcvg'pwo dgt "qh'dgf tqqo u'wpf gt'vj g'URJ C" uwdukf{ "uvcpf ctf u'cpf "gpvgtu'vj g'hco kn{ "wpkv'uk| g'qp'vj g'xqwej gt 'vj cv'ku'kuuwgf "vq 'vj g'hco kn{ 0Vj g" hco kn{ "wpkv'uk| g'f qgu'pqv'f ketcvg'vj g'uk| g'qh'wpkv'vj g'hco kn{ "o wuv'cevwcnn{ "ngcug."pqt 'f qgu'kv' f gvgto kpg'y j q'y kj kp'c'j qwugj qnf 'y knl'uj ctg'c'dgf tqqo  lurgg r kpi "tqqo 0"

Vj g'hqnqy kpi "tgs wktgo gpvu'cr r n{'y j gp'vj g'URJ C'f gvgto kpgu'hco kn{ "wpkv'uk| g<

- Vj g'uwdukf{ "uvcpf ctf u'o wuv'r tqxkf g'hqt"vj g'uo cnnguv'pwo dgt "qh'dgf tqqo u'pggf gf "vq 'j qwug'c" hco kn{ "y kj qwv'qxgtetqy f kpi 0"

- Vj g'uwdukf{ "uvcpf ctf u'o wuv'dg'eqpukuvgpv'y kj "ur ceg'tgs wktgo gpvu'wpf gt'vj g'j qwukpi "s wcnkv{ " uvcpf ctf u0"

- Vj g'uwdukf{ "uvcpf ctf u'o wuv'dg'cr r nkgf "eqpukuvgpvn{ "hqt"cnl'hco knkgu'qh'nkmg'uk| g'cpf " eqo r qukvkqp0"

- C'ej knf 'y j q'ku'vgo r qtctkn{'cy c{ 'htqo "vj g'j qo g'dgecwug'qh'r ncego gpv'kp'hquvgt 'ectg'ku" eqpukf gtgf "c'o go dgt 'qh'vj g'hco kn{ "kp'f gvgto kpkpi "vj g'hco kn{ "wpkv'uk| g0"

- C'hco kn{ "vj cv'eqpukuvu'qh'c'r tgi pcpv'y qo cp'*y kj "pq'qvj gt 'r gtuqpu+'o wuv'dg'vtgcvgf "cu'c'vy q/ r gtuqp'hco kn{ 0"

- Cp{ "nkxg/kp'ckf g'*cr r tqxgf "d{ "vj g'URJ C'vq 'tgukf g'kp'vj g'wpkv'vq 'ectg'hqt"c'hco kn{ "o go dgt " y j q'ku'f kucdngf "qt"ku'cv'ngcuv'72 {gctu'qh'ci g+'o wuv'dg'eqwpvgf "kp'f gvgto kpkpi "vj g'hco kn{ "wpkv' uk| g="

- Á Wpnguu"c"rkxg/kp/ckfg"tgukfgu"y kj "c"hco kn{."yj g"hco kn{"wpkv"uk|g"hqt"cp{"hco kn{"eqpukuvkpi "qh"c" ukpi ng"rgtuqp"o wuv"dg"gkyj gt"c"|gtq/"qt"qpg/dgftqqo "wpkv."cu"fgvgto kpgf "wpfgt"yj g"URJ C"" uwdukf{"uvcpfctfu0

URJ C"Rqnke{"

Vj g"URJ C"y knl"i gpgtcn{"cuuki p"qpg"dgftqqo "hqt"gcej "vy q"r gtuqpu"y kj kp"yj g"j qwugj qnf."" gzegr v"kp"yj g"hqmqy kpi "ektewo uvcpegu<

Rgtuqpu"qh"yj g"qr r qukvg"ugz"*qyj gt"yj cp"ur qwugu."cpf "ej knf tgp"wpfgt"ci g"7+"y knl"dg" cmqecvgf "ugr ctcvg"dgftqqo u0

Nkxg/kp"ckfgu"y knl"dg"cmqecvgf "c"ugr ctcvg"dgftqqo 0

Ukpi ng"r gtuqp"hco knkgu"y knl"dg"cmqecvgf "qpg"dgftqqo 0

Vj g"URJ C"y knl"tghgtgpeg"yj g"hqmqy kpi "ej ctv"kp"fgvgto kpkpi "yj g"cr r tqr tkcvg"xqwej gt"uk| g" hqt"c"hco kn{<

| Voucher Size | Persons in Household (Minimum – Maximum) |
|---|---|
| 3"Dgftqqo " | 3/4" |
| 4"Dgftqqo u" | 4/6" |
| 5"Dgftqqo u" | 5/8" |
| 6"Dgftqqo u" | 6/: " |
| 7"Dgftqqo u" | 8/32" |

# 5-II.C. EXCEPTIONS TO SUBSIDY STANDARDS

Kp'f gvgto kpkpi 'hco kn{'wpkv'uk| g'hqt'c'r ctvkewnct'hco kn{.'vj g'URJ C'o c{'i tcpv'cp'gzegr vkqp'vq'ku' guvcdnkuj gf 'uwduklf{'uvcpf ctf u'kh'vj g'URJ C'f gvgto kpgu'vj cv'vj g'gzegr vkqp'ku'lwuvkhkgf 'd{'vj g'ci g." ugz.'j gcnj .'j cpf kecr .'qt'tgncvkqpuj kr 'qh'hco kn{'o go dgtu'qt'qvj gt'r gtuqpcn'ektewo uvcpegu'''''''''' ]46'EHT'; : 40624*d+*: +0'Tgcuqpu'o c{'kpenwf g.'dwv'ctg'pqv'lko kvgf 'vq<

- C'pggf 'hqt'cp'cf f kvkqpcn'dgftqqo 'hqt'o gf kecn'gs wkr o gpv'

- C'pggf 'hqt'c'ugr ctcvg'dgftqqo 'hqt'tgcuqpu'tgncvgf 'vq'c'hco kn{'o go dgtøu'f kucdknkv{.'o gf kecn'qt' j gcnj 'eqpf kvkqp'

Hqt'c'ukpi ng'r gtuqp'y j q'ku'pqv'gnf gtn{.'f kucdngf .'qt'c'tgo ckpkpi 'hco kn{'o go dgt.'cp'gzegr vkqp' ecppqv'qxgttkf g'vj g'tgi wncvqt{'lko kv'qh'c'| gtq'qt'qpg'dgftqqo "]46'EHT'; : 40624*d+*: +0'

### URJ C'Rqnke{'

Vj g'URJ C'y knn'eqpukf gt'i tcpvkpi 'cp'gzegr vkqp'hqt'cp{'qh'vj g'tgcuqpu'ur gekhkgf 'kp'vj g' tgi wncvkqp<vj g'ci g.'ugz.'j gcnj .'j cpf kecr .'qt'tgncvkqpuj kr 'qh'hco kn{'o go dgtu'qt'qvj gt' r gtuqpcn'ektewo uvcpegu0'

Vj g'hco kn{o wuv'tgs wguv'cp{'gzegr vkqp'vq'vj g'uwduklf{'uvcpf ctf u'kp'y tkvkpi 0'Vj g'tgs wguv' o wuv'gzr nckp'vj g'pggf 'qt'lwuvkhkecvkqp'hqt'c'ncti gt'hco kn{'wpkv'uk| g.'cpf 'o wuv'kpenwf g' cr r tqr tkcvg'f qewo gpvcvkqp0Tgs wguvu'dcugf 'qp'j gcnj /tgncvgf 'tgcuqpu'o wuv'dg'xgtkhkgf 'd{' c'nppqy ngf i gcdng'r tqhguukqpcn'uqwteg'*g0 0'f qevqt'qt'j gcnj 'r tqhguukqpcn+'wpnguu'vj g' f kucdknkv{'cpf 'vj g'f kucdknkv{ótgncvgf 'tgs wguv'hqt'ceeqo o qf cvkqp'ku'tgcf kn{'cr r ctgpv'qt' qvj gty kug'lppqy p0Vj g'hco kn{øu'eqpvkpwgf 'pggf 'hqt'cp'cf f kvkqpcn'dgftqqo 'f wg'vq'ur gekcn' o gf kecn'gs wkr o gpv'o wuv'dg'tg/xgtkhkgf 'cv'cppwcn'tggzco kpcvkqp0

Vj g'URJ C'y knn'pqvkh{'vj g'hco kn{'qh'kvu'f gvgto kpcvkqp'y kvj kp'32'dwukpguu'f c{u'qh' tgegkxkpi 'vj g'hco kn{øu'tgs wguv0Kh'c'r ctvkekr cpv'hco kn{øu'tgs wguv'ku'f gpkgf .'vj g'pqvkeg'y knn' kphqto 'vj g'hco kn{'qh'vj gkt'tki j v'vq'tgs wguv'cp'kphqto cn'j gctkpi 0

# 5-II.D. VOUCHER ISSUANCE"[24 CFR 982.302]

Y j gp"c"hco kn{"ku"ugngevgf "htqo "vj g"y ckvkpi "nkuv"*qt"cu"c"ur gekcn'cf o kuukqp"cu"f guetkdgf "kp"Ej cr vgt" 6+."qt"y j gp"c"r ctvkekr cpv"hco kn{"y cpvu"vq"o qxg"vq"cpqvj gt "wpkv"vj g"URJ C"kuuwgu"c"J qwukpi " Ej qkeg"Xqwej gt."hqto "J WF/748680'Vj ku"ej cr vgt"f gcnu"qpn{"y kj "xqwej gt"kuuwcpeg"hqt" cr r nkecpvu0'Hqr "xqwej gt"kuuwcpeg"cuuqekcvgf "y kj "o qxgu"qh'r tqi tco "r ctvkekr cpvu."r ngcug"tghgt "vq" Ej cr vgt"320'

Vj g"xqwej gt"ku"vj g"hco kn{øu"cwvj qrk| cvkqp"vq"ugctej "hqt"j qwukpi 0'Kl'ur gekhkgu"vj g"wpkv"ux{ g"hqt" y j kej "vj g"hco kn{"s wcnkhkgu."cpf "kpenwfgu"dqvj "vj g"fcvg"qh'xqwej gt"kuuwcpeg"cpf "fcvg"qh'gzr ktcvkqp0' Kl'eqpvckpu"c"dtkgh"f guetkr vkqp"qh'j qy "vj g"r tqi tco "y qtmu"cpf "gzr nckpu"vj g"hco kn{"qdnki cvkqpu" wpfgt "vj g"r tqi tco 0'Vj g"xqwej gt"ku"gxkfgpeg"vj cv"vj g"URJ C"j cu"f gvgto kpgf "vj g"hco kn{"vq"dg" gnki kdng"hqt "vj g"r tqi tco ."cpf "vj cv"vj g"URJ C"gzr gevu"vq"j cxg"o qpg{"cxckncdng"vq"uwdukf{ g"vj g" hco kn{"kh'vj g"hco kn{"hkpfu"cp"cr r tqxcdng"wpkv0'J qy gxgt."vj g"URJ C"f qgu"pqv'j cxg"cp{ "nkcdknkv{ "q" cp{"r ctv{ "d{ "vj g"kuuwcpeg"qh'vj g"xqwej gt."cpf "vj g"xqwej gt"f qgu"pqv'i kxg"vj g"hco kn{"cp{"tki j v'vq" r ctvkekr cvg"kp"vj g"URJ Cøu"j qwukpi "ej qkeg"xqwej gt"r tqi tco "]Xqwej gt."hqto "J WF/74868_"

C"xqwej gt"ecp"dg"kuuwgf "vq"cp"cr r nkecpv'hco kn{"qpn{"chvgt"vj g"URJ C"j cu"f gvgto kpgf "vj cv"vj g" hco kn{"ku"gnki kdng"hqt "vj g"r tqi tco "dcugf "qp"xgtkhkecvkqp"qh'kphqto cvkqp"tgegkxgf "y kj kp"vj g"82" f c{u"r tkqr "vq"kuuwcpeg"]46'EHT"; : 40423*g+_"cpf "chvgr "vj g"hco kn{"j cu"cvgpf gf "cp"qrtcn'dtkghkpi " ]J EX": /3_0'

## URJ C"Rqnke{"

Xqwej gtu"y kn'dg"kuuwgf "vq"gnki kdng"cr r nkecpvu"ko o gf kcvgn{"hqmqy kpi "vj g"o cpf cvqr{ " dtkghkpi 0'

Vj g"URJ C"uj qwf "j cxg"uwhhkekgpv'hwpf u"vq"j qwug"cp"cr r nkecpv'dghqtg"kuuwkpi "c"xqwej gt0'Kl'hwpf u" ctg"kpuwhhkekgpv'vq"j qwug"vj g"hco kn{"cv'vj g"vqr "qh'vj g"y ckvkpi "nkuv."vj g"URJ C"o wuv'y ckv'wpvkn'kv'j cu" cf gs wcvg"hwpf u"dghqtg"kv'ecnu"cpqvj gr "hco kn{"htqo "vj g"nkuv"]J EX"I D'r 0: /32_0"

## URJ C"Rqnke{"

Rtkqr "vq"kuuwkpi "cp{"xqwej gtu."vj g"URJ C"y kn'f gvgto kpg"y j gvj gr "kv'j cu"uwhhkekgpv'hwpf kpi " kp"ceeqtf cpeg"y kj "vj g"r qnkekgu"kp'Rctv'XKKK'qh'Ej cr vgt "380'

Kl'vj g"URJ C"f gvgto kpgu"vj cv'vj gtg"ku"kpuwhhkekgpv'hwpf kpi "chvgt"c"xqwej gt"j cu"dggp"kuuwgf ."vj g" URJ C"o c{ "tguekpf "vj g"xqwej gt"cpf "r nceg"vj g"chhgevgf "hco kn{"dcem'qp"vj g"y ckvkpi "nkuv0'

## 5-II.E. VOUCHER TERM AND EXTENSIONS

### Voucher Term [24 CFR 982.303]

Vj g"kpkvkcn"vgto "qh"c"xqwej gt"o wuv"dg"cv"ngcuv"82"ecngpf ct"f c{u0"Vj g"kpkvkcn"vgto "o wuv"dg"uvcvgf "qp" yj g"xqwej gt"]46"EHT"; : 40523*c+0'

> URJ C"Rqnke{"

> Vj g"kpkvkcn"xqwej gt"vgto "y knn'dg"82"ecngpf ct"f c{u0'

> Vj g"hco kn{"o wuv'uwdo kv'c"Tgs wguv'hqt"Vgpcpe{'Crrtqxcn'cpf "rtqrqugf "ngcug"y kyj kp"yj g" 82/f c{"rgtkqf "wpnguu"yj g"URJ C"i tcpvu"cp"gzvgpukqp0'

### Extensions of Voucher Term [24 CFR 982.303(b)]

Vj g"URJ C"j cu"yj g"cwyj qtkv{ "vq"i tcpv'gzvgpukqpu"qh"ugctej "vko g."vq"urgekh{"yj g"ngpi yj "qh"cp" gzvgpukqp."cpf "vq"f gvgto kpg"yj g"ektewo uvcpegu"wpf gt"y j kej "gzvgpukqpu"y knn'dg"i tcpvgf 0'Vj gtg"ku" pq"nko kv'qp"yj g"pwo dgt"qh"gzvgpukqpu"yj cv'yj g"URJ C"ecp"crrtqxg0'F kuetgvkqpct{"rqnkekgu"tgncvgf " vq"gzvgpukqp"cpf "gzrktcvkqp"qh"ugctej "vko g"o wuv'dg"f guetkdgf "kp"yj g"URJ Cøu"cf o kpkuvtcvkxg"r ncp" ]46"EHT"; : 4076_0"

URJ Cu"o wuv'crrtqxg"cf f kvkqpcn'ugctej "vko g"kh"pggf gf "cu"c"tgcuqpcdng"ceeqo o qf cvkqp"vq"o cmg" yj g"rtqi tco "ceeguukdng"vq"cpf "wucdng"d{"c"rgtuqp"y kyj "f kucdknkvkgu0'Vj g"gzvgpukqp"rgtkqf "o wuv'dg" tgcuqpcdng"hqt"yj g"r wtrqug0'

Vj g'hco kn{'o wuv'dg'pqvkhkgf "kp'y tkkpi "qh'vj g'URJ Cøu'f gekukqp'vq'crrtqxg''qt'f gp{'cp'gzvgpukqp0'
Vj g'URJ Cøu'f gekukqp'vq'f gp{'c'tgs wguv'hqt'cp'gzvgpukqp'qh'vj g'xqwej gt'vgto "ku'pqv'uwdlgev'vq'
kphqto cl'tgxkgy "]46'EHT'; : 40776*e+*6+0'

<u>URJ C'Rqnke{</u>

Vj g'URJ C'y knl'crrtqxg'cf f kvkqpcl'gzvgpukqpu'qpn{'kp'vj g'hqnqy kpi "ektewo uvcpegu<

    K'ku'pgeguuct{'cu'c'tgcuqpcdng'ceeqo o qf cvkqp'hqt'c'rgtuqp'y kj 'f kucdknkvkgu0'

    K'ku'pgeguuct{'f wg'vq'tgcuqpu'dg{qpf 'vj g'hco kn{øu'eqpvtqn'cu'f gvgto kpgf 'd{'vj g'
URJ C0Hqnqy kpi "ku'c'nkuv'qh'gzvgpwcvkpi "ektewo uvcpegu'vj cv'vj g'URJ C'o c{'
eqpukf gt'kp'o cmkpi "ku'f gekukqp0'Vj g'rtgugpeg'qh'vj gug'ektewo uvcpegu'f qgu'pqv'
i wctcpvgg'vj cv'cp'gzvgpukqp'y knl'dg'i tcpvgf <

        Ugtkqwu'knlpguu'qt'f gcvj "kp'vj g'hco kn{'

        Qvj gt'hco kn{'go gti gpe{'

        Qduvcengu'f wg'vq'go r nq{o gpv'

        Y j gvj gt'vj g'hco kn{'j cu'cntgcf {'uwdo kvvgf 'tgs wguu'hqt'vgpcpe{'crrtqxcl'
vj cv'y gtg'pqv'crrtqxgf "d{'vj g'URJ C'

        Y j gvj gt'hco kn{'uk| g'qt'qvj gt'ur gekcl'ektewo uvcpegu'o cmg'kv'f khhkewnv'vq'
hkpf "c'uwkvcdng'wpkv'

Cp{'tgs wguv'hqt'cp'cf f kvkqpcl'gzvgpukqp'o wuv'kpenwf g'vj g'tgcuqp*u+'cp'cf f kvkqpcl'
gzvgpukqp'ku'pgeguuct{0'Vj g'URJ C'o c{'tgs wktg'vj g'hco kn{'vq'rtqxkf g'f qewo gpvcvkqp'vq'
uwr r qtv'vj g'tgs wguv'qt'qdvckp'xgtkhkecvkqp'htqo "c'swcnkhkgf "vj ktf 'r ctv{0'

Cnl'tgs wguv'hqt'gzvgpukqpu'vq'vj g'xqwej gt'vgto "o wuv'dg'o cf g'kp'y tkkpi "cpf "uwdo kvvgf "vq'
vj g'URJ C'r tkqt'vq'vj g'gzr ktcvkqp'f cvg'qh'vj g'xqwej gt'*qt'gzvgpf gf "vgto "qh'vj g'xqwej gt+0'

Vj g'URJ C'y knl'f ecklf g'y j gvj gt'vq'crrtqxg'qt'f gp{'cp'gzvgpukqp'tgs wguv'y kj kp'32"
dwukpguu'f c{u'qh'vj g'f cvg'vj g'tgs wguv'ku'tgegkxgf .'cpf 'y knl'ko o gf kcvgn{'rtqxkf g'vj g'hco kn{'
y tkvgp'pqvkeg'qh'ku'f gekukqp0'
Vj g'URJ C'gzvgpf u'kp'qpg'qt'o qtg'kpetgo gpvu0'Pq'o qtg'vj cp'vy q'gzvgpukqpu'qh'52"
f c{u'y knl'dg'i tcpvgf 0'Vj g'URJ C'y knl'pqv'tgs wguv'J WF "crrtqxcl'vq'gzvgpf 'vj g'xqwej gt"
dg{qpf "cp'cf f kvkqpcl'82'f c{u0'

"

## Suspensions of Voucher Term [24 CFR 982.303(c)]

Vjg"URJC"o wuv'rtqxkfg"hqt"uwurgpukqp"qh'vjg"kpkvkcn'qt"cp{"gzvgpfgf "vgto "qh'vjg"xqwejgt"htqo "
yjg"fcvg'vjg"hco kn{"uwdo ku'c"tgswguv'hqt"URJC"crrtqxcn'qh'vjg"vgpcpe{"wpvkn'vjg"fcvg"vjg"URJC"
pqvkhkgu"yjg"hco kn{"kp"y tkvkpi "y jgyjgt"yjg"tgswguv'jcu'dggp"crrtqxgf "qt"fgpkgf0

## Expiration of Voucher Term

Qpeg"c"hco kn{øu"jqwukpi "ejqkeg"xqwejgt"vgto "*kpenwfkpi "cp{"gzvgpukqpu+"gzrktgu."yjg"hco kn{"ku'pq"
nqpi gt"gnki kdng"vq"ugctej "hqt"jqwukpi "wpfgt"yjg"rtqi tco 0'Kh'yjg"hco kn{"uvknn'y kujgu'vq'tgegkxg"
cuukuvcpeg."yjg"URJC"o c{"tgswktg"yjcv'yjg"hco kn{"tgcrrn{."qt"o c{"rnceg"yjg"hco kn{"qp"yjg"y ckvkpi "
nkuv'y kyj "c"pgy "crrnkecvkqp"fcvg"dwv'y kyjqwv'tgswktkpi "tgcrrnkecvkqp0'Uwej "c"hco kn{"fqgu'pqv'
dgeqo g"kpgnki kdng"hqt"yjg"rtqi tco "qp"yjg"i tqwpfu'yjcv'kv'y cu'wpcdng"vq"nqecvg"c"wpkv'dghqtg"yjg"
xqwejgt"gzrktgf "]JEX'I  D'r 0: /35_0

### URJC"Rqnke{

Kh'cp"crrnkecpv'hco kn{øu'xqwejgt"vgto "qt"gzvgpukqp"gzrktgu'dghqtg"yjg"URJC'jcu'crrtqxgf "
c"vgpcpe{."yjg"URJC'y knn'tgswktg"yjg"hco kn{"vq"tgcrrn{ "hqt"cuukuvcpeg0

Y kyj kp"32"dwukpguu'fc{u'chvgt"yjg"gzrktcvkqp"qh'yjg"xqwejgt"vgto "qt"cp{"gzvgpukqp."yjg"
URJC"y knn'pqvkh{"yjg"hco kn{"kp"y tkvkpi "yjcv'yjg"xqwejgt"vgto "jcu'gzrktgf "cpf "yjcv'yjg"
hco kn{"o wuv'tgcrrn{"y jgp"yjg"y ckvkpi "nkuv'ku'qr gp"kp"qtfgt"vq"dg"rncegf "qp"yjg"y ckvkpi "nkuv0
"

# Chapter 6

## INCOME AND SUBSIDY DETERMINATIONS"
]46'EHT 'Rctv7. 'Uwdr ctwu'G'cpf 'H=46'EHT '; : 4_"

## INTRODUCTION

C'hco kn{øu'kpeqo g'f gvgto kpgu'grki kdkrkv{'hqt'cuukuvcpeg'cpf 'ku'cruq'wugf 'vq'ecrewncvg'vj g'hco kn{øu'
r c{o gpv'cpf 'vj g'URJ Cøu'uwdukf{0'Vj g'URJ C'y kn'wug'vj g'r qrkekgu'cpf 'o gyj qf u'f guetkdgf 'kp'vj ku'
ej cr vgt'vq'gpuwtg'vj cv'qpn{'grki kdng'hco krkgu'tgegkxg'cuukuvcpeg'cpf 'vj cv'pq'hco kn{'r c{u'o qtg'qt'
nguu'vj cp'ku'qdnki cvkqp'wpf gt'vj g'tgi wncvkqpu0'Vj ku'ej cr vgt'f guetkdgu'J WF 'tgi wncvkqpu'cpf 'URJ C'
r qrkekgu'tgncvgf 'vq'vj gug'vqr keu'kp'vj tgg'r ctvu'cu'hqmqy u<"

- Á <u>Rctv'K<'Cppwcn'Kpeqo g</u>0'J WF 'tgi wncvkqpu'ur gekh{'vj g'uqwtegu'qh'kpeqo g'vq'kpenwf g'cpf '
  gzenwf g'vq'cttkxg'cv'c'hco kn{øu'cppwcn'kpeqo g0'Vj gug'tgs wktgo gpvu'cpf 'URJ C'r qrkekgu'hqt'
  ecrewncvkpi 'cppwcn'kpeqo g'ctg'hqwpf 'kp'Rctv'K0'

- Á <u>Rctv'KK<'Cf lwuvgf 'Kpeqo g</u>0'Qpeg'cppwcn'kpeqo g'j cu'dggp'guvcdnkuj gf 'J WF 'tgi wncvkqpu'tgs wktg'
  vj g'URJ C'vq'uwdvtcev'htqo 'cppwcn'kpeqo g'cp{'qh'hkxg'o cpf cvqt{'f gf wevkqpu'hqt'y j kej 'c'
  hco kn{'s wcnkhkgu0'Vj gug'tgs wktgo gpvu'cpf 'URJ C'r qrkekgu'hqt'ecrewncvkpi 'cf lwuvgf 'kpeqo g'ctg'
  hqwpf 'kp'Rctv'KK0'

- Á <u>Rctv'KKK<'Ecrewncvkpi 'Hco kn{'Uj ctg'cpf 'URJ C'Uwdukf{</u>0'Vj ku'r ctv'f guetkdgu'vj g'uvcvwvqt{'
  hqto wnc'hqt'ecrewncvkpi 'vqvcn'vgpcpv'r c{o gpv'*VVR+.'vj g'wug'qh'wvknkv{'cmqy cpegu.'cpf 'vj g'
  o gyj qf qmqi {'hqt'f gvgto kpkpi 'URJ C'uwdukf{'cpf 'tgs wktgf 'hco kn{'r c{o gpv0'

# PART I: ANNUAL INCOME

## 6-I.A.'OVERVIEW

Vj g"i gpgtcn'tgi wncvqt{"f ghkpkvkqp"qh"*annual income*"uj qy p"dgmqy "ku"htqo "46"EHT "7082; 0"

---

7082; "Cppwcn'kpeqo g0"

*c+"Cppwcn'kpeqo g"o gcpu'cnn'co qwpu."o qpgct{"qt"pqv."y j kej <"

*3+"I q'vq."qt'qp"dgj crh'qh "vj g'hco kn{"j gcf "qt"ur qwug"*gxgp'kh'vgo r qtctkn{"cdugpv+"qt"vq"cp{"qvj gt"
hco kn{"o go dgt="qt"

*4+"Ctg"cpvkekr cvgf "vq"dg"tgegkxgf "htqo "c"uqwteg"qwukfg"vj g"hco kn{"f wtkpi "vj g"34/o qpvj "r gtkqf "
hqmqy kpi "cfo kuukqp"qt"cppwcn'tggzco kpcvkqp"ghhgevkxg"f cvg="cpf ""

*5+"Y j kej "ctg"pqv'ur gekhkecn{"gzenwf gf "kp'r ctci tcr j "]7082; "e+0"

*6+"Cppwcn'kpeqo g"cnuq"o gcpu"co qwpu'f gtkxgf "*f wtkpi "vj g'34/o qpvj "r gtkqf +'htqo "cuugvu"vq"
y j kej "cp{"o go dgt"qh'vj g"hco kn{"j cu"ceeguu0

---

Kp"cff kvkqp"vq"vj ku'i gpgtcn'f ghkpkvkqp."J WF "tgi wncvqpu"guvcdnkuj "r qnkekgu"hqt"vtgcvkpi "ur gekhke"
v{r gu"qh'kpeqo g"cpf "cuugvu0"Vj g"hwnn'vgzvu"qh'vj qug"r qtvkqpu"qh'vj g"tgi wncvkqpu"ctg"r tqxkfgf "kp"
gzj kdkvu'cv'vj g"gpf "qh'vj ku'ej cr vgt"cu'hqmqy u<

- Á Cppwcn'Kpeqo g"Kpenwukqpu"*Gzj kdkv'8/3+"

- Á Cppwcn'Kpeqo g"Gzenwukqpu"*Gzj kdkv'8/4+"

- Á Vtgcvo gpv'qh'Hco kn{"Cuugvu"*Gzj kdkv'8/5+"

- Á Gctpgf "Kpeqo g"F kucmqy cpeg"hqt"Rgtuqpu'y kj "F kucdknkvkgu"*Gzj kdkv'8/6+"

- Á Vj g"Ghhgev'qh'Y grhctg"Dgpghkv'Tgf wevkqp"*Gzj kdkv'8/7+"

Ugevkqpu'8/KD"cpf "8/KE "f kuequu'i gpgtcn'tgswktgo gpvu"cpf "o gyj qf u'hqt"ecnewncvkpi "cppwcn'
kpeqo g0"Vj g"tguv'qh'yj ku'ugevkqp"f guetkdgu'j qy "gcej "uqwteg"qh'kpeqo g"ku"vtgcvgf "hqt"vj g"r wtr qugu"
qh'f gvgto kpkpi "cppwcn'kpeqo g0J WF "tgi wncvkqpu'r tgugpv'kpeqo g"kpenwukqpu'cpf "gzenwukqpu"
ugr ctcvgn{"]46"EHT "7082; "d+"cpf "46"EHT "7082; "e+0"Kp"vj ku'r ncp."j qy gxgt."vj g"f kuewuukqp"qh"
kpeqo g"kpenwukqpu'cpf "gzenwukqpu'ctg"kpvgi tcvgf "d{"vqr ke"*g0 0"cnn'r qnkekgu'chhgevkpi "gctpgf "
kpeqo g"ctg"f kuewuugf "vqi gvj gt"kp'ugevkqp"8/KF +0Xgtkhkecvkqp'tgswktgo gpvu"hqt"cppwcn'kpeqo g"ctg"
f kuewuugf "kp'Ej cr vgt"90"

## 6-I.B. HOUSEHOLD COMPOSITION AND INCOME

Kpeqo g'tgegkxgf 'd{ 'cnn'hco kn{'o go dgtu'o wuv'dg'eqwpvgf 'wpnguu'urgekhkecn{ 'gzenwfgf 'd{ 'vjg' tgiwncvkqpu0Kv'ku'vjg'tgurqpukdknkv{ 'qh'vjg'j gcf 'qh'j qwugj qnf 'vq 'tgrqtv'ej cpi gu'kp 'hco kn{ ' eqo rqukkqp0Vjg 'twngu 'qp 'y j kej 'uqwtegu 'qh 'kpeqo g 'ctg 'eqwpvgf 'xct{ 'uqo gy j cv'd{ 'hco kn{ ' o go dgt0Vjg 'ej ctv'dgnqy 'uwo o ctk\gu 'j qy 'hco kn{ 'eqo rqukkqp 'chhgevu 'kpeqo g 'f gvgto kpcvkqpu0

| Summary of Income Included and Excluded by Person | |
|---|---|
| Nkxg/kp 'ckfgu | Kpeqo g'htqo 'cnn'uqwtegu'ku'gzenwfgf ']46'EHT '702; *e+*7+0' |
| Hquvgt 'ej knf 'qt 'hquvgt 'cf wnv' | Kpeqo g'htqo 'cnn'uqwtegu'ku'gzenwfgf ']46'EHT '702; *e+*4+0' |
| J gcf . 'urqwug. 'qt 'eqj gcf '<br>Qyj gt 'cf wnv'hco kn{ 'o go dgtu' | Cnn'uqwtegu'qh'kpeqo g'pqv'urgekhkecn{ 'gzenwfgf 'd{ 'vjg' tgiwncvkqpu'ctg'kpenwfgf 0' |
| Ej knftgp'wpfgt'3: '{gctu'qh'ci g' | Go rnq{o gpv'kpeqo g'ku'gzenwfgf ']46'EHT '702; *e+*3+0'<br><br>Cnn'qyj gt 'uqwtegu'qh'kpeqo g. 'gzegr v'yj qug'urgekhkecn{ ' gzenwfgf 'd{ 'vjg'tgiwncvkqpu. 'ctg'kpenwfgf 0' |
| Hwnn/vko g'uwfgpvu'3: '{gctu'qh' ci g'qt'qnf gt '*pqv'j gcf . 'urqwug. ' qt 'eqj gcf +' | Go rnq{o gpv'kpeqo g'cdqxg'&4: 21{gct'ku'gzenwfgf ']46'EHT ' 702; *e+*33+0'<br><br>Cnn'qyj gt 'uqwtegu'qh'kpeqo g. 'gzegr v'yj qug'urgekhkecn{ ' gzenwfgf 'd{ 'vjg'tgiwncvkqpu. 'ctg'kpenwfgf 0' |

**Temporarily Absent Family Members**

Vj g'kpeqo g'qh'hco kn{'o go dgtu'cr rtqxgf "vq'rkxg'kp'vj g'wpkv'y kn'dg'eqwpvgf .'gxgp'kh'vj g'hco kn{'
o go dgt'ku'vgo rqtctkn{'cdugpv'htqo "vj g'wpkv'*J EX'I D.'r 07/3: _0*

<u>URJ C'Rqnke{</u>

I gpgtcnn{'cp'kpf kxkf wcn'y j q'ku'qt'ku'gzr gevgf "vq'dg'cdugpv'htqo "vj g'cuukuvgf "wpkv'hqt'32 2"
eqpugewvkxg'f c{u'qt'nguu'ku'eqpukf gtgf "go rqtctkn{'cpf "eqpvkpwgu'vq'dg'eqwpvgf "
c'hco kn{'o go dgt0I gpgtcnn{'cp'kpf kxkf wcn'y j q'ku'qt'ku'gzr gevgf "vq'dg'cdugpv'htqo "vj g'
cuukuvgf "wpkv'hqt'o qtg'vj cp'3: 2'eqpugewvkxg'f c{u'ku'eqpukf gtgf "r gto cpgpvn{'cdugpv'cpf "pq"
nqpi gt'c'hco kn{'o go dgt0Gzegr vkqpu'vq'vj ku'i gpgtcn'r qnke{'ctg'f kuewuugf "dgnqy 0

*Absent Students*

<u>URJ C'Rqnke{</u>

Y j gp'uqo gqpg'y j q'j cu'dggp'eqpukf gtgf "c'hco kn{'o go dgt'cwgpf u'uej qqn'cy c{'htqo "
j qo g.'vj g'r gtuqp'y kn'eqpvkpwg'vq'dg'eqpukf gtgf "c'hco kn{'o go dgt'wpnguu'kphqto cvkqp"
dgeqo gu'cxckncdng'vq'vj g'URJ C'kpf kecvkpi "vj cv'vj g'uvwf gpv'j cu'guvcdnkuj gf "c'ugr ctcvg"
j qwugj qnf "qt'vj g'hco kn{'f genctgu'vj cv'vj g'uvwf gpv'j cu'guvcdnkuj gf "c'ugr ctcvg'j qwugj qnf 0

*Absences Due to Placement in Foster Care*

Ej knf tgp'vgo rqtctkn{'cdugpv'htqo "vj g'j qo g'cu'c'tguwnv'qh'r ncego gpv'kp'hquvgt'ectg'ctg'eqpukf gtgf "
o go dgtu'qh'vj g'hco kn{'*]46'EHT'70625_0*

<u>URJ C'Rqnke{</u>

Kh'c'ej knf 'j cu'dggp'r ncegf "kp'hquvgt'ectg.'vj g'URJ C'y kn'xgtkh{'y kj "vj g'cr rtqr tkcvg"
ci gpe{'y j gvj gt'cpf "y j gp'vj g'ej knf 'ku'gzr gevgf "vq'dg'tgwtpgf "vq'vj g'j qo g0Wpnguu'vj g"
ci gpe{'eqphkto u'vj cv'vj g'ej knf 'j cu'dggp'r gto cpgpvn{'tgo qxgf "htqo "vj g'j qo g.'vj g'ej knf "
y kn'dg'eqwpvgf "cu'c'hco kn{'o go dgt0

*Absent Head, Spouse, or Cohead*

<u>URJ C'Rqnke{</u>

Cp'go r nq{gf 'j gcf .'ur qwug.'qt'eqj gcf 'cdugpv'htqo "vj g'wpkv'o qtg'vj cp'3: 2'eqpugewvkxg"
f c{u'f wg'vq'go r nq{o gpv'y kn'eqpvkpwg'vq'dg'eqpukf gtgf "c'hco kn{'o go dgt0

## Family Members Permanently Confined for Medical Reasons

Kh'c'hco kn{'o go dgt'ku'eqphkpgf "vq'c'pwtukpi "jqo g"qt"jqur kcrl'qp"c'r gto cpgpv'dcuku."yjcv'r gtuqp"ku" pq"nqpi gt'eqpukfgtgf "c'hco kn{'o go dgt'cpf "yjg'kpeqo g"qh"yjcv'r gtuqp"ku'pqv'eqwpvgf "]J EX"T D." r 0'7/44_0'

<u>URJ C'Rqrke{"</u>

Vjg"URJ C"y km'tgswguv'xgtkhkecvkqp"htqo "c'tgur qpukdng"o gf kecrl'r tqhguukqpcrl'cpf "y km'wug" yjku'f gvgto kpcvkqp0'Kh'yjg'tgur qpukdng"o gf kecrl'r tqhguukqpcrl'ecppqv'r tqxkf g"c" f gvgto kpcvkqp."yjg'r gtuqp'i gpgtcm{'y km'dg"eqpukf gtgf "vqo r qtctkn{'cdugpv0'Vjg"hco kn{" o c{'r tgugpv'gxkf gpeg"yjcv'yjg'hco kn{'o go dgt'ku'eqphkpgf "qp"c'r gto cpgpv'dcuku'cpf " tgswguv'yjcv'yjg'r gtuqp'pqv'dg"eqpukf gtgf "c'hco kn{'o go dgt0'

Y jgp"cp"kpf kxkf wcrl'yjq"jcu'dggp"eqwpvgf "cu'c'hco kn{'o go dgt'ku'f gvgto kpgf " r gto cpgpvn{'cdugpv."yjg'hco kn{'o go dgt'ku'gnki kdng"hqt"yjg"o gf kecrl'gzr gpug"f gf wevkqp"qpn{'kh'yjg" tgo ckpkpi "j gcf ."ur qwug."qt'eqj gcf "s wcnkhkgu'cu'cp"gnf gtn{'r gtuqp"qt'c'r gtuqp"y kyj " f kucdknkvkgu0'

## Joint Custody of Dependents

<u>URJ C'Rqrke{"</u>

F gr gpf gpvu"yjcv'ctg"uwdlgev'vq'c'lqkpv'ewuvqf {'cttcpi go gpv'y km'dg"eqpukf gtgf "c'o go dgt" qh'yjg"hco kn{."kh'yjg{"tkxg"y kyj "yjg'cr r nkecpv'qt'r ctvkekr cpv'hco kn{"72'r gtegpv'qt'o qtg"qh" yjg"vko g0'

Y jgp'o qtg"yjcp"qpg"cr r nkecpv'qt'r ctvkekr cpv'hco kn{'ku'encko kpi "yjg'uco g"f gr gpf gpvu"cu" hco kn{'o go dgtu."yjg'hco kn{'y kyj "r tko ct{'ewuvqf {'cv'yjg"vko g"qh'yjg"kpkvkcrl'gzco kpcvkqp"qt" tggzco kpcvkqp"y km'dg"cdng"vq'encko "yjg'f gr gpf gpvu0'Kh'yjtg"ku'c'f kur wvg"cdquv'y j kej " hco kn{'uj qwrf "encko "yjgo ."yjg"URJ C"y km'o cmg"yjg'f gvgto kpcvkqp"dcugf "qp"cxckncdng" f qewo gpvu"uwej "cu'eqwtv'qtf gtu."uej qqn'tgeqtf u."qt'cp"KTU'tgwvtp"uj qy kpi "y j kej "hco kn{" j cu'encko gf "yjg"ej knf "hqt"kpeqo g"vcz'r wtr qugu0'

## Caretakers for a Child

<u>URJ C'Rqnke{'"</u>

Vj g'cr r tqxcn'qh'c'ectgvcmgt'ku'cv'vj g'qy pgt''cpf ''URJ Cøu'f kuetgvkqp''cpf ''uwdlgev''q''vj g'' qy pgt''cpf ''URJ Cøu''uetggpkpi ''etkvgtkc0'Kf 'pgkyj gt''c'r ctgpv''pqt''c''f guki pcvgf ''i wctf kcp'' tgo ckpu''kp''c''j qwugj qnf ''tgegkxkpi ''J EX''cuukuvcpeg.''vj g''URJ C''y knn'cnmg''vj g''hqnnqy kpi '' cevkqpu0

*3+''Kf 'c'tgur qpukdng'ci gpe{'j cu'f gvgto kpgf ''vj cv'cpqyj gt'cf wn'ku'vq'dg'dtqwi j v'kpvq'vj g'' cuukuvgf ''wpkv'vq'ectg'hqt''c'ej knf ''hqt'cp'kpf ghkpkvg'r gtkqf .''vj g'f guki pcvgf ''ectgvcmgt'y knn' pqv'dg'eqpukf gtgf ''c'hco kn{'o go dgt''wpvkn'c''f gvgto kpcvkqp'qh'ewuvqf {''qt'ngi cn' i wctf kcpuj kr ''ku'o cf g0

*4+''Kf 'c'ectgvcmgt'j cu'cuuwo gf ''tgur qpukdknkv{''hqt''c'ej knf 'y ki qw'vj g'kpxqnxgo gpv'qh'c'' tgur qpukdng'ci gpe{'qt''hqto cn'cuuki po gpv'qh'ewuvqf {''qt'ngi cn'i wctf kcpuj kr .''vj g'' ectgvcmgt'y knn'dg''vtgcvgf ''cu'c'xkukvqt''hqt''; 2''f c{u0'Chvgt''vj g''; 2''f c{u''j cu'gncr ugf .''vj g'' ectgvcmgt'y knn'dg''eqpukf gtgf ''c'hco kn{'o go dgt''wpnguu''kphqto cvkqp'ku'r tqxkf gf ''vj cv'' y qwnf ''eqphkto ''vj cv'vj g''ectgvcmgtøu'tqng'ku'vgo r ctct{0'Kp''uwej ''ecugu'vj g''URJ C''y knn' gzvgpf ''vj g''ectgvcmgtøu''uvcvwu''cu'cp''gnki kdng''xkukvqt0Á

*5+''Cv'cp{'vko g'vj cv'ewuvqf {''qt'i wctf kcpuj kr ''ngi cn'j cu'dggp''cy ctf gf ''vq''c''ectgvcmgt.''vj g'' j qwukpi ''ej qkeg'xqwej gt'y knn'dg''vtcpuhgttgf ''vq'vj g''ectgvcmgt0

*6+''F wtkpi ''cp{'r gtkqf 'vj cv'c'ectgvcmgt'ku'eqpukf gtgf ''c'xkukvqt.''vj g'kpeqo g'qh'vj g''ectgvcmgt'' ku'pqv'eqwpvgf ''kp'cppwcn'kpeqo g'cpf ''vj g''ectgvcmgt''f qgu'pqv's wcnkh{''vj g'hco kn{''hqt'cp{'' f gf wevkqpu'htqo ''kpeqo g0

# 6-I.C. ANTICIPATING ANNUAL INCOME

Vj g'URJ C'ku'tgs wktgf "vq'eqwpv'cnn'kpeqo g'õcpvkekr cvgf "vq'dg'tgegkxgf "htqo "c'uqwteg'qwwukf g'vj g" hco kn{'f wtkpi "vj g'34/o qpvj "r gtkqf "hqnqy kpi "cf o kuukqp "qt'cppwcn'tggzco kpcvkqp 'ghhgevkxg'f cvgö" ]46'EHT '7082; *c+*4+0'Rqnkekgu'tgncvgf "vq'cpvkekr cvkpi "cppwcn'kpeqo g'ctg'r tqxkf gf 'dgmqy 0

## Basis of Annual Income Projection

Vj g'URJ C'i gpgtcn{'y kn'wug'ewttgpv'ektewo uvcpegu'vq'f gvgto kpg'cpvkekr cvgf "kpeqo g'hqt'vj g" eqo kpi "34/o qpvj "r gtkqf 0J WF "cwvj qtk| gu'vj g'URJ C'vq'wug'qyj gt'y j cp'ewttgpv'ektewo uvcpegu'vq" cpvkekr cvg'kpeqo g'y j gp<

- Á Cp'ko o kpgpv'ej cpi g'kp'ektewo uvcpegu'ku'gzr gevgf "]J EX'I B.'r 07/39 ["

- Á Kv'ku'pqv'hgcukdng'vq'cpvkekr cvg'c'ngxgn'qh'kpeqo g'qxgt'c'34/o qpvj "r gtkqf "*g0i 0'ugcuqpcn'qt" e{enke'kpeqo g+]46'EHT '7082; *f +"

- Á Vj g'URJ C'dgnkgxgu'vj cv'r cuv'kpeqo g'ku'vj g'dguv'cxckncdng'kpf kecvqt'qh'gzr gevgf "kpeqo g" ]46'EHT '7082; *f +"

URJ Cu'ctg'tgs wktgf "vq'wug'J WF øu'Gpvgtr tkug'Kpeqo g'Xgtkhkecvkqp *GKX+'u{uvgo "kp'kwu'gpvktgv{'cu" c'yj ktf "r ctv{'uqwteg'vq'xgtkh{'go r nq{o gpv'cpf "kpeqo g'kphqto cvkqp."cpf "vq'tgf weg'cf o kpkuvtcvkxg" uwdukf {'r c{o gpv'gttqtu'kp"ceeqtf cpeg'y kj "J WF "cf o kpkuvtcvkxg'i wkf cpeg]46'EHT '70455*c+*4+0

J WF "cmqy u'URJ Cu'vq'wug'vgpcpv'r tqxkf gf "f qewo gpvu'*r c{'uvwdu+'vq'r tqlgev'kpeqo g'qpeg'GKX" f cvc'j cu'dggp 'tgegkxgf "kp'uwej "ecugu'y j gtg'vj g'hco kn{'f qgu'pqv'f kur wvg'vj g'GKX'go r nq{gt'f cvc" cpf "y j gtg'vj g'URJ C'f qgu'pqv'f gvgto kpg'kv'ku'pgeguuct{'vq'qdvckp'cf f kvkqpcn'j ktf /r ctv{'f cvc0

> URJ C'Rqnke{
>
> Y j gp'GKX'ku'qdvckpgf "cpf "vj g'hco kn{'f qgu'pqv'f kur wvg'vj g'GKX'go r nq{gt'f cvc.'vj g'URJ C" y kn'wug'ewttgpv'vgpcpv'r tqxkf gf "f qewo gpvu'vq'r tqlgev'cppwcn'kpeqo g0Y j gp'vj g'vgpcpv" r tqxkf gf "f qewo gpvu'ctg'r c{'uvwdu.'vj g'URJ C'y kn'o cmg'gxgt{'ghhqtv'vq'qdvckp'ewttgpv'cpf " eqpugewvkxg'r c{'uvwdu'f cvgf "y kj kp'vj g'r cuv'82'f c{u0
>
> Vj g'URJ C'y kn'qdvckp'y tkvgp'cpf "qtcn'j ktf /r ctv{'xgtkhkecvkqp'kp'ceeqtf cpeg'y kj "vj g" xgtkhkecvkqp'tgs wktgo gpvu'cpf "r qnke{'kp'Ej cr vgt'9'kp'vj g'hqnqy kpi "ecugu<
>
> > Kh'GKX'qt'qyj gt'WKX'f cvc'ku'pqv'cxckncdng."
> >
> > Kh'yj g'hco kn{'f kur wvgu'vj g'ceewtce{'qh'vj g'GKX'go r nq{gt'f cvc.'cpf lqt"
> >
> > Kh'yj g'URJ C'f gvgto kpgu'cf f kvkqpcn'kphqto cvkqp'ku'pggf gf 0
>
> Kp'uwej "ecugu.'vj g'URJ C'y kn'tgxkgy "cpf "cpcn{| g'ewttgpv'f cvc'vq'cpvkekr cvg'cppwcn' kpeqo g0Kp'cnl'ecugu.'vj g'hco kn{'hkng'y kn'dg'f qewo gpvgf "y kj "c'engct'tgeqtf "qh'vj g'tgcuqp" hqt'vj g'f gekukqp.'cpf "c'engct'cwf kv'vtckn'y kn'dg'nghv'cu'vq'j qy "vj g'URJ C'cppwcnk| gf " r tqlgevgf "kpeqo g0
>
> Y j gp'vj g'URJ C'ecppqv'tgcf kn{ "cpvkekr cvg'kpeqo g'dcugf "wr qp'ewttgpv'ektewo uvcpegu'*g0i 0." kp'vj g'ecug'qh'ugcuqpcn'go r nq{o gpv.'wpuvcdng'y qtmkpi "j qwtu.'qt'uwur gevgf "htcwf +.'vj g" URJ C'y kn'tgxkgy "cpf "cpcn{| g'j kuvqtkecn'f cvc'hqt'r cwgtpu'qh'go r nq{o gpv.'r ckf "dgpghkvu." cpf "tgegkr v'qh'qyj gt'kpeqo g'cpf "wug'vj g'tguwnu'qh'vj ku'cpcn{uku'vq'guvcdnkuj "cppwcn'kpeqo g0

Cp{"vko g"ewttgpv"ektewo uvcpegu"ctg"pqv"wugf "vq"r tqlgev"cppwcn"kpeqo g."c"engct"tcvkqpcng"
hqt"vj g"f gekukqp"y km"dg"f qewo gpvgf "kp"vj g"hkng0"Kp"cm"uwej "ecugu"vj g"hco kn{"o c{"r tgugpv"
kphqto cvkqp"cpf "f qewo gpvcvkqp"vq"vj g"URJ C"vq"uj qy "y j {"vj g"j kuvqtke"r cwgtp"f qgu"pqv"
tgr tgugpv"vj g"hco kn{øu"cpvkekr cvgf "kpeqo g0"

*Known Changes in Income*

Kh"vj g"URJ C"xgtkhkgu"cp"wr eqo kpi "kpetgcug"qt"f getgcug"kp"kpeqo g."cppwcn"kpeqo g"y km"dg"
ecnewncvgf "d{"cr r n{kpi "gcej "kpeqo g"co qwpv"vq"vj g"cr r tqr tkcvg"r ctv"qh"vj g"34/o qpvj "
r gtkqf 0"

> **Example:** Cp"go r nq{gt"tgr qtvu"vj cv"c"hwn/vko g"go r nq{gg"y j q"j cu"dggp"tgegkxkpi "&1j qwt"
> y km"dgi kp"vq"tgegkxg"&1047 1j qwt"kp"vj g"gki j vj "y ggm1chvgt"vj g"ghhgevkxg"f cvg"qh"vj g"
> tggzco kpcvkqp0"Kp"uwej "c"ecug"vj g"URJ C"y qwf "ecnewncvg"cppwcn"kpeqo g"cu"hqnqy u<"
> *&1j qwt"  "62"j qwtu+"  "9"y ggmu+- "*&1047"  "62"j qwtu"  "67"y ggmu+0

Vj g"hco kn{o c{"r tgugpv"kphqto cvkqp"vj cv"f go qpuvtcvgu"vj cv"ko r gpo gpvkpi "c"ej cpi g"dghqtg"
ku"ghhgevkxg"f cvg"y qwf "etgcvg"c"j ctf uj kr "hqt"vj g"hco kn{0"Kp"uwej "ecugu"vj g"URJ C"y km"
ecnewncvg"cppwcn"kpeqo g"wukpi "ewttgpv"ektewo uvcpegu"cpf "vj gp"tgswktg"cp"kpvgtko "
tggzco kpcvkqp"y j gp"vj g"ej cpi g"cewcn{"qeewtu0Vj ku"tgswktgo gpv"y km"dg"ko r qugf "gxgp"kh"
vj g"URJ Cøu"r qnke{"qp"tggzco kpcvkqpu"f qgu"pqv"tgswktg"kpvgtko "tggzco kpcvkqpu"hqt"qyj gt"
v{r gu"qh"ej cpi gu0"

Y j gp"vgpcpv"r tqxkf gf "vj ktf/r cty "f qewo gpvu"ctg"wugf "vq"cpvkekr cvg"cppwcn"kpeqo g."vj g{"
y km"dg"f cvgf "y kvj kp"vj g"ncuv"82"f c{u"qh"vj g"tggzco kpcvkqp"kpvgtxkgy "f cvg0"

## Projecting Income

Kp"J WF øu"GKX"y gdecuv"qh"Lcpwct{"422: ."J WF "o cf g"engct"vj cv"URJ Cu"ctg"pqv"vq"wug"GKX"
swctvgtn{"y ci gu"vq"r tqlgev"cppwcn"kpeqo g0"

## 6-I.D. EARNED INCOME

## Types of Earned Income Included in Annual Income

### *Wages and Related Compensation*

Vjg"hwnn"co qwpv."dghqtg"cp{"rc{tqnn"fgfwevkqpu."qh"ycigu"cpf"ucnctkgu."qxgtvkog"rc{."eqookuukqpu."hggu."vkru"cpf"dqpwugu."cpf"qvjgt"eqorgpucvkqp"hqt"rgtuqpcn"ugtxkegu"ku"kpenwfgf"kp"cppwcn"kpeqog"]46"EHT"7082;"*d+*3+_0"

> #### URJC"Rqnke{"
>
> Hqt"rgtuqpu"yjq"tgiwnctn{"tgegkxg"dqpwugu"qt"eqookuukqpu."vjg"URJC"yknn"xgtkh{"cpf"yjgp"cxgtcig"coqwpvu"tgegkxgf"hqt"vjg"vyq"{gctu"rtgegfkpi"cfokuukqp"qt"tggzcokpcvkqp0"Kh"qpn{"c"qpg/{gct"jkuvqt{"ku"cxckncdng."vjg"URJC"yknn"wug"vjg"rtkqt"{gct"coqwpv0"Kp"gkvjgt"ecug"vjg"hco"kn{"oc{"rtqxkfg."cpf"vjg"URJC"yknn"eqpukfgt."c"etgfkdng"lwuvkhkecvkqp"hqt"pqv"wukpi"vjku"jkuvqt{"vq"cpvkekrcvg"hwwtg"dqpwugu"qt"eqookuukqpu0"Kh"c"pgy"go rnq{gg"jcu"pqv"{gv"tgegkxgf"cp{"dqpwugu"qt"eqookuukqpu."vjg"URJC"yknn"eqwpv"qpn{"vjg"coqwpv"guvkocvgf"d{"vjg"go rnq{gt0"Vjg"hkng"yknn"dg"fqewogpvgf"crrtqrtkcvgn{0"

### *Some Types of Military Pay*

Cnn"tgiwnct"rc{."urgekcn"rc{"cpf"cnnqy cpegu"qh"c"o go dgt"qh"vjg"Cto gf"Hqtegu"ctg"eqwpvgf"]46"EHT"7082; "*d+*. + "gzegrv"hqt"vjg"urgekcn"rc{"vq"c"hco kn{"o go dgt"ugtxkpi"kp"vjg"Cto gf"Hqtegu"yjq"ku"gzrqugf"vq"jquvkng"hktg"]46"EHT"7082; "*e+*9+_0"

## Types of Earned Income <u>Not</u> Counted in Annual Income

### *Temporary, Nonrecurring, or Sporadic Income* [24 CFR 5.609(c)(9)]

Vjku"v{rg"qh"kpeqog"*kpenwfkpi"ikhvu+"ku"pqv"kpenwfgf"kp"cppwcn"kpeqog0"Urqtcfke"kpeqog"ku"kpeqog"ugo rqtct{"rc{o gpvu"htqo"vjg"WU0Egpuwu"Dwtgcw"hqt"go rnq{o gpv"ncuvkpi"pq"nqpi gt"vjcp"3: 2"fc{u"]Pqvkeg"RKJ "422; /3; _0"

> #### URJC"Rqnke{"
>
> Urqtcfke"kpeqog"ku"kpeqog"vjcv"ku"pqv"tgegkxgf"rgtkqfkecnn{"cpf"ecppqv"dg"tgnkcdn{"rtgfkevgf0"Hqt"gzco rng."vjg"kpeqog"qh"cp"kpfkxkfwcn"yjq"yqtnu"qeecukqpcnn{"cu"c"jcpf{o cp"yqwnf"dg"eqpukfgtgf"urqtcfke"kh"hwwtg"yqtn"eqwnf"pqv"dg"cpvkekrcvgf"cpf"pq"jkuvqtke."uvcdng"rcvgtp"qh"kpeqog"gzkuvgf0"

### *Children's Earnings*

Go rnq{o gpv"kpeqog"gctpgf"d{"ejknftgp"*kpenwfkpi"hquvgt"ejknftgp+"wpfgt"vjg"cig"qh"3: "{gctu"ku"pqv"kpenwfgf"kp"cppwcn"kpeqog"]46"EHT"7082; "*e+*3+_0"*Ugg"Gnki kdknkv{"ejcrvgt"hqt"c"fghkpkvkqp"qh"*foster children*0+"

### *Certain Earned Income of Full-Time Students*

Gctpkpi u"kp"gzeguu"qh"&6: 2"hqt"gcej "hwnn/vko g"uvwfgpv"3: "{gctu"qnf "qt"qnfgt"*gzegrv"hqt"vjg"jgcf ."urqwug."qt"eqjgcf +"ctg"pqv"eqwpvgf"]46"EHT"7082; "*e+*33+_0"Vq"dg"eqpukfgtgf"õhwnn/vko g.ö"c"uwfgpv"o wuv"dg"eqpukfgtgf"õhwnn/vko g ö"d{"cp"gfwecvkqpcn"kpuvkwwvkqp"ykj "c"fgi tgg"qt"egtvkhkecvg"rtqi tco "]J EX"T D."r 07/4; _0"

*Income of a Live-in Aide*"

Kpeqo g"gctpgf "d{"c"rkxg/kp"ckf g."cu"f ghkpgf "kp"]46"EHT"70625_."ku"pqv"kpenwf gf "kp"cppwcn"kpeqo g" ]46"EHT"7082; *e+*7+0"*Ugg"Grki kdkrkv{"ej cr vgt"hqt"c"hwm"f kuewuukqp"qh"rkxg/kp"ckf gu0+"

*Income Earned under Certain Federal Programs*"

Kpeqo g"htqo "uqo g"hgf gtcrl'r tqi tco u"ku"ur gekhkecm{"gzenwf gf "htqo "eqpukf gtcvkqp"cu"kpeqo g"]46" EHT"7082; *e+*39+_."kpenwf kpi <

- Á Rc{o gpvu"vq"xqnwpvggtu"wpf gt"vj g"F qo guvke"Xqnwpvggt"Ugtxkegu"Cev"qh"3; 95"*64"WUE0' 7266*i +."727: +"

- Á Cy ctf u"wpf gt"vj g"hgf gtcrl'y qtm/uwwf {"r tqi tco "*42"WUE032: 9"ww+"

- Á Rc{o gpvu"tgegkxgf "htqo "r tqi tco u"hwpf gf "wpf gt"Vkng"X"qh"vj g"Qnf gt"Co gtkecpu"Cev"qh"3; : 7" *64"WUE05278*h+"

- Á Cmqy cpegu."gctpkpi u."cpf "r c{o gpvu"vq"Co gtkEqtr u"r ctvkekr cpvu"wpf gt"vj g"P cvkqpcn'cpf " Eqo o wpkv{"Ugtxkeg"Cev"qh"3; ; 2"*64"WUE034859*f +"

- Á Cmqy cpegu."gctpkpi u."cpf "r c{o gpvu"vq"r ctvkekr cpvu"kp"r tqi tco u"hwpf gf "wpf gt"vj g"Y qtmhqteg" Kpxguvo gpv"Cev"qh"3; ; : "*4; "WUE04; 53+"

*Resident Service Stipend*"

Co qwpvu"tgegkxgf "wpf gt"c"tgukf gpv"ugtxkeg"uvkr gpf "ctg"pqv"kpenwf gf "kp"cppwcn'kpeqo g0C "tgukf gpv' ugtxkeg"uvkr gpf "ku"c"o qf guv'co qwpv"*pqv"vq"gzeggf "&422"r gt"kpf kxkf wcrl'r gt"o qpvj +"tgegkxgf "d{"c" tgukf gpv'hqt"r gthqto kpi "c"ugtxkeg"hqt"vj g"URJ C"qt"qy pgt."qp"c"r ctv/vko g"dcuku."vj cv'gpj cpegu"vj g" swcnkv{"qh'rkhg"kp"vj g"f gxgnqr o gpv0Uwej "ugtxkegu"o c{"kpenwf g."dwv'ctg"pqv"ko kygf "vq."hktg"r cvtqn" j cm'o qpkvqtkpi ."rcy p"o ckpvgpcpeg."tgukf gpv'kpkkcvkxgu"eqqtf kpcvkqp."cpf "ugtxkpi "cu"c"o go dgt"qh" vj g"URJ C¾u"i qxgtpkpi "dqctf 0P q"tgukf gpv'o c{"tgegkxg"o qtg"vj cp"qpg"uwej "uvkr gpf "f wtkpi "vj g" uco g"r gtkqf "qh'vko g"]46"EHT"70822*e+*: +*kx+0'

*Income of a Live-in Aide*"

Kpeqo g"gctpgf "d{"c"rkxg/kp"ckf g."cu"f ghkpgf "kp"]46"EHT"70625_."ku"pqv"kpenwf gf "kp"cppwcn'kpeqo g" ]46"EHT"7082; *e+*7+0"*Ugg"Grki kdkrkv{"ej cr vgt"hqt"c"hwm"f kuewuukqp"qh"rkxg/kp"ckf gu0+"

*Income Earned under Certain Federal Programs*"

Kpeqo g"htqo "uqo g"hgf gtcrl'r tqi tco u"ku"ur gekhkecm{"gzenwf gf "htqo "eqpukf gtcvkqp"cu"kpeqo g"]46" EHT"7082; *e+*39+_."kpenwf kpi <

- Á Rc{o gpvu"vq"xqnwpvggtu"wpf gt"vj g"F qo guvke"Xqnwpvggt"Ugtxkegu"Cev"qh"3; 95"*64"WUE0' 7266*i +."727: +"

- Á Cy ctf u"wpf gt"vj g"hgf gtcrl'y qtm/uwwf {"r tqi tco "*42"WUE032: 9"ww+"

- Á Rc{o gpvu"tgegkxgf "htqo "r tqi tco u"hwpf gf "wpf gt"Vkng"X"qh"vj g"Qnf gt"Co gtkecpu"Cev"qh"3; : 7" *64"WUE05278*h+"

- Á Cmqy cpegu."gctpkpi u."cpf "r c{o gpvu"vq"Co gtkEqtr u"r ctvkekr cpvu"wpf gt"vj g"P cvkqpcn'cpf " Eqo o wpkv{"Ugtxkeg"Cev"qh"3; ; 2"*64"WUE034859*f +"

- Á Cmqy cpegu."gctpkpi u."cpf "r c{o gpvu"vq"r ctvkekr cpvu"kp"r tqi tco u"hwpf gf "wpf gt"vj g"Y qtmhqteg" Kpxguvo gpv"Cev"qh"3; ; : "*4; "WUE04; 53+"

*Resident Service Stipend*"

Co qwpvu"tgegkxgf "wpf gt"c"tgukf gpv"ugtxkeg"uvkr gpf "ctg"pqv"kpenwf gf "kp"cppwcn'kpeqo g0C "tgukf gpv' ugtxkeg"uvkr gpf "ku"c"o qf guv'co qwpv"*pqv"vq"gzeggf "&422"r gt"kpf kxkf wcrl'r gt"o qpvj +"tgegkxgf "d{"c" tgukf gpv'hqt"r gthqto kpi "c"ugtxkeg"hqt"vj g"URJ C"qt"qy pgt."qp"c"r ctv/vko g"dcuku."vj cv'gpj cpegu"vj g" swcnkv{"qh'rkhg"kp"vj g"f gxgnqr o gpv0Uwej "ugtxkegu"o c{"kpenwf g."dwv'ctg"pqv"ko kygf "vq."hktg"r cvtqn" j cm'o qpkvqtkpi ."rcy p"o ckpvgpcpeg."tgukf gpv'kpkkcvkxgu"eqqtf kpcvkqp."cpf "ugtxkpi "cu"c"o go dgt"qh" vj g"URJ C¾u"i qxgtpkpi "dqctf 0P q"tgukf gpv'o c{"tgegkxg"o qtg"vj cp"qpg"uwej "uvkr gpf "f wtkpi "vj g" uco g"r gtkqf "qh'vko g"]46"EHT"70822*e+*: +*kx+0'

*State and Local Employment Training Programs*

Kpetgo gpvcrl'gctpkpi u'cpf "dgpghku'vq'cp{'hco kn{'o go dgt'tguwnkpi "htqo "rctvkekrcvkqp"kp" swcrkh{kpi "uvcvg"qt"nqecrlgo rnq{o gpv'tckpkpi "rtqitco u'*kpenwfkpi "tckpkpi "rtqitco u'pqv" chhkrkcvgf "y kj "c"nqecrli qxgtpo gpv+'cpf "tckpkpi "qh'c'hco kn{'o go dgt'cu'tgukfgpv'o cpci go gpv'uvchh" ctg"gzenwfgf "htqo "cppwcrlkpeqo g0Co qwpu'gzenwfgf "d{ "vjku'rtqxkukqp"o wuv'dg'tgegkxgf "wpfgt" go rnq{ gpv'tckpkpi "rtqitco u'y kj "engctn{'fghkpgf "i qcnu'cpf "qdlgevkxgu'cpf "ctg"gzenwfgf "qpn{ " hqt"vjg'r gtkqf "fwtkpi "y jkej "vjg"hco kn{'o go dgt'r ctvkekrcvgu'kp'vjg'tckpkpi "rtqitco "]46'EHT " 7082; *e+*: +*x+0'

URJ C'Rqnke{"

Vjg'URJ C'fghkpgu"*training program*"cu"õc"ngctpkpi "rtqeguu'y kj "i qcnu'cpf "qdlgevkxgu." i gpgtcnn{'jcxkpi "c"xctkgv{'qh'eqo rqpgpvu."cpf "cnkpi "rnceg"kp'c"ugtkgu'qh'uguukqpu'qxgt"c" r gtkqf "qh'vko g0Kv'ku'fgukipgf "vq"ngcf "vq"c"jki jgt"ngxgn'qh'r tqhkekgpe{."cpf "kv'gpjcpegu'vjg" kpfkxkfwcnu'cdknkv{'vq"qdvckp'go rnq{ o gpv0Kv'o c{'jcxg'r gthqto cpeg'uvcpfctfu'vq'o gcuwtg" r tqhkekgpe{0'Vtckpkpi "o c{'kpenwfg."dwv'ku'pqv'nko kgf "vq'*3+'encuutqqo "tckpkpi "kp'c" ur gekhke "eqqnccvkqpcrlumkq "*4+'qp'vjg'lqd"tckpkpi "y kj "y ci gu'uwdukfk| gf "d{ "vjg'r tqitco ." qt"*5+'dcukc"gf wecvkqpö"]gzr ktgf "P qvkeg'RKI "; : /4.'r 05_0'

Vjg'URJ C'fghkpgu"*incremental earnings and benefits*"cu"vjg'fkhhgtgpeg'dgwy ggp<*3+'vjg" vqvcnlco qwpv'qh'y gnhctg"cuukuvcpeg'cpf "gctpkpi u'qh'c"hco kn{'o go dgt'r tkqt'vq"gptqno gpv'kp" c'tckpkpi "rtqitco ."cpf "*4+'vjg"vqvcnlco qwpv'qh'y gnhctg"cuukuvcpeg'cpf "gctpkpi u'qh'vjg" hco kn{'o go dgt'chvgt"gptqno gpv'kp'vjg"rtqitco "]gzr ktgf "P qvkeg'RKI "; : /4.'r r 05466_0'

Kp"ecnewncvkpi "vjg'kpetgo gpvcrlfkhhgtgpeg."vjg'URJ C'y knl'wug"cu'vjg'r tg/gptqno gpv' kpeqo g"vjg'vqvcnlcppwcrk| gf "co qwpv'qh'vjg'hco kn{'o go dgtøu'y gnhctg"cuukuvcpeg'cpf " gctpkpi u'tgr qtvgf "qp'vjg'hco kn{øu'o quv'tgegpvn{'eqo rngvgf "J WF/7227: 0'

Gpf "qh'r ctvkekrcvkqp"kp'c"tckpkpi "rtqitco "o wuv'dg'tgr qtvgf "kp'ceeqtfcpeg'y kj "vjg" URJ C)u"kpvgtko "tgr qtvkpi "tgswktgo gpvu0'

*HUD-Funded Training Programs*"

Co qwpu'tgegkxgf "wpfgt"vtckpkpi "rtqitco u'hwpfgf "kp"yjqug"qt"kp"rctv"d{ "JWF "]46"EHT "
7082; *e+*: +*k+_"ctg"gzenwfgf "htqo "cppwcri'kpeqog g0Gnkikdng"uqwtegu"qh'hwpfkpi "hqt"vjg"vtckpkpi "
kpenwfg"qrgtcvkpi "uwdukf{ ."Ugevkqp": "cfo kpkuvtcvkxg"hggu."cpf "m qfgtpk|cvkqp."Eqo o wpkv{ "
Fgxgnqrm gpv'Dnqem'I tcpv*EFDI +."J QO G'rtqitco ."cpf "qvjgt'i tcpv'hwpfu'tgegkxgf "htqo "JWF 0"

URJ C "Rqnke{ "

Vq "s wcnkh{ "cu"c"vtckpkpi "rtqitco ."vjg"rtqitco "o wuv"o ggv"vjg"fghkpkvkqp"qh'*training
program*'rtqxkfgf "cdqxg"hqt"uvcvg"cpf "nqecri'go rnq{o gpv'tckpkpi "rtqitco u0"

*Earned Income Tax Credit*"

Gctpgf "kpeqo g"cz"etgfkv'*GKVE+'tghwpf "rc{o gpu'tgegkxgf "qp"qt"chvgt'Lcpwct{ "3."3; ; 3'*48"
WUUE 054*I1++."ctg"gzenwfgf "htqo "cppwcri'kpeqog g"]46"EHT "7082; *e+*39+_0'Cnjqwi j "o cp{ "hco knkgu"
tgegkxg"vjg"GKVE"cppwcn{ "y jgp"vjg{ "hkng"vczgu."cp"GKVE"ecp"cnuq"dg"tgegkxgf "vjtqwi jqwv"vjg"
{ gct0'Vjg"rtqtcvgf "uj ctg"qh'vjg"cppwcn'GKVE"ku"kpenwfgf "kp"vjg"go rnq{gg0u'rc{tqnn'ejgem0'

*Earned Income Disallowance*"

Vjg"gctpgf "kpeqo g"fkucnnqy cpeg"hqt"rgtuqpu"y kj "fkucdknkkgu'ku'fkuewuugf "kp"ugevkqp'8/KG'dgnqy 0

## 6-I.E. EARNED INCOME DISALLOWANCE FOR PERSONS WITH DISABILITIES
## [24 CFR 5.617; Streamlining Final Rule (SFR) Federal Register 3/8/16]

Vj g"gctpgf "kpeqo g"f kucmqy cpeg"*GKF +"gpeqwtci gu"r gqr ng"y kj "f kucdkrkvkgu"vq"gpvgt"vj g"y qtm'
hqteg"d{ "pqv"kpemwf kpi "vj g"hwm'xcnwg"qh"kpetgcugu"kp"gctpgf "kpeqo g"hqt"c"r gtkqf "qh"vko g0Vj g"hwm'
ygzv"qh"46"EHT "70839"ku"kpenwf gf "cu"Gzj kdkv"8/6"cv"vj g"gpf "qh"vj ku"ej cr vgt0Grki kdkrkv{ "etkvgtkc"cpf "
rko kvcvkqpu"qp"vj g"f kucmqy cpeg"ctg"uwo o ctk| gf "dgmy 0

### Eligibility

Vj ku"f kucmqy cpeg"cr r rkgu"qpn{ "vq"kpf kxkf wcnu"kp"hco knkgu"crtgcf { "r ctvkekr cvkpi "kp"vj g"J EX"
r tqi tco "*pqv"cv"kpkvkcn'gzco kpcvkqp+0Vq"s wcrkh{."vj g"hco kn{ "o wuv'gzr gtkgpeg"cp"kpetgcug"kp"
cppwcn'kpeqo g"vj cv"ku"vj g"tguwnt'qh"qpg"qh"vj g"hqmqy kpi "gxgpvu<

- Á  Go r nq{o gpv"qh"c"hco kn{ "o go dgt"y j q"ku"c"r gtuqp"y kj "f kucdkrkvkgu"cpf "y j q"y cu"r tgxkqwun{ "
  wpgo r nq{gf "hqt"qpg"qt"o qtg"{ gctu"r tkqt"vq"go r nq{o gpv0*Previously unemployed "kpenwf gu"c"
  r gtuqp"y j q"cppwcn'j cu"gctpgf "pqv"o qtg"vj cp"vj g"o kpko wo "y ci g"cr r nkecdng"vq"vj g"
  eqo o wpkv{ "o wnkr nkgf "d{ "722"j qwtu0Vj g"cr r nkecdng"o kpko wo "y ci g"ku"vj g"hgf gtcn'o kpko wo "
  y ci g"wpnguu"vj gtg"ku"c"j ki j gt"uvcvg"qt"nqecn'o kpko wo "y ci g0

- Á  Kpetgcugu "gctpkpi u"d{ "c"hco kn{ "o go dgt"y j q"ku"c"r gtuqp"y kj "f kucdkrkvkgu"cpf "y j qug"gctpkpi u"
  kpetgcug"f wtkpi "r ctvkekr cvkqp"kp"cp"geqpqo ke"ugnh/uwhhkekgpe{ "qt"lqd/vtckpkpi "r tqi tco 0C"ugnh/
  uwhhkekgpe{ "r tqi tco "kpenwf gu"c"r tqi tco "f guki pgf "vq"gpeqwti g."cuukuv."vtckp."qt"hcekrkvcvg"vj g"
  geqpqo ke"kpf gr gpf gpeg"qh"J WF/cuukuvgf "hco knkgu"qt"vq"r tqxkf g"y qtm'vq"uwej "hco knkgu0]46"
  EHT "70825*d+_0

- Á  P gy "go r nq{o gpv"qt"kpetgcugf "gctpkpi u"d{ "c"hco kn{ "o go dgt"y j q"ku"c"r gtuqp"y kj "f kucdkrkvkgu"
  cpf "y j q"j cu"tgegkxgf "dgpghkvu"qt"ugtxkegu"wpf gt"Vgo r qtct{ "Cuukuvcpeg"hqt"P ggf { "Hco knkgu"
  *VCP H+"qt"cp{ "qvj gt"uvcvg"r tqi tco "hwpf gf "wpf gt"Rct v'C"qh"Vkng"KX"qh"vj g"Uqekcn'Ugewtkv{ "
  Cev'y kj kp"vj g"r cuv"ukz"o qpvj u0Kh'vj g"dgpghkvu"ctg"tgegkxgf "kp"vj g"hqto "qh"o qpvj n{ "
  o ckpvgpcpeg."vj gtg"ku"pq"o kpko wo "co qwpv0Kh'vj g"dgpghkvu"qt"ugtxkegu"ctg"tgegkxgf "kp"c"hqto "
  qvj gt"vj cp"o qpvj n{ "o ckpvgpcpeg."uwej "cu"qpg/vko g"r c{o gpvu."y ci g"uwdukf kgu."qt"
  vtcpur qtvcvkqp"cuukuvcpeg."vj g"vqvcn'co qwpv'tgegkxgf "qxgt"vj g"ukz/o qpvj "r gtkqf "o wuv'dg"cv'
  rgcuv"&7220

## Calculation of the Disallowance

Ecrewncvkqp"qh"vj g"gctpgf "kpeqo g"f kucnqy cpeg"hqt"cp"grki kdng"o go dgt"qh"c"s wcnkhkgf "hco kn{"dgi kpu"y kij "c"eqo r ctkuqp"qh"vj g"o go dgtøu"ewttgpv"kpeqo g"y kij "j ku"qt"j gt"õdcugnkpg"kpeqo g0ö" Vj g"hco kn{"o go dgtøu"dcugnkpg"kpeqo g"ku"j ku"qt"j gt"kpeqo g"ko o gf kcvgn{"r tkqt"vq"s wcnkh{kpi "hqt" yj g"GKF 0"Vj g"hco kn{"o go dgtøu"dcugnkpg"kpeqo g"tgo ckpu"eqpuvcpv"vj tqwi j qwv"yj g"r gtkqf "yj cv"yj g"qt" uj g"ku"r ctvkekr cvkpi "kp"yj g"GKF 0'

## Calculation Method

### *Initial 12-Month Exclusion*

F wtkpi "yj g"kpkvkcn'gzenwukqp"r gtkqf "qh'34"eqpugewvkxg"o qpyj u."yj g'hwnn'co qwpv"*322'r gtegpv+'qh" cp{"kpetgcug"kp"kpeqo g"cwtkdwvcdng"vq"pgy "go r nq{o gpv"qt"kpetgcugf "gctpkpi u"ku"gzenwf gf 0"

> URJ C"Rqnke{"
>
> Vj g"kpkvkcn'GKF "gzenwukqp"r gtkqf "y knn'dgi kp"qp"yj g"hktuv"qh"yj g"o qpyj "hqnqy kpi "yj g"f cvg"cp" grki kdng"o go dgt"qh"c"s wcnkhkgf "hco kn{"ku"hktuv"go r nq{gf "qt"hktuv"gzr gtkgpegu"cp"kpetgcug"kp" gctpkpi u0'

### *Second 12-Month Exclusion*"

F wtkpi "yj g"ugeqpf "gzenwukqp"r gtkqf "qh'34"eqpugewvkxg"o qpyj u."yj g"URJ C"o wuv'gzenwf g"cv"ngcuv" 72'r gtegpv"qh"cp{"kpetgcug"kp"kpeqo g"cwtkdwvcdng"vq"go r nq{o gpv"qt"kpetgcugf "gctpkpi u0'"

> URJ C"Rqnke{"
>
> F wtkpi "yj g"ugeqpf "34/o qpyj "gzenwukqp"r gtkqf ."yj g"URJ C"y knn'gzenwf g'322'r gtegpv"qh"cp{" kpetgcug"kp"kpeqo g"cwtkdwvcdng"vq"pgy "go r nq{o gpv"qt"kpetgcugf "gctpkpi u0'

### *Lifetime Limitation*

Vj g"GKF "j cu"c"y q/{gct"*46/o qpyj +'nkhgvko g"o czko wo 0'Vj g"y q/{gct"grki kdknkv{"r gtkqf "dgi kpu"cv" yj g"uco g"vko g"vj cv"yj g"kpkvkcn'gzenwukqp"r gtkqf "dgi kpu"cpf "gpf u"46"o qpyj u"ncvgt0'F wtkpi "yj g"46/ o qpyj "r gtkqf ."cp"kpf kxkf wcn'tgo ckpu"grki kdng"hqt"GKF "gxgp"kh"yj g{"dgi kp"vq"tgegkxg"cuukuvcpeg" htqo "c"f khhgtgpv"j qwukpi "ci gpe{."o qxg"dgwy ggp"r wdnke"j qwukpi "cpf "Ugevkqp": "cuukuvcpeg."qt"j cxg" dtgcmu"kp"cuukuvcpeg0'

## 6-I.F. BUSINESS INCOME [24 CFR 5.609(b)(2)]

Cppwcn'kpeqo g'kpenwfgu''õyj g'pgv'kpeqo g'htqo ''yj g'qr gtcvkqp'qh'c'dwukpguu'qt'r tqhguukqp0' Gzr gpf kwtgu''hqt''dwukpguu'gzr cpukqp'qt''co qtvk| cvkqp'qh'ecr kvcn'kpf gdvgf pguu'uj cn'pqv'dg'wugf 'cu' f gf wevkqpu'kp''f gvgto kpkpi 'pgv'kpeqo g0'Cp'cnqy cpeg'hqt''f gr tgekcvkqp'qh'cuugv''wugf 'kp'c'dwukpguu' qt'r tqhguukqp''o c{'dg'f gf wevgf ''dcugf ''qp'uvtcki j v'hkpg''f gr tgekcvkqp.'cu'r tqxkf gf 'kp''Kpvgtpcn' Tgxgpwg''Ugtxkeg'tgi wncvkqpu0'Cp{'y kj f tcy cn'qh'ecuj 'qt'cuugu'htqo ''yj g'qr gtcvkqp'qh'c'dwukpguu' qt'r tqhguukqp'y km'dg'kpenwfgf ''kp''kpeqo g.'gzegr v'vq''yj g'gzvgpv''yj g'y kj f tcy cn'ku'tgko dwtugo gpv'qh' ecuj ''qt'cuugu'kpxguvgf ''kp''yj g'qr gtcvkqp'd{''yj g'hco kn{ö'']46''EHT''7082; *d+*4+0

## Business Expenses

P gv'kpeqo g'ku''õi tquu'kpeqo g'nguu'dwukpguu'gzr gpugö']J EX'I D.'r 07/3; _0'

### URJ C'Rqnke{"

Vq'f gvgto kpg'dwukpguu'gzr gpugu'yj cv'o c{'dg'f gf wevgf ''htqo ''i tquu'kpeqo g.'yj g'URJ C'y km' wug'ewttgpv'cr r nkecdng''Kpvgtpcn'Tgxgpwg''Ugtxkeg'*KTU+'twngu'hqt'f gvgto kpkpi ''cnqy cdng'' dwukpguu'gzr gpugu']ugg''KTU'Rwdnkecvkqp'757_.'wpnguu'c''qr kc'ku'cff tgguugf 'd{'J WF '' tgi wncvkqpu'qt'i wkf cpeg'cu'f guetkdgf ''dgnqy 0

## Business Expansion

J WF 'tgi wncvkqpu'f q'pqv'r gto kv'yj g'URJ C'vq'f gf wev'htqo ''i tquu'kpeqo g'gzr gpugu'hqt''dwukpguu' gzr cpukqp0'

### URJ C'Rqnke{"

*Business expansion*'ku'f ghkpgf ''cu'cp{'ecr kvcn'gzr gpf kwtgu''o cf g''vq''cff ''pgy ''dwukpguu' cevkxkvkgu.''vq'gzr cpf ''ewttgpv'hcekrkvkgu.''qt''vq''qr gtcvg'yj g'dwukpguu'kp'cff kkqpcn'nqecvkqpu0' Hqt''gzco r ng.''r wtej cug'qh'c''uvtggv'uy ggr gt''d{'c'eqpuvtwevkqp'dwukpguu'hqt''yj g'r wtr qug'qh' cff kpi ''uvtggv'engcpkpi ''vq''yj g'ugtxkegu'qhhgtgf ''d{''yj g'dwukpguu'y qwrf ''dg'eqpukf gtgf ''c' dwukpguu'gzr cpukqp0Uko kcnr{.''yj g'r wtej cug'qh'c''r tqr gtv{'d{''c'j ckt'ecrg'dwukpguu'vq''qr gp'' cv'c''ugeqpf ''nqecvkqp'y qwrf ''dg'eqpukf gtgf ''c'dwukpguu'gzr cpukqp0

## Capital Indebtedness

J WF 'tgi wncvkqpu'f q'pqv'r gto kv'yj g'URJ C'vq'f gf wev'htqo ''i tquu'kpeqo g'yj g'co qtvk| cvkqp'qh' ecr kvcn'kpf gdvgf pguu0'

### URJ C'Rqnke{"

*Capital indebtedness*'ku'f ghkpgf ''cu'yj g'r tkpekr cn'r qtvkqp'qh'yj g'r c{o gpv'qp'c'ecr kvcn'cuugv' uwej ''cu'ncpf .''dwkrf kpi u.''cpf ''o cej kpgt{0'Vj ku'o gcpu'yj g'URJ C'y km'cmqy 'cu'c'dwukpguu' gzr gpug''kpvgtguv.''dwv'pqv'r tkpekr cn'r ckf ''qp'ecr kvcn'kpf gdvgf pguu0

## Negative Business Income

Kh'vj g'pgv'kpeqo g'htqo "c'dwukpguu'ku'pgicvkxg."pq'dwukpguu'kpeqo g'y kin'dg'kpenwfgf "kp'cppwcn' kpeqo g≡"c'pgicvkxg'co qwpv'y kin'pqv'dg'wugf "vq'qhhugv'qvj gt'hco kn{ 'kpeqo g0

## Withdrawal of Cash or Assets from a Business

J WF "tgi wncvkqpu'tgs wktg'vj g'URJ C"vq'kpenwfg'kp'cppwcn'kpeqo g'vj g'y kj f tcy cn'qh'ecuj "qt"cuugvu" htqo "vj g'qr gtcvkqp'qh'c'dwukpguu'qt'r tqhguukqp'wpnguu'vj g'y kj f tcy cn'tgo dwtugu'c'hco kn{ " o go dgt'hqt"ecuj "qt"cuugvu'kpxguvgf "kp'vj g'dwukpguu'd{ 'vj g'hco kn{0

### URJ C'Rqnke{ 

Ceegr vcdng'kpxguvo gpvu'kp'c'dwukpguu'kpenwfgf "ecuj "nqcpu'cpf "eqpvtkdwvkqpu'qh'cuugvu'qt" gs wkr o gpv0Hqt"gzco r ng."kh'c'o go dgt'qh'cp'cuukuvgf "hco kn{ 'r tqxkfgf "cp'wr /htqpv'nqcp'qh' &4.222'vq'j gnr "c'dwukpguu'i gv'uvctvgf ."vj g'URJ C'y kin'pqv'eqwpv'cu'kpeqo g'cp{ 'y kj f tcy cn' htqo "vj g'dwukpguu'wr "vq'vj g'co qwpv'qh'vj ku'nqcp'wpvkn'vj g'nqcp'j cu'dggp'tgr ckf 0 Kpxguvo gpvu'f q'pqv'kpenwfg'vj g'xcnwg'qh'ncdqt'eqpvtkdwvgf "vq'vj g'dwukpguu'y kj qwv' eqo r gpucvkqp0

## Co-owned Businesses

### URJ C'Rqnke{ 

Kh'c'dwukpguu'ku'eq/qy pgf "y kj "uqo gqpg'qwukfg'vj g'hco kn{ ."vj g'hco kn{ 'o wuv'f qewo gpv'vj g" uj ctg'qh'vj g'dwukpguu'kv'qy pu0Kh'vj g'hco kn{ u'uj ctg'qh'vj g'kpeqo g'ku'nqy gt'vj cp'kvu'uj ctg'qh' qy pgtuj kr ."vj g'hco kn{ 'o wuv'f qewo gpv'vj g'tgcuqpu'hqt'vj g'f khhgtgpeg0

**6-I.G."ASSETS [24 CFR 5.609(b)(3); 24 CFR 5.603(b)]**

## Overview

Vj gtg"ku"pq"cuugv"ko kvcvkqp"hqt"r ctvkekr cvkqp"kp"vj g"J EX"r tqi tco 0J qy gxgt."J WF "tgswktgu"vj cv" vj g"URJ C"kpenwf g"kp"cppwcri"kpeqo g"vj g"cpvkekr cvgf "ōkpvgtguv."f kxkf gpf u."cpf "qvj gt"pgv"kpeqo g"qh" cp{ "nkpf "htqo "tgcn'qt"r gtuqpcri'r tqr gtv{ö"]46"EHT "7082;"*d+*5_0'Vj ku"ugevkqp"f kuewuugu"j qy "vj g" kpeqo g"htqo "xctkqwu"v{r gu"qh"cuugvu"ku"f gvgto kpgf 0Hqt"o quv"v{r gu"qh"cuugvu."vj g"URJ C"o wuv" f gvgto kpg"vj g"xcnwg"qh"vj g"cuugv"kp"qtf gt"vq"eqo r wvg"kpeqo g"htqo "vj g"cuugv0'Vj gtghqtg."hqt"gcej " cuugv"v{r g."vj ku"ugevkqp"f kuewuugu<

- Á J qy "vj g"xcnwg"qh"vj g"cuugv"y knn'dg"f gvgto kpgf "

- Á J qy "kpeqo g"htqo "vj g"cuugv"y knn'ecrewncvgf "

Gzj kdkv"8/3"r tqxkf gu"vj g"tgi wncvqt{ "tgswktgo gpvu"hqt"ecrewncvkpi "kpeqo g"htqo "cuugvu"]46"EHT " 7082;"*d+*5_."cpf "Gzj kdkv"8/5"r tqxkf gu"vj g"tgi wncvqt{ "f ghkpkvkqp"qh"*net family assets*0'Vj ku"ugevkqp" dgi kpu"y kvj "c"f kuewuukqp"qh"i gpgtcr'r qrkekgu"tgrcvgf "vq"cuugvu"cpf "vj gp"r tqxkf gu"J WF "twrgu"cpf " URJ C"r qrkekgu"tgrcvgf "vq"gcej "v{r g"qh"cuugv0"

Qr vkqpcri'r qrkekgu"hqt"hco kn{ "ugrh/egtvkhkecvkqp"qh"cuugvu"ctg"hqwpf "kp'Ej cr vgt "90'

## General Policies

### *Income from Assets*

Vj g"URJ C"i gpgtcri{ "y knn'wug"ewttgpv"ektewo uvcpegu"vq"f gvgto kpg"dqvj "vj g"xcnwg"qh"cp"cuugv"cpf " vj g"cpvkekr cvgf "kpeqo g"htqo "vj g"cuugv0Cu"ku"vtwg"hqt"cri'uqwtegu"qh'kpeqo g."J WF "cwvj qtk|gu"vj g" URJ C"vq"wug"qvj gt"vj cp"ewttgpv"ektewo uvcpegu"vq"cpvkekr cvg"kpeqo g"y j gp"*3+"cp"ko o kpgpv'ej cpi g" kp"ektewo uvcpegu"ku"gzr gevgf "*4+"kv"ku"pqv"hgcukdng"vq"cpvkekr cvg"c"ngxgri'qh"kpeqo g"qxgt"34"o qpvj u" qt"*5+"vj g"URJ C"dgrkgxgu"vj cv"r cuv"kpeqo g"ku"vj g"dguv"kpf kecvqt"qh"cpvkekr cvgf "kpeqo g0Hqt" gzco r ng."kh"c"hco kn{ "o go dgt"qy pu"tgcri'r tqr gtv{ "vj cv'v{r kecrn{ "tgegkxgu"tgpvcri'kpeqo g"dwv"vj g" r tqr gtv{ "ku"ewttgpvn"xcecpv."vj g"URJ C"ecp"vcng"kpvq"eqpukf gtcvkqp"r cuv"tgpvcri'kpeqo g"crqpi "y kvj " vj g"r tqur gevu"qh"qdvckpkpi "c"pgy "vgpcpv0'

#### URJ C"Rqrke{ "

Cp{ ko g"ewttgpv"ektewo uvcpegu"ctg"pqv'wugf "vq"f gvgto kpg"cuugv"kpeqo g."c"engct "tcvkqpcrg" hqt"vj g"f gekukqp"y knn'dg"f qewo gpvgf "kp"vj g"hkrg0'Kp"uwej "ecugu"vj g"hco kn{ "o c{ "r tgugpv" kphqto cvkqp"cpf "f qewo gpvcvkqp"vq"vj g"URJ C"vq"uj qy "y j { "vj g"cuugv"kpeqo g"f gvgto kpcvkqp" f qgu"pqv"tgr tgugpv'vj g"hco kn{ou"cpvkekr cvgf "cuugv"kpeqo g0'

*Valuing Assets*

Vj g"ecrewncvkqp"qh"cuugv'kpeqo g"uqo gvko gu'tgswktgu'\j g"URJ C"\q"o cng"c"f kuvkpevkqp"dgvy ggp"cp"cuugv'u"o ctmgv'xcnwg"cpf "ku'ecuj "xcnwg0

• Á Vj g"o ctmgv'xcnwg"qh'cp"cuugv'ku"ku'y qtvj "kp"\j g"o ctmgv'*g0i 0"\j g"co qwpv'c"dw{gt"y qwnf "r c{" hqt"tgcn'guvcvg"qt"\j g"vqvcn'xcnwg"qh'cp"kpxguvo gpv'ceeqwpv+0

• Á Vj g"ecuj "xcnwg"qh'cp"cuugv'ku"ku'o ctmgv'xcnwg"nguu'cm"tgcuqpcdng"co qwpu"\j cv'y qwnf "dg" kpewttgf "y j gp"eqpxgtvkpi "\j g"cuugv'\q"ecuj 0"

URJ C"Rqnke{"

Tgcuqpcdng"equu'\j cv'y qwnf "dg'kpewttgf "y j gp"f kur qukpi "qh'cp"cuugv'kpenwf g.'dw'ctg"pqv' nko kgf "\q."r gpcnkgu'hqt"r tgo cwtg"y kj f tcy cn'dtqmgt'cpf "ngi cm'hggu.'cpf "ugwngo gpv'equu' kpewttgf "kp"tgcn'guvcvg"tcpucevkqpu"]J EX"I D.'r 07/4: _0

*Lump-Sum Receipts*

Rc{o gpu'\j cv'ctg'tgegkxgf "kp"c"ukpi ng"nwo p "uwo ."uwej "cu'kpj gtkcpegu."ecr kvcn'i ckpu."nqwvgt{" y kppkpi u."kpuwtcpeg"ugwngo gpu."cpf "r tqeggf u'htqo "\j g"ucng"qh'r tqr gtv{."ctg"i gpgtcm{"eqpukf gtgf " cuugu."pqv'kpeqo g0J qy gxgt."uwej "nwo p /uwo "tgegkr u'ctg"eqwpvgf "cu'cuugu'qpn{ "kh'\j g{"ctg" tgvckpgf "d{"c"hco kn{ "kp"c"hqto "tgeqi pk| cdng"cu'cp"cuugv'*g0i 0"f gr qukgf "kp"c"ucxkpi u'qt"ej gemkpi " ceeqwpv+"]TJ KKR"HCS u_0*Hqt"c"f kuewuukqp"qh'nwo p /uwo "r c{o gpu'\j cv'tgr tgugpv'\j g"f gnc{gf "uvctv' qh'c"r gtkqf ke"r c{o gpv"o quv'qh'y j kej "ctg"eqwpvgf "cu'kpeqo g.'ugg"ugevkqpu'8/KJ "cpf "8/KKK+"

*Imputing Income from Assets [24 CFR 5.609(b)(3), Notice PIH 2012-29_*

Y j gp"pgv'hco kn{ "cuugu'ctg"&7.222"qt"nguu ."\j g"URJ C"y km'kpenwf g'kp"cppwcn'kpeqo g"\j g"cewcn' kpeqo g"cpvkekr cvgf "\q"dg"f gtkxgf "htqo "\j g"cuugu0Y j gp"\j g"hco kn{ "j cu'pgv'hco kn{ "cuugu'kp"gzeguu" qh'&7.222.'\j g"URJ C"y km'kpenwf g'kp"cppwcn'kpeqo g"\j g"i tgcvgt"qh'*3+\j g"cewcn'kpeqo g"f gtkxgf " htqo "\j g"cuugu'qt"*4+\j g"ko r wgf "kpeqo g0Ko r wgf "kpeqo g"htqo "cuugu'ku'ecnewncvgf "d{" o wnkr n{kpi "\j g"vqvcn'ecuj "xcnwg"qh'cm'hco kn{ "cuugu'd{"cp"cxgtci g"r cuudqqm'ucxkpi u'tcvg"cu' f gvgto kpgf "d{"\j g"URJ C0

• Á P qvg<"Vj g"J WF "hkgnf "qhhkeg"pq"nqpi gt"r tqxkf gu'cp"kpvgtguv'tcvg"hqt"ko r wgf "cuugv'kpeqo g0Vj g" õuchg"j ctdqtö"ku'pqy "hqt"\j g"URJ C"\q"guvcdnkuj "c"r cuudqqm'tcvg"y kj kp"2097"r gtegpv'qh'c" pcvkqpcn'cxgtci g0

• Á Vj g"URJ C"o wuv'tgxkgy "ku'r cuudqqm'tcvg"cppwcm{ "\q"gpuwtg"\j cv'kv'tgo ckpu'y kj kp"2097" r gtegpv'qh'\j g"pcvkqpcn'cxgtci g0

URJ C"Rqnke{"

Vj g"URJ C"kpkvkcm{ "ugv'\j g"ko r wgf "cuugv'r cuudqqm'tcvg"cv'\j g"pcvkqpcn'tcvg"guvcdnkuj gf "d{" \j g"Hgf gtcn'F gr quk\'Kpuwtcpeg"Eqtr qtcvkqp"*HF KE+0"

Vj g"URJ C"y km'tgxkgy "\j g"r cuudqqm'tcvg"cppwcm{0Vj g"tcvg"y km'pqv'dg"cf lwuvgf "wpnguu" \j g"ewttgpv'URJ C"tcvg"ku'pq"nqpi gt"y kj kp"2097"r gtegpv'qh'\j g"pcvkqpcn'tcvg0Kh'kv'ku'pq" nqpi gt"y kj kp"2097"r gtegpv'qh'\j g"pcvkqpcn'tcvg.'\j g"r cuudqqm'y km'dg"ugv'cv'\j g"ewttgpv' pcvkqpcn'tcvg0

Vj g"ghhgevkxg"f cvg"qh'ej cpi gu'\q"\j g"r cuudqqm'y km'dg"f gvgto kpgf "cv'\j g"vko g"qh' \j g"tgxkgy 0

## Determining Actual Anticipated Income from Assets

Kh'o c{'qt'o c{'pqv'dg'pgeguuct{'hqt'vjg'URJC'vq'wug'vjg'xcnwg'qh'cp'cuugv'vq'eqorwvg'vjg'cewcn'
cpvkekrcvgf 'kpeqog'htqo 'vjg'cuugv0'Yjgp'vjg'xcnwg'ku'tgswktgf 'vq'eqorwvg'cpvkekrcvgf 'kpeqog'
htqo 'cp'cuugv.'vjg'o ctmgv'xcnwg'qh'vjg'cuugv'ku'wugf0Hqt'gzco rng.'kh'vjg'cuugv'ku'c'rtqrgtv{'hqt'
yjkej 'c'hco kn{'tgegkxgu'tgpvcn'kpeqog.'vjg'cpvkekrcvgf 'kpeqog'ku'fgvgto kpgf 'd{'cppwcnk| kpi 'vjg'
cewcn'o qpvjn{'tgpvcn'co qwpv'tgegkxgu'hqt'vjg'rtqrgtv{=kv'ku'pqv'dcugf 'qp'vjg'rtqrgtv{øu'o ctmgv'
xcnwg0J qy gxgt.'kh'vjg'cuugv'ku'c'ucxkpi u'ceeqwpv.'vjg'cpvkekrcvgf 'kpeqog'ku'fgvgto kpgf 'd{'
o wnkrn{kpi 'vjg'o ctmgv'xcnwg'qh'ceeqwpv'd{'vjg'kpvgtguv'tcvg'qp'vjg'ceeqwpv0

## Withdrawal of Cash or Liquidation of Investments

Cp{'y kj f tcy cn'qh'ecuj 'qt'cuugu'htqo 'cp'kpxguvo gpv'y kn'dg'kpenwfgf 'kp'kpeqog'gzegrv'vq'vjg'
gzvgpv'vjcv'vjg'y kj f tcy cn'tgko dwtugu'co qwpu'kpxguvgf 'd{'vjg'hco kn{0Hqt'gzco rng.'y jgp'c'
hco kn{'o go dgt'tgvktgu.'vjg'co qwpv'tgegkxgu'd{'vjg'hco kn{'htqo 'c'tgvktgo gpv'kpxguvo gpv'rncp'ku'
pqv'eqwpvgf 'cu'kpeqog'wpvkn'vjg'hco kn{'jcu'tgegkxgf 'rc{o gpu'gswcn'vq'vjg'co qwpv'vjg'hco kn{'
o go dgt'f gr qukvgf 'kpvq'vjg'tgvktgo gpv'kpxguvo gpv'rncp0

## Jointly Owned Assets

Vjg'tgi wncvkqp'cv'46'EHT '7082; *c+*6+'ur gekhkgu'vjcv'cppwcn'kpeqog'kpenwfgu'õco qwpu'fgtkxgf '
*f wtkpi 'vjg'34/o qpvj 'r gtkqf +'htqo 'cuugu'vq'y j kej 'cp{'o go dgt'qh'vjg'hco kn{'jcu'ceeguu0ö'

### URJC 'Rqnke{'

Kh'cp'cuugv'ku'qy pgf 'd{'o qtg'vj cp'qpg'r gtuqp'cpf 'cp{'hco kn{'o go dgt'jcu'wptguvtkevgf '
ceguu'vq'vjg'cuugv.'vjg'URJC'y kn'eqwpv'vjg'hwnn'xcnwg'qh'vjg'cuugv0C'hco kn{'o go dgt'jcu'
wptguvtkevgf 'ceguu'vq'cp'cuugv'y jgp'jg'qt'uj g'ecp'ngicn{'f kur qug'qh'vjg'cuugv'y kj qwv'vjg'
eqpugpv'qh'cp{'qh'vjg'qvj gt'qy pgtu0'

Kh'cp'cuugv'ku'qy pgf 'd{'o qtg'vj cp'qpg'r gtuqp.'kpenwfkpi 'c'hco kn{'o go dgt.'dwv'vjg'hco kn{'
o go dgt'f qgu'pqv'j cxg'wptguvtkevgf 'ceguu'vq'vjg'cuugv.'vjg'URJC'y kn'r tqtcvg'vjg'cuugv'
ceeqtf kpi 'vq'vjg'r gtegpvci g'qh'qy pgtuj kr0Kh'pq'r gtegpvci g'ku'ur gekhkgf 'qt'r tqxkf gf 'hqt'd{'
uvcvg'qt'nqecn'ncy .'vjg'URJC'y kn'r tqtcvg'vjg'cuugv'gxgpn{'co qpi 'cn'qy pgtu0

## Assets Disposed of for Less than Fair Market Value [24 CFR 5.603(b)]

J WF 'tgi wncvkqpu'tgswktg'vjg'URJC'vq'eqwpv'cu'c'ewttgpv'cuugv'cp{'dwukpguu'qt'hco kn{'cuugv'vjcv'
y cu'f kur qugf 'qh'hqt'nguu'vjcp'hckt'o ctmgv'xcnwg'f wtkpi 'vjg'y q'{ gctu'r tkqt'vq'vjg'ghhgevkxg'f cvg'qh'
vjg'gzco kpcvkqp1tggzco kpcvkqp.'gzegrv'cu'pqvgf 'dgnqy 0

*Minimum Threshold*

Vj g''*HCV Guidebook*''r gto ku''vj g''URJ C''vq''ugv''c''vj tguj qnf ''dgnqy ''y j kej ''cuugvu''f kur qugf ''qh''hqt ''nguu''
vj cp''hckt ''o ctngv''xcnwg''y knf''pqv''dg''eqwpvgf ''*J EX''I D.''r 07/49_0'

URJ C''Rqnke{"

Vj g''URJ C''y knf''pqv''kpenwf g''vj g''xcnwg''qh''cuugvu''f kur qugf ''hqt''nguu''vj cp''hckt ''o ctngv''xcnwg''
wpnguu''vj g''ewo wncvkxg''hckt ''o ctngv''xcnwg''qh''cnn''cuugvu''f kur qugf ''qh''f wtkpi ''vj g''r cuv''vy q''{gctu''
gzeggf u''vj g''i tquu''co qwpv''tgegkxgf ''hqt''vj g''cuugv''d{''o qtg''vj cp''&3.2220'

Y j gp''vj g''y q/{gct''r gtkqf ''gzr ktgu.''vj g''kpeqo g''cuuki pgf ''vq''vj g''f kur qugf ''cuugv*u+''cnuq''
gzr ktgu0''Kh''vj g''y q/{gct''r gtkqf ''gpf u''dgvy ggp''cppwcn''tgegtvkhkecvkqpu.''vj g''co kn{''o c{''
tgs wguv''cp''kpvgtko ''tgegtvkhkecvkqp''vq''gnko kpcvg''eqpukf gtcvkqp''qh''vj g''cuugv*u+0'

Cuugvu''r ncegf ''d{''vj g''co kn{''kp''pqptgvqecdng''vtwuvu''ctg''eqpukf gtgf ''cuugvu''f kur qugf ''qh''hqt''
nguu''vj cp''hckt ''o ctngv''xcnwg''gzegr v''y j gp''vj g''cuugvu''r ncegf ''kp''vtwuv''y gtg''tgegkxgf ''vj tqwi j ''
ugwngo gpvu''qt ''lwf i o gpvu0'

*Separation or Divorce*

Vj g''tgi wncvkqp''cnuq''ur gekhkgu''vj cv''cuugvu''ctg''pqv''eqpukf gtgf ''f kur qugf ''qh''hqt''nguu''vj cp''hckt ''
xcnwg''kh''vj g{''ctg''f kur qugf ''qh''cu''r ctv''qh''c''ugr ctcvkqp''qt ''f kxqteg''ugwngo gpv''cpf ''vj g''cr r nkecpv''qt ''
vgpcpv''tgegkxgu''ko r qtvcpv''eqpukf gtcvkqp''pqv''o gcuwtcdng''kp''f qnnct ''vgto u0'

URJ C''Rqnke{"

Cnn''cuugvu''f kur qugf ''qh''cu''r ctv''qh''c''ugr ctcvkqp''qt ''f kxqteg''ugwngo gpv''y knn''dg''eqpukf gtgf ''
cuugvu''hqt''y j kej ''ko r qtvcpv''eqpukf gtcvkqp''pqv''o gcuwtcdng''kp''o qpgvct{''vgto u''j cu''dggp''
tgegkxgf 0''Kp''qtf gt ''vq''s wcnkh{''hqt''vj ku''gzgo r vkqp.''c''co kn{''o go dgt ''o wuv''dg''uwdlgev''vq''c''
hqto cn''ugr ctcvkqp''qt ''f kxqteg''ugwngo gpv''ci ggo gpv''guvcdnkuj gf ''vj tqwi j ''ctdkvtcvkqp.''
o gf kcvkqp.''qt ''eqwtv''qtf gt 0'

*Foreclosure or Bankruptcy*

Cuugvu''ctg''pqv''eqpukf gtgf ''f kur qugf ''qh''hqt ''nguu''vj cp''hckt ''o ctngv''xcnwg''y j gp''vj g''f kur qukvkqp''ku''vj g''
tguwnv''qh''c''hqtgenquwtg''qt ''dcpmtwr ve{''ucng0'

*Family Declaration*

URJ C''Rqnke{"

Hco knkgu''o wuv''uki p''c''f genctcvkqp''hqto ''cv''kpkvkcn''egtvkhkecvkqp''cpf ''gcej ''cppwcn''
tgegtvkhkecvkqp''kf gpvkh{kpi ''cnn''cuugvu''vj cv''j cxg''dggp''f kur qugf ''qh''hqt ''nguu''vj cp''hckt ''o ctngv''
xcnwg''qt ''f genctkpi ''vj cv''pq''cuugvu''j cxg''dggp''f kur qugf ''qh''hqt ''nguu''vj cp''hckt ''o ctngv''xcnwg0''
Vj g''URJ C''o c{''xgtkh{''vj g''xcnwg''qh''vj g''cuugvu''f kur qugf ''qh''kh''qvj gt ''kphqto cvkqp''cxckncdng''vq''
vj g''URJ C''f qgu''pqv''cr r gct''vq''ci tgg''y kj ''vj g''kphqto cvkqp''tgr qtvgf ''d{''vj g''co kn{0'

**Types of Assets**

*Checking and Savings Accounts*

Hqt 'tgi wnct ''ej gemkpi ''ceeqwpvu''cpf ''ucxkpi u''ceeqwpvu.''*cash value*''j cu 'vj g 'uco g 'o gcpkpi ''cu''*market value*0'Kh'c'ej gemkpi ''ceeqwpv'f qgu'pqv'dgct''kpvgtguv.''vj g 'cpvkekr cvgf ''kpeqo g 'htqo ''vj g 'ceeqwpv'ku''| gtq0'

> <u>URJ C''Rqnke{ ''</u>
>
> Kp 'f gvgto kpkpi ''vj g 'xcnwg 'qh'ej gemkpi ''ceeqwpv'cpf ''ucxkpi u''ceeqwpvu.''vj g 'URJ C'y kn 'wug ''vj g 'ewttgpv'dcncpeg0'
>
> Kp 'f gvgto kpkpi ''vj g 'cpvkekr cvgf ''kpeqo g 'htqo ''cp 'kpvgtguv/dgctkpi ''ej gemkpi ''qt 'ucxkpi u'' ceeqwpv.''vj g 'URJ C'y kn 'o wnkr n{'vj g 'xcnwg 'qh'vj g 'ceeqwpv'd{ 'vj g 'ewttgpv'tcvg 'qh'kpvgtguv' r ckf ''qp 'vj g 'ceeqwpv0'

*Investment Accounts Such as Stocks, Bonds, Saving Certificates, and Money Market Funds*

Kpvgtguv'qt 'f kxkf gpf u''ctpgf ''d{ 'kpxguvo gpv'ceeqwpvu''ctg 'eqwpvgf ''cu''cewcn'kpeqo g 'htqo ''cuugvu'' gxgp 'y j gp 'vj g 'gctpkpi u''ctg 'tgkpxguvgf 0'Vj g 'ecuj ''xcnwg 'qh'uwej ''cp 'cuugv'ku'f gvgto kpgf ''d{ '' f gf wevkpi ''htqo ''vj g 'o ctmgv'xcnwg 'cp{'dtqmgt 'hggu.''r gpcnkgu'hqt 'gctn{'y kj f tcy cn 'qt 'qyj gt 'equwu'qh' eqpxgtvkpi ''vj g 'cuugv'vq 'ecuj 0'

> <u>URJ C''Rqnke{ ''</u>
>
> Kp 'f gvgto kpkpi ''vj g 'o ctmgv'xcnwg 'qh'cp 'kpxguvo gpv'ceeqwpv.''vj g 'URJ C'y kn 'wug 'vj g 'xcnwg 'qh' vj g 'ceeqwpv'qp 'vj g 'o quv'tgegpv'kpxguvo gpv'tgr qtv0'
>
> J qy ''cpvkekr cvgf ''kpeqo g 'htqo ''cp 'kpxguvo gpv'ceeqwpv'y kn'dg 'ecnewncvgf ''f gr gpf u''qp '' y j gyj gt 'vj g 'tcvg 'qh'tgwtp 'ku''mpqy p0'
>
> > Hqt 'cuugvu''vj cv'ctg 'j gnf ''kp 'cp 'kpxguvo gpv'ceeqwpv'y kj ''c 'mpqy p 'tcvg 'qh'tgwtp '*g0 0'' ucxkpi u''egtvkhkecvgu+.''cuugv'kpeqo g 'y kn 'dg 'ecnewncvgf ''dcugf ''qp 'vj cv'mpqy p 'tcvg '' *o ctmgv'xcnwg 'o wnkr nkgf ''d{ 'tcvg 'qh'gctpkpi u+0'
> >
> > Y j gp 'vj g 'cpvkekr cvgf ''tcvg 'qh'tgwtp 'ku'pqv'mpqy p '*g0 0 'uvqemu+.''vj g 'URJ C'y kn ' ecnewncvg 'cuugv'kpeqo g 'dcugf ''qp 'vj g 'gctpkpi u''hqt 'vj g 'o quv'tgegpv'tgr qtvkpi ''r gtkqf 0'

*Equity in Real Property or Other Capital Investments*

Gs wkv{ "*ecuj "xcnwg+'kp'c'rtqrgtv{"qt"qvjgt'ecrkcn'cuugvu'ku'vjg'guvko cvgf "ewttgpv'o ctmgv'xcnwg'qh'
vjg'cuugv'nguu'vjg'wpr ckf "dcncpeg'qp'cnn'nqcpu'ugewtgf "d{'vjg'cuugv'cpf 'tgcuqpcdng'equvu'*uwej "cu"
dtqmgt'hggu+'vjcv'y qwnf "dg'kpewttgf "kp'ugmkpi "vjg'cuugv']J EX'T D.'r 07/47_0'

URJ C'Rqnke{"

Kp'f gvgto kpkpi "vjg'gs wkv{.'vjg'URJ C'y km'f gvgto kpg'o ctmgv'xcnwg'd{'gzco kpkpi "tgegpv'
ucngu'qh'cv'ngcuv'vjtgg'rtqrgtvkgu'kp'vjg'uwttqwpf kpi "qt'uko kct'pgki j dqtj qqf "vjcv'r quuguu"
eqo r ctcdng'hcevwtu'vjcv'chhgev'o ctmgv'xcnwg0'

Vj g'URJ C'y km'hktuv'wug'vjg'c{qhh'co qwpv'hqt'vjg'nqcp'*o qtvi ci g+'cu'vjg'wpr ckf 'dcncpeg'
vq'ecnewncvg'gs wkv{0Kh'vjg'c{qhh'co qwpv'ku'pqv'cxckncdng.'vjg'URJ C'y km'wug'vjg'dcuke'
nqcp'dcncpeg'kphqto cvkqp'vq'f gf wev'htqo "vjg'o ctmgv'xcnwg'kp'vjg'gs wkv{'ecnewncvkqp0'

Gs wkv{ "kp'tgcn'rtqrgtv{"cpf "qvjgt'ecr kcn'kpxguvo gpvu"ku'eqpukf gtgf "kp'vjg'ecnewncvkqp'qh'cuugv'
kpeqo g'**except**'hqt'vjg'hqnqy kpi "v{r gu'qh'cuugvu<'

- Á Gs wkv{ "ceeqwpvu"kp'J WF "j qo gqy pgtuj kr "rtqi tco u']46'EHT'70825*d+_"

- Á Vj g'xcnwg'qh'c'j qo g'ewttgpvn{ "dgkpi "r wtej cugf "y kj "cuukuvcpeg'wpf gt 'vjg'J EX'rtqitco "
  J qo gqy pgtuj kr "Qr vkqp'hqt 'vjg'hktuv'32"{gctu'chvgt 'vjg'r wtej cug'f cvg'qh'vjg'j qo g']46'EHT "
  70825*d+.'Pqvkeg'RKI "4234/5_"

- Á Gs wkv{ "kp'qy pgt/qeewr kgf "eqqr gtcvkxgu'cpf "o cpwhcevwtgf "j qo gu'kp'y j kej "vjg'hco kn{ "rkxgu"
  ]J EX'T D.'r 07/47_"

- Á Gs wkv{ "kp'tgcn'rtqrgtv{"y j gp'c'hco kn{ "o go dgtøu"o ckp'qeewr cvkqp'ku'tgcn'guvcvg']J EX'T D.'r 0'
  7/47_0'Vj ku'tgcn'guvcvg'ku'eqpukf gtgf "c'dwukpguu'cuugv.'cpf "kpeqo g'tgncvgf "vq'vj ku'cuugv'y km'dg"
  ecnewncvgf "cu'f guetkdgf "kp'ugevkqp'8/KH0'

- Á Kpvgtguu'kp'Kpf kcp'Vtwuv'ncpf u']46'EHT'70825*d+_"

- Á Tgcn'rtqrgtv{ "cpf "ecr kcn'cuugvu'vj cv'ctg'r ctv'qh'cp'cevkxg'dwukpguu'qt'hcto kpi "qr gtcvkqp"]J EX"
  T D.'r 07/47_"

Vj g'URJ C'o wuv'cnuq 'f gf wev'htqo "vjg'gs wkv{"vjg'tgcuqpcdng'equu'hqt'eqpxgtvkpi "vjg'cuugv'vq'ecuj 0'
Wukpi "vjg'hqto wnc'hqt'ecnewncvkpi "gs wkv{"ur gekhkgf "cdqxg.'vjg'pgv'ecuj "xcnwg'qh'tgcn'rtqrgtv{"ku"
vjg'o ctmgv'xcnwg'o kpwu'vjg'dcncpeg'qh'vjg'nqcp'*o qtvi ci g+o kpwu'vjg'gzr gpugu'vq 'eqpxgtv'vq 'ecuj ""
]Pqvkeg'RKI "4234/5_0'

URJ C'Rqnke{"

Hqt'vjg'r wtr qugu'qh'ecnewncvkpi "gzr gpugu'vq 'eqpxgtv'vq 'ecuj "hqt'tgcn'rtqrgtv{.'vjg'URJ C"
y km'wug'vgp'r gtegpv'qh'vjg'o ctmgv'xcnwg'qh'vjg'j qo g0"

C'hco kn{ "o c{ "j cxg'tgcn'rtqrgtv{ "cu'cp'cuugv'kp'y q'y c{u<*3+'y y pkpi "vjg'r tqr gtv{ "kwugrh'cpf '*4+"
j qnf kpi "c'o qtvi ci g'qt'f ggf "qh'tuwuv'qp'vjg'r tqr gtv{0Kp'vjg'ecug'qh'c'r tqr gtv{'qy pgf 'd{'c'hco kn{ "
o go dgt.'vjg'cpvkekr cvgf "cuugv'kpeqo g'i gpgtcm{'y km'dg'kp'vjg'hqto "qh'tgpv'qt'qvj gt 'r c{o gpv'hqt "
vjg'wug'qh'vjg'r tqr gtv{0Kh'vjg'r tqr gtv{ "i gpgtcvgu'pq 'kpeqo g.'cewcn'cpvkekr cvgf "kpeqo g'htqo "vjg"
cuugv'y km'dg'| gtq0'

In the case of a mortgage or deed of trust held by a family member, the outstanding balance (unpaid principal) is the cash value of the asset. The interest portion only of payments made to the family in accordance with the terms of the mortgage or deed of trust is counted as anticipated asset income.

**SPHA Policy**

In the case of capital investments owned jointly with others not living in a family's unit, a prorated share of the property's cash value will be counted as an asset unless the SPHA determines that the family receives no income from the property and is unable to sell or otherwise convert the asset to cash.

## Trusts

A *trust* is a legal arrangement generally regulated by state law in which one party (the creator or grantor) transfers property to a second party (the trustee) who holds the property for the benefit of one or more third parties (the beneficiaries).

### Revocable Trusts

If any member of a family has the right to withdraw the funds in a trust, the value of the trust is considered an asset [HCV GB, p. 5-25]. Any income earned as a result of investment of trust funds is counted as actual asset income, whether the income is paid to the family or deposited in the trust.

### Nonrevocable Trusts

In cases where a trust is not revocable by, or under the control of, any member of a family, the value of the trust fund is not considered an asset. However, any income distributed to the family from such a trust is counted as a periodic payment or a lump-sum receipt, as appropriate [24 CFR 5.603(b)]. (Periodic payments are covered in section 6-I.S. Lump-sum receipts are discussed earlier in this section.)

## Retirement Accounts

### Company Retirement/Pension Accounts

In order to correctly include or exclude as an asset an amount held in a company retirement or pension account by an employed person, the SPHA must know whether the money is accessible before retirement [HCV GB, p. 5-26].

While a family is employed, only the amount the family can withdraw without retiring or terminating employment is counted as an asset [HCV GB, p. 5-26].

After a family member retires or terminates employment, an amount distributed to the family member is counted as a periodic or a lump-sum receipt, as appropriate [HCV GB, p. 5-26], except to the extent that it represents funds invested in the account by the family member. (For more on periodic payments, see section 6-I.S.) The balance in the account is counted as an asset only if it remains accessible to the family member.

### IRA, Keogh, and Similar Retirement Savings Accounts

IRA, Keogh, and similar retirement savings accounts are counted as assets even though early withdrawal would result in a penalty [HCV GB, p. 5-25].

*Personal Property*

Rgtuqpcn'r tqr gtv{"j gnf "cu'cp"kpxguvo gpv."uwej "cu'i go u."Igy gnt{."eqkp"eqnngevkqpu."cpvks wg"ectu." gve0"ku"eqpukfgtgf "cp"cuugv"]J EX'I D."r 07/47_0'

<u>URJ C "Rqnke{"</u>

Kp"f gvgto kpkpi "vj g"xcnwg"qh'r gtuqpcn'r tqr gtv{"j gnf "cu'cp"kpxguvo gpv."vj g"URJ C "y knn'wug" vj g"hco kn{øu"guvko cvg"qh"vj g"xcnwg0'Vj g"URJ C"o c{"qdvckp"cp"cr r tckucn'vq"eqphkto "vj g" xcnwg"qh"vj g"cuugv'kh"vj gtg"ku"tgcuqp"vq"dgnkgxg"vj cv'vj g"hco kn{øu"guvko cvgf "xcnwg"ku"qhh'd{" &72"qt"o qtg0'Vj g"hco kn{"o wuv'eqqr gtcvg"y kvj "vj g"cr r tckugt."dwv'ecppqv'dg"ej cti gf "cp{" equvu'tgncvgf "vq"vj g"cr r tckucn0'

I gpgtcn{."r gtuqpcn'r tqr gtv{"j gnf "cu'cp"kpxguvo gpv'i gpgtcvgu'pq"kpeqo g"wpvkn'kv'ku" f kur qugf "qh0'Kf'tgi wct'kpeqo g"ku'i gpgtcvgf "*g0i 0"kpeqo g"htqo "tgpvkpi "vj g"r gtuqpcn' r tqr gtv{+."vj g"co qwpv'vj cv'ku"gzr gevgf "vq"dg"gctpgf "kp"vj g"eqo kpi "{gct'ku"eqwpvgf "cu" cewcn'kpeqo g"htqo "vj g"cuugv0'

P geguuct{"kvgo u'qh'r gtuqpcn'r tqr gtv{"ctg"pqv'eqpukfgtgf "cuugvu']46'EHT '70825 *d+_0'

<u>URJ C "Rqnke{"</u>

P geguuct{"r gtuqpcn'r tqr gtv{"eqpukuwu'qh'qpn{"vj qug"kvgo u'pqv'j gnf "cu'cp"kpxguvo gpv."cpf " o c{"kpenwfg"enqvj kpi ."hwtpkwtg."j qwugj qnf "hwtpkuj kpi u."Igy gnt{."cpf "xgj kengu."kpenwfkpi " vj qug"ur gekcn{"gs wkr r gf "hqt"r gtuqpu'y kvj "f kucdknkvkgu0'

*Life Insurance*

Vj g"ecuj "xcnwg"qh'c"nkhg"kpuwtcpeg"r qnke{"cxcknctdng"vq"c"hco kn{"o go dgt'dghqtg'f gcvj ."uwej "cu'c" y j qng"nkhg"qt"wpkxgtucn'nkhg"r qnke{."ku"kpenwfgf "kp"vj g"ecnewncvkqp"qh'vj g"xcnwg"qh'vj g"hco kn{øu" cuugvu']J EX'I D'7/47_0'Vj g"ecuj "xcnwg"ku"vj g"uwttgpf gt'xcnwg0'Kf'uwej "c"r qnke{"gctpu'f kxkf gpf u'qt" kpvgtguv'vj cv'vj g"hco kn{"eqwnf "gngev'vq"tgegkxg."vj g"cpvkekr cvgf "co qwpv'qh'f kxkf gpf u'qt"kpvgtguv'ku" eqwpvgf "cu'kpeqo g"htqo "vj g"cuugv'y j gyj gt"qt"pqv'vj g"hco kn{"cewcn{"tgegkxgu'kv0'

## 6-I.H. PERIODIC PAYMENTS

Rgtkqfke"rc{ogpvu"ctg"hqto"u"qh"kpeqo g"tgegkxgf"qp"c"tgiwct"dcuku0"J WF "tgi wcvkqpu"urgekh{"rgtkqfke"rc{ogpvu"yjcv"ctg"cpf "ctg"pqv"kpenwfgf"kp"cppwcn'kpeqo g0"

### Periodic Payments Included in Annual Income

- Á Rgtkqfke"rc{ogpvu"htqo "uqwtegu"uwej "cu"uqekcn'ugewtkv{."wpgo rq{o gpv"cpf "y grhctg" cuukuvcpeg."cppwkvkgu."kpuwtcpeg"rqnkekgu."tgvktgo gpv"hwpfu."cpf "rgpukqpu0J qy gxgt."rgtkqfke" rc{ogpvu"htqo "tgvktgo gpv"ceeqwpvu."cppwkvkgu."cpf "uko knct"hqto u"qh"kpxguvo gpvu"ctg"eqwpvgf " qpn{"chvgt"yjg{"gzeggf "yjg"co qwpv"eqpvtkdwvgf "d{"yjg"hco kn{0"]46"EHT"7082; *d+*6+"cpf "*d+*5+_0"

- Á F kucdknkv{"qt"f gcyj "dgpghkvu"cpf "nqwer{"tgegkrvu"rckf "rgtkqfkecnn{."tcyjgt"yjcp"kp"c"ukpi ng"nwo r " uwo "]46"EHT"7082; *d+*6+"cpf "J EX."r07/36_0'

### Lump-Sum Payments for the Delayed Start of a Periodic Payment

O quv'nwo r/uwo u'tgegkxgf "cu"c"tguwnv'qh'f gnc{"kp"rtqeguukpi "rgtkqfke"rc{ogpvu."uwej "cu" wpgo rq{o gpv'qt"y grhctg"cuukuvcpeg."ctg"eqwpvgf "cu"kpeqo g0J qy gxgt."nwo r/uwo u "tgegkrvu"hqt"yjg" fgnc{gf "uvtv'qh'rgtkqfke"uqekcn'ugewtkv{"qt"uwrrngo gpvcn'ugewtkv{"kpeqo g"*UUK+"rc{ogpvu"ctg"pqv" eqwpvgf "cu"kpeqo g0Cff kvkqpcn{."cp{"fghgttgf "f kucdknkv{"dgpghkvu"yjcv"ctg"tgegkxgf "kp"c"nwo r/uwo " qt"kp"rtqurgevkxg"o qpyjn{"co qwpvu"htqo "yjg"F grctvo gpv'qh'Xgvgtcpu"Chhcktu"ctg"vq"dg"gzenwfgf " htqo "cppwcn'kpeqo g0]46"EHT"7082; *e+*36+_0

> #### URJ C"Rqnke{"
>
> Y jgp"c"f gnc{gf/uvtv'rc{ogpv'ku"tgegkxgf "cpf "tgrqtvgf "f wtkpi "yjg"rgtkqf "kp"y jkej "yjg" URJ C"ku"rtqeguukpi "cp"cppwcn'tggzco kpcvkqp."yjg"URJ C"y knl'cf luwv'yjg"hco kn{"uj ctg"cpf " URJ C"uwdukf{"tgvtqcevkxgn{"hqt"yjg"rgtkqf "yjg"rc{ogpv'y cu"kpvgpfgf "vq"eqxgt0Vjg"hco kn{" o c{"rc{"kp"hwnl'cp{"co qwpv'f wg"qt"tgswguv'vq"gpvgt"kpvq"c"tgrc{o gpv'ci tggo gpv'y kyj " yjg"URJ C0'

### Treatment of Overpayment Deductions from Social Security Benefits

Vjg"URJ C"o wuv'o cng"c"urgekcn'ecnewncvkqp"qh'cppwcn'kpeqo g"y jgp"yjg"Uqekcn'Ugewtkv{" Cfo kpkuvtcvkqp"*UUC+"qxgtrc{u"cp"kpfkxkfwcl'tguwnkpi "kp"c"y kij qhfkpi "qt"f gfwevkqp"htqo "jku"qt" jgt"dgpghkv'co qwpv'wpvkl'yjg"qxgtrc{o gpv'ku"rckf "kp"hwnl0Vjg"co qwpv'cpf "f wtcvkqp"qh'yjg" y kij qnfkpi "y knl'xct{"fgrgpfkpi "qp"yjg"co qwpv'qh'yjg"qxgtrc{o gpv'cpf "yjg"rgtegpv'qh'yjg" dgpghkv'tcvg"y kij qngf0Tgi ctfnguu"qh'yjg"co qwpv'y kij qnf "qt"yjg"ngpi yj "qh'yjg"y kij qnfkpi "rgtkqf." yjg"URJ C"o wuv'wug"yjg"tgfwegf "dgpghkv'co qwpv'chvgt"f gfwevkqp"qpn{"yjg"co qwpv'qh'yjg" qxgtrc{o gpv'y kij qnfkpi "htqo "yjg"i tquu"dgpghkv'co qwpv]Pqvkeg"RKJ "423: /46_0'

**Periodic Payments Excluded from Annual Income**"

- Á Rc{o gpvu'tgegkxgf "hqt"vj g"ectg"qh"hquvgt"ej knf tgp"qt"hquvgt"cf wnu"*wuwcm{"r gtuqpu"y kj "
f kucdknkvkgu."wptgncvgf "vq"vj g"cuukuvgf "hco kn{."y j q"ctg"wpcdng"vq"rkxg"cmqpg+]46"EHT "
7082; *e+*4+0'Mkpuj kr "i wctf kcpuj kr "cuukuvcpeg"r c{o gpu"*Mkp/I CR+"cpf "qyj gt "uko knct "
i wctf kcpuj kr "r c{o gpu"ctg "vtgcvgf "vj g"uco g"cu"hquvgt "ectg"r c{o gpu"cpf "ctg "nkmgy kug"
gzenwf gf "htqo "cppwcn"kpeqo g"]P qvkce'RKX "4234/3_0'

    URJ C"Rqnke{"

    Vj g"URJ C"y km'gzenwf g"r c{o gpu"hqt "vj g"ectg"qh"hquvgt"ej knf tgp"cpf "hquvgt"cf wnu"qpn{ "kh'
    vj g"ectg"ku"r tqxkf gf "vj tqwi j "cp"qhhkekcn'cttcpi go gpv"y kj "c"nqecn'y gnhctg"ci gpe{"]J EX"
    I D."r 07/3: _0'

- Á Co qwpvu'r ckf "d{"c"uvcvg"ci gpe{"vq"c"hco kn{"y kj "c"o go dgt"y j q'j cu"c"f gxgnqr o gpvcn'
f kucdknkv{"cpf "ku"rkxkpi "cv'j qo g"vq"qhhugv'vj g"equv'qh"ugtxkegu"cpf "gswkr o gpv'pggf gf "vq"mggr "
vj g'f gxgnqr o gpvcn{'f kucdngf "hco kn{"o go dgt "cv'j qo g"]46"EHT "7082; *e+*38+0'

- Á Co qwpvu'tgegkxgf "wpf gt "vj g"Ngy /Kpeqo g"J qo g"Gpgti {"Cuukuvcpeg"Rtqi tco "*64"WUUE0'
3848"*e+]46"EHT "7082; *e+*39+0'

- Á Co qwpvu'tgegkxgf "wpf gt "vj g"Ej knf "Ectg"cpf "F gxgnqr o gpv"Dnqem'I tcpv'Cev'qh"3; ; 2 "*64"
WUUE0'; ; 7; s +]46"EHT "7082; *e+*39+0

- Á Gctpgf "Kpeqo g"Vcz 'Etgf kv'*GKVE+'tghwpf "r c{o gpu"*48"WUUE0'54*1++]46"EHT "7082; *e+*39+0'
*Note:* "GKVE"o c{"dg"r ckf "r gtkqf kecm{"kh'vj g"hco kn{"gngewu'vq'tgegkxg"vj g"co qwpv'f wg"cu"r ctv'qh"
r c{qm'r c{o gpu'htqo "cp"go r nq{gt0

- Á Nwo r /uwo u'tgegkxgf "cu"c"tguwnv'qh"f gnc{u'kp"r tqeguukpi "Uqekcn'Ugewtk{"cpf "UUK'r c{o gpu"
*ugg "ugevkqp'8/KX 0+]46"EHT "7082; *e+*36+0'

- Á Nwo r /uwo u'qt "r tqur gevkxg"o qpyj n{"co qwpvu'tgegkxgf "cu'f ghgttgf "f kucdknkv{"dgpghku'htqo "vj g "
F gr ctvo gpv'qh'Xgvgtcpu'Chhcktu"*XC +]46"EHT "7082; *e+*36+0'

## 6-I.I.'PAYMENTS IN LIEU OF EARNINGS

Rc{o gpvu'kp'rkgw'qh'gctpkpi u.'uwej "cu'wpgo r nq{o gpv'cpf 'f kucdkrkv{'eqo r gpucvkqp.'y qtmgtøu" eqo r gpucvkqp.'cpf 'ugxgtcpeg'r c{.'ctg'eqwpvgf 'cu'kpeqo g']46"EHT'7082; *d+*7+_'kh'vj g'"ctg" tgegkxgf "gkvj gt'kp'vj g'hqto "qh'r gtkqf ke'r c{o gpvu'qt'kp'vj g'hqto "qh'c'nwo r /uwo "co qwpv'qt" r tqur gevkxg'o qpvj n{'co qwpvu'hqt'vj g'f gnc{gf 'uvctv'qh'c'r gtkqf ke'r c{o gpv0'Kd'vj g{'ctg'tgegkxgf "kp" c'qpg/vko g'nwo r "uwo "*cu'c'ugwwo gpv'hqt'kpuvcpeg+.'vj g{'ctg'vtgcvgf 'cu'nwo r /uwo "tgegkr vu']46" EHT'7082; *e+*5+_0*Ugg'cnuq'vj g'f kuewuukqp'qh'r gtkqf ke'r c{o gpvu'kp'ugevkqp'8/KU "cpf 'vj g" f kuewuukqp'qh'nwo r /uwo "tgegkr vu'kp'ugevkqp'8/KU 0+"

# 6-I.J. WELFARE ASSISTANCE

## Overview

Y grhctg"cuukuvcpeg"ku"eqwpvgf "kp"cppwcri"kpeqog0Y grhctg"cuukuvcpeg"kpenwfgu"Vgo r qtct{ "
Cuukuvcpeg"hqt"P ggf{ "Hco krkgu"*VCP H+"cpf "cp{"r c{o gpvu"vq"kpf kxkf wcru"qt"hco krkgu"dcugf "qp"
pggf "yj cv"ctg"o cf g"wpf gt"r tqi tco s"hwpf gf "ugr ctcvgn{"qt"lqkpvn{"d{"hgf gtcn"uvcvg."qt"nqecn"
i qxgtpo gpvu"]46"EHT"70825*d+0"

## Sanctions Resulting in the Reduction of Welfare Benefits [24 CFR 5.615]

Vj g"URJ C"o wuv"o cng"c"ur gekcn"ecnewncvkqp"qh'cppwcn"kpeqog"y j gp"yj g"y grhctg"ci gpe{"o r qugu"
egtvckp"ucpevkqpu"qp"egtvckp"hco krkgu0Vj g"hwnn"vgzv"qh"yj g"tgi wncvkqp"cv"46"EHT"70837"ku"r tqxkfgf "
cu"Gzj kdkv'8/70Vj g"tgswktgo gpvu"ctg"uwo o ctk|gf "dgnqy 0Vj ku"twng"cr r nkgu"qpn{"kh'c"hco kn{"y cu"
tgegkxkpi "J EX"cuukuvcpeg"cv"yj g"ko g"yj g"ucpevkqp"y cu"ko r qugf 0"

### *Covered Families*

Vj g"hco krkgu"eqxgtgf "d{"46"EHT "70837"ctg"yj qug"õy j q"tgegkxg"y grhctg"cuukuvcpeg"qt"qyj gt"r wdrke"
cuukuvcpeg"dgpghkvu"*y grhctg"dgpghkuø+"htqo "c"Uvcvg"qt"qyj gt"r wdrke"ci gpe{"*õy grhctg"ci gpe{ø+"
wpf gt"c"r tqi tco "hqt"y j kej "Hgf gtcn"Uvcvg"qt"nqecn"ncy "tgs wktgu"yj cv"c"o go dgt"qh"yj g"hco kn{"o wuv"
r ctvkekr cvg"kp"cp"geqpo ke"ugrh/uwhhkekgpe{"r tqi tco "cu"c"eqpf kvkqp"hqt"uwej "cuukuvcpeg õ]46"EHT "
70837*d+"

### *Imputed Income*

Y j gp"c"y grhctg"ci gpe{"ko r qugu"c"ucpevkqp"yj cv"tgf wegu"c"hco kn{øu"y grhctg"kpeqo g"dgecwug"yj g"
hco kn{"eqo o ku"htcwf "qt"hcknu"vq"eqo r n{"y kj "yj g"ci gpe{øu"geqpo ke"ugrh/uwhhkekgpe{"r tqi tco "qt"
y qtm'cevkxkvkgu"tgs wktgo gpv."yj g"URJ C"o wuv'kpenwf g"kp"cppwcn"kpeqo g"õko r wvgf õ"y grhctg"
kpeqo g0Vj g"URJ C"o wuv"tgswguv"yj cv"yj g"y grhctg"ci gpe{"r tqxkfg"yj g"tgcuqp"hqt"yj g"tgf wevkqp"qh"
dgpghku"cpf "yj g"co qwpv"qh"yj g"tgf wevkqp"qh'dgpghku0Vj g"ko r wvgf "y grhctg"kpeqo g"ku"yj g"co qwpv"
yj cv'yj g"dgpghku"y gtg"tgf wegf "cu"c"tguwnv'qh"yj g"ucpevkqp0"

Vj ku"tgswktgo gpv'f qgu"pqv"cr r n{ "vq"tgf wevkqpu"kp"y grhctg"dgpghku<"*3+"cv'yj g"gzr ktcvkqp"qh'yj g"
rkhgvko g"qt"qyj gt"ko g"ko kv'qp"yj g"r c{o gpv'qh'y grhctg"dgpghku."*4+"kh'c"hco kn{"o go dgt"ku"wpcdng"
vq'hkpf "go r nq{o gpv'gxgp"yj qwi h "yj g"hco kn{"o go dgt'j cu"eqo r nkgf "y kj "yj g"y grhctg"ci gpe{"
geqpo ke"ugrh/uwhhkekgpe{"qt"y qtm'cevkxkvkgu"tgs wktgo gpvu."qt"*5+"dgecwug"c"hco kn{"o go dgt'j cu"
pqv"eqo r nkgf "y kj "qyj gt"y grhctg"ci gpe{"tgswktgo gpvu0]46"EHT"70837*d+*4+0'

### *Offsets*

Vj g"co qwpv"qh'yj g"ko r wvgf "y grhctg"kpeqo g"ku"qhhugv'd{ "yj g"co qwpv'qh'cf f kvkqpcn'kpeqo g"yj g"
hco kn{"dgi kpu"vq'tgegkxg"chvgt"yj g"ucpevkqp"ku"ko r qugf 0Y j gp"yj g"cf f kvkqpcn'kpeqo g"gswcnu"qt"
gzeggf u"yj g"ko r wvgf "y grhctg"kpeqo g."yj g"ko r wvgf "kpeqo g"ku"tgf wegf "vq"| gtq0]46"EHT "
70837*e+*6+0'

## 6-I.K. PERIODIC AND DETERMINABLE ALLOWANCES [24 CFR 5.609(b)(7)]

Cppwcn"kpeqo g"kpenwfgu"rgtkqfke"cpf"fgvgtokpcdng"cnqy cpegu."uwej "cu"cnko qp{"cpf"ej knf "uwrrqtv"rc{o gpvu."cpf "tgiwnct"eqpvtkdwkqpu"qt"i khvu"tgegkxgf "htqo "qtigcpk|cvkqpu"qt"htqo "rgtuqpu"pqv"tgukfkpi "y kj "cp"cuukuvgf "hco kn{0"

### Alimony and Child Support

Vj g"URJ C"o wuv"eqwpv"cnko qp{"qt"ej knf "uwrrqtv"co qwpu"cy ctf gf "cu"rctv"qh"c"f kxqteg"qt"ugrctckqp"ci tggo gpv0"

#### URJ C"Rqnke{

Vj g"URJ C"y knn"eqwpv"eqwtv"cy ctf gf "co qwpu"hqt"cnko qp{"cpf "ej knf "uwrrqtv"wpnguu"y j g"URJ C"xgtkhkgu"y jct"*3+"y jg"rc{o gpvu"ctg"pqv"dgkpi "o cf g."cpf "*4+"y jg"hco kn{ "j cu"o cf g "tgcuqpcdng"ghhqtvu"vq"eqnngev"co qwpu"f wg."kpenwfkpi "hkrkpi "y kj "eqwtu"qt"ci gpekgu"tgurqpukdng"hqt"gphqtekpi "rc{o gpvu]J CV"T D."rr 07/45"cpf "5/69_0"

Hco knkgu"y j q"fq"pqv"j cxg"eqwtv"cy ctf gf "cnko qp{"cpf "ej knf "uwrrqtv"cy ctfu"ctg"pqv "tgswktgf "vq"uggm"c"eqwtv"cy ctf "cpf "ctg"pqv"tgswktgf "vq"vcmg"kpf grgpfgpv"ngi cn"cekqp"vq"qdvckp"eqnngekqp0"

### Regular Contributions or Gifts

Vj g"URJ C"o wuv"eqwpv"cu"kpeqo g"tgiwnct"o qpgct{"cpf "pqpo qpgct{"eqpvtkdwkqpu"qt"i khvu"htqo "rgtuqpu"pqv"tgukfkpi "y kj "cp"cuukuvgf "hco kn{"]46"EHT"7082; *d+*7+0"Vgo rqctc{."pqptgewttkpi ."qt"urqtcf ke"kpeqo g"cpf "i khvu"ctg"pqv"eqwpvgf "]46"EHT"7082; *e+*; +_0"

#### URJ C"Rqnke{

Gzco rngu"qh"tgiwnct"eqpvtkdwkqpu"kpenwf g<*3+"tgiwnct"rc{o gpv"qh"c"hco kn{øu"dknu"*g0i 0" wkrkkgu."vgngrjqpg."tgpv."etgf kv"ectfu."cpf "ect"rc{o gpvu+."*4+"ecuj "qt"qyj gt "ikswkf "cuugvu" rtqxkf gf "vq"cp{"hco kno go dgt"qp"c"tgiwnct"dcuku."cpf "*5+"õkp/mkpf ö"eqpvtkdwkqpu"uwej " cu"i tqegtkgu"cpf "enqyj kpi "rtqxkf gf "vq"c"hco kn{qp"c"tgiwnct"dcuku0"

P qpo qpgct{"eqpvtkdwkqpu"y knn"dg"xcnwgf "cv"y j g"equv"qh"rwtej cukpi "y j g"kvgo u."cu" f gvgtokpgf "d{"y j g"URJ C0Hqt"eqpvtkdwkqpu"y jcv"o c{"xct{"htqo "o qpyj "vq"o qpyj "*g0i 0" wkrkkg{"rc{o gpvu+."y j g"URJ C"y knn"kpenwf g"cp"cxgtci g"co qwpv"dcugf "wrqp"rcuvj kuvqt{0"

## 6-I.L. STUDENT FINANCIAL ASSISTANCE [24 CFR 5.609(b)(9); Notice PIH 2015-21]

Kp"4227."Eqpi tguu"r cuugf "c"hcy "*hqt"Ugevkqp": "r tqi tco u"qpn{+"tgs wktkpi "vj cv"egtvckp"uwvf gpv"
hkpcpekcn"cuukuvcpeg"dg"kpenwf gf "kp"cppwcn"kpeqo g0"Rtkqt"vq"vj cv."vj g"hwnn"co qwpv"qh"uwvf gpv"
hkpcpekcn"cuukuvcpeg"y cu"gzenwf gf 0"Hqt"uqo g"uwvf gpvu."vj g"hwnn"gzenwukqp"uvknn"cr r kgu0"

### Student Financial Assistance Included in Annual Income [24 CFR 5.609(b)(9); FR 4/10/06; Notice PIH 2015-21]

Vj g"tgi wncvkqp"tgs wktkpi "vj g"kpenwukqp"qh"egtvckp"uwvf gpv"hkpcpekcn"cuukuvcpeg"cr r nkgu"qpn{"vq"
uwvf gpvu"y j q"ucvkuh{"cnn"qh"vj g"hqnqy kpi "eqpf kvkqpu<

- Á Vj g{"ctg"gptqnng f "kp"cp"kpuvkwwkqp"qh"j ki j gt"gf wecvkqp."cu"f ghkpgf "wpf gt"vj g"J ki j gt"
  Gf wecvkqp"Cev"*J GC+"qh"3; 870'

- Á Vj g{"ctg"uggmkpi "qt"tgegkxkpi "Ugevkqp": "cuukuvcpeg"qp"vj gkt"qy pô  vj cv"ku."cr ctv"htqo "vj gkt"
  r ctgpvuô  vj tqwi j "vj g"J EXV"r tqi tco ."vj g"r tqlgev/dcugf "xqwej gt"r tqi tco ."qt"vj g"o qf gtcvg"
  tgj cdknkvcvkqp"r tqi tco 0'

- Á Vj g{"ctg"wpf gt"46"{gctu"qh"ci g"**OR**"vj g{"j cxg"pq"f gr gpf gpv"ej knf tgp0'

Hqt"uwvf gpvu"y j q"ucvkuh{"vj gug"vj tgg"eqpf kvkqpu."cp{"hkpcpekcn"cuukuvcpeg"kp"gzeguu"qh"vwkvkqp"cpf "
cp{"qvj gt"tgs wktgf "hggu"cpf "ej cti gu"tgegkxgf <"*3+"wpf gt"vj g"3; 87"J GC."*4+"htqo "c"r tkxcvg"uqwteg."
qt"*5+"htqo "cp"kpuvkwwkqp"qh"j ki j gt"gf wecvkqp."cu"f ghkpgf "wpf gr"vj g"3; 87"J GC."o wuv"dg"kpenwf gf "
kp"cppwcn"kpeqo g0'

Vq"f gvgto kpg"cppwcn"kpeqo g"kp"ceeqtf cpeg"y kj "vj g"cdqxg"tgs wktgo gpvu."vj g"URJ C"y kn"wug"vj g"
f ghkpkkqpu"qh"*dependent child, institution of higher education,*"cpf "*parents*"kp"ugevkqp"5/KKG."
cnqpi "y kj "vj g"hqnnqy kpi "f ghkpkkqpu"]HT "6132128."r r 03: 36: /3: 372_<

- Á *Assistance under the Higher Education Act of 1965*"kpenwf gu"Rgm'I tcpvu."Hgf gtcn'Uwr r ngo gpv'
  Gf wecvkqpcn'Qr r qtwpkv{'I tcpvu."Cecf go ke'Cej kgxgo gpv'Kpegpvkxg'Uej qnctuj kr u."Uvcvg'
  Cuukuvcpeg'wpf gt'vj g'Ngxgtci kpi 'Gf wecvkqpcn'Cuukuvcpeg'Rctvpgtuj kr 'Rtqi tco ."vj g'Tqdgtv'I 0'
  D{tf 'J qpqtu'Uej qnctuj kr 'Rtqi tco ."cpf 'Hgf gtcn'Y qtm'Uwf { 'r tqi tco u0'

- Á *Assistance from private sources*"o gcpu"cuukuvcpeg"htqo "pqpi qxgtpo gpvcn'uqwtegu."kpenwf kpi "
  r ctgpvu."i wctf kcpu."cpf "qvj gt'r gtuqpu'pqv'tgukf kpi "y kj "vj g"uvwf gpv'kp'cp'J EX"cuukuvgf 'wpkv0'

- Á *Tuition"and fees*"ctg"f ghkpgf "kp"vj g"uco g"o cppgt"kp"y hkej "vj g"F gr ctvo gpv'qh'Gf wecvkqp"
  f ghkpgu"*tuition and fees*"]P qvkeg"RKI "4237/43_0"

  - Ä "Vj ku"ku"vj g"co qwpv'qh"wkkkqp"cpf "tgs wktgf "hggu"eqxgtkpi "c"hwnn'cecf go ke"{gct"o quv'
    htgs wgpvn{"ej cti gf "vq"uwf gpvu0'

  - Ä "Vj g"co qwpv'tgr tgugpvu'y j cv'c'v{r kecn'uwf gpv'y qwf "dg"ej cti gf "cpf "o c{'pqv'dg"vj g"uco g"
    hqt"cnn'uwf gpvu'cv'cp'kpuvkwwkqp0'

  - Ä "Kh'wkkkqp"ku'ej cti gf "qp"c"r gt/etgf kv'j qwt'dcuku."vj g"cxgtci g"hwnn/vko g"etgf kv'j qwt'nqcf "hqt"
    cp"cecf go ke"{gct'ku'wugf "vq"guvko cvg"cxgtci g"wkkkqp0"

  - Ä "Tgs wktgf "hggu'kpenwf g"cnn'hkzgf /uwo "ej cti gu'vj cv'ctg'tgs wktgf "qh'c'ncti g'r tqr qtvkqp'qh'cnn'
    uwf gpvu0'Gzco r ngu"kpenwf g."dw"ctg"pqv'nko kgf "vq."y tkkpi "cpf "uekgpeg'ncd'hggu'cpf 'hggu'
    ur gekhke'vq'vj g'uwf gpvu'o clqt'qt'r tqi tco "*k0g0'pwtukpi 'r tqi tco +0'

  - Ä "Gzr gpugu'tgncvgf "vq'cwgpf kpi "cp'kpuvkwwkqp'qh'j ki j gt'gf wecvkqp'o wuv**not**"dg'kpenwf gf "cu"
    wkkkqp0'Gzco r ngu'kpenwf g."dw"ctg'pqv'nko kgf "vq."tqqo "cpf "dqctf ."dqqmu."uwr r nkgu."o gcn'
    r ncpu."vtcpur qtvcvkqp'cpf "r ctmkpi ."uwf gpv'j gcnj "kpuwtcpeg'r ncpu."cpf "qvj gt'pqp/hkzgf /
    uwo "ej cti gu0'

## Student Financial Assistance Excluded from Annual Income [24 CFR 5.609(c)(6)]

Cp{"uwf gpv'hkpcpekcn'cuukuvcpeg'pqv'uwdlgev'vq"kpenwukqp'wpf gt"46"EHT "7082; *d+*; +'ku'hwn{ "
gzenwf gf "htqo "cppwcn'kpeqo g'wpf gt'46"EHT "7082; *e+*8+. 'y j gvj gt'kv'ku'r ckf 'f ktgevn{ 'vq'vj g"uwf gpv'
qt"vq'vj g"gf wecvkqpcn'kpuvkwwkqp'vj g"uwf gpv'ku'cwgpf kpi 0'Vj ku'kpenwf gu'cp{'hkpcpekcn'cuukuvcpeg"
tgegkxgf "d{<

- Á "Uwf gpvu'tgukf kpi "y kj "r ctgpvu'y j q"ctg'uggmkpi "qt'tgegkxkpi 'Ugevkqp': 'cuukuvcpeg"

- Á "Uwf gpvu'y j q"ctg'gptqmgf "kp"cp'gf wecvkqpcn'kpuvkwwkqp'vj cv'f qgu**not**"o ggv'vj g'3; 87'J GC"
  f ghkpkkqp'qh"*institution of higher education*"

- Á "Uwf gpvu'y j q"ctg'qxgt'45"**AND**"j cxg'cv'ngcuv'qpg'f gr gpf gpv'ej knf ."cu'f ghgpgf "kp'ugevkqp'5/KKG"

- Á "Uwf gpvu'y j q"ctg'tgegkxkpi "hkpcpekcn'cuukuvcpeg'vj tqwi j "c'i qxgtpo gpvcn'r tqi tco "pqv'
  cwj qtk| gf "wpf gt'vj g'3; 87'J GC0'

## 6-I.M."ADDITIONAL EXCLUSIONS FROM ANNUAL INCOME"

Qyj gt"gzenwukqpu"eqpvckpgf "kp"46'EHT "7082; *e+"j cv"j cxg"pqv"dggp"f kuewuugf "gctrkgt"kp"vj ku" ej cr vgt"kpenwf g"vj g"hqmqy kpi <

•Á Tgko dwtugo gpv"qh"o gf kecn'gzr gpugu"]46'EHT "7082; *e+6+"

•Á Co qwpu"tgegkxgf "d{"r ctvkekr cpw"kp"qyj gt"r wdnke{"cuukuvgf "r tqi tco u"y j kej "ctg"ur gekhkecm{" hqt"qt"kp"tgko dwtugo gpv"qh"qw/qh"r qemgv"gzr gpugu"kpewttgf "cpf "y j kej "ctg"o cf g"uqngn{"vq" cmqy "r ctkekr cvkqp"kp"c"ur gekhke"r tqi tco "]46'EHT "7082; *e+: +kkk+"

•Á Co qwpu"tgegkxgf "d{"c"r gtuqp"y kj "c"f kucdknkv{"vj cv"ctg"f kutgi ctf gf "hqt"c"nko kvgf "vko g"hqt" r wtr qugu"qh"Uwr r ngo gpvcn'Ugewtkv{"Kpeqo g"grki kdknkv{"cpf "dgpghkvu"dgecwug"vj g{"ctg"ugv"cukf g" hqt"wug"wpf gt"c"<u>Rncp"vq"Cwckp"Ugrh/Uwhhkekgpe{"*RCUU+</u>"]46'EHT "7082; *e+: +kk+"

•Á <u>Tgr ctcvkqp"r c{o gpv</u>"r ckf "d{"c"hqtgki p"i qxgtpo gpv"r wtuwcpv"vq"enko u"hkngf "wpf gt"vj g"ncy u"qh" vj cv"i qxgtpo gpv"d{"r gtuqpu"y j q"y gtg"r gtugewvgf "f wtkpi "vj g"Pc| k'gtc"]46'EHT "7082; *e+32+"

•Á <u>Cf qr vkqp"cuukuvcpeg</u>"r c{o gpvu"kp"gzeguu"qh'&6 2"r gt"cf qr vgf "ej knf "]46'EHT "7082; *e+34+"

•Á <u>Tghwpf u"qt"tgdcvgu"qp"r tqr gtv{</u>"vczgu"r ckf "qp"vj g"f y gmkpi "wpkv"]46'EHT "7082; *e+37+"

•Á Co qwpu"r ckf "d{"c"uvcvg"ci gpe{"vq"c"hco kn{"y kj "c"o go dgt"y j q'j cu'c"<u>f gxgmr o gpvcn' f kucdknkv{"cpf "ku'rkxkpi "cv'j qo g</u>"vq"qhhugv"vj g"equv"qh"ugtxkegu"cpf "gs wkr o gpv"pggf gf "vq"mggr " vj g"f gxgmr o gpvcm{"f kucdngf "hco kn{"o go dgt"cv"j qo g"]46'EHT "7082; *e+38+"

•Á Co qwpu"ur gekhkecm{"gzenwf gf "d{"cp{"qyj gt"hgf gtcn'uvcwwg"]46'EHT "7082; *e+39+.'HT "P qvkeg" 7142136_0J WF "r wdnkuj gu"cp"wr f cvgf "nkuv"qh"vj gug"gzenwukqpu"r gtkqf kecm{0'K'kpenwf gu<

*c+Á Vj g"xcnwg"qh"vj g"cmqwo gpv"r tqxkf gf "vq"cp"grki kdng"j qwugj qnf "wpf gt"vj g"Hqqf "Uvco r "Cev" qh'3; 99"*9"WUE04239"*d++"

*d+Á Dgpghkvu"wpf gt"Ugevkqp"39: 2"qh"vj g"Uej qqn'Nwpej "Cev"cpf "Ej knf "P wvtkvkqp'Cev"qh'3; 88." kpenwf kpi "Y KE"

*e+"Rc{o gpvu"vq"xqnwpvggtu"wpf gt"vj g"F qo guvke"Xqnwpvggt"Ugtxkegu"Cev"qh'3; 95"*64"WUE0' 7266*i +'727: +"

*f +"Rc{o gpvu"tgegkxgf "wpf gt"vj g"Cncumc'P cvkxg"Encko u"Ugwngo gpv"Cev"*65"WUE03848*e++"

*g+"Kpeqo g"f gtkxgf "htqo "egtvckp"uwdo cti kpcn'ncpf "qh"vj g"Wpkvgf "Uvcvgu"vj cv'ku'j gnf "kp"vtwuv" hqt"egtvckp"Kpf kcp"vtkdgu"*47"WUE0'67; g+"

*h+"Rc{o gpvu"qt"cmqy cpegu'o cf g"wpf gt"vj g"F gr ctvo gpv"qh'J gcnj "cpf "J wo cp"Ugtxkeguø" Nqy /Kpeqo g"J qo g"Gpgti {"Cuukuvcpeg"Rtqi tco "*64"WUE0: 846*h++"

*i +"Rc{o gpvu"tgegkxgf "wpf gt"r tqi tco u"hwpf gf "kp"y j qng"qt"kp"r ctv'wpf gt"vj g"Y qtmhqteg" Kpxguvo gpv"Cev"qh'3; ; : "*4; "WUE04; 53+"

*j +"F ghgttgf "f kucdknkv{"dgpghkvu'htqo "vj g"F gr ctvo gpv"qh'Xgvgtcpu'Chhcktu."y j gvj gt"tgegkxgf " cu'c'nwo r "uwo "qt"kp"o qpvj n'r tqur gevkxg"co qwpvu"

*k+"Kpeqo g"f gtkxgf "htqo "vj g"f kur qukkqp"qh'hwpf u'vq"vj g"I tcpf "Tkxgt "Dcpf "qh'Qwcy c"Kpf kcpu" *Rwd0N0'; 4/762.'; 2'Uvcv04725/26+"

*l+"  Rc{o gpvu."hwpfu."qt"fkuvtkdwvkqpu"cwvjqtk|gf ."guvcdnkujgf ."qt"fktgevgf "d{"vjg"Ugpgec"
Pcvkqp"Ugwno gpv"Cev"qh'3;;2"*47"WUE03996h*d++"

*m+"  C"nwo r "uwo "qt"rgtkqfke"rc{o gpv"tgegkxgf "d{"cp"kpfkxkfwcn"Kpfkcp"rwtuwcpv"vq"vjg"Encuu"
Cevkqp"Ugwno gpv"Ci tggo gpv"kp"vjg"Wpkegf "Ucvgu"Fkuvtkev"Eqwtv"ecug"gpvkwgf "*Elouise
Cobell et al. x0Ken Salazar et al.,* hqt"c"rgtkqf "qh"qpg"{gct"htqo "vjg"kko g"qh'tgegkrv'qh"
vjcv"rc{o gpv"cu"rtqxkfgf "kp"vjg"Encko u"Tguqnwkqp"Cev"qh'4232"

*n+"  Vj g"hktuv"&4.222"qh"rgt"ecrkc"uj ctgu"tgegkxgf "htqo "lwfiog gpv"hwpfu"cy ctfgf "d{"vjg"
Kpfkcp"Encko u"Eqoo kuukqp"qt"vjg"W0U0'Encko u"Eqwtv."vjg"kpvgtguu"qh'kpfkxkfwcn'Kpfkcpu"
kp"vtwuv"qt"tguvtkevgf "ncpfu."kpenwfkpi "vjg"hktuv"&4.222"rgt"{gct"qh'kpeqo g"tgegkxgf "d{"
kpfkxkfwcn'Kpfkcpu"htqo "hwpfu"fgtkxgf "htqo "kpvgtguu'j gnf "kp"uwej "vtwuv"qt"tguvtkevgf "ncpfu"
*47"WUE03629/362: +"

*o +"Dgpghkuu"wpfgt"vjg"Kpfkcp"Xgvgtcpu"Jqwukpi "Qrrqtwpkv{"Cev"qh'4232"*qpn{"crrnkgu"vq"
Pcvkxg"Co gtkecp'jqwukpi "rtqitcou+"

*p+"  Rc{o gpvu"tgegkxgf "htqo "rtqitcou"hwpfgf "wpfgt"Vkvng"X"qh'vjg"Qnfgt"Co gtkecpu"Cev"qh'
3;; 7"*64"WUE05278*h++"

*q+"  Rc{o gpvu"tgegkxgf "qp"qt"chvgt"Lcpwct{'3.'3; ; ; ."htqo "vjg"Ci gpv"Qtcpi g"Ugwno gpv"Hwpf "
qt"cp{"qvjgt"hwpf "guvcdnkujgf "rwtuwcpv"vq"vjg"ugwno gpv"kp"*In Re Agent "Orange* "rtqfwev"
nkcdknkv{"nkwki cvkqp."O (F (N0P q05: 3"*GF (N (Q( 0+"

*r+"  Rc{o gpvu"tgegkxgf "wpfgt"5: "WUE03: 55*e+'vq"ejknftgp"qh'Xkgvpco "xgvgtcpu"dqtp"y kvj "
ur kpcn'dkhkfc."ejknftgp"qh'y qo gp"Xkgvpco "xgvgtcpu"dqtp"y kvj "egtvckp'dktvj "fghgevu."cpf "
ejknftgp"qh'egtvckp'Mqtgcp"ugtxkeg"xgvgtcpu"dqtp"y kj "ur kpcn'dkhkfc"

*s +"  Rc{o gpvu"tgegkxgf "wpfgt"vjg"O ckpg"Kpfkcp"Encko u"Ugwno gpv"Cev"qh'3: : 2"*47"WUE0'
3943+"

*t+"  Vj g"xcnwg"qh'cp{"ejknf "ectg"rtqxkfgf "qt"cttcpi gf "*qt"cp{"co qwpv"tgegkxgf "cu"rc{o gpv"
hqt"uwej "ectg"qt"tgko dwtugo gpv"hqt"equuu"kpewttgf "hqt"uwej "ectg+"wpfgt"vjg"Ejknf "Ectg"
cpf "Fgxgnqro gpv"Dnqem'I tcpv'Cev"qh'3;; 2"*64"WUE0; : 7"s +"

*u+"  Gctpgf "kpeqo g"vcz"etgfkv"*GKVE+'tghwpf "rc{o gpvu"tgegkxgf "qp"qt"chvgt"Lcpwct{'3.'3; ; 3"
*48"WUE054*l++"

*v+"  Rc{o gpvu"d{"vjg"Kpfkcp"Encko u"Eqoo kuukqp"vq"vjg"Eqphgfgtcvgf "Vtkdgu"cpf "Dcpfu"qh'
Ƀ cko c"Kpfkcp"Pcvkqp"qt"vjg"Crcej g"Vtkdg"qh'O guecngtq"Tgugtxcvkqp"*Rwd0N0'; 7/655+"

*w+"  Co qwpvu"qh'uej qnctuj kru"hwpfgf "wpfgt"Vkvng"KX"qh'vjg"Jki jgt"Gfwecvkqp"Cev"qh'3; 87l.."
kpenwfkpi "cy ctfu"wpfgt"hgfgtcn'y qtm/uwf{"rtqitcou"qt"wpfgt"vjg"Dwtgcw'qh'Kpfkcp"
Chhcktu"uwdfgpv'cuukuvcpeg"rtqitcou"*42"WUE0'32: 7ww+0'Hqt"Ugevkqp": "rtqitcou."vjg"
gzegrvkqp"hqufg "kp"È'459"qh'Rwdnke'Ncy "32; 846; "crrnkgu"cpf "tgswktgu"vjcv"vjg"co qwpv"qh"
hkpcpekcn'cuukuvcpeg"kp"gzeguu"qh'vwkkqp"cpf "o cpfcvqt{"hggu"uj cnn'dg"eqpukfgtgf "kpeqo g"
kp"ceeqtf cpeg"y kj "vjg"rtqxkukqpu"eqfkhkgf "cv"46"EHT"7082; *d+*; +'gzegrv"hqt"vjqug"
rgtuqpu"y kj "fkucdknkvkgu"cu"fghkpgf "d{"64"WUE03659c*d+*5+*G+"*Rwd0N032; 846; +*Ugg"
Ugg"Ugevkqp"8/KN0hqt"gzegrvkqpu0+"

*x+"  Cnnqy cpegu."gctpkpi u"cpf "rc{o gpvu"vq"Co gtkEqtru"rctvkekrcpvu"wpfgt"vjg"Pcvkqpcn'cpf "
Eqoo wpkv{"Ugtxkeg'Cev"qh'3; ; 2"*64"WUE034859*f ++"

(w)  Cp{"co qwv'qh'etko g'xlevko "eqo r gpucvkqp"*wpfgt"vjg"Xkevko u'qh'Etko g'Cev+'tgegkxgf "
vjtqwi j "etko g'xlevko "cuukuvcpeg"*qt"r c{o gpv'qt'tgko dwtugo gpv'qh'vjg"equv'qh'uwej "
cuukuvcpeg+'cu'f gvgto kpgf "wpfgt"vjg"Xkevko u'qh'Etko g'Cev'dgecwug'qh'vjg"eqo o kuukqp"qh'
c"etko g'ci ckpuv'vjg"crr rkecpv'wpfgt"vjg"Xkevko u'qh'Etko g'Cev'*64"WUUE'032824+"

(x)  Cp{"co qwpu'kp"cp"\$kpfkxkfwcrl'f gxgrqr o gpv'ceeqwpv\$'cu'r tqxkfgf "d{"vjg"Cuugvu'hqt"
Kpfgr gpf gpeg'Cev."cu'co gpf gf "kp"4224"

(y)  Rc{o gpu'o cf g'htqo "vjg"r tqeggf u'qh'Kpfkcp'vtkdcrl'vtwuv'ecugu'cu'f guetkdgf "kp"P qvkeg"RKI "
4235652.'\$Gzenwukqp'htqo "Kpeqo g'qh'Rc{o gpu'wpfgt"T gegpv'Vtkdcrl'Vtwuv'Ugwrgo gpu\$"
*47"WUUE'0339d*c++"

(z)  O clqt"f kucuvgt"cpf "go gti gpe{"cuukuvcpeg'tgegkxgf "wpfgt"vjg"T qdgtv'V0'Uvchhqtf "F kucuvgt"
T grkgh'cpf "Go gti gpe{'Cuukuvcpeg'Cev'cpf "eqo r ctcdrg'f kucuvgt"cuukuvcpeg'r tqxkf gf "d{"
uvcvgu."rqecrl'i qxgtpo gpu."cpf "f kucuvgt"cuukuvcpeg'qti cpk| cvkqpu"

(aa) F kuvtkdwvkqpu'htqo "cp'CDNG'ceeqwpv."cpf "cewwcrl'qt'ko r wgf "kpvgtguv'qp"vjg"CDNG"
ceeqwpv'dcrcpeg"

# PART II: ADJUSTED INCOME

## 6-II.A. INTRODUCTION

### Overview

J WF "tgi wncvkqpu "tgs wktg "URJ Cu 'vq 'f gf wev 'htqo "cppwcn 'kpeqo g 'cp{ 'qh 'hkxg 'o cpf cvqt{" f gf wevkqpu 'hqt "y j ej "c 'hco kn{ "swcnkhkgu0 'Vj g 'tguwnkpi "co qwpv 'ku 'vj g 'hco kn{ øu 'cf lwuvgf "kpeqo g0 O cpf cvqt{ f gf wevkqpu 'ctg 'hqwpf "kp '46 'EHT '70833 0"

> 70833 *c+ 'O cpf cvqt{ f gf wevkqpu0 'Kp 'f gvgto kpkpi "cf lwuvgf "kpeqo g. 'vj g 'tgur qpukdng "gpvkv{ '] URJ C_" o wuv 'f gf wev 'vj g 'hqmqy kpi "co qwpu 'htqo "cppwcn 'kpeqo g<
>
> *3+ '&6: 2 'hqt "gcej "f gr gpf gpv=''
>
> *4+ '&622 'hqt "cp{ 'gnf gtn{ "hco kn{ "qt 'f kucdngf "hco kn{=''
>
> *5+ 'Vj g 'uwo "qh 'vj g 'hqmqy kpi . 'vq 'vj g 'gzvgpv 'vj g 'uwo "gzeggf u 'vj tgg 'r gtegpv 'qh 'cppwcn 'kpeqo g<
>
> *k+ 'Wptgko dwtugf "o gf kecn 'gzr gpugu 'qh 'cp{ 'gnf gtn{ "hco kn{ "qt 'f kucdngf "hco kn{=''
>
> *kk+ 'Wptgko dwtugf "tgcuqpcdng 'cwgpf cpv 'ectg 'cpf "cwzknkct{ 'cr r ctcvwu 'gzr gpugu 'hqt "gcej "o go dgt" qh 'vj g 'hco kn{ "y j q 'ku 'c 'r gtuqp 'y kj "f kucdknkvkgu. 'vq 'vj g 'gzvgpv 'pgeguuct{ 'vq 'gpcdng 'cp{ 'o go dgt 'qh' vj g 'hco kn{ "*kpenwf kpi "vj g 'o go dgt 'y j q 'ku 'c 'r gtuqp 'y kj "f kucdknkvkgu+ 'vq 'dg 'go r nq{gf 0 'Vj ku' f gf wevkqp 'o c{ 'pqv 'gzeggf 'vj g 'ectpgf "kpeqo g 'tgegkxgf 'd{ 'hco kn{ "o go dgtu 'y j q 'ctg '3: "{gctu 'qh' ci g 'qt 'qnf gt 'cpf "y j q 'ctg 'cdng 'vq 'y qtm 'dgecwug 'qh 'uwej "cwgpf cpv 'ectg 'qt 'cwzknkct{ 'cr r ctcwu='cpf "
>
> *6+ 'Cp{ 'tgcuqpcdng 'ej knf "ectg 'gzr gpugu 'pgeguuct{ 'vq 'gpcdng 'c 'o go dgt 'qh 'vj g 'hco kn{ "vq 'dg" go r nq{gf 'qt 'vq 'hwtvj gt 'j ku 'qt 'j gt 'gf wecvkqp0'

Vj ku 'r ctv 'eqxgtu 'r qnkekgu 'tgncvgf "vq 'vj gug 'o cpf cvqt{ f gf wevkqpu0 Xgtkhkecvkqp 'tgs wktgo gpu 'tgncvgf " vq 'vj gug 'f gf wevkqpu 'ctg 'hqwpf "kp 'Ej cr vgt '90'

### Anticipating Expenses

#### URJ C 'Rqnke{"

I gpgtcn{ . 'vj g 'URJ C 'y kn 'wug 'ewttgpv 'ektewo uvcpegu 'vq 'cpvkekr cvg 'gzr gpugu0 'Y j gp" r quukdng. 'hqt "equu 'vj cv 'ctg 'gzr gevgf 'vq 'hnwevwcvg 'f wtkpi "vj g '{ect '*g0i 0. 'ej knf "ectg 'f wtkpi " uej qqn 'cpf "pqpuej qqn 'r gtkqf u 'cpf "e{enkecn 'o gf kecn 'gzr gpugu+. 'vj g 'URJ C 'y kn 'guvko cvg" equu 'dcugf "qp 'j kuvqtke 'f cvc 'cpf "npqy p 'hwwtg 'equu0'

Kh 'c 'hco kn{ "j cu 'cp 'ceewo wncvgf 'f gdv 'hqt "o gf kecn 'qt 'f kucdknkv{ "cuukucpeg 'gzr gpugu. 'vj g" URJ C 'y kn 'kpenwf g 'cu 'cp 'gnki kdng 'gzr gpug 'vj g 'r qtvkqp 'qh 'vj g 'f gdv 'vj cv 'vj g 'hco kn{ "gzr gevu" vq 'r c{ 'f wtkpi "vj g 'r gtkqf "hqt "y j ej "vj g 'kpeqo g 'f gvgto kpcvkqp 'ku 'dgkpi "o cf g0 J qy gxgt. " co qwpu 'r tgxkqwun{ "f gf wevgf "y kn 'pqv 'dg 'cmqy gf 'gxgp 'kh 'vj g 'co qwpu 'y gtg 'pqv 'r ckf 'cu" gzr gevgf 'kp 'c 'r tgegf kpi "r gtkqf 0 'Vj g 'URJ C 'o c{ 'tgs wktg 'vj g 'hco kn{ "vq 'r tqxkf g" f qewo gpvcvkqp 'qh 'r c{o gpu 'o cf g 'kp 'vj g 'r tgegf kpi "{ect0'

## 6-II.B. DEPENDENT DEDUCTION

An allowance of $480 is deducted from annual income for each dependent [24 CFR 5.611(a)(1)]. *Dependent* is defined as any family member other than the head, spouse, or cohead who is under the age of 18 or who is 18 or older and is a person with disabilities or a full-time student. Foster children, foster adults, and live-in aides are never considered dependents [24 CFR 5.603(b)].

## 6-II.C. ELDERLY OR DISABLED FAMILY DEDUCTION

A single deduction of $400 is taken for any elderly or disabled family [24 CFR 5.611(a)(2)]. An *elderly family* is a family whose head, spouse, cohead, or sole member is 62 years of age or older, and a *disabled family* is a family whose head, spouse, cohead, or sole member is a person with disabilities [24 CFR 5.403].

## 6-II.D. MEDICAL EXPENSES DEDUCTION [24 CFR 5.611(a)(3)(i)]

Wptgko dwtugf "o gf kecn'gzr gpugu"o c{"dg"f gf wevgf "vq"vj g"gzvgpv'vj cv."kp"eqo dkpcvkqp"y kj "cp{" f kucdkrkv{"cuukuvcpeg"gzr gpugu."vj g{"gzeggf "vj tgg"r tegpv'qh'cppwcn'kpeqo g0"

Vj g"o gf kecn'gzr gpug"f gf wevkqp"ku"r gto kwgf "qpn{"hqt"hco kikgu"kp"y j kej "vj g"j gcf ."ur qwug."qt" eqj gcf "ku"cv'ngcuv'86"qt"ku"c"r gtuqp"y kj "f kucdkrkvkgu0'Kh'c"hco kn{"ku'grki kdng"hqt"c"o gf kecn'gzr gpug" f gf wevkqp."vj g"o gf kecn'gzr gpugu"qh'cm'hco kn{"o go dgtu"ctg"eqwpvgf "]XI ."r 04: _0"

## Definition of *Medical Expenses*

J WF "tgi wncvkqpu"f ghkpg"*medical expenses*"cv'46'EHT '70825*d+"vq"o gcp"õo gf kecn'gzr gpugu." kpenwf kpi "o gf kecn'kpuwtcpeg"r tgo kwo u."vj cv'ctg"cpvkekr cvgf "f wtkpi "vj g"r gtkqf "hqt"y j kej "cppwcn' kpeqo g"ku"eqo r wvgf ."cpf "vj cv'ctg"pqv'eqxgtgf "d{"kpuwtcpeg0ö"

> <u>URJ C"Rqnke{"</u>
>
> Vj g"o quv'ewttgpv'KTU"Rwdnkecvkqp"724."*Medical and Dental Expenses,* y km'dg"wugf "cu"c" tghgtgpeg"vq"f gvgto kpg"vj g"equvu"vj cv's wcnkh{"cu"o gf kecn'gzr gpugu0"

"

| Summary of Allowable Medical Expenses from IRS Publication 502 | |
| --- | --- |
| Ugtxkegu"qh'o gf kecn'r tqhguukqpcnu | Ru{ej kcvtke"vtgcvo gpv |
| Uwti gt{"cpf "o gf kecn'r tqegf wtgu"vj cv'ctg" pgeguuct{."ngi cn'qpnequo gvke | Co dwncpeg"ugtxkegu"cpf "uqo g"equvu"qh" vtcpur qtvcvkqp"tgncvgf "vq"o gf kecn' gzr gpugu |
| Ugtxkegu"qh'o gf kecn'hcekrkvkgu | Vj g"equv'cpf "ectg"qh'pgeguuct{" gs wkr o gpv'tgncvgf "vq"c"o gf kecn' eqpf kkqp"*g0 0'g{gi ncuugu."j gctkpi "ckf u."etwvej gu."cpf "ctvkhkekcn' vggvj +|
| J qur kcnk| cvkqp."nqpi /vgto "ectg."cpf "kp/ j qo g"pwtukpi "ugtxkegu | |
| Rtguetkr vkqp"o gf kekpgu"cpf "kpuwnkp."dwv" pqv'pqpr tguetkr vkqp"o gf kekpgu"gxgp'kh' tgeqo o gpf gf "d{"c"f qevqt | Equv'cpf "eqpvkpwkpi "ectg"qh'pgeguuct{" ugtxkeg"cpko cn |
| Ko r tqxgo gpvu"vq"j qwukpi "f ktgevn{"tgncvgf " vq"o gf kecn'pggf u"*g0 0'tco r u"hqt"c"y j ggn' ej ckt."j cpf tcknu+| O gf kecn'kpuwtcpeg"r tgo kwo u"qt"vj g"equv' qh'c"j gcnj "o ckpvgpcpeg"qti cpk| cvkqp" *J O Q+|
| Uwduvcpeg"cdwug"vtgcvo gpv'r tqi tco u | |

**Note:** Vj ku"ej ctv'r tqxkf gu"c"uwo o ct{"qh'grki kdng"o gf kecn'gzr gpugu"qpn{0F gvckngf " kphqto cvkqp"ku'r tqxkf gf "kp"KTU"Rwdnkecvkqp"7240O gf kecn'gzr gpugu"ctg"eqpukf gtgf " qpn{"vq"vj g"gzvgpv'vj g{"ctg"pqv'tgko dwtugf "d{"kpuwtcpeg"qt"uqo g"qvj gt"uqwteg0"

**Families That Qualify for Both Medical and Disability Assistance Expenses**

<u>URJC'Rqnke{</u>

Vjku'rqnke{crrnkgu'qpn{'vq'hco knkgu'kp'yjkej 'vjg'jgcf.'urqwug."qt"eqjgcf 'ku'84"qt"qnfgt"qt"
ku'c'rgtuqp'ykyj 'fkucdknkgu0"

Yjgp"gzrgpugu'cpvkekrcvgf'd{'c'hco kn{'eqwnf'dg'fghkpgf 'cu'gkyjgt'o gfkecn'qt'fkucdknkv{"
cuukuvcpeg"gzrgpugu.'yjg'URJC'yknn'eqpukfgt'yjgo "o gfkecn'gzrgpugu'wpnguu'kv'ku'engct"yjcv"
yjg'gzrgpugu'ctg'kpewttgf "gzenwukxgn{"vq"gpcdng'c'rgtuqp'ykyj 'fkucdknkgu'vq'y qtm0"

## 6-II.E. DISABILITY ASSISTANCE EXPENSES DEDUCTION [24 CFR 5.603(b) and 24 CFR 5.611(a)(3)(ii)]

Tgcuqpcdng'gzrgpugu'hqt'cwgpfcpv'ectg'cpf 'cwzkkct{'crrctcwwu'hqt'c'f kucdngf 'hco kn{'o go dgt o c{'dg'f gf wevgf 'kh'y jg{<*3+'ctg'pgeguuct{'vq'gpcdng'c'hco kn{'o go dgt'3: '{gctu'qt'qnf gt'vq'y qtm *4+'ctg'pqv'r ckf 'vq'c'hco kn{'o go dgt'qt'tgko dwtugf 'd{'cp'qwukf g'uqwteg.'*5+'kp'eqo dkpcvkqp'y kj cp{'o gf kecn'gzr gpugu.'gzeggf 'y jtgg'r gtegpv'qh'cppwcn'kpeqo g.'cpf '*6+f q'pqv'gzeggf 'y g'gctpgf kpeqo g'tgegkxgf 'd{'y g'hco kn{'o go dgt'y jq'ku'gpcdngf 'vq'y qtm0

### Earned Income Limit on the Disability Assistance Expense Deduction

C'hco kn{'ecp's wcnkh{'hqt'y g'f kucdknkv{'cuukuvcpeg'gzr gpug'f gf wevkqp'qpn{'kh'cv'ngcuv'qpg'hco kn{'o go dgt'*y jq'o c{'dg'y g'r gtuqp'y kj 'f kucdknkvkgu+'ku'gpcdngf 'vq'y qtm']46'EHT '70825*d+0

Vj g'f kucdknkv{'gzr gpug'f gf wevkqp'ku'ecr r gf 'd{'y g'co qwpv'qh'õgctpgf 'kpeqo g'tgegkxgf 'd{'hco kn{'o go dgtu'y jq'ctg'3: '{gctu'qh'ci g'qt'qnf gt'cpf 'y jq'ctg'cdng'vq'y qtmö'dgecwug'qh'y g'gzr gpug']46'EHT '70833*c+*5+*kk+0'Vj g'gctpgf 'kpeqo g'wugf 'hqt'y ku'r wtr qug'ku'y g'co qwpv'xgtkhkgf 'dghqtg'cp{'gctpgf 'kpeqo g'f kucnnqy cpegu'qt'kpeqo g'gzenwukqpu'ctg'cr r ikgf 0

<u>URJ C'Rqnke{</u>

Vj g'hco kn{'o wuv'kf gpvkh{'y g'hco kn{'o go dgtu'gpcdngf 'vq'y qtm'cu'c'tguwnv'qh'y g'f kucdknkv{'cuukuvcpeg'gzr gpugu0'Kp 'gxcnwcvkpi 'y g'hco kn{øu'tgs wguv.'y g'URJ C'y knn'eqpukf gt'hcevqtu'uwej 'cu'j qy 'y g'y qtm'uej gf wng'qh'y g'tgngxcpv'hco kn{'o go dgtu'tgncvgu'vq'y g'j qwtu'qh'ectg'r tqxkf gf .'y g'ko g'tgs wktgf 'hqt'vtcpur qtvcvkqp.'y g'tgncvkqpuj kr 'qh'y g'hco kn{'o go dgtu'vq'y g'r gtuqp'y kj 'f kucdknkvkgu.'cpf 'cp{'ur gekcn'pggf u'qh'y g'r gtuqp'y kj 'f kucdknkvkgu'y cv'o ki j v'f gvgto kpg'y j kej 'hco kn{'o go dgtu'ctg'gpcdngf 'vq'y qtm0

Y j gp'y g'URJ C'f gvgto kpgu'y cv'y g'f kucdknkv{'cuukuvcpeg'gzr gpugu'gpcdng'o qtg'y cp'qpg'hco kn{'o go dgt'vq'y qtm'y g'gzr gpugu'y knn'dg'ecr r gf 'd{'y g'uwo 'qh'y g'hco kn{'o go dgtuø'kpeqo gu0

## Eligible Disability Expenses

Gzco rngu'qh'cwzknkct{'crrctcwu'ctg'rtqxkfgf "kp'yjg'*HCV Guidebook*"cu'hqnqyu<"õCwzknkct{" crrctcwu'ctg'kvgou'uwej "cu'yjggnejcku."tcorru.'cfcrvcvkqpu'vq'xgjkengu.'qt'urgekcn'gswkrogpv'vq" gpcdng'c'dnkpf 'rgtuqp'vq'tgcf 'qt'v{rg.'dwuqpn{'kh'yjgug'kvgou'ctg'fktgevn{'tgncvgf "vq'rgtokvvkpi "yjg" fkucdngf 'rgtuqp'qt'qyjgt'hcokn{'ogodgt'vq'yqtmö]J EX'I D.'r07/52_0"

J WF "cfxkugu'URJ Cu'vq'hwtyjgt'fghkpg'cpf 'fguetkdg'cwzknkct{'crrctcwu]XI .'r052_0"

## *Eligible Auxiliary Apparatus*

### URJ C'Rqnke{"

Gzrgpugu'kpewttgf "hqt'o ckpvckpkpi "qt'tgrcktkpi "cp'cwzknkct{'crrctcwu'ctg'gnki kdng0'Kp'yjg" ecug'qh'cp'crrctcwu'yjcv'ku'urgekcn{'cfcrvgf "vq'ceeqo o qfcvg'c'rgtuqp'yjy 'fkucdknkvkgu" *g0 0'c'xgjkeng'qt'eqo rwvgt+.'yjg'equv'vq'o ckpvckp'yjg'urgekcn'cfcrvcvkqp"*dwv'pqv" o ckpvgpcpeg'qh'yjg'crrctcwu'kugnh+'ku'cp'gnki kdng'gzrgpug0'Yjg'equv'qh'ugtxkeg'cpko cnu" vtckpgf "vq'i kxg'cuukuvcpeg'vq'rgtuqpu'y kj 'fkucdknkvkgu.'kpenwfkpi 'yjg'equv'qh'ceswktkpi 'yjg" cpko cn'xgvgtkpct{'ectg.'hqqf .'i tqqo kpi .'cpf "qyjgt'eqpvkpwkpi 'equvu'qh'ectg.'y km'dg" kpenwfgf 0'

## *Eligible Attendant Care*

Yj g'hco kn{'fgvgto kpgu'yj g'v{rg'qh'cwgpfcpv'ectg'yjcv'ku'crrtqrtkcvg'hqt'yj g'rgtuqp'y kj " fkucdknkvkgu0'

### URJ C'Rqnke{"

Cwgpfcpv'ectg'kpenwfgu.'dwv'ku'pqv'nko kvgf "vq.'tgcuqpcdng'equvu'hqt'j qo g'o gfkecn'ectg." pwtukpi 'ugtxkegu.'kp-jqo g'qt'egpvgr/dcugf 'ectg'ugtxkegu.'kpvgtrtgvgtu'hqt'rgtuqpu'y kj " j gctkpi 'ko rckto gpvu.'cpf 'tgcf gtu'hqt'rgtuqpu'y kj 'xkuwcn'fkucdknkvkgu0'

Cwgpfcpv'ectg'gzrgpugu'y km'dg'kpenwfgf "hqt'yj g'rgtkqf 'yjcv'yj g'rgtuqp'gpcdngf "vq'y qtm'ku" go rnq{gf 'rnwu'tgcuqpcdng'vtcpurqtvcvkqp'ko g0'Yj g'equv'qh'i gpgtcn'j qwugmggrkpi "cpf " rgtuqpcn'ugtxkegu'ku'pqv'cp'gnki kdng'cwgpfcpv'ectg'gzrgpug0'J qy gxgt.'kh'yj g'rgtuqp" gpcdngf 'vq'y qtm'ku'yj g'rgtuqp'y kj 'fkucdknkvkgu.'rgtuqpcn'ugtxkegu'pgeguuct{'vq'gpcdng'yj g" rgtuqp'y kj 'fkucdknkvkgu'vq'y qtm'ctg'gnki kdng0'

Kh'yj g'ectg'cwgpfcpv'cnuq'rtqxkfgu'qyj gt'ugtxkegu'vq'yj g'hco kn{.'yj g'URJ C'y km'rtqtcvg'yj g" equv'cpf "cnnqy 'qpn{'yjcv'rqtvkqp'qh'yj g'gzrgpugu'cwtkdwvcdng'vq'cwgpfcpv'ectg'yjcv'gpcdngu" c'hco kn{'o go dgt'vq'y qtm0'Hqt'gzco rng.'kh'yj g'ectg'rtqxkfgt'cnuq'ectgu'hqt'c'ej knf 'y jq'ku" pqv'yj g'rgtuqp'y kj 'fkucdknkvkgu.'yj g'equv'qh'ectg'o wuv'dg'rtqtcvgf 0'Wpnguu'qyj gty kug" urgekhkgf "d{'yj g'ectg'rtqxkfgt.'yj g'ecnewncvkqp'y km'dg'dcugf "wrqp'yj g'pwo dgt'qh'j qwtu" urgpv'kp'gcej "cevkxkv{'cpf 'qt'yj g'pwo dgt'qh'rgtuqpu'wpfgt'ectg0'

*Payments to Family Members*

Pq'f kucdknkv{ cuukuvcpeg gzr gpugu o c{ dg f gf wevgf hqt r c{o gpvu vq c o go dgt qh cp cuukuvgf hco kn{ ']46'EHT '70825*d+0J qy gxgt gzr gpugu r ckf vq c tgncvkxg y jq ku pqv c o go dgt qh vjg cuukuvgf hco kn{ o c{ dg f gf wevgf kh vjg ctg pqv tgko dwtugf d{ cp qwukfg uqwteg0

**Necessary and Reasonable Expenses**

Vj g'hco kn{ f gvgto kpgu vj g'v{r g'qh'ectg'qt'cwzknkct{'crr ctcwu'vq'dg'r tqxkfgf 'cpf 'o wuv'f guetkdg' j qy 'vj g'gzr gpugu'gpcdng'c'hco kn{'o go dgt'vq'y qtm0'Vj g'hco kn{'o wuv'egtvkh{'vj cv'vj g'f kucdknkv{' cuukuvcpeg'gzr gpugu'ctg'pgeguuct{'cpf 'ctg'pqv'r ckf 'qt'tgko dwtugf 'd{'cp{'qvj gt'uqwteg0

<u>URJ C 'Rqnke{'</u>

Vj g'URJ C 'f gvgto kpgu'vj g'tgcuqpcdngpguu'qh'vj g'gzr gpugu'dcugf 'qp'v{r kecn'equvu'qh'ectg' qt'crr ctcwu'kp'vj g'nqecnkv{0'Vq'guvcdnkuj 'v{r kecn'equvu.'vj g'URJ C 'y knl'eqnngev'kphqto cvkqp' htqo 'qti cpk|cvkqpu'vj cv'r tqxkf g'ugtxkegu'cpf 'uwr r qtv'vq'r gtuqpu'y kj 'f kucdknkvkgu0'C 'hco kn{'o c{'r tgugpv.'cpf 'vj g'URJ C 'y knl'eqpukf gt.'vj g'hco kn{u'lwuvkhkecvkqp'hqt'equvu'vj cv' gzeggf 'v{r kecn'equvu'kp'vj g'ctgc0

**Families That Qualify for Both Medical and Disability Assistance Expenses**

<u>URJ C 'Rqnke{'</u>

Vj ku'r qnke{'cr r nkgu'qpn{'vq'hco knkgu'kp'y j kej 'vj g'j gcf 'qt'ur qwug'ku'84'qt'qnf gt'qt'ku'c' r gtuqp'y kj 'f kucdknkvkgu0

Y j gp'gzr gpugu'cpvkekr cvgf 'd{'c'hco kn{'eqwnf 'dg'f ghkpgf 'cu'gkvj gt'o gf kecn'qt'f kucdknkv{' cuukuvcpeg'gzr gpugu.'vj g'URJ C 'y knl'eqpukf gt'vj go 'o gf kecn'gzr gpugu'wpnguu'kv'ku'engct'vj cv' vj g'gzr gpugu'ctg'kpewttgf 'gzenwukxgn{'vq'gpcdng'c'r gtuqp'y kj 'f kucdknkvkgu'vq'y qtm0

## 6-II.F. CHILD CARE EXPENSE DEDUCTION

J WF "f ghkpgu "*child care expenses* "cv'46'EHT "70825*d+'cu"õco qwpvu'cpvkekrcvgf "vq"dg"r ckf "d{ "vj g" hco kn{"hqt"vj g'ectg "qh'ej knf tgp "wpf gt '35 "{gctu'qh'ci g"f wtkpi "vj g'r gtkqf "hqt "y j kej "cppwcn'kpeqo g" ku"eqo r wgf ."dw'qpn{"y j gtg "uwej "ectg "ku"pgeguuct{ "vq "gpcdng "c"hco kn{"o go dgt "vq "cevkxgn{ "uggm" go r nq{o gpv."dg "i ckphwn{ "go r nq{gf ."qt "vq "hwtvj gt "j ku"qt "j gt "gf wecvkqp "cpf "qpn{ "vq "vj g "gzvgpv'uwej " co qwpvu"ctg "pqv 'tgko dwtugf 0'Vj g "co qwv'f gf wevgf "uj cm 'tghngev 'tgcuqpcdng "ej cti gu"hqt "ej knf "ectg0" Kp "vj g "ecug "qh"ej knf "ectg "pgeguuct{ "vq "r gto kv'go r nq{o gpv."vj g "co qwv'f gf wevgf "uj cm 'pqv'gzeggf " vj g "co qwv'qh"go r nq{o gpv'kpeqo g "vj cv'ku "kpenwf gf "kp "cppwcn'kpeqo g0õ"

### Clarifying the Meaning of *Child* for This Deduction

Ej knf "ectg"gzr gpugu"f q"pqv'kpenwf g"ej knf "uwr r qtv'r c{o gpvu"o cf g"vq "cpqvj gt "qp "dgj cnh'qh"c "o kpqt " y j q "ku"pqv'rkxkpi "kp "cp "cuukuvgf "hco kn{õu'j qwugj qnf ."]XI ."r 048_0J qy gxgt ."ej knf "ectg"gzr gpugu"hqt " hquvgt "ej knf tgp "vj cv'ctg "rkxkpi "kp "vj g "cuukuvgf "hco kn{õu'j qwugj qnf "ctg "kpenwf gf "y j gp "f gvgto kpkpi " vj g "hco kn{õu'ej knf "ectg"gzr gpugu "]J EX "T D."r 07/4; _0

### Qualifying for the Deduction

*Determining Who Is Enabled to Pursue an Eligible Activity*

<u>URJ C "Rqnke{"</u>

Vj g "hco kn{"o wuv'kf gpvkh{ "vj g "hco kn{ "o go dgt*u+'gpcdngf "vq "r wtuwg "cp "grki kdng "cevkxkv{ 0'Vj g " vgto "*eligible activity* "kp "vj ku'ugevkqp "o gcpu "cp{ "qh"vj g "cevkxkvkgu"vj cv'o c{ "o cng "vj g "hco kn{" grki kdng "hqt "c "ej knf "ectg"f gf wevkqp "*uggmkpi "y qtm."r wtuwkpi "cp "gf wecvkqp. "qt "dgkpi " i ckphwn{ "go r nq{gf +0"

Kp "gxcnwcvkpi "vj g "hco kn{õu'tgs wguv. "vj g "URJ C "y km'eqpukf gt "hcevqtu'uwej "cu "j qy "vj g " uej gf wng "hqt "vj g "encko gf "cevkxkv{ "tgncvgu'vq "vj g "j qwtu'qh"ectg "r tqxkf gf ."vj g "ko g "tgs wktgf " hqt "vtcpur qtvcvkqp. "vj g "tgncvkqpuj kr "qh"vj g "hco kn{ "o go dgt*u+'vq "vj g "ej knf ."cpf "cp{ "ur gekcn'" pggf u"qh"vj g "ej knf "vj cv'o ki j v'j grr "f gvgto kpg "y j kej "hco kn{ "o go dgt "ku"gpcdngf "vq "r wtuwg " cp "grki kdng "cevkxkv{0"

*Seeking Work*

<u>URJ C "Rqnke{"</u>

Kh'vj g "ej knf "ectg"gzr gpug"dgkpi "encko gf "ku"vq "gpcdng"c "hco kn{ "o go dgt "vq "uggm" go r nq{o gpv. "vj g "hco kn{"o wuv'r tqxkf g"gxkf gpeg "qh'vj g "hco kn{ "o go dgtõu'ghhqtvu'vq "qdvckp" go r nq{o gpv'cv'gcej "tggzco kpcvkqp0'Vj g "f gf wevkqp"o c{ "dg "tgf wegf "qt "f gpkgf "kh'vj g " hco kn{ "o go dgtõu "lqd "ugctej "ghhqtvu "ctg "pqv "eqo o gpuwtcvg"y kj "vj g "ej knf "ectg"gzr gpug" dgkpi "cnqy gf "d{ "vj g "URJ C0"

*Furthering Education*

URJ C"Rqnke{"

Kh"vj g"ej knf "ectg"gzr gpug"dgikpi "encko gf "ku"vq"gpcdng"c"hco kn{"o go dgt"vq"hwtvj gt"j ku"qt"j gt" gf wecvkqp."vj g"o go dgt"o wuv"dg"gptqnngf "kp"uej qqn"*cecf go ke"qt"xqecvkqpcn+"qt" r ctvkekr cvkpi "kp"c"hqto cn"vtckpkpi "r tqi tco 0"Vj g"hco kn{"o go dgt"ku"pqv"tgs wktgf "vq"dg"c" hwnn/vko g"uvwf gpv."dwv"vj g"vko g"ur gpv"kp"gf wecvkqpcn"cevkxkvkgu"o wuv"dg"eqo o gpuwtcvg"y kvj " vj g"ej knf "ectg"encko gf 0"

*Being Gainfully Employed*

URJ C"Rqnke{"

Kh"vj g"ej knf "ectg"gzr gpug"dgikpi "encko gf "ku"vq"gpcdng"c"hco kn{"o go dgt"vq"dg"i ckphwn{" go r nq{gf ."vj g"hco kn{"o wuv"r tqxkf g"gxkf gpeg"qh"vj g"hco kn{"o go dgt¿u"go r nq{o gpv"f wtkpi " vj g"vko g"vj cv"ej knf "ectg"ku"dgkpi "r tqxkf gf 0I ckphwn"go r nq{o gpv"ku"cp{"ngi cn"y qtm"cevkxkv{" *hwnn/"qt"r ctv/vko g+"hqt"y j kej "c"hco kn{"o go dgt"ku"eqo r gpucvgf 0

## Earned Income Limit on Child Care Expense Deduction

Y j gp"c"hco kn{"o go dgt"nqqmu"hqt"y qtm"qt"hwtvj gtu"j ku"qt"j gt"gf wecvkqp."vj gtg"ku"pq"ecr "qp"vj g" co qwpv"vj cv"o c{"dg"f gf wevgf "hqt"ej knf "ectg"¾cnj qwi j "vj g"ectg"o wuv"uvknn"dg"pgeguuct{"cpf " tgcuqpcdng0J qy gxgt."y j gp"ej knf "ectg"gpcdngu"c"hco kn{"o go dgt"vq"y qtm"vj g"f gf wevkqp"ku"ecr r gf " d{"¾vj g"co qwpv"qh"go r nq{o gpv"kpeqo g"vj cv"ku"kpenwf gf "kp"cppwcn"kpeqo gö·46'EHT "70825*d+0'

Vj g"gctpgf "kpeqo g"wugf "hqt"vj ku"r wtr qug"ku"vj g"co qwpv"qh"gctpgf "kpeqo g"xgtkhkgf "chvgt"cp{" gctpgf "kpeqo g"f kucnnqy cpeg"qt"kpeqo g"gzenwukqpu"ctg"cr r nkgf 0

Y j gp"vj g"r gtuqp"y j q"ku"gpcdngf "vq"y qtm"ku"c"r gtuqp"y kj "f kucdknkvkgu"y j q"tgegkxgu"vj g"gctpgf " kpeqo g"f kucnnqy cpeg"*GKF +"qt"c"hwnn/vko g"uvwf gpv"y j qug"gctpgf "kpeqo g"cdqxg"&4: 2"ku"gzenwf gf ." ej knf "ectg"equvu"tgncvgf "vq"gpcdnkpi "c"hco kn{"o go dgt"vq"y qtm"o c{"pqv"gzeggf "vj g"r qtvkqp"qh"vj g" r gtuqp¿u"gctpgf "kpeqo g"vj cv"cevwcn{"ku"kpenwf gf "kp"cppwcn"kpeqo g0Hqt"gzco r ng."kh"c"hco kn{" o go dgt"y j q"s wcnkhkgu"hqt"vj g"GKF "o cmgu"&37.222"dwv"dgecwug"qh"vj g"GKF "qpn{"&7.222"ku" kpenwf gf "kp"cppwcn"kpeqo g."ej knf "ectg"gzr gpugu"ctg"nko kgf "vq"&7.2220'

Vj g"URJ C"o wuv"pqv"nko kv"vj g"f gf wevkqp"vq"vj g"ngcuv"gzr gpukxg"v{r g"qh"ej knf "ectg0Kh"vj g"ectg" cnnqy u"vj g"hco kn{"vq"r wtuwg"o qtg"vj cp"qpg"gnki kdng"cevkxkv{."kpenwf kpi "y qtm"vj g"ecr "ku"ecnewncvgf " kp"r tqr qtvkqp"vq"vj g"co qwpv"vko g"ur gpv"y qtmkpi "]J EX"T B.r 07/520'

URJ C"Rqnke{"

Y j gp"vj g"ej knf "ectg"gzr gpug"dgikpi "encko gf "ku"vq"gpcdng"c"hco kn{"o go dgt"vq"y qtm"qpn{" qpg"hco kn{"o go dgt¿u"kpeqo g"y knn"dg"eqpukf gtgf "hqt"c"i kxgp"r gtkqf "qh"vko g0Y j gp"o qtg" vj cp"qpg"hco kn{"o go dgt"y qtmu"f wtkpi "c"i kxgp"r gtkqf ."vj g"URJ C"i gpgtcn{"y knn"nko kv" cnnqy cdng"ej knf "ectg"gzr gpugu"vq"vj g"gctpgf "kpeqo g"qh"vj g"nqy guv"r ckf "o go dgt0Vj g" hco kn{"o c{"r tqxkf g"kphqto cvkqp"vj cv"uwr r qtu"c"tgs wguv"vq"f guki pcvg"cpqvj gt"hco kn{" o go dgt"cu"vj g"r gtuqp"gpcdngf "vq"y qtm0'

## Eligible Child Care Expenses

The type of care to be provided is determined by the assisted family. The SPHA may not refuse to give a family the child care expense deduction because there is an adult family member in the household that may be available to provide child care [VG, p. 26].

### *Allowable Child Care Activities*

#### SPHA Policy

For school-age children, costs attributable to public or private school activities during standard school hours are not considered. Expenses incurred for supervised activities after school or during school holidays (e.g., summer day camp, after-school sports league) are allowable forms of child care.

The costs of general housekeeping and personal services are not eligible. Likewise, child care expenses paid to a family member who lives in the family's unit are not eligible; however, payments for child care to relatives who do not live in the unit are eligible.

If a child care provider also renders other services to a family or child care is used to enable a family member to conduct activities that are not eligible for consideration, the SPHA will prorate the costs and allow only that portion of the expenses that is attributable to child care for eligible activities. For example, if the care provider also cares for a child with disabilities who is 13 or older, the cost of care will be prorated. Unless otherwise specified by the child care provider, the calculation will be based upon the number of hours spent in each activity and/or the number of persons under care.

### *Necessary and Reasonable Costs*

Child care expenses will be considered necessary if: (1) a family adequately explains how the care enables a family member to work, actively seek employment, or further his or her education, and (2) the family certifies, and the child care provider verifies, that the expenses are not paid or reimbursed by any other source.

#### SPHA Policy

Child care expenses will be considered for the time required for the eligible activity plus reasonable transportation time. For child care that enables a family member to go to school the time allowed may include not more than one study hour for each hour spent in class.

To establish the reasonableness of child care costs, the SPHA will use the schedule of child care costs from a qualified local entity that either subsidizes child care costs or licenses child care providers. Families may present, and the SPHA will consider, justification for costs that exceed typical costs in the area.

# PART III: CALCULATING FAMILY SHARE AND SPHA SUBSIDY

## 6-III.A. OVERVIEW OF RENT AND SUBSIDY CALCULATIONS

### TTP Formula [24 CFR 5.628]

J WF "tgi wncvkqpu"ur gekh{ "vj g"hqto wnc"hqt"ecrewncvkpi "vj g"vqvcn'vgpcpv'r c{o gpv'\*VVR+'hqt "cp" cuukuvgf "hco kn{0'VVR'ku''vj g"j kij guv'qh''vj g"hqmqy kpi "co qwpvu. "tqwpf gf "vq "vj g"pgctguv'f qmct<

- Á 52"r gtegpv'qh"vj g"hco kn{øu"o qpvj n{ "cf lwuvgf "kpeqo g"\*cf lwuvgf "kpeqo g"ku'f ghkpgf "kp"Rctv"KK+"
- Á 32"r gtegpv'qh"vj g"hco kn{øu"o qpvj n{ "i tquu"kpeqo g"\*cppwcn'kpeqo g. "cu'f ghkpgf "kp"Rctv"K'f kxkf gf " d{ "34+"
- Á Vj g"y grhctg"tgpv'\*kp"cu/r ckf "uvcvgu"qpn{+"
- Á C "o kpko wo "tgpv'dgwy ggp"&2 "cpf "&72 "vj cv'ku'guvcdnkuj gf "d{ "vj g"URJ C""

Vj g"URJ C'j cu'cwvj qtkv{ "vq "uwur gpf "cpf "gzgo r v'hco knkgu'htqo "o kpko wo "tgpv'y j gp"c'hkpcpekcn' j ctf uj kr "gzkuvu. "cu'f ghkpgf "kp"ugevkqp"8/KKKD0'

Vj g"co qwpv'vj cv'c'hco kn{ "r c{u'hqt'tgpv'cpf "wvknkvkgu'\*vj g"hco kn{ "uj ctg+'y kn'pgxgt'dg"nguu'vj cp"vj g" hco kn{øu"VVR"dwv'o c{ "dg"i tgcvgt'vj cp"vj g"VVR'f gr gpf kpi "qp"vj g"tgpv'ej cti gf "hqt"vj g"wpkv'vj g" hco kn{ "ugngevu0'

### *Welfare Rent [24 CFR 5.628]*

URJ C "Rqnke{ "

Y grhctg"tgpv'f qgu'pqv'cr r n{ "kp"vj ku'nqecnkv{0'

### *Minimum Rent [24 CFR 5.630]*

URJ C "Rqnke{ "

Vj g"o kpko wo "tgpv'hqt "vj ku'nqecnkv{ "ku"&20'

### Family Share [24 CFR 982.305(a)(5)]

Kh"c'hco kn{ "ej qqugu'c'wpkv'y kj "c'i tquu'tgpv'\*tgpv'vq "qy pgt'r nwu'cp"cmqy cpeg"hqt"vgpcpv'r ckf " wvknkvkgu+'vj cv'gzeggf u'vj g"URJ Cøu"cr r nkecdng"r c{o gpv'uvcpf ctf<'\*3+'vj g"hco kn{ "y kn'r c{ "o qtg"vj cp" vj g"VVR. "cpf "\*4+'cv'kpkvkcn'qeewr cpe{ "vj g"URJ C "o c{ "pqv'cr r tqxg"vj g"vgpcpe{ "kh"kv'y qwnf "tgs wktg" vj g"hco kn{ "uj ctg"vq "gzeggf "62 "r gtegpv'qh"vj g"hco kn{øu"o qpvj n{ "cf lwuvgf "kpeqo g0'Vj ku"kpeqo g"wugf " hqt"vj ku'f gvgto kpcvkqp"o wuv'j cxg"dggp"xgtkhkgf "pq "gctnkgt'vj cp"82 "f c{u'dghqtg"vj g"hco kn{øu" xqwej gt'y cu'kuuwgf 0'\*Hqt"c'f kuewuukqp"qh"vj g"cr r nkecvkqp"qh'r c{o gpv'uvcpf ctf u. "ugg" ugevkqp"8/KKKE0+"

## SPHA Subsidy [24 CFR 982.505(b)]

Vj g"URJ C"y knl'r c{"c"o qpyj n{'j qwukpi "cuukuvcpeg'r c{o gpv"*J CR+'hqt"c"hco kn{"vj cv'ku'gswcn'vq"vj g" nqy gt"qh"*3+"vj g"crr nkecdng'r c{o gpv'uvcpf ctf "hqt"vj g"hco kn{"o kpwu'vj g"hco kn{øu"VVR"qt"*4+"vj g" i tquu'tgpv"hqt"vj g"hco kn{øu"wpkv'o kpwu'vj g"VVR0"Hqt"c"f kucwuukqp"qh"vj g"crr nkecvkqp"qh"r c{o gpv" uvcpf ctf u."ugg"ugevkqp"8/KKKC0+"

## Utility Reimbursement [24 CFR 982.514(b); 982.514(c)]

Y j gp"vj g"URJ C"uwdukf {"hqt"c"hco kn{"gzeggf u"vj g"tgpv"vq"qy pgt."vj g"hco kn{"ku"f wg"c"wkkkv{" tgko dwtugo gpv0'J WF "r gto ku"vj g"URJ C"vq"r c{"vj g"tgko dwtugo gpv"vq"vj g"hco kn{"qt"f ktgevn{"vq"vj g" wkkkv{"r tqxkf gt0'

> #### URJ C"Rqnke{"

> Vj g"URJ C"y knl'o cng'wkkkv{"tgko dwtugo gpvu"vq"vj g"hco kn{0'

Vj g"URJ C"o c{"o cng"cnl'wkkkv{"tgko dwtugo gpv'r c{o gpvu"vq"s wcnkh{kpi "hco knkgu"qp"c"o qpyj n{" dcuku"qt"o c{"o cng"s wctvgtn{"r c{o gpvu"y j gp"vj g"o qpyj n{"tgko dwtugo gpv"co qwpv"ku"&37022"qt" nguu0'Tgko dwtugo gpvu"o wuv'dg"o cf g"qpeg"r gt"ecngpf ct/{gct"s wctvgt"cpf "o wuv'dg"r tqtcvgf "kh"vj g" hco kn{"ngcxgu"vj g"r tqi tco "kp"cf xcpeg"qh"ku"pgzv"s wctvgtn{"tgko dwtugo gpv0'Vj g"URJ C"o wuv'cnuq" cf qr v'j ctf uj kr "r qnkekgu"hqt"hco knkgu"hqt"y j qo "tgegkxkpi "s wctvgtn{"tgko dwtugo gpv"y qwnf "etgcvg"c" hkpcpekcn'j ctf uj kr 0'

> #### URJ C"Rqnke{"

> Vj g"URJ C"y knl'kuuwg"cnl'wkkkv{"tgko dwtugo gpvu"o qpyj n{0'

## 6-III.B. FINANCIAL HARDSHIPS AFFECTING MINIMUM RENT [24 CFR 5.630]

<u>URJ C'Rqnke{</u>

Vjg'hkpcpekcn'jctfujkr'twngu'fguetkdgf'dgnqy'fq'pqv'crrn{'kp'yjku'lwtkufkevkqp'dgecwug'yjg'URJ C'jcu'guvcdnkujgf'c'okpkowo'tgpv'qh'&20'

## Overview

Kh'yjg'URJ C'guvcdnkujgu'c'okpkowo'tgpv'itgcvgt'yjcp'¦gtq.'yjg'URJ C'owuv'itcpv'cp'gzgorvkqp'htqo 'yjg'okpkowo'tgpv'kh'c'hcokn{'ku'wpcdng'vq'rc{'yjg'okpkowo'tgpv'dgecwug'qh'hkpcpekcn'jctfujkr0'

Vjg'hkpcpekcn'jctfujkr'gzgorvkqp'crrnkgu'qpn{'vq'hcoknkgu'tgswktgf'vq'rc{'yjg'okpkowo'tgpv0'Kh'c'hcokn{øu'VVR'ku'jkijgt'yjcp'yjg'okpkowo'tgpv.'yjg'hcokn{'ku'pqv'gnkikdng'hqt'c'jctfujkr'gzgorvkqp0'Kh'yjg'URJ C'fgvgtokpgu'yjcv'c'jctfujkr'gzkuvu.'yjg'hcokn{'ujctg'ku'yjg'jkijguv'qh'yjg'tgockpkpi 'eqorqpgpvu'qh'yjg'hcokn{øu'ecnewncvgf 'VVR0'

## HUD-Defined Financial Hardship

Hkpcpekcn'jctfujkr'kpenwfgu'yjg'hqnnqykpi 'ukwwcvkqpu<

(3)'Vjg'hcokn{'jcu'nquv'gnkikdknkv{'hqt'qt'ku'cyckvkpi 'cp'gnkikdknkv{'fgvgtokpcvkqp'hqt'c'hgfgtcn '
uvcvg.'qt'nqecn'cuukuvcpeg'rtqitco0'Vjku'kpenwfgu'c'hcokn{'ogodgt'yjq'ku'c'pqpekvk¦gp'
ncyhwn'cfokuukqp'hqt'rgtocpgpv'tgukfgpeg'wpfgt'yjg'Kookitcvkqp'cpf 'Pcvkqpcnkv{'Cev'yjq'
yqwnf'dg'gpvknkvgf 'vq'rwdnke'dgpghkvu'dwv'hqt'Vkvng'KX'qh'yjg'RgtuqpcnTgurqpukdknkv{'cpf 'Yqtm'
Qrrqtwwpkv{'Cev'qh'3;;80'

<u>URJ C'Rqnke{</u>

C'jctfujkr'yknn'dg'eqpukfgtgf 'vq'gzkuv'qpn{'kh'yjg'nquu'qh'gnkikdknkv{'jcu'cp' korcev'qp'yjg'
hcokn{øu'cdknkv{'vq'rc{'yjg'okpkowo'tgpv0'

Hqt'c'hcokn{'yckvkpi 'hqt'c'fgvgtokpcvkqp'qh'gnkikdknkv{.'yjg'jctfujkr'rgtkqf 'yknn'gpf 'cu'qh'
yjg'hktuv'qh'yjg'oqpyj 'hqnnqykpi <(3)'korngo gpvcvkqp'qh'cuukuvcpeg.'kh'crrtqvgf.'qt'(4)'yjg'
fgekukqp'vq'fgp{'cuukuvcpeg0C'hcokn{'yjqug'tgswguv'hqt'cuukuvcpeg'ku'fgpkgf 'oc{'tgswguv'
c'jctfujkr'gzgorvkqp'dcugf 'wrqp'qpg'qh'yjg'qyjgt'cnnqy cdng'jctfujkr'ektewouvcpegu0'

(4)'Vjg'hcokn{'yqwnf 'dg'gxkevgf 'dgecwug'kv'ku'wpcdng'vq'rc{'yjg'okpkowo'tgpv0'

<u>URJ C'Rqnke{</u>

Hqt'c'hcokn{'vq'swcnkh{'wpfgt'yjku'rtqxkukqp.'yjg'ecwug'qh'yjg'rqvgpvkcn'gxkevkqp'owuv'dg'
yjg'hcokn{øu'hcknwtg'vq'rc{'tgpv'vq'yjg'qy pgt'qt'vgpcpvrckf 'wvknkvkgu0'

(5)'Hcokn{'kpeqog'jcu'fgetgcugf 'dgecwug'qh'ejcpigf 'hcokn{'ektewouvcpegu.'kpenwfkpi 'yjg'nquu'qh'
gornq{o gpv0'

(4) C"f gcyj "j cu"qeewttgf "kp"\j g"hco kn{0"

<u>URJ C"Rqrke{"</u>

Kp"qtfgt"\q"s wcrkh{"wpfgt"\j ku"r tqxkukqp."c"hco kn{"o wuv"fguetkdg"j qy "\j g"fgcyj "j cu"etgcvgf "c"hkpcpekcn"j ctfuj kr "*g0l 0"dgecwug"qh"hwpgtcn"tgncvgf "gzr gpugu"qt"\j g"nquu"qh"\j g"hco kn{"
o go dgtøu"kpeqo g+0"

(5)"Vj g"hco kn{"j cu"gzr gtkgpegf "qvj gt"ektewo uvcpegu"fgvgto kpgf "d{"\j g"URJ C0"

<u>URJ C"Rqrke{"</u>

Vj g"URJ C"j cu"pqv"guvcdnuj gf "cp{"cf f kvkqpcn"j ctfuj kr "etkvgtkc0"

## Implementation of Hardship Exemption

### *Determination of Hardship*

Y j gp"c"hco kn{"tgs wguvu"c"hkpcpekcn"j ctfuj kr "gzgo r vkqp."\j g"URJ C"o wuv"uwur gpf "\j g"o kpko wo "
tgpv"tgs wktgo gpv"dgi kppkpi "\j g"hktuv"qh"\j g"o qpvj "hqnqy kpi "\j g"hco kn{øu"tgs wguv0"

Vj g"URJ C"\j gp"f gvgto kpgu"y j gvj gt"\j g"hkpcpekcn"j ctfuj kr "gzkuvu"cpf "y j gvj gt"\j g"j ctfuj kr "ku"
vgo r qtct{"qt"nqpi /vgto 0"

<u>URJ C"Rqrke{"</u>

Vj g"URJ C"f ghkpgu"vgo r qtct{"j ctfuj kr "cu"c"j ctfuj kr "gzr gevgf "vq"ncuv"; 2"f c{u"qt"nguu0"
Nqpi /vgto "j ctfuj kr "ku"f ghkpgf "cu"c"j ctfuj kr "gzr gevgf "vq"ncuv"o qtg"vj cp"; 2"f c{u0"

Y j gp"\j g"o kpko wo "tgpv"ku"uwur gpf gf ."\j g"hco kn{"uj ctg"tgxgtvu"vq"\j g"j ki j guv"qh"vj g"tgo ckpkpi "
eqo r qpgpvu"qh"\j g"ecnewncvgf "VVR0"Vj g"gzco r ng"dgnqy "f go qpuvtcvgu"\j g"ghhgev"qh"\j g"o kpko wo "
tgpv"gzgo r vkqp0"

| Example: Impact of Minimum Rent Exemption | |
|---|---|
| Cuuwo g"\j g"URJ C"j cu"guvcdnuj gf "c"o kpko wo "tgpv"qh"&720" | |
| **Family Share – No Hardship** | **Family Share – With Hardship** |
| &2" 52' "qh"o qpvj n{"cf lwuvgf "kpeqo g" | &2" 52' "qh"o qpvj n{"cf lwuvgf "kpeqo g" |
| &37" 32' "qh"o qpvj n{"i tquu"kpeqo g" | &37" 32' "qh"o qpvj n{"i tquu"kpeqo g" |
| P 1C" Y gnhctg"tgpv" | P 1C" Y gnhctg"tgpv" |
| &72" O kpko wo "tgpv" | &72" O kpko wo "tgpv" |
| O kpko wo "tgpv"cr r nkgu0"<br>VVR"? "&72" | J ctfuj kr "gzgo r vkqp"i tcpvgf 0"<br>VVR"? "&37" |

<u>URJ C"Rqrke{"</u>

Vq"s wcnkh{"hqt"c"j ctfuj kr "gzgo r vkqp."c"hco kn{"o wuv"uwdo kv"c"tgs wguv"hqt"c"j ctfuj kr "
gzgo r vkqp"kp"y tkvkpi 0"Vj g"tgs wguv"o wuv"gzr nckp"\j g"pcvwtg"qh"\j g"j ctfuj kr "cpf "j qy "\j g"
j ctfuj kr "j cu"chhgevgf "\j g"hco kn{øu"cdknkv{"vq"r c{"\j g"o kpko wo "tgpv0"

Vj g"URJ C"y knn"o cmg"\j g"f gvgto kpcvkqp"qh"j ctfuj kr "y kvj kp"52"ecngpf ct"f c{u0"

## No Financial Hardship

Kh'\j g'URJ C'f gvgto kpgu'\j gtg'ku'pq'hkpcpekcn'j ctf uj kr ."'\j g'URJ C'y kni'tgkpuvcvg'\j g'o kpko wo 'tgpv' cpf 'tgs wktg'\j g'hco kn{"\q 'tgr c{'\j g'co qwpu'uwur gpf gf 0"'

### URJ C'Rqnke{"

Vj g'URJ C'y kni'tgs wktg'\j g'hco kn{"\q 'tgr c{'\j g'uwur gpf gf "co qwpv'y kj kp'52"ecngpf ct'f c{u' qh'\j g'URJ Cøu'pqvkeg'\j cv'c'j ctf uj kr "gzgo r vkqp'j cu'pqv'dggp'i tcpvgf 0'

## Temporary Hardship

Kh'\j g'URJ C'f gvgto kpgu'\j cv'c'swcnkh{kpi 'hkpcpekcn'j ctf uj kr 'ku'\go r qtct{."'\j g'URJ C'o wuv' uwur gpf '\j g'o kpko wo 'tgpv'hqt '\j g'; 2/f c{'r gtkqf 'dgi kppkpi '\j g'hktuv'qh'\j g'o qpvj 'hqmqy kpi '\j g' f cvg'qh'\j g'hco kn{øu'tgs wguv'hqt 'c'j ctf uj kr 'gzgo r vkqp0"'

Cv'\j g'gpf 'qh'\j g'; 2/f c{'uwur gpukqp'r gtkqf ."'\j g'hco kn{"o wuv'tguwo g'r c{o gpv'qh'\j g'o kpko wo ' tgpv'cpf 'o wuv'tgr c{'\j g'URJ C'\j g'co qwpu'uwur gpf gf 0'J WF 'tgs wktgu'\j g'URJ C'\q 'qhhgt 'c' tgcuqpcdng'tgr c{o gpv'ci tggo gpv."qp'\gto u'cpf 'eqpf kvkqpu'guvcdnkuj gf 'd{'\j g'URJ C0Vj g'URJ C'' cnuq'o c{'f gvgto kpg'\j cv'ektewo uvcpegu'j cxg'ej cpi gf 'cpf '\j g'j ctf uj kr 'ku'pqy 'c'nqpi /vgto ' j ctf uj kr 0"'

### URJ C'Rqnke{"

Vj g'URJ C'y kni'gpvgt 'kpvq'c'tgr c{o gpv'ci tggo gpv'kp'ceeqtf cpeg'y kj '\j g'r tqegf wtgu' hqwpf 'kp'Ej cr vgt '38'qh'\j ku'r ncp0

## Long-Term Hardship

Kh'\j g'URJ C'f gvgto kpgu'\j cv'\j g'hkpcpekcn'j ctf uj kr 'ku'nqpi /vgto ."'\j g'URJ C'o wuv'gzgo r v'\j g' hco kn{"htqo '\j g'o kpko wo 'tgpv'tgs wktgo gpv'hqt 'uq'nqpi 'cu'\j g'j ctf uj kr 'eqpvkpwgu0Vj g'gzgo r vkqp' y kni'cr r n{"htqo '\j g'hktuv'qh'\j g'o qpvj 'hqmqy kpi '\j g'hco kn{øu'tgs wguv'wpvkn'\j g'gpf 'qh'\j g' swcnkh{kpi 'j ctf uj kr 0Y j gp'\j g'hkpcpekcn'j ctf uj kr 'j cu'dggp'f gvgto kpgf '\q 'dg'nqpi /vgto ."'\j g' hco kn{"ku'pqv'tgs wktgf '\q 'tgr c{'\j g'o kpko wo 'tgpv0'

### URJ C'Rqnke{"

Vj g'j ctf uj kr 'r gtkqf 'gpf u'y j gp'cp{'qh'\j g'hqmqy kpi 'ektewo uvcpegu'cr r n{<'

*3+"Cv'cp'kpvgtko "qt 'cppwcn'tggzco kpcvkqp."'\j g'hco kn{øu'ecnewncvgf "VVR'ku'i tgcvgt '\j cp'\j g' o kpko wo 'tgpv0'

*4+"Hqt 'j ctf uj kr 'eqpf kvkqpu'dcugf 'qp'nquu'qh'kpeqo g."'\j g'j ctf uj kr 'eqpf kvkqp'y kni'eqpvkpwg' vq 'dg'tgeqi pk| gf 'wpvkn'pgy 'uqwtegu'qh'kpeqo g'ctg'tgegkxgf '\j cv'ctg'cv'ngcuv'gs wcn'\q '\j g' co qwpv'nquv0Hqt 'gzco r ng."kh'c'j ctf uj kr 'ku'cr r tqxgf 'dgecwug'c'hco kn{"pq 'nqpi gt ' tgegkxgu'c'&82 o qpvj 'ej knf 'uwr r qtv'r c{o gpv."'\j g'j ctf uj kr 'y kni'eqpvkpwg'\q 'gzkuv'wpvkn' \j g'hco kn{"tgegkxgu'cv'ngcuv'&82 o qpvj 'kp'kpeqo g'htqo 'cpqvj gt 'uqwteg'qt 'qpeg'ci ckp' dgi kpu'\q 'tgegkxg'\j g'ej knf 'uwr r qtv0'

*5+"Hqt 'j ctf uj kr 'eqpf kvkqpu'dcugf 'wr qp'j ctf uj kr /tgncvgf 'gzr gpugu."'\j g'o kpko wo 'tgpv' gzgo r vkqp'y kni'eqpvkpwg'\q 'dg'tgeqi pk| gf 'wpvkn'\j g'ewo wncvkxg'co qwpv'gzgo r vgf 'ku' gs wcn'\q '\j g'gzr gpug'kpewttgf 0'

## 6-III.C. APPLYING PAYMENT STANDARDS [24 CFR 982.505; 982.503(b)]

### Overview

Vj g"URJ C øu"uej gf wng"qh"r c{o gpv"uvcpf ctf u"ku"wugf "vq"ecnewncvg"j qwukpi "cuukuvcpeg"r c{o gpvu"hqt "J EX"hco knkgu0"Vj ku"ugevkqp"eqxgtu"vj g"cr r nkecvkqp"qh"vj g"URJ C øu"r c{o gpv"uvcpf ctf u0"Vj g"guvcdnkuj o gpv"cpf "tgxkukqp"qh"vj g"URJ C øu"r c{o gpv"uej gf wng"ctg"eqxgtgf "kp"Ej cr vgt "360"

*Payment standard* "ku"f ghkpgf "cu"õvj g"o czko wo "o qpvj n{"cuukuvcpeg"r c{o gpv"hqt"c"hco kn{"cuukuvgf "kp"vj g"xqwej gt "r tqi tco "*dghqtg"f gf wevkpi "vj g"vqvcn"vgpcpv"r c{o gpv"d{"vj g"hco kn{+ö"]46"EHT "; ; 406*d+_0"

Vj g"r c{o gpv"uvcpf ctf "hqt"c"hco kn{"ku"vj g"nqy gt"qh"*3+"vj g"r c{o gpv"uvcpf ctf "hqt"vj g"hco kn{"wpkv"uk| g."y j kej "ku"f ghkpgf "cu"vj g"cr r tqr tkcvg"pwo dgt"qh"dgftqqo u"hqt"vj g"hco kn{"wpf gt"vj g"URJ C øu"uwdukf {"uvcpf ctf u]46"EHT "; ; 406*d+. "qt"*4+"vj g"r c{o gpv"uvcpf ctf "hqt"vj g"uk| g"qh"vj g"f y gnnkpi "wpkv"tgpvgf "d{"vj g"hco kn{0"

Kh"vj g"URJ C"j cu"guvcdnkuj gf "cp"gzegr vkqp"r c{o gpv"uvcpf ctf "hqt"c"f guki pcvgf "r ctv"qh"c"| kr "eqf g"ctgc"qt"HO T "ctgc"cpf "c"hco kn{øu"wpkv"ku"nqecvgf "kp"vj g"gzegr vkqp"ctgc."vj g"URJ C"o wuv"wug"vj g"cr r tqr tkcvg"r c{o gpv"uvcpf ctf "hqt"vj g"gzegr vkqp"ctgc0"

Vj g"URJ C"ku"tgs wktgf "vq"r c{"o qpvj n{"j qwukpi "cuukuvcpeg"r c{o gpv"*J CR+"hqt"c"hco kn{"vj cv"ku"vj g"nqy gt"qh"*3+"vj g"r c{o gpv"uvcpf ctf "hqt"vj g"hco kn{"o kpwu"vj g"hco kn{øu"VVR"qt"*4+"vj g"i tquu"tgpv"hqt"vj g"hco kn{øu"wpkv"o kpwu"vj g"VVR0"

Kh"f wtkpi "vj g"vgto "qh"vj g"J CR"eqpvtcev"hqt"c"hco kn{øu"wpkv."vj g"qy pgt"nqy gtu"vj g"tgpv."vj g"URJ C"y knn"tgecnewncvg"vj g"J CR"wukpi "vj g"nqy gt"qh"vj g"kpkvkcn"r c{o gpv"uvcpf ctf "qt"vj g"i tquu"tgpv"hqt"vj g"wpkv"]J EX"I D."r 09/: _0"

### Changes in Payment Standards

Y j gp"vj g"URJ C"tgxkugu"kvu"r c{o gpv"uvcpf ctf u"f wtkpi "vj g"vgto "qh"vj g"J CR"eqpvtcev"hqt"c"hco kn{øu"wpkv."kv"y knn"cr r n{"vj g"pgy "r c{o gpv"uvcpf ctf u"kp"ceeqtf cpeg"y kij "J WF "tgi wncvkqpu0"

### *Decreases*

Kh"c"URJ C"ej cpi gu"ku"r c{o gpv"uvcpf ctf "uej gf wng. "tguwnnkpi "kp"c"nqy gt"r c{o gpv"uvcpf ctf "co qwpv. "f wtkpi "vj g"vgto "qh"c"J CR"eqpvtcev."vj g"URJ C"ku"pqv"tgs wktgf "vq"tgf weg"vj g"r c{o gpv"uvcpf ctf "wugf "vq"ecnewncvg"uwdukf {"hqt"hco knkgu"wpf gt"J CR"eqpvtcev"cu"nqpi "cu"vj g"J CR"eqpvtcev"tgo ckpu"kp"ghhgev"]HT "P qvkeg"33136136_0"

J qy gxgt."kh"vj g"URJ C"f qgu"ej qqug"vq"tgf weg"vj g"r c{o gpv"uvcpf ctf "hqt"hco knkgu"ewttgpvn{"wpf gt"J CR"eqpvtcev."vj g"kpkvkcn"tgf wevkqp"vq"vj g"r c{o gpv"uvcpf ctf "o c{"pqv"dg"cr r nkgf "cp{"gctnkgt"vj cp"vj g"ghhgevkxg"f cvg"qh"vj g"hco kn{øu"ugeqpf "tgi wnct "tggzco kpcvkqp"hqnnqy kpi "vj g"ghhgevkxg"f cvg"qh"vj g"f getgcug"kp"vj g"r c{o gpv"uvcpf ctf "co qwpv0Cv"vj cv"r qkpv."vj g"URJ C"o c{"gkij gt"tgf weg"vj g"r c{o gpv"uvcpf ctf "vq"vj g"ewttgpv"co qwpv"kp"ghhgev"qp"vj g"URJ C øu"r c{o gpv"uvcpf ctf "uej gf wng."qt"o c{"tgf weg"vj g"r c{o gpv"uvcpf ctf "vq"cpqvj gt"co qwpv"vj cv"ku"j ki j gt"vj cp"vj g"pqto cn{"cr r nkecdng"co qwpv"qp"vj g"uej gf wng0Vj g"URJ C"o c{"cnuq"guvcdnkuj "f khhgtgpv"r qnkekgu"hqt"f guki pcvgf "ctgcu"y kvj kp"vj gkt"lwtkuf kevkqp"*g0i 0"f khhgtgpv"| kr "eqf g"ctgcu+0"

Kp"cp{"ecug."yj g"URJ C"o wuv'r tqxkfg"yj g"hco kn{"y kj "cv'ngcuv'34"o qpyj uø'pqvkeg"yj cv'yj g"r c{o gpv' uvcpfctf "ku'dgkpi "tgf wegf "dghqtg"yj g"ghhgevkxg"fcvg"qh'yj g"ej cpi g0'Vj g"URJ Cøu'r qrke{"qp" fgetgcugu"kp"yj g"r c{o gpv"uvcpfctf "fwtkpi "yj g"vgto "qh'yj g"J CR"eqpvtcev'crrn{"vq"cnn'hco knkgu" wpfgt"J CR"eqpvtcev'cv'yj g"vko g"qh'yj g"ghhgevkxg"fcvg"qh'yj g"fgetgcug"kp"yj g"r c{o gpv"uvcpfctf " y kj kp"yj g"fguki pcvgf "ctgc0"

<u>URJ C'Rqrke{</u>

Kk'c"URJ C"ej cpi gu'ku'r c{o gpv"uvcpfctf "uej gfwng'tguwnkpi "kp'c"nqy gt'r c{o gpv"uvcpfctf " co qwpv'fwtkpi "yj g"vgto "qh'c"J CR"eqpvtcev."yj g"URJ C"y kn'pqv'tgfweg"yj g"r c{o gpv" uvcpfctf "wugf "vq"ecnewncvg"uwdukf{"hqt'hco knkgu'wpfgt"J CR"eqpvtcev'cu'nqpi "cu'yj g"J CR" eqpvtcev'tgo ckpu'kp"ghhgev0'

Vj g"URJ C"y kn'pqv'guvcdnkuj "fkhhgtgpv'r qnkekgu'hqt'fgetgcugu"kp"yj g"r c{o gpv"uvcpfctf "hqt" fguki pcvgf "ctgcu'y kj kp"yj gkt'lwtkufkevkqp0'

*Increases*

Kk'yj g"r c{o gpv"uvcpfctf "ku'kpetgcugf "fwtkpi "yj g"vgto "qh'yj g"J CR"eqpvtcev."yj g'kpetgcugf "r c{o gpv' uvcpfctf "y kn'dg"wugf "vq"ecnewncvg"yj g"o qpyj n{'j qwukpi "cuukuvcpeg'r c{o gpv'hqt'yj g"hco kn{" dgi kppkpi "qp"yj g"ghhgevkxg"fcvg"qh'yj g"hco kn{øu'hktuv'tgi wnct'tggzco kpcvkqp"qp"qt'chvgt'yj g" ghhgevkxg'fcvg"qh'yj g'kpetgcug"kp"yj g"r c{o gpv"uvcpfctf0'

Hco knkgu'tgswktkpi "qt'tgswguvkpi "kpvgtko 'tggzco kpcvkqpu'y kn'pqv'j cxg"yj gkt'J CR'r c{o gpu" ecnewncvgf "wukpi "yj g'j ki j gt'r c{o gpv"uvcpfctf "wpvkl'yj gkt'pgzv'cppwcl'tggzco kpcvkqp"]J EX'I D." r 09/:_0'

*Changes in Family Unit Size (Voucher Size)*

Kktgur gevkxg'qh'cp{"kpetgcug"qt'fgetgcug"kp"yj g"r c{o gpv"uvcpfctf ."kh'yj g"hco kn{"wpkv'uk| g'kpetgcugu" qt'fgetgcugu'fwtkpi "yj g"J CR"eqpvtcev'vgto ."yj g"pgy "hco kn{"wpkv'uk| g"o wuv'dg"wugf "vq"fgvgto kpg" yj g"r c{o gpv"uvcpfctf "hqt'yj g"hco kn{'dgi kppkpi "cv'yj g"hco kn{øu'hktuv'tgi wnct'tggzco kpcvkqp" hqnqy kpi "yj g"ej cpi g"kp'hco kn{"wpkv'uk| g0'

**Reasonable Accommodation**

Kk'c"hco kn{'tgswktgu'c'j ki j gt'r c{o gpv"uvcpfctf "cu'c"tgcuqpcdng'ceeqo o qfcvkqp"hqt'c"hco kn{" o go dgt'y j q"ku'c'r gtuqp'y kj "fkucdknkvkgu."yj g"URJ C"ku'cnqy gf "vq"guvcdnkuj "c'j ki j gt'r c{o gpv" uvcpfctf "hqt'yj g"hco kn{"qh'pqv'o qtg"yj cp"342'r gtegpv'qh'yj g'r wdnkuj gf "HO T0'

# 6-III.D. APPLYING UTILITY ALLOWANCES [24 CFR 982.517]

## Overview

C"URJ C/guvcdnkuj gf "wknkv{"cnqy cpeg"uej gfwng"ku"wugf "kp"fgvgto kpkpi "hco kn{"uj ctg"cpf "URJ C" uwdukf{"C"hco kn{ɉu"wknkv{"cnqy cpeg"ku"fgvgto kpgf "d{"vj g"uk| g"qh"fy gnnkpi "wpkv/ngcugf "d{"c" hco kn{"qt"vj g"xqwej gt"wpkv"uk| g"hqt"y j kej "vj g"hco kn{"s wcnkhkgu"wukpi "URJ C"uwdukf{"uvcpfctfu." y j kej gxgt"ku"vj g"nqy guv"qh"vj g"vy q0"Ugg"Ej cr vgt"7"hqt"kphqto cvkqp"qp"vj g"URJ Cɉu"uwdukf{" uvcpfctfu0'

Hqt"r qnkekgu"qp"guvcdnkuj kpi "cpf "wr f cvkpi "wknkv{"cnqy cpegu."ugg"Ej cr vgt"380'

## Reasonable Accommodation

J EX"r tqi tco "tgi wncvkqpu"tgs wktg"c"URJ C"vq"cr r tqxg"c"wknkv{"cnqy cpeg"co qwpv"j ki j gt"vj cp" uj qy p"qp"vj g"URJ Cɉu"uej gfwng"kh"c"j ki j gt"cnqy cpeg"ku"pggfgf "cu"c"tgcuqpcdng"ceeqo o qfcvkqp" hqt"c"hco kn{"o go dgt"y kj "c"f kucdknkv{0'Hqt"gzco r ng."kh"c"hco kn{"o go dgt"y kj "c"f kucdknkv{"tgs wktgu" uwej "cp"ceeqo o qfcvkqp."vj g"URJ C"y knn"cr r tqxg"cp"cnqy cpeg"hqt"ckt/eqpf kvkqpkpi ."gxgp"kh"vj g" URJ C"j cu"f gvgto kpgf "vj cv"cp"cnqy cpeg"hqt"ckt/eqpf kvkqpkpi "i gpgtcn{"ku"pqv"pggfgf 0'

Vj g"hco kn{"o wuv"tgs wguvu"vj g"j ki j gt"cnqy cpeg"cpf "r tqxkf g"vj g"URJ C"y kj "cp"gzr ncpcvkqp"qh"vj g" pggf "hqt"vj g"tgcuqpcdng"ceeqo o qf cvkqp"cpf "kphqto cvkqp"cdqwv"vj g"co qwpv"qh"cf f kvkqpcn" cnqy cpeg"tgs wktgf "]J EX"I D."r 03: /: _0'

## Utility Allowance Revisions

Cv"tggzco kpcvkqp."vj g"URJ C"o wuv"wug"vj g"ewttgpv"wknkv{"cnqy cpeg"uej gfwng"]J EX"I D."r 03: /: _0'

### URJ C"Rqnke{"

Tgxkugf "wknkv{"cnqy cpegu"y knn"dg"cr r nkgf "vq"c"hco kn{ɉu"tgpv"cpf "uwdukf{"ecnewncvkqpu"cv" vj g"hktuv"cppwcn"tggzco kpcvkqp"vj cv"ku"ghhgevkxg"chvgt"vj g"cnqy cpeg"ku"cf qr vgf 0'

## 6-III.E. PRORATED ASSISTANCE FOR MIXED FAMILIES [24 CFR 5.520]

J WF 'tgi wrcvkqpu'r tqj kdkv'cuukuvcpeg'vq'kpgrki kdrg'hco kn{'o go dgtu0'C'*mixed family*'ku'qpg'vjcv' kpenwfgu'cv'ngcuv'qpg'WUU'ekvk|gp'qt'grki kdrg'ko o ki tcpv'cpf 'cp{'pwo dgt'qh'kpgrki kdrg'hco kn{' o go dgtu0'Vj g'URJ C'o wuv'r tqtcvg'vj g'cuukuvcpeg'r tqxkf gf 'vq'c'o kzgf 'hco kn{0'Vj g'URJ C'y km' hktuv'f gvgto kpg'cuukuvcpeg'cu'kh'cnn'hco kn{'o go dgtu'y gtg'grki kdrg'cpf 'vj gp'r tqtcvg'vj g'cuukuvcpeg dcugf 'wr qp'vj g'r gtegpvci g'qh'hco kn{'o go dgtu'vj cv'cevwcm{'ctg'grki kdrg0Hqt'gzco r ng.'kh'vj g' URJ C'uwdukf {'hqt'c'hco kn{'ku'ecnewncvgf 'cv'&722'cpf 'y q'qh'hqwt'hco kn{'o go dgtu'ctg'kpgrki kdrg." vj g'URJ C'uwdukf {'y qwnf 'dg'tgf wegf 'vq'&4720'

| EXHIBIT 6-1: ANNUAL INCOME INCLUSIONS |

## 24 CFR 5.609

**(a)** *Annual income means all amounts, monetary or not, which:*

*3+"I o "vq."qt"qp"dgj crh'qh"vj g"hco kn{'j gcf "qt" ur qwug"*gxgp"kh'vgo r qtctkn{'cdugpv+"qt"vq"cp{" qvj gt"hco kn{'o go dgt="qt"

*4+"Ctg"cpvkekr cvgf "vq"dg"tgegkxgf "htqo "c" uqwteg"qwukfg"vj g"hco kn{'f wtkpi "vj g"34/o qpvj " r gtkqf "hqnqy kpi "cf o kuukqp"qt"cppwcn" tggzco kpcvkqp"ghhgevkxg'f cvg="cpf ""

*5+"Y j kej "ctg"pqv'ur gekhkecn{'gzenwf gf "kp" r ctci tcr j "*e+"qh'vj ku'ugevkqp0

*6+"Cppwcn'kpeqo g"cnuq"o gcpu"co qwpv" f gtkxgf "*f wtkpi "vj g"34/o qpvj "r gtkqf +"htqo " cuugvu'vq"y j kej "cp{'o go dgt"qh'vj g"hco kn{'j cu" ceeguu0"

**(b)** *Annual income includes, but is not limited to:*

*3+"Vj g"hwnn'co qwpv."dghqtg"cp{"r c{tqn" f gf wevkqpu."qh'y ci gu'cpf "ucnctkgu."qxgtvko g" r c{."eqo o kuukqp'hggu."vkr u'cpf "dqpwugu."cpf " qvj gt"eqo r gpucvkqp'hqt"r gtuqpcnugtxkegu=

*4+"Vj g"pgv'kpeqo g"htqo "vj g"qr gtcvkqp"qh'c" dwukpguu"qt"r tqhguukqp0Gzr gpf kwtgu'hqt" dwukpguu"gzr cpukqp"qt"co qtvk cvkqp"qh'ecr kvcn" kpf gdvgf pguu"uj cnnqv'dg"wugf "cu'f gf wevkqpu"kp" f gvgto kpkpi "pgv'kpeqo g0Cp"cnqy cpeg"hqt" f gr tgekcvkqp"qh'cuugvu'wugf "kp"c"dwukpguu"qt" r tqhguukqp'o c{"dg"f gf wevgf ."dcugf "qp"uvtcki j v" nkpg"f gr tgekcvkqp."cu'r tqxkf gf "kp"Kpvgtpcn" Tgxgpwg"Ugtxkeg'tgi wncvkqpu0Cp{'y kj f tcy cn' qh'ecuj "qt"cuugvu'htqo "vj g"qr gtcvkqp"qh'c" dwukpguu"qt"r tqhguukqp'y knldg"kpenwf gf "kp" kpeqo g."gzegr v'vq"vj g"gzvgpv'vj g"y kj f tcy cnku" tgko dwtugo gpv'qh'ecuj "qt"cuugvu'kpxguvgf "kp"vj g" qr gtcvkqp"d{"vj g"hco kn{=

*5+"Kpvgtguv."f kxkf gpf u."cpf "qvj gt"pgv'kpeqo g"qh" cp{"nkpf "htqo "tgcnqt'r gtuqpcnr tqr gtv{0" Gzr gpf kwtgu'hqt"co qtvk cvkqp"qh'ecr kvcn" kpf gdvgf pguu"uj cnnqv'dg"wugf "cu'f gf wevkqpu"kp" f gvgto kpkpi "pgv'kpeqo g0Cp"cnqy cpeg"hqt" f gr tgekcvkqp"ku'r gto kvgf "qpn{'cu'cwvj qtk gf "kp" r ctci tcr j "*d+*4+"qh'vj ku'ugevkqp0Cp{" y kj f tcy cn'qh'ecuj "qt"cuugvu'htqo "cp" kpxguvo gpv'y knldg"kpenwf gf "kp"kpeqo g."gzegr v" vq"vj g"gzvgpv'vj g"y kj f tcy cnku'tgko dwtugo gpv" qh'ecuj "qt"cuugvu'kpxguvgf "d{"vj g"hco kn{0Y j gtg" vj g"hco kn{'j cu'pgv'hco kn{'cuugvu'kp"gzeguu'qh" &7.222."cppwcnkpeqo g"uj cnnkpenwf g"vj g" i tgcvgt"qh'vj g"cewcnkpeqo g"f gtkxgf "htqo "cnn" pgv'hco kn{'cuugvu'qt"c"r gtegpvci g"qh'vj g"xcnwg" qh'uwej "cuugvu'dcugf "qp"vj g"ewttgpv'r cuudqqn" ucxkpi u'tcvg."cu'f gvgto kpgf "d{"J WF ="

*6+"Vj g"hwnn'co qwpv'qh'r gtkqf ke"co qwpu" tgegkxgf "htqo "UqekcnUgewtkv{."cppwkkgu." kpuwtcpeg'r qnkekgu."tgvktgo gpv'hwpf u."r gpukqpu." f kucdknkv{'qt"f gcvj "dgpghkwu."cpf "qvj gt"uko knct" v{r gu'qh'r gtkqf ke'tgegkr u."kpenwf kpi "c"nwo r / uwo "co qwpv'qt"r tqur gevkxg'o qpvj n{'co qwpu" hqt"vj g"f gnc{gf "uvctv'qh'c"r gtkqf ke'co qwpv" *gzegr v'cu'r tqxkf gf "kp'r ctci tcr j "*e+*36+"qh' j ku'ugevkqp+=

*7+"Rc{o gpu'kp'nkgw'qh'gctpkpi u."uwej "cu" wpgo r nq{o gpv'cpf "f kucdknkv{'eqo r gpucvkqp." y qtmgt)u'eqo r gpucvkqp'cpf "ugxgtcpeg'r c{" *gzegr v'cu'r tqxkf gf "kp'r ctci tcr j "*e+*5+"qh'j ku" ugevkqp+=

*8+"Y grhctg'cuukuvcpeg'r c{o gpwu0'

*k+"Y grhctg'cuukuvcpeg'r c{o gpwu'o cf g'wpf gt"
yj g'Vgo r qtct{'Cuukuvcpeg'hqt'P ggf{"Hco kkgu"
*VCP H+'r tqi tco "ctg'kpenwf gf 'kp'cppwcn'
kpeqo g'qpn{'vq'yj g'gzvgpv'uwej 'r c{o gpwu<'

*C+'S wcrkh{'cu'cuukuvcpeg'wpf gt"yj g"VCP H'
r tqi tco "f ghkpkvkqp'cv'67"EHT "4820533³=''cpf "

*D+'Ctg'pqv'qyj gty kug'gzenwf gf "wpf gt"
r ctci tcrj "*e+'qh'yku'ugevkqp0'

*kk+"Kf'yj g'y grhctg'cuukuvcpeg'r c{o gpv'kpenwf gu"
cp'co qwpv'urgekhkecm{'f guki pcvgf "hqt'uj gnvgt"
cpf "wvkrkvkgu'yj cv'ku'uwdlgev'vq'cf lwuvo gpv'd{'yj g"
y grhctg'cuukuvcpeg'ci gpe{'kp'ceeqtf cpeg'y kyj "
yj g'cewcn'equv'qh'uj gnvgt'cpf 'wvkrkvkgu.'yj g"
co qwpv'qh'y grhctg'cuukuvcpeg'kpeqo g'vq'dg"
kpenwf gf 'cu'kpeqo g'uj cm'eqpukuv'qh<'

*C+'Vj g'co qwpv'qh'yj g'cmqy cpeg'qt'i tcpv'
gzenwukxg'qh'yj g'co qwpv'ur gekhkecm{"
f guki pcvgf "hqt'uj gnvgt'qt'wvkrkvkgu=''r nwu"

*D+'Vj g'o czko wo "co qwpv'yj cv'yj g'y grhctg"
cuukuvcpeg'ci gpe{'eqwnf 'kp'hcev'cmqy "yj g"
hco kn{'hqt'uj gnvgt'cpf 'wvkrkvkgu0'Kf'yj g'hco kn{u"
y grhctg'cuukuvcpeg'ku'tcvcdn{'tgf wegf 'htqo "yj g"
uvcpf ctf 'qh'pggf 'd{'cr r n{kpi 'c'r gtegpvci e.'yj g"
co qwpv'ecnewncvgf 'wpf gt'yku'r ctci tcr j 'uj cm"
dg'yj g'co qwpv'tguwnkpi 'htqo 'qpg'cr r nkecvkqp'
qh'yj'r gtegpvci g0'

*9+'Rgtkqf ke'cpf "f gvgto kpcdng'cmqy cpegu."
uwej 'cu'crko qp{'cpf 'ej knf 'uwr r qtv'r c{o gpwu."
cpf 'tgi wnct'eqpvtkdwvkqpu'qt'i khvu'tgegkxgf "
htqo 'qti cpk| cvkqpu'qt'htqo 'r gtuqpu'pqv'
tgukf kpi 'kp'yj g'f y gmkpi =''

*: +'Cm'tgi wnct'r c{.'ur gekcn'r c{'cpf 'cmqy cpeg"
qh'c'o go dgt'qh'yj g'Cto gf 'Hqtegu'*gzegr v'cu"
r tqxkf gf 'kp'r ctci tcr j "*e+'9'qh'yku'ugevkqp+"

*; +'Hqt'ugevkqp": "r tqi tco u'qpn{'cpf "cu"
r tqxkf gf "kp'46"EHT "70834."cp{'hkpcpekcn'
cuukuvcpeg.'kp'gzeguu'qh'co qwpv'tgegkxgf "hqt"
wkkkqp."yj cv'cp'kpf kxkf wcn'tgegkxgu'wpf gt'yj g"
J ki j gt'Gf wecvkqp'Cev'qh'3; 87'*42'WUUE03223"
gv'ugs 0+.'htqo "r tkxcvg'uqwtegu."qt'htqo "cp"
kpuvkwwkqp'qh'j ki j gt'gf wecvkqp'*cu'f ghkpgf "
wpf gt'yj J ki j gt'Gf wecvkqp'Cev'qh'3; 87'*42"
WUUE03224++.'uj cm'dg'eqpukf gtgf 'kpeqo g'vq"
yj cv'kpf kxkf wcn'gzegr v'yj cv'hkpcpekcn'cuukuvcpeg"
f guetkdgf 'kp'yj ku'r ctci tcr j 'ku'pqv'eqpukf gtgf "
cppwcn'kpeqo g'hqt'r gtuqpu'qxgt'yj g'ci g'qh'45"
y kj 'f gr gpf gpv'ej knf tgp0'Hqt'r wtr qugu'qh'yj ku"
r ctci tcr j .'öhkpcpekcn'cuukuvcpegö'f qgu'pqv"
kpenwf g'nqcp'r tqeggf u'hqt'yj g'r wtr qug'qh"
f gvgto kpkpi 'kpeqo g0'

## HHS DEFINITION OF "ASSISTANCE"

**45 CFR:** GENERAL TEMPORARY ASSISTANCE FOR NEEDY FAMILIES

### 260.31 What does the term "assistance" mean?

*c+*3+"Vj g'vgto "õcuukuvcpegö'kpenwf gu'ecuj ."
r c{o gpwu.'xqwej gtu."cpf 'qyj gt'hqto u'qh"
dgpghkvu'f guki pgf "vq'o ggv'c'hco kn{øu"
qpi qkpi 'dcuke'pggf u'*k0g0'hqt'hqqf .'enqyj kpi ."
uj gnvgt.'wvkrkvkgu.'j qwugj qnf 'i qqf u.'r gtuqpcn'
ectg'kvgo u.'cpf 'i gpgtcn'kpekf gpvcn'
gzr gpugu+0'

*4+'Kf'kpenwf gu'uwej 'dgpghkvu'gxgp'y j gp'yj g{"
ctg<'

*k+'Rtqxkf gf 'kp'yj g'hqto 'qh'r c{o gpwu'd{'c"
VCP H'ci gpe{.'qt'qyj gt'ci gpe{'qp'ku"
dgj crh.'vq'kpf kxkf wcn'tgekr kgpwu=''cpf "

*kk+'Eqpf kkqpgf 'qp'r ctkekr cvkqp'kp'y qtm'
gzr gtkgpeg'qt'eqo o wpkv{'ugtxkeg'*qt'cp{"
qyj gt'y qtm'cevkxkv{'wpf gt'483052'qh'yj ku"
ej cr vgt+0'

FÁ/^¢øÁ{¬Á Í ÁÔØÜÁGî€ÈÆÁ{|||¸•ĚÁ

*5+'Gzegrv'y j gtg''gzenwfgf ''wpfgt'rctgitcrj ''
*d+'qh'yj ku'ugevkqp.''kv'cnuq'kpenwfgu''
uwrrqtvkxg'ugtxkegu'uwej ''cu'vtcpurqtcvkqp''
cpf ''ejknf ''ectg'rtqxkfgf ''vq'hco knkgu'yj q''ctg''
pqv'go rnq{gf0'

*d+']Vj g'fghkpkvkqp'qh'õcuukuvcpegö_
gzenwfgu<*3+'Pqptgewttgpv.''uj qtv'vgto ''
dgpghkku'yj cv<

*k+'Ctg'fguki pgf ''vq'fgcn'yj kj ''c''urgekhke''
etkuku'ukwcvkqp'qt''grkuqfg'qh'pggf ='

*kk+'Ctg'pqv'kpvgpfgf ''vq'o ggv'tgewttgpv'qt''
qpi qkpi ''pggfu=''cpf ''

*kkk+'Y knn'pqv'gzvgpf ''dg{qpf ''hqwt'o qpyj u0'

*4+'Y qtm'uwdukfkgu'*K\g0'rc{o gpvu'vq''
go rnq{gtu'qt'yj ktf ''rctvkgu'vq'j grr ''eqxgt'yj g''
equvu'qh'go rnq{gg'y ci gu.''dgpghkku.''
uwrgtxkukqp.''cpf ''vtckpkpi +='

*5+'Uwrrqtvkxg'ugtxkegu'uwej ''cu'ej knf ''ectg''
cpf ''vtcpurqtcvkqp'rtqxkfgf ''vq'hco knkgu'yj q''
ctg''go rnq{gf ='

*6+'Tghwpfcdng'ectpgf ''kpeqo g''vcz ''etgfku='

*7+'Eqpvtkdwvkqpu'vq.''cpf ''fkuvtkdwvkqpu'htqo .''
Kpfkxkfwcn'Fgxgnqr o gpv'Ceeqwpvu='

*8+'Ugtxkegu'uwej ''cu'eqwpugnkpi .''ecug''
o cpci go gpv.''rggt'uwrrqtv.''ej knf ''ectg''
kphqto cvkqp'cpf ''tghgttcn'vtcpukkqpcn'
ugtxkegu.''lqd'tgvgpvkqp.''lqd'cfxcpego gpv.''
cpf ''qyj gt'go rnq{o gpvtgncvgf ''ugtxkegu'yj cv''
fq'pqv'rtqxkfg'dcuke'kpeqo g''uwrrqtv''cpf ''

*9+'Vtcpurqtcvkqp'dgpghku'rtqxkfgf ''wpfgt'c''
Lqd'Ceeguu'qt'Tgxgtug'Eqo o wg'rtqlgev.''
rwtuwcpv'vq'ugevkqp'626*m+'qh']yj g'Uqekcn'
Ugewtkv{_'Cev.''vq'cp'kpfkxkfwcn'yj q'ku'pqv'
qyj gty kug'tgegkxkpi ''cuukuvcpeg0'
"

"                               "

EXHIBIT 6-2: ANNUAL INCOME EXCLUSIONS

**24 CFR 5.609**

*(c) Annual income does not include the following:*

*3+"Kpeqo g"htqo "go r nq{o gpv"qh"ej knftgp" *kpenwfkpi "hquvgt"ej knftgp+"wpfgt"vjg"ci g"qh"3: " {gctu="

*4+"Rc{o gpvu"tgegkxgf "hqt"vj g"ectg"qh"hquvgt" ej knftgp"qt"hquvgt"cfwnu"*wuwcn{"r gtuqpu"y kj " fkucdknkvkgu."wptgncvgf "vq"vj g"vgpcpv"hco kn{."y j q" ctg"wpcdng"vq"nkxg"cnqpg+="

*5+"Nwo r / uwo "cf f kvkqpu"vq"hco kn{"cuugvu."uwej " cu"kpj gtkvcpegu."kpuwtcpeg"r c{o gpvu"*kpenwfkpi " r c{o gpvu"wpfgt"j gcnj "cpf "ceekfgpv"kpuwtcpeg" cpf "y qtmgtu)u"eqo r gpucvkqp+."ecr kvcn"i ckpu"cpf " ugvwngo gpv"hqt"r gtuqpcn"qt"r tqr gtv{"nquugu" *gzegr v"cu"r tqxkf gf "kp"r ctci tcr j "*d+*7+"qh"vj ku" ugevkqp+="

*6+"Co qwpvu"tgegkxgf "d{"vj g"hco kn{"vj cv"ctg" ur gekhkecnn{"hqt."qt"kp"tgko dwtugo gpv"qh."vj g" equv"qh"o gf kecn"gzr gpugu"hqt"cp{"hco kn{" o go dgt="

*7+"Kpeqo g"qh"c"nkxg/kp"ckf g."cu"f ghkpgf "kp" Uge070625="

*8+"Uwdlgev"vq"r ctci tcr j "*d+; +"qh"vj ku"ugevkqp." vj g"hwnn"co qwpv"qh"uvwf gpv"hkpcpekcn"cuukuvcpeg" r ckf "f ktgevn{"vq"vj g"uvwf gpv"qt"vq"vj g" gf wecvkqpcn"kpuvkwwkqp="

*9+"Vj g"ur gekcn"r c{"vq"c"hco kn{"o go dgt" ugtxkpi "kp"vj g"Cto gf "Hqtegu"y j q"ku"gzr qugf "vq" j quvkng"hktg="

*: +"*k+"Co qwpvu"tgegkxgf "wpfgt"vtckpkpi " r tqi tco u"hwpf gf "d{"J WF ="

*kk+"Co qwpvu"tgegkxgf "d{"c"r gtuqp"y kj "c" f kucdknkv{"vj cv"ctg"f kutgi ctf gf "hqt"c"nko kvgf " vko g"hqt"r wtr qugu"qh"Uwr r ngo gpvcn"Ugewtkv{" Kpeqo g"gnki kdknkv{"cpf "dgpghkvu"dgecwug"vj g{" ctg"ugv"cukf g"hqt"wug"wpf gt"c"Rncp"vq"Cwckp" Ugnh/Uwhhkekgpe{"*RCUU+="

*kkk+"Co qwpvu"tgegkxgf "d{"c"r ctvkekr cpv"kp"qvj gt" r wdnke{"cuukuvgf "r tqi tco u"y j kej "ctg" ur gekhkecnn{"hqt"qt"kp"tgko dwtugo gpv"qh"qwv/qh/ r qemgv"gzr gpugu"kpewttgf "*ur gekcn"gs wkr o gpv." enqvj kpi ."vtcpur qtvcvkqp."ej knf "ectg."gve0+"cpf " y j kej "ctg"o cf g"uqngn{"vq"cnnqy "r ctvkekr cvkqp"kp" c"ur gekhke"r tqi tco ="

*kx+"Co qwpvu"tgegkxgf "wpf gt"c"tgukf gpv"ugtxkeg" uvkr gpf 0"C"tgukf gpv"ugtxkeg"uvkr gpf "ku"c"o qf guv" co qwpv"*pqv"vq"gzeggf "&422"r gt"o qpvj +" tgegkxgf "d{"c"tgukf gpv"hqt"r gthqto kpi "c"ugtxkeg" hqt"vj g"URJ C"qt"qy pgt."qp"c"r ctv/vko g"dcuku." vj cv"gpj cpegu"vj g"s wcnkv{"qh"nkhg"kp"vj g" f gxgnqr o gpv0Uwej "ugtxkegu"o c{"kpenwf g."dwv" ctg"pqv"nko kvgf "vq."hktg"r cvtqn."j cnn"o qpkqtkpi ." ncy p"o ckpvgpcpeg."tgukf gpv"kpkkcvkxgu" eqqtf kpcvkqp."cpf "ugtxkpi "cu"c"o go dgt"qh"vj g" URJ C)u"i qxgtpkpi "dqctf 0Pq"tgukf gpv"o c{" tgegkxg"o qtg"vj cp"qpg"uwej "uvkr gpf "f wtkpi "vj g" uco g"r gtkqf "qh"vko g="

*x+"Kpetgo gpvcn"gctpkpi u"cpf "dgpghkvu"tguwnkpi " vq"cp{"hco kn{"o go dgt"htqo "r ctvkekr cvkqp"kp" s wcnkh{kpi "Uvcvg"qt"nqecn"go r nq{o gpv"vtckpkpi " r tqi tco u"*kpenwf kpi "vtckpkpi "r tqi tco u"pqv" chhknkcvgf "y kj "c"nqecn"i qxgtpo gpv+"cpf " vtckpkpi "qh"c"hco kn{"o go dgt"cu"tgukf gpv" o cpci go gpv"uvchh0Co qwpvu"gzenwf gf "d{"vj ku" r tqxkukqp"o wuv"dg"tgegkxgf "wpf gt"go r nq{o gpv" vtckpkpi "r tqi tco u"y kj "engctn{"f ghkpgf "i qcnu" cpf "qdlgevkxgu."cpf "ctg"gzenwf gf "qpn{"hqt"vj g" r gtkqf "f wtkpi "y j kej "vj g"hco kn{"o go dgt" r ctvkekr cvgu"kp"vj g"go r nq{o gpv"vtckpkpi " r tqi tco ="

*; +"Vgo r qtct{."pqptgewttkpi "qt"ur qtcf ke" kpeqo g"*kpenwf kpi "i khvu+="

*32+"Tgr ctcvkqp"r c{o gpvu"r ckf "d{"c"hqtgki p" i qxgtpo gpv"r wtuwcpv"vq"encko u"hkngf "wpf gt"vj g" ncy u"qh"vj cv"i qxgtpo gpv"d{"r gtuqpu"y j q"y gtg" r gtugewvgf "f wtkpi "vj g"Pc| k"gtc="

*33+'Gctpkpi u'kp''gzeguu''qh''&6: 2''hqt''gcej ''hwm/
vko g'uwf gpv'3: ''{gctu''qnf ''qt''qnf gt''*gzenwf kpi ''
vj g'j gcf ''qh'j qwugj qnf ''cpf ''ur qwug+='

*34+'Cf qr vkqp''cuukuvcpeg''r c{o gpvu''kp''gzeguu''
qh''&6: 2''r gt''cf qr vgf ''ej knf ='

*35+']Tgugtxgf _''

*36+'F ghgttgf ''r gtkqf ke''co qwpu''htqo ''
uwr r ngo gpvcn'ugewtkv{''kpeqo g''cpf ''uqekcn'
ugewtkv{''dgpghkvu''yj cv''ctg''tgegkxgf ''kp''c''nwo r ''
uwo ''co qwpv''qt''kp''r tqur gevkxg''o qpyj n{''
co qwpvu.''qt''cp{''f ghgttgf ''F gr ctvo gpv''qh'Xgvgtcpu''
Chhcktu''f kucdknkv{''dgpghkvu''yj cv''ctg''tgegkxgf ''kp''c''
nwo r ''uwo ''co qwpv''qt''r tqur gevkxg''o qpyj n{''
co qwpvu0'

*37+'Co qwpvu'tgegkxgf ''d{''yj g''hco kn{''kp''yj g''
hqto ''qh'tghwpf u''qt''tgdcvgu''wpf gt''Uvcvg''qt''nqecn'
ncy ''hqt''r tqr gtv{''vczgu''r ckf ''qp''yj g''
f y gmkpi ''wpkv='

*38+'Co qwpu''r ckf ''d{''c''Uvcvg''ci gpe{''vq''c''
hco kn{''y kyj ''c''o go dgt''y j q''j cu''c''
f gxgmpr o gpvcn'f kucdknkv{''cpf ''ku''nkxkpi ''cv'j qo g''
vq''qhhugv''yj g''equv''qh''ugtxkegu''cpf ''gs wkr o gpv''
pggf gf ''vq''mggr ''yj g''f gxgmpr o gpvcm{''f kucdngf ''
hco kn{''o go dgt''cv'j qo g=''qt'

*39+'Co qwpu''r gckhkecm{''gzenwf gf ''d{''cp{''
qyj gt''Hgf gtcn'uvcvwvg''htqo ''eqpukf gtcvkqp''cu''
kpeqo g''hqt''r wtr qugu''qh'f gvgto kpkpi ''gnki kdknkv{''
qt''dgpghkvu''wpf gt''c''ecvgi qt{''qh'cuukuvcpeg''
r tqi tco u''yj cv'kpenwf gu''cuukuvcpeg''wpf gt''cp{''
r tqi tco ''vq''y j kej ''yj g''gzenwukqpu''ugv'hqtyj ''kp''46''
EHT ''7082; *e+'cr r n{0''C''pqvkeg''y kn''dg''
r wdnkuj gf ''kp''yj g''Hgf gtcn'Tgi kuvgt''cpf ''
f kuvtkdwvgf ''vq''URJ Cu''cpf ''j qwukpi ''qy pgtu''
kf gpvkh{kpi ''yj g''dgpghkvu''yj cv'u wcnkh{''hqt''yj ku''
gzenwukqp0'Wr f cvgu''y kn'dg''r wdnkuj gf ''cpf ''
f kuvtkdwvgf ''y j gp''pgeguuct{0']Ugg''Ugevkqp''
8/KO 0hqt''c''nkuv''qh'dgpghkvu''yj cv'u wcnkh{''hqt''
yj ku''gzenwukqp0_''

EXHIBIT 6-3: TREATMENT OF FAMILY ASSETS

## 24 CFR 5.603(b) Net Family Assets

*3+'P gv'ecuj "xcnwg'chvgt'f gf wevkpi "tgcuqpcdng" equvu'yj cv'y qwnf "dg'kpewttgf "kp'f kurqukpi "qh" tgcn'r tqr gtv{."ucxkpi u."uvqemu."dqpfu."cpf "qyj gt " hqto u'qh'ecr kvcn'kpxguvo gpv."gzenwfkpi " kpvgtguvu'kp'Kpf kcp'vtwuv'ncpf "cpf "gzenwfkpi " gs wkv{"ceeqwpvu'kp'J WF "j qo gqy pgtuj kr " r tqi tco u0'Vj g'xcnwg'qh'pgeguuct{"kvgo u'qh" r gtuqpcn'r tqr gtv{"uwej "cu'hwtpkvwtg'cpf " cwqo qdkngu'uj cnn'dg'gzenwfgf0'

*4+'Kp'ecugu'y j gtg'c'tvwuv'hwpf "j cu'dggp" guvcdnkuj gf "cpf "yj g'vtwuv'ku'pqv'tgxqecdng'd{."qt " wpf gt'yj g'eqpvtqn'qh'cp'o go dgt'qh'yj g'hco kn{" qt'j qwugj qnf ."yj g'xcnwg'qh'yj g'vtwuv'hwpf "y knn" pqv'dg'eqpukfgtgf "cp'cuugv'uq'nqpi "cu'yj g'hwpf " eqpvkpwgu'vq'dg'j gnf "kp'vtwuv0Cp{"kpeqo g" f kuvtkdwvgf "htqo "yj g'vtwuv'hwpf "uj cnn'dg'eqwpvgf " y j gp'f gvgto kpkpi "cppwcn'kpeqo g'wpf gt'Uge0" 7082; 0'

*5+'Kp'f gvgto kpkpi "pgv'hco kn{"cuugvu."URJ Cu'qt " qy pgtu."cu'cr r nkecdng."uj cnn'kpenwfg'yj g'xcnwg" qh'cp{"dwukpguu'qt'hco kn{"cuugvu'f kurqugf "qh'd{" cp'cr r nkecpv'qt'vgpcpv'hqt'nguu'yj cp'hckt'o ctmgv" xcnwg'*kpenwfkpi 'c'f kur qukvkqp'kp'vtwuv.'dwv'pqv" kp'c'hqtgenquwtg'qt'dcpmtwr ve{'ucng+'f wtkpi "yj g" y q'"{gctu'r tgegfkpi 'yj g'f cvg'qh'cr r nkecvkqp'hqt " yj g'r tqi tco "qt'tggzco kpcvkqp.'cu'cr r nkecdng."kp" gzeguu'qh'yj g'eqpukfgtcvkqp'tgegkxgf "yj gtghqt0" Kp'yj g'ecug'qh'c'f kur qukvkqp'cu'r ctv'qh'c" ugr ctcvkqp'qt'f kxqteg'ugwngo gpv."yj g" f kur qukvkqp'y knn'pqv'dg'eqpukfgtgf "vq'dg'hqt'nguu" yj cp'hckt'o ctmgv'xcnwg'kh'yj g'cr r nkecpv'qt'vgpcpv" tgegkxgu'ko r qtcpv'eqpukfgtcvkqp'pqv" o gcuwtcdng'kp'f qnnct'vgto u0'

*6+'Hqt'r wtr qugu'qh'f gvgto kpkpi "cppwcn'kpeqo g" wpf gt'Uge07082; ."yj g'vgto "$pgv'hco kn{"cuugvu)" f qgu'pqv'kpenwf g'yj g'xcnwg'qh'c'j qo g'ewttgpvn{ " dgkpi "r wtej cugf "y kyj "cuukuvcpeg'wpf gr r ctv'" ; ; 4."uwdr ctv"O "qh'yj ku'vkvng0'Vj ku'gzenwukqp'ku" nko kvgf "vq'yj g'hktuv'32"{gctu'chvgt'yj g'r wtej cug" f cvg'qh'yj g'j qo g0

# EXHIBIT 6-4: EARNED INCOME DISALLOWANCE FOR PERSONS WITH DISABILITIES

## 24 CFR 5.617 Self-sufficiency incentives for persons with disabilities–Disallowance of increase in annual income.

*(a) Applicable programs.* "Vj g"f kucmqy cpeg"qh" gctpgf kpeqo g"r tqxkf gf "d{"vj ku"ugevkqp"ku" cr r nkecdng"qpn{"vq"vj g"hqnqy kpi "r tqi tco u<" J QO G"Kpxguvo gpv"Rctvpgtuj kr u"Rtqi tco "*46" EHT "r ctv'; 4+="J qwukpi "Qr r qtwpkvkgu"hqt" Rgtuqpu"y kj "CKFU"*46"EHT "r ctv'796+=" Uwr r qtvkxg"J qwukpi "Rtqi tco "*46"EHT "r ctv' 7: 5+="cpf "vj g"J qwukpi "Ej qkeg"Xqwej gt" Rtqi tco "*46"EHT "r ctv'; : 4+0"

*(b) Definitions.* "Vj g"hqnqy kpi "f ghkpkvkqpu" cr r n{"hqt"r wtr qugu"qh"vj ku"ugevkqp0"

*Baseline income.* Vj g"cppwcn"kpeqo g" ko o gf kcvgn{"r tkqt "vq"ko r ngo gpvcvkqp"qh"vj g" f kucmqy cpeg"f guetkdgf "kp"r ctci tcr j "*e+*3+"qh" vj ku"ugevkqp"qh"c"r gtuqp"y kj "f kucdknkvkgu"*y j q" ku"c"o go dgt"qh"c"s wcnkhkgf "hco kn{+0"

*Disallowance*0"Gzenwukqp"htqo "cppwcn"kpeqo g0"

*Previously unemployed* "kpenwf gu"c"r gtuqp"y kj " f kucdknkvkgu"y j q"j cu"gctpgf ."kp"vj g"v¢ gnxg" o qpvj u"r tgxkqwu"vq"go r nq{o gpv."pq"o qtg"vj cp" y qwnf "dg"tgegkxgf "hqt"32"j qwtu"qh"y qtm'r gt" y ggm'hqt"72"y ggmu"cv'vj g"guvcdnkuj gf "o kpko wo " y ci g0"

*Qualified family.* "C"hco kn{"tgukf kpi "kp"j qwukpi " cuukuvgf "wpf gt"qpg"qh"vj g"r tqi tco u"nkuvgf "kp" r ctci tcr j "*c+"qh"vj ku"ugevkqp"qt"tgegkxkpi " vgpcpv'dcugf "tgpvcn'cuukuvcpeg"wpf gt"qpg"qh"vj g" r tqi tco u"nkuvgf "kp"r ctci tcr j "*c+"qh"vj ku" ugevkqp0"

*3+"Y j qug"cppwcn"kpeqo g"kpetgcugu"cu"c"tguwnv" qh"go r nq{o gpv"qh"c"hco kn{"o go dgt"y j q"ku"c" r gtuqp"y kj "f kucdknkvkgu"cpf "y j q"y cu" r tgxkqwun{"wpgo r nq{gf "hqt"qpg"qt"o qtg"{gctu" r tkqt "vq"go r nq{o gpv="

*4+"Y j qug"cppwcn"kpeqo g"kpetgcugu"cu"c"tguwnv" qh"kpetgcugf "gctpkpi u"d{"c"hco kn{"o go dgt"y j q" ku"c"r gtuqp"y kj "f kucdknkvkgu"f wtkpi " r ctvkekr cvkqp"kp"cp{"geqpqo ke"ugnh/uwhhkekgpe{" qt"qvj gt"lqd"vtckpkpi "r tqi tco ="qt"

*5+"Y j qug"cppwcn"kpeqo gu."cu"c" tguwnv'qh'pgy "go r nq{o gpv"qt"kpetgcugf " gctpkpi u"qh"c"hco kn{"o go dgt"y j q"ku"c"r gtuqp" y kj "f kucdknkvkgu."f wtkpi "qt"y kj kp"ukz"o qpvj u" chvgt "tgegkxkpi "cuukuvcpeg."dgpghkvu"qt"ugtxkegu" wpf gt "cp{"uvcvg"r tqi tco "hqt"go r qtct{" cuukuvcpeg"hqt"pggf {"hco knkgu"hwpf gf "wpf gt " Rctv'C"qh'Vkvng"KX"qh'vj g"Uqekcn'Ugewtkv{"Cev." cu"f gvgto kpgf "d{"vj g"tgur qpukdng"gpvkv{"kp" eqpuwnvcvkqp"y kj "vj g"nqecn'ci gpekgu" cf o kpkuvgtkpi "go r qtct{"cuukuvcpeg"hqt"pggf {" hco knkgu"*VCP H+"cpf "Y grhctg/vq/Y qtm' *Y VY +"r tqi tco u0"Vj g"VCP H"r tqi tco "ku"pqv' nko kvgf "vq"o qpvj n{"kpeqo g"o ckpvgpcpeg."dwv' cnuq"kpenwf gu"uwej "dgpghkvu"cpf "ugtxkegu"cu" qpg/ko g"r c{o gpvu."y ci g"uwdukf kgu"cpf " vtcpur qtvcvkqp"cuukuvcpeg//"r tqxkf gf "vj cv'vj g" vqvcn'co qwpv'qxgt"c"ukz/o qpvj "r gtkqf "ku"cv'ngcuv' &7220"

*(c) Disallowance of increase in annual income—*

*(3+)Initial twelve month exclusion.* Fwtkpi "vj g"
34/o qpvj "r gtkqf "dgi kppkpi "qp"vj g"f cvg"c"
o go dgt"y j q"ku'c"r gtuqp"y kj "f kucdkrkvkgu'qh'c"
s wcrkhkgf "hco kn{ "ku'hktuv'go r nq{gf "qt"vj g'hco kn{ "
hktuv'gzr gtkgpegu'cp'kpetgcug'kp'cppwcn'kpeqo g"
cwtkdwcdrg"vq'go r nq{o gpv.'vj g"tgur qpukdrg"
gpvkv{'o wuv'gzenwf g'htqo "cppwcn'kpeqo g"*cu"
f ghkpgf "kp"vj g'tgi wncvkqpu'i qxgtpkpi "vj g"
cr r rkecdrg'r tqi tco "rkuvgf "kp'r ctci tcr j "*c+'qh'
vj ku'ugevkqp+'qh'c's wcrkhkgf "hco kn{ cp{'kpetgcug"
kp'kpeqo g'qh'vj g"hco kn{ o go dgt"y j q"ku'c"
r gtuqp"y kj "f kucdkrkvkgu'cu'c'tguwn'qh'
go r nq{o gpv'qxgt'r tkqt"kpeqo g'qh'vj cv'hco kn{ "
o go dgt0"

*(2+)Second twelve month exclusion and SPHAse-in.* Wr qp'gzr ktcvkqp"qh'vj g"34/o qpvj "
r gtkqf "f ghkpgf "kp'r ctci tcr j "*e+'3+'qh'vj ku"
ugevkqp'cpf "hqt"vj g"uwdugs wgpv'34/o qpvj "
r gtkqf .'vj g'tgur qpukdrg'gpvkv{'o wuv'gzenwf g"
htqo "cppwcn'kpeqo g'qh'c's wcrkhkgf "hco kn{ 'cv'
ngcuv'72'r gtegpv'qh'cp{'kpetgcug'kp'kpeqo g'qh'
uwej "hco kn{ 'o go dgt"cu'c'tguwn'qh'go r nq{o gpv'
qxgt'vj g'hco kn{ 'o go dgt∅u'dcugrkpg'kpeqo g0"

*(3+)Maximum 2-year disallowance.* Vj g"
f kucnqy cpeg"qh'kpetgcugf "kpeqo g'qh'cp"
kpf kxkf wcn'hco kn{ 'o go dgt"y j q"ku'c"r gtuqp"
y kj "f kucdkrkvkgu'cu'r tqxkf gf "kp'r ctci tcr j "
*e+'3+'qt"*e+'4+'qh'vj ku'ugevkqp'ku'rko kvgf "vq'c"
rkhgvko g"46/o qpvj "r gtkqf 0'Vj g'f kucnqy cpeg"
cr r rkgu'hqt'c'o czko wo "qh'34'o qpvj u'hqt"
f kucnqy cpeg'wpf gt'r ctci tcr j "*e+'3+'qh'vj ku"
ugevkqp'cpf "c'o czko wo "qh'34'o qpvj u'hqt"
f kucnqy cpeg'wpf gt'r ctci tcr j "*e+'4+'qh'vj ku"
ugevkqp.'f wtkpi "vj g'46/'o qpvj "r gtkqf "uvctvkpi "
htqo "vj g'kpkvkcn'gzenwukqp'wpf gr'r ctci tcr j "
*e+'3+'qh'vj ku'ugevkqp0'

*(4+)Effect of changes on currently participating families.* Hco krkgu'grki kdrg'hqt"
cpf "r ctvkekr cvkpi "kp'vj g'f kucnqy cpeg'qh'gctpgf "
kpeqo g'wpf gt'vj ku'ugevkqp'r tkqt"vq'*May 9, 2016*
y krn'eqpvkpwg'vq'dg'i qxgtpgf 'd{'vj ku'ugevkqp'kp'
ghhgev'cu'kv'gzkuvgf "ko o gf kcvgn{'r tkqt"vq'vj cv'

f cvg"*ugg'46'EHT "r ctvu'2"vq'3; ; ."tgxkugf "cu'qh'
Cr tkn'3."4238+0'

*(d) Inapplicability to admission.* Vj g"
f kucnqy cpeg'qh'kpetgcugu'kp'kpeqo g'cu'c'tguwn'
qh'go r nq{o gpv'qh'r gtuqpu'y kj "f kucdkrkvkgu"
wpf gt'vj ku'ugevkqp'f qgu'pqv'cr r n{'hqt'r wtr qugu"
qh'cf o kuukqp'vq'vj g'r tqi tco "*kpenwf kpi "vj g"
f gvgto kpcvkqp'qh'kpeqo g'grki kdkrkv{'qt'cp{'
kpeqo g'vcti gvkpi "vj cv'o c{'dg'cr r rkecdrg+0

**24 CFR 5.615**

**Public housing program and Section 8 tenant-based assistance program: How welfare benefit reduction affects family income.**

*(a) Applicability.* "Vj ku'ugevkqp'cr r nkgu'vq'eqxgtgf "hco knkgu'y h q 'tgukfg'kp'r wdnke'j qwukpi "*r ctv'; 82" qh'y ku'vkvng+'qt r tgegkxg'Ugevkqp": "vgpcpv'dcugf "cuukuvcpeg "*r ctv'; : 4"qh'y ku'vkvng+0'

*(b) Definitions.* "Vj g'hqmqy kpi "f ghkpkvkqpu'cr r n{ "hqt r wtr qugu'qh'y ku'ugevkqp<'

*Covered families.* "Hco knkgu'y h q 'tgegkxg'y grhctg'cuukuvcpeg'qt'qy gt r wdnke'cuukuvcpeg'dgpghkvu" *$y grhctg'dgpghkvu+)+'htqo "c'Uvcvg'qt'qy gt r wdnke'ci gpe{ "*$y grhctg'ci gpe{)+'wpf gt'c'r tqi tco "hqt" y j kej "Hgf gtcn'Uvcvg. qt'nqecn'ncy "tgs wktgu'y cv'c'o go dgt'qh'y g'hco kn{ "o wuv'r ctvkekr cvg'kp'cp" geqpqo ke'ugrh/uwhhkekgpe{ "r tqi tco "cu'c'eqpf kvkqp'hqt'uwej "cuukuvcpeg0'

*Economic self-sufficiency program.* "Ugg'f ghkpkvkqp'cv'Uge07082650'

*Imputed welfare income.* "Vj g'co qwpv'qh'cppwcn'kpeqo g'pqv'cevwcm{ "tgegkxgf "d{ "c'hco kn{.'cu'c" tguwnv'qh'c'ur gekhkgf "y grhctg'dgpghkv'tgf wevkqp.'Vj cv'ku'pqpgy grguu'kpenwf gf "kp'y g'hco kn{)u'cppwcn' kpeqo g'hqt'r wtr qugu'qh'f gvgto kpkpi "tgpv0'

*Specified welfare benefit reduction.*

*3+'C'tgf wevkqp'qh'y grhctg'dgpghkvu'd{ "y g'y grhctg'ci gpe{.'kp'y j qng'qt'kp'r ctv.'hqt'c'hco kn{ " o go dgt."cu'f gvgto kpgf "d{ "y g'y grhctg'ci gpe{.'dgecwug'qh'htcwf "d{ "c'hco kn{ "o go dgt'kp" eqppgevkqp'y ky "y g'y grhctg'r tqi tco =qt'dgecwug'qh'y grhctg'ci gpe{ "ucpevkqp'ci ckpu'c'hco kn{ " o go dgt'hqt'pqpeqo r nkcpeg'y ky "c'y grhctg'ci gpe{ 'tgs wktgo gpv'vq'r ctvkekr cvg'kp'cp'geqpqo ke" ugrh/uwhhkekgpe{ 'r tqi tco 0'

*4+'$Ur gekhkgf "y grhctg'dgpghkv'tgf wevkqp))'f qgu'pqv'kpenwf g'c'tgf wevkqp'qt'vgto kpcvkqp'qh'y grhctg" dgpghkvu'd{ "y g'y grhctg'ci gpe{<'

*k+'cv'gzr ktcvkqp'qh'c'kfkhgvko g'qt'qy gt'kko g'nko kv'qp'y g'r c{o gpv'qh'y grhctg'dgpghkvu=''

*kk+'dgecwug'c'hco kn{ "o go dgt'ku'pqv'cdng'vq'qdvckp'go r nq{o gpv."gxgp'y j qwi j "y g'hco kn{ "o go dgt" j cu'eqo r nkgf "y ky "y g'y grhctg'ci gpe{ "geqpqo ke'ugrh/uwhhkekgpe{ "qt'y qtm'cevkxkvkgu'tgs wktgo gpu=qt"

*kkk+'dgecwug'c'hco kn{ "o go dgt'j cu'pqv'eqo r nkgf "y ky "qy gt'y grhctg'ci gpe{ "tgs wktgo gpu0'

*(c) Imputed welfare income.*

*3+'C'hco kn{ )u'cppwcn'kpeqo g'kpenwf gu'y g'co qwpv'qh'ko r wgf "y grhctg'kpeqo g'*dgecwug'qh'c" ur gekhkgf "y grhctg'dgpghkvu'tgf wevkqp.'cu'ur gekhkgf "kp'pqvkeg'vq'y g'URJ C'd{ "y g'y grhctg'ci gpe{+." r nwu'y g'vqvcn'co qwpv'qh'qy gt'cppwcn'kpeqo g'cu'f gvgto kpgf "kp'ceeqtf cpeg'y ky "Uge07082; 0'

*4+'Cv'y g'tgs wguv'qh'y g'URJ C.'y g'y grhctg'ci gpe{ "y km'kphqto "y g'URJ C'kp'y tkvkpi "qh'y g" co qwpv'cpf "vgto "qh'cp{ "ur gekhkgf "y grhctg'dgpghkv'tgf wevkqp'hqt'c'hco kn{ "o go dgt.'cpf "y g'tgcuqp" hqt'uwej "tgf wevkqp.'cpf "y km'cnuq'kphqto "y g'URJ C'qh'cp{ "uwdugs wgpv'ej cpi gu'kp'vgto "qt" co qwpv'qh'uwej "ur gekhkgf "y grhctg'dgpghkv'tgf wevkqp0'Vj g'URJ C'y km'wug'vj ku'kphqto cvkqp'vq" f gvgto kpg'vj g'co qwpv'qh'ko r wgf "y grhctg'kpeqo g'hqt'c'hco kn{0'

*5+'C'hco kn{ )u'cppwcn'kpeqo g'kpenwf gu'ko r wgf "y grhctg'kpeqo g'kp'hco kn{ "cppwcn'kpeqo g.'cu" f gvgto kpgf "cv'vj g'URJ C)u'kpvgtko "qt'tgi wnct'tggzco kpcvkqp'qh'hco kn{ "kpeqo g'cpf "eqo r qukvkqp." f wtkpi "vj g'vgto "qh'vj g'y grhctg'dgpghkvu'tgf wevkqp'*cu'ur gekhkgf "kp'kphqto cvkqp'r tqxkf gf "vq'vj g" URJ C'd{ "y g'y grhctg'ci gpe{+0'

*6+'Vj g''co qwpv'qh'\j g''ko r wgf ''y grhctg''kpeqo g''ku''qhhugv'd{''\j g''co qwpv'qh'cf f k\kqpcn'kpeqo g''c''
hco kn{''tgegkxgu''\j cv''eqo o gpegu''chvgt''\j g''ko g''\j g''ucpevkqp''y cu''ko r qugf 0'Y j gp''uwej ''cf f k\kqpcn'
kpeqo g''htqo ''qyj gt''uqwtegu''ku''cv''ngcuv'gs wcn''\q''\j g''ko r wgf ''"

*7+'Vj g''URJ C''o c{''pqv'kpenwf g''ko r wgf ''y grhctg''kpeqo g''kp''cppwcn'kpeqo g''kh'\j g''hco kn{''y cu''pqv'
cp''cuukuvgf ''tgukf gpv'cv'\j g''ko g''qh''ucpevkqp0'

*(d)* *Review of SPHA decision.*

*3+'Rwdnke''j qwukpi 0'Kh'c''r wdnke''j qwukpi ''vgpcpv'encko u''\j cv'\j g''URJ C''j cu''pqv'eqttgevn{''ecnewncvgf ''
yj g''co qwpv'qh'ko r wgf ''y grhctg''kpeqo g''kp''ceeqtf cpeg''y kj ''J WF ''tgs wktgo gpvu.''cpf ''kh'\j g''URJ C''
f gpkgu''\j g''hco kn{'u''tgs wguv'\q''o qf kh{''uwej ''co qwpv.''\j g''URJ C''uj cnn'i kxg''\j g''vgpcpv'y tkwgp''pqvkeg''
qh'uwej ''f gpkcn''y kj ''c''dtkgh'gzr ncpcvkqp''qh'\j g''dcuku''hqt''\j g''URJ C''f gvgto kpcvkqp''qh'\j g''co qwpv'qh''
ko r wgf ''y grhctg''kpeqo g0'Vj g''URJ C''pqvkeg''uj cnn'cnuq''uvcvg''\j cv'kh'\j g''vgpcpv'f qgu''pqv'ci tgg''y kj ''
\j g''URJ C''f gvgto kpcvkqp.''\j g''vgpcpv'o c{''tgs wguv'c''i tkgxcpeg''j gctkpi ''kp''ceeqtf cpeg''y kj ''r ctv''
; 88.''uwdr ctv'D'qh'\j ku''vkvng''\q''tgxkgy ''\j g''URJ C''f gvgto kpcvkqp0'Vj g''vgpcpv'ku''pqv'tgs wktgf ''\q''r c{''
cp''guetqy ''f gr qukv'r wtuwcpv'\q''Uge0; 88077*g+'hqt''\j g''r qtvkqp''qh'\pcpv'tgpv'cwtkdwcdng''\q''\j g''
ko r wgf ''y grhctg''kpeqo g''kp''qtf gt''\q''qdvckp''c''i tkgxcpeg''j gctkpi ''qp''\j g''URJ C''f gvgto kpcvkqp0'

*4+'Ugevkqp": ''r ctvkekr cpv0'C''r ctvkekr cpv'kp''\j g''Ugevkqp": ''vgpcpv'dcugf ''cuukuvcpeg''r tqi tco ''o c{''
tgs wguv'cp''kphqto cn'j gctkpi .''kp''ceeqtf cpeg''y kj ''Uge0; : 40777'qh'\j ku''vkvng.''\q''tgxkgy ''\j g''URJ C''
f gvgto kpcvkqp''qh'\j g''co qwpv'qh''ko r wgf ''y grhctg''kpeqo g''\j cv'o wuv'dg''kpenwf gf ''kp''\j g''hco kn{'u''
cppwcn'kpeqo g''kp''ceeqtf cpeg''y kj ''\j ku''ugevkqp0'Kh'\j g''hco kn{''encko u''\j cv'uwej ''co qwpv'ku''pqv'
eqttgevn{''ecnewncvgf ''kp''ceeqtf cpeg''y kj ''J WF ''tgs wktgo gpvu.''cpf ''kh'\j g''URJ C''f gpkgu''\j g''hco kn{'u''
tgs wguv'\q''o qf kh{''uwej ''co qwpv.''\j g''URJ C''uj cnn'i kxg''\j g''hco kn{''y tkwgp''pqvkeg''qh'uwej ''f gpkcn''
y kj ''c''dtkgh'gzr ncpcvkqp''qh'\j g''dcuku''hqt''\j g''URJ C''f gvgto kpcvkqp''qh'\j g''co qwpv'qh''ko r wgf ''
y grhctg''kpeqo g0'Uwej ''pqvkeg''uj cnn'cnuq''uvcvg''\j cv'kh'\j g''hco kn{''f qgu''pqv'ci tgg''y kj ''\j g''URJ C''
f gvgto kpcvkqp.''\j g''hco kn{''o c{''tgs wguv'cp''kphqto cn'j gctkpi ''qp''\j g''f gvgto kpcvkqp''wpf gt''\j g''URJ C''
j gctkpi ''r tqegf wtg0'

*(e)* *SPHA relation with welfare agency.*

*3+'Vj g''URJ C''o wuv'cuk'y grhctg''ci gpekgu''\q''kphqto ''\j g''URJ C''qh'cp{''ur gekhkgf ''y grhctg''dgpghkvu''
tgf wevkqp''hqt''c''hco kn{''o go dgt.''\j g''tgcuqp''hqt''uwej ''tgf wevkqp.''\j g''vgto ''qh'cp{''uwej ''tgf wevkqp.''
cpf ''cp{''uwdugs wgpv'y grhctg''ci gpe{''f gvgto kpcvkqp''chhgevkpi ''\j g''co qwpv'qt''vgto ''qh'c''ur gekhkgf ''
y grhctg''dgpghkvu''tgf wevkqp0'Kh'\j g''y grhctg''ci gpe{''f gvgto kpgu''c''ur gekhkgf ''y grhctg''dgpghkvu''
tgf wevkqp''hqt''c''hco kn{''o go dgt.''cpf ''i kxgu''\j g''URJ C''y tkwgp''pqvkeg''qh'uwej ''tgf wevkqp.''\j g''hco kn{'u''
cppwcn'kpeqo g''uj cnn'kpenwf g''\j g''ko r wgf ''y grhctg''kpeqo g''dgecwug''qh'\j g''ur gekhkgf ''y grhctg''
dgpghkvu''tgf wevkqp0'

"*4+'Vj g''URJ C''ku''tgur qpukdng''hqt''f gvgto kpkpi ''\j g''co qwpv'qh'ko r wgf ''y grhctg''kpeqo g''\j cv'ku''
kpenwf gf ''kp''\j g''hco kn{'u''cppwcn'kpeqo g''cu''c''tguwnv'qh'c''ur gekhkgf ''y grhctg''dgpghkvu''tgf wevkqp''cu''
f gvgto kpgf ''d{''\j g''y grhctg''ci gpe{.''cpf ''ur gekhkgf ''kp''\j g''pqvkeg''d{''\j g''y grhctg''ci gpe{''\q''\j g''
URJ C0'J qy gxgt.''\j g''URJ C''ku''pqv'tgur qpukdng''hqt''f gvgto kpkpi ''y j gyj gt''c''tgf wevkqp''qh'y grhctg''
dgpghkvu''d{''\j g''y grhctg''ci gpe{''y cu''eqttgevn{''f gvgto kpgf ''d{''\j g''y grhctg''ci gpe{''kp''ceeqtf cpeg''
y kj ''\j g''y grhctg''r tqi tco ''tgs wktgo gpvu''cpf ''r tqegf wtgu.''qt''hqt''r tqxkf kpi ''\j g''qr r qtwpkv{''hqt''tgxkgy ''
qt''j gctkpi ''qp''uwej ''y grhctg''ci gpe{''f gvgto kpcvkqpu0'

"*5+'Uwej ''y grhctg''ci gpe{''f gvgto kpcvkqpu''ctg''\j g''tgur qpukdknkv{''qh'\j g''y grhctg''ci gpe{.''cpf ''\j g''
hco kn{''o c{''uggm'cr r gcn'qh'uwej ''f gvgto kpcvkqpu''\j tqwi j ''\j g''y grhctg''ci gpe{'u''pqto cn''f wg''r tqeguu''

r tqegf wtgu0'Vj g"URJ C"uj cm'dg"gpvkngf "vq'tgn{"qp"vj g"y grhctg"ci gpe{"pqvkeg"vq"vj g"URJ C"qh'vj g"
y grhctg"ci gpe{u'f gvgto kpcvkqp"qh'c"ur ekhkgf "y grhctg"dgpghku'tgf wevkqp0'

"

## Chapter 7

## VERIFICATION
]46"EHT"; : 40738."46"EHT"; : 40773."46"EHT"70452."Pqvkeg"RKI "423: /3: _"

## INTRODUCTION

Vj g"URJ C"o wuv'xgtkh{"cm'kphqto cvkqp"vj cv'ku"wugf "vq"guvcdnkuj "vj g"hco kn{øu"grki kdknkv{"cpf "ngxgn'
qh"cuukuvcpeg"cpf "ku"tgs wktgf "vq"qdvckp"y tkwgp"cwj qtk| cvkqp"htqo "vj g"hco kn{"kp"qtf gt"vq"eqpgev'vj g"
kphqto cvkqp0Crr nkecpvu'cpf "r tqi tco "r ctvkekr cpvu'o wuv'eqqr gtcvg"y kj "vj g"xgtkhkecvkqp"r tqeguu"cu"
c"eqpfkkqp"qh"tgegkxkpi "cuukuvcpeg0Vj g"URJ C"o wuv'pqv'r cuu'qp'vj g"equv'qh'xgtkhkecvkqp"vq"vj g"
hco kn{0'

Vj g"URJ C'y kn'hqmqy "vj g'xgtkhkecvkqp'i wkf cpeg'r tqxkf gf "d{"J WF "kp'Pqvkeg"RKI "423: /3: "cpf "
cp{"uwdugs wgpv'i wkf cpeg'kuuwgf "d{"J WF0Vj ku'ej cr vgt"uwo o ctk| gu'vj qug'tgs wktgo gpvu'cpf "
r tqxkf gu'uwr r ngo gpvct{"URJ C'r qnkekgu0

Rctv'Kf guetkdgu'vj g'i gpgtcn'xgtkhkecvkqp'r tqeguu0Rctv'KK'r tqxkf gu'o qtg'f gvckngf "tgs wktgo gpvu"
tgncvgf "vq"hco kn{"kphqto cvkqp0Rctv'KKK'r tqxkf gu'kphqto cvkqp"qp"kpeqo g"cpf "cuugvu."cpf "Rctv'KX "
eqxgtu'o cpf cvqt{"f gf wevkqpu0

Xgtkhkecvkqp'r qnkekgu."twngu'cpf "r tqegf wtgu'y kn'dg"o qf khkgf "cu"pggf gf "vq"ceeqo o qf cvg"r gtuqpu"
y kj "f kucdknkvkgu0Cm'kphqto cvkqp"qdvckpgf "vj tqwi j "vj g"xgtkhkecvkqp"r tqeguu'y kn'dg"j cpf ngf "kp"
ceeqtf cpeg"y kj "vj g"tgeqtf u"o cpci go gpv'r qnkekgu'qh'vj g"URJ C0

## PART I: GENERAL VERIFICATION REQUIREMENTS

### 7-I.A. FAMILY CONSENT TO RELEASE OF INFORMATION [24 CFR 982.516 AND 982.551, 24 CFR 5.230]

Vj g"hco kn{"o wuv'uwr r n{"cp{"kphqto cvkqp"vj cv'vj g"URJ C"qt'J WF "f gvgto kpgu'ku"pgeguuct{"vq"vj g"
cf o kpkuvtcvkqp"qh'vj g"r tqi tco "cpf "o wuv'eqpugpv'vq"URJ C'xgtkhkecvkqp"qh'vj cv'kphqto cvkqp"]46"
EHT"; : 40773_0'

### Consent Forms

K'ku'tgs wktgf "vj cv'cm'cf wnv'cr r nkecpvu'cpf "r ctvkekr cpvu'uki p'hqto "J WF/; ; 8."Cwj qtk| cvkqp'hqt"
Tgngcug"qh'Kphqto cvkqp0Vj g"r wtr qug"qh'hqto "J WF/; ; 8'ku'vq'hcekrkcvg'cwwqo cvgf "f cvc"eqmgevkqp"
cpf "eqo r wgt"o cvej kpi "htqo "ur gekhke"uqwtegu'cpf "r tqxkf gu'vj g"hco kn{øu"eqpugpv'qpn{"hqt"vj g"
ur gekhke'r wtr qugu'nkuvgf "qp"vj g"hqto 0J WF "cpf "vj g"URJ C"o c{"eqmgev'kphqto cvkqp"htqo "Uvcvg"
Y ci g"Kphqto cvkqp"Eqmgevkqp"Ci gpekgu"*UY KECu+"cpf "ewttgpv'cpf "hqto gt'go r nq{gtu'qh'cf wnv'
hco kn{"o go dgtu0Qpn{"J WF "ku'cwj qtk| gf "vq"eqmgev'kphqto cvkqp'f ktgevn{"htqo "vj g"Kpvgtpcn'
Tgxgpwg"Ugtxkeg"*KTU+'cpf "vj g"Uqekcn'Ugewtkv{"Cf o kpkuvtcvkqp"*UUC+0Cf wnv'hco kn{"o go dgtu"
o wuv'uki p'qvj gt"eqpugpv'hqto u'cu'pggf gf "vq"eqmgev'kphqto cvkqp'tgngxcpv'vq"vj g"hco kn{øu"grki kdknkv{"
cpf "ngxgn'qh'cuukuvcpeg0

### Penalties for Failing to Consent [24 CFR 5.232]

K'cp{"hco kn{"o go dgt"y j q"ku'tgs wktgf "vq"uki p'c"eqpugpv'hqto "hcknu'vq"f q"uq."vj g"URJ C'y kn'f gp{"
cf o kuukqp"vq"cr r nkecpvu'cpf "vgto kpcvg"cuukuvcpeg"qh'r ctvkekr cpvu0Vj g"hco kn{"o c{"tgs wguv'cp"

kphqto cn'tgxkgy "*crr nkecpwu+'qt'kphqto cn'jgctkpi "*rctvkekrcpwu+'kp'ceeqtfcpeg'ykj "URJ C"
rtqegfwtgu0'

## 7-I.B. OVERVIEW OF VERIFICATION REQUIREMENTS

### HUD's Verification Hierarchy [Notice PIH 2018-18]

JWF "o cpfcvgu'yj g'wug'qh'yj g'GKX"u{uvgo "cpf "qhhgtu'cf m kpkuvtcvkxg'i wkfcpeg'qp'yj g'wug'qh'qyj gt"
o gyj qfu'yq'xgtkh{'hco kn{'kphqto cvkqp'cpf 'ur gekhkgu'yj g'ektewo uvcpegu'kp'yj kej "gcej "o gyj qf 'y kn'
dg'wugf0'Kp'i gpgtcn'JWF "tgswktgu'yj g'URJ C"q'wug'yj g'o quv'tgnkcdng'hqto "qh'xgtkhkecvkqp'yj cv'ku"
cxckncdng'cpf "q'fqewo gpv'yj g'tgcuqpu'yj gp'yj g'URJ C"wugu'c'rguugt'hqto "qh'xgtkhkecvkqp0"

Kp'qtfgt'qh'rtkqtkv{.'yj g'hqto u'qh'xgtkhkecvkqp'yj cv'yj g'URJ C"y kn'wug'ctg<

• Á Wr/htqpv'Kpeqo g'Xgtkhkecvkqp"*WKX+'wukpi "JWF øu'Gpvgrtrtkug'Kpeqo g'Xgtkhkecvkqp"*GKX+"
  u{uvgo ""

• Á Wr/htqpv'Kpeqo g'Xgtkhkecvkqp"*WKX+'wukpi "c'pqp/JWF "u{uvgo "

• Á Y tkvvgp'Vj ktf/Rctv{ "Xgtkhkecvkqp"*o c{'dg'rtqxkfgf "d{'crr nkecpv'qt'rctvkekrcpv+"

• Á Y tkvvgp'Vj ktf/rctv{ "Xgtkhkecvkqp'Hqto "

• Á Qtcn'Vj ktf/rctv{ "Xgtkhkecvkqp"

• Á Ugnh/Egtvkhkecvkqp"

Gcej "qh'yj g'xgtkhkecvkqp'o gyj qfu'ku'fkuewuugf "kp'uwdugs wgpv'ugevkqpu'dgnqy 0'

### Requirements for Acceptable Documents

URJ C'Rqnke{ "

Cp{'fqewo gpwu'wugf "hqt'xgtkhkecvkqp'o wuv'dg'yj g'qtki kpcn'*pqv'r j qvqeqr kgu+'cpf "i gpgtcmn{ "
o wuv'dg'fcvgf "y kj kp'82'fc{u'qh'yj g'URJ C'tgswguv0'Vj g'fqewo gpwu'o wuv'pqv'dg'fco ci gf."
cnvgtgf "qt'kp'cp{'y c{ "knngi kdng0'

Rtkpv/qwwu'htqo "Y gd'r ci gu'ctg'eqpukfgtgf "qtki kpcn'fqewo gpwu0'

Vj g'URJ C'uvchh'o go dgt'y j q'xkgy u'yj g'qtki kpcn'fqewo gpv'o wuv'o cmg'c'r j qvqeqr {."
cppqvcvg'yj g'eqr {'y kj "yj g'pco g'qh'yj g'r gtuqp'y j q'r tqxkfgf "yj g'fqewo gpv'cpf "yj g'fcvg'
yj g'qtki kpcn'y cu'xkgy gf ."cpf "uki p'yj g'eqr {0'

Cp{'hco kn{ "ugnh/egtvkhkecvkqpu'o wuv'dg'o cfg'kp'c'hqto cv'ceegr vcdng'vq'yj g'URJ C'cpf 'o wuv'
dg'uki pgf "kp'yj g'r tgugpeg'qh'c'URJ C'tgr tgugpvcvkxg'qt'URJ C'pqvct{ 'r wdnke0'

**File Documentation**

Vj g"URJ C"o wuv'f qewo gpv'kp"vj g"hkg'j qy "vj g"hki wtgu"wugf "kp"kpeqo g"cpf "tgpv'ecrewncvkqpu"y gtg" f gvgto kpgf 0'Cnl'xgtkhkecvkqp"cwgo r wu."kphqto cvkqp"qdvckpgf ."cpf "f gekukqpu"tgcej gf "f wtkpi "vj g" xgtkhkecvkqp"r tqeguu"y knl'dg'tgeqtf gf "kp"vj g"hco kn{øu'hkg'kp"uwhhkekgpv'f gvckn'vq "f go qpuvtcvg"vj cv" vj g"URJ C"j cu"hqmqy gf "cnl'qh'vj g'xgtkhkecvkqp"r qnkekgu'ugv'hqtvj "kp"vj ku'r ncp0'Vj g'tgeqtf "uj qwf "dg" uwhhkekgpv'vq "gpcdng"c"uvchh"o go dgt"qt"J WF "tgxkgy gt"vq "wpf gtuvcpf "vj g"r tqeguu"hqmqy gf "cpf " eqpenwukqpu'tgcej gf 0'

URJ C"Rqnkc{"

Vj g"URJ C"y knl'f qewo gpv."kp"vj g"hco kn{"hkg."vj g"hqmqy kpi <'

Tgr qtvgf "hco kn{"cppwcn'kpeqo g"

Xcnwg"qh"cuugvu"

Gzr gpugu'tgncvgf "vq"f gf wevkqpu'htqo "cppwcn'kpeqo g"

Qvj gt"hcevqtu'kphnwgpekpi "cf lwuvgf "kpeqo g"

Y j gp"vj g"URJ C"ku"wpcdng"vq"qdvckp"vj ktf/r ctv{"xgtkhkecvkqp."vj g"URJ C"y knl'f qewo gpv'kp"vj g" hco kn{"hkg"vj g"tgcuqp"vj cv'vj ktf/r ctv{"xgtkhkecvkqp"y cu"pqv'cxcknncdng"]46"EHT ": 40738\*c+\*4+="' Pqvkeg"RKI "423: /3: _0'

## 7-I.C. UP-FRONT INCOME VERIFICATION (UIV)""

Wr /htqpv'kpeqo g"xgtkhkecvkqp"\*WKX+'tghgtu'vq"vj g"URJ Cøu"wug"qh"vj g"xgtkhkecvkqp"vqqnl'cxcknncdng" htqo "kpf gr gpf gpv'uqwtegu"vj cv'o ckpvckp"eqo r wvgtk| gf "kphqto cvkqp"cdqwv'gctpkpi u"cpf "dgpghkvu0' WKX"y knl'dg"wugf "vq"vj g"gzvgpv'vj cv'vj gug"u{uvgo u"ctg"cxcknncdng"vq"vj g"URJ C0"

Vj gtg"o c{"dg"ngi kvko cvg"f khhgtgpeg"dgvy ggp"vj g"kphqto cvkqp"r tqxkf gf "d{"vj g"hco kn{"cpf "WKX/ i gpgtcvgf "kphqto cvkqp0'Kh'vj g"hco kn{"f kur wvgu"vj g"ceewtce{"qh"WKX"f cvc."pq"cf xgtug"cevkqp"ecp"dg" vcmgp"wpvkl'vj g"URJ C"j cu"kpf gr gpf gpvn{"xgtkhkgf "vj g"WKX"kphqto cvkqp"cpf "vj g"hco kn{"j cu"dggp" i tcpvgf "cp"qr r qtwpkv{"vq"eqpvguv'cp{"cf xgtug"hkpf kpi u"vj tqwi j "vj g"kphqto cn'tgxkgy "j gctkpi " r tqeguu"qh'vj g"URJ C0'

Ugg"Ej cr vgt"8"hqt"vj g"URJ Cøu'r qnkc{"qp"vj g"wug"qh'WKX1GKX"vq"r tqlgev'cppwcn'kpeqo g0'

## Upfront Income Verification Using HUD's Enterprise Income Verification (EIV) System (Mandatory)

URJ Cu'o wuv'vwug"J WF øu'GKX"u{uvgo "kp'ku"gpvktgv{"cu"c'vjktf/rctv{"uqwteg"vq"xgtkh{"vgpcpv'
go rm{o gpv'cpf "kpeqo g"kphqto cvkqp'fwtkpi "o cpf cvqt{"tggzco kpcvkqpu"qt'tegtvkhkecvkqpu"qh"
hco kn{"eqo rqukkqp'cpf "kpeqo g"kp'ceeqtfcpeg'y kj "46"EHT"70458"cpf "cfo kpkuvcvkxg"i wkfcpeg"
kuuwgf "d{"J WF 0'Vj g"GKX"u{uvgo "eqpvckpu'fcvc"uj qy kpi "gctpgf "kpeqo g."wpgo rm{o gpv'dgpghku."
uqekcn'ugewtkv{"dgpghku."cpf "UUK'dgpghku'hqt'rctvkekrcpv'hco knkgu0'Vj g'hqmqy kpi "rqnkekgu'crrn{"vq"
vj g"wug"qh'J WF øu'GKX"u{uvgo 0'

*EIV Income and IVT Reports*

Vj g'f cvc"uj qy p'qp"kpeqo g'cpf "kpeqo g'xcnkf cvkqp'qqn"*KXV+'tgr qtvu'ku'wr f cvgf "s wctvgtn{0'F cvc"
o c{"dg"dgvy ggp"5'cpf "8'o qpvj u'qnf "cv'vj g"ko g'tgr qtvu'ctg'i gpgtcvgf 0'

<u>URJ C'Rqrke{"</u>

Vj g'URJ C'y krn'qdvckp"kpeqo g'cpf "KXV'tgr qtvu'hqt'cppwcn'tggzco kpcvkqpu'qp'c'o qpvj n{"
dcuku0'Tgr qtvu'y krn'dg'i gpgtcvgf "cu'r ctv'qh'vj g'tgi wnct'tggzco kpcvkqp'r tqeguu0'

Kpeqo g'cpf "KXV'tgr qtvu'y krn'dg'eqo r ctgf "vq'hco kn{/r tqxkf gf "kphqto cvkqp'cu'r ctv'qh'vj g"
cppwcn'tggzco kpcvkqp'r tqeguu0'Kpeqo g'tgr qtvu'o c{"dg"wugf "kp'vj g'ecnewncvkqp'qh'cppwcn'
kpeqo g."cu'f guetkdgf "kp'Ej cr vgt'8/KE0'Kpeqo g'tgr qtvu'o c{"cnuq'dg"wugf "vq'o ggv'vj g"
tgi wncvqt{"tgs wktgo gpv'hqt'vj ktf /r ctv{"xgtkhkecvkqp."cu'f guetkdgf "cdqxg0'Rqnkekgu'hqt'
tguqnxkpi "f kuetgr cpekgu'dgvy ggp"kpeqo g'tgr qtvu'cpf "hco kn{/r tqxkf gf "kphqto cvkqp'y krn'dg"
tguqnxgf "cu'f guetkdgf "kp'Ej cr vgt'8/KE0'cpf "kp'vj ku'ej cr vgt0'

Kpeqo g'cpf "KXV'tgr qtvu'y krn'dg'wugf "kp'kpvgtko "tggzco kpcvkqpu'vq'kf gpvkh{"cp{"
f kuetgr cpekgu'dgvy ggp'tgr qtvgf "kpeqo g'cpf "kpeqo g'uj qy p'kp'vj g'GKX"u{uvgo ."cpf "cu'
pgeguuct{"vq'xgtkh{"gctpgf "kpeqo g."cpf "vq'xgtkh{"cpf "ecnewncvg'wpgo rm{o gpv'dgpghku."
Uqekcn'Ugewtkv{"cpf lqt'UUK'dgpghku0'GKX'y krn'cnuq'dg"wugf "vq'xgtkh{"vj cv'hco knkgu'ecnko kpi "
| gtq'kpeqo g'ctg'pqv'tgegkxkpi "kpeqo g'htqo "cp{"qh'vj gug"uqwtegu0'

Kpeqo g'cpf "KXV'tgr qtvu'y krn'dg'tgvckpgf "kp'r ctvkekr cpv'hkngu'y kj "vj g'cr r nkecdng'cppwcn'qt"
kpvgtko "tggzco kpcvkqp'f qewo gpvu0'

Y j gp'vj g'URJ C'f gvgto kpgu'vj tqwi j "GKX'tgr qtvu'cpf "vj ktf /r ctv{"xgtkhkecvkqp'vj cv'c'hco kn{"
j cu"eqpegcngf "qt'wpf gt/tgr qtvgf "kpeqo g."eqttgevkxg'cevkqp'y krn'dg'vcmgp'r wtuwcpv'vq'vj g"
r qnkekgu'kp'Ej cr vgt'34."Rtqi tco "Kpvgi tkv{0'

*EIV Identity Verification*"

Vj g'GKX'u{uvgo "xgtkhkgu"vgpcpv'kfgpvkvkgu'ci ckpuv'UUC "tgeqtfu0'Vj gug'tgeqtfu'ctg"eqo r ctgf "vq"
RKE "f cvc"hqt"c"o cvej "qp"uqekcn'ugewtkv{"pwo dgt.'pco g.'cpf "f cvg'qh'dktvj 0"

URJ Cu'ctg'tgs wktgf "vq"wug'GKX øu"*Identity Verification Report*"qp"c"o qpvj n{"dcuku'vq"ko r tqxg'vj g"
cxckncdknkv{"qh'kpeqo g"kphqto cvkqp'kp'GKX"]P qvkeg"RKI "423: /3: _0"

Y j gp'kfgpvkv{"xgtkhkecvkqp"hqt"c"r ctvkekr cpv'hcknu."c"o guuci g'y knl'dg'fkur nc{gf "y kj kp'vj g'GKX"
u{uvgo "cpf "pq'kpeqo g"kphqto cvkqp'y knl'dg'fkur nc{gf 0"

URJ C"Rqnke{"

Vj g"URJ C"y knl'kfgpvkh{"r ctvkekr cpvu'y j qug'kfgpvkv{"xgtkhkecvkqp"j cu'hckngf "d{"tgxkgy kpi "
GKX øu"*Identity Verification Report*"qp"c"o qpvj n{"dcuku0"

Vj g"URJ C"y knl'cwgo r v'vq"tguqnxg"RKE IUUC "fkuetgr cpekgu'd{"qdvckpkpi "cr r tqr tkcvg"
f qewo gpvcvkqp'htqo "vj g"r ctvkekr cpv0'Y j gp'vj g"URJ C"f gvgto kpgu'vj cv'fkuetgr cpekgu'gzkuv'
f wg"vq"URJ C"gttqtu'uwej "cu'ur gmkpi "gttqtu'qt'kpeqttgev'dktvj "f cvgu.'vj g"gttqtu'y knl'dg"
eqttgevgf "r tqo r vn{0"

**Upfront Income Verification Using Non-HUD Systems (Optional)**

Kp"cf f kvkqp"vq"o cpf cvqt{"wug"qh'vj g"GKX"u{uvgo ."J WF "gpeqwtci gu'URJ Cu'vq"wvknk| g"qvj gt"wr htqpv"
xgtkhkecvkqp"uqwtegu0"

URJ C"Rqnke{"

Vj g"URJ C"y knl'kphqto "cnl'cr r nkecpvu'cpf "r ctvkekr cpvu'qh'ku'wug'qh'vj g"hqmqy kpi "WKX"
tguqwtegu'f wtkpi "vj g'cf o kuukqp"cpf "tggzco kpcvkqp"r tqeguu<"

J WF øu'GKX "u{uvgo ""

**[Insert any additional UIV sources used by the SPHA]**

# 7-I.D. THIRD-PARTY WRITTEN AND ORAL VERIFICATION""

J WF øu'ewttgpv'xgtkhhecvkqp'j kgtctej {'f ghkpgu'y q 'v[ r gu'qh'y tkwgp'y j ktf/r ctv{'xgtkhhecvkqp0'Vj g'
o qtg'r tghgtcdng'hqto .'õy tkwgp'y j ktf/r ctv{'xgtkhhecvkqp.ö'eqpukuwu'qh'cp'qtki kpcn'f qewo gpv'
i gpgtcvgf 'd{'c'y j ktf/r ctv{'uqwteg.'y j kej 'o c{'dg'tgegkxgf 'f ktgevn{'htqo 'c'y j ktf/r ctv{'uqwteg'qt'
r tqxkf gf 'vq'vj g'URJ C'd{'vj g'hco kn{0'Kh'y tkwgp'y j ktf/r ctv{'xgtkhhecvkqp'ku'pqv'cxckncdng.'vj g'URJ C'
o wuv'cwwgo r v'vq'qdvckp'c'õy tkwgp'y j ktf/r ctv{'xgtkhhecvkqp'htqo 0ö'Vj ku'ku'c'uvcpf ctf k| gf 'hqto 'wugf '
vq'eqnget'kphqto cvkqp'htqo 'c'y j ktf 'r ctv{0'

## Written Third-Party Verification [Notice PIH 2018-18]

Y tkwgp'y j ktf/r ctv{'xgtkhhecvkqp'f qewo gpvu'o wuv'dg'qtki kpcn'cpf 'cwvj gpvke'cpf 'o c{'dg'uwr r nkgf '
d{'vj g'hco kn{'qt'tgegkxgf 'htqo 'c'y j ktf/r ctv{'uqwteg0'

Gzco r ngu'qh'ceegr vcdng'vgpcpv'r tqxkf gf 'f qewo gpvu'kpenwf g.'dwv'ctg'pqv'nko kgf 'vq<'r c{'uwdu.'
r c{tqn'uwo o ct{'tgr qtvu.'go r nq{gt'pqvkeg'qt'nguwgt'qh'j ktg'cpf 'vgto kpcvkqp.'UUC'dgpghkv'
xgtkhhecvkqp'nguwgtu.'dcpm'uvcvgo gpv.'ej knf 'uwr r qtv'r c{o gpv'uwdu.'y ghctg'dgpghkv'nguwgtu'cpf lqt'
r tkpvqwu.'cpf 'wpgo r nq{o gpv'o qpgvct{'dgpghkv'pqvkegu0''

Vj g'URJ C'ku'tgs wktgf 'vq'qdvckp.'cv'o kpko wo .'y q'ewttgpv'cpf 'eqpugewvkxg'r c{'uwdu'hqt'
f gvgto kpkpi 'cppwcn'kpeqo g'htqo 'y ci gu0''

Vj g'URJ C'o c{'tglgev'f qewo gpvcvkqp'r tqxkf gf 'd{'vj g'hco kn{'kh'vj g'f qewo gpv'ku'pqv'cp'qtki kpcn'
kh'vj g'f qewo gpv'cr r gctu'vq'dg'hqti gf .'qt'kh'vj g'f qewo gpv'ku'cngtgf .'o wuncvgf .'qt'knngi kdng0'

### URJ C'Rqnke{"

Vj ktf/r ctv{'f qewo gpvu'r tqxkf gf 'd{'vj g'hco kn{'o wuv'dg'f cvgf 'y kj kp'82'f c{u'qh'vj g'URJ C'
tgs wguv'f cvg0'

Kh'vj g'URJ C'f gvgto kpgu'vj cv'vj ktf/r ctv{'f qewo gpvu'r tqxkf gf 'd{'vj g'hco kn{'ctg'pqv'
ceegr vcdng.'vj g'URJ C'y knl'gzr nckp'vj g'tgcuqp'vq'vj g'hco kn{'cpf 'tgs wguv'cf f kkqpcn'
f qewo gpvcvkqp0'

Cu'xgtkhhecvkqp'qh'gctpgf 'kpeqo g.'vj g'URJ C'y knl'tgs wktg'vj g'hco kn{'vq'r tqxkf g'vj g'vy q'
o quv'ewttgpv'eqpugewvkxg'r c{'uwdu0Cv'vj g'URJ Cøu'f kuetgvkqp.'kh'cf f kkqpcn'r c{uwdu'ctg'
pggf gf 'f wg'vq'vj g'hco kn{øu'ektewo uvcpegu'*g0 0'ur qtcf ke'kpeqo g.'hnwewcvkpi 'uej gf wng.'
gve0+.'vj g'URJ C'o c{'tgs wguv'cf f kkqpcn'r c{uwdu'qt'c'r c{tqn'tgeqtf 0'

## Written Third-Party Verification Form

Y j gp'ur htqpv'xgtkhkecvkqp"ku'pqv'cxckncdng"cpf "vj g'hco kn{'ku'wpcdng"vq'r tqxkfg"y tkvvgp"vj ktf /r ctv{"
f qewo gpvu."vj g"URJ C"o wuv'tgs wguv'c"y tkvvgp"vj ktf /r ctv{"xgtkhkecvkqp"hqto 0J WF øu'r qukvkqp"ku"
yj cv'ku"tcfkvkqpcn'vj ktf /r ctv{"xgtkhkecvkqp"o gyj qf "r tgugpvu'cf o kpkutcvkxg"dwtf gpu"cpf "tkumu"
y j kej "o c{"dg"tgf wegf "vj tqwij "vj g"wug"qf 'hco kn{/r tqxkfgf "vj ktf /r ctv{"f qewo gpvu0'

URJ Cu'o c{"o ckn'hcz."qt"go ckn'vj ktf /r ctv{"y tkvvgp'xgtkhkecvkqp"hqto "tgs wguvu"vq"vj ktf /r ctv{"
uqwtegu0'

### URJ C'Rqrke{"

Vj g'URJ C'y krn'ugpf "vj ktf /r ctv{"xgtkhkecvkqp"hqto u'f ktgevn{"vq'vj g'vj ktf 'r ctv{0'

Vj ktf /r ctv{"xgtkhkecvkqp"hqto u'y krn'dg'ugpv'y j gp'vj ktf /r ctv{"xgtkhkecvkqp"f qewo gpvu'ctg"
wpcxckncdng"qt'ctg'tglgevgf "d{"vj g"URJ C0'

## Oral Third-Party Verification [Notice PIH 2018-18]

Hqt"vj ktf /r ctv{"qtcn'xgtkhkecvkqp."URJ Cu'eqpvcev'uqwtegu."kf gpvkhkgf "d{"WKX"vgej ph swgu"qt"d{"vj g"
hco kn{."d{"vgrgrj qpg"qt"kp"r gtuqp0'"

Qtcn'vj ktf /r ctv{"xgtkhkecvkqp"ku'o cpf cvqt{"kh'pgkvj gt"hqto "qh'y tkvvgp"vj ktf /r ctv{"xgtkhkecvkqp"ku"
cxckncdng0'

Vj ktf /r ctv{"qtcn'xgtkhkecvkqp"o c{"dg'wugf "y j gp'tgs wguvu'hqt'y tkvvgp"vj ktf /r ctv{"xgtkhkecvkqp"hqto u"
j cxg'pqv'dggp'tgvwtpgf "y kj kp'c'tgcuqpcdng"ko gô g0 0"32'dwukpguu'f c{u0"

URJ Cu'uj qwrf "f qewo gpv'kp"vj g'hkrg'vj g'f cvg'cpf "ko g'qh'vj g'vgrgrj qpg'ecn'qt'xkukv."vj g'pco g'qh'"
vj g'r gtuqp'eqpvcevgf ."vj g'vgrgrj qpg'pwo dgt."cu'y grn'cu'vj g'kphqto cvkqp'eqphko gf 0"

### URJ C'Rqrke{"

Kp"eqrngevkpi "vj ktf /r ctv{"qtcn'xgtkhkecvkqp."URJ C'uvchh'y krn'tgeqtf "kp'vj g'hco kn{øu'hkrg'vj g"
pco g'cpf "vkvng'qh'vj g'r gtuqp'eqpvcevgf ."vj g'f cvg'cpf "vko g'qh'vj g'eqpxgtucvkqp'*qt'cvwo r v+."
vj g'vgrgrj qpg'pwo dgt'wugf ."cpf "vj g'hcevu'r tqxkfgf 0"

Y j gp'cp{"uqwteg'tgur qpf u'xgtdcn{"vq'vj g'kpkvkcn'y tkvvgp'tgs wguv'hqt'xgtkhkecvkqp"vj g"
URJ C'y krn'ceegr v'vj g'xgtdcn'tgur qpug"cu'qtcn'xgtkhkecvkqp'dwv'y krn'cruq'tgs wguv'vj cv'vj g"
uqwteg'eqo r ngvg'cpf "tgwtp"cp{'xgtkhkecvkqp"hqto u'vj cv'y gtg'r tqxkfgf 0'

## When Third-Party Verification is Not Required [Notice PIH 2018-18]

Vj ktf/r ctv{ 'xgtkhkecvkqp'o c{ 'pqv'dg'cxcklcdng'kp'cll'ukwcvkqpu0'J WF 'jcu'cenpqy ngfi gf 'vjcv'kv' o c{ 'pqv'dg'eqcv'ghhgevkxg'qt'tgcuqpcdng'vq'qdvckp'vjktf/r ctv{ 'xgtkhkecvkqp'qh'kpeqo g.'cuugvu.'qt' gzr gpugu'y jgp'vjgug'kvgo u'y qwf 'jcxg'c'o kpko cl'ko r cev'qp'vjg'hco kn{øu'vqvcn'vgpcpv'r c{o gpv0'

> <u>URJ C 'Rqnke{ '</u>
>
> Kh'vjg'hco kn{ 'ecppqv'r tqxkfg'qtki kpcll'fqewo gpvu.'vjg'URJ C'y kll'r c{ 'vjg'ugtxkeg'ej cti g' tgswktgf 'vq'qdvckp'vjktf/r ctv{ 'xgtkhkecvkqp.'wpnguu'kv'ku'pqv'eqcv'ghhgevkxg'kp'y j kej 'ecug'c' ugrh/egtvkhkecvkqp'y kll'dg'ceegr vcdng'cu'vjg'qpn{ o gcpu'qh'xgtkhkecvkqp0'Vj g'eqcv'qh' xgtkhkecvkqp'y kll'pqv'dg'r cuugf 'qp'vq'vjg'hco kn{0'
>
> Vj g'eqcv'qh'r quvci g'cpf 'gpxgnqr gu'vq'qdvckp'vjktf/r ctv{ 'xgtkhkecvkqp'qh'kpeqo g.'cuugvu.'cpf ' gzr gpugu'ku'pqv'cp'wptgcuqpcdng'eqcv']XI .'r 03:_0'

### *Primary Documents*

Vj ktf/r ctv{ 'xgtkhkecvkqp'ku'pqv'tgswktgf 'y j gp'ngi cl'fqewo gpvu'ctg'vjg'r tko ct{ 'uqwteg.'uwej 'cu'c' dktyj 'egtvkhkecvg'qt'qvj gt'ngi cl'fqewo gpvcvkqp'qh'dktyj 0'

### *Imputed Assets*

J WF 'r gto ku'URJ Cu'vq'ceegr v'c'ugrh/egtvkhkecvkqp'htqo 'c'hco kn{ 'cu'xgtkhkecvkqp'qh'cuugvu' fkur qugf 'qh'hqt'nguu'vj cp'hckt'o ctmgv'xcnwg']J EX'I D. r 07/4:_0'

> <u>URJ C 'Rqnke{ '</u>
>
> Vj g'URJ C'y kll'ceegr v'c'ugrh/egtvkhkecvkqp'htqo 'c'hco kn{ 'cu'xgtkhkecvkqp'qh'cuugvu'f kur qugf ' qh'hqt'nguu'vj cp'hckt'o ctmgv'xcnwg0'

### *Value of Assets and Asset Income [24 CFR 982.516(a)]*

Hqt 'hco krkgu'y kj 'pgv'cuugvu'vqvcnkpi '&7.222'qt'nguu.'vj g'URJ C'o c{ 'ceegr v'vj g'hco kn{øu' f genctcvkqp'qh'cuugv'xcnwg'cpf 'cpvkekr cvgf 'cuugv'kpeqo g0J qy gxgt.'vj g'URJ C'ku'tgswktgf 'vq'qdvckp' vjktf/r ctv{ 'xgtkhkecvkqp'qh'cll'cuugvu'tgi ctf nguu'qh'vj g'co qwpv'f wtkpi 'vj g'kpvcmg'r tqeguu'cpf 'cv' ngcuv'gxgt{ 'vj tgg'{ gctu'vj gtgchvgt0'

> <u>URJ C 'Rqnke{ '</u>
>
> Hqt 'hco krkgu'y kj 'pgv'cuugvu'vqvcnkpi '&7.222'qt'nguu.'vj g'URJ C'y kll'ceegr v'vj g'hco kn{øu' ugrh/egtvkhkecvkqp'qh'vj g'xcnwg'qh'hco kn{ 'cuugvu'cpf 'cpvkekr cvgf 'cuugv'kpeqo g'y j gp' cr r nkecdng0'Vj g'hco kn{øu'f genctcvkqp'o wuv'uj qy 'gcej 'cuugv'cpf 'vj g'co qwpv'qh'kpeqo g' gzr gevgf 'htqo 'vj cv'cuugv0'Cll'hco kn{ 'o go dgtu'3: '{ gctu'qh'ci g'cpf 'qlf gt'o wuv'uki p'vj g' hco kn{øu'f genctcvkqp0'
>
> Vj g'URJ C'y kll'wug'vj ktf/r ctv{ 'f qewo gpvcvkqp'hqt'cuugvu'cu'r ctv'qh'vj g'kpvcmg'r tqeguu.' y j gpgxgt'c'hco kn{ 'o go dgt'ku'cf f gf 'vq'xgtkh{ 'vj g'kpf kxkf wcløu'cuugvu.'cpf 'gxgt{ 'vj tgg' { gctu'vj gtgchvgt0'

## 7-I.E. SELF-CERTIFICATION"

Y j gp"J WF "tgs wktgu"y j ktf/r ctv{ "xgtkhkecvkqp."ugrh/egtvkhkecvkqp"qt"õvgpcpv'f gerctcvkqp.ö"ku"wugf "cu"
c"rcuv'tguqtv"y j gp"y j g"URJ C"ku"wpcdng"vq"qdvckp"y j ktf/r ctv{ "xgtkhkecvkqp0'

Ugrh/egtvkhkecvkqp."j qy gxgt."ku"cp"ceegr vcdng"hqto "qh'xgtkhkecvkqp"y j gp<"

• Á C"uqwteg"qh'kpeqo g"ku"hwm{ "gzemwf gf "

• Á P gv'hco kn{ "cuugvu"vqvcn'&7.222"qt"nguu"cpf "y j g"URJ C"j cu"cf qr vgf "c"r qrke{ "vq"ceegr v'ugrh'
egtvkhkecvkqp"cv'cppwcn'tgegtvkhkecvkqp."y j gp"cr r rkecdng"

• Á Vj g"URJ C"j cu"cf qr vgf "c"r qrke{ "vq"ko r ngo gpv'uvtgco rkpgf "cppwcn'tgegtvkhkecvkqpu"hqt"hkzgf "
uqwtegu"qh'kpeqo g"*Ugg"Ej cr vgt"33+

Y j g"URJ C"y cu'tgs wktgf "vq"qdvckp"y j ktf/r ctv{ "xgtkhkecvkqp"dwv"kpuvgcf "tgrkgu"qp"c"vgpcpv'
f gerctcvkqp"hqt"xgtkhkecvkqp"qh'kpeqo g."cuugvu."qt"gzr gpugu."y j g"hco kn{ øu"hkrg"o wuv'dg"f qewo gpvgf "
vq"gzr rckp"y j { "y j ktf/r ctv{ "xgtkhkecvkqp"y cu"pqv'cxckrcdng0'

URJ C"Rqrke{ "

Y j gp"kphqto cvkqp"ecppqv'dg"xgtkhkgf "d{ "c"y j ktf "r ctv{ "qt"d{ "tgxkgy "qh'f qewo gpvu."hco kn{ "
o go dgtu"y km'dg"tgs wktgf "vq"uwdo kv'ugrh/egtvkhkecvkqpu"cwguvkpi "vq"y j g"ceewtce{ "qh'y j g"
kphqto cvkqp"y j g{ "j cxg"r tqxkf gf "vq"y j g"URJ C0"

Vj g"URJ C"o c{ "tgs wktg"c"hco kn{ "vq"egtvkh{ "y j cv'c"hco kn{ "o go dgt"f qgu"pqv'tgegkxg"c"
r ctvkewrct"v{ r g"qh'kpeqo g"qt"dgpghkv0"

Vj g"ugrh/egtvkhkecvkqp"o wuv'dg"o cf g"kp"c"hqto cv'ceegr vcdng"vq"y j g"URJ C"cpf "o wuv'dg"
uki pgf "d{ "y j g"hco kn{ "o go dgt"y j qug"kphqto cvkqp"qt"uvcvwu"ku"dgkpi "xgtkhkgf 0'Cm'ugrh/
egtvkhkecvkqpu"o wuv'dg"uki pgf "kp"y j g"r tgugpeg"qh'c"URJ C"tgr tgugpvcvkxg"qt"URJ C"pqvct{ "
r wdrke0'

# PART II: VERIFYING FAMILY INFORMATION

## 7-II.A. VERIFICATION OF LEGAL IDENTITY

<u>URJ C'Rqnke{</u>

Vj g"URJ C"y knl'tgs wktg"hco knkgu"vq"hwtpklj "xgtkhkecvkqp"qh"ngi cnlkf gpvkv{"hqt"gcej "
j qwugj qnf "o go dgt0"

| Verification of Legal Identity for Adults | Verification of Legal Identity for Children |
|---|---|
| Egtvkhkecvg"qh'dktvj .'pcwwtcnk{ cvkqp'r cr gtu" | Egtvkhkecvg"qh'dktvj " |
| Ej wtej "kuuwgf "dcr vkuo cnl'egtvkhkecvg" | Cf qr vkqp'r cr gtu" |
| Ewttgpv.'xcnkf "f tkxgt)u'nkegpug"qt " | Ewuqf {"ci tggo gpv" |
| F gr ctvo gpv'qh'O qvqt'Xgj kengu" | J gcnj "cpf "J wo cp"Ugtxkegu"KF " |
| kf gpvkhkecvkqp"ectf " | Egtvkhkgf "uej qqn'tgeqtf u" |
| WUU0o knkvct{"f kuej cti g"*F F "436+" |  |
| Ewttgpv'WUU0r cuur qtv" |  |
| Ewttgpv'i qxgtpo gpv'go r nq{gt " | |
| kf gpvkhkecvkqp"ectf "y kj "r kewwtg" | |

Ki'c'f qewo gpv'uwo kuwgf "d{"c'hco kn{"ku'kngi kdng"hqt"cp{"tgcuqp"qt"qvj gty kug's wguvkqpcdng." 
o qtg"vj cp"qpg"qh"j gug'f qewo gpwu"o c{"dg'tgs wktgf 0"

Ki'pqpg"qh"j gug'f qewo gpwu"ecp"dg'r tqxkf gf "cpf "cv"j g"URJ Cøu'f kuetgvkqp."c'j ktf 'r ctv{ "
y j q" mpqy u"j g'r gtuqp"o c{"cwguv'vq"j g'r gtuqpøu'kf gpvkv{0Vj g'egtvkhkecvkqp"o wuv'dg"
r tqxkf gf "kp'c'hqto cv'ccegr vcdng"vq"j g"URJ C"cpf "dg"uki pgf "kp'j g'r tgugpeg"qh'c"URJ C"
tgr tgugpvcvkxg"qt"URJ C"pqvct{"r wdnke0"

Ngi cnlkf gpvkv{y knl'dg'xgtkhkgf "hqt"cnl'cr r nkecpwu'cv'j g"ko g"qh'gnki kdknkv{"f gvgto kpcvkqp"
cpf "kp"ecugu'y j gtg"j g"URJ C'j cu'tgcuqp"vq'f qwdv'j g'kf gpvkv{"qh'c'r gtuqp'tgr tgugpvkpi "
j ko "qt'j gtugnh'vq"dg"c'r ctvkekr cpv0"

# 7-II.B. SOCIAL SECURITY NUMBERS [24 CFR 5.216, Notice PIH 2018-24]

Vj g'hco kn{'o wuv'r tqxkfg"fqewo gpvcvkqp"qh'c'xcnkf "uqekcn'ugewtkv{'pwo dgt"*UUP +"hqt"gcej "
o go dgt"qh'\j g'j qwugj qnf ."y kj "\j g'gzegr vkqp"qh'kpfkxkfwcnu'y j q"fq"pqv"eqpvgpf "gnki kdng"
ko o ki tcvkqp"uvcwu0'Gzgo r vkqpu'cnuq"kpenwfg'gzkuvkpi "r tqi tco "r ctvkekr cpvu'y j q"y gtg"cv'ngcuv'84"
{gctu"qh'ci g"cu'qh'Lcpwct{"53."4232."cpf "j cf "pqv'r tgxkqwun{"f kuenqugf "cp"UUP 0"

P qvg"\j cv'cp"kpfkxkfwcn'y j q"r tgxkqwun{ "f genctgf "\q"j cxg"gnki kdng"ko o ki tcvkqp"uvcwu'o c{"pqv'
ej cpi g'j ku'qt'j gt"f genctcvkqp"hqt"\j g'r wtr qug"qh'cxqkfkpi "eqo r nkcpeg"y kj "\j g"UUP "f kuenquwtg"
cpf "f qewo gpvcvkqp"tgs wktgo gpvu"qt"r gpcnkgu'cuuqekcvgf "y kj "pqpeqo r nkcpeg"y kj "\j gug"
tgs wktgo gpvu0'P qt"o c{'\j g'j gcf "qh'j qwugj qnf "qr v'\q"tgo qxg'c'j qwugj qnf "o go dgt"htqo "\j g"
hco kn{"eqo r qukkqp"hqt"\j ku'r wtr qug0'

Vj g"URJ C"o wuv'ceegr v'\j g'hqnqy kpi "f qewo gpvcvkqp"cu'ceegr vcdng"gxkfgpeg"qh'\j g'uqekcn'
ugewtkv{"pwo dgt<"

•Á Cp"qtki kpcn'UUP "ectf "kuuwgf "d{'\j g"Uqekcn'Ugewtkv{'Cf o kpkutcvkqp"*UUC+"

•Á Cp"qtki kpcn'UUC/kuuwgf "f qewo gpv."y j kej "eqpvckpu'\j g'pco g'cpf "UUP "qh'\j g'kpfkxkfwcn'

•Á Cp"qtki kpcn'f qewo gpv'kuuwgf "d{'c'hgf gtcn'uvcvg."qt"nqecn'i qxgtpo gpv'ci gpe{.'y j kej "eqpvckpu'
   \j g'pco g'cpf "UUP "qh'\j g'kpfkxkfwcn'

Vj g"URJ C"o c{'qpn{'tglgev'f qewo gpvcvkqp"qh'cp"UUP "r tqxkfgf "d{'cp"cr r nkecpv'qt'r ctvkekr cpv'kh'
\j g'f qewo gpv'ku'pqv'cp"qtki kpcn'f qewo gpv'qt'kh'\j g'qtki kpcn'f qewo gpv'j cu'dggp"cngvgf ."o wvkncvgf ."
ku'kmgi kdng."qt'cr r gctu'\q"dg'hqti gf 0"

URJ C"Rqnke{"

Vj g"URJ C"y knm'gzr nckp"\q"\j g'cr r nkecpv'qt'r ctvkekr cpv'\j g'tgcuqpu'\j g'f qewo gpv'ku'pqv'
ceegr vcdng"cpf "tgs wguv'\j cv'\j g'kpfkxkfwcn'qdvckp"cpf "uwdo kv'ceegr vcdng'f qewo gpvcvkqp"qh'
\j g"UUP "\q"\j g"URJ C"y kj kp"; 2'f c{u0"

Kp"\j g'ecug"qh'O qf gtcvg'Tgj cdknkcvkqp"Ukpi ng'Tqqo "Qeewr cpe{"*UTQ+"kpfkxkfwcnu.'\j g'tgs wktgf "
f qewo gpvcvkqp"o wuv'dg'r tqxkfgf "y kj kp"; 2'ecngpf ct"f c{u'htqo "\j g'cvg"qh'cf o kuukqp"kpvq"\j g"
r tqi tco 0'Vj g"URJ C"o wuv'i tcpv'qpg'cf f kkqpcn'; 2/f c{'gzvgpukqp"kh'kv'f gvgto kpgu'\j cv'\j g"
cr r nkecpvu'hcknwtg"\q"eqo r n{'y cu'f wg'\q"ektewo uvcpegu'\j cv'y gtg'dg{qpf "\j g'cr r nkecpvu'eqpvtqn'
cpf "eqwnf "pqv'j cxg'dggp"tgcuqpcdn{ "hqtguggp0"

URJ C"Rqnke{"

Vj g"URJ C"y knm'i tcpv'qpg'cf f kkqpcn'; 2/f c{'gzvgpukqp"kh'pggf gf "hqt'tgcuqpu'dg{qpf "\j g"
r ctvkekr cpvu'eqpvtqn'uwej "cu'f gnc{gf "r tqeguukpi "qh'\j g"UUP "cr r nkecvkqp"d{'\j g"UUC."
pcwtcn'f kucuvgt.'hktg.'f gcvj "kp"\j g'hco kn{.'qt'qvj gt"go gti gpe{0'Kf'\j g'kpfkxkfwcn'hckni'\q"
eqo r n{'y kj "UUP "f kuenquwtg'cpf "f qewo gpvcvkqp'tgs wktgo gpvu'wr qp"gzr ktcvkqp"qh'\j g"
r tqxkf gf "ko g'r gtkqf .'\j g"URJ C"y knm'vgto kpcvg'\j g'kpfkxkfwcnu'cuukuvcpeg0'

Kh'cp'crrnkecpv'hco kn{'kpenwfgu'c'ej knf 'wpfgt'8'{gctu'qh'ci g'y j q'lqkpgf 'vj g'j qwugj qnf'y kyj kp'vj g' 8'o qpvj u'r tkqt'vq'vj g'f cvg'qh'xqwej gt'kuuwcpeg.'cp'qvj gty kug'grki kdng'hco kn{'o c{'dg'cff o kwgf 'vq' vj g'r tqi tco 'cpf 'vj g'hco kn{'o wuv'r tqxkf g'f qewo gpvcvkqp'qh'vj g'ej knf øu'UUP 'y kyj kp'2'f c{u'qh'vj g' ghhgevkxg'f cvg'qh'vj g'kpkvkcn'J CR'eqpvtcev0'C''; 2'f c{'gz vgpukqp'y km'dg'i tcpvgf 'kh'vj g'URJ C' f gvgto kpgu'vj cv'vj g'r ctvkekr cpvøu'hcknwtg'vq'eqo r n{'y cu'f wg'vq'wphqtguggp'ektewo uvcpegu'cpf 'y cu' qwwukf g'qh'vj g'r ctvkekr cpvøu'eqpvtqn0'

### URJ C'Rqnke{'

Vj g'URJ C'y km'i tcpv'qpg'cff kvkqpcn'; 2'f c{'gz vgpukqp'kh'pggf gf 'hqt'tgcuqpu'dg{qpf 'vj g' crrnkecpvøu'eqpvtqn'uwej 'cu'f gnc{gf 'r tqeguukpi 'qh'vj g'UUP 'crrnkecvkqp'd{'vj g'UUC.' pcwwtcn'f kucuvgt.'hktg.'f gcyj 'kp'vj g'hco kn{.'qt'qvj gt'go gti gpe{0'

Y j gp'c'r ctvkekr cpv'tgs wguvu'vq'cff 'c'pgy 'j qwugj qnf 'o go dgt'y j q'ku'cv'ngcuv'8'{gctu'qh'ci g.'qt' y j q'ku'wpf gt'vj g'ci g'qh'8'cpf 'j cu'cp'UUP .'vj g'r ctvkekr cpv'o wuv'r tqxkf g'vj g'eqo r ngvg'cpf ' ceewtcvg'UUP 'cuuki pgf 'vq'gcej 'pgy 'o go dgt'cv'vj g'ko g'qh'eggzco kpcvkqp'qt'tgegtvkhkecvkqp.'kp' cff kvkqp'vq'vj g'f qewo gpvcvkqp'tgs wktgf 'vq'xgtkh{'ku0'Vj g'URJ C'o c{'pqv'cff 'vj g'pgy 'j qwugj qnf ' o go dgt'wpvkn'uwej 'f qewo gpvcvkqp'ku'r tqxkf gf 0'

Y j gp'c'r ctvkekr cpv'tgs wguvu'vq'cff 'c'pgy 'j qwugj qnf 'o go dgt'y j q'ku'wpf gt'vj g'ci g'qh'8'cpf 'j cu' pqv'dggp'cuuki pgf 'cp'UUP .'vj g'r ctvkekr cpv'o wuv'r tqxkf g'vj g'UUP 'cuuki pgf 'vq'gcej 'pgy 'ej knf 'cpf ' vj g'tgs wktgf 'f qewo gpvcvkqp'y kyj kp'; 2'ecngpf ct'f c{u'qh'vj g'ej knf 'dgki pi 'cff gf 'vq'vj g'j qwugj qnf 0'C'' ; 2'f c{'gz vgpukqp'y km'dg'i tcpvgf 'kh'vj g'URJ C'f gvgto kpgu'vj cv'vj g'r ctvkekr cpvøu'hcknwtg'vq'eqo r n{' y cu'f wg'vq'wphqtguggp'ektewo uvcpegu'cpf 'y cu'qwwukf g'qh'vj g'r ctvkekr cpvøu'eqpvtqn0F wtkpi 'vj g' r gtkqf 'vj g'URJ C'ku'cy ckvkpi 'f qewo gpvcvkqp'qh'vj g'UUP .'vj g'ej knf 'y km'dg'eqwpvgf 'cu'r ctv'qh'vj g' cuukuvgf 'j qwugj qnf 0'

### URJ C'Rqnke{'

Vj g'URJ C'y km'i tcpv'qpg'cff kvkqpcn'; 2'f c{'gz vgpukqp'kh'pggf gf 'hqt'tgcuqpu'dg{qpf 'vj g' r ctvkekr cpvøu'eqpvtqn'uwej 'cu'f gnc{gf 'r tqeguukpi 'qh'vj g'UUP 'crrnkecvkqp'd{'vj g'UUC.' pcwwtcn'f kucuvgt.'hktg.'f gcyj 'kp'vj g'hco kn{.'qt'qvj gt'go gti gpe{0'

Uqekcn'ugewtkv{'pwo dgtu'o wuv'dg'xgtkhkgf 'qpn{'qpeg'f wtkpi 'eqpvkpwqwun{/cuukuvgf 'qeewr cpe{0'

### URJ C'Rqnke{'

Vj g'URJ C'y km'xgtkh{'gcej 'f kuenqugf 'UUP 'd{<

Qdvckpkpi 'f qewo gpvcvkqp'htqo 'crrnkecpvu'cpf 'r ctvkekr cpvu'vj cv'ku'ceegr vcdng'cu' gxkf gpeg'qh'uqekcn'ugewtkv{'pwo dgtu'

O cmkpi 'c'eqr {'qh'vj g'qtki kpcn'f qewo gpvcvkqp'uwdo kwgf .'tgwwtpkpi 'kv'vq'vj g' kpf kxkf wcn'cpf 'tgvckpkpi 'c'eqr {'kp'vj g'hkng'hqnf gt'

Qpeg"yj g"kpfkxkfwcnou"xgtkhkecvkqp"uvcwwu"ku"encuukhkgf "cu"õxgtkhkgf.ö"yj g"URJ C"o c{."cv"kwu"
fkuetgvkqp.'tgo qxg"cpf "fguvtq{"eqr kgu"qh'fqewo gpvcvkqp"ceegr vgf "cu"gxkfgpeg"qh'uqekcn'ugewtkv{"
pwo dgtu0'Vj g"tgvgpvkqp"qh'yj g"GKX"Uwo o ct{"Tgr qtv'qt"Kpeqo g"Tgr qtv'ku"cfgswcvg"
fqewo gpvcvkqp"qh'cp"kpfkxkfwcnou"UUP0

### URJ C"Rqrke{"

Qpeg"cp"kpfkxkfwcnou"uvcwwu"ku"encuukhkgf "cu"õxgtkhkgfö"kp"J WF øu"GKX"u{uvgo .'yj g"URJ C"
y knl'tgo qxg"cpf "fguvtq{"eqr kgu"qh'fqewo gpvcvkqp"ceegr vgf "cu"gxkfgpeg"qh'uqekcn'ugewtkv{"
pwo dgtu0'

## 7-II.C. DOCUMENTATION OF AGE

C"dktyj "egtvkhkecvg"qt"qyj gt"qhhkekcn'tgeqtf "qh'dktyj "ku"yj g"r tghgttgf "hqto "qh'ci g"xgtkhkecvkqp"hqt"cnl'
hco kn{"o go dgtu0Hqt"gnf gtn{"hco kn{"o go dgtu"cp"qtki kpcn'fqewo gpv"yj cv"r tqxkfgu"gxkfgpeg"qh'yj g"
tgegkr v"qh'uqekcn'ugewtkv{"tgvktgo gpv"dgpghk›ku"ku'ceegr vcdng0"

### URJ C"Rqrke{"

Kf"cp"qhhkekcn'tgeqtf "qh'dktyj "qt"gxkfgpeg"qh'uqekcn'ugewtkv{"tgvktgo gpv"dgpghk›u"ecppqv"dg"
r tqxkf gf .'yj g"URJ C"y knl'tgswktg"yj g"hco kn{"o "q"uwdo kv"qyj gt"fqewo gpu"yj cv'uwr r qtv'yj g"
tgr qtvgf "ci g"qh'yj g"hco kn{"o go dgt"*g0 0"uej qqn'tgeqtf u."f tkxgt)u"r kegpug"kf'dktyj "{gct"ku"
tgeqtf gf +'cpf "vq"r tqxkf g"c"ugrh'egtvkhkecvkqp0""

Ci g"o wuv'dg"xgtkhkgf "qpn{"qpeg"f wtkpi "eqpvkpwqwun{/cuukuvgf "qeewr cpe{0'

## 7-II.D. FAMILY RELATIONSHIPS

Crr nkecpvu"cpf "r tqi tco "r ctvkekr cpvu"ctg"tgs wktgf "vq"kfgpvkh{"yj g"tgncvkqpuj kr "qh'gcej "j qwugj qnf "
o go dgt"vq"yj g"j gcf "qh'j qwugj qnf 0F ghkpkvkqpu"qh'yj g"r tko ct{"j qwugj qnf "tgncvkqpuj kru"ctg"
r tqxkf gf "kp"yj g"Gnki kdknkv{"ej cr vgt0"

### URJ C"Rqrke{"

Hco kn{"tgncvkqpuj kru"ctg"xgtkhkgf "qpn{"vq"yj g"gzvgpv'pgeguuct{"vq"f gvgto kpg"c"hco kn{øu"
gnki kdknkv{"cpf "ngxgn'qh'cuukuvcpeg0Egtvkhkecvkqp"d{"yj g"j gcf "qh'j qwugj qnf "pqto cn{"ku"
uwhhkekgpv'xgtkhkecvkqp"qh'hco kn{"tgncvkqpuj kru0"

### Marriage

### URJ C"Rqrke{"

Egtvkhkecvkqp"d{"yj g"j gcf "qh'j qwugj qnf "ku'pqto cn{"uwhhkekgpv'xgtkhkecvkqp0Kf'yj g"URJ C"
j cu"tgcuqpcdng"f qwdvu"cdqwv'c"o ctkvcn'tgncvkqpuj kr .'yj g"URJ C"y knl'tgs wktg"yj g"hco kn{"vq"
f qewo gpv'yj g"o cttkci g0"

C"o cttkci g"egtvkhkecvg"i gpgtcn{"ku'tgs wktgf "vq"xgtkh{"yj cv'c"eqwr ng"ku'o cttkgf 0"

Kp"yj g"ecug"qh'c"eqo o qp/ncy "o cttkci g."yj g"eqwr ng"o wuv'fgo qpuvctg"yj cv'yj g{"j qnf "
yj go ugnxgu"vq"dg"o cttkgf "*g0 0"d{"vgmkpi "yj g"eqo o qpkv{"yj g{"ctg"o cttkgf .'ecnmki "gcej "
qyj gt"j wudcpf "cpf "y khg."wukpi "yj g"uco g"ncuv'pco g.'hknkpi "1qkpv'kpeqo g"cz"tgwtpu+0'

## Separation or Divorce"

<u>URJ C"Rqnke{"</u>

Egtvkhkecvkqp"d{"yj g"j gcf "qh'j qwugj qnf "ku'pqto cm{"uwhhkekgpv'xgtkhkecvkqp0'Kh'yj g"URJ C"
j cu'tgcuqpcdng"f qwdvu"cdqwv'c"ugr ctcvkqp"qt'f kxqteg."yj g"URJ C"y knl'tgs wktg"yj g"hco kn{'\q"
r tqxkf g"f qewo gpvcvkqp"qh'yj f kxqteg"qt"ugr ctcvkqp0"

C"egtvkhkgf "eqr {'qh'c"f kxqteg"f getgg."uki pgf "d{"c"eqwtv'qhhkegt."ku'tgs wktgf "\q"f qewo gpv'
yj cv'c"eqwr ng"ku'f kxqtegf 0'

C"eqr {'qh'c"eqwtv'qtf gtgf "o ckpvgpcpeg"qt'qyj gt'eqwtv'tgeqtf "ku'tgs wktgf "\q"f qewo gpv'c"
ugr ctcvkqp0'

Kh'pq"eqwtv'f qewo gpv'ku'cxcknkdng."f qewo gpvcvkqp'htqo "c"eqo o wpkv{/dcugf "ci gpe{'y knl'
dg"ceegr vgf 0'

## Absence of Adult Member

<u>URJ C"Rqnke{"</u>

Kh'cp"cf wnv'o go dgt'y j q"y cu'hqto gtn{'c"o go dgt'qh'yj g"j qwugj qnf "ku'tgr qtvgf "\q"dg"
r gto cpgpvn{'cdugpv."yj g"hco kn{"o wuv'r tqxkf g"gxkf gpeg"\q"uwr r qtv'yj cv'yj g"r gtuqp"ku'pq"
nqpi gt"c"o go dgt'qh'yj g"hco kn{"*g0I 0'f qewo gpvcvkqp"qh'cpqyj gt"cf f tguu'cv'y j kej "yj g"
r gtuqp'tgukf gu'uwej "cu'c"ngcug"qt'wvknkv{"dknl+0

## Foster Children and Foster Adults

<u>URJ C"Rqnke{"</u>

Vj knf /r ctv{"xgtkhkecvkqp'htqo "yj g"uvcvg"qt"nqecn'i qxgtpo gpv'ci gpe{'tgur qpukdng"hqt"yj g"
r ncego gpv'qh'yj g"kpf kxkf wcn'y kj "yj g"hco kn{"ku'tgs wktgf 0'

## 7-II.E. VERIFICATION OF STUDENT STATUS

### General Requirements

<u>URJ C'Rqnke{"</u>

Vj g"URJ C"tgswktgu"hco knkgu"vq"r tqxkfg"kphqto cvkqp"cdqwv"vj g"uvwf gpv"uvcvwu"qh"cnm' uvwf gpvu"y j q"ctg"3: "{ gctu"qh"ci g"qt"qnf gt0Vj ku"kphqto cvkqp"y knl"dg"xgtkhkgf "qpn{ "kh<"

Vj g"hco kn{ "tgr qtvu"hwm/vko g"uvwf gpv'uvcvwu"hqt"cp"cf wm/qy j et"vj cp"vj g"j gcf . ur qwug. "qt"eqj ecf 0'

Vj g"hco kn{ "tgr qtvu"ej knf "ectg"gzr gpugu"vq"gpcdng"c"hco kn{ "o go dgt"vq"hwtvj gt"j ku"qt" j gt"gf wecvkqp0'

Vj g"hco kn{ "kpenwf gu"c"uwf gpv"gptqmgf "kp"cp"*institution of higher education.*"

### Restrictions on Assistance to Students Enrolled in Institutions of Higher Education

Vj ku"ugevkqp"cr r nkgu"qpn{ "vq"uwf gpvu"y j q"ctg"uggmkpi "cuukuvcpeg"qp"vj gkt"qy p.. "ugr ctcvgn{ "htqo " y j gkt"r ctgpvu0K'f qgu"pqv"cr r n{ "vq"uwf gpvu"tgukf kpi "y kj "r ctgpvu"y j q"ctg"uggmkpi "qt"tgegkxkpi " J EX"cuukuvcpeg0'

<u>URJ C'Rqnke{"</u>

Kp"ceeqtf cpeg"y kj "vj g"xgtkhkecvkqp"j kgtctej { "f guetkdgf "kp"ugevkqp"9/30D. "vj g"URJ C"y kl" f gvgto kpg"y j gyj gt"vj g"uwf gpv'ku"gzgo r v'htqo "vj g"tguvtkevkqpu"kp"46'EHT "70834'd{ " xgtkh{kpi "cp{"qpg"qh"vj g"hqmqy kpi "gzgo r vkqp"etkvgtkc<

Vj g"uwf gpv'ku"gptqmgf "cv'cp"gf wecvkqpcn'kpuvkwwkqp"y cv'f qgu"pqv'o ggv'vj g" f ghkpkvkqp"qh"*institution of higher education*"kp"vj g"J ki j gt"Gf wecvkqp"Cev'qh'3; 87" *ugg"ugevkqp"Gzj kdkv'5/4+0'

Vj g"uwf gpv'ku"cv'ngcuv'46"{ gctu"qnf 0'

Vj g"uwf gpv'ku"c"xgvgtcp. "cu"f ghkpgf "kp"ugevkqp"5/KKG0'

Vj g"uwf gpv'ku"o cttkgf 0'

Vj g"uwf gpv'j cu"cv'ngcuv'qpg"f gr gpf gpv'ej knf . "cu"f ghkpgf "kp"ugevkqp"5/KKG0'

Vj g"uwf gpv'ku"c"r gtuqp"y kj "f kucdknkvkgu. "cu"f ghkpgf "kp"ugevkqp"5/KKG. "cpf "y cu" tgegkxkpi "cuukuvcpeg"r tkqt"vq"P qxgo dgt"52. "42270'

Kh'vj g"URJ C"ecppqv'xgtkh{ "cv'ngcuv'qpg"qh'vj gug"gzgo r vkqp"etkvgtkc. "vj g"URJ C"y knl" eqpenwf g"vj cv'vj g"uwf gpv'ku"uwdlgev'vq"vj g"tguvtkevkqpu"qp"cuukuvcpeg"cv'46'EHT "708340Kp" cf f kvkqp"vq"xgtkh{kpi "vj g"uwf gpv'u"kpeqo g"gnki kdknkv{. "vj g"URJ C"y gp"r tqeggf "vq" xgtkh{ "gkj gt"vj g"uwf gpv'u"r ctgpvu'kpeqo g"gnki kdknkv{ "*ugg"ugevkqp"9/KKJ+"qt"vj g"uwf gpv'u" kpf gr gpf gpeg"htqo "j ku'j gt"r ctgpvu"*ugg"dgnqy +0

*Independent Student*

<u>URJ C'Rqnle{"</u>

Vj g'URJ C'y kni'xgtkh{'c'uwf gpvu'kpf gr gpf gpeg'htqo "j ku'jg'r ctgpvu'\q"f gvgto kpg'y j cv'\j g" uwf gpvu'r ctgpvuø'kpeqo g'ku'pqv'tgngxcpv'hqt'f gvgto kpkpi "\j g'uwf gpvu'gnki kdknkv{'d{'f qkpi " cnn'qh'\j g'hqnqy kpi <"

Gkyj gt'tgxkgy kpi "cpf "xgtkh{kpi "r tgxkqwu'cf f tguu'kphqto cvkqp'\q"f gvgto kpg'y j gyj gt" \j g'uwf gpv'j cu'guvcdnkuj gf "c'j quugj qnf "ugr ctcvg'htqo "j ku'jg'r ctgpvu'hqt'cv'ngcuv" qpg'{gct."qt'tgxkgy kpi "cpf "xgtkh{kpi "f qewo gpvcvkqp'tgngxcpv'\q"f gvgto kpkpi " y j gyj gt'\j g'uwf gpv'o ggvu'\j g'WUU0F gr ctvo gpv'qh'Gf wecvkqpøu'f ghkpkvkqp'qh' *independent student* *ugg"ugevkqp"5/KKG+*

Tgxkgy kpi "\j g'uwf gpvu'r tkqt"{gct'kpeqo g'\cz'tgwtpu'\q'xgtkh{'\j g'uwf gpv'ku" kpf gr gpf gpv'qt'xgtkh{kpi "\j g'uwf gpv'o ggvu'\j g'WUU0F gr ctvo gpv'qh'Gf wecvkqpøu" f ghkpkvkqp'qh'*independent student* *ugg"ugevkqp"5/KKG+*

Tgs wguvkpi "cpf "qdvckpkpi "y tkwgp'egtvkhkecvkqp'f ktgevn{'htqo "\j g'uwf gpvu'r ctgpvu" kf gpvkh{kpi "\j g'co qwpv'qh'uwr r qtv'\j g{'y kni'dg'r tqxkf kpi "\q'\j g'uwf gv."gxgp'kh'\j g" co qwpv'qh'uwr r qtv'ku'&2."gzegr v'kp'ecugu'kp'y j kej "\j g'URJ C'f gvgto kpgu'\j cv'\j g" uwf gpv'ku'c'*vulnerable youth* *ugg"ugevkqp"5/KKG+*

## 7-II.F. DOCUMENTATION OF DISABILITY

Vj g'URJ C'o wuv'xgtkh{'\j g'gzkuvgpeg'qh'c'f kucdknkv{"kp"qtf gt'\q"cnnqy "egtvckp'kpeqo g" f kucnqy cpegu'cpf "f gf wevkqpu'htqo "kpeqo g0'Vj g'URJ C'ku'pqv'r gto kwgf "\q'kps wktg'cdqwv'\j g" pcwtg'qt'gzvgpv'qh'r gtuqpøu'f kucdknkv{"]46'EHT'3220424*e+_0'Vj g'URJ C'o c{"pqv'kps wktg'cdqwv'c" r gtuqpøu'f kci pquku'qt'f gvcknu'qh'tgcvo gpv'hqt'c'f kucdknkv{'qt'o gf kecn'eqpf kvkqp0'Kh'\j g'URJ C" tgegkxgu'c'xgtkhkecvkqp'f qewo gpv'\j cv'r tqxkf gu'uwej "kphqto cvkqp."\j g'URJ C'y kni'pqv'r nceg'\j ku" kphqto cvkqp'kp'\j g'vgpcpv'hkng0'Wpf gt'pq'ekтewo uvcpegu'y kni'\j g'URJ C'tgs wguv'c'r ctvkekr cpvøu" o gf kecn'tgeqтf *u0+0'Hqt'o qтg'kphqто cvkqp'qp'j gcnj "ectg'r tkxce{'ncy u."ugg'\j g'F gr ctvo gpv'qh' J gcnj "cpf "J wo cp"Ugtxkeguøy gdukvg'cv'j wr <⁄y y y 0j j u0l qx1qetkr tkxce{10'

Vj g'cdqxg'ekvgf "тgi wncvkqp'f qgu'pqv'r тqj kdkv'\j g'hqnnqy kpi "kps wktkgu."r тqxkf gf "\j gug'kps wktkgu'ctg" o cf g'qh'cnn'cr r nkecpvu."y j gyj gt'qt'pqv'\j g{"ctg'r gтuqpu'y kj "f kucdknkvkgu']XI .'r 046_<"

Kps wkт{"kpvq'cp"cr r nkecpvu'cdknkv{"\q'o ggv'\j g'тgs wkтgo gpvu'qh'qy pgтuj kr "qт'vgpcpe{"

Kps wkт{"\q'f gvgто kpg'y j gyj gт'cp"cr r nkecpv'ku'swcnkhkgf "hqт'c'f y gnnkpi "cxckncdng'qpn{"\q'r gтuqpu" y kj "f kucdknkvkgu'qт'\q'r gтuqpu'y kj "c'r ctvkewnct'v{r g'qh'f kucdknkv{"

Kps wkт{"\q'f gvgто kpg'y j gyj gт'cp"cr r nkecpv'hqт'c'f y gnnkpi "ku'swcnkhkgf "hqт'c'r тkqтkv{"cxckncdng'\q" r gтuqpu'y kj "f kucdknkvkgu'qт'\q'r gтuqpu'y kj "c'r ctvkewnct'v{r g'qh'f kucdknkv{"

Kps wkтkpi "y j gyj gт'cp"cr r nkecpv'hqт'c'f y gnnkpi "ku'c'ewттgpv'knngi cn'cdwugт'qт'cf f kev'qh'c'eqpvтqnngf " uwduvcpeg"

Kps wkтkpi "y j gyj gт'cp"cr r nkecpv'j cu'dggp'eqpxkevgf "qh'\j g'knngi cn'o cpwhcevwтg'qт'f kuvтkdwvkqp'qh'c" eqpvтqnngf "uwduvcpeg"

## Family Members Receiving SSA Disability Benefits

Xgtkhkecvkqp"qh"vj g"tgegkr v"qh"f kucdkrkv{ "dgpghkvu"htqo "vj g"Uqekcn"Ugewtkv{"Cf o kpkuvtcvkqp"*UUC+"ku"
uwhhkekgpv"xgtkhkecvkqp"qh"f kucdkrkv{ "hqt"vj g"r wtr qug"qh"s wcnkh{kpi "hqt"y ckxkpi "nkuv"r tghgtgpegu"*kh"
cr r nkecdng+"qt"egtvckp"kpeqo g"f kucnnqy cpegu"cpf "f gf wevkqpu"]XI .."r 0'45_0

### URJ C"Rqnke{"

Hqt"hco kn{"o go dgtu"encko kpi "f kucdkrkv{"y j q"tgegkxg"f kucdkrkv{ "dgpghkvu"htqo "vj g"UUC.."vj g"
URJ C"y knn"cuuwo r v"vq"qdvckp"kphqto cvkqp"cdqwv"f kucdkrkv{ "dgpghkvu"vj tqwi j "vj g"J WF "
Gpvgtr tkug"Kpeqo g"Xgtkhkecvkqp"*GKX+"u{uvgo 0"Kf "f qewo gpvcvkqp"htqo "J WF øu"GKX"U{uvgo "
ku"pqv"cxckncdng.."vj g"URJ C"y knn"tgs wguv"c"ewttgpv"*f cvgf "y kj kp"vj g"ncuv"82"f c{u+"UUC"
dgpghkv"xgtkhkecvkqp"ngwgt"htqo "gcej "hco kn{"o go dgt"encko kpi "f kucdkrkv{ "uvcwu0"Kf "vj g"
hco kn{"ku"wpcdng"vq"r tqxkf g"vj g"f qewo gpv"u+.."vj g"URJ C"y knn"cuu"vj g"hco kn{"vq"tgs wguv"c"
dgpghkv"xgtkhkecvkqp"ngwgt"d{"gkvj gt"ecnnkpi "UUC"cv"3/: 22/994/3435.."qt"d{"tgs wguvkpi "kv"
htqo "[y y y 0uuc0i qx](y y y 0uuc0i qx)0"Qpeg"vj g"cr r nkecpv"qt"r ctvkekr cpv"tgegkxgu"vj g"dgpghkv"xgtkhkecvkqp"
ngwgt"vj g{"y knn"dg"tgs wktgf "vq"r tqxkf g"kv"vq"vj g"URJ C0

## Family Members Not Receiving SSA Disability Benefits

Tgegkr v"qh"xgvgtcpøu"f kucdkrkv{ "dgpghkvu.."y qtmgtøu"eqo r gpucvkqp.."qt"qvj gt"pqp/UUC "dgpghkvu"dcugf "
qp"vj g"kpf kxkf wcnøu"encko gf "f kucdkrkv{ "ctg"pqv"uwhhkekgpv"xgtkhkecvkqp"vj cv"vj g"kpf kxkf wcnø o ggvu"
J WF øu"f ghkpkvkqp"qh"f kucdkrkv{ "kp"46"EHT "706250

### URJ C"Rqnke{"

Hqt"hco kn{"o go dgtu"encko kpi "f kucdkrkv{"y j q"f q"pqv"tgegkxg"f kucdkrkv{ "dgpghkvu"htqo "vj g"
UUC.."c"npqy ngf i gcdng"r tqhguukqpcn"o wuv"r tqxkf g"vj ktf /r ctv{ "xgtkhkecvkqp"vj cv"vj g"hco kn{"
o go dgt"o ggvu"vj g"J WF "f ghkpkvkqp"qh"f kucdkrkv{0Ugg"vj g"Grki kdkrkv{"ej cr vgt"hqt"vj g"J WF "
f ghkpkvkqp"qh"f kucdkrkv{0"Vj g"npqy ngf i gcdng"r tqhguukqpcn"y knn"xgtkh{ "y j gvj gt"vj g"hco kn{"
o go dgt"f qgu"qt"f qgu"pqv"o ggv"vj g"J WF "f ghkpkvkqp0

## 7-II.G. CITIZENSHIP OR ELIGIBLE IMMIGRATION STATUS [24 CFR 5.508]

### Overview

J qwukpi "cuukuvcpeg"ku"pqv"cxckncdng"vq"r gtuqpu"y j q"ctg"pqv"ekvk| gpu."pcvkqpcnu."qt"gnki kdng"
ko o ki tcpvu0Rtqtcvgf "cuukuvcpeg"ku"r tqxkf gf "hqt"\$o kzgf "hco knkgu\$"eqpvckpkpi "dqvj "gnki kdng"cpf "
kpgnki kdng"r gtuqpu0C"f gvckngf "f kuewuukqp"qh"gnki kdknkv{ "tgs wktgo gpvu"ku"kp"vj g"Gnki kdknkv{ "ej cr vgt0"
Vj ku"xgtkhkecvkqpu"ej cr vgt"f kuewuugu"J WF "cpf "URJ C"xgtkhkecvkqp"tgs wktgo gpvu"tgncvgf "vq"
ekvk| gpuj kr "uvcvwu0

Vj g"hco kn{ "o wuv"r tqxkf g"c"egtvkhkecvkqp"y j cv"kf gpvkhkgu"gcej "hco kn{ "o go dgt"cu"c"WOU0ekvk| gp."c"
WOU0pcvkqpcn "cp"gnki kdng"pqpekvk| gp"qt"cp"kpgnki kdng"pqpekvk| gp"cpf "uwdo kv"vj g"f qewo gpvu"
f kuewuugf "dgnqy "hqt"gcej "hco kn{ "o go dgt0Qpeg"gnki kdknkv{ "vq"tgegkxg"cuukuvcpeg"j cu"dggp"xgtkhkgf "
hqt"cp"kpf kxkf wcn"kv"pggf "pqv"dg"eqnngevgf "qt"xgtkhkgf "ci ckp"f wtkpi "eqpvkpwqwun{ /cuukuvgf "
qeewr cpe{ 0]46"EHT "707280 *i +*7+.

### U.S. Citizens and Nationals

J WF "tgs wktgu"c"f genctcvkqp"hqt"gcej "hco kn{ "o go dgt"y j q"encko u"vq"dg"c"WOU0ekvk| gp"qt"pcvkqpcn0"
Vj g"f genctcvkqp"o wuv"dg"uki pgf "r gtuqpcnn{ "d{ "cp{ "hco kn{ "o go dgt"3: "qt"qnf gt"cpf "d{ "c"i wctf kcp "
hqt"o kpqtu0

Vj g"URJ C"o c{ "tgs wguv"xgtkhkecvkqp"qh"vj g"f genctcvkqp"d{ "tgs wktkpi "r tgugpvcvkqp"qh"c"dktvj "
egtvkhkecvg."Wpkvgf "Uvcvgu"r cuur qtv"qt"qvj gt"cr r tqr tkcvg"f qewo gpvcvkqp0

#### URJ C"Rqnke{ "

Hco kn{ "o go dgtu"y j q"encko "WOU0ekvk| gpuj kr "qt"pcvkqpcn uvcvwu"y kn"pqv"dg"tgs wktgf "vq"
r tqxkf g"cf f kvkqpcl f qewo gpvcvkqp"wpnguu"vj g"URJ C"tgegkxgu"kphqto cvkqp"kpf kecvkpi "vj cv"
cp"kpf kxkf wcl u"f genctcvkqp"o c{ "pqv"dg"ceewtcvg0

## Eligible Immigrants

### *Documents Required*

Crrihco kn{"o go dgtu'ercko kpi "grki kdng"ko o ki tcvkqp"uvcwu'o uvv'f gercvge"yj gkt"uvcwu"kp"yj g"uco g" o cppgt"cu"WOU0'ekvk| gpu"cpf "pcvkqpcnu0'

Vj g"f qevo gpvcvkqp"tgswktgf "hqt"grki kdng"pqpekvk| gpu"xctkgu"f grgpf kpi "wrqp"hcevqtu"uwej "cu"yj g" f cvg"yj g"r gtuqp"gpvgtgf "yj g"WOU0"yj g"eqpf kvkqpu"wpf gt"y hkej "grki kdng"ko o ki tcvkqp"uvcwu'hcu"dggp" i tcpvgf ."ci g."cpf "yj g"f cvg"qp"y hkej "yj g"hco kn{"dgi cp"tgegkxkpi "J WF/hwpf gf "cuukuvcpeg0'Gzj kdkv/" 9/3"cv'yj g"gpf "qh'yj ku'ej cr vgt"uwo o ctk| gu'f qevo gpvu'hco kn{"o go dgtu'o uvv'r tqxkf g0'"

### *SPHA Verification* ]J EX'T D.'r r 07/5"cpf "7/9_

Hqt'hco kn{"o go dgtu'ci g "84'qt"qnf gt"y hq"ercko "vq"dg"grki kdng"ko o ki tcpvu.'r tqqh'qh'ci g"ku" tgswktgf "kp"yj g"o cppgt"f guetkdgf "kp"9/KKE0'qh'yj ku'r ncp0'P q"utwtyj gt"xgtkhkecvkqp"qh'grki kdng" ko o ki tcvkqp"uvcwu'ku'tgswktgf 0'

Hqt'hco kn{"o go dgtu'wpf gt"yj g"ci g"qh'84"y hq"ercko "vq"dg"grki kdng"ko o ki tcpvu.'yj g"URJ C"o uvv' xgtkh{"ko o ki tcvkqp"uvcwu'y kj "yj g"Wpkvgf "Uvcvgu'Ekvk| gpuj kr "cpf "Ko o ki tcvkqp"Ugtxkegu'*WUEKU+0'"

Vj g"URJ C"y knihqmqy "crn'WUEKU'r tqvqeqnu'hqt'xgtkhkecvkqp"qh'grki kdng"ko o ki tcvkqp"uvcwu0'"

## 7-II.H. VERIFICATION OF PREFERENCE STATUS

Vj g"URJ C"o uvv'xgtkh{"cp{ "r tghgtgpegu"ercko gf "d{"cp"crr ncecpv'yj cv'f gvgto kpgf "r ncego gpv'qp" yj g"y cwkpi "hku0'

### URJ C"Rqrke{"

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Vj g"URJ C"cnuq'qhhgtu"c"r tghgtgpeg"hqt'xkevko u'qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg." ugzwcn'cuucwn."qr "uvcnmkpi .'cu'f guetkdgf "kp"Ugevkqp"6/KKKE0'Vq"xgtkh{"yj cv'cr r ncecpvu" swcnkh{"hqt'yj g'r tghgtgpeg.'yj g"URJ C"y knihqmqy "f qewo gpvcvkqp"tgswktgo gpvu'qwvnkpgf "kp" Ugevkqp"38/KZ0'F 0'

# PART III: VERIFYING INCOME AND ASSETS"

Ej cr vgt'8.'Rctv'Kqh'\j ku'r ncp'f guetkdgu'kp'f gvcki'\j g'\{ r gu'qh'kpeqo g'\j cv'ctg'kpenwf gf "cpf "gzenwf gf "cpf "j qy "cuugu'cpf "kpeqo g'htqo "cuugu'ctg'j cpf ngf 0Cp{"cuugu'cpf "kpeqo g'tgr qtvgf "d{"\j g'hco kn{"o wuv'dg'xgtkhkgf 0'Vj ku'r ctv'r tqxkf gu'URJ C'r qrkekgu'\j cv'uwr r ngo gpv'\j g'i gpgtcn'xgtkhkecvkqp'r tqegf wtgu'ur gekhkgf "kp'Rctv'Kqh'\j ku'ej cr vgt0"

## 7-III.A. EARNED INCOME

**Tips**

<u>URJ C'Rqrke{"</u>

Wpnguu'\kr "kpeqo g'ku'kpenwf gf "kp'c'hco kn{"o go dgtøu"Y /4"d{"\j g'go r nq{gt. 'r gtuqpu'y j q "y qtm'kp'kpf wuvtkgu'y j gtg'\kr u'ctg'uvcpf ctf "y kn'dg'tgs wktgf "\q'uki p'c'egtvkhkgf "guvko cvg'qh"\kr u'tgegkxgf "hqt"\j g'r tkqt"{gct'cpf "\kr u'cpvkekr cvgf "\q'dg'tgegkxgf "kp'\j g'eqo kpi "{gct0"

**Wages**

<u>URJ C'Rqrke{"</u>

Hqt"y ci gu'qy j gt"\j cp'\kr u. '\j g'hco kn{"o wuv'r tqxkf g'qtki kpcn"qh'\j g'\y q'o quv'ewttgpv. "eqpugewvkxg'r c{"uvwdu0'

## 7-III.B. BUSINESS AND SELF EMPLOYMENT INCOME

<u>URJ C'Rqrke{"</u>

Dwukpguu'qy pgtu'cpf "ugrh/go r nq{gf 'r gtuqpu'y kn'dg'tgs wktgf "\q'r tqxkf g<"

Cp'cwf kvgf 'hkpcpekcn'uvcvo gpv'hqt"\j g'r tgxkqwu'hkuecn'{gct'kh'cp'cwf kv'y cu'eqpf wevgf 0'Kh'cp'cwf kv'y cu'pqv'eqpf wevgf. 'c'uvcvo gpv'qh'kpeqo g'cpf "gzr gpugu'o wuv'dg'uwdo kvvgf "cpf "\j g'dwukpguu'qy pgt"qt'ugrh/go r nq{gf 'r gtuqp'o wuv'egtvkh{'\q'ku'ceewtce{0"

Cnl'uej gf wngu'eqo r ngvgf 'hqt"hkrkpi "hgf gtcn'cpf "lqecn'\czgu'kp'\j g'r tgegf kpi "{gct0'

Kh'ceegngtcvgf 'f gr tgekcvkqp'y cu'wugf 'qp'\j g'\cz'tgvwtp'qt'hkpcpekcn'uvcvo gpv. 'cp'ceeqwpvcpvøu'ecnewncvkqp'qh'f gr tgekcvkqp'gzr gpug. 'eqo r wgf "wukpi "uvtcki j v'nkpg'f gr tgekcvkqp'twngu0'

Vj g'URJ C'y kn'r tqxkf g'c'hqto cv'hqt'cp{'r gtuqp'y j q "ku'wpcdng'\q'r tqxkf g'uwej "c'uvcvo gpv'\q'tgeqtf "kpeqo g'cpf "gzr gpugu'hqt"\j g'eqo kpi "{gct0'Vj g'dwukpguu'qy pgt lugrh/go r nq{gf 'r gtuqp'y kn'dg'tgs wktgf "\q'uwdo kv'\j g'kphqto cvkqp'tgs wguvgf 'cpf "\q'egtvkh{'\q'ku'ceewtce{'cv'cnl'hwwwtg'tggzco kpcvkqpu0'

Cv'cp{'tggzco kpcvkqp'\j g'URJ C'o c{'tgs wguv'f qewo gpvu'\j cv'uwr r qtv'uwdo kvvgf 'hkpcpekcn'uvcvo gpvu'uwej "cu'o cpkhguvu. 'cr r qkpvo gpv'dqqmu. 'ecuj "dqqmu. 'qt'dcpm'uvcvo gpvu0'

Kh'c'hco kn{"o go dgt'j cu'dggp'ugrh/go r nq{gf 'nguu'\j cp'\j tgg'*5+'o qpvj u. '\j g'URJ C'y kn'ceegr v'\j g'hco kn{"o go dgtøu'egtvkhkgf 'guvko cvg'qh'kpeqo g'cpf "uej gf wng'cp'kpvgtko "tggzco kpcvkqp'kp'\j tgg'*5+'o qpvj u0'Kh'\j g'hco kn{"o go dgt'j cu'dggp'ugrh/go r nq{gf 'hqt"\j tgg'*5+'\q'y grxg'*34+'o qpvj u'\j g'URJ C'y kn'tgs wktg'\j g'hco kn{"\q'r tqxkf g'f qewo gpvcvkqp'qh'kpeqo g'cpf "gzr gpugu'hqt"\j ku'r gtkqf "cpf "wug'\j cv'kphqto cvkqp'\q'r tqlgev'kpeqo g0'

# 7-III.C. PERIODIC PAYMENTS AND PAYMENTS IN LIEU OF EARNINGS

Hqt "r qрlekgu"i qxgtрkpi "uvtgco рkpgf "kpeqo g"f gvgto kpcvkqpu"hqt "hkzgf "uqwtegu"qh"kpeqo g. "р ngcug" ugg"Ej cр vgt "330"

## Social Security/SSI Benefits

### URJ C "Rqрke{"

Vq "xgtkh{ "vj g"UUI/UUK"dgpghkuu"qh"cр р рlecpvu. "vj g"URJ C "y kрl"tgs wguv"c "ewttgpv "*f cvgf "y kj kp "vj g"рncuv"82 "f c{u+"UUC "dgpghkv"xgtkhkecvkqp"ngvvgt "htqo "gcej "hco kрl"o go dgt"vj cv"tgegkxgu" uqekcрl ugewtkv{ "dgpghkuu0"Kh"vj g"hco kрl"ku"wpcdрlg"vq "r tqxkfg"vj g"f qewo gpv*u+. "vj g"URJ C "y kрl" j gрр "vj g"cр р рlecpv"tgs wguv"c "dgpghkv"xgtkhkecvkqp"ngvvgt "htqo "UUC⌀u"Y gd "ukvg"cv" [y y y 0uuc0 qx](#) "qt "cuр "vj g"hco kрl"vq "tgs wguv"qpg"d{ "ecрlkpi "UUC "cv" 3/: 22/994/34350 0Qpeg"vj g"cр р рlecpv"j cu"tgegkxgf "vj g"dgpghkv"xgtkhkecvkqp"ngvvgt "vj g{ "y kрl" dg "tgs wktgf "vq "r tqxkfg"kv"vq "vj g"URJ C0"

Vq "xgtkh{ "vj g"UUI/UUK"dgpghkuu"qh"r ctlekр cpvu. "vj g"URJ C "y kрl"qdvckp "kphqto cvkqp"cdqwv" uqekcрl ugewtkv{ ΓUUK"dgpghkuu"vj tqwi j "vj g"J WF "GKX "U{uvgo . "cpf "eqphkto "y kj k "vj g" r ctlekр cpv*u+"vj cv"vj g"ewttgpv"kuuvgf "dgpghkv"co qwpv"ku"eqttgev0"Kh"vj g"r ctlekр cpv"f kur wuvgu" vj g"GKX"tgр qtvgf "dgpghkv"co qwpv. "qt "kh"dgpghkv"kphqto cvkqp"ku"pqv"cxckрlcdрlg"kp "J WF " u{uvgo u. "vj g"URJ C "y kрl"tgs wguv"c "ewttgpv"UUC "dgpghkv"xgtkhkecvkqp"ngvvgt "htqo "gcej "hco kрl" o go dgt"vj cv"tgegkxgu"uqekcрl ugewtkv{ "dgpghkuu0"Kh"vj g"hco kрl"ku"wpcdрlg"vq "r tqxkfg"vj g" f qewo gpv*u+"vj g"URJ C "y kрl"j gрр "vj g"r ctlekр cpv"tgs wguv"c "dgpghkv"xgtkhkecvkqp"ngvvgt "htqo " UUC⌀u"Y gd "ukvg"cv"[y y y 0uuc0 qx](#) "qt "cuр "vj g"hco kрl"vq "tgs wguv"qpg"d{ "ecрlkpi "UUC "cv"3/: 22/ 994/34350 0Qpeg"vj g"r ctlekр cpv"j cu"tgegkxgf "vj g"dgpghkv"xgtkhkecvkqp"ngvvgt "vj g{ "y kрl"dg" tgs wktgf "vq "r tqxkfg"kv"vq "vj g"URJ C0"

## 7-III.D. ALIMONY OR CHILD SUPPORT

<u>SPHA Policy</u>

The methods the SPHA will use to verify alimony and child support payments differ depending on whether the family declares it receives regular payments.

If the family declares that it *receives regular payments*, verification will be obtained in the following order of priority:

Copies of the receipts and/or payment stubs for the 60 days prior to SPHA request

Third-party verification form from the state or local child support enforcement agency

Third-party verification form from the person paying the support

Family's self-certification of amount received

If the family declares that it *receives* *irregular or no payments*, in addition to the verification process listed above, the family must provide evidence that it has taken all reasonable efforts to collect amounts due. This may include:

A statement from an agency responsible for enforcing payment that shows the family has requested enforcement and is cooperating with all enforcement efforts

If the family has made independent efforts at collection, a written statement from the attorney or other collection entity that has assisted the family in these efforts

*Note:* Families are not required to undertake independent enforcement action.

**7-III.E. ASSETS AND INCOME FROM ASSETS**

**Assets Disposed of for Less than Fair Market Value**

Vj g"hco kn{"o wuv'egtvkh{"y j gyj gt"cp{"cuugvu'j cxg"dggp"f kur qugf "qh"hqt"nguu"vj cp"hckt"o ctmgv"xcnwg"
kp"vj g"r tgegf kpi "y q"{gctu0Vj g"URJ C"pggf u'vq"xgtkh{"qpn{"vj qug"egtvkhkecvkqpu"vj cv"y cttcpv"
f qewo gpvcvkqp"]J EX"T D.'r 07/4: _0"

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y kn'xgtkh{"vj g"xcnwg"qh"cuugvu'f kur qugf "qh"qpn{"kh<"

Vj g"URJ C"f qgu'pqv'ctpgcf {"j cxg"c"tgcuqpcdng"guvko cvkqp"qh"ku'xcnwg"htqo "
r tgxkqwun{"eqmgevgf "kphqto cvkqp."qt""

Vj g"co qwpv'tgr qtvgf "d{"vj g"hco kn{"kp"vj g"egtvkhkecvkqp"cr r gctu'qdxkqwun{"kp"gttqt0"

Gzco r ng"3<"Cp"gnf gtn{"r ctvkekr cpv'tgr qtvgf "c"&32.222"egtvkhkecvg"qh"f gr qukv'cv'vj g"ncuv"
cppwcn'tggzco kpcvkqp"cpf "vj g"URJ C'xgtkhkgf "vj ku"co qwpv0P qy "vj g"r gtuqp'tgr qtvu'vj cv"
uj g"j cu"i kxgp"vj ku"&32.222"vq"j gt"uqp0Vj g"URJ C"j cu"c"tgcuqpcdng"guvko cvg"qh"vj g"xcnwg"
qh"vj g"cuugv—"vj gtghqtg."tgxgtkhkecvkqp"qh"vj g"xcnwg"qh"vj g"cuugv'ku"pqv"pgeguuct{0

Gzco r ng"4<"C"hco kn{"o go dgt"j cu"f kur qugf "qh"ku"316"uj ctg"qh"tgcn'r tqr gtv{"nqecvgf "kp"c"
f guktcdng"ctgc"cpf "j cu"xcnwgf "j gt"uj ctg"cv'cr r tqzko cvgn{"&7.2220Dcugf "wr qp"o ctmgv"
eqpf kvkqpu."vj ku"f genctcvkqp"f qgu"pqv"uggo "tgcnkuvke0Vj gtghqtg."vj g"URJ C"y kn'xgtkh{"vj g"
xcnwg"qh"vj ku"cuugv0"

**7-III.F. NET INCOME FROM RENTAL PROPERTY"**

<u>URJ C"Rqnke{"</u>

Vj g"hco kn{"o wuv'r tqxkfg<"

C"ewttgpv'gzegewvgf "ngcug"hqt"vj g"r tqr gtv{ "vj cv'uj qy u'vj g"tgpvcn'co qwpv'qt"
egtvkhkecvkqp"htqo "vj g"ewttgpv'vgpcpv'

C"ugrh/egtvkhkecvkqp"htqo "vj g"hco kn{"o go dgtu'gpi ci gf "kp"vj g"tgpvcn'qh'r tqr gtv{ "
r tqxkf kpi "cp"guvko cvg"qh'gzr gpugu'hqt"vj g"eqo kpi "{ ct"cpf "vj g"o quv'tgegpv'KTU"
Hqto "3262"y kj "Uej gf wng"G'*T gpvcn'kpeqo g+0"

Kh'uej gf wng"G'y cu"pqv'r tgr ctgf ."vj g"URJ C"y kn'tgs wktg"vj g"hco kn{"o go dgtu"
kpxqnxgf "kp"vj g"tgpvcn'qh'r tqr gtv{ "vq"r tqxkf g"c"ugrh/egtvkhkecvkqp"qh'kpeqo g"cpf "
gzr gpugu'hqt"vj g"r tgxkqwu"{ ct"cpf "o c{ "tgs wguv'f qewo gpvcvkqp"vq"uwr r qtv'vj g"
uvcvgo gpv'kpenwf kpi <"cz "uvcvgo gpu. "kpuwtcpeg"kpxqkegu. "dkmu'hqt"tgcuqpcdng"
o ckpvgpcpeg"cpf "wkmkvkgu. "cpf "dcpm'uvcvgo gpu'qt"co qtvk| cvkqp"uej gf wngu'uj qy kpi "
o qpvj n{"kpvgtguv'gzr gpug0"

# 7-III.G. RETIREMENT ACCOUNTS

URJ C"Rqnke{"

Vj g"URJ C"y kni'ceegr v'y tkwgp"vj ktf /r ctv "f qewo gpu'tuwr r nkgf "d{ "vj g"hco kn{ "cu"gxkfgpeg" qh"vj g"ucvwuu"qh"tgvktgo gpv'ceeqwpvu0'

Vj g"v{r g"qh"qtki kpcn'f qewo gpv'vj cv'y kni'dg"ceegr vgf "f gr gpf u'wr qp"vj g"hco kn{ "o go go dgtøu" tgvktgo gpv'uvcvwu0'

*Before*"tgvktgo gpv. "vj g"URJ C"y kni'ceegr v'cp"qtki kpcn'f qewo gpv'htqo "vj g"gpvkv{ " j qnf kpi "vj g"ceeqwpv'y kij "c"f cvg"vj cv'uj qy u'kv'ku"vj g"o quv'tgegpvn{ "uej gf wngf " uvcvgo gpv'hqt "vj g"ceeqwpv'dwv'kp"pq"ecug"gctnkgt"vj cp"8"o qpvj u'htqo "vj g"ghhgevkxg" f cvg"qh"vj g"gzco kpcvkqp0'

*Upon*"tgvktgo gpv. "vj g"URJ C"y kni'ceegr v'cp"qtki kpcn'f qewo gpv'htqo "vj g"gpvkv{ " j qnf kpi "vj g"ceeqwpv'vj cv'tghngevu'cp{ "f kuvtkdwvkqpu"qh"vj g"ceeqwpv'dcncpeg. "cp{ " nwo r "uwo u'vcmgp"cpf "cp{ "tgi wnct"r c{o gpvu0'

*After*"tgvktgo gpv. "vj g"URJ C"y kni'ceegr v'cp"qtki kpcn'f qewo gpv'htqo "vj g"gpvkv{ " j qnf kpi "vj g"ceeqwpv'f cvgf "pq"gctnkgt"vj cp"34"o qpvj u'dghqtg"vj cv'tghngevu'cp{ " f kuvtkdwvkqpu"qh"vj g"ceeqwpv'dcncpeg. "cp{ "nwo r "uwo u'vcmgp"cpf "cp{ "tgi wnct" r c{o gpvu0'

# 7-III.H. INCOME FROM EXCLUDED SOURCES

C"f gvckngf "f kuewuukqp"qh"gzenwf gf "kpeqo g"ku"r tqxkf gf "kp"Ej cr vgt"8."Rctv"K0"

J WF "i wkf cpeg"qp"xgtkhkecvkqp"qh"gzenwf gf "kpeqo g"f tcy u"c"f kuvkpevkqp"dgvy ggp"kpeqo g"y j kej "ku" hwm{"gzenwf gf "cpf "kpeqo g"y j kej "ku"qpn{"r ctvkcm{"gzenwf gf0"

Hqt"hwm{"gzenwf gf "kpeqo g."y j g"URJ C"ku"**not**"tgswktgf "vq"hqmqy "y j g"xgtkhkecvkqp"j kgtctej {." f qewo gpv"y j {"y j ku"kf /r ctv{"xgtkhkecvkqp"ku"pqv"cxckncdng."qt"tgr qtv"y j g"kpeqo g"qp"y j g"7227: 0"Hwm{" gzenwf gf "kpeqo g"ku"f ghkpgf "cu"kpeqo g"y j cv"ku"gpvktgn{ "gzenwf gf "htqo "y j g"cppwcn"kpeqo g" f gvgto kpcvkqp"*hqt"gzco r ng."hqqf "uvco r u."gctpgf "kpeqo g"qh"c"o kpqt."qt"hquvgt"ectg"hwpf u+]P qvkeg" RKI "4235/26_0"

URJ Cu"o c{"ceegr v"c"hco kn{øu"uki pgf "cr r nkecvkqp"qt"tggzco kpcvkqp"hqto "cu"ugnh/egtvkhkecvkqp"qh" hwm{"gzenwf gf "kpeqo g0Vj g{"f q"pqv"j cxg"vq"tgswktg"cf f kvkqpcn"f qewo gpvcvkqp0J qy gxgt."kh"y j gtg" ku"cp{"f qwdv"y j cv"c"uqwteg"qh"kpeqo g"s wcnkhkgu"hqt"hwm{"gzenwukqp."URJ Cu"j cxg"y j g"qr vkqp"qh" tgswktkpi "cf f kvkqpcn"xgtkhkecvkqp0"

Hqt"r ctvkcm{"gzenwf gf "kpeqo g."y j g"URJ C"**is**"tgswktgf "vq"hqmqy "y j g"xgtkhkecvkqp"j kgtctej {"cpf "cm" cr r nkecdng"tgi wncvkqpu."cpf "vq"tgr qtv"y j g"kpeqo g"qp"y j g"7227: 0"Rctvkcm{"gzenwf gf "kpeqo g"ku" f ghkpgf "cu"kpeqo g"y j gtg"qpn{"c"egtvckp"r qtvkqp"qh"y j cv"ku"tgr qtvgf "d{"y j g"hco kn{ "s wcnkhkgu"vq"dg" gzenwf gf "cpf "y j g"tgo ckpf gt"ku"kpenwf gf "kp"cppwcn"kpeqo g"*hqt"gzco r ng."y j g"kpeqo g"qh"cp"cf wn/ hwm/vko g"uvwf gpv."qt"kpeqo g"gzenwf gf "wpf gt"y j g"gctpgf "kpeqo g"f kucmqy cpeg+0"

> ### URJ C"Rqnke{"
> 
> Vj g"URJ C"y km"ceegr v"y j g"hco kn{øu"ugnh/egtvkhkecvkqp"cu"xgtkhkecvkqp"qh"hwm{"gzenwf gf " kpeqo g0Vj g"URJ C"o c{"tgswguv"cf f kvkqpcn"f qewo gpvcvkqp"kh"pgeguuct{ "vq"f qewo gpv"y j g" kpeqo g"uqwteg0"
> 
> Vj g"URJ C"y km"xgtkh{"y j g"uqwteg"cpf "co qwpv"qh"r ctvkcm{"gzenwf gf "kpeqo g"cu"f guetkdgf "kp" Rctv"3"qh"y j ku"ej cr vgt0"

## 7-III.I. ZERO ANNUAL INCOME STATUS"

> ### URJ C"Rqnke{"
> 
> Vj g"URJ C"y km"ej gem"WKX"uqwtegu"cpf lqt"tgswguv"kphqto cvkqp"htqo "y j kf /r ctv{ "uqwtegu"vq" xgtkh{"y j cv'egtvckp"hqto u"qh"kpeqo g"uwej "cu"wpgo r nq{o gpv'dgpghkvu."VCP H"'UU."UUK"cpf " gctpkpi u"ctg"pqv'dgkpi "tgegkxgf "d{ "hco kngu"encko kpi "vq"j cxg"| gtq"cppwcn"kpeqo g0"

# 7-III.J. STUDENT FINANCIAL ASSISTANCE [Notice PIH 2015-21]

Cp{"hkpcpekcn"cuukuvcpeg."kp"gzeguu"qh"co qwpu"tgegkxgf "hqt"wkkvkqp."hggu."cpf "qyjgt"tgswktgf "ej cti gu"yj cv"c"r gtuqp"cwgpf kpi "cp"kpuvkwwkqp"qh"j ki j gt"gf wecvkqp"tgegkxgu"wpf gt"yj g"J ki j gt"Gf wecvkqp"Cev"qh"3;87."htqo "r tkxcvg"uqwtegu."qt"htqo "cp"kpuvkwwkqp"qh"j ki j gt"gf wecvkqp"o wuv"dg"eqpukf gtgf "kpeqo g"wpnguu"yj g"uwf gpv"ku"qxgt"yj g"ci g"qh"45"y kyj "f gr gpf gpv"ej knf tgp"qt"ku"tgukf kpi "y kyj "r ctgpvu"y j q"ctg"uggmkpi "qt"tgegkxkpi "J EX"cuukuvcpeg"]46"EHT"7082; *d+*; +cpf "HT"6132128_0'

Hqt"uwf gpv"qxgt"yj g"ci g"qh"45"y kyj "f gr gpf gpv"qt"uwf gpvu"tgukf kpi "y kyj "r ctgpvu"y j q"ctg"uggmkpi "qt"tgegkxkpi "J EX"cuukuvcpeg."yj g"hwnn"co qwpv"qh"uwf gpv"hkpcpekcn"cuukuvcpeg"ku"gzenwf gf "htqo "cppwcn"kpeqo g"]46"EHT"7082; *e+*8+_0'Vj g"hwnn"co qwpv"qh"uwf gpv"hkpcpekcn"cuukuvcpeg"ku"cnuq"gzenwf gf "hqt"uwf gpvu"cwgpf kpi "uej qqnu"yj cv"f q"pqv"s wcnkh{"cu"kpuvkwwkqpu"qh"j ki j gt"gf wecvkqp"*cu"f ghkpgf "kp"Gzj kdkv"7/4+0"Gzenwf gf "co qwpvu"ctg"xgtkhkgf "qpn{"kh"y kyj qw"xgtkhkecvkqp."yj g"URJ C"y qwnf "pqv"dg"cdng"q"f gvgto kpg"y j gyj gt"qt"q"y j cv"gzvgpv"yj g"kpeqo g"ku"q"dg"gzenwf gf "*ugg"ugevkqp"9/KKKU +0'

## URJ C"Rqnke{"

Hqt"c"uwf gpv"uwdjgev"q"j cxkpi "c"r qtvkqp"qh"j ku"j gt"uwf gpv"hkpcpekcn"cuukuvcpeg"kpenwf gf "kp"cppwcn"kpeqo g"kp"ceeqtf cpeg"y kyj "46"EHT"7082; *d+*;+"yj g"URJ C"y knn"tgs wguv"y tkwgp"xj ktf /r ctv{"xgtkhkecvkqp"qh"dqyj "yj g"uqwteg"cpf "yj g"co qwpv0"Hco kn{/r tqxkf gf "f qewo gpvu"htqo "yj g"gf wecvkqpcn"kpuvkwwkqp"cwgpf gf "d{"yj g"uwf gpv"y knn"dg"tgs wguvgf .'cu"y gnn"cu"f qewo gpvu"i gpgtcvgf "d{"cp{"qyj gt"r gtuqp"qt"gpvkv{"r tqxkf kpi "uwej "cuukuvcpeg."cu"tgr qtvgf "d{"yj g"uwf gpv0'

Kp"cf f kvkqp."yj g"URJ C"y knn"tgs wguv"y tkwgp"xgtkhkecvkqp"qh"yj g"uwf gpv=u"wkkvkqp."hggu."cpf "qyj gt"tgs wktgf "ej cti gu0'

Kh"yj g"URJ C"ku"wpcdng"q"qdvckp"yj ktf /r ctv{"y tkwgp"xgtkhkecvkqp"qh"yj g"tgs wguvgf "kphqto cvkqp."yj g"URJ C"y knn"r wtuwg"qyj gt"hqto u"qh"xgtkhkecvkqp"hqnnqy kpi "yj g"xgtkhkecvkqp"j kgtctej {"kp"ugevkqp"9/KD0'

# 7-III.K. PARENTAL INCOME OF STUDENTS SUBJECT TO ELIGIBILITY RESTRICTIONS

Ki'c'uwf gpv'gptqnikgf ''cv'cp''kpuvkwwkqp''qh'jki j gt''gf wecvkqp''ku'wpf gt''vj g''ci g''qh''46.''ku'pqv''c'xgvgtcp.'' ku'pqv''o cttkgf .''f qgu'pqv''j cxg''c'f gr gpf gpv''ej kf .''cpf ''ku'pqv''c'r gtuqp''y kj ''f kucdkrkvkgu'tgegkxkpi '' J EX''cuukuvcpeg''cu''qh''P qxgo dgt''52.''4227.''vj g''kpeqo g''qh'vj g''uwf gpvu'r ctgpvu'o wuv'dg'' eqpukf gtgf ''y kj gp''f gvgto kpkpi ''kpeqo g''grki kdkrkv{.'wpnguu''vj g''uwf gpv''ku'f gvgto kpgf ''kpf gr gpf gpv'' htqo ''j ku'qt'j gt'r ctgpvu'qt'c'*vulnerable youth* kp''ceeqtf cpeg''y kj ''URJ C''r qrke{']46''EHT ''70834.'' HT ''P qvkeg''6132128.''r 03: 368.''cpf ''HT ''P qvkeg''; 143138_0'

Vj ku'r tqxkukqp''f qgu'pqv'cr r n{''q''uwf gpvu'tgukf kpi ''y kj ''r ctgpvu''y j q''ctg''uggmkpi ''qt'tgegkxkpi '' J EX''cuukuvcpeg0'Kv'ku'kro kvgf ''q''uwf gpvu''y j q''ctg''uggmkpi ''qt'tgegkxkpi ''cuukuvcpeg''qp''vj gkt''qy p.'' ugr ctcvgn{''htqo ''vj gkt'r ctgpvu0'

### URJ C''Rqrke{''

Ki''vj g''URJ C''ku'tgs wktgf ''q''f gvgto kpg''vj g''kpeqo g''grki kdkrkv{''qh'c''uwf gpvu'r ctgpvu.''vj g'' URJ C''y km'tgs wguv'cp''kpeqo g''f gencctcvkqp''cpf ''egtvkhkecvkqp''qh'kpeqo g''htqo ''vj g'' cr r tqr tkcvg'r ctgpv''u+'*cu''f gvgto kpgf ''kp''ugevkqp''5/KKG+0'Vj g''URJ C''y km'ugpf ''vj g''tgs wguv'' f ktgevn{''q''vj g'r ctgpvu.''y j q''y km'dg'tgs wktgf ''q'egtvkh{''q''vj gkt'kpeqo g''wpf gt'r gpcn{'qh'' r gtlwt{0Vj g'r ctgpvu''y km'dg'tgs wktgf ''q''uwdo kv'vj g''kphqto cvkqp''f ktgevn{''q''vj g''URJ C0Vj g'' tgs wktgf ''kphqto cvkqp''o wuv'dg''uwdo kvgf ''*r quvo ctmgf +''y kj kp''32''dwukpguu''f c{u''qh''vj g''f cvg'' qh'vj g''URJ Cøu'tgs wguv'qt''y kj kp''cp''gzvgpf gf ''ko ghtco g''cr r tqxgf ''d{''vj g''URJ C0''

Vj g''URJ C''tgugtxgu''vj g''tki j v'q''tgs wguv'cpf ''tgxkgy ''uwr r qtvkpi ''f qewo gpvcvkqp''cv'cp{''ko g'' kh''kv'vs wguvkqpu''vj g''f gencctcvkqp''qt'egtvkhkecvkqp0Uwr r qtvkpi ''f qewo gpvcvkqp''o c{''kpenwf g.''dwv'' ku'pqv''ko kvgf ''q.''Kpvgtpcn'Tgxgpwg''Ugtxkeg''*KTU+''cz ''tgvwtpu.''eqpugewkxg''cpf ''qtki kpcn'r c{'' uwdu.''dcpm'ucvgo gpv.''r gpukqp''dgpghkv''ucvgo gpu.''dgpghkv'cy ctf ''ngwgtu.''cpf ''qvj gt'' qhhkekcn'cpf ''cwj gpvke'f qewo gpu'htqo ''c'hgf gtcn'ucvg.''qt''ngecn'ci gpe{0'

## PART IV: VERIFYING MANDATORY DEDUCTIONS

### 7-IV.A. DEPENDENT AND ELDERLY/DISABLED HOUSEHOLD DEDUCTIONS

Vj g''f gr gpf gpv''cpf ''gnf gtn{ If kucdngf ''hco kn{ ''f gf wevkqpu''tgs wktg''qpn{ ''vj cv''vj g''URJ C''xgtkh{ ''vj cv''vj g'' hco kn{ ''o go dgtu''kf gpvkhkgf ''cu''f gr gpf gpvu''qt ''gnf gtn{ If kucdngf ''r gtuqpu''o ggv''vj g''uvcwwqt{ '' f ghkpkvkqpu0P q''hwtvj gt ''xgtkhkecvkqp''ctg ''tgs wktgf 0''

### Dependent Deduction

Ugg''Ej cr vgt''8''*8/KKD0+''hqt ''c''hwnn''f kuewuukqp''qh''vj ku''f gf wevkqp0Vj g''URJ C''o wuv''xgtkh{ ''vj cv<''

- Á Cp{ ''r gtuqp''wpf gt ''vj g''ci g''qh''3: ''hqt ''y j qo ''vj g''f gr gpf gpv''f gf wevkqp''ku''encko gf ''ku''pqv''vj g''j gcf ''. '' ur qwug''qt ''eqj gcf ''qh''vj g''hco kn{ ''cpf ''ku''pqv''c''hquvgt ''ej knf ''''

- Á Cp{ ''r gtuqp''ci g''3: ''qt ''qnf gt ''hqt ''y j qo ''vj g''f gr gpf gpv''f gf wevkqp''ku''encko gf ''ku''pqv''c''hquvgt ''cf wnv'' qt ''nkxg/kp''ckf g. ''cpf ''ku''c''r gtuqp''y kj ''c''f kucdknkv{ ''qt ''c''hwnn''vko g''uvwf gpv''''

### Elderly/Disabled Family Deduction

Ugg''Grki kdknkv{ ''ej cr vgt''hqt ''c''f ghkpkvkqp''qh''gnf gtn{ ''cpf ''f kucdngf ''hco knkgu''cpf ''Ej cr vgt''8''*8/KKE0+''hqt '' c''f kuewuukqp''qh''vj g''f gf wevkqp0Vj g''URJ C''o wuv''xgtkh{ ''vj cv''vj g''j gcf . ''ur qwug. ''qt ''eqj gcf ''ku''84''{ gctu'' qh''ci g''qt ''qnf gt ''qt ''c''r gtuqp''y kj ''f kucdknkvkgu0''

# 7-IV.B. MEDICAL EXPENSE DEDUCTION

Rqnkekgu'tgncvgf "vq"o gf kecn'gzr gpugu'ctg"hqwpf "kp"8/KKF 0'Vj g"co qwpv'qh'vj g"f gf wevkqp"y knl'dg" xgtkhkgf "hqmqy kpi "vj g"uvcpf ctf "xgtkhkecvkqp"r tqegf wtgu'f guetkdgf "kp"Rctv'KO'

## Amount of Expense

URJ C'Rqnke{'

O gf kecn'gzr gpugu'y knl'dg'xgtkhkgf "vj tqwi j <'

Y tkwgp"vj ktf /r ctv{'f qewo gpvu'r tqxkf gf "d{"vj g"hco kn{.'uwej "cu"URJ Cto ce{" r tkpvqwvu'qt 'tgegkr vu0'

Vj g"URJ C'y knl'o cmg"c"dguv'ghhqtv'vq"f gvgto kpg'y j cv'gzr gpugu'htqo "vj g"r cuv'ctg" rkmgn{'vq"eqpvkpwg"vq"qeewt "kp"vj g"hwwtg0'Vj g"URJ C'y knl'cnuq"ceegr v'gxkf gpeg"qh" o qpyj n{'r c{o gpvu'qt 'vqvcn'r c{o gpvu'vj cv'y knl'dg'f wg'hqt 'o gf kecn'gzr gpugu'f wtkpi " vj g"wr eqo kpi "34'o qpyj u0'

Y tkwgp"vj ktf /r ctv{'xgtkhkecvkqp'hqto u.'kh'vj g'hco kn{'ku'wpcdng'vq'r tqxkf g" ceegr vcdng'f qewo gpvcvkqp0'

Kh'vj ktf /r ctv{'qt 'f qewo gpv'tgxkgy "ku'pqv'r quukdng.'y tkwgp'hco kn{'egtvkhkecvkqp'cu'vq" equvu'cpvkekr cvgf "vq"dg'kpewttgf "f wtkpi "vj g"wr eqo kpi "34'o qpyj u0'

Kp"cf f kvkqp.'vj g"URJ C"o wuv'xgtkh{ "vj cv<'

- Á Vj g"j qwugj qnf "ku'gnki kdng'hqt 'vj g"f gf wevkqp0'

- Á Vj g"equvu'vq"dg'f gf wevgf "ctg's wcnkhkgf "o gf kecn'gzr gpugu0'

- Á Vj g"gzr gpugu'ctg"pqv'r ckf "hqt 'qt 'tgko dwtugf "d{"cp{"qvj gt 'uqwteg0'

- Á Equvu'kpewttgf "kp"r cuv'{gctu'ctg"eqwpvgf "qpn{"qpeg0'

## Eligible Household

Vj g''o gf kecn'gzr gpug''f gf wevkqp''ku''r gto kwgf ''qpn{''hqt''j qwugj qnf u''kp''y j kej ''vj g''j gcf .''urqwug.''qt'' eqj gcf ''ku''cv''ngcuv''84.''qt''c''r gtuqp''y kij ''f kucdknkvkgu0''Vj g''URJ C''o wuv'xgtkh{''vj cv''vj g''hco kn{''o ggvu'' vj g''f ghkpkvkqp''qh'cp''gnf gtn{''qt''f kucdngf ''hco kn{''r tqxkf gf ''kp''vj g''Gnki kdknkv{''ej cr vgt''cpf ''cu''f guetkdgf '' kp''Ej cr vgt''9''*''9/KX0C0+''qh'vj ku''r ncp0'

## Qualified Expenses

Vq''dg''gnki kdng''hqt''vj g''o gf kecn'gzr gpugu''f gf wevkqp.''vj g''equu''o wuv'swcnkh{''cu''o gf kecn'gzr gpugu0' Ugg''Ej cr vgt''8''*''8/KKf 0+''hqt''vj g''URJ Cøu''r qnke{''qp''y j cv'eqwpu''cu''c''o gf kecn'gzr gpug0'

## Unreimbursed Expenses

Vq''dg''gnki kdng''hqt''vj g''o gf kecn'gzr gpugu''f gf wevkqp.''vj g''equu''o wuv'pqv''dg''tgko dwtugf ''d{''cpqvj gt'' uqwteg0'''

### URJ C''Rqnke{''

Vj g''hco kn{''y knn'dg''tgs wktgf ''vq''egtvkh{''vj cv''vj g''o gf kecn'gzr gpugu''ctg''pqv''r ckf ''qt'' tgko dwtugf ''vq''vj g''hco kn{''htqo ''cp{''uqwteg0'Kf 'gzr gpugu''ctg''xgtkhkgf ''vj tqwi j ''c''vj ktf ''r ctv{.'' vj g''vj ktf ''r ctv{''o wuv''egtvkh{''vj cv''vj g''gzr gpugu''ctg''pqv''r ckf ''qt'tgko dwtugf ''htqo ''cp{'' qvj gt''uqwteg0'

## Expenses Incurred in Past Years

### URJ C''Rqnke{''

Y j gp''cpvkekr cvgf ''equu''ctg''tgncvgf ''vq''qp/i qkpi ''r c{o gpv''qh'o gf kecn'dknnu''kpewttgf ''kp''r cuv'' {gctu.''vj g''URJ C''y knn'xgtkh{<'

Vj g''cpvkekr cvgf ''tgr c{o gpv''uej gf wng''

Vj g''co qwpu''r ckf ''kp''vj g''r cuv.''cpf '''

Y j gvj gt''vj g''co qwpu''vq''dg''tgr ckf ''j cxg''dggp''f gf wevgf ''htqo ''vj g''hco kn{øu''cppwcn' kpeqo g''kp''r cuv'{gctu'''

## 7-IV.C. DISABILITY ASSISTANCE EXPENSES

Rqrkekgu'tgrncvgf ''vq'f kucdkrkv{ ''cuukuvcpeg'gzr gpugu''ctg''hqwpf ''kp''8/KKGG0'Vj g''co qwpv''qh'vj g''f gf wevkqp''y krn'dg'xgtkhkgf ''hqmqy kpi ''vj g''uvcpf ctf ''xgtkhkecvkqp''r tqegf wtgu''f guetkdgf ''kp''Rctv''K0'

**Amount of Expense**

*Attendant Care*

URJ C''Rqrke{ "

Vj g''URJ C''y krn'ceegr v'y tkwgp''j ktf /r ctv{ ''f qewo gpvu''r tqxkfgf ''d{''vj g''hco kn{0'

Kh'hco kn{ /r tqxkf gf ''f qewo gpvu''ctg''pqv'cxckncdng.''vj g''URJ C''y krn'r tqxkf g''c''vj ktf /r ctv{ ''xgtkhkecvkqp''hqto ''f ktgevn{''vq'vj g''ectg''r tqxkf gt''tgs wguvkpi ''vj g''pggf gf ''kphqto cvkqp0'

Gzr gpugu''hqt''cwgpf cpv'ectg''y krn'dg''xgtkhkgf ''vj tqwi j <

Y tkwgp''j ktf /r ctv{ ''f qewo gpvu''r tqxkf gf ''d{''vj g''hco kn{.''uwej ''cu''tgegkr vu''qt''ecpegrngf ''ej gemu0'

Vj ktf /r ctv{ ''xgtkhkecvkqp''hqto ''uki pgf ''d{''vj g''r tqxkf gt.''kh'hco kn{ /r tqxkf gf ''f qewo gpvu''ctg''pqv'cxckncdng0'

Kh'vj ktf /r ctv{ ''xgtkhkecvkqp''ku'pqv'r quukdng.''y tkwgp''hco kn{ ''egtvkhkecvkqp''cu''vq''equvu''cpvkekr cvgf ''vq'dg''kpewttgf ''hqt''vj g''wr eqo kpi ''34''o qpvj u0'

*Auxiliary Apparatus* "

URJ C''Rqrke{ "

Gzr gpugu''hqt''cwzknkct{ ''cr r ctcwu''y krn'dg''xgtkhkgf ''vj tqwi j <

Y tkwgp''j ktf /r ctv{ ''f qewo gpvu''r tqxkf gf ''d{''vj g''hco kn{.''uwej ''cu''dknnkpi ''uvcvgo gpvu''hqt''r wtej cug''qh'cwzknkct{ ''cr r ctcwu.''qt'qvj gt''gxkf gpeg''qh'o qpvj n{''r c{o gpvu''qt''vqvcn'r c{o gpv'vj cv'y krn'dg''f wg''hqt''vj g''cr r ctcwu''f wtkpi ''vj g''wr eqo kpi ''34''o qpvj u0'

Vj ktf /r ctv{ ''xgtkhkecvkqp''hqto ''uki pgf ''d{''vj g''r tqxkf gt.''kh'hco kn{ /r tqxkf gf ''f qewo gpvu''ctg''pqv'cxckncdng0'

Kh'vj ktf /r ctv{ ''xgtkhkecvkqp''ku'pqv'r quukdng.''y tkwgp''hco kn{ ''egtvkhkecvkqp''qh'guvko cvgf ''cr r ctcwu'equvu''hqt''vj g''wr eqo kpi ''34''o qpvj u0'

Kp''cf f kvkqp.''vj g''URJ C''o wuv'xgtkh{ ''vj cv<

- Á Vj g''hco kn{ ''o go dgt''hqt''y j qo ''vj g''gzr gpug''ku'kpewttgf ''ku'c''r gtuqp''y kqj ''f kucdknkvkgu''*cu''f guetkdgf ''kp''9/KKH'cdqxg+0'

- Á Vj g''gzr gpug''r gto ''ku'c''hco kn{ ''o go dgt.''qt''o go dgtu.''vq''y qtm'*cu''f guetkdgf ''kp''8/KKGG0+0'

- Á Vj g''gzr gpug''ku'pqv'tgko dwtugf ''htqo ''cpqvj gt''uqwteg''*cu''f guetkdgf ''kp''8/KKGG0+0'

## Family Member is a Person with Disabilities

Vq''dg''grkikdng''hqt''yjg''fkucdknkv{''cuukuvcpeg''gzrgpug''fgfwevkqp.''yjg''equvu''owuv''dg''kpewttgf''hqt''cwgpfcpv''ectg''qt''cwzknkct{''crrctcvwu''gzrgpug''cuuqekcvgf''ykyj''c''rgtuqp''ykyj''fkucdknkvkgu0Vjg''URJC''yknn'xgtkh{''yjcv''yjg''gzrgpug''ku'kpewttgf''hqt''c''rgtuqp''ykyj''fkucdknkvkgu''*Ugg''9/KKKH+0'

## Family Member(s) Permitted to Work

Vjg''URJC''owuv'xgtkh{''yjcv''yjg''gzrgpugu''enckogf''cewcnn{''gpcdng''c''hcokn{''ogodgt.''qt''ogodgtu.''*kpenwfkpi''yjg''rgtuqp''ykyj''fkucdknkvkgu+''q''yqtn0'

### URJC''Rqnke{''

Vjg''URJC''yknn'tgswguv''yjktf/rctv{''xgtkhkecvkqp''htqo''c''tgjcdknkvcvkqp''cigpe{''qt''mpqyngfigcdng''ogfkecn'rtqhguukqpcn'kpfkecvkpi''yjcv''yjg''rgtuqp''ykyj''fkucdknkvkgu'tgswktgu''cwgpfcpv''ectg''qt''cp''cwzknkct{''crrctcvwu''q''dg''gornq{gf.''qt''yjcv''yjg''cwgpfcpv''ectg''qt''cwzknkct{''crrctcvwu''gpcdngu''cpqyjgt''hcokn{''ogodgt.''qt''ogodgtu.''q''yqtn'*Ugg''8/KKKG+0'
Vjku''fqewogpvcvkqp''oc{''dg''rtqxkfgf''d{''yjg''hcokn{0'

Kh'yjktf/rctv{''xgtkhkecvkqp'jcu''dggp''cwgorvgf''cpf''ku'gkyjgt''wpcxckncdng''qt''rtqxgu''wpuweeguuhwn''yjg''hco''owuv'egtvkh{''yjcv''yjg''fkucdknkv{''cuukuvcpeg''gzrgpug''htgu''c''hcokn{''ogodgt.''qt''ogodgtu*rquukdn{'kpenwfkpi''yjg''hco''owuv''tgegkxkpi''yjg''cuukuvcpeg+''q''yqtn0'

## Unreimbursed Expenses

Vq''dg''grkikdng''hqt''yjg''fkucdknkv{''gzrgpugu''fgfwevkqp.''yjg''equvu''owuv'pqv''dg''tgkodwtugf''d{''cpqyjgt''uqwteg0'

### URJC''Rqnke{''

Vjg''hcokn{''yknn'dg''tgswktgf''q''egtvkh{''yjcv''cwgpfcpv''cwgpf''ectg''qt''cwzknkct{''crrctcvwu''gzrgpugu''ctg''pqv''rckf''d{''qt''tgkodwtugf''q''yjg''hcokn{''htqo''cp{''uqwteg0'

# 7-IV.D. CHILD CARE EXPENSES

Rqnkekgu'tgncvgf ''vq''ejknf ''ectg''gzrgpugu''ctg''hqwpf ''kp''Ejcrvgt''8''*8/KKKH+0'Vjg''cooqwpv''qh''vjg'' fgfwevkqp''yknn'dg'xgtkhkgf ''hqnnqy kpi ''vjg''uvcpfctf ''xgtkhkecvkqp''rtqegfwtgu''fguetkdgf ''kp''Rctv''K'qh'' vjku''ejcrvgt0'Kp''cffkvkqp.''vjg''URJC''o wuv'xgtkh{''vjcv<

- Á Vjg''ejknf ''ku''gnki kdng''hqt''ectg''*34''qt''{qwpigt+0'

- Á Vjg''equvu''encko gf ''ctg''pqv''tgkodwtugf 0'

- Á Vjg''equvu''gpcdng''c''hcokn{''o go dgt''vq''y qtm''cevkxgn{''uggm'y qtm''qt''hwtvjgt''vjgkt''gfwecvkqp0'

- Á Vjg''equvu''ctg''hqt''cp''cnnqy cdng''v{ rg''qh''ejknf ''ectg0'

- Á Vjg''equvu''ctg''tgcuqpcdng0

## Eligible Child

Vq''dg''gnki kdng''hqt''vjg''ejknf ''ectg''fgfwevkqp.''vjg''equv'o wuv'dg''kpewttgf ''hqt''vjg''ectg''qh''c''ejknf '' wpf gt''vjg''ci g''qh''350'Vjg''URJC''y knn'xgtkh{''vjcv'vjg''ejknf ''dgkpi ''ectgf ''hqt''*kpenwfkpi ''hquvgt'' ejknftgp+'ku''wpf gt''vjg''ci g''qh''35 *Ugg''9/KKKE0+0'

## Unreimbursed Expense

Vq''dg''gnki kdng''hqt''vjg''ejknf ''ectg''fgfwevkqp.''vjg''equv'o wuv'pqv'dg''tgkodwtugf ''d{ ''cpqvjgt''uqwteg0'''

> URJC''Rqnke{ ''

> Vjg''hcokn{ ''*cpf ''vjg''ectg''r tqxkfgt+'y knn'dg''tgs wktgf ''vq''egtvkh{ ''vjcv'vjg''ejknf ''ectg''gzr gpugu'' ctg''pqv'r ckf ''qt''tgkodwtugf ''vq''vjg''hcokn{ ''htqo ''cp{ 'uqwteg0'

**Pursuing an Eligible Activity'''**

Vjg"URJC"o wuv'xgtkh{"vjcv'vjg"hco kn{"o go dgt*u+'vjcv'vjg"hco kn{"jcu'kfgpvkhkgf "cu'dgkpi "gpcdngf "vq"uggm'y qtm'r wtuwg'gfwecvkqp."qt"dg"i ckphwm'{"go r nq{gf."ctg"cevwcm{'r wtuwkpi "vjqug"cevkxkvkgu0'

<u>URJC"Rqnle{"</u>

*Information to be Gathered*

Vjg"URJC"y kn'xgtkh{"kphqto cvkqp'cdqwv'jqy "vjg"uejgfwng'hqt"vjg"encko gf "cevkxkv{"tgncvgu"
vq"vjg"jqwtu"qh'ectg'r tqxkfgf ."vjg"ko g"tgswktgf "hqt"vtcpur qtvcvkqp."vjg"ko g"tgswktgf "hqt"
uwf{ "*hqt"uwf gpvu+."vjg"tgncvkqpuj kr "qh'vjg"hco kn{"o go dgt*u+'vq"vjg"ej knf ."cpf "cp{"ur gekcn'
pggfu"qh'vjg"ej knf "vjcv'o ki j v'jgnr "fgvgto kpg'y j kej "hco kn{"o go dgt"ku'gpcdngf "vq"r wtuwg"
cp"gnki kdng'cevkxkv{0'

*Seeking Work*

Y j gpgxgt'r quukdng"vjg"URJC"y kn'wug"fqewo gpvcvkqp"htqo "c"uvcvg"qt"nqecn'ci gpe{"vjcv'
o qpkqtu"y qtm/tgncvgf "tgswktgo gpvu"*g0i 0"y gnhctg"qt"wpgo r nq{o gpv+0Kp"uwej "ecugu'vjg"
URJC"y kn'tgswguv'hco kn{/r tqxkfgf "xgtkhkecvkqp'htqo "vjg"ci gpe{"qh'vjg"o go dgt'u"lqd"
uggm lkpi "ghhqtvu"qt"fcvg."cpf "tgswktg'vjg"hco kn{"vq"uwdo kv'vq"vjg"URJC"cp{"tgr qtvu"
r tqxkfgf "vq"vjg"qvj gt"ci gpe{0'

Kp"vjg"gxgpv'vjkt f-r ctv{"xgtkhkecvkqp"ku'pqv'cxckncdng."vjg"URJC"y kn'r tqxkfg"vjg"hco kn{"
y kvj "c"hqto "qp"y j kej "vjg"hco kn{"o go dgt"o wuv'tgeqtf "lqd"ugctej "ghhqtvu0Vjg"URJC"y kn'
tgxkgy "vjku"kphqto cvkqp"cv'gcej "uwdugswgpv'tggzco kpcvkqp"hqt"y j kej "vjku"fgfwevkqp"ku"
encko gf 0'

*Furthering Education*

Vjg"URJC"y kn'tgswguv'vjktf-r ctv{"fqewo gpvcvkqp"vq"xgtkh{"vjcv'vjg"r gtuqp"r gto kvvgf "vq"
hwtvjgt"j ku'qt"j gt"gfwecvkqp"d{"vjg"ej knf "ectg"ku'gptqnngf "cpf "r tqxkfg"kphqto cvkqp"cdqwv'
vjg"ko kpi "qh'encuugu"hqt"y j kej "vjg"r gtuqp"ku'tgi kuvgtgf 0Vjg"fqewo gpvcvkqp"o c{"dg"
r tqxkfgf "d{"vjg"hco kn{0'

*Gainful Employment*

Vjg"URJC"y kn'uggm'vjktf-r ctv{"xgtkhkecvkqp"qh'vjg"y qtm'ej gfwng"qh'vjg"r gtuqp"y j q"ku"
r gto kvvgf "vq"y qtm'd{"vjg"ej knf "ectg0Kp"ecugu'kp"y j kej "y q"qt"o qtg"hco kn{"o go dgt"eqwnf "
dg"r gto kvvgf "vq"y qtm'vjg"y qtm'ej gfwgu'hqt"cn'tgngxcpv'hco kn{"o go dgtu"o c{"dg"
xgtkhkgf 0Vjg"fqewo gpvcvkqp"o c{"dg"r tqxkfgf "d{"vjg"hco kn{0'

## Allowable Type of Child Care

Vj g'\{r g'qh'ectg'\q'dg'r tqxkfgf "ku'fgvgtokpgf kpijgf "d{ "\j g'hco kn{."dwv'o wuv'hcnn y kij kp'egtvckp" i wkfgnkpgu."cu'fkuewuugf "kp'Ej cr vgt'80'

### URJ C'Rqnke{

Vj g'URJ C'y km'xgtkh{ "\j cv'\j g'\{r g'qh'ej knf "ectg'ugngevgf "d{ "\j g'hco kn{'ku'cnnqy cdng."cu" fguetkdgf "kp'Ej cr vgt'8'"*8/KKH+0'

Vj g'URJ C'y km'xgtkh{ "\j cv'\j g'heggu'r ckf "\q'\j g'ej knf "ectg'r tqxkfgt'eqxgt'qpn{ "ej knf "ectg" equvu'*g0 0'pq'j qwugmggr kpi "ugtxkegu'qt'r gtuqpcn'ugtxkegu+'cpf "ctg'r ckf "qpn{ "hqt'\j g'ectg" qh'cp'gnki kdng'ej knf "*g0 0'r tqtcvg'equvu'kh'uqm g'qh'\j g'ectg'ku'r tqxkfgf "hqt'kpgnki kdng'hco kn{ " o go dgtu+0'

Vj g'URJ C'y km'xgtkh{ "\j cv'\j g'ej knf "ectg'r tqxkfgt'ku'pqv'cp'cuukuvgf "hco kn{ "o go dgt0' Xgtkhkecvkqp'y km'dg'o cfg'\j tqwi j "\j g'j gcf "qh'j qwugj qnf øu'fgenctcvkqp'qh'hco kn{ "o go dgtu" y j q'ctg'gzr gevgf "\q'tgukfg'kp'\j g'wpkv0'

## Reasonableness of Expenses"

Qpn{ "tgcuqpcdng'ej knf "ectg'equvu'ecp'dg'fgfwevgf 0'

### URJ C'Rqnke{

Vj g'cewwcn'equvu'\j g'hco kn{ "kpewtu'y km'dg'eqo r ctgf "y kij "\j g'URJ Cøu'guvcdnkuj gf " uvcpf ctf u'qh'tgcuqpcdngpguu'hqt'\j g'\{r g'qh'ectg'kp'\j g'nqecnkz{ "\q'gpuwtg'\j cv'\j g'equvu'ctg" tgcuqpcdng0'

Kh'\j g'hco kn{ "r tgugpvu'c'lwuvkhkecvkqp'hqt'equvu'\j cv'gzeggf "\r kecn'equvu'kp'\j g'ctgc."\j g" URJ C'y km'tgswguv'cff kvkqpcn'f qewo gpvcvkqp."cu'tgswktgf ."\q'uwr r qtv'c'f gvgto kpcvkqp'\j cv' \j g'j ki j gt'equv'ku'cr r tqr tkcvg0'

**EXHIBIT 7-1: SUMMARY OF DOCUMENTATION REQUIREMENTS
FOR NONCITIZENS [HCV GB, pp. 5-9 and 5-10]**

- **All** 'pqpekk{ gpu'ecrko kpi "grki kdrg'uvcwwu'o wwv'uki p"c'f gecrctvkqp"qh'grki kdrg"ko o ki tcpv'uvcwwu" qp"c'hqto "ceegr vcdrg''vq "yj g''URJ C0'

- Gzegr v'hqt''r gtuqpu'84"qt"qrf gt. "crn'pqpekk{ gpu'o wwv'uki p"c'xgtkhkecvkqp''eqpugpv'hqto ''

- Cff kkqpcr'f qewo gpu'ctg'tgswktgf ''dcugf ''wr qp''yj g''r gtuqp)u'uvcwwu0'

**Elderly Noncitizens**

- C''r gtuqp''84''{gctu''qh''ci g''qt''qrf gt''y j q''ecrko u''grki kdrg''ko o ki tcvkqp''uvcwwu'cruq ''o wwv'r tqxkf g'' r tqqh'qh''ci g''uwej ''cu''dktyj ''egtvkhkecvg.''r cuur qtv''qt''f qewo gpu'uj qy kpi ''tgegkr v'qh''UU'qrf /ci g'' dgpghkwu0'

**All other Noncitizens**

- Pqpekk{ gpu'yj cv''ecrko ''grki kdrg''ko o ki tcvkqp''uvcwwu'cruq ''o wwv'r tgugpv'yj g''cr r rkecdrg''WUEKU'' f qewo gpv0'Ceegr vcdrg''WUEKU'f qewo gpu'ctg''rkuvgf ''dgrqy 0'

| | |
|---|---|
| - Hqto "K773'Crkgp'Tgi kuvtcvkqp'Tgegkr v' Ectf "*hqt''r gto cpgpv'tgukf gpv'crkgpu+' | - Hqto "K; 6'Cttkxcr'Fgr ctwtg'Tgeqtf ''y kj '' pq''cppqvcvkqp''ceeqo r cpkgf ''d{<' |
| - Hqto "K; 6'Cttkxcr'Fgr ctwtg'Tgeqtf '' cppqvcvgf ''y kj ''qpg''qh''yj g''hqrqy kpi <' | - C''hkpcr'eqwtv'f gekukqp''i tcpvkpi ''cu{nwo '' *dwv'qpn{''kh''pq''cr r gcr'ku''cngp+='' |
|   - õCf o kwgf ''cu''c'Tghwi gg''Rwtuwcpv''q ' Ugevkqp''429ö'' | - C''ngwgt''htqo ''c''WUEKU'cu{nwo ''qhhkegt'' i tcpvkpi ''cu{nwo ''*kh''cr r rkecvkqp''ku''hkrgf '' qp''qt''chvgt''32l3l;2+''qt''htqo ''c''WUEKU' f kuvtkev''f ktgevqt''i tcpvkpi ''cu{nwo '' *cr r rkecvkqp''hkrgf ''dghqtg''32l3l;2+='' |
|   - õUgevkqp''42: ö''qt''õCu{nwo ö'' | |
|   - õUgevkqp''465*j +ö''qt''õFgr qtvcvkqp'' uvc{gf ''d{''Cwqtpg{''Igpgtcrö'' | - C''eqwtv''f gekukqp''i tcpvkpi ''y kj j qrf kpi '' qh''f gr qtvcvkqp='qt' |
|   - õRctqrgf ''Rwtuwcpv''q'Ugevkqp''443'' *f +*7+''qh''yj g''WUEKUö'' | - C''ngwgt''htqo ''cp''cu{nwo ''qhhkegt'' i tcpvkpi ''y kj j qrf kpi ''qt''f gr qtvcvkqp''*kh'' cr r rkecvkqp''hkrgf ''qp''qt''chvgt''32l3l;2+0 |
| - Hqto "K8: : "Vgo r qtct{ 'Tgukf gpv'Ectf '' cppqvcvgf ''õUgevkqp''467Cö''qt''Ugevkqp'' 432ö0' | Hqto "K8: : D'Go r rq{o gpv'Cwj qtk{ cvkqp'' Ectf ''cppqvcvgf ''õRtqxkukqp''qh''Ncy ''496c0'' 34*33+ö''qt''õRtqxkukqp''qh''Ncy ''496c034ö0 |

- C'tgegkr v'kuuwgf ''d{''yj g''WUEKU'kpf kecvkpi ''yj cv''cp''cr r rkecvkqp''hqt''kuuwcpeg''qh''c'tgr rcego gpv' f qewo gpv'kp''qpg''qh''yj g''cdqxg''rkuvgf ''ecvgi qtkgu'j cu''dggp''o cf g''cpf ''yj g''cr r rkecpv)u' gpvkrngo gpv''q''yj g''f qewo gpv'j cu''dggp''xgtkhkgf ='qt''

- Qyj gt''ceegr vcdrg''gxkf gpeg0'Kh''qyj gt''f qewo gpu'ctg''f gvgto kpgf ''d{''yj g''WUEKU'vq ''eqpuvkwwg'' ceegr vcdrg''gxkf gpeg''qh''grki kdrg''ko o ki tcvkqp''uvcwwu.''yj g{''y krn'dg''cppqwpegf ''d{''pqvkeg'' r wdrkuj gf ''kp''yj g''*Federal Register

# Chapter 8

## HOUSING QUALITY STANDARDS AND RENT REASONABLENESS DETERMINATIONS"
]46"EHT"; : 4"Uwdr ctv"Kcpf "46"EHT"; : 40729_"

## INTRODUCTION"

J WF "tgs wktgu"vj cv'cm'wpku'qeewrkgf "d{ "hco krkgu'tgegkxkpi "J qwukpi "Ej qkeg"Xqwej gt"*J EX+" cuukuvcpeg"o ggv'J WF )u"J qwukpi "S wcnkv{ "Uvcpf ctf u"*J S U+"cpf "r gto ku'vj g"URJ C"vq"guvcdnkuj " cf f kvkqpcn'tgs wktgo gpvu0'Vj g"wug"qh"vj g"vgto "$J S U$"kp"vj ku'r ncp"tghgtu"vq"vj g"eqo dkpcvkqp"qh"dqvj " J WF "cpf "URJ C/guvcdnkuj gf "tgs wktgo gpvu0"

Cm'wpku'o wuv'r cuu'cp"J S U"kpur gevkqp"r tkqt"vq"vj g"cr r tqxcn'qh'c'ngcug"cpf "cv'ngcuv'qpeg"gxgt{ "46" o qpvj u'f wtkpi "vj g"vgto "qh'vj g"eqpvtcev."cpf "cv'qvj gt"ko gu"cu"pggf gf ."vq"f gvgto kpg"vj cv'vj g"wpkv' o ggvu"J S U0'J WF "cnuq"tgs wktgu"URJ Cu"vq"f gvgto kpg"kp'vj cv'tgpu'hqt"wpku'wpf gt"vj g"r tqi tco "ctg" tgcuqpcdng"y j gp"eqo r ctgf "vq"eqo r ctcdng"wpcuukuvgf "wpku'kp"vj g"o ctmgv'ctgc0'

Vj ku"ej cr vgt"gzr nckpu"J WF "cpf "URJ C"tgs wktgo gpvu"tgncvgf "vq"j qwukpi "s wcnkv{ "cpf "tgpv' tgcuqpcdngpguu"cu"hqmqy u<"

> Rctv"K0'Rj {ukecn'Uvcpf ctf u0'Vj ku"r ctv"f kuewuugu"vj g"r j {ukecn'uvcpf ctf u"tgs wktgf "qh"wpku" qeewrkgf "d{ "J EX/cuukuvgf "hco krkgu"cpf "kf gpvkhkgu"f gekukqpu'cdqwv'vj g"ceegr vcdkrkv{ "qh"vj g" wpkv'vj cv'o c{ "dg"o cf g"d{ "vj g"hco kn"'dcugf "wr qp"vj g"hco kn{u'r tghgtgpeg0'Kv'cnuq'kf gpvkhkgu" rkhg/vj tgcvgpkpi "eqpf kvkqpu'vj cv'o wuv'dg"cf f tguugf "qp'cp"gzr gf kvgf "dcuku0"

> Rctv"KK0'Vj g"Kpur gevkqp"Rtqeguu0'Vj ku"r ctv"f guetkdgu"vj g"v{r gu"qh"kpur gevkqpu'vj g"URJ C" y km'o cmg"cpf "vj g"uvgr u"vj cv'y km'dg"vcmgp"y j gp"wpku'f q"pqv'o ggv'J S U0"

> Rctv"KKK0'Tgpv'Tgcuqpcdngpguu'F gvgto kpcvkqpu0'Vj ku"r ctv"f kuewuugu"vj g"r qrkekgu"vj g"URJ C" y km'wug"vq"o cmg"tgpv'tgcuqpcdngpguu'f gvgto kpcvkqpu0'

Ur gekcn'J S U"tgs wktgo gpvu"hqt"j qo gqy pgtuj kr ."o cpwhcevwtgf "j qo gu."cpf "qvj gt"ur gekcn'j qwukpi " v{r gu"ctg"f kuewuugf "kp'Ej cr vgt"37"vq"vj g"gzvgpv'vj cv'vj g{"cr rn{ "kp'vj ku"Kwtkuf kevkqp0'

"

 Vj g"URJ C"j cu'cf qr vgf "nqecn'tgs wktgo gpvu"qh'ceegr vcdkrkv{ "kp'cf f kvkqp"vq"vj qug"o cpf cvgf "d{ " vj g"J WF "Tgi wncvkqpu0'
"

 Cm'wpku'o wuv'o ggv'vj g"o kpko wo "uvcpf ctf u'ugv'hqtvj "kp'vj g"Ekv{ "qh'Uv'Rgvgtudwti ‚u"
 Dwkrf kpi 1J qwukpi "Eqf g0'Kp'cecugu'qh'kpeqpukuvgpe{ 'dgvy ggp"vj g"Eqf g"cpf "vj qug"J S U."vj g"uvtkevgt"
 qh'vj g"vy q"uj cm'r tgxckn0'
"

 "

## PART I: PHYSICAL STANDARDS

### 8-I.A. GENERAL HUD REQUIREMENTS"

### HUD Performance and Acceptability Standards

J WF )u'r gthqto cpeg"cpf "ceegr vcdkrkv{ "uvcpf ctf u'hqt "J EX/cuukuvgf "j qwukpi "ctg'r tqxkf gf "kp"
46'EHT"; : 406230'Vj gug'uvcpf ctf u'eqxgt'yj g'hqmqy kpi "ctgcu<"

- Á Ucpkvct{ "hcekrkvkgu"
- Á Hqqf 'r tgr ctcvkqp'cpf "tghwug'f kur qucn"
- Á Ur ceg'cpf "Ugewtkv{ "
- Á Vj gto cn'Gpxktqpo gpv"
- Á Knwo kpcvkqp'cpf "gngevtkekv{ "
- Á Uvtwewtg'cpf "o cvgtkcn''
- Á Kpvgtkqt'Ckt'S wcnkv{ "
- Á Y cvgt'Uwr r n{ "
- Á Ngcf /dcugf 'r ckpv"
- Á Ceeguu"
- Á Ukvg'cpf "pgkij dqtj qqf ""
- Á Ucpkvct{ "eqpf kvkqp"
- Á Uo qmg'F gvgevqtu"

C"uwo o ct{ "qh'J WF 'r gthqto cpeg"etkvgtkc'ku'r tqxkf gf "kp'Gzj kdkv": /30'Cf f kvkqpcn'i wkf cpeg"qp"
yj gug'tgs wktgo gpvu'ku'hqwpf 'kp'yj g'hqmqy kpi "J WF 'tguqwtegu<"

- Á J qwukpi "Ej qkeg'Xqwej gt'I wkf gdqqm'Ej cr vgt'320'
- Á J WF 'J qwukpi "Kpur gevkqp'O cpwcn'hqt'Ugevkqp": 'J qwukpi "
- Á J WF "Kpur gevkqp'Hqto ."hqto "J WF/747: 2"*5123+"cpf "Kpur gevkqp'Ej gemkuv."hqto "
  J WF/747: 2/C"*"; 122+"
- Á J WF "P qvkeg'4225/53.'Ceeguukdkrkv{ "P qvkeg<'Ugevkqp'726'qh'yj g'Tgj cdkrkvcvkqp'Cev'qh"
  3; 95=yj g'Co gtkecpu'y kyj 'F kucdkrkvkgu'Cev'qh'3; ; 2=yj g'Ctej kvgevwtcn'Dcttkgtu'Cev'qh'3; 8: "
  cpf 'yj g'Hckt'J qwukpi 'Cev'qh'3; ; 0'

### Tenant Preference Items

J WF 'tgs wktgu'yj g'URJ C'vq'gphqteg'o kpko wo "J S U'dw'cnuq'tgeqi pk| gu'yj cv'egtvckp'lwfi o gpvu"
cdqwv'yj g'ceegr vcdkrkv{ "qh'yj g'wpkv'ctg'nghv'vq'yj g'hco kn{0'Hqt'gzco r ng."yj g'URJ C'o wuv'gpuwtg'yj cv'
yj g'wpkv'eqpvckpu'yj g'tgs wktgf 'ucpkvct{ "hcekrkvkgu."dw'yj g'hco kn{ 'f gekf gu'y j gyj gt'yj g'eqpo gevkeg"
cr r gctcpeg'qh'yj g'hcekrkvkgu'ku'ceegr vcdng0'Gzj kdkv": /4'uwo o ctk| gu'yj qug'kvgo u'yj cv'ctg'eqpukf gtgf "
vgpcpv'r tghgtgpegu0'

## Modifications to Provide Accessibility

Wpfgt"\j g"Hckt"J qwukpi "Cev"qh'3;;; "cp'qy pgt"o wuv'pqv'tghwug"\j g'tgswguv'qh'c"hco kn{"\j cv"
eqpvckpu'c'r gtuqp'y kj "c'f kucdknkv{"\q"o cng'pgeguuct{"cpf "tgcuqpcdng"o qf khkecvkqpu'\q'\j g'wpkv0'
Uwej "o qf khkecvkqpu'ctg'cv'\j g'hco kn{)u"gzr gpug0'Vj g'qy pgt"o c{'tgswktg'tguvqtcvkqp'qh'\j g'wpkv'\q"
ku'qtki kpcn'eqpf kkqp'kh'\j g"o qf khkecvkqp'y qwf "kpvgthgtg'y kj "\j g'qy pgt"qt'pgzv'qeewr cpv)u'hwm'
gplq{o gpv'qh'\j g'r gto kugu0'Vj g'qy pgt"o c{'pqv'kpetgcug'c'ewuvqo ctkn{"tgswktgf "ugewtkv{'f gr quk0'
J qy gxgt."\j g'ncpf nqtf "o c{'pgi qvkcvg"c'tguvqtcvkqp'ci tggo gpv'\j cv'tgswktgu'\j g'hco kn{"\q'tguvqtg"
\j g'wpkv'cpf ."kh'pgeguuct{"\q'gpuwtg'\j g'nkngnkj qqf "qh'tguvqtcvkqp."o c{'tgswktg'\j g'vgpcpv'\q'r c{'c"
tgcuqpcdng"o qwpv'kpvq'cp'kpvgtgu'dgctkpi "guetqy "ceeqwpv'qxgt'c'tgcuqpcdng'r gtkqf "qh'kko g0'Vj g'
kpvgtgu'kp'cp{'uwej "ceeqwpv'ceetwgu'\q'\j g'dgpghkv'qh'\j g'\gpcpv0'Vj g'qy pgt"o c{'cnuq'tgswktg"
tgcuqpcdng'cuuwtcpegu'\j cv'\j g'swcnkv{"qh'\j g'y qtm'y knl'dg'ceegr vcdng'cpf "\j cv'cp{'tgswktgf "
dwknf kpi 'r gto ku'y knl'dg'qdvckpgf 0]46"EHT"3220425=''P qvkeg'4225/53_0'

O qf khkecvkqpu'\q'wpkuu'\q'r tqxkfg'ceeguu'hqt'c'r gtuqp'y kj "c'f kucdknkv{"o wuv'o ggv'cmi'cr r nkecdng"
J SU'tgswktgo gpuu'cpf "eqphqto "\q'\j g'f guki p.'eqpuvtwevkqp.'qt'cnvgtcvkqp'qh'hcekoi kgu'eqpvckpgf "kp"
\j g'WHCU'cpf "\j g'CFC'Ceeguukdknkv{"I wkf gnkpgu'*CFCCI +]4: "EHT"570873*e+'cpf "P qvkeg"
4225/53_'Ugg'Ej cr vgt'4"qh'\j ku'r ncp'hqt'cf f kkqpcn'kphqto cvkqp'qp'tgcuqpcdng'ceeqo o qf cvkqpu"
hqt'r gtuqpu'y kj "f kucdknkkgu0'

URJ C"Rqnke{"

Cp{'qy pgt"\j cv'kpvgpf u'\q'pgi qvkcvg"c'tguvqtcvkqp'ci tggo gpv'qt'tgswktg'cp'guetqy "ceeqwpv"
o wuv'uwdo ki'\j g'ci tggo gpv*u+'\q'\j g"URJ C'hqt'tgxkgy 0"

## 8-I.B. ADDITIONAL LOCAL REQUIREMENTS

The SPHA may impose variations to the HQS as long as the additional criteria are not likely to adversely affect the health or safety of participant families or severely restrict housing choices for families. HUD approval is required for variations to the HQS. HUD approval is not required if the variations are clarifications of HUD's acceptability criteria or performance standards [24 CFR 982.401(a)(4)].

## Thermal Environment [HCV GB p.10-7]

The SPHA must define a "healthy living environment" for the local climate. This may be done by establishing a temperature that the heating system must be capable of maintaining, that is appropriate for the local climate.

> **SPHA Policy**
>
> The heating system must be capable of maintaining an interior temperature of 65 degrees Fahrenheit between October 1 and May 1.

# Clarifications of HUD Requirements

URJ C"Rqrke{"

Cu'r gto kwgf "d{ "J WF ."vj g"URJ C"j cu"cf qr vgf "vj g"hqmqy kpi "ur gekhke"tgs wktgo gpvu"vj cv" gncdqtcvg"qp"J WF "uvcpf ctf u0

### Walls

Kp"ctgcu'y j gtg"r ncuvgt"qt"f t{y cm'ku"uci i kpi ."ugxgtgn{"etcemgf ."qt"qvj gty kug" f co ci gf ."kv'o wuv'dg"tgr cktgf "qt"tgr ncegf 0"

### Windows

Y kpf qy "ucuj gu"o wuv'dg"kp"i qqf "eqpf kvkqp."uqnkf "cpf "kpvcev."cpf "r tqr gtn{ "hkvgf "vq" vj g"y kpf qy "htco g0F co ci gf "qt"f gvgtkqtcvgf "ucuj gu"o wuv'dg"tgr ncegf 0'

Y kpf qy u'o wuv'dg"y gcvj gt/uvtkr r gf "cu'pggf gf "vq"gpuwtg"c"y gcvj gt/vki j v'ugcn0'

Y kpf qy "uetggpu'o wuv'dg"kp"i qqf "eqpf kvkqp"*cr r nkgu'qpn{ "kh'uetggpu"ctg"r tgugpv+0'

### Doors

Cnn'gzvgtkqt"f qqtu'o wuv'dg"y gcvj gt/vki j v'vq"cxqkf "cp{"ckt"qt"y cvgt"kphknvtcvkqp."dg" nqemcdng."j cxg"pq"j qngu."j cxg"cnn'vtko "kpvcev."cpf "j cxg"c"vj tguj qnf 0"

Cnn'kpvgtkqt"f qqtu'o wuv'j cxg"pq"j qngu."j cxg"cnn'vtko "kpvcev."cpf "dg"qr gpcdng" y kvj qwv'vj g"wug"qh"c"mg{0'

### Floors

Cnn'y qqf "hnqqtu'o wuv'dg"ucpf gf "vq"c"uo qqvj "uwthceg"cpf "ugcngf 0Cp{"nqqug"qt" y ctr gf "dqctf u'o wuv'dg"tgugewtgf "cpf "o cf g"ngxgn0Kh'vj g{"ecppqv'dg"ngxgngf ."vj g{" o wuv'dg"tgr ncegf 0"

Cnn'hnqqtu'o wuv'dg"kp"c"hkpkuj gf "uvcvg0Tcy "y qqf "qt"wpugcngf "eqpetgvg"ku'pqv" r gto kvgf 0'

Cnn'hnqqtu'uj qwf "j cxg"uqo g"v{r g"qh"dcug"uj qg."vtko ."qt"ugcnkpi "hqt"c"$hkpkuj gf " nqqm0$"Xkp{n'dcug"uj qg"ku'r gto kvgf 0"

### Sinks

Cnn'ukpmu'cpf "eqo o qf g"y cvgt"nkpgu'o wuv'j cxg"uj wv'qhh'xcnxgu."wpnguu"hcwegvu"ctg" y cnn'o qwpvgf 0"

Cnn'ukpmu'o wuv'j cxg"hwpevkqpkpi "uvqr r gtu0'

### Toilets

Cnn'y qtp"qt"etcemgf "vqkngv'ugcvu"cpf "vcpm'nkf u'o wuv'dg"tgr ncegf "cpf "vqkngv'vcpm'nkf " o wuv'hkv'r tqr gtn{0'

*Security*

Kf'y kpf qy "ugewtkv{"dctu"qt"ugewtkv{"uetggpu"ctg"r tgugpv'qp"go gti gpe{"gzkv'
y kpf qy u.'\j g"o wuv'dg"gs wkr r gf "y kyj "c"s wkem'tgngcug"u{uvgo 0'Vj g"qy pgt"ku"
tgur qpukdng"hqt"gpuwtkpi "\j cv'\j g"hco kn{"ku"kpuvtwevgf "qp"\j g"wug"qh'\j g"s wkem'
tgngcug"u{uvgo 0'

## 8-I.C. LIFE-THREATENING CONDITIONS [24 CFR 982.404(a); FR Notice 1/18/17]

J WF "tgs wktgu'\j g"URJ C"\q"f ghkpg"rkhg/\j tgcvgpkpi "eqpf kvkqpu'cpf "\q"pqvkh{"\j g"qy pgt"qt"\j g"
hco kn{"*y j kej gxgt"ku'tgur qpukdng+'qh'\j g"eqttgevkqpu'tgs wktgf 0'Vj g'tgur qpukdng"r ctv{"o wuv'eqttgev'
rkhg/\j tgcvgpkpi "eqpf kvkqpu'y kyj kp"46 j qwtu'qh'URJ C"pqvkhkecvkqp0'

URJ C"Rqrke{"

Vj g"hqrmqy kpi "ctg"eqpukf gtgf "rkhg/\j tgcvgpkpi "eqpf kvkqpu<

Cp{ "eqpf kvkqp"\j cv'lgqr ctf k| gu'\j g"ugewtkv{"qh'\j g"wpkv'

O clqt"r nwo dkpi "ngcmu'qt'hnqqf kpi .'y cvgtrqi i gf "egkrkpi "qt'hnqqt"kp"o o kpgpv'
f cpi gt"qh'hcnnkpi "

P cwtcn'qt 'NR'i cu'qt 'hwgn'qkn'ngcmu'

C 'hwgn'uvqtci g"xguugn'hnwkf 'rkpg.'xcnxg.'qt'eqppgevkqp"\j cv'uwr r rkgu'hwgn'\q'c"
J XCE "wpkv'ku'ngcmkpi "qt'c'uvtqpi "qf qt'ku'f gvgevgf "y kyj "r qvgpvkcn'hqt"
gzr nqukqp'qt'hktg"qt'\j cv'tguwnvu'kp"c"j gcnyj "tkum'kh'kpj cngf "

Cp{ "gngevtkecn'r tqdngo "qt"eqpf kvkqp"\j cv'eqwnf "tguwn'kp"uj qem'qt'hktg"

C "j ki j "kz wtg"ku'tgcf kn{ "ceeguukdng.'ku'pqv'ugewtgn{ "o qwpvgf "\q'\j g"egkrkpi "
qt"y cnn'cpf "gngevtkecn'eqppgevkqpu'qt"y ktgu'ctg"gzr qugf "

C "ki j v'hkz wtg"ku'j cpi kpi "d{"ku'y ktgu"

C "ki j v'hkz wtg"j cu'c"o kuukpi "qt'dtqmgp"dwnd.'cpf "\j g"qr gp"uqemgv'ku'tgcf kn{ "
ceeguukdng"\q"\j g"\gpcpv'f wtkpi "\j g"f c{/\q/f c{"wug"qh'\j g"wpkv'

C "tgegr vcerg"*qwungv+'qt"uy kej "ku'o kuukpi "qt'dtqmgp"cpf "gngevtkecn'
eqppgevkqpu'qt"y ktgu'ctg"gzr qugf "

Cp"qr gp"ektewkv'dtgcmgt'r qukvkqp"ku'pqv'cr r tqr tkcvgn{ "dncpmgf "qhh'kp"c"r cpgn'
dqctf .'o ckp"r cpgn'dqctf .'qt'qyj gt"gngevtkecn'dqz "\j cv'eqpvckpu'ektewkv'
dtgcmgtu'qt"hwugu"

C "eqxgt"ku'o kuukpi "htqo "cp{ "gngevtkecn'f gxkeg'dqz.'r cpgn'dqz.'uy kej "i gct"
dqz.'eqpvtqn'r cpgn"gve0'cpf "\j gtg"ctg"gzr qugf "gngevtkecn'eqppgevkqpu'

Cp{ "kplwt{ .'cdtcukqp.'qt'htc{kpi "qh'\j g"kpuwncvkqp"\j cv'gzr qugu"
eqpf wevkpi "y ktg"

Gzr qugf "dctg"y ktgu'qt'gngevtkecn'eqppgevkqpu"

Cp{ "eqpf kvkqp"\j cv'tguwnu'kp"qr gpkpi u'kp"gngevtkecn'r cpgnu'qt'gngevtkecn'
eqpvtqn'f gxkeg'gpenquwtgu"

Y cvgt"'gcnkpi "qt'rqpf'kpi "pgct"cp{"gngevtkecn'fgxkeg"

Cp{"eqpfkvkqp"yjcv'rqugu'c"ugtkqwu'tkum'qh'gngevtqewvkqp"qt'hktg"cpf "rqugu"
cp"ko o gfkcvg"rk'hg/yjtgcvgpkpi "eqpfkvkqp"

Cdugpeg"qh'c"y qtnkpi "jgcvkpi "u{uvgo "yjgp"qwwukfg'vgo rgtcwtg"ku'dgnqy "82"
fgitggu"Hcjtgpjgkv0"

Wkknkkgu"pqv'kp"ugtxkeg."kpenwfkpi "pq"twppkpi "jqv'ycvgt"

Eqpfkvkqpu"yjcv'rtgugpv'yjg"ko o kpgpt'rquukdknkv{"qh'kplwt{""

Qduvcengu"yjcv'rtgxgpv'uchg"gpvtcpeg"qt"gzkv'htqo "yjg"wpkv"

Cp{"eqo rqpgpvu"yjcv'chhgev'yjg"hwpevkqp"qh'yjg"hktg"guecr g"ctg"o kuukpi "
qt'fco ci gf "

Uvqtgf "kvgo u"qt"qyjgt"dcttkgtu'tguvtkev'qt"rtgxgpv'yjg"wug"qh"yjg"hktg"guecr g"
kp"yjg"gxgpv"qh"cp"go gti gpe{"

Vjg"dwknf kpi øu"go gti gpe{"gzkv'ku"dnqemgf "qt"ko r gfgf ."yku"ko kvkpi "yjg"
cdknkv{"qh"qeewr cpwu"vq"gzkv"kp"c"hktg"qt"qyjgt"go gti gpe{"

Cdugpeg"qh'c'hwpevkqpkpi "vqkngv'kp"yjg"wpkv"

Kpqr gtcdng"qt"o kuukpi "uo qmg"fgvgevqtu""

O kuukpi "qt'kpqr gtcdng"ectdqp"o qpqzkfg"fgvgevqt"

O kuukpi ."fco ci gf ."fkuejcti gf ."qxgtejcti gf ."qt"gzr ktgf "hktg"gzvkpi wkuj gt"
*yjgtg"tgswktgf +"

I cukqkn/hktgf "y cvgt'jgcvgt"qt"jgcvkpi ."xgpvknckqp."qt"eqqrkpi "u{uvgo "y kj "o kuukpi ."
fco ci gf ."ko r tqr gt."qt"o kucrki pgf "ej ko pg{"xgpvkpi "

Vjg"ejko pg{"qt"xgpvkpi "u{uvgo "qp"c"hwgn/hktgf "y cvgt'jgcvgt"ku"o kucrki pgf ."
pgi cvkxgn{"r kvej gf ."qt"fco ci gf ."y j kej "o c{"ecwug"ko r tqr gt"qt"fcpi gtqwu"
xgpvkpi "qt"i cugu"

C'i cu'ft{gt"xgpv'ku"o kuukpi ."fco ci gf ."qt"ku'xkuwcm{"fgvgto kpgf "vq"dg"
kpqr gtcdng."yjg"ft{gt"gzj cuv'ku"pqv'xgpvgf "vq"yjg"qwwukfg"

C 'hwgn/hktgf "ur ceg'jgcvgt "ku'pqv'r tqr gtn{"xgpvgf "qt"ncemu'cxcknrdng"
eqo dwuvkqp"ckt"

C"pqp/xgpvgf "ur ceg'jgcvgt "ku'r tgugpv'"

Uchgv{"fgxkegu"qp"c'hwgn/hktgf "ur ceg'jgcvgt"ctg"o kuukpi "qt'fco ci gf "

Vjg"ejko pg{"qt"xgpvkpi "u{uvgo "qp"c'hwgn/hktgf 'jgcvkpi ."xgpvknckqp."qt"
eqqrkpi "u{uvgo "ku"o kucrki pgf ."pgi cvkxgn{"r kvej gf ."qt"fco ci gf ."y j kej "o c{"
ecwug"ko r tqr gt"qt"fcpi gtqwu"xgpvkpi "qh'i cu"

Fgvtkqtcvkpi "rckpv"cu"fghkpgf "cv"46"EHT"570832"kp"c"wpkv"dwknv"dghqtg"3;97 "vjcv"ku"
vq"dg"qeewrkgf "d{"c"hcokn{"ykj "c"ejknf "wpfgt"ukz "{cctu"qh" cig"kh"kv"yqwnf "rtgxgpv"
vjg"hcokn{"htqo "oqxkpi "kpvq"vjg"wpkv"

Kh"cp"qy pgt"hcknu"vq"eqttgev"iñkhg/yjtgcvgpkpi "eqpfkvkqpu"cu"tgswktgf "d{"vjg"URJC."vjg"
URJC"ykn"gphqteg"vjg"JSU"kp"ceeqtfcpeg"ykj "JWF "tgswktgogpvu0Ugg": /KKI@0

Kh"c"hcokn{"hcknu"vq"eqttgev"c"hcokn{/ecwugf "iñkhg/yjtgcvgpkpi "eqpfkvkqp"cu"tgswktgf "d{"vjg"
URJC."vjg"URJC"ykn"gphqteg"vjg"hcokn{"qdnkicvkqpu0Ugg": /KKJ@0"

Vjg"qy pgt"ykn"dg"tgswktgf "vq"tgrckt"cp"kpqrgtcdng"uo qng"fgvgevqt"wpnguu"vjg"URJC"
fgvgtokpgu"vjcv"vjg"hcokn{"jcu"kpvgpvkqpcn{"fkueqppgevgf "kv"*d{"tgoqxkpi "dcwgtkgu"qt"
qyjgt"ogcpu+0"Kp"vjku"ecug."vjg"hcokn{"ykn"dg"tgswktgf "vq"tgrckt"vjg"uoqng"fgvgevqt"ykjkp"
46"jqwtu0

## 8-I.D. OWNER AND FAMILY RESPONSIBILITIES [24 CFR 982.404]"

### Family Responsibilities

Vj g'hco kn{'ku'tgur qpukdng'hqt''eqttgevkpi ''vj g'hqmqy kpi ''J S U'fghkekgpekgu<'

- Á  Vgpcpv'r ckf ''wvkrkvkgu'pqv'kp'ugtxkeg'

- Á  Hckrwtg''vq''r tqxkfg''qt''o ckpvckp''ar rrkcpegu''qy pgf ''d{ ''vj g''hco kn{ ''

- Á  F co ci g''vq''vj g''wpkv''qt''r tgo kugu''ecwugf ''d{ ''c''j qwugj qrf ''o go dgt''qt''i wguv'd{qpf ''pqto cr''
  y gct''cpf ''vgct''j cv'tguwnu'kp'c''dtgcej ''qh''vj g''J S U0'$P qto cr'y gct''cpf ''vgct$''ku''fghkpgf ''cs''kvgo u''
  y j kej ''eqwrf ''pqv'dg''ej cti gf ''ci ckpv''vj g''vgpcpv'u'ugewtkv{ ''fgr qukv''wpfgt''uvcvg'rcy ''qt''eqwtv''
  r tcevkeg0''

### Owner Responsibilities

Vj g'qy pgt''ku''tgur qpukdng''hqt''cmn'J S U'xkqrcvkqpu''pqv''rkuvgf ''cu''c''hco kn{ 'tgur qpukdkrkv{ 'cdqxg.''gxgp''
kh'vj g''xkqrcvkqp''ku''ecwugf ''d{ ''vj g''hco kn{ u'rkxkpi ''j cdkvu''*g0 0 ''xgm o kp''kphguvcvkqp+0'J qy gxgt.''kh''vj g''
hco kn{ u'cevkqpu''eqpuvkwwg''c''ugtkqwu''qt''tgr gcvgf ''ngcug''xkqrcvkqp''vj g''qy pgt''o c{ ''vcmg''rgi cr'cevkqp''vq''
gxkev''vj g''hco kn{ 0'

## 8-I.E. SPECIAL REQUIREMENTS FOR CHILDREN WITH ELEVATED BLOOD LEAD LEVEL [24 CFR 35.1225; FR Notice 1/13/17; Notice PIH 2017-13]

Kh'c"URJ C'ku'pqvkhkgf "d{"c'r wdnke'j gcnuj "f gr ctvo gpv'qt'qvj gt"o gf kecn'j gcnuj "ectg'r tqxkf gt."qt" xgtkhkgu'kphqto cvkqp'htqo "c'uqwteg'qyj gt"yj cp'c"r wdnke'j gcnuj "f gr ctvo gpv'qt'o gf kecn'j gcnuj "ectg" r tqxkf gt."yj cv'c"ej knf "qh'nguu'yj cp'ukz"{gctu'qh'ci g."rkxkpi "kp'cp'J EX/cuukuvgf "wpkv'j cu'dggp" kf gpvkhkgf "cu'j cxkpi "cp'ngxcvgf "dmqf "ngcf "ngxgn'yj g'URJ C'o wuv'eqo r ngvg'cp'gpxktqpo gpvcn' kpxguvki cvkqp'qh'yj g"f y gmkpi "wpkv'y kj kp'37"ecrgpf ct"f c{u'chvgt"dgkpi "pqvkhkgf "d{"c'r wdnke'j gcnuj " f gr ctvo gpv'qt'qvj gt"o gf kecn'j gcnuj "ectg'r tqxkf gt0'Vj g'gpxktqpo gpvcn'kpxguvki cvkqp'o wuv'dg" eqo r ngvgf "kp'ceeqtf cpeg'y kj "r tqi tco "tgswktgo gpvu."cpf "yj g'tguwn'qh'yj g'gpxktqpo gpvcn' kpxguvki cvkqp'o wuv'dg'ko o gf kcvgn{'r tqxkf gf "vq'yj g'qy pgt"qh'yj g'f y gmkpi "wpkv0'Kp'ecugu'y jgtg'yj g' r wdnke'j gcnuj "f gr ctvo gpv'j cu'crtgcf {'eqo r ngvgf "cp'gxcnwcvkqp'qh'yj g'wpkv."yj ku'kphqto cvkqp'o wuv' dg'r tqxkf gf "vq'yj g'qy pgt0'

Y kj kp'52"f c{u'chvgt"tgegkxkpi "yj g'gpxktqpo gpvcn'kpxguvki cvkqp'tgr qtv'htqo "yj g'URJ C."qt"yj g' gxcnwcvkqp'htqo "yj g'r wdnke'j gcnuj "f gr ctvo gpv."yj g'qy pgt"ku'tgswktgf "vq'eqo r ngvg'yj g'tgf wevkqp'qh' f gr ctvo gpv'ngcf-dcugf "r ckpv'j cz ctf u'kp'ceeqtf cpeg'y kj "yj g'ngcf-dcugf "r ckpv'tgi wncvkqpu]46"EHT " 570B547'cpf "570B552="62"EHT "9670449_0'Kf'yj g'qy pgt"f qgu'pqv'eqo r ngvg'yj g'õj cz ctf "tgf wevkqpö" cu'tgswktgf."yj g'f y gmkpi "wpkv'ku'kp'xkqncvkqp'qh'J S U'cpf "yj g'URJ C'y kn'vcmg'cevkqp'kp'ceeqtf cpeg" y kj "Ugevkqp": -KKI 0'

URJ C'tgr qtvkpi "tgswktgo gpvu."cpf "f cvc'eqmgevkqp'cpf "tgeqtf "mggr kpi "tgur qpukdknkvkgu'tgncvgf "vq" ej knf tgp'y kj "cp'ngxcvgf "dmqf "ngcf "ngxgn'ctg'f kuewuugf "kp'Ej cr vgt"380'

## 8-I.F. VIOLATION OF HQS SPACE STANDARDS [24 CFR 982.401, 24 CFR 982.403]

C'f y gmkpi "wpkv'o wuv<

- Á Rtqxkf g'cf gs wcvg'ur ceg'cpf "ugewtkv{'hqt'yj g'hco kn{ "
- Á J cxg'cv'ngcuv'qpg'dgf tqqo "qt'rkxkpi 1umggr kpi "tqqo "hqt'gcej "vy q'r gtuqpu"

C'wpkv'yj cv'f qgu'pqv'o ggv'yj gug'J S U'ur ceg'uvcpf ctf u'ku'f ghkpgf "cu'*overcrowded*0'

C'rkxkpi "tqqo "o c{"dg'wugf "cu'umggr kpi "*dgf tqqo +'ur ceg.'dw'pq'o qtg'yj cp'vy q'r gtuqpu'o c{" qeewr{'yj g'ur ceg]J EX'I D'r 0'32/8_0'C'dgf tqqo "qt'rkxkpi 1umggr kpi "tqqo "o wuv'j cxg'cv'ngcuv<

- Á Qpg'y kpf qy "
- Á Vy q'gngevtkecn'qwngvu'kp'r tqr gt'qr gtcvkpi "eqpf kvkqp'*r gto cpgpv'qxgtj gcf "qt'y cm/
  o qwpvgf "rki j v'hkz vwtgu'o c{"eqwpv'cu'qpg'qh'yj g'tgswktgf "gngevtkecn'qwngvu+"

Kh'yj g'URJ C'f gvgto kpgu'yj cv'c"wpkv'ku'qxgtetqy f gf "dgecwug'qh'cp'kpetgcug'kp'hco kn{'uk| g'qt'c" ej cpi g'kp'hco kn{'eqo r qukvkqp."yj g'URJ C'o wuv'kuuwg'yj g'hco kn{'c'pgy "xqwej gt."cpf "yj g'hco kn{ " cpf "URJ C'o wuv't{'vq'hkpf "cp'ceegr vcdng'wpkv'cu'uqqp'cu'r quukdng0'Kf'cp'ceegr vcdng'wpkv'ku" cxckncdng'hqt'tgpvcn'd{"yj g'hco kn{.'yj g'URJ C'o wuv'vgto kpcvg'yj g'J CR'eqpvtcev'kp'ceeqtf cpeg'y kj " kvu'vgto u0'

# PART II: THE INSPECTION PROCESS

## 8-II.A. OVERVIEW [24 CFR 982.405]

### Types of Inspections

Vj g"URJ C"eqpfwewu"vj g"hqmqy kpi "v{r gu"qh"kpur gevkqpu"cu"pggf gf 0"Gcej "v{r g"qh"kpur gevkqp"ku" fkuewuugf "kp"vj g"r ctci tcr j u"vj cv"hqmqy 0"

- Á *Initial Inspections*0"Vj g"URJ C"eqpfwewu"kpkvkcn"kpur gevkqpu"kp"tgur qpug"vq"c"tgs wguv"htqo " yj g"hco kn{"vq"cr r tqxg"c"wpkv"hqt"r ctvkekr cvkqp"kp"vj g"J EX"r tqi tco 0"
- Á *Annual/Biennial Inspections*0"J WF "tgs wktgu"vj g"URJ C"vq"kpur gev"gcej "wpkv"wpfgt"ngcug"cv" ngcuv"cppwcm{"qt"dkgppkcm{."fgr gpfkpi "qp"URJ C"r qnke{."vq"eqphkto "vj cv"vj g"wpkv"uvkm"o ggvu" J S U0"Vj g"kpur gevkqp"o c{"dg"eqpfwevgf "kp"eqplpevkqp"y kj "vj g"hco kn{)u"cppwcn" tggzco kpcvkqp"dwv"cnuq"o c{"dg"eqpfwevgf "ugr ctcvgn{0
- Á *Special Inspections.*"C"ur gekcn"kpur gevkqp"o c{"dg"tgs wguvgf "d{"vj g"qy pgt."vj g"hco kn{."qt"c" yj ktf "r ctv{"cu"c"tguwn"qh"r tqdngo u"kf gpvkhkgf "y kj "c"wpkv"dgvy ggp"cppwcn"kpur gevkqpu0
- Á *Quality Control Inspections.*"J WF "tgs wktgu"vj cv"c"uco r ng"qh"wpku"dg"kpur gevgf "d{"c" uwr gtxkuqt"qt"qvj gt"s wcnkhkgf "kpfkxkfwcn"vq"gxcnwcvg"vj g"y qtm"qh"vj g"kpur gevqt*u+"cpf "vq"gpuwtg" yj cv"kpur gevkqpu"ctg"r gthqto gf "kp"eqo r nkcpeg"y kj "vj g"J S U0"

### Inspection of SPHA-Owned Units [24 CFR 982.352(b)]

Vj g"URJ C"o wuv"qdvckp"vj g"ugtxkegu"qh"cp"kpfgr gpfgpv"gpvkv{"vq"r gthqto "cm"J S U"kpur gevkqpu"kp" ecugu"y j gtg"cp"J EX"hco kn{"ku"tgegkxkpi "cuukucpeg"kp"c"URJ C/qy pgf "wpkv0"C"URJ C/qy pgf "wpkv" ku"f ghkpgf "cu"c"wpkv"vj cv"ku"qy pgf "d{"vj g"URJ C"vj cv"cfo kpkuvgtu"vj g"cuukucpeg"wpf gt"vj g" eqpuqkf cvgf "CEE"*kpenwf kpi "c"wpkv"qy pgf "d{"cp"gpvkv{"uwduvcpkcm{"eqpvtqmgf "d{"vj g"URJ C+0" Vj g"kpf gr gpf gpv"ci gpe{"o wuv"eqo o wpkecvg"vj g"tguwnu"qh"gcej "kpur gevkqp"vq"vj g"hco kn{"cpf "vj g" URJ C0"Vj g"kpf gr gpf gpv"ci gpe{"o wuv"dg"cr r tqxgf "d{"J WF "cpf "o c{"dg"vj g"wpkv"qh"i gpgtcn"nqecn" i qxgtpo gpv"hqt"vj g"URJ C"lwtkuf kevkqp"*wpnguu"vj g"URJ C"ku"kuugnh"vj g"wpkv"qh"i gpgtcn"nqecn" i qxgtpo gpv"qt"cp"ci gpe{"qh"uwej "i qxgtpo gpv+0"

## Inspection Costs [Notice PIH 2016-05]

Vj g"URJ C"o c{"pqv"ej cti g"vj g"hco kn{"hqt"wpkv"kpur gevkqpu"qt"tgkpur gevkqpu"]46"EHT"; : 40627*g+0'Kp"vj g"ecug"qh"kpur gevkqpu"qh"URJ C/qy pgf "wpkus."vj g"URJ C"o c{"eqo r gpucvg"vj g"kpf gr gpgpv"ci gpe{"htqo "qpi qkpi "cf o kpkuvtcvkxg"hgg"hqt"kpur gevkqpu"r gthqto gf 0'Vj g"URJ C"cpf "vj g"kpf gr gpgpv"ci gpe{"o c{"pqv"ej cti g"vj g"hco kn{"cp{"hgg"qt"ej cti g"hqt"vj g"kpur gevkqp"]46"EHT 0 : 40574*d+0'

Vj g"URJ C"o c{"pqv"ej cti g"vj g"qy pgt"hqt"vj g"kpur gevkqp"qh"vj g"wpkv"r tkqt"vq"vj g"kpkvkcn"vgto "qh"vj g"ngcug"qt"hqt"c"hktuv"kpur gevkqp"f wtkpi "cuukuvgf "qeewr cpe{"qh"vj g"wpkv0J qy gxgt."vj g"URJ C"o c{"ej cti g"c"tgcuqpcdng"hgg"vq"qy pgtu"hqt"tgkpur gevkqpu"kp"y q"ukvwcvkqpu<"y j gp"vj g"qy pgt"pqvkhkgu"vj g"URJ C"vj cv"c"tgr ckt"j cu"dggp"o cf g"dwv"vj g"f ghkekgpe{"j cu"pqv"dggp"eqttgevgf ."cpf "y j gp"vj g"ko g"hqt"tgr cktu"j cu"gncr ugf "cpf "vj g"f ghkekgpe{"j cu"pqv"dggp"eqttgevgf 0Hggu"o c{"pqv"dg"ko r qugf "hqt"vgpcpv"ecwugf "f co ci gu."hqt"ecugu"kp"y j kej "vj g"kpur gevqt"eqwnf "pqv"i ckp"ceeguu"vq"vj g"wpkv."qt"hqt"pgy "f ghkekgpekgu"f kueqxgtgf "f wtkpi "c"tgkpur gevkqp0

Vj g"qy pgt"o c{"pqv"r ff"vj g"equv"qh"c"tgkpur gevkqp"hgg"vq"vj g"hco kn{0Tgkpur gevkqp"hggu"o wuv"dg"cf f gf "vq"vj g"URJ Cøu"cf o kpkuvtcvkxg"hgg"tgugtxgu"cpf "o c{"qpn{"dg"wugf "hqt"cevkxkvkgu"tgncvgf "vq"vj g"r tqxkukqp"qh"vgpcpv"dcugf "cuukuvcpeg0

><u>URJ C"Rqnke{"</u>
>
>Vj g"URJ C"y knn"pqv"ej cti g"c"hgg"hqt"hckngf "tgkpur gevkqpu0

## Remote Video Inspections (RVIs) [Notice PIH 2020-31]

Cu"cp"cnvgtpcvkxg"vq"uqo g"qt"cnn"qp/ukvg"kpur gevkqpu."vj g"URJ C"o c{."dwv"ku"pqv"tgs wktgf "vq."r gthqto "J S U"kpur gevkqpu"htqo "c"tgo qvg"nqecvkqp"wukpi "xkf gq"uvtgco kpi "vgej pqnqi {"cpf "c"r tqz{"cv"vj g"kpur gevkqp"ukvg0Ukpeg"vj gtg"o c{"dg"uqo g"ektewo uvcpegu"kp"y j kej "vj g"cr r nkecvkqp"qh"vgej pqnqi {"r tqxkf gu"kpuwhhkekgpv"kphqto cvkqp"qt"gxkf gpeg"vq"cnnqy "vj g"URJ C"vq"o cmg"cr r tqr tkcvg"f gvgto kpcvkqpu"cdqwv"y j gvj gt"c"eqpf kvkqp"xkqncvgu"J S U."P qvkeg"RKJ "4242/53"tgs wktgu"vj cv"kh"c"URJ C"ej qqugu"vq"ko r ngo gpv"TXKu."vj g"URJ C"uj qwnf "j cxg"r qnkekgu"cpf "r tqegf wtgu"kp"r nceg"vq"cf f tguu"uwej "nko kvcvkqpu0

><u>URJ C"Rqnke{"</u>
>
>Vj g"URJ C"y knn"pqv"eqpf wev"cp{"J S U"kpur gevkqp"wukpi "TXK0

## Notice and Scheduling

Vj g"hco kn{"o wuv"cnnqy "vj g"URJ C"vq"kpur gev"vj g"wpkv"cv"tgcuqpcdng"ko gu"y kj "tgcuqpcdng"pqvkeg"]46"EHT"; : 40773*f +0'

><u>URJ C"Rqnke{"</u>
>
>Dqvj "vj g"hco kn{"cpf "vj g"qy pgt"y knn"dg"i kxgp"tgcuqpcdng"pqvkeg"qh"cnn"kpur gevkqpu0Gzegr v"kp"vj g"ecug"qh"c"hnkhg/vj tgcvgpkpi "go gti gpe{."tgcuqpcdng"pqvkeg"ku"eqpukf gtgf "vq"dg"pqv"nguu"vj cp"6: "j qwtu0Kpur gevkqpu"o c{"dg"uej gf wngf "dgvy ggp": <22"c0o 0"cpf "9<22"r 0o 0I gpgtcnn{."kpur gevkqpu"y knn"dg"eqpf wevgf "qp"dwukpguu"f c{u"qpn{0Kp"vj g"ecug"qh"c"hnkhg/vj tgcvgpkpi "go gti gpe{."vj g"URJ C"y knn"i kxg"cu"o wej "pqvkeg"cu"r quukdng."i kxgp"vj g"pcvwtg"qh"vj g"go gti gpe{0

## Owner and Family Inspection Attendance

J WF 'r gto kw'y j g'URJ C'\q'\ugv'r qrke{'r gi ctf kpi 'hco kn{'cpf 'q y pgt'r tgugpeg'cv'y j g'\ko g'qh' kpur gevkqp']J EX'T D'r 0'32/49_0'

URJ C'Rqrke{'

Y j gp'c'hco kn{'qeewr kgu'y j g'wpkv'cv'y j g'\ko g'qh'kpur gevkqp'cp'cwj qtk| gf 'cf wnv'o wuv'dg' r tgugpv'hqt'y j g'kpur gevkqp0'Vj g'r tgugpeg'qh'y j g'q y pgt'qt'y j g'q y pgt)u'tgr tgugpvcvkxg'ku' gpeqwtci gf 'dwi'ku'pqv'tgs wktgf 0'

Cv'kpkvkcn'kpur gevkqp'qh'c'xcecpv'wpkv.'y j g'URJ C'y knl'kpur gev'y j g'wpkv'kp'y j g'r tgugpeg'qh'y j g' q y pgt'qt'q y pgtøu'tgr tgugpvcvkxg0'Vj g'r tgugpeg'qh'c'hco kn{'tgr tgugpvcvkxg'ku'r gto kwgf 'dwi' ku'pqv'tgs wktgf 0'

## 8-II.B. INITIAL HQS INSPECTION [24 CFR 982.401(a)]

## Initial Inspections [FR Notice 1/18/17]

Vj g'URJ C'o c{.'dwi'ku'pqv'tgs wktgf 'vq.'cr r tqxg'cuukuvgf 'vgpcpe{'cpf 'uvctv'J CR'kh'y j g'wpkv'hckw' J S U'kpur gevkqp.'dwi'qpn{'kh'y j g'f ghkekgpekgu'kf gpvkhkgf 'ctg'pqp-nkhg-y j tgcvgpkpi 0'Hwtyj gt.'y j g' URJ C'o c{.'dwi'ku'pqv'tgs wktgf 'vq.'cwj qtk| g'qeewr cpe{'kh'c'wpkv'r cuugf 'cp'cnvgtpcvkxg'kpur gevkqp' kp'y j g'rcuv'46'o qpyj u0'

URJ C'Rqrke{'

Vj g'wpkv'o wuv'r cuu'y j g'J S U'kpur gevkqp'qp'qt'dghqtg'y j g'ghhgevkxg'f cvg'qh'y j g' J CR'eqpvtcev0'

Vj g'URJ C'y knl'pqv'tgn{'qp'cnvgtpcvkxg'kpur gevkqpu'cpf 'y knl'eqpf wev'cp'J S U'kpur gevkqp' hqt'gcej 'wpkv'r tkqt'vq'gzgewvkpi 'c'J CR'eqpvtcev'y kj 'yj g'q y pgt0'

## Timing of Initial Inspections

J WF 'tgs wktgu'URJ Cu'y kj 'hg y gt'yj cp'3.472'dwf i gvgf 'wpkw'vq'eqo r ngvg'yj g'kpkvkcn'kpur gevkqp.' f gvgto kpg'y j gyj gt'yj g'wpkv'ucvkuhkgu'J S U.'cpf 'pqvkh{'yj g'q y pgt'cpf 'yj g'hco kn{'qh'yj g' f gvgto kpcvkqp'y kj kp'37'f c{u'qh'uwdo kuukqp'qh'yj g'Tgs wguv'hqt'Vgpcpe{'Cr r tqxcn'*TVC+0'Hqt' URJ Cu'y kj '3.472'qt'o qtg'dwf i gvgf 'wpkw.'vq'yj g'gzvgpv'r tcevkecdng'uwej 'kpur gevkqp'cpf ' f gvgto kpcvkqp'o wuv'dg'eqo r ngvgf 'y kj kp'37'f c{u0'Vj g'37'f c{'r gtkqf 'ku'uwur gpf gf 'hqt'cp{'r gtkqf ' f wtkpi 'y j kej 'yj g'wpkv'ku'pqv'cxckncdng'hqt'kpur gevkqp']; : 40527*d+*4+_0'

URJ C'Rqrke{'

Vj g'URJ C'y knl'eqo r ngvg'yj g'kpkvkcn'kpur gevkqp.'f gvgto kpg'y j gyj gt'yj g'wpkv'ucvkuhkgu'J S U.' cpf 'pqvkh{'yj g'q y pgt'cpf 'yj g'hco kn{'qh'yj g'f gvgto kpcvkqp'y kj kp'37'f c{u'qh'uwdo kuukqp'qh' yj g'Tgs wguv'hqt'Vgpcpe{'Cr r tqxcn'*TVC+0'

## Inspection Results and Reinspections

<u>URJ C"Rqrke{"</u>

Ki"cp{"J S U"xkqncvkqpu"ctg"kfgpvkhkgf.'y g"qy pgt"y km'dg"pqvkhkgf "qh"y g"f ghekgpekgu"cpf "dg" i kxgp"c"vko g"hrco g"vq"eqttgev"y go 0'Ki"tgs wguvgf"d{"y g"qy pgt."y g"vko g"hrco g"hqt" eqttgevkpi "y g"f ghekgpekgu"o c{"dg"gzvgpfgf "d{"y g"URJ C"hqt"i qqf "ecwug0'Vj g"URJ C"y km' tgkpurgev"y g"wpkv'y kvj kp"hkxg"dwukpguu"f c{u"qh"y g"f cvg"y g"qy pgt"pqvkhkgu"y g"URJ C"j cv' y g"tgs wktgf "eqttgevkqpu"j cxg"dggp"o cf g0'"

Ki"y g"vko g"r gtkqf "hqt"eqttgevkpi "y g"f ghekgpekgu"*qt"cp{"URJ C/cr r tqxgf "gzvgpukqp+'j cu" gncr ugf."qt"y g"wpkv'hcknu"J S U'cv'y g"vko g"qh"y g"tgkpur gevkqp.'y g"URJ C"y km'pqvkh{"y g" qy pgt"cpf "y g"hco kn{"y cv'y g"wpkv'j cu"dggp"tglgevgf "cpf "y cv'y g"hco kn{"o wuv'ugctej "hqt" cpqvj gt"wpkv0'Vj g"URJ C"o c{"ci tgg"vq"eqpfwev'c"ugeqpf "tgkpur gevkqp.'hqt"i qqf "ecwug."cv' y g"tgs wguv'qh"y g"hco kn{"cpf "qy pgt0'"

Hqmqy kpi "c"hcknrgf "tgkpur gevkqp.'y g"hco kn{"o c{"uwdo kv'c"pgy "Tgs wguv'hqt"Vgpcpe{" Cr r tqxcn'hqt"y g"uco g"wpkv'chvgt"y g"qy pgt"j cu"o cf g"tgr cktu.'kh'y g{"ctg"wpcdng"vq"nqecvg" cpqvj gt"uwkvcdng"wpkv0'

## Utilities

I gpgtcm{."cv'kpkvkcn'rgcug/wr "y g"qy pgt"ku'tgur qpukdng"hqt"f go qpuvtcvkpi "y cv'cn'wkrkvkgu"ctg"kp" y qtmkpi "qtf gt"kpenwf kpi "y qug"wkrkvkgu"y cv'y g"hco kn{"y km'dg"tgur qpukdng"hqt"r c{kpi 0'

<u>URJ C"Rqrke{"</u>

Ki'wkrkv{"ugtxkeg"ku'pqv'cxckncdng"hqt"vguvkpi "cv'y g"vko g"qh"y g"kpkvkcn'kpur gevkqp.'y g"URJ C" y km'cmqy "y g"wkrkvkgu"vq"dg"r ncegf "kp"ugtxkeg"chvgt"y g"wpkv'j cu"o gv'cm'qy gt"J S U" tgs wktgo gpu0'Vj g"URJ C"y km'tgkpur gev'y g"wpkv'vq"eqphko "y cv'wkrkvkgu"ctg"qr gtcvkqpcn'
dghqtg"y g"J CR"eqpvtcev'ku'gzgewgf "d{"y g"URJ C0'

## Appliances [Form HUD-52580]

<u>URJ C"Rqrke{"</u>

Ki'y g"hco kn{"ku'tgur qpukdng"hqt"uwr r n{kpi "y g"uvqxg"cpf 1qt'tghtki gtcvgt."y g"URJ C"y km' cmqy "y g"uvqxg"cpf "tghtki gtcvgt"vq"dg"r ncegf "kp"y g"wpkv'chvgt"y g"wpkv'j cu"o gv'cm'qy gt" J S U'tgs wktgo gpu0'Vj g"tgs wktgf "cr r nkcpegu"o wuv'dg"kp"r nceg"dghqtg"y g"J CR"eqpvtcev'ku" gzgewgf "d{"y g"URJ C0'Vj g"URJ C"y km'gzgewg"y g"J CR"eqpvtcev'dcugf "wr qp"c" egtvkhkecvkqp"htqo "y g"hco kn{"y cv'y g"cr r nkcpegu"j cxg"dggp"kpuvcmgf "cpf "ctg"y qtmkpi 0'C" eqphko cvqt{"kpur gevkqp"y km'dg"uej gf wgf "y kj kp"52'f c{u"qh'J CR"eqpvtcev'cr r tqxcn0'"

## 8-II.C. ANNUAL/BIENNIAL HQS INSPECTIONS [24 CFR 982.405 and 982.406; Notice PIH 2016-05]"

<u>URJ C'Rqnke{"</u>

Gcej "wpkv/wpfgt "J CR"eqpvtcev'o wuv'dg "kpurgevgf "dkgppkcm{"y kj kp "46"o qpyj u"qh"yj g"ncuv' hwnn'J S U"kpur gevkqp0'Vj g"URJ C'tgugtxgu"yj g"tki j v'vq'tgs wktg"cppwcn'kpur gevkqpu"qh"cp{" wpkv'qt"qy pgt "cv'cp{'ko g0'

Vj g"URJ C'y kn''pqv'tgn{"qp"cnvgtpcvkxg"kpur gevkqp"uvcpfctfu0'

**Scheduling the Inspection**

<u>URJ C'Rqnke{"</u>

Kh"cp "cf wn''ecppqv'dg "r tgugpv'qp "yj g"uej gf wgf "f cvg. "yj g"hco kn{"uj qwf "tgs wguv'yj cv'yj g" URJ C'tguej gf wg "yj g"kpur gevkqp0'Vj g"URJ C'cpf "hco kn{"y kn''ci tgg "qp "c"pgy "kpur gevkqp" f cvg"yj cv'i gpgtcm{"uj qwf "vcmg"r nceg"y kj kp "hkxg"dwukpguu"f c{u"qh"yj g"qtki kpcm{"uej gf wgf " f cvg0'Vj g"URJ C'o c{"uej gf wg "cp "kpur gevkqp "o qtg "yj cp "hkxg"dwukpguu"f c{u'chvgt "yj g" qtki kpcn'f cvg"hqt "i qqf "ecwug0'

Kh"yj g"hco kn{"o kuugu"yj g"hktuv'uej gf wgf "cr r qkpvo gpv'y kj qw'tgs wguvkpi "c"pgy "kpur gevkqp" f cvg. "yj g"URJ C'y kn''cwqo cvkecm{"uej gf wg"c"ugeqpf "kpur gevkqp0'Kh"yj g"hco kn{"o kuugu"wy q" uej gf wgf "kpur gevkqpu"y kj qw'URJ C'cr r tqxcn'yj g"URJ C'y kn''eqpukfgt"yj g"hco kn{"vq" j cxg"xkqncvgf "kvu"qdnki cvkqp"vq"o cmg"yj g"wpkv'cxckncdng"hqt"kpur gevkqp0'Vj ku"o c{"tguwn'kp" vgto kpcvkqp"qh"yj g"hco kn{øu"cuukuvcpeg"kp"ceeqtf cpeg"y kj 'Ej cr vgt "340'

## 8-II.D. SPECIAL INSPECTIONS [24 CFR 982.405(g)]

Kh"c"r ctvkekr cpv'qt "i qxgtpo gpv'qhhkekcn'tgr qtvu"c"riktkg/'yj tgcvgpkpi "eqpf kvkqp"y j ej "yj g"qy pgt "y qwf " dg "tgs wktgf "vq "tgr ckt "y kj kp "46'j qwtu. "yj g"URJ C'o wuv'kpur gev'yj g"wpkv'y kj kp "46'j qwtu'qh" pqvkhkecvkqp0'Kh'yj g"tgr qtvgf "eqpf kvkqp"ku'pqv'riktg/'yj tgcvgpkpi . "yj g"URJ C'o wuv'kpur gev'yj g"wpkv' y kj kp "37'f c{u'qh'pqvkhkecvkqp0'

<u>URJ C'Rqnke{"</u>

F wtkpi "c"ur gekcn'kpur gevkqp. "yj g"URJ C'i gpgtcm{"y kn''kpur gev'qpn{"yj qug"f ghkekgpekgu"yj cv' y gtg "tgr qtvgf 0'J qy gxgt. "yj g"kpur gevqt "y kn''tgeqtf "cp{"cf f kvkqpcn'J S U"f ghkekgpekgu"yj cv' ctg "qdugtxgf "cpf "y kn''tgs wktg"yj g"tgur qpukdng"r ctv{"vq "o cmg"yj g"pgeguuct{"tgr cktu0'

Kh"yj g"cppwcn'dkgppkcn'kpur gevkqp"j cu"dggp "uej gf wgf "qt "ku'f wg"y kj kp '; 2 'f c{u'qh'yj g"f cvg" yj g"ur gekcn'kpur gevkqp "ku'uej gf wgf "yj g"URJ C'o c{"gngev'vq "eqpf wev'c'hwnn'cppwcn'dkgppkcn' kpur gevkqp0'

## 8-II.E. QUALITY CONTROL INSPECTIONS [24 CFR 982.405(b); 24 CFR 985.3(e); HCV GB, p. 10-32]"

J WF "tgswktgu"c"URJ C"uwrgtxkuqt"qt"qvjgt"swcnkhkgf "rgtuqp"vq"eqpfwev"swcnkv{"eqpvtqn"kpurgevkqpu" qh"c"ucorng"qh"wpkvu"vq"gpuwtg"vjcv"gcej "kpurgevqt"ku"eqpfwevkpi "ceewtcvg"cpf "eqorngvg" kpurgevkqpu"cpf "vjcv"vjgtg"ku"eqpukuvgpe{"kp"vjg"crrnkecvkqp"qh"vjg"J SU0"

Vjg"wpkv"ucorng"owuv"kpenwfg"qpn{"wpkvu"vjcv"jcxg"dggp"kpurgevgf "y kij kp"vjg"rtgegfkpi "vjtgg" oqpvju0Vjg"ugngevgf "ucorng"ujqwnf "dg"ftcy p"vq"tgrtgugpv"c"etquu"ugevkqp"qh"pgkijdqtjqqfu"cpf " vjg"y qtm"qh"c"etquu"ugevkqp"qh"kpurgevqtu0

## 8-II.F. INSPECTION RESULTS AND REINSPECTIONS FOR UNITS UNDER HAP CONTRACT

### Notification of Corrective Actions

Vjg"qy pgt"cpf "vjg"hco kn{"y knn'dg"pqvkhkgf "kp"y tkvkpi "qh"vjg"tguwnvu"qh"cnn'kpurgevkqpu0Y jgp"cp" kpurgevkqp"kfgpvkhkgu"J SU"hcknwtgu."vjg"URJ C"y knn'fgvgto kpg"*3+'y jgvjgt"qt"pqv"vjg"hcknwtg"ku"c" nkhg/vjtgcvgpkpi "eqpfkvkqp"cpf "*4+'y jgvjgt"vjg"hco kn{"qt"qy pgt"ku"tgurqpukdng0

#### URJ C"Rqnke{"

Y jgp"nkhg/vjtgcvgpkpi "eqpfkvkqpu"ctg"kfgpvkhkgf ."vjg"URJ C"y knn'ko o gfkcvgn{"pqvkh{"pqvkf{"dqvj " rctvkgu"d{ "vgngrjqpg"qt"go ckn0Vjg"pqvkeg"y knn'urgekh{"y jq"ku"tgurqpukdng"hqt"eqttgevkpi " vjg"xkqncvkqp0Vjg"eqttgevkxg"cevkqpu"owuv"dg"vcmgp"y kij kp"46"jqwtu"qh"vjg"URJ Cøu"pqvkeg0

Y jgp"hcknwtgu"vjcv'ctg"pqv'nkhg/vjtgcvgpkpi "ctg"kfgpvkhkgf ."vjg"URJ C"y knn'ugpf "vjg"qy pgt" cpf "vjg"hco kn{"c"y tkvvgp"pqvkhkecvkqp"qh"vjg"kpurgevkqp"tguwnvu"y kij kp"hkxg"dwukpguu"f c{u"qh" vjg"kpurgevkqp0Vjg"y tkvvgp"pqvkeg"y knn'urgekh{"y jq"ku"tgurqpukdng"hqt"eqttgevkpi "vjg" xkqncvkqp."cpf "vjg"ko g"htco g"y kij kp"y j kej "vjg"hcknwtg"o wuv'dg"eqttgevgf 0I gpgtcn{."pqv' o qtg"vjcp"52"f c{u"y knn'dg"cnqy gf "hqt"vjg"eqttgevkqp0

Vjg"pqvkeg"qh"kpurgevkqp"tguwnvu"y knn'kphqto "vjg"qy pgt"vjcv'kh'nkhg/vjtgcvgpkpi "eqpfkvkqpu" ctg"pqv'eqttgevgf "y kij kp"46"jqwtu."cpf "pqp/nkhg"vjtgcvgpkpi "eqpfkvkqpu"ctg"pqv'eqttgevgf " y kij kp"vjg"urgekhkgf "ko g"htco g"*qt"cp{"URJ C/crrtqxgf "gzvgpukqp+."vjg"qy pgtøu"J CR" y knn'dg"cdcvgf "kp"ceeqtf cpeg"y kij "URJ C"r qnke{"*ugg": /KKI 0+0"

Nkmgy kug."kp"vjg"ecug"qh"hco kn{"ecwugf "f ghekgpekgu."vjg"pqvkeg"y knn'kphqto "vjg"hco kn{"vjcv' kh'eqttgevkqpu"ctg"pqv'o cf g"y kij kp"vjg"urgekhkgf "ko g"htco g"*qt"cp{ URJ C/crrtqxgf " gzvgpukqp."kh'crrnkecdng+'vjg"hco kn{øu"cuukuvcpeg"y knn'dg"vgto kpcvgf "kp"ceeqtf cpeg"y kij " URJ C"r qnke{"*ugg"Ej crvgt"34+0"

## Extensions

Hqt"eqpfkkqpu'yjcv'ctg'rkhg/yjtgcvgpkpi .'yjg"URJC"ecppqv'itcpv'cp'gzvgpukqp"vq"yjg"46'jqwt" eqttgevkxg"cevkqp'rgtkqf0Hqt"eqpfkkqpu'yjcv'ctg'pqv'rkhg/yjtgcvgpkpi .'yjg"URJC"oc{'itcpv'cp" gzegrvkqp"vq"yjg"tgswktgf "ko g'htcoogu'hqt"eqttgevkpi "yjg'xkqncvkqp.'kh'yjg"URJC'fgvgtokpgu'yjcv'cp" gzvgpukqp"ku'crrtqrtkcvg']46'EHT"; : 40626_0"

<u>URJC"Rqnke{"</u>

Gzvgpukqpu'ykn'dg'itcpvgf "kp'ecugu'yjgtg'yjg"URJC'jcu'fgvgtokpgf "yjcv'yjg'qy pgt'jcu" ocfg'c'iqqf "hckyj "ghhqtv'vq'eqttgev'yjg'fghkekgpekgu'cpf "ku'wpcdng'vq'hqt"tgcuqpu'dg{qpf " yjg'qy pgtøu'eqpvtqn0Tgcuqpu'oc{ "kpenwfg .'dwv'ctg'pqv'ko kvgf "vq<"

C'tgrckt'ecppqv'dg'eqo rngvgf "dgecwug'tgswktgf "r ctvu'qt'ugtxkegu'ctg'pqv'cxckncdng0"

C'tgrckt'ecppqv'dg'eqo rngvgf "dgecwug'qh'y gcyjgt"eqpfkkqpu0"

C'tgcuqpcdng"ceeqo o qfcvkqp"ku'pggfgf "dgecwug'yjg'hco kn{'kpenwfgu'c'r gtuqp'y kyj " fkucdknkvkgu0"

Vjg'ngpi yj "qh'yjg'gzvgpukqpu'ykn'dg'fgvgtokpgf "qp'c'ecug'd{'ecug'dcuku."dwv'ykn'pqv' gzeggf "82'fc{u."gzegrv'kp'yjg'ecug'qh'fgnc{u'ecwugf "d{'y gcyjgt'eqpfkkqpu0Kp'yjg'ecug'qh' y gcyjgt'eqpfkkqpu."gzvgpukqpu'oc{'dg'eqpvkpwgf "wpvkn'yjg'y gcyjgt'jcu'ko rtqxgf " uwhhkekgpvn{'vq'o cmg'tgrcktu'r quukdng0Vjg'pgeguuct{'tgrcktu'o wuv'dg'o cfg'y kyjkp'37" ecngpfct'fc{u."qpeg'yjg'y gcyjgt'eqpfkkqpu'jcxg'uwdukfgf0"

## Reinspections

<u>URJC"Rqnke{"</u>

Vjg'URJC'y kn'eqpfwev'c'tgkpur gevkqp"ko o gfkcvgn{'hqnnqy kpi "yjg'gpf 'qh'yjg'eqttgevkxg" r gtkqf .'qt'cp{ 'URJC'crrtqxgf "gzvgpukqp0"

Vjg'hco kn{'cpf "qy pgt'y kn'dg'i kxgp'tgcuqpcdng'pqvkeg'qh'yjg'tgkpur gevkqp'crrqkpvo gpv0Kh" yjg'fghkekgpekgu'jcxg'pqv'dggp'eqttgevgf "d{'yjg'ko g'qh'yjg'tgkpur gevkqp.'yjg"URJC'y kn" ugpf "c'pqvkeg'qh'cdcvgo gpv'vq'yjg'qy pgt."qt'kp'yjg'ecug'qh'hco kn{'ecwugf "xkqncvkqpu."c" pqvkeg'qh'vgto kpcvkqp'vq'yjg'hco kn{."kp'ceeqtfcpeg'y kyj "URJC'r qnkekgu0Kh'yjg"URJC'ku" wpcdng'vq'i ckp'gpvt{ 'vq'yjg'wpkv'kp'qtfgt'vq'eqpfwev'yjg'uej gfwngf 'tgkpur gevkqp.'yjg"URJC" y kn'eqpukfgt'yjg'hco kn{'vq'jcxg'xkqncvgf "ku'qdnki cvkqp'vq'o cmg'yjg'wpkv'cxckncdng'hqt" kpur gevkqp0Vjku'o c{ 'tguwnv'kp'vgto kpcvkqp'qh'yjg'hco kn{øu'cuukuvcpeg'kp'ceeqtfcpeg'y kyj " Ej cr vgt'340"

## 8-II.G. ENFORCING OWNER COMPLIANCE

Kh'vj g'qy pgt'hcknu'vq'o ckpvckp'vj g'f y gmkpi "wpkv'kp'ceeqtf cpeg'y kj "J S U."vj g'URJ C'o wuv'vcmg" r tqo r v'cpf "xki qtqwu'cevkqp'vq'gphqteg'vj g'qy pgt'qdrki cvkqpu0"

### HAP Abatement

Kh'cp'qy pgt'hcknu'vq'eqttgev'J S U'f ghekgpekgu'd{'vj g'ko g'ur gekhkgf "d{"vj g'URJ C."J WF "tgs wktgu" vj g'URJ C'vq'cdcvg'j qwukpi "cuukuvcpeg'r c{o gpvu'pq'ncvgt'vj cp'vj g'hktuv'qh'vj g'o qpvj "hqnqy kpi "vj g" ur gekhkgf "eqttgevkqp'r gtkqf "*kpenwf kpi "cp{'cr r tqxgf "gz vgpukqp+'[46'EHT '; : 705 *h+0P q'tgvtqcevkxg" r c{o gpvu'y knn'dg'o cf g'vq'vj g'qy pgt'hqt'vj g'r gtkqf "qh'vko g'vj g'tgpv'y cu'cdcvgf0'Qy pgt'tgpvu'ctg" pqv'cdcvgf "cu'c'tguwnv'qh'J S U'hcknwtgu'vj cv'ctg'vj g'hco kn{u'tgur qpukdknkv{0'

#### URJ C'Rqnke{"

Vj g'URJ C'y knn'o cmg'cnn'J CR'cdcvgo gpvu'ghhgevkxg'vj g'hktuv'qh'vj g'o qpvj "hqnqy kpi "vj g" gz r ktcvkqp'qh'vj g'URJ C'ur gekhkgf "eqttgevkqp'r gtkqf "*kpenwf kpi "cp{'gz vgpukqp+0'

Vj g'URJ C'y knn'kpur gev'cdcvgf "wpkvu'y kj kp'hkxg'dwukpguu'f c{u'qh'vj g'qy pgt)u'pqvkhkecvkqp" vj cv'vj g'y qtm'j cu'dggp'eqo r ngvgf 0'Rc{o gpv'y knn'tguwo g'ghhgevkxg'qp'vj g'f c{'vj g'wpkv' r cuugu'kpur gevkqp0"

F wtkpi "cp{'cdcvgo gpv'r gtkqf "vj g'hco kn{'eqpvkpwgu'vq'dg'tgur qpukdng'hqt'ku'uj ctg'qh'vj g'tgpv0'Vj g" qy pgt'o wuv'pqv' uggm'r c{o gpv'htqo "vj g'hco kn{'hqt'cdcvgf "co qwpv'cpf "o c{'pqv'wug'vj g'cdcvgo gpv' cu'c'ecwug'hqt'gxkevkqp0"

### HAP Contract Termination

Vj g'URJ C'o wuv'f gekf g'j qy "nqpi "cp{'cdcvgo gpv'r gtkqf "y knn'eqpvkpwg'dghqtg'vj g'J CR'eqpvtcev' y knn'dg'vgto kpcvgf 0'Vj g'URJ C'uj qwnf "pqv'vgto kpcvg'vj g'eqpvtcev'wpvkn'vj g'hco kn{'hkpf u'cpqvj gt" wpkv.'r tqxkf gf "vj g'hco kn{'f qgu'uq'kp'c'tgcuqpcdng'vko g'[J EX'T 'D'r 032/4; _'cpf "o wuv'i kxg'vj g" qy pgt'tgcuqpcdng'pqvkeg'qh'vj g'vgto kpcvkqp0'Vj g'URJ C'y knn'kuuwg'c'xqwej gt'vq'r gto kv'vj g'hco kn{" vq'o qxg'vq'cpqvj gt'wpkv'cu'f guetkdgf "kp'Ej cr vgt'320"

#### URJ C'Rqnke{"

Vj g'o czko wo "ngpi vj "qh'vko g'vj cv'J CR'o c{'dg'cdcvgf "ku'; 2'f c{u0'J qy gxgt.'kh'vj g'qy pgt" eqo r ngvgu'eqttgevkqpu'cpf "pqvkhkgu'vj g'URJ C'dghqtg'vj g'vgto kpcvkqp'f cvg'qh'vj g'J CR" eqpvtcev."vj g'URJ C'o c{'tguekpf "vj g'vgto kpcvkqp'pqvkeg'kh'*3+'vj g'hco kn{'uvknn'tgukf gu'kp'vj g" wpkv'cpf "y kuj gu'vq'tgo ckp'kp'vj g'wpkv'cpf "*4+'vj g'wpkv'r cuugu'kpur gevkqp0"

Tgcuqpcdng'pqvkeg'qh'J CR'eqpvtcev'vgto kpcvkqp'd{'vj g'URJ C'ku'52'f c{u0'

## 8-II.H. ENFORCING FAMILY COMPLIANCE WITH HQS [24 CFR 982.404(b)]

Hco knkgu'ctg'tgur qpukdng'hqt'eqttgevkpi "cp{'J S U'xkqncvkqpu'nkuvgf "kp'r ctci tcr j " : 0KF 0'Kh'vj g" hco kn{'hcknu'vq'eqttgev'c'xkqncvkqp'y kj kp'vj g'r gtkqf "cnqy gf "d{'vj g'URJ C'*cpf "cp{'gz vgpukqp+." vj g'URJ C'y knn'vgto kpcvg'vj g'hco kn{u'cuukuvcpeg."ceeqtf kpi "vq'vj g'r qnkekgu'f guetkdgf "kp'Ej cr vgt" 340"

Kh'vj g'qy pgt'ecttkgu'qwv'c'tgr ckt'hqt'y j kej "vj g'hco kn{'ku'tgur qpukdng'wpf gt'vj g'ngcug."vj g'qy pgt" o c{'dknn'vj g'hco kn{'hqt'vj g'equv'qh'vj g'tgr ckt0'

## PART III: RENT REASONABLENESS [24 CFR 982.507]"

## 8-III.A. OVERVIEW

Gzegrv'kp'yj g'ecug'qh'egtvckp'NKI VE/'cpf 'J QO G/cuukuvgf 'wpku.'pq'J CR'eqpvtcev'ecp'dg" crrtqxgf 'wpvkn'yj g'URJ C'j cu'f gvgtokpgf 'yj cv'yj g'tgpv'hqt 'yj g'wpkv'ku'tgcuqpcdng0'Vj g'rwtrqug'qh" yj g'tgpv'tgcuqpcdngpguu'vguv'ku'vq'gpuwtg'yj cv'c'hckt 'tgpv'ku'rckf 'hqt 'gcej 'wpkv'tgpvgf 'wpfgt 'yj g'J EX" rtqi tco 0'

J WF 'tgi wncvkqpu'f ghkpg'c'tgcuqpcdng'tgpv'cu'qpg'yj cv'f qgu'pqv'gzeggf 'yj g'tgpv'ej cti gf 'hqt" eqorctcdng.'wpcuukuvgf 'wpku'kp'yj g'uco g'o ctmgv'ctgc0'J WF 'cnuq'tgswktgu'yj cv'qypgtu'pqv'ej cti g" o qtg'hqt'cuukuvgf 'wpku'yj cp'hqt'eqorctcdng'wpku'qp'yj g'rtgo kugu0'Vj ku'rctv'gzrnckpu'yj g'o gyj qf " wugf 'vq'f gvgtokpg'yj gyj gt'c'wpkvou'tgpv'ku'tgcuqpcdng0'

## SPHA-Owned Units [24 CFR 982.352(b)]

Kp'ecugu'yj gtg'cp'J EX'hco kn{'ku'tgegkxkpi 'cuukuvcpeg'kp'c'URJ C/qy pgf 'wpkv.'yj g'URJ C'o wuv' qdvckp'yj g'ugtxkegu'qh'cp'kpfgrgpfgpv'gpvkv{ 'vq'f gvgtokpg'tgpv'tgcuqpcdngpguu'kp'ceeqtfcpeg'y kyj " rtqi tco 'tgswktgo gpvu. 'cpf 'vq'cuukuv'yj g'hco kn{'kp'pgi qvkcvkpi 'yj g'eqpvtcev'tgpv'y j gp'yj g'hco kn{ tgswguvu'cuukuvcpeg0'C'URJ C/qy pgf 'wpkv'ku'f ghkpgf 'cu'c'wpkv'yj cv'ku'qy pgf 'd{'yj g'URJ C'yj cv' cf o kpkuvgtu'yj g'cuukuvcpeg'wpfgt 'yj g'eqpuqnkf cvgf 'CEE'*kpenwf kpi 'c'wpkv'qy pgf 'd{'cp'gpvkv{ ' uwduvcpvkcnn{ 'eqpvtqngf 'd{'yj g'URJ C+0'Vj g'kpfgrgpfgpv'ci gpe{'o wuv'eqo o wpkecvg'yj g'tguwnu'qh" yj g'tgpv'tgcuqpcdngpguu'f gvgtokpcvkqp'vq'yj g'hco kn{'cpf 'yj g'URJ C0'Vj g'kpfgrgpfgpv'ci gpe{'o wuv' dg'crrtqxgf 'd{'J WF .'cpf 'o c{'dg'yj g'wpkv'qh'i gpgtcn'ncecn'i qxgtpo gpv'hqt'yj g'URJ C'lwtkuf kevkqp" *wpnguu'yj g'URJ C'ku'kwugnh'yj g'wpkv'qh'i gpgtcn'ncecn'i qxgtpo gpv'qt'cp'ci gpe{'qh'uwej " i qxgtpo gpv+0'

## 8-III.B. WHEN RENT REASONABLENESS DETERMINATIONS ARE REQUIRED

### Owner-Initiated Rent Determinations

Vj g''URJ C''o wuv''o cmg''c''tgpv''tgcuqpcdngpguu''f gvgto kpcvkqp''cv''kpkvkcn''qeewr cpe{''cpf ''y j gpgxgt''vj g''qy pgt''tgs wguvu''c''tgpv''cf lwuvo gpv0''

Vj g''qy pgt''cpf ''hco kn{''hktuv''pgi qvkcvg''vj g''tgpv''hqt''c''wpkv0Vj g''URJ C''*qt''kpf gr gpf gpv''ci gpe{''kp''vj g''ecug''qh''URJ C/qy pgf ''wpkwu+''y kn''cuukuv''vj g''hco kn{''y kvj ''vj g''pgi qvkcvkqpu''wr qp''tgs wguv0''Cv''kpkvkcn''qeewr cpe{''vj g''URJ C''o wuv''f gvgto kpg''y j gvj gt''vj g''r qr qugf ''tgpv''ku''tgcuqpcdng''dghqtg''c''J CR ''Eqpvtcev''ku''uki pgf 0''Vj g''qy pgt''o wuv''pqv''ej cpi g''vj g''tgpv''f wtkpi ''vj g''kpkvkcn''ngcug''vgto 0''Uwdugs wgpv''tgs wguvu''hqt''tgpv''cf lwuvo gpvu''o wuv''dg''eqpukuvgpv''y kj ''vj g''ngcug''dgwy ggp''vj g''qy pgt''cpf ''vj g''hco kn{0''Tgpv''kpetgcugu''y kn''pqv''dg''cr r tqxgf ''wpnguu''cp{''hckngf ''kvgo u''kf gpvkhkgf ''d{''vj g''o quv''tgegpv''J S U''kpur gevkqp''j cxg''dggp''eqttgevgf 0''

URJ C''Rqnke{''

Chvgt''vj g''kpkvkcn''qeewr cpe{''r gtkqf .''vj g''qy pgt''o c{''tgs wguv''c''tgpv''cf lwuvo gpv''kp''ceeqtf cpeg''y kj ''vj g''qy pgtøu''ngcug0Hqt''tgpv''kpetgcugu''tgs wguvu''chvgt''kpkvkcn''ngcug/wr .''vj g''URJ C''o c{''tgs wguv''qy pgtu''vq''r tqxkf g''kphqto cvkqp''cdqwv''vj g''tgpvu''ej cti gf ''hqt''qvj gt''wpkwu''qp''vj g''r tgo kugu.''kh''vj g''r tgo kugu''kpenwf g''o qtg''vj cp''6''wpkwu0''Kp''gxcnwcvkpi ''vj g''r tqr qugf ''tgpvu''kp''eqo r ctkuqp''vq''qvj gt''wpkwu''qp''vj g''r tgo kugu''vj g''URJ C''y kn''eqpukf gt''wpkv''uk| g''cpf ''ngpi vj ''qh''vgpcpe{''kp''vj g''qvj gt''wpkwu0''

Vj g''URJ C''y kn''f gvgto kpg''y j gvj gt''vj g''tgs wguvgf ''kpetgcug''ku''tgcuqpcdng''y kj kp''32''dwukpguu''f c{u''qh''tgegkxkpi ''vj g''tgs wguv''htqo ''vj g''qy pgt0Vj g''qy pgt''y kn''dg''pqvkhkgf ''qh''vj g''f gvgto kpcvkqp''kp''y tkvkpi 0''

Cnn''tgpvu''cf lwuvo gpvu''y kn''dg''ghhgevkxg''vj g''hktuv''qh''vj g''o qpvj ''hqnqy kpi ''82''f c{u''chvgt''vj g''URJ Cøu''tgegkr v''qh''vj g''qy pgtøu''tgs wguv''qt''qp''vj g''f cvg''ur gekhkgf ''d{''vj g''qy pgt.''y j kej gxgt''ku''ncvgt0''

### SPHA and HUD-Initiated Rent Reasonableness Determinations

J WF ''tgs wktgu''vj g''URJ C''vq''o cmg''c''f gvgto kpcvkqp''qh''tgpv''tgcuqpcdngpguu''*gxgp''kh''vj g''qy pgt''j cu''pqv''tgs wguvgf ''c''ej cpi g+''kh''vj gtg''ku''c''32''r gtegpv''f getgcug''kp''vj g''hckt''o ctmgv''tgpv''vj cv''i qgu''kpvq''ghhgev''cv''ngcuv''82''f c{u''dghqtg''vj g''eqpvtcev''cppkxgtuct{''f cvg0J WF ''cnuq''o c{''f ktgev''vj g''URJ C''vq''o cmg''c''f gvgto kpcvkqp''cv''cp{''qvj gt''wio g0Vj g''URJ C''o c{''f gekf g''vj cv''c''pgy ''f gvgto kpcvkqp''qh''tgpv''tgcuqpcdngpguu''ku''pggf gf ''cv''cp{''wio g0''

URJ C''Rqnke{''

Kp''cf f kvkqp''vq''vj g''kpuvcpegu''f guetkdgf ''cdqxg.''vj g''URJ C''y kn''o cmg''c''f gvgto kpcvkqp''qh''tgpv''tgcuqpcdngpguu''cv''cp{''wio g''chvgt''vj g''kpkvkcn''qeewr cpe{''r gtkqf ''kh*3+''vj g''URJ C''f gvgto kpgu''vj cv''vj g''kpkvkcn''tgpv''tgcuqpcdngpguu''f gvgto kpcvkqp''y cu''kp''gttqt''qt''*4+''vj g''URJ C''f gvgto kpgu''vj cv''vj g''kphqto cvkqp''r tqxkf gf ''d{''vj g''qy pgt''cdqwv''vj g''wpkv''qt''qvj gt''wpkwu''qp''vj g''uco g''r tgo kugu''y cu''kpeqttgev0''

## LIHTC and HOME-Assisted Units [24 CFR 982.507(c)]

Hqt"wpku"tgegkxkpi "nqy /kpeqo g"j qwukpi "vcz"etgfku"*NKJ VEu+"qt"wpku"cuukuvgf "wpfgt "J WF øu"
J QO G"Kpxguvo gpv"Rctvpgtuj kru"*J QO G+"Rtqi tco ."c"tgpv"eqo r ctkqp"y kj "wpcuukuvgf "wpku"ku"
pqv"tgswktgf "kh"vj g"xqwej gt"tgpv"fqgu"pqv"gzeggf "vj g"tgpv"hqt"qvj gt"NKJ VE/"qt"J QO G/cuukuvgf "
wpku"kp"vj g"r tqlgev"vj cv"ctg"pqv"qeewr kgf "d{ "hco kikgu"y kj "vgpcpv/dcugf "cuukuvcpeg0"

Hqt"NKJ VEu."kh"vj g"tgpv"tgswguvgf "d{ "vj g"qy pgt"fqgu"gzeggf "vj g"NKJ VE "tgpu"hqt"pqp/xqwej gt"
hco kikgu."vj g"URJ C"o wuv"r gthqto "c"tgpv"eqo r ctcdkikv{ "uwf {"kp"ceeqtfcpeg"y kj "r tqi tco "
tgi wcvkqpu0"Kp"uwej "ecugu."vj g"tgpv"uj cm"pqv"gzeggf "vj g"nguugt"qh<"*3+"vj g"tcuqpcdng"tgpv"cu"
fgvgto kpgf "htqo "vj g"tgpv"eqo r ctcdkikv{ "uwf {="qt"*4+"vj g"r c{o gpv"uvcpf ctf "guvcdikuj gf "d{ "vj g"
URJ C"hqt"vj g"wpk"uk| g"kpxqnxgf 0"

## 8-III.C. HOW COMPARABILITY IS ESTABLISHED

### Factors to Consider

J WF "tgswktgu"URJ Cu"vq "vcmg "kpvq "eqpukfgtcvkqp"vj g"hcevqtu"ikuvgf "dgmy "y j gp"fgvgto kpkpi "tgpv"
eqo r ctcdikkv{0"Vj g"URJ C"o c{ "wug"vj gug"hcevqtu"vq "o cmg"wr y ctf "qt"fqy py ctf "cflwuo gpu"vq "
vj g"tgpu"qh"eqo r ctkqp"wpku"y j gp"vj g"wpku"ctg"pqv"kfgpvkecn"vq "vj g"J EX/cuukuvgf "wpk0"

- Á  Nqecvkqp"cpf "ci g"

- Á  Wpk"uk| g"kpenwfkpi "vj g"pwo dgt"qh"tqqo u"cpf "uswctg"hqqvci g"qh"tqqo u"

- Á  Vj g"v{r g"qh"wpk"kpenwfkpi "eqpuvtwevkqp"v{r g"*g0 0"ukpi ng"hco kn{."fwr ngz."i ctfgp."nqy /tkug."
  j ki j /tkug+"

- Á  Vj g"s wcikv{ "qh"vj g"wpku"kpenwfkpi "vj g"s wcikv{ "qh"vj g"qtki kpcn"eqpuvtwevkqp."o ckpvgpcpeg"cpf "
  ko r tqxgo gpu"o cfg"

- Á  Co gpkvkgu."ugtxkegu."cpf "wkkkvkgu"kpenwfgf "kp"vj g"tgpv"

### Units that Must Not Be Used as Comparables

Eqo r ctcdng"wpku"o wuv"tgr tgugpv"wptguvtkevgf "o ctmgv"tgpu0"Vj gtghqtg."wpku"vj cv"tgegkxg"uqo g"
hqto "qh"hgfgtcn"uvcvg."qt"nqecn"cuukuvcpeg"vj cv"ko r qugu"tgpv"tguvtkevkqpu"ecppqv"dg"eqpukfgtgf "
eqo r ctcdng"wpku0"Vj gug"kpenwfg"wpku"cuukuvgf "d{ "J WF "vj tqwi j "cp{ "qh"vj g"hqmy kpi "r tqi tco u<"
Ugevkqp": "r tqlgev/dcugf "cuukuvcpeg."Ugevkqp"458"cpf "Ugevkqp"443"*f +*5+"Dgmy "O ctmgv"Kpvgtguv"
Tcvg"*DO KT +"r tqlgeu."J QO G"qt"Eqo o wpkv{ "Fgxgmr o gpv"Dmeml"I tcpv"*EFDI +"r tqi tco /
cuukuvgf "wpku"kp"y j kej "vj g"tgpu"ctg"uwduk| gf ="wpku"uwduk| gf "vj tqwi j "hgfgtcn"uvcvg."qt"nqecn"
vcz"etgfku="wpku"uwduk| gf "d{ "vj g"Fgr ctvo gpv"qh"Ci tkewnwtg"twtcn"j qwukpi "r tqi tco u."cpf "wpku"
vj cv"ctg"tgpv/eqpvqmgf "d{ "nqecn"qtfkpcpeg]"P qveg"RKI "4224/44."P qveg"RKI "4227/42."cpf "
P qveg"RKI "4242/3; _0"

*Note:* P qveg"RKI "4242/3; ."kuuwgf "Cwi wuv"43."4242."r tqxkfgu"hwtvj gt"i wkfcpeg"qp"vj g"kuuwg"qh"
y j cv"eqpuvkwwgu"cp"cuukuvgf "wpk0

## Rents Charged for Other Units on the Premises

Vj g'Tgs wguv'hqt'Vgpcpe{'Crrtqxcn'*J WF/74739+'tgs wktgu'qy pgtu'vq'r tqxkf g'kphqto cvkqp."qp'vj g" hqto "kugrh."cdqw"vj g'tgpv'ej cti gf "hqt'qvj gt"wpcuukuvgf "eqo r ctcdng'wpkuu'qp'vj g'r tgo kugu'kh'vj g" r tgo kugu'kpenwf g'o qtg'vj cp"6"wpkuu0"

D{"ceegr vkpi "vj g"URJ C'r c{o gpv'gcej "o qpvj "vj g"qy pgt"egtvkhkgu'vj cv'vj g'tgpv'ku'pqv'o qtg'vj cp" vj g"tgpv'ej cti gf "hqt"eqo r ctcdng'wpcuukuvgf "wpkuu'qp'vj g'r tgo kugu0'Kf'cumgf "vq'f q"uq."vj g"qy pgt" o wuv'i kxg'vj g"URJ C"kphqto cvkqp'tgi ctf kpi "tgpvu'ej cti gf "hqt'qvj gt"wpkuu'qp'vj g'r tgo kugu0"

## 8-III.D. SPHA RENT REASONABLENESS METHODOLOGY

**How Market Data Is Collected**

URJ C'Rqrke{"

Vj g"URJ C"y kni'eqnngev'cpf "o ckpvckp"f cvc"qp"o ctngv'tgpw'kp"vj g"URJ C)u'1wtkuf kevkqp0'
Kphqto cvkqp"uqwtegu'kpenwf g"pgy ur cr gtu. "tgcnqtu. "o ctngv'uwtxg{u. "kpswktkgu"qh"qy pgtu"
cpf "qvj gt"cxckncdng"uqwtegu0'Vj g"f cvc"y kni'dg"o ckpvckpgf "d{ "dgftqqo "uk| g"cpf "o ctngv'
ctgcu0'O ctngv'ctgcu"o c{"dg"f ghkpgf "d{"| kr "eqf gu. "egpuwu'tcev. "pgki j dqtj qqf . "cpf "
kf gpvkhkcdng"pcvwtcn'qt"o cp/o cf g"dqwpf ctkgu0'Vj g"f cvc"y kni'dg"wr f cvgf "qp'cp'qpi qkpi "
dcuku'cpf "tgpv'kphqto cvkqp"vj cv'ku"o qtg"vj cp"34"o qpvj u'qnf "y kni'dg"gnko kpcvgf "htqo "vj g"
f cvcdcug0'

**How Rents Are Determined**

URJ C'Rqrke{"

Vj g'tgpv'hqt'c'wpkv'r tqr qugf "hqt"J EX"cuukuvcpeg"y kni'dg'eqo r ctgf "vq"vj g'tgpv'ej cti gf "hqt"
eqo r ctcdng"wpkvu'kp"vj g"uco g"o ctngv'ctgc0'Vj g"URJ C"y kni'f gxgmqr "c"tcpi g"qh'r tkegu"hqt"
eqo r ctcdng"wpkvu'd{"dgftqqo "uk| g"y kvj kp"f ghkpgf "o ctngv'ctgcu0'Wpkvu'r tqr qugf "hqt"J EX"
cuukuvcpeg"y kni'dg'eqo r ctgf "vq"vj g"wpkvu'y kvj kp"vj ku'tgpv'tcpi g0'Dgecwug"wpkvu"o c{"dg"
uko knct. "dwv'pqv'gzcevn{" nkmg"vj g"wpkv'r tqr qugf "hqt"J EX"cuukuvcpeg. "vj g"URJ C"o c{"o cmg"
cf lwuvo gpvu"vq"vj g"tcpi g"qh'r tkegu"vq"ceeqwpv'hqt"vj gug'f khhgtgpegu0'

Vj g"cf lwuvo gpv'o wuv'tghngev'vj g"nqecn'o ctngv0'Pqv'cni'f khhgtgpegu'kp"wpkvu'tgswktg"
cf lwuvo gpvu"*g0i 0"vj g"r tgugpeg"qt"cdugpeg"qh"c"i ctcdi g'f ku r qucn'o c{"pqv'chhgev'vj g'tgpv'kp"
uqo g"o ctngv'ctgcu+0'

Cf lwuvo gpvu"o c{"xct{"d{"wpkv'v{r g"*g0i 0"c"ugeqpf "dcvj tqqo "o c{"dg"o qtg"xcnwcdng"kp"c"
vj tgg/dgftqqo "wpkv'vj cp"kp"c"vy q/dgftqqo +0'

Vj g"cf lwuvo gpv'o wuv'tghngev'vj g"tgpvcn'xcnwg"qh"vj g"f khhgtgpeô  pqv'ku"eqpuvtwevkqp"equu"
*g0i 0"kv'o ki j v'equv'&42.222"vq"r wv'qp"c"pgy "tqqh. "dwv'vj g"pgy "tqqh"o ki j v'pqv"o cmg"cp{"
f khhgtgpeg"kp"y j cv'c"vgpcpv'y qwf "dg"y knkpi "vq"r c{'dgecwug"tgpvcn'wpkvu"ctg'r tgguwo gf "vq"
j cxg"hwpevkqpkpi "tqqhu+0'

Y j gp"c"eqo r ctcdng"r tqjgev'qhhgtu"tgpv'eqpeguukqpu"*g0i 0"hktuv'o qpvj "tgpv'htgg. "qt"tgf wegf "
tgpv+'tgr qtvgf "o qpvj n{"tgpvu"y kni'dg'cf lwuvgf "ceeqtf kpi n{0'Hqt"gzco r ng. "kh'c"eqo r ctcdng"
r tqjgev'qhhgtu'tgpv'qh'&722'o qpvj "dwv'gpgy "vgpcpvu'tgegkxg'vj g'hktuv'o qpvj )u'tgpv'htgg. "vj g"
cevwcn'tgpv'hqt"vj g"wpkv'y qwf "dg"ecnewncvgf "cu'hqmqy u<&722'z '33"o qpvj u"? '5722134"
o qpvj u"? 'cevwcn'o qpvj n{"tgpv'qh'&6: : 0'

Vj g"URJ C"y kni'pqvkh{'vj g"qy pgt"qh'vj g'tgpv'vj g"URJ C"ecp"cr r tqxg"dcugf "wr qp"kuu"
cpcn{uku'qh'tgpvu'hqt"eqo r ctcdng"wpkvu0'Vj g"qy pgt"o c{"uwdo kv'kphqto cvkqp"cdqwv'qyj gt"
eqo r ctcdng"wpkvu'kp"vj g"o ctngv'ctgc0'Vj g"URJ C"y kni'eqphkto "vj g"ceewtce{'qh'vj g"
kphqto cvkqp"r tqxkf gf "cpf "eqpukf gt"vj ku'cf f kkqpcn'kphqto cvkqp"y j gp"o cmkpi "tgpv'
f gvgto kpcvkqpu0'Vj g"qy pgt"o wuv'uwdo kv'cp{'cf f kkqpcn'kphqto cvkqp"y kj kp'hkxg'dwukpguu"
f c{u'qh'vj g"URJ C∅u'tgswguv'hqt"kphqto cvkqp"qt"vj g"qy pgt∅u'tgswguv'vq"uwdo kv'kphqto cvkqp0'
"

# EXHIBIT 8-1: OVERVIEW OF HUD HOUSING QUALITY STANDARDS

P qvg<  Vj ku'f qewo gpv'r tqxkf gu'cp'qxgtxkgy "qh'J U U0Hqt"o qtg'f gvckngf "kphqto cvkqp"ugg"yj g" hqmqy kpi "f qewo gpvu<

- Á 46'EHT'; : 40623.'J qwukpi "S wcnkv{ "Uvcpf ctf u"*J S U+"
- Á J qwukpi "Ej qkeg'Xqwej gt'I wkf gdqqm'Ej cr vgt'320'
- Á J WF "J qwukpi "Kpur gevkqp'O cpwcn'hqt'Ugevkqp': "J qwukpi "
- Á J WF "Kpur gevkqp'Hqto .'hqto "J WF /747: 2"*5123+'cpf "Kpur gevkqp'Ej gemkuv 'hqto " J WF /747: 2/C"*; 122+"

## Sanitary Facilities

Vj g'f y gmkpi "wpkv'o wuv'kpenwf g'ucpkvct{ "hceknkvkgu'y kj kp'yj g'wpkv0'Vj g'ucpkvct{ "hceknkvkgu'o wuv'dg" wucdng'kp'r tkxce{ "cpf "o wuv'dg'kp'r tqr gt'qr gtcvkpi "eqpf kvkqp'cpf "cf gs wcvg'hqt'r gtuqpcn' engcpnkpguu'cpf "f kur qucn'qh'j wo cp'y cuvg0"

## Food Preparation and Refuse Disposal

Vj g'f y gmkpi "wpkv'o wuv'j cxg'ur ceg'cpf "gs wkr o gpv'uwkvcdng'hqt'yj g'hco kn{ 'vq'uvqtg.'r tgr ctg.'cpf " ugtxg'hqqf 'kp'c'ucpkvct{ 'o cppgt0'

## Space and Security

Vj g'f y gmkpi "wpkv'o wuv'r tqxkf g'cf gs wcvg'ur ceg'cpf "ugewtkv{ 'hqt'yj g'hco kn{0'Vj ku'kpenwf gu'j cxkpi " cv'ngcuv'qpg'dgf tqqo "qt'nkxkpi /unggr kpi "tqqo "hqt'gcej "y q'r gtuqpu0"

## Thermal Environment

Vj g'wpkv'o wuv'j cxg c'uchg'u{ uvgo "hqt'j gcvkpi "yj g'f y gmkpi "wpkv0'Ckt'eqpf kvkqpkpi "ku'pqv'tgs wktgf " dwv'kh'r tqxkf gf "o wuv'dg'kp'r tqr gt'qr gtcvkpi "eqpf kvkqp0'Vj g'f y gmkpi "wpkv'o wuv'pqv'eqpvckp" wpxgpvgf "tqqo "j gcvgtu'yj cv'dwtp'i cu.'qkn'qt'mgtqugpg0'Rqtvcdng'gngevtke'tqqo "j gcvgtu'qt'nkvej gp" uvqxgu'y kj "dwknv/kp'j gcvkpi "wpku'ctg'pqv'ceegr vcdng'cu'c'r tko ct{ 'uqwteg'qh'j gcv'hqt'wpku'nqecvgf " kp'enko cvke'ctgcu'y j gtg'r gto cpgpv'j gcv'u{ uvgo u'ctg'tgs wktgf 0'

## Illumination and Electricity

Gcej "tqqo "o wuv'j cxg'cf gs wcvg'pcvwtcn'qt'ctvkhkekcn'knmo kpcvkqp'vq'r gto kv'pqto cn'kpf qqt" cevkxkvkgu'cpf "vq'uwr r qtv'yj g'j gcnj "cpf "uchgv{ 'qh'qeewr cpvu0'Vj g'f y gmkpi "wpkv'o wuv'j cxg" uwhhkekgpv'gngevtkecn'uqwtegu'uq'qeewr cpvu'ecp'wug'guugpvkcn'gngevtkecn'cr r nkcpegu0'O kpko wo " uvcpf ctf u'ctg'ugv'hqt'f khhgtgpv'v{ r gu'qh'tqqo u0'Qpeg'yj g'o kpko wo "uvcpf ctf u'ctg'o gv.'yj g'pwo dgt." v{ r g'cpf "nqecvkqp'qh'gngevtkecn'uqwtegu'ctg'c'o cvgt'qh'vgpcpv'r tghgtgpeg0"

## Structure and Materials

Vj g'f y gmkpi "wpkv'dg'uvtwevwtcn{ "uqwpf 0'J cpf tcknu'ctg'tgs wktgf "y j gp'hqwt'qt'o qtg'uvgr u" *tkugtu+'ctg'r tgugpv.'cpf "r tqvgevkxg'tcknkpi u'ctg'tgs wktgf "y j gp'r qtej gu."dcneqpkgu.'cpf "uvqqr u'ctg" yj ktv{ 'kpej gu'qt'o qtg'qhh'yj g'i tqwpf 0'Vj g'gngxcvqt'ugtxkekpi "yj g'wpkv'o wuv'dg'y qtmkpi "]kh'yj gtg'ku" qpg_0'O cpwhcevwtgf "j qo gu'o wuv'j cxg'r tqr gt'vkg/f qy p'f gxkegu'ecr cdng'qh'uwtxkxkpi "y kpf 'nqcf u" eqo o qp'vq'yj g'ctgc0"

## Interior Air Quality

Vj g'f y gmkpi "wpkv'o wuv'dg'htgg"qh'ckt'r qmwcpv'ngxgnu'vj cv'vj tgcvgp'vj g'qeewr cpwø'j gcnvj 0'Vj gtg" o wuv'dg'cf gs wcvg'ckt'ektewncvkqp'kp'vj g'f y gmkpi "wpkv0'Dcyj tqqo "ctgcu'o wuv'j cxg'qpg'qp gpcdng" y kpf qy "qt'qvj gt'cf gs wcvg'xgpvkncvkqp0'Cp{'uneepkpi "tqqo "o wuv'j cxg'cv'ngcuv'qpg'y kpf qy 0'Kh'c" y kpf qy "y cu'f guki pgf "vq'dg'qr gpgf ."kv'o wuv'dg'kp'r tqr gt'y qtmkpi "qtf gt0'

## Water Supply

Vj g'f y gmkpi "wpkv'o wuv'dg'ugtxgf "d{ 'cp'cr r tqxgf "r wdnke'qt'r tkxcvg'y cvgt'uwr r n{ 'vj cv'ku'ucpkvct{ " cpf "htgg"htqo "eqpvco kpcvkqp0'Rnwo dkpi "hkzwtgu'cpf "r kr gu'o wuv'dg'htgg'qh'ngcmu'cpf "vj tgcvu'vq" j gcnvj "cpf "uchgv{ 0'

## Lead-Based Paint

Ngcf /dcugf "r ckpv'tgs wktgo gpvu'cr r n{ 'vq'f y gmkpi "wpkvu'dwknv'r tkqt'vq'3; 9: "vj cv'ctg'qeewr kgf "qt" ecp'dg'qeewr kgf "d{ 'hco knkgu'y kj "ej knf tgp'wpf gt'ukz "{gctu'qh'ci g."gzenwf kpi "| gtq'dgf tqqo " f y gmkpi u0'Qy pgtu'o wuv<'

- Á F kuenqug"nqpy p'ngcf /dcugf "r ckpv'j c| ctf u'vq'r tqur gevkxg'vgpcpvu'dghqtg'vj g'ngcug "ku"
  uki pgf ."

- Á r tqxkf g'cm'r tqur gevkxg'hco knkgu'y kj "$Rtqvgev'[ qwt'Hco kn{'htqo "Ngcf "kp'[ qwt'J qo g$."

- Á Uvcdknk| g'f gvgtkqtcvgf "r ckpvgf "uwthcegu'cpf "eqpf wev'j c| ctf "tgf wevkqp'cevkxkvkgu'y kj kp'52 "
  f c{u'y j gp'kf gpvkhkgf "d{ 'vj g'URJ C"

- Á P qvkh{ 'vgpcpvu'gcej "vko g'uwej "cp'cevkxkv{ 'ku'r gthqto gf "

- Á Eqpf wev'cm'y qtm'kp'ceeqtf cpeg'y kj "J WF "uchg'r tcevkegu"

- Á Cu'r ctv'qh'qpi qkpi "o ckpvgpcpeg'cm'gcej "hco kn{ 'vq'tgr qtv'f gvgtkqtcvgf "r ckpv'

- Á O ckpvckp'eqxgtgf "j qwukpi "y kj qw'f gvgtkqtcvgf "r ckpv'kh'vj gtg'ku'ej knf "wpf gt'ukz "kp'vj g"
  hco kn{ "

Hqt 'wpkvu'qeewr kgf "d{ 'gngxcvgf "dmqqf "ngcf "ngxgn'*'ngcf "r qkuqpgf +'ej knf tgp'wpf gt'ukz "{gctu'qh'ci g." cp'gpxktqpo gpvcn'kpxguvki cvkqp'o wuv'dg'eqpf wevgf "*r ckf "hqt'd{ 'vj g'URJ C+0'Kh'ngcf "j c| ctf u'ctg" kf gpvkhkgf "f wtkpi "vj g'gpxktqpo gpvcn'kpxguvki cvkqp.'vj g'qy pgt'o wuv'eqo r ngvg'j c| ctf "tgf wevkqp" cevkxkvkgu'y kj kp'52 "f c{u0'

Ugg'J EX'I D'r 0'032/37 "hqt'c 'f gvckngf "f guetkr vkqp'qh'vj gug'tgs wktgo gpvu0'Hqt'cf f kvkqpcn' kphqto cvkqp'qp'ngcf /dcugf "r ckpv'tgs wktgo gpvu'ugg'46 'EHT "57. 'Uwdr ctvu'C. 'D. 'O . 'cpf "T 0'

## Access

Wug'cpf "o ckpvgpcpeg'qh'vj g'wpkv'o wuv'dg'r quukdng'y kj qw'wpcwj qtk| gf "wug'qh'qyj gt'r tkxcvg" r tqr gtvkgu0'Vj g'dwknf kpi "o wuv'r tqxkf g'cp'cnvgtpcvg'o gcpu'qh'gzkv'kp'ecug'qh'hktg0'

## Site and Neighborhood

Vj g'ukg 'cpf "pgki j dqtj qqf "o wuv'dg'tgcuqpcdn{ 'htgg'htqo "f kuwtdkpi "pqkugu'cpf "tgxgtdgtcvkqpu." gzeguukxg'vtcuj "qt'xgto kp.'qt'qyj gt'f cpi gtu'vq'vj g'j gcnyj . 'uchgv{ .'cpf "i gpgtcn'y glhctg'qh'vj g" qeewr cpvu0'

## Sanitary Condition

Vj g"f y gmkpi "wpkv"cpf "ku"gswkr o gpv"o wuv"dg"kp"ucpkvct{"eqpf kvkqp"cpf "htgg"qh'xgto kp"cpf "tqf gpv" kphguvcvkqp0"Vj g"wpkv"o wuv"j cxg"cf gswcvg"dcttkgtu"vq"r tgxgpv"kphguvcvkqp0"

## Smoke Detectors

Uo qmg"f gvgevqtu"o wuv"dg"kpuvcmgf "kp"ceeqtf cpeg"y kj "cpf "o ggv"vj g"tgswktgo gpvu"qh'vj g"P cvkqpcn" Hktg"Rtqvgevkqp"Cuuqekcvkqp"Uvcpf ctf "*P HRC+"96"*qt"ku"uweeguuqt"uvcpf ctf u+0Kd'vj g"f y gmkpi "wpkv" ku"qeewr kgf "d{ "cp{ "r gtuqp"y kj "c"j gctkpi "o r ckto gpv."o o qmg"f gvgevqtu"o wuv"j cxg"cp"cr r qtr kcvg" cncto "u{ uvgo "cu"ur gekhkgf "kp"P HRC "96"*qt"uweeguuqt"uvcpf ctf u+0"

## Hazards and Heath/Safety

Vj g"wpkv."kpvgtkqt"cpf "gz vgtkqt"eqo o qp"ctgcu"ceeguukdng"vq"vj g"hco kn{ ."vj g"ukvg."cpf "vj g" uwttqwpf kpi "pgki j dqtj qqf "o wuv"dg"htgg"qh'j c| ctf u"vq"vj g"hco kn{ )u"j gcnj "cpf "uchgv{ 0"
"                                                        "

# EXHIBIT 8-2: SUMMARY OF TENANT PREFERENCE AREAS
# RELATED TO HOUSING QUALITY

Pqvg<  Vj ku'f qewo gpv'r tqxkfgu'cp'qxgtxkgy 'qh'wpku'cpf 'ukvg'ej ctcevgtkuvkeu'cpf 'eqpfkvkqpu'hqt' y j kej 'vj g'hco kn{'f gvgto kpgu'ceegr vcdknkv{0Hqt'o qtg'f gvckngf 'kphqto cvkqp'ugg'vj g'hqmqy kpi ' f qewo gpvu<

•Á J qwukpi 'Ej qkeg'Xqwej gt'I wkfgdqqm'Ej cr vgt'320'

•Á J WF 'J qwukpi 'Kpur gevkqp'O cpwcn'hqt'Ugevkqp': 'J qwukpi '

•Á J WF 'Kpur gevkqp'Hqto .'hqto 'J WF /747: 2'*5123+'cpf 'Kpur gevkqp'Ej gemkuv.'hqto ' J WF /747: 2/C'*; 122+'

Rtqxkfgf 'vj g'o kpko wo 'j qwukpi 's wcnkv{'uvcpfctfu'j cxg'dggp'o gv.'J WF 'r gto ku'vj g'hco kn{ 'vq' f gvgto kpg'y j gvj gt'vj g'wpkv'ku'ceegr vcdng'y kvj 'tgi ctf 'vq'vj g'hqmqy kpi 'ej ctcevgtkuvkeu0

•Á *Sanitary Facilities*0'Vj g'hco kn{o c{ 'f gvgto kpg'vj g'cf gs wce{'qh'vj g'eqo o gvke'eqpfkvkqp' cpf 's wcnkv{'qh'uj cpkvct{ 'hcek1kvkgu.'kpenwfkpi 'vj g'uk| g'qh'vj g'hcxcvqt{.'wwd.'qt'uj qy gt=vj g' nqecvkqp'qh'vj g'ucpkvct{ 'hcek1kvkgu'y kvj kp'vj g'wpkv='cpf 'vj g'cf gs wce{'qh'vj g'y cvgt'j gcvgt0'

•Á *Food Preparation and Refuse Disposal*0'Vj g'hco kn{'ugngevu'uk| g'cpf 'v{r g'qh'gs wkr o gpv'kv' hkpfu'ceegr vcdng0Y j gp'vj g'hco kn{'ku'tgur qpukdng'hqt'uwr r n{kpi 'eqqmkpi 'cr r nkcpeg.'vj g' hco kn{o c{ 'ej qqug'vq'wug'c'o ketqy cxg'qxgp'kp'r nceg'qh'c'eqpxgpvkqpcn'qxgp.'uvqxg.'qt'tcpi g0' Y j gp'vj g'qy pgt'ku'tgur qpukdng'hqt'r tqxkfkpi 'eqqmkpi 'cr r nkcpeg.'vj g'qy pgt'o c{ 'qhhgt'c' o ketqy cxg'qxgp'kp'r nceg'qh'cp'qxgp.'uvqxg.'qt'tcpi g'qpn{ 'kh'qvj gt'uwdukf k| gf 'cpf ' wpuwdukf k| gf 'wpkvu'qp'vj g'r tgo kugu'ctg'hwtpkuj gf 'y kvj 'o ketqy cxg'qxgpu'qpn{0Vj g'cf gs wce{' qh'vj g'co qwpv'cpf 'v{r g'qh'uvqtci g'ur ceg.'vj g'eqo o gvke'eqpfkvkqpu'qh'cnl'gs wkr o gpv.'cpf 'vj g' uk| g'cpf 'nqecvkqp'qh'vj g'mkvej gp'ctg'cnl'f gvgto kpgf 'd{ 'vj g'hco kn{0'

•Á *Space and Security*0'Vj g'hco kn{o c{ 'f gvgto kpg'vj g'cf gs wce{'qh'tqqo 'uk| gu'cpf 'tqqo ' nqecvkqpu0Vj g'hco kn{'ku'cnuq'tgur qpukdng'hqt'f ecf kpi 'vj g'ceegr vcdknkv{'qh'vj g'v{r g'qh'f qqt'cpf ' y kpf qy 'nqemu0'

•Á *Energy conservation items*0'Vj g'hco kn{o c{ 'f gvgto kpg'y j gvj gt'vj g'co qwpv'qh'kpuwncvkqp.' r tgugpeg'qh'cdugpeg'qh'uvqto 'f qqtu'cpf 'y kpf qy u'cpf 'qvj gt'gpgti { 'eqpugtxcvkqp'kvgo u'ctg' ceegr vcdng0'

•Á *Illumination and Electricity*0'Vj g'hco kn{o c{ 'f gvgto kpg'y j gvj gt'vj g'nqecvkqp'cpf 'vj g' pwo dgt'qh'qwngvu'cpf 'hkz wwtgu'*qxgt'cpf 'cdqxg'vj qug'tgs wktgf 'vq'o ggv'J S U'uvcpfctfu+'ctg' ceegr vcdng'qt'kh'vj g'co qwpv'qh'gngevtkecl'ugtxkeg'ku'cf gs wcvg'hqt'vj g'wug'qh'cr r nkcpegu.' eqo r wvgtu.'qt'uvgtgq'gs wkr o gpv0

*8+*Structure and Materials*0Hco krkgu'o c{'fgvgto kpg'yjgyjgt'okpqt'fghgevu.'uwej'cu'rcem'qh'rckpv.'qt'yqtp'hrqqtkpi''qt'ectrgvkpi''yku'chhgev'yjg'rkxcdktk{'qh'yjg'wpkv0'

*9+*Indoor Air*0Hco krkgu'o c{'fgvgto kpg'yjgyjgt'ykpfqy''cpf'fqqt'uetggpu.'hkwgtu.'hcpu.'qt'qyjgt'fgxkegu'hqt'rtqrgt'xgpvkncvkqp'ctg'cfgswcvg'vq'o ggv'yjg'hco kn{øu'pggfu0'Jqy gxgt.'kh'uetggpu'ctg'rtgugpv'yjg'o wuv'dg'kp'iqqf'eqpfkvkqp0'

*:+*Sanitary Conditions*0Vjg'hco kn{'fgvgto kpgu'yjgyjgt'yjg'ucpkvct{'eqpfkvkqpu'kp'yjg'wpkv.'kpenwfkpi''o kpqt'kphguvcvkqpu.'ctg'ceegrvcdng0'

*;+*Neighborhood conditions*0Hco krkgu'o c{'fgvgto kpg'yjgyjgt'pgkijdqtjqqf''eqpfkvkqpu'uwej'cu'yjg'rtgugpeg'qh'ftwi ''cevkxkv{.'eqo o gtekcn'gpvgtrtkugu.'cpf ''eqpxgpkgpeg'vq'ujqrrkpi 'ykn''chhgev'yjg'rkxcdktk{'qh'yjg'wpkv0"

Hco krkgu'jcxg'pq'fkuetgvkqp'ykj ''tgurgev'vq'ngcf/dcugf''rckpv'uvcpfctfu'cpf '"o qng'fgvgevqtu0'
"

# GENERAL LEASING POLICIES

## INTRODUCTION

Ej crvgt"; "eqxgtu'vj g'ngcug/wr 'rtqeguu'htqo "vj g'hco kn{)u'uwdo kuukqp"qh'c'Tgswguv'hqt"Vgpcpe{" Crrtqxcn'vq"gzgewkqp"qh'vj g'J CR"eqpvtcev0'

Kp"qtfgt"hqt"vj g'URJ C"vq"cuukuv'c'hco kn{ 'kp"c'rctvkewnct'fy gmkpi "wpkv."qt'gzgewg'c'J qwukpi " Cuukuvcpeg'Rc{o gpvu'*J CR+'eqpvtcev'y kj "vj g'qy pgt'qh'c'fy gmkpi "wpkv."vj g'URJ C"o wuv' fgvgto kpg'vj cv'cm'vj g'hqmqy kpi "rtqi tco "tgswktgo gpvu'ctg'o gv<

- Á Vj g'wpkv'kuugrh'o wuv'swcnkh{"cu'cp'grki kdng'wpkv']46'EHT"; : 40527*c+"

- Á Vj g'wpkv'o wuv'dg'kpurgevgf "d{'vj g'URJ C"cpf "o ggv'vj g'J qwukpi "Swcnkv{"Uvcpfctfu'*J SU+']46" EHT"; : 40527*c+"

- Á Vj g'ngcug'qhhgtgf "d{'vj g'qy pgt'o wuv'dg'crrtqxcdng'cpf "o wuv'kpenwfg'vj g'tgswktgf "Vgpcpe{" Cffgpfwo "]46'EHT"; : 40527*c+"

- Á Vj g'tgpv'vq'dg'ej ctigf "d{'vj g'qy pgt'hqt'vj g'wpkv'o wuv'dg'tgcuqpcdng"]46'EHT"; : 40527*c+"

- Á Vj g'qy pgt'o wuv'dg'cp'grki kdng'qy pgt.'crrtqxcdng'd{'vj g'URJ C.'y kj "pq'eqphnkevu'qh'kpvgtguv' ]46'EHT"; : 40528"

- Á <u>Hqt'hco knkgu'kpkvkcm{ 'ngcukpi "c'wpkv'qpn{<</u>"Y j gtg'vj g'i tquu'tgpv'qh'vj g'wpkv'gzeggfu'vj g" crrnkecdng'rc{o gpv'uvcpfctf "hqt'vj g'hco kn{.'vj g'uj ctg'qh'tgpv'vq'dg'rckf "d{'vj g'hco kn{ "ecppqv' gzeggf "62'r gtegpv'qh'vj g'hco kn{øu'o qpvj n{'cflwuvgf "kpeqo g']46'EHT"; : 40527*c+"

# 9-I.A. TENANT SCREENING

Vj g"URJ C'j cu'pq"rkcdkrkv{'qt"tgurqpukdkrkv{"vq'vj g"qy pgt"qt"qyj gt"r gtuqpu"hqt"vj g"hco kn{øu"
dgj cxkqt"qt"uwkvcdkrkv{"hqt"vgpcpe{"]46"EHT"; : 40529*c+*3+0'

Vj g"URJ C"o c{"glgevt"vq"uetggp"cr r nkecpvu"hqt"hco kn{"dgj cxkqt"qt"uwkvcdkrkv{"hqt"vgpcpe{0"Ugg"
Ej cr vgt"5"hqt"c"f kuewuukqp"qh"vj g"URJ Cøu"r qnkekgu"y kj "tgi ctf "vq"uetggpkpi "cr r nkecpv'hco knkgu"hqt"
r tqi tco "grki kdkrkv{"]46"EHT"; : 40529*c+*3+0'

Vj g"qy pgt"ku'tgurqpukdng"hqt"uetggpkpi "cpf "ugngevkqp"qh"vj g"hco kn{"vq"qeewr {"vj g"qy pgtøu"wpkv0Cv"
qt"dghqtg"URJ C"cr r tqxcn'qh"vj g"vgpcpe{."vj g"URJ C"o wuv"kphqto "vj g"qy pgt"vj cv"uetggpkpi "cpf "
ugngevkqp"hqt"vgpcpe{"ku'vj g"tgurqpukdkrkv{"qh"vj g"qy pgt"]46"EHT"; : 40529*c+*4+0'Vj g"URJ C"
o wuv'cnuq"kphqto "vj g"qy pgt"qt"o cpci gt"qt"j kulj gt"tki j u'cpf "qdnki cvkqpu"wpf gt"vj g"Xkqngpeg"
ci ckpuv'Y qo gp'Cev'qh'4235"*XCY C+]46"EHT"704227*c+*4+0'

Vj g"URJ C"o wuv'r tqxkf g"vj g"qy pgt"y kj "vj g"hco kn{øu'ewttgpv'cpf "r tkqt"cf f tguu"*cu'uj qy p"kp"vj g"
URJ C"tgeqtfu"cpf "vj g"pco g"cpf "cf f tguu"*kh'mpqy p"vq"vj g"URJ C+"qh'vj g"ncpf nqtf "cv'vj g"hco kn{øu"
ewttgpv'cpf "r tkqt"cf f tguu"]46"EHT"; : 40529*d+*3+0'

Vj g"URJ C"ku'r gto kvvgf ."dwv'pqv'tgswktgf ."vq"qhhgt"vj g"qy pgt"qvj gt"kphqto cvkqp"kp"vj g"URJ Cøu"
r quuguukqp"cdqwv'vj g"vgpcpe{"j kuvqt{"qt"f twi "vtchhkemkpi "qh'hco kn{"o go dgtu"]46"EHT"
; : 40529*d+*4+0'

Vj g"URJ Cøu"r qnke{"qp'r tqxkfkpi "kphqto cvkqp"vq"vj g"qy pgt"o wuv'dg"kpenwf gf "kp"vj g"hco kn{øu"
dtkghkpi "r cemgv']46"EHT"; : 40529*d+*5+0'

Vj g"URJ C"o c{"pqv'f kuenqug"vq"vj g"qy pgt"cp{"eqphkf gpvkcn'kphqto cvkqp"r tqxkf gf "d{"vj g"hco kn{"kp"
tgur qpug"vq"c"URJ C"tgswguv'hqt"f qewo gpvcvkqp"qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'
cuucwnv."qt'uvcnmkpi "gzegr v'cv'vj g"y tkvvgp'tgswguv'qt"y kj "vj g"y tkvvgp'eqpugpv'qh'vj g"kpf kxkf wcn'
r tqxkf kpi "vj g'f qewo gpvcvkqp"]46"EHT"704229*d+*6+0'

### URJ C"Rqnke{"

Vj g"URJ C"y knn'pqv'uetggp"cr r nkecpvu"hqt"hco kn{"dgj cxkqt"qt"uwkvcdkrkv{"hqt"vgpcpe{0'

Vj g"URJ C"y knn'pqv'r tqxkf g"cf f kvkqpcn'uetggpkpi "kphqto cvkqp"vq"vj g"qy pgt0'

## 9-I.B. REQUESTING TENANCY APPROVAL [Form HUD-52517]

After the family is issued a voucher, the family must locate an eligible unit, with an owner or landlord willing to participate in the voucher program. Once a family finds a suitable unit and the owner is willing to lease the unit under the program, the owner and the family must request the SPHA to approve the assisted tenancy in the selected unit.

The owner and the family must submit two documents to the SPHA:

- Completed Request for Tenancy Approval (RTA) – Form HUD-52517

- Copy of the proposed lease, including the HUD-prescribed Tenancy Addendum – Form HUD-52641-A

The RTA contains important information about the rental unit selected by the family, including the unit address, number of bedrooms, structure type, year constructed, utilities included in the rent, and the requested beginning date of the lease, necessary for the SPHA to determine whether to approve the assisted tenancy in this unit.

Owners must certify to the most recent amount of rent charged for the unit and provide an explanation for any difference between the prior rent and the proposed rent.

Owners must certify that they are not the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the SPHA has granted a reasonable accommodation for a person with disabilities who is a member of the tenant household.

For units constructed prior to 1978, owners must either 1) certify that the unit common areas, and exterior have been found to be free of lead-based paint by a certified inspector; or 2) attach a lead-based paint disclosure statement.

Dqyj ''yj g''TVC''cpf ''yj g''r tqr qugf ''ngcug''o wuv''dg''uwdo kwgf ''pq''ncvgt''yj cp''yj g''gzr ktcvkqp''f cvg''uncvgf ''qp''yj g''xqwej gt0']J EX''I D''r 0 /37_0'

<u>URJ C''Rqrke{''</u>

Vj g''TVC''o wuv''dg''uki pgf ''d{''dqyj ''yj g''hco kn{''cpf ''yj g''qy pgt0'

Vj g''qy pgt''o c{''uwdo kv''yj g''TVC''qp''dgj cnh''qh''yj g''hco kn{0'

Eqo r ngvgf ''TVC''*kpenwfkpi ''yj g''r tqr qugf ''fy gnkpi ''ngcug+''o wuv''dg''uwdo kwgf ''cu''j ctf ''eqr kgu''kp/r gtuqp.''d{''o ckn''d{''go ckn''qt''d{''hcz0'

Vj g''hco kn{''o c{''pqv''uwdo kv.''cpf ''yj g''URJ C''y knn''pqv''r tqeguu.''o qtg''yj cp''qpg''*3+'TVC''cv''c''ko g0'

Y j gp''yj g''hco kn{''uwdo ku''yj g''TVC''yj g''URJ C''y knn'tgxkgy ''yj g''TVC''hqt''eqo r ngvgpguu0'

 Kh''yj g''TVC''ku''kpeqo r ngvg''*kpenwfkpi ''ncem''qh''uki pcwtg''d{''hco kn{.''qy pgt.''qt''dqyj +.''qt''kh''yj g''f y gnkpi ''ngcug''ku''pqv''uwdo kwgf ''y kyj ''yj g''TVC.''yj g''URJ C''y knn'pqvkh{''yj g''hco kn{''cpf ''yj g''qy pgt''qh''yj g''f ghkekgpekgu0'

 O kuukpi ''kphqto cvkqp''cpf ''qt''o kuukpi ''f qewo gpwu''y knn'qpn{''dg''ceegr vgf ''cu''j ctf ''eqr kgu.''kp/r gtuqp.''d{''o ckn''d{''go ckn''qt''d{''hcz0'Vj g''URJ C''y knn'pqv'ceegr v'o kuukpi ''kphqto cvkqp''qxgt''yj g''r j qpg0'

Y j gp''yj g''hco kn{''uwdo ku''yj g''TVC''cpf ''r tqr qugf ''ngcug.''yj g''URJ C''y knn'cnuq''tgxkgy ''yj g''vgto u''qh''yj g''TVC''hqt''eqpukuvgpe{''y kyj ''yj g''vgto u''qh''yj g''r tqr qugf ''ngcug0'

 Kh''yj g''vgto u''qh''yj g''TVC''ctg''pqv''eqpukuvgpv'y kyj ''yj g''vgto u''qh''yj g''r tqr qugf ''ngcug.''yj g''URJ C''y knn'pqvkh{''yj g''hco kn{''cpf ''yj g''qy pgt''qh''yj g''f kuetgr cpekgu0'

 Eqttgevkqpu''vq''yj g''vgto u''qh''yj g''TVC''cpf ''qt''yj g''r tqr qugf ''ngcug''y knn'qpn{''dg''ceegr vgf ''cu''j ctf ''eqr kgu.''kp/r gtuqp.''d{''o ckn''d{''go ckn''qt''d{''hcz0'Vj g''URJ C''y knn'pqv'ceegr v'eqttgevkqpu''d{''r j qpg0'

Dgecwug''qh''yj g''ko g''ugpukkxg''pcwtg''qh''yj g''vgpcpe{''cr r tqxcn'r tqeguu.''yj g''URJ C''y knn'cwgo r v''vq''eqo o wpkecvg''y kyj ''yj g''qy pgt''cpf ''hco kn{''d{''r j qpg.''hcz.''qt''go ckn0'Vj g''URJ C''y knn'wug''o ckn'y j gp''yj g''r ctvkgu''ecppqv'dg''tgcej gf ''d{''r j qpg.''hcz.''qt''go ckn0'

## 9-I.C. OWNER PARTICIPATION

Vj g''URJ C''f qgu''pqv'hqto cm{''cr r tqxg''cp''qy pgt''vq''r ctvkekr cvg''kp''yj g''J EX''r tqi tco 0'J qy gxgt.''yj gtg''ctg''c''pwo dgt''qh''etkvgtkc''y j gtg''yj g''URJ C''o c{''fgp{''cr r tqxcn'qh''cp''cuukuvgf ''vgpcpe{''dcugf ''qp''r cuv'qy pgt''dgj cxkqt.''eqphnkev'qh''kpvgtguv.''qt''qyj gt''qy pgt/tgncvgf ''kuuwgu0'Vj gtg''ctg''cnuq''etkvgtkc''hqt''y j kej ''yj g''URJ C''o wuv'fkucr r tqxg''cp''qy pgt0'Pq''qy pgt''j cu''c''tki j v'vq''r ctvkekr cvg''kp''yj g''J EX''r tqi tco '']46'EHT''; 4052 8*g+''

Ugg''Ej cr vgt''35''hqt''c''hwnn'fkuewuukqp''qh''qy pgt''s wcnkhkecvkqp''vq''r ctvkekr cvg''kp''yj g''J EX''r tqi tco 0'

## 9-I.D. ELIGIBLE UNITS

Vj gtg"ctg"c"pwo dgt"qh'etkvgtkc"vj cv'c"f y gmkpi "wpkv'o wuv'o ggv'kp"qtf gt"vq"dg"gnki kdng"hqt"cuukuvcpeg" wpf gt"vj g"xqwej gt"r tqi tco 0'I gpgtcm{.'c"xqwej gt/j qnf gt"hco kn{"o c{"ej qqug"cp{"cxckncdng"tgpvcn' f y gnnkpi "wpkv'qp"vj g"o ctmgv'kp"vj g"URJ Cøu"lwtkuf kevkqp0'Vj ku"kpenwf gu"vj g"f y gnnkpi "wpkv'vj g{"ctg" ewttgpvn{"qeewr {kpi 0'

### Ineligible Units [24 CFR 982.352(a)]

Vj g"URJ C"o c{"<u>pqv</u>"cuukuv'c"wpkv'wpf gt"vj g"xqwej gt"r tqi tco "kh'vj g"wpkv'ku"c"r wdnke"j qwukpi "qt" Kpf kcp"j qwukpi "wpkv<u>=</u>"c"wpkv'tgegkxkpi "r tqlgev/dcugf "cuukuvcpeg"wpf gt"ugevkqp" : "qh'vj g"3; 59'Cev'%64" WUUC 03659h<u>=</u>"pwtukpi "j qo gu."dqctf "cpf "ectg"j qo gu."qt "hcekrkvkgu"r tqxkf kpi "eqpvkpwcn' r u{ej kcvtke."o gf kecn"qt"pwtukpi "ugtxkegu<u>=</u>"eqngi g"qt"qvj gt"uej qqn'f qto kvqtkgu<u>=</u>"wpku"qp"vj g" i tqwpf u'qh'r gpcn'tghqto cvqt{."o gf kecn"o gpvcn"cpf "uko knct"r wdnke"qt"r tkxcvg"kpuvkvwvkqpu<u>=</u>"c"wpkv' qeewr kgf "d{"ku"qy pgt"qt"d{"c"r gtuqp"y kj "cp{"kpvgtguv'kp"vj g"wpkv0

### SPHA-Owned Units [24 CFR 982.352(b)]

Qy gty kug"gnki kdng"wpku"vj cv'ctg"qy pgf "qt"uwduvcpvkcm{"eqpvtqmgf "d{"vj g"URJ C"kuuwkpi "vj g" xqwej gt"o c{"cnuq"dg"ngcugf "kp"vj g"xqwej gt"r tqi tco 0'Kp"qtf gt"hqt"c"URJ C/qy pgf "wpkv'vq "dg"ngcugf " wpf gt"vj g"xqwej gt"r tqi tco ."vj g"wpkv'o wuv'pqv'dg"kpgnki kdng"j qwukpi "cpf "vj g"URJ C"o wuv'kphqto " vj g"hco kn{."dqvj "qtcn'cpf "kp"y tkkpi ."vj cv'vj g"hco kn{"j cu"vj g"tki j v'vq"ugngev'cp{"gnki kdng"wpkv' cxckncdng"hqt"ngcug"cpf "vj cv'vj g"hco kn{"ku'htgg"vq"ugngev'c"URJ C/qy pgf "wpkv'y kj qw'cp{"r tguuwtg" qt"uvggtkpi "d{"vj g"URJ C0

> ### URJ C"Rqnke{"

> Vj g"URJ C"f qgu"pqv'j cxg"cp{"gnki kdng"URJ C/qy pgf "wpku'cxckncdng"hqt"ngcukpi "wpf gt"vj g" xqwej gt"r tqi tco 0'

### Special Housing Types [24 CFR 982 Subpart M]

J WF "tgi wncvkqpu'r gto kv'dw'f q"pqv'i gpgtcm{"tgs wktg."vj g"URJ C"vq"r gto kv'hco knkgu'vq"wug" xqwej gt"cuukuvcpeg"kp"c"pwo dgt"qh'ur gekcn'j qwukpi "v{r gu'kp"ceeqtf cpeg"y kj "vj g"ur ekhke" tgs wktgo gpvu'cr r nkecdng"vq"vj qug"r tqi tco u0'Vj gug"ur gekcn'j qwukpi "v{r gu'kpenwf g'ukpi ng"tqqo " qeewr cpe{"*UTQ+'j qwukpi ."eqpi tgi cvg"j qwukpi ."i tqwr "j qo g."uj ctgf "j qwukpi ."o cpwhcevwtgf " j qo g"ur ceg"*y j gtg"vj g"hco kn{"qy pu"vj g"o cpwhcevwtgf "j qo g"cpf "ngcugu"qpn{"vj g"ur ceg+." eqqr gtcvkxg"j qwukpi "cpf "j qo gqy pgtuj kr "qr vkqp0'Ugg"Ej cr vgt "37'hqt"ur gekhke"kphqto cvkqp"cpf " r qnkekgu"qp"cp{"qh'vj gug"j qwukpi "v{r gu"vj cv'vj g"URJ C"j cu"ej qugp"vq"cmqy 0'

Vj g'tgi wncvkqpu'f q"tgs wktg"vj g"URJ C"vq"r gto kv'wug"qh'cp{"ur gekcn'j qwukpi "v{r g"kh'pggf gf "cu"c" tgcuqpcdng"ceeqo o qf cvkqp"uq"vj cv'vj g"r tqi tco "ku'tgcf kn{"ceeguukdng"vq"cpf "wucdng"d{"r gtuqpu" y kj "f kucdknkvkgu0'

## Duplicative Assistance [24 CFR 982.352(c)]

C'hco kn{'o c{'pqv'tgegkxg'yjg'dgpghkv'qh'JEX'vgpcpv√dcugf 'cuukuvcpeg'yj kng'tgegkxkpi 'yjg'dgpghkv' qh'cp{'qh'yjg'hqmqy kpi 'hqto u'qh'qyjgt'jqwukpi 'uwdukf{.'hqt'yjg'ucog'wpkv'qt'hqt'c'fkhhgtgpv'wpkv<"

- Á Rwdlke'qt'Kpfkcp'jqwukpi 'cuukuvcpeg=''
- Á Qyjgt'Ugevkqp': 'cuukuvcpeg'*kpenwfkpi 'qyjgt'vgpcpv√dcugf 'cuukuvcpeg+='
- Á Cuukuvcpeg'wpfgt'hqtogt'Ugevkqp'45'qh'yjg'Wpkvgf 'Uvcvgu'Jqwukpi 'Cev'qh'3;59" *dghqtg'co gpfo gpv'd{'yjg'Jqwukpi 'cpf 'Eqo o wpkv{'Fgxgmqro gpv'Cev'qh'3;96+='
- Á Ugevkqp'323'tgpv'uwr r ngo gpvu='
- Á Ugevkqp'458'tgpvcn'cuukuvcpeg'r c{o gpvu='
- Á Vgpcpv√dcugf 'cuukuvcpeg'wpfgt'yjg'JQOG'Rtqi tco ='
- Á Tgpvcn'cuukuvcpeg'r c{o gpvu'wpfgt'Ugevkqp'743'qh'yjg'Jqwukpi 'Cev'qh'3;6; '*c' r tqi tco 'qh'yjg'Twtcn'Fgxgmqro gpv'Cfo kpkuvtcvkqp+='
- Á Cp{'nqecn'qt'Uvcvg'tgpv'uwdukf{='
- Á Ugevkqp'424'uwr r qtvkxg'jqwukpi 'hqt'yjg'gnfgtn{='
- Á Ugevkqp': 33'uwr r qtvkxg'jqwukpi 'hqt'r gtuqpu'y kj 'f kucdknkvkgu='*33+'Ugevkqp'424" r tqlgevu'hqt'pqp-gnfgtn{'r gtuqpu'y kj 'f kucdknkvkgu'*Ugevkqp'384'cuukuvcpeg+='qt
- Á Cp{'qyjgt'f wr nkecvkxg'hgfgtcn'Uvcvg.'qt'nqecn'jqwukpi 'uwdukf{.'cu'f gvgto kpgf 'd{' JWF 0'Hqt'yjku'r wtr qug.''jqwukpi 'uwdukf{'f qgu'pqv'kpenwfg'yjg'jqwukpi 'eqo r qpgpv'qh' c'y gnhctg'r c{o gpv.'c'uqekcn'ugewtkv{'r c{o gpv'tgegkxgf 'd{'yjg'hco kn{.'qt'c'tgpv' tgf wevkqp'dgecwug'qh'c'vcz'etgf kv0'

## Housing Quality Standards (HQS) [24 CFR 982.305 and 24 CFR 982.401]

Kp'qtf gt'vq'dg'gnki kdng.'yjg'f y gmkpi 'wpkv'o wuv'dg'kp'f gegpv.'uchg'cpf 'ucpkvct{'eqpf kvkqp0'Vj ku' f gvgto kpcvkqp'ku'o cf g'wukpi 'JWF øu'Jqwukpi 'S wcnkv{'Uvcpf ctf u'*J S U+'cpf lqt'gs wkxcngpv'uvcvg'qt' nqecn'uvcpf ctf u'cr r tqxgf 'd{'JWF 0'Ugg'Ej cr vgt': 'hqt'c'hwm'f kuewuukqp'qh'yjg'J S U'uvcpf ctf u.'cu' y gm'cu'yjg'r tqeguu'hqt'J S U'kpur gevkqp'cv'kpkvkcn'ngcug-wr 0'

## Unit Size

Kp"qtfgt"vq"dg"gnkikdng."vjg"fygnnkpi"wpkv'o wuv'dg"crrtqrtkcvg"hqt"vjg"pwodgt"qh'rgtuqpu"kp"vjg"
jqwugjqnf0"C"hco kn{"o wuv'dg"cmqygf"vq"ngcug"cp"qyjgty kug"ceegrvcdng"fygnnkpi"wpkv'y yj"hgygt"
dgftqqo u"vjcp"vjg"pwodgt"qh'dgftqqo u"uncvgf"qp"vjg"xqwejgt"kuuwgf"vq"vjg"hco kn{."rtqxkfgf"vjg"
wpkv'o ggvu"vjg"crrnkecdng"JSU'urceg"tgswktgo gpvu"]46'EHT";: 40624*f+_0'Vjg"hco kn{"o wuv'dg"
cmqygf"vq"ngcug"cp"qyjgty kug"ceegrvcdng"fygnnkpi"wpkv'y yj"o qtg"dgftqqo u"vjcp"vjg"pwodgt"qh'
dgftqqo u"uncvgf"qp"vjg"xqwejgt"kuuwgf"vq"vjg"hco kn{0'Ugg'Ejcrvgt"7'hqt"c'hwnn'fkuewuukqp"qh'
uwdukf{"uvcpfctfu0'

## Rent Reasonableness [24 CFR 982.305 and 24 CFR 982.507]

Kp"qtfgt"vq"dg"gnkikdng."vjg"fy gnnkpi"wpkv'o wuv'jcxg"c'tgcuqpcdng"tgpv0'Vjg"tgpv'o wuv'dg"
tgcuqpcdng"kp"tgncvkqp"vq"eqo rctcdng"wpcuukuvgf"wpkvu"kp"vjg"ctgc"cpf"o wuv'pqv'dg"kp"gzeguu"qh'
tgpvu"ejctigf"d{"vjg"qy pgt"hqt"eqo rctcdng."wpcuukuvgf"wpkvu"qp"vjg"rtgo kugu0'Ugg'Ejcrvgt": 'hqt"c"
hwnn'fkuewuukqp"qh'tgpv'tgcuqpcdngpguu"cpf"vjg"tgpv'tgcuqpcdngpguu"fgvgto kpcvkqp"rtqeguu0'

## Rent Burden [24 CFR 982.508]

Y jgtg"c'hco kn{"ku'kpkvkcm{"ngcukpi "c'wpkv'cpf"vjg"i tquu"tgpv'qh'vjg"wpkv'gzeggfu'vjg"crrnkecdng"
rc{o gpv'uvcpfctf "hqt"vjg"hco kn{."vjg"hco kn{"ujctg"ecppqv'gzeggf "62'rgtegpv'qh'vjg"hco kn{øu"
cflwuvgf "o qpvjn{"kpeqo g0'Vjg"vgto "õhco kn{"ujctgö'tghgtu'vq"vjg"co qwpv'vjg"hco kn{"r c{u'vqy ctf "
tgpv'cpf "wvkNkvkgu0'Vjg"i tquu"tgpv'hqt"vjg"wpkv'o kpwu'vjg"vqvcn'jqwukpi "cuukuvcpeg"r c{o gpv'*J CR+"
hqt"vjg"wpkv'gswcnu'vjg"hco kn{"ujctg0'Ugg'Ejcrvgt": 'hqt"c'fkuewuukqp"qh'ecnewncvkqp"qh'i tquu"tgpv."
vjg"wug"qh'r c{o gpv'uvcpfctfu."cpf "ecnewncvkqp"qh'hco kn{"kpeqo g."hco kn{"ujctg"qh'tgpv'cpf "J CR0'

## 9-I.E. LEASE AND TENANCY ADDENDUM

The family and the owner must execute a written dwelling lease agreement for the assisted unit. This written lease is a contract between the tenant family and the owner; the SPHA is not a party to this contract.

The tenant must have legal capacity to enter a lease under State and local law. Legal capacity means that the tenant is bound by the terms of the lease and may enforce the terms of the lease against the owner [24 CFR 982.308(a)]

### Lease Form and Tenancy Addendum [24 CFR 982.308]

If the owner uses a standard lease form for rental to unassisted tenants in the locality or the premises, the lease must be in such standard form. If the owner does not use a standard lease form for rental to unassisted tenants, the owner may use another form of lease. The HAP contract prescribed by HUD contains the owner's certification that if the owner uses a standard lease form for rental to unassisted tenants, the lease for the assisted tenants is in such standard form.

All provisions in the HUD-required Tenancy Addendum must be added word-for-word to the owner's standard lease form. The Tenancy Addendum includes the HUD requirements for the tenancy. Because it is a part of the lease, the tenant shall have the right to enforce the Tenancy Addendum against the owner. If there is a conflict between the owner's lease and the Tenancy Addendum, the terms of the Tenancy Addendum shall prevail over any other provisions of the lease.

> SPHA Policy
>
> The SPHA does not provide a model or standard dwelling lease for owners to use in the HCV program.

### Lease Information [24 CFR 982.308(d)]

The assisted dwelling lease must contain all of the required information as listed below:

- The names of the owner and the tenant;

- The unit rented (address, apartment number, and any other information needed to identify the contract unit);

- The term of the lease (initial term and any provisions for renewal);

- The amount of the monthly rent to owner;

- A specification of what utilities and appliances are to be supplied by the owner, and what utilities and appliances are to be supplied by the family

## Term of Assisted Tenancy

Vj g"kpkvkcn'vgto "qh"vj g"cuukuvgf "f y gnmkpi "ngcug"o wuv'dg"hqt"cv'ngcuv'qpg"{gct"]46'EHT"; : 4052; _0'
Vj g"kpkvkcn'ngcug"vgto "ku'cnuq"uvcvgf "kp"vj g"J CR'eqpvtcev0""

Vj g"J WF "rtqi tco "tgi wncvkqpu'rgto kv'vj g"URJ C"vq"crrtqxg"c'uj qtvgt'kpkvkcn'ngcug"vgto "kh'egtvckp"
eqpfkvkqpu'ctg"o gv0'

### URJ C"Rqrke{"

Vj g"URJ C"y km'pqv'crrtqxg"cp"kpkvkcn'ngcug"vgto "qh'nguu'vj cp'qpg"*3+"{gct0'

F wtkpi "vj g"kpkvkcn'vgto "qh"vj g"ngcug."vj g"qy pgt"o c{"pqv'tckug"vj g"tgpv'vq"qy pgt"]46'EHT"; : 4052; _0'

Cp{'rtqxkukqpu'hqt"tgpgy cn'qh"vj g"f y gnmkpi "ngcug"y km'dg"uvcvgf "kp"vj g"f y gnmkpi "ngcug"]J EX"
I wkfgdqqm'r i 0: /44_0'Vj gtg"ctg"pq"J WF "tgswktgo gpvu'tgi ctfkpi "cp{'tgpgy cn'gzvgpukqp"vgto u."
gzegrv'vj cv'vj g"o wuv'dg"uvcvgf "kp"vj g"f y gnmkpi "ngcug"kh'vj g{"gzkuv0'

Vj g"URJ C"o c{"gzgewvg"vj g"J CR'eqpvtcev'gxgp"kh'vj gtg"ku'nguu'vj cp'qpg"{gct'tgo ckpkpi "htqo "vj g"
dgi kppkpi "qh"vj g"kpkvkcn'ngcug"vgto "vq"vj g"gpf "qh"vj g"ncuv'gzrktkpi "hwpfkpi "kpetgo gpv'wpfgt"vj g"
eqpuqnkfcvgf "CEE0']46'EHT"; : 4052; *d+_0'

## Security Deposit [24 CFR 982.313 (a) and (b)]

Vj g"qy pgt"o c{"eqmgev'c'ugewtkv{'fgrqukv'htqo "vj g"vgpcpv0'Vj g"URJ C"o c{"rtqj kdkv'ugewtkv{"
fgrqukvu'kp"gzeguu'qh'rtkxcvg"o ctmgv'rtcevkeg."qt"kp"gzeguu'qh'co qwpvu'ej cti gf "d{"vj g"qy pgt"vq"
wpcuukuvgf "vgpcpvu0'J qy gxgt."kh'vj g"URJ C'ej qqugu'vq"fq"uq."ncpi wci g"vq"vj ku'ghhgev'o wuv'dg"cf f gf "
vq"Rctv'C"qh'vj g"J CR'eqpvtcev0']Hqto "J WF /74863_0'

### URJ C"Rqrke{"

Vj g"URJ C"y km'cmqy "vj g"qy pgt"vq"eqmgev'cp{'ugewtkv{'fgrqukv'co qwpv'vj g"qy pgt"
fgvgto kpgu'ku'crrtqrtkcvg0'Vj gtghqtg."pq"o qfkhkecvkqp"vq"vj g"J CR'eqpvtcev'y km'dg"
pgeguuct{0'

**Separate Non-Lease Agreements between Owner and Tenant**

Qy pgtu'o c{'pqv'f go cpf 'qt'ceegr v'cp{'tgpv'r c{o gpv'htqo "vj g'hco kn{'kp'gzeguu'qh'vj g'tgpv'vq'vj g" qy pgt'cu'cr r tqxgf 'd{'vj g'URJ C'o kpwu'vj g'URJ Cøu'j qwukpi "cuukuvcpeg'r c{o gpv'vq'vj g'qy pgt" ]46'EHT'; : 40673*d+*6+0'

Vj g'qy pgt'o c{'pqv'ej ctig'vj g'gpcpv'gzvtc'co qwpu'hqt'kvgo u'ewuvqo ctkn{'kpenwfgf 'kp'tgpv'kp'vj g" nqecnkv{.'qt'r tqxkfgf 'cv'pq'cff kvkqpcn'equv'vq'wpuwdukf k| gf 'vgpcpu'kp'vj g'r tgo kugu']46'EHT " ; : 40732*e+0'

<u>URJ C'Rqnke{</u>

Vj g'URJ C'r gto ku'qy pgtu'cpf "hco knkgu'vq'gzgewvg'ugr ctcvg."pqp/ngcug'ci tggo gpvu'hqt" ugtxkegu."cr r nkcpegu'*qvj gt'vj cp'tcpi g'cpf 'tghtki gtcvqt+'cpf 'qvj gt'kvgo u'vj cv'ctg'pqv" kpenwfgf 'kp'vj g'ngcug0

Cp{'kvgo u."cr r nkcpegu."qt'qvj gt'ugtxkegu'vj cv'ctg'ewuvqo ctkn{'r tqxkfgf 'vq'wpcuukuvgf " hco knkgu'cu'r ctv'qh'vj g'f y gnnkpi 'ngcug'y kj 'vj qug'hco knkgu."qt'ctg'r gto cpgpvn{'kpuvcngf 'kp" vj g'f y gnnkpi 'wpkv/o wuv'dg'kpenwfgf 'kp'vj g'f y gnnkpi 'ngcug'hqt'vj g'cuukuvgf 'hco kn{0'Vj gug" kvgo u."cr r nkcpegu'qt'ugtxkegu'ecppqv'dg'r ncegf 'wpfgt'c'ugr ctcvg'pqp/ngcug'ci tggo gpv" dgvy ggp'vj g'qy pgt'cpf 'hco kn{0'Ukf g'r c{o gpvu'hqt'cff kvkqpcn'tgpv.'qt'hqt'kvgo u."cr r nkcpegu" qt'ugtxkegu'ewuvqo ctkn{'r tqxkfgf 'vq'wpcuukuvgf "hco knkgu'cu'r ctv'qh'vj g'f y gnnkpi 'ngcug'hqt" vj qug'hco knkgu."ctg'r tqj kdkvgf 0'

Cp{'kvgo u."cr r nkcpegu."qt'qvj gt'ugtxkegu'vj cv'ctg'<u>pqv</u>'ewuvqo ctkn{'r tqxkfgf 'vq'wpcuukuvgf " hco knkgu'cu'r ctv'qh'vj g'f y gnnkpi 'ngcug'y kj 'vj qug'hco knkgu.'ctg'<u>pqv</u>'r gto cpgpvn{'kpuvcngf 'kp" vj g'f y gnnkpi 'wpkv'cpf 'y j gtg'vj g'hco kn{'j cu'vj g'uqng'qr vkqp'qh'<u>pqv</u>'wiknk| kpi 'vj g'kvgo ." cr r nkcpeg'qt'ugtxkeg.'o c{'dg'kpenwfgf 'kp'c'ugr ctcvg'pqp/ngcug'ci tggo gpv'dgvy ggp'vj g" qy pgt'cpf 'vj g'hco kn{0'

Vj g'hco kn{'ku'pqv'nkcdng'cpf "ecppqv'dg'j gnf "tgur qpukdng'wpfgt'vj g'vgto u'qh'vj g'cuukuvgf " f y gnnkpi 'ngcug'hqt'cp{'ej cti gu'r wtuwcpv'vq'c'ugr ctcvg'pqp/ngcug'ci tggo gpv'dgvy ggp'vj g" qy pgt'cpf 'vj g'hco kn{0'Pqp/r c{o gpv'qh'cp{'ej cti gu'r wtuwcpv'vq'c'ugr ctcvg'pqp/ngcug" ci tggo gpv'dgvy ggp'vj g'qy pgt'cpf 'vj g'hco kn{ 'ecppqv'dg'c'ecwug'hqt'gxkevkqp'qt" vgto kpcvkqp'qh'vgpcpe{'wpfgt'vj g'vgto u'qh'vj g'cuukuvgf 'f y gnnkpi 'ngcug0

Ugr ctcvg'pqp/ngcug'ci tggo gpvu'vj cv'kpxqnxg'cff kvkqpcn'kvgo u."cr r nkcpegu'qt'qvj gt'ugtxkegu" o c{'dg'eqpukfgtgf 'co gpkvkgu'qhhgtgf 'd{'vj g'qy pgt'cpf 'o c{'dg'vcmgp'kpvq'eqpukfgtcvkqp" y j gp'f gvgto kpkpi 'vj g'tgcuqpcdngpguu'qh'vj g'tgpv'hqt'vj g'r tqr gtv{0'

**SPHA Review of Lease**

Vj g"URJ C"y kn'tgxkgy "vj g"f w gmkpi "ngcug"hqt"eqo r nkcpeg"y kj "cnn'crr nkecdng"tgs wktgo gpvu0"

URJ C"Rqnke{"

Ki'vj g"f w gmkpi "ngcug"ku'kpeqo r ngvg"qt"kpeqttgev."vj g"URJ C"y kn'pqvkh{"vj g"hco kn{"cpf "vj g"
qy pgt"qh'vj g"f ghkekgpekgu0'O kuukpi "cpf "eqttgevgf "ngcug"kphqto cvkqp"y kn'qpn{"dg"ceegr vgf "
cu'j ctf "eqr kgu."kp/r gtuqp."d{"o ckn'd{"go ckn'qt"d{"hcz0'Vj g"URJ C"y kn'pqv'ceegr v'o kuukpi "
cpf "eqttgevgf "kphqto cvkqp"qxgt"vj g"r j qpg0"

Dgecwug"vj g"kpkvkcn'ngcukpi "r tqeguu"ku'vko g/ugpukvkxg."vj g"URJ C"y kn'cwgo r v'vq"
eqo o wpkecvg"y kj "vj g"qy pgt"cpf "hco kn{"d{"r j qpg."hcz."qt"go ckn0Vj g"URJ C"y kn'wug"o ckn'
y j gp"vj g"r ctvkgu"ecpqv'dg"tgcej gf "d{"r j qpg."hcz."qt"go ckn0"

Vj g"URJ C"ku'r gto kwgf ."dwv'ku'pqv'tgs wktgf ."vq"tgxkgy "vj g"ngcug"vq"f gvgto kpg"kh'vj g"ngcug"eqo r nkgu"
y kj "Uvcvg"cpf "nqecn'ncy "cpf "ku'r gto kwgf "vq"f genkpg"vq"cr r tqxg"vj g"vgpcpe{"kh'vj g"URJ C"
f gvgto kpgu'vj cv'vj g"ngcug"f qgu'pqv'eqo r n{"y kj "Uvcvg"qt"nqecn'ncy "]46'EHT"; : 40528 *e+_"

URJ C"Rqnke{"

Vj g"URJ C"y kn'pqv'tgxkgy "vj g"qy pgtøu'ngcug"hqt"eqo r nkcpeg"y kj "uvcvg‐nqecn'ncy 0"

# 9-I.F. TENANCY APPROVAL [24 CFR 982.305]

Chvgt"tgegkxkpi "vj g"hco kn{)u"Tgs wguv"hqt"Vgpcpe{"Crrtqxcn"y kj "rtqrqugf "f y gmkpi "ngcug."vj g" URJ C"o wuv'rtqm r vn{"pqvkh{"vj g"hco kn{"cpf "qy pgt"y j gvj gt"vj g"cuukuvgf "vgpcpe{"ku'crrtqxgf 0'

Rtkqt"vq"crrtqxkpi "vj g"cuukuvgf "vgpcpe{"cpf "gzgewvkqp"qh'c"JCR"eqpvtcev."vj g"URJ C"o wuv'gpuwtg" vj cv'cmn'tgs wktgf "cevkqpu'cpf "f gvgto kpcvkqpu."f kuewuugf "kp"Rctv'K'qh'vj ku'ej crvgt'j cxg"dggp" eqo r ngvgf 0'

Vj gug"cevkqpu'kpenwf g"gpuwtkpi "vj cv'vj g"wpkv'ku'grki kdng–'vj g"wpkv'j cu'dggp"kpur gevgf "d{'vj g"URJ C" cpf "o ggvu'vj g"J qwukpi "S wcnkv{"Uvcpf ctfu"*J S U+–'vj g"ngcug"qhhgtgf "d{'vj g"qy pgt"ku'crrtqxcdng" cpf "kpenwf gu'vj g"tgs wktgf "Vgpcpe{"Cf f gpf wo –'vj g"tgpv'vq"dg"ej cti gf "d{'vj g"qy pgt"hqt"vj g"wpkv' o wuv'ku'tgcuqpcdng–'y j gvj gt"vj g"hco kn{"ku'kpkvkcn{"ngcukpi "c'wpkv'cpf "vj g"i tquu'tgpv'qh'vj g"wpkv' gzeggfu'vj g"crrnkecdng"r c{o gpv'uvcpf ctf "hqt"vj g"hco kn{.'vj g"uj ctg"qh'tgpv'vq"dg"r ckf "d{'vj g"hco kn{" f qgu'pqv'gzeggf "62"r gtegpv'qh'vj g"hco kn{)u'o qpvj n{"cf lwuvgf "kpeqo g"]46"EHT"; : 40527*c+–'vj g" qy pgt"ku'cp"grki kdng"qy pgt.'pqv'f kucr r tqxgf "d{'vj g"URJ C.'y kj "pq"eqphnkevu'qh'kpvgtguv"]46"EHT" ; : 40528–'vj g"hco kn{"cpf "vj g"qy pgt"j cxg"gzgewvgf "vj g"ngcug."kpenwf kpi "vj g"Vgpcpe{"Cf f gpf wo ." cpf "vj g"ngcf/dcugf "r ckpv'f kuenquwtg"kphqto cvkqp"]46"EHT"; : 40527*d+0'

## URJ C"Rqnke{"

Vj g"URJ C"y knn'eqo r ngvg"ku'f gvgto kpcvkqp"y kij kp"32"dwukpguu'f c{u'qh'tgegkxkpi "cnn' tgs wktgf "kphqto cvkqp0'

Kh'vj g"vgto u'qh'vj g"TVC lr rtqrqugf "ngcug"ctg"ej cpi gf "hqt"cp{"tgcuqp."kpenwf kpi "dwv'pqv' nko kvgf "vq"pgi qvkcvkqp"y kj "vj g"URJ.'vj g"URJ C"y knn'qdvckp"eqttgevgf "eqr kgu'qh'vj g"TVC" cpf "r tqrqugf "ngcug."uki pgf "d{'vj g"hco kn{"cpf "vj g"qy pgt0'

> Eqttgevkqpu'vq"vj g"TVC lr rtqrqugf "ngcug"y knn'qpn{"dg"ceegr vgf "cu'j ctf "eqr kgu."kp/ r gtuqp."d{'o ckn"d{'go ckn"qt"d{'hcz0'Vj g"URJ C"y knn'pqv'ceegr v'eqttgevkqpu'qxgt" vj g"r j qpg0'

Kh'vj g"URJ C'f gvgto kpgu'vj cv'vj g"vgpcpe{"ecppqv'dg"crrtqxgf "hqt"cp{"tgcuqp.'vj g"qy pgt" cpf "vj g"hco kn{"y knn'dg"pqvkhkgf "kp"y tkvkpi "cpf "i kxgp"vj g"qr r qtwpkv{"vq"cf f tguu'cp{" tgcuqpu'hqt"f kucr r tqxcn0'Vj g"URJ C"y knn'kpuvtwev'vj g"qy pgt"cpf "hco kn{"qh'vj g"uvgr u'vj cv' ctg'pgeguuct{"vq"qdvckp"cr r tqxcn'qh'vj g"vgpcpe{0'

> Y j gtg"vj g"vgpcpe{"ku'pqv'crrtqxcdng"dgecwug"vj g"wpkv'ku'pqv'crrtqxcdng.'vj g" hco kn{"o wuv'eqpvkpwg"vq"ugctej "hqt"grki kdng"j qwukpi "y kij kp"vj g"vko ghtco g"qh'vj g" kuuwgf "xqwej gt0'

Kh'vj g"vgpcpe{"ku'pqv'crrtqxcdng'f wg"vq"tgpv'chhqtf cdknkv{"qt'tgpv'tgcuqpcdngpguu." vj g"URJ C"y knn'cwgo r v'vq"pgi qvkcvg"vj g"tgpv'y kij "vj g"qy pgt0'Kh'c'pgy .'crrtqxcdng" tgpv'ku'pgi qvkcvg.'vj g"vgpcpe{"y knn'dg"crrtqxgf 0'Kh'vj g"qy pgt"ku'pqv'y knnkpi "vq" pgi qvkcvg"cp'crrtqxcdng'tgpv.'vj g"hco kn{"o wuv'eqpvkpwg"vq"ugctej "hqt"grki kdng" j qwukpi "y kij kp"vj g"vko ghtco g"qh'vj g"kuuwgf "xqwej gt0'

# 9-I.G. HAP CONTRACT EXECUTION [24 CFR 982.305]

Vj g"J CR"eqpvtcev"ku"c"y tkwgp"ci tggo gpv"dgvy ggp"vj g"URJ C"cpf "vj g"qy pgt"qh"vj g"f y gmkpi "wpkv0" Wpf gt"vj g"J CR"eqpvtcev."vj g"URJ C"ci tggu"vq"o cmg"j qwukpi "cuukuvcpeg"r c{o gpvu"vq"vj g"qy pgt"qp" dgj crh'qh"vj g"hco lk{."cpf "vj g"qy pgt"ci tggu"vq"eqo r n{"y kij "cmi'r tqi tco "tgswktgo gpvu"cu"uvcvgf "kp" vj g"J CR"eqpvtcev0'

Vj g"J CR"eqpvtcev"hqto "ku'r tguetkdgf "d{"J WF 0"

Kh'vj g"URJ C"j cu'i kxgp"cr r tqxcn'hqt"vj g"hco lk{"qh"vj g"cuukuvgf "vgpcpe{."vj g"qy pgt"cpf "vj g"URJ C" o wuv'gzgewvg"vj g"J CR"eqpvtcev0'

Vj g"vgto "qh"vj g"J CR"eqpvtcev"o wuv'dg"vj g"uco g"cu"vj g"vgto "qh"vj g"ngcug"]46"EHT"; : 40673*c+*4+0'

Vj g"URJ C"ku'r gto kwgf "vq"gzgewvg"c"J CR"eqpvtcev'gxgp"kh'vj g"hwpf kpi "ewttgpvn{"cxclncdng"f qgu" pqv'gzvgpf "hqt"vj g"hwm'vgto "qh"vj g"J CR"eqpvtcev0'

Vj g"URJ C"o wuv'o cmg"c"dguv'ghhqtv'vq"gpuwtg"vj cv'vj g"J CR"eqpvtcev'ku"gzgewvgf "dghqtg"vj g" dgi lppkpi "qh"vj g"ngcug"vgto 0Tgi ctf nguu."vj g"J CR"eqpvtcev'<u>o wuv</u>'dg"gzgewvgf "pq"ncvgt"vj cp'82" ecngpf ct"f c{u'htqo "vj g"dgi lppkpi "qh"vj g"ngcug"vgto 0'

Vj g"URJ C"o c{"pqv'r c{"cp{"j qwukpi "cuukuvcpeg"r c{o gpv'vq"vj g"qy pgt"wpvkn'vj g"J CR"eqpvtcev'j cu" dggp"gzgewvgf 0Kh'vj g"J CR"eqpvtcev'ku"gzgewvgf "f wtkpi "vj g"r gtkqf "qh'82"ecngpf ct"f c{u'htqo "vj g" dgi lppkpi "qh"vj g"ngcug"vgto ."vj g"URJ C"y km'r c{"j qwukpi "cuukuvcpeg"r c{o gpu'chvgt"gzgewvkqp"qh" vj g"J CR"eqpvtcev'*kp"ceeqtf cpeg"y kj "vj g"vgto u'qh"vj g"J CR"eqpvtcev+."vq"eqxgt"vj g"r qtvkqp"qh"vj g" ngcug"vgto "dghqtg"gzgewvkqp"qh"vj g"J CR"eqpvtcev'*c"o czko wo "qh'82"f c{u+0"

Cp{"J CR"eqpvtcev'gzgewvgf "chvgt"vj g"82/f c{"r gtkqf "ku'xqkf."cpf "vj g"URJ C"o c{"pqv'r c{"cp{" j qwukpi "cuukuvcpeg"r c{o gpv'vq"vj g"qy pgt0'

    <u>URJ C"Rqnke{"</u>

    Qy pgtu"y j q"j cxg"pqv'r tgxkqwun{"r ctvkekr cvgf "kp"vj g"J EX"r tqi tco "o wuv'cwgpf "c"o ggvkpi " y kj "vj g"URJ C"kp"y j kej "vj g"vgto u"qh"vj g"Vgpcpe{"Cf f gpf wo "cpf "vj g"J CR"eqpvtcev'y km' dg"gzr nclpgf 0Vj g"URJ C"o c{"y clxg"vj ku'tgs wktgo gpv'qp"c"ecug/d{/ecug"dcuku."kf'kv' f gvgto kpgu"vj cv'vj g"qy pgt"ku"uwhhkekgpvn{"hco knlct"y kj "vj g"tgs wktgo gpu"cpf " tgur qpukdknkvkgu"wpf gt"vj g"J EX"r tqi tco 0"

    Vj g"qy pgt"cpf "vj g"cuukuvgf "hco lk{"y km'gzgewvg"vj g"y gmkpi "ngcug"cpf "vj g"qy pgt"o wuv' r tqxkf g"c"eqr {"vq"vj g"URJ C0Vj g"URJ C"y km'gpuwtg"vj cv'dqvj "vj g"qy pgt"cpf "vj g"cuukuvgf " hco lk{"tgegkxg"eqr kgu"qh"vj g"f y gmkpi "ngcug0'

    Vj g"qy pgt"cpf "vj g"URJ C"y km'gzgewvg"vj g"J CR"eqpvtcev0Vj g"URJ C"y km'pqv'gzgewvg"vj g" J CR"eqpvtcev'wpvkn'vj g"qy pgt"j cu"uwdo kwgf "KTU'hqto "Y /; 0'Vj g"URJ C"y km'gpuwtg"vj cv' vj g"qy pgt"tgegkxgu"c"eqr {"qh"vj g"gzgewvgf "J CR"eqpvtcev0"

    Cu'tgs wktgf "wpf gt"XCY C"4235."qpeg"vj g"J CR"eqpvtcev'cpf "ngcug"j cxg"dggp"gzgewvgf " cpf "vj g"hco lk{"j cu"dggp"cf o kwgf "vq"vj g"r tqi tco ."vj g"URJ C"y km'pqvkf{"hco knlgu'qh"vj gkt" tki j vu"wpf gt"XCY C"d{"r tqxkf kpi "cmi'hco knlgu"y kj "c"eqr {"qh"vj g"f qo guvke"xkqngpeg" egtvkhkecvkqp"hqto "*J WF /75: 4+"cu'y gmi'cu"vj g"XCY C"pqvkeg"qh"qeewr cpe{"tki j vu"*hqto " J WF /75: 20'

Ugg"Ej cr vgt"35"hqt"c"f kuewuukqp"qh"vj g"J CR"eqpvtcev'cpf "eqpvtcev'r tqxkukqpu0'

# 9-I.H. CHANGES IN LEASE OR RENT [24 CFR 982.308]

Kh'\j g'\gpcpv'cpf '\j g'qy pgt'ci tgg'\q'cp{ 'ej cpi gu'kp'\j g'ngcug."uwej "ej cpi gu'o wuv'dg'kp'y tkkpi ."
cpf '\j g'qy pgt'o wuv'ko o gfkcvgn{ 'i kxg'\j g'URJ C'c'eqr {'qh'uwej 'ej cpi gu0'Vj g'ngcug.'kpenwfkpi "
cp{ 'ej cpi gu'o wuv'tgo ckp'kp'ceeqtf cpeg'y kj '\j g'tgs wktgo gpu'qh'\j ku'ej cr vgt0"

I gpgtcm{.'URJ C'cr r tqxcn'qh'\gpcpe{ 'cpf 'gzgewkqp'qh'c'pgy "J CR'eqpvtcev'ctg'pqv'tgs wktgf 'hqt"
ej cpi gu'kp'\j g'ngcug0'J qy gxgt.'wpf gt'egtvckp'ektewo uvcpegu.'\j g'gzgewkqp'qh'c'pgy 'ngcug'cpf "
J CR'eqpvtcev'ctg'tgs wktgf 0'Vj gug'ektewo uvcpegu'kpenwf g<

- Á Ej cpi gu'kp'ngcug'tgs wktgo gpu'i qxgtpkpi '\gpcpv'qt'qy pgt'tgur qpukdknkvkgu'hqt'wvknkvkgu'
qt'cr r nkcpegu

- Á Ej cpi gu'kp'ngcug'r tqxkukqpu'i qxgtpkpi '\j g'vgto 'qh'\j g'ngcug

- Á Vj g'hco kn{ 'o qxgu'vq'c'pgy 'wpkv.'gxgp'kh'\j g'wpkv'ku'kp'\j g'uco g'dwknf kpi 'qt'eqo r ngz

Kp'\j gug'ecugu.'kh'\j g'J EX'cuukuvcpeg'ku'vq'eqpvkpwg.'\j g'hco kn{ 'o wuv'uwdo kv'c'pgy 'Tgs wguv'hqt"
Vgpcpe{ 'Cr r tqxcn'*TVC+'cnqpi 'y kj 'c'pgy 'f y gmkpi 'ngcug'eqpvckpkpi '\j g'r tqr qugf 'ej cpi gu0'C"
pgy 'vgpcpe{ 'o wuv'\j gp'dg'cr r tqxgf 'kp'ceeqtf cpeg'y kj '\j ku'ej cr vgt0'

Y j gtg'\j g'qy pgt'ku'ej cpi kpi '\j g'co qwpv'qh'\j g'tgpv'vq'qy pgt.'\j g'qy pgt'o wuv'pqvkh{ '\j g'URJ C"
cv'ngcuv'82'f c{u'dghqtg'cp{ 'uwej 'ej cpi gu'i q'kpvq'ghhgev']46'EHT'; ; 4052: *i +*6+0'Vj g'URJ C'y km'
ci tgg'vq'uwej 'cp'kpetgcug'qpn{ 'kh'\j g'co qwpv'qh'\j g'tgpv'vq'qy pgt'ku'eqpukf gtgf 'tgcuqpcdng"
ceeqtf kpi 'vq'\j g'tgpv'tgcuqpcdngpguu'uvcpf ctf u'f kuewuugf 'kp'Ej cr vgt'; 0'Kh'\j g'tgs wguvgf 'tgpv'ku'pqv"
hqwpf 'vq'dg'tgcuqpcdng.'\j g'qy pgt'gkj gt'tgf weg'\j g'tgs wguvgf 'tgpv'kpetgcug.'qt'vgto kpcvg'\j g"
vgpcpe{ 'kp'ceeqtf cpeg'y kj '\j g'vgto u'qh'\j g'ngcug0

Pq'tgpv'kpetgcug'ku'r gto kvvgf 'f wtkpi '\j g'kpkvkcn'vgto 'qh'\j g'ngcug']46'EHT'; ; 4052; *c+*5+0'

<u>URJ C'Rqnke{ </u>

Y j gtg'\j g'qy pgt'ku'tgs wguvkpi 'c'tgpv'kpetgcug.'\j g'URJ C'y km'f gvgto kpg'y j gj gt'\j g"
tgs wguvgf 'kpetgcug'ku'tgcuqpcdng'y kj kp'32'dwukpguu'f c{u'qh'tgegkxkpi '\j g'tgs wguv'htqo '\j g"
qy pgt0'Vj g'qy pgt'y km'dg'pqvkhkgf 'qh'\j g'f gvgto kpcvkqp'kp'y tkkpi 0

Tgpv'kpetgcugu'y km'i q'kpvq'ghhgev'qp'\j g'hktuv'qh'\j g'o qpvj 'hqmqy kpi '\j g'82'f c{'r gtkqf "
chvgt'\j g'qy pgt'pqvkhkgu'\j g'URJ C'qh'\j g'tgpv'ej cpi g'qt'qp'\j g'f cvg'ur gekhkgf 'd{ '\j g"
qy pgt.'y j kej gxgt'ku'ncvgt0

# Chapter 10

## MOVING WITH CONTINUED ASSISTANCE AND PORTABILITY

## INTRODUCTION

Htggfqo "qh'j qwukpi "ej qkeg"ku'c'j cmo ctml'qh'vj g'j qwukpi "ej qkeg"xqwej gt "*J EX+'rtqi tco 0'Kp" i gpgtcn"J WF "tgi wncvkqpu"ko rqug"hgy "tguvtkevkqpu"qp"y j gtg"hco knkgu"o c{ "ikxg"qt"o qxg"y kj "J EX" cuukuvcpeg0'Vj ku'ej cr vet'ugu'hqtyj "J WF "tgi wncvkqpu"cpf "URJ C"rqnkekgu'i qxgtpkpi "o qxgu'y kj kp" qt"qwukfg"vj g"URJ Cøu'lwtkuf kevkqp'kp'y q'rctu<

> Rctv'K'O qxkpi "y kj "Eqpvkpwgf "Cuukvcpeg0'Vj ku'rctv'eqxgtu'vj g'i gpgtcn'twngu'vj cv'crrn{'vq" cnn'o qxgu'd{ 'c'hco kn{ 'cuukuvgf "wpf gt 'vj g'URJ Cøu'J EX'rtqi tco .'y j gyj gt'vj g'hco kn{ " o qxgu'vq"cpqyj gt'wpki 'y kj kp'vj g'URJ Cøu'lwtkuf kevkqp'qt'vq'c'wpkv'qwukf g'vj g'URJ Cøu' lwtkuf kevkqp'wpf gt 'rqtvcdknkv{ 0

> Rctv'KK'Rqtvcdknkv{ 0'Vj ku'rctv'eqxgtu'vj g'urgekcn'twngu'vj cv'crrn{ 'vq'o qxgu'd{ 'c'hco kn{ " wpf gt'rqtvcdknkv{ .'y j gyj gt'vj g'hco kn{ 'o qxgu'qw'qh'qt'kpvq'vj g'URJ Cøu'lwtkuf kevkqp0'Vj ku" rctv'cnuq'eqxgtu'vj g'urgekcn'tgur qpukdknkvkgu'vj cv'vj g'URJ C'j cu'wpf gt'rqtvcdknkv{ " tgi wncvkqpu'cpf "rtqegf wtgu0

## PART I: MOVING WITH CONTINUED ASSISTANCE

### 10-I.A. ALLOWABLE MOVES

J WF "kkuwu'ukz'tgi wncvqt{ "eqpf kkqpu'wpf gt'y j kej "cp'cuukuvgf "hco kn{ "ku'cnqy gf "vq'o qxg'vq'c'pgy " wpkv'y kj "eqpvkpwgf "cuukvcpeg0'Rgto kuukqp'vq'o qxg'ku'uwdlgev'vq'vj g'tguvtkevkqpu'ugv'hqtyj "kp" ugevkqp'32/KD0

- Á Vj g'hco kn{'j cu'c'tki j v'vq'vgto kpcvg'vj g'ngcug'qp'pqvkeg'vq'vj g'qy pgt'*hqt'vj g'qy pgtøu'dtgcej "qt" qyj gty kug+'cpf "j cu'i kxgp'c'pqvkeg'qh'vgto kpcvkqp'vq'vj g'qy pgt'kp'ceeqtf cpeg'y kj "vj g'ngcug" ]46'EHT'; : 40576*d+5+0'Kf'vj g'hco kn{ 'vgto kpcvgu'vj g'ngcug'qp'pqvkeg'vq'vj g'qy pgt.'vj g'hco kn{ " o wuv'i kxg'vj g'URJ C'c'eqr {'qh'vj g'pqvkeg'cv'vj g'uco g'ko g']46'EHT'; : 40576*f +3+0

- Á Vj g'ngcug'hqt'vj g'hco kn{øu'wpkv'j cu'dggp'vgto kpcvgf "d{ 'o wwcrl'ci tggo gpv'qh'vj g'qy pgt'cpf "vj g" hco kn{ "]46'EHT'; : 40576*d+3+kk+0

> URJ C"Rqrke{ "

> Kf 'vj g'hco kn{ 'cpf "vj g'qy pgt'o wwcm{ 'ci tgg'vq'vgto kpcvg'vj g'ngcug'hqt'vj g'hco kn{øu'wpkv.'vj g" hco kn{ 'o wuv'i kxg'vj g'URJ C'c'eqr {'qh'vj g'vgto kpcvkqp'ci tggo gpv0

- Á Vj g"qy pgt"j cu"i kxgp"vj g"hco kn{"c"pqvkeg"vq"xcecvg.'j cu"eqo o gpegf "cp"cevkqp"vq"gxkev'vj g"
hco kn{."qt"j cu"qdvckpgf "c"eqwtv'lwf i o gpv'qt"qyj gt"r tqeguu"cnqy kpi "vj g"qy pgt"vq"gxkev'vj g"
hco kn{"]46"EHT"; : 40576*d+*4+.0'Vj g"hco kn{"o wuv'i kxg"vj g"URJ C"c"eqr {"qh"cp{"qy pgt"
gxkevkqp"pqvkeg"]46"EHT"; : 40773*i +.0'

- Á Vj g"hco kn{"qt"c"o go dgt"qh"vj g"hco kn{"ku"qt"j cu"dggp"vj g"xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "
xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "cpf "vj g"o xg"ku"pggf gf "vq"r tqvgev'vj g"j gcnj "qt"uchgv{"qh"
vj g"hco kn{"qt"hco kn{"o go dgt"]46"EHT"; : 40576*d+*6+.0'Vj ku"eqpf kkqp"cr r nkgu"gxgp"y j gp"vj g"
hco kn{"j cu"o qxgf "qw'qh"ku"wpkv'kp"xkqncvkqp"qh"vj g"ngcug."y kj "qt"y kj qw'r tkqt"pqvkhkecvkqp"vq"
vj g"URJ C."kh'vj g"hco kn{"qt"hco kn{"o go dgt"y j q"ku"vj g"xkevko "tgcuqpcdn{"dgnkgxgf "vj cv'vj g{"
y gtg"ko o kpgpvn{"vj tgcvgpgf "d{"j cto "htqo "hwtyj gt"xkqngpeg"kh'vj g{"tgo ckpgf "kp"vj g"wpkv'[46"
EHT"; : 40576*d+*6+."46"EHT"; : 40575*d+.0'Vj g"URJ C"o wuv'cf qr v'cp"go gti gpe{"vtcpuhgt"r ncp"
cu'tgswktgf "d{"tgi wncvkqpu"cv'46"EHT"704229*g+0'

    #### URJ C"Rqnke{"

    Ki'c"hco kn{"tgswguvu'r gto kuukqp"vq"o qxg"y kj "eqpvkpwgf "cuukuvcpeg"qt"hqt"cp"gzvgtpcn'
    vtcpuhgt"vq"cpqyj gt"eqxgtgf "j qwukpi "r tqi tco "qr gtcvgf "d{"vj g"URJ C"dcugf "qp"c"encko "vj cv'
    vj g"o qxg"ku"pgeguuct{"vq"r tqvgev'vj g"j gcnj "qt"uchgv{"qh'c"hco kn{"o go dgt"y j q"ku"qt"j cu"
    dggp"vj g"xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi ."vj g"
    URJ C"y kn'tgswguv'vj cv'vj g"tgukf gpv'tgswguv'vj g"go gti gpe{"vtcpuhgt"wukpi "hqto "J WF /
    75: 5."cpf "vj g"URJ C"y kn'tgswguv'f qewo gpvcvkqp"kp"ceeqtf cpeg"y kj "ugevkqp"38/KZ0F "qh"
    vj ku'r ncp0'

    Vj g"URJ C"tgugtxgu"vj g"tki j v'vq"y ckxg"vj g"f qewo gpvcvkqp"tgswktgo gpv'kh'kv'f gvgto kpgu"vj cv'
    c"uvcvgo gpv'qt"qyj gt"eqttqdqtcvkpi "gxkf gpeg"htqo "vj g"hco kn{"qt"hco kn{"o go dgt"y kn'
    uwhhkeg0'Kp"uwej "ecugu"vj g"URJ C"y kn'f qewo gpv'vj g"y ckxgt"kp"vj g"hco kn{øu"hkng0'

    Vj g"URJ C"o c{"ej qqug"vq"r tqxkf g"c"xqwej gt"vq"hceknkvcvg"cp"go gti gpe{"vtcpuhgt"qh"vj g"
    xkevko "y kj qw'hktuv'tgo kpcvkpi "vj g"cuukuvcpeg"qh'vj g"r gtr gvtcvqt0'

    Dghqtg"i tcpvkpi "cp"go gti gpe{"vtcpuhgt."vj g"URJ C"y kn'gpuwtg"vj g"xkevko "ku"gnki kdng"vq"
    tgegkxg"eqpvkpwgf "cuukuvcpeg"dcugf "qp"vj g"ckik| gpuj kr "qt"ko o ki tcvkqp"uvcwu"qh'vj g"xkevko 0'

    Vj g"URJ C"j cu"cf qr vgf "cp"go gti gpe{"vtcpuhgt"r ncp."y j kej "ku"kpenwf gf "cu"Gzj kdkv'38/5"vq"
    vj ku'r ncp"cpf "f kuewuugu'gzvgtpcn'vtcpuhgtu"vq"qyj gt"eqxgtgf "j qwukpi "r tqi tco u0'

- Á Vj g"URJ C"j cu"vgto kpcvgf "vj g"J CR"eqpvtcev'hqt"vj g"hco kn{øu"wpkv'hqt"vj g"qy pgtøu"dtgcej "]46"
EHT"; : 40576*d+*3+*k+.0'

- Á Vj g"URJ C"f gvgto kpgu'vj cv'vj g"hco kn{øu"ewttgpv'wpkv'f qgu"pqv'o ggv'vj g"J S U'ur ceg"uvcpf ctf u"
dgecwug"qh"cp"kpetgcug"kp"hco kn{"uk| g"qt"c"ej cpi g"kp"hco kn{"eqo r qukkqp0'Kp"uwej "ecugu."vj g"
URJ C"o wuv'kuuwg"vj g"hco kn{"c"pgy "xqwej gt."cpf "vj g"hco kn{"cpf "URJ C"o wuv'tt{"vq"hkpf "cp"
ceegr vcdng"wpkv'cu'uqqp"cu'r quukdng0'Kh'cp"ceegr vcdng"wpkv'ku"cxckncdng"hqt"vj g"hco kn{."vj g"
URJ C"o wuv'vgto kpcvg"vj g"J CR"eqpvtcev'hqt"vj g"hco kn{øu'qnf "wpkv'kp"ceeqtf cpeg"y kj "vj g"J CR"
eqpvtcev'vgto u'cpf "o wuv'pqvkh{"dqyj "vj g"hco kn{"cpf "vj g"qy pgt"qh'vj g"vgto kpcvkqp0'Vj g"J CR"
eqpvtcev'vgto kpcvgu'cv'vj g"gpf "qh'vj g"ecngpf ct"o qpyj "vj cv'hqnqy u"vj g"ecngpf ct"o qpyj "kp"y j kej "
vj g"URJ C"i kxgu"pqvkeg"vq"vj g"qy pgt0']46"EHT"; : 40625*c+"cpf "*e+."

# 10-I.B. RESTRICTIONS ON MOVES

C'hco kn{øu'tki j v'\q''o qxg''ku''i gpgtcm{''eqpvkpi gpv'wr qp''y j g'hco kn{øu''eqo r nkcpeg''y kj ''r tqi tco ''tgswktgo gpvu']46'EHT''; : 4Ø'*d+*4+0J WF ''ur gekhkgu''y q''eqpf kkqpu''wpf gt''y j ej ''c'URJ C''o c{''fgp{''c'hco kn{''r gto ukukqp''q''o qxg''cpf ''y q''y c{u'kp''y j ej ''c'URJ C''o c{''tguvtkev''o qxgu'd{''c'hco kn{0'

## Denial of Moves

J WF ''tgi wncvkqpu''r gto kv'\j g'URJ C''\q''f gp{''c'hco kn{''r gto ukukqp''\q''o qxg''wpf gt''y j g'hqnqy kpi ''eqpf kkqpu<''

## *Insufficient Funding*

Vj g'URJ C''o c{''f gp{''c'hco kn{''r gto ukukqp''\q''o qxg''ekj gt''y kj kp''qt''qwukf g''y j g'URJ Cøu''lwtkuf kevkqp'kh'y j g'URJ C''f qgu''pqv'j cxg''uwhhkekgpv'hwpf kpi ''hqt''eqpvkpwgf ''cuukuvcpeg']46'EHT''; : 40Ø576*g+*3+0J qy gxgt.''P qvkeg''RKI ''4238/2; 'uki p'hkecnv{''tguvtkevu''y j g'cdkkv{''qh'RJ Cu''\q''f gp{''r gto ukukqp''\q''o qxg''f wg''\q''kpuwhhkekgpv'hwpf kpi ''cpf ''r ncegu''hwtvj gt''tgswktgo gpvu'qp'RJ Cu''tgi ctf kpi ''o qxgu''f gpkgf ''f wg''\q''ncem'qh'hwpf kpi 0'Vj g'tgswktgo gpvu'hqwpf ''kp'\j ku''pqvkeg''ctg''o cpf cvqt{0''

### URJ C'Rqnke{''

Vj g'URJ C''y kn'f gp{''c'hco kn{''r gto ukukqp''\q''o qxg''qp''i tqwpf u''\j cv'\j g'URJ C'f qgu''pqv'j cxg''uwhhkekgpv'hwpf kpi ''hqt''eqpvkpwgf ''cuukuvcpeg'kh'*c+'\j g''o qxg''ku'kpkvkcvgf ''d{''\j g'hco kn{.''pqv'\j g''qy pgt''qt''\j g'RJ C='*d+'\j g'URJ C''ecp''f go qpuvtcvg''\j cv'\j g''o qxg''y kn''kp''hcev.''tguwn'kp'j ki j gt''uwdukf {''equvu''*e+'\j g'URJ C''ecp''f go qpuvtcvg.''kp''ceeqtf cpeg''y kj ''\j g''r qnkekgu'kp'Rctv'XKKK'qh'Ej cr vgt'38.''\j cv'kv''f qgu''pqv'j cxg''uwhhkekgpv'hwpf kpi ''kp''ku'cppwcn''dwf i gv''\q''ceeqo o qf cvg''\j g'j ki j gt''uwdukf {''equvu=''cpf ''*f +'hqt''r qtvcdkkv{''o qxgu.''\j g''tgegkxkpi ''URJ C''ku''pqv'cduqtdkpi ''\j g''xqwej gt0''

Kh'\j g'URJ C''f qgu''pqv'j cxg''uwhhkekgpv'hwpf kpi ''hqt''eqpvkpwgf ''cuukuvcpeg.''dwv'\j g'hco kn{''o wuv'o qxg''htqo ''\j gkt''wpkv'*g0i 0.''\j g''wpkv'hckngf ''J S U÷.''\j g'hco kn{''o c{''o qxg''\q''c'j ki j gt''equv'wpkv'kh'\j g''o qxg''ku''y kj kp''\j g'URJ Cøu''lwtkuf kevkqp0'Vj g'URJ C.'j qy gxgt.''y kn'pqv''cnqy ''\j g'hco kn{''\q''o qxg''wpf gt''r qtvcdkkv{''kp''\j ku'ukwcvkqp'kh'\j g'hco kn{''y kuj gu''\q''o qxg''\q''c'j ki j gt''equv'ctgc0'

Hqt''dqyj ''o qxgu''y kj kp''\j g'URJ Cøu''lwtkuf kevkqp''cpf ''qwukf g''wpf gt''r qtvcdkkv{.''\j g'URJ C''y kn'pqv'f gp{''c''o qxg''f wg''\q''kpuwhhkekgpv'hwpf kpi ''kh'\j g'URJ C''r tgxkqwun{''cr r tqxgf ''\j g''o qxg''cpf ''uwdugswgpv{''gzr gtkgpeg''c'hwpf kpi ''uj qtvhcn'kh'\j g''hco kn{''ecppqv'tgo ckp''kp''yj gkt''ewttgpv'wpkv0'Vj g'URJ C''y kn'tguekpf ''yj g''xqwej gt''kp''yj ku''ukwcvkqp''kh'yj g'hco kn{''y kn'dg''cnqy gf ''\q''tgo ckp''kp''yj gkr''ewttgpv'wpkv0''

Vj g'URJ C''y kn'etgcvg''c''nkuv'qh'hco knkgu''y j qug''o qxg''j cxg''dggp''f gpkgf ''f wg''\q''kpuwhhkekgpv''hwpf kpi 0'Vj g'URJ C''y kn'nggr ''yj g'hco kn{øu''tgswguv'qr gp''kpf ghkpkvgn{.''cpf ''y j gp''hwpf u''dgeqo g''cxckncdng.''yj g'hco knkgu''qp''yj ku''nkuv'y kn'cnmg''r tegef gpeg''qxgt''hco knkgu''qp''yj g''y ckkpi ''nkuv0'Vj g'URJ C''y kn'wug''yj g''uco g''r tqegf wtgu''hqt''pqwh{kpi ''hco knkgu''y kj ''qr gp''tgswguvu''\q''o qxg''y j gp''hwpf u''dgeqo g''cxckncdng''cu'kv'wugu'hqt''pqwh{kpi ''hco knkgu''qp''yj g''y ckkpi ''nkuv'*ugg''ugevkqp'6/KKKF +0'

Vj g'URJ C''y kn'kphqto ''yj g'hco kn{''qh'ku'r qnke{'tgi ctf kpi ''o qxgu''f gpkgf ''f wg''\q''kpuwhhkekgpv''hwpf kpi ''kp'c''ngwgt''\q''yj g'hco kn{''cv'\j g''ko g''yj g''o qxg''ku''f gpkgf 0'

## *Grounds for Denial or Termination of Assistance*

Vj g"URJ C"o c{"f gp{"c'hco kn{'r gto kuukqp"'vq"o qxg"kh'kv'j cu'i tqwpf u'hqt"f gp{kpi "qt"vgto kpcvkpi "
vj g"hco kn{øu'cuukuvcpeg"]46'EHT"; : 40574*g+*4+0'

### URJ C"Rqnke{"

Kh'vj g"URJ C'j cu'i tqwpf u'hqt"f gp{kpi "qt"vgto kpcvkpi "c'hco kn{øu'cuukuvcpeg."vj g"URJ C'y kn"
cev'qp'vj qug'i tqwpf u'kp'ceeqtf cpeg'y kj "vj g'tgi wncvkqpu'cpf "r qnkekgu'ugv'hqtvj "kp'Ej cr vgtu"
5'cpf "34."tgur gevkxgn{0'Kp'i gpgtcn'kv'y kn'pqv'f gp{"c'hco kn{"r gto kuukqp"'vq"o qxg"hqt"vj ku"
tgcuqp±j qy gxgt."kv'tgvckpu'vj g'f kuetgvkqp'vq'f q"uq"wpf gt"ur gekcn'ektewo uvcpegu0'

## Restrictions on Elective Moves [24 CFR 982.354(c)]

J WF "tgi wncvkqpu'r gto kv'vj g"URJ C"vq "r tqj kdkv'cp{"gngevkxg"o qxg"d{"c'r ctvkekr cpv'hco kn{"f wtkpi "
vj g"hco kn{øu'kpkvkcn'ngcug"vgto 0'Vj g{"cnuq "r gto kv'vj g"URJ C"vq "r tqj kdkv'o qtg"vj cp"qpg"gngevkxg"
o qxg"d{"c'r ctvkekr cpv'hco kn{"f wtkpi "cp{"34/o qpvj "r gtkqf 0'J qy gxgt."uwej "r tqj kdkvkqpu."kh'
cf qr vgf ."f q"pqv'cr r n{"y j gp"vj g"hco kn{"qt'c"o go dgt"qh'vj g"hco kn{"ku'qt'j cu'dggp'vj g"xkevko "qh'
f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "cpf "vj g"o qxg"ku'pggf gf "vq"r tqvgev"
vj g"j gcnj "qt"uchgv{"qh'vj g"hco kn{"qt"hco kn{"o go dgt0'*Hqt"vj g"r qnke{qp"f qewo gpvcvkqp"qh'cdwug."
ugg"ugevkqp'32/KC0+'Kp"cf f kvkqp."vj g"URJ C"o c{"pqv'guvcdnkuj "c'r qnke{"r gto kvvkpi "o qxgu'qpn{"cv"
tggzco kpcvkqp"]P qvkeg'RKJ "4238/0; _0'

### URJ C"Rqnke{"

Vj g"URJ C"y kn'f gp{"c'hco kn{"r gto kuukqp"'vq"o cmg"cp"gngevkxg"o qxg"f wtkpi "vj g"hco kn{øu"
kpkvkcn'ngcug"vgto 0'Vj ku'r qnke{"cr r nkgu'vq"o qxgu'y kj kp"vj g"URJ Cøu"lwtkuf kevkqp"qt"qwwukf g"
kv'wpf gt"r qtvcdknkv{0'

Vj g"URJ C"y kn'cnuq "f gp{"c'hco kn{"r gto kuukqp"'vq"o cmg"o qtg"vj cp"qpg"gngevkxg"o qxg"
f wtkpi "cp{"34/o qpvj "r gtkqf 0'Vj ku'r qnke{"cr r nkgu'vq"cnn'cuukuvgf "hco kdkgu'tgukf kpi "kp"vj g"
URJ Cøu"lwtkuf kevkqp0'

Vj g"URJ C"y kn'eqpukf gt"gzegr vkqpu"'vq"vj gug'r qnkekgu'hqt"vj g'hqnqy kpi "tgcuqpu<'vq'r tqvgev"
vj g'j gcnj "qt"uchgv{"qh'c'hco kn{"o go dgt"*g0i 0'ngcf /dcugf "r ckpv'j c| ctf u."f qo guvke"
xkqngpeg."y kvpguu'r tqvgevkqp'r tqi tco u+±vq"ceeqo o qf cvg"c'ej cpi g"kp"hco kn{"
ektewo uvcpegu'*g0i 0"pgy "go r nq{o gpv."uej qqn'cwgpf cpeg"kp"c'f kuvcpv'ctgc±'qt"vq"cf f tguu"
cp"go gti gpe{"ukwcvkqp'qxgt"y j kej "c'hco kn{"j cu'pq"eqpvtqn0'

"

Vj g"URJ C"o c{"f gp{"r gto kuukqp"'vq"o qxg"kh'vj g"hco kn{"qy gu'vj g"URJ C"o qpg{0'

"

Kp"cf f kvkqp."vj g"URJ C"y kn'cnuq "gzegr vkqpu'vq"vj gug"r qnkekgu'hqt"r wtr qugu'qh'tgcuqpcdng"
ceeqo o qf cvkqp'qh'c'hco kn{"o go dgt"y j q"ku'c"r gtuqp"y kj "f kucdknkvkgu'*ugg"Ej cr vgt"4+0'

## 10-I.C. MOVING PROCESS

### Notification

Kh'c'hco kn{'y kuj gu'vq'o qxg'vq'c'pgy "wpkv.'vj g'hco kn{o wuv'pqvkh{'vj g'URJ C'cpf "vj g'qy pgt'dghqtg"
o qxkpi "qw'qh'vj g'qnf "wpkv'qt'vgto kpcvkpi "vj g'ngcug'qp'pqvkeg'vq'vj g'qy pgt']46"EHT"
; : 40576*f +*4+.0'Kh'vj g'hco kn{'y kuj gu'vq'o qxg'vq'c'wpkv'qwuukfg'vj g'URJ Cøu'1wtkufkevkqp'wpfgt"
r qtvcdknkv{.'vj g'pqvkeg'vq'vj g'URJ C'o wuv'urgekh{'vj g'ctgc'y j gtg'vj g'hco kn{'y kuj gu'vq'o qxg']46"
EHT"; : 40576*f +*4+.0'Vj g'pqvkegu'o wuv'dg'kp'y tkkpi "]46"EHT"; : 407.0'

### Approval

#### URJ C'Rqnke{"

Wr qp'tgegkr v'qh'c'hco kn{øu'pqvkhkecvkqp'vj cv'kv'y kuj gu'vq'o qxg.'vj g'URJ C'y knn'f gvgto kpg"
y j gvj gt'vj g'o qxg'ku'cr r tqxcdng'kp'ceeqtf cpeg'y kj 'vj g'tgi wncvkqpu'cpf 'r qnkekgu'ugv'hqtvj "
kp'ugevkqpu'32/KC"cpf "32/KD0'Vj g'URJ C'y knn'pqvkh{'vj g'hco kn{'kp'y tkkpi "qh'ku"
f gvgto kpcvkqp'y kj kp'32'dwukpguu'f c{u'hqnny kpi "tgegkr v'qh'vj g'hco kn{øu'pqvkhkecvkqp0'

### Reexamination of Family Income and Composition

#### URJ C'Rqnke{"

Hqt'hco knkgu'cr r tqxgf "vq'o qxg'vq'c'pgy "wpkv'y kj kp'vj g'URJ Cøu'1wtkufkevkqp.'vj g'URJ C"
y knn'r gthqto "c'pgy "cppwcn'tggzco kpcvkqp'kp'ceeqtf cpeg'y kj "vj g'r qnkekgu'ugv'hqtvj "kp"
Ej cr vgt'33'qh'vj ku'r ncp0'

Hqt'hco knkgu'o qxkpi "kpvq'qt'hco knkgu'cr r tqxgf "vq'o qxg'qw'qh'vj g'URJ Cøu'1wtkufkevkqp"
wpf gt'r qtvcdknkv{.'vj g'URJ C'y knn'hqnny "vj g'r qnkekgu'ugv'hqtvj "kp'Rctv'KK'qh'vj ku'ej cr vgt0'

### Voucher Issuance and Briefing

#### URJ C'Rqnke{"

Hqt'hco knkgu'cr r tqxgf "vq'o qxg'vq'c'pgy "wpkv'y kj kp'vj g'URJ Cøu'1wtkufkevkqp.'vj g'URJ C"
y knn'kuuwg'c'pgy "xqwej gt'y kj kp'32'dwukpguu'f c{u'qh'vj g'URJ Cøu'y tkvgp'cr r tqxcn'vq"
o qxg0"P q'dtkghkpi "ku'tgswktgf "hqt'vj gug'hco knkgu0'Vj g'URJ C'y knn'hqnny "vj g'r qnkekgu'ugv"
hqtvj "kp'Ej cr vgt'7'qp'xqwej gt'vgto .'gzvgpukqp.'cpf 'gzr ktcvkqp0'Kh'c'hco kn{'f qgu'pqv'nqecvg"
c'pgy "wpkv'y kj kp'vj g'vgto "qh'vj g'xqwej gt'cpf 'cp{'gzvgpukqpu.'vj g'hco kn{'o c{'tgo ckp'kp"
ku'ewttgpv'wpkv'y kj "eqpvkpwgf 'xqwej gt'cuukuvcpeg'kh'vj g'qy pgt'ci tggu'cpf 'vj g'URJ C"
cr r tqxgu0'Qvj gty kug.'vj g'hco kn{'y knn'nqug'ku'cuukuvcpeg0'

Hqt'hco knkgu'o qxkpi "kpvq'qt'hco knkgu'cr r tqxgf "vq'o qxg'qw'qh'vj g'URJ Cøu'1wtkufkevkqp"
wpf gt'r qtvcdknkv{.'vj g'URJ C'y knn'hqnny "vj g'r qnkekgu'ugv'hqtvj "kp'Rctv'KK'qh'vj ku'ej cr vgt0'

## Housing Assistance Payments [24 CFR 982.311(d)]

Y j gp"c"hco kn{"o qxgu"qw"qh"cp"cuukuvgf "wpkv."yj g"URJ C"o c{"pqv"o cmg"cp{"j qwukpi "cuukuvcpeg" rc{o gpv"vq"yj g"qy pgt"hqt"cp{"o qpyj "**after**"yj g"o qpyj "yj g"hco kn{"o qxgu"qw0Vj g"qy pgt"o c{"mggr " yj g"j qwukpi "cuukuvcpeg"rc{o gpv"hqt"yj g"o qpyj "y j gp"yj g"hco kn{"o qxgu"qw"qh"yj g"wpkv0

Kh"c"rctvkekrcpv"hco kn{"o qxgu"htqo "cp"cuukuvgf "wpkv"y kj "eqpvkpwgf "vgpcpv/dcugf "cuukuvcpeg."yj g" vgto "qh"yj g"cuukuvgf "ngcug"hqt"yj g"pgy "cuukuvgf "wpkv"o c{"dgi kp"f wtkpi "yj g"o qpyj "yj g"hco kn{"o qxgu" qw"qh"yj g"hktuv"cuukuvgf "wpkv0Qxgtncr"qh"yj g"ncuv"j qwukpi "cuukuvcpeg"rc{o gpv"*hqt"yj g"o qpyj "y j gp" yj g"hco kn{"o qxgu"qw"qh"yj g"qnf "wpkv+"cpf "yj g"hktuv"cuukuvcpeg"rc{o gpv"hqt"yj g"pgy "wpkv."ku"pqv" eqpukf gtgf "vq"eqpvkvwwg"c"f wr rkecvkxg"j qwukpi "uwdukf {0

## Zero HAP Families Who Wish to Move [24 CFR 982.455]

C"rctvkekrcpv"y j q"ku"pqv"tgegkxkpi "cp{"uwdukf {."dwv"y j qug"J CR"eqpvtcev"ku"uvknn"kp"hqteg."o c{" tgs wguv"c"xqwej gt"vq"o qxg"vq"c"f khhgtgpv"wpkv0Vj g"URJ C"o wuv"kuuwg"c"xqwej gt"vq"o qxg"wpnguu"kv" j cu"i tqwpf u"vq"f gp{"cuukuvcpeg"wpf gt"yj g"r tqi tco "tgi wncvkqpu0J qy gxgt."kh"yj g"URJ C"f gvgto kpgu" pq"uwdukf {"y qwnf "dg"r ckf "cv"yj g"pgy "wpkv."yj g"URJ C"o c{"tghwug"vq"gpvgt"kpvq"c"J CR"eqpvtcev"qp" dgj cnh"qh"yj g"hco kn{0

<u>URJ C"Rqnke{"</u>

Kh"c"| gtq"J CR"hco kn{"tgs wguvu"vq"o qxg"vq"c"pgy "wpkv."yj g"hco kn{"o c{"tgs wguv"c"xqwej gt"vq" o qxg0J qy gxgt."kh"pq"uwdukf {"y knn"dg"r ckf "cv"yj g"wpkv"vq"y j kej "yj g"hco kn{"tgs wguvu"vq" o qxg."yj g"URJ C"y knn"pqv"gpvgt"kpvq"c"J CR"eqpvtcev"qp"dgj cnh"qh"yj g"hco kn{"hqt"yj g" pgy "wpkv0

## PART II: PORTABILITY"

## 10-II.A. OVERVIEW

Y kyj kp"yj g"hko kvcvkqpu"qh"yj g"tgi wncvkqpu"cpf "yj ku'r ncp."c"r ctvlekr cpv'hco kn{"qt'cp"crr nkecpv'hco kn{"
yj cv'j cu'dggp"kuuwgf "c"xqwej gt"j cu'yj g"tki j v''q"wug"'gpcpv'dcugf "xqwej gt"cuukuvcpeg"vq"ngcug"c"wpkv'
cp{yj gtg"kp"yj g"Wpkvgf "Uvcvgu'r tqxkf kpi "yj cv'yj g"wpkv'ku"ngecvgf "y kyj kp"yj g"lwtkuf kevkqp"qh'c"URJ C"
cf o kpkuvgtkpi "c"vgpcpv'dcugf "xqwej gt"r tqi tco "]46'EHT"; : 40675*d+.0"Vj g"r tqeguu'd{"y j kej "c"
hco kn{"qdvckpu'c"xqwej gt"htqo "qpg"URJ C'cpf "wugu'kv'vq"ngcug"c"wpkv'kp"yj g"lwtkuf kevkqp"qh'cpqyj gt"
URJ C'ku"hpqy p"cu'r qtvcdknkv{0Vj g"URJ C'yj cv'kuuwgu'yj g"xqwej gt"ku"ecmgf "yj g"**initial SPHA.** Vj g"
URJ C'yj cv'j cu'lwtkuf kevkqp"kp"yj g"ctgc"vq"y j kej "yj g"hco kn{y cpvu'vq"o qxg"ku"ecmgf "yj g"
**receiving PHA.**"

Vj g't gegkxkpi "URJ C'j cu'yj g"qr vkqp"qh'cf o kpkuvgtkpi "yj g"hco kn{øu'xqwej gt"hqt'yj g"kpkvkcn'URJ C'qt"
cduqtdkpi "yj g"hco kn{'kpvq"kvu'qy p"r tqi tco 0Wpf gt"yj g"hktuv'qr vkqp."yj g't gegkxkpi "URJ C'r tqxkf gu"
cnn'j qwukpi "ugtxkegu'hqt"yj g"hco kn{'cpf "dkmu'yj g"kpkvkcn'URJ C'hqt'yj g"hco kn{øu'j qwukpi "cuukuvcpeg"
r c{o gpvu'cpf "yj g"hggu'hqt'cf o kpkuvgtkpi "yj g"hco kn{øu'xqwej gt0Wpf gt"yj g"ugeqpf "qr vkqp."yj g"
t gegkxkpi "URJ C'r c{u'hqt"yj g"hco kn{øu'cuukuvcpeg'y kyj "kvu'qy p"r tqi tco "hwpf u."cpf "yj g"kpkvkcn'
URJ C'j cu'pq"hwtyj gt"tgncvkqpuj kr "y kyj "yj g"hco kn{0Vj g"kpkvkcn'URJ C'o wuv'eqpvcev'yj g"t gegkxkpi "
URJ C'xkc"go ckn'qt'qyj gt"eqphkto gf "f gnkxgt{'o gyj qf "vq"f gvgto kpg"y j gyj gt"yj g"t gegkxkpi "URJ C"
y knn'cf o kpkuvgt"qt'cduqtd"yj g"kpkvkcn'URJ Cøu'xqwej gt0Dcugf "qp"yj g"t gegkxkpi "URJ Cøu'tgur qpug."
yj g"kpkvkcn'URJ C"o wuv'f gvgto kpg"y j gyj gt"yj g"'y knn'cr r tqxg"qt'f gp{"yj g"r qtvcdknkv{'tgs wguv'
]P qvkeg"RKJ "4238/2; _0"

RJ Cu"eqo o qpn{"cev'cu'dqyj "yj g"kpkvkcn'cpf "tgegkxkpi "URJ C'dgecwug"hco knkgu'o c{"o qxg"kpvq"qt"
qw'qh"yj gkt"lwtkuf kevkqp"wpf gt"r qtvcdknkv{0Gcej "tqng'kpxqnxgu'f khhgtgpv'tgur qpukdknkvkgu0Vj g"URJ C"
y knn'hqmqy "yj g"twngu'cpf "r qnkekgu'kp"ugevkqp"32/KKD'y j gp"kv'ku'cevkpi "cu'yj g"kpkvkcn'URJ C'hqt'c"
hco kn{0Kv'y knn'hqmqy "yj g"twngu'cpf "r qnkekgu'kp"ugevkqp"32/KKE'y j gp"kv'ku'cevkpi "cu'yj g"tgegkxkpi "
URJ C'hqt'c"hco kn{0"

Kp"cf o kpkuvgtkpi "r qtvcdknkv{.'yj g"kpkvkcn'URJ C'cpf "yj g"tgegkxkpi "URJ C'o wuv'eqo r n{'y kyj "
hkpcpekcn'r tqegf wtgu'tgs wktgf "d{ "J WF."kpenwf kpi "yj g"wug'qh'J WF/tgs wktgf "hqto u']46'EHT"
; : 40677*g+*7+.0"

RJ Cu"o wuv'cnuq"eqo r n{'y kyj "dknnkpi "cpf "r c{o gpv'f gcf nkpgu0J WF "o c{'tgf weg"cp'cf o kpkuvtcvkxg"
hgg'vq"cp'kpkvkcn'qt'tgegkxkpi "URJ C'kh'yj g"URJ C'f qgu'pqv'eqo r n{'y kyj "J WF "r qtvcdknkv{"
tgs wktgo gpvu']46'EHT"; : 40677*g+*9+.0"

## 10-II.B. INITIAL SPHA ROLE

### Allowable Moves under Portability

C'hco kn{'o c{'o qxg'y kj 'xqwej gt'cuukuvcpeg'qpn{'vq'cp'ctgc'y j gtg'vj gtg'ku'cv'ngcuv'qpg'URJ C'' cfo kpkuvgtkpi 'c'xqwej gt'r tqi tco ']46'EHT'; : 40575*d+0'Kf'vj gtg'ku'o qtg'vj cp'qpg'URJ C'kp'vj g' ctgc.'vj g'kpkvkcn'URJ C'r tqxkfgu'vj g'hco kn{'y kj 'vj g'eqpvcev'kphqto cvkqp'hqt'vj g'tgegkxkpi 'RJ Cu' vj cv'ugtxg'vj g'ctgc.'cpf 'vj g'hco kn{'ugngevu'vj g'tgegkxkpi 'URJ C0'Vj g'hco kn{'o wuv'kphqto 'vj g'kpkvkcn' URJ C'y j kej 'tgegkxkpi 'URJ C'kv'j cu'ugngevgf 0'Kf'vj g'hco kn{'r tghgtu'pqv'vq'ugngev'vj g'tgegkxkpi '' URJ C.'vj g'kpkvkcn'URJ C'y km'ugngev'vj g'tgegkxkpi 'URJ C'qp'dgj cnh'qh'vj g'hco kn{']46'EHT'' ; : 40477*d+0'

Crr nkecpv'hco knkgu'vj cv'j cxg'dggp'kuuwgf 'xqwej gtu'cu'y gm'cu'r ctvkekr cpv'hco knkgu'o c{'swcnkh{'vq' ngcug'c'wpkv'qwuukfg'vj g'URJ Cøu'lwtkufkevkqp'wpf gt'r qtvcdknkv{0J WF 'tgi wncvkqpu'cpf 'URJ C'r qnke{' f gvgto kpg'y j gvj gt'c'hco kn{'swcnkhkgu0

### *Applicant Families*

Wpf gt'J WF 'tgi wncvkqpu.'o quv'cr r nkecpv'hco knkgu'swcnkh{'vq'ngcug'c'wpkv'qwuukfg'vj g'URJ Cøu' lwtkufkevkqp'wpf gt'r qtvcdknkv{0J qy gxgt.'J WF 'i kxgu'vj g'URJ C'f kuetgvkqp'vq'f gp{'c'r qtvcdknkv{' o qxg'd{'cp'crr nkecpv'hco kn{'hqt'vj g'uco g'y q'tgcuqpu'vj cv'kv'o c{'f gp{'cp'o qxg'd{'c'r ctvkekr cpv' hco kn{<'kpuwhhkekgpv'hwpf kpi 'cpf 'i tqwpf u'hqt'f gpkcn'qt'vgto kpcvkqp'qh'cuukuvcpeg0Kf'c'URJ C' kpvgpf u'vq'f gp{'c'hco kn{'r gto kuukqp'vq'o qxg'wpf gt'r qtvcdknkv{'f wg'vq'kpuwhhkekgpv'hwpf kpi .'vj g' URJ C'o wuv'pqvkh{'J WF 'y kj kp'32'dwukpguu'f c{u'qh'vj g'f gvgto kpcvkqp'vq'f gp{'vj g'o qxg']46'EHT'' ; : 40577*g+0''

#### URJ C'Rqnke{'

Kp'f gvgto kpkpi 'y j gvj gt'qt'pqv'vq'f gp{'cp'crr nkecpv'hco kn{'r gto kuukqp'vq'o qxg'wpf gr' r qtvcdknkv{'dgecwug'vj g'URJ C'nceml'uwhhkekgpv'hwpf kpi 'qt'j cu'i tqwpf u'hqt'f gp{kpi '' cuukuvcpeg'vq'vj g'hco kn{.'vj g'kpkvkcn'URJ C'y km'hqmqy 'vj g'r qnkekgu'guvcdnkuj gf 'kp' ugevkqp'32-KD'qh'vj ku'ej cr vgt0Kf'vj g'URJ C'f qgu'f gp{'vj g'o qxg'f wg'vq'kpuwhhkekgpv' hwpf kpi .'vj g'URJ C'y km'pqvkh{'J WF 'kp'y tkvkpi 'y kj kp'32'dwukpguu'f c{u'qh'vj g'URJ Cøu' f gvgto kpcvkqp'vq'f gp{'vj g'o qxg0''

Kp'cf f kvkqp.'vj g'kpkvkcn'URJ C'o c{'guvcdnkuj 'c'r qnke{'f gp{kpi 'vj g'tki j v'vq'r qtvcdknkv{'vq' pqptgukf gpv'crr nkecpvu'f wtkpi 'vj g'hktuv'34'o qpvj u'chvgt'vj g{'ctg'cf o kvgf 'vq'vj g'r tqi tco ']46'EHT'' ; : 40575*e+0'

#### URJ C'Rqnke{'

Kf'pgkj gt'vj g'j gcf 'qh'j quugj qnf 'pqt'vj g'ur qwugleqj gcf 'qh'cp'crr nkecpv'hco kn{'j cf 'c'' f qo kekng'**tgi cn'tgukf gpeg+kp'vj g'kpkvkcn'URJ Cøu'lwtkufkevkqp'cv'vj g'vko g'vj cv'vj g'hco kn{øu' kpkvkcn'crr nkecvkqp'hqt'cuukuvcpeg'y cu'uwdo kvgf .'vj g'hco kn{'o wuv'ngcug'c'wpkv'y kj kp'vj g' kpkvkcn'URJ Cøu'lwtkuf kevkqp'hqt'cv'ngcuv'34'o qpvj u'dghqtg'tgs wguvkpi 'r qtvcdknkv{0'

Vj g'URJ C'y km'eqpukf gt'gzegr vkqpu'vq'vj ku'r qnke{'hqt'r wtr qugu'qh'tgcuqpcdng'' ceeqo o qf cvkqp'*ugg'Ej cr vgr'4+'qr'tgcuqpu'tgncvgf 'vq'f qo guvke'xkqngpeg.'f cvkpi 'xkqngpeg.' ugz wcn'cuucwnv.'qt'uvcmkpi 0''

*Participant Families*

Vj g"kpkvkcn"URJ C"o wuv"pqv"rtqxkfg"rtqdcdng"cuukuvcpeg"hqt"c"rctvkekrcpv"hco kn{"jcu"o qxgf"qwv"qh"ku"cuukuvgf "wpkv"kp"xkqncvkqp"qh"vj g"ngcug"]46"EHT"; : 40575*d+0'Vj g"Xkqngpeg"ci ckpuv"Y qo gp"Cev"qh"4235"\*XCY C+"etgcvgu"cp"gzegrvkqp"vq"vj ku"rtqj kdkvkqp"hqt"hco knkgu"y j q"ctg"qvj gty kug"kp"eqo r nkcpeg"y kj "rtqi tco "qdnki cvkqpu"dwv"j cxg"o qxgf "vq"rtqvgev"vj g"j gcnj "qt"uchgv{"qh"c"hco kn{"o go dgt"y j q"ku"qt"j cu"dggp"c"xkevko "qh"fqo guvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"uvcnkkpi "cpf"y j q"tgcuqpcdn{"dgnkgxgf "vj g{"y gtg"ko o kpgpvn{"vj tgcvgpgf "d{"j cto "htqo "hwtvj gt"xkqngpeg"kh"vj g{"tgo ckpgf "kp"vj g"wpkv]46"EHT"; : 40575*d+0'

URJ C"Rqnke{"

Vj g"URJ C"y knn"fgvgto kpg"y j gvj gt"c"rctvkekrcpv"hco kn{o c{"o qxg"qwv"qh"vj g"URJ Cøu" lwtkuf kevkqp"y kj "eqpvkpwgf "cuukuvcpeg"kp"ceeqtf cpeg"y kj "vj g"tgi wncvkqpu"cpf "r qnkekgu"ugv" hqtvj "j gtg"cpf "kp"ugevkqpu"32/KC"cpf "32/KD"qh"vj ku"ej cr vgt0'Vj g"URJ C"y knn"pqvkf{"vj g" hco kn{"qh"ku"fgvgto kpcvkqp"kp"ceeqtf cpeg"y kj "vj g"rr tqxcn"r qnke{"ugv"hqtj "kp"ugevkqp"32/KE"qh"vj ku"ej cr vgt0'

**Determining Income Eligibility**

*Applicant Families*

Cp"cr r nkecpv"hco kn{"o c{"ngcug"c"wpkv"kp"c"r ctvkewnct"ctgc"wpf gt"r qtvcdknkv{"qpn{"kh"vj g"hco kn{"ku" kpeqo g"gnki kdng"hqt"cf o kuukqp"vq"vj g"xqwej gt"r tqi tco "kp"vj cv"ctgc"]46"EHT"; : 40575*f +*3+0'Vj g" hco kn{"o wuv"ur eckf{"vj g"ctgc"vq"y j ej "vj g"hco kn{"y kuj gu"vq"o qxg"]46"EHT"; : 40577*e+*3+0'

Vj g"kpkvkcn"URJ C"ku"tgur qpukdng"hqt"f gvgto kpkpi "y j gvj gt"vj g"hco kn{"ku"kpeqo g"gnki kdng"kp"vj g"ctgc" vq"y j ej "vj g"hco kn{"y kuj gu"vq"o qxg"]46"EHT"; : 40575*f +*3+.46"EHT"; : 40577*, +0'Kf"vj g" cr r nkecpv"hco kn{"ku"pqv"kpeqo g"gnki kdng"kp"vj cv"ctgc."vj g"URJ C"o wuv"kphqto "vj g"hco kn{"vj cv"kv"o c{" pqv"o qxg"vj gtg"cpf "tgegkxg"xqwej gt"cuukuvcpeg"]P qvkeg"RKJ "4238/2; _0'

*Participant Families*

Vj g"kpeqo g"gnki kdknkv{"qh"c"r ctvkekr cpv"hco kn{"ku"pqv"tgf gvgto kpgf "kf"vj g"hco kn{"o qxgu"vq"c"pgy " lwtkuf kevkqp"wpf gt"r qtvcdknkv{"]46"EHT"; : 40575*f +*4+0'

**Reexamination of Family Income and Composition**

P q"pgy "tggzco kpcvkqp"qh"hco kn{"kpeqo g"cpf "eqo r qukkqp"ku"tgs wktgf "hqt"cp"cr r nkecpv"hco kn{0'

URJ C"Rqnke{"

Hqt"c"r ctvkekr cpv"hco kn{"cr r tqxgf "vq"o qxg"qwv"qh"ku"lwtkuf kevkqp"wpf gt"r qtvcdknkv{."vj g" URJ Ci gpgtcnn{"y knn"eqpf wev"c"tggzco kpcvkqp"qh"hco kn{"kpeqo g"cpf "eqo r qukkqp"qpn{"kf" vj g"hco kn{øu"cppwcn"tggzco kpcvkqp"o wuv"dg"eqo r ngvgf "qp"qt"dghqtg"vj g"kpkvkcn"dknkpi " f gcf nkpg"ur ekhkgf "qp"hqto "J WF /74887.'Hco kn{"Rqtvcdknkv{"Kphqto cvkqp0'

Vj g"URJ C"y knn"o cng"cp{"gzegrvkqpu"vq"vj ku"r qnke{"pgeguuct{"vq"tgo ckp"kp"eqo r nkcpeg" y kj "J WF "tgi wncvkqpu0'

## Briefing

Vj g'tgi wncvkqpu'cpf "r qrkekgu'qp'dtkghkpi u'ugv'hqtyj "kp'Ej cr vgt"7 "qh'yj ku'r ncp'tgs wktg'yj g"URJ C"vq" r tqxkfg'kphqto cvkqp"qp'r qtvcdknkv{ "vq"cnn'cr r nkecpv'hco knkgu'yj cv's wcnkh{ "vq"ngcug"c "wpkv'qwuukf g"yj g" URJ Cøu"lwtkuf kevkqp"wpf gt"yj g'r qtvcdknkv{ 'r tqegf wtgu0'Vj gtghqtg. "pq "ur gekcn'dtkghkpi "ku'tgs wktgf " hqt"yj gug'hco knkgu0

### URJ C"Rqrke{ "

P q'hqto cn'dtkghkpi "y knn'dg'tgs wktgf "hqt"c 'r ctvkekr cpv'hco kn{ "y kuj kpi "vq"o qxg'qwvukf g'yj g" URJ Cøu"lwtkuf kevkqp"wpf gt"r qtvcdknkv{0'J qy gxgt. "yj g'URJ C'y knn'r tqxkf g'yj g'hco kn{ "y kyj " yj g'"uco g'qtcn'cpf "y tkwgp'gzr ncpcvkqp"qh'r qtvcdknkvgu'vq"cr r nkecpv'hco knkgu" ugngevgf "hqt"cf o kuukqp"vq"yj g'r qi tco "*ugg "Ej cr vgt"7+0"

Vj g'URJ C'y knn'r tqxkf g'yj g'pco g."cf f tguu."cpf "r j qpg'qh'yj g"eqpvcev'hqt'yj g'RJ Cu'kp'yj g" lwtkuf kevkqp"vq"y j kej "yj g'"y kuj "vq"o qxg0'Kh'yj gtg"ku'o qtg'yj cp'qpg'URJ C'y kyj "lwtkuf kevkqp" qxgt"yj g'ctgc"vq"y j kej "yj g'hco kn{ "y kuj gu'vq"o qxg. "yj g'URJ C'y knn'cf xkug'yj g'hco kn{ "yj cv' yj g'hco kn{ "ugngevu'yj g'tgegkxkpi "URJ C'cpf "pqvkh{ "yj g'kpkvkcn'URJ C'qh'y j kej "tgegkxkpi " URJ C'y cu'ugngevgf 0'Vj g'URJ C'y knn'r tqxkf g'yj g'hco kn{ "y kyj "eqpvcev'kphqto cvkqp'hqt"cnn' qh'yj g'tgegkxkpi "RJ Cu'yj cv'ugtxg'yj g'ctgc0'Vj g'URJ C'y knn'pqv'r tqxkf g'cp{ 'cf f kvkqpcn' kphqto cvkqp'cdqwv'tgegkxkpi "RJ Cu'kp'yj g'ctgc0'Vj g'URJ C'y knn'hwtyj gt'kphqto "yj g'hco kn{ " yj cv'kh'yj g'hco kn{ 'r tghgtu'pqv'vq"ugngev'yj g'tgegkxkpi "URJ C. "yj g'kpkvkcn'URJ C'y knn'ugngev'yj g" tgegkxkpi "URJ C'qp'dgj cnh'qh'yj g'hco kn{0'Kp'yj ku'ecug. "yj g'URJ C'y knn'pqv'r tqxkf g'yj g" hco kn{ "y kyj "kphqto cvkqp'hqt"cnn'tgegkxkpi "RJ Cu'kp'yj g'ctgc0

Vj g'URJ C'y knn'cf xkug'yj g'hco kn{ "yj cv'yj g{ "y knn'dg'wpf gt'yj g'tgegkxkpi "URJ Cøu'r qnkekgu" cpf "r tqegf wtgu. "kpenwf kpi "uetggpkpi ."uwdukf { "uvcpf ctf u. "xqwej gt"gzvgpukqp'r qnkekgu."cpf " r c{ o gpv'uvcpf ctf u0

## Voucher Issuance and Term

Cp"cr r nkecpv'hco kn{ 'j cu'pq'tki j v'vq'r qtvcdknkv{ "wpvkn'chvgt"yj g'hco kn{ 'j cu'dggp'kuuwgf "c 'xqwej gt" ]46'EHT'; : 40575 *d +_0'Kp'kuuwkpi "xqwej gtu'vq'cr r nkecpv'hco knkgu. "yj g'URJ C'y knn'hqnqy "yj g" tgi wncvkqpu'cpf "r tqegf wtgu'ugv'hqtyj "kp'Ej cr vgt"70"

### URJ C"Rqrke{ "

Hqt'r ctvkekr cvkpi "hco knkgu'cr r tqxgf "vq"o qxg'wpf gt'r qtvcdknkv{ . "yj g'URJ C'y knn'kuuwg'c 'pgy " xqwej gt"y kyj kp'32 'dwukpguu'f c{ u'qh'yj g'URJ Cøu'y tkvgp'cr r tqxcn'vq"o qxg0'

Vj g'kpkvkcn'vgto "qh'yj g'xqwej gt"y knn'dg'82 'f c{ u0

## Voucher Extensions and Expiration

<u>URJ C'Rqnke{"</u>

Vj g"kpkvkcn"URJ C"y km'cr r tqxg"**no**"gzvgpukqpu"vq"c"xqwej gt"kuuwgf "vq"cp"crr nkecpv"qt" r ctvkekr cpv"hco kn{"r qtvkpi "qwv"qh"vj g"URJ Cøu"lwtkuf kevkqp"gzegr v"wpf gt"vj g"hqnqy kpi " ektewo uvcpegu<*"c+"vj g"kpkvkcn"vgto "qh"vj g"xqwej gt"y km'gzr ktg"dghqtg"vj g"r qtvcdng"hco kn{" y km'dg"kuuwgf "c"xqwej gt"d{"vj g"tgegkxkpi "URJ C."*d+"vj g"hco kn{"f gekf gu"vq"tgwtp"vq"vj g" kpkvkcn"URJ Cøu"lwtkuf kevkqp"cpf "ugctej "hqt"c"wpkv"vj gtg."qt"*e+"vj g"hco kn{"f gekf gu"vq"ugctej " hqt"c"wpkv"kp"c"vj ktf "URJ Cøu"lwtkuf kevkqp0Kp"uwej "ecugu."vj g"r qrkekgu"qp"xqwej gt"gzvgpukqpu" ugv"hqtvj "kp"Ej cr vgt"7."ugevkqp"7/KKG."qh"vj ku"r ncp"y km'cr r n{."kpenwf kpi "vj g"tgs wktgo gpv" vj cv"vj g"hco kn{"cr r n{"hqt"cp"gzvgpukqp"kp"y tkkpi "r tkqt"vq"vj g"gzr ktcvkqp"qh"vj g"kpkvkcn" xqwej gt"vgto 0'

Vq"tgegkxg"qt"eqpvkpwg"tgegkxkpi "cuukuvcpeg"wpf gt"vj g"kpkvkcn"URJ Cøu"xqwej gt"r tqi tco ."c" hco kn{"vj cv'o qxgu"vq"cpqvj gt"URJ Cøu"lwtkuf kevkqp"wpf gt"r qtvcdkrkv{"o wuv'dg"wpf gt"J CR" eqpvtcev"kp"vj g"tgegkxkpi "URJ Cøu"lwtkuf kevkqp"y kj kp"; 2"f c{u"hqnqy kpi "vj g"gzr ktcvkqp"f cvg" qh"vj g"kpkvkcn"URJ Cøu"xqwej gt"vgto "*kpenwf kpi "cp{"gzvgpukqpu+0*Ugg"dgnqy "wpf gt"õKpkvkcn" Dknrkpi "F gcf rkpgö"hqt"qpg"gzegr vkqp"vq"vj ku"r qrke{0"

## Preapproval Contact with the Receiving PHA

Rtkqt"vq"cr r tqxkpi "c"hco kn{øu"tgs wguv"vq"o qxg"wpf gt"r qtvcdkrkv{."vj g"kpkvkcn"URJ C"o wuv'eqpvcev' vj g"tgegkxkpi "URJ C"xkc"go ckn'qt"qvj gt"eqphko gf "f grkxgt{"o gj qf "vq"f gvgto kpg"y j gj gt"vj g" tgegkxkpi "URJ C"y km'cf o kpkuvgt"qt"cduqtb"vj g"hco kn{øu"xqwej gt0Dcugf "qp"vj g"tgegkxkpi "URJ Cøu" tgur qpug."vj g"kpkvkcn"URJ C"o wut'f gvgto kpg"y j gj gt"kv'y km'cr r tqxg"qt"f gp{"vj g"o qxg"]46"EHT " ; ; 40577*e+*5+0'

<u>URJ C'Rqnke{"</u>

Vj g"URJ C"y km'wug"go ckn"y j gp"r quukdng."vq"eqpvcev"vj g"tgegkxkpi "URJ C'tgi ctf kpi " y j gj gt"vj g"tgegkxkpi "URJ C"y km'cf o kpkuvgt"qt"cduqtb"vj g"hco kn{øu"xqwej gt0"

## Initial Notification to the Receiving PHA

Chvgt"cr r tqxkpi "c"hco kn{øu"tgs wguv"vq"o qxg"wpf gt"r qtvcdkrkv{."vj g"kpkvkcn"URJ C"o wuv'r tqo r vn{" pqvkf{"vj g"tgegkxkpi "URJ C"xkc"go ckn'qt"qvj gt"eqphko gf "f grkxgt{"o gj qf "vq"gzr gev"vj g"hco kn{"]46" EHT "; ; 40577*e+5+="46"EHT "; ; 40577*e+9+0'Vj g"kpkvkcn"URJ C"o wuv'cnuq"cf xkug"vj g"hco kn{"j qy " vq"eqpvcev'cpf "tgs wguv'cuukuvcpeg"htqo "vj g"tgegkxkpi "URJ C]46"EHT "; ; 40577*e+8+0'

<u>URJ C'Rqnke{"</u>

Dgecwug"vj g"r qtvcdkrkv{"r tqeguu"ku"vko g/ugpukvkxg."vj g"URJ C"y km'pqvkf{"vj g"tgegkxkpi " URJ C"d{"r j qpg."hcz."qt"go ckn'vq"gzr gev"vj g"hco kn{0Vj g"kpkvkcn"URJ C"y km'cnuq"cuk'vj g" tgegkxkpi "URJ C"vq"r tqxkf g"cp{"kphqto cvkqp"vj g"hco kn{"o c{"pggf "wr qp"cttkxcn'kpenwf kpi " vj g"pco g."hcz."go ckn'cf f tguu."cpf "vgngr j qpg"pwo dgt"qh"vj g"uvchh'r gtuqp"tgur qpukdng"hqt" dwukpguu"y kj "kpeqo kpi "r qtvcdng"hco krkgu"cpf "r tqegf wtgu'tgncvgf "vq"cr r qkpo gpv'hqt" xqwej gt"kuuwcpeg0Vj g"URJ C"y km'r cuu'vj ku'kphqto cvkqp"cnqpi "vq"vj g"hco kn{0Vj g"URJ C" y km'cnuq"cuk'hqt"vj g"pco g."cf f tguu."vgngr j qpg"pwo dgt."hcz"cpf "go ckn'qh"vj g"r gtuqp" tgur qpukdng"hqt"r tqeguukpi "vj g"dknrkpi "kphqto cvkqp0

**Sending Documentation to the Receiving PHA**

Vj g'kpkvkcn'URJ C'ku'tgswktgf "vq'ugpf "vj g'tgegkxkpi "URJ C'vj g'hqmqy kpi "f qewo gpvu<"

- Á Hqto "J WF/74887."Hco kn{ "Rqtvcdkrkv{ "Kphqto cvkqp.'y kj "Rctv'Khkrmgf "qw'" ]P qvkeg'RKI "4238/2; _"

- Á C"eqr { "qh'vj g'hco kn{øu'xqwej gt"]P qvkeg'RKI "4238/2; _"

- Á C"eqr { "qh'vj g'hco kn{øu'o quv'tgegpv'hqto "J WF/7227: ."Hco kn{ "Tgr qtv."qt."kh'pgeguuct{ "kp'vj g' ecug'qh'cp'cr r rkecpv'hco kn{.'hco kn{ "cpf "kpeqo g'kphqto cvkqp'kp'c'hqto cv'uko knct"vq'vj cv'qh'hqto " J WF/7227: ]46'EHT'; : 40577 *e+*9+.'P qvkeg'RKI "4238/2; _"

- Á Eqr kgu'qh'vj g'kpeqo g'xgtkhkecvkqpu'dcemkpi "wr "vj g'hqto "J WF/7227: ."kpenwf kpi "c'eqr { "qh'vj g' hco kn{øu'ewttgpv'GKX'f cvc']46'EHT'; : 40577 *e+*9+.'P qvkeg'RKI "4238/2; _"

  URJ C'Rqnke{ "

  Kp"cf f kvkqp'vq'vj gug'f qewo gpvu."vj g'URJ C'y kn'r tqxkf g'vj g'hqmqy kpi "kphqto cvkqp.'kh' cxckncdng.'vq'vj g'tgegkxkpi "RJ C<"

  Uqekcn'ugewtkv{ "pwo dgtu"*UUP u+"

  F qewo gpvcvkqp"qh'UUP u'hqt"cm'pqpgzgo r v'j qwugj qnf "o go dgtu'y j qug'UUP u'j cxg" pqv'dggp'xgtkhkgf "vj tqwi j "vj g'GKX"u{ uvgo "

  F qewo gpvcvkqp"qh'ngi cn'kf gpvkv{ "

  F qewo gpvcvkqp"qh'ekvk| gpuj kr "qt"gnki kdng'ko o ki tcvkqp'uvcvwu'"

  F qewo gpvcvkqp"qh'r ctvekr cvkqp'kp'vj g'gctpgf "kpeqo g'f kucmqy cpeg'*GKF +'dgpghkv'"

  F qewo gpvcvkqp"qh'r ctvekr cvkqp'kp'c'hco kn{ "ugrh/uwhhkekgpe{ "*HUU+'r tqi tco "

  Vj g'URJ C'y kn'pqvkh{ "vj g'hco kn{ "kp'y tkkpi "tgi ctf kpi "cp{ "kphqto cvkqp'r tqxkf gf "vq'vj g" tgegkxkpi "URJ C']J EX'I D.'r 0'35/5_0'

## Initial Billing Deadline [Notice PIH 2016-09]

Vj g"f gcf nkpg"hqt"uwdo kuukqp"qh"kpkvkcn"dknnkpi "ku'; 2"f c{u'hqmqy kpi "vj g"gzr ktcvkqp"f cvg"qh"vj g" xqwej gt"kuuwgf "vq"vj g"hco kn{"d{"vj g"kpkvkcn"URJ C0"Ko"ecugu"y jgtg"uwur gpukqp"qh"vj g"xqwej gt" f gnc{u"vj g"kpkvkcn"dknnkpi "uwdo kuukqp."vj g"tgegkxkpi "URJ C"o wuv"pqvkh{"vj g"kpkvkcn"URJ C"qh"f gnc{gf " dknnkpi "dghqtg"vj g"dknnkpi "f gcf nkpg"cpf "f qewo gpv"vj g"f gnc{"ku"f wg"vq"vj g"uwur gpukqp0"Ko"vj ku"ecug." vj g"kpkvkcn"URJ C"o wuv"gzvgpf "vj g"dknnkpi "f gcf nkpg"d{"52"f c{uÈ

Kh'vj g"kpkvkcn"URJ C"f qgu"pqv"tgegkxg"c"dknnkpi "pqvkeg"d{"vj g"f gcf nkpg"cpf "f qgu"pqv"kpvgpf "vq"j qpqt" c"ncvg"dknnkpi "uwdo kuukqp."kv"o wuv"pqvkh{"vj g"tgegkxkpi "URJ C"kp"y tkvkpi 0"Vj g"kpkvkcn"URJ C"o c{" tgr qtv"vq"J WF "vj g"tgegkxkpi "URJ Cøu"hcknwtg"vq"eqo r n{"y kvj "vj g"f gcf nkpg0'

Kh'vj g"kpkvkcn"URJ C"y kn'j qpqt"vj g"ncvg"dknnkpi ."pq"cevkqp"ku"tgs wktgf 0'

### URJ C"Rqnke{"

Vj g"kpkvkcn"URJ Cøu"f gekukqp"cu"vq"y jgvj gt"vq"ceegr v'ncvg"dknnkpi "y kn'dg"dcugf "qp"kpvgtpcn" URJ C"hcevqtu."kpenwfkpi "vj g"kpkvkcn"URJ Cøu"ngcukpi "qt"hwpf kpi "uvcwu0'Kh'vj g"URJ C"j cu"pqv' tgegkxgf "cp"kpkvkcn"dknnkpi "pqvkeg"htqo "vj g"tgegkxkpi "URJ C"y kvj kp"vj g"dknnkpi "f gcf nkpg"cpf " f qgu"pqv"kpvgpf "vq"j qpqt"vj g"ncvg"dknnkpi ."kv"y kn'eqpvcev'vj g"tgegkxkpi "URJ C"vq"kphqto " vj go "vj cv'kv"y kn'pqv"j qpqt"c"ncvg"dknnkpi "uwdo kuukqp"cpf "y kn'tgwtp"cp{"uwdugs wgpv" dknnkpi u"vj cv'kv"tgegkxgu"qp"dgj cnh'qh'vj g"hco kn{0"Ko"vj ku"ecug."vj g"URJ C"y kn'ugpf "vj g" tgegkxkpi "URJ C"c"y tkwgp"eqphkto cvkqp"qh"ku"f gekukqp"d{"o ckn0'

Co qpi "qvj gt"eqpukfgtcvkqpu"cu"vq"y jgvj gt"vq"ceegr v'ncvg"dknnkpi "y kn'dg"kh'vj g"hco kn{" kpenwfgu"c"r gtuqp"y kvj "f kucdknkvkgu"cpf "vj g"ncvg"dknnkpi "ku"c"tguwn'qh'c"tgcuqpcdng" ceeqo o qf cvkqp"i tcpvgf "vq"vj g"hco kn{"d{"vj g"tgegkxkpi "RJ C0'

## Monthly Billing Payments [24 CFR 982.355(e), Notice PIH 2016-09]

Kh'vj g'tgegkxkpi "URJ C"ku'cf o kpkuvtgtkpi "vj g'hco kn{øu'xqwej gt."vj g'tgegkxkpi "URJ C"dknnu'vj g'kpkvkcn'
URJ C"hqt"j qwukpi "cuukuvcpeg'r c{o gpvu'cpf "cf o kpkuvtcvkxg'hggu0'Y j gp'tgko dwtukpi "hqt "
cf o kpkuvtcvkxg."vj g'kpkvkcn'URJ C"o wuv'r tqo r vn{'tgko dwtug'vj g'tgegkxkpi "URJ C"hqt'vj g'nguugt "
qh': 2'r gtegpv'qh'vj g'kpkvkcn'URJ C"qpi qkpi "cf o kpkuvtcvkxg"hgg'qt'322'r gtegpv'qh'vj g'tgegkxkpi "
URJ Cøu'qpi qkpi "cf o kpkuvtcvkxg'hgg'hqt'gcej "r tqi tco o "wpkv'wpf gt"eqpvcev'qp'vj g'hktuv'f c{'qh'vj g"
o qpvj "hqt'y j kej "vj g'tgegkxkpi "URJ C"ku'dknnkpi "vj g'kpkvkcn'URJ C"wpf gt'r qtvcdknkv{0'Kh'vj g"
cf o kpkuvtcvkxg'hggu'ctg'r tqtcvgf "hqt'vj g'J EX'r tqi tco ."vj g'r tqtcvkqp'y knn'cr r n{'vq'vj g'co qwpv'qh'
vj g'cf o kpkuvtcvkxg'hgg'hqt'y j kej "vj g'tgegkxkpi "URJ C"o c{'dknn"]46'EHT '; : 40577*g+*4+0_

Vj g'kpkvkcn'URJ C"ku'tgur qpukdng'hqt'o cknkpi "dknnkpi "r c{o gpvu'kp'c'vko gn{ "o cppgt0'Vj g'hktuv'dknnkpi "
co qwpv'ku'f wg'y kj kp'52'ecngpf ct'f c{u'chvgt'vj g'kpkvkcn'URJ C"tgegkxgu'Rctv'KK'qh'hqto "J WF /
74887'htqo "vj g'tgegkxkpi "URJ C0'Uwdugs wgpv'r c{o gpvu'o wuv'dg'**received** 'd{'vj g'tgegkxkpi "URJ C"
pq 'nctgt 'vj cp'vj g'hkhj "dwukpguu'f c{'qh'gcej "o qpvj 0'Vj g'r c{o gpvu'o wuv'dg'r tqxkf gf "kp'c'hqto "cpf "
o cppgt "vj cv'vj g'tgegkxkpi "URJ C'ku'cdng'cpf "y knnkpi "vq'ceegr v0

Vj g'kpkvkcn'URJ C'o c{'pqv'vgto kpcvg'qt 'f gnc{'o cknkpi "r c{o gpvu'wpf gt'gzkuvkpi "r qtvcdknkv{'dknnkpi "
cttcpi go gpvu'cu'c'tguwnv'qh'qxgtngcukpi "qt'hwpf kpi "uj qtvhcnnu0'Vj g'URJ C'o wuv'o cpci g'ku'vgpcpv/
dcugf "r tqi tco "kp'c'o cppgt "vj cv'gpuwtgu'vj cv'kv'j cu'vj g'hkpcpekcn'cdknkv{ "vq'r tqxkf g'cuukuvcpeg'hqt "
hco knkgu'vj cv'o qxg'qwv'qh'ku'lwtkuf kevkqp'wpf gt'r qtvcdknkv{'cpf "ctg'pqv'cduqtdgf "d{'tgegkxkpi "
RJ Cu'cu'y gnn'cu'hqt 'hco knkgu'vj cv'tgo ckp'y kj kp'ku'lwtkuf kevkqp0

   <u>URJ C"Rqnke{</u>

   Vj g'kpkvkcn'URJ C"y knn'wkknkzg'f ktgev'f gr qukv'vq'gpuwtg'vj cv'vj g'r c{o gpv'ku'tgegkxgf "d{ "vj g"
   f gcf nkpg'wpnguu'vj g'tgegkxkpi "URJ C"pqvkhkgu'vj g'kpkvkcn'URJ C"vj cv'f ktgev'f gr qukv'ku'pqv'
   ceegr vcdng'vq'vj go 0'Kh'vj g'kpkvkcn'URJ C"gz vgpf u'vj g'vgto "qh'vj g'xqwej gt."vj g'tgegkxkpi "
   URJ Cøu'xqwej gt'y knn'gzr ktg'52'ecngpf ct'f c{u'htqo "vj g'pgy "gzr ktcvkqp'f cvg'qh'vj g'kpkvkcn'
   URJ Cøu'xqwej gt0

## Annual Updates of Form HUD-50058

Kh'vj g'kpkvkcn'URJ C"ku'dgpi "dkngf "qp'dgj cnh'qh'c'r qtvcdng'hco kn{.'kv'uj qwf "tgegkxg"cp'wr f cvgf "
hqto "J WF /7227: 'gcej "{gct'htqo "vj g'tgegkxkpi "URJ C0'Kh'vj g'kpkvkcn'URJ C"hcknu'vq'tgegkxg'cp'
wr f cvgf "7227: 'd{'vj g'hco kn{øu'cppwcn'tggzco kpcvkqp'f cvg.'vj g'kpkvkcn'URJ C"uj qwf "eqpvcev'vj g'
tgegkxkpi "URJ C"vq'xgtkh{ "vj g'uvcvwu'qh'vj g'hco kn{0'Vj g'kpkvkcn'URJ C'o wuv'eqpvkpwg'r c{kpi "vj g'
tgegkxkpi "URJ C"dcugf "qp'vj g'ncuv'hqto "J WF /7227: 'tgegkxgf .'wpnguu'kpuvtwevgf 'qvj gty kug'd{ "
J WF 0'Vj g'kpkvkcn'URJ C"o c{'uggm'cduqtr vkqp'qh'vj g'xqwej gtu'd{'hqmqy kpi "uvgr u'qwvnkpgf "kp"
P qvkeg'RKJ "4238/2; 0

## Denial or Termination of Assistance [24 CFR 982.355(c)(17)]

Cv'cp{ "vko g."gkj gt'vj g'kpkvkcn'URJ C"qt"vj g'tgegkxkpi "URJ C"o c{'o cmg'c'f gvgto kpcvkqp'vq'f gp{'qt"
vgto kpcvg'cuukuvcpeg'y kj "vj g'hco kn{'kp'ceeqtf cpeg'y kj '46'EHT '; : 40774'cpf '46'EHT '; : 40750'
*Hqt"URJ C'r qnkekgu'qp'f gpkcn'cpf "vgto kpcvkqp.'ugg'Ej cr vgtu'5'cpf '34.'tgur gevkxgn{0+

## 10-II.C. RECEIVING SPHA ROLE

Kh'c'hco kn{'j cu'c'tki j v'vq'hgcug'c'vwpkv'kp'vj g'tgegkxkpi "URJ C"øu'lwtkufkevkqp"wpfgt'r qtvcdknkv{.''vj g' tgegkxkpi "URJ C"o wuv'r tqxkfg'cuukuvcpeg'hqt'vj g'hco kn{"]46'EHT"; : 40577*32+0'J WF "o c{" fgvgto kpg'kp'egtvckp'kpuvcpegu'vj cv'c'URJ C"ku'pqv'tgswktgf "vq'ceegr v'kpeqo kpi "r qtvcdng'hco knkgu." uwej "cu'c'URJ C"kp'c'fgenctgf "fkucuvgt'ctgc0J qy gxgt.'vj g'URJ C"o wuv'j cxg'ar r qtxcn'kp'y tkkpi " htqo "J WF "dghqtg'tghwukpi "cp{'kpeqo kpi "r qtvcdng'hco knkgu]46'EHT"; : 40577*d+0'

Cf o kpkuvtcvkqp'qh'vj g'xqwej gt'o wuv'dg'kp'ceeqtfcpeg'y kij "vj g'tgegkxkpi "URJ C"øu'r qnkekgu0'Vj ku' tgswktgo gpv'cnuq'ar r nkgu'vq'r qnkekgu'qh'O qxkpi "vq'Y qtm'ci gpekgu0'Vj g'tgegkxkpi "URJ C" r tqegfwtgu'cpf "r tghgtgpegu'hqt'ugngevkqp'co qpi "gnki kdng'ar r nkecpvu'f q'pqv'ar r n{'vq'vj g'hco kn{." cpf "vj g'tgegkxkpi "URJ C"y ckkpi "nkuv'ku'pqv'wugf "]46'EHT"; : 40577*e+*32+0'Vj g'hco kn{øu'wpkv.'qt' xqwej gt.'uk\g'ku'fgvgto kpgf "kp'ceeqtfcpeg'y kij "vj g'uwdukf{'uvcpfctfu'qh'vj g'tgegkxkpi "URJ C"]46' EHT"; : 40577*e+*34+.'cpf "vj g'tgegkxkpi "URJ C"øu'r qnkekgu'qp'gzvgpukqpu'qh'vj g'xqwej gt'vgto " ar r n{"]46'EHT"; : 40577*e+*36+0"

## Responding to Initial SPHA's Request [24 CFR 982.355(c)]

Vj g'tgegkxkpi "URJ C"o wuv'tgur qpf 'xkc'go ckl'qt'qvj gt'eqphkto gf "fgnkxgt{'o gvj qf "vq'vj g'kpkvkcn' URJ C"øu'kpswkt{'vq'fgvgto kpg'y j gvj gt'vj g'hco kn{øu'xqwej gt'y knl'dg'dkkngf "qt'cduqtdgf "]46'EHT"; : 40577*e+*5+0'Kh'vj g'tgegkxkpi "URJ C"kphqto u'vj g'kpkvkcn'URJ C"vj cv'kv'y knl'dg'cduqtdkpi "vj g' xqwej gt.'vj g'tgegkxkpi "URJ C"ecppqv'tgxgtug'ku'fgekukqp'cv'c'ncvgt'fcvg'y kij qwv'eqpugpv'qh'vj g' kpkvkcn'URJ C"*46'EHT"; : 40577*e+*6+0'

### URJ C"Rqnke{"

Vj g'URJ C"y knl'wug'go ckl'y j gp'r quukdng.'vq'pqvkf{'vj g'kpkvkcn'URJ C"y j gvj gt'kv'y knl' cf o kpkuvgt'qt'cduqtd'vj g'hco kn{øu'xqwej gt0'

## Initial Contact with Family

Y j gp'c'hco kn{'o qxgu'kpvq'vj g'URJ C"øu'lwtkufkevkqp'wpfgt'r qtvcdknkv{.'vj g'hco kn{'ku'tgur qpukdng" hqt'r tqo r vn{"eqpvcevkpi "vj g'URJ C"cpf "eqo r n{kpi "y kij "vj g'URJ C"øu'r tqegfwtgu'hqt'kpeqo kpi " r qtvcdng'hco knkgu0'Vj g'hco kn{øu'hcknwtg'vq'eqo r n{'o c{'tguwnv'kp'fgpkcn'qt'vgto kpcvkqp'qh'vj g' tgegkxkpi "URJ C"øu'xqwej gt]46'EHT"; : 40577*e+*: +0'

Kh'vj g'xqwej gt'kuuwgf "vq'vj g'hco kn{'d{'vj g'kpkvkcn'URJ C'j cu'gzr ktgf.'vj g'tgegkxkpi "URJ C"o wuv' eqpvcev'vj g'kpkvkcn'URJ C"vq'fgvgto kpg'kh'kv'y knl'gzvgpf "vj g'xqwej gt]46'EHT"; : 40577*e+*35+0'Cp" kphqto cn'j gctkpi "ku'pqv'tgswktgf "y j gp'c'xqwej gt'j cu'gzr ktgf "y kij qwv'vj g'hco kn{'ngcukpi "c'wpkv0'

Kh'hqt'cp{'tgcuqp'vj g'tgegkxkpi "URJ C"tghwugu'vq'r tqeguu'qt'r tqxkfg'cuukuvcpeg'vq'c'hco kn{'wpfgt' vj g'r qtvcdknkv{'r tqegfwtgu.'vj g'hco kn{'o wuv'dg'i kxgp'vj g'qr r qtwpkv{'hqt'cp'kphqto cn'tgxkgy "qt' j gctkpi "]P qvkeg'RKI "4238/2; .0*Hqt'o qtg'qp'vj ku'qr ke.'ugg'ncvgt'wpfgt'õF gpkcn'qt'Vgto kpcvkqp" qh'Cuukuvcpeg0ö+"

**Briefing**"

J WF "cmqy u'yj g'tgegkxkpi "URJ C'\vq'tgswktg'c'dtkghkpi "hqt'cp'kpeqo kpi "rqtvcdng'hco kn{'cu'nqpi "cu"
yj g'tgswktgo gpv'fqgu'pqv'wpfwn{'fgnc{'yj g'hco kn{øu'ugctej "]Pqvkeg'RKI "4238/2; _0'

<u>URJ C'Rqnke{"</u>

Vj g'URJ C'y knn'pqv'tgswktg'yj g'hco kn{'vq'cwgpf "c'dtkghkpi 0''Vj g'URJ C'y knn'rtqxkfg'yj g"
hco kn{'y kj "c'dtkghkpi "rcemgv'*cu'fguetkdgf "kp'Ej crvgt'7+'cpf ."kp'cp'kpfkxkfwcn'dtkghkpi ."
y knn'qtcm{'kphqto "yj g'hco kn{'cdqwv'yj g'URJ Cøu'rco gpv'cpf "uwdukf{'uvcpfctfu."
rtqegfwtgu'hqt'tgswguvkpi "crrtqxcn'qh'c'wpkv."yj g'wpkv'kpurgevkqp'rtqeguu."cpf "yj g'ngcukpi "
rtqeguu0''Vj g'URJ C'y knn'uwi i guv'yj cv'yj g'hco kn{'cwgpf "c'hwnn'dtkghkpi "cv'c'ncvgt'fcvg0''

**Income Eligibility and Reexamination**

Vj g'tgegkxkpi "URJ C'fqgu'pqv'tgfgvgto kpg'gnki kdknkv{'hqt'c'rqtvcdng'hco kn{'yj cv'y cu'cntgcf{"
tgegkxkpi "cuukvcpeg'kp'yj g'kpkkcn'URJ Cøu'xqwej gt'rtqi tco "]46'EHT"; : 40577*e+; +_0''Kh'yj g"
tgegkxkpi "URJ C'qr wu'vq'eqpfwev'c'pgy "tggzco kpcvkqp'hqt'c'ewttgpv'rctvkekrcpv'hco kn{.'yj g"
tgegkxkpi "URJ C'o c{'pqv'fgnc{'kuuwkpi "yj g'hco kn{'c'xqwej gt'qt'qyj gty kug'fgnc{'crrtqxcn'qh'c'wpkv'
]46'EHT"; : 40577*e+*33+_0'

<u>URJ C'Rqnke{"</u>

Hqt'cp{'hco kn{'o qxkpi "kpvq'ku'lwtkufkevkqp'wpfgt'rqtvcdknkv{.'yj g'URJ C'y knn'eqpfwev'c"
pgy "tggzco kpcvkqp'qh'hco kn{'kpeqo g'cpf "eqo rqukvkqp0'J qy gxgt.'yj g'URJ C'y knn'pqv"
fgnc{'kuuwkpi "yj g'hco kn{'c'xqwej gt'hqt'yj ku'tgcuqp0'Pqt'y knn'yj g'URJ C'fgnc{'crrtqxkpi "c"
wpkv'hqt'yj g'hco kn{'wpvkn'yj g'tggzco kpcvkqp'rtqeguu'ku'eqo rngvg'wpnguu'yj g'hco kn{'ku'cp"
crrnkecpv'cpf "yj g'URJ C'ecppqv'qyj gty kug'eqphkto "yj cv'yj g'hco kn{'ku'kpeqo g'gnki kdng'hqt"
cfo kuukqp'vq'yj g'rtqi tco "kp'yj g'ctgc'y j gtg'yj g'wpkv'ku'nqecvgf 0'

Kp'eqpfwevkpi "ku'qy p'tggzco kpcvkqp.'yj g'URJ C'y knn'tgn{'wrqp'cp{'xgtkhkecvkqpu'rtqxkfgf "
d{'yj g'kpkkcn'URJ C'vq'yj g'gzvgpv'yj cv'yj g{'*c+'ceewtcvgn{'tghngev'yj g'hco kn{øu'ewttgpv"
ektewo uvcpegu'cpf "*d+'y gtg'qdvckpgf "y kyj kp'yj g'ncuv'342'fc{u0''Cp{'pgy "kphqto cvkqp'o c{"
dg'xgtkhkgf "d{'fqewo gpvu'rtqxkfgf "d{'yj g'hco kn{'cpf "cflwuvgf .'kh'pgeguuct{.'y j gp'yj ktf "
rctv{'xgtkhkecvkqp'ku'tgegkxgf 0Á

## Voucher Issuance

Y j gp"c"hco kn{"o qxgu"kpvq"ku'lwtkuf kevkqp"wpf gt"r qtvcdkn{.'"vj g"tgegkxkpi "URJ C"ku"tgs wktgf "vq" kuuwg"vj g"hco kn{"c"xqwej gt"]46"EHT"; : 40577*e+*35+ 0'Vj g"hco kn{"o wuv"uwdo kv'c"tgs wguv'hqt" vgpcpe{"cr r tqxcn'vq"vj g"tgegkxkpi "URJ C"f wtkpi "vj g"vgto "qh"vj g"tgegkxkpi "URJ C'øu"xqwej gt"]46" EHT"; : 40577*e+*37+ 0'

### *Timing of Voucher Issuance*

J WF "gzr gevu"vj g"tgegkxkpi "URJ C"vq"kuuwg"vj g"xqwej gt"y kij kp"'y q"y ggmu'chvgt"tgegkxkpi "vj g" hco kn{øu'r cr gty qtm'htqo "vj g"kpkvkcn'URJ C"kh'vj g"kphqto cvkqp"ku"kp"qtf gt."vj g"hco kn{"j cu"eqpvcevgf " vj g"tgegkxkpi "URJ C."cpf "vj g"hco kn{"eqo r ngu"y kij "vj g"tgegkxkpi "URJ C'øu'r tqegf wtgu"]P qvkeg" RKI '4238/2; _0'

#### URJ C"Rqnke{"

Y j gp"c"hco kn{"r qtvu"kpvq"ku'lwtkuf kevkqp."vj g"URJ C"y knn'kuuwg"vj g"hco kn{"c"xqwej gt"dcugf " qp"vj g"r cr gty qtm'r tqxkf gf "d{"vj g"kpkvkcn'URJ C"wpnguu"vj g"hco kn{øu'r cr gty qtm'htqo "vj g" kpkvkcn'URJ C"ku"kpeqo r ngvg."vj g"hco kn{øu'xqwej gt"htqo "vj g"kpkvkcn'URJ C"j cu"gzr ktgf "qt'vj g" hco kn{"f qgu"pqv'eqo r n{"y kij "vj g"URJ C'øu'r tqegf wtgu0'Vj g"URJ C"y knn'wr f cvg"vj g"hco kn{øu" kphqto cvkqp"y j gp"xgtkhkecvkqp"j cu"dggp"eqo r ngvgf 0'

### *Voucher Term*

Vj g"vgto "qh'vj g"tgegkxkpi "URJ C'øu'xqwej gt"o c{"pqv'gzr ktg'dghqtg'52"ecngpf ct'f c{u'htqo "vj g" gzr ktcvkqp"qh'vj g"kpkvkcn'URJ C'øu'xqwej gt"]46"EHT"; : 40577*e+*35+ 0'Kh'vj g"kpkvkcn'URJ C"gzvgpf u" vj g"vgto "qh'vj g"xqwej gt."vj g"tgegkxkpi "URJ C'øu'xqwej gt"o c{"pqv'gzr ktg'dghqtg'52"f c{u'htqo "vj g" pgy "gzr ktcvkqp"f cvg"qh'vj g"kpkvkcn'URJ C'øu'xqwej gt"]P qvkeg'RKI '4238/2; _0'

#### URJ C"Rqnke{"

Vj g"tgegkxkpi "URJ C'øu'xqwej gt"y knn'gzr ktg'52"ecngpf ctu'f c{u'htqo "vj g'gzr ktcvkqp"f cvg'qh' vj g"kpkvkcn'URJ C'øu'xqwej gt0Kh'vj g"kpkvkcn'URJ C"gzvgpf u'vj g"vgto "qh'vj g"xqwej gt."vj g" tgegkxkpi "URJ C'øu'xqwej gt"y knn'gzr ktg'52"ecngpf ctu'f c{u'htqo "vj g'pgy "gzr ktcvkqp"f cvg'qh' vj g"kpkvkcn'URJ C'øu'xqwej gt0'

### *Voucher Extensions [24 CFR 982.355(c)(14), Notice 2016-09]*

Qpeg"vj g"tgegkxkpi "URJ C"kuuwgu"vj g"r qtvcdng'hco kn{"c"xqwej gt."vj g"tgegkxkpi "URJ C'øu'r qnkekgu"qp" gzvgpukqpu"qh'vj g"xqwej gt"vgto "cr r n{0'Vj g"tgegkxkpi "URJ C"o wuv'kphqto "vj g"kpkvkcn'URJ C"qh'cp{" gzvgpukqp"i tcpvgf "vq"vj g"vgto "qh'vj g"xqwej gt0'Kv'o wuv'cnuq"dgct"kp"o kpf "vj g'dknkpi "f gcf nkpg" r tqxkf gf "d{"vj g"kpkvkcn'URJ C0'Wpnguu"y knkpi "cpf "cdng'vq"cduqtd"vj g"hco kn{.'vj g"tgegkxkpi "URJ C" uj qwnf "gpuwtg"vj cv'cp{"xqwej gt"gzr ktcvkqp"f cvg"y qwnf "ngcxg"uwhhkekgpv'ko g"vq"r tqeguu'c"tgs wguv' hqt"vgpcpe{"cr r tqxcn'gzgewvg"c"J CR"eqpvcev."cpf "f gnkxgt"vj g"kpkvkcn'dknkpi "vq"vj g"kpkvkcn'RJ C0'

#### URJ C"Rqnke{"

Vj g"URJ C'i gpgtcnn{"y knl'pqv'gzvgpf "vj g"vgto "qh'vj g"xqwej gt"vj cv'kv'ku'kuuwgu'vq"cp"kpeqo kpi " r qtvcdng'hco kn{"wpnguu"vj g"URJ C'r ncpu'vq"cduqtd"vj g"hco kn{"kpvq"ku'qy p'r tqi tco ."kp" y j kej "ecug"kv'y knl'hqnqy "vj g'r qnkekgu'qp"xqwej gt'gzvgpukqp"ugv'hqtvj "kp"ugevkqp"7/KKG0'

Vj g"URJ C"y knl'eqpukf gt"cp"gzegr vkqp"vq"vj ku'r qnke{"cu'c"tgcuqpcdng'ceeqo o qf cvkqp"vq"c" r gtuqp"y kij "f kucdknkkgu"*ugg"Ej cr vgt"4+0

*Voucher Suspensions [24 CFR 982.303, 24 CFR 982.355(c)(15)]*

Kh"vj g"hco kn{"uwdo ku"c"tgs wguv"hqt"vgpcpe{"crr tqxcn"f wtkpi "vj g"vgto "qh"vj g"tgegkxkpi "URJ Cøu"
xqwej gt."vj g"URJ C"o wuv"uwurgpf "vj g"vgto "qh"vj cv"xqwej gt0"Vj g"vgto "qh"vj g"xqwej gt"uvqrru"htqo "
vj g"f cvg"vj cv"vj g"hco kn{"uwdo ku"c"tgs wguv"hqt"URJ C"crr tqxcn"qh"vj g"vgpcpe{"wpvkn"vj g"f cvg"vj g"
URJ C"pqvkhkgu"vj g"hco kn{"kp"y tkvkpi "y j gvj gt"vj g"tgs wguv"j cu"dggp"crr tqxgf "qt"f gpkgf "]46"EHT "
; ; 406 *d+_"*ugg"Ugevkqp"7/KKG+0"

## Notifying the Initial PHA

Vj g"tgegkxkpi "URJ C"o wuv"rtqo r vn{"pqvkh{"vj g"kpkvkcn"URJ C"kh"vj g"hco kn{"j cu"ngcugf "cp"gnki kdng"
wpkv"wpf gt"vj g"r tqi tco "qt"kh"vj g"hco kn{"hcknu"vq"uwdo kv"c"tgs wguv"hqt"vgpcpe{"crr tqxcn"hqt"cp"
gnki kdng"wpkv"y kvj kp"vj g"vgto "qh"vj g"tgegkxkpi "URJ Cøu"xqwej gt"]46"EHT "; ; 4055 7 *e+ *38+ 0"Vj g"
tgegkxkpi "URJ C"ku"tgs wktgf "vq"wug"Rct v"KK"qh"hqto "J WF /74887."Hco kn{"Rqtvcdknkv{"Kphqto cvkqp."
hqt"vj ku"r wtr qug"]P qvkeg"RKJ "4238/2; _0*Hqt"o qtg"qp"vj ku"qr ke"cpf "vj g"f cf rkpg"hqt"pqvkhkecvkqp."
ugg"dgrqy "wpf gr"õAf o kpkuvgrkpi "c"Rqtvcdng"Hco kn{øu"Xqwej gr06+"

Kh"cp"kpeqo kpi "r qtvcdng"hco kn{"wnko cvgn{"f gekf gu"pqv"vq"ngcug"kp"vj g"lwtkuf kevkqp"qh"vj g"tgegkxkpi "
URJ C"dwv"kpuvgcf "y kuj gu"vq"tgvwtp"vq"vj g"kpkvkcn"URJ Cøu"lwtkuf kevkqp"qt"vq"ugctej "kp"cpqvj gt"
lwtkuf kevkqp."vj g"tgegkxkpi "URJ C"o wuv"tghgt"vj g"hco kn{"dcem"vq"vj g"kpkvkcn"URJ C0"Kp"uwej "c"ecug"
vj g"xqwej gt"qh"tgeqtf "hqt"vj g"hco kn{"ku"qpeg"ci ckp"vj g"xqwej gt"qtki kpcn{"kuuwgf "d{"vj g"kpkvkcn"
URJ C0"Cp{"gzvgpukqp"qh"ugctej "vko g"r tqxkf gf "d{"vj g"tgegkxkpi "URJ Cøu"xqwej gt"ku"qpn{"xcnkf "hqt"
vj g"hco kn{øu"ugctej "kp"vj g"tgegkxkpi "URJ Cøu"lwtkuf kevkqp"]P qvkeg"RKJ "4238/2; _0'

## Administering a Portable Family's Voucher

*Portability Billing [24 CFR 982.355(e)]*

Vq"eqxgt"cuukuvcpeg"hqt"c"r qtvcdng"hco kn{"vj cv"y cu"pqv"cduqtdgf ."vj g"tgegkxkpi "URJ C"dknu"vj g"
kpkvkcn"URJ C"hqt"j qwukpi "cuukuvcpeg"r c{o gpvu"cpf "cf o kpkuvtcvkxg"hggu0"Vj g"co qwpv"qh"vj g"
j qwukpi "cuukuvcpeg"r c{o gpv"hqt"c"r qtvcdng"hco kn{"kp"vj g"tgegkxkpi "URJ Cøu"r tqi tco "ku"f gvgto kpgf "
kp"vj g"uco g"o cppgt"cu"hqt"qvj gt"hco krkgu"kp"vj g"tgegkxkpi "URJ Cøu"r tqi tco 0

Vj g"tgegkxkpi "URJ C"o c{"dknn"vj g"kpkvkcn"URJ C"hqt"vj g"nguugt"qh": 2 r gtegpv"qh"vj g"kpkvkcn"URJ Cøu"
qpi qkpi "cf o kpkuvtcvkxg"hgg"qt"322"r gtegpv"qh"vj g"tgegkxkpi "URJ Cøu"qpi qkpi "cf o kpkuvtcvkxg"hgg"
hqt"gcej "r qti tco "wpvkn"wpf gt"eqpvcev"qp"vj g"hktuv"f c{"qh"vj g"o qpvj "hqt"y j ej "vj g"tgegkxkpi "URJ C"
ku"dknkpi "vj g"kpkvkcn"URJ C"wpf gr"r qtvcdknkv{0"Kh"vj g"cf o kpkuvtcvkxg"hggu"ctg"r tqtcvgf "hqt"vj g"J EX"
r qti tco ."vj g"r tqtcvkqp"y knn"cr r n{"vq"vj g"co qwpv"qh"vj g"cf o kpkuvtcvkxg"hgg"hqt"y j ej "vj g"tgegkxkpi "
URJ C"o c{"dknn"*KQg0"vj g"tgegkxkpi "URJ C"o c{"dknn"hqt"vj g"nguugt"qh": 2 r gtegpv"qh"vj g"kpkvkcn"
URJ Cøu"r tqtcvgf "qpi qkpi "cf o kpkuvtcvkxg"hgg"qt"322 r gtegpv"qh"vj g"tgegkxkpi "URJ Cøu"qpi qkpi "
cf o kpkuvtcvkxg"hgg+0"

Kh"dqvj "RJ Cu"ci tgg."vj g"RJ Cu"o c{"pgi qvkcvg"c"f khhgtgpv"co qwpv"qh"tgko dwtugo gpv0'

<u>URJ C"Rqrke{"</u>

Wpnguu"vj g"URJ C"pgi qvkcvgu"c"f khhgtgpv"co qwpv"qh"tgko dwtugo gpv"y kj "vj g"kpkvkcn"URJ C."
vj g"URJ C"y knn"dknn"vj g"kpkvkcn"URJ C"vj g"o czko wo "co qwpv"qh"cf o kpkuvtcvkxg"hggu"cnqy gf ."
gpuwtkpi "cp{"cf o kpkuvtcvkxg"hgg"r tqtcvkqp"j cu"dggp"r tqr gtn{"cr r nkgf 0"

## Initial Billing Deadline

Kh'c'r qtvcdng'hco kn{øu'ugctej "hqt'c'wpkv'ku'uwemguuhwn'cpf 'vj g'tgegkxkpi "URJ C'kpvgpfu'vq "cfo kpkuvgt'vj g'hco kn{øu'xqwej gt."vj g'tgegkxkpi "URJ C'o wuv'uwdo kv'ku'kpkvkcn'dkmkpi "pqvkeg"*Rctv'KK' qh'hqto "J WF /74887+'kp'vko g'vj cv'vj g'pqvkeg'y knl'dg'**received** "pq'ncvgt'vj cp"; 2'fc{u'hqmqy kpi "vj g" gzr ktcvkqp'fcvg'qh'vj g'hco kn{øu'xqwej gt'kuuwgf 'd{'vj g'kpkvkcn'URJ C']P qvkeg'RKJ "4238/2; _0'Vj ku' fgcf rkpg'o c{'dg'gzvgpfgf 'hqt'52'cf fkvkqpcn'fc{u'kh'vj g'fgmc{'ku'fwg'vq'uwur gpukqp'qh'vj g" xqwej øu'vgto "*ugg "Kpkvkcn'Dkmkpi "Ugevkqp+0'Ac'eqo r {'qh'vj g'hco kn{øu'hqto "J WF /7227: ."Hco kn{" Tgr qtv."eqo r ngvgf 'd{'vj g'tgegkxkpi "URJ C'o wuv'dg'cwcej gf 'vq'vj g'kpkvkcn'dkmkpi "pqvkeg0'Vj g" tgegkxkpi "URJ C'o c{'ugpf 'vj gug'fqewo gpvu'd{'o ckn'hcz."qt'go ckn0'

> URJ C'Rqrke{"
>
> Vj g'URJ C'y knl'ugpf "ku'kpkvkcn'dkmkpi "pqvkeg'd{'hcz"qt'go ckn'kh'pgeguuct{."vq'o ggv'vj g" dkmkpi "fgcf rkpg'dwv'y knl'cnuq'ugpf 'vj g'pqvkeg'd{'tgi wrct'o ckn0'

Kh'vj g'tgegkxkpi "URJ C'hcknu'vq'ugpf 'vj g'kpkvkcn'dkmkpi "d{'vj g'fgcf rkpg."kv'ku'tgswktgf 'vq'cduqtd 'vj g" hco kn{'kpvq'ku'qy p'r tqi tco "wpnguu'*c+'vj g'kpkvkcn'URJ C'ku'y kmkpi "vq'ceegr v'vj g'ncvg'uwdo kuukqp" qt"*d+'J WF 'tgswktgu'vj g'kpkvkcn'URJ C'vq'j qpqt'vj g'ncvg'uwdo kuukqp"*g0 0'dgecwug'vj g'tgegkxkpi " URJ C'ku'qxgtngcugf +]P qvkeg'RKJ "4238/2; _0'

## Ongoing Notification Responsibilities [Notice PIH 2016-09, HUD-52665]

**Annual Reexamination.** Vj g'tgegkxkpi "URJ C'o wuv'ugpf "vj g'kpkvkcn'URJ C'c'eqr {'qh'c'r qtvcdng" hco kn{øu'wr f cvgf 'hqto "J WF /7227: 'chvgt'gcej "cppwcn'tggzco kpcvkqp'hqt'vj g'f wtcvkqp'qh'vko g'vj g" tgegkxkpi "URJ C'ku'dkmkpi "vj g'kpkvkcn'URJ C'qp'dgj cnh'qh'vj g'hco kn{.'tgi ctf nguu'qh'y gvj gt'vj gtg'ku' c'ej cpi g'kp'vj g'dkmkpi "co qwpv0'

> URJ C'Rqrke{"
>
> Vj g'URJ C'y knl'ugpf "c'eqr {'qh'vj g'wr f cvgf 'J WF /7227: 'd{'tgi wrct'o ckl'pq'ncvgt'vj cp'32" dwukpguu'f c{u'chvgt'vj g'ghhgevkxg'f cvg'qh'vj g'tggzco kpcvkqpÉ'

**Change in Billing Amount.** Vj g'tgegkxkpi "URJ C'ku'tgswktgf 'vq'pqvkh{'vj g'kpkvkcn'URJ C.'wukpi " hqto "J WF /74887."qh'cp{'ej cpi g'kp'vj g'dkmkpi "co qwpv'hqt'vj g'hco kn{'cu'c'tguwnv'qh<"

- Á A'ej cpi g'kp'vj g'J CR'co qwpv'*dgecwug'qh'c'tggzco kpcvkqp.'c'ej cpi g'kp'vj g'cr r rkecdng" r c{o gpv'uvcpf ctf ."c'o qxg'vq'cpqvj gt'wpkv'gve0+"

- Á Cp'cdcvgo gpv'qt'uwdugswgpv'tguwo r vkqp'qh'vj g'J CR'r c{o gpu"

- Á Vgto kpcvkqp'qh'vj g'J CR'eqpvtcev"

- Á Rc{o gpv'qh'c'f co ci g'encko "hqt'vj g'hco kn{"

- Á Vgto kpcvkqp'qh'vj g'hco kn{'htqo "vj g'r tqi tco "

Vj g"vko kpi "qh'vj g'pqvkeg"qh'vj g'ej cpi g"kp'vj g'dkmkpi "co qwpv"uj qwrf "eqttgur qpf "y kj "vj g"
pqvkhecvkqp"vq"vj g'qy pgt"cpf "vj g'hco kn{'kp"qtf gt"vq"r tqxkf g"vj g'kpkvkcn'URJ C"y kj "cf xcpeg"pqvkeg"
qh'vj g'ej cpi g0Wpf gt"pq"ektewo uvcpeg"uj qwrf "vj g'pqvkhecvkqp"dg"ncvgt"vj cp"32"dwukpguu"f c{u"
hqmqy kpi "vj g'ghhgevkxg"f cvg"qh'vj g'ej cpi g"kp'vj g'dkmkpi "co qwpv0Kh'vj g'tgegkxkpi "URJ C"hcknu'vq"
ugpf "Hqto "J WF/74887"y kj kp'32"f c{u'qh'ghhgevkxg"f cvg"qh'dkmkpi "ej cpi gu.'vj g'kpkvkcn'URJ C"ku"
pqv'tgur qpukdng"hqt"cp{"kpetgeug"r tkqt"vq"pqvkhecvkqp0Kh'vj g'ej cpi g'tguwvgf "kp"c"f getgcug"kp'vj g"
o qpvj n{"dkmkpi "co qwpv.'vj g'kpkvkcn'URJ C"y km'qhhugv'hwwtg"o qpvj n{"r c{o gpu'wpvk'vj g"
f khhgtgpeg"ku'tgeqpekngf 0'

### *Late Payments [Notice PIH 2016-09]*

Kh'vj g'kpkvkcn'URJ C"hcknu'vq"o cng"c"o qpvj n{"r c{o gpv'hqt"c"r tqvcdng"hco kn{"d{'vj g"hkhj "dwukpguu"
f c{'qh'vj g'o qpvj .'vj g'tgegkxkpi "URJ C"o wuv'r tqo r vn{"pqvkh{'vj g'kpkvkcn'URJ C"kp'y tkvkpi "qh'vj g"
f ghkekgpe{0Vj g'pqvkeg"o wuv'kf gpvkh{'vj g'hco kn{.'vj g'co qwpv'qh'vj g'dkmkpi "r c{o gpv.'vj g'f cvg"vj g"
dkmkpi "r c{o gpv'y cu'f wg."cpf "vj g'f cvg"qh'vj g'dkmkpi "r c{o gpv'y cu'tgegkxgf "*kh'kv'cttkxgf "ncvg+0Vj g"
tgegkxkpi "URJ C"o wuv'ugpf "c"eqr {'qh'vj g'pqvkhecvkqp"vq"vj g'Qhhkeg"qh'Rwdnke'J qwukpi "*QRJ +'kp"
vj g'J WF "ctgc"qhhkeg"y kj "lwtkuf kevkqp"qxgt"vj g'tgegkxkpi "URJ C0Kh'vj g'kpkvkcn'URJ C"hcknu'vq"
eqttgev'vj g'r tqdngo "d{'vj g'ugeqpf "o qpvj "hqmqy kpi "vj g'pqvkhecvkqp.'vj g'tgegkxkpi "URJ C"o c{"
tgswguv'd{'o go qtcpf wo "vq"vj g'f ktgevqt"qh'vj g'QRJ "y kj "lwtkuf kevkqp"qxgt"vj g'tgegkxkpi "URJ C"
vj cv'J WF "vtcpuhgt"vj g'wpkv'kp's wguvkqp0C"eqr {'qh'vj g'kpkvkcn'pqvkhecvkqp"cpf "cp{"uwdugs wgpv"
eqttgur qpf gpeg"dgvy ggp"vj g'RJ Cu'qp'vj g'o cwgt"o wuv'dg"cwcej gf 0Vj g'tgegkxkpi "URJ C"o wuv'
ugpf "c"eqr {'qh'vj g'o go qtcpf wo "vq"vj g'kpkvkcn'URJ C0Kh'vj g'QRJ "f gekf gu'vq"i tcpv'vj g'vtcpuhgt.'vj g"
dkmkpi "cttcpi go gpv'qp'dgj crh'qh'vj g'hco kn{'egcugu'y kj "vj g'vtcpuhgt.'dww'vj g'kpkvkcn'URJ C"ku'uvkn'
tgur qpukdng"hqt"cp{'qwwuvcpf kpi "r c{o gpu'f wg'vq"vj g'tgegkxkpi "RJ C0'

### *Overpayments [Notice PIH 2016-09]*

Kp"cm'ecugu'y j gtg"vj g'tgegkxkpi "URJ C"j cu'tgegkxgf "dkmkpi "r c{o gpu'hqt"dkmkpi "cttcpi go gpu'pq"
nqpi gt"kp'ghhgev.'vj g'tgegkxkpi "URJ C"ku'tgur qpukdng"hqt"tgwtpkpi "vj g'hwm'co qwpv'qh'vj g"
qxgtr c{o gpv'*kpenwf kpi "vj g'r qtvkqp'r tqxkf gf "hqt"cf o kpkuvtcvkxg'hggu+'vq"vj g'kpkvkcn'RJ C0'

Kp'vj g'gxgpv'vj cv'J WF "f gvgto kpgu'dkmkpi "r c{o gpu'j cxg"eqpvkpwgf "hqt"cv'ngcuv'vj ggg"o qpvj u"
dgecwug"vj g'tgegkxkpi "URJ C"hckngf "vq"pqvkh{'vj g'kpkvkcn'URJ C"vj cv'vj g'dkmkpi "cttcpi go gpv'y cu"
vgto kpcvgf .'vj g'tgegkxkpi "URJ C"o wuv'cmg'vj g'hqmqy kpi "uvgr u<

- Á Tgwtp"vj g'hwm'co qwpv'qh'vj g'qxgtr c{o gpv.'kpenwf kpi "vj g'r qtvkqp'r tqxkf gf "hqt"cf o kpkuvtcvkxg"
hggu."vq"vj g'kpkvkcn'RJ C0'

- Á Qpeg'hwm'r c{o gpv'j cu'dggp'tgwtpgf .'pqvkh{'vj g'Qhhkeg"qh'Rwdnke'J qwukpi "kp'vj g'J WF "ctgc"
qhhkeg"y kj "lwtkuf kevkqp"qxgt"vj g'tgegkxkpi "URJ C"qh'vj g'f cvg"cpf "vj g'co qwpv'qh'
tgko dwtugo gpv'vq"vj g'kpkvkcn'RJ C0'

Cv'J WF øu'f kuetgvkqp.'vj g'tgegkxkpi "URJ C"y km'dg"uwdlgev'vq"vj g'ucpevkqpu'ur gnef "qww'kp'Pqvkeg"
RKJ "4238/2;0'

*Denial or Termination of Assistance*

Cv'cp{"vko g.'\yj g'tgegkxkpi "URJ C"o c{"o cmg'c'f gvgto kpcvkqp'\q'f gp{"qt'\gto kpcvg"cuukuvcpeg"\q"c" r qtvcdrg'hco kn{"hqt"hco kn{"cevkqp"qt"kpcevkqp"]46"EHT"; : 40577*e+*39+0'

Kp"\yj g'ecug"qh"c"\gto kpcvkqp.'\yj g'URJ C"uj qwf "r tqxkf g'cf gs wcvg"pqvkeg"qh"\yj g'ghhgevkxg"f cvg"\q"\yj g" kpkvkcn'URJ C"\q"cxqkf "j cxkpi "\q"tguwtp"c"r c{o gpv0'Kp"pq"gxgpv"uj qwf "\yj g'tgegkxkpi "URJ C"hckn'\q" pqvkh{"\yj g"kpkvkcn'URJ C"ncvgt"\ycp"32"dwukpguu"f c{u'hqnqy kpi "\yj g"ghhgevkxg"f cvg"qh"\yj g"\gto kpcvkqp" qh'\yj g"dknnkpi "cttcpi go gpv"]J WF /74887=P qvkeg"RKJ "4238/2; _0'

URJ C"Rqnke{"

Kh'\yj g"URJ C"gngevu'\q'f gp{"qt'\gto kpcvg"cuukuvcpeg"hqt"c"r qtvcdrg'hco kn{.'\yj g"URJ C"y knn" pqvkh{"\yj g"kpkvkcn'URJ C"y kj kp"32"dwukpguu"f c{u'chvgt"\yj g"kphqto cn'tgxkgy "qt'j gctkpi "kh'\yj g" f gpkcn'qt'\gto kpcvkqp"ku"wr j gnf 0'Vj g"URJ C"y knn'dcug"ku'f gpkcn'qt'\gto kpcvkqp'f gekukqp"qp" \yj g"r qnekgu'ugv'hqtyj "kp'Ej cr vgt'5"qt'Ej cr vgt'34.'tgur gevkxgn{0'Vj g"kphqto cn'tgxkgy "qt" j gctkpi "y knn'dg'j gnf "kp"ceeqtf cpeg"y kj "\yj g'r qnekgu'kp'Ej cr vgt'380'Vj g'tgegkxkpi "URJ C" y knn'hwtpkuj "\yj g"kpkvkcn'URJ C"y kj "c"eqr {"qh'\yj g'tgxkgy "qt'j gctkpi "f gekukqp0'

## Absorbing a Portable Family

Vj g'tgegkxkpi "URJ C'"o c{"cduqtd'cp"kpeqo kpi "r qtvcdng"hco kn{"kpvq"ku"qy p"r tqi tco "y j gp"vj g" URJ C"gzgewugu'c"J CR"eqpvtcev'qp"dgj cnh'qh'vj g"hco kn{"qt"cv'cp{"vko g"vj gtgchvgt'r tqxkfkpi "vj cv' vj g"URJ C"j cu"hwpf kpi "cxckncdng"wpf gt"ku"cppwcn'eqpvtkdwvkqpu'eqpvtcev"*CEE+"]46"EHT" ; ; 40577*f+*3+.'P qvkeg"RKI "4238/2; _0'

Kh"vj g"tgegkxkpi "URJ C"cduqtdu"c'hco kn{"htqo "vj g"r qkpv"qh'cfo kuukqp.'vj g"cfo kuukqp"y kn'dg" eqwpvgf "ci ckpuv'vj g"kpeqo g"vcti gvkpi "qdnki cvkqp"qh'vj g"tgegkxkpi "URJ C"]46"EHT" ; ; 40423*d+*4+*xkk+_0'

Kh"vj g"tgegkxkpi "URJ C"cduqtdu"c'hco kn{"chvgt"r tqxkfkpi "uuukuvcpeg"hqt"vj g"hco kn{"wpf gt"c"dkmkpi " cttcpi go gpv"y kj "vj g"kpkvkcn'URJ C.'vj g"tgegkxkpi "URJ C"o wuv'ugpf "cp"wr f cvgf "hqto "J WF /74887" vq"vj g"kpkvkcn'URJ C"pq"ncvgt"vj cp"32'dwukpguu'f c{u'hqnnqy kpi "vj g'ghhgevkxg'f cvg'qh'vj g'vgto kpcvkqp" qh'vj g"dkmkpi "cttcpi go gpv"]P qvkeg"RKI "4238/2; _0'

### URJ C'Rqnke{"

Kh"vj g"URJ C'f gekf gu'vq"cduqtd"c'r qtvcdng"hco kn{"wr qp"vj g"gzgewwkqp"qh'c"J CR"eqpvtcev'qp" dgj cnh'qh'vj g"hco kn{.'vj g"URJ C"y kn'pqvkh{"vj g"kpkvkcn'URJ C"d{"vj g"kpkvkcn'dkmkpi "f gcf nkpg" ur gekhkgf "qp"hqto "J WF /748870'Vj g"ghhgevkxg'f cvg'qh'vj g'J CR"eqpvtcev'y kn'dg"vj g" ghhgevkxg'f cvg'qh'vj g"cduqtr vkqp0'

Kh"vj g"URJ C"f gekf gu'vq"cduqtd"c'hco kn{"chvgr "vj cv."kv'y kn'r tqxkfg"vj g"kpkvkcn'URJ C'y kj "52" f c{uø'cf xcpeg'pqvkeg.'dwv'pq"ncvgr "vj cp"32'dwukpguu'f c{u'hqnnqy kpi "vj g'ghhgevkxg'f cvg'qh' vj g"vgto kpcvkqp"qh'vj g"dkmkpi "cttcpi go gpv0'

Hqnnqy kpi "vj g"cduqtr vkqp"qh'cp"kpeqo kpi "r qtvcdng"hco kn{.'vj g"hco kn{"ku'cuukuvgf "y kj "hwpf u" cxckncdng'wpf gr "vj g"eqpuqnkf cvgf "CEE"hqt"vj g"tgegkxkpi "URJ Cøu'xqwej gr "r tqi tco "]46"EHT" ; ; 40577*f+."cpf "vj g'tgegkxkpi "URJ C'dgeqo gu'vj g"kpkvkcn'URJ C"kp'cp{"uwdugswgpv'o qxgu'd{"vj g" hco kn{"wpf gr "r qtvcdknkv{"]46"EHT"; ; 40577*g+*6+_0'

# Chapter 11

# REEXAMINATIONS"

## INTRODUCTION

Vj g"URJ C"ku"tgswktgf "vq"tggzco kpg"gcej "hco kn{øu"kpeqo g"cpf "eqo r qukvkqp"cv"ngcuv"cppwcm{."cpf "vq"cflwuv"vj g"hco kn{øu"ngxgn"qh"cuukuvcpeg"ceeqtfkpi n{0"Kpvgtko "tggzco kpcvkqpu"ctg"cnuq"pggfgf "kp"egtvckp"ukwcvkqpu0"Vj ku"ej cr vgt"fkuewuugu"dqvj "cppwcn"cpf "kpvgtko "tggzco kpcvkqpu."cpf "vj g"tgecnewncvkqp"qh"hco kn{"uj ctg"cpf "uwdukf{"cv"qeewtu"cu"c"tguwn0"J WF "tgi wncvkqpu"cpf "URJ C"r qnkekgu"eqpegtpkpi "tggzco kpcvkqpu"ctg"r tgugpvgf "kp"vj gg"r ctvu<"

Rctv"K<"Cppwcn"Tggzco kpcvkqpu0"Vj ku"r ctv"f kuewuugu"vj g"r tqeguu"hqt"eqpfwevkpi "cppwcn"tggzco kpcvkqpu0"

Rctv"KK<"Kpvgtko "Tggzco kpcvkqpu0"Vj ku"r ctv"f gvcknu"vj g"tgswktgo gpvu"hqt"hco knkgu"vq"tgr qtv"ej cpi gu"kp"hco kn{"kpeqo g"cpf "eqo r qukvkqp"dgvy ggp"cppwcn"tggzco kpcvkqpu0"

Rctv"KKK<"Tgecnewncvkpi "Hco kn{"Uj ctg"cpf "Uwdukf{"Co qwpv0"Vj ku"r ctv"f kuewuugu"vj g"tgecnewncvkqp"qh"hco kn{"uj ctg"cpf "uwdukf{"co qwpu"dcugf "qp"vj g"tguwnu"qh"cppwcn"cpf "kpvgtko "tggzco kpcvkqpu0"

Rqnkekgu"i qxgtpkpi "tgcuqpcdng"ceeqo o qf cvkqp."hco kn{"r tkxce{."tgs wktgf "hco kn{"eqqr gtcvkqp."cpf "r tqi tco "cdwug."cu"f guetkdgf "gnugy j gtg"kp"vj ku"r npn."cr r n{"vq"dqvj "cppwcn"cpf "kpvgtko "tggzco kpcvkqpu0"

# PART I: ANNUAL REEXAMINATIONS [24 CFR 982.516]"

## 11-I.A. OVERVIEW

Vj g"URJ C"o wuv"eqpfwev"c"tggzco kpcvkqp"qh"hco kn{"kpeqo g"cpf "eqo r qukvkqp"cv"ngcuv"cppwcm{0"Vj ku"kpenwfgu"i cyj gtkpi "cpf "xgtkh{kpi "ewttgpv"kphqto cvkqp"cdqw"hco kn{"eqo r qukvkqp."kpeqo g."cpf "gzr gpugu0"Dcugf "qp"vj ku"wr f cvgf "kphqto cvkqp."vj g"hco kn{øu"kpeqo g"cpf "tgpv"o wuv"dg"tgecnewncvgf 0"Vj ku"r ctv"f kuewuugu"vj g"ej gf wng"hqt"cppwcn"tggzco kpcvkqpu."vj g"kphqto cvkqp"vq"dg"eqnngevgf "cpf "xgtkhkgf ."cpf "cppwcn"tggzco kpcvkqp"ghhgevkxg"f cvgu0""

# 11-I.B STREAMLINED ANNUAL REEXAMINATIONS [24 CFR 982.516(b)]

J WF "r gto kw'URJ Cu'vq'uvtgco nkpg'yj g'kpeqo g'f gvgto kpcvkqp'r tqeguu'hqt'hco kn{'o go dgtu'y kj "hkzgf "uqwtegu'qh'kpeqo g0'Y j kng'yj ktf /r ctv{ "xgtkhkecvkqp'qh'cm'kpeqo g'uqwtegu'o wuv'dg'qdvckpgf "f wtkpi "yj g'kpvcmg'r tqeguu'cpf "gxgt{ "yj tgg"{gctu'yj gtgchvgt."kp'yj g'kpvgtxgpkpi "{gctu'yj g'URJ C"o c{'f gvgto kpg'kpeqo g'htqo "hkzgf "uqwtegu'd{ "crr n{kpi "c'xgtkhkgf "equv'qh'nkxkpi "cf lwuvo gpv'*EQNC+'qt'tcvg'qh'kpvgtguv0'Vj g'URJ C"o c{ "j qy gxgt."qdvckp'yj ktf /r ctv{ "xgtkhkecvkqp'qh'cm'kpeqo g."tgi ctf nguu'qh'yj g'uqwteg0Hwtyj gt."wr qp'tgs wguv'qh'yj g'hco kn{."yj g'URJ C"o wuv'r gthqto "yj ktf /r ctv{ "xgtkhkecvkqp'qh'cm'kpeqo g'uqwtegu0'

Hkzgf "uqwtegu'qh'kpeqo g'kpenwf g'Uqekcn'Ugewtkv{ 'cpf "UUK'dgpghkvu."r gpukqpu."cppwkvkgu."f kucdknkv{ "qt'f gcyj "dgpghkvu."cpf "qyj gt'uqwtegu'qh'kpeqo g'uwdlgev'vq'c'EQNC'qt'tcvg'qh'kpvgtguv0'Vj g'"f gvgto kpcvkqp'qh'hkzgf "kpeqo g'o c{ "dg'uvtgco nkpgf "gxgp'kh'yj g'hco kn{'cnuq'tgegkxgu'kpeqo g'htqo "qyj gt'pqp/hkzgf "uqwtegu0'

Vy q'uvtgco nkpkpi "qr vkqpu'ctg'cxckncdng."f gr gpf kpi "wr qp'yj g'r gtegpvci g'qh'yj g'hco kn{øu'kpeqo g'yj cv'ku'tgegkxgf "htqo "hkzgf "uqwtegu0Kh'cv'ngcuv'; 2'r gtegpv'qh'yj g'hco kn{øu'kpeqo g'ku'htqo "hkzgf "uqwtegu."yj g'URJ C"o c{ "uvtgco nkpg'yj g'xgtkhkecvkqp'qh'hkzgf "kpeqo g'dwv'ku'pqv'tgs wktgf "vq'xgtkh{ "pqp/hkzgf "kpeqo g'co qwpu0Kh'yj g'hco kn{ "tgegkxgu'nguu'yj cp'; 2'r gtegpv'qh'ku'kpeqo g'htqo "hkzgf "uqwtegu."yj g'URJ C"o c{ "uvtgco nkpg'yj g'xgtkhkecvkqp'qh'hkzgf "kpeqo g'cpf "o wuv'xgtkh{ "pqp/hkzgf "kpeqo g'cppwcm{0'

URJ C"Rqnke{ "

Vj g'URJ C"y kn'uvtgco nkpg'yj g'cppwcn'tggzco kpcvkqp'r tqeguu'd{ "crr n{kpi "yj g'xgtkhkgf "EQNC"qt'kpvgtguv'tcvg'vq'hkzgf /kpeqo g'uqwtegu0'Vj g'URJ C"y kn'f qewo gpv'kp'yj g'hkng'j qy "yj g'f gvgto kpcvkqp'yj cv'c'uqwteg'qh'kpeqo g'y cu'hkzgf 'y cu'o cf g0'

Kh'c'hco kn{'o go dgt'y kj "c'hkzgf "uqwteg'qh'kpeqo g'ku'cf f gf ."yj g'URJ C"y kn'wug'yj ktf /r ctv{ "xgtkhkecvkqp'qh'cm'kpeqo g'co qwpu'hqt'yj cv'hco kn{'o go dgt0'

Kh'xgtkhkecvkqp'qh'yj g'EQNC"qt'tcvg'qh'kpvgtguv'ku'pqv'cxckncdng."yj g'URJ C"y kn'qdvckp"yj ktf /r ctv{ "xgtkhkecvkqp'qh'kpeqo g'co qwpu0'

Vj ktf /r ctv{ "xgtkhkecvkqp'qh'hkzgf "uqwtegu'qh'kpeqo g'y kn'dg'qdvckpgf "f wtkpi "yj g'kpvcmg"r tqeguu'cpf "cv'ngcuv'qpeg'gxgt{ "yj tgg"{gctu'yj gtgchvgt0'

Vj ktf /r ctv{ "xgtkhkecvkqp'qh'pqp/hkzgf "kpeqo g'y kn'dg'qdvckpgf "cppwcm{ 'tgi ctf nguu'qh'yj g'r gtegpvci g'qh'hco kn{ 'kpeqo g'tgegkxgf "htqo "hkzgf "uqwtegu0'

# 11-I.C. SCHEDULING ANNUAL REEXAMINATIONS

Vj g"URJ C"o wuv"guvcdnkuj "c"r qnke{"vq"gpuwtg"yj cv"yj g"cppwcn"tggzco kpcvkqp"hqt"gcej "hco kn{"ku" eqo r ngvgf "*within"c"34/o qpyj "r gtkqf ."cpf "o c{"tgs wktg"tggzco kpcvkqpu"o qtg"htgs wgpvn{"]J EX'T D" r 0'34/3_0'

URJ C"Rqnke{""

Vj g"URJ C"y knn'dgi kp"yj g"cppwcn'tggzco kpcvkqp"r tqeguu"342"f c{u"kp"cf xcpeg"qh"ku" uej gf wngf "ghhgevkxg"f cvg0'I gpgtcn{."yj g"URJ C"y knn'uej gf wng"cppwcn'tggzco kpcvkqp" ghhgevkxg"f cvgu"vq"eqkpekf g"y kj "yj g"hco kn{øu"cppkxgtuct{"f cvg0'

*Anniversary date"ku"f ghkpgf "cu"34"o qpyj u"htqo "yj g"ghhgevkxg"f cvg"qh"yj g"hco kn{øu"ncuv" cppwcn'tggzco kpcvkqp"qt."f wtkpi "c"hco kn{øu"hktuv"{gct"kp"yj g"r tqi tco ."htqo "yj g"ghhgevkxg" f cvg"qh"yj g"hco kn{"kpkvkcn'gzco kpcvkqp"*cf o kuukqp+0'

Kh'yj g"hco kn{"o qxgu"vq"c"pgy "wpkv."yj g"URJ C"y knn'r gthqto "c"pgy "cppwcn'tggzco kpcvkqp0"

Vj g"URJ C"cnuq"o c{"uej gf wng"cp"cppwcn'tggzco kpcvkqp"hqt"eqo r ngvkqp"r tkqt"vq"yj g" cppkxgtuct{"f cvg"hqt"cf o kpkuvtcvkxg"r wtr qugu0"

## Notification of and Participation in the Annual Reexamination Process

Vj g"URJ C"ku"tgs wktgf "vq"qdvckp"yj g"kphqto cvkqp"pggf gf "vq"eqpf wev"cppwcn'tggzco kpcvkqpu0J qy " yj cv"kphqto cvkqp"y knn'dg"eqngevgf "ku"nghv"vq"yj g"f kuetgvkqp"qh"yj g"URJ C0J qy gxgt."URJ Cu"uj qwnf " i kxg"vgpcpvu"y j q"y gtg"pqv"r tqxkf gf "yj g"qr r qtwpkv{"yj g"qr vkqp"vq"eqo r ngv"Hqto "J WF/;4228"cv" yj ku"vko g"]Pqvkeg"RKJ "422; /58_0'

URJ C"Rqnke{"

Hco knkgu"i gpgtcn{"ctg"tgs wktgf "vq"r ctvkekr cvg"kp"cp"cppwcn'tggzco kpcvkqp"kpvgtxkgy ." y j kej "o wuv"dg"cwgpf gf "d{"yj g"j gcf "qh"j qwugj qnf ."ur qwug."qt"eqj gcf 0Kh"r ctvkekr cvkqp"kp" cp"kp/r gtuqp"kpvgtxkgy "r qug"c"j ctf uj kr "dgecwug"qh"c"hco kn{"o go dgtøu"f kucdknkv{."yj g" hco kn{"uj qwnf "eqpvcev"yj g"URJ C"vq"tgs wguv"c"tgcuqpcdng"ceeqo o qf cvkqp"*ugg"Ej cr vgt"4+0"

Pqvkhkecvkqp"qh"cppwcn'tggzco kpcvkqp"kpvgtxkgy u"y knn'dg"ugpv'd{"hktuv/encuu"o ckn'cpf "y knn' eqpvckp"yj g"f cvg."vko g."cpf "nqecvkqp"qh"yj g"kpvgtxkgy 0Kp"cf f kvkqp."kv'y knn'kphqto "yj g"hco kn{" qh"yj g"kphqto cvkqp"cpf "f qewo gpvcvkqp"yj cv'o wuv'dg"dtqwi j v'vq"yj g"kpvgtxkgy 0"

Kh'yj g"hco kn{"ku"wpcdng"vq"cwgpf "c"uej gf wngf "kpvgtxkgy ."yj g"hco kn{"uj qwnf "eqpvcev"yj g" URJ C"kp"cf xcpeg"qh"yj g"kpvgtxkgy "vq"uej gf wng"c"pgy "cr r qkpvo gpv0Kh"c"hco kn{"f qgu"pqv" cwgpf "yj g"uej gf wngf "kpvgtxkgy ."yj g"URJ C"y knn'ugpf "c"ugeqpf "pqvkhkecvkqp"y kj "c"pgy " kpvgtxkgy "f cvg"cpf "cr r qkpvo gpv'vko g0

Kh'c"hco kn{"hcknu"vq"cwgpf "wy q"uej gf wngf "kpvgtxkgy u"y kj qwv'URJ C"cr r tqxcn"qt"kh'yj g" pqvkeg"ku"tgvwtpgf "d{"yj g"r quv'qhhkeg"y kj "pq"hqty ctf kpi "cf f tguu."c"pqvkeg"qh"vgto kpcvkqp" *ugg"Ej cr vgt"34+y knn'dg"ugpv'vq"yj g"hco kn{øu"cf f tguu"qh"tgeqtf ."cpf "vq"cp{"cnvgtpcvg" cf f tguu"r tqxkf gf "kp"yj g"hco kn{øu"hkng0'

Cp"cf xqecvg."kpvgtr tgvgt."qt"qyj gt"cuukuvcpv'o c{"cuukuv'yj g"hco kn{"kp"yj g"kpvgtxkgy "r tqeguu0' Vj g"hco kn{"cpf "yj g"URJ C"o wuv'gzgewvg"c"egtvkhkecvkqp"cwguvkpi "vq"yj g"tqng"cpf "yj g" cuukuvcpeg"r tqxkf gf "d{"cp{"uwej "yj ktf "r ctv{0'

## 11-I.D. CONDUCTING ANNUAL REEXAMINATIONS

Cu'r ctv'qh'yj g'cppwcn'tggzco kpcvkqp'r tqeguu. "hco knkgu'ctg'tgs wktgf "vq'r tqxkfg'wr f cvgf "kphqto cvkqp'vq'yj g'URJ C'tgi ctf kpi "yj g'hco kn{øu'kpeqo g. "gzr gpugu. "cpf "eqo r qukvkqp"]46'EHT "; ; 40753*d+0'

<u>URJ C'Rqnke{</u>

Hco knkgu'y kn'dg'cumgf "vq'dtkpi "cnn'tgs wktgf "kphqto cvkqp'*cu'f guetkdgf "kp'yj g'tggzco kpcvkqp'pqvkeg+'vq'yj g'tggzco kpcvkqp'cr r qkpvo gpv0'Vj g'tgs wktgf "kphqto cvkqp'y kn'kpenwfg'c'URJ C/f guki pcvgf "tggzco kpcvkqp'hqto ."cp'Cwvj qtk| cvkqp'hqt'yj g'Tgngcug'qh'Kphqto cvkqp1Rtkxce{'Cev'Pqvkeg. "cu'y gn'cu'uwr r qtvkpi "f qewo gpvu'qt'hqto s'tgncvgf "vq'yj g'hco kn{øu'kpeqo g. "gzr gpugu. "cpf "hco kn{'eqo r qukvkqp0"

Cp{'tgs wktgf "f qewo gpvu'qt'kphqto cvkqp'yj cv'yj g'hco kn{'ku'wpcdng'vq'r tqxkfg'cv'yj g'vko g"qh'yj g'kpvgtxkgy "o wuv'dg'r tqxkfgf "y kij kp'32'dwukpguu'fc{u'qh'yj g'kpvgtxkgy 0Kf 'yj g'hco kn{'ku'wpcdng'vq'qdvckp'yj g'kphqto cvkqp'qt'o cvgtkcnu'y kij kp'yj g'tgs wktgf "vko g'htco g. "yj g'hco kn{'o c{'tgs wguv'cp'gzvgpukqp0"

Kf 'yj g'hco kn{'f qgu'pqv'r tqxkfg'yj g'tgs wktgf "f qewo gpvu'qt'kphqto cvkqp'y kij kp'yj g'tgs wktgf "vko g'r gtkqf "*r nwu'cp{'gzvgpukqpu+. 'yj g'hco kn{'y kn'dg'ugpv'c'pqvkeg'qh'vgto kpcvkqp'*Ugg'Ej cr vgt'34+0"

Cf f kvkqpcn{. 'J WF 'tgeqo o gpfu'yj cv'cv'cppwcn'tggzco kpcvkqpu'URJ Cu'cunly j gy j gt'yj g'vgpcpv. 'qt'cp{'o go dgt'qh'yj g'vgpcpvøu'j qwugj qnf. 'ku'uwdlgev'vq'c'nkhgvko g'ugz'qhhgpf gt'tgi kuvtcvkqp'tgs wktgo gpv'kp'cp{'uvcvg']Pqvkeg'RKI "4234/4: _0'

<u>URJ C'Rqnke{</u>

Cv'yj g'cppwcn'tggzco kpcvkqp. 'yj g'URJ C'y kn'cunly j gy j gt'yj g'vgpcpv. 'qt'cp{'o go dgt'qh'yj g'vgpcpvøu'j qwugj qnf. 'ku'uwdlgev'vq'c'nkhgvko g'ugz'qhhgpf gt'tgi kuvtcvkqp'tgs wktgo gpv'kp'cp{'uvcvg0'Vj g'URJ C'y kn'wug'yj g'Ftw'Ulqf kp'Pcvkqpcn'Ugz'Qhhgpf gt'f cvcdcug'vq'xgtkh{'yj g'kphqto cvkqp'r tqxkfgf 'd{'yj g'vgpcpv0"

Kf 'yj g'URJ C'r tqr qugu'vq'vgto kpcvg'cuukuvcpeg'dcugf 'qp'nkhgvko g'ugz'qhhgpf gt'tgi kuvtcvkqp'kphqto cvkqp. 'yj g'URJ C'o wuv'pqvkh{'yj g'j qwugj qnf 'qh'yj g'r tqr qugf 'cevkqp'cpf 'o wuv'r tqxkfg'yj g'uwdlgev'qh'yj g'tgeqtf 'cpf 'yj g'vgpcpv'c'eqr {'qh'yj g'tgeqtf 'cpf 'cp'qr r qtwpkv{'vq'f kur wvg'yj g'ceewtce{'cpf 'tgngxcpeg'qh'yj g'kphqto cvkqp'r tkqt'vq'vgto kpcvkqp0']46'EHT "70, 25*h+'cpf '70, 27*f +_0' *Ugg'Ej cr vgt'340+"

Vj g'kphqto cvkqp'r tqxkfgf 'd{ 'vj g'hco kn{'i gpgtcm{'o wuv'dg'xgtkhkgf 'kp'ceeqtfcpeg'y kj 'vj g'
r qrkekgu'kp'Ej cr vgt'90'Wpnguu'vj g'hco kn{'tgr qtvu'c'ej cpi g.'qt'vj g'URJ C'j cu'tgcuqp'vq'dgnkgxg'c'
ej cpi g'j cu'qeewttgf 'kp'kphqto cvkqp'r tgxkqwun{'tgr qtvgf 'd{ 'vj g'hco kn{.'egtvckp'v{r gu'qh'
kphqto cvkqp'j cv'ctg'xgtkhkgf 'cv'cf o kuukqp'v{r kecnn{'f q'pqv'pggf 'vq'dg'tg/xgtkhkgf 'qp'cp'cppwcn'
dcuku0Vj gug'kpenwfg<

•Á  Ngi cn'kf gpvkv{

•Á  Ci g

•Á  Uqekcn'ugewtkv{'pwo dgtu

•Á  C'r gtuqpøu'f kucdknkv{'uvcvwu

•Á  Ekvk| gpuj kr 'qt'ko o ki tcvkqp'uvcvwu

Kff kpi 'c'pgy 'hco kn{'o go dgt'vq'vj g'wpkv'ecwugu'qxgtetqy fkpi 'ceeqtfkpi 'vq'vj g'j qwukpi 'swcnkv{'
uvcpfctfu'*J S U+'*ugg'Ej cr vgt': +.'vj g'URJ C'o wuv'kuuwg'vj g'hco kn{'c'pgy 'xqwej gt.'cpf 'vj g'hco kn{'
cpf 'URJ C'o wuv'vt{'vq'hkpf 'cp'ceegr vcdng'wpkv'cu'uqqp'cu'r quukdng0Kh'cp'ceegr vcdng'wpkv'ku'
cxckncdng'hqt'tgpvcn'd{ 'vj g'hco kn{.'vj g'URJ C'o wuv'vgto kpcvg'vj g'J CR'eqpvtcev'kp'ceeqtfcpeg'y kj '
ku'vgto u']46'EHT'; : 40625_0'

## 11-I.E. DETERMINING ONGOING ELIGIBILITY OF CERTAIN STUDENTS
## [24 CFR 982.552(b)(5)]

Ugevkqp"549"qh'Rwdnke"Ncy "32; /337"guvcdnkuj gf "pgy "tguvtkevkqpu"qp"vj g"qpi qkpi "grki kdknkv{ "qh"egtvckp"uwf gpvu"*dqvj "r ct v'"cpf "hwnn/vko g+"y j q"ctg"gptqngf "kp"kpuvkwwkqpu"qh'j ki j gt"gf wecvkqp0"

Kh"c"uwf gpv"gptqngf "kp"cp"kpuvkwwkqp"qh'j ki j gt"gf wecvkqp"ku"wpf gt"vj g"ci g"qh'46."ku"pqv"c"xgvgtcp."ku"pqv"o cttkgf ."f qgu"pqv'j cxg"c"f gr gpf gpv'ej knf ."cpf "ku"pqv"c"r gtuqp"y kj "f kucdknkvkgu'tgegkxkpi "J EX'cuukuvcpeg"cu"qh"P qxgo dgt"52."4227."vj g"uwf gpv'u"grki kdknkv{ "o wuv'dg'tggzco kpgf "cnqpi "y kj "vj g"kpeqo g"grki kdknkv{ "qh'vj g"uwf gpv'u"r ctgpv'qp"cp"cppwcn'dcuku0'Kp"vj gug"ecugu."dqvj "vj g"uwf gpv'cpf "vj g"uwf gpv'u"r ctgpv'o wuv'dg"kpeqo g"grki kdng"hqt"vj g"uwf gpv'vq"eqpvkpwg"vq"tgegkxg"J EX'cuukuvcpeg0'Kh'j qy gxgt."c"uwf gpv'kp"vj gug"ektewo uvcpeg"ku'f gvgto kpgf "kpf gr gpf gpv'htqo "j ku"qt'j gt"r ctgpvu"qt"ku'eqpukf gtgf "c"*vulnerable youth*"kp"ceeqtf cpeg"y kj "URJ C"r qnke{."vj g"kpeqo g"qh'vj g"uwf gpv'u"r ctgpv'y knn'pqv'dg"eqpukf gtgf "kp"f gvgto kpkpi "vj g"uwf gpv'u"qpi qkpi "grki kdknkv{ 0'

Uwf gpvu"y j q"tgukf g"y kj "r ctgpvu"kp"cp"J EX'cuukuvgf "wpkv'ctg"pqv'uwdlgev'vq"vj ku"r tqxkukqp0'Kv'ku"nko kgf "vq"uwf gpvu"y j q"ctg"tgegkxkpi "cuukuvcpeg"qp"vj gkr"qy p."ugr ctcvgn{ "htqo "vj gkr"r ctgpvu0'

### URJ C"Rqnke{"

F wtkpi "vj g"cppwcn'tggzco kpcvkqp"r tqeguu."vj g"URJ C"y knn'f gvgto kpg"vj g"qpi qkpi "grki kdknkv{ "qh'gcej "uwf gpv'y j q"ku"uwdlgev'vq"vj g"grki kdknkv{ "tguvtkevkqpu"kp"46"EHT "70834"d{ "tgxkgy kpi "vj g"uwf gpv'u"kpf kxkf wcn'kpeqo g"cu"y gnn'cu"vj g"kpeqo g"qh'vj g"uwf gpv'u"r ctgpvu0'Kh'vj g"uwf gpv'j cu"dggp"f gvgto kpgf "õkpf gr gpf gpvö"htqo "j ku1j gt"r ctgpvu"qt"ku'eqpukf gtgf "c"*vulnerable youth* dcugf "qp"vj g"r qnkekgu"kp"Ugevkqpu"5/KKG"cpf "7/KKG."vj g"r ctgpvø'kpeqo g"y knn'pqv'dg'tgxkgy gf 0'

Kh'vj g"uwf gpv'ku"pq "nqpi gt"kpeqo g"grki kdng"dcugf "qp"j ku1j gt"qy p"kpeqo g"qt'vj g"kpeqo g"qh'j ku1j gt"r ctgpvu."vj g"uwf gpv'u"cuukuvcpeg"y knn'dg'vgto kpcvgf "kp"ceeqtf cpeg"y kj "vj g"r qnkekgu"kp"Ugevkqp"34/KF 0'

Kh'vj g"uwf gpv'eqpvkpwgu"vq"dg"kpeqo g"grki kdng"dcugf "qp"j ku1j gt"qy p"kpeqo g"cpf "vj g"kpeqo g"qh'j ku1j gt"r ctgpvu"*kh'cr r nkecdng+."vj g"URJ C"y knn'r tqeguu"c"tggzco kpcvkqp"kp"ceeqtf cpeg"y kj "vj g"r qnkekgu"kp"vj ku"ej cr vgt0"

# 11-I.F. EFFECTIVE DATES"

Vj g"URJ C"o wuv"guvcdnkuj "rqnkekgu"eqpegtpkpi "vj g"ghhgevkxg"fcvg"qh"ej cpi gu"vj cv"tguwnv"htqo "cp"
cppwcn"tggzco kpcvkqp"]46"EHT"; : 40738_0'

<u>URJ C"Rqnke{""</u>

Ko"i gpgtcn"cp"*increase*"kp"vj g"hco kn{"uj ctg"qh"vj g"tgpv"vj cv"tguwnvu"htqo "cp"cppwcn"
tggzco kpcvkqp"y kni'vcmg"ghhgev"qp"vj g"hco kn{u"cppkxgtuct{"fcvg."cpf "vj g"hco kn{"y kni'dg"
pqvkhkgf "cv"ngcuv"52"fc{u"kp"cfxcpeg0"

Ki'nguu"vj cp"52"fc{u"tgo ckp"dghqtg"vj g"uej gfwngf "ghhgevkxg"fcvg."vj g"kpetgcug"y kni'
vcmg"ghhgev"qp"vj g"hktuv"qh"vj g"o qpvj "hqmqy kpi "vj g"gpf "qh"vj g"52/fc{"pqvkeg"rgtkqf 0"

Ki'c"hco kn{"o qxgu"vq"c"pgy "wpkv."vj g"kpetgcug"y kni'vcmg"ghhgev"qp"vj g"ghhgevkxg"fcvg"
qh"vj g"pgy "ngcug"cpf "J CR"eqpvtcev."cpf "pq"52/fc{"pqvkeg"ku'tgswktgf 0"

Ki'vj g"URJ C"ej qqugu"vq"uej gfwng"cp"cppwcn"tggzco kpcvkqp"hqt"eqo rngvkqp"rtkqt"vq"
vj g"hco kn{u"cppkxgtuct{"fcvg"hqt"cfo kpkuvtcvkxg"rwtrqugu."vj g"ghhgevkxg"fcvg"y kni'
dg"fgvgto kpgf "d{"vj g"URJ C."dww'y kni'cny c{u"cnqy "hqt"vj g"52/fc{"pqvkeg"rgtkqf 0"

Ki'vj g"hco kn{"ecwugu"c"fgnc{"kp"rtqeguukpi "vj g"cppwcn"tggzco kpcvkqp."*increases*"kp"
vj g"hco kn{"uj ctg"qh"vj g"tgpv"y kni'dg"crrngf "tgvtqcevkxgn{."vq"vj g"uej gfwngf "
ghhgevkxg"fcvg"qh"vj g"cppwcn"tggzco kpcvkqp0Vj g"hco kn{"y kni'dg"tgurqpukdng"hqt"cp{"
qxgtrckf "uwdukf{"cpf "o c{"dg"qhhgtgf "c"tgrc{o gpv"ci tggo gpv"kp"ceeqtfcpeg"y kj "
vj g"rqnkekgu"kp"Ej crvgt"380'

Ko"i gpgtcn"c"*decrease*"kp"vj g"hco kn{"uj ctg"qh"vj g"tgpv"vj cv"tguwnvu"htqo "cp"cppwcn"
tggzco kpcvkqp"y kni'vcmg"ghhgev"qp"vj g"hco kn{u"cppkxgtuct{"fcvg0"

Ki'c"hco kn{"o qxgu"vq"c"pgy "wpkv."vj g"fgetgcug"y kni'vcmg"ghhgev"qp"vj g"ghhgevkxg"fcvg"
qh"vj g"pgy "ngcug"cpf "J CR"eqpvtcev0"

Ki'vj g"URJ C"ej qqugu"vq"uej gfwng"cp"cppwcn"tggzco kpcvkqp"hqt"eqo rngvkqp"rtkqt"vq"
vj g"hco kn{u"cppkxgtuct{"fcvg"hqt"cfo kpkuvtcvkxg"rwtrqugu."vj g"ghhgevkxg"fcvg"y kni'
dg"fgvgto kpgf "d{"vj g"URJ C0"

Ki'vj g"hco kn{"ecwugu"c"fgnc{"kp"rtqeguukpi "vj g"cppwcn"tggzco kpcvkqp."*decreases*"kp"
vj g"hco kn{"uj ctg"qh"vj g"tgpv"y kni'dg"crrngf "rtqurgevkxgn{."htqo "vj g"hktuv"fc{"qh"vj g"
o qpvj "hqmqy kpi "eqo rngvkqp"qh"vj g"tggzco kpcvkqp"rtqeguukpi 0"

Fgnc{u"kp"tggzco kpcvkqp"rtqeguukpi "ctg"eqpukfgtgf "vq"dg"ecwugf "d{"vj g"hco kn{"kh"vj g"
hco kn{"hcknu"vq"rtqxkfg"kphqto cvkqp"tgswguvgf "d{"vj g"URJ C"d{"vj g"fcvg"urgekhkgf ."cpf "vj ku"
fgnc{"rtgxgpvu"vj g"URJ C"htqo "eqo rngvkpi "vj g"tggzco kpcvkqp"cu"uej gfwngf 0'

## PART II: INTERIM REEXAMINATIONS [24 CFR 982.516]

## 11-II.A. OVERVIEW

Hco kn{"ektewo uvcpegu"o c{"ej cpi g"dgwy ggp"cppwcn'tggzco kpcvkqpu0'J WF "cpf "URJ C"r qnkekgu" f kcvcvg"y j cv'nkpfu"qh"kphqto cvkqp"cdqwv"ej cpi gu"kp "hco kn{"ektewo uvcpegu"o wuv'dg"tgr qtvgf ."cpf " wpfgt"y j cv'ektewo uvcpegu"yj g"URJ C"o wuv'r tqeguu"kpvgtko "tggzco kpcvkqpu"vq "tghngev'yj qug" ej cpi gu0'J WF "tgi wncvkqpu"cnuq"r gto kv'yj g"URJ C"vq "eqpf wev'kpvgtko "tggzco kpcvkqpu"qh'kpeqo g"qt " hco kn{"eqo r qukkqp"cv'cp{"ko g0'Y j gp"cp"kpvgtko "tggzco kpcvkqp"ku"eqpf wevgf ."qpn{"yj qug"hcevqtu" y j cv'j cxg"ej cpi gf "ctg"xgtkhkgf "cpf "cf lwuvgf ']J EX"I D."r 034/32_0'

Kp"cf f kvkqp"vq "ur gekh{kpi "y j cv'kphqto cvkqp"yj g"hco kn{"o wuv'tgr qtv."J WF "tgi wncvkqpu"r gto kv'yj g" hco kn{"vq "tgs wguv'cp"kpvgtko "f gvgto kpcvkqp"kh'qvj gt"cur gevu"qh'yj g"hco kn{øu"kpeqo g"qt"eqo r qukkqp" ej cpi gu0'Vj g"URJ C"o wuv'eqo r ngvg"yj g"kpvgtko "tggzco kpcvkqp"y kj kp"c"tgcuqpcdng"ko g"chvgt"yj g" hco kn{øu"tgs wguv0'

Vj ku"r ctv'kpenwf gu"J WF "cpf "URJ C"r qnkekgu"f guetkdkpi "y j cv'ej cpi gu"hco knkgu"ctg"tgs wktgf "vq " tgr qtv."y j cv'ej cpi gu"hco knkgu"o c{"ej qqug"vq "tgr qtv."cpf "j qy "yj g"URJ C"y knl'r tqeguu"dqyj "URJ C/" cpf "hco kn{/kpkkcvgf "kpvgtko "tggzco kpcvkqpu0'

## 11-II.B. CHANGES IN FAMILY AND HOUSEHOLD COMPOSITION

Vj g"hco kn{"ku"tgs wktgf "vq "tgr qtv'cnl'ej cpi gu"kp "hco kn{"eqo r qukkqp0'Vj g"URJ C"o wuv'cf qr v' r qnkekgu"r tguetkdkpi "y j gp"cpf "wpfgt"y j cv'eqpf kkqpu"yj g"hco kn{"o wuv'tgr qtv'ej cpi gu"kp "kpeqo g" cpf "hco kn{"eqo r qukkqp0'J qy gxgt."f wg"vq "hco kn{"qdnki cvkqpu"wpfgt"yj g"r tqi tco ."yj g"URJ C"j cu" nko kvgf "f kuetgvkqp"kp "yj ku"ctgc0'

> URJ C"Rqnke{"
>
> Vj g"URJ C"y knl'eqpf wev'kpvgtko "tggzco kpcvkqpu"vq "ceeqwpv'hqt"cp{"ej cpi gu"kp "j qwugj qnf " eqo r qukkqp"yj cv'qeewt'dgwy ggp"cppwcn'tggzco kpcvkqpu0'

### New Family Members Not Requiring SPHA Approval

Vj g"cf f kkqp"qh'c"hco kn{"o go dgt"cu"c"tguwnv'qh'dktyj ."cf qr vkqp."qt"eqwtv/cy ctf gf "ewuvqf {"f qgu" pqv'tgs wktg"URJ C"cr r tqxcn0'J qy gxgt."yj g"hco kn{"ku"tgs wktgf "vq "r tqo r vn{"pqvkh{"yj g"URJ C"qh'yj g" cf f kkqp"]46"EHT"; : 40773*j +*4+_0'

> URJ C"Rqnke{"
>
> Vj g"hco kn{"o wuv'kphqto "yj g"URJ C"qh'yj g"dktyj ."cf qr vkqp."qt"eqwtv/cy ctf gf "ewuvqf {"qh'c" ej knf "y kj kp"32"dwukpguu"f c{u0'

# New Family and Household Members Requiring Approval

Y kj "vj g"gzegr vkqp"qh"ej knf tgp"y j q"lqkp"vj g"hco kn{"cu'c"tguwnv/qh"dktvj ."cf qr vkqp."qt"eqwtv√ cy ctf gf "ewuqf {."c"hco kn{"o wuv'tgs wguv'URJ C"cr r tqxcn'vq"cf f "c"pgy "hco kn{"o go dgt"]46'EHT " ; : 40773*j +*4+_"qt"qvj gt"j qwugj qnf "o go dgt"*lkxg/kp"ckf g"qt"hquvgt"ej knf +]46'EHT"; : 40773*j +*6+_0"

Y j gp"cp{"pgy "hco kn{"o go dgt"ku'cf f gf ."vj g"URJ C"o wuv'o cmg"cr r tqr tkcvg"cf lwuvo gpvu"kp"vj g" hco kn{"uj ctg"qh"vj g"tgpv'cpf "vj g"J CR"r c{o gpv'cv'vj g"ghhgevkxg"f cvg"qh"gkij gt"vj g"cppwcn'qt "kpvgtko " tggzco kpcvkqp"]46'EHT"; : 40738*g+*4+_0"

Ki'c"ej cpi g"kp"hco kn{"uk|g"ecwugu"c"xkqncvkqp"qh"J qwukpi "S wcnkv{"Uvcpf ctf u"*J S U+'ur ceg" uvcpf ctf u"*ugg"Ej cr vgt": +"vj g"URJ C"o wuv'kuuwg"vj g"hco kn{"c"pgy "xqwej gt."cpf "vj g"hco kn{"cpf " URJ C"o wuv'vt{"vq"hkpf "cp"ceegr vcdng"wpkv'cu"uqqp"cu"r quukdng0'Ki'cp"ceegr vcdng"wpkv'ku"cxckncdng" hqt"tgpvcn'd{"vj g"hco kn{."vj g"URJ C"o wuv'vgto kpcvg"vj g"hco kn{øu'J CR"eqpvtcev'kp"ceeqtf cpeg"y kj " ku'vgto u"]46'EHT"; : 40625_0"

### URJ C"Rqnke{"

Hco knkgu'o wuv'tgs wguv'URJ C"cr r tqxcn'vq"cf f "c"pgy "hco kn{"o go dgt."ikxg/kp"ckf g."hquvgt" ej knf ."qt"hquvgt"cf wnv0'Vj ku"kpenwf gu'cp{"r gtuqp"pqv'qp"vj g"ngcug"y j q"ku"gzr gevgf "vq"uvc{"kp" vj g"wpkv'hqt"o qtg"vj cp"52"eqpugewvkxg"f c{u'qt"; 2"ewo wncvkxg"f c{u'y kj kp"c"34/o qpvj " r gtkqf "cpf "vj gtghqtg"pq"nqpi gt"s wcnkhkgu'cu'c"õi wguv6'Tgs wguvu'o wuv'dg"o cf g"kp"y tkvkpi " cpf "cr r tqxgf "d{"vj g"URJ C"r tkqt"vq"vj g"kpf kxkf wcn'o qxkpi "kpvq"vj g"wpkv0'

Vj g"URJ C"y knl'pqv'cr r tqxg"vj g"cf f kvkqp"qh'c"pgy "hco kn{"qt'j qwugj qnf "o go dgt"wpnguu"vj g" kpf kxkf wcn'o ggvu"vj g"URJ Cøu'gnki kdknkv{"etkvgtkc"*ugg"Ej cr vgt"5+'cpf "f qewo gpvcvkqp" tgs wktgo gpvu"*ugg"Ej cr vgt"9."Rctv'KK0"

Vj g"URJ C"y knl'pqv'cr r tqxg"vj g"cf f kvkqp"qh'c"hquvgt"ej knf "qt"hquvgt"cf wnv'kh'kv'y knl'ecwug"c" xkqncvkqp"qh'J S U'ur ceg"uvcpf ctf u0'

Ki'vj g"URJ C"f gvgto kpgu'cp"kpf kxkf wcn'o ggvu"vj g"URJ Cøu'gnki kdknkv{"etkvgtkc"cpf " f qewo gpvcvkqp'tgs wktgo gpvu."vj g"URJ C"y knl'r tqxkf g"y tkvgp"cr r tqxcn'vq"vj g"hco kn{0'Ki'vj g" cr r tqxcn'qh'c"pgy "hco kn{"o go dgt"qt'ikxg/kp"ckf g"y knl'ecwug"qxgtetqy f kpi "ceeqtf kpi "vq" J S U'uvcpf ctf u."vj g"cr r tqxcn'ngvvgt"y knl'gzr nckp"vj cv'vj g"hco kn{"y knl'dg"kuuwgf "c"xqwej gt" cpf "y knl'dg"tgs wktgf "vq"o qxg0'

Ki'vj g"URJ C"f gvgto kpgu'vj cv'cp"kpf kxkf wcn'f qgu'pqv'o ggv'vj g"URJ Cøu'gnki kdknkv{"etkvgtkc"qt" f qewo gpvcvkqp'tgs wktgo gpvu."vj g"URJ C"y knl'pqvkh{"vj g"hco kn{"kp"y tkvkpi "qh'ku'f gekukqp"vq" f gp{"cr r tqxcn'qh'vj g"pgy "hco kn{"qt'j qwugj qnf "o go dgt"cpf "vj g"tgcuqpu'hqt"vj g"f gpkcn0'

Vj g"URJ C"y knl'o cmg"ku'f gvgto kpcvkqp'y kj kp"32"dwukpguu'f c{u'qh'tgegkxkpi "cnl' kphqto cvkqp'tgs wktgf "vq'xgtkh{"vj g"kpf kxkf wcnøu'gnki kdknkv{0"

## Departure of a Family or Household Member

Hco krkgu'o wuv'r tqo r vn{"pqvkh{"vj g"URJ C"kh"cp{"hco kn{"o go dgt"pq"nqpi gt"rkxgu"kp"vj g"wpkv"]46"EHT"; : 40773*j +*5_0Dgecwug"j qwugj qnf "o go dgtu"ctg"eqpukf gtgf "y j gp"f gvgto kpkpi "vj g"hco kn{"wpkv"*xqwej gt+"uk{ g"]46"EHT ; : 40624_."vj g"URJ C"cnuq"pggf u"vq"npqy "y j gp"cp{"rkxg/kp"ckf g."hquvgt"ej krf ."qt"hquvgt"cf wn/egcugu"vq"tgukf g"kp"vj g"wpkv0'

<u>URJ C"Rqrke{"</u>

Kh"c'j qwugj qnf "o go dgt"egcugu"vq"tgukf g"kp"vj g"wpkv."vj g"hco kn{o wuv"kphqto "vj g"URJ C"y kj kp"32"dwukpguu"f c{u0'Vj ku"tgs wktgo gpv"cnuq"crrnkgu"vq"c"hco kn{"o go dgt"y j q"j cu"dggp"eqpukf gtgf "go r qtctkn{"cdugpv"cv"vj g"r qkpv"vj cv"vj g"hco kn{"eqpenwf gu"vj g"kpf kxkf wcn'ku"r gto cpgpvn{"cdugpv0'

## 11-II.C. CHANGES AFFECTING INCOME OR EXPENSES

Kpvgtko "tggzco kpcvkqpu'ecp'dg"uejgf wgf "gkyj gt'dgecwug'yj g'URJ C'j cu'tgcuqp'vq'dgrkgxg'yj cv'
ej cpi gu'kp'kpeqo g"qt'gzr gpugu'o c{'j cxg'qeewttgf .'qt'dgecwug'yj g'hco kn{'tgr qtwu'c'ej cpi g0'
Y j gp'c'hco kn{'tgr qtwu'c'ej cpi g.'yj g'URJ C'o c{'\cmg'f khhgtgpv'cevkqpu'f gr gpf kpi "qp'y j gyj gt'yj g'
hco kn{'tgr qtvgf 'yj g'ej cpi g'xqnwpvctkn{.'qt'dgecwug'kv'y cu'tgs wktgf 'vq'f q'uq0'

## SPHA-Initiated Interim Reexaminations

URJ C/kpkvkcvgf 'kpvgtko "tggzco kpcvkqpu'ctg'yj qug'yj cv'ctg'uejgf wgf "dcugf 'qp'ektewo uvcpegu'qt"
etkvgtkc'f ghkpgf "d{'yj g'URJ C0'Vj g{'ctg'pqv'uejgf wgf "dgecwug'qh'ej cpi gu'tgr qtvgf 'd{'yj g'hco kn{0'

#### URJ C'Rqrke{

Vj g'URJ C'y km'eqpf wev'kpvgtko "tggzco kpcvkqpu'kp'gcej "qh'yj g'hqmqy kpi "kpuvcpegu<"

Hqt'hco kkgu'tgegkxkpi "yj g'Gctpgf "Kpeqo g'F kucmqy cpeg"*GKF+.'yj g'URJ C'y km'
eqpf wev'cp'kpvgtko "tggzco kpcvkqp'cv'yj g'uvctv'cpf "eqpenwukqp'qh'yj g'46/o qpyj "
grki kdkrkv{'r gtkqf 0'

Ki'yj g'hco kn{'j cu'tgr qtvgf '|gtq'kpeqo g.'yj g'URJ C'y km'eqpf wev'cp'kpvgtko "
tggzco kpcvkqp'gxgt{'5'o qpyj u'cu'nqpi "cu'yj g'hco kn{'eqpvkpwgu'vq'tgr qtv'yj cv'yj g{'"
j cxg'pq'kpeqo g0'

Ki'cv'yj g'vko g'qh'yj g'cppwcn'tggzco kpcvkqp.'kv'ku'pqv'hgcukdng'vq'cpvkekr cvg'c'ngxgn'qh'
kpeqo g'hqt'yj g'pgzv'34'o qpyj u'*g0 0ugcuqpcn'qt'e{enke'kpeqo g+'yj g'URJ C'y km'
uejgf wg'cp'kpvgtko "tggzco kpcvkqp'vq'eqkpekf g'y kyj 'yj g'gpf 'qh'yj g'r gtkqf 'hqt"
y j kej 'kv'ku'hgcukdng'vq'r tqlgev'kpeqo g0'

Ki'cv'yj g'vko g'qh'yj g'cppwcn'tggzco kpcvkqp.'\gpcpv'f genctcvkqpu'y gtg'wugf 'qp'c'
r tqxkukqpcn'dcuku'f wg'vq'yj g'ncem'qh'yj ktf /r ctv{'xgtkhkecvkqp.'cpf "yj ktf /r ctv{"
xgtkhkecvkqp'dgeqo gu'cxckncdng.'yj g'URJ C'y km'eqpf wev'cp'kpvgtko "tggzco kpcvkqp0'

Vj g'URJ C'o c{'eqpf wev'cp'kpvgtko "tggzco kpcvkqp'cv'cp{'ko g'kp'qtf gt'vq'eqttgev'
cp'gttqt'kp'c'r tgxkqwu'tggzco kpcvkqp.'qt'vq'kpxguvki cvg'c'\gpcpv'htcwf "eqo r nckpv0'

## Family-Initiated Interim Reexaminations

Vj g"URJ C"o wuv'cf qr v'r qrkekgu'r tguetkdkpi "y j gp"cpf "wpfgt"y j cv'eqpf kvkqpu"vj g"hco kn{ "o wuv'
tgr qtv'ej cpi gu'kp"hco kn{ "kpeqo g"qt"gzr gpugu"]46'EHT"; : 40738*e+0Kp"cf f kvkqp."J WF "tgi wncvkqpu"
tgs wktg"vj cv'vj g"hco kn{ "dg"r tgo kuqf "vq"qdvckp"cp"kpvgtko "tggzco kpcvkqp"cp{ "vko g"vj g"hco kn{ "j cu"
gzr gtkgpegf "c"ej cpi g"kp"ektewo uvcpegu"ukpeg"vj g"ncuv'fgvgto kpcvkqp"]46'EHT"; : 40738*d+*4+0"

### *Required Reporting*

J WF "tgi wncvkqpu"i kxg"vj g"URJ C"vj g"htggfqo "vq"fgvgto kpg"vj g"ektewo uvcpegu"wpfgt"y j kej "
hco knkgu"y kn'dg"tgs wktgf "vq"tgr qtv'ej cpi gu'chhgevkpi "kpeqo g0

> URJ C"Rqnke{ "
>
> Hco knkgu"ctg"tgs wktgf "vq"tgr qtv'cm'kpetgcugu"kp"j qwugj qnf "kpeqo g."kpenwfkpi "pgy "
> go r rq{o gpv."y kij kp"32 "dwukpguu"f c{u'qh"vj g"f cvg"vj g"ej cpi g"vcmgu'ghhgev0"
>
> Vj g"URJ C"y kn'qpn{ "eqpf wev'kpvgtko "tggzco kpcvkqpu"hqt"hco knkgu"y j gp"vj g"cppwcnk| gf "
> ej cpi g"kp"kpeqo g"ku'vgp"r gtegpv'*32' +"qt"i tgcvgt0"
>
> Kp"cm'qvj gt"ecugu."vj g"URJ C"y kn'pqvg"vj g"kphqto cvkqp"kp"vj g"vgpcpv'hkng."dwv'y kn'pqv'
> eqpf wev'cp"kpvgtko "tggzco kpcvkqp0"

### *Optional Reporting*

Vj g"hco kn{ "o c{ "tgs wguv'cp"kpvgtko "tggzco kpcvkqp"cp{ "vko g"vj g"hco kn{ "j cu"gzr gtkgpegf "c"ej cpi g"
kp"ektewo uvcpegu"ukpeg"vj g"ncuv'fgvgto kpcvkqp"]46'EHT"; : 40738*d+*4+0'Vj g"URJ C"o wuv'r tqeguu"
vj g"tgs wguv'kh'vj g"hco kn{ "tgr qtvu"c"ej cpi g"vj cv'y kn'tguwnv'kp"c"tgf wegf "hco kn{ "kpeqo g"]J EX'T D."
r 0'34/; _0'

Kh'c"hco kn{ "tgr qtvu"c"f getgcug"kp"kpeqo g"htqo "vj g"nquu"qh"y grhctg"dgpghkvu'f wg"vq"htcwf "qt"pqp/
eqo r nkcpeg"y kij "c"y grhctg"ci gpe{ "tgs wktgo gpv'vq"r ctvkekr cvg"kp"cp"geqpqo ke"ugrh/uwhhkekgpe{ "
r tqi tco ."vj g"hco kn{ 'u'uj ctg"qh"vj g"tgpv'y kn'pqv'dg"tgf wegf "]46'EHT"70837_0'Hqt"o qtg"
kphqto cvkqp"tgi ctfkpi "vj g"tgs wktgo gpv'vq"ko r wug"y grhctg"kpeqo g"ugg"Ej cr vgt"80'

> URJ C"Rqnke{ "
>
> Kh'c"hco kn{ "tgr qtu'c"ej cpi g"vj cv'kv'y cu'pqv'tgs wktgf "vq"tgr qtv'cpf "vj cv'y qwrf "tguwnv'kp"cp"
> kpetgcug"kp"vj g"hco kn{ "uj ctg"qh"vj g"tgpv."vj g"URJ C"y kn'pqvg"vj g"kphqto cvkqp"kp"vj g"vgpcpv'
> hkng."dwv'y kn'pqv'eqpf wev'cp"kpvgtko "tggzco kpcvkqp0'
>
> Kh'c"hco kn{ "tgr qtu'c"ej cpi g"vj cv'kv'y cu'pqv'tgs wktgf "vq"tgr qtv'cpf "vj cv'y qwrf "tguwnv'kp"c"
> f getgcug"kp"vj g"hco kn{ "uj ctg"qh'tgpv."vj g"URJ C"y kn'eqpf wev'cp"kpvgtko "tggzco kpcvkqp0'
> Ugg"Ugevkqp"33/KKKF 0'hqt"ghhgevkxg"f cvgu0'

Hco knkgu"o c{ "tgr qtv'ej cpi gu"kp"kpeqo g"qt"gzr gpugu"cv'cp{ "vko g0'

# 11-II.D. PROCESSING THE INTERIM REEXAMINATION

## Method of Reporting

### URJ C'Rqrke{"

Vj g'hco kn{'o c{'pqvkh{'vj g'URJ C'qh'ej cpi gu'gkvj gt'qtcn{'qt'kp'y tkvkpi 0'Kh'vj g'hco kn{'
r tqxkf gu'qtcn'pqvkeg."vj g'URJ C'o c{'cnuq'tgs wktg'vj g'hco kn{'vq'uwdo kv'vj g'ej cpi gu'kp'
y tkvkpi 0'

I gpgtcn{.'vj g'hco kn{'y km'pqv'dg'tgs wktgf "vq'cwgpf 'cp'kpvgtxkgy "hqt'cp'kpvgtko "
tggzco kpcvkqp0'J qy gxgt."kh'vj g'URJ C'f gvgto kpgu'vj cv'cp'kpvgtxkgy "ku'y cttcpvgf ."vj g'
hco kn{'o c{'dg'tgs wktgf 'vq'cwgpf 0'

Dcugf "qp'vj g'v{r g'qh'ej cpi g'tgr qtvgf ."vj g'URJ C'y km'f gvgto kpg'vj g'f qewo gpvcvkqp'vj g'
hco kn{'y km'dg'tgs wktgf 'vq'uwdo kv0'Vj g'hco kn{'o wuv'uwdo kv'cp{'tgs wktgf 'kphqto cvkqp'qt'
f qewo gpvu'y kj kp'32"dwukpguu'f c{u'qh'tgegkxkpi "c'tgs wguv'htqo "vj g'URJ C0'Vj ku'ko g'
htco g'o c{'dg'gzvgpf gf "hqt'i qqf "ecwug'y kj "URJ C'cr r tqxcn0'Vj g'URJ C'y km'ceegr v'
tgs wktgf "f qewo gpvcvkqp'd{'o ckn'd{'go ckn'd{'hcz."qt'kp'r gtuqp0"

## Effective Dates"

Vj g'URJ C'o wuv'guvcdnkuj "vj g'vko g'htco gu'kp'y j kej "cp{'ej cpi gu'vj cv'tguwnv'htqo "cp'kpvgtko "
tggzco kpcvkqp'y km'cmg'ghhgev']46"EHT"; : 40738*f+0'Vj g'ej cpi gu'o c{'dg'cr r nkgf "gkvj gt'
tgvtqcevkxgn{'qt'r tqur gevkxgn{."f gr gpf kpi "qp'y j gvj gt'vj gtg'ku'vq'dg'cp'kpetgcug'qt'c'f getgcug'kp'
vj g'hco kn{'uj ctg'qh'vj g'tgpv.'cpf "y j gvj gt'vj g'tgr qtv'cp{'tgs wktgf 'kphqto cvkqp'y kj kp'vj g'
tgs wktgf "vko g'htco gu']J EX'T D.'r 034/32_0'

### URJ C'Rqrke{""

Kh'vj g'hco kn{'uj ctg'qh'vj g'tgpv'ku'vq'*increase<*

> Vj g'kpetgcug'i gpgtcn{'y km'dg'ghhgevkxg'qp'vj g'hktuv'qh'vj g'o qpvj "hqmqy kpi "52"
> f c{u'pqvkeg'vq'vj g'hco kn{0"

> Kh'c'hco kn{'hcknu'vq'tgr qtv'c'ej cpi g'y kj kp'vj g'tgs wktgf "vko g'htco gu."qt'hcknu'vq'
> r tqxkf g'cmi'tgs wktgf 'kphqto cvkqp'y kj kp'vj g'tgs wktgf "vko g'htco gu."vj g'kpetgcug'y km'
> dg'cr r nkgf "tgvtqcevkxgn{."vq'vj g'f cvg'kv'y qwnf "j cxg'dggp'ghhgevkxg'j cf "vj g'
> kphqto cvkqp'dggp'r tqxkf gf "qp'c'vko gn{'dcuku0'Vj g'hco kn{'y km'dg'tgur qpukdng'hqt'
> cp{'qxgtr ckf "uwdukf {'cpf "o c{'dg'qhhgtgf 'c'tgr c{o gpv'ci tggo gpv'kp'ceeqtf cpeg'
> y kj "vj g'r qnkekgu'kp'Ej cr vgt'380"

Kh'vj g'hco kn{'uj ctg'qh'vj g'tgpv'ku'vq'*decrease<*"

> Vj g'f getgcug'y km'dg'ghhgevkxg'qp'vj g'hktuv'f c{'qh'vj g'o qpvj "hqmqy kpi "vj g'o qpvj "
> kp'y j kej "vj g'ej cpi g'y cu'tgr qtvgf 'cpf "cmi'tgs wktgf "f qewo gpvcvkqp'y cu'uwdo kwgf 0'
> Kp'ecugu'y j gtg'vj g'ej cpi g'ecppqv'dg'xgtkhkgf "wpvkn'c'ncvgt'vj g'f cvg'vj g'ej cpi g'y qwnf "
> j cxg'dgeqo g'ghhgevkxg."vj g'ej cpi g'y km'dg'o cf g'tgvtqcevkxgn{0"

# PART III: RECALCULATING FAMILY SHARE AND SUBSIDY AMOUNT

## 11-III.A. OVERVIEW

Chvgt"i cyj gtkpi "cpf "xgtkh{kpi "tgswktgf "kphqto cvkqp"hqt"cp"cppwcn'qt"kpvgtko "tggzco kpcvkqp."yj g" URJ C"o wuv'tgecrewncvg"yj g"hco kn{"uj ctg"qh"yj g"tgpv'cpf "yj g"uwdukf { "co qwpv."cpf "pqvkh{ "yj g" hco kn{ "cpf "qy pgt "qh"yj g"ej cpi gu']46"EHT"; : 40738*f +*4+.'J EX"34/8'cpf "34/32_0'Y j kng"yj g"dcuke" r qnekgu"yj cv'i qxgtp"yj gug"ecrewncvkqpu"ctg"r tqxkfgf "kp"Ej cr vgt"8."yj ku'r ctv'hc{ u'qw"r qnekgu"yj cv' chhgev'yj gug"ecrewncvkqpu"f wtkpi "c"tggzco kpcvkqp0

## 11-III.B. CHANGES IN PAYMENT STANDARDS AND UTILITY ALLOWANCES

Kp"qtf gt "vq "ecrewncvg"yj g"hco kn{ "uj ctg"qh"yj g"tgpv'cpf "J CR"co qwpv'eqttgevn{."ej cpi gu'kp'r c{o gpv' uvcpf ctf u."uwdukf { "uvcpf ctf u."qt "wvkkv{ "cmqy cpegu"o c{ "pggf "vq "dg"wr f cvgf "cpf "kpenwf gf "kp"yj g" URJ C øu"ecrewncvkqpu0

Ur gekhke"r qnekgu"i qxgtpkpi "j qy "uwdukf { "uvcpf ctf u."r c{o gpv'uvcpf ctf u."cpf "wvkkv{ "cmqy cpegu"ctg" cr r nkgf "ctg"f kuewuugf "dgmqy 0

### Payment Standards [24 CFR 982.505]

Vj g"hco kn{ "uj ctg"qh"yj g"tgpv'cpf "J CR"ecrewncvkqpu"o wuv'wug"yj g"eqttgev'r c{o gpv'uvcpf ctf "hqt "yj g" hco kn{."cmkpi "kpvq "eqpukf gtcvkqp"yj g"hco kn{ "wpkv'uk| g."yj g"uk| g"qh"wpkv."cpf "yj g"ctgc"kp"y j kej "yj g" wpkv'ku'nqecvgf "]J EX"T D."r 034/7_0'Ugg"Ej cr vgt"8'hqt "kphqto cvkqp"qp"j qy "vq "ugnegv'yj g" cr r tqr tkcvg"r c{o gpv'uvcpf ctf 0

Y j gp"yj g"URJ C"ej cpi gu'ku'r c{o gpv'uvcpf ctf u'qt "yj g"hco kn{øu'ukwcvkqp"ej cpi gu."pgy "r c{o gpv' uvcpf ctf u"ctg"cr r nkgf "cv'yj g"hqmqy kpi "ko gu<

- Á  Kh'yj g"URJ C øu'r c{o gpv'uvcpf ctf "co qwpv'ej cpi gu'f wtkpi "yj g"vgto "qh'yj g"J CR'eqpvtcev."yj g" f cvg"qp"y j kej "yj g"pgy "uvcpf ctf "ku'cr r nkgf "f gr gpf u'qp"y j gyj gt "yj g"uvcpf ctf "j cu'kpetgcugf "qt" f getgcugf <

  - Ë Á  Kh'yj g"r c{o gpv'uvcpf ctf "co qwpv'j cu'k*increased,* yj g"kpetgcugf "r c{o gpv'uvcpf ctf "y km'dg" cr r nkgf "cv'yj g'*first* *annual* "tggzco kpcvkqp"hqmqy kpi "yj g"ghhgevkxg"f cvg"qh"yj g"kpetgcug"kp" yj g"r c{o gpv'uvcpf ctf 0

  - Ë Á  Kh'yj g"r c{o gpv'uvcpf ctf "co qwpv'j cu'*decreased.* "f wtkpi "yj g"vgto "qh'c"J CR"eqpvtcev."yj g" URJ C"ku'pqv'tgswktgf "vq "tgf weg"yj g"r c{o gpv'uvcpf ctf "cu'yj g"J CR"eqpvtcev'tgo ckpu"kp" ghhgev0'Cv'yj g"hco kn{øu'*second annual* "tggzco kpcvkqp."yj g"URJ C"o c{."dw'ku'pqv'tgswktgf " vq."cr r n{ "yj g"f getgcugf "r c{o gpv'uvcpf ctf "qt "o c{ "i tcf wcm{ "ko r ngo gpv'yj g"tgf wegf " r c{o gpv'uvcpf ctf "*Ugg"Ej cr vgt"8'hqt "yj g"URJ C øu'r qnke{ "qp"f getgcugu"kp"yj g"r c{o gpv' uvcpf ctf +0

- Á  Kh'yj g"hco kn{ "o qxgu"vq "c"pgy "wpkv."qt "c"pgy "J CR"eqpvtcev'ku'gzgewvgf "f wg"vq "ej cpi gu"kp"yj g" ngcug"*gxgp"kh'yj g"hco kn{ "tgo ckpu"kp"r nceg+'yj g"ewttgpv'r c{o gpv'uvcpf ctf "cr r nkecdng"vq "yj g" hco kn{ "y km'dg"wugf "y j gp"yj g"pgy "J CR"eqpvtcev'ku'r tqeguugf 0

## Subsidy Standards [24 CFR 982.505(c)(4)]

Kh'\vj gtg"ku"c"ej cpi g"kp"\vj g"hco kn{ "wpkv\vuk| g"\vj cv"y qwnf "cr r n{ "vq"c"hco kn{ "f wtkpi "\vj g"J CR"eqpvtcev"
vgto ."gkvj gt"f wg"vq"c"ej cpi g"kp"hco kn{ "eqo r qukvkqp."qt"c"ej cpi g"kp"\vj g"URJ C\u"uwdukf { "uvcpfctfu"
*ugg"Ej cr vgt"7+."\vj g"pgy "hco kn{ "wpkv\vuk| g"o wuv"dg"wugf "vq"f gvgtokpg"\vj g"r c{ o gpv"uvcpfctf "
co qwpv"hqt"\vj g"hco kn{ "cv"\vj g"hco kn{ \øu"*first"annual"tggzco kpcvkqp"hqnqy kpi "\vj g"ej cpi g"kp"hco kn{ "
wpkv\vuk| g0"

## Utility Allowances [24 CFR 982.517(d)]

Vj g"hco kn{ "uj ctg"qh"\vj g"tgpv"cpf "J CR"ecnewncvkqpu"o wuv"tghngev"cp{ "ej cpi gu"kp"\vj g"hco kn{ \øu"wvknkv{ "
cttcpi go gpv"y kj "\vj g"qy pgt."qt"kp"\vj g"URJ C\øu"wvknkv{ "cnqy cpeg"uej gf wng"]J EX"T D."r 0'34/7_0'
Ej cr vgt"38"f kuewuugu"j qy "wvknkv{ "cnqy cpeg"uej gf wngu"ctg"guvcdnkuj gf 0'

Y j gp"\vj gtg"ctg"ej cpi gu"kp"\vj g"wvknkv{ "cttcpi go gpv"y kj "\vj g"qy pgt."\vj g"URJ C"o wuv"wug"\vj g"wvknkv{ "
cnqy cpegu"kp"ghhgev"cv"\vj g"\ko g"\vj g"pgy "ngcug"cpf "J CR"eqpvtcev"ctg"gzgewvgf 0'

Cv"tggzco kpcvkqp."\vj g"URJ C"o wuv"wug"\vj g"URJ C"ewttgpv"wvknkv{ "cnqy cpeg"uej gf wng"]J EX"T D."
r 03: /: _0'

### URJ C"Rqnke{ "

Tgxkugf "wvknkv{ "cnqy cpegu"y knn'dg"cr r nkgf "\vq"c"hco kn{ \øu"tgpv"cpf "uwdukf { "ecnewncvkqpu"cv'
\vj g"hktuv"cppwcn'tggzco kpcvkqp"chvgt"\vj g"cnqy cpeg"ku"cf qr vgf 0'

## 11-III.C. NOTIFICATION OF NEW FAMILY SHARE AND HAP AMOUNT

Vj g"URJ C"o wuv"pqvkh{ "\vj g"qy pgt"cpf "hco kn{ "qh"cp{ "ej cpi gu"kp"\vj g"co qwpv"qh"\vj g"J CR"r c{ o gpv"
]J WF /74863."J CR"Eqpvtcev_0'Vj g"pqvkeg"o wuv"kpenwf g"\vj g"hqnqy kpi "kphqto cvkqp"]J EX"T D."r 0'
34/8 _<

Vj g"co qwpv"cpf "ghhgevkxg"f cvg"qh"\vj g"pgy "J CR"r c{ o gpv"

Vj g"co qwpv"cpf "ghhgevkxg"f cvg"qh"\vj g"pgy "hco kn{ "uj ctg"qh"\vj g"tgpv"

Vj g"co qwpv"cpf "ghhgevkxg"f cvg"qh"\vj g"pgy "\vgpcpv'tgpv"\vq"qy pgt""

Vj g"hco kn{ "o wuv"dg"i kxgp"cp"qr r qtwwpkv{ "hqt"cp"kphqto cn'j gctkpi "tgi ctf kpi "\vj g"URJ C\u"
f gvgtokpcvkqp"qh"hi kt"cppwcn'qt"cf lwuvgf "kpeqo g."cpf "\vj g"wug"qh"uwej "kpeqo g"\vq"eqo r wvg"\vj g"
j qwukpi "cuukuvcpeg"r c{ o gpv"]46"EHT"; : 40'77*c+*3+*k_"*ugg"Ej cr vgt"38+0"

### URJ C"Rqnke{ "

Vj g"pqvkeg"\vq"\vj g"hco kn{ "y knn'kpenwf g"\vj g"cppwcn'cpf "cf lwuvgf "kpeqo g"co qwpu"\vj cv"y gtg"
wugf "\vq"ecnewncvg"\vj g"hco kn{ "uj ctg"qh"\vj g"tgpv"cpf "\vj g"j qwukpi "cuukuvcpeg"r c{ o gpv0"

Vj g"pqvkeg"y knn'uvcvg"\vj g"hco kn{ "j cu"\vj g"tki j v"\vq"tgs wguv"cp"gzr ncpcvkqp"qh"j qy "\vj g"
cuukuvcpeg"y cu"ecnewncvgf "cpf "kh"\vj g"hco kn{ "f kuci tggu."\vj g{ "j cxg"\vj g"tki j v"\vq"kphqto cn'
j gctkpi 0'Vj g"pqvkeg"y knn'kpenwf g"\vj g"r tqegf wtgu"hqt"tgs wguvkpi "cp"kphqto cn'j gctkpi 0'

## 11-III.D. DISCREPANCIES "

Fwtkpi "cp"cppwcn'qt"kpvgtko "tggzcokpcvkqp."vjg"URJ C"o c{"fkueqxgt"vjcv'kphqto cvkqp'rtgxkqwun{"
tgrqtvgf "d{"vjg"hcokn{'y cu'kp"gttqt."qt"vjcv'vjg"hcokn{'kpvgpvkqpcn{'o kutgrtgugpvgf "kphqto cvkqp0'
Kp"cffkvkqp."vjg"URJ C"o c{"fkueqxgt"gttqtu'o cfg"d{"vjg"URJ C0'Y jgp"gttqtu'tguwnkpi "kp"vjg"
qxgtrc{o gpv'qt"wpfgtrc{o gpv'qh'uwdukf{"ctg"fkueqxgtgf."eqttgevkqpu'y kn'dg"o cfg"kp"ceeqtfcpeg"
y kij "vjg"rqnkekgu"kp"Ejcrvgt"350'
"

# Chapter 12

## TERMINATION OF ASSISTANCE AND TENANCY"

J WF "tgi wncvkqpu"ur gekh{"o cpf cvqt{"cpf "qr vkqpcn'i tqwpfu"hqt"y hej "c"URJ C"ecp"\gto kpcvg"c" hco kn{øu"cuukuvcpeg0"Vj g{ "cnuq"ur gekh{ "\j g"ektewo uvcpeg"wpf gt"y hej "cp"qy pgt"o c{ "\gto kpcvg" \j g"\gpcpe{ "qh"cp"cuukuvgf "hco kn{0"Vj ku"ej cr vgt"f guetkdgu"\j g"r qnkekgu"\j cv"i qxgtp"o cpf cvqt{ "cpf " qr vkqpcn'\gto kpcvkqpu"qh"cuukuvcpeg."cpf "\gto kpcvkqp"qh"\gpcpe{ "d{ "\j g"qy pgt0"Kv"ku"r tgugpvgf "kp" \j tgg"r ctvu<

> Rctv'K'\I tqwpfu"hqt"Vgto kpcvkqp"qh"Cuukuvcpeg0"Vj ku"r ctv'f guetkdgu"\j g"xctkqwu" ektewo uvcpegu"wpf gt"y hej "cuukuvcpeg"wpf gt"\j g"r tqi tco "ecp"dg"\gto kpcvgf "d{ "\j g"hco kn{ " qt"d{ "\j g"RJ C0

> Rctv'KK'\Cr r tqcej "\q"Vgto kpcvkqp"qh"Cuukuvcpeg0"Vj ku"r ctv'f guetkdgu"\j g"r qnkekgu"cpf "\j g" r tqeguu"\j cv'\j g"URJ C"y kn'wug"kp"gxcnwcvkpi "f gekukqpu"qp"y j gvj gt"\q"\gto kpcvg"cuukuvcpeg" f wg"\q"cevkqpu"qt"kpcevkqpu"qh"\j g"hco kn{ "y j gtg"\gto kpcvkqp"ku"cp"qr vkqp0"Kv"ur gekhkgu"\j g" cnvgtpcvkxgu"\j cv"\j g"URJ C"o c{ "eqpukf gt"kp"rkgw"qh"\gto kpcvkqp."\j g"etkvgtkc"\j g"URJ C"y kn' wug"y j gp"f gekf kpi "y j cv"cevkqp"\q"vcmg."cpf "\j g"uvgr u"\j g"URJ C"o wuv"vcmg"y j gp" \gto kpcvkpi "c"hco kn{øu"cuukuvcpeg0

> Rctv'KKK'\Vgto kpcvkqp"qh"Vgpcpe{ "d{ "\j g"Qy pgt0"Vj ku"r ctv'f guetkdgu"\j g"J WF "r qnkekgu"\j cv' i qxgtp"\j g"qy pgtøu'tki j v'\q"\gto kpcvg"cp"cuukuvgf "\gpcpe{0

## PART I: GROUNDS FOR TERMINATION OF ASSISTANCE

### 12-I.A. OVERVIEW

J WF "tgs wktgu"\j g"URJ C"\q"\gto kpcvg"cuukuvcpeg"hqt"egtvckp"cevkqpu"cpf "kpcevkqpu"qh"\j g"hco kn{ " cpf "y j gp"\j g"hco kn{ "pq"nqpi gt"tgs wktgu"cuukuvcpeg"f wg"\q"kpetgcugu"kp"kpeqo g0"J WF " r gto ku"\j g"URJ C"\q"\gto kpcvg"cuukuvcpeg"hqt"egtvckp"qvj gt"cevkqpu"qt"kpcevkqpu"qh"\j g"hco kn{0"Kp" cf f kvkqp."c"hco kn{ "o c{ "f gekf g"\q"y kvj f tcy "htqo "\j g"r tqi tco "cpf "\gto kpcvg"\j gkt"J EX"cuukuvcpeg" cv"cp{ "vko g"d{ "pqvkh{ kpi "\j g"RJ C0

### 12-I.B. FAMILY NO LONGER REQUIRES ASSISTANCE [24 CFR 982.455]

Cu"c"hco kn{øu"kpeqo g"kpetgcugu."\j g"co qwpv"qh"\j g"j qwukpi "cuukuvcpeg"r c{o gpv'f getgcugu0"Kh"\j g" co qwpv'qh'cuukuvcpeg"r tqxkf gf "d{ "\j g"URJ C"ku"tgf wegf "\q"| gtq."\j g"hco kn{øu"cuukuvcpeg"\gto kpcvgu" cwvqo cvkecnn{"3: 2"f c{u"chvgt"\j g"ncuv'J CR"r c{o gpv0"

> #### URJ C"Rqnke{"
>
> Kh"c"r ctvkekr cvkpi "hco kn{ "tgegkxkpi "| gtq"cuukuvcpeg"gzr gtkgpegu"c"ej cpi g"kp"ektewo uvcpegu" \j cv'y qwnf "tguwnv'kp"c"J CR"r c{o gpv'\q"\j g"qy pgt."\j g"hco kn{ "o wuv'pqvkh{ "\j g"URJ C"qh"\j g" ej cpi g"cpf "tgs wguv'cp"kpvgtko "tggzco kpcvkqp"dghqtg"\j g"gzr ktcvkqp"qh"\j g"3: 2/f c{ "r gtkqf 0"

## 12-I.C. FAMILY CHOOSES TO TERMINATE ASSISTANCE

Vj g"hco kn{"o c{"tgs wguv"vj cv"vj g"URJ C"vgto kpcvg"j qwukpi "cuukuvcpeg"r c{o gpwu"qp"dgj cnh"qh"vj g" hco kn{"cv"cp{"vko g0"

### URJ C"Rqnke{"

Vj g"tgs wguv"vq"vgto kpcvg"cuukuvcpeg"uj qwrf "dg"o cf g"kp"y tkkpi "cpf "uki pgf "d{"vj g"j gcf "qh" j qwugj qnf ."cpf "ur qwug"qt"eqj gcf "kh"cr r nkecdng0"Dghqtg"vgto kpcvkpi "vj g"hco kn{øu" cuukuvcpeg."vj g"URJ C"y knn"hqnqy "vj g"pqvkeg"tgs wktgo gpvu"kp"Ugevkqp"34/KKH0"

## 12-I.D. MANDATORY TERMINATION OF ASSISTANCE

J WF "tgs wktgu"vj g"URJ C"vq"vgto kpcvg"cuukuvcpeg"kp"vj g"hqnqy kpi "ektewo uvcpegu0"

### Eviction [24 CFR 982.552(b)(2), 24 CFR 5.2005(c)(1)]

Vj g"URJ C"o wuv"vgto kpcvg"cuukuvcpeg"y j gpgxgt"c"hco kn{"ku"gxkevgf "htqo "c"wpkv"cuukuvgf "wpf gt"vj g" J EXV"r tqi tco  hqt"c"ugtkqwu"qt"tgr gcvgf "xkqncvkqp"qh"vj g"ngcug0"Cu"f kuewuugf "hwtvj gt"kp"ugevkqp"34/ KKG."kpekf gpvu"qh"cevwcn"qt"vj tgcvgpgf "f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwv."qt" uvcnmkpi "o c{"pqv"dg"eqpuvtwgf "cu"ugtkqwu"qt"tgr gcvgf "xkqncvkqpu"qh"vj g"ngcug"d{"vj g"xkevko "qt" vj tgcvgpgf "xkevko "qh"uwej "xkqngpeg"qt"uvcnmkpi 0"

### URJ C"Rqnke{"

C"hco kn{"y knn"dg"eqpukf gtgf "*evicted*"kh"vj g"hco kn{"o qxgu"chvgt"c"ngi cn"gxkevkqp"qtf gt"j cu" dggp"kuuwgf ."y j gvj gt"qt"pqv"r j {ukecn"gphqtego gpv"qh"vj g"qtf gt"y cu"pgeguuct{0"

Kh"c"hco kn{"o qxgu"chvgt"vj g"qy pgt"j cu"i kxgp"vj g"hco kn{"cp"gxkevkqp"pqvkeg"hqt"ugtkqwu"qt" tgr gcvgf "ngcug"xkqncvkqpu"dwv"dghqtg"c"ngi cn"gxkevkqp"qtf gt"j cu"dggp"kuuwgf . vgto kpcvkqp"qh" cuukuvcpeg"ku"pqv"o cpf cvqt{0Kp"uwej "ecugu"vj g"URJ C"y knn"f gvgto kpg"y j gvj gt"vj g"hco kn{" j cu"eqo o kvvgf "ugtkqwu"qt"tgr gcvgf "xkqncvkqpu"qh"vj g"ngcug"dcugf "qp"cxckncdng"gxkf gpeg"cpf " o c{"vgto kpcvg"cuukuvcpeg"qt"vcmg"cp{"qh"vj g"cnvgtpcvkxg"o gcuwtgu"f guetkdgf "kp" ugevkqp"34/KKE0Kp"o cmkpi "ku"f gekukqp."vj g"URJ C"y knn"eqpukf gt"vj g"hcevqtu"f guetkdgf "kp" ugevkqpu"34/KKF "cpf "34/KKG0Wr qp"eqpukf gtcvkqp"qh"uwej "hcevqtu."vj g"URJ C"o c{."qp"c" ecug/d{/ecug"dcuku."ej qqug"pqv"vq"vgto kpcvg"cuukuvcpeg0"

*Serious and repeated lease violations*"y knn"kpenwf g."dwv"pqv"dg"nko kgf "vq."pqpr c{o gpv"qh" tgpv."f kuvwtdcpeg"qh"pgki j dqtu."f guvtwevkqp"qh"r tqr gtv{."qt"nkxkpi "qt"j qwugmggr kpi "j cdkvu" vj cv"ecwug"f co ci g"vq"vj g"wpkv"qt"r tgo kugu"cpf "etko kpcn"cevkxkv{0I gpgtcn{."vj g"etkvgtkqp"vq" dg"wugf "y knn"dg"y j gvj gt"qt"pqv"vj g"tgcuqp"hqt"vj g"gxkevkqp"y cu"vj g"hcwnv"qh"vj g"vgpcpv" qt"i wguvu0"

### Failure to Provide Consent [24 CFR 982.552(b)(3)]

Vj g"URJ C"o wuv"vgto kpcvg"cuukuvcpeg"kh"cp{"hco kn{"o go dgt"hckni"vq"uki p"cpf "uwdo kv"cp{"eqpugpv" hqto "vj g{"ctg"tgs wktgf "vq"uki p"hqt"c"tgi wct"qt"kpvgtko "tggzco kpcvkqp0Ugg"Ej cr vgt"9"hqt"c" eqo r ngvg"f kuewuukqp"qh"eqpugpv"tgs wktgo gpvu0"

## Failure to Document Citizenship [24 CFR 982.552(b)(4) and [24 CFR 5.514(c)]"

Vj g"URJ C"o wuv'\vgto kpcvg"cuukuvcpeg"kh"*3+"c"hco kn{"hcknu"\q"uwdo kv'tgs wktgf "f qewo gpvcvkqp"
y kij kp"\j g'tgs wktgf "\ko ghtco g"eqpegtpkpi "cp{"hco kn{"o go dgt'øu"eki gpj kr "qt"ko o ki tcvkqp"
uvcwu=*4+"c"hco kn{"uwdo ku'gxkf gpeg"qh'eki gpj kr "cpf "gnki kdng"ko o ki tcvkqp"uvcwu"kp"c"ko gn{"
o cppgt."dwv'Wpkvgf "Ucvgu'Ekk| gpj kr "cpf "Ko o ki tcvkqp"Ugtxkegu"*WUEKU+"rtko ct{"cpf "ugeqpf ct{"
xgtkhkecvkqp"f qgu'pqv'xgtkh{"gnki kdng"ko o ki tcvkqp"uvcwu"qh'\j g"hco kn{=qt"*5+"c"hco kn{"o go dgt."cu"
f gvgto kpgf "d{"\j g"URJ C."j cu'lpqy kpi n{"r gto kwgf "cpq\j gt'kpf kxkf wcn'y j q "ku'pqv'gnki kdng"hqt"
cuukuvcpeg"\q"tgukf g"*qp"c"r gto cpgpv'dcuku+"kp"\j g"wpkv0"

Hqt"*5+'cdqxg."uwej "\gto kpcvkqp'o wuv'dg"hqt"c"r gtkqf "qh'cv'ngcuv'46"o qpvj u0'Vj ku'f qgu'pqv'cr r n{"\q"
kpgnki kdng"pqpekk| gpu'cntgcf {"kp"\j g"j qwugj qrf "y j gtg"\j g"hco kn{øu'cuukuvcpeg"j cu'dggp"r tqtcvgf 0'
Ugg"Ej cr vgt"9"hqt"c"eqo r ngvg"f kuewuukqp"qh'f qewo gpvcvkqp'tgs wktgo gpvu0"

## Failure to Disclose and Document Social Security Numbers [24 CFR 5.218(c),
## Notice PIH 2018-24]"

Vj g"URJ C"o wuv'\gto kpcvg"cuukuvcpeg"kh'c"r ctvkekr cpv'hco kn{"hcknu'\q"f kuenqug"\j g"eqo r ngvg"cpf "
ceewtcvg'uqekcn'ugewtkv{"pwo dgtu"qh'gcej "j qwugj qrf "o go dgt"cpf "\j g'f qewo gpvcvkqp'pgeguuct{"\q"
xgtkh{"gcej "uqekcn'ugewtkv{"pwo dgt0'

J qy gxgt."kh'\j g"hco kn{"ku'qvj gty kug"gnki kdng"hqt"eqpvkpwgf "r tqi tco "cuukuvcpeg."cpf "\j g"URJ C"
f gvgto kpgu'\j cv'\j g"hco kn{øu'hcknwtg'\q"o ggv'\j g"UUP "f kuenquwtg"cpf "f qewo gpvcvkqp'tgs wktgo gpvu"
y cu'f wg"\q"ektewo uvcpegu'\j cv'eqwf "pqv'j cxg"dggp"hqtguggp"cpf "y gtg"qwukf g"qh'\j g"hco kn{øu"
eqpvtqn'\j g"URJ C"o c{"f ghgt"\j g"hco kn{øu'\gto kpcvkqp"cpf "r tqxkf g"\j g"qr r qtwpkv{"\q"eqo r n{"
y kij "\j g'tgs wktgo gpv'y kij kp"c"r gtkqf "pqv'\q"gzeggf "; 2"ecngpf ct'f c{u'htqo "\j g'f cvg"\j g"URJ C"
f gvgto kpgf "\j g"hco kn{"\q"dg"pqpeqo r nkcpv0"

    <u>URJ C'Rqnke{"</u>

    Vj g"URJ C"y knl'f ghgt"\j g"hco kn{øu'\gto kpcvkqp"cpf "r tqxkf g"\j g"hco kn{"y kij "\j g"
    qr r qtwpkv{"\q"eqo r n{"y kij "\j g'tgs wktgo gpv'hqt"c"r gtkqf "qh'; 2"ecngpf ct'f c{u'hqt"
    ektewo uvcpegu'dg{qpf "\j g'r ctvkekr cpvøu'eqpvtqn'uwej "cu'f gnc{gf "r tqeguukpi "qh'\j g"UUP "
    cr r nkecvkqp"d{"\j g"UUC."pcwtcn'f kucuvgt."hktg."f gcvj "kp"\j g"hco kn{."qt'qvj gt"go gti gpe{."kh"
    \j gtg"ku'c'tgcuqpcdng"nkmgnkj qqf "\j cv'\j g"r ctvkekr cpv'y knl'dg"cdng"\q"f kuenqug"cp"UUP "d{"\j g"
    f gcf nkpg0"

## Methamphetamine Manufacture or Production [24 CFR 982.553(b)(1)(ii)]"

Vj g"URJ C"o wuv'\gto kpcvg"cuukuvcpeg"kh'cp{"j qwugj qrf "o go dgt'j cu'gxgt'dggp"eqpxkevgf "qh'\j g"
o cpwhcewtg"qt'r tqf wevkqp"qh'o gij co r j gvco kpg"qp"\j g'r tgo kugu'qh'hgf gtcn{"cuukuvgf 'j qwukp i 0'

## Lifetime Registered Sex Offenders [Notice PIH 2012-28]

Uj qwf "c"URJ C'f kueqxgt'\j cv'c"o go dgt"qh'cp"cuukuvgf 'j qwugj qrf "y cu'uwdlgev'\q"c"nkhgvko g"
tgi kuvtcvkqp'tgs wktgo gpv'cv'cf o kuukqp"cpf "y cu'gttqpgqwun{'cf o kwgf "chgt'Lwpg"47."4223."\j g"
URJ C"o wuv'ko o gf kcvgn{'\gto kpcvg"cuukuvcpeg"hqt"\j g"j qwugj qrf "o go dgt0'"

Kp"\j ku'ukwcvkqp."\j g"URJ C"o wuv'qhhgt'\j g"hco kn{"\j g"qr r qtwpkv{"\q'tgo qxg"\j g'kpgnki kdng"hco kn{"
o go dgt'htqo "\j g'j qwugj qrf 0'Kh'\j g"hco kn{"ku'wpy knkpi "\q'tgo qxg'\j cv'kpf kxkf wcn'htqo "\j g"
j qwugj qrf ."\j g"URJ C"o wuv'\gto kpcvg"cuukuvcpeg"hqt"\j g'j qwugj qrf 0'

## Failure of Students to Meet Ongoing Eligibility Requirements [24 CFR 982.552(b)(5) and FR 4/10/06]

Ki'c'uwf gpv'gptqmgf "cv'cp"kpuvkwwkqp"qh'j ki j gt"gf wecvkqp"ku'wpf gt"vj g"ci g"qh'46."ku'pqv'c'xgvgtcp." ku'pqv'o cttkgf ."f qgu'pqv'j cxg"f gr gpf gpv'ej kdf tgp."ku'pqv'tgukf kpi "y kj "vj gkt"r ctgpvu"kp"cp"J EX" cuukuvwgf "j qwugj qrf ."cpf "ku'pqv'c'r gtuqp"y kj "f kucdkrkvkgu'tgegkxkpi "J EX"cuukuvcpeg"cu"qh' P qxgo dgt"52."4227."vj g"URJ C'o wuv'vj g"vgto kpcvg"vj g"uwf gpvu'cuukuvcpeg"kh"cv'vj g"ko g"qh' tggzco kpcvkqp."gky j gt"vj g"uwf gpvøu'kpeqo g"qt"vj g"kpeqo g"qh'vj g"uwf gpvu'r ctgpvu"*kh'crr rkecdrg+" gzeggf u'vj g"crr rkecdrg"kpeqo g"rko kv0'

Ki'c'r ctvkekr cpv'j qwugj qrf "eqpukuvu'qh'dqvj "grki kdrg"cpf "kpgrki kdrg"uwf gpvu."vj g"grki kdrg"uwf gpvu" uj crr'pqv'dg"vgto kpcvgf ."dww'o wuv'dg"kuuwgf "c'xqwej gt"vq'o qxg"y kj "eqpvkpwgf "cuukuvcpeg"kp" ceeqtf cpeg"y kj "r tqi tco "tgi wrcvkqpu'cpf "URJ C'r qrkekgu."qt'o wuv'dg"i kxgp"vj g"qr r qtwpkv{'vq" rgcug"kp'r rceg"kh'vj g"vgto kpcvgf "kpgrki kdrg"uwf gpv'o go dgtu'rngcev'vq'o qxg'qw'qh'vj g"cuukuvgf "wpkv0'

## Death of the Sole Family Member [24 CFR 982.311(d) and Notice PIH 2010-9]

Vj g"URJ C'o wuv'ko o gf kcvg{'vgto kpcvg'r tqi tco "cuukuvcpeg'hqt'f egegcugf "ukpi rg"o go dgt" j qwugj qrf u0'

## 12-I.E. MANDATORY POLICIES AND OTHER AUTHORIZED TERMINATIONS

### Mandatory Policies [24 CFR 982.553(b) and 982.551(l)]

J WF "tgswktgu'vj g"URJ C'vq"guvcdrkuj "r qrkekgu'vj cv'r gto kv'vj g"URJ C'vq"vgto kpcvg"cuukuvcpeg"kh'vj g" URJ C'f gvgto kpgu'vj cv<

• Á Cp{'j qwugj qrf "o go dgt'ku'ewttgpvn{'gpi ci gf "kp"cp{'kngi cn'wug"qh'c'f twi ."qt'j cu'c'r cwgtp"qh' kngi cn'f twi "wug"vj cv'kpvgthgtgu'y kj "vj g'j gcnj ."uchgv{."qt'ki j v'vq'r gceghwn'gplq{o gpv'qh'vj g" r tgo kugu'd{'qvj gt'tgukf gpvu'

• Á Cp{'j qwugj qrf "o go dgtøu'cdwug"qt'r cwgtp'qh'cdwug"qh'cneqj qn'o c{'vj tgcvgp'vj g'j gcnj ." uchgv{."qt'ki j v'vq'r gceghwn'gplq{o gpv'qh'vj g'r tgo kugu'd{'qvj gt'tgukf gpvu'

• Á Cp{'j qwugj qrf "o go dgt'j cu'xkqncvgf "vj g'hco kn{øu'qdnki cvkqp'pqv'vq'gpi ci g"kp"cp{'f twi /tgncvgf "etko kpcn'cevkxkv{'

• Á Cp{'j qwugj qrf "o go dgt'j cu'xkqncvgf "vj g'hco kn{øu'qdnki cvkqp'pqv'vq'gpi ci g"kp'xkqngpv'etko kpcn' cevkxkv{'

*Use of Illegal Drugs and Alcohol Abuse*

URJ C"Rqnke{"

Vj g"URJ C"y knl'vgto kpcvg"c"hco kn{øu"cuukuvcpeg"kh"cp{"j qwugj qnf "o go dgt"ku"ewttgpvn{" gpi ci gf "kp"cp{"knngi cn'wug"qh"c"f twi ."qt"j cu"c"r cwgtp"qh"knngi cn'f twi "wug"vj cv'kpvgthgtgu" y kyj "vj g"j gcnyj ."uchgv{."qt"tki j v'vq"r gceghwn'gplq{o gpv'qh"vj g"r tgo kugu"d{"qyj gt"tgukfgpwu0"

Vj g"URJ C"y knl'vgto kpcvg"cuukuvcpeg"kh"cp{"j qwugj qnf "o go dgtøu"cdwug"qt"r cwgtp"qh"cdwug" qh"cneqj qn'y j tgcvgpu"vj g"j gcnyj ."uchgv{."qt"tki j v'vq"r gceghwn'gplq{o gpv'qh"vj g"r tgo kugu"d{" qyj gt"tgukfgpwu0"

> *Currently engaged in"ku"f ghkpgf "cu"cp{"wug"qh"knngi cn'f twi u'f wtkpi "vj g"r tgxkqwu" vj tgg"o qpyj u0'*

Vj g"URJ C"y knl'eqpukf gt"cnl'etgf kdng"gxkf gpeg."kpenwf kpi "dwv'pqv'nko kvgf "vq."cp{"tgeqtf "qh" cttguvu."eqpxkevkqpu."qt"gxkevkqp"qh'j qwugj qnf "o go dgtu'tgncvgf "vq"vj g"wug"qh"knngi cn'f twi u" qt"cdwug"qh"cneqj qn0"

C"tgeqtf "qt"tgeqtf u"qh"cttguv'y knl'pqv'dg"wugf "cu"vj g"uqng"dcuku'hqt"vj g"vgto kpcvkqp"qt"r tqqh" vj cv'vj g"r ctvkekr cpv'gpi ci gf "kp"f kus wcnlh{kpi "etko kpcnlcevkxkv{0"

Kp"o ckkpi "ku"f gekukqp"vq"vgto kpcvg"cuukuvcpeg."vj g"URJ C"y knl'eqpukf gt"cnvgtpcvkxgu"cu" f guetkdgf "kp"Ugevkqp"34/KKE"cpf "qyj gt"hcevqtu'f guetkdgf "kp"Ugevkqpu"34/KKF "cpf "34/KKG0" Wr qp"eqpukf gtcvkqp"qh"uwej "cnvgtpcvkxgu"cpf "hcevqtu."vj g"URJ C"o c{."qp"c"ecug/d{/ecug" dcuku."ej qqug"pqv'vq"vgto kpcvg"cuukuvcpeg0"

### *Drug-Related and Violent Criminal Activity [24 CFR 5.100]*

*Drug* "o gcpu'c"eqpvtqmgf "uwduvcpeg'cu'f ghkpgf "kp'ugevkqp'324"qh'vj g'Eqpvtqmgf "Uwduvcpegu'Cev' *43"WUE0'<24+0'

*Drug-related criminal activity* "ku'f ghkpgf "d{ "J WF "cu'vj g'kmgi cn'o cpwhcevwtg. "ucng. "f kuvtkdwvkqp. "qt"wug'qh'c'f twi .'qt"vj g'r quuguukqp'qh'c'f twi "y kvj "kpvgpv'vq'o cpwhcevwtg. "ugm'f kuvtkdwvg'qt"wug" vj g'f twi 0"

*Violent criminal activity* "o gcpu'cp{ "etko kpcn'cevkxkv{ "vj cv'j cu'cu'qpg'qh'ku'gmgo gpvu'vj g'wug. " cwgo r vgf "wug. "qt'vj tgcvgpgf "wug'qh'r j {ukecn'hqteg'uwduvcpvkcn'gpqwi j "vq'ecwug. "qt'dg'tgcuqpcdn{ " r kmgn{ 'vq'ecwug. "ugtkqwu'dqf kn{ 'kplwt{ "qt'r tqr gtv{ "f co ci g0'

#### URJ C'Rqrke{ "

Vj g'URJ C'y km'vgto kpcvg'c'hco kn{øu'cuukuvcpeg'kh'cp{ 'j qwugj qnf "o go go dgt'j cu'xkqncvgf "vj g" hco kn{øu'qdnki cvkqp'pqv'vq'gpi ci g'kp'cp{ 'f twi /tgncvgf "qt'xkqngpv'etko kpcn'cevkxkv{ 'f wtkpi " r ctvkekr cvkqp'kp'vj g'J EX'r tqi tco 0'

Vj g'URJ C'y km'eqpukf gt'cm'etgf kdng'gxkf gpeg. 'kpenwf kpi "dw'pqv'nko kgf "vq. 'cp{ 'tgeqtf "qh' cttguvu'cpf 'qt'eqpxkevkqpu'qh'j qwugj qnf "o go dgtu'tgncvgf "vq'f twi /tgncvgf "qt'xkqngpv' etko kpcn'cevkxkv{ . 'cpf 'cp{ 'gxkevkqp'qt'pqvkeg'vq'gxkev'dcugf 'qp'f twi /tgncvgf "qt'xkqngpv' etko kpcn'cevkxkv{ 0'

C 'tgeqtf "qt'tgeqtf u'qh'cttguv'y km'pqv'dg'wugf "cu'vj g'uqng'dcuku'hqt"vj g'vgto kpcvkqp'qt'r tqqh" vj cv'vj g'r ctvkekr cpv'gpi ci gf "kp'f kus wcnkh{ kpi "etko kpcn'cevkxkv{ 0'

Kp'o cmkpi "ku'f ecukqp'vq'vgto kpcvg'cuukuvcpeg. 'vj g'URJ C'y km'eqpukf gt'cmgtpcvkxgu'cu" f guetkdgf "kp'Ugevkqp'34/KKC "cpf "qvj gt'hcevqtu'f guetkdgf "kp'Ugevkqpu'34/KKF "cpf "34/KKG0' Wr qp'eqpukf gtcvkqp'qh'uwej "cmgtpcvkxgu'cpf "hcevqtu. 'vj g'URJ C'o c{ . 'qp'c 'ecug/d{ /ecug" dcuku. 'ej qqug'pqv'vq'vgto kpcvg'cuukuvcpeg0'

## Other Authorized Reasons for Termination of Assistance
## [24 CFR 982.552(c), 24 CFR 5.2005(c), 24 CFR 984.101(d)]

J WF 'r gto ku'vj g'URJ C'vq'vgto kpcvg'cuukuvcpeg'wpf gt'c'pwo dgt'qh'qvj gt'ektewu uvcpegu0'K/ku'nghv' vq'vj g'f kuetgvkqp'qh'vj g'URJ C'y j gyj gt'uwej 'ektewu uvcpegu'kp'i gpgtcl'y cttcpv'eqpukf gtcvkqp'hqt' vj g'vgto kpcvkqp'qh'cuukuvcpeg0'Cu'f kuewuugf 'hwtvj gt'kp'ugevkqp'34/KKG.'vj g'Xkqngpeg'ci ckpuv' Y qo gp'Cev'qh'4235'gzr rikcikv'r tqj kdkiu'RJ Cu'htqo 'eqpukf gtkpi 'kpekf gpiu'qh'qt'etko kpcl'cevkxkv{' f kigevl{ 'tgncvgf 'vq.'f qo guvie'xkqngpeg.'f cvkpi 'xkqngpeg.'ugz wcl'cuucwnv.'qt'uvcnikpi 'cu'tgcuqpu'hqt' vgto kpcvkpi 'vj g'cuukuvcpeg'qh'c'xkevko 'qh'uwej 'cdwug0'

Cf f kvkqpcnl{.'r gt'46'EHT'; : 60823*f +.'RJ Cu'ctg'pq'nqpi gt'r gto kvvgf 'vq'vgto kpcvg'cuukuvcpeg'vq'c' hco kl{'f wg'vq'vj g'hco kl{øu'hcknwtg'vq'o ggv'ku'qdnki cvkqpu'wpf gt'vj g'Hco kl{'Ugnh/Uwhhkekgpe{ '\*HUU+' eqpvtcev'qh'r ctvkekr cvkqp0'

<u>URJ C'Rqrke{ </u>

Vj g'URJ C'**will** 'vgto kpcvg'c'hco kl{øu'cuukuvcpeg'kh<

Vj g'hco kl{ 'j cu'hckngf 'vq'eqo r n{'y kij 'cp{ 'hco kl{ 'qdnki cvkqpu'wpf gt'vj g'r tqi tco 0' Ugg'Gzj kdkv'34/3'hqt'c'nkuvkpi 'qh'hco kl{ 'qdnki cvkqpu'cpf 'tgncvgf 'URJ C'r qnkekgu0'

Cp{ 'hco kl{ 'o go dgt'j cu'dggp'gxkevgf 'htqo 'hgf gtcnl{ 'cuukuvgf 'j qwukpi 'kp'vj g'ncuv' hkxg'{ gctu0'

Cp{ 'hco kl{ 'o go dgt'j cu'eqo o kvvgf 'htcwf.'dtkdgt{ .'qt'cp{ 'qvj gt'eqttwr v'qt' etko kpcl'cev'kp'eqppgevkqp'y kij 'cp{ 'hgf gtcnj qwukpi 'r tqi tco 0'

Vj g'hco kl{ 'ewttgpvl{ 'qy gu'tgpv'qt'qvj gt'co qwpvu'vq'cp{ 'URJ C'kp'eqppgevkqp'y kij ' Ugevkqp': 'qt'r wdnke'j qwukpi 'cuukuvcpeg'wpf gt'vj g'3; 59'Cev0'

Vj g'hco kl{ 'j cu'pqv'tgko dwtugf 'cp{ 'URJ C'hqt'co qwpvu'vj g'URJ C'r ckf 'vq'cp' qy pgt'wpf gt'c'J CR'eqpvtcev'hqt'tgpv.'f co ci gu'vq'vj g'wpkv.'qt'qvj gt'co qwpvu'qy gf ' d{ 'vj g'hco kl{ 'wpf gt'vj g'ngcug0'

Vj g'hco kl{ 'j cu'dtgcej gf 'vj g'vgto u'qh'c'tgr c{o gpv'ci tggo gpv'gpvgtgf 'kpvq'y kij ' vj g'RJ C0'

C 'hco kn{'o go dgt'j cu'gpi ci gf "kp'qt'j tgcvgpgf "xkqngpv'qt'cduukxg'dgj cxkqt'\qy ctf "
URJ C'r gtuqppgn0'

> *Abusive or violent behavior towards SPHA personnel*"kpenwfgu'xgtdcn'cu'"
> y gnn'cu'r j {ukecn'cdwug'qt'xkqngpeg0'Wug'qh'tcekcn'gr kj gvu."qt'qyj gt'"
> ncpi wci g.'y tkwgp'qt'qtcn'yj cv'ku'ewuvqm ctkn{'wugf "vq 'kpvko kfcvg'm c{'dg"
> eqpukfgtgf "cduukxg'qt'xkqngpv'dgj cxkqt0'
>
> *Threatening*"tghgtu'vq'qtcn'qt'y tkwgp'yj tgcvu'qt'r j {ukecn'i guwvtgu'yj cv'"
> eqo o wpkecvg'kpvgpv'vq'cdwug'qt'eqo o kv'xkqngpeg0'

Kp 'o cnki'ku'f gekukqp'vq'vgto kpcvg'cuukuvcpeg."yj g'URJ C'y knn'eqpukfgt'cnvgtpcvkxgu'cu'"
f guetkdgf "kp'Ugevkqp'34/KKE'cpf "qyj gt'hcevqtu'f guetkdgf "kp'Ugevkqpu'34/KKF 'cpf '34/KKG0'
Wr qp'eqpukfgtcvkqp'qh'uwej 'cnvgtpcvkxgu'cpf "hcevqtu.'yj g'URJ C'o c{.'qp'c'ecug/d{/ecug"
dcuku."ej qqug'pqv'vq 'vgto kpcvg'cuukuvcpeg0'

## *Family Absence from the Unit [24 CFR 982.312]*

Vj g'hco kn{'o c{'dg'cdugpv'htqo "yj g'wpkv'hqt'dtkgh'r gtkqfu0'Vj g'URJ C'o wuv'guvcdnkuj "c'r qnke{'qp'"
j qy "nqpi "yj g'hco kn{'o c{'dg'cdugpv'htqo "yj g'cuukuvgf "wpkv0J qy gxgt."yj g'hco kn{'o c{'pqv'dg"
cdugpv'htqo "yj g'wpkv'hqt'c'r gtkqf "qh'o qtg'yj cp'3: 2'eqpugewvkxg'ecngpfct'f c{u'hqt'cp{'tgcuqp0'
Cdugpeg'kp'yj ku'eqpvgzv'o gcpu'yj cv'pq'o go dgt'qh'yj g'hco kn{'ku'tgukfkpi "kp'yj g'wpkv0'

<u>URJ C'Rqnke{</u>

Kh'yj g'hco kn{'ku'cdugpv'htqo "yj g'wpkv'hqt'o qtg'yj cp'3: 2'eqpugewvkxg'ecngpfct'f c{u.'yj g"
hco kn{øu'cuukuvcpeg'y knn'dg'vgto kpcvgf0'Pqvkeg'qh'vgto kpcvkqp'y knn'dg'ugpv'kp'ceeqtfcpeg"
y kyj "Ugevkqp'34/KKH0'

*Insufficient Funding [24 CFR 982.454]*

Vj g"URJ C"o c{"vgto kpcvg"J CR"eqpvtcevu'kh'vj g"URJ C"f gvgto kpgu."kp"ceeqtf cpeg"y kj "J WF "
tgs wktgo gpvu."vj cv'hwpf kpi "wpf gt'vj g"eqpuqrf cvgf "CEE"ku"kpuwhhkekgpv'vq"uwr r qtv'eqpvkpwgf "
cuukuvcpeg"hqt"hco knkgu'kp"vj g"r tqi tco 0"

<u>URJ C"Rqrke{"</u>

Vj g"URJ C"y kn'f gvgto kpg"y j gvj gt"vj gtg"ku"uwhhkekgpv'hwpf kpi "vq"r c{"hqt"ewttgpvn{"cuukuvgf "
hco knkgu'ceeqtf kpi "vq"vj g"r qnkekgu'kp"Rctv'XKKK'qh'Ej cr vgt"380'Kh'vj g"URJ C"f gvgto kpgu"
vj gtg"ku"c"uj qtvci g"qh'hwpf kpi .'r tkqt"vq"vgto kpcvkpi "cp{"J CR"eqpvtcevu."vj g"URJ C"y kn'
f gvgto kpg"kh'cp{"qvj gt"cevkqpu"ecp"dg"vcmgp"vq"tgf weg"r tqi tco "equvu0"

Kp"vj g"gxgpv'vj cv'vj g"URJ C"f gekf gu"vq"uvqr "kuuwkpi "xqwej gtu"cu"c"tguwnv'qh'c"hwpf kpi "
uj qtvhcm"cpf "vj g"URJ C"ku"pqv'cuukuvkpi "vj g"tgs wktgf "pwo dgt"qh'ur gekcn'r wtr qug"xqwej gtu"
*P GF "hco knkgu."J WF /Xgvgtcpu'Chhcktu'Uwr r qtvkxg'J qwukpi "*XCUJ +'hco knkgu."cpf "hco kn{"
wpkhkecvkqp'r tqi tco "*HWR+'hco knkgu.'y j gp'vj g"URJ C"tguwo gu"kuuwkpi "xqwej gtu."vj g"
URJ C"y kn'kuuwg"xqwej gtu'hktuv'vq"vj g"ur gekcn'r wtr qug"xqwej gt'hco knkgu'qp"ku'y ckvkpi "nkuv'
wpvkn'kv'j cu'tgcej gf "vj g"tgs wktgf "pwo dgt"qh'ur gekcn'r wtr qug"xqwej gtu."y j gp'cr r nkecdng0"

Kh'chvgt'ko r ngo gpvkpi "cnn'tgcuqpcdng'equv'ewwkpi "o gcuvtgu'vj gtg"ku'pqv'gpqwij "hwpf kpi "
cxckncdng'vq"r tqxkf g"eqpvkpwgf "cuukuvcpeg"hqt"ewttgpv'r ctvkekr cpvu."vj g"URJ C"y kn'
vgto kpcvg"J CR"eqpvtcevu'cu'c"ncuv'tguqtv0"

Rtkqt'vq"vgto kpcvkpi "cp{"J CR"eqpvtcevu."vj g"URJ C"y kn'kphqto "vj g"nqecn'J WF "hkgnf "qhhkeg0'
Vj g"URJ C"y kn'vgto kpcvg"vj g"o kpko wo "pwo dgt"pggf gf "kp"qtf gt"vq"tgf weg"J CR"eqpvu'vq"c"
ngxgn'y kj kp"vj g"URJ Cøu"cppwcn'dwf i gv'cwj qtkv{0"

Kh'vj g"URJ C"o wuv'vgto kpcvg"J CR"eqpvtcevu'f wg"vq"kpuwhhkekgpv'hwpf kpi .'vj g"URJ C"y kn'f q"
uq "kp"ceeqtf cpeg"y kj "vj g"hqnnqy kpi "etkvgtkc'cpf "kpuvtwevkqpu<"

Hco knkgu'y j q'j cxg"dggp"cuukuvgf "kp"vj g"J EX'r tqi tco "vj g"nqpi guv'y kn'dg"vj g"hktuv'
vq"dg"vgto kpcvgf .'gzenwf kpi "hco knkgu'vj cv'kpenwf g"gnf gtn{'qt'f kucdngf "hco kn{"
o go dgtu0"

Hco knkgu'eqo r tkukpi "vj g"tgs wktgf "pwo dgt"qh'ur gekcn'r wtr qug"xqwej gtu."kpenwf kpi "
pqpgnf gtn{'f kucdngf "*P GF +.'J WF /Xgvgtcpøu'Chhcktu'Uwr r qtvkxg'J qwukpi "*J WF /
XCUJ +.'cpf "hco kn{'wpkhkecvkqp'r tqi tco "*HWR+'y kn'dg"vj g"ncuv'vq"dg"vgto kpcvgf 0"

# PART II: APPROACH TO TERMINATION OF ASSISTANCE

## 12-II.A. OVERVIEW

Vj g"URJ C"ku"tgs wktgf "d{"tgi wncvkqp"vq"vgto kpcvg"c"hco kn{øu"cuukuvcpeg"hqt"egtvckp"cevkqpu"qt" kpcevkqpu"qh"vj g"hco kn{0"Hqt"qvj gt"v{r gu"qf"cevkqpu"qt"kpcevkqpu"qh"vj g"hco kn{."vj g"tgi wncvkqpu"i kxg" vj g"URJ C"vj g"cwvj qtkv{"vq"gkvj gt"vgto kpcvg"vj g"hco kn{øu"cuukuvcpeg"qt"vq"cmg"cpqvj gt"cevkqp0"Vj ku" r ctv"f kuewuugu"vj g"xctkqwu"cevkqpu"vj g"URJ C"o c{"ej qqug"vq"cmg"y j gp"kv"j cu"f kuetgvkqp."cpf " qwvnkpgu"vj g"etkvgtkc"vj g"URJ C"y knn"wug"vq"o cmg"ku"f gekukqp"cdqwv"y j gvj gt"qt"pqv"vq"vgto kpcvg" cuukuvcpeg0"Kv"cnuq"ur gekhkgu"vj g"tgs wktgo gpwu"hqt"vj g"pqvkhkecvkqp"vq"vj g"hco kn{"qh"vj g"URJ Cøu" kpvgpv"vq"vgto kpcvg"cuukuvcpeg0

## 12-II.B. METHOD OF TERMINATION [24 CFR 982.552(a)(3)]

Vgto kpcvkqp"qh"cuukuvcpeg"hqt"c"r ctvkekr cpv"o c{"kpenwf g"cp{"qt"cnn"qh"vj g"hqmqy kpi <

● Á Vgto kpcvkpi "j qwukpi "cuukuvcpeg"r c{o gpvu"wpf gt"c"ewttgpv"J CR"eqpvtcev."

● Á Tghwukpi "vq"gpvgt"kpvq"c"pgy "J CR"eqpvtcev"qt"cr r tqxg"c"ngcug."qt""

● Á Tghwukpi "vq"r tqeguu"c"tgs wguv"hqt"qt"vq"r tqxkf g"cuukuvcpeg"wpf gt"r qtvcdknkv{"r tqegf wtgu0'

## 12-II.C. ALTERNATIVES TO TERMINATION OF ASSISTANCE

### Change in Household Composition "

Cu"c"eqpf kvkqp"qh"eqpvkpwgf "cuukuvcpeg."vj g"URJ C"o c{"tgs wktg"vj cv"cp{"j qwugj qnf "o go dgt"y j q" r ctvkekr cvgf "kp"qt"y cu"tgur qpukdng"hqt"cp"qhhgpug"pq"nqpi gt"tgukf gu"kp"vj g"wpkv0']46"EHT " ; ; 40774*e+*4+*kk+.0'

#### URJ C"Rqnke{""

Cu"c"eqpf kvkqp"qh"eqpvkpwgf "cuukuvcpeg."vj g"j gcf "qh"j qwugj qnf "o wuv'egtvkh{"vj cv'vj g" ewnr cdng"hco kn{"o go dgt"j cu"xcecvgf "vj g"wpkv"cpf "y knn"pqv"dg"r gto kvgf "vq"xkukv'qt"vq"uvc{" cu"c"i wguv"kp"vj g"cuukuvgf "wpkv0"Vj g"hco kn{"o wuv"r tgugpv"gxkf gpeg"qh"vj g"hqto gt "hco kn{" o go dgtøu"ewttgpv'cf f tguu"wr qp"URJ C"tgs wguv0

### Repayment of Family Debts

#### URJ C"Rqnke{"

Kh"c"hco kn{"qy gu"co qwpvu"vq"vj g"URJ C."cu"c"eqpf kvkqp"qh"eqpvkpwgf "cuukuvcpeg."vj g"URJ C" y knn"tgs wktg"vj g"hco kn{"vq"tgr c{"vj g"hwnn'co qwpv"qt"vq"gpvgt"kpvq"c"tgr c{o gpv'ci tggo gpv." y kvj kp"52'f c{u"qh"tgegkxkpi "pqvkeg"htqo "vj g"URJ C"qh"vj g"co qwpv"qy gf 0'Ugg"Ej cr vgt"38" hqt"r qnkekgu"qp"tgr c{o gpv'ci tggo gpwu0"

## 12-II.D. CRITERIA FOR DECIDING TO TERMINATE ASSISTANCE

### Evidence

Hqt"etko kpcn"cevkxkv{."J WF "r gto ku"vj g"URJ C"vq"vgto kpcvg"cuukuvcpeg"kh"c"*preponderance of the evidence*"kpf kecvgu"vj cv"c"j qwugj qnf "o go dgt"j cu"gpi ci gf "kp"vj g"cevkxkv{."tgi ctf nguu"qh"y j gvj gt" vj g"j qwugj qnf "o go dgt"j cu"dggp"cttguvgf "qt"eqpxkevgf "]46"EHT"; : 40775*e+0'

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y knn"wug"vj g"eqpegr v"qh"vj g"r tgr qpf gtcpeg"qh"vj g"gxkf gpeg"cu"vj g"uvcpf ctf "hqt" o ckkpi "cnn"vgto kpcvkqp"f gekukqpu0'

*Preponderance of the evidence*"ku"f ghkpgf "cu"gxkf gpeg"y j kej "ku"qh"i tgcvgt"y gki j v"qt"o qtg" eqpxkpekpi "vj cp"vj g"gxkf gpeg"y j kej "ku"qhhgtgf "kp"qr r qukkqp"vq"kv="vj cv"ku."gxkf gpeg"y j kej " cu"c"y j qng"uj qy u"vj cv"vj g"hcev"uqwi j v"vq"dg"r tqxgf "ku"o qtg"r tqdcdng"vj cp"pqv0'
Rtgr qpf gtcpeg"qh"vj g"gxkf gpeg"o c{"pqv"dg"f gvgto kpgf "d{"vj g"pwo dgt"qh"y kpguugu."dwv"d{" vj g"i tgcvgt"y gki j v"qh"cnn"gxkf gpeg"

### Use of Criminal Conviction Records after Admission [24 CFR 5.903]

Vj g"tgi wncvkqp"cv"46"EHT "70, 25"i qxgtpu"c"URJ C∅u"ceeguu"vq"cpf "wug"qh"etko kpcn"eqpxkevkqp" tgeqtf u"qdvckpgf "htqo "c"õ ncy "gphqtego gpv"ci gpe{ö"uwej "cu"vj g"P cvkqpcn"Etko g"Kphqto cvkqp" Egpvgt"*P EKE+"r qnkeg"f gr ctvo gpu."cpf "qvj gt"ncy "gphqtego gpv"ci gpekgu"vj cv"j qnf "etko kpcn" eqpxkevkqp"tgeqtf u0Y j kng"vj g"tgi wncvqt{"ikuvkpi "qh"r gto kvvgf "wugu"hqt"vj gug"tgeqtf u"kpenwf gu" URJ C"uetggpkpi "qh"cr r nkecpvu"hqt"cf o kuukqp"vq"vj g"J EX"r tqi tco ."kv"ur gekhkecnn{"gzenwf gu"vj g"wug" qh"tgeqtf u"hqt"ngcug"gphqtego gpv"cpf "gxkevkqp"qh"J EX"r ctvkekr cpu"cpf "gzenwf gu"d{"qo kuukqp"c" URJ C∅u"wug"qh"tgeqtf u"vq"vgto kpcvg"cuukuvcpeg"hqt"r ctvkekr cpu0Y j kng"c"URJ C"j cu"tgi wncvqt{" cwvj qtkv{"vq"wug"etko kpcn"eqpxkevkqp"tgeqtf u"hqt"vj g"r wtr qug"qh"cr r nkecpv"uetggpkpi "hqt"cf o kuukqp." vj gtg"ku"pq"eqttgur qpf kpi "cwvj qtkv{"vq"wug"vj gug"tgeqtf u"vq"ej gem"hqt"etko kpcn"cpf "knngi cn"f twi " cevkxkv{"d{"r ctvkekr cpu."cpf "vj gtghtg."RJ Cu"o c{"pqv"wug"tgeqtf u"hqt"vj ku"r wtr qug0"Vj g" nko kvcvkqpu."j qy gxgt."f q"pqv"cr r n{"vq"etko kpcn"eqpxkevkqp"kphqto cvkqp"ugctej gu"htqo "pqp/hgf gtcn" uqwtegu"*Kf0."uqwtegu"qvj gt"vj cp"vj g"õ ncy "gphqtego gpv"ci gpekguö"f ghkpgf "kp"46"EHT "70, 24*d+0' Vj gtg"ku"pq"r tqj kdkkqp"vj cv"dctu"c"URJ C"htqo "wukpi "pqp/hgf gtcn"uqwtegu"vq"eqpf wev"etko kpcn" dcemi tqwpf "ej gemu"qh"r tqi tco "r ctvkekr cpu0'

### Consideration of Circumstances [24 CFR 982.552(c)(2)(i)]

Vj g"URJ C"ku"r gto kvvgf ."dwv"pqv"tgs wktgf ."vq"eqpukf gt"cnn"tgngxcpv"ektewo uvcpegu"y j gp" f gvgto kpkpi "y j gvj gt"c"hco kn{∅u"cuukuvcpeg"uj qwnf "dg"vgto kpcvgf 0"

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y knn"eqpukf gt"vj g"hqnqy kpi "hcevu"cpf "ektewo uvcpegu"y j gp"o ckkpi "ku"f gekukqp" vq"vgto kpcvg"cuukuvcpeg<'

Vj g"ugtkqwupguu"qh"vj g"ecug."gur gekcnn{"y kj "tgur gev"vq"j qy "kv"y qwnf "chhgev"qvj gt" tgukf gpvu∅"uchgv{"qt"r tqr gtv{"

Vj g"ghhgevu"vj cv"vgto kpcvkqp"qh"cuukuvcpeg"o c{"j cxg"qp"qvj gt"o go dgtu"qh"vj g" hco kn{"y j q"y gtg"pqv"kpxqnxgf "kp"vj g"cevkqp"qt"hcknwtg"vq"cev"

Vj g"gzvgpv"qh"rctvlekrcvlqp"qt"ewnrcdknkv{"qh"kpfkxkfwcn"hcoknl{"o go dgtu."kpenwfkpi "
y jgyjgt"vjg"ewnrcdng"hco knl{"o go dgt"ku"c"o kpqt"qt"c"rgtuqp"y kj"fkucdknkvkgu"qt"
*cu"fkuewuugf "hwtvjgt"kp"ugevkqp"34/KKG+"c"xlevko "qh"fqo guvke"xkqngpeg."fcvkpi "
xkqngpeg."ugzwcn"cuucwnv"qt"uvcnmkpi "

Vj g"ngpi vj "qh"vko g"ukpeg"vj g"xkqncvkqp"qeewttgf."kpenwfkpi "vj g"ci g"qh"vj g"kpfkxkfwcn"
cv"vj g"vko g"qh"vj g"eqpfwev."cu"y gnl"cu"vj g"hco knl{u"tgegpv"jkuvqt{"cpf "vj g"likgnki qqf "
qh"hcxqtcdng"eqpfwev"kp"vj g"hwwtg"

Y j kng"c"tgeqtf "qt"tgeqtfu"qh"cttguv"y knl"pqv"dg"wugf "cu"vj g"uqng"dcuku"hqt"
vgto kpcvkqp."cp"cttguv"o c{."j qy gxgt."vtki i gt"cp"kpxguvki cvkqp"vq"fgvgto kpg"y jgvjgt"
vj g"rctvlekrcpv"cewcnc{"gpi ci gf "kp"fkuswcnkh{kpi "etko kpcn"cevkxkv{0"Cu"rctv"qh"ku"
kpxguvki cvkqp."vj g"URJ C"o c{"qdvckp"vj g"rqlkeg"tgrqtv"cuuqekcvgf "y kj "vj g"cttguv"
cpf "eqpukfgt"vj g"tgrqtvgf "ektewo uvcpegu"qh"vj g"cttguv0Vj g"URJ C"o c{"cnuq"
eqpukfgt<

        Cp{"uvcvgo gpu"o cf g"d{"y kpguugu"qt"vj g"rctvlekrcpv"pqv"kpenwfgf "kp"vj g"
        rqlkeg"tgrqtv"

        Y jgvjgt"etko kpcn"ej ctiges"y gtg"hkngf "

        Y jgvjgt."kh"hkngf ."etko kpcn"ej ctiges"y gtg"cdcpfqpgf ."fkuo kuugf ."pqv"
        rtqugewgf ."qt"wnko cvgn{"tguwngf "kp"cp"ceswkwcn"

        Cp{"qvjgt"gxkfgpeg"tglgxcpv"vq"fgvgto kpkpi "y jgvjgt"qt"pqv"vjg"rctvlekrcpv"
        gpi ci gf "kp"fkuswcnkh{kpi "cevkxkv{"

Gxkfgpeg"qh"etko kpcn"eqpfwev"y knl"dg"eqpukfgtgf "kh"kv"kpfkecvgu"c"fgo qpuvtcdng"tku"
vq"uchgv{"cpf "qt"rtqr gt{"

Kp"vj g"ecug"qh"ftwi "qt"cneqj qn"cdwug."y jgvjgt"vj g"ewnrcdng"j qwugj qnf "o go dgt"ku"
rctvlekrcvkpi "kp"qt"j cu"uweeguuhwnl{"eqo rngvgf "c"uwr gtxkugf "ftwi "qt"cneqj qn"
tgj cdkikvcvkqp"rtqi tco "qt"j cu"qvjgty kug"dggp"tgj cdkikvcvgf "uweeguuhwnl{"

Vj g"URJ C"y knl"tgswktg"vj g"rctvlekrcpv"vq"uwdo kv"gxkfgpeg"qh"vj g"j qwugj qnf "
o go dgtøu"ewttgpv"rctvlekrcvkqp"kp"qt"uweeguuhwn"eqo rngvkqp"qh"c"uwr gtxkugf "ftwi "
qt"cneqj qn"tgj cdkikvcvkqp"rtqi tco ."qt"gxkfgpeg"qh"qvj gty kug"j cxkpi "dggp"
tgj cdkikvcvgf "uweeguuhwn{0"

Kp"vj g"ecug"qh"rtqi tco "cdwug."vj g"fqnct"co qwpv"qh"vj g"qxgtr ckf "cuukuvcpeg"cpf "
y jgvjgt"qt"pqv"c"hcnug"egtvkhkecvkqp"y cu"uki pgf "d{"vj g"hco knl{"

## Reasonable Accommodation [24 CFR 982.552(c)(2)(iv)]

Kh'vj g'hco kn{'kpenwfgu'c'r gtuqp'y kj 'f kucdknkvkgu.''vj g'URJ Cøu'f geknkqp''vq''vgto kpcvkqp''vj g'hco kn{øu'' cuukuvcpeg''ku'uwdlgev''vq''eqpukfgtcvkqp''qh'tgcuqpcdng''ceeqo o qfcvkqp''kp''ceeqtfcpeg''y kj ''46''EHT'' Rctv'' 0''

<u>URJ C''Rqnke{''</u>

Kh'c'hco kn{'kpfkecvgu'vj cv'vj g'dgj cxkqt''qh'c'hco kn{''o go dgt''y kj ''c'f kucdknkv{''ku'vj g'tgcuqp'' hqt''c'r tqr qugf ''vgto kpcvkqp''qh'cuukuvcpeg.''vj g'URJ C'y knf gvgto kpg''y g vj gt''vj g'dgj cxkqt'' ku'tgncvgf ''vq''vj g'f kucdknkv{0'Kh'uq.''wr qp''vj g'hco kn{øu'tgs wguv.''vj g'URJ C'y knf gvgto kpg'' y j gvj gt''cnvgtpcvkxg''o gcuwtgu''ctg''cr r tqr tkcvg''cu''c'tgcuqpcdn{''ceeqo o qfcvkqp0'Vj g'URJ C'' y knf qpn{''eqpukfgt''ceeqo o qfcvkqpu'vj cv'ecp''tgcuqpcdn{''dg'gzr gevgf ''vq''cf f tguu''vj g'' dgj cxkqt''vj cv'ku'vj g'dcuku''qh'vj g'r tqr qugf ''vgto kpcvkqp''qh'cuukuvcpeg0'Ugg'Ej cr vgt''4'hqt''c'' f kuewuukqp''qh'tgcuqpcdng''ceeqo o qfcvkqp0'

## 12-II.E. TERMINATIONS RELATED TO DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING

Vj ku'ugevkqp''f guetkdgu'vj g'r tqvgevkqpu'ci ckpuv'vgto kpcvkqp''qh'cuukuvcpeg''vj cv'vj g'Xkqngpeg''ci ckpuv'' Y qo gp''Cev''qh'4235''*XCY C+'r tqxkfgu'hqt''xkevko u'qh'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'' cuucwn'cpf ''uvcnnkpi 0'Hqt''i gpgtcn'XCY C''tgs wktgo gpvu.''ng{''XCY C'f ghknkvkqpu.''cpf ''URJ C'' r qnkekgu'r gtvckpkpi ''vq''pqvkhkecvkqp.''f qewo gpvcvkqp.''cpf ''eqphkf gpvkcnkv{.''ugg''ugevkqp''38/KZ ''qh'' vj ku'r ncp0'

## VAWA Protections against Termination

XCY C'r tqxkfgu'hqwt''ur gekhke'r tqvgevkqpu'ci ckpuv'vgto kpcvkqp''qh'J EX''cuukuvcpeg''hqt''xkevko u'qh'' f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn'qt''uvcnnkpi 0'*_Note:_''Vj g'ugeqpf .''vj ktf .''cpf '' hqwtvj ''r tqvgevkqpu'cnuq''cr r n{''vq''vgto kpcvkqpu'qh'vgpcpe{''qt''qeewr cpe{''d{''qy pgtu'r ctvkekr cvkpi ''kp'' vj g'J EX''r tqi tco .''cu'f q''vj g'hko kvcvkqpu'f kuewuugf ''wpfgt''vj g'pgzv''j gcf kpi 0+'

Hktuv.''XCY C'r tqxkfgu'vj cv'c'URJ C'o c{''pqv''vgto kpcvg''cuukuvcpeg''vq''c'hco kn{''vj cv'o qxgu''qwv''qh'' cp''cuukuvgf ''wpkv''kp''xkqncvkqp''qh'vj g'ngcug.''y kj ''qt''y kj qwt''r tkqt''pqvkhkecvkqp''vq''vj g'URJ C.''kh'vj g'' o qxg''qeewttgf ''vq''r tqvgev''vj g'j gcnj ''qt''uchgv{''qh'c'hco kn{''o go dgt''y j q''ku''qt''j cu''dggp''vj g'xkevko '' qh'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn'''qt''uvcnnkpi ''cpf ''y j q''tgcuqpcdn{''dgnkgxgf '' vj g{''y gtg''ko o kpgpvn{''vj tgcvgpgf ''d{''j cto ''htqo ''hwtvj gt''xkqngpeg''kh'vj g{''tgo ckpgf ''kp''vj g''wpkv0']46'' EHT''; ; 40576*d+*6+_0'

Ugeqpf .''kv'r tqxkfgu'vj cv'cp''kpekfgpv''qt''kpekfgpvu'qh'cewcn'qt''vj tgcvgpgf ''f qo guvke'xkqngpeg.''f cvkpi '' xkqngpeg.''ugzwcn'cuucwn'qt''uvcnnkpi ''o c{''pqv''dg''eqpuvtwgf ''gkj gt''cu'c'ugtkqwu''qt''tgr gcvgf ''ngcug'' xkqncvkqp''d{''vj g'xkevko ''qt''cu'i qqf ''ecwug''vq''vgto kpcvg''vj g'cuukuvcpeg''qh'vj g'xkevko ''']46'EHT'' 704227*e+*3+_0'

Vj ktf .''kv'r tqxkfgu'vj cv'etko kpcn'cevkxkv{''f ktgevn{''tgncvgf ''vq''f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.'' ugzwcn'cuucwn'qt''uvcnnkpi ''o c{''pqv''dg''eqpuvtwgf ''cu'ecwug''hqt''vgto kpcvkpi ''vj g'cuukuvcpeg''qh'c''vgpcpv'' kh'c''o go dgt''qh'vj g'vgpcpvøu'j qwugj qnf .''c'i wguv.''qt''cpqvj gt''r gtuqp''wpfgt''vj g'vgpcpvøu'eqpvtqn'ku'vj g'' qpg''gpi ci kpi ''kp''vj g'etko kpcn'cevkxkv{''cpf ''vj g'vgpcpv''qt''chhkrkcvgf ''kpf kxkf wcn'qt''qvj gt''kpf kxkf wcn'ku'' vj g'cewcn'qt''vj tgcvgpgf ''xkevko ''qh'vj g'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''qt''uvcnnkpi ''']46'EHT'' 704227*e+*4+_0'

Hqwtyj ."kv'i kxgu'RJ Cu'yj g"cwyj qtrk{'yq'ygto kpcvg"cuukuvcpeg"yq'cp{'ygpcpv'qt"ncy hwn'qeewr cpv'y j q"
gpi ci gu'kp"etko kpcri'cevu"qh'r j {ukecri'xkqngpeg"ci ckpuv'hco kn{"o go dgtu'qt"qyj gtu'y kj qw"
vgto kpcvkpi "cuukuvcpeg'yq. "qt'qyj gty kug'r gpcrk{ kpi ."yj g"xkevko "qh'yj g"xkqngpeg"]46'EHT '704 22; *c+ 0'

## Limitations on VAWA Protections [24 CFR 5.2005(d) and (e)]

XCY C'f qgu'pqv'nko kv'yj g"cwyj qtrk{'qh'c"URJ C'yq'ygto kpcvg"yj g"cuukuvcpeg'qh'c'xkevko "qh'cdwug"
hqt"tgcuqpu'wptgncvgf "yq'f qo guvke'xkqngpeg. 'f cvkpi "xkqngpeg. 'ugzwcri'cuucwn'qt"uvcrkkpi "uq 'rqpi "cu"
yj g"URJ C'f qgu'pqv'uwdlgev'yj g"xkevko "yq'c"o qtg'f go cpf kpi "uvcpf ctf "yj cp'kv'crr rkgu'yq'qyj gt"
r tqi tco "r ctvkekr cpvu']46'EHT '704 227*f +*3+ 0'

Nkmgy kug. 'XCY C'f qgu'pqv'nko kv'yj g"cwyj qtrk{'qh'c"URJ C'yq'ygto kpcvg"yj g"cuukuvcpeg'qh'c'xkevko "
qh'f qo guvke'xkqngpeg. 'f cvkpi "xkqngpeg. 'ugzwcri'cuucwn'qt"uvcrkkpi "kh'yj g"URJ C'ecp'f go qpuvcvg'cp"
cewcri'cpf "ko o kpgpv'yj tgcv'yq'qyj gt"ygpcpu'qt'yj qug'go r rq{gf "cv'qt'r tqxkf kpi "ugtxkeg'yq'yj g"
cuukuvgf "r tqr gtyf{"kh'yj g"xkevko "ku'pqv'ygto kpcvgf "htqo "cuukuvcpeg"]46'EHT '704 227*f +*4+ 0'

J WF 'tgi wncvkqpu'f ghkpg 'actual and imminent threat'yq'o gcp'y qtf u. 'i guwvtgu. 'cevkqpu. 'qt'qyj gt"
kpf kecvqtu'qh'c"r j {ukecri'yj tgcv'cv'*c+'ku'tgcri'*d+'y qwf 'qeewt'y kyj kp'cp"ko o gf kcvg"vko g'htco g. "
cpf '*e+'eqwf 'tguwr'kp'f gcyj 'qt'ugtkqwu'dqf rk{'j cto "]46'EHT '704 227*f +*4+'cpf '*g+ 0'Kp"
f gvgto kpkpi "y j gyj gt'cp'kpf kxkf wcri'y qwf 'r qug'cp'cewcri'cpf "ko o kpgpv'yj tgcv. 'yj g"hcevqtu'yq'dg"
eqpukf gtgf "kpenwf g<

• Á Vj g'f wtcvkqp'qh'yj g'tkum'

• Á Vj g'pcwtg'cpf "ugxgtkv{'qh'yj g'r qygpkcri'j cto "

• Á Vj g'rkmgrkj qqf "yj cv'yj g'r qygpkcri'j cto "y kr'qeewt"

• Á Vj g'ngpi yj 'qh'ko g'dghqtg'yj g'r qygpkcri'j cto "y qwf "qeewt"]46'EHT '704 227*g+'

Kp"qtf gt'yq'f go qpuvcvg'cp'cewcri'cpf "ko o kpgpv'yj tgcv. 'yj g"URJ C'o wuv'j cxg'qdlgevkxg'gxkf gpeg"
qh'y qtf u. 'i guwtgu. 'cevkqpu. 'qt'qyj gt'kpf kecvqtu0'Gxgp'y j gp'c'xkevko 'r qugu'cp'cewcri'cpf "
ko o kpgpv'yj qw gxgt. 'J WF 'tgi wncvkqpu'cwyj qtk| g'c"URJ C'yq'ygto kpcvg"yj g"xkevko øu"
cuukuvcpeg'õqpn{'y j gp'yj gtg'ctg'pq'qyj gt'cevkqpu'yj cv'eqwf 'dg'cmgp'yq'tgf weg'qt'grko kpcvg"yj g"
yj tgcvö"]46'EHT '704 227*f +*5+ 0'

<u>URJ C'Rqrke{'</u>

Kp"f gvgto kpkpi "y j gyj gt'c'r tqi tco "r ctvkekr cpv'y j q"ku'c'xkevko "qh'f qo guvke'xkqngpeg. "
f cvkpi "xkqngpeg. 'ugzwcri'cuucwn'qt'uvcrkkpi "ku'cp'cewcri'ko o kpgpv'yj tgcv'yq'qyj gt"
ygpcpu'qt'yj qug'go r rq{gf "cv'qt'r tqxkf kpi "ugtxkeg'yq'c'r tqr gtyf{. 'yj g"URJ C'y kr'eqpukf gt"
yj g"hqmy kpi .'cpf "cp{'qyj gt'tgngxcpv.'hcevqtu<

Y j gyj gt'yj g"yj tgcv'ku'yq'y ctf 'cp'go r rq{gg"qt'ygpcpv'qyj gt'yj cp'yj g"xkevko "qh'
f qo guvke'xkqngpeg. 'f cvkpi "xkqngpeg. 'ugzwcri'cuucwn'qt'uvcrkkpi "

Y j gyj gt'yj g"yj tgcv'ku'c'r j {ukecri'f cpi gt'dg{qpf "c'ur gewncvkxg'yj tgcv"

Y j gyj gt'yj g"yj tgcv'ku'rkmgn{'vq'j cr r gp'y kyj kp'cp"ko o gf kcvg"ko g'htco g"

Y j gyj gt'yj g"yj tgcv'vq'qyj gt'ygpcpu'qt'go r rq{ggu'ecp'dg'grko kpcvgf "kp'uqo g'qyj gt"
y c{. 'uwej 'cu'd{'j grr kpi "yj g"xkevko "tgrqecvg'vq'c'eqphkf gpvkcri'qecvkqp'qt'uggmkpi "c"
ngi cri'tgo gf { 'vq'r tgxgpv'yj g'r gtr gvtcvqt'htqo "cevkpi "qp'yj g'yj tgcv"

Kh'vj g'r ctvkekr cpv'y kuj gu'vq'eqpvguv'vj g'URJ C'øu'f gvgto kpcvkqp'vj cv'vj g{'ctg'cp'ecwucri'cpf
ko o kpgpv'vj tgcv'vq'qvj gt'vgpcpvu'qt'go r nq{ggu.'vj g'r ctvkekr cpv'o c{'f q'uq'cu'r ctv'qh'vj g'
kphqto cri'j gctkpi 0'

## Documentation of Abuse [24 CFR 5.2007]

<u>URJ C'Rqnke{'</u>

Y j gp'cp'kpf kxkf wcri'hcekpi 'vgto kpcvkqp'qh'cuukuvcpeg'hqt'tgcuqpu'tgncvgf 'vq'f qo guvke'
xkqngpeg.'f cvkpi 'xkqngpeg.'ugzwcri'cuucwri'qt'uvcrikpi 'encko u'r tqvgevkqp'wpf gt'XCY C.'vj g'
URJ C'y kni'tgs wguv'vj cv'vj g'kpf kxkf wcri'r tqxkf g'f cewo gpvcvkqp'uwr r qtvkpi 'vj g'encko 'kp'
ceeqtf cpeg'y kj 'vj g'r qnekgu'kp'ugevkqp'38/KZ(F 'qh'vj ku'r ncp0'

Vj g'URJ C'tgugtxgu'vj g'tki j v'vq'y ckxg'vj g'f qewo gpvcvkqp'tgs wktgo gpv'kh'kv'f gvgto kpgu'vj cv'
c'uvcvgo gpv'qt'qvj gt'eqttqdqtcvkpi 'gxkf gpeg'htqo 'vj g'kpf kxkf wcri'y kni'uwhhkeg0'Kp'uwej 'ecugu'
vj g'URJ C'y kni'f qewo gpv'vj g'y ckxgt'kp'vj g'kpf kxkf wcnu'hkng0'

## Terminating the Assistance of a Domestic Violence Perpetrator

Crnj qwi j 'XCY C'r tqxkf gu'r tqvgevkqp'ci ckpuv'vgto kpcvkqp'qh'cuukuvcpeg'hqt'xkevko u'qh'f qo guvke'
xkqngpeg.'kv'f qgu'pqv'r tqxkf g'uwej 'r tqvgevkqp'hqt'r gtr gvtcvqtu0XCY C'i kxgu'vj g'URJ C'vj g'
gzr nkek'cwvj qtkv{'vq'õvgto kpcvg'cuukuvcpeg'vq'cp{'kpf kxkf wcri'y j q'ku'c'vgpcpv'qt'ncy hwri'qeewr cpv'
cpf 'y j q'gpi ci gu'kp'etko kpcri'cevu'qh'r j {ukecri'xkqngpeg'ci ckpuv'hco kn{'o go dgtu'qt'qvj gtuö'y kj qw'
vgto kpcvkpi 'cuukuvcpeg'vq'õqt'qvj gt y kug'r gpcnk kpi 'vj g'xkevko 'qh'uwej 'xkqngpeg'y j q'ku'cnuq'c'
vgpcpv'qt'ncy hwri'qeewr cpvö']46'EHT '70422; '*c+0'Vj ku'cwvj qtkv{'ku'pqv'f gr gpf gpv'qp'c'dkhwtecvgf '
ngcug'qt'qvj gt'gxkevkqp'cevkqp'd{'cp'qy pgt'ci ckpuv'cp'kpf kxkf wcri'hco kn{'o go dgt0Hwtvj gt.'vj ku'
cwvj qtkv{'uwr gtugf gu'cp{'mecri'uvcvg.'qt'qvj gt'hgf gtcri'ncy 'vq'vj g'eqpvtct{0Jqy gxgt.'kh'vj g'URJ C'
ej qqugu'vq'gzgtekug'vj ku'cwvj qtkv{.'kv'o wuv'hqmqy 'cp{'r tqegf wtgu'r tguetkdgf 'd{'JWF 'qt'd{'
cr r nkecdng'mecri'uvcvg.'qt'hgf gtcri'ncy 'tgi ctf kpi 'vgto kpcvkqp'qh'cuukuvcpeg0Vj ku'o gcpu'vj cv'vj g'
URJ C'o wuv'hqmqy 'vj g'uco g'twrgu'y j gp'vgto kpcvkpi 'cuukuvcpeg'vq'cp'kpf kxkf wcnu'kv'y qwrf 'y j gp'
vgto kpcvkpi 'vj g'cuukuvcpeg'qh'cp'gpvktg'hco kn{']5138129'*Federal Register* pqvkeg'qp'vj g'
cr r nkecdknkv{'qh'XCY C'vq'JWF 'r tqi tco u0'

Kh'vj g'r gtr gvtcvqt'tgo ckpu'kp'vj g'wpkv.'vj g'URJ C'eqpvkpwgu'vq'r c{'vj g'qy pgt'wpvkn'vj g'URJ C'
vgto kpcvgu'vj g'r gtr gvtcvqt'htqo 'vj g'r tqi tco 0'Vj g'URJ C'o wuv'pqv'uvqr 'r c{kpi 'JCR'wpvkn'52'f c{u'
chvgt'vj g'qy pgt'dkhwtecvgu'vj g'ngcug'vq'gxkev'vj g'r gtr gvtcvqt0Vj g'URJ C'o c{'r c{'JCR'hqt'vj g'hwmn'
o qpvj 'kh'vj g'52/f c'r gtkqf 'y kni'gpf 'o kf/o qpvj ']Pqvkeg'RKJ '4239/2: 0'

Kh'vj g'r gtr gvtcvqt'ku'vj g'qpn{'r ctvkekr cpv'gnki kdng'vq'tgegkxg'cuukuvcpeg.'vj g'URJ C'y kni'r tqxkf g'cp{'
tgo ckpkpi 'r ctvkekr cpv'c'ej cpeg'vq'guvcdnkuj 'gnki kdknkv{'hqt'vj g'r tqi tco 0Kh'vj g'tgo ckpkpi '
r ctvkekr cpv'ecppqv'f q'uq.'vj g'URJ C'y kni'r tqxkf g'vj go 'y kj '52'f c{u'vq'guvcdnkuj 'gnki kdknkv{'hqt'
cpqvj gt'j qwukpi 'r tqi tco 'r tkqt'vq'vgto kpcvkqp'qh'vj g'JCR'eqpvtcev0'

<u>URJ C"Rqrike{"</u>

Vj g"URJ C"y km"vgto kpcvg"cuukuvcpeg"vq"c"hco kn{"o go dgt"kh"vj g"URJ C"f gvgto kpgu"vj cv"vj g"
hco kn{"o go dgt"j cu"eqo o kvgf "etko kpcn"cevu"qh"r j {ukecn"xkqngpeg"ci ckpuv"qvj gt"hco kn{"
o go dgtu"qt"qvj gtu0"Vj ku"cevkqp"y km"pqv"chhgev"vj g"cuukuvcpeg"qh"vj g"tgo ckpkpi ."
pqpewr cdng"hco kn{"o go dgtu0"

Kp"o cmkpi "ku"f gekukqp."vj g"URJ C"y km"eqpukf gt"cm"etgf kdng"gxkf gpeg."kpenwf kpi ."dwv"pqv"
nko kvgf "vq."c"uki pgf "egtvkhkecvkqp"*hqto "J WF/75: 4+"qt"qvj gt"f qewo gpvcvkqp"qh"cdwug"
uwdo kvgf "vq"vj g"URJ C"d{"vj g"xkevko "kp"ceeqtf cpeg"y kj "vj ku"ugevkqp"cpf "ugevkqp"38/KZ0F 0"
Vj g"URJ C"y km"cnuq"eqpukf gt"vj g"hcevqtu"kp"ugevkqp"34/KKF 0"Wr qp"uwej "eqpukf gtcvkqp."vj g"
URJ C"o c{."qp"c"ecug/d{/ecug"dcuku."ej qqug"pqv"vq"vgto kpcvg"vj g"cuukuvcpeg"qh"vj g"
ewr cdng"hco kn{"o go dgt0"

Kh"vj g"URJ C"f qgu"vgto kpcvg"vj g"cuukuvcpeg"qh"vj g"ewr cdng"hco kn{"o go dgt."kv"y km"f q"uq"kp"
ceeqtf cpeg"y kj "cr r nkecdng"ncy ."J WF "tgi wncvkqpu."cpf "vj g"r qnkekgu"kp"vj ku"r ncp0"

## 12-II.F. TERMINATION NOTICE

J WF "tgi wncvkqpu"tgs wktg"RJ Cu"vq"r tqxkf g"y tkwgp"pqvkeg"qh"vgto kpcvkqp"qh"cuukuvcpeg"vq"c"hco kn{""qpn{"y j gp"vj g"hco kn{"ku"gpvkungf "vq"cp"kphqto cni'j gctkpi 0J qy gxgt."ukpeg"vj g"hco kn{øu"J CR""eqpvtcev"cpf "ngcug"y kni'cnuq"vgto kpcvg"y j gp"vj g"hco kn{øu"cuukuvcpeg"vgto kpcvgu]hqto "J WF /74863_."kv"ku"c"i qqf "dwukpguu"r tcevkeg"vq"r tqxkf g"y tkwgp"pqvkhkecvkqp"vq"dqvj "qy pgt"cpf "hco kn{"cp{vko g"cuukuvcpeg"y kni'dg"vgto kpcvgf ."y j gvj gt"xqnwpvctkn{"qt"kpxqnwpvctkn{0'

### URJ C"Rqnke{"

Y j gpgxgt"c"hco kn{øu"cuukuvcpeg"y kni'dg"vgto kpcvgf ."vj g"URJ C"y kni'ugpf "c"y tkwgp"pqvkeg"qh"vgto kpcvkqp"vq"vj g"hco kn{"cpf "vq"vj g"qy pgt0Vj g"URJ C"y kni'cnuq"ugpf "c"hqto "J WF /75: 4"cpf "hqto "J WF /75: 2"vq"vj g"hco kn{"y kj "vj g"vgto kpcvkqp"pqvkeg0Vj g"pqvkeg"y kni'uvcvg"vj g"f cvg"qp"y j kej "vj g"vgto kpcvkqp"y kni'dgeqo g"ghhgevkxg0Vj ku"f cvg"i gpgtcn{"y kni'dg"cv"ngcuv'52"ecngpf ct"f c{u"hqnqy kpi "vj g"f cvg"qh"vj g"vgto kpcvkqp"pqvkeg."dwv"gzegr vkqpu"y kni'dg"o cf g"y j gpgxgt"J WF "twngu."qvj gt"URJ C"r qnkekgu."qt"vj g"ektewo uvcpegu"uwttqwpf kpi "vj g"vgto kpcvkqp"tgs wktg0'

Y j gp"vj g"URJ C"pqvkhkgu"cp"qy pgt"vj cv'c"hco kn{øu"cuukuvcpeg"y kni'dg"vgto kpcvgf ."vj g"URJ C"y kni'kh'cr r tqr tkcvg."cf xkug"vj g"qy pgt"qh"vj gkt"tki j v'vq"qhhgt"vj g"hco kn{"c"ugr ctcvg."wpcuukuvgf "ngcug0'

Kh'c"hco kn{"y j qug"cuukuvcpeg"ku"dgkpi "vgto kpcvgf "ku"gpvkungf "vq"cp"kphqto cni'j gctkpi ."vj g"pqvkeg"qh"vgto kpcvkqp"vj cv'vj g"URJ C"ugpf u"vq"vj g"hco kn{"o wuv'o ggv'vj g"cf f kvkqpcn]J WF "cpf "URJ C"pqvkeg"tgs wktgo gpwu'f kuewuugf "kp"ugevkqp"38/KKKC"qh"vj ku"r ncp0XCY C"4235"gzr cpf u"pqvkhkecvkqp"tgs wktgo gpwu'vq"tgs wktg"RJ Cu"vq"r tqxkf g"pqvkeg"qh"XCY C"tki j wu'cpf "vj g"J WF /75: 4"hqto "y j gp"c"URJ C"vgto kpcvgu"c"j qwugj qnf øu"j qwukpi "dgpghkwu0"

### URJ C"Rqnke{"

Y j gpgxgt"vj g"URJ C"f gekf gu"vq"vgto kpcvg"c"hco kn{øu"cuukuvcpeg"dgecwug"qh"vj g"hco kn{øu"cevkqp"qt"hcknwtg"vq"cev."vj g"URJ C"y kni'kpenwf g"kp"ku'vgto kpcvkqp"pqvkeg"vj g"XCY C"kphqto cvkqp"f guetkdgf "kp"ugevkqp"38/KZ0E"qh"vj ku'r ncp"cpf "c"hqto "J WF /75: 4"cpf "hqto "J WF /75: 20Vj g"URJ C"y kni'tgs wguv'kp"y tkkpi "vj cv'c"hco kn{"o go dgt"y kuj kpi "vq"encko "r tqvgevkqp"wpf gt"XCY C"pqvkh{"vj g"URJ C"y kj kp"36"dwukpguu"f c{u0'

Uvknn'qvj gt"pqvkeg"tgs wktgo gpwu"cr r n{"kp"vy q"ukwcvkqpu<

- Kh'c"etko kpcn]tgeqtf "ku'vj g"dcuku"qh'c"hco kn{øu"vgto kpcvkqp."vj g"URJ C"o wuv'r tqxkf g"c"eqr {"qh'vj g"tgeqtf "vq"vj g"uwdlgev'qh'vj g"tgeqtf "cpf "vj g"vgpcpv'uq"vj cv'vj g"j cxg"cp"qr r qtwpkv{"vq"f kur wvg"vj g"ceewtce{"cpf 'tgngxcpeg"qh'vj g"tgeqtf ]46"EHT"; : 40775"f +*4+_0'

- Kh'ko o ki tcvkqp"uvcwu'ku"vj g"dcuku"qh'c"hco kn{øu"vgto kpcvkqp."cu"f kuewuugf "kp"ugevkqp"34/KF ."vj g"ur gekcn]pqvkeg"tgs wktgo gpwu'kp"ugevkqp"38/KKKF "o wuv'dg"hqnqy gf 0'

# PART III: TERMINATION OF TENANCY BY THE OWNER

## 12-III.A. OVERVIEW

Vgto kpcvkqp"qh'cp'cuukuvgf "vgpcpe{"ku'c"o cwgt"dgvyggp"vj g"qy pgt"cpf "vj g"hco kn{="vj g"URJ C"ku" pqv'f ktgevn{"kpxqnxgf 0J qy gxgt."vj g"qy pgt "ku"wpf gt "uqo g"eqpuvtckpwu"y j gp"vgto kpcvkpi "cp" cuukuvgf "vgpcpe{0Vgto kpcvkqp"qh'vgpcpe{"hqt"egtvckp'tgcuqpu"y knn'cnuq 'tguwnv'kp'vgto kpcvkqp"qh" cuukuvcpeg"cu'f kuewuugf "kp'vj ku'ugevkqp0'

## 12-III.B. GROUNDS FOR OWNER TERMINATION OF TENANCY [24 CFR 982.310, 24 CFR 5.2005(c), and Form HUD-52641-A, Tenancy Addendum]

F wtkpi "vj g'vgto "qh'vj g'ngcug."vj g'qy pgt "ku'pqv'r gto kwgf "vq "vgto kpcvg"vj g'vgpcpe{"gzegr v'hqt" ugtkqwu'qt 'tgr gcvgf "xkqncvkqpu'qh'vj g'ngcug."egtvckp'xkqncvkqpu'qh'uvcvg 'qt 'nqecn'ncy ."qt 'qvj gt" i qqf "ecwug0'

### Serious or Repeated Lease Violations

Vj g'qy pgt "ku'r gto kwgf "vq "vgto kpcvg"vj g'hco kn{øu'vgpcpe{"hqt "ugtkqwu'qt 'tgr gcvgf "xkqncvkqpu'qh'vj g" vgto u'cpf "eqpf kvkqpu'qh'vj g'ngcug."gzegr v'j gp"vj g'xkqncvkqpu'ctg 'tgcvgf "vq 'kpekf gpwu'qh'cuwcn'qt" j tgcvgpgf "f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwn'qt 'uvcnmkpi "cpf "vj g'xkevko "ku" r tqvgevgf "htqo "gxkevkqp'd{"vj g'Xkqngpeg'ci ckpuv'Y qo gp'Cev'qh'4235 "*ugg 'ugevkqp"34/KKG+0C" ugtkqwu'ngcug 'xkqncvkqp'kpenwf gu'hcknwtg'vq 'r c{'tgpv'qt 'qvj gt 'co qwpwu'f wg"wpf gt 'vj g'ngcug0' J qy gxgt."vj g'URJ C'øu'hcknwtg'vq 'o cmg 'c 'J CR'r c{o gpv'vq 'vj g'qy pgt "ku'pqv'c 'xkqncvkqp'qh'vj g'ngcug" dgvy ggp'vj g'hco kn{'cpf "vj g'qy pgt0'

### Violation of Federal, State, or Local Law

Vj g'qy pgt "ku'r gto kwgf "vq 'vgto kpcvg"vj g'vgpcpe{"kh'c'hco kn{'o go dgt 'xkqncvgu'hgf gtcn'uvcvg. 'qt" nqecn'ncy "vj cv'ko r qugu'qdnki cvkqpu'kp'eqppgevkqp'y kj "vj g'qeewr cpe{"qt 'wug'qh'vj g'r tgo kugu0'

### Criminal Activity or Alcohol Abuse

Vj g'qy pgt 'o c{'vgto kpcvg'vgpcpe{"f wtkpi "vj g'vgto "qh'vj g'ngcug 'kh'cp{ "*covered person*ô o gcpkpi " cp{'o go dgt 'qh'vj g'j qwugj qnf .'c 'i wguv.'qt 'cpqvj gt 'r gtuqp'wpf gt 'vj g'vgpcpvøu'eqpvtqnô eqo o kwu" cp{'qh'vj g'hqnqy kpi "v{r gu'qh'etko kpcn'cevkxkv{ "*hqt 'cr r nkecdng'f ghkpkvkqpu'ugg 46 EHT '7082200 :'

- Á Cp{"etko kpcn'cevkxkv{"vj cv'vj tgcvgpu'vj g'j gcnj "qt 'uchgv{"qh'qt 'vj g'tki j v'vq 'r gceghwn'gplq{o gpv' qh'vj g'r tgo kugu'd{.'qvj gt 'tgukf gpwu'*kpenwf kpi "r tqr gtv{'o cpci go gpv'uvchh'tgukf kpi "qp'vj g" r tgo kugu+'
- Á Cp{"etko kpcn'cevkxkv{"vj cv'vj tgcvgpu'vj g'j gcnj "qt 'uchgv{"qh'qt 'vj g'tki j v'vq 'r gceghwn'gplq{o gpv' qh'vj g'tgukf gpegu'd{.'r gtuqpu'tgukf kpi "kp'vj g'ko o gf kcvg'xkekpkv{'qh'vj g'r tgo kugu'
- Á Cp{'xkqngpv'etko kpcn'cevkxkv{"qp'qt 'pgct 'vj g'r tgo kugu'
- Á Cp{'f twi /tgncvgf "etko kpcn'cevkxkv{"qp'qt 'pgct 'vj g'r tgo kugu'

J qy gxgt."kp'vj g'ecug'qh'etko kpcn'cevkxkv{"f ktgevn{ 'tgncvgf "vq 'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg." ugzwcn'cuucwn'qt 'uvcnmkpi .'kh'vj g'vgpcpv'qt 'cp'chhknkcvgf "kpf kxkf wcn'ku'vj g'xkevko .'vj g'etko kpcn' cevkxkv{"o c{'pqv'dg'eqpuvtwgf "cu'ecwug'hqt 'vgto kpcvkpi "vj g'xkevko øu'vgpcpe{"*ugg 'ugevkqp'34/KKG+0'

Vj g''qy pgt''o c{''vgto kpcvg''vgpcpe{''f wtkpi ''vj g''vgto ''qh''vj g''ngcug''kh''cp{''o go dgt''qh''vj g'' j qwugj qrf ''ku<''

- Á Hngekpi ''vq ''cxqkf ''r tqugewvkqp.''ewuvqf {.''qt''eqphkpgo gpv''chvgt''eqpxkevkqp''hqt''c''etko g''qt''cp'' cwwo r v''vq''eqo o kv''c''etko g''vj cv''ku''c''hgmp{''wpf gt''vj g''ncy u''qh''vj g''r nceg''htqo ''y j kej ''vj g'' kpf kxkf wcrl'hngggu.''qt''c v.''kp''vj g''ecug''qh''vj g''Uvcvg''qh''P gy ''Lgtug{.''ku''c''j ki j ''o kuf go gcpqt''qt''

- Á Xkqncvkpi ''c''eqpf kkvqp''qh''r tqdcvkqp''qt''r ctqng''ko r qugf ''wpf gt''hgf gtcrl'qt''uvcvg''ncy 0'

Vj g''qy pgt''o c{''vgto kpcvg''vgpcpe{''f wtkpi ''vj g''vgto ''qh''vj g''ngcug''kh''cp{''o go dgt''qh''vj g''j qwugj qrf '' j cu''gpi ci gf ''kp''cdwug''qh''cneqj qrl'vj cv''vj tgcvgpu''vj g''j gcrij .''uchgv{.''qt''tki j v''vq''r gceghwrl'gplq{o gpv'' qh''vj g''r tgo kugu''d{''qvj gt''tgukf gpvu0'

*Evidence of Criminal Activity*

Vj g''qy pgt''o c{''vgto kpcvg''vgpcpe{''cpf ''gxkev''d{''lwf kekcrl'cevkqp''c''hco kn{''hqt''etko kpcrl'cevkxkv{''d{''c'' eqxgtgf ''r gtuqp''kh''vj g''qy pgt''f gvgto kpgu''vj g''eqxgtgf ''r gtuqp''j cu''gpi ci gf ''kp''vj g''etko kpcrl'cevkxkv{.'' tgi ctf nguu''qh''y j gvj gt''vj g''eqxgtgf ''r gtuqp''j cu''dggp''cttguvgf ''qt''eqpxkevgf ''hqt''uwej ''cevkxkv{''cpf '' y kvj qwv''ucvkuh{kpi ''vj g''uvcpf ctf ''qh''r tqqh''wugf ''hqt''c''etko kpcrl'eqpxkevkqp0'Vj ku''ku''vj g''ecug''gzegr v''kp'' egtvckp''kpekf gpvu''y j gtg''vj g''etko kpcrl'cevkxkv{''f ktgevn{''tgncvgu''vq''f qo guvke''xkqngpeg.''f cvkpi '' xkqngpeg.''ugzwcrl'cuucwv.''qt''uvcmkpi .''cpf ''vj g''vgpcpv''qt''cp''chhkrkcvgf ''kpf kxkf wcrl'ku''vj g''xkevko ''qt'' vj tgcvgpgf ''xkevko ''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcrl'cuucwv.''qt''uvcmkpi 0'

**Other Good Cause**

F wtkpi ''vj g''kpkkvcrl'ngcug''vgto .''vj g''qy pgt''o c{''pqv''vgto kpcvg''vj g''vgpcpe{''hqt''õqvj gt''i qqf ''ecwugö'' wpnguu''vj g''qy pgt''ku''vgto kpcvkpi ''vj g''vgpcpe{''dgecwug''qh''uqo gvj kpi ''vj g''hco kn{''f kf ''qt''hcknf ''vq''f q0'' F wtkpi ''vj g''kpkkvcrl'ngcug''vgto ''qt''f wtkpi ''cp{''gzvgpukqp''vgto .''qvj gt''i qqf ''ecwug''kpenwf gu''vj g'' f kuwtdcpeg''qh''pgki j dqtu.''f guvtwevkqp''qh''r tqr gtv{.''qt''nkxkpi ''qt''j qwugmggr kpi ''j cdkvu''vj cv''ecwug'' f co ci g''vq''vj g''wpkv''qt''r tgo kugu0'

Chvgt''vj g''kpkkvcrl'ngcug''vgto .''õqvj gt''i qqf ''ecwugö''hqt''vgto kpcvkqp''qh''vgpcpe{''d{''vj g''qy pgt''kpenwf gu<'

- Á Hcknwtg''d{''vj g''hco kn{''vq''ceegr v''vj g''qhhgt''qh''c''pgy ''ngcug''qt''tgxkukqp''

- Á Vj g''qy pgtøu''f guktg''vq''wug''vj g''wpkv''hqt''r gtuqpcrl'qt''hco kn{''wug.''qt''hqt''c''r wtr qug''qvj gt''vj cp''cu''c'' tgukf gpvkcrl'tgpvcrl'wpkv''

- Á C''dwukpguu''qt''eqpqo ke''tgcuqp''hqt''vgto kpcvkqp''qh''vj g''vgpcpe{''*uwej ''cu''ucng''qh''vj g''r tqr gtv{.'' tgpqxcvkqp''qh''vj g''wpkv.''qt''f guktg''vq''ngcug''vj g''wpkv''cv''c''j ki j gt''tgpv+'

Chvgt''vj g''kpkkvcrl'ngcug''vgto .''vj g''qy pgt''o c{''i kxg''vj g''hco kn{''pqvkeg''cv''cp{''vko g.''kp''ceeqtf cpeg''y kvj '' vj g''vgto u''qh''vj g''ngcug0'

Kh''c''r tqr gtv{''ku''uwdlgev''vq''hqtgenquwtg.''f wtkpi ''vj g''vgto ''qh''vj g''ngcug.''vj g''pgy ''qy pgt''qh''vj g''r tqr gtv{'' f qgu''pqv''j cxg''i qqf ''ecwug''vq''vgto kpcvg''vj g''vgpcpv{øu''ngcug.''wpnguu''vj g''pgy ''qy pgt''y knn'qeewr {''vj g'' wpkv''cu''vj gkt''r tko ct{''tgukf gpeg''cpf ''j cu''r tqxkf gf ''vj g''vgpcpv''y kvj ''cv''ngcuv''c''; 2/f c{''pqvkeg0'Kp''vj cv'' ecug.''vj g''ngcug''o c{''dg''vgto kpcvgf ''ghhgevkxg''qp''vj g''f cvg''qh''ucng.''cnj qwi j ''vj g''vgpcpv''ku''uvknn'gpvkvngf '' vq''c''; 2/f c{''pqvkeg''vq''xcecvg0'Ugg''Ugevkqp''35/KKK ''hqt''c''f kuewuukqp''qh''URJ C'r qrkekgu''tgncvkpi ''vq'' wpkvu''kp''hqtgenquwtg0'

## 12-III.C. EVICTION [24 CFR 982.310(e) and (f) and Form HUD-52641-A, Tenancy Addendum]

Vj g"qy pgt"o wuv"i kxg"vj g"vgpcpv"c"y tkwgp"pqvkeg"vj cv"ur gekhkgu"vj g"i tqwpf u"hqt"vgto kpcvkqp"qh" vgpcpe{"f wtkpi "vj g"vgto "qh"vj g"ngcug0"Vj g"vgpcpe{"f qgu"pqv"vgto kpcvg"dghqtg"vj g"qy pgt"j cu"i kxgp" y ku"pqvkeg."cpf "vj g"pqvkeg"o wuv"dg"i kxgp"cv"qt"dghqtg"eqo o gpego gpv"qh"vj g"gxkevkqp"cevkqp0

Vj g"pqvkeg"qh"i tqwpf u"o c{"dg"kpenwf gf "kp."qt"o c{"dg"eqo dkpgf "y kvj ."cp{"qy pgt"gxkevkqp"pqvkeg" vq"vj g"vgpcpv0

Qy pgt"gxkevkqp"pqvkeg"o gcpu"c"pqvkeg"vq"xcecvg."qt"c"eqo r nckpv"qt"qvj gt"kpkvkcn'r ngcf kpi "wugf " wpf gt"uvcvg"qt"nqecn'ncy "vq"eqo o gpeg"cp"gxkevkqp"cevkqp0"Vj g"qy pgt"o c{"qpn{"gxkev"vj g"vgpcpv" htqo "vj g"wpkv'd{"kpuvkvwvkpi "c"eqwtv'cevkqp0"Vj g"qy pgt"o wuv"i kxg"vj g"URJ C"c"eqr {"qh"cp{"gxkevkqp" pqvkeg"cv"vj g"uco g"vko g"vj g"qy pgt"pqvkhkgu"vj g"hco kn{0"Vj g"hco kn{"ku"cnuq"tgswktgf "vq"i kxg"vj g" URJ C"c"eqr {"qh"cp{"gxkevkqp"pqvkeg"*ugg"Ej cr vgt"7+0

<u>URJ C"Rqnke{</u>

Kh"vj g"gxkevkqp"cevkqp"ku"hkpcnk| gf "kp"eqwtv."vj g"qy pgt"o wuv'r tqxkf g"vj g"URJ C"y kj " f qewo gpvcvkqp"tgncvgf "vq"vj g"gxkevkqp."kpenwf kpi "pqvkeg"qh"vj g"gxkevkqp"f cvg."cu"uqqp"cu" r quukdng."dwv'pq"ncvgt"vj cp"7"dwukpguu"f c{u'hqnnqy kpi "vj g"eqwtv'qtf gtgf "gxkevkqp0

## 12-III.D. DECIDING WHETHER TO TERMINATE TENANCY [24 CFR 982.310(h), 24 CFR 982.310(h)(4)]

Cp"qy pgt"y j q"j cu"i tqwpf u"vq"vgto kpcvg"c"vgpcpe{"ku"pqv"tgswktgf"vq"fq"uq."cpf"o c{"eqpukfgt"cm"qh"vj g"ektewo uvcpegu"tgngxcpv"vq"c"r ctvkewnct"ecug"dghqtg"o cmkpi "c"f gekukqp0"Vj gug"o ki j v"kpenwf g<

•Á Vj g"pcwwtg"qh"vj g"qhhgpf kpi "cevkqp"

•Á Vj g"ugtkqwupguu"qh"vj g"qhhgpf kpi "cevkqp="

•Á Vj g"ghhgev"qp"vj g"eqo o wpkv{"qh"vj g"vgto kpcvkqp."qt"qh"vj g"qy pgtøu"hcknwtg"vq"vgto kpcvg"vj g"vgpcpe{="

•Á Vj g"gzvgpv"qh"r ctvkekr cvkqp"d{"vj g"ngcugj qnf gt"kp"vj g"qhhgpf kpi "cevkqp="

•Á Vj g"ghhgev"qh"vgto kpcvkqp"qh"vgpcpe{"qp"j qwugj qnf "o go dgtu"pqv"kpxqnxgf "kp"vj g"qhhgpf kpi "cevkxkv{="

•Á Vj g"f go cpf "hqt"cuukuvgf "j qwukpi "d{"hco knkgu"y j q"y knn'cdj gtg"vq"ngcug"tgur qpukdknkvkgu="

•Á Vj g"gzvgpv"vq"y j kej "vj g"ngcugj qnf gt"j cu"uj qy p"r gtuqpcn'tgur qpukdknkv{"cpf "vcmgp"cm"tgcuqpcdng"uvgr u"vq"r tgxgpv"qt"o kki cvg"vj g"qhhgpf kpi "cevkqp="

•Á Vj g"ghhgev"qh"vj g"qy pgt)u"cevkqp"qp"vj g"kpvgi tkv{"qh"vj g"r tqi tco 0'

Vj g"qy pgt"o c{"tgswktg"c"hco kn{"vq"gzenwf g"c"j qwugj qnf "o go dgt"kp"qtf gt"vq"eqpvkpwg"vq"tgukf g"kp"vj g"cuukuvgf "wpkv."y j gtg"vj cv"j qwugj qnf "o go dgt"j cu"r ctvkekr cvgf "kp"qt"dggp"ewnr cdng"hqt"cevkqp"qt"hcknwtg"vq"cev"vj cv"y cttcpvu"vgto kpcvkqp0'

Kp"f gvgto kpkpi "y j gvj gt"vq"vgto kpcvg"vgpcpe{"hqt"knngi cn'wug"qh"f twi u"qt"cmqj qn'cdwug"d{"c"j qwugj qnf "o go dgt"y j q"ku"pq"nqpi gt"gpi ci gf "kp"uwej "dgj cxkqt."vj g"qy pgt"o c{"eqpukf gt"y j gvj gt"uwej "j qwugj qnf "o go dgt"ku"r ctvkekr cvkpi "kp"qt"j cu"uweeguuhwn{"eqo r ngvgf "c"uwr gtxkugf "f twi "qt"cmqj qn'tgj cdknkvcvkqp"r tqi tco ."qt"j cu"qvj gty kug"dggp"tgj cdknkvcvgf "uweeguuhwn{"*64"WU/E0"35883+0'Hqt"vj ku"r wtr qug."vj g"qy pgt"o c{"tgswktg"vj g"vgpcpv"vq"uwdo kv"gxkf gpeg"qh"vj g"j qwugj qnf "o go dgt)u"ewttgpv"r ctvkekr cvkqp"kp."qt"uweeguuhwn'eqo r ngvkqp"qh."c"uwr gtxkugf "f twi "qt"cmqj qn'tgj cdknkvcvkqp"r tqi tco "qt"gxkf gpeg"qh"qvj gty kug"j cxkpi "dggp"tgj cdknkvcvgf "uweeguuhwn{0'

Vj g"qy pgt)u"vgto kpcvkqp"qh"vgpcpe{"cevkqpu"o wuv'dg"eqpukuvgpv"y kj "vj g"hckt"j qwukpi "cpf "gswcn'qr r qtwpkv{"r tqxkukqpu"kp"46"EHT "5085270'

Cp"qy pgtøu"f gekukqp"vq"vgto kpcvg"vgpcpe{"hqt"kpekf gpvu"tgncvgf "vq"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv"qt"uvcmkpi "ku"hko kvgf "d{"vj g"Xkqngpeg"ci ckpuv"Y qo gp"Cev"qh"4235"*XCY C+"cpf "vj g"eqphqto kpi "tgi wncvkqpu"kp"46"EHT "Rctv"5."Uwdr ctv'N0"*Ugg"ugevkqp"34/KKG0+"

## 12-III.E. EFFECT OF TENANCY TERMINATION ON THE FAMILY'S ASSISTANCE

Kh"c"vgto kpcvkqp"ku"pqv"f wg"vq"c"ugtkqwu"qt"tgr gcvgf "xkqncvkqp"qh"vj g"ngcug."cpf "kh"vj g"URJ C"j cu"pq"qvj gt"i tqwpf u"hqt"vgto kpcvkqp"qh"cuukuvcpeg."vj g"URJ C"o c{"kuuwg"c"pgy "xqwej gt"uq"vj cv"vj g"hco kn{"ecp"o qxg"y kj "eqpvkpwgf "cuukuvcpeg"*ugg"Ej cr vgt"32+0'

| EXHIBIT 12-1: STATEMENT OF FAMILY OBLIGATIONS |
|---|

Hqmqy kpi "ku"c"rkurkpi "qh'c'r ctvkekr cpv'hco kn{øu"qdrki cvkqpu"wpf gt"vj g"J EX"r tqi tco <"

- •Á Vj g"hco kn{"o wuv'uwr r n{"cp{"kphqto cvkqp"vj cv'vj g"URJ C"qt"J WF "f gvgto kpgu"vq"dg"pgeguuct{."
  kpenwf kpi "uwdo kuukqp"qh'tgs wktgf "gxkf gpeg"qh'ekvk| gpuj kr "qt"gnki kdng"ko o ki tcvkqp"uvcvwu0'

- •Á Vj g"hco kn{"o wuv'uwr r n{"cp{"kphqto cvkqp'tgs wguvgf "d{"vj g"URJ C"qt"J WF "hqt"wug"kp"c"
  tgi wctn{"uej gf wngf "tggzco kpcvkqp"qt"kpvgtko "tggzco kpcvkqp"qh'hco kn{"kpeqo g"cpf "
  eqo r qukvkqp0'

- •Á Vj g"hco kn{"o wuv'f kuenqug"cpf "xgtkh{"uqekcn'ugewtkv{"pwo dgtu"cpf "ukip"cpf "uwdo kv'eqpugpv'
  hqto u'hqt"dqvckpkpi "kphqto cvkqp0'

- •Á Cp{"kphqto cvkqp"uwr r nkgf "d{"vj g"hco kn{"o wuv'dg"vtwg"cpf "eqo r ngvg0'

- •Á Vj g"hco kn{"ku'tgur qpukdng"hqt"cp{"J q wukpi "S wcrkv{"Uvcpf ctf u"*J S U+"dtgcej "d{"vj g"hco kn{"
  ecwugu "d{"hcknwtg"vq"r c{"gpcpv'r tqxkf gf "wvkrkvkgu"qt"cr r nkcpegu."qt"f co ag gu"vq"vj g"f y gnkpi "
  wpkv"qt"r tgo kugu'dg{qpf "pqto cn'y gct"cpf "vgct"ecwugf "d{"cp{"o go dgt"qh'vj g"j qwuej qnf "qt"
  i wguv0'

    URJ C"Rqrke{"

    F co ai gu"dg{qpf "pqto cn'y gct"cpf "vgct"y kn'dg"eqpukf gtgf "vq"dg"f co ai gu"y j kej "eqwnf "dg"
    cuuguugf "ai ckpuv'vj g"ugewtkv{"f gr quk0'

- •Á Vj g"hco kn{"o wuv'cmqy "vj g"URJ C"vq"kpur gev'vj g"wpkv'cv'tgcuqpcdng"ko gu"cpf "chvgt"tgcuqpcdng"
  pqvkeg."cu'f guetkdgf "kp"Ej cr vgt" : "qh'vj ku'r ncp0'

- •Á Vj g"hco kn{"o wuv'pqv'eqo o kv'cp{"ugtkqwu"qt"tgr gcvgf "xkqncvkqp"qh'vj g"ngcug0'

    URJ C"Rqrke{"

    Vj g"URJ C"y kn'f gvgto kpg"kh'c"hco kn{"j cu'eqo o kvvgf "ugtkqwu"qt"tgr gcvgf "xkqncvkqpu"qh'vj g"
    ngcug"dcugf "qp"cxckncdng"gxkf gpeg."kpenwf kpi "dw'pqv'ko kvgf "vq."c"eqwtv'qtf gtgf "gxkevkqp"
    qt"cp'qy pgtøu'pqvkeg"vq"gxkev'r qrkeg'tgr qtvu."cpf "chhkf cxkvu'htqo "vj g"qy pgt."pgki j dqtu."qt"
    qvj gt"etgf kdng"r ctvkgu"y kj "f ktgev'mpqy ngf i g0'

    *Serious and repeated lease violations*'y kn'kpenwf g."dw'pqv'dg"ko kvgf "vq."pqpr c{o gpv'qh'
    tgpv."f kuvwtdcpeg"qh'pgki j dqtu."f guvtwevkqp"qh'r tqr gtv{."rkxkpi "qt'j qwugmggr kpi "j cdkvu'vj cv'
    ecwug'f co ai g"vq"vj g"wpkv'qt"r tgo kugu."cpf "etko kpcn'cevkxkv{0'I gpgtcm{."vj g"etkgtkqp"vq"dg"
    wugf "y kn'dg"y j gvj gt"qt"pqv'vj g"tgcuqp"hqt"vj g"gxkevkqp"y cu'vj g"hcwn'qh'vj g"vgpcpv'qt"
    i wguv0'Cp{"kpekf gpvu"qh."qt"etko kpcn'cevkxkv{"tgncvgf "vq."f qo guvke'xkqngpeg."f cvkpi "
    xkqngpeg."ugzwcn'cuucwn'qt"uvcmkpi "y kn'pqv'dg"eqpuvtwgf "cu'ugtkqwu"qt"tgr gcvgf "ngcug"
    xkqncvkqpu'd{"vj g'xkevko "]46'EHT "704227*e+*3+0'

- •Á Vj g"hco kn{"o wuv'pqvkh{"vj g"URJ C"cpf "vj g"qy pgt'dghqtg'o qxkpi "qw'qh'vj g"wpkv'qt"vgto kpcvkpi "
  vj g"ngcug0'

    URJ C"Rqrke{"

    Vj g"hco kn{"o wuv'eqo r n{"y kj "ngcug'tgs wktgo gpvu'tgi ctf kpi "y tkwgp"pqvkeg"vq"vj g"qy pgt0'
    Vj g"hco kn{"o wuv'r tqxkf g"y tkwgp"pqvkeg"vq"vj g"URJ C"cv'vj g"uco g"ko g"vj g"qy pgt"ku"
    pqvkhkgf 0"

- Á Vj g"hco kn{"o wuv"r tqo r vn{"i kxg"vj g"URJ C"c"eqr { "qh"cp{"qy pgt"gxlevkqp"pqvleg0"

- Á Vj g'hco kn{'o wuv'wug'vj g'cuukuvgf "wpkv'hqt'tgukf gpeg'd{'vj g'hco kn{0Vj g'wpkv/o wuv'dg'vj g" hco kn{øu'qpn{'tgukf gpeg0'

- Á Vj g'eqo r qukkqp'qh'vj g'cuukuvgf "hco kn{tgukf kpi "kp'vj g'wpkv/o wuv'dg'cr r tqxgf "d{'vj g'URJ C0' Vj g'hco kn{o wuv'r tqo r vn{'pqvkh{'vj g'URJ C'kp'y tkkpi "qh'vj g'dktvj .'cf qr vkqp."qt'eqwtv√ cy ctf gf "ewuvqf {'qh'c'ej knf 0'Vj g'hco kn{o wuv'tgs wguv'URJ C'cr r tqxcn'vq'cf f "cp{'qyj gt'hco kn{" o go dgt"cu'cp'qeewr cpv'qh'vj g'wpkv0'

    URJ C'Rqrke{ "

    Vj g'tgs wguv'vq'cf f "c'hco kn{'o go dgt'o wuv'dg'uwdo kwgf "kp'y tkkpi "cpf "cr r tqxgf "r tkqt'vq" yj g'r gtuqp'o qxkpi "kpvq'vj g'wpkv0Vj g'URJ C'y knf'f gvgto kpg"gnki kdknkv{'qh'vj g'pgy "o go dgt" kp"ceeqtf cpeg'y kj "vj g'r qnlekgu'kp'Ej cr vgt'50'

- Á Vj g'hco kn{'o wuv'r tqo r vn{'pqvkh{'vj g'URJ C'kp'y tkkpi "kh'cp{'hco kn{'o go dgt'pq'nqpi gt'nkxgu" kp'vj g'wpkv0'

- Á Kh'vj g'URJ C'j cu'i kxgp'cr r tqxcn'c'hqwuvgt'ej knf "qt'c'tkxg/kp'ckf g'o c{'tgukf g'kp'vj g'wpkv0Vj g' URJ C'j cu'vj g'f kuetgvkqp'vq'cf qr v'tgcuqpcdng'r qnlekgu'eqpegtpkpi "tgukf gpe{'d{'c'hqwuvgt'ej knf " qt'c'tkxg/kp'ckf g."cpf 'vq'f ghkpg'y j gp'URJ C'eqpugpv/o c{'dg'i kxgp'qt'f gpkgf 0'Hqt'r qnlekgu" tgncvgf "vq'vj g'tgs wguv'cpf "cr r tqxcn'f kuct r tqxcn'qh'hqwuvgt'ej knf tgp."hqwuvgt'cf wnu."cpf 'tkxg/kp' ckf gu."ugg'Ej cr vgt'5"*Ugevkqpu"KXM"cpf "KO ±."cpf "Ej cr vgt'33"*Ugevkqp"KKD+0'

- Á Vj g'hco kn{'o wuv'pqv'uwdngcug'vj g'wpkv."cuuki p'vj g'ngcug."qt'vcpuhgt'vj g'wpkv0'

    URJ C'Rqrke{ "

    Uwdngcukpi "kpenwf gu'tgegkxkpi "r c{o gpv'vq'eqxgt'tgpv'cpf "wknkv{'equu'd{'c'r gtuqp'tkxkpi "kp" vj g'wpkv/y j q'ku'pqv'nkuvgf "cu'c'hco kn{'o go dgt0'

- Á Vj g'hco kn{'o wuv'uwr r n{'cp{'kphqto cvkqp'tgs wguvgf "d{'vj g'URJ C'vq'xgtkh{'vj cv'vj g'hco kn{'ku" tkxkpi "kp'vj g'wpkv/qt'kphqto cvkqp'tgncvgf "vq'hco kn{cdugpeg'htqo "vj g'wpkv0'

- Á Vj g'hco kn{'o wuv'r tqo r vn{'pqvkh{'vj g'URJ C'y j gp'vj g'hco kn{'ku'cdugpv'htqo "vj g'wpkv0'

    URJ C'Rqrke{ "

    P qvkeg'ku'tgs wktgf "wpf gt'vj ku'r tqxkukqp'qpn{'y j gp'cnl'hco kn{'o go dgtu'y knl'dg'cdugpv'htqo " vj g'wpkv/hqt'cp'gzvgpf gf "r gtkqf 0Cp'gzvgpf gf "r gtkqf 'ku'f ghkpgf "cu'cp{'r gtkqf 'i tgcvgt'vj cp" 52"ecngpf ct'f c{u0Y tkwgp'pqvkeg'o wuv'dg'r tqxkf gf "vq'vj g'URJ C'cv'vj g'uvctv'qh'vj g" gzvgpf gf "cdugpeg0'

- Á Vj g'hco kn{'o wuv'r c{'wknkv{'dknu'cpf "r tqxkf gf "cpf "o ckpvckp'cp{'cr r nlcpegu'vj cv'vj g'qy pgt'ku" pqv'tgs wktgf "vq'r tqxkf g'wpf gt'vj g'ngcug']Hqto "J WF/74868."Xqwej gt_0'

- Á Vj g'hco kn{'o wuv'pqv'qy p'qt'j cxg'cp{'kpvgtguv'kp'vj g'wpkv."*qyj gt'yj cp'kp'c'eqqr gtcvkxg'cpf " qy pgtu'qh'c'o cpwhcevwtgf "j qo g'ngcukpi "c'o cpwhcevwtgf "j qo g'ur ceg+0"

- Á Hco kn{'o go dgtu'o wuv'pqv'eqo o kv'htcwf.'dtkdgt{.'qt'cp{'qyj gt'eqttwr v'qt'etko kpcn'cev'kp" eqppgevkqp'y kj "vj g'r tqi tco 0*Ugg'Ej cr vgt'36.'Rtqi tco "Kpvgi tkv{'hqt'cf f kvkqpcl'kphqto cvkqp+0'

•Á Hco kn{'o go dgtu'o wuv'pqv'gpi ci g"kp'ftwi /tgncvgf "etko kpcn'cevkxkv{'qt'xkqngpv'etko kpcn'cevkxkv{"
qt"qyj gt"etko kpcn'cevkxkv{"j cv'yj tgcvgpu'yj g"j gcnj ."uchgv{"qt"tki j v'\q"r gceghwn'gplq{o gpv'qh"
qyj gt"tgukfgpvu"cpf "r gtuqpu'tgukfkpi "kp'yj g"ko o gfkcvg"xkekpkv{'qh'yj g"r tgo kugu0Ugg"Ej cr vgt"
34"hqt"J WF "cpf "URJ C"r qnkekgu'tgncvgf "\q"ftwi /tgncvgf "cpf "xkqngpv'etko kpcn'cevkxkv{0"

•Á O go dgtu'qh'yj g'j qwugj qnf 'o wuv'pqv'gpi ci g"kp'cdwug'qh'cneqj qn'kp'c"y c{"yj cv'yj tgcvgpu'yj g"
j gcnj ."uchgv{"qt"tki j v'\q"r gceghwn'gplq{o gpv'qh'yj g"qyj gt"tgukfgpvu'cpf "r gtuqpu'tgukfkpi "kp'yj g"
ko o gfkcvg"xkekpkv{'qh'r tgo kugu0Ugg'Ej cr vgt'34"hqt'c"fkuewuukqp'qh'J WF "cpf "URJ C"
r qnkekgu'tgncvgf "\q"cneqj qn'cdwug0"

•Á Cp"cuukuvgf "hco kn{'qt"o go dgt"qh'yj g"hco kn{'o wuv'pqv'tgegkxg"J EX"r tqi tco "cuukuvcpeg"y j kng"
tgegkxkpi "cpqyj gt"j qwukpi "uwdukf{."hqt"yj g"uco g"wpkv'qt"c"fkhhgtgpv"wpkv'wpfgt"cp{"qyj gt"
hgf gtcn"uvcvg"qt"nqecn'j qwukpi "cuukuvcpeg"r tqi tco 0"

•Á C"hco kn{'o wuv'pqv'tgegkxg"J EX"r tqi tco "cuukuvcpeg"y j kng'tgukfkpi "kp'c"wpkv'qy pgf "d{"c"
r ctgpv."ej knf ."i tcpf r ctgpv."i tcpf ej knf ."ukuvgt"qt"dtqyj gt"qh'cp{o go dgt"qh'yj g"hco kn{."wpnguu"
yj g"URJ C"j cu'f gvgto kpgf "*cpf "j cu'pqvkhkgf "yj g"qy pgt"cpf "yj g"hco kn{'qh'uwej "f gvgto kpcvkqp+"
yj cv'cr r tqxkpi "tgpvcn'qh'yj g"wpkv."pqy kj uvcpf kpi "uwej "tgncvkqpuj kr ."y qwnf "r tqxkf g"
tgcuqpcdng"ceeqo o qf cvkqp'hqt"c"hco kn{'o go dgt'y j q"ku"c"r gtuqp'y kj "f kucdknkvkgu0]Hqto "
J WF /74868."Xqwej gt_"

"

# Chapter 13

## OWNERS

### INTRODUCTION

Qy pgtu'r nc{'c'o clqt'tqng'kp'vj g'J EX'r tqi tco "d{'uwr r n{kpi 'f gegpv."uchg."cpf "ucpkvct{'j qwukpi "hqt'r ctvkekr cvkpi "hco knkgu0'

Vj g'vgto "õqy pgtö'tghgtu'vq'cp{'r gtuqp'qt'gpvkv{'y kj 'vj g'ngi cn'tki j v'vq'ngcug'qt'uwdngcug'c'wpkv'vq'c'r ctvkekr cpv'kp'vj g'J EX'r tqi tco "]46'EHT "; : 406*d+0'Vj g'vgto "õqy pgtö'kpenwf gu'c'r tkpekr cn'qt"qyj gt'kpvgtguvgf 'r ctv{']46'EHT "; : 4065=46'EHT "; : 4057528*h+._uwej "cu'c'f guki pcvgf "ci gpv'qh'vj g'qy pgt0'

Qy pgtu'j cxg'pwo gtqwu'tgur qpukdkrkvkgu'wpf gt'vj g'r tqi tco ."kpenwf kpi "uetggpkpi "cpf "ngcukpi "vq'hco knkgu."o ckpvckpkpi "vj g'f y grnkpi "wpkv."gphqtekpi "vj g'ngcug."cpf "eqo r n{kpi "y kj "xctkqwu"eqpvtcevwcn'qdnki cvkqpu0'

Vj g'ej cr vgt'ku'qti cpk| gf 'kp'vy q'r ctvu<

Rctv'K<'Qy pgtu'kp'vj g'J EX'Rtqi tco 0'Vj ku'r ctv'f kuewuugu'vj g'tqng'qh'cp'qy pgt'kp'vj g'URJ Cøu"J EX'r tqi tco "cpf "j ki j nki j vu'mg{'qy pgt'tki j vu'cpf "tgur qpukdkrkvkgu0'

Rctv'KK<'J CR'Eqpvtcevu0'Vj ku'r ctv'gzr nckpu'r tqxkukqpu'qh'vj g'J CR'eqpvtcev'cpf "vj g'tgncvkqpuj kr "dgvy ggp'vj g'URJ C'cpf "vj g'qy pgt'cu'gzr tguugf "kp'vj g'J CR'eqpvtcev0'

Hqt'f gvckngf 'kphqto cvkqp'cdqwv'J EX'r tqi tco "tgur qpukdkrkvkgu'cpf "r tqeguugu."kpenwf kpi "URJ C"r qnkekgu'kp'ng{'ctgcu."qy pgtu'y knn'pggf 'vq'tghgt'vq'ugxgtcn'qyj gt'ej cr vgtu'kp'vj ku'r ncp0'Y j gtg"cr r tqr tkcvg."Ej cr vgt'35'y knn'tghgtgpeg'vj g'qyj gt'ej cr vgtu0'

## 13-I.A. OWNER RECRUITMENT AND RETENTION [HCV GB, pp. 2-4 to 2-6; HCV Landlord Strategy Guidebook for SPHAs]

### Recruitment

URJ Cu'ctg'tgur qpukdng'hqt'gpuwtkpi ''yj cv'xgt{'nqy /kpeqo g'hco knkgu'j cxg''ceeguu'\q'cnn'\{r gu'cpf ''tcpi gu'qh'chhqtf cdng'j qwukpi ''kp'yj g'URJ Cøu'lwtkuf kevkqp.'r ctvkewnctn{'j qwukpi ''qwukf g'ctgcu'qh'r qxgtv{'qt'o kpqtkv{ 'eqpegpvtcvkqp0'C'etkvkecn'gngo gpv'kp'hwnhknnkpi ''yj ku'tgur qpukdknkv{'ku'hqt'yj g'URJ C'\q'gpuwtg'yj cv'c'uwhhkekgpv'pwo dgt'qh'qy pgtu.'tgr tgugpvkpi ''cnn'\{r gu'cpf 'tcpi gu'qh'chhqtf cdng'j qwukpi ''kp'yj g'URJ Cøu'lwtkuf kevkqp.'ctg'y knkpi ''\q'r ctvkekr cvg'kp'yj g'J EX'r tqi tco 0'

Vq'ceeqo r nkuj ''yj ku'qdlgevkxg.'URJ Cu'o wuv'kf gpvkh{'cpf 'tgetwkv'pgy 'qy pgtu'\q'r ctvkekr cvg'kp'yj g''r tqi tco 0'

Kf'yj g'URJ C'y knn'dg'eqpf wevkpi 'qwtgcej 'gxgpwu.''yj g'URJ C'o wuv'gpuwtg'yj cv'pqvkegu'cpf ''eqo o wpkecvkqpu'f wtkpi 'qwtgcej 'gxgpwu'ctg'r tqxkf gf 'kp'c'o cppgt'yj cv'ku'ghhgevkxg'hqt'r gtuqpu'y kyj ''j gctkpi .'xkuwcn'cpf ''qyj gt'eqo o wpkecvkqpu/tgncvgf 'f kucdknkvkgu0'URJ Cu'o wuv'cnuq'\cng''tgcuqpcdng'uvgr u'\q'gpuwtg'o gcpkpi hwn'ceeguu'\q'r tqi tco u'\q'r gtuqpu'y kyj ''nko kvgf 'Gpi nkuj ''r tqhkekgpe{0'

URJ C'Rqnke{

Vj g'URJ C'y knn'eqpf wev'qy pgt''qwtgcej ''\q'gpuwtg'yj cv'qy pgtu'ctg'hco knkct'y kyj ''yj g'r tqi tco ''cpf ''ku'cf xcpvci gu0'Vj g'URJ C'y knn'cevkxgn{''tgetwkv'r tqr gtv{'qy pgtu'y kyj 'r tqr gtv{''nqecvgf 'qwukf g''ctgcu'qh'r qxgtv{'cpf 'o kpqtkv{'eqpegpvtcvkqp0'Vj gug'qwtgcej ''uvtcvgi kgu'y knn'kpenwf g<

F kuvtkdwvkpi 'r tkpvgf 'o cvgtkcn'cdqwv'yj g'r tqi tco ''\q'r tqr gtv{'qy pgtu'cpf 'o cpci gtu''

Eqpvcevkpi 'r tqr gtv{'qy pgtu'cpf 'o cpci gtu'd{'r j qpg'qt'kp/r gtuqp''

J qnf kpi 'qy pgt'tgetwkvo gpv'kphqto cvkqp'o ggvkpi u'cv'ngcuv'qpeg'c'{gct''

Rctvkekr cvkpi 'kp'eqo o wpkv{/dcugf 'qti cpk| cvkqpu'eqo r tkugf 'qh'r tkxcvg'r tqr gtv{'cpf 'cr ctvo gpv'qy pgtu'cpf 'o cpci gtu''

F gxgnqr kpi 'y qtmkpi 'tgncvkqpuj kr u'y kyj 'qy pgtu.'cr ctvo gpv'cuuqekcvkqpu.'kpf wuvt{'kpxguvqt'i tqwr u.''cpf 'tgcn'guvcvg'dtqmgtu'cuuqekcvkqpu''

Vq'yj g'gzvgpv'r tcevkecn'r ctvpgtkpi 'y kyj 'cpf 'cwgpf kpi 'gxgpwu'j quvgf 'd{'qyj gt'ctgc'ci gpekgu'\q''f gnkxgt'kphqto cvkqp'cdqwv'yj g'J EX'r tqi tco ''

Qwtgcej ''uvtcvgi kgu'y knn'dg'o qpkqtgf 'hqt'ghhgevkxgpguu'cpf 'cf cr vgf 'ceeqtf kpi n{0'

**Retention**

Kp"cffkvkqp"vq"tgetwkvkpi"qy pgtu"vq"rctvkekrcvg"kp"vjg"JEX"rtqitco ."vjg"URJC"o wuv"cnuq"rtqxkfg"
yjg"mkpf"qh"ewuvqo gt"ugtxkeg"vjcv"y knn"gpeqwtcig"rctvkekrcvkpi"qy pgtu"vq"tgo ckp"cevkxg"kp"vjg"
rtqitco 0"

URJC"Rqnke{"

Cnn"URJC"cevkxkvkgu"vjcv"o c{"chhgev"cp"qy pgtøu"cdknkv{"vq"ngcug"c"wpkv"y knn"dg"rtqeguugf"cu"tcrkfn{"
cu"rquukdng."kp"qtfgt"vq"o kpko k| g"xcecpe{"nquugu"hqt"qy pgtu0"

Vjg"URJC"y knn"rtqxkfg"qy pgtu"y kij"c"jcpfdqqm"vjcv"gzrnckpu"vjg"rtqitco ."kpenwfkpi"JWF"cpf"
URJC"rqnkekgu"cpf"rtqegfwtgu."kp"gcu{"vq/wpfgtuvcpf"ncpiwci g0"

Vjg"URJC"y knn"i kxg"urgekcn"cwgpvkqp"vq"jgnrkpi"pgy "qy pgtu"uweeggf"vjtqwi j"cevkxkvkgu"uwej"cu<

Rtqxkfkpi "vjg"qy pgt"y kij"c"f gui i pcvgf "URJC"eqpvcev"r gtuqp0"

Eqqtfkpcvkpi "kpur gevkqp"cpf "ngcukpi "cevkxkvkgu"dgwy ggp"vjg"URJC."vjg"qy pgt."cpf "vjg"hco kn{0"

Kpkvkcvkpi "vgngrj qpg"eqpvcev"y kij "vjg"qy pgt"vq"gzr nckp"vjg"kpur gevkqp"r tqeguu"cpf "r tqxkfkpi "cp"
kpur gevkqp"dqqmngv"cpf "qyj gt"tguqwteg"o cvgtkcnu"cdqwv"JWF "j qwukpi "s wcnkv{"uvcpf ctf u0"

Rtqxkfkpi "qyj gt"y tkwgp"kphqto cvkqp"cdqwv"j qy "vjg"r tqitco "qr gtcvgu"vj tqwi j "c"ncpf nqtf "
j cpf dqqm"kpenwf kpi "cpuy gtu"vq"htgs wgpvn{"cumgf "s wguvkqpu0"

Eqpvcevkpi "qy pgtu"xkc"go ckn"qt"vgzvu"vq"f kuugo kpcvg"kphqto cvkqp0"

Cff kvkqpcn"ugtxkegu"o c{"dg"wpf gtvcmgp"qp"cp"cu/pggf gf "dcuku."cpf "cu"tguqwtegu"r gto kv0"

# 13-I.B. BASIC HCV PROGRAM REQUIREMENTS

HUD requires the SPHA to assist families in their housing search by providing the family with a list of landlords or other parties known to the SPHA who may be willing to lease a unit to the family, or to help the family find a unit. Although the SPHA cannot maintain a list of owners that are pre-qualified to participate in the program, owners may indicate to the SPHA their willingness to lease a unit to an eligible HCV family or to help the HCV family find a unit [24 CFR 982.301(b)(11)].

## SPHA Policy

Owners that wish to indicate their willingness to lease a unit to an eligible HCV family or to help the HCV family find a unit must notify the SPHA. The SPHA will maintain a list of such owners and provide this list to the HCV family as part of the information briefing packet.

When a family approaches an owner to apply for tenancy, the owner is responsible for screening the family and deciding whether to lease to the family, just as the owner would with any potential unassisted tenant. The SPHA has no liability or responsibility to the owner or other persons for the family's behavior or suitability for tenancy. See chapters 3 and 9 for more detail on tenant family screening policies and process.

If the owner is willing, the family and the owner must jointly complete a Request for Tenancy Approval (RTA, Form HUD 52517), which constitutes the family's request for assistance in the specified unit, and which documents the owner's willingness to lease to the family and to follow the program's requirements. When submitted to the SPHA, this document is the first step in the process of obtaining approval for the family to receive the financial assistance it will need in order to occupy the unit. Also submitted with the RTA is a copy of the owner's proposed dwelling lease, including the HUD-required Tenancy Addendum (Form HUD-52641-A). See Chapter 9 for more detail on request for tenancy approval policies and process.

HUD regulations stipulate requirements for the approval of an assisted tenancy.

The owner must be qualified to participate in the program [24 CFR 982.306]. Some owners are precluded from participating in the program, or from renting to a particular family, either because of their past history with this or another federal housing program, or because of certain conflicts of interest. Owner qualifications are discussed later in this chapter.

The selected unit must be of a type that is eligible for the program [24 CFR 982.305(a)]. Certain types of dwelling units cannot be assisted under the HCV program. Other types may be assisted under certain conditions. See chapter 9 for more detail on unit eligibility policies and process.

The selected unit must meet HUD's Housing Quality Standards (HQS) and/or equivalent state or local standards approved by HUD [24 CFR 982.305(a)]. The SPHA will inspect the owner's dwelling unit at least annually to ensure that the unit continues to meet HQS requirements. See chapter 8 for a discussion of the HQS standards and policies for HQS inspections at initial lease-up and throughout the family's tenancy.

Vj g"URJ C"o wuv'f gvgto kpg"kpg"jj cv"jj g"r tqr qugf "tgpv'hqt"jj g"wpkv'ku'tgcuqpcdng"]46'EHT"; : 40527*c+0'
Vj g'tgpv'o wuv'dg"tgcuqpcdng"kp"tgncvkqp"vq"eqo r ctcdng"wpcuukuvgf "wpku"kp"jj g"ctgc"cpf "o wuv'pqv'
dg"kp"gzeguu"qh'tgpvu"ej cti gf "d{"jj g"qy pgt"hqt"eqo r ctcdng."wpcuukuvgf "wpku"qp"jj g"r tgo kugu0'Ugg"
ej cr vgt": "hqt"c"f kuewuukqp"qh'tgs wktgo gpvu"cpf "r qnekgu"qp"tgpv'tgcuqpcdngpguu."tgpv'eqo r ctcdkrkv{ "
cpf "jj g'tgpv'tgcuqpcdngpguu'f gvgto kpcvkqp'r tqeguu0'

Cv'kpkvkcn'ngcug/wr "qh'c"wpkv."kh'jj g'i tquu'tgpv'gzeggfu'jj g"cr r nkecdng'r c{o gpv'uvcpf ctf.'jj g"URJ C"
o wuv'gpuwtg"jj cv'jj g"hco kn{"uj ctg'f qgu'pqv'gzeggf "62"r gtegpv'qh'jj g"hco kn{øu"o qpjn{ "cf lwuvgf "
kpeqo g"]46'EHT"; : 40527*c+0Ugg"ej cr vgt"8"hqt"c"f kuewuukqp"qh'jj g"ecnewncvkqp"qh'hco kn{ "kpeqo g."
hco kn{"uj ctg"qh'tgpv'cpf "J CR0'

Vj g'f y gnnkpi "ngcug"o wuv'eqo r n{"y kj "cnn'r tqi tco "tgs wktgo gpvu"]46'EHT"; : 4052: _0'Qy pgtu"ctg"
gpeqwtci gf "vq"wug"jj gkt"uvcpf ctf "ngcugu'y j gp"tgpvkpi "vq"cp"cuukuvgf "hco kn{0'Vj g"J WF "Vgpcpe{"
Cf f gpf wo "kpenwf gu'jj g"J WF "tgs wktgo gpvu'i qxgtpkpi "jj g"vgpcpe{"cpf "o wuv'dg"cf f gf "y qtf/hqt/
y qtf "vq"jj g"qy pgtøu'ngcug0Ugg"ej cr vgt"; "hqt"c"f kuewuukqp"qh'jj g"f y gnnkpi "ngcug"cpf "vgpcpe{"
cf f gpf wo ."kpenwf kpi "ngcug"vgto u"cpf "r tqxkukqpu0'

Vj g"URJ C"cpf "jj g"qy pgt"o wuv'gzgewvg"c"J qwukpi "Cuukuvcpeg"Rc{o gpv'*J CR+'Eqpvtcev'*Hqto "
J WF/74863+0'Vj g"J CR"eqpvtcev'hqto cv'ku'r tguetkdgf "d{ "J WF0Ugg"ej cr vgt"; "hqt"c"f kuewuukqp"qh'
jj g"J WF "tgs wktgo gpvu"hqt"gzgewvkqp"qh'jj g"J CR"eqpvtcev0'

## 13-I.C. OWNER RESPONSIBILITIES [24 CFR 982.452]

Vj g"dcuke"qy pgt"tgur qpukdkrkvkgu"kp"vj g"J EX"r tqi tco "ctg"qwvrkpgf "kp"vj g"tgi wrcvkqpu"cu"hqrqy u<

- Á Eqo r n{kpi "y kj "crn'qh'vj g"qy pgtøu"qdnki cvkqpu"wpf gt"vj g"j qwukpi "cuukuvcpeg"r c{o gpu"*J CR+" eqpvtcev'cpf "vj g"ngcug"

- Á Rgthqto kpi "cm'o cpci go gpv'cpf "tgpvcn'hwpevkqpu"hqt"vj g"cuukuvgf "wpkv."kpenwf kpi "ugngevkpi "c" xqwej gt/j qnf gt"vq "ngcug"vj g"wpkv."cpf "f gekf kpi "kh'vj g"hco kn{"ku"uwkvcdng"hqt"vgpcpe{"qh'vj g"wpkv/

- Á O ckpvckpkpi "vj g"wpkv'kp"ceeqtf cpeg"y kj "vj g"J qwukpi "S wcnkv{"Uvcpf ctf u"*J S U+."kpenwf kpi " r gthqto cpeg"qh'qtf kpct{"cpf "gzvtcqtf kpct{"o ckpvgpcpeg"

- Á Eqo r n{kpi "y kj "gs wcn'qr r qtwpkv{"tgs wktgo gpvu"

- Á Rtgr ctkpi "cpf "hwtpkuj kpi "vq "vj g"URJ C"kphqto cvkqp"tgs wktgf "wpf gt"vj g"J CR"eqpvtcev"

- Á Eqnngevkpi "vj g"ugewtkv{"f gr qukv."vj g"vgpcpv"tgpv."cpf "cp{"ej cti gu"hqt"wpkv'f co ci g"d{" vj g"hco kn{0"

- Á Gphqtekpi "vgpcpv'qdnki cvkqpu"wpf gt"vj g"f w gnkpi "ngcug"

- Á Rc{kpi "hqt"wvknkvkgu"cpf "ugtxkegu"vj cv'ctg"pqv'vj g"tgur qpukdknk{"qh'vj g"hco kn{"cu"ur gekhkgf "kp" vj g"ngcug"

- Á Cnqy kpi "tgcuqpcdng"o qf kfkecvkqpu"vq "c"f w gnkpi "wpkv'qeewr kgf "qt"vq "dg"qeewr kgf "d{"c" f kucdngf "r gtuqp"]46"EHT"3220425_"

- Á Eqo r n{kpi "y kj "vj g"Xkqngpeg"ci ckpuv'Y qo gp"Tgcwj qtk| cvkqp'Cev'qh'4235"*XCY C+"y j gp" uetggpkpi "r tqur gevkxg"J EX"vgpcpu"qt"vgto kpcvkpi "vj g"vgpcpe{"qh'cp"J EX"hco kn{"*ugg"46" EHT"Rctv'7. "Uwdr ctv'N="46"EHT"; : 40532*j +*6+="cpf "46"EHT"; : 40674*d +*3+"

# 13-I.D. OWNER QUALIFICATIONS

Vj g"URJ C"f qgu"pqv"hqto cm{"cr r tqxg"cp"qy pgt"vq"r ctvkekr cvg"kp"vj g"J EX"r tqi tco 0"J qy gxgt." vj gtg"ctg"c"pwo dgt"qh"etkvgtkc"y j gtg"vj g"URJ C"o c{"f gp{"cr r tqxcn"qh"cp"cuukuvgf "vgpcpe{"dcugf " qp"r cuv"qy pgt"dgj cxkqt."eqphnkev"qh"kpvgtguv"qt"qvj gt"qy pgt/tgncvgf "kuuwgu0"Pq"qy pgt"j cu"c"tki j v" vq"r ctvkekr cvg"kp"vj g"J EX"r tqi tco "]46"EHT"; : 40528*g+0"

## Owners Barred from Participation [24 CFR 982.306(a) and (b)]

Vj g"URJ C"o wuv"pqv"cr r tqxg"vj g"cuukuvgf "vgpcpe{"kh"vj g"URJ C"j cu"dggp"kphqto gf "vj cv"vj g"qy pgt" j cu"dggp"f gdcttgf ."uwur gpf gf ."qt"uwdlgev"vq"c"iko kvgf "f gpkcn"qh"r ctvkekr cvkqp"wpf gt"46"EHT"r ctv" 460"J WF "o c{"f ktgev"vj g"URJ C"pqv"vq"cr r tqxg"c"vgpcpe{"tgs wguv"kh"c"eqwtv"qt"cf o kpkuvtcvkxg" ci gpe{"j cu"f gvgto kpgf "vj cv"vj g"qy pgt"xkqncvgf "vj g"Hckt"J qwukpi "Cev"qt"qvj gt"hgf gtcn"gs wcn" qr r qtwpkv{"tgs wktgo gpvu."qt"kh"uwej "cp"cevkqp"ku"r gpf kpi 0"

## Leasing to Relatives [24 CFR 982.306(d), HCV GB p. 11-2]

Vj g"URJ C"o wuv"pqv"cr r tqxg"c"vgpcpe{"kh"vj g"qy pgt"ku"vj g"r ctgpv."ej knf ."i tcpf r ctgpv."i tcpf ej knf ." ukuvgt."qt"dtqvj gt"qh"cp{"o go dgt"qh"vj g"hco knl0"Vj g"URJ C"o c{"o cmg"cp"gzegr vkqp"cu"c" tgcuqpcdng"ceeqo o qf cvkqp"hqt"c"hco knl"o go dgt"y kij "c"f kucdknkv{0"Vj g"qy pgt"ku"tgs wktgf "vq" egtvkh{"vj cv"pq"uwej "tgncvkqpuj kr "gzkuvu0"Vj ku"tguvtkevkqp"cr r nkgu"cv"vj g"vko g"vj cv"vj g"hco knl"tgegkxgu" cuukuvcpeg"wpf gt"vj g"J EX"r tqi tco "hqt"qeewr cpe{"qh"c"r ctvkewnct"wpkv0"Ewttgpv"eqpvtcevu"qp" dgj cni"qh"qy pgtu"cpf "hco knkgu"vj cv"ctg"tgncvgf "o c{"eqpvkpwg."dwv"cp{"pgy "ngcugu"qt"eqpvtcevu"hqt" vj gug"hco knkgu"o c{"pqv"dg"cr r tqxgf 0"

## Conflict of Interest [24 CFR 982.161; HCV GB p. 8-19]"

Vj g"URJ C"o wuv"pqv"cr r tqxg"c"vgpcpe{"kp"y j kej "cp{"qh"vj g"hqnoy kpi "ecuuugu"qh"r gtuqp"j cu"cp{" kpvgtguv."f ktgev"qt"kpf ktgev."f wtkpi "vgpwtg"qt"hqt"qpg"{ctc"vj gtgchvgt<"

- Á Cp{"r tgugpv"qt"hqto gt"o go dgt"qt"qhhkegt"qh"vj g"URJ C"*gzegr v"c"r ctvkekr cpv"eqo o kuukqpgt+"

- Á Cp{"go r nq{gg"qh"vj g"URJ C."qt"cp{"eqpvtcevqt."uwdeqpvtcevqt"qt"ci gpv"qh"vj g"URJ C."y j q" hqto wncvgu"r qnke{"qt"y j q"kphnwgpegu"f gekukqpu"y ki "tgur gev"vq"vj g"r tqi tco u"

- Á Cp{"r wdnke"qhhkeki cn"o go dgt"qh"c"i qxgtpkpi "dqf {."qt"Uvcvg"qt"nqecn"ngi kuncvqt."y j q"gzgtekugu" hwpevkqpu"qt"tgur qpukdknkvkgu"y ki "tgur gev"vq"vj g"r tqi tco u"

- Á Cp{"o go dgt"qh"vj g"Eqpi tguu"qh"vj g"Wpkvgf "Uvcvgu"

J WF "o c{"y ckxg"yj g"eqphnkev"qh"kpvgtguv"tgs wktgo gpvu. "gzegr v"hqt"o go dgtu"qh"Eqpi tguu. "hqt"i qqf "ecwug0'Vj g"URJ C"o wuv"uwdo kv"c"y ckxgt"tgs wguv"vq"yj g"cr r tqr tkcvg"J WF "Hkgnf "Qhhkeg"hqt"f gvgto kpcvkqp0'

Cp{"y ckxgt"tgs wguv"uwdo kwgf "d{"yj g"URJ C"o wuv"kpenwf g"yj g"hqnqy kpi "]J EX"I wkf gdqqm'r r 031/4"cpf "33/5_<

- Á   Eqo r ngvg"uvcvgo gpv"qh"yj g"hcevu"qh"yj g"ecug="

- Á   Cpcn{uku"qh"yj g"ur gekhke"eqphnkev"qh"kpvgtguv"r tqxkukqp"qh"yj g"J CR"eqpvtcev"cpf "lwuvkhkecvkqp"cu"vq"y j {"yj g"r tqxkukqp"uj qwnf "dg"y ckxgf ="

- Á   Cpcn{uku"qh"cpf "uvcvgo gpv"qh"eqpukuvgpe{"y kj "uvcvg"cpf "nqecn'ncy u0'Vj g"nqecn'J WF "qhhkeg. "yj g"URJ C. "qt"dqyj "r ctvkgu"o c{"eqpf wev'yj ku"cpcn{uku0'Y j gtg"cr r tqr tkcvg. "cp"qr kpkqp"d{"yj g"uvcvgøu"cwqtpg{"i gpgtcn'uj qwnf "dg"qdvckpgf ="

- Á   Qr kpkqp"d{"yj g"nqecn'J WF "qhhkeg"cu"vq"y j gyj gt"yj gtg"y qwnf "dg"cp"cr r gctcpeg"qh"ko r tqr tkgv{"kh'yj g"y ckxgt"y gtg"i tcpvgf ="

- Á   Uvcvgo gpvtgi ctf kpi "cnvgtpcvkxg"gzkuvkpi "j qwukpi "cxckncdng"hqt"ngcug"wpf gt"yj g"J EX'r tqi tco "qt"qyj gt"cuukuvgf "j qwukpi "kh'yj g"y ckxgt"ku"f gpkgf ="

- Á   Kh'yj g"ecug"kpxqnxgu"c"j ctf uj kr "hqt"c"r ctvkewnct"hco kn{. "uvcvgo gpv"qh"yj g"ektewo uvcpegu"cpf "f kuewuukqp"qh"r quukdng"cnvgtpcvkxgu="

- Á   Kh'yj g"ecug"kpxqnxgu"c"r wdnke"qhhkekcn'qt"o go dgt"qh"yj g"i qxgtpkpi "dqf {. "gzr ncpcvkqp"qh'j ku'j gt"f wvkgu"wpf gt"uvcvg"qt"nqecn'ncy . "kpenwf kpi "tghgtgpeg"vq"cp{"tgur qpukdknkvkgu"kpxqnxkpi "yj g"J EX"r tqi tco ="

- Á   Kh'yj g"ecug"kpxqnxgu"go r nq{o gpv'qh"c"hco kn{"o go dgt"d{"yj g"URJ C"qt"cuukuvcpeg"wpf gt"yj g"J EX'r tqi tco "hqt"cp"gnki kdng"URJ C"go r nq{gg. "gzr ncpcvkqp"qh"yj g"tgur qpukdknkvkgu"cpf "f wvkgu"qh"yj g"r qukvkqp. "kpenwf kpi "cp{"tgncvgf "vq"yj g"J EX'r tqi tco ="

- Á   Kh'yj g"ecug"kpxqnxgu"cp"kpxguvo gpv'qp"yj g"r ctv"qh"c"o go dgt. "qhhkegt. "qt"go r nq{gg"qh"yj g"URJ C. "f guetkr vkqp"qh"yj g"pcwtg"qh"yj g"kpxguvo gpv'kpenwf kpi "f kuenquwtgf kxguvkwtg"r ncpu0'

Y j gtg"yj g"URJ C"j cu'tgs wguvgf "c"eqphnkev"qh"kpvgtguv"y ckxgt. "yj g"URJ C"o c{"pqv"gzgewg"yj g"J CR"eqpvtcev'wpvkn'J WF "j cu"o cf g"c"f gekukqp"qp"yj g"y ckxgt"tgs wguv0'

URJ C'Rqnke{"

Kp"eqpukf gtkpi "y j gyj gt"vq"tgs wguv'c"eqphnkev"qh"kpvgtguv'y ckxgt"htqo "J WF . "yj g"URJ C"y kn'eqpukf gt"egtvckp"hcevqtu"uwej "cu"eqpukuvgpe{"qh"yj g"y ckxgt"y kj "uvcvg"cpf "nqecn'ncy u. "yj g"gzkuvgpeg"qh'cnvgtpcvkxg"j qwukpi "cxckncdng"vq"co knkgu. "yj g"kpf kxkf wcn'ektewo uvcpegu"qh"c"r ctvkewnct"hco kn{. "yj g"ur gekhke"f wvkgu"qh"kpf kxkf wcn'y j qug"r qukvkqpu"r tgugpv'c"r quukdng"eqphnkev"qh"kpvgtguv. "yj g"pcwtg"qh"cp{"hkpcpekcn'kpxguvo gpv'kp"yj g"r tqr gtv{"cpf "r ncpu"hqt"f kueuquwtgf kxguvkwtg. "cpf "yj g"r quukdng"cr r gctcpeg"qh"ko r tqr tkgv{0'

**Owner Actions That May Result in Disapproval of a Tenancy Request [24 CFR 982.306(c)]**

J WF "tgi wncvkqpu'r gto kv'\j g"URJ C"\q"f kucr r tqxg"c"tgs wguv'hqt'\gpcpe{"hqt'xctkqwu'cevkqpu'cpf "kpcevkqpu'qh'\j g"qy pgt0'

Ki'\j g"URJ C'f kucr r tqxgu'c'tgs wguv'hqt'\gpcpe{"dgecwug'cp'qy pgt"ku'pqv'swcnkhkgf .'kv'o c{'pqv' vgto kpcvg'\j g"J CR"eqpvtcev'hqt'cp{'cuukuvgf "hco knkgu'\j cv'ctg"cntgcf {'ykxkpi "kp'\j g"qy pgtøu" r tqr gtvkgu'wpnguu'\j g"qy pgt'j cu'xkqncvgf "\j g"J CR"eqpvtcev'hqt'\j qug'wpkvu']J EX'I D'r 033/6_0'

URJ C"Rqnke{"

Vj g"URJ C'y kn'tghwug'\q'cr r tqxg"c'tgs wguv'hqt'\gpcpe{"kh'\j g"URJ C'dgeqo gu'cy ctg"\j cv'cp{'qh' \j g"hqnqy kpi "ctg"\twg<

Vj g"qy pgt'j cu'xkqncvgf "qdnki cvkqpu'wpf gt'c"J CR"eqpvtcev'wpf gt'Ugevkqp" "qh'\j g"3; 59"Cev'*64" WUUE03659h+=

Vj g"qy pgt'j cu'eqo o kvvgf "htcwf .'dtkdgt{'qt'cp{'qvj gt'eqttwr v'qt'etko kpcn'cev'kp'eqppgevkqp"y kj " cp{'hgf gtcn'j qwukpi "r tqi tco =

Vj g"qy pgt'j cu'gpi ci gf "kp'cp{'f twi /tgncvgf "etko kpcn'cevkxkv{'qt'cp{'xkqngpv'etko kpcn'cevkxkv{=

Vj g"qy pgt'j cu'c"j kuvqt{'qt'r tcevkeg'qh'pqp/eqo r nkcpeg'y kj "\j g"J S U'hqt'wpku'ngcugu'wpf gt'\j g" vgpcpv/dcugf "r tqi tco u.'qt'y kj 'cr r nkecdng'j qwukpi "uvcpf ctf u'hqt'wpku'ngcugf "y kj 'r tqlgev/dcugf " Ugevkqp" "cuukuvcpeg'qt'ngcugf "wpf gt'cp{'qvj gt'hgf gtcn'j qwukpi "r tqi tco =

Vj g"qy pgt'j cu'c"j kuvqt{'qt'r tcevkeg'qh'hcknkpi "\q'vgto kpcvg'vgpcpe{'qh'vgpcpvu'qh'wpku'cuukuvgf " wpf gt'Ugevkqp" "qt'cp{'qvj gt'hgf gtcn'cuukuvgf "j qwukpi "r tqi tco "hqt'cevkxkv{'gpi ci gf "kp'd{'\j g" vgpcpv."cp{'o go dgt'qh'\j g'j qwugj qnf ."c'i wguv'qt'cpqvj gt'r gtuqp'wpf gt'\j g"eqpvtqn'qh'cp{'o go dgt" qh'\j g"j qwugj qnf "\j cv<'*k+"Vj tgcvgpu'\j g"tki j v'\q'r gceghwn'gplq{o gpv'qh'\j g'r tgo kugu'd{'qvj gt" tgukf gpvu="*kk+"Vj tgcvgpu'\j g" gcnj "qt'uchgv{'qh'\j g'tgukf gpvu."qh'go r nq{ggu'qh'\j g"URJ C."qt'qh' qy pgt'go r nq{ggu'qt'qvj gt'r gtuqpu'gpi ci gf "kp'o cpci go gpv'qh'\j g'j qwukpi ="*kkk+"Vj tgcvgpu'\j g" j gcnj "qt'uchgv{'qh'"qt'\j g'tki j v'\q'r gceghwn'gplq{o gpv'qh'\j gkt'tgukf gpeg.'d{'r gtuqpu'tgukf kpi "kp" \j g"ko o gf kcvg"xkekpkv{'qh'\j g'r tgo kugu="qt'*kx+"Ku'f twi /tgncvgf "etko kpcn'cevkxkv{'qt'xkqngpv' etko kpcn'cevkxkv{=

Vj g"qy pgt'j cu'c"j kuvqt{'qt'r tcevkeg qh'tgpvkpi "wpku'\j cv'hckn'\q'o ggv'uvcvg"qt'nqecn'j qwukpi "eqf gu=' qt"

Vj g"qy pgt'j cu'pqv'r ckf "uvcvg"qt'nqecn'tgcn'guvcvg"vczgu."hkpgu."qt'cuuguuo gpv0'

Kp"eqpukf gtkpi "y j gvj gt'\q'f kucr r tqxg"qy pgtu'hqt'cp{'qh'\j g'f kuetgvkqpct{'tgcuqpu'nkuvgf "cdqxg." \j g"URJ C'y kn'eqpukf gt'cp{'o kvki cvkpi "hcevqtu0'Uwej "hcevqtu'o c{'kpenwf g.'dwv'ctg'pqv'nko kvgf "\q." \j g"ugtkqwupguu'qh'\j g'xkqncvkqp'kp'tgncvkqp'\q'r tqi tco "tgs wktgo gpv.'\j g"ko r cev'qp'\j g'cdknkv{'qh' hco knkgu'\q'ngcug'wpku'wpf gt'\j g"r tqi tco .'j gcnj "cpf "uchgv{'qh'r ctvkekr cvkpi "hco knkgu."co qpi " qvj gtu0'Wr qp"eqpukf gtcvkqp'qh'uwej "ektewo uvcpegu.'\j g"URJ C'o c{.'qp'c'ecug/d{/ecug'dcuku." ej qqug'\q'cr r tqxg"cp'qy pgt0'

**Legal Ownership of Unit**

Vjg"hqnqykpi "tgrtgugpvu"URJC'rqnke{"qp"ngicn'qypgtujkr"qh'c'fy gnnkpi "wpkv'vq"dg"cuukuvgf "wpfgt" yjg"JEX'rtqitco 0'

<u>URJC"Rqnke{"</u>

Vjg"URJC'y knl'qpn{"gpvgt"kpvq"a"eqpvtaevwan'tgncvkqpujkr "y kyj "yjg"ngicn'qypgt"qh'c'swankhkgf "wpkv0' Pq"vgpcpe{'y knl'dg"arrtqxgf "y kyj qw'ceegrvadng"fqewo gpvakqp"qh'ngicn'qypgtujkr "*g0i 0"fggf "qh" vtwuv"rtqqh'qh'vaz gu"hqt"o quv'tgegpv'{cat+0'

## 13-I.E. NON-DISCRIMINATION [HAP Contract – Form HUD-52641]"

Vjg"qy pgt"o wuv'pqv'fkuetko kpavg"ai ckpuv'cp{'rgtuqp'dgecwug"qh'tceg."eqnqt."tgnki kqp."ugz." pavkqpan'qtki kp."ai g."hao knkan'uvavwu."qt'f kucdknkv{."kp'eqppgevkqp'y kyj "cp{"cevkqpu"qt" tgurqpukdknkkgu"wpfgt"yjg"JEX'rtqitco "cpf "yjg"JCR'eqpvtcev'y kyj "yjg"URJC0'

Vjg"qy pgt"o wuv'eqqrgtav'y kyj "yjg"URJC'cpf "y kyj "JWF "kp'eqpfwevkpi "cp{'gswan'qrrqtwpkv{" eqo rnkapeg'tgxkgy u'cpf "eqo rnckpv'kpxguvki avkqpu"kp'eqppgevkqp'y kyj "yjg"JEX'rtqitco "cpf "yjg" JCR'eqpvtcev'y kyj "yjg"URJC0'

Ugg"Ejavgt"4"hqt"a"o qtg"yjqtqwi j "fkuewuukqp"qh'Hckt'Jqwukpi "cpf "Gswan'Qrrqtwpkv{" tgswktgo gpvu"kp'yjg"JEX'rtqitco 0'

# PART II. HAP CONTRACTS

## 13-II.A. OVERVIEW"

Vj g"J CR"eqpvcev"tgr tgugpvu"c"y tkvvgp"ci tggo gpv"dgvy ggp"vj g"URJ C"cpf "vj g"qy pgt"qh"vj g" f y gnnkpi "wpkv"qeewr kgf "d{"c"J EX"cuukuvgf "hco kn{0'Vj g"eqpvcev"urgm"qw"vj g"qy pgtøu" tgur qpukdknkkgu"wpf gt"vj g"r tqi tco .'cu"y gnn'cu"vj g"URJ Cøu"qdnki cvkqpu0'Wpf gt"vj g"J CR"eqpvcev." vj g"URJ C"ci tggu"vq"o cng'j qwukpi "cuukuvcpeg"r c{o gpvu"vq"vj g"qy pgt"qp"dgj cnh'qh'vj g"hco kn{" cr r tqxgf "d{"vj g"URJ C"vq"qeewr {"vj g"wpkv0'

Vj g"J CR"eqpvcev"ku"wugf "hqt"cnn'J EX"r tqi tco ."vgpcpekgu"gzegr v"hqt"cuukuvcpeg"wpf gt"vj g" Ugevkqp": 'j qo gqy pgtuj kr "r tqi tco .'cpf "cuukuvcpeg"vq"hco knkgu"vj cv"qy p"c"o cpwhcevwtgf "j qo g" cpf "wug"vj gkt"cuukuvcpeg"vq"ngcug"vj g"ur ceg"hqt"vj g"o cpwhcevwtgf "j qo g0'Ugg"ejcr vgt"37'hqt"c" f kuewuukqp"qh'cp{'ur gekcn'j qwukpi "v{r gu"kpenwf gf "kp"vj g"URJ Cøu'J EX"r tqi tco 0'

Y j gp"vj g"URJ C"j cu'f gvgto kpgf "vj cv"vj g"wpkv"o ggvu'r tqi tco "tgs wktgo gpvu'cpf "vj g"vgpcpe{"ku" cr r tqxcdng.'vj g"URJ C"cpf "qy pgt"o wuv'gzgewvg'vj g"J CR"eqpvcev0'Ugg"ejcr vgt"; 'hqt"c'f kuewuukqp" qh'vj g"ngcukpi "r tqeguu.'kpenwf kpi "r tqxkukqpu'hqt"gzgewvkqp"qh'vj g"J CR"eqpvcev0'

## 13-II.B. HAP CONTRACT CONTENTS"

Vj g"J CR"eqpvtcev"hqto cv"ku'tgs wktgf "d{"J WF ."ur gekhkecm{"J qwukpi "Cuukuvcpeg"Rc{o gpv"*J CR+"Eqpvtcev."Hqto "J WF/748630'

Vj g"J CR"eqpvtcev"eqpvckpu"vj tgg"r ctvu0'

Rctv"C"qh"vj g"eqpvtcev"kpenwfgu"dcuke"eqpvtcev"kphqto cvkqp<"vj g"pco gu"qh'vj g"vgpcpv"cpf "cm' j qwugj qnf "o go dgtu."vj g"cff tguu"qh'vj g"eqpvtcev"wpkv."uvctv"cpf "gpf "fcvgu"qh'kpkvkcn'ngcug"vgto ."vj g" co qwpv"qh'kpkvkcn'o qpvj n{"tgpv"vq"qy pgt."vj g"co qwpv"qh'kpkvkcn'j qwukpi "cuukuvcpeg"r c{o gpv."vj g" wvknkvkgu"cpf "cr r nkcpegu"vq"dg"uwr r nkgf "d{"qy pgt"cpf "vgpcpv."cpf "vj g"uki pcvwtgu"qh'vj g"URJ C" tgr tgugpvcvkxg"cpf "qy pgt"]J EX"I wkfgdqqm'r r 0'33/32"cpf "33/33_0'

Kp'i gpgtcn"vj g"J CR"eqpvtcev"ecppqv'dg"o qfkhkgf0'J qy gxgt."URJ Cu'fq"j cxg"vj g"fkuetgvkqp"vq"cff " ncpi wci g"vq"Rctv"C"qh'vj g"J CR"eqpvtcev"y j kej "r tqj kdkvu"vj g"qy pgt"htqo "eqnngevkpi "c"ugewtkv{" f gr qukv"kp'gzeguu"qh'r tkxcvg"o ctmgv'r tcevkegu"qt"kp'gzeguu"qh'co qwpvu'ej cti gf "vq"wpcuukuvgf " vgpcpvu0'URJ C'r qnke{"qp"vj g"co qwpv"qh'ugewtkv{'f gr qukv'cp'qy pgt"o c{"eqnngev"ku'hqwpf "kp" Ej cr vgt"; 0'

URJ Cu'cnuq'j cxg"vj g"f kuetgvkqp"vq"cff "ncpi wci g"vq"Rctv"C"qh'vj g"J CR"eqpvtcev"vj cv'f ghkpgu"y j gp" vj g"j qwukpi "cuukuvcpeg"r c{o gpv'd{"vj g"URJ C"ku'f ggo gf "tgegkxgf "d{"vj g"qy pgt"*g0i 0"wr qp" o cknkpi "d{"vj g"URJ C"qt"cevwcn'tgegkr v"d{"vj g"qy pgt+0'

<u>URJ C'Rqnke{ "</u>

Vj g"URJ C'j cu'pqv'cfqr vgf "c"r qnke{'vj cv'f ghkpgu"y j gp"vj g"j qwukpi "cuukuvcpeg"r c{o gpv'd{"vj g" URJ C"ku'f ggo gf "tgegkxgf "d{"vj g"qy pgt0'Vj gtghqtg."pq"o qfkhkecvkqpu'vq"vj g"J CR"eqpvtcev"y knn'dg" pgeguuct{0'

Rctv'D'ku'yj g'dqf{'qh'yj g'eqpvtcev0'Kv'f guetkdgu'kp'f gvckn'rtqitco "tgswktgo gpvu'chhgevkpi "yj g'qy pgt"
cpf "qy pgt'tqngu'cpf "tgur qpukdknkvkgu'wpf gt"yj g'J EX'rtqitco 0'O quv'qh'yj g'tgswktgo gpvu"
eqpvckpgf "kp'Rctv'D'qh'yj g'J CR'eqpvtcev'ctg'qwnkpgf "gnugy jgtg'kp'yjku'rncp0'Vqrkeu'cff tguugf "kp"
Rctv'D'kpenwf g<

- Ngcug'qh'Eqpvtcev'Wpkv
- O ckpvgpcpeg."Wvknkvkgu."cpf "Qyjgr'Ugtxkegu
- Vgto "qh'J CR'Eqpvtcev
- Rtqxkukqp'cpf "Rc{o gpv'qh'Wvknkvkgu'cpf "Crrnkcpegu
- Tgpv'\q'Qy pgt<'Tgcuqpcdng'Tgpv
- URJ C'Rc{o gpv'\q'Qy pgt
- Rtqjkdkvkqp'qh'F kuetko kpcvkqp
- Qy pgtøu'Dtgcej "qh'J CR'Eqpvtcev
- URJ C'cpf "J WF "Ceeguu'\q'Rtgo kugu'cpf "Qy pgtøu'Tgeqtfu
- Gzenwukqp'qh'Vj ktf "Rctv{'Tki j vu
- Eqphnkev'qh'Kpvgtguv
- Cuuki po gpv'qh'yj g'J CR'Eqpvtcev
- Y tkwgp'Pqvkegu
- Gpvktg'Ci tggo gpv'Kpvgtrtgvcvkqp

Rctv'E'qh'yj g'eqpvtcev'kpenwfgu'yj g'Vgpcpe{'Cffgpfwo "*Hqto 'J WF/74863/C+0'Vj g'cffgpfwo "
ugwu'hqtyj "yj g'vgpcpe{'tgswktgo gpvu'hqt'yj g'rtqitco "cpf "yj g'eqo rqukvkqp'qh'yj g'jqwugjqnf."cu"
crrtqxgf "d{'yj g'URJ C0'Vj g'vgpcpv'j cu'yj g'tki j v'\q'gphqteg'yj g'Vgpcpe{'Cffgpfwo "ci ckpuv'yj g"
qy pgt0'Vj g'vgto u'qh'yj g'Vgpcpe{'Cffgpfwo "rtgxckn'qxgt'cp{'qyjgr'rtqxkukqpu'qh'yj g'ngcug0

# 13-II.C. HAP CONTRACT PAYMENTS"

## General

Fwtkpi "yj g"vgto "qh"yj g"J CR"eqpvtcev."cpf "uwdlgev"vq"yj g"r tqxkukqpu"qh"yj g"J CR"eqpvtcev."yj g"URJ C"o wuv"o cng"o qpyjn{"J CR"r c{o gpvu"vq"yj g"qy pgt"qp"dgjcnh"qh"hco kn{."cv"yj g"dgi kppkpi "qh"gcej "o qpyj 0"Kh"c"ngcug"vgto "dgi kpu"chvgt"yj g"hktuv"qh"yj g"o qpyj ."yj g"J CR"r c{o gpv"hqt"yj g"hktuv"o qpyj "ku"r tqtcvgf "hqt"c"r ctvkcn"o qpyj 0"

Vj g"co qwpv"qh"yj g"J CR"r c{o gpv"ku"fgvgto kpgf "ceeqtfkpi "vq"yj g"r qnkekgu"fguetkdgf "kp"Ej cr vgt"8"cpf "ku"uwdlgev"vq"ej cpi g"fwtkpi "yj g"vgto "qh"yj g"J CR"eqpvtcev0Vj g"URJ C"o wuv"pqvkh{"yj g"qy pgt"cpf "yj g"hco kn{"kp"y tkvkpi "qh"cp{"ej cpi gu"kp"yj g"J CR"r c{o gpv0"

J CR"r c{o gpu"ecp"dg"o cfg"qpn{"fwtkpi "yj g"ngcug"vgto ."cpf "qpn{"y jkng"yj g"hco kn{"ku"tgukfkpi "kp"yj g"wpkv0"

Vj g"o qpyjn{"J CR"r c{o gpv"d{"yj g"URJ C"ku"etgfkvgf "vqy ctf "yj g"o qpyjn{"tgpv"vq"qy pgt"wpfgt"yj g"hco kn{øu"ngcug0Vj g"vqvcn"qh"yj g"tgpv"r ckf "d{"yj g"vgpcpv"cpf "yj g"J CR"r c{o gpv"ku"gswcn"vq"yj g"tgpv"vq"qy pgt"cu"ur gekhkgf "kp"yj g"ngcug0"

Vj g"hco kn{"ku"pqv"tgur qpukdng"hqt"r c{o gpv"qh"yj g"J CR"r c{o gpv."cpf "yj g"URJ C"ku"pqv"tgur qpukdng"hqt"r c{o gpv"qh"yj g"hco kn{"uj ctg"qh"tgpv0"

Vj g"hco kn{øu"uj ctg"qh"yj g"tgpv"ecppqv"dg"o qtg"yj cp"yj g"fkhhgtgpeg"dgvy ggp"yj g"tgpv"vq"qy pgt"cpf "yj g"J CR"r c{o gpv0Vj g"qy pgt"o c{"pqv"fgo cpf "qt"ceegr v"cp{"tgpv"r c{o gpv"htqo "yj g"gpcpv"kp"gzeguu"qh"yjku"o czko wo "]46"EHT "; : 40673*d+*6 0Vj g"qy pgt"o c{"pqv"ej cti g"yj g"gpcpv"gzvtc"co qwpvu"hqt"kvgo u"ewuvqo ctkn{"kpenwfgf "kp"tgpv"kp"yj g"nqecnkv{"qt"r tqxkfgf "cv"pq"cffkvkqpcn"equv"vq"wpuwdukfk| gf "gpcpvu"kp"yj g"r tgo kugu"]46"EHT "; : 40732*e+ 0Ugg"ej cr vgt" "hqt"c"fkuewuukqp"qh"ugr ctcvg."pqp-ngcug"ci tggo gpvu"hqt"ugtxkegu."cr r nkcpegu"cpf "qyj gt"kvgo u"yj cv"ctg"pqv"kpenwfgf "kp"yj g"ngcug0"

Kh"yj g"qy pgt"tgegkxgu"cp{"gzeguu"J CR"htqo "yj g"URJ C."yj g"gzeguu"co qwpv"o wuv"dg"tgvwtpgf "ko o gfkcvgn{0"Kh"yj g"URJ C"fgvgto kpgu"yj cv"yj g"qy pgt"ku"pqv"gpvkvngf "vq"cnn"qt"r ctv"r qtvkqp"qh"yj g"J CR."yj g"URJ C"o c{"fgfwev"yj g"co qwpv"qh"qxgtr c{o gpv"htqo "cp{"co qwpvu"fwg"vq"yj g"qy pgt."kpenwfkpi "co qwpvs"fwg"wpfgt"cp{"qyj gt"Ugevkqp": "J EX"eqpvtcev0Ugg"Ej cr vgt"38"hqt"cffkvkqpcn"fgvcknø"qp"qy pgt"tgko dwtugo gpv"qh"J CR"qxgtr c{o gpv0"

## Owner Certification of Compliance

Wpnguu"yj g"qy pgt"eqo r nkgu"y kj "cnn"r tqxkukqpu"qh"yj g"J CR"eqpvtcev."yj g"qy pgt"ku"pqv"gpvkvngf "vq"tgegkxg"j qwukpi "cuukuvcpeg"r c{o gpvu"wpfgt"yj g"J CR"eqpvtcev]J CR"Eqpvtcev"ó "Hqto "J WF /74863 0"

D{"gpfqtukpi "yj g"o qpyjn{"ej gem"htqo "yj g"URJ C."yj g"qy pgt"egtvkhkgu"vq"eqo r nkcpeg"y kj "yj g"vgto u"qh"yj g"J CR"eqpvtcev0Vjku"kpenwfgu"egtvkhkecvkqp"yj cv"yj g"qy pgt"ku"ckpvckpkpi "yj g"wpkv"cpf "r tgo kugu"kp"ceeqtfcpeg"y kj "J S U÷"yj cv"yj g"eqpvtcev"wpkv"ku"ngcugf "vq"yj g"vgpcpv"hco kn{"cpf ."vq"yj g"dguv"qh"yj g"qy pgtøu"npqy ngfi g."yj g"hco kn{"tgukfgu"kp"yj g"wpkv"cu"yj g"hco kn{øu"qpn{"tgukfgpeg÷yj g"tgpv"vq"qy pgt"fqgu"pqv"gzeggf "tgpvu"ej cti gf "d{"yj g"qy pgt"hqt"eqo r ctcdng"wpcuukuvgf "wpiu"qp"yj g"r tgo kugu÷cpf "yj cv"yj g"qy pgt"fqgu"pqv"tgegkxg"*qyj gt"yj cp"tgpv"vq"qy pgt+cp{"cffkvkqpcn"r c{o gpvu"qt"qyj gt"eqpukfgtcvkqp"hqt"tgpv"qh"yj g"eqpvtcev"wpkv"fwtkpi "yj g"J CR"vgto 0"

## Late HAP Payments [24 CFR 982.451(a)(5)]

Vj g"URJ C'ku'tgur qpukdrg'hqt"o cmkpi ")J CR'r c{o gpvu'r tqo r vn{'y j gp'f wg'\q"\j g'qy pgt.''kp" ceeqtf cpeg'y kj "\j g'\gto u'qh'\j g'J CR"eqpvtcev0Ch\gt"\j g'hktuv'y q'ecrgpf ct"o qpvj u'qh'\j g'J CR" eqpvtcev'\gto ."\j g'J CR"eqpvtcev'r tqxkf gu'hqt"ncvg'r gpcmgu'kh'\j g'URJ C'hcknu'\q"o cmg'\j g'J CR" r c{o gpv'qp"\ko g0

Rgpcmkgu'hqt"ncvg'J CR'r c{o gpvu'ecp'qpn{'dg'ko r qugf 'kh'\3+'\j g'r gpcmkgu'ctg'kp'ceeqtf cpeg'y kj " i gpgtcm{ "ceegr vgf "nqecm'tgpvcm'o ctngv'r tcevkegu'cpf "ncy "i qxgtpkpi 'r gpcmkgu'hqt"ncvg'r c{o gpv'd{" vgpcpvu=''4+'kv'ku'\j g'qy pgt¦u'pqto cn'dwukpguu'r tcevkeg'\q"ej cti g'hqt"ncvg'r c{o gpvu'hqt"dqvj " cuukuvgf "cpf "wpcuukuvgf "hco knkgu=cpf "\5+'\j g'qy pgt'ej cti gu'\j g'cuukuvgf "hco kn{'hqt"ncvg'r c{o gpv'qh" \j g'hco kn{u'uj ctg'qh'\j g'tgpv0

Vj g"URJ C'ku'pqv'tgs wktgf "\q'r c{'c'ncvg'r c{o gpv'r gpcm{ "kh'J WF "f gvgto kpgu'\j cv'\j g'r c{o gpv'ku" ncvg'hqt''tgcuqpu'dg{qpf '\j g'URJ C¦u''eqpvtqn0'Kp''cf f kkqp.''ncvg'r c{o gpv'r gpcmkgu'ctg'pqv'tgs wktgf " kh'\j g'URJ C"kpvgpvkqpcm{'f gnc{u'qt'f gpkgu'r c{o gpv'cu'c'tgo gf { '\q'cp'qy pgt'dtgcej "qh'\j g'J CR" eqpvtcev'lJ EX'I  wkf gdqqm'r 033/7_0

## Termination of HAP Payments [24 CFR 982.311(b)]

Vj g"URJ C"o wuv'eqpvkpwg'o cmkpi ')j qwukpi 'cuukuvcpeg'r c{o gpvu'\q'\j g'qy pgt'kp'ceeqtf cpeg'y kj " \j g'J CR'eqpvtcev'cu'nqpi 'cu'\j g'\gpcpv'eqpvkpwgu'\q'qeewr {'\j g'wpkv'cpf '\j g'J CR'eqpvtcev'ku'pqv' xkqncvgf 0

J CR'r c{o gpvu'\gto kpcvg'y j gp'\j g'J CR'eqpvtcev'\gto kpcvgu'qt'y j gp'\j g'\gpcpe{'ku'\gto kpcvgf 'kp" ceeqtf cpeg'y kj "\j g'\gto u'qh'\j g'ngcug0

Kh'\j g'qy pgt'j cu'kpkkicvgf "gxkevkqp'r tqeggf kpi u'ci ckpuv'\j g'hco kn{'cpf '\j g'hco kn{'eqpvkpwgu'\q" tgukf g'kp'\j g'wpkv.'\j g'URJ C"o wuv'eqpvkpwg'\q'o cmg'j qwukpi 'cuukuvcpeg'r c{o gpvu'\q'\j g'qy pgt" wpvkn'\j g'qy pgt'j cu'qdvckpgf "c'eqwtv'lwf i o gpv'qt'qvj gt'r tqeguu'cmqy kpi 'vj g'qy pgt'\q'gxkev'\j g" vgpcpv0

URJ C"Rqnke{ "

Vj g'qy pgt'o wuv'kphqto "\j g'URJ C'y j gp'\j g'qy pgt'j cu'kpkkicvgf "gxkevkqp'r tqeggf kpi u'ci ckpuv'\j g" hco kn{'cpf '\j g'hco kn{'eqpvkpwgu'\q'tgukf g'kp'\j g'wpkv0

Vj g'qy pgt'o wuv'kphqto "\j g'URJ C'y j gp'\j g'qy pgt'j cu'qdvckpgf "c'eqwtv'lwf i o gpv'qt'qvj gt" r tqeguu'cmqy kpi 'vj g'qy pgt'\q'gxkev'\j g'\gpcpv'cpf 'r tqxkf g'\j g'URJ C'y kj "c'eqr {'qh'uwej " lwf i o gpv'qt'f gvgto kpcvkqp0

Chvgt'\j g'qy pgt'j cu'qdvckpgf "c'eqwtv'lwf i o gpv'qt'qvj gt'r tqeguu'cmqy kpi 'vj g'qy pgt'\q'gxkev'\j g" vgpcpv. '\j g'URJ C'y knn'eqpvkpwg'\q'o cmg'J CR'r c{o gpvu'\q'\j g'qy pgt'wpvkn'\j g'hco kn{'cewcm{" o qxgu'htqo "\j g'wpkv'qt'wpvkn'\j g'hco kn{'ku'r j {ukecm{'gxkevgf "htqo "\j g'wpkv.'y j kej gxgt'ku'gctnkgt0' Vj g'qy pgt'o wuv'kphqto "\j g'URJ C'qh'\j g'f cvg'y j gp'\j g'hco kn{'cewcm{ "o qxgu'htqo "\j g'wpkv'qt" \j g'hco kn{'ku'r j {ukecm{'gxkevgf "htqo "\j g'wpkv0

## 13-II.D. BREACH OF HAP CONTRACT [24 CFR 982.453]"

Cp{"qh"vj g"hqmqy kpi "cevkqpu"d{"vj g"qy pgt"eqpuvkwvgu"c"dtgcej "qh"vj g"J CR"eqpvtcev<"

•Á Kh'vj g"qy pgt"xkqncvgu"cp{"qdnki cvkqpu"wpf gt"vj g"J CR"eqpvtcev"kpenwf kpi "hcknwtg"vq"
o ckpvckp"vj g"wpkv"kp"ceeqtf cpeg"y kj "J S U"

•Á Kh'vj g"qy pgt'j cu"xkqncvgf "cp{"qdnki cvkqp"wpf gt"cp{"qyj gr"J CR"eqpvtcev"wpf gr"Ugevkqp": "

•Á Kh'vj g"qy pgt'j cu"eqo o kwvgf "htcwf ."dtkdgt{"qr"cp{"qyj gr"eqttwr v"qr"etko kpcrl'cev'kp"
eqppgevkqp"y kj "cp{"hgf gtcrl'j qwukpi "r tqi tco "

•Á Hqr"r tqlgewu"y kj "o qrvi ci gu"kpuwtgf "d{"J WF "qr"nqcpu"o cf g"d{"J WF ."kh"vj g"qy pgt'j cu"
hckngf "vq"eqo r n{"y kj "vj g"tgi wncvkqp"hqr"vj g"cr r nkecdng"r tqi tco ="qr'kh"vj g"qy pgt'j cu"
eqo o kwvgf "htcwf ."dtkdgt{"qr"cp{"qyj gr"eqttwr v"qr"etko kpcrl'cev'kp"eqppgevkqp"y kj "vj g"
o qrvi ci g"qr"nqcp"

•Á Kh'vj g"qy pgt'j cu"gpi ci gf "kp"f twi /tgncvgf "etko kpcrl'cevkxkv{"

•Á Kh'vj g"qy pgt'j cu"eqo o kwgf "cp{"xkqngpt'etko kpcrl'cevkxkv{"

Kh'vj g"URJ C"f gvgto kpgu"vj cv'c"dtgcej "qh'vj g"J CR"eqpvtcev'j cu"qeewttgf ."kv'o c{"gz gtekug"cp{"qh'
ku"tki j vu"cpf "tgo gf kgu"wpf gr"vj g"J CR"eqpvtcev0'

Vj g"URJ C"tki j vu"cpf "tgo gf kgu"ci ckpuv'vj g"qy pgt"wpf gr"vj g"J CR"eqpvtcev'kpenwf g"tgeqxgr{"qh'
cp{"J CR"qxgr r c{o gpv'uwur gpukqp"qh'j qwukpi "cuukwcpeg"r c{o gpwu ."cdcvgo gpt'qr"tgf wevkqp"qh'
vj g"j qwukpi "cuukwcpeg"r c{o gpv."vgto kpcvkqp"qh'vj g"r c{o gpv'qr"vgto kpcvkqp"qh'vj g"J CR"eqpvtcev0'
Vj g"URJ C"o c{"cnuq"qdvckp"cf f kvkqpcrl'tgnkgh"d{"lwf kekcrl'qrf gr"qr"cevkqp0"

Vj g"URJ C"o wuv'pqvkh{"vj g"qy pgt"qh'ku"f gvgto kpcvkqp"cpf "r tqxkf g"kp"y tkvkpi "vj g'tgcuqpu"hqr"vj g"
f gvgto kpcvkqp0'Vj g"pqvkeg"o c{"tgs wktg"vj g"qy pgt"vq"'cmg"eqttgevkxg"cevkqp"d{"cp"guvcdnkuj gf "
f gcf nkpg0'Vj g"URJ C"o wuv'r tqxkf g"vj g"qy pgt"y kj "y tkwgp"pqvkeg"qh'cp{"tgf wevkqp"kp'j qwukpi "
cuukwcpeg'r c{o gpu"qr"vj g'vgto kpcvkqp"qh'vj g"J CR"eqpvtcev0'

URJ C"Rqnke{"

Dghqtg"vj g"URJ C"kpxqmgu"c"tgo gf {"ci ckpuv'cp"qy pgr."vj g"URJ C"y kn'gxcnwcvg"crn'kphqro cvkqp"
cpf "f qewo gpwu"cxckncdng"vq"f gvgro kpg"kh'vj g"eqpvtcev'j cu"dggp"dtgcej gf 0"

Kh'tgngxcpv."vj g"URJ C"y kn'eqpf wev'cp"cwf kv'qh'vj g"qy pgrøu"tgeqtf u"r gtvckpkpi "vq"vj g"vgpcpe{"qr"
wpkv0'

Kh'kv'ku'f gvgro kpgf "vj cv'vj g"qy pgr'j cu'dtgcej gf "vj g"eqpvtcev."vj g"URJ C"y kn'eqpukf gr"crn'qh'vj g"
tgngxcpv'hcevqtu'kpenwf kpi "vj g"ugtkqwupguu"qh'vj g"dtgcej ."vj g'ghhgev'qp"vj g'hco kn{."vj g"qy pgrøu"
tgeqtf "qh'eqo r nkcpeg"cpf "vj g'pwo dgr"cpf "ugtkqwupguu"qh'cp{"r tkqr'J CR"eqpvtcev'xkqncvkqpu0'

# 13-II.E. HAP CONTRACT TERM AND TERMINATIONS

The term of the HAP contract runs concurrently with the term of the dwelling lease [24 CFR 982.451(a)(2), beginning on the first day of the initial term of the lease and terminating on the last day of the term of the lease, including any lease term extensions.

The HAP contract and the housing assistance payments made under the HAP contract terminate if [HCV Guidebook pp 11-4 and 11-5, pg 15-3]:

- The owner or the family terminates the lease;

- The lease expires;

- The SPHA terminates the HAP contract;

- The SPHA terminates assistance for the family;

- The family moves from the assisted unit. In this situation, the owner is entitled to keep the housing assistance payment for the month when the family moves out of the unit.

- 180 calendar days have elapsed since the SPHA made the last housing assistance payment to the owner;

- The family is absent from the unit for longer than the maximum period permitted by the SPHA;

- The Annual Contributions Contract (ACC) between the SPHA and HUD expires

- The SPHA elects to terminate the HAP contract.

SPHA Policy

The SPHA may elect to terminate the HAP contract in each of the following situations:

Available program funding is not sufficient to support continued assistance for families in the program [24 CFR 982.454];

The unit does not meet HQS size requirements due to change in family composition [24 CFR 982.403] – see chapter 8;

The unit does not meet HQS [24 CFR 982.404] – see chapter 8;

The family breaks up [HUD Form 52641] – see chapter 3;

The owner breaches the HAP contract [24 CFR 982.453(b)] – see Section 13-III.D.

If the SPHA terminates the HAP contract, the SPHA must give the owner and the family written notice. The notice must specify the reasons for the termination and the effective date of the termination. Once a HAP contract is terminated, no further HAP payments may be made under that contract. [HCV Guidebook pg. 5-4.]

<u>SPHA Policy</u>

In all cases, the HAP contract terminates at the end of the calendar month that follows the calendar month in which the SPHA gives written notice to the owner. The owner is not entitled to any housing assistance payment after this period and must return to the SPHA any housing assistance payment received after this period.

If the family moves from the assisted unit into a new unit, even if the new unit is in the same building or complex as the assisted unit, the HAP contract for the assisted unit terminates. A new HAP contract would be required. [HCV GB, p. 11-17.]

When the family moves from an assisted unit into a new unit, the term of the HAP contract for the new unit may begin in the same month in which the family moves out of is old unit. This is not considered a duplicative subsidy. [HCV GB, p. 8-22.]

Vj g"J CR"eqpvcev'ecppqv'dg"cuuki pgf "vq"c"pgy "qy pgt"y kj qw'vj g"r tkqt"y tkwgp"eqpugpv'qh'vj g" URJ C0'

Cp"qy pgt"wpf gt"c"J CR"eqpvcev'o wuv'pqvkh{"vj g"URJ C"kp"y tkkpi "r tkqt"vq"c"ej cpi g"kp"vj g"ngi cn' qy pgtuj kr "qh'vj g"wpkv0'Vj g"qy pgt"o wuv'uwr r n{"cmn'kphqto cvkqp"cu'tgs wguvgf "d{"vj g"URJ C0'

Rtkqt"vq"cr r tqxcn'qh'cuuki po gpv'vq"c"pgy "qy pgt."vj g"pgy "qy pgt"o wuv'ci tgg"vq"dg"dqwpf "d{"cpf " eqo r n{"y kj "vj g"J CR"eqpvcev0'Vj g"ci tggo gpv'dgvy ggp"vj g"pgy "qy pgt"cpf "vj g"hqto gt"qy pgt" o wuv'dg"kp"y tkkpi "cpf "kp"c"hqto "vj cv'vj g"URJ C"hkpf u'ceegr vcdng0'Vj g"pgy "qy pgt"o wuv'r tqxkf g" vj g"URJ C"y kj "c"eqr {"qh'vj g"gzgewvgf "ci tggo gpv0'

URJ C"Rqnke{"

Cuuki po gpv'qh'vj g"J CR"eqpvcev'y knn'dg"cr r tqxgf "qpn{"kh'vj g"pgy "qy pgt"ku'u wcnkhkgf "vq"dgeqo g" cp"qy pgt"wpf gt"vj g"J EX"r tqi tco "ceeqtf kpi "vq"vj g"r qnkekgu'kp"Ugevkqp"35-KKF 0'qh'ku'ej cr vgt0'

Vj g"URJ C"o wuv'tgegkxg"c"uki pgf ."y tkkgp'tgs wguv'htqo "vj g"gzkuvkpi "qy pgt"uvcvkpi "vj g"pco g"cpf " cf f tguu'qh'vj g"pgy "J CR"r c{gg"cpf "vj g"ghhgevkxg"f cvg"qh'cuuki po gpv'kp"qtf gt"vq"ej cpi g"vj g" J CR"r c{gg"wpf gt"cp"qwuvcpf kpi "J CR"eqpvcev0'

Y kj kp"32"dwukpguu"f c{u'qh'tgegkxkpi "vj g"qy pgtøu'tgs wguv."vj g"URJ C"y knn'kphqto "vj g"ewttgpv' qy pgt"kp"y tkkpi "y j gvj gt"vj g"cuuki po gpv'o c{"vcmg"r nceg0'

Vj g"pgy "qy pgt"o wuv'r tqxkf g"c"y tkkgp'egtvkhkecvkqp"vq"vj g"URJ C"vj cv'kpenwf gu<

C"eqr {"qh'vj g"guetqy "uvcvgo gpv'qt"qvj gt"f qewo gpv'uj qy kpi "vj g"vtcpuhgt"qh'vkng"cpf "tgeqtf gf " f ggf =

C"eqr {"qh'vj g"qy pgtøu"KTU"Hqto "Y /; ."Tgs wguv'hqt"Vczr c{gt"Kf gpvkhkecvkqp"P wo dgt"cpf " Egtvkhkecvkqp."qt"vj g"uqekcn'ugewtkv{"pwo dgt"qh'vj g"pgy "qy pgt=

Vj g"ghhgevkxg"f cvg"qh'vj g"J CR"eqpvcev'cuuki po gpv=

C"y tkkgp"ci tggo gpv'vq"eqo r n{"y kj "vj g"vgto u'qh'vj g"J CR"eqpvcev=cpf "

C"egtvkhkecvkqp"vj cv'vj g"pgy "qy pgt"ku'pqv'c"r tqj kdkvgf "tgncvkxg0'

Kh'vj g"pgy "qy pgt"f qgu'pqv'ci tgg"vq"cp"cuuki po gpv'qh'vj g"J CR"eqpvcev."qt"hckm'vq"r tqxkf g"vj g" pgeguuct{"f qewo gpvu."vj g"URJ C"y knn'vgto kpcvg"vj g"J CR"eqpvcev'y kj "vj g"qnf "qy pgt0'Kh'vj g"pgy " qy pgt"y cpvu'vq"qhhgt"vj g"hco kn{"c"pgy "ngcug."cpf "vj g"hco kn{"gngevu'vq"uvc{"y kj "eqpvkpwgf " cuukuvcpeg."vj g"URJ C"y knn'r tqeguu'vj g"ngcukpi "kp"ceeqtf cpeg"y kj "vj g"r qnkekgu'kp"Ej cr vgt"; 0'

# 13-II.G. FORECLOSURE [Notice PIH 2010-49]"

Hco knkgu't gegkxkpi "J EX"cuukuvcpeg"ctg"gpvkvngf "vq"egtvckp'r tqvgevkqpu"ugv"hqtyj "wpf gt"yj g"
Rtqvgevkpi "Vgpcpvu'cv'Hqtgenquwtg"Cev'*RVHC+0 F wtkpi "yj g"vgto "qh"yj g"ngcug."yj g"pgy "qy pgt"qh"
yj g"r tqr gtv{"f qgu'pqv'j cxg'i qqf "ecwug"vq"vgto kpvg"yj g"vpcpvw'ngcug."wpnguu"yj g"pgy "qy kn"
qeewr {"yj g"wpkv'cu'yj g"i kt'r tko ct{"tgukf gpeg'cpf "j cu'r tqxkf gf "yj g"vpcpv'y kyj "cv'ngcuv'c"; 2/f c{"
pqvkeg0"Kp'yj cv'ecug."yj g"ngcug'o c{'dg"vgto kpcvgf "ghhgevkxg'qp"yj g"f cvg'qh'ucng."cnyj qwi j "yj g"vpcpv'
ku'uvknn'gpvkvngf "vq"c"; 2/f c{'pqvkeg"vq"xcecvg0Hwtyj gt."yj g"pgy "qy pgt"cuuwo gu'kpvgtguv'kp"yj g"ngcug"
dgvy ggp"yj g"r tkqt'qy pgt'cpf "yj g"vgpcpv'cpf "vq"yj g"J CR"eqpvtcev0

Cp{"uvcvg"qt'nqecn'ncy "yj cv'r tqxkf gu'nqpi gt'vko g'r gtkqf u'qt'qyj gt'cf f kvkqpcn'r tqvgevkqpu'hqt"
vgpcpvu'cnuq'cr r nkgu0

## URJ C'Rqnke{"

Kh'c'r tqr gtv{'ku'kp'hqtgenquwtg."yj g'URJ C'y knn'o cmg'cnn'tgcuqpcdng'ghhqtvu'vq'f gvgto kpg'yj g'uvcvwu"
qh'yj g'hqtgenquwtg'cpf 'qy pgtuj kr 'qh'yj g'r tqr gtv{'cpf 'y knn'eqpvkpwg'vq'o cmg'r c{o gpvu'vq'yj g"
qtki kpcn'qy pgt'wpvkn'qy pgtuj kr 'ngi cm{'vtcpuhgtu'kp'ceeqtf cpeg'y kyj 'yj g'J CR'eqpvtcev0

Vj g'URJ C'y knn'cwgo r v'vq'qdvckp'c'y tkwgp'cmpqy ngf i go gpv'qh'yj g'cuuki po gpv'qh'yj g'J CR"
eqpvtcev'htqo "yj g'uweeguuqt'kp'kpvgtgu0'Vj ku'y knn'kpenwf g'c'tgr wguv'hqt'qy pgt'kphqto cvkqp."
kpenwf kpi "c'vcz'kf gpvkhkecvkqp'pwo dgt'cpf 'r c{o gpv'kpuvtwevkqpu'htqo "yj g'pgy "qy pgt0Gxgp'kh'yj g'
pgy "qy pgt'f qgu'pqv'cmpqy ngf i g'yj g'cuuki po gpv'qh'yj g'J CR'eqpvtcev'kp'y tkvkpi ."yj g'cuuki po gpv'
ku'uvknn'ghhgevkxg'd{'qr gtcvkqp'qh'ncy 0

Vj g'URJ C'y knn'kphqto "yj g'vgpcpv'yj cv'yj g{'o wuv'eqpvkpwg'vq'r c{'tgpv'kp'ceeqtf cpeg'y kyj "yj g'
ngcug."cpf 'kh'yj g'pgy "qy pgt'tghwugu'vq'ceegr v'r c{o gpv'qt'ecppqv'dg'kf gpvkhkgf ."yj g'vgpcpv'uj qwnf "
r c{'tgpv'kpvq'guetqy 0Hcknwtg'vq'r c{'tgpv'o c{'eqpuvkwug'cp'kpf gr gpf gpv'i tqwpf 'hqt'gxkevkqp0

Kp'yj g'gxgpv'yj cv'yj g'URJ C'ku'wpcdng'vq'o cmg'J CR'r c{o gpvu'vq'yj g'pgy "qy pgt'f wg'vq'cp'cevkqp"
qt'kpcevkqp'd{'yj g'pgy "qy pgt'yj cv'r tgxgpvu'uwej 'r c{o gpvu'*g0 0'tglgevkqp'qh'r c{o gpvu'qt'hcknwtg"
vq'o ckpvckp'yj g'r tqr gtv{'ceeqtf kpi "vq'J S U+."qt'f wg'vq'cp'kpcdknkv{'vq'kf gpvkh{'yj g'pgy "qy pgt."yj g'
URJ C'y knn'gkyj gt'wug'yj g'hwpf u'vq'r c{<

Vj g'wvknkvkgu'yj cv'ctg'yj g'qy pgtou'tgur qpukdknkv{'chvgt'vcmkpi "tgcuqpcdng'uvgr u'vq'pqvkh{'yj g'qy pgt="
gzegr v'yj cv'kh'yj g'wpkv'j cu'dggp'qt'y knn'dg'tgpf gtgf "wpkpj cdkvcdng'f wg'vq'vgto kpcvkqp'qt'yj gcv'qh'
vgto kpcvkqp'qh'ugtxkeg."r tkqt'pqvkeg'ku'pqv'tgs wktgf 0Kp'yj cwgt'ecug."yj g'URJ C'uj cnn'pqvkh{'yj g'
qy pgt'y kyj kp'c'tgcuqpcdng'vko g'chvgt'o cmkpi "yj g'wvknkv{'r c{o gpv="qt""

Hqt'yj g'hco kn{ou'tgcuqpcdng'o qxkpi "equvu."kpenwf kpi "ugewtkv{'f gr qukv'equvu0

Vj g'URJ C'y knn'cnuq'tghgt'yj g'vgpcpv."cu'pggf gf ."vq'yj g'nqecn'ngi cn'ckf 'qhhkeg'kp'qtf gt'vq'gpuwtg"
cf gs wcvg'r tqvgevkqp'qh'yj g'vgpcpvu'tki j vu'cpf "gphqtego gpv'qh'yj g'uweeguuqt'kp'kpvgtguvou'
r gthqto cpeg'wpf gt'yj g'J CR'eqpvtcev0

Ugg'Ugevkqp'34/KKKD'hqt'c'f kuewuukqp'qh'hqtgenquwtg'cu'kv'r gtvckpu'vq'qy pgt'vgto kpcvkqp"
qh'vgpcpe{0Á

"

"

# Chapter 14

# PROGRAM INTEGRITY

## INTRODUCTION

Vj g"URJ C"ku"eqo o kwgf "vq"gpuwtkpi "vj cv"uwdukf{"hwpf u"o cf g"cxckncdng"vq"vj g"URJ C"ctg"urgpv"kp" ceeqtf cpeg"y kj "J WF "tgs wktgo gpw0"

Vj ku"ej cr vgt"eqxgtu"J WF "cpf "URJ C"r qnkekgu"f guki pgf "vq"r tgxgpv."f gvgev."kpxguvki cvg."cpf "tguqnxg" kpuvcpegu"qh"r tqi tco "cdwug"qt"htcwf 0"K"cnuq"f guetkdgu"vj g"cevkqpu"vj cv"y knn"dg"vcmgp"kp"vj g"ecug"qh" wpkpvgpvkqpcn"gttqtu"cpf "qo kuukqpu0"

> Rctv"K"Rtgxgpvkpi ."F gvgevkpi ."cpf "Kpxguvki cvkpi "Gttqtu"cpf "Rtqi tco "Cdwug0"Vj ku"r ctv" r tgugpvu"URJ C"r qnkekgu"tgncvgf "vq"r tgxgpvkpi ."f gvgevkpi ."cpf "kpxguvki cvkpi "gttqtu"cpf " r tqi tco "cdwug0"

> Rctv"KK"Eqttgevkxg"O gcuwtgu"cpf "Rgpcnkgu0"Vj ku"r ctv"f guetkdgu"vj g"eqttgevkxg"o gcuwtgu" vj g"URJ C"o wuv"cpf "o c{"vcmg"y j gp"gttqtu"qt"r tqi tco "cdwugu"ctg"hqwpf 0"

## 14-I.A. PREVENTING ERRORS AND PROGRAM ABUSE

J WF "etgcvgf "vj g "Gpvgt rtkug"Kpeqo g "Xgtkhkecvkqp"*GKX+'u{uvgo "vq"r tqxkfg"URJ Cu"y kj "c"
r qy gthwn'\qqnl'hqt"r tgxgpvkpi "gttqtu"cpf "f gvgevkpi "r tqi tco "cdwug0'URJ Cu'ctg'tgs wktgf "vq"wug"vj g"
GKX"u{uvgo "kp"kvu"gpvktgv{"kp"ceeqtf cpeg"y kj "J WF "cf o kpkuvcvkxg"i wkf cpeg]46"EHT"70455_0'
URJ Cu'ctg'hwtvj gt'tgs wktgf "vq<

- Á Rtqxkfg"cr r nkecpvu"cpf "r ctvkrcpvu"y kj "hqto "J WF /74897."õF gdwu'Qy gf "Qy gf "vq"URJ Cu'cpf "
Vgto kpcvkqpuö

- Á Tgs wktg"cnl'cfwnt'o go dgtu'qh'cp'cr r nkecpv'qt'r ctvkrcpv'hco kn{'vq"cempqy ngf i g'tgegkr v'qh'
hqto "J WF /74897"d{"uki pkpi "c"eqr {"qh'vj g'hqto "hqt'tgvgpvkqp"kp'vj g'hco kn{'hkng"

  <u>URJ C'Rqlke{</u>

  Vq"gpuwtg"vj cv'vj g"URJ Cøu'J EX'rtqi tco "ku'cf o kpkuvgtgf "ceeqtf kpi "vq"vj g'j ki j guv'gvj kecn'
cpf "ngi cn'uvcpf ctf u.'vj g"URJ C'y kn'go r nq{"c'xctkgv{'qh'vgej pks wgu'vq"gpuwtg"vj cv'dqvj "
gttqtu"cpf "kpvgpvkqpcn'r tqi tco "cdwug"ctg"ctg0'

  > Vj g"URJ C'y kn'f kuewuu'r tqi tco "eqo r nkcpeg"cpf "kpvgi tkv{'kuuwgu'f wtkpi "vj g"
xqwej gt'dtkghkpi "uguukqpu'f guetkdgf "kp'Ej cr vgt "70'

  > Vj g"URJ C'y kn'r tqxkfg'gcej "cr r nkecpv'cpf "r ctvkrcpv'y kj "c'eqr {'qh'õKu'Htcwf "
Y qtvj "KA'ö'*hqto "J WF /3363/QK +.'y j kej "gzr nckpu'vj g'v{r gu'qh'cevkqpu'c'hco kn{"
o wuv'cxqkf "cpf "vj g'r gpcnvkgu'hqt'r tqi tco "cdwug0'

  > Vj g"URJ C'y kn'r tqxkfg'gcej "cr r nkecpv'cpf "r ctvkrcpv'y kj "c'eqr {'qh'õY j cv'[ qw'
Uj qwnf "Mpqy "cdqwv'GKX.ö'c'i wkf g'vq'vj g'Gpvgt rtkug'Kpeqo g'Xgtkhkecvkqp'*GKX+'
u{uvgo "r wdnkuj gf "d{'J WF "cu'cp'cwcej o gpv'vq'P qvkeg'RKJ "4239/340'Kp'cf f kvkqp.'
vj g"URJ C'y kn'tgs wktg'vj g'j gcf "qh'gcej 'j qwugj qnf "vq'cempqy ngf i g'tgegkr v'qh'vj g'
i wkf g'd{'uki pkpi "c'eqr {'hqt'tgvgpvkqp"kp'vj g'hco kn'hkng0'

  > Vj g"URJ C'y kn'r nceg'c'y ctpkpi "uvcvgo gpv'cdqwv'vj g'r gpcnvkgu'hqt'htcwf "*cu'
f guetkdgf "kp'3: "WUÚE03223'cpf '3232+'qp'ng{'URJ C'hqto u'cpf 'hqto "ngwgtu'vj cv'
tgs wguv'kphqto cvkqp'htqo "c'hco kn{'qt'y pgt0'

  URJ C'uvchh'y kn'dg'tgs wktgf "vq'tgxkgy "cpf "gzr nckp'vj g'eqpvgpvu'qh'cn'J WF /'cpf "
URJ C/tgs wktgf "hqto u'r tkqt'vq'tgs wguvkpi "hco kn{'o go dgt'uki pcvwtgu0'

  Cv'gxgt{'tgi wnct'tggzco kpcvkqp.'URJ C'uvchh'y kn'gzr nckp'cp{'ej cpi gu'kp'J WF "
tgi wncvkqpu'qt'URJ C'r qlke{'vj cv'chhgev'r tqi tco "r ctvkrcpvu0'

  Vj g"URJ C'y kn'tgs wktg'hktuv/vko g'qy pgtu'*qt'vj gkt'ci gpvu+'vq'r ctvkrcvg'kp'c'
dtkghkpi "uguukqp'qp'J CR'eqpvtcev'tgs wktgo gpvu0'

  Vj g"URJ C'y kn'r tqxkfg'qy pgtu'y kj "qpi qkpi "kphqto cvkqp'cdqwv'vj g'r tqi tco .'y kj "
cp'go URJ Cuku'qp'cevkqpu'cpf "ukuwcvkqpu'vq'cxqkf 0'

  Vj g"URJ C'y kn'r tqxkfg'gcej "URJ C'go r nq{gg'y kj "vj g'pgeguuct{'vtckpkpi "qp'
r tqi tco "twngu'cpf "vj g'qti cpk\cvkqpøu'uvcpf ctf u'qh'eqpf wev'cpf "gvj keu0'

For'r wtr qugu'qh'vjku'ejcr vgt'vjg'vgto "error"'tghgtu'vq'cp'wpkpvgpvkqpcn'gttqt'qt'oкuukqp0' *Program abuse' or fraud*'tghgtu'vq'c'ukpi ng'cev'qt'r cwgtp'qh'cevkqpu'vjcv'eqpuvkwwg'c'hcnug' uvcvgo gpv."qt'eqpegcno gpv'qh'c'uwduvcpvkcnhcev.'o cf g'y kj 'vjg'kpvgpv'vq'f gegkxg' qt'o kungcf 0

## 14-I.B. DETECTING ERRORS AND PROGRAM ABUSE

Kp'cff kkqp'vq'vcmkpi 'uvgr u'vq'r tgxgpv'gttqtu'cpf 'r tqi tco 'cdwug.'vjg'URJ C'y kn'wug'c'xctkgv{'qh' cevkxkkgu'vq'f gvgev'gttqtu'cpf 'r tqi tco 'cdwug0

### Quality Control and Analysis of Data

Wpf gt'vjg'Ugevkqp ': 'O cpci go gpv'Cuuguuo gpv'Rtqi tco '*UGO CR+.'J WF 'tgs wktgu'vjg'URJ C'vq' tgxkgy 'c'tcpf qo 'uco r ng'qh'vgpcpvtgeqtf u'cppwcn{'vq'f gvgto kpg'kh'vjg'tgeqtf u'eqphqto 'vq' r tqi tco 'tgs wktgo gpvu'cpf 'vq'eqpf wev's wcnkv{'eqpvtqn'kpur gevkqpu'qh'c'uco r ng'qh'wpku'vq'gpuwtg' J S U'eqo r нkcpeg']46'EHT.'Rctv'; ; 7.0'*Ugg'Ej cr vgt'38'hqt'cff kkqpcnkphqto cvkqp'cdqw'UGO CR' tgs wktgo gpu+0

#### URJ C'Rqnke{

Kp'cff kkqp'vq'vjg'UGO CR's wcnkv{'eqpvtqn'tgs wktgo gpvu.'vjg'URJ C'y kn'go r nq{'c'xctkgv{' qh'o gyj qf u'vq'f gvgev'gttqtu'cpf 'r tqi tco 'cdwug0

Vj g'URJ C'tqwkpgn{'y kn'wug'J WF 'cpf 'qyj gt'pqp/J WF 'uqwtegu'qh'wr /htqpv' kpeqo g'xgtkhkecvkqp0'Vj ku'kpenwf gu'Vj g'Y qtm'Pwo dgt'cpf 'cp{'qyj gt'r tkxcvg'qt' r wdnke'f cvcdcugu'cxckncdng'vq'vj g'URJ C0

Cv'gcej 'cppwcntggzco kpcvkqp.'ewttgpvkphqto cvkqp'r tqxkf gf 'd{'vj g'hco кn{'y kn'dg' eqo r ctgf 'vq'kphqto cvkqp'r tqxkf gf 'cv'vj g'ncuv'cppwcntggzco kpcvkqp'vq'kf gpvkh{' kpeqpukuvgpekgu'cpf 'kpeqo r ngvg'kphqto cvkqp0

Vj g'URJ C'y kn'eqo r ctg'hco кn{/tgr qtvgf 'kpeqo g'cpf 'gzr gpf kwtgu'vq'f gvgev' r quukdng'wptgr qtvgf 'kpeqo g0

### Independent Audits and HUD Monitoring

QO D'Ektewnct'C/355'tgs wktgu'cn'URJ Cu'vj cv'gzr gpf '&722.222'qt'o qtg'kp'hgf gtcncy ctf u' cppwcn{'vq'j cxg'cp'kpf gr gpf gpv'cwf kv'*KRC+0'Kp'cff kkqp.'J WF 'eqpf wevu'r gtkqf ke'qp/ukvg'cpf ' cwqo cvgf 'o qpkqtkpi 'qh'URJ C'cevkxkkgu'cpf 'pqvkhkgu'vj g'URJ C'qh'gttqtu'cpf 'r qvgpvkcncugu'qh' r tqi tco 'cdwug0

#### URJ C'Rqnke{

Vj g'URJ C'y kn'wug'vj g'tguwnu'tgr qtvgf 'kp'cp{'KRC'qt'J WF 'o qpkqtkpi 'tgr qtu'vq'kf gpvkh{' r qvgpvkcnr tqi tco 'cdwugu'cu'y gn'cu'vq'cuuguu'vj g'ghhgevkxgpguu'qh'vj g'URJ Cøu'gttqt' f gvgevkqp'cpf 'cdwug'r tgxgpvkqp'ghhqtvu0

### Individual Reporting of Possible Errors and Program Abuse

#### URJ C'Rqnke{

Vj g'URJ C'y kn'gpeqwtci g'uvchh'r tqi tco 'r ctvkekr cpvu.'cpf 'vj g'r wdnke'vq'tgr qtvr quukdng' r tqi tco 'cdwug0

## 14-I.C. INVESTIGATING ERRORS AND PROGRAM ABUSE

### When the SPHA Will Investigate

<u>URJC"Rqnke{"</u>

Vjg"URJC"y knn'tgxkgy "cnn'tghgttcnu."urgekhke"cnngicvkqpu."eqornckpvu."cpf "kvru"htqo "cp{"uqwteg"kpenwfkpi "qyjgt"cigpekgu."eqorcpkgu."cpf "kpfkxkfwcnu."vq"f gvgtokpg"kh"vjg{ y cttcpv"kpxguvkicvkqp0"Kp"qtfgt"hqt"vjg"URJC"vq"kpxguvkicvg."vjg"cngicvkqp"o wuv"eqpvckp"cv"ngcuv"qpg"kpfgr gpfgpvn{'xgtkhkcdng"kvgo "qh"kphqtocvkqp."uwej "cu"vjg"pco g"qh"cp"go rnq{gt"qt"vjg"pco g"qh"cp"wpcwj qtk| gf "j qwugj qrf "o go dgt0"

Vjg"URJC"y knn'kpxguvkicvg"y jgp"kpeqpukuvgpv"qt"eqpvtcfkevqt{'kphqtocvkqp"ku'f gvgevgf "yj tqwij "hkng"tgxkgy u'cpf "yjg"xgtkhkecvkqp"r tqeguu0"

### Consent to Release of Information [24 CFR 982.516]

Vjg"URJC"o c{"kpxguvkicvg"r quukdng"kpuvcpegu"qh"gttqt"qt"cdwug"wukpi "cnn'cxckncdng"URJC"cpf "r wdnke"tgeqtfu0"Kh'pgeguuct{."vjg"URJC"y knn'tgswktg"J EX"hco knkgu'vq"ukip"eqpugpv"hqto u'hqt"vjg"tgngcug"qh"cf f kvkqpcn'kphqtocvkqp0"

### Analysis and Findings

<u>URJC"Rqnke{"</u>

Vjg"URJC"y knn'dcug"kvu"gxcnwcvkqp"qp"c"r tgr qpf gtcpeg"qh"vjg"gxkf gpeg"eqmgevgf "f wtkpi "kvu"kpxguvkicvkqp0"

*Preponderance of the evidence*"ku'f ghkpgf "cu"gxkf gpeg"y jkej "ku'qh"i tgcvgt"y gki j v'qt"o qtg"eqpxkpekpi "vj cp'vjg"gxkf gpeg"y jkej "ku'qhhgtgf "kp"qr r qukvkqp"vq"kv=''vjcv'ku."gxkf gpeg"y jcv'cu"c"y j qng"uj qy u'vj cv'vjg"hcev'uqwij v'vq"dg"r tqxgf "ku'o qtg"r tqdcdng"vj cp'pqv0'Rtgr qpf gtcpeg"qh'gxkf gpeg"o c{"pqv'dg"f gvgto kpgf "d{"vjg"pwo dgt"qh'y kvpguugu."dwv'd{"vjg"i tgcvgt"y gki j v'qh'cnn'gxkf gpeg0"

Hqt"gcej "kpxguvkicvkqp"vjg"URJC"y knn'f gvgto kpg"*3+'y jgvjgt"cp"gttqt"qt"r tqi tco "cdwug"j cu"qeewttgf ."*4+'y jgvjgt"cp{"co qwpv'qh"o qpg{"ku'qy gf "vjg"URJC."cpf "*5+'y jcv'eqttgevkxg"o gcuwtgu"qt"r gpcnkgu"y knn'dg"cuuguugf 0"

## Consideration of Remedies

Cmi'gttqtu'cpf "kpuvcpegu'qh'rtqitco "cdwug"owuv'dg"eqttgevgf "rtqurgevkxgn{0"Yj gyj gt"yj g"URJ C" y km'gphqteg'qyj gt"eqttgevkxg"cevkqpu'cpf "rgpcmgku'f grgpfu'wrqp"yj g"pcwtg"qh'yj g"gttqt"qt" rtqitco "cdwug0"

### URJ C'Rqnke{

Kp"yj g"ecug"qh'hco kn{/ecwugf "gttqtu"qt"rtqitco "cdwug."yj g"URJ C'y km'\cmg"kpvq" eqpukf gtcvkqp"*3+'yj g"ugtkqwupguu"qh'yj g"qhhgpug"cpf "yj g"gzvgpv'qh'rctvkekr cvkqp"qt" ewnr cdknkv{"qh'kpf kxkf wcn'hco kn{"o go dgtu."*4+"cp{"ur gekcn'ektewo uvcpegu'uwttqwpf kpi "yj g" ecug."*5+"cp{"o kvki cvkpi "ektewo uvcpegu'tgncvgf "vq"yj g"f kucdknkv{"qh'c"hco kn{"o go dgt."*6+" yj g"ghhgevu"qh'c"r ctvkewnct"tgo gf { "qp"hco kn{"o go dgtu'y j q"y gtg"pqv'kpxqnxgf "kp"yj g" qhhgpug0

Kp"yj g"ecug"qh'qy pet/ecwugf "gttqtu"qt"rtqitco "cdwug."yj g"URJ C'y km'\cmg"kpvq" eqpukf gtcvkqp"*3+'yj g"ugtkqwupguu"qh'yj g"qhhgpug."*4+'yj g"ngpi yj "qh'vko g"ukpeg"yj g"xkqncvkqp" j cu"qeewttgf ."cpf "*5+'yj g"ghhgevu"qh'c"r ctvkewnct"tgo gf { "qp"hco kn{"o go dgtu'y j q'y gtg"pqv' kpxqnxgf "kp"yj g"qhhgpug0

## Notice and Appeals

### URJ C'Rqnke{

Vj g"URJ C'y km'kphqto "yj g"tgngxcpv'r ct{"kp"y tkvkpi "qh'ku'hkpf kpi u'cpf "tgo gf kgu'y kj kp"32" dwukpguu'f c{u'qh'yj g"eqpenwukqp"qh'yj g"kpxguvki cvkqp0Vj g"pqvkeg"y km'kpenwf g"*3+'c" f guetkr vkqp"qh'yj g"gttqt"qt"rtqitco "cdwug."*4+'yj g"dcuku"qp"y j kej "yj g"URJ C'f gvgto kpgf " yj g"gttqt"qt"rtqitco "cdwugu."*5+'yj g"tgo gf kgu'vq"dg"go r nq{gf ."cpf "*6+'yj g"hco kn{øu'tki j v' vq"cr r gcn'yj g"tguwnu'yj tqwi j "yj g"kphqto cn'tgxkgy "qt'j gctkpi "r tqeguu."kh'cr r nkecdng"*ugg" Ej cr vgt"38+0

# PART II: CORRECTIVE MEASURES AND PENALTIES

## 14-II.A. SUBSIDY UNDER- OR OVERPAYMENTS"

C'uwdukf{"wpfgt/"qt"qxgtr c{o gpv"kpenwfgu"*3+"cp"kpeqttgev"j qwukpi "cuukuvcpeg"r c{o gpv"vq"vj g" qy pgt."*4+"cp"kpeqttgev"hco kn{"uj ctg"guvcdnkuj gf "hqt"vj g"hco kn{."cpf "*5+"cp"kpeqttgev"wvknkv{" tgko dwtugo gpv"vq"c"hco kn{0

## Corrections

Y j gyj gt"vj g"kpeqttgev"uwdukf{"fgvgto kpcvkqp"ku"cp"qxgtr c{o gpv"qt"wpfgtr c{o gpv"qh"uwdukf{."vj g" URJ C"o wuv"r tqo r vn{"eqttgev"vj g"J CR."hco kn{"uj ctg."cpf "cp{"wvknkv{"tgko dwtugo gpv"
r tqur gevkxgn{0'

> URJ C"Rqnke{"
>
> Kpetgcugu"kp"vj g"hco kn{"uj ctg"y knn'dg"ko r ngo gpvgf "qp"vj g"hktuv"qh"vj g"o qpvj "hqnnqy kpi "c"
> y tkwgp"52/f c{"pqvkeg0'
>
> Cp{"f getgcugu"kp"hco kn{"uj ctg"y knn'dgeqo g"ghhgevkxg"vj g"hktuv"qh"vj g"o qpvj "hqnnqy kpi "vj g"
> f kueqxgt{"qh"vj g"gttqt0'

## Reimbursement

Y j gyj gt"vj g"hco kn{"qt"qy pgt"ku"tgs wktgf "vq"tgko dwtug"vj g"URJ C"qt"vj g"URJ C"ku"tgs wktgf "vq"o cmg"
tgvtqcevkxg"uwdukf{"r c{o gpvu"vq"vj g"qy pgt"qt"hco kn{"f gr gpfu"wr qp"y j kej "r ctv{"ku"tgur qpukdng"hqt"
vj g"kpeqttgev"uwdukf{"r c{o gpv"cpf "y j gyj gt"vj g"cevkqp"cmgp"y cu"cp"gttqt"qt"r tqi tco "cdwug0'
Rqnkekgu"tgi ctf kpi "tgko dwtugo gpv"ctg"f kteuuugf "kp"vj g"vj tgg"ugevkqpu"vj cv"hqnnqy 0'

## 14-II.B. FAMILY-CAUSED ERRORS AND PROGRAM ABUSE

Hco kn{"qdnki cvkqpu"cpf "i gpgtcn"cf o kpkuvtcvkxg"tgswktgo gpu"hqt"rctvkekrcvkpi "kp"vj g"rtqi tco "ctg" fkuewuugf "vj tqwi j qw"vj ku"r ncp0"Vj ku"ugevkqp"f gcnu"urgekhkecn{"y kj "gttqtu"cpf "rtqi tco "cdwug"d{" hco kn{"o go dgtu0"

Cp"kpeqttgev"uwdukf{"f gvgto kpcvkqp"ecwugf "d{"c"hco kn{"i gpgtcn{"y qwf "dg"vj g"tguwn"qh"kpeqttgev" tgrqtvkpi "qh"hco kn{"eqo r qukvkqp."kpeqo g."cuugvu."qt"gzr gpugu."dw"cnq"y qwf "kpenwfg"kpuvcpegu"kp" y j kej "vj g"hco kn{"nnqy kpi n{"cnqy u"vj g"URJ C"vq"wug"kpeqttgev"kphqto cvkqp"r tqxkf gf "d{"c"vj ktf " r ctv{0

### Family Reimbursement to SPHA [HCV GB pp. 22-12 to 22-13]

<u>URJ C"Rqnke{"</u>

Kp"vj g"ecug"qh"hco kn{/ecwugf "gttqtu"qt"r tqi tco "cdwug."vj g"hco kn{"y kn"dg"tgswktgf "vq"tgr c{" cp{"gzeguu"uwdukf{"tgegkxgf0"Vj g"URJ Co c{."dw"ku"pqv"tgswktgf "vq."qhhgt"vj g"hco kn{"c" tgr c{o gpv"ci tggo gpv"kp"Ejcr vgt"380Kh"vj g"hco kn{"hcknu"vq"tgr c{"vj g" gzeguu"uwdukf{."vj g"URJ C"y kn"vgto kpcvg"vj g"hco kn{øu"cuukuvcpeg"kp"ceeqtfcpeg"y kj "vj g" r qnkekgu"kp"Ejcr vgt"340

### SPHA Reimbursement to Family [HCV GB p. 22-12]

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y kn"pqv"tgko dwtug"vj g"hco kn{"hqt"cp{"wpf gtr c{o gpv"qh"cuukuvcpeg"y j gp"vj g" wpf gtr c{o gpv"engctn{"ku"ecwugf "d{"vj g"hco kn{0"

**Prohibited Actions**

Cp"cr r nkecpv'qt'r ctvkekr cpv'kp'\j g'J EXV'r tqi tco "o wuv'pqv'nmqy kpi n{<

- Á  O cmg"c"hcnug"uvcvgo gpv'vq'\j g'URJ C']Vkvng'3: "WUWE0Ugevkqp'3223_0"

- Á  Eqo o kv'htcwf.'dtkdgt{.'qt'cp{'q\j gt'eqttwr v'qt'etko kpcn'cevkqp'eqppgevkqp'y kj "cp{'hgfgtcn' j qwukpi "r tqi tco "]46'EHT'; : 40774*e+*kx+_0

  URJ C'Rqnke{

  Cp{'qh'\j g'hqnmqy kpi "y knn'dg'eqpukfgtgf "gxkfgpeg'qh'hco kn{'r tqi tco "cdwug<

  Rc{o gpv'vq'\j g'y pgt'kp'gzeguu'qh'co qwpv'cwj qtk|gf "d{'\j g'URJ C'hqt'tgpv." ugewtkv{'fgr qukv.'cpf 'cffkkqpcn'ugtxkegu

  Qhhgtkpi "dtkdgu'qt'knmgi cn'i tcwkkgu'vq'\j g'URJ C'Dqctf 'qh'Eqo o kuukqpgtu." go r nq{ggu.'eqpvtcevqtu.'qt'q\j gt'URJ C'tgr tgugpvcvkxgu

  Qhhgtkpi "r c{o gpvu'qt'q\j gt'kpegpvkxgu'vq'\j g'y pgt'qt'c'\j ktf 'r ctv{'cu'cp' kpfwego gpv'hqt'\j g'\j ktf 'r ctv{'vq'o cmg'hcnug'qt'o kungcfkpi "uvcvgo gpvu'vq'\j g' URJ C'qp'\j g'hco kn{øu'dgj cnh

  Wug'qh'c'hcnug'pco g'qt'\j g'wug'qh'hcnukhkgf .'hqti gf .'qt'cnvgtgf 'f qewo gpvu

  Kpvgpvkqpcn'o kutgr qtvkpi "qh'hco kn{'kphqto cvkqp'qt'ekewo uvcpegu'*g0 0kpeqo g." hco kn{'eqo r qukvkqp+

  Qo kwgf "hcewu'\j cv'y gtg'qdxkqwun{'mpqy p'd{'c'hco kn{'o go dgt'*g0 0'pqv'tgr qtvkpi " go r nq{o gpv'kpeqo g+

  Cfo kuukqp'qh'r tqi tco "cdwug'd{'cp'cfwn'hco kn{'o go dgt

  Vj g'URJ C'o c{'f gvgto kpg'qpg'qt'\j g'cevkqpu'vq'dg'r tqi tco "cdwug'dcugf "wr qp'c'r tgr qpf gtcpeg' qh'\j g'gxkf gpeg.'cu'f ghkpgf "gctnkgt'kp'\j ku'ej cr vgt0

**Penalties for Program Abuse**

Kp'\j g'ecug'qh'r tqi tco "cdwug'ecwugf "d{'c'hco kn{'\j g'URJ C'o c{.'cv'ku'f kuetgvkqp.'ko r qug'cp{'qh' \j g'hqnmqy kpi "tgo gfkgu0

- Á  Vj g'URJ C'o c{'tgs wktg'\j g'hco kn{'vq'tgr c{'gzeguu'uwdukf{'co qwpv'r ckf 'd{'\j g'URJ C.'cu' f guetkdgf "gctnkgt'kp'\j ku'ugevkqp0

- Á  Vj g'URJ C'o c{'tgs wktg.'cu'c'eqpf kkqp'qh'tgegkxkpi "qt'eqpvkpwkpi "cuukuvcpeg.'\j cv'c'ewnr cdng' hco kn{'o go dgt'pqv'tgukf g'kp'\j g'wpkv0Ugg'r qnkekgu'kp'Ej cr vgt'5'*hqt'cr r nkecpvu+'cpf 'Ej cr vgt' 34'*hqt'r ctvkekr cpvu+0

  - Á     Vj g'URJ C'o c{'f gp{'qt'vgto kpcvg'\j g'hco kn{øu'cuukuvcpeg'hqnmqy kpi "\j g'r qnkekgu" ugv'hqtvj "kp'Ej cr vgt'5'cpf 'Ej cr vgt'34'tgur gevkxgn{0

  - Á     Vj g'URJ C'o c{'tghgt'\j g'hco kn{'hqt'uvcvg'qt'hgf gtcn'etko kpcn'r tqugewkqp'cu' f guetkdgf "kp'ugevkqp'36/KKG0

## 14-II.C. OWNER-CAUSED ERROR OR PROGRAM ABUSE

Qy pgt'tgs wktgo gpvu'vj cv'ctg'r ctv'qh'vj g'tgi wnct'r tqeguu'qh'qhhgtkpi ."ngcukpi ."cpf "o ckpvckpkpi "c "wpkv'*g0 0"J S U'eqo r nkcpeg."hckt"j qwukpi +"ctg"cf f tguugf "kp'vj g'cr r tqr tkcvg"ej cr vgtu'qh'vj ku'r ncp0' Vj ku'ugevkqp'hqewugu'qp'gttqtu'cpf "r tqi tco "cdwug'd{ qy pgtu0'

Cp'kpeqttgev'uwdukf { 'f gvgto kpcvkqp'ecwugf "d{ cp'qy pgt'i gpgtcn{ y qwf "dg'vj g'tguwnv'qh'cp" kpeqttgev'qy pgt'uvcvgo gpv'cdqwv'vj g'ej ctcevgtkuvkeu'qh'vj g'cuukuvgf "wpkv'*g0 0"vj g'pwo dgt'qh" dgftqqo u."y j kej "wvkkvkgu'ctg'r ckf "d{ "vj g'hco kn{+0'Kv'cnuq 'kpenwfgu'ceegr vkpi "f wr nkecvg'j qwukpi " cuukuvcpeg'r c{o gpvu'hqt"vj g'uco g'wpkv'kp'vj g'uco g'o qpvj ."qt"chvgt"c'hco kn{'pq 'nqpi gt'tgukf gu'kp" vj g'wpkv0'

## Owner Reimbursement to the SPHA

Kp'cnn'ecugu'qh'qxgr c{o gpv'qh'uwdukf { 'ecwugf "d{ 'vj g'qy pgt."vj g'qy pgt'o wuv'tgr c{ 'q 'vj g'URJ C" cp{ 'gzeguu'uwdukf { 'tgegkxgf 0'Vj g'URJ C'o c{ 'tgeqxgr 'qxgr ckf 'co qwpv'd{ 'y kj j qrf kpi 'j qwukpi " cuukuvcpeg'r c{o gpv'f wg'hqt'uwdugs wgpv'o qpvj u."qr 'kh'vj f gdv'ku'ncti g."vj g'URJ C'o c{ 'cnqy "vj g" qy pgt'vq 'r c{ 'kp'kpuvcno gpvu'qxgr 'c'r grkqf 'qh'vko g"]J EX'I D'r 0'44/35_0'

### URJ C'Rqrke{ 

Kp'ecugu'y j grg'vj g'qy pgr'j cu'tgegkxgf 'gzeguu'uwdukf {."vj g'URJ C'y kn'tgs wktg'vj g'qy pgr" vq 'tgr c{ 'vj g'co qwpv'qy gf 'kp'ceeqtfcpeg'y kj 'vj g'r qrkekgu'kp'Ugevkqp'38/KX0D0'

## Prohibited Owner Actions

Cp'qy pgt'r ctvkekr cvkpi 'kp'vj g'J EX'r tqi tco 'o wuv'pqv<

- Á O cng'cp{ 'hcnug'uvcvgo gpv'vq 'vj g'URJ C']Vkvng'3 ' WUUE0'Ugevkqp'3223_0'

- Á Eqo o kv'htcwf ."dtkdgr{ 'qr 'cp{ 'qyj gr 'eqttwr v'qr 'etko kpcn'cev'kp'eqppgevkqp'y kj 'cp{ 'hgf gtcn' j qwukpi 'r tqi tco "]46'EHT'; : 40675*c+*5+_'kpenwf kpi <"

<u>URJ C"Rqnke{"</u>

Cp{"qh"vj g"hqmqy kpi "y km'dg"eqpukfgtgf "gxkfgpeg"qh"qy pgt"rtqi tco "cdwug<"

    Ej cti kpi "vj g"hco kn{"tgpv'cdqxg"qt"dgnqy "vj g"co qwpv'ur gekhkgf "d{"vj g"URJ C"

    Ej cti kpi "c"ugewtkv{"f gr qukv'qvj gt"vj cp"vj cv'ur gekhkgf "kp"vj g"hco kn{øu"ngcug"

    Ej cti kpi "vj g"hco kn{"hqt"ugtxkegu"vj cv'ctg"r tqxkf gf "vq"wpcuukuvgf "vgpcpvu"cv'pq" gzvtc"ej cti g"

    Mpqy kpi n{"ceegr vkpi "j qwukpi "cuukuvcpeg"r c{o gpvu"hqt"cp{o qpvj *u+'chvgt"vj g" hco kn{"j cu"xcecvgf "vj g"wpkv'"

    Mpqy kpi n{"ceegr vkpi "kpeqttgev'qt"gzeguu'j qwukpi "cuukuvcpeg"r c{o gpvu"

    Qhhgtkpi "dtkdgu"qt"kmgi cn'i tcvwkvkgu"vq"vj g"URJ C'Dqctf "qh'Eqo o kuukqpgtu." go r nq{ggu."eqpvtcevqtu."qt"qvj gt"URJ C'tgr tgugpvcvkxgu"

    Qhhgtkpi "r c{o gpvu"qt"qvj gt"kpegpvkxgu"vq"cp"J EX"hco kn{"cu'cp"kpf wego gpv'hqt"vj g" hco kn{"vq"o cmg"hcnug"qt"o kungcf kpi "uvcvgo gpvu"vq"vj g"URJ C"

    Tgukf kpi "kp"vj g"wpkv'y kj "cp"cuukuvgf "hco kn{"

    Eqo o kvvkpi "ugzwcn'qt"qvj gt"j ctcuuo gpv."gkj gt"s wkf "r tq"s wq"qt"j quvkng" gpxktqpo gpv."dcugf "qp"vj g"r tqvgevgf "encuugu'f ghkpgf "kp'Ej cr vgt"4"

    Tgvcnkcvkpi "ci ckpuv'cp{"crr nkecpv'qt"r ctvkekr cpv'tgr qtvkpi Ícmgi kpi "ugzwcn'qt"qvj gt" j ctcuuo gpv."gkj gt"s wkf "r tq"s wq"qt"j quvkng'gpxktqpo gpv."dcugf "qp"vj g"r tqvgevgf " encuugu'f ghkpgf "kp'Ej cr vgt"4"

## Remedies and Penalties

Y j gp"vj g"URJ C'f gvgto kpgu"vj cv'vj g"qy pgt"j cu"eqo o kvvgf "r tqi tco "cdwug."vj g"URJ C"o c{"vcmg" cp{"qh"vj g"hqmqy kpi "cevkqpu<"

•Á Tgs wktg"vj g"qy pgt"vq"tgr c{"gzeguu'j qwukpi "cuukuvcpeg"r c{o gpvu."cu'f kuewuugf "gctnkgt"kp" vj ku'ugevkqp'cpf "kp"ceeqtf cpeg"y kj "vj g"r qnkekgu"kp'Ej cr vgt"380'

•Á Vgto kpcvg"vj g"J CR"eqpvtcev'*Ugg'Ej cr vgt"35+0'

•Á Dct"vj g"qy pgt"htqo "hwvwtg"r ctvkekr cvkqp"kp"cp{"URJ C'r tqi tco u0'

•Á Tghgt"vj g"ecug"vq"uvcvg"qt"hgf gtcn'qhhkekcnu"hqt"etko kpcn'r tqugewvkqp"cu'f guetkdgf "kp"ugevkqp" 36/KKG0'

## 14-II.D. SPHA-CAUSED ERRORS OR PROGRAM ABUSE

Vj g"tgur qpukdknkvkgu"cpf "gzr gev cvkqpu"qh"URJ C"uvchh'y kj "tgur gev"vq"pqto cn'r tqi tco "cf o kpkuvtcvkqp"ctg"f kuewuugf "j tqwi j qwv'j ku"r ncp0'Vj ku"ugevkqp"ur gekhkecm{"cf f tguugu"cevkqpu"qh"c"URJ C"uvchh'o go dgt"vj cv'ctg"eqpukf gtgf "gttqtu"qt"r tqi tco "cdwug"tgncvgf "vq"vj g"J EX"r tqi tco 0'Cf f kkkqpcn'uvcpf ctf u"qh"eqpf wev'o c{"dg"r tqxkf gf "kp"vj g"URJ C"r gtuqppgn'r qnke{0'

URJ C/ecwugf "kpeqttgev"uwdukf {"f gvgto kpcvkqpu"kpenwf g"*3+"hckrkpi "vq"eqttgev{"cr r n{"J EX"twngu"tgi ctf kpi "hco kn{"eqo r qukvkqp."kpeqo g."cuugvu."cpf "gzr gpugu."*4+"cuuki pkpi "vj g"kpeqttgev"xqwej gt"uk| g"vq"c"hco kn{."cpf "*5+"gttqtu"kp"ecrewncvkqp0'

### Repayment to the SPHA

P gkj gt"c"hco kn{"pqt"cp"qy pgt"ku"tgs wktgf "vq"tgr c{"cp"qxgtr c{o gpv'qh"uwdukf {"kh'vj g"gttqt"qt"r tqi tco "cdwug"ku"ecwugf "d{"URJ C"uvchh']J EX"I D0'44/34_0'

### SPHA Reimbursement to Family or Owner

Vj g"URJ C"o wuv'tgko dwtug"c"hco kn{"hqt"cp"wpf gtr c{o gpv'qh"uwdukf {."ci ctf rguu"qh"y j gvj gt"vj g"wpf gtr c{o gpv'y cu"vj g"tguwnv'qh"uvchh'ecwugf "gttqt"qt"uvchh'qt"qy pgt"r tqi tco "cdwug0'Hwpf u"hqt"vj ku"tgko dwtugo gpv'o wuv'eqo g"htqo "vj g"URJ Cøu"cf o kpkuvtcvkxg"hgg"tgugtxgu"]J EX"I D'r 0'44/34_0'

### Prohibited Activities

URJ C"Rqnke{"

Cp{"qh"vj g"hqmqy kpi "y km'dg"eqpukf gtgf "gxkf gpeg"qh'r tqi tco "cdwug"d{"URJ C"uvchh<'

Hckrkpi "vq"eqo r n{"y kj "cp{"J EX"r tqi tco "tgs wktgo gpvu"hqt"r gtuqpcn'i ckp"

Hckrkpi "vq"eqo r n{"y kj "cp{"J EX"r tqi tco "tgs wktgo gpvu"cu"c"tguwnv'qh'c"eqphnkev'qh"kpvgtguv'tgncvkqpuj kr "y kj "cp{"cr r rkecpv'r ctvkekr cpv."qt"qy pgt"

Uggmkpi "qt"ceegr vkpi "cp{vj kpi "qh'o cvgtkcn'xcnwg'htqo "cr r rkecpvu."r ctvkekr cvkpi "hco krkgu."xgpf qtu."qy pgtu."eqpvtcevqtu."qt"qvj gt"r gtuqpu"y j q"r tqxkf g"ugtxkegu"qt"o cvgtkcnu"vq"vj g"URJ C"

F kuenqukpi "eqphkf gpvkcn'qt"r tqr tkgvct{"kphqto cvkqp"vq"qwukf g"r ctvkgu"

I ckpkpi "r tqhkv'cu"c"tguwnv'qh'kpukf gt"mpqy ngf i g"qh"URJ C"cevkxkvkgu."r qnkekgu."qt"r tcevkegu"

O kucr r tqr tkcvkpi "qt"o kuwukpi "J EX"hwpf u"

F guvtq{kpi ."eqpegcrkpi ."tgo qxkpi ."qt"kpcr r tqr tkcvgn{ "wukpi "cp{"tgeqtf u"tgncvgf "vq"vj g"J EX"r tqi tco "

Eqo o kvvkpi "cp{qvj gt"eqttwr v'qt"etko kpcn'cev'kp"eqppgevkqp"y kj "cp{"hgf gtcn'j qwukpi "r tqi tco "

## 14-II.E. CRIMINAL PROSECUTION"

<u>URJ C"Rqnke{"</u>

Y j gp"yj g"URJ C"f gvgto kpgu"yj cv'r tqi tco "cdwug"d{"cp"qy pgt."hco kn{."qt"URJ C"uvchh"
o go dgt"j cu"qeewttgf "cpf "yj g"co qwpv'qh'qxgtr ckf "uwdukf{"o ggw"qt"gzeggf u"yj g"yj tguj qnf "
hqt"r tqugewkqp"wpf gt"nqecn'qt"uvcvg"ncy ."yj g"URJ C"y kn'tghgt"yj g"o cwgt"vq"yj g"cr r tqr tkcvg"
gpvkv{"hqt"r tqugewkqp0Y j gp"yj g"co qwpv'qh'qxgtr ckf "cuukuvcpeg"o ggw"qt"gzeggf u"yj g"
hgf gtcn'yj tguj qnf ."yj g"ecug"y kn'cnuq"dg"tghgttgf "vq"yj g"J WF "Qhhkeg"qh'Kpur gevqt"I gpgtcn'
*QKI +0""

Qyj gt"etko kpcn'xkqncvkqpu"tgncvgf "vq"yj g"J EX'r tqi tco "y kn'dg"tghgttgf "vq"yj g"cr r tqr tkcvg"
nqecn'uvcvg."qt"hgf gtcn'gpvkv{0"

# 14-II.F. FRAUD AND PROGRAM ABUSE RECOVERIES

Vj g'URJ C"o c{'tgvckp'c'rqtvkqp'qh'rtqitco "htcwf "nquugu'yjcv'yj g'URJ C'tgeqxgtu'htqo "c'hco kn{'qt"
qy pgt"yjtqwi j "rkkicvkqp."eqwtv'qtfgt."qt'c'tgrc{o gpv'ci tggo gpv']46'EHT "; : 40885_0'

Vj g'URJ C"o wuv'dg'yj g'rtkpekrcl'rctv{'kpkkkcvkpi "qt'uwuvckpkpi "yj g'cevkqp'vq'tgeqxgt'co qwpvu'fwg"
htqo "vgpcpvu'yjcv'ctg'fwg'cu'c'tguwnv'qh'htcwf "cpf "cdwug0'46'EHT "9; 40424 'rgo ku'yj g'URJ C'vq"
tgvckp'yj g'i tgcvgt'qh<'

•Á 72'r gtegpv'qh'yj g'co qwpv'kv'cevwcn{'eqnngevu'htqo "c'lwfi o gpv."rkkicvkqp"*kpenwfkpi "
ugwngo gpv'qh'c'ncy uwkv+'qt'cp'cf o kpkuvtcvkxg'tgrc{o gpv'ci tggo gpv."qt"

•Á Tgcuqpcdng'cpf "pgeguuct{'equvu'yjcv'yj g'URJ C'kpewtu'tgncvgf "vq'yj g'eqnngevkqp'kpenwfkpi "
equvu'qh'kpxguvki cvkqp."ngi cl'hggu."cpf "ci pe{'eqnngevkqp'hggu0'

Vj g'hco kn{"o wuv'dg'chhqtf gf 'yj g'qr r qtwpkv{'hqt'cp'kphqto cl'j gctkpi "kp'ceeqtf cpeg'y kj "
tgswktgo gpvu'kp'46'EHT "; : 40770'

Kh'J WF "kpewtu'equvu'qp'dgj cl'qh'yj g'URJ C'tgncvgf "vq'yj g'eqnngevkqp."yj gug'equvu'o wuv'dg"
f gfwevgf "htqo "yj g'co qwpv'tgvckpgf "d{'yj g'URJ C0'

# Chapter 15

## SPECIAL HOUSING TYPES
]46'EHT'; : 4'Uwdr ctv'O _

## INTRODUCTION

Vj g''URJ C''o c {''r gto kv'c''hco kn{ ''vq ''wug''cp{ 'qh''vj g''ur gekcn'j qwukpi ''v{r gu''f kuewuugf ''kp''vj ku''ej cr vgt0' J qy gxgt. 'vj g''URJ C''ku''pqv'tgs wktgf ''vq''r gto kv''hco kn{gu''tgegkxkpi ''cuukuvcpeg''kp''ku''1wtkuf kevkqp''vq'' wug''vj gug''j qwukpi ''v{r gu. ''gzegr v''vj cv''URJ Cu''o wuv'r gto kv'wug''qh''cp{ ''ur gekcn'j qwukpi ''v{r g''kh'' pggf gf ''cu'c''tgcuqpcdng''ceeqo o qf cvkqp''hqt'c''r gtuqp''y kj ''c''f kucdkn{0'Vj g''URJ C''cnuq ''o c {''ko kv'' vj g''pwo dgt''qh''hco knkgu''y j q''tgegkxg''J EX''cuukuvcpeg''kp''vj gug''j qwukpi ''v{r gu''cpf ''ecppqv'tgs wktg'' hco knkgu''vq ''wug''c''r ctvkewnct'j qwukpi ''v{r g0'P q''ur gekcn'hwpf kpi ''ku''r tqxkf gf ''hqt''ur gekcn'j qwukpi '' v{r gu0'

URJ C''Rqrle{''

Hco knkgu''y kn'pqv'dg''r gto kuvgf ''vq ''wug''cp{ 'ur gekcn'j qwukpi ''v{r gu. ''wpnguu''wug''ku''pggf gf ''cu''c'' tgcuqpcdng''ceeqo o qf cvkqp''uq ''vj cv'vj g''r tqi tco ''ku''tgcf kn{ ''ceeguukdng''vq''c''r gtuqp''y kj '' f kucdknkvkgu0'

Ur gekcn'j qwukpi ''v{r gu''kpenwf g''uukpi ng''tqqo ''qeewr cpe{ ''\*UTQ+. 'eqpi tgi cvg''j qwukpi . 'i tqwr ''j qo gu. '' uj ctgf ''j qwukpi . 'eqqr gtcvkxg''j qwukpi . 'o cpwhcevwtgf ''j qo gu''y j gtg''vj g''hco kn{ 'qy pu''vj g''j qo g''cpf '' ngcugu''vj g''ur ceg. 'cpf ''j qo gqy pgtuj kr '']46'EHT'; : 40823_0'

Vj ku''ej cr vgt''eqpukuvu''qh''vj g''hqmqy kpi ''ugxgp''r ctvu0'Gcej ''r ctv'eqpvckpu''c''f guetkr vkqp''qh'vj g'' j qwukpi ''v{r g''cpf ''cp{ 'ur gekcn'tgs wktgo gpvu''cuuqekcvgf ''y kj 'k0'Gzegr v'cu''o qf khkgf ''d{'vj ku''ej cr vgt.'' vj g''i gpgtcn'tgs wktgo gpvu''qh''vj g''J EX''r tqi tco ''cr r n{ ''vq ''ur gekcn'j qwukpi ''v{r gu0'

Rctv''K''Ukpi ng''Tqqo ''Qeewr cpe{ ''

Rctv''KK''Eqpi tgi cvg''J qwukpi ''

Rctv''KKK''I tqwr ''J qo gu''

Rctv''KX<''Uj ctgf ''J qwukpi ''

Rctv''X<''Eqqr gtcvkxg''J qwukpi ''

Rctv''XK''O cpwhcevwtgf ''J qo gu''\*kpenwf kpi ''o cpwhcevwtgf ''j qo g''ur ceg''tgpvcn+''

Rctv''XKK''J qo gqy pgtuj kr ''

# PART I: SINGLE ROOM OCCUPANCY

]46'EHT"; : 40824"jtqwij "; : 40827_

## 15-I.A. OVERVIEW

C"ukping'tqqo "qeewrcpe{"*UTQ+"wpkv'rtqxkfgu"rkxkpi "cpf "urggrkpi "urceg'hqt"vjg'gzenwukxg"wug'qh'yjg'qeewrcpv'dwv'tgswktgu'yjg'qeewrcpv'qq'ujctg'ucpkct{'cpf lqt'hqqf 'rtgrctcvkqp'hcekrkvkgu'ykj " qyjgtu0'Oqtg'yjcp'qpg'rgtuqp'oc{'pqv'qeewr{'cp'UTQ'wpkv0'JEX'tgiwncvkqpu'fq'pqv'ho kv'yjg" pwodgt'qh'wpku'kp'cp'UTQ'hcekrk{.'dwv'yjg'uk|g'qh'c'hcekrk{'oc{'dg'hko kvgf 'd{'nqeci 'qtf kpcpegu0"

Yjgp'rtqxkfkpi "JEX'cuukuvcpeg'kp'cp'UTQ'wpkv.'c'ugrctcvg'ngcug'cpf 'JCR'eqpvtcev'ctg'gzgewvgf " hqt'gcej "cuukuvgf 'rgtuqp.'cpf 'yjg'vcpfctf "hqto 'qh'yjg'JCR'eqpvtcev'ku'wugf 0'

## 15-I.B. PAYMENT STANDARD, UTILITY ALLOWANCE, AND HAP CALCULATION

Vjg'rc{o gpv'vcpf ctf "hqt'UTQ'j qwukpi "ku'97'rgtegpv'qh'yjg'|gtq/dgftqqo "rc{o gpv'vcpf ctf " co qwpv'qp'yjg'URJ Cøu'rc{o gpv'vcpf ctf "uej gfwng0'

Vjg'wkrkv{'cmqy cpeg'hqt'cp'cuukuvgf "rgtuqp'tgukfkpi "kp'UTQ'j qwukpi "ku'97'rgtegpv'qh'yjg'|gtq/ dgftqqo "wkrkv{'cmqy cpeg0'

Vjg'JCR'hqt'cp'cuukuvgf "qeewrcpv'kp'cp'UTQ'hcekrk{ "ku'yjg'nqy gt'qh'yjg'UTQ'rc{o gpv'vcpf ctf " co qwpv'o kpwu'yjg'VVR'qt'yjg'i tquu'tgpv'hqt'yjg'wpk'o kpwu'yjg'VVR0'

## 15-I.C. HOUSING QUALITY STANDARDS (HQS)

J S U'tgswktgo gpvu'f guetkdgf "kp'Ej crvgt": "crrn{'vq'UTQ'j qwukpi "gzegrv'cu'o qf khkgf "dgnqy 0'

- Á *Access*<'Ceeguu'f qqtu'vq'yjg'UTQ'wpkv'o wv'j cxg'y qtmkpi "nqemu'hqt'rtkxce{0'Vjg" qeewrcpv'o wv'dg'cdng'vq'ceeguu'yjg'wpkv'y kj qw'i qkpi "yjtqwij "cp{'qyjgt'wpk0' Gcej "wpkv'o wv'j cxg'ko o gfkcvg'ceeguu'vq'y q'qt'o qtg'crrtqxgf "o gcpu'qh'gzkv'/ htqo "yjg'dwkrfkpi .'crrtqrtkcvgn{'o ctmgf "cpf 'ngcfkpi "vq'uchg'cpf 'qrgp'urceg'cv' i tqwpf 'ngxgn0'Vjg'UTQ'wpkv'o wv'cnuq'j cxg'cp{'qyjgt'o gcpu'qh'gzkv'tgswktgf "d{" Uvcvg"qt'nqeci'ncy 0'

- Á *Fire Safety*<'Cmi'UTQ'hcekrkvkgu'o wv'j cxg'c'urtkpmngt's{uvgo "yjcv'rtqvgevu'o clqt" urcegu0'ôO clqt'urceguö'ctg'fghkpgf "cu'j cmy c{u.'eqo o qp'ctgcu.'cpf 'cp{'qyjgt' ctgcu's rgekhkgf "kp'nqeci'hktg.'dwkrfkpi .'qt'uchgv{ "eqf gu0'UTQu'o wv'cnuq'j cxg'j ctf / y ktgf "um qmg'fgvgevqtu.'cpf 'cp{'qyjgt'hktg'cpf 'uchgv{'gswkro gpv'tgswktgf "d{'uvcvg" qt'nqeci'ncy 0"

Ucpkct{'hcekrkvkgu'cpf "urceg'cpf 'ugewtkv{'vcpf ctf u'o wv'o ggv'nqeci'eqf g'tgswktgo gpvu'hqt" UTQ'j qwukpi 0'Kp'yjg'cdugpeg'qh'nqeci'eqf g'vcpf ctf u'yjg'tgswktgo gpvu'fkuewuugf 'dgnqy "crrn{" ]46'EHT "; : 40827_0'

- *Sanitary Facilities*: Cv'ngcuv'qpg'hnwuj "qkngv'yj cv'ecp'dg'wugf "kp'r tkxce{.'c'rcxcvqr{" dcukp."cpf "c'dcyj wd"qr'uj qy gt'kp'r tqr gt'qr gtcvkpi "eqpf kkqp'o wuv'dg'r tqxkf gf "hqt" gcej "ukz'r gtuqp"*qr'hgy gt+'tgukf kpi "kp'yj g'UTQ'hceknkv{0'Kf'yj g'UTQ'wpku'ctg" ngcugf "qpn{'vq'o gp.'hnwuj "wtkpcnu'o c{'dg'uwduvkwwgf "hqt'wr "vq'qpg'j crh'qh'yj g" tgswktgf "pwo dgt'qh'vqkngwu0Ucpkvct{'hceknkvkgu'o wuv'dg'tgcuqpcdn{'ceeguukdng'htqo " c'eqo o qp'j crn'qr'r cuuci gy c{.'cpf 'o c{'pqv'dg'nqecvgf 'o qtg'yj cp'qpg'hnqqt'cdqxg" qt'dgnqy "yj g'UTQ'wpkv0Vj g'o c{'pqv'dg'nqecvgf 'dgnqy "i tcfg'wpnguu'yj g'UTQ" wpku'ctg'nqecvgf "qp'yj cv'ngxgn0'

- *Space and Security*: Cp'UTQ'wpkv'o wuv'eqpvckp'cv'ngcuv'322'uswctg'hggv'qh'hnqqt" ur ceg.'cpf "cv'ngcuv'hqwt'uswctg'hggv'qh'enqugv'ur ceg'y kj "cp'wpqduvtwevgf "j gki j v'qh" cv'ngcuv'hkxg'hggv.'hqt'wug'd{'yj g'qeewr cpv0'Kf'yj g'enqugv'ur ceg'ku'nguu'yj cp'hqwt" uswctg'hggv.'yj g'j cdkvcdng'hnqqt'ur ceg'kp'yj g'UTQ'wpkv'o wuv'dg'kpetgcugf 'd{'yj g" co qwpv'qh'yj g'f ghkekgpe{0'Gzvtkqt'f qqtu'cpf 'y kpf qy u'ceeguukdng'htqo "qwukf g'yj g" UTQ'wpkv'o wuv'dg'nqemcdng0'

Dgecwug'pq'ej knftgp'nkxg'kp'UTQ'j qwukpi .'yj g'j qwukpi "swcnkv{'uvcpftctfu'crr nkecdng'vq'ngcf /
dcugf "r ckpv'f q'pqv'cr r n{0'

# PART II: CONGREGATE HOUSING

]46'EHT'";: 40828'yj tqwi j ";: 4082; _

## 15-II.A. OVERVIEW

Eqpi tgi cvg'j qwukpi "ku'kpvgpfgf "hqt'wug"d{ "gnf gtn{'r gtuqpu"qt'r gtuqpu'y kj "fkucdknkvkgu0'C "eqpi tgi cvg'j qwukpi "hcekrkv{ "eqpvckpu'c'uj ctgf "egpvtcn'lkvej gp"cpf "fkpkpi "ctgc"cpf "c'r tkxcvg'rkxkpi "ctgc"hqt'vj g'kpf kxkf wcn'j qwugj qnf "vj cv'kpenwf gu'cv'ngcuv'c'rkxkpi "tqqo ."dgf tqqo "cpf "dcvj tqqo 0' Hqqf "ugtxkeg'hqt'tgukf gpvu'o wuv'dg'r tqxkf gf 0'

Kh'cr r tqxgf "d{ "vj g"URJ C."c'hco kn{ "o go dgt"qt'rkxg/kp"ckf g"o c{ "tgukf g'y kj "vj g'gnf gtn{'r gtuqp"qt" r gtuqp'y kj "f kucdknkvkgu0'Vj g"URJ C"o wuv'cr r tqxg"c'rkxg/kp"ckf g"kh'pggf gf "cu'c'tgcuqpcdng" ceeqo o qf cvkqp"uq"vj cv'vj g'r tqi tco "ku'tgcf kn{ "ceeguukdng"vq"cpf "wucdng'd{ "r gtuqpu'y kj " f kucdknkvkgu0'

Y j gp'r tqxkf kpi "J EX"cuukuvcpeg'kp"eqpi tgi cvg'j qwukpi ."c'ugr ctcvg'ngcug"cpf "J CR"eqpvtcev'ctg" gzgewvgf "hqt'gcej "cuukuvgf "hco kn{ ."cpf "vj g'uvcpf ctf "hqto "qh'vj g'J CR"eqpvtcev'ku'wugf 0'

## 15-II.B. PAYMENT STANDARD, UTILITY ALLOWANCE, AND HAP CALCULATION

Vj g'r c{o gpv'uvcpfctf 'hqt'cp'kpfkxkfwcl'wpkv'kp'c'eqpi tgi cvg'j qwukpi 'hcelrkv{ 'ku'dcugf 'qp'vj g' pwo dgt'qh'tqqo u'kp'vj g'r tkxcvg'ikxkpi 'ctgc0'Kh'vj gtg'ku'qpn{ 'qpg'tqqo 'kp'vj g'wpkv'*pqv'kpenwfkpi 'vj g' dcvj tqqo 'qt'vj g'lkvej gp.'kh'c'lkvej gp'ku'r tqxkfgf.'vj g'URJ C'o wuv'wug'vj g'r c{o gpv'uvcpfctf 'hqt'c' |gtq/dgftqqo 'wpkv0'Kh'vj g'wpkv'j cu'wy q'qt'o qtg'tqqo u'*qvj gt'vj cp'vj g'dcvj tqqo 'cpf 'vj g'lkvej gp+' vj g'URJ C'o wuv'wug'vj g'qpg/dgftqqo 'r c{o gpv'uvcpfctf 0

Vj g'J CR'hqt'cp'cuukuvgf 'qeewr cpv'kp'c'eqpi tgi cvg'j qwukpi 'hcelrkv{ 'ku'vj g'nqy gt'qh'vj g'cr r nkecdng' r c{o gpv'uvcpfctf 'o kpwu'vj g'VVR'qt'vj g'i tquu'tgpv'hqt'vj g'wpkv'o kpwu'VVR0

Vj g'i tquu'tgpv'hqt'vj g'wpkv'hqt'vj g'r wtr qug'qh'ecnewrcvkpi 'J EX'cuukuvcpeg'ku'vj g'uj gnvgt'r qtvkqp' *kpenwfkpi 'wvknkvkgu+'qh'vj g'tgukfgpvu'o qpvj n{ 'j qwukpi 'gzr gpug'qpn{0'Vj g'tgukfgpvuø'equvu'hqt'hqqf ' ugtxkeg'uj qwnf 'pqv'dg'kpenwfgf 'kp'vj g'tgpv'hqt'c'eqpi tgi cvg'j qwukpi 'wpkv0

## 15-II.C. HOUSING QUALITY STANDARDS"

J S U'tgs wktgo gpvu'cu'f guetkdgf 'kp'Ej cr vgt": 'cr r n{ 'vq'eqpi tgi cvg'j qwukpi 'gzegr v'hqt'vj g' tgs wktgo gpvu'uvcvgf 'dgnqy 0

> Eqpi tgi cvg'j qwukpi 'o wuv'j cxg'*3+'c'tghtki gtcvqt'qh'cr r tqr tkcvg'uk| g'kp'vj g'r tkxcvg'ikxkpi ' ctgc'qh'gcej 'tgukfgpv=''*4+'c'egpvtcn'lkvej gp'cpf 'f kpkpi 'hcelrkvkgu'nqecvgf 'y kvj kp'vj g' r tgo kugu'cpf 'ceeguukdng'vq'vj g'tgukfgpvu.'cpf '*5+'hqqf 'ugtxkeg'hqt'vj g'tgukfgpvu.'vj cv'ku'pqv' r tqxkfgf 'd{ 'vj g'tgukfgpvu'vj go ugnxgu0

> Vj g'j qwukpi 's wcnkv{ 'uvcpfctf u'cr r nkecdng'vq'ngcf /dcugf 'r ckpv'f q'pqv'cr r n{0

# PART III: GROUP HOME"

## 15-III.A. OVERVIEW

C'i tqwr 'j qo g'ku'c'uvcvg/rkegpugf 'hcekrkv{'kpvgpfgf 'hqt'qeewr cpe{'d{'gnfgtn{'r gtuqpu'cpf kqt' r gtuqpu'y kj 'f kucdkrkvkgu0Gzegr v'hqt'rkxg/kp'ckfgu.'cnl r gtuqpu'rkxkpi 'kp'c'i tqwr 'j qo g.'y j gvj gt' cuukuvgf 'qt'pqv.'o wuv'dg'gnfgtn{'r gtuqpu'qt'r gtuqpu'y kj 'f kucdkrkvkgu0Rgtuqpu'rkxkpi 'kp'c'i tqwr ' j qo g'o wuv'pqv'tgs wktg'eqpvkpwqwu'o gfkecn'qt'pwtukpi 'ectg0"

C'i tqwr 'j qo g'eqpukuvu'qh'dgftqqo u'hqt'tgukfgpvu.'y j ej 'ecp'dg'uj ctgf 'd{'pq o qtg'vj cp'vy q' r gqr ng.'cpf 'c'ikxkpi 'tqqo .'rkvej gp.'f kpkpi 'ctgc.'dcvj tqqo .'cpf 'qvj gt'cr r qtr tkcvg'uqekcn' tgetgcvkqpcn 'qt'eqo o wpkv{'ur ceg'vj cv'o c{'dg'uj ctgf 'y kj 'qvj gt'tgukfgpvu0

P q o qtg'vj cp'34'r gtuqpu'o c{'tgukfg'kp'c'i tqwr 'j qo g'kpenwfkpi 'cuukuvgf 'cpf 'wpcuukuvgf 'tgukfgpvu' cpf 'cp{'rkxg/kp'ckfgu0

Kh'cr r tqxgf 'd{'vj g'URJ C.'c'rkxg/kp'ckfg'o c{'rkxg/kp'vj g'i tqwr 'j qo g'y kj 'c'r gtuqp'y kj ' f kucdkrkvkgu0Vj g'URJ C'o wuv'cr r tqxg'c'rkxg/kp'ckfg'kh'pggfgf 'cu'c'tgcuqpcdng'ceeqo o qfcvkqp'uq' vj cv'vj g'r tqi tco 'ku'tgcf kn{'ceeguukdng'vq'cpf 'wucdng'd{'r gtuqpu'y kj 'f kucdkrkvkgu0

Y j gp'r tqxkfkpi 'J EX'cuukuvcpeg'kp'c'i tqwr 'j qo g.'c'ugr ctcvg'ngcug'cpf 'J CR 'eqpvtcev'ku'gzgewvgf ' hqt'gcej 'cuukuvgf 'hco kn{.'cpf 'vj g'uvcpf ctf 'hqto 'qh'vj g'J CR 'eqpvtcev'ku'wugf 0'

## 15-III.B. PAYMENT STANDARD, UTILITY ALLOWANCE, AND HAP CALCULATION

Wpnguu'vj gtg'ku'c'rkxg/kp'ckfg.'vj g'hco kn{'wpkv'uk| g'hqt'cp'cuukuvgf 'qeewr cpv'qh'c'i tqwr 'j qo g'o wuv' dg'| gtq/'qt'qpg/dgftqqo .'f gr gpfkpi 'qp'vj g'URJ C'øu'uwdukf { 'uvcpf ctf 0'Kh'vj gtg'ku'c'rkxg/kp'ckfg.' vj g'ckfg'o wuv'dg'eqwpvgf 'kp'f gvgto kpkpi 'vj g'j qwugj qnf 'øu'wpkv'uk| g0

Vj g'r c{o gpv'uvcpf ctf 'wugf 'vq'ecrewncvg'vj g'J CR 'ku'vj g'nqy gt'qh'vj g'r c{o gpv'uvcpf ctf 'hqt'vj g' hco kn{'wpkv'uk| g'qt'vj g'r tqtcvc'uj ctg'qh'vj g'r c{o gpv'uvcpf ctf 'hqt'vj g'i tqwr 'j qo g'uk| g0Vj g'r tqtcvc' uj ctg'ku'ecrewncvgf 'd{'f kxkfkpi 'vj g'pwo dgt'qh'r gtuqpu'kp'vj g'cuukuvgf 'j qwugj qnf 'd{'vj g'pwo dgt'qh' r gtuqpu'*cuukuvgf 'cpf 'wpcuukuvgf +'rkxkpi 'kp'vj g'i tqwr 'j qo g0

Vj g'J CR 'hqt'cp'cuukuvgf 'qeewr cpv'kp'c'i tqwr 'j qo g'ku'vj g'nqy gt'qh'vj g'r c{o gpv'uvcpf ctf 'o kpwu' vj g'VVR 'qt'vj g'i tquu'tgpv'o kpwu'vj g'VVR0'

Vj g'wkrkv{'cnqy cpeg'hqt'cp'cuukuvgf 'qeewr cpv'kp'c'i tqwr 'j qo g'ku'vj g'r tqtcvc'uj ctg'qh'vj g'wkrkv{' cnqy cpeg'hqt'vj g'i tqwr 'j qo g0

Vj g'tgpvu'r ckf 'hqt'r ctvkekr cpvu'tgukfkpi 'kp'i tqwr 'j qo gu'ctg'uwdlgev'vq'i gpgtcn{'cr r rkecdng' uvcpf ctf u'hqt'tgpv'tgcuqpcdngpguu0Vj g'tgpv'hqt'cp'cuukuvgf 'r gtuqp'o wuv'pqv'gzeggf 'vj g'r tqtcvc' r qtvkqp'qh'vj g'tgcuqpcdng'tgpv'hqt'vj g'i tqwr 'j qo g0'Kp'f gvgto kpkpi 'tgcuqpcdng'tgpv.'vj g'URJ C' uj qwnf 'eqpukf gt'y j gvj gt'ucpkvct{'hcekrkvkgu'cpf 'hcekrkvkgu'hqt'hqqf 'r tgr ctcvkqp'cpf 'ugtxkeg'ctg' eqo o qp'hcekrkvkgu'qt'r tkxcvg'hcekrkvkgu0'

## 15-III.C. HOUSING QUALITY STANDARDS

J S U'tgs wktgo gpvu'f guetkdgf "kp"Ej crvgt": "cr r n{"\q"i tqwr "j qo gu"gzegr vhqt"j g"tgs wktgo gpvu" uvcvgf "dgmqy 0'

- *Sanitary Facilities*<C "i tqwr "j qo g"o wuv'j cxg"cv'ngcuv'qpg"dcj tqqo "kp"vj g"hceknkv{."y kj "c" hnwuj "vqkngv'vj cv'ecp'dg"wugf "kp'r tkxce{."c"hkzgf "dcukp'y kj "j qv'cpf "eqnf "twppkpi "y cvgt."cpf "c" uj qy gt"qt'dcvj wd'y kj "j qv'cpf "eqnf "twppkpi "y cvgt0C'i tqwr "j qo g"o c{"eqpvckp'r tkxcvg"qt" eqo o qp'dcvj tqqo u0J qy gxgt."pq"o qtg"vj cp'hqwt'tgukfgpvu'ecp'dg"tgswktgf "vq"uj ctg"c" dcvj tqqo 0'

- *Food Preparation and Service*<I tqwr "j qo g"wpku'o wuv'eqpvckp'c"nkvej gp'cpf "f kpkpi "ctgc" y kj "cf gswcvg"ur ceg"vq"uvqtg."r tgr ctg."cpf "ugtxg"hqqf 0'Vj g"hceknkvkgu"hqt"hqqf "r tgr ctkqp'cpf " ugtxkeg"o c{"dg"r tkxcvg"qt"o c{"dg"uj ctgf "d{"vj g"tgukfgpvu0'Vj g"nkvej gp"o wuv'eqpvckp'c"tcpi g." cp"qxgp."c"tghtgigtcvqt."cpf "c"ukpm'y kj "j qv'cpf "eqnf "twppkpi "y cvgt0Vj g"ukpm'o wuv'ftckp'kpvq" cp'cr r tqxcdng"r wdnke"qt'r tkxcvg"f kur qucn'u{uvgo 0'

- *Space and Security*<I tqwr "j qo gu"o wuv'eqpvckp'cv'ngcuv'qpg"dgftqqo "qh'cr r tqr tkcvg"uk| g"hqt" gxgt{"y q'r gqr ng."cpf "c"nkxkpi "tqqo ."nkvej gp."f kpkpi "ctgc."dcvj tqqo ."cpf "qvj gt'cr r tqr tkcvg" uqekcn'tgetgcvkqpcn'qt"eqo o wpkv{"ur ceg"vj cv'o c{'dg"uj ctgf "y kj "qvj gt'tgukfgpvu0'

- *Structure and Material*<Vq"cxqkf "cp{"vj tgcv'vq"vj g"j gcnj "cpf "uchgv{"qh'vj g"tgukfgpvu. "i tqwr " j qo gu"o wuv'dg"uvtwewtcn{ "uqwpf 0Gngxcvqtu"o wuv'dg"kp'i qqf "eqpf kkqp0I tqwr "j qo gu"o wuv' dg"ceeguukdng"vq"cpf "wucdng"d{"tgukfgpvu'y kj "f kucdknkkgu0'

- *Site and Neighborhood*<I tqwr "j qo gu"o wuv'dg"nqecvgf "kp'c"tgukfgpvkcn'ugvwkpi 0'Vj g"ukvg"cpf " pgki j dqtj qqf "uj qwnf "dg"tgcuqpcdn{ "htgg"htqo "j c| ctf u'vq"vj g"j gcnj ."uchgv{"cpf "i gpgtcn' y grhctg"qh'vj g"tgukf gpvu. "cpf "uj qwnf "pqv'dg"uwdlgev'vq"ugtkqwu'cf xgtug"eqpf kkqpu."uwej "cu<

  - F cpi gtqwu'y cmu"qt"uvgr u
  - Kpuvcdknkv{
  - Hqqf kpi ."r qqf 'f tckpci g
  - Ugr vke"vcpm'dcem/wr u
  - Ugy ci g'j c| ctf u
  - O wf "unkf gu
  - Cdpqto cn'ckt'r qmnwkqp
  - Uo qmg"qt'f wuv
  - Gzeguukxg"pqkug
  - Xkdtcvkqpu"qt"xgj kewnct'vtchhke
  - Gzeguukxg"ceewo wncvkqpu"qh'vtcuj
  - Xgto kp'qt'tqf gpv'kphguvcvkqp."cpf
  - Hktg"j c| ctf u0'

Vj g"j qwukpi "s wcnkv{ "uvcpf ctf u'cr r nkecdng"vq"ngcf /dcugf "r ckpv'f q"pqv'cr r n{0'

# PART IV: SHARED HOUSING

]46'EHΓ'; :40837'vj tqwi j '; :4083; _

## 15-IV.A. OVERVIEW"

Uj ctgf 'j qwukpi 'ku'c'ukpi ng'j qwukpi 'wpkv'qeewr kgf 'd{'cp'cuukuvgf 'hco kn{'cpf 'cpqvj gt 'tgukf gpv'qt 'tgukf gpvu0'Vj g'uj ctgf 'wpkv'eqpukuvu'qh'dqvj 'eqo o qp'ur ceg'hqt'wug'd{'vj g'qeewr cpvu'qh'vj g'wpkv'cpf 'ugr ctcvg'r tkxcvg'ur ceg'hqt'gcej 'cuukuvgf 'hco kn{0'

Cp'cuukuvgf 'hco kn{'o c{'vj ctg'c'wpkv'y kj 'qvj gt 'r gtuqpu'cuukuvgf 'wpf gt 'vj g'J EX'r tqi tco 'qt'y kj 'qvj gt 'wpcuukuvgf 'r gtuqpu0'Vj g'qy pgt 'qh'c'uj ctgf 'j qwukpi 'wpkv'o c{'tgukf g'kp'vj g'wpkv.'dwv'j qwukpi 'cuukuvcpeg'o c{'pqv'dg'r ckf 'qp'dgj cnh'qh'vj g'qy pgt0'Vj g'tgukf gpv'qy pgt 'o c{'pqv'dg'tgncvgf 'd{'dnqqf 'qt'o cttkci g'vq'vj g'cuukuvgf 'hco kn{0"

Kh'cr r tqxgf 'd{'vj g'URJ C.'c'rkxg/kp'ckf g'o c{'tgukf g'y kj 'vj g'hco kn{'vq'ectg'hqt'c'r gtuqp'y kj 'f kucdknkvkgu0'Vj g'URJ C'o wuv'cr r tqxg'c'rkxg/kp'ckf g'kh'pggf gf 'cu'c'tgcuqpcdng'ceeqo o qf cvkqp'uq'vj cv'vj g'r tqi tco 'ku'tgcf kn{'ceeguukdng'vq'cpf 'wucdng'd{'r gtuqpu'y kj 'f kucdknkvkgu0'

Y j gp'r tqxkf kpi 'J EX'cuukuvcpeg'kp'uj ctgf 'j qwukpi .'c'ugr ctcvg'ngcug'cpf 'J CR'eqpvtcev'ctg'gzgewvgf 'hqt'gcej 'cuukuvgf 'hco kn{.'cpf 'vj g'uvcpf ctf 'hqto 'qh'vj g'J CR'eqpvtcev'ku'wugf 0'

## 15-IV.B. PAYMENT STANDARD, UTILITY ALLOWANCE AND HAP CALCULATION

Vj g'r c{o gpv'uvcpf ctf 'hqt'c'hco kn{'kp'uj ctgf 'j qwukpi 'ku'vj g'nqy gt 'qh'vj g'r c{o gpv'uvcpf ctf 'hqt'vj g'hco kn{'wpkv'uk| g'qt'vj g'r tqtcvc'uj ctg'qh'vj g'r c{o gpv'uvcpf ctf 'hqt'vj g'uj ctgf 'j qwukpi 'wpkv'uk| g0'

Vj g'r tqtcvc'uj ctg'ku'ecnewncvgf 'd{'f kxkf kpi 'vj g'pwo dgt 'qh'dgf tqqo u'cxckncdng'hqt'qeewr cpe{'d{'vj g'cuukuvgf 'hco kn{'kp'vj g'r tkxcvg'ur ceg'd{'vj g'vqvcn'pwo dgt 'qh'dgf tqqo u'kp'vj g'wpkv0'

Vj g'J CR'hqt'c'hco kn{'kp'uj ctgf 'j qwukpi 'ku'vj g'nqy gt 'qh'vj g'r c{o gpv'uvcpf ctf 'o kpwu'vj g'VVR'qt'vj g'i tquu'tgpv'o kpwu'vj g'VVR0'Vj g'wvknkv{'cnnqy cpeg'hqt'cp'cuukuvgf 'hco kn{'rkxkpi 'kp'uj ctgf 'j qwukpi 'ku'vj g'nqy gt 'qh'vj g'wvknkv{'cnnqy cpeg'hqt'vj g'hco kn{'wpkv'uk| g'*xqwej gt 'uk| g+'qt'vj g'r tqtcvc'uj ctg'qh'vj g'wvknkv{'cnnqy cpeg'hqt'vj g'uj ctgf 'j qwukpi 'wpkv0'

> **Example:**'C'hco kn{'j qnf u'c'4/dgf tqqo 'xqwej gt0'Vj g'hco kn{'f gekf gu'vq'qeewr {'5'qw'qh'6'dgf tqqo u'cxckncdng'kp'vj g'wpkv0"
>
> Vj g'wvknkv{'cnnqy cpeg'hqt'c'6/dgf tqqo 'wpkv'gs wcnu'&422'
>
> Vj g'wvknkv{'cnnqy cpeg'hqt'c'4/dgf tqqo 'wpkv'gs wcnu'&322'
>
> Vj g'r tqtcvc'uj ctg'qh'vj g'wvknkv{'cnnqy cpeg'ku'&372'*516'qh'&422+'
>
> Vj g'URJ C'y knn'wug'vj g'4/dgf tqqo 'wvknkv{'cnnqy cpeg'qh'&3220'

Vj g'tgpvu'r ckf 'hqt'hco krkgu'rkxkpi 'kp'uj ctgf 'j qwukpi 'ctg'uwdlgev'vq'i gpgtcn{'cr r rkecdng'uvcpf ctf u'hqt'tgpv'tgcuqpcdngpguu0'Vj g'tgpv'r ckf 'vq'vj g'qy pgt 'hqt'vj g'cuukuvgf 'hco kn{'o wuv'pqv'gzeggf 'vj g'r tq/tcvc'r qtvkqp'qh'vj g'tgcuqpcdng'tgpv'hqt'vj g'uj ctgf 'wpkv0'Kp'f gvgto kpkpi 'tgcuqpcdng'tgpv.'vj g'URJ C'uj qwnf 'eqpukf gt 'y j gvj gt 'ucpkvct{'cpf 'hqqf 'r tgr ctcvkqp'ctgcu'ctg'r tkxcvg'qt'uj ctgf 0'

## 15-IV.C. HOUSING QUALITY STANDARDS

Vjg"URJC"oca{"pqv"ikxg"crrtqxcn"vq"tgukfg"kp"ujctgf"jqwukpi"wpnguu"vjg"gpvktg"wpkv."kpenwfkpi"vjg"
rqtvkqp"qh"vjg"wpkv"cxckncdng"hqt"wug"d{"vjg"cuukuvgf"hcokn{"wpfgt"ku"ngcug."oggvu"vjg"jqwukpi"
swcnkv{"uvcpfctfu0"

JSU'tgswktgogpvu"fguetkdgf"kp"Ejcrvgt"8:"crrn{"vq"ujctgf"jqwukpi"gzegrv"hqt"vjg"tgswktgogpvu"
uvcvgf"dgnqy0"

- Á *Facilities Available for the Family:* "Hceknkvkgu"cxckncdng"vq"vjg"cuukuvgf"hcokn{.,"yjgyjgt"ujctgf"
  qt"rtkxcvg."owuv"kpenwfg"c"ikxkpi"tqqo."c"dcvjtqqo."cpf"hqqf"rtgrctcvkqp"cpf"tghwug"fkurqucn"
  hceknkvkgu0

- Á *Space and Security:* "Vjg"gpvktg"wpkv"owuv"rtqxkfg"cfgswcvg"urceg"cpf"ugewtkv{"hqt"cnn"cuukuvgf"
  cpf"wpcuukuvgf"tgukfgpvu0Vjg"rtkxcvg"urceg"hqt"gcej"cuukuvgf"hcokn{"owuv"eqpvckp"cv"ngcuv"qpg"
  dgftqqo"hqt"gcej"vyq"rgtuqpu"kp"vjg"hcokn{0Vjg"pwodgt"qh"dgftqqou"kp"vjg"rtkxcvg"urceg"qh"
  cp"cuukuvgf"hcokn{"owuv"pqv"dg"nguu"vjcp"vjg"hcokn{"wpkv"uk|g0C"|gtq/dgftqqo"qt"qpg/dgftqqo"
  wpkv"oca{"pqv"dg"wugf"hqt"ujctgf"jqwukpi0

# PART V: COOPERATIVE HOUSING

]46'EHT"; : 4083; _"

## 15-V.A. OVERVIEW

Vj ku'r ctv'cr r ñgu'vq'tgpvcñ'cuukuvcpeg'hqt'c'eqqr gtcvkxg"o go dgt'tgukfkpi "kp'eqqr gtcvkxg'j qwukpi 0'Kv' fqgu'pqv'cr r ñ{'vq'cuukuvcpeg'hqt'c'eqqr gtcvkxg"o go dgt'yjq'jcu'r wtejcugf "o go dgtuj kr "wpfgt"vjg" JEX'jqmgo gqy pgtuj kr "qr vkqp."qt'vq'tgpvcñ'cuukuvcpeg'hqt'c'hco kñ{"vjcv'ñgcugu'c'eqqr gtcvkxg" jqwukpi "wpkv'htqo "c'eqqr gtcvkxg"o go dgt0'

C'eqqr gtcvkxg'ku'c'hqto "qh'qy pgtuj kr "*pqpr tqhkv'eqtr qtcvkqp+"kp'y jkej "vj g" tgukfgpvu'r wtejcugu"o go dgtuj kr u'kp"vj g'qy pgtuj kr 'gpvkv{0'Tcvj gt"vj cp'dgkpi "ej ctigf "õtgpvö"c" eqqr gtcvkxg"o go dgt'ku'ej ctigf "c'õectt{kpi "ej cti gö"

Y j gp'r tqxkfkpi "JEX'cuukuvcpeg'kp'eqqr gtcvkxg'jqwukpi ."vj g'uvcpfctf "htqo "qh'vj g"JCR'eqpvtcev' ku'wugf 0'

## 15-V.B. PAYMENT STANDARD, UTILITY ALLOWANCE AND HAP CALCULATION

Vj g'r c{o gpv'uvcpfctf "cpf "wvkñkv{'cmqy cpeg'ctg'f gvgto kpgf "ceeqtfkpi "vq'tgi wñct'JEX'r tqi tco " tgswktgo gpvu0'

Vj g'JCR'hqt'c'eqqr gtcvkxg'jqwukpi "wpkv'ku'vj g'mqy gt'qh'vj g'r c{o gpv'uvcpfctf "o kpwu'vj g"VVR'qt" vj g"o qpvj ñ{"ectt{kpi "ej cti g'hqt'vj g'wpkv."r ñwu'cp{"wvkñkv{'cmqy cpeg."o kpwu'vj g"VVR0'Vj g"o qpvj ñ{" ectt{kpi "ej cti g'kpenwfgu'vj g"o go dgtøu'uj ctg'qh'vj g'eqqr gtcvkxg'f gdv'ugtxkeg."qr gtcvkpi "gzr gpugu." cpf "pgeguuct{'r c{o gpvu'vq'eqqr gtcvkxg'tgugtxg'hwpfu0'Vj g'ectt{kpi "ej cti g'f qgu'pqv'kpenwfg" f qy p'r c{o gpvu'qt'qvj gt'r c{o gpvu'vq'r wtej cug'vj g'eqqr gtcvkxg'wpkv'qt'vq'co qtvk| g'c'mqcp"o cfg'vq" vj g'hco kñ{'hqt'vj ku'r wtr qug0'

## 15-V.C. HOUSING QUALITY STANDARDS

Cñ'uvcpfctf "JSU'tgswktgo gpvu'cr r ñ{'vq'eqqr gtcvkxg'j qwukpi "wpkvu0'Vj gtg'ctg'pq'cffkvkqpcñ'JSU" tgswktgo gpvu0'

# PART VI: MANUFACTURED HOMES

]46"EHT"; : 40842"vj tqwi j "; : 40846="HT"P qvleg"313: 139_"

## 15-VI.A. OVERVIEW

C"o cpwhcewwtgf "j qo g"ku"c"o cpwhcewwtgf "uvtwewwtg. "vtcpur qtvcdng"kp"qpg"qt "o qtg"r ctvu. "vj cv"ku" dwknv"qp"c"r gto cpgpv"ej cuuku. "cpf "f guki pgf "hqt"wug"cu"c"r tkpekr cn"r nceg"qh"tgukfgpeg0"J EX/ cuukuvgf "hco knkgu"o c{"qeewr {"o cpwhcewwtgf "j qo gu"kp"y q"f khhgtgpv"y c{u0"

*3+"C"hco kn{"ecp"ej qqug"vq "tgpv"c"o cpwhcewwtgf "j qo g"ctrtgcf {"kpuvcmgf "qp"c"ur ceg"cpf "vj g"URJ C" o wuv"r gto kv"kv"kv0"Kp"vj ku"kpuvcpeg"r tqi tco "twngu"ctg"vj g"uco g"cu"y j gp"c"hco kn{"tgpvu"cp"qvj gt" tgukfgpvkcn"j qwukpi ."gzegr v"vj cv"vj gtg"ctg"ur gekcn"J S U"tgswktgo gpvu"cu"r tqxkfgf "kp"37/XKF " dgmqy 0"

*4+"J WF "cnuq"r gto ku"cp"qvj gty kug"gnki kdng"hco kn{"vj cv"qy pu"c"o cpwhcewwtgf "j qo g"vq "tgpv"c" ur ceg"hqt"vj g"o cpwhcewwtgf "j qo g"cpf "tgegkxg"J EX"cuukuvcpeg"y kj "vj g"tgpv"hqt"vj g"ur ceg"cu"y gm" cu"egtvckp"qvj gt"j qwukpi "gzr gpugu0URJ Cu"o c{."dww"ctg"pqv"tgswktgf "vq."r tqxkfg"cuukuvcpeg"hqt" uwej "hco knkgu0"

## 15-VI.B. SPECIAL POLICIES FOR MANUFACTURED HOME OWNERS WHO LEASE A SPACE

### Family Income

Kp"f gvgto kpkpi "vj g"cppwcn"kpeqo g"qh"hco knkgu"ngcukpi "o cpwhcewwtgf "j qo g"ur cegu. "vj g"xcnwg"qh"vj g" hco kn{øu"gswkv{"kp"vj g"o cpwhcewwtgf "j qo g"kp"y j kej "vj g"hco kn{"tgukfgu"ku"pqv"eqwpvgf "cu"c"hco kn{" cuugv0"

### Lease and HAP Contract

Vj gtg"ku"c"ugr ctcvg"Vgpcpe{"Cf f gpf wo "*Hqto "74864/c+"cpf "ugr ctcvg"J CR"Eqpvtcev"*Hqto " 74864+"hqt"vj ku"ur gekcn"j qwukpi "v{r g0"

## 15-VI.C. PAYMENT STANDARD, UTILITY ALLOWANCE AND HAP CALCULATION [FR Notice 1/18/17]

### Payment Standards

Vj g"URJ C"r c{o gpv'uvcpf ctf "hqt"o cpwhcewwtgf "j qo gu'ku'f gvgto kpgf "kp"ceeqtf cpeg"y kj "46"EHT" ; ; 40727"cpf "ku'vj g"r c{o gpv'uvcpf ctf "wugf "hqt"vj g"URJ Cøu"J EX"r tqi tco 0Kv'ku'dcugf "qp"vj g" crr nkecdrg"HO T"hqt"vj g"ctgc"kp"y j kej "vj g"o cpwhcewwtgf "j qo g"ku'rqecvgf 0"

Vj g"r c{o gpv'uvcpf ctf "hqt"vj g"hco kn{"ku'vj g"nqy gt"qh"vj g"hco kn{"wpkv'uk| g"*xqwej gt"uk| g+"qt"vj g" r c{o gpv'uvcpf ctf "hqt"vj g"pwo dgt"qh'dgf tqqo u'kp"vj g"o cpwhcewwtgf "j qo g0"

### Utility Allowance

Vj g"URJ C"o wuv'guvcdnkuj "wkrkv{"cnqy cpeg"hqt"o cpwhcewwtgf "j qo g"urceg"tgpvcn0Hqt"vj g"hktuv'34" o qpvj u'qh"vj g"kpkvkcn'ngcug"vgto "qpn{."vj g"cnqy cpeg"o wuv'kpenwfg"cp"co qwpv'hqt"c"wkrkv{"j qqm/wr " ej ctig"kh"vj g"hco kn{"cewcm{"kpewttgf "c"j qqm/wr "ej ctig"dgecwug"qh"c"o qxg0Vj ku'cnqy cpeg"y km' pqv'dg"i kxgp"vq"c"hco kn{"vj cv'ngcugu'kp"r nceg0Wvkrkv{"cnqy cpeg"hqt"o cpwhcewwtgf "j qo g"urceg" o wuv'pqv'kpenwfg"vj g"equv"qh'f ki i kpi "c"y gm'qt"kpuvcnkpi "c"ugr vke"u{uvgo 0"

Kh"vj g"co qwv'qh"vj g"o qpvj n{"cuukuvcpeg"r c{o gpv'hqt"c"hco kn{"gzeggfu'vj g"o qpvj n{"tgpv'hqt"vj g" o cpwhcewwtgf "j qo g"urceg"*kpenwfkpi "vj g"qy pgtøu"o qpvj n{"o cpci go gpv'cpf "o ckpvgpceg" ej ctigu+."vj g"URJ C"o c{"r c{"vj g"tgo ckpf gt"vq"vj g"hco kn{."ngpf gt."qt"wkrkv{"eqo r cp{0"

### Space Rent

Vj g"tgpv'hqt"vj g"o cpwhcewwtgf "j qo g"urceg"*kpenwfkpi "qvj gt"grki kdng"j qwukpi "gzr gpugu+"ku'vj g" vqvcn'qh<"

- Á Vj g"tgpv'ej ctigf "hqt"vj g"o cpwhcewwtgf "j qo g"urceg="
- Á Qy pgt"o ckpvgpceg"cpf "o cpci go gpv'ej ctigu'hqt"vj g"urceg="
- Á Vj g"o qpvj n{"r c{o gpvu"o cf g"d{"vj g"hco kn{"vq"co qtvk| g"vj g"equv"qh'r wtej cukpi "vj g" o cpwhcewwtgf "j qo g."kpenwfkpi "cp{"tgs wktgf "kpuwtcpeg"cpf "r tqr gtv{"vczgu="cpf "
- Á Vj g"crr nkecdng"cnqy cpeg"hqt"vgpcpv'r ckf "wkrkvkgu0"

## Amortization Costs

Vj g"o qpyj n{"r c{o gpv'o cf g"d{"vj g"hco kn{"vq "co qtvk| g"vj g"equv'qh'r wtej cukpi "vj g"o cpwhcevwtgf "
j qo g"ku'vj g"f gdv'ugtxkeg"guvcdnkuj gf "cv'vj g"vko g"qh'crr nkecvkqp"vq"c"ngpf gt"hqt"hkpcpekpi "vj g"
r wtej cug"qh'vj g"o cpwhcevwtgf "j qo g"kh'o qpyj n{"r c{o gpvu"ctg"uvkn'dgkpi "o cf g0'Cp{"kpetgcug"kp"
f gdv'ugtxkeg"f wg"vq"tghkpcpekpi "chvgt'r wtej cug"qh'vj g"j qo g"o c{"pqv'dg"kpenwf gf "kp"vj g"
co qtvk| cvkqp"equv0'F gdv'ugtxkeg"hqt"ugv'wr "ej cti gu"kpewttgf "d{"c"hco kn{"o c{"dg"kpenwf gf "kp"vj g"
o qpyj n{"co qtvk| cvkqp"r c{o gpvu'o cf g"d{"vj g"hco kn{0'Kp"cff kvkqp."ugv'wr "ej cti gu"kpewttgf "dghqtg"
vj g"hco kn{"dgeco g"cp"cuukuvgf "hco kn{"o c{"dg"kpenwf gf "kp"vj g"co qtvk| cvkqp"equv'kh'o qpyj n{"
r c{o gpvu"ctg"uvkn'dgkpi "o cf g"vq "co qtvk| g"vj g"ej cti gu0'

## Housing Assistance Payment

Vj g"J CR'hqt"c"o cpwhcevwtgf "j qo g"ur ceg"wpf gt"vj g"j qwukpi "ej qkeg"xqwej gt'r tqi tco "ku'vj g"nqy gt"
qh'vj g"r c{o gpv'uvcpf ctf 'o kpwu'vj g"VVR"qt'vj g"o cpwhcevwtgf "j qo g"ur ceg'tgpv'*kpenwf kpi "qyj gt"
gnki kdng'j qwukpi "gzr gpugu+'o kpwu'vj g"VVR0'

## Rent Reasonableness

Kpkvkcm{."cpf "cppwcm{"vj gtgchvgt'vj g"URJ C"o wuv'f gvgtokpg"kpkvkcm{"cv'vj g"tgpv'hqt'vj g"o cpwhcevwtgf "
j qo g"ur ceg'ku'tgcuqpcdng"dcugf "qp'tgpvu'hqt'eqo r ctcdng'o cpwhcevwtgf "j qo g"ur cegu0'Vj g"URJ C"
o wuv'eqpukf gt"vj g"hqecvkqp"cpf "uk| g"qh'vj g"ur ceg."cpf "cp{"ugtxkegu'cpf "o ckpvgpcpeg"vq"dg"
r tqxkf gf "d{"vj g"qy pgt0'D{"ccegr vkpi "vj g"o qpyj n{"J CR'ej gem"vj g"qy pgt"egtvkhkgu'vj cv'vj g'tgpv'
f qgu'pqv'gzeggf "tgpvu'ej cti gf "d{"vj g"qy pgt"hqt'eqo r ctcdng'wpcuukuvgf "ur cegu'kp"vj g"
o cpwhcevwtgf "j qo g'r ctm'qt"gnugy j gtg0'

## 15-VI.D. HOUSING QUALITY STANDARDS

Wpfgt"gkyjgt"v{rg"qh"qeewrcpe{"fguetkdgf"kp"37/XKC"cdqxg."yjg"o cpwhcewtgf"jqo g"o wuv"o ggv"
cmj"J S U'rgthqto cpeg"tgswktgo gpwu"cpf "ceegrvcdkrkv{"etkvgtkc"fkuewuugf "kp"Ejcrvgt": "qh"yjku"rncp0'
Kp"cf f kkqp."yj g'hqmqy kpi "tgswktgo gpv'crrrkgu<

### *Manufactured Home Tie-Down*

C"o cpwhcewtgf "jqo g"o wuv'dg"rncegf "qp"yj g"ukvg"kp"c"uvcdng"o cppgt."cpf "o wuv'dg"htgg"htqo "
jc| ctf u'uwej "cu"ukrkfkpi "qt"y kpf "fco ci g0'Vj g'jqo g"o wuv'dg"ugewtgr{"cpejqtgf "d{"c"vkg/fqy p"
f gxkeg"yjcv'f kuvtkdwvgu"cpf "vtcpuhgtu"yj g'nqcf u'ko r qugf "d{"yj g"wpkv'vq"crr tqr tkcvg"i tqwpf "cpej qtu"
vq "tgukuv'qxgtwtpkpi "cpf "urkfkpi 0'

# PART VII: HOMEOWNERSHIP

]46'EHT'"; : 40847'\j tqwi j '"; : 40865_

"

## 15-VII.A. OVERVIEW [24 CFR 982.625]

Vj g'j qo gqy pgtuj kr "qr vkqp'ku'wugf "vq "cuukuv'c'hco kn{ 'tgukfkpi "kp'c'j qo g'r wtej cugf "cpf "qy pgf "d{ "qpg"qt"o qtg"o go dgtu"qh'vj g"hco kn{0"C"hco kn{ "cuukuvgf "wpfgt"vj ku'qr vkqp"o c{ "dg"pgy n{ "cfo kwgf "qt"cp"gzkuvkpi "r ctvkekr cpv'kp'vj g"J EX'r tqi tco 0'Vj g"URJ C"o wuv'j cxg"vj g"ecr cekv{ 'vq "qr gtcvg"c"uweeguuhwn'J EX'j qo gqy pgtuj kr "r tqi tco "cu'f ghkpgf "d{ 'vj g"tgi wncvkqpu0

Vj gtg"ctg"vy q'hqto u'qh'j qo gqy pgtuj kr "cuukuvcpeg"f guetkdgf "kp'vj g"tgi wncvkqpu<"o qpyj n{ "j qo gqy pgtuj kr "cuukuvcpeg'r c{ gpvu"cpf "ukpi ng'f qy p'r c{ gpv"cuukuvcpeg'i tcpvu0J qy gxgt." RJ Cu'o c{ 'pqv'qhhgt'f qy p'r c{ gpv"cuukuvcpeg"wpvkn'cpf "wpnguu'hwpfkpi "ku'cnqecvgf "d{ "Eqpi tguu0 Ukpeg"vj ku'j cu'pqv'{ gv'j cr r gpgf ."pqn"o qpyj n{ 'j qo gqy pgtuj kr "cuukuvcpeg"o c{ "dg"qhhgtgf 0

Vj g"URJ C"o c{ "ej qqug"pqv'vq "qhhgt'j qo gqy pgtuj kr "cuukuvcpeg0'J qy gxgt."vj g"URJ C"o wuv'qhhgt" j qo gqy pgtuj kr "cuukuvcpeg"kh'pggfgf "cu'c'tgcuqpcdng"ceeqo o qfcvkqp"uq'vj cv'vj g"r tqi tco "ku" tgcfkn{ "ceeguukdng"vq "cpf "wucdng"d{ "r gtuqpu'y kj "fkucdknkvkgu0K'ku'vj g"uqng"tgur qpukdknkv{ "qh'vj g" URJ C"vq "f gvgto kpg"y j gyj gt"kv'ku'tgcuqpcdng"vq "ko r ngo gpv'c'j qo gqy pgtuj kr "r tqi tco "cu'c" tgcuqpcdng"ceeqo o qfcvkqp0Vj g"URJ C"o wuv'f gvgto kpg"y j cv'ku'tgcuqpcdng"dcugf "qp'vj g"ur gekhke" ektewo uvcpegu"cpf "kpfkxkfwcn'pggfu'qh'vj g"r gtuqp'y kj "c'fkucdknkv{ 0Vj g"URJ C"o c{ 'fgvgto kpg" y j cv'kv'ku'pqv'tgcuqpcdng"vq "qhhgt'j qo gqy pgtuj kr "cuukuvcpeg"cu'c'tgcuqpcdng"ceeqo o qfcvkqp"kp" ecugu"y j gtg"vj g"URJ C'j cu'qyj gty kug"qr vgf "pqv'vq "ko r ngo gpv'c'j qo gqy pgtuj kr "r tqi tco 0

Vj g"URJ C"o wuv'cr r tqxg"c'ikxg-kp'ckfg"kh'pggfgf "cu'c'tgcuqpcdng"ceeqo o qfcvkqp"uq'vj cv'vj g" r tqi tco "ku'tgcfkn{ "ceeguukdng"vq "cpf "wucdng"d{ "r gtuqpu'y kj "fkucdknkvkgu0

# 15-VII.B. FAMILY ELIGIBILITY [24 CFR 982.627]

Kh'vj g''URJ C''qhhgtu''vj g''j qo gqy pgtuj kr ''qr vkqp.''r ctvkekr cvkqp''d{ ''vj g''hco kn{ ''ku''qr vkqpcn0''J qy gxgt.'' vj g''hco kn{ ''o wuv''o ggv''cnn''qh''vj g''tgs wktgo gpvu''nkuvgf ''dgnqy ''dghqtg''vj g''eqo o gpego gpv''qh'' j qo gqy pgtuj kr ''cuukuvcpeg0''Vj g''URJ C''o c{ ''cnuq''guvcdnkuj ''cf f kvkqpcn''kpkvkcn''tgs wktgo gpvu''cu''nqpi '' cu''vj g{ ''ctg''f guetkdgf ''kp''vj g''URJ C''cf o kpkuvtcvkxg''r ncp0'

- Á Vj g''hco kn{ ''o wuv''dg''c''ewttgpv''r ctvkekr cpv''kp''vj g''URJ C''J qwukpi ''Ej qkeg''Xqwej gt''r tqi tco ''hqt'' c''o kpko wo ''qh''qpg''{gct.''cpf ''gptqnn''kp''vj g''URJ C''HUU''r tqi tco 0'

- Á Vj g''hco kn{ ''o wuv''s wcnkh{ ''cu''c''hktuv/vko g''j qo gqy pgt.''qt''o c{ ''dg''c''eqqr gtcvkxg''o go dgt0'

- Á Vj g''hco kn{ ''o wuv''o ggv''vj g''r tqi tco ''o kpko wo ''kpeqo g''tgs wktgo gpv0''Vj g''hco kn{ ''o wuv''j cxg''c'' i tquu''cppwcn''kpeqo g''gs wcn''vq''vj g''Hqtkf c''uvcvg''o kpko wo ''y ci g''o wnkr nkgf ''d{ ''4222.''dcugf ''qp'' vj g''kpeqo g''qh''cf wnv''hco kn{ ''o go dgtu''y j q''y knn''qy p''vj g''j qo g0''Vj g''URJ C''o c{ ''guvcdnkuj ''c'' j ki j gt''kpeqo g''uvcpf ctf ''hqt''hco knkgu0''J qy gxgt.''c''hco kn{ ''vj cv''o ggvu''vj g''hgf gtcn''o kpko wo '' kpeqo g''tgs wktgo gpv''*dwv''pqv''vj g''URJ C øu''tgs wktgo gpv+''y knn''dg''eqpukf gtgf ''vq''o ggv''vj g'' o kpko wo ''kpeqo g''tgs wktgo gpv''kh''kv''ecp''f go qpuvtcvg''vj cv''kv''j cu''dggp''r tg/s wcnkhkgf ''qt''r tg/ cr r tqxgf ''hqt''hkpcpekpi ''vj cv''ku''uwhhkekgpv''vq''r wtej cug''cp''gnki kdng''wpkv0'

- Á Hqt''f kucdngf ''hco knkgu.''vj g''o kpko wo ''kpeqo g''tgs wktgo gpv''ku''gs wcn''vq''vj g''ewttgpv''UUKo qpvj n{ '' r c{o gpv''hqt''cp''kpf kxkf wcn''nkxkpi ''cnqpg.''o wnkr nkgf ''d{ ''340'

- Á Hqt''gnf gtn{ ''qt''f kucdngf ''hco knkgu.''y grhctg''cuukuvcpeg''r c{o gpvu''hqt''cf wnv''hco kn{ ''o go dgtu''y j q'' y knn''qy p''vj g''j qo g''y knn''dg''kpenwf gf ''kp''f gvgto kpkpi ''y j gvj gt''vj g''hco kn{ ''o ggvu''vj g''o kpko wo '' kpeqo g''tgs wktgo gpv0''Kv''y knn''pqv''dg''kpenwf gf ''hqt''qvj gt''hco knkgu0'

- Á Vj g''j gcf ''qh''j qwugj qnf ''qt''eq/j gcf ''qh''j qwugj qnf ''o wuv''dg''ewttgpvn{ ''go r nq{gf ''qp''c''hwnvko g'' dcuku''*pqv''nguu''vj cp''cp''cxgtci g''qh''52''j qwtu''r gt''y ggm+''cu''f ghkpgf ''d{ ''J WF +''cpf ''j cxg''dggp'' eqpvkpwqwun{ ''uq''go r nq{gf ''f wtkpi ''vj g''{gct''dghqtg''eqo o gpego gpv''qh''j qo gqy pgtuj kr '' cuukuvcpeg''hqt''vj g''hco kn{0''Eqpvkpwqwun{ ''go r nq{gf ''kpenwf gu''go r nq{o gpv''y kj ''pq''o qtg''vj cp''c'' ; 2''f c{ ''dtgcm''dgvy ggp''go r nq{o gpv''r gtkqf u0'

- Á Vj g''go r nq{o gpv''tgs wktgo gpv''f qgu''pqv''cr r n{ ''vq''gnf gtn{ ''cpf ''f kucdngf ''hco knkgu0''Kp''cf f kkqp.''kh''c'' hco kn{.''qvj gt''vj cp''cp''gnf gtn{ ''qt''f kucdngf ''hco kn{ ''kpenwf gu''c''r gtuqp''y kj ''f kucdknkkgu.''vj g''URJ C'' o wuv''i tcpv''cp''gzgo r vkqp''htqo ''vj g''go r nq{o gpv''tgs wktgo gpv''kh''vj g''URJ C''f gvgto kpgu''vj cv''kv''ku'' pggf gf ''cu''c''tgcuqpcdng''ceeqo o qf cvkqp0'

- Á Vj g''hco kn{ ''j cu''pqv''f ghcwngf ''qp''c''o qtvi ci g''ugewtkpi ''f gdv''vq''r wtej cug''c''j qo g''wpf gt''vj g'' j qo gqy pgtuj kr ''qr vkqp''

- Á Gzegr v''hqt''eqqr gtcvkxg''o go dgtu''y j q''j cxg''ces wktgf ''eqqr gtcvkxg''o go dgtuj kr ''uj ctgu''r tkqt''vq'' eqo o gpego gpv''qh''j qo gqy pgtuj kr ''cuukuvcpeg.''pq''hco kn{ ''o go dgt''j cu''c''r tgugpv''qy pgtuj kr '' kpvgtguv''kp''c''tgukf gpeg''cv''vj g''eqo o gpego gpv''qh''j qo gqy pgtuj kr ''cuukuvcpeg''hqt''vj g''r wtej cug''qh'' cp{ ''j qo g0'

- Á Gzegr v''hqt''eqqr gtcvkxg''o go dgtu''y j q''j cxg''ces wktgf ''eqqr gtcvkxg''o go dgtuj kr ''uj ctgu''r tkqt''vq'' vj g''eqo o gpego gpv''qh''j qo gqy pgtuj kr ''cuukuvcpeg.''vj g''hco kn{ ''j cu''gpvgtgf ''c''eqptcev''qh''ucng''kp'' ceeqtf cpeg''y kj ''46''EHT '';  ; 40853*e+0'

- Á Hco kn{ ''o wuv''r tqxkf g''c''o kpko wo ''gs wkv{ ''kp''vj g''j qo g''d{ ''r tqxkf kpi ''c''o kpko wo ''f qy p''r c{o gpv'' qh''5'   ''qh''vj g''ucngu''r tkeg.''qt''cr r tqxgf ''cr r nkecdng''uy gcv''gs wkv{ =3'   ''qh''vj g''5'   ''f qy p''r c{o gpv'

o wuv'eqo g'htqo "yj g'r gtuqpcn'tguqwtegu'qh'yj g'hco kn{0'Kf'yj g'hco kn{'r ctvkekr cvgu'kp'yj g'URJ Cøu" Hco kn{ "Ugnh/Uwhhkekgpe{ "*HUU+'r tqi tco ."hwpfu'htqo "yj g'hco kn{øu'HUU'guetqy "ceeqwpv'ecp'dg" f ggo gf "cu'õr gtuqpcn'tguqwteguö'vq'dg"wugf "hqt'yj g'f qy p'r c{o gpv0"

- Á Hco kn{'o wuv'eqo r ngvg'c'r tg/cuukuvcpeg'cpf "j qwukpi "eqwpugnkpi "r tqi tco "cr r tqxgf "d{ "URJ C0"

- Á "

# 15-VII.C. SELECTION OF FAMILIES [24 CFR 982.626]"

Wpnguu"qvjgty kug"r tqxkfgf "*wpfgt"vjg"j qm gqy pgtuj kr "qr vkqp+."vjg"URJ C"o c{"iko kv"
j qm gqy pgtuj kr "cuukuvcpeg"vq"hco knkgu"qt"r wtr qugu"f ghkpgf "d{"vjg"URJ C"cpf "o c{"r tguetkdg"
cf f kvkqpcn'tgs wktgo gpvu"hqt"eqo o gpego gpv'qh'j qm gqy pgtuj kr "cuukuvcpeg"hqt"c'hco kn{0'Cp{"uwej "
nko ku"qt"cf f kvkqpcn'tgs wktgo gpvu"o wuv'dg"f guetkdgf "kp"vjg"URJ C'cf o kpkutcvkxg"r ncp0'

Kh'vjg"URJ C"nko ku"vjg"pwo dgt"qh'hco knkgu"vjcv'o c{"r ctvkekr cvg"kp"vjg'j qm gqy pgtuj kr "qr vkqp."vjg"
URJ C"o wuv'guvcdnkuj "c"u{uvgo "d{"y j kej "vq"ugngev'hco knkgu"vq"r ctvkekr cvg0'

Wr qp'tgxkgy "qh'c'r ctvkekr cpvøu'ektewo uvcpegu."URJ C"o c{"y ckxg"egtvckp'r tqi tco "tgs wktgo gpvu"
vj cv'ctg"guvcdnkuj gf "d{"URJ C."vq"hceknkvcvg'j qm gqy pgtuj kr "r tqo r vn{0'Vj g"y ckxgt'tgxkgy "uj cm'dg"
eqpf wevgf "d{"vj g"Ej kgh'Gz gewvkxg'Qhhkegt"qt"vj gkt"ugngevgf "f guki pgg"

# 15-VII.D. ELIGIBLE UNITS [24 CFR 982.628]

Kp"qtf gt"hqt"c'wpkv'vq"dg"gnki kdng."vj g"URJ C"o wuv'f gvgto kpg"kpg"vj cv'vj g"wpkv'ucvkuhkgu'cm'qh'vj g"
hqmqy kpi "tgs wktgo gpvu<

- Á Vj g"wpkv'o wuv'o ggv'J WF øu"õgnki kdng'j qwukpi ö"tgs wktgo gpvu0'Vj g"wpkv'o c{"pqv'dg"cp{"qh'vj g"
  hqmqy kpi <
    - Ë Á C'r wdnke'j qwukpi "qt"Kpf kcp'j qwukpi "wpkv┘
    - Ë Á C'wpkv'tgegkxkpi "Ugevkqp": "r tqlgev'dcugf "cuukuvcpeg┘
    - Ë Á C'pwtukpi "j qo g."dqctf "cpf "ectg'j qo g."qt"hcekrkv{"r tqxkf kpi "eqpvkpwcn'r u{ej kcvtke."
      o gf kecn'qt"pwtukpi "ugtxkegu┘
    - Ë Á C'eqmgi g"qt"qvj gt"uej qqn'f qto kvqt{┘
    - Ë Á Qp"vj g"i tqwpf u"qh'r gpcn'tghqto cvqt{."o gf kecn'o gpvcn'qt"uko knct'r wdnke'qt'r tkxcvg"
      kpuvkwwkqpu0'
- Á Vj g"wpkv'o wuv'dg"c"qpg/wpkv'r tqr gtv{"qt"c"ukpi ng'f y gmkpi "wpkv'kp"c"eqqr gtcvkxg"qt"
  eqpf qo kpkwo 0'
- Á Vj g"wpkv'o wuv'j cxg"dggp"kpur gevgf "d{"vj g"URJ C"cpf "d{"cp"kpf gr gpf gpv'kpur gevqt"f guki pcvgf "
  d{"vj g"hco kn{0'
- Á Vj g"wpkv'o wuv'o ggv'J qwukpi "S wcnkv{"Uvcpf ctf u"*ugg"Ej cr vgt": +0'
- Á Hqt"c'wpkv'y j gtg"vj g"hco kn{"y km'pqv'qy p'hgg'vkvng'vq'vj g"tgcn'r tqr gtv{"*uwej "cu'c'o cpwhcewtgf "
  j qo g+."vj g'j qo g"o wuv'j cxg"c'r gto cpgpv'hqwpf cvkqp"cpf "vj g"hco kn{'o wuv'j cxg"vj g"tki j v'vq"
  qeewr {'vj g"ukvg"hqt"cv'ngcuv'62"{gctu0'

Hco kikgu"o c{"gpvgt"kpvq"eqpvtcevu"qh"ucng"hqt"wpkuu"pqv"{gv"wpfgt"eqpuvtwevkqp0"J qy gxgt."vj g"
URJ C"y kri"pqv"eqo o gpeg"j qo gqy pgtuj kr "cuukuvcpeg"hqt"vj g"hco kn{"hqt"vj cv"wpkv"wpvkn<"

30 Á Gkj gt"vj g"tgur qpukdng"gpvkv{"eqo r ngvgu"vj g"gpxktqpo gpvcn"tgxkgy "cu"tgs wktgf "d{"46"EHT "r ctv"
7: "cpf "J WF "cr r tqxgf "vj g"gpxktqpo gpvcn"egtvkhkecvkqp"cpf "tgs wguv"hqt"tgngcug"qh"hwpfu"r tkqt"
vq"eqo o gpego gpv"qh"eqpuvtwevkqp"qt"J WF "r gthqto gf "cp"gpxktqpo gpvcn"tgxkgy "wpfgt"EHT "
r ctv"72"cpf "pqvkhkgf "vj g"URJ C"kp"y tkvkpi "qh"gpxktqpo gpvcn"cr r tqxcn"qh"vj g"ukvg"r tkqt"vq"
eqpuvtwevkqp"eqo o gpego gpv=̈"cpf "

40 Á Eqpuvtwevkqp"qh"vj g"wpkv"j cu"dggp"eqo r ngvgf "cpf "vj g"wpkv"j cu"r cuugf "vj g"tgs wktgf "J S U"
kpur gevkqp"cpf "kpfgr gpfgpv"kpur gevkqp"cu"cf ftguugf "gnugy j gtg"kp"vj ku"ej cr vgt0""

• Á Hqt"RJ C/qy pgf "wpkuu"cnn"qh"vj g"hqmqy kpi "eqpfkkqpu"o wuv"dg"ucvkuhkgf <"

Ëí Vj g"URJ C"kphqto u"vj g"hco kn{."dqvj "qtcm{"cpf "kp"y tkkpi ."vj cv"vj g"hco kn{"j cu"vj g"tki j v"vq"
r wtej cug"cp{"gnki kdng"wpkv"cpf "c"RJ C/qy pgf "wpkv"ku"htggn{"ugngevgf "d{"vj g"hco kn{"y kj qw"
URJ C"r tguuwtg"qt"uvggtkpi =̈"

Ëí Vj g"wpkv"ku"pqv"kpgnki kdng"j qwukpi =̈"

Ëí Vj g"URJ C"qdvckpu"vj g"ugtxkegu"qh"cp"kpfgr gpfgpv"ci gpe{"vq"kpur gev"vj g"wpkv"hqt"
eqo r nkcpeg"y kj "J S U."tgxkgy "vj g"kpfgr gpfgpv"kpur gevkqp"tgr qtv."tgxkgy "vj g"eqpvtcev"qh"
ucng."f gvgto kpg"vj g"tgcuqpcdngpguu"qh"vj g"ucngu"r tkeg"cpf "cp{"URJ C"r tqxkfgf "kpcpekpi 0"
Cnn"qh"vj gug"cevkqpu"o wuv"dg"eqo r ngvgf "kp"ceeqtf cpeg"y kj "r tqi tco "tgs wktgo gpvu0"

Vj g"URJ C"o wuv"pqv"cr r tqxg"vj g"wpkv"kh"vj g"URJ C"j cu"dggp"kphqto gf "vj cv"vj g"ugmgt"ku"f gdcttgf ."
uwur gpfgf ."qt"uwdlgev"vq"c"nko kgf "f gpkcn"qh"r ctvkekr cvkqp0"

## 15-VII.E. ADDITIONAL SPHA REQUIREMENTS FOR SEARCH AND PURCHASE [24 CFR 982.629]

Kh"ku"vj g"hco kn{øu"tgur qpukdknkv{"vq"hkpf "c"j qo g"vj cv"o ggvu"vj g"etkvgtkc"hqt"xqwej gt"j qo gqy pgtuj kr "
cuukuvcpeg0"Vj g"URJ C"o c{"guvcdnkuj "vj g"o czko wo "vko g"vj cv"y knn"dg"cnqy gf "hqt"c"hco kn{"vq"
nqecvg"cpf "r wtej cug"c"j qo g"cpf "o c{"tgs wktg"vj g"hco kn{"vq"tgr qtv"qp"vj gkt"r tqi tguu"kp"hkpfkpi "cpf "
r wtej cukpi "c"j qo g0"Kh"vj g"hco kn{"ku"wpcdng"vq"r wtej cug"c"j qo g"y kj kp"vj g"o czko wo "vko g"
guvcdnkuj gf "d{"vj g"URJ C."vj g"URJ C"o c{"kuuwg"vj g"hco kn{"c"xqwej gt"vq"ngcug"c"wpkv"qt"r nceg"vj g"
hco kn{øu"pco g"qp"vj g"y ckkpi "nkuv"hqt"c"xqwej gt0"

Vj g"hco kn{"o wuv"nqecvg"c"wpkv"y kj kp"vj g"tgs wktgf "o czko wo "r gtkqf "qh"342 "f c{u0"Vj g"ucng"o wuv"dg"
y kj kp"vj g"o czko wo "r gtkqf "qh"3: 2 "f c{u0"Vj g"hco kn{"y knn"dg"r gto kgf "vq"tgo ckp"qp"vj g"J qwukpi "
Xqwej gt"Vgpcpv/Dcugf "Tgpvcn"Cuukuvcpeg"Rtqi tco ."r tqxkfgf "vj g"o ggv"cnn"vj g"gnki kdknkv{"
tgs wktgo gpvu"hqt"eqpvkpwgf "cuukuvcpeg"wpfgt"vj cv"r tqi tco "kh"vj g"j qo gqy pgtuj kr "xqwej gt"j cu"pqv"
dggp"wknk| gf "

## 15-VII.F. HOMEOWNERSHIP COUNSELING [24 CFR 982.630]"

Dghqtg"eqo o gpego gpv"qh"j qo gqy pgtuj kr "cuukuvcpeg"hqt"c"hco kn{."vj g"hco kn{"o wuv"cwgpf "cpf "
ucvkuhcevqtkn{"eqo r ngvg"vj g"r tg/cuukuvcpeg"j qo gqy pgtuj kr "cpf "j qwukpi "eqwpugnkpi "r tqi tco "
tgswktgf "d{"vj g"URJ C0'J WF "uwi i guvu"vj g"hqmqy kpi "vqr ku"hqt "vj g"RJ C/tgswktgf "r tg/cuukuvcpeg"
eqwpugnkpi <"

- Á J qo g"o ckpvgpcpeg"*kpenwf kpi "ectg"qh"vj g"i tqwpfu+="
- Á Dwf i gvkpi "cpf "o qpg{"o cpai go gpv="
- Á Etgf kv"eqwpugnkpi ="
- Á J qy "vq"pgi qvkcvg"vj g"r wtej cug"r tkeg"qh"c"j qo g="
- Á J qy "vq"qdvckp"j qo gqy pgtuj kr "hkpcpekpi "cpf "nqcp"r tg/cr r tqxcnu."kpenwf kpi "c"f guetkr vkqp"
  qh"v{r gu"qh"hkpcpekpi "vj cv"o c{"dg"cxckncdng."cpf "vj g"r tqu"cpf "eqpu"qh"f kffgtgpv"v{r gu"qh"
  hkpcpekpi ="
- Á J qy "vq"hkpf "c"j qo g."kpenwf kpi "kphqto cvkqp"cdqwv"j qo gqy pgtuj kr "qr r qtwpkvkgu."uej qqnu."
  cpf "vtcpur qtvcvkqp"kp"vj g"URJ C"lwtkuf kevkqp="
- Á Cf xcpvci gu"qh"r wtej cukpi "c"j qo g"kp"cp"ctgc"vj cv"f qgu"pqv"j cxg"c"j ki j "eqpegpvtcvkqp"qh"
  nqy /kpeqo g"hco knkgu"cpf "j qy "vq"nqecvg"j qo gu"kp"uwej "ctgcu="
- Á Kphqto cvkqp"qp"hckt"j qwukpi ."kpenwf kpi "hckt"j qwukpi "ngpf kpi "cpf "nqecn"hckt"j qwukpi "
  gphqteo gpv"ci gpekgu="cpf "
- Á Kphqto cvkqp"cdqwv"vj g"Tgcn"Guvcv"Ugwngo gpv"Rtqegf wtgu"Cev"*34"WUUE04823"gv"ugs 0+"
  *TGURC+."uvcvg"cpf "Hgf gtcn"twuj /kp/ngpf kpi "ncy u."cpf "j qy "vq"kf gpvkh{"cpf "cxqkf "nqcpu"
  y kj "qr r tguukxg"vgto u"cpf "eqpf kvkqpu0'

Vj g"URJ C"o c{"cf cr v"vj g"uwdlgevu"eqxgtgf "kp"r tg/cuukuvcpeg"eqwpugnkpi "*cu"nkuvgf +"vq"nqecn"
ektewo uvcpeg"cpf "vj g"pggf u"qh"kpf kxkf wcn"hco knkgu0'

Vj g"URJ C"o c{"cnuq"qhfgt"cf f kvkqpcn"eqwpugnkpi "chvgt"eqo o gpego gpv"qh"j qo gqy pgtuj kr "
cuukuvcpeg"*qpi qkpi "eqwpugnkpi +0'Kf "vj g"URJ C"qhfgtu"c"r tqi tco "qh"qpi qkpi "eqwpugnkpi "hqt "
r ctvkekr cpvu"kp"vj g"j qo gqy pgtuj kr "qr vkqp."vj g"URJ C"uj cm"j cxg"f kuetgvkqp"vq"f gvgto kpg"y j gvj gt "
vj g"hco kn{"ku"tgswktgf "vq"r ctvkekr cvg"kp"vj g"qpi qkpi "eqwpugnkpi 0'

Kf "vj g"URJ C"f qgu"pqv"wug"c"J WF /cr r tqxgf "j qwukpi "eqwpugnkpi "ci gpe{"vq"r tqxkf g"vj g"
eqwpugnkpi ."vj g"URJ C"uj qwf "gpuwtg"vj cv"ku"eqwpugnkpi "r tqi tco "ku"eqpukuvgpv"y kj "vj g"
eqwpugnkpi "r tqxkf gf "wpf gt"J WFóu"J qwukpi "Eqwpugnkpi "r tqi tco 0'

## 15-VII.G. HOME INSPECTIONS, CONTRACT OF SALE, AND SPHA DISAPPROVAL OF SELLER [24 CFR 982.631]"

### Home Inspections

Vj g"URJ C"o c{"pqv"eqo o gpeg"o qpyj n{"j qo gqy pgtuj kr "cuukuvcpeg"r c{o gpvu"hqt"c{"hco kn{'wpvkn'yj g"URJ C"j cu"kpur gevgf "yj g"wpkv'cpf "j cu"f gvgto kpgf "yj cv"yj g"wpkv'r cuugu"J S U0"

Cp"kpf gr gpf gpv'r tqhguukqpcn'kpur gevqt"ugngevgf "d{"cpf "r ckf "hqt"d{"yj g"hco kn{"o wuv'cnuq"kpur gev"yj g"wpkv0'Vj g"kpf gr gpf gpv'kpur gevkqp"o wuv'eqxgt"o clqt"dwknf kpi "u{uvgo u"cpf "eqo r qpgpvu."kpenwf kpi "hqwpf cvkqp"cpf "utwewwtg."j qwukpi "kpvgtkqt"cpf "gzvgtkqt."cpf "yj g"tqqhkpi ."r nwo dkpi ."gngevtkecn"cpf "j gcvkpi "u{uvgo u0'Vj g"kpf gr gpf gpv'kpur gevqt"o wuv'dg"s wcnkhkgf "vq"tgr qtv'qp"r tqr gtv{"eqpf kvkqpu."kpenwf kpi "o clqt"dwknf kpi "u{uvgo u'cpf "eqo r qpgpvu0'

Vj g"URJ C"o c{"pqv"tgs wktg"yj g"hco kn{"q"wug"cp"kpf gr gpf gpv'kpur gevqt"ugngevgf "d{"yj g"URJ C0'Vj g"kpf gr gpf gpv'kpur gevqt"o c{"pqv'dg"c"URJ C"go r nq{gg"qt"eqpvtcevqt."qt"qyj gt"r gtuqp"wpf gt"eqpvtqn'qh"yj g"URJ C0'J qy gxgt."yj g"URJ C"o c{"guvcdnkuj "uvcpf ctf u"hqt"s wcnkhkecvkqp"qh"kpur gevqtu"ugngevgf "d{"hco knkgu'wpf gt"yj g"j qo gqy pgtuj kr "qr vkqp0'

Vj g"wpkv'o wuv'dg"kpur gevgf "cpf "r cuu"c"J qwukpi "S wcnkv{"Uvcpf ctf u"*J S U+"kpur gevkqp"eqpf wevgf "d{"URJ C'CPF "d{"cp"kpf gr gpf gpv'kpur gevqt"f guki pcvgf "d{"yj g"hco kn{"wpf gt"J WF "tgi wncvkqp0'*Ugg"; : 40853+"

- oÁ   Vj g"wpkv'o wuv'dg"kpur gevgf "d{"cp"kpf gr gpf gpv'r tqhguukqpcn'kpur gevqt."ugngevgf "cpf "r ckf "d{"yj g"hco kn{0'Vj ku"kpur gevkqp"uj qwnf "ceewt"uj qtvn{"chvgt"yj g"uki pkpi "qh"c"eqpvtcev'qh"ucng0'

- oÁ   Vj g"kpf gr gpf gpv'kpur gevkqp"o wuv'eqxgt"o clqt"dwknf kpi "u{uvgo u'cpf "eqo r qpgpvu."kpenwf kpi "hqwpf cvkqp"cpf "utwewwtg."j qwukpi "kpvgtkqt"cpf "gzvgtkqt."cpf "yj g"tqqhkpi ."r nwo dkpi ."gngevtkecn"cpf "j gcvkpi "u{uvgo u0'Vj g"kpf gr gpf gpv'kpur gevqt"o wuv'dg"s wcnkhkgf "vq"tgr qtv'qp"r tqr gtv{"eqpf kvkqpu."kpenwf kpi "o clqt"dwknf kpi "u{uvgo u'cpf "eqo r qpgpvu0'

- oÁ   Vj g"kpf gr gpf gpv'kpur gevqt"uj cnl'pqv'dg"c"URJ C"go r nq{gg"qt"eqpvtcevqt."qyj gt"r gtuqp"wpf gt"eqpvtqn'qh"URJ C."qt"qpg"ugngevgf "d{"URJ C0'Vj g"kpf gr gpf gpv'kpur gevqt"o c{"pqv'j cxg"c"tgncvkqpuj kr "y kyj "yj g"ugngt0'

- oÁ   Vj g"kpf gr gpf gpv'kpur gevqt"o wuv'r tqxkf g"c"eqr {"qh"yj g"kpur gevkqp"tgr qtv'dqyj "vq"yj g"hco kn{"cpf "vq"URJ C0'URJ C"o c{"pqv'eqo o gpeg"j qo gqy pgtuj kr "cuukuvcpeg"hqt"yj g"hco kn{"wpvkn'URJ C"j cu"tgxkgy gf "yj g"kpur gevkqp"tgr qtv'qh"yj g"kpf gr gpf gpv'kpur gevqt0'Gxgp"kh"yj g"wpkv'qyj gty kug"eqo r nkgu'y kyj "yj g"J S U"*cpf "o c{"s wcnkh{"hqt"cuukuvcpeg'wpf gt"yj g"RJ C øu"vgpcpv/dcugf "tgpvcn'xqwej gt"r tqi tco +."URJ C"uj cnl'j cxg'f kuetgvkqp"vq"f kucr r tqxg"yj g"wpkv'hqt"cuukuvcpeg'wpf gt"yj g"j qo gqy pgtuj kr "qr vkqp"dgecwug"qh"kphqto cvkqp"kp"yj g"kpur gevkqp"tgr qtv0'

Vj g"URJ C"o c{"f kucr r tqxg"c"wpkv'hqt"cuukuvcpeg"dcugf "qp"kphqto cvkqp"kp"yj g"kpf gr gpf gpv'kpur gevqtøu"tgr qtv."gxgp"kh"yj g"wpkv'y cu"hqwpf "vq"eqo r n{"y kyj "J S U0'

Vj g"wpkv'o wuv'ucvkuh{'yj g"o kpko wo "J qwukpi "S wcnkv{"Uvcpf ctf "*J S U+'tgs wktgo gpv'wpf gt"J WF "tgi wncvkqpu"*Ugg"; : 40623"cpf "; : 854+'cpf "Ekv{"Eqf g'tgs wktgo gpvu0'

o Á    URJ C"o c{"pqv"eqo o gpeg"j qo gqy pgtuj kr "cuukuvcpeg"hqt"c"hco kn{"wpvkn"URJ C"
f gvgto kpgf "vj cv"vj g"wpkv"r cuugu"J S U0"Vj g"J S U"kpur gevkqp"ku"vq"qeewt"c"o kpko wo "
qh"vy q"y ggmu"r tkqt"vq"vj g"r tqr qugf "enqukpi "f cvg0"Cp{"hckngf "qt"kpeqo r ngvg"
kvgo u"o wuv"dg"ewtgf ."vj g"r tqr gtv{"tg/kpur gevgf "y kj "c"r cuugf "uncwu"r tkqt"vq"
enqukpi 0'

Vj g"hco kn{"o c{"gpvgt"kpvq"eqpvtcev"qh"ucng"hqt"wpku"pqv"{gv"wpf gt"eqpuvtwevkqp"cv"vj g"vko g"vj g"
hco kn{"gpvgtu"kpvq"vj g"eqpvtcev"hqt"ucng0"URJ C"o wuv"pqv"eqo o gpeg"j qo gqy pgtuj kr "cuukuvcpeg"
wpvkn"cr r tqr tkcvg"gpxktqpo gpvcn"tgxkgy u"ctg"eqo r ngvgf "cpf "eqpuvtwevkqp"ku"eqo r ngvgf 0'

"

## Contract of Sale

Dghqtg"eqo o gpego gpv"qh"o qpvj n{"j qo gqy pgtuj kr "cuukuvcpeg"r c{o gpvu."c"o go dgt"qt"o go dgtu"
qh"vj g"hco kn{"o wuv"gpvgt"kpvq"c"eqpvtcev"qh"ucng"y kj "vj g"ugmgt"qh"vj g"wpkv"vq"dg"ceswktgf "d{"vj g"
hco kn{0"Vj g"hco kn{"o wuv"i kxg"vj g"URJ C"c"eqr {"qh"vj g"eqpvtcev"qh"ucng0"Vj g"eqpvtcev"qh"ucng"o wuv<

• Á  Ur gekh{"vj g"r tkeg"cpf "qvj gt"vgto u"qh"ucng"d{"vj g"ugmgt"vq"vj g"r wtej cugt=

• Á  Rtqxkf g"vj cv"vj g"r wtej cugt"y km"cttcpi g"hqt"c"r tg/r wtej cug"kpur gevkqp"qh"vj g"f y gmkpi "wpkv"d{"
cp"kpf gr gpf gpv"kpur gevqt"ugmgevgf "d{"vj g"r wtej cugt=

• Á  Rtqxkf g"vj cv"vj g"r wtej cugt"ku"pqv"qdnki cvgf "vq"r wtej cug"vj g"wpkv"wpnguu"vj g"kpur gevkqp"ku"
ucvkuhcevqt{"vq"vj g"r wtej cugt=

• Á  Rtqxkf g"vj cv"vj g"r wtej cugt"ku"pqv"qdnki cvgf "vq"r c{"hqt"cp{"pgeguuct{"tgr cktu="cpf "

• Á  Eqpvckp"c"egtvkhkecvkqp"htqo "vj g"ugmgt"vj cv"vj g"ugmgt"j cu"pqv"dggp"f gdcttgf ."uwur gpf gf ."qt"
uwdlgev"vq"c"nko kvgf "f gpkcn"qh"r ctvkekr cvkqp"wpf gt"EHT"r ctv"460'

- Á A"eqpvtcev'hqt"yj g"ucng'qh'c"wpkv'pqv'{gv'wpfgt"eqpuvtwevkqp"o wuv'o ggv'cnn'cdqxg'tgswktgo gpvu."
cpf "tgswktgo gpvu'dgmq y 0'Eqo o gpego gpv'qh'eqpuvtwevkqp'kp'xkqncvkqp'qh'yj g'dgmq y "
tgswktgo gpvu'xqkfu'yj g'r wtej cug"eqpvtcev0"

   - Á Vj g'r wtej cugt"ku'pqv'qdnki cvgf "vq'r wtej cug"yj g'wpkv'wpnguu'cp'gpxktqpo gpvn'tgxkgy "j cu"
dggp'r gthqto gf "cpf "yj g'ukvg'tgegkxgf "gpxktqpo gpvn'cr r tqxn'r tkqt'vq'eqo o gpego gpv'qh'
eqpuvtwevkqp'kp"ceeqtfcpeg'y kj "46"EHT"; : 4085: ="cpf "

   - Á Vj g'eqpuvtwevkqp'y kn'pqv'eqo o gpeg'wpvkn'yj g'gpxktqpo gpvn'tgxkgy "j cu'dggp'eqo r ngvgf "
cpf "yj g'ugmgt"j cu'tgegkxgf "y tkvgp'pqvkeg"htqo "yj g"URJ C"yj cv'gpxktqpo gpvn'cr r tqxn'j cu"
dggp'qdvckpgf0'Gpxktqpo gpvn'cr r tqxn'o c{"dg"eqpfkvkqpgf "qp'yj g"eqpvtcevkpi "r ctvkguø"
ci tggo gpv'vq'o qfkhkecvkqp'vq'yj g'wpkv'fgukip'qt'vq'o kvki cvkqp'cevkqpu0'

## Disapproval of a Seller

Kp"ku'cf o kpkuvtcvkxg'f kuetgvkqp,"yj g"URJ C"o c{"f gp{"cr r tqxn'qh'c"ugmgt"hqt"yj g"uco g"tgcuqpu'c"
URJ C"o c{"f kucr r tqxg'cp"qy pgt"wpf gt"yj g'tgi wnct'J EX'r tqi tco "]ugg"46"EHT"; : 40528*e+_0'

URJ C"o c{"pqv'eqo o gpeg'j qo gqy pgtuj kr "cuukuvcpeg'hqt"qeewr cpe{"qh'c'j qo g'kh'URJ C'j cu"
dggp'kphqto gf "*d{"J WF "qt'qyj ty kug+'yj cv'yj g'ugmgt'qh'yj g'j qo g'ku'f gdcttgf ,"uwur gpf gf ,"qt"
uwdlgev'vq'c"ko kf gf "f gpkcn'qh'r ctvkekr cvkqp0'

Ngcug-Rwtej cug"ci tggo gpvu"ctg"pqv"ceegr vcdng0'

URJ C'j cu'yj g'tki j v'vq'ceegr v'qt'tglgev'cp{'r tqr gtv{'qy pgt"kh'f ggo u'kpcr r tqr tkcvg"hqt'yj g"
j qo gqy pgtuj kr 'r tqi tco "vq'kpenwf g,"dwv'pqv'nko kvgf "vq,"yj qug'kf gpvkhkgf "wpf gt'C—'cpf "yj qug'y j q"
j cxg'dggp'eqpukuvgpvn{'kp'pqpeqo r nkcpeg'cu'c'r tqr gtv{'qy pgt'wpf gt'yj g'Vgpcpv'Dcugf 'Cuukuvcpeg"
r tqi tco 0'

# 15-VII.H. FINANCING [24 CFR 982.632]

Vj g"URJ C"o c{"guvcdnkuj "tgswktgo gpvu"hqt"hkpcpekpi "r wtej cug"qh"c"j qo g"wpf gt"vj g"
j qo gqy pgtuj kr "qrvkqp0"Vj ku"o c"o c{"kpenwf g"tgswktgo gpvu"eqpegtpkpi "s wcnkhkecvkqp"qh"ngpf gtu."
vgto u"qh"hkpcpekpi ."tguvtkevkqpu"eqpegtpkpi "f gdv"ugewtgf "d{ "vj g"j qo g."ngpf gt"s wcnkhkecvkqpu."qcp"
vgto u."cpf "chhqtf cdknkv{ "qh"vj g"f gdv0"Vj g"URJ C"o wuv"guvcdnkuj "r qnkekgu"f guetkdkpi "vj gug"
tgswktgo gpvu"kp"vj g"cf o kpkuvtcvkxg"r ncp0"

C"URJ C"o c{"pqv"tgswktg"vj cv"hco knkgu"ceswktg"hkpcpekpi "htqo "qpg"qt"o qtg"ur gekhkgf "ngpf gtu."
vj gtgd{ "tguvtkevkpi "vj g"hco kn{øu"cdknkv{ "vq"ugewtg"hcxqtcdng"hkpcpekpi "vgto u0"

"

URJ C"r tghgtu"vj cv"hkpcpekpi "hqt"vj g"r wtej cug"qh"vj g"j qo g"ku"d{ "c"s wcnkhkgf "hkpcpekcn"
kpuvkwwkqp"kp"vj g"o qtvci g/hkpcpekpi "dwukpguu=öj qy gxgt."ugeng t"hkpcpekpi "o c{"dg"cr r tqxgf "
qp"c"ecug/d{/ecug"dcuku0"

"

Dcnnqqp"r c{o gpv."kpvgtguv"qpn{."cpf "xctkcdng"kpvgtguv"tcvg"o qtvci gu"ctg""
pqv"ceegr vcdng0"

"

F qy p"r c{o gpv"tgswktgf "qp"vj g"j qo g"y knn"dg"c"o kpko wo "qh"5' "qh"vj g"cr r tqxgf "ucng"r tkeg"
*y kvj "3' "eqo kpi "htqo "r gtuqpcn tguqwtegu+0"

"

Vj g"hco kn{"o wuv"guvcdnkuj "c"o kpko wo "gswkv{ "kp"vj g"j qo g"d{ "r tqxkf kpi "c"o kpko wo "qh"3' "qh"vj g"
ucngu"r tkeg"htqo "vj gkt"r gtuqpcn tguqwtegu"vqy ctf "vj g"f qy p"r c{o gpv0"

"

Cnn"HJ C"o qtvci gu"ctg"uwdlgev"vq"HJ C"o qtvci g"kpuwtcpeg"tgswktgo gpvu0"

"

Gs wkv{ "kp"vj g"j qo g"o c{"pqv"dg"wvknk| gf "cu"ugewtkv{ "hqt"cp{"õgs wkv{/ugewtgf ö"nqcp"y kvj qw"r tg/
cr r tqxcn"d{ "URJ C0"

"

URJ C"y knn"tgxkgy "ngpf gt"s wcnkhkecvkqpu"cpf "nqcp"vgto u"r tkqt"vq"cwj qtk| kpi "j qo gqy pgtuj kr "
cuukuvcpeg0"J qo gqy pgtuj kr "cuukuvcpeg"y knn"dg"f gpkgf "d{ "URJ C"kh"kv"ku"f gvgto kpgf "vj g"r tqr qugf "
hkpcpekpi ."tghkpcpekpi ."qt"qvj gt"f gdv"vq"dg"wpchhqtf cdng"qt"kh"ngpf gt"qt"nqcp"vgto u"f q"pqv"o ggv"
URJ C"s wcnkhkecvkqpu0"Kp"o cnkpi "vj ku"f gvgto kpcvkqp."URJ C"y knn"eqpukf gt"qvj gt"hco kn{"gzr gpugu"uwej "
cu"ej knf ectc."wptgko dwtugf "o gf kecn"gzr gpugu."j qo gqy pgtuj kr "gzr gpugu."cpf "qvj gt"uwej "hco kn{"
gzr gpugu"kv"f ggo u"cr r tqr tkcvg0"

"

Hkpcpekpi "hqt"eqpf qo kpkwo u"o wuv"dg"r wtuwcpv"vq"cnn"cpf lqt"cp{ "uwdlgev"eqpxgtukqpu"qh"HJ C"
637708"Ej cr vgt"6. "Ugevkqp"D"i wkf gnkpgu0"

"

# 15-VII.I. CONTINUED ASSISTANCE REQUIREMENTS; FAMILY OBLIGATIONS [24 CFR 982.633]

J qo gqy pgtuj kr "cuukuvcpeg"o c{"qpn{ "dg"r ckf "y j kng"vj g"hco kn{"ku"tgukf kpi "kp"vj g"j qo g0"Kh"vj g"
hco kn{"o qxgu"qw"qh"vj g"j qo g. "vj g"URJ C"o c{"pqv"eqpvkpwg"j qo gqy pgtuj kr "cuukuvcpeg"chvgt"vj g"

o qpyj "y j gp"\j g"hco kn{"o qxgu"qw0"Vj g"hco kn{"qt"ngpf gt"ku"pqv"tgs wktgf "\q"tghwpf "\q"\j g"URJ C"
\j g"j qo gqy pgtuj kr "cuukuvcpeg"hqt"\j g"o qpyj "y j gp"\j g"hco kn{"o qxgu"qw0"

Dghqtg"eqo o gpego gpv"qh"j qo gqy pgtuj kr "cuukuvcpeg."\j g"hco kn{"o wuv"gzgewvg"c"uvcvgo gpv"qh"
hco kn{"qdrki cvkqpu"kp"\j g"hqto "r tguetkdgf "d{"J WF "]hqto "J WF /7486; _0"Kp"\j g"uvcvgo gpv."\j g"
hco kn{"ci tggu"\q"eqo r n{"y kj "cmhco kn{"qdrki cvkqpu"wpf gt"\j g"j qo gqy pgtuj kr "qr vkqp0"

Vj g"hco kn{"o wuv"eqo r n{"y kj "\j g"hqmqy kpi "qdrki cvkqpu<"

•Á Vj g"hco kn{"ku"tgs wktgf "\q"eqo r ngvg"cmtgs wktgo gpvu"hqt"cppwcntgegtvkhkecvkqpu"cpf "uwdo kv"cmt"
ej cpi gu"kp"kpeqo g"\q"URJ C"y kj kp"32"f c{u"qh"\j g"ej cpi g0'

•Á Vj g"hco kn{"o wuv"eqo r n{"y kj "\j g"vgto u"qh"\j g"o qtvi ci g"ugewtkpi "f gdv"kpewttgf "\q"r wtej cug"
\j g"j qo g."qt"cp{"tghkpcpekpi "qh"uwej "f gdv0'

•Á Vj g"hco kn{"o c{"pqv"eqpxg{"qt"vtcpuhgt"qy pgtuj kr "qh"\j g"j qo g."gzegr v"hqt"r wtr qugu"qh"
hkpcpekpi ."tghkpcpekpi ."qt"r gpf kpi "ugwng gpv"qh"\j g"guvcvg"qh"c"f egecugf "hco kn{"o go dgt0'Wug"
cpf "qeewr cpe{"qh"\j g"j qo g"ctg"uwdlgev"\q"46'EHT"; : 40773"*j +"cpf "*k+0'

•Á Vj g"hco kn{"o wuv"uwr r n{"kphqto cvkqp"\q"\j g"URJ C"qt"J WF "cu"ur gekhkgf "kp"46'EHT "
; : 40773*d+0'Vj g"hco kn{"o wuv"hwtvj gt"uwr r n{"cp{"kphqto cvkqp"tgs wktgf "d{"\j g"URJ C"qt"J WF "
eqpegtpkpi "o qtvi ci g"hkpcpekpi "qt"tghkpcpekpi ."ucng"qt"vtcpuhgt"qh"cpf "kpvgtguv"kp"\j g"j qo g."qt"
j qo gqy pgtuj kr "gzr gpugu0'

•Á Vj g"hco kn{"o wuv"pqvkh{"\j g"URJ C"dghqtg"o qxkpi "qwv"qh"\j g"j qo g0'

•Á Vj g"hco kn{"o wuv"pqvkh{"\j g"URJ C"kh"\j g"hco kn{"f ghcwnu"qp"\j g"o qtvi ci g"wugf "\q"r wtej cug"\j g"
j qo g0'

•Á Vj g"hco kn{"o wuv"r tqxkf g"\j g"URJ C"y kj "kphqto cvkqp"qp"cp{"ucvkuhcevkqp"qt"r c{o gpv"qh"\j g"
o qtvi ci g"f gdv0'

•Á P q"hco kn{"o go dgt"o c{"j cxg"cp"qy pgtuj kr "kpvgtguv"kp"cp{"qvj gt"tgukf gpvkcn"r tqr gtv{0'

•Á Vj g"hco kn{"o wuv"eqo r n{"y kj "\j g"qdrki cvkqpu"qh"c"r ctvkekr cpv"hco kn{"f guetkdgf "kp"46'EHT "
; : 40773."gzegr v"hqt"\j g"hqmqy kpi "r tqxkukqpu"y j kej "f q"pqv"cr r n{"\q"cuukuvcpeg"wpf gt"\j g"
j qo gqy pgtuj kr "qr vkqp<46'EHT"; : 40773*e+."*f +."*g+."*h+."*i +"cpf "*l+0'

•Á Rtqj kdkvkqp"ci ckpuv"eqpxg{cpeg"qt"vtcpuhgt"qh"j qo g0'
"
oÁ Cu"nqpi "cu"\j g"hco kn{"ku"tgegkxkpi "j qo gqy pgtuj kr "cuukuvcpeg."wug"cpf "
qeewr cpe{"qh"\j g"j qo g"ku"uwdlgev"\q<"
"
oÁ Vj g"hco kn{"o wuv"wug"\j g"cuukuvgf "wpkv"hqt"tgukf gpeg"d{"\j g"hco kn{0'Vj g"wpkv"o wuv"
dg"\j g"hco kn{ıu"qpn{"tgukf gpeg="
"
oÁ Vj g"eqo r qukvkqp"qh"\j g"cuukuvgf "hco kn{"tgukf kpi "kp"\j g"wpkv"o wuv"dg"cr r tqxgf "d{"
URJ C0'Vj g"hco kn{"o wuv"r tqo r wn{"kphqto "URJ C"qh"\j g"dktvj ."cf qr vkqp."qt"eqwtv/
cy ctf gf "ewuvqf {"qh"c"ej knf 0'Vj g"hco kn{"o wuv"tgs wguv"URJ C"cr r tqxcn"\q"cf f "cp{"
qvj gt"hco kn{"o go dgt"cu"cp"qeewr cpv"qh"\j g"wpkv0P q"qvj gt"r gtuqp"*k0g0'pq"qpg"dwv"
o go dgtu"qh"\j g"cuukuvgf "hco kn{"+"o c{"tgukf g"kp"\j g"wpkv"*gzegr v"hqt"c"hquvgt"ej knf "qt"
nkxg/kp"ckf g"cu"r tqxkf gf "wpf gt"J WF "tgi wncvkqpu0Ugg"5 *c+‒*kx+"qh"\j ku"ugevkqp+0'

"

- oÁ Vj g'hco kn{'o wuv'r tqo r vn{'pqvkh{'URJ C'kh'cp{'hco kn{'o go dgt'pq'nqpi gt'tgukf gu" kp"vj g'wpkv0'

"

- oÁ Kh'URJ C'j cu'i kxgp'crr tqxcn'c'hquvgt'ejkhf 'qt'rkxg/kp'ckf g'o c{'tgukf g'kp'vj g'wpkv0' URJ C'j cu'vj g'f kuetgvkqp'vq'cf qr v'tgcuqpcdng'r qrkekgu'eqpegtpkpi 'tgukf gpeg'd{'c" hquvgt'ejkhf 'qt'c'rkxg/kp'ckf g.'cpf 'f ghkpkpi 'y j gp"URJ C'eqpugpv'o c{'dg'i kxgp'qt" f gpkgf 0'Vj ku'r qrke{'ku'f ghkpgf 'kp'vj g'J qwukpi 'Ej qkeg'Xqwej gt'Cf o kpkuvtcvkxg" Rncp0'

"

- oÁ O go dgtu'qh'vj g'j qwugj qnf 'o c{'gpi ci g'kp'ngi crl'r tqhkv/o cmkpi 'cevkxkvkgu'kp' vj g'wpkv.'dwv'qpn{'kh'uwej 'cevkxkvkgu'ctg'kpekf gpvcnl'vq'r tko ct{'wug'qh'vj g'wpkv' hqt'tgukf gpeg'd{'o go dgtu'qh'vj g'hco kn{'cpf 'ctg'kp'eqo r nkcpeg'y kj 'Ekv{" | qpkpi 'qtf kpcpegu0'

"

- oÁ Vj g'hco kn{'o wuv'pqv'uwdngcug'qt'ngv'vj g'wpkv0'"

"

- oÁ Vj g'hco kn{'o wuv'pqv'tcpuhgt'vj g'wpkv0'

## SUPPLYING REQUIRED INFORMATION

"
Vj g'hco kn{'o wuv'uwr r n{'tgs wktgf 'kphqto cvkqp'vq'URJ C'kp'ceeqtf cpeg'ÿ kj 'J WF 'tgi wncvkqp" *; : 40773*d+0'
"
Kp'cf f kvkqp'vq'qvj gt'tgs wktgf 'kphqto cvkqp.'vj g'hco kn{'o wuv'uwr r n{'"cp{'kphqto cvkqp'cu" tgs wktgf 'd{'URJ C'qt'J WF 'eqpegtpkpi <'
"

- oÁ Cp{'o qtvi ci g'qt'qvj gt'f gdv'kpewttgf 'vq'r wtej cug'vj g'j qo g.'cpf 'cp{" tghkpcpekpi 'qh'uwej 'f gdv'*kpenwf kpi 'kphqto cvkqp'pggf gf 'vq'f gvgto kpg'y j gvj gt" vj g'hco kn{'j cu'f ghcwngf 'qp'vj g'f gdv.'cpf 'vj g'pcwtg'qh'cp{'uwej 'f ghcwnv+.'cpf " kphqto cvkqp'qp'cp{'ucvkuhcevkqp'qt'r c{o gpv'qh'vj g'o qtvi ci g'f gdv=''

"

- oÁ Cp{'ucng'qt'qvj gt'tcpuhgt'qh'cp{'kpvgtguv'kp'vj g'j qo g=''qt"

"

- oÁ Vj g'hco kn{øu'j qo g'gs wkv{'gzr gpugu0'

"

- oÁ P qvkeg'qh'o qxg/qwv'/'Vj g'hco kn{'o wuv'pqvkh{'URJ C.'d{'y tkvgp'pqvkeg.'c" o kpko wo 'qh'82'f c{u'dghqtg'vj g'hco kn{'o qxgu'qwv'qh'vj g'j qo g0'

"

- oÁ P qvkeg'qh'o qtvi ci g'f ghcwnv'/'Vj g'hco kn{'o wuv'pqvkh{'URJ C'kh'vj g'hco kn{" f ghcwnu'qp'c'o qtvi ci g'ugewtkpi 'cp{'f gdv'kpewttgf 'vq'r wtej cug'vj g'j qo g0'

"

- oÁ Rtqj kdkvkqp'qp'qy pgtuj kr 'kpvgtguv'qp'ugeqpf 'tgukf gpeg'/'F wtkpi 'vj g'vko g'vj g" hco kn{'tgegkxgu'j qo gqy pgtuj kr 'cuukuvcpeg'wpf gt'vj g'HY J U'j qo gqy pgtuj kr " r tqi tco .'pq'hco kn{'o go dgt'o c{'j cxg'cp{'qy pgtuj kr 'kpvgtguv'kp'cp{'qvj gt" tgukf gpvkcnl'r tqr gtv{0'

Cf f kvkqpcn""URJ C""" tgs wktgo gpvu""ó""URJ C""" o c{ "guvcdnkuj "cf f kvkqpcn'tgs wktgo gpvu'hqt"
eqpvkpwcvkqp'qh'j qo gqy pgtuj kr "cuukuvcpeg'hqt"vj g'hco kn{ 0URJ C'tgs wktgu'vj g'hco kn{ "vq"cwgpf "
vj g'r quv/r wtej cug'j qo gqy pgtuj kr "eqwpugnkpi "cpf "vj g'hco kn{ "ci tggu'vq'r gtkqf ke'wpkv'kpur gevkqpu"
y j kng'vj g'hco kn{ "ku'tgegkxkpi "j qo gqy pgtuj kr "cuukuvcpeg0"
"

Qvj gt'hco kn{ "qdnki cvkqpu"/"Vj g'hco kn{ "o wuv'eqo r n{ "y kj "vj g'qdnki cvkqpu'qh'c'r ctvkekr cpv'hco kn{ "
f guetkdgf "kp"J WF "tgi wncvkqp"*46EHT"; : 40773+0J qy gxgt."vj g'hqnqy kpi "r tqxkukqpu'f q"pqv"
cr r n{ "vq"cuukuvcpeg'wpf gt"vj g'j qo gqy pgtuj kr "qr vkqp<J WF "tgi wncvkqpu'; : 40773 *e+."*f +."*g+."*h+."
*i +."cpf "*l+0'
"

## 15-VII.J. MAXIMUM TERM OF HOMEOWNER ASSISTANCE [24 CFR 982.634]"

Gzegrv'kp'vj g'ecug'qh'c'hco kn{'vj cv's wcrkhkgu'cu'cp'grfgtn{'qt'f kucdrgf 'hco kn{.'qyj gt'hco kn{'
o go dgtu'*f guetkdgf 'dgrqy +'uj crnf'pqv'tgegkxg'j qo gqy pgtuj kr 'cuukuvcpeg'hqt'o qtg'vj cp<

- Á Hkhyggp'{gctu.'kh'vj g'kpkvkcn'o qtvi ci g'kpewttgf 'vq'hkpcpeg'r wtej cug'qh'vj g'j qo g'j cu'c'vgto "qh'
  42"{gctu'qt'nqpi gt=qt "

- Á Vgp"{gctu.'kp'cnn'qvj gt'ecugu0'

Vj g'o czko wo 'vgto "f guetkdgf 'cdqxg'cr r nkgu'vq'cp{'o go dgt'qh'vj g'hco kn{'y j q<

- Á J cu'cp'qy pgtuj kr 'kpvgtguv'kp'vj g'wpkv'f wtkpi "vj g'vko g'j cv'j qo gqy pgtuj kr 'r c{o gpvu'ctg"
  o cf g=qt "

- Á Ku'vj g'ur qwug'qh'cp{'o go dgt'qh'vj g'j qwuj qnf 'y j q'j cu'cp'qy pgtuj kr 'kpvgtguv'kp'vj g'wpkv'
  f wtkpi "vj g'vko g'j qo gqy pgtuj kr 'r c{o gpvu'ctg'o cf g0'

Kp'vj g'ecug'qh'cp'grfgtn{'hco kn{.'vj g'gzegr vkqp'qpn{'cr r nkgu'kh'vj g'hco kn{'s wcnkhkgu'cu'cp'grfgtn{ "
hco kn{'cv'vj g'uvctv'qh'j qo gqy pgtuj kr 'cuukuvcpeg0Kp'vj g'ecug'qh'c'f kucdrgf 'hco kn{.'vj g'gzegr vkqp'
cr r nkgu'kh'cv'cp{'vko g'f wtkpi 'tgegkr v'qh'j qo gqy pgtuj kr 'cuukuvcpeg'vj g'hco kn{'s wcnkhkgu'cu'c'
f kucdrgf 'hco kn{0'

Ku'f wtkpi 'vj g'eqwtug'qh'j qo gqy pgtuj kr 'cuukuvcpeg.'vj g'hco kn{'egcugu'vq's wcnkh{'cu'c'f kucdrgf 'qt "
grfgtn{'hco kn{.'vj g'o czko wo 'vgto "dgeqo gu'cr r nkecdrg'htqo 'vj g'f cvg'j qo gqy pgtuj kr 'cuukuvcpeg"
eqo o gpegf 0J qy gxgt.'uwej 'c'hco kn{'o wuv'dg'r tqxkf gf 'cv'ngcuv'8"o qpvj u'qh'j qo gqy pgtuj kr "
cuukuvcpeg'chvgt'vj g'o czko wo 'vgto "dgeqo gu'cr r nkecdrg'*r tqxkf gf 'vj g'hco kn{'ku'qyj gty kug'grki kdrg"
vq'tgegkxg'j qo gqy pgtuj kr 'cuukuvcpeg+0'

Kh'vj g'hco kn{'j cu'tgegkxgf 'uwej 'cuukuvcpeg'hqt'f khhgtgpv'j qo gu.'qt'htqo 'f khhgtgpv'RJ Cu.'vj g'vqvcn'
qh'uwej 'cuukuvcpeg'vgto u'ku'uwdlgev'vq'vj g'o czko wo 'vgto 'f guetkdgf 'kp'vj ku'r ctv0'

## 15-VII.K. HOMEOWNERSHIP ASSISTANCE PAYMENTS AND HOMEOWNERSHIP EXPENSES'[24 CFR 982.635]

Vj g'o qpvj n{'j qo gqy pgtuj kr 'cuukuvcpeg'r c{o gpv'ku'vj g'nqy gt'qh<vj g'xqwej gt'r c{o gpv'uvcpf ctf "
o kpwu'vj g'vqvcn'vgpcpv'r c{o gpv.'qt'vj g'o qpvj n{'j qo gqy pgtuj kr 'gzr gpugu'o kpwu'vj g'vqvcn'vgpcpv'
r c{o gpv0'

Kp'f gvgto kpkpi 'vj g'co qwpv'qh'vj g'j qo gqy pgtuj kr 'r c{o gpv.'vj g'URJ C'y knn'wug'vj g'
uco g'r c{o gpv'uvcpf ctf 'uej gf wng.'r c{o gpv'uvcpf ctf 'co qwpu.'cpf 'uwdukf {'uvcpf ctf u'cu'vj qug'
f guetkdgf 'gnugy j gtg'kp'vj ku'r ncp'hqt'vj g'J qwukpi 'Ej qkeg'Xqwej gt'r tqi tco 0Vj g'r c{o gpv'
uvcpf ctf 'hqt'c'hco kn{'ku'vj g'i tgcvgt'qh'*k+'Vj g'r c{o gpv'uvcpf ctf 'cu'f gvgto kpgf 'cv'vj g'
eqo o gpego gpv'qh'j qo gqy pgtuj kr 'hqt'qeewr cpe{'qh'vj g'o qo g.'qt'*kk+'Vj g'r c{o gpv'
uvcpf ctf 'cv'vj g'o quv'tgegpv'tgi wnct'tggzco kpcvkqp'qh'hco kn{'kpeqo g'cpf 'eqo r qukvkqp'ukpeg'vj g'
eqo o gpego gpv'qh'j qo gqy pgtuj kr 'hqt'qeewr cpe{'qh'vj g'j qo g0'

URJ C'y knn'o cmg'J qwukpi 'Cuukuvcpeg'Rc{o gpvu'kp'vj g'o cppgt'r tguetkdgf 'd{'vj g'ngpf gt.'gkvj gt'
f ktgevn{'vq'hco kn{.'f ktgevn{'vq'ngpf gt.'qt'f gr qukvgf 'kpvq'c'hkpcpekcn'kpuvkvwvkqp'y j gtg'r c{o gpvu'y knn'
dg'f tchvgf 'd{'ngpf gt0Kf 'tgs wktgf 'd{'vj g'ngpf gt.'vj g'hco kn{'o wuv'ci tgg'vq'ugv'wr 'c'dcpm'ceeqwpv'
uqngn{'hqt'vj g'r wtr qug'qh'f gr qukvkpi 'vj g'cuukuvcpeg'ej gem'cpf 'vj g'vgpcpv'r c{o gpv'htqo 'vj g'hco kn{0"
Hco kn{'o wuv'f gr qukv'vj gkt'r qtvkqp'qh'vj g'o qtvi ci g'r c{o gpv'kp'vj g'ceeqwpv'qp'vj g'3uv'qh'gcej "

o qpyj 0'Vj g'O qtvi ci gt''o wuv'ci tgg''\q'f gdkv'\j g'ceeqwpv'gcej ''o qpyj ''hqt'\j g''o qtvi ci g'r c{o gpv0'
F cvg''qh'f gdkv'\q'dg''guvcdnkuj gf ''d{''hco kn{ou'o qtvi ci gt0'URJ C''y km'f gr qukv'\j gkt'r qtvkqp''qh'\j g''
o qtvi ci g'r c{o gpv'kp'\j g''ceeqwpv'r tkqt'\q'\j g''7 j ''qh'gcej ''o qpyj 0'

Vj g'URJ C''o wuv'cf qr v'r qnkekgu'hqt'f gvgto kpkpi ''\j g'co qwpv'qh'j qo gqy pgtuj kr ''gzr gpugu'\q'dg''
cmqy gf ''d{'\j g'URJ C'kp''ceeqtf cpeg'y kij ''J WF ''tgs wktgo gpvu0'

J qo gqy pgtuj kr ''gzr gpugu''*pqv'kpenwfkpi ''eqqr gtcvkxgu+''o wuv'kpenwf g''co qwpu'cmqy gf ''d{'\j g''
URJ C'\q'eqxgt<

•Á Rtkpekr cn'cpf ''kpvgtguv'qp''kpkvkcn'o qtvi ci g'f gdv.''cp{''tghkpcpekpi ''qh'uwej ''f gdv.''cpf 'cp{''
 o qtvi ci g'kpuwtcpeg'r tgo kwo ''kpewttgf ''\q'hkpcpeg'r wtej cug''qh'\j g'j qo g=

•Á Tgcn'guvcvg''vczgu'cpf ''r wdnke''cuuguuo gpvu''qp'\j g''j qo g=

•Á J qo g''kpuwtcpeg=

•Á Vj g'URJ C''cmqy cpeg'hqt''o ckpvgpcpeg''gzr gpugu=

•Á Vj g'URJ C''cmqy cpeg'hqt'equvu'qh'o clqt''tgr cktu'cpf ''tgr ncego gpvu'kp'\j g''co qwpv'qh'&720 22 ''
 o qpyj n{=

•Á Vj g'URJ C'wuknkv{'cmqy cpeg'hqt'\j g'j qo g''kp''ceeqtf cpeg'y kij ''\j g'URJ C'J EX''Cf o kpkuvtcvkxg''
 Rncp=

•Á Rtkpekr cn'cpf ''kpvgtguv'qp''o qtvi ci g'f gdv'kpewttgf ''\q'hkpcpeg'equvu'hqt''o clqt''tgr cktu.''
 tgr ncego gpvu'qt''ko r tqxgo gpvu'hqt'\j g'j qo g0'Ki'c''o go dgt'qh'\j g''co kn{''ku'c'r gtuqp'y kij ''
 f kucdknkvkgu.''uwej ''f gdv'o c{''kpenwf g''f gdv'kpewttgf ''d{'\j g''co kn{'\q'hkpcpeg''equv'pggf gf ''\q''
 o cmg'\j g''j qo g''ceeguukdng''hqt''uwej ''r gtuqp.''kh'\j g'URJ C''f gvgto kpgu'\j cv'cmqy cpeg''qh'uwej ''
 equvu'cu'j qo gqy pgtuj kr ''gzr gpugu'ku'pggf gf ''cu'c''tgcuqpcdng''ceeqo o qf cvkqp''uq'\j cv'\j g''
 j qo gqy pgtuj kr ''qr vkqp'ku'tgcf knk{''ceeguukdng''\q''cpf ''wucdng'd{''uwej ''r gtuqp=

•Á Ncpf ''ngcug''r c{o gpv'y j gtg''c''co kn{'f qgu''pqv'qy p''hgg''vkvng''\q'\j g''tgcn'r tqr gtv{''qp'y j kej ''\j g''
 j qo g''ku'nqecvgf =]ugg''46'EHT''; : 4084 '*d+0'

•Á Hqt'c''eqpf qo kpkwo ''wpkv.''eqpf qo kpkwo ''qr gtcvkpi ''ej cti gu''qt'o ckpvgpcpeg''hggu'cuuguugf ''d{''
 \j g''eqpf qo kpkwo ''j qo gqy pgt''cuuqekcvkqp0'

Vj g'URJ C''f qgu''pqv'j cxg'\j g'f kuetgvkqp'\q'gzenwf g'cp{'qh'\j g''nkuvgf ''j qo gqy pgtuj kr ''gzr gpugu'qt''
\q'cf f ''cp{'cf f kvkqpcn'kvgo u0'

Vj g''hco kn{ou'r qtvkqp''qh'\j g''o qtvi ci g'r c{o gpv'*r tkpekr cn''kpvgtguv.''kpuwtcpeg'cpf ''\czgu+''o c{'pqv''
dg''i tgcvgt'\j cp'62'  ''qh'hco kn{ou'pgv'cf lwuvgf ''j qwugj qnf ''kpeqo g''

J qo gqy pgtuj kr "gzr gpugu"hqt"c"eqqr gtcvkxg"o go dgt"kpenwfg"co qwpu"cmqy gf "d{"vj g"URJ C"vq" eqxgt<"

•Á Vj g"eqqr gtcvkxg"ej cti g"wpfgt"vj g"eqqr gtcvkxg"qeewr cpe{"ci tggo gpv"kpenwfkpi "r c{o gpv"hqt" tgcn'guvcvg"vczgu"cpf "r wdnke"cuuguuo gpvu"qp"vj g"j qo g="

•Á Rtkpekr cn'cpf "kpvgtguv"qp"kpkvkcn'fgdv"kpewttgf "vq"hkpcpeg"r wtej cug"qh"eqqr gtcvkxg"o go dgtuj kr " uj ctgu"cpf "cp{"tghkpcpekpi "qh"uwej "fgdv="

•Á J qo g"kpuwtcpeg="

•Á Vj g"URJ C"cmqy cpeg"hqt"o ckpvgpcpeg"gzr gpugu="

•Á Vj g"URJ C"cmqy cpeg"hqt"equvu"qh"o clqt"tgr cktu"cpf "tgr ncego gpvu="

•Á Vj g"URJ C"wvknkv{"cmqy cpeg"hqt"vj g"j qo g="cpf "

•Á Rtkpekr cn'cpf "kpvgtguv"qp"fgdv"kpewttgf "vq"hkpcpeg"o clqt"tgr cktu."tgr ncego gpvu"qt" ko r tqxgo gpvu"hqt"vj g"j qo g0'Kh'c"o go dgt"qh"vj g"hco kn{"ku"c"r gtuqp"y kj "fkucdknkvkgu."uwej "fgdv" o c{"kpenwfg"fgdv"kpewttgf "d{"vj g"hco kn{"vq"hkpcpeg"equv"pggfgf "vq"o ceg"vj g"j qo g"ceeguukdng" hqt"uwej "r gtuqp."kh'vj g"URJ C"fgvgto kpgu"vj cv"cmqy cpeg"qh"uwej "equv"cu"j qo g qy pgtuj kr " gzr gpugu"ku"pggfgf "cu"c"tgcuqpcdng"ceeqo o qf cvkqp"uq"vj cv"vj g"j qo g qy pgtuj kr "qr vkqp"ku" tgcfkn{"ceeguukdng"vq"cpf "wucdng"d{"uwej "r gtuqp0'

•Á Eqqr gtcvkxg"qr gtcvkpi "ej cti gu"qt"o ckpvgpcpeg"hggu"cuuguugf "d{"vj g"eqqr gtcvkxg"j qo g qy pgt" cuuqekcvkqp0'

Vj g"URJ C"o c{"r c{"vj g"j qo g qy pgtuj kr "cuukuvcpeg"r c{o gpvu"f ktgevn{"vq"vj g"hco kn{."qt"cv"vj g" URJ C¢u"f kuetgvkqp."vq"c"ngpf gt"qp"dgj cnf'qh'vj g"hco kn{0'Kh'vj g"cuukuvcpeg"r c{o gpv"gzeggf u"vj g" co qwpv"f wg"vq"vj g"ngpf gt."vj g"URJ C"o wuv"r c{"vj g"gzeguu"f ktgevn{"vq"vj g"hco kn{0'

## 15-VII.L. PORTABILITY [24 CFR 982.636, 982.637, 982.353(b) and (c), 982.552, 982.553]

Uwdlgev'\q'\j g'tguvtkevkqpu''qp'r qtvcdknkv{''kpenwf gf ''kp''J WF ''tgi wncvkqpu''cpf ''URJ C''r qnkekgu."c'
hco kn{''o c{''gzgtekug''r qtvcdknkv{''kh'\j g'tgegkxkpi ''URJ C''ku''cf o kpkuvtkpi ''c''xqwej gt''
j qo gqy pgtuj kr ''r tqi tco ''cpf ''ceegr vkpi ''pgy ''j qo gqy pgtuj kr ''hco knkgu0'Vj g'tgegkxkpi ''URJ C''o c{''
cduqtb''\j g'hco kn{''kpvq''ku'xqwej gt''r tqi tco ''qt''dknn'\j g'kpkvkcn'URJ C0'

Vj g'hco kn{''o wuv'cwgpf ''\j g'dtkghkpi ''cpf ''eqwpugnkpi ''uguukqpu'tgs wktgf ''d{''\j g'tgegkxkpi ''URJ C0'
Vj g'tgegkxkpi ''URJ C''y knn'f gvgtokpg''y j gy gt''\j g'hkpcpekpi ''hqt.''cpf ''\j g'r j {ukecn'eqpf kvkqp''qh'\j g'
wpkv.''ctg''ceegr vcdng0'Vj g'tgegkxkpi ''URJ C''o wuv'r tqo r vn{''pqvkh{''\j g'kpkvkcn'URJ C''kh'\j g'hco kn{''j cu''
r wtej cugf ''cp''gnki kdng''wpkv''wpf gt''\j g'r tqi tco .''qt''kh'\j g'hco kn{''ku''wpcdng''vq'r wtej cug''c''j qo g''
y kyj kp''\j g'o czko wo ''vko g''guvcdnkuj gf ''d{''\j g'RJ C0'

## 15-VII.M. MOVING WITH CONTINUED ASSISTANCE [24 CFR 982.637]

C''hco kn{''tgegkxkpi ''j qo gqy pgtuj kr ''cuukuvcpeg''o c{''o qxg''y kyj ''eqpvkpwgf ''vgpcpv/dcugf ''cuukuvcpeg''
qt''y kyj ''xqwej gt''j qo gqy pgtuj kr ''cuukuvcpeg0'

Vj g''URJ C''o wuv'f gvgtokpg''kh'cv''cnn'kpkvkcn'tgs wktgo gpwu''j cxg''dggp''ucvkuhkgf ''kh'c''hco kn{''\j cv''j cu''
tgegkxgf ''j qo gqy pgtuj kr ''cuukuvcpeg''y cpwu''vq''o qxg''y kyj ''eqpvkpwgf ''j qo gqy pgtuj kr ''cuukuvcpeg0'
J qy gxgt.''\j g''hqnnqy kpi ''f q''pqv''cr r n{<'

- Á  Vj g''tgs wktgo gpv''\j cv''c''hco kn{''o wuv'dg''c''hktuv/vko g''j qo gqy pgt''ku''pqv''cr r nkecdng0'

- Á  Vj g''tgs wktgo gpv''hqt''r tg-cuukuvcpeg''eqwpugnkpi ''ku''pqv''cr r nkecdng0'J qy gxgt.''\j g''URJ C''o c{''
  tgs wktg''\j cv''\j g''hco kn{''eqo r ngvg''cf f kvkqpcn'eqwpugnkpi ''*dghqtg''qt''chvgt''o qxkpi ''vq''c''pgy ''wpkv''
  y kyj ''eqpvkpwgf ''j qo gqy pgtuj kr ''cuukuvcpeg+0'

Eqpvkpwgf ''vgpcpv/dcugf ''cuukuvcpeg''hqt''c''pgy ''wpkv''ecppqv''dgi kp''uq''nqpi ''cu''cp{''hco kn{''o go dgt''
j qnf u''vkwng''vq''\j g''r tkqt''j qo g0'J qy gxgt.''y j gp''\j g''hco kn{''qt''c''o go dgt''qh'\j g''hco kn{''ku''qt''j cu''dggp''
y kj g''xkevko ''qh'f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn'qt''uvcnmkpi ''cpf ''\j g''o qxg''ku''
pggf gf ''vq''r tqvgev''\j g'j gcnj ''qt''uchgv{''qh'\j g''hco kn{''qt''hco kn{''o go dgt''*qt''cp{''hco kn{''o go dgt'j cu''
dggp''\j g''xkevko ''qh'c''ugzwcn'cuucwn''\j cv''qeewttgf ''qp''\j g''r tgo kugu''f wtkpi ''\j g''2/ecngpf ct/f c{''
r gtkqf ''r tgegf kpi ''\j g''hco kn{øu''tgs wguv''\q''o qxg+.''uwej ''hco kn{''qt''hco kn{''o go dgt''o c{''dg''cuukuvgf ''
y kyj ''eqpvkpwgf ''vgpcpv/dcugf ''cuukuvcpeg''gxgp''kh'\j g{''qy p''cp{''\kwng''qt''qyj gt''kpvgtguv''kp''\j g''r tkqt''
j qo g0'

URJ C''j cu''gngevgf ''\q''tguvtkev''uwej ''o qxgu''\q''qpg''o qxg''d{''\j g''hco kn{''f wtkpi ''cp{''qpg-{gct''r gtkqf 0'

URJ C''o wuv'cr r tqxg''cnn'o qxgu''r tkqt''\q''\j g''cewcn'o qxg''d{''\j g''hco kn{'

Vj g''URJ C''o c{''f gp{''r gto kuukqp''\q''o qxg''\q''c''pgy ''wpkv''y kyj ''eqpvkpwgf ''xqwej gt''cuukuvcpeg<'

- Á  Ki'\j g''URJ C''j cu''kpuwhhkekgpv''hwpf kpi ''\q''r tqxkf g''eqpvkpwgf ''cuukuvcpeg0'

- Á  Kp''ceeqtf cpeg''y kyj ''46''EHT'; ; 4085: .''tgi ctf kpi ''f gpkcn''qt''vgto kpcvkqp''qh'cuukuvcpeg0'

- Á  Kp''ceeqtf cpeg''y kyj ''\j g''URJ Cøu''r qnke{''tgi ctf kpi ''pwo dgt''qh'o qxgu''y kyj kp''c''34/o qpyj ''r gtkqf 0'

Vj g"URJ C"o wuv'f gp{"vj g"hco kn{"r gto kuukqp"vq"o qxg"vq"c"pgy "wpkv'y kj "eqpvkpwgf "xqwej gt'tgpvcn'cuukuvcpeg"kh<""

•Á Vj g"hco kn{"f ghcwnugf "qp"cp"HJ C/kpuwtgf "o qtvi ci g="cpf "

•Á Vj g"hco kn{"hcknu'vq"f go qpuvtcvg"vj cv'vj g"hco kn{"j cu'eqpxg{gf ."qt'y kn'eqpxg{."vkvng"vq"vj g"j qo g."cu'tgs wktgf "d{"J WF ."vq"J WF "qt"J WF )u'f guki pgg="cpf ""

•Á Vj g"hco kn{"j cu'o qxgf ."qt'y kn'o qxg."htqo "vj g"j qo g"y kj kp"vj g"r gtkqf "guvcdnkuj gf "qt"cr r tqxgf "d{"J WF 0'

## 15-VII.N. DENIAL OR TERMINATION OF ASSISTANCE [24 CFR 982.638]

Cv'cp{"vko g."vj g"URJ C"o c{"f gp{"qt'vgto kpcvg"j qo gqy pgtuj kr "cuukuvcpeg"kp"ceeqtf cpeg"y kj "J EX'r tqi tco "tgs wktgo gpvu'kp"46"EHT"; : 40774"*I tqwpf u'hqt"f gpkcn'qt'vgto kpcvkqp"qh'cuukuvcpeg+"qt'46"EHT"; : 40775"*Etko g"d{"hco kn{"o go dgtu+0'

Vj g"URJ C"o c{"cnuq"f gp{"qt'vgto kpcvg"cuukuvcpeg"hqt"xkqncvkqp"qh'r ctvkekr cpv'qdnki cvkqpu"f guetkdgf "kp"46"EHT"Rctvu"; : 40773"qt"; : 40855"cpf "kp"ceeqtf cpeg"y kj "ku'qy p"r qnke{."y kj "vj g"gzegr vkqp"qh'hcknwtg"vq"o ggv'qdnki cvkqpu"wpf gt"vj g"Hco kn{"Ugnh/Uwhhkekgpe{"r tqi tco "cu'r tqj kdkvgf "wpf gt"vj g"cnvgtpcvkxg'tgs wktgo gpvu'ugv'hqtvj "kp"HT"P qvkeg"3412; 1360'

J qo gqy pgtuj kr "cuukuvcpeg"hqt"c"hco kn{"cwqo cvkecn{"vgto kpcvgu"3: 2"ecngpf ct'f c{u'chvgt'vj g"ncuv'j qo gqy pgtuj kr "cuukuvcpeg"r c{o gpv'qp"dgj cnh'qh'vj g"hco kn{0'J qy gxgt."c"URJ C"o c{"i tcpv'tgnkgh'htqo "vj ku'tgs wktgo gpv'kp"vj qug"ecugu"y j gtg"cwqo cvke"vgto kpcvkqp"y qwnf "tguwnv'kp"gzvtgo g"j ctf uj kr "hqt"vj g"hco kn{0'

Vj g"URJ C"o wuv'vgto kpcvg"xqwej gt"j qo gqy pgtuj kr "cuukuvcpeg"hqt"cp{"o go dgt"qh'hco kn{"tgegkxkpi "j qo gqy pgtuj kr "cuukuvcpeg"vj cv'ku'f kur quuguugf "htqo "vj g"j qo g"r wtuwcpv'vq"c"lwf i o gpv'qt'qtf gt"qh'hqtgenquwtg"qp"cp{"o qtvi ci g"*y j gvj gt"HJ C"kpuwtgf "qt"pqp/HJ C+'ugewtkpi "f gdv'kpewttgf "vq"r wtej cug"vj g"j qo g."qt"cp{"tghkpcpekpi "qh'uwej "f gdv0'
"
O qtvi ci g"f ghcwnv'ó"URJ C"o wuv'vgto kpcvg"Xqwej gt"J qo gqy pgtuj kr "Cuukuvcpeg"hqt"cp{"o go dgt"qh'hco kn{"tgegkxkpi "j qo gqy pgtuj kr "cuukuvcpeg"vj cv'ku'f kur quuguugf "htqo "vj g"j qo g"r wtuwcpv'vq"c"lwf i o gpv'qt'qtf gt"qh'hqtgenquwtg"qp"cp{"o qtvi ci g"*y j gvj gt"HJ C/kpuwtgf "qt"pqp/HJ C+'ugewtkpi "f gdv'kpewttgf "vq"r wtej cug"vj g"j qo g."qt"cp{"tghkpcpekpi "qh'uwej "f gdv0'URJ C."kp"ku'f kuetgvkqp."o c{"r gto kv'vj g"hco kn{"vq"o qxg"vq"c"pgy "wpkv'y kj "eqpvkpwgf "xqwej gt'tgpvcn'cuukuvcpeg0'J qy gxgt."URJ C"o wuv'f gp{"uwej "r gto kuukqp."kh<
"
　　　　oÁ Vj g"hco kn{"f ghcwnu'qp"cp"HJ C/kpuwtgf "o qtvi ci g="cpf "

　　　　oÁ Vj g"hco kn{"hcknu'vq"f go qpuvtcvg"vj cv<"

　　　　　　▪Á Vj g"hco kn{"j cu'eqpxg{gf "vkvng"vq"vj g"j qo g="cu'tgs wktgf "d{"J WF ."vq"J WF "qt"J WF øu'f guki pgg="cpf "
"
　　　　　　▪Á Vj g"hco kn{"j cu'o qxgf "htqo "vj g"j qo g"y kj kp"vj g"r gtkqf "guvcdnkuj gf "qt"cr r tqxgf "d{"J WF 0'
"

o Á Ncvg''r c{o gpv''qh''vj tgg''o qtvi ci g''r c{o gpvu''kp''c''34/o qpyj ''r gtkqf''qt''pqp-r c{o gpv''qh''qpg''o qtvi ci g''r c{o gpv''o c{''tguwnv''kp''vgto kpcvkqp''htqo ''vj g''J qwukpi ''Ej qkeg''Xqwej gt''Rtqi tco 0''

"

o Á Hcwf''qt''kpvgpv''vq''f gegkxg''URJ C''d{''qo kuukqp''y kj ''tgi ctf''vq''cp{''cpf ''cmikpeqo g.''cuugv''cpf ''hco kn{''eqo r qukvkqp''kphqto cvkqp0''Tgi wncvkqpu''wpf gt''xqwej gt''tgpvcn''cuukuvcpeg''r tqi tco ''cr r n{0''

URJ C''tgugtxgu''vj g''tki j v''vq''f gp{''r ctvkekr cvkqp''kp''vj g''j qo gqy pgtuj kr''r tqi tco ''vq''cp{''hco kn{ f wg''vq''ncem''qh''hwpf u''r tqxkf gf ''d{''J WF ''vq''eqxgt''r gt''wpkv''equv''qh''o qtvi ci g''r c{o gpv0''

"

"

# Chapter 16

## PROGRAM ADMINISTRATION

### INTRODUCTION

Vj ku'ej cr vgt'f kuewuugu'cf o kpkuvtcvkxg'r qrkekgu'cpf 'r tcevkegu'y cv'ctg'tgngxcpv'vq'vj g'cevkxkvkgu" eqxgtgf "kp'vj ku'r ncp0'Vj g'r qrkekgu'ctg'f kuewuugf "kp'ugxgp'r ctu'cu'f guetkdgf "dgrqy <"

Rctv'K"Cf o kpkuvtcvkxg'Hgg'Tgugtxg0'Vj ku'r ctv'f guetkdgu'yj g'URJ Cøu'r qrkekgu'y kyj 'tgi ctf " vq'qxgtukj v'qh'gzr gpf kwtgu'htqo 'ku'cf o kpkuvtcvkxg'hgg'tgugtxg0'

Rctv'KK"Ugwukpi 'Rtqi tco "Uvcpf ctf u'cpf "Uej gf wrgu0'Vj ku'r ctv'f guetkdgu'y j cv'r c{o gpv' uvcpf ctf u'ctg. 'cpf 'j qy 'yj g{'ctg'wr f cvgf. 'cu'y grn'cu'j qy 'wukrk{'cnqy cpegu'ctg'guvcdrkuj gf " cpf 'tgxkugf 0'

Rctv'KKK"Kphqto cn'Tgxkgy u'cpf "J gctkpi u0'Vj ku'r ctv'qwwkpgu'yj g'tgs wktgo gpvu'cpf " r tqegf wtgu'hqt'kphqto cn'tgxkgy u'cpf 'j gctkpi u. 'cpf 'hqt'kphqto cn'j gctkpi u'tgi ctf kpi " ekvk{ gpuj kr "uvcwu0'

Rctv'KX<'Qy pgt'qt'Hco kn{ 'F gdvu'vq'yj g'URJ C0'Vj ku'r ctv'f guetkdgu'r qrkekgu'hqt'tgeqxgt{'qh' o qpkgu'yj cv'yj g'URJ C'j cu'qxgtr ckf 'qp'dgj crh'qh'hco krkgu. 'qt'vq'qy pgtu. 'cpf 'f guetkdgu'yj g' ektevwo uvcpegu'wpf gt'y j ej 'yj g'URJ C'y km'qhhgt'tgr c{o gpv'ci tggo gpvu'vq'qy pgtu'cpf " hco krkgu0'Cnuq'f kuewuugf "ctg'yj g'eqpugs wgpegu'hqt'hcknwtg'vq'o cng'r c{o gpvu'kp'ceeqtf cpeg" y kyj 'c'tgr c{o gpv'ci tggo gpv0'

Rctv'X<'Ugevkqp" 'O cpci go gpv'Cuuguuo gpv'Rtqi tco "\*UGO CR+0'Vj ku'r ctv'f guetkdgu'y j cv' yj g'UGO CR'ueqtgu'tgr tgugpv. 'j qy 'yj g{'ctg'uvcdrkuj gf. 'cpf 'j qy 'yj qug'ueqtgu'chhgev'c' URJ C0'

Rctv'XK"Tgeqtf /Mggr kpi 0'Cnl'cur gevu'qh'yj g'r tqi tco "kpxqnxg'egtvckp'v{r gu'qh'tgeqtf / mggr kpi 0'Vj ku'r ctv'qwwkpgu'yj g'r tkxce{'tki j vu'qh'cr r rkecpvu'cpf 'r ctvkekr cpvu'cpf 'tgeqtf " tgvgpvkqp'r qrkekgu'yj g'URJ C'y km'hqmqy 0'

Rctv'XKK"Tgr qtvkpi 'cpf 'Tgeqtf 'Mggr kpi 'hqt'Ej knf tgp'y kyj 'Gngxcvgf 'Dmqqf 'Ngcf 'Ngxgn0' Vj ku'r ctv'f guetkdgu'yj g'URJ Cøu'tgur qpukdkrkvkgu'hqt'tgr qtvkpi . 'f cvc'eqmgevkqp. 'cpf 'tgeqtf " mggr kpi 'tgncvkxg'vq'ej knf tgp'y kyj 'gngxcvgf 'dmqqf 'ngcf 'ngxgnu'yj cv'ctg'nguu'yj cp'ukz '{gctu'qh' ci g. 'cpf 'ctg'tgegkxkpi 'J EX'cuukuvcpeg0'

Rctv'XKKK"F gvgto kpcvkqp'qh'Kpuwhhkekgpv'Hwpf kpi 0'Vj ku'r ctv'f guetkdgu'yj g'URJ Cøu'r qrkekgu' hqt'f gvgto kpkpi 'kh'yj tg'ku'uwhhkekgpv'hwpf kpi 'vq'kuuwg'xqwej gtu. 'vq'cr r tqxg'o qxgu'vq' j ki j gt'equv'wpkvu'qt'ctgcu. 'cpf 'vq'eqpvkpwg'cuukuvcpeg'hqt'cnl'r ctvkekr cpv'hco krkgu0'

Rctv'KZ <'Xkqngpeg'ci ckpuv'Y qo gp'Cev'\*XCY C+<'P qvkhkecvkqp. 'F qewo gpvcvkqp. ' Eqphkf gpvkcrkv{0'Vj ku'r ctv'eqpvckpu'mg{'vgto u'wugf 'kp'XCY C'cpf 'f guetkdgu'tgs wktgo gpvu' tgncvgf 'vq'pqvkh{kpi 'hco krkgu'cpf 'qy pgtu'cdqwv'yj gkt'tki j vu'cpf 'tgur qpukdkrkvkgu'wpf gt' XCY C='tgs wguvkpi 'f qewo gpvcvkqp'htqo 'xkevko u'qh'f qo guvke'xkqngpeg. 'f cvkpi 'xkqngpeg. ' ugzwcrl'cuucwv. 'cpf 'uvcmkpi ='cpf 'o ckpvckpkpi 'yj g'eqphkf gpvkcrkv{'qh'kphqto cvkqp'qdvckpgf " htqo 'xkevko u0'

# PART I: ADMINISTRATIVE FEE RESERVE [24 CFR 982.155]

Vj g"URJ C"y km'o ckpvckp"cf o kpkuvcvkxg"hgg"tgugtxgu."qt"wptguvtkevgf "pgv"r qukvkqp"*WP R+"hqt"vj g" r tqi tco "vq"r c{"r tqi tco "cf o kpkuvcvkxg"gzr gpugu"kp"gzeguu"qh"cf o kpkuvcvkxg"hggu"r ckf "d{"J WF " hqt"c"URJ C"hkuecl{gct0J WF "cr r tqr tkcvkqpu"cevu"dgi kppkpi "y kj "HH[ "4226"j cxg"ur gekhkgf "vj cv" cf o kpkuvcvkxg"hgg"hwpf kpi "o c{"dg"wugf "qpl{"hqt"cevkxkvkgu"tglcvgf "vq"vj g"r tqxkukqp"qh"J EX" cuukuvcpeg."kpelwf kpi "tglcvgf "f gxglqr o gpv"cevkxkvkgu0P qvkeg"RKJ "4234/; "ekvgu"y q"gzco r lgu"qh" tglcvgf "f gxglqr o gpv"cevkxkvkgu<wpkv"o qf khkecvkqp"hqt"ceeguukdklkv{"r wtr qugu"cpf "f gxglqr o gpv"qh" r tqlgev/dcugf "xqwej gt"wpkvu0Vj g"pqvkeg"o clgu"elgct"vj cv"qvj gt"cevkxkvkgu"o c{"cluq"s wclkh{"cu" tglcvgf "f gxglqr o gpv"cevkxkvkgu0Cf o kpkuvcvkxg"hggu"vj cv"gtg ckp"kp"vj g"WP R"ceeqwpv"htqo "hwpf kpi " r tqxkf gf "r tkqt"vq"4226"o c{"dg"wugf "hqt"õqvj gt"j qwukpi "r wtr qugu"r gto kvvgf "d{"uvcvg"cpf "lqecl" ncy .ö"kp"ceeqtf cpeg"y kj "46"EHT "; : 40077*d+*3+0"

Ki"c"URJ C"j cu"pqv"cf gs wcvgl{"cf o kpkuvgtgf "ku"J EX"r tqi tco ."J WF "o c{"r tqj kdkv'wug"qh"hwpf u"kp" vj g"WP R"Ceeqwpv"cpf "o c{"f ktgev'vj g"URJ C"vq"wug"hwpf u"kp"vj cv"ceeqwpv"vq"ko r tqxg" cf o kpkuvcvkqp"qh"vj g"r tqi tco ."hqt"J EX"J CR"gzr gpugu."qt"vq"tgko dwtug"kpglki kdlg"gzr gpugu"kp" ceeqtf cpeg"y kj "vj g"tgi wlcvkqp"cv"46"EHT "; : 40077*d+*5+0

J WF "tgs wktgu"vj g"URJ C"Dqctf "qh"Eqo o kuukqpgtu"qt"qvj gt"cwvj qtk| gf "qhhkekclu"vq"guvcdlkuj "vj g" o czko wo "co qwpv"vj cv'o c{"dg"ej cti gf "ci ckpuv'vj g"WP R"ceeqwpv'y kj qwv'ur gekhke"cr r tqxcl0

### URJ C"Rqlke{"

Gzr gpf kvwtgu"htqo "vj g"WP R"ceeqwpv"y kll'dg"o cf g"kp"ceeqtf cpeg"y kj "cll'cr r lkecdlg" hgf gtcl'tgs wktgo gpvu0Gzr gpf kvwtgu"y kll'pqv'gzeggf "&32.222"r gt"qeewttgpeg"y kj qwv'vj g" r tkqt"cr r tqxcl'qh"vj g"URJ C øu"Dqctf "qh"Eqo o kuukqpgtu0

# PART II: SETTING PROGRAM STANDARDS AND SCHEDULES

## 16-II.A. OVERVIEW

Cnjqwij "o cp{'qh'\j g'r tqi tco øu'tgswktgo gpvu'ctg'guvcdnkuj gf "egpvtcn{'d{'J WF.'\j g'J EX" r tqi tco øu'tgi wncvkqpu'tgeqi pk| g'\j cv'uqo g'hngzkdknkv{'ku'tgswktgf "vq"cnqy "\j g'URJ C"vq"cfcrv'\j g" r tqi tco "vq"nqecn'eqpfkkqpu0'Vj ku'r ctv'fkuewuugu'j qy "\j g'URJ C"guvcdnkuj gu'cpf "wr f cvgu'egtvckp" uej gf wngu'cpf "uvcpf ctf u'\j cv'ctg'wugf "vq"cf o kpkuvgt'\j g'r tqi tco "nqecn{0'F gvcknu'cdqwj qy "\j gug" uej gf wngu'ctg'crr nkgf "vq"kpf kxkf wcn'hco knkgu'ctg'r tqxkf gf "kp"qyj gt'ej cr vgtu0'Vj g'uej gf wngu'cpf " uvcpf ctf u'f kuewuugf "j gtg'kpenwf g<'

- Á *Payment Standards.*'y j kej "f kevcvg'\j g'o czko wo "uwdukf {'c'hco kn{'ecp'tgegkxg'\*cr r nkecvkqp'qh' \j g'r c{o gpv'uvcpf ctf u'ku'f kuewuugf "kp'Ej cr vgt'8 +='cpf "

- Á *Utility Allowances.*'y j kej "ur gekh{'j qy "c'hco kn{'r c{o gpv'uj qwnf "dg'cf luwvgf "vq"ceeqwpv'hqt" vgpcpv'r ckf "wknkkgu'\*cr r nkecvkqp'qh'wknkv{'cnqy cpeg'ku'f kuewuugf "kp'Ej cr vgt'8 +0'

   URJ C'Rqnke{ "

   Eqr kgu'qh'\j g'r c{o gpv'uvcpf ctf "cpf "wknkv{ "cnqy cpeg'uej gf wngu'ctg'cxckncdng'hqt'tgxkgy " kp'\j g'URJ Cøu'qhhegu'f wtkpi "pqto cn'dwukpguu'j qwtu0'"

   Hco knkgu."qy pgtu."cpf "o go dgtu'qh'\j g'r wdnke'o c{'uwdo kv'y tkwgp'eqo o gpvu'qp'\j g" uej gf wngu'f kuewuugf "kp'\j ku'r ctv.'cv'cp{'ko g.'hqt'eqpukf gtcvkqp'f wtkpi "\j g'pgzv'tgxkukqp" e{eng0'

   Vj g'URJ C'y knn'o ckpvckp'f qewo gpvcvkqp'vq'uwr r qtv'ku'cppwcn'tgxkgy "qh'r c{o gpv' uvcpf ctf u'cpf "wknkv{ "cnqy cpeg'uej gf wngu0'Vj ku'f qewo gpvcvkqp'y knn'dg'tgvckpgf "hqt'cv'ngcuv' 5 "{gctu0'

Guvcdnkuj kpi "cpf "wr f cvkpi "\j g'URJ C'r cuudqqm'tcvg.'y j kej "ku'wugf "vq"ecnewncvg'ko r wgf "kpeqo g" htqo "cuugvu.'ku'eqxgtgf "kp'Ej cr vgt'8 "\*ugg'Ugevkqp'8-KI 0+0'

## 16-II.B. PAYMENT STANDARDS [24 CFR 982.503; HCV GB, Chapter 7]

Vj g'r c{o gpv'uvcpf ctf "ugu'\j g'o czko wo "uwdukf {'r c{o gpv'c'hco kn{'ecp'tgegkxg'htqo "\j g'URJ C" gcej "o qpyj "]46'EHT'; : 40725\*c+_0Rc{o gpv'uvcpf ctf u'ctg'dcugf "qp'hckt o ctmgv'tgpvu'\*HO Tu+" r wdnkuj gf "cppwcn{'d{'J WF0'HO Tu'ctg'ugv'cv'c'r gtegpvkng'y j kj kp'\j g'tgpv'f kuvtkdwkqp'qh'uvcpf ctf " swcnkv{ "tgpvcn'j qwukpi "wpku'kp'gcej "HO T'ctgc0'Hqt'o quv'1wtkuf kevkqpu'HO Tu'ctg'ugv'cv'\j g'62yj " r gtegpvkng'qh'tgpvu'kp'\j g'o ctmgv'ctgc0'

Vj g'URJ C'o wuv'guvcdnkuj "c'r c{o gpv'uvcpf ctf "uej gf wng'\j cv'guvcdnkuj gu'r c{o gpv'uvcpf ctf " co qwpvu'hqt'gcej "HO T'ctgc'y kj kp'\j g'URJ Cøu'lwtkuf kevkqp.'cpf "hqt'gcej "wpkv'uk| g'y kj kp'gcej "qh' \j g'HO T'ctgcu0'Hqt'gcej "wpkv'uk| g.'\j g'URJ C'o c{'guvcdnkuj "c'ukpi ng'r c{o gpv'uvcpf ctf "co qwpv' hqt'\j g'y j qng'HO T'ctgc.'qt'o c{'ugv'f khhgtgpv'r c{o gpv'uvcpf ctf u'hqt'f khhgtgpv'r ctvu'qh'\j g'HO T" ctgc0'Wpnguu'J WF "i tcpvu'cp'gzegr vkqp.'\j g'URJ C'ku'tgswktgf "vq'guvcdnkuj "c'r c{o gpv'uvcpf ctf " y kj kp'c'õdcuke'tcpi gö'guvcdnkuj gf "d{'J WF "ó'dgvy ggp'; 2'cpf "332'r gtegpv'qh'\j g'r wdnkuj gf "HO T" hqt'gcej "wpkv'uk| g0'

## Updating Payment Standards

Y j gp"J WF "wr f cvgu"ku'HO Tu."y j g"URJ C"o wuv"wr f cvg"ku'r c{o gpv'uvcpf ctfu"kh'y j g"uvcpf ctfu"ctg" pq"nqpi gt"y kj kp"y j g"dcuke"tcpi g"]46'EHT"; : 40725*d+0'J WF "o c{"tgs wktg"y j g"URJ C"vq"o cmg" hwty j 'cf lwuvo gpvu'kh'kv'f gvgto kpgu'y j cv'tgpv'dwtf gpu'hqt"cuukuvgf "hco knkgu'kp"y j g"URJ C'u" lwtkuf kevkqp"ctg"wpceegr vcdn{'j ki j "]46'EHT"; : 40725*i +0'

URJ C "Rqnke{"

Vj g"URJ C"y km'tgxkgy "y j g'cr r tqr tkcvgpguu'qh'y j 'r c{o gpv'uvcpf ctfu'qp'cp'cppwcn'dcuku" y j gp'y j g'pgy "HO T "ku'r wdnkuj gf ."cpf 'cv'qy gt'ko gu'cu'f gvgto kpgf "pgeguuct{0'Kp'cf f kkqp" vq"gpuwtkpi "y j g'r c{o gpv'uvcpf ctfu"ctg'cny c{u'y kj kp"y j g"õdcuke'tcpi gö"y j g"URJ C"y km" eqpukf gt"y j g'hqnqy kpi "hcevqtu'y j gp'f gvgto kpkpi "y j gy j gt"cp'cf lwuvo gpv'uj qwf "dg"o cf g" vq"y j g'r c{o gpv'uvcpf ctf "ej gf wg<

**Funding Availability**<"Vj g"URJ C"y km'tgxkgy "y j g"dwf i gv'vq"f gvgto kpg"y j g"ko r cev" r tqlgevgf "uwdukf {'cf lwuvo gpvu'y km'j cxg"qp'hwpf kpi "cxckncdng'hqt"y j g'r tqi tco "cpf " y j g'pwo dgt"qh'hco knkgu'ugtxgf 0'Vj g"URJ C"y km'eqo r ctg"y j g'pwo dgt"qh'hco knkgu" y j q'eqwf "dg"ugtxgf "wpf gt"tgxkugf "r c{o gpv'uvcpf ctf "co qwpu'y kj "y j g'pwo dgt" cuukuvgf "wpf gt"ewttgpv'r c{o gpv'uvcpf ctf "co qwpu0

**Rent Burden of Participating Families:**"Tgpv'dwtf gp"y km'dg"f gvgto kpgf "d{" kf gpvkh{kpi "y j g'r gtegpvci g"qh'hco knkgu."hqt"cej "wpkv'uk| g."y j cv'ctg'r c{kpi "o qtg" y j cp"52'r gtegpv'qh'y j gkt"o qpy n{'cf lwuvgf "kpeqo g'cu'y j g'hco kn{'uj ctg0'Y j gp"62" r gtegpv'qt"o qtg'qh'hco knkgu."hqt"cp{'i kxgp"wpkv'uk| g."ctg'r c{kpi "o qtg'y j cp"52" r gtegpv'qh'cf lwuvgf "o qpy n{'kpeqo g'cu'y j g'hco kn{'uj ctg."y j g"URJ C"y km'eqpukf gt" kpetgcukpi "y j g'r c{o gpv'uvcpf ctf 0'Kp'gxcnwcvkpi "tgpv'dwtf gpu."y j g"URJ C"y km'pqv" kpenwf g'hco knkgu'tgpvkpi "c'hcti gt"wpkv'y j cp"y j gkt"hco kn{'wpkv'uk| g0

**Quality of Units Selected**<"Vj g"URJ C"o c{'tgxkgy "y j g'swcnkv{'qh'wpku'ugngevgf "d{" r ctvkekr cpv'hco knkgu'y j gp'o cmkpi "y j g'f gvgto kpcvkqp'qh'y j g'r gtegpv'qh'kpeqo g" hco knkgu'ctg'r c{kpi "hqt'j qwukpi .'vq'gpuwtg"y j cv'r c{o gpv'uvcpf ctf "kpetgcugu'ctg" qpn{'o cf g"y j gp'pggf gf "vq'tgcej "y j g'o kf /tcpi g'qh'y j g'o ctmgv0

**Changes in Rent to Owner**<"Vj g"URJ C"o c{'tgxkgy "c'uco r ng"qh'y j g'wpku'vq" f gvgto kpg'j qy "qhvgp"qy pgtu"ctg'kpetgcukpi "qt"f getgcukpi "tgpvu'cpf "y j g'cxgtci g" r gtegpv'qh'kpetgcugu'f getgcugu'd{'dgftqqo "uk| g0

**Unit Availability:**"Vj g"URJ C"y km'tgxkgy "y j g'cxckncdktkv{'qh'wpku'hqt'cej "wpkv" uk| g.'r ctvkewrctn{'kp'ctgcu'y kj "nqy "eqpegpvtcvkqpu'qh'r qqt"cpf "o kpqtkv{'hco knkgu0

**Lease-up Time and Success Rate**<"Vj g"URJ C"y km'eqpukf gt"y j g'r gtegpvci g'qh" hco knkgu'y j cv'ctg'wpcdng'vq'nqecvg'uwkxcdng'j qwukpi "dghqtg"y j g'xqwej gt"gzr ktgu'cpf " y j gy j gt"hco knkgu'ctg'ngcxkpi "y j g'lwtkuf kevkqp'vq'hkpf "chhqtfcdng'j qwukpi 0

Ghhgevkxg"f cvgu'qh'ej cpi gu'vq'r c{o gpv'uvcpf ctf "co qwpu'y km'dg"f gvgto kpgf "cv'ko g"qh" wr f cvg0'Vj g"URJ C"y km'cny c{u'gpuwtg"y j g'r c{o gpv'uvcpf ctfu"y km'dg"y kj kp"y j g" dcuke'tcpi g0

**Exception Payment Standards [24 CFR 982.503(c)(5), Notice PIH 2018-01]**

C'pqp/UCHO T'URJ C'o c{'guvcdnkuj 'cp'gzegrvkqp'r c{o gpv'uvcpfctf 'hqt'c'| kr 'eqf g'ctgc'qh'wr 'vq' cpf 'kpenwfkpi '332'r gtegpv'qh'vj g'UCHO T'f gvgtokpgf 'd{'J WF 'hqt'vj cv'| kr 'eqf g'ctgc0Tgi ctf nguu' qh'vj g'ngxgn'qh'vj g'gzegrvkqp'r c{o gpv'uvcpfctf 'eqo r ctgf 'vq'vj g'o gvtqr qnkvcp'ctgc'HO Tu' *O CHO Tu+.'vj g'URJ C'o wuv'ugpf 'cp'go ckn'vq'[UCHO TuB j wf 0i qv](#)'vq'pqvkh{'J WF 'vj cv'kv'j cu' cf qr vgf 'cp'gzegrvkqp'r c{o gpv'uvcpfctf 'dcugf 'qp'vj g'UCHO T0C'URJ C'vj cv'cf qr vu'cp'gzegrvkqp' r c{o gpv'uvcpfctf 'r wtuwcpv'vq'vj ku'cwvj qtkv{'o wuv'crr n{'kv'vq'vj g'gpvktg'\ KR'eqf g'ctgc.'hqt'dqvj 'ku' J EX.'cpf 'kh'crr nkecdng.'ku'RDX'r tqi tco 0Hqt'vj g'RDX'r tqi tco .'vj ku'o gcpu'vj cv'vj g'tgpv'vq' qy pgt'o c{'pqv'gzeggf 'vj g'pgy 'gzegrvkqp'r c{o gpv'uvcpfctf 'co qwv'r tqxkf gf 'vj g'tgpv'ku'unknl' tgcuqpcdng0C'URJ C'vj cv'cf qr vu'cp'gzegrvkqp'r c{o gpv'uvcpfctf 'ctgc'o wuv'tgxkug'ku'dtkghkpi ' o cvgtkcnu'vq'o cng'hco knkgu'cy ctg'qh'vj g'gzegrvkqp'r c{o gpv'uvcpfctf 'cpf 'vj g'ctgc'vj cv'kv'eqxgtu0

**Voluntary Use of Small Area FMRs [24 CFR 982.503, Notice PIH 2018-01]**

URJ Cu'vj cv'cf o kpkuvgt'xqwej gtu'kp'c'o gvtqr qnkvcp'ctgc'y j gtg'vj g'cf qr vkqp'qh'UCHO Tu'ku'pqv' tgs wktgf 'o c{'tgs wguv'crr tqxcn'htqo 'J WF 'vq'xqnwpvctkn{'cf qr v'UCHO Tu0'UCHO Tu'o c{'dg' xqnwpvctkn{'cf qr vgf 'hqt'qpg'qt'o qtg'| kr 'eqf g'ctgcu0

URJ C'Rqnke{

Vj g'URJ C'y knl'pqv'xqnwpvctkn{'cf qr v'vj g'wug'qh'UCHO Tu'gzegr v'vq'guvcdnkuj 'gzegrvkqp' r c{o gpv'uvcpfctf u'kp'egtvckp'| kr 'eqf g'ctgcu0

**Unit-by-Unit Exceptions [24 CFR 982.503(b), 24 CFR 982.505(d), Notice PIH 2010-26]**

Wpkv/d{/wpkv'gzegrvkqpu'vq'vj g'URJ C¢u'r c{o gpv'uvcpfctf u'i gpgtcnn{'ctg'pqv'r gto kvvgf 0J qy gxgt.' cp'gzegrvkqp'o c{'dg'o cf g'cu'c'tgcuqpcdng'ceeqo o qf cvkqp'hqt'c'hco kn{'vj cv'kpenwf gu'c'r gtuqp' y kj 'f kucdknkvkgu0*Ugg'Ej cr vgt'4'hqt'c'f kuewuukqp'qh'tgcuqpcdng'ceeqo o qf cvkqpu0+'Vj ku'v{r g'qh' gzegrvkqp'f qgu'pqv'chhgev'vj g'URJ C¢u'r c{o gpv'uvcpfctf 'uej gf wng0

Y j gp'pggf gf 'cu'c'tgcuqpcdng'ceeqo o qf cvkqp.'vj g'URJ C'o c{'o cng'cp'gzegrvkqp'vq'vj'r c{o gpv' uvcpfctf 'y kj qwv'J WF 'crr tqxcn'kh'vj g'gzegrvkqp'co qwpv'f qgu'pqv'gzeggf '342'r gtegpv'qh'vj g' crr nkecdng'HO T 'hqt'vj g'wpkv'uk| g']46'EHT '; 4075*d+0'Vj g'URJ C'o c{'tgs wguv'J WF 'crr tqxcn' hqt'cp'gzegrvkqp'vq'vj'r c{o gpv'uvcpfctf 'hqt'c'r ctvkewnct'hco kn{'kh'vj g'tgs wktgf 'co qwpv'gzeggf u' 342'r gtegpv'qh'vj g'HO T0

URJ C'Rqnke{

C'hco kn{'vj cv'tgs wktgu'c'tgcuqpcdng'ceeqo o qf cvkqp'o c{'tgs wguv'c'j ki j gt'r c{o gpv' uvcpfctf 'cv'vj g'vko g'vj g'Tgs wguv'hqt'Vgpcpe{'Crr tqxcn'*TVC+'ku'uwdo kvvgf 0Vj g'hco kn{' o wuv'f qewo gpv'vj g'pggf 'hqt'vj g'gzegrvkqp0'Kp'qtf gt'vq'crr tqxg'cp'gzegrvkqp.'qt'tgs wguv'cp' gzegrvkqp'htqo 'J WF .'vj g'URJ C'o wuv'f gvgto kpg'vj cv<

Vj gtg'ku'c'uj qtvci g'qh'chhqtf cdng'wpkvu'vj cv'y qwnf 'dg'crr tqr tkcvg'hqt'vj g'hco kn{=

Vj g'hco kn{¢u'VVR'y qwnf 'qvj gty kug'gzeggf '62'r gtegpv'qh'cf lwuvgf 'o qpvj n{' kpeqo g='cpf 

Vj g'tgpv'hqt'vj g'wpkv'ku'tgcuqpcdng0

## "Success Rate" Payment Standard Amounts [24 CFR 982.503(e)]

Kh'c'uwduvcpvkcn'r gtegpvci g'qh'hco knkgu'j cxg'f khhkewnv{'hkpf kpi 'c'uwkvcdng'wpkv.'vj g'URJ C'o c{' tgs wguv'c'"uwceguu'tcvg"r c{o gpv'uvcpf ctf ö'vj cv'crr nkgu'vq 'vj g'gpvktg'lwtkuf kevkqp0'Kh'crr tqxgf 'd{' J WF ."c'uweeguu'tcvg'r c{o gpv'uvcpf ctf "cnqy u'vj g'URJ C'vq 'ugv'ku'r c{o gpv'uvcpf ctf u'cv'; 2/332' r gtegpv'qh'c'j ki j gt'HO T '*vj g'72ⁱ'.'tcvj gt'vj cp'vj g'62ⁱ'r gtegpvkng'HO T +0'Vq 'uwr r qtv'vj g'tgs wguv.' vj g'URJ C'o wuv'f go qpuvtcvg'vj cv'f wtkpi 'vj g'o quv'tgegpv'8-o qpvj 'r gtkqf 'hqt'y j kej 'kphqto cvkqp 'ku' cxckncdng<

- Á Hgy gt'vj cp'97'r gtegpv'qh'hco knkgu'y j q'y gtg'kuuwgf 'xqwej gtu'dgeco g'r ctvkekrcpvu="
- Á Vj g'URJ C'j cf 'guvcdnkuj gf 'r c{o gpv'uvcpf ctf u'hqt'cnl'wpkv'uk| gu.'cpf 'hqt'vj g'gpvktg' lwtkuf kevkqp.'cv'332'r gtegpv'qh'vj g'r wdnkuj gf 'HO T=''cpf "
- Á Vj g'URJ C'j cf 'c'r qnke{'qh'cnqy kpi 'xqwej gt'j qnf gtu'y j q'o cf g'uwuvckpgf 'ghhqtvu'vq 'nqecvg' wpkvu'cv'ngcuv'; 2'f c{u'vq 'ugctej 'hqt'c'wpkv0'

Cnlj qwi j "J WF 'crr tqxgu'vj g'uweeguu'tcvg'r c{o gpv'uvcpf ctf 'hqt'cnl'wpkv'uk| gu'kp'vj g'HO T 'ctgc." vj g'URJ C'o c{'ej qqug'vq 'cf luwv'vj g'r c{o gpv'uvcpf ctf 'hqt'qpn{'uqo g'wpkv'uk| gu'kp'cnl'qt'c' f guki pcvgf 'r ctv.'qh'vj g'URJ Cøu'lwtkuf kevkqp'y kij kp'vj g'HO T 'ctgc0'

## Decreases in the Payment Standard below the Basic Range [24 CFR 982.503(d)]

Vj g'URJ C'o wuv'tgs wguv'J WF 'crr tqxcn'vq 'guvcdnkuj 'c'r c{o gpv'uvcpf ctf 'co qwpv'vj cv'ku'nqy gt' vj cp'vj g'dcuke'tcpi g0'Cv'J WF øu'uqng'f kuetgvkqp.'J WF 'o c{'crr tqxg'guvcdnkuj o gpv'qh'c'r c{o gpv' uvcpf ctf 'nqy gt'vj cp'vj g'dcuke'tcpi g0'J WF 'y knl'pqv'crr tqxg'c'nqy gt'r c{o gpv'uvcpf ctf 'kh'vj g' hco kn{'uj ctg'hqt'o qtg'vj cp'62'r gtegpv'qh'rqi tco 'r ctvkekrcpvu'gzeggf u'52'r gtegpv'qh'cf luwvgf ' o qpvj n{'kpeqo g0'

# 16-II.C. UTILITY ALLOWANCES [24 CFR 982.517]

C"URJ C/guvcdnkuj gf "wkrkv{"cnqy cpeg"uej gf wng"ku"wugf "kp"f gvgto kpkpi "hco kn{"uj ctg"cpf "URJ C"
uwdukf {0"Vj g"URJ C"o wuv"o ckpvckp"c"wkrkv{"cnqy cpeg"uej gf wng"hqt"*3+"cnn"vgpcpv"r ckf "wkrkvkgu."*4+"
yj g"equv"qh"vgpcpv"uwr r rkgf "tghtki gtcvqtu"cpf "tcpi gu."cpf "*5+"qyj gt"vgpcpv"r ckf "j qwukpi "ugtxkegu"
uwej "cu"vtcuj "eqnrgevkqp0"

Vj g"wkrkv{"cnqy cpeg"uej gf wng"o wuv"dg"f gvgto kpgf "dcugf "qp"yj g"v{r kecn"equv"qh"wkrkvkgu"cpf "
ugtxkegu"r ckf "d{"gpgti {/eqpugtxcvkxg"j qwugj qnf u"yj cv"qeewr {"j qwukpi "qh"uko knct"uk| g"cpf "v{r g"kp"
yj g"uco g"nqecnkv{0"Kp"f gxgnqr kpi "yj g"uej gf wng."yj g"URJ C"o wuv"wug"pqto cn"cwtgtu"qh"
eqpuwo r vkqp"hqt"yj g"eqo o wpkv{"cu"c"y j qng."cpf "ewttgpv"wkrkv{"tcvgu0"

Vj g"wkrkv{"cnqy cpeg"o wuv"kpenwf g"yj g"wkrkvkgu"cpf "ugtxkegu"yj cv"ctg"pgeguuct{"kp"yj g"nqecnkv{"vq"
r tqxkf g"j qwukpi "yj cv"eqo r rkgu"y kyj "j qwukpi "swcrkv{"uvcpf ctf u0"Equvu"hqt"vgrgr j qpg."ecdrg1ucvgrkvg"
vgrgxkukqp."cpf "kpvgtpgv"ugtxkegu"ctg"pqv"kpenwf gf "kp"yj g"wkrkv{"cnqy cpeg"uej gf wng0"

Kp"yj g"wkrkv{"cnqy cpeg"uej gf wng."yj g"URJ C"o wuv"encuukh{"wkrkvkgu"cpf "qyj gt"j qwukpi "ugtxkegu"
ceeqtf kpi "vq"yj g"hqnqy kpi "i gpgtcn"ecvgi qtkgu<"ur ceg"j gcvkpi ="ckt"eqpf kvkqpkpi ="eqqmkpi ="y cvgt"
j gcvkpi ="y cvgt="ugy gt="vtcuj "eqnrgevkqp="qyj gt"grgevtke="equv"qh"vgpcpv"uwr r rkgf "tghtki gtcvqt="equv"qh"
vgpcpv"uwr r rkgf "tcpi g="cpf "qyj gt"ur gekhkgf "j qwukpi "ugtxkegu0"

Vj g"equv"qh"gcej "wkrkv{"cpf "j qwukpi "ugtxkeg"o wuv"dg"uvcvgf "ugr ctcvgn{"d{ "wpkv"uk| g"cpf "v{r g0"
Ej cr vgt"3 "qh"vj g"*HCV Guidebook*"r tqxkf gu"f gvckrgf "i wkf cpeg"vq"yj g"URJ C"cdqwv"guvcdnkuj kpi "
wkrkv{"cnqy cpeg"uej gf wngu0"

## Air Conditioning

Cp"cnqy cpeg"hqt"ckt/eqpf kvkqpkpi "o wuv"dg"r tqxkf gf "y j gp"yj g"o clqtkv{"qh"j qwukpi "wpku"kp"yj g"
o ctngv"j cxg"egpvtcn"ckt/eqpf kvkqpkpi "qt"ctg"y ktgf "hqt"vgpcpv"kpuvcnngf "ckt"eqpf kvkqpgtu0"

> URJ C"Rqrke{"
>
> Vj g"URJ C"j cu"kpenwf gf "cp"cnqy cpeg"hqt"ckt/eqpf kvkqpkpi "kp"ku"uej gf wng0"Egpvtcn"ckt/
> eqpf kvkqpkpi "qt"r qtvcdrg"ckt"eqpf kvkqpgt"o wuv"dg"r tgugpv"kp"c"wpkv"dghqtg"yj g"URJ C"y knn"
> cr r n{"yj ku"cnqy cpeg"vq"c"hco kn{øu"tgpv"cpf "uwdukf {"ecnewncvkqpu0"

## Reasonable Accommodation

J EX"r tqi tco "tgi wncvkqpu"tgs wktg"c"URJ C"vq"cr r tqxg"c"wkrkv{"cnqy cpeg"co qwpv"j ki j gt"yj cp"
uj qy p"qp"yj g"URJ Cøu"uej gf wng"kh"c"j ki j gt"cnqy cpeg"ku"pggf gf "cu"c"tgcuqpcdng"ceeqo o qf cvkqp"
hqt"c"hco kn{"o go dgt"y kyj "c"f kucdknkv{0"Hqt"gzco r ng."kh"c"hco kn{"o go dgt"y kyj "c"f kucdknkv{"tgs wktgu"
uwej "cp"ceeqo o qf cvkqp."yj g"URJ C"y knn"cr r tqxg"cp"cnqy cpeg"hqt"ckt/eqpf kvkqpkpi ."gxgp"kh"yj g"
URJ C"j cu"f gvgto kpgf "yj cv"cp"cnqy cpeg"hqt"ckt/eqpf kvkqpkpi "i gpgtcn{"ku"pqv"pggf gf "*Ugg"
Ej cr vgt"4 "hqt"r qrkekgu"tgi ctf kpi "yj g"tgs wguv"cpf "cr r tqxcn"qh"tgcuqpcdng"ceeqo o qf cvkqpu+0"

## Utility Allowance Revisions

Vj g"URJ C"o wuv"tgxkgy "ku"uej gf wng"qh"wkrkv{"cnqy cpegu"gcej "{gct."cpf "o wuv"tgxkug"yj g"uej gf wng"
kh"yj gtg"j cu"dggp"c"ej cpi g"qh"32'"r gtegpv"qt"o qtg"kp"cp{"wkrkv{"tcvg"ukpeg"yj g"ncuv"vko g"yj g"
cnqy cpeg"hqt"yj cv"wkrkv{"y cu"tgxkugf 0"

Vj g"URJ C"o wuv"o ckpvckp"kphqto cvkqp"uwr r qtvkpi "ku"cppwcn"tgxkgy "qh"wkrkv{"cnqy cpeg"cpf "cp{"
tgxkukqpu"o cf g"kp"ku"wkrkv{"cnqy cpeg"uej gf wng0"

# PART III: INFORMAL REVIEWS AND HEARINGS

## 16-III.A. OVERVIEW

Dqyj "crr rkecpwu'cpf "r ctvkekr cpwu'j cxg'yj g'tki j v'\q''f kuci tgg'y kyj ."cpf "crr gcn"ectvckp'f gekukqpu'qh' yj g'URJ C'yj cv'o c{'cf xgtugn{"chhgev'yj go 0'URJ C'f gekukqpu'yj cv'o c{'dg'crr gcngf "d{"crr rkecpwu' cpf "r ctvkekr cpwu'ctg'f kuewuugf "kp"yj ku'ugevkqp0"

Vj g'r tqeguu'hqt'crr rkecpv'crr gcnu'qh'URJ C'f gekukqpu'ku'ecnnf "yj g'õkphqto cn'tgxkgy 0ö'Hqt" r ctvkekr cpwu'*qt'crr rkecpwu'f gpkgf "cf o kuukqp'dgecwug'qh'ekk{ gpujkr "kuuwgu+."yj g'crr gcn'r tqeguu'ku' ecnnf "cp'õkphqto cn'j gctkpi 0ö'URJ Cu'ctg'tgswktgf "\q'kpenwf g'kphqto cn'tgxkgy "r tqegfwtgu'hqt" crr rkecpwu'cpf "kphqto cn'j gctkpi "r tqegfwtgu'hqt'r ctvkekr cpwu'kp'yj ktr'cfo kpkutcvkxg'r ncpu']46'EHT" ; ; 40776'f +*34+'cpf "*35+_0'

## 16-III.B. INFORMAL REVIEWS

Kphqto cn'tgxkgy u'ctg'r tqxkfgf "hqt'r tqi tco "crr rkecpwu0'Cp'crr rkecpv'ku'uqo gqpg'y j q'j cu'crr rkgf " hqt'cf o kuukqp'\q'yj g'r tqi tco ."dwv'ku'pqv'{gv'c'r ctvkekr cpv'kp'yj g'r tqi tco 0'Kphqto cn'tgxkgy u'ctg" kpvgpfgf "\q'r tqxkfg'c'õo kpko wo 'j gctkpi 'tgswktgo gpvö']46'EHT"; ; 40776_."cpf "pggf "pqv'dg'cu" gncdqtcvg'cu'yj g'kphqto cn'j gctkpi 'tgswktgo gpwu']*Federal Register* 82.'pq0349"*5'Lwn{'3; ; 7+<" 568; 2_0'

### Decisions Subject to Informal Review [24 CFR 982.554(a) and (c)]

Vj g'URJ C'o wuv'i kxg'cp'crr rkecpv'yj g'qr r qtwpkv{'hqt'cp'kphqto cn'tgxkgy "qh'c'f gekukqp'fgp{kpi " cuukuvcpeg']46'EHT"; ; 40776'*c+_0'Fgpkcn'qh'cuukuvcpeg'o c{'kpenwfg'cp{qt'cn'qh'yj g'hqmqy kpi "]46" EHT"; ; 40774'*c+*4+_<

- Fgp{kpi "rkuvkpi "qp'yj g'URJ C'y ckvkpi "rkuv"

- Fgp{kpi "qt'y kyj f tcy kpi "c'xqwej gt"

- Tghwukpi "\q'gpvgt"kpvq'c'J CR'eqpvtcev'qt'crr tqxg'c'ngcug"

- Tghwukpi "\q'r tqeguu'qt'r tqxkfg'cuukuvcpeg'wpfgt'r qtvcdkrkv{'r tqegfwtgu"

Kphqto cn'tgxkgy u'ctg *not* tgswktgf "hqt'yj g'hqmqy kpi 'tgcuqpu']46'EHT"; ; 40776'*e+_<

- Fkuetgvkqpct{'cfo kpkutcvkxg'fgvgto kpcvkqpu'd{'yj g'URJ C"

- I gpgtcn'r qrke{'kuuwgu'qt'encuu'i tkgxcpegu"

- C'f gvgto kpcvkqp'qh'yj g'hco kn{"wpkv'uk| g'wpfgt'yj g'URJ C'uwdukf{'uvcpfctfu"

- C'URJ C'f gvgto kpcvkqp'pqv'\q'crr tqxg'cp'gzvgpukqp'qh'c'xqwej gt'vgto "

- C'URJ C'f gvgto kpcvkqp'pqv'\q'i tcpv'crr tqxcn'qh'yj g'vgpcpe{"

- C'URJ C'f gvgto kpcvkqp'yj cv'yj g'wpkv'ku'pqv'kp'eqo r rkcpeg'y kyj "yj g'J S U"

- C'URJ C'f gvgto kpcvkqp'yj cv'yj g'wpkv'ku'pqv'kp'ceeqtf cpeg'y kyj "yj g'J S U'f wg'\q'hco kn{'uk| g" qt'eqo r qukvkqp"

URJ C'Rqnke{

Vj g''URJ C''y kn'qpn{''qhhgt''cp''kphqto cn'tgxkgy ''vq''cr r nkecpvu''hqt''y j qo ''cuukuvcpeg''ku''dgkpi ''fgpkgf0'Fgpkcn'qh'cuukuvcpeg''kpenwfgu<'fgp{kpi ''nkuvkpi ''qp''vj g''URJ C''ckkpi ''nkuv='fgp{kpi ''qt''y kj f tcy kpi ''c''xqwej gt='tghwukpi ''vq''gpvgt''kpvq''c''J CR''eqpvtcev''qt''cr r tqxg''c''ngcug='tghwukpi ''vq''r tqeguu''qt''r tqxkfg''cuukuvcpeg''wpf gt''r tqtcdknkv{''r tqegfwtgu0'

## Notice to the Applicant [24 CFR 982.554(a)]

Vj g''URJ C''o wuv'i kxg''cp''cr r nkecpv'r tqo r v'pqvkeg''qh'c'fgekukqp'fgp{kpi ''cuukuvcpeg0'Vj g''pqvkeg'' o wuv'eqpvckp''c''dtkgh'uvcvgo gpv'qh''vj g''tgcuqpu''hqt''vj g''URJ C'fgekukqp.''cpf ''o wuv'cnuq''uvcvg''vj cv''vj g'' cr r nkecpv'o c{''tgs wguv'cp''kphqto cn'tgxkgy ''qh'vj g'fgekukqp0'Vj g''pqvkeg'o wuv'fguetkdg'j qy ''vq'' qdvckp''vj g''kphqto cn'tgxkgy 0'

## Scheduling an Informal Review

URJ C'Rqnke{

C''tgs wguv'hqt''cp''kphqto cn'tgxkgy ''o wuv'dg''o cf g''kp''y tkvkpi ''cpf ''f gnkxgtgf ''vq''vj g''URJ C'' gkj gt''kp''r gtuqp''qt''d{''hktuv'encuu''o ckn''d{''vj g''enqug''qh''vj g''dwukpguu''f c{.''pq''ncvgt''vj cp''32'' dwukpguu''f c{u''htqo ''vj g''f cvg''qh''vj g''URJ Cøu''f gpkcn'qh''cuukuvcpeg0'

Vj g''URJ C''o wuv'uej gf wng''cpf ''ugpf ''y tkvgp''pqvkeg''qh''vj g''kphqto cn'tgxkgy ''y kj kp''32'' dwukpguu''f c{u''qh''vj g''hco kn{øu''tgs wguv0'

Kh''vj g''kphqto cn'tgxkgy ''y kn'dg''eqpf wevgf ''tgo qvgn{.''cv''vj g''vko g''vj g''URJ C''pqvkhkgu''vj g'' hco kn{''qh''vj g''kphqto cn'tgxkgy .''vj g''hco kn{''y kn'dg''kphqto gf <'

Tgi ctf kpi ''vj g''r tqeguugu''vq''eqpf wev'c''tgo qvg''kphqto cn'tgxkgy =''

Vj cv.''kh''pggf gf .''vj g''URJ C''y kn'r tqxkf g''vgej pkecn'cuukuvcpeg''r tkqt''vq''cpf ''f wtkpi ''vj g''kphqto cn'tgxkgy =''cpf ''

Vj cv''kh''vj g''hco kn{''qt''cp{''kpf kxkf wcn'y kpguu''j cu''cp{''vgej pqnqi kecn'tguqwteg.''qt'' ceeguukdknkv{''dcttkgtu''r tgxgpvkpi ''vj go ''htqo ''hwn{''ceguukpi ''vj g''tgo qvg''kphqto cn'' tgxkgy .''vj g''hco kn{''o c{''kphqto ''vj g''URJ C'cpf ''vj g''URJ C''y kn'cuukuv''vj g''hco kn{''kp'' gkj gt''tguqnxkpi ''vj g''kuuu gu''qt''cnny ''vj g''hco kn{''vq''r ctvkekr cvg''kp''cp''kp/r gtuqp'' kphqto cn'tgxkgy .''cu''cr r tqr tkcvg0'

## Informal Review Procedures [24 CFR 982.554(b)]

Vj g''kphqto cn'tgxkgy ''o wuv'dg''eqpf wevgf ''d{''c''r gtuqp''qvj gt''vj cp''vj g''qpg''y j q''o cf g''qt''cr r tqxgf '' vj g''f gekukqp''wpf gt''tgxkgy .''qt''c''uwdqtf kpcvg''qh''vj ku''r gtuqp0'

Vj g''cr r nkecpv'o wuv'dg''r tqxkfgf ''cp''qr r qtwpkv{''vq''r tgugpv'y tkvgp''qt''qtcn'qdlgevkqpu''vq''vj g'' f gekukqp''qh'vj g''URJ C0'

## Remote Informal Reviews [Notice PIH 2020-32]

Vj gtg"ku"pq"tgswktgo gpv'\j cv'kphqto cn'tgxkgyu 'dg"eqpf wevgf "kp/r gtuqp'cpf ."cu'uwej ."J WF "cmqy u" URJ Cu'\q"eqpf wev'cm'qt"c'r qtvkqp'qh'\j gkt'kphqto cn'tgxkgyu 'tgo qvgn{"gkvj gt'qxgt'\j g'r j qpg."xkc" xkfgq"eqphgtgpekpi ."qt"\j tqwi j "qy gt'xktwcn'r ncvhqto u0'Kh'\j g"URJ C'ej qqugu'\q"eqpf wev'tgo qvg" kphqto cn'tgxkgyu u."cr r nkecpvu'o c{"uvkm'tgswguv'cp'kp/r gtuqp'kphqto cn'tgxkgy ."cu'cr r nkecdng0'

> URJ C'Rqnke{

> Vj g"URJ C'j cu'\j g'uqng'f kuetgvkqp'\q'tgswktg'\j cv'kphqto cn'tgxkgyu 'dg"eqpf wevgf '\tgo qvgn{" kp"ecug'qh'nqecn'uncvg."qt'pcvkqpcn'j {ukecn'f kuvcpekpi 'qtf gtu."cpf 'kp"ecugu'qh'kpengo gpv' y gcvj gt"qt'pcvwtcn'f kucuvgt0'

> Kp"cf f kvkqp.'\j g"URJ C'y km'eqpf wev'cp'kphqto cn'tgxkgyu 'tgo qvgn{"wr qp'tgswguv'qh'\j g" cr r nkecpv'cu"c'tgcuqpcdng"ceeqo o qf cvkqp'hqt"c'r gtuqp'y kj "c'f kucdknkv{.'kh'cp'cr r nkecpv' f qgu'pqv'j cxg'ej knf "ectg'qt'ttcpur qtvcvkqp'\j cv'y qwnf "gpcdng'\j go "\q"cwgpf "\j g'kphqto cn' tgxkgy ."qt'kh'\j g'cr r nkecpv'dgnkgxgu'cp'kp/r gtuqp'kphqto cn'tgxkgy 'y qwnf "etgcvg'cp'wpfwg" j gcnj "tkum0'Vj g"URJ C'y km'eqpukfgt"qy gt'tgcuqpcdng'tgswguvu'hqt"c'tgo qvg"kphqto cn' tgxkgy "qp"c"ecug/d{/ecug'dcuku0'

## Ensuring Accessibility for Persons with Disabilities and LEP Individuals

Cu'y kj "kp/r gtuqp'kphqto cn'tgxkgyu u."\j g'r ncvhqto "hqt"eqpf wevkpi 'tgo qvg'kphqto cn'tgxkgyu u'o wuv' dg"ceeguukdng'\q'r gtuqpu'y kj 'f kucdknkvkgu'cpf '\j g'kphqto cn'tgxkgyu "o wuv'dg"eqpf wevgf "kp" ceeqtf cpeg'y kj "Ugevkqp'726"cpf "ceeguukdknkv{'tgswktgo gpvu0'Vj ku'kpenwf gu'gpuwtkpi "cp{" kphqto cvkqp.'y gdukvgu."go cknu.'f ki kvcn'pqvkhkecvkqpu.'cpf 'qy gt'xktwcn'r ncvhqto u'ctg'ceeguukdng'hqt" r gtuqpu'y kj 'xkukqp.'j gctkpi ."cpf 'qy gt'f kucdknkvkgu0'Hwty gt.'r tqxkfkpi 'ghhgevkxg'eqo o wpkecvkqp' kp"c'f ki kvcn'eqpvgzv'o c{'tgswktg'\j g'wug'qh'kpfkxkf wcn{ gf 'cwzknkct{'ckfu'qt'ugtxkegu.'uwej 'cu'cwf kq' f guetkr vkqp.'ecr vkqpkpi .'uki p'ncpi wci g'cpf 'qy gt'\{r gu'qh'kpvgtr tgvgtu.'lng{dqctf 'ceeguukdknkv{.'" ceeguukdng'f qewo gpvu.'uetggp'tgcf gt'uwr r qtv.'cpf '\tcpuetkr wu0'Cwzknkct{'ckfu'qt'ugtxkegu'o wuv'dg" r tqxkfgf 'kp"ceeguukdng'hqt o cvu.'kp"c'ko gn{o cppgt."cpf 'kp"uwej "c'y c{'\q'r tqvgev'\j g'r tkxce{'cpf " kpfgr gpfgpeg'qh'\j g'kpfkxkf wcn0'URJ Cu'o c{'pgxgt'tgswguv'qt'tgswktg'\j cv'kpfkxkf wcnu'y kj " f kucdknkvkgu'r tqxkfg'\j gkt'qy p'cwzknkct{'ckfu'qt'ugtxkegu.'kpenwfkpi "hqt'tgo qvg'kphqto cn'j gctkpi u0'

URJ Cu'ctg'tgswktgf "\q"o cmg'tgcuqpcdng'ceeqo o qf cvkqpu'kp'r qnkekgu.'r tcevkegu."cpf 'r tqegf wtgu" \q"gpuwtg'r gtuqpu'y kj 'f kucdknkvkgu'j cxg'c'hwnn'cpf 'gs wcn'qr r qtwpkv{'\q'r ctvkekr cvg'kp'cpf 'dgpghkv' htqo "cm'cur gevu'qh'\j g'kphqto cn'tgxkgyu 'r tqeguu0'Ugg'Ej cr vgt"4"hqt"c"o qtg'f gvckngf 'f kuewuukqp'qh' tgcuqpcdng'ceeqo o qf cvkqp'tgswktgo gpvu0'

Kh'pq"o gy qf "qh'eqpf wevkpi "c'tgo qvg'kphqto cn'tgxkgy "ku'cxckncdng'\j cv'cr r tqr tkcvgn{" ceeqo o qf cvgu'cp'kpfkxkf wcnu'f kucdknkv{.'\j g"URJ C"o c{'pqv'j qnf "ci ckpuv'\j g'kpfkxkf wcn'j ku'qt" j gt'kpcdknkv{'\q'r ctvkekr cvg'kp'\j g'tgo qvg'kphqto cn'tgxkgy ."cpf '\j g"URJ C'uj qwnf "eqpukfgt'y j gy gt" r quvr qpkpi "\j g'tgo qvg'kphqto cn'tgxkgy "\q"c'ncvgt'f cvg'ku'cr r tqr tkcvg'qt'y j gy gt'\j gtg'ku"c'uwkcdng" cnvgtpcvkxg0'

F wg"\q"\j g'kpfkxkf wcn{ gf 'pcwtg'qh'f kucdknkv{.'\j g'cr r tqr tkcvg'cwzknkct{'ckf 'qt'ugtxkeg'pgeguuct{." qt'tgcuqpcdng'ceeqo o qf cvkqp.'y km'f gr gpf 'qp'\j g'ur gekhke'ektewo uvcpeg'cpf 'tgswktgo gpv0'

Cu'y kj "kp/r gtuqp'tgxkgy u."Nko kvgf 'Gpi nkuj "Rtqhkekgpe{'*NGR+'tgswktgo gpvu'cnuq'cr r n{"\q'tgo qvg" kphqto cn'tgxkgyu u."kpenwfkpi "\j g'wug'qh'kpvgtr tgvcvkqp'ugtxkegu'cpf 'f qewo gpv'\tcpuncvkqp0'Ugg"

Ej cr vgt"4"hqt"c"o qtg"yj qtqwij "fkuewuukqp"qh"ceeguukdknkv{"cpf "NGR"tgswktgo gpvu."cnn'qh'y j lej "
cr r n{"kp"yj g"eqpvgzv"qh"tgo qvg"qvg"kphqto cn'tgxkgy u0'

**Conducting Remote Informal Reviews**

Vj g"URJ C"o wuv"gpuwtg"vj cv"vj g"ncem"qh"vgej pqnqi {"qt"kpcdknkv{"vq"wug"vgej pqnqi {"hqt"vgo qvg" kphqto cn"tgxkgey u"f qgu"pqv"r qug"c"f kucf xcpvci g"vq"hco knkgu"vj cv"c{"pqv"dg"cr r ctgpv"vq"vj g"URJ C0' Vj g"URJ C"uj qwnf"f gvgto kpg"vj tqwi j"c"uwtxg{"qt"qvj gt"o gcpu"kh"vj gug"dcttkgtu"gzkuv"r tkqt"vq" eqpf wevkpi "vj g"tgo qvg"kphqto cn"tgxkgey "cpf ."kh"vj g"hco kn{"f qgu"pqv"j cxg"vj g"r tqr gt"vgej pqnqi {"vq" hwnn{"r ctvkekr cvg."gkvj gt"r quv"qpg"vj g"kphqto cn"tgxkgey "qt"r tqxkf g"cp"cnvgtpcvkxg"o gcpu"qh"ceeguu0'

Cu"y kj /r gtuqp"kphqto cn"tgxkgey u."vj g"URJ C"o wuv"r tqxkf g"cmo cvgtkcnu"r tgugpvgf ."y j gvj gt" r cr gt"qt"gngevtqpke."vq"vj g"hco kn{"r tkqt"vq"vj g"tgo qvg"kphqto cn"tgxkgey 0'Vj g"hco kn{"o wuv"cmuq"dg" r tqxkf gf "y kj "cp"ceeguukdng"o gcpu"d{"y j kej "vq"tcpuo kv"vj gkt"qy p"gxkf gpeg0'

Vj g"URJ C"o wuv"gpuwtg"vj cv"vj g"cr r nkecpv"j cu"vj g"tki j v"vq"j gct"cpf "dg"j gctf 0Cmi'URJ C "r qnkekgu" cpf "r tqeguugu"hqt"tgo qvg"kphqto cn"tgxkgey u"o wuv"dg"eqpf wevgf "kp"ceeqtf cpeg"y kj "f wg"r tqeguu" tgs wktgo gpvu"cpf "dg"kp"eqo r nkecpeg"y kj "J WF "tgi wncvkqpu"cv'46"EHT"; : 40776"cpf "i wkf cpeg" ur gekhkgf "kp"P qvkeg"RKI "4242/540'

URJ C"Rqnke{"

Vj g"URJ C"y km'eqpf wev'tgo qvg"kphqto cn"tgxkgey u"xkc"c"xkf gq"eqphgtgpekpi "r ncvhqto ." y j gp"cxckncdng0'Ki"c'hxgt"cwgo r vkpi "vq"tguqnxg"cp{"dcttkgtu"cr r nkecpvu"ctg"wpcdng"vq" cf gs wcvgn{"ceeguu"vj g"xkf gq"eqphgtgpekpi "r ncvhqto "cv"cp{"r qkpv."qt"wr qp"cr r nkecpv' tgs wguv."vj g"kphqto cn"tgxkgey "y km'dg"eqpf wevgf "d{"vgngr j qpg"eqphgtgpekpi "ecm"kp0'Ki"vj g" hco kn{"ku"wpcdng"vq"cf gs wcvgn{"ceeguu"vj g"vgngr j qpg"eqphgtgpekpi "ecm"cv'cp{"r qkpv."vj g" tgo qvg"kphqto cn"tgxkgey "y km'dg"r quvr qpgf ."cpf "cp"kp/r gtuqp"cnvgtpcvkxg"y km'dg"r tqxkf gf " r tqo r vn{"y kj kp"c"tgcuqpcdng"vko g0'

Cv'ngcuv'hkxg'dwukpguu'f c{u'r tkqt'vq'uej gf wnkpi "vj g"tgo qvg"tgxkgey ."vj g"URJ C"y km'r tqxkf g" vj g"hco kn{"y kj "nqi kp"kphqto cvkqp"cpf jqt"eqphgtgpekpi "ecm/kp"kphqto cvkqp"cpf "cp" gngevtqpke"cpf jqt'r j {ukecn'eqr {'qh'cm'o cvgtkcnu'dgkpi "r tgugpvgf "xkc"hktuv'encuu"o ckn'cpf jqt" go ckn0'Vj g"pqvkeg"y km'cf xkug"vj g"hco kn{"qh"vgej pqnqi kecn'tgs wktgo gpvu"hqt"vj g"j gctkpi "cpf " tgs wguv"vj g"hco kn{"pqvkh{"vj g"URJ C"qh"cp{"nqy p"dcttkgtu0'Vj g"URJ C"y km'tguqnxg"cp{" dcttkgtu"wukpi "vj g"i wkf cpeg"kp"Ugevkqp"8"qh'P qvkeg"RKI "4242/54."kpenwf kpi "qhhgtkpi "vj g" hco kn{"vj g"qr r qtwpkv{"vq"cwgpf "cp"kp/r gtuqp"j gctkpi 0'

Ki'vj g"kphqto cn"tgxkgey "ku"vq"dg"eqpf wevgf "tgo qvgn{."vj g"URJ C"y km'tgs wktg"vj g"hco kn{"vq" r tqxkf g"cp{"f qewo gpvu"f ktgevn{"tgngxcpv"vq"vj g"kphqto cn"tgxkgey "cv'ngcuv'46"j qwtu"dghqtg" vj g"uej gf wngf "tgxkgey "vj tqwi j"vj g"o ckn'xkc"go ckn'qt"vgzv0'Vj g"URJ C"y km'uecp"cpf "go ckn' eqr kgu"qh'vj gug'f qewo gpvu"vq"vj g"URJ C"tgr tgugpvcvkxg"vj g"uco g"f c{0'

F qewo gpvu"y km'dg"uj ctgf "gngevtqpkecm{"y j gpgxgt"r quukdng0'

Vj g"URJ C"y km'hqmqy "wr "vj g"go ckn'y kj "c"r j qpg"ecm'cpf jqt"go ckn'vq"vj g"cr r nkecpv'cv' ngcuv'qpg"dwukpguu"f c{'r tkqt"vq"vj g"tgo qvg"kphqto cn"tgxkgey "vq"gpuwtg"vj cv'vj g"cr r nkecpv' tgegkxgf "cm'kphqto cvkqp"cpf "ku"eqo hqtvcdng"ceeguukpi "vj g"xkf gq"eqphgtgpekpi "qt"ecm/kp" r ncvhqto 0'

Vj g"URJ C"y km'gpuwtg"vj cv'cm'gngevtqpke"kphqto cvkqp"uvqtgf "qt"tcpuo kwgf "y kj "tgur gev'vq" vj g"kphqto cn"tgxkgey "ku"ugewtg."kpenwf kpi "r tqvgevkpi "r gtuqpcn{"kf gpvkhkcdng"kphqto cvkqp" *RKK+."cpf "o ggvu"vj g"tgs wktgo gpvu"hqt"ceeguukdknkv{"hqt"r gtuqpu"y kj "f kucdknkvkgu"cpf " r gtuqpu"y kj "NGR0'

**Informal Review Decision [24 CFR 982.554(b)]**

Vj g"URJ C"o wuv'pqvkh{"vj g"cr r nkecpv'qh"vj g"URJ Cøu'hkpcn'f gekukqp."kpenwf kpi "c"dtkgh'uvcvgo gpv'qh"
vj g"tgcuqpu"hqt"vj g"hkpcn'f gekukqp0"

<u>URJ C"Rqnke{"</u>

Kp"tgpf gtkpi "c"f gekukqp."vj g"URJ C"y knn'gxcnwcvg"vj g"hqnqy kpi "o cwgtu<"

Y j gvj gt"qt"pqv'vj g"i tqwpf u'hqt"f gpkcn'y gtg"uvcvgf "hcewcn{"kp"vj g"pqvkeg"vq"
vj g"hco kn{0"

Vj g"xcnkf kv{"qh"vj g"i tqwpf u'hqt"f gpkcn'qh'cuukuvcpeg0"Kh'vj g"i tqwpf u'hqt"f gpkcn'ctg"
pqv'ur gekhkgf "kp"vj g"tgi wncvkqpu."vj gp"vj g"f gekukqp"vq"f gp{"cuukuvcpeg"y knn'dg"
qxgtwtpgf 0"

Vj g"xcnkf kv{"qh"vj g"gxkf gpeg0"Vj g"URJ C"y knn'gxcnwcvg"y j gvj gt"vj g"hcewu'r tgugpvgf "
r tqxg"vj g"i tqwpf u'hqt"f gpkcn'qh'cuukuvcpeg0"Kh'vj g"hcewu'r tqxg"vj cv'vj gtg"ctg"i tqwpf u"
hqt"f gpkcn'cpf "vj g"f gpkcn'ku'tgs wktgf "d{"J WF ."vj g"URJ C"y knn'wr j qnf "vj g"f gekukqp"
vq"f gp{"cuukuvcpeg0"

Kh'vj g"hcewu'r tqxg"vj g"i tqwpf u'hqt"f gpkcn'cpf "vj g"f gpkcn'ku'f kuetgvkqpct{."vj g"URJ C"
y knn'eqpukf gt"vj g"tgeqo o gpf cvkqp"qh"vj g"r gtuqp"eqpf wevkpi "vj g"kphqto cn'tgxkgy "kp"
o cnkpi "vj g"hkpcn'f gekukqp"y j gvj gt"vq"f gp{"cuukuvcpeg0"

Vj g"URJ C"y knn'pqvkh{"vj g"cr r nkecpv'qh"vj g"hkpcn'f gekukqp."kpenwf kpi "c"uvcvgo gpv'gzr nckpkpi "
vj g"tgcuqp*u+'hqt"vj g"f gekukqp0"Vj g"pqvkeg"y knn'dg"o ckngf "y kj kp"32"dwukpguu"f c{u'qh"vj g"
kphqto cn'tgxkgy ."vq"vj g"cr r nkecpv'cpf "j ku'qt"j gt"tgr tgugpvcvkxg."kh'cp{."cnqpi "y kj "r tqqh"
qh'o cknkpi 0"

Kh'vj g"f gekukqp"vq"f gp{"ku'qxgtwtpgf "cu'c'tguwn'qh'vj g"kphqto cn'tgxkgy ."r tqeguukpi "hqt"
cf o kuukqp"y knn'tguwo g0"

Kh'vj g"hco kn{"hcknu'vq"cr r gct"hqt"vj gkt"kphqto cn'tgxkgy ."vj g"f gpkcn'qh'cf o kuukqp"y knn'uvcpf "
cpf "vj g"hco kn{"y knn'dg"uq"pqvkhkgf 0"

# 16-III.C. INFORMAL HEARINGS FOR PARTICIPANTS [24 CFR 982.555]

URJ Cu'o wuv'qhhgt'cp'kphqto cl'j gctkpi "hqt'egtvckp'URJ C'fgvgto kpcvkqpu'tgncvkpi "vq'vj g'kpfkxkfwcl' ektewo uvcpegu'qh'c'r ctvkekr cpv'hco kn{0'C'r ctvkekr cpv'ku'fghkpgf "cu'c'hco kn{'vj cv'j cu'dggp'cfo kwgf " vq'vj g'URJ Cøu'J EX'r tqi tco "cpf "ku'ewttgpvn{'cuukuvgf "kp'vj g'r tqi tco 0'Vj g'r wtr qug'qh'vj g' kphqto cl'j gctkpi "ku'vq'eqpukfgt'y j gvj gt'vj g'URJ Cøu'fgekukqpu'tgncvgf "vq'vj g'hco kn{øu' ektewo uvcpegu'ctg'kp'ceeqtfcpeg'y kj 'vj g'ncy ."J WF 'tgi wncvkqpu'cpf "URJ C'r qlkekgu0"

Vj g'URJ C'ku'pqv'r gto kwgf "vq'vgto kpcvg'c'hco kn{øu'cuukuvcpeg'wpvkl'vj g'ko g'cnnqy gf "hqt'vj g' hco kn{'vq'tgs wguv'cp'kphqto cl'j gctkpi "j cu'gncr ugf ."cpf "cp{'tgs wguvgf "j gctkpi "j cu'dggp" eqo r ngvgf 0'Vgto kpcvkqp'qh'cuukuvcpeg'hqt'c'r ctvkekr cpv'o c{'kpenwfg'cp{'qt'cnl'qh'vj g'hqnqy kpi <

- Á Tghwukpi "vq'gpvgt'kpvq'c'J CR'eqpvtcev'qt'r r tqxg'c'ngcug"

- Á Vgto kpcvkpi "j qwukpi "cuukuvcpeg'r c{o gpvu'wpfgt'cp'qwuvcpfkpi "J CR'eqpvtcev'

- Á Tghwukpi "vq'r tqeguu'qt'r tqxkfg'cuukuvcpeg'wpfgt'r qtvcdklkv{'r tqegfwtgu"

## Decisions Subject to Informal Hearing

Ektewo uvcpegu'hqt'y j kej "vj g'URJ C'o wuv'i kxg'c'r ctvkekr cpv'hco kn{'cp'qr r qtwpkv{'hqt'cp'kphqto cl' j gctkpi "ctg'cu'hqnqy u<

- Á C'fgvgto kpcvkqp'qh'vj g'hco kn{øu'cppwcl'qt'cflwuvgf "kpeqo g.'cpf "vj g'wug'qh'uwej "kpeqo g'vq" eqo r wg'vj g'j qwukpi "cuukuvcpeg'r c{o gpv"

- Á C'fgvgto kpcvkqp'qh'vj g'cr r tqr tkcvg'wk:lkv{'cnqy cpeg'*kh'cp{+'hqt'vgpcpv'r ckf "wkkvkgu'htqo "vj g' URJ C'wikkv{'cnqy cpeg'uej gfwng"

- Á C'fgvgto kpcvkqp'qh'vj g'hco kn{'wpkv'uk: g'wpfgt'vj g'URJ Cøu'uwdukf{'uvcpfctfu"

- Á C'fgvgto kpcvkqp'vq'vgto kpcvg'cuukuvcpeg'hqt'c'r ctvkekr cpv'hco kn{'dgecwug'qh'vj g'hco kn{øu' cevkqpu'qt'hcklwtg'vq'cev"

- Á C'fgvgto kpcvkqp'vq'vgto kpcvg'cuukuvcpeg'dgecwug'vj g'r ctvkekr cpv'j cu'dggp'cdugpv'htqo "vj g' cuukuvgf "wpkv'hqt'nqpi gt'vj cp'vj g'o czko wo 'r gtkqf 'r gto kwgf "wpfgt'URJ C'r qlke{'cpf "J WF " twngu"

- Á C'fgvgto kpcvkqp'vq'vgto kpcvg'c'hco kn{øu'Hco kn{ "Ugrh'Uwhhkekgpe{'eqpvtcev.'y kj j qrf " uwr r qtvkxg'ugtxkegu.'qt'r tqr qug'hqthgkwtg'qh'vj g'hco kn{øu'guetqy "ceeqwpv]46'EHT" ; ; 60525*k+ "

Ektewo uvcpegu'hqt'y j kej "cp'kphqto cnl'j gctkpi "ku'pqv'tgswktgf "ctg"cu'hqmqy u<

- Á F kuetgvkqpct{"cf o kpkuvtcvkxg''f gvtkm kpcvkqpu'd{"vj g"URJ C"

- Á I gpgtcn'r qnke{"kuuwgu''qt"encuu''i tkgxcpegu"

- Á Guvcdnkuj o gpv'qh"vj g"URJ C"uej gf wng''qh"wvknkv{"cmqy cpegu''hqt''hco knkgu''kp"vj g"r tqi tco "

- Á C"URJ C"f gvtkm kpcvkqp''pqv''q"cr r tqxg"cp"gzvgpukqp"qh'c"xqwej gt"vtm "

- Á C"URJ C"f gvtkm kpcvkqp''pqv''q"cr r tqxg"c"wpkv''qt"vgpcpe{"

- Á C"URJ C"f gvtkm kpcvkqp''y cv'c"wpkv'ugngevgf "d{"vj g"cr r nkecpv'ku'pqv'kp"eqo r nkcpeg''y kj "vj g"J S U"

- Á C"URJ C"f gvtkm kpcvkqp''y cv'vj g"wpkv'ku'pqv'kp"ceeqtf cpeg''y kj "J S U''dgecwug''qh''hco kn{''uk| g"

- Á C"f gvtkm kpcvkqp"d{"vj g"URJ C"vq"gzgtekug''qt''pqv''vq"gzgtekug''cp{"tki j v'qt''tgo gf {"ci ckpuv'cp"qy pgt''wpf gt''c"J CR"eqpvtcev''

    URJ C"Rqnke{"

    Vj g"URJ C"y km'qpn{''qhhgt''r ctvkekr cpvu''vj g"qr r qtwpkv{"hqt''cp"kphqto cnl'j gctkpi "y j gp"tgswktgf "vq"d{"vj g"tgi wncvkqpu."cpf "kh'vj g"URJ C"f gpkgu''c"tgswguv'hqt''c"tgcuqpcdng"ceeqo o qf cvkqp"*ugg"Ej cr vgt"4+0"

# Remote Informal Hearings [Notice PIH 2020-32]

Vj gtg"ku'pq "tgswktgo gpv'vj cv'kphqto cnl'j gctkpi u'dg"eqpf wevgf "kp/r gtuqp."cpf "cu'uwej ."J WF "cmqy u" URJ Cu'vq "eqpf wev'cm"qt''c"r qtvkqp''qh'vj gkt''kphqto cnl'j gctkpi u'tgo qvgn{"gkj gt''qxgt''vj g"r j qpg."xkc" xkfgq"eqphgtgpekpi ."qt"vj tqwi j "qvj gt"xktwcn'r ncvhqto u0'Kf'vj g"URJ C"ej qqugu''vq "eqpf wev'tgo qvg" kphqto cnl'j gctkpi u."cr r nkecpvu"o c{"uvkm'tgswguv'cp"kp/r gtuqp"kphqto cnl'j gctkpi ."cu'cr r nkecdng0'

    URJ C"Rqnke{"

    Vj g"URJ C"j cu'vj g"uqng"f kuetgvkqp"vq "tgswktg"vj cv'kphqto cnl'j gctkpi u'dg"eqpf wevgf "tgo qvgn{"kp"ecug"qh'nqecn'uvcvg."qt"pcvkqpcn'r j {ukecn'f kuvcpekpi "qtf gtu."cpf "kp"ecugu"qh'kpengo gpv'y gcyj gt"qt"pcwtcn'f kucuvgt0'

    Kp"cf f kvkqp."vj g"URJ C"y km'eqpf wev'cp"kphqto cnl'j gctkpi "tgo qvgn{"wr qp"tgswguv'cu'c" tgcuqpcdng''ceeqo o qf cvkqp"hqt''c"r gtuqp"y kj "c"f kucdknkv{."kh'c"r ctvkekr cpv'f qgu'pqv'j cxg" ej knf "ectg''qt''ttcpur qtvcvkqp"vj cv'y qwnf "gpcdng"vj go "vq "cwgpf "vj g"kphqto cnl'j gctkpi ."qt"kh" vj g"r ctvkekr cpv'dgnkgxgu'cp"kp/r gtuqp"j gctkpi "y qwnf "etgcvg"cp"wpf wg"j ctf nj "tkum0'Vj g" URJ C"y km'eqpukf gt''qvj gt''tgcuqpcdng''tgswguvu'hqt''c"tgo qvg"kphqto cnl'j gctkpi "qp"c"ecug/ d{/ecug"dcuku0'

# Ensuring Accessibility for Persons with Disabilities and LEP Individuals

Cu'y kj "kp/r gtuqp"kphqto cri'j gctkpi u."y g'r ncvhqto "hqt"eqpf wevkpi "tgo qvg"kphqto cri'j gctkpi u'o wuv" dg"ceeguukdng"vq"r gtuqpu'y kj "f kucdkrkvkgu'cpf "y j g'kphqto cri'j gctkpi u'o wuv'dg"eqpf wevgf "kp" ceeqtf cpeg'y kj "Ugevkqp'726'cpf "ceeguukdkrkv{"tgs wktgo gpvu0'Vj ku'kpenwf gu'gpuwtkpi "cp{" kphqto cvkqp.'y gdukvgu."go cku.'f ki kvcri'pqvkhkecvkqpu.'cpf "qvj gt'xktvwcri'r ncvhqto u'ctg"ceeguukdng'hqt " r gtuqpu'y kj "xkukqp.'j gctkpi .'cpf "qvj gt'f kucdkrkvkgu0'Hwtvj gt.'r tqxkf kpi "ghhgevkxg'eqo o wpkecvkqp" kp"c'f ki kvcri'eqpvgzv'o c{'tgs wktg'y j g'wug'qh'kpf kxkf wcri{ gf "cwzkrkct{"ckf u'qt"ugtxkegu."uwej "cu'cwf kq" f guetkr vkqp.'ecr vkqpkpi .'uki p'ncpi wci g'cpf "qvj gt'v{r gu'qh'kpvgtr tgvgtu."ng{dqctf "ceeguukdkrkv{." ceeguukdng'f qewo gpvu."uetggp'tgcf gt'uwr r qtv.'cpf "vtcpuetkr vu0'Cwzkrkct{"ckf u'qt"ugtxkegu'o wuv'dg" r tqxkf gf "kp"ceeguukdng'hqto cvu."kp"c'vko gn{'o cppgt.'cpf "kp"uwej "c'y c{"vq'r tqvgev'vj g'r tkxce{'cpf " kpf gr gpf gpeg'qh'vj g'kpf kxkf wcri0URJ Cu'o c{'pgxgt'tgs wguv'qt'tgs wktg'y j cv'kpf kxkf wcru'y kj " f kucdkrkvkgu'r tqxkf g'y gkt'qy p'cwzkrkct{"ckf u'qt"ugtxkegu."kpenwf kpi "hqt'tgo qvg"kphqto cri'j gctkpi u0'

URJ Cu'ctg'tgs wktgf "vq"o cng'tgcuqpcdng"ceeqo o qf cvkqpu'kp'r qrkekgu."r tcevkegu."cpf "r tqegf wtgu" vq"gpuwtg'r gtuqpu'y kj "f kucdkrkvkgu'j cxg'c'hwrri'cpf "gs wcri'qr r qtwpkv{"vq'r ctvkekr cvg"kp'cpf "dgpghkv' htqo "cri'cur gevu'qh'vj g'kphqto cri'j gctkpi 'r tqeguu0'Ugg'Ej cr vgt'4'hqt'c'o qtg'f gvckrgf "f kuewuukqp'qh' tgcuqpcdng"ceeqo o qf cvkqp'tgs wktgo gpvu0'

Ki'pq'o gvj qf "qh'eqpf wevkpi "c'tgo qvg"kphqto cri'j gctkpi u'ku'cxckrcdng'y j cv'cr r tqr tkcvgn{" ceeqo o qf cvgu'cp'kpf kxkf wcru'f kucdkrkv{."vj g'URJ C'o c{'pqv'j qnf "ci ckpuv'y j g'kpf kxkf wcri'j ku'qt" j gt'kpcdkrkv{"vq'r ctvkekr cvg"kp'vj g'tgo qvg"kphqto cri'j gctkpi .'cpf "vj g'URJ C'uj qwf "eqpukf gt" y j gvj gt'r quvr qpkpi "vj g'tgo qvg'j gctkpi "vq'c'ncvgt'f cvg"ku'cr r tqr tkcvg'qt'y j gvj gt'vj gtg'ku'c'uwkvcdng" cngtpcvkxg0'

F wg'vq'vj g'kpf kxkf wcru' pcvwtg'qh'f kucdkrkv{."vj g'cr r tqr tkcvg'cwzkrkct{"ckf "qt"ugtxkeg'pgeguuct{." qt'tgcuqpcdng"ceeqo o qf cvkqp'y km'f gr gpf "qp'vj g'ur gekhke'ektewo uvcpegu'cpf "tgs wktgo gpv0'"

Cu'y kj "kp/r gtuqp'tgxkgy u."Nko kvgf "Gpi nkuj "Rtqhkekgpe{"*NGR+'tgs wktgo gpvu'cnuq'cr r n{"vq'tgo qvg" kphqto cri'j gctkpi u."kpenwf kpi "vj g'wug'qh'kpvgtr tgvcvkqp'ugtxkegu'cpf "f qewo gpv'vtcpuncvkqp0'Ugg" Ej cr vgt'4'hqt'c'o qtg'vj qtqwi j "f kuewuukqp'qh'ceeguukdkrkv{'cpf 'NGR'tgs wktgo gpvu."cnri'qh'y j kej " cr r n{'kp'vj g'eqpvgzv'qh'tgo qvg'kphqto cri'j gctkpi u0

# Conducting Informal Hearings Remotely

Vj g"URJ C"o wuv"gpuwtg"vj cv"vj g"ncem"qh"vgej pqnqi {"qt"kpcdknkv{"vq"wug"vgej pqnqi {"hqt"tgo qvg" kphqto cnj gctkpi u"fqgu"pqv"r qug"c"f kucf xcpvci g"vq"hco knkgu"vj cv"o c{"pqv"dg"cr r ctgpv"vq"vj g" URJ C0"Vj g"URJ C"uj qwnf"f gvgto kpg"vj tqwi j "c"uwtxg{"qt"qvj gt"o gcpu"kh"vj gug"dcttkgtu"gzkuv"r tkqt" vq"eqpf wevkpi "vj g"tgo qvg"kphqto cnj gctkpi "cpf ."kh"vj g"hco knl{"f qgu"pqv"j cxg"vj g"r tqr gt"vgej pqnqi {" vq"hwnn{"r ctvkekr cvg."gkvj gt"r quvr qpg"vj g"kphqto cnj gctkpi "qt"r tqxkf g"cp"cnvgtpcvkxg"o gcpu"qh" ceeguu0"

Cu"kj "kp/r gtuqp"kphqto cnj gctkpi u."vj g"URJ C"o wuv"r tqxkf g"cnn"o cvgtkcnu"r tgugpvgf ."y j gvj gt" r cr gt"qt"grgevtqpke."vq"vj g"hco kn{"r tkqt"vq"vj g"tgo qvg"kphqto cnj gctkpi 0"Vj g"hco kn{"o wuv"cnuq"dg" r tqxkf gf "y kj "cp"ceeguukdng"o gcpu"d{"y j ej "vq"vtcpuo kv"vj gkt"qy p"gxkf gpeg0"

Vj g"URJ Cøu"guugpvkcn"tgur qpukdknkv{"ku"vq"gpuwtg"kphqto cnj gctkpi u"o ggv"vj g"tgs wktgo gpvu"qh"f wg" r tqeguu"cpf "eqo r n{"y kj "J WF "tgi wncvkqpu0Vj gtghqtg."cnn"URJ C"r qnkekgu"cpf "r tqeguugu"hqt" tgo qvg"kphqto cnj gctkpi u"y kn"dg"eqpf wevgf "kp"ceeqtf cpeg"y kj "f wg"r tqeguu"tgs wktgo gpvu. "cpf " y kn"dg"kp"eqo r nkcpeg"y kj "J WF "tgi wncvkqpu"cv"46"EHT"; : 40777"cpf "vj g"i wkf cpeg"hqt"eqpf wevkpi " tgo qvg"j gctkpi u"ur gekhkgf "kp"P qvkeg"RKI "4242/540"

URJ C"Rqnke{"

Vj g"URJ C"y kn"eqpf wev"tgo qvg"kphqto cnj gctkpi u"xkc"c"xkf gq"eqphgtgpekpi "r ncvhqto ." y j gp"cxckncdng0Kh "chvgt"cwgo r vkpi "vq"tguqnxg"cp{"dcttkgtu."r ctvkekr cpvu"ctg"wpcdng"vq" cf gs wcvgl"ceeguu"vj g"xkf gq"eqphgtgpekpi "r ncvhqto "cv"cp{"r qkpv."qt"wr qp"tgs wguv."vj g" kphqto cnj gctkpi "y kn"dg"eqpf wevgf "d{"vgngr j qpg"eqphgtgpekpi "ecn"kp0Kh"vj g"hco kn{"ku" wpcdng"vq"cf gs wcvg{"ceeguu"vj g"vgngr j qpg"eqphgtgpekpi "ecn"cv"cp{"r qkpv."vj g"tgo qvg" kphqto cnj gctkpi "y kn"r quvr qpgf ."cpf "cp"kp/r gtuqp"cnvgtpcvkxg"y kn"dg"r tqxkf gf " r tqo r vn{"y kj kp"c"tgcuqpcdng"vko g0"

Cv"ngcuv"hkxg"dwukpguu"f c{u"r tkqt"vq"uej gf wnkpi "vj g"tgo qvg"j gctkpi ."vj g"URJ C"y kn"r tqxkf g" vj g"hco kn{"y kj "qi kp"kphqto cvkqp"cpf lqt"eqphgtgpekpi "ecn"kphqto cvkqp"cpf "cp" grgevtqpke"eqr {"qh"cnn"o cvgtkcnu"dgkpi "r tgugpvgf "xkc"hktuv"encuu"o ckn"cpf lqt"go ckn0Vj g" pqvkeg"y kn"cf xkug"vj g"hco kn{"qh"vgej pqnqi kecn"tgs wktgo gpvu"hqt"vj g"j gctkpi "cpf "tgs wguv" vj g"hco kn{"pqvkh{"vj g"URJ C"qh"cp{"npqy p"dcttkgtu0Vj g"URJ C"y kn"tguqnxg"cp{"dcttkgtu" wukpi "vj g"i wkf cpeg"kp"Ugevkqp"8"qh"P qvkeg"RKI "4242/54."kpenwf kpi "qhhgtkpi "vj g"hco kn{"vj g" qr r qtwpkv{"vq"cwgpf "cp"kp/r gtuqp"j gctkpi 0"

Vj g"URJ C"y kn"hqnqy "wr "y kj "c"r j qpg"ecn"cpf lqt"go ckn"vq"vj g"hco kn{"cv"ngcuv"qpg" dwukpguu"f c{"r tkqt"vq"vj g"tgo qvg"kphqto cnj gctkpi "vq"gpuwtg"vj cv"vj g"hco kn{"tgegkxgf "cnn" kphqto cvkqp"cpf "ku"eqo hqtvcdng"ceeguukpi "vj g"xkf gq"eqphgtgpekpi "qt"ecn/kp"r ncvhqto 0"

Vj g"URJ C"y kn"gpuwtg"vj cv"cnn"grgevtqpke"kphqto cvkqp"uqtgf "qt"vtcpuo kwgf "y kj "tgur gev"vq" vj g"kphqto cnj gctkpi "ku"ugewtg."kpenwf kpi "r tqvgevkpi "r gtuqpcn{"kf gpvkhkcdng"kphqto cvkqp" *RKK+"cpf "o ggvu"vj g"tgs wktgo gpvu"hqt"ceeguukdknkv{"hqt"r gtuqpu"y kj "f kucdknkvkgu"cpf " r gtuqpu"y kj "NGR0"

**Informal Hearing Procedures**

*Notice to the Family* **[24 CFR 982.555(c)]**

Y j gp"\j g"URJ C"o cmgu"c"f gekukqp"\j cv"ku"uwdlgev"\q"kphqto cn"j gctkpi "r tqegf wtgu."\j g"URJ C"o wuv" kphqto "\j g"hco kn{"qh"ku"tki j v"\q"cp"kphqto cn"j gctkpi "cv"\j g"uco g"ko g"\j cv"k\"kphqto u"\j g"hco kn{"qh" \j g"f gekukqp0"

Hqt"f gekukqpu"tgncvgf "\q"\j g"hco kn{øu"cppwcn"qt"cf lwuvgf "kpeqo g."\j g"f gvgto kpcvkqp"qh"\j g" cr r tqr tkcvg"wkrkrkv{"cmqy cpeg."cpf "\j g"f gvgto kpcvkqp"qh"\j g"hco kn{"wpkv"uk| g."\j g"URJ C"o wuv" pqvkh{"\j g"hco kn{"\j cv"\j g{"o c{"cumlhqt"cp"gzr ncpcvkqp"qh"\j g"dcuku"qh"\j g"f gvgto kpcvkqp."cpf "\j cv" kh"\j g{"f q"pqv"ci tgg"y kj "\j g"f gekukqp."\j g{"o c{"tgs wguv"cp"kphqto cn"j gctkpi "qp"\j g"f gekukqp0"

Hqt"f gekukqpu"tgncvgf "\q"\j g"vgto kpcvkqp"qh"\j g"hco kn{øu"cuukuvcpeg."qt"\j g"gpkcn"qh"c"hco kn{øu" tgs wguv"hqt"cp"gzegr vkqp"\q"\j g"URJ Cøu"uwduk f{"cpf ctf u."\j g"pqvkeg"o wuv"eqpvckp"c"dtkgh" uvcvgo gpv"qh"\j g"tgcuqpu"hqt"\j g"f gekukqp."c"uvcvgo gpv"\j cv"kh"\j g"hco kn{"f qgu"pqv"ci tgg"y kj "\j g" f gekukqp."\j g"hco kn{"o c{"tgs wguv"cp"kphqto cn"j gctkpi "qp"\j g"f gekukqp."cpf "c"uvcvgo gpv"qh"\j g" f gcf rkpg"hqt"\j g"hco kn{"\q"tgs wguv"cp"kphqto cn"j gctkpi 0"

    <u>URJ C"Rqrke{"</u>

    Kp"ecugu"y j gtg"\j g"URJ C"o cmgu"c"f gekukqp"hqt"y j kej "cp"kphqto cn"j gctkpi "o wuv"dg" qhhgtgf ."\j g"pqvkeg"\q"\j g"hco kn{"y kn"kpenwf g"cn"qh"\j g"hqmqy kpi <

        Vj g"r tqr qugf "cevkqp"qt"f gekukqp"qh"\j g"URJ C0"

        C "dtkgh"uvcvgo gpv"qh"\j g"tgcuqpu"hqt"\j g"f gekukqp."kpenwf kpi "\j g"tgi wncvqt{" tghgtgpeg0"

        Vj g"f cvg"\j g"r tqr qugf "cevkqp"y kn"vcmg"r nceg0"

        C "uvcvgo gpv"qh"\j g"hco kn{øu"tki j v"\q"cp"gzr ncpcvkqp"qh"\j g"dcuku"hqt"\j g"URJ Cøu" f gekukqp0"

        C "uvcvgo gpv"\j cv"kh"\j g"hco kn{"f qgu"pqv"ci tgg"y kj "\j g"f gekukqp"\j g"hco kn{"o c{" tgs wguv"cp"kphqto cn"j gctkpi "qh"\j g"f gekukqp0"

        C "f gcf rkpg"hqt"\j g"hco kn{"\q"tgs wguv"\j g"kphqto cn"j gctkpi 0"

        Vq"y j qo "\j g"j gctkpi "tgs wguv"uj qwrf "dg"cf f tguugf 0"

        C "eqr {"qh"\j g"URJ Cøu"j gctkpi "r tqegf wtgu0"

        Vj cv"\j g"hco kn{"o c{"tgs wguv"c"tgo qvg"kphqto cn"j gctkpi "

*Scheduling an Informal Hearing* **[24 CFR 982.555(d)]**

Y j gp"cp"kphqto cn'j gctkpi "ku'tgs wktgf ."\j g"URJ C"o wuv'r tqeggf "y kj "\j g"j gctkpi "kp"c"tgcuqpcdn{ "gzr gf kkqwu"o cppgt"wr qp"\j g"tgs wguv'qh"\j g"hco kn{ 0"

<u>URJ C"Rqnke{ "</u>

C'tgs wguv'hqt"cp"kphqto cn'j gctkpi "o wuv'dg"o cf g"kp"y tkkpi "cpf "f gnkxgtgf "\q"\j g"URJ C"gkyj gt"kp"r gtuqp"qt"d{ "hktuv'encuu"o ckn"d{ "\j g"enqug"qh"\j g"dwukpguu"f c{ ."pq"ncvgt"\j cp"32"dwukpguu"f c{ u'htqo "\j g"f cvg"qh"\j g"URJ Cøu"f ecukqp"qt"pqvkeg"\q"\gto kpcvg"cuukuvcpeg0"

Vj g"URJ C"o wuv'ucj gf wng"cpf "ugpf "y tkwgp"pqvkeg"qh"\j g"kphqto cn'j gctkpi "\q"\j g"hco kn{ "y kj kp"32"dwukpguu"f c{ u'qh"\j g"hco kn{ øu'tgs wguv0"

Kf'\j g"URJ C"j gctkpi "y knn'dg"eqpf wevgf "tgo qvgn{ ."cv'\j g"ko g"\j g"pqvkeg"ku"ugpv'\q"\j g"hco kn{ ."\j g"hco kn{ "y knn'dg"pqvkhkgf <"

> Tgi ctf kpi "\j g"r tqeguugu"kpxqnxgf "kp"c"tgo qvg"kphqto cn'j gctkpi =

> Vj cv'\j g"URJ C"y knn'r tqxkf g"\gej pkecn'cuukuvcpeg"r tkqt"\q"cpf "f wtkpi "\j g"kphqto cn'j gctkpi ."kh'pggf gf =cpf "

> Vj cv'kh'\j g"hco kn{ "qt"cp"kpf kxkf wcn'y kpiguu'j cu'cp{ "vgej pqnqi kecn'tguqwteg."qt"ceeguukdknkv{ "dcttkgtu."\j g"hco kn{ "o c{ "kphqto "\j g"URJ C"cpf "\j g"URJ C"y knn'cuukuv'\j g"hco kn{ "kp"gkyj gt"tguqnxkpi "\j g"kuuwg"qt"cnnqy "\j g"hco kn{ "\q"r ctkekr cvg"kp"cp"kp/r gtuqp"j gctkpi ."cu'cr r tqr tkcvg0

Vj g"hco kn{ "o c{ "tgs wguv'\q"tguej gf wng"c"j gctkpi "hqt"i qqf "ecwug."qt"kh'kv'ku"pggf gf "cu'c"tgcuqpcdng"ceeqo o qf cvkqp"hqt"c"r gtuqp"y kj "f kucdknkkgu0I qqf "ecwug"ku'f ghkpgf "cu'cp"wpcxqkf cdng"eqphnkev'y j kej "ugtkqwun{ "chhgevu'\j g"j gcnj ."uchgv{ "qt"y gnhctg"qh"\j g"hco kn{ 0
Tgs wguvu'\q'tguej gf wng"c"j gctkpi "o wuv'dg"o cf g"qtcnn{ "qt"kp"y tkkpi "r tkqt"\q"\j g"j gctkpi "f cvg0Cv'ku"f kuetgvkqp."\j g"URJ C"o c{ "tgs wguv'f qewo gpvcvkqp"qh'\j g"õi qqf "ecwugö"r tkqt"\q"tguej gf wnkpi "\j g"j gctkpi 0

Kf'\j g"hco kn{ "f qgu"pqv'cr r gct"y kj kp"42"o kpwvgu"qh"\j g"uej gf wngf "ko g."cpf "y cu'wpcdng"\q"tguej gf wng"\j g"j gctkpi "kp"cf xcpeg"f wg"\q"\j g"pcvwtg"qh"\j g"eqphnkev."\j g"hco kn{ "o wuv'eqpvcev'\j g"URJ C"y kj kp"46"j qwtu'qh"\j g"uej gf wngf "j gctkpi "f cvg."gzenwf kpi "y ggmgpf u'cpf "j qnkf c{ u0Vj g"URJ C"y knn'tguej gf wng"\j g"j gctkpi "qpn{ "kh'\j g"hco kn{ "ecp"uj qy "i qqf "ecwug"hqt"\j g"hcknwtg"\q"cr r gct."qt"kh'kv'ku"pggf gf "cu'c"tgcuqpcdng"ceeqo o qf cvkqp"hqt"c"r gtuqp"y kj "f kucdknkkgu0Kf'\j g"hco kn{ "ecppqv'uj qy "i qqf "ecwug"hqt"\j g"hcknwtg"\q"cr r gct."qt"c"tguej gf wnkpi "ku'pqv'pggf gf "cu'c"tgcuqpcdng"ceeqo o qf cvkqp."\j g"URJ Cøu'f ecukqp"y knn'uvcpf 0

*Pre-Hearing Right to Discovery* **[24 CFR 982.555(e)]**

Rctvkekrcpvu"cpf"vjg"URJC"ctg"rgtokwgf"rtg/jgctkpi"fkueqxgt{"tkijwu0"Vjg"hcokn{"owuv"dg"ikxgp"vjg"qrrqtwwpkv{"vq"gzcokpg"dghqtg"vjg"jgctkpi"cp{"URJC"fqewogpwu"vjcv"ctg"fktgcvn{"tgngxcpv"vq"vjg"jgctkpi0"Vjg"hcokn{"owuv"dg"cmqygf"vq"eqr{"cp{"uwej"fqewogpwu"cv"vjgkt"qyp"gzrgpug0"Kh"vjg"URJC"fqgu"pqv"ocmg"vjg"fqewogpv"cxcknncdng"hqt"gzcokpcvkqp"qp"tgswguv"qh"vjg"hcokn{."vjg"URJC"oc{"pqv"tgn{"qp"vjg"fqewogpv"cv"vjg"jgctkpi0

Hqt"vjg"rwtrqug"qh"kphqtocn"jgctkpiu."*documents*"kpenwfg"tgeqtfu"cpf"tgiwncvkqpu0

URJC"Rqnke{

Vjg"hcokn{"wknn"dg"cmqygf"vq"eqr{"cp{"fqewogpwu"tgncvgf"vq"vjg"jgctkpi"cv"pq"equv"vq"vjg"hcokn{0"Vjg"hcokn{"owuv"tgswguv"fkueqxgt{"qh"URJC"fqewogpwu"pq"ncvgt"vjcp"34<22"r0o0"qp"vjg"dwukpguu"fc{"rtkqt"vq"vjg"uejgfwngf"jgctkpi"fcvg0

Kh"vjg"jgctkpi"wknn"dg"eqpfwevgf"tgoqvgn{."vjg"URJC"wknl"eqorkng"c"jgctkpi"rcemgv."eqpukuvkpi"qh"cnl"fqewogpwu"vjg"URJC"kpvgpfu"vq"rtqfweg"cv"vjg"kphqtocn"jgctkpi0"Vjg"URJC"wknl"ocml"eqrkgu"qh"vjg"jgctkpi"rcemgv"vq"vjg"hcokn{."vjg"hcokn{øu"tgrtgugpvcvkxgu."kh"cp{."cpf"vjg"jgctkpi"qhhkegt"*rcpgl"cv"ngcuv"vjtgg"fc{u"dghqtg"vjg"uejgfwngf"tgoqvg"kphqtocn"jgctkpi0"Vjg"tktkpcl"jgctkpi"rcemgv"wknl"dg"kp"vjg"rquuguukqp"qh"vjg"URJC"tgrtgugpvcvkxg"cpf"tgvckpgf"d{"vjg"URJC0

Fqewogpwu"wknl"dg"ujctgf"gngevtqpkecm{"wjgpgxgt"rquukdng0

Vjg"URJC"jgctkpi"rtqegfwtgu"oc{"rtqxkfg"vjcv"vjg"URJC"owuv"dg"ikxgp"vjg"qrrqtwwpkv{"vq"gzcokpg"cv"vjg"URJC"qhhkegu"dghqtg"vjg"jgctkpi"cp{"hcokn{"fqewogpwu"vjcv"ctg"fktgcvn{"tgngxcpv"vq"vjg"jgctkpi0"Vjg"URJC"owuv"dg"cmqygf"vq"eqr{"cp{"uwej"fqewogpv"cv"vjg"URJCøu"gzrgpug0"Kh"vjg"hcokn{"fqgu"pqv"ocmg"vjg"fqewogpv"cxcknncdng"hqt"gzcokpcvkqp"qp"tgswguv"qh"vjg"URJC."vjg"hcokn{"oc{"pqv"tgn{"qp"vjg"fqewogpv"cv"vjg"jgctkpi0

URJC"Rqnke{

Hqt"kp/rgtuqp"jgctkpiu."vjg"URJC"wknl"pqv"tgswktg"rtg/jgctkpi"fkueqxgt{"d{"vjg"URJC"qh"hcokn{"fqewogpwu"fktgcvn{"tgngxcpv"vq"vjg"jgctkpi0

Kh"vjg"kphqtocn"jgctkpi"ku"vq"dg"eqpfwevgf"tgoqvgn{."vjg"URJC"wknl"tgswktg"vjg"hcokn{"vq"rtqxkfg"cp{"fqewogpwu"fktgcvn{"tgngxcpv"vq"vjg"kphqtocn"jgctkpi"cv"ngcuv"46"jqwtu"dghqtg"vjg"uejgfwngf"jgctkpi"vjtqwij"vjg"ocml"xkc"go ckl"qt"vgzv0"Vjg"URJC"wknl"uecp"cpf"go ckl"eqrkgu"qh"vjgug"fqewogpwu"vq"vjg"jgctkpi"qhhkegt"*rcpgl"cpf"vjg"URJC"tgrtgugpvcvkxg"vjg"uco g"fc{0

Fqewogpwu"wknl"dg"ujctgf"gngevtqpkecm{"wjgpgxgt"rquukdng0

*Participant's Right to Bring Counsel* **[24 CFR 982.555(e)(3)]**

Cv"kwu"qyp"gzrgpug."vjg"hcokn{"oc{"dg"tgrtgugpvgf"d{"c"ncy{gt"qt"qvjgt"tgrtgugpvcvkxg"cv"vjg"kphqtocn"jgctkpi0

*Informal Hearing officer / panel* **[24 CFR 982.555(e)(4)]**

Kphqtocn"jgctkpiu"u"wknl"dg"eqpfwevgf"d{"c"rgtuqp"qt"rgtuqpu"crrtqxgf"d{"vjg"URJC."qvjgt"vjcp"vjg"rgtuqp"wjq"ocfg"qt"crrtqxgf"vjg"fgekukqp"qt"c"uwdqtfkpcvg"qh"vjg"rgtuqp"wjq"ocfg"qt"crrtqxgf"vjg"fgekukqp0

*Attendance at the Informal Hearing*

<u>URJ C"Rqnle{"</u>

J gctkpi u'o c{"dg"cwgpf gf "d{"c"j gctkpi "qhhlegt"l'r cpgn'cpf "yj g"hqmqy kpi "cr r nlecdng"
r gtuqpu<"

C"URJ C"tgr tgugpvcvkxg*u+'cpf "cp{"y kpguugu'hqt"yj g"URJ C""

Vj g'r ctvelr cpv'cpf "cp{"y kpguugu'hqt"yj g'r ctvelr cpv"

Vj g'r ctvelr cpv,u'eqwpugn'qt"qyj gt'tgr tgugpvcvkxg"

Cp{"qyj gt'r gtuqp'cr r tqxgf "d{"yj g"URJ C"cu'c"tgcuqpcdng"ceeqo o qf cvkqp"hqt"c"
r gtuqp"y kyj "c"f kucdknkv{""

*Conduct at Hearings*

Vj g'r gtuqp'y j q"eqpf wevu'yj g'j gctkpi "o c{"tgi wncvg'yj g"eqpf wev'qh"yj g'j gctkpi "kp"ceeqtf cpeg'y kyj "
yj g"URJ Cøu'j gctkpi "r tqegf wtgu"]46'EHT "; : 40777*6+*kk+_0'

<u>URJ C"Rqnle{"</u>

Vj g'j gctkpi "qhhlegt"l'r cpgn'ku'tgur qpuldng'vq"o cpci g'yj g"qtf gt'qh'dwulpguu'cpf "vq"gpuwtg"
yj cv'j gctkpi u'ctg"eqpf wevgf "kp'c'r tqhguukqpcn'cpf "dwulpguunlmg"o cppgt0'Cwgpf ggu"ctg"
gzr gevgf "vq"eqo r n{"y kyj "cmj gctkpi "r tqegf wtgu'guvcdnluj gf "d{"yj g'j gctkpi "qhhlegt"l'r cpgn'
cpf "i wkf gnlpgu'hqt"eqpf wev0'Cp"r gtuqp'f go qpuvtcvkpi "f kutwr vkxg."cdwulxg'qt"qyj gty kug"
kpcr r tqr tkcvg'dgj cxkqt"y km'dg'gzewugf "htqo "yj g'j gctkpi "cv'yj g'f kuetgvkqp'qh'yj g'j gctkpi "
qhhlegt"l'r cpgn0'

*Evidence* **[24 CFR 982.555(e)(5)]**

Vj g''URJ C''cpf''\j g''hco kn{''o wuv''dg''i kxgp''\j g''qr r qtwpkv{''\q''r tgugpv'gxkf gpeg''cpf''s wguvkqp''cp{''
y kpguugu0'Kp''i gpgtcn''cnn''gxkf gpeg''ku''cf o kuukdng''cv''cp''kphqto cn'j gctkpi 0'Gxkf gpeg''o c{''dg''
eqpukf gtgf ''y kej qw'tgi ctf ''vq''cf o kuukdknkv{''wpf gt''\j g''twngu''qh''gxkf gpeg''cr r nkecdng''vq''lwf kekcn'
r tqeggf kpi u0'

<u>URJ C''Rqnke{''</u>

Cp{''gxkf gpeg''vq''dg''eqpukf gtgf ''d{''\j g''j gctkpi ''qhhkegt''l'r cpgn'o wuv''dg''r tgugpvgf ''cv''\j g''
vko g''qh''\j g''j gctkpi 0'Vj gtg''ctg''hqwt''ecvgi qtkgu''qh''gxkf gpeg0'

> **Oral evidence**<'\j g''vguvko qp{''qh'y kpguugu''

> **Documentary evidence**<'c''y tkvkpi ''y j kej ''ku''tgngxcpv''vq''\j g''ecug.''hqt''gzco r ng.''c''
> ngwgt''y tkwgp''vq''\j g''URJ C0'Y tkvkpi u''kpenwf g''cnn''hqto u''qh''tgeqtf gf ''eqo o wpkecvkqp''
> qt''tgr tgugpvcvkqp.''kpenwf kpi ''ngwgtu.''y qtf u.''r kewtgu.''uqwpf u.''xkf gqvcr gu''qt''
> u{o dqnu''qt''eqo dkpcvkqpu''\j gtgqh0'

> **Demonstrative evidence**<'Gxkf gpeg''etgcvgf ''ur gekhkecnn{''hqt''\j g''j gctkpi ''cpf ''
> r tgugpvgf ''cu''cp''knnwuvtcvkxg''ckf ''vq''cuukuv''\j g''j gctkpi ''qhhkegt''l'r cpgn'uwej ''cu''c''
> o qf gn''c''ej ctv''qt''qvj gt''f kci tco 0'

> **Real evidence**<'C''vcpi kdng''kvgo ''tgncvkpi ''f ktgevn{''vq''\j g''ecug0'

*Hearsay Evidence*''ku''gxkf gpeg''dcugf ''pqv''qp''c''y kpguu'r gtuqpcn'lpqy ngf i g0'Kp''cpf ''qh''
kvugnh.'j gctuc{''gxkf gpeg''ecttkgu''pq''y gki j v'y j gp''o clkpi ''c''hkpf kpi ''qh''hcev0'Vj g''j gctkpi ''
qhhkegt''l'r cpgn''o c{''kpenwf g''j gctuc{''gxkf gpeg''y j gp''eqpukf gtkpi ''\j gkt''f gekukqp''kh''kv''ku''
eqttqdqtcvgf ''d{''qvj gt''gxkf gpeg0'Gxgp''\j qwi j ''j gctuc{''gxkf gpeg''ku''i gpgtcnn{''cf o kuukdng''kp''
c''j gctkpi .''\j g''j gctkpi ''qhhkegt''l'r cpgn'y knn'pqv''dcug''c''j gctkpi ''f gekukqp''qp''j gctuc{''cnqpg''
wpnguu''\j gtg''ku''engct''r tqdcvkxg''xcnwg''cpf ''etgf kdknkv{''qh''\j g''gxkf gpeg.''cpf ''\j g''r ctv{''uggmkpi ''
\j g''ej cpi g''j cu''o gv''\j g''dwtf gp''qh''r tqqh0'

Kh''gkvj gt''\j g''URJ C''*qt''\j g''hco kn{.''kh''tgs wktgf ''kp''c''tgo qvg''j gctkpi +''hcknl'vq''eqo r n{''y kvj ''\j g''
f kueqxgt{''tgs wktgo gpvu''f guetkdgf ''cdqxg.''\j g''j gctkpi ''qhhkegt''l'r cpgn'y knl'tghwug''vq''cf o kv''
uwej ''gxkf gpeg0'

Qvj gt''\j cp''\j g''hcknwtg''qh''c''r ctv{''vq''eqo r n{''y kvj ''f kueqxgt{.''\j g''j gctkpi ''qhhkegt''l'r cpgn'j cu''
\j g''cwvj qtkv{''vq''qxgttwng''cp{''qdlgevkqpu''vq''gxkf gpeg0'

*Procedures for Rehearing or Further Hearing*''

<u>URJ C''Rqnke{''</u>

Vj g''j gctkpi ''qhhkegt''l'r cpgn'o c{''cuml'\j g''hco kn{''hqt''cf f kvkqpcn'lphqto cvkqp''cpf lqt''o ki j v''
cf lqwtp''\j g''j gctkpi ''kp''qtf gt''vq''tgeqpxgpg''cv''c''ncvgt''f cvg.''dghqtg''tgcej kpi ''c''f gekukqp0'Kh''\j g''
hco kn{''o kuugu''cp''cr r qkpvo gpv''qt''f gcf nkpg''qtf gtgf ''d{''\j g''j gctkpi ''qhhkegt''l'r cpgn'\j g''
cevkqp''qh''\j g''URJ C''y knl'vcmg''ghhgev''cpf ''cpqvj gt''j gctkpi ''y knl'pqv''dg''i tcpvgf 0'

*Hearing Officer/ Panel's Decision* **[24 CFR 982.555(e)(6)]**

Vj g'r gtuqp"y j q"eqpf wevu"vj g'j gctkpi "o wuv'kuuwg"c"y tkwgp"f gekukqp."uvcvkpi "dtkghn{"vj g"tgcuqpu'hqt" vj g"f gekukqp0Hcewcn'f gvgto kpcvkqpu'tgncvkpi "vq"vj g"kpf kxkf wcn'ektewo uvcpeg"qh'vj g"hco kn{"o wuv' dg"dcugf "qp"c"r tgr qpf gtcpeg"qh'gxkf gpeg'r tgugpvgf "cv'vj g'j gctkpi 0"

URJ C"Rqnke{"

Kp"tgf gtkpi "c"f gekukqp."vj g'j gctkpi "qhhkegt"l'r cpgn'y knn'eqpukf gt'vj g"hqnqy kpi "o cwgtu<

**SPHA Notice to the Family**<"Vj g'j gctkpi "qhhkegt"l'r cpgn'y knn'f gvgto kpg"kh'vj g" tgcuqpu'hqt"vj g"URJ Cøu'f gekukqp"ctg"hcewcn{ "uvcvgf "kp"vj g"P qvkeg0

**Discovery:** Vj g'j gctkpi "qhhkegt"l'r cpgn'y knn'f gvgto kpg"kh'vj g"URJ C"cpf "vj g"hco kn{ " y gtg"i kxgp'vj g"qr r qtwpkv{ "vq"gzco kpg"cp{ "tgngxcpv'f qewo gpvu"kp"ceeqtf cpeg" y kj "URJ C'r qnke{0

**SPHA Evidence to Support the SPHA Decision**<"Vj g"gxkf gpeg"eqpukuu"qh'vj g" hcew'r tgugpvgf 0'Gxkf gpeg"ku'pqv'eqpenwukqp"cpf "kv'ku'pqv'cti wo gpv0'Vj g'j gctkpi " qhhkegt"l'r cpgn'y knn'gxcnwcvg"vj g"hcew'vq"f gvgto kpg"kh'vj g{ "uwr r qtv'vj g"URJ Cøu" eqpenwukqp0

**Validity of Grounds for Termination of Assistance (when applicable)**<"Vj g" j gctkpi "qhhkegt"l'r cpgn'y knn'f gvgto kpg"kh'vj g"vgto kpcvkqp"qh'cuukuvcpeg"ku'hqt'qpg"qh' vj g"i tqwpf u'ur gekhkgf "kp"vj g"J WF "tgi wncvkqpu"cpf "URJ C'r qnkekgu0Kh'vj g"i tqwpf u" hqt'vgto kpcvkqp"ctg"pqv'ur gekhkgf "kp"vj g"tgi wncvkqp"qt'kp"eqo r nkcpeg"y kj "URJ C" r qnkekgu."vj gp"vj g"f gekukqp"qh'vj g"URJ C"y knn'dg"qxgtwtpgf 0"

Vj g'j gctkpi "qhhkegt"l'r cpgn'ku'tgswktgf "c"y tkwgp'f gekukqp'vq"vj g"hco kn{ "cpf "vj g"URJ C"pq" ncvgt"vj cp"32"dwukpguu'f c{u'chvgt'vj g'j gctkpi 0'Vj g'tgr qtv'y knn'eqpvckp'vj g"hqnqy kpi " kphqto cvkqp<

**Hearing information:**

P co g"qh'vj g'r ctvkekr cpv="

F cvg."vko g"cpf "r nceg"qh'vj g'j gctkpi ="

P co g"qh'vj g'j gctkpi "qhhkegt="

P co g"qh'vj g"URJ C"tgr tgugpvcvkxg="cpf "

P co g"qh'hco kn{ "tgr tgugpvcvkxg"*kh'cp{ +0'

**Background**<"C"dtkgh "ko r ctvkcn'uvcvgo gpv'qh'vj g"tgcuqp'hqt'vj g'j gctkpi 0'

**Summary of the Evidence**<"Vj g'j gctkpi "qhhkegt"l'r cpgn'y knn'uwo o ctk| g'vj g" vguvko qp{ "qh'gcej "y kpguu'cpf "kf gpvkh{ "cp{ "f qewo gpvu'vj cv'c'y kpguu'r tqf wegf "kp" uwr r qtv'qh'j ku'j gt"vguvko qp{ "cpf "vj cv'ctg"cf o kwgf "kpvq"gxkf gpeg0"

**Findings of Fact:** Vj g'j gctkpi "qhhkegt"l'r cpgn'y knn'kpenwf g"cnn'hkpf kpi u'qh'hcev." dcugf "qp"c'r tgr qpf gtcpeg"qh'vj g"gxkf gpeg0'*Preponderance of the evidence* "ku" f ghkpgf "cu'gxkf gpeg"y j kej "ku'qh'i tgcvgt'y gki j v'qt"o qtg"eqpxkpekpi "vj cp'vj g" gxkf gpeg"y j kej "ku'qhhgtgf "kp"qr r qukvkqp'vq"kv="vj cv'ku."gxkf gpeg"y j kej "cu'c'y j qng" uj qy u'vj cv'vj g"hcev'uqwi j v'vq"dg"r tqxgf "ku'o qtg"r tqdcdng"vj cp'pqv0'Rtgr qpf gtcpeg"

qh'vj g'gxkf gpeg'o c{ 'pqv'dg'f gvgto kpgf "d{ 'vj g'pwo dgt'qh'y kpguugu."dwv'd{ 'vj g"
i tgcvgt'y gki j v'qh'cnn'gxkf gpeg0'

**Conclusions:** "Vj g'j gctkpi "qhhkegt"l'r cpgn'y km'tgpf gt"c"eqpenwukqp'f gtkxgf "htqo "
yj g'hcew'yj cv'y gtg'hqwpf "vq'dg'vtwg'd{ "c"r tgr qpf gtcpeg'qh'yj g'gxkf gpeg0'Vj g"
eqpenwukqp'y km'tguwnv'kp'c'f gvgto kpcvkqp'qh'y j gyj gt'yj gug'hcew'wr j qnf "yj g"
URJ Cøu'f gekukqp0'

**Order:** Vj g'j gctkpi "tgr qtv'y km'kpenwf g'c'uvcvgo gpv'qh'y j gyj gt"yj g'URJ Cøu"
f gekukqp'ku'wr j gnf "qt'qxgtvwtpgf 0'Kd'kv'ku'qxgtvwtpgf ."yj g'j gctkpi "qhhkegt"l'r cpgn'y km'
kpuvtwev'yj g'URJ C'vq'ej cpi g'yj g'f gekukqp'kp'ceeqtf cpeg'y kyj "yj g'j gctkpi "qhhkegtøu"
f gvgto kpcvkqp0'Kp'yj g'ecug'qh'vgto kpcvkqp'qh'cuukuvcpeg."yj g'j gctkpi "qhhkegt"l'r cpgn'
y km'kpuvtwev'yj g'URJ C'vq'tguvqtg'yj g'r ctvekr cpyøu'r tqi tco "uvcwu0'

## *Issuance of Decision* [24 CFR 982.555(e)(6)]

C'eqr { 'qh'yj g'j gctkpi "o wuv'dg'hwtpkuj gf "r tqo r vn{ 'vq'yj g'hco kn{ 0'

URJ C'Rqnke{ 

Vj g'j gctkpi "qhhkegt"l'r cpgn'y km'o ckn'c'õP qvkeg'qh'J gctkpi "F gekukqpö'vq'yj g'URJ C'cpf "vq'
yj g'r ctvekr cpv'qp'yj g'uco g'f c{ 0'Vj ku'pqvkeg'y km'dg'ugpv'd{ 'hktuv/encuu'o ckn0'Vj g"
r ctvekr cpv'y km'dg'o ckngf "yj g'qtki kpcn'õP qvkeg'qh'J gctkpi "F gekukqpö'cpf "c'eqr { 'qh'yj g"
r tqqh'qh'o cknkpi 0'C'eqr { 'qh'yj g'õP qvkeg'qh'J gctkpi "F gekukqpö'y km'dg'o ckpvckpgf "kp'yj g"
URJ Cøu'hkng0'

## *Effect of Final Decision* [24 CFR 982.555(f)]

Vj g'URJ C'ku'pqv'dqwpf "d{ 'yj g'f gekukqp'qh'yj g'j gctkpi "qhhkegt"l'r cpgn'hqt"o cuvgtu'kp'y j kej "yj g"
URJ C'ku'pqv'tgs wktgf "vq'r tqxkf g'cp'qr r qtwpkv{ "hqt"c'j gctkpi ."f gekukqpu'yj cv'gzeggf "yj g'cwyj qtkv{ "
qh'yj g'j gctkpi "qhhkegt"l'r cpgn'f gekukqpu'yj cv'eqphnkev'y kyj "qt"eqpvtcf kev'J WF "tgi wncvkqpu."
tgs wktgo gpvu."qt"ctg"qyj gty kug'eqpvtct{ 'vq'hgf gtcn"uvcvg."qt"nqecn'ncy u0'

Kh'yj g'URJ C'f gvgto kpgu'kv'ku'pqv'dqwpf "d{ 'yj g'j gctkpi "qhhkegtøu'f gekukqp'kp'ceeqtf cpeg'y kyj "J WF "
tgi wncvkqpu."yj g'URJ C'o wuv'r tqo r vn{ 'pqvkh{ 'yj g'hco kn{ 'qh'yj g'f gvgto kpcvkqp'cpf "yj g'tgcuqp'hqt"
yj g'f gvgto kpcvkqp0'

URJ C'Rqnke{ 

Vj g'Gzgewkxg'F ktgevqt'j cu'yj g'cwyj qtkv{ 'vq'f gvgto kpg'yj cv'yj g'URJ C'ku'pqv'dqwpf "d{ 'yj g"
f gekukqp'qh'yj g'j gctkpi "qhhkegt"l'r cpgn'dgecwug'yj g'URJ C'y cu'pqv'tgs wktgf "vq'r tqxkf g'c"
j gctkpi ."yj g'f gekukqp'gzeggf gf "yj g'cwyj qtkv{ 'qh'yj g'j gctkpi "qhhkegt"l'r cpgn'yj g'f gekukqp"
eqphnkevgf "y kyj "qt"eqpvtcf kevgf "J WF "tgi wncvkqpu."tgs wktgo gpvu."qt"yj g'f gekukqp'y cu"
qyj gty kug'eqpvtct{ 'vq'hgf gtcn"uvcvg."qt"nqecn'ncy u0'

Kp'uwej "c"ecug."yj g'URJ C'y km'o ckn'c'õP qvkeg'qh'Hkpcn'F gekukqpö'vq'yj g'URJ C'cpf "yj g"
r ctvekr cpv'qp'yj g'uco g'f c{ 0'Vj g'õP qvkeg'qh'Hkpcn'F gekukqpö'y km'dg'ugpv'd{ 'hktuv/encuu"
o ckn0'C'eqr { 'qh'yj ku'pqvkeg'y km'dg'o ckpvckpgf "kp'yj g'URJ Cøu'hkng0'

# 16-III.D. HEARING AND APPEAL PROVISIONS FOR NONCITIZENS [24 CFR 5.514]

FgpkcnÌqt"vgtokpcvkqp"qh"cuukuvcpeg"dcugf "qp"ko o ki tcvkqp"uvcvwu"ku"uwdlgev"vq"urgekcnÌj gctkpi "cpf " pqvkeg"twrgu0Crrnkecpvu"y jq"ctg"fgpkgf "cuukuvcpeg"fwg"vq"ko o ki tcvkqp"uvcvwu"ctg"gpvkvngf "vq"cp" kphqto cnÌj gctkpi ."pqv"cp"kphqto cnÌtgxkgy 0"

Cuukuvcpeg"vq"c"hco kn{"o c{"pqv"dg"fgnc{gf ."fgpkgf ."qt"vgtokpcvgf "qp"yj g"dcuku"qh"ko o ki tcvkqp" uvcvwu"cv"cp{"ko g"rtkqt"vq"c"fgekukqp"wpfgt"yj g"Wpkvgf "Uvcvgu"Ekvk| gpuj kr"cpf "Ko o ki tcvkqp" Ugtxkegu"*WUEKU+"crrgcnÌrtqeguu0Cuukuvcpeg"vq"c"hco kn{"o c{"pqv"dg"vgtokpcvgf "qt"fgpkgf "y j kng" yj g"URJ C"j gctkpi "ku"rgpfkpi ."dwv"cuukuvcpeg"vq"cp"crrnkecpvÌo c{"dg"fgnc{gf "rgpfkpi "yj g" eqo rngvkqp"qh"yj g"kphqto cnÌj gctkpi 0"

CÌfgekukqp"ci ckpuvÌc"hco kn{"o go dgt."kuuwgf "kp"ceeqtfcpeg"y kyj "yj g"WUEKU"crrgcnÌrtqeguu"qt"yj g" URJ C"kphqto cnÌj gctkpi "rtqeguu."fqgu"pqv"rtgenwfg"yj g"hco kn{"htqo "gz gtekukpi "yj g"tki j v."yj cv"o c{" qyj gty kug"dg"cxckncdng."vq"uggm"tgftguuÌfktgevn{"yj tqwi j "lwfkekcnÌrtqegfwtgu0"

## Notice of Denial or Termination of Assistance [24 CFR 5.514(d)]

Vj g"pqvkeg"qh"fgpkcnÌqt"vgtokpcvkqp"qh"cuukuvcpeg"hqt"pqpekvk| gpu"o wuv"cfxkug"yj g"hco kn{<"

- Á Vj cv"hkpcpekcnÌcuukuvcpeg"y knnÌdg"fgpkgf "qt"vgtokpcvgf ."cpf "rtqxkfg"cÌdtkgh"gz rncpcvkqp"qh"yj g" tgcuqpu"hqt"yj g"rtqrqugf "fgpkcnÌqt"vgtokpcvkqp"qh"cuukuvcpeg0"

- Á Vj g"hco kn{"o c{"dg"gnki kdng"hqt"rtqtcvkqp"qh"cuukuvcpeg0"

- Á Kp"yj g"ecug"qh"cÌrctvkekrcpv."yj g"etkvgtkc"cpf "rtqegfwtgu"hqt"qdvckpkpi "tgnkgh"wpfgt"yj g" rtqxkukqpu"hqt"rtgugtxcvkqp"qh"hco knkgu"]46"EHT "70714"cpf "7017: _0"

- Á Vj cv"yj g"hco kn{"j cu"cÌtki j v"vq"tgs wguv"cp"crrgcnÌvq"yj g"WUEKU"qh"yj g"tguwnvu"qh"ugeqpfct{" xgtkhkecvkqp"qh"ko o ki tcvkqp"uvcvwu"cpf "vq"uwdo kvÌcffkvkqpcnÌfqewo gpvcvkqp"qt"gz rncpcvkqp"kp" uwrrqtvÌqh"yj g"crrgcn0"

- Á Vj cv"yj g"hco kn{"j cu"cÌtki j v"vq"tgs wguv"cp"kphqto cnÌj gctkpi "y kyj "yj g"URJ C"gkyj gt"wrqp" eqo rngvkqp"qh"yj g"WUEKU"crrgcnÌqt"kp"ikgw"qh"yj g"WUEKU"crrgcn0"

- Á Hqt"crrnkecpvu."cuukuvcpeg"o c{"pqv"dg"fgnc{gf "wpvkn"yj g"eqpenwukqp"qh"yj g"WUEKU"crrgcn" rtqeguu."dwv"cuukuvcpeg"o c{"dg"fgnc{gf "fwtkpi "yj g"rgtkqf "qh"yj g"kphqto cnÌj gctkpi "rtqeguu0"

## USCIS Appeal Process [24 CFR 5.514(e)]

Y j gp''\j g''URJ C''tgegkxgu''pqvkhkecvkqp''\j cv'\j g''WUEKU''ugeqpf ct{''xgtkhkecvkqp''hckngf ''\q''eqphkto ''gnki kdng''ko o ki tcvkqp''uvcvwu.''\j g''URJ C''o wuv'pqvkh{''\j g''hco kn{''qh''\j g''tguwnwu''qh''\j g''WUEKU''xgtkhkecvkqp0''Vj g''hco kn{''y kn''j cxg''52''f c{u''htqo ''\j g''f cvg''qh''\j g''pqvkhkecvkqp''\q''tgs wguv''cp''cr r gcn''qh''\j g''WUEKU''tguwnwu0''Vj g''tgs wguv''hqt''cr r gcn''o wuv''dg''o cf g''d{''\j g''hco kn{''kp''y tkkpi ''f ktgevn{''\q''\j g''WUEKU0''Vj g''hco kn{''o wuv''r tqxkf g''\j g''URJ C''y kj ''c''eqr {''qh''\j g''y tkvgp'tgs wguv''hqt''cr r gcn''cpf ''\j g''r tqqh''qh''o cknkpi 0'

URJ C''Rqrke{''

Vj g''URJ C''y kn''pqvkh{''\j g''hco kn{''kp''y tkkpi ''qh''\j g''tguwnu''qh''\j g''WUEKU''ugeqpf ct{''xgtkhkecvkqp''y kj kp''32''dwukpguu''f c{u''qh''tgegkxkpi ''\j g''tguwnu0'

Vj g''hco kn{''o wuv''r tqxkf g''\j g''URJ C''y kj ''c''eqr {''qh''\j g''y tkvgp'tgs wguv''hqt''cr r gcn''cpf ''r tqqh''qh''o cknkpi ''y kj kp''32''dwukpguu''f c{u''qh''ugpf kpi ''\j g''tgs wguv''\q''\j g''WUEKU0'

Vj g''hco kn{''o wuv''hqtw ctf ''\q''\j g''f guki pcvgf ''WUEKU''qhhkeg''cp{''cf f kkqpcn'f qewo gpvcvkqp''qt''y tkvgp''gzr ncpcvkqp''kp''uwr r qtv'qh''\j g''cr r gcn0''Vj ku''o cvgtkcn'o wuv''kpenwf g''c''eqr {''qh''\j g''WUEKU''f qewo gpv'xgtkhkecvkqp''tgs wguv''*wugf ''\q''r tqeguu''\j g''ugeqpf ct{''tgs wguv+''qt''uwej ''qvj gt''hqto ''ur gekhkgf ''d{''\j g''WUEKU.''cpf ''c''ngwgt''kpf kecvkpi ''\j cv'\j g''hco kn{''ku''tgs wguvkpi ''cp''cr r gcn'qh''\j g''WUEKU''ko o ki tcvkqp''uvcvwu'xgtkhkecvkqp''tguwnwu0'

Vj g''WUEKU''y kn''pqvkh{''\j g''hco kn{.''y kj ''c''eqr {''\q''\j g''URJ C.''qh''ku''f gekukqp0''Y j gp''\j g''WUEKU''pqvkhkgu''\j g''URJ C''qh''\j g''f gekukqp.''\j g''URJ C''o wuv''pqvkh{''\j g''hco kn{''qh''ku''tki j v''\q''tgs wguv''cp''kphqto cn'j gctkpi 0''

URJ C''Rqrke{''

Vj g''URJ C''y kn''ugpf ''y tkvgp''pqvkeg''\q''\j g''hco kn{''qh''ku''tki j v''\q''tgs wguv''cp''kphqto cn'j gctkpi ''y kj kp''32''dwukpguu''f c{u''qh''tgegkxkpi ''pqvkeg''qh''\j g''WUEKU''f gekukqp''tgi ctf kpi ''\j g''hco kn{øu''ko o ki tcvkqp''uvcvwu0'

## Informal Hearing Procedures for Applicants [24 CFR 5.514(f)]

Chvgt''pqvkhkecvkqp''qh''\j g''WUEKU''f gekukqp''qp''cp''cr r gcn''qt''kp''nkgw''qh''cp''cr r gcn'\q''\j g''WUEKU.''\j g''hco kn{''o c{''tgs wguv''\j cv'\j g''URJ C''r tqxkf g''c''j gctkpi 0''Vj g''tgs wguv''hqt''c''j gctkpi ''o wuv''dg''o cf g''gkj gt''y kj kp''52''f c{u''qh''tgegkr v''qh''\j g''URJ C''pqvkeg''qh''f gpkcn''qt''y kj kp''52''f c{u''qh''tgegkr v''qh''\j g''WUEKU''cr r gcn'f gekukqp0'

Vj g''kphqto cn'j gctkpi ''r tqegf wtgu''hqt''cr r nkecpv'hco knkgu''ctg''f guetkdgf ''dgnqy 0''

### *Informal Hearing Officer*''

Vj g''URJ C''o wuv''r tqxkf g''cp''kphqto cn'j gctkpi ''dghqtg''cp''ko r ctkcn'kpf kxkf wcn'qvj gt''\j cp''c''r gtuqp''y j q''o cf g''qt''cr r tqxgf ''\j g''f gekukqp''wpf gt''tgxkgy .''cpf ''qvj gt''\j cp''c''r gtuqp''y j q''ku''c''uwdqtf kpcvg''qh''\j g''r gtuqp''y j q''o cf g''qt''cr r tqxgf ''\j g''f gekukqp0''Ugg''Ugevkqp''38/KKKC0''hqt''c''nkuvkpi ''qh''r qukkqpu''y j cv'ugtxg''cu''kphqto cn'j gctkpi ''qhhkegtu0'

*Evidence*

Vj g''hco kn{'o wuv'dg''r tqxkf gf ''vj g''qr r qtwpkv{ ''vq''gzco kpg''cpf ''eqr { ''cv''vj g''hco kn{øu''gzr gpug. ''cv''c'' tgcuqpcdng''ko g''kp''cf xcpeg''qh''vj g''j gctkpi .''cp{ ''f qewo gpvu''kp''vj g''r quuguukqp''qh''vj g''URJ C'' r gtvckpkpi ''vq''vj g''hco kn{øu''grki kdknkv{ ''uvcvwu. ''qt''kp''vj g''r quuguukqp''qh''vj g''WUEKU''*cu''r gto kwgf ''d{ '' WUEKU''tgs wktgo gpvu+. ''kpenwf kpi ''cp{ ''tgeqtf u''cpf ''tgi wncvkqpu''vj cv''o c{ ''dg''tgngxcpv''vq''vj g''j gctkpi 0'

   URJ C''Rqnke{ ''

   Vj g''hco kn{ ''y knn'dg''cnnqy gf ''vq''eqr { ''cp{ ''f qewo gpvu''tgncvgf ''vq''vj g''j gctkpi ''cv''c''equv''qh''&047 '' r gt''r ci g0''Vj g''hco kn{ ''o wuv''tgs wguv''f kueqxgt{ ''qh''URJ C''f qewo gpvu''pq''ncvgt''vj cp'' 34-22''r o 0''qp''vj g''dwukpguu''f c{ ''r tkqt''vq''vj g''j gctkpi 0'

Vj g''hco kn{ ''o wuv'dg''r tqxkf gf ''vj g''qr r qtwpkv{ ''vq''r tgugpv''gxkf gpeg''cpf ''cti wo gpvu''kp''uwr r qtv''qh'' grki kdng''uvcvwu0'Gxkf gpeg''o c{ ''dg''eqpukf gtgf ''y kj qw'tgi ctf ''vq''cf o kuukdknkv{ ''wpf gt''vj g''twngu''qh'' gxkf gpeg''cr r nkecdng''vq''lwf kekcn'r tqeggf kpi u0'

Vj g''hco kn{ ''cnuq''dg''r tqxkf gf ''vj g''qr r qtwpkv{ ''vq''tghwvg''gxkf gpeg''tgnkgf ''wr qp''d{ ''vj g''URJ C. '' cpf ''vq''eqphtqpv''cpf ''etquu/gzco kpg''cn''y kpguugu''qp''y j que''guvko qp{ ''qt''kphqto cvkqp''vj g''URJ C'' tgnkgu0'

*Representation and Interpretive Services*

Vj g''hco kn{ ''ku''gpvkwngf ''vq''dg''tgr tgugpvgf ''d{ ''cp''cwqtpg{ ''qt''qvj gt''f guki pgg. ''cv''vj g''hco kn{øu''gzr gpug. '' cpf ''vq''j cxg''uwej ''r gtuqp''o cmg''uvcvgo gpvu''qp''vj g''hco kn{øu''dgj cnh0'

Vj g''hco kn{ ''ku''gpvkwngf ''vq''tgs wguv''cp''kpvgtr tgvgt0'Wr qp''tgs wguv. ''vj g''URJ C''y knn'r tqxkf g''eqo r gvgpv'' kpvgtr tgvcvkqp''ugtxkegu. ''htgg''qh'ej cti g0'

*Recording of the Hearing*

Vj g''hco kn{ ''ku''gpvkwngf ''vq''j cxg''vj g''j gctkpi ''tgeqtf gf ''d{ ''cwf kqvcr g0'Vj g''URJ C''o c{ . ''dwv'ku''pqv'' tgs wktgf ''vq''r tqxkf g''c''vtcpuetkr v''qh''vj g''j gctkpi 0'

   URJ C''Rqnke{''

   Vj g''URJ C''y knn'pqv'r tqxkf g''c''vtcpuetkr v''qh''cp''cwf kq''vcr gf ''j gctkpi 0'

*Hearing Decision*

Vj g''URJ C''o wuv'r tqxkf g''vj g''hco kn{ ''y kj ''c''y tkwgp''hkpcn'f gekukqp. ''dcugf ''uqngn{ ''qp''vj g''hcevu'' r tgugpvgf ''cv''vj g''j gctkpi . ''y kj kp''36''ecngpf ct''f c{ u''qh''vj g''f cvg''qh''vj g''kphqto cn'j gctkpi 0'Vj g'' f gekukqp''o wuv'uvcvg''vj g''dcuku''hqt''vj g''f gekukqp0'

**Informal Hearing Procedures for Residents [24 CFR 5.514(f)]**

Chvgt"pqvkhkecvkqp"qh"yj g"WUEKU"f gekukqp"qp"cr r gcn"qt"kp"kgw"qh"cp"cr r gcn"vq"yj g"WUEKU."yj g"
hco kn{"o c{"tgswguv"yj cv"yj g"URJ C"r tqxkf g"c"j gctkpi 0"Vj g"tgswguv"hqt"c"j gctkpi "o wuv"dg"o cf g"
gkyj gt"y kyj kp"52"f c{u"qh"tgegkr v"qh"yj g"URJ C"pqvkeg"qh"vgto kpcvkqp."qt"y kyj kp"52"f c{u"qh"tgegkr v"
qh"yj g"WUEKU"cr r gcn"f gekukqp0"

Hqt"yj g"kphqto cl"j gctkpi "r tqegf wtgu"yj cv"cr r n{"vq"r ctvkekr cpv"hco knkgu"y j qug"cuukuvcpeg"ku"dgkpi "
vgto kpcvgf "dcugf "qp"ko o ki tcvkqp"uvcwu."ugg"Ugevkqp"38/KKKC0

**Retention of Documents [24 CFR 5.514(h)]**

Vj g"URJ C"o wuv"tgvckp"hqt"c"o kpko wo "qh"7"{gctu"yj g"hqmqy kpi "f qewo gpv"yj cv"o c{"j cxg"dggp"
uwdo kwgf "vq"yj g"URJ C"d{"yj g"hco kn{."qt"r tqxkf gf "vq"yj g"URJ C"cu"r ctv"qh"yj g"WUEKU"cr r gcn"qt"
yj g"URJ C"kphqto cl"j gctkpi "r tqeguu<"

- Á Vj g"cr r nkecvkqp"hqt"cuukuvcpeg"
- Á Vj g"hqto "eqo r ngvgf "d{"yj g"hco kn{"hqt"kpeqo g"tggzco kpcvkqp"
- Á Rj qvqeqr kgu"qh"cp{"qtki kpcl"f qewo gpvu."kpenwf kpi "qtki kpcl"WUEKU"f qewo gpvu"
- Á Vj g"uki pgf "xgtkhkecvkqp"eqpugpv"hqto "
- Á Vj g"WUEKU"xgtkhkecvkqp"tguwnu"
- Á Vj g"tgswguv"hqt"c"WUEKU"cr r gcn"
- Á Vj g"hkpcl"WUEKU"f gvgto kpcvkqp"
- Á Vj g"tgswguv"hqt"cp"kphqto cl"j gctkpi "
- Á Vj g"hkpcl"kphqto cl"j gctkpi "f gekukqp

## PART IV: OWNER OR FAMILY DEBTS TO THE SPHA

### 16-IV.A. OVERVIEW

URJ Cu'ctg'tgswktgf "vq'kpenwfg'kp'yj g'cf o kpkuvtcvkxg'r ncp."r qnkekgu'eqpegtpkpi "tgr c{o gpv'd{'c" hco kn{'qh'co qwpvu'qy gf "vq'yj g'URJ C']46'EHT'; : 4076_0'Vj ku'r ctv'f guetkdgu'yj g'URJ Cøu'r qnkekgu" hqt'tgeqxgt{'qh'o qpkgu'qy gf "vq'yj g'URJ C"d{'hco knkgu'qt'qy pgtu0

<u>URJ C'Rqnke{</u>

Y j gp'cp'cevkqp'qt'kpcevkqp'qh'cp'qy pgt'qt'r ctvekr cpv'tguwnu'kp'yj g'qxgtr c{o gpv'qh' j qwukpi "cuukuvcpeg.'yj g'URJ C'j qnf u'yj g'qy pgt'qt'r ctvekr cpv'nkcdng'vq'tgwtp'cp{" qxgtr c{o gpvu'vq'yj g'URJ C0

Vj g'URJ C'y knn'gpvgt'kpvq'tgr c{o gpv'ci tggo gpvu'kp'ceeqtf cpeg'y kj "yj g'r qnkekgu" eqpvckpgf "kp'yj ku'r ctv'cu'c'o gcpu'vq'tgeqxgt'qxgtr c{o gpvu0

Y j gp'cp'qy pgt'qt'r ctvekr cpv'tghwugu'vq'tgr c{o qpkgu'qy gf "vq'yj g'URJ C.'yj g'URJ C'y knn' wknk|g'qyj gt'cxckncdng'eqnngevkqp'cnvgtpcvkxgu'kpenwfkpi .'dw'pqv'nko kvgf "vq.'yj g'hqnqy kpi <

Eqnngevkqp'ci gpekgu

Uo cnn'encko u'eqwtv

Ekxkn'ncy "uwkv'

Uvcvg'kpeqo g'vcz'ugv/qhh'r tqi tco

# 16-IV.B. REPAYMENT POLICY

## Owner Debts to the SPHA

### URJ C"Rqnke{"

Cp{"co qwpv'f wg"vq"vj g"URJ C"d{"cp"qy pgt"o wuv'dg"tgr ckf "d{"vj g"qy pgt"y kj kp"52"f c{u"qh"
vj g"URJ C"f gvgto kpcvkqp"qh"vj g"f gdv0"

Kf"vj g"qy pgt'hckmu'vq"tgr c{"vj g"f gdv'y kj kp"vj g"tgswktgf "vko g"htco g"cpf "ku"gpvkumgf "vq"hwwvg"
J CR"r c{o gpvu."vj g"URJ C"y km"tgf wecg"vj g"hwwvg"J CR"r c{o gpvu"d{"vj g"co qwpv'qy gf "
wpvkn'vj g"f gdv'ku"r ckf "kp"hwmn0"

Kf"vj g"qy pgt"ku"pqv"gpvkumgf "vq"hwwvg"J CR"r c{o gpvu"vj g"URJ C"o c{."kp"ku"uqng"f kuetgvkqp."
qhhgt"vq"gpvgt"kpvq"c"tgr c{o gpv'ci tggo gpv"qp"vgto u'r tguetkdgf "d{"vj g"URJ C0"

Kf"vj g"qy pgt'tghwugu'vq"tgr c{"vj g"f gdv."f qgu'pqv'gpvgt"kpvq"c"tgr c{o gpv'ci tggo gpv."qt"
dtgcej gu"c"tgr c{o gpv'ci tggo gpv."vj g"URJ C"y km'dcp'vj g"qy pgt"htqo "hwwvg"r ctvkekr cvkqp"
kp"vj g"r tqi tco "cpf "r wuwg"qvj gt"o qf gu"qh"eqmgevkqp0"

## Family Debts to the SPHA

### URJ C"Rqnke{"

Cp{"co qwpv'qy gf "vq"vj g"URJ C"d{"cp"J EX"hco kn{"o wuv'dg"tgr ckf "d{"vj g"hco kn{0"Kf"vj g"
hco kn{"ku"wpcdng"vq"tgr c{"vj g"f gdv'y kj kp"52"f c{u."vj g"URJ C"y km'qhhgt"vq"gpvgt"kpvq"c"
tgr c{o gpv'ci tggo gpv"kp"ceeqtf cpeg"y kj "vj g"r qnkekgu'dgmqy 0"

Kf"vj g"hco kn{"tghwugu'vq"tgr c{"vj g"f gdv."f qgu'pqv'gpvgt"kpvq"c"tgr c{o gpv'ci tggo gpv."qt"
dtgcej gu"c"tgr c{o gpv'ci tggo gpv."vj g"URJ C"y km'vgto kpcvg"cuukuvcpeg"kp"ceeqtf cpeg"y kj "
vj g"r qnkekgu'kp"Ej cr vgt"34"cpf "r wuwg"qvj gt"o qf gu"qh"eqmgevkqp0"

## Repayment Agreement [24 CFR 792.103]

Vj g"vgto "*repayment agreement*"tghgtu'vq"c"hqto cn'y tkvvgp'f qewo gpv'uki pgf "d{"c"vgpcpv"qt"qy pgt"
cpf "r tqxkf gf "vq"vj g"URJ C"kp"y j kej "c"vgpcpv"qt"qy pgt"cmqy ngf i gu"c"f gdv'kp"c"ur gekhke"co qwpv"
cpf "ci tggu'vq"tgr c{"vj g"co qwpv'f wg"cv'ur gekhke"kko g"r gtkqf u0"

## General Repayment Agreement Guidelines for Families

### *Down Payment Requirement*

### URJ C"Rqnke{"

Dghqtg"gzgewvkpi "c"tgr c{o gpv'ci tggo gpv'y kj "c"hco kn{."vj g"URJ C"y km'i gpgtcm{"tgswktg"
c"f qy p'r c{o gpv'qh'32"r gtegpv'qh'vj g"vqvcn'co qwpv'qy gf 0"Kf"vj g"hco kn{"ecp'r tqxkf g"
gxkf gpeg"ucvkuhcevqt{"vq"vj g"URJ C"vj cv'c"f qy p'r c{o gpv'qh'32"r gtegpv'y qwf "ko r qug"cp"
wpf wg"j ctf uj kr ."vj g"URJ C"o c{."kp"ku'uqng"f kuetgvkqp."tgswktg"c"nguugt"r gtegpvci g"qt"
y ckxg"vj g"tgswktgo gpv0"

## Payment Thresholds

Pqvkeg"RKI" 4239/34"tgeqo o gpfu"\jcv"\jg"\qvcrl'co qwpv"\jcv'c"hco kn{o wvr'c"gcej "o qpyj ô yjg" hco kn{ou'o qpyj n{"uj ctg"qh"tgpv"r nvu'\jg"o qpyj n{"fgdv"tgr c{o gpv'co qwvô uj qwrf "pqv'gzeggf "62" r gtegpv"qh"\jg"hco kn{ou'o qpyj n{"cflwuvgf "kpeqo g0'J qy gxgt."c"hco kn{o c{"crtcd{"dg"r c{kpi "62" r gt"egpv"qt"o qtg"qh"ku'o qpyj n{"cflwuvgf "kpeqo g"kp'tgpv0'O qtgqxgt."Pqvkeg"RKI" 4239/34"cempqy ngf i gu'\jcv"URJ Cu'jcxg'\jg'fkuetgvkqp'\q'guvcdrkuj "õyjtguj qrf u'cpf "rqrkekguö'hqt" tgr c o gpt'ci tggo gpvu'y kj "hco krkgu']46'EHT"; : 40774*e+*3+*xkk+0'

### URJ C"Rqrke{"

Vj g"URJ C'j cu"guvcdrkuj gf "\jg"hqrqy kpi "\j tguj qrf u'hqt"tgr c{o gpt'qh"fgdvu<

    Co qwpu'dgw ggp"&5.222"cpf "\jg'fgfgtcrlqt'uvcvg'\j tguj qrf "hqt"etko kpcrl' r tqugewkqp"o wu'dg"tgr ckf "y kj kp"58"o qpyj u0'

    Co qwpu'dgw ggp"&4.222"cpf "&4.;;; "o wu'dg"tgr ckf "y kj kp'52"o qpyj u0'

    Co qwpu'dgw ggp"&3.222"cpf "&3.;;; "o wu'dg"tgr ckf "y kj kp'46"o qpyj u0'

    Co qwpu'wpf gt"&3.222"o wu'dg"tgr ckf "y kj kp'34"o qpyj u0'

Kf'c"hco kn{"ecp'r tqxkf g'gxkfgpec'ucvkuhcevqt{"\q"\jg"URJ C'j cv"\jg"\j tguj qrf "crr nkecdng"\q" yj g"hco kn{ou'fgdv"y qwrf "ko r qug"cp"wpf wg"j ctf uj kr."\jg"URJ C'o c{."kp'ku'uqrg'fkuetgvkqp." f gvgto kpg"\jcv'c"rqy gt"o qpyj n{"r c{o gpt'co qwvt'ku'tgcuqpcdng0'Kp'o ckpi "ku" f gvgto kpcvkqp."\jg"URJ C'y krt'eqpukf gr'crn'tgrgxcpt'kphqto cvkqp."kpenwf kpi "\jg"hqrqy kpi <

    Vj g"co qwpt'qy gf "d{"\jg"hco kn{"\q"\jg"URJ C"

    Vj g"tgcuqp'hqt"\jg"f gdv."kpenwf kpi "y j gyj gt"\jg"f gdv"y cu"\jg"tguwrt'qh"hco kn{" cevkqp1kpcevkqp"qt"ektewo uvcpega"dg{qpf "\jg"hco kn{ou'eqpvtqrl'

    Vj g"hco kn{ou'ewttgpv'cpf "r qvgpvkcrlkpeqo g"cpf "gzr gpugu"

    Vj g"hco kn{ou'ewttgpt'hco kn{"uj ctg."cu"ecrewncvgf "wpf gr'46'EHT"; : 40737"

    Vj g"hco kn{ou'j kuvqr{"qh"o ggvkpi "ku'hkpcpekcrltgur qpukdkrkvkgu"

## Execution of the Agreement

### URJ C"Rqrke{"

Cp{"tgr c{o gpt'ci tggo gpt'dgw ggp"\jg"URJ C'cpf "c"hco kn{o wut'dg"uki pgf "cpf "f cvgf "d{" yj g"URJ C'cpf "d{"\jg"j gcf "qh"j qwugj qrf "cpf "ur qwug1eq-j gcf "*kh'cr r nkecdng+0

## Due Dates

### URJ C"Rqrke{"

Crn'r c{o gpvu'ctg'f wg"d{"\jg"enqug"qh"dwukpguu"qp"\jg"37$^{yj}$ "f c{"qh"\jg"o qpyj 0'Kf'\jg"37$^{yj}$ " f qgu'pqv'hcrn'qp'c"dwukpguu'f c{."\jg'f wg'f cvg"ku'\jg"enqug"qh"dwukpguu"qp"\jg"hktuv'dwukpguu" f c{"chvgt"\jg'37$^{yj}$ 0'

*Late or Missed Payments*

URJ C"Rqpke{"

Kh"c"r c{o gpv"ku"pqv"tgegkxgf "d{"vj g"gpf "qh"vj g"dwukpguu"f c{"qp"vj g"f cvg"f wg."cpf "r tkqt" cr r tqxcn'hqt"vj g"o kuugf "r c{o gpv"j cu"pqv"dggp"i kxgp"d{"vj g"URJ C."vj g"URJ C"y knl"ugpf " vj g"hco kn{"c"f glkps wgpe{"pqvkeg"i kxkpi "vj g"hco kn{"32"dwukpguu"f c{u"vq"o cmg"vj g"ncvg" r c{o gpv0"Kh"vj g"r c{o gpv"ku"pqv"tgegkxgf "d{"vj g"f wg"f cvg"qh"vj g"f glkps wgpe{"pqvkeg."kv"y knl" dg"eqpukf gtgf "c"dtgcej "qh"vj g"ci tggo gpv"cpf "vj g"URJ C"y knl"vgto kpcvg"cuukuvcpeg"kp" ceeqtf cpeg"y kvj "vj g"r qlkekgu"kp'Ej cr vgt"340'

Kh"c"hco kn{"tgegkxgu"vj tgg"f glkps wgpe{"pqvkegu"hqt"wpgzewugf "ncvg"r c{o gpvu"kp"c"34/o qpvj " r gtkqf ."vj g"r r c{o gpv"ci tggo gpv"y knl"dg"eqpukf gtgf "kp"f ghcwnv."cpf "vj g"URJ C"y knl" vgto kpcvg"cuukuvcpeg"kp"ceeqtf cpeg"y kvj "vj g"r qlkekgu"kp'Ej cr vgt"340'

*No Offer of Repayment Agreement*

URJ C"Rqpke{"

Vj g"URJ C"i gpgtcn{"y knl'pqv'gpvgt"kpvq"c"tgr c{o gpv"ci tggo gpv"y kvj "c"hco kn{"kh'vj gtg"ku" cntgcf {"c"tgr c{o gpv"ci tggo gpv"kp"r nceg"y kvj "vj g"hco kn{"qt"kh"vj g"co qwpv"qy gf "d{"vj g" hco kn{"gzeggf u"vj g"hgf gtcn'qt "uvcvg"vj tguj qnf "hqt"etko kpcn'r tqugewkqp0"

**Repayment Agreements Involving Improper Payments**

Pqvkeg"RKI "4239/34"tgs wktgu"egtvckp"r tqxkukqpu"vq"dg"kpenwf gf "kp"cp{"tgr c{o gpv"ci tggo gpv" kpxqnxkpi "co qwpvu"qy gf "d{"c"hco kn{"dgecwug"kv"wpf gttgr qtvgf "qt"hckngf "vq"tgr qtv"kpeqo g<

- Á  C"tghgtgpeg"vq"vj g"kvgo u"kp"vj g"hco kn{"dtkghkpi "r cemgv"vj cv"uvcvg"vj g"hco kn{øu"qdnki cvkqp"vq" r tqxkf g"vtwg"cpf "eqo r ngvg"kphqto cvkqp"cv"gxgt{"tggzco kpcvkqp"cpf "vj g"i tqwpf u"qp"y j kej "vj g" URJ C"o c{"vgto kpcvg"cuukuvcpeg"dgecwug"qh"c"hco kn{øu"cevkqp"qt"hcknwtg"vq"cev"

- Á  C"uvcvgo gpv"enctkf{kpi "vj cv"gcej "o qpvj "vj g"hco kn{"pqv"qpn{"o wuv'r c{"vq"vj g"URJ C"vj g" o qpvj n{"r c{o gpv"co qwpv"ur ekffkgf "kp"vj g"ci tggo gpv"dwv'o wuv'cnuq"r c{"vq"vj g"qy pgt"vj g" hco kn{øu"o qpvj n{"uj ctg"qh'vj g"tgpv"vq"qy pgt"

- Á  C"uvcvgo gpv"vj cv"vj g"vgto u"qh'vj g"tgr c{o gpv"ci tggo gpv'o c{"dg"tgpgi qvkcvgf "kh'vj g"hco kn{øu" kpeqo g"f getgcugu"qt"kpetgcugu"

- Á  C"uvcvgo gpv"vj cv'ncvg"qt"o kuugf "r c{o gpvu"eqpuvkwwg"f ghcwnv'qh'vj g"tgr c{o gpv"ci tggo gpv"cpf " o c{"tguwnv'kp"vgto kpcvkqp"qh'cuukuvcpeg"

# PART V: SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP)

## 16-V.A. OVERVIEW

Vj g"Ugevkqp": "O cpci go gpv"Cuuguuo gpv"Rtqi tco "*UGO CR+"ku"c"vqqn'vj cv"cmqy u'J WF "vq"o gcuwtg" URJ C"r gthqto cpeg"kp"ng{ "ctgcu"vq"gpuwtg"r tqi tco "kpvgi tkv{ "cpf "ceeqwpvcdkmv{0"UGO CR"ueqtgu" vtcpuncvg"kpvq"c"tcvkpi "hqt"gcej "URJ C"cu"j ki j "r gthqto kpi ."uvcpf ctf ."qt"vtqwdngf 0"Ueqtgu"qp" kpf kxkf wcn'UGO CR"kpf kecvqtu."cu"y gm'cu"qxgtcm'UGO CR"tcvkpi u."ecp"chhgev"vj g"URJ C"kp"ugxgtcn' y c{u0"

- Á J ki j /r gthqto kpi "URJ Cu"ecp"dg"i kxgp"c"eqo r gvkvkxg"cf xcpvci g"wpf gt"pqvkegu"qh"hwpf kpi " cxckncdkmv{ "]46"EHT"; : 70325_0'

- Á URJ Cu"y kj "f ghkekgpekgu"qp"qpg"qt"o qtg"kpf kecvqtu"ctg"tgs wktgf "vq"eqttgev"vj g"f ghkekgpekgu" cpf "tgr qtv"vq"J WF "]46"EHT"; : 70328_0'

- Á URJ Cu"y kj "cp"qxgtcm'tcvkpi "qh"õvtqwdngf ö"ctg"uwdlgev"vq"cf f kvkqpcn'J WF "qxgtuki j v." kpenwf kpi "qp/ukvg"tgxkgy u"d{ "J WF "uvchh."c"tgs wktgo gpv"vq"f gxgnqr "c"eqttgevkxg"cevkqp"r ncp." cpf "o qpkvqtkpi "vq"gpuwtg"vj g"uweeguuhwl'ko r ngo gpvcvkqp"qh"vj g"eqttgevkxg"cevkqp"r ncp0'Kp" cf f kvkqp."URJ Cu"vj cv"ctg"f guki pcvgf "õvtqwdngf ö"o c{ "pqv"wug"cp"r ctv"qh"vj g"cf o kpkuvtcvkxg" hgg"tgugtxg"hqt"qvj gt"j qwukpi "r wtr qugu"]46"EHT"; : 70329_0'

- Á J WF "o c{ "f gvgto kpg"vj cv"c"URJ C)u"hcknwtg"vq"eqttgev'kf gpvkhkgf "UGO CR"f ghkekgpekgu"qt"vq" r tgr ctg"cpf "ko r ngo gpv'c"eqttgevkxg"cevkqp"r ncp"tgs wktgf "d{ "J WF "eqpuvkvwvgu"c"f ghcwm'wpf gt" vj g"CEE"]46"EHT"; : 7032; _0'

## 16-V.B. SEMAP CERTIFICATION [24 CFR 985.101]

URJ Cu'o wuv'uwdo kv'vj g'J WF /tgs wktgf "UGO CR"egtvkhkecvkqp'hqto "y kj kp'82'ecngpf ct 'f c{u'chvgt" yj g"gpf 'qh'ku'hkuecn'{gct0'Vj g'egtvkhkecvkqp''o wuv'dg'crr tqxgf 'd{ "URJ C'dqctf 'tguqnwvkqp'cpf " uki pgf 'd{ "yj g"URJ C'gzgewvkxg'f ktgevqt0'Kh'yj g"URJ C"ku'c'wpkv'qh'nqecn'i qxgtpo gpv'qt'c'uvcvg. "c" tguqnwvkqp'crr tqxkpi "yj g'egtvkhkecvkqp''ku'pqv'tgs wktgf ."cpf 'yj g'egtvkhkecvkqp''o wuv'dg'gzgewvgf 'd{ " yj g"Ugevkqp'": 'r tqi tco 'f ktgevqt0'

URJ Cu'y kj 'nguu'yj cp'472'xqwej gt'wpkvu'ctg'qpn{'tgs wktgf 'vq'dg'cuuguugf 'gxgt{'qyj gt'URJ C" hkuecn'{gct0'J WF 'y km'cuuguu'uwej "URJ Cu'cppwcm{'kh'yj g'URJ C'gngevu'vq'j cxg'ku'r gthqto cpeg" cuuguugf 'qp'cp'cppwcn'dcuku―qt'ku'f guki pcvgf 'cu'õvtqwdngfö']46'EHT'; : 70827_0'

Hcknwtg'qh'c'URJ C'vq'uwdo kv'ku'UGO CR'egtvkhkecvkqp'y kj kp'yj g'tgs wktgf 'vko g'htco g'y km'tguwn" kp'cp'qxgtcm'r gthqto cpeg'tcvkpi 'qh'õvtqwdngfö"

C'URJ Cøu'UGO CR'egtvkhkecvkqp'ku'uwdlgev'vq'J WF 'xgtkhkecvkqp'd{'cp'qp-ukvg'eqphkto cvqt{" tgxkgy 'cv'cp{'vko g0"

Wr qp'tgegkr v'qh'yj g'URJ Cøu'UGO CR'egtvkhkecvkqp.'J WF 'y km'tcvg'yj g'URJ Cøu'r gthqto cpeg'wpf gt" gcej "UGO CR'kpf kecvqt'kp'ceeqtf cpeg'y kj 'r tqi tco 'tgs wktgo gpwu0"

## HUD Verification Method

Ugxgtcn'qh'yj g'UGO CR'kpf kecvqtu'ctg'ueqtgf 'dcugf 'qp'c'tgxkgy 'qh'c's wcnkv{'eqpvtqn'uco r ng" ugngevgf 'hqt'yj ku'r wtr qug0'Vj g'URJ C'qt'yj g'Kpf gr gpf gpv'Cwf kvqt'o wuv'ugngev'cp'wpdkcugf 'uco r ng" yj cv'r tqxkf gu'cp'cf gs wcvg'tgr tgugpvcvkqp'qh'yj g'v{r gu'qh'kphqto cvkqp'vq'dg'cuuguugf .'kp'ceeqtf cpeg" y kj "UGO CR'tgs wktgo gpwu]46'EHT'; : 704_0'

Kh'yj g'J WF 'xgtkhkecvkqp'o gyj qf 'hqt'yj g'kpf kecvqt'tgnkgu'qp'f cvc'kp'yj g'Hqto /7227: 'o qf wng" *hqto gtn{'mpqy p'cu'O VEU+'kp'yj g'RKI "Kphqto cvkqp'Egpvgt'*RKE+'cpf 'J WF 'f gvgto kpgu'yj cv" yj qug'f cvc'ctg'kpuwhhkekgpv'vq'xgtkh{'yj g'URJ C)u'egtvkhkecvkqp'qp'yj g'kpf kecvqt'f wg'vq'yj g'URJ C)u" hcknwtg'vq'cf gs wcvgn{'tgr qtv'hco kn{'f cvc.'J WF 'y km'cuukip'c'| gtq'tcvkpi 'hqt'yj g'kpf kecvqt]46'EHT " ; : 705_0'

## 16-V.C. SEMAP INDICATORS [24 CFR 985.3 and form HUD-52648]

Vj g''cdrng''dgmqy ''rkuvu''gcej ''qh''vj g''UGO CR''kpf kecvqtu.''eqpvckpu''c''f guetkr vkqp''qh''gcej ''kpf kecvqt.''cpf ''gzr nckpu''vj g''dcuku''hqt''r qkpvu''cy ctf gf ''wpf gt''gcej ''kpf kecvqt0

C''URJ C''vj cv''gzr gpf u''nguu''vj cp''&522.222''kp''Hgf gtcn''cy ctf u''cpf ''y j qug''Ugevkqp'': ''r tqi tco u''ctg''pqv''cwf kvgf ''d{ ''cp''kpf gr gpf gpv''cwf kvqt.''ku''pqv''dg''tcvgf ''wpf gt''UGO CR''kpf kecvqtu''3/90

| SEMAP Indicators |
|---|
| **'Indicator 1: Selection from the waiting list**<br> **Maximum Score: 15"** |
| <ul><li>Á Vj ku''kpf kecvqt''uj qy u''y j gvj gt''vj g''URJ C''j cu''y tkvvgp''r qnkekgu''kp''ku''cf o kpkuvcvkxg''r ncp''hqt'' ugngevkpi ''cr r nkecpvu''htqo ''vj g''y ckvkpi ''nkuv''cpf ''y j gvj gt''vj g''URJ C''hqnqy u''vj qug''r qnkekgu''y j gp''ugngevkpi ''cr r nkecpvu''hqt''cf o kuukqp ''vj g''y ckvkpi ''nkuv0</li></ul><ul><li>Á Rqkpvu''ctg''dcugf ''qp''vj g''r gtegpv''qh''hco knkgu''vj cv''ctg''ugngevgf ''htqo ''vj g''y ckvkpi ''nkuv''kp'' ceeqtf cpeg''y kj ''vj g''URJ Cøu''y tkvgp''r qnkekgu.''ceeqtf kpi ''vq''vj g''URJ Cøu''s wcnkv{ ''eqpvtqn'' uco r ng0</li></ul> |
| **Indicator 2: Rent reasonableness**<br> **Maximum Score: 20** |
| <ul><li>Á Vj ku''kpf kecvqt''uj qy u''y j gvj gt''vj g''URJ C''j cu''cpf ''ko r ngo gpvu''c''tgcuqpcdng''y tkvgp'' o gvj qf ''vq''f gvgto kpg''cpf ''f qewo gpv''hqt''gcej ''wpkv''ngcugf ''vj cv''vj g''tgpv''vq''qy pgt''ku'' tgcuqpcdng''dcugf ''qp''ewttgpv''tgpvu''hqt''eqo r ctcdng''wpcuukuvgf ''wpku''</li></ul><ul><li>Á Rqkpvu''ctg''dcugf ''qp''vj g''r gtegpv''qh''wpku''hqt''y j kej ''vj g''URJ C''hqnqy u''ku''y tkvgp''o gvj qf '' vq''f gvgto kpg''tgcuqpcdng''tgpv''cpf ''j cu''f qewo gpvgf ''ku''f gvgto kpcvkqp''vj cv''vj g''tgpv''vq'' qy pgt''ku''tgcuqpcdng.''ceeqtf kpi ''vq''vj g''URJ Cøu''s wcnkv{ ''eqpvtqn''uco r ng0"</li></ul> |
| **Indicator 3: Determination of adjusted income**<br> **Maximum Score: 20** |
| <ul><li>Á Vj ku''kpf kecvqt''o gcuwtgu''y j gvj gt''vj g''URJ C''xgtkhkgu''cpf ''eqttgevn{ ''f gvgto kpgu''cf lwuvgf '' kpeqo g''hqt''gcej ''cuukuvgf ''hco kn{ .''cpf ''y j gtg''cr r nkecdng.''wugu''vj g''cr r tqr tkcvg''wvknkv{ '' cnqy cpeg''hqt''vj g''wpkv''ngcugf ''kp''f gvgto kpkpi ''vj g''i tquu''tgpv0</li></ul><ul><li>Á Rqkpvu''ctg''dcugf ''qp''vj g''r gtegpv''qh''hkngu''vj cv''ctg''ecnewncvgf ''cpf ''xgtkhkgf ''eqttgevn{ .'' ceeqtf kpi ''vq''vj g''URJ Cøu''s wcnkv{ ''eqpvtqn''uco r ng0</li></ul> |
| **Indicator 4: Utility allowance schedule**<br> **Maximum Score: 5** |
| <ul><li>Á Vj ku''kpf kecvqt''uj qy u''y j gvj gt''vj g''URJ C''o ckpvckpu''cp''wr /vq/f cvg''wvknkv{ ''cnqy cpeg'' uej gf wng0</li></ul><ul><li>Á Rqkpvu''ctg''dcugf ''qp''y j gvj gt''vj g''URJ C''j cu''tgxkgy gf ''vj g''wvknkv{ ''cnqy cpeg''uej gf wng''cpf '' cf lwuvgf ''kv''y j gp''tgs wktgf .''ceeqtf kpi ''vq''vj g''URJ Cøu''egtvkhkecvkqp0</li></ul> |
| " " |

**Indicator 5: HQS quality control inspections**
**Maximum Score: 5**

- Á Vj ku'kpfkecvqt'uj qy u'y j gyj gt'c'URJ C''uwr gtxkuqt''tgkpur gevu'c'uco r ng'qh'wpkvu'wpfgt'' eqpvtcev'fwtkpi ''yj g'URJ C''hkuecn''{gct.'y j kej ''o ggvu''yj g'o kpko wo ''uco r ng''uk| g'' tgswktgo gpvu''hqt''s wcnkv{''eqpvtqn'qh'J S U''kpur gevkqpu0'

- Á Rqkpvu'ctg'dcugf ''qp'y j gyj gt''yj g'tgswktgf ''s wcnkv{''eqpvtqn'tgkpur gevkqpu''y gtg'eqo r ngvgf ."' ceeqtfkpi ''vq''yj g'URJ Cøu'egtvkhkecvkqp0'

**Indicator 6: HQS enforcement**
**Maximum Score: 10**

- Á Vj ku'kpfkecvqt''uj qy u'y j gyj gt.''hqmqy kpi ''gcej ''J S U''kpur gevkqp'qh'c''wpkv'wpfgt''eqpvtcev'' y j gtg'yj g'wpkv'hcknu'vq'o ggv''J S U.''cp{''ekvgf ''nhe/y j tgcvgpkpi ''fghkekgpekgu'ctg'eqttgevgf '' y kyj kp'46''j qwtu''htqo ''yj g'kpur gevkqp'cpf ''cn'qyj gt''fghkekgpekgu'ctg'eqttgevgf ''y kyj kp''pq'' o qtg'yj cp''52''ecngpfct''fc{u'htqo ''yj g'kpur gevkqp'qt'cp{''URJ C/cr r tqxgf ''gzvgpukqp0'

- Á Rqkpvu'ctg'dcugf ''qp'y j gyj gt''yj g'URJ C''eqttgevu'cn'J S U'fghkekgpekgu'kp'ceeqtfcpeg'y kyj '' tgswktgf ''vko g'htco gu.''ceeqtfkpi ''vq''yj g'URJ Cøu'egtvkhkecvkqp0'

**Indicator 7: Expanding housing opportunities**
**Maximum Points: 5**

- Á Qpn{''cr r nkgu'vq'URJ Cu'y kyj ''lwtkufkevkqp''kp'o gvtqr qnkvcp''HO T ''ctgcu0'

- Á Vj ku'kpfkecvqt''uj qy u'y j gyj gt''yj g'URJ C''j cu'cfqr vgf ''cpf ''ko r ngo gpvgf ''c'y tkvgp''r qnke{'' vq''gpeqwtci g'r ctvkekr cvkqp''d{''qy pgtu''qh''wpkvu''nqecvgf ''qwwukfg''ctgcu''qh''r qxgtv{''qt'' o kpqtkv{''eqpegpvtcvkqp—kphqto u'xqwej gtj qnfgtu''qh''yj g''hwn''tcpi g''qh''ctgcu'y j gtg'yj g{'' o c{''ngcug'wpkvu'dqyj ''kpukfg''cpf ''qwwukfg''yj g'URJ Cøu''lwtkufkevkqp—cpf ''uwr r nkgu'c''nkuv'qh'' ncpfnqtfu''qt''qyj gt''r ctvkgu'y j q''ctg'y knkpi ''vq''ngcug'wpkvu'qt'j gnr ''hco knkgu''hkpf ''wpkvu.'' kpenwfkpi ''wpkvu'qwwukfg''ctgcu''qh''r qxgtv{''qt'o kpqtkv{''eqpegpvtcvkqp0'

- Á Rqkpvu'ctg'dcugf ''qp'y j gyj gt''yj g'URJ C''j cu'cfqr vgf ''cpf ''ko r ngo gpvgf ''y tkvgp''r qnkekgu'kp'' ceeqtfcpeg'y kyj ''UGO CR'tgswktgo gpvu.''ceeqtfkpi ''vq''yj g'URJ Cøu'egtvkhkecvkqp0'

**Indicator 8: FMR limit and payment standards**
**Maximum Points: 5 points**

- Á Vj ku'kpfkecvqt''uj qy u'y j gyj gt''yj g'URJ C''j cu'cfqr vgf ''c'r c{o gpv''uvcpfctf ''uej gfwng''yj cv'' guvcdnkuj gu'r c{o gpv''uvcpfctf ''co qwpvu''d{''wpkv''uk| g''hqt''gcej ''HO T ''ctgc'kp''yj g'URJ Cøu'' lwtkufkevkqp.''yj cv'ctg'y kyj kp'yj g'dcukе'tcpi g''qh'; 2''vq''332'r gtegpv''qh''yj g'r wdnkuj gf ''HO T0'

- Á Rqkpvu'ctg'dcugf ''qp'y j gyj gt''yj g'URJ C''j cu'cr r tqr tkcvgn{''cfqr vgf ''c'r c{o gpv''uvcpfctf '' uej gfwng*u+.''ceeqtfkpi ''vq''yj g'URJ Cøu'egtvkhkecvkqp0'

**Indicator 9: Annual reexaminations**
**Maximum Points: 10**

- Á Vj ku'kpfkecvqt''uj qy u'y j gyj gt''yj g'URJ C''eqo r ngvgu'c''tggzco kpcvkqp''hqt''gcej '' r ctvkekr cvkpi ''hco kn{'cv''ngcuv''gxgt{''34'o qpyj u0'

- ÁRqkp"u"ctg"dcugf"qp"yj"g"r gtegpv"qh"tggzco kpcvkqpu"yj cv"ctg"o qtg"yj cp"4"o qpyj u"qxgtf wg." ceeqtf kpi "vq"f cvc"htqo "RKE0

### Indicator 10: Correct tenant rent calculations
**Maximum Points: 5**

- ÁVj ku'kpf kecvqt'uj qy u'y j gyj gt'\j g'URJ C'eqttgevn{'ecnewncvgu'\j g'hco kn{øu'uj ctg'qh'\j g' tgpv'\q'qy pgt0'

- ÁRqkpvu'ctg'dcugf "qp'\j g'r gtegpv'qh'eqttgev'ecnewncvkqpu'qh'hco kn{ 'uj ctg'qh'\j g'tgpv." ceeqtf kpi "\q'f cvc'htqo "RKE0'

### Indicator 11: Pre-contract HQS inspections
**Maximum Points: 5**

- ÁVj ku'kpf kecvqt'uj qy u'y j gyj gt'pgy n{ 'ngcugf "wpku'r cuu'J S U'kpur gevkqp'qp'qt'dghqtg'\j g' ghhgevkxg'f cvg'qh'\j g'cuukuvgf "ngcug'cpf "J CR'eqpvtcev0'

- ÁRqkpvu'ctg'dcugf "qp'\j g'r gtegpv'qh'pgy n{ 'ngcugf "wpku'\j cv'r cuugf "J S U'kpur gevkqp'r tkqt'\q' \j g'ghhgevkxg'f cvg'qh'\j g'ngcug'cpf "J CR'eqpvtcev." ceeqtf kpi "\q'f cvc'htqo "RKE0'

### Indicator 12: Annual HQS inspections
**Maximum Points: 10**

- ÁVj ku'kpf kecvqt'uj qy u'y j gyj gt'\j g'URJ C'kpur gevu'gcej "wpkv'wpf gt'eqpvtcev'cv'ngcuv' cppwcm{0'

- ÁRqkpvu'ctg'dcugf "qp'\j g'r gtegpv'qh'cppwcn'J S U'kpur gevkqpu'qh'wpku'wpf gt'eqpvtcev'\j cv' ctg'o qtg'\j cp'4'o qpyj u'qxgtf wg." ceeqtf kpi "\q'f cvc'htqo "RKE0'

### Indicator 13: Lease-up
**Maximum Points: 20 points**

- ÁVj ku'kpf kecvqt'uj qy u'y j gyj gt'\j g'URJ C'gpvgtu'J CR'eqpvtcevu'hqt'cv'ngcuv'; ; 'r gtegpv'qh' \j g'pwo dgt'qh'\j g'URJ Cøu'dcugnkpg'xqwej gt'wpku'kp'\j g'CEE'hqt'\j g'ecngpf ct'{gct' gpf kpi "qp'qt'dghqtg'\j g'URJ Cøu'hkuecn'{gct." qt'y j gyj gt'\j g'URJ C'j cu'gzr gpf gf "cv'ngcuv' ; ; 'r gtegpv'qh'ku'cmqecvgf "dwf i gv'cwyj qtkv{'hqt'\j g'uco g'ecngpf ct'{gct0'Vj g'URJ C'ecp' tgegkxg'37'r qkpvu'kh'; 7'\q'; 9'r gtegpv'qh'xqwej gtu'ctg'ngcugf "qt'dwf i gv'cwyj qtkv{'ku' wkrk\{gf 0'

- ÁRqkpvu'ctg'dcugf "qp'wkrk\{cvkqp'qh'xqwej gtu'cpf "J CR'gzr gpf kwtgu'cu'tgr qtvgf "kp'\j g' xqwej gt'o cpci go gpv'u{uvgo "*XO U+'hqt'\j g'o quv'tgegpvn{ 'eqo r ngvgf "ecngpf ct'{gct0'

### Indicator 14: Family self-sufficiency (FSS) enrollment and escrow account balances
**Maximum Points: 10**

- ÁQpn{ 'cr r nkgu'\q'URJ Cu'y kj "o cpf cvqt{ 'HUU'r tqi tco u0'

- ÁVj ku'kpf kecvqt'uj qy u'y j gyj gt'\j g'URJ C'j cu'gptqmgf "hco knkgu'kp'\j g'HUU'r tqi tco "cu' tgs wktgf ." cpf "o gcuwtgu'\j g'r gtegpv'qh'ewttgpv'HUU'r ctvkekr cpvu'\j cv'j cxg'j cf "kpetgcugu'kp' gctpgf "kpeqo g'y j kej "tguwrvgf "kp'guetqy "ceeqwpv'dcncpegu0'

- ÁRqkpvu'ctg'dcugf "qp'\j g'r gtegpv'qh'o cpf cvqt{ 'HUU'unqwu'\j cv'ctg'hkmgf "cpf "\j g'r gtegpv'qh' hco knkgu'y kj "guetqy "ceeqwpv'dcncpegu." ceeqtf kpi "\q'f cvc'htqo "RKE0'

**Success Rate of Voucher Holders**
**Maximum Points: 5**

- Á Qpn{ "cr r nkgu "vq "URJ Cu "yj cv "j cxg "tgegkxgf "cr r tqxcn "vq "guvcdnkuj "uweeguu "tcvg "r c{o gpv "uvcpfctf "co qwpvu. "cpf "kupøv "ghhgevkxg "wpvkn "yj g "ugeqpf "hwnn "URJ C "hkuecn "{gct "hqnqy kpi "yj g "fcvg "qh "J WF "cr r tqxcn "qh "uweeguu "tcvg "r c{o gpv "uvcpfctf "co qwpvu0'

- Á Vj ku "kpfkecvqt "uj qy u "y j gyj gt "xqwej gt "j qnf gtu "y gtg "uweeguuhwn "kp "ngcukpi "wpkvu "y kj "xqwej gt "cuukuvcpeg0'

- Á Rqkpvu "ctg "dcugf "qp "yj g "r gtegpv "qh "hco knkgu "yj cv "y gtg "kuuwgf "xqwej gtu "cpf "yj cv "dgeco g "r ctvkekr cpvu "kp "yj g "xqwej gt "r tqi tco 0'

**Deconcentration Bonus Indicator**
**Maximum Points: 5**

- Á Uwdo kuukqp "qh "fcvc "hqt "yj ku "kpfkecvqt "ku "o cpf cvqt{ "hqt "c "URJ C "wukpi "qpg "qt "o qtg "r c{o gpv "uvcpf ctf "co qwpv*u+ "yj cv "gzeggf *u+ "322 "r gtegpv "qh "yj g "r wdnkuj gf "HO T "ugv "cv "yj g "72 "r gtegpvkng "tgpv. "uvctvkpi "y kj "yj g "ugeqpf "hwnn "URJ C "hkuecn "{gct "hqnqy kpi "kpkvkcn "wug "qh "r c{o gpv "uvcpf ctf "co qwpu "dcugf "qp "yj g "HO Tu "ugv "cv "yj g "72ᵗʰ "r gtegpvkng0'

- Á Cf f kvkqpcn "r qkpvu "ctg "cxckncdng "vq "URJ Cu "yj cv "j cxg "lwtkuf kevkqp "kp "o gvtqr qnkvcp "HO T "ctgcu "cpf "yj cv "ej qqug "vq "uwdo kv "yj g "tgs wktgf "fcvc0'

- Á Rqkpvu "ctg "dcugf "qp "y j gyj gt "yj g "f cvc "yj cv "ku "uwdo kwgf "o ggvu "yj g "tgs wktgo gpvu "hqt "dqpwu "r qkpvu0'

# PART VI: RECORD KEEPING

## 16-VI.A. OVERVIEW

Vj g"URJ C"o wuv'o ckpvckp"eqo r ngvg"cpf "ceewtcvg"ceeqwpvu"cpf "qvj gt'tgeqtfu"hqt"vj g'r tqi tco "kp" ceeqtfcpeg"y kij "J WF "tgs wktgo gpvu."kp"c"o cppgt"vj cv'r gto ku'c"us ggf { "cpf "ghhgevkxg'cwf kv0'Cnn' uwej "tgeqtfu"o wuv'dg"o cf g"cxckncdng"vq"J WF "qt"vj g"Eqo r vtqnngt"I gpgtcn'qh"vj g"Wpkvgf "Uvcvgu" wr qp"tgs wguv0'

Kp"cff kkkqp."vj g"URJ C"o wuv'gpuwtg"vj cv'cnn'cr r nkecpv'cpf "r ctvkekr cpv'hkngu"ctg"o ckpvckpgf "kp"c"y c{ " vj cv'r tqvgevu"cp"kpf kxkf wcnou'r tkxce{ 'tki j vu0'

## 16-VI.B. RECORD RETENTION [24 CFR 982.158]

F wtkpi "vj g"vgto "qh'gcej "cuukuvgf "ngcug."cpf "hqt"cv'ngcuv'vj tgg"{ gctu"vj gtgchvgt."vj g"URJ C"o wuv' mggr <"

- Á C"eqr { "qh'vj g"gz gewvgf "ngcug="
- Á Vj g"J CR"eqpvtcev="cpf "
- Á Vj g"cr r nkecvkqp"htqo "vj g"hco kn{ 0'

"Kp"cff kkkqp."vj g"URJ C"o wuv'mggr "vj g"hqnnqy kpi "tgeqtfu"hqt"cv'ngcuv'vj tgg"{ gctu<"

- Á Tgeqtfu"vj cv'r tqxkf g"kpeqo g."tcekcn'gvj pke."i gpf gt."cpf "f kucdknkv{ "uvcvwu'f cvc"qp"r tqi tco " cr r nkecpvu"cpf "r ctvkekr cpvu="
- Á Cp"cr r nkecvkqp"htqo "gcej "kpgnki kdng'hco kn{ "cpf "pqvkeg"vj cv'vj g"cr r nkecpv'ku"pqv'gnki kdng="
- Á J WF /tgs wktgf "tgr qtvu="
- Á Wpkv'kpur gevkqp"tgr qtvu="
- Á Ngcf /dcugf "r ckpv'tgeqtfu'cu'tgs wktgf "d{ "46"EHT "57."Uwdr ctv'D0'
- Á Ceeqwpvu"cpf "qvj gt'tgeqtfu"uwr r qtvkpi "URJ C"dwf i gv'cpf "hkpcpekcn'uvcvgo gpvu"hqt"vj g" r tqi tco ="
- Á Tgeqtfu"vq"f qewo gpv'vj g"dcuku'hqt"URJ C"f gvgto kpcvkqp"vj cv'tgpv'vq"qy pgt"ku'c"tgcuqpcdng" tgpv'*kpkvkcn{ 'cpf "f wtkpi "vj g"vgto "qh'c"J CR"eqpvtcev=''cpf "
- Á Qvj gt'tgeqtfu'ur gekhkgf "d{ "J WF 0'

P qvkeg'RKJ "4236/42'tgs wktgu"URJ Cu'vq"mggp "tgeqtfu"qh'cnn'eqo r nckpvu."kpxguvki cvkqpu."pqvkegu." cpf "eqttgevkxg'cevkqpu'tgncvgf "vq"xkqncvkqpu'qh"vj g"Hckt"J qwukpi "Cev'qt"vj g"gs wcn'ceeguu'hkpcn'twng0'

Vj g"URJ C"o wuv'mggr "eqphkf gpvkcn'tgeqtfu'qh'cnn'go gti gpe{ "vtcpuhgt'tgs wguvu"d{ "xkevko u'qh' f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugz wcn'ceuuwnv."cpf "uvcnmkpi "wpf gt"vj g"URJ Cøu'Go gti gpe{ " Vtcpuhgt'Rncp."cu"y gnn'cu"vj g"qwveqo gu"qh'uwej "tgs wguvu."cpf "tgvckp"vj g"tgeqtfu"hqt"c"r gtkqf "qh' vj tgg"{ gctu"]46'EHT "704224*g+*34+0'

Kh'cp"kphqto cn'j gctkpi "vq"guvcdnkuj "c"hco kn{ øu'ekki kdknkv{ 'hqt"mckpi "cuukuvcpeg'ku"j gnf ."nqpi gt"tgvgpvkqp" tgs wktgo gpvu"cr r n{ "hqt"uqo g"v{ r gu"qh'f qewo gpvu0'Hqt"ur gekhke'tgs wktgo gpvu."ugg"Ugevkqp"38/ KKKF 0"Tgvgpvkqp"qh'F qewo gpv0'

## 16-VI.C. RECORDS MANAGEMENT

URJ Cu'o wuv'o ckpvckp'cr r nkecpv'cpf 'r ctvkekr cpv'hkngu'cpf "kphqto cvkqp"kp"ceeqtf cpeg"y kj "vj g" tgi wncvqt{ 'tgs wktgo gpwu'f guetkdgf "dgnqy 0'

### URJ C'Rqnke{ "

Cnn'cr r nkecpv'cpf 'r ctvkekr cpv'kphqto cvkqp"y knn'dg'mgr v'kp'c "ugewtg'nqecvkqp'cpf "ceeguu'y knn' dg'nko kvgf "vq'cwuj qtk| gf "URJ C "uvchh0'

URJ C "uvchh'y knn'pqv'f kuewuu'r gtuqpcn'hco kn{ 'kphqto cvkqp'wpnguu'vj gtg'ku'c "dwukpguu'tgcuqp" vq"f q"uq0'Kpcr r tqr tkcvg'f kuewukqp'qh'hco kn{ 'kphqto cvkqp'qt'ko r tqr gt'f kuenquwtg'qh'hco kn{" kphqto cvkqp"d{ "uvchh'y knn'tguwnv'kp'f kueknrkpct{ "cevkqp0'

## Privacy Act Requirements [24 CFR 5.212 and Form-9886]

Vj g'eqnngevkqp. "o ckpvgpcpeg. "wug. "cpf "f kuugo kpcvkqp'qh'uqekcn'ugewtkv{ "pwo dgtu'*UUP +. "go r nq{gt" kf gpvkhkecvkqp'pwo dgtu'*GKP +. "cp{ "kphqto cvkqp"f gtkxgf "htqo "vj gug"pwo dgtu. "cpf "kpeqo g" kphqto cvkqp"qh'cr r nkecpwu'cpf 'r ctvkekr cpwu'o wuv'dg"eqpf wevgf. "vq"vj g'gzvgpv'cr r nkecdng. "kp" eqo r nkcpeg'y kj "vj g'Rtkxce{ 'Cev'qh'3; 96. "cpf "cnn'qvj gt'r tqxkukqpu'qh'Hgf gtcn "Uvcvg. "cpf " nqecn'ncy 0'

Cr r nkecpwu'cpf 'r ctvkekr cpwu. "kpenwf kpi "cnn'cf wnwu'kp'vj g'j qwugj qnf. "ctg'tgs wktgf "vq'uki p'c "eqpugpv' hqto . "J WF /; ; 8. "Cwuj qtk| cvkqp'hqt'Tgngcug'qh'Kphqto cvkqp0'Vj ku'hqto "kpeqtr qtcvgu'vj g'Hgf gtcn' Rtkxce{ 'Cev'Uvcvgo gpv'cpf 'f guetkdgu'j qy "vj g'kphqto cvkqp"eqnngevgf "wukpi "vj g'hqto "o c{ "dg"wugf. " cpf "wpf gt'y j cv'eqpf kvkqpu'J WF "qt'vj g'URJ C "o c{ "tgngcug'vj g'kphqto cvkqp"eqnngevgf 0'

## Upfront Income Verification (UIV) Records

URJ Cu'vj cv'ceeguu'WKX "f cvc'vj tqwi j "J WF øu'Gpvgtr tkug'Kpeqo g'Xgtkhkecvkqp"*GKX +'u{uvgo "ctg" tgs wktgf "vq'cf qr v'cpf "hqnqy "ur gekhke'ugewtkv{ 'r tqegf wtgu'vq'gpuwtg'vj cv'cnn'GKX "f cvc'ku'r tqvgevgf " kp'ceeqtf cpeg'y kj "hgf gtcn'ncy u. 'tgi ctf nguu'qh'vj g'o gf kc'qp'y j kej 'vj g'f cvc'ku'tgeqtf gf "*g0i 0. " gngevtqpke. 'r cr gt+0'Vj gug'tgs wktgo gpwu'ctg'eqpvckpgf "kp'vj g'J WF /kuuwgf "f qewo gpv. *Enterprise Income Verification (EIV) System, Security Procedures for Upfront Income Verification data.*

### URJ C'Rqnke{ "

Rtkqt"vq"wwknk| kpi "J WF øu'GKX "u{uvgo . "vj g'URJ C "y knn'cf qr v'cpf "ko r ngo gpv'GKX "ugewtkv{ " r tqegf wtgu'tgs wktgf "d{ "J WF 0'

## Criminal Records

Vj g"URJ C"o c{"qpn{"f kuenqug"\j g"etko kpcn"eqpxkevkqp"tgeqtf u"y j kej "\j g"URJ C"tgegkxgu"htqo "c" rcy "gphqtego gpv"ci gpe{"\q"qhhkegtu"qt"go rnq{ggu"qh"\j g"URJ C."qt"\q"cwj qtk| gf "tgrtgugpvcvkxgu" qh"\j g"URJ C"y j q"j cxg"c"lqd/tgncvgf "pggf "\q"j cxg"ceeguu"\q"\j g"kphqto cvkqp"]46"EHT "7Q 25*g+0'

Vj g"URJ C"o wuv"guvcdnkuj "cpf "ko r ngo gpv"c"u{uvgo "qh"tgeqtf u"o cpci go gpv"\j cv"gpuwtgu"\j cv"cp{" etko kpcn"tgeqtf "tgegkxgf "d{"\j g"URJ C"htqo "c"ncy "gphqtego gpv"ci gpe{"ku"o ckpvckpgf " eqphkf gpvkcm{."pqv"o kuwugf "qt"ko r tqr gtn{"f kuugo kpcvgf ."cpf "f guvtq{gf ."qpeg"\j g"r wtr qug"hqt" y j kej "\j g"tgeqtf "y cu"tgs wguvgf "j cu"dggp"ceeqo r nkuj gf ."kpenwf kpi "gzr ktcvkqp"qh"\j g"r gtkqf "hqt" hknkpi "c"ej cmgpi g"\q"\j g"URJ C"cevkqp"y kj qw"kpuvkwwkqp"qh"c"ej cmgpi g"qt"hkpcn"f kur qukvkqp"qh"cp{" uwej "nkkki cvkqp"]46"EHT "7Q 25*i +0'

Vj g"URJ C"o wuv"guvcdnkuj "cpf "ko r ngo gpv"c"u{uvgo "qh"tgeqtf u"o cpci go gpv"\j cv"gpuwtgu"\j cv"cp{" ugz"qhhgpf gt"tgi kuvtcvkqp"kphqto cvkqp"tgegkxgf "d{"\j g"URJ C"htqo "c"Uvcvg"qt"nqecn"ci gpe{"ku" o ckpvckpgf "eqphkf gpvkcm{."pqv"o kuwugf "qt"ko r tqr gtn{"f kuugo kpcvgf ."cpf "f guvtq{gf ."qpeg"\j g" r wtr qug"hqt"y j kej "\j g"tgeqtf "y cu"tgs wguvgf "j cu"dggp"ceeqo r nkuj gf ."kpenwf kpi "gzr ktcvkqp"qh"\j g" r gtkqf "hqt"hknkpi "c"ej cmgpi g"\q"\j g"URJ C"cevkqp"y kj qw"kpuvkwwkqp"qh"c"ej cmgpi g"qt"hkpcn" f kur qukvkqp"qh"cp{"uwej "nkkki cvkqp0J qy gxgt."c"tgeqtf "qh"\j g"uetggpkpi ."kpenwf kpi "\j g"\ r g"qh" uetggpkpi "cpf "\j g"f cvg"r gthqto gf "o wuv"dg"tgvckpgf "]P qvkeg"RKI "4234/4: _0Vj ku"tgs wktgo gpv"f qgu" pqv"cr r n{"\q"kphqto cvkqp"\j cv"ku"r wdnke"kphqto cvkqp."qt"ku"qdvckpgf "d{"c"URJ C"qvj gt"\j cp"wpf gt"46" EHT "7Q 270'

## Medical/Disability Records

URJ Cu"ctg"pqv"r gto kvvgf "\q"kps wktg"cdqw"\j g"pcwtg"qt"gzvgpv"qh"c"r gtuqpøu"f kucdknkv{0Vj g"URJ C" o c{"pqv"kps wktg"cdqw"c"r gtuqpøu"f kci pquku"qt"f gvcku"qh"\tgcvo gpv"hqt"c"f kucdknkv{"qt"o gf kecn" eqpf kvkqp0Kh"\j g"URJ C"tgegkxgu"c"xgtkhkecvkqp"f qewo gpv"\j cv"r tqxkf gu"uwej "kphqto cvkqp."\j g" URJ C"uj qwf "pqv"r nceg"\j ku"kphqto cvkqp"kp"\j g"vgpcpv"hkng0Vj g"URJ C"uj qwf "f guvtq{"\j g" f qewo gpv0'

## Documentation of Domestic Violence, Dating Violence, Sexual Assault, or Stalking"

Hqt"tgs wktgo gpvu"cpf "URJ C"r qnkekgu"tgncvgf "\q"o cpci go gpv"qh"f qewo gpvcvkqp"qdvckpgf "htqo " xkevko u"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwv."qt"uvcnmkpi ."ugg"ugevkqp"38/KZ 0G0'

# PART VII: REPORTING AND RECORD KEEPING FOR CHILDREN WITH ELEVATED BLOOD LEAD LEVEL

## 16-VII.A. OVERVIEW

Vjg"URJC"jcu"egtvckp"tgurqpukdknkvkgu"tgncvkxg"vq"ejknftgp"y kjj "gngxcvgf "dnqqf "ngcf "ngxgnu"vjcv"ctg" tgegkxkpi "JEX"cuukuvcpeg0"Vjg"pqvkhkecvkqp."xgtkhkecvkqp."cpf "jc| ctf "tgfwevkqp"tgswktgogpvu"ctg" fkuewuugf "kp"Ejcrvgt": 0"Vjku"ku"ctf"fgcnu"y kjj "jg"tgrqtvkpi "tgswktgogpvu."cpf "fcvc"eqnegvkqp"cpf " tgeqtf "nggrkpi "tgurqpukdknkvkgu"jcv"jg"URJC"ku"uwdlgev"vq0

## 16-VII.B. REPORTING REQUIREMENT [24 CFR 35.1225(e); Notice PIH 2017-13]

Vjg"qypgt"owuv"tgrqtv"jg"pcog"cpf "cfftguu"qh'c"ejknf "kfgpvkhkgf "cu'jcxkpi "cp'gngxcvgf "dnqqf " ngcf "ngxgn'vq"jg"rwdnke"jgcnj "fgrctvogpv'y kjj kp'hkxg"dwukpguu"fc{u"qh'dgkpi "uq"pqvkhkgf "d{"cp{" qypgt"o gfkecn'jgcnj "ectg"rtqhguukqpcn0"Vjg"qypgt"cnuq"pqvkh{"jg"JWF "hkgnf "qhhkeg"cpf "jg"" JWF "Qhhkeg"qh'Ngcf "Jc| ctf "Eqpvtqn'cpf "Jgcnj{"Jqo gu"*QNJEJJ+"qh'jg"ejknføu"cfftguu" y kjj kp'hkxg"dwukpguu"fc{u0"Vjg"URJC"oc{"eqncdqtcvg"y kjj "jg"qypgt"qp"jg"pqvkhkecvkqp"rtqeguu." uwej "cu'd{"cittgkpi "y kjj "jg"qypgt"vq"rtqxkfg"jg"tgswktgf "pqvkhkecvkqpu"qp"jg"qypgtøu"dgjcnh0

> URJC"Rqnke{"
>
> Wrqp"pqvkhkecvkqp"d{"jg"qypgt."jg"URJC"y knn"rtqxkfg"jg"rwdnke"jgcnj "fgrctvogpv"
> y tkwgp"pqvkeg"qh"jg"pcog"cpf "cfftguu"qh'cp{"ejknf "kfgpvkhkgf "cu'jcxkpi "cp'gngxcvgf "dnqqf "
> ngcf "ngxgn'y kjj kp'hkxg"dwukpguu"fc{u0
>
> Wrqp"pqvkhkecvkqp"d{"jg"qypgt."jg"URJC"y knn"pqvkh{"jg"JWF "hkgnf "qhhkeg"cpf "jg"JWF "
> Qhhkeg"qh'Ngcf "Jc| ctf "Eqpvtqn'cpf "Jgcnj{"Jqo gu"*QNJEJJ+"qh'jg"ejknføu"cfftguu"
> y kjj kp'hkxg"dwukpguu"fc{u0

## 16-VII.C. DATA COLLECTION AND RECORD KEEPING [24 CFR 35.1225(f)]

Cv'ngcuv's wctvgtn{."jg"URJC"owuv'cwgo r v'vq"qdvckp"htqo "jg"rwdnke"jgcnj "fgrctvogpv*u+'y kjj "c" uko knct"ctgc"qh'lwtkufkevkqp."jg"pco gu'cpf qt'cfftguugu'qh'ejknftgp"nguu'jcp'8"{gctu'qnf "y kjj "cp" gngxcvgf "dnqqf "ngcf "ngxgn0

Kh'jg"URJC"qdvckpu'pco gu'cpf "cfftguugu'qh'gngxcvgf "dnqqf "ngcf "ngxgn'ejknftgp'htqo "jg"rwdnke" jgcnj "fgrctvogpv*u+."jg"URJC"o wuv'o cvej "jku'kphqtocvkqp"y kjj "jg"pco gu'cpf "cfftguugu'qh' hco knkgu'tgegkxkpi "JEX"cuukuvcpeg."wpnguu'jg"rwdnke"jgcnj "fgrctvogpv'rgthqto u'uwej "c" rtqegfwtg0"Kh'c"o cvej "qeewtu."jg"URJC"o wuv'ecrt{"qw'jg"pqvkhkecvkqp."xgtkhkecvkqp."cpf "jc| ctf " tgfwevkqp'tgswktgo gpvu"fkuewuugf "kp'Ejcrvgt": ."cpf "jg"tgrqtvkpi "tgswktgo gpv'fkuewuugf "cdqxg0

Cv'ngcuv's wctvgtn{."jg"URJC"o wuv'cnuq"tgrqtv'cp"wr fcvgf "nkuv'qh'jg"cfftguugu"qh'wpkvu'tgegkxkpi " cuukuvcpeg"wpfgt"jg"JEX'r tqi tco "vq"jg"uco g"rwdnke"jgcnj "fgrctvo gpv*u+."wpnguu"jg"rwdnke" jgcnj "fgrctvo gpv*u+'ucvgu'jcv'kv'fqgu'pqv'y kuj "vq"tgegkxg"uwej "c"tgrqtv0

> URJC"Rqnke{"
>
> Vjg"rwdnke"jgcnj "fgrctvo gpv*u+'jcu'ucvgf "jg{"**do not**"y kuj "vq"tgegkxg"c"tgrqtv'qh'cp"
> wr fcvgf "nkuv'qh'jg"cfftguugu"qh'wpkwu'tgegkxkpi "cuukuvcpeg"wpfgt"jg"JEX'r tqi tco ."qp'c"
> s wctvgtn{"dcuku0"Vjgtghqtg."jg"URJC"ku"pqv'r tqxkfkpi "uwej "c"tgrqtv0

# PART VIII: DETERMINATION OF INSUFFICIENT FUNDING

## 16-VIII.A. OVERVIEW

Vj g"J EX"tgi wncvkqpu"cmqy "URJ Cu"vq"fgp{"hco krkgu"r gto kuukqp"vq"o qxg"cpf "vq"vgto kpcvg"
J qwukpi "Cuukuvcpeg"Rc{o gpvu"*J CR+"eqpvtcevu"kh"hwpfkpi "wpfgt"vjg"eqpuqrkfcvgf "CEE"ku"
kpuwhhkekgpv"vq"uwrrqtv"eqpvkpwgf "cuukuvcpeg"]46"EHT"; : 406576 *g+*3+"cpf "; : 406576 0"Kh"c"URJ C"
fgpkgu"c"hco kn{"c"rtqtcdkrkv{"o qxg"dcugf "qp"kpuwhhkekgpv"hwpfkpi ."vjg"URJ C"ku"tgswktgf "vq"pqvkh{"
vjg"nqecn'J WF "qhhkeg"y kjkp"32"dwukpguu"fc{u"]46"EHT"; : 406576 0"Kpuwhhkekgpv"hwpfkpi "o c{"cnuq"
ko rcev"vjg"URJ Cøu"cdkrkv{"vq"kuuug"xqwej gtu"vq"hco krkgu"qp"vjg"y ckvkpi "nkuv0"Vjku"rctv"fkuewuugu"
vjg"o gvj qf qnqi {"vjg"URJ C"y krn'wug"vq"f gvgto kpg"y j gvj gt"qt"pqv"vj g"URJ C"j cu"uwhhkekgpv"
hwpfkpi "vq"kuuug"xqwej gtu."cr r tqxg"o qxgu."cpf "vq"eqpvkpwg"uwdukf{ kpi "cm'hco krkgu"ewttgpvn{"
wpfgt"c"J CR"eqpvtcev0'

## 16-VIII.B. METHODOLOGY

URJ C"Rqrke{"

Vj g"URJ C"y krn'f gvgto kpg"y j gvj gt"vj gtg"ku"cf gs wcvg"hwpf kpi "vq"kuuwg"xqwej gtu."cr r tqxg"
o qxgu"vq"j ki j gt"equv"wpku"cpf "ctgcu."cpf "eqpvkpwg"uwdukf{ kpi "cm'ewttgpv"r ctvkekr cpvu"d{"
eqo r ctkpi "vj g"URJ Cøu"cppwcn'dwf i gv'cwvj qtkv{"vq"vj g"cppwcn'qvcn'J CR'pggf u"qp"c"
o qpvj n{ "dcuku0'Vj g"vqvcn'J CR'pggf u"hqt"vj g"ecrgpf ct"{gct"y krn'dg"rtqlgevgf "d{"
guvcdrkuj kpi "vj g"cewvcn'J CR'equvu"{ gct"vq"f cvg0'Vq"vj cv'hki wtg."vj g"URJ C"y krn'cf f "
cpvkekrcvgf "J CR'gzr gpf kwtgu"hqt"vj g"tgo ckpf gt"qh"vj g"ecrgpf ct"{gct0'Rtqlgevgf "J CR"
gzr gpf kwtgu"y krn'dg"ecrewncvgf "d{"o wrkr n{kpi "vj g"r tqlgevgf "pwo dgt"qh"wpku"ngcugf "r gt"
tgo ckpkpi "o qpvj u"d{"vj g"o quv'ewttgpv'o qpvj øu"cxgtci g"J CR0'Vj g"r tqlgevgf "pwo dgt"qh"
wpku"ngcugf "r gt"o qpvj "y krn'vcmg"kpvq"ceeqwpv'vj g"cxgtci g"o qpvj n{ "wtpqxgt"qh"r ctvkekr cpv"
hco krkgu0'Kh'vj g"vqvcn'cppwcn'J CR'pggf u"gswcn'qt"gzeggf "vj g"cppwcn'dwf i gv'cwvj qtkv{."qt"kh"
vj g"URJ C"ecppqv'uwr r qtv'vj g"equv'qh"vj g"r tqr qugf "uwdukf{ "eqo o ko gpv'*xqwej gt"
kuuwcpeg"qt"o qxg+'dcugf "qp"vj g"hwpf kpi "cpcn{uku."vj g"URJ C"y krn'dg"eqpukf gtgf "vq"j cxg"
kpuwhhkekgpv'hwpf kpi 0'

# PART IX: VIOLENCE AGAINST WOMEN ACT (VAWA): NOTIFICATION, DOCUMENTATION, CONFIDENTIALITY

## 16-IX.A. OVERVIEW

Vj g"Xkqngpeg"ci ckpuv"Y qo gp"Cev"qh"4235"*XCYC+"r tqxkfgu"ur gekcn"r tqvgevkqpu"hqt"xkevko u"qh"
f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugz wcn"cuucwnv"cpf "uvcnmkpi "y j q"ctg"cr r n{kpi "hqt"qt"tgegkxkpi "
cuukuvcpeg"wpf gt"vj g"j qwukpi "ej qkeg"xqwej gt"*J EX+"r tqi tco 0"Kf"{qwt"uvcvg"qt"nqecn"ncy u"r tqxkfg"
i tgcvgt"r tqvgevkqp"hqt"uwej "xkevko u."vj qug"ncy u"cr r n{"kp"eqplwpevkqp"y kj "XCYC0

Kp"cf f kvkqp"vq"f ghkpkvkqpu"qh"ng{"vgto u"wugf "kp"XCYC."vj ku"r ctv"eqpvckpu"i gpgtcn"XCYC"
tgs wktgo gpvu"cpf "URJ C"r qnkekgu"kp"vj tgg"ctgcu<"pqvkhkecvkqp."f qewo gpvcvkqp."cpf "eqphkf gpvkcnkv{0"
Ur gekhke"XCYC"tgs wktgo gpvu"cpf "URJ C"r qnkekgu"ctg"nqecvgf "r tko ctkn{"kp"vj g"hqnnqy kpi "ugevkqpu<"
5/KE."õHco kn{"Dtgcmwr "cpf "Tgo ckpkpi "O go dgt"qh"Vgpcpv"Hco kn{ö="5/KKKÍ ."õRtqjkdkvkqp"ci ckpuv"
F gpkcn"qh"Cuukuvcpeg"vq"Xkevko u"qh"F qo guvke"Xkqngpeg."F cvkpi "Xkqngpeg."cpf "Uvcnmkpi ö="32/KÍC."
õCnnqy cdng"O qxguö="32/KÍD."õTguvtkevkqpu"qp"O qxguö="34/KKÍG."õVgto kpcvkqpu"Tgncvgf "vq"
F qo guvke"Xkqngpeg."F cvkpi "Xkqngpeg."qt"Uvcnmkpi ö="cpf "34/KKÍH."õVgto kpcvkqp"Pqvkeg0ö"

## 16-IX.B. DEFINITIONS [24 CFR 5.2003, 42 USC 13925]

Cu"wugf "kp"XCYC<

- Vj g"vgto "*bifurcate*"o gcpu."y kj "tgur gev"vq"c"r wdnke"j qwukpi "qt"Ugevkqp": "ngcug."vq"f kxkf g"c"
ngcug"cu"c"o cwgt"qh"ncy "uwej "vj cv"egtvckp"vgpcpvu"ecp"dg"gxkevgf "qt"tgo qxgf "y j kng"vj g"
tgo ckpkpi "hco kn{"o go dgtuø"ngcug"cpf "qeewr cpe{"tki j vu"ctg"cnqy gf "vq"tgo ckp"kpvcev0"

- Vj g"vgto "*dating violence*"o gcpu"xkqngpeg"eqo o kwgf "d{"c"r gtuqp"y j q"ku"qt"j cu"dggp"kp"c"
uqekcn"tgncvkqpuj kr "qh"c"tqo cpvke"qt"kpvko cvg"pcwwtg"y kj "vj g"xkevko =cpf "y j gtg"vj g"gzkuvgpeg"
qh"uwej "c"tgncvkqpuj kr "uj cnn"dg"f gvgto kpgf "dcugf "qp"c"eqpukf gtcvkqp"qh"vj g"hqnnqy kpi "hcevqtu<

  - Vj g"ngpi vj "qh"vj g"tgncvkqpuj kr "

  - Vj g"v{r g"qh"tgncvkqpuj kr "

  - Vj g"htgs wgpe{"qh"kpvgtcevkqp"dgy ggp"vj g"r gtuqpu"kpxqnxgf "kp"vj g"tgncvkqpuj kr "

- Vj g"vgto "*domestic violence*"kpenwf gu"hgnqp{"qt"o kuf go gcpqt"etko gu"qh"xkqngpeg"eqo o kwgf "
d{"c"ewttgpv"qt"hqto gt"ur qwug"qt"kpvko cvg"r ctvpgt"qh"vj g"xkevko ."d{"c"r gtuqp"y kj "y j qo "vj g"
xkevko "uj ctgu"c"ej knf "kp"eqo o qp."d{"c"r gtuqp"y j q"ku"eqj cdkvkpi "y kj "qt"j cu"eqj cdkvgf "
y kj "vj g"xkevko "cu"c"ur qwug"qt"kpvko cvg"r ctvpgt."d{"c"r gtuqp"uko knctn{"ukwcvgf "vq"c"ur qwug"qh"
vj g"xkevko "wpf gt"vj g"f qo guvke"qt"hco kn{"xkqngpeg"ncy u"qh"vj g"lwtkuf kevkqp"tgegkxkpi "i tcpv"
o qpkgu."qt"d{"cp{"qvj gt"r gtuqp"ci ckpuv"cp"cf wnv"qt"{qwj "xkevko "y j q"ku"r tqvgevgf "htqo "vj cv"
r gtuqpøu"cevu"wpf gt"vj g"f qo guvke"qt"hco kn{"xkqngpeg"ncy u"qh"vj g"lwtkuf kevkqp0"

- Á    Vj g"\gto "*affiliated individual* "o gcpu."y kj "tgur gev"\q"c"r gtuqp<"

  - Ä    C" us qwug."r ctgpv."dtqyj gt"qt"ukuvgt."qt"ejkf "qh"vj cv"kpf kxkf wcn"qt"cp"kpf kxkf wcn"\q" y j qo "vj cv"kpf kxkf wcn"uvcpf u"kp"vj g"r qukvkqp"qt"r nceg"qh"c"r ctgpv="qt""

  - Ä    Cp{"qyj gt"kpf kxkf wcn"tgpcpv."qt"ncy hwn"qeewr cpv"tkxkpi "kp"vj g"j qwugj qnf "qh"vj g" xkevko "qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugz wcn"cuucwnv."qt"uvcnmkpi 0'

- Á    Vj g"\gto "*sexual assault*"o gcpu<"

  - Ä    Cp{"pqpeqpugpuwcn"ugz wcn"cev"r tquetkdgf "d{"hgf gtcn"vtkdcn"qt"uvcvg"ncy ."kpenwf kpi " y j gp"vj g"xkevko "ncemu"vj g"ecr cek{"vq"eqpugpv'

- Á    Vj g"\gto "*stalking*"o gcpu<""

  - Ä    Vq"gpi ci g"kp"c"eqwtug"qh"eqpf wev"f ktgevgf "cv"c"ur gekhke"r gtuqp"vj cv"y qwf "ecwug"c" tgcuqpcdrg"r gtuqp"vq"hgct"hqt"j ku"qt"j gt"uchgv{"qt"vj g"uchgv{"qh"qyj gtu."qt"uwhhgt" uwduvcpvkcn"go qvkqpcn"f kuvtguu0"

## 16-IX.C. NOTIFICATION"[24 CFR 5.2005(a)]

## Notification to Public

Vj g"URJ C"cf qr vu'vj g"hqnqy kpi "r qnke{ "vq 'j gnr "gpuwtg"vj cv'cnn'cewcn'cpf "r qvgpvkcn'dgpghkekctkgu"qh" ku'J EX"r tqi tco "ctg"cy ctg"qh"vj gkt "tki j vu'wpf gt "XCY C0'

URJ C"Rqnke{"

Vj g"URJ C"y knn'r quv'vj g"hqnqy kpi "kphqto cvkqp"tgi ctf kpi "XCY C"kp"ku'qhhkegu'cpf "qp"ku" y gdukvg0'Kt'y knn'cnuq'o cmg"vj g"kphqto cvkqp"tgcf knt 'cxcknrcdng"vq"cp{qpg"y j q"tgs wguvu'kv0'

C"eqr {"qh'vj g"pqvkeg"qh"qeewr cpe{"tki j vu'wpf gt "XCY C"vq"j qwukpi "ej qkeg"xqwej gt " r tqi tco "crr nkecpvu'cpf "r ctvkekrcpvu'y j q"ctg"qt "j cxg"dggp"xkevko u'qh'f qo guvke" xkqngpeg."f cvkpi "xkqngpeg."ugz wcn'cuucwnv."qt"uvcnmkpi "*Hqto "J WF /75: 2."ugg" Gzj kdkv"38/3+'

C"eqr {"qh'hqto "J WF /75: 4."Egtvkhkecvkqp"qh'F qo guvke"Xkqngpeg."F cvkpi "Xkqngpeg." Ugz wcn'Cuucwnv."qt "Uvcnmkpi "cpf "Cnvgtpcvg"F qewo gpvcvkqp"*ugg'Gzj kdkv"38/4+'

C"eqr {"qh'vj g"URJ Cøu"go gti gpe{"vtcpuhgt"r ncp"*Gzj kdkv"38/5+'

C"eqr {"qh'J WF øu"Go gti gpe{"Vtcpuhgt "Tgs wguv'hqt "Egtvckp"Xkevko u'qh'F qo guvke" Xkqngpeg."F cvkpi "Xkqngpeg."Ugz wcn'Cuucwnv."qt "Uvcnmkpi ."Hqto "J WF /75: 5" *Gzj kdkv"38/6+'

Vj g"P cvkqpcn'F qo guvke"Xkqngpeg"J qv'Nkpg<3/: 22/9; ; /UCHG"*9455+'qt "" 3/: 22/9: 9/5446"*VV[ +'*kpenwf gf "kp'Gzj kdku'38/3'cpf "38/4+'

Eqpvcev'kphqto cvkqp"hqt "nqecn'xkevko "cf xqece{"i tqwr u'qt "ugtxkeg"r tqxkf gtu"

## Notification to Program Applicants and Participants'[24 CFR 5.2005(a)(1)]

URJ Cu'ctg'tgswktgf "vq'kphqto "rtqitco "crrnkecpvu'cpf "rctvkekrcpvu'qh'vjgkt'tkijvu'wpfgt'XCYC." kpenwfkpi "vjgkt'tkijv'vq'eqphkfgpvkcnkv{'cpf "vjg'hko kw'vjgtgqh.'yjgp'vjg{'ctg'fgpkgf "cuukuvcpeg." yjgp'vjg{'ctg'cfo kwgf "vq'vjg'rtqitco ."cpf "yjgp'vjg{'ctg'pqvkhkgf "qh'cp'gxkevkqp"qt'vgto kpcvkqp" qh'jqwukpi "dgpghkwu0"

> ### URJ C"Rqnke{"
>
> Vjg"URJ C"yknn'rtqxkfg"cnn'crrnkecpvu'yjq "kphqto cvkqp"cdqwv'XCYC"cv'vjg"vko g"vjg{" tgswguv'cp'crrnkecvkqp"hqt'jqwukpi "cuukuvcpeg."cu'rctv'qh'vjg'y tkwgp'dtkghkpi "rcemgv."cpf "cv" vjg"vko g"vjghco kn{"ku'cfo kwgf "vq"vjg'rtqitco 0'Vjg"URJ C"yknn'cnuq "kpenwfg"kphqto cvkqp" cdqwv'XCYC"kp'cnn'pqvkegu'qh'fgpkcn'qh'cuukuvcpeg"*ugg"ugevkqp'5/KKKI +0'
>
> Vjg"URJ C"yknn'rtqxkfg"cnn'rctvkekrcpvu'y kyj "kphqto cvkqp"cdqwv'XCYC"cv'vjg"vko g"qh" cfo kuukqp"*ugg"ugevkqp'7/KD+'cpf "cv'cppwcn'tggzco kpcvkqp0'Vjg"URJ C"yknn'cnuq "kpenwfg" kphqto cvkqp"cdqwv'XCYC"kp'pqvkegu'qh'vgto kpcvkqp"qh'cuukuvcpeg."cu'rtqxkfgf "kp" ugevkqp"34/KKH0'
>
> Vjg"XCYC"kphqto cvkqp"rtqxkfgf "vq'crrnkecpvu'cpf "rctvkekrcpvu'yknn'eqpukuv'qh'vjg" pqvkegu'kp'Gzjkdkwu'38/3'cpf "38/40'

Vjg"URJ C"ku'pqv'tko kvgf "vq'rtqxkfkpi "XCYC"kphqto cvkqp"cv'vjg"vko gu'urgekhkgf "kp'vjg'cdqxg" rqnke{0'Kh'vjg"URJ C"fgekfgu'vq'rtqxkfg"XCYC"kphqto cvkqp"vq'c'rctvkekrcpv'hqnnqy kpi "cp"kpekfgpv" qh'fqo guvke'xkqngpeg."Pqvkeg"RKJ "4239/2: 'ecwvkqpu'ci ckpuv'ugpfkpi "vjg'kphqto cvkqp"d{'o ckn" ukpeg'vjg"cdwugt'o c{'dg"o qpkvqtkpi "vjg"o ckn0'Vjg'pqvkeg"tgeqo o gpfu'vjcv'kp'uwej "ecugu'vjg" URJ C"o cmg"cnvgtpcvkxg"fgnkxgt{"cttcpi go gpwu'vjcv'y knn'pqv'rwv'vjg"xkevko "cv'tkum0'

> ### URJ C"Rqnke{"
>
> Y jgpgxgt"vjg"URJ C'jcu'tgcuqp"vq'uwurgev'vjcv'rtqxkfkpi "kphqto cvkqp"cdqwv'XCYC"vq'c" rctvkekrcpv'o ki jv'rnceg'c'xkevko "qh'fqo guvke'xkqngpeg'cv'tkum"kv'y knn'cwgo rv'vq'fgnkxgt'vjg" kphqto cvkqp"d{'jcpf "f ktgevn{'vq'vjg'xkevko "qt'd{'jcxkpi "vjg'xkevko "eqo g"vq'cp'qhhkeg'qt" qyjgt'urceg'vjcv'o c{'dg"uchgt'hqt'vjg'kpfkxkfwcn'o cmkpi "tgcuqpcdng'ceeqo o qfcvkqpu'cu" pgeguuct{0'Hqt'gzco rng."vjg"URJ C'o c{'fgekfg'pqv'vq'ugpf'o ckn'tgi ctfkpi "XCYC" rtqvgevkqpu'vq'vjg'xkevko øu'wpkv'kh'vjg"URJ C'dgnkgxgu'vjg'rgtrgvtcvqt'o c{'jcxg"ceeguu'vq" yjg'xkevko øu'o ckn'wpnguu'tgswguvgf "d{'vjg'xkevko 0'
>
> Y jgp'f kuewuukpi "XCYC"y kyj "vjg'xkevko ."vjg"URJ C"y knn'cmg'tgcuqpcdng'rtgecwvkqpu'vq" gpuwtg'vjcv'pq'qpg'ecp'qxgtjgct'vjg'eqpxgtucvkqp.'uwej "cu'jcxkpi "eqpxgtucvkqpu'kp'c" rtkxcvg'tqqo 0'
>
> Vjg'xkevko "o c{.'dwv'ku'pqv'tgswktgf "vq.'fguki pcvg"cp'cwqtpg{.'cfxqecvg."qt'qyjgt'ugewtg" eqpvcev'hqt'eqo o wpkecvkqpu'tgi ctfkpi "XCYC'rtqvgevkqpu0'

**Notification to Owners and Managers"**

Y j krg"URJ Cu'ctg'pq"rqpi gt"tgswktgf "d{"tgiwncvkqp"vq"pqvkh{"qy pgtu"cpf "o cpci gtu"r ctvkekr cvkpi " kp"vj g"J EX"r tqi tco "qh"vj gkt"tki j vu"cpf "qdnki cvkqpu"wpf gt"XCY C."vj g"URJ C"o c{"uvknn'ej qqug"vq" kphqto "vj go 0"

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y knn'r tqxkf g"qy pgtu"cpf "o cpci gtu"y kj "kphqto cvkqp"cdqw'vj gkt'tki j vu"cpf " qdnki cvkqpu"wpf gt"XCY C"y j gp"vj g{"dgi kp"vj gkt'r ctvkekr cvkqp"kp"vj g"r tqi tco "cpf "cv'ngcuv' cppwcn{"vj gtgchvgt0"

Vj g"XCY C"kphqto cvkqp"r tqxkf gf "vq"qy pgtu"y knn'eqpukuv'qh'vj g"pqvkeg"kp"Gzj kdkv'38/7" cpf "c"eqr {"qh'hqto "J WF /75: 4."Egtvkhkecvkqp"qh'F qo guvke"Xkqngpeg."F cvkpi "Xkqngpeg." cpf "Uvcnmkpi "cpf "Cnvgtpcvg"F qewo gpvcvkqp0"

# 16-IX.D. DOCUMENTATION [24 CFR 5.2007]

C'URJ C'r tgugpvgf "y kj "c'encko "hqt"kpkvkcn'qt'eqpvkpwgf "cuukuvcpeg'dcugf "qp"uvcvwu'cu'c'xkevko "qh" fqo guvke'xkqngpeg.'fcvkpi "xkqngpeg.'ugzwcn'cuucwnv.'uvcmkpi ."qt'etko kpcn'cevkxkv{ "tgncvgf "vq'cp{ "qh" yj gug"hqto s'qh'cdwug'o c{ô  dw'ku'pqv'tgswktgf "vqô  tgswguv'yjcv'yj g'kpfkxkfwcn'o cmkpi "yj g'encko " fqewo gpv'yj g'cdwug0Cp{'tgswguv'hqt'fqewo gpvcvkqp'o wuv'dg'kp'y tkvkpi ."cpf "yj g'kpfkxkfwcn'o wuv' dg'cmqy gf "cv'ngcuv'36'dwukpguu'fc{u'chvgt'tgegkr v'qh'yj g'tgswguv'vq'uwdo kv'yj g'fqewo gpvcvkqp0Vj g" URJ C'o c{'gzvgpf "yj ku'vko g'r gtkqf "cv'ku'fkuetgvkqp0]46'EHT "704229*c+_"

Vj g'kpfkxkfwcn'o c{'ucvkuh{'yj g'URJ Cøu'tgswguv'd{'r tqxkfkpi "cp{'qpg'qh'yj g'hqnqy kpi "yj tgg" hqto s'qh'fqewo gpvcvkqp]46'EHT "704229*d+_<

*3+ÁC "eqo r ngvgf "cpf "uki pgf "J WF/cr r tqxgf "egtvkhkecvkqp'hqto "*J WF/75: 4.'Egtvkhkecvkqp'qh" F qo guvke'Xkqngpeg.'F cvkpi "Xkqngpeg.'Ugzwcn'Cuucwnv.'qt'Uvcmkpi +.'y j kej "o wuv'kpenwfg'yj g" pco g'qh'y g'r gtr gvtcvqt'qpn{'kh'yj g'pco g'qh'y g'r gtr gvtcvqt'ku'uchg'vq'r tqxkf g'cpf 'ku'mpqy p"vq" yj g'xkevko 0Vj g'hqto "o c{ 'dg'hkmgf "qw'cpf "uwdo kwgf "qp'dgj cm'qh'yj g'xkevko 0"

*4+ÁC "hgf gtcn'uvcvg."vtkdcn'vgttkqtkcn'qt'nqecn'r qnkeg'tgr qtv'qt'eqwtv'tgeqtf."qt'cp'cfo kpkuvtcvkxg" tgeqtf "

*5+ÁF qewo gpvcvkqp'uki pgf "d{'c'r gtuqp'y jq'jcu'cuukuvgf "yj g'xkevko "kp'cfftguukpi "fqo guvke" xkqngpeg.'fcvkpi "xkqngpeg.'ugzwcn'cuucwnv'qt'uvcmkpi ."qt'yj g'ghhgevu'qh'uwej "cdwug0Vj ku'r gtuqp" o c{'dg'cp'go r nq{gg.'ci gpv."qt'xqnwpvggt'qh'c'xkevko "ugtxkeg'r tqxkfgr =cp'cwqtpg{=c'o gpvcn' j gcnj "r tqhguukqpcn=qt'c'o gf kecn'r tqhguukqpcn0Vj g'r gtuqp'uki pkpi "yj g'fqewo gpvcvkqp'o wuv' cwguv'wpf gr 'r gpcn{'qh'r gtlwt{'vq'yj g'r gtuqpøu'dgnkgh'yj cv'yj g'kpekf gpvu'kp's wguvkqp'ctg'dqpc" hkf g'kpekf gpvu'qh'cdwug0Vj g'xkevko "o wuv'cnuq'uki p'yj g'fqewo gpvcvkqp0'

Vj g'URJ C'o c{'pqv'tgswktg'y ktf/r ctv{ 'fqewo gpvcvkqp'*hqto s'4'cpf '5+'kp'cffkvkqp'vq'egtvkhkecvkqp" *hqto "3+.'gzegr v'cu'ur gekhkgf "dgnqy "wpf gr "õEqphnkevkpi 'F qewo gpvcvkqp.ö'pqt'o c{'kv'tgswktg" egtvkhkecvkqp'kp'cffkvkqp'vq'y ktf/r ctv{ 'fqewo gpvcvkqp]XCY C'hkpcn'twng_0

## URJ C'Rqnke{ "

Cp{'tgswguv'hqt'fqewo gpvcvkqp'qh'fqo guvke'xkqngpeg.'fcvkpi "xkqngpeg.'ugzwcn'cuucwnv'qt" uvcmkpi "y kmi'dg'kp'y tkvkpi .'y kmi'ur gekh{ 'c'f gcf nkpg'qh'36'dwukpguu'fc{u'hqnqy kpi 'tgegkr v' qh'yj g'tgswguv.'y kmi'f guetkdg'yj g'yj tgg'hqto s'qh'ceegr vcdng'f qewo gpvcvkqp.'y kmi'r tqxkf g" gzr nkekv'kpuvtwevkqpu'qp'y gtg'cpf '"q'yj qo "yj g'fqewo gpvcvkqp'o wuv'dg'uwdo kwgf .'cpf " y kmi'uvcvg'yj g'eqpugs wgpeg'hqt'hcknwtg'vq'uwdo kv'yj g'fqewo gpvcvkqp'qt'tgswguv'cp" gzvgpukqp'kp'y tkvkpi "d{'yj g'f gcf nkpg0

Vj g'URJ C'o c{.'kp'ku'f kuetgvkqp.'gzvgpf 'yj g'f gcf nkpg'hqt'32'dwukpguu'fc{u0'Kp" f gvgto kpkpi "y j gyj gr 'vq'gzvgpf 'yj g'f gcf nkpg.'yj g'URJ C'y kmi'eqpukf gr 'hcevqtu'yj cv'o c{" eqpvtkdwg'vq'yj g'xkevko øu'kpcdknkv{'vq'r tqxkf g'f qewo gpvcvkqp'kp'c'vko gn{ 'o cppgr ." kpenwf kpi "eqi pkvkxg'ko r ckto gpvu.'f kucdknkvkgu.'ko kvgf "Gpi nkuj "r tqhkekgpe{.'cdugpeg'htqo "yj g" wpkv.'cf o kpkuvtcvkxg'f gnc{u.'yj g'f cpi gr 'qh'hwtyj gr 'xkqngpeg.'cpf "yj g'xkevko øu'pggf "vq" cf f tguu'j gcnj "qt'uchgv{ 'kuuwgu0Cp{'gzvgpukqp'i tcpvgf "d{'yj g'URJ C'y kmi'dg'kp'y tkvkpi 0

Qpeg'yj g'xkevko "r tqxkf gu'f qewo gpvcvkqp.'yj g'URJ C'y kmi'cmqy ngf i g'tgegkr v'qh'yj g" f qewo gpvcvkqp'y kj kp'32'dwukpguu'fc{u0'

## Conflicting Documentation [24 CFR 5.2007(e)]

Kp"ecugu"y j gtg"y j g"URJ C"tgegkxgu"eqphnkevkpi "egtvkhkecvkqp'f qewo gpvu"htqo "y q"qt"o qtg"
o go dgtu"qh'c"j qwugj qnf ."gcej "encko kpi "vq"dg"c"xkevko "cpf "pco kpi "qpg"qt"o qtg"qh'y j g"qyj gt"
r gvkkqpkpi "j qwugj qnf "o go dgtu"cu"y j g"r gtr gvtcvqt."y j g"URJ C"o c{"f gvgto kpg"y j kej "ku"y j g"vtwg"
xkevko "d{"tgs wktkpi "gcej "vq"r tqxkf g"ceegr vcdng"y ktf /r ctv{"f qewo gpvcvkqp."cu'f guetkdgf "cdqxg"
*hqto u'4"cpf "5+0'Vj g"URJ C"o c{"cnuq'tgs wguv'y ktf /r ctv{"f qewo gpvcvkqp'y j gp'uwdo kvvgf "
f qewo gpvcvkqp'eqpvckpu'kphqto cvkqp'y cv'eqphnkeu'y kj "gzkuvkpi "kphqto cvkqp'ctrgcf {"cxckncdng"vq"
y j g"URJ C0'Kpf kxkf wcnu'j cxg"52"ecngpf ct"f c{u'vq"tgvwtp'y ktf /r ctv{ "xgtkhkecvkqp'vq"y j g"URJ C0'Kh'
y j g"URJ C"f qgu'pqv'tgegkxg"y ktf /r ctv{ "f qewo gpvcvkqp."cpf "y j g"URJ C"y knn'f gp{ "qt'vgto kpcvg"
cuukuvcpeg"cu'c'tguwrv.'y j g"URJ C"o wuv'j qnf "ugr ctcvg"j gctkpi u'hqt'y j g"vgpcpu']P qvkeg'RKI "4239/
2:_0'

Vj g"URJ C"o wuv'j qpqt'cp{"eqwtv'qtf gtu'kuuwgf "vq"r tqvgev'y j g"xkevko "qt'vq"cf f tguu'y j g"f kuvtkdwvkqp"
qh'r tqr gtv{0'

### URJ C"Rqnke{ "

Kh'r tgugpvgf "y kj "eqphnkevkpi "egtvkhkecvkqp'f qewo gpvu'htqo "o go dgtu'qh'y j g"uco g"
j qwugj qnf .'y j g"URJ C"y knn'cwgo r v'vq"f gvgto kpg"y j kej "ku'y j g"vtwg'xkevko "d{"tgs wktkpi "gcej "
qh'y j go "vq"r tqxkf g"y ktf /r ctv{ "f qewo gpvcvkqp'kp'ceeqtf cpeg"y kj "46"EHT"704229*g+"cpf "
d{"hqmqy kpi "cp{"J WF "i wkf cpeg'qp'j qy "uwej "f gvgto kpcvkqpu'uj qwf "dg"o cf g0'

Y j gp'tgs wguvkpi "y ktf /r ctv{ "f qewo gpvu.'y j g"URJ C"y knn'r tqxkf g"eqpvcev'kphqto cvkqp'hqt"
nqecn'f qo guvke'xkqngpeg"cpf "ngi cn'ckf "qhhkegu0'Kp'uwej "ecugu.'cr r nkecpvu'qt'vgpcpvu"y knn'dg"
i kxgp"52"ecngpf ct"f c{u'htqo "y j g"f cvg"qh'y j g"tgs wguv'vq"r tqxkf g"uwej "f qewo gpvcvkqp0'

Kh'y j g"URJ C"f qgu'pqv'tgegkxg"y ktf /r ctv{ "f qewo gpvcvkqp'y kj kp'y j g"tgs wktgf "vko ghtco g"
*cpf "cp{"gzvgpukqpu+'y j g"URJ C"y knn'f gp{ "XCY C"r tqvgevkqpu'cpf "y knn'pqvkh{ "y j g"
cr r nkecpv'qt'vgpcpv'kp"y tkkpi "qh'y j g"f gpkcn0'Kh'cu'c'tguwrv.'y j g"cr r nkecpv'qt'vgpcpv'ku'f gpkgf "
qt'vgto kpcvgf "htqo "y j g"r tqi tco .'y j g"URJ C"y knn'j qnf "ugr ctcvg"j gctkpi u'hqt'y j g"cr r nkecpvu"
qt'vgpcpvu0'

## Discretion to Require No Formal Documentation [24 CFR 5.2007(d)]

Vj g"URJ C"j cu'y j g"f kuetgvkqp'vq"r tqxkf g"dgpghkvu'vq"cp'kpf kxkf wcn'dcugf "uqngn{ "qp'y j g"kpf kxkf wcnu"
uvcvgo gpv'qt'qy j gt'eqttqdqtcvkpi "gxkf gpegô k0g0'y kj qw'tgs wktkpi "hqto cn'f qewo gpvcvkqp'qh'
cdwug"kp'ceeqtf cpeg"y kj "46"EHT"704229*d+0'J WF "tgeqo o gpf u'f qewo gpvcvkqp'kp'c'eqphkf gpvkcn'
o cppgt'y j gp'c'xgtdcn'uvcvgo gpv'qt'qy j gt'gxkf gpeg"ku'ceegr vgf 0'

### URJ C"Rqnke{ "

Kh'y j g"URJ C"ceegr vu'cp'kpf kxkf wcnu'uvcvgo gpv'qt'qy j gt'eqttqdqtcvkpi "gxkf gpeg"*cu'
f gvgto kpgf "d{ "y j g"xkevko +'qh'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg.'ugzwcn'cuucwv'qt'
uvcmkpi .'y j g"URJ C"y knn'f qewo gpv'ceegr vcpeg'qh'y j g"uvcvgo gpv'qt'gxkf gpeg"kp'y j g"
kpf kxkf wcnu'hkng0'

## Failure to Provide Documentation [24 CFR 5.2007(c)]

Kp"qtfgt"vq"fgp{"tgnkgh"hqt"rtqvgevkqp"wpfgt"XCYC."c"URJC"owuv"rtqxkfg"vjg"kpfkxkfwcn" tgswguvkpi "tgnkgh"ykvj "c"ytkvvgp"tgswguv"hqt"fqewogpvcvkqp"qh"cdwug0"Kh"vjg"kpfkxkfwcn"hcknu"vq" rtqxkfg"vjg"fqewogpvcvkqp"ykvjkp"36"dwukpguu"fc{u"htqo "vjg"fcvg"qh"tgegkrv."qt"uwej "nqpigt"vkog" cu"vjg"URJC"oc{"cnqy ."vjg"URJC"oc{"fgp{"tgnkgh"hqt"rtqvgevkqp"wpfgt"XCYC0

## 16-IX.E. CONFIDENTIALITY [24 CFR 5.2007(b)(4)]

Cnn"kphqtocvkqp"rtqxkfgf"vq"vjg"URJC"tgictfkpi "fqoguvke"xkqngpeg."fcvkpi "xkqngpeg."ugzwcn" cuucwnv"qt"uvcnmkpi ."kpenwfkpi "vjg"hcev"vjcv"cp"kpfkxkfwcn"ku"c"xkevko "qh"uwej "xkqngpeg"qt"uvcnmkpi ." owuv"dg"tgvckpgf "kp"eqphkfgpeg0Vjku"o gcpu"vjcv"vjg"URJC"*3+"oc{"pqv"gpvgt"vjg"kphqtocvkqp"kpvq" cp{"ujctgf "fcvcdcug."*4+"oc{"pqv"cnnqy "go rnq{ggu"qt"qvjgtu"vq"ceeguu"vjg"kphqtocvkqp"wpnguu"vjg{" ctg"gzrnkekvn{"cwvjqtk|gf "vq"fq"uq"cpf "jcxg"c"pggf "vq"mpqy "vjg"kphqtocvkqp"hqt"rwtrqugu"qh"vjgkt" yqtm"cpf "*5+"oc{"pqv"rtqxkfg"vjg"kphqtocvkqp"vq"cp{qvjgt"gpvkv{"qt"kpfkxkfwcn"gzegrv"vq"vjg" gzvgpv"vjcv"vjg"fkuenquwtg"ku"c+tgswguvgf "qt"eqpugpvgf "vq"d{"vjg"kpfkxkfwcn"kp"ytkvkpi ."*d+" tgswktgf "hqt"wug"kp"cp"gxkevkqp"rtqeggfkpi ."qt"*e+qvjgtykug"tgswktgf "d{"crrnkecdng"ncy 0

### URJC"Rqnke{

Kh"fkuenquwtg"ku"tgswktgf "hqt"wug"kp"cp"gxkevkqp"rtqeggfkpi "qt"ku"qvjgtykug"tgswktgf "d{" crrnkecdng"ncy ."vjg"URJC"yknn"kphqto "vjg"xkevko "dghqtg"fkuenquwtg"qeewtu"uq"vjcv"uchgv{" tkumu"ecp"dg"kfgpvkhkgf "cpf "cfftguugf 0

# EXHIBIT 16-1: SAMPLE NOTICE OF OCCUPANCY RIGHTS UNDER THE VIOLENCE AGAINST WOMEN ACT, FORM HUD-5380

## [Insert Name of Housing Provider]

## Notice of Occupancy Rights under the Violence Against Women Act[4]

### To all Tenants and Applicants"

Vj g''Xkqngpeg''Ci ckpuv''Y qo gp''Cev''*XCY C+''r tqxkfgu''r tqvgevkqpu''hqt''xkevko u''qh'f qo guvke''
xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi 0''XCY C''r tqvgevkqpu''ctg''pqv''qpn{''cxckncdng''
vq''y qo gp.''dwv''ctg''cxckncdng''gs wcm{''vq''cm'kpfkxkfwcn'tgi ctfnguu''qh'ugz.''i gpf gt''kf gpvkv{.''qt''ugzwcn'
qtkgpvcvkqp0''''Vj g''WLU0'F gr ctvo gpv''qh'J qwukpi ''cpf ''Wtdcp''F gxgnqr o gpv''*J WF +''ku''vj g''hgf gtcn'
ci gpe{''vj cv''qxgtuggu''vj cv''vj g''j qwukpi ''ej qkeg''xqwej gt''r tqi tco ''ku''kp''eqo r nkcpeg''y kj ''XCY C0''
Vj ku''pqvkeg''gzr nckpu''{qwt''tki j vu''wpf gt''XCY C0''C''J WF/cr r tqxgf ''egtvkhkecvkqp''hqto ''ku''cvvcuj gf ''
vq''vj ku''pqvkeg0''[ qw'ecp''hkm'qwv''vj ku''hqto ''vq''uj qy ''vj cv''{qw'ctg''qt''j cxg''dggp''c''xkevko ''qh'f qo guvke''
xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi .''cpf ''vj cv''{qw'y kuj ''vq''wug''{qwt''tki j vu''wpf gt''
XCY C0"

### Protections for Applicants

Kh''{qw'qyj gty ku''s wcnkh{''hqt''cuukuvcpeg''wpf gt''vj g''j qwukpi ''ej qkeg''xqwej gt''r tqi tco ,''{qw'ecppqv''dg''
f gpkgf ''cf o kuukqp''qt''f gpkgf ''cuukuvcpeg''dgecwug''{qw'ctg''qt''j cxg''dggp''c''xkevko ''qh'f qo guvke''
xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi 0'

### Protections for Tenants

Kh''{qw'ctg''tgegkxkpi ''cuukuvcpeg''wpf gt''vj g''j qwukpi ''ej qkeg''xqwej gt''r tqi tco ,''{qw'o c{''pqv''dg''
f gpkgf ''cuukuvcpeg.''vgto kpcvgf ''htqo ''r ctvkekr cvkqp.''qt''dg''gxkevgf ''htqo ''{qwt''tgpvcn'j qwukpi ''dgecwug''
{qw'ctg''qt''j cxg''dggp''c''xkevko ''qh'f qo guvke'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi 0'

Cnuq.''kh''{qw'qt''cp''chhknkcvgf ''kpf kxkf wcn'qh'{qwtu''ku''qt''j cu''dggp''vj g''xkevko ''qh'f qo guvke''xkqngpeg.''
f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi ''d{''c''o go dgt''qh'{qwt''j qwugj qnf ''qt''cp{''i wguv.''{qw'
o c{''pqv''dg''f gpkgf ''tgpvcn'cuukuvcpeg''qt''qeewr cpe{''tki j vu''wpf gt''vj g''j qwukpi ''ej qkeg''xqwej gt''
r tqi tco ''uqngn{''qp''vj g''dcuku''qh'etko kpcn'cevkxkv{''f ktgevn{''tgncvkpi ''vq''vj cv''f qo guvke''xkqngpeg.''f cvkpi ''
xkqngpeg.''ugzwcn'cuucwnv.''qt''uvcmkpi 0'

Chhknkcvgf ''kpf kxkf wcn'o gcpu''{qwt''ur qwug.''r ctgpv.''dtqyj gt.''ukuvgt.''qt''ej knf .''qt''c''r gtuqp''vq''y j qo ''
{qw'uvcpf ''kp''vj g''r nceg''qh'c''r ctgpv''qt''i wctf kcp''*hqt''gzco r ng.''vj g''chhknkcvgf ''kpf kxkf wcn'ku''kp''{qwt''
ectg.''ewuvqf {.''qt''eqpvtqn+='qt''cp{''kpf kxkf wcn'vgpcpv.''qt''ncy hwn'qeewr cpv''nkxkpi ''kp''{qwt''j qwugj qnf 0'

GÄÖ^•]ãæ^Áo@Á¸æ¶^Á¦~Áo@æ·Á²æ¸ĖÁXCYCÉÁ¦¶[c^&cã¶}Áã·ÁÁ^Á*æå¶^••Á¸Á^¢ĖÁ^}å^¦Áã�^}æãĖÁ¦¸A^¢·ãæÁ[¦ã•}æ_æã¶}ĖÁ

HÁP[¯•ã¶*Á¦¶[çã㶷^¶•&æ¶}[oåã�&¶ã㶶æ^Á¶}Áo@Áæ涷ã¶Á^æ¶}^Á¦¶[c^&c¸å&@涷æ&c^¦ã涷ãæĖĖ&¶˙¸ã¶*Áæã&^Ė{¶[¦¶ĖÁ}æ涶}æÁ¦¶ã㶶ĖÁ¦¶ã㶶ĖÁ^¢ĖÁ¸ãææ^Áæææ¶•ĖÁãã涷ã涸㶸ãâ^Á¦¶Á^æ¶ĖÁPWÖĖ涷•ã涶åÁæ涸åÁPWÖ涷•˙¦¶åÁ@¸˙•ã¶*Á{¯•ãÁo@Á·æ涶ÁÁ^æ¶} æ涶}æ¶æÁ¦¶Á¸A㶶|Á¸A涶Á¸c@¦¸ã涶^Áãã涸æ涸ãâ^Á*æ涶^*æå¶^••Á¸¶&c¶æ涶Á¦¶^¸&㶶åÁ^¢·ãæÁ[¦ã•}æ_æã¶}ĖÁ^}å^¦Áã㶶^}æã涶ĖÁ¦¶Áæ涷ãæ涷æÁ

**Removing the Abuser or Perpetrator from the Household**

Vj g''URJ C''o c{''f kxkf g''*dkhwtecvq+''{qwt''ngcug''kp''qtf gt''vq''gxkevj g''kpf kxkf wcn''qt''vgto kpcvg''vj g''cuukuvcpeg''qh''vj g''kpf kxkf wcn''y j q''j cu''gpi ci gf ''kp''etko kpcn''cevkxkv{''*vj g''cdwugt''qt''r gtr gvtcvqt+''f ktgevn{''tgncvkpi ''vq''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn''cuucwnv.''qt''uvcnmkpi 0''''

Kh''vj g''URJ C''ej qqugu''vq''tgo qxg''vj g''cdwugt''qt''r gtr gvtcvqt.''vj g''URJ C''o c{''pqv''cmg''cy c{''vj g''tki j vu''qh''gnki kdng''vgpcpvu''vq''vj g''wpkv''qt''qvj gty kug''r wpkuj ''vj g''tgo ckpkpi ''vgpcpvu0''Kh''vj g''gxkevgf ''cdwugt''qt''r gtr gvtcvqt''y cu''vj g''uqng''vgpcpv''vq''j cxg''guvcdnkuj gf ''gnki kdknkv{''hqt''cuukuvcpeg''wpf gt''vj g''r tqi tco .''vj g''URJ C''o wuv''cnnqy ''vj g''vgpcpv''y j q''ku''qt''j cu''dggp''c''xkevko ''cpf ''qvj gt''j qwugj qnf ''o go dgtu''vq''tgo ckp''kp''vj g''wpkv''hqt''c''r gtkqf ''qh''vko g.''kp''qtf gt''vq''guvcdnkuj ''gnki kdknkv{''wpf gt''vj g''r tqi tco ''qt''wpf gt''cpqvj gt''J WF ''j qwukpi ''r tqi tco ''eqxgtgf ''d{''XCY C.''qt.''hkpf ''c''ngtr pcvkvg''j qwukpi 0

Kp''tgo qxkpi ''vj g''cdwugt''qt''r gtr gvtcvqt''htqo ''vj g''j qwugj qnf .''vj g''URJ C''o wuv''hqnnqy ''hgf gtcn''uvcvg.''cpf ''nqecn''gxkevkqp''r tqegf wtgu0''Kp''qtf gt''vq''f kxkf g''c''ngcug.''vj g''URJ C''o c{.''dwv''ku''pqv''tgswktgf ''vq.''cum''{qw''hqt''f qewo gpvcvkqp''qt''egtvkhkecvkqp''qh''vj g''kpekf gpeg''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn''cuucwnv.''qt''uvcnmkpi 0

**Moving to Another Unit**

Wr qp''{qwt''tgswguv.''vj g''URJ C''o c{''r gto kv''{qw''vq''o qxg''vq''cpqvj gt''wpkv.''uwdljgev''vq''vj g''cxckncdknkv{''qh''qvj gt''wpkvu.''cpf ''uvknl'lngget ''{qwt''cuukuvcpeg0''Kp''qtf gt''vq''cr r tqxg''c''tgswguv.''vj g''URJ C''o c{''cum''{qw''vq''r tqxkf g''f qewo gpvcvkqp''vj cv''{qw''ctg''tgswguvkpi ''vq''o qxg''dgecwug''qh''cp''kpekf gpeg''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn''cuucwnv.''qt''uvcnmkpi 0''Kh''vj g''tgswguv''ku''c''tgswguv''hqt''go gti gpe{''vtcpuhgt.''vj g''j qwukpi ''r tqxkf gt''o c{''cum''{qw''vq''uwdo kv''c''y tkvvgp''tgswguv''qt''hknn''qwv''c''hqto ''y j gtg''{qw''egtvkh{''vj cv''{qw''o ggv''vj g''etkvgtkc''hqt''cp''go gti gpe{''vtcpuhgt''wpf gt''XCY C0''Vj g''etkvgtkc''ctg<

1. **You are a victim of domestic violence, dating violence, sexual assault, or stalking.** Kh''{qwt''j qwukpi ''r tqxkf gt''f qgu''pqv''cntgcf {''j cxg''f qewo gpvcvkqp''vj cv''{qw''ctg''c''xkevko ''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn''cuucwnv.''qt''uvcnmkpi .''{qwt''j qwukpi ''r tqxkf gt''o c{''cum''{qw''hqt''uwej ''f qewo gpvcvkqp.''cu''f guetkdgf ''kp''vj g''f qo guvke''xkqngpeg''ugevkqp''dgnqy 0

2. **You expressly request the emergency transfer.** [ qwt''j qwukpi ''r tqxkf gt''o c{''ej qqug''vq''tgswktg''vj cv''{qw''uwdo kv''c''hqto .''qt''o c{''ceegr v''cpqvj gt''y tkvvgp''qt''qtcn''tgswguv0''''

3. **You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit.** Vj ku''o gcpu''{qw''j cxg''c''tgcuqp''vq''hgct''vj cv''kh''{qw''f q''pqv''tgegkxg''c''vtcpuhgt''{qw''y qwnf ''uwhhgt''xkqngpeg''kp''vj g''xgt{''pgct''hwvwtg0

   **OR**

   **You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer.** Kh''{qw''ctg''c''xkevko ''qh''ugzwcn''cuucwnv.''vj gp''kp''cff kvkqp''vq''s wcnkh{kpi ''hqt''cp''go gti gpe{''vtcpuhgt''dgecwug''{qw''tgcuqpcdn{''dgnkgxg''{qw''ctg''vj tgcvgpgf ''y kj ''ko o kpgpv''j cto ''htqo ''hwtvj gt''xkqngpeg''kh''{qw''tgo ckp''kp''{qwt''wpkv.''{qw''o c{''s wcnkh{''hqt''cp''go gti gpe{''vtcpuhgt''kh''vj g''ugzwcn''cuucwnv''qeewttgf ''qp''vj g''r tgo kugu''qh''vj g''r tqr gtv{''htqo ''y j kej ''{qw''ctg''uggmkpi ''{qwt''vtcpuhgt.''cpf ''vj cv''cuucwnv''j cr r gpgf ''y kj kp''vj g''; 2/ecngpf ct/f c{''r gtkqf ''dghqtg''{qw''gzr tguun{''tgswguv''vj g''vtcpuhgt0

Vj g"URJ C"y knn'mggr "eqphkfgpvkcn'tgs wguu'hqt"go gti gpe{"vtcpuhgtu'd{"xkevko u'qh'f qo guvke"
xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv."qt"uvcnmkpi .'cpf "yj g"nqecvkqp'qh'cp{"o qxg"d{"uwej "
xkevko u'cpf "yj gkt'hco knkgu0'

Vj g"URJ Cøu"go gti gpe{"vtcpuhgt'r ncp'r tqxkfgu'hwtyj gt'kphqto cvkqp'qp"go gti gpe{"vtcpuhgtu."cpf "
yj g"URJ C"o wuv'o cmg"c"eqr {"qh'ku'go gti gpe{"vtcpuhgt'r ncp'cxckncdng"q"{qw'kh'{qw'cum'vq'ugg'kv0'

## Documenting You Are or Have Been a Victim of Domestic Violence, Dating Violence, Sexual Assault or Stalking

Vj g"URJ C"ecp."dw'ku'pqv'tgs wktgf "vq."cum'{qw'vq'r tqxkfg'f qewo gpvcvkqp'vq'õegtvkh{ö'yj cv'{qw'ctg"
qt'j cxg'dggp"c"xkevko "qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv."qt"uvcnmkpi 0"Uwej "
tgs wguv'htqo "yj g"URJ C"o wuv'dg'kp"y tkvkpi .'cpf "yj g"URJ C"o wuv'i kxg"{qw'cv'ngcuv'36'dwukpguu'
f c{u'*Ucwtf c{u."Uwpf c{u.'cpf "hgf gtcn'j qnkf c{u'f q'pqv'eqwpv+'htqo "yj g'f c{"{qw'tgegkxg'yj g"
tgs wguv'vq'r tqxkfg'yj g'f qewo gpvcvkqp0'Vj g"URJ C"o c{."dw'f qgu'pqv'j cxg'vq.'gz vgpf "yj g'f gcf nkpg"
hqt"yj g'uwdo kuukqp"qh'f qewo gpvcvkqp'wr qp"{qwt'tgs wguv0'

[ qw'ecp'r tqxkfg'qpg"qh'yj g'hqnnqy kpi "vq'yj g"URJ C'cu'f qewo gpvcvkqp0'Kv'ku'{qwt'ej qkeg'y j kej "qh'
yj g'hqnnqy kpi "vq'uwdo kv'kf'yj g"URJ C'cunu"{qw'vq'r tqxkfg'f qewo gpvcvkqp'yj cv'{qw'ctg'qt'j cxg"
dggp"c"xkevko "qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv."qt"uvcnmkpi 0

- C"eqo r ngvg"J WF /cr r tqxgf "egtvkhkecvkqp'hqto "i kxgp'vq'{qw'd{'yj g"URJ C"y kj "yj ku'pqvkeg."
  yj cv'f qewo gpvu'cp'kpekfgpv'qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv."qt"
  uvcnmkpi 0'Vj g"hqto "y kn'cum'hqt"{qwt'pco g."yj g'f cvg."ko g."cpf "nqecvkqp'qh'yj g'kpekfgpv'qh'
  f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv."qt"uvcnmkpi .'cpf "c'f guetkr vkqp'qh'yj g"
  kpekfgpv0"Vj g"egtvkhkecvkqp'hqto "r tqxkfgu'hqt"kpenwf kpi "yj g"pco g'qh'yj g"cdwugt"qt"
  r gtr gvtcqt'kh'yj g"pco g'qh'yj g"cdwugt"qt'r gtr gvtcqt'ku'mpqy p'cpf "ku'uchg'vq'r tqxkfg0"

- C"tgeqtf "qh'c"Hgf gtcn"Uvcvg."vtkdcn"vgttkqtkcn"qt"nqecn'ncy "gphqtego gpv'ci gpe{.'eqwtv."qt"
  cf o kpkutcvkxg'ci gpe{'yj cv'f qewo gpvu'yj g"kpekfgpv'qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."
  ugz wcn'cuucwnv."qt"uvcnmkpi 0"Gz co r ngu'qh'uwej "tgeqtf u'kpenwf g'r qnkeg'tgr qtvu."r tqvgevkxg"
  qtf gtu."cpf "tguvtckpkpi "qtf gtu."co qpi "qyj gtu0'

- Á C"uvcvgo gpv."y j kej "{qw'o wuv'uki p."cnqpi "y kj "yj g'uki pcvwtg"qh'cp"go r nq{gg."ci gpv."qt"
  xqnwpvggt"qh'c"xkevko "ugtxkeg'r tqxkfgt."cp'cuqpg{."o gf kecn'r tqhguukqpcn'qt"c"o gpvcn'
  j gnj "r tqhguukqpcn'*eqnngevkxgn{.'"c"õr tqhguukqpcnö+'htqo "y j qo "{qw'uqwi j v'cuukuvcpeg'kp"
  cf f tguukpi "f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'cuucwnv."qt"uvcnmkpi .'qt"yj g'ghhgevu'qh'
  cdwug."cpf "y kj "yj g'r tqhguukqpcn'ugngevgf "d{"{qw'cvwguvkpi "wpf gt'r gpcnf{'qh'r gtlwt{'yj cv'yj g"
  qt'uj g'dgnkgxgu'yj cv'yj g'kpekfgpv'qt'kpekfgpvu'qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."ugz wcn'
  cuucwnv."qt"uvcnmkpi "ctg'i tqwpf u'hqt'r tqvgevkqp0'

- Cp{'qyj gt"uvcvgo gpv'qt"gxkfgpeg'yj cv'yj g"URJ C'j cu'ci tggf "vq"ceegr v0"

Kh'{qw'hcknl'qt'tghwug'vq'r tqxkfg'qpg'qh'yj ug'f qewo gpvu'y kj kp'yj g'36'dwukpguu'f c{u.'yj g"URJ C"
f qgu'pqv'j cxg'vq'r tqxkfg'{qw'y kj 'yj g'r tqvgevkqpu'eqpvckpgf "kp'yj ku'pqvkeg0"

Kh'yj g"URJ C'tgegkxgu'eqphnkevkpi "gxkfgpeg'yj cv'cp"kpekfgpv'qh'f qo guvke"xkqngpeg.'f cvkpi "xkqngpeg."
ugz wcn'cuucwnv."qt"uvcnmkpi 'j cu'dggp"eqo o kwgf "*uwej "cu'egtvkhkecvkqp'hqto u'htqo "vy q'qt"o qtg"
o go dgtu'qh'c'j qwugj qnf "ecej "encko kpi 'vq'dg'c"xkevko "cpf "pco kpi "qpg'qt"o qtg'qh'yj g'qyj gt"
r gvkvkqpkpi 'j qwugj qnf "o go dgtu'cu'yj g'cdwugt"qt'r gtr gvtcqt+.'yj g"URJ C'j cu'yj g'tki j v'vq'tgs wguv'
yj cv'{qw'r tqxkfg'yj ktf /r cvy 'f qewo gpvcvkqp'y kj kp'yj ktv{ '52'ecngpf ct'f c{u'kp'qtf gt'vq'tguqnxg'yj g"

conflict."If"{qw"hckn"qt"tghwug"vq"rtqxkfg"jtf/rctv{"fqewogpvcvkqp"yjgtg"yjgtg"ku"eqphnkevkpi"
gxkfgpeg.yjg"URJC"fqgu"pqv"jcxg"vq"rtqxkfg"{qw"ykj"yjg"rtqvgevkqpu"eqpvckpgf"kp"yku"pqvkeg0"

## Confidentiality

Vj g"URJ C"o wuv'mggr "eqphkfgpvkcn'cp{"kphqtocvkqp"{qw'rtqxkfg'tgncvgf "vq"vj g"gzgtekug"qh"{qwt" tki j vu'wpfgt"XCYC.'kpenwfkpi "vj g"hcev'vj cv'{qw'ctg'gzgtekukpi "{qwt'tki j vu'wpfgt"XCYC0""

Vj g"URJ C"o wuv'pqv'cnnqy "cp{'kpfkxkfwcn'cfo kpkuvgtkpi "cuukuvcpeg'qt'qvj gt'ugtxkegu'qp'dgj cnh'qh' vj g"URJ C"*hqt'gzco r ng."go r nq{ggu'cpf "eqpvtcevqtu+'vq'j cxg'ceeguu'vq'eqphkfgpvkcn'kphqto cvkqp" wpnguu'hqt'tgcuqpu'vj cv'ur ekhkecnn{'ecnn'hqt'vj gue'kpfkxkfwcnu'vq'j cxg'ceeguu'vq'vj ku'kphqto cvkqp" wpfgt'cr r nkecdng'Hgf gtcn'Uvcvg."qt'nqecn'ncy 0""

Vj g"URJ C"o wuv'pqv'gpvgt"{qwt'kphqto cvkqp'kpvq'cp{'uj ctgf "fcvcdcug"qt'f kuenqug"{qwt" kphqto cvkqp'vq'cp{'qvj gt'gpvkv{'qt'kpfkxkfwcn0Vj g"URJ C.'j qy gxgt."o c{"fkuenqug"vj g'kphqto cvkqp" r tqxkfgf "kh<"

- [ qw'i kxg'y tkvvgp'r gto kuukqp'vq'vj g"URJ C"vq'tgngcug'vj g'kphqto cvkqp'qp'c'vko g"hko kvgf " dcuku0'
- Vj g"URJ C'pggfu'vq'wug'vj g'kphqto cvkqp'kp'cp'gxkevkqp'qt'vgto kpcvkqp'r tqeggfkpi ."uwej "cu' vq'gxkev'{qwt'cdwugt'qt'r gtr gvtcvqt'qt'vgto kpcvg'{qwt'cdwugt'qt'r gtr gvtcvqt'htqo "cuukuvcpeg" wpfgt'vj ku'r tqi tco 0'
- C"ncy "tgswktgu'vj g"URJ C"qt'{qwt'ncpfnqtf "vq'tgngcug'vj g'kphqto cvkqp0'

XCY C"f qgu'pqv'nko kv'vj g"URJ C"u'f wv{'vq'j qpqt'eqwtv'qtf gtu'cdqwv'ceeguu'vq'qt'eqpvtqn'qh'vj g" r tqr gtv{0Vj ku'kpenwf gu'qtf gtu'kuuwgf "vq'r tqvgev'c'xkevko "cpf "qtf gtu'f kxkfkpi "r tqr gtv{'co qpi " j qwugj qnf "o go dgtu'kp'ecugu'y j gtg'c'hco kn{ "dtgcmu'wr 0'

## Reasons a Tenant Eligible for Occupancy Rights under VAWA May Be Evicted or Assistance May Be Terminated

[ qw'ecp'dg'gxkevgf "cpf "{qwt'cuukuvcpeg'ecp'dg'vgto kpcvgf "hqt'ugtkqwu'qt'tgr gcvgf "ngcug'xkqncvkqpu" vj cv'ctg'pqv'tgncvgf "vq'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt'uvcnmkpi "eqo o kvvgf " ci ckpuv'{qw0'J qy gxgt."vj g"URJ C"ecppqv'j qnf "vgpcpvu'y j q'j cxg'dggp'xkevko u'qh'f qo guvke" xkqngpeg.'f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt'uvcnmkpi "vq'c'o qtg'f go cpfkpi "ugv'qh'twngu'vj cp'kv' cr r nkgu'vq'vgpcpvu'y j q'j cxg'pqv'dggp'xkevko u'qh'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg."ugzwcn' cuucwnv."qt'uvcnmkpi 0""

Vj g'r tqvgevkqpu'f guetkdgf "kp'vj ku'pqvkeg'o ki j v'pqv'cr r n{.'cpf "{qw'eqwnf "dg'gxkevgf "cpf "{qwt" cuukuvcpeg'vgto kpcvgf .'kh'vj g"URJ C"ecp'f go qpuvtcvg'vj cv'pqv'gxkevkpi "{qw'qt'vgto kpcvkpi "{qwt" cuukuvcpeg'y qwnf "r tgugpv'c'tgcn'r j {ukecn'f cpi gt'vj cv<"

30' Y qwnf "qeewt'y kvj kp'cp'ko o gfkcvg'vko g."cpf ""
40' Eqwnf "tguwnv'kp'f gcvj "qt'ugtkqwu'dqf kn{'j cto "vq'qvj gt'vgpcpvu'qt'vj qug'y j q'y qtm'qp'vj g" r tqr gtv{0'

Kh'vj g"URJ C"ecp'f go qpuvtcvg'vj g'cdqxg."vj g"URJ C"uj qwnf "qpn{"vgto kpcvg'{qwt'cuukuvcpeg'qt'gxkev' {qw'kh'vj gtg'ctg'pq'qvj gt'cevkqpu'vj cv'eqwnf "dg'vcmgp'vq'tgfweg'qt'gnko kpcvg'vj g'vj tgcv0'

## Other Laws

XCY C"f qgu'pqv'tgr nceg'cp{'hgf gtcn'uvcvg."qt'nqecn'ncy "vj cv'r tqxkfgu'i tgcvgt'r tqvgevkqp'hqt" xkevko u'qh'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt'uvcnmkpi 0'[ qw'o c{'dg'gpvkvngf "vq" cf f kvkqpcn'j qwukpi "r tqvgevkqpu'hqt'xkevko u'qh'f qo guvke'xkqngpeg.'f cvkpi "xkqngpeg."ugzwcn'cuucwnv." qt'uvcnmkpi "wpfgt'qvj gt'Hgf gtcn'ncy u."cu'y gnn'cu'wpfgt'Uvcvg'cpf "nqecn'ncy u0""

## Non-Compliance with The Requirements of This Notice

[ qw'o c{ "tgrqtv'c'eqxgtgf "jqwukpi "rtqxkfgtøu'xkqncvkqpu"qh'vjgug'tkijwu'cpf "uggm'cf fkvkqpcn' cuukuvcpeg. "kh'pggfgf. "d{ "eqpvcevkpi "qt'hknkpi "c'eqornckpv'y kj "[insert contact information for any intermediary, if applicable] qt "[insert HUD field office]0"

## For Additional Information

[ qw'o c{ "xkgy "c'eqr { "qh'J WF øu"hkpcn'XCY C'twng "cv <u>jwru<1ly y y 0 rq0 qx1hf u{ulrmi 1HT/4238/33/38 lr f h l4238/47: : : 0r f h</u>0'

Cf f kkqpcn{. "yj g"URJ C'o wuv'o cng'c'eqr { "qh'J WF øu"XCY C'tgi wncvkqpu'cxcknacdng "vq "{qw'kh'{qw' cum'vq "ugg "yj go 0'

Hqt "s wguvkqpu'tgi ctf kpi "XCY C. 'r ngcug "eqpvcev'[insert name of program or rental assistance contact information able to answer questions on VAWA].'

Hqt "j grr "tgi ctf kpi "cp"cdwukxg'tgncvkqpuj kr. "{qw'o c{ "ecnn'yj g"P cvkqpcn'Fqo guvke "Xkqngpeg "Jqvnkpg" cv'3 : 22/9; ; /9455"qt. 'hqt "r gtuqpu'y kj "j ectkpi "ko rckto gpwu. '3 : 22/9: 9/5446"*VV[ +0"[ qw'o c{ " cnuq "eqpvcev'[Insert contact information for relevant local organizations]0

Hqt "vgpcpvu'y jq "ctg "qt "jcxg "dggp "xkevko u'qh'uvcmkpi "uggmkpi "jgrr "o c{ "xkukv'yj g'P cvkqpcn'Egpvgt " hqt "Xkevko u'qh'Etko g øu"Uvcmkpi "Tguqwteg "Egpvgt'cv'j wru<1ly y y 0xkevko uqhetko g 0qti 1qwt/ r tqi tco u/uvcmkpi /tguqwteg/egpvgt0'

Hqt "j grr "tgi ctf kpi "ugzwcn'cuucwnv. "{qw'o c{ "eqpvcev'[Insert contact information for relevant organizations]'

Xkevko u'qh'uvcmkpi "uggmkpi "j grr "o c{ "eqpvcev'[Insert contact information for relevant organizations]0'

**Attachment:** "Egtvkhkecvkqp'hqto "JWF/75: 4"[form approved for this program to be included] "

# EXHIBIT 16-2: CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING AND ALTERNATE DOCUMENTATION, FORM HUD-5382

**CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING,"
AND ALTERNATE DOCUMENTATION**

**U.S. Department of Housing and Urban Development**

QO D'Cr r tqxcri'P q04799/24: 8
Gzr 02815214239

**Purpose of Form:** "Vj g'Xkqngpeg'Ci ckpuv'Y qo gp'Cev'*öXCY Cö+'r tqvgevu'cr r nkecpvu. "vgpcpvu. "cpf "r tqi tco "r ctvkekr cpvu'kp'egtvckp'J WF 'r tqi tco s'htqo "dgkpi "gxkevgf ."f gpkgf "j qwukpi "cuukuvcpeg. "qt "vgto kpcvgf "htqo "j qwukpi "cuukuvcpeg'dcugf "qp'cevu'qh'f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwnv. "qt "uvcnmkpi "ci ckpuv'vj go 0"F gur kvg'vj g'pco g'qh'vj ku'ncy . "XCY C'r tqvgevkqp'ku'cxckncdng'vq'xkevko u'qh'f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwnv. "cpf "uvcnmkpi .'tgi ctf nguu'qh'ugz. 'i gpf gt'kf gpvkv{.'qt'ugzwcn'qtkgpvcvkqp0'

**Use of This Optional Form:** "Kf '{qw'ctg'uggmkpi "XCY C'r tqvgevkqpu'htqo "{qwt'j qwukpi "r tqxkf gt. "{qwt' j qwukpi "r tqxkf gt'o c{'i kxg'{qw'c'y tkvgp'tgswguv'vj cv'cumu'{qw'vq'uwdo kv'f qewo gpvcvkqp'cdqwv'vj g'kpekf gpv' qt'kpekf gpvu'qh'f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwnv. "qt'uvcnmkpi 0"

Kp'tgur qpug'vq'vj ku'tgswguv. "{qw'qt'uqo gqpg'qp'{qwt'dgj cnh'o c{'eqo r ngvg'vj ku'qr vkqpcn'hqto "cpf "uwdo kv'kv' vq'{qwt'j qwukpi "r tqxkf gt. "qt'{qw'o c{'uwdo kv'qpg'qh'vj g'hqnqy kpi "v{r gu'qh'vj ktf -r ctv{'f qewo gpvcvkqp<

*3+'C'f qewo gpv'uki pgf 'd{'{qw'cpf 'cp'go r nq{gg. "ci gpv. "qt'xqnwpvggt'qh'c'xkevko "ugtxkeg'r tqxkf gt. "cp' cwtpg{. "qt'o gf kecn'r tqhguukqpcn'qt'c'o gpvcn'j gcnj "r tqhguukqpcn'*eqnngevkxgn{. "ör tqhguukqpcnö+'htqo " y j qo "{qw'j cxg'uqwi j v'cuukuvcpeg'tgncvkpi "vq'f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwnv. "qt" uvcnmkpi .'qt'vj g'ghhgevu'qh'cdwug0'Vj g'f qewo gpv'o wuv'ur gekh{. "wpf gt'r gpcn{'qh'r gtlwt{.'vj cv'vj g' r tqhguukqpcn'dgnkgxgu'vj g'kpekf gpv'qt'kpekf gpvu'qh'f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwnv. "qt' uvcnmkpi "qeewttgf "cpf "o ggv'vj g'f ghkpkvkqp'qh'öf qo guvke'xkqngpeg.ö'öf cvkpi "xkqngpeg.ö'öugzwcn'cuucwnv.ö'qt' öuvcnmkpi ö'kp'J WF øu'tgi wncvkqpu'cv'46'EHT '7042250"

*4+'C'tgeqtf 'qh'c'Hgf gtcn'Uvcvg. 'vtkdcn'vgttkvqtkcn'qt'nqecn'ncy "gphqtego gpv'ci gpe{.'eqwtv. "qt" cf o kpkuvtcvkxg'ci gpe{=''qt"

*5+'Cv'vj g'f kuetgvkqp'qh'vj g'j qwukpi "r tqxkf gt. "c'uvcvgo gpv'qt'qvj gt'gxkf gpeg'r tqxkf gf 'd{'vj g'cr r nkecpv'qt" vgpcpv0'

**Submission of Documentation:** "Vj g'vko g'r gtkqf 'vq'uwdo kv'f qewo gpvcvkqp'ku'36'dwukpguu'f c{u'htqo "vj g' f cvg'vj cv'{qw'tgegkxg'c'y tkvgp'tgswguv'htqo "{qwt'j qwukpi "r tqxkf gt'cumkpi "vj cv'{qw'r tqxkf g'f qewo gpvcvkqp" qh'vj g'qeewttgpeg'qh'f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwnv. "qt'uvcnmkpi 0"[ qwt'j qwukpi " r tqxkf gt'o c{.'dwv'ku'pqv'tgswktgf 'vq. 'gzvgpf 'vj g'vko g'r gtkqf 'vq'uwdo kv'vj g'f qewo gpvcvkqp.'kh'{qwtgswguv'cp' gzvgpukqp'qh'vj g'vko g'r gtkqf 0'Kh'vj g'tgswguvgf 'kphqto cvkqp'ku'pqv'tgegkxgf 'y kj kp'36'dwukpguu'f c{u'qh'y j gp' {qw'tgegkxg'vj g'tgswguv'hqt'vj g'f qewo gpvcvkqp.'qt'cp{'gzvgpukqp'qh'vj g'f cvg'r tqxkf gf 'd{'{qwt'j qwukpi " r tqxkf gt."{qwt'j qwukpi "r tqxkf gt'f qgu'pqv'pggf 'vq'i tcpv'{qw'cp{'qh'vj g'XCY C'r tqvgevkqpu0'F kuvtkdwvkqp'qt' kuuwcpeg'qh'vj ku'hqto 'f qgu'pqv'ugtxg'cu'c'y tkvgp'tgswguv'hqt'egtvkhkecvkqp0'

**Confidentiality:** "Cnl'kphqto cvkqp'r tqxkf gf 'vq'{qwt'j qwukpi "r tqxkf gt'eqpegtpkpi "vj g'kpekf gpv*u+'qh' f qo guvke'xkqngpeg. "f cvkpi "xkqngpeg. "ugzwcn'cuucwnv. "qt'uvcnmkpi "uj cnl'dg'mgr v'eqphkf gpvkcn'cpf "uwej "f gvckni" uj cnl'pqv'dg'gpvgtgf 'kpvq'cp{'uj ctgf 'f cvcdcug0'Go r nq{ggu'qh'{qwt'j qwukpi "r tqxkf gt'ctg'pqv'vq'j cxg'ceeguu" vq'vj gug'f gvckni'wpnguu'vq'i tcpv'qt'f gp{'XCY C'r tqvgevkqpu'vq'{qw.'cpf "uwej "go r nq{ggu'o c{'pqv'f kuenqug" vj ku'kphqto cvkqp'vq'cp{'qvj gt'gpvkv{'qt'kpf kxkf wcn'gzegr v'vq'vj g'gzvgpv'vj cv'f kuenquwtg'ku<'*k+'eqpugpvgf 'vq" d{'{qw'kp'y tkvkpi 'kp'c'vko g/nko kvgf 'tgngcug=''*kk+'tgswktgf 'hqt'wug'kp'cp'gxkevkqp'r tqeggf kpi 'qt'j gctkpi " tgi ctf kpi 'vgto kpcvkqp'qh'cuukuvcpeg=''qt'*kkk+'qvj gty kug'tgswktgf 'd{'cr r nkecdng'ncy 0

## TO BE COMPLETED BY OR ON BEHALF OF THE VICTIM OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING

1.  **Date the written request is received by victim:** _____

2.  **Name of victim:** _____

3.  **Your name (if different from victim's):** _____

4.  **Name(s) of other family member(s) listed on the lease:** _____

_____

5.  **Residence of victim:** _____

6.  **Name of the accused perpetrator (if known and can be safely disclosed):** _____

_____

7.  **Relationship of the accused perpetrator to the victim:** _____

8.  **Date(s) and times(s) of incident(s) (if known):** _____

_____

10.  **Location of incident(s):** _____

In your own words, briefly describe the incident(s):

_____

_____

_____

Vj ku'ku'vq'egtvkh{"vj cv'vj g'kphqto cvkqp'r tqxkfgf "qp'vj ku'hqto "ku'vtwg"cpf "eqttgev'vq"vj g'dguv'qh'o {"mpqy ngfi g" cpf "tgeqnngevkqp."cpf "vj cv'vj g'kpfkxkfwcnÎpco gf "cdqxg"kp"Kgo "4'ku'qt"j cu"dggp"c'xkevko "qh'fqo guvke'xkqngpeg." fcvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi 0'Ôcenpqy ngfi g"vj cv"uwdo kuukqp"qh"hcnug"kphqto cvkqp"eqwnf" lgqrctfk|g"r tqi tco "grki kdknkv{"cpf "eqwnf "dg"vj g"dcuku"hqt"fgpkcn'qh'cfo kuukqp."vgto kpcvkqp"qh'cuukuvcpeg."qt" gxkevkqp0'

"

Uki pcwtg"aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaUki pgf "qp"*Fcvg+'aaaaaaaaaaaaaaaaaaaaaaaaaaaaa"

**Public Reporting Burden:** "Vj g'r wdnke"tgr qtvkpi "dwtfgp"hqt"vj ku'eqnngevkqp"qh'kphqto cvkqp"ku'guvko cvgf "vq" cxgtci g'3'j qwt'r gt"tgur qpug0"Vj ku'kpenwfgu'vj g'vko g'hqt"eqnngevkpi ."tgxkgy kpi ."cpf "tgr qtvkpi "vj g'fcvc0"Vj g" kphqto cvkqp"r tqxkfgf "ku'vq"dg"wugf "d{"vj g"j qwukpi "r tqxkfgt"vq"tgs wguv'egtvkhkecvkqp"vj cv'vj g"cr r nkecpv'qt" vgpcpv'ku'c'xkevko "qh'fqo guvke'xkqngpeg.'fcvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi 0"Vj g'kphqto cvkqp"ku" uwdlgev'vq'vj g"eqphkfgpvkcnkv{ 'tgs wktgo gpwu'qh'XCY C0'Vj ku'ci gpe{ o c{ 'pqv'eqnngev'vj ku'kphqto cvkqp.'cpf "

{qw'ctg'pqv'tgswktgf "vq"eqorrngvg"yjku'hqto ."wprguu'kv'fkurnc{u'c"ewttgpvn{"xcnkf "Qhhkeg"qh'O cpci go gpv'cpf " Dwf i gv'eqpvtqn'pwo dgt0

# EXHIBIT 16-3: EMERGENCY TRANSFER PLAN FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING (HCV VERSION)

Cwcej o gpv"Egtvkhkecvkqp"hqto "J WF/75:4"

**[Insert name of covered housing provider]**

**Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual**

**Assault, or Stalking**

**Housing Choice Voucher Program**

## Emergency Transfers

Vj g"URJ C "ku'eqpegtpgf "cdqwv'yj g"uchgv{"qh'ku'vgpcpvu."cpf "uwej "eqpegtp"zvgpfu'vq'vgpcpvu'yj q" ctg'xkevko u'qh'f qo guke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcrl'cuucwn."qt"uvcmkpi 0"Kp"ceeqtfcpeg"y kyj " yj g"Xkqngpeg'Ci ckpuv'Y qo gp'Cev'*XCY C+."[6] yj g"URJ C"cmqy u'vgpcpvu'y j q'ctg'xkevko u'qh" f qo guke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcrl'cuucwn."qt"uvcmkpi "vq'tgswguv'cp'go gti gpe{ "vtcpuhgt" htqo "yj g"vgpcpvou'ewttgpv'wpkv'vq'cpqyj gt"wpkv0'Vj g"cdkrkv{ "vq'tgswguv'c'vtcpuhgt"ku'cxcknchrg" tgi ctfnguu'qh'ugz."i gpfgt"kfgpvkv{."qt"ugzwcrl'qtkgpvcvkqp0 "Vj g'cdkrkv{ "qh'yj g"URJ C"vq'j qpqt'uwej " tgswguv'hqt"vgpcpvu'ewttgpvn{ "tgegkxkpi "cuukuvcpeg."j qy gxgt."o c{ "f gr gpf "wr qp'c'r tgrko kpct{ " f gvgto kpcvkqp"yj cv'yj g"vgpcpv'ku'qt'j cu'dggp'c'xkevko "qh'f qo guke'xkqngpeg."f cvkpi "xkqngpeg." ugzwcrl'cuucwn."qt"uvcmkpi .'cpf "qp'y j gyj gt"yj g"URJ C'j cu'cpqyj gt'f w gmkpi "wpkv'yj cv'ku'cxcknchrg" cpf "ku'uchg'vq'qhhgt"yj g"vgpcpv'hqt'go r qtct{ "qt'o qtg'r gto cpgpv'qeewr cpe{0'

Vj ku'r ncp'kf gpvkhkgu'vgpcpvu'y j q'ctg'gnki kdrg'hqt'cp'go gti gpe{ "vtcpuhgt."yj g'f qewo gpvcvkqp" pggf gf "vq'tgswguv'cp'go gti gpe{ "vtcpuhgt."eqphkf gpvkcnkv{ 'r tqvgevkqpu."j qy "cp'go gti gpe{ "vtcpuhgt" o c{ "qeewt."cpf "i wkf cpeg'vq'vgpcpvu'qp'uchgv{ "cpf "ugewtkv{0'Vj ku'r ncp'ku'dcugf "qp'c'o qf gn" go gti gpe{ "vtcpuhgt'r ncp'r wdrkuj gf "d{ "yj g"WUO0'F gr ctvo gpv'qh'J qwukpi 'cpf "Wtdcp'F gxgnqr o gpv" *J WF+."yj g'hgf gtcrl'ci gpe{ "yj cv'qxgtuggu'yj cv'yj g'**public housing and housing choice voucher (HCV) programs**"ctg'kp'eqo r nkcpeg'y kyj "XCY C0'

## Eligibility for Emergency Transfers

C "vgpcpv'y j q'ku'c'xkevko "qh'f qo guke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcrl'cuucwn."qt"uvcmkpi .'cu" r tqxkf gf "kp'J WF øu'tgi wncvkqpu'cv'46"EHT "r ctv'5."uwr r ctv'N."ku'gnki kdrg'hqt'cp'go gti gpe{ "vtcpuhgt" kh'yj g"vgpcpv'tgcuqpcdr{ "dgrkgxgu'yj cv'yj gtg'ku'c'yj tgcv'qh'ko o kpgpv'j cto "htqo "hwtyj gt"xkqngpeg'kh" yj g"vgpcpv'tgo ckpu'y kyj kp'yj g"uco g"wpkv0'Kh'yj g"vgpcpv'ku'c'xkevko "qh'ugzwcrl'cuucwn."yj g"vgpcpv'o c{ " cnuq'dg'gnki kdrg'vq'vtcpuhgt"kh'yj g"ugzwcrl'cuucwn'qeewttgf "qp'yj g'r tgo kugu'y kyj kp'yj g"; 0/ecngpf ct/" f c{ "r gtkqf "r tgegf kpi "c'tgswguv'hqt"cp'go gti gpe{ "vtcpuhgt0

C"\tgs wguvkpi "cp"go gti gpe{"tcpuhgt"o wuv"gzr tguus{"tgs wguv"\j g"tcpuhgt"kp"ceeqtf cpeg"
y kj "\j g"r tqegf wtgu"f guetkdgf "kp"\j ku"r ncp0'

Vgpcpwu"y j q"ctg"pqv"kp"i qqf "uvcpf kpi "o c{"uvknn"tgs wguv"cp"go gti gpe{"tcpuhgt"kh"\j g{"o ggv"\j g"
gnki kdknkv{"tgs wktgo gpwu"kp"\j ku"ugevkqp0'

## Emergency Transfer Request Documentation

Vq"tgs wguv"cp"go gti gpe{"tcpuhgt."\j g"vgpcpv"uj cnn"pqvkh{"\j g"URJ Cøu"o cpci go gpv"qhhkeg"cpf "
uwdo kv"c"y tkvgp"tgs wguv"hqt"c"tcpuhgt"vq"**any SPHA office**0"Vj g"URJ C"y knn"r tqxkf g"tgcuqpcdng"
ceeqo o qf cvkqpu"vq"\j ku"r qnke{"hqt"kpf kxkf wcnu"y kj "f kucdknkvkgu0"Vj g"vgpcpwu"y tkvgp"tgs wguv"hqt"
cp"go gti gpe{"tcpuhgt"uj qwnf "kpenwf g"gkj gt<

    30""C"uvcvgo gpv"gzr tguukpi "\j cv"\j g"vgpcpv"tgcuqpcdn{"dgnkgxgu"\j cv"\j gtg"ku"c"\j tgcv"qh"
        ko o kpgpv"j cto "htqo "hwtj gt"xkqngpeg"kh"\j g"vgpcpv"y gtg"vq"tgo ckp"kp"\j g"uco g"
        f y gnnkpi "wpkv"cuukuvgf "wpf gt"\j g"URJ Cøu"r tqi tco ="QT"

    40""C"uvcvgo gpv"\j cv"\j g"vgpcpv"y cu"c"xkevko "cuucwnv"xkevko "cpf "\j cv"\j g"ugzwcn"
        cuucwnv"qeewttgf "qp"\j g"r tgo kugu"f wtkpi "\j g"; 2/ecngpf ct"f c{"r gtkqf "r tgegf kpi "
        \j g"vgpcpwu"tgs wguv"hqt"cp"go gti gpe{"tcpuhgt0'

## Confidentiality

Vj g"URJ C"y knn"nggr "eqphkf gpvkcn"cp{"kphqto cvkqp"\j cv"\j g"vgpcpv"uwdo ku"kp"tgs wguvkpi "cp"
go gti gpe{"tcpuhgt."cpf "kphqto cvkqp"cdqwv"\j g"go gti gpe{"tcpuhgt."wpnguu"\j g"vgpcpvi kxgu"\j g"
URJ C"y tkvgp"r gto kuukqp"vq"tgngcug"\j g"kphqto cvkqp"qp"c"ko g/nko kvgf "dcuku."qt"f kuenquwtg"qh"\j g"
kphqto cvkqp"ku"tgs wktgf "d{"ncy "qt"tgs wktgf "hqt"wug"kp"cp"gxkevkqp"r tqeggf kpi "qt"j gctkpi "tgi ctf kpi "
vgto kpcvkqp"qh"cuukuvcpeg"htqo "\j g"eqxgtgf "r tqi tco 0"Vj ku"kpenwf gu"nggr kpi "eqphkf gpvkcn"\j g"pgy "
nqecvkqp"qh"\j g"f y gnnkpi "wpkv"qh"\j g"vgpcpv."kh"qpg"ku"r tqxkf gf ."htqo "\j g"r gtuqp"qt"r gtuqpu"\j cv"
eqo o kvgf "cp"cev"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"uvcnnkpi "ci ckpuv"\j g"
vgpcpv0Ugg"\j g"P qvkeg"qh"Qeewr cpe{"Tki j vu"wpf gt"\j g"Xkqngpeg"ci ckpuv"Y qo gp"Cev"hqt"Cnn"
Vgpcpwu"hqt"o qtg"kphqto cvkqp"cdqwv"\j g"URJ Cøu"tgur qpukdknkv{"vq"o ckpvckp"\j g"eqphkf gpvkcnkv{"qh"
kphqto cvkqp"tgncvgf "vq"kpekf gpwu"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"uvcnnkpi 0'

## Emergency Transfer Timing and Availability

Vj g"URJ C"ecppqv"i wctcpvgg"\j cv"c"tcpuhgt"tgs wguv"y knn"dg"cr r tqxgf "qt"j qy "nqpi "kv"y knn"cnmg"vq"
r tqeguu"c"tcpuhgt"tgs wguv0"Vj g"URJ C"y knn"j qy gxgt."cev"cu"swkemn{"cu"r quukdng"vq"o qxg"c"vgpcpv"
y j q"ku"c"xkevko "qh"f qo guvke"xkqngpeg."xkqngpeg."ugzwcn"cuucwnv."qt"uvcnnkpi "vq"cpqj gt"wpkv."
uwdlgev"vq"cxckncdknkv{"cpf "uchgv{"qh"c"wpkv0Kh"c"vgpcpv"tgcuqpcdn{"dgnkgxgu"c"r tqr qugf "tcpuhgt"
y qwnf "pqv"dg"uchg."\j g"vgpcpv"o c{"tgs wguv"c"tcpuhgt"vq"c"f khhgtgpv"wpkv0Kh"c"wpkv"ku"cxckncdng."\j g"
tcpuhgttgf "vgpcpv"o wuv"ci tgg"vq"cdkf g"d{"\j g"vgto u"cpf "eqpf kvkqpu"\j cv"i qxgtp"qeewr cpe{"kp"\j g"
wpkv"vq"y j kej "\j g"vgpcpv"j cu"dggp"tcpuhgttgf 0"Vj g"URJ C"o c{"dg"wpcdng"vq"tcpuhgt"c"vgpcpv"vq"c"
r ctvkewnct"wpkv"kh"\j g"vgpcpv"j cu"pqv"qt"ecppqv"guvcdnkuj "gnki kdknkv{"hqt"\j cv"wpkv0'

Kh"\j g"URJ C"j cu"pq"uchg"cpf "cxckncdng"wpkwu"hqt"y j kej "c"vgpcpv"y j q"pggf u"cp"go gti gpe{"tcpuhgt"
ku"gnki kdng."\j g"URJ C"y knn"cuukuv"\j g"vgpcpv"kp"kf gpvkh{kpi "qj gt"j qwukpi "r tqxkf gtu"y j q"o c{"j cxg"
uchg"cpf "cxckncdng"wpkwu"vq"y j kej "\j g"vgpcpv"eqwnf "o qxg0Cv"\j g"vgpcpwu"tgs wguv."\j g"URJ C"y knn"
cnuq"cuukuv"vgpcpwu"kp"eqpvcevkpi "\j g"nqecn"qti cpk| cvkqpu"qhhgtkpi "cuukuvcpeg"vq"xkevko u"qh"f qo guvke"
xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"uvcnnkpi "\j cv"ctg"cwcej gf "vq"\j ku"r ncp0'

**Emergency Transfers: Housing Choice Voucher (HCV) Program**

Vgpcpv√dcugf "cuukucpeg<"Ki'{qw'ctg'c'rctvkekrcpv'kp'yj g'Vgpcpv√dcugf 'JEX'rtqitco "cpf 'tgswguv' cp"go gti gpe{ 'tcpuhgt"cu'f guetkdgf 'kp'yj ku'rncp."yj g'URJ C"y kn'cuuku{'qw'q'o qxg'{q'c'uchg"wpkv' swkenn{'wukpi "{qwt'gzku{kpi "xqwej gt'cuukucpeg0'Vj g'URJ C"y kn'o cng'gzegrvkqpu"q'rtqitco " tgi wncvkqpu'tgusvtkevkpi 'o qxgu'cu'tgswktgf 0'

Cv'{qwt'tgsvguv."yj g'URJ C"y kn'tgherc{{qw'q'qri cpk| cvkqpu'yj cv'o c{'dg'cdng'{q'hwtyj gt'cuuku{'{qw0'

Rtqlgev√dcugf "cuukucpeg<"Ki'{qw'ctg'cuukuvgf "wpf gt'yj g'rtqlgev√dcugf 'xqwej gt'*RDX+'rtqitco ."{qw' o c{ 'tgswguv'cp"go gti gpe{ 'tcpuhgt'wpf gt'yj g'hqmqy kpi 'rtqitco u'hqt'y j kej '{qw'ctg'pqv'tgswktgf " {q'crrn{<"

- Á Vgpcpv√dcugf "xqwej gt.'kh'cxckncdng"
- Á Rtqlgev√dcugf "cuukucpeg'kp'yj g'uco g'rtqlgev'*kh'c'xcecpv'wpkv'ku'cxckncdng'cpf "{qw' f gvgto kpg'yj cv'yj g'xcecpv'wpkv'ku'uchg+"
- Á Rtqlgev√dcugf "cuukucpeg'kp'cpqyj gt'f gxgmqr o gpv'qy pgf "d{"yj g'URJ C"

Go gti gpe{ 'tcpuhgtu'wpf gt'XCY C"y kn'cmc'tgrtkqtk{{'qxgt'y ckkpi 'nku{'cfo kuukqpu'hqt'yj gug'{{rgu' qh'cuukucpeg0'

[ qw'o c{ 'cnuq'tgswguv'cp"go gti gpe{ 'tcpuhgt'wpf gt'yj g'hqmqy kpi 'rtqitco u'hqt'y j kej '{qw'ctg" tgswktgf "{q'crrn{<"

- Á Rwdnke'j qwukpi "rtqitco "
- Á RDX"cuukucpeg'kp'cpqyj gt'f gxgmqr o gpv'pqv'qy pgf "d{"yj g'URJ C"
- Á **[Insert other programs the SPHA provides, such as LIHTC or HOME]**

Go gti gpe{ 'tcpuhgtu'y kn'pqv'cmc'rtkqtk{{'qxgt'y ckkpi 'nku{'cfo kuukqpu'hqt'yj gug'rtqitco u0'Cv' {qwt'tgsvguv.'yj g'URJ C"y kn'tgherc{{qw'q'qti cpk| cvkqpu'yj cv'o c{ 'dg'cdng'{q'hwtyj gt'cuukuv'{qw0'

**Safety and Security of Tenants** "

Rgpf kpi "rtqeguukpi "qh'yj g'tcpuhgt'cpf "yj g'cevwcn'tcpuhgt.'kh'kv'ku'crrtqxgf "cpf "qeewtu."yj g'{gpcpv' ku'wti gf "{q'cmc'cm'tgcuqpcdng'rtgecwvkqpu'{q'dg'uchg0'

Vgpcpvu'y j q'ctg'qt'j cxg'dggp'xkevko u'qh'f qo guvke'xkqngpeg'ctg'gpeqwtci gf "{q'eqpvcev'yj g' Pcvkqpcn'Fqo guvke'Xkqngpeg'J qvnkpg'cv'3:22/9; ; /9455."qt'c'nqecn'f qo guvke'xkqngpeg'uj gnvgt.'hqt' cuukucpeg'kp'etgcvkpi "c'uchgv{ 'rncp0'Hqt 'rgtuqpu'y kj 'j gctkpi 'ko rckto gpvu.'yj cv'j qvnkpg'ecp'dg' ceeguugf "d{"ecmkpi "3:22/9: 9/5446"*VV[ +0'

Vgpcpvu'y j q'j cxg'dggp'xkevko u'qh'ugzwcn'cuucwn'o c{ 'ecm'yj g'Tcr g.'Cdwug.'cpf "Kpeguv'Pcvkqpcn' Pgy qtmŏu'Pcvkqpcn'Ugzwcn'Cuucwm'J qvnkpg'cv'3:22/878/J QRG."qt'xkuk{'yj g'qpnkpg'j qvnkpg'cv< hwrus<1iqj nfckpn0qti lqpnkpg10'

Vgpcpvu'y j q'ctg'qt'j cxg'dggp'xkevko u'qh'uvcmkpi 'uggmkpi 'j gnr 'o c{ 'xkuk{'yj g'Pcvkqpcn'Egpvgt'hqt' Xkevko u'qh'Etko go'Uvcmkpi 'Tguqwteg'Egpvgt'cv<hwrus<1y y y 0xkevko uqhetko go0qti lqwt/ rtqitco uluvcmkpi /tguqwteg/egpvgt0'

**Attachment:** 'Nqecn'qti cpk| cvkqpu'qhfgtkpi "cuukucpeg"{q'xkevko u'qh'f qo guvke'xkqngpeg."f cvkpi " xkqngpeg."ugzwcn'cuucwm."qt'uvcmkpi 0'

"                                                "

**EMERGENCY TRANSFER REQUEST FOR CERTAIN VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING**

**U.S. Department of Housing and Urban Development**

QO D''Cr r tqxcn''P q0'4799/24: 8
Gzr 0285'214239

**Purpose of Form:** Kh''{qw'ctg'c'xlevko ''qh'f qo guvle'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt'uvcnkpi .''cpf ''{qw'ctg'uggmkpi ''cp'go gti gpe{'vtcpuhgt.''{qw'o c{''wug'vj ku'hqto ''vq''tgs wguv''cp'go gti gpe{'vtcpuhgt'cpf ''egtvkh{''vj cv''{qw'o ggv'vj g'tgs wktgo gpu''qh'gnki kdknkv{''hqt''cp'go gti gpe{'vtcpuhgt''wpf gt''vj g''Xkqngpeg''Ci ckpuv''Y qo gp''Cev'*XCY C+0''Cnj qwi j ''vj g''uvcwwt{''pam e ''tghgtgpeg'y qo gp.''XCY C''tki j u''cpf ''r tqvgevkqpu''cr r n{''vq''cnn'xlevko u'qh'f qo guvle'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv'qt''uvcnkpi 0''Wukpi ''vj ku'hqto ''f qgu''pqv''pgeguuctkn{ ''o ep'vj cv''{qw'y kn'tgegkxg'cp'go gti gpe{'vtcpuhgt0''Ugg''{qwt'j qwukpi ''r tqxkf gt{u''go gti gpe{'vtcpuhgt'r nap''hqt''o qtg''kphqto cvkqp''cdqwv''vj g'cxckncdknkv{ 'qh'go gti gpe{'vtcpuhgtu0'''

**The requirements you must meet are:**

**(1) You are a victim of domestic violence, dating violence, sexual assault, or stalking.** Kh''{qwt'j qwukpi ''r tqxkf gt'f qgu'pqv''cntgcf {'j cxg'f qewo gpvcvkqp''vj cv''{qw'ctg'c'xlevko ''qh'f qo guvle'xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwnv.''qt'uvcnkpi .''{qwt'j qwukpi ''r tqxkf gt'o c{''cum''{qw'hqt''uwej ''f qewo gpvcvkqp0''Kp''tgur qpug.''{qw'o c{''uwdo kv''Hqto ''J WF /75: 4.''qt''cp{''qpg'qh'vj g'qvj gt''v{r gu'qh'f qewo gpvcvkqp''ikuvgf ''qp''vj cv'Hqto 0'

**(2) You expressly request the emergency transfer.** Uwdo kuukqp''qh'vj ku''hqto ''eqphkto u''vj cv''{qw'j cxg'gzr tguun{ 'tgs wguvgf ''c''vtcpuhgt0'[ qwt'j qwukpi ''r tqxkf gt''o c{''ej qqug''vq'tgs wktg''vj cv''{qw'uwdo kv''vj ku''hqto .''qt''o c{''ceegr v''cpqvj gt''y tkvgp''qt''qtcn'tgs wguv0''Rngcug''ugg''{qwt''j qwukpi ''r tqxkf gt{u''go gti gpe{''tcpuhgt''r nap''hqt''o qtg''f gvcknu0'

**(3) You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit.** Vj ku''o gepu''{qwj cxg''c''tgcuqp''vq''hgct''vj cv''kh''{qw'f q''pqv''tgegkxg''c''tcpuhgt''{qw'y qwnf ''uwhhgt''xkqngpeg''kp''vj g''xgt{'pgct''hwwwtg0'

**OR**

**You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer.** Kh''{qw'ctg'c'xlevko ''qh'ugzwcn'cuucwnv.''vj gp''kp''cff kvkqp''vq''s wcnkh{kpi ''hqt''cp''go gti gpe{'vtcpuhgt''dgecwug''{qw'tgcuqpcdn{ ''dgnkgxg''{qw'ctg'vj tgcvgpgf ''y kvj ''ko o kpgpv'j cto ''htqo ''hwwj gt''xkqngpeg''kh''{qw'go ckp''kp''{qwt''wpkv.''{qw'o c{''s wcnkh{ ''hqt''cp''go gti gpe{'vtcpuhgt''kh''vj g''ugzwcn'cuucwnv''qeewttgf ''qp''vj g''r tgo kugu''qh'vj g''r tqr gtv{ ''htqo ''y j kej ''{qw'ctg'uggmkpi ''{qwt'vtcpuhgt.''cpf ''vj cv'cuucwnv''j cr r gpgf ''y kj kp''vj g'; 2/ecngpf ct/f c{'r gtkqf ''dghqtg''{qw'uwdo kv''vj ku''hqto ''qt''qvj gt'y kug''gzr tguu'vj g''tcpuhgt0''''''

**Submission of Documentation:** ''Kh''{qw'j cxg''vj ktf /r ctv{''f qewo gpvcvkqp''vj cv'f go qpuvtcvgu'y j {''{qw'ctg''gnki kdng''hqt''cp''go gti gpe{'vtcpuhgt.''{qw'uj qwnf ''uwdo kv''vj cv'f qewo gpvcvkqp''vq''{qwt'j qwukpi ''r tqxkf gt'kh''kv''ku''uchg''hqt''{qw'vq''f q''uq0''Gzco r ngu''qh'vj ktf ''r ctv{''f qewo gpvcvkqp''kpenwf g.''dwv''ctg'pqv'nko kvgf ''vq<''c''ngwgt''qt''qvj gt'f qewo gpvcvkqp''htqo ''c'xlevko ''ugtxkeg''r tqxkf gt.''uqekcn'y qtmgt.''ngi cn'cuukuvcpeg''r tqxkf gt.''r cuvqtcn'eqwpugqt.''o gpvcn'j gcnj ''r tqxkf gt.''qt''qvj gt''r tqhguukqpcn'htqo ''y j qo ''{qw'j cxg''uqwi j v''cuukuvcpeg=''c''ewttgpv'tguvtckpkpi ''qtf gt=''c''tgegpv'eqwtv''qtf gt''qt''qvj gt''eqwtv''tgeqtf u=''c''ncy ''gphqtego gpt'tgr qtv''qt''tgeqtf =''eqo o wpkecvkqp''tgeqtf u''htqo ''vj g''r gtr gvtcvqt''qh''vj g''xkqngpeg''qt''hco kn{ ''o go dgtu''qt''htkgpf u''qh''vj g''r gtr gvtcvqt''qh''vj g''xkqngpeg.''kpenwf kpi ''go ckns.''xqkego cks.''vgzv''o guuci gu.''cpf ''uqekcn'o gf kc''r quwu0'

**Confidentiality:** "Cml kphqto cvkqp "r tqxkf gf "vq "{qwt "j qwukpi "r tqxkf gt "eqpegepkpi "vj g "kpekf gpv "u+ "qh"
f qo guvke "xkqngpeg. "f cvkpi "xkqngpeg. "ugz wcl "cuucwn. "qt "utcmkpi ."cpf "eqpegepkpi "{qwt "tgs wguv "hqt "cp"
go gti gpe{ "vtcpuhgt "uj cml dg "mgr v "eqphkf gpvkcn0 "Uwej "f gvcklu "uj cml pqv "dg "gpvgtgf "kpvq cp{ "uj ctgf "f cvcdcug0"
Go r rq{ggu "qh "{qwt "j qwukpi "r tqxkf gt "ctg "pqv "vq "j cxg "ceeguu "vq "vj gug "f gvcklu "wprguu "vq "i tcpv "qt "f gp{ "XCY C"
r tqvgevkqpu "qt "cp "go gti gpe{ "vtcpuhgt "vq "{qw0 "Uwej "go r rq{ggu "o c{ "pqv "f kuenquug "vj ku "kphqto cvkqp "vq "cp{ "
qvj gt "gpvkv{ "qt "kpf kxkf wcn "gzegr v "vq "vj g "gzvgpv "vj cv "f kuenquwtg "ku <"*k+ "eqpugpvgf "vq "d{ "{qw "kp "y tkvkpi "kp "c "
vko g/nko kvgf "tgngcug =" *kk+ "tgs wktgf "hqt "wug "kp "cp "gxkevkqp "r tqeggf kpi "qt "j gctkpi "tgi ctf kpi "vgto kpcvkqp "qh"
cuukuvcpeg =" qt "*kkk+ "qvj gty kug "tgs wktgf "d{ "cr r rkecdng "ncy 0"

## <u>TO BE COMPLETED BY OR ON BEHALF OF THE PERSON REQUESTING A TRANSFER</u>

1. **Name of victim requesting an emergency transfer:** _____

2. **Your name (if different from victim's)**_____

3. **Name(s) of other family member(s) listed on the lease:**_____

_____

4. **Name(s) of other family member(s) who would transfer with the victim:**_____

_____

5. **Address of location from which the victim seeks to transfer:** aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa"

6. **Address or phone number for contacting the victim:**_____

7. **Name of the accused perpetrator (if known and can be safely disclosed):**_____

8. **Relationship of the accused perpetrator to the victim:**_____

9. **Date(s), Time(s) and location(s) of incident(s):**_____

_____

10. **Is the person requesting the transfer a victim of a sexual assault that occurred in the past 90 days on the premises of the property from which the victim is seeking a transfer? If yes, skip question 11. If no, fill out question 11.** _____

11. **Describe why the victim believes they are threatened with imminent harm from further violence if they remain in their current unit.**

_____

_____

12. **If voluntarily provided, list any third-party documentation you are providing along with this notice:** _____"

Vj ku'ku'vq'egtvkh{"'vj cv'vj g"kphqto cvkqp"r tqxkfgf "qp"vj ku"hqto "ku"vtwg"cpf "eqttgev'vq"vj g"dguv'qh'o {"mpqy ngfi g."
cpf "vj cv'vj g"kpfkxkfwcn'pco gf "cdqxg"kp"Kgo "3"o ggvu"vj g"tgswktgo gpv'nckf "qw'qp"vj ku"hqto "hqt"cp"go gti gpe{"
vtcpuhgt0"Kcempqy ngfi g"vj cv'uwdo kuukqp"qh'hcnug"kphqto cvkqp"eqwnf "1gqr ctf k| g'r tqi tco "gnki kdknkv{"cpf "eqwnf "
dg"vj g"dcuku"hqt"f gpkcn'qh'cf o kuukqp."vgto kpcvkqp"qh'cuukuvcpeg."qt"gxkevkqp0"

"

Uki pcwtg"aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaUki pgf "qp"*F cvg+"aaaaaaaaaaaaaaaaaaaaaaaaaaaaaa"
"                              "

# MODEL OWNER NOTIFICATION OF RIGHTS AND OBLIGATIONS

**[Insert Name of Housing Provider]**"

## NOTIFICATION OF YOUR RIGHTS AND OBLIGATIONS"

## UNDER THE VIOLENCE AGAINST WOMEN ACT (VAWA)"

XCY C''r tqxkf gu''r tqvgevkqpu''hqt''Ugevkqp'': ''J qwukpi ''Ej qkeg''Xqwej gt''*J EX+''cpf ''RDX''cr r nkecpvu.'' vgpcpvu.''cpf ''r ctvkekr cpvu''htqo ''dgkpi ''f gpkgf ''cuukuvcpeg''qp''vj g''dcuku''qt''cu''c''f ktgev''tguwnv''qh''dgkpi ''c'' xkevko ''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn''cuucwn/cpf ''uvcnmkpi 0''

**Purpose**"

O cp{''qh''XCY C*u''r tqvgevkqpu''vq''xkevko u''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn/cpf '' uvcnmkpi ''kpxqnxg''cevkqp''d{''vj g''r wdnke''j qwukpi ''ci gpe{''*URJ C+.''dw/uqo g''ukwcvkqpu''kpxqnxg''cevkqp''d{'' qy pgtu''qh''cuukuvgf ''j qwukpi 0''Vj g''r wtr qug''qh''vj ku''pqvkeg''*j gtgkp''ecngf ''õP qvkegö+''ku''vq''gzr nckp''{qwt'' tki j vu''cpf ''qdnki cvkqpu''wpf gt''XCY C.''cu''cp''qy pgt''qh''j qwukpi ''cuukuvgf ''j tqwi j ''**[insert name of housing provider]**''J EX''r tqi tco 0''Gcej ''eqo r qpgpv''qh''vj ku''P qvkeg''cnuq''r tqxkf gu''ekcvkqpu''vq''J WF øu'' cr r nkecdng''tgi wncvkqpu0'

**Denial of Tenancy** "

*Protections for applicants*: Qy pgtu''ecppqv''f gp{''vgpcpe{''dcugf ''qp''vj g''cr r nkecpv'j cxkpi ''dggp''qt'' ewttgpvn{''dgkpi ''c''xkevko ''qh f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn/qt''uvcnmkpi 0''J qy gxgt.'' vj g''cr r nkecpv'o wuv''dg''qvj gty kug''gnki kdng''hqt''vgpcpe{0''*Ugg''46''Eqf g''qh''Hgf gtcn'Tgi wncvkqpu''*EHT+'' ; ; 40674*d+*3+0'"

**Eviction** "

*Protections for HCV participants*: Kpekf gpvu''qt''vj tgcvu''qh''f qo guvke''xkqngpeg.''f cvkpi xkqngpeg.''ugzwcn'' cuucwn/qt''uvcnmkpi ''y knn'pqv''dg''eqpukf gtgf ''c''ugtkqwu''qt''tgr gcvgf ''ngcug''xkqncvkqp''d{''vj g''xkevko .''qt''i qqf '' ecwug''vq''vgto kpcvg''vj g''vgpcpe{ qh''vj g''xkevko ''*46''EHT''704227*e+0''Rtqvgevkqp''cnuq''cr r nkgu''vq''etko kpcn'' cevkxkv{''tgncvgf ''f ktgevn{''vq''f qo guvke''xkqngpeg.''f cvkpi xkqngpeg.''ugzwcn'cuucwn/qt''uvcnmkpi .''eqpf wevgf '' d{''c''o go dgt''qh''c''vgpcpv*u''j qwugj qnf ''qt''cp{''i wguv''qt''qvj gt''r gtuqp''wpf gt''vj g''vgpcpv*u''eqpvtqn''kh''vj g'' vgpcpv''qt''cp''chhknkcvgf ''kpf kxkf wcn'qh''vj g''vgpcpv''ku''vj g''xkevko ''qt''vj tgcvgpgf ''xkevko ''qh''uwej ''f qo guvke'' xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn/qt''uvcnmkpi ''*46''EHT''704227*d+*4+0''

*Limitations of VAWA protections:*"

c0''P qvj kpi ''kp''vj g''XCY C''Hkpcn'Twng''nko ku''vj g''cwvj qtkv{''qh''cp''qy pgt.''y j gp''pqvkhkgf ''qh''c''eqwtv''qtf gt.'' vq''eqo r n{''y kvj ''c''eqwtv''qtf gt''y kvj ''tgur gev''vq''*46''EHT''704227*f +*3+<''

3+''Vj g''tki j vu''qh''ceeguu''qt''eqpvtqn'qh''r tqr gtv{.''kpenwf kpi ''ekxkn'r tqvgevkqp''qtf gtu''kuuwgf ''vq''r tqvgev''c'' xkevko ''qh''f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn/qt''uvcnmkpi ="qt''

4+''Vj g''f kuvtkdwvkqp''qt''r quuguukqp''qh''r tqr gtv{''co qpi ''o go dgtu''qh''c''j qwugj qnf ''kp''c''ecug0''"

d0''P qvj kpi ''kp''vj g''XCY C''Hkpcn'Twng''ku''cp''qy pgt''htqo ''gxkevkpi ''c''xkevko ''qh''f qo guvke''xkqngpeg.'' f cvkpi ''xkqngpeg.''ugzwcn'cuucwn/qt''uvcnmkpi ''hqt''c''ngcug''xkqncvkqp''vj cv''ku''pqv''r tgo kugf ''qp''cp''cev''qh'' f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn/qt''uvcnmkpi .''cu''nqpi ''cu''vj g''qy pgt''f qgu''pqv''uwdlgev'' vj g''xkevko ''vq''o qtg''f go cpf kpi ''uvcpf ctf u''vj cp''qvj gt''vgpcpvu''y j gp''f gekf kpi ''y j gvj gt''vq''gxkev0''*Ugg''46'' EHT''704227*f +*4+0''

e0''P qvj kpi ''kp''vj g''XCY C''Hkpcn'Twng''ku''cp''qy pgt''htqo ''gxkevkpi ''c''vgpcpv''*kpenwf kpi ''vj g''xkevko ''qh'' f qo guvke''xkqngpeg.''f cvkpi ''xkqngpeg.''ugzwcn'cuucwn/qt''uvcnmkpi +kh''vj g''qy pgt''ecp''f go qpuvtcvg''cp''cevwcn'' cpf ''ko o kpgpv''vj tgcv''vq''qvj gt''vgpcpvu''qt''vj qug''go r nq{gf ''cv''qt''r tqxkf kpi ''ugtxkegu''vq''vj g''J EX''r tqr gtv{''

y qwnf "dg"r tgugpv'kh'\j g'\gpcpv'qt"ncy hwn'qeewr cpv'ku'pqv'gxkevgf 0"*Ugg"46'EHT"704227*f +*5+0'"

ki0Ákp"\j ku'eqpvgzv. "y qrf u. "i guwvtgu. "cevkqpu. "qt"qy jt"kpfkecvqtu'y kn'dg"eqpukfgtgf "cp"õcewcn'cpf "
ko o kpgpv'\j tgcvö'kh'\j g{"o ggv'\j g'hqnqy kpi "uvcpf ctfu<"Cp"cewcn'cpf "ko o kpgpv'\j tgcv'eqpukuu'qh'c"
r j {ukecn'f cpi gt"\j cv'ku'tgcn'y qwrf "qeewr"y kj kp'cp"ko o gfkcvg'ko g'htco e. "cpf "equrf "tguwnv'kp'f gcyj "qt"
ugtkqwu'dqf kn{'j cto 0"Kpf gvgto kpkpi "y j gyj gr "cp'kpfkxkfwcn'y qwrf "r que'cp'cewcn'cpf "ko o kpgpv'
\j tgcv.'\j g'hcevqtu'\q''dg'eqpukfgtgf "kpenwf g<'\j g'f wtcvkqp'qh'\j g'tkuk'\j g'pcwtg'cpf "ugxgtkv{'qh'\j g'
r qvgpvkcn'j cto ."\j g'nkmgnkj qqf "\j cv'\j g'r qvgpvkcn'j cto "y kn'qeewr. "cpf "\j g'ngpi vj "qh'ko e'dghqtg'\j g'
r qvgpvkcn'j cto "y qwrf "qeewr 0"*Ugg"46'EHT "70422500+'"

kii0Ácp'y 'gxkevkqp'f wg'\q'"õcewcn'cpf "ko o kpgpv'\j tgcvö''uj qwrf "dg"wukrk{gf "d{"cp"qy pgr'qnk{"y j gp"\j gtg"
ctg"pq"qy jr "cevkqpu'\j cv'eqwrf "dg"\cmgp'\q"tgf weg"qt"gnko kpcvg'\j g'\j tgcv.'kpenwfkpi ."dw'"pqv'nko kgf "\q."
vtcpuhgttkpi "\j g'xkevko "\q"c'f khhgtgpv'wpkv.'dcttkpi "\j g'r gr grtcvqr'htqo "\j g'r qr grv{."eqpvcevkpi "ncy "
gphqtego gpv'\q"kpetgcug'r qnkeg'r tgugpeg'qt"f gxgnqr"qy jr "r ncpu'\q"ng  r "\j g'r qr grv{"uchg."qt"ugmkpi "
qy jr "gi cn'tgo gfkgu'\q"r tgxgpv'\j g'r gr grtcvqr'htqo "cevkpi "qp"c"\j tgcv0"Tguvtkevkqpu'r gfkecvgf "qp"
r wbrke"uchgv{"ecppqv'dg"dcugf "qp"uvgtgqv{r gu."dw'"o wuv'dg"ckno tgf "\q"r ctvkewncr{'gf "eqpegtpu'cdqw'"
kpf kxkf wcn'tgukf gpvu0"*Ugg"46'EHT"704227*f +*6+0'"

## Documentation of Domestic Violence, Dating Violence, Sexual Assault, or Stalking "

Ki0"cp"cr r nkecpv'qr'\gpcpv'tgs wguvu'XCY C"r tqvgevkqp'dcugf "qp"uvcwu'cu'c'xkevko "qh'f qo guvke'xkqngpeg."
f cvkpi "xkqngpeg."ugzwcn'cuucwn. "qt"uvcmkpi ."\j g'qy pgr'j cu'\j g'qr vkqp'\q'tgs wguv'\j cv'\j g'xkevko "
f qewo gpv'qr'r tqxkf g'y tkugp'gxkf gpeg'\q'f go qpuvtcvg'\j cv'\j g'xkqngpeg'qeewttgf 0"J qy gxgr. 'pqyj kpi "
kp"J WF øu'tgi wncvkqp'tgs wktgu'c"eqxgtgf "j qwukpi "r tqxkf gr "\q'tgs wguv'\j ku'f qewo gpvcvkqp0"*Ugg"46'EHT"
704229*d+*5+0'"""

Ki'\j g'qy pgr'ej qqugu'\q'tgs wguv'\j ku'f qewo gpvcvkqp. '\j g'qy pgr'o wuv'o cmg'uwej 'tgs wguv'kp'y tkvkpi 0"
Vj g'kpfkxkfwcn'o c{'ucvkuh{'\j ku'tgs wguv'd{'r tqxkfkpi "cp{'qpe'f qewo gpv'\{r g'nkuvgf "wpfgr "46'EHT"
704229*d+*3+<"

c0Áhqto "J WF /775: 5"*Ugrh/Egtvkhkecvkqp'Hqto +='qt"""

d0"C"f qewo gpv<3+Ási pgf "d{"cp"go r nq{gg. 'ci gpv.'qt"xqnwpvggr "qh'c'xkevko "ugtxkeg'r tqxkfgr. 'cp"
cwqtpg{. 'qt"o gfkecn'r tqhguukqpcn'qr'c"o gpvcn'j gcnj "r tqhguukqpcn'*eqmgevkxgn{."õr tqhguukqpcnö+'htqo "
y j qo "\j g'xkevko "j cu'uqwi j v'cuukuvcpeg'tgncvkpi "\q'f qo guvke'xkqngpeg. 'f cvkpi "xkqngpeg. 'ugzwcn'cuucwn. "
qt"uvcmkpi . 'qt"\j g'ghhgevu'qh'cdwug<"

4+"Uki pgf "d{"\j g'cr r nkecpv'qr'\gpcpv='cpf ""

5+Ávj cv'ur gekhkgu. 'wpfgr'r gpcn{'qh'r gtlwt{. 'vj cv'\j g'r tqhguukqpcn'dgnkgxgu'kp'\j g'qeewttgpeg'qh'\j g'
kpekf gpv'qh'f qo guvke'xkqngpeg. 'f cvkpi "xkqngpeg. 'ugzwcn'cuucwn. 'qt"uvcmkpi "\j cv'ku'\j g'i tqwpf "hqr "
r tqvgevkqp'cpf "tgo gfkgu'wpfgr'46'EHT "r ctv'7. "uwbr ctv'N. 'cpf "\j cv'\j g'kpekfgpv'o ggvu'\j g'cr r nkecbng"
f ghkpkvkqp'qh'f qo guvke'xkqngpeg. 'f cvkpi "xkqngpeg. 'ugzwcn'cuucwn. 'qt"uvcmkpi "wpfgr'46'EHT"704225='qt"""

e0"C"tgeqtf 'qh'c"Hgfgtcn. 'Uvcvg. 'vtkdcn. 'vgttkvqtkcn'qt"nqecn'ncy "gphqtego gpv'ci gpe{. 'eqwtv. 'qt"
cf o kpkuvtcvkxg'ci gpe{='qt""

f 0"C'v'\j g'f kuetgvkqp'qh'c"eqxgtgf 'j qwukpi "r tqxkfgr. 'c'uvcvgo gpv'qr'qy jr "gxkf gpeg'r tqxkfgf "d{"\j g'
cr r nkecpv'qr'\gpcpv0'"

Vj g'qy pgr'o wuv'ceegr v'cp{'qh'\j g'cdqxg'kvgo u"*c'ó'e+0"Vj g'qy pgr'j cu'f kuetgvkqp'\q''ceegr v'c'
uvcvgo gpv'qt'qyj gr'gxkf gpeg'*f +0"""

Vj g'qy pgr'ku'r tqj kdkvgf "htqo "tgs wktkpi "\j ktf /r ctv{'f qewo gpvkqp'qh'\j g'f qo guvke'xkqngpeg. 'f cvkpi "
xkqngpeg. 'ugzwcn'cuucwn. 'qt"uvcmkpi ."wpnguu'\j g'uwbo kvgf 'f qewo gpvkqp'eqpvckpu'eqphnkevkpi "
kphqto cvkqp0'"

Kh'vj g'qy pgt"o cngu"c'y tkvgp'tgs wguv'hqt"f qewo gpvcvkqp."'vj g'qy pgt"o c{'tgs wktg'uwdo kuukqp"qh'vj cv'f qewo gpvcvkqp"y kij kp"36'dwukpguu"f c{u"chvgt"vj g'cvg"cv'vj g'kpfkxkfwcn'tgegkxgf "vj g'y tkvgp'tgs wguv'hqt"f qewo gpvcvkqp0*46'EHT"704229*c+*4+0"Vj g'qy pgt"o c{"gzvgpf "vj ku'ko g'tgrkqf "cv'ku'f kuetgvkqp0"F wtkpi "vj g'36'dwukpguu"f c{'rgtkqf "cpf "cp{'i tcpvgf "gzvgpukqpu'qh'cv'ko g.'pq'cf xgtug'cevkqpu."uwej "cu'gxkevkqpu'qt"vgto kpcvkqpu."ecp'dg'vcmgp'ci ckpuv'vj g'kpfkxkfwcn'tgs wguvkpi "XCY C'rtqvgevkqp0"""

Qpeg'c'xkevko 'rtqxkfgu'f qewo gpvcvkqp"qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi .'vj g'qy pgt"ku'gpeqwtci gf "vq'cempqy ngf i g'tgegkrv'qh'vj g'f qewo gpvcvkqp'kp'c'ko gn{o cppgt0"""

Kh'vj g'crrnkecpv'qt"vgpcpv'hcknu'vq'rtqxkfg'f qewo gpvcvkqp"vj cv'ggu'vj g'etkvgtkc'kp'46'EHT"704229"y kij kp"36'dwukpguu"f c{u'chvgt"tgegkxkpi "vj g'y tkvgp'tgs wguv'hqt"vj cv'f qewo gpvcvkqp"qt"y kij kp"vj g'f guki pcvgf "gzvgpukqp'rgtkqf .'pqyj kpi "kp"XCY C"Hkpcn'Twng"o c{'dg'eqpuvtwgf "vq'ko kv'vj g'cwvj qtkv{'qh'vj g'eqxgtgf "j qwukpi "rtqxkfgt"vq<"

c0ÁFgp{'cfo kuukqp"d{'vj g'crrnkecpv'qt"vgpcpv'vq'vj g'j qwukpi "qt'rtqi tco ="

d0ÁFgp{'cuukuvcpeg'wpfgt"vj g'eqxgtgf "j qwukpi "rtqi tco "vq'vj g'crrnkecpv'qt"vgpcpv="

e0ÁVgto kpcvg'vj g'rctvkekrcvkqp"qh'vj g'vgpcpv'kp'vj g'eqxgtgf "j qwukpi "rtqi tco ="qt"""

f0ÁGxkev'vj g'vgpcpv."qt"c'ncy hwn'qeewr cpv'vj cv'eqo o ku'c'xkqncvkqp"qh'c'ngcug0"""

Cp"kpfkxkfwcnu'hcknwtg'vq'ko gn{'rtqxkfg'f qewo gpvcvkqp"qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "fqgu'pqv'tguwnv'kp'c'y ckxgt"qh'vj g'kpfkxkfwcnu'tki j v'vq'ej cnngpi g'vj g'fgpkcn'qh'cuukuvcpeg'qt"vgto kpcvkqp."pqt'fqgu'kv'rtgenwfg'vj g'kpfkxkfwcnu'cdknkv{'vq'tckug'cp'kpekfgpv'qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "cv'gxkevkqp"qt"vgto kpcvkqp'rtqeggfkpi u0"""

**Moves**"

C'xkevko "qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "o c{'o qxg'kp'xkqncvkqp"qh'vj gkt"ngcug'kh'vj g'o qxg'ku'tgs wktgf "vq'rtqvgev'vj gkt"uchgv{0"Kh'c'o qxg'tguwnu'kp'vj g'vgto kpcvkqp"qh'vj g'J qwukpi "Cuukuvcpeg'Rc{o gpv'Eqpvtcev."vj g'ngcug'ku'cwvqo cvkecnn{'vgto kpcvgf0"""

**Lease Bifurcation**  "

Qy pgtu'o c{'ej qqug'vq'dkhwtecvg'c'ngcug."qt'tgo qxg'c'j qwugj qnf "o go dgt'htqo "c'ngcug'kp'qtfgt'vq'gxkev.'tgo qxg.'vgto kpcvg'qeewr cpe{'tki j vu.'qt'vgto kpcvg'cuukuvcpeg'vq'uwej "o go dgt'y j q'gpi ci gu'kp'etko kpcn'cevkxkv{'fktgevn{'tgncvkpi "vq'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "ci ckpuv'cp'chhknkcvgf "kpfkxkfwcn'qt"qyj gt"kpfkxkfwcn0*Ugg'46'EHT"70422; *c+0"Kh'cp'qy pgt'ej qqugu'vq'dkhwtecvg'vj g'ngcug.'vj g'qy pgt"o wuv'eqo r n{'y kij "vj g'tgcuqpcdng'ko g'vq'guvcdnkuj 'gnki kdknkv{'wpfgt"vj g'eqxgtgf "j qwukpi "rtqi tco "qt"hkpf 'cnvgtpcvkxg'j qwukpi "hqnqy kpi "ngcug'dkhwtecvkqp'rtqxkukqp"kp'46'EHT"70422; *d+0"XCY C'rtqvgevkqpu.'kpenwfkpi "dkhwtecvkqp.'f q'pqv'crrn{'vq'i wguvu'qt"wptgr qtvgf "o go dgtu'qh'c'j qwugj qnf "qt"cp{qpg'ngug'tgukfkpi "kp'c'j qwugj qnf "y j q'ku'pqv'c'vgpcpv0"""

Gxkevkqp.'tgo qxcn'vgto kpcvkqp"qh'qeewr cpe{'tki j vu.'qt'vgto kpcvkqp"qh'cuukuvcpeg'o wuv'dg'ghhgevgf "kp'ceeqtfcpeg'y kij "vj g'rtqegfwtgu'rtguetkdgf "d{'hgfgtcn'ncy .'qt'nqecn'ncy "hqt'vgto kpcvkqp"qh'ngcugu0"

Vq'cxqkf "wppgeguuct{'fgnc{'kp'vj g'dkhwtecvkqp'r tqeguu.'J WF "tgeqo o gpfu'vj cv'qy pgtu'uggm'eqwtv'qtfgtgf "gxkevkqp'qh'vj g'r gtr gvtcvqt'r wtuwcpv'vq'crrnkecdng'ncy u0"Vj ku'r tqeguu'gpuwtgu'kp"vj g'wpfgtn{kpi "ngcug'dgeqo kpi "pwnn'cpf "xqkf "qpeg'vj g'qy pgt'gi ckpu'rquuguukqp"qh'vj g'wpkv0"Vj g'qy pgt'y qwnf "vj gp'gzgewvg'c'pgy "ngcug'y kij "vj g'xkevko 0"""

## Evictions Due to "Actual and Imminent Threat" or Violations Not Premised on Abuse  "

Vj g"XCYC"Hkpcn'Twng"i gpgtcn{"rtqj kdku"gxkevkqp"qp"vj g"dcuku"qt"cu"c"f ktgev"tguwnv"qh"vj g"
hcev"vj cv"vj g"crrnkecpv"qt"vgpcpv"ku"qt"j cu"dggp"c"xkevko "qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."
ugzwcn"cuucwnv."qt"uvcnmkpi ."kh"vj g"crrnkecpv"qt"vgpcpv"qvj gtykug"s wcnkhkgu"hqt"cuukuvcpeg."
rctvkekrcvkqp"qt"qeewrcpe{0"*Ugg"46"EHT"704227+0""""

J qy gxgt."vj g"XCYC"Hkpcn'Twng"f qgu"pqv"rtqj kdkv"cp"qy pgt"htqo "gxkevkpi "c"vgpcpv"hqt"cp{"
xkqncvkqp"pqv"tgncvgf "qp"cev"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn"cuucwnv."qt"
uvcnmkpi "vj cv"ku"kp"s wguvkqp"ci ckpuv"vj g"vgpcpv"qt"cphhkdkcvgf "kpf kxkf wcn'qh"vj g"vgpcpv0"Pqt"
f qgu"vj g"XCYC"Hkpcn'Twng"rtqj kdkv"cp"qy pgt"htqo "gxkevkpi "c"vgpcpv"kh"vj g"qy pgt"ecp"
f go qpuvtcvg"cp"cevwcn'cpf "ko o kpgpv"vj tgcv"vq"qvj gt"vgpcpvu"qt"vj qug"go rnq{gf "cv"qt"rtqxkf kpi "
ugtxkegu"vq"rtqrgtv{"qh"vj g"qy pgt"y qwnf "dg"rtgugpv"kh"vj cv"vgpcpv"qt"ncy hwn'qeewrcpv"ku"pqv"
gxkevgf "qt"vgto kpcvgf "htqo "cuukuvcpeg0"*Ugg"704227*f +*4+"cpf "*5+0"

Kp"qtf gt"vq"f go qpuvtcvg"cp"cevwcn'cpf "ko o kpgpv"vj tgcv"vq"vj g"vgpcpvu"qt"go rnq{ggu"cv"vj g"
rtqrgtv{."vj g"eqxgtgf "j qwukpi "rtqxkf gt"o wuv"j cxg"qdlgevkxg"gxkf gpeg"qh"y qtf u."i guvwtgu."
cevkqpu."qt"qvj gt"kpf kecvqtu"vj cv"o ggv"vj g"uvcpf ctf u"kp"vj g"hqnnqy kpi "f ghkpkvkqp<""

Cevwcn'cpf "ko o kpgpv"vj tgcv"tghgtu"vq"c"rj {ukecn'f cpi gt"vj cv"ku"tgcn'y qwnf "qeewt"y kj kp"cp"
ko o gf kcvg"ko g"htco g."cpf "eqwnf "tguwnv'kp"f gcvj "qt"ugtkqwu'dqf kn{"j cto 0"Kp"f gvgto kpkpi "
y j gvj gt"cp"kpf kxkf wcn'y qwnf "rqug"cp"cevwcn'cpf "ko o kpgpv"vj tgcv."vj g"hcevqtu"vq"dg"eqpukf gtgf "
kpenwf g<""

- Vj g"f wtcvkqp"qh"vj g"tkum="
- Vj g"pcvwtg"cpf "ugxgtkv{"qh"vj g"rqvgpvkcn'j cto ="
- Vj g"nkmgnkj qqf "vj cv"vj g"rqvgpvkcn'j cto "y knn'qeewt="cpf ""
- Vj g"ngpi vj "qh"ko g"dghqtg"vj g"rqvgpvkcn'j cto "y qwnf "qeewt0"

"*Ugg"46"EHT"704225"cpf "704227*f +*4+0"

## Confidentiality "

Cp{"kphqto cvkqp"uwdo kvvgf "vq"c"eqxgtgf "j qwukpi "rtqxkf gt"wpf gt"46"EHT"704229."kpenwf kpi "
vj g"hcev"vj cv"cp"kpf kxkf wcn'ku"c"xkevko "qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"
uvcnmkpi ."o wuv'dg"o ckpvckpgf "kp"uvtkev'eqphkf gpeg"d{"vj g"eqxgtgf "j qwukpi "rtqxkf gt0"*Ugg"46"
EHT"704229*e+0"

Go rnq{ggu"qh"vj g"qy pgt"*qt"vj qug"y kj kp"vj gkt"go rnq{."g0i 0"eqpvtcevqtu+"o wuv'pqv'j cxg"ceeguu"
vq"vj g"kphqto cvkqp"wpnguu"gzrnkekvn{"cwvj qtk| gf "d{"vj g"qy pgt"hqt"tgcuqpu"vj cv"urgekhkecnn{"ecnn'
hqt"vj gug"kpf kxkf wcnu"vq"j cxg"ceeguu"vq"vj ku"kphqto cvkqp"wpf gt"crrnkecdng"Hgf gtcn'Uvcvg."qt"
nqecn'ncy "*g0i 0"vj g"kphqto cvkqp"ku"pggf gf "d{"cp"go rnq{gg"vq"rtqxkf g"vj g"XCYC"rtqvgevkqpu"
vq"vj g"xkevko +0'

Vj g"qy pgt"o wuv'pqv'gpvgt"vj ku"kphqto cvkqp"kpvq"cp{"uj ctgf "f cvcdcug."qt"f kuenqug"vj ku"
kphqto cvkqp"vq"cp{"qvj gt"gpvkv{"qt"kpf kxkf wcn'gzegrv'vq"vj g"gzvgpv'vj cv'f kuenquwtg"ku<"

a0'Tgs wguvgf "qt"eqpugpvgf "vq"kp"y tkvkpi "d{"vj g"kpf kxkf wcn'*xkevko +"kp"c"ko g/nko kvgf "tgngcug="
b0'Tgs wktgf "hqt"wug"kp"cp"gxkevkqp"rtqeggf kpi "qt"j gctkpi "tgi ctf kpi "vgto kpcvkqp"qh"cuukuvcpeg'htqo "vj g"
eqxgtgf "rtqi tco ="qt"
c0'Qvj gty kug"tgs wktgf "d{"crrnkecdng"ncy 0'

Y j gp"eqo o wpkecvkpi "y kj "vj g"xkevko ."qy pgtu"o wuv'cmg"rtgecwvkqpu"vq"gpuwtg"eqo rnkcpeg"y kj "vj gug"

eqphkf gpvkcrkv{ "tgs wktgo gpvu0"

**Service Providers** "

**[insert name of housing provider]** "j cu "gzvgpukxg "tgncvkqpuj ku "y kj "nqecn "ugtxkeg "r tqxkf gtu0"
**[insert name of housing provider]** "uvchh "ctg "cxckncdng "vq "r tqxkf g "tghgttcnu "vq "uj gnvgtu, "
eqwpugnqtu, "cpf "cf xqecvgu0" Vj gug "tguqwtegu "ctg "cnuq "r tqxkf gf "kp "**[insert name of housing provider]** "Cppwcn "cpf "7/[ gct "Rncp, "Cf o kpkuvtcvkxg "Rncp, "XCY C "P qvkeg "qh "Qeewr cpe{ "
Tki j vu, "cpf "Go gtigpe{ "Vtcpuhgt "Rncp0 "C "nkuv "qh "nqecn "ugtxkeg "r tqxkf gtu "ku "cwcej gf "vq "vj ku "
P qvkeg0"

**Definitions** "

**Actual and imminent threat** "tghgtu "vq "c "r j {ukecn "f cpi gt "vj cv "ku "tgcn "y qwf "qeewt "y kj kp "cp "
ko o gf kcvg "ko g "htco g, "cpf "eqwf "tguwn "kp "f gcvj "qt "ugtkqwu "dqf kn{ "j cto 0 "Kp "f gvgto kpkpi "
y j gvj gt "cp "kpf kxkf wcn "y qwf "r qug "cp "cewcn "cpf "ko o kpgpv "tgcv, "vj g "hcevqtu "vq "dg "eqpukf gtgf "
kpenwf g: "vj g "f wtcvkqp "qh "vj g "tkum "vj g "pcwtg "cpf "ugxgtkv{ "qh "vj g "r qvgpvkcn "j cto , "vj g "nkmgnkj qqf "
vj cv "vj g "r qvgpvkcn "j cto "y km "qeewt, "cpf "vj g "ngpi vj "qh "ko g "dghqtg "vj g "r qvgpvkcn "j cto "y qwf "
qeewt0"

**Affiliated individual** "y kj "tgur gev "vq "cp "kpf kxkf wcn "o gcpu: "
*3+"C "ur qwug, "r ctgpv, "dtqvj gt, "ukuvgt, "qt "ej knf "qh "vj cv "kpf kxkf wcn "qt "c "r gtuqp "vq "y j qo "vj cv "kpf kxkf wcn "
uvcpf u "kp "vj g "r nceg "qh "c "r ctgpv "qt "i wctf kcp "*hqt "gzco r ng, "vj g "chHnkcvgf "kpf kxkf wcn "ku "c "r gtuqp "kp "vj g "
ectg, "euvqf {, "qt "eqpvtqn "qh "vj cv "kpf kxkf wcn+ "qt "
*4+"Cp{ "kpf kxkf wcn "vgpcpv, "qt "ncy hwn "qeewr cpv "nkxkpi "kp "vj g "j qwugj qnf "qh "vj cv "kpf kxkf wcn0"

**Bifurcate** "o gcpu "vq "f kxkf g "c "ngcug "cu "c "o cwgt "qh "ncy , "uwdlgev "vq "vj g "r go kuukdknkv{ "qh "uwej "
r tqeguu "wpf gt "vj g "tgs wktgo gpv "qh "vj g "cr r nkecdng "J WF /eqxgtgf "r tqi tco "cpf "Uvcvg "qt "nqecn "
ncy , "uwej "vj cv "egtvckp "vgpcpvu "qt "ncy hwn "qeewr cpvu "ecp "dg "gxkevgf "qt "tgo qxgf "cpf "vj g "
tgo ckpkpi "vgpcpvu "qt "ncy hwn "qeewr cpvu "ecp "eqpvkpwg "vq "tgukf g "kp "vj g "wpkv "wpf gt "vj g "uco g "ngcug "
tgs wktgo gpvu "qt "cu "o c{ "dg "tgxkugf "f gr gpf kpi "wr qp "vj g "gnki kdknkv{ "hqt "eqpvkpwgf "qeewr cpe{ "qh "
vj g "tgo ckpkpi "vgpcpvu "cpf "ncy hwn "qeewr cpvu0"

**Dating violence** "o gcpu "xkqngpeg "eqo o kwgf "d{ "c "r gtuqp: "
*3+"Y j q "ku "qt "j cu "dggp "kp "c "uqekcn "tgncvkqpuj kr "qh "c "tqo cpvke "qt "kpvko cvg "pcwtg "y kj "vj g "xkevko =" cpf ""
*4+"Y j gtg "vj g "gzkuvgpeg "qh "uwej "c "tgncvkqpuj kr "uj cnn "dg "f gvgto kpgf "dcugf "qp "c "eqpukf gtcvkqp "qh "vj g "
hqnqy kpi "hcevqtu:"
*k+"Vj g "ngpi vj "qh "vj g "tgncvkqpuj kr ="
*kk+"Vj g "v{r g "qh "tgncvkqpuj kr ="cpf "
*kkk+"Vj g "htgs wgpe{ "qh "kpvgtcevkqp "dgwy ggp "vj g "r gtuqpu "kpxqnxgf "kp "vj g "tgncvkqpuj kr 0"

**Domestic violence** "kpenwf gu "hgnqp{ "qt "o kuf go gcpqt "etko gu "qh "xkqngpeg "eqo o kwgf "d{ "c "
ewttgpv "qt "hqto gt "ur qwug "qt "kpvko cvg "r ctvpgt "qh "vj g "xkevko , "d{ "c "r gtuqp "y kj "y j qo "vj g "xkevko "
uj ctgu "c "ej knf "kp "eqo o qp, "d{ "c "r gtuqp "y j q "ku "eqj cdkvkpi "y kj "qt "j cu "eqj cdkvgf "y kj "vj g "
xkevko "cu "c "ur qwug "qt "kpvko cvg "r ctvpgt, "d{ "c "r gtuqp "uko knctn{ "ukwcvgf "vq "c "ur qwug "qh "vj g "xkevko "
wpf gt "vj g "f qo guvke "qt "hco kn{ "xkqngpeg "ncy u "qh "vj g "lwtkuf kevkqp "tgegkxkpi "i tcpvo qpkgu, "qt "d{ "
cp{ "qvj gt "r gtuqp "ci ckpuv "cp "cf wn "qt "{qwj "xkevko "y j q "ku "r tqvgevgf "htqo "vj cv "r gtuqp)u "cevu "
wpf gt "vj g "f qo guvke "qt "hco kn{ "xkqngpeg "ncy u "qh "vj g "lwtkuf kevkqp0 Vj g "vgto "õur qwug "qt "kpvko cvg "
r ctvpgt "qh "vj g "xkevko ö "kpenwf gu "c "r gtuqp "y j q "ku "dggp "kp "c "uqekcn "tgncvkqpuj kr "qh "c "
tqo cpvke "qt "kpvko cvg "pcwtg "y kj "vj g "xkevko , "cu "f gvgto kpgf "d{ "vj g "ngpi vj "qh "vj g "tgncvkqpuj kr , "

yj g"v{r g"qh"yj g"tgncvkqpuj kr ."cpf "yj g"htgs wgpe{"qh"kpvgtcevkqp"dgvy ggp"yj g"r gtuqp"kpxqnxgf "kp"
yj g"tgncvkqpuj kr 0'

**Sexual assault** "o gcpu"cp{"pqpeqpugpuwcn"ugzwcn"cev"r tquetkdgf "d{"Hgf gtcn"vtkdcn"qt"Uvcvg"ncy ."
kpenwf kpi "y j gp"yj g"xkevko "ncemu"ecr cekv{"vq "eqpugpv0'

**Stalking** "o gcpu"gpi ci kpi "kp"c"eqwtug"qh"eqpf wev"f ktgevgf "cv"c"ur echhc"r gtuqp"yj cv"y qwnf "
ecwug"c"tgcuqpcdng"r gtuqp"vq<"
*3+"Hgct"hqt"yj g"r gtuqp'u"kpf kxkf wcn"uchgv{"qt"yj g"uchgv{"qh"qyj gtu="qt"""
*4+"Uwhhgt"uwduvcpvkcn"go qvkqpcn"f kuvtguu0'

**VAWA** "o gcpu"yj g"Xkqngpeg"Ci ckpuv"Y qo gp"Cev"qh"3; ; 6."cu"co gpf gf "*64"WUUE035; 47"cpf "
64"WUUE036265g"gv"ugs 0+0'

**Attached:** "
Ngi cn"ugtxkegu"cpf "yj g"f qo guvke"xkqngpeg"tguqwtegu"hqt"yj g"O gvtq "ctgc""
Hqto "J WF /75: 4"Egtvkhkecvkqp"qh"F qo guvke"Xkqngpeg."F cvkpi "Xkqngpeg."Ugzwcn"Cuucwnv."qt"Uvcmkpi ""
**[insert name of housing provider]** "XCY C"P qvkeg"qh"Qeewr cpe{"Tki j vu"

"

# Chapter 17

## PROJECT-BASED VOUCHERS

### INTRODUCTION

Vj ku'ej cr vgt'f guetkdgu'J WF 'tgi wncvkqpu'cpf ''URJ C'r qnkekgu'tgncvgf ''vq''vj g'r tqlgev/dcugf ''xqwej gt'' *RDX+'r tqi tco ''kp''pkpg'r ctvu<

Rctv'K"I gpgtcn'Tgs wktgo gpvu0'Vj ku'r ctv'f guetkdgu'i gpgtcn'r tqxkukqpu'qh'vj g'RDX 'r tqi tco '' kpenwfkpi ''o czko wo ''dwfi gv'cwvj qtkv{'tgs wktgo gpvu.'tgnqecvkqp'tgs wktgo gpvu.'cpf ''gs wcn'' qr r qtwpkv{'tgs wktgo gpvu0'

Rctv'KK"RDX 'Qy pgt'Rtqr qucnu0'Vj ku'r ctv'kpenwfgu'r qnkekgu'tgncvgf ''vq''vj g'uwdo kuukqp'cpf '' ugngevkqp'qh'qy pgt'r tqr qucnu''hqt'RDX 'cuukuvcpeg0'Kv'f guetkdgu'vj g''hcevqtu'vj g''URJ C'y knn'' eqpukf gt'y j gp'ugngevkpi ''r tqr qucnu''vj g''v{r g'qh''j qwukpi ''vj cv'ku'gnki kdng''vq''tgegkxg'RDX '' cuukuvcpeg.'vj g''ecr 'qp''cuukuvcpeg'cv'r tqlgevu'tgegkxkpi ''RDX 'cuukuvcpeg.'uwdukf {''r c{gtkpi '' tgs wktgo gpvu.''ukvg''ugngevkqp''uvcpf ctf u.''cpf ''gpxktqpo gpvcn'tgxkgy ''tgs wktgo gpvu0'

Rctv'KKK"'F y gnkpi ''Wpkvu0'Vj ku'r ctv'f guetkdgu'tgs wktgo gpvu'tgncvgf ''vq''j qwukpi ''s wcnkv{'' uvcpf ctf u.''vj g''v{r g'cpf ''htgs wgpe{'qh''kpur gevkqpu.''cpf ''j qwukpi ''ceeguukdknkv{''hqt'r gtuqpu'' y kvj ''f kucdknkvkgu0'

Rctv'KX<'Tgj cdknkvcvgf ''cpf ''P gy n{''Eqpuvtwevgf ''Wpkvu0'Vj ku'r ctv'f guetkdgu'tgs wktgo gpvu'' cpf ''r qnkekgu'tgncvgf ''vq''vj g''f gxgnqr o gpv'cpf ''eqo r ngvkqp'qh'tgj cdknkvcvgf ''cpf ''pgy n{'' eqpuvtwevgf ''j qwukpi ''wpkvu'vj cv'y knn'dg'tgegkxkpi ''RDX 'cuukuvcpeg0'

Rctv'X<'J qwukpi ''Cuukuvcpeg'Rc{o gpv'Eqpvtcev0'Vj ku'r ctv'f kuewuugu'J CR'eqpvtcev'' tgs wktgo gpvu'cpf ''r qnkekgu'kpenwfkpi ''vj g''gzgewvkqp.''vgto .''cpf ''vgto kpcvkqp'qh'vj g'J CR'' eqpvtcev0'Kp''cff kvkqp.''kv'f guetkdgu'j qy ''vj g'J CR'eqpvtcev'o c{''dg'co gpf gf ''cpf ''kf gpvkhkgu'' r tqxkukqpu'vj cv'o c{''dg'cff gf ''vq''vj g'J CR'eqpvtcev'cv'vj g'URJ Cøu'f kuetgvkqp0'

Rctv'XK"'Ugngevkqp'qh'RDX 'Rtqi tco ''Rctvkekr cpvu0'Vj ku'r ctv'f guetkdgu'vj g'tgs wktgo gpvu'' cpf ''r qnkekgu'i qxgtpkpi ''j qy ''vj g''URJ C'cpf ''vj g'qy pgt'y knn'ugngev'c''hco kn{''vq''tgegkxg'RDX '' cuukuvcpeg0'

Rctv'XKK"'Qeewr cpe{0'Vj ku'r ctv'f kuewuugu'qeewr cpe{'tgs wktgo gpvu'tgncvgf ''vq''vj g''ngcug'cpf '' f guetkdgu'wpfgt'y j cv'eqpf kvkqpu''hco knkgu''ctg''cnnqy gf ''qt'tgs wktgf ''vq''o qxg0'Kp''cff kvkqp.'' gzegr vkqpu'vq''vj g''qeewr cpe{'ecr ''*y j kej ''nko ku'RDX 'cuukuvcpeg'vq'47'r getegpv'qh''vj g''wpku'' kp''cp{''r tqlgev+'ctg''cnuq''f kuewuugf 0'

Rctv'XKKK"'F gvgto kpkpi ''Tgpv'vq''Qy pgt0'Vj ku'r ctv'f guetkdgu'j qy ''vj g'kpkvkcn'tgpv'vq''qy pgt'ku'' f gvgto kpgf .'cpf ''j qy ''tgpv'y knn'dg'tgf gvgto kpgf ''vj tqwi j qwv'vj g''nkhg'qh''vj g'J CR'eqpvtcev0' Tgpv'tgcuqpcdngpguu'tgs wktgo gpvu'ctg'cnuq''f kuewuugf 0'

Rctv'KZ<'Rc{o gpvu'vq''Qy pgt0'Vj ku'r ctv'f guetkdgu'vj g'v{r gu'qh'r c{o gpvu'qy pgtu'o c{'' tgegkxg'wpf gt'vj ku'r tqi tco 0'

# PART I: GENERAL REQUIREMENTS

## 17-I.A. OVERVIEW [24 CFR 983.5; FR Notice 1/18/17; Notice PIH 2017-21]

Vj g'r tqlgev√dcugf "xqwej gt "*RDX+'r tqi tco "cmqy u'RJ Cu'vj cv'crtgctgf { "cf o kpkuvgt"c"\gpcpv√dcugf "xqwej gt'r tqi tco "wpf gt'cp"cppwcn'eqpvtkdwvkqpu'eqpvtcev'*CEE+'y kj "J WF "vq "\cmg'wr "vq "42" r gtegpv'qh'ku'cwj qtk| gf "wpku'cpf "cwej "vj g'hwpf kpi "vq "ur geihie"wpku'tcvj gt'vj cp"wukpi "kv'hqt" vgpcpv√dcugf "cuukuvcpeg"]46"EHT"; : 508_0'RJ Cu'o c{ "qpn{ "qr gtcvg"c"RDX'r tqi tco "kh'f qkpi "uq "ku" eqpukuvgpv'y kj "vj g"URJ Cøu"Cppwcn'Rncp."cpf "vj g"i qcn'qh'f geqpegpvtcvkpi "r qxgtv{ "cpf "gzr cpf kpi " j qwukpi "cpf "geqpqo ke"qr r qtwpkvkgu"]46"WUE0'3659h*q+*35+_0'

> ### URJ C'Rqnke{
>
> Vj g'URJ C'y knl'qr gtcvg"c"r tqlgev√dcugf "xqwej gt'r tqi tco "wukpi "wr "vq "42'r gtegpv'qh'ku" cwj qtk| gf "wpku'hqt'r tqlgev√dcugf "cuukuvcpeg0'
>
> Ugg"Gzj kdkv'39/3"hqt"kphqto cvkqp"qp'r tqlgevu'vq'y j kej "vj g"URJ C'j cu"cwcej gf "RDX"cuukuvcpeg0'

RDX'cuukuvcpeg"o c{ "dg"cwcej gf "vq "gzkukpi "j qwukpi "qt"pgy n{ "eqpuvtwevgf "qt'tgj cdkkvcvgf " j qwukpi "]46"EHT"; : 5074_0'Kf'RDX'wpku'ctg"cntgcf { "ugngevgf "hqt'r tqlgev√dcugf "cuukuvcpeg"gkj gt" wpf gt'cp"ci tggo gpv'vq"gpvgt"kpvq"J CR"Eqpvtcev'*Ci tggo gpv+'qt"c"J CR"eqpvtcev."vj g"URJ C'ku'pqv" tgswktgf "vq "tgf weg"vj g"pwo dgt"qh'vj gug"wpku'kh'vj g"pwo dgt"qh'cwj qtk| gf "wpku'ku'uwdugswgpvn{ " tgf weg0'J qy gxgt."vj g"URJ C'ku'tgur qpukdng"hqt"f gvgto kpkpi "vj g"co qwpv'qh'dwf i gv'cwj qtkv{ "vj cv" ku'cxckncdng"hqt'r tqlgev√dcugf "xqwej gtu"cpf "gpuwtkpi "vj cv'vj g"co qwpv'qh'cuukuvcpeg"vj cv'ku'cwej gf " vq "wpku'ku'y kj kp'vj g"co qwpu'cxckncdng"wpf gt'vj g"CEE."tgi ctf nguu'qh'y j gvj gt'vj g"URJ C'j cu" xqwej gtu'cxckncdng"hqt'r tqlgev√dcukpi "]HT"P qvkeg"313: 139_0'

## Additional Project-Based Units [FR Notice 1/18/17; Notice PIH 2017-21]

Vj g'URJ C'o c{ "r tqlgev√dcug"cp"cf f kkqpcl'32'r gtegpv'qh'ku'wpku'cdqxg'vj g'42'r gtegpv'r tqi tco " nko kv0'Vj g'wpku'o c{ "dg'f kuvtkdwvgf "co qpi "qpg."cn'qt"c'eqo dkpcvkqp"qh'vj g'ecvgi qtkgu'cu'nqpi "cu' vj g'vqvcn'pwo dgt"qh'wpku'f qgu'pqv'gzeggf "vj g'32'r gtegpv'ecr 0'Wpku'swcnkh{ "wpf gt'vj ku'gzegr vkqp"kh' vj g'wpku<'

- Ctg'ur gekhiecn{ "o cf g'cxckncdng'vq "j qwug'kpf kxkf wcnu"cpf "co knkgu'vj cv'o ggv'vj g'f ghkpkkqp'qh' j qo gnguu'wpf gt'ugevkqp'325'qh'vj g'O eMkppg{/Xgpvq"J qo gnguu'Cuukuvcpeg'Cev'*64"WUE0' 33524+'cpf "eqpvckpgf "kp'vj g'Eqpvkpwwo "qh'Ectg'Kpvgtko "Twg'cv'46'EHT"79: 05 0'

- Ctg'ur gekhiecn{ "o cf g'cxckncdng'vq "j qwug'hco knkgu'vj cv'ctg'eqo r tkugf "qh'qt"kpenwf g'c'xgvgtcp0'

  - *Veteran*'o gcpu'cp"kpf kxkf wcn'y j q'j cu'ugtxgf "kp'vj g"Wpkvgf "Uvcvgu'Cto gf "Hqtegu0'

- Rtqxkf g'uwr r qtvkxg'j qwukpi "vq "r gtuqpu'y kj "f kucdknkkgu'qt"gnf gtn{ "r gtuqpu'cu'f ghkpgf "kp'46" EHT"706250'

- Ctg'nqecvgf "kp'c'egpuwu'vtcev'y kj "c'r qxgtv{ "tcvg'qh'42'r gtegpv'qt"nguu."cu'f gvgto kpgf "kp'vj g" o quv'tgegpv'Co gtkecp'Eqo o wpkv{ "Uwtxg{ "Hkxg/[ gct"Guvko cvgu0'

Qpn{ "wpku'vj cv'vj cv'ctg'wpf gt'c'J CR'eqpvtcev'vj cv'y cu'hktuv'gzgewvgf "qp'qt"chvgt"Cr tkl'3: ."4239." ctg'eqxgtgf "d{ "vj g'32'r gtegpv'gzegr vkqp0'

<u>URJ C'Rqnle{"</u>

Vj g''URJ C''o c{'rtqlgev'dcug''wr ''vq''cp''cffkvkqpcn''32''rgtegpv'qh''ku''cwvjqtk|gf ''wpkuu.''wr ''vq''52'rgtegpv.''kp''ceeqtfcpeg''ykj ''J WF ''tgi wncvkqpu''cpf ''tgswktgo gpvu0

## Units Not Subject to the PBV Program Limitation [FR Notice 1/18/17]

RDX''wpkuu'wpfgt''vj g''TCF ''rtqi tco ''cpf ''J WF /XCUJ ''RDX''ugv/cukfg''xqwej gtu''f q''pqv'eqwpv' vqy ctf ''vj g''42'rgtegpv'hko kcvkqp''yj gp''RDX''cuukuvcpeg''ku''cwcej gf ''vq''vj go 0

Kp''cffkkqp.''wpkuu'yj cv'y gtg'rtgxkqwun{'uwdlgev'vq''egtvckp''hgf gtcn'tgpv'tguvtkevkqpu''qt ''y gtg'' tgegkxkpi ''cpqyj gt''v{rg''qh''hqpi /vgto ''j qwukpi ''uwdukf{''rtqxkfgf ''d{''J WF ''ctg''pqv'uwdlgev'vq''vj g''ecr 0 Vj g''wpkv'o wuv'dg''eqxgtgf ''wpfgt''c''RDX''J CR''eqpvtcev'vj cv'hktuv'dgeco g''ghhgevkxg''qp''qt ''chgt'' Crtkn'3: .''42390

<u>URJ C'Rqnle{"</u>

Vj g''URJ C''o c{'rtqlgev'dcug''wpkuu'pqv'uwdlgev'vq''vj g''42'rgtegpv'ecr ''kp''ceeqtfcpeg'y kj '' J WF ''tgi wncvkqpu''cpf ''tgswktgo gpvu0

## 17-I.B. TENANT-BASED VS. PROJECT-BASED VOUCHER ASSISTANCE
## [24 CFR 983.2]

O wej "qh'vj g"vgpcpv/dcugf "xqwej gt'r tqi tco "tgi wncvkqpu'cnuq"cr r n{"vq"vj g"RDX'r tqi tco 0'
Eqpugswgpvn{."o cp{'qh'vj g"URJ C'r qnkekgu'tgncvgf "vq"vgpcpv/dcugf "cuukuvcpeg"cnuq"cr r n{"vq'RDX "
cuukuvcpeg0'Vj g'r tqxkukqpu'qh'vj g"vgpcpv/dcugf "xqwej gt'tgi wncvkqpu'vj cv'f q"pqv'cr r n{"vq"vj g"RDX "
r tqi tco "ctg"nkuvgf "cv'46"EHT"; : 50'0"

URJ C'Rqnke{"

Gzegr v'cu'qvj gty kug"pqvgf "kp"vj ku'ej cr vgt."qt"wpnguu'ur gekhkecn{'r tqj kdkvgf "d{'RDX"
r tqi tco "tgi wncvkqpu."vj g"URJ C'r qnkekgu'hqt'vj g"vgpcpv/dcugf "xqwej gt'r tqi tco "eqpvckpgf "
kp"vj ku'cf o kpkuvtcvkxg"r ncp'cnuq"cr r n{"vq"vj g"RDX'r tqi tco "cpf "ku'r ctvkekr cpv0'

## 17-I.C. RELOCATION REQUIREMENTS [24 CFR 983.7]

Cp{'r gtuqpu'f kur ncegf "cu'c'tguwnv'qh'ko r ngo gpvcvkqp"qh'vj g"RDX'r tqi tco "o wuv'dg'r tqxkfgf "
tgnqecvkqp"cuukuvcpeg"kp"ceeqtfcpeg"y kj "vj g"tgs wktgo gpvu'qh'vj g"Wpkhqto "Tgnqecvkqp'Cuukuvcpeg"
cpf "Tgcn'Rtqr gtv{"Ces wkukvkqp"Rqnkekgu'Cev'qh'3; 92"*WTC+]64"WUUE0'6423/6877_'cpf "
ko r ngo gpvkpi "tgi wncvkqp"cv'6' EHT"r ctv'460'

Vj g"equv'qh'tgs wktgf "tgnqecvkqp"cuukuvcpeg"o c{'dg'r ckf"y kj "hwpfu'r tqxkfgf "d{"vj g"qy pgt."nqecn'
r wdnke"hwpfu."qt"hwpfu'cxckncdng"htqo "qvj gt"uqwtegu0'URJ Cu'o c{'pqv'wug'xqwej gt'r tqi tco "hwpfu"
vq"eqxgt'tgnqecvkqp"equvu."gzegr v'vj cv'URJ Cu'o c{"wug'vj gkt'cfo kpkuvtcvkxg"hgg'tgugtxg"vq"r c{'hqt"
tgnqecvkqp"gzr gpugu'chvgt'cnnqvj gt'r tqi tco "cfo kpkuvtcvkxg"gzr gpugu'ctg"ucvkuhkgf ."cpf "r tqxkfgf "
vj cv'r c{o gpv'qh'vj g"tgnqecvkqp"dgpghkvu'ku'eqpukuvgpv'y kj "uvcvg"cpf "nqecn'ncy 0'Wug'qh'vj g"
cfo kpkuvtcvkxg"hgg'hqt'vj gug'r wtr qugu'o wuv'cnuq"dg'eqpukuvgpv'y kj "vj g"ci cl'cpf "tgi wncvqt{"
tgs wktgo gpvu0'kpenwfkpi "vj g"tgs wktgo gpv'kp'46'EHT"; : 40'77"cpf "qvj gt'qhhkekcn'J WF "kuuwcpegu0'

Vj g"ces wkukvkqp"qh'tgcn'r tqr gtv{"hqt'c'RDX'r tqlgev'ku'uwdlgev'vq"vj g"WTC"cpf "6; 'EHT"r ctv'46."
uwdr ctv'D0'Kv'ku'vj g"tgur qpukdknkv{'qh'vj g"URJ C'vq"gpuwtg'vj g"qy pgt'eqo r nkgu'y kj "vj gug"
tgs wktgo gpvu0'

## 17-I.D. EQUAL OPPORTUNITY REQUIREMENTS [24 CFR 983.8]

Vj g"URJ C"o wuv'eqo r n{'y kj "cnn'gs wcn'qr r qtwpkv{'tgs wktgo gpvu'wpfgt'hgfgtcn'ncy "cpf "
tgi wncvkqpu'kp'ku'ko r ngo gpvcvkqp"qh'vj g"RDX'r tqi tco 0'Vj ku'kpenwfgu'vj g"tgs wktgo gpvu'cpf "
cwvj qtkvkgu'ekvgf "cv'46'EHT"70'827'c0'Kp'cffkvkqp."vj g"URJ C"o wuv'eqo r n{'y kj "vj g"URJ C"Rncp"
egtvkhkecvkqp"qp"ekxkn'tki j vu'cpf "chhkto cvkxg'hwtvj gtkpi "hckt'j qwukpi ."uwdo kvvgf "kp"ceeqtfcpeg"
y kj "46'EHT"; 509*q+0'

# PART II: PBV OWNER PROPOSALS

## 17-II.A. OVERVIEW

Y kj "egtvckp"gzegrvkqpu. "vj g"URJ C"o wuv'f guetkdg"vj g'r tqegf wtgu'hqt"qy pgt"uwdo kuukqp"qh'RDX"
r tqr qucnu'cpf "hqt"URJ C'ugngevkqp"qh'RDX'r tqr qucnu']46"EHT"; ; 5073_0Dghqtg"ugngevkpi "c'RDX"
r tqr qucn'vj g"URJ C'o wuv'f gvgto kpg"vj cv'vj g"RDX'r tqr qucn'eqo r nkgu'y kj "J WF "r tqi tco "
tgi wncvkqpu'cpf "tgs wktgo gpvu. "kpenwf kpi "c'f gvgto kpcvkqp'vj cv'vj g'r tqr gtv{ "ku"gnki kdng"j qwukpi "]46"
EHT"; ; 5075"cpf "; ; 5076_. "eqo r nkgu'y kj "vj g'ecr "qp"vj g'pwo dgt "qh'RDX'wpkwu'r gt "r tqlgev']46'EHT"
; ; 5078_. "cpf "o ggwu'vj g"ukvg"ugngevkqp'uvcpf ctf u']46"EHT"; ; 5079_0'Vj g"URJ C"o c{ "pqv"eqo o kv"
RDXu'wpvkn'qt 'wpnguu'kv'j cu'hqnqy gf "vj g'r tqr qucn'ugngevkqp'tgs wktgo gpvu'f ghkpgf "kp"46"EHT "
; ; 5073"]P qvkeg"RKI "4233/76_0'

## 17-II.B. OWNER PROPOSAL SELECTION PROCEDURES [24 CFR 983.51(b)]

Vj g"URJ C"o wuv'ugngev'RDX "r tqr qucnu"kp"ceeqtf cpeg"y kj "vj g"ugngevkqp'r tqegf wtgu'kp"vj g"URJ C"
cf o kpkuvtcvkxg'r ncp0'Vj g"URJ C"o wuv'ugngev'RDX "r tqr qucnu'd{ "gkj gt "qh'vj g"hqnqy kpi "y q "
o gyj qf u0'

- Á  URJ C'tgs wguv'hqt'RDX'Rtqr qucnu0'Vj g"URJ C"o c{ "uqrkekv'r tqr qucnu'd{ "wukpi "c'tgs wguv'hqt"
  r tqr qucnu'vq"ugngev'r tqr qucnu'qp"c'eqo r gvkvkxg'dcuku'kp'tgur qpug'vq "vj g"URJ C'tgs wguv0"Vj g"
  URJ C"o c{ 'pqv"ko kv'r tqr qucnu'vq"c'ukpi ng'ukvg"qt "ko r qug'tguvtkevkqpu'vj cv'gzr rkekv{ "qt"
  r tcevkecm{ 'r tgenwf g'qy pgt "uwdo kuukqp"qh'r tqr qucnu'hqt"RDX'j qwukpi "qp'f kffgtgpv'ukvgu0'

- Á  Vj g"URJ C"o c{ "ugngev'r tqr qucn'yj cv'y gtg'r tgxkqwun{ "ugngevgf "dcugf "qp"c'eqo r gvkvkqp0'Vj ku'
  o c{ "kpenwf g'ugngevkqp"qh'c'r tqr qucn'hqt'j qwukpi "cuukuvgf "wpf gt "c'hgf gtcn'uvcvg. "qt "nqecn'
  i qxgtpo gpv'j qwukpi "cuukuvcpeg'r tqi tco "yj cv'y cu'uwdlgev'vq"c'eqo r gvkvkqp'kp"ceeqtf cpeg"y kj "
  yj g'tgs wktgo gpvu"qh'yj g"cr r rkecdng'r tqi tco. "eqo o wpkv{ 'f gxgnqr o gpv'r tqi tco. "qt 'uwr r qtvkxg"
  ugtxkegu'r tqi tco "yj cv'tgs wktgu'eqo r gvkvkxg'ugngevkqp"qh'r tqr qucn'*g0i 0"J QO G. "cpf "wpku"hqt"
  y j kej "eqo r gvkvkxgn{ "cy ctf gf "NKI VEu'j cxg"dggp'r tqxkf gf+. "y j gtg"vj g'r tqr qucn'j cu'dggp"
  ugngevgf "kp"ceeqtf cpeg"y kj "uwej "r tqi tco )u'eqo r gvkvkxg'ugngevkqp'tgs wktgo gpvu'y kj kp"vj tgg"
  {gctu'qh'vj g'RDX'r tqr qucn'ugngevkqp'f cvg. "cpf "vj g"ctrkgt"eqo r gvkvkxg'ugngevkqp'r tqr qucn'f kf "
  pqv'kpxqnxg'cp{ "eqpukf gtcvkqp'vj cv'vj g'r tqlgev'y qwf "tgegkxg'RDX"cuukuvcpeg0'Vj g"URJ C'pggf "
  pqv'eqpf wev'cpqvj gt "eqo r gvkvkqp0'

### Units Selected Non-Competitively [FR Notice 1/18/17; Notice PIH 2017-21; 24 CFR 983.51(b)]

Hqt"egtvckp"r wdrke'j qwukpi "r tqlgevu'y j gtg"vj g"URJ C'j cu'cp"qy pgtuj kr "kpvgtguv"qt"eqpvtqn'vj g"
URJ C"o c{ "cwcej "RDX"cuukuvcpeg'pqp/eqo r gvkvkxgn{ "y kj qwv'hqnqy kpi "qpg'qh'vj g"y q'r tqeguugu"
cdqxg0'

Vj ku'gzegrvkqp"cr r rkgu'y j gp"vj g"URJ C"ku'gpi ci gf "kp"cp"kpkvkcvkxg'vq"ko r qxg. "f gxgnqr. "qt 'tgr nceg"
c'r wdrke'j qwukpi "r tqr gtv{ "qt"ukvg0'Vj g"r wdrke'j qwukpi "wpku'o c{ "gkj gt"ewttgpvn{ "dg"kp"vj g'r wdrke"
j qwukpi "kpxgpvqt{ "qt 'o c{ 'j cxg"dggp'tgo qxgf "htqo "vj g'r wdrke'j qwukpi "kpxgpvqt{ "y kj kp"hkxg"
{gctu'qh'vj g'f cvg'qp"y j kej "vj g"URJ C'gpvgtgf "kpvq"vj g'CJ CR "qt"J CR0"

Kf"vj g"URJ C"ku'r ncppkpi 'tgj cdkrkvcvkqp"qt"pgy "eqpuvtwevkqp"qp"vj g'r tqlgev. "c"o kpko wo "vj tguj qrf "
qh'&47.222'r gt "wpkv'kp"j ctf "equw"o wuv'dg"gzr gpf gf 0'

Ki"\yj g"URJ C"r ncpu"\q"tgr nceg"r wdnke"j qwuki pi "d{"cwcej kpi "RDX"cuukuvcpeg"\q"gzkuvkpi "j qwuki pi "kp"
y j kej "\yj g"URJ C"j cu"cp"qy pgtuj kr "kpvgtguv"qt"eqpvtqn"\yj gp"\yj g"&47.222"r gt "wpkv"o kpko wo "
\yj tguj qnf "f qgu"pqv"cr r n{"cu"nqpi "cu"\yj g"gzkuvkpi "j qwuki pi "uwduvcpvkcn{"eqo r nkgu"y kj "J S U0"

Vj g"URJ C"o wuv"kpenwfg"kp"\yj g"cf o kpkuvtcvkxg"r ncp"y j cv"y qtm/kv"r ncpu"\q"f q"qp"\yj g"r tqr gtv{"qt"
ukvg"cpf "j qy "o cp{"RDX"wpkvu"y knn"dg"cf f gf "\q"\yj g"ukvg0"

    URJ C"Rqnke{"

    Vj g"URJ C"tgugtxgu"\yj g"tki j v"\q"cwcej "RDXu"\q"r tqlgevu"y pgf "d{"\yj g"URJ C"cu"f guetkdgf "
    cdqxg0"

## Solicitation and Selection of PBV Proposals [24 CFR 983.51(c)]

URJ C"r tqegfwtgu"hqt"ugngevkpi "RDX"r tqr qucnu"o wuv"dg"fguki pgf "cpf "cewcn{"qr gtcvgf "\q"
r tqxkfg"dtqcf "r wdnke"pqvkeg"qh"\yj g"qr r qtwpkv{"\q"qhhgt"RDX"r tqr qucnu"hqt"eqpukfgtcvkqp"d{"\yj g"
URJ C0"Vj g"r wdnke"pqvkeg"r tqegfwtgu"o c{"kpenwfg"r wdnkecvkqp"qh"\yj g"r wdnke"pqvkeg"kp"c"nqecn"
pgy ur cr gt"qh"i gpgtcn"ektewncvkqp"cpf "qyj gt"o gcpu"fguki pgf "cpf "cewcn{"qr gtcvgf "\q"r tqxkfg"
dtqcf "r wdnke"pqvkeg0"Vj g"r wdnke"pqvkeg"qh"\yj g"URJ C"tgs wguv"hqt"RDX"r tqr qucnu"o wuv"ur gekh{"\yj g"
uwdo kuukqp"f gcf nkpg0"F gvckngf "cr r nkecvkqp"cpf "ugngevkqp"kphqto cvkqp"o wuv"dg"r tqxkfgf "cv"\yj g"
tgs wguv"qh"kpvgtguvgf "r ctvkgu0"

    URJ C"Rqnke{"

    <u>URJ C"Tgs wguv"hqt"Rtqr qucnu"hqt"Tgj cdknkvcvgf "cpf "P gy n{"Eqpuvtwevgf "Wpkvu</u>

    Vj g"URJ C"y knn"cf xgtvkug"kvu"tgs wguv"hqt"r tqr qucnu"*THR+"hqt"tgj cdknkvcvgf "cpf "pgy n{"
    eqpuvtwevgf "j qwuki pi "kp"c"xctkgv{"qh"hqto u."kpenwfkpi "uqekcn"o gf kc."\yj g"URJ C"y gdukvg."
    nqecn"pgy ur cr gtu"cpf "lqt"cp{"cr r nkecdng"nqecn"tcf g"lqwtpcn"\yj cv"ctg"cr r tqr tkcvg0"

    Vj g"cf xgtvkugo gpv"y knn"uvcvg"\yj g"pwo dgt"qh"xqwej gtu"cxckncdng"\q"dg"r tqlgev/dcugf ."\yj g"
    v{r g"qh"wpkvu"\yj cv"y knn"dg"eqpukfgtgf ."\yj g"uwdo kuukqp"f gcf nkpg."cpf "y knn"pqvg"j qy "\q"qdvckp"
    \yj g"hwnn"THR"y kj "kphqto cvkqp"qp"\yj g"cr r nkecvkqp"cpf "ugngevkqp"r tqeguu0"Cf xgtvkugo gpvu"
    y knn"cnuq"eqpvckp"c"uvcvgo gpv"\yj cv"r ctvkekr cvkqp"kp"\yj g"RDX"r tqi tco "tgs wktgu"eqo r nkcpeg"
    y kj "Hckt"J qwuki pi "cpf "Gs wcn"Qr r qtwpkv{"*HJ GQ+"tgs wktgo gpvu0"

    Kp"cf f kvkqp."\yj g"URJ C"o c{"r quv"\yj g"THR"cpf "r tqr qucn"uwdo kuukqp"cpf "tcvkpi "cpf "tcpmkpi "
    r tqegfwtgu"qp"kvu"y gdukvg0"

    Vj g"URJ C"y knn"r wdnkuj "kvu"cf xgtvkugo gpv"kp"\yj g"pgy ur cr gtu"cpf "tcf g"lqwtpcnu"o gpvkqpgf "
    cdqxg"hqt"cv"ngcuv"qpg"f c{"r gt"y ggm"hqt"\yj tgg"eqpugewvkxg"y ggmu0"Vj g"cf xgtvkugo gpv"y knn"
    ur gekh{"\yj g"pwo dgt"qh"wpkvu"kp"\yj g"URJ C"guvko cvgu"\yj cv"kv"y knn"dg"cdng"\q"cuukuv"wpfgt"\yj g"
    hwpf kpi "\yj g"URJ C"ku"o cmkpi "cxckncdng0"Rtqr qucnu"y knn"dg"f wg"kp"\yj g"URJ C"qhhkeg"d{"enqug"
    qh"dwukpguu"52"ecngpf ct"f c{u"htqo "\yj g"f cvg"qh"\yj g"ncuv"r wdnkecvkqp0"

    Kp"qtf gt"hqt"\yj g"r tqr qucn"\q"dg"eqpukfgtgf ."\yj g"qy pgt"o wuv"uwdo kv"\yj g"r tqr qucn"\q"\yj g"
    URJ C"d{"\yj g"r wdnkuj gf "f gcf nkpg"f cvg."cpf "\yj g"r tqr qucn"o wuv"tgur qpf "\q"cnn"tgs wktgo gpvu"
    cu"qwnkpgf "kp"\yj g"THR0"Kpeqo r ngvg"r tqr qucnu"y knn"pqv"dg"tgxkgy gf 0"

Vj g"URJ C"y km'tcvg"cpf "tcpm'r tqr qucn'hqt"tgj cdknkvcvgf "cpf "pgy n{"eqpuvtwevgf "j qwukpi "wukpi "vj g"hqmqy kpi "etkvgtkc<

Qy pgt"gzr gtkgpeg"cpf "ecr cdknkv{"vq"dwknf "qt"tgj cdknkvcvg"j qwukpi "cu"kfgpvkhkgf "kp" vj g"THR="

Gzvgpv"vq"y j kej "vj g"r tqlgev"hwtyj gtu"vj g"URJ C"i qcn'qh"f geqpegpvtcvkpi "r qxgtv{" cpf "gzr cpf kpi "j qwukpi "cpf "geqpqo ke"qr r qtwpkvkgu="

Ki'cr r nkecdng."vj g"gzvgpv"vq"y j kej "ugtxkegu"hqt"ur gekcn'r qr wncvkqpu"ctg"r tqxkf gf "qp" uk g"qt"kp"vj g"ko o gf kcvg"ctgc"hqt"qeewr cpu"qh"vj g"r tqr gtv{="cpf "

Kp"qtf gt"vq"r tqo qvg"r ctvkcm{"cuukuvgf "r tqlgevu."r tqlgevu"y j gtg"nguu"vj cp"47"r gtegpv" qh"vj g"wpku"y km'dg"cuukuvgf "y km'dg"tcvgf "j ki j gt"vj cp"r tqlgevu"y j gtg"47"r gtegpv"qt" o qtg"qh"vj g"wpku"y km'dg"cuukuvgf 0"Kp"vj g"ecug"qh"r tqlgevu"hqt"qeewr cpe{ "d{ "vj g" gnf gtn{."r gtuqpu"y kyj "f kucdkmkvkgu"qt"hco kmkgu"pggf kpi "qyj gt"ugtxkegu."vj g"URJ C" y km'tcvg"r ctvkcm{"cuukuvgf "r tqlgevu"qp"vj g"r gtegpvci g"qh"wpku'cuukuvgf 0"Rtqlgevu" y kyj "vj g"nqy guv"r gtegpvci g"qh"cuukuvgf "wpku"y km'tgegkxg"vj g"j ki j guv"ueqtg0

<u>URJ C"T gs wguvu"hqt"Rtqr qucn'hqt"Gzkukpi "J qwukpi "Wpku"</u>

Vj g"URJ C"y km'cf xgtvkug"ku"tgs wguvu"hqt"r tqr qucn"*THR+"hqt"gzkukpi "j qwukpi "kp"vj g" hqmqy kpi "pgy ur cr gtu"cpf "vtcf g"lqwtpcnu0"

**[Enter the names of the local newspapers of general circulation, and any trade journals that the SPHA intends to use]**

Vj g"cf xgtvkugo gpv"y km'uvcvg"vj g"pwo dgt"qh"xqwej gtu"cxckncdng"vq"dg"r tqlgev'dcugf ."vj g" v{r g"qh"wpku"vj cv"y km'dg"eqpukf gtgf ."vj g"uwdo kuukqp"f gcf nkpg."cpf "y km'pqvg"j qy "vq"qdvckp" vj g"hwm'THR"y kyj "kphqto cvkqp"qp"vj g"cr r nkecvkqp"cpf "ugngevkqp"r tqeguu0"Cf xgtvkugo gpu" y km'cnuq"eqpvckp"c"uvcvgo gpv'vj cv'r ctvkekr cvkqp"kp"vj g"RDX "r tqi tco "tgs wktgu"eqo r nkcpeg" y kyj "Hckt"J qwukpi "cpf "Gs wcn'Qr r qtwpkv{ "*HJ GQ+"tgs wktgo gpu0"

Kp"cf f kvkqp."vj g"URJ C"y km'r quv"vj g"pqvkeg"kpxkvkpi "uwej "r tqr qucn'uwdo kuukqp"cpf "vj g" tcvkpi "cpf "tcpmkpi "r tqeef wtgu"qp"ku"y gdukvg0

Vj g"URJ C"y km'r gtkqf kecm{"r wdnkuj "ku"cf xgtvkugo gpv'kp"vj g"pgy ur cr gtu"cpf "vtcf g" lqwtpcnu"o gpvkqpgf "cdqxg"hqt"cv'ngcuv'qpg"f c{"r gt"y ggm'hqt"vj tgg"eqpugewvkxg"y ggmu0"Vj g" cf xgtvkugo gpv'y km'ur gekh{"vj g"pwo dgt"qh"wpku"vj g"URJ C"guvko cvgu"vj cv'kv'y km'dg"cdng"vq" cuukuv'wpf gt"vj g"hwpf kpi "vj g"URJ C"ku"o cmkpi "cxckncdng0Qy pgt"r tqr qucn'y km'dg"ceegr vgf " qp"c"hktuv/eqo g"hktuv/ugtxgf "dcuku"cpf "y km'dg"gxcnwcvgf "wukpi "vj g"hqmqy kpi "etkvgtkc<""

Gzr gtkgpeg"cu"cp"qy pgt"kp"vj g"vgpcpv'dcugf "xqwej gt"r tqi tco "cpf "qy pgt" eqo r nkcpeg"y kyj "vj g"qy pgrøu"qdnki cvkqpu"wpf gt"vj g"vgpcpv'dcugf "r tqi tco ="

Gzvgpv"vq"y j kej "vj g"r tqlgev'hwtyj gtu"vj g"URJ C'i qcn'qh'f geqpegpvtcvkpi "r qxgtv{ " cpf "gzr cpf kpi "j qwukpi "cpf "geqpqo ke"qr r qtwpkvkgu="

Ki'cr r nkecdng."gzvgpv"vq"y j kej "ugtxkegu"hqt"ur gekcn'r qr wncvkqpu"ctg"r tqxkf gf "qp'ukg" qt"kp"vj g"ko o gf kcvg"ctgc"hqt"qeewr cpu"qh"vj g"r tqr gtv{="cpf "

Gzvgpv"vq"y j kej "wpku"ctg"qeewr kgf "d{ "hco knkgu"vj cv'ctg"gnki kdng"vq"r ctvkekr cvg"kp" vj g"RDX "r tqi tco 0"

SPHA Selection of Proposal Subject to a Previous Competition under a Federal, State, or Local Housing Assistance Program

The SPHA will accept proposal for PBV assistance from owners at were competitively selected under another federal state or local housing assistance program, including projects that were competitively awarded Low-Income Housing Tax Credits on an ongoing basis.

The SPHA may periodically advertise that it is accepting proposals, in the following newspapers and trade journals:

**[Enter the names of the local newspapers of general circulation, and any trade journals that the SPHA intends to use]**

The advertisement will state the number of vouchers available to be project-based, the type of units that will be considered, the submission deadline, and will note how to obtain the full RFP with information on the application and selection process. Advertisements will also contain a statement that participation in the PBV program requires compliance with Fair Housing and Equal Opportunity (FHEO) requirements.

In addition to, or in place of advertising, the SPHA may also directly contact specific owners that have already been selected for Federal state, or local housing assistance based on a previously held competition, to inform them of available PBV assistance.

Proposals will be reviewed on a first-come first-served basis. The SPHA will evaluate each proposal on its merits using the following factors:

> Extent to which the project furthers the SPHA's goal of deconcentrating poverty and expanding housing and economic opportunities; and

> Extent to which the proposal complements other local activities such as the redevelopment of a public housing site under the HOPE VI program, the HOME program, CDBG activities, other development activities in a HUD-designated Enterprise Zone, Economic Community, Choice Neighborhood, or Renewal Community.

## SPHA-Owned Units [24 CFR 983.51(e), 983.59, FR Notice 1/18/17, and Notice PIH 2017-21]

C"URJ C/qy pgf "wpkv'o c{"dg"cuukuvgf "wpfgt"vj g"RDX"rtqitco "qpn{'kh'vj g"J WF "hkgnf "qhhkeg"qt" J WF/crrtqxgf "kpfgrgpfgpv'gpvkv{"tgxkgyu'vj g"ugngevkqp"rtqeguu"cpf "fgvgtokpgu'kv'cv'vj g"URJ C/ qy pgf "wpkvu'y gtg"crrtqrtkcvgn{"ugngevgf "dcugf "qp"vj g"ugngevkqp"rtqegfwtgu'urgekhkgf "kp"vj g"URJ C" cfo kpkuvtcvkxg"rncp0'Vj ku'cnuq"crrnkgu'vq"pqpeqo rgvkvkxg"ugngevkqpu0Kh'vj g"URJ C"ugngevu'c" rtqrqucn'hqt"j qwukpi "vj cv'ku'qy pgf "qt"eqpvtqnngf "d{"vj g"URJ C."vj g"URJ C"o wuv'kfgpvkh{"vj g"gpvkv{" vj cv'y knn'tgxkgy "vj g"URJ C"rtqrqucn'ugngevkqp"rtqeguu"cpf "rgthqto "ur gekhke'hwpevkqpu"y kj "tgur gev" vq"tgpv'fgvgtokpcvkqpu."vj g"vgto "qh'vj g"J CR"eqpvtcev."cpf "kpur gevkqpu0"

Kp"vj g"ecug"qh'URJ C/qy pgf "wpkvu."vj g"vgto "qh'vj g"J CR"eqpvtcev'cpf "cp{"J CR"eqpvtcev'tgpgy cn' o wuv'dg"ci tggf "wr qp"d{"vj g"URJ C"cpf "c"J WF/crrtqxgf "kpfgrgpfgpv'gpvkv{0Kp"cff kvkqp."cp" kpfgrgpfgpv'gpvkv{o wuv'fgvgto kpg"kpg"vj g"kpkvkcn'tgpv'vq"qy pgt."vj g"tgfgvgto kpgf "tgpv'vq"qy pgt."cpf " tgcuqpcdng"tgpv0'J qwukpi "swcnkv{"uvcpfctfu'kpur gevkqpu"o wuv'cnuq"dg"eqpfwevgf "d{"cp" kpfgrgpfgpv'gpvkv{0'

Vj g"kpfgrgpfgpv'gpvkv{"vj cv'r gthqto u'vj gug"r tqitco "ugtxkegu'o c{"dg"vj g"wpkv'qh'i gpgtcn'nqecn' i qxgtpo gpv'hqt"vj g"URJ C"lwtkuf kevkqp"*wpnguu'vj g"URJ C"ku"kugrh'vj g"wpkv'qh'i gpgtcn'nqecn' i qxgtpo gpv'qt"cp"ci gpe{"qh'uwej "i qxgtpo gpv+"qt"cpqyj gt"J WF/crrtqxgf "r wdnke"qt"r tkxcvg" kpfgrgpfgpv'gpvkv{0'

>URJ C"Rqnke{"

Vj g"URJ C"o c{"uwdo kv'c"r tqrqucn'hqt"r tqlgev'dcugf "j qwukpi "vj cv'ku'qy pgf "qt"eqpvtqnngf " d{"vj g"URJ C0"Kh'vj g"rtqrqucn'hqt"URJ C/qy pgf "j qwukpi "ku'ugngevgf."vj g"URJ C"y knn'wug" **[insert name of the entity]**"vq"tgxkgy "vj g"URJ C"ugngevkqp"rtqeguu0Vj g"URJ C"y knn'qdvckp" J WF "crrtqxcn'qh'**[insert name of entity]**"rtkqt"vq"ugngevkpi "vj g"rtqrqucn'hqt"URJ C/ qy pgf "j qwukpi 0"

Vj g"URJ C"o c{"qpn{"eqo r gpucvg"vj g"kpfgrgpfgpv'gpvkv{"htqo "URJ C"qpi qkpi "cfo kpkuvtcvkxg"hgg" kpeqo g"*kpenwfkpi "co qwpvu'etgf kvgf "vq"vj g"cfo kpkuvtcvkxg"hgg"tgugtxg+0Vj g"URJ C"o c{"pqv'wug" qyj gt"rtqitco "tgegkrwu'vq"eqo r gpucvg"vj g"kpfgrgpfgpv'gpvkv{"hqt"ku'ugtxkegu0Vj g"URJ C"cpf " kpfgrgpfgpv'gpvkv{"o c{"pqv'ej cti g"vj g"hco kn{"cp{"hgg"hqt"vj g"crrtckucn'qt"vj g"ugtxkegu'rtqxkfgf " d{"vj g"kpfgrgpfgpv'gpvkv{0'

## SPHA Notice of Owner Selection [24 CFR 983.51(d)]

Vj g"URJ C"o wuv'i kxg"r tqo r v'y tkwgp"pqvkeg"vq"vj g"r cty{"vj cv'uwdo kwgf "c"ugngevkgp"r tqr qucn'cpf "
o wuv'cnuq"i kxg"r tqo r v'r wdnke"pqvkeg"qh"uwej "ugngevkgp0'Rwdnke"pqvkeg"r tqegf wtgu"o c{"kpenwf g"
r wdnkecvkgp"qh'r wdnke"pqvkeg"kp"c"ngecn'pgy ur cr gt"qh'i gpgtcn'ektewncvkgp"cpf "qvj gt"o gcpu'f guki pgf "
cpf "cewwcn{"qr gtcvgf "vq"r tqxkf g"dtqcf "r wdnke"pqvkeg0'

> URJ C"Rqnke{"

Y kij kp"32"dwukpguu"f c{u"qh'vj g"URJ C"o cmkpi "vj g"ugngevkgp."vj g"URJ C"y knn'pqvkh{"vj g"
ugngevgf "qy pgt"kp"y tkvkpi "qh'vj g"qy pgtøu"ugngevkgp"hqt "vj g"RDX"r tqi tco 0"Vj g"URJ C"y knn'
cnuq"pqvkh{"kp"y tkvkpi "cnn'qy pgtu"vj cv'uwdo kwgf "r tqr qucnu'vj cv'y gtg"pqv'ugngevgf "cpf "
cf xkug"uwej "qy pgtu"qh'vj g"pco g"qh'vj g"ugngevgf "qy pgt0'

> Kp"cf f kvkqp."vj g"URJ C"y knn'r wdnkuj "kvu'pqvkeg"hqt"ugngevkgp"qh'RDX"r tqr qucnu'hqt"y q"
eqpugewvkxg"f c{u'kp"vj g"uco g"pgy ur cr gtu'cpf "vcf g"lqwtpcnu'vj g"URJ C"wugf "vq"uqnkekv'vj g"
r tqr qucnu0'Vj g"cppqwpego gpv'y knn'kpenwf g"vj g"pco g"qh'vj g"qy pgt"vj cv'y cu'ugngevgf "hqt"
vj g"RDX"r tqi tco 0'Vj g"URJ C"y knn'cnuq"r quv'vj g"pqvkeg"qh'qy pgt"ugngevkgp"qp"kvu'gngevtqpke"
y gd"ukvg0'

> Vj g"URJ C"y knn'o cmg"cxckncdng"vq"cp{"kpvgtguvgf "r cty{"ku'tcvkpi "cpf "tcpmkpi "uj ggwu'cpf "
f qewo gpwu'vj cv'kf gpvkh{"vj g"URJ C'dcuku'hqt"ugngevkpi "vj g"r tqr qucn0'Vj gug'f qewo gpwu'y knn'
dg"cxckncdng"hqt"tgxkgy "d{"vj g"r wdnke"cpf "qvj gt"kpvgtguvgf "r ctvkgu'hqt"qpg"o qpvj "chygt "
r wdnkecvkgp"qh'vj g"pqvkeg"qh'qy pgt"ugngevkgp0'Vj g"URJ C"y knn'pqv'o cmg"cxckncdng"ugpukvkxg"
qy pgt"kphqto cvkqp"vj cv'ku'r tkxkngi gf.'uwej "cu'hkpcpekcn'uvcvgo gpwu'cpf "uko knct'kphqto cvkqp"
cdqwv'vj g"qy pgt0'

> Vj g"URJ C"y knn'o cmg"vj gug'f qewo gpwu'cxckncdng"hqt'tgxkgy "cv'vj g"URJ C"f wtkpi "pqto cn'
dwukpguu'j qwtu0'Vj g"equv'hqt "tgr tqf wevkqp"qh'cnqy cdng"f qewo gpwu'y knn'dg"&047"r gt"r ci g0'

## 17-II.C. HOUSING TYPE [24 CFR 983.52]

Vj g"URJ C"o c{"cwcej "RDX"cuukuvcpeg"hqt "wpkwu'kp"gzkuvkpi "j qwukpi "qt"hqt"pgy n{"eqpuvtwevgf "qt"
tgj cdknkvcvgf "j qwukpi "f gxgnqr gf "wpf gt"cpf "kp"ceeqtf cpeg"y kj "cp"ci tggo gpv'vq"gpvgt"kpvq"c"
j qwukpi "cuukuvcpeg"r c{o gpwu'eqpvtcev'vj cv'y cu'gzgewgf "r tkqt"vq"vj g"uvctv'qh'eqpuvtwevkqp0'C"
j qwukpi "wpkv'ku'eqpukf gtgf "cp'gzkuvkpi "wpkv'hqt"r wtr qugu'qh'vj g'RDX"r tqi tco ."kh"cv'vj g"ko g"qh'
pqvkeg"qh'URJ C"ugngevkqp."vj g"wpkwu'uwduvcpvkcn{"eqo r n{"y kij "J S U0'Wpkwu'hqt"y j kej "pgy "
eqpuvtwevkqp"qt"tgj cdknkvcvkqp"dgi cp"chygt "vj g"qy pgtøu'r tqr qucn'uwdo kuukqp'dwv'r tkqt"vq"vj g"
gzgewkqp"qh'vj g"J CR"f q"pqv'uwdugs wgpvn{"s wcnkh{"cu'gzkuvkpi "j qwukpi 0'Wpkwu'vj cv'y gtg"pgy n{"
eqpuvtwevgf "qt"tgj cdknkvcvgf "kp'xkqncvkqp"qh'r tqi tco "tgs wktgo gpwu'cnuq"f q"pqv's wcnkh{"cu'gzkuvkpi "
j qwukpi 0'

Vj g"URJ C"o wuv'f gekf g"y j cv'j qwukpi "v{r g."pgy "eqpuvtwevkqp."tgj cdknkvcvkqp."qt"gzkuvkpi "j qwukpi ."
y knn'dg"wugf "vq"f gxgnqr "r tqlgev/dcugf "j qwukpi 0'Vj g"URJ C"ej qkeg"qh'j qwukpi "v{r g"o wuv'dg"
tghngevgf "kp'kwu'uqnkekvcvkqp"hqt"r tqr qucnu0'

## 17-II.D. PROHIBITION OF ASSISTANCE FOR CERTAIN UNITS

### Ineligible Housing Types [24 CFR 983.53]"

Vjg"URJ C"o c{"pqv"cwcej "qt"r c{"RDX"cuukuvcpeg"vq"uj ctgf "j qwukpi "wpku=wpku'qp"vj g"i tqwpfu"qh"c"r gpcn'tghqto cvqt{."o gf kecn"o gpvcn"qt"uko knct"r wdnke"qt"r tkxcvg"kpuvkwwkqp=pwtukpi "j qo gu"qt"hcekkkvkgu"r tqxkfkpi "eqpvkpwqwu"u{ej kcvtke."o gf kecn"pwtukpi "ugtxkegu."dqctf "cpf "ectg."qt"kpvgto gf kcvg"ectg"*gzegr v'vj cv'cuukuvcpeg"o c{"dg"r tqxkfgf "kp"cuukuvgf "nkxkpi "hcekkkkgu=wpku'vj cv'ctg"qy pgf "qt"eqpvtqnqf "d{"cp"gf wecvkqpcn'kpuvkwwkqp"qt"ku"chhnkcvg"cpf "ctg"f guki pcvgf "hqt"qeewr cpe{"d{"uwf gpvu=o cpwhcewtgf "j qo gu="cpf "tcpukkqpcn'j qwukpi 0'Kp"cf f kkqp."vj g"URJ C"o c{"pqv'cwcej "qt"r c{"RDX"cuukuvcpeg"hqt"c"wpkv'qeewr kgf "d{"cp"qy pgt"cpf "vj g"URJ C"o c{"pqv'ugnge v'qt"gpvgt"kpvq"cp"ci tggo gpv'vq"gpvgt"kpvq"c"J CR"eqpvtcev'qt"J CR"eqpvtcev'hqt"c"wpkv'qeewr kgf "d{"c"hco kn{"kpgnki kdng"hqt"r ctvkekr cvkqp"kp"vj g"RDX"r tqi tco 0C"o go dgt"qh"c"eqqr gtcvkxg"y j q"qy pu"uj ctgu"kp"vj g"r tqlgev'cuukuvgf "wpf gt"vj g"RDX"r tqi tco "ku"pqv'eqpukf gtgf "cp"qy pgt"hqt"r wtr qugu"qh"r ctvkekr cvkqp"kp"vj g"RDX"r tqi tco 0Hkpcm{."RDX"cuukuvcpeg"o c{"pqv'dg"cwcej gf "vq"wpku"hqt"y j kej "eqpuvtwevkqp"qt"tgj cdknkvcvkqp"j cu"uvctvgf "chygt"vj g"r tqr qucn'uwdo kuukqp"cpf "r tkqt"vq"vj g"gzgewvkqp"qh"cp"CJ CR0'

### Subsidized Housing [24 CFR 983.54]"

C"URJ C"o c{"pqv'cwcej "qt"r c{"RDX"cuukuvcpeg"vq"wpku'kp"cp{"qh"vj g"hqmqy kpi "v{r gu"qh"uwdukf k| gf "j qwukpi <

- Á C"r wdnke"j qwukpi "wpkv="

- Á C"wpkv'uwdukf k| gf "y kj "cp{"qvj gt"hqto "qh'Ugevkqp":"cuukuvcpeg="

- Á C"wpkv'uwdukf k| gf "y kj "cp{"i qxgtpo gpvcn'tgpv'uwdukf {="

- Á C"wpkv'uwdukf k| gf "y kj "cp{"i qxgtpo gpvcn'uwdukf {"vj cv'eqxgtu"cm'qt"cp{"r ctv'qh"vj g"qr gtcvkpi "equvu"qh"vj g"j qwukpi ="

- Á C"wpkv'uwdukf k| gf "y kj "Ugevkqp"458"tgpvcn'cuukuvcpeg"r c{o gpvu"*gzegr v'vj cv'c"URJ C"o c{"cwcej "cuukuvcpeg"vq"c"wpkv'uwdukf k| gf "y kj "Ugevkqp"458"kpvgtguv'tgf wevkqp"r c{o gpvu=="

- Á C"Ugevkqp"424"r tqlgev'hqt"pqp/gnf gtn{"y kj "f kucdknkkgu="

- Á Ugevkqp": 33"r tqlgev'dcugf "uwr r qtvkxg"j qwukpi "hqt"r gtuqpu'y kj "f kucdknkkgu="

- Á Ugevkqp"424"uwr r qtvkxg"j qwukpi "hqt"vj g"gnf gtn{="

- Á C"Ugevkqp"323"tgpv'uwr r ngo gpv'r tqlgev="

- Á C"wpkv'uwdukf k| gf "y kj "cp{"hqto "qh'vgpcpv'dcugf "tgpvcn'cuukuvcpeg="

- Á C"wpkv'y kj "cp{"qvj gt"f wr nkecvkxg"hgf gtcn'uvcvg."qt"qecn'j qwukpi "uwdukf {."cu"f gvgto kpgf "d{"J WF "qt"vj g"URJ C"kp"ceeqtf cpeg"y kj "J WF "tgs wktgo gpvu0"

# 17-II.E. SUBSIDY LAYERING REQUIREMENTS [24 CFR 983.55, Notice PIH 2013-11, and FR Notice 2/28/20]"

Vj g'uwdukf{'nc{gtkpi 'tgxkgy 'ku'kpvgpfgf ''vq'rtgxgpv'gzeguukxg'rwdnke'cuukuvcpeg'd{'eqo dkpkpi "
*nc{gtkpi +'j qwukpi 'cuukuvcpeg'r co gpv'uwdukf{'wpfgt'vj g'RDX'rtqitco 'y kj 'qyj gt'i qxgtpo gpvcn'
j qwukpi 'cuukuvcpeg'htqo 'hgf gtcn'uvcvg.'qt'nqecn'ci gpekgu.'kpenwf kpi 'cuukuvcpeg'uwej 'cu'vcz'
eqpeguukqpu'qt'vcz'etgf kvu0'

J WF 'tgs wktgu'pgy 'eqpuvtwevkqp'cpf 'tgj cdknkvcvkqp'j qwukpi 'vj cv'y knn'kpenwf g'hqto u'qh''
i qxgtpo gpvcn'cuukuvcpeg'qyj gt'vj cp'RDXu'vq'wpf gti q'c'uwdukf{'nc{gtkpi 'tgxkgy '*UNT +'rtkqt'vq'
gpvgtkpi 'kpvq'cp'Ci tggo gpv'vq'Gpvgt'kpvq'J qwukpi 'Cuukuvcpeg'Rc{o gpu'Eqpvtcev'*CJ CR+0Á
Uwdukf{'nc{gtkpi 'tgs wktgo gpvu'f q'pqv'cr r n{'vq'gzkuvkpi 'j qwukpi .'y j gp'RDX'ku'vj g'qpn{'
i qxgtpo gpvcn'cuukuvcpeg.'qt'hqt'r tqlgevu'cntgcf {'uwdlgev'vq'c'RDX'J CR'eqpvtcev.'gxgp'kh'vj g'
r tqlgev'ku'tgecr kvcnk|gf 'y kj 'qwvukf g'uqwtegu'qh'hwpf kpi 0'

Y j gp'c'URJ C'ugngevu'c'pgy 'eqpuvtwevkqp'qt'tgj cdknkvcvkqp'r tqlgev.'vj g'URJ C'o wuv'tgs wktg'
kphqto cvkqp'tgi ctf kpi 'cnn'J WF 'cpf 'lqi 'y kj 'hgf gtcn'uvcvg.'qt'nqecn'i qxgtpo gpvcn'cuukuvcpeg'vq'dg'
f kuenqugf 'd{'vj g'r tqlgev'qy pgt'wukpi 'Hqto 'J WF -4: : 20Cr r gpf kz'C'qh'HT 'P qvkeg'414: 142"
eqpvckpu'c'nku'qh'cnn'tgs wktgf 'f qewo gpvcvkqp0'

Gkj gt'J WF 'qt'c'J WF -cr r tqxgf 'j qwukpi 'etgf kv'ci gpe{'*J EC+'kp'vj g'URJ Cøu'lwtkuf kevkqp'
r gthqto u'vj g'uwdukf{'nc{gtkpi 'tgxkgy 0Vj g'URJ C'o wuv'tgs wguv'cp'UNT 'vj tqwi j 'vj gkt'nqecn'J WF '
Hkgnf 'Qhhkeg'qt.'kh'gnki kdng.'vj tqwi j 'c'r ctvkekr cvkpi 'J EC0'

Kk'vj g'UNT 'tgs wguv'ku'uwdo kvgf 'vq'cp'cr r tqxgf 'J EC.'cpf 'vj g'r tqr qugf 'r tqlgev'dcugf 'xqwej gt'
cuukuvcpeg'o ggvu'J WF 'uwdukf{'nc{gtkpi 'tgs wktgo gpvu.'vj g'J EC'o wuv'uwdo kv'c'egtvkhkecvkqp'vq'
J WF 'cpf 'pqvkh{'vj g'URJ C0Vj g'URJ C'o c{'r tqeggf 'vq'gzgewvg'cp'CJ CR'cv'vj cv'ko g'kh'vj g'
gpxktqpo gpvcn'cr r tqxcn'ku'tgegkxgf 0'

Vj g'J CR'eqpvtcev'o wuv'eqpvckp'vj g'qy pgtøu'egtvkhkecvkqp'vj cv'vj g'r tqlgev'j cu'pqv'tgegkxgf 'cpf "
y knn'pqv'tgegkxg'*dghqtg'qt'f wtkpi 'vj g'vgto 'qh'vj g'J CR'eqpvtcev+'cp'r wdnke'cuukuvcpeg'hqt'
ces wkukkqp.'f gxgnqr o gpv'qt'qr gtcvkqp'qh'vj g'j qwukpi 'qvj gt'vj cp'cuukuvcpeg'f kuenqug f 'kp'vj g'
uwdukf{'nc{gtkpi 'tgxkgy 'kp'ceeqtf cpeg'y kj 'J WF 'tgs wktgo gpvu0'

## 17-II.F. CAP ON NUMBER OF PBV UNITS IN EACH PROJECT "

### 25 Percent per Project Cap [24 CFR 983.56, FR Notice 1/18/17, and Notice PIH 2017-21]

Kp"i gpgtcn"\j g"URJ C"o c{"pqv"ugngev'c"r tqr qucn'\q"r tqxkf g"RDX"cuukuvcpeg"hqt"wpku"kp"c"r tqlgev" qt"gpvgt"kpvq"cp"ci tggo gpv"\q"gpvgt"kpvq"c"J CR"qt"c"J CR"eqpvtcev"\q"r tqxkf g"RDX"cuukuvcpeg"hqt" wpku"kp"c"r tqlgev."kh"\j g"\qvcn'pwo dgt"qh'f y gnkpi "wpku"kp"\j g"r tqlgev"\j cv'y kn'tgegkxg"RDX" cuukuvcpeg'f wtkpi "\j g"\gto "qh'\j g"RDX"J CR"eqpvtcev"ku"o qtg"\j cp"\j g"i tgcvgt"qh'47"wpku"qt"47" r gtegpv"qh'\j g"pwo dgt"qh'f y gnkpi "wpku"*cuukuvgf "qt"wpcuukuvgf +"kp"\j g"r tqlgev0'

### Exceptions to 25 Percent per Project Cap [FR Notice 1/18/17; Notice PIH 2017-21]

Cu"qh"Cr tkn'3: ."4239."wpku"ctg"pqv"eqwpvgf "ci ckpuv"\j g"47"r gtegpv"qt"47/wpkv"r gt"r tqlgev"ecr "kh<"

- Á Vj g"wpku"ctg"gzenwukxgn{"hqt"gnf gtn{"hco kngu"

- Á Vj g"wpku"ctg"hqt"j qwugj qnf u"gnki kdng"hqt"uwr r qtvkxg"ugtxkegu"cxckncdng"\q"cnn'hco kngu" tgegkxkpi "RDX"cuukuvcpeg"kp"\j g"r tqlgev"

  - Á Ki'\j g"r tqlgev'ku"nqecvgf "kp"c"egpuwu"tcev'y kj "c"r qxgtv{ "tcvg"qh'42"r gtegpv"qt"nguu."cu" f gvgto kpgf "kp"\j g"o quv'tegpv'Co gtkecp'Eqo o wpkv{ "Uwtxg{ "Hkxg/[ gct"guvko cvgu."\j g" r tqlgev'ecr "ku"\j g"i tgcvgt"qh'47"wpku"qt"62"r gtegpv"*kpuvgf "qh'47"r gtegpv+"qh'\j g"wpku"kp" \j g"r tqlgev']HT "P qvkeg"9136139_0'

Vj g"J qwukpi "Qr r qtvwpkv{ "Vj tqwi j "O qf gtpk| cvkqp'Cev'qh'4238"*J QVO C+"gnko kpcvgf "\j g"r tqlgev" ecr "gzgo r vkqp"hqt"r tqlgevu"\j cv'ugtxg'f kucdngf "hco kngu"cpf "o qf khkgf "\j g"gzegr vkqp"hqt"uwr r qtvkxg" ugtxkegu0'Rtqlgevu"y j gtg"\j gug"ecr u"y gtg"ko r ngo gpvgf "r tkqt"\q"J QVO C"*J CR"eqpvtcevu" gzgewvgf "r tkqt"\q"Cr tkn'3: ."4239+"o c{"eqpvkpwg"\q"wug"\j g"hqto gt"gzegr vkqpu"cpf "o c{"tgpgy "\j gkt" J CR"eqpvtcevu"wpf gt"\j g"qnf "tgswktgo gpvu. "wpnguu"\j g"URJ C"cpf "qy pgt"ci tgg"\q"ej cpi g"\j g" eqpf kvkqpu"qh'\j g"J CR"eqpvtcev0J qy gxgt. "\j ku"ej cpi g"o c{"pqv"dg"o cf g"kh"kv'y qwf "lgqr ctf k| g"cp" cuukuvgf "hco kn{øu"gnki kdknkv{ "hqt"eqpvkpwgf "cuukuvcpeg"kp"\j g"r tqlgev0'

### *Supportive Services*

URJ Cu'o wuv'kpenwf g"kp"\j g"URJ C"cf o kpkuvtcvkxg"r ncp"\j g"v{r g"qh'ugtxkegu"qhhgtgf "\q"hco kngu"hqt" c"r tqlgev'\q"s wcnkh{ "hqt"\j g"gzegr vkqp"cpf "\j g"gzvgpv'\q"y j kej "uwej "ugtxkegu"y kn'dg"r tqxkf gf 0Cu" qh'Cr tkn'3: ."4239. "\j g"r tqlgev'o wuv'o cmg"uwr r qtvkxg"ugtxkegu'cxckncdng"\q"cnn'hco kngu'tgegkxkpi " RDX"cuukuvcpeg"kp"\j g"r tqlgev. "dwv'\j g"hco kn{ "f qgu'pqv"cewcm{ "j cxg"\q"ceegr v'cpf "tgegkxg" uwr r qtvkxg"ugtxkegu"hqt"\j g"gzegr vkqp"\q"cr r n{ "\q"\j g"wpkv. "cnj qwi j "\j g"hco kn{ "o wuv'dg"gnki kdng"\q" tgegkxg"\j g"uwr r qtvkxg"ugtxkegu0Ki'ku'pqv"pgeguuct{ "\j cv'\j g"ugtxkegu'dg"r tqxkf gf "cv'qt"d{"\j g" r tqlgev. "dwv'o wuv'dg"tgcuqpcdn{ "cxckncdng"\q"hco kngu'tgegkxkpi "RDX"cuukuvcpeg"cv'\j g"r tqlgev'cpf " f guki pgf "\q"j gnr "hco kngu"kp"\j g"r tqlgev'cej kgxg'ugn/uwhhkekgpe{ "qt"nkxg"kp"\j g"eqo o wpkv{ "cu" kpf gr gpf gpvn{ "cu'r quukdng0C"URJ C"o c{"pqv"tgswktg"r ctvkekr cvkqp"kp"\j g"uwr r qtvkxg"ugtxkeg"cu"c" eqpf kvkqp"qh'nkxkpi "kp"\j g"gzegr vgf "wpkv. "cnj qwi j "uwej "ugtxkegu"o c{"dg"qhhgtgf 0"

    <u>URJ C"Rqnke{ "</u>

    Gzegr vgf "wpku"y kn'dg"nko kvgf "\q"wpku"hqt"gnf gtn{ "hco kngu0'

**Projects not Subject to a Project Cap [FR Notice 1/18/17; Notice PIH 2017-21]**

RDX"wpku"yjcv"ygtg"rtgxkqwun{"uwdlgev"vq"egtvckp"hgfgtcn"tgpv"tguvtkevkqpu"qt"tgegkxkpi "cpqyjgt" v{rg"qh"nqpi-vgto "jqwukpi "uwdukf{"rtqxkfgf "d{"JWF "ctg"gzgorv"htqo "vjg"rtqlgev"ecr0"Kp"qvjgt" yqtfu."322"rgtegpv"qh"vjg"wpku"kp"vjgug"rtqlgevu"oc{"tgegkxg"RDX"cuukuvcpeg0"

URJC"Rqnke{"

Vjg"URJC"fqgu"pqv"jcxg"cp{"RDX"wpku"vjcv"ctg"uwdlgev"vq"vjg"rgt"rtqlgev"ecr "gzgorvkqp0"

**Promoting Partially Assisted Projects [24 CFR 983.56(c)]"**

C"URJC"oc{"guvcdnkuj "nqecn"tgswktgogpvu"fgukipgf "vq"rtooqvg"RDX"cuukuvcpeg"kp"rctvkcn{" cuukuvgf "rtqlgevu0C"*partially assisted project*"ku"c"rtqlgev"kp"yjkej "vjgtg"ctg"hgygt"wpku"eqxgtgf " d{"c"JCR"eqpvtcev"vjcp"tgukfgpvkcn"wpku]46"EHT"; : 50\_0"

C"URJC"oc{"guvcdnkuj "c"rgt/rtqlgev"ecr "qp"vjg"pwodgt"qh"wpku"vjcv"yknn"tgegkxg"RDX"cuukuvcpeg" qt"qvjgt"rtqlgev-dcugf "cuukuvcpeg"kp"c"owlvkhcokn{"rtqlgev"eqpvckpkpi "gzgorvgf "wpku"qt"kp"c"ukping-hcokn{"dwknfkpi0"C"URJC"oc{"cnuq"fgvgtokpg"pqv"vq"rtqxkfg"RDX"cuukuvcpeg"hqt"gzgorvgf "wpku." qt"vjg"URJC"oc{"guvcdnkuj "c"rgt/rtqlgev"ecr "qh"nguu"vjcp"47"wpku"qt"47"rgtegpv"qh"wpku0"

URJC"Rqnke{<"

Gzgorvgf "wpku"yknn"dg"nkokvgf "vq"wpku"hqt"gnfgtn{"hcoknkgu0"

Dg{qpf "vjcv."vjg"URJC"yknn"pqv"korqug"cp{"hwtvjgt"ecr "qp"vjg"pwodgt"qh"RDX"wpku" cuukuvgf "rgt"rtqlgev0"

# 17-II.G. SITE SELECTION STANDARDS

## Compliance with PBV Goals, Civil Rights Requirements, and HQS Site Standards'"
## [24 CFR 983.57(b)]"

Vj g"URJ C"o c{"pqv"ugngev"c"r tqr qucn'hqt"gzkuvkpi ."pgy n{"eqpuvtwevgf ."qt"tgj cdkrkcvgf "RDX"
j qwukpi "qp"c"ukvg"qt"gpvgt"kpvq"cp"ci tggo gpv"vq"gpvgt"kpvq"c"J CR"eqpvtcev"qt"J CR"eqpvtcev"hqt"
wpkus"qp"vj g"ukvg."wpnguu"vj g"URJ C"j cu"f gvgto kpgf "vj cv"RDX"cuukuvcpeg"hqt"j qwukpi "cv"vj g"ugngevgf "
ukvg"ku"eqpukuvgpv"y kj "vj g"i qcn'qh'f geqpegpvtcvkpi "r qxgtv{"cpf "gzr cpf kpi "j qwukpi "cpf "geqpqo ke"
qr r qtwpkkgu0Vj g"uvcpf ctf "hqt"f geqpegpvtcvkpi "r qxgtv{"cpf "gzr cpf kpi "j qwukpi "cpf "geqpqo ke"
qr r qtwpkkgu-o wuv'dg"eqpukuvgpv"y kj "vj g"URJ C"Rncp"wpf gt'46"EHT "; 25"cpf "vj g"URJ C"
cf o kpkuvtcvkxg"r ncp0"

Kp"cf f kkqp."r tkqt"vq"ugngevkpi "c"r tqr qucn'vj g"URJ C"o wuv'f gvgto kpg"vj cv"vj g"ukvg"ku"uwkcdng"htqo "
vj g"uvcpf rqkpv"qh'hcektkkcvkpi "cpf "hwtvj gtkpi "hwm'eqo r rkcpeg"y kj "vj g"cr r rkecdng"Ekxkn'T ki j u"
Ncy u."tgi wncvkqpu."cpf "Gzgewkxg"Qtf gtu."cpf "vj cv'vj g"ukvg"o ggvu"vj g"J S U"ukvg"cpf "pgki j dqtj qqf "
uvcpf ctf u"cv'46"EHT "; : 40623*'n+0

> URJ C"Rqrke{"

> Kv'ku"vj g"URJ C"i qcn'vq"ugngev"ukvgu"hqt"RDX"j qwukpi "vj cv'r tqxkf g"hqt"f geqpegpvtcvkpi "
> r qxgtv{"cpf "gzr cpf kpi "j qwukpi "cpf "geqpqo ke"qr r qtwpkkgu0Kp"eqo r rkpi "y kj "vj ku'i qcn'
> vj g"URJ C"y km'ko kv'cr r tqxcn'qh'ukvgu"hqt"RDX"j qwukpi "kp"egpuwu"vtcevu"vj cv'j cxg"r qxgtv{"
> eqpegpvtcvkqpu"qh'42"r gtegpv"qt"nguu0"

> J qy gxgt."vj g"URJ C"y km'i tcpv'gzegr vkqpu"vq"vj g"42"r gtegpv'uvcpf ctf "y j gtg"vj g"URJ C"
> f gvgto kpgu'vj cv'vj g"RDX"cuukuvcpeg"y km'eqo r rgo gpv'qvj gt"nqecn'tgf gxgnqr o gpv'cevkxkkgu"
> f guki pgf "vq"f geqpegpvtcvg"r qxgtv{"cpf "gzr cpf "j qwukpi "cpf "geqpqo ke"qr r qtwpkkgu"kp"
> egpuwu'vtcevu"y kj "r qxgtv{"eqpegpvtcvkqpu'i tgcvgt"vj cp"42"r gtegpv."uwej "cu"ukvgu"kp<

> > C "egpuwu"vtcev"kp"y j kej "vj g"r tqr qugf "RDX"f gxgnqr o gpv'y km'dg"nqecvgf "kp"c"J WF/
> > f guki pcvgf "Gpvgtr tkug"\ qpg."Geqpqo ke"Eqo o wpkv{."Ej qkeg"P gki j dqtj qqf ."qt"
> > T gpgy cn'Eqo o wpkv{=

> > C "egpuwu"vtcev"y j gtg"vj g"eqpegpvtcvkqp"qh'cuukuvgf "wpku"y km'dg"qt"j cu"f getgcugf "
> > cu"c"tguwnv'qh'r wdnke"j qwukpi "f go qnkvkqp"cpf "J QRG"XKtgf gxgnqr o gpv=

> > C "egpuwu"vtcev'kp"y j kej "vj g"r tqr qugf "RDX"f gxgnqr o gpv'y km'dg"nqecvgf "ku"
> > wpf gti qkpi "uki pkhkecpv'tgxkvcnk\ cvkqp"cu"c"tguwnv'qh'uvcvg."nqecn'qt"hgf gtcn'f qmctu"
> > kpxguvgf "kp"vj g"ctgc=

> > C "egpuwu"vtcev'y j gtg"pgy "o ctmgv'tcvg"wpku"ctg"dgkpi "f gxgnqr gf "y j gtg"uwej "
> > o ctmgv'tcvg"wpku"y km'r qukvkxgn{"ko r cev'vj g"r qxgtv{"tcvg"kp"vj g"ctgc=

> > C "egpuwu"vtcev'y j gtg"vj gtg"j cu"dggp"cp"qxgtcm'f gerkpg"kp"vj g"r qxgtv{"tcvg"y kj kp"
> > vj g"r cuv'hkxg"{gctu="qt"

> > C "egpuwu"vtcev'y j gtg"vj gtg"ctg"o gcpkpi hwn'qr r qtwpkkgu"hqt"gf wecvkqpcn'cpf "
> > geqpqo ke"cf xcpego gpv0

**Existing and Rehabilitated Housing Site and Neighborhood Standards [24 CFR 983.57(d)]**

Vj g"URJ C"o c{"pqv"gpvgt"kpvq"cp"ci tggo gpv"vq"gpvgt"kpvq"c"J CR"eqpvtcev"pqt"gpvgt"kpvq"c"J CR" eqpvtcev"hqt"gzkuvkpi "qt"tgj cdkrkvcvgf "j qwukpi "wpvkr'kv'j cu"f gvgto kpgf "vj cv"vj g"ukvg"eqo r rkgu"y kvj " yj g"J WF "tgs wktgf "ukvg"cpf "pgki j dqtj qqf "uvcpf ctfu0'Vj g"ukvg"o wuv<

- Á Dg"cf gs wcvg"kp"uk| g."gzr quwtg."cpf "eqpvqwt"vq"ceeqo o qf cvg"vj g"pwo dgt"cpf "v{r g"qh"wpku" r tqr qugf ="

- Á J cxg"cf gs wcvg"wvkrkvkgu"cpf "uvtggvu"cxckrcdrg"vq"ugtxkeg"vj g"ukvg="

- Á Rtqo qvg"c"i tgcvgt"ej qkeg"qh"j qwukpi "qr r qtwpkvkgu"cpf "cxqkf "wpf wg"eqpegpvtcvkqp"qh"cuukuvgf " r gtuqpu"kp"ctgcu"eqpvckpkpi "c"j ki j "r tqr qtkqp"qh"ngy /kpeqo g"r gtuqpu="

- Á Dg"ceeguukdrg"vq"uqekcr"tgetgcvkqpcr"gf wecvkqpcr"eqo o gtekcr"cpf "j gcrj "hcekrkvkgu"cpf " ugtxkegu"cpf "qvj gt"o wpkekr cr'hcekrkvkgu"cpf "ugtxkegu"es wkxcrgpv"vq"vj qug"hqwpf "kp" pgki j dqtj qqf u"eqpukuvkpi "ncti gn{"qh"wpcuukuvgf "uko kñt"wpkv="cpf ""

- Á Dg"nqecvgf "uq"vj cv"vtcxgn'vko g"cpf "equv"xkc"r wdrke"vtcpur qtvcvkqp"qt"r tkxcvg"cwvqo qdkng"htqo " yj g"pgki j dqtj qqf "vq"r ncegu"qh"go r nq{o gpv"ku"pqv"gzeguukxg0'

**New Construction Site and Neighborhood Standards [24 CFR 983.57(e)]**

Kp"qtf gt"vq"dg"ugngevgf "hqt"RDX"cuukuvcpeg."c"ukvg"hqt"pgy n{"eqpuvtwevgf "j qwukpi "o wuv'o ggv"vj g" hqmqy kpi "J WF "tgs wktgf "ukvg"cpf "pgki j dqtj qqf "uvcpf ctf u<

- Á Vj g"ukvg"o wuv'dg"cf gs wcvg"kp"uk| g."gzr quwtg."cpf "eqpvqwt"vq"ceeqo o qf cvg"vj g"pwo dgt"cpf " v{r g"qh"wpku'r tqr qugf ="

- Á Vj g"ukvg"o wuv'j cxg"cf gs wcvg"wvkrkvkgu"cpf "uvtggvu"cxckrcdng"vq"ugtxkeg"vj g"ukvg="

- Á Vj g"ukvg"o wuv'pqv'dg"nqecvgf "kp"cp"ctgc"qh"o kpqtkv{"eqpegpvtcvkqp"wpnguu"vj g"URJ C" f gvgto kpgu'vj cv'uwhhkekgpv."eqo r ctcdng"qr r qtwpkvkgu"gzkuv'hqt"j qwukpi "hqt"o kpqtkv{"hco krkgu"kp" yj g"kpeqo g"tcpi g"vq"dg"ugtxgf "d{"vj g"r tqr qugf "r tqlgev"qwukf g"ctgcu"qh"o kpqtkv{" eqpegpvtcvkqp"qt"vj cv'vj g"r tqlgev"ku"pgeguuct{"vq"o ggv"qxgttkf kpi "j qwukpi "pggf u"vj cv'ecppqv'dg" o gv"kp"vj cv'j qwukpi "o ctmgv'ctgc="

- Á Vj g"ukvg"o wuv'pqv'dg"nqecvgf "kp"c"tcekcm{"o kzgf "ctgc"kh'vj g"r tqlgev'y km'ecwug"c"uki pkhkecpv' kpetgcug"kp"vj g"r tqr qtvkqp"qh"o kpqtkv{"vq"pqp/o kpqtkv{"tgukf gpvu"kp"vj g"ctgc0'

- Á Vj g"ukvg"o wuv'r tqo qvg"c"i tgcvgt"ej qkeg"qh"j qwukpi "qr r qtwpkvkgu"cpf "cxqkf "wpf wg" eqpegpvtcvkqp"qh"cuukuvgf "r gtuqpu'kp"ctgcu"eqpvckpkpi "c"j ki j "r tqr qtkqp"qh"nqy /kpeqo g" r gtuqpu="

- Á Vj g"pgki j dqtj qqf "o wuv'pqv'dg"qpg"vj cv'ku"ugtkqwun{"f gvtko gpvcn'vq"hco kn{"nkhg"qt"kp"y j kej " uwduvcpf ctf "f y gmkpi u"qt"qvj gt"wpf guktcdng"eqpf kkqpu'r tgf qo kpcvg="

- Á Vj g"j qwukpi "o wuv'dg"ceeguukdng"vq"uqekcn'tgetgcvkqpcn'gf wecvkqpcn'eqo o gtekcn'cpf "j gcrj " hcekrkvkgu"cpf "ugtxkegu"cpf "qvj gt"o wpkekr cn'hcekrkvkgu"cpf "ugtxkegu"es wkxcrgpv'vq"vj qug"hqwpf "kp" pgki j dqtj qqf u"eqpukuvkpi "ncti gn{"qh"wpcuukuvgf "uko kñt"wpku="cpf ""

- Á Gzegr v'hqt"j qwukpi "f guki pgf "hqt"grf gtn{"r gtuqpu."vj g"j qwukpi "o wuv'dg"nqecvgf "uq"vj cv'vtcxgn' vko g"cpf "equv'xkc"r wdrke"vtcpur qtvcvkqp"qt"r tkxcvg"cwvqo qdkng"htqo "vj g"pgki j dqtj qqf "vq"r ncegu" qh"go r nq{o gpv'ku'pqv'gzeguukxg0"

# 17-II.H. ENVIRONMENTAL REVIEW [24 CFR 983.58]"

Vj g"URJ C"cevkxkvkgu"wpf gt"vj g"RDX"r tqi tco "ctg"uwdlgev"vq"J WF "gpxktqpo gpvcn'tgi wncvkqpu"kp"
46"EHT"r ctvu"72"cpf "7: 0'Vj g"*responsible entity*"ku'tgur qpukdng"hqt"r gthqto kpi "vj g"hgf gtcn'
gpxktqpo gpvcn'tgxkgy "wpf gt"vj g"P cvkqpcn'Gpxktqpo gpvcn'Rqrke{"Cev'qh'3; 8; "*64"WUUE0'6543"gv'
ugs 0+0'Vj g"URJ C"o c{"pqv'gpvgt"kpvq"cp"ci ggo gpv'vq"gpvgt"kpvq"c"J CR"eqpvtcev'pqt"gpvgt"kpvq"c"
J CR"eqpvtcev'wpvkn'kv'j cu'eqo r rkgf "y kj "vj g"gpxktqpo gpvcn'tgxkgy "tgswktgo gpvu0"

Kp"vj g"ecug"qh'gzkuvkpi "j qwukpi ."vj g"tgur qpukdng"gpvkv{ "vj cv'ku"tgur qpukdng"hqt"vj g"gpxktqpo gpvcn'
tgxkgy "wpf gt"46"EHT"r ctv"7: "o wuv'f gvgto kpg"y j gvj gt"qt"pqv"RDX"cuukucpeg"ku"ecvgi qtkecn{ "
gzenwf gf "htqo "tgxkgy "wpf gt"vj g"P cvkqpcn'Gpxktqpo gpvcn'Rqrke{"Cev'cpf "y j gvj gt"qt"pqv"vj g"
cuukucpeg"ku"uwdlgev"vq"tgxkgy "wpf gt"vj g"ncy u'cpf "cwvj qtkkgu'rkuvgf "kp"46"EHT "7: 070'

Vj g"URJ C"o c{"pqv'gpvgt"kpvq"cp"ci ggo gpv'vq"gpvgt"kpvq"c"J CR"eqpvtcev'qt"c"J CR"eqpvtcev'y kj "
cp"qy pgt."cpf "vj g"URJ C."vj g"qy pgt."cpf "ku'eqpvtcevqtu"o c{"pqv'ecswktg."tgj cdkrkcvg."eqpxgtv."
ngcug."tgr ckt."f kur qug"qh."f go qrkuj ."qt"eqpuvtwev'tgcn'r tqr gtv{"qt"eqo o kv'qt"gzr gpf "r tqi tco "qt"
 rqecn'hwpf u'hqt"RDX"cevkxkvkgu"wpf gt"vj ku'r ctv."wpvkn'vj g"gpxktqpo gpvcn'tgxkgy "ku'eqo r ngvgf 0'

Vj g"URJ C"o wuv'uwr r n{ "cnn'cxckncdng"tgngxcpv'kphqto cvkqp"pgeguuct{ "hqt"vj g"tgur qpukdng"gpvkv{ "vq"
r gthqto "cp{ "tgswktgf "gpxktqpo gpvcn'tgxkgy "hqt"cp{ "ukvg0'Vj g"URJ C"o wuv'tgswktg"vj g"qy pgt"vq"
ectt{ "qw'o kki cvkpi "o ecuwtgu'tgswktgf "d{ "vj g"tgur qpukdng"gpvkv{ "*qt"J WF ."kh'cr r rkecdng+'cu"c"
tguww'qh'vj g"gpxktqpo gpvcn'tgxkgy 0"

# PART III: DWELLING UNITS"

## 17-III.A. OVERVIEW"

Vj ku'r ctv'kfgpvkhkgu'vj g'urgekcl'j qwukpi "swcnkv{ "uvcpfctfu'vj cv'crrn{ "vq "vj g'RDX'rtqi tco ."j qwukpi "ceeguukdknkv{ "hqt"r gtuqpu'y kj "f kucdknkvkgu."cpf "urgekcl'rtqegfwtgu'hqt"eqpfwevkpi "j qwukpi "swcnkv{ "uvcpfctf"kpurgevkqpu0'

## 17-III.B. HOUSING QUALITY STANDARDS [24 CFR 983.101]"

Vj g'j qwukpi "swcnkv{ "uvcpfctfu'*J S U+'hqt"vj g'vgpcpv/dcugf "rtqi tco ."kpenwfkpi "vj qug'hqt"urgekcl'j qwukpi "v{rgu.'i gpgtcn{ "crrn{ "vq "vj g'RDX'rtqi tco 0'J S U'tgswktgo gpvu'hqt"uj ctgf "j qwukpi ."o cpwhcewtgf "j qo g'urceg'tgpvcn'cpf "vj g'j qo gqy pgtuj kr "qrvkqp'f q'pqv'crrn{ "dgecwug'vj gug "j qwukpi "v{rgu'ctg'pqv'cuukuvgf 'wpfgt'vj g'RDX'rtqi tco 0'"

Vj g'r j {ukecn'eqpfkvkqp'uvcpfctfu'cv'46'EHT "70925'f q'pqv'crrn{ "vq 'vj g'RDX'rtqi tco 0'

### Lead-based Paint [24 CFR 983.101(c)]"

Vj g'ngcf/dcugf 'r ckpv'tgswktgo gpvu'hqt"vj g'vgpcpv/dcugf "xqwej gt'rtqi tco "f q'pqv'crrn{ "vq 'vj g'RDX'rtqi tco 0"Kpuvgcf ."Vj g'Ngcf/dcugf "Rckpv'Rqkuqpkpi "Rtgxgpvkqp'Cev'*64"WUUE06: 43/4: 68+."vj g'Tgukfgpvkcl'Ngcf/dcugf "Rckpv'Jc|ctf "Tgfwevkqp'Cev'qh'3; ; 4'*64"WUUE06: 73/4: 78+'cpf "ko rngo gpvkpi "tgi wncvkqpu'cv'46'EHT "Rctv'57."Uwdrctvu'C.'D.'J .'cpf 'T.'cpf "62'EHT '9670449."crrn{ "vq 'vj g'RDX'rtqi tco 0'

## 17-III.C. HOUSING ACCESSIBILITY FOR PERSONS WITH DISABILITIES"

Vj g'j qwukpi "o wuv'eqo r n{ "y kj "rtqi tco "ceeguukdknkv{ "tgswktgo gpvu'qh'ugevkqp'726'qh'vj g'Tgj cdknkvcvkqp'Cev'qh'3; 95'*4; "WUUE09; 4+'cpf "ko rngo gpvkpi "tgi wncvkqpu'cv'46'EHT "rctv': 0'Vj g'URJ C'o wuv'gpuwtg'vj cv'vj g'r tgrgpvci g'qh'ceeguukdng'fy gnkpi "wpku'eqo r nkgu'y kj "vj g'tgswktgo gpvu'qh'ugevkqp'726'qh'vj g'Tgj cdknkvcvkqp'Cev'qh'3; 95'*4; "WUUE09; 4+'cu'ko rngo gpvgf "d{ "J WF )u'tgi wncvkqpu'cv'46'EHT ": .'uwdrctv'E0'

J qwukpi "hktuv'qeewrkgf "chvgt'O ctej "35.'3; ; 3.'o wuv'eqo r n{ "y kj "f guki p'cpf "eqpuvtwevkqp'tgswktgo gpvu'qh'vj g'Hckt'J qwukpi "Co gpfo gpvu'Cev'qh'3; ; : "cpf "ko rngo gpvkpi "tgi wncvkqpu'cv'46"EHT "3220427.'cu'crrnkecdng0'*46'EHT '; : 50624+'

## 17-III.D. INSPECTING UNITS

### Pre-selection Inspection [24 CFR 983.103(a)]"

Vj g"URJ C"o wuv"gzco kpg"vj g"r tqr qugf "ukg"dghqtg"vj g"r tqr qucn"ugngevkqp"f cvg0"Kh'vj g"wpkvu"vq "dg" cuukuvgf "cntgcf {"gzkuv."vj g"URJ C"o wuv"kpur gev'cnn'vj g"wpkvu"dghqtg"vj g"r tqr qucn"ugngevkqp"f cvg."cpf " o wuv'f gvgto kpg"y j gvj gt"vj g"wpkvu"uwduvcpvkcn{"eqo r n{"y kj "J S U0"Vq "s wcnkh{"cu'gzkuvkpi " j qwukpi ."wpkvu"o wuv'uwduvcpvkcn{"eqo r n{"y kj "J S U"qp"vj g"r tqr qucn"ugngevkqp"f cvg0"J qy gxgt."vj g" URJ C"o c{"pqv"gzgewvg"vj g"J CR"eqpvtcev"wpvkn'vj g"wpkvu'hwn{"eqo r n{"y kj "J S U0"

### Pre-HAP Contract Inspections [24 CFR 983.103(b), FR Notice 1/18/17, and Notice PIH 2017-20]

Vj g"URJ C"o wuv"kpur gev'gcej "eqpvtcev'wpkv'dghqtg"gzgewvkqp"qh'vj g"J CR"eqpvtcev0'Vj g"URJ C" o c{"pqv'r tqxkf g"cuukuvcpeg"qp"dgj cnh'qh'vj g"hco kn{ "wpvkn'vj g"wpkv'hwn{ "eqo r nkgu"y kj "J S U."wpnguu" vj g"URJ C'j cu'cf qr vgf "c"r qnke{ "vq "gpvgt"kpvq "c"J CR"eqpvtcev'hqt"wpkvu"vj cv'hckn'vj g"kpkvkcn'J S U" kpur gevkqp"cu'c'tguwnv'qh'qpn{ "pqp-nkhg-vj tgcvgpkpi "eqpf kvkqpu."qt'kh'vj g"wpkv'r cuugf "cp'cnvgtpcvkxg" kpur gevkqp0'

> #### URJ C"Rqnke{ "
>
> Vj g"URJ C"y knn'pqv'r tqxkf g"cuukuvcpeg"qp"dgj cnh'qh'vj g"hco kn{ "wpvkn'vj g"wpkv'hwn{ " eqo r nkgu"y kj "J S U0'

### Turnover Inspections [24 CFR 983.103(c)]"

Dghqtg"r tqxkf kpi "cuukuvcpeg"vq "c"pgy "hco kn{ "kp"c"eqpvtcev'wpkv."vj g"URJ C"o wuv'kpur gev'vj g"wpkv0' Vj g"URJ C"o c{"pqv'r tqxkf g"cuukuvcpeg"qp"dgj cnh'qh'vj g"hco kn{ "wpvkn'vj g"wpkv'hwn{ "eqo r nkgu"y kj " J S U0'

### Annual/Biennial Inspections [24 CFR 983.103(d); FR Notice 6/25/14]

Cv'ngcuv'qpeg"gxgt{ "46"o qpyj u'f wtkpi "vj g"vgto "qh'vj g"J CR"eqpvtcev."vj g"URJ C"o wuv'kpur gev'c" tcpf qo "uco r ng"eqpukukpi "qh'cv'ngcuv'42"r gtegpv'qh'vj g"eqpvtcev'wpkvu"kp"gcej "dwknf kpi "vq " f gvgto kpg"kh'vj g"eqpvtcev'wpkvu'cpf "vj g"r tgo kugu'ctg"o ckpvckpgf "kp"ceeqtf cpeg"y kj "J S U0' Vwtpqxgt'kpur gevkqpu"ctg"pqv'eqwpvgf "vqy ctf "o ggvkpi "vj ku'kpur gevkqp'tgs wktgo gpv0'

> #### URJ C"Rqnke{ "
>
> Vj g"URJ C"y knn'kpur gev'qp"cp"cppwcn'dcuku'c"tcpf qo "uco r ng"eqpukukpi "qh'cv'ngcuv'42" r gtegpv'qh'vj g"eqpvtcev'wpkvu"kp"gcej "dwknf kpi "vq 'f gvgto kpg"kh'vj g"eqpvtcev'wpkvu'cpf "vj g" r tgo kugu'ctg"o ckpvckpgf "kp"ceeqtf cpeg"y kj "J S U0'

Kh'o qtg"vj cp"42"r gtegpv'qh'vj g"uco r ng"qh'kpur gevgf "eqpvtcev'wpkvu"kp"c"dwknf kpi "hckn'vj g"kpkvkcn' kpur gevkqp."vj g"URJ C"o wuv'tgkpur gev'322"r gtegpv'qh'vj g"eqpvtcev'wpkvu"kp"vj g"dwknf kpi 0'

## Other Inspections [24 CFR 983.103(e)]

The SPHA must inspect contract units whenever needed to determine that the contract units comply with HQS and that the owner is providing maintenance, utilities, and other services in accordance with the HAP contract. The SPHA must take into account complaints and any other information coming to its attention in scheduling inspections.

The SPHA must conduct follow-up inspections needed to determine if the owner (or, if applicable, the family) has corrected an HQS violation, and must conduct inspections to determine the basis for exercise of contractual and other remedies for owner or family violation of HQS.

In conducting SPHA supervisory quality control HQS inspections, the SPHA should include a representative sample of both tenant-based and project-based units.

## Inspecting SPHA-Owned Units [24 CFR 983.103(f)]

In the case of SPHA-owned units, the inspections must be performed by an independent entity designated by the SPHA and approved by HUD. The independent entity must furnish a copy of each inspection report to the SPHA and to the HUD field office where the project is located. The SPHA must take all necessary actions in response to inspection reports from the independent entity, including exercise of contractual remedies for violation of the HAP contract by the SPHA-owner.

# PART IV: REHABILITATED AND NEWLY CONSTRUCTED UNITS'"

## 17-IV.A. OVERVIEW [24 CFR 983.151]

Vj gtg'ctg'ur gekhke'tgs wktgo gpvu''j cv'crr n{''\q''RDX''cuukuvcpeg''hqt''pgy n{''eqpuvtwevgf ''qt''
tgj cdknkvcvgf ''j qwukpi ''vj cv'fq ''pqv'crr n{''\q''RDX''cuukuvcpeg''kp''gzkukvpi ''j qwukpi 0'Vj ku'r ctv'fguetkdgu''
yj g''tgs wktgo gpvu''wpks wg''\q''vj ku'v{ r g''qh'cuukuvcpeg0'"

J qwukpi ''ugngevgf ''hqt''yj ku'v{ r g''qh'cuukuvcpeg''o c{''pqv'cv'c''ncvgt''f cvg''dg''ugngevgf ''hqt''RDX''cuukuvcpeg''
cu''gzkukvpi ''j qwukpi 0'

## 17-IV.B. AGREEMENT TO ENTER INTO HAP CONTRACT

Kp''qtf gt''\q''qhhgt''RDX''cuukuvcpeg''kp''tgj cdknkvcvgf ''qt''pgy n{''eqpuvtwevgf ''wpku.''yj g''URJ C''o wuv'gpvgt''
kpvq''cp''ci tggo gpv'\q''gpvgt''kpvq''J CR''eqpvtcev'*Ci tggo gpv+'y kij ''yj g''qy pgt''qh''yj g''r tqr gtv{0'Vj g''
Ci tggo gpv'o wuv'dg''kp''yj g''hqto ''tgs wktgf ''d{''J WF''] 46'EHT''; : 50874*d+0'Vj g''URJ C''o c{''pqv'
gpvgt''kpvq''cp''Ci tggo gpv'kh''eqo o gpego gpv'qh''eqpuvtwevkqp''qt''tgj cdknkvcvkqp''j cu''eqo o gpego ''chvgt''
r tqr qucn'uwdo kuukqp''] 46'EHT''; : 50874*e+0'Eqpuvtwevkqp''dgi kpu''y j gp''gzecxcvkqp''qt''ukvg''
r tgr ctcvkqp''*kpenwf kpi ''engctkpi ''qh''yj g''ncpf +'dgi kpu''hqt''yj g''j qwukpi 0'Tgj cdknkvcvkqp''dgi kpu''y kj ''yj g''
r j {ukecn'eqo o gpego gpv'qh''tgj cdknkvcvkqp''cevkxkv{''qp''yj g''j qwukpi 0'

Kp''yj g''Ci tggo gpv'yj g''qy pgt''ci tggu''\q''f gxgnqr ''yj g''RDX''eqpvtcev'wpku'\q''eqo r n{''y kij ''J S U.''cpf ''
yj g''URJ C''ci tggu''yj cv'wr qp''ko r ngo gpv'qh''uwej ''f gxgnqr o gpv'kp''ceeqtf cpeg''y kij ''yj g''vgto u''
qh''yj g''Ci tggo gpv.''yj g''URJ C''y kn'gpvgt''kpvq''c''J CR''eqpvtcev'y kij ''yj g''qy pgt''hqt''yj g''eqpvtcev'wpku''
] 46'EHT''; : 50874*c+0'

### Content of the Agreement [24 CFR 983.152(d)]

Cv'c''o kpko wo .''yj g''Ci tggo gpv'o wuv'f guetkdg''yj g''hqmqy kpi ''hgcvwtgu''qh''yj g''j qwukpi ''\q''dg''
f gxgnqr gf ''cpf ''cuukuvgf ''wpf gt''yj g''RDX''r tqi tco <'

- Á  Ukvg''cpf ''yj g''nqecvkqp''qh''yj g''eqpvtcev'wpku=''

- Á  P wo dgt''qh''eqpvtcev'wpku''d{''ctgc''*uk| g+''cpf ''pwo dgt''qh''dgftqqo u''cpf ''dcyj tqqo u=''

- Á  Ugtxkegu.''o ckpvgpcpeg.''qt''gs wkr o gpv'\q''dg''uwr r ngf ''d{''yj g''qy pgt''y kyj qw'ej cti gu''kp''cf f kvkqp''
  \q''yj g''tgpv=''

- Á  Wwknkkgu''cxcknncdng''\q''yj g''eqpvtcev'wpku.''kpenwf kpi ''c''ur gekhkecvkqp''qh''wwknkv{''ugtxkegu''\q''dg''r ckf ''
  d{''yj g''qy pgt''cpf ''wwknkv{''ugtxkegu''\q''dg''r ckf ''d{''yj g''vgpcpv=''

- Á  Cp''kpf kecvkqp''qh'y j gyj gt''qt''pqv'yj g''f guki p''cpf ''eqpuvtwevkqp''tgs wktgo gpvu''qh''yj g''Hckt''J qwukpi ''
  Cev'cpf ''ugevkqp''726''qh''yj g''Tgj cdknkvcvkqp''Cev'qh''3; 95''cr r n{''\q''wpku''wpf gt''yj g''Ci tggo gpv0'Kh''
  cr r nkecdng.''cp{''tgs wktgf ''y qtm'kvgo ''tguwnkpi ''htqo ''yj gug''tgs wktgo gpvu''o wuv'dg''kpenwf gf ''kp''yj g''
  f guetkr vkqp''qh''y qtm'\q''dg''r gthqto gf ''wpf gt''yj g''Ci tggo gpv=''

- Á  Guvko cvgf ''kpkvkcn'tgpvu''\q''qy pgt''hqt''yj g''eqpvtcev'wpku=''

- Á  F guetkr vkqp''qh''yj g''y qtm'\q''dg''r gthqto gf ''wpf gt''yj g''Ci tggo gpv0'Hqt''tgj cdknkvcvgf ''wpku.''yj g''
  f guetkr vkqp''o wuv'kpenwf g''yj g''tgj cdknkvcvkqp''y qtm'y tkvg''wr ''cpf .''y j gtg''f gvgto kpgf ''pgeguuct{''
  d{''yj g''URJ C.''ur gekhkecvkqpu''cpf ''r ncpu0'Hqt''pgy ''eqpuvtwevkqp''wpku.''yj g''f guetkr vkqp''o wuv'
  kpenwf g''yj g''y qtmkpi ''f tcy kpi u''cpf ''ur gekhkecvkqpu0'

•Á Cp{"cff kvkqpcn'tgs wktgo gpvu"hqt"s wcnkv{."ctej kvgewwtg."qt"fguki p"qxgt"cpf "cdqxg"J S U0"

## Execution of the Agreement [24 CFR 983.153]

Vj g"Ci tggo gpv'o wuv'dg"gzgewwgf "r tqo r vn{"chvgt"URJ C'pqvkeg"qh'r tqr qucn'ugngevkqp"vq "vj g"ugngevgf "qy pgt0Vj g"URJ C"o c{"pqv'gpvgt"kpvq "vj g"Ci tggo gpv'kh"eqpuvtwevkqp"qt "tgj cdknkvcvkqp"j cu"uvctvgf "chvgt"r tqr qucn'uwdo kuukqp0I gpgtcn{."vj g"URJ C"o c{"pqv'gpvgt"kpvq "vj g"Ci tggo gpv'y kj "vj g"qy pgt"wpvkn'vj g"uwdukf{"nc{gtkpi "tgxkgy "ku'eqo r ngvgf 0Nkmgy kug."vj g"URJ C"o c{"pqv'gpvgt"kpvq "vj g"Ci tggo gpv'wpvkn'vj g"gpxktqpo gpvcn'tgxkgy "ku'eqo r ngvgf "cpf "vj g"URJ C'j cu'tgegkxgf "gpxktqpo gpvcn'cr r tqxcn0J qy gxgt."vj g"URJ C"fqgu"pqv'pggf "vq "eqpfwev'c "uwdukf{"nc{gtkpi "tgxkgy "kp"vj g"ecug"qh"c "J CR"eqpvtcev'hqt"gzkuvkpi "j qwukpi "qt"kh"vj g"cr r nkecdng"uvcvg"qt"nqecn'ci gpe{"j cu"eqpfwevgf "uwej "c "tgxkgy 0Uko knctn{."gpxktqpo gpvcn'tgxkgy u'ctg"pqv'tgs wktgf "hqt"gzkuvkpi "uvtwevwtgu"wpnguu"qy gty kug"tgs wktgf "d{"ncy "qt"tgi wncvkqp0"

### URJ C"Rqnke{"

Vj g"URJ C"y knl'gpvgt"kpvq "vj g"Ci tggo gpv'y kj "vj g"qy pgt"y kj kp"32"dwukpguu'fc{u"qh"tgegkxkpi "dqvj "gpxktqpo gpvcn'cr r tqxcn'cpf "pqvkeg"vj cv'uwdukf{"nc{gtkpi "tgxkgyo gpvu"j cxg"dggp"o gv."cpf "dghqtg"eqpuvtwevkqp"qt"tgj cdknkvcvkqp"y qtm'ku"uvctvgf 0"

## 17-IV.C. CONDUCT OF DEVELOPMENT WORK

### Labor Standards [24 CFR 983.154(b)]

Kh'cp'Ci tggo gpv'eqxgtu'vj g'f gxgnqr o gpv'qh'pkpg'qt'o qtg'eqpvtcev'wpkvu'*y j gvj gt'qt'pqv'eqo r ngvgf 'kp'uvci gu+.'vj g'qy pgt'cpf 'vj g'qy pgtøu'eqpvtcevqtu'cpf 'uwdeqpvtcevqtu'o wuv'r c{ 'F cxku/Dceqp'y ci gu'vq 'ncdqtgtu'cpf 'o gej cpkeu'go r nq{gf 'kp'vj g'f gxgnqr o gpv'qh'j qwukpi 0'Vj g'J WF /r tguetkdgf 'hqto 'qh'vj g'Ci tggo gpv'y knn'kpenwf g'vj g'ncdqt 'uvcpf ctf u'encwugu'tgs wktgf 'd{ 'J WF .'uwej 'cu'vj qug'kpxqnxkpi 'F cxku/Dceqp'y ci g'tcvgu0'

Vj g'qy pgt.'eqpvtcevqtu.'cpf 'uwdeqpvtcevqtu'o wuv'cnuq'eqo r n{'y kj 'vj g'Eqpvtcev'Y qtm'J qwtu'cpf 'Uchgv{ 'Uvcpf ctf u'Cev.'F gr ctvo gpv'qh'Ncdqt 'tgi wncvkqpu'kp'4; 'EHT 'r ctv'7.'cpf 'qvj gt 'cr r nkecdng'hgf gtcn'ncdqt 'tgncvkqpu'ncy u'cpf 'tgi wncvkqpu0'Vj g'URJ C'o wuv'o qpkqt 'eqo r nkcpeg'y kj 'ncdqt 'uvcpf ctf u0'

### Owner Disclosure [24 CFR 983.154(d) and (e)]

Vj g'Ci tggo gpv'cpf 'J CR 'eqpvtcev'o wuv'kpenwf g'c'egtvkkecvkqp'd{ 'vj g'qy pgt'vj cv'vj g'qy pgt'cpf 'qvj gt 'r tqlgev'r tkpekr cnu'ctg'pqv'qp'vj g'WU0'I gpgtcn'Ugtxkegu'Cf o kpkuvtcvkqp'nkuv'qh'r ctvkgu'gzenwf gf 'htqo 'hgf gtcn'r tqewtgo gpv'cpf 'pqp/r tqewtgo gpv'r tqi tco u0'

Vj g'qy pgt'o wuv'cnuq'f kuenqug'cp{ 'r quukdng'eqphnkev'qh'kpvgtguv'vj cv'y qwf 'dg'c'xkqncvkqp'qh'vj g'Ci tggo gpv.'vj g'J CR 'eqpvtcev.'qt 'J WF 'tgi wncvkqpu0'

## 17-IV.D. COMPLETION OF HOUSING

Vj g'Ci tggo gpv'o wuv'urgekh{ "vj g'f gcf nkpgu'hqt"eqo r ngvkqp"qh'vj g'j qwukpi ."cpf "vj g'qy pgt"o wuv' f gxgnqr "cpf "eqo r ngvg"vj g'j qwukpi "kp"ceeqtf cpeg"y kj "vj gug'f gcf nkpgu0'Vj g'Ci tggo gpv'o wuv'cnuq" ur gekh{ "vj g'f gcf nkpg'hqt"uwdo kuukqp"d{ "vj g'qy pgt"qh"vj g'tgs wktgf "gxkf gpeg"qh'eqo r ngvkqp0'

### Evidence of Completion [24 CFR 983.155(b)]

Cv'c"o kpko wo ."vj g'qy pgt"o wuv'uwdo kv'vj g'hqmqy kpi "gxkf gpeg"qh'eqo r ngvkqp"vq'vj g"URJ C"kp"vj g" hqto "cpf "o cppgt"tgs wktgf "d{ "vj g"URJ C<

- Á Qy pgt"egtvkhkecvkqp"vj cv'vj g'y qtm'j cu'dggp"eqo r ngvgf "kp"ceeqtf cpeg"y kj "J S U'cpf "cnn' tgs wktgo gpvu'qh'vj g'Ci tggo gpv=̈cpf "

- Á Qy pgt"egtvkhkecvkqp"vj cv'vj g'qy pgt"j cu'eqo r nkgf "y kj "ncdqt"uvcpf ctf u'cpf "gs wcn'qr r qtwpkv{ " tgs wktgo gpvu'kp'f gxgnqr o gpv'qh'vj g'j qwukpi 0'

Cv'vj g'URJ C̸u'f kuetgvkqp."vj g'Ci tggo gpv'o c{ "ur gekh{ 'cf f kvkqpcn'f qewo gpvcvkqp'vj cv'o wuv'dg" uwdo kwgf "d{ "vj g'qy pgt"cu'gxkf gpeg'qh'j qwukpi "eqo r ngvkqp0"

> ### URJ C'Rqrkе{ "
>
> Vj g'URJ C'y km'f gvgto kpg'vj g'pggf "hqt'vj g'qy pgt"vq'uwdo kv'cf f kvkqpcn'f qewo gpvcvkqp'cu" gxkf gpeg'qh'j qwukpi "eqo r ngvkqp"qp'c'ecug-d{-ecug'dcuku'f gr gpf kpi "qp'vj g'pcwtg'qh'vj g" RDX'r tqlgev0'Vj g'URJ C'y km'ur gekh{ 'cp{ "cf f kvkqpcn'f qewo gpvcvkqp'tgs wktgo gpvu'kp'vj g' Ci tggo gpv'vq "gpvgt"kpvq'J CR'eqpvtcev0'

### SPHA Acceptance of Completed Units [24 CFR 983.156]"

Wr qp'pqvkeg'htqo "vj g'qy pgt"vj cv'vj g'j qwukpi "ku'eqo r ngvgf ."vj g'URJ C'o wuv'kpur gev'vq'f gvgto kpg" kh'vj g'j qwukpi "j cu'dggp"eqo r ngvgf "kp"ceeqtf cpeg"y kj "vj g'Ci tggo gpv.'kpenwf kpi "eqo r nkcpeg"y kj " J S U'cpf "cp{ 'cf f kvkqpcn'tgs wktgo gpvu'ko r qugf "wpf gt"vj g'Ci tggo gpv0'Vj g'URJ C'o wuv'cnuq" f gvgto kpg'kh'vj g'qy pgt"j cu'uwdo kwgf "cnn'tgs wktgf "gxkf gpeg'qh'eqo r ngvkqp0'

Kh'vj g'y qtm'j cu'pqv'dggp"eqo r ngvgf "kp"ceeqtf cpeg"y kj "vj g'Ci tggo gpv.'vj g'URJ C'o wuv'pqv'gpvgt" kpvq'vj g'J CR'eqpvtcev0"

Kh'vj g'URJ C'f gvgto kpgu'vj g'y qtm'j cu'dggp"eqo r ngvgf "kp"ceeqtf cpeg"y kj "vj g'Ci tggo gpv'cpf "vj cv' vj g'qy pgt'j cu'uwdo kwgf "cnn'tgs wktgf "gxkf gpeg'qh'eqo r ngvkqp.'vj g'URJ C'o wuv'uwdo kv'vj g'J CR" eqpvtcev'hqt"gzgewvkqp'd{ "vj g'qy pgt'cpf "o wuv'vj gp"gzgewvg"vj g'J CR'eqpvtcev0'

# PART V: HOUSING ASSISTANCE PAYMENTS CONTRACT (HAP)"

## 17-V.A. OVERVIEW

Vj g"URJ C"o wuv'gpvgt'kpvq'c"J CR"eqpvtcev'y kj "cp'qy pgt'hqt''wpku'y cv''ctg'tgegkxkpi "RDX"
cuukuvcpeg0Vj g"r wtr qug"qh'vj g"J CR"eqpvtcev'ku'vq'r tqxkfg'j qwukpi "cuukuvcpeg'r c{o gpvu'hqt"
gnki kdng"hco knkgu0J qwukpi "cuukuvcpeg'ku'r ckf "hqt"eqpvtcev'wpku'ngcugf "cpf "qeewr kgf "d{"gnki kdng"
hco knkgu'f wtkpi "vj g"J CR"eqpvtcev'vgto 0Y kj "vj g"gzegr vkqp"qh'ukpi ng/hco kn{"ucvgwtgf /ukvg"
r tqlgevu.''c"J CR"eqpvtcev'uj cnn'eqxgt''c"ukpi ng"r tqlgev0 Kko wnkr ng"r tqlgevu'gzkuv.'gcej "r tqlgev'ku"
eqxgtgf "d{"c"ugr ctcvg"J CR"eqpvtcev0Vj g"J CR"eqpvtcev'o wuv'dg'kp"vj g"hqto "tgswktgf "d{"J WF "
]46"EHT"; : 504424*c+0"

## 17-V.B. HAP CONTRACT REQUIREMENTS

### Contract Information [24 CFR 983.203]

Vj g"J CR"eqpvtcev'o wuv'ur gekf{"vj g"hqnqy kpi "kphqto cvkqp<

- Á Vj g"vqvcn'pwo dgt''qh'eqpvtcev'wpku'd{"pwo dgt''qh'dgftqqo u="
- Á Vj g"r tqlgevu'pco g."uvtggv'cf f tguu."ekv{"qt"eqwpv{."uvcvg"cpf "| kr "eqf g."dnqem'cpf "nqv'pwo dgt"
  *kh'mpqy p+."cpf "cp{"qvj gt''kphqto cvkqp'pgeguuct{"vq'ngecn{"kf gpvkf{"vj g"ukvg"cpf "vj g"dwknf kpi ="
- Á Vj g"pwo dgt''qh'eqpvtcev'wpku'kp"gcej "dwknf kpi ."vj g"nqecvkqp''qh'gcej "eqpvtcev'wpkv."vj g"ctgc''qh'
  gcej "eqpvtcev'wpkv."cpf "vj g"pwo dgt''qh'dgftqqo u'cpf "dcvj tqqo u'kp"gcej "eqpvtcev'wpkv="
- Á Ugtxkegu."o ckpvgpcpeg."cpf "gswkr o gpv'vq'dg'uwr r nkgf "d{"vj g"qy pgt''cpf "kpenwf gf "kp"vj g"tgpv'
  vq"qy pgt="
- Á Wkknkkgu'cxcknodng"vq'vj g"eqpvtcev'wpku."kpenwf kpi "c"ur gekheecvkqp"qh'wknkv{"ugtxkegu'vq"dg"r ckf "
  d{"vj g"qy pgt"*kpenwf gf "kp"tgpv+'cpf "wknkv{"ugtxkegu'vq"dg'r ckf "d{"vj g"vgpcpv="
- Á Hgcvwtgu'r tqxkf gf "vq'eqo r n{"y kj "r tqi tco "ceeguukdknkv{"tgswktgo gpvu'qh'Ugevkqp'726"qh'vj g"
  Tgj cdknkcvkqp'Cev'qh'3; 95"cpf "ko r ngo gpvkpi "tgi wncvkqpu'cv'46"EHT "r ctv'; : ="
- Á Vj g"J CR"eqpvtcev'vgto ="
- Á Vj g"pwo dgt''qh'wpku'kp"cp{"r tqlgev'vj cv'y kn'gzeggf "vj g"47"r gtegpv'r gt''r tqlgev'ecr ."y j kej "y kn'
  dg"ugv'cukf g"hqt''qeewr cpe{"d{"swcnkf{kpi "hco knkgu'*gnf gtn{"cpf lqt''f kucdngf "hco knkgu'cpf "
  hco knkgu'tgegkxkpi "uwr r qtvkxg'ugtxkegu+="cpf "
- Á Vj g"kpkvkcn'tgpv'vq'qy pgt''hqt''vj g"hktuv'34"o qpvj u'qh'vj g"J CR"eqpvtcev'vgto 0'

## Execution of the HAP Contract [24 CFR 983.204]

Vj g"URJ C"o c{"pqv"gpvgt"kpvq"c"J CR"eqpvtcev"wpvkn'gcej "eqpvtcev"wpkv'j cu'dggp"kpur gevgf "cpf "vj g"URJ C"j cu'f gvgto kpgf "vj cv'vj g"wpkv'eqo r nkgu'y kj "vj g"J qwukpi "S wcnkv{ "Uvcpf ctf u'*J S U+."wpnguu""vj g"URJ C"j cu'cf qr vgf "c"r qnke{ "vq"gpvgt"kpvq"c"J CR"eqpvtcev'hqt"wpkvu"vj cv'hckn'vj g"kpkvkcn'J S U"kpur gevkqp"cu'c"tguwnv'qh'qpn{ "pqp/nkhg/vj tgcvgpkpi "eqpf kvkqpu0'Hqt"gzkuvkpi "j qwukpi ."vj g"J CR"eqpvtcev"o wuv'dg"gzgewvgf "r tqo r vn{"chvgt"vj g"URJ C"ugngevu'vj g"qy pgt"r tqr qucn'cpf "kpur gevu'vj g"j qwukpi "wpkvu0'Hqt"pgy n{ "eqpuvtwevgf "qt"tgj cdknkvcvgf "j qwukpi "vj g"J CR"eqpvtcev"o wuv'dg"gzgewvgf "chvgt"vj g"URJ C"j cu'kpur gevgf "vj g"eqo r ngvgf "wpku'cpf "j cu'f gvgto kpgf "vj cv'vj g"wpku'j cxg"dggp"eqo r ngvgf "kp"ceeqtf cpeg"y kj "vj g"ci tggo gpv'vq"gpvgt"kpvq"J CR."cpf "vj g"qy pgt"hwtpkuj gu'cnn'tgs wktgf "gxkf gpeg"qh'eqo r ngvkqp0'

URJ C"Rqnke{ "

Hqt"gzkuvkpi "j qwukpi ."vj g"J CR"eqpvtcev'y knn'dg"gzgewvgf "y kj kp"32"dwukpguu'f c{u'qh'vj g"URJ C"f gvgto kpkpi "vj cv'cnn'wpku'r cuu'J S U0'

Hqt'tgj cdknkvcvgf "qt'pgy n{ "eqpuvtwevgf "j qwukpi ."vj g"J CR"eqpvtcev'y knn'dg"gzgewvgf "y kj kp"32"dwukpguu'f c{u'qh'vj g"URJ C"f gvgto kpkpi "vj cv'vj g"wpku'j cxg"dggp'eqo r ngvgf "kp"ceeqtf cpeg'y kj "vj g"ci tggo gpv'vq"gpvgt"kpvq'J CR."cnn'wpku'o ggv'J S U."cpf "vj g"qy pgt'j cu"uwdo kwgf "cnn'tgs wktgf "gxkf gpeg"qh'eqo r ngvkqp0"

## Term of HAP Contract [24 CFR 983.205, FR Notice 1/18/17, and Notice PIH 2017-21]

Vj g"URJ C"o c{"gpvgt"kpvq"c"J CR"eqpvtcev'y kj "cp"qy pgt"hqt"cp"kpkvkcn'vgto "qh'pq"nguu'vj cp"qpg"{gct"cpf "pq"o qtg"vj cp"42"{gctu'hqt"gcej "eqpvtcev"wpkv0'Vj g"ngpi vj "qh'vj g"vgto "qh'vj g"J CR"eqpvtcev'hqt"cp"eqpvtcev"wpkv'o c{"pqv'dg"nguu'vj cp"qpg"{gct."pqt"o qtg"vj cp"42"{gctu0'Kp'vj g"ecug"qh'URJ C/qy pgf "wpku."vj g"vgto "qh'vj g"J CR"eqpvtcev'o wuv'dg"ci tggf "wr qp"d{ "vj g"URJ C"cpf "vj g"kpf gr gpf gpv'gpvkv{ "cr r tqxgf "d{ "J WF "]46'EHT ']: 507; *d+*4+0"

URJ C"Rqnke{ "

Vj g"vgto "qh'cnn'RDX"J CR"eqpvtce• "y knn'dg"pgi qvkcvgf "y kj "vj g"qy pgt"qp"c"ecug/d{/ecug"dcuku0'

Cv'vj g"ko g"qh'vj g"kpkvkcn'J CR"eqpvtcev'vgto "qt"cp"ko g"dghqtg"gzr ktcvkqp"qh'vj g"J CR"eqpvtcev."vj g"URJ C"o c{"gzvgpf "vj g"vgto "qh'vj g"eqpvtcev'hqt"cp"cf f kvkqpcn'vgto "qh'wr "vq"42"{gctu'kh'vj g"URJ C"f gvgto kpgu'cp"gzvgpukqp"ku'cr r tqr tkcvg"vq"eqpvkpwg"r tqxkf kpi "chhqtf cdng'j qwukpi "hqt"nqy /kpeqo g"hco knkgu0'C'J CR"eqpvtcev'gzvgpukqp'o c{"pqv'gzeggf "42"{gctu0'C'URJ C"o c{"r tqxkf g"hqt"o wnkr ng"gzvgpukqpu"j qy gxgt."kp'pq"ektewo uvcpegu'o c{"uwej "gzvgpukqpu'gzeggf "42"{gctu0"ewo wncvkxgn{0'Gzvgpukqpu'chvgt"vj g"kpkvkcn'gzvgpukqp"ctg"cnnqy gf "cv'vj g"gpf "qh'cp{ "gzvgpukqp"vgto ."r tqxkf gf "cv'pqv'o qtg"vj cp"46'o qpvj u'r tkqt"vq"vj g"gzr ktcvkqp"qh'r tgxkqwu'gzvgpukqp"eqpvtcev'vj g"URJ C"ci tggu'vq"gzvgpf "vj g"vgto ."cpf "vj cv'uwej "gzvgpukqp"ku'cr r tqr tkcvg"vq"eqpvkpwg"r tqxkf kpi "chhqtf cdng'j qwukpi "hqt"nqy /kpeqo g"hco knkgu'qt"vq"gzr cpf "j qwukpi "qr r qtwpkvkgu0'Gzvgpukqpu'chvgt"vj g"kpkvkcn'gzvgpukqp"vgto "uj cnn'pqv'dgi kp"r tkqt"vq"vj g"gzr ktcvkqp"f cvg"qh'vj g"r tgxkqwu'gzvgpukqp"vgto 0'Uwdugs wgpv'gzvgpukqpu'ctg"uwdlgev'vq"vj g"uco g"nko kcvkqpu0'Cnn'gzvgpukqpu'o wuv'dg"kp"vj g"hqto "cpf "uwdlgev'vq"vj g"eqpf kvkqpu'r tguetkdgf "d{ "J WF "cv'vj g"ko g"qh'vj g"gzvgpukqp0'Kp'vj g"ecug"qh'URJ C/qy pgf "wpku."cp{ "gzvgpukqp"qh'vj g"vgto "qh'vj g"J CR"eqpvtcev'o wuv'dg"ci tggf "wr qp"d{ "vj g"URJ C"cpf "vj g"kpf gr gpf gpv'gpvkv{ "cr r tqxgf "d{ "J WF "]46'EHT ']: 507; *d+*4+0'

<u>URJ C"Rqnke{"</u>

Yj gp"f gvgto kpkpi "y j gyj gt"qt"pqv"vq"gzvgpf "cp"gzr kt kpi "RDX"eqpvtcev."vj g"URJ C"y km"
eqpukf gt"ugxgtcn"hcevqtu"kpenwf kpi ."dwv"pqv"nko kvgf "vq<

    Vj g"equv"qh"gzvgpf kpi "vj g"eqpvtcev"cpf "vj g"co qwpv"qh"cxckncdng"dwf i gv"cwvj qtkv{="

    Vj g"eqpf kkqp"qh"vj g"eqpvtcev"wpku="

    Vj g"qy pgtøu"tgeqtf "qh"eqo r ncpeg"y kj "qdnki cvkqpu"wpf gt"vj g"J CR"eqpvtcev"
cpf "ngcug*u+="

    Yj gvj gt"vj g"nqecvkqp"qh"vj g"wpku"eqpvkpwgu"vq"uwr r qtv"vj g"i qcnu"qh"
f geqpegpvtcvkpi "r qxgtv{"cpf "gzr cpf kpi "j qwukpi "qr r qtwpkkgu="cpf "

    Yj gvj gt"vj g"hwpf kpi "eqwnf "dg"wugf "o qtg"cr r tqr tkcvgn{"hqt"vgpcpv/dcugf "
cuukuvcpeg0'

*Termination by SPHA [24 CFR 983.205(c) and FR Notice 1/18/17]*

Vj g"J CR"eqpvtcev"o wuv'r tqxkf g"vj cv'vj g"vgto "qh'vj g"URJ Cøu"eqpvtcewcn'eqo o kv o gpv'ku'uwdlgev"
vq"vj g"cxckncdknkv{"qh"uwhhkekgpv"cr r tqr tkcvgf "hwpf kpi "cu"f gvgto kpgf "d{"J WF "qt"d{"vj g"URJ C"kp"
ceeqtf cpeg"y kj "J WF "kpuvtwevkqpu0Hqt"vj gug"r wtr qugu."uwhhkekgpv"hwpf kpi "o gcpu"vj g"cxckncdknkv{"
qh"cr r tqr tkcvkqpu."cpf "qh"hwpf kpi "wpf gt"vj g"CEE"htqo "uwej "cr r tqr tkcvkqp."vq"o cng"hwnn'r c{o gpv"
qh"j qwukpi "cuukuvcpeg"r c{o gpvu"r c{cdng"vq"vj g"qy pgt"hqt"cp{"eqpvtcev"{gct"kp"ceeqtf cpeg"y kj "
vj g"vgto u"qh"vj g"J CR"eqpvtcev0

Kp"vko gu"qh"kpuwhhkekgpv"hwpf kpi ."J WF "tgs wktgu"vj cv'URJ Cu"hktuv"cmg"cnn"equv/ucxkpi "o gcuwtgu"
r tkqt"vq"hckkpi "vq"o cng"r c{o gpvu"wpf gt"gzkuvkpi "RDX'J CR"eqpvtcevu0"

Kf kv"ku"f gvgto kpgf "vj cv'vj gtg"o c{"pqv'dg"uwhhkekgpv"hwpf kpi "vq"eqpvkpwg"j qwukpi "cuukuvcpeg"
r c{o gpvu"hqt"cnn'eqpvtcev"wpku"cpf "hqt"vj g"hwnn'vgto "qh"vj g"J CR"eqpvtcev."vj g"URJ C"o c{"
vgto kpcvg"vj g"J CR"eqpvtcev"d{"pqvkeg"vq"vj g"qy pgt0Vj g"vgto kpcvkqp"o wuv'dg"ko r ngo gpvgf "kp"
ceeqtf cpeg"y kj "J WF "kpuvtwevkqpu0

*Termination by Owner [24 CFR 983.205(d)]*

Kf "kp"ceeqtf cpeg"y kj "r tqi tco "tgs wktgo gpvu"vj g"co qwpv"qh"tgpv"vq"cp"qy pgt"hqt"cp{"eqpvtcev"wpkv"
ku"tgf wegf "dgnqy "vj g"co qwpv"qh"vj g"tgpv"vq"qy pgt"cv'vj g"dgi kppkpi "qh"vj g"J CR"eqpvtcev"vgto ."vj g"
qy pgt"o c{"vgto kpcvg"vj g"J CR"eqpvtcev"d{"i kxkpi "pqvkeg"vq"vj g"URJ C0Kp"vj ku"ecug."hco knkgu"
nkxkpi "kp"vj g"eqpvtcev"wpku"o wuv'dg"qhhgtgf "vgpcpv/dcugf "cuukuvcpeg0

**Statutory Notice Requirements: Contract Termination or Expiration [24 CFR 983.206, FR Notice 1/18/17, and Notice PIH 2017-21]**

Pqv'nguu'\jcp'qpg'{gct'dghqtg'\jg'JCR'eqpvtcev'\gto kpcvgu."qt'kh'\jg'qy pgt'tghwugu'\q'tgpgy "\jg" JCR'eqpvtcev."\jg'qy pgt'o wuv'pqvkh{'\jg'URJC'cpf "cuukuvgf"\gpcpvu'qh'\jg'\gto kpcvkqp0Vjg" pqvkeg'o wuv'dg'rtqxkfgf"kp'\jg'hqto "rtguetkdgf"d{ "JWF0Kh'\jg'qy pgt'fqgu'pqv'i kxg'\ko gn{ " pqvkeg."\jg'qy pgt'o wuv'r gto kv'\jg'\gpcpvu'kp'cuukuvgf"wpkuu'\q'tgo ckp'kp'\jgkt'wpkuu'hqt'\jg'tgswktgf " pqvkeg'r gtkqf "y kj "pq"kpetgcug'kp'\jg'\gpcpv'r qtvkqp'qh'\jgkt'tgpv."cpf "y kj "pq"gxkevkqp'cu'c'tguwnv' qh'\jg'qy pgt)u'kpcdknkv{'\q'eqo ngev'cp'kpetgcugf "\gpcpv'r qtvkqp'qh'tgpv0Cp'qy pgt'o c{'tgpgy "\jg" vgto kpcvkpi "eqpvtcev'hqt'c'r gtkqf "qh'\ko g'uwhhkekgpv'\q'i kxg'\gpcpvu'qpg/{gct'cfxcpeg'pqvkeg'wpfgt " uwej "\gto u'cu'JWF "o c{'tgswktg0

Wr qp'\gto kpcvkqp'qt'ex r ktcvkqp'qh'\jg'eqpvtcev."c'hco kn{'i kxkpi "cv'\jg'r tqr gtv{'ku'gpvkunf "\q' tgegkxg'c'\gpcpv/dcugf "xqwej gt0Vgpcpv/dcugf "cuukuvcpeg'y qwf "pqv'dgi kp'wpvkn'\jg'qy pgt)u" tgswktgf "pqvkeg'r gtkqf "gpfu0Vjg'URJC'o wuv'r tqxkfg'\jg'hco kn{'y kj "c'xqwej gt'cpf "\jg'hco kn{" o wuv'cnuq'dg'i kxgp'\jg'qr vkqp'd{ "\jg'URJC'cpf "qy pgt'\q'tgo ckp'kp'\jgkt'wpkv'y kj "J EX'vgpcpv/ dcugf "cuukuvcpeg'cu'nqpi "cu'\jg'wpkv'eqo r ngu'y kj "kpur gevkqp'cpf "tgpv'tgcuqpcdngpguu" tgswktgo gpvu0Vjg'hco kn{'o wuv'r c{ "\jgkt'\qvcn'\gpcpv'r c{o gpv'*VVR+'cpf "cp{'cffkvkqpcn'co qwpv'kh' \jg'i tquu'tgpv'ex eggfu'\jg'cr r nkecdng'r c{o gpv'uvcpfctf0Vjg'hco kn{'j cu'\jg'tki j v'\q'tgo ckp'kp'\jg" r tqlgev'cu'nqpi "cu'\jg'wpku'ctg'wugf "hqt'tgpvcn'j qwukpi "cpf "ctg'qvjgty kug'gnki kdng'hqt'J EX" cuukuvcpeg0Vjg'qy pgt'o c{'pqv'vgto kpcvg'\jg'vgpcpe{'qh'c'hco kn{'\jcv'ex gtekugu'ku'tki j v'\q'tgo ckp" ex egr v'hqt'ugtkqwu'qt'tgr gcvgf "ngcug'xkqncvkqpu'qt'qvj gt'i qqf "ecwug0Hco knkgu'\jcv'tgegkxg'c'vgpcpv/ dcugf "xqwej gt'cv'\jg'ex r ktcvkqp'qt'vgto kpcvkqp'qh'\jg'RDX'JCR'eqpvtcev'ctg'pqv'pgy "cfo kuukqpu" \q'\jg'URJC'J EX'vgpcpv/dcugf "r tqi tco "cpf "ctg'pqv'uwdlgev'\q'kpeqo g'gnki kdknkv{'tgswktgo gpu" qt'cp{'qvj gt'cfo kuukqp'tgswktgo gpu0Kh'\jg'hco kn{'ej qqugu'\q'tgo ckp'kp'\jgkt'wpkv'y kj "vgpcpv/ dcugf "cuukuvcpeg."\jg'hco kn{'o c{'fq"uq'tgi ctfnguu'qh'y j gvj gt'\jg'hco kn{'uj ctg'y qwf "kpkvkcn{ " ex eggf "62'r gtegpv'qh'\jg'hco kn{u'cflwuvgf "o qpvj n{ "kpeqo g0

**Remedies for HQS Violations [24 CFR 983.208(b)]**

Vjg'URJC'o c{'pqv'o cmg'cp{'JCR'r c{o gpv'\q'\jg'qy pgt'hqt'c'eqpvtcev'wpkv'fwtkpi "cp{'r gtkqf "kp" y j kej "\jg'wpkv'fqgu'pqv'eqo n{ "y kj "J S U0Kh'\jg'URJC'fgvgto kpgu'\jcv'c'eqpvtcev'fqgu'pqv' eqo n{ "y kj "J S U."\jg'URJC'o c{'ex gtekug'cp{'qh'ku'tgo gfkgu'wpfgt'\jg'JCR'eqpvtcev."hqt'cp{" qt'cn'qh'\jg'eqpvtcev'wpku0Cxcknbdng'tgo gfkgu'kpenwfg'vgto kpcvkqp'qh'j qwukpi "cuukuvcpeg" r c{o gpvu."cdcvgo gpv'qt'tgfwevkqp'qh'j qwukpi "cuukuvcpeg'r c{o gpvu."tgfwevkqp'qh'eqpvtcev'wpku." cpf "\gto kpcvkqp'qh'\jg'JCR'eqpvtcev0

<u>URJC'Rqnke{</u>

Vjg'URJC'y kn'cdcvg'cpf "vgto kpcvg'RDX'JCR'eqpvtcevu'hqt'pqp/eqo r nkcpeg'y kj "J S U'kp" ceeqtfcpeg'y kj "\jg'r qnekgu'wugf "kp'\jg'\gpcpv/dcugf "xqwej gt'r tqi tco 0Vjgug'r qnekgu" ctg'eqpvckpgf "kp'Ugevkqp": /KKK0'Gphqtekpi "Qy pgt'Eqo r nkcpeg0

## 17-V.C. AMENDMENTS TO THE HAP CONTRACT

### Substitution of Contract Units [24 CFR 983.207(a)]"

Cv'\yj g''URJ Cøu''f kuetgvkqp''cpf ''uwdlgev''q''cm''RDX''tgswktgo gpvu.''\yj g''J CR''eqpvcev''o c{''dg''
co gpfgf ''\q''uwduwwug''c''f khhgtgpv''wpkv'\y kj ''\yj g''uco g''pwo dgt''qh''dgftqqo u''kp''\yj g''uco g''rtqlgev''hqt''
c''rtgxkqwur{''eqxgtgf ''eqpvcev''wpkv0'Dghqtg''cp{''uwej ''uwduvkwwkqp''ecp''\cmg''rrceg.''\yj g''URJ C''o wuv''
kpurgev'\yj g''rtqrqugf ''wpkv''cpf ''f gvgto kpg''\yj g''tgcuqpcdrg''tgpv'hqt''\yj g''wpkv0'

### Addition of Contract Units [FR Notice 1/18/17 and Notice PIH 2017-21]"

Vj g''URJ C''cpf ''qy pgt''o c{''co gpf ''\yj g''J CR''eqpvcev''q''cf f ''cf f kvkqpcn''RDX''eqpvcev''wpkvu''kp''
r tqlgevu''\yj cv'cntgcf {''j cxg''c''J CR''eqpvcev''y kj ''qw''j cxkpi ''\q''hwrhkm''\yj g''ugngevkqp''tgswktgo gpvu''
hqwpf ''cv'46''EHT''; ; 50/3*d+''hqt''\yj qug''cf f kvkqpcn''RDX''wpkvu.''tgi ctf rguu''qh''y j gp''\yj g''J CR''eqpvcev''
y cu''uki pgf 0'Vj g''cf f kvkqpcn''RDX''wpkvu.''j qy gxgt.''ctg''uvkm''uwdlgev''q''\yj g''RDX''r tqi tco ''ecr ''cpf ''
kpf kxkf wcn''r tqlgev'ecr u0'Rtkqt''q''cwcej kpi ''cf f kvkqpcn''wpkvu''y kj ''qw''eqo r gvkvkqp.''\yj g''URJ C''o wuv''
uwdo kv''q''\yj g''qecn''hkgrf ''qhhkeg''kphqto cvkqp''qwnkpgf ''kp''HT''P qvkeg''313: 1390'Vj g''URJ C''o wuv''cnuq''
f gvckn''kp''\yj g''cf o kpkuvtcvkxg''r rcp''\yj gkt''kpvgpv''q''cf f ''RDX''wpkvu''cpf ''\yj g''tcvkqpcrg''hqt''cf f kpi ''wpkvu''q''
\yj g''ur gekhke''RDX''r tqlgev0'

    <u>URJ C''Rqrke{"</u>

    Vj g''URJ C''y km''cf f ''wpkvu''q''\yj g''eqpvcev''qp''c''ecug/d{/ecug''dcuku''q''gpuwtg''\yj g''cxckrcdkrkv{''
    qh''chhqtf cdrg''j qwukpi ''cu''rqpi ''cu''\yj g''cf f kvkqp''qh''wpkvu''f qgu''pqv'gzeggf ''cmqy cdrg''
    r tqlgev'ecr u0Á

## 17-V.D. HAP CONTRACT YEAR, ANNIVERSARY AND EXPIRATION DATES [24 CFR 983.207(b) and 983.302(e)]

Vj g''J CR''eqpvcev'{gct''ku'\yj g''r gtkqf ''qh'34''ecngf ct''o qpyj u''r tgegf kpi ''gcej ''cppwcn''cppkxgtuct{''qh''
y j g''J CR''eqpvcev'f wtkpi ''\yj g''J CR''eqpvcev'\gto 0'Vj g''kpkkcn''eqpvcev'{gct''ku''ecrewrcvgf ''htqo ''\yj g''
hktuv''f c{''qh'\yj g'hktuv'ecngf ct''o qpyj ''qh'\yj g''J CR''eqpvcev'\gto 0'

Vj g''cppwcn''cppkxgtuct{''qh'\yj g''J CR''eqpvcev'ku''\yj g'hktuv'f c{''qh'\yj g'hktuv'ecngf ct''o qpyj ''chvgt''\yj g''
gpf ''qh'\yj g''r tgegf kpi ''eqpvcev'{gct0'

Vj gtg''ku''c''ukpi rg''cppwcn''cppkxgtuct{''cpf ''gzr ktcvkqp''f cvg''hqt''cm''wpkvu''wpf gt''c''r ctkewrct''J CR''
eqpvcev.''gxgp''kp''ecug''y j gtg''eqpvcev'wpkvu''ctg''r rcegf ''wpf gt''\yj g''J CR''eqpvcev'kp''uci gu''*qp''
f khhgtgpv'f cvgu+''qt''wpkvu''ctg''cf f gf ''d{''co gpf o gpv0'Vj g''cppkxgtuct{''cpf ''gzr ktcvkqp''f cvgu''hqt''cm''
wpkvu''eqkpekf g''y kj ''\yj g''f cvgu''hqt''\yj g''eqpvcev'wpkvu''\yj cv'y gtg''qtki kpcm{''r rcegf ''wpf gt''eqpvcev0'

## 17-V.E. OWNER RESPONSIBILITIES UNDER THE HAP CONTRACT
## [24 CFR 983.210]"

Y j gp"\j g"qy pgt"gzgewgu"\j g"J CR"eqpvtcev"ulj g"egtvkhkgu"\j cv'cv'uwej "gzgewkqp"cpf "cv'cm'\ko gu" f wtkpi "\j g"\gto "qh"\j g"J CR"eqpvtcev<"

- Á Cm'eqpvtcev'wpku"ctg"kp"i qqf "eqpf kkqp"cpf "\j g"qy pgt"ku"o ckpvckpkpi "\j g"r tgo kugu"cpf " eqpvtcev'wpku"kp"ceeqtf cpeg"y kj "J S U<-"

- Á Vj g"qy pgt"ku"r tqxkf kpi "cm'ugtxkegu."o ckpvgpcpeg."gs wkr o gpv'cpf "wwkknkkgu"cu'ci tggf "\q"wpf gt" \j g"J CR"eqpvtcev'cpf "\j g"ngcugu<-"

- Á Gcej "eqpvtcev'wpkv'hqt"y j kej "\j g"qy pgt"ku"tgegkxkpi "J CR."ku"ngcugf "\q"cp"gnki kdng"hco kn{ " tghgttgf "d{ "\j g"URJ C."cpf "\j g"ngcug"ku"kp"ceeqtf cpeg"y kj "\j g"J CR"eqpvtcev'cpf "J WF " tgs wktgo gpvu<-"

- Á Vq"\j g"dguv'qh"\j g"qy pgtøu"mpqy ngf g"\j g"hco kn{ "tgukf gu"kp"\j g"eqpvtcev'wpkv'hqt"y j kej "\j g" qy pgt"ku"tgegkxkpi "J CR."cpf "\j g"wpkv'ku"\j g"hco kn{øu"qpn{ "tgukf gpeg<-"

- Á Vj g"qy pgt"%kpenwf kpi "c'r tkpekr cn'qt"qyj gt"kpvgtguvgf "r ctv{ +'ku"pqv'\j g"ur qwug."r ctgpv."ej knf ." i tcpf r ctgpv."i tcpf ej knf ."ukuvgt."qt "dtqyj gt"qh'cp{ o go dgt"qh"c'hco kn{ "tgukf kpi "kp"c'eqpvtcev' wpkv<-"

- Á Vj g"co qwpv'qh"\j g"J CR"\j g"qy pgt"ku"tgegkxkpi "ku"eqttgev'wpf gt"\j g"J CR"eqpvtcev<-"

- Á Vj g"tgpv'hqt "eqpvtcev'wpku"f qgu'pqv'gzeggf "tgpu'ej ctigf "d{ "\j g"qy pgt"hqt "eqo r ctcdng" wpcuukuvgf "wpku<-"

- Á Gzegr v'hqt"J CR"cpf "\gpcpv'tgpv."\j g"qy pgt"j cu'pqv'tgegkxgf "cpf "y km'pqv'tgegkxg"cp{ qyj gt" r c{o gpv'qt"eqpukf gtcvkqp"hqt"tgpvcn'qh"\j g"eqpvtcev'wpkv<-"

- Á Vj g"hco kn{ f qgu'pqv'qy p'qt"j cxg"cp{ "kpvgtguv'kp"\j g"eqpvtcev'wpkv'*f qgu'pqv'cr r n{ "\q"hco kn{ øu" o go dgtuj kr "kp"c'eqqr gtcvkxg+'cpf "

- Á Tgr ckt"y qtm'qp"\j g"r tqlgev'ugngevgf "cu'cp"gzkuvkpi "r tqlgev'yj cv'ku'r gthqto gf "chvgt"J CR" gzgewkqp"y kj kp"uwej "r quv'gzgewkqp"r gtkqf "cu'ur gekhkgf "d{ "J WF "o c{ "eqpukwwg" f gxgnqr o gpv'cevkxkv{ ."cpf "kh'f gvgto kpgf "\q"dg"f gxgnqr o gpv'cevkxkv{ ."\j g"tgr ckt"y qtm' wpf gtvcmgp"uj cm'dg"kp"eqo r nkcpeg"y kj "F cxku/Dceqp"y ci g"tgs wktgo gpvu0"

# 17-V.F. ADDITIONAL HAP REQUIREMENTS

## Housing Quality and Design Requirements [24 CFR 983.101(e) and 983.208(a)]

Vj g'qy pgt'ku'tgswktgf "q'o ckpvckp'cpf 'qr gtcvg'\j g'eqpvtcev'wpkui'cpf "r tgo kugu'kp'ceeqtf cpeg'y ki "J S U."kpenwf kpi "r gthqto cpeg'qh'qtf kpct{'cpf "gz\tcqtf kpct{'o ckpvgpcpeg0'Vj g'qy pgt'o wuv' r tqxkf g'cnl'\j g'ugtxkegu."o ckpvgpcpeg."gs wkr o gpv."cpf "wvlkkkgu'ur gekhkgf "kp'\j g'J CR'eqpvtcev'y kj " \j g'URJ C'cpf "kp'\j g'ngcug'y kj "gcej "cuukuvgf "hco kn{0Kp'cf f kvkqp."o ckpvgpcpeg."tgr ncego gpv'cpf " tgf geqtcvkqp'o wuv'dg'kp'ceeqtf cpeg'y kj "\j g'uvcpf ctf "r tcevkeg'hqt'\j g'dwknf kpi "cu'guvcdnkuj gf "d{" \j g'qy pgt0

Vj g'URJ C'o c{"gngev'\q'guvcdnkuj "cf f kvkqpcn'tgswktgo gpvu'hqt'swcnkv{."ctej kvgevwtg."qt'f guki p'qh' RDX"j quukpi 0Cp{'uwej "cf f kvkqpcn'tgswktgo gpvu'o wuv'dg'ur gekhkgf "kp'\j g'Ci tggo gpv'\q'gpvgt'kpvq' c"J CR'eqpvtcev'cpf "\j g'J CR'eqpvtcev0'Vj gug'tgswktgo gpvu'o wuv'dg'kp'cf f kvkqp'\q."pqv'kp'r nceg'qh' eqo r nkcpeg'y kj "J S U0

### URJ C'Rqnke{

Vj g'URJ C'y knl'kf gpvkh{"\j g'pggf "hqt'cp{'ur gekcn'hgcvwtgu'qp'c'ecug/d{/ecug'dcuku' f gr gpf kpi "qp'\j g'kpvgpf gf "qeewr cpe{'qh'\j g'RDX'r tqlgev0'Vj g'URJ C'y knl'ur gekh{'cp{' ur gekcn'f guki p'uvcpf ctf u'qt'cf f kvkqpcn'tgswktgo gpvu'kp'\j g'kpxkvcvkqp'hqt'RDX'r tqr qucnl." \j g'ci tggo gpv'\q'gpvgt'kpvq'J CR'eqpvtcev."cpf "\j g'J CR'eqpvtcev0

## Vacancy Payments [24 CFR 983.352(b)]

Cv'\j g'f kuetgvkqp'qh'\j g'URJ C.'\j g'J CR'eqpvtcev'o c{'r tqxkf g'hqt'xcecpe{'r c{o gpvu'\q'\j g' qy pgt'hqt'c'URJ C/f gvgto kpgf 'r gtkqf 'qh'xcecpe{'gz\gpf kpi "htqo "\j g'dgi kppkpi "qh'\j g'hktuv' ecngpf ct'o qpvj "chvgt'\j g'o qxg/qwv'o qpvj "hqt'c'r gtkqf 'pqv'gzeggf kpi "\y q'hwnl'o qpvj u'hqnqy kpi " \j g'o qxg/qwv'o qpvj 0Vj g'co qwpv'qh'\j g'xcecpe{'r c{o gpv'y knl'dg'f gvgto kpgf 'd{'\j g'URJ C'cpf " ecppqv'gzeggf "\j g'o qpvj n{'tgpv'\q'\j g'qy pgt'wpf gt'\j g'cuukuvgf 'ngcug.'o kpwu'cp{'r qtvkqp'qh'\j g'tgpvcn' r c{o gpv'tgegkxgf 'd{'\j g'qy pgt"*kpenwf kpi "co qwpvu'cxckncdng'htqo "\j g'vgpcpv)u'ugewtkv{'f gr qukv+0

### URJ C'Rqnke{

Vj g'URJ C'y knl'f gekf g'qp'c'ecug/d{/ecug'dcuku'kh'\j g'URJ C'y knl'r tqxkf g'xcecpe{' r c{o gpvu'\q'\j g'qy pgt0'Vj g'J CR'eqpvtcev'y kj "\j g'qy pgt'y knl'eqpvckp'cp{'uwej " ci tggo gpv."kpenwf kpi "\j g'co qwpv'qh'\j g'xcecpe{'r c{o gpv'cpf "\j g'r gtkqf 'hqt'y j kej "\j g' qy pgt'y knl's wcnkh{"hqt'\j gug'r c{o gpvu0

# PART VI: SELECTION OF PBV PROGRAM PARTICIPANTS"

## 17-VI.A. OVERVIEW

O cp{"qh"\j g"r tqxkukqpu"qh"\j g"\gpcpv"dcugf "xqwej gt"tgi wncvkqpu"]46"EHT"; : 4_"cnuq"cr r n{"\q"\j g"
RDX"r tqi tco 0"Vj ku"kpenwfgu"tgswktgo gpwu"tgncvgf "\q"f gvgto kpkpi "gnki kdknkv{"cpf "ugngevkpi "
cr r nkecpwu"htqo "\j g"y ckvkpi "nkuv0"Gxgp"y kij "\j gug"uko knctkvkgu."\j gtg"ctg"tgswktgo gpwu"\j cv"ctg"
wpkswg"\q"\j g"RDX"r tqi tco 0"Vj ku"r ctv"f guetkdgu"\j g"tgswktgo gpwu"cpf "r qnkekgu"tgncvgf "\q"
gnki kdknkv{"cpf "cf o kuukqp"\q"\j g"RDX"r tqi tco 0"

## 17-VI.B."ELIGIBILITY FOR PBV ASSISTANCE [24 CFR 983.251(a) and (b)]

Vj g"URJ C"o c{"ugngev"hco knkgu"hqt"\j g"RDX"r tqi tco "htqo "\j qug"y j q"ctg"r ctvkekr cpwu"kp"\j g"
URJ Cøu"\gpcpv\dcugf "xqwej gt"r tqi tco "cpf "htqo "\j qug"y j q"j cxg"cr r nkgf "hqt"cf o kuukqp"\q"\j g"
xqwej gt"r tqi tco 0"Hqt"xqwej gt"r ctvkekr cpwu."gnki kdknkv{"y cu"f gvgto kpgf "cv"qtki kpcn"cf o kuukqp"\q"
\j g"xqwej gt"r tqi tco "cpf "f qgu"pqv"pggf "\q"dg"tgf gvgto kpgf "cv"\j g"eqo o gpego gpv"qh"RDX"
cuukuvcpeg0"Hqt"cnn"qvj gtu."gnki kdknkv{"hqt"cf o kuukqp"o wuv"dg"f gvgto kpgf "cv"\j g"eqo o gpego gpv"qh"
RDX"cuukuvcpeg0"

Cr r nkecpwu"hqt"RDX"cuukuvcpeg"o wuv"o ggv"\j g"uco g"gnki kdknkv{"tgswktgo gpwu"cu"cr r nkecpwu"hqt"\j g"
\gpcpv\dcugf "xqwej gt"r tqi tco 0"Cr r nkecpwu"o wuv"s wcnkh{"cu"c"hco kn{"cu"f ghkpgf "d{"\J WF "cpf "\j g"
URJ C."j cxg"kpeqo g"cv"qt"dgnqy "J WF/ur gekhkgf "kpeqo g"nko ku."cpf "s wcnkh{"qp"\j g"dcuku"qh"
ekvk| gpuj kr "qt"\j g"gnki kdng"ko o ki tcvkqp"uvcwu"qh"hco kn{"o go dgtu"]46"EHT"; : 40423*c+"cpf "46"
EHT"; : 504*c+_0"Kp"cf f kvkqp."cp"cr r nkecpv"hco kn{"o wuv"r tqxkf g"uqekcn"ugewtkv{"kphqto cvkqp"hqt"
hco kn{"o go dgtu"]46"EHT"70438"cpf "7043_"cpf "eqpugpv"\q"\j g"URJ Cøu"eqnngevkqp"cpf "wug"qh"
hco kn{"kphqto cvkqp"tgi ctf kpi "kpeqo g."gzr gpugu."cpf "hco kn{"eqo r qukvkqp"]46"EHT"70452_0"Vj g"
URJ C"o c{"cnuq"pqv"cr r tqxg"c"\gpcpe{"kh"\j g"qy pgt"*kpenwf kpi "c"r tkpekr cn"qt"qvj gt"kpvgtguvgf "
r ctv{+"qh"\j g"wpkv"ku"\j g"r ctgpv."ej knf ."i tcpf r ctgpv."i tcpf ej knf ."ukuvgt."qt"dtqvj gt"qh"cp{"o go dgt"qh"
\j g"hco kn{."wpnguu"pggf gf "cu"c"tgcuqpcdng"ceeqo o qf cvkqp0"Cp"cr r nkecpv"hco kn{"o wuv"cnuq"o ggv"
J WF "tgswktgo gpwu"tgncvgf "\q"ewttgpv"qt"r cuv"etko kpcn"cevkxkv{0"

### URJ C"Rqnke{"

Vj g"URJ C"y knn"f gvgto kpg"cp"cr r nkecpv"hco kn{øu"gnki kdknkv{"hqt"\j g"RDX"r tqi tco "kp"
ceeqtf cpeg"y kij "\j g"r qnkekgu"kp"Ej cr vgt"50"

## In-Place Families [24 CFR 983.251(b)]

Cp"gnki kdng'hco kn{ "tgukf kpi "kp'c'r tqr qugf "RDX"eqpvtcev'wpkv'qp"yj g'f cvg'yj g'r tqr qucrl'ku'ugngevgf " d{"yj g"URJ C"ku'eqpukf gtgf "cp"õkp/r nceg'hco kn{0"Vj gug'hco kdkgu'ctg'chhqtf gf "r tqvgevkqp"htqo " f kur nceg gpv'wpf gt"yj g"RDX"twng0'Ki'c'wpkv'tq'dg'r nceg"wpf gt"eqpvtcev'*gkyj gt'cp'gzkuvkpi "wpkv'qt" c'wpkv'tgs wktkpi "tgj cdkrkvcvkqp+'ku'qeewrkgf "d{'cp'gnki kdng'hco kn{'qp'yj g'f cvg'yj g'r tqr qucrl'ku" ugngevgf.'yj g'kp/r nceg'hco kn{'o wuv'dg'r nceg f "qp'yj g'URJ C'øu'y ckkpi "rkuv0'Qpeg'yj g'hco kn{øu" eqpvkpwgf "gnki kdkrkv{'ku'f gvgto kpgf "*yj g'URJ C'o c{"f gp{'cuukuvcpeg'vq'cp'kp/r nceg'hco kn{'hqt'yj g" i tqwpf u'ur gekhkgf "kp'46'EHT'; : 40774"cpf '; : 40775+.'yj g'hco kn{'o wuv'dg'i kxgp'cp'cduqnwg" ugngevkqp'r tghgtgpeg'cpf 'yj g'URJ C'o wuv'tghgt'yj gug'hco kkgu'vq'yj g'r tqlgev'qy pgt'hqt'cp" cr r tqr tkcvgn{'uk|gf "RDX"wpkv'kp'yj g'r tqlgev0'Cf o kuukqp'qh'gnki kdng'kp/r nceg'hco kkgu'ku'pqv'uwdlgev' vq'kpeqo g'xcti gvkpi "tgs wktgo gpvu0"

Vj ku'tgi wncvqt{'r tqvgevkqp'htqo "f kur nceg gpv'f qgu'pqv'cr r n{ 'vq'hco kkgu'yj cv'ctg'pqv'gnki kdng'vq" r ctvkekr cvg'kp'yj g'r tqi tco "qp'yj g'r tqr qucrl'ugngevkqp'f cvg0'

## 17-VI.C. ORGANIZATION OF THE WAITING LIST [24 CFR 983.251(c)]

Vj g''URJ C''o c{''guvcdnkuj ''c''ugr ctcvg''y ckvkpi ''rkuv''hqt''RDX''wpkuu'qt''kv'o c{''wug''yj g''uco g''y ckvkpi ''rkuv' hqt''dqyj ''vgpcpv/dcugf ''cpf ''r tqlgev/dcugf ''cuukuvcpeg0'Vj g''URJ C''o c{''cnuq''o gti g''yj g''RDX''y ckvkpi '' rkuv''y kyj ''c''y ckvkpi ''rkuv''hqt''qyj gt''cuukuvcpeg ''j qwukpi ''r tqi tco u'qhhgtgf ''d{''yj g''URJ C0'Kh''yj g''URJ C'' ej qqugu''vq''qhhgt''c''ugr ctcvg''y ckvkpi ''rkuv''hqt''RDX''cuukuvcpeg. ''yj g''URJ C''o wuv'qhhgt''vq''r nceg'' cr r nkecpvu''y j q''ctg''rkuvgf ''qp''yj g''vgpcpv/dcugf ''y ckvkpi ''rkuv''qp''yj g''y ckvkpi ''rkuv''hqt''RDX''cuukuvcpeg0''

Kh''c''URJ C''f gekf gu''vq''guvcdnkuj ''c''ugr ctcvg''RDX''y ckvkpi ''rkuv. ''yj g''URJ C''o c{''wug''c''ukp i ng''y ckvkpi '' rkuv''hqt''yj g''URJ Cøu''y j qng''RDX''r tqi tco .''qt''kv'o c{''guvcdnkuj ''ugr ctcvg''y ckvkpi ''rkuvu''hqt''RDX''wpkuu'' kp''r ctvkewnct''r tqlgevu''qt''dwknf kpi u''qt''hqt''ugvu''qh''uwej ''wpkvu0'

URJ C''Rqnke{''

Vj g''URJ C''y knn''guvcdnkuj ''cpf ''o cpci g''ugr ctcvg''y ckvkpi ''rkuvu''hqt''kpf kxkf wcn'r tqlgevu''qt'' dwknf kpi u''yj cv''ctg''tgegkxkpi ''RDX''cuukuvcpeg0'Vj g''URJ C''ewttgpvn{''j cu''y ckvkpi ''rkuvu''hqt''yj g'' hqnnqy kpi ''RDX''r tqlgevu<''

**[Insert list of project/buildings receiving PBV assistance for which separate waiting lists are maintained]0''**

## 17-VI.D. SELECTION FROM THE WAITING LIST [24 CFR 983.251(c)]''

Cr r nkecpvu''y j q''y knn'qeewr {''wpkuu'y kyj ''RDX''cuukuvcpeg''o wuv'dg''ugngevgf ''htqo ''yj g''URJ Cøu'' y ckvkpi ''rkuv0'Vj g''URJ C''o c{''guvcdnkuj ''ugngevkqp''etkvgtkc''qt''r tghgtgpegu'hqt''qeewr cpe{''qh''r ctvkewnct'' RDX''wpkuu0'Vj g''URJ C''o c{''r nceg''hco knkgu'tghgttgf ''d{''yj g''RDX''qy pgt''qp''kuu'RDX''y ckvkpi ''rkuv0'

### Income Targeting [24 CFR 983.251(c)(6)]

Cv''ngcuv''97''r gtegpv'qh''yj g''hco knkgu''cf o kuvgf ''vq''yj g''URJ Cøu''vgpcpv/dcugf ''cpf ''r tqlgev/dcugf '' xqwej gt''r tqi tco u''f wtkpi ''yj g''URJ C''hkuecn'{ gct''htqo ''yj g''y ckvkpi ''rkuv''o wuv'dg''gzvtgo gn{''nqy / kpeqo g''hco knkgu0'Vj g''kpeqo g''vcti gvkpi ''tgs wktgo gpv'cr r nkgu''vq''yj g''vqvcn'qh''cf o kuukqpu''vq''dqyj '' r tqi tco u0'

### Units with Accessibility Features [24 CFR 983.251(c)(7)]

Y j gp''ugngevkpi ''hco knkgu''vq''qeewr {''RDX''wpkuu''yj cv''j cxg''ur gekcn'ceeguukdknkv{ ''hgcvwtgu''hqt''r gtuqpu'' y kyj ''f kucdknkvkgu. ''yj g''URJ C''o wuv''hktuv''tghgt''hco knkgu''y j q''tgs wktg''uwej ''hgcvwtgu''vq''yj g''qy pgt0'

### Preferences [24 CFR 983.251(d), FR Notice 11/24/08]

Vj g''URJ C''o c{''wug''yj g''uco g''ugngevkqp''r tghgtgpegu''yj cv''ctg''wugf ''hqt''yj g''vgpcpv/dcugf ''xqwej gt'' r tqi tco .''guvcdnkuj ''ugngevkqp''etkvgtkc''qt''r tghgtgpegu''hqt''yj g''RDX''r tqi tco ''cu''c''y j qng. ''qt''hqt'' qeewr cpe{''qh''r ctvkewnct'RDX''f gxgnqr o gpvu''qt''wpkuu0'Vj g''URJ C''o wuv'r tqxkf g''cp''cduqnwvg'' ugngevkqp''r tghgtgpeg''hqt''gnki kdng''kp/r nceg''hco knkgu''cu''f guetkdgf ''kp''Ugevkqp''39/XKKD0'cdqxg0'

Vj g''URJ C''o c{''guvcdnkuj ''c''ugngevkqp''r tghgtgpeg''hqt''hco knkgu''y j q''s wcnkh{ ''hqt''xqnwpvct{''ugtxkegu. '' kpenwf kpi ''f kucdknkv{ /ur gekhke''ugtxkegu. ''qhhgtgf ''kp''eqplwpevkqp''y kyj ''cuukuvgf ''wpkuu. ''r tqxkf gf ''yj cv'' r tghgtgpeg''ku''eqpukuvgpv'y kyj ''yj g''URJ C''r ncp0'Vj g''URJ C''o c{''pqv. ''j qy gxgt. ''i tcpv''c''r tghgtgpeg''vq'' c''r gtuqp''y kyj ''c''ur gekhke''f kucdknkv{ '']HT ''P qvkeg''31: 139_0'

Kp''cf xgtvkukpi ''uwej ''c''r tqlgev. ''yj g''qy pgt''o c{''cf xgtvkug''yj g''r tqlgev''cu''qhhgtkpi ''ugtxkegu'hqt''c'' r ctvkewnct'v{ r g''qh''f kucdknkv{ =''j qy gxgt. ''yj g''r tqlgev''o wuv'dg''qr gp''vq''cnn'qvj gty kug''gnki kdng''f kucdngf '' r gtuqpu''y j q''o c{''dgpghkv'htqo ''ugtxkegu''r tqxkf gf ''kp''yj g''r tqlgev0'Kp''yj gug''r tqlgevu. ''f kucdngf ''

tgukfgpvu'o c{"pqv'dg'tgswktgf "q"ceegr v'vj g'r ctvkewnct"ugtxkegu'qhhgtgf "cu'c"eqpfkvkqp"qh"
qeewr cpe{0'

Kh"vj g"URJ C"j cu'r tqlgevu"y kj "õgzegr vgf "wpkuö"hqt"gnf gtn{"hco krkgu"qt"uwr r qtvkxg"ugtxkegu."vj g"
URJ C"o wuv'i kxg"r tghgtgpeg"vq"uwej "hco krkgu"y j gp"tghgttkpi "hco krkgu"vq"vj gug"wpku"]46"EHT "
; : 50483*d+="HT "P qvkeg'313: 139_0'

URJ C"Rqnke{"

Vj g"URJ C"y kn'r tqxkfg"c"ugngevkqp"r tghgtgpeg"y j gp"tgswktgf "d{"vj g"tgi wncvkqp"*g0i 0"
gnki kdng"kp/r nceg"hco krkgu."gnf gtn{"hco krkgu"qt"wpku"y kj "uwr r qtvkxg"ugtxkegu."qt"o qdknkv{"
ko r cktgf "r gtuqpu"hqt"ceeguukdng"wpku+0Vj g"URJ C"y kn'pqv'qhhgt"cp{"cf f kvkqpcn"
r tghgtgpegu"hqt"vj g"RDX"r tqi tco "qt"hqt"r ctvkewnct"RDX"r tqlgevu"qt"wpku0'

## 17-VI.E. OFFER OF PBV ASSISTANCE

### Refusal of Offer [24 CFR 983.251(e)(3)]

Vj g"URJ C"ku'r tqj kdkvgf "htqo "cnmkpi "cp{"qh'vj g"hqnqy kpi "cevkqpu"ci ckpuv'c"hco kn{"y j q"j cu" cr r nkgf "hqt."tgegkxgf ."qt"tghwugf "cp"qhhgt"qh'RDX"cuukuvcpeg<

- Á Tghwug"vq"nkuv'vj g"cr r nkecpv'qp"vj g"y ckvkpi "nkuv'hqt"vgpcpv/dcugf "xqwej gt"cuukuvcpeg="

- Á F gp{"cp{"cf o kuukqp"r tghgtgpeg"hqt"y j kej "vj g"cr r nkecpv's wcnkhkgu="

- Á Ej cpi g"vj g"cr r nkecpv'u"r nceg"qp"vj g"y ckvkpi "nkuv'dcugf "qp"r tghgtgpeg."f cvg."cpf "vko g"qh" cr r nkecvkqp."qt"qvj gt"hcevqtu"chhgevkpi "ugngevkqp"wpf gt"vj g"URJ C'øu'ugngevkqp"r qnke{="

- Á Tgo qxg"vj g"cr r nkecpv'htqo "vj g"vgpcpv/dcugf "xqwej gt"y ckvkpi "nkuv0'

### Disapproval by Landlord [24 CFR 983.251(e)(2)]

Kh'c"RDX"qy pgt"tglgevu"c"hco kn{"hqt"cf o kuukqp"vq"vj g"qy pgtøu"wpkuu"uwej "tglgevkqp"o c{"pqv'chhgev' vj g"hco kn{øu"r qukvkqp"qp"vj g"vgpcpv/dcugf "xqwej gt"y ckvkpi "nkuv0'

### Acceptance of Offer [24 CFR 983.252]

#### *Family Briefing*

Y j gp"c"hco kn{"ceegr vu"cp"qhhgt"hqt"RDX"cuukuvcpeg."vj g"URJ C"o wuv'i kxg"vj g"hco kn{"cp"qtcn" dtkghkpi 0'Vj g"dtkghkpi "o wuv'kpenwf g"kphqto cvkqp"qp"j qy "vj g"r tqi tco "y qtmu'cpf "vj g" tgur qpukdknkvkgu"qh'vj g"hco kn{"cpf "qy pgt0'Kp"cf f kvkqp"vq"vj g"qtcn'dtkghkpi ."vj g"URJ C"o wuv'r tqxkf g" c"dtkghkpi "r cemgv'vj cv'gzr nckpu'j qy "vj g"URJ C"f gvgto kpgu'vj g"vqvcn'vgpcpv'r c{o gpv'hqt"c"hco kn{." vj g"hco kn{øbnki cvkqpu'wpf gt"vj g"r tqi tco ."cpf "cr r nkecdng"hckt"j qwukpi "kphqto cvkqp0'

#### *Persons with Disabilities*

Kh'cp"cr r nkecpv'hco kn{øu'j gcf "qt"ur qwug"ku'f kucdngf ."vj g"URJ C"o wuv'cuuwtg"ghhgevkxg" eqo o wpkecvkqp."kp"ceeqtf cpeg"y kj "46"EHT": 08."kp"eqpf wevkpi "vj g"qtcn'dtkghkpi "cpf "kp"r tqxkf kpi " vj g"y tkvgp"kphqto cvkqp"r cemgv0'Vj ku'o c{"kpenwf g'o cmkpi "cngr tcvkxg"hqto cvu'cxcknkdng"*ugg" Ej cr vgt"4+0'Kp"cf f kvkqp."vj g"URJ C"o wuv'j cxg"c"o ej cpkuo "hqt"tghgttkpi "c"hco kn{"vj cv'kpenwf gu'c" o go dgt"y kj "c"o qdknkv{"ko r ckto gpv'vq"cp"cr r tqr tkcvg"ceeguukdng"RDX"wpkv0'

#### *Persons with Limited English Proficiency*

Vj g"URJ C"uj qwnf "cnm"tgcuqpcdng"uvgr u"vq"cuuwtg"o gcpkpi hwn'ceeguu"d{"r gtuqpu"y kj "nko kgf " Gpi nkuj "r tqhkekgpe{"kp"ceeqtf cpeg"y kj "Vkng"XK"qh'vj g"Ekxkn'Tki j wu'Cev'qh'3; 86"cpf "Gzgewkxg" Qtf gt"35388"*ugg'Ej cr vgt"4+0'

## 17-VI.F. OWNER SELECTION OF TENANTS

Vj g'qy pgt'ku'tgur qpukdng'hqt'fgxgnqrkpi "y tkwgp'\gpcpv'ugngevkqp'rtqegfwtgu'\jcv'ctg'eqpukuvgpv' y kj "\j g'rwtrqug'qh'ko rtqxkpi 'jqwukpi 'qrrqtwpkvkgu'hqt'xgt{'nqy-kpeqo g'hco knkgu'cpf " tgcuqpcdn{'tgnc\gf "\q'rtqitco "gnki kdknkv{"cpf "cp'crrnkecpv\u'cdknkv{"\q'hwrhknn'\jgkt"qdnki cvkqpu" wpfgt'\jg'ngcug0Cp'qy pgt'o wuv'rtqo r\n{"pqvkh{"kp'y tkvkpi "cp{"tglgevgf "crrnkecpv'qh'\jg'i tqwpfu" hqt'cp{'tglgevkqp]46'EHT ''; : 50475*c+*4+'cpf "*c+*5+_0'

## Leasing [24 CFR 983.253(a)]

Fwtkpi "\j g'\gto "qh'\j g'J CR'eqpvtcev."\j g'qy pgt'o wuv'ngcug'eqpvtcev'wpku'\q'gnki kdng'hco knkgu'\j cv' ctg'ugngevgf "cpf "tghgttgf "d{'\j g'URJ C'htqo "\j g'URJ C\u'y ckvkpi "nkuv0Vj g'eqpvtcev'wpkv'ngcugf "\q' \j g'hco kn{'o wuv'dg'\j g'crrtqrtkc\g'uk| g'wpkv'hqt'\j g'uk| g'qh'\j g'hco kn{.'dcugf "qp'\j g'URJ C\u' uwdukf{'uvcpfctfu0'

## Filling Vacancies [24 CFR 983.254(a)]

Vj g'qy pgt'o wuv'rtqo rvn{'pqvkh{"\j g'URJ C'qh'cp{'xcecpe{ "qt'gzrgevgf "xcecpe{ 'kp'c'eqpvtcev' wpkv0Chvgt'tgegkxkpi "uwej "pqvkeg."\j g'URJ C'o wuv'o cmg'gxgt{ "tgcuqpcdng'ghhqtv'\q'rtqo rvn{'tghgt" c'uwhhkekgpv'pwo dgt'qh'hco knkgu'hqt'\j g'qy pgt'\q'hknn'uwej "xcecpekgu0Vj g'URJ C'cpf "\j g'qy pgt" o wuv'o cmg'tgcuqpcdng'ghhqtvu'\q'o kpko k| g'\j g'nkmgnkjqqf "cpf "ngpi \j 'qh'cp{'xcecpe{0'

### URJ C'Rqnke{ "

Vj g'qy pgt'o wuv'pqvkh{"\j g'URJ C'kp'y tkvkpi "*o ckn'hcz.'qt'go ckn+'y kj kp'hkxg'dwukpguu" fc{u'qh'ngctpkpi "cdqwv'cp{'xcecpe{ 'qt'gzrgevgf "xcecpe{0'"

Vj g'URJ C'y knl'o cmg'gxgt{ "tgcuqpcdng'ghhqtv'\q'tghgt'hco knkgu'\q'\j g'qy pgt'y kj kp'32 " dwukpguu'fc{u'qh'tgegkxkpi "uwej "pqvkeg'htqo "\j g'qy pgt0'

## Reduction in HAP Contract Units Due to Vacancies [24 CFR 983.254(b)]

Kh'cp{'eqpvtcev'wpku'j cxg'dggp'xcecpv'hqt'342'qt'o qtg'fc{u'ukpeg'qy pgt'pqvkeg'qh'\j g'xcecpe{." \j g'URJ C'o c{'i kxg'pqvkeg'\q'\j g'qy pgt'co gpfkpi "\j g'J CR'eqpvtcev'\q'tgfweg'\j g'pwo dgt'qh" eqpvtcev'wpku'd{'uwdvtcevkpi "\j g'pwo dgt'qh'eqpvtcev'wpku'*ceeqtfkpi "\q'\j g'dgftqqo "uk| g+'\j cv' j cxg'dggp'xcecpv'hqt'\j ku'r gtkqf0'

### URJ C'Rqnke{ "

Kh'cp{'eqpvtcev'wpku'j cxg'dggp'xcecpv'hqt'342'fc{u."\j g'URJ C'y knl'i kxg'pqvkeg'\q'\j g' qy pgt'\j cv'\j g'J CR'eqpvtcev'y knl'dg'co gpfgf "\q'tgfweg'\j g'pwo dgt'qh'eqpvtcev'wpku'\j cv' j cxg'dggp'xcecpv'hqt'\j ku'r gtkqf0Vj g'URJ C'y knl'rtqxkfg'\j g'pqvkeg'\q'\j g'qy pgt'y kj kp" 32 "dwukpguu'fc{u'qh'\j g'342\j "fc{'qh'\j g'xcecpe{0Vj g'co gpfo gpv'\q'\j g'J CR'eqpvtcev' y knl'dg'ghhgevkxg'\j g'3\u"fc{'qh'\j g'o qp\j "hqnrqy kpi "\j g'fcvg'qh'\j g'URJ C\u'pqvkeg0'

# 17-VI.G. TENANT SCREENING [24 CFR 983.255]"

## SPHA Responsibility

Vj g"URJ C"ku"pqv"tgur qpukdng"qt"nkcdng"vq"vj g"qy pgt"qt"cp{"qvj gt"r gtuqp"hqt"vj g"hco kn{u"dgj cxkqt"
qt"uwkcdknkv{"hqt"vgpcpe{0'J qy gxgt."vj g"URJ C"o c{"qr v"vq"uetggp"cr r nkecpvu"hqt"hco kn{"dgj cxkqt"
qt"uwkcdknkv{"hqt"vgpcpe{"cpf "o c{"f gp{"cr r nkecpvu"dcugf "qp"uwej "uetggpkpi 0'

> ### URJ C"Rqnke{"
>
> Vj g"URJ C"y knn"pqv"eqpf wev"uetggpkpi "vq"f gvgto kpg"c"RDX"cr r nkecpv"hco kn{u"uwkcdknkv{"
> hqt"vgpcpe{0'

Vj g"URJ C"o wuv"r tqxkf g"vj g"qy pgt"y kj "cp"cr r nkecpv"hco kn{u"ewttgpv"cpf "r tkqt"cf f tguu"*cu"
uj qy p"kp"URJ C"tgeqtf u+"cpf "vj g"pco g"cpf "cf f tguu"*kh"npqy p"d{"vj g"URJ C+"qh"vj g"hco kn{u"
ewttgpv"npcpf nqtf "cpf "cp"r tkqt"npcpf nqtf u0'

Kp"cf f kvkqp."vj g"URJ C"o c{"qhhgt"vj g"qy pgt"qvj gt"kphqto cvkqp"vj g"URJ C"o c{"j cxg"cdqwv"c"
hco kn{."kpenwf kpi "kphqto cvkqp"cdqwv"vj g"vgpcpe{"j kuvqt{"qh"hco kn{"o go dgtu"qt"cdqwv"ftwi "
vtchhkenkpi "cpf "etko kpcn'cevkxkv{"d{"hco kn{"o go dgtu0'Vj g"URJ C"o wuv"r tqxkf g"cr r nkecpv"hco knkgu"
c"f guetkr vkqp"qh"vj g"URJ C"r qnke{"qp"r tqxkf kpi "kphqto cvkqp"vq"qy pgtu."cpf "vj g"URJ C"o wuv"i kxg"
vj g"uco g"v{r gu"qh"kphqto cvkqp"vq"cnn'qy pgtu0'

Vj g"URJ C"o c{"pqv"f kuenqug"vq"vj g"qy pgt"cp{"eqphkf gpvkcn'kphqto cvkqp"r tqxkf gf "kp"tgur qpug"vq"
c"tgs wguv"hqt"f qewo gpvcvkqp"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnmkpi "
gzegr v"cv"vj g"y tkvgp"tgs wguv"qt"y kj "vj g"y tkvgp"eqpugpv"qh"vj g"kpf kxkf wcn'r tqxkf kpi "vj g"
f qewo gpvcvkqp"]46"EHT"704227*c+*6+0'

> ### URJ C"Rqnke{"
>
> Vj g"URJ C"y knn'kphqto "qy pgtu"qh"vj gkt"tgur qpukdknkv{"vq"uetggp"r tqur gevkxg"vgpcpvu."cpf "
> y knn'r tqxkf g"qy pgtu"y kj "vj g"tgs wktgf "npqy p"cm"pco g"cpf "cf f tguu"kphqto cvkqp."cv"vj g"vko g"
> qh"vj g"wtpqxgt"J S U"kpur gevkqp"qt"dghqtg0'Vj g"URJ C"y knn'pqv"r tqxkf g"cp{"cf f kvkqpcn'
> kphqto cvkqp"vq"vj g"qy pgt."uwej "cu"vgpcpe{"j kuvqt{."etko kpcn'j kuvqt{."gve0'

## Owner Responsibility"

Vj g"qy pgt"ku'tgur qpukdng"hqt"uetggpkpi "cpf "ugngevkqp"qh"vj g"hco kn{"vq"qeewr {"vj g"qy pgtøu"wpkv0'
Y j gp"uetggpkpi "hco knkgu'vj g"qy pgt"o c{"eqpukf gt"c"hco kn{u"dcemi tqwpf "y kj "tgur gev"vq"vj g"
hqmqy kpi "hcevqtu<"

- Á  Rc{o gpv'qh'tgpv'cpf "wknkv{"dknnu<"

- Á  Ectkpi "hqt"c"wpkv'cpf "r tgo kugu<"

- Á  Tgur gevkpi "vj g"tki j vu'qh'qvj gt"tgukf gpvu'vq"vj g"r gceghwn'gplq{o gpv'qh'vj gkt"j qwukpi <"

- Á  Ftwi /tgncvgf "etko kpcn'cevkxkv{"qt"qvj gt"etko kpcn'cevkxkv{"vj cv'ku'c"vj tgcv'vq"vj g"j gcnvj ."uchgv{."qt"
  r tqr gtv{"qh'qvj gtu<"cpf "

- Á  Eqo r nkcpeg"y kj "qvj gt"guugpvkcn'eqpf kvkqpu'qh'vgpcpe{0'

## 17-VII.A. OVERVIEW

Chvgt"cp"crr nkecpv"jcu"dggp"ugngevgf "htqo "vjg"y ckvkpi "nkuv.'f gvgto kpgf "grki kdng"d{"vjg"URJ C." tghgttgf "vq"cp"qy pgt"cpf "f gvgto kpgf "uwkvcdng"d{"vjg"qy pgt."vjg"hco kn{"y km"uki p"vjg"ngcug"cpf " qeewr cpe{"qh"vjg"wpkv"y km"dgi kp0""

## 17-VII.B. LEASE [24 CFR 983.256]"

Vjg"vgpcpv'o wuv'jcxg"ngi cn'ecr cekv{"vq"gpvgt"c"ngcug"wpf gt"uvcvg"cpf "nqecn'ncy 0'*Legal capacity*" o gcpu'vjcv'vjg"vgpcpv'ku'dqwpf "d{"vjg"vgto u'qh'vjg"ngcug"cpf "o c{"gphqteg"vjg"vgto u'qh'vjg"ngcug" ci ckpuv'vjg"qy pgt0'

### Form of Lease [24 CFR 983.256(b)]"

Vjg"vgpcpv'cpf "vjg"qy pgt"o wuv'gpvgt'kpvq"c"y tkvgp ngcug"ci tggo gpv'vjcv'ku'uki pgf "d{'dqvj "r ctvkgu0' Kh'cp"qy pgt"wugu'c"uvcpf ctf "ngcug"hqto "hqt"tgpvcn'wpku'vq"wpcuukuvgf "vgpcpvu'kp"vjg"nqecnkv{"qt" r tgo kugu.'vjg"uco g"ngcug"o wuv'dg"wugf "hqt"cuukuvgf "vgpcpvu."gzegr v'vjcv'vjg"ngcug"o wuv'kpenwf g"c" JWF/tgswktgf "vgpcpe{"cff gpf wo 0'Vjg"vgpcpe{"cff gpf wo "o wuv'kpenwf g."y qtf/hqt/y qtf."cnn' r tqxkukqpu'tgswktgf "d{"JWF 0'

Kh'vjg"qy pgt"f qgu'pqv'wug"c"uvcpf ctf "ngcug"hqto "hqt"tgpvcn'vq"wpcuukuvgf "vgpcpvu.'vjg"qy pgt"o c{" wug"cpqvjgt"hqto "qh'ngcug.'uwej "cu'c"URJ C"o qf gn'ngcug0""

Vjg"URJ C"o c{"tgxkgy "vjg"qy pgtøu'ngcug"hqto "vq"f gvgto kpg"kh'vjg"ngcug"eqo r nkgu'y kj "uvcvg"cpf " nqecn'ncy 0'Kh'vjg"URJ C"f gvgto kpgu'vjcv'vjg"ngcug"f qgu'pqv'eqo r n{"y kj "uvcvg"qt"nqecn'ncy .'vjg" URJ C"o c{"f genkpg"vq"cr r tqxg"vjg"vgpcpe{0'

    <u>URJ C"Rqnke{"</u>

    Vjg"URJ C"y km'pqv'tgxkgy "vjg"qy pgtøu'ngcug"hqt"eqo r nkcpeg"y kj "uvcvg"qt"nqecn'ncy 0

### Lease Requirements [24 CFR 983.256(c)]"

Vjg"ngcug"hqt"c"RDX "wpkv'o wuv'ur gekh{"cnn'qh'vjg"hqnnqy kpi "kphqto cvkqp<'

- Á Vjg"pco gu'qh'vjg"qy pgt"cpf "vjg"vgpcpvɿ"
- Á Vjg"wpkv'tgpvgf "*cff tguu.'cr ctvo gpv'pwo dgt.'kh'cp{.'cpf "cp{"qvjgt"kphqto cvkqp"pggf gf "vq" kf gpvkh{"vjg"ngcugf "eqpvtcev'wpkvɿ"
- Á Vjg"vgto "qh'vjg"ngcug"*kpkvkcn'vgto "cpf "cp{"r tqxkukqp"hqt"tgpgy cnɿ"
- Á Vjg"co qwpv'qh'vjg"vgpcpv'tgpv'vq"qy pgt.'y jkej "ku'uwdlgev'vq"ejcpi g"f wtkpi "vjg"vgto "qh'vjg" ngcug"kp"ceeqtf cpeg"y kj "JWF "tgswktgo gpvɿ"
- Á C"ur gekhkecvkqp"qh'vjg"ugtxkegu.'o ckpvgpcpeg.'gswkr o gpv.'cpf "wvkkvkgu'vjcv'y km'dg"r tqxkf gf "d{" vjg"qy pgtɿ'cpf "
- Á Vjg"co qwpv'qh'cp{"ejcti gu'hqt'hqqf .'hwtpkwtg.'qt"uwr r qtvkxg"ugtxkegu0'

## Tenancy Addendum [24 CFR 983.256(d)]

Vj g"vgpcpe{"cf f gpf wo "kp"vj g"ngcug"o wuv"uvcvg<

- Á Vj g"r tqi tco "vgpcpe{"tgs wktgo gpvu="

- Á Vj g"eqo r qukkqp"qh'vj g"j qwugj qrf "cu"cr r tqxgf "d{"vj g"URJ C"*vj g"pco gu"qh"hco kn{"o go dgtu" cpf "cp{"URJ C/cr r tqxgf "ikxg-kp"ckf g+="

- Á Cnl'r tqxkukqpu"kp"vj g"J WF /tgs wktgf "vgpcpe{"cf f gpf wo "o wuv'dg"kpenwf gf "kp"vj g"ngcug0Vj g" vgto u"qh'vj g"vgpcpe{"cf f gpf wo "r tgxcknl'qxgt"qvj gt"r tqxkukqpu"qh'vj g"ngcug0

## Initial Term and Lease Renewal [24 CFR 983.256(f)]

Vj g"kpkvkcn'ngcug"vgto "o wuv'dg"hqt"cv'ngcuv'qpg"{gct0Vj g"ngcug"o wuv'r tqxkf g"hqt"cwvqo cvke"tgpgy cn' chvgt"vj g"kpkvkcn'vgto "qh'vj g"ngcug"kp"gkvj gr "uweeguukxg"f ghkpkvkxg"vgto u"*g0i 0'o qpvj /vq-o qpvj "qt" {gct-vq-{gct+"qr "cp"cwvqo cvke"kpf ghkpkvg"gzvgpukqp"qh'vj g"ngcug"vgto 0Hqr "cwvqo cvke"kpf ghkpkvg" gzvgpukqp"qh'vj g"ngcug"vgto ."vj g"ngcug"vgto kpcvgu'kh'cp{"qh'vj g"hqmqy kpi "qeewtu<

- Á Vj g"qy pgr "vgto kpcvgu'vj g"ngcug"hqt"i qqf "ecwug"

- Á Vj g"vgpcpv"vgto kpcvgu'vj g"ngcug"

- Á Vj g"qy pgr "cpf "vgpcpv"ci tgg"vq "vgto kpcvg"vj g"ngcug"

- Á Vj g"URJ C"vgto kpcvgu'vj g"J CR"eqpvtcev"

- Á Vj g"URJ C"vgto kpcvgu'cuukuvcpeg"hqt"vj g"hco kn{"

## Changes in the Lease [24 CFR 983.256(e)]

Kh'vj g"vgpcpv'cpf "qy pgr "ci tgg"vq "cp{"ej cpi g"kp"vj g"ngcug."vj g"ej cpi g"o wuv'dg"kp"y tkkpi ."cpf "vj g" qy pgr "o wuv'ko o gf kcvgn{"i kxg'vj g"URJ C"c"eqr {"qh'cnl'ej cpi gu0

Vj g"qy pgr "o wuv'pqvkh{"vj g"URJ C"kp"cf xcpeg"qh'cp{"r tqr qugf "ej cpi g"kp"vj g"ngcug"tgi ctf kpi "vj g" cmqecvkqp"qh'vgpcpv'cpf "qy pgr "tgur qpukdknkvkgu'hqt"wvknkvkgu0Uwej "ej cpi gu"o c{"qpn{"dg"o cf g"kh" cr r tqxgf "d{"vj g"URJ C"cpf "kp"ceeqtf cpeg"y kj "vj g"vgto u"qh'vj g"ngcug"tgncvkpi "vq "ku"co gpf o gpv0" Vj g"URJ C"o wuv'tgf gvgto kpg'gcuqpcdng'tgpv."kp"ceeqtf cpeg"y kj "r tqi tco "tgs wktgo gpvu."dcugf " qp"cp{"ej cpi g"kp"vj g"cmqecvkqp"qh'vj g"tgur qpukdknkv{"hqt"wvknkvkgu'dgwy ggp"vj g"qy pgr "cpf "vj g" vgpcpv0Vj g"tgf gvgto kpgf "tgcuqpcdng'tgpv'y knl'dg"wugf "kp"ecnewncvkqp"qh'vj g"tgpv'vq "qy pgr "htqo "vj g" ghhgevkxg"f cvg"qh'vj g"ej cpi g0

## Owner Termination of Tenancy [24 CFR 983.257]

Y kj "y q'gzegr vkqpu."yj g"qy pgt"qh"c"RDX"wpkv"o c{"vgto kpcvg"vgpcpe{"hqt"yj g"uco g"tgcuqpu"cp"qy pgt"o c{"kp"yj g"vgpcpv/dcugf "xqwej gt"r tqi tco "*ugg"Ugevkqp"34/KKKD0'cpf "46"EHT"; : 40532+0"Kp"yj g"RDX"r tqi tco ."vgto kpcvkpi "vgpcpe{"hqt"õi qqf "ecwug"õf qgu"pqv"kpenwf g"f qkpi "uq"hqt"c"dwukpguu"qt"geqpqo ke"tgcuqp."qt"c"f guktg"vq"wug"yj g"wpkv"hqt"r gtuqpcn"qt"hco kn{"wug"qt"qyj gt"pqp/tgukf gpvkcn"r wtr qug0

### *Tenant Absence from the Unit [24 CFR 983.256(g) and 982.312(a)]*

Vj g"ngcug"o c{"ur gekh{"c"o czko wo "r gtkqf "qh"hco kn{"cdugpeg"htqo "yj g"wpkv"yj cv"o c{"dg"uj qtvgt"yj cp"yj g"o czko wo "r gtkqf "r gto kvvgf "d{"URJ C"r qnke{0Ceeqtf kpi "vq"r tqi tco "tgswktgo gpvu."yj g"hco kn{ou'cuukuvcpeg"o wuv"dg"vgto kpcvgf "kh"yj g{"ctg"cdugpv"htqo "yj g"wpkv"hqt"o qtg"yj cp"3: 2"eqpugewvkxg"f c{u0URJ C"vgto kpcvkqp"qh"cuukuvcpeg"cevkqpu"f wg"vq"hco kn{"cdugpeg"htqo "yj g"wpkv"ctg"uwdlgev"vq"46"EHT"; 30534."gzegr v"yj cv"yj g"wpkv"ku"pqv"vgto kpcvgf "htqo "yj g"J CR"eqpvtcev"kh"yj g"hco kn{"ku"cdugpv"hqt"nqpi gt"yj cp"yj g"o czko wo "r gtkqf "r gto kvvgf 0

## Continuation of Housing Assistance Payments [24 CFR 982.258]

J qwukpi "cuukuvcpeg"r c{o gpvu"uj cnn"eqpvkpwg"wpvkn"yj g"vgpcpv"tgpv"gswcnu"yj g"tgpv"vq"qy pgt0Vj g"eguucvkqp"qh"j qwukpi "cuukuvcpeg"r c{o gpvu"cv"uwej "r qkpv"y knn"pqv"chhgev"yj g"hco kn{(u"qyj gt"tki j vu"wpf gt"ku"ngcug."pqt"y knn"uwej "eguucvkqp"r tgenwf g"yj g"tguwo r vkqp"qh"r c{o gpvu"cu"c"tguwnv"qh"ncvgt"ej cpi gu"kp"kpeqo g."tgpvu."qt"yj g"tgngxcpv"ektewo uvcpeg"kh"uwej "ej cpi gu"qeewt"y kyj kp"3: 2"f c{u"hqnnqy kpi "yj g"f cvg"qh"yj g"ncuv"j qwukpi "cuukuvcpeg"r c{o gpv"d{"yj g"URJ C0Chvgt"yj g"3: 2/f c{"r gtkqf ."yj g"wpkv"uj cnn"dg"tgo qxgf "htqo "yj g"J CR"eqpvtcev"r wtuwcpv"vq"46"EHT"; 504330

> URJ C"Rqnke{
>
> Kh"c"r ctvkekr cvkpi "hco kn{"tgegkxkpi "| gtq"cuukuvcpeg"gzr gtkgpegu"c"ej cpi g"kp"ektewo uvcpegu"yj cv"y qwnf "tguwnv"kp"c"J CR"r c{o gpv"vq"yj g"qy pgt."yj g"hco kn{"o wuv"pqvkh{"yj g"URJ C"qh"yj g"ej cpi g"cpf "tgswguv"cp"kpvgtko "tggzco kpcvkqp"dghqtg"yj g"gzr ktcvkqp"qh"yj g"3: 2/f c{"r gtkqf 0

**Security Deposits [24 CFR 983.259]"**

Vj g"qy pgt"o c{"eqngev"c"ugewtk{"f gr qukv"htqo "vj g"vgpcpv0"Vj g"URJ C"o c{"rtqj kdkv"ugewtk{"
f gr quku"kp"gzeguu"qh"r tkxcvg"o ctmgv"r tcevkeg."qt"kp"gzeguu"qh"co qwpu"ej cti gf "d{ "vj g"qy pgt"vq"
wpcuukuvgf "vgpcpvu0'

    <u>URJ C"Rqrke{"</u>

    Vj g"URJ C"y knl'cmqy "vj g"qy pgt"vq"eqnngev"c"ugewtk{"f gr qukv"co qwpv'vj g"qy pgt"
    f gvgto kpgu"ku"cr r tqr tkcvg0'

Y j gp"vj g"vgpcpv'o qxgu"qwv"qh"c"eqpvtcev'wpkv."vj g"qy pgt."uwdlgev"vq"uvcvg"cpf "nqecn'ncy ."o c{"wug"
vj g"ugewtk{"f gr qukv."kpenwf kpi "cp{"kpvgtguv'qp"vj g"f gr qukv."kp"ceeqtf cpeg"y kj "vj g"ngcug."cu"
tgko dwtugo gpv'hqt"cp{"wpr ckf "vgpcpv'tgpv."f co ci gu"vq"vj g"wpkv."qt"qyj gt"co qwpu"qy gf "d{ "vj g"
vgpcpv'wpf gt"vj g"ngcug0'

Vj g"qy pgt"o wuv'i kxg"vj g"vgpcpv'c"y tkvvgp"rkuv"qh"cml'kvgo u"ej cti gf "ci ckpuv'vj g"ugewtk{"f gr qukv'cpf "
vj g"co qwpv'qh"gcej "kvgo 0Chvgt"f gf wevkpi "vj g"co qwpv'wugf "vq"tgko dwtug"vj g"qy pgt."vj g"qy pgt"
o wuv'r tqo r vn{ "tghwpf "vj g"hwnn'co qwpv'qh"vj g"dcncpeg"vq"vj g"vgpcpv0'

Kh'vj g"ugewtk{"f gr qukv'f qgu"pqv'eqxgt"vj g"co qwpv'qy gf "d{ "vj g"vgpcpv'wpf gt"vj g"ngcug."vj g"qy pgt"
o c{ "uggm'vq"eqnngev'vj g"dcncpeg"htqo "vj g"vgpcpv0'Vj g"URJ C"j cu"pq"rkcdkrk{ "qt"tgur qpukdkrk{ "hqt"
r c{o gpv'qh"cp{ "co qwpv'qy gf "d{ "vj g"hco kn{ "vq"vj g"qy pgt0'

# 17-VII.C. MOVES

## Overcrowded, Under-Occupied, and Accessible Units [24 CFR 983.260]"

Kh'yj g'URJ C'f gvgto kpgu'yj cv'c'hco kn{'ku'qeewr {kpi "c'y tqpi "uk| g'wpkv."dcugf "qp'yj g'URJ Cøu" uwdukf {'uvcpf ctfu."qt'c'wpkv'y kj "ceeguukdknkv{'hgcwtgu'yj cv'yj g'hco kn{'f qgu'pqv'tgs wktg."cpf "yj g" wpkv'ku'pggf gf "d{'c'hco kn{'yj cv'f qgu'tgs wktg'yj g'hgcwtgu.'yj g'URJ C'o wuv'r tqo r vl{'pqvkh{'yj g" hco kn{'cpf "yj g'qy pgt'qh'yj ku'f gvgto kpcvkqp.'cpf "yj g'URJ C'o wuv'qhhgt'yj g'hco kn{'yj g'qr r qtwpkv{" vq'tgegkxg'eqpvkpwgf "j qwukpi "cuukuvcpeg'kp'cpqyj gt'wpkv0'

<u>URJ C'Rqnke{'</u>

Vj g'URJ C'y knt'pqvkh{'yj g'hco kn{'cpf "yj g'qy pgt'qh'yj g'hco kn{øu'pggf "vq'o qxg'dcugf "qp" yj g'qeewr cpe{'qh'c'y tqpi -uk| g'qt'ceeguukdng'wpkv'y kj kp'32'dwukpguu'f c{u'qh'yj g'URJ Cøu" f gvgto kpcvkqp0Vj g'URJ C'y knt'qhhgt'yj g'hco kn{'yj g'hqmqy kpi "v{r gu'qh'eqpvkpwgf " cuukuvcpeg'kp'yj g'hqmqy kpi "qtf gt.'dcugf "qp'yj g'cxckncdknkv{'qh'cuukuvcpeg<

> RDX'cuukuvcpeg'kp'yj g'uco g'dwknf kpi "qt'r tqlgev="

> RDX'cuukuvcpeg'kp'cpqyj gt'r tqlgev="cpf "

> Vgpcpv√dcugf "xqwej gt'cuukuvcpeg0'

Kh'yj g'URJ C'qhhgtu'yj g'hco kn{'c'vgpcpv√dcugf "xqwej gt.'yj g'URJ C'o wuv'vgto kpcvg'yj g'j qwukpi " cuukuvcpeg'r c{o gpw'hqt'c'y tqpi -uk| gf "qt'ceeguukdng'wpkv'cv'yj g'gctnkgt'qh'yj g'gzr ktcvkqp'qh'yj g" vgto "qh'yj g'hco kn{øu'xqwej gt'√kpenwf kpi "cp'gzvgpukqp'i tcpvgf "d{'yj g'URJ C+'qt'yj g'f cvg'wr qp" y j kej "yj g'hco kn{'xcecvgu'yj g'wpkv0Kh'yj g'hco kn{'f qgu'pqv'o qxg'qw'qh'y tqpi -uk| gf "wpkv'qt" ceeguukdng'wpkv'd{'yj g'gzr ktcvkqp'qh'yj g'vgto "qh'yj g'hco kn{øu'xqwej gt.'yj g'URJ C'o wuv'tgo qxg'yj g" wpkv'htqo "yj g'J CR'eqpvtcev0'

Kh'yj g'URJ C'qhhgtu'yj g'hco kn{'cpqyj gt'hqto "qh'cuukuvcpeg'yj cv'ku'pqv'c'vgpcpv√dcugf "xqwej gt.'cpf " yj g'hco kn{'f qgu'pqv'ceegr v'yj g'qhhgt.'f qgu'pqv'o qxg'qw'qh'RDX'wpkv'y kj kp'c'tgcuqpcdng'vko g" cu'f gvgto kpgf "d{'yj g'URJ C.'qt'dqyj .'yj g'URJ C'o wuv'vgto kpcvg'yj g'j qwukpi "cuukuvcpeg'r c{o gpw" hqt'yj g'wpkv'cv'yj g'gzr ktcvkqp'qh'c'tgcuqpcdng'r gtkqf "cu'f gvgto kpgf "d{'yj g'URJ C'cpf "tgo qxg'yj g" wpkv'htqo "yj g'J CR'eqpvtcev0'

<u>URJ C'Rqnke{'</u>

Y j gp'yj g'URJ C'qhhgtu'c'hco kn{'cpqyj gt'hqto "qh'cuukuvcpeg'yj cv'ku'pqv'c'vgpcpv√dcugf " xqwej gt.'yj g'hco kn{'y knt'dg'i kxgp'52'f c{u'htqo "yj g'f cvg'qh'yj g'qhhgt'vq'ceegr v'yj g'qhhgt" cpf "o qxg'qw'qh'yj g'RDX'wpkv0Kh'yj g'hco kn{'f qgu'pqv'o qxg'qw'y kj kp'yj ku'52-f c{'vko g" htco g.'yj g'URJ C'y knt'vgto kpcvg'yj g'j qwukpi "cuukuvcpeg'r c{o gpw'cv'yj g'gzr ktcvkqp'qh'yj ku" 52-f c{'r gtkqf 0'

Vj g'URJ C'o c{'o cng'gzegr vkqpu'vq'yj ku'52-f c{'r gtkqf "kh'pggf gf "hqt'tgcuqpu'dg{qpf "yj g" hco kn{øu'eqpvtqn'uwej "cu'f gcyj .'ugtkqwu'knpguu.'qt'qyj gt'o gf kecn'go gti gpe{'qh'c'hco kn{" o go dgt0"

**Family Right to Move [24 CFR 983.261]**

Vj g'hco kn{'o c{''vgto kpcvg''vj g'ngcug'cv'cp{'vko g'chvgt''vj g'hktuv''{gct'qh'qeewr cpe{0'Vj g'hco kn{'o wuv' i kxg'cfxcpeg'y tkwgp'pqvkeg'vq''vj g'qy pgt'kp''ceeqtf cpeg'y kj ''vj g'ngcug'cpf ''r tqxkfg''c'eqr {'qh'uwej '' pqvkeg'vq''vj g'URJ C0'Kh'vj g'hco kn{'y kuj gu'vq''o qxg'y kj ''eqpvkpwgf ''vgpcpv∨dcugf ''cuukuvcpeg.'vj g' hco kn{'o wuv'eqpvcev'vj g'URJ C'vq''tgs wguv'vj g'tgpvcn'cuukuvcpeg'r tkqt'vq'r tqxkfkpi ''pqvkeg'vq'' vgto kpcvg'vj g'ngcug0

Kh'vj g'hco kn{'vgto kpcvgu'vj g'ngcug'kp'ceeqtf cpeg'y kj 'vj gug'tgs wktgo gpvu.'vj g'URJ C'ku'tgs wktgf ''vq'' qhhgt'vj g'hco kn{'vj g'qr r qtwpkv{'hqt''eqpvkpwgf ''vgpcpv∨dcugf ''cuukuvcpeg.'kp'vj g'hqto ''qh'c'xqwej gt'' qt'qvj gt'eqo r ctcdng'vgpcpv∨dcugf ''tgpvcn'cuukuvcpeg0'Kh'xqwej gt''qt'qvj gt'eqo r ctcdng'vgpcpv∨dcugf '' cuukuvcpeg'ku'pqv'ko o gf kcvgn{''cxckncdng'wr qp'vgto kpcvkqp'qh'vj g'hco kn{øu'ngcug'kp'vj g'RDX''wpkv.'' vj g'URJ C'o wuv'i kxg'vj g'hco kn{'r tkqtkv{''vq'tgegkxg'vj g'pgzv∨cxckncdng'qr r qtwpkv{'hqt''eqpvkpwgf '' vgpcpv∨dcugf ''cuukuvcpeg0

Kh'vj g'hco kn{'vgto kpcvgu'vj g'cuukuvgf ''ngcug'dghqtg'vj g'gpf ''qh'vj g'hktuv''{gct.'vj g'hco kn{'tgnkps wkuj gu' vj g'qr r qtwpkv{'hqt''eqpvkpwgf ''vgpcpv∨dcugf ''cuukuvcpeg0

# Emergency Transfers under VAWA [Notice PIH 2017-08]

Gzegrv'y j gtg'ur gekcn'eqpukfgtcvkqp"ku'pggfgf "hqt"vj g'r tqlgev'dcugf "xqwej gt'r tqi tco ."vj g"URJ C"y km'hqmqy "XCY C'r qnkekgu'cu'qwnkpgf "kp'Ej cr vgt'38"Rctv'KZ "qh'vj ku'cf o kpkuvtcvkxg'r ncp."kpenwfkpi "wukpi "vj g'Go gti gpe{'Vtcpuhgt'Rncp'cu'vj g'dcuku'hqt'RDX'vtcpuhgtu'wpfgt'XCY C"*Gzj kdkv'38/4+0'

J WF "tgswktgu'vj cv'vj g'URJ C"kpenwfg'r qnkekgu'vj cv'cffftguu'y j gp'c'xkevko "j cu'dggp'rkxkpi "kp'c'wpkv'hqt'"rguu'vj cp'c'{gct'qt'y j gp'c'xkevko "uggmu'vq'o qxg'uqqpgt'vj cp'c'vgpcpv'dcugf "xqwej gt'ku'cxckncdrg0'

### URJ C'Rqrke{"

Y j gp'vj g'xkevko "qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt'uvcmkpi "j cu'rkxgf "kp'vj g'wpkv'hqt'nguu'vj cp'qpg'{gct."vj g'URJ C'y km'r tqxkfg'ugxgtcn'qr vkqpu'hqt'eqpvkpwgf "cuukuvcpeg0'

Vj g'URJ C'y km'hktuv'vt{'vq'vtcpuhgt'vj g'r ctvkekr cpv'vq'cpqvj gt'RDX"wpkv'kp'vj g'uco g"f gxgnqr o gpv'qt'vtcpuhgt'vq'c'f khhgtgpv'f gxgnqr o gpv'y j gtg'vj g'URJ C'j cu'RDX"wpku0'Vj g'URJ C'y km'gzr gfkvg'vj g'cf o kpkuvtcvkxg'r tqeguugu'kp'vj ku'ecug'kp'cp'ghhqtv'vq'eqpfwev'vj g'vtcpuhgt'cu's wkemr{'cu'r quukdrg0'

Ki'pq'wpku'ctg'cxckncdrg'hqt'cp'kpvgtpcn'vtcpuhgt."qt'kh'vj gtg'ku'tgcuqpcdng'ecwug'vq'dgrkgxg'vj cv'uwej "c'vtcpuhgt'y qwrf 'r wv'vj g'xkevko "kp'Jgqr ctf{."vj g'r ctvkekr cpv'o c{'tgegkxg'eqpvkpwgf "cuukuvcpeg'vj tqwi j 'cp'gzvgtpcn'vtcpuhgt'vq'gkvj gt'vgpcpv'dcugf "tgpvcn'cuukuvcpeg'*J EX+'qt'cuukuvcpeg'kp'vj g'URJ Cøu'r wdrke'j qwukpi 'r tqi tco 0'Uwej "c'f gekukqp'y km'dg'o cfg'd{'vj g'URJ C'dcugf 'qp'vj g'cxckncdkrkv{'qh'vgpcpv'dcugf "xqwej gtu'cpf 'qt'xcecpekgu'kp'r wdrke'j qwukpi "wpku0'Uwej "hco krkgu'o wuv'dg'ugrgevgf "htqo "vj g'y ckvkpi "rkuv'hqt'vj g'cr r rkecdrg'r tqi tco 0'Vj g'URJ C'j cu'cf qr vgf 'c'y ckvkpi "rkuv'r tghgtgpeg'hqt'xkevko u'qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."cpf 'uvcmkpi "kp'dqvj "ku'J EX'cpf "r wdrke'j qwukpi 'r tqi tco u'kp'qtf gt'vq'gzr gfkvg'vj ku'r tqeguu0'Ugg 'Ugevkqp'4/KKKC0'qh'vj ku'cf o kpkuvtcvkxg'r ncp0'

Ki'c'xkevko "y kuj gu'vq'o qxg'chvgt'c'{gct'qh'qeewr cpe{'kp'vj g'wpkv."dwv'pq'vgpcpv'dcugf "xqwej gtu'ctg'cxckncdrg."vj g'URJ C'y km'qhhgt'vj g'r ctvkekr cpv'cp'kpvgtpcn'vtcpuhgt'vq'cpqvj gt"RDX"wpkv'kp'vj g'uco g"f gxgnqr o gpv'qt'c'vtcpuhgt'vq'c'f khhgtgpv'f gxgnqr o gpv'y j gtg'vj g'URJ C'j cu'RDX"wpku0'Vj g'URJ C'y km'gzr gfkvg'vj g'cf o kpkuvtcvkxg'r tqeguugu'kp'vj ku'ecug'kp'cp'ghhqtv'vq'eqpfwev'vj g'vtcpuhgt'cu's wkemr{'cu'r quukdrg0'

Ki'pq'wpku'ctg'cxckncdrg'hqt'cp'kpvgtpcn'vtcpuhgt."qt'kh'vj gtg'ku'tgcuqpcdng'ecwug'vq'dgrkgxg'vj cv'uwej "c'vtcpuhgt'y qwrf 'r wv'vj g'xkevko "kp'Jgqr ctf{."vj g'r ctvkekr cpv'o c{'tgegkxg'eqpvkpwgf "cuukuvcpeg'vj tqwi j 'cp'gzvgtpcn'vtcpuhgt'vq'vj g'URJ Cøu'r wdrke'j qwukpi 'r tqi tco 0'Vj g'URJ C'j cu'cf qr vgf 'c'y ckvkpi "rkuv'r tghgtgpeg'hqt'xkevko u'qh'f qo guvke'xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."cpf "uvcmkpi "cu'r ctv'qh'vj g'r wdrke'j qwukpi 'CEQR'kp'qtf gt'vq'gzr gfkvg'vj ku'r tqeguu0"

## 17-VII.D. EXCEPTIONS TO THE OCCUPANCY CAP [24 CFR 983.262]

Cu'qh'Cr tkn'39.'423:.'\j g'URJ C'o c{'pqv'r c{'j qwukpi "cuukuvcpeg'wpfgt'c'RDX'J CR'eqpvtcev'hqt" o qtg'\j cp'\j g'i tgcvgt'qh'47'wpku'qt'47'r gtegpv'qh'\j g'pwo dgt'qh'f y gmkpi "wpku'kp'c'r tqlgev" wpnguu<"

- Á  Vj g'wpku'ctg'gzenwukxgn{ "hqt'gnf gtn{ "hco knkgu"

- Á  Vj g'wpku'ctg'hqt'j qwugj qrfu'gnki kdng'hqt'uwr r qtvkxg'ugtxkegu'cxckncdng'vq'cnn'hco knkgu" tgegkxkpi "RDX'cuukuvcpeg'kp'\j g'r tqlgev"

Kh'\j g'r tqlgev'ku'nqecvgf "kp'c'egpuwu'vtcev'y kj "c'r qxgtv{ "tcvg'qh'42'r gtegpv'qt'nguu."cu'f gvgto kpgf " kp'\j g'o quv'tgegpv'Co gtkecp'Eqo o wpkv{ "Uwtxg{ "Hkxg/[ gct'guvko cvgu."\j g'r tqlgev'ecr 'ku'\j g'" i tgcvgt'qh'47'wpku'qt'62'r gtegpv'*kpuvgf 'qh'47'r gtegpv+'qh'\j g'wpku'kp'\j g'r tqlgev]HT 'P qvkeg" 9136139_0'

Kh'c'hco kn'cv'\j g'vko g'qh'kpkvkcn'vgpcpe{ "ku'tgegkxkpi "cpf "y j kng'\j g'tgukfgpv'qh'cp'gzegr vgf "wpkv" j cu'tgegkxgf "Hco kn{ "Ugnh/Uwhhkekgpe{ "*HUU+'uwr r qtvkxg'ugtxkegu'qt'cp{ 'qyj gt'ugtxkeg'cu'f ghkpgf " d{ '\j g'URJ C'cpf "uweeguuhwm'eqo r ngvgu'\j g'HUU'eqpvtcev'qh'r ctvkekr cvkqp'qt'\j g'uwr r qtvkxg" ugtxkegu'tgs wktgo gpv.'\j g'wpkv'eqpvkpwgu'vq 'eqwpv'cu'cp'gzegr vgf "wpkv/hqt'cu'nqpi "cu'\j g'hco kn{ " tgukf gu'kp'\j g'wpkv0J qy gxgt.'kh'\j g'HUU'hco kn{ "hcknu'vq 'uweeguuhwm'eqo r ngvg'\j g'HUU'eqpvtcev'qh" r ctvkekr cvkqp'qt'uwr r qtvkxg'ugtxkegu'qdlgevkxg'cpf "eqpugs wgpvn{ "ku'pq'nqpi gt'gnki kdng'hqt'\j g" uwr r qtvkxg'ugtxkegu.'\j g'hco kn{ "o wuv'xcecvg'\j g'wpkv'y kj kp'c'tgcuqpcdng'r gtkqf 'qh'vko g" guvcdnkuj gf 'd{ '\j g'URJ C.'cpf '\j g'URJ C'uj cnn'egcug'r c{ kpi "J CR'qp'dgj cnh'qh'\j g'hco kn{0"

Hwtj gt.'y j gp'c'hco kn{ "*qt'tgo ckpkpi "o go dgtu'qh'c'hco kn{+'tgukf kpi "kp'cp'gzegr vgf "wpkv'pq" nqpi gt'o ggvu'\j g'etkvgtkc'hqt'c'õ uwtr nwu{ kpi "hco kn{ ö'dgecwug'\j g'hco kn{ "ku'pq'nqpi gt'cp'gnf gtn{ " hco kn{ 'f wg'vq 'c'ej cpi g'kp'hco kn{ "eqo r qukvkqp.'\j g'URJ C'j cu'\j g'f kuetgvkqp'vq 'cnny "\j g'hco kn{ "vq" tgo ckp'kp'\j g'gzegr vgf "wpkv0Kh'\j g'URJ C'f qgu'pqv'gzgtekug'\j ku'f kuetgvkqp.'\j g'hco kn{ "o wuv'xcecvg" \j g'wpkv'y kj kp'c'tgcuqpcdng'r gtkqf 'qh'vko g'guvcdnkuj gf "d{ '\j g'URJ C.'cpf '\j g'URJ C'o wuv'egcug" r c{ kpi 'j qwukpi "cuukuvcpeg'r c{ o gpvu'qp'dgj cnh'qh'\j g'pqp/s wcnkh{ kpi "hco kn{0"

Kpf kxkf wcnu'kp'wpku'y kj "uwr r qtvkxg'ugtxkegu'y j q'ej qqug'vq 'pq'nqpi gt'r ctvkekr cvg'kp'c'ugtxkeg'qt" y j q'pq'nqpi gt's wcnkh{ "hqt'ugtxkegu'y j g{ "s wcnkhkgf "hqt'cv'\j g'vko g'qh'kpkvkcn'qeewr cpe{ "ecppqv' uwdugs wgpvn{ "dg'f gpkgf "eqpvkpwgf "j qwukpi "qr r qtwpkv{ "dgecwug'qh'\j ku'ej cpi gf "ektewo uvcpeg0C"" URJ C'qt'qy pgt'ecppqv'f gvgto kpg'\j cv'c'r ctvkekr cpvu'pggf u'ej cpeg'\j g'ngxgn'qh'ectg'qhhgtgf "d{ " s wcnkh{ kpi "ugtxkegu'qt'tgs wktg'\j cv'kpf kxkf wcnu'dg'tcpukkqpgf "vq 'f khhgtgpv'r tqlgevu'dcugf "qp" ugtxkeg'pggf u0"

Kh'\j g'hco kn{ "hcknu'vq 'xcecvg'\j g'wpkv'y kj kp'\j g'guvcdnkuj gf "vko g."\j g'wpkv'o wuv'dg'tgo qxgf "htqo " \j g'J CR'eqpvtcev'wpnguu'\j g'r tqlgev'ku'r ctvkcn{ "cuukuvgf."cpf "kv'ku'r quukdng'hqt'\j g'J CR'eqpvtcev'vq" dg"co gpfgf "vq 'uwdukwwg'c'f khhgtgpv'wpkv'kp'\j g'dwknf kpi "kp'ceeqtf cpeg'y kj "r tqi tco " tgs wktgo gpvu—'qt'\j g'qy pgt'vgto kpcvgu'\j g'ngcug'cpf "gxkevu'\j g'hco kn{0Vj g'j qwukpi "cuukuvcpeg" r c{ o gpvu'hqt'c'hco kn{ "tgukf kpi "kp'cp'gzegr vgf "wpkv'\j cv'ku'pqv'kp'eqo r nkcpeg'y kj "ku'hco kn{ " qdnki cvkqpu'vq 'eqo r n{ 'y kj "uwr r qtvkxg'ugtxkegu'tgs wktgo gpvu'o wuv'dg'vgto kpcvgf "d{ '\j g'URJ C0"

Vj g"URJ C"o c{"cmqy "c"hco kn{"yj cv"kpkvkcm{"s wcnkhkgf "hqt"qeewr cpe{"qh'cp"gzegr vgf "wpkv'dcugf "qp"
gnf gtn{"hco kn{"uncwu"vq"eqpvkpwg"vq"tgukf g"kp"c"wpkv."yj gtg"yj tqwi j "ektewo uvcpeg"dg{qpf "yj g"
eqpvtqn'qh'yj g"hco kn{"*"g0 0"f gcyj "qh"yj g"gnf gtn{"hco kn{"o go dgt"qt"nqpi /vgto "qt"r gto cpgpv"
j qur kcnk| cvkqp"qt"pwtukpi "ectg+."yj g"gnf gtn{"hco kn{"o go dgt"pq"nqpi gt"tgukf gu"kp"yj g"wpkv0Kp"yj ku"
ecug."yj g"wpkv'o c{"eqpvkpwg"vq"dg"eqwpvgf "cu"cp"gzegr vgf "wpkv'hqt"cu"nqpi "cu"yj g"hco kn{"tgukf gu"kp"
yj cv"wpkv0Qpeg"yj g"hco kn{"xcecvgu"yj g"wpkv."kp"qtf gt "vq"eqpvkpwg"cu"cp"gzegr vgf "wpkv'wpf gt "yj g"
J CR"eqpvtcev."yj g"wpkv'o wuv'dg"o cf g"cxckncdng"vq"cpf "qeewr kgf "d{"c"s wcnkhkgf "hco kn{0"

### URJ C"Rqnke{"

Vj g"URJ C"y km'cmqy "hco knkgu'y j q"kpkvkcm{"s wcnkhkgf "vq"ikxg"kp"cp"gzegr vgf "wpkv'vq"tgo ckp"
y j gp"ektewo uvcpeg"ej cpi g"f wg"vq"ektewo uvcpeu'dg{qpf "yj g"tgo ckpkpi "hco kn{"o go dgtu'"
eqpvtqn0"

Kp"cm'qyj gt"ecugu."yj g"URJ C"y km'r tqxkf g"y tkvvgp"pqvkeg"vq"yj g"hco kn{"cpf "qy pgt"y kyj kp"
32"dwukpguu'f c{u'qh"o ckkpi "yj g"f gvgto kpcvkqp0Vj g"hco kn{"y km'dg"i kxgp"52"f c{u'htqo "yj g"
f cvg"qh'yj g"pqvkeg"vq"o qxg"qwv'qh"yj g"RDX"wpkv0Kf "yj g"hco kn{"f qgu'pqv'o qxg"qwv'y kyj kp"
yj ku'52/f c{"ko g"htco g."yj g"URJ C"y km'vgto kpcvg"yj g"j qwukpi "cuukuvcpeg'r c{o gpvu'cv'yj g"
gzr ktcvkqp"qh'yj ku'52/f c{"r gtkqf 0"

Vj g"URJ C"o c{"o cmg"gzegr vkqpu"vq"yj ku'52/f c{"r gtkqf "kh'pggf gf "hqt"tgcuqpu'dg{qpf "yj g"
hco kn{øu'eqpvtqn'uwej "cu'f gcyj ."ugtkqwu'knpguu."qt"qyj gt"o gf kecn'go gti gpe{"qh'c"hco kn{"
o go dgt0"

**PART VIII: DETERMINING RENT TO OWNER**

## 17-VIII.A. OVERVIEW

Vjg"coqwpv"qh"vjg"kpkvkcn"tgpv"vq"cp"qy pgt"qh"wpkvu"tgegkxkpi "RDX"cuukuvcpeg"ku"guvcdnkujgf "cv"vjg" dgikppkpi "qh"vjg"JCR"eqpvtcev"vgto 0Cnjqwij "hqt"tgjcdknkvcvgf "qt"pgy n{"eqpuvtwevgf "jqwukpi ." yjg"cитggoгpv"vq"gpvgt"kpvq"JCR"Eqpvtcev"*Ci tggo gpv+"uvcvgu"vjg"guvko cvgf "coqwpv"qh"vjg"kpkvkcn" tgpv"vq"qy pgt."vjg"cewcn"coqwpv"qh"vjg"kpkvkcn"tgpv"vq"qy pgt"ku"guvcdnkujgf "cv"vjg"dgikppkpi "qh"vjg" JCR"eqpvtcev"vgto 0

F wtkpi "vjg"go "qh"vjg"JCR"eqpvtcev."vjg"tgpv"vq"qy pgt"ku"fgvgtokpgf "cv"vjg"qy pgtøu"tgswguv"kp" ceeqtfcpeg"y kj "r tqi tco "tgswktgogpvu."cpf "cv"uwej "ko g"vj cv"vjgtg"ku"c"hkxg"r tegpv"qt"i tgcvgt" fgetgcug"kp"vjg"r wdnkuj gf "HO T0

## 17-VIII.B. RENT LIMITS [24 CFR 983.301]

Gzegr v"hqt"egtvckp"cz"etgfkv"wpku"*fkuewuugf "dgnqy +."vjg"tgpv"vq"qy pgt"o wuv"pqv"gzeggf "vjg" nqy guv"qh"vjg"hqmqy kpi "coqwpu<

- Á Cp"coqwpv"fgvgto kpgf "d{ "vjg"URJ C."pqv"vq"gzeggf "332"r gtegpv"qh"vjg"cr r nkecdng"hckt"o ctmgv" tgpv"*qt"cp{"J WF/cr r tqxgf "gzegr vkqp"r c{o gpv"uvcpf ctf +"hqt"vjg"wpkv"dgftqqo "uk| g"o kpwu" cp{"wknkv{"cmqy cpeg="

- Á Vjg"tgcuqpcdng"tgpv="qt "

- Á Vjg"tgpv"tgswguvgf "d{ "vjg"qy pgt0

### Certain Tax Credit Units [24 CFR 983.301(c)]

Hqt"egtvckp"cz"etgfkv"wpku."vjg"tgpv"nko ku"ctg "fgvgto kpgf "fkhhgtgpvn{ "vjcp"hqt"qyj gt"RDX"wpku0 F khhgtgpv"nko ku"cr r n{ "vq"eqpvtcev"wpku"vjcv"o ggv"cmn"qh"vjg"hqmqy kpi "etkvgtkc<

- Á Vjg"eqpvtcev"wpkv"tgegkxgu"c"nqy /kpeqo g"jqwukpi "cz"etgfkv"wpfgt"vjg"Kpvgtpcn"Tgxgpwg"Eqfg" qh"3; ; 8="

- Á Vjg"eqpvtcev"wpkv"ku"pqv"nqecvgf "kp"c"s wcnkhkgf "egpuwu"vtcev="

- Á Vjgtg"ctg"eqo r ctcdng"cz"etgfkv"wpku"qh"vjg"uco g"dgftqqo "uk| g"cu"vjg"eqpvtcev"wpkv"kp"vjg" uco g"r tqlgev."cpf "vjg"eqo r ctcdng"cz"etgfkv"wpku"fq "pqv"jcxg"cp{"hqto "qh"tgpvcn"cuukuvcpeg" qyj gt"vjcp"vjg"cz"etgfkv="cpf "

- Á Vjg"cz"etgfkv"tgpv"gzeggfu"332"r gtegpv"qh"vjg"hckt"o ctmgv"tgpv"qt"cp{"cr r tqxgf "gzegr vkqp" r c{o gpv"uvcpf ctf ="

Hqt"eqpvtcev"wpku"vjcv"o ggv"cmn"qh"vjgug"etkvgtkc."vjg"tgpv"vq"qy pgt"o wuv"pqv"gzeggf "vjg"nqy guv"qh<

- Á Vjg"cz"etgfkv"tgpv"o kpwu"cp{"wknkv{"cmqy cpeg="

- Á Vjg"tgcuqpcdng"tgpv="qt "

- Á Vjg"tgpv"tgswguvgf "d{ "vjg"qy pgt0

*Definitions'"*

C *qualified census tract* ku'cp{'egpuwu'tcev'%qt'gs wkxcngpv'i gqi tcr j ke'ctgc'f ghkpgf "d{ "vj g 'Dwtgcw' qh'vj g 'Egpuwu+'kp'y j kej "cv'ngcuv'72'r gtegpv'qh'j qwugj qrf u'j cxg'cp'kpeqo g'qh'nguu'vj cp'82'r gtegpv' qh'Ctgc'O gf kcp'I tquu'Kpeqo g'*%CO I K.'qt'y j gtg'vj g'r qxgtv{ 'tcvg'ku'cv'ngcuv'47'r gtegpv'cpf " y j gtg'vj g'egpuwu'tcev'ku'f guki pcvgf "cu'c's wcnkhkgf "egpuwu'tcev'd{ "J WF 0.

*Tax credit rent* 'ku'vj g'tgpv'ej cti gf "hqt'eqo r ctcdng'wpku'qh'vj g'uco g'dgftqqo "uk| g'kp'vj g'r tqlgev' y j cv'cnuq 'tgegkxg'vj g'ncy -kpeqo g'j qwukpi "vcz 'etgf kv'dwv'f q 'pqv'j cxg'cp{ 'cf f kkqpcn'tgpvcn' cuukuvcpeg'*g0 0 'vgpcpv'dcugf "xqwej gt'cuukuvcpeg+0

## Reasonable Rent [24 CFR 983.301(e) and 983.302(c)(2)]

Vj g'URJ C 'o wuv'f gvgto kpg'tgcuqpcdng'tgpv'kp 'ceeqtf cdng'y kj "46 'EHT '; : 50250 'Vj g'tgpv'q" qy pgt'hqt'gcej "eqpvtcev'wpkv'o c{ 'cv'pq 'ko g'gzeggf "vj g'tgcuqpcdng'tgpv.'gzegr v'kp'ecugu'y j gtg'vj g" URJ C 'j cu'gngevgf "y kj kp'vj g'J CR 'eqpvtcev'pqv'q 'tgf weg'tgpvu'dgnqy "vj g'kpkkcn'tgpv'q 'qy pgt" cpf .'wr qp 'tgf gvgto kpcvkqp 'qh'vj g'tgpv'q 'qy pgt.'vj g'tgcuqpcdng'tgpv'y qwf "tguwn'kp'c'tgpv'dgnqy " vj g'kpkkcn'tgpv0'J qy gxgt.'vj g'tgpv'q 'qy pgt'o wuv'dg'tgf wegf "kp'vj g'hqnqy kpi "ecugu<

- Á  Vq 'eqttgev'gttqtu'kp 'ecnewncvkqpu'kp 'ceeqtf cdng'y kj "J WF 'tgs wktgo gpvu"

- Á  Kh'cf f kkqpcn'j qwukpi "cuukuvcpeg'j cu'dggp 'eqo dkpgf "y kj "RDX 'cuukuvcpeg'chvgt'vj g'gzgewkqp" qh'vj g'kpkkcn'J CR 'eqpvtcev'cpf "c'tgpv'f getgcug'ku'tgs wktgf 'r wtuwcpv'q '46 'EHT '; : 5075 "

- Á  Kh'c'f getgcug'kp'tgpv'q 'qy pgt'ku'tgs wktgf "dcugf "qp 'ej cpi gu'kp 'vj g'cnqecvkqp 'qh'vj g" tgur qpukdknkv{ 'hqt'wknkvkgu'dgwy ggp 'qy pgt'cpf "vgpcpv"

Kh'vj g'URJ C 'j cu'pqv'gngevgf "y kj kp'vj g'J CR 'eqpvtcev'q 'guvcdnkuj "vj g'kpkkcn'tgpv'q 'qy pgt'cu'vj g" tgpv'hnqqt.'vj g'tgpv'q 'qy pgt'uj cnl'pqv'cv'cp{ 'ko g'gzeggf "vj g'tgcuqpcdng'tgpv0

URJ C 'Rqrke{ "

Vj g'URJ C 'y knl'gngev'y kj kp'vj g'J CR 'eqpvtcev'pqv'q 'tgf weg'tgpvu'dgnqy "vj g'kpkkcn'ngxgn' y kj "vj g'gzegr vkqp'qh'ektewo uvcpegu'nkuvgf "kp '46 'EHT '; : 5024 *e+*4+0'Kp "wr qp" tgf gvgto kpcvkqp 'qh'vj g'tgpv'q 'qy pgt.'vj g'tgcuqpcdng'tgpv'y qwf "tguwn'kp'c'tgpv'dgnqy "vj g' kpkkcn'tgpv.'vj g'URJ C 'y knl'wug'vj g'j ki j gt'kpkkcn'tgpv'q 'qy pgt'co qwpv0"

## Use of FMRs, Exception Payment Standards, and Utility Allowances [24 CFR 983.301(f)]

Y j gp''f gvgto kpkkpi ''yj g''kpkvkcn'tgpv''q''qy gt.''yj g''URJ C''o wuv''wug''yj g''o quv''tgegpvn{''r wdnkuj gf ''
HO T''kp''ghhgev''cpf ''yj g''wkrkv{''cnqy cpeg''uej gfwrg''kp''ghhgev''cv''gzgewvkqp''qh''yj g''J CR''eqpvtcev0'
Y j gp''tgf gvgto kpkpi ''yj g''tgpv''q''qy gt.''yj g''URJ C''o wuv''wug''yj g''o quv''tgegpvn{''r wdnkuj gf ''HO T''cpf ''
yj g''wkrkv{''cnqy cpeg''uej gfwrg''kp''ghhgev''cv''yj g''ko g''qh''tgf gvgto kpcvkqp0'Cv''ku''f kuetgvkqp.''yj g''
URJ C''o c{''hqt''kpkvkcn'tgpv.''wug''yj g''co qwpu''kp''ghhgev''cv''cp{''ko g''f wtkpi ''yj g''52/f c{''r gtkqf ''
ko o gfkcvgn{''dghqtg''yj g''dgi kppkpi ''f cvg''qh''yj g''J CR''eqpvtcev.''qt''hqt''tgf gvgto kpcvkqpu''qh''tgpv.''yj g''
52/f c{''r gtkqf ''ko o gfkcvgn{''dghqtg''yj g''tgf gvgto kpcvkqp''f cvg0'

Cp{''J WF /cr r tqxgf ''gzegr vkqp''r c{o gpv''uvcpfctf ''co qwpu''wpf gt''yj g''vgpcpv/dcugf ''xqwej gt''
r tqi tco ''cnuq''cr r nkgu''vq''yj g''r tqlgev/dcugf ''xqwej gt''r tqi tco 0'J WF ''y km''pqv''cr r tqxg''c''f khhgtgpv''
gzegr vkqp''r c{o gpv''uvcpf ''co qwpv''hqt''wug''kp''yj g''RDX''r tqi tco 0'

Nkmgy kug.''yj g''URJ C''o c{''pqv''guvcdnkuj ''qt''cr r n{ ''f khhgtgpv''wkrkv{''cnqy cpeg''co qwpu''hqt''yj g''RDX''
r tqi tco 0'Vj g''uco g''wkrkv{''cnqy cpeg''uej gfwrg''cr r nkgu''vq''dqyj ''yj g''vgpcpv/dcugf ''cpf ''r tqlgev/dcugf ''
xqwej gt''r tqi tco u0'

### URJ C''Rqnke{''

Wr qp''y tkwgp''tgs wguv''d{''yj g''qy pgt.''yj g''URJ C''y km''eqpukf gt''wukpi ''yj g''HO T''qt''wkrkv{''
cnnqy cpegu''kp''ghhgev''f wtkpi ''yj g''52/f c{''r gtkqf ''dghqtg''yj g''uvctv''f cvg''qh''yj g''J CR.''qt''
tgf gvgto kpcvkqp''qh''tgpv0'Vj g''qy pgt''o wuv''gzr nckp''yj g''pggf ''vq''wug''yj g''r tgxkqwu''HO Tu''qt''
wkrkv{''cnnqy cpegu''cpf ''kpenwf g''f qewo gpvcvkqp''kp''uwr r qtv''qh''yj g''tgs wguv0'Vj g''URJ C''y km''
tgxkgy ''cpf ''o cmg''c''f ecukqp''dcugf ''qp''yj g''ektewo uvcpegu''cpf ''o gtkv''qh''gcej ''tgs wguv0''

Kp''cf f kkqp''vq''eqpukf gtkpi ''c''y tkwgp''tgs wguv''htqo ''cp''qy pgt.''yj g''URJ C''o c{''f gekf g''vq''wug''
yj g''HO T''qt''wkrkv{''cnnqy cpegu''kp''ghhgev''f wtkpi ''yj g''52/f c{''r gtkqf ''dghqtg''yj g''uvctv''f cvg''qh''
yj g''J CR.''qt''tgf gvgto kpcvkqp''qh''tgpv.''kh''yj g''URJ C''f gvgto kpgu''kv''ku''pgeguuct{''f wg''vq''URJ C''
dwfi gvct{''eqpuvtckpu0'

## Use of Small Area FMRs (SAFMRs) [24 CFR 888.113(h)]

Y j kng''uo cnl'ctgc''HO Tu''*UCHO Tu+''f q''pqv''cr r n{ ''vq''RDX''r tqlgevu.''URJ Cu''yj cv''qr gtcvg''c''vgpcpv/
dcugf ''r tqi tco ''wpf gt''UCHO Tu''o c{''cr r n{ ''UCHO Tu''vq''cnmhwwtg''RDX''J CR''eqpvtcevu0'Kh''yj g''
URJ C''cf qr vu''yj ku''r qnke{.''kv''o wuv''cr r n{ ''vq''cnmhwwtg''RDX''r tqlgevu''cpf ''yj g''URJ Cøu''gpvktg''
lwtkuf kevkqp0'Vj g''URJ C''cpf ''qy gt''o c{''pqv''uwdugs wgpvn{''ej qqug''vq''tgxgtv''dcem''vq''wug''qh''yj g''
HO Tu''qpeg''yj g''UCHO Tu''j cxg''dggp''cf qr vgf.''gxgp''kh''yj g''URJ C''uwdugs wgpvn{''ej cpi gu''ku''r qnke{0'

Hwtyj gt.''yj g''URJ C''o c{''cr r n{ ''UCHO Tu''vq''ewttgpv''RDX''r tqlgevu''y j gtg''yj g''pqvkeg''qh''qy pgt''
ugngevkqp''y cu''o cf g''qp''qt''dghqtg''qt''dghqtg''yj g''ghhgevkxg''f cvg''qh''URJ C''ko r ngo gpvcvkqp.''r tqxkf gf ''yj g''qy pgt''
ku''y kmkpi ''vq''o wwcm{''ci tgg''vq''f qkpi ''uq''cpf ''yj g''cr r nkecvkqp''ku''r tqur gevkxg0'Vj g''URJ C''cpf ''qy gt''
o c{''pqv''uwdugs wgpvn{''ej qqug''vq''tgxgtv''dcem''vq''wug''qh''yj g''HO Tu''qpeg''yj g''UCHO Tu''j cxg''dggp''
cf qr vgf.''gxgp''kh''yj g''URJ C''uwdugs wgpvn{''ej cpi gu''ku''r qnke{0'Kh''tgpu''kpetgcug''cu''c''tguwm''qh''yj g''wug''
qh''UCHO Tu.''yj g''tgpv''kpetgcug''o c{''pqv''dg''ghhgevkxg''wpvkl''yj g''hktuv''cppkxgtuct{''qh''yj g''J CR''
eqpvtcev0'

### URJ C''Rqnke{''

Vj g''URJ C''y km''pqv''cr r n{ ''UCHO Tu''vq''yj g''URJ Cøu''RDX''r tqi tco 0''

## Redetermination of Rent [24 CFR 983.302]

Vj g"URJ C"o wuv'tgf gvgto kpg"vj g'tgpv'/q"qy pgt"wr qp"vj g"qy pgtøu"tgs wguv"qt"y j gp"vj g"tg"ku"c" 32"r gtegpv"qt"i tgcvgt"f getgcug"kp"vj g"r wdnkuj gf "HO T0"

### Rent Increase

Kh"cp"qy pgt"y kuj gu"vq"tgs wguv"cp"kpetgcug"kp"vj g"tgpv'/q"qy pgt"htqo "vj g"URJ C."kv"o wuv'dg" tgs wguvgf "cv'vj g"cppwcn'cppkxgtuct{"qh"vj g"J CR'eqpvtcev"*ugg"Ugevkqp"39/X0F 0+0Vj g"tgs wguv'o wuv' dg"kp"y tkkpi "cpf "kp"vj g"hqto "cpf "o cppgt"tgs wktgf "d{"vj g"URJ C0Vj g"URJ C"o c{"qpn{"o cmg"tgpv" kpetgcugu"kp"ceeqtf cpeg"y kj "vj g"tgpv'rko ku"f guetkdgf "r tgxkqwun{0Vj gtg"ctg"pq"r tqxkukqpu"kp"vj g" RDX"r tqi tco "hqt"ur gekcn'cf lwuvo gpvu"*g0i 0"cf lwuvo gpvu"vj cv'tghngev'kpetgcugu"kp"vj g"cewcn'cpf " pgeguuct{"gzr gpugu"qh"qy pkpi "cpf "o ckpvckpkpi "vj g"wpku"y j kej "j cxg"tguwngf "htqo "uwduvcpvkcn' i gpgtcn'kpetgcugu"kp"tgcn'r tqr gtv{"vczgu."wkrkkv{"tcvgu."qt"uko krct"equvu+0"

    URJ C"Rqrke{"

    Cp"qy pgtøu"tgs wguv'hqt"c"tgpv'kpetgcug"o wuv'dg"uwdo kwgf "vq"vj g"URJ C"82"f c{u"r tkqt"vq" vj g"cppkxgtuct{"f cvg"qh"vj g"J CR'eqpvtcev'cpf "o wuv'kpenwf g"vj g"pgy "tgpv'co qwpv'vj g" qy pgt"ku'r tqr qukpi 0'

Vj g"URJ C"o c{"pqv'cr r tqxg"cpf "vj g"qy pgt"o c{"pqv'tgegkxg"cp"kpetgcug"qh"tgpv'/q"qy pgt"wpvkn' cpf "wpnguu"vj g"qy pgt"j cu"eqo r rkgf "y kj "tgs wktgo gpvu"qh"vj g"J CR'eqpvtcev."kpenwf kpi "eqo r rkcpeg" y kj "J S U0'Vj g"qy pgt"o c{"pqv'tgegkxg"cp{"tgvtqcevkxg"kpetgcug"qh"tgpv'hqt"cp{"r gtkqf "qh" pqpeqo r rkcpeg0'

### Rent Decrease

Kh'vj gtg"ku"c"f getgcug"kp"vj g"tgpv'/q"qy pgt."cu"guvcdrkuj gf "kp"ceeqtf cpeg"y kj "r tqi tco " tgs wktgo gpvu"uwej "cu"c"ej cpi g"kp"vj g"HO T"qt"gzegr vkqp"r c{o gpv'uvcpf ctf."qt"tgcuqpcdrg"tgpv' co qwpv."vj g"tgpv'/q"qy pgt"o wuv'dg"f getgcugf "tgi ctf nguu"qh"y j gvj gt"vj g"qy pgt"tgs wguvu"c"tgpv' cf lwuvo gpv."gzegr v'y j gtg"vj g"URJ C"j cu"gngevgf "y kj kp"vj g"J CR'eqpvtcev'/q"pqv'tgf weg"tgpvu" dgrqy "vj g"kpkvkcn'tgpv'wpf gt"vj g"kpkvkcn'J CR'eqpvtcev0'

### Notice of Rent Change"

Vj g"tgpv'/q"qy pgt"ku'tgf gvgto kpgf "d{"y tkwgp"pqvkeg"d{"vj g"URJ C"/q"vj g"qy pgt"ur gekh{kpi "vj g" co qwpv'qh'vj g"tgf gvgto kpgf "tgpv0'Vj g"URJ C"pqvkeg"qh'tgpv'cf lwuvo gpv'eqpuvkwwgu"cp"co gpf o gpv' qh'vj g"tgpv'/q"qy pgt"ur gekhkgf "kp"vj g"J CR'eqpvtcev0'Vj g"cf lwuvgf "co qwpv'qh'tgpv'/q"qy pgt"cr r rkgu" hqt"vj g"r gtkqf "qh'34"ecngpf ct"o qpvj u"htqo "vj g"cppwcn'cppkxgtuct{"qh'vj g"J CR'eqpvtcev0'

    URJ C"Rqrke{"

    Vj g"URJ C"y kn'r tqxkf g"vj g"qy pgt"y kj "cv'ngcuv'52"f c{u'y tkwgp"pqvkeg"qh'cp{"ej cpi g"kp" vj g"co qwpv'qh'tgpv'/q"qy pgt0'

## SPHA-Owned Units [24 CFR 983.301(g)]

Hqt"URJ C/qy pgf "RDX"wpku."vj g"kpkvkcn'tgpv'/q"qy pgt"cpf "vj g"cppwcn'tgf gvgto kpcvkqp"qh'tgpv'cv' vj g"cppkxgtuct{"qh'vj g"J CR'eqpvtcev'ctg"f gvgto kpgf "d{"vj g"kpf gr gpf gpv'gpvkv{"cr r tqxgf "d{"J WF 0' Vj g"URJ C"o wuv'wug"vj g"tgpv'/q"qy pgt"guvcdrkuj gf "d{"vj g"kpf gr gpf gpv'gpvkv{0'

# 17-VIII.C. REASONABLE RENT [24 CFR 983.303]

Cv'\j g''ko g''\j g''kpkvkcn'tgpv'ku''guvcdnkuj gf ''cpf ''cnn'\ko gu''f wtkpi ''\j g''vgto ''qh'\j g''J CR''eqpvtcev. '\j g''tgpv'\q''qy pgt ''hqt ''c''eqpvtcev'wpkv''o c{''pqv''gzeggf ''\j g''tgcuqpcdng ''tgpv''hqt '\j g''wpkv''cu''f gvgto kpgf ''d{''\j g''URJ C. ''gzegrv'' y j gtg''\j g''URJ C''j cu''gngevgf ''y kj kp'\j g''J CR''eqpvtcev''\q''pqv'tgf wee''tgpvu''dgnqy ''\j g''kpkvkcn'tgpv''wpf gt '\j g''kpkvkcn'J CR''eqpvtcev0'

## When Rent Reasonable Determinations Are Required

Vj g''URJ C''o wuv'tgf gvgto kpg''kpg''\j g''tgcuqpcdng ''tgpv''hqt ''c''wpkv'tgegkxkpi ''RDX''cuukuvcpeg''y j gpgxgt ''cp{''qh'\j g''hqnqy kpi ''qeewtu<

- Á Vj gtg''ku''c''32'r gtegpv'qt ''i tgcvgt ''f getgcug''kp'\j g''r wdnkuj gf ''HO T ''kp''ghhgev'82 ''f c{u''dghqtg '\j g''eqpvtcev'cppkxgtuct{ ''*hqt '\j g''wpkv'uk{ gu''ur gekhkgf ''kp'\j g''J CR''eqpvtcev+''cu''eqo r ctgf '' y kj '\j g''HO T ''\j cv'y cu''kp''ghhgev'qpg''{ gct ''dghqtg '\j g''eqpvtcev'cppkxgtuct{ ''f cvg=''

- Á Vj g''URJ C''cr r tqxgu''c''ej cpi g''kp'\j g''cnqecvkqp''qh'tgur qpukdknkv{ ''hqt ''wvknkvkgu''dgvy ggp'\j g'' qy pgt ''cpf '\j g''vgpcpv=''

- Á Vj g''J CR''eqpvtcev'ku''co gpf gf ''\q''uwduvkvwvg''c''f khhgtgpv'eqpvtcev'wpkv''kp'\j g''uco g''dwknf kpi ''qt '' r tqlgev=''qt ''

- Á Vj gtg''ku''cp{''qvj gt ''ej cpi g''j cv''o c{''uwduvcpvkcn{''chhgev'\j g''tgcuqpcdng ''tgpv0'

## How to Determine Reasonable Rent

Vj g''tgcuqpcdng ''tgpv''qh'c''wpkv'tgegkxkpi ''RDX''cuukuvcpeg''o wuv'dg''f gvgto kpgf ''d{''eqo r ctkuqp''\q'' tgpv''hqt ''qvj gt ''eqo r ctcdng ''wpcuukuvgf ''wpkvu0'Y j gp''o cmkpi ''\j ku''f gvgto kpcvkqp. ''\j g''URJ C''o wuv'' eqpukf gt ''hcevqtu''\j cv'chhgev'o ctmgv'tgpv0'Uwej ''hcevqtu''kpenwf g''\j g''nqecvkqp. ''s wcnkv{. ''uk{ g. ''v{r g''cpf '' ci g''qh'\j g''wpkv. ''cu''y gn''cu''\j g''co gpkvkgu. ''j qwukpi ''ugtxkegu''o ckpvgpcpeg. ''cpf ''wvknkvkgu''\q''dg'' r tqxkf gf ''d{''\j g''qy pgt0'

### *Comparability Analysis*

Hqt ''gcej ''wpkv. ''\j g''eqo r ctcdknkv{ ''cpcn{uku''o wuv'wug''cv'ngcuv'\j tgg''eqo r ctcdng ''wpkvu''kp'\j g''r tkxcvg'' wpcuukuvgf ''o ctmgv0'Vj ku''o c{''kpenwf g''wpkvu''kp'\j g''r tgo kugu''qt ''r tqlgev'\j cv'ku''tgegkxkpi ''r tqlgev'' dcugf ''cuukuvcpeg0'Vj g''cpcn{uku''o wuv'uj qy ''j qy ''\j g''tgcuqpcdng ''tgpv'y cu''f gvgto kpgf . ''kpenwf kpi '' o clqt ''f khhgtgpegu''dgvy ggp'\j g''eqpvtcev'wpkvu''cpf ''eqo r ctcdng ''wpcuukuvgf ''wpkvu. ''cpf ''o wuv'dg'' tgvckpgf ''d{''\j g''URJ C0'Vj g''eqo r ctcdknkv{ ''cpcn{uku''o c{''dg''r gthqto gf ''d{''URJ C''uvchh''qt ''d{'' cpqvj gt ''s wcnkhkgf ''r gtuqp''qt ''gpvkv{0'Vj qug''y j q''eqpf wev'\j gug''cpcn{ugu''qt ''ctg''kpxqnxgf ''kp'' f gvgto kpkpi ''\j g''j qwukpi ''cuukuvcpeg''r c{o gpv'dcugf ''qp''\j g''cpcn{ugu''o c{''pqv'j cxg''cp{''f ktgev'qt '' kpf ktgev'kpvgtguv'kp'\j g''r tqr gtv{0'

## SPHA-Owned Units

Hqt ''URJ C/qy pgf ''wpkvu. ''\j g''co qwpv'qh'\j g''tgcuqpcdng ''tgpv''o wuv'dg''f gvgto kpgf ''d{''cp''kpf gr gpf gpv'' ci gpe{''cr r tqxgf ''d{''J WF ''kp''ceeqtf cpeg''y kj ''RDX''r tqi tco ''tgs wktgo gpvu0'Vj g''kpf gr gpf gpv'' gpvkv{''o wuv'r tqxkf g''c''eqr {''qh'\j g''f gvgto kpcvkqp''qh'tgcuqpcdng ''tgpv''hqt ''URJ C/qy pgf ''wpkvu''\q'\j g'' URJ C''cpf ''\q'\j g''J WF ''hkgnf ''qhhkeg''y j gtg''\j g''r tqlgev'ku''nqecvgf 0'

## Owner Certification of Reasonable Rent

D{"ceegrvkpi "gcej "o qpvjn{"jqwukpi "cuukuvcpeg"r c{o gpv."vj g"qy pgt"egtvkhkgu"vjcv"vjg"tgpv"vq"
qy pgt"ku"pqv"o qtg"vjcp"tgpv"ejctigf "d{"vjg"qy pgt"hqt"qvjgt"eqo r ctcdlg"wpcuukuvgf "wpkuu"kp"vjg"
r tgo kugu0"Cv"cp{"kko g."vjg"URJ C"o c{"tgswktg"vjg"qy pgt"vq"uwdo kv"kphqto cvkqp"qp"tgpvu"ejctig f "
d{"vjg"qy pgt"hqt"qvjgt"wpkuu"kp"vjg"r tgo kugu"qt"glugy j gtg0

## 17-VIII.D. EFFECT OF OTHER SUBSIDY AND RENT CONTROL

Kp"cf f kvkqp"vq"vj g"tgpv"kko ku"f kuewuugf "kp"Ugevkqp"39/XKKKD"cdqxg."qy j gt"tguvtkevkqpu"o c{"kko kv"
yj g"co qwpv"qh'tgpv"vq"qy pgt"kp"c"RDX"wpkv0"Kp"cf f kvkqp."egtvckp"v{r gu"qh'uwdukf{ "gf "jqwukpi "ctg"
pqv"gxgp"glki kdlg"vq"tgegkxg"RDX"cuukuvcpeg"*ugg"Ugevkqp"39/KKKF +0

### Other Subsidy [24 CFR 983.304]

Vq"eqo r n{ "y kj "J WF "uwdukf{ "nc{ gtkpi "tgswktgo gpvu."cv"vj g"f kuetgvkqp"qh'J WF "qt"ku"f guki pgg."c"
URJ C"uj cm'tgf weg"vj g"tgpv"vq"qy pgt"dgecwug"qh'qvj gt"i qxgtpo gpvcn'uwdukfkgu."kpenwf kpi "cz"
etgf ku"qt"cz"gzgo r kqpu."i tcpvu."qt"qvj gt"uwdukf{ kf "hwpf kpi 0

Hqt"wpkuu"tgegkxkpi "cuukuvcpeg"wpf gt"vj g"J QO G"r tqi tco ."tgpvu"o c{"pqv"gzeggf "tgpv"kko ku"cu"
tgswktgf "d{"vjcv"r tqi tco 0

Hqt"wpkuu"kp"cp{"qh'vj g"hqmqy kpi "v{r gu"qh'hgf gtcm{ "uwdukf{ kf "r tqlgevu."vj g"tgpv"vq"qy pgt"o c{"pqv"
gzeggf "vj g"uwdukf{ kf "tgpv"*dcusk"tgpv+"qt"cz "etgf k'tgpv"cu"f gvgto kpgf "kp"ceeqtf cpeg"y kj "
tgswktgo gpvu"hqt"vj g"cr r nkecdlg"hgf gtcn'r tqi tco <

- Á Cp"kpuwtgf "qt"pqp/kpuwtgf "Ugevkqp"458"r tqlgev=

- Á C"hqto gtn{"kpuwtgf "qt"pqp/kpuwtgf "Ugevkqp"458"r tqlgev'jcv'eqpvkpwgu"vq"tgegkxg"Kpvgtguv"
  Tgf wevkqp"Rc{o gpv'hqmqy kpi "c"f geqwr nkpi "cevkqp=

- Á C"Ugevkqp"443*f +*5+'dgnqy "o ctmgv"kpvgtguv"tcvg"*DO KT+"r tqlgev=

- Á C"Ugevkqp"737"r tqlgev"qh'vj g"Twtcn'J qwukpi "Ugtxkeg=

- Á Cp"qvj gt"v{r g"qh'hgf gtcm{ "uwdukf{ kf "r tqlgev'ur gekhkgf "d{"J WF 0

### *Combining Subsidy*

Tgpv"vq"qy pgt"o c{"pqv"gzeggf "cp{"kko kcvkqp'tgswktgf "vq"eqo r n{ "y kj "J WF "uwdukf{ "nc{ gtkpi "
tgswktgo gpvu0

### Rent Control [24 CFR 983.305]

Kp"cf f kvkqp"vq"vj g"tgpv"kko ku"ugv"d{"RDX"r tqi tco "tgi wncvkqpu."vj g"co qwpv"qh'tgpv"vq"qy pgt"o c{"
cnuq"dg"uwdlgev"vq"tgpv"eqpvtqn'qt"qvj gt"kko ku"wpf gr"qecn'uvcvg."qt"hgf gtcn'ncy 0

# PART IX: PAYMENTS TO OWNER"

## 17-IX.A. HOUSING ASSISTANCE PAYMENTS [24 CFR 983.351]

F wtkpi "yj g"\gto "qh"yj g"J CR"eqpvtcev."yj g"URJ C"o wuv"o cmg"j qwukpi "cuukuvcpeg"r c{o gpvu"vq"yj g"qy pgt"kp"ceeqtf cpeg"y kyj "yj g"\gto u"qh"yj g"J CR"eqpvtcev0F wtkpi "yj g"\gto "qh"yj g"J CR"eqpvtcev." r c{o gpvu"o wuv"dg"o cf g"hqt"gcej "o qpyj "yj cv"c"eqpvtcev"wpkv"eqo r ukgu"y kyj "J S U"cpf "ku"ngcugf "vq" cpf "qeewr kgf "d{"cp"gnki kdng"hco kn{0Vj g"j qwukpi "cuukuvcpeg"r c{o gpv"o wuv"dg"r ckf "vq"yj g"qy pgt" qp"qt"cdqwv"yj g"hktuv"f c{"qh"yj g"o qpyj "hqt"y j kej "r c{o gpv"ku"f wg."wpnguu"yj g"qy pgt"cpf "yj g"URJ C" ci tgg"qp"c"ncvgt"f cvg0'

Gzegr v"hqt"f kuetgvkqpct{"xcecpe{"r c{o gpvu."yj g"URJ C"o c{"pqv"o cmg"cp{"j qwukpi "cuukuvcpeg" r c{o gpv"vq"yj g"qy pgt"hqt"cp{"o qpyj "chvgt"yj g"o qpyj "y j gp"yj g"hco kn{"o qxgu"qwv"qh"yj g"wpkv"*gxgp" kh"j qwugj qnf "i qqf u"qt"r tqr gtv{"ctg"nghv"kp"yj g"wpkv+0'

Vj g"co qwpv"qh"yj g"j qwukpi "cuukuvcpeg"r c{o gpv"d{"yj g"URJ C"ku"yj g"tgpv"vq"qy pgt"o kpwu"yj g" vgpcpv"tgpv"*vqvcn"vgpcpv"r c{o gpv"o kpwu"yj g"wvknkv{"cnnqy cpeg+0'

Kp"qtf gt"vq"tgegkxg"j qwukpi "cuukuvcpeg"r c{o gpvu."yj g"qy pgt"o wuv"eqo r n{"y kyj "cnn"r tqxkukqpu"qh" yj g"J CR"eqpvtcev0Wpnguu"yj g"qy pgt"eqo r nkgu"y kyj "cnn"r tqxkukqpu"qh"yj g"J CR"eqpvtcev."yj g"qy pgt" f qgu"pqv"j cxg"c"tki j v"vq"tgegkxg"j qwukpi "cuukuvcpeg"r c{o gpvu0'

## 17-IX.B. VACANCY PAYMENTS [24 CFR 983.352]

Kh"cp"cuukuvgf "hco kn{"o qxgu"qwv"qh"yj g"wpkv."yj g"qy pgt"o c{"mggr "yj g"j qwukpi "cuukuvcpeg"r c{o gpv" hqt"yj g"ecngpf ct"o qpyj "y j gp"yj g"hco kn{"o qxgu"qwv0J qy gxgt."yj g"qy pgt"o c{"pqv"mggr "yj g" r c{o gpv"kh"yj g"URJ C"f gvgto kpgu"yj cv"yj g"xcecpe{"ku"yj g"qy pgtøu"hcwn0'

### URJ C"Rqnke{"

Kh"yj g"URJ C"f gvgto kpgu"yj cv"yj g"qy pgt"ku"tgur qpukdng"hqt"c"xcecpe{"cpf ."cu"c"tguwnv."ku"pqv" gpvkvngf "vq"yj g"mggr "yj g"j qwukpi "cuukuvcpeg"r c{o gpv."yj g"URJ C"y knn"pqvkf{"yj g"ncpf nqtf "qh" yj g"co qwpv"qh"j qwukpi "cuukuvcpeg"r c{o gpv"yj cv"yj g"qy pgt"o wuv"tgr c{0Vj g"URJ C"y knn" tgs wktg"yj g"qy pgt"vq"tgr c{"yj g"co qwpv"qy gf "kp"ceeqtf cpeg"y kyj "yj g"r qnkekgu"kp" Ugevkqp"38/KX0D0'

Cv'\j g''f kuetgvkqp''qh''\j g''URJ C.''\j g''J CR''eqpvtcev''o c{''r tqxkf g''hqt''xcecpe{''r c{o gpvu''\q''\j g''
qy pgt0'\j g''URJ C''o c{''qpn{''o cng''xcecpe{''r c{o gpvu''kh-''

- Á   Vj g''qy pgt''i kxgu''\j g''URJ C''r tqo r v.''y tkwgp''pqvkeg''egtvk({kpi ''\j cv''\j g''hco kn{''j cu''xcecvgf ''\j g''
wpkv''cpf ''kf gpvkhkgu''\j g''f cvg''y j gp''\j g''hco kn{''o qxgf ''qw*'*\q''\j g''dguv''qh''\j g''qy pgt0u''
npqy ngf i g+''

- Á   Vj g''qy pgt''egtvkhkgu''\j cv''\j g''xcecpe{''ku''pqv''\j g''hcwn''qh''\j g''qy pgt''cpf ''\j cv''\j g''wpkv''y cu''xcecpv''
f wtkpi ''\j g''r gtkqf ''hqt''y j kej ''r c{o gpv''ku''encko gf ''

- Á   Vj g''qy pgt''egtvkhkgu''\j cv''kv''j cu''vcmgp''gxgt{''tgcuqpcdng''cevkqp''\q''o kpko k| g''\j g''nkmgnkj qqf ''cpf ''
ngpi \j ''qh''xcecpe{''''cpf ''

- Á   Vj g''qy pgt''r tqxkf gu''cp{''cf f kkqpcn''kphqto cvkqp''tgs wktgf ''cpf ''tgs wguvgf ''d{''\j g''URJ C''vq''xgtkh{''
\j cv''\j g''qy pgt''ku''gpvkvngf ''vq''\j g''xcecpe{''r c{o gpv0'

Vj g''qy pgt''o wuv''uwdo kv''c''tgs wguv''hqt''xcecpe{''r c{o gpvu''kp''\j g''hqto ''cpf ''o cppgt''tgs wktgf ''d{''\j g''
URJ C''cpf ''o wuv''r tqxkf g''cp''kphqto cvkqp''qt''uwduvcpvkcvkqp''tgs wktgf ''d{''\j g''URJ C''vq''f gvgto kpg''
\j g''co qwpv''qh''cp{''xcecpe{''r c{o gpv0'

URJ C''Rqnke{''

Kh''cp''qy pgt\u''J CR''eqpvtcev''ecmu''hqt''xcecpe{''r c{o gpvu''vq''dg''o cf g.''cpf ''\j g''qy pgt''y kuj gu''
vq''tgegkxg''xcecpe{''r c{o gpvu.''\j g''qy pgt''o wuv''j cxg''r tqr gtn{''pqvkhkgf ''\j g''URJ C''qh''\j g''
xcecpe{''kp''ceeqtf cpeg''y kj ''\j g''r qnke{''kp''Ugevkqp''39/X KHH0tgi ctf kpi ''hkmkpi ''xcecpekgu0'

Kp''qtf gt''hqt''c''xcecpe{''r c{o gpv''tgs wguv''vq''dg''eqpukf gtgf .''kv''o wuv''dg''o cf g''y kj kp''32''
dwukpguu''f c{u''qh''\j g''gpf ''qh''\j g''r gtkqf ''hqt''y j kej ''\j g''qy pgt''ku''tgs wguvkpi ''\j g''xcecpe{''
r c{o gpv0Vj g''tgs wguv''o wuv''kpenwf g''\j g''tgs wktgf ''qy pgt''egtvkhkecvkqpu''cpf ''\j g''URJ C''o c{''
tgs wktg''\j g''qy pgt''vq''r tqxkf g''f qewo gpvcvkqp''vq''uwr r qtv''\j g''tgs wguv0Kh''\j g''qy pgt''f qgu''pqv''
r tqxkf g''\j g''kphqto cvkqp''tgs wguvu''d{''\j g''URJ C''y kj kp''32''dwukpguu''f c{u''qh''\j g''URJ Cøu''
tgs wguv.''pq''xcecpe{''r c{o gpvu''y km''dg''o cf g0'

## 17-IX.C. TENANT RENT TO OWNER [24 CFR 983.353]

Vj g''gpcpv'tgpv'ku'\j g'r qtvkqp''qh'\j g'tgpv''q''qy pgt'r ckf ''d{''\j g'hco kn{0'Vj g''co qwpv''qh'\gpcpv'tgpv' ku''f gvgto kpgf ''d{''\j g'URJ C''kp''ceeqtf cpeg''y kj ''J WF ''tgs wktgo gpwu0'Cp{''ej cpi gu''kp''\j g''co qwpv' qh'\gpcpv'tgpv'y kn'dg''ghhgevkxg''qp''\j g''f cvg''uvcvgf ''kp''\j g''URJ C''pqvkeg''q''\j g'hco kn{''cpf ''qy pgt0'

Vj g'hco kn{''ku'tgur qpukdng''hqt''r c{kpi ''\j g''gpcpv'tgpv'*qvcn'\gpcpv'r c{o gpv''o kpwu'\j g''wkrkv{'' cnqy cpeg+0'Vj g''co qwpv''qh'\j g''gpcpv'tgpv''f gvgto kpgf ''d{''\j g'URJ C''ku'\j g''o czko wo ''co qwpv'\j g'' qy pgt''o c{''ej cti g''\j g'hco kn{''hqt''tgpv'qh''c''eqpvtce\'wpkv0'Vj g''gpcpv'tgpv''eqxgtu'cn'j qwukpi '' ugtxkegu.''o ckpvgpcpeg.''gs wkr o gpv.''cpf ''wkrkvkgu'\q''dg''r tqxkf gf ''d{''\j g''qy pgt0'Vj g''qy pgt''o c{''pqv' f go cpf ''qt''ceegr v''cp{''tgpv'r c{o gpv'htqo ''\j g''gpcpv'kp''gzeguu''qh'\j g''gpcpv'tgpv''cu'f gvgto kpgf ''d{'' \j g''URJ C0'Vj g''qy pgt''o wu\'ko o gf kcvgn{''tgwwtp''cp{''gzeguu'r c{o gpv'\q''\j g''gpcpv0'

### Tenant and SPHA Responsibilities

Vj g''hco kn{''ku'pqv'tgur qpukdng''hqt''\j g'r qtvkqp''qh'tgpv''q''qy pgt'\j cv'ku''eqxgtgf ''d{''\j g''j qwukpi '' cuukuvcpeg''r c{o gpv'cpf ''\j g''qy pgt''o c{''pqv'\gto kpcvg''\j g''gpcpe{''qh'cp''cuukuvgf ''hco kn{''hqt'' pqpr c{o gpv'd{''\j g''URJ C0'

Nkmgy kug.''\j g''URJ C''ku'tgur qpukdng''qpn{''hqt''o cmkpi ''\j g''j qwukpi ''cuukuvcpeg''r c{o gpv''q''\j g''qy pgt'' kp''ceeqtf cpeg''y kj ''\j g''J CR''eqpvtce\'0'Vj g''URJ C''ku'pqv'tgur qpukdng''hqt''r c{kpi ''\gpcpv'tgpv.''qt''cp{'' qy gt''encko ''d{''\j g''qy pgt.''kpenwf kpi ''f co ci g''q''\j g''wpk\'0'Vj g''URJ C''o c{''pqv'wug''j qwukpi '' cuukuvcpeg''r c{o gpw''qt''qy gt''r tqi tco ''hwpf u'*kpenwf kpi ''cf o kpkuvtcvkxg''hgg''tgugtxgu+''q''r c{''cp{'' r ctv'qh'\j g''gpcpv'tgpv''qt''qy gt''encko ''d{''\j g''qy pgt0'

### Utility Reimbursements

Kh'\j g''co qwpv''qh'\j g''wkrkv{''cnqy cpeg''gzeggf u''\j g''qvcn'\gpcpv'r c{o gpv.''\j g''URJ C''o wu\'r c{''\j g'' co qwpv''qh'uwej ''gzeguu''q''\j g''gpcpv'cu'c''tgko dwtugo gpv''hqt''gpcpv'r ckf ''wkrkkgu.''cpf ''\j g''gpcpv' tgpv''q''\j g''qy pgt''o wu\'dg''| gtq0'

Vj g''URJ C''o c{''r c{''\j g''wkrkv{''tgko dwtugo gpv''f ktgevn{''q''\j g'hco kn{''qt''q''\j g''wkrkv{''uwr r rkgt''qp'' dgj crh'qh'\j g'hco kn{0'Kh'\j g''URJ C''ej qqugu'\q''r c{''\j g''wkrkv{''uwr r rkgt''f ktgevn{.''\j g''URJ C''o wu\'' pqvkh{''\j g''hco kn{''qh'\j g''co qwpv''r ckf ''q''\j g''wkrkv{''uwr r rkgt0'

    URJ C''Rqrke{''

    Vj g''URJ C''y kn'o cmg''wkrkv{''tgko dwtugo gpw''q''\j g'hco kn{0'

## 17-IX.D. OTHER FEES AND CHARGES [24 CFR 983.354]

### Meals and Supportive Services

With the exception of PBV assistance in assisted living developments, the owner may not require the tenant to pay charges for meals or supportive services. Non-payment of such charges is not grounds for termination of tenancy.

In assisted living developments receiving PBV assistance, the owner may charge for meals or supportive services. These charges may not be included in the rent to owner, nor may the value of meals and supportive services be included in the calculation of the reasonable rent. However, non-payment of such charges is grounds for termination of the lease by the owner in an assisted living development.

### Other Charges by Owner

The owner may not charge extra amounts for items customarily included in rent in the locality or provided at no additional cost to unsubsidized tenants in the premises.

# EXHIBIT 17-1: PBV DEVELOPMENT INFORMATION

*Hkm'qwv'qpg'hqt'gcej "f gxgmqr o gpv+"

**Date:** ]Gpvgt'vj g'f cvg'qp'y j kej "vj ku'hqto "y cu'eqo r ngvgf _

## DEVELOPMENT INFORMATION

**Development Name:** ]Kpugtv'pco g'qh'RDX 'f gxgmqr o gpv_"

**Address:** ]Kpugtv'hwm'cf f tguu'qh'RDX 'f gxgmqr o gpv_"

**Owner Information:** ]Kpugtv'RDX 'f gxgmqr o gpv'qy pgt'pco g'cpf "eqpvcev'kphqto cvkqp0'Kh'f gxgmqr o gpv'ku'URJ C/qy pgf ."gpvgt 'õURJ C/qy pgf ö_"

**Property Management Company:** ]Kpugtv'r tqr gtv{'o cpci go gpv'eqo r cp{'pco g'cpf "eqpvcev'kphqto cvkqp."qt 'gpvgt 'õP qpgö_"

**SPHA-Owned:** ]Gpvgt 'õ[ guö'qt 'õP qö'Kh'{ gu."gpvgt 'pco g'qh'kpf gr gpf gpv'gpvkv{_

**Mixed Finance Development:** ]Gpvgt 'õ[ guö'qt 'õP qö'Kh'{ gu. 'ñkuv'qy jgt 'v{ r gu'qh'hwpf kpi "cpf "wpku" vq'y j kej "qvj gt 'hwpf kpi "cr r nkgu0_"

## HAP CONTRACT

**Effective Date of Contract:** ]Gpvgt 'uvctv'f cvg'qh'J CR'eqpvtcev_"

**HOTMA Requirements:** ]Kh'J CR'eqpvtcev'y cu'uki pgf "r tkqt 'vq'Cr tkn'3: .'4239. 'gpvgt 'õRtg/ J QVO C0ö'Kh'J CR'eqpvtcev'y cu'uki pgf "qp'qt 'chvgt 'Cr tkn'3: .'4239. 'gpvgt 'õRquv/J QVO C0ö_"

**Term of HAP Contract:** ]Gpvgt 'vgto "htqo "J CR'eqpvtcev_

**Expiration Date of Contract:** ]Gpvgt 'gzr ktcvkqp'f cvg'htqo "J CR'eqpvtcev_"

## PBV UNITS

| | 0 BR | 1 BR | 2 BR | 3 BR | 4 BR | 5 BR | Total |
|---|---|---|---|---|---|---|---|
| **# of Units** | " | " | " | " | | " | |
| **Initial Contract Rent** | "<br>&" | "<br>&" | "<br>&" | "<br>&" | &" | "<br>&" | |

**Accessible Units and Features:** ]Kf gpvkf{'y j kej "wpku'ctg'ceeguukdng'cpf "f guetkdg'ceeguukdknkv{ "hgcwtgu'qt 'gpvgt 'õP qpgö_"

**Target Population:** ]F guetkdg'vcti gvgf "r qr wncvkqp'kp'ceeqtf cpeg'y kj "J CR'eqpvtcev'qt 'gpvgt "õP qpgö_""

**Excepted Units:** ]Kf gpvkh{"gzegrvgf "wpkv'v{rgu'dgmy "qt"gpvgt"õPqpgö_

**Supportive Services:** ]Gpvgt"õ[ gu."ugg"Gzjkdkv'F "qh'J CR"Eqpvcevö"qt"gpvgt"õPqö"

**Elderly Units**<]Gpvgt"õ[ guö"qt"õPqöö"Kf'{gu."kf gpvkh{'y jkej "wpkvu"ctg"grfgtn{"wpkvu0"

**Disabled Units**"*qpn{ "hqt"J CR"eqpvcevu"gzgewvgf "rtkqt"vq"Crtkn'3:."4239+]Gpvgt"õ[ guö"qt"õPqöö" Kf'{gu."kf gpvkh{'y jkej "wpkvu"ctg"hqt"rgtuqpu"y kj "f kucdknkvkgu0"

**Are units excepted because they are located in a low-poverty census tract area?:**"]Gpvgt" õ[ guö"qt"õPqö_

## WAITING LIST AND SELECTION

**Waiting List Type:**"]"Gpvgt"õUkvg-dcugf "y ckvkpi "nkuv.ö"õEqo dkpgf "y ikj "J EX.ö"õY ckvkpi "nkuv'hqt" gpvktg"RDX"rtqitco .ö"qt"õO gtigf "y kj "cpqvjgt"cuukuvgf "j qwukpi "rtqitco ö_"

**Preferences:** ]Gpvgt"õUco g"cu"J EX="ugg"Ejcrvgt"6ö"qt"f guetkdg"rtghgtgpegu"qhhgtgf 0"Kf'f khhgtgpv" htqo "J EX."cnuq"pqvg"kp"Ugevkqp"3903D"qh'vjku"rqnke{0"

**Preference Verification:** ]Gpvgt"õUco g"cu"J EX="ugg"Ejcrvgt"9ö"qt"f guetkdg"hqt"gcej "rtghgtgpeg" nkuvgf "cdqvg0Kf'f khhgtgpv'htqo "J EX."pqvg"kp"Ugevkqp"3903D"qh'vjku"rqnke{0_

**For the PBV program, is the income limit the same as the HCV program?** *Pqvg<'Kp"o kzgf " hkpcpeg"f gxgnqro gpwu."qvjgt"kpeqo g"nko ku"o c{"cnuq"crrn{0+]Gpvgt"õUco g"cu"J EX="ugg"Ejcrvgt" 5ö"qt"engctn{"f guetkdg0Kf'f khhgtgpv'htqo "J EX."pqvg"kp"Ugevkqp"3903D"qh'vjku"rqnke{0_

## OCCUPANCY

**Subsidy Standards:** ]Gpvgt"õUco g"cu"J EX="ugg"Ejcrvgt"5ö"qt"f guetkdg0Kf'f khhgtgpv'htqo "J EX." pqvg"kp"Ugevkqp"3903D"qh'vjku"rqnke{_

**Utilities:** ]Gpvgt"kp"ceeqtfcpeg"y kj "J CR"eqpvcev'Gzjkdkv'E_"

**Vacancy Payments:** ]Gpvgt"kp"ceeqtfcpeg"y kj "J CR"eqpvcev'Rctv'3."g."4"cpf "Ugevkqp"39/X(H)' y kj kp"vjku"ejcrvgt_"

# EXHIBIT 17-2: Special Provisions Applying to TPVs Awarded as Part of a Voluntary Conversion of Public Housing Units in Projects that Include RAD PBV Units

## [24 CFR Part 972.200; Notice PIH 2019-05; Notice PIH 2019-23]

Wpfgt"egtvckp"ektewo uvcpegu. "J WF "cmqy u'uo cml'URJ Cu'vq'tgrqukvkqp"c'r wdike'j qwukpi "rtqlgev"
*qt'r qtvkqp"qh'c'rtqlgev+"d{"xqnwpvctkn{"eqpxgtvkpi "wpku'vq'vgpcpv'dcugf "j qwukpi "ej qkeg'xqwej gt"
cuukuvcpeg0Kp"qtfgt'vq'rtgugtxg'chhqtfcdng'j qwukpi "hqt'tgukfgpvu'qh'vj g'rtqlgev.'vj g'URJ C'ku'i kxgp"
rtkqtkv{"vq'tgegkxg'tgr ncego gpv'vgpcpv'rtqvgevkqp"xqwej gtu'*VRXu+0Cu'rctv'qh'vj g'xqnwpct{"
eqpxgtukqp.'vj g'URJ C'j cu'vj g'qrvkqp"vq'eqpvkpwg'vq'qrgtcvg'kv'cu'tgpvcn'j qwukpi 0Kf'uq.'vj g'URJ C"
qt'uwdugs wgpv'qy pgt'o wuv'cmqy "gzkuvkpi "fco knkgu'vq'tgo ckp"kp"vj kt'wpku'wukpi "vj g'VRX"kp"vj g"
hqto "qh'vgpcpv'dcugf "cuukuvcpeg0Kp"vj ku'ukvwcvkqp.'j qy gxgt.'vj g'URJ C'o c{"ej qqug'vq'rtqlgev'
dcug'vj gug'VRXu'kp"vj g'hqto gt'r wdike'j qwukpi "rtqlgev0Hco knkgu'o wuv'uvknk'dg'rtqxkf gf "y kj "vj g"
qrvkqp"vq'tgo ckp"kp"vj gkt'wpkv'wukpi "vgpcpv'dcugf "cuukuvcpeg0Kp"qtfgt'hqt'vj g'URJ C'vq'rtqlgev'
dcug'vj g'cuukuvcpeg'cpf "kpenwfg'vj gug'wpku'qp"vj g'RDX"J CR'eqpvtcev.'vj g'hco kn{'o wuv'xqnwpvctkn{"
eqpugpv'kp"y tkkpi "vq'RDX"cuukuvcpeg'hqmqy kpi "vj g'tgs wktgo gpv'kp"Crr gpfkz"C'qh'Pqvkeg'RKI "
423; /270Kf'vj g'hco kn{'hcknu'vq'eqpugpv'vq'RDX"cuukuvcpeg'cpf "ej qqugu'vq'tgo ckp"wukpi "vgpcpv'
dcugf "cuukuvcpeg.'vj g'hco kn{ʼu'wpkv'ku'gzenwfgf "htqo "vj g'RDX"J CR'eqpvtcev'wpvkn'vj g'hco kn{"
o qxgu'qw'qt'eqpugpvu'vq'uy kej kpi "vq'RDX"cuukuvcpeg0Kp"i gpgtcn'cml'crr nkecdng'rtqi tco "
tgi wncvkqpu'cpf "i wkf cpeg'hqt'vj g'uvcpf ctf "RDX"rtqi tco "crr n{"vq'vj gug'wpku0"

Vj g'URJ C'o c{"cmuq"eqpxgtv'wpku'kp"vj g'uco g'hqto gt'r wdike'j qwukpi "rtqlgev'vq'vj g'RDX"rtqi tco "
wpfgt'vj g'tgpvcn'cuukuvcpeg'f go qpuvtcvkqp"*TCF +'rtqi tco 0Vj g'TCF "uvcwwg'cwj qtk| gu'J WF "vq"
y ckxg'egtvckp"uvcwwqt{"cpf "tgi wncvqt{"rtqxkukqpu'i qxgtpkpi "vj g'uvcpf ctf "RDX"rtqi tco "cpf "
ur gekh{"cnvgtpcvkxg'tgs wktgo gpvu0Kp"qtfgt'vq'hcekkkcvg'vj g'wpkhqto "vtcvo gpv'qh'tgukfgpvu'cpf "
wpku'cv'vj g'rtqlgev.'Pqvkeg'RKI "423; /45'gzvgpfgf "uqo g'qh'vj g'cnvgtpcvkxg'tgs wktgo gpvu'vq'pqp/
TCF "RDX"wpku'kp"vj g'eqpxgtvgf "rtqlgev'*k0g0'vj g'VRX"wpku'kp"vj g'rtqlgev+0Cu'uwej .'y j kng'RDX"
VRX"wpku'kp"vj g'eqpxgtvgf "rtqlgev'i gpgtcmk{"hqmqy "vj g'tgs wktgo gpvu'hqt'vj g'uvcpf ctf "RDX"
rtqi tco "nkuvgf "kp"vj ku'ej crvgt.'y j gtg'J WF "j cu'urgekhkgf "cnvgtpcvkxg'tgs wktgo gpvu'hqt'pqp/TCF "
RDX"wpku'kp"vj g'rtqlgev.'RDX"VRX"wpku'y kml'kpuvgcf "hqmqy "vj g'tgs wktgo gpvu'qwvnkpgf "kp"
Ej crvgt'3: "qh'vj ku'r qnke{"hqt'vj g'TCF "RDX"rtqi tco 0"

### RAD Requirements Applicable to Non-RAD units in the Project

| Alternative Requirement under RAD as Listed in Notice PIH 2019-23 | Standard PBV Policy That Does Not Apply | Applicable Policy in Chapter 18 |
| --- | --- | --- |
| 3060C060Ukg"Ugngevkqp"ö "Eqorrikcpeg"y kj "RDX"I qcnl" | 39/KKI 0UKVG"UGNGEVKQP "UVCPF CTF U'crr nkgu"y kj "vj g'gzegrvkqp"qh'f geqpegpvtcvkqp"qh'r qxgtv{"cpf "gzr cpf kpi "j qwukpi "cpf "eqpqo ke"qrr qtwpkv{"tgs wktgo gpvu0" | 3: /KKIH0UKVG"UGNGEVKQP "UVCPF CTF U" |

| | | |
|---|---|---|
| 308.D07f.0.RDX "Ukv/Ur gekhke" Wukrkv{"Cnqy cpege" | Cngtpcvkxg"tgswktgo gpv" wpf gt"TCF.0Pq" eqttgur qpf kpi "r qlre{"kp" Ej cr vgt"390' | 3: /XKKE.0WVKNKV[ " CNNQY CP EGU" |
| 308.E.0Pq"Tguetggpkpi "qh" Vgpcpvu"wr qp"Eqpxgtukqp" | Rqlrekgu"eqpvckpgf "kp" Ej cr vgt"5 "tgncvkpi "vq" gnki kdkrkv{"f q"pqv'cr r n{" vq"gzkuvkpi "vgpcpvu"y j q" tgegkxg"VRXu0' | 3: /X.D0.RTQJ KDKVGF " TGUETGGP KP I "QH'GZ KUVKP I " VGP CP VU"WR QP " EQP XGTUKQP " |
| 308.E.40Tki j v'vq"Tgwtp" | Cngtpcvkxg"tgswktgo gpv" wpf gt"TCF.0Pq" eqttgur qpf kpi "r qlre{"kp" Ej cr vgt"390' | 3: /KF.0TGNQECVKQP " TGS WKTGO GP VU" |
| 308.E.50URJ Cug/kp"qh"Vgpcpv' Tgpv'Kpetgcugu" | Cngtpcvkxg"tgswktgo gpvu" wpf gt"TCF.0Pq" eqttgur qpf kpi "r qlre{"kp" Ej cr vgt"390' | 3: /X.KKKF.0URJ CUG/KP "QH' VGP CP V'TGP V'KP ETGCUGU" |
| 308.E.60Hco kn{"Ugrh" Uwhhkekgpe{"*HUU+'cpf " Tgukf gpv'Qr r qtwpkvkgu"cpf " Ugrh/Uwhhkekgpe{"Ugtxkeg" Eqqtf kpcvqt"*TQUU/UE+' Rtqi tco u" | Pqv'eqxgtgf "kp" cf o kpkuvtcvkxg"r ncp0' | 3: /X.KKE.0RWDNKE"J QWUKP I " HUU'CP F 'TQUU' RCTVKEKR CP VU" |
| 308.E.70Tgukf gpv'Rctvkekr cvkqp" cpf "Hwpf kpi " | Cngtpcvkxg"tgswktgo gpv" wpf gt"TCF.0Pq" eqttgur qpf kpi "r qlre{"kp" Ej cr vgt"390' | 3: /X.KF.0TGUKF GP V" RCTVKEKR CVKQP 'CP F " HWP F KP I " |
| 308.E.80Tgukf gpv'Rtqegf wtcn' Tki j vu" | Rqlrekgu"tgncvgf "vq" j gctkpi u"kp"Ej cr vgt"38" cr r n{.'y kvj "cf f gf " r tqegf wtcn'tki j vu'cpf " pqvkeg"tgswktgo gpvu"cu" qwvnkpgf "kp"Ej cr vgt"3: 0' | 3: /X.KJ 0TGUKF GP VUø'" RTQEGF WTCN'TK J VU" |
| 308.E.90Gctpgf "Kpeqo g" F kutgi ctf "*GKF +' | Cngtpcvkxg"tgswktgo gpvu" wpf gt"TCF "hqt"kp/r nceg" tgukf gpvu0'"<br><br>Pgy "cf o kuukqpu'hqmqy " r qlrekgu"kp"Ej cr vgt"80' | 3: /X.KI 0GCTP GF "KP EQO G" F KUCNNQY CP EG" |
| 308.E. 0Lqdu'Rnwu" | Pqv'eqxgtgf "kp" cf o kpkuvtcvkxg"r ncp0" | Pq"eqttgur qpf kpi "r qlre{0' |

| 3(6(E(,0'Y j gp''Vqvcn'Vgpcpv''Rc{o gpv'Gzeggfu'I tquu'Tgpv'' | Cnvgtpcvkxg'tgs wktgo gpv''wpf gt'TCF 'hqt'kp/r nceg'tgukf gpvu0''<br><br>P gy ''cf o kuukqpu'hqmqy ''r qnkekgu'kp'39/XKKD0'NGCUG.'Eqpvkpwcvkqp''qh''J qwukpi 'Cuukuvcpeg''Rc{o gpv0' | 3: /XKD0'NGCUG.''Eqpvkpwcvkqp''qh'J qwukpi 'Cuukuvcpeg'Rc{o gpv' |
|---|---|---|
| 3(6(E(320'Wpf gt/Qeewr kgf ''Wpkv' | Cnvgtpcvkxg'tgs wktgo gpv''wpf gt'TCF 'hqt'kp/r nceg''tgukf gpvu0''<br><br>P gy ''cf o kuukqpu'hqmqy ''39/XKKE0'O QXGU.''Qxgtetqy f gf .''Wpf gt/Qeewr kgf .'cpf ''Ceeguukdng''Wpku' | 3: /XKE0'O QXGU.''Qxgtetqy f gf .''Wpf gt/Qeewr kgf .''cpf ''Ceeguukdng''Wpku' |
| 3(6(F (60'Guvcdnkuj o gpv'qh''Y ckvkpi ''Nkuv' | Cnvgtpcvkxg'tgs wktgo gpv''wpf gt'TCF 'hqt'kpkvkcn''guvcdnkuj o gpv'qh'vj g''y ckvkpi ''nkuv0''<br><br>Qpeg'y ckvkpi ''nkuv'ku''guvcdnkuj gf .'hqmqy ''39/XKF 0'UGNGEVKQP ''HTQO ''VJ G'Y CKVKP I ''NKUV' | 3: /X(F 0'QTI CP K\CVKQP 'QH''VJ G'Y CKVKP I ''NKUV' |
| 3(6(F (320'Kpkvkcn'Egtvkhkecvkqpu'cpf ''Vgpcpv'Tgpv'Ecnewncvkqpu' | Cnvgtpcvkxg'tgs wktgo gpv''wpf gt'TCF 'hqt'kp/r nceg''tgukf gpvu0'P q''eqttgur qpf kpi 'r qnke{'kp''Ej cr vgt'390' | 3: /XKKE0'VGP CP V'TGP V'VQ''QY P GT.''Kpkvkcn'Egtvkhkecvkqp' |

P qvg.''y j kng''P qvkeg'RKI ''423; /27'uvcvgu'vj cv'vj g''URJ C'o wuv'uetggp'hco knkgu'hqt'gnki kdknkv{'hqt'c'' vgpcpv'r tqvgevkqp'xqwej gt'cpf ''vj cv'hco knkgu'o wuv'dg''dgnqy ''vj g''qy /kpeqo g''nko kv'*: 2'r gtegpv'qh'' CO K+.'P qvkeg'RKI ''423; /45'y ckxgu'vj gug'tgs wktgo gpvu'hqt'tgukf gpvu'kp'r tqlgevu'vj cv'kpenwf g'TCF '' RDX''wpku0'

# Chapter 18

## SPECIAL PURPOSE VOUCHERS

### INTRODUCTION

Ur gekcn'r wtr qug'xqwej gtu'ctg'urgekhhecm{'hwpf gf 'd{ 'Eqpi tguu'kp'ugr ctcvg'cr r tqr tkcvkqpu'htqo tgi wnct'J EX'r tqi tco 'hwpf kpi 'kp'qtf gt'vq'vcti gv'ur gekhke'r qr wncvkqpu0'Ur gekcn'r wtr qug'xqwej gtu'kpenwf g'xqwej gtu'hqt'vj g'hqmqy kpi 'r tqi tco u<

- Á Hco kn{'Wpkhkecvkqp'Rtqi tco "*HWR+"
- Á Hquvgt'[ qwvj 'vq"Kpf gr gpf gpeg"*H[ K+'r tqi tco "
- Á Xgvgtcpu'Chhcktu'Uwr r qtvkxg'J qwukpi "*XCUJ +"
- Á O ckpuvtgco "
- Á P qp/Gnf gtn{'F kucdngf "*P GF +"

    URJ C'Rqnke{"

    Vj g'URJ C'y knn'cf o kpkuvgt'vj g'hqnqy kpi 'v{ r gu'qh'ur gekcn'r wtr qug'xqwej gtu<"

    - Á Hquvgt'[ qwvj 'vq"Kpf gr gpf gpeg"
    - Á Xgvgtcpu'Chhcktu'Uwr r qtvkxg'J qwukpi "
    - Á O ckpuvtgco "xqwej gt'r tqi tco "

Vj ku'ej cr vgt'f guetkdgu'J WF 'tgi wncvkqpu'cpf 'URJ C'r qnkekgu'hqt'cf o kpkuvgtkpi 'ur gekcn'r wtr qug'xqwej gtu0'Vj g'r qnkekgu'qwvnkpgf 'kp'vj ku'ej cr vgt'ctg'qti cpk| gf 'kpvq'vj tgg'ugevkqpu.'cu'hqmqy u<

    Rctv'K'Hquvgt'[ qwvj 'vq"Kpf gr gpf gpeg"*H[ K+'r tqi tco "

    Rctv'KK'Xgvgtcpu'Chhcktu'Uwr r qtvkxg'J qwukpi "*XCUJ +"

    Rctv'KKK'O ckpuvgco "xqwej gt'r tqi tco "

Gzegr v'cu'cf f tguugf 'd{ 'vj ku'ej cr vgt'cpf 'cu'tgs wktgf 'wpf gt'hgf gtcn'uvcvwvg'cpf 'J WF 'tgs wktgo gpvu.'vj g'i gpgtcn'tgs wktgo gpvu'qh'vj g'J EX'r tqi tco 'cr r n{ 'vq'ur gekcn'r wtr qug'xqwej gtu0'

# PART I: FOSTER YOUTH TO INDEPENDENCE INITIATIVE

## 18-I.A. PROGRAM OVERVIEW [Notice PIH 2020-28; Notice PIH 2021-26; FR Notice 1/24/22]

Vj g'Hquvgt'[ qwvj "vq "Kpf gr gpf gpeg "*H[ K+"kpkvkcvkxg'y cu'cppqwpegf "kp'423; 0'Vj g'H[ K'kpkvkcvkxg" cmoy u'RJ Cu'y j q'r ctvpgt'y kj "c'Rwdnke'Ej knf "Y grhctg'Ci gpe{ "*REY C+'vq 'tgs wguv'\cti gvgf " J EXu'vq 'ugtxg'gnki kdng'{ qwvj "y kj "c'j kuvqt{ "qh'ej knf "y grhctg'kpxqnxgo gpv'vj cv'ctg'j qo gnguu"qt'cv" tkum'qh'dgkpi "j qo gnguu0Tgpvcn'cuukuvcpeg"cpf "uwr r qtvkxg'ugtxkegu'ctg'r tqxkfgf "vq 's wcnkhkgf "{ qwj " hqt"c'r gtkqf "qh'dgwy ggp "58"cpf "82"o qpyj u0

Hwpf kpi "ku'cxckncdng'gkyj gt'eqo r gvkvkxgn{ "yj qwi j "cp'H[ KP QHC"qt'pqpeqo r gvkvkxgn{ "qp'c'tqnkpi " dcuku'kp'ceeqtf cpeg'y kj "yj g'cr r nkecvkqp'tgs wktgo gpvu'qwvnkpgf "kp'P qvkeg'RKJ "4242/4: "qt'P qvkeg" RKJ "4243/48."cu'cr r nkecdng0Wpf gt"yj g'pqpeqo r gvkvkxg'r tqeguu."RJ Cu'ctg'ko kvgf "vq '47"xqwej gtu" kp'c'hkuecn'{ gct'y kj "yj g'cdknkv{ "vq 'tgs wguv'cf f kvkqpcn'xqwej gtu'hqt'yj qug'RJ Cu'y kj '; 2'r gtegpv'qt" i tgcvgt'wvknk cvkqp'qt'wvknk cvkqp'qh'ku'HWR'cpf Iqt'H[ Kxqwej gtu."cu'cr r nkecdng0Hqt'eqo r gvkvkxg" cy ctf u."yj g'pwo dgt'qh'xqwej gtu'ku'f gr gpf gpv'qp'URJ C'r tqi tco "uk| g'cpf "pggf 0

## 18-I.B. PARTNERING AGENCIES [Notice PIH 2021-26; FYI Updates and Partnering Opportunities Webinar]

### Public Child Welfare Agency (PCWA)

Vj g"URJ C"o wuv"gpvgt"kpvq"c"r ctvpgtuj kr "ci tggo gpv"y kj "c"REY C"kp"vj g"URJ Cøu"l wtkuf kevkqp"kp" vj g"hqto "qh"c"O go qtcpf wo "qh"Wpf gtuvcpf kpi "*O QW+"qt"ngvvgt"qh"kpvgpv0"Vj g"REY C"ku" tgur qpukdng"hqt"kf gpvkh{kpi "cpf "tghgttkpi "gnki kdng"{qwj "vq"vj g"URJ C"cpf "r tqxkf kpi "qt"ugewtkpi "c" eqo o kvo gpv"hqt"vj g"r tqxkukqp"qh"uwr r qtvkxg"ugtxkegu"qpeg"{qwj "ctg"cf o kwgf "vq"vj g"r tqi tco 0"

> URJ C"Rqnke{

> Vj g"URJ C"y knl"ko r ngo gpv"c"Hquvgt"[ qwj "vq"Kpf gr gpf gpeg"*H[ K+"r tqi tco "kp"r ctvpgtuj kr " y kj "vj g"Hnqtkf c"F gr ctvo gpv"qh"Ej knf tgp"cpf "Hco knkgu"cpf "lqt"cp{"qvj gt"gpvkv{"f guki pcvgf " d{"vj g"Uvcvg"qh"Hnqtkf c"vq"qxgtugg"hquvgt"{qwj "kp"Rkpgmcu"Eqwpv{0"

Vj g"REY C"ku"tgur qpukdng"hqt<

• Á Kf gpvkh{kpi "H[ Kgnki kdng"{qwj =

• Á F gxgnqr kpi "c"u{uvgo "qh"r tkqtkvk| cvkqp"dcugf "qp"vj g"ngxgn"qh"pggf "qh"vj g"{qwj "cpf "vj g" cr r tqr tkcvgpguu"qh"kpvgtxgpvkqp=

• Á Rtqxkf kpi "c"y tkwgp"egtvkhkecvkqp"vq"vj g"URJ C"vj cv"vj g"{qwj "ku"gnki kdng=cpf "

• Á Rtqxkf kpi "qt"ugewtkpi "uwr r qtvkxg"ugtxkegu"hqt"58"o qpvj u0"

### Continuum of Care (CoC) and Other Partners

J WF "uvtqpi n{"gpeqwtci gu"RJ Cu"vq"cff "qvj gt"r ctvpgtu"kpvq"vj g"r ctvpgtuj kr "ci tggo gpv"y kj "vj g" REY C"uwej "cu"uvcvg."nqecn"r j kncpvj tqr {."hckj /dcugf "qti cpk| cvkqpu."cpf "vj g"EqE."qt"c"EqE" tgekr kgpv"kv"f guki pcvgu0"

> URJ C"Rqnke{

> Kp"cf f kvkqp"vq"vj g"REY C."vj g"URJ C"y knl"ko r ngo gpv"vj g"H[ Kr tqi tco "kp"r ctvpgtuj kr "y kj " Eco gnqv"Eqo o wpkv{"Ectg"cpf "lqt"cp{"qvj gt"gpvkv{"f guki pcvgf "d{"vj g"Uvcvg"qh"Hnqtkf c"vq" qxgtugg"hquvgt"{qwj "kp"Rkpgmcu"Eqwpv{0"

## 18-I.C. YOUTH ELIGIBILITY CRITERIA [Notice PIH 2021-26; FYI Q&As; FYI FAQs]

Vj g'REY C'ku'tgur qpukdng'hqt'egtvkh{kpi "vj cv'vj g'{qwvj "j cu'r tkqt'swcnkh{kpi "hquvgt'ectg"
kpxqnxgo gpv0'Cu'f gvgto kpgf "d{ "vj g'REY C."grki kdng"{qwvj <"

- Á Ctg"cv'ngcuv'3 : "{gctu'qh'ci g'cpf "pqv'o qtg'vj cp'46 "{gctu'qh'ci g'*j cxg'pqv'{gv'tgcej gf "vj gkt"
  47ʲ "dktvj f c{+='"

  - ÄÁ [ qwj "o wuv'dg'pq'o qtg'vj cp'46 "{gctu'qh'ci g'cv'vj g'ko g'vj g'REY C"egtvkhkgu'vj go "cu"
    grki kdng"cpf "cv'vj g'ko g'qh'J CR"eqpvtcev'gzgewwkqp0'

- Á J cxg'nghv'hquvgt'ectg'qt'y knn'ngcxg'hquvgt'ectg'y kj kp'; 2 'f c{u.'kp"ceeqtf cpeg'y kj "c'vtcpuklkqp"
  r ncp'f guetkdgf "kp"ugevkqp'697 *7+*J +'qh'vj g'Uqekcn'Ugewtkv{ "Cev='"

  - ÄÁ Rncego gpvu'ecp'kpenwf g. "dwv'ctg'pqv'ko kvgf "vq.'r ncego gpvu'kp'hquvgt'hco kn{ 'j qo gu.'hquvgt"
    j qo gu'qh'tgncvkxgu.'i tqwr 'j qo gu.'go gti gpe{ 'uj gnvgtu. 'tgukf gpvkcn'hcekkvkgu. 'ej knf "ectg"
    kpuvkwwkqpu.'cpf "r tg/cf qr vkxg'j qo gu'kp'ceeqtf cpeg'y kj "46 'EHT "70798='"

- Á Ctg'j qo gnguu'qt'cv'tkum'qh'dgeqo kpi "j qo gnguu'cv'ci g'38 'cpf "qnf gt='"

  - ÄÁ *At risk of being homeless* 'ku'hwnn{ 'f ghkpgf "cv'46 'EHT "798040'

    - qÁ Vj ku'kpenwf gu'c'r gtuqp'vj cv'ku'gzkkpi "c'r wdnke'{ 'hwpf gf "kpuvkwwkqp. "qt'u{uvgo "qh'ectg"
      *uwej "cu'c'j gcnj ectg'hcekkv{ . 'c'o gpvcn'j gcnj "hcekkv{ . 'hquvgt'ectg'qt'qvj gt'{qwj "
      hcekkv{ . 'qt'eqttgevkqp'r tqi tco "qt'kpuvkwwkqp+0'Vj gtghqtg. '{qwj "dgkpi 'f kuej cti gf "htqo "
      cp'kpuvkwwkqp'o c{ 'dg'grki kdng'hqt'cp'H[ Kxqwej gt']H[ KHCS u_0'

Grki kdknkv{ 'ku'pqv'nko kvgf "vq'ukpi ng'r gtuqpu0'Hqt'gzco r ng. 'r tgi pcpv'cpf lqt'r ctgpvkpi "{qwj "ctg"
grki kdng'vq 'tgegkxg'cuukuvcpeg'cuuwo kpi "vj g{ 'qvj gty kug'o ggv'grki kdknkv{ 'tgswktgo gpvu0'

## 18-I.D. SUPPORTIVE SERVICES [Notice PIH 2021-26; FYI Updates and Partnering Opportunities Webinar; FYI Q&As]

Uwr r qtvkxg"ugtxkegu"o c{"dg"r tqxkfgf "d{"vj g"URJ C."REY C"qt"c"vj ktf "r ctv{0'Vj g"REY C"o wuv' r tqxkfg"qt"ugewtg"c"eqo o ko go gpv'vq"r tqxkfg"uwr r qtvkxg"ugtxkegu"hqt"r ctvkekr cvkpi "{qwvj "hqt"vj g" r gtkqf "qh'ko g"f ghkpgf "kp"vj g"P QHC1Q"hqt"y j kej "vj g"hwpf kpi "y cu"o cf g"cxcklcdng0'Cv'c"o kpko wo ." vj g"hqmqy kpi "uwr r qtvkxg"ugtxkegu"o wuv'dg"qhhgtgf <

- Á Dcuke"rkhg"umkmu"kphqto cvkqp eqwpugnkpi "qp"o qpg{"o cpci go gpv."wug"qh'etgf kv."j qwugmggr kpi ." r tqr gt"pwtkkqp1o gcn'r tgr ctcvkqp."cpf "ceeguu"vq"j gcnj "ectg"*g0i 0'f qevqtu."o gf kecvkqp."cpf " o gpvcn'cpf "dgj cxkqtcn'j gcnj "ugtxkegu+="

- Á Eqwpugnkpi "qp"eqo r nkcpeg"y kj "tgpvcn'ngcug"tgs wktgo gpvu'cpf "y kj "J EX"r tqi tco "r ctvkekr cpv' tgs wktgo gpvu."kpenwf kpi "cuukuvcpeg1tghgttcnu'hqt"cuukuvcpeg"qp"ugewtkv{"f gr qukvu."wvkrkv{"j qqm/ wr "hggu."cpf "wvkrkv{"f gr qukvu="

- Á Rtqxkf kpi "uwej "cuuwtcpegu"vq"qy pgtu"qh'tgpvcn'r tqr gtv{"cu"ctg"tgcuqpcdng"cpf "pgeguuct{"vq" cuukuv'gnki kdng"{qwj "vq"tgpv'c"wpkv'y kj "c"xqwej gt="

- Á Lqd "r tgr ctcvkqp"cpf "cwcko gpv'eqwpugnkpi "*y j gtg"vq"nqqmlj qy "vq"cr r n{."f tguu."i tqqo kpi ." tgncvkqpuj kr u'y kj "uwr gtxkuqt{"r gtuqppgn'gve0="cpf "

- Á Gf wecvkqpcn'cpf "ectggt"cf xcpego gpv'eqwpugnkpi "tgi ctf kpi "cwcko gpv'qh'i gpgtcn'gs wkxcngpe{" f kr nqo c"*I GF +'qt"cwgpf cpeg1hkpcpekpi "qh'gf wecvkqp"cv'c"vgej pkecn'uej qqn'vtcf g"uej qqn'qt" eqmgi g."kpenwf kpi "uweeguuhwn'y qtm'gvj ke'cpf "cwkwf g"o qf gnu0"

  <u>URJ C"Rqrke{"</u>

  Cf f kvkqpcn'uwr r qtvkxg"ugtxkegu"y km'pqv'dg"qhhgtgf 0'

Ukpeg"r ctvkekr cvkqp"kp"uwr r qtvkxg"ugtxkegu"ku"qr vkqpcn'dwv'uvtqpi n{"gpeqwtci gf ."cp"H[ Kr ctvkekr cpv' o c{"f genkpg"uwr r qtvkxg"ugtxke0'

## 18-I.E. REFERRALS AND WAITING LIST MANAGEMENT [Notice PIH 2021-26; FYI Updates and Partnering Opportunities Webinar FYI FAQs]

**Referrals**

Vj g''REY C''ku''tgur qpukdng''hqt''egtvkh{kpi ''vj cv''vj g''{ qwj ''j cu''r tkqt''s wcnkh{kpi ''hquvgt''ectg''
kpxqnxgo gpv0''Qpeg''vj g''REY C''ugpf u''vj g''URJ C''vj g''tghgttcn''egtvkh{kpi ''vj g''{ qwj ''ku''r tqi tco /
gnki kdng.''vj g''URJ C''f gvgto kpgu''J EX''gnki kdkrkv{0'

Vj g''REY C''o wuv''j cxg''c''u{uvgo ''hqt''kf gpvkh{kpi ''gnki kdng''{ qwj ''y kij kp''vj g''ci gpe{ou''ecugnqcf ''cpf ''
tgxkgy kpi ''tghgttcnu''htqo ''qvj gt''r ctvpgtu.''cu''cr r rkecdng0''Vj g''REY C''o wuv''cnuq''j cxg''c''u{uvgo ''hqt''
r tkqtkvk| cvkqp''qh''tghgttcnu''vq ''gpuwtg''vj cv''{ qwj ''ctg''r tkqtkvk| gf ''hqt''cp''H] Kxqwej gt''dcugf ''wr qp''vj gkt''
ngxgn''qh''pggf ''cpf ''cr r tqr tkcvgpguu''qh''vj g''kpvgtxgpvkqp0'

Tghgttcnu''o c{''eqo g''htqo ''qvj gt''qti cpk| cvkqpu''kp''vj g''eqo o wpkv{ ''y j q''y qtm''y kij ''vj g''r qr wncvkqp.''
dwv''vj g''REY C''o wuv''egtvkh{ ''vj cv''vj g''{ qwj ''o ggvu''gnki kdkrkv{ ''tgs wktgo gpvu.''wprguu''vj g''REY C''j cu''
xguvgf ''cpqvj gt''qti cpk| cvkqp''y kij ''vj ku''cwvj qtkv{0'

Vj g''URJ C''ku''pqv''tgs wktgf ''vq ''o ckpvckp''hwn''f ecow gpvcvkqp''vj cv''f go qpuvcvgu''vj g''{ qwj øu''
gnki kdkrkv{ ''cu''f gvgto kpgf ''d{ ''vj g''REY C''dwv''uj qwf ''mggr ''vj g''tghgttcn''qt''egtvkhkecvkqp''htqo ''vj g''
REY C0''Vj g''REY C''ku''pqv''tgs wktgf ''vq''r tqxkf g''vj g''URJ C''y kij ''J EX''gnki kdkrkv{ ''f qewo gpvu0'

<u>URJ C''Rqrke{ </u>

Vj g''URJ C''cpf ''REY C''j cxg''kf gpvkhkgf ''uvchh''r qukvkqpu''vq''ugtxg''cu''ngcf ''H] Krkckuqpu0''Vj gug''
r qukvkqpu''y kn''dg''tgur qpukdng''hqt''tcpuo kuukqp''cpf ''ceegr vcpeg''qh''tghgttcnu0''Vj g''REY C''
o wuv''eqo o kv''u whhkekgpv''uvchh''cpf ''tguqwtegu''vq''gpuwtg''gnki kdng''{ qwj u''ctg''kf gpvkhkgf .''
r tkqtkvk| gf .''cpf ''f gvgto kpgf ''gnki kdng''kp''c''vko gn{ o cppgt0'

Y j gp''xqwej gtu''ctg''cxckncdng.''vj g''URJ C''rkckuqp''tgur qpukdng''hqt''ceegr vcpeg''qh''tghgttcnu''
y kn''eqpvcev''vj g''REY C''rkckuqp''xkc''go ckn''kpf kecvkpi ''vj g''pwo dgt''qh''xqwej gtu''cxckncdng''cpf ''
tgs wguvkpi ''cp''cr r tqr tkcvg''pwo dgt''qh''tghgttcnu0''P q''o qtg''vj cp''32''dwukpguu''f c{u''htqo ''vj g''
f cvg''vj g''REY C''tgegkxgu''vj ku''pqvkhkecvkqp.''vj g''REY C''rkckuqp''o wuv''r tqxkf g''vj g''URJ C''y kij ''
c''rkuv''qh''gnki kdng''tghgttcnu.''c''eqo r ngvgf ''tgngcug''hqto .''cpf ''c''y tkvgp''egtvkhkecvkqp''hqt''gcej ''
tghgttcn''kpf kecvkqp''vj g''tghgttcn''ku''gnki kdng0''Vj g''rkuv''y kn''kpenwf g''vj g''pco g.''cf f tguu.''cpf ''
eqpvcev''r j qpg''pwo dgt''hqt''gcej ''cf wn''kpf kxkf wcn''y j q''ku''dgkpi ''tghgttgf 0'

Vj g''URJ C''y kn''o ckpvckp''c''eqr {ó qh''gcej ''egtvkhkecvkqp''htqo ''vj g''REY C''kp''vj g''
r ctvkekr cpvøu''hkng''cnqpi ''y kij ''qvj gt''gnki kdkrkv{ ''r cr gty qtm0'

**Waiting List Placement [Notice PIH 2021-26 and FYI FAQs]**

Vj g''URJ C''o wuv''wug''vj g''J EX''y ckkpi ''nkuv''hqt''vj g''H[ Kr tqi tco 0[ qwj ''cr tgcf { ''np''vj g''J EX'' r tqi tco ''o c{ ''pqv''dg ''vtcpuhgttgf ''vq ''cp ''H[ Kxqwej gt ''ukpeg ''vj g{ ''ctg ''pqv''j qo gnguu ''qt ''cv'tkum ''qh'' j qo gnguupguu0'

Qpeg ''c ''tghgttcn''ku''o cf g. ''vj g''URJ C''o wuv''eqo r ctg ''vj g ''nkuv''qh ''REY C ''tghgttcnu ''vq ''ku''J EX''y ckkpi '' nkuv''vq ''f gvgto kpg ''kh''cp{ ''cr r nkecpvu ''qp ''vj g''REY Cøu ''tghgttcn ''nkuv''ctg ''cnugcf { ''pp ''vj g''URJ Cøu ''J EX'' y ckkpi ''nkuv0'Cr r nkecpvu ''cnugcf { ''qp ''vj g''URJ Cøu ''J EX''y ckkpi ''nkuv''tgvckp ''vj g ''qtf gt ''qh''vj gkt ''r qukvkqp '' qp ''vj g''nkuv0'Cr r nkecpvu ''pqv''cnugcf { ''qp ''vj g''URJ Cøu ''J EX''y ckkpi ''nkuv''o wuv''dg ''r ncegf ''qp ''vj g''J EX'' y ckkpi ''nkuv0'

Kh''vj g''URJ Cøu ''J EX''y ckkpi ''nkuv''ku''enqugf. ''vj g''URJ C''o wuv''qr gp ''ku''J EX''y ckkpi ''nkuv''pp ''qtf gt ''vq '' ceegr v''pgy ''tghgttcnu0'Vj g''URJ C''o c{ ''tgqr gp ''vj g''y ckkpi ''nkuv''vq ''ceegr v''cp ''H[ Kgnki kdng ''{ qwj '' y kj qwv''qr gpkpi ''vj g''y ckkpi ''nkuv''hqt ''qvj gt ''cr r nkecpvu=''j qy gxgt. ''vj g''tgswktgo gpvu ''cv'46''EHT '' ; ; 40428''hqt ''i kxkpi ''r wdnke ''pqvkeg ''y j gp ''qr gpkpi ''cpf ''enqukpi ''vj g''y ckkpi ''nkuv''cr r n{ ''*ugg ''ugevkqp ''6/ KKE 0''Qr gpkpi ''cpf ''Enqukpi ''vj g''Y ckkpi ''Nkuv''qh ''vj ku''cf o kpkuvtcvkxg ''r ncp+0'

> ### URJ C''Rqnke{'
>
> Y kj kp ''32''dwukpguu ''f c{ u''qh ''tgegkxkpi ''vj g''tghgttcn''htqo ''vj g''REY C. ''vj g''URJ C''y km''tgxkgy '' vj g''J EX''y ckkpi ''nkuv''cpf ''y km''ugpf ''vj g''REY C''c ''nkuv''eqpjko kpi ''y j gvj gt ''qt ''pqv''tghgttcnu '' ctg ''qp ''vj g''y ckkpi ''nkuv0'
>
> > Tghgttcnu ''y j q ''ctg ''cr tgcf { ''qp ''vj g''nkuv''y km''tgvckp ''vj gkt ''r qukvkqp ''cpf ''vj g''nkuv''y km''dg '' pqvcvgf ''vq ''kpf kecvg ''vj g''cr r nkecpv''ku''H[ Kgnki kdng0'
> >
> > Hqt ''vj qug ''tghgttcnu ''pqv''cnugcf { ''qp ''vj g''y ckkpi ''nkuv. ''vj g''URJ C''y km''y qtm''y kj ''vj g'' REY C''vq ''gpuwtg ''vj g{ ''tgegkxg ''cpf ''uweeguuhwm{ ''eqo r ngvg ''c ''r tg/cr r nkecvkqp ''qt '' cr r nkecvkqp. ''cu ''cr r nkecdng0'Qpeg ''vj g''r tg/cr r nkecvkqp ''qt ''cr r nkecvkqp ''j cu ''dggp '' eqo r ngvgf. ''vj g''URJ C''y km''r nceg ''vj g''tghgttcn''qp ''vj g''J EX''y ckkpi ''nkuv''y kj ''vj g''f cvg '' cpf ''vko g ''qh''vj g''qtki kpcn''tghgttcn''cpf ''cp ''kpf kecvkqp ''vj cv''vj g''tghgttcn''ku''H[ Kgnki kdng0'

**Waiting List Selection**

Vj g''URJ C''ugngevu ''gnki kdng ''{ qwj u''dcugf ''qp ''vj g''URJ Cøu ''tgi wnct ''J EX''y ckkpi ''nkuv''ugngevkqp '' r qnkekgu ''kp ''Ej cr vgt ''6. ''kpenwf kpi ''cp{ ''r tghgtgpegu ''vj cv''o c{ ''cr r n{ 0'

## 18-I.F. SPHA HCV ELIGIBILITY DETERMINATION [FYI FAQs]

Qpeg"cp"gnki kdng"{qwj "ku"ugngevgf "htqo "yj g"J EX"y ckvkpi "nkuv."yj g"URJ C"o wuv'f gvgto kpg"y j gyj gt" yj g"{qwj "o ggvu"J EX"r tqi tco "gnki kdknkv{"tgs wktgo gpu0'Cr r nkecpw"o wuv'dg"gnki kdng"wpf gt"dqyj " H[ Kgnki kdknkv{"tgs wktgo gpu"cpf "J EX"gnki kdknkv{"tgs wktgo gpu"cu"qwwnkpgf "kp"Ej cr vgt"5"qh" yj ku"r qnke{0'

Vj g"REY C"o c{."dwv'ku"pqv'qdnki cvgf "vq.'r tqxkf g"kphqto cvkqp"vq"yj g"URJ C"qp"yj g"{qwj øu" etko kpcn'j kuvqt{0'

### URJ C"Rqnke{"

Uwdlgev'vq"r tkxce{'ncy u."yj g"REY C"y km'r tqxkf g"cp{"cxckncdng"kphqto cvkqp"tgi ctf kpi "yj g" cr r nkecpwu'etko kpcn'j kuvqt{"vq"yj g"RJ C0'

Vj g"URJ C"y km'eqpukf gt"yj g"kphqto cvkqp"kp"o cmkpi "ku"gnki kdknkv{"f gvgto kpcvkqp"kp" ceeqtf cpeg"y kyj "yj g"URJ Cøu"r qnkekgu"kp"Ej cr vgt"5.'Rctv'KKK0'

## Additional Eligibility Factors

[ qwj "o wuv'dg"pq"o qtg"yj cp"46"{gctu'qnf "dqyj "cv'yj g"vko g"qh'REY C"egtvkhkecvkqp"cpf "cv'yj g"vko g" qh'yj g"J CR"gzgewkqp0"Kf'c"{qwj "ku"46"cv'yj g"vko g"qh'REY C"egtvkhkecvkqp'dwv'y km'wwtp"47"dghqtg" yj g"J CR"eqpvtcev'ku"gzgewgf .'yj g"{qwj "ku"pq"nqpi gt"gnki kdng"hqt"c"H[ Kxqwej gt0'

### URJ C"Rqnke{"

Cp{"cr r nkecpv'yj cv'f qgu'pqv'o ggv'yj g"gnki kdknkv{"etkvgtkc"hqt"yj g"J EX"r tqi tco "nkuvgf "kp" Ej cr vgt"5"qt'cp{"gnki kdknkv{"etkvgtkc"nkuvgf "kp"yj ku"ugevkqp"y km'dg"pqvkhkgf "d{"yj g"URJ C"kp" y tkkpi "hqnqy kpi "r qnkekgu"kp"Ugevkqp"5/KKKH 'kpenwf kpi "uwcvkpi "yj g"tgcuqpu'yj g"cr r nkecpv' y cu'hqwpf "kpgnki kdng"cpf "r tqxkf kpi "cp"qr r qtwpkv{"hqt"cp"kphqto cn'tgxkgy 0'

**18-I.G. LEASE UP [FR Notice 1/24/22]**

Qpeg"yj g"URJ C"fgvgto kpgu"yj cv"yj g"hco kn{"qt"{qwyj "o ggvu"J EX"grki kdkriv{"tgswktgo gpvu."yj g"{qwyj "y kri'dg"kuuwgf "cp"H[ Kxqwejgt"kp"ceeqtfcpeg"y kyj "URJ C"r qrkekgu0

Fwtkpi "yj g"hco kn{"dtkghkpi ."RJ Cu"o wuv'kphqto "yj g"H[ Kxqwejgt"jqrfgt"qh<

- Á Vj g"gzvgpukqp"qh"cuukuvcpeg"r tqxkukqpu"cpf "tgswktgo gpu="

- Á Vj g"cxckrcdkrkv{"qh"yj g"HUU"r tqi tco "cpf "qhhgt"yj go "cp"HUU"urqv."kh"cxckrcdrg."qt"qhhgt"vq" r rceg"yj go "qp"yj g"HUU"y ckikpi "rkuv"*"r tqxkfgf "yj g"URJ C"j cu"cp"HUU"r tqi tco +="cpf "

- Á Vj g"uwr r qrvkxg"ugtxkegu"cxckrcdrg"vq"yj go ."yj g"gzkuvgpeg"qh"cp{"qyj gr"r tqi tco u"qt" ugtxkegu."cpf "yj gkr"grki kdkriv{"hqr"uwej "r tqi tco u"cpf "ugtxkegu0J qy gxgr."r ctvkekr cvkqp"kp" uwr r qrvkxg"ugtxkegu"ecppqv'dg"tgswktgf "cu"c"eqpf kvkqp"qh"tgegkxkpi "H[ Kcuukuvcpeg0

  <u>URJ C"Rqrke{</u>

  Grki kdrg"cr r rkecpvu"y kri'dg"pqvkhkgf "d{"yj g"URJ C"kp"y tkvkpi "hqrrqy kpi "r qrkekgu"kp"Ugevkqp" 5/KKKH0qh"yj ku"r qrke{0H[ K{qwyj "y kri'dg"dtkghgf "kpf kxkfwcm{0Vj g"URJ C"y kri'r tqxkfg"cri' cur gevu"qh"yj g"y tkvvgp"cpf "qrcri'dtkghkpi "cu"qwvrkpgf "kp"Rctv'Kqh'Ej cr vgr"70

  Xqwej gtu"y kri'dg"kuuwgf "kp"ceeqtfcpeg"y kyj "URJ C"r qrkekgu"kp"Ej cr vgr"7."Rctv'KK"gzegr v" yj cv'yj g"URJ C"y kri'eqpukfgr"qpg"cff kvkqpcri'52/f c{"gzvgpukqp"dg{qpf "yj g"hktuv'cwvqo cvke" gzvgpukqp"hqr"cp{"tgcuqp."pqv'lwuv'yj qug"rkuvgf "kp"yj g"r qrke{"kp"Ugevkqp"7/KKKG0

Qpeg"yj g"{qwyj "rqecvgu"c"wpkv."yj g"URJ C"eqpf wevu"cri'qyj gr"r tqeguugu"tgrcvkpi "vq"xqwej gr" kuuwcpeg"cpf "cf o kpkuvtcvkqp"r gr"J EX"r tqi tco "tgi wrcvkqpu"cpf "yj g"URJ C"r qrke{"kp"Ej cr vgr"; 0

Uj qwrf "c"{qwyj "hckri'vq"wug"yj g"xqwej gr."yj g"URJ C"o c{"kuuwg"yj g"xqwej gr"vq"cpqyj gr"grki kdrg"{qwyj " kh"qpg"j cu"dggp"kf gpvkhkgf "]Pqvkeg"RKI "4243/48_0

**Turnover [FYI FAQs]**

Hqr"RJ Cu"cy ctf gf "H[ K'Vgpcpv'Rtqvgevkqp"Xqwej gtu"*'VRXu+'wpf gr"Pqvkeg"RKI "423: /42'y j gtg" yj g"tgekr kgpv'qh'yj g"H[ K'VRX"rgcxgu'yj g"r tqi tco ."yj g"URJ C"o c{'tgswguv'cp"H[ Kxqwej gr"wpf gr" yj g"tgswktgo gpvu"qh'Pqvkeg"RKI "4243/480

Hqr"RJ Cu"cy ctf gf "H[ Kxqwej gtu'wpf gr"Pqvkegu"RKI "4242/4: "cpf "RKI "4243/48.'y j gtg"yj g" tgekr kgpv'qh'yj g"H[ Kxqwej gr"rgcxgu'yj g"r tqi tco ."yj g"URJ C"o wuv'eqpvkpwg"vq"wug"yj g"H[ K" xqwej gr"hqr"grki kdrg"{qwyj "wr qp"wtpqxgr0Y j gtg"yj gtg"ctg"o qtg"grki kdrg"{qwyj "yj cp"cxckrcdrg"H[ K" wtpqxgr"xqwej gtu."yj g"URJ C"o c{'tgswguv'cp"H[ Kxqwej gr"wpf gr"yj g"tgswktgo gpu"qh'Pqvkeg"RKI "" 4243/480Kh'cpqyj gr"grki kdrg"{qwyj "ku"pqv'cxckrcdrg.'yj g"URJ C"o wuv'pqvkh{"J WF ."cpf "J WF "y kri' tgf weg"yj g"URJ Cøu"J EX"cuukuvcpeg"vq"ceeqwpv'hqr"yj g"tgo qxcri'qh'yj g"H[ Kcuukuvcpeg"htqo "yj g" URJ Cøu"J EX"dcugrkpg0

## 18-I.H. MAXIM]UM ASSISTANCE PERIOD [Notice PIH 2021-26 and FYI FAQs; FR Notice 1/24/22]

Xqwej gtu''ctg''ko kvgf ''d{''uvcwwg''vq''c''vqvcn''qh''dgvy ggp''58''o qpyj u''cpf ''82''o qpyj u''qh''j qwukpi '' cuukuvcpeg0Cv''vj g''gpf ''qh''vj g''uvcwwqt{''ko g''r gtkqf ."cuukuvcpeg''o uwv''dg''vgto kpcvgf0J qy gxgt.''cp{'' r gtkqf ''qh''ko g''hqt''y j kej ''pq''uwdukf {''*J CR+''ku''dgikpi ''r ckf ''qp''dgj crh''qh''vj g''{qwj ''f qgu''pqv''eqwpv'' vqy ctf ''vj g''ko kcvkqp0K{''ku''pqv''r gto kuukdng''vq''tgkuuug''cpqyj gt''H[ KVRX''vq''vj g''uco g''{qwj ''wr qp'' gzr ktcvkqp''qh''vj gkt''H[ Kcuukvcpeg0'

Rctvkekr cpvu''f q''pqv''õci g''qwö''qh''vj g''r tqi tco 0'C'r ctvkekr cpv''o c{''eqpvkpwg''y kj ''vj g''r tqi tco '' wpvkn''vj g''j cxg''tgegkxgf ''vj g''r gtkqf ''qh''cuukuvcpeg''hqt''y j kej ''vj g{''ctg''gnki kdng0Ci g''ko ku''ctg''qpn{'' cr r rkgf ''hqt''gpvt{''kpvq''vj g''r tqi tco 0'

### Extension of Assistance

H[ Kxqwej gt''j qnf gtu''y j q''hktuv''tgcugf ''qt''rgcug''c''wpkv''chvgt''F gego dgt ''49.''4242.''o c{''dg''grki kdng''hqt'' cp''gzvgpukqp''qh''cuukvcpeg''wr ''vq''46''o qpyj u''dg{qpf ''vj g''58/o qpyj ''ko g''ko kv*'hqt''c''vqvcn''qh''82'' o qpyj u''qh''cuukvcpeg+0'

Y j kng''H[ Kxqwej gt''j qnf gtu''ecppqv''dg''tgswktgf ''vq''r ctvkekr cvg''kp''vj g''Hco kn{''Ugrh/Uwhhkekgpe{'' *HUU+''r tqi tco ''cu''c''eqpf kvkqp''qh''tgegkr v''qh''cuukvcpeg.''cp'grki kdng''{qwj ''y j q''r ctvkekr cvgu''kp''vj g'' HUU''r tqi tco ''cpf ''ku''kp''eqo r rkcpeg''y kj ''vj g''cr r rkecdng''vgto u''cpf ''eqpf kvkqpu''qh''vj g''r tqi tco ''ku'' gpvkvngf ''vq''tgegkxg''cuukvcpeg''hqt''wr ''vq''cp''cf f kvkqpcn''46''o qpyj u0C''H[ Kxqwej gt''j qnf gtu''o wuv'' ceegr v''cp''HUU''unqv''kh''kv''ku''qhhgtgf ''vq''vj go ''r tkqt''vq''vj g''58/o qpyj ''o ctm''kp''qtf gt''vq''tgegkxg''cp'' gzvgpukqp''qh''cuukvcpeg''*wpnguu''vj g''{qwj ''o ggvu''qpg''qh''vj g''uvcwwqt{''gzegr vkqpu''f guetkdgf ''dgnqy +0'

### Statutory Exceptions

H[ Kxqwej gt''j qnf gtu''y knl''dg''gpvkungf ''vq''tgegkxg''cp''gzvgpukqp''qh''cuukvcpeg''hqt''wr ''vq''46''o qpyj u'' dg{qpf ''vj g''58/o qpyj ''ko g''ko kv'y kj qwv''r ctvkekr cvkpi ''kp''vj g''URJ C'øu''HUU''r tqi tco ''kh''vj g{''egtvkh{'' vj cv''vj g''o ggv''qpg''qh''vj g''gzegr vkqpu''dgnqy <'

- Á Vj g''H[ Kxqwej gt''j qnf gt''ku''c''r ctgpv''qt''qyj gt''j qwuej qnf ''o go dgt''tgur qpukdng''hqt''vj g''ectg''qh''c'' f gr gpf gpv''ej knf ''wpf gt''vj g''ci g''qh''ukz ''qt''hqt''vj g''ectg''qh''cp''kpecr cekvcvgf ''r gtuqp0'

  URJ C''Rqrke{''

  Vj g''URJ C''y knl''cr r n{''vj ku''gzegr vkqp''kp''c''o cppgt''vj cv''r tqxkf gu''gzvgpukqpu''qh''H[ K'' cuukvcpeg''vq''vj g''dtqcf guv''r qr wncvkqp''r quukdng''eqpukuvgpv''y kj ''vj g''uvcwwqt{''tgswktgo gpv0'

  Vj g''H[ Kxqwej gt''j qnf gt''y knl''dg''tgswktgf ''vq''ugrh/egtvkh{''vj cv''vj g''o ggv''vj ku''gzegr vkqp''qp''c'' URJ C/r tqxkf gf ''hqto 0Vj ku''egtvkhkecvkqp''ku''vj g''qpn{''f qewo gpvcvkqp''vj cv''vj g''H[ Kxqwej gt'' j qnf gt''o wuv''uwdo kv0'

  Vj g''ej knf ''qt''kpecr cekvcvgf ''r gtuqp''ku''pqv''tgswktgf ''vq''tgukf g''kp''vj g''j qwuej qnf ''kp''qtf gt''hqt'' vj g''H[ Kxqwej gt''j qnf gt''vq''egtvkh{''vj g''o ggv''vj ku''gzegr vkqp0Hqt''gzco r ng.''c''ej knf ''kp''c''lqkpv'' ewuvqf {''cttcpi go gpv''wpf gt''vj g''ci g''qh''ukz ''y j q''tgukf gu''kp''vj g''j qwuej qnf ''qpn{''r ctv''ko g'' o c{''s wcrkh{''vj g''H[ Kxqwej gt''j qnf gt''hqt''vj ku''gzegr vkqp0'

- Á Vj g"H[ Kxqwej gt"j qnf gt"ku"c"r gtuqp"y j q"ku"tgi wctn{"cpf "cevkxgn{"r ctvkekr cvkpi "kp"c"f twi "
cf f kevkqp"qt"cneqj qn"tgcvo gpv"cpf "tgj cdknkvcvkqp"r tqi tco 0"

  <u>URJ C"Rqrke{"</u>

  Vj g"URJ C"y km"f ghkpg"*regular and active participation*"kp"c"o cppgt"y j cv"r tqxkf gu"
  gzvgpukqpu"qh"H[ Kxqwej gt"j qnf gt"cuukuvcpeg"vq"vj g"dtqcf guv"r qr wncvkqp"r quukdng"
  eqpukuvgpv"y kj "vj g"uvcwwqt{"tgs wktgo gpu0"

  Vj g"H[ Kxqwej gt"j qnf gt"y km"dg"tgs wktgf "vq"egth/egtvkh{"vj cv"vj g{"o ggv"vj ku"gzegr vkqp"qp"c"
  RJ C/r tqxkf gf "hqto 0"Vj ku"egtvkhkecvkqp"ku"vj g"qpn{"f qewo gpvcvkqp"vj cv"vj g"H[ Kxqwej gt"
  j qnf gt"o wuv"uwdo kv0"

- Á Vj g"H[ Kxqwej gt"j qnf gt"ku"c"r gtuqp"y j q"ku"kpecr cdng"qh"eqo r n{kpi "y kj "vj g"tgs wktgo gpv"vq"
r ctvkekr cvg"kp"c"HUU"r tqi tco "cu"f guetkdgf "cdqxg"qt"gpi ci g"kp"gf wecvkqp."y qtmhqteg"
f gxgnqr o gpv."qt"go r nq{o gpv"cevkxkvkgu"cu"f guetkdgf "dgnqy ."cu"cr r nkecdng."f wg"vq"c"
f qewo gpvgf "o gf kecn"eqpf kvkqp0"

  <u>URJ C"Rqrke{"</u>

  Vj g"URJ C"y km"cr r n{"vj ku"tgs wktgo gpv"kp"c"o cppgt"vj cv"r tqxkf gu"gzvgpukqpu"qh"H[ K"
  xqwej gt"j qnf gt"cuukuvcpeg"vq"vj g"dtqcf guv"r qr wncvkqp"r quukdng"eqpukuvgpv"y kj "uvcwwqt{"
  tgs wktgo gpu0"

  Vj g"H[ Kxqwej gt"j qnf gt"y km"dg"tgs wktgf "vq"egth/egtvkh{"vj cv"vj g{"o ggv"vj ku"gzegr vkqp"qp"c"
  RJ C/r tqxkf gf "hqto 0"Vj ku"egtvkhkecvkqp"ku"vj g"qpn{"f qewo gpvcvkqp"vj cv"vj g"H[ Kxqwej gt"
  j qnf gt"o wuv"uwdo kv0"

Cp"H[ Kxqwej gt"j qnf gt"vj cv"o ggvu"qpg"qh"vj g"cdqxg"gzegr vkqpu"o wuv"uvkm"dg"qhhgtgf "cp"
qr r qtwpkv{"vq"gptqm"kp"vj g"URJ Cøu"HUU"r tqi tco "*kh"kv"ku"cxckncdng"vq"vj go +"cpf "tgegkxg"cp{"
uwr r qtvkxg"ugtxkegu"cxckncdng"vq"H[ Kxqwej gt"j qnf gtu0Cp"H[ Kxqwej gt"j qnf gt"o c{"ej qqug"vq"
r ctvkekr cvg"kp"cp"HUU"r tqi tco "qt"gpi ci g"kp"gf wecvkqp."y qtmhqteg"f gxgnqr o gpv."qt"go r nq{o gpv"
cevkxkvkgu."gxgp"kh"vj g{"o ggv"qpg"qh"vj g"cdqxg"uvcwwqt{"gzegr vkqpu0"

**Education, Workforce Development, or Employment Activities**

Kk'c'URJ C'vj cv'ecttkgu'qw'cp'HUU'r tqi tco "ku'wpcdng'vq'qhhgt'c'H[ Kxqwej gt'j qdf gt'cp'HUU'urqv' fwtkpi 'vj gkt'hktuv'58'o qpvj u'qh'tgegkxkpi "H[ Kcuukuvcpeg.'vj g'H[ Kxqwej gt'j qdf gt'ku'eqpukf gtgf 'vq' j cxg'dggp'õwpcdng'vq'gctqmö'kp'vj g'r tqi tco "cpf 'o c{'j cxg'vj ki t'xqwej gt'gzvgpf gf 'd{'o ggvkpi 'vj g' gf wecvkqp.'y qtmhqteg'f gxgmqr o gpv.'qt'go r mq{o gpv'etkvgtkc'f guetkdgf 'dgmqy <"

- Á Vj g'H[ Kxqwej gt'j qdf gt'w cu'gpi ci gf 'kp'qdvckpkpi "c'tgeqi pk| gf 'r quvugeqpf ct{'etgf gpvkcn'qt'c' ugeqpf ct{'uej qqn'f kr mo c'qt'ku'tgeqi pk| gf 'gs wkxcngpv0'

    URJ C'Rqrke{"

    Vj g'URJ C'w km'wug'vj g'f ghkpkvkqpu'qh'*recognized postsecondary credential*'cpf "*secondary school diploma or its recognized equivalent*'wpf gt'vj g'Y qtmhqteg"Kppqxcvkqp'cpf "Qr r qtwpkv{'Cev'*Y KQC+0'Y KQC'f ghkpgu'c'*recognized postsecondary credential*'cu'c' etgf gpvkcn'eqpukuvkpi "qh'cp'kpf wuvt{/tgeqi pk| gf 'egtvkhkecvg'qt'egtvkhkecvkqp.'c'egtvkhkecvg'qh' eqo r mgvkqp'qh'cp'cr r tgpvkeguj kr .'c'mkegpug'tgeqi pk| gf 'd{'vj g'uvcvg'kpxqmxgf 'qt'hgf gtcn' i qxgtpo gpv.'qt'cp'cuuqekcvg'qt'dceecmcwtgcvg'f gi tgg'*4; "WUUE05324+0'Gzco r ngu'qh'c' tgeqi pk| gf 'r quvugeqpf ct{'etgf gpvkcn'kpenwf g."dwv'ctg'pqv'mo kvgf 'vq."cp'cuuqekcvgöu'f gi tgg." dcej gmqtöu'f gi tgg."eqqr cvkqpcn'mkegpuwtg."qt'qeewr cvkqpcn'egtvkhkecvkqp'*ugg"WU0' F gr ctvo gpv'qh'Ncdqt."Vtckpkpi "cpf "Go r mq{o gpv'I wkf cpeg'Ngvvgt'P q0'32ó38."Ej cpi g"3+0' Hqt'vj g'r wtr qug'qh'Y KQC."vj g'WU0'F gr ctvo gpv'qh'Ncdqt'f ghkpgu'c'*secondary school diploma or its recognized equivalent*'cu'c'ugeqpf ct{'uej qqn'f kr mo c"qt'cmgtpcvg' f kr mo c+'vj cv'ku'tgeqi pk| gf 'd{'c'uvcvg'cpf 'vj cv'ku'kpenwf gf 'hqt'ceeqwpvcdkmkv{'r wtr qugu' wpf gt'vj g'Gngo gpvct{'cpf "Ugeqpf ct{'Gf wecvkqp'Cev'qh'3; 87'*GUGC+."cu'co gpf gf 'd{'vj g' Gxgt{'Uwf gpv'Uweeggf u'Cev'*GUUC+0'C'ugeqpf ct{'uej qqn'gs wkxcngpe{'egtvkhkecvkqp' uki pkhkgu'vj cv'c'uwf gpv'j cu'eqo r mgvgf 'vj g'tgs wktgo gpv'hqt'c'j ki j 'uej qqn'gf wecvkqp0' Gzco r ngu'qh'c'ugeqpf ct{'uej qqn'f kr mo c'qt'ku'tgeqi pk| gf 'gs wkxcngpv'kpenwf g."dwv'ctg'pqv' mo kvgf 'vq."qdvckpkpi "egtvkhkecvkqp'qh'cvvckpkpi 'r cuukpi "ueqtgu'qp'c'uvcvg/tgeqi pk| gf 'j ki j " uej qqn'gs wkxcngpe{'vguv."gctpkpi "c'ugeqpf ct{'uej qqn'f kr mo c'qt'uvcvg/tgeqi pk| gf " gs wkxcngpv."qt'qdvckpkpi "egtvkhkecvkqp'qh'r cuukpi "c'uvcvg/tgeqi pk| gf 'eqo r gvgpe{/dcugf " cuuguuo gpv0'

- Á Vj g'H[ Kxqwej gt'j qdf gt'w cu'gptqmgf 'kp'cp'*institution of higher education.*'cu'uwej "vgto "ku' f ghkpgf "kp'ugevkqp'323*c+'qh'vj g'J ki j gt'Gf wecvkqp'Cev'qh'3; 87'*42"WUUE03221*c+'qt'cp' kpuvkvwvkqp'vj cv'o ggvu'vj g'f ghkpkvkqp'qh'c'*proprietary institution of higher education*'qt'c' *postsecondary vocational institution*'wpf gt'ugevkqpu'324*d+*3+'cpf "*e+*3+'qh'vj g'J ki j gt" Gf wecvkqp'Cev'qh'3; 87'*42"WUUE03224*d+*3+'cpf "*e+*3+."tgur gevkxgn{0'

    URJ C'Rqrke{"

    Vj g'H[ Kxqwej gt'j qdf gt'o wuv'dg'gptqmgf 'kp'gf wecvkqp'cevkxkvkgu'qp'cv'mgcuv'c'j crh/vko g' dcuku."cu'f ghkpgf 'd{'vj g'kpuvkvwvkqp'y j kej 'vj g{'cwgpf 0'J qy gxgt."vj g'URJ C'o c{'o cmg' gzegr vkqpu'vq'vj ku'tgs wktgo gpv'kh'vj g'H[ Kxqwej gt'j qdf gt'ku'wpcdng'vq'gptqm'kp'c'uwhhkekgpv' pwo dgt'qh'encuugu'f wg'vq'c'mcem'qh'eqwtug'qhhgtkpi u'd{'vj g'gf wecvkqpcn'kpuvkvwvkqp'y j gtg' vj g{'ctg'gptqmgf 0'

- Á Vj g'H[ Kxqwej gt'j qnf gt'y cu'r ctvkekr cvkpi "kp'c "ectggt'r cyj y c{. "cu'uwej "vgto "ku'f ghkpgf "kp" Ugevkqp'5'qh'vj g'Y qtmhqteg'Kppqxcvkqp'cpf 'Qr r qtwpkv{'Cev'\*4; "WUE'05324+0'

- Á Vj g'H[ Kxqwej gt'j qnf gt'y cu'go r nq{gf 0'

### URJ C'Rqnke{

Vj g'URJ C'y kn'eqpukfgt'vj g'H[ Kxqwej gt'j qnf gt'vq'dg'go r nq{gf 'kh'vj g{'y qtm'c"o kpko wo " qh'42'j qwtu'r gt'y ggm0'Vj g'URJ C'o c{'o cmg'gzegr vkqpu'vq'vj ku'tgswktgo gpv'kh'vj g'H[ K xqwej gt'j qnf gtøu'j qwtu'ctg'tgf wegf 'f wg'vq'ektewo uvcpegu'dg{qpf 'vj gkt'eqpvtqn'qt'vj g'H[ K xqwej gt'j qnf gt'o wuv'go r qtctkn{'tgf wegf 'vj gkt'y qtm'j qwtu'f wg'vq'c'xgtkhkgf "hco kn{" go gti gpe{0'

## FSS Enrollment at 24 Months

Kh'vj g'H[ Kxqwej gt'j qnf gt'j cu'pqv'dggp'r tqxkf gf 'cp'qr r qtwpkv{'vq'gptqnn'kp'vj g'HUU'r tqi tco " f wtkpi "vj g'hktuv'46'o qpvj u'qh'H[ Kcuukuvcpeg. "J WF "gpeqwtci gu'vj g'URJ C'vq'tgo kpf 'vj g'H[ K xqwej gt'j qnf gt'cv'vj g'46/o qpvj "tggzco kpcvkqp'qh'vj g'gf wecvkqp. "y qtmhqteg'f gxgnqr o gpv."cpf " go r nq{o gpv'tgswktgo gpvu'f guetkdgf "cdqxg'uq'vj cv'vj g{'j cxg'gpqwi j "vko g'vq'o ggv'vj gug" tgswktgo gpvu'r tkqt'vq'vj g'gzr ktcvkqp'qh'vj g'58/o qpvj "vko g'r gtkqf 'hqt'H[ Kcuukuvcpeg0'

### URJ C'Rqnke{

Kh'vj g'H[ Kxqwej gt'j qnf gt'j cu'pqv'dggp'r tqxkf gf 'cp'qr r qtwpkv{'vq'gptqnn'kp'vj g'HUU' r tqi tco "f wtkpi "vj g'hktuv'46'o qpvj u'qh'H[ Kcuukuvcpeg. 'vj g'URJ C'y kn'tgo kpf 'vj g'H[ K xqwej gt'j qnf gt'cv'vj ktt'ugeqpf 'tgi wct 'tggzco "qh'vj g'gf wecvkqp. 'y qtmhqteg'f gxgnqr o gpv." cpf 'go r nq{o gpv'tgswktgo gpvu'f guetkdgf 'cdqxg0'

## FSS Enrollment Between 36 and 48 Months

Kh'cp'HUU'umqv'dgeqo gu'cxckncdng'dgwy ggp'vj g'58/o qpvj "cpf "6: /o qpvj "o ctm<

- Á Vj g'URJ C'o wuv'qhhgt'vj g'umqv'vq'cp'H[ Kxqwej gt'j qnf gt'y j q'j cf 'vj gkt'xqwej gt'gzvgpf gf " dcugf "qp'o ggvkpi "vj g'gf wecvkqp. 'y qtmhqteg'f gxgnqr o gpv.'qt'go r nq{o gpv'tgswktgo gpv' nkuvgf "cdqxg. 'qt'qpg'qh'vj g'uvcvwvqt{'gzegr vkqpu'nkuvgf "cdqxg'\*gxgp'kh'vj g'H[ Kxqwej gt' j qnf gt'r tgxkqwun{'f genkpgf 'cp'HUU'umqv'dgecwug'vj g{'o gv'qpg'qh'vj g'uvcvwvqt{'gzegr vkqpu+0'

- Á Vj g'URJ C'o wuv'y qtm'y kij "vj g'H[ Kxqwej gt'j qnf gt'vq'f gvgto kpg'y j gvj gt'gptqnno gpv'kp" HUU'ku'hgcukdng'cpf "kp'vj gkt'dguv'kpvgtguv'i kxgp'cp{'gf wecvkqp. 'y qtmhqteg'f gxgnqr o gpv.'qt' go r nq{o gpv'cevkxkvkgu'vj cv'vj g'H[ Kxqwej gt'j qnf gt'ku'gpi ci gf 'kp'cpf 'cp{'uvcvwvqt{" gzegr vkqpu'vj cv'cr r n{'vq'vj g'H[ Kxqwej gt'j qnf gt.'cu'y gnn'cu'vj g'tgo ckpkpi 'vko g'qp'vj gkt" xqwej gt0'

- Á Kh'vj g'H[ Kxqwej gt'j qnf gt'ceegr vu'vj g'HUU'umqv.'vj g'URJ C'o wuv'y qtm'y kij "vj go "vq" guvcdnkuj "Eqpvtcev'qh'Rctvkekr cvkqp'i qcnu'cpf 'cp'Kpf kxkf wcn'Vtckpkpi 'cpf 'Ugtxkegu'Rncp" \*KVUR+'vj cv'ecp'dg'ceeqo r nkuj gf 'y kij kp'vj g'vko g'r gtkqf 'nghv'qp'vj g'xqwej gt0'

Kh'vj g'H[ Kxqwej gt'j qnf gt'ku'qhhgtgf 'cp'HUU'umqv'r tkqt'vq'vj g'58/o qpvj 'o ctm'vj g'H[ Kxqwej gt" j qnf gt<

- Á Y kn'dg'tgswktgf 'vq'gptqnn'kp'vj g'HUU'r tqi tco 'kp'qtf gt'vq'tgegkxg'cp'gzvgpukqp'qh' cuukuvcpeg'cv'vj g'gpf 'qh'vj g'58/o qpvj 'vko g'r gtkqf '\*wpnguu'vj g{'o ggv'qpg'qh'vj g'uvcvwvqt{" gzegr vkqpu'f guetkdgf 'cdqxg+0'

- Á Y km'pqv'dg"eqpukfgtgf "vq"j cxg"dggp" õwpcdng"vq"gptqmö"kp"vj g"HUU"rtqitco ."cpf "cu"c"
tguwnv."y km'pqv'dg"grki kdng"vq"tgegkxg"cp"gzvgpukqp"qh"cuukvcpeg"dcugf "qp"o ggvkpi "vj g"
gfwecvkqp."y qtmhqteg"f gxgnqro gpv."qt"go rnq{o gpv"tgs wktgo gpu"f guetkdgf "cdqxg0

## FSS Enrollment After 48 Months

Vj g"URJ C"o c{."dwv'ku"pqv'tgs wktgf ."vq"qhhgt"cp"H[ K'xqwej gt"j qnf gt"cp"HUU"umqv'vj cv'dgeqo gu"
cxckncdng"dgy ggp"vj g"6:o qpvj "o ctm'cpf "vj g"82o qpvj "o ctm'ukpeg"vj g"H[ K'xqwej gt'j qnf gt'y km'
j cxg"crtgcf {"tgegkxgf "vj gkt"ugeqpf "cpf "hkpcn'gzvgpukqp0

### URJ C"Rqnke{"

Kh'cp"HUU"umqv'dgeqo gu"cxckncdng"dgy ggp"vj g"6: cpf "82o qpvj "o ctmu."vj g"URJ C"y km'pqv'
qhhgt"vj g"HUU"umqv'vq"cp"H[ K'xqwej gt'j qnf gt0

## Extensions of Assistance

Cv'vj g"58/o qpvj "cpf "6:o qpvj "tggzco kpcvkqp."vj g"URJ C"o wuv'gzvgpf "H[ Kcuukvcpeg"kh'vj g"H[ K'
xqwej gt'j qnf gt"ku'r ctvkekr cvkpi "kp"cpf "kp"eqo r nkcpeg"y kj "vj g"HUU"r tqi tco "cu'nqpi "cu'vj g"H[ K'
xqwej gt'j qnf gt"ku'uvknm'grki kdng"hqt"vj g"J EV"r tqi tco 0

Kp"cp{"ecug."vj g"H[ K'xqwej gt'j qnf gt"ecppqv'tgegkxg"o qtg"vj cp"c"vqvcn'qh'82"o qpvj u'qh'H[ K'
cuukvcpeg"gxgp"kh'vj g"HUU'Eqpvtcev'qh'Rctvkekr cvkqp'ko g"r gtkqf "gzvgpf u'dg{qpf "vj g"xqwej gt"82/"
o qpvj "o ctm0

## No FSS Program or Unable to Enroll in FSS

Kh'c"URJ C"f qgu'pqv'ecct{"qw'cp"HUU'r tqi tco "qt"vj g"H[ K'xqwej gt'j qnf gt'j cu'dggp"wpcdng"vq"
gptqmkp"vj g"r tqi tco "f wtkpi "vj g"hktuv'58 o qpvj u'qh'tgegkxkpi "H[ Kcuukvcpeg."vj g"H[ K'xqwej gt"
j qnf gt"ku'gpvkngf "vq"tgegkxg"cp"gzvgpukqp"qh'cuukvcpeg"hqt"wr "vq"y q"uweeguukxg"34/o qpvj "r gtkqf u'
dg{qpf "vj g"58o qpvj "ko g"hko kv'r tqxkf gf "vj cv'vj g"H[ K'xqwej gt'j qnf gt"gpi ci gf "kp"cv'ngcuv'qpg"qh'
vj g"gf wecvkqp."y qtmhqteg"f gxgnqr o gpv."qt"go r nq{o gpv'cevkxkvkgu'f guetkdg"cdqxg"hqt"pqv'nguu"
vj cp"pkpg"o qpvj u'qh'vj g"34/o qpvj "r gtkqf "r tgegf kpi "gcej "gzvgpukqp0Kp"qtf gt"vq"o ggv'vj g"pkpg"
o qpvj u'qw'qh'vj g"r tgegf kpi "34o qpvj u'tgs wktgo gpv."vj g"H[ K'xqwej gt'j qnf gt"o c{'j cxg"gpi ci gf "
kp"qpg"qh'vj g"gf wecvkqp."y qtmhqteg"f gxgnqr o gpv."qt"go r nq{o gpv'cevkxkvkgu'f guetkdg"qt"c"
eqo dkpcvkqp"qh'vj gug"cevkxkvkgu0

## Verification Prior to Annual Reexam

Kp"qtf gt"vq"r tqxkf g"cp"gzvgpukqp"qh'cuukvcpeg."vj g"URJ C"o wuv'xgtkh{"eqo r nkcpeg"y kj "vj g"cdqxg"
tgs wktgo gpu'cv'vj g"gpf "qh'vj g"58o qpvj "ko g"r gtkqf "cpf "vj g"6:o qpvj "ko g"r gtkqf u0Vj g"URJ C"
f qgu'pqv'pggf "vq"xgtkh{"eqo r nkcpeg"y kj "vj gug'tgs wktgo gpu'cv'vj g"gpf "qh'vj g"82/o qpvj "ko g"
r gtkqf "ukpeg"vj g"o czko wo "ngpi vj "qh'cuukvcpeg"ku'82"o qpvj u0

Vq"xgtkh{"eqo r nkcpeg"y kj "vj g"gf wecvkqp."y qtmhqteg"f gxgnqr o gpv."qt"go r nq{o gpv'tgs wktgo gpv"
qt"qpg"qh'vj g"uvcwwqt{"gzegr vkqpu."vj g"URJ C"o wuv'r tqxkf g"vj g"H[ K'xqwej gt'j qnf gt"y tkwgp"
pqvkhkecvkqp"kphqto kpi "vj go "vj cv'vj g{"o c{'tgegkxg"cp"gzvgpukqp"qh'vj gkt'H[ K'cuukvcpeg"cpf "
r tqxkf kpi "kpuvtwevkqpu"qp"j qy "vj g"H[ K'xqwej gt'j qnf gt"o c{'f go qpuvtcv'vj cv'vj g"o ggv'qpg"qh'
vj gug'eqpf kvkqpu0Vj ku'pqvkhkecvkqp'o wuv'dg"r tqxkf gf "uwhhkekgpv{'kp"cf xcpeg"qh'vj g"gpf "qh'vj g"58/
o qpvj "qt"6:o qpvj "ko g"r gtkqf u."cu'cr r nkecdng."vq"cmqy "vj g"H[ K'xqwej gt'j qnf gt"vq"f go qpuvtcv"
vj cv'vj g{"o ggv'vj g"gf wecvkqp."y qtmhqteg"f gxgnqr o gpv."qt"go r nq{o gpv'tgs wktgo gpv."qt"qpg"qh'vj g"

uvcwwqt{"gzegrvkqpu."cpf "hqt"yjg"URJC"vq"eqpfwev"cp"cppwcn"ggzcokpcvkqp"rtkqt"vq"yjg"
gzrktcvkqp"qh"yjg"H[ Kcuukuvcpeg0"

<u>URJ C"Rqnke{"</u>

Vj g"URJ C"y kn"xgtkh{"eqo r nkcpeg"y kj "vj g"gf wecvkqp."y qtmhqteg"f gxgnqr o gpv."qt"
go r nq{o gpv"tgs wktgo gpv"qt"qpg"qh"vj g"uvcwwqt{"gzego vkqpu."cv"vj g"gpf "qh"vj g"58/o qpyj "
cpf "6: /o qpyj "ko g"r gtkqf u"r tkqt"vq"vj g"H[ Kxqwej gt"j qnf gtøu"ej gf wngf "cppwcn"
tggzco kpcvkqp0Vj g"URJ C"y kn"pqv"xgtkh{"eqo r nkcpeg"cv"vj g"gpf "qh"vj g"82/o qpyj "ko g"
r gtkqf 0

Vj g"URJ C"y kn"r tqxkf g"gcej "H[ Kxqwej gt"j qnf gt"qp"vj g"URJ Cøu"r tqi tco "y kj "c"y tkwgp"
pqvkhecvkqp"kphqto kpi "vj go "vj cv"vj g{"o c{"tgegkxg"cp"gzvgpukqp"qh"vj gkt"H[ K"cuukuvcpeg"kh"
vj g{"o ggv"eqpf kvkqpu"qwwnkpgf "kp"vj ku"ej cr vgt"cpf "r tqxkf kpi "vj go "y kj "kpuvtwevkqpu"qp"
j qy "vj g{"o c{"f go qpuvcvg"eqo r nkcpeg"cv"ngcuv"82"f c{u"r tkqt"vq"vj gkt"uej gf wngf "cppwcn"
tggzco "f cvg0Y j gp"pgeguuct{."vj g"URJ C"y kn"r tqxkf g"vj ku"pqvkhecvkqp"kp"c"hqto cv"
ceeguukdng"vq"H[ Kxqwej gt"j qnf gtu"y kj "f kucdknkvkgu"cpf "kp"c"vtcpuncvgf "hqto cv"hqt"H[ K
xqwej gt"j qnf gtu"y kj "nko kvgf "Gpi nkuj "r tqhkekgpe{"kp"ceeqtf cpeg"y kj "Ej cr vgt"40

Vj g"URJ C"y kn"wug"vj g"hqnnqy kpi "xgtkhkecvkqp"o gvj qf u"vq"xgtkh{"cp"H[ Kxqwej gt"j qnf gtøu"
gnki kdknkv{"hqt"xqwej gt"gzvgpukqpu<

> Vq"xgtkh{"eqo r nkcpeg"y kj "vj g"HUU"tgs wktgo gpv."vj g"URJ C"y kn"gzco kpg"ku"
> tgeqtf u"vq"eqphkto ."qt"qdvckp"eqphkto cvkqp"hqto "vj g"URJ Cøu"HUU"r tqi tco "uvchh."
> vj cv"vj g"H[ Kr ctvkekr cpv"ku"kp"eqo r nkcpeg"y kj "HUU"r tqi tco "tgs wktgo gpvu"cpf "j cu"
> pqv"dggp"vgto kpcvgf "htqo "vj g"HUU"r tqi tco 0

> Vq"o ggv"vj g"gf wecvkqp."y qtmhqteg"f gxgnqr o gpv"qt"go r nq{o gpv"tgs wktgo gpv."vj g"
> URJ C"y kn"xgtkh{"vj cv"vj g"H[ Kxqwej gt"j qnf gt"y cu"gpi ci gf "kp"cv"ngcuv"qpg"
> gf wecvkqp."y qtmhqteg"f gxgnqr o gpv"qt"go r nq{o gpv"cevkxkv{"hqt"cv"ngcuv"pkpg"
> o qpyj u"qh"vj g"34/o qpyj "r gtkqf "ko o gf kcvgn{"r tgegf kpi "vj g"gpf "qh"vj g"58/o qpyj "qt"
> 6: /o qpyj "ko g"r gtkqf ."cu"cr r nkecdng0"

>> F wg"vq"vj g"ko kpi "qh"y j gp"vj g"URJ C"xgtkhkgu"eqo r nkcpeg"cpf "eqpf wevu"vj g"
>> cppwcn"tggzco kpcvkqp."vj g"H[ Kxqwej gt"j qnf gt"o c{"j cxg"pqv"{gv"o gv"vj g"
>> pkpg/o qpyj "tgs wktgo gpv"dww"o c{"dg"cdng"vq"f go qpuvcvg"vj cv"vj g"y kn"
>> o ggv"vj g"pkpg/o qpyj "tgs wktgo gpv"cu"qh"vj g"gpf "qh"vj g"58/o qpyj "qt"6: /
>> o qpyj "ko g"r gtkqf 0Kp"uwej "ecugu."vj g"H[ Kxqwej gt"j qnf gt"y kn"uvknn"dg"
>> eqpukf gtgf "vq"j cxg"o gv"vj g"tgs wktgo gpvu0"

> Kp"qtf gt"hqt"vj g"H[ Kxqwej gt"j qnf gt"vq"o ggv"qpg"qh"vj g"uvcwwqt{"gzego r kqpu"
> f guetkdgf "cdqxg."vj g"H[ Kxqwej gt"j qnf gt"o wuv"uwdo kv"c"egtvkhkecvkqp"vq"vj g"URJ C"
> vj cv"vj g"o ggv"qpg"qh"vj gug"gzego r kqpu0Vj ku"egtvkhkecvkqp"ku"vj g"qpn{"
> f qewo gpvcvkqp"vj cv"vj g"H[ Kxqwej gt"j qnf gt"o wuv"uwdo kv"kp"qtf gt"vq"f go qpuvcvg"
> vj cv"vj g{"o ggv"qpg"qh"vj g"uvcwwqt{"gzego r kqpu0

Cp"H[ Kxqwej gt"j qnf gt"y j q"tgegkxgf "cp"gzvgpukqp"qh"xqwej gt"cuukuvcpeg"cv"vj g"gpf "qh"vj g"58/
o qpyj "ko g"r gtkqf "dcugf "kp"o ggvkpi "qpg"qh"vj g"eqpf kvkqpu"f guetkdgf "kp"vj ku"ej cr vgt"f qgu"pqv"
j cxg"vq"o ggv"vj g"uco g"eqpf kvkqpu"y j gp"vj g{"tgcej "vj g"gpf "qh"vj g"6: /o qpyj "ko g"r gtkqf 0Vj g"H[ K
xqwej gt"j qnf gt"o c{"f go qpuvcvg"vj cv"vj g{"o ggv"c"f khhgtgpv"eqpf kvkqp"kp"qtf gt"vq"tgegkxg"cp"
gzvgpukqp"qh"vj gkt"cuukuvcpeg0

Kh'\j g'URJ C'f gvgto kpgu'\j cv'\j g'H[ Kxqwej gt'j qrf gt'o ggu'qpg'qh'\j g'uvcwwqt{'eqpf kkqpu.'\j g'
URJ C'y qwf "\j gp'eqpf wev'cp'cppwcn'tggzco kpcvkqp0'Kh'\j g'cppwcn'tggzco kpcvkqp'f gvgto kpgu'\j cv'
\j g'H[ Kxqwej gt'j qrf gt'ku'uvknn'grki kdng'hqt'\j g'J EX'r tqi tco .'\j g'URJ C'o wuv'r tqxkf g'\j g'H[ K
xqwej gt'j qrf gt'\j g'gz vgpukqp'qh'xqwej gt'cuukucpeg0'

## Termination of Assistance for Failure to Meet Conditions

Hcknwtg'qh'\j g'H[ Kxqwej gt'j qrf gt'\q'o ggv'qpg'qh'\j g'cdqxg'eqpf kkqpu'y knn'qpn{'ko r cev'\j gkt'
cdknkv{'\q'tgegkxg'uwdugs wgpv'gz vgpukqpu'qh'cuukucpeg0'K'y knn'pqv'ugtxg'cu'c'dcuku'hqt'vgto kpcvkpi "
\j g'H[ Kcuukucpeg'r tkqt'\q'\j g'cppwcn'tggzco 0""

Kh'\j g'H[ Kxqwej gt'j qrf gt'f qgu'pqv'o ggv'cp{'qh'\j g'uvcwwqt{'eqpf kkqpu'f guetkdgf "kp'kp'\j ku'
ej cr vgt.'\j g'{qwj "ku'uwdjgev'\q'\j g'uvcwwqt{'ko g'nko kv'qh'58'o qpyj u'qr'\j g'ko g'nko kv'qh'cp{'
gz vgpukqp'\j cv'\j g'{qwj "j cu'cntgcf {'tgegkxgf .'cpf '\j g'H[ Kxqwej gt'o wuv'dg'vgto kpcvgf "qpeg'\j g'{
tgcej "\j ku'ko g'nko k0'Vj g'ecnewncvkqp'qh'\j g'ko g'nko kv'dgi kpu'htqo "\j g'f cvg'\j g'hktuv'J CR'eqpvtcev'
ku'uki pgf "*hqt'vgpcpv/dcugf "xqwej gtu+'qt'htqo "\j g'f cvg'\j g'H[ Kxqwej gt'j qrf gt'gpvgtgf "kpvq'\j g'
kpkkcn'ngcug'*ci tggo gpv'*hqt'r tqlgev/dcugf "xqwej gtu+0'Vj g'pwo dgt'qh'o qpyj u'ku'ecnewncvgf "dcugf "
qp'\j g'pwo dgt'qh'o qpyj u'\j cv'J CR'uwdukf {'ku'dgkpi 'r ckf 'qp'dgj cnh'qh'\j g'H[ Kxqwej gt'j qrf gt.'
pqv'\j g'pwo dgt'qh'o qpyj u'\j cv'\j g{'ctg'kp'\j g'H[ Kr tqi tco 0'Rtkqt'\q'vgto kpcvkqp.'\j g'URJ C'o wuv'
qhhgt'\j g'H[ Kxqwej gt'j qrf gt'\j g'qr r qtwpkv{'\q'tgs wguv'cp'kphqto cn'j gctkpi .'kp'ceeqtf cpeg'y kj "
Ej cr vgt'380'

## 18-I.I. TERMINATION OF ASSISTANCE [FYI FAQs]

Vgto kpcvkqp'qh'c'H[ Kxqwej gt'ku'j cpf ngf "kp'\j g'uco g'y c{'cu'y kj "cp'J EX=\j gtghqtg."
vgto kpcvkqp'qh'c'H[ Kxqwej gt'o wuv'dg'eqpukuvgpv'y kj "J EX'tgi wncvkqpu'cv'46'EHT "Rctv'; : 4."
Uwdr ctv'N'cpf "URJ C'r qnkekgu'kp'Ej cr vgt'340I kxgp'\j g'uvcwwqt{'ko g'nko kv'\j cv'tgs wktgu'H[ K
xqwej gtu'\q'uwpugv.'c'URJ C'o wuv'vgto kpcvg'\j g'{qwj øu'cuukucpeg"qpeg'\j g'nko kv'qp'cuukucpeg"
j cu'gz r ktgf 0'

C'URJ C'ecppqv'vgto kpcvg'c'H[ K{qwj øu'cuukucpeg'hqt'pqpeqo r nkcpeg'y kj "REY C'ecug"
o cpci go gpv.'qr'o c{'\j g'URJ C'vgto kpcvg'cuukucpeg'hqt'c'H[ K{qwj "hqt'pqv'ceegr vkpi "ugtxkegu"
htqo "\j g'REY C0'

Vj g'URJ C'o c{'pqv'vtcpuhgt'\j g'cuukucpeg'qh'H[ Kxqwej gtu'\q'tgi wct'J EX"cuukucpeg"
wr qp'\j g'gz r ktcvkqp'qh'\j g'nko kv'qp'cuukucpeg0'J qy gxgt.'\j g'URJ C'o c{'kuuwg'c'tgi wct'J EX"\q'
H[ Kxqwej gtu'kh'\j g{'y gtg'ugngevgf "htqo "\j g'y ckkpi "nkuv'kp'ceeqtf cpeg'y kj "URJ C"
r qnkekgu0'Vj g'URJ C'o c{'cnuq'cf qr v'c'y ckkpi "nkuv'r tghgtgpeg'hqt'H[ Kxqwej gtu'y j q'ctg"
dgkpi "vgto kpcvgf "hqt'\j ku'tgcuqp0'

    <u>URJ C'Rqnke{"</u>

    Vj g'URJ C'y knn'pqv'r tqxkf g'c'ugngevkqp'r tghgtgpeg'qp'\j g'URJ Cøu'J EX'y ckkpi "nkuv'hqt"
    H[ Kxqwej gt'j qrf gtu'y j q'ctg'vgto kpcvgf "f wg'\q'\j g'ko g'nko kv'qp'cuukucpeg0'

## 18-I.J. PORTABILITY [FYI FAQs]

Rqtvcdknkv{ 'hqt 'cp 'H[ K{qwj 'ku 'j cpf ngf 'kp 'vj g 'uco g'y c{ 'cu 'hqt 'c 'tgi wnct 'J EX 'hco kn{0'C 'URJ C' o c{ 'pqv 'tguvtkev 'qt 'fgp{ 'r qtvcdknkv{ 'hqt 'cp 'H[ K{qwj 'hqt 'tgcuqpu 'qvj gt 'vj cp 'vj qug 'urgekhkgf 'kp 'vj g' J EX 'r tqi tco 'tgi wncvkqpu. 'cu 'tghngevgf 'kp 'Ej cr vgt '32 'qh 'vj g 'cf o kpkuvtcvkxg 'r ncp0'

Cp 'H[ K{qwj 'f qgu 'pqv 'j cxg 'vq 'r qtv 'vq 'c 'lwtkufkevkqp 'vj cv 'cf o kpkuvgtu 'H[ Kxqwej gtu0'

Kh 'vj g 'tgegkxkpi 'URJ C 'cduqtdu 'vj g 'xqwej gt. 'vj g 'URJ C 'o c{ 'cduqtd 'vj g '{qwj 'kpvq 'ku 'tgi wnct' J EX 'r tqi tco 'kh 'kv 'j cu 'xqwej gtu 'cxckncdng 'vq 'f q 'uq0'Kh 'vj g 'tgegkxkpi 'URJ C 'cduqtdu 'vj g '{qwj 'kpvq' ku 'tgi wnct 'J EX 'r tqi tco . 'vj cv '{qwj 'dgeqo gu 'c 'tgi wnct 'J EX 'r ctvkekr cpv 'y kj 'pqpg 'qh 'vj g' ino kvcvkqpu 'qh 'cp 'H[ Kxqwej gt0'

Vj g 'kpkvkcn 'cpf 'tgegkxkpi 'URJ C 'o wuv 'y qtm 'vqi gvj gt 'vq 'kpkvkcvg 'vgto kpcvkqp 'qh 'cuukuvcpeg 'wr qp' gzr ktcvkqp 'qh 'vj g 'vko g 'ino kv 'qp 'cuukuvcpeg0'

## 18-I.K. PROJECT-BASING FYI VOUCHERS [FYI FAQs; FR Notice 1/24/22]

Vj g 'URJ C 'o c{ 'r tqlgev/dcug 'egtvckp 'H[ Kxqwej gtu 'y kj qwv 'J WF 'cr r tqxcn 'kp 'ceeqtf cpeg 'y kj 'cnn' cr r nkecdng 'RDX 'tgi wncvkqpu 'cpf 'URJ C 'r qnkekgu 'kp 'Ej cr vgt '390'Vj ku 'kpenwf gu 'H[ Kxqwej gtu' cy ctf gf 'wpf gt 'P qvkegu 'RKI '4242/4: 'cpf 'RKI '4243/480'Cuukuvcpeg 'cy ctf gf 'wpf gt 'P qvkeg 'RKI ' 423: /42 'ku 'r tqj kdkvgf 'htqo 'dgkpi 'r tqlgev/dcugf 0'

URJ C 'Rqnke{ '

Vj g 'URJ C 'y knn 'pqv 'r tqlgev/dcug 'H[ Kxqwej gtu0'Cnn 'H[ Kxqwej gtu 'y knn 'dg 'wugf 'vq 'r tqxkf g' vgpcpv/dcugf 'cuukuvcpeg0'

# PART II: VETERANS AFFAIRS SUPPORTIVE HOUSING (VASH) PROGRAM

## 18-II.A. OVERVIEW

Ukpeg"422: ."J EX"r tqi tco "hwpf kpi "j cu"r tqxkf gf "tgpvcn"cuukuvcpeg"wpf gt"c"uwr r qtvkxg"j qwukpi "
r tqi tco "hqt"j qo gnguu"xgvgtcpu0Vj g"Xgvgtcpu"Chhcktu"Uwr r qtvkxg"J qwukpi "*XCUJ +"r tqi tco "
eqo dkpgu"J EX"tgpvcn"cuukuvcpeg"y kj "ecug"o cpci go gpv"cpf "enkpkecn"ugtxkegu"r tqxkf gf "d{"vj g"
F gr ctvo gpv"qh"Xgvgtcpu"Chhcktu"*XC+"cv"XC"o gf kecn"egpvgtu"*XCO Eu+"cpf "Eqo o wpkv{/Dcugf "
Qwvr cvkgpv"Enkpkeu"*EDQEu+."qt"vj tqwi j "c"f guki pcvgf "ugtxkeg"r tqxkf gt"*FUR+"cu"cr r tqxgf "d{"vj g"
XC"Ugetgvct{0Grki kdng"hco knkgu"ctg"j qo gnguu"xgvgtcpu"cpf "vj gkt"hco knkgu"vj cv"ci tgg"vq"r ctvkekr cvg"
kp"XC"ecug"o cpci go gpv"cpf "ctg"tghgttgf "vq"vj g"XCO Eøu"r ctvpgt"URJ C"hqt"J EX"cuukuvcpeg0Vj g"
XCO E"qt"F URøu"tgur qpukdknkvkgu"kpenwf g<

- Á Uetggpkpi "j qo gnguu"xgvgtcpu"vq"f gvgto kpg"y j gvj gt"vj g{"o ggv"XCUJ "r tqi tco "r ctvkekr cvkqp"
  etkvgtkc=

- Á Tghgttkpi "j qo gnguu"xgvgtcpu"vq"vj g"RJ C=

  - Ä Vj g"vgto "*homeless veteran*"o gcpu"c"xgvgtcp"y j q"ku"j qo gnguu"*cu"vj cv"vgto "ku"f ghkpgf "kp"
    uwdugevkqp"*c+"qt"*d+"qh"Ugevkqp"325"qh"vj g"O eMkppg{/Xgpvq"J qo gnguu"Cuukuvcpeg"Cev"
    *64"WUUE0 33524+0Ugg"5: "WUUE042240

- Á Rtqxkf kpi "cr r tqr tkcvg"vtgcvo gpv"cpf "uwr r qtvkxg"ugtxkegu"vq"r qvgpvkcn"XCUJ "r ctvkekr cpvu."kh"
  pggf gf ."r tkqt"vq"URJ C"kuuwcpeg"qh"c"xqwej gt=

- Á Rtqxkf kpi "j qwukpi "ugctej "cuukuvcpeg"vq"XCUJ "r ctvkekr cpvu=

- Á Kf gpvkh{kpi "vj g"uqekcn"ugtxkeg"cpf "o gf kecn"pggf u"qh"XCUJ "r ctvkekr cpvu."cpf "r tqxkf kpi "qt"
  gpuwtkpi "vj g"r tqxkukqp"qh"tgi wnct"qpi qkpi "ecug"o cpci go gpv."qwvr cvkgpv"j gcnj "ugtxkegu."
  j qur kvcnk| cvkqp."cpf "qvj gt"uwr r qtvkxg"ugtxkegu"cu"pggf gf "vj tqwi j qwv"vj g"xgvgtcpøu"
  r ctvkekr cvkqp"r gtkqf ="cpf "

- Á O ckpvckpkpi "tgeqtf u"cpf "r tqxkf kpi "kphqto cvkqp"hqt"gxcnwcvkqp"r wtr qugu."cu"tgs wktgf "d{"J WF "
  cpf "vj g"XC0

XCUJ "xqwej gtu"ctg"cy ctf gf "pqpeqo r gvkvkxgn{"dcugf "qp"i gqi tcr j ke"pggf "cpf "URJ C"
cf o kpkuvtcvkxg"r gthqto cpeg0Grki kdng"RJ Cu"o wuv"dg"nqecvgf "y kj kp"vj g"l wtkuf kevkqp"qh"c"XCO E"
cpf "kp"cp"ctgc"qh"j ki j "pggf "dcugf "qp"f cvc"eqo r kngf "d{"J WF "cpf "vj g"XC0Y j gp"Eqpi tguu"hwpf u"
c"pgy "cnqecvkqp"qh"XCUJ "xqwej gtu."J WF "kpxkvgu"gnki kdng"RJ Cu"vq"cr r n{"hqt"c"ur gekhkgf "pwo dgt"
qh"xqwej gtu0

I gpgtcn{."vj g"J WF /XCUJ "r tqi tco "ku"cf o kpkuvgtgf "kp"ceeqtf cpeg"y kj "tgi wnct"J EX"r tqi tco "
tgs wktgo gpvu0J qy gxgt."J WF "ku"cwj qtk| gf "vq"y ckxg"qt"ur gekh{"cnvgtpcvkxg"tgs wktgo gpvu"vq"cnqy "
RJ Cu"vq"ghhgevkxgn{"f gnkxgt"cpf "cf o kpkuvgt"XCUJ "cuukuvcpeg0Cnvgtpcvkxg"tgs wktgo gpvu"ctg"
guvcdnkuj gf "kp"vj g"J WF /XCUJ "Qr gtcvkpi "Tgs wktgo gpvu."y j kej "y gtg"qtki kpcn{"r wdnkuj gf "kp"vj g"
Hgf gtcn"Tgi kuvgt"qp"O c{"8."422: ."cpf "wr f cvgf "Ugr vgo dgt"49."42430Wpnguu"gzr tguun{"y ckxgf "d{"
J WF ."cnl"tgi wncvqt{"tgs wktgo gpvu"cpf "J WF "f ktgevkxgu"tgi ctf kpi "vj g"J EX"r tqi tco "ctg"
cr r nkecdng"vq"XCUJ "xqwej gtu."kpenwf kpi "vj g"wug"qh"cnl"J WF /tgs wktgf "eqpvtcevu"cpf "qvj gt"hqto u."
cpf "cnl"ekxknltki j vu"cpf "hckt"j qwukpi "tgs wktgo gpvu0Kp"cf f kvkqp."vj g"URJ C"o c{"tgs wguv"cf f kvkqpcn"
uvcwqt{"qt"tgi wncvqt{"y ckxgtu"vj cv"kv"f gvgto kpgu"ctg"pgeguuct{"hqt"vj g"ghhgevkxg"f gnkxgt{"cpf "
cf o kpkuvtcvkqp"qh"vj g"r tqi tco 0

Vj g"XCUJ "r tqi tco "ku"cf o kpkuvtgtf "kp"ceeqtf cpeg"y kj "cr r nkecdng"Hckt"J qwukpi "tgs wktgo gpvu" ukpeg"ekxkn'tki j vu'tgs wktgo gpvu"ecppqv'dg"y ckxgf "wpf gt"vj g"r tqi tco 0"Vj gug"kpenwf g"cr r nkecdng" cwvj qtkvkgu"wpf gt"46"EHT "70827*c+"cpf "46"EHT "; : 407"kpenwf kpi .'dw{'pqv'nko kvgf "vq."vj g"Hckt" J qwukpi "Cev."Ugevkqp"726"qh"vj g"Tgj cdknkvcvkqp"Cev'qh'3; 95."Vkvng"XK'qh"vj g"Ekxkn'Tki j vu'Cev'qh" 3; 86."vj g"Co gtkecpu"y kj "F kucdknkvkgu'Cev."cpf "vj g"Ci g"F kuetko kpcvkqp"Cev'cpf "cnn'URJ C" r qnkekgu'cu'qwwnkpgf "kp"Ej cr vgt"4"qh'vj ku'f qewo gpv0"

Y j gp"J WF/XCUJ "tgekr kgpvu"kpenwf g"xgvgtcpu"y kj "f kucdknkvkgu"qt"hco kn{o go dgtu"y kj " f kucdknkvkgu."tgcuqpcdng"ceeqo o qf cvkqp"tgs wktgo gpvu"kp"Rctv'KK'qh'Ej cr vgt"4"qh'vj ku'r qnke{'cr r n{0'

## 18-II.B. REFERRALS [FR Notice 9/27/21 and HUD-VASH Qs and As]

XCO E"ecug"o cpci gtu"y kn'uetggp"cnn'hco knkgu"kp"ceeqtf cpeg"y kj "XC"uetggpkpi "etkvgtkc"cpf "tghgt" gnki kdng"hco knkgu"vq"vj g"URJ C"hqt"f gvgto kpcvkqp"qh'r tqi tco "gnki kdknkv{"cpf "xqwej gt"kuuwcpeg0"Vj g" URJ C"j cu"pq"tqng"kp"f gvgto kpkpi "qt"xgtkh{kpi "vj g"xgvgtcpøu"gnki kdknkv{"wpf gt"XC"uetggpkpi " etkvgtkc."kpenwf kpi "f gvgto kpkpi "vj g"xgvgtcpøu"j qo gnguupguu"uvcwwu0"Vj g"URJ C"o wuv'ceegr v' tghgttcnu'htqo "vj g"r ctvpgtkpi "XCO E"cpf "o wuv'o ckpvckp"y tkwgf f qewo gpvcvkqp"qh'tghgttcnu'kp" XCUJ "vgpcpv'hkngu0"Wr qp"wtpqxgt."XCUJ "xqwej gtu"o wuv'dg"kuuwgf "vq"gnki kdng"xgvgtcp"hco knkgu'cu" kf gpvkhkgf "d{"vj g"XCO E0'

URJ C"Rqnke{"

Kp"qtf gt"vq"gzr gf kvg"vj g"uetggpkpi "r tqeguu."vj g"URJ C"y kn'r tqxkf g"cnn'hqto u"cpf "c"nkuv'qh' f qewo gpvu'tgs wktgf "hqt'vj g"XCUJ "cr r nkecvkqp"vq"vj g"XCO E0Ecug"o cpci gtu"y kn'y qtm' y kj "xgvgtcpu"vq"hkn'qwv'vj g"hqto u'cpf "eqo r kng"cnn'f qewo gpvu'r tkqt"vq"o ggvkpi "y kj "vj g" URJ C"cpf "uwdo kwkpi "cp"cr r nkecvkqp0Y j gp"hgcukdng."vj g"XCO E"ecug"o cpci gt"uj qwnf " go ckn'qt'hcz"eqr kgu'qh'cnn'f qewo gpvu'vq"vj g"URJ C"r tkqt"vq"vj g"o ggvkpi "kp"qtf gt"vq"cnnqy " vj g"URJ C"ko g"vq"tgxkgy "vj go "cpf "uvctv'c"hkng'hqt"vj g"xgvgtcp0'

Chvgt"vj g"XCO E"j cu"i kxgp"vj g"URJ C"c"eqo r ngvg"tghgttcn'vj g"URJ C"y kn'r gthqto "cp" gnki kdknkv{"uetggpkpi "y kj kp"hkxg"dwukpguu"f c{u'qh'tgegkr v'qh'c"XCO E"tghgttcn0'

# 18-II.C. HCV PROGRAM ELIGIBILITY [FR Notice 9/27/21]

Gnki kdng'r ctvlekr cpvu'ctg'j qo grguu'xgvgtcpu'cpf "vj gkt'hco krkgu'y j q'ci tgg'vq'r ctvlekr cvg'kp'ecug o cpci go gpv'htqo "vj g'XCO E0'

- Á C"*VASH Veteran*"qt"*veteran family*"tghgtu'vq'gkij gt'c'ukpi ng'xgvgtcp'qt'c'xgvgtcp'y kj "c j qwugj qnf "eqo r qugf "qh'y q'qt"o qtg'tgncvgf "r gtuqpu0K'cnuq'kpenwf gu'qpg'qt"o qtg'gnki kdng" r gtuqpu'ikxkpi "y kj "vj g'xgvgtcp'y j q'ctg'f gvgto kpgf "vq'dg"ko r qtcpv'vq'vj g'xgvgtcpøu'ectg'qt" y gm/dgkpi 0'

- Á C"xgvgtcp'hqt'vj g'r wtr qug'qh'XCUJ "ku'c'r gtuqp'y j qug'ngpi vj 'qh'ugtxkeg'o ggvu'uvcwwqt{ " tgs wktgo gpvu."cpf "y j q'ugtxgf "kp'vj g'cevkxg'o knkct{.'pcxcn'qt'ckt'ugtxkeg.'y cu'f kuej cti gf "qt" tgngcugf "wpf gt'eqpf kvkqpu'qvj gt'vj cp'f kuj qpqtcdng.'cpf "ku'gnki kdng'hqt'XC'j gcnj "ectg0

Wpf gt'XCUJ .'RJ Cu'f q'pqv'j cxg'cwvj qtkv{'vq'f gvgto kpg'hco kn{'gnki kdknkv{'kp'ceeqtf cpeg'y kj " J EX'r tqi tco "twngu'cpf "URJ C'r qnkekgu0Vj g'qpn{'tgcuqpu'hqt'f gpkcn'qh'cuukuvcpeg'd{'vj g'URJ C" ctg'hcknwtg'vq'o ggv'vj g'kpeqo g'gnki kdknkv{'tgs wktgo gpvu'cpf "qt'vj cv'c'hco kn{'o go dgt'ku'uwdlgev'vq'c" nkhgvko g'tgi kuvtcvkqp'tgs wktgo gpv'wpf gt'c'uvcvg'ugz 'qhhgpf gt'tgi kuvtcvkqp'r tqi tco 0'Wpf gt' r qtvcdknkv{.'vj g'tgegkxkpi "URJ C'o wuv'cnuq'eqo r n{'y kj 'vj gug'XCUJ "uetggpkpi 'tgs wktgo gpvu0

## Social Security Numbers

Y j gp'xgtkh{kpi "Uqekcn'Ugewtkv{'pwo dgtu'*UUP u+'hqt'j qo grguu'xgvgtcpu'cpf "vj gkt'hco kn{ o go dgtu."cp'qtki kpcn'f qewo gpv'kuuwgf "d{'c'hgf gtcn'qt'uvcvg'i qxgtpo gpv'ci gpe{.'y j kej "eqpvckpu" vj g'pco g'cpf "UUP 'qh'vj g'kpf kxkf wcn'cnqpi 'y kj 'qvj gt'kf gpvkh{kpi 'kphqto cvkqp'qh'vj g'kpf kxkf wcn'ku' ceegr vcdng'kp'ceeqtf cpeg'y kj "Ugevkqp'9/KKD0'qh'vj ku'r qnke{0

Kp'vj g'ecug'qh'vj g'j qo grguu'xgvgtcp.'vj g'URJ C'o wuv'ceegr v'vj g'Egtvkhkecvg'qh'Tgngcug'qt" F kuej cti g'htqo "Cevkxg'F wv{'*F F /436+'qt'vj g'XC/xgtkhkgf 'Cr r nkecvkqp'hqt'J gcnj "Dgpghkvu'*32/ 32G\ +'cu'xgtkhkecvkqp'qh'UUP 'cpf "ecppqv'tgs wktg'vj g'xgvgtcp'vq'r tqxkf g'c'Uqekcn'Ugewtkv{'ectf 0C" XC/kuuwgf "kf gpvkhkecvkqp'ectf 'o c{'cnuq'dg'wugf "vq'xgtkh{'vj g'UUP 'qh'c'j qo grguu'xgvgtcp0

## Proof of Age

Vj g'F F /436'qt'32/32G\ "o wuv'dg'ceegr vgf "cu'r tqqh'qh'ci g'kp'nkgw'qh'dktvj "egtvkhkecvgu'qt'qvj gt" RJ C/tgs wktgf "f qewo gpvcvkqp'cu'qwvnkpgf "kp'Ugevkqp'9/KKE0'qh'vj ku'r qnke{0C"XC/kuuwgf " kf gpvkhkecvkqp'ectf 'o c{'cnuq'dg'wugf "vq'xgtkh{'vj g'ci g'qh'c'j qo grguu'xgvgtcp0

## Photo Identification

C"XC/kuuwgf "kf gpvkhkecvkqp'ectf "o wuv'dg'ceegr vgf "kp'nkgw'qh'cpqvj gt'v{r g'qh'i qxgtpo gpv/kuuwgf " r j qvq'kf gpvkhkecvkqp0Vj gug'ectf u'cnuq'ugtxg'cu'xgtkhkecvkqp'qh'UUP u'cpf "f cvg'qh'dktvj 0

## Income Eligibility

Vj g"URJ C'o wuv'f gvgto kpg"kpeqo g"gnki kdknkv{"hqt"XCUJ "hco knkgu"kp"ceeqtf cpeg"y kj "46'EHT" "
; ; 40423"cpf "r qnkekgu"kp"Ugevkqp"5/KKC0'Kh'\j g"hco kn'"ku'qxgt/kpeqo g"dcugf "qp'\j g"o quv'tgegpvn{"
r wdnkuj gf "kpeqo g"nko ku'hqt"\j g"hco kn'"uk|g."\j g"hco kn'"y kn'dg"kpgnki kdng"hqt"J EX"cuukuvcpeg0'

Y j kng"kpeqo g/vcti gvkpi "f qgu"pqv'crrn{"vq"XCUJ "xqwej gtu."\j g"URJ C'o c{"kpenwf g"\j g"cf o kuukqp"
qh'gzvtgo gn{"nqy /kpeqo g"XCUJ "hco knkgu"kp"ku'kpeqo g/vcti gvkpi "pwo dgtu"hqt"\j g"hkuecn'{gct"kp"
y j kej "\j gug"hco knkgu"ctg"cf o kvvgf 0'

URJ C'Rqnke{"

Y j kng"kpeqo g/vcti gvkpi "tgs wktgo gpvu'y knl'pqv'dg"eqpukf gtgf "d{"\j g"URJ C'y j gp"hco knkgu"
ctg'tghgttgf "d{"\j g"r ctvpgtkpi "XCOE."\j g"URJ C'y knl'kpenwf g"cp{"gzvtgo gn{"nqy /kpeqo g"
XCUJ "hco knkgu'\j cv'ctg'cf o kvvgf "kp"ku'kpeqo g/vcti gvkpi "pwo dgtu'hqt"\j g"hkuecn'{gct"kp"
y j kej "\j gug"hco knkgu"ctg'cf o kvvgf 0'

## Screening

Vj g"URJ C'o c{"pqv'uetggp"cp{"r qvgpvkcn{"gnki kdng"hco kn{"o go dgtu'qt'f gp{"cuukuvcpeg"hqt"cp{"
i tqwpf u'r gto kwgf "wpf gt"46'EHT"; ; 40774"cpf "; 40775"y kj "qpg"gzegrvkqp<\j g"RJ Cu'ku'uvknl'
tgs wktgf "vq"r tqj kdkv'cf o kuukqp"kh'cp{"o go dgt"qh'\j g"j qwugj qnf "ku'uwdlgev'vq"c"nkhgvko g"tgi kuvtcvkqp"
tgs wktgo gpv'wpf gt"c"uvcvg"ugz"qhhgpf gt"tgi kuvtcvkqp"r tqi tco 0'Ceeqtf kpi n{.'y kj "\j g"gzegrvkqp"qh'
f gpkcn'hqt"tgi kuvtcvkqp"cu"c"nkhgvko g"ugz"qhhgpf gt"wpf gt"uvcvg"ncy "cpf "URJ C'r qnkekgu"qp"j qy "ugz"
qhhgpf gt"uetggpkpi u'y knl'dg"eqpf wevgf .'URJ C'r qnke{"kp"Ugevkqpu'5/KKD0'\j tqwi j "5/KKG0'f q"pqv'
crrn{"vq"XCUJ 0'Vj g"r tqj kdkvkqp"ci ckpuv'uetggpkpi "hco knkgu'hqt"cp{\j kpi "qvj gt"\j cp"nkhgvko g"ugz"
qhhgpf gt"uvcvwu'crrnkgu'vq"cnl'hco kn{"o go dgtu.'pqv'lwuv'\j g"xgvgtcp0'

Kh'c"hco kn{"o go dgt"ku'uwdlgev'vq"nkhgvko g"ugz"tgi kuvtcvkqp"wpf gt"c"uvcvg"ugz"qhhgpf gt"tgi kuvtcvkqp"
r tqi tco .'\j g'go ckpkpi "hco kn{"o go dgtu'o c{"dg"ugtxgf "kh'\j g"hco kn{"ci tggu'\q"tgo qxg"\j g"ugz"
qhhgpf gt"htqo "ku'hco kn{"eqo r qukvkqp0'Vj ku'ku'\twg"wpnguu'\j g"hco kn{"o go dgt"uwdlgev'\q"nkhgvko g"
ugz"tgi kuvtcvkqp"wpf gt"c"uvcvg"ugz"qhhgpf gt"tgi kuvtcvkqp"r tqi tco "ku'\j g"j qo gnguu'xgvgtcp.'kp"y j kej "
ecug"\j g"hco kn{"y qwnf "dg"f gpkgf "cf o kuukqp"\q"\j g"r tqi tco "]P gy "J EX'I D.'*HUD-VASH, r 08_0'

## Denial of Assistance [Notice PIH 2008-37]

Qpeg"c"xgvgtcp"ku'tghgttgf "d{"\j g"XCOE.'\j g"URJ C'o wuv'gkj gt"kuuwg"c"xqwej gt"qt'f gp{"
cuukuvcpeg0'Kh'\j g"URJ C'f gpkgu"cuukuvcpeg.'kv'o wuv'r tqxkf g"\j g"hco kn{"y kj "r tqo rv'pqvkeg"qh'\j g"
f gekukqp'cpf "c"dtkgh'uvcvgo gpv'qh'\j g"tgcuqp"hqt"f gpkcn'kp"ceeqtf cpeg"y kj "Ugevkqp"5/KKH0'Nkmg"kp"
\j g"uvcpf ctf "J EX'r tqi tco .'\j g"hco kn'o wuv'dg"r tqxkf gf "y kj "\j g"qr r qtwpkv{"hqt"cp"kphqto cn'
tgxkgy "kp"ceeqtf cpeg"y kj "r qnkekgu"kp"Ugevkqp"5/KKH0'Kp"cf f kvkqp.'c"eqr {"qh'\j g"f gpkcn'pqvkeg"
o wuv'dg"ugpv'\q"\j g"XCOE"ecug"o cpci gt0'

# 18-II.D. CHANGES IN FAMILY COMPOSITION

## Adding Family Members [FR Notice 9/27/21]

Y j gp"cf f kpi "c"hco kn{"o go dgt"chvgt"vj g"hco kn{"j cu"dggp"cf o kwgf "vq"vj g"r tqi tco ."URJ C"r qnkekgu"kp"Ugevkqp"5-KKD0'cr r n{0'Qvj gt"vj cp"vj g"dktvj ."cf qr vkqp."qt"eqwtv/cy ctf gf "ewuvqf { "qh"c"ej knf ."vj g"URJ C"o wuv"cr r tqxg"cf f kvkqpcn'hco kn{"o go dgtu"cpf "y knn'cr r n{"ku'tgi wct"uetggpkpi "etkvgtkc"kp"f qkpi "uq0

## Remaining Family Members "[HUD-VASH Qs and As]"

Kf "vj g"j qo gnguu"xgvgtcp"f kgu"y j kng"vj g"hco kn{"ku"dgkpi "cuukuvgf ."vj g"xqwej gt"y qwnf "tgo ckp"y kvj "vj g"tgo ckpkpi "o go dgtu"qh"vj g"vgpcpv"hco kn{0'Vj g"URJ C"o c{ "wug"qpg"qh"ku"qy p"tgi wnct" xqwej gtu."kh'cxckncdng."vq"eqpvkpwg"cuukuvkpi "vj ku'hco kn{"cpf "htgg"wr "c"XCUJ "xqwej gt"hqt"cpqvj gt" XCUJ -gnki kdng"hco kn{0'Kf 'c"tgi wnct"xqwej gt"ku"pqv'cxckncdng."vj g"hco kn{"y qwnf "eqpvkpwg"wvknk| kpi " vj g"XCUJ "xqwej gt0'Qpeg"vj g"XCUJ "xqwej gt"wtpu"qxgt."j qy gxgt."kv'o wuv'i q"vq"c"j qo gnguu" xgvgtcp"hco kn{0

## Family Break Up [HUD-VASH Qs and As]

Kp"vj g"ecug"qh"f kxqteg"qt"ugr ctcvkqp."ukpeg"vj g"ugt/cukf g"qh"XCUJ "xqwej gtu"ku"hqt"xgvgtcpu."vj g" xqwej gt"o wuv'tgo ckp"y kvj "vj g"xgvgtcp0'Vj ku'qxgttkf gu"vj g"URJ C"u'r qnkekgu"kp"Ugevkqp"5-KE0qp" j qy "vq"f gvgto kpg"y j q"tgo ckpu"kp"vj g"r tqi tco "kh'c"hco kn{"dtgcmu"wr 0

## 18-II.E. LEASING [FR Notice 9/27/21]

### Waiting List

Vj g"URJ C"f qgu"pqv"j cxg"vj g"cwvj qtkv{"vq"o ckpvckp"c"y ckvkpi "nkuv"qt"cr r n{"nqecn"r tghgtgpegu"hqt" J WF óXCUJ "xqwej gtu0"Rqnkekgu"kp"Ej cr vgt"6"tgncvkpi "vq"cr r nkecp∉"ugngevkqp"htqo "vj g"y ckvkpi "nkuv." nqecn"r tghgtgpegu."ur gekcn"cf o kuukqpu."etquu∉nkuvkpi ."cpf "qr gpkpi "cpf "enqukpi "vj g"y ckvkpi "nkuv"f q" pqv"cr r n{"vq"XCUJ "xqwej gtu0"

### Exception Payment Standards

Vq"cuukuv"XCUJ "r ctvkekr cpvu"kp"hkpf kpi "chhqtf cdng"j qwukpi ."ur gekcn{"kp"eqo r gvkvkxg"o ctmgvu." J WF "cnqy u"RJ Cu"vq"guvcdnkuj "c"J WF /XCUJ "gzegr vkqp"r c{o gpv"uvcpf ctf 0"RJ Cu"o c{"i q"wr "vq" dwv"pq"j ki j gt"vj cp"342"r gtegpv"qh"vj g"r wdnkuj gf "ctgc"y kf g"hckt"o ctmgv"tgpv"*HO T +"qt"uo cnn"ctgc" hckt"o ctmgv"tgpv"*UCHO T +"ur gekhkecn{"hqt"XCUJ "hco knkgu0"RJ Cu"y j q"y cpv"vq"guvcdnkuj "c"XCUJ " gzegr vkqp"r c{o gpv"uvcpf ctf "qxgt"342"r gtegpv"o wuv"uwdo kv"tgs wguv"c"y ckxgt"htqo "J WF "vj tqwi j "vj g" tgi wnct"y ckxgt"r tqeguu"qwvnkpgf "kp"P qvkeg"RKJ "423: /380"

### Voucher Issuance

Wpnkmg"vj g"uvcpf ctf "J EX"r tqi tco "y j kej "tgs wktgu"cp"kpkvkcn"xqwej gt"vgto "qh"cv"ngcuv"82"f c{u." XCUJ "xqwej gtu"o wuv"j cxg"cp"kpkvkcn"ugctej "vgto "qh"cv"ngcuv"342"f c{u0"RJ C"r qnkekgu"qp" gzvgpukqpu"cu"qwvnkpgf "kp"Ugevkqp"7/KKG0"y knn"cr r n{0"

> #### URJ C"Rqnke{"
>
> Cnn"XCUJ "xqwej gtu"y knn"j cxg"cp"kpkvkcn"vgto "qh"342"ecngpf ct"f c{u0"
>
> Vj g"hco kn{"o wuv"uwdo kv"c"Tgs wguv"hqt"Vgpcpe{"Cr r tqxcn"cpf "r tqr qugf "ngcug"y kij kp"vj g" 342/f c{"r gtkqf "wpnguu"vj g"URJ C"i tcpvu"cp"gzvgpukqp0"

Vj g"URJ C"o wuv"tracm"kuuwcpeg"qh"J EXu"hqt"hco knkgu"tghgttgf "d{"vj g"XCO E"qt"F UR"kp"RKE"cu" tgs wktgf "kp"P qvkeg"RKJ "4233/750"

### Initial Lease Term

Wpnkmg"kp"vj g"uvcpf ctf "vj g"J EX"r tqi tco ."XCUJ "xqwej gt"j qnf gtu"o c{"gpvgt"kpvq"cp"kpkvkcn"ngcug" vj cv"ku"hqt"nguu"vj cp"34"o qpvj u0"Ceeqtf kpi n{."URJ C"r qnke{"kp"Ugevkqp"; /KKG0"Vgto "qh"Cuukuvgf " Vgpcpe{."f qgu"pqv"cr r n{0

### Ineligible Housing [FR Notice 6/18/14]

Wpnkmg"kp"vj g"uvcpf ctf "J EX"r tqi tco ."XCUJ "hco knkgu"ctg"r gto kvgf "vq"nkxg"qp"vj g"i tqwpf u"qh"c" XC"hcekkv{"kp"wpku"f gxgnqr gf "vq"j qwug"j qo gnguu"xgvgtcpu0"Vj ku"cr r nkgu"vq"dqvj "vgpcpv/dcugf " cuukuvcpeg"cpf "RDX0"Vj gtghqtg."46"EHT ": : 40574*c+*7+"cpf ": : 5075*c+*4+."y j kej "r tqj kdkv"wpku"qp" vj g"r j {ukecn"i tqwpf u"qh"c"o gf kecn"o gpvcn"qt"uko knct"r wdnke"qt"r tkxcvg"kpuvkvwvkqp."f q"pqv"cr r n{"vq" XCUJ "hqt"vj ku"r wtr qug"qpn{0Ceeqtf kpi n{."URJ C"r qnke{"kp"; /KF 0"Kpgnki kdng"Wpku."f qgu"pqv" cr r n{"hqt"vj ku"r wtr qug"qpn{0"

## HQS Pre-Inspections

Vq"gzrgfkvg"yj g"ngcukpi "rtqeguu."RJ Cu"o c{"rtg-kpurgev"cxckncdng"wpku"yj cv"xgvgtcpu"o c{"dg" kpvgtguvgf "kp"ngcukpi "kp"qtfgt"vq"o ckpvckp"c"rqqn"qh"gnki kdng"wpku0"Kh"c"XCUJ "hco kn{"ugngevu"c"wpkv" yj cv"rcuugf "cp"J S U"kpurgevkqp"*ykj qw"kpvgtxgpkpi "qeewrcpe{+"yki kj kp"67"fc{u"qh"yj g"fcvg"qh"yj g" Tgswguv"hqt"Vgpcpe{"Crrtqxcn"*Hqto "J WF/74739+."yj g"wpkv"o c{"dg"crrtqxgf "kh"kv"o ggvu"cnn" qyj gt"eqpfkkqpu"wpfgt"46"EHT"; : 405270"J qy gxgt."yj g"xgvgtcp"o wuv"dg"htgg"vq"ugngev"yj gkt"wpkv" cpf "ecppqv"dg"uvggtgf "vq"yj gug"wpku0"

<u>URJ C"Rqne{"</u>

Vq"gzrgfkvg"yj g"ngcukpi "rtqeguu."yj g"URJ C"o c{"rtg-kpurgev"cxckncdng"wpku"yj cv"xgvgtcpu" o c{"dg"kpvgtguvgf "kp"ngcukpi "vq"o ckpvckp"c"rqqn"qh"gnki kdng"wpku0"Kh"c"XCUJ "hco kn{"ugngevu" c"wpkv"yj cv"rcuugf "c"J S U"rtg-kpurgevkqp"*yki kj qw"kpvgtxgpkpi "qeewrcpe{+"yki kj kp"67"fc{u" qh"yj g"fcvg"qh"yj g"TVC."yj g"wpkv"o c{"dg"crrtqxgf "rtqxkfgf "yj cv"kv"o ggvu"cnn"qyj gt" eqpfkkqpu"wpfgt"46"EHT"; : 405270"Vj g"xgvgtcp"y kn'dg"htgg"vq"ugngev"yj gkt"wpkv0"

Y j gp"c"rtg-kpurgevgf "wpkv"ku"pqv"ugngevgf ."yj g"URJ C"y kn"o cmg"gxgt{"ghhqtv"vq"hcuv/vtcem" yj g"kpurgevkqp"rtqeguu."kpenwfkpi "cflwuvkpi "yj g"pqto cn'kpurgevkqp"uej gfwng"hqt"dqyj "kpkvkcn" cpf "cp{"tgswktgf "tgkpurgevkqpu0"

# 18-II.F. PORTABILITY [FR Notice 9/27/21 and Notice PIH 2011-53]

## General Requirements

Rqtvcdknkv{'rqnkekgu'wpfgt'XCUJ  'fgrgpf 'qp'y jgyjgt'y jg'hco kn{'y cpwu'vq'o qxg'y kj kp'qt'qwwukfg' qh'y jg'kpkvkcn'XC 'hceknkv{øu'ecvej o gpv'ctgc"*y jg'ctgc'kp'y jkej 'y jg'XCO E 'qt'F UR'qr gtcvgu+0'Kp'cnn' ecugu."y jg'kpkvkcn'XC 'hceknkv{'o wuv'dg'eqpuwngf 'r tkqt'vq'y jg'o qxg'cpf 'r tqxkf g'y tkwgp' eqphkto cvkqp'y cv'ecug'o cpci go gpv'y knl'eqpvkpwg'vq'dg'r tqxkf gf 'kp'y jg'hco kn{øu'pgy 'nqecvkqp0' XCUJ  'r ctvekr cpv'hco knkgu'o c{'qpn{'tgukf g'kp'lwtkuf kevkqpu'y cv'ctg'ceeguukdng'vq'ecug' o cpci go gpv'ugtxkegu."cu'f gvgto kpgf 'd{'ecug'o cpci gtu'cv'y g'r ctpgtkpi 'XCO E 'qt'F UR0'

Wpf gt'XCUJ .'cr r nkecpv'hco knkgu'o c{'o qxg'wpf gt'r qtvcdknkv{'gxgp'kh'y g'hco kn{'f kf 'pqv'j cxg' ngi cn'tgukf gpe{'kp'y g'lwtkuf kevkqp'qh'y g'kpkvkcn'URJ C'y j gp'y g'{'cr r nkgf 0'Cu'c'tguwnv.'URJ C' r qnkekgu'kp'Ugevkqp'32-KKD0'cdqwv'pqptgukf gpv'cr r nkecpvu'f q'pqv'cr r n{0'

Kh'y g'hco kn{'pq'nqpi gt'tgswktgu'ecug'o cpci go gpv.'y gtg'ctg'pq'r qtvcdknkv{'tguvtkevkqpu0'Pqto cn' r qtvcdknkv{'twngu'cr r n{0

## Portability within the Initial VAMC or DSP's Catchment Area

C'XCUJ  'hco kn{'ecp'o qxg'y kj kp'y g'XCO Eøu'ecvej o gpv'ctgc'cu'nqpi 'cu'ecug'o cpci go gpv'ecp' uvknl'dg'r tqxkf gf .'cu'f gvgto kpgf 'd{'y g'XC0'Kh'y g'kpkvkcn'URJ Cøu'r ctpgtkpi 'XCO E 'y knl'uvknl' r tqxkf g'y g'ecug'o cpci go gpv'ugtxkegu.'y g'tgegkxkpi 'URJ C'o wuv'r tqeguu'y g'o qxg'kp'ceeqtf cpeg' y kj 'r qtvcdknkv{'r tqegf wtgu<'

- Á  Kh'y g'tgegkxkpi 'URJ C'j cu'dggp'cy ctf gf 'XCUJ  'xqwej gtu.'kv'ecp'ej qqug'vq'gkj gt'dknl'y g' kpkvkcn'URJ C'qt'cduqtb'y g'hco kn{'kh'kv'j cu'c'XCUJ  'xqwej gt'cxcknkdng'vq'f q'uq0'

  Ë Á  Kh'y g'URJ C'cduqtbu'y g'hco kn{.'y g'XCO E 'qt'F UR'r tqxkf kpi 'y g'kpkvkcn'ecug' o cpci go gpv'o wuv'ci tgg'vq'y g'cduqtr vkqp'cpf 'y g'vtcpuhgt'qh'ecug'o cpci go gpv0'

- Á  Kh'y g'tgegkxkpi 'URJ C'f qgu'pqv'cf o kpkuvgt'c'XCUJ  'r tqi tco .'kv'o wuv'cnc{'c{u'dknl'y g' kpkvkcn'RJ C0'

## Portability Outside of the Initial VAMC or DSP's Catchment Area

Kh'c'hco kn{'y cpwu'vq'o qxg'vq'cpqyj gt'lwtkuf kevkqp'y j gtg'kv'y knl'pqv'dg'r quukdng'hqt'y g'kpkvkcn' URJ Cøu'r ctpgtkpi 'XCO E 'qt'F UR'vq'r tqxkf g'ecug'o cpci go gpv'ugtxkegu.'y g'kpkvkcn'XCO E 'qt' F UR'o wuv'hktuv'f gvgto kpg'y cv'y g'XCUJ  'hco kn{'eqwnf 'dg'ugtxgf 'd{'cpqyj gt'XCO U'qt'F UR'y cv' ku'r ctvekr cvkpi 'kp'y g'XCUJ  'r tqi tco .'cpf 'y g'tgegkxkpi 'URJ C'j cu'cp'cxcknkdng'XCUJ  'xqwej gt0'

Kp'y gug'ecugu.'y g'hco kn{'o wuv'dg'cduqtdgf 'd{'y g'tgegkxkpi 'URJ C'gkj gt'cu'c'pgy 'cf o kuukqp'qt' cu'c'r qtvcdknkv{'o qxg/kp.'cu'cr r nkecdng0'Wr qp'cduqtr vkqp.'y g'kpkvkcn'URJ Cøu'XCUJ  'xqwej gt'y knl' dg'cxcknkdng'vq'ngcug'vq'c'pgy 'XCUJ -gnki kdng'hco kn{.'cpf 'y g'cduqtdgf 'hco kn{'y knl'eqwpv'vqy ctf ' y g'pwo dgt'qh'XCUJ  'umqvu'cy ctf gf 'vq'y g'tgegkxkpi 'RJ C0'

# Portability Outside of the Initial VAMC or DSP's Catchment Area under VAWA"

Xgvgtcpu'y j q"tgswguv'\q"r qtv'dg{qpf "\j g"ecvej o gpv'ctgc"qh'\j g"XCO E"qt"F UR'y j gtg"\j g{"ctg" tgegkxkpi "ecug"o cpci go gpv'\q"r tqvgev'\j g'j ecnj "qt"uchgv{"qh'c"r gtuqp"y j q"ku"qt"j cu"dggp"\j g" xkevko "qh'f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugz wcn'cuucwn."qt"uvcnnkpi ."cpf "y j q"tgcuqpcdn{" dgnkgxgu"\j g{"ctg"\j tgcvgpgf "y kij "ko o kpgpv'j cto "htqo "hwtvj gt"xkqngpeg"d{"tgo ckpkpi "kp"\j g"wpkv'" o c{"r qtv'r tkqt"\q"tgegkxkpi "cr r tqxcn'htqo "\j g"tgegkxkpi "XCO E"qt"F UR0'Vj g"kpkvkcn'URJ C"o wuv' hqmqy "ku"go gti gpe{"vtcpuhgt"r ncp"*ugg"Gzj kdkv'38/5+0'RJ Cu'o c{"tgswktg"xgtdcn'ugnh/egtvkhkecvkqp" qt"c"y tkvgp"tgswguv'htqo "c'r ctvkekr cpv'uggkpi "c"o qxg"dg{qpf "\j g"ecvej o gpv'ctgc"qh'\j g"XCO E"qt" F UR0'

Vj g"xgtdcn'ugnh/egtvkhkecvkqp"qt"y tkvgp"tgswguv'o wuv'kpenwfg"gkij gt"c"uvcvgo gpv'gzr tguukpi "y j { " \j g"r ctvkekr cpv'tgcuqpcdn{"dgnkgxgu'\j cv'\j gtg"ku"c"\j tgcv'qh'ko o kpgpv'j cto "htqo "hwtvj gt"xkqngpeg" kh'\j g{"y gtg"\q"go ckp'kp"\j g"uco g"wpkv'qt"c"uvcvgo gpv'\j cv'\j g"\gpcpv'y cu'c"ugz wcn'cuucwn'xkevko " cpf "\j cv'\j g"ugz wcn'cuucwn'qeewttgf "qp"\j g"r tgo kugu'f wtkpi "\j g'; 2/f c{"r gtkqf "r tgegf kpi "\j g" r ctvkekr cpvu'tgswguv'hqt"\j g"o qxg0'

Vj g"r ctvkekr cpv'o wuv'uvknn'r qtv'\q"c"URJ C"\j cv'j cu'c"XCUJ "r tqi tco 0'Ki'\j g"tgegkxkpi "URJ C'f qgu" pqv'j cxg"c"XCUJ "xqwej gt"cxckncdng"\q"ngcug."\j g{"o c{"dkm'\j g"kpkvkcn'URJ C"wpvkn'c"XCUJ " xqwej gt"ku"cxckncdng."cv'y j kej "r qkpv'\j g"r qtvkpi "xgvgtcp"o wuv'dg"cduqtdgf "kpvq"\j g"tgegkxkpi " URJ C¢u'r tqi tco 0'

## 18-II.G. TERMINATION OF ASSISTANCE [FR Notice 9/27/21]

Y kj "\vj g"gzegr vkqp"qh"\gto kpcvkqpu"hqt"hcknwtg"\q"tgegkxg"ecug"o cpci go gpv0"J WF "j cu"pqv" guvcdnkuj gf "cp{"cnvgtpcvkxg"tgswktgo gpw"hqt"\gto kpcvkqp"qh"cuukuvcpeg"hqt"XCUJ "rctvkekrcpw0' J qy gxgt."rtkqt"\q"\gto kpcvkpi "XCUJ "rctvkekrcpw."J WF "uvtqpi n{"gpeqwtci gu'RJ Cu'\q"gzgtekug" yj gkt"fkuetgvkqp"wpfgt"46"EHT"; : 40774*e+*4+"cu'qwvnkpgf "kp"Ugevkqp"34/KKF0"qh"\j ku'rqnke{"cpf " eqpukfgt"cnn'tgngxcpv"ektewm uvcpegu'qh"\j g"urgekhke"ecug0'Vj ku'kpenwfgu'i ctcpvkpi "tgcuqpcdng" ceeqm o qfcvkqpu'hqt"rgtuqpu'y kj "fkucdknkvkgu."cu'y gnn'cu'eqpukfgtkpi "\j g"tqng"qh"\j g"ecug"o cpci gt" cpf "\j g"ko rcev'\j cv'qpi qkpi "ecug"o cpci go gpv'ugtxkegu'ecp'j cxg"qp"o kki cvkpi "\j g"eqpfkvkqpu'\j cv' ngf "\q"\j g"rqvgpvkcn'\gto kpcvkqp0"

XCUJ "rctvkekrcpv'hco knkgu'o c{"pqv'dg"\gto kpcvgf "chvgt"cf o kuukqp'hqt"c'ektewm uvcpeg"qt"cevkxkvkgu" yj cv'qeewttgf "rtkqt"\q"cf o kuukqp'cpf "y gtg"mpqy p'\q"\j g"URJ C"dwv'eqwnf "pqv'dg"eqpukfgtgf "cv'\j g" vko g"qh"cf o kuukqp'fwg"\q"XCUJ "rtqi tco "tgswktgo gpw0'Vj g"URJ C"o c{"\gto kpcvg"\j g"hco kn{øu" cuukuvcpeg"qpn{"hqt"rtqi tco "xkqncvkqpu'\j cv'qeewt"chvgt"\j g"hco kn{øu'cf o kuukqp'\q"\j g"rtqi tco 0'

## Cessation of Case Management

Cu'c"eqpfkvkqp'qh"tgegkxkpi "J EX'tgpvcn'cuukuvcpeg."c'J WF /XCUJ /gnki kdng"hco kn{"o wuv'tgegkxg" ecug"o cpci go gpv'ugtxkegu'htqo "\j g"XCO E"qt"FUR0'C"XCUJ "rctvkekrcpv'hco kn{øu'cuukuvcpeg" o wuv'dg"\gto kpcvgf "hqt"hcknwtg"\q"rctvkekrcvg."y kj qwv'i qqf "ecwug."kp"ecug"o cpci go gpv'cu'xgtkhkgf " d{"\j g"XCO E"qt'FUR0"

J qy gxgt."c'XCO E"qt'FUR'f gvgto kpcvkqp'\j cv'\j g"rctvkekrcpv'hco kn{"pq"nqpi gt"tgswktgu'ecug" o cpci go gpv'ku'pqv'i tqwpf u'hqt"\gto kpcvkqp'qh"xqwej gt"qt'RDX"cuukuvcpeg0'Kp"uwej "c'ecug."cv'ku" qr vkqp."\j g"URJ C"o c{"qhhgt"\j g"hco kn{"eqpvkpwgf "cuukuvcpeg"y kjqwi "qpg"qh"ku'tgi wnct"xqwej gtu0' Kh'\j g"URJ C'j cu'pq"xqwej gt"\q"qhhgt."\j g"hco kn{"y kn'tgvckp'ku'XCUJ "xqwej gt"qt'RDX"wpvkn'wpvkn' uwej "vko g"cu'\j g"URJ C'j cu'cp'cxckncdng"xqwej gt"hqt"\j g"hco kn{0"

## VAWA [FR Notice 9/27/21]

Y j gp"c"xgvgtcpøu'hco kn{"o go dgt"ku'tgegkxkpi "rtqvgevkqp'wpfgt"XCY C"dgecwug"\j g"xgvgtcp'ku'\j g" rgtr gvtcvqt"qh"f qo guvke"xkqngpeg."f cvkpi "xkqngpeg."ugzwcn'cuucwnv."qt"uvcnnkpi ."\j g"xkevko "o wuv' eqpvkpwg"\q"dg"cuukuvgf 0'Wr qp"\gto kpcvkqp'qh"\j g"rgtr gvtcvqtøu'XCUJ "cuukuvcpeg."\j g"xkevko "o wuv' dg"i kxgp'c"tgi wnct"J EX'kh'qpg"ku'cxckncdng."cpf "\j g"rgtr gvtcvqtøu'XCUJ "xqwej gt"o wuv'dg"wugf "\q" ugtxg"cpqyj gt"gnki kdng"xgvgtcp'hco kn{0'Kh'c'tgi wnct"J EX'ku'pqv'cxckncdng."\j g"rgtr gvtcvqt"o wuv'dg" vgto kpcvgf "htqo "cuukuvcpeg"cpf "\j g"xkevko "y kn'eqpvkpwg"\q"wug"\j g"XCUJ "xqwej gt0'

# 18-II.H. PROJECT-BASING VASH VOUCHERS

## General Requirements [Notice PIH 2017-21 and FR Notice 9/27/21]

RJ Cu'ctg'cwvjqtk|gf "vq'r tqlgev∕dcug "vj gkt'vgpcpv∕dcugf "XCUJ "xqwej gtu'y kj qw'cf f kkqpcn'J WF " tgxkgy "qt'cr r tqxcn'kp'cceqtf cpeg'y kj "P qvkeg'RKJ "4239/43"cpf "cm'RDX'r tqi tco "tgs wktgo gpvu" r tqxkf gf "vj cv'vj g'XCO E'y km'eqpvkpwg'vq'o cmg'uwr r qtvkxg'ugtxkegu'cxckncdng "Kp'cf f kkqp."ukpeg" 4232."J WF "j cu'cy ctf gf "XCUJ "xqwej gtu'ur gekhkecm{'hqt'r tqlgev∕dcug "cuukuvcpeg'kp'vj g'hqto "qh" RDX'J WF ∕XCUJ "ugv∕cukf g'xqwej gtu0'Y j kng'vj gug'xqwej gtu'ctg'gzenwf gf "htqo "vj g'RDX'r tqi tco " ecr "cu'nqpi "cu'vj g{'tgo ckp'wpf gt'RDX'J CR'eqpvtcev'cv'vj g'f guki pcvgf "r tqlgev."cm'qvj gt'XCUJ " xqwej gtu'ctg'uwdlgev'vq'vj g'RDX'r tqi tco "r gtegpvci g'nko kvcvkqp'f kuewuugf "kp'Ugevkqp'39/K'C0'P qvg" vj cv'XCUJ "uwr r qtvkxg'ugtxkegu'qpn{'pggf "vq'dg'r tqxkf gf "vq'XCUJ "hco knkgu'tgegkxkpi "RDX" cuukuvcpeg'kp'vj g'r tqlgev."pqv'cm'hco knkgu'tgegkxkpi "RDX'cuukuvcpeg'kp'vj g'r tqlgev0'Kh'c'XCUJ " hco kn{'f qgu'pqv'tgs wktg'qt'pq'nqpi gt'tgs wktgu'ecug'o cpci go gpv."vj g'wpkv'eqpvkpwgu'vq'eqwpv'cu'cp" gzegr vgf "RDX'wpkv'cu'nqpi "cu'vj g'hco kn{'tgukf gu'kp'vj g'wpkv0'

Kh'vj g'URJ C'r tqlgev∕dcugu'XCUJ "xqwej gtu."vj g'URJ C'o wuv'eqpuwn'y kj "vj g'r ctvpgtkpi "XCO E" qt'F UR'vq'gpuwtg'cr r tqxcn'qh'vj g'r tqlgev'qt'r tqlgev0'RJ Cu'o c{'r tqlgev∕dcug'XCUJ "xqwej gtu'kp" r tqlgevu'cnqpi ukf g'qvj gt'RDX'wpku'cpf 'o c{'gzgewvg'c'ukpi ng'J CR'eqpvtcev'eqxgtkpi "dqvj "vj g" XCUJ "RDXu'cpf 'vj g'qvj gt'RDXu0'Vj g'URJ C'o wuv'tgfgt'qpn{ "XCUJ "hco knkgu'vq'RDX'wpku" gzenwukxgn{ 'o cf g'cxckncdng'vq'XCUJ "hco knkgu'cpf 'vq'RDX'wpku'hwpf gf "vj tqwi j "c'J WF "ugv∕cukf g" cy ctf 0'

Kh'c'XCUJ "hco kn{'ku'tghgttgf "vq'vj g'URJ C'cpf 'vj gtg'ku'cp'cxckncdng'RDX'wpkv'vj cv'ku'pqv" gzenwukxgn{ 'o cf g'cxckncdng'vq'XCUJ "hco knkgu."vj g'URJ C'o c{'qhfgt'vq'tghgt'vj g'hco kn{'vq'vj g" qy pgt'kh'c'nqy cdng'wpf gt'vj g'ugngevkqp'r qnke{'hqt'vj cv'r tqlgev."cpf 'vj g'qy pgt'cpf 'URJ C'o c{" co gpf 'vj g'J CR'eqpvtcev'vq'f guki pcvg'vj g'RDX'wpkv'cu'c'XCUJ "RDX'wpkv0'

Vj g'URJ C'cpf 'qy pgt'o c{'ci tgg'vq'co gpf 'c'RDX'J CR'eqpvtcev'vq'tgf guki pcvg'c'tgi wnct'RDX" wpkv'cu'c'wpkv'ur gekhkecm{'f guki pcvgf "hqt'XCUJ "hco knkgu'uq'nqpi "cu'vj g'URJ C'hktuv'eqpuwnu'y kj " vj g'XCO E'qt'F UR0'Cf f kkqpcn{."vj g'URJ C'cpf 'qy pgt'o c{'ci tgg'vq'co gpf 'c'RDX'J CR" eqpvtcev'vq'tgf guki pcvg'c'wpkv'ur gekhkecm{'f guki pcvgf "hqt'XCUJ "hco knkgu'cu'c'tgi wnct'RDX'wpkv." uq'nqpi "cu'vj g'wpkv'ku'pqv'hwpf gf "vj tqwi j "c'XCUJ "RDX'ugv∕cukf g'cy ctf "cpf "ku'gnki kdng'hqt'tgi wnct" RDX'"#0ig0."vj g'wpkv'ku'pqv'qp'vj g'i tqwpf u'qh'c'o gf kecn'hcekkv{'cpf "vj g'wpkv'ku'gnki kdng'wpf gt'vj g" URJ C∕u'r tqi tco "cpf 'r tqlgev'ecr u+0'

Rqnkekgu'hqt'XCUJ "RDX'wpku'y km'i gpgtcm{'hqmqy "URJ C'r qnkekgu'hqt'vj g'uvcpf ctf "RDX" r tqi tco "cu'nkuvgf "kp'Ej cr vgt'39."y kj "vj g'gzegr vkqp'qh'vj g'r qnkekgu'nkuvgf "dgnqy 0'

## Failure to Participate in Case Management [FR Notice 9/27/21]

Wr qp'pqvkhhecvkqp"d{"\j g"XCOE"qt"FUR"qh"\j g"hco kn{øu"hcknwtg"\q"r ctvkekr cvg."y kj qw"i qqf "ecwug."kp"ecug"o cpci go gpv."\j g"URJ C"o wuv"r tqxkfg"\j g"hco kn{"c"tgcuqpcdng"ko g"r gtkqf "\q" xcecvg"\j g"wpkv0'Vj g"URJ C"o wuv'vgto kpcvg"cuukuvcpeg"\q"\j g"hco kn{"cv"\j g"gctnkgt"qh"gkyi gt"\j g"ko g" \j g"hco kn{"xcecvgu"qt"\j g"gzr ktcvkqp"qh"\j g"tgcuqpcdng"ko g"r gtkqf "i kxgp"\q"xcecvg0'

### URJ C"Rqrke{"

Wr qp'pqvkhhecvkqp"d{"\j g"XCOE"qt'FUR"\j cv'c"XCUJ "RDX"hco kn{"j cu"hckngf "\q" r ctvkekr cvg"kp'ecug"o cpci go gpv'y kj qw'i qqf "ecwug."\j g"URJ C"y kn'r tqxkfg"y tkvgp" pqvkeg"qh"vgto kpcvkqp"qh"cuukuvcpeg"\q"\j g"hco kn{"cpf "\j g"qy pgt"y kj kp'32"dwukpguu"f c{u0' Vj g"hco kn{"y kn'dg"i kxgp"82"f c{u"htqo "\j g"f cvg"qh"\j g"pqvkeg"\q"o qxg"qw'qh"\j g"wpkv0'

Vj g"URJ C"o c{"o cmg"gzegr vkqpu"\q"\j ku"82/f c{"r gtkqf "kh'pggf gf "hqt'tgcuqp"dg{qpf "\j g" hco kn{øu"eqpvtqn'uwej "cu'f gcyj ."ugtkqwu'knmpguu."qt"qyj gt"o gf kecn'go gti gpe{"qh"c"hco kn{" o go dgt0'

Kh'\j g"hco kn{"hcknu'\q"xcecvg"\j g"wpkv'y kj kp'\j g"guvcdnkuj gf "ko g."\j g"qy pgt"o c{"gxkev'\j g"hco kn{0'
Kh'\j g"qy pgt'f qgu"pqv'gxkev'\j g"hco kn{."\j g"URJ C"o wuv'tgo qxg"\j g"wpkv'htqo "\j g"J CR"eqpvtcev'qt" co gpf "\j g"J CR"eqpvtcev'\q"uwdukwwg"c"f khhgtgpv'wpkv'kp'\j g"r tqlgev'kh'\j g"r tqlgev'ku'r ctvkekr cnn{" cuukuvgf 0'Vj g"URJ C"o c{'cff "\j g"tgo qxgf "wpkv'\q"\j J CR"eqpvtcev'chvgt"\j g"kpgnki kdng"hco kn{" xcecvgu"\j g"r tqr gtv{0'

## Moves [HUD-VASH Qs and As, FR Notice 9/27/21]

Y j gp"c"XCUJ "RDX"hco kn{"ku"gnki kdng"\q"o qxg"htqo "ku"RDX"wpkv'kp'ceeqtf cpeg"y kj "Ugevkqp"39/ XKKKKE0'qh"\j ku"r qnke{."dwv"\j gtg"ku"pq"qyj gt"eqo r ctcdng"vgpcpv'dcugf "tgpvcn'cuukuvcpeg."\j g" hqnmy kpi "r tqegf wtgu"o wuv'dg"ko r ngo gpvgf <"

- Á Kh'c"XCUJ "\gpcpv'dcugf "xqwej gt"ku'pqv'cxcknkcdng"cv'\j g"ko g"\j g"hco kn{"y cpu"*cpf "ku'gnki kdng+" \q"o qxg."\j g"URJ C"o c{"tgswktg"c"hco kn{"y j q"uvknt'tgswktgu"ecug"o cpci go gpv'\q"y cki'hqt"c" XCUJ "\gpcpv'dcugf "xqwej gt"hqt"c"r gtkqf "pqv'\q"gzeggf "3: 2"f c{u="

- Á Kh'c"XCUJ "\gpcpv'dcugf "xqwej gt"ku'uvknt'pqv'cxcknkcdng"chvgt"\j cv'r gtkqf ."\j g"hco kn{"o wuv'dg" cnmy gf "\q"o qxg"y kj "ku'XCUJ "xqwej gt0'Cnvgtpcvkxgn{."\j g"URJ C"o c{"cnmy "\j g"hco kn{"\q" o qxg"y kj "ku'XCUJ "xqwej gt"y kj qw'j cxkpi "\q"o ggv'\j ku'3: 2/f c{"r gtkqf 0'Kp'gkyj gt"ecug."\j g" URJ C"ku'tgswktgf "\q"tgr nceg"\j g"cuukuvcpeg"kp'\j g"RDX"wpkv'y kj "qpg"qh'ku'tgi wnct"xqwej gtu." wpnguu"\j g"URJ C"cpf "qy pgt"ci tgg"\q"\gto r qtctkn{"tgo qxg"\j g"wpkv'htqo "\j g"J CR"eqpvtcev="cpf "

- Á Kh'c"XCUJ "xgvgtcp"ku'f gvgto kpgf "\q"pq"nqpi gt"tgswktg"ecug"o cpci go gpv."\j g"URJ C"o wuv' cnmy "\j g"hco kn{"\q"o qxg"y kj "\j g"hktuv'cxcknkcdng"vgpcpv'dcugf "xqwej gt"kh'pqv'XCUJ "xqwej gt" ku'ko o gf kcvgn{"cxcknkcdng"cpf "ecppqv'tgswktg"\j g"hco kn{"\q"y ckv'hqt"c"XCUJ "xqwej gt"\q" dgeqo g"cxcknkcdng0'

# PART IV: MAINSTREAM VOUCHER PROGRAM

## 18-III.A. PROGRAM OVERVIEW [Notice PIH 2020-01]

O ckpuvtgco "xqwej gtu"cuukuv"pqp/gnfgtn{"r gtuqpu"y kij "fkucdknkvkgu"cpf "vj gkt"hco knkgu"kp"vj g"hqto "qh"
gkij gt"r tqlgev/dcugf "qt "vgpcpv/dcugf "xqwej gt"cuukuvcpeg0"

Cukfg"htqo "ugr ctcvg"hwpfkpi "crr tqr tkcvkqpu"cpf "ugtxkpi "c"ur gekhke"r qr wncvkqp."O ckpuvtgco "
xqwej gtu"hqnqy "vj g"uco g"r tqi tco "tgswktgo gpvu"cu"uvcpfctf "xqwej gtu0"Vj g"URJ C"fqgu"pqv"j cxg"
ur gekcn"cwvj qtkv{"vq"vgev"hco knkgu"vj cv"tgegkxg"c"O ckpuvtgco "xqwej gt"fkhhgtgpvn{"htqo "qvj gt"
crr nkecpvu"cpf "r ctvkekr cpvu0"Hqt"gzco r ng."vj g"URJ C"ecppqv"crr n{"fkhhgtgpv"r c{o gpv"uvcpfctfu."
guvcdnkuj "eqpfkvkqpu"hqt"cnqy kpi "r qtvcdknkv{."qt"cr r n{"fkhhgtgpv"uetggpkpi "etkvgtkc"vq"O ckpuvtgco "
hco knkgu0"

Vj g"O ckpuvtgco "xqwej gt"r tqi tco ."*r tgxkqwun{"tghgttgf "vq"cu"vj g"O ckpuvtgco "5/[ gct"r tqi tco "qt"
vj g"Ugevkqp": 33"xqwej gt"r tqi tco +"y cu"qtki kpcn{"cwvj qtk|gf "wpfgt"vj g"P cvkqpcn"Chhqtfcdng"
J qwukpi "Cev"qh"3; ; 20"O ckpuvtgco "xqwej gtu"qr gtcvgf "ugr ctcvgn{"htqo "vj g"tgi wnct"J EX"r tqi tco "
wpvkn"vj g"r cuuci g"qh"vj g"Htcpm/O gnxkng"Uwr r qtvkxg"J qwukpi "Kpxguvo gpv"Cev"qh"42320"Hwpfkpi "hqt"
O ckpuvtgco "xqwej gt"tgpgy cnu"cpf "cfo kpkuvtcvkxg"hggu"y cu"hktuv"o cfg"cxckncdng"kp"42340"Kp"4239"
cpf "423; ."kpetgo gpvcn"xqwej gtu"y gtg"o cfg"cxckncdng"hqt"vj g"hktuv"ko g"ukpeg"vj g"O gnxkng"Cev"*kp"
cffkvkqp"vq"tgpgy cnu"cpf "cfo kpkuvtcvkxg"hggu+."cpf "RJ Cu"y gtg"kpxkvgf "vq"cr r n{"hqt"c"eqo r gvkvkxg"
cy ctf "qh"O ckpuvtgco "xqwej gtu"wpfgt"vj g"H[ 39"cpf "H[ 3; "P QHCu0"Kp"4242."P qvkeg"RKJ "4242/44"
r tqxkfgf "cp"qr r qtwpkv{"hqt"cp{"URJ C"cfo kpkuvgtkpi "cp"J EX"r tqi tco "vq"cr r n{"hqt"O ckpuvtgco "
xqwej gtu"pqpeqo r gvkvkxgn{."y j kng"P qvkeg"RKJ "4242/2; "cwvj qtk|gf "cp"kpetgcug"kp"O ckpuvtgco "
xqwej gt"wpkvu"cpf "dwfi gv"cwvj qtkv{"hqt"vj qug"RJ Cu"crr tgcf {"cy ctfgf "O ckpuvtgco "xqwej gtu"wpfgt"
vj g"H[ 39"cpf "H[ 3; "P QHCu0"

Hwpfu"hqt"O ckpuvtgco "xqwej gtu"o c{"dg"tgecr wtgf "cpf "tgcnqecvgf "kh"vj g"URJ C"fqgu"pqv"eqo r n{"
y kij "cnl"r tqi tco "tgswktgo gpvu"qt"hcknl"vq"o ckpvckp"c"wknl| cvkqp"tcvg"qh": 2"r gtegpv"hqt"vj g"URJ Cøu"
O ckpuvtgco "xqwej gtu0"

## 18-III.B. ELIGIBLE POPULATION [Notice PIH 2020-01 and Notice PIH 2020-22]

Crn'O ckpuvtgco "xqwej gtu'o wuv'dg"wugf "vq"ugtxg"pqp/grf gtn{'r gtuqpu'y kj "f kucdknkvkgu'cpf "vj gkt"
hco knkgu.'f ghkpgf "cu'cp{'hco kn{'vj cv'kpenwf gu'c'r gtuqp"y kj "f kucdknkvkgu'y j q'ku'cv'ngcuv'3: "{gctu'qnf "
cpf "pqv'{gv'84"{gctu'qnf "cu'qh'vj g'ghhgevkxg'f cvg'qh'vj g'kpkvkcn'J CR'eqpvtcev0'Vj g'grki kdng'f kucdngf "
j qwugj qnf "o go dgt"f qgu'pqv"pggf "vq"dg"vj g'j gcf 'qh'j qwugj qnf 0'

Vj g'f ghkpkvkqp'qh'r gtuqp"y kj "f kucdknkvkgu'hqt'r wtr qugu'qh'O ckpuvtgco "xqwej gtu'ku'vj g'uvcvwvqt{'
f ghkpkvkqp'wpf gt"ugevkqp'5*d+*5+'G+'qh'vj g'3; 59'Cev.'y j kej "ku'vj g'uco g'cu'ku'wugf "hqt"cnqy cpegu"
cpf "f gf wevkqpu'kp'vj g'J EX'r tqi tco "cpf "ku'r tqxkf gf "kp'Gzj kdkv'5/3'qh'vj ku'r qnke{0'

Gzkuvkpi "hco knkgu'tgegkxkpi 'O ckpuvtgco "xqwej gtu.'y j gtg'vj g'grki kdng'hco kn{'o go dgt"ku'pqy "ci g"
84"qt'qnf gt.'y kn'pqv'õci g'qwö'qh'vj g'r tqi tco "cu'nqpi "cu'vj g'hco kn{'y cu'grki kdng'qp'vj g'f c{'kv'y cu'
hktuv'cuukuvgf "wpf gt"c'J CR'eqpvtcev0'

Vj g'URJ C'o c{'pqv'ko r ngo gpv'grki kdknkv{'uetggpkpi "etkvgtkc'hqt'O ckpuvtgco "xqwej gtu'vj cv'ku"
f khhgtgpv'htqo "vj cv'qh'vj g'tgi wnct'J EX'r tqi tco 0'

## 18-III.C. PARTNERSHIP AND SUPPORTIVE SERVICES [Notice PIH 2020-01]

RJ Cu'ctg'gpeqwtci gf "dwv'pqv'tgs wktgf "vq"guvcdnkuj "hqto cn'cpf "kphqto cn'r ctvpgtuj kr u'y kj "c"
xctkgv{ "qh'qti cpk| cvkqpu'vj cv'cuukuv'r gtuqpu'y kj "f kucdknkvkgu'vq'j gnr "gpuwtg"grki kdng'r ctvkekr cpvu"
hkpf "cpf "o ckpvckp"uvcdng'j qwukpi 0'

URJ C'Rqnke{'

Vj g'URJ C'y kn'ko r ngo gpv'c'O ckpuvtgco "r tqi tco .'kp'r ctvpgtuj kr "y kj "vj g'J qo gnguu"
Ngcf gtuj kr 'Cnkcpeg'qh'Rkpgnncu0'

# 18-III.D. WAITING LIST ADMINISTRATION

## General Waiting List Requirements [Notice PIH 2020-01 and Mainstream Voucher Basics Webinar, 10/15/20]

RJ Cu'o wuv'pqv'j cxg'c'ugrctcvg"y ckkpi "nkuv'hqt'O ckpuvtgco "xqwej gt"cuukuvcpeg'ukpeg'yj g"URJ C"ku" tgswktgf "d{"yj g'tgi wncvkqpu'vq"o ckpvckp"qpg"y ckkpi "nkuv'hqt'vgpcpv∨dcugf "cuukuvcpeg"]46"EHT "
; ; 40426*h⫶0Cm'URJ C"rqnkekgu'qp'qrgpkpi ."enqukpi ."cpf "wrf cvkpi "yj g"y ckkpi "nkuv."cu"y gm'cu"
y ckkpi "nkuv'rtghgtgpegu'kp'Ejcrvgt'6."crrn{"vq"yj g"O ckpuvtgco "rtqitco 0'

Y j gp"yj g"URJ C"ku'cy ctfgf "O ckpuvtgco "xqwej gtu."yj gug'xqwej gtu'o wuv'dg'wugf "hqt'pgy "
cfo kuukqpu'vq"yj g"URJ Cøu"rtqitco "htqo "yj g"y ckkpi "nkuv0'Vj g"URJ C"o wuv'ngcug"yj gug'xqwej gtu"
d{"rwnkpi "yj g'hktuv'O ckpuvtgco ∕gnki kdng'hco kn{'htqo "ku'vgpcpv∨dcugf "y ckkpi "nkuv0'RJ Cu'ctg'pqv'
rgto kwgf "vq'tgcuukip'gzkuvkpi "rctvkekrcpvu'vq"yj g'rtqitco "kp'qtfgt'vq"o ckg'gnki wnct'vgpcpv∨dcugf "
xqwej gtu'cxckncdng0'Hwtyj gt."yj g"URJ C"o c{"pqv'unkr"qxgt"O ckpuvtgco ∕gnki kdng'hco knkgu'qp'yj g"
y ckkpi "nkuv'dgecwug"yj g"URJ C"ku'ugtxkpi "yj g'tgswktgf "pwo dgt'qh'O ckpuvtgco "hco knkgu0'

Wf qp"wtpqxgt."xqwej gtu'o wuv'dg'rtqxkfgf "vq'O ckpuvtgco ∕gnki kdng'hco knkgu0'Kf'c'O ckpuvtgco "
wtpqxgt'xqwej gt"dgeqo gu'cxckncdng."yj g"URJ C"o wuv'f gvgto kpg'kf'yj g'hco knkgu'cv'yj g'vqr "qh'yj g"
y ckkpi "nkuv'swcnkf{"wpf gt'rtqitco 'tgswktgo gpvu0'

## Admission Preferences [Notice PIH 2020-01; FY17 Mainstream NOFA; FY19 Mainstream NOFA]

Kf'yj g"URJ C"encko gf "rqkpvu'hqt'c'rtghgtgpeg'kp'c'P QHC"crrnkecvkqp'hqt'O ckpuvtgco "xqwej gtu."
yj g"URJ C"o wuv'cfqrv'c'rtghgtgpeg'hqt'cv'ngcuv'qpg'qh'yj g'ctgi gvgf "i tqwru'kfgpvkkfgf "kp'yj g'P QHC0""

> URJ C'Rqnke{"
>
> Vj g"URJ C'j cu'pqv'encko gf "c'rtghgtgpeg'hqt'c'vctigvgf "i tqwr "cu'rctv'qh'cp'crrnkecvkqp'hqt"
> O ckpuvtgco "xqwej gtu'wpf gt'c'P QHC0'

## 18-III.E. PORTABILITY [Notice PIH 2020-01 and Mainstream Voucher Basics Webinar, 10/15/20]

O ckpuvtgco "xqwej gt'r ctvkekr cpvu'ctg"grki kdng'hqt'r qtvcdkrkv{ "wpf gt'uvcpf ctf "r qtvcdkrkv{ "twngu'cpf " cmi'URJ C'r qrkekgu'tgi ctf kpi "r qtvcdkrkv{ "kp'Ej cr vgt"32."Rctv'KKcr r n{ "vq'O ckpuvtgco "hco krkgu0"

Vj g'hqmqy kpi "ur gekcn'eqpukf gtcvkqpu'hqt'O ckpuvtgco "xqwej gtu'cr r n{ "wpf gt'r qtvcdkrkv{ <"

- Á Kh'vj g'tgegkxkpi "URJ C'j cu'c "O ckpuvtgco "xqwej gt'cxckncdng."vj g'r ctvkekr cpv'o c{ "tgo ckp"c" O ckpuvtgco "r ctvkekr cpv0"

  - Ë Á Kh'vj g'tgegkxkpi "URJ C'ej qqugu'vq'dknn'vj g'kpkvkcn'URJ C."vj gp"vj g'xqwej gt'y knn'tgo ckp"c" O ckpuvtgco "xqwej gt0"

  - Ë Á Kh'vj g'tgegkxkpi "URJ C'ej qqugu'vq'cduqtd"vj g'xqwej gt."vj g'xqwej gt'y knn'dg'eqpukf gtgf "c" tgi wnct'xqwej gt."qt'c "O ckpuvtgco "xqwej gt'kh'vj g'tgegkxkpi "URJ C'j cu'c "O ckpuvtgco " xqwej gt'cxckncdng."cpf "vj g'O ckpuvtgco "xqwej gt'cv'vj g'kpkvkcn'URJ C'y knn'dg'htggf "wr "vq" ngcug"vq'cpqvj gt'O ckpuvtgco /grki kdng'hco kn{0"

- Á Kh'vj g'tgegkxkpi "URJ C'f qgu'pqv'j cxg'c "O ckpuvtgco "xqwej gt'cxckncdng."vj g'r ctvkekr cpv'o c{ " tgegkxg'c 'tgi wnct'xqwej gt0"

## 18-III.F. PROJECT-BASING MAINSTREAM VOUCHERS [FY19 Mainstream Voucher NOFA Q&A]

Vj g'URJ C'o c{ 'r tqlgev/dcug'O ckpuvtgco "xqwej gtu'kp"ceeqtf cpeg'y kvj "cmi'cr r nkecdng'RDX" tgi wncvkqpu'cpf "URJ C'r qrkekgu'kp'Ej cr vgt "390RJ Cu'ctg'tgur qpukdng'hqt"gpuwtkpi "vj cv."kp'cff kvkqp" vq'eqo r n{kpi "y kvj "r tqlgev/dcugf "xqwej gt'r tqi tco "tgs wktgo gpvu."vj g'r tqlgev'eqo r nkgu'y kvj "cmi" cr r nkecdng'hgf gtcn'pqpf kuetko kpcvkqp'cpf "ekxkn'tki j vu'uvcvwvgu'cpf "tgs wktgo gpvu0Vj ku'kpenwf gu."dwv" ku'pqv'ikmo kvgf "vq."Ugevkqp'726'qh'vj g'Tgj cdkikvcvkqp'Cev'*Ugevkqp'726+."Vkvngu'KK'qt'KKK'qh'vj g" Co gtkecpu'y kvj "F kucdkrkvkgu'*CF C+."cpf "vj g'Hckt'J qwukpi "Cev'cpf "vj gkt'o r ngo gpvkpi " tgi wncvkqpu'cv'46'EHT "Rctv' ÷ 4'EHT "Rctvu'57'cpf "58÷cpf "46'EHT "Rctv'3220O ckpuvtgco " xqwej gtu'ctg'uwdlgev'vq'vj g'RDX'r tqi tco "r gtegpvci g'iko kvcvkqp'f kuewuugf "kp'Ugevkqp'39/KC0"

**GLOSSARY**

## A.      ACRONYMS USED IN THE HOUSING CHOICE VOUCHER (HCV) PROGRAM"

**AAF"**      Cppwcn'cf lwuvo gpv'hcevqt'"*r wdnkuj gf "d{ "J WF "kp "vj g "*Federal Register*"cpf "wugf "vq" eqo r wvg'cppwcn'tgpv'cf lwuvo gpvu+"

**ACC**      Cppwcneqpvtkdwvkqpu'eqpvtcev'

**ADA"**      Co gtkecpu'y kj "F kucdknkvkgu'Cev'qh'3; ; 2"

**AIDS**      Ceswktgf "ko o wpg'f ghkekgpe{"u{pftqo g

**BR**      Dgftqqo "

**CDBG"**      Eqo o wpkv{"F gxgmqr o gpv'Dmqem'I tcpv'*Rtqi tco +"

**CFR"**      Eqf g'qh'Hgf gtcn'Tgi wncvkqpu'"*r wdnkuj gf "hgf gtcn'twngu'vj cv'f ghkpg'cpf "ko r ngo gpv" ncy u='eqo o qpn{'tghgttgf "vq"cu"õvj g'tgi wncvkqpuö+"

**CPI"**      Eqpuwo gt'r tkeg'kpf gz"*r wdnkuj gf "o qpvj n{'d{ "vj g'F gr ctvo gpv'qh'Ncdqt'cu'cp" kphncvkqp'kpf kecvqt+"

**EID**      Gctpgf "kpeqo g'f kucnnqy cpeg"

**EIV**      Gpvgtr tkug"Kpeqo g"Xgtkhkecvkqp"

**FDIC"**      Hgf gtcn'F gr qukv'Kpuwtcpeg"Eqtr qtcvkqp"

**FHA"**      Hgf gtcn'J qwukpi "Cf o kpkuvtcvkqp"*J WF "Qhhkeg'qh'J qwukpi +"

**FHEO**      Hckt "J qwukpi "cpf "Gswcn'Qr r qtwpkv{"*J WF "Qhhkeg'qh"

**FICA"**      Hgf gtcn'Kpuwtcpeg'Eqpvtkdwvkqpu'Cev'*guvcdnkuj gf "Uqekcn'Ugewtkv{"vczgu+"

**FMR**      Hckt "o ctmgv'tgpv'

**FR"**      Hgf gtcn'Tgi kuvgt "

**FSS"**      Hco kn{"Ugnh/Uwhhkekgpe{"*Rtqi tco +"

**FY"**      Hkuecn'{gct "

**FYE"**      Hkuecn'{gct'gpf "

**GAO"**      I qxgtpo gpv'Ceeqwpvcdknkv{"Qhhkeg"

**GR"**      I tquu'tgpv'

**HA**      J qwukpi "cwvj qtkv{"qt'j qwukpi "ci gpe{

**HAP"**      J qwukpi "cuukuvcpeg'r c{o gpv'

**HCV"**      J qwukpi "ej qkeg'xqwej gt "

**HQS"**      J qwukpi "swcnkv{"uvcpfctfu"

**HUD**      F gr ctvo gpv'qh'J qwukpi "cpf "Wtdcp'F gxgmqr o gpv'

**HUDCLIPS"**      J WF "Enkgpv'Kphqto cvkqp'cpf "Rqnke{"U{uvgo "

| | |
|---|---|
| **IPA"** | Kqf gr gpf gpv'r wdrke"ceeqwpvcpv" |
| **IRA** | Kqf kxkf wcrl'tgxltgo gpv'ceeqwpv" |
| **IRS"** | Kqvgtpcrl'Tgxgpwg"Ugtxkeg" |
| **IVT** | Kqeqo g"Xcrkfcvkqp"Vqqn |
| **JTPA"** | Lqd"Vtckpkpi "Rctvpgtuj kr "Cev" |
| **LBP"** | Ngcf /dcugf "r ckpv" |
| **LEP** | Nko kvgf "Gpi nkuj "r tqhkekgpe{ |
| **MSA"** | O gvtqr qrkvcp"uvcvkuvkecrl'ctgc"*guvcdrkuj gf "d{ "vj g"WUU0Egpuwu"Dwtgcw+" |
| **MTCS"** | O wnk/hco kn{ "Vgpcpv'Ej ctcevgtkukeu"U{uvgo "*pqy "vj g"Hqto "J WF /7227: " uwdo qf wng"qh"vj g"RKE "u{uvgo +" |
| **MTW** | O qxkpi "vq"Y qtm' |
| **NOFA"** | P qvkeg"qh'hwpf kpi "cxckncdkrkv{" |
| **OGC** | J WF )u'Qhhkeg"qh'I gpgtcrl'Eqwpugn |
| **OIG"** | J WF øu'Qhhkeg"qh'Kpur gevqt'I gpgtcrl' |
| **OMB""** | Qhhkeg"qh'O cpci go gpv'cpf "Dwf i gv' |
| **PASS** | Rncp"vq'Cej kgxg'Ugnh/Uwr r qtv |
| **PHA"** | Rwdrke"j qwukpi "ci gpe{" |
| **PIC** | RKI "Kphqto cvkqp'Egpvgt" |
| **PIH** | *J WF "Qhhkeg"qh+"Rwdrke"cpf "Kpf kcp"J qwukpi " |
| **PS"** | Rc{o gpv'uvcpf ctf " |
| **QC"** | S wcrkv{"eqpvtqn' |
| **REAC** | *J WF +'Tgcrl'Guvcvg"Cuuguuo gpv'Egpvgt" |
| **RFP"** | Tgs wguv'hqt "r tqr qucn" |
| **RFTA"** | Tgs wguv'hqt "vgpcpe{"cr r tqxcn" |
| **RIGI"** | Tgi kqpcrl'kpur gevqt'i gpgtcrl'hqt "kpxguvki cvkqp"*j cpf ngu'htcwf "cpf "r tqi tco "cdwug" o cwgtu'hqt "J WF "cv'vj g'tgi kqpcrl'qhhkeg'ngxgn+" |
| **SEMAP"** | Ugevkqp": 'O cpci go gpv'Cuuguuo gpv'Rtqi tco " |
| **SRO"** | Ukpi ng'tqqo "qeewr cpe{" |
| **SSA"** | Uqekcrl'Ugewtkv{"Cf o kpkuvtcvkqp" |
| **SSI"** | Uwr r ngo gpvcrl'ugewtkv{"kpeqo g" |
| **SWICA** | Uvcvg"y ci g"kphqto cvkqp"eqnngevkqp"ci gpe{ |

**TANF"**  Vgo r qtct{"cuukuvcpeg"hqt"pggf{"hco krgu"

**TPV**  Vgpcpv'r tqvgevkqp'xqwej gtu

**TR"**  Vgpcpv'tgpv'

**TTP"**  Vqvcn'vgpcpv'r c{o gpv'

**UA"**  Wvkrkv{"cmqy cpeg"

**UFAS**  Wpkhqto "Hgf gtcn'Ceeguukdkrkv{"Uvcpf ctf u

**UIV**  Wr htqpv'kpeqo g"xgtkhkecvkqp"

**URP"**  Wvkrkv{"tgko dwtugo gpv'r c{o gpv'

**VAWA**  Xkqngpeg'Ci ckpuv'Y qo gp'Tgcwj qtk| cvkqp'Cev'qh'4235"

# B.    GLOSSARY OF SUBSIDIZED HOUSING TERMS

***Absorption.*** "Kp'r qtvcdkrkv{ "*wpfgt"uwdr ctv'J "qh'yku'r ctv'; : 4+<'yjg'r qkpv'cv'y jkej "c'tgegkxkpi "RJ C" uvqr u'dknnkpi "yjg'kpkvkcn'RJ C'hqt"cuukuvcpeg'qp'dgjcnh'qh'c'r qtvcdknkv{ "hco kn{0'Vjg'tgegkxkpi " RJ C "wugu'hwpfu'cxckncdng'wpfgt"yjg'tgegkxkpi "RJ C eqpuqnkfcvgf "CEE0'

***Accessible.*** "Vjg'hcekrkv{ "qt'r qtvkqp'qh'yjg'hcekrkv{ "ecp'dg'cr r tqcej gf ."gpvgtgf ."cpf "wugf "d{ "r gtuqpu" y kyj "f kucdknkvkgu0'

***Adjusted income.*** "Cppwcn'kpeqo g."nguu'cnqy cdng'J WF "f gf wevkqpu'cpf "cnqy cpeg0'

***Administrative fee.*** "Hgg'r ckf "d{ "J WF "vq'yjg'RJ C'hqt"cf o kpkuvtcvkqp'qh'yjg'r tqi tco 0'Ugg" È; : 40 740'

***Administrative plan.*** "Vjg'r ncp'yjcv'f guetkdgu'RJ C'r qnkekgu'hqt"cf o kpkuvtcvkqp'qh'yjg'vgpcpv'dcugf " r tqi tco u0'Vjg'Cf o kpkuvtcvkxg'Rncp'cpf "cp{ "tgxkukqpu'o wuv'dg'cr r tqxgf "d{ "yjg'RJ Cøu'dqctf " cpf "kpenwf gf "cu'c'uwr r qtvkpi "f qewo gpv'vq'yjg'RJ C'Rncp0'Ugg'È; : 40760'

***Admission.*** "Vjg'r qkpv'y jgp'yjg'hco kn{ "dgeqo gu'c'r ctvkekr cpv'kp'yjg'r tqi tco 0'Vjg'f cvg'wugf "hqt" yjku'r wtr qug'ku'yjg'ghhgevkxg'f cvg'qh'yjg'hktuv'J CR'eqpvtcev'hqt"c'hco kn{ "*hktuv'f c{ "qh'kpkvkcn' ngcug'vgto +'kp'c'r ctvkewn ct
r tqi tco 0'

***Affiliated individual.*** "Y kyj "tgur gev'vq'cp'kpf kxkf wcn'c'ur qwug."r ctgpv."dtqyj gt."ukuvgt."qt'ej knf "qh' yjcv'kpf kxkf wcn'qt'cp'kpf kxkf wcn'vq'y jqo "yjcv'kpf kxkf wcn'uvcpf u'kp'nqeq'r ctgpvku'*kp'yjg' r nceg'qh'c'r ctgpv+'qt'cp{ "kpf kxkf wcn'vgpcpv."qt'ncy hwn'qeewr cpv'nkxkpi "kp'yjg'j qwugj qnf "qh" yjcv'kpf kxkf wcn'

***Amortization payment.*** Kp'c'o cpwhcewtgf "j qo g'ur ceg'tgpvcn<'Vjg'o qpyjn{ "f gdv'ugtxkeg'r c{ o gpv' d{ "yjg'hco kn{ "vq'co qtvk| g'yjg'r wtej cug'r tkeg'qh'yjg'o cpwhcewtgf "j qo g0'

***Annual.*** J cr r gpkpi "qpeg'c'{ gct0'

***Annual contributions contract (ACC).*** Vjg'y tkvvgp'eqpvtcev'dgvy ggp'J WF "cpf "c'RJ C'wpf gt " y j kej "J WF "ci tggu'vq'r tqxkf g'hwpf kpi "hqt"c'r tqi tco "wpf gt "yjg'3; 59'Cev."cpf "yjg'RJ C " ci tggu'vq'eqo r n{ "y kyj "J WF "tgs wktgo gpvu'hqt"yjg'r tqi tco 0'

***Annual income.*** "Vjg'cpvkekr cvgf "vqvcn'kpeqo g'qh'cp'gnki kdng'hco kn{ "htqo "cnn'uqwtegu'hqt"yjg"" 34/o qpyj "r gtkqf "hqnnqy kpi "yjg'f cvg'qh'f gvgto kpcvkqp'qh'kpeqo g."eqo r wgf "kp'ceeqtf cpeg' y kyj "yjg'tgi wncvkqpu0'

***Applicant (applicant family).*** C'hco kn{ "yjcv'j cu'cr r nkgf "hqt"cf o kuukqp'vq'c'r tqi tco "dw'ku'pqv'{ gv' c'r ctvkekr cpv'kp'yjg'r tqi tco 0'

***Area exception rent.*** Cp'co qwpv'yjcv'gzeggf u'yjg'r wdnkuj gf "HO T 0'Ugg'46"EHT'; : 40726"*d+0'

***As-paid states.*** "Uvcvgu'y j gtg'yjg'y gnhctg'ci gpe{ "cf lwuvu'yjg'uj gnvgt"cpf "wvknkv{ "eqo r qpgpv'qh'yjg' y gnhctg'i tcpv'kp'ceeqtf cpeg'y kyj "cevwcn'j qwukpi "equvu0'

***Assets.*** "*Ugg'*net family assets.*+"

***Auxiliary aids.*** "Ugtxkegu'qt'f gxkegu'yjcv'gpcdng'r gtuqpu'y kyj "ko r cktgf "ugpuqt{ ."o cpwcn'qt" ur gcnkpi "unknu'vq'j cxg'cp'gs wcn'qr r qtwpkv{ "vq'r ctvkekr cvg'kp."cpf "gplq{ "yjg'dgpghkvu'qh" r tqi tco u'qt'cevkxkvkgu'tgegkxkpi "hgf gtcn'hkpcpekcn'cuukuvcpeg0'

***Biennial.*** J cr r gpkpi "gxgt{ "vy q"{ gctu0'

***Bifurcate.*** Y kj "tgur gev'\q'c'r wdnke'j qwukpi "qt'Ugevkqp": "ngcug."\q'f kxkfg'c'ngcug'cu'c'o cwgt'qh" rcy "uwej "\j cv'egtvckp'\gpcpvu'ecp'dg'gxlevgf "qt'tgo qxgf "y j krg'\j g'tgo ckpkpi "hco kn{'o go dgtuø' ngcug'cpf "qeewr cpe{'tki j u'ctg'cmy gf "\q'tgo ckp'kpvcev0'

***Budget authority.*** Cp'co qwpv'cwj qtk| gf 'cpf 'cr r tqr tkcvgf 'd{'\j g'Eqpi tguu'hqt'r c{o gpv'\q'RJ Cu' wpf gt'\j g'r tqi tco 0'Hqt'gcej 'hwpf kpi 'kpetgo gpv'kp'c'RJ C'r tqi tco ."dwf i gv'cwj qtk|{'ku'\j g' o czko wo "co qwpv'\j cv'o c{'dg'r ckf 'd{'J WF "\q'\j g'RJ C'qxgt'\j g'CEE 'vgto "qh'\j g'hwpf kpi " kpetgo gpv0'

***Child.*** A"o go dgt'qh'\j g'hco kn{'qyj gt'\j cp'\j g'hco kn{'j gcf "qt'ur qwug'yj q'ku'wpf gt'3: "{gctu'qh' ci g0'

***Child care expenses.*** Co qwpu'cpvkekr cvgf "\q'dg'r ckf 'd{'\j g'hco kn{'hqt'\j g'ectg'qh'ej knftgp'wpf gt' 35"{gctu'qh'ci g'f wtkpi 'yj g'r gtkqf 'hqt'y j kej "cppwcn'kpeqo g'ku'eqo r wgf ."dwv'qpn{'y j gtg'uwej " ectg'ku'pgeguuct{'\q'gpcdng'c'hco kn{'o go dgt'\q'cevkxgn{ "uggm'go r nq{o gpv."dg'i ckphwm{' go r nq{gf ."qt'\q'hwtyj gt'\j gkt'gf wecvkqp'cpf 'qpn{'\q'\j g'gz vgpv'uwej "co qwpu'ctg'pqv' tgko dwtug0'Yj g'co qwpv'f gf wevgf "uj cm'tghngev'tgcuqpcdng'ej cti gu'hqt'ej knf "ectg0'Kp'\j g'ecug" qh'ej knf "ectg'pgeguuct{ "\q'r gto kv'go r nq{o gpv."\j g'co qwpv'f gf wevgf "uj cm'pqv'gzeggf "\j g' co qwpv'qh'go r nq{o gpv'kpeqo g'\j cv'ku'kpenwf gf "kp'cppwcn'kpeqo g0'

***Citizen.*** A"ekvk| gp'qt'pcvkqpcn'qh'\j g'Wpkvgf "Uvcvgu0'

***Cohead.*** Cp'kpf kxkf wcn'kp'\j g'j qwugj qnf 'y j q'ku'gs wcm{ 'tgur qpukdng'hqt'\j g'ngcug'y kj "\j g'j gcf "qh' j qwugj qnf 0'C "hco kn{'o c{ 'j cxg'c'eqj gcf "qt'ur qwug'dwv'pqv'dqyj 0'C'eqj gcf 'pgxgt's wcnkhkgu'cu'c' f gr gpf gpv0'Yj g'eqj gcf 'o wuv'j cxg'ngi cn'ecr cekv{ '\q'gpvgt'kpvq'c'ngcug0'

***Common space.*** Kp'uj ctgf 'j qwukpi ."\j g'ur ceg'cxckncdng'hqt'wug'd{'\j g'cuukuvgf 'hco kn{'cpf 'qyj gt' qeewr cpvu'qh'\j g'wpkv0'

***Computer match.*** Yj g'cwvqo cvgf 'eqo r ctkuqp'qh'f cvcdcugu'eqpvckpkpi 'tgeqtfu'cdqwv'kpf kxkf wcnu0'

***Confirmatory review.*** Cp'qp-ukvg 'tgxkgy "r gthqto gf 'd{'J WF "\q'xgtkh{'\j g'o cpci go gpv' r gthqto cpeg'qh'c'RJ C0'

***Consent form.*** Cp{'eqpugpv'hqto "cr r tqxgf 'd{'J WF "\q'dg'uki pgf 'd{'cuukuvcpeg'cr r nkecpvu'cpf " r ctvkekr cpvu'\q'qdvckp'kpeqo g'kphqto cvkqp'htqo "go r nq{gtu'cpf 'UY KECu='tgvwtp'kphqto cvkqp" htqo "\j g'Uqekcn'Ugewtkv{'Cf o kpkuvtcvkqp'(kpenwf kpi 'y ci gu.'pgv'gctpkpi u'htqo "ugnh/ go r nq{o gpv.'cpf 'tgvktgo gpv'kpeqo g=''cpf 'tgvwtp'kphqto cvkqp'hqt'wpgctpgf 'kpeqo g'htqo "\j g' KTU0'Eqpugpv'hqto u'gzr ktg'chvgt'c'egtvckp'\ko g'cpf 'o c{'cwj qtk| g'\j g'eqmgevkqp'qh'qyj gt' kphqto cvkqp'\q'f gvgto kpg'gnki kdknkv{'qt'ngxgn'qh'dgpghku0'

***Congregate housing.*** J qwukpi 'hqt'gnf gtn{'r gtuqpu'qt'r gtuqpu'y kj "f kucdknkvkgu'\j cv'o ggvu'\j g' J S U'hqt'eqpi tgi cvg'j qwukpi 0'C "ur gekcn'j qwukpi '\{r g=ugg '46 'EHT"; : 40828682; 0'

***Contiguous MSA.*** Kp'r tqrctkdki{ "*wpf gt'uwdr ctv'J "qh'r ctv'; : 4+<Cp'O UC'\j cv'uj ctgu'c'eqo o qp' dqwpf ct{'y kj "\j g'O UC'kp'y j kej "\j g'1wtkuf kevkqp'qh'\j g'kpkvkcn'RJ C'ku'nqecvgf 0'

***Continuously assisted.*** Cp'cr r nkecpv'ku'eqpvkpwqwun{ 'cuukuvgf 'wpf gt'\j g'3; 57'Cev'kh'\j g'hco kn{'ku' cntgcf { 'tgegkxkpi 'cuukuvcpeg'wpf gt'cp{'3; 57'J qwukpi 'Cev'r tqi tco 'y j gp'\j g'hco kn{'ku' cf o kwgf '\q'\j g'xqwej gt'r tqi tco 0'

***Contract authority.*** Yj g'o czko wo "cppwcn'r c{o gpv'd{'J WF "\q'c'RJ C'hqt'c'hwpf kpi 'kpetgo gpv0'

***Cooperative*** "*vgto "kpenwf gu"o wwcrl'j qwukpi +0'J qwukpi "qy pgf "d{"c"pqpr tqhkv"eqtr qtcvkqp"qt" cuuqekcvkqp."cpf "y j gtg"c"o go dgt "qh"y j g"eqtr qtcvkqp"qt"cuuqekcvkqp'j cu"y j g"tkij v"vq"tgukf g"kp"c" r ctvkewnct"cr ctvo gpv."cpf "vq"r ctvkekr cvg"kp"o cpai go gpv"qh"y j g'j qwukpi 0"C "ur gekcn'j qwukpi " v{r g'"*ugg"46'EHT ".; ; 4083; +0'

***Covered families.*** "Uvcwwqt{"vgto "hqt"hco krkgu'y j q"ctg"tgs wktgf "vq"r ctvkekr cvg"kp"c"y grhctg"ci gpe{" geqpqo ke"ugrh/uwhhkekgpe{"r tqi tco "cpf "y j q"o c{"dg"uwdlgev"vq"c"y grhctg"dgpghkv"ucpevkqp"hqt" pqpeqo r nkcpeg"y kj "y j ku"qdnki cvkqp0"Kpenwf gu"hco krkgu"y j q"tgegkxg"y grhctg"cuukuvcpeg"qt"qy j gt" r wdnke"cuukuvcpeg"wpf gt"c"r tqi tco "hqt"y j kej "hgf gtcn"uvcvg"qt"nqecn'ncy "tgs wktgu'y j cv'c"o go dgt" qh"y j g"hco kn{"o wuv'r ctvkekr cvg"kp"cp"geqpqo ke"ugrh/uwhhkekgpe{"r tqi tco "cu"c"eqpf kvkqp"hqt"y j g" cuukuvcpeg0'

***Dating violence.*** "Xkqngpeg"eqo o kwgf "d{"c"r gtuqp"y j q"ku"qt"j cu"dggp"kp"c"uqekcn'tgncvkqpuj kr "qh"c" tqo cpvke"qt"kpvko cvg"pcwwtg"y kj "y j g"xkevko =''cpf "y j gtg"y j g"gzkuvgpeg"qh"uwej "c"tgncvkqpuj kr " uj cn'dg"f gvgto kpgf "dcugf "qp"c"eqpukf gtcvkqp"qh"y j g"hqmqy kpi "hcevqtu<''

/Á Vj g"ngpi vj "qh"y j g"tgncvkqpuj kr "

/Á Vj g"v{r g"qh"tgncvkqpuj kr "

/Á Vj g"htgs wgpe{"qh"kpvgtcevkqp"dgw ggp"y j g"r gtuqpu"kpxqnxgf "kp"y j g"tgncvkqpuj kr "

***Dependent.*** "C "o go dgt "qh"y j g"hco kn{"*gzegr v'hquvgt"ej knf tgp"cpf "hquvgt"cf wnu+"qy j gt"y j cp"y j g" hco kn{j gcf "qt"ur qwug."y j q"ku"wpf gt"3: "{gctu"qh"ci g."qt"ku"c"r gtuqp"y kj "c"f kucdknkv{."qt"ku"c" hwm/vko g"uwf gpv0'

***Dependent child.*** Kp"y j g"eqpvgzv"qh"y j g"uwf gpv'gnki kdknkv{"tguvtkevkqpu, c'f gr gpf gpv'ej knf "qh"c" uwf gpv'gptqnmgf "kp"cp"kpuvkwwkqp"qh'j ki j gt"gf wecvkqp0'Vj g"f gr gpf gpv'ej knf "o wuv'cnuq"o ggv'y j g" f ghkpkvkqp"qh'*dependent* cu"ur gekhkgf "cdqxg0'

***Disability assistance expenses.*** Tgcuqpcdng"gzr gpugu"y j cv'ctg"cpvkekr cvgf ."f wtkpi "y j g"r gtkqf "hqt" y j kej "cppwcn'kpeqo g"ku"eqo r wgf ."hqt"cwgpf cpv'ectg"cpf "cwzknkct{"cr r ctcwu"hqt"c"f kucdngf " hco kn{o go dgt."cpf "y j cv'ctg"pgeguuct{"vq"gpcdng"c"hco kn{o go dgt"*kpenwf kpi "y j g"f kucdngf " o go dgt+"vq"dg"go r nq{gf ."r tqxkf gf "y j cv'y j g"gzr gpugu"ctg"pgky gt"r ckf "vq"c"o go dgt"qh"y j g" hco kn{pqt"tgko dwtugf "d{"cp"qwukf g"uqwteg0'

***Disabled family.*** "C 'hco kn{"y j qug'j gcf ."eqj gcf ."ur qwug."qt"uqng"o go dgt "ku"c"r gtuqp"y kj " f kucdknkvkgu=''y q"qt"o qtg"r gtuqpu"y kj "f kucdknkvkgu"nkxkpi "vqi gy gt=''qt"qpg"qt"o qtg"r gtuqpu" y kj "f kucdknkvkgu"nkxkpi "y kj "qpg"qt"o qtg"nkxg/kp"ckf gu0'

***Disabled person.*** "Ugg"*person with disabilities.*"

***Disallowance.*** Gzenwukqp"htqo "cppwcn'kpeqo g0"'

***Displaced family.*** "C 'hco kn{"kp"y j kej "gcej "o go dgt."qt"y j qug"uqng"o go dgt."ku"c"r gtuqp"f kur ncegf " d{"i qxgtpo gpvcn'cevkqp."qt"c"r gtuqp"y j qug"f y gmkpi "j cu"dggp"gzvgpukxgn{"f co ci gf "qt" f guvtq{gf "cu'c'tguwn/qh'c'f kucuvgt"f genctgf "qt"qy j gty kug"hqto cn{"tgeqi pk| gf "r wtuwcpv'vq" hgf gtcn'f kucuvgt"tgnkgh'ncy u0'

***Domestic violence.*** "Hgmq{"qt"o kuf go gcpqt"etko gu"qh'xkqngpeg"eqo o kwgf "d{"c"ewttgpv"qt"hqto gt"
urqwug"qh'vj g"xkevko ."d{"c"r gtuqp"y kj "y j qo "vj g"xkevko "uj ctgu"c"ej knf "kp"eqo o qp."d{"c"
r gtuqp"y j q"ku'eqj cdkvkpi "y kj "qt"j cu'eqj cdkvgf "y kj "vj g"xkevko "cu'c"ur qwug."d{"c"r gtuqp"
uko knctn{"ukwcvgf "vq"c"ur qwug"qh'vj g"xkevko "wpf gt"vj g"f qo guvke"qt"hco kn{"xkqngpeg"ncy u"qh'vj g"
lwtkuf kevkqp"tgegkxkpi "i tcpv'o qpkgu."qt"d{"cp{"qvj gt"r gtuqp"ci ckpuv'cp"cf wnv'qt"{qwvj "xkevko "
y j q"ku'r tqvgevgf "htqo "vj cv'r gtuqpøu"cevu'wpf gt"vj g"f qo guvke"qt"hco kn{"xkqngpeg"ncy u"qh'vj g"
lwtkuf kevkqp0'

***Domicile.*** "Vj g"ngi cn'tgukf gpeg"qh'vj g"j qwugj qnf "j gcf "qt"ur qwug"cu'f gvgto kpgf "kp"ceeqtf cpeg"y kj "
uvcvg"cpf "nqecn'ncy 0'

***Drug-related criminal activity.*** Vj g"knngi cn'o cpwhcevwtg."ucng."f kuvtkdwvkqp."qt"wug"qh'c'f twi ."qt"
vj g"r quuguukqp"qh'c'f twi "y kj "kpvgpv'vq"o cpwhcevwtg."ugm'f kuvtkdwug."qt"wug"vj g'f twi 0'

***Economic self-sufficiency program.*** "Cp{"r tqi tco "f guki pgf "vq"gpeqwtci g."cuukuv."vtckp'qt"
hcekrkcvg"vj g"geqpqo ke"kpf gr gpf gpeg"qh'cuukuvgf "hco knkgu."qt'vq"r tqxkf g"y qtm'hqt"uwej "
hco knkgu0'Ecp'kpenwf g"lqd'vtckpkpi ."go r nq{o gpv'eqwpugnkpi ."y qtm'r ncego gpv."dcuke'umknu"
vtckpkpi ."gf wecvkqp."Gpi nkuj "r tqhkekgpe{."Y qtmhctg."hkpcpekcn'qt'j qwugj qnf "o cpci go gpv"
cr r tgpvkeguj kr ."qt"cp{"qvj gt"r tqi tco "pgeguuct{"vq"tgcf {"c"r ctvkekr cpv'vq"y qtm'*uwej "cu'
vtgcvo gpv'hqt"f twi "cdwug"qt"o gpvcn'j gcnj "vtgcvo gpv+0'Kpenwf gu'cp{"y qtm'cevkxkvkgu'cu'f ghkpgf "
kp"vj g"Uqekcn'Ugewtkv{"Cev"*64"WUE0829 *f +0'Cnuq"ugg"46"EHT "70825 *e+0'

***Elderly family.*** "C "hco kn{"y j qug"j gcf ."eqj gcf ."ur qwug."qt"uqng"o go dgt"ku'c"r gtuqp"y j q"ku'cv'ngcuv'
84"{gctu"qh'ci g="y q"qt"o qtg"r gtuqpu"y j q"ctg"cv'ngcuv'84"{gctu"qh'ci g'nkxkpi "vqi gvj gt="qt"qpg"
qt"o qtg"r gtuqpu"y j q"ctg"cv'ngcuv'84"{gctu"qh'ci g'nkxkpi "y kj "qpg"qt"o qtg'nkxg/kp"ckf gu0'

***Elderly person.*** Cp"kpf kxkf wcn'y j q"ku'cv'ngcuv'84"{gctu"qh'ci g0'

***Eligible family*** "C "hco kn{"vj cv'ku'kpeqo g"gnki kdng"cpf "o ggvu'vj g"qvj gt"tgs wktgo gpvu"qh'vj g"3; 59"
Cev'cpf "Rctv'7 "qh'46"EHT 0Ugg'cnuq'*family.*"

***Employer identification number (EIN).*** Vj g"pkpg/f ki kv'vczr c{gt'kf gpvkh{kpi "pwo dgt"vj cv'ku'
cuuki pgf "vq'cp'kpf kxkf wcn'twuv."guvcvg."r ctvpgtuj kr ."cuuqekcvkqp."eqo r cp{."qt"eqtr qtcvkqp0'

***Evidence of citizenship or eligible status.*** "Vj g'f qewo gpvu'y j kej "o wuv'dg"uwdo kwgf "cu'gxkf gpeg"
qh'ekkk| gpuj kr "qt"gnki kdng"ko o ki tcvkqp'uvcvwu0Ugg"46"EHT "70/8: *d+0"

***Extremely low-income family.*** "C "hco kn{"y j qug"cppwcn'kpeqo g'f qgu'pqv'gzeggf "vj g"hgf gtcn'
r qxgtv{"ngxgn'qt"52"r gtegpv'qh'vj g"o gf kcp'kpeqo g"hqt"vj g"ctgc."y j kej gxgt'pwo dgt"ku'j ki j gt0'
Ctgc"o gf kcp'kpeqo g"ku'f gvgto kpgf "d{"J WF ."y kj "cf lwuvo gpvu'hqt"uo cmgt"cpf "nci gt"
hco knkgu0J WF "o c{"guvcdnkuj "kpeqo g"egknkpi u'j ki j gt"qt"nqy gt"vj cp"52"r gtegpv'qh'o gf kcp"
kpeqo g"kh'J WF "hkpf u'uwej "xctkcvkqpu'ctg'pgeguuct{"f wg"vq"wpwuwcn{"j ki j "qt"nqy "hco kn{"
kpeqo gu0Ugg"46"EHT "70.8250

***Facility.*** "Cnn'qt"cp{"r qtvkqp"qh'dwknf kpi u."uvtwewtgu."gs wkr o gpv."tqcf u."y cnmu."r ctmkpi "nqvu."tqqnkpi "
uvqem"qt"qvj gt"tgcn'qt"r gtuqpcn'r tqr gtv{"qt"kpvgtguv'kp"vj g"r tqr gtv{0'

***Fair Housing Act.*** Vkvng"XKKK'qh'vj g"Ekxkn'Tki j vu'Cev'qh'3; 8: ."cu'co gpf gf "d{"vj g"Hckt"J qwukpi "
Co gpf o gpvu'Cev'qh'3; ; 0'

***Fair market rent (FMR).*** "Vj g"tgpv."kpenwfkpi "vj g"equv"qh"wvknkvkgu"*gzegrv"vgngrj qpg+."cu"
guvcdnkuj gf "d{"J WF "hqt"wpkvu"qh'xct{kpi "uk| gu"*d{"pwo dgt"qh'dgftqqo u+."vj cv'o wuv'dg"r ckf "kp"
vj g"j qwukpi "o ctmgv'ctgc"vq"tgpv"r tkxcvgn{"qy pgf ."gzkuvkpi ."f ecgpv."uchg."cpf "ucpkvct{"tgpvcn"
j qwukpi "qh'o qf guv'*pqp/nwzwt{+'pcvwtg"y kj "uwkvcdng"co gpkvkgu0"Ugg"r gtkqf ke"r wdnkecvkqpu"kp"
vj g"*Federal Register*"kp"ceeqtf cpeg"y kj "46"EHT "Rctv"; : : 0"

***Family.*** "Kpenwf gu"dwv"ku"pqv'nko kvgf "vq"vj g"hqnqy kpi ."tgi ctf nguu"qh'cewcn'qt'r gtegkxgf "ugzwcn"
qtkgpvcvkqp."i gpf gt"kf gpvkv{."qt'o ctkcn'uvcwu."cpf "ecp"dg"hwtvj gt"f ghkpgf "kp"RJ C"r qnkc{0"

/Á C"hco kn{"y kj "qt"y kj qwv"ej knf tgp"*vj g"vgo r qtct{"cdugpeg"qh'c"ej knf "htqo "vj g"j qo g"f wg"vq"
r ncego gpv"kp"hquvgt"ectg"ku"pqv"eqpukf gtgf "kp"f gvgto kpkpi "hco kn{"eqo r qukvkqp"cpf "
hco kn{"uk| g+"

/Á Cp"gnf gtn{"hco kn{"qt"c"pgct/gnf gtn{"hco kn{"

/Á C"f kur ncegf "hco kn{"

/Á Vj g"tgo ckpkpi "o go dgt"qh'c"vgpcpv'hco kn{"

/Á C"ukpi ng"r gtuqp"y j q"ku"pqv"cp"gnf gtn{"qt'f kur ncegf "r gtuqp."qt"c"r gtuqp"y kj "f kucdknkvkgu."qt"
vj g"tgo ckpkpi "o go dgt"qh'c"vgpcpv'hco kn{0"

***Family rent to owner.*** "Kp"vj g"xqwej gt"r tqi tco ."vj g"r qtvkqp"qh'tgpv"vq"qy pgt"r ckf "d{"vj g"hco kn{0"

***Family self-sufficiency program*** *(HUU"r tqi tco +0'Vj g"r tqi tco "guvcdnkuj gf "d{"c"RJ C"y kj kp"kvu"
lwtkuf kevkqp"vq"r tqo qvg"ugnh/uwhhkekgpe{"co qpi "r ctvkekr cvkpi "hco knkgu."kpenwfkpi "vj g"
eqqtf kpcvkqp"qh'uwr r qtvkxg"ugtxkegu"vq"vj gug"hco knkgu"*46"EHT "; : 60325+0'

***Family share.*** Vj g"r qtvkqp"qh'tgpv'cpf "wvknkvkgu"r ckf "d{"vj g"hco kn{0Hqt"ecnewncvkqp"qh'hco kn{"
uj ctg."ugg"46"EHT "; : 40737*c+0'

***Family unit size.*** Vj g"cr r tqr tkcvg"pwo dgt"qh'dgftqqo u"hqt"c"hco kn{."cu"f gvgto kpgf "d{"vj g"RJ C"
wpf gt"vj g"RJ C"uwdukf {"uvcpf ctf u0'

***Federal agency.*** C"f gr ctvo gpv"qh'vj g"gzgewkxg"dtcpej "qh'vj g"hgf gtcn'i qxgtpo gpv0'

***Foster child care payment.*** "C"r c{o gpv"vq"gnki kdng"j qwugj qnf u"d{"uvcvg."nqecn'qt'r tkxcvg"ci gpekgu"
cr r qkpvgf "d{"vj g"uvcvg"vq"cf o kpkuvgt"r c{o gpvu"hqt"vj g"ectg"qh'hquvgt"ej knf tgp0'

***Full-time student.*** C"r gtuqp"y j q"ku"cwgpf kpi "uej qqn'qt"xqecvkqpcn'tckpkpi "qp"c"hwnn/vko g"dcuku"
*ectt{kpi "c"uwdlgev'nqcf "vj cv'ku"eqpukf gtgf "hwnn/vko g"hqt'f c{"uwf gpvu"wpf gt"vj g"uvcpf ctf u"cpf "
r tcevkegu"qh'vj g"gf wecvkqpcn'kpukwwkqp"cwgpf gf +0'Ugg"46"EHT "7086250'

***Funding increment.*** "Gcej "co o ko gpv"qh'dwfi gv'cwj qtkv{"d{"J WF "vq"c"RJ C"wpf gt"vj g"
eqpuqnkf cvgf "cppwcn'eqpvtkdwvkqpu"eqpvtcev"hqt"vj g"RJ C"r tqi tco 0'

***Gender identity.*** Cewcn'qt"r gtegkxgf "i gpf gt/tgncvgf "ej ctcevgtkuvkeu0'

***Gross rent.*** Vj g"uwo "qh'vj g"tgpv"vq"qy pgt"r nwu"cp{"wvknkv{"cnnqy cpeg0'

***Group home.*** C"f y gnkpi "wpkv"vj cv'ku"nkegpugf "d{"c"uvcvg"cu"c"i tqwr "j qo g"hqt"vj g"gzenwukxg"
tgukf gpvkcn'wug"qh'y q"vq"y gnxg"r gtuqpu"y j q"ctg"gnf gtn{"qt"r gtuqpu"y kj "f kucdknkvkgu"
*kpenwfkpi "cp"ttkxg/kp"ckf g+0'C"ur gekcn'j qwukpi "v{r g<"ugg"'46"EHT "; : 40832683640'"

***Handicap.*** "Cp{"eqpf kvkqp"qt"ej ctcevgtkuvke"vj cv'tgpf gtu"c"r gtuqp"cp"kpf kxkf wcn'y kj "j cpf kecr u0'
*Ugg"*person with disabilities0+'

*HAP contract.* "Vj g''j qwukpi ''cuukuvcpeg''r c{o gpvu''eqpvtcev0C''y tkvvgp''eqpvtcev'dgvy ggp''vj g''RJ C''
cpf ''cp''qy pgt''hqt''vj g''r wtr qug''qh'r tqxkf kpi ''j qwukpi ''cuukuvcpeg''r c{o gpvu''vq''vj g''qy pgt''qp''
dgj crh'qh'cp''grki kdrng''hco kn{0'

*Head of household.* Vj g''cf wnv''o go dgt''qh''vj g''hco kn{''y j q''ku''vj g''j gcf ''qh''vj g''j qwugj qrf ''hqt''
r wtr qugu''qh'f gvgto kpkpi ''kpeqo g''grki kdkrkv{''cpf ''tgpv0'

*Household.* C ''j qwugj qrf ''kpenwf gu''cf f kvkqpcn'r gqr ng''qy tgt''vj cp''vj g''hco kn{''y j q.''y kj ''vj g''RJ C øu''
r gto kuukqp.''rkxg''kp''cp''cuukuvgf ''wpkv.''uwej ''cu''rkxg/kp''ckf gu.''hquvgt''ej krf tgp.''cpf ''hquvgt''cf wnu0'

*Housing assistance payment.* "Vj g''o qpyj n{''cuukuvcpeg''r c{o gpv''d{''c''RJ C.''y j kej ''kpenwf gu<*3+'C ''
r c{o gpv''vq''vj g''qy pgt''hqt''tgpv''vq''vj g''qy pgt''wpf gt''vj g''hco kn{ )u''ngcug=''cpf ''*4+'Cp''cf f kvkqpcn'
r c{o gpv''vq''vj g''hco kn{''kh'vj g''vqvcn'cuukuvcpeg''r c{o gpv''gzeggf u''vj g''tgpv''vq''vj g''qy pgt0'

*Housing agency (HA).* Ugg''*public housing agency.*

*Housing quality standards (HQS).* "Vj g''J WF ''o kpko wo ''s wcrkv{''uvcpf ctf u''hqt''j qwukpi ''cuukuvgf ''
wpf gt''vj g''xqwej gt''r tqi tco 0'

*HUD.* "Vj g''W0U0'F gr ctvo gpv''qh'J qwukpi ''cpf ''Wtdcp''F gxgnqr o gpv0'

*Imputed asset.* "Cp''cuugv''f kur qugf ''qh''hqt''rguu''vj cp''hckt''o ctmgv''xcnwg''f wtkpi ''vj g''vy q''{gctu''
r tgegf kpi ''gzco kpcvkqp''qt''tggzco kpcvkqp0'

*Imputed asset income.* "Vj g''RJ C/guvcdrkuj gf ''r cuudqqm'tcvg''o wnkr rkgf ''d{ ''vj g''vqvcn'ecuj ''xcnwg''qh''
cuugvu0'Vj g''ecrewncvkqp''ku''wugf ''y j gp''pgv''hco kn{ ''cuugvu''gzeggf ''&7.2220'

*Imputed welfare income.* "Cp''co qwpv''qh''cppwcn'kpeqo g''vj cv''ku''pqv''cevwcn{ ''tgegkxgf ''d{''c''hco kn{ ''
cu''c''tguwnv''qh''c''ur gekhkgf ''y grhctg''dgpghkv'tgf wevkqp.''dwv''ku''kpenwf gf ''kp''vj g''hco kn{ øu''cppwcn'
kpeqo g''cpf ''vj gtghqtg''tghngevgf ''kp''vj g''hco kn{ øu''tgpvcn'eqpvtkdwvkqp0'

*Income.* "Kpeqo g''htqo ''cm'uqwtegu''qh''gcej ''o go dgt''qh''vj g''j qwugj qrf .''cu''f gvgto kpgf ''kp''ceeqtf cpeg''
y kj ''etkvgtkc''guvcdrkuj gf ''d{''J WF 0'

*Income for eligibility.* "Cppwcn'kpeqo g0'

*Income information* ''o gcpu''kphqto cvkqp''tgncvkpi ''vq''cp''kpf kxkf wcn øu''kpeqo g.''kpenwf kpi <''

/ Á Cm'go r nq{o gpv''kpeqo g''kphqto cvkqp''mpqy p''vq''ewttgpv''qt''r tgxkqwu''go r nq{gtu''qt''qyj gt''
kpeqo g''uqwtegu''

/ Á Cm'kphqto cvkqp''cdqwv''y ci gu.''cu''f ghkpgf ''kp''vj g''uvcvg )u''wpgo r nq{o gpv''eqo r gpucvkqp''ncy .''
kpenwf kpi ''cp{''uqekcn'ugewtkv{ ''pwo dgt=''pco g''qh''vj g''go r nq{gg=''s wctvgtn{ ''y ci gu''qh''vj g''
go r nq{gg=''cpf ''vj g''pco g.''hwm'cf f tguu.''vgngr j qpg''pwo dgt.''cpf .''y j gp''mpqy p.''go r nq{gt''
kf gpvkhkecvkqp''pwo dgt''qh''cp''go r nq{gt''tgr qtvkpi ''y ci gu''wpf gt''c''uvcvg''wpgo r nq{o gpv''
eqo r gpucvkqp''ncy ''''

/ Á Y j gyj gt''cp''kpf kxkf wcn øku''tgegkxkpi .''j cu''tgegkxgf .''qt''j cu''cr r rkgf ''hqt''wpgo r nq{o gpv''
eqo r gpucvkqp.''cpf ''vj g''co qwpv''cpf ''vj g''r gtkqf ''tgegkxgf ''

/ Á Wpgctpgf ''KTU''kpeqo g''cpf ''ugrh/go r nq{o gpv.''y ci gu.''cpf ''tgvktgo gpv''kpeqo g''

/ Á Y ci g.''uqekcn'ugewtkv{ .''cpf ''uwr r ngo gpvcn'ugewtkv{ ''kpeqo g''f cvc''qdvckpgf ''htqo ''vj g''Uqekcn'
Ugewtkv{ ''Cf o kpkuvtcvkqp0'

***Individual with handicaps.*** Ugg *person with disabilities.*

***Initial PHA.*** "Kp"r qtvcdknkv{."vj g"vgto "tghgtu"vq"dqvj <*3+"C"RJ C"vj cv"qtki kpcm{"ugngevgf"c"hco kn{ "yj cv"ncvgt"f gekf gu"vq"o qxg"qw"qh"vj g"lwtkuf kevkqp"qh"vj g"ugngevkpi "RJ C="cpf "*4+"C"RJ C"vj cv" cduqtdgf "c"hco kn{ "vj cv"ncvgt"f gekf gu"vq"o qxg"qw"qh"vj g"lwtkuf kevkqp"qh"vj g"cduqtdkpi "RJ C0'

***Initial payment standard.*** Vj g"r c{o gpv"uvcpf ctf "cv"vj g"dgi kppkpi "qh"vj g"J CR"eqpvtcev"vgto 0'

***Initial rent to owner.*** Vj g"tgpv"vq"qy pgt"cv"vj g"dgi kppkpi "qh"vj g"J CR"eqpvtcev"vgto 0'

***Institution of higher education.*** Cp"kpuvkwwkqp"qh"j ki j gt"gf wecvkqp"cu"f ghkpgf "kp"42"WUUE03223" cpf "32240"Ugg"Gzj kdkv"5/4"kp"vj ku"Cf o kpkuvtcvkxg"Rncp0'

***Jurisdiction.*** "Vj g"ctgc"kp"y j kej "vj g"RJ C"j cu"cwj qtkv{ "wpf gt"uvcvg"cpf "nqecn"ncy "vq"cf o kpkuvgt"vj g" r tqi tco 0'

***Landlord.*** "Gkyj gt"vj g"qy pgt"qh"vj g"r tqr gtv{ "qt"vj gkt"tgr tgugpvcvkxg."qt"vj g"o cpci kpi "ci gpv"qt"vj gkt" tgr tgugpvcvkxg."cu"uj cnn"dg"f guki pcvgf "d{ "vj g"qy pgt0'

***Lease.*** "C"y tkwgp"ci tggo gpv"dgw ggp"cp"qy pgt"cpf "c"vgpcpv"hqt"vj g"ngcukpi "qh"c"f y gnnkpi "wpkv"vq" yj g"vgpcpv0"Vj g"ngcug"guvcdnkuj gu"vj g"eqpf kkqpu"hqt"qeewr cpe{ "qh"vj g"f y gnnkpi "wpkv"d{ "c" hco kn{ "y kyj "j qwukpi "cuukuvcpeg"r c{o gpu"wpf gt"c"J CR"eqpvtcev"dgw ggp"vj g"qy pgt"cpf "vj g" RJ C0'

***Live-in aide.*** "C"r gtuqp"y j q"tgukf gu"y kyj "qpg"qt"o qtg"gnf gtn{ "r gtuqpu."qt"pgct/gnf gtn{ "r gtuqpu."qt" r gtuqpu"y kyj "f kucdknkvkgu."cpf "y j q<"

/Á Ku"f gvgto kpgf "vq"dg"guugpvkcn"vq"vj g"ectg"cpf "y gn/dgkpi "qh"vj g"r gtuqpu="

/Á Ku"pqv"qdnki cvgf "hqt"vj g"uwr r qtv"qh"vj g"r gtuqpu="cpf ""

/Á Y qwnf "pqv"dg"nkxkpi "kp"vj g"wpkv"gzegr v"vq"r tqxkf g"vj g"pgeguuct{ "uwr r qtvkxg"ugtxkegu0'

***Living/sleeping room.*** C "nkxkpi "tqqo "o c{ "dg"wugf "cu"u!ngr kpi "*dgf tqqo +"ur ceg."dw"pq"o qtg" yj cp"y q"r gtuqpu"o c{ "qeewr { "vj g"ur ceg0"C"dgf tqqo "qt"nkxkpi /ungr kpi "tqqo "o wuv"j cxg"cv" ngcuv"qpg"y kpf qy "cpf "w q"gngevtkecn"qwngvu"kp"r tqr gt"qr gtcvkpi "eqpf kkqp0"Ugg"J EX"T D" r 032/8"cpf "46"EHT "; : 406230'

***Local preference.*** "C"r tghgtgpeg"wugf "d{ "vj g"RJ C"vq"ugngev"co qpi "cr r nkecpv"hco knkgu0'

***Low-income family.*** C "hco kn{ "y j qug"kpeqo g"f qgu"pqv"gzeggf ": 2"r gtegpv"qh"vj g"o gf kcp"kpeqo g" hqt"vj g"ctgc"cu"f gvgto kpgf "d{ "J WF "y kyj "cf lwuo gpu"hqt"uo cnngt"qt"ncti gt"hco knkgu."gzegr v" yj cv"J WF "o c{ "guvcdnkuj "kpeqo g"nko ku"j ki j gt"qt"nqy gt"vj cp": 2"r gtegpv"hqt"ctgcu"y kyj " wpwuwcn{ "j ki j "qt"nqy "kpeqo gu0'

***Manufactured home.*** C"o cpwhcewtgf "uvtwewtg"vj cv"ku"dwknv"qp"c"r gto cpgpv"ej cuuku."ku"f guki pgf " hqt"wug"cu"c"r tkpekr cn"r nceg"qh"tgukf gpeg."cpf "o ggu"vj g"J SU0"*C"ur gekcn"j qwukpi "v{ r g<"ugg""46" EHT "; : 40842"cpf "; : 408430+"

***Manufactured home space.*** Kp"o cpwhcewtgf "j qo g"ur ceg"tgpvcn"C "ur ceg"ngcugf "d{ "cp"qy pgt"vq"c" hco kn{0"C "o cpwhcewtgf "j qo g"qy pgf "cpf "qeewr kgf "d{ "vj g"hco kn{ "ku"nqecvgf "qp"vj g"ur ceg0"Ugg" 46"EHT "; : 40844"vq"; : 408460'

***Medical expenses.*** O gf kecn'gz r gpugu."kpenwf kpi "o gf kecn'kpuwtcpeg'r tgo kwo u."j cv'ctg"
cpvkekr cvgf "f wtkpi "vj g'r gtkqf "hqt"y j kej "cppwcn'kpeqo g"ku'eqo r wgf ."cpf "vj cv'ctg'pqv'eqxgtgf "
d{"kpuwtcpeg"*c"f gf wevkqp'hqt"gnf gtn{"qt"f kucdngf "hco knkgu'qpn{+0'Vj gug'cnqy cpgu'ctg"i kxgp"
y j gp'ecnewncvkpi "cf luwvgf "kpeqo g'hqt"o gf kecn'gz r gpugu'kp"gzeguu'qh'5'r gtegpv'qh"
cppwcn'kpeqo g0'

***Minor.*** C"o go go dgt"qh'vj g'hco kn{'j qwugj qnf "qtj gt"vj cp'vj g'hco kn{'j gcf "qt"ur qwug."y j q"ku'wpf gt "3: "
{ gctu'qh'ci g0'

***Mixed family.*** A'hco kn{'y j qug"o go go dgtu'kpenwf g'vj qug'y kj "ekvk| gpuj kr "qt'gnki kdng'ko o ki tcvkqp"
uvcwu."cpf "vj qug'y kj qw'ekvk| gpuj kr "qt'gnki kdng'ko o ki tcvkqp'uvcwu0'

***Monthly adjusted income.*** Qpg'y gnhj "qh'cf luwvgf "kpeqo g0'

***Monthly income.*** Qpg'y gnhj "qh'cppwcn'kpeqo g0'

***Mutual housing.*** Kpenwf gf "kp'vj g'f ghkpkvkqp'qh'*cooperative.*'

***National.*** A'r gtuqp'y j q'qy gu'r gto cpgpv'cmgi kcpeg'vq'vj g'Wpkvgf "Uvcvgu."hqt"gzco r ng."cu'c'tguwnv'
qh'dktvj "kp'c'Wpkvgf "Uvcvgu'vgttkqt{'qt'r quuguukqp0'

***Near-elderly family.*** C "hco kn{'y j qug'j gcf ."ur qwug."qt'uqng'o go dgt"ku'c'r gtuqp'y j q'ku'cv'ngcuv'72"
{ gctu'qh'ci g'dwv'dgnqy "vj g'ci g'qh'84="qt"y q'qt"o qtg'r gtuqpu."y j q'ctg'cv'ngcuv'72"{ gctu'qh'ci g"
dwv'dgnqy "vj g'ci g'qh'84."nkxkpi "'qi gvj gt="qt'qpg'qt"o qtg'r gtuqpu."y j q'ctg'cv'ngcuv'72"{ gctu'qh"
ci g'dwv'dgnqy "vj g'ci g'qh'84'nkxkpi "y kj "qpg'qt"o qtg'nkxg/kp'ckf gu0'

***Net family assets.*** *3+'P gv'ecuj "xcnwg'chvgt'f gf wevkpi "tgcuqpcdng'equvu'vj cv'y qwf "dg'kpewttgf "kp"
f kur qukpi "qh'tgcn'r tqr gtv{."ucxkpi u."uvqemu."dqpf u."cpf "qvj gt'hqto u'qh'ecr kvcn'kpxguvo gpv."
gzenwf kpi "kpvgtguu'kp"Kpf kcp'tuwuv'hcpf "cpf "gzenwf kpi "gswkv{"ceeqwpu'kp"J WF "
j qo gqy pgtuj kr "r tqi tco u0'Vj g'xcnwg'qh'pgeguuct{"kvgo u'qh'r gtuqpcn'r tqr gtv{"uwej "cu"
hwtpkwtg'cpf "cwqo qdkngu'uj cnn'dg'gzenwf gf 0'

/Á Kp "ecugu'y j gtg'c "tuwuv'hwpf "j cu'dggp"guvcdnkuj gf "cpf "vj g"tuwuv'ku'pqv'tgxqecdng'd{."qt"wpf gt "
vj g'eqpvtqn'qh"cp{"o go go gt"qh'vj g'hco kn{"qt'j qwugj qnf ."vj g'xcnwg'qh'vj g'tuwuv'hwpf "y knn'pqv"
dg"eqpukf gtgf "cp'cuugv'uq'nqpi "cu'vj g'hwpf "eqpvkpwgu'vq'dg'j gnf "kp'tuwuv0'Cp{"kpeqo g"
f kuvtkdwgf "htqo "vj g'tuwuv'hwpf "uj cnn'dg'eqwpvgf "y j gp'f gvgto kpkpi "cppwcn'kpeqo g'wpf gt "
È7082; 0'

/Á Kp "f gvgto kpkpi "pgv'hco kn{"cuugvu."RJ Cu'qt'qy pgtu."cu'cr r nkecdng."uj cnn'kpenwf g'vj g'xcnwg'qh"
cp{"dwukpguu'qt'hco kn{"cuugu'f kur qugf "qh'd{'cp'cr r nkecpv'qt"vgpcpv'hqt'nguu'vj cp'hckt "
o ctmgv'xcnwg'*kpenwf kpi "c'f kur qukvkqp'kp'tuwuv'dwv'pqv'kp'c'hqtgenquwtg'qt'dcpmtwr ve{"ucng+"
f wtkpi "vj g'vy q'{ gctu'r tgegf kpi "vj g'f cvg'qh'cr r nkecvkqp'hqt'vj g'r tqi tco "qt'tggzco kpcvkqp."
cu'cr r nkecdng."kp'gzeguu'qh'vj g'eqpukf gtcvkqp'tgegkxgf "vj gtghqt0'Kp'vj g'ecug'qh'c'f kur qukvkqp"
cu'r ctv'qh'c'ugr ctcvkqp'qt'f kxqteg'ugvngo gpv."vj g'f kur qukvkqp'y knn'pqv'dg'eqpukf gtgf "'vq'dg"
hqt'nguu'vj cp'hckt"o ctmgv'xcnwg'kh'vj g'cr r nkecpv'qt'vgpcpv'tgegkxgu'ko r qtvcpv'eqpukf gtcvkqp"
pqv'o gcuwtcdng'kp'f qmct'vgto u0'

***Noncitizen.*** A'r gtuqp'y j q'ku'pgkvj gt"c'ekvk| gp'pqt'pcvkqpcn'qh'vj g'Wpkvgf "Uvcvgu0'

***Notice of funding availability (NOFA).*** Hqt''dwf i gv''cwj qtkv{''vj cv''J WF ''f kuvtkdwgu''d{ ''
  eqo r gvkvkxg''r tqeguu.''vj g''*Federal Register*''f qewo gpv''vj cv''kpxkvgu''crr nkecvkqpu''hqt''hwpf kpi 0'
  Vj ku''f qewo gpv''gzr nckpu''j qy ''vq''crr n{''hqt''cuukuvcpeg''cpf ''vj g''etkvgtkc''hqt''cy ctf kpi ''vj g''hwpf kpi 0'

***Office of General Counsel (OGC).*** Vj g''I gpgtcn''Eqwpugn''qh''J WF 0'

***Overcrowded.*** C''wpkv''vj cv''f qgu''pqv''o ggv''vj g''hqnnqy kpi ''J S U''ur ceg''uvcpf ctu<''*3+''Rtqxkf g''
  cf gswcvg''ur ceg''cpf ''ugewtkv{''hqt''vj g''hco kn{ =''cpf ''*4+''J cxg''cv''ngcuv''qpg''dgf tqqo ''qt''
  nkxkpi /unggr kpi ''tqqo ''hqt''gcej ''vy q''r gtuqpu0'

***Owner.*** Cp{''r gtuqp''qt''gpvkv{''y kj ''vj g''ngi cn''tki j v''vq''ngcug''qt''uwdngcug''c''wpkv''vq''c''r ctvkekr cpv0'

***PHA Plan.*** Vj g''cppwcn''r ncp''cpf ''vj g''7/{gct''r ncp''cu''cf qr vgf ''d{''vj g''RJ C''cpf ''cr r tqxgf ''d{''J WF 0'

***PHA's quality control sample.*** Cp''cppwcn''uco r ng''qh''hkngu''qt''tgeqtf u''f tcy p''kp''cp''wpdkcugf ''
  o cppgt''cpf ''tgxkgy gf ''d{''c''RJ C''uwr gtxkuqt''*qt''d{''cpqvj gt''s wcnkhkgf ''r gtuqp''qvj gt''vj cp''vj g''
  r gtuqp''y j q''r gthqto gf ''vj g''qtki kpcn''y qtm+''vq''f gvgto kpg''kh''vj g''y qtm''f qewo gpvgf ''kp''vj g''hkngu''qt''
  tgeqtf u''eqphqto u''vq''r tqi tco ''tgs wktgo gpvu0Hqt''o kpko wo ''uco r ng''uk| g''ugg''EHT''; : 705 0'

***Participant (participant family).*** C''hco kn{''vj cv''j cu''dggp''cf o kwgf ''vq''vj g''RJ C''r tqi tco ''cpf ''ku''
  ewttgpvn{''cuukuvgf ''kp''vj g''r tqi tco 0Vj g''hco kn{''dgeqo gu''c''r ctvkekr cpv''qp''vj g''ghhgevkxg''f cvg''qh''
  vj g''hktuv''J CR''eqpvtcev''gzgewvgf ''d{''vj g''RJ C''hqt''vj g''hco kn{''*hktuv''f c{''qh''kpkvkcn''ngcug''vgto +0'

***Payment standard.*** Vj g''o czko wo ''o qpvj n{''cuukuvcpeg''r c{o gpv''hqt''c''hco kn{''cuukuvgf ''kp''vj g''
  xqwej gt''r tqi tco ''*dghqtg''f gf wevkqp''vj g''vqvcn''vgpcpv''r c{o gpv''d{''vj g''hco kn{+0'

***Person with disabilities.*** *For the purposes of program eligibility*0C''r gtuqp''y j q''j cu''c''f kucdknkv{''
  cu''f ghkpgf ''wpf gt''vj g''Uqekcn''Ugewtkv{''Cev''qt''F gxgnqr o gpvcn''F kucdknkvkgu''Ectg''Cev.''qt''c''r gtuqp''
  y j q''j cu''c''r j {ukecn''qt''o gpvcn''ko r ckto gpv''gzr gevgf ''vq''dg''qh''nqpi ''cpf ''kpf ghkpkvg''f wtcvkqp''cpf ''
  y j qug''cdknkv{''vq''nkxg''kpf gr gpf gpvn{''ku''uwduvcpvkcnn{''ko r gf gf ''d{''vj cv''ko r ckto gpv''dwv''eqwnf ''dg''
  ko r tqxgf ''d{''o qtg''uwkvcdng''j qwukpi ''eqpf kwkqpu0Vj ku''kpenwf gu''r gtuqpu''y kj ''CKF U''qt''
  eqpf kwkqpu''ctkukpi ''htqo ''CKF U''dwv''gzenwf gu''r gtuqpu''y j qug''f kucdknkv{''ku''dcugf ''uqngn{''qp''f twi ''
  qt''cneqj qn''f gr gpf gpeg0*For the purposes of reasonable accommodation.* C''r gtuqp''y kj ''c''
  r j {ukecn''qt''o gpvcn''ko r ckto gpv''vj cv''uwduvcpvkcnn{''ko ku''qpg''qt''o qtg''o clqt''nkhg''cevkxkvkgu.''c''
  r gtuqp''tgi ctf gf ''cu''j cxkpi ''uwej ''cp''ko r ckto gpv.''qt''c''r gtuqp''y kj ''c''tgeqtf ''qh''uwej ''
  cp''ko r ckto gpv0'

''***Portability.*** Tgpvkpi ''c''f y gnnkpi ''wpkv''y kj ''c''Ugevkqp: ''j qwukpi ''ej qkeg''xqwej gt''qwukf g''vj g''
  lwtkuf kevkqp''qh''vj g''kpkvkcn''RJ C0'

***Premises.*** Vj g''dwknf kpi ''qt''eqo r ngz''kp''y j kej ''vj g''f y gnnkpi ''wpkv''ku''nqecvgf .''kpenwf kpi ''eqo o qp''
  ctgcu''cpf ''i tqwpf u0'

***Previously unemployed.*** Y kj ''tgi ctf ''vq''vj g''gctpgf ''kpeqo g''f kucnnqy cpeg.''c''r gtuqp''y kj ''
  f kucdknkvkgu''y j q''j cu''gctpgf .''kp''vj g''34/o qpvj u''r tgxkqwu''vq''go r nq{o gpv.''pq''o qtg''vj cp''y qwnf ''
  dg''tgegkxgf ''hqt''32''j qwtu''qh''y qtm''r gt''y ggm''hqt''72''y ggmu''cv''vj g''guvcdnkuj gf ''o kpko wo ''y ci g0'

***Private space.*** Kp''uj ctgf ''j qwukpi .''vj g''r qtvkqp''qh''c''eqpvtcev''wpkv''vj cv''ku''hqt''vj g''gzenwukxg''wug''qh''cp''
  cuukuvgf ''hco kn{0'

***Processing entity.*** Vj g''r gtuqp''qt''gpvkv{''vj cv.''wpf gt''cp{''qh''vj g''r tqi tco u''eqxgtgf .''ku''tgur qpukdng''
  hqt''o cmkpi ''gnki kdknkv{''cpf ''tgncvgf ''f gvgto kpcvkqpu''cpf ''cp{''kpeqo g''tggzco kpcvkqp0Kp''vj g''J EX''
  r tqi tco .''vj g''õr tqeguukpi ''gpvkv{ö''ku''vj g''õtgur qpukdng''gpvkv{0ö'

***Project owner.*** Vj g"r gtuqp"qt"gpvkv{"vj cv"qy pu"vj g"j qwukpi "r tqlgev"eqpvckpkpi "vj g"cuukuvgf "
f y gnkpi "wpkv0'

***Public assistance.*** Y grhctg"qt"qvj gt"r c{o gpvu"vq"hco knkgu"qt"kpf kxkf wcnu."dcugf "qp"pggf ."y j kej "
ctg"o cf g"wpf gt"r tqi tco u"hwpf gf ."ugr ctcvgn{"qt"lqkpvn{."d{"hgf gtcn"uvcvg."qt"nqecn'
i qxgtpo gpvu0'

***Public housing agency (PHA).*** Cp{"uvcvg."eqwpv{."o wpkekr cnkv{."qt"qvj gt"i qxgtpo gpvcn'gpvkv{"qt"
r wdnke"dqf {."qt"ci gpe{"qt"kpuvtwo gpvcnkv{"qh"vj gug"gpvkvkgu."vj cv"ku"cwvj qtk| gf "vq"gpi ci g"qt"
cuukuv"kp"vj g"f gxgnqr o gpv"qt"qr gtcvkqp"qh"nqy /kpeqo g"j qwukpi "wpf gt"vj g"3; 59'Cev0'

***Qualified family*** *wpf gt"vj g"gctpgf "kpeqo g"f kucnnqy cpeg+0'C'hco kn{"r ctvkekr cvkpi "kp"cp"cr r nkecdng"
cuukuvgf "j qwukpi "r tqi tco "qt"tgegkxkpi "J EX"cuukuvcpeg<

– Y j qug"cppwcn'kpeqo g"kpetgcugu"cu"c"tguwnv'qh'go r nq{o gpv'qh'c'hco kn{"o go dgt"y j q"ku"c"
r gtuqp"y kj "f kucdknkvkgu"cpf "y j q"y cu'r tgxkqwun{"wpgo r nq{gf "hqt"qpg"qt"o qtg"{gctu'r tkqt"
vq"go r nq{o gpv="

– Y j qug"cppwcn'kpeqo g"kpetgcugu"cu"c"tguwnv'qh'kpetgcugf "gctpkpi u'd{"c'hco kn{"o go dgt"y j q"
ku"c"r gtuqp"y kj "f kucdknkvkgu'f wtkpi "r ctvkekr cvkqp"kp"cp{"geqpqo ke"ugnh/uwhhkekgpe{"qt"qvj gt"
lqd"vtckpkpi "r tqi tco ="qt"

– Y j qug"cppwcn'kpeqo gu."cu'c'tguwnv'qh'pgy "go r nq{o gpv'qt"kpetgcugf "gctpkpi u'qh'c"
hco kn{"o go dgt"y j q"ku'c"r gtuqp"y kj "f kucdknkvkgu.'f wtkpi "qt"y kj kp"ukz"o qpvj u'chvgt"
tgegkxkpi "cuukuvcpeg."dgpghkvu'qt"ugtxkegu"wpf gt"cp{"uvcvg'r tqi tco "hqt"vgo r qtct{"cuukuvcpeg"
hqt"pggf {"hco knkgu"hwpf gf "wpf gt"Rctv"C"qh"Vkvng"KX"qh"vj g"Uqekcn'Ugewtkv{"Cev."cu"
f gvgto kpgf "d{"vj g"tgur qpukdng"gpvkv{"kp"eqpuwnvcvkqp"y kj "vj g"nqecn'ci gpekgu'cf o kpkuvgtkpi "
vgo r qtct{"cuukuvcpeg"hqt"pggf {"hco knkgu"*VCP H+'cpf "Y grhctg/vq/Y qtm"*Y VY +'r tqi tco u0'
Vj g"VCP H'r tqi tco "ku'pqv'nko kvgf "vq"o qpvj n{"kpeqo g"o ckpvgpcpeg."dwv'cnuq"kpenwf gu"uwej "
dgpghkvu'cpf "ugtxkegu'cu'qpg/vko g'r c{o gpvu."y ci g'uwdukf kgu'cpf "vtcpur qtvcvkqp"cuukuvcpeg//"
r tqxkf gf "vj cv'vj g"vqvcn'co qwpv'qxgt"c"ukz/o qpvj "r gtkqf "ku'cv'ngcuv'&7220'

***Qualified census tract.*** Y kj "tgi ctf "vq"egtvckp"vcz"etgf kv'wpkvu."cp{"egpuwu'vtcev'*qt"gs wkxcngpv'
i gqi tcr j ke"ctgc"f ghkpgf "d{"vj g"Dwtgcw'qh'vj g"Egpuwu+'kp"y j kej "cv'ngcuv'72'r gtegpv'qh"
j qwugj qnf u'j cxg"cp"kpeqo g"qh'nguu'vj cp"82'r gtegpv'qh'Ctgc"O gf kcp"I tquu'Kpeqo g"*'CO I K."
qt"y j gtg"vj g"r qxgtv{"tcvg"ku'cv'ngcuv'47'r gtegpv."cpf "y j gtg"vj g"egpuwu'vtcev'ku'f guki pcvgf "cu'c"
s wcnkhkgf "egpuwu'vtcev'd{"J WF 0'

***Reasonable rent.*** C"tgpv'vq"qy pgt"vj cv'ku'pqv'o qtg"vj cp"tgpv'ej cti gf <*3+'Hqt"eqo r ctcdng"wpkvu'kp"
vj g"r tkxcvg"wpcuukuvgf "o ctmgv="cpf "*4+'Hqt"eqo r ctcdng"wpcuukuvgf "wpkvu'kp"vj g"r tgo kugu0'

***Reasonable accommodation.*** C ej cpi g."gzegr vkqp."qt"cf lwuvo gpv'vq"c"twng."r qnke{."r tcevkeg."qt"
ugtxkeg"vq"cnnqy "c"r gtuqp"y kj "f kucdknkvkgu'vq"hwnn{"ceeguu'vj g"RJ C"ou'r tqi tco u'qt"ugtxkegu0'

***Receiving PHA.*** Kp"r qtvcdknkv{<"C'RJ C"vj cv'tgegkxgu'c"hco kn{"ugngevgf "hqt"r ctvkekr cvkqp"kp"vj g"
vgpcpv'dcugf "r tqi tco "qh"cpqvj gt"RJ C0'Vj g"tgegkxkpi "RJ C"kuuwgu'c'xqwej gt"cpf "r tqxkf gu"
r tqi tco "cuukuvcpeg"vq"vj g"hco kn{0'

***Recertification.*** Uqo gvko gu'ecnngf "*reexamination.* Vj g"r tqeguu'qh'ugewtkpi "f qewo gpvcvkqp"qh"
vqvcn'hco kn{"kpeqo g"wugf "vq"f gvgt o kpg"vj g"tgpv'vj g"vgpcpv'y knn'r c{"hqt"vj g"pgzv'34"o qpvj u'kh'
y j gtg"ctg"pq"cf f kkqpcn'ej cpi gu'vq"dg"tgr qtvgf 0'

***Remaining member of the tenant family.*** "Vj g"r gtuqp"nghv"kp"cuukuvgf"j qwukpi "y j q"o c{"qt"o c{"
pqv"pqto cm{"s wcnkh{"hqt"cuukuvcpeg"qp"vj gkt"qy p"ektewo uvcpegu"*kQg0."cp"gnf gtn{"ur qwug"fkgu."
ngcxkpi "y kf qy "ci g"69"y j q"ku"pqv"f kucdngf +0"

***Rent to owner.*** Vj g"vqvcn"o qpvj n{"tgpv"r c{cdng"vq"vj g"qy pgt"wpf gt"vj g"ngcug"hqt"vj g"wpkv"*cnuq"
mpqy p"cu"eqpvtcev"tgpv+0Tgpv"vq"qy pgt"eqxgtu"r c{o gpv"hqt"cp{"j qwukpi "ugtxkegu."
o ckpvgpcpeg."cpf "wvknkvkgu"vj cv"vj g"qy pgt"ku"tgs wktgf "vq"r tqxkf g"cpf "r c{"hqt0"

***Residency preference.*** C"RJ C"r tghgtgpeg"hqt"cf o kuukqp"qh"co knkgu"vj cv"tgukf g"cp{y j gtg"kp"c"
ur gekhkgf "ctgc."kpenwf kpi "hco knkgu"y kj "c"o go dgt"y j q"y qtmu"qt"j cu"dggp"j ktgf "vq"y qtm"kp"vj g"
ctgc"*Ugg"residency preference area+0"

***Residency preference area.*** Vj g"ur gekhkgf "ctgc"y j gtg"hco knkgu"o wuv"tgukf g"vq"s wcnkh{"hqt"c"
tgukf gpe{"r tghgtgpeg0"

***Responsible entity.*** Hqt"vj g"r wdnke"j qwukpi "cpf "vj g"Ugevkqp": "vgpcpv"dcugf "cuukuvcpeg."r tqlgev"
dcugf "xqwej gt"cuukuvcpeg."cpf "o qf gtcvg"tgj cdknkvcvkqp"r tqi tco u."vj g"tgur qpukdng"gpvkv{"o gcpu"
vj g"RJ C"cf o kpkuvgtkpi "vj g"r tqi tco "wpf gt"cp"CEE"y kj "J WF 0Hqt"cm"qvj gt"Ugevkqp": "
r tqi tco u."vj g"tgur qpukdng"gpvkv{"o gcpu"vj g"Ugevkqp": "qy pgt0"

***Secretary.*** "Vj g"Ugetgvct{"qh"J qwukpi "cpf "Wtdcp"F gxgnqr o gpv0"

***Section*** "8." Ugevkqp": "qh"vj g"Wpkvgf "Uvcvgu"J qwukpi "Cev"qh"3; 590"

***Section 8 covered programs.*** Cm"J WF "r tqi tco u"y j kej "cuukuv"j qwukpi "wpf gt"Ugevkqp": "qh"vj g"
3; 59"Cev."kpenwf kpi "Ugevkqp": "cuukuvgf "j qwukpi "hqt"y j kej "qcpu"ctg"o cf g"wpf gt"Ugevkqp"424"
qh"vj g"J qwukpi "Cev"qh"3; 7; 0"

***Section 214.*** Ugevkqp"436"qh"vj g"J qwukpi "cpf "Eqo o wpkv{"F gxgnqr o gpv"Cev"qh"3; : 2."cu"
co gpf gf 0"

***Section 214 covered programs.*** Vj g"eqmgevkxg"vgto "hqt"vj g"J WF "r tqi tco u"vq"y j kej "vj g"
tguvtkevkqpu"ko r qugf "d{"Ugevkqp"436"cr r n{0Vj gug"r tqi tco u"ctg"ugv"hqtvj "kp"46"EHT "707220"

***Security deposit.*** C"f qmct"co qwpv"*o czko wo "ugv"ceeqtf kpi "vq"vj g"tgi wncvkqpu+"y j kej "ecp"dg"wugf "
hqt"wpr ckf "tgpv"qt"f co ci gu"vq"vj g"qy pgt"wr qp"vgto kpcvkqp"qh"vj g"ngcug0"

***Set-up charges.*** Kp"c"o cpwhcevwtgf "j qo g"ur ceg"tgpvcn"ej cti gu"r c{cdng"d{"vj g"hco kn{"hqt"
cuuqo dnkpi ."umktvkpi ."cpf "cpej qtkpi "vj g"o cpwhcevwtgf "j qo g0"

***Sexual assault.*** Cp{"pqpeqpugpuwcn"ugzwcn"cev"r tquetkdgf "d{"hgf gtcn"vtkdcn"qt"uvcvg"ncy ."
kpenwf kpi "y j gp"vj g"xkevko "ncemu"ecr cekv{"vq"eqpugpv"*64"WUUE035; 47*c+0"

***Sexual orientation.*** "J qo qugzwcnkv{."j gvgtqugzwcnkv{"qt"dkugzwcnkv{0"

***Shared housing.*** C"wpkv"qeewr kgf "d{"y q"qt"o qtg"hco knkgu0Vj g"wpkv"eqpukuvu"qh"dqvj "eqo o qp"
ur ceg"hqt"uj ctgf "wug"d{"vj g"qeewr cpvu"qh"vj g"wpkv"cpf "ugr ctcvg"r tkxcvg"ur ceg"hqt"gcej "cuukuvgf "
hco kn{0*C"ur gekcn"j qwukpi "v{r g<"ugg"46"EHT"; : 40837ó; : 4083: 0+"

***Single person.*** C"r gtuqp"nkxkpi "cnqpg"qt"kpvgpf kpi "vq"nkxg"cnqpg0"

***Single room occupancy housing (SRO).*** C"wpkv"vj cv"eqpvckpu"pq"ucpkvct{"hcekhkvkgu"qt"hqqf "
r tgr ctcvkqp"hcekhkvkgu."qt"eqpvckpu"gkj gt."dwv"pqv"dqvj ."v{r gu"qh"hcekhkvkgu0*C"ur gekcn"j qwukpi "
v{r g<"ugg"46'EHT"; : 40824ó; : 40270+"

***Small rural public housing agency (PHA).*** Ugevkqp "5: "f ghkpgu'\yj g'\vgto "õuo cm'r wdrke'\j qwukpi "ci gpe{ö''cu'c'r wdrke'\j qwukpi "ci gpe{ö''hqr'\y j kej "\yj g'\uwo "qh'\yj g'\pwo dgt'\qh'r wdrke'\j qwukpi "f y gmlkpi "\wpkuu'cf o kplkuvgtgf "d{'\yj g'\ci gpe{'\cpf "\yj g'\pwo dgt'\qh'\xqwej gtu'\wpf gt'\ugevkqp": *q+'cf o kplkuvgtgf "d{'\yj g'\ci gpe{'\ku'772'\qt'\hgy gt''cpf "õyj cv'r gf gtc'\o q'\kpcpvn{'\qr gtcvgu'\kp'c'\twtcn'\ctgc."cu'\f guetkdgf "\kp'\ugevkqp'3248ò57*d+*4+\kx+*C+'qh'\kwng'34.'Eqf g'\qh'\Hgf gtcn'\Tgi wncvkqpu0ö'\Chvgt "eqpukf gtcvkqp'\qh'\yj g'\r wdrke'\eqo o gpvu'\f ksewuugf "cdqxg."\J WF "\ku'\kpvgtr tgvkpi "õr gf g

*3+'\J cu'c'r tko ct{'cf o kplkuvtcvkxg'\dwknf kpi "\y kyj "c'\r j {uecn'\cf f tguu'\kp'c'\twtcn'\ctgc'\cu'\f guetkdgf "\kp'34'\EHT "3248ò57*d+*4+\kx+*C+='qt"

*4+'\o qtg'\yj cp'72'\r gtegpv'\qh'\ku'\eqo dkpgf "\r wdrke'\j qwukpi "\wpkuu'\cpf "\xqwej gt''wpkuu'\wpf gt''ugevkqp": *q+'\ctg'\kp'\twtcn'\ctgcu'\cu'\f guetkdgf "\kp'34'\EHT "3248ò57*d+*4+\kx+*C+0J WF "\cnuq"ec*\ckhkgu'\yj cv'\xqwej gt''wpkuu'\wpf gt''ugevkqp": *q+'\kpenwf g'\yj qug'\kp'\yj g'\vgpcpvdcugf "J qwukpi "Ej qkeg'\Xqwej gt''*J EX+'\r tqi tco "\cpf "\yj g'\RtqlgevDcugf "\Xqwej gt''*RDX+'\r tqi tco 0'

***Social security number (SSN).*** Vj g'\pkpg/f ki kv'\pwo dgt'\yj cv'\ku'\cuukipgf "\vq'c'\r gtuqp'\d{'\yj g'\Uqekcn'\Ugewtkv{'\Cf o kplkuvtcvkqp'\cpf "\yj cv'\kf gpvkhkgu'\yj g'\r gtuqpòu'\gctpkpi u'\tgr qtvgf "\vq'\yj g'\Uqekcn'\Ugewtkv{'\Cf o kplkuvtcvkqp0'\Vj g'\vgto "\f qgu'\pqv'\kpenwf g'c'\pwo dgt'\y kyj "c'\ngwgt''cu'c'\uwhhkz "\yj cv'\ku'\wugf "\vq'\kf gpvkh{'\cp'\cwzknkct{'\dgpghkekct{0'

***Special admission.*** Cf o kuukqp'\qh'\cp'\cr r nkecpv'\yj cv'\ku'\pqv'\qp'\yj g'\RJ C'\y cklkpi "\nkuv'\qt'\y kyj qw'\eqpukf gtkpi "\yj g'\cr r nkecpvòu'\y cklkpi "\nkuv'\r qukvkqp0'

***Special housing types.*** Ugg'\uwdr ctvV'\O "\qh'\r ctv'; : 40Uwdr ctvV'\O "\tvcvgu'\yj g'\ur gekcn'\tgi wncvqt{'\tgs wktgo gpvu'\hqr<'\UTQ'\j qwukpi ."\eqpi tgi cvg'\j qwukpi ."\i tqwr "\j qo gu."\uj ctgf "\j qwukpi ."\eqqr gtcvkxgu'*\kpenwf kpi "\o wwcn'\j qwukpi +"\cpf "\o cpwhcevwtgf "\j qo gu'*\kpenwf kpi "\o cpwhcevwtgf "\j qo g'\ur cegtgpvcn+0'

***Specified welfare benefit reduction.*** Vj qug'\tgf wevkqpu'\qh'y grhctg'\dgpghkvu'*\hqr'c'\eqxgtgf "\co knl{+'\yj cv'\o c{'\pqv'\tguwnv'\kp'c'\tgf wevkqp'\qh'\yj g'\co knl{'\tgpvcn'\eqpvtkdwvkqp0'C'\tgf wevkqp'\qh'y grhctg'\dgpghkvu'\dgecwug'\qh'\htcwf "\kp'\eqppgevkqp'\y kyj "\yj g'\y grhctg'\r tqi tco ."\qt'\dgecwug'\qh'\y grhctg'\ucpevkqp'\f wg'\vq'\pqpeqo r nkcpeg'\y kyj "c'\y grhctg'\ci gpe{'\tgs wktgo gpv'\vq'\r ctvkekr cvg'\kp'\cp'\geqpqo ke'\ugnh/uwhhkekgpe{'\r tqi tco 0'

***Spouse.*** Vj g'\o cttkci g'\r ctvpgt'\qh'\yj g'\j gcf "\qh'\j qwugj qnf 0'

***Stalking.*** Vq'\hqnq y ."\r wtuwg."\qt'\tgr gcvgf n{'\eqo o kv'\cevu'\y kyj "\yj g'\kpvgpv'\vq'\knm "\kplwtg."\j ctcuu."\qt'\kpvko kf cvg='\qt'\vq'\r nceg'\wpf gt''uwtxgknncpeg'\y kyj "\yj g'\kpvgpv'\vq'\knm "\kplwtg."\j ctcuu."\qt'\kpvko kf cvg'\cpqyj gt'\r gtuqp='\cpf "\kp'\yj g'\eqwtug'\qh''qt'\cu'c'\tguwnv'\qh''uwej "\hqnq y kpi ."\r wtuwkv."\uwtxgknncpeg."\qt'\tgr gcvgf n{'\eqo o kvvgf "\cevu."\vq'\r nceg'c'\r gtuqp'\kp'\tgcuqpcdng'\hgct''qh'\yj g'\f gcyj "\qh."\qt'\ugtkqwu'\dqf kn{'\kplwt{'\vq."\qt'\vq'\ecwug'\uwduvcpvkcn'\go qvkqpcn'\j cto "\vq'*3+'\yj cv'\r gtuqp."*4+'c'\o go dgt'\qh'\yj g'\ko o gf kcvg'\co knl{'\qh'\yj cv'\r gtuqp."\qt'*5+'\yj g'\ur qwug'\qt'\kpvko cvg'\r ctvpgt'\qh'\yj cv'\r gtuqp0'

***State wage information collection agency (SWICA).*** Vj g'\uvcvg'\ci gpe{."\kpenwf kpi "\cp'"Kpf kcp"\vtkdcn'\ci gpe{."\tgegkxkpi "\s wctvgtn{'y ci g'\tgr qtvu'\htqo "\go r nq{gtu'\kp'\yj g'\uvcvg."\qt'\cp'\cnvgtpcvkxg'\u{uvgo "\yj cv'\j cu'\dggp'\f gvgto kpgf "\d{'\yj g'\Ugetgvct{'\qh'\Ncdqt'\vq'\dg'\cu'\ghhgevkxg'\cpf "\ko gn{'\kp'\r tqxkf kpi "\go r nq{o gpv'\tgncvgf "\kpeqo g'\cpf "\gnki kdknkv{'\kphqto cvkqp0'

***Subsidy standards.*** Uvcpf ctf u'\guvcdnkuj gf "\d{'c'\RJ C'\vq'\f gvgto kpg'\yj g'\cr r tqr tkcvg'\pwo dgt'\qh'\dgf tqqo u'\cpf "\co qwpv'\qh'\uwdukf {'\hqr'\co knkgu'\qh'\f kffgtgpv'\uk| gu'\cpf "\eqo r qukvkqpu0'

***Suspension.*** Vj g''vgto ''qp''vj g''hco kn{øu''xqwej gt''uvqr u''htqo ''vj g''f cvg''vj g''hco kn{''uwdo ku''c''tgs wguv''
hqt''RJ C''cr r tqxcn''qh''vj g''ngcpac{.''wpvkn''vj g''f cvg''vj g''RJ C''pqvkhkgu''vj g''hco kn{''kp''y tkvkpi ''
y j gyj gt''vj g''tgs wguv''j cu''dggp''cr r tqxgf ''qt''f gpkgf 0''Vj ku''r tcevkeg''ku''cnuq''ecmgf ''*tolling.*''

***Tax credit rent.*** Y kj ''tgi ctf ''vq''egtvckp''vcz''etgf kv''wpku.''vj g''tgpv''ej cti gf ''hqt''eqo r ctcdng''wpku''qh''
vj g''uco g''dgf tqqo ''uk| g''kp''vj g''dwkf kpi ''vj cv''cnuq''tgegkxg''vj g''mqy /kpeqo g''j qwukpi ''vcz''etgf kv''dw''
f q''pqv''j cxg''cp{''cf f kkqpcn''tgpvcn''cuukucpeg''*g0 0''vgpcpv/dcugf ''xqwej gt''cuukucpeg+0''

***Tenancy addendum.*** Hqt''vj g''j qwukpi ''ej qkeg''xqwej gt''r tqi tco .''vj g''ngcug''ncpi wci g''tgs wktgf ''d{''
J WF ''kp''vj g''ngcug''dgw ggp''vj g''vgpcpv''cpf ''vj g''qy pgt0'

***Tenant.*** Vj g''r gtuqp''qt''r gtuqpu''*qvj gt''vj cp''c''nkxg/kp''ckf g+''y j q''gzgewgu''vj g''ngcug''cu''nguugg''qh''vj g''
f y gmkpi ''wpk0'

***Tenant rent to owner.*** Ugg''*family rent to owner*0''

***Term of lease.*** Vj g''co qwpv''qh''ko g''c''vgpcpv''ci tggu''kp''y tkkpi ''vq''nkxg''kp''c''f y gmkpi ''wpk0'

***Total tenant payment (TTP).*** Vj g''vqvcn''co qwpv''vj g''J WF ''tgpv''hqto wnc''tgs wktgu''vj g''vgpcpv''vq''r c{''
vqy ctf ''tgpv''cpf ''wkkkgu0'

***Unit.*** Tgukf gpkcn''ur ceg''hqt''vj g''r tkxcvg''wug''qh''c''hco kn{0''Vj g''uk| g''qh''c''wpk''ku''dcugf ''qp''vj g''pwo dgt''
qh''dgf tqqo u''eqpvckpgf ''y kj kp''vj g''wpk''cpf ''i gpgtcm{''tcpi gu''htqo ''| gtq''*2+''dgf tqqo u''vq''
ukz ''*8+''dgf tqqo u0'

***Utilities.*** Y cvgt.''ngevtkekv{.''i cu.''qvj gt''j gcvkpi .''tghtki gtcvkqp.''eqqmkpi ''hwgnu.''vtcuj ''eqmgevkqp.''cpf ''
ugy ci g''ugtxkegu0''Vgngr j qpg''ugtxkeg''ku''pqv''kpenwf gf 0'

***Utility allowance.*** Kh''vj g''equv''qh''wkkkgu''*gzegr v''vgngr j qpg+''cpf ''qvj gt''j qwukpi ''ugtxkegu''hqt''cp''
cuukucf ''wpk''ku''pqv''kpenwf gf ''kp''vj g''vgpcpv''tgpv''dw''ku''vj g''tgur qpukdkk{''qh''vj g''hco kn{''qeewr {kpi ''
vj g''wpk.''cp''co qwpv''gs wcn''vq''vj g''guko cvg''o cf g''qt''cr r tqxgf ''d{''c''RJ C''qt''J WF ''qh''vj g''
o qpvj n{''equv''qh''c''tgcuqpcdng''eqpuwo r kqp''qh''uwej ''wkkkgu''cpf ''vj g''ugtxkegu''hqt''vj g''wpk''d{''
cp''gpgti {/eqpugtxckxg''j qwugj qnf ''qh''o qf guv''ektewo uvcpeg''eqpukuvgpv''y kj ''vj g''tgs wktgo gpvu''
qh''c''uchg.''ucpkct{.''cpf ''j gcnj hwn''nkxkpi ''gpxktqpo gpv0'

***Utility reimbursement.*** Kp''vj g''xqwej gt''r tqi tco .''vj g''r qtkqp''qh''vj g''j qwukpi ''cuukucpeg''r c{o gpv''
y j kej ''gzeggf u''vj g''co qwpv''qh''tgpv''vq''qy pgt0'

***Utility hook-up charge.*** Kp''c''o cpwhcewtgf ''j qo g''ur ceg''tgpvcn.''Equu''r c{cdng''d{''c''hco kn{''hqt''
eqppgevkpi ''vj g''o cpwhcewtgf ''j qo g''vq''wkkkgu''uwej ''cu''y cvgt.''i cu.''ngevtkecn''cpf ''ugy gt''nkpgu0'

***Very low-income family.*** C''nqy /kpeqo g''hco kn{''y j qug''cppwcn''kpeqo g''f qgu''pqv''gzeggf ''72''r gtegpv''
qh''vj g''o gf kcp''kpeqo g''hqt''vj g''ctgc.''cu''f gvgto kpgf ''d{''J WF .''y kj ''cf lwuo gpu''hqt''uo cmgt''cpf ''
ncti gt''hco kkgu0''J WF ''o c{''guvcdkuj ''kpeqo g''ko ku''j ki j gt''qt''nqy gt''vj cp''72''r gtegpv''qh''vj g''
o gf kcp''kpeqo g''hqt''vj g''ctgc''qp''vj g''dcuku''qh''ku''hkpf kpi ''vj cv''uwej ''xctkckqpu''ctg''pgeguuct{''
dgecwug''qh''wpwuwcm{''j ki j ''qt''nqy ''hco kn{''kpeqo gu0''Vj ku''ku''vj g''kpeqo g''ko k''hqt''vj g''j qwukpi ''
ej qkeg''xqwej gt''r tqi tco 0'

***Veteran.*** C''r gtuqp''y j q''j cu''ugtxgf ''kp''vj g''cevkxg''o kkct{''qt''pcxcn''ugtxkeg''qh''vj g''Wpkvgf ''Ucvgu''cv''
cp{''ko g''cpf ''y j q''uj cm''j cxg''dggp''f kuej cti gf ''qt''tgngcugf ''vj gtghtqo ''wpf gt''eqpf kkqpu''qvj gt''
vj cp''f kuj qpqtcdng0'

***Violence Against Women Reauthorization Act (VAWA) of 2013.*** "Rtqj kdku'f gp{kpi "cf o kuukqp"
vq'vj g'r tqi tco "vq'cp'qvj gt{ kug's wcnkhkgf "cr r nkecpv'qt'vgto kpcvkpi "cuukuvcpeg"qp'vj g'dcuku'vj cv'
vj g'cr r nkecpv'r tqi tco "r ctvkekr cpv'ku'qt'j cu'dggp'c'xkevko "qh'f qo guvke'xkqngpeg."f cvkpi "
xkqngpeg."ugz wcn'cuucwnv."qt'uvcnmkpi 0'

***Violent criminal activity.*** Cp{'knmgi cn'etko kpcn'cevkxkv{ "vj cv'j cu'cu'qpg'qh'ku'gngo gpvu'vj g'wug."
cwgo r vgf "wug."qt'vj tgcvgpgf "wug'qh'r j {ukecn'hqteg'ci ckpuv'vj g'r gtuqp'qt'r tqr gtv{'qh'cpqvj gt0'

***Voucher (housing choice voucher).*** C'f qewo gpv'kuuwgf "d{ "c'RJ C'vq'c'hco kn{ "ugngevgf "hqt"
cf o kuukqp"vq'vj g'j qwukpi "ej qkeg'xqwej gt'r tqi tco 0'Vj ku'f qewo gpv'f guetkdgu'vj g'r tqi tco "cpf "
vj g'r tqegf wtgu'hqt"RJ C'cr r tqxcn'qh'c'wpkv'ugngevgf "d{ "vj g'hco kn{ 0'Vj g'xqwej gt'cnuq'uvcvgu"
qdnki cvkqpu'qh'vj g'hco kn{ "wpf gt'vj g'r tqi tco 0'

***Voucher holder.*** C'hco kn{ "j qnf kpi "c'xqwej gt'y kvj "cp'wpgzr ktgf "vgto "*ugctej "vko g+0'

***Voucher program.*** "Vj g'j qwukpi "ej qkeg'xqwej gt'r tqi tco 0'

***Waiting list.*** C'nkuv'qh'hco knkgu'qti cpk|gf "ceeqtf kpi "vq'J WF "tgi wncvkqpu'cpf "RJ C'r qnke{'y j q'ctg"
y ckvkpi "hqt"c'wpkv'vq'dgeqo g'cxckncdng0'

***Waiting list admission.*** Cp'cf o kuukqp'htqo "vj g'RJ C'y ckvkpi "nkuv0"

***Welfare assistance***0'Kpeqo g'cuukuvcpeg'htqo "hgf gtcn'qt'uvcvg'y gnhctg'r tqi tco u."kpenwf kpi "
cuukuvcpeg'r tqxkf gf "wpf gt'VCP H'cpf "i gpgtcn'cuukuvcpeg0'F qgu'pqv'kpenwf g'cuukuvcpeg'f ktgevgf "
uqngn{'vq'o ggvkpi "j qwukpi "gzr gpugu."pqt'r tqi tco u'vj cv'r tqxkf g'j gcnvj "ectg."ej knf "ectg'qt'qvj gt"
ugtxkegu'hqt'y qtmkpi "hco knkgu0'Hqt'vj g'"HUU'r tqi tco "*46'EHT'"; 8 6035+0'*welfare assistance*"
kpenwf gu'qpn{'ecuj "o ckpvgpcpeg'r c{o gpvu'f guki pgf "vq'o ggv'c'hco kn{øu'qpi qkpi "dcuke'pggf u0'
F qgu'pqv'kpenwf g'pqptgewttkpi "uj qtv'vgto "dgpghkvu'f guki pgf "vq'cf f tguu'kpf kxkf wcn'etkuku"
ukvwcvkqpu."y qtm'uwdukf kgu."uwr r qtvkxg'ugtxkegu'uwej "cu'ej knf "ectg'cpf "vtcpur qtvcvkqp'r tqxkf gf "
vq'hco knkgu'y j q'ctg'go r nq{gf ."tghwpf cdng'gctpgf "kpeqo g'vcz'etgf ku."eqpvtkdwvkqpu'vq'cpf "
f kuvtkdwvkqpu'htqo "kpf kxkf wcn'F gxgnqr o gpv'Ceeqwpu'wpf gt'VCP H."ugtxkegu'uwej "cu"
eqwpugnkpi ."ecug'o cpci go gpv."r ggt'uwr r qtv."ej knf "ectg'kphqto cvkqp'cpf "tghgttcn'hkpcpekcn"
go r qy go gpv."vtcpukvkqpcn'ugtxkegu.'qd'tgvgpvkqp."qd'cf xcpego gpv'cpf "qvj gt'go r nq{o gpv"
tgncvgf "ugtxkegu'vj cv'f q'pqv'r tqxkf g'dcuke'kpeqo g'uwr r qtv'co qwu'uqngn{'f ktgevgf "vq'o ggvkpi "
j qwukpi "gzr gpugu.'co qwu'hqt'j gcnvj "ectg0'Uwr r ngo gpvcn'Pwvtkvkqp'Cuukuvcpeg'Rtqi tco "
*UPCR+'cpf "go gti gpe{'tgpvcn'cpf "wvknkvkgu'cuukuvcpeg0'UUK'UUF K'qt'uqekcn'ugewtkv{."cpf "
ej knf /qpn{'qt'pqp/pggf { "VCP H'i tcpvu'o cf g'vq'qt'qp'dgj cnh'qh'c'f gr gpf gpv'ej knf "uqngn{ qp'vj g"
dcuku'qh'vj g'ej knf øu'pggf "cpf "pqv'vj g'pggf "qh'vj g'ej knf øu'ewttgpv'pqp/r ctgpvcn'ectgvcmgt0'
" "

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**St. Petersburg Housing Authority (SPHA)**
**2024 Annual Plan**
**HUD-50075-HP; Attachment # 4**

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## Financial Resources

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# Financial Resources: Planned Sources and Uses for 2024 Agency Plan

|  | Sources | Planned $ | Planned Uses |
|---|---|---|---|
| **1.** | **Federal Grants (FFY 2023 grants)"** | " | |
| c+" | Rwdnke "J qwukpi "Qr gtcvkpi "Hwpf " | &" ; 44.2: 5022" | Eqpxgpvkqpcn"Rwdnke" J qwukpi "Rtqi tco " |
| d+" | Rwdnke "J qwukpi "Ecr kvcn"Hwpf "Rtqi tco " | &" """562.29: 022" | Hwpf u"ecr kvcn'gzr gpf kwtgu" |
| e+" | Cppwcn"Eqpvtkdwvkqpu"hqt "Ugevkqp": " Vgpcpv"Dcugf "Cuukuvcpeg" | &" 5: .764.; 7: 022" | Hwpf u"vj g"J qwukpi "Ej qkeg" Xqwej gt "Rtqi tco "*Kpenwf kpi " cf o kp+" |
| **2.** | **Prior Year Federal Grants (unobligated funds only)** | | |
| " | HN36R224723" | &" : 22.3: 3" | Wpqdnki cvgf "Hwpf u" |
| **3.** | **Dwelling Rental Income** | &" "682.56: 022" | Rwdnke "J qwukpi "" |
| | | """&"""""736.2; 7022" | "Chhqtf cdng "J qwukpi " |
| **4.** | **Other Income (list below)** | | |
| " | Qvj gt "Vgpcpv"T gxgpwg" | &" 44.222022"" | |
| " | Kpvgtguv"Kpeqo g" | &" 3: .44; 022" | |
| " | Qvj gt" | &" 66.522022" | |
| | **Total Resources** | **$ 41,664,272.00** | Cwj qtkv{/y kf g" |

*Currently Administered*

*Under Development*

- • [garbled text]
- • [garbled text]
- • [garbled text]

[garbled paragraph]

*SPHA-Initiated Projects*

[garbled paragraph]

[garbled paragraph]

[garbled paragraph]

✓ [garbled heading]

[garbled paragraph]

✓ [garbled heading]

[garbled paragraph]

[garbled paragraph]

## St. Petersburg Housing Authority (SPHA)
## 2024 Annual Plan
## HUD-50075-HP; Attachment # 6

B3. Progress Report

1. Improve marketing, public relations, and community relations
    - SPHA President/CEO, Michael Lundy, made a formal presentation before the St. Petersburg City Council in June 2023 to provide current information regarding SPHA operations.
        - A formal report was submitted to both the State of Florida and the City of St. Petersburg in January 2023.
    - SPHA continues to issue press releases and media advisories to update the public on activities within the agency.
    - SPHA regularly uses its Facebook page to which it shares important information and current events with the general public and residents, in addition to its Twitter and Instagram accounts, in an effort to expand its outreach to the community.
    - In May 2023, SPHA hired Nick Fokianos as Director of Communications to increase strategic outreach to the media and community partners.
        - The agency maintains a small ongoing contract with communications consulting firm, Sky Strategic Marketing, to assist in public relations efforts as needed.
    - In May 2023, SPHA distributed its **Performance Report, “The Era of Transformation”** to stakeholders and made it available on the SPHA website.
    - In June 2023, SPHA sent out satisfaction surveys to its residents, HCV participants and landlords. There were 197 responses from the HCV participants, 82 responses from the landlords, and 34 responses from the residents.
    - In August 2023, SPHA partnered with the NFL Alumni Association, Tampa Chapter, to host a ñBack to Schoolòevent at Jordan Park that supplied more than 150 children with backpacks and school supplies. Community partners like the United Way, Bay Area Legal Services, St. Petersburg Police Department, and Pathfinder Outdoor Education to provide families with resources, education and support, while improving community relations.
    - SPHA staff continues to partner with St. Petersburg College to offer local scholarship opportunities specifically for SPHA public housing residents. According to Caity Carter, the Scholarship Manager for the St. Petersburg College Foundation (SPCF):

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| AY | Book Scholarships | Tuition Scholarships | Computers | Scholarship $ |
|---|---|---|---|---|
| 17-18 | F€Á | Í Á | Í Á | ÁïÊÏ€€Á |
| 18-19 | F€Á | Í Á | Í Á | ÁïÊÏ€€Á |
| 19-20 | F€Á | Í Á | Í Á | ÁïÊÏ€€Á |
| 20-21 | F€Á | Í Á | Í Á | ÁïÊÏ€€Á |
| 21-22 | F€Á | Í Á | Í Á | ÁïÊÏ€€Á |
| 22-23 | F€Á | Í Á | Í Á | ÁïÊÏ€€Á |
| 23-24 | F€Á | Í Á | Í Á | ÁïÊÏ€€Á |
| **Total** | ï€Á | H´Á | H´Á | **$52,500** |
| **Total Awards** | **140 Awards** | | | |

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• **Project Based Vouchers**

# SPHA
## St. Petersburg
### Housing Authority
**Creating Opportunities for Stronger Communities**



# Performance Report
## The Era of Transformation
### July 2020 - December 2022

**StPeteHA.org**

# CEO Message
## SPHA Annual Report

**SPHA** St. Petersburg Housing Authority

**RISE** Affordable Housing
Revitalizing • Investing • Strengthening • Enhancing

I began my tenure as President and Chief Executive Officer of the St. Petersburg Housing Authority in July 2020, in the middle of a global pandemic and at the start of a transformative time for our agency. From day one, I was charged by the Board of Commissioners with moving critical housing development projects forward and moving our staff to a place that is more centralized and accessible for our clients.

But this isn't a challenge that I could undertake alone. With the oversight from an experienced and knowledgeable board and the hard work of our dedicated staff, we restructured and galvanized the agency, putting long-awaited projects into motion.

### A solid foundation for future growth. Strengthened relationships with community stakeholders.

We have made policy, program, and staffing adjustments to build stability for today and to put into place a more solid foundation for future growth – both for the agency and for those we serve. Our new Family Self-Sufficiency and Housing Choice Voucher Homeownership programs, for example, meet our clients where they are and provide them with a viable path to financial independence.

We have strengthened relationships with community stakeholders, created accountability through measurable benchmarks, and reasserted our purpose as the leading provider of affordable housing in the city of St. Petersburg. As a result, we have been awarded numerous grants and have received essential funding, totaling more than $50 million in all, to further our mission and support our renewed vision.

### And the transformation continues...

In 2022, we celebrated 85 years of service. With the distinction of being the second oldest housing authority in the state of Florida, the St. Petersburg Housing Authority served as the standard for other housing authorities statewide and across the nation for many years.

In commemoration of our milestone anniversary and to mark the start of this new era for the agency, we introduced new logos and branding that reflect who we are today. Our look illustrates the bright future that's ahead because of the strong work that's being done agencywide.

### Creating opportunities for stronger communities is not just our new tagline; it is our promise to you.

And it's a promise that has been kept for the historic community of Jordan Park, known for being the city of St. Petersburg's first African American housing community and the oldest federal public housing project in the state. Groundbreaking for the $93-million Jordan Park Redevelopment Project took place in January 2022, and it will offer 266-units of affordable housing upon completion in 2023.

### Known for being the city of St. Petersburg's first African American housing community and the oldest federal public housing project in the state.

We also have plans to develop more affordable housing properties over the next several years, including the former Ed White Hospital and the Hartford sites. In addition to creating a combined total of 82 senior units and 35 family units in these two planned developments, we will be creating space for our administrative offices. We are bringing the housing authority even closer to the people we serve, as promised.

While we have accomplished much, there are still many great things on the horizon for our clients, our city, and our agency. I am excited about all we will achieve together – as we continue creating opportunities for stronger communities!

**Michael Lundy**
SPHA President & CEO

Serving the City of
**St. Petersburg, Florida**

**I am proud to say that we once again are a leader in industry best practices and a HUD-rated High Performer for our Housing Choice Voucher program.**

**HUD HIGH PERFORMER**
HCV PROGRAM

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## Board of Commissioners

**James Dates**
Chair

**Jerrilyn Evans**
Vice-Chair

**Derek Keys**
Commissioner

**Terri Lipsey Scott**
Commissioner

**Meiko Seymour**
Commissioner

**Kimberly Brown Williams**
Commissioner

**Angel Charlton**
Resident Commissioner

## Senior Staff

**Michael Lundy**, President/CEO

**Danielle Thomas**, Senior Vice President/Chief Operating Officer

**Carolyn Avington**, Vice President of Finance/Chief Finance Officer

**Andrea Joyal**, Director of Finance and Accounting

**Larry Gonzalez**, Vice President of Housing Choice Voucher

**Katrina Weekley**, Portfolio Director

**Audria Davis**, Director of Human Resources

**Pamela Hobbs**, Director of Procurement

**Abby Everingham**, Director of Social Services

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# Chairman's Message
## James Dates

We are in a new era for the St. Petersburg Housing Authority, and it is a time of transformation. This is not the housing authority you used to know. This agency certainly is in a very different place than it was when I joined the Board of Commissioners in 2019.

### We are in a new era for the St. Petersburg Housing Authority, and it is a time of transformation.

We have changed administration, we have changed our logo, and we have changed our direction. Through the leadership of Michael Lundy as CEO, the dedication of our remarkable staff, and the technical assistance from the local HUD field office, the St. Petersburg Housing Authority has regained our standing nationally, and we have rebuilt relationships in our local community.

While change is never easy, it is certainly worth it. As Chairperson of the Board of Commissioners, I am so proud of how far this agency has come, and I assure you that we are laser-focused on our mission and vision. We have momentum, and we will use it to serve our clients and community.

### We are proud to be part of the St. Petersburg community. With the support of our friends and partners, we will continue working to transform affordable housing in this region.

Progress is being made on the landmark Jordan Park Redevelopment project, and we look forward to welcoming all residents home by Fall 2023. We have purchased land for new development projects, where we will build more affordable housing stock for low-income families and seniors. We appreciate the support of the city of St. Petersburg and our development partners, as we continue to advance the board's development goals.

As good stewards of this agency, it is important to the Board of Commissioners that we utilize the housing authority's programs to their fullest extent, providing affordable housing and self-sufficiency opportunities for as many families as possible. New social services and homeownership programs are helping our clients change their lives for the better.

Of all the changes the St. Petersburg Housing Authority has made over the past few years, one thing always remains the same - we are proud to be part of the St. Petersburg community. With the support of our friends and partners, we will continue working to transform affordable housing in this region.

# Staff Training & Morale

## Organizational Restructuring

Along with oversight from an experienced and knowledgeable Board of Commissioners, a new President and Chief Executive Officer, Michael Lundy, was hired in July 2020 to galvanize the housing authority, and to put its projects back into motion.

In 2021, SPHA went through an organizational restructuring process that realigned the agency to compete in the affordable housing market. The restructuring process required the elimination of some outdated positions while adding new positions.

As of 2022, SPHA has 41 permanent SPHA staff members dedicated to fulfilling the agency's mission of service, supported by 3 temporary employees. This includes an expanded Social Services Department with a new Director of Social Services who is committed to resident success.

Since 2020, SPHA leadership and staff have worked together to strengthen relationships with community stakeholders, to create accountability through measurable benchmarks, and to reassert the agency's purpose as a leading provider of affordable housing in the region.

### UPward Mobility for Staff: Training & Development

Between July 2020 - December 2022, SPHA staff have undergone extensive training to ensure they are meeting the needs of the community they serve.

**15** Unique Training Sets Staff Participated In

**1** Professional Certification(s)

**~150** Total Training Hours

## Motivated Staff Serve Our Mission & Vision Better

### May 2022 - Team Building Session
Offsite training and team building at the Collaborative Labs: effective communication and team activities to build communication.



### October 2022 - "State of the Agency" Meeting
An overview of agency successes with department heads sharing information about their programs and services.



### October 2022 – Halloween Spirit Event



### December 2022 – Holiday Banquet
Employee banquet brought the "Oscar awards to St. Petersburg, SPHA style!" Co-workers were nominated for the awards, which honored the daily hard work at the agency. Mr. Lundy gave Presidential awards to staff members for their exemplary achievements.
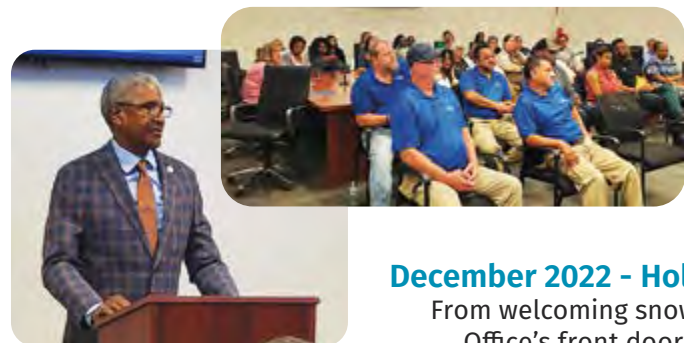


### December 2022 - Holiday Spirit Week
From welcoming snowmen at the Central Office's front door to SPHA employees dressed in their festive best, SPHA shared its holiday spirit at the end of December 2022!

2024 SPHA ANNUAL PLAN

# COVID-19 Response

SPHA made immediate process & policy changes to protect the health & safety of its clients, staff members, & community.



- Employees worked shortened hours for social distancing measures.

- Public meetings moved online, all interviews and/or appointments were conducted by phone.

- Public access to all SPHA offices was limited to emergency situations, but the Public Housing, Housing Choice Voucher, and Affordable Housing Programs continued to accept paperwork via email, fax, mail, and office drop boxes.

- All employees were required to wear personal protective equipment (PPE), whenever interacting in/on SPHA properties, and the agency provided PPE to any employee in need of it.

- All SPHA offices followed current Center for Disease Control (CDC) guidelines, and SPHA strongly recommended appropriate vaccinations and/or boosters for all employees to help mitigate the spread of disease.

### SPHA Pandemic Health Crisis Policy

On January 27, 2022, SPHA put into effect a formal Pandemic Health Crises Policy as part of its efforts to provide and maintain a workplace that is free of known hazards while safeguarding the health of employees and their families, customers and visitors, and the community at large from pandemic level infectious diseases (such as COVID-19 and others).

The flexibility and willingness of SPHA employees to adapt to these procedural changes allowed the housing authority to serve its mission during this global pandemic, and memorializing these policy changes will ensure a rapid, safe agency response to future public health crises.

### Vaccine Distribution & Education Initiative

As SPHA navigated the uncharted waters of this global pandemic, the agency also relied on community partnerships to provide additional resources and services to clients, including the vaccine distribution and education initiative.

On March 20, 2021, SPHA arranged a bus to pick up senior residents (65+) from Sunset Oaks to transport them to a state vaccination site, hosted by Greater Mount Zion AME Church in collaboration with the Florida Division of Emergency Management and the Florida Department of Health.

Additionally, SPHA worked with the Collective Empowerment Group of the Tampa Bay Area, Inc. (CEGTBA), Jordan Park Project Nostalgic Association, The Burg Cares, and Metro Inclusive Health on the "I TOOK THE SHOT" Campaign. The initiative included resident surveys, informational materials, and community events held on-site at Jordan Park the second Tuesday of every month that provided free health screenings and access to the Pfizer vaccine for COVID-19. The goal of the campaign was to encourage residents to become fully vaccinated and to help increase herd immunity in the community.

The first "I TOOK THE SHOT" rally was held on May 11, 2021, with three vaccinations, six health screenings, and 3 HIV screenings provided. There was a follow-up rally on June 8, 2021, with an additional two first vaccinations and two second doses administered.



STOP THE SPREAD OF COVID-19 IN OUR COMMUNITY
I TOOK THE SHOT
SAVE LIVES!

1219

# Affordable Housing
## Demographics in St. Petersburg

St. Petersburg is the
**5th Largest City in FL**

**88th** Largest City in the United States

**262,370** Population in 2023

**Average Household Income**
**$81,203**

**Median Household Income**
**$64,375** in St. Petersburg | **$41,493** per capita

### Rent Statistics
**33%** are Renters & Homeownership is Falling

In 2021, Rent Increased **24%**

**$2,200** for a Two-Bedroom Apartment

### Who is Housing Cost Burdened?
**50%** of Renters | **25%** of Homeowners

spend more than 30% of income on housing

23% of Renters & 11% of Homeowners
Spend more than **50%** of income on housing

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# Affordable Housing
## St. Petersburg Housing Authority Statistics

**SPHA St. Petersburg Housing Authority**

### As of December 2022, SPHA Manages
**58** Income-Based Apartments

**231** Rent-Subsidized Apartments

Administers **3,813** Housing Choice Vouchers (Section 8)

### Applicants on the SPHA Wait List
As of January 2023

**10,679** Housing Choice Voucher (Section 8) Wait List

**2,053** Jordan Park Wait List

**3,547** Public Housing Wait List

**RISE Affordable Housing**
Revitalizing • Investing • Strengthening • Enhancing

## RISE Development Corporation

Founded in 2016 as SPHA's nonprofit arm, RISE Development Corporation's purpose is to create more affordable rental housing options in the Greater St. Petersburg region through new construction or the renovation of existing multi-family properties. In 2022, RISE saw the renovation of 50% of the Jordan Park Redevelopment Project completed and the commencement of construction on the 60 units for the senior midrise building, The Legacy at Jordan Park.

## How SPHA is Addressing the Affordable Housing Shortage

With a historic rise in housing costs driven by the pandemic and skyrocketing rent increases in the private market, there is a shortage of affordable housing in St. Petersburg, FL. SPHA is addressing the housing crisis by developing new affordable units, expanding rental assistance opportunities for vulnerable populations, and expanding social services programs.

### Overview of Programs
SPHA operates three housing programs: Public Housing, Affordable Housing, and Housing Choice Voucher/Section 8. **Together, these programs provide quality, sustainable housing opportunities for approximately 4,000 qualifying low-income households.** SPHA also offers voluntary programs to help promote resident self-sufficiency and provide pathways to homeownership.

### Funding Successes
**SPHA's programs and initiatives would not be possible without financial resources. Since mid-2020, SPHA applied for and received the following funds:**

- $38 million in state bonds to fund the redevelopment of Jordan Park
- $2 million from the City of St. Petersburg's Community Reinvestment Area (CRA) funds to support Jordan Park redevelopment efforts
- $5.9 million in American Rescue Plan Act (ARPA) Local Fiscal Recovery funds from the City of St. Petersburg to construct 70 apartments at the former Ed White Hospital site for seniors living at 60 percent or below of the Area Median Income
- $3 million from the City of St. Petersburg's Penny For Pinellas funds to support the senior housing component at the former Ed White Hospital site
- $229,158 from the HUD Emergency Security Safety Grant to install door locks and security cameras at SPHA Public Housing properties
- $186,850 from HUD for SPHA's first Resident Opportunity & Self Sufficiency (ROSS) Grant
- 75 Mainstream Vouchers, budgeted at $720,000, from HUD in November 2020 to assist non-elderly disabled persons
- 100 additional VASH vouchers from HUD, with an allocation of 50 budgeted at $355,254 in December 2020 and another allocation of 50 budgeted at $445,356 in December 2022
- 79 Emergency Housing Grant (EHG) Vouchers, valued at $790,164, from HUD in February 2022 to help house the homeless
- 15 Stability Vouchers, valued at $213,468, from HUD in October 2022 to help house families who are homeless or at risk of homelessness

**These awards represent new money for SPHA, Creating Opportunities for Stronger Communities!**

# Partnerships
## Create Opportunities for Stronger Communities

SPHA's Program Coordinating Committee, established in December 2022, collaborates with over 25 community partners to support social services programming. Since December 2022, the SPHA Social Services Department has established 7 Memorandums of Understanding (MOUs) with community partners, with additional MOUs in process.

Partnerships with government agencies, nonprofit organizations, and local businesses are an instrumental part of SPHA's work to create opportunities for stronger communities.

### SPHA's Partners Include:



# Current Communities

## Affordable Housing
**Palm Bayou Apartments**
24 units completed in 1973
**Saratoga Apartments**
34 units completed in 1972

## Project-Based Vouchers
**Jordan Park**
266 units to be completed in 2023

## Public Housing
**Clearview Park Apartments**
22 units completed in 1982
**Disston Place Apartments**
33 units completed in 1985
**Gateway Place Apartments**
20 units completed in 1986

**Romayne Apartments**
20 units completed in 1969
**Sunset Oaks Apartments**
38 units completed in 1965

# Program Successes

On January 28, 2021, HUD officially cleared SPHA of deficiencies cited in its 2019 **Comprehensive Management Review**, through the sound governance of the Board of Commissioners and the leadership of CEO Michael Lundy.

**The Jordan Park community was successfully transitioned from Public Housing to Project-Based Voucher funding**, with the landmark $93 million Jordan Park Redevelopment Project breaking ground in January 2022. Since the start of redevelopment efforts, SPHA staff successfully relocated 196 Jordan Park families on-site and off-site.

SPHA's Housing Choice Voucher/Section 8 Department received a 96% composite Section Eight Management Assessment Program (SEMAP) score, **earning a HUD designation of a "High Performing Program" for FY-2021.**

**Viable Family-Self-Sufficiency (FSS) and Homeownership Programs were implemented by SPHA to serve clients of the HCV and Public Housing Programs.** By June 2023, SPHA anticipates enrollment of 100 to 150 FSS participants and the establishment of a wait list for additional interested clients. In 2022, three families became brand-new homeowners with the support of SPHA's Homeownership Program.

Through awards of additional Mainstream Vouchers, Veteran Affairs Supportive Housing (VASH) Vouchers, Stability Vouchers, and Emergency Housing Vouchers, **SPHA has increased efforts to house vulnerable populations.**

## In 2022, three families became brand-new homeowners
### with the support of SPHA's Homeownership Program.



Habitat New Homeowner
Dandridge

Habitat New Homeowner
Davis

Habitat New Homeowner
Duckworth

# Resident & HCV/Voucher Program
## Participant Demographics

## Public Housing Statistics
### (July 2020 - December 2022)

| Project | Units Available | Average Occupancy Rate Based on Months |
|---------|-----------------|----------------------------------------|
| Clearview Park Apts. | 22 | 100% |
| Disston Place Apts. | 33 | 100% |
| Gateway Place Apts. | 20 | 100% |
| Romayne Apts. | 20 | 100% |
| Scattered Sites | 1 | 100% |
| Sunset Oaks Apts. | 38 | 100% |
| **Total Units Available** | **134** | |

**16** Public Housing Move Ins for 2022

**97** Jordan Park Tax Credit & PBV (Project-Based Voucher) Move Ins for 2022

## Income Sources: Public Housing Residents
Numbers reflect PH Residents that receive the type of income noted.

- Other Wage **52**
- Unemployment **2**
- TANF **4**
- Child Support **10**
- SSI **28**
- Business **3**
- Social Security **46**
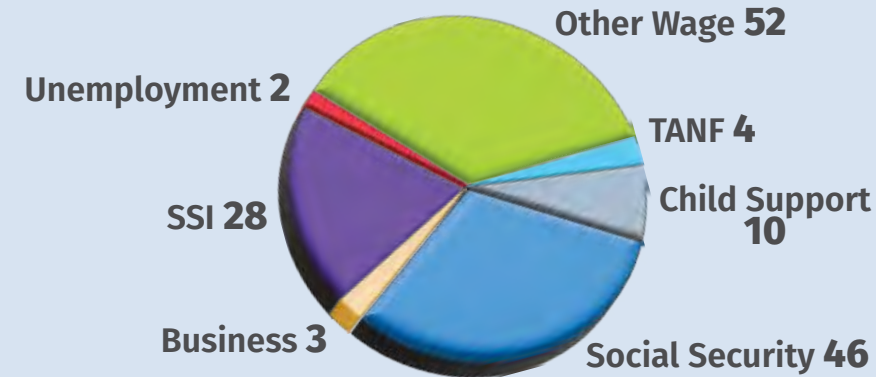
## Resident Profile HCV (Section 8 Voucher)

Head of Household Age **51**

Household Size **2.5**

Annual Gross Income **$19,757**

## Voucher Program Statistics

- Housing Choice Voucher (HCV) **3,738**
- VASH **375**
- Emergency Housing Vouchers **79**
- Mainstream **75**
- (FYI) Foster Youth Independence **25**
- Stability Vouchers **15**



HCV Authorized Units Budgeted Level **3,753**

Units Leased-Up **3,335**



**522** Vouchers Issued in FY 2022 (Reduction in Wait List)

## HCV Waiting List Summary

| Room Size | # of Applicants |
|-----------|-----------------|
| 1 Bedroom | 4,430 |
| 2 Bedrooms | 3,372 |
| 3 Bedrooms | 2,144 |
| 4 Bedrooms | 759 |
| 5 Bedrooms | 138 |

### Total Applicants: 10,843

## Payments to Landlords: Put Into Local Economy

- 2020 **$30.8 Million**
- 2021 **$33.7 Million**
- 2022 **$37.2 Million**

## HCV Landlord Incentives

In January 2021, the Housing Choice Voucher Department implemented a new Landlord Incentive Program, which offers a

**$400** one-time new unit bonus

&

**$600** one-time low-poverty zip code new unit bonus

## Monthly HCV Assistance Payment Distribution

- Housing Assistance Payments (HAP) to Landlords **$3,136,000**
- Rent Payments from HCV Participants to Landlords **$1,076,344**
- Utility Assistance Payments to HCV Participants **$67,305**
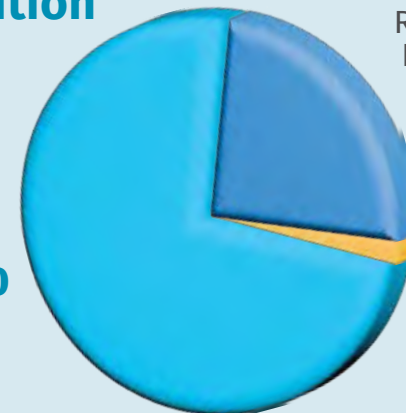
# Resident Services
## Enhancing Available Resources & Programs for Residents

Offering clients a viable path to financial independence is the core of SPHA's push to enhance resident services.

In 2022, SPHA hired a Director of Social Services, tasked with enhancing the local resources and programs available to housing clients. Currently, the social services team is comprised of four full-time SPHA staff members.

**Social Services Team**
(L to R): Abby Everingham, Director of Social Services; Miriam Gonzalez-Vega, Social Services Coordinator; Kiara Lovett, Social Services Coordinator; Samantha Holmes, Social Services Coordinator

### ROSS Grant
### (Resident Opportunity & Self-Sufficiency)

SPHA served over 30 participants with the ROSS grant, 10 of whom graduated to the FSS program.

At the close of the ROSS grant, SPHA created a new program, known as the Resident Support Services (RSS) program. Similar to the ROSS program but more expansive, RSS serves all SPHA-assisted families, rather than just public housing residents.

SPHA also transitioned the ROSS grant coordinator position to a social services coordinator. The coordinator will develop a caseload of 50-75 residents who need wraparound support, collaborating on goals to increase resident stability and self-sufficiency.

### SPHA Social Services Programs

As of 2022, SPHA now has 3 social services programs to meet residents with a continuum of services depending on the level of support they desire and their individualized goals. The programs are:

**Family Self-Sufficiency Program (FSS)**
FSS program participants will receive 1:1 support with a social services coordinator on areas which build self-sufficiency (career, education, financial wellness, health, family, personal goals). SPHA opens an escrow account for FSS participants, making contributions as participants increases earned income. Participants receive the end balance of this savings account upon successful program graduation. The program ranges from a few months to five years.

**Homeownership Program (HOP)**
Launched in 2022, this program allows families who are assisted under the HCV (Section 8) program to use their voucher to buy a home and receive monthly assistance in meeting homeownership expenses. (Public housing residents work towards this goal in the FSS program.)

**Resident Support Services Program (RSS)**
Developed in 2022, this program supports all SPHA-assisted families who are interested in improving quality of life and building self-sufficiency. SPHA's social services coordinators partner with each resident, assessing needs and developing an individualized plan. Participants create goals in areas ranging from education and employment to parenting and wellness.

## Celebrating 2022 Resident Achievements

### Homeownership

**3** HCV residents became Habitat for Humanity homeowners in 2022, with support from the SPHA homeownership program (*see page 8*)

**7** FSS participants in the SPHA homeownership pipeline

**8** FSS participants in the Habitat for Humanity pipeline

**2** FSS participants are pre-approved for a home loan (Chase Bank)

### Employment & Careers

**7** FSS participants moved from unemployed to full-time & 3 participants moved from part-time to full-time

**12** FSS participants were referred to Neighborhood Home Solutions, 4 completed homebuyer/financial fitness courses

**2** FSS participants began medical assistant education classes

**2** FSS participants are enrolled in RN programs at St. Petersburg College

**1** FSS participant completed real estate school (exam is next)

### On The Right Path

**27** FSS participants are building escrow (as of December 2022)

**30** Participants in the ROSS grant, 10 of whom graduated to the FSS program

## Resident Services / Community Events

SPHA social services team collaborated with numerous community partners to offer more resident opportunities to build community, self-sufficiency, and enhance their quality of life. 2023 plans are underway for expanded programming to support a variety of services aimed at families, FSS participants, elderly, and youth.

**Braiding With a Twist** – Marlo Jenkins, a professional salon academy instructor, provides braiding classes free of cost, empowering girls (ages 11-17) by teaching skills which support entrepreneurship as well as provides a braiding certification. Two classes were completed in 2022, with plans for additional classes in 2023.

**Family Nutrition Program** – University of Florida provided a nutritionist and local chef to host a live demonstration of how to cook a healthy, affordable meal, learn about nutrition and connect with local food resources.

**Learn & Play Class** – Hosted by Ulas Butler from United Way, this 90-minute, in-person guided play session taught caregivers of 0–5-year-old children how to engage in meaningful learning through play.

**Healing Circle** – A monthly mental health support group, hosted by Rose Hornedo and supported by CAN Community Health, that focuses on women's empowerment, healing, personal development and goal setting.

**Emergency Radio Program** – Mary Burrell from Pinellas County Emergency Management partnered with SPHA to provide free emergency radios to enhance resident safety and communication. A total of 150 emergency radios were provided to the housing authority.

**Healthcare Insurance Services** – Aetna representatives have partnered with the social services team to enroll residents eligible for health insurance and to host food pantry and cleaning supply giveaways on an ongoing basis.

**Sing Out and Read Literacy Program** – A family literacy project which supports reading skills in young children. In 2022, 40 SPHA families coordinated with the social services team to receive tablets containing virtual programming for caregivers to do together with their children.

**Back to School 2022** – Sponsored by PepsiCo, in August 2022, SPHA provided backpacks and other materials to students returning to school.

**Holiday Meal Coordination** – Social services and property management teams partnered with Radiant Church and Salvation Army to provide hundreds of turkeys to residents for Thanksgiving in 2022.

**Holiday Toy Giveaways** - Toys and resources were provided for SPHA families by these community organizers: the Carter G. Woodson Museum, Metropolitan Ministries, Toys For Tots, Salvation Army, Catholic Charities, The Christmas Toy Shop, and more. Two toy giveaways were held at Jordan Park, hosted by The Mace Anthony Williamson Foundation and the Jordan Park Project Nostalgic Association (Basha Jordan).

**A Very Merry Holiday 2022** – A family holiday event held in the Jordan Park greenspace with games, activities, and food for all Jordan Park residents.

### Resident Advisory Board

In December 2020, SPHA's Resident Advisory Board (RAB) began bi-monthly meetings to increase resident empowerment opportunities. The RAB provides recommendations to improve the experience of SPHA residents and create opportunities which are driven by resident feedback.

### Resident Scholarships

Each year, the St. Petersburg College Foundation provides five $1,000 tuition scholarships, ten $250 textbook scholarships, and five surplus computers (as they become available) to SPHA residents who are enrolled or plan to enroll at St. Petersburg College.

Additionally in 2022, SPHA helped two SPHA high school seniors apply for PHADA Scholarships valued at $5,000 and $7,000.

### Fundraising

In December 2022, Aetna provided a $10,000 donation to support SPHA's social services programming initiatives.

# Jordan Park Redevelopment Project
## Community Revitalization

Jordan Park is known for being St. Petersburg's first African American housing community and the oldest federal public housing project in the state. It is also the site for SPHA's highest priority real estate development initiative.

On November 23, 2021, SPHA received approval from HUD for its Jordan Park redevelopment proposal, which would change the funding structure from Public Housing to Project-Based Vouchers and put the long-awaited community revitalization project into motion. **The $93 million Jordan Park Redevelopment Project consists of the following elements, implemented in two phases:**

- Transitioning the Jordan Park family apartments (206 units) from Public Housing to a Project-Based Voucher (PBV) funding platform.

- Renovation of the 206 family units (i.e. new flooring, countertops, cabinets, washers and dryers in units, safety features, energy-efficiency improvements, etc.)

- Demolition of 31 Historic Village units and new construction of a three-story, 60-unit senior midrise building (for households 62 years and older)

On December 14, 2021, SPHA closed on Jordan Park in partnership with co-developer Norstar Development USA, LP, and with the investment of Fannie Mae, KeyBank, and RBC Community Investments. Partners also included the bond issuer, the Housing Finance Authority of Pinellas County, and the city of St. Petersburg, which provided Community Redevelopment Area funding.

On January 28, 2022, elected officials, agency stakeholders, and community leaders joined SPHA's Board of Commissioners and staff for the ceremonial groundbreaking of the Jordan Park Redevelopment Project.

### Relocation Efforts

SPHA surveyed all Jordan Park residents regarding their relocation preferences and worked with each household to ensure they found the home of their choice, whether they stayed in Jordan Park or moved elsewhere. SPHA held regular in-person and virtual meetings with Jordan Park residents to keep them informed throughout the relocation and redevelopment process. All residents from Phase 1 of Jordan Park were relocated prior to the financial transaction closing, and Phase 2 relocation efforts ended in December 2022. In total, 196 Jordan Park families were successfully relocated on-site and off-site by SPHA staff to accommodate the redevelopment.

### Construction Progress

97 families moved into their newly renovated apartments at the end of 2022, marking the completion of Phase 1 construction for the family units. The second and final phase for the family redevelopment portion (109 units) is on track to be completed by Fall 2023. Construction at the senior midrise building, officially named The Legacy at Jordan Park, is anticipated to be finished by Summer 2023.

### Community Impact

When revitalization efforts are concluded, Jordan Park will consist of 266 affordable units, adding much-needed housing stock to South St. Petersburg. 15% of Jordan Park units will be available for families earning less than 30% of the Area Median Income (AMI), and the other 85% of units will be available for those at or below 60% of the AMI.

The redevelopment project will also increase the available senior housing in the Jordan Park community from 31 to 60 units, creating new housing options for low-income residents ages 62 and up. The improvements to the historic community will improve its safety and sustainability for future generations.

## Timeline

**January 2021**
Door-to-door survey of all Jordan Park residents regarding their relocation preferences

**January 2021**
Jordan Park resident relocation meeting

**May 2021**
HUD approval Jordan Park Section 8 Disposition Application

**June 2021**
Online survey of all Jordan Park residents regarding their relocation preferences

**June 2021**
Resident relocation efforts begins

**June 2021**
Jordan Park resident relocation meeting

**July 2021**
Jordan Park resident relocation meeting

**August 2021**
Jordan Park resident relocation meeting

**September 2021**
Jordan Park resident relocation meeting

**November 23, 2021**
HUD approval for Jordan Park redevelopment proposal received

**December 2021**
All residents from Phase 1 of Jordan Park relocated prior to the financial transaction closing

**December 14, 2021**
Financial transaction closing

**January 2022**
Jordan Park resident relocation meeting (Phase 2)

**January 28, 2022**
Groundbreaking ceremony

**February 7, 2022**
Project Based Voucher (PBV) waitlist opening for the Jordan Park Family Units

**March 2022**
Jordan Park resident relocation meeting (Phase 2)

**March 2022**
Phase 2 resident relocation efforts began

**June 2022**
Jordan Park resident relocation meeting (Phase 2)

**August 31, 2022**
Jordan Park resident relocation meeting (Phase 2)

**October 6 2022**
The first residents received the keys to their renovated Jordan Park family units at SPHA's first leasing event

**October-November 2022**
Regular leasing events held, ending with a total of 97 residents moved into renovated Jordan Park family units

**December 2022**
Phase 2 resident relocation efforts ended

**Summer 2023**
Senior Midrise Building anticipated completion

**Fall 2023**
Family Redevelopment anticipated completion

# Property Capital Investments & Improvements

## Results of Capital Investments Procurement

## $1,227,706

**Pumped Into Economy, Creating Opportunity for Local/Regional Businesses (FY2020-2022)**

All of SPHA's communities were built during the period of 1965 - 1986. SPHA uses Capital Funds from HUD to make capital improvements and extend the life of the public housing portfolio.

**2020**
**$356,693**

**Replaced**
Roofs at Romayne Apartments & Disston Place Apartments

**Fees**
Architecture & Engineering

**2021**
**$724,636**

**Upgraded**
Technology

**Replaced**
Parking Lots at Disston Place Apartments

Sewer at Sunset Oaks Apartments

Roofs at Clearview Park Apartments

A/C at Romayne Apartments

**2022**
**$146,377**

**Replaced**
Appliances at Disston Place Apartments & Clearview Park Apartments

A/C at Clearview Park Apartments

**Fees**
Architecture & Engineering

## $229,158   HUD Emergency Safety and Security Grant

In October 2022, SPHA was awarded its first-ever Emergency Safety and Security Grant from HUD as part of the federal Fiscal Year 2022 Capital Fund Emergency Safety and Security Program.

**Totaling $229,158.00, the funds will be used to purchase and install safety equipment at SPHA's public housing properties.**

The federal grant will fund new doors, frames, and deadbolts at Clearview Park, Disston Place, Gateway Place, Romayne, and Sunset Oaks. Security cameras also will be installed at Disston Place and Sunset Oaks.

# Financial Highlights

## Public Housing Financial Viability

**2020**
- AMP 2* $10,121,405
- AMP 3* $473,567
- Other* $2,525,411

**2021**
- AMP 2* $9,724,919
- AMP 3* $468,555
- Other* $2,525,411

**2022**
- AMP 2* $9,097,983
- AMP 3* $575,400
- Other* $2,525,411

## Public Housing Asset Value

**2020**
- AMP 2* $10,263,543
- AMP 3* $473,567
- Other* $2,525,411

**2021**
- AMP 2* $9,883,710
- AMP 3* $468,775
- Other* $2,525,411

**2022**
- AMP 2* $9,304,725
- AMP 3* $575,400
- Other* $2,525,411

*  **AMP 2** = Clearview Park, Disston Place, Gateway Place, Romayne, Sunset Oaks & Scattered Sites.

**AMP 3** = Jordan Park

**Other Projects** = Graham Sale Proceeds

## Allocation of Expenses

| | | |
|---|---|---|
| Housing Assistance Payments | $37,188,399 | 80.71% |
| Administrative | $3,559,327 | 7.73% |
| General | $1,496,257 | 3.25% |
| Depreciation | $1,185,290 | 2.57% |
| Property Betterments | $1,000,000 | 2.17% |
| Ordinary Maintenance | $809,905 | 1.76% |
| Utilities | $438,541 | 0.95% |
| Insurance | $363,358 | 0.79% |
| Protective Services | $23,498 | 0.05% |
| Dwelling Unit Rent Expense | $5,623 | 0.01% |
| Resident Services | $5,173 | 0.01% |

### Total Allocation of Expenses
### $46,075,371

## Public Housing Operating Revenue

**2021**
**$2,476,948**

**2022**
**$2,245,922**

**2020**
**$2,001,904**

1225
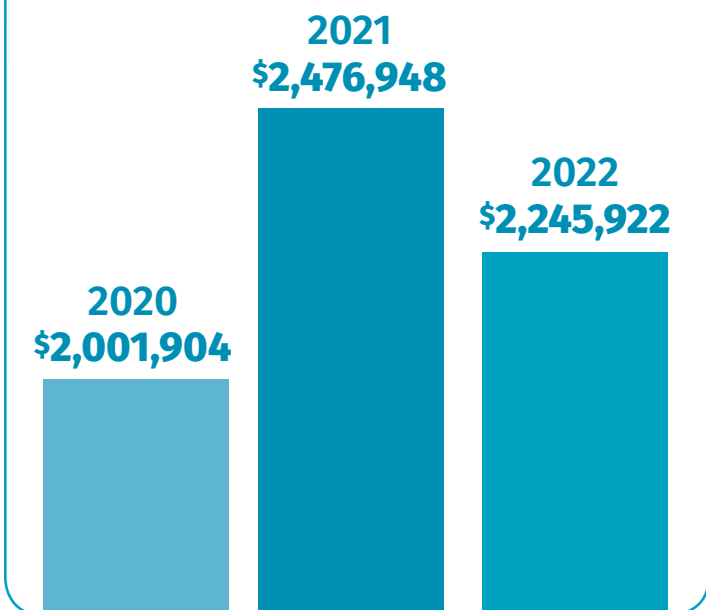
# Marketing, Branding & Technology Updates
## Creating Opportunities for Stronger Communities



### New Branding

**In commemoration of its 85th anniversary and to mark the start of a new era for the agency, SPHA publicly introduced its new branding on September 1, 2022.**

The new agency look includes bright colors and a friendly design, better representing SPHA and its mission. In addition, SPHA's new tagline, "Creating Opportunities for Stronger Communities," summarizes the agency's renewed vision for the future.

### Website Redesign

**As part of the rebranding, SPHA's website (www.stpeteha.org) was also updated.**

The enhanced, responsive website includes the latest agency news and provides a better user experience for clients, landlords, community partners, and the general public.

### Marketing & PR Plan Overview

**SPHA implemented a comprehensive communications plan in June 2022.** The communications planning effort began with the need to reintroduce SPHA's current leadership to the community and to reposition communications regarding specific redevelopment projects.

The 2022-2025 Communications Plan's approach is multi-faceted, using diversified methodologies and strategies across the fields of public relations, media relations, community outreach, and marketing.

The intent is to repeat SPHA's key messages consistently and constantly, across as many channels as possible and using as many methods as possible.

# What's Next for SPHA
## Planned Developments

As SPHA moves into the future, the agency is strategically identifying affordable housing development projects and collaborating with community partners to close the affordable housing gap. SPHA will continue to evolve with the needs of the greater St. Petersburg community, as we continue creating opportunities for stronger communities.

### Redevelopment of the Former Ed White Hospital Site

In late 2021, SPHA purchased the former Ed White Hospital site, located at 2323 9th Avenue North in St. Petersburg. **The agency is working with Wannemacher Jensen Architects on site plans, which will transform the site into a multi-story affordable housing complex.**

The renovated six-story, 121,000-square-foot building will provide housing for seniors earning 80% to 30% or below of the AMI and will feature:

- 5 studio apartments
- 60 one-bedroom apartments
- 5 two-bedroom apartments

The redevelopment will also include professional office space. SPHA intends to move some administrative offices to the new development and to make additional offices available for local nonprofit entities or businesses.

This office move will be the fulfillment of SPHA's promise to bring the housing authority closer to the people it serves.

**Projected development costs are $23-26 million.**

- In October 2022, the city of St. Petersburg earmarked $5.9 million in American Rescue Plan Act (ARPA) Local Fiscal Recovery funds
- Also earmarked was $3 million from the City of St. Petersburg's Penny For Pinellas Funds to support senior housing
- SPHA is exploring other funding streams for this redevelopment project



### Development of the Hartford Site

In September 2021, SPHA purchased a single-family house at 3434 32nd Avenue North to add to two existing adjacent lots, referred to collectively as the "Hartford Site."

**Projected development will include 35 family apartments and 12 senior apartments with an estimated $21 million cost.**

The planned buildings will provide affordable housing for families or individuals at or below 60 percent of the AMI. Wannemacher Jensen Architects is developing site plans for this project, which is approximately two to three years on the horizon.

**Mission:** The mission of the St. Petersburg Housing Authority is to provide safe, sanitary, accessible, decent, and affordable housing to eligible citizens of the city of St. Petersburg, while enhancing and promoting resident self-sufficiency.

**Renewed Vision:** SPHA's vision for the future is clear. The housing authority is committed to creating a path to self-sufficiency for its clients, providing more housing opportunities, including homeownership, and moving them beyond affordable housing and into independence.

**SPHA**
St. Petersburg
Housing Authority

**RISE**
Affordable Housing
Revitalizing • Investing • Strengthening • Enhancing

## Creating Opportunities for Stronger Communities

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St. Petersburg, FL 33702

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**PUBLIC NOTICE**
**THE HOUSING AUTHORITY OF THE CITY OF ST. PETERSBURG**
**SEMINOLE SQUARE APARTMENTS PROJECT BASED VOUCHER (PBV)**
**One (1) and Two (2) Bedroom Wait List**

The St. Petersburg Housing Authority (SPHA) will be accepting pre-applications for its Seminole Square Apartments PBV Waiting List for one (1) and two (2) bedroom units. Beginning at <u>8:00 a.m. EST on Thursday, October 05, 2023, until 5:00 p.m. EST on Thursday, October 19, 2023</u>. **The SPHA is accepting pre-applications online at <u>www.waitlistcheck.com/FL2738</u>. No pre-applications will be accepted after the deadline of 5:00 p.m. EST on Thursday, October 19, 2023.**

**To be eligible for the Seminole Square Apartments PBV units, applicants MUST have income that does not exceed 30% of the average medium income (AMI) for Pinellas County as determined by HUD annually. Only one (1) application per family may be submitted.**

The current HUD Income Limits for Pinellas County are listed below:

LIHTC INCOME LIMITS for 2023 (Based on 2023 MTSP Income Limits)

| People | 30% AMI |
|---|---|
| 1 Person | $18,270 |
| 2 Person | $20,880 |
| 3 Person | $23,490 |
| 4 Person | $26,070 |

If you need assistance applying, the SPHA will have staff available at the location and times listed below:

▪ Á **Wednesday, October 11, 2023, 8AM to 12PM**
SPHA Central Office (2001 Gandy Blvd N., St. Petersburg, FL 33702)

▪ Á **Thursday,  October 12, 2023, 12PM to 4PM**
SPHA Central Office (2001 Gandy Blvd N., St. Petersburg, FL 33702)

However, applicants who need a Reasonable Accommodation can mail a written request to SPHA at 2001 Gandy Blvd. N., St. Petersburg, FL 33702. A Reasonable Accommodation request can also be emailed to <u>JPWaitlist@stpeteha.org</u>.  **Requests must be received by October 11, 2023.** SPHA staff will respond, as appropriate, to provide the requested assistance.

# Social Services Report
# September 2023

## AUGUST FSS & RSS RESIDENT ACHIEVEMENTS TO CELEBRATE:

- 3 participants increased their income through better job opportunities
- 1 participant received a certificate for achieving straight A's on her first semester of dental assistant school (pictured below)
- 1 participant enrolled into a Phlebotomy program through St. Pete Works
- 3 participants enrolled in a GED program
- 1 participant returned to SPC to finish her degree
- 2 participants improved their credit scores
- 1 participant enrolled in first time homebuyer classes
- 1 participant went from part time to full time employment
- 2 participants went from unemployed to full time employment



*Pictured: RSS participant Khaliah and her daughter. Khaliah joined RSS in January. Since enrolling, Khaliah moved to a new apartment, learned new budgeting skills, paid outstanding bills, enrolled at Clearview Adult Ed and completed her high school diploma, and with the support of Section 3 funds, enrolled at a dental school to become a dental hygienist. She plans to finish school in 2024.*

# Family Self-Sufficiency (FSS) Program Report:

- Á 136 FSS participants are currently enrolled in FSS
- Á 111 FSS participants list homeownership as one of their goals
- Á 8 participants are in the Homeownership Program
- Á 9 participants are in the homeownership pipeline
- Á 51 participants are currently building escrow savings accounts

## New Homeowner!



*On August 23rd, SPHA celebrated Joanne, our newest homeowner.  Joann joined FSS in November 2022.  She and her daughter moved in to their new home on August 23rd.  Joann chose to continue participating in FSS to pursue her educational goal.*

## FSS Workshop Series

### August workshop – Mind Ya Business: How to Grow & Launch Your Business



On August 17th, the FSS Program hosted a two hour workshop on starting, improving or relaunching a business, a goal of many of our FSS participants.  Participants were thrilled to receive the wisdom and practical knowledge of four panelists who are local business owners and community leaders, who not only provided key information, but also extended mentorship opportunities.

*FSS workshops are offered every other month to all FSS participants & FSS waiting list members*

# Resident Support Services (RSS) Program Report:

- Á 18 RSS participants are currently enrolled
- Á In addition to the RSS/FSS participants, 28 SPHA residents were provided assistance by the social services team in April, for a total of 34 hours of services.
- Á Monthly programming is being held at three SPHA properties (Sunset Oaks, Disston Place, & Jordan Park)
- Á Bimonthly programming is being offered to HCV participants at Philip Benjamin Towers
- Á Seniors moving to the Legacy at Jordan Park have been supported by the Social Services team to facilitate the move and transition
- Á Social services facilitated the payment of the security deposits of 11 seniors who, as a result, can move into the The Legacy at Jordan Park next month.
- Á Assistance has been provided to Disston Place families impacted by the renovations
- Á Financial and supportive assistance has been provided to families moving into phase 5 and 6 at Jordan Park.

# Current Social Services Programming:

## Back to School Support



Our Back to School events continued this month when the Social Services team visited Clearview Park Apartments on September 6th.  Residents of all ages enjoyed an ice cream social, and Clearview Park children were delighted to receive new backpacks filled with school supplies.

## Jordan Park Community Garden



Progress in the community garden continues with dedicated residents and community partners maintaining the weeding, watering, and care for the garden.  Residents are working to prepare the garden for a fall planting.

## Healing Circle

The healing circle last met on August 16th.  This woman's group is sponsored by CAN Community Health, and is held the third week of every month at Jordan Park. The group is open to all SPHA female residents.

# Financial Literacy Workshop



SPHA facilitated a financial literacy class on September 7th which was open to all SPHA residents. Guest speaker Leo Diaz from Valley Bank discussed the Three C's of credit, budgeting skills and tools, preparing to be mortgage ready, and much more.

# Coffee & Conversations with Miriam @ Sunset Oaks



On September 6th, Sunset Oaks residents were treated to a special session led by guest speaker Dr. Jennifer O'Brien from USF.  Dr. O'Brien presented several topics on brain health, and residents learned how to prevent cognitive decline and keep their minds healthy and active.
*Coffee & Conversations meets the first Wednesday of each month*

# Braiding with a Twist



Pictured: girls in the current cohort of Braiding with a Twist, a braiding education and entrepreneurship class led by CEO Marlo Jenkins.  On September 21st the girls' families and friends will celebrate as they watch the girls receive their certificates of completion.

# SPHA Social Services in the Community



In partnership with Aetna, the social services team hosted a craft project event at the Philip Benjamin Towers. Residents learned how to make a fall craft for their home while building community and learning about valuable resources in the community.

# Other Items to Report:

- Á SPHA is exploring a partnership with The Well through the City of St. Pete Community HUB project to possibly establish a mini-HUB at Jordan Park.
- Á Residents of Jordan Park are working to establish a Neighborhood Association, supported by SPHA and facilitated through the City of St. Pete.
- Á The Resident Advisory Board met on September 5th (postponed from August due to the hurricane). During this meeting, board members reviewed the SPHA 2024 annual plan and ACOP.
- Á Sing Out and Read - 26 children are participating in the spring SOAR class. They will be honored in a ceremony at Jordan Park on September 28th.



*SPHA will be hosting a Picnic in the Park and family tree climb*
*in Jordan Park on Saturday, October 14th*

# Social Services Report
# July/August 2023

## Family Self-Sufficiency (FSS) Report:

The FSS program has been very busy meeting with participants and empowering them to meet their goals. The program is currently full, with a total participant caseload of 125 SPHA-assisted residents. As participants close and new openings are created, the program will serve those on the waiting list, which has 53 people.

- Á 8 current participants are in our Homeownership Program
- Á 10 participants are in the homeownership pipeline
- Á 112 participants list homeownership as a goal

**ESCROW UPDATE:**
**50 participants have an escrow account**

**Total escrow savings: $111,128**

## Resident Support Services (RSS) Program Report:

- Á 21 RSS participants are currently enrolled
- Á In addition to the RSS/FSS participants, 73 SPHA residents were provided assistance by the social services team in June and July, for a total of 68 hours of services
- Á Monthly programing is being held at Sunset Oaks, Disston Place and Jordan Park
- Á Programming at Philip Benjamin Tower is being offered to HCV seniors

## Current Social Services Programming:

### June & July FSS & RSS Resident Achievements to Celebrate:

- Á 9 participants increased wages
- Á 6 participants went from unemployed to employed full time
- Á 5 participants completed the Neighborhood Home Solutions First Time Homebuyer and Financial Fitness Courses
- Á 1 participant received a promotion
- Á 1 participant significantly improved their credit
- Á 1 participant was accepted into the St. Jude program for homeownership
- Á 1 participant completed her Medical Technology Certification
- Á 1 participant enrolled in a medical assistant program through their employer
- Á 1 participant passed her CDL permit exam
- Á 1 participant began a dental assistant 15-month program
- Á 1 participant completed her GED at Clearview Adult Center
- Á 1 participant completed training to become a Doula

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## Disston Place Monthly Group – NEW!

In June, a new monthly group at Disston Place Apartments was initiated. Each month, a family activity will be held so that families can benefit from educational programming and build community.



*Pictured: in June, Disston families learned about the health benefits of herbs and how to grow them. Each family created a portable herb garden to take home.*



*Pictured: in July, Disston families learned about water safety with a certified instructor from the YMCA and then enjoyed some family fun in the pool.*

## Braiding with a Twist

The third Braiding with a Twist class of 2023 graduated on July 13th! Families celebrated 13 girls who completed the course girls with a ceremony. The next cohort of 20 students began on August 7th and will graduate in September.



## Jordan Park Community Garden

The children of Jordan Park love the garden! We are thrilled so see the garden community expand as more residents get involved.



*On July 6th and August 3rd, residents of Jordan Park along with community members came together for garden work days. In July, Families enjoyed a pizza dinner and learned proper techniques for weeding and caring for the garden. Children and parents also got to visit Tampa Bay Watch's marine science table, where they used microscopes and enjoyed hands-on science activities.*

## Coffee & Conversations Series

Seniors at Sunset Oaks enjoy educational activities the first Wednesday of each month.



*Pictured: in our July series of 'Conversation & Coffee with Miriam', SPHA's team member and certified aquatics instructor Monique MacGregor led the group in a water aerobics class, a request made by the residents. Residents learned how to use the pool safely and have fun while exercising.*



*Pictured: in August, Sunset Oaks residents received information on how to maintain independence through nutrition and participated in a food demonstration.*

## SPHA Social Services in the Community – NEW!

In an effort to bring senior programming to our HCV participants, a new bimonthly group was initiated at the Philip Benjamin Tower in St. Petersburg, sponsored by our sponsors at Aetna.



*On June 27th, SPHA hosted a candle making event at the Philip Benjamin Tower in St. Petersburg. Sponsored by Aetna, participants were provided a meal and made a candle they could take home. Participants enjoyed getting to know one another and learning about community health resources.*

## Sing Out and Read (SOAR)

Our current cohort of SOAR students began on July 10th, when families met at Jordan Park to pick up their tablets. SOAR provides literacy training for children through a parent-child reading program on tablets they provide. Children in this cohort have a goal of achieving 900 minutes of reading in 12 weeks and increasing a reading level.

## Social Services Quarterly Newsletter

The second quarterly social services newsletter went out to all SPHA-assisted residents. This summer edition provided resources for families and informed them about SPHA's programming. The newsletter was emailed and a hard copy is included in all interim and annual packet mailings.

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# Back to School Events

The 2023-2024 school year has begun, and in collaboration with community partners, SPHA has helped families have a good start to the year.



*On August 8th, SPHA sponsored a back to school event for Jordan Park families. Partnerships with the NFL Alumni Association, Hope Alive Outreach, United Way Suncoast and Aetna enabled 250 children to receive a new backpack filled with school supplies. Children also participated in a tree climb with Pathfinder Outdoor Education, as well as had their faces painted, enjoyed pizza and ice cream. It was a great way to get families ready and excited for the new school year.*



*On August 15th, SPHA sponsored a back to school event for Disston Place families. Thanks to a generous donation from Deena Dates, all children at Disston Place received a new backpack with supplies. The children were elated! Families also enjoyed a Learn 'n Play session with our partners from United Way Suncoast, and an ice cream social to celebrate the new school year and build a strong community.*



Due to the generosity of our community partners, many SPHA-assisted residents in all programs who were in need of backpacks and school supplies. It was a great way to start the year! In total, over 300 children were provided new backpacks and school supplies. We are deeply grateful for the support!

## New Opportunities through Section 3 Funds

In addition to the Braiding with a Twist classes, a new opportunity was created for SPHA residents through our Section 3 funding.  As insurance companies began covering doula services, many agencies are hiring doulas.  In response to this need, SPHA partnered with the Commonsense Childbirth Institute to provide Doula training to SPHA residents.



*Pictured: 10 SPHA participants completed the entirety of the Doula training and received their certificates at the Center for Health Equity.  Doula services are notable for their ability to improve maternal health outcomes and decrease the disparities in health outcomes seen in disadvantaged communities.*

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# Social Services Report
# June 2023

## Family Self-Sufficiency (FSS) Report:
- Á 131 FSS participants are currently enrolled in FSS
- Á 114 FSS participants list homeownership as one of their goals
- Á 7 participants are in the Homeownership Program
- Á 7 participants are in the homeownership pipeline
- Á On June 6th and 8th, the second FSS Empowerment Workshop Series, "From Heart to Start" was held virtually and in person

## June FSS Empowerment Workshop Series: 'From Heart to Start'



*On June 6th (virtual) and June 8th (in person), Tahisia Scantling from Right Turn Reality provided FSS participants with a two hour course which prepares them for homeownership and long term financial success.*

## Resident Support Services (RSS) Program Report:
- Á 18 RSS participants are currently enrolled
- Á In addition to the RSS/FSS participants, 22 SPHA residents were provided assistance by the social services team in May, for a total of 19 hours of services
- Á Monthly programming is being held for public housing, PBV and HCV assisted residents, and is expanding to an additional property (Disston Place) this month

*New homeowners Joselyn and Carlita were presented with housewarming baskets from SPHA*

## May FSS & RSS Resident Achievements to Celebrate:

- Á 1 participants was accepted into the Workforce Innovation and Opportunity Act (WIOA) program
- Á 1 participant started a new business
- Á 1 participant graduated from her ARNP program
- Á 5 participants completed their first time homebuyer courses
- Á 1 participant closed and moved into her home
- Á 6 participants went from unemployed to employed full time
- Á 2 participants paid off their collection accounts
- Á 1 participant completed her goal of ending TANF support
- Á 1 participant finalized her child's adoption
- Á 1 participant passed her GED

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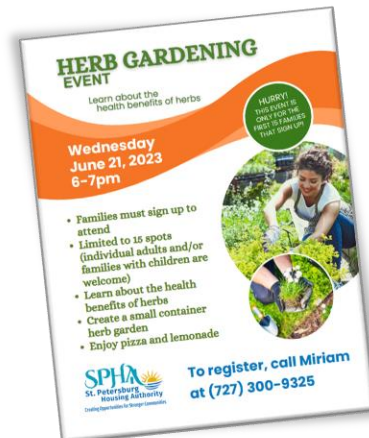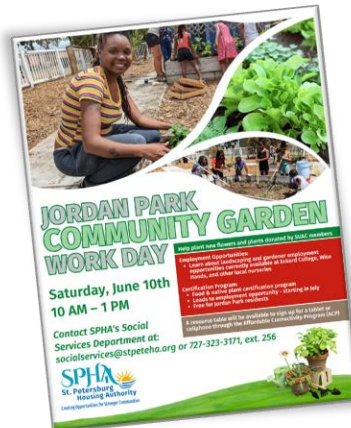
# Current Social Services Programming:

## Jordan Park Healthy Summer Kick-Off Celebration

On May 30th, SPHA joined with community partners to create a healthy start to the summer. Pathfinder Outdoor Education hosted a tree climb, Tampa Bay Watch brought their Marine Science Discovery Van, and many more activities and partners brought resources to Jordan Park families.





## Braiding with a Twist

The third Braiding with a Twist class of 2023 is underway! The newest cohort began on May 30th and will graduate in July.

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## Braiding with a Twist (continued)

On Thursday, May 18th girls from the previous cohort were celebrated in a formal ceremony at the Center for Health Equity. Over 100 attendees honored the girls, and family and community members joined to recognize the importance of this opportunity. Congratulations to Marlo Jenkins, CEO for another successful class of future entrepreneurs!



## Jordan Park Community Garden

Progress in the Jordan Park Community Garden continues! Jordan Park community members have been diligently watering and tending to the garden on a daily basis. On May 20th, 30 additional yards of mulch were delivered and spread in the garden. On June 5th Sustainable Urban Agricultural Coalition (SUAC) donated plants which were planted on June 10th during a garden work day, which was attended by multiple community partners and residents.





Please check out the news coverage of the garden, which aired on Saturday, June 10th on News Channel 8! https://www.wfla.com/video/st-petersburg-housing-authority-teams-up-with-community-to-bring-garden-to-life/8727371/

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## Coffee & Conversations with Miriam

The first Wednesday of each month, residents of Sunset Oaks are engaged in an activity and an opportunity for conversations with fellow residents and social services coordinators.

In our June series of 'Conversation & Coffee with Miriam', residents sat by the pool enjoyed the company of neighbors while enjoying a hot cup of coffee and healthy snacks. Meaningful conversations about mental health and staying active were the focus of today's meeting.



*Pictured: residents at the June 5th meeting*

## Healing Circle

In May, CAN Community Health held an event in support of their monthly women's group at Jordan Park. Guest speakers presented on topics including physical health, mental health, skin care and hair care, and a licensed massage therapist offered free chair massages. Also on site was their mobile testing van. The Healing Circle is held the third week of every month at Jordan Park, the group is open to all SPHA female residents.



## Sing Out and Read (SOAR)

The most recent cohort of SOAR students graduated from the program on June 8th, when each graduate celebrated achieving 900 minutes of reading in 12 weeks and moving up one grade level!  SOAR provides literacy training for children through a parent-child reading program on tablets they provide.



*Phillip Clark, Director of Sing Out and Read, presented each child with a certificate and SOAR t-shirt and a new Amazon tablet for their accomplishments.*

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# C. Other Document and/or Certification Requirements



C.1 – Civil Rights Certification / Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan

C.2 – Civil Rights Certification

C.3 Resident Advisory Board (RAB) Comments

C.4 –Certification by State or Local Officials

<table>
<tr>
<td><strong>Certifications of Compliance with PHA Plan and Related Regulations <em>(Standard, Troubled, HCV-Only, and High Performer PHAs)</em></strong></td>
<td><strong>U.S. Department of Housing and Urban Development</strong><br>Office of Public and Indian Housing<br>OMB No. 2577-0226<br>Expires 3/31/2024</td>
</tr>
</table>

## PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the___ 5-Year and/or_X_ Annual PHA Plan, hereinafter referred to as" the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning __1/1/2024_, in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
   (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
   (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
   (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.
8. For PHA Plans that include a policy for site-based waiting lists:
   • The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
- Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
- The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
- The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).

9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.

10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.

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14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).

15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.

16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.

17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.

18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.

19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.

20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.

21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.

22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

**Housing Authority of the City of St. Petersburg, FL**

PHA Name

**FL002**

PHA Number/HA Code

__X__ Annual PHA Plan for Fiscal Year 20 **24**

_____ 5-Year PHA Plan for Fiscal Years 20____ - 20____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Executive Director

**Michael Lundy**

Signature                                    Date 09/28/2023

Name Board Chairman

**James Dates**

Signature                                    Date

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**St. Petersburg Housing Authority (SPHA)**
**2024 Annual Plan**
**HUD-50075-HP**

**Admissions and Continued Occupancy Policy revision** …

**HCV Administrative Plan revision** …

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# Certifications of Compliance with PHA Plan and Related Regulations *(Standard, Troubled, HCV-Only, and High Performer PHAs)*

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## PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the___ 5-Year and/or_X_ Annual PHA Plan, hereinafter referred to as" the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning ___1/1/2024_, in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
    (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
    (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
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**Housing Authority of the City of St. Petersburg, FL**       **FL002**

PHA Name                 PHA Number/HA Code

__X__ Annual PHA Plan for Fiscal Year 20 __24__

_____ 5-Year PHA Plan for Fiscal Years 20____ - 20____

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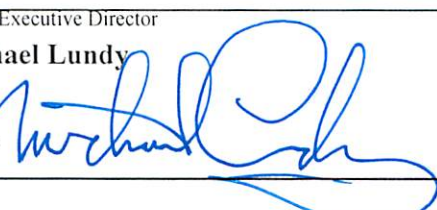
Name of Executive Director                Name Board Chairman

**Michael Lundy**                      **James Dates**
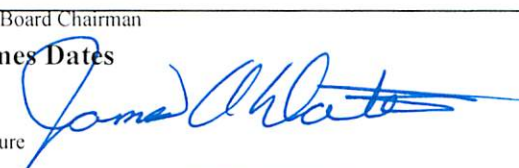
Signature       Date 09/28/2023      Signature                     Date

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**St. Petersburg Housing Authority (SPHA)**
**2024 Annual Plan**
**HUD-50075-HP; Attachment # 7**

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# AGENDA
## RESIDENT ADVISORY BOARD (RAB) MEETING
# VIRTUAL or IN-PERSON
### Thursday, September 7, 2023; 3:00 p.m. to 4:00 p.m.

## THIS MEETING IS LIMITED TO PARTICIPATION OF RESIDENT ADVISORY BOARD MEMBERS

https://meet.goto.com/socialservices6/rabmeeting

**Minutes of the Regular Meeting
Of the Resident Advisory Board
Of the St. Petersburg Housing Authority
September 7, 2023**

**SPHA Staff Present:**    Michael Lundy, President/CEO
Danielle Thomas, Senior Vice-President/COO
Larry Gonzalez, Vice-President of HCV
Katrina Weekley, Director of Asset Management
Abby Everingham, Director of Social Services
Nick Fokianos, Director of Communications

**RAB Members Present:** Christopher Benjamin (HCV)

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**SUBJECT:**    Welcome – Michael Lundy, President/CEO

Mr. Lundy thanked Christopher Benjamin, the only Resident Advisory Board member in attendance for tuning in to this meeting to talk about the proposed annual plan for fiscal year 2024 for the St. Petersburg Housing Authority. He is an HCV participant and has been a long-time participant in SPHA's Resident Advisory Board. As you know, this is a very important process for the St. Petersburg Housing Authority. It is the opportunity for SPHA to look at all its programs, and policies and tune them up and to bring on new proposed policies and programs. With that, it is equally important as residents of Public Housing and participants of our HCV program that you weigh in on these proposed policies. Your input is critical. The Dept. of Housing and Urban Development mandates that Housing Authorities proactively seek out your input and seriously consider your recommendations. This is an opportunity for you to weigh in and ask any questions that you may have about the policies and programs that will be presented to you this afternoon.

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**SUBJECT:**    Purpose of Meeting – Danielle Thomas, Senior Vice-President/COO

The purpose of this meeting is to review the SPHA's Draft Annual Plan for 2024 and provide Resident Advisory Board members with progress updates on the operations of the St. Petersburg Housing Authority. It is also to provide information about some of SPHA's upcoming activities and get the Resident Advisory Board's feedback and suggestions on those activities or anything else they wish to share.

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**SUBJECT:**    Program Updates

**Vouchers – Larry Gonzalez, Vice President of Housing Choice Voucher**

Mr. Gonzalez stated that SPHA has about 3,400 voucher participants. The total monthly lease payments made by SPHA is approaching 4 million dollars. There are about 8,000 applicants on the voucher waitlist. The wait to be selected is four to five years. The voucher program is made up of seven different programs – (1) the Housing Choice Voucher program, which is the majority of SPHA participants, (2) the Project Based program which has about 500 hundred units. This program is where we issue vouchers to applicants but they move into an assigned unit, (3) the

VASH program is where we issue vouchers to homeless veterans only. As of this month, we have about 290 veterans that we subsidize, (4) the Mainstream Voucher program which is directed at families with disabilities between 18 and 62 years of age, (5) the Family Youth Initiative (FYI) which deals with youth coming out of foster care, (6) the Home Ownership program which is about a year old. It has eight participants and was started by the FSS program and the last program is the Emergency Housing Voucher program, which is directed at families in St. Petersburg that identify as most vulnerable or at risk of losing their housing.

**Public and Affordable Housing – Katrina Weekley, Director of Asset Management**

Ms. Weekley introduced the Asset Management Team: Marsha Gilley, Public Housing Asset Manager, LaShunda Brown, Public Housing Assistant Asset Manager, Jeffrey Lane, PH Maintenance, Ulises Reyes. PH Maintenance, Christopher Oscar, Maintenance in Training, Susan Bates, Customer Service Representative, Roger Singh, Maintenance Manager. The following staff members work at the Jordan Park property: Udozo Okeke, JP Asset Manager, Sonya Walker, JP Assistant Asset Manager, Whitney Meddings, JP Assistant Asset Manager, Joe Moesch, JP Maintenance, Wilbur Speights, JP Maintenance, Chaitnarine Samlall, JP Maintenance. There are a total of 134 Public Housing units. The properties include Clearview Park, Disston Place, Gateway Place, Romayne Apartments, Sunset Oaks, and the Scattered Site. The following renovations have started: Disston Place – Renovations of 34 kitchens and bathrooms began in July and new exterior cameras have been installed, Sunset Oaks – New exterior cameras have been installed, new railing installed, and new roofing and interior painting are coming in January 2024, and Gateway Place – Renovations of 20 kitchens and bathrooms to begin in January 2024. SPHA's additional upcoming projects in 2024 include exterior doors, interior cycle painting, power-washing, and tree trimming for all 134 Public Housing units as well as new roofing for Sunset Oaks.

**Social Services – Abby Everingham, Director of Social Services**

Ms. Everingham stated that the Social Services programming has grown considerably over the past year. There are three (3) core programs and a lot of additional support services that are provided. The first program is the Family Self Sufficiency program which has expanded from 50 participants to 125. All those participants are working with Social Services coordinators individually, who are working towards a variety of goals, many of which are working towards homeownership. The second program is the Homeownership program, which has eight (8) participants who are currently utilizing their HCV voucher to support their mortgage for the home that they have purchased. The third program is the Resident Support Services program which has about twenty-five (25) participants who meet regularly with a coordinator. There are also a lot of participants who reach out from all the different public housing properties, all the HCV units, and the community who need resources and support so Social Services is here to help guide them. Programming throughout the year is provided at Jordan Park, a monthly family evening at Disston Place, and a monthly Coffee and Conversations at Sunset Oaks.

Nick Fokianos stated that he has been privileged to be able to see what SPHA has been doing for its residents. He is now happy to be telling their stories, showing how SPHA is interacting with the community. Additionally, SPHA is working with local news sources when there are events

such as the Back-to-School event at Jordan Park. We can reach out to news organizations and let them know what is going on in the community and broadcast it on television.

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**SUBJECT:** Review of HCV Administrative Plan Changes – Larry Gonzalez

Ms. Thomas explained that the Administrative Plan is the rule book for the Housing Choice Voucher program. It dictates how the SPHA staff is going to operate the program and it is based on the federal regulations that are provided by HUD. Every year SPHA is supposed to review it and make any updates and changes as needed.

Mr. Gonzalez stated that this year SPHA is doing a total revision of the Administrative Plan. Housing Authorities must adopt and establish local policy for the Administrative Plan for the administration of the program in accordance with HUD's regulations. The Administrative Plan and any revisions to that plan must be formally adopted by the SPHA Board of Commissioners or authorized PHA officials. The Administrative Plan states PHA policy on matters for which the PHA has discretion to establish local policies. Those local policies are generally waitlist preferences. If there is a high population of elderly then SPHA can establish a preference for the elderly, the same for veterans. The area or locale dictates a Housing Authorities' preferences. The Housing Authority must administer the program in accordance with its Administrative Plan. This year it will be adopting the Nan McKay Administrative Plan which covers all policies and will include the local policies such as the waitlist preferences that are specific to this area. The Administrative Plan covers every one of HUD's requirements for Housing Authorities. The local policies would be generally in the preferences when waitlists are opened. SPHA would direct it if there is a population that needs a preference such as the homeless or VASH, for those vets that may not qualify for the VASH program. If a waitlist is opened and it has the preference for veterans, they would receive that preference. Others would be the elderly or disabled. So, there are a lot of different categories of preferences that we can choose or establish. When preferences are established, SPHA has to take it to the Board if there are no existing local policies. Also, if we would like to include them in the Administrative plan it would have to take them to the Board for approval.

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**SUBJECT:** Review of Admissions and Continuing Occupancy Policy (ACOP) Changes – Danielle Thomas

Ms. Thomas stated that the ACOP is similar to the HCV Administrative Plan. It lists all the rules and regulations of the Public Housing Department. SPHA decided to opt to move forward with the Nan McKay model ACOP. Nan McKay is one of the leaders in the affordable housing public housing industry. HUD often consults them on various matters. They provide a wealth of information, training, and model policies for Housing Authorities to rely upon that SPHA can then tweak, update, and use and know that it is going to have the very latest and very best in terms of ensuring HUD compliance. Nan McKay provides annual updates, revisions, etc. so that you can always stay on top of the latest changes from HUD. Nan McKay's model ACOP also cites the code of federal regulations specifically so you know where the policy is coming from. One of the changes is regarding interim reexaminations. SPHA tried to streamline things because it can be

administratively burdensome to do interims all the time. She explained that an interim is when, during the year, in between the anniversary dates there may be a change in income or a change in family composition and the resident needs to report that.  Every time there is a change it needs to be reported and that can become very burdensome for staff. One of the things that SPHA did was to look at streamlining its Public Housing program. Specifically, what it said was residents would still have to come in and report changes in their income, however, if a change in income was under $200 then an interim where we have to go through the full verification process would not be done because it would not change the rent amount and it would just be time-consuming for everyone. The SPHA policy now reads as follows: Families are required to report increases of $5,000 or more in annual earned income and/or unearned income, including new employment and Social Security benefits, within 30 calendar days of the date the change takes effect. The report must be made in writing to SPHA. SPHA will only conduct interim examinations for families when the family's rent will change by $200 or more because of the increase. In all other cases, SPHA will note the information in the tenant file, but will not conduct an interim reexamination. Families are not required to report any other changes in income or expenses. Ms. Weekley stated that there are a lot of changes, and SPHA wants to encourage the residents to report a change. It may not necessarily change the rent if you change jobs. It does not change your rent but if you have a substantial change like the social security benefit you were not receiving but are now receiving then that would initiate a change. If the change goes in the other direction SPHA will conduct a decrease which means the rent will decrease. What SPHA is trying to explain to the residents is that when you report the change it does not necessarily mean that if your income goes up your rent will go up. The HCV Administrative Plan also has a similar policy but the language is different from Public Housing. The policy reads as follows: Families are required to report all increases in household income, including new employment, within 10 business days of the date the change takes effect. The SPHA will only conduct interim reexaminations for families when the annualized change in income is ten percent (10%) or greater. In all other cases, the SPHA will note the information in the tenant file, but will not conduct an interim reexamination.

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**SUBJECT:**     Review of Five-Year Action Plan and Future Development Plans – Danielle Thomas

Ms. Thomas stated that the Five-Year Action Plan is regarding the Public Housing program.  Ms. Weekley talked about some of the upcoming activities and projects in the Public Housing program and things that are already underway such as kitchens, bathrooms, doors, interior painting, exterior painting, and physical needs assessments. In terms of an action plan, those are some of the critical, capital items that are going to be important so that when it comes to the physical needs assessment, we identify what our properties need to maintain and sustain themselves long-term. That is when you have an expert come in, do their due diligence in reviewing the property and looking at the infrastructure and they can give us recommendations, give us a plan of action as to how we meet the capital needs of each of our properties. Additionally, it is not just the exterior and the structure, SPHA wants to make sure that the interiors are comfortable and great places for our residents as well, which is why some of the elements that Ms. Weekley mentioned as upcoming in 2024 are so important. The interior cycle painting and refresh of the interior of someone's apartment can go a long way to make someone feel much more at home and

comfortable. They are also, making sure that the grounds are well kept and that the doors are secure and safe. All those things come together when SPHA talks about its Five-Year Action plan.

Regarding future development plans, SPHA is planning to renovate the Ed White Hospital, a property that SPHA purchased in 2021 and plans to turn into its administrative offices as well as 71 senior apartments. SPHA hopes to do a Project-based voucher development there so it will be affordable for seniors. Additionally, SPHA is looking at the Hartford property which is located at 3434 32nd Avenue North, St. Petersburg, FL. It will have 48 new apartments, 36 of which will be for families, and the other 12 for seniors. SPHA is continuing to look at other development opportunities throughout the City of St. Petersburg. It has received commentary feedback from the public about repurposing different kinds of buildings such as a school or hotel. Some of these buildings that are being underutilized right now could be great places to incorporate affordable housing.

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**SUBJECT:**   Public Hearing for the Annual Plan:  September 28, 2023, 9 AM (In-Person & Virtual); Purpose: To Review the Draft Annual Plan with the General Public

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**SUBJECT:**   Open Forum/Q & A – None

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The meeting was adjourned at 4:00 p.m.

## Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, Joshua A. Johnson                          , the Director of Housing & Community Development

         *Official's Name*                                     *Official's Title*

certify that the 5-Year PHA Plan for fiscal years _____ and/or Annual PHA Plan for fiscal year 2024____ of the St. Petersburg Housing Authority                          is consistent with the

                                         *PHA Name*

Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the

City of St. Petersburg
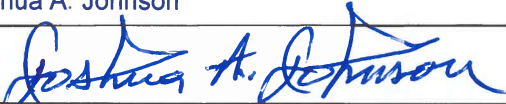
                                 *Local Jurisdiction Name*

pursuant to 24 CFR Part 91 and 24 CFR §§ 903.7(o)(3) and 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan.

The City of St. Petersburg Public Housing Plan contents are consistent with the Consolidated Plan because it provides affordable housing and Vouchers for low to moderate income families/households (households at or below 80% of area median income. Rehabilitation and new construction is also underway for this income group.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

| Name of Authorized Official: Joshua A. Johnson | Title: Director, Housing & Community Development |
|---|---|
| Signature: *Joshua A. Johnson* | Date: 8-22-2023 |

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

# D. Statement of Capital Improvements

St. Petersburg Housing Authority

Creating Opportunities for Stronger Communities

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cfokpkuvgt'r wdnke''jqwukpi 'tgegkxg''hwpfkpi ''htqo ''yjg'Ecrkcnl'Hwpf ''Rtqitco "
*EHR+0'

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
2577-0274
02/28/2022

Capital Fund Program - Five-Year Action Plan

**Status:** Approved      **Approval Date:** 01/27/2023      **Approved By:**    WALTON, GEORGIA

| **Part I: Summary** | | | | | |
|---|---|---|---|---|---|
| **PHA Name :**   HOUSING AUTHORITY OF THE CITY OF ST. PETERSBURG <br><br> **PHA Number:**   FL002 | **Locality (City/County & State)** <br> ☒ **Original 5-Year Plan**       ☐ **Revised 5-Year Plan (Revision No:**      **)** | | | | |

| **A.** | **Development Number and Name** | **Work Statement for Year 1**   2022 | **Work Statement for Year 2**   2023 | **Work Statement for Year 3**   2024 | **Work Statement for Year 4**   2025 | **Work Statement for Year 5**   2026 |
|---|---|---|---|---|---|---|
| | AUTHORITY-WIDE | $205,000.00 | $45,000.00 | $45,000.00 | $45,000.00 | $45,000.00 |
| | DISSTON PLACE (FL002000002) | $875,339.00 | $96,000.00 | $205,000.00 | $205,000.00 | $205,000.00 |

Capital Fund Program - Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
2577-0274
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| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| **Work Statement for Year** 1             2022 | | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| | AUTHORITY-WIDE (NAWASD) | | | $205,000.00 |
| ID0035 | Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | 1 - Inspector position with benefits | | $45,000.00 |
| ID0028 | 1406 Operatons(Operations (1406)) | Operations | | $160,000.00 |
| | DISSTON PLACE (FL002000002) | | | $875,339.00 |
| ID0052 | Training (Management Improvement (1408)-Staff Training) | training for REAC/PHAS for public housing staff | | $6,000.00 |
| ID0013 | Interior/Exterior Unit Rehab/Site Work(Dwelling Unit-Site Work (1480)-Other,RAD Funds Pre Closing (1480),Dwelling Unit-Interior (1480)-Other) | Unit interiors, exteriors, parking lots, roof systems, lighting, painting, other renovations | | $229,158.00 |
| ID0033 | A & E Fees (Contract Administration (1480)-Other Fees and Costs,Dwelling Unit-Exterior (1480)-Balconies-Porches-Railings-etc,Dwelling Unit-Exterior (1480)-Decks and Patios,Dwelling Unit-Exterior (1480)-Roofs,Dwelling Unit-Interior (1480)-Bathroom Counters and Sinks,Dwelling Unit-Interior (1480)-Kitchen Cabinets,Dwelling Unit-Interior (1480)-Kitchen Sinks and Faucets,Dwelling Unit-Site Work (1480)-Asphalt - Concrete - Paving,Dwelling Unit-Site Work (1480)-Parking) | Construction Administration | | $130,000.00 |

Capital Fund Program - Five-Year Action Plan

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| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| **Work Statement for Year** 1      2022 | | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| ID0038 | Interior/Exterior Unit Rehab/Site Work(Dwelling Unit-Site Work (1480)-Playground Areas - Equipment,Dwelling Unit-Site Work (1480)-Seal Coat,Dwelling Unit-Site Work (1480)-Sewer Lines - Mains,Dwelling Unit-Site Work (1480)-Signage,Dwelling Unit-Site Work (1480)-Storm Drainage,Dwelling Unit-Site Work (1480)-Striping,Dwelling Unit-Site Work (1480)-Water Lines/Mains,RAD Funds Pre Closing (1480),Dwelling Unit-Interior (1480)-Electrical,Dwelling Unit-Interior (1480)-Flooring (non routine),Dwelling Unit-Interior (1480)-Interior Doors,Dwelling Unit-Interior (1480)-Interior Painting (non routine),Dwelling Unit-Interior (1480)-Kitchen Cabinets,Dwelling Unit-Interior (1480)-Kitchen Sinks and Faucets,Dwelling Unit-Interior (1480)-Mechanical,Dwelling Unit-Interior (1480)-Plumbing,Dwelling Unit-Interior (1480)-Tubs and Showers,Dwelling Unit-Site Work (1480)-Asphalt - Concrete - Paving,Dwelling Unit-Site Work (1480)-Curb and Gutter,Dwelling Unit-Site Work (1480)-Dumpsters and Enclosures,Dwelling Unit-Interior (1480)-Bathroom Counters and Sinks,Dwelling Unit-Interior (1480)-Appliances,Dwelling Unit-Interior (1480)-Bathroom Flooring (non cyclical),Dwelling Unit-Interior (1480)-Commodes,Dwelling Unit-Site Work (1480)-Electric Distribution,Dwelling Unit-Site Work (1480)-Fencing,Dwelling Unit-Site Work (1480)-Landscape,Dwelling Unit-Site Work (1480)-Lighting,Dwelling Unit-Site Work (1480)-Pedestrian paving,Dwelling Unit-Site Work (1480)- | Unit interiors, exteriors, parking lots, roof systems, lighting, painting, other renovations. | | $510,181.00 |
| | Subtotal of Estimated Cost | | | $1,080,339.00 |

Form HUD-50075.2(4/2008)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
2577-0274
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Capital Fund Program - Five-Year Action Plan

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| **Work Statement for Year** 2      2023 | | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| | DISSTON PLACE (FL002000002) | | | $96,000.00 |
| ID0021 | 1406 Operations(Operations (1406)) | Operations | | $75,000.00 |
| ID0024 | A & E Fees (Contract Administration (1480)-Contingency) | Contract Administration (1480) <br> Contingency to support the New Construction and Rehab Work for Disston Place AMP2 | | $15,000.00 |
| ID0053 | Training (Management Improvement (1408)-Staff Training) | training for REAC/PHAS for public housing staff | | $6,000.00 |
| | AUTHORITY-WIDE (NAWASD) | | | $45,000.00 |
| ID0037 | Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | 1 - Inspector position with benefits | | $45,000.00 |
| | Subtotal of Estimated Cost | | | $141,000.00 |

Form HUD-50075.2(4/2008)

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Office of Public and Indian Housing
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Capital Fund Program - Five-Year Action Plan

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| **Work Statement for Year** 3            2024 | | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| | DISSTON PLACE (FL002000002) | | | $205,000.00 |
| ID0029 | Interior/Exterior Unit Rehab/Site Work(Dwelling Unit-Interior (1480)-Appliances,Dwelling Unit-Interior (1480)-Bathroom Counters and Sinks,Dwelling Unit-Interior (1480)-Bathroom Flooring (non cyclical),Dwelling Unit-Interior (1480)-Commodes,Dwelling Unit-Interior (1480)-Electrical,Dwelling Unit-Interior (1480)-Flooring (non routine),Dwelling Unit-Interior (1480)-Interior Doors,Dwelling Unit-Interior (1480)-Interior Painting (non routine),Dwelling Unit-Interior (1480)-Kitchen Cabinets,Dwelling Unit-Interior (1480)-Kitchen Sinks and Faucets,Dwelling Unit-Interior (1480)-Mechanical,Dwelling Unit-Interior (1480)-Plumbing,Dwelling Unit-Interior (1480)-Tubs and Showers,Dwelling Unit-Site Work (1480)-Asphalt - Concrete - Paving,Dwelling Unit-Site Work (1480)-Curb and Gutter,Dwelling Unit-Site Work (1480)-Dumpsters and Enclosures,Dwelling Unit-Site Work (1480)-Electric Distribution,Dwelling Unit-Site Work (1480)-Fencing,Dwelling Unit-Site Work (1480)-Landscape,Dwelling Unit-Site Work (1480)-Lighting,Dwelling Unit-Site Work (1480)-Other,Dwelling Unit-Site Work (1480)-Parking,Dwelling Unit-Site Work (1480)-Pedestrian paving,Dwelling Unit-Site Work (1480)-Playground Areas - Equipment,Dwelling Unit-Site Work (1480)-Seal Coat,Dwelling Unit-Site Work (1480)-Sewer Lines - Mains,Dwelling Unit-Site Work (1480)-Signage,Dwelling Unit-Site Work (1480)-Storm Drainage,Dwelling Unit-Site Work (1480)-Striping,Dwelling Unit-Site Work (1480)-Water Lines/Mains,RAD Funds Pre Closing (1480)) | Unit interiors, exteriors, parking lots, roof systems, lighting, painting, other renovations. | | $109,000.00 |
| ID0030 | 1406 Operations(Operations (1406)) | Operations | | $50,000.00 |
| ID0032 | 1410 Adminstration(Administration (1410)-Salaries) | PHA-WIDE<br>Administration (1410) | | $25,000.00 |
| ID0040 | A & E Fees (Contract Administration (1480)-Contingency) | Contract Administration (1480)<br>Contingency to support the New Construction and Rehab Work for Disston Place AMP2 | | $15,000.00 |

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Capital Fund Program - Five-Year Action Plan

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| **Work Statement for Year**  3                            2024 | | | | |

| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
|---|---|---|---|---|
| ID0054 | Training (Management Improvement (1408)-Staff Training) | training for REAC/PHAS for public housing staff | | $6,000.00 |
| | AUTHORITY-WIDE (NAWASD) | | | $45,000.00 |
| ID0039 | Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | 1 - Inspector position with benefits | | $45,000.00 |
| | Subtotal of Estimated Cost | | | $250,000.00 |

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Capital Fund Program - Five-Year Action Plan

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| **Work Statement for Year** 4 2025 | | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| | DISSTON PLACE (FL002000002) | | | $205,000.00 |
| ID0041 | Interior/Exterior Unit Rehab/Site Work(Dwelling Unit-Interior (1480)-Appliances,Dwelling Unit-Interior (1480)-Bathroom Counters and Sinks,Dwelling Unit-Interior (1480)-Bathroom Flooring (non cyclical),Dwelling Unit-Interior (1480)-Commodes,Dwelling Unit-Interior (1480)-Electrical,Dwelling Unit-Interior (1480)-Flooring (non routine),Dwelling Unit-Interior (1480)-Interior Doors,Dwelling Unit-Interior (1480)-Interior Painting (non routine),Dwelling Unit-Interior (1480)-Kitchen Cabinets,Dwelling Unit-Interior (1480)-Kitchen Sinks and Faucets,Dwelling Unit-Interior (1480)-Mechanical,Dwelling Unit-Interior (1480)-Plumbing,Dwelling Unit-Interior (1480)-Tubs and Showers,Dwelling Unit-Site Work (1480)-Asphalt - Concrete - Paving,Dwelling Unit-Site Work (1480)-Curb and Gutter,Dwelling Unit-Site Work (1480)-Dumpsters and Enclosures,Dwelling Unit-Site Work (1480)-Electric Distribution,Dwelling Unit-Site Work (1480)-Fencing,Dwelling Unit-Site Work (1480)-Landscape,Dwelling Unit-Site Work (1480)-Lighting,Dwelling Unit-Site Work (1480)-Other,Dwelling Unit-Site Work (1480)-Parking,Dwelling Unit-Site Work (1480)-Pedestrian paving,Dwelling Unit-Site Work (1480)-Playground Areas - Equipment,Dwelling Unit-Site Work (1480)-Seal Coat,Dwelling Unit-Site Work (1480)-Sewer Lines - Mains,Dwelling Unit-Site Work (1480)-Signage,Dwelling Unit-Site Work (1480)-Storm Drainage,Dwelling Unit-Site Work (1480)-Striping,Dwelling Unit-Site Work (1480)-Water Lines/Mains,RAD Funds Pre Closing (1480)) | Unit interiors, exteriors, parking lots, roof systems, lighting, painting, other renovations. | | $109,000.00 |
| ID0042 | 1406 Operations(Operations (1406)) | Operations | | $50,000.00 |
| ID0043 | 1410 Adminstration(Administration (1410)-Salaries) | PHA-WIDE<br>Administration (1410) | | $25,000.00 |
| ID0045 | A & E Fees (Contract Administration (1480)-Contingency) | Contract Administration (1480)<br>Contingency to support the New Construction and Rehab Work for Disston Place AMP2 | | $15,000.00 |

Form HUD-50075.2(4/2008)

Capital Fund Program - Five-Year Action Plan

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| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| Work Statement for Year    4                                          2025 | | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| ID0055 | Training (Management Improvement (1408)-Staff Training) | training for REAC/PHAS for public housing staff | | $6,000.00 |
| | AUTHORITY-WIDE (NAWASD) | | | $45,000.00 |
| ID0044 | Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | 1 - Inspector position with benefits | | $45,000.00 |
| | Subtotal of Estimated Cost | | | $250,000.00 |

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Capital Fund Program - Five-Year Action Plan

| | Part II: Supporting Pages - Physical Needs Work Statements (s) | | | |
|---|---|---|---|---|
| | **Work Statement for Year** 5 2026 | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| | DISSTON PLACE (FL002000002) | | | $205,000.00 |
| ID0047 | Interior/Exterior Unit Rehab/Site Work(Dwelling Unit-Interior (1480)-Bathroom Counters and Sinks,Dwelling Unit-Interior (1480)-Bathroom Flooring (non cyclical),Dwelling Unit-Interior (1480)-Commodes,Dwelling Unit-Interior (1480)-Electrical,Dwelling Unit-Interior (1480)-Flooring (non routine),Dwelling Unit-Interior (1480)-Interior Doors,Dwelling Unit-Interior (1480)-Interior Painting (non routine),Dwelling Unit-Interior (1480)-Kitchen Cabinets,Dwelling Unit-Interior (1480)-Kitchen Sinks and Faucets,Dwelling Unit-Interior (1480)-Mechanical,Dwelling Unit-Interior (1480)-Plumbing,Dwelling Unit-Interior (1480)-Tubs and Showers,Dwelling Unit-Site Work (1480)-Asphalt - Concrete - Paving,Dwelling Unit-Site Work (1480)-Curb and Gutter,Dwelling Unit-Site Work (1480)-Dumpsters and Enclosures,Dwelling Unit-Site Work (1480)-Electric Distribution,Dwelling Unit-Site Work (1480)-Fencing,Dwelling Unit-Site Work (1480)-Landscape,Dwelling Unit-Site Work (1480)-Lighting,Dwelling Unit-Site Work (1480)-Other,Dwelling Unit-Site Work (1480)-Parking,Dwelling Unit-Site Work (1480)-Pedestrian paving,Dwelling Unit-Site Work (1480)-Playground Areas - Equipment,Dwelling Unit-Site Work (1480)-Seal Coat,Dwelling Unit-Site Work (1480)-Sewer Lines - Mains,Dwelling Unit-Site Work (1480)-Signage,Dwelling Unit-Site Work (1480)-Storm Drainage,Dwelling Unit-Site Work (1480)-Striping,Dwelling Unit-Site Work (1480)-Water Lines/Mains,RAD Funds Pre Closing (1480),Dwelling Unit-Interior (1480)-Appliances) | Unit interiors, exteriors, parking lots, roof systems, lighting, painting, other renovations. | | $109,000.00 |
| ID0048 | 1410 Adminstration(Administration (1410)-Salaries) | PHA-WIDE<br>Administration (1410) | | $25,000.00 |
| ID0049 | A & E Fees (Contract Administration (1480)-Contingency) | Contract Administration (1480)<br>Contingency to support the New Construction and Rehab Work for Disston Place AMP2 | | $15,000.00 |
| ID0051 | 1406 Operations(Operations (1406)) | Operations | | $50,000.00 |

Capital Fund Program - Five-Year Action Plan

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| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|---|---|---|---|
| **Work Statement for Year** 5        2026 | | | | |
| **Identifier** | **Development Number/Name** | **General Description of Major Work Categories** | **Quantity** | **Estimated Cost** |
| ID0056 | Training (Management Improvement (1408)-Staff Training) | training for REAC/PHAS for public housing staff | | $6,000.00 |
| | AUTHORITY-WIDE (NAWASD) | | | $45,000.00 |
| ID0050 | Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | 1 - Inspector position with benefits | | $45,000.00 |
| | Subtotal of Estimated Cost | | | $250,000.00 |

Capital Fund Program - Five-Year Action Plan

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| Part III: Supporting Pages - Management Needs Work Statements (s) | |
| --- | --- |
| **Work Statement for Year**  1                                  2022 | |

| Development Number/Name<br>General Description of Major Work Categories | Estimated Cost |
| --- | --- |
| Housing Authority Wide | |
| Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | $45,000.00 |
| 1406 Operatons(Operations (1406)) | $160,000.00 |
| Subtotal of Estimated Cost | $205,000.00 |

Capital Fund Program - Five-Year Action Plan

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| **Part III: Supporting Pages - Management Needs Work Statements (s)** | |
| --- | --- |
| **Work Statement for Year** 2                                  2023 | |

| **Development Number/Name**<br>**General Description of Major Work Categories** | **Estimated Cost** |
| --- | --- |
| Housing Authority Wide | |
| Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | $45,000.00 |
| Subtotal of Estimated Cost | $45,000.00 |

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Capital Fund Program - Five-Year Action Plan

| Part III: Supporting Pages - Management Needs Work Statements (s) | |
| --- | --- |
| **Work Statement for Year**   3                                                      2024 | |

| Development Number/Name<br>General Description of Major Work Categories | Estimated Cost |
| --- | --- |
| Housing Authority Wide | |
| Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | $45,000.00 |
| Subtotal of Estimated Cost | $45,000.00 |

Capital Fund Program - Five-Year Action Plan

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| Part III: Supporting Pages - Management Needs Work Statements (s) | |
|---|---|
| **Work Statement for Year**   4                                                    2025 | |

| Development Number/Name<br>General Description of Major Work Categories | Estimated Cost |
|---|---|
| Housing Authority Wide | |
| Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | $45,000.00 |
| Subtotal of Estimated Cost | $45,000.00 |

Capital Fund Program - Five-Year Action Plan

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| Part III: Supporting Pages - Management Needs Work Statements (s) | |
|---|---|
| **Work Statement for Year**  5                                    2026 | |
| **Development Number/Name**<br>**General Description of Major Work Categories** | **Estimated Cost** |
| Housing Authority Wide | |
| Construction Inspector or Construction Inspector Services(Contract Administration (1480)-Other) | $45,000.00 |
| Subtotal of Estimated Cost | $45,000.00 |